



AGENDA

REGULAR MEETING

April 9, 2024

7:00 P.M. BPU Board Room
45 Monroe St. Hillsdale, MI

I. CALL TO ORDER

II. APPROVAL OF AGENDA WITH ANY ADDITIONS

III. PUBLIC COMMENTS ON AGENDA ITEMS-Public comment shall be limited to no more than three minutes. Please state your name for the record.

IV. PREVIOUS BOARD MINUTES

- A. Regular Meeting of March 12, 2024

V. REVIEW OF UTILITY BILLS/FINANCIALS:

- A. March 2024 bills in the amount of \$2,538,636.26
- B. February 2024 Finance Report

VI. ACTION ITEMS

- A. Pickup Trucks
- B. Emergency On-Call Service Holiday City
- C. BPU Cleaning Contract

VII. DEPARTMENT AND PROJECT REPORTS

- A. Water & Wastewater
- B. Electric Utility

VIII. MISCELLANEOUS

- A. Electronics Recycling Event Flyer
- B. Water Fluoridation Quality Award
- C. Jumpstarting Clean Energy in Michigan
- D. American Public Power Associations Safety Award of Excellence
- E. Safety Report – March 2024
- F. Tornado Event

IX. OPPORTUNITY FOR GENERAL PUBLIC TO ADDRESS THE BOARD

X. BOARD MEMBER ROUNDTABLE

XI. ADJOURNMENT

**Hillsdale Board of Public Utilities
Regular Meeting**

March 12, 2024

The regular Hillsdale Board of Public Utilities meeting was called to order at the BPU Offices, 45 Monroe Street, Hillsdale, Michigan, at 7:00 p.m. by Mr. Bob Batt, President of the Board.

Board Members Present: Mr. Bob Batt—President
 Mr. Pete Becker
 Mr. Eric Potes
 Mr. Phil McDowell
 Mr. Jeremiah Hodshire

Others Present: Penny Swan, Steve Wells, David Mackie, BPU Director; Brandon Janes, Technical Services; Jake Hammel, Electric Superintendent; Jeff Gier; Director of Water and Wastewater, Kelly LoPresto, BPU Office Manager. Karen Lancaster via telephone.

APPROVAL OF AGENDA WITH ANY ADDITIONS

Mr. Becker, supported by Mr. Potes, moved to approve the agenda as presented. Motion carried unanimously by voice vote.

PUBLIC COMMENT ON AGENDA ITEMS

No public comments.

PREVIOUS BOARD MINUTES

Mr. Becker, supported by Mr. McDowell, moved to approve and place on file the Regular Meeting Minutes of February 13, 2024. Motion carried unanimously by voice vote.

REVIEW OF UTILITY BILLS/FINANCIALS

Mr. McDowell, supported by Mr. Potes, moved to approve and pay the February 2024 bills in the amount of \$1,400,289.16. Motion carried unanimously by voice vote.

Ms. Lancaster provided a brief overview of the January 2024 Finance Report.

Mr. Becker, supported by Mr. McDowell, moved to approve and place on file the January 2024 Finance Report. Motion carried unanimously by voice vote.

ACTION ITEMS

A. Hillsdale BPU Budget

BACKGROUND PROVIDED BY: Karen Lancaster/David Mackie, BPU Director

Ms. Lancaster and Mr. Mackie presented the Hillsdale BPU Budget for 2024/2025.

RECOMMENDATION:

Staff recommends approving budget as presented and send to City Council. Mr. Becker, supported by Mr. Hodshire, moved to approve the recommended budget and send to council as presented.

B. Resolution for Culvert Funding

BACKGROUND PROVIDED BY: David Mackie, BPU Director

U.S. Senator Gary Peters has invited Units of Government to submit Congressionally Delegated Spending Requests. City of Hillsdale intends to submit a request for funds in the amount of \$2,261,986.09 for the reconstruction of the arch culverts over the St. Joseph River on West Galloway Drive and Hillsdale Street within city limits.

RECOMMENDATION:

Staff supports board approve the resolution for Culvert Funding as presented.

Mr. Hodshire, supported by Mr. Potes, moved to approve the resolution for Culvert Funding as presented. Motion carried unanimously by voice.

C. 8” Water Main Bore

BACKGROUND PROVIDED BY: Jeff Gier, Director of Water and Wastewater

We have an eight inch water main that crosses under M99 at Mechanic and should be a main feed line for the industrial park. This line has been decommissioned for several years due to the fragile state of the line (every attempt to repair has resulted in the line rupturing elsewhere). With the current CDBG project, Concord Excavating will already be putting up traffic control on M99 for valve work and they will also be replacing sewer line on Mechanic down to M99. Staff believes this to be a great opportunity to get this new section of line bored under M99 while all traffic control is up and work is already being done in this area.

Monies to come from distribution system repairs account with a balance of about \$65,000.00.

RECOMMENDATION:

Staff supports award by the Board of the proposal from Concord Excavating at a cost of \$38,500.00.

Mr. Becker, supported by Mr. McDowell, moved to approve the proposal from Concord Excavating at a cost of \$38,500.00. Motion carried unanimously by voice.

D. WTP Generator ATS Installation

BACKGROUND PROVIDED BY: Jeff Gier, Director of Water and Wastewater

We have already purchased the automatic transfer switch for our generator at the water treatment plant from Clark Electric and it is due to be delivered soon. This proposal is for the installation of this switch by Clark Electric. Monies are set aside in this years' capital improvement fund for this work.

RECOMMENDATION:

Staff supports award by the Board of the proposal from Clark Electric, Inc. at a cost of \$20,600.00.

Mr. McDowell, supported by Mr. Becker, moved to approve the proposal from Clark Electric, Inc. at a cost of \$20,600.00. Motion carried unanimously by voice.

E. Resolution to recognize Robert Batt

BACKGROUND PROVIDED BY:

Mr. Robert Batt has served on Hillsdale Board of Public Utilities board since June of 2002. Mr. Robert Batt has served on a variety of committees and in that capacity has led the Board and staff, guided by our Mission Statement, to meet and exceed our customers ongoing needs and expectations for reliable, responsible public service.

RECOMMENDATION:

Staff supports board approve the resolution recognizing Robert Batt for his service as a member of the board of directors as presented.

Mr. McDowell, supported by Mr. Hodshire, moved to approve the resolution recognizing Mr. Robert Batt as presented. Motion passed with 4 Yes votes, zero no votes, and 1 abstained.

DEPARTMENT AND PROJECT REPORTS

Department reports included in the meeting packet for board member review.

MISCELLANEOUS

A. Safety Report

OPPORTUNITY FOR GENERAL PUBLIC TO ADDRESS THE BOARD

Ms. Swan thanked the board members and employees for all the hard work.

BOARD MEMBER ROUNDTABLE

The board and staff thanked Mr. Batt for his service on the board.

ADJOURNMENT

Mr. Becker, supported by Mr. McDowell, moved to adjourn the meeting at 8:33 p.m. The motion carried unanimously by voice vote.

Minutes submitted by Kelly LoPresto, BPU Office Manager _____

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 INVOICE ENTRY DATES 03/01/2024 - 03/31/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	CONNECTOR # 6-1/0	POWER LINE SUPPLY	INVENTORY	100.00	108157
582-000.000-110.000	CONNECTOR FOR POTHEAD - 15K	POWER LINE SUPPLY	INVENTORY	190.97	108157
582-000.000-110.000	POTENTIAL TRANSFORMER - 20/	POWER LINE SUPPLY	METERING TRANSFORMERS	7,370.00	108157
582-000.000-110.000	WIRE - 2 STR 7/1 ACSR	POWER LINE SUPPLY	WIRE INVENTORY	1,856.25	108241
582-000.000-110.000	BULB - 100 WATT HPS	POWER LINE SUPPLY	INVENTORY	76.20	108241
582-000.000-110.000	MARKING PAINT	POWER LINE SUPPLY	INVENTORY	312.00	108241
582-000.000-110.000	ROD - 8' FIBERGLASS STRAIN	POWER LINE SUPPLY	INVENTORY	540.10	108241
582-000.000-110.000	CLEVIS THIMBLE 6-336 PCTA-75	POWER LINE SUPPLY	INVENTORY	637.50	108241
582-000.000-110.000	CURVED WASHERS - 3 X 3 X 5/	POWER LINE SUPPLY	INVENTORY	1,915.58	108241
582-000.000-110.000	POTENTIAL TRANSFORMER - 20/	POWER LINE SUPPLY	METERING TRANSFORMERS	1,474.00	108241
582-000.000-158.000-191006	CIP-VOLTAGE UPGRADE	SSOE, INC.	PHASE 1 UPGRADE ENG & DESIGN SERVICES	572.00	108174
582-000.000-158.000-215016	OUTDOOR SWITCHGEAR	SIEMENS INDUSTRY, INC.	OUTDOOR SWITCHGEAR, SPARE PARTS, AND CC	419,825.00	108169
582-000.000-202.100	4CCH	H&H MICHIGAN HOMES, LLC	UB refund for account: 024837	74.83	108119
582-000.000-202.100	4CCH	HELTON, GWENDOLYNN Y	UB refund for account: 024199	117.00	108121
582-000.000-202.100	4CCH	ROBINSON, MICHELLE R	UB refund for account: 030380	209.34	108164
582-000.000-202.100	4CCH	VESTAL, PAUL P	UB refund for account: 009870	48.17	108193
582-000.000-202.100	6CCH	WATSON, CHEYENNE M	UB refund for account: 022193	4.31	108195
582-000.000-202.100	4ENBK1	GIBSON, ALEXIS M	UB refund for account: 030360	42.00	108219
582-000.000-202.100	4CCH	HITES JR, ROBERT W	UB refund for account: 015238	458.00	108224
582-000.000-202.100	4CCH	KURTZ, KOURTNEY R	UB refund for account: 030408	91.33	108228
582-000.000-202.100	4CCH	MCAVOY, HOLLY A	UB refund for account: 023770	261.88	108231
582-000.000-249.100	OPERATION ROUND-UP - FEBRUARY 20	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - FEBRUARY 2024	2,700.07	108098
582-000.000-249.100	LIEAF-6099 FEBRUARY 2024 P.A. 95	LARA - MI PUBLIC SERVICE (LIEAF-6099 FEBRUARY 2024 P.A. 95	5,345.43	108135
582-000.000-263.000	SALES TAX - FEBRUARY 2024	STATE OF MICHIGAN	SALES TAX - FEBRUARY 2024	32,900.36	641
582-000.000-692.200	CREDIT FOR DEF55GAL	PERFORMANCE AUTOMOTIVE	CREDIT FOR DEF55GAL	(25.00)	108240
582-000.000-692.200	SALES TAX - FEBRUARY 2024	STATE OF MICHIGAN	SALES TAX - FEBRUARY 2024	(210.15)	641
Total For Dept 000.000				476,887.17	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	HEALTH INSURANCE - ELECTRIC	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MARCH 2024	19,956.37	809
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - MARCH 202	22.76	811
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - MARCH 202	199.75	811
582-175.000-715.000	DENTAL & VISION - ELECTTRIC	DELTA DENTAL PLAN OF MICH	DENTAL & VISION - MARCH 2024	1,179.49	823
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - MARCH 202	39.25	811
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - MARCH 202	338.75	811
582-175.000-726.000	COPIES/CONTRACT BILLING - FEB 20	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - FEB 2024	86.78	108102
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	38.35	108199
582-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE	1,000.00	108244
582-175.000-726.000	WATER DELIVERY SERVICE - 45 MONR	RUPERT'S CULLIGAN	WATER DELIVERY SERVICE - 45 MONROE ST	19.50	108246
582-175.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	CLOTHING/UNIFORMS	28.80	108158
582-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	100.00	108087
582-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	9.98	108096
582-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	9.98	108096
582-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	(6.32)	108096
582-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	(6.34)	108096
582-175.000-801.000	COPIES/CONTRACT BILLING - FEB 20	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - FEB 2024	133.97	108102
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - FEB 202	1,305.01	108107
582-175.000-801.000	BPU CLEANING - ELECTRIC	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - FEB. 2024	130.00	108109
582-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	ERIC POTES	BPU BOARD MEETING PER DIEM-MARCH 2024	12.50	108112
582-175.000-801.000	BPU BOARD MEETING PER DIEM - MAR	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - MARCH 2024	12.50	108129
582-175.000-801.000	FLAG PROJECT - BPU	KIWANIS CLUB OF HILLSDALE	FLAG PROJECT - BPU	20.00	108134
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS FEB 202	131.78	108151

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	69.76	108151
582-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM-MARCH 2024	12.50	108155
582-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	PHILIP DAVID MCDOWELL	BPU BOARD MEETING PER DIEM-MARCH 2024	12.50	108156
582-175.000-801.000	BPU BOARD MEETING PER DIEM - MAR	ROBERT J BATT	BPU BOARD MEETING PER DIEM - MARCH 2024	12.50	108163
582-175.000-801.000	REIUMBURSE FOR DOT PHYSICAL	DOUG BILDNER	REIUMBURSE FOR DOT PHYSICAL	100.00	108203
582-175.000-801.000	RUGS FOR 45 MONROE STREET	CINTAS CORPORATION	RUGS FOR 45 MONROE STREET	3.24	108206
582-175.000-801.000	RUGS FOR 45 MONROE STREET	CINTAS CORPORATION	RUGS FOR 45 MONROE STREET	3.24	108206
582-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	3.24	108206
582-175.000-801.000	ACCOUNTING SERVICES CONTACT - FE	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES CONTACT - FEB 2024	2,753.17	108251
582-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES	183.49	640
582-175.000-802.000	SONIT NET ADMIN FEB 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN FEB 2024	287.50	108172
582-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	350.00	108191
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 3-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 3-24	263.04	108191
582-175.000-802.000	BATTERIES	AMAZON CAPITAL SERVICES, I	DART ANTENNA MOUNT BATTERIES COMPASS	4.99	108199
582-175.000-802.000	USB SCADA MODEM	AMAZON CAPITAL SERVICES, I	USB SCADA MODEM	69.99	108199
582-175.000-802.000	M5 FLANGE BOLTS QTY 6	GELZER HJ & SON INC	M5 FLANGE BOLTS QTY 6	5.58	108218
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	81.94	108248
582-175.000-802.000	AUTOCAD SUBSCRIPTION	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	874.25	822
582-175.000-802.000	.COM DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	14.45	822
582-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	24.25	108087
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	145.47	108087
582-175.000-850.000	MONTHLY VERIZON BILL - MAR 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAR 24	551.82	108192
582-175.000-850.000	OOMA FAXING EQUIP FEB-MAR 24	OOMA, INC.	OOMA FAXING EQUIP FEB-MAR 24	77.08	108237
582-175.000-880.000	COMMUNITY PROMOTION - FEBRUARY 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - FEBRUARY 2024	125.00	108144
582-175.000-880.000	2024 DUCK DERBY SPONSORSHIP	DOMESTIC HARMONY	2024 DUCK DERBY SPONSORSHIP	75.00	108211
582-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	209.87	801
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	63.13	805
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	20.06	806
582-175.000-930.000	SERVICE MAINTENANCE AGREEMENT -	MAIL MANAGEMENT, INC	SERVICE MAINTENANCE AGREEMENT - LETTER	241.38	108229
582-175.000-956.200	MSCPA LUNCH	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	36.69	822
582-175.000-960.000	WIRE FEE FOR CUSTOM TRUCK ONE SO	SOUTHERN MI BANK & TRUST	WIRE FEE FOR CUSTOM TRUCK ONE SOURCE	25.00	810
Total For Dept 175.000 ADMINISTRATIVE SERVICES				31,462.99	
Dept 543.000 PRODUCTION					
582-543.000-726.000	WATER SERVICE - 201 WATER WORKS	HEFFERNAN SOFT WATER SERV	WATER SERVICE - 201 WATER WORKS AVE	6.90	108120
582-543.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	97.96	108206
582-543.000-726.000	11/16" - 1-1/2" CLAMP/HOSE BARB	GELZER HJ & SON INC	11/16" - 1-1/2" CLAMP/HOSE BARB	10.97	108218
582-543.000-726.000	FUEL LINE HOSE	PERFORMANCE AUTOMOTIVE	FUEL LINE HOSE	48.93	108240
582-543.000-739.000	MSCPA MEMBER POWER BILLING - FEB	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - FEB 2024	710,363.50	825
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	21.60	813
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	21.60	813
582-543.000-742.000	SAFETY GLASSES,GLOVES,4 PT RATCH	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	216.36	822
582-543.000-801.000	OSHA INSPECTIONS - POWER PLANT	STAR CRANE & HOIST, INC	OSHA INSPECTIONS - POWER PLANT	693.00	
582-543.000-801.000	CONTRACTUAL SERVICES	AMERICAN MUNICIPAL POWER,	ENVIRONMENTAL SERVICES	1,100.00	108090
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	1,966.17	814
582-543.000-930.000	3/8X12 HAMMERDRILL BIT/3/8X6 HAM	GELZER HJ & SON INC	3/8X12 HAMMERDRILL BIT/3/8X6 HAMMERDRII	33.57	108116
Total For Dept 543.000 PRODUCTION				714,580.56	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	LIGHT BULBS	AMAZON CAPITAL SERVICES, I	LIGHT BULBS	51.90	108088
582-544.000-726.800	3' CONCRETE BLOCK	BECKER & SCRIVENS CONCRETE	3' CONCRETE BLOCK	90.00	108092
582-544.000-726.800	7/16 CR FOOT WR/1/2 CROWSFOOT WR	PERFORMANCE AUTOMOTIVE	7/16 CR FOOT WR/1/2 CROWSFOOT WR	9.41	108154
582-544.000-726.800	BAG , BUCKET STORAGE	POWER LINE SUPPLY	TOOL BAG	282.00	108157

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	HALO SL RED BRAKE LIGHT	AMAZON CAPITAL SERVICES, I	HALO SL RED BRAKE LIGHT	389.97	108199
582-544.000-726.800	BURNDY WIRE MEASURING GAUGE	AMAZON CAPITAL SERVICES, I	BURNDY WIRE MEASURING GAUGE	161.34	108199
582-544.000-726.800	16" SPRAY WAND	FAMILY FARM & HOME	16" SPRAY WAND	24.99	108216
582-544.000-726.800	WATER -201 WATER WORKS AVE	HEFFERNAN SOFT WATER SERV	WATER -201 WATER WORKS AVE	9.20	108221
582-544.000-730.000	DURAFIT SEAT COVERS/WHITE DUMP	AMAZON CAPITAL SERVICES, I	DURAFIT SEAT COVERS/WHITE DUMP	133.00	108088
582-544.000-730.000	WEATHERSTRIP ADH	PERFORMANCE AUTOMOTIVE	WEATHERSTRIP ADH	13.15	108154
582-544.000-730.000	7 POLE CONNECTOR/TRAILER CONNECT	PERFORMANCE AUTOMOTIVE	7 POLE CONNECTOR/TRAILER CONNECT	25.08	108154
582-544.000-730.000	VINYL HILLSDALE LOGO WITH BPU UN	STOCKHOUSE CORPORATION	VINYL HILLSDALE LOGO WITH BPU UNDER IT	90.00	108176
582-544.000-730.000	HANDLE RADIO OVERRIDE/FREIGHT CO	TEREX UTILITIES	HANDLE RADIO OVERRIDE/FREIGHT COSTS	115.94	108180
582-544.000-730.000	3/4"FF FEMALEX3/4"/SATURN BLOCK	ALTA EQUIPMENT COMPANY	3/4"FF FEMALEX3/4"/SATURN BLOCK COUPLE	284.60	108198
582-544.000-730.000	HUSKY LINERS-FRONT MUD GUARDS	AMAZON CAPITAL SERVICES, I	HUSKY LINERS-FRONT MUD GUARDS	46.36	108199
582-544.000-730.000	LENS	GREENMARK EQUIPMENT	LENS	22.67	108220
582-544.000-730.000	BATTERY FOR 2011 DODGE	PERFORMANCE AUTOMOTIVE	BATTERY FOR 2011 DODGE	186.99	108240
582-544.000-730.000	PARTS	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	284.60	822
582-544.000-730.000	RECHARGEABLE BATTERY	CARD SERVICES CENTER	B. JANES CREDIT CARD	131.13	822
582-544.000-740.000	FUEL - FEBRUARY 2024	WATKINS OIL COMPANY	FUEL - FEBRUARY 2024	2,457.70	108194
582-544.000-801.000	RENTAL FEE - MARCH 2024 - 401 HI	LRS, LLC	RENTAL FEE - MARCH 2024 - 401 HILLSDALE	107.00	108141
582-544.000-801.000	TESTING EA BLANKET 20KV/40KV	POWER LINE SUPPLY	TESTING EA BLANKET 20KV/40KV	96.00	108241
582-544.000-801.300	HERBICIDE	AMAZON CAPITAL SERVICES, I	HERBICIDE	237.36	108199
582-544.000-930.000	REPAIRS & MAINTENANCE	T & R ELECTRIC SUPPLY COME	CREDIT MEMO FOR ITEMS PURCHASED BY T&R	(11,187.50)	
582-544.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	FASTENERS & ANCHORS	2.56	108116
582-544.000-930.000	DAWN DISH SOAP/ALCOHOL	MARKET HOUSE	DAWN DISH SOAP/ALCOHOL	21.55	108125
582-544.000-930.000	2 PVC COUPLING/6500' POLY PULL L	AMERICAN COPPER AND BRASS,2	PVC COUPLING/6500' POLY PULL LINE	106.19	108200
582-544.000-930.000	2 PVC TERM ADAPTER/2 LOCKNUT/2 P	AMERICAN COPPER AND BRASS,2	PVC TERM ADAPTER/2 LOCKNUT/2 PLASTIC	69.14	108200
582-544.000-930.000	3/4 PVC STRAP	AMERICAN COPPER AND BRASS,3/4	PVC STRAP	36.90	108200
582-544.000-930.000	120V SURGE PROTECTOR	AMERICAN COPPER AND BRASS,120V	SURGE PROTECTOR	34.17	108200
582-544.000-930.000	SWITCH, OVHD SOLID 600 A M3P66B	COLDWATER BOARD OF PUBLIC	SWITCH, OVHD SOLID 600 A M3P66B	1,235.60	108207
582-544.000-930.000	1/2 FLAT WASHER SS/HEXT NUT/RECI	GELZER HJ & SON INC	1/2 FLAT WASHER SS/HEXT NUT/RECI	113.03	108218
582-544.000-930.546	REPAIRS & MAINT. - SUBSTATIONS	UTILITIES INSTRUMENTATION	SERVICES RENDERED - FEB. 2024	1,771.00	108190
582-544.000-930.546	REPAIRS & MAINT. - SUBSTATIONS	UTILITIES INSTRUMENTATION	SERVICES RENDERED - JANUARY 2024	5,063.82	108190
582-544.000-970.000-215040	VINYL W/BPU LOGO FOR NEW BUCKET	STOCKHOUSE CORPORATION	VINYL W/BPU LOGO FOR NEW BUCKET TRUCK	225.00	108249
582-544.000-970.000-215040	CUSTOM SEAT COVERS	CARD SERVICES CENTER	B. JANES CREDIT CARD	231.17	822
Total For Dept 544.000 DISTRIBUTION				2,973.02	
Total For Fund 582 ELECTRIC FUND				1,225,903.74	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-213018	DUMP TRUCK - 1/2 SEWER	VIKING-CIVES GREAT LAKES	NEW WATER/SEWER DUMP TRUCK AS APPROVED	15,569.50	108254
590-000.000-158.000-213018	DUMP TRUCK - 1/2 SEWER	VIKING-CIVES GREAT LAKES	NEW WATER/SEWER DUMP TRUCK AS APPROVED	29,972.00	108254
590-000.000-158.000-215005	WESTWOOD PROJECT - SANITARY	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	14,336.95	108239
590-000.000-158.000-215006	SANITARY SEWER PROJECT (CDBG GRA	CONCORD EXCAVATING & GRADJ	CDBG - SANITARY PROJECT	109,633.98	108100
590-000.000-158.000-215006	AS-NEEDED CONSTRUCTION SERVICES	TETRA TECH, INC	MARION LIFT STATION CONSTRUCTION SERVIC	1,450.00	108181
590-000.000-250.000	BONDS PAYABLE - CURRENT	U.S. BANK BOND CONTROL	SEWER BOND PAYMENT	375,000.00	812
590-000.000-300.010	2022 CAPITAL IMPROV BOND PAYMENT	HUNTINGTON NATIONAL BANK	2022 CAPITAL IMPROV BOND INTEREST/PRINC	62,678.57	824
Total For Dept 000.000				608,641.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	HEALTH INSURANCE - SEWER	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MARCH 2024	9,205.34	809
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - MARCH 202	11.35	811
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - MARCH 202	99.90	811
590-175.000-715.000	DENTAL & VISION - SEWER	DELTA DENTAL PLAN OF MICH	DENTAL & VISION - MARCH 2024	497.38	823
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - MARCH 202	19.61	811

