



AGENDA

REGULAR MEETING

February 13, 2024

7:00 P.M. BPU Board Room

45 Monroe St. Hillsdale, MI

I. CALL TO ORDER

II. APPROVAL OF AGENDA WITH ANY ADDITIONS

III. PUBLIC COMMENTS ON AGENDA ITEMS-Public comment shall be limited to no more than three minutes. Please state your name for the record.

IV. PREVIOUS BOARD MINUTES

- A. Regular Meeting of January 9, 2024

V. REVIEW OF UTILITY BILLS/FINANCIALS:

- A. January 2024 bills in the amount of \$1,400,572.49
- B. December 2023 Finance Report

VI. ACTION ITEMS

- A. Emergency On-Call Service Holiday City
- B. Carleton Lift Station Upgrade
- C. WTP High Service Pump 1 Replacement
- D. Water Meters
- E. Eaton Water Meter Nodes
- F. AMPGS Outstanding Obligation Monthly Payment

VII. DEPARTMENT AND PROJECT REPORTS

- A. Water & Wastewater
- B. Electric Utility

VIII. MISCELLANEOUS

- A. EDP Letter
- B. City/BPU Quarterly Newsletter

IX. OPPORTUNITY FOR GENERAL PUBLIC TO ADDRESS THE BOARD

X. BOARD MEMBER ROUNDTABLE

XI. ADJOURNMENT

**Hillsdale Board of Public Utilities
Regular Meeting**

January 9, 2024

The regular Hillsdale Board of Public Utilities meeting was called to order at the BPU Offices, 45 Monroe Street, Hillsdale, Michigan, at 7:00 p.m. by Mr. Bob Batt, President of the Board.

Board Members Present: Mr. Bob Batt—President
 Mr. Pete Becker
 Mr. Eric Potes
 Mr. Phil McDowell

Board Member Absent: Mr. Jeremiah Hodshire

Others Present: David Mackie, BPU Director; Brandon Janes, Technical Services; Jake Hammel, Electric Superintendent; Kelly LoPresto, BPU Office Manager. Karen Lancaster via telephone.

APPROVAL OF AGENDA WITH ANY ADDITIONS

Mr. Becker, supported by Mr. McDowell, moved to approve the agenda as presented. Motion carried unanimously by voice vote.

PUBLIC COMMENT ON AGENDA ITEMS

No public comments.

PREVIOUS BOARD MINUTES

Mr. Becker, supported by Mr. Potes, moved to approve and place on file the Regular Meeting Minutes of December 12, 2023. Motion carried unanimously by voice vote.

REVIEW OF UTILITY BILLS/FINANCIALS

Mr. Becker, supported by Mr. McDowell, moved to approve and pay the December 2023 bills in the amount of \$1,019,360.44. Motion carried unanimously by voice vote.

Ms. Lancaster provided a brief overview of the November 2023 Finance Report.

Mr. McDowell, supported by Mr. Potes, moved to approve and place on file the November 2023 Finance Report. Motion carried unanimously by voice vote.

ACTION ITEMS

A. Tetra Tech – Hillsdale College Sanitary Sewer Study

BACKGROUND PROVIDED BY: David Mackie, BPU Director

Due to the ongoing expansion of the Hillsdale College campus, both the College and the BPU are in agreement that a sanitary sewer study is needed to address the impact of development on the City's current sanitary sewer infrastructure. The attached Tetra Tech proposal identifies both the

scope and cost (\$38,500) of the study. Through discussions, the College has agreed to reimburse the BPU for the complete cost of the study, which will need to be approved by budget amendment.

RECOMMENDATION:

Recommend to City Council approving the Tetra Tech sanitary sewer study to be reimbursed by Hillsdale College.

Mr. Becker, supported by Mr. McDowell, moved to recommend to City Council approving the Tetra Tech sanitary sewer study to be reimbursed by Hillsdale College in the amount of \$38,500.

B. John Deere Backhoe Service Agreement

BACKGROUND PROVIDED BY: Jeff Gier, Director of Water and Wastewater

We purchased the new backhoe from AIS in December. This is a three year service agreement where AIS keeps track of the hours on the machine and will alert us of any codes that may pop up. AIS will perform all suggested manufacturer's service to machine through this agreement.

RECOMMENDATION:

Staff supports award by the Board to enter the service agreement with AIS at a total cost of \$6,100.74 for three years.

Mr. McDowell, supported by Mr. Becker, moved to enter into the service agreement with AIS at a total cost of \$6,100.74 for three years. Motion carried unanimously by voice.

C. HomeServe USA Corporation Service Line Agreement

BACKGROUND PROVIDED BY: Jeff Gier, Director of Water and Wastewater

Staff has researched options to offer our water and sewer customers an insurance policy to cover the costs of failed service lines. HomeServe USA Corp. offers customers the option to purchase a service plan as described in the agreement. They handle all marketing and billing at no cost to the BPU. They are recognized through the National League of Cities.

RECOMMENDATION:

Staff supports award by the Board to enter into this agreement with HomeServe USA Corporation for an initial three year term.

Mr. Becker, supported by Mr. McDowell, to move forward pending legal review and opt to collect the \$.50 per product per month to go towards infrastructure for water and sewer. Motion carried unanimously by voice.

DEPARTMENT AND PROJECT REPORTS

Department reports included in the meeting packet for board member review.

MISCELLANEOUS

- A. Emergency On-Call Service Holiday City – staff will bring a draft agreement to board in February 2024 or to the subcommittee.
- B. Hart Solar and Quantum Energy Verbal Update

OPPORTUNITY FOR GENERAL PUBLIC TO ADDRESS THE BOARD

No public comment.

BOARD MEMBER ROUNDTABLE

ADJOURNMENT

Mr. Becker, supported by Mr. Potes, moved to adjourn the meeting at 9:18 p.m. The motion carried unanimously by voice vote.

Minutes submitted by Kelly LoPresto, BPU Office Manager _____

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 INVOICE ENTRY DATES 01/01/2024 - 01/31/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	WIRE - 2/0 TRIPLEX (RUNCINA	POWERLINE SUPPLY	INVENTORY	6,160.43	107770
582-000.000-110.000	WIRE - URD - 4/0 TRIPLEX (BORDER STATES	INVENTORY WIRE	6,715.86	107819
582-000.000-110.000	FUSE LINK - 140 AMP T	POWER LINE SUPPLY	INVENTORY REPLENISHMENT	193.82	107877
582-000.000-110.000	CONNECTOR WR-379	POWERLINE SUPPLY	INVENTORY	674.48	107878
582-000.000-123.000	IM, WO, SPEC ASSESS, COMM DEV, D	BS&A SOFTWARE	IM, WO, SPEC ASSESS, COMM DEV, DPPT SOF	232.58	107824
582-000.000-158.000-191006	SWITCHGEAR BIDDING - VOLTAGE UPG	SSOE, INC.	SWITCHGEAR BIDDING - VOLTAGE UPGRADE	314.00	107891
582-000.000-158.000-201009	4160/13200 50 KVA	T & R ELECTRIC SUPPLY COME	PADMOUNT TRANSFORMERS FOR INVENTORY	17,128.78	107789
582-000.000-158.000-201009	150 KVA 120/208 FOR FOWLER BUILD	MADDOX INDUSTRIAL TRANSFOF	150 KVA FOR FOWLER MAINT BUILDING	16,967.10	107864
582-000.000-158.000-201009	4160/13200 25KVA	T & R ELECTRIC SUPPLY COME	PADMOUNT TRANSFORMERS FOR INVENTORY	26,028.78	107894
582-000.000-158.000-215034	BPU WAREHOUSE ROOF REPLACEMENT	5 BRAMAN ROOFING	NEW ROOF AT 45 MONROE APPROVED BY BOARD	42,297.00	107821
582-000.000-202.100	ROUND	CRENSHAW, BEN R.	UB refund for account: 010080	104.67	107733
582-000.000-202.100	4CCH	JOICE, MELISSA L	UB refund for account: 020614	308.00	107754
582-000.000-202.100	4CCH	VINCENT, JESSICA A	UB refund for account: 020760	22.59	107801
582-000.000-249.100	OPERATION ROUND-UP - DECEMBER 20	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - DECEMBER 2023	2,629.26	107731
582-000.000-249.100	LIEAF-6099 DECEMBER 2023 P.A. 95	LARA - MI PUBLIC SERVICE (LIEAF-6099 DECEMBER 2023 P.A. 95	5,343.53	107757
582-000.000-263.000	SALES TAX - DEC 2023	STATE OF MICHIGAN	SALES TAX - DEC 2023	29,307.48	637
582-000.000-692.200	SALES TAX - DEC 2023	STATE OF MICHIGAN	SALES TAX - DEC 2023	(187.84)	637
Total For Dept 000.000				154,240.52	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	HEALTH INSURANCE - ELECTRIC	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JAN 2024	18,711.95	759
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	214.39	760
582-175.000-715.000	DENTAL & VISION - ELECTRIC	DELTA DENTAL	DENTAL & VISION - JAN 2024	2,126.68	771
582-175.000-715.000	HEALTH INSURANCE - ELECTRIC	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - FEB 2024	21,564.39	775
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	222.51	776
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	18,337.74	772
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	362.66	760
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	378.00	776
582-175.000-726.000	TONER TN850 2PK	AMAZON CAPITAL SERVICES, I	TONER TN850 2PK	34.89	107718
582-175.000-726.000	AIR DUSTER, STORAGE BOXES	CURRENT OFFICE SOLUTIONS	AIR DUSTER, STORAGE BOXES	139.57	107734
582-175.000-726.000	WATER DELIVERY - 45 MONROE STREE	RUPERT'S CULLIGAN	WATER DELIVERY - 45 MONROE STREET	22.50	107778
582-175.000-726.000	X-MAS LIGHTS FOR ELECTRIC TRUCK	WALMART COMMUNITY	CREDIT CARD CHARGES - DEC 2023	341.94	107802
582-175.000-726.000	FIRST AID KIT	AMAZON CAPITAL SERVICES, I	FIRST AID KIT	165.50	107812
582-175.000-726.000	#9 ENVELOPE PRINTED 2 SIDES BLAC	ARROW SWIFT PRINTING	#9 ENVELOPE PRINTED 2 SIDES BLACK INK	455.76	107814
582-175.000-726.000	2X6 BOARDS AND OSB FOR BASEMENT	JONESVILLE LUMBER	2X6 BOARDS AND OSB FOR BASEMENT SHELVIN	37.12	107856
582-175.000-726.000	POSTAGE - SUPPLY PURCHASE	QUADIENT FINANCE USA, INC.	POSTAGE - SUPPLY PURCHASE	90.63	107880
582-175.000-726.000	POSTAGE	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	99.00	770
582-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	100.00	107716
582-175.000-801.000	COPIES/CONTRACT BILLING - DEC. 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - DEC. 2023	133.97	107734
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING OF	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING OF BILLS	1,440.06	107736
582-175.000-801.000	BPU CLEANING FOR DECEMBER 2023	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR DECEMBER 2023	130.00	107738
582-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN	ERIC POTES	BPU BOARD MEETING PER DIEM - JANUARY 20	12.50	107741
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS DEC 202	147.96	107765
582-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM - JANUARY 20	12.50	107768
582-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN	PHILIP DAVID MCDOWELL	BPU BOARD MEETING PER DIEM - JANUARY 20	12.50	107769
582-175.000-801.000	BPU BOARD MEETING PER DIEM- JANU	ROBERT J BATT	BPU BOARD MEETING PER DIEM- JANUARY 20	12.50	107777
582-175.000-801.000	CARPET CLEANING BPU - JANUARY 20	STANLEY STEEMER GREAT LAKE	CARPET CLEANING BPU - JANUARY 2024	318.00	107783
582-175.000-801.000	MOWING FOR NOVEMBER 2023	BAXTER LAWN AND SNOW SERV	MOWING FOR NOVEMBER 2023	415.00	107815
582-175.000-801.000	IM, WO, SPEC ASSESS, COMM DEV, D	BS&A SOFTWARE	IM, WO, SPEC ASSESS, COMM DEV, DPPT SOF	168.42	107824
582-175.000-801.000	POSTAGE MACHINE LEASE 2/18/24 -	QUADIENT LEASING USA, INC	POSTAGE MACHINE LEASE 2/18/24 - 5/17/24	234.07	107881
582-175.000-801.000	ACCOUNTING SERVICES - DEC 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - DEC 2023	1,861.49	107899
582-175.000-801.000	PCA REVIEW	UTILITY FINANCIAL SOLUTION	PCA REVIEW	1,800.00	107905

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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 BOTH JOURNALIZED AND UNJOURNALIZED
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-801.000	F-65, ACT 51 ADARS REPORT, FORM	YEO & YEO PC	F-65, ACT 51 ADARS REPORT, FORM 5572	1,375.00	107913
582-175.000-801.000	CREDIT CARD PROCESSING FEES - DE	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - DEC 2023	194.73	636
582-175.000-802.000	EATON YUKON AMI GATEWAYS QTY 11	CANNON TECHNOLOGIES INC	EATON YUKON AMI GATEWAYS QTY 11	13,442.00	107727
582-175.000-802.000	SONIT NET ADMIN DECEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN DECEMBER 2023	602.50	107781
582-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEL	601.99	107798
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (JAN)	81.30	107889
582-175.000-802.000	AMAZON WEB SERVICES	CARD SERVICES CENTER	B. JANES CREDIT CARD	0.61	770
582-175.000-806.000	LEGAL FEES - REVEIW AMP POWER RE	LOVINGER & THOMPSON, PC	LEGAL FEES - REVEIW AMP POWER REQUEST	150.00	107758
582-175.000-810.000	2024 MEMBERSHIP DUES	MMEA	2024 MEMBERSHIP DUES	15,562.00	107870
582-175.000-810.000	MPPA DUES	MICHIGAN PUBLIC POWER AGEN	MPPA DUES	1,119.50	773
582-175.000-818.000	ENDORSEMENT - 2023 JOHN DEERE BA	VESTED RISK STRATEGIES INC	ENDORSEMENT - 2023 JOHN DEERE BACKHOE	25.08	107800
582-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	169.72	107716
582-175.000-850.000	SIP TRUNK ISSUE W/TELNET	BSB COMMUNICATIONS INC	SIP TRUNK ISSUE W/TELNET	233.20	107725
582-175.000-850.000	MONTHLY VERIZON BILL - JAN 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JAN 24	554.20	107799
582-175.000-850.000	TELNET CALL FORWARDING SIP TRUNK	BSB COMMUNICATIONS INC	TELNET CALL FORWARDING SIP TRUNK ISSUE	350.00	107825
582-175.000-850.000	OOMA FAXING EQUIP JAN 24 FIRST B	OOMA, INC.	OOMA FAXING EQUIP JAN 24 FIRST BILL	42.81	107873
582-175.000-880.000	COMMUNITY PROMOTION - DECEMBER 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - DECEMBER 2023	125.00	107762
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	64.30	751
582-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	181.42	752
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	22.49	753
582-175.000-930.000	COMBINATION SMOKE AND CARBON MON	AMAZON CAPITAL SERVICES, I	COMBINATION SMOKE AND CARBON MONOXIDE I	180.88	107812
582-175.000-930.000	12 LAV FLEX CONNECTOR S.S./2 HDL	AMERICAN COPPER AND BRASS,	12 LAV FLEX CONNECTOR S.S./2 HDL LAV F	45.86	107813
582-175.000-956.000	APWA MI CHAPTER - MAPSI 2024 - D	APWA MICHIGAN CHAPTER	APWA MI CHAPTER - MAPSI 2024 - D. MACKI	347.50	107720
582-175.000-956.200	MSCPA LUNCH	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	242.55	770
Total For Dept 175.000 ADMINISTRATIVE SERVICES				105,818.84	
Dept 543.000 PRODUCTION					
582-543.000-726.000	FIRST AID SUPPLES - 45 MONROE ST	CINTAS CORPORATION	FIRST AID SUPPLES - 45 MONROE ST	29.90	107729
582-543.000-726.000	WATER -201 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER -201 WATERWORKS	40.50	107746
582-543.000-726.000	HYDROSEP WATER TREATMENT ADDITIV	AMAZON CAPITAL SERVICES, I	HYDROSEP WATER TREATMENT ADDITIVE FOR E	120.50	107812
582-543.000-726.000	50YD BLACK GORILLA TAPE	GELZER HJ & SON INC	50YD BLACK GORILLA TAPE	18.99	107843
582-543.000-726.000	WATER DELIVERY SERVICE-201 WATER	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE-201 WATERWORKS	15.10	107847
582-543.000-739.000	MSCPA MEMBER POWER BILLING - DEC	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - DEC 2023	748,720.86	774
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	21.64	766
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	21.64	766
582-543.000-801.000	ANNUAL AIR QUALITY FEE INVOICE	MICH DEPT OF ENVIRONMENTAI	ANNUAL AIR QUALITY FEE INVOICE	8,825.00	107867
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	2,206.82	767
582-543.000-930.000	100Z BLACK LEAK STOPPER	GELZER HJ & SON INC	100Z BLACK LEAK STOPPER	5.99	107745
582-543.000-930.000	SERVICES RENDERED AT POWERHOUSE	UIS SCADA, INC.	SERVICES RENDERED AT POWERHOUSE THROUGH	1,636.50	107795
582-543.000-930.000	PEAK PREM AFC/30W RACING OIL	PERFORMANCE AUTOMOTIVE	PEAK PREM AFC/30W RACING OIL	55.86	107875
582-543.000-930.050	SERVICES RENDERED 12/12/23	UTILITIES INSTRUMENTATION	SERVICES RENDERED 12/12/23	644.00	107797
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	UIS SCADA, INC.	SERVICES RENDERED AT THE POWERHOUSE TH	648.00	107901
582-543.000-930.050	TROUBLE SHOOTING ENGINE CONTROLS	WHEELER WORLD INC	TROUBLE SHOOTING ENGINE CONTROLS	3,496.00	107907
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	UIS SCADA, INC.	SERVICES RENDERED AT THE POWERHOUSE TH	648.00	107901
Total For Dept 543.000 PRODUCTION				767,155.30	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	1 PVC ENT CAP/1 RIGID CLIC HANGE	AMERICAN COPPER AND BRASS,	1 PVC ENT CAP/1 RIGID CLIC HANGER	30.25	107719
582-544.000-726.800	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	32.72	107745
582-544.000-726.800	SUPPLIES - OPERATIONS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE-201 WATERWORKS	9.20	107746
582-544.000-726.800	OIL DRY	PERFORMANCE AUTOMOTIVE	OIL DRY	80.34	107767
582-544.000-726.800	IDEAL TAN WIRENUTS 100PC	AMAZON CAPITAL SERVICES, I	IDEAL TAN WIRENUTS 100PC	148.01	107812
582-544.000-726.800	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	16.46	107843

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	SUPPLIES - OPERATIONS	PERFORMANCE AUTOMOTIVE	SCOTCH-BRITE	89.86	107875
582-544.000-726.800	CHAIN/12 RM STANDARD 3/8 P PI	SPRATT'S	CHAIN/12 RM STANDARD 3/8 P PI	72.98	107890
582-544.000-730.000	REPLACED DEF SENSOR AND REGEND M	HILLSDALE COMMUNITY SCHO	REPLACED DEF SENSOR AND REGEND MOTOR - 3	225.00	107748
582-544.000-730.000	SERVICE TRUCK PARKING BRAKE LEVE	AMAZON CAPITAL SERVICES, 1	SERVICE TRUCK PARKING BRAKE LEVER	58.96	107812
582-544.000-730.000	GRADE 8 NUTS/BOLTS/WASHERS	FAMILY FARM & HOME	GRADE 8 NUTS/BOLTS/WASHERS	5.69	107840
582-544.000-730.000	2019 FORD VAN OIL FILTER/OIL	PERFORMANCE AUTOMOTIVE	2019 FORD VAN OIL FILTER/OIL	290.66	107875
582-544.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS FOR DEC 2023	1,425.57	107804
582-544.000-742.000	JACKET ZIPPER REPAIR - B. JOHNSO	POWERS CLOTHING, INC.	JACKET ZIPPER REPAIR - B. JOHNSON	18.00	107771
582-544.000-742.000	CLOTHING/UNIFORMS	POWERS CLOTHING, INC.	CLOTHING/UNIFORMS	161.10	107879
582-544.000-801.000	CONTAINER RENTAL - JANUARY 2024	LRS, LLC	CONTAINER RENTAL - JANUARY 2024 - 401 F	107.00	107759
582-544.000-801.000	REPAIR POLE AT KEY OPPORTUNITIES	CLARK ELECTRIC INC.	REPAIR POLE AT KEY OPPORTUNITIES	700.55	107828
582-544.000-801.300	TREE REMOVAL AND TREE TRIMMING	LONSBERY, JEFFREY	TREE REMOVAL AND TREE TRIMMING	6,000.00	107732
582-544.000-930.000	4 PVC 36"R ELBOW/4 PVC COUPLING/	AMERICAN COPPER AND BRASS, 4	4 PVC 36"R ELBOW/4 PVC COUPLING/1 QUART	225.02	107813
582-544.000-930.546	SERVICES RENDERED INVESTIGATE 27	UTILITIES INSTRUMENTATION	SERVICES RENDERED INVESTIGATE 277 BREAK	7,395.00	107904
582-544.000-956.000	ROOM FOR E. WHITE FOR TRAINING	COMFORT INN	ROOM FOR E. WHITE FOR TRAINING	1,134.00	107830
582-544.000-956.000	FLIGHTS - QUANTUM ENERGY W/AMP	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	691.88	770
Total For Dept 544.000 DISTRIBUTION				18,918.25	
Total For Fund 582 ELECTRIC FUND				1,046,132.91	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	IM, WO, SPEC ASSESS, COMM DEV, D	BS&A SOFTWARE	IM, WO, SPEC ASSESS, COMM DEV, DPPT SOF	116.29	107824
590-000.000-158.000	2024 BIG TEX TRAILER	D.R. TRAILER SALES INC.	2024 BIG TEX TRAILER	3,271.00	107735
590-000.000-158.000	HALF COST OF BODY SEWER	KNAPHEIDE TRUCK EQUIPMENT	TRUCK SERVICE BODY- APPROVED BY BOARD/C	6,747.50	107861
590-000.000-158.000-215005	WESTWOOD STAKING SERVICES	THE MANNIK & SMITH GROUP,	WESTWOOD SURVEYING SERVICES	500.00	107790
590-000.000-158.000-215006	LIFT STATION LICENSE AGREE COMPE	DENNIS KEITH REED	LICENSE AGREEMENT COMPENSATION 98 MARIC	1,900.00	107834
590-000.000-158.000-215006	CDBG SANITARY LIFT STATION DESIG	TETRA TECH, INC	CDBG SANITARY LIFT STATION DESIGN	1,260.00	107896
590-000.000-158.000-215006	LIFT STATION ACCESS LICENSE PAYM	ZACH AND ASHLEY WILSON	PAYMENT FOR ACCESS LICENSE	300.00	107915
590-000.000-158.000-215028	FLYGT PUMP	KENNEDY INDUSTRIES	NEW INFLUENT PUMP APPROVED BY BOARD/COU	34,530.00	107756
590-000.000-158.000-215029	TERTIARY PUMP #1	KENNEDY INDUSTRIES	TERTIARY PUMP APPROVED BY BOARD/COUNCIL	30,307.00	107859
590-000.000-158.000-215030	TERTIARY PUMP #4	KENNEDY INDUSTRIES	TERTIARY PUMP APPROVED BY BOARD/COUNCIL	30,307.00	107859
590-000.000-158.000-215034	BPU WAREHOUSE ROOF REPLACEMENT 2	BRAMAN ROOFING	NEW ROOF AT 45 MONROE APPROVED BY BOAR	21,148.50	107821
590-000.000-202.100	SCCH	ELLER, MICHAEL S	UB refund for account: 026225	163.83	107739
Total For Dept 000.000				130,551.12	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	HEALTH INSURANCE - SEWER	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JAN 2024	7,993.68	759
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	92.57	760
590-175.000-715.000	DENTAL & VISION - SEWER	DELTA DENTAL	DENTAL & VISION - JAN 2024	792.62	771
590-175.000-715.000	HEALTH INSURANCE - SEWER	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - FEB 2024	8,746.86	775
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	88.51	776
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,971.16	772
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	132.39	760
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	124.72	776
590-175.000-726.000	AIR DUSTER, STORAGE BOXES	CURRENT OFFICE SOLUTIONS	AIR DUSTER, STORAGE BOXES	69.79	107734
590-175.000-726.000	WATER DELIVERY - 45 MONROE STREE	RUPERT'S CULLIGAN	WATER DELIVERY - 45 MONROE STREET	11.25	107778
590-175.000-726.000	X-MAS PARADE CANDY,X-MAS DECOR,	WALMART COMMUNITY	CREDIT CARD CHARGES - DEC 2023	53.83	107802
590-175.000-726.000	SUPPLIES - 45 MONROE ST	AMAZON CAPITAL SERVICES, 1	SUPPLIES - 45 MONROE ST	60.98	107812
590-175.000-726.000	#9 ENVELOPE PRINTED 2 SIDES BLAC	ARROW SWIFT PRINTING	#9 ENVELOPE PRINTED 2 SIDES BLACK INK	227.88	107814
590-175.000-726.000	SCOTCH BOX LOCK/TORCH LIGHTER/HA	GELZER HJ & SON INC	SCOTCH BOX LOCK/TORCH LIGHTER/HARDWARE	40.44	107843
590-175.000-726.000	2X6 BOARDS AND OSB FOR BASEMENT	JONESVILLE LUMBER	2X6 BOARDS AND OSB FOR BASEMENT SHELVIN	18.57	107856
590-175.000-726.000	POSTAGE - SUPPLY PURCHASE	QUADIENT FINANCE USA, INC.	POSTAGE - SUPPLY PURCHASE	45.32	107880

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	POSTAGE	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	49.50	770
590-175.000-726.200	TONER TN660 4PK	AMAZON CAPITAL SERVICES, I	TONER TN660 4PK	21.30	107718
590-175.000-742.000	CLOTHING/UNIFORMS	POWERS CLOTHING, INC.	CLOTHING/UNIFORMS	80.55	107879
590-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	107716
590-175.000-801.000	COPIES/CONTRACT BILLING - DEC. 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - DEC. 2023	66.99	107734
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING OF	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING OF BILLS	720.03	107736
590-175.000-801.000	BPU CLEANING FOR DECEMBER 2023	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR DECEMBER 2023	65.00	107738
590-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN	ERIC POTES	BPU BOARD MEETING PER DIEM - JANUARY 20	6.25	107741
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS DEC 202	73.98	107765
590-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM - JANUARY 20	6.25	107768
590-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN	PHILIP DAVID MCDOWELL	BPU BOARD MEETING PER DIEM - JANUARY 20	6.25	107769
590-175.000-801.000	BPU BOARD MEETING PER DIEM- JANU	ROBERT J BATT	BPU BOARD MEETING PER DIEM- JANUARY 202	6.25	107777
590-175.000-801.000	CARPET CLEANING BPU - JANUARY 20	STANLEY STEEMER GREAT LAKE	CARPET CLEANING BPU - JANUARY 2024	159.00	107783
590-175.000-801.000	MOWING FOR NOVEMBER 2023	BAXTER LAWN AND SNOW SERV	MOWING FOR NOVEMBER 2023	207.50	107815
590-175.000-801.000	IM, WO, SPEC ASSESS, COMM DEV, D	BS&A SOFTWARE	IM, WO, SPEC ASSESS, COMM DEV, DPPT SOF	84.21	107824
590-175.000-801.000	POSTAGE MACHINE LEASE 2/18/24 -	QUADIENT LEASING USA, INC	POSTAGE MACHINE LEASE 2/18/24 - 5/17/24	117.04	107881
590-175.000-801.000	ACCOUNTING SERVICES - DEC 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - DEC 2023	930.75	107899
590-175.000-801.000	F-65, ACT 51 ADARS REPORT, FORM	YEO & YEO PC	F-65, ACT 51 ADARS REPORT, FORM 5572	687.50	107913
590-175.000-801.000	CREDIT CARD PROCESSING FEES - DE	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - DEC 2023	97.36	636
590-175.000-801.000-215006	ADMIN SERVICES FOR CDBG GRANT	CARTER CONSULTING LLC	ADMIN SERVICES FOR CDBG GRANT	380.00	107809
590-175.000-802.000	EATON YUKON AMI GATEWAYS QTY 11	CANNON TECHNOLOGIES INC	EATON YUKON AMI GATEWAYS QTY 11	6,721.00	107727
590-175.000-802.000	SONIT NET ADMIN DECEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN DECEMBER 2023	276.25	107781
590-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	301.00	107798
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (JAN)	40.65	107889
590-175.000-818.000	ENDORSEMENT - 2023 JOHN DEERE BA	VESTED RISK STRATEGIES INC	ENDORSEMENT - 2023 JOHN DEERE BACKHOE	16.96	107800
590-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	109.10	107716
590-175.000-850.000	SIP TRUNK ISSUE W/TELNET	BSB COMMUNICATIONS INC	SIP TRUNK ISSUE W/TELNET	116.59	107725
590-175.000-850.000	MONTHLY VERIZON BILL - JAN 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JAN 24	114.48	107799
590-175.000-850.000	TELNET CALL FORWARDING SIP TRUNK	BSB COMMUNICATIONS INC	TELNET CALL FORWARDING SIP TRUNK ISSUE	175.00	107825
590-175.000-850.000	OOMA FAXING EQUIP JAN 24 FIRST B	OOMA, INC.	OOMA FAXING EQUIP JAN 24 FIRST BILL	21.40	107873
590-175.000-880.000	COMMUNITY PROMOTION - DECEMBER 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - DECEMBER 2023	62.50	107762
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	32.14	751
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	90.71	752
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SEI	11.25	753
590-175.000-956.000	APWA MI CHAPTER - MAPSI 2024 - D	APWA MICHIGAN CHAPTER	APWA MI CHAPTER - MAPSI 2024 - D. MACKI	173.75	107720
590-175.000-956.200	LUNCHEON	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	53.15	770
Total For Dept 175.000 ADMINISTRATIVE SERVICES				34,602.21	
Dept 546.000 OPERATIONS					
590-546.000-726.800	56772454	POWERLINE SUPPLY	INVENTORY	(31.02)	107770
590-546.000-726.800	PERM ANTI SEIZE 8 OZ/4LB FIBER E	FAMILY FARM & HOME	PERM ANTI SEIZE 8 OZ/4LB FIBER ENGIN HF	335.90	107840
590-546.000-730.039	FLUIDMASTER ADJ FLUSH	AMERICAN COPPER AND BRASS,	FLUIDMASTER ADJ FLUSH	8.15	107813
590-546.000-920.400	504504154 - 135 BARBER ST	MICH GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	43.05	756
590-546.000-930.000	3 MINI/4 MINI	AMERICAN COPPER AND BRASS,	3 MINI/4 MINI	14.14	107813
590-546.000-930.000	GLV HYDRFLC DBLTHRM KNT HIVIS/LA	FAMILY FARM & HOME	GLV HYDRFLC DBLTHRM KNT HIVIS/LATEX/HOS	135.52	107840
590-546.000-930.000	CARBIDE HOLE SAW/HEX HOLE SAW	GELZER HJ & SON INC	CARBIDE HOLE SAW/HEX HOLE SAW	347.21	107843
590-546.000-930.000	BUFFALO SOCKET	PERFORMANCE AUTOMOTIVE	BUFFALO SOCKET	46.96	107875
590-546.000-930.000	BULK SILCONE TUBING 50FT ROLL IS	USABLUEBOOK	BULK SILCONE TUBING 50FT ROLL ISCO	2,100.31	107903
590-546.000-930.970	DBM3010400000-NP SONIC FLOW SENS	PULSAR MEASUREMENT	RAS PIT SENSOR-BACK UP UNIT FOR STOCK	1,560.00	107772
Total For Dept 546.000 OPERATIONS				4,560.22	
Dept 547.000 TREATMENT					
590-547.000-726.900	23OZ GLASS CLEANER/MR CLEAN MAGI	GELZER HJ & SON INC	23OZ GLASS CLEANER/MR CLEAN MAGIC ERASE	63.23	107745

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 547.000 TREATMENT					
590-547.000-726.900	DISTILLED WATER - WWTP	RUPERT'S CULLIGAN	DISTILLED WATER - WWTP	14.00	107778
590-547.000-726.900	SOFTENER SALT/BLK RUBB TAPE	FAMILY FARM & HOME	SOFTENER SALT/BLK RUBB TAPE	36.93	107840
590-547.000-726.900	MISC PARTS PKG	MARKET HOUSE	MISC PARTS PKG	23.80	107865
590-547.000-726.900	2-CHANNEL JUMBO TIMER W/STOPWATC	NORTH CENTRAL LABORATORIES	2-CHANNEL JUMBO TIMER W/STOPWATCH	109.16	107872
590-547.000-726.900	WATER DELIVERY - 101 GALLOWAY DR	RUPERT'S CULLIGAN	WATER DELIVERY - 101 GALLOWAY DR	15.00	107885
590-547.000-740.000	6GMS POWERED GRAPHITE	GELZER HJ & SON INC	6GMS POWERED GRAPHITE	1.99	107745
590-547.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS FOR DEC 2023	576.15	107804
590-547.000-740.000	DIESEL FUEL DELIVERY	BRINER OIL CO, INC	DIESEL FUEL DELIVERY	854.98	107823
590-547.000-740.000	FUEL STABILIZER	PERFORMANCE AUTOMOTIVE	FUEL STABILIZER	24.19	107875
590-547.000-742.000	ANSI CLASS E RAIN PANTS YELLOW/B	USABLUEBOOK	ANSI CLASS E RAIN PANTS YELLOW/BLACK/JF	224.08	107903
590-547.000-801.000	TESTING	GLOBAL ENVIRONMENTAL CONSU	TESTING	770.00	107844
590-547.000-801.000	BOB EVANS QUARTERLY SAMPLES 1-9-	MERIT LABORATORIES	BOB EVANS QUARTERLY SAMPLES 1-9-2024	4,740.00	107866
590-547.000-801.000	BATTERY	SUPERIOR INDUSTRIAL SALES	BATTERY	1,588.24	107893
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,071.60	754
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	897.01	755
590-547.000-920.400	504756735 - W GALLOWAY GR	MICH GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	138.73	757
590-547.000-930.000	LOCK ON GREASE COUPLER	FAMILY FARM & HOME	LOCK ON GREASE COUPLER	59.99	107742
590-547.000-930.000	FLYGT, MINI-CASSII/FUS 120/24VAC	KENNEDY INDUSTRIES	FLYGT, MINI-CASSII/FUS 120/24VAC 24VDC	763.00	107756
590-547.000-930.000	GREASE GUN KIT	PERFORMANCE AUTOMOTIVE	GREASE GUN KIT	305.09	107767
590-547.000-930.000	9"FAN FORCED WIRE ELEMENT HTR	FAMILY FARM & HOME	9"FAN FORCED WIRE ELEMENT HTR	1,063.95	107840
590-547.000-930.000	16OZ COTTON MOP/GL CLEANER/DEGRE	GELZER HJ & SON INC	16OZ COTTON MOP/GL CLEANER/DEGREASER/1	133.35	107843
Total For Dept 547.000 TREATMENT				13,474.47	
Total For Fund 590 SEWER FUND				183,188.02	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-123.000	IM, WO, SPEC ASSESS, COMM DEV, D	BS&A SOFTWARE	IM, WO, SPEC ASSESS, COMM DEV, DPPT SOE	116.29	107824
591-000.000-158.000	2024 BIG TEX TRAILER	D.R. TRAILER SALES INC.	2024 BIG TEX TRAILER	3,271.00	107735
591-000.000-158.000	HALF COST OF BODY WATER	KNAPHEIDE TRUCK EQUIPMENT	TRUCK SERVICE BODY- APPROVED BY BOARD/C	6,747.50	107861
591-000.000-158.000-215005	WESTWOOD STAKING SERVICES	THE MANNIK & SMITH GROUP,	WESTWOOD SURVEYING SERVICES	500.00	107790
591-000.000-158.000-215006	CIP - CDBG PROJECT	STOCKHOUSE CORPORATION	TAGS	917.78	107787
591-000.000-158.000-215034	BPU WAREHOUSE ROOF REPLACEMENT 2	BRAMAN ROOFING	NEW ROOF AT 45 MONROE APPROVED BY BOARI	21,148.50	107821
Total For Dept 000.000				32,701.07	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	HEALTH INSURANCE - WATER	PLANSOURCE BENEFITS ADMINJ	HEALTH INSURANCE - JAN 2024	7,640.02	759
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	105.53	760
591-175.000-715.000	DENTAL & VISION - WATER	DELTA DENTAL	DENTAL & VISION - JAN 2024	689.30	771
591-175.000-715.000	HEALTH INSURANCE - WATER	PLANSOURCE BENEFITS ADMINJ	HEALTH INSURANCE - FEB 2024	8,393.20	775
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	101.47	776
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,933.51	772
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	150.78	760
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	143.11	776
591-175.000-726.000	AIR DUSTER, STORAGE BOXES	CURRENT OFFICE SOLUTIONS	AIR DUSTER, STORAGE BOXES	69.79	107734
591-175.000-726.000	WATER DELIVERY - 45 MONROE STREE	RUPERT'S CULLIGAN	WATER DELIVERY - 45 MONROE STREET	11.25	107778
591-175.000-726.000	X-MAS PARADE CANDY,X-MAS DECOR,	WALMART COMMUNITY	CREDIT CARD CHARGES - DEC 2023	53.83	107802
591-175.000-726.000	3 RING BINDERS/GARAGE DOOR OPENE	AMAZON CAPITAL SERVICES, 1	3 RING BINDERS/GARAGE DOOR OPENER	159.64	107812
591-175.000-726.000	#9 ENVELOPE PRINTED 2 SIDES BLAC	ARROW SWIFT PRINTING	#9 ENVELOPE PRINTED 2 SIDES BLACK INK	227.88	107814
591-175.000-726.000	2X6 BOARDS AND OSB FOR BASEMENT	JONESVILLE LUMBER	2X6 BOARDS AND OSB FOR BASEMENT SHELVIN	18.57	107856
591-175.000-726.000	POSTAGE - SUPPLY PURCHASE	QUADIENT FINANCE USA, INC.	POSTAGE - SUPPLY PURCHASE	45.31	107880
591-175.000-726.000	SUPPLIES	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	49.50	770
591-175.000-726.200	TONER TN660 4PK	AMAZON CAPITAL SERVICES, 1	TONER TN660 4PK	21.29	107718

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE ACD.NET		TELEPHONE - FIBER 45 MONROE STREET	50.00	107716
591-175.000-801.000	COPIES/CONTRACT BILLING - DEC. 2 CURRENT OFFICE SOLUTIONS		COPIES/CONTRACT BILLING - DEC. 2023	66.99	107734
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING OF DELAWARE SYSTEMS		PRINTING/POSTAGE AND HANDLING OF BILLS	720.03	107736
591-175.000-801.000	BPU CLEANING FOR DECEMBER 2023	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR DECEMBER 2023	65.00	107738
591-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN ERIC POTES		BPU BOARD MEETING PER DIEM - JANUARY 20	6.25	107741
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS ONLINE INFORMATION SERVICE		COMMISSION PAID FOR COLLECTIONS DEC 202	74.00	107765
591-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN PETER MICHAEL BECKER		BPU BOARD MEETING PER DIEM - JANUARY 20	6.25	107768
591-175.000-801.000	BPU BOARD MEETING PER DIEM - JAN PHILIP DAVID MCDOWELL		BPU BOARD MEETING PER DIEM - JANUARY 20	6.25	107769
591-175.000-801.000	BPU BOARD MEETING PER DIEM- JANU ROBERT J BATT		BPU BOARD MEETING PER DIEM- JANUARY 202	6.25	107777
591-175.000-801.000	CARPET CLEANING BPU - JANUARY 20	STANLEY STEEMER GREAT LAKE	CARPET CLEANING BPU - JANUARY 2024	159.00	107783
591-175.000-801.000	MOWING FOR NOVEMBER 2023	BAXTER LAWN AND SNOW SERV	MOWING FOR NOVEMBER 2023	207.50	107815
591-175.000-801.000	IM, WO, SPEC ASSESS, COMM DEV, D BS&A SOFTWARE		IM, WO, SPEC ASSESS, COMM DEV, DPPT SOF	84.21	107824
591-175.000-801.000	POSTAGE MACHINE LEASE 2/18/24 - QUADIENT LEASING USA, INC		POSTAGE MACHINE LEASE 2/18/24 - 5/17/24	117.04	107881
591-175.000-801.000	ACCOUNTING SERVICES - DEC 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - DEC 2023	930.75	107899
591-175.000-801.000	F-65, ACT 51 ADARS REPORT, FORM YEO & YEO PC		F-65, ACT 51 ADARS REPORT, FORM 5572	687.50	107913
591-175.000-801.000	CREDIT CARD PROCESSING FEES - DE INVOICE CLOUD		CREDIT CARD PROCESSING FEES - DEC 2023	97.36	636
591-175.000-801.000-215006	ADMIN SERVICES FOR CDBG GRANT	CARTER CONSULTING LLC	ADMIN SERVICES FOR CDBG GRANT	380.00	107809
591-175.000-802.000	EATON YUKON AMI GATEWAYS QTY 11	CANNON TECHNOLOGIES INC	EATON YUKON AMI GATEWAYS QTY 11	6,721.00	107727
591-175.000-802.000	SONIT NET ADMIN DECEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN DECEMBER 2023	276.25	107781
591-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN MILSOFT		MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	301.00	107798
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (JAN)	40.65	107889
591-175.000-818.000	ENDORSEMENT - 2023 JOHN DEERE BA VESTED RISK STRATEGIES INC		ENDORSEMENT - 2023 JOHN DEERE BACKHOE	16.96	107800
591-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE ACD.NET		TELEPHONE - FIBER 45 MONROE STREET	109.10	107716
591-175.000-850.000	SIP TRUNK ISSUE W/TELNET	BSB COMMUNICATIONS INC	SIP TRUNK ISSUE W/TELNET	116.59	107725
591-175.000-850.000	MONTHLY VERIZON BILL - JAN 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JAN 24	114.48	107799
591-175.000-850.000	TELNET CALL FORWARDING SIP TRUNK	BSB COMMUNICATIONS INC	TELNET CALL FORWARDING SIP TRUNK ISSUE	175.00	107825
591-175.000-850.000	OOMA FAXING EQUIP JAN 24 FIRST B OOMA, INC.		OOMA FAXING EQUIP JAN 24 FIRST BILL	21.40	107873
591-175.000-880.000	COMMUNITY PROMOTION - DECEMBER 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - DECEMBER 2023	62.50	107762
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	32.14	751
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	90.71	752
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	11.25	753
591-175.000-956.000	APWA MI CHAPTER - MAPSI 2024 - D	APWA MICHIGAN CHAPTER	APWA MI CHAPTER - MAPSI 2024 - D. MACKI	173.75	107720
591-175.000-956.200	LUNCHEON	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	53.15	770
591-175.000-957.000	SPECIAL ASSESSMENT - 411 HILLSDA	CITY OF HILLSDALE	SPECIAL ASSESSMENT - 411 HILLSDALE ST	178.48	107730
Total For Dept 175.000 ADMINISTRATIVE SERVICES				33,972.77	
Dept 543.000 PRODUCTION					
591-543.000-956.000	REGISTRATION TO LIMITED TREATMEN	STATE OF MICHIGAN EGLE	REGISTRATION TO LIMITED TREATMENT IN-PE	225.00	107784
Total For Dept 543.000 PRODUCTION				225.00	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	5/16*14 HEX DRIVER/7 DEMO DRIVER	AMERICAN COPPER AND BRASS,	5/16*14 HEX DRIVER/7 DEMO DRIVER/DIAGIN	51.78	107813
591-544.000-726.800	REC TUBE	FAMILY FARM & HOME	REC TUBE	19.99	107840
591-544.000-726.800	LED 100W A21 DL	GELZER HJ & SON INC	LED 100W A21 DL	1,145.93	107843
591-544.000-726.800	SCHEDULE 80 CPVC PIPE NIPPLE 1/2	USABBLUEBOOK	SCHEDULE 80 CPVC PIPE NIPPLE 1/2" X 1-1	71.95	107903
591-544.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS FOR DEC 2023	576.15	107804
591-544.000-742.000	CLOTHING/UNIFORMS	POWERS CLOTHING, INC.	CLOTHING/UNIFORMS	80.55	107879
591-544.000-801.000	PORATABLE WATR/COLIFORM MICROBE	ENVIRONMENTAL RESOURCES AS	PORATABLE WATR/COLIFORM MICROBE	439.63	107839
591-544.000-801.000	MCC 2 YRS 09/23-08/25	HYDROCORP	MCC 2 YRS 09/23-08/25	1,564.50	107853
591-544.000-801.000	BATTERY/OIL & FILTER	SUPERIOR INDUSTRIAL SALES	BATTERY/OIL & FILTER	1,356.34	107893
591-544.000-930.000	4 PVC C.O PLUG/4 PVC FEM ADP	AMERICAN COPPER AND BRASS,	4 PVC C.O PLUG/4 PVC FEM ADP	12.08	107813
591-544.000-930.000	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	67.24	107843
591-544.000-930.000	REPAIRS & MAINTENANCE	USABBLUEBOOK	80 CPVC PIPE NIPPLE 1/2" X 1-1/2"	642.55	107903

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-930.990	PEASTONE FOR BPU	DRY MAR TRUCKING & DIRTWOF	PEASTONE FOR BPU	1,681.00	107737
591-544.000-930.990	LSL REPLACEMENTS WITH RJT CONSTR	RJT CONSTRUCTION CO.	LEAD SERVICE LINE REPLACEMENTS	66,086.25	107776
591-544.000-930.990	3/4"XS LEAD CORP	MICHIGAN PIPE & VALVE	3/4"XS LEAD CORP	2,680.40	107868
591-544.000-930.990	LSL REPLACEMENTS WITH RJT CONSTR	RJT CONSTRUCTION CO.	LEAD SERVICE LINE REPLACEMENTS TO FINIS	12,710.00	107883
Total For Dept 544.000 DISTRIBUTION				89,186.34	
Dept 545.000 PURIFICATION					
591-545.000-727.100	POT PERM-DR330	WATER SOLUTIONS UNLIMITED,	POT PERM-DR330	3,931.40	107803
591-545.000-727.200	SOD HYPO LIQUICHLOR	UNIVAR SOLUTIONS USA INC	SOD HYPO LIQUICHLOR	8,939.66	107902
591-545.000-920.400	504558065 - 401 HILLSDALE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	387.62	758
591-545.000-930.000	MONSTER TAPE/BLK RDI-CT PIPE	GELZER HJ & SON INC	MONSTER TAPE/BLK RDI-CT PIPE	21.98	107745
591-545.000-930.000	1/2X9/116"X10' BLK TAPE	GELZER HJ & SON INC	1/2X9/116"X10' BLK TAPE	116.47	107843
591-545.000-930.000	TRACEABLET TIMER/ALARM FOUR-CHAN	USABLUBOOK	TRACEABLET TIMER/ALARM FOUR-CHANNEL	1,769.25	107903
Total For Dept 545.000 PURIFICATION				15,166.38	
Total For Fund 591 WATER FUND				171,251.56	
Total For All Funds:				1,400,572.49	

--- FUND TOTALS BY VENDOR ---

Fund	Vendor	Amount
Fund 582 ELECTRIC FUND		
0008	- ARROW SWIFT PRINTING	455.76
0020	- CINTAS CORPORATION	29.90
0027	- GELZER HJ & SON INC	74.16
0035	- CURRENT OFFICE SOLUTIONS	273.54
0081	- MICH GAS UTILITIES	2,518.31
0088	- SPRATT'S	72.98
0961	- PERFORMANCE AUTOMOTIVE	516.72
1239	- SUN LIFE ASSURANCE COMPANY	1,177.56
1299	- EAST 2 WEST ENTERPRISES, INC	130.00
1808	- LOVINGER & THOMPSON, PC	150.00
2075	- VESTED RISK STRATEGIES INC	25.08
2278	- WATKINS OIL COMPANY	1,425.57
2326	- JONESVILLE LUMBER	37.12
2359	- MERS	18,337.74
2432	- AMERICAN COPPER AND BRASS, LLC	301.13
2461	- HILLSDALE COMMUNITY SCHOOLS	225.00
2472	- BRAMAN ROOFING	42,297.00
2645	- POWERS CLOTHING, INC.	179.10
2831	- VERIZON WIRELESS	554.20
2840	- STATE OF MICHIGAN	29,119.64
3076	- BS&A SOFTWARE	401.00
3104	- WALMART COMMUNITY	341.94
3248	- HEFFERNAN SOFT WATER SERVICE	64.80
3324	- CLARK ELECTRIC INC.	700.55
3468	- COMFORT INN	1,134.00
3549	- MICH DEPT OF ENVIRONMENTAL	8,825.00
3774	- ROBERT J BATT	12.50
5503	- AMAZON CAPITAL SERVICES, INC	708.74
5531	- SONIT SYSTEMS, LLC	683.80
6451	- UTILITY FINANCIAL SOLUTIONS, LLC	1,800.00
6472	- THE WOODHILL GROUP, LLC	1,861.49
6479	- INVOICE CLOUD	194.73
6555	- QUADIENT FINANCE USA, INC.	90.63
6558	- PLANSOURCE BENEFITS ADMINISTRATION	40,276.34

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		6560	- STANLEY STEEMER GREAT LAKES, INC.	318.00	
		6608	- YEO & YEO PC	1,375.00	
		6628	- PETER MICHAEL BECKER	12.50	
		6630	- PHILIP DAVID MCDOWELL	12.50	
		6631	- ERIC POTES	12.50	
		6638	- LRS, LLC	107.00	
		6651	- MADDOX INDUSTRIAL TRANSFORMER, LLC	16,967.10	
		6660	- BORDER STATES	6,715.86	
		6661	- OOMA, INC.	42.81	
		6663	- DELTA DENTAL	2,126.68	
		ACD	- ACD.NET	269.72	
		APWA -MPSI	- APWA MICHIGAN CHAPTER	347.50	
		BAXTER	- BAXTER LAWN AND SNOW SERVICES	415.00	
		BSB	- BSB COMMUNICATIONS INC	583.20	
		CAA	- COMMUNITY ACTION AGENCY	2,629.26	
		CANNON	- CANNON TECHNOLOGIES INC	13,442.00	
		COMPLETE T	- LONSBERY, JEFFREY	6,000.00	
		DELA	- DELAWARE SYSTEMS	1,440.06	
		FAMILY	- FAMILY FARM & HOME	5.69	
		LARA	- LARA - MI PUBLIC SERVICE COMMISSION	5,343.53	
		MASTERCARD	- CARD SERVICES CENTER	1,034.04	
		MILSOFT	- MILSOFT	601.99	
		MISC	- MISC VENDOR	435.26	
		MMEA	- MMEA	15,562.00	
		MMG	- MCKIBBIN MEDIA GROUP, INC.	125.00	
		MPPA	- MICHIGAN PUBLIC POWER AGENCY	1,119.50	
		MSCPA	- MICHIGAN SOUTH CENTRAL POWER AGENCY	748,720.86	
		ONLINE	- ONLINE INFORMATION SERVICES, INC.	147.96	
		POWER	- POWER LINE SUPPLY	7,028.73	
		QUADIENT	- QUADIENT LEASING USA, INC	234.07	
		RUPERT'S	- RUPERT'S CULLIGAN	22.50	
		SSEO	- SSEO, INC.	314.00	
		T & R	- T & R ELECTRIC SUPPLY COMPANY INC	43,157.56	
		UIS	- UTILITIES INSTRUMENTATION SERVICE	8,039.00	
		UIS PROG	- UIS SCADA, INC.	2,932.50	
		WHEELER	- WHEELER WORLD INC	3,496.00	
		TOTAL FUND 582	ELECTRIC FUND	<u>1,046,132.91</u>	
		Fund 590	SEWER FUND		
		0008	- ARROW SWIFT PRINTING	227.88	
		0027	- GELZER HJ & SON INC	586.22	
		0035	- CURRENT OFFICE SOLUTIONS	136.78	
		0081	- MICH GAS UTILITIES	2,284.49	
		0164	- MARKET HOUSE	23.80	
		0961	- PERFORMANCE AUTOMOTIVE	376.24	
		1110	- BRINER OIL CO, INC	854.98	
		1239	- SUN LIFE ASSURANCE COMPANY	438.19	
		1299	- EAST 2 WEST ENTERPRISES, INC	65.00	
		2075	- VESTED RISK STRATEGIES INC	16.96	
		2278	- WATKINS OIL COMPANY	576.15	
		2326	- JONESVILLE LUMBER	18.57	
		2359	- MERS	3,971.16	
		2432	- AMERICAN COPPER AND BRASS, LLC	22.29	
		2472	- BRAMAN ROOFING	21,148.50	
		2526	- TETRA TECH, INC	1,260.00	
		2645	- POWERS CLOTHING, INC.	80.55	
		2831	- VERIZON WIRELESS	114.48	
		3076	- BS&A SOFTWARE	200.50	
		3104	- WALMART COMMUNITY	53.83	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		3774	- ROBERT J BATT	6.25	
		5503	- AMAZON CAPITAL SERVICES, INC	82.28	
		5531	- SONIT SYSTEMS, LLC	316.90	
		6472	- THE WOODHILL GROUP, LLC	930.75	
		6479	- INVOICE CLOUD	97.36	
		6555	- QUADIENT FINANCE USA, INC.	45.32	
		6558	- PLANSOURCE BENEFITS ADMINISTRATION	16,740.54	
		6560	- STANLEY STEEMER GREAT LAKES, INC.	159.00	
		6579	- PULSAR MEASUREMENT	1,560.00	
		6599	- KNAPHEIDE TRUCK EQUIPMENT	6,747.50	
		6608	- YEO & YEO PC	687.50	
		6624	- CARTER CONSULTING LLC	380.00	
		6628	- PETER MICHAEL BECKER	6.25	
		6630	- PHILIP DAVID MCDOWELL	6.25	
		6631	- ERIC POTES	6.25	
		6659	- D.R. TRAILER SALES INC.	3,271.00	
		6661	- OOMA, INC.	21.40	
		6663	- DELTA DENTAL	792.62	
		6664	- DENNIS KEITH REED	1,900.00	
		ACD	- ACD.NET	159.10	
		APWA -MPSI	- APWA MICHIGAN CHAPTER	173.75	
		BAXTER	- BAXTER LAWN AND SNOW SERVICES	207.50	
		BSB	- BSB COMMUNICATIONS INC	291.59	
		CANNON	- CANNON TECHNOLOGIES INC	6,721.00	
		DELA	- DELAWARE SYSTEMS	720.03	
		FAMILY	- FAMILY FARM & HOME	1,632.29	
		GLOBAL	- GLOBAL ENVIRONMENTAL CONSULTING	770.00	
		KENNEDY	- KENNEDY INDUSTRIES	95,907.00	
		MANNIK/SMI	- THE MANNIK & SMITH GROUP, INC	500.00	
		MASTERCARD	- CARD SERVICES CENTER	102.65	
		MERIT LAB	- MERIT LABORATORIES	4,740.00	
		MILSOFT	- MILSOFT	301.00	
		MISC	- MISC VENDOR	463.83	
		MMG	- MCKIBBIN MEDIA GROUP, INC.	62.50	
		NORTH	- NORTH CENTRAL LABORATORIES INC	109.16	
		ONLINE	- ONLINE INFORMATION SERVICES, INC.	73.98	
		POWER	- POWER LINE SUPPLY	(31.02)	
		QUADIENT	- QUADIENT LEASING USA, INC	117.04	
		RUPERT'S	- RUPERT'S CULLIGAN	40.25	
		SUPERIOR	- SUPERIOR INDUSTRIAL SALES & SERVICE	1,588.24	
		USABLUEBOO	- USABLUEBOOK	2,324.39	
		TOTAL FUND 590	SEWER FUND	183,188.02	
		Fund 591	WATER FUND		
		0008	- ARROW SWIFT PRINTING	227.88	
		0015	- CITY OF HILLSDALE	178.48	
		0027	- GELZER HJ & SON INC	1,351.62	
		0035	- CURRENT OFFICE SOLUTIONS	136.78	
		0081	- MICH GAS UTILITIES	521.72	
		0111	- STOCKHOUSE CORPORATION	917.78	
		1239	- SUN LIFE ASSURANCE COMPANY	500.89	
		1299	- EAST 2 WEST ENTERPRISES, INC	65.00	
		2075	- VESTED RISK STRATEGIES INC	16.96	
		2278	- WATKINS OIL COMPANY	576.15	
		2326	- JONESVILLE LUMBER	18.57	
		2359	- MERS	3,933.51	
		2432	- AMERICAN COPPER AND BRASS, LLC	63.86	
		2472	- BRAMAN ROOFING	21,148.50	
		2645	- POWERS CLOTHING, INC.	80.55	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		2831	- VERIZON WIRELESS	114.48	
		3076	- BS&A SOFTWARE	200.50	
		3104	- WALMART COMMUNITY	53.83	
		3736	- STATE OF MICHIGAN EGLE	225.00	
		3774	- ROBERT J BATT	6.25	
		5503	- AMAZON CAPITAL SERVICES, INC	180.93	
		5531	- SONIT SYSTEMS, LLC	316.90	
		6472	- THE WOODHILL GROUP, LLC	930.75	
		6479	- INVOICE CLOUD	97.36	
		6484	- WATER SOLUTIONS UNLIMITED, IN	3,931.40	
		6555	- QUADIENT FINANCE USA, INC.	45.31	
		6558	- PLANSOURCE BENEFITS ADMINISTRATION	16,033.22	
		6560	- STANLEY STEEMER GREAT LAKES, INC.	159.00	
		6599	- KNAPHEIDE TRUCK EQUIPMENT	6,747.50	
		6608	- YEO & YEO PC	687.50	
		6624	- CARTER CONSULTING LLC	380.00	
		6628	- PETER MICHAEL BECKER	6.25	
		6630	- PHILIP DAVID MCDOWELL	6.25	
		6631	- ERIC POTES	6.25	
		6659	- D.R. TRAILER SALES INC.	3,271.00	
		6661	- OOMA, INC.	21.40	
		6663	- DELTA DENTAL	689.30	
		ACD	- ACD.NET	159.10	
		APWA -MPSI	- APWA MICHIGAN CHAPTER	173.75	
		BAXTER	- BAXTER LAWN AND SNOW SERVICES	207.50	
		BSB	- BSB COMMUNICATIONS INC	291.59	
		CANNON	- CANNON TECHNOLOGIES INC	6,721.00	
		DELA	- DELAWARE SYSTEMS	720.03	
		DRY MAR TR	- DRY MAR TRUCKING & DIRTWORKS	1,681.00	
		ERA	- ENVIRONMENTAL RESOURCES ASSOCIATES	439.63	
		FAMILY	- FAMILY FARM & HOME	19.99	
		HYDROCORP	- HYDROCORP	1,564.50	
		MANNIK/SMI	- THE MANNIK & SMITH GROUP, INC	500.00	
		MASTERCARD	- CARD SERVICES CENTER	102.65	
		MICH	- MICHIGAN PIPE & VALVE	2,680.40	
		MILSOFT	- MILSOFT	301.00	
		MMG	- MCKIBBIN MEDIA GROUP, INC.	62.50	
		ONLINE	- ONLINE INFORMATION SERVICES, INC.	74.00	
		QUADIENT	- QUADIENT LEASING USA, INC	117.04	
		RJT	- RJT CONSTRUCTION CO.	78,796.25	
		RUPERT'S	- RUPERT'S CULLIGAN	11.25	
		SUPERIOR	- SUPERIOR INDUSTRIAL SALES & SERVICE	1,356.34	
		UNIVAR	- UNIVAR SOLUTIONS USA INC	8,939.66	
		USABLUEBOO	- USABLUEBOOK	2,483.75	
		TOTAL FUND 591	WATER FUND	171,251.56	

To: BPU Board
From: Karen Lancaster, Finance Director
Date: 2/13/24
Re: December 2023 Financial Review (unaudited data)

Revenues: As of December, approximately 50% of the 2024 budget year is complete. Electric revenues are in line with the average of the five years shown. Sewer and Water revenues are higher than the average of the last five years due to the rate increase as well as volume increases. For Electric, All Other Revenue Sources has higher interest income due to a higher investable balance as well as increased interest rates and a favorable investment environment. For Sewer and Water, All Other Revenue Sources has higher interest income due to a higher investable balance from the bond proceeds as well as increased interest rates, increased billable services and the receipt of CDBG Grant funds. Rate increases for 2023-24 are 2% for Electric, 5% for Sewer and 10% for Water.