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - MARCH 202	132.76	811
590-175.000-726.000	COPIES/CONTRACT BILLING - FEB 20	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - FEB 2024	43.39	108102
590-175.000-726.000	BINDER W/POCKETS	AMAZON CAPITAL SERVICES, I	BINDER W/POCKETS	60.60	108199
590-175.000-726.000	EYE WASH STATION SUPPLIES	AMAZON CAPITAL SERVICES, I	EYE WASH STATION SUPPLIES	38.62	108199
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	19.17	108199
590-175.000-726.000	10X10 FOLDL UP CANOPY GRAY/EARTH	FAMILY FARM & HOME	10X10 FOLDL UP CANOPY GRAY/EARTH EDGE T	159.97	108216
590-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE	500.00	108244
590-175.000-726.000	WATER DELIVERY SERVICE - 45 MONR	RUPERT'S CULLIGAN	WATER DELIVERY SERVICE - 45 MONROE ST	9.75	108246
590-175.000-726.000	WATER DELIVERY - 101 W GALLOWAY	RUPERT'S CULLIGAN	WATER DELIVERY - 101 W GALLOWAY DR	27.00	108246
590-175.000-730.039	OIL CHANGE FOR 2022 GMC SIERRA K	PARNEY'S CAR CARE, LLC	OIL CHANGE FOR 2022 GMC SIERRA K2500 HI	119.02	108152
590-175.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	CLOTHING/UNIFORMS	14.40	108158
590-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	108087
590-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	4.99	108096
590-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	4.99	108096
590-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	(3.17)	108096
590-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	(3.16)	108096
590-175.000-801.000	COPIES/CONTRACT BILLING - FEB 20	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - FEB 2024	67.00	108102
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - FEB 202	652.50	108107
590-175.000-801.000	BPU CLEANING - SEWER	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - FEB. 2024	65.00	108109
590-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	ERIC POTES	BPU BOARD MEETING PER DIEM-MARCH 2024	6.25	108112
590-175.000-801.000	BPU BOARD MEETING PER DIEM - MAR	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - MARCH 2024	6.25	108129
590-175.000-801.000	FLAG PROJECT - BPU	KIWANIS CLUB OF HILLSDALE	FLAG PROJECT - BPU	10.00	108134
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS FEB 202	65.89	108151
590-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	34.88	108151
590-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM-MARCH 2024	6.25	108155
590-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	PHILIP DAVID MCDOWELL	BPU BOARD MEETING PER DIEM-MARCH 2024	6.25	108156
590-175.000-801.000	BPU BOARD MEETING PER DIEM - MAR	ROBERT J BATT	BPU BOARD MEETING PER DIEM - MARCH 2024	6.25	108163
590-175.000-801.000	RUGS FOR 45 MONROE STREET	CINTAS CORPORATION	RUGS FOR 45 MONROE STREET	1.62	108206
590-175.000-801.000	RUGS FOR 45 MONROE STREET	CINTAS CORPORATION	RUGS FOR 45 MONROE STREET	1.62	108206
590-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	1.62	108206
590-175.000-801.000	HILLSDALE COLLEGE SANITARY SEWER	TETRA TECH, INC	HILLSDALE COLLEGE SANITARY STUDY	2,990.58	108250
590-175.000-801.000	HILLSDALE COLLEGE SANITARY SEWER	TETRA TECH, INC	HILLSDALE COLLEGE SANITARY STUDY	5,411.04	108250
590-175.000-801.000	HILLSDALE COLLEGE SANITARY SEWER	TETRA TECH, INC	HILLSDALE COLLEGE SANITARY STUDY	9,927.78	108250
590-175.000-801.000	HILLSDALE COLLEGE SANITARY SEWER	TETRA TECH, INC	HILLSDALE COLLEGE SANITARY STUDY	4,588.52	108250
590-175.000-801.000	ACCOUNTING SERVICES CONTACT - FE	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES CONTACT - FEB 2024	1,376.59	108251
590-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES	91.73	640
590-175.000-801.000-215006	ADMIN SERVICES FOR CDBG GRANT	CARTER CONSULTING LLC	ADMIN SERVICES FOR CDBG GRANT	960.00	108094
590-175.000-802.000	SONIT NET ADMIN FEB 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN FEB 2024	143.75	108172
590-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	108191
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 3-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 3-24	131.52	108191
590-175.000-802.000	BATTERIES	AMAZON CAPITAL SERVICES, I	DART ANTENNA MOUNT BATTERIES COMPASS	2.50	108199
590-175.000-802.000	USB SCADA MODEM	AMAZON CAPITAL SERVICES, I	USB SCADA MODEM	35.00	108199
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	40.97	108248
590-175.000-802.000	AUTOCAD SUBSCRIPTION	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	437.12	822
590-175.000-802.000	.COM DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	7.09	822
590-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	12.12	108087
590-175.000-850.000	TELEPHONE - WWTP-101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP-101 W GALLOWAY	96.98	108087
590-175.000-850.000	MONTHLY VERIZON BILL - MAR 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAR 24	137.69	108192
590-175.000-850.000	OOMA FAXING EQUIP FEB-MAR 24	OOMA, INC.	OOMA FAXING EQUIP FEB-MAR 24	38.54	108237
590-175.000-880.000	COMMUNITY PROMOTION - FEBRUARY 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - FEBRUARY 2024	62.50	108144
590-175.000-880.000	2024 DUCK DERBY SPONSORSHIP	DOMESTIC HARMONY	2024 DUCK DERBY SPONSORSHIP	37.50	108211
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	104.94	801

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	31.56	805
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	10.02	806
590-175.000-930.000	SERVICE MAINTENANCE AGREEMENT -	MAIL MANAGEMENT, INC	SERVICE MAINTENANCE AGREEMENT - LETTER	120.68	108229
590-175.000-930.000	ELECTRODE CARTRIDGE	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	77.88	822
590-175.000-993.000	DEBT SERVICE INTEREST	U.S. BANK BOND CONTROL	SEWER BOND PAYMENT	78,125.00	812
590-175.000-993.000	CAPITAL IMPROV BOND INTEREST	HUNTINGTON NATIONAL BANK	2022 CAPITAL IMPROV BOND INTEREST/PRINC	48,750.00	824
Total For Dept 175.000 ADMINISTRATIVE SERVICES				165,867.89	
Dept 546.000 OPERATIONS					
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	PERFORMANCE AUTOMOTIVE	5/16-18 U-NUTS	6.69	108240
590-546.000-742.000	SAFETY GLASSES,GLOVES,4 PT RATCH	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	108.18	822
590-546.000-920.400	504504154 - 135 BARBER ST	MICH GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	34.86	804
590-546.000-930.000	PREP/PAINT OF OUTER BOOM TUBE	JACK DOHNEY COMPANIES	PREP/PAINT OF OUTER BOOM TUBE	2,032.97	108128
Total For Dept 546.000 OPERATIONS				2,182.70	
Dept 547.000 TREATMENT					
590-547.000-726.900	ADENNA DL DARK LIGHT EXAM GLOVES	AMAZON CAPITAL SERVICES, I	ADENNA DL DARK LIGHT EXAM GLOVES	134.34	108088
590-547.000-726.900	WP 104 COLI P/A COMPARATOR	IDEXX LABORATORIES	WP 104 COLI P/A COMPARATOR	26.80	108225
590-547.000-726.900	WP200I GAMMA IRRAD COLILERT	IDEXX LABORATORIES	WP200I GAMMA IRRAD COLILERT	1,674.22	108225
590-547.000-726.900	TNT/ALKALINITY/OR/HACH FLOURIDE/	USABLUEBOOK	TNT/ALKALINITY/OR/HACH FLOURIDE/AMMONIF	955.17	108253
590-547.000-727.600	FERROUS CHLORIDE SOLUTION BULK	PVS TECHNOLOGIES, INC.	FERROUS CHLORIDE SOLUTION BULK	3,800.00	108160
590-547.000-740.000	FUEL - FEBRUARY 2024	WATKINS OIL COMPANY	FUEL - FEBRUARY 2024	737.67	108194
590-547.000-801.000	OSHA INSPECTIONS - WATER TREATME	STAR CRANE & HOIST, INC	OSHA INSPECTIONS - WATER TREATMENT PLAN	245.30	
590-547.000-801.000	BEF COMPLIANCE SAMPLES 1/23/24	MERIT LABORATORIES	BEF COMPLIANCE SAMPLES 1/23/24	4,400.00	108145
590-547.000-801.000	MONTHLY CHLORIDE SAMPLES -2/20/2	MERIT LABORATORIES	MONTHLY CHLORIDE SAMPLES -2/20/24	22.00	108145
590-547.000-920.400	504756735 - W GALLOWAY GR	MICH GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	146.49	800
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	862.02	802
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,355.31	803
590-547.000-930.000	3X10' PVC PLAIN END SCH 40/3 SCH	AMERICAN COPPER AND BRASS,	3X10' PVC PLAIN END SCH 40/3 SCH 40 PVC	77.24	108089
590-547.000-930.000	UNIV CHAIN LUBE/FLUID FILM 11 75	PERFORMANCE AUTOMOTIVE	UNIV CHAIN LUBE/FLUID FILM 11 75/ AIR F	64.93	108154
590-547.000-930.000	HOXWELL WHEELBARROW SOLID TIRE F	AMAZON CAPITAL SERVICES, I	HOXWELL WHEELBARROW SOLID TIRE FLAT FRE	93.98	108199
590-547.000-930.000	CHAIN ROLLER/CHAIN OFFEST LINK/C	FAMILY FARM & HOME	CHAIN ROLLER/CHAIN OFFEST LINK/CHAIN CC	172.46	108216
590-547.000-930.000	T-POST 8' 1.25#/1-1/2"X15' RATCH	FAMILY FARM & HOME	T-POST 8' 1.25#/1-1/2"X15' RATCHET TIEI	14.48	108216
590-547.000-930.900	1X3/4 MIP PUSH ADAPTER	GELZER HJ & SON INC	1X3/4 MIP PUSH ADAPTER	14.99	108218
Total For Dept 547.000 TREATMENT				14,797.40	
Total For Fund 590 SEWER FUND				791,488.99	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	SLEEVE - 6 X 12.5" REPAIR DI	FERGUSON WOLSELEY CO	INVENTORY	1,892.38	108217
591-000.000-110.000	WATEROUS PACER B-F REPAIR KIT	MICHIGAN PIPE & VALVE	WATEROUS PACER B-F REPAIR KITS	753.44	108234
591-000.000-158.000-213018	DUMP TRUCK - 1/2 WATER	VIKING-CIVES GREAT LAKES	NEW WATER/SEWER DUMP TRUCK AS APPROVED	15,569.50	108254
591-000.000-158.000-213018	DUMP TRUCK - 1/2 WATER	VIKING-CIVES GREAT LAKES	NEW WATER/SEWER DUMP TRUCK AS APPROVED	29,972.00	108254
591-000.000-158.000-215005	WESTWOOD WATER INSERT VALVE WORK	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	3,500.00	
591-000.000-158.000-215005	WESTWOOD PROJECT - WATER	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	34,447.98	108239
591-000.000-158.000-215006	WATER VALVE PROJECT (CDBG GRANT)	CONCORD EXCAVATING & GRADJ	CDBG - WATER VALVE PROJECT	260,754.32	108100
591-000.000-300.010	2022 CAPITAL IMPROV BOND PAYMENT	HUNTINGTON NATIONAL BANK	2022 CAPITAL IMPROV BOND INTEREST/PRINC	72,321.43	824
Total For Dept 000.000				419,211.05	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	HEALTH INSURANCE - WATER	PLANSOURCE BENEFITS ADMINJ	HEALTH INSURANCE - MARCH 2024	8,327.72	809
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPANJ	LIFE & DISABILITY INSURANCE - MARCH 202	11.35	811

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - MARCH 202	99.86	811
591-175.000-715.000	DENTAL & VISION - WATER	DELTA DENTAL PLAN OF MICH	DENTAL & VISION - MARCH 2024	421.16	823
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - MARCH 202	19.61	811
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - MARCH 202	135.35	811
591-175.000-726.000	COPIES/CONTRACT BILLING - FEB 20	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - FEB 2024	43.40	108102
591-175.000-726.000	500 DOOR HANGERS VALVE REPLACEME	STOCKHOUSE CORPORATION	500 DOOR HANGERS VALVE REPLACEMENT	258.00	108176
591-175.000-726.000	BINDER W/POCKETS	AMAZON CAPITAL SERVICES, I	BINDER W/POCKETS	60.60	108199
591-175.000-726.000	EYE WASH STATION SUPPLIES	AMAZON CAPITAL SERVICES, I	EYE WASH STATION SUPPLIES	38.63	108199
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	19.18	108199
591-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE	500.00	108244
591-175.000-726.000	WATER DELIVERY SERVICE - 45 MONR	RUPERT'S CULLIGAN	WATER DELIVERY SERVICE - 45 MONROE ST	9.75	108246
591-175.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	CLOTHING/UNIFORMS	14.40	108158
591-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	108087
591-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	4.99	108096
591-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	4.99	108096
591-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	(3.17)	108096
591-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	(3.16)	108096
591-175.000-801.000	COPIES/CONTRACT BILLING - FEB 20	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - FEB 2024	66.98	108102
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - FEB 202	652.50	108107
591-175.000-801.000	BPU CLEANING - WATER	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - FEB. 2024	65.00	108109
591-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	ERIC POTES	BPU BOARD MEETING PER DIEM-MARCH 2024	6.25	108112
591-175.000-801.000	BPU BOARD MEETING PER DIEM - MAR	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - MARCH 2024	6.25	108129
591-175.000-801.000	FLAG PROJECT - BPU	KIWANIS CLUB OF HILLSDALE	FLAG PROJECT - BPU	10.00	108134
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS FEB 202	65.90	108151
591-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	34.88	108151
591-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM-MARCH 2024	6.25	108155
591-175.000-801.000	BPU BOARD MEETING PER DIEM-MARCH	PHILIP DAVID MCDOWELL	BPU BOARD MEETING PER DIEM-MARCH 2024	6.25	108156
591-175.000-801.000	BPU BOARD MEETING PER DIEM - MAR	ROBERT J BATT	BPU BOARD MEETING PER DIEM - MARCH 2024	6.25	108163
591-175.000-801.000	RUGS FOR 45 MONROE STREET	CINTAS CORPORATION	RUGS FOR 45 MONROE STREET	1.62	108206
591-175.000-801.000	RUGS FOR 45 MONROE STREET	CINTAS CORPORATION	RUGS FOR 45 MONROE STREET	1.62	108206
591-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	1.62	108206
591-175.000-801.000	ACCOUNTING SERVICES CONTACT - FE	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES CONTACT - FEB 2024	1,376.59	108251
591-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES	91.73	640
591-175.000-801.000-215006	ADMIN SERVICES FOR CDBG GRANT	CARTER CONSULTING LLC	ADMIN SERVICES FOR CDBG GRANT	960.00	108094
591-175.000-802.000	SONIT NET ADMIN FEB 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN FEB 2024	143.75	108172
591-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	108191
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 3-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 3-24	131.52	108191
591-175.000-802.000	BATTERIES	AMAZON CAPITAL SERVICES, I	DART ANTENNA MOUNT BATTERIES COMPASS	2.50	108199
591-175.000-802.000	USB SCADA MODEM	AMAZON CAPITAL SERVICES, I	USB SCADA MODEM	35.00	108199
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	40.97	108248
591-175.000-802.000	AUTOCAD SUBSCRIPTION	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	437.12	822
591-175.000-802.000	.COM DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	7.09	822
591-175.000-810.000	DRINKING WATER LICENSES - JEFF	CARD SERVICES CENTER	J. GIER CREDIT CARD	95.00	822
591-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	12.12	108087
591-175.000-850.000	TELEPHONE - WTP 401 HILLSDALE ST	ACD.NET	TELEPHONE - WTP 401 HILLSDALE STREET	96.98	108087
591-175.000-850.000	MONTHLY VERIZON BILL - MAR 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAR 24	137.69	108192
591-175.000-850.000	OOMA FAXING EQUIP FEB-MAR 24	OOMA, INC.	OOMA FAXING EQUIP FEB-MAR 24	38.54	108237
591-175.000-880.000	COMMUNITY PROMOTION - FEBRUARY 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - FEBRUARY 2024	62.50	108144
591-175.000-880.000	2024 DUCK DERBY SPONSORSHIP	DOMESTIC HARMONY	2024 DUCK DERBY SPONSORSHIP	37.50	108211
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	104.94	801
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	31.56	805
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	10.02	806