GL NUMBER	DESCRIPTION	BALANCE AS OF 12/31/2019	BALANCE AS OF 12/31/2020	BALANCE AS OF 12/31/2021	BALANCE AS OF 12/31/2022	BALANCE AS OF 12/31/2023	Average	Current YTD Compared to Average
Fund 582 - ELECTRIC FUND								
582-000.000-613.000	RESIDENTIAL SALES	2,411,544	2,543,908	2,579,778	2,568,968	2,653,903	2,551,620	104%
582-000.000-614.000	BUSINESS SALES	698,665	682,298	710,121	779,221	812,537	736,568	110%
582-000.000-615.000	COMMERCIAL SALES	1,718,155	1,611,099	1,692,254	1,657,323	1,711,686	1,678,103	102%
582-000.000-616.000	INDUSTRY SALES	1,654,229	1,714,723	1,599,169	1,764,813	1,800,139	1,706,615	105%
582-000.000-617.000	STREET LIGHT SALES	26,560	27,210	26,465	25,544	25,537	26,263	97%
ALL OTHER REVENUE SOURCES		309,088	250,614	198,055	126,119	396,889	256,153	155%
	Total	6,818,241	6,829,852	6,805,842	6,921,988	7,400,691		
Fund 590 - SEWER FUND								
590-000.000-613.000	RESIDENTIAL SALES	454,925	496,986	519,803	528,918	566,557	513,438	110%
590-000.000-614.000	BUSINESS SALES	87,707	83,769	95,681	112,561	120,025	99,949	120%
590-000.000-615.000	COMMERCIAL SALES	199,789	200,556	232,519	280,026	313,050	245,188	128%
590-000.000-616.000	INDUSTRY SALES	154,439	197,796	211,975	248,846	179,422	198,496	90%
590-000.000-619.000	APARTMENT SALES	173,055	186,837	186,468	206,310	222,114	194,957	114%
ALL OTHER REVENUE SOURCES		42,074	45,693	51,383	95,845	235,512	94,101	250%
	Total	1,111,990	1,211,636	1,297,829	1,472,506	1,636,679		
Fund 591 - WATER FUND								
591-000.000-613.000	RESIDENTIAL SALES	330,217	366,044	381,924	403,422	450,983	386,518	117%
591-000.000-614.000	BUSINESS SALES	80,823	87,115	87,845	110,038	130,502	99,265	131%
591-000.000-615.000	COMMERCIAL SALES	157,440	170,264	194,468	232,990	273,617	205,756	133%
591-000.000-616.000	INDUSTRY SALES	89,288	115,536	126,360	153,451	116,650	120,257	97%
591-000.000-619.000	APARTMENT SALES	123,174	131,928	131,965	150,691	168,687	141,289	119%
ALL OTHER REVENUE SOURCES		36,156	28,239	27,067	135,615	215,821	88,580	244%
	Total	817,098	899,126	949,630	1,186,208	1,356,259		
Grand Total		8,747,329	8,940,614	9,053,301	9,580,702	10,393,629		

Expenses: In each fund, Administration expenses are higher than normal due to the accounting for insurance premiums. In years prior to 2022-23, the premium was spread out over 12 months using journal entries. For FY23 and FY24, this annual charge is not prorated in order to be more efficient and reduce the number of entries. In Electric, the premium/broker fee was \$53K, and in Sewer and Water, the premium/broker fee was \$19K for each of those funds. Also, for Water and Sewer, there is interest expense for the 2022 bond issue included in Administrative Services. For Sewer, the interest expense is \$127K and for Water the interest expense is \$56K.

Sewer Treatment is higher than average due to the rising chemical costs and sewer treatment will continue to be higher than average due to higher depreciation expense as a result of the capitalization of wastewater treatment plant improvements in the fiscal year 2021. Water Distribution is higher than average due to costs associated with the Lead Services of \$164K.

GL NUMBER	DESCRIPTION	BALANCE AS OF 12/31/2019	BALANCE AS OF 12/31/2020	BALANCE AS OF 12/31/2021	BALANCE AS OF 12/31/2022	BALANCE AS OF 12/31/2023	Average	Current YTD Compared to Average
Fund 582 - ELECTRIC FUND								
Dept 175.000 - ADMINISTRATIVE SERVICES		775,383	838,125	779,985	943,296	976,148	862,588	113%
Dept 543.000 - PRODUCTION		4,639,820	4,718,419	4,639,663	5,413,914	4,798,961	4,842,155	99%
Dept 544.000 - DISTRIBUTION		688,704	683,739	1,048,955	820,930	880,538	824,573	107%
	Total	6,103,907	6,240,283	6,468,603	7,178,140	6,655,646		
Fund 590 - SEWER FUND								
Dept 175.000 - ADMINISTRATIVE SERVICES		310,850	315,603	361,790	424,493	458,547	374,257	123%
Dept 546.000 - OPERATIONS		112,479	91,004	339,167	121,426	108,724	154,560	70%
Dept 547.000 - TREATMENT		223,959	328,558	368,161	453,550	491,365	373,118	132%
	Total	647,287	735,165	1,069,118	999,468	1,058,635		
Fund 591 - WATER FUND								
Dept 175.000 - ADMINISTRATIVE SERVICES		201,757	221,278	238,082	313,833	373,183	269,627	138%
Dept 543.000 - PRODUCTION		47,614	41,461	44,395	43,448	35,398	42,463	83%
Dept 544.000 - DISTRIBUTION		230,154	349,295	285,374	341,360	375,478	316,332	119%
Dept 545.000 - PURIFICATION		159,782	145,035	162,474	168,488	162,615	159,679	102%
	Total	639,308	757,068	730,325	867,128	946,675		
Grand Total		7,390,502	7,732,517	8,268,046	9,044,736	8,660,956		

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	(ABNORMAL)	MONTH 12/31/2023	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 582 - ELECTRIC FUND									
Dept 000.000									
Revenues									
582-000.000-593.000	INTERDEPARTMENTAL REVENUE	242,550.00		102,920.71		18,685.10		139,629.29	42.43
582-000.000-613.000	RESIDENTIAL SALES	5,472,553.00		2,653,902.64		420,878.69		2,818,650.36	48.49
582-000.000-614.000	BUSINESS SALES	1,662,296.00		812,537.28		125,427.32		849,758.72	48.88
582-000.000-615.000	COMMERCIAL SALES	3,489,822.00		1,711,685.90		241,949.68		1,778,136.10	49.05
582-000.000-616.000	INDUSTRY SALES	3,480,347.00		1,800,138.94		265,996.29		1,680,208.06	51.72
582-000.000-617.000	STREET LIGHT SALES	69,389.00		25,537.44		4,256.02		43,851.56	36.80
582-000.000-665.000	INTEREST	100,000.00		91,785.64		13,774.36		8,214.36	91.79
582-000.000-669.000	CHANGE IN INVESTMENTS	0.00		165,039.59		87,980.32		(165,039.59)	100.00
582-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00		500.00		0.00		(500.00)	100.00
582-000.000-679.000	LATE CHARGES	45,000.00		28,650.69		4,899.49		16,349.31	63.67
582-000.000-680.000	INVENTORY ADJUSTMENT	0.00		(80,528.55)		(1,639.54)		80,528.55	100.00
582-000.000-687.300	OTHER REFUNDS	0.00		20,966.30		9,723.60		(20,966.30)	100.00
582-000.000-689.000	CASH OVER & (SHORT)	0.00		(317.91)		5.09		317.91	100.00
582-000.000-692.001	OTHER REVENUE - MISC OPERATING	122,770.00		60,651.95		9,855.18		62,118.05	49.40
582-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	25,000.00		7,220.33		547.49		17,779.67	28.88
TOTAL REVENUES		14,709,727.00		7,400,690.95		1,202,339.09		7,309,036.05	50.31
Net - Dept 000.000		14,709,727.00		7,400,690.95		1,202,339.09		7,309,036.05	
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
582-175.000-702.000	WAGES	441,494.00		195,234.47		34,750.88		246,259.53	44.22
582-175.000-703.000	OVERTIME PAY	0.00		173.73		0.00		(173.73)	100.00
582-175.000-704.000	SICK TIME PAY	0.00		7,787.99		46.24		(7,787.99)	100.00
582-175.000-705.000	VACATION TIME PAY	0.00		4,575.81		182.55		(4,575.81)	100.00
582-175.000-706.000	PERSONAL TIME PAY	0.00		1,188.34		41.10		(1,188.34)	100.00
582-175.000-707.000	LONGEVITY PAY	0.00		7,100.00		0.00		(7,100.00)	100.00
582-175.000-710.000	HOLIDAY & OTHER PAY	400.00		6,322.70		2,507.00		(5,922.70)	1,580.68
582-175.000-714.000	COMPENSATED ABSENCES	0.00		(334.97)		0.00		334.97	100.00
582-175.000-715.000	HEALTH & LIFE INSURANCE	202,082.00		119,104.38		20,975.00		82,977.62	58.94
582-175.000-716.000	RETIREMENT	96,264.00		121,599.32		20,287.17		(25,335.32)	126.32
582-175.000-717.000	WORKERS' COMPENSATION	8,300.00		6,301.70		0.00		1,998.30	75.92
582-175.000-720.000	EMPLOYER'S FICA	33,320.00		15,842.69		2,433.18		17,477.31	47.55
582-175.000-721.000	DISABILITY INSURANCE	5,000.00		2,265.89		454.70		2,734.11	45.32
582-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		(159,276.95)		(27,353.46)		159,276.95	100.00
582-175.000-726.000	SUPPLIES	20,000.00		7,767.54		775.81		12,232.46	38.84
582-175.000-742.000	CLOTHING / UNIFORMS	0.00		3,944.96		208.40		(3,944.96)	100.00
582-175.000-801.000	CONTRACTUAL SERVICES	100,000.00		58,801.08		5,233.44		41,198.92	58.80
582-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	14,050.00		0.00		0.00		14,050.00	0.00
582-175.000-802.000	TECHNICAL SERVICES	96,285.00		50,952.21		16,167.15		45,332.79	52.92
582-175.000-803.000	ENERGY OPTIMIZATION	185,000.00		0.00		0.00		185,000.00	0.00
582-175.000-806.000	LEGAL SERVICES	1,500.00		150.00		150.00		1,350.00	10.00
582-175.000-810.000	DUES & SUBSCRIPTIONS	27,500.00		937.72		0.00		26,562.28	3.41
582-175.000-818.000	INSURANCE	105,000.00		53,161.91		0.00		51,838.09	50.63
582-175.000-820.000	PILOT	790,464.00		420,228.13		63,510.48		370,235.87	53.16
582-175.000-850.000	TELEPHONE	13,537.00		5,111.84		1,022.95		8,425.16	37.76
582-175.000-880.000	COMMUNITY PROMOTION	5,000.00		1,590.89		152.50		3,409.11	31.82
582-175.000-906.000	SPONSORSHIPS	7,500.00		7,500.00		0.00		0.00	100.00
582-175.000-920.400	UTILITIES - GAS	4,000.00		517.14		0.00		3,482.86	12.93
582-175.000-930.000	REPAIRS & MAINTENANCE	10,000.00		721.28		0.00		9,278.72	7.21

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 582 - ELECTRIC FUND								
Expenditures								
582-175.000-955.000	MISCELLANEOUS/CONTINGENCY	0.00	50.00	0.00		(50.00)	100.00	
582-175.000-955.588	MISC. - CDL LICENSING/TESTING	0.00	799.19	0.00		(799.19)	100.00	
582-175.000-956.000	TRAINING & SEMINARS	13,000.00	3,627.92	1,122.50		9,372.08	27.91	
582-175.000-956.200	LODGING & MEALS	2,500.00	3,623.16	234.07		(1,123.16)	144.93	
582-175.000-960.000	BANK FEES	7,000.00	4,809.66	741.04		2,190.34	68.71	
582-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00	296.77	92.58		(296.77)	100.00	
582-175.000-968.000	DEPRECIATION	0.00	19,968.51	3,141.95		(19,968.51)	100.00	
582-175.000-969.000	INTERDEPARTMENTAL EXPENSE	7,000.00	3,702.50	594.00		3,297.50	52.89	
582-175.000-970.000	CAPITAL OUTLAY	33,000.00	0.00	0.00		33,000.00	0.00	
TOTAL EXPENDITURES		2,229,196.00	976,147.51	147,471.23		1,253,048.49	43.79	
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(2,229,196.00)	(976,147.51)	(147,471.23)		(1,253,048.49)		
Dept 543.000 - PRODUCTION								
Expenditures								
582-543.000-702.000	WAGES	215,954.00	41,374.12	4,160.00		174,579.88	19.16	
582-543.000-703.000	OVERTIME PAY	0.00	1,304.97	39.00		(1,304.97)	100.00	
582-543.000-716.000	RETIREMENT	49,840.00	372.29	38.40		49,467.71	0.75	
582-543.000-720.000	EMPLOYER'S FICA	16,520.00	2,962.87	273.25		13,557.13	17.94	
582-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	57,224.00	20,834.47	2,112.31		36,389.53	36.41	
582-543.000-726.000	SUPPLIES	4,000.00	1,880.08	326.34		2,119.92	47.00	
582-543.000-739.000	PURCHASED POWER	10,287,187.00	4,605,896.64	748,720.86		5,681,290.36	44.77	
582-543.000-740.000	FUEL & LUBRICANTS	15,000.00	5,503.90	0.00		9,496.10	36.69	
582-543.000-740.100	FUEL OIL - ENGINE #5	15,000.00	16,395.74	0.00		(1,395.74)	109.30	
582-543.000-740.200	FUEL OIL - ENGINE #6	15,000.00	10,066.92	0.00		4,933.08	67.11	
582-543.000-740.300	NATURAL GAS - ENGINE #5	20,000.00	115.37	21.03		19,884.63	0.58	
582-543.000-740.400	NATURAL GAS - ENGINE #6	20,000.00	115.40	21.03		19,884.60	0.58	
582-543.000-742.000	CLOTHING / UNIFORMS	2,000.00	0.00	0.00		2,000.00	0.00	
582-543.000-771.000	INVENTORY ADJUSTMENT	0.00	(11,487.96)	0.00		11,487.96	100.00	
582-543.000-801.000	CONTRACTUAL SERVICES	40,000.00	330.00	110.00		39,670.00	0.83	
582-543.000-920.400	UTILITIES - GAS	14,000.00	3,167.59	1,936.67		10,832.41	22.63	
582-543.000-930.000	REPAIRS & MAINTENANCE - BLDG	30,000.00	2,777.71	1,838.47		27,222.29	9.26	
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	20,000.00	3,047.24	745.35		16,952.76	15.24	
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	20,000.00	8,330.71	687.53		11,669.29	41.65	
582-543.000-956.000	TRAINING & SEMINARS	1,000.00	0.00	0.00		1,000.00	0.00	
582-543.000-968.000	DEPRECIATION	0.00	74,960.64	12,493.21		(74,960.64)	100.00	
582-543.000-969.000	INTERDEPARTMENTAL EXPENSE	40,000.00	11,012.00	2,939.00		28,988.00	27.53	
582-543.000-970.000	CAPITAL OUTLAY	50,000.00	0.00	0.00		50,000.00	0.00	
TOTAL EXPENDITURES		10,932,725.00	4,798,960.70	776,462.45		6,133,764.30	43.90	
Net - Dept 543.000 - PRODUCTION		(10,932,725.00)	(4,798,960.70)	(776,462.45)		(6,133,764.30)		
Dept 544.000 - DISTRIBUTION								
Expenditures								
582-544.000-702.000	WAGES	379,134.00	257,745.18	43,932.76		121,388.82	67.98	
582-544.000-703.000	OVERTIME PAY	70,000.00	23,324.72	1,814.54		46,675.28	33.32	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2023	MONTH 12/31/2023	BALANCE	
Fund 582 - ELECTRIC FUND						
Expenditures						
582-544.000-705.000	VACATION TIME PAY	0.00	206.00	0.00	(206.00)	100.00
582-544.000-716.000	RETIREMENT	109,824.00	6,425.22	847.73	103,398.78	5.85
582-544.000-720.000	EMPLOYER'S FICA	28,985.00	19,697.32	3,225.47	9,287.68	67.96
582-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	84,070.00	135,594.49	22,335.35	(51,524.49)	161.29
582-544.000-726.800	SUPPLIES - OPERATIONS	30,000.00	23,224.10	438.70	6,775.90	77.41
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	40,000.00	27,223.71	4,951.87	12,776.29	68.06
582-544.000-740.000	FUEL & LUBRICANTS	25,000.00	12,329.98	1,425.57	12,670.02	49.32
582-544.000-742.000	CLOTHING / UNIFORMS	16,500.00	3,833.92	18.00	12,666.08	23.24
582-544.000-801.000	CONTRACTUAL SERVICES	8,000.00	8,936.79	1,807.00	(936.79)	111.71
582-544.000-801.300	CONTRACTUAL SERVICES - TREE TRIMMING	250,000.00	246.14	0.00	249,753.86	0.10
582-544.000-930.000	REPAIRS & MAINTENANCE	150,000.00	23,755.76	(7,744.49)	126,244.24	15.84
582-544.000-930.546	REPAIRS & MAINT. - SUBSTATIONS	97,500.00	27,155.36	3,795.00	70,344.64	27.85
582-544.000-956.000	TRAINING & SEMINARS	23,000.00	8,651.99	0.00	14,348.01	37.62
582-544.000-968.000	DEPRECIATION	0.00	297,952.48	49,578.95	(297,952.48)	100.00
582-544.000-969.000	INTERDEPARTMENTAL EXPENSE	9,500.00	4,235.00	1,020.00	5,265.00	44.58
582-544.000-970.000	CAPITAL OUTLAY	2,542,208.00	0.00	0.00	2,542,208.00	0.00
TOTAL EXPENDITURES		3,863,721.00	880,538.16	127,446.45	2,983,182.84	22.79
Net - Dept 544.000 - DISTRIBUTION		(3,863,721.00)	(880,538.16)	(127,446.45)	(2,983,182.84)	
TOTAL REVENUES		14,709,727.00	7,400,690.95	1,202,339.09	7,309,036.05	50.31
TOTAL EXPENDITURES		17,025,642.00	6,655,646.37	1,051,380.13	10,369,995.63	39.09
NET OF REVENUES & EXPENDITURES		(2,315,915.00)	745,044.58	150,958.96	(3,060,959.58)	32.17

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2023 (ABNORMAL)	MONTH 12/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 590 - SEWER FUND									
Dept 000.000									
Revenues									
590-000.000-529.000	FEDERAL GRANT	1,260,000.00		15,712.34		380.00		1,244,287.66	1.25
590-000.000-593.000	INTERDEPARTMENTAL REVENUE	8,400.00		3,341.08		549.99		5,058.92	39.77
590-000.000-613.000	RESIDENTIAL SALES	1,173,037.00		566,556.70		92,586.99		606,480.30	48.30
590-000.000-614.000	BUSINESS SALES	205,871.00		120,024.79		19,021.31		85,846.21	58.30
590-000.000-615.000	COMMERCIAL SALES	480,746.00		313,049.94		48,454.97		167,696.06	65.12
590-000.000-616.000	INDUSTRY SALES	474,220.00		179,421.97		26,689.07		294,798.03	37.84
590-000.000-619.000	APARTMENT SALES	435,789.00		222,113.93		36,646.60		213,675.07	50.97
590-000.000-665.000	INTEREST	50,000.00		107,764.65		19,853.69		(57,764.65)	215.53
590-000.000-669.000	CHANGE IN INVESTMENTS	0.00		15,082.82		3,013.26		(15,082.82)	100.00
590-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00		4,313.00		0.00		(4,313.00)	100.00
590-000.000-679.000	LATE CHARGES	7,000.00		6,328.32		1,138.06		671.68	90.40
590-000.000-687.300	OTHER REFUNDS	0.00		9,088.89		4,190.17		(9,088.89)	100.00
590-000.000-692.001	OTHER REVENUE - MISC OPERATING	16,000.00		7,553.75		1,161.25		8,446.25	47.21
590-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	40,000.00		66,326.43		11,519.47		(26,326.43)	165.82
TOTAL REVENUES		4,151,063.00		1,636,678.61		265,204.83		2,514,384.39	39.43
Net - Dept 000.000		4,151,063.00		1,636,678.61		265,204.83		2,514,384.39	
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
590-175.000-702.000	WAGES	238,727.00		93,153.62		17,275.20		145,573.38	39.02
590-175.000-702.100	WAGES - PART TIME	5,426.00		0.00		0.00		5,426.00	0.00
590-175.000-703.000	OVERTIME PAY	0.00		68.01		0.00		(68.01)	100.00
590-175.000-704.000	SICK TIME PAY	0.00		732.90		23.14		(732.90)	100.00
590-175.000-705.000	VACATION TIME PAY	0.00		6,843.53		330.36		(6,843.53)	100.00
590-175.000-706.000	PERSONAL TIME PAY	0.00		139.20		20.56		(139.20)	100.00
590-175.000-707.000	LONGEVITY PAY	0.00		840.00		0.00		(840.00)	100.00
590-175.000-710.000	HOLIDAY & OTHER PAY	450.00		3,033.84		982.33		(2,583.84)	674.19
590-175.000-715.000	HEALTH & LIFE INSURANCE	100,527.00		47,513.19		6,659.00		53,013.81	47.26
590-175.000-716.000	RETIREMENT	47,212.00		29,372.44		5,131.72		17,839.56	62.21
590-175.000-717.000	WORKERS' COMPENSATION	2,300.00		2,055.81		0.00		244.19	89.38
590-175.000-720.000	EMPLOYER'S FICA	17,994.00		7,112.56		1,174.44		10,881.44	39.53
590-175.000-721.000	DISABILITY INSURANCE	1,600.00		804.17		79.84		795.83	50.26
590-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		(39,447.47)		(4,672.14)		39,447.47	100.00
590-175.000-726.000	SUPPLIES	12,000.00		3,345.78		247.81		8,654.22	27.88
590-175.000-726.200	SUPPLIES - OFFICE	0.00		21.30		0.00		(21.30)	100.00
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,500.00		0.00		0.00		3,500.00	0.00
590-175.000-742.000	CLOTHING / UNIFORMS	0.00		11.27		0.00		(11.27)	100.00
590-175.000-801.000	CONTRACTUAL SERVICES	40,000.00		26,343.63		2,996.71		13,656.37	65.86
590-175.000-801.070	CONTRACTUAL SERVICES - BOND COSTS	0.00		1,200.00		0.00		(1,200.00)	100.00
590-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	7,025.00		0.00		0.00		7,025.00	0.00
590-175.000-802.000	TECHNICAL SERVICES	38,047.00		26,193.39		8,081.51		11,853.61	68.84
590-175.000-806.000	LEGAL SERVICES	2,000.00		0.00		0.00		2,000.00	0.00
590-175.000-810.000	DUES & SUBSCRIPTIONS	10,000.00		563.86		0.00		9,436.14	5.64
590-175.000-818.000	INSURANCE	35,500.00		18,672.12		0.00		16,827.88	52.60
590-175.000-820.000	PILOT	152,949.00		84,070.05		13,403.94		68,878.95	54.97
590-175.000-850.000	TELEPHONE	4,219.00		1,798.50		382.55		2,420.50	42.63
590-175.000-880.000	COMMUNITY PROMOTION	2,500.00		795.45		76.25		1,704.55	31.82
590-175.000-906.000	SPONSORSHIPS	3,750.00		3,750.00		0.00		0.00	100.00
590-175.000-920.400	UTILITIES - GAS	1,100.00		258.54		0.00		841.46	23.50

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2023 (ABNORMAL)	MONTH 12/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 590 - SEWER FUND									
Expenditures									
590-175.000-930.000	REPAIRS & MAINTENANCE	5,000.00		292.58		0.00		4,707.42	5.85
590-175.000-955.000	MISCELLANEOUS/CONTINGENCY	0.00		25.00		0.00		(25.00)	100.00
590-175.000-955.588	MISC. - CDL LICENSING/TESTING	0.00		110.17		0.00		(110.17)	100.00
590-175.000-956.000	TRAINING & SEMINARS	4,500.00		2,051.34		760.17		2,448.66	45.59
590-175.000-956.200	LODGING & MEALS	200.00		556.99		0.00		(356.99)	278.50
590-175.000-960.000	BANK FEES	2,000.00		774.91		122.24		1,225.09	38.75
590-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00		148.39		46.29		(148.39)	100.00
590-175.000-968.000	DEPRECIATION	0.00		6,202.35		1,033.73		(6,202.35)	100.00
590-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,500.00		1,764.25		282.50		1,735.75	50.41
590-175.000-970.000	CAPITAL OUTLAY	16,500.00		0.00		0.00		16,500.00	0.00
590-175.000-993.000	INTEREST EXPENSE	259,927.00		127,375.00		0.00		132,552.00	49.00
TOTAL EXPENDITURES		1,018,453.00		458,546.67		54,438.15		559,906.33	45.02
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(1,018,453.00)		(458,546.67)		(54,438.15)		(559,906.33)	
Dept 546.000 - OPERATIONS									
Expenditures									
590-546.000-702.000	WAGES	74,347.00		32,791.76		6,025.34		41,555.24	44.11
590-546.000-703.000	OVERTIME PAY	0.00		1,109.92		246.21		(1,109.92)	100.00
590-546.000-710.000	HOLIDAY & OTHER PAY	0.00		0.96		0.00		(0.96)	100.00
590-546.000-716.000	RETIREMENT	13,087.00		1,286.65		303.61		11,800.35	9.83
590-546.000-720.000	EMPLOYER'S FICA	5,678.00		2,427.90		453.24		3,250.10	42.76
590-546.000-725.100	MISCELLANEOUS FRINGE EXPENSE	16,962.00		15,137.00		2,592.12		1,825.00	89.24
590-546.000-726.800	SUPPLIES - OPERATIONS	2,500.00		215.68		56.22		2,284.32	8.63
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	5,750.00		1,915.12		280.29		3,834.88	33.31
590-546.000-742.000	CLOTHING / UNIFORMS	4,250.00		1,154.17		0.00		3,095.83	27.16
590-546.000-801.000	CONTRACTUAL SERVICES	5,000.00		0.00		0.00		5,000.00	0.00
590-546.000-920.400	UTILITIES - GAS	0.00		200.10		0.00		(200.10)	100.00
590-546.000-930.000	REPAIRS & MAINTENANCE	16,000.00		0.00		0.00		16,000.00	0.00
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATIONS	8,500.00		1,226.36		0.00		7,273.64	14.43
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAINS	250,000.00		4,111.29		0.00		245,888.71	1.64
590-546.000-930.970	REPAIRS & MAINT. - MANHOLES	5,000.00		2,913.28		1,560.00		2,086.72	58.27
590-546.000-930.980	REPIARS & MAINT. - SERVICE LINES	1,000.00		0.00		0.00		1,000.00	0.00
590-546.000-956.000	TRAINING & SEMINARS	3,000.00		1,272.50		660.00		1,727.50	42.42
590-546.000-968.000	DEPRECIATION	0.00		40,101.81		6,683.62		(40,101.81)	100.00
590-546.000-969.000	INTERDEPARTMENTAL EXPENSE	6,500.00		2,859.00		556.00		3,641.00	43.98
590-546.000-970.000	CAPITAL OUTLAY	3,621,311.00		0.00		0.00		3,621,311.00	0.00
TOTAL EXPENDITURES		4,038,885.00		108,723.50		19,416.65		3,930,161.50	2.69
Net - Dept 546.000 - OPERATIONS		(4,038,885.00)		(108,723.50)		(19,416.65)		(3,930,161.50)	
Dept 547.000 - TREATMENT									
Expenditures									
590-547.000-702.000	WAGES	128,478.00		54,992.47		7,473.69		73,485.53	42.80
590-547.000-703.000	OVERTIME PAY	0.00		5,302.83		1,113.99		(5,302.83)	100.00
590-547.000-710.000	HOLIDAY & OTHER PAY	1,050.00		385.65		47.55		664.35	36.73

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2023	MONTH 12/31/2023	BALANCE	
Fund 590 - SEWER FUND						
Expenditures						
590-547.000-716.000	RETIREMENT	18,258.00	3,250.16	361.60	15,007.84	17.80
590-547.000-720.000	EMPLOYER'S FICA	9,829.00	4,103.91	569.57	5,725.09	41.75
590-547.000-725.100	MISCELLANEOUS FRINGE EXPENSE	37,948.00	26,414.94	3,607.05	11,533.06	69.61
590-547.000-726.900	SUPPLIES - LABORATORY	34,000.00	25,814.49	(324.59)	8,185.51	75.92
590-547.000-727.500	SUPPLIES - CHLORINE	11,400.00	6,483.96	0.00	4,916.04	56.88
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	21,000.00	19,522.21	0.00	1,477.79	92.96
590-547.000-727.700	SUPPLIES - DIOXIDE	4,000.00	2,777.50	0.00	1,222.50	69.44
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS	1,000.00	62.48	0.00	937.52	6.25
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,500.00	117.11	0.00	3,382.89	3.35
590-547.000-740.000	FUEL & LUBRICANTS	7,500.00	5,375.05	576.15	2,124.95	71.67
590-547.000-742.000	CLOTHING / UNIFORMS	2,250.00	0.00	0.00	2,250.00	0.00
590-547.000-801.000	CONTRACTUAL SERVICES	135,000.00	85,149.16	10,000.69	49,850.84	63.07
590-547.000-920.400	UTILITIES - GAS	35,000.00	6,185.44	0.00	28,814.56	17.67
590-547.000-930.000	REPAIRS & MAINTENANCE	47,500.00	36,053.18	8,812.67	11,446.82	75.90
590-547.000-930.900	REPAIRS & MAINT. - LABORATORY	25,000.00	4,983.76	100.00	20,016.24	19.94
590-547.000-956.000	TRAINING & SEMINARS	2,500.00	1,105.00	0.00	1,395.00	44.20
590-547.000-968.000	DEPRECIATION	0.00	161,775.31	27,027.10	(161,775.31)	100.00
590-547.000-969.000	INTERDEPARTMENTAL EXPENSE	90,000.00	41,510.00	6,802.00	48,490.00	46.12
590-547.000-970.000	CAPITAL OUTLAY	268,000.00	0.00	0.00	268,000.00	0.00
TOTAL EXPENDITURES		883,213.00	491,364.61	66,167.47	391,848.39	55.63
Net - Dept 547.000 - TREATMENT		(883,213.00)	(491,364.61)	(66,167.47)	(391,848.39)	
TOTAL REVENUES		4,151,063.00	1,636,678.61	265,204.83	2,514,384.39	39.43
TOTAL EXPENDITURES		5,940,551.00	1,058,634.78	140,022.27	4,881,916.22	17.82
NET OF REVENUES & EXPENDITURES		(1,789,488.00)	578,043.83	125,182.56	(2,367,531.83)	32.30

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2023
 % Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	12/31/2023 (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND								
Dept 000.000								
Revenues								
591-000.000-529.000	FEDERAL GRANT	740,000.00		69,644.22	380.00		670,355.78	9.41
591-000.000-593.000	INTERDEPARTMENTAL REVENUE	14,000.00		6,140.92	1,007.13		7,859.08	43.86
591-000.000-613.000	RESIDENTIAL SALES	908,863.00		450,982.53	72,407.25		457,880.47	49.62
591-000.000-614.000	BUSINESS SALES	203,365.00		130,501.83	16,764.16		72,863.17	64.17
591-000.000-615.000	COMMERCIAL SALES	425,268.00		273,616.60	36,049.32		151,651.40	64.34
591-000.000-616.000	INDUSTRY SALES	294,492.00		116,650.23	17,368.67		177,841.77	39.61
591-000.000-619.000	APARTMENT SALES	343,896.00		168,687.26	28,027.13		175,208.74	49.05
591-000.000-665.000	INTEREST	40,000.00		77,028.02	13,098.35		(37,028.02)	192.57
591-000.000-669.000	CHANGE IN INVESTMENTS	0.00		10,941.83	5,832.94		(10,941.83)	100.00
591-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00		4,313.00	0.00		(4,313.00)	100.00
591-000.000-679.000	LATE CHARGES	6,800.00		4,772.69	849.78		2,027.31	70.19
591-000.000-687.300	OTHER REFUNDS	0.00		8,786.17	4,106.69		(8,786.17)	100.00
591-000.000-692.001	OTHER REVENUE - MISC OPERATING	15,000.00		7,553.75	1,161.25		7,446.25	50.36
591-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	22,000.00		26,639.82	3,317.50		(4,639.82)	121.09
TOTAL REVENUES		3,013,684.00		1,356,258.87	200,370.17		1,657,425.13	45.00
Net - Dept 000.000		3,013,684.00		1,356,258.87	200,370.17		1,657,425.13	
Dept 175.000 - ADMINISTRATIVE SERVICES								
Expenditures								
591-175.000-702.000	WAGES	262,585.00		90,755.75	14,895.91		171,829.25	34.56
591-175.000-702.100	WAGES - PART TIME	5,426.00		0.00	0.00		5,426.00	0.00
591-175.000-703.000	OVERTIME PAY	0.00		67.97	0.00		(67.97)	100.00
591-175.000-704.000	SICK TIME PAY	0.00		732.71	23.10		(732.71)	100.00
591-175.000-705.000	VACATION TIME PAY	0.00		6,408.06	280.14		(6,408.06)	100.00
591-175.000-706.000	PERSONAL TIME PAY	0.00		139.17	20.54		(139.17)	100.00
591-175.000-710.000	HOLIDAY & OTHER PAY	450.00		2,573.58	966.89		(2,123.58)	571.91
591-175.000-715.000	HEALTH & LIFE INSURANCE	121,447.00		44,644.15	5,671.95		76,802.85	36.76
591-175.000-716.000	RETIREMENT	48,856.00		30,002.74	5,062.78		18,853.26	61.41
591-175.000-717.000	WORKERS' COMPENSATION	1,950.00		2,810.47	0.00		(860.47)	144.13
591-175.000-720.000	EMPLOYER'S FICA	19,790.00		6,953.04	1,018.53		12,836.96	35.13
591-175.000-721.000	DISABILITY INSURANCE	1,600.00		864.21	89.53		735.79	54.01
591-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		(34,453.56)	(3,632.87)		34,453.56	100.00
591-175.000-726.000	SUPPLIES	12,000.00		3,969.61	968.15		8,030.39	33.08
591-175.000-726.200	SUPPLIES - OFFICE	0.00		21.29	0.00		(21.29)	100.00
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,000.00		0.00	0.00		3,000.00	0.00
591-175.000-742.000	CLOTHING / UNIFORMS	0.00		11.27	0.00		(11.27)	100.00
591-175.000-801.000	CONTRACTUAL SERVICES	46,000.00		26,468.15	2,996.72		19,531.85	57.54
591-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	7,025.00		0.00	0.00		7,025.00	0.00
591-175.000-802.000	TECHNICAL SERVICES	38,047.00		26,175.40	8,081.51		11,871.60	68.80
591-175.000-810.000	DUES & SUBSCRIPTIONS	6,500.00		4,311.74	0.00		2,188.26	66.33
591-175.000-818.000	INSURANCE	35,500.00		18,712.12	0.00		16,787.88	52.71
591-175.000-820.000	PILOT	123,681.00		68,426.31	10,236.99		55,254.69	55.32
591-175.000-850.000	TELEPHONE	4,219.00		1,798.49	382.55		2,420.51	42.63
591-175.000-880.000	COMMUNITY PROMOTION	2,500.00		795.44	76.25		1,704.56	31.82
591-175.000-905.000	PUBLISHING / NOTICES	750.00		0.00	0.00		750.00	0.00
591-175.000-906.000	SPONSORSHIPS	3,750.00		3,750.00	0.00		0.00	100.00
591-175.000-920.400	UTILITIES - GAS	1,200.00		258.54	0.00		941.46	21.55
591-175.000-930.000	REPAIRS & MAINTENANCE	5,000.00		250.21	0.00		4,749.79	5.00
591-175.000-955.000	MISCELLANEOUS/CONTINGENCY	0.00		25.00	0.00		(25.00)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2023 (NORMAL (ABNORMAL))	MONTH 12/31/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 591 - WATER FUND						
Expenditures						
591-175.000-955.588	MISC. - CDL LICENSING/TESTING	0.00	110.17	0.00	(110.17)	100.00
591-175.000-956.000	TRAINING & SEMINARS	4,000.00	949.94	173.75	3,050.06	23.75
591-175.000-956.200	LODGING & MEALS	0.00	556.98	0.00	(556.98)	100.00
591-175.000-960.000	BANK FEES	1,200.00	685.82	108.67	514.18	57.15
591-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00	148.39	46.29	(148.39)	100.00
591-175.000-968.000	DEPRECIATION	0.00	6,245.67	1,040.95	(6,245.67)	100.00
591-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,500.00	1,764.25	282.50	1,735.75	50.41
591-175.000-970.000	CAPITAL OUTLAY	16,500.00	0.00	0.00	16,500.00	0.00
591-175.000-993.000	INTEREST EXPENSE	112,500.00	56,250.00	0.00	56,250.00	50.00
TOTAL EXPENDITURES		888,976.00	373,183.08	48,790.83	515,792.92	41.98
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(888,976.00)	(373,183.08)	(48,790.83)	(515,792.92)	
Dept 543.000 - PRODUCTION						
Expenditures						
591-543.000-702.000	WAGES	0.00	1,315.13	211.98	(1,315.13)	100.00
591-543.000-703.000	OVERTIME PAY	0.00	1,398.82	194.87	(1,398.82)	100.00
591-543.000-710.000	HOLIDAY & OTHER PAY	0.00	17.49	2.16	(17.49)	100.00
591-543.000-716.000	RETIREMENT	0.00	150.87	17.47	(150.87)	100.00
591-543.000-720.000	EMPLOYER'S FICA	0.00	188.35	27.10	(188.35)	100.00
591-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00	1,140.91	175.96	(1,140.91)	100.00
591-543.000-801.000	CONTRACTUAL SERVICES	4,800.00	0.00	0.00	4,800.00	0.00
591-543.000-930.000	REPAIRS & MAINTENANCE	5,600.00	20.16	0.00	5,579.84	0.36
591-543.000-956.000	TRAINING & SEMINARS	2,500.00	2,585.30	225.00	(85.30)	103.41
591-543.000-968.000	DEPRECIATION	0.00	15,467.55	2,577.94	(15,467.55)	100.00
591-543.000-969.000	INTERDEPARTMENTAL EXPENSE	30,000.00	13,113.00	2,472.00	16,887.00	43.71
591-543.000-970.000	CAPITAL OUTLAY	97,500.00	0.00	0.00	97,500.00	0.00
TOTAL EXPENDITURES		140,400.00	35,397.58	5,904.48	105,002.42	25.21
Net - Dept 543.000 - PRODUCTION		(140,400.00)	(35,397.58)	(5,904.48)	(105,002.42)	
Dept 544.000 - DISTRIBUTION						
Expenditures						
591-544.000-702.000	WAGES	226,849.00	62,252.77	9,900.05	164,596.23	27.44
591-544.000-703.000	OVERTIME PAY	0.00	2,012.29	1,010.65	(2,012.29)	100.00
591-544.000-710.000	HOLIDAY & OTHER PAY	0.00	4.12	0.00	(4.12)	100.00
591-544.000-716.000	RETIREMENT	48,708.00	2,959.66	506.30	45,748.34	6.08
591-544.000-720.000	EMPLOYER'S FICA	17,345.00	4,630.08	788.63	12,714.92	26.69
591-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	53,472.00	29,092.68	4,676.94	24,379.32	54.41
591-544.000-726.800	SUPPLIES - OPERATIONS	8,500.00	918.12	517.75	7,581.88	10.80
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,800.00	1,197.25	183.72	1,602.75	42.76
591-544.000-740.000	FUEL & LUBRICANTS	5,750.00	4,896.26	576.15	853.74	85.15
591-544.000-742.000	CLOTHING / UNIFORMS	3,500.00	1,152.44	0.00	2,347.56	32.93
591-544.000-801.000	CONTRACTUAL SERVICES	37,500.00	9,058.00	1,564.50	28,442.00	24.15
591-544.000-930.000	REPAIRS & MAINTENANCE	75,600.00	4,012.63	741.63	71,587.37	5.31
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	320,000.00	164,058.41	951.05	155,941.59	51.27

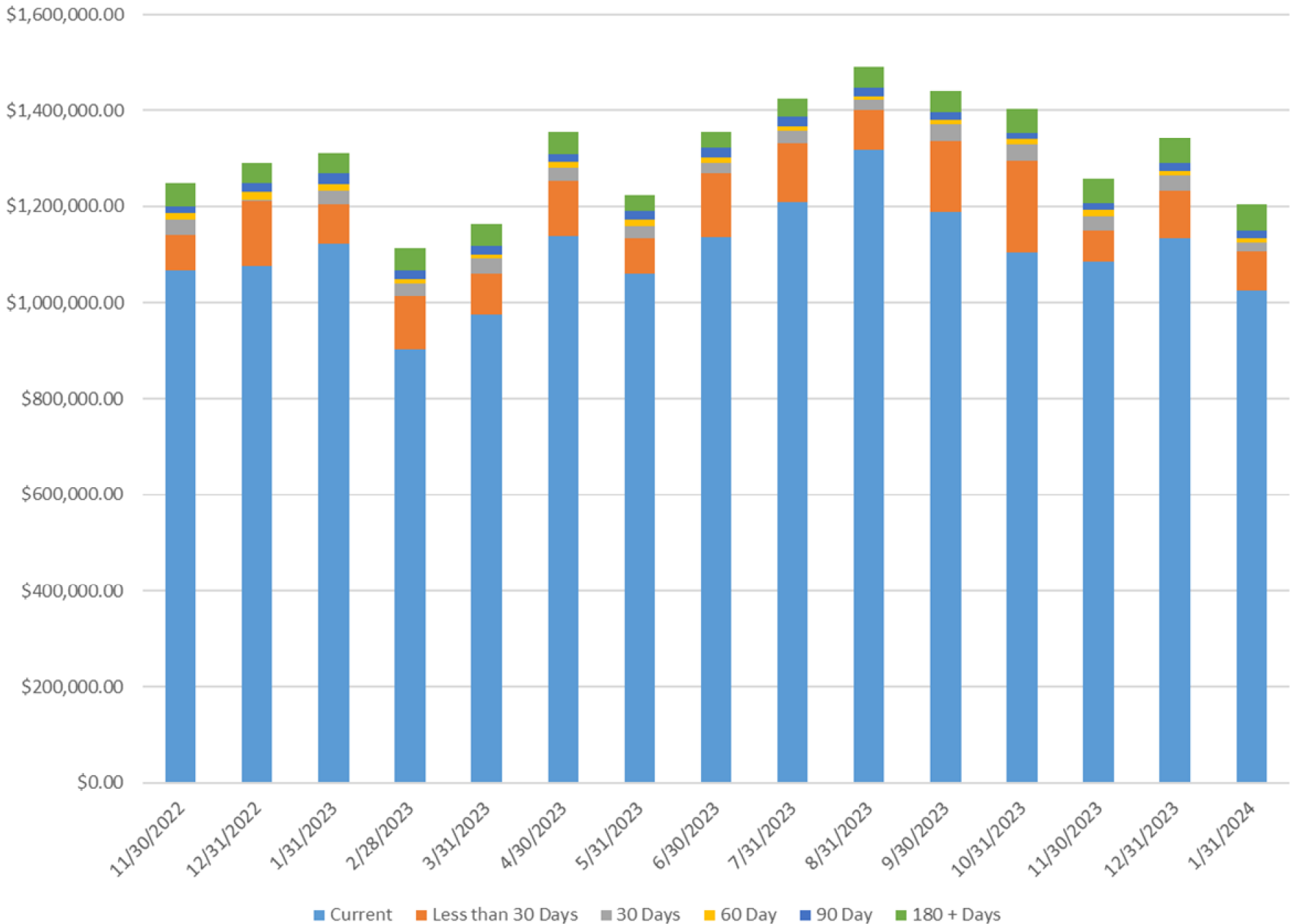
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2023	MONTH 12/31/2023	BALANCE	
Fund 591 - WATER FUND						
Expenditures						
591-544.000-956.000	TRAINING & SEMINARS	2,000.00	1,945.00	0.00	55.00	97.25
591-544.000-968.000	DEPRECIATION	0.00	85,142.70	14,093.37	(85,142.70)	100.00
591-544.000-969.000	INTERDEPARTMENTAL EXPENSE	3,000.00	2,146.00	383.00	854.00	71.53
591-544.000-970.000	CAPITAL OUTLAY	3,123,915.00	0.00	0.00	3,123,915.00	0.00
TOTAL EXPENDITURES		3,928,939.00	375,478.41	35,893.74	3,553,460.59	9.56
Net - Dept 544.000 - DISTRIBUTION		(3,928,939.00)	(375,478.41)	(35,893.74)	(3,553,460.59)	
Dept 545.000 - PURIFICATION						
Expenditures						
591-545.000-702.000	WAGES	55,062.00	16,231.07	2,437.81	38,830.93	29.48
591-545.000-703.000	OVERTIME PAY	0.00	2,153.97	277.79	(2,153.97)	100.00
591-545.000-710.000	HOLIDAY & OTHER PAY	450.00	127.95	15.61	322.05	28.43
591-545.000-716.000	RETIREMENT	7,825.00	989.20	147.15	6,835.80	12.64
591-545.000-720.000	EMPLOYER'S FICA	4,212.00	1,184.01	174.34	3,027.99	28.11
591-545.000-725.100	MISCELLANEOUS FRINGE EXPENSE	16,263.00	8,108.46	1,149.26	8,154.54	49.86
591-545.000-727.100	SUPPLIES - POTASSIUM PERMANGANATE	20,000.00	0.00	0.00	20,000.00	0.00
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	38,000.00	36,024.06	4,934.23	1,975.94	94.80
591-545.000-727.300	SUPPLIES - FLOURIDE	4,500.00	2,110.80	0.00	2,389.20	46.91
591-545.000-727.400	SUPPLIES - PHOSPHATE	18,000.00	6,499.70	0.00	11,500.30	36.11
591-545.000-801.000	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
591-545.000-920.400	UTILITIES - GAS	3,000.00	681.76	0.00	2,318.24	22.73
591-545.000-930.000	REPAIRS & MAINTENANCE	16,200.00	1,746.76	1,044.08	14,453.24	10.78
591-545.000-968.000	DEPRECIATION	0.00	54,873.73	9,145.62	(54,873.73)	100.00
591-545.000-969.000	INTERDEPARTMENTAL EXPENSE	80,000.00	31,884.00	4,861.00	48,116.00	39.86
591-545.000-970.000	CAPITAL OUTLAY	42,000.00	0.00	0.00	42,000.00	0.00
TOTAL EXPENDITURES		308,012.00	162,615.47	24,186.89	145,396.53	52.80
Net - Dept 545.000 - PURIFICATION		(308,012.00)	(162,615.47)	(24,186.89)	(145,396.53)	
TOTAL REVENUES		3,013,684.00	1,356,258.87	200,370.17	1,657,425.13	45.00
TOTAL EXPENDITURES		5,266,327.00	946,674.54	114,775.94	4,319,652.46	17.98
NET OF REVENUES & EXPENDITURES		(2,252,643.00)	409,584.33	85,594.23	(2,662,227.33)	18.18
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		21,874,474.00	10,393,628.43	1,667,914.09	11,480,845.57	47.51
TOTAL EXPENDITURES - ALL FUNDS		28,232,520.00	8,660,955.69	1,306,178.34	19,571,564.31	30.68
NET OF REVENUES & EXPENDITURES		(6,358,046.00)	1,732,672.74	361,735.75	(8,090,718.74)	27.25

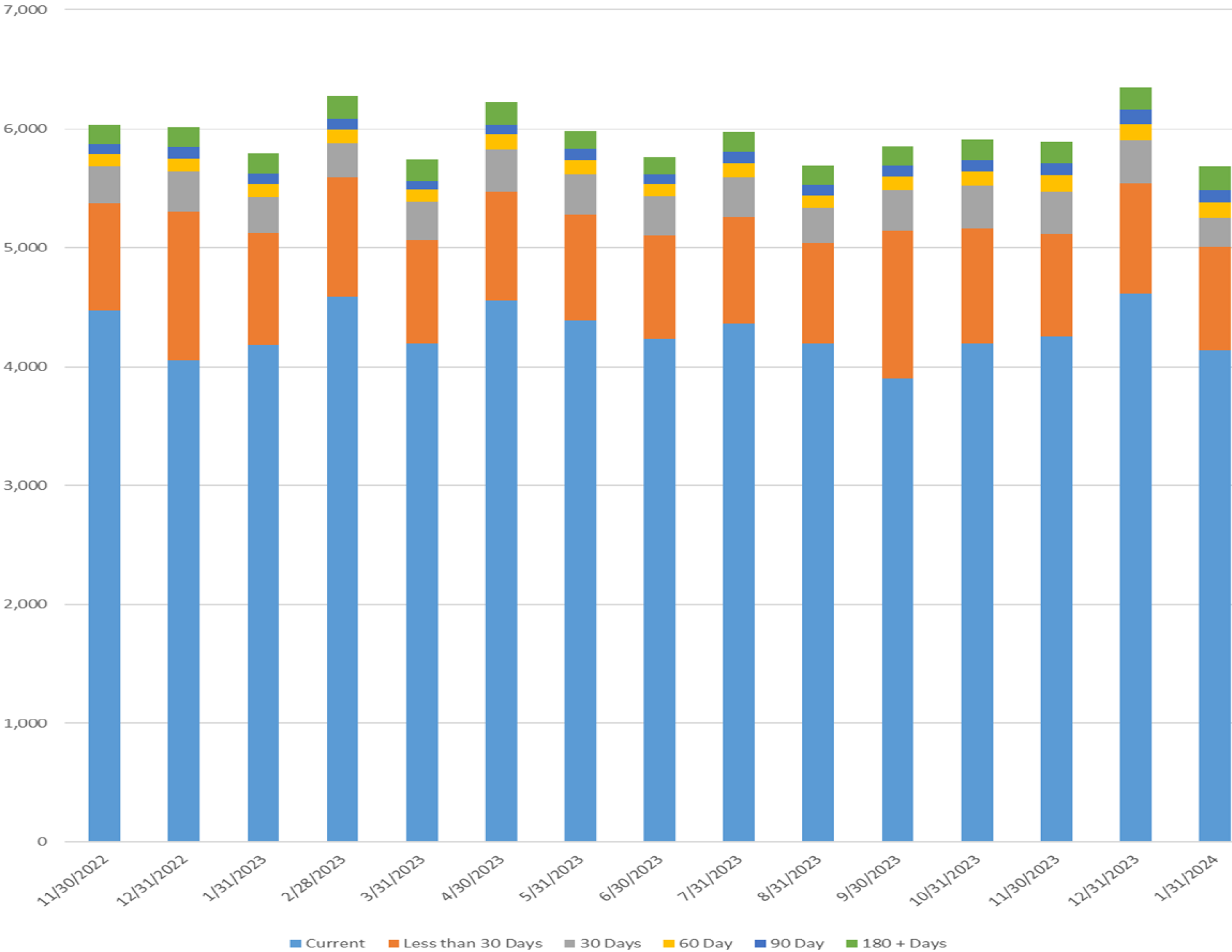
Hillsdale Board of Public Utilities
Accounts Receivable Aging Report
January 31, 2024

	<u>Amount</u>	<u>Number of Accounts</u>
Current	\$1,024,581.51	4143
Less than 30 Days	\$83,033.28	868
30 Days	\$17,236.11	239
60 Day	\$10,007.27	130
90 Day	\$15,026.00	102
180 days up to 1 year	\$28,791.52	105
1 year	\$24,616.94	91
2 years	\$1,381.18	7
Total Accounts Receivable	<u>\$1,204,673.81</u>	<u>5685</u>

Accounts Receivable Aging Amounts



Accounts Receivable Aging Number of Accounts



**Hillsdale Board of Public Utilities
Capital Projects
Electric Fund (582)
December 31, 2023**

FYE 2024	Project #	Budget	Encumbered	Spent	Balance	Notes
Distribution Automation & Monitoring	191002	50,000.00	-	-	50,000.00	
Voltage Upgrades	191006	-	14,069.31	7,512.74	(21,582.05)	Will budget in FY25
Distribution Expansion & Upgrade	201001	50,000.00	-	179.16	49,820.84	
Substation Equipment Updates	201002	44,638.71	-	712.13	43,926.58	Rollover
Industrial Feeder Construction	201011	586,798.13	19,264.35	-	567,533.78	Rollover
Power Plant Engine Hydronic System Replacment	201012	50,000.00	-	-	50,000.00	
Industrial Substation Construction	215016	2,000,000.00	1,418,716.50	43,825.25	537,458.25	Reclass Transformer down payment to prepaid
Case 580 Super N Extendahoe (50%)	215024	67,208.00	-	73,884.00	(6,676.00)	Capitalized
BPU Warehouse Roof (50%)	215034	33,000.00	-	42,297.00	(9,297.00)	
Small Bucket Truck (4x4)		275,000.00	-	-	275,000.00	
Backyard Machine	215033	100,000.00	-	76,500.00	23,500.00	Capitalized
GPS Software & Trimble GPS (50%)		3,250.00	-	-	3,250.00	
AMI Gateway Replacement (50%)		15,000.00	-	-	15,000.00	
Alarm System - Power Plant		12,000.00	-	-	12,000.00	
		<u>3,286,894.84</u>	<u>1,452,050.16</u>	<u>244,910.28</u>	<u>1,589,934.40</u>	

Cash/Investments Availability

Electric Fund (582)

Checking	\$ 1,231,602.86
Huntington Capital Investments	\$ 7,310,563.10
MSCPA Rate Stabilization Fund	<u>\$ 512,318.70</u>
Total Cash/Investments	<u>\$ 9,054,484.66</u>
Reserve Requirement	\$ (4,615,116.00)
Cash available for Capital Projects at 12-31-2023	<u>\$ 4,439,368.66</u>

Electric Cash Reserve Requirements:

Based on Rate Study 02/2022

Cash Flow Criteria	Percentage of item to be held as Cash or Cash equivalent	Cash Reserve Required
Operation & Maintenance Less Depreciation Expense	12.3%	\$ 381,823.00
Purchase Power Expense	10.1%	\$ 866,246.00
Historical Rate Base	3.0%	\$ 1,334,717.00
Five Year Capital Improvements - Net of bond proceeds	20.0%	\$ 2,032,330.00
Total Cash Reserve Requirements		\$ 4,615,116.00

**Hillsdale Board of Public Utilities
Capital Projects
Sewer Fund (590)
December 31, 2023**

FYE 2024	Project #	Budget	Encumbered	Spent	Balance	Notes
Sewer Main Improvements	202001	-	18,268.49	256,731.51	(275,000.00)	Rollover, but no budget
Replace MCC In Influent Bldg	213016	-	20,700.00	-	(20,700.00)	Rollover, but no budget
Brick Façade Repair - WWTP	213017	58,615.00	-	62,770.00	(4,155.00)	Rollover
Small Dump Truck	213018	104,000.00	61,053.50	42,980.00	(33.50)	
2023-7 S.A.D. Project (Westwood)	215005	1,006,258.00	952,648.89	54,439.03	(829.92)	
CDBG Project	215006	2,211,053.00	2,196,739.24	59,093.14	(44,779.38)	
RAS Pumps 1 & 2	215017	26,000.00	-	19,947.00	6,053.00	
Sewer/Water Service Truck	215018	9,002.00	-	20,998.00	(11,996.00)	Rollover
Inlet Building Door Replacement	215019	10,000.00	-	17,000.00	(7,000.00)	Capitalized
Cat Walk Treads	215020	25,000.00	-	33,108.00	(8,108.00)	Capitalized
Barber Lift Station Upgrades	215021	170,000.00	-	21,400.00	148,600.00	
Insight Vision Iris Mainline Camera for Van	215023	50,000.00	-	41,600.94	8,399.06	Capitalized
Case 580 Super N Extendahoe (25%)	215024	40,000.00	-	49,957.50	(9,957.50)	Capitalized
Chlorine & Sulfur Dioxide Feeders	215025	14,000.00	-	11,620.00	2,380.00	Capitalized
Influent Pump #2	215028	34,000.00	-	34,530.00	(530.00)	
Tertiary Pump #1	215029	30,000.00	-	30,307.00	(307.00)	
Tertiary Pump #4	215030	30,000.00	-	30,307.00	(307.00)	
North Sludge Storage Pump Replacement	215031	35,000.00	-	12,306.72	22,693.28	Capitalized
BPU Warehouse Roof (25%)	215034	16,500.00	-	21,148.50	(4,648.50)	
Tertiary Building Roof	215035	10,000.00	8,493.00	-	1,507.00	
Inlet Building Roof	215036	-	7,934.00	-	(7,934.00)	
Aerator Gear Box (1 of 4)	215037	10,000.00	-	9,673.95	326.05	Capitalized
Aerator Gear Box (2 of 4)	215038	10,000.00	-	9,673.96	326.04	Capitalized
Inline Primary Sludge Grinder Replacement		10,000.00	-	-	10,000.00	
Sludge Rotary Lobe Pumps Replacement		10,000.00	-	-	10,000.00	
1/2 Ton Pickup		20,000.00	-	-	20,000.00	
Enclosed Trailer for Camera		10,000.00	-	-	10,000.00	
New Trailer for Trench Boxes (50%)		10,000.00	-	-	10,000.00	
GPS Software & Trimble GPS (25%)		1,625.00	-	-	1,625.00	
AMI Gateway Replacement (25%)		7,500.00	-	-	7,500.00	
		<u>3,968,553.00</u>	<u>3,265,837.12</u>	<u>839,592.25</u>	<u>(136,876.37)</u>	