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-930.000	AIR MONITOR	HILLSDALE MARKET HOUSE,	IN AIR MONITOR	18.89	108223
591-175.000-930.000	SERVICE MAINTENANCE AGREEMENT -	MAIL MANAGEMENT, INC	SERVICE MAINTENANCE AGREEMENT - LETTER	120.69	108229
591-175.000-930.000	ELECTRODE CARTRIDGE	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	77.88	822
591-175.000-993.000	CAPITAL IMPROV BOND INTEREST	HUNTINGTON NATIONAL BANK	2022 CAPITAL IMPROV BOND INTEREST/PRINC	56,250.00	824
Total For Dept 175.000 ADMINISTRATIVE SERVICES				71,439.61	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	1/2DR TORQUE WR	PERFORMANCE AUTOMOTIVE	1/2DR TORQUE WR	50.79	108154
591-544.000-740.000	FUEL - FEBRUARY 2024	WATKINS OIL COMPANY	FUEL - FEBRUARY 2024	737.66	108194
591-544.000-742.000	SAFETY GLASSES,GLOVES,4 PT RATCH	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	108.18	822
591-544.000-801.000	MCC 2 YRS 9/23-8/25	HYDROCORP, LLC	MCC 2 YRS 9/23-8/25	1,564.50	108126
591-544.000-930.000	GRADE 2 NUTS/BOLTS/WASHERS/GRADE	FAMILY FARM & HOME	GRADE 2 NUTS/BOLTS/WASHERS/GRADE 5 NUTS	9.81	108113
591-544.000-930.000	PREP/PAINT OF OUTER BOOM TUBE	JACK DOHNEY COMPANIES	PREP/PAINT OF OUTER BOOM TUBE	2,032.97	108128
591-544.000-930.000	UPM COLD MIX, WINTER, BULK, TONS	UNIQUE PAVING MATERIALS CC	UPM COLD MIX, WINTER, BULK, TONS	2,630.02	108187
591-544.000-930.000	CRESCENT 15" AUTOMOTIVE WRENCH/B	AMAZON CAPITAL SERVICES, I	CRESCENT 15" AUTOMOTIVE WRENCH/BRICK HP	116.49	108199
591-544.000-930.000	2 TYPE LX10' HARD/6 IN SZ METAL	AMERICAN COPPER AND BRASS,	2 TYPE LX10' HARD/6 IN SZ METAL BL/9IN	171.31	108200
591-544.000-930.000	HYDRANT FLUSHING ELBOW 2.5"NST	USABLUEBOOK	HYDRANT FLUSHING ELBOW 2.5"NST	996.27	108253
591-544.000-930.000-181005	2" COMPOUND METER	SLC METER LLC	TWO INCH WATER METERS-APPROVED BY BOARI	17,459.37	108171
Total For Dept 544.000 DISTRIBUTION				25,877.37	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	4,129.27	108188
591-545.000-920.400	504558065 - 401 HILLSDALE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	396.63	807
591-545.000-930.000	2X20'PVC SCH 80 PLAIN END/2 COUP	AMERICAN COPPER AND BRASS,	2X20'PVC SCH 80 PLAIN END/2 COUPLING PV	189.60	108089
Total For Dept 545.000 PURIFICATION				4,715.50	
Total For Fund 591 WATER FUND				521,243.53	
Total For All Funds:				2,538,636.26	

--- FUND TOTALS BY VENDOR ---

Fund 582 ELECTRIC FUND

0020	- CINTAS CORPORATION	114.98
0027	- GELZER HJ & SON INC	165.71
0035	- CURRENT OFFICE SOLUTIONS	220.75
0081	- MICH GAS UTILITIES	2,302.43
0111	- STOCKHOUSE CORPORATION	315.00
0164	- HILLSDALE MARKET HOUSE, INC.	21.55
0378	- BECKER & SCRIVENS CONCRETE PRODUCTS	90.00
0401	- DOMESTIC HARMONY	75.00
0961	- PERFORMANCE AUTOMOTIVE	258.56
1239	- SUN LIFE ASSURANCE COMPANY	600.51
1299	- EAST 2 WEST ENTERPRISES, INC	130.00
1939	- KIWANIS CLUB OF HILLSDALE	20.00
2132	- GREENMARK EQUIPMENT	22.67
2278	- WATKINS OIL COMPANY	2,457.70
2432	- AMERICAN COPPER AND BRASS, LLC	246.40
2645	- POWERS CLOTHING, INC.	28.80
2831	- VERIZON WIRELESS	551.82
2840	- STATE OF MICHIGAN	32,690.21
3248	- HEFFERNAN SOFT WATER SERVICE	16.10
3774	- ROBERT J BATT	12.50
4017	- COLDWATER BOARD OF PUBLIC UTIL	1,235.60
5503	- AMAZON CAPITAL SERVICES, INC	1,133.26
5531	- SONIT SYSTEMS, LLC	369.44

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 INVOICE ENTRY DATES 03/01/2024 - 03/31/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		6472	- THE WOODHILL GROUP, LLC	2,753.17	
		6479	- INVOICE CLOUD, INC.	183.49	
		6555	- QUADIENT FINANCE USA, INC.	1,000.00	
		6558	- PLANSOURCE BENEFITS ADMINISTRATION	19,956.37	
		6628	- PETER MICHAEL BECKER	12.50	
		6629	- JEREMIAH JASON HODSHIRE	12.50	
		6630	- PHILIP DAVID MCDOWELL	12.50	
		6631	- ERIC POTES	12.50	
		6638	- LRS, LLC	107.00	
		6661	- OOMA, INC.	77.08	
		6663	- DELTA DENTAL PLAN OF MICHIGAN, INC	1,179.49	
		6665	- SIEMENS INDUSTRY, INC.	419,825.00	
		ACD	- ACD.NET	269.72	
		ALTA EQUIP	- ALTA EQUIPMENT COMPANY	284.60	
		AMP	- AMERICAN MUNICIPAL POWER, INC	1,100.00	
		CAA	- COMMUNITY ACTION AGENCY	2,700.07	
		DELA	- DELAWARE SYSTEMS	1,305.01	
		DOUG BILDN	- DOUG BILDNER	100.00	
		FAMILY	- FAMILY FARM & HOME	24.99	
		LARA	- LARA - MI PUBLIC SERVICE COMMISSION	5,345.43	
		MAIL	- MAIL MANAGEMENT, INC	241.38	
		MASTERCARD	- CARD SERVICES CENTER	1,788.65	
		MILSOFT	- MILSOFT	613.04	
		MISC	- MISC VENDOR	1,306.86	
		MMG	- MCKIBBIN MEDIA GROUP, INC.	125.00	
		MSCPA	- MICHIGAN SOUTH CENTRAL POWER AGENCY	710,363.50	
		ONLINE	- ONLINE INFORMATION SERVICES, INC.	201.54	
		POWER	- POWER LINE SUPPLY	14,850.60	
		RUPERT'S	- RUPERT'S CULLIGAN	19.50	
		SOUTHERN	- SOUTHERN MI BANK & TRUST	25.00	
		SSEO	- SSEO, INC.	572.00	
		STAR	- STAR CRANE & HOIST, INC	693.00	
		T & R	- T & R ELECTRIC SUPPLY COMPANY INC	(11,187.50)	
		TEREX	- TEREX UTILITIES	115.94	
		UIS	- UTILITIES INSTRUMENTATION SERVICE	6,834.82	
		TOTAL FUND 582	ELECTRIC FUND	1,225,903.74	
		Fund 590 SEWER	FUND		
		0020	- CINTAS CORPORATION	8.51	
		0027	- GELZER HJ & SON INC	14.99	
		0035	- CURRENT OFFICE SOLUTIONS	110.39	
		0081	- MICH GAS UTILITIES	2,545.20	
		0401	- DOMESTIC HARMONY	37.50	
		0419	- CONCORD EXCAVATING & GRADING	109,633.98	
		0961	- PERFORMANCE AUTOMOTIVE	71.62	
		1239	- SUN LIFE ASSURANCE COMPANY	263.62	
		1299	- EAST 2 WEST ENTERPRISES, INC	65.00	
		1939	- KIWANIS CLUB OF HILLSDALE	10.00	
		2278	- WATKINS OIL COMPANY	737.67	
		2412	- PARNEY'S CAR CARE, LLC	119.02	
		2432	- AMERICAN COPPER AND BRASS, LLC	77.24	
		2526	- TETRA TECH, INC	24,367.92	
		2645	- POWERS CLOTHING, INC.	14.40	
		2831	- VERIZON WIRELESS	137.69	
		3121	- PARRISH EXCAVATING, INC.	14,336.95	
		3774	- ROBERT J BATT	6.25	
		5503	- AMAZON CAPITAL SERVICES, INC	384.21	
		5531	- SONIT SYSTEMS, LLC	184.72	
		6471	- U.S. BANK BOND CONTROL	453,125.00	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

INVOICE ENTRY DATES 03/01/2024 - 03/31/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		6472	- THE WOODHILL GROUP, LLC	1,376.59	
		6479	- INVOICE CLOUD, INC.	91.73	
		6526	- VIKING-CIVES GREAT LAKES	45,541.50	
		6555	- QUADIENT FINANCE USA, INC.	500.00	
		6558	- PLANSOURCE BENEFITS ADMINISTRATION	9,205.34	
		6570	- HUNTINGTON NATIONAL BANK	111,428.57	
		6624	- CARTER CONSULTING LLC	960.00	
		6628	- PETER MICHAEL BECKER	6.25	
		6629	- JEREMIAH JASON HODSHIRE	6.25	
		6630	- PHILIP DAVID MCDOWELL	6.25	
		6631	- ERIC POTES	6.25	
		6661	- OOMA, INC.	38.54	
		6663	- DELTA DENTAL PLAN OF MICHIGAN, INC	497.38	
		6673	- PVS TECHNOLOGIES, INC.	3,800.00	
		ACD	- ACD.NET	159.10	
		DELA	- DELAWARE SYSTEMS	652.50	
		FAMILY	- FAMILY FARM & HOME	346.91	
		IDEXX	- IDEXX LABORATORIES	1,701.02	
		JACK	- JACK DOHNEY COMPANIES	2,032.97	
		MAIL	- MAIL MANAGEMENT, INC	120.68	
		MASTERCARD	- CARD SERVICES CENTER	630.27	
		MERIT LAB	- MERIT LABORATORIES	4,422.00	
		MILSOFT	- MILSOFT	306.52	
		MMG	- MCKIBBIN MEDIA GROUP, INC.	62.50	
		ONLINE	- ONLINE INFORMATION SERVICES, INC.	100.77	
		RUPERT'S	- RUPERT'S CULLIGAN	36.75	
		STAR	- STAR CRANE & HOIST, INC	245.30	
		USABLUEBOO	- USABLUEBOOK	955.17	
		TOTAL FUND 590 SEWER FUND		791,488.99	
		Fund 591 WATER FUND			
		0020	- CINTAS CORPORATION	8.51	
		0035	- CURRENT OFFICE SOLUTIONS	110.38	
		0081	- MICH GAS UTILITIES	543.15	
		0111	- STOCKHOUSE CORPORATION	258.00	
		0164	- HILLSDALE MARKET HOUSE, INC.	18.89	
		0318	- UNIQUE PAVING MATERIALS CORP.	2,630.02	
		0401	- DOMESTIC HARMONY	37.50	
		0419	- CONCORD EXCAVATING & GRADING	260,754.32	
		0961	- PERFORMANCE AUTOMOTIVE	50.79	
		1239	- SUN LIFE ASSURANCE COMPANY	266.17	
		1299	- EAST 2 WEST ENTERPRISES, INC	65.00	
		1939	- KIWANIS CLUB OF HILLSDALE	10.00	
		2278	- WATKINS OIL COMPANY	737.66	
		2432	- AMERICAN COPPER AND BRASS, LLC	360.91	
		2645	- POWERS CLOTHING, INC.	14.40	
		2831	- VERIZON WIRELESS	137.69	
		3121	- PARRISH EXCAVATING, INC.	37,947.98	
		3774	- ROBERT J BATT	6.25	
		5503	- AMAZON CAPITAL SERVICES, INC	272.40	
		5531	- SONIT SYSTEMS, LLC	184.72	
		6472	- THE WOODHILL GROUP, LLC	1,376.59	
		6479	- INVOICE CLOUD, INC.	91.73	
		6526	- VIKING-CIVES GREAT LAKES	45,541.50	
		6555	- QUADIENT FINANCE USA, INC.	500.00	
		6558	- PLANSOURCE BENEFITS ADMINISTRATION	8,327.72	
		6570	- HUNTINGTON NATIONAL BANK	128,571.43	
		6624	- CARTER CONSULTING LLC	960.00	
		6628	- PETER MICHAEL BECKER	6.25	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

INVOICE ENTRY DATES 03/01/2024 - 03/31/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		6629	- JEREMIAH JASON HODSHIRE	6.25	
		6630	- PHILIP DAVID MCDOWELL	6.25	
		6631	- ERIC POTES	6.25	
		6661	- OOMA, INC.	38.54	
		6663	- DELTA DENTAL PLAN OF MICHIGAN, INC	421.16	
		ACD	- ACD.NET	159.10	
		DELA	- DELAWARE SYSTEMS	652.50	
		FAMILY	- FAMILY FARM & HOME	9.81	
		FERGUSON	- FERGUSON WOLSELEY CO	1,892.38	
		HYDROCORP	- HYDROCORP, LLC	1,564.50	
		JACK	- JACK DOHNEY COMPANIES	2,032.97	
		MAIL	- MAIL MANAGEMENT, INC	120.69	
		MASTERCARD	- CARD SERVICES CENTER	725.27	
		MICH	- MICHIGAN PIPE & VALVE	753.44	
		MILSOFT	- MILSOFT	306.52	
		MMG	- MCKIBBIN MEDIA GROUP, INC.	62.50	
		ONLINE	- ONLINE INFORMATION SERVICES, INC.	100.78	
		RUPERT'S	- RUPERT'S CULLIGAN	9.75	
		SLC	- SLC METER LLC	17,459.37	
		UNIVAR	- UNIVAR SOLUTIONS USA INC	4,129.27	
		USABLUEBOO	- USABLUEBOOK	996.27	
		TOTAL FUND 591	WATER FUND	<u>521,243.53</u>	

To: BPU Board
From: Karen Lancaster, Finance Director
Date: 4/9/24
Re: February 2024 Financial Review (unaudited data)

Revenues: As of February, approximately 66% of the 2024 budget year is complete. Electric revenues are in line with the average of the five years shown. Sewer and Water revenues are higher than the average of the last five years due to the rate increase as well as volume increases. For Electric, All Other Revenue Sources has higher interest income due to a higher investable balance as well as increased interest rates and a favorable investment environment. For Sewer and Water, All Other Revenue Sources has higher interest income due to a higher investable balance from the bond proceeds as well as increased interest rates, increased billable services and the receipt of CDBG Grant funds. Rate increases for 2023-24 are 2% for Electric, 5% for Sewer and 10% for Water.

GL NUMBER	DESCRIPTION	BALANCE AS OF 02/29/2020	BALANCE AS OF 02/28/2021	BALANCE AS OF 02/28/2022	BALANCE AS OF 02/28/2023	BALANCE AS OF 02/29/2024	Average	Current YTD Compared to Average
Fund 582 - ELECTRIC FUND								
582-000.000-613.000	RESIDENTIAL SALES	3,209,570	3,420,869	3,463,164	3,501,628	3,567,782	3,432,603	104%
582-000.000-613.100	EV SALES	0	0	0	0	566	113	500%
582-000.000-614.000	BUSINESS SALES	931,259	920,796	957,595	1,047,951	1,089,447	989,410	110%
582-000.000-615.000	COMMERCIAL SALES	2,206,775	2,100,176	2,186,559	2,157,419	2,217,646	2,173,715	102%
582-000.000-616.000	INDUSTRY SALES	2,152,453	2,239,428	2,101,548	2,082,644	2,358,980	2,187,011	108%
582-000.000-617.000	STREET LIGHT SALES	35,449	36,486	35,252	34,056	34,051	35,059	97%
ALL OTHER REVENUE SOURCES		401,330	318,904	198,195	261,896	477,270	331,519	144%
Total		8,936,837	9,036,659	8,942,313	9,085,594	9,745,742		
Fund 590 - SEWER FUND								
590-000.000-613.000	RESIDENTIAL SALES	603,755	659,178	687,648	706,149	753,196	681,985	110%
590-000.000-614.000	BUSINESS SALES	115,466	111,310	128,244	149,230	158,778	132,605	120%
590-000.000-615.000	COMMERCIAL SALES	263,295	266,212	311,410	360,391	406,466	321,555	126%
590-000.000-616.000	INDUSTRY SALES	198,671	267,743	276,661	304,713	229,649	255,487	90%
590-000.000-619.000	APARTMENT SALES	230,769	250,907	251,090	277,634	298,928	261,866	114%
ALL OTHER REVENUE SOURCES		58,738	56,438	(32,831)	143,090	298,505	104,788	285%
Total		1,470,694	1,611,787	1,622,222	1,941,208	2,145,522		
Fund 591 - WATER FUND								
591-000.000-613.000	RESIDENTIAL SALES	437,020	482,413	502,812	536,362	596,747	511,071	117%
591-000.000-614.000	BUSINESS SALES	102,711	109,176	113,677	140,790	164,738	126,219	131%
591-000.000-615.000	COMMERCIAL SALES	200,607	215,720	250,042	291,019	346,000	260,678	133%
591-000.000-616.000	INDUSTRY SALES	114,857	156,198	164,911	187,744	149,408	154,623	97%
591-000.000-619.000	APARTMENT SALES	163,852	176,592	177,607	202,767	226,927	189,549	120%
ALL OTHER REVENUE SOURCES		52,539	33,336	23,533	165,892	310,044	117,069	265%
Total		1,071,587	1,173,435	1,232,582	1,524,575	1,793,863		
Grand Total		11,479,117	11,821,881	11,797,117	12,551,376	13,685,127		

Expenses: In each fund, Administration expenses are higher than normal due to the accounting for insurance premiums. In years prior to 2022-23, the premium was spread out over 12 months using journal entries. For FY23 and FY24, this annual charge is not prorated in order to be more efficient and reduce the number of entries. In Electric, the premium/broker fee was \$53K, and in Sewer and Water, the premium/broker fee was \$19K for each of those funds. Also, for Water and Sewer, there is interest expense for the 2022 bond issue included in Administrative Services. For Sewer, the interest expense is \$127K and for Water the interest expense is \$56K.

Sewer Treatment is higher than average due to the rising chemical costs and sewer treatment will continue to be higher than average due to higher depreciation expense as a result of the capitalization of wastewater treatment plant improvements in the fiscal year 2021. Water Distribution is higher than average due to costs associated with the Lead Services of \$259K.

GL NUMBER	DESCRIPTION	BALANCE AS OF 02/29/2020	BALANCE AS OF 02/28/2021	BALANCE AS OF 02/28/2022	BALANCE AS OF 02/28/2023	BALANCE AS OF 02/29/2024	Average	Current YTD Compared to Average
Fund 582 - ELECTRIC FUND								
Dept 175.000 - ADMINISTRATIVE SERVICES		1,069,427	1,072,344	1,120,199	1,304,475	1,307,970	1,174,883	111%
Dept 543.000 - PRODUCTION		6,093,975	6,295,457	6,164,386	7,027,877	6,372,584	6,390,856	100%
Dept 544.000 - DISTRIBUTION		841,385	979,328	1,338,218	1,098,477	1,413,516	1,134,185	125%
	Total	8,004,788	8,347,129	8,622,804	9,430,829	9,094,070		
Fund 590 - SEWER FUND								
Dept 175.000 - ADMINISTRATIVE SERVICES		435,421	429,891	458,657	544,788	565,241	486,799	116%
Dept 546.000 - OPERATIONS		147,713	126,395	372,301	153,401	150,737	190,109	79%
Dept 547.000 - TREATMENT		372,484	471,157	507,836	599,629	641,947	518,611	124%
	Total	955,617	1,027,443	1,338,794	1,297,818	1,357,925		
Fund 591 - WATER FUND								
Dept 175.000 - ADMINISTRATIVE SERVICES		288,711	297,251	332,396	415,524	465,096	359,796	129%
Dept 543.000 - PRODUCTION		52,067	55,691	55,575	60,002	48,412	54,349	89%
Dept 544.000 - DISTRIBUTION		305,200	436,309	421,302	439,187	561,662	432,732	130%
Dept 545.000 - PURIFICATION		181,560	195,469	219,245	233,577	227,934	211,557	108%
	Total	827,537	984,720	1,028,518	1,148,291	1,303,104		
Grand Total		9,787,943	10,359,292	10,990,116	11,876,937	11,755,099		