Cash/Investments Availability

Sewer Fund (590)

Checking	\$ 460,151.17
Huntington/Michigan Class - Debt Service	616,755.61
Huntington - Bond Reserve	618,833.66
Michigan Class Investment	1,121,772.79
Michigan Class Restricted Bond Funds	<u>2,170,782.00</u>
Total Cash/Investments	<u>\$ 4,988,295.23</u>
Reserve Requirement	\$ (1,236,324.00)
Cash available for Capital Projects at 12-31-2023	<u>\$ 3,751,971.23</u>

Sewer Cash Reserve Requirements:		
Based on Rate Study 02/2022		
Cash Flow Criteria	Percentage of item to be held as Cash or Cash equivalent	Cash Reserve Required
Operation & Maintenance Less Depreciation Expense	12.30%	\$ 155,100.00
Historical Rate Base	1.00%	\$ 259,726.00
Current Portion of Debt Service Reserve	83.70%	\$ 447,250.00
Five Year Capital Improvements - Net of bond proceeds	20%	\$ 374,248.00
Total Cash Reserve Requirements		\$ 1,236,324.00

**BPU
Capital Projects
Water Fund (591)
December 31, 2023**

FYE 2024	Project #	Budget	Encumbered	Spent	Balance	Notes
AMI Water Meters/Nodes	181005	45,000.00	-	10,469.41	34,530.59	
Well Maintenance	213002	47,500.00	-	1,267.31	46,232.69	
Small Dump Truck	213018	104,000.00	61,053.50	42,980.00	(33.50)	
2023-7 S.A.D Project (Westwood)	215005	1,925,000.00	1,242,919.05	294,480.74	387,600.21	
CDBG Project	215006	1,256,915.00	1,147,355.73	117,955.92	(8,396.65)	
Sewer/Water Service Truck	215018	9,002.00	-	20,998.00	(11,996.00)	Rollover
Case 580 Super N Extendahoe (25%)	215024	40,000.00	-	49,957.50	(9,957.50)	Capitalized
BPU Warehouse Roof (25%)	215034	16,500.00	-	21,148.50	(4,648.50)	
1/2 Ton Pickup		20,000.00	-	-	20,000.00	
Engineering for Well Standby Generator		50,000.00	-	-	50,000.00	
New Trailer for Trench Boxes (50%)		10,000.00	-	-	10,000.00	
Pull Behind Compressor		48,000.00	-	-	48,000.00	
Effluent Mag Meter		30,000.00	-	-	30,000.00	
High Service VFD		12,000.00	-	-	12,000.00	
GPS Software & Trimble GPS (25%)		1,625.00	-	-	1,625.00	
AMI Gateway Replacement (25%)		7,500.00	-	-	7,500.00	
		<u>3,623,042.00</u>	<u>2,451,328.28</u>	<u>559,257.38</u>	<u>612,456.34</u>	

Cash/Investments Availability

Water FUND (591)

Checking	\$ 356,293.81
Huntington Capital Improvement Investment	484,673.74
Michigan Class Restricted Bond Funds	<u>2,504,751.09</u>
Total Cash/Investments	<u>\$ 3,345,718.64</u>
Reserve Requirement	\$ (1,014,581.00)
Cash available for Capital Projects at 12-31-2023	<u>\$ 2,331,137.64</u>

Water Cash Reserve Requirements:		Based on Rate Study 02/2022
Cash Flow Criteria	Percentage of item to be held as Cash or Cash equivalent	Cash Reserve Required
Operation & Maintenance Less Depreciation Expense	12.30%	\$ 196,029.00
Historical Rate Base	0.50%	\$ 297,132.00
Five Year Capital Improvements - Net of bond proceeds	20%	\$ 521,420.00
Total Cash Reserve Requirements		<u>\$ 1,014,581.00</u>

Hillsdale BPU Board Agenda Item Summary

Meeting Date: February 13, 2024

Agenda Item: New Business

SUBJECT: Emergency On-call Service Holiday City

BACKGROUND PROVIDED BY: Electric Superintendent Hammel

The HBPU electric department has been approached by AMP to consider providing after hours emergency services to the Village of Holiday City OH. The contract would be between AMP and the City of Hillsdale BPU. We would not be required to perform routine maintenance. We would only be required to respond to after hours and weekend outages. We would not be required to respond if we had outages on our own system, our customers would always be restored first, in the event that both utilities had outages. The system is very small, approximately 45 electric meters, 30 industrial and about 15 residential. The line crew has gone to Holiday City and surveyed the system. They are open to consideration and have requested that if we choose to enter into an agreement that we have an opt-out after 1 year.

A draft contract is included.

RECOMMENDATION:

Staff recommends further discussion with the BPU Board.

DISTRIBUTION SERVICES SCHEDULE

This Distribution Services Schedule (“Schedule”), dated as of _____, 2024 the (“Effective Date”), is entered into by and between American Municipal Power, Inc. (“AMP”), an Ohio nonprofit company, with offices located at 1111 Schrock Road, Suite 100, Columbus, OH 43229, and the City of Hillsdale, Michigan, a political subdivision duly organized and existing under and by virtue of the laws of the State of Michigan that owns and operates an electric utility system (“Municipality”, and collectively, “Parties”).

RECITALS

WHEREAS, Municipality owns and operates a municipal electric utility that provides electric power and energy to its customers as well as a facility commonly known as 45 Monroe Street, Hillsdale, Michigan, 49242 (the “Facility”) with excess storage capacity; and

WHEREAS, AMP provides various services its Members, directly or indirectly through various affiliated entities; and

WHEREAS, the Municipality is a Member of AMP and has executed a Master Services Agreement by and among Municipality, AMP, and the Michigan South Central Power Agency, designated as Contract No. C-12-2005-4628 (the “Master Services Agreement”); and

WHEREAS, the Village of Holiday City, Ohio (“Holiday City”) owns and operates a municipal electric utility, is a Member of AMP, and is in need of distribution services to support reliability, security and operational efforts; and

WHEREAS, Municipality is in close proximity to Holiday City, has the expertise and ability to provide the necessary services requested, and desires to provide distribution services to Holiday City (as described in Appendix B attached hereto, the “Distribution Services”); and

NOW THEREFORE, this Schedule is hereby entered into by the Parties as of the Effective Date.

ARTICLE I **TERM**

A. This Schedule shall be effective as of the Effective Date and shall continue in effect for a term ending December 31, 2024. Thereafter, unless notice of termination is given as set forth below, this Schedule shall continue in full force and effect for additional consecutive terms of one (1) year.

B. Either party may elect to terminate this Schedule at any time by providing the other party with ninety (90) days' written notice of its intent to terminate.

C. Notwithstanding the other provisions of this Schedule, Municipality shall have the right to terminate this Schedule at any time in the event a notice of Hazardous Condition has been given by Municipality pursuant to Article III herein if Holiday City fails to correct, fails to allow to be corrected, or otherwise fails to remove said Hazardous Condition within thirty (30) days of said notice.

ARTICLE II DISTRIBUTION SERVICES

A. It is understood and agreed that, to the extent that there is not a Force Majeure Condition as defined herein, Municipality shall, pursuant to this Schedule, be available to Holiday City as requested by Holiday City for after-hours and emergency Distribution Services during the hours identified in this Article to perform the Distribution Services, as requested by the AMP in order to assist with the operation and maintenance of the Holiday City electric utility system. The hours of availability include: i) evening and nighttime (5:00 P.M. to 8:00 A.M.); ii) weekend daytime hours (8:00 A.M. to 5:00 P.M.); and, iii) Holidays and weekend evenings (5:00 P.M. to 8:00 A.M.), where Holidays include the days so designated by AMP and New Years Eve. The individual representing Holiday City and holding the title or position of Village Administrator or, in the event the title of said position changes, the equivalent position following such a title change (the "Holiday City Official") may provide instruction, direction and guidance with regard to the tasks to be undertaken by Municipality in the course of providing Distribution Services during after-hours and emergencies, as long as the same is not inconsistent with this Schedule.

In addition to after-hours and emergency Distribution Services, Municipality will take calls from Holiday City during Normal Business Hours, which include non-Holiday weekdays (Monday through Friday) from 8:00 A.M. to 5:00 P.M., and contact the AMP representative noted in Appendix A to provide Distribution Services to Holiday City through the Circuit Rider Program during the Normal Business Hours.

B. Standards for Performance of the Services. Municipality shall perform the Distribution Services in accordance with (i) the original equipment manufacturer manuals delivered to Municipality, if any, (ii) Applicable Laws, (iii) Prudent Utility Practices, (iv) insurer requirements delivered to Municipality by Holiday City or AMP in writing, if any, and (v) this Schedule (collectively, the "Standards of Performance"). The Parties acknowledge and agree that actions taken (or not taken) by Municipality pursuant to Holiday City Official's direction shall be deemed to comply with the Standards of Performance, and Municipality shall have no liability for acting or refraining to act in accordance with Holiday City Official's directions, if any. As used herein, Prudent Utility Practices shall mean those practices, methods and acts generally employed in the power industry that at the particular time in question, in the exercise of reasonable judgment in light of the facts known at the time the decision in question was being made, would have been expected to accomplish the desired result of such decision consistent with the goals of supporting reliability, security and operational efforts of Holiday City's electric utility,

and the requirements of Applicable Law. With respect to Municipality, Prudent Utility Practices are not limited to the optimum practices, methods or acts to the exclusion of all others, but rather include a spectrum of possible practices, methods or acts commonly employed in the power generation and transmission industry, including taking reasonable actions to provide a sufficient number of Persons who are available and adequately trained to provide Distribution Services, and timely perform preventive, routine, and non-routine maintenance and repairs, subject, in all cases, to the limitations on Municipality's authority and duties as set forth in this Agreement. Further, as used herein, Applicable Law means all applicable federal, state, and local laws, codes, ordinances, rules, regulations, orders, and decrees (all as amended from time to time) of any government or quasi-governmental entity with jurisdiction over the Holiday City electric utility system.

C. Municipality Personnel. Municipality shall provide all labor, professional, supervisory, and managerial personnel needed to perform the Distribution Services properly and timely. It is understood that Municipality shall maintain all direction and control over its employees, representatives and agents and Municipality shall conform to all applicable laws and regulations in the performance of its obligations under this Schedule and shall comply with all provisions of applicable workers compensation laws. All Municipality-provided personnel shall be qualified and experienced in the duties to which they are assigned, shall be capable of operating and maintaining the equipment that is in part or whole the Holiday City electric utility system in accordance with this Agreement, shall meet all Applicable Law requirements for operating personnel, and shall possess all required licenses and certifications (including a valid driver's license). All Municipality personnel shall be deemed acting within the scope of their employment at all times while engaged in the provision of Distribution Services or traveling to or from Holiday City to the extent as if those employees were engaged in their normal duties.

D. No Liens or Encumbrances. Municipality shall keep and maintain the Holiday City electric utility system free and clear of all liens and encumbrances resulting from the debts and obligations of Municipality.

E. Emergency Action. During the course of providing Distribution Services outside of Normal Business Hours, in the event of (a) an emergency affecting the safety, health or protection of, or otherwise endangering, any persons, property, or the environment located at or about the Holiday City electric utility system or (b) an unplanned complete loss of electric transmission (collectively an "Emergency"), Municipality shall take immediate action to prevent or mitigate any damage, injury or loss threatened by such Emergency, and shall notify AMP of such Emergency and Municipality's response as soon as practical under the circumstances. To the extent Municipality deems reasonable in response to an Emergency, Municipality may procure goods as necessary to respond to an Emergency, the costs of which shall be reimbursable by AMP.

F. Hazardous Conditions. It is understood and agreed that Municipality shall not be required to provide any Distribution Services in any location where a Hazardous Condition exists or may exist. The determination of what conditions shall be regarded as

Hazardous Conditions or potentially Hazardous Conditions for purposes of this Schedule shall be within the sole discretion of Municipality.

Where it is determined that a Hazardous Condition exists or potentially exists, Municipality shall provide AMP and Holiday City with written notice of the existing or threatened Hazardous Condition and AMP or Holiday City shall, without delay, remedy or eliminate the existing or potentially Hazardous Conditions or provide safety precautions for the same, if possible. The notice may be oral should emergency conditions warrant the same.

It is expressly understood by the parties that so long as a Hazardous Condition exists, nothing in this Schedule requires or should be construed to require Municipality to perform tasks which Municipality, in its sole discretion, deem to be unsafe.

It is also expressly understood that because of the presence or potential presence of polychlorinated biphenyls (PCBs) in certain areas of Holiday City's electric apparatus, and the potential hazards of said materials, AMP agrees that a lack of an effective PCB program, in conformance with all applicable Federal and State EPA and local requirements, constitutes a Hazardous Condition pursuant to this Schedule.

ARTICLE III COMPENSATION, BILLING AND PAYMENT

A. As payment for the Distribution Services, AMP shall pay to Municipality a sum equal to the number of hours at the hourly wage rate(s) and overhead factor(s) provided for in the attached rate schedule, Appendix A, for the employee(s) performing the Distribution Services, pursuant to the billing and payment provisions of this Schedule. Appendix A may be adjusted upon the effective date of a new Agreement between Municipality and Local Union #876, International Brotherhood of Electrical Workers (IBEW), which the existing agreement currently expires on June 30, 2024 (hereinafter, "Collective Bargaining Agreement").

B. Municipality shall invoice AMP monthly, and AMP shall pay for all hours (including travel time) worked pursuant to this Schedule, as set forth on Appendix B, at the rates and charges set forth on Appendix A. Municipality shall issue invoices to AMP by emailing to apmanager@amppartners.org and mpalmer@amppartners.org.

C. In addition to labor hours, Municipality shall also be entitled to receive reimbursement for: (i) the actual cost of materials and supplies expended in providing Distribution Services such as fuel, utility poles, supports, cross arms, insulators, wire, and the like used to restore utility service in Holiday City and (ii) the cost of meals and other payments required to be made to Municipality's employees in connection with hours spent engaged in the Distribution Services, as provided in Municipality's then-effective collective bargaining agreement with the International Brotherhood of Electrical Workers.

D. The invoice from Municipality shall be in the format as set forth in Appendix A attached hereto and incorporated by reference. The invoice shall show the labor rate for each employee who provided Distribution Services and the number of hours logged in providing such services. In addition, any reimbursable expenses billed shall be set out separately on the invoice.

E. AMP shall pay all undisputed invoices within thirty (30) days of receipt of the invoice. If AMP disputes all or any portion of an invoice, AMP shall notify Municipality of the dispute within thirty (30) days of receipt of the invoice. AMP acknowledges that any undisputed invoice or undisputed part thereof that is not paid in accordance with the terms of this section shall accrue interest at the prime rate of interest as established in *The Wall Street Journal* as of the date of the failure to pay in a timely manner.

F. All tax and other returns required by local, state or federal laws or regulations with respect to Municipality's business and all payments due thereon, and all fees and other payments or coverage required or due in connection therewith, including generally, but not limited to, income or other tax withholdings, social security, unemployment compensation, workers' compensation, disability coverage and other taxes, shall be made, filed, paid, procured and maintained solely by Municipality, and AMP shall have no liability therefore.

G. In addition to payment for the Distribution Services provided by Municipality, AMP shall pay Municipality a monthly fee in the amount of (\$X) that is intended by the Parties to provide Holiday City with the benefit of: i) the close proximity of Municipality to Holiday City; and, ii) Municipality's general knowledge that is relevant to the goals of supporting the reliability, security and operational efforts of Holiday City's electric utility (the "Fee"). Although not capable of exhaustive definition, work included within the Fee consists of the following: (i) providing a phone line for Holiday City customers to call that Municipality will route to AMP during Normal Business Hours or address during the specified after-hours periods; (ii) development and a general understanding of Holiday City's electric utility; (iii) transmission of know-how/lessons-learned developed in Municipality's experience; (iv) Municipality visits to the Holiday City electric utility; (v) quality assessment and management of Municipality personnel performance; and (vi) provision of responses to issues that arise during performance of the Services. The Fee will be escalated annually beginning on January 1, 2025 by applying the escalation factor to each amount pursuant to the method set forth in Appendix A.

H. AMP shall pay Municipality a one-time fee of (\$X) for the development and production of Holiday City electric system maps.

I. Cost Audit. AMP is entitled to conduct an audit and review of Municipality's records with respect to all costs together with any supporting documentation for a period of five (5) years from and after the date of the audited payment.

J. Late Payment. To the extent AMP fails to pay by the due date any amount required to be paid under this Schedule, the unpaid amount shall accrue simple interest

each day at a rate of interest per annum equal to the lesser of (i) two percent (2.0%) above the "prime" reference rate of interest quoted to substantial commercial borrowers on ninety (90) day loans by Huntington Bank or (ii) the maximum rate of interest permitted by Applicable Law, from the due date until such amount (plus accrued interest) is paid in full.

ARTICLE IV INDEMNIFICATION; LIABILITY

A. Municipality's liability for any injury or damage that is caused by the actions or omissions of Municipality in the provision of Distribution Services, is limited to the limits of Municipality's insurance, excluding umbrella coverage, irrespective of whether such damages arise out of negligence, gross negligence, recklessness, intentional acts or omissions, or strict liability, and irrespective of whether the theory of recovery of such damages sounds in tort, contract, or any other legal theory.

Notwithstanding the foregoing, in the event that Municipality's insurance is not applicable to the aforementioned injury or damage, Municipality's liability shall be limited to two times (2x) the amount paid for Distribution Services hereunder, or \$50,000, whichever is greater.

B. To the extent permitted by law, Municipality shall hold harmless and waive any claims against AMP, including any of its agents, contractors or subcontractors from all suits, claims, judgments or actions associated with or arising in any way from the management or operation of Holiday City's electric utility system.

C. Notwithstanding any provision in this Schedule that may be susceptible to contrary interpretation, the Parties agree that neither shall be liable for consequential or indirect loss or damage, including loss of profit, cost of capital, loss of goodwill, or any special or incidental damages. The Parties further agree that the waivers and disclaimers of liability, indemnities, releases from liability and limitations of liability expressed in this Schedule shall survive termination or expiration of this Schedule, and shall apply in all circumstances, whether in contract, equity, tort or otherwise, regardless of the fault, negligence (in whole or in part), strict liability, breach of contract or breach of warranty of the Party indemnified, released or whose liabilities are limited.

D. No Warranties or Guarantees. EXCEPT AS EXPRESSLY PROVIDED IN THIS SCHEDULE, NEITHER PARTY MAKES ANY WARRANTIES OR GUARANTEES TO THE OTHER, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE SUBJECT MATTER OF THIS SCHEDULE, AND BOTH PARTIES DISCLAIM AND WAIVE ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

E. Exclusive Remedies. Except as otherwise expressly stated in this Schedule, this Schedule sets forth the exclusive remedies for any losses (including any

losses from claims for breach of contract, warranty, or tortious conduct) that result from a Party's breach of any contractual obligation created under the terms of this Schedule.

F. Exceptions to Limitations. Notwithstanding any provision in this Schedule that may be susceptible to contrary interpretation, the liability limitations expressed in and all other provisions of this Article VI (i) are separate from, and are not to be construed as limiting, any insurance coverage, and (ii) will not apply to claims arising from gross negligence or willful misconduct.

G. Municipality agrees and understands that AMP makes no representations or warranties regarding the condition of Holiday City's electric utility, facilities, poles, safety equipment, or other equipment to be used by Municipality's employee(s) during the provision of any Distribution Services.

ARTICLE V MUNICIPALITY'S REPRESENTATIONS

Municipality represents and warrants to AMP that:

1. It has the power and authority to execute and deliver this Schedule, to consummate the transactions contemplated hereby and to perform its obligations hereunder;
2. It has substantial expertise and experience in the provision of Distribution Services and it is fully qualified to provide such services in accordance with the terms of this Schedule;
3. While providing Distribution Services, each employee will be acting within the scope of his/her employment with the Municipality;
4. Municipality provides workers compensation coverage for its employees as required by applicable law and will provide a waiver of subrogation in favor of AMP where permitted by law;
5. Municipality and its employees will comply with all applicable safety rules which may be issued by AMP, Holiday City, or any governmental entity from time to time in connection with any Distribution Services provided hereunder;
6. It will have at least one employee present at all times during the provision of Distribution Services who will have sufficient knowledge and experience in the activities being undertaken to adequately and appropriately supervise the Municipality's employee(s);
7. All of Municipality's employees who participate in the provision of any Distribution Services involving pole top work are qualified utility pole climbers or will utilize a fall restraint system; and

8. Any site, facility, poles, safety equipment, or other equipment provided or supplied by Municipality are in good condition, safe, adequate, and appropriate for use in the provision of Distribution Services.

ARTICLE VI GENERAL

A. Insurance. The insurance provisions in Appendix D shall apply throughout the Term.

B. Notice. Any written notice required or permitted under this Schedule shall be deemed to have been duly given on the date of receipt, and shall be either delivered personally to the Party to whom notice is given, or mailed to the Party to whom notice is to be given, by email, or first class registered or certified mail. Addresses may be updated by written notice to the other Party as necessary.

C. Assignment. This Agreement is not assignable by a Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld. Assignment pursuant to this Section shall not relieve the assigning Party of any of its obligations under this Schedule that arose prior to the date of such assignment.

D. Subcontractors. Subcontracting of the Distribution Services shall not relieve either Party of its duties, liabilities or obligations to the other Party. AMP has the right, in its sole discretion, to approve the retention of any subcontractors and the terms and conditions of any subcontract.

E. Force Majeure.

1. Events Constituting Force Majeure. A "Force Majeure Event" is any event that (a) restricts or prevents performance under this Agreement, (b) is not reasonably within the control of the Party affected or caused by the default or negligence of the affected Party and (c) cannot be overcome or avoided by the exercise of due care. Force Majeure Events include failure of a Party to perform due to drought, flood, earthquake, storm, fire, lightning, epidemic, war, terrorism, civil disturbances, sabotage, work stoppages, accident or curtailment of supply, unavailability of construction materials or replacement equipment beyond the affected Party's control, inability to obtain and maintain required permits required under any Applicable Law, restraint by court order, a concurrent electric outage in Municipality's electric utility, and changes in Applicable Law that affect performance under this Schedule. Except for the obligation of each Party to make payments of amounts owed to the other Party, each Party is excused from performance and will not be considered to be in default in respect to any obligation if performance cannot occur due to a Force Majeure Event. Neither Party shall be relieved of its obligations under this Schedule solely because of increased costs or other

adverse economic consequences that may be incurred through the performance of such obligations.

2. Notice. If a Party's ability to perform its obligations under this Agreement is affected by a Force Majeure Event, the Party claiming such inability shall (i) promptly notify the other Party of the Force Majeure Event and its cause and confirm the same in writing within five (5) Business Days of its discovery, (ii) promptly supply such available information about the Force Majeure Event and its cause as reasonably may be requested by the other Party and (iii) initiate efforts to remove the cause of the Force Majeure Event or to lessen its effect.
3. Scope. The suspension of performance arising from a Force Majeure Event shall be of no greater scope and no longer duration than necessary. The excused Party shall use its reasonable efforts to remedy its inability to perform as quickly as reasonably possible.

F. Amendments. No amendments or modifications of this Agreement are valid unless in writing and signed by duly authorized representatives of the Parties.

G. Survival. Notwithstanding any provisions to the contrary, the obligations set forth in Article V (with respect to payments), Article VII and the limitations on liabilities set forth in Article VI will survive, in full force, the expiration or termination of this Schedule.

H. No Waiver. No delay, waiver or omission by AMP or Municipality to exercise any right or power arising from any breach or default by AMP or Municipality with respect to any of the terms, provisions or covenants of this Agreement shall be construed to be a waiver by AMP or Municipality of any subsequent breach or default of the same or other terms, provisions or covenants on the part of AMP or Municipality.

I. Notices. Any written notice required or permitted under this Agreement shall be deemed to have been duly given on the date of receipt, and shall be either delivered personally to the Party to whom notice is given, or mailed to the Party to whom notice is to be given, by email, or first class registered or certified mail.

J. Counterparts. The Parties may execute this Schedule in counterparts that, when signed by each of the Parties, constitute one and the same instrument. Thereafter, each counterpart shall be deemed an original instrument as against any Party who has signed it.

K. Governing Law. This Agreement is governed by and shall be construed in accordance with Ohio law.

L. Severability. If any provision of this Agreement, or the application of any such provision to any Person or circumstance, is held invalid by any court or other forum of competent jurisdiction, the remainder of this Agreement, or the application of such

provision to Persons or circumstances other than those as to which it is held invalid, shall nevertheless remain in full force and effect so long as the economic or legal substance of the transactions contemplated hereby is not affected in a manner materially adverse to a Party. Upon any such determination of invalidity, the Parties shall negotiate in good faith to modify this Agreement so as to effect the original intent of the Parties as closely as possible in an acceptable manner in order that this Agreement is consummated as originally contemplated to the greatest extent possible.

IN WITNESS WHEREOF, the parties have executed this Schedule as of the Effective Date.

CITY OF HILLSDALE, MICHIGAN

AMERICAN MUNICIPAL POWER, INC.

By: _____
Name: _____
Title: _____

By: _____

Approved as to Form:

Approved as to Form:

Municipal Legal Advisor

Rachel Gerrick
AMP Senior Vice President & General
Counsel for Corporate Affairs

APPENDIX A
Rate Schedule

From the Effective Date through the expiration of the Collective Bargaining Agreement, Municipality's rates shall be as follows:

- A. For all time spent providing Distribution Services during the hours of availability that are not Sundays or Holidays (including: i) evening and nighttime (5:00 P.M. to 8:00 A.M.); and ii) Saturday daytime hours (8:00 A.M. to 5:00 P.M)), the rates shall be 150% of the rates set forth in the table below.
- B. For all time spent providing Distribution Services during Holidays and Sundays, the rates shall be 200% of the rates set forth in the table below.

Electric

Classification	Start	6 Months	12 Months	18 Months	Max
Groundman	\$ 21.61	\$ 21.99	\$ 22.33	\$ 22.66	\$ 23.00
Class A Lineman	\$ 38.58		\$ 39.86		\$ 41.17
Line Leader			\$ 41.76		\$ 42.33
Line Foreman			\$ 42.90		\$ 44.06
Service Technician	\$ 24.85	\$ 24.99	\$ 25.34	\$ 25.68	\$ 26.00
Apprentice	0-1000 hours	1000-2000	2000-3000	3000-4000	4000-5000
	\$25.08	\$27.01	\$28.94	\$30.86	\$32.79
	5000-6000	6000-7000			
	\$34.72	\$36.65			

Fee and Escalation Methodology

The Fee shall be _____ (\$XX).

Beginning January 1 , 2025, and on each succeeding January 1st throughout the Term of this Agreement, the Fee will be escalated by multiplying the relevant sum in effect during the immediately preceding calendar year by the Escalation Factor. The Escalation Factor is a factor representing the percentage change found in "Table 5" on employment cost trends published by the United States Bureau of Labor Statistics entitled "Compensation (Not seasonally adjusted): Employment Cost Index for total compensation, for private industry workers, by occupational group and industry" (the "ECI"). Municipality will determine the Escalation Factor for the following Year by reading the published percentage change for the 12 months ending in September of the Year for the "management, professional and related" line in the "service-providing industries" section found in the ECI. In the event that such calculation yields a number less than 1.0, the Escalation Factor will be fixed at 1.0 for such Year. ECI data is available at the U.S. Department of Labor, Bureau of Labor Statistics website: <http://www.bls.gov>. In the event the specific ECI datum is discontinued or superseded, a reasonable

substitute or replacement datum will be identified by Municipality, or in the absence of such substitute or replacement datum, the Parties will agree in good faith on a reasonable method for calculation of the Escalation Factor.

APPENDIX B
Distribution Services provided by Hillsdale in Holiday City

- Normal Business Hour call response
 - Hillsdale will respond to calls from Holiday City during Normal Business hours by contacting AMP to provide Distribution Services. AMP representative's contact information is:
 - Primary:
 - Name: Chad Culbert
 - Email: cculbert@amppartners.org
 - Cell Phone: 220-212-7803
 - Secondary:
 - Name: Brandon Fields
 - Email: bfields@amppartners.org
 - Cell Phone: 614-203-2792

- After-hours Emergency outage response
 - Hillsdale will provide after-hours response services to the Village of Holiday City. AMP will serve as a back-up in the event Hillsdale is unable to provide services, for example due to restoration of its own system.
 - For safety reasons, outages will be restored by at least two individuals.
 - Call-outs will be billed at a four-hour minimum.
 - Hillsdale will provide an after-hours number for Holiday City customers to report outages.
 - Hillsdale will respond directly to after-hours outage calls.
 - Any outages occurring during normal business hours will be dispatched by Hillsdale to AMP as the primary respondent (through the Circuit Rider agreement) and Hillsdale as the secondary respondent. AMP will supply a list to Hillsdale for the call-outs.
 - If neither AMP nor Hillsdale can respond due to other commitments, AMP will seek assistance for outage restoration through the AMP Mutual Aid program.