PERIOD ENDING 02/29/2024

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 582 - ELECTRIC FUND								
Dept 000.000								
Revenues								
582-000.000-593.000	INTERDEPARTMENTAL REVENUE	242,550.00		147,281.38	23,261.51		95,268.62	60.72
582-000.000-613.000	RESIDENTIAL SALES	5,472,553.00		3,567,782.15	466,006.78		1,904,770.85	65.19
582-000.000-613.100	EV SALES	0.00		566.03	566.03		(566.03)	100.00
582-000.000-614.000	BUSINESS SALES	1,662,296.00		1,089,446.85	143,328.45		572,849.15	65.54
582-000.000-615.000	COMMERCIAL SALES	3,489,822.00		2,217,645.93	269,213.59		1,272,176.07	63.55
582-000.000-616.000	INDUSTRY SALES	3,480,347.00		2,358,980.19	299,205.43		1,121,366.81	67.78
582-000.000-617.000	STREET LIGHT SALES	69,389.00		34,051.03	4,257.78		35,337.97	49.07
582-000.000-665.000	INTEREST	100,000.00		134,852.63	17,071.81		(34,852.63)	134.85
582-000.000-669.000	CHANGE IN INVESTMENTS	0.00		130,185.32	(49,418.59)		(130,185.32)	100.00
582-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00		500.00	0.00		(500.00)	100.00
582-000.000-679.000	LATE CHARGES	45,000.00		37,916.94	4,805.64		7,083.06	84.26
582-000.000-680.000	INVENTORY ADJUSTMENT	0.00		(91,166.18)	(4,644.06)		91,166.18	100.00
582-000.000-687.300	OTHER REFUNDS	0.00		22,466.30	0.00		(22,466.30)	100.00
582-000.000-689.000	CASH OVER & (SHORT)	0.00		(305.75)	20.00		305.75	100.00
582-000.000-692.001	OTHER REVENUE - MISC OPERATING	122,770.00		86,914.19	22,550.35		35,855.81	70.79
582-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	25,000.00		8,624.97	838.72		16,375.03	34.50
TOTAL REVENUES		14,709,727.00		9,745,741.98	1,197,063.44		4,963,985.02	66.25
Net - Dept 000.000		14,709,727.00		9,745,741.98	1,197,063.44		4,963,985.02	
Dept 175.000 - ADMINISTRATIVE SERVICES								
Expenditures								
582-175.000-702.000	WAGES	441,494.00		293,516.09	47,980.80		147,977.91	66.48
582-175.000-703.000	OVERTIME PAY	0.00		173.73	0.00		(173.73)	100.00
582-175.000-704.000	SICK TIME PAY	0.00		8,404.23	320.85		(8,404.23)	100.00
582-175.000-705.000	VACATION TIME PAY	0.00		6,237.45	502.37		(6,237.45)	100.00
582-175.000-706.000	PERSONAL TIME PAY	0.00		2,192.00	179.81		(2,192.00)	100.00
582-175.000-707.000	LONGEVITY PAY	0.00		7,100.00	0.00		(7,100.00)	100.00
582-175.000-710.000	HOLIDAY & OTHER PAY	400.00		12,004.16	1,433.87		(11,604.16)	3,001.04
582-175.000-714.000	COMPENSATED ABSENCES	0.00		(334.97)	0.00		334.97	100.00
582-175.000-715.000	HEALTH & LIFE INSURANCE	202,082.00		162,279.90	22,850.24		39,802.10	80.30
582-175.000-716.000	RETIREMENT	96,264.00		163,846.45	21,596.72		(67,582.45)	170.21
582-175.000-717.000	WORKERS' COMPENSATION	8,300.00		6,301.70	0.00		1,998.30	75.92
582-175.000-720.000	EMPLOYER'S FICA	33,320.00		23,135.48	3,620.83		10,184.52	69.43
582-175.000-721.000	DISABILITY INSURANCE	5,000.00		3,021.89	378.00		1,978.11	60.44
582-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		(212,458.30)	(29,857.10)		212,458.30	100.00
582-175.000-726.000	SUPPLIES	20,000.00		9,650.66	666.13		10,349.34	48.25
582-175.000-742.000	CLOTHING / UNIFORMS	0.00		3,973.76	28.80		(3,973.76)	100.00
582-175.000-801.000	CONTRACTUAL SERVICES	100,000.00		70,913.61	5,408.04		29,086.39	70.91
582-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	14,050.00		0.00	0.00		14,050.00	0.00
582-175.000-802.000	TECHNICAL SERVICES	96,285.00		52,589.61	1,174.79		43,695.39	54.62
582-175.000-803.000	ENERGY OPTIMIZATION	185,000.00		0.00	0.00		185,000.00	0.00
582-175.000-806.000	LEGAL SERVICES	1,500.00		450.00	0.00		1,050.00	30.00
582-175.000-810.000	DUES & SUBSCRIPTIONS	27,500.00		18,782.67	0.00		8,717.33	68.30
582-175.000-818.000	INSURANCE	105,000.00		53,161.91	0.00		51,838.09	50.63
582-175.000-820.000	PILOT	790,464.00		556,108.33	70,954.68		234,355.67	70.35
582-175.000-850.000	TELEPHONE	13,537.00		7,473.10	876.41		6,063.90	55.20
582-175.000-880.000	COMMUNITY PROMOTION	5,000.00		1,903.39	125.00		3,096.61	38.07
582-175.000-906.000	SPONSORSHIPS	7,500.00		7,500.00	0.00		0.00	100.00
582-175.000-920.400	UTILITIES - GAS	4,000.00		1,433.03	293.06		2,566.97	35.83

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	
Fund 582 - ELECTRIC FUND						
Expenditures						
582-175.000-930.000	REPAIRS & MAINTENANCE	10,000.00	953.23	5.21	9,046.77	9.53
582-175.000-955.000	MISCELLANEOUS/CONTINGENCY	0.00	50.00	0.00	(50.00)	100.00
582-175.000-955.588	MISC. - CDL LICENSING/TESTING	0.00	799.19	0.00	(799.19)	100.00
582-175.000-956.000	TRAINING & SEMINARS	13,000.00	3,627.92	0.00	9,372.08	27.91
582-175.000-956.200	LODGING & MEALS	2,500.00	5,177.29	1,311.58	(2,677.29)	207.09
582-175.000-960.000	BANK FEES	7,000.00	6,527.47	755.85	472.53	93.25
582-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00	366.77	17.50	(366.77)	100.00
582-175.000-968.000	DEPRECIATION	0.00	26,252.42	3,141.96	(26,252.42)	100.00
582-175.000-969.000	INTERDEPARTMENTAL EXPENSE	7,000.00	4,856.00	584.00	2,144.00	69.37
582-175.000-970.000	CAPITAL OUTLAY	33,000.00	0.00	0.00	33,000.00	0.00
TOTAL EXPENDITURES		2,229,196.00	1,307,970.17	154,349.40	921,225.83	58.67
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(2,229,196.00)	(1,307,970.17)	(154,349.40)	(921,225.83)	
Dept 543.000 - PRODUCTION						
Expenditures						
582-543.000-702.000	WAGES	215,954.00	52,746.56	6,588.44	163,207.44	24.42
582-543.000-703.000	OVERTIME PAY	0.00	2,143.81	491.50	(2,143.81)	100.00
582-543.000-716.000	RETIREMENT	49,840.00	528.96	93.96	49,311.04	1.06
582-543.000-720.000	EMPLOYER'S FICA	16,520.00	3,795.27	485.00	12,724.73	22.97
582-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	57,224.00	25,827.46	2,523.53	31,396.54	45.13
582-543.000-726.000	SUPPLIES	4,000.00	2,622.48	259.66	1,377.52	65.56
582-543.000-739.000	PURCHASED POWER	10,287,187.00	6,109,548.79	638,556.82	4,177,638.21	59.39
582-543.000-740.000	FUEL & LUBRICANTS	15,000.00	5,503.90	0.00	9,496.10	36.69
582-543.000-740.100	FUEL OIL - ENGINE #5	15,000.00	16,395.74	0.00	(1,395.74)	109.30
582-543.000-740.200	FUEL OIL - ENGINE #6	15,000.00	10,066.92	0.00	4,933.08	67.11
582-543.000-740.300	NATURAL GAS - ENGINE #5	20,000.00	152.89	15.88	19,847.11	0.76
582-543.000-740.400	NATURAL GAS - ENGINE #6	20,000.00	152.93	15.89	19,847.07	0.76
582-543.000-742.000	CLOTHING / UNIFORMS	2,000.00	171.00	171.00	1,829.00	8.55
582-543.000-771.000	INVENTORY ADJUSTMENT	0.00	(11,487.96)	0.00	11,487.96	100.00
582-543.000-801.000	CONTRACTUAL SERVICES	40,000.00	9,155.00	0.00	30,845.00	22.89
582-543.000-920.400	UTILITIES - GAS	14,000.00	7,576.17	2,201.76	6,423.83	54.12
582-543.000-930.000	REPAIRS & MAINTENANCE - BLDG	30,000.00	3,378.50	544.93	26,621.50	11.26
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	20,000.00	7,835.24	0.00	12,164.76	39.18
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	20,000.00	8,978.71	0.00	11,021.29	44.89
582-543.000-956.000	TRAINING & SEMINARS	1,000.00	0.00	0.00	1,000.00	0.00
582-543.000-968.000	DEPRECIATION	0.00	99,736.30	12,387.79	(99,736.30)	100.00
582-543.000-969.000	INTERDEPARTMENTAL EXPENSE	40,000.00	17,755.00	3,016.00	22,245.00	44.39
582-543.000-970.000	CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		10,932,725.00	6,372,583.67	667,352.16	4,560,141.33	58.29
Net - Dept 543.000 - PRODUCTION		(10,932,725.00)	(6,372,583.67)	(667,352.16)	(4,560,141.33)	
Dept 544.000 - DISTRIBUTION						
Expenditures						
582-544.000-702.000	WAGES	379,134.00	368,629.57	72,694.00	10,504.43	97.23

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	
Fund 582 - ELECTRIC FUND						
Expenditures						
582-544.000-703.000	OVERTIME PAY	70,000.00	35,260.75	5,823.14	34,739.25	50.37
582-544.000-705.000	VACATION TIME PAY	0.00	206.00	0.00	(206.00)	100.00
582-544.000-716.000	RETIREMENT	109,824.00	8,910.51	1,558.17	100,913.49	8.11
582-544.000-720.000	EMPLOYER'S FICA	28,985.00	28,292.37	5,515.12	692.63	97.61
582-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	84,070.00	183,782.85	27,333.57	(99,712.85)	218.61
582-544.000-726.800	SUPPLIES - OPERATIONS	30,000.00	37,712.91	13,924.77	(7,712.91)	125.71
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	40,000.00	35,763.33	890.42	4,236.67	89.41
582-544.000-740.000	FUEL & LUBRICANTS	25,000.00	13,838.73	0.00	11,161.27	55.35
582-544.000-742.000	CLOTHING / UNIFORMS	16,500.00	4,444.51	0.00	12,055.49	26.94
582-544.000-801.000	CONTRACTUAL SERVICES	8,000.00	9,851.34	107.00	(1,851.34)	123.14
582-544.000-801.300	CONTRACTUAL SERVICES - TREE TRIMMING	250,000.00	15,583.50	9,337.36	234,416.50	6.23
582-544.000-930.000	REPAIRS & MAINTENANCE	150,000.00	36,573.32	6,495.72	113,426.68	24.38
582-544.000-930.546	REPAIRS & MAINT. - SUBSTATIONS	97,500.00	39,614.18	5,063.82	57,885.82	40.63
582-544.000-956.000	TRAINING & SEMINARS	23,000.00	9,559.87	216.00	13,440.13	41.56
582-544.000-968.000	DEPRECIATION	0.00	394,553.60	48,300.58	(394,553.60)	100.00
582-544.000-969.000	INTERDEPARTMENTAL EXPENSE	9,500.00	6,675.00	1,199.00	2,825.00	70.26
582-544.000-970.000	CAPITAL OUTLAY	2,542,208.00	184,264.00	184,264.00	2,357,944.00	7.25
TOTAL EXPENDITURES		3,863,721.00	1,413,516.34	382,722.67	2,450,204.66	36.58
Net - Dept 544.000 - DISTRIBUTION		(3,863,721.00)	(1,413,516.34)	(382,722.67)	(2,450,204.66)	
TOTAL REVENUES		14,709,727.00	9,745,741.98	1,197,063.44	4,963,985.02	66.25
TOTAL EXPENDITURES		17,025,642.00	9,094,070.18	1,204,424.23	7,931,571.82	53.41
NET OF REVENUES & EXPENDITURES		(2,315,915.00)	651,671.80	(7,360.79)	(2,967,586.80)	28.14

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GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 590 - SEWER FUND									
Dept 000.000									
Revenues									
590-000.000-529.000	FEDERAL GRANT	1,260,000.00		15,712.34		0.00		1,244,287.66	1.25
590-000.000-593.000	INTERDEPARTMENTAL REVENUE	8,400.00		4,449.76		570.78		3,950.24	52.97
590-000.000-613.000	RESIDENTIAL SALES	1,173,037.00		753,195.85		93,426.05		419,841.15	64.21
590-000.000-614.000	BUSINESS SALES	205,871.00		158,777.91		21,360.00		47,093.09	77.12
590-000.000-615.000	COMMERCIAL SALES	480,746.00		406,466.18		54,861.18		74,279.82	84.55
590-000.000-616.000	INDUSTRY SALES	474,220.00		229,648.85		28,264.70		244,571.15	48.43
590-000.000-619.000	APARTMENT SALES	435,789.00		298,928.27		38,560.49		136,860.73	68.59
590-000.000-665.000	INTEREST	50,000.00		146,338.15		18,609.56		(96,338.15)	292.68
590-000.000-669.000	CHANGE IN INVESTMENTS	0.00		18,542.20		1,449.20		(18,542.20)	100.00
590-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00		4,313.00		0.00		(4,313.00)	100.00
590-000.000-679.000	LATE CHARGES	7,000.00		8,437.94		1,040.28		(1,437.94)	120.54
590-000.000-687.300	OTHER REFUNDS	0.00		9,088.89		0.00		(9,088.89)	100.00
590-000.000-692.001	OTHER REVENUE - MISC OPERATING	16,000.00		10,530.00		1,630.00		5,470.00	65.81
590-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	78,500.00		81,092.78		8,278.67		(2,592.78)	103.30
TOTAL REVENUES		4,189,563.00		2,145,522.12		268,050.91		2,044,040.88	51.21
Net - Dept 000.000		4,189,563.00		2,145,522.12		268,050.91		2,044,040.88	
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
590-175.000-702.000	WAGES	238,727.00		138,216.01		22,699.56		100,510.99	57.90
590-175.000-702.100	WAGES - PART TIME	5,426.00		0.00		0.00		5,426.00	0.00
590-175.000-703.000	OVERTIME PAY	0.00		68.01		0.00		(68.01)	100.00
590-175.000-704.000	SICK TIME PAY	0.00		1,041.05		160.44		(1,041.05)	100.00
590-175.000-705.000	VACATION TIME PAY	0.00		8,264.90		674.85		(8,264.90)	100.00
590-175.000-706.000	PERSONAL TIME PAY	0.00		641.06		89.94		(641.06)	100.00
590-175.000-707.000	LONGEVITY PAY	0.00		840.00		0.00		(840.00)	100.00
590-175.000-710.000	HOLIDAY & OTHER PAY	450.00		5,507.90		630.76		(5,057.90)	1,223.98
590-175.000-715.000	HEALTH & LIFE INSURANCE	100,527.00		65,059.63		9,231.68		35,467.37	64.72
590-175.000-716.000	RETIREMENT	47,212.00		40,092.20		5,681.30		7,119.80	84.92
590-175.000-717.000	WORKERS' COMPENSATION	2,300.00		2,055.81		0.00		244.19	89.38
590-175.000-720.000	EMPLOYER'S FICA	17,994.00		10,615.67		1,695.70		7,378.33	59.00
590-175.000-721.000	DISABILITY INSURANCE	1,600.00		1,053.61		124.72		546.39	65.85
590-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		(53,714.69)		(8,237.40)		53,714.69	100.00
590-175.000-726.000	SUPPLIES	12,000.00		4,368.67		395.71		7,631.33	36.41
590-175.000-726.200	SUPPLIES - OFFICE	0.00		21.30		0.00		(21.30)	100.00
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,500.00		0.00		0.00		3,500.00	0.00
590-175.000-742.000	CLOTHING / UNIFORMS	0.00		106.22		14.40		(106.22)	100.00
590-175.000-801.000	CONTRACTUAL SERVICES	78,500.00		32,231.08		3,091.21		46,268.92	41.06
590-175.000-801.070	CONTRACTUAL SERVICES - BOND COSTS	0.00		1,200.00		0.00		(1,200.00)	100.00
590-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	7,025.00		0.00		0.00		7,025.00	0.00
590-175.000-802.000	TECHNICAL SERVICES	38,047.00		27,047.42		611.24		10,999.58	71.09
590-175.000-806.000	LEGAL SERVICES	2,000.00		0.00		0.00		2,000.00	0.00
590-175.000-810.000	DUES & SUBSCRIPTIONS	10,000.00		1,145.58		0.00		8,854.42	11.46
590-175.000-818.000	INSURANCE	35,500.00		18,672.12		0.00		16,827.88	52.60
590-175.000-820.000	PILOT	152,949.00		110,821.04		14,188.35		42,127.96	72.46
590-175.000-850.000	TELEPHONE	4,219.00		2,728.71		326.16		1,490.29	64.68
590-175.000-880.000	COMMUNITY PROMOTION	2,500.00		951.70		62.50		1,548.30	38.07
590-175.000-906.000	SPONSORSHIPS	3,750.00		3,750.00		0.00		0.00	100.00
590-175.000-920.400	UTILITIES - GAS	1,100.00		716.47		146.52		383.53	65.13

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GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH	02/29/2024 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 590 - SEWER FUND									
Expenditures									
590-175.000-930.000	REPAIRS & MAINTENANCE	5,000.00		292.58		0.00		4,707.42	5.85
590-175.000-955.000	MISCELLANEOUS/CONTINGENCY	0.00		25.00		0.00		(25.00)	100.00
590-175.000-955.588	MISC. - CDL LICENSING/TESTING	0.00		163.67		0.00		(163.67)	100.00
590-175.000-956.000	TRAINING & SEMINARS	4,500.00		1,676.34		(375.00)		2,823.66	37.25
590-175.000-956.200	LODGING & MEALS	200.00		398.72		(211.42)		(198.72)	199.36
590-175.000-960.000	BANK FEES	2,000.00		1,043.29		113.45		956.71	52.16
590-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00		183.39		8.75		(183.39)	100.00
590-175.000-968.000	DEPRECIATION	0.00		8,269.80		1,033.73		(8,269.80)	100.00
590-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,500.00		2,312.00		277.50		1,188.00	66.06
590-175.000-970.000	CAPITAL OUTLAY	16,500.00		0.00		0.00		16,500.00	0.00
590-175.000-993.000	INTEREST EXPENSE	259,927.00		127,375.00		0.00		132,552.00	49.00
TOTAL EXPENDITURES		1,056,953.00		565,241.26		52,434.65		491,711.74	53.48
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(1,056,953.00)		(565,241.26)		(52,434.65)		(491,711.74)	
Dept 546.000 - OPERATIONS									
Expenditures									
590-546.000-702.000	WAGES	74,347.00		45,321.63		8,789.47		29,025.37	60.96
590-546.000-703.000	OVERTIME PAY	0.00		1,917.51		652.73		(1,917.51)	100.00
590-546.000-710.000	HOLIDAY & OTHER PAY	0.00		0.96		0.00		(0.96)	100.00
590-546.000-716.000	RETIREMENT	13,087.00		1,844.50		413.65		11,242.50	14.09
590-546.000-720.000	EMPLOYER'S FICA	5,678.00		3,389.49		681.31		2,288.51	59.70
590-546.000-724.000	PAYROLL ALLOCATION	0.00		(5,951.35)		(5,951.35)		5,951.35	100.00
590-546.000-725.100	MISCELLANEOUS FRINGE EXPENSE	16,962.00		19,959.58		3,086.30		(2,997.58)	117.67
590-546.000-726.800	SUPPLIES - OPERATIONS	2,500.00		551.58		0.00		1,948.42	22.06
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	5,750.00		4,994.48		3,071.21		755.52	86.86
590-546.000-742.000	CLOTHING / UNIFORMS	4,250.00		1,154.17		0.00		3,095.83	27.16
590-546.000-801.000	CONTRACTUAL SERVICES	5,000.00		0.00		0.00		5,000.00	0.00
590-546.000-920.400	UTILITIES - GAS	0.00		316.90		34.86		(316.90)	100.00
590-546.000-930.000	REPAIRS & MAINTENANCE	16,000.00		5,213.95		2,569.81		10,786.05	32.59
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATIONS	8,500.00		1,226.36		0.00		7,273.64	14.43
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAINS	250,000.00		4,111.29		0.00		245,888.71	1.64
590-546.000-930.970	REPAIRS & MAINT. - MANHOLES	5,000.00		2,913.28		0.00		2,086.72	58.27
590-546.000-930.980	REPIARS & MAINT. - SERVICE LINES	1,000.00		0.00		0.00		1,000.00	0.00
590-546.000-956.000	TRAINING & SEMINARS	3,000.00		2,217.50		945.00		782.50	73.92
590-546.000-968.000	DEPRECIATION	0.00		56,814.96		8,356.56		(56,814.96)	100.00
590-546.000-969.000	INTERDEPARTMENTAL EXPENSE	6,500.00		4,740.00		1,014.00		1,760.00	72.92
590-546.000-970.000	CAPITAL OUTLAY	3,621,311.00		0.00		0.00		3,621,311.00	0.00
TOTAL EXPENDITURES		4,038,885.00		150,736.79		23,663.55		3,888,148.21	3.73
Net - Dept 546.000 - OPERATIONS		(4,038,885.00)		(150,736.79)		(23,663.55)		(3,888,148.21)	
Dept 547.000 - TREATMENT									
Expenditures									
590-547.000-702.000	WAGES	128,478.00		78,208.01		14,949.54		50,269.99	60.87
590-547.000-703.000	OVERTIME PAY	0.00		8,332.88		1,494.24		(8,332.88)	100.00

PERIOD ENDING 02/29/2024

% Fiscal Year Completed: 66.67

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	
Fund 590 - SEWER FUND						
Expenditures						
590-547.000-710.000	HOLIDAY & OTHER PAY	1,050.00	487.28	63.40	562.72	46.41
590-547.000-716.000	RETIREMENT	18,258.00	4,628.09	948.52	13,629.91	25.35
590-547.000-720.000	EMPLOYER'S FICA	9,829.00	5,898.66	1,118.73	3,930.34	60.01
590-547.000-725.100	MISCELLANEOUS FRINGE EXPENSE	37,948.00	35,859.58	5,151.10	2,088.42	94.50
590-547.000-726.900	SUPPLIES - LABORATORY	34,000.00	26,184.24	137.00	7,815.76	77.01
590-547.000-727.500	SUPPLIES - CHLORINE	11,400.00	8,642.41	0.00	2,757.59	75.81
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	21,000.00	23,322.21	3,800.00	(2,322.21)	111.06
590-547.000-727.700	SUPPLIES - DIOXIDE	4,000.00	3,830.00	0.00	170.00	95.75
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS	1,000.00	265.68	0.00	734.32	26.57
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,500.00	117.11	0.00	3,382.89	3.35
590-547.000-740.000	FUEL & LUBRICANTS	7,500.00	6,862.46	0.00	637.54	91.50
590-547.000-742.000	CLOTHING / UNIFORMS	2,250.00	224.08	0.00	2,025.92	9.96
590-547.000-801.000	CONTRACTUAL SERVICES	135,000.00	99,503.80	6,888.40	35,496.20	73.71
590-547.000-920.400	UTILITIES - GAS	35,000.00	13,155.99	2,363.82	21,844.01	37.59
590-547.000-930.000	REPAIRS & MAINTENANCE	47,500.00	38,669.86	291.30	8,830.14	81.41
590-547.000-930.900	REPAIRS & MAINT. - LABORATORY	25,000.00	12,065.56	7,081.80	12,934.44	48.26
590-547.000-956.000	TRAINING & SEMINARS	2,500.00	1,105.00	0.00	1,395.00	44.20
590-547.000-968.000	DEPRECIATION	0.00	218,044.22	28,134.46	(218,044.22)	100.00
590-547.000-969.000	INTERDEPARTMENTAL EXPENSE	90,000.00	56,540.00	7,876.00	33,460.00	62.82
590-547.000-970.000	CAPITAL OUTLAY	268,000.00	0.00	0.00	268,000.00	0.00
TOTAL EXPENDITURES		883,213.00	641,947.12	80,298.31	241,265.88	72.68
Net - Dept 547.000 - TREATMENT		(883,213.00)	(641,947.12)	(80,298.31)	(241,265.88)	
TOTAL REVENUES		4,189,563.00	2,145,522.12	268,050.91	2,044,040.88	51.21
TOTAL EXPENDITURES		5,979,051.00	1,357,925.17	156,396.51	4,621,125.83	22.71
NET OF REVENUES & EXPENDITURES		(1,789,488.00)	787,596.95	111,654.40	(2,577,084.95)	44.01

PERIOD ENDING 02/29/2024

% Fiscal Year Completed: 66.67

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GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 591 - WATER FUND								
Dept 000.000								
Revenues								
591-000.000-529.000	FEDERAL GRANT	740,000.00	125,992.34	56,348.12		614,007.66		17.03
591-000.000-593.000	INTERDEPARTMENTAL REVENUE	14,000.00	8,046.15	964.26		5,953.85		57.47
591-000.000-613.000	RESIDENTIAL SALES	908,863.00	596,746.59	73,035.80		312,116.41		65.66
591-000.000-614.000	BUSINESS SALES	203,365.00	164,738.25	18,431.75		38,626.75		81.01
591-000.000-615.000	COMMERCIAL SALES	425,268.00	345,999.82	39,958.95		79,268.18		81.36
591-000.000-616.000	INDUSTRY SALES	294,492.00	149,407.51	18,358.70		145,084.49		50.73
591-000.000-619.000	APARTMENT SALES	343,896.00	226,927.09	29,222.39		116,968.91		65.99
591-000.000-665.000	INTEREST	40,000.00	103,280.80	12,324.63		(63,280.80)		258.20
591-000.000-669.000	CHANGE IN INVESTMENTS	0.00	8,631.06	(3,276.36)		(8,631.06)		100.00
591-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00	4,313.00	0.00		(4,313.00)		100.00
591-000.000-679.000	LATE CHARGES	6,800.00	6,382.09	796.33		417.91		93.85
591-000.000-687.300	OTHER REFUNDS	0.00	8,786.17	0.00		(8,786.17)		100.00
591-000.000-692.001	OTHER REVENUE - MISC OPERATING	15,000.00	10,530.00	1,630.00		4,470.00		70.20
591-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	22,000.00	34,082.47	3,586.01		(12,082.47)		154.92
TOTAL REVENUES		3,013,684.00	1,793,863.34	251,380.58		1,219,820.66		59.52
Net - Dept 000.000		3,013,684.00	1,793,863.34	251,380.58		1,219,820.66		
Dept 175.000 - ADMINISTRATIVE SERVICES								
Expenditures								
591-175.000-702.000	WAGES	262,585.00	130,183.68	22,907.04		132,401.32		49.58
591-175.000-702.100	WAGES - PART TIME	5,426.00	0.00	0.00		5,426.00		0.00
591-175.000-703.000	OVERTIME PAY	0.00	67.97	0.00		(67.97)		100.00
591-175.000-704.000	SICK TIME PAY	0.00	1,040.80	160.38		(1,040.80)		100.00
591-175.000-705.000	VACATION TIME PAY	0.00	7,238.82	251.13		(7,238.82)		100.00
591-175.000-706.000	PERSONAL TIME PAY	0.00	640.95	89.88		(640.95)		100.00
591-175.000-710.000	HOLIDAY & OTHER PAY	450.00	5,002.42	615.91		(4,552.42)		1,111.65
591-175.000-715.000	HEALTH & LIFE INSURANCE	121,447.00	61,405.87	8,839.32		60,041.13		50.56
591-175.000-716.000	RETIREMENT	48,856.00	41,038.49	5,759.38		7,817.51		84.00
591-175.000-717.000	WORKERS' COMPENSATION	1,950.00	2,810.47	0.00		(860.47)		144.13
591-175.000-720.000	EMPLOYER'S FICA	19,790.00	10,035.45	1,696.99		9,754.55		50.71
591-175.000-721.000	DISABILITY INSURANCE	1,600.00	1,150.43	143.11		449.57		71.90
591-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00	(49,819.05)	(7,732.41)		49,819.05		100.00
591-175.000-726.000	SUPPLIES	12,000.00	4,832.30	177.31		7,167.70		40.27
591-175.000-726.200	SUPPLIES - OFFICE	0.00	21.29	0.00		(21.29)		100.00
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,000.00	0.00	0.00		3,000.00		0.00
591-175.000-742.000	CLOTHING / UNIFORMS	0.00	225.66	214.39		(225.66)		100.00
591-175.000-801.000	CONTRACTUAL SERVICES	46,000.00	31,600.40	2,809.01		14,399.60		68.70
591-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	7,025.00	0.00	0.00		7,025.00		0.00
591-175.000-802.000	TECHNICAL SERVICES	38,047.00	27,029.44	611.24		11,017.56		71.04
591-175.000-810.000	DUES & SUBSCRIPTIONS	6,500.00	4,893.47	0.00		1,606.53		75.28
591-175.000-818.000	INSURANCE	35,500.00	18,712.12	0.00		16,787.88		52.71
591-175.000-820.000	PILOT	123,681.00	89,029.16	10,740.46		34,651.84		71.98
591-175.000-850.000	TELEPHONE	4,219.00	2,728.70	326.16		1,490.30		64.68
591-175.000-880.000	COMMUNITY PROMOTION	2,500.00	951.69	62.50		1,548.31		38.07
591-175.000-905.000	PUBLISHING / NOTICES	750.00	0.00	0.00		750.00		0.00
591-175.000-906.000	SPONSORSHIPS	3,750.00	3,750.00	0.00		0.00		100.00
591-175.000-920.400	UTILITIES - GAS	1,200.00	716.47	146.52		483.53		59.71
591-175.000-930.000	REPAIRS & MAINTENANCE	5,000.00	250.21	0.00		4,749.79		5.00
591-175.000-955.000	MISCELLANEOUS/CONTINGENCY	0.00	25.00	0.00		(25.00)		100.00

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	
Fund 591 - WATER FUND						
Expenditures						
591-175.000-955.588	MISC. - CDL LICENSING/TESTING	0.00	163.67	0.00	(163.67)	100.00
591-175.000-956.000	TRAINING & SEMINARS	4,000.00	584.94	(365.00)	3,415.06	14.62
591-175.000-956.200	LODGING & MEALS	0.00	610.13	0.00	(610.13)	100.00
591-175.000-957.000	PROPERTY TAXES	0.00	178.48	0.00	(178.48)	100.00
591-175.000-960.000	BANK FEES	1,200.00	923.35	100.02	276.65	76.95
591-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00	183.39	8.75	(183.39)	100.00
591-175.000-968.000	DEPRECIATION	0.00	8,327.56	1,040.95	(8,327.56)	100.00
591-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,500.00	2,312.00	277.50	1,188.00	66.06
591-175.000-970.000	CAPITAL OUTLAY	16,500.00	0.00	0.00	16,500.00	0.00
591-175.000-993.000	INTEREST EXPENSE	112,500.00	56,250.00	0.00	56,250.00	50.00
TOTAL EXPENDITURES		888,976.00	465,095.73	48,880.54	423,880.27	52.32
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(888,976.00)	(465,095.73)	(48,880.54)	(423,880.27)	
Dept 543.000 - PRODUCTION						
Expenditures						
591-543.000-702.000	WAGES	0.00	2,032.39	416.33	(2,032.39)	100.00
591-543.000-703.000	OVERTIME PAY	0.00	2,119.64	322.78	(2,119.64)	100.00
591-543.000-710.000	HOLIDAY & OTHER PAY	0.00	23.11	3.24	(23.11)	100.00
591-543.000-716.000	RETIREMENT	0.00	227.63	37.01	(227.63)	100.00
591-543.000-720.000	EMPLOYER'S FICA	0.00	286.81	50.50	(286.81)	100.00
591-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00	1,702.09	226.22	(1,702.09)	100.00
591-543.000-801.000	CONTRACTUAL SERVICES	4,800.00	0.00	0.00	4,800.00	0.00
591-543.000-930.000	REPAIRS & MAINTENANCE	5,600.00	20.16	0.00	5,579.84	0.36
591-543.000-956.000	TRAINING & SEMINARS	2,500.00	2,585.30	0.00	(85.30)	103.41
591-543.000-968.000	DEPRECIATION	0.00	20,623.40	2,577.94	(20,623.40)	100.00
591-543.000-969.000	INTERDEPARTMENTAL EXPENSE	30,000.00	18,791.00	2,897.00	11,209.00	62.64
591-543.000-970.000	CAPITAL OUTLAY	97,500.00	0.00	0.00	97,500.00	0.00
TOTAL EXPENDITURES		140,400.00	48,411.53	6,531.02	91,988.47	34.48
Net - Dept 543.000 - PRODUCTION		(140,400.00)	(48,411.53)	(6,531.02)	(91,988.47)	
Dept 544.000 - DISTRIBUTION						
Expenditures						
591-544.000-702.000	WAGES	226,849.00	90,786.66	17,421.92	136,062.34	40.02
591-544.000-703.000	OVERTIME PAY	0.00	3,114.20	817.88	(3,114.20)	100.00
591-544.000-710.000	HOLIDAY & OTHER PAY	0.00	4.12	0.00	(4.12)	100.00
591-544.000-716.000	RETIREMENT	48,708.00	4,348.61	838.23	44,359.39	8.93
591-544.000-720.000	EMPLOYER'S FICA	17,345.00	6,766.60	1,315.60	10,578.40	39.01
591-544.000-724.000	PAYROLL ALLOCATION	0.00	(2,929.22)	(2,929.22)	2,929.22	100.00
591-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	53,472.00	40,319.29	5,668.32	13,152.71	75.40
591-544.000-726.800	SUPPLIES - OPERATIONS	8,500.00	2,227.75	19.98	6,272.25	26.21
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,800.00	4,268.45	3,071.20	(1,468.45)	152.44
591-544.000-740.000	FUEL & LUBRICANTS	5,750.00	5,502.52	0.00	247.48	95.70
591-544.000-742.000	CLOTHING / UNIFORMS	3,500.00	2,075.99	0.00	1,424.01	59.31
591-544.000-801.000	CONTRACTUAL SERVICES	37,500.00	14,096.97	1,678.50	23,403.03	37.59

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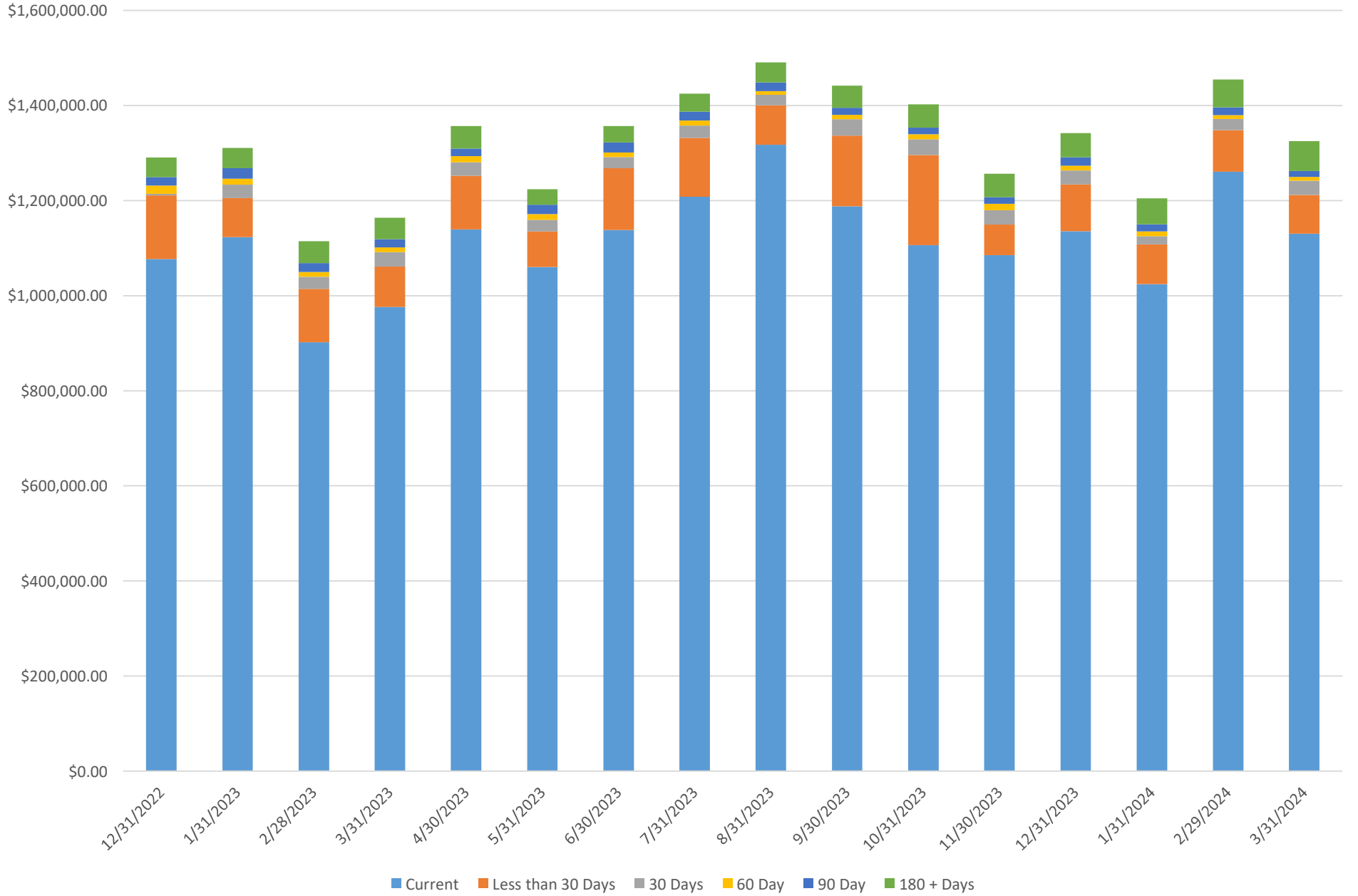
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	
Fund 591 - WATER FUND						
Expenditures						
591-544.000-930.000	REPAIRS & MAINTENANCE	75,600.00	12,219.27	7,484.77	63,380.73	16.16
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	320,000.00	259,037.71	12,432.15	60,962.29	80.95
591-544.000-956.000	TRAINING & SEMINARS	2,000.00	1,945.00	0.00	55.00	97.25
591-544.000-968.000	DEPRECIATION	0.00	114,878.43	14,867.82	(114,878.43)	100.00
591-544.000-969.000	INTERDEPARTMENTAL EXPENSE	3,000.00	3,000.00	426.00	0.00	100.00
591-544.000-970.000	CAPITAL OUTLAY	3,123,915.00	0.00	0.00	3,123,915.00	0.00
TOTAL EXPENDITURES		3,928,939.00	561,662.35	63,113.15	3,367,276.65	14.30
Net - Dept 544.000 - DISTRIBUTION		(3,928,939.00)	(561,662.35)	(63,113.15)	(3,367,276.65)	
Dept 545.000 - PURIFICATION						
Expenditures						
591-545.000-702.000	WAGES	55,062.00	23,726.04	4,939.00	31,335.96	43.09
591-545.000-703.000	OVERTIME PAY	0.00	4,287.25	1,015.33	(4,287.25)	100.00
591-545.000-710.000	HOLIDAY & OTHER PAY	450.00	174.23	32.54	275.77	38.72
591-545.000-716.000	RETIREMENT	7,825.00	1,514.65	289.32	6,310.35	19.36
591-545.000-720.000	EMPLOYER'S FICA	4,212.00	1,822.22	393.79	2,389.78	43.26
591-545.000-725.100	MISCELLANEOUS FRINGE EXPENSE	16,263.00	11,686.16	1,837.87	4,576.84	71.86
591-545.000-727.100	SUPPLIES - POTASSIUM PERMAGANATE	20,000.00	3,931.40	0.00	16,068.60	19.66
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	38,000.00	48,431.22	3,467.50	(10,431.22)	127.45
591-545.000-727.300	SUPPLIES - FLOURIDE	4,500.00	2,110.80	0.00	2,389.20	46.91
591-545.000-727.400	SUPPLIES - PHOSPHATE	18,000.00	6,499.70	0.00	11,500.30	36.11
591-545.000-801.000	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
591-545.000-920.400	UTILITIES - GAS	3,000.00	1,894.37	396.63	1,105.63	63.15
591-545.000-930.000	REPAIRS & MAINTENANCE	16,200.00	4,368.46	714.00	11,831.54	26.97
591-545.000-968.000	DEPRECIATION	0.00	73,164.98	9,145.62	(73,164.98)	100.00
591-545.000-969.000	INTERDEPARTMENTAL EXPENSE	80,000.00	44,323.00	7,199.00	35,677.00	55.40
591-545.000-970.000	CAPITAL OUTLAY	42,000.00	0.00	0.00	42,000.00	0.00
TOTAL EXPENDITURES		308,012.00	227,934.48	29,430.60	80,077.52	74.00
Net - Dept 545.000 - PURIFICATION		(308,012.00)	(227,934.48)	(29,430.60)	(80,077.52)	
TOTAL REVENUES		3,013,684.00	1,793,863.34	251,380.58	1,219,820.66	59.52
TOTAL EXPENDITURES		5,266,327.00	1,303,104.09	147,955.31	3,963,222.91	24.74
NET OF REVENUES & EXPENDITURES		(2,252,643.00)	490,759.25	103,425.27	(2,743,402.25)	21.79
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		21,912,974.00	13,685,127.44	1,716,494.93	8,227,846.56	62.45
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		28,271,020.00	11,755,099.44	1,508,776.05	16,515,920.56	41.58
NET OF REVENUES & EXPENDITURES		(6,358,046.00)	1,930,028.00	207,718.88	(8,288,074.00)	30.36

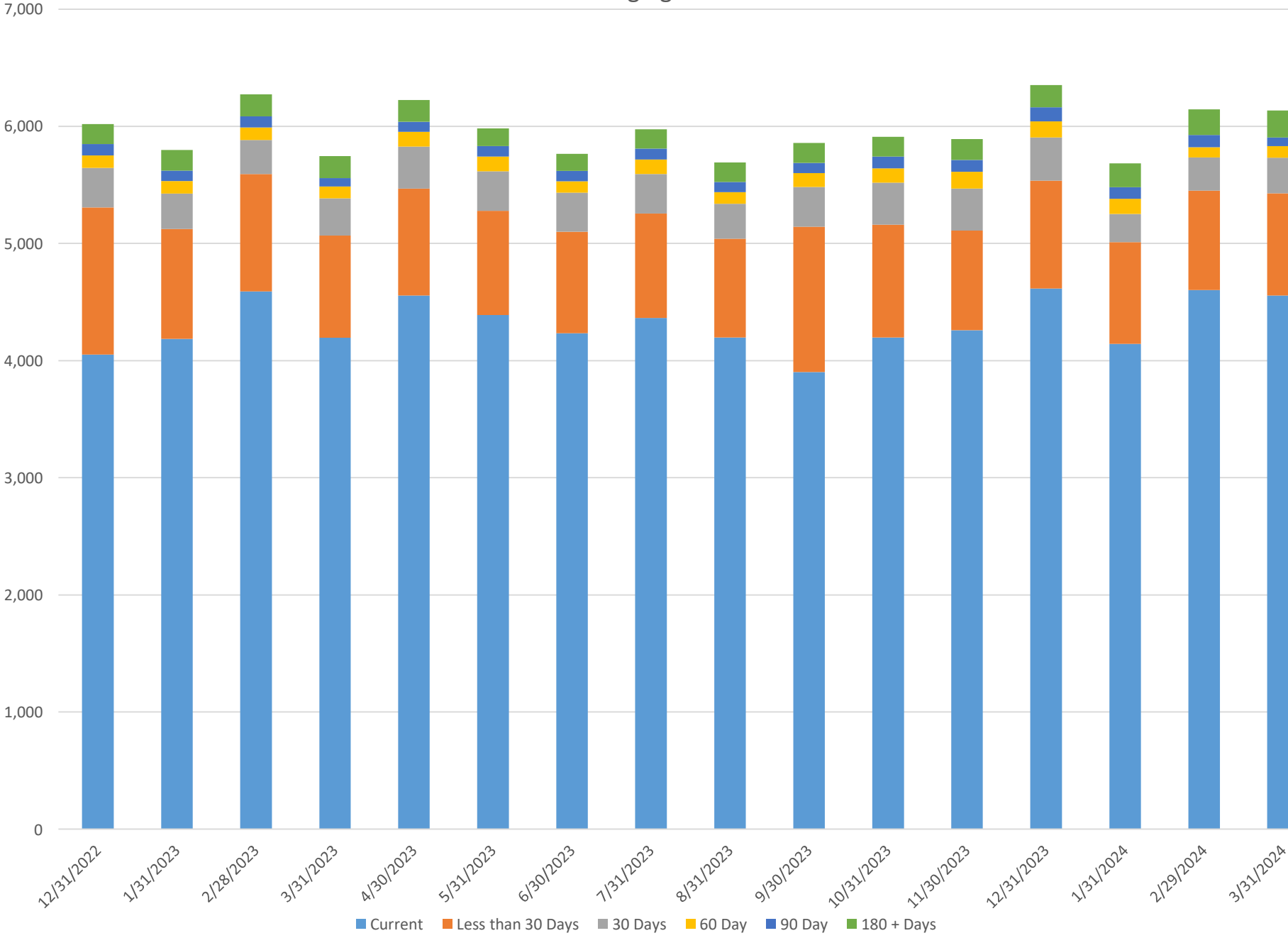
Hillsdale Board of Public Utilities
Accounts Receivable Aging Report
March 31, 2024