- Map Build-out

To better aid those responding to after-hours emergency calls, Hillsdale will build-out the existing map to include house numbers and service locations.

APPENDIX C

SYSTEM ASSET STORAGE DESCRIPTION

AMP will purchase, on an as-needed basis, additional required materials, equipment and supplies to support the operation and maintenance of the Holiday City's distribution system.

The storage location of those materials will be the Holiday City substation located at [INSERT].

[NEED TO COMPLETE WITH DETAILS]

APPENDIX D

Schedule of Insurance

Article 1 General Insurance Requirements

- 1.1 Throughout the performance of the Distribution Services (“Services”) or longer as may be described below, Municipality must obtain, pay for, and keep in force, the minimum insurance coverage described in this Schedule of Insurance.
- 1.1.1 Each requirement of this Schedule of Insurance applies to subcontractors just as it applies to Municipality. On a case-by-case basis, AMP and Municipality may agree to adjust the below requirements for any particular subcontractor.
- 1.2 Before starting the performance of any Services, upon renewal of any policy, and upon a change of any insurance carrier, Municipality must deliver to AMP certificates evidencing that the required insurance is in force.
- 1.3 With the exception of Ohio workers compensation coverage:
- 1.3.1 Municipality must place the insurance with companies that **(1)** are satisfactory to AMP, **(2)** hold an A.M. Best Rating of A-, VII, or higher, and **(3)** are authorized to conduct business in the state where the Services will be performed;
- 1.3.2 the policies must be endorsed to require Municipality’s insurance carrier to **(1)** provide at least 30-days’ written notice to AMP (as certificate holder) of the cancellation or non-renewal of the insurance and **(2)** provide at least 10-days’ written notice to AMP (as certificate holder) of the cancellation of the insurance for non-payment of premium; and
- 1.3.3 within 30 days of AMP’s request, Municipality must submit insurance-company certified copies of the policies, the policy endorsements, or both.
- 1.4 Municipality must pay all deductibles, or self-insured retentions, or both contained in Municipality’s policies of insurance required or provided in connection with the Services. AMP reserves the right to approve or reject all levels of self-insured retention, captive insurance programs, or other alternative risk financing Municipality may use to comply with any insurance requirement.
- 1.5 AMP does not represent that required coverage or limits are adequate to protect Municipality.
- 1.6 Failure of AMP to demand a certificate or other evidence of full compliance with the insurance requirements or failure of AMP to identify a deficiency from evidence that is provided will not be construed as a waiver of Municipality’s obligation to maintain the required insurance.
- 1.7 To the fullest extent permitted by applicable law, Municipality waives all rights against AMP and its agents and employees for damages to the extent covered by insurance, except rights to the proceeds of the insurance. This waiver shall not apply to any pollution liability or professional liability policy maintained in connection with the Services.
- 1.8 AMP may terminate this Schedule for cause on account of Municipality’s failure to maintain the required insurance.

Article 2 Municipality’s Minimum Coverage Requirements

- 2.1 Workers Compensation. Municipality must maintain workers compensation coverage meeting the requirements of applicable law.
- 2.1.1 If any of the Services will be performed in, on, or along any navigable body of water the Contractor must maintain coverage meeting the requirements of the Jones Act and the U.S. Longshore and Harbor Workers' Compensation Act.

- 2.2** Employers Liability Coverage / Stop Gap. Municipality must maintain employers liability / stop gap coverage with **(1)** an each-accident limit of not less than \$1,000,000, **(2)** a disease each-employee limit of not less than \$1,000,000, and **(3)** a disease policy limit of not less than \$1,000,000.
- 2.3** Commercial General Liability. Municipality must maintain commercial general liability (“CGL”) coverage which provides **(1)** an each-occurrence limit of not less than \$2,000,000, **(2)** a general-aggregate limit of not less than \$2,000,000, and **(3)** a products and completed-operations aggregate limit of not less than \$2,000,000.
- 2.3.1** The CGL insurance must be written on ISO occurrence form CG 00 01 10 01 or a substitute form, providing at least equivalent coverage for liability arising from premises, operations, independent contractors, products/completed-operations, personal and advertising injury, and liability assumed under an insured contract.
- 2.3.2** Municipality must include American Municipal Power, Inc. as an additional insured under the CGL policy using ISO endorsement CG 20 10 07 04 and ISO endorsement CG 20 37 07 04 or a substitute form(s) providing equivalent coverage.
- 2.3.3** The CGL policy must be endorsed using ISO endorsement CG 25 03 or a substitute form providing equivalent coverage to provide that the general aggregate limit applies separately to each of the insured’s projects.
- 2.3.4** The CGL insurance must apply as primary and non-contributory insurance with respect to any other insurance or self-insurance programs which cover the additional insured(s).
- 2.3.5** The CGL policy must not exclude coverage to the additional insured(s) for bodily injury or property damage arising out of the products/completed-operations hazard.
- 2.3.6** The Contractor must maintain the CGL insurance in effect for no less than 5 years after the earlier of the termination the Schedule or completion of all Work.
- 2.4** Business Automobile Liability. Municipality must maintain business automobile (“BA”) coverage written on ISO form CA 00 01 10 01 or a substitute form, providing at least equivalent coverage with a limit of not less than \$1,000,000 each accident.
- 2.4.1** The coverage must extend to any auto owned (if any), non-owned, leased, rented, hired, or borrowed.
- 2.4.2** Municipality must include American Municipal Power, Inc. as an additional insured under the BA policy.
- 2.5** Umbrella/Excess Liability. Municipality may employ an umbrella/excess liability policy to achieve the above-required minimum coverage.
- 2.6** Municipality’s Pollution Liability. If the Services include environmentally sensitive, hazardous types of activities, or involves hazardous materials, Municipality must maintain a contractor’s pollution liability (“CPL”) policy with **(1)** a per-claim limit of not less than \$2,000,000 and **(2)** an annual-aggregate limit of not less than \$2,000,000, covering the acts, errors and/or omissions of Municipality for damages (including from mold) sustained by AMP by reason of the Contractor’s performance of the Work.
- 2.6.1** The CPL policy must have an effective date, which is on or before the date on which the Contractor first started to perform any Work.
- 2.6.2** Upon submission of the associated certificate of insurance and at each policy renewal, Municipality must advise AMP in writing of any actual or alleged claims which may erode the CPL policy’s limits.
- 2.6.3** Municipality must maintain the CPL insurance in effect for no less than 5 years after the earlier of the termination the Schedule or completion of all Services.

- 2.7** Professional Liability. If the Services to be performed includes any professional services, Municipality must maintain professional liability insurance which provides **(1)** an each-claim limit of not less than \$2,000,000, and **(2)** an annual-aggregate limit of not less than \$2,000,000.
- 2.7.1** The professional liability policy must have an effective date which is on or before the date on which Municipality first started to provide any services.
- 2.7.2** Upon submission of the associated certificate of insurance and at each policy renewal, the Contractor Municipality must advise AMP in writing of any actual or alleged claims which may erode the professional liability policy's limits.
- 2.7.3** Municipality must maintain the professional liability insurance in effect for no less than 5 years after the earlier of the termination the Schedule or substantial completion of all services.
- 2.7.4** If the Services to be performed includes any professional design services and Municipality is not authorized under applicable law to directly provide professional design services, Municipality may satisfy the requirements of this **Section 2.7** by providing a contractor's professional liability insurance policy.
- 2.8** Additional Property Insurance. For any demolition, blasting, excavating, tunneling, shoring, or similar operations, the Contractor must provide and maintain property damage liability insurance with a limit of liability equal to the limit as specified in the applicable sections of this Schedule of Insurance.

City of Hillsdale BPU
Agenda Item Summary

MEETING DATE: February 13, 2024

AGENDA ITEM #: New Business

SUBJECT: Carleton Lift Station Upgrade

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

All of the lift stations were installed in the early 1980's and are showing their age. They are all Smith and Loveless brand and therefore we are locked in with that source. Staff budgeted to upgrade Barber lift station but with the evolving plan with that station, we would like to switch attention to Carleton instead. The proposal is for a new platform, piping, and enclosure. We are looking into the costs for a new control panel, suction lines, and backup generator as well. Monies are in this years' capital improvement budget.

RECOMMENDATION:

Staff supports award by the Board of the proposal from Smith & Loveless, Inc. at a cost of \$66,549.00.



Smith & Loveless, Inc.

14040 Santa Fe Trail Drive
Lenexa, KS 66215
USA
913-888-5201

SALES AGREEMENT

NAME AND ADDRESS City of Hillsdale Board of Public Utilities
Attention: Jeff Gier

QUOTATION DATE: FEBRUARY 6, 2024
INQUIRY NUMBER: SK-35371
ENGINEER: _____
SERIAL NUMBER: 16-1994
PROJECT NAME: CARLTON ROAD
JOB LOCATION: HILLSDALE, MI

SMITH & LOVELESS®, INC. having an office at 14040 Santa Fe Trail Drive, Lenexa, Kansas 66215 (hereinafter referred to as "Seller"), hereby agrees to sell to the buyer designated below (hereinafter referred to as "Buyer"), the following equipment is subject to all provisions set forth in this Sales Agreement. *The Sales Representative is not an agent or employee of Seller and is not authorized to enter into any agreement on Seller's behalf or bind Seller in any way.*

SMITH & LOVELESS®, INC. is pleased to offer our quotation for the following:

ONE Baseplate Conversion, consisting of **EVERLAST™** Series 1000 with **DURO-LAST®** stainless steel baseplate for 6' diameter wet well with 4" piping and the **WAVESTART®** add-on. Includes **DURO-LAST®** 25-Year Warranty on the Baseplate.

The Baseplate Conversion includes a corrosion-resistant **DURO-LAST®** lean duplex series 2100 stainless steel alloy, 316L stainless steel (or equal) baseplate, pump station piping above the base including the volute, **RAPIDJACK®** check valves, rugged 1-piece aluminum tread plate, lifting stanchion and insert sleeve, wrench for the plug valve, control panel mounting struts, vacuum pump shelf, 1-piece hood enclosure (with lift assist installed), station ventilation of blower and louvers mounted on hood, float/transducer wire guides, and (4) float switches.

The **WAVESTART®** add-on includes two (2) Vacuum Pumps, and two (2) PN: H87A391U **WAVESTART®** Complete Upgrade Kits, which include all required parts to upgrade from electrodes to **WAVESTART®**.

Additional Optional Equipment Includes:

The **Cold Weather Package/Insulated Hood** add-on includes one (1) auxiliary heater with automatic circulating fan, thermostat control and an ON/OFF switch. The fiberglass cover shall have a minimum of 1" thick urethane insulation.

Specifically Not Included

- Unloading/hauling from nearest unloading area and storage
- Excavation, backfilling, grading, and all field labor
- Field test, if required
- Concrete, concrete work, grout, or grouting
- Concrete embedded items, anchorage, or anchor bolts
- Piping connections or any piping outside the pump station
- Electrical wiring and conduit outside the pump station
- Unpacking and installation of accessory items, including touch-up painting
- Videotaping of startup or training sessions.
- PLC Program Copy (if applicable)
- Any items not specifically included in this Sales Agreement are specifically excluded from **SMITH & LOVELESS®, INC.** scope of supply.

Seller will provide Buyer with four hard copies of the O&M Manual, also on CD (.pdf format). Additional copies can be provided for \$50 per copy.

PRICE, SUBMITTAL DATA, AND DELIVERY

\$ 66,549

We are currently experiencing large increases in the price of materials and components with very little advance notice. Therefore, the sales price of the equipment quoted herein is subject to an escalation in price. Escalation shall be based upon the increase incurred by **SMITH & LOVELESS®, INC.** for the material or components in excess of 5% from the time of quote. The escalation shall be calculated as the percent (%) of increase over 5% of the material/component item and shall include material handling factor and overhead. Such escalation shall be verified through quotes, invoices, or receipts from suppliers to **SMITH & LOVELESS®, INC.**

F.O.B. factory plus any taxes, which may apply. Truck/rail freight allowed to the jobsite, rail siding or nearest unloading area; unloading to be by Buyer. Due to the spike in gas prices, which is beyond the control of Seller at the time of our quotation/bid, a fuel surcharge may need to be assessed at time of shipment.

Quote is valid for 30 days from date of this agreement.

Seller will provide one (1) day (one [1] trip) of supervision by a factory-trained technician over initial operation, start-up of equipment, and operator training (if required). If additional days are required, Seller will furnish a factory-trained supervisor for \$975 per day including travel time plus actual travel expenses.

Payment is 100% prior to shipment, or with continuing credit approval, 100% Net 30 days from date of shipment or at time of start-up, whichever occurs first.

Seller will provide a one-year standard warranty from date of shipment.

Seller to send submittal data for approval 4 to 6 weeks after receipt of complete details at Seller's factory.

Manufacturing completion is estimated at 16 to 18 weeks after receipt in Seller's office of approved Submittal Data and/or after all notations or comments have been clarified, approved, and inserted into the manufacturing documents by the Seller. Variations in the time submittal data is returned to Seller and/or Submittal Data marked approved, but which contain contingencies or variations may impact the completion time of the equipment.

Please be advised, delivery quotes are estimates and subject to change based on the current, unpredictable supply chain. **SMITH & LOVELESS®, INC.** cannot guarantee delivery dates, nor accept responsibility for liquidated damages incurred from a late shipment.

If the equipment **SMITH & LOVELESS®** is providing is associated with the retrofit or modification of existing equipment, then field adjustments to the existing and/or new equipment may be required for correct installation. Such adjustments may include but are not limited to, piping modifications, grouting, shimming, control panel or electrical changes, etc. **SMITH & LOVELESS®** is relying on information provided by the customer, the installing contractor, or others regarding the measurement, model or part numbers, drawings, and descriptions of existing equipment in the design and manufacturing of the new equipment for this project. As a result, **SMITH & LOVELESS®** shall not be responsible for any problems or difficulties encountered when fitting-up new equipment with existing equipment.

ADDITIONAL TERMS AND CONDITIONS

1. GENERAL A. Buyer's execution of this Agreement constitutes Buyer's offer to purchase, on the terms and conditions set forth herein, the equipment described in this agreement, and such offer is irrevocable for thirty (30) days after Buyer executes and delivers to Seller this Agreement together with all necessary engineering data and information. Prices are firm for thirty (30) days after the bid date provided a firm order is received at the factory within that time period and provided approved Submittal Data is received at the factory within forty-five (45) days from the date submittals are forwarded from the factory. In the event firm orders and Submittal Data are not received by Seller within the times set forth above, then price and delivery estimates may change due to changes in the costs of material and labor and/or factory capacity at the time when the firm orders or approved Submittal Data is received by Seller.

Seller reserves the right to amend this Sales Agreement if not signed and returned within thirty (30) days from the quotation date. In the event we are unable to ship within estimated period for reasons beyond our control, including a request by the Buyer to defer shipment, the prices are subject to adjustment to those prevailing at the time of shipment.

B. THIS AGREEMENT IS NOT BINDING ON SELLER UNLESS SIGNED ON SELLER'S BEHALF BY AN OFFICER OR MANAGER OF SELLER.

C. This Agreement constitutes the entire contract between the parties with respect to said equipment (any prior agreement, representation, covenant or warranty, written or oral, being superseded hereby) and may not be amended or modified except by a written instrument duly executed by both parties, the provisions of any purchase order or other document submitted by or on behalf of Buyer to the contrary notwithstanding.

D. All notices hereunder are to be in writing and mailed postage prepaid to the party being notified at the address indicated in this agreement or at such other address as may be designated in writing.

E. Remedies provided for herein are cumulative and are in addition to all other remedies as may be available at law or in equity.

F. This Agreement is governed by and subject to the laws of the State of Kansas and the Buyer by executing this agreement agrees to submit to the Jurisdiction of the State of Kansas and the venue for any disputes between the parties will be in the District Court of Johnson County, Kansas, or the Federal District Court of Kansas.

2. NOTICE TO PROCEED- Return to Seller of approved Submittal Data or notification to Seller that the submission of submittals will be waived, constitutes notice to Seller to proceed with manufacture. In the event Seller does not receive approved Submittal Data within forty-five (45) days after Seller's submission of submittal data for approval, then Seller reserves the right to amend price and delivery of the equipment being sold. Final approved Submittal Data means approval by Buyer (or Buyer's representative) of Seller's Submittal Data and/or after all notations or comments have been clarified, approved and inserted into Seller's manufacturing documents at which point Seller's estimated completion schedule commences. Variations in the time Submittal Data is returned to Seller and/or Submittal Data marked approved but which contain contingencies or variations may impact the completion time of the equipment. Seller agrees to furnish only the equipment included in Seller's quotation and/or as described and modified in the Submittal Data. Approval of the Submittal Data constitutes acceptance of the equipment in the configuration described therein. If Seller is directed to change the scope of the equipment after notice to proceed to manufacture, then Seller reserves the right to amend the price and delivery of the equipment.

3. EXCUSED PERFORMANCE- Seller is not liable for any failure or delay in performance hereof, with respect to delivery or otherwise, if such failure or delay is due to any cause beyond Seller's control including, but not limited to, any Act of God, war, civil disturbance, riot, labor difficulty, factory capacity, fire, other casualty, accident or supplier's failure or inability to perform.

4. CREDIT APPROVAL- The credit terms specified herein are subject to Seller's continuing approval of Buyer's credit and if, in Seller's sole judgment, Buyer's credit or financial standing is impaired as to cause Seller to deem itself insecure, Seller may withdraw the extension of credit and require other payment terms.

5. PAYMENT- Subject only to any credit terms, which Seller may extend, the total purchase price hereunder is due at such time, within or after the estimated shipment period specified herein, as said equipment is ready to be shipped. Buyer shall pay in full all invoices within the time for payment specified therein and Buyer's payment obligation is in no way dependent or contingent upon Buyer's receipt of payment from any other party. Any balance owed by Buyer for thirty (30) days or more after the same becomes due is subject to a 2% per month delinquency charge until paid. In addition to all other amounts due hereunder, Buyer shall reimburse Seller in full for all damages, costs and expenses, including reasonable attorneys' fees, which Seller may incur with respect to Buyer's breach of this Sales Agreement or the collection of past due amounts from Buyer. If Buyer is in default under this or any other agreement with Seller, Seller may, at its option, defer performance hereunder until such default is cured.

6. SECURITY INTEREST- Until all amounts due hereunder have been paid in full, Seller has a security interest in said equipment and has all rights of a secured party under the Uniform Commercial Code including, without limitation, the right to take possession of said equipment without legal process and the right to require Buyer to assemble said equipment and make it available to Seller at a place reasonably convenient to both parties. At Seller's request, Buyer shall execute any financing statement or statements submitted by Seller in order that Seller's security interest in said equipment may be perfected.

7. WARRANTY & LIABILITY- Seller warrants only that said equipment is free from defects in materials and workmanship as set forth in Seller's standard Certificate of Warranty furnished to Buyer at the time of final shipment. THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE OR DESIGN AND WHICH ARE EXPRESSLY DISCLAIMED BY SELLER. Seller's sole responsibility with respect to any equipment which proves to be defective as to materials or workmanship is either to replace or to repair the same as is set forth in said Certificate of Warranty. Unless authorized in writing by Seller, Seller is not responsible for any charge or expense incurred for the modification, servicing or adjusting of said equipment after the same has been delivered to Buyer. Seller is not liable in association with its warranty or in any other capacity for any consequential, incidental or liquidated damages, late fees/damages or penalties.

8. CLAIM PERIOD- Buyer shall immediately inspect said equipment upon receipt thereof and immediately notify the carrier of any damage, shortage or other nonconformance. Seller is not obligated to consider any claim for damages, shortages or non-conformance unless notified by Buyer within ten (10) days after Buyer's receipt of said equipment.

9. CANCELLATION- Should Buyer cancel this agreement without Seller's prior written consent, Seller may, at its option, recover from Buyer a cancellation charge of not less than 20% of the purchase price hereunder. This cancellation charge is intended to compensate Seller for difficult-to-calculate economic losses, including but not limited to, material and labor costs, as well as loss of anticipated profits suffered due to cancellation.

10. SEVERABILITY – If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

11. STORAGE- If at such time, within or after the estimated shipment period specified herein, as Seller notifies Buyer that said equipment is ready to be shipped Buyer requests a delay in shipment, Seller may, at its option, agree to store said equipment for a period of time determined by Seller, provided that such agreement will not affect Buyer's obligation to pay in full all invoices as they become due, and provided further that for each month, or portion thereof, said equipment is so stored by Seller, Buyer shall pay to Seller as a storage fee an amount equal to 2% of the purchase price.

12. DRAWINGS, ILLUSTRATIONS AND MANUALS- Catalog and proposal drawings, bulletins, and other accompanying literature are solely for purpose of general style, arrangement and approximate dimensions. Seller may make any changes Seller deems necessary or desirable. Submittal for approval, if required, will be made after receipt of complete information from Buyer. Unless otherwise specified at the time of quotation, six sets will be furnished. Additional sets are at \$25.00 per set. Installation, maintenance and operation manuals will be furnished in the number of copies specified at the time of quotation. If none specified, four will be provided at no added cost, with additional copies at \$50.00 each.

13. PERMITS, LICENSES- Buyer at its sole cost and expense shall obtain all building or other permits or licenses with respect to the installation and operation of said equipment required by any federal, state or local governmental body.

14. PATENT INDEMNIFICATION- Seller shall, at its own expense, defend any suit instituted against Buyer, based on any claim that equipment furnished hereunder infringes any Letters Patent of the United States, and Seller shall pay any damages assessed against Buyer in any such suit, provided that Buyer, upon service of process upon Buyer, gives to Seller notice in writing of the institution of such suit, and permits Seller, through counsel chosen by Seller, to defend the same, and gives Seller all information in Buyer's possession and reasonable assistance and authority to enable Seller so to do. Seller shall have no liability or obligation to Buyer for patent infringement resulting from compliance by Seller with written instructions or specifications of Buyer concerning the structure, operation, material, or method of making equipment furnished hereunder.

SIGNATURES:

Agreed to this _____ day of _____, _____

Agreed to this _____ day of _____, _____
At Lenexa, KS.

Buyer

SMITH & LOVELESS[®], INC.

Seller

By _____
(Print Name)

By _____
(Authorized Signature)

By _____
(Authorized Signature)

Prepared by _____
(Sales Representative)

Address

Is this purchase tax exempt? YES _____ NO _____

If YES, attach Sales Tax Exemption Certificate. Failure to provide tax exempt certificate prior to shipment will result in Buyer being responsible for all applicable taxes.

NOTE: The Sales Representative is not an agent or employee of Seller and is not authorized to enter into any agreement on Seller's behalf or to bind Seller in any way.

City of Hillsdale BPU
Agenda Item Summary

MEETING DATE: February 13, 2024

AGENDA ITEM #: New Business

SUBJECT: WTP High Service Pump 1 Replacement

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

Our WTP utilizes four high service pumps, all were installed in 2000 with the plant upgrade. Pump one has failed and needs to be replaced. Rebuild is not an option due to its age. Northern Pump and Well has been our go to experts with all water plant and well projects in the past, are familiar with our setup, and provide full service. Staff sourced the 5 stage pump from a different vender at a slightly higher price and without the needed installation. Funds are available in current budget.

RECOMMENDATION:

Staff supports award by the Board of the proposal from Northern Pump & Well at a cost of \$23,957.00.



6837 W. Grand River Ave.
Lansing, MI 48906

Hillsdale Board of Public Utilities
Attn: Mr. Jeff Gier
45 Monroe Street
Hillsdale, Michigan 49242

Proposal

Date	Proposal #
2/2/2024	24-Q3039A

Description	Qty	Rate	Total
Thank you for the opportunity to present you with this proposal for the repair of your HS #1 pump.			
Pump Head, Clean and paint head	1	300.00	300.00
Stuffing box repair, Bronze Bushing and Graphite Packing	1	230.00	230.00
1 1/2" top shaft SST Shaft w/coupling	1	512.00	512.00
8" Intermediate Column	1	709.80	709.80
Pump New: 5 Stage,925 GPM at 325 TDH	1	10,765.00	10,765.00
Labor, Mobilization, Demobilization, Pull Pump, Set Pump, Run check operation.	22	320.00	7,040.00
* Estimated hours, actual hours charged. *			
Disassemble and diagnose, Clean, Paint, Repair	40	80.00	3,200.00
Machining	12	90.00	1,080.00
Bolts, Gasket, Paint, Pressure Gauge	1	120.20	120.20
NOTE: Should conditions change and/or any additional work be required, beyond the original scope of this project, our standard hourly rates will apply. Northern Pump & Well will consult with you prior to the additional work being performed.			
Signature: _____ Date: _____			
Purchase Order No. (if required): _____ * If this proposal meets your approval, please sign / date and return to fax number...1-517-322-0135			
If you have any questions, feel free to call 877-477-1757 or 517-322-0219		Total	\$23,957.00

City of Hillsdale BPU
Agenda Item Summary

MEETING DATE: February 13, 2024

AGENDA ITEM #: New Business

SUBJECT: Water Meters

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

Staff would like to maintain stock on our commonly used meter bodies and registers. SLC Meter is the only distributor for Badger meters in Michigan. This is budgeted for in our capital improvement budget.

RECOMMENDATION:

Staff supports award by the Board to purchase the meter bodies and registers at a total cost of \$12,858.00.

SLC Meter llc
 3285 West Lapeer Rd.
 Auburn Hills, MI 48326

Ph. 248-625-0667
 Fx. 248-625-8650
 www.slcmeter.com



QUOTATION

Date	Quote #
1/23/2024	33946

Name / Address
HILLSDALE BOARD OF PUBLIC UTILITIES P.O.BOX 279 45 MONROE STREET HILLSDALE, MI 49242

Ship To
HILLSDALE BOARD OF PUBLIC UTILITIES 45 MONROE STREET HILLSDALE, MI 49242

Project Name	Expires on	Terms	Rep	Entered by
	2/22/2024	Net 30	ASB	ASB

Item	Description	Qty	Unit Price	Total
BM-M25-23-BRZ-B...	5/8" X 3/4" (7 1/2" LONG) BADGER MODEL 25 WATER METER BASE ONLY, NSF-61 NO LEAD BRONZE BODY, CAST IRON BOTTOM	40	77.90	3,116.00
BM-M55-BASE	1" (10 3/4" LONG) BADGER MODEL 55 WATER METER BASE ONLY, NSF-61, NO LEAD BRONZE BODY, CAST IRON BOTTOM	20	198.68	3,973.60
BM-HRE-LCD	M25 BADGER HRE-LCD ENCODER, 9 DIAL, GALLONS, W/ 10' TWIST TIGHT CONNECTOR	40	96.14	3,845.60
BM-HRE-LCD	M55 BADGER HRE-LCD ENCODER, 9 DIAL, GALLONS, W/ 10' TWIST TIGHT CONNECTOR	20	96.14	1,922.80

Please note the purchase and payment terms of SLC Meter llc. Written acceptance of this quotation is needed to order materials. All special order items have a 30% restocking fee. Please go to www.slcmeter.com for further details.	Sales Tax (0.0%)
	Total \$12,858.00

Thank You!

City of Hillsdale BPU
Agenda Item Summary

MEETING DATE: February 13, 2024

AGENDA ITEM #: New Business

SUBJECT: Eaton Water Meter Nodes

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

We utilize Eaton Nodes to report back water usage from our customers. This order is to maintain stock of these units as there is still a long lead time of 45 weeks. Cannon Technologies is the sole source and manufacturer of these nodes. This was budgeted for in the capital improvement budget.

RECOMMENDATION:

Staff supports award by the Board to purchase 100 Gen 2 Nodes from Cannon Technologies, Inc. at a total cost of \$15,288.00.



Powering Business Worldwide

Customer Quotation

Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

Quotation Number	Date	
23618123	01/23/2024	
Cust. purchase order no.		Cust. no.
JLB 1/23/2024		60938
Prepared By		
Jolene Bjorklund		
Validity period		
01/23/2024 to 02/23/2024		
Sales Representative		
900007966 / DAN SCRIMA		
Customer Service Contact		
JOLENE BJORKLUND 763-543-7798		

Sold-to address
HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
US

Ship-to address
HILLSDALE BOARD OF PUBLIC UTILITIES
45 MONROE STREET
HILLSDALE MI 49242-1236
US

Incoterms: Pre-Paid FOB PLANT
Payment Terms: Net 30 Days

THIS DOCUMENT INCORPORATES AND IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS.

Item	Quantity	UOM	Description	Material No	Price	Ext. Value
Cust.item Catalog Number						
Cust.Material Number						
10	100	EA	RF GEN2 WATER NODE W/STD I/O 5FT CABLE Commodity code 9026806000 Lead time 45 weeks ARO	32201X42G42 100.000 Country of origin	147.00	14,700.00
Product Subtotal						14,700.00
Cannon Frt Chg						588.00
Final amount in USD						15,288.00



Powering Business Worldwide

Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

Customer Quotation

Page 2 of 4

Quotation no./Date

23618123 / 01/23/2024

Sales Contact: MARIFÉ URRUTIA COMAS / 414-336-8684

Terms and Conditions

1. Applicable Terms and Conditions

(a) These terms and conditions of sale establish the rights, obligations, and remedies of Buyer and Seller that apply to any order issued by Buyer for the purchase of Seller's products and/or services ("Products"). No additional or different terms or conditions, whether contained in Buyer's purchase order form or in any other document or communication pertaining to Buyer's order, will be binding on Seller unless accepted in writing by an authorized representative of Seller. Seller expressly objects to and rejects any additional or different terms and conditions, which shall be ineffective.