	<u>Amount</u>	<u>Number of Accounts</u>
Current	\$1,130,054.78	4555
Less than 30 Days	\$81,642.47	873
30 Days	\$29,705.20	304
60 Day	\$8,550.94	99
90 Day	\$12,791.84	74
180 days up to 1 year	\$30,130.65	116
1 year	\$31,480.25	108
2 years	\$1,112.40	6
Total Accounts Receivable	<u>\$1,325,468.53</u>	<u>6135</u>

Accounts Receivable Aging Amounts



Accounts Receivable Aging Number of Accounts



**Hillsdale Board of Public Utilities
Capital Projects
Electric Fund (582)
February 29, 2024**

FYE 2024	Project #	Budget	Encumbered	Spent	Balance	Notes
Distribution Automation & Monitoring	191002	50,000.00	-	-	50,000.00	
Voltage Upgrades	191006	-	14,069.31	8,331.81	(22,401.12)	Will budget in FY25
Distribution Expansion & Upgrade	201001	50,000.00	-	179.16	49,820.84	
Substation Equipment Updates	201002	44,638.71	-	712.13	43,926.58	Rollover
Industrial Feeder Construction	201011	586,798.13	19,264.35	-	567,533.78	Rollover
Power Plant Engine Hydronic System Replacment	201012	50,000.00	-	-	50,000.00	
Industrial Substation Construction	215016	2,000,000.00	2,258,366.50	43,825.25	(302,191.75)	Reclass Transformer down payment to prepaid
Case 580 Super N Extindahoe (50%)	215024	67,208.00	-	73,884.00	(6,676.00)	Capitalized
BPU Warehouse Roof (50%)	215034	33,000.00	-	42,297.00	(9,297.00)	
Small Bucket Truck (4x4)		275,000.00	-	-	275,000.00	
Backyard Machine	215033	100,000.00	-	76,500.00	23,500.00	Capitalized
GPS Software & Trimble GPS (50%)		3,250.00	-	-	3,250.00	
AMI Gateway Replacement (50%)		15,000.00	-	-	15,000.00	
Alarm System - Power Plant		12,000.00	-	-	12,000.00	
		<u>3,286,894.84</u>	<u>2,291,700.16</u>	<u>245,729.35</u>	<u>749,465.33</u>	

Cash/Investments Availability

Electric Fund (582)

Checking	\$ 863,208.72
Huntington Capital Investments	\$ 7,305,757.85
MSCPA Rate Stabilization Fund	<u>\$ 588,857.70</u>
Total Cash/Investments	<u>\$ 8,757,824.27</u>
Reserve Requirement	\$ (4,615,116.00)
Cash available for Capital Projects at 02-29-2024	<u><u>\$ 4,142,708.27</u></u>

Electric Cash Reserve Requirements:

Based on Rate Study 02/2022

Cash Flow Criteria	Percentage of item to be held as Cash or Cash equivalent	Cash Reserve Required
Operation & Maintenance Less Depreciation Expense	12.3%	\$ 381,823.00
Purchase Power Expense	10.1%	\$ 866,246.00
Historical Rate Base	3.0%	\$ 1,334,717.00
Five Year Capital Improvements - Net of bond proceeds	20.0%	\$ 2,032,330.00
Total Cash Reserve Requirements		<u>\$ 4,615,116.00</u>

Hillsdale Board of Public Utilities
Capital Projects
Sewer Fund (590)
February 29, 2024

FYE 2024	Project #	Budget	Encumbered	Spent	Balance	Notes
Sewer Main Improvements	202001	-	18,268.49	256,731.51	(275,000.00)	Rollover, but no budget
Replace MCC In Influent Bldg	213016	-	20,700.00	-	(20,700.00)	Rollover, but no budget
Brick Façade Repair - WWTP	213017	58,615.00	-	62,770.00	(4,155.00)	Capitalized
Small Dump Truck	213018	61,020.00	40,771.50	45,541.50	(25,293.00)	Capitalized - one of the trucks
2023-7 S.A.D. Project (Westwood)	215005	1,006,258.00	952,648.89	56,439.03	(2,829.92)	
CDBG Project	215006	2,211,053.00	2,194,480.24	72,516.90	(55,944.14)	
RAS Pumps 1 & 2	215017	26,000.00	-	19,947.00	6,053.00	
Sewer/Water Service Truck	215018	9,002.00	-	20,998.00	(11,996.00)	Rollover
Inlet Building Door Replacement	215019	10,000.00	-	17,000.00	(7,000.00)	Capitalized
Cat Walk Treads	215020	25,000.00	-	33,108.00	(8,108.00)	Capitalized
Barber Lift Station Upgrades	215021	170,000.00	66,549.00	21,400.00	82,051.00	
Insight Vision Iris Mainline Camera for Van	215023	50,000.00	-	41,600.94	8,399.06	Capitalized
Case 580 Super N Extendahoe (25%)	215024	40,000.00	-	49,957.50	(9,957.50)	Capitalized
Chlorine & Sulfur Dioxide Feeders	215025	14,000.00	-	11,620.00	2,380.00	Capitalized
Influent Pump #2	215028	34,000.00	-	34,530.00	(530.00)	
Tertiary Pump #1	215029	30,000.00	-	30,307.00	(307.00)	
Tertiary Pump #4	215030	30,000.00	-	30,307.00	(307.00)	
North Sludge Storage Pump Replacement	215031	35,000.00	-	12,306.72	22,693.28	Capitalized
BPU Warehouse Roof (25%)	215034	16,500.00	-	21,148.50	(4,648.50)	
Tertiary Building Roof	215035	10,000.00	8,493.00	-	1,507.00	
Inlet Building Roof	215036	-	7,934.00	-	(7,934.00)	
Aerator Gear Box (1 of 4)	215037	10,000.00	-	9,673.95	326.05	Capitalized
Aerator Gear Box (2 of 4)	215038	10,000.00	-	9,673.96	326.04	Capitalized
Inline Primary Sludge Grinder Replacement		10,000.00	-	-	10,000.00	
Sludge Rotary Lobe Pumps Replacement		10,000.00	-	-	10,000.00	
1/2 Ton Pickup		20,000.00	-	-	20,000.00	
Enclosed Trailer for Camera		10,000.00	-	-	10,000.00	
New Trailer for Trench Boxes (50%)		10,000.00	-	-	10,000.00	
GPS Software & Trimble GPS (25%)		1,625.00	-	-	1,625.00	
AMI Gateway Replacement (25%)		7,500.00	-	-	7,500.00	
		<u>3,925,573.00</u>	<u>3,309,845.12</u>	<u>857,577.51</u>	<u>(241,849.63)</u>	

Cash/Investments Availability

Sewer Fund (590)

Checking	\$ 572,891.90
Huntington - Restricted - Debt Service	26,579.95
Huntington - Restricted - Bond Reserve	623,021.89
Michigan Class - Restricted - Bond Funds	2,190,426.63
Michigan Class Investment	1,131,924.37
Michigan Class - Restricted - Debt Service	<u>595,696.82</u>
Total Cash/Investments	<u>\$ 5,140,541.56</u>
Reserve Requirement	\$ (1,236,324.00)

Cash available for Capital Projects at 02-29-2024 \$ 3,904,217.56

Sewer Cash Reserve Requirements:		
Based on Rate Study 02/2022		
Cash Flow Criteria	Percentage of item to be held as Cash or Cash equivalent	Cash Reserve Required
Operation & Maintenance Less Depreciation Expense	12.30%	\$ 155,100.00
Historical Rate Base	1.00%	\$ 259,726.00
Current Portion of Debt Service Reserve	83.70%	\$ 447,250.00
Five Year Capital Improvements - Net of bond proceeds	20%	\$ 374,248.00
Total Cash Reserve Requirements		\$ 1,236,324.00

**BPU
Capital Projects
Water Fund (591)
February 29, 2024**

FYE 2024	Project #	Budget	Encumbered	Spent	Balance	Notes
AMI Water Meters/Nodes	181005	45,000.00	21,184.40	17,628.36	6,187.24	
Well Maintenance	213002	47,500.00	23,957.00	1,267.31	22,275.69	
Small Dump Truck	213018	61,020.00	25,202.00	45,541.50	(9,723.50)	Capitalized - one of the trucks
2023-7 S.A.D Project (Westwood)	215005	1,925,000.00	1,242,919.05	296,480.74	385,600.21	
CDBG Project	215006	1,256,915.00	1,050,203.80	219,819.02	(13,107.82)	
Sewer/Water Service Truck	215018	9,002.00	-	20,998.00	(11,996.00)	Rollover
Case 580 Super N Extendahoe (25%)	215024	40,000.00	-	49,957.50	(9,957.50)	Capitalized
BPU Warehouse Roof (25%)	215034	16,500.00	-	21,148.50	(4,648.50)	
1/2 Ton Pickup		20,000.00			20,000.00	
Engineering for Well Standby Generator		50,000.00	-	-	50,000.00	
New Trailer for Trench Boxes (50%)		10,000.00	-	-	10,000.00	
Pull Behind Compressor		48,000.00	-	-	48,000.00	
Effluent Mag Meter		30,000.00	-	-	30,000.00	
High Service VFD		12,000.00	-	-	12,000.00	
GPS Software & Trimble GPS (25%)		1,625.00	-	-	1,625.00	
AMI Gateway Replacement (25%)		7,500.00	-	-	7,500.00	
		<u>3,580,062.00</u>	<u>2,363,466.25</u>	<u>704,694.93</u>	<u>511,900.82</u>	

Cash/Investments Availability

Water FUND (591)

Checking	\$ 255,338.42
Huntington Capital Improvement Investment	484,355.16
Michigan Class - Restricted - Bond Funds	<u>2,527,418.02</u>
Total Cash/Investments	<u>\$ 3,267,111.60</u>
Reserve Requirement	\$ (1,014,581.00)
Cash available for Capital Projects at 02-29-2024	<u>\$ 2,252,530.60</u>

Water Cash Reserve Requirements:		Based on Rate Study 02/2022
Cash Flow Criteria	Percentage of item to be held as Cash or Cash equivalent	Cash Reserve Required
Operation & Maintenance Less Depreciation Expense	12.30%	\$ 196,029.00
Historical Rate Base	0.50%	\$ 297,132.00
Five Year Capital Improvements - Net of bond proceeds	20%	\$ 521,420.00
Total Cash Reserve Requirements		\$ 1,014,581.00

City of Hillsdale BPU

Agenda Item Summary

MEETING DATE: April 9, 2024

AGENDA ITEM #: New Business

SUBJECT: Pickup Trucks

BACKGROUND PROVIDED BY STAFF: Jake Hammel, Director of Electric and Jeff Gier, Director of Water and Wastewater

Project Background:

Staff is looking to replace two pickups. One is for the WWTP and the other for Electric Department. We went out for bids on a double cab GMC (or similar) which offers a four door cab. Invitations to bid were posted on bidnet, our web page, and sent to local dealers. Seven bids were received. The low bidder with add-ons was Stillwell Ford at \$44,713.88 per truck. Both departments have funds set aside for these purchases.

RECOMMENDATION:

Staff supports award by the BPU Board to purchase two pickups from Stillwell Ford for \$44,713.88 each.



City of Hillsdale, Michigan

BID SHEET

Project: BPD - Pickup Trucks

Date: April 3, 2024 2:00 PM

Project # BPD-

Pickup Trucks

Company/Person					
Legacy Brothers Inc.				57,528.00	
Matt LaFontaine Auto				44,516.00	
Stillwell Ford				43,579.88	
Proper Performance LLC				58,600.00	
Cromm Hillsdale				44,992.00	
Todd Wenzel Auto				43,418.00	
Bob Maxey Ford				51,100.00	
TOTAL:					

Truck Only

W/Add-on

45,862.00

44,713.88

45,990.00



3780 W. Carleton Rd (M-99)
P.O. Box 288
Hillsdale MI 49242
Telephone: (517) 849-2121
Fax: (517) 849-9198
Stillwellford.com

**CITY OF HILLSDALE
BOARD OF PUBLIC UTILITIES
HILLSDALE MI 49242**

QUOTE IS FOR TWO 2024 FORD F-150 SUPERCAB 4X4 PICKUPS WITH 6.5 BED

400HP 5.0L V-8 WITH 10-SPEED AUTOMATIC

7100 GVWR

EXT RANGE FUEL TANK

3.31 ELECT LOCK REAR AXLE

LT265/70R17C ALL TERRAIN TIRES

50 STATE EMISSIONS

HEATED MIRRORS

TRAILER SWAY CONTROL

PRIVACY GLASS W REAR DEFROST

TERRAIN SELECTABLE DRIVE MODES

HEAVY DUTY SHOCKS

HEAVY DUTY VINYL 40/20/40 SEAT

LED HEADLAMPS

12" PRODUCTIVITY SCREEN

SYNC4 WITH 12" LCD TOUCHSCREEN WITH SWIPE CAPABILITY

APPLE CAR PLAY AND ANDROID AUTO

FULLY BOXED HEAVY DUTY FRAME

REAR VIEW CAMERA/LANE-KEEPING/PEDESTRIAN DETECTION/REVERSE SENSING/AUTOLAMP WITH AUTO

HIGH BEAM

FORDPASS REMOTE START/ LOCATION/VEHICLE STATUS

TRAILER TOW WITH SMART TRAILER TOW CONNECTOR

TRAILER BRAKE CONTROLLER

YOUR GOVERNMENTAL STILLWELL FORD PRICE INCLUDING TITLE

\$43579.88 EACH

\$87159.76 FOR BOTH

**THANK YOU FOR THE OPPORTUNITY....PLEASE DIRECT ANY QUESTIONS TO ROGER KARR OR JEFF HESS AT
517-849-2121**

REGULAR CAB / SUPERCAB / SUPERCREW® – XL SERIES

STANDARD EQUIPMENT

MECHANICAL

- 2.7L V6 EcoBoost® with Auto Start-Stop Technology (standard on 141" and 145")
- 5.0L V8 with Auto Start-Stop Technology (standard on 122" and 157")
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- Auto Hold
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Trail – 4x2 only
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Deep Snow/Sand, Mud/Rut – 4x4 only
- Electronic Ten-Speed Automatic Transmission
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Bed Storage Boxes (NA w/ 8' Box)
- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank
 - Standard Range 23 Gallon (Regular Cab 6.5' Box)
 - Extended Range 36 Gallon (Regular Cab (NA w/ 6.5' Box), SuperCab and SuperCrew®)
- Fully Boxed Steel Frame
- Grille – Black Coast to Coast
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Power Glass with Heat and Black Skull Caps
- Power Tailgate Lock
- Spare Tire Carrier – Rear Under Frame
- Spare Tire
- Stone Cuffs, Front & Rear
- Tailgate Lift Assist
- Tailgate – removable with key lock
- Tires
 - 245/70R 17 BSW all-season tires (A/S) 4x2
 - 265/70R 17 BSW all-terrain tires (A/T) 4x4
- Trailer Sway Control
- Trailer Towing – 4-pin wiring, ball mounting provisions in rear bumper
- Wheels – 17" silver steel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 12" Productivity Screen in Instrument Cluster
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack
- Black Vinyl Floor Covering
- Compass Display in Instrument Cluster
- Cruise Control

INTERIOR/COMFORT (continued)

- Dome Light
- Door trim – Soft armrest, grab handle and front map pockets
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
 - Front – A-Pillar, Driver and Passenger Side
 - Rear – B-Pillar (SuperCrew®)
- Horn – Dual-Note
- Illuminated Entry
- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Powerpoint 12V
- Power Door-Locks with Flip Key and Integrated Key Transmitter Keyless-Entry (incl. Autolock)
- Power Windows (Front/Rear) – One-touch Up/Down Driver and Passenger Front Windows (Rear Power Windows not available on Regular Cab)
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plates – MIC, Front
- Seat, Front
 - Cloth 40/20/40
 - 2-Way manual driver/passenger
 - Armrest
- Seat, Rear
 - Cloth
 - USB charging ports – two (2)
 - 60/40 flip-up split seat (SuperCab)
 - 60/40 flip-up split seat with elongated cushion (SuperCrew®)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags
 - Driver and Passenger Front Airbags
 - Driver and Passenger Seat-Mounted Side Airbags
 - Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control
- LED Reflector Headlamps – Black Bezels
- Perimeter Alarm
- Rainlamp Wiper Activated Headlamps
- Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecuriLock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)
- Stolen Vehicle Services (1-year Plan Included)

REGULAR CAB / SUPERCAB / SUPERCREW® – XL SERIES
STANDARD EQUIPMENT

ADVANCED DRIVER ASSISTANCE SYSTEMS

- **Ford Co-Pilot360™ 2.0**
 - Pre-Collision Assist with Automatic Emergency Braking (AEB)
 - Pedestrian Detection
 - Forward Collision Warning
 - Dynamic Brake Support
 - BLIS® with Cross-Traffic Alert
 - Lane-Keeping System
 - Lane-Keeping Alert
 - Lane-Keeping Aid
 - Driver Alert
 - Rear View Camera
 - Auto High Beams
 - Reverse Sensing System
 - Reverse Brake Assist
 - Post-Collision Braking
- Autolamp – Auto On/Off Headlamps

FUNCTIONAL

- AM/FM Stereo (speakers; four (4) with Regular Cab, six (6) with SuperCab and SuperCrew®)
- Class IV Trailer Hitch (incl. Smart Trailer Tow Connector, 7/4 pin-connector; Class IV trailer hitch receiver)
- **FordPass™ Connect (5G)**
 - 5G LTE Wi-Fi hotspot connects up to 10 devices¹
 - Schedule specific times to remotely start vehicle²
 - Locate parked vehicle²
 - Check vehicle status²

Note: Ford Telematics is available for fleet customers, providing access to real-time OEM-grade data (including GPS tracking, vehicle health, driver behavior and other unique information) in a web based application. Learn more about our telematics products at <https://www.fordpro.com/en-us/intelligence/> or email telematics@fordpro.com, or by calling 833-327-FORD (833-327-3763)

- Hill Start Assist
- **SYNC® 4 with Enhanced Voice Recognition (Incl. SiriusXM® with 360L)**
 - 12" LCD Capacitive Touchscreen with Swipe Capability
 - Wireless Phone Connection
 - Cloud Connected
 - AppLink® w/App Catalog
 - 911 Assist®
 - Apple CarPlay® and Android Auto™ Compatibility
 - Digital Owner's Manual
 - Conversational Voice Command Recognition
 - Connected Navigation³ (incl. 1-year trial)

FUNCTIONAL (continued)

- USB charging ports – two (2)
- USB data charging ports – two (2)

¹ Wi-Fi hotspot includes wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford

² FordPass™ Connect (optional on select vehicles), the Ford Pass™ App., and Complimentary Connected Services are required for remote features (see FordPass™ Terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot.

³ Navigation services require SYNC®4 and FordPass Connect (optional on select vehicles), complimentary connect service and the FordPass app (see FordPass Terms for details). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation.

Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features

FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply

* = New for this model year

(6) Certain Commercial customers with a Valid Fleet Identification Number (FIN Code) are eligible for a five year / 100,00 mile limited powertrain warranty extension on the following vehicles: F-150 (Excluding Raptor), Super Duty (F-250 through F600) pickup, chassis cabs (F53/F59), Transit, Transit Connect and E-Series. Vehicle must be reported as a sales type "fleet" at original time of sale. To become a U.S. Ford Fleet Account, for vehicles which are owned and operated in the United States, you must register for a U.S. Fleet Identification Number (FIN Code). You will also be asked to provide proof of eligibility documentation for the vehicles in your fleet. To see if you qualify, please see the eligibility restrictions at www.fleet.ford.com/get-started.

This warranty extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains.

Ford Power-Up software updates

During the warranty coverage period, Ford Motor Company warrants that:

- you will not be charged for diagnosis, repair, replacement, or adjustment of components that are damaged or inoperable due to a defect caused by a Ford Power-Up software update.

WHAT IS NOT COVERED?