(b) If Seller's order acknowledgement, invoice, other document, or electronic transmittal including or attaching these terms and conditions is found to be an acceptance of an offer, acceptance is expressly made conditional upon Buyer's assent solely to these terms and conditions, and acceptance of any part of Products delivered by Seller shall be deemed to constitute such assent by Buyer. If the order acknowledgement, invoice, other document, or electronic transmittal including or attaching these terms and conditions constitutes an offer, Buyer's acceptance of the offer is hereby limited to the terms of the offer.

2. Price, Payment Terms, and Title

(a) All prices represent those in effect at the time of quotation and are subject to change without notice. Unless prices are bid or quoted as "firm," Seller reserves the right to invoice at prices in effect at the date of shipment, regardless of any prior bid and whether notice was received by Buyer. Unless otherwise indicated, prices are stated in United States dollars and are exclusive of shipping, handling, shipping insurance, duties, and sales, use, excise or similar taxes. Export packaging or any other special handling requested by Buyer will be at Buyer's expense. A service charge of \$25 will be assessed for any order less than \$250. Seller requires a minimum \$100 emergency handling charge for all orders that require shipment the same day or next day.

(b) Buyer acknowledges that the pricing of the Products has been set based on the agreed allocation of risks contained in these terms and conditions. If, notwithstanding the provisions of these terms and conditions, a court of competent jurisdiction determines that Buyer's terms and conditions apply to an order, then Seller shall have the right to either (i) modify the prices (including retroactively) according to the additional level of risk and responsibility that Buyer's terms and conditions require Seller to undertake; or (ii) cancel the order any time after such a determination without liability for the termination other than for the Products already delivered on these terms and conditions.

(c) Unless different credit terms have been extended to Buyer in writing by Seller, payment terms are net 30 days after delivery or date of invoice, whichever first occurs, in the currency invoiced. Seller reserves the right to modify or withdraw credit terms at any time without notice. If Buyer fails to fulfill the terms of payment, Seller may defer further shipments to Buyer or, at its option, cancel the unshipped portions of Buyer's orders. Buyer agrees to pay interest on all past due invoices at the lesser of 18% per annum, compounded monthly, or the highest contractual rate allowable under the law.

(d) Until full payment of all obligations of the Buyer for an order, Seller reserves the title (but not the risk of loss) to all Products furnished under that order. If the Buyer defaults in payment or performance or becomes subject to insolvency, receivership or bankruptcy proceedings or makes an assignment for the benefit of creditors, or without the consent of Seller voluntarily or involuntarily sells, transfers, leases or permits any lien or attachment on the Products, Seller may treat all amounts then or thereafter owing by Buyer to be immediately due and payable and Seller at its election may repossess Products for which Buyer has not paid in full. In the event of repossession of Products under this section or under the section entitled "Security Interest," Buyer agrees that Seller may enter the premises where the Products may be located and remove them without notice and without being liable to Buyer for such repossession. Buyer will not set off invoiced amounts or any portion thereof against sums that are due or may become due from Seller, its parents, affiliates, or subsidiaries. Buyer grants Seller a security interest in Products for which title has passed to Buyer, products in which Products are incorporated, and Products that Seller sells (including all Products acquired hereafter from Seller, and all accessions, substitutions, replacements, and additions, and any proceeds from sale or disposition of Products), as security for performance by Buyer of all of its payment obligations under these terms and conditions (including obligations regarding future advances). Buyer consents to Seller's execution of any documents to evidence and perfect this security interest, and agrees to execute the same if requested by Seller.

3. Delivery and Risk of Loss

(a) Unless otherwise agreed in writing, all deliveries of Products will be EXW (Incoterms 2000) Seller's facility. Products will be packed in Seller's standard commercial shipping packages. Charges for shipping may not reflect net transportation costs paid by Seller. Buyer shall reimburse Seller for all costs of storage and handling incurred by Seller after the date that Seller is prepared to make shipment.

(b) Delivery and shipping dates are approximate and represent Seller's best estimate of the time required to make delivery or shipment. Time is not of the essence with respect to the transactions covered by these terms and conditions, except with respect to Buyer's obligation to make all related

payments. Seller's obligations under these terms and conditions will be dependent upon Seller's ability to obtain necessary raw materials and components. Seller shall have the right to make partial deliveries and to ship up to forty (40) days in advance of shipping date.

4. Acceptance

Acceptance shall occur, if not before, when Buyer fails to reject within ten (10) days after delivery of the Products. Buyer may rightfully reject only when a reasonable inspection shows that the Products fail to conform substantially to the specifications for the Products. Buyer waives any right to revoke acceptance. Buyer's remedies for any nonconformity detected after acceptance are limited to those expressly provided in these terms and conditions for breach of warranty.

5. Limited Warranty

(a) Seller warrants to each original Buyer of Products that Products are, at the time of delivery to the Buyer, in good working order and conform to Seller's official published specifications, provided that no warranty is made with respect to any Products, component parts, or accessories manufactured by others but supplied by Seller.

(b) Seller's obligation under this warranty for any Product proved not to be as warranted within the applicable warranty period is limited to, at its option, replacing the Product, refunding the purchase price of the Product, or using reasonable efforts to repair the Product during normal business hours at any authorized service facility of Seller. All costs of transportation of any Product claimed not to be as warranted and of any repaired or replacement Product to or from such service facility shall be borne by Buyer.

(c) Seller may require the return of any Product claimed not to be as warranted to one of its facilities as designated by Seller, transportation prepaid by Buyer, to establish a claim under this warranty. The cost of labor for removing a Product and for installing a repaired or replacement Product shall be borne by Buyer. Replacement parts provided under the terms of this warranty are warranted for the remainder of the warranty period of the Products in which they are installed to the same extent as if such parts were original components. Warranty services provided under these terms and conditions do not assure uninterrupted operations of Products; Seller shall not be liable for damages caused by any delays involving warranty service.

(d) The warranty period for Products is the shorter of twelve (12) months from the date of installation or eighteen (18) months from the date of shipment unless otherwise agreed by Seller in writing.

(e) EXCEPT FOR THE EXPRESS WARRANTY SET FORTH ABOVE, SELLER PROVIDES PRODUCTS AS-IS AND MAKES NO OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, REGARDING THE PRODUCTS, THEIR FITNESS FOR ANY PARTICULAR PURPOSE, THEIR MERCHANTABILITY, THEIR QUALITY, THEIR NONINFRINGEMENT, OR OTHERWISE. IN NO EVENT SHALL SELLER BE LIABLE FOR THE COST OF PROCUREMENT OR INSTALLATION OF SUBSTITUTE GOODS.

6. LIMITATION OF LIABILITY

IN NO EVENT WILL SELLER BE LIABLE FOR ANY SPECIAL DAMAGES, CONSEQUENTIAL DAMAGES, INDIRECT DAMAGES, INCIDENTAL DAMAGES, STATUTORY DAMAGES, EXEMPLARY OR PUNITIVE DAMAGES, LOSS OF PROFITS, LOSS OF REVENUE, LIQUIDATED DAMAGES, OR LOSS OF USE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES. SELLER'S LIABILITY FOR DAMAGES ARISING OUT OF OR RELATED TO A PRODUCT SHALL IN NO CASE EXCEED THE PURCHASE PRICE OF THE PRODUCT FROM WHICH THE CLAIM ARISES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THESE LIMITATIONS AND EXCLUSIONS WILL APPLY WHETHER SELLER'S LIABILITY ARISES OR RESULTS FROM BREACH OF CONTRACT, BREACH OF WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO NEGLIGENCE, GROSS NEGLIGENCE, MALICE, OR INTENTIONAL CONDUCT), STRICT LIABILITY, BY OPERATION OF LAW, OR OTHERWISE.

7. Cancellation and Return of Products

Orders shall not be subject to cancellation or modification either in whole or in part without Seller's written consent and then only with terms that will reimburse Seller for reasonable termination charges, including all progress billings and all incurred direct manufacturing costs. Seller's written consent must be given in advance of Buyer's return of Products for credit. Seller reserves the right to cancel any sale of Products without liability to Buyer (except for refund of monies already paid), if the manufacture or sale of the goods is or becomes technically or economically impractical.

8. Force Majeure

Seller shall not be liable for any failure to perform or delay in performing its obligations resulting directly or indirectly from or contributed to by any acts of God, acts of Buyer or those under Buyer's control, acts of government or other civil or military authorities, priorities, strikes, or other labor disputes, fires, accidents, floods, epidemics, war, riot, embargoes, delays in transportation, lack of or inability to obtain raw materials, components, labor, fuel or supplies, or other circumstances beyond Seller's reasonable control ("Force Majeure Event"). If Seller elects, the time for performance shall be extended by a period of time equal to the time lost because of any delays caused by reasons of a Force

Terms and Conditions

Majeure Event. Should Seller be prevented from completing Buyer's order or any part thereof because of any Force Majeure Event, then Buyer agrees promptly upon request and upon receipt of invoice therefor, to pay Seller for any Product or Products then completed.

9. Work Product

"Work Product" shall include, without limitation, all designs, discoveries, creations, works, devices, masks, models, work in progress, service deliverables, inventions, products, special tooling, computer programs, procedures, improvements, developments, drawings, notes, documents, business processes, information and materials made, conceived or developed by Seller alone or with others that result from or relate to the Products. All Work Product shall at all times be and remain the sole and exclusive property of Seller. Buyer hereby agrees to irrevocably assign and transfer to Seller and does hereby assign and transfer to Seller all of its worldwide right, title and interest in and to the Work Product including all associated intellectual property rights. Buyer hereby waives any and all moral and other rights in any Work Product or any other intellectual property created, developed or acquired in respect of the Products. Seller will have the sole right to determine the treatment of any Work Product, including the right to keep it as trade secret, execute and file patent applications on it, to use and disclose it without prior patent application, to file registrations for copyright or trademark in its own name or to follow any other procedure that Seller deems appropriate. All tools and equipment supplied by Buyer to Seller shall remain the sole property of Seller.

10. Confidentiality

(a) Buyer may acquire knowledge of Seller Confidential Information (as defined below) in connection with Products and/or its performance hereunder and agrees to keep Seller Confidential Information in confidence during and following termination or expiration of this Agreement. "Seller Confidential Information" includes but is not limited to all information, whether written or oral, in any form, including, without limitation, information relating to the research, development, products, methods of manufacture, trade secrets, business plans, customers, vendors, finances, personnel data, Work Product, and other material or information considered proprietary by Seller relating to the current or anticipated business or affairs of Seller that is disclosed directly or indirectly to Buyer. In addition, Seller Confidential Information means any third party's proprietary or confidential information disclosed to Buyer in the course of providing Products to Buyer.

(b) Buyer agrees not to copy, alter or directly or indirectly disclose any Seller Confidential Information. Additionally, Buyer agrees to limit its internal distribution of Seller Confidential Information to Buyer's employees who have a need to know, and to take steps to ensure that the dissemination is so limited. In no event will Buyer use less than the degree of care and means that it uses to protect its own information of like kind, but in any event not less than reasonable care to prevent the unauthorized use of Seller Confidential Information. Buyer may disclose Seller Confidential Information that is required to be disclosed pursuant to a requirement of a government agency or law but only after Buyer provides prompt notice to Seller of such requirement and gives Seller the opportunity to challenge or limit the scope of the disclosure.

(c) Buyer further agrees not to use Seller Confidential Information except in the course of performing hereunder and will not use such Seller Confidential Information for its own benefit or for the benefit of any third party. All Seller Confidential Information is and shall remain the property of Seller. Upon Seller's written request, Buyer shall return, transfer or assign to Seller all Seller Confidential Information, including all Work Product, and all copies containing Seller Confidential Information.

11. Patent Indemnity

In the event any Product is made in accordance with drawings, samples or manufacturing specifications designated by Buyer, Buyer agrees to indemnify, defend, and hold Seller harmless from any and all damages, costs and expenses (including attorney's fees) relating to any claim arising from or relating to the design, distribution, manufacture, marketing, sale, or use of the Product or arising from or relating to a claim that such Product furnished to Buyer by Seller, or the use thereof, infringes any claim of any patent, foreign or domestic, and Buyer agrees at its own expense to undertake the defense of any suit against Seller brought upon such claim or claims.

12. Changes in Product Design or Manufacture

Seller shall have the right to change, discontinue or modify the design and construction of any of its products and to substitute material equal to or superior to that originally specified.

13. Software License

Software, if included with a Product, is hereby licensed and not sold. The license is nonexclusive, and is limited to use with the Product with which it is included. No other use is permitted and Seller retains for itself (or, if applicable, its suppliers) all title and ownership to any software delivered hereunder, all of which contains confidential and proprietary information and which ownership includes without limitation all rights in patents, copyrights, trademarks and trade secrets. Buyer shall not attempt any sale, transfer, sublicense, reverse compilation or disassembly (save to the extent expressly permitted by law) or redistribution of the software. Buyer shall not copy, disclose or display any such software, or otherwise make it available to others.

14. Compliance with Laws

Buyer shall comply with all laws and regulations applicable to Products including all applicable import and export laws and regulations. Buyer and Buyer's Agent shall provide all information requested by Seller relating to Seller's voluntary or mandatory compliance with any law or regulation, and Buyer shall indemnify Seller for any losses incurred by Seller arising from Buyer's or Buyer's Agent's failure to provide the information requested by Seller.

15. Waiver

No waiver of any provision of these terms and conditions (or any right or default hereunder) shall be effective unless in writing and signed by an authorized representative Seller. Any such waiver shall be effective only for the instance given, and shall not operate as a waiver with respect to any other rights or obligations under these terms and conditions or applicable law in connection with any other instances or circumstances.

16. Language

The parties have expressly required that these terms and conditions be prepared in the English language. Les parties aux présentes ont expressément exigé que les présents termes et les bons de commandes émis aux termes des présentes soient rédigés en langue Anglaise.

17. Choice of Law and Dispute Resolution

Except as set forth below, these terms and conditions shall be governed by and construed in accordance with the laws of the State of Texas, without reference to its choice of law rules. If both Seller and Buyer are incorporated under the laws of Canada or a province of Canada, these terms and conditions shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada. If Buyer is incorporated in the United States, any claim or litigation arising out of or relating to Products shall be brought exclusively in a court of competent jurisdiction in Harris County, Texas. If Buyer is incorporated outside of the United States, any dispute will be resolved by arbitration in Houston, Texas, by three arbitrators and under the International Chamber of Commerce Rules of Arbitration. The language of the arbitration will be English. In all cases, Buyer and Seller expressly exclude from application the United Nations Convention on Contracts for the International Sale of Goods.

18. Assignment

Buyer may not assign, transfer or subcontract the performance of its services, or any of its rights and/or obligations hereunder, without Seller's prior written consent.

19. Severability

If any provision of these terms and conditions is determined to be illegal, invalid, or unenforceable, the validity and enforceability of the remaining provisions of these terms and conditions will not be affected and, in lieu of such illegal, invalid, or unenforceable provision, there will be added, as part of these terms and conditions, one or more provisions as similar in terms as may be legal, valid and enforceable under applicable law. CPS 04092020

20. Epidemic

Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof.

City of Hillsdale

Agenda Item Summary

Meeting Date: February 13, 2024

Agenda Item: Action Item

SUBJECT: AMPGS Outstanding Obligation Monthly Payment

BACKGROUND PROVIDED BY: David Mackie, BPU Director

As background please read the January 16, 2024 memo from Nathan Perry at AMP and the previous communication between AMP and the BPU. Based on the January 16, 2024 spreadsheet the BPU currently owes \$629,618 towards the AMPGS project, which continues to accumulate interest. My suggestion is we start making monthly payments of \$10,000 towards our principal and interest with the intent of paying this obligation off within six (6) years. If there is any revenue generated by the site during this time we can apply it against our obligation for an earlier payoff.

RECOMMENDATION:

BPU Board approve having AMP include in our monthly power bill a \$10,000 payment toward our outstanding AMPGS principal and interest balance.



MEMORANDUM

TO: David Mackie, Jake Hammel

FROM: Nathan Perry, Vice President of Financial Planning and Settlement Operations

RE: AMPGS Project Participant Update

DATE: January 16, 2024

COPY TO: AMP Board of Trustees

This memorandum is being sent to provide an update related to AMPGS Project costs for participating Members. We plan to issue annual reports to Participants going forward.

As a matter of background, in 2007 and 2008 by authorization and execution of a Power Sales Contract (PSC), 81 AMP Members subscribed for project shares (thereby becoming Participants) in a planned pulverized coal power plant in Meigs County, Ohio, to be known as the AMP Generating Station, or AMPGS (Project). AMPGS was to be a nominal 1,000 MW base load, clean-coal technology plant scheduled to go on-line in 2014, at an estimated cost of \$3 billion.

In November 2009, after the Project's targeted capital costs increased by 37% and the engineer, procure and construct (EPC) contractor could not guarantee that the costs would not continue to escalate, the Participants voted to terminate the development of the Project. At the termination date, land acquisition and other costs had been incurred, but minimal construction had been performed on the Project at the Meigs County site (Site). The Site has been retained by AMP for potential future development of a generating asset. Portions of the Site are currently leased for residential and agricultural purposes, and a developer currently holds an option to lease the majority of the Site for a solar project.

As a result of the decision to terminate development of the Project, the Project costs were reclassified in AMP's consolidated balance sheets out of construction work-in-progress and into (a) plant held for future use or (b) regulatory assets. On December 31, 2010, AMP reclassified \$34,881,075 of costs to plant held for future use (PHFU). These costs were determined to be associated with the undeveloped Site regardless of the ultimate use or disposition of the site. The remaining costs previously incurred were determined to be impaired but reclassified as a regulatory asset (Stranded Costs). Since 2010, both revenues, including from rents and option payments, and expenses, including from property taxes and accrual of interest, have been applied to Participant balances. AMP's consolidated financial statements, however, continue to reflect \$34,881,075 of PHFU, with revenues and expenses being applied to AMP's regulatory assets or liabilities. All Project costs are fully recoverable from the Participants as part of their unconditional obligation under the take or pay PSC.

In April 2014, the Participants approved a plan to begin collecting Stranded Costs from the Participants. Each Participant then received a memo from AMP informing the Participant of their then-current liability for Stranded Costs and their then-current allocation of PHFU, and requesting a response from the Participant regarding their selected payment plan for the Stranded Costs. In December 2016, following the conclusion of Project-related litigation with the EPC contractor, the Participants approved the allocation of settlement funds received. Subsequently, in March 2017, each Participant was notified of its settlement allocation and asked to select its preferred application of that amount. Although collections from the Participants for Stranded Costs have been required, AMP has not required Participant payment of sums allocated to PHFU. AMP continues its efforts to recognize value for the Participants related to the PHFU, including through the pursuit of a long-term lease, as referenced above, for development of a solar facility on the Site.

Over the years, each Participant has made payment choices related to the Project that has best suited its community, so the outstanding balance of Stranded Costs and remaining allocation of PHFU varies by Participant. The attached chart reflects your community's original and current Stranded Costs and allocated PHFU. You may note

changes from previously reported balances as a result of the allocation of interest to Participant balances. Also attached, for reference, are copies of your community's payment elections, including those made in 2014 and 2017.

No action is required at this time, but if you would like to modify your community's current plan, please contact me at nperry@amppartners.org or (614) 561-7616. Please note that, as described in the 2014 memo, collection of existing Stranded Costs is to be completed by 2029.

If you have questions regarding any of the above or the attachments, please contact Pam Sullivan at psullivan@amppartners.org or (614) 540-0971, or Jolene Thompson at jthompson@amppartners.org or (614) 540-0992.

**American Municipal Power, Inc.
AMPGS Stranded Cost**

Dec-23	Original Ordinance kW	Stranded as of 3/31/14	Stranded Costs (since 3/14/14)	Stranded Interest	Stranded Payments	Current Stranded Costs	PHFU as of 3/31/14	PHFU Costs (since 3/14/14)	PHFU Interest	PHFU Payments	Current PHFU Costs	Total
HILLSDALE	12,000	758,222	26,014	-2,977	-817,344	-36,086	542,698	-8,840	131,846	0	665,704	629,618



To: Rick Rose, Director of Board of Utilities
From: Marc S. Gerken, P.E., President/CEO
Subject: AMPGS Stranded Cost Payment Options
Date: April 16, 2014

The purpose of this memo is to inform you, as a participant in the AMPGS project, the City of Hillsdale's net AMPGS liability for stranded costs currently held on AMP's revolving line of credit facility (LOC) at March 31, 2014, including any payments made by the City, is \$758,222.00 (please see **Attachment A**). Stranded costs are subject to change, including future borrowings costs on the LOC. That amount does not include allocation of the \$34,881,074 Plant Held for Future Use potential liability.

Subject to the continued renewal of the LOC, AMP is prepared to assist the City with a payment plan of your choosing for a payback period of up to 15 years. The City may choose to include these payments as part of their monthly power invoice from AMP or pay their respective AMPGS liability in one or several lump sum payments. AMP prefers that these amounts would be invoiced to your municipality through the AMP monthly power supply invoices in order for these costs be recovered through your power cost adjustment. Please utilize **Attachment B** to this memo to make your selection, being sure an authorized signatory executes the document and returning **Attachment B** to the attention of Marty Engelman (mengelman@amppartners.org, 614-540-0851) at AMP headquarters, 1111 Schrock Rd, Columbus, OH 43229 by June 1, 2014.

AMP would like to emphasize the expectation that whatever payment option is chosen, the payment option should not cause the Electric Fund to exhibit an annual operating loss at any time during the payment period or cause the municipality to fail any covenants for its own debt service, AMP Joint Venture (JV) debt service if a participant in a JV, or reflect unfavorably on the municipal's AMP project participation.

As you have questions in deciding your payment options or would like assistance in determining the potential effects on your Electric Fund of a particular payment option under consideration, please contact Chris Deeter (cdeeter@amppartners.org, 614-540-0848) at AMP.

ATTACHMENT A
PAGE 1 OF 1

	Original Ordinance kW	AFEC Allocation kW	AMPGS Stranded Costs	AMPGS AFEC Credit	AMPGS Plt held future use Credit	Less Municipal Payments	Net AMPGS Stranded Liability
Hillsdale	12,000	7,220	2,076,796	(775,876)	(542,698)	-	758,222
Plus:							
Potential Plant Held for Future Use Liability							<u>542,698</u>
					Total		<u><u>1,300,920</u></u>

\$ _____ per Month or Annual _____ in Year _____
\$ _____ per Month or Annual _____ in Year _____
\$ _____ per Month or Annual _____ in Year _____
\$ _____ per Month or Annual _____ in Year _____

If there is a desire to pay on your municipality's Plant Held for Future Use potential liability, please contact Chris Deeter (cdeeter@amppartners.org, 614-540-0848) at AMP for assistance and payment arrangements.

If you want to make any other payment arrangements, also please contact Chris Deeter (cdeeter@amppartners.org, 614-540-0848) at AMP for assistance with alternate payment arrangements.

Community

Authorized Representative Name (Printed)

Authorized Representative Signature

Date

Marty Engelman

From: Rick Rose <rjrose@hillsdalebpu.com>
Sent: Friday, June 13, 2014 10:32 AM
To: Marty Engelman
Subject: Repayment Attachment B
Attachments: Hillsdale AMPGS REpayment Election.pdf

Marty,

I apologize for our tardiness on this, but it got missed. An original will be in the mail.

Thanks
Rick J. Rose
Hillsdale BPU



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Hillsdale BPO
Community

Rick J. Rose
Authorized Representative Name (Printed)


Authorized Representative Signature

6/13/14
Date

Attachment A

Options for receipt of the Settlement (More than one option can be selected) Hillsdale's allocation of the Settlement available is \$59,122.42:

Option 1	Applied as a credit against Hillsdale's stranded cost liability	<input checked="" type="checkbox"/>
Option 2	Held by AMPGS project for future application against any Potential Plant Held for Future Use liability	<input type="checkbox"/>
Option 3	Distribution as payment back to Hillsdale	<input type="checkbox"/>
Total		\$59,122.42

City of Hillsdale, Michigan
Community

Mike Barber
Authorized Representative Name (Printed)

Mike Barber
Authorized Representative Signature

2/2/2017
Date

Water/Wastewater Director Report

Wastewater Collection and Treatment Report for January 2023

- Treated 36.037 million gallons of wastewater.
- Clean out wash pits at college and bus garage.
- Replace south RAS pump.
- Meet with Tetra Tech on final draft report for Barber lift station.
- Clean and inspect tertiary filters.
- Assist contractor with sewer lateral on River St.

Water Distribution and Treatment Report for January 2023

- Treated 26.535 million gallons, sold 18.048 million gallons of water.
- Water loss last month at 32%.
- Repair hydrant at Hallett and Broad after motor vehicle accident.
- Main break on Lewis St. Let run overnight due to extreme cold.
- 5 LSL replacements completed, assist as needed. RJT done until March/April.
- Cold snap, had 4 different meters freeze and break. Caused two after hours call outs to shut off at curb.
- Concord Excavating starting CDBG project. To date have installed 3 insert valves and investigated several areas in South/St. Joe area.

Upcoming projects

- Westwood area project starting around March 1st.
- 2025 budget numbers due February 8th.
- Continue verifying materials for service lines.
- Continue planning for LSL replacements for summer.
- Continue CDBG project.

Call Outs for January 2023

- Two for sewer back up on customer side, two for broken water services, and one for broken pole and power outage at WTP.

Water Department Operational Report

2021/2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD		FYE 2022
RawWater Pump(MG)	35.949	35.800	35.156	33.966	28.901	29.156	30.828						32.822	Avg.	34.593
Treated Water (MG)	29.878	30.525	30.122	28.418	25.259	24.731	26.535						27.924	Avg.	30.916
Max. Daily (MG)	1.670	1.357	1.500	1.613	0.994	0.950	1.210						1.328	Peak	1.831
Avg. Daily (MG)	0.964	0.985	1.004	0.917	0.842	0.798	0.856						0.909	Avg.	1.017
Backwash (MG)	3.828	2.605	1.883	1.465	1.396	1.602	1.758						2.077	Avg.	1.612
Water Sold (MG)	25.24	23.87	25.801	23.230	20.388	18.857	18.048						22.205	Avg.	21.195
% Treated Sold	84	78	86	82	81	76	68						79	Avg.	69.0
Water Loss %	16	22	14	18	19	24	32						21		31.0
Raw Iron (mg/l)	3.65	3.87	3.65	3.59	3.93	4.13	3.98						3.83	Avg.	3.71
Finished Iron (mg/l)	0.07	0.06	0.06	0.04	0.05	0.06	0.09						0.06	Avg.	0.09
SDWA Stand. (mg/l)	0.30	0.30	0.30	0.30	0.30	0.30	0.30							Avg.	
% Removal	98	98	98	99	99	99	98						98	Avg.	98
Raw Mang. (mg/l)	0.25	0.28	0.28	0.27	0.30	0.29	0.27						0.28	Avg.	0.27
Finished Mang. (mg/l)	0.07	0.09	0.08	0.06	0.08	0.08	0.08						0.08	Avg.	0.06
SDWA Stand. (mg/l)	0.05	0.05	0.05	0.05	0.05	0.05	0.05							Avg.	
% Removal	72	68	71	78	73	72	70						72	Avg.	78
Chlorine (lb/Mgal)	420.9	468.5	475.8	470.4	476.4	475.3	497.2						469.2	Avg.	502.8
Phosphate (lb/Mgal)	29.2	27.8	28.7	27.9	28.9	28.2	28.2						28.4	Avg.	37.0
Flouride (lb/Mgal)	10	13.4	13.2	13.4	14.5	14.5	13.5						13.2	Avg.	13.4
Pot. Perm.	343	336	325	326	324	306	293						321.9	Avg.	0.0

Wastewater Department Operations Report

2021/2022	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	%	FYE 2022
Treated (MG)	26.849	29.348	27.532	29.882	28.575	31.375	36.037						29.94257	AVG	42.754
Max. Treated (MGD)	1.162	1.058	1.032	1.055	1.060	1.17	2.014						2.014	MAX	2.264
Avg. Treated (MGD)	0.895	0.947	0.918	0.964	0.953	0.934	1.162						0.967571	AVG	1.388
Precipitation (in)	5.76	2.44	3.17	3.64	1.10	1.76	5.51						23.38	TOTAL	48.38
Influent SS (mg/l)	211	196	200	209	212	167	169						195	AVG	138
Effluent SS (mg/l)	3.3	2.8	2.2	1.4	1.4	1.0	0.7						1.8	AVG	1.1
Permit SS (mg/l)	20	20	20	20	20	30	30								
% Removal	98	99	99	99	99	99	100						99	AVG	99
Influent CBOD (mg/l)	137	141	142	156	140	168	105						141	AVG	106
Effluent CBOD (mg/l)	1.88	1.68	1.80	1.84	1.30	1.81	1.63						1.7	AVG	1.3
Permit CBOD (mg/l)	4	4	4	4	4	15	15								
% Removal	99	99	99	99	99	99	98						99	AVG	99
Inf. Phosphorus (mg/l)	4.1	4.5	4.3	4.5	4.4	4	3.8						4.2	AVG	2.9
Eff. Phosphorus (mg/l)	0.7	0.8	0.9	0.7	0.8	0.3	0.4						0.66	AVG	0.72
Permit Phosphorus (mg/l)	1	1	1	1	1	1	1								
% Removal	83	82	79	84	82	93	89						85	AVG	75
Influent Ammonia (mg/l)	19.6	21.5	25.1	25.1	22	18.6	18.7						21.5	AVG	14.1
Effluent Ammonia (mg/l)	0.05	0.04	0.05	0.04	0.02	0.06	0.19						0.1	AVG	0.04
Permit Ammonia (mg/l)	0.5	0.5	0.5	0.5	0.5	8.6	8.6								
% Removal	100	100	100	100	100	100	99						100	AVG	100
Effluent Mercury (ng/l)	1.80	NA	NA	1.40	NA	NA	1.20						1.47	12 Mo. AVG	0.66
Permit Mercury (ng/l)	2	NA	NA	2	NA	NA	2								
Sludge - Digest (MG)	0.236	0.224	0.209	0.253	0.228	0.307	0.180						1.637	AVG	2.922
Sludge - Land (MG)	0	0	0	0.855	0	0	0						0.855	TOTAL	0.936
Sludge - Dry Tons	0	0	0	62	0	0	0						62	TOTAL	78
Ferrous Chlor. (gal/Mgal)	35.7	47.4	55.2	34.0	61.2	18.0	15.3						38.1	AVG	29.2
CL2 (lb/Mgal)	20.5	24.5	20.3	20.1	27.3	27.7	20.8						23.0	AVG	19.6
SO2 (lb/Mgal)	10.1	10.5	7.8	9.5	9.4	10.0	9.0						9.5	AVG	5.8

Operations Report for January 2024

- Safety meeting with Ken
- Take down Christmas decorations
- Work at City Hall and DPS on lighting and camera systems
- Collect transformer oil samples
- Do light maintenance on small trucks and rebuild wire reel Trailer
- Changed two broken poles from wind and vehicles
- Finish up College Baseball stadium
- Pull in wire and terminate new construction S Lk Wilson Rd.
- Start new URD at Fowler Maint. Building for new service and 3 phase transformer
- Set poles Hudson RD. Pittsford , make ready to transfer

Incident Report for January 2024

- 13 outages for the month
- 4 caused by squirrels and or birds
- 2 outages due to the wet snow causing trees to sag into the lines
- 2 were due to broken poles from car accident and old pole fell over in the high winds
- 4 caused by extreme cold overloading fuses or equipment breaking
- Largest outage knocked entire system down due to a tree coming down on transmission line and tripping off the power plant. Was later discovered that 2 relays that control feeders were burned up.
- Transformer LTC control failed. New controller required. No outages, but low system voltage

Production Report for January 2024

- Monthly substation and building checks
- UIS trouble shoot OCB found burned up coil and 2 relays on the board keeping 277 from closing in
- UIS calibrated oil and water jacket sensors on 5 and 6
- Safety meeting
- UIS trouble shoot east 177 line transformer, control panel on LTC bad
- Move breakers around for contractors to work on power secure controls

Upcoming Field Projects

- Replace poles on Marion and Ellen St for lift station project
- Work on pole replacements around system
- More URD coming up for Hillsdale College
- ¼ mile line extension on S Lk. Wilson Rd.