Damage Caused By:

- accidents, collision or objects striking the vehicle (including driving through a car wash)
- theft, vandalism, or riot
- fire or explosion
- using contaminated or improper fuel/fluids
- customer-applied chemicals or accidental spills
- driving through water deep enough to cause water to be ingested into any component. i.e. powertrain components
- misuse of the vehicle, such as driving over curbs, overloading, racing or using the vehicle as a permanent stationary power source

BASE PRICING:

All bids will be paid as a lump sum in accordance with the submitted proposal below.

Multiple trucks, meeting the attached specifications (or similar), can be proposed. The city is budgeted to purchase two (2) vehicles.

TRUCK DESCRIPTION (MAKE and MODEL)	DELIVERY DATE	COLOR	TOTAL COST
2024 FORD F150 S.C. 4X4	APPROX 8-10 WEEKS	SELECTABLE	43579.88
2024 FORD F150 S.C. 4X4	APPROX 8-10 WEEKS	SELECTABLE	43579.88
	2 FOR		87159.76

ADDITIONAL ADD-ON ITEMS:

The city reserves the right to add any one or all of the below additional items as budget allows:

ADD-ON PACKAGE	UNITS	UNIT COST	TOTAL COST FOR 2 TRUCKS
MLP – Municipal LED Light Package (Amber, 4-way, Mini-LB)	2	360° AMBER STROBES + 592 EA	1184.00
SBL – Spray-On Bedliner (Under the Rail, Rhino)	2	TOUGH BED = 542 EA	1084.00
DEL – Delivery (FOB Hillsdale, MI)	2	ALWAYS FREE	FREE

The undersigned, having familiarized (himself/herself) with the Request for Proposal, the bidder shall examine the details of this purchase and shall furnish all necessary materials to complete the purchase outlined in the proposal.

In submitting this proposal, it is understood and agreed by the undersigned that the right is reserved by the City to reject any or all proposals. It is further understood and agreed by the same undersigned that any qualifying statements, or conditions made to the above proposal, as originally published, as well as any interlineations, erasures, omissions, or entered wording obscure as to its meaning, may cause the bid to be declared irregular and may be cause for rejection of the bid.

Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of all that is hereby acknowledged:

<u>Addendum Number</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

Certification Regarding Debarment, Suspension and Other Responsibility Matters—
Primary Covered Transaction

- I. The prospective primary participant certifies to the best of its knowledge and belief, that it and all its principals: (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or committee; (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification and (d) Have not within a three-year period preceding this application/proposal had one or more public transaction (Federal, State or local) terminated for cause or default.

- II. Where the prospective primary participant is unable to certify to any the statements in this certification, such prospective participant shall attach an explanation to this proposal.

SIGNATURE OF PROPOSER 

TITLE FLEET/MUNICIPAL SALES

NAME OF COMPANY STILLWELL FOND

ADDRESS 3780 W CARLETON RD

CITY HILLSDALE STATE MI ZIP CODE 49242

TELEPHONE 517-849-2121 FAX

EMAIL ROGERK@STILLWELLFOND.COM DATE 3-19-24

Hillsdale BPU Board Agenda Item Summary

Meeting Date: April 9, 2024

Agenda Item: New Business

SUBJECT: Emergency On-call Service Holiday City

BACKGROUND PROVIDED BY: Electric Superintendent Hammel

The HBPU electric department has been approached by AMP to consider providing after hours emergency services to the Village of Holiday City OH. The contract would be between AMP and the City of Hillsdale BPU. A final contract is attached with all items figured out between the Village of Holiday City and Hillsdale BPU.

RECOMMENDATION:

Staff recommends approving the contract as presented.

DISTRIBUTION SERVICES SCHEDULE

This Distribution Services Schedule (“Schedule”), dated as of _____, 2024 the (“Effective Date”), is entered into by and between American Municipal Power, Inc. (“AMP”), an Ohio nonprofit company, with offices located at 1111 Schrock Road, Suite 100, Columbus, OH 43229, and the City of Hillsdale, Michigan, a political subdivision duly organized and existing under and by virtue of the laws of the State of Michigan that owns and operates an electric utility system (“Municipality”, and collectively, “Parties”).

RECITALS

WHEREAS, Municipality owns and operates a municipal electric utility that provides electric power and energy to its customers as well as a facility commonly known as 45 Monroe Street, Hillsdale, Michigan, 49242 (the “Facility”) with excess storage capacity; and

WHEREAS, AMP provides various services its Members, directly or indirectly through various affiliated entities; and

WHEREAS, the Municipality is a Member of AMP and has executed a Master Services Agreement by and among Municipality, AMP, and the Michigan South Central Power Agency, designated as Contract No. C-12-2005-4628 (the “Master Services Agreement”); and

WHEREAS, the Village of Holiday City, Ohio (“Holiday City”) owns and operates a municipal electric utility, is a Member of AMP, and is in need of distribution services to support reliability, security and operational efforts; and

WHEREAS, Municipality is in close proximity to Holiday City, has the expertise and ability to provide the necessary services requested, and desires to provide distribution services to Holiday City (as described in Appendix B attached hereto, the “Distribution Services”); and

NOW THEREFORE, this Schedule is hereby entered into by the Parties as of the Effective Date.

ARTICLE I **TERM**

A. This Schedule shall be effective as of the Effective Date and shall continue in effect for a term ending December 31, 2024. Thereafter, unless notice of termination is given as set forth below, this Schedule shall continue in full force and effect for additional consecutive terms of one (1) year.

B. Either party may elect to terminate this Schedule at any time by providing the other party with ninety (90) days' written notice of its intent to terminate.

C. Notwithstanding the other provisions of this Schedule, Municipality shall have the right to terminate this Schedule at any time in the event a notice of Hazardous Condition has been given by Municipality pursuant to Article III herein if Holiday City fails to correct, fails to allow to be corrected, or otherwise fails to remove said Hazardous Condition within thirty (30) days of said notice.

ARTICLE II DISTRIBUTION SERVICES

A. It is understood and agreed that, to the extent that there is not a Force Majeure Condition as defined herein, Municipality shall, pursuant to this Schedule, be available to Holiday City as requested by Holiday City for after-hours and emergency Distribution Services during the hours identified in this Article to perform the Distribution Services, as requested by the AMP in order to assist with the operation and maintenance of the Holiday City electric utility system. The hours of availability include: i) evening and nighttime (3:31 P.M. to 6:59 A.M.); ii) weekend daytime hours (7:00 A.M. to 3:30 P.M); and, iii) Holidays and weekend evenings (3:31 P.M. to 6:59 A.M.), where Holidays include the days so designated by AMP and New Years Eve. The individual representing Holiday City and holding the title or position of Village Administrator or, in the event the title of said position changes, the equivalent position following such a title change (the "Holiday City Official") may provide instruction, direction and guidance with regard to the tasks to be undertaken by Municipality in the course of providing Distribution Services during after-hours and emergencies, as long as the same is not inconsistent with this Schedule.

In addition to after-hours and emergency Distribution Services, Municipality will take calls from Holiday City customers during Normal Business Hours, which include non-Holiday weekdays (Monday through Friday) from 7:00 A.M. to 3:30 P.M., and contact the AMP representative noted in Appendix B to provide Distribution Services to Holiday City through the Circuit Rider Program during the Normal Business Hours.

B. Standards for Performance of the Services. Municipality shall perform the Distribution Services in accordance with (i) the original equipment manufacturer manuals delivered to Municipality, if any, (ii) Applicable Laws, (iii) Prudent Utility Practices, (iv) insurer requirements delivered to Municipality by Holiday City or AMP in writing, if any, and (v) this Schedule (collectively, the "Standards of Performance"). The Parties acknowledge and agree that actions taken (or not taken) by Municipality pursuant to Holiday City Official's direction shall be deemed to comply with the Standards of Performance, and Municipality shall have no liability for acting or refraining to act in accordance with Holiday City Official's directions, if any. As used herein, Prudent Utility Practices shall mean those practices, methods and acts generally employed in the power industry that at the particular time in question, in the exercise of reasonable judgment in light of the facts known at the time the decision in question was being made, would have been expected to accomplish the desired result of such decision consistent with the goals of supporting reliability, security and operational efforts of Holiday City's electric utility,

and the requirements of Applicable Law. With respect to Municipality, Prudent Utility Practices are not limited to the optimum practices, methods or acts to the exclusion of all others, but rather include a spectrum of possible practices, methods or acts commonly employed in the power generation and transmission industry, including taking reasonable actions to provide a sufficient number of Persons who are available and adequately trained to provide Distribution Services, and timely perform preventive, routine, and non-routine maintenance and repairs, subject, in all cases, to the limitations on Municipality's authority and duties as set forth in this Agreement. Further, as used herein, Applicable Law means all applicable federal, state, and local laws, codes, ordinances, rules, regulations, orders, and decrees (all as amended from time to time) of any government or quasi-governmental entity with jurisdiction over the Holiday City electric utility system.

C. Municipality Personnel. Municipality shall provide all labor, professional, supervisory, and managerial personnel needed to perform the Distribution Services properly and timely. It is understood that Municipality shall maintain all direction and control over its employees, representatives and agents and Municipality shall conform to all applicable laws and regulations in the performance of its obligations under this Schedule and shall comply with all provisions of applicable workers compensation laws. All Municipality-provided personnel shall be qualified and experienced in the duties to which they are assigned, shall be capable of operating and maintaining the equipment that is in part or whole the Holiday City electric utility system in accordance with this Agreement, shall meet all Applicable Law requirements for operating personnel, and shall possess all required licenses and certifications (including a valid driver's license). All Municipality personnel shall be deemed acting within the scope of their employment at all times while engaged in the provision of Distribution Services or traveling to or from Holiday City to the extent as if those employees were engaged in their normal duties.

D. No Liens or Encumbrances. Municipality shall keep and maintain the Holiday City electric utility system free and clear of all liens and encumbrances resulting from the debts and obligations of Municipality.

E. Emergency Action. During the course of providing Distribution Services outside of Normal Business Hours, in the event of (a) an emergency affecting the safety, health or protection of, or otherwise endangering, any persons, property, or the environment located at or about the Holiday City electric utility system or (b) an unplanned complete loss of electric transmission (collectively an "Emergency"), Municipality shall take immediate action to prevent or mitigate any damage, injury or loss threatened by such Emergency, and shall notify AMP of such Emergency and Municipality's response as soon as practical under the circumstances. To the extent Municipality deems reasonable in response to an Emergency, Municipality may procure goods as necessary to respond to an Emergency, the costs of which shall be reimbursable by AMP.

F. Hazardous Conditions. It is understood and agreed that Municipality shall not be required to provide any Distribution Services in any location where a Hazardous Condition exists or may exist. The determination of what conditions shall be regarded as

Hazardous Conditions or potentially Hazardous Conditions for purposes of this Schedule shall be within the sole discretion of Municipality.

Where it is determined that a Hazardous Condition exists or potentially exists, Municipality shall provide AMP and Holiday City with written notice of the existing or threatened Hazardous Condition and AMP or Holiday City shall, without delay, remedy or eliminate the existing or potentially Hazardous Conditions or provide safety precautions for the same, if possible. The notice may be oral should emergency conditions warrant the same.

It is expressly understood by the parties that so long as a Hazardous Condition exists, nothing in this Schedule requires or should be construed to require Municipality to perform tasks which Municipality, in its sole discretion, deem to be unsafe.

It is also expressly understood that because of the presence or potential presence of polychlorinated biphenyls (PCBs) in certain areas of Holiday City's electric apparatus, and the potential hazards of said materials, AMP agrees that a lack of an effective PCB program, in conformance with all applicable Federal and State EPA and local requirements, constitutes a Hazardous Condition pursuant to this Schedule.

ARTICLE III COMPENSATION, BILLING AND PAYMENT

A. As payment for the Distribution Services, AMP shall pay to Municipality a sum equal to the number of hours at the hourly wage rate(s) and overhead factor(s) provided for in the attached rate schedule, Appendix A, for the employee(s) performing the Distribution Services, pursuant to the billing and payment provisions of this Schedule. Appendix A may be adjusted upon the effective date of a new Agreement between Municipality and Local Union #876, International Brotherhood of Electrical Workers (IBEW), which the existing agreement currently expires on June 30, 2024 (hereinafter, "Collective Bargaining Agreement").

B. Municipality shall invoice AMP monthly, and AMP shall pay for all hours (including travel time) worked pursuant to this Schedule, as set forth on Appendix B, at the rates and charges set forth on Appendix A. Municipality shall issue invoices to AMP by emailing to apmanager@amppartners.org and mpalmer@amppartners.org.

C. In addition to labor hours, Municipality shall also be entitled to receive reimbursement for: (i) the actual cost of materials and supplies expended in providing Distribution Services such as fuel, utility poles, supports, cross arms, insulators, wire, and the like used to restore utility service in Holiday City and (ii) the cost of meals and other payments required to be made to Municipality's employees in connection with hours spent engaged in the Distribution Services, as provided in Municipality's then-effective collective bargaining agreement with the International Brotherhood of Electrical Workers.

D. The invoice from Municipality shall be in the format as set forth in Appendix A attached hereto and incorporated by reference. The invoice shall show the labor rate for each employee who provided Distribution Services and the number of hours logged in providing such services. In addition, any reimbursable expenses billed shall be set out separately on the invoice.

E. AMP shall pay all undisputed invoices within thirty (30) days of receipt of the invoice. If AMP disputes all or any portion of an invoice, AMP shall notify Municipality of the dispute within thirty (30) days of receipt of the invoice. AMP acknowledges that any undisputed invoice or undisputed part thereof that is not paid in accordance with the terms of this section shall accrue interest at the prime rate of interest as established in *The Wall Street Journal* as of the date of the failure to pay in a timely manner.

F. All tax and other returns required by local, state or federal laws or regulations with respect to Municipality's business and all payments due thereon, and all fees and other payments or coverage required or due in connection therewith, including generally, but not limited to, income or other tax withholdings, social security, unemployment compensation, workers' compensation, disability coverage and other taxes, shall be made, filed, paid, procured and maintained solely by Municipality, and AMP shall have no liability therefore.

G. In addition to payment for the Distribution Services provided by Municipality, AMP shall pay Municipality a monthly fee in the amount of (\$2,000) that is intended by the Parties to provide Holiday City with the benefit of: i) the close proximity of Municipality to Holiday City; ii) expedient response times; and, iii) Municipality's general knowledge that is relevant to the goals of supporting the reliability, security and operational efforts of Holiday City's electric utility (the "Fee"). Although not capable of exhaustive definition, work included within the Fee consists of the following: (i) providing a phone line for Holiday City customers to call that Municipality will route to AMP during Normal Business Hours or address during the specified after-hours periods; (ii) development and a general understanding of Holiday City's electric utility; (iii) transmission of know-how/lessons-learned developed in Municipality's experience; (iv) Municipality visits to the Holiday City electric utility; (v) quality assessment and management of Municipality personnel performance; and (vi) provision of responses to issues that arise during performance of the Services. The Fee will be escalated annually beginning on January 1, 2025 by applying the escalation factor to each amount pursuant to the method set forth in Appendix A.

H. AMP shall pay Municipality a one-time fee of (\$5,000) for the development and production of Holiday City electric system maps.

I. Cost Audit. AMP is entitled to conduct an audit and review of Municipality's records with respect to all costs together with any supporting documentation for a period of five (5) years from and after the date of the audited payment.

J. Late Payment. To the extent AMP fails to pay by the due date any amount required to be paid under this Schedule, the unpaid amount shall accrue simple interest each day at a rate of interest per annum equal to the lesser of (i) two percent (2.0%) above the "prime" reference rate of interest quoted to substantial commercial borrowers on ninety (90) day loans by Huntington Bank or (ii) the maximum rate of interest permitted by Applicable Law, from the due date until such amount (plus accrued interest) is paid in full.

ARTICLE IV INDEMNIFICATION; LIABILITY

A. Municipality's liability for any injury or damage that is caused by the actions or omissions of Municipality in the provision of Distribution Services, is limited to the limits of Municipality's insurance, excluding umbrella coverage, irrespective of whether such damages arise out of negligence, gross negligence, recklessness, intentional acts or omissions, or strict liability, and irrespective of whether the theory of recovery of such damages sounds in tort, contract, or any other legal theory.

Notwithstanding the foregoing, in the event that Municipality's insurance is not applicable to the aforementioned injury or damage, Municipality's liability shall be limited to two times (2x) the amount paid for Distribution Services hereunder, or \$50,000, whichever is greater.

B. To the extent permitted by law, Municipality shall hold harmless and waive any claims against AMP, including any of its agents, contractors or subcontractors from all suits, claims, judgments or actions associated with or arising in any way from the management or operation of Holiday City's electric utility system.

C. Notwithstanding any provision in this Schedule that may be susceptible to contrary interpretation, the Parties agree that neither shall be liable for consequential or indirect loss or damage, including loss of profit, cost of capital, loss of goodwill, or any special or incidental damages. The Parties further agree that the waivers and disclaimers of liability, indemnities, releases from liability and limitations of liability expressed in this Schedule shall survive termination or expiration of this Schedule, and shall apply in all circumstances, whether in contract, equity, tort or otherwise, regardless of the fault, negligence (in whole or in part), strict liability, breach of contract or breach of warranty of the Party indemnified, released or whose liabilities are limited.

D. No Warranties or Guarantees. EXCEPT AS EXPRESSLY PROVIDED IN THIS SCHEDULE, NEITHER PARTY MAKES ANY WARRANTIES OR GUARANTEES TO THE OTHER, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE SUBJECT MATTER OF THIS SCHEDULE, AND BOTH PARTIES DISCLAIM AND WAIVE ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

E. Exclusive Remedies. Except as otherwise expressly stated in this Schedule, this Schedule sets forth the exclusive remedies for any losses (including any losses from claims for breach of contract, warranty, or tortious conduct) that result from a Party's breach of any contractual obligation created under the terms of this Schedule.

F. Exceptions to Limitations. Notwithstanding any provision in this Schedule that may be susceptible to contrary interpretation, the liability limitations expressed in and all other provisions of this Article VI (i) are separate from, and are not to be construed as limiting, any insurance coverage, and (ii) will not apply to claims arising from gross negligence or willful misconduct.

G. Municipality agrees and understands that AMP makes no representations or warranties regarding the condition of Holiday City's electric utility, facilities, poles, safety equipment, or other equipment to be used by Municipality's employee(s) during the provision of any Distribution Services.

ARTICLE V
MUNICIPALITY'S REPRESENTATIONS

Municipality represents and warrants to AMP that:

1. It has the power and authority to execute and deliver this Schedule, to consummate the transactions contemplated hereby and to perform its obligations hereunder;
2. It has substantial expertise and experience in the provision of Distribution Services and it is fully qualified to provide such services in accordance with the terms of this Schedule;
3. While providing Distribution Services, each employee will be acting within the scope of his/her employment with the Municipality;
4. Municipality provides workers compensation coverage for its employees as required by applicable law and will provide a waiver of subrogation in favor of AMP where permitted by law;
5. Municipality and its employees will comply with all applicable safety rules which may be issued by AMP, Holiday City, or any governmental entity from time to time in connection with any Distribution Services provided hereunder;
6. It will have at least one employee present at all times during the provision of Distribution Services who will have sufficient knowledge and experience in the activities being undertaken to adequately and appropriately supervise the Municipality's employee(s);

7. All of Municipality's employees who participate in the provision of any Distribution Services involving pole top work are qualified utility pole climbers or will utilize a fall restraint system; and
8. Any site, facility, poles, safety equipment, or other equipment provided or supplied by Municipality are in good condition, safe, adequate, and appropriate for use in the provision of Distribution Services.

ARTICLE VI GENERAL

A. Insurance. The insurance provisions in Appendix D shall apply throughout the Term.

B. Notice. Any written notice required or permitted under this Schedule shall be deemed to have been duly given on the date of receipt, and shall be either delivered personally to the Party to whom notice is given, or mailed to the Party to whom notice is to be given, by email, or first class registered or certified mail. Addresses may be updated by written notice to the other Party as necessary.

C. Assignment. This Agreement is not assignable by a Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld. Assignment pursuant to this Section shall not relieve the assigning Party of any of its obligations under this Schedule that arose prior to the date of such assignment.

D. Subcontractors. Subcontracting of the Distribution Services shall not relieve either Party of its duties, liabilities or obligations to the other Party. AMP has the right, in its sole discretion, to approve the retention of any subcontractors and the terms and conditions of any subcontract.

E. Force Majeure.

1. Events Constituting Force Majeure. A "Force Majeure Event" is any event that (a) restricts or prevents performance under this Agreement, (b) is not reasonably within the control of the Party affected or caused by the default or negligence of the affected Party and (c) cannot be overcome or avoided by the exercise of due care. Force Majeure Events include failure of a Party to perform due to drought, flood, earthquake, storm, fire, lightning, epidemic, war, terrorism, civil disturbances, sabotage, work stoppages, accident or curtailment of supply, unavailability of construction materials or replacement equipment beyond the affected Party's control, inability to obtain and maintain required permits required under any Applicable Law, restraint by court order, a concurrent electric outage in Municipality's electric utility, and changes in Applicable Law that affect performance under this Schedule. Except for the obligation of each Party to make payments of amounts owed to the other Party, each Party is excused from performance and will not be

considered to be in default in respect to any obligation if performance cannot occur due to a Force Majeure Event. Neither Party shall be relieved of its obligations under this Schedule solely because of increased costs or other adverse economic consequences that may be incurred through the performance of such obligations.