MSCPA Board Meeting

- May Work Session and May Board Meeting Dates
- Update on Renewable Energy Credit (REC) Purchases
- EGLE Response Plan Update
- Pool Capacity Allocation Discussion
- Energy and Capacity Discussion – (closed session)
- PowerSecure on track for operation by June 1, 24

Production & Operating Report

January

Unit	Total KW	On Gas	Test Hours	Fuel Consumption		Eng Hrs
				Gas (MCF)	Oil(Gals)	
5	0	0	0	0	0	0
6	0	0	0	0		0
Stand By			0		7	1
Boiler				479.8		
Total	0	0	0	479.8	7	0

Year-to-Date Totals, January 1st thru December 31st

Unit	Total KW	On Gas	Test Hours	Fuel Consumption		Eng Hrs
				Gas (MCF)	Oil(Gals)	
5	0	0	0	0	0	0
6	0	0.00	0	0	0	0
Stand By			0		7	1
Boiler				479.8		
Total	0	0	0	480	7	1

Measurement








Fuel Tank Level January 2024

5.500 35,483.80 Gallons

Gas Usage this Month%		Fuel Usage this Month%	
Unit 5	0%	Unit 5	0%
Unit6	0%	Unit6	0%
Boiler	100%		

IEEE Statistics Report

Hillsdale Board of Public Utilities

Start Date 01/01/2024 	Minimum event duration (in minutes) <input type="text"/>
End Date 01/31/2024 	Maximum event duration (in minutes) <input type="text"/>
Remove Major Events? Use APPA Event threshold 	Substation ----- 
Top-level Cause Unscheduled 	Circuit ----- 
	Exclude Loss of Supply  ----- Failure of Greater Transmission Loss of Generating Unit

IEEE Results

ASAI (percent)	99.9935%
CAIDI (minutes)	73.96
SAIDI (minutes)	2.784
SAIFI (number of interruptions)	0.0376

Range Results

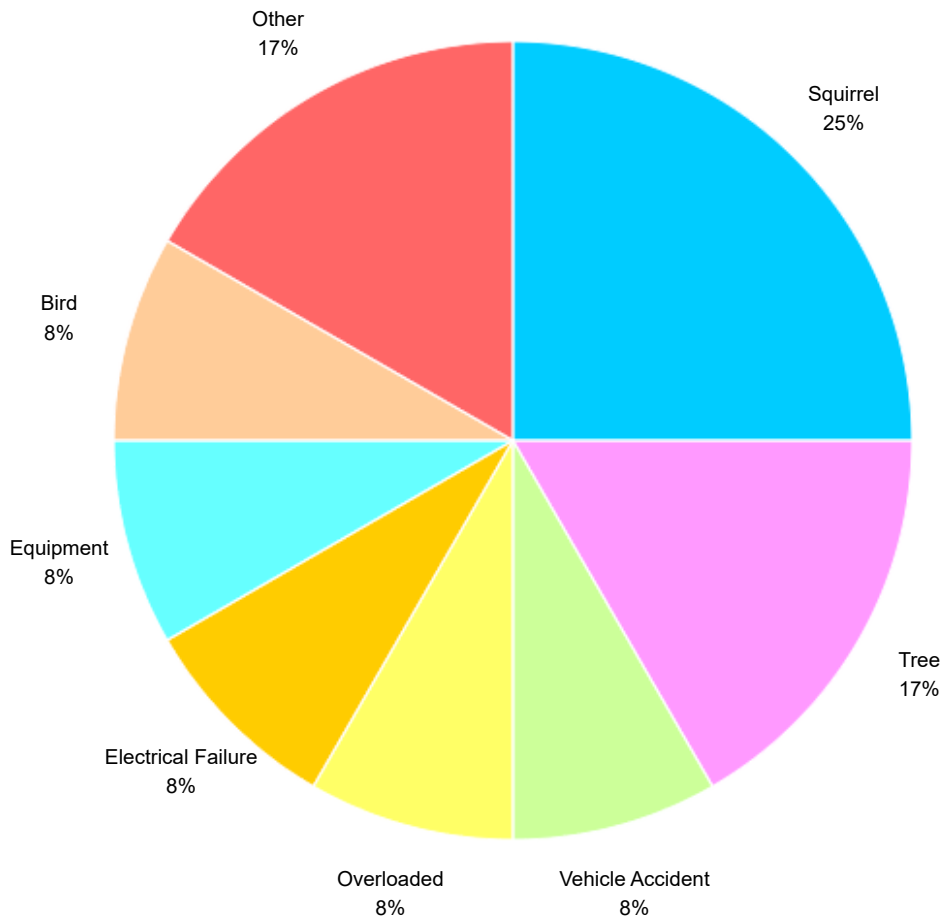
Event Count	11
APPA Major Event Threshold (minutes)	22.421 ⓘ



Causes Pie Chart

Hillsdale Board of Public Utilities

Start Date: 01/01/2024	Substation: -----
End Date: 01/31/2024	Circuit: -----
Top-level Cause: Unscheduled	Report on Outage: <input checked="" type="radio"/> Count <input type="radio"/> Duration <input type="radio"/> Customers Interrupted



Outage Cause	Count
Squirrel	3
Tree	2
Vehicle Accident	1
Overloaded	1
Electrical Failure	1
Equipment	1
Bird	1
"Other" causes	
Unscheduled	1
Overhead	1
Total	12





MICHIGAN SOUTH CENTRAL POWER AGENCY

168 DIVISION STREET

COLDWATER, MICHIGAN 49036

PHONE (517) 279-6961

FAX (517) 279-6969

INVOICE MONTH: December, 2023

INVOICE DATE: 1/12/2024

DUE DATE: 1/29/2024

TOTAL AMOUNT DUE: \$748,720.86

HILLSDALE BOARD OF PUBLIC UTILITIES

45 MONROE STREET

HILLSDALE, MICHIGAN 49242

ATTN: DAVID MACKIE

MSCPA Member Power Billing - December, 2023

Total Power Charges: \$639,408.45

Transmission / Capacity / Ancillary Services: \$79,971.34

Total Other Charges: \$5,571.47

Total Miscellaneous Charges: \$23,769.60

TOTAL CHARGES \$748,720.86

NOTE: PLEASE SEE ENCLOSED BACKUP FOR ADDITIONAL DETAIL

* Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid

Notes: _____

DETAIL INFORMATION OF POWER CHARGES - December, 2023
Hillsdale

FOR THE MONTH OF:	December, 2023	Total Metered Load kWh:	9,776,325
TIME OF AGENCY PEAK:	12/19/2023 @ H.E. 11:00	AGENCY PEAK kW:	133,240
		MEMBER SHARE OF AGENCY PEAK kW:	17,103
TIME OF MUNICIPAL PEAK:	12/06/2023 @ H.E. 13:00	MUNICIPAL PEAK kW:	17,176
TIME OF TRANSMISSION PEAK (CONS)	12/18/2023 HE 19	AGENCY TRANSMISSION PEAK kW (INC. LOSSES):	91,464
		MEMBER SHARE OF TRANS PEAK kW (INC. LOSSES):	16,521

Hillsdale Resources

Menominee Hydro				
Energy Charge:	\$0.049000	/ kWh *	504,527 kWh =	\$24,721.83
Demand Charge				\$515.46
Subtotal	\$0.050022	/ kWh *	504,527 kWh =	\$25,237.29
Oconto Falls Hydro				
Energy Charge:	\$0.048000	/ kWh *	235,641 kWh =	\$11,310.74
Demand Charge				\$213.44
Subtotal	\$0.048906	/ kWh *	235,641 kWh =	\$11,524.18
AMP Hydro CSW				
Demand Charge:	\$4.116148	/ kW *	3,398 kW =	\$13,986.67
Energy Charge:	-\$0.002322	/ kWh *	2,276,506 kWh =	-\$5,285.55
Capacity Credit:	\$0.171513	/ kW *	-3,398 kW =	-\$582.80
REC Credit (Estimate)				-\$23,880.55
Debt Service				\$200,959.63
Rate Levelization				\$28,772.93
Subtotal	\$0.093991	/ kWh *	2,276,506 kWh =	\$213,970.32
AMP Fremont Energy Center				
Demand Charge:	\$4.509436	/ kW *	9,519 kW =	\$42,923.31
Energy Charge:	\$0.074832	/ kWh *	741,436 kWh =	\$55,483.28
Capacity Credit:	\$1.073574	/ kW *	-9,519 kW =	-\$10,218.87
Debt Service				\$46,791.74
Energy Adj for Prior Month				-\$10.71
Subtotal	\$0.182037	/ kWh *	741,436 kWh =	\$134,968.75
Settlement of AFEC at Fremont Bus LMP (PJM)				
Energy Charge:	\$0.023503	/ kWh *	-741,436 kWh =	-\$17,426.26
Subtotal	\$0.023503	/ kWh *	-741,436 kWh =	-\$17,426.26
Meldahl Hydro				
Demand Charge:	\$5.127332	/ kW *	731 kW =	\$3,748.08
Energy Charge:	\$0.001797	/ kWh *	448,133 kWh =	\$805.22
Capacity Credit:	\$0.594637	/ kW *	-731 kW =	-\$434.68
REC Credit (Estimate)				-\$2,688.80
Debt Service				\$25,425.23
Rate Levelization				\$4,511.59
Subtotal	\$0.069994	/ kWh *	448,133 kWh =	\$31,366.64
Settlement of Meldahl Hydro at Meldahl Bus LMP (PJM)				
Energy Charge:	\$0.026890	/ kWh *	-448,133 kWh =	-\$12,050.42
Subtotal	\$0.026890	/ kWh *	-448,133 kWh =	-\$12,050.42
Greenup Hydro				
Demand Charge:	\$7.778559	/ kW *	479 kW =	\$3,725.93
Energy Charge:	\$0.002202	/ kWh *	286,372 kWh =	\$630.52
Capacity Credit:	\$0.640856	/ kW *	-479 kW =	-\$306.97
REC Credit (Estimate)				-\$1,718.23
Debt Service				\$9,883.24
Rate Levelization				\$1,586.60
Subtotal	\$0.048193	/ kWh *	286,372 kWh =	\$13,801.09
Settlement of Greenup Hydro at Greenup Bus LMP (PJM)				
Energy Charge:	\$0.026763	/ kWh *	-286,372 kWh =	-\$7,664.20
Subtotal	\$0.026763	/ kWh *	-286,372 kWh =	-\$7,664.20
Municipal Owned Generation - Diesel (Scheduled)				
Demand Charge:			0 kW	\$0.00
Subtotal	\$0.000000	/ kWh *	0 kWh =	\$0.00
Less Municipal Owned Generation (Scheduled)				
Energy Charge:			0 kWh	\$0.00
Subtotal	\$0.000000	/ kWh *	0 kWh =	\$0.00
Plus Actual Municipal Generation				
Energy Charge:			6,560 kWh	\$0.00
Subtotal	\$0.000000	/ kWh *	6,560 kWh =	\$0.00
Generation Deviation from Schedule (RT Sale)				
Energy Charge:	\$0.022924	/ kWh *	-6,560 kWh =	-\$150.38
Subtotal	\$0.022924	/ kWh *	-6,560 kWh =	-\$150.38
Generation Deviation from Schedule (RT Purch)				
Energy Charge:			0 kWh	\$0.00
Subtotal	\$0.000000	/ kWh *	0 kWh =	\$0.00
MISO Market Power				
On Peak Energy Charge: (M-F HE 08-23 EDT)	\$0.041095	/ kWh *	3,486,772 kWh =	\$143,290.09
Off Peak Energy Charge:	\$0.031331	/ kWh *	3,272,878 kWh =	\$102,541.36
Subtotal	\$0.036367	/ kWh *	6,759,650 kWh =	\$245,831.45
Total Demand Charges:				\$52,840.67

DETAIL INFORMATION OF POWER CHARGES - December, 2023
Hillsdale

Total Energy Charges:				\$586,567.78
Total Power Charges:			9,776,324.56 kWh	\$639,408.45
<hr/>				
TRANSMISSION / CAPACITY / ANCILLARY SERVICES:				
MISO Transmission Charges (breakdown attached)				\$40,471.02
MISO Capacity Charges (breakdown attached)				\$42,117.35
MISO ancillary services, ARRs and FTRs (breakdown attached)				-\$2,617.03
TRANSMISSION / CAPACITY / ANCILLARY SERVICES TOTAL:				\$79,971.34
<hr/>				
OTHER CHARGES:				
AMP Dispatch Center Charges:	\$0.000113	/ kWh *	9,776,325 kWh =	\$1,105.39
AMP Service Fee Part A,				
Based on Annual Municipal Sales	\$0.000229	/ kWh *	119,982,000 kWh 1/12 =	\$2,289.66
AMP Service Fee Part B,				
Energy Purchases	\$0.000580	/kWh *	3,752,448 kWh =	\$2,176.42
TOTAL OTHER CHARGES:				\$5,571.47
<hr/>				
MISCELLANEOUS CHARGES:				
MSCPA Administration Charges (breakdown attached)				\$8,615.92
Hillsdale ESPP 2023-2025 obligation @ \$1.400 /MWh x 129,888.7 MWh / 12				\$15,153.68
TOTAL MISCELLANEOUS CHARGES:				\$23,769.60
<hr/>				
GRAND TOTAL POWER INVOICE:	\$0.07659 /kWh *		9,776,325 kWh =	\$748,720.86
<hr/>				



Economic Development Partnership Of Hillsdale County

*Creating an environment to support opportunity, growth and
Encouragement to innovate - for all communities, business and citizens.*

Board of Directors

Rick Schaefer, Chair

Jonesville Paper Tube Corp.,

Don Germann, Vice Chair

Hillsdale County National Bank

Kelly Hodshire, Treasurer

Bailey, Hodshire & Company, PC

Vicki Morris, Secretary

Century Bank

Kym Blythe

Reading City Manager

Sally Clark

Michigan Works! Southeast

John Condon

Hillsdale Terminal

Doug Ingles

Hillsdale County Commissioner

Jeff Gray

Jonesville City Manager

Ron Griffith

Spring Arbor University

Jeremiah Hodshire

Hillsdale Hospital

Kelly LoPresto

Hillsdale BPU

David Mackie

Hillsdale City Manager R

Gregory Moore

Consumers Energy

Corey Parker

Michigan Gas Utilities

Chris Poling

Raptor Industries

Troy Reehl

Hillsdale County ISD

Tony Samon

Community Action Agency

Doug Terry

Litchfield City Manager

Wanda White

White Machine and Automation

February 1, 2024

Dear David,

On behalf of the Economic Development Partnership and our Board of Directors, I wanted to express my deepest gratitude for your generous investment in our organization. Your contribution has had a significant impact on our ability to drive economic growth and foster development within our community.

By investing in the EDP, you are investing in the future of our region and contributing to a brighter and more prosperous future for all residents. The EDP works diligently to bring resources to Hillsdale County through grants and the contract work we do to support our businesses, schools and citizens. The EDA consulting grant obtained by the EDP has served five different businesses in the City of Hillsdale totaling over \$67,000 or 25% of the funding allotted for the entire county.

The City and the BPU have seats on the EDP Board along with 3 businesses in Hillsdale to assist in driving our focus toward addressing the needs of the community.

On behalf of the entire EDP team, I want to assure you that we will utilize your investment with the utmost thoughtful care. We are committed to achieving measurable results and continuously improving our programs and initiatives to ensure the greatest return on your investment.

Should you have any questions or would like to discuss any aspect of our organization further, please do not hesitate to call.

Best regards,

Susan Smith

Executive Director

QUARTERLY NEWSLETTER

SPRING 2024 | MARCH, APRIL, MAY



CONTACT US

CITY OF HILLSDALE

- 📧 www.cityofhillsdale.org
- ☎️ (517) 437-6440
- 📍 97 N Broad St, Hillsdale, MI 49242 (City Hall)
- 🕒 Monday - Friday, 8:00 AM - 5:00 PM

HILLSDALE BOARD OF PUBLIC UTILITIES (BPU)

- 📧 www.cityofhillsdale.org
- ☎️ (517) 437-3387
- 📍 45 Monroe St, Hillsdale, MI 49242
- 🕒 Monday - Friday, 10:00 AM - 4:00 PM

IMPORTANT DATES

MARCH

- Monday, March 11, 2024 - March Board of Review Taxpayer Appeal Hearings Day 1, 9:00 AM - 3:00 PM, 2nd Floor Conference Room, City Hall
- Tuesday, March 12, 2024 - March Board of Review Taxpayer Appeal Hearings Day 1, 3:00 PM - 9:00 PM, 2nd Floor Conference Room, City Hall
- Monday, March 11, 2024 - Friday, March 22, 2024 - Oak Grove and Lakeview Cemetery Spring Clean Up
Note: All items shall be removed for safekeeping by Sunday, March 10, 2024 and may be returned on or after Saturday, March 23, 2024.
- Mid-March - Construction begins on the Westwood Area Special Assessment District as well as the Intersection of Lewis St and Westwood St. Please note that traffic will be restricted or limited in those areas during construction.
- Friday, March 29, 2024 - City Offices will be closed at noon to observe Good Friday. Normal hours of operation will resume on Monday, April 1, 2024.



APRIL

- Monday, April 1, 2024 - Spring Brush Pickup
- Monday, April 8, 2024 - Spring Leaf Collection

Note: These collection dates are one-time pickups. Notices and advertisements will be made available approximately one month prior to each event.

MAY

- Monday, May 27, 2024 - City Offices will be closed during normal business hours to observe Memorial Day. Normal hours of operation will resume Tuesday, May 28, 2024.

2024 PROJECT UPDATES

WESTWOOD AREA UTILITY & ROAD CONSTRUCTION

PHASE 1:

When: Mid-March - July
Where: Highland Ave, Glendale Ave (from Bacon St to Westwood St), Westwood St (from Lewis St to Cold Springs Cir), and Cold Springs Cir

PHASE 2:

When: July - November
Where: Sumac Dr, Scenic Dr, Westwood Dr, Corona Cir, Azalea Ct, and Picardy Pl

TRAVEL WILL BE RESTRICTED TO LOCAL TRAFFIC ONLY

LEWIS ST AND WESTWOOD ST INTERSECTION

When: Mid-March - May

In conjunction with the Westwood Area project, this intersection will be closed for utility work around the railroad crossing and within the intersection.

NO TRAFFIC WILL BE ALLOWED IN THIS CONSTRUCTION AREA

Traffic will be detoured around this closure.

WATER VALVE REPLACEMENT

When: January - December

Where: Various

This project consists of the replacement of approximately 70 leaking or non-operational water main shut off valves located throughout the entire City. These replacements will cause water outages in many areas. If you are impacted by an outage, you will receive notification from the City prior to the start of work. This may result in a boil water notice. Boil water notifications will be by door hanger. Water boiling requirements will remain in place for a minimum of 48 hours or until two (2) consecutive tests indicate the water is safe for consumption.

Please note this work may stir up iron deposits in the water mains causing rusty/cloudy water. To remedy the situation, please run water at an outside spigot or bathtub until the water is clear.

SANITARY SEWER IMPROVEMENT

Where: E St Joe St, Willow St, Mechanic St, Marion St, and Various

This project includes the replacement of sections of sanitary sewer as well as repairs to small sections of sanitary sewer in other various location. Project specifics include cured-in-place lining of 3,400 feet of sewer, the construction of a new sanitary sewer lift station and force main on Marion St, and the replacement of a failing inaccessible sewer line. Project completion is expected by December 2024.

2024 ELECTION INFORMATION

2024 ELECTION DAYS

Presidential Primary Tuesday, February 27, 2024
Primary Tuesday, August 6, 2024

POLLING LOCATION & TIME

Hillsdale Community Library
11 E Bacon St, Hillsdale, MI 49242
7:00 AM - 8:00 PM



NEW IN 2024

PERMANENT ABSENT VOTER BALLOT LIST

Voters who want to automatically be mailed a BALLOT for all future elections may sign up for the Permanent Absent Voter Ballot List. Sign up anytime with the City Clerk's Office when submitting an Absent Voter Ballot Application by marking the option.

NOTE: If select to be on the permanent list, it is the voter's responsibility to notify the Clerk's Office of a temporary address change. Official election material, such as ballots, will NEVER be forwarded by the USPS.

IN-PERSON EARLY VOTING

Any registered voter can vote during the 9-day early voting period for all State and Federal elections.

The City of Hillsdale's early voting site is:

Hillsdale County Courthouse
29 N Howell St, Room 2
Hillsdale, Michigan 49242

Saturday: 8:00 AM - 4:00 PM
Sunday: Noon - 8:00 PM
M, T, W, & F: 9:00 AM - 5:00 PM
Thursday: 1:00 AM - 7:00 PM
Saturday: 8:00 AM - 4:00 PM
Sunday: Noon - 8:00 PM

Early voting sites operate exactly like an Election Day precinct! You will be issued a ballot by an inspector and you will feed your ballot into a tabulator. The results of the early voting sites are not tallied until 8:00 PM on Election Day.

PLEASE NOTE: Once your ballot has been tabulated, you will become ineligible to vote absentee or in-person on Election Day of that specific election.

Questions can be directed to the City Clerk. Her information is as follows:

Katy Price, City Clerk
(517) 437-6441 | clerk@cityofhillsdale.org
97 N Broad St, Hillsdale, MI 49242 (1st Floor, City Hall)

meet our NEW HIRES

- * Dale Hogue - Wastewater Operator
- * Rebekah Dobski - Library Director
- * Kathy Delcamp - BPU CSR
- * Corey Brewer - Lineman

We wish you the very best during your time with us at the City. Welcome aboard!

AIRPORT NOMINATED FOR PROJECT OF THE YEAR AWARD



The Hillsdale Municipal Airport has been nominated for the "Project of the Year" Award by the Michigan Airport Conference for their Airport Terminal project.

This award is presented for development and/or design of a significant airport project which enhances community and economic benefit and promotes sustainability and environmental benefit for the future.

The new terminal is scheduled to break ground in March 2024.

CEMETERY ANIMAL ORDINANCE AMENDED TO BAN ANIMALS

Ordinance No. 2023-06 - "Amendment to an Ordinance No. 2017-01 to Prohibit Persons from Bringing or Maintaining Animals within Cemeteries Owned or Controlled by the City of Hillsdale, Michigan" was passed by City Council and became effective on 10/31/2023.



Note: This prohibition shall not apply to "dogs or animals trained to provide assistance to persons with disabilities."

This ordinance amendment was a result of animals being allowed to run unleashed through the premises and complaints of animal defecation being found on headstones and other locations through the cemeteries.

The full ordinance language can be found in the City of Hillsdale, Michigan Code of Ordinances. They are available online at the City's website.

LIBRARY GIFTED AROUND \$420,000 IN FARMER'S TRUST

The Hillsdale Community Library was listed as a beneficiary in a trust established by Edward L. Kunesh, a local farmer.

A 2022 obituary stated that Mr. Kunesh, of Litchfield, passed away Saturday, November 26, 2022. He was born February 4, 1939 in Defiance, Ohio. He graduated from Ayersville High School and was a member of their Future Farmers of American (FFA) chapter. Mr. Kunesh served in the United States Naval Reserves. He was said to be a proud lifelong farmer who enjoyed tinkering, running heavy machinery, and being outdoors.

Library Director Rebekah Dobski told the Hillsdale Daily News in a November 2023 interview, "Unfortunately, we don't know enough about Mr. Kunesh and his life to [know] why he decided to name us in his trust. [B]ut, we are rather thankful he did."

The Library first learned they were named in the trust in 2022.

In his trust, it is listed that the Library would receive 10% of the earnings from the sale of his estate following his death. Dobski stated in the Hillsdale Daily News interview that the sale "totaled \$4,846,096... Following the bequests and other fees that needed to be paid out, we were recently quoted to be getting around \$420,000."

Library Board of Trustees President George Allen, in the same November 2023 interview with the Hillsdale Daily News, stated, "All that's left to say, I think, is to express the most profound gratitude to the late Mr. Kunesh for his generosity, and the happy expectation that this gift will provide much good to our community through the library's services for years to come."

Dobski stated that the "money will go back to support the community. Expanding and updating services, adding new services, [and] more materials. [T]he sky really is the limit."

In a Facebook post in January 2024, the Library stated, "We are overwhelmed with gratitude for Edward L. Kunesh's incredibly generous donation. This gift means more to us than words can express. Thanks to his generosity, we are able to work towards our goals of making a positive impact in our community. - Hillsdale Community Library."

We are excited to see how the Library will use their new found funds! We are grateful for Mr. Kunesh's investment in the future of the Library and his selfless generosity.

MEIJER TO OPEN SPRING 2024



Located at 3600 W Carleton Rd, Hillsdale, MI 49242.

Please be aware of the traffic changes that come with their opening at the intersection of Moore Rd and Carleton Rd.

VERIFY PHONE NUMBER ON FILE WITH BPU



BPU staff are in the process of updating our customer database and we need your help to be sure that we have your current phone number on file.

Why? It is important that your account contact information is up-to-date because the phone number linked to your account is used by our automated outage system to record your address should you call to report a power outage or service-related issue. This helps us diagnose the problem faster and know where to dispatch crews to make repairs. Additionally, having a current phone number in our system ensures that if our staff need to contact you regarding your account or service status, they are able to reach you easily.

If you only have a landline number on file, consider providing us with your mobile number if you have a cellular device. During a power outage, you may not be able to call from your landline phone.

At your earliest convenience, here are some options to verify your phone number is linked to your account:

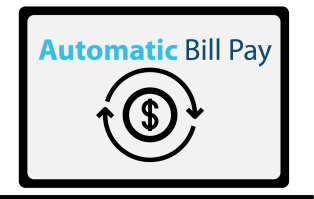
* Call us at (517) 437-3387, select "Option 3" to speak to a customer service representative;

* Send us an email at customerservice@hillsdalebpu.com; or

* Stop into our office at 45 Monroe St, Hillsdale, MI 49242 during normal business hours, 10:00 AM - 4:00 PM, Monday - Friday.

Thank you for helping us serve you better!

SIGN UP FOR AUTOMATIC BILL PAY/E-BILLING



Leave late fees behind in 2023 by signing up for BPU's Automatic Bill Pay (ACH Payments).

Customers who are enrolled in Automatic Bill Pay will have their payments deducted from a designated checking or savings account each month on their bill's due date. There is **NO FEE** for signing up. Customers also have the option to sign up for E-billing to go totally paperless.

STEP 1: Download the Automatic Bill Payment enrollment form

STEP 2: Fill out the form with your banking information

STEP 3: Return the completed form to our office or email it to customerservice@hillsdalebpu.com

Questions about an account or billing service can contact BPU at (517) 437-3387.