2. Notice. If a Party's ability to perform its obligations under this Agreement is affected by a Force Majeure Event, the Party claiming such inability shall (i) promptly notify the other Party of the Force Majeure Event and its cause and confirm the same in writing within five (5) Business Days of its discovery, (ii) promptly supply such available information about the Force Majeure Event and its cause as reasonably may be requested by the other Party and (iii) initiate efforts to remove the cause of the Force Majeure Event or to lessen its effect.
3. Scope. The suspension of performance arising from a Force Majeure Event shall be of no greater scope and no longer duration than necessary. The excused Party shall use its reasonable efforts to remedy its inability to perform as quickly as reasonably possible.

F. Amendments. No amendments or modifications of this Agreement are valid unless in writing and signed by duly authorized representatives of the Parties.

G. Survival. Notwithstanding any provisions to the contrary, the obligations set forth in Article V (with respect to payments), Article VII and the limitations on liabilities set forth in Article VI will survive, in full force, the expiration or termination of this Schedule.

H. No Waiver. No delay, waiver or omission by AMP or Municipality to exercise any right or power arising from any breach or default by AMP or Municipality with respect to any of the terms, provisions or covenants of this Agreement shall be construed to be a waiver by AMP or Municipality of any subsequent breach or default of the same or other terms, provisions or covenants on the part of AMP or Municipality.

I. Notices. Any written notice required or permitted under this Agreement shall be deemed to have been duly given on the date of receipt, and shall be either delivered personally to the Party to whom notice is given, or mailed to the Party to whom notice is to be given, by email, or first class registered or certified mail.

J. Counterparts. The Parties may execute this Schedule in counterparts that, when signed by each of the Parties, constitute one and the same instrument. Thereafter, each counterpart shall be deemed an original instrument as against any Party who has signed it.

K. Governing Law. This Agreement is governed by and shall be construed in accordance with Ohio law.

L. Severability. If any provision of this Agreement, or the application of any such provision to any Person or circumstance, is held invalid by any court or other forum of competent jurisdiction, the remainder of this Agreement, or the application of such provision to Persons or circumstances other than those as to which it is held invalid, shall nevertheless remain in full force and effect so long as the economic or legal substance of the transactions contemplated hereby is not affected in a manner materially adverse to a Party. Upon any such determination of invalidity, the Parties shall negotiate in good faith to modify this Agreement so as to effect the original intent of the Parties as closely as possible in an acceptable manner in order that this Agreement is consummated as originally contemplated to the greatest extent possible.

IN WITNESS WHEREOF, the parties have executed this Schedule as of the Effective Date.

CITY OF HILLSDALE, MICHIGAN

AMERICAN MUNICIPAL POWER, INC.

By: _____

By: _____

Name: _____

Title: _____

Approved as to Form:

Approved as to Form:

Municipal Legal Advisor

Lisa G. McAlister
Senior Vice President & General
Counsel

APPENDIX A
Rate Schedule

From the Effective Date through the expiration of the Collective Bargaining Agreement, for all time spent providing Distribution Services the rates shall be 200% of the rates set forth in the table below.

Electric (July 1, 2023 – June 30, 2024)

Classification	Start	6 Months	12 Months	18 Months	Max
Groundman	\$ 22.93	\$ 23.33	\$ 23.69	\$ 24.04	\$ 24.40
Class A Lineman	\$ 42.13		\$ 43.52		\$ 44.96
Line Leader			\$ 45.60		\$ 46.22
Line Foreman			\$ 46.85		\$ 48.11
Service Technician	\$ 26.11	\$ 26.25	\$ 26.62	\$ 26.98	\$ 27.32
Apprentice	0-1000 hours	1000-2000	2000-3000	3000-4000	4000-5000
	\$27.39	\$29.49	\$31.60	\$33.70	\$35.81
	5000-6000	6000-7000			
	\$37.92	\$40.02			

Fee and Escalation Methodology

The Fee shall be \$2000 per month.

Beginning January 1, 2025, and on each succeeding January 1st throughout the Term of this Agreement, the Fee will be escalated by multiplying the relevant sum in effect during the immediately preceding calendar year by the Escalation Factor. The Escalation Factor is a factor representing the percentage change found in "Table 5" on employment cost trends published by the United States Bureau of Labor Statistics entitled "Compensation (Not seasonally adjusted): Employment Cost Index for total compensation, for private industry workers, by occupational group and industry" (the "ECI"). Municipality will determine the Escalation Factor for the following Year by reading the published percentage change for the 12 months ending in September of the Year for the "management, professional and related" line in the "service-providing industries" section found in the ECI. In the event that such calculation yields a number less than 1.0, the Escalation Factor will be fixed at 1.0 for such Year. ECI data is available at the U.S. Department of Labor, Bureau of Labor Statistics website: <http://www.bls.gov>. In the event the specific ECI datum is discontinued or superseded, a reasonable substitute or replacement datum will be identified by Municipality, or in the absence of such substitute or replacement datum, the Parties will agree in good faith on a reasonable method for calculation of the Escalation Factor.

APPENDIX B
Distribution Services provided by Hillsdale in Holiday City

- Normal Business Hour call response
 - Hillsdale will respond to calls from Holiday City during Normal Business hours by contacting AMP to provide Distribution Services. AMP representative's contact information is:
 - Primary:
 - Name: Chad Culbert
 - Email: cculbert@amppartners.org
 - Cell Phone: 220-212-7803
 - Secondary:
 - Name: Brandon Fields
 - Email: bfields@amppartners.org
 - Cell Phone: 614-203-2792

- After-hours Emergency outage response
 - Hillsdale will provide after-hours response services to the Village of Holiday City. AMP will serve as a back-up in the event Hillsdale is unable to provide services, for example due to restoration of its own system.
 - For safety reasons, outages will be restored by at least two individuals.
 - Call-outs will be billed at a four-hour minimum.
 - Hillsdale will provide an after-hours number for Holiday City customers to report outages.
 - Hillsdale will respond directly to after-hours outage calls.
 - Any outages occurring during normal business hours will be dispatched by Hillsdale to AMP as the primary respondent (through the Circuit Rider agreement) and Hillsdale as the secondary respondent. AMP will supply a list to Hillsdale for the call-outs.
 - If neither AMP nor Hillsdale can respond due to other commitments, AMP will seek assistance for outage restoration through the AMP Mutual Aid program.

- Map Build-out

To better aid those responding to after-hours emergency calls, Hillsdale will build-out the existing map to include house numbers and service locations.

APPENDIX C

SYSTEM ASSET STORAGE DESCRIPTION

AMP will purchase, on an as-needed basis, additional required materials, equipment and supplies to support the operation and maintenance of the Holiday City's distribution system.

The storage location of the transformers will be the Holiday City substation located at Selwyn Dr.

APPENDIX D

Schedule of Insurance

Article 1 General Insurance Requirements

- 1.1** Throughout the performance of the Distribution Services (“Services”) or longer as may be described below, Municipality must obtain, pay for, and keep in force, the minimum insurance coverage described in this Schedule of Insurance.
- 1.1.1** Each requirement of this Schedule of Insurance applies to subcontractors just as it applies to Municipality. On a case-by-case basis, AMP and Municipality may agree to adjust the below requirements for any particular subcontractor.
- 1.2** Before starting the performance of any Services, upon renewal of any policy, and upon a change of any insurance carrier, Municipality must deliver to AMP certificates evidencing that the required insurance is in force.
- 1.3** With the exception of Ohio workers compensation coverage:
- 1.3.1** Municipality must place the insurance with companies that **(1)** are satisfactory to AMP, **(2)** hold an A.M. Best Rating of A-, VII, or higher, and **(3)** are authorized to conduct business in the state where the Services will be performed;
- 1.3.2** the policies must be endorsed to require Municipality’s insurance carrier to **(1)** provide at least 30-days’ written notice to AMP (as certificate holder) of the cancellation or non-renewal of the insurance and **(2)** provide at least 10-days’ written notice to AMP (as certificate holder) of the cancellation of the insurance for non-payment of premium; and
- 1.3.3** within 30 days of AMP’s request, Municipality must submit insurance-company certified copies of the policies, the policy endorsements, or both.
- 1.4** Municipality must pay all deductibles, or self-insured retentions, or both contained in Municipality’s policies of insurance required or provided in connection with the Services. AMP reserves the right to approve or reject all levels of self-insured retention, captive insurance programs, or other alternative risk financing Municipality may use to comply with any insurance requirement.
- 1.5** AMP does not represent that required coverage or limits are adequate to protect Municipality.
- 1.6** Failure of AMP to demand a certificate or other evidence of full compliance with the insurance requirements or failure of AMP to identify a deficiency from evidence that is provided will not be construed as a waiver of Municipality’s obligation to maintain the required insurance.
- 1.7** To the fullest extent permitted by applicable law, Municipality waives all rights against AMP and its agents and employees for damages to the extent covered by insurance, except rights to the proceeds of the insurance. This waiver shall not apply to any pollution liability or professional liability policy maintained in connection with the Services.
- 1.8** AMP may terminate this Schedule for cause on account of Municipality’s failure to maintain the required insurance.

Article 2 Municipality’s Minimum Coverage Requirements

- 2.1** Workers Compensation. Municipality must maintain workers compensation coverage meeting the requirements of applicable law.
- 2.1.1** If any of the Services will be performed in, on, or along any navigable body of water the Contractor must maintain coverage meeting the requirements of the Jones Act and the U.S. Longshore and Harbor Workers' Compensation Act.

- 2.2** Employers Liability Coverage / Stop Gap. Municipality must maintain employers liability / stop gap coverage with **(1)** an each-accident limit of not less than \$1,000,000, **(2)** a disease each-employee limit of not less than \$1,000,000, and **(3)** a disease policy limit of not less than \$1,000,000.
- 2.3** Commercial General Liability. Municipality must maintain commercial general liability (“CGL”) coverage which provides **(1)** an each-occurrence limit of not less than \$2,000,000, **(2)** a general-aggregate limit of not less than \$2,000,000, and **(3)** a products and completed-operations aggregate limit of not less than \$2,000,000.
- 2.3.1** The CGL insurance must be written on ISO occurrence form CG 00 01 10 01 or a substitute form, providing at least equivalent coverage for liability arising from premises, operations, independent contractors, products/completed-operations, personal and advertising injury, and liability assumed under an insured contract.
- 2.3.2** Municipality must include American Municipal Power, Inc. as an additional insured under the CGL policy using ISO endorsement CG 20 10 07 04 and ISO endorsement CG 20 37 07 04 or a substitute form(s) providing equivalent coverage.
- 2.3.3** The CGL policy must be endorsed using ISO endorsement CG 25 03 or a substitute form providing equivalent coverage to provide that the general aggregate limit applies separately to each of the insured’s projects.
- 2.3.4** The CGL insurance must apply as primary and non-contributory insurance with respect to any other insurance or self-insurance programs which cover the additional insured(s).
- 2.3.5** The CGL policy must not exclude coverage to the additional insured(s) for bodily injury or property damage arising out of the products/completed-operations hazard.
- 2.3.6** The Contractor must maintain the CGL insurance in effect for no less than 5 years after the earlier of the termination the Schedule or completion of all Work.
- 2.4** Business Automobile Liability. Municipality must maintain business automobile (“BA”) coverage written on ISO form CA 00 01 10 01 or a substitute form, providing at least equivalent coverage with a limit of not less than \$1,000,000 each accident.
- 2.4.1** The coverage must extend to any auto owned (if any), non-owned, leased, rented, hired, or borrowed.
- 2.4.2** Municipality must include American Municipal Power, Inc. as an additional insured under the BA policy.
- 2.5** Umbrella/Excess Liability. Municipality may employ an umbrella/excess liability policy to achieve the above-required minimum coverage.
- 2.6** Municipality’s Pollution Liability. If the Services include environmentally sensitive, hazardous types of activities, or involves hazardous materials, Municipality must maintain a contractor’s pollution liability (“CPL”) policy with **(1)** a per-claim limit of not less than \$2,000,000 and **(2)** an annual-aggregate limit of not less than \$2,000,000, covering the acts, errors and/or omissions of Municipality for damages (including from mold) sustained by AMP by reason of the Contractor’s performance of the Work.
- 2.6.1** The CPL policy must have an effective date, which is on or before the date on which the Contractor first started to perform any Work.
- 2.6.2** Upon submission of the associated certificate of insurance and at each policy renewal, Municipality must advise AMP in writing of any actual or alleged claims which may erode the CPL policy’s limits.
- 2.6.3** Municipality must maintain the CPL insurance in effect for no less than 5 years after the earlier of the termination the Schedule or completion of all Services.

- 2.7** Professional Liability. If the Services to be performed includes any professional services, Municipality must maintain professional liability insurance which provides **(1)** an each-claim limit of not less than \$2,000,000, and **(2)** an annual-aggregate limit of not less than \$2,000,000.
- 2.7.1** The professional liability policy must have an effective date which is on or before the date on which Municipality first started to provide any services.
- 2.7.2** Upon submission of the associated certificate of insurance and at each policy renewal, the Contractor Municipality must advise AMP in writing of any actual or alleged claims which may erode the professional liability policy's limits.
- 2.7.3** Municipality must maintain the professional liability insurance in effect for no less than 5 years after the earlier of the termination the Schedule or substantial completion of all services.
- 2.7.4** If the Services to be performed includes any professional design services and Municipality is not authorized under applicable law to directly provide professional design services, Municipality may satisfy the requirements of this **Section 2.7** by providing a contractor's professional liability insurance policy.
- 2.8** Additional Property Insurance. For any demolition, blasting, excavating, tunneling, shoring, or similar operations, the Contractor must provide and maintain property damage liability insurance with a limit of liability equal to the limit as specified in the applicable sections of this Schedule of Insurance.

Hillsdale BPU Board Agenda Item Summary

Meeting Date: April 9, 2024

Agenda Item: Action Item

SUBJECT: BPU Cleaning Contract

BACKGROUND PROVIDED BY: STAFF

The BPU offices are currently cleaned every other week by East 2 West Enterprises, Inc., however, the ongoing contract with this company expires on April 30, 2024. City staff published a RFP for cleaning services for both City Hall and BPU offices on Feb. 28, 2024, with a closing date of March 28, 2024. In the RFP, staff asked for pricing to reflect an increase in cleaning frequency from twice a month to every week, as staff believes the heavy foot traffic in the BPU offices from utility employees merits more frequent cleaning that we are currently receiving.

East 2 West Enterprises, Inc. submitted the only bid in response to the RFP. Pricing for weekly cleanings of the BPU offices is \$300.00/month. The contract for East 2 West Enterprises, Inc., is for a three-year period, with the option of two additional one-year renewals for a five-year maximum term.

RECOMMENDATION:

Staff recommends approval of the bid from East 2 West Enterprises, Inc. for weekly cleaning services of the BPU offices at \$300.00/mo.



City of Hillsdale, Michigan

BID SHEET

Project:

Municipal Facility Learning Services

Date:

3/28/24 10:00AM

Project # _____

Company/Person				TOTAL:
<u>XXX 2 WEST ENTERPRISES, INC</u>				

East 2 West Enterprises, Inc.

RECEIVED

MAR 27

2024

3-26-24

12:20 PM

**CITY OF HILLSDALE
CITY CLERK'S OFFICE**

This is a proposal for cleaning services for the City of Hillsdale at the following facilities.

City Hall

97 North Broad Street
Hillsdale, MI 49242

Hillsdale BPU Building

45 Monroe Street
Hillsdale, MI 49242

This is a firm Offer for a 120 day period

President

Michael West

Work Plan

Hillsdale City Hall

All cleaning tasks as outlined on page 4 number 1 regular cleaning day tasks on Monday, Wednesday and Friday.

Weekly On Wednesday clean stairways, mop and sweep police dispatch.

1st and 3rd Wednesday clean back stairway, council chambers, wash windows/ glass in front lobby and wipe down and disinfect printers, light switches and door handles.

On the 1st Wednesday of each month

- A. Wash both sides of all glass room partitions, inside of all exterior windows
- B. Dust window sills
- C. Dust horizontal surfaces tables, chairs, windows , furnishings, door frames and doors.
- D. Dust rotunda and ledges

Quarterly cleaning will be January, April, July and October.

- A. Clean exterior of all kitchen appliances and cabinets
- B. Clean interior light fixtures.
- C. Vacuum edges
- D. Clean fire extinguishers cabinets
- E. Remove cobwebs

Work Plan

BPU Building

Cleaning every Monday (or Tuesday if they prefer) later in the day, but within the time specified.

Cleaning of offices plus warehouse offices , hallways and restrooms.

Cleaning tasks as outlined on page 4 of request proposal to be done every time.

Quality Control Program

Project Manager will check weekly that the cleaning program outlined in the regular cleaning task is being done weekly plus the monthly and Quarterly cleaning is being done.

Summary

We have been in the cleaning service as a company since 2004 and before that we were working for others since 1985. We have done carpet cleaning, window washing, stripping and waxing, floor care and general cleaning. We have three employees and our office location is at 9598 Milnes Rd, Jonesville, MI.

Primary Contact/Project Manager

Michael West 517-398-2246

List of similar contracts

Jonesville Paper tube Corp.
540 Beck St.
Jonesville, MI 49250

Bildner & Company, P.C.
1522 Hudson Rd.
Hillsdale, MI 49250

Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242 [As a fill in]

Floor care at Hillsdale and Hudson Market House Stores
and Hillsdale Hospital.

Proposed Pricing for Services

City Hall

Monthly fee for cleaning -- \$675.00

Fee is for cleaning 3 times per week as set out in the RFP.

We clean by the Job, not by time.

We provide equipment and cleaning chemicals to do the work.

Initial cleaning as described in point 7, will be done in first 2 weeks

Any extra cleaning, beyond what is described in the RFP, would be charged at \$25 per hour per person.

Hillsdale BPU Building

Monthly fee for cleaning -- Usually \$300.00 (\$75.00 per cleaning, so 5 cleanings in a month is more)

Cleaning is for 1 Cleaning each week as described in the RFP.

Again we clean by the job, and provide the equipment and chemicals. And any extra cleaning we would be asked to do beyond what is described in the RFP would be done at \$25 per hour per person.

Date - 3-26-24

Signed - Michael R. West

The employees at East 2 West are;

Michael West

Jonothan West

Benjamin West

Other notes;

I think it is worth noting that we have been cleaning at city hall for much more than 5 years, and at the BPU for the last 5 years. During that time we have never missed a cleaning, even threw covid, and have never had a major complaint. We endeavor to be diligent in fulfilling are cleaning assignment.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Janus Insurance Agency, Inc 1041 W Grand River Ave Williamston MI 48895	CONTACT NAME: Jason Janus PHONE (A/C, No, Ext): (517) 655-1665 E-MAIL ADDRESS: jason@janusagents.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED East 2 West Enterprises Inc 9598 Milnes Rd Jonesville MI 49250-9617	INSURER A: HOME-OWNERS INS CO NAIC # 26638	
	INSURER B: AUTO OWNERS INS CO 18988	
	INSURER C: ACCIDENT FUND INS CO OF AMER 10166	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		06992392	08/25/2023	08/25/2024	EACH OCCURRENCE	\$ 2,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 2,000,000
						GENERAL AGGREGATE	\$ 3,000,000
						PRODUCTS - COMP/OP AGG	\$ 3,000,000
							\$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> 19 <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		5299236100	08/25/2023	08/25/2024	COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$ 1,000,000
						BODILY INJURY (Per accident)	\$ 1,000,000
						PROPERTY DAMAGE (Per accident)	\$ 1,000,000
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	ARP12003793900	09/01/2023	09/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
						E.L. EACH ACCIDENT	\$ 500,000
						E.L. DISEASE - EA EMPLOYEE	\$ 500,000
						E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Jason K. Janus</i>

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Water/Wastewater Director Report

Wastewater Collection and Treatment Report for March 2024

- Treated 36.924 million gallons of wastewater.
- Staff found sewer main by carwash 75% full of grit with no access due to RR tracks. Dry-mar assisting with driveway access. Car wash now emptying settling tanks monthly versus quarterly.
- Weekly and monthly manhole checks completed. Weekly lift station checks done as well.
- Planning remaining sewer projects for grant project: all lining, Willow, Mechanic, and lift station remain.

Water Distribution and Treatment Report for March 2024

- Treated 28.747 million gallons, sold 19.293 million gallons of water.
- Water loss last month at 33%.
- Water valve portion of grant project is complete! 66 valves replaced with project, 2 outside of project. Caused four main breaks in system, identified many future replacement sites. We gained a lot of control over our distribution system! Great job by all staff during this time!
- Westwood project in full swing. Laid new water main on Glendale and Highland.
- Good sized main break in front of WWTP, caused damage to fence and gate. Replaced 20 foot of 10 inch water main.
- Replace bad valves at Goodrich/Reading Ave. and on Barry/Howell separate of project.

Upcoming projects

- LSL replacements being scheduled.
- Continue verifying materials for service lines.
- Carleton Road lift station project.

Call Outs for March 2024

- One at Senior Center for water shut off due to leaking backflow device, one sewer backup on customer side, three WWTP alarms, and many after hour calls due to water valve project.

Water Department Operational Report

2023/2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD		FYE 2023
RawWater Pump(MG)	35.949	35.800	35.156	33.966	28.901	29.156	30.828	32.590	33.484				32.870	Avg.	34.593
Treated Water (MG)	29.878	30.525	30.122	28.418	25.259	24.731	26.535	28.081	28.747				28.033	Avg.	30.916
Max. Daily (MG)	1.670	1.357	1.500	1.613	0.994	0.950	1.210	1.270	1.289				1.317	Peak	1.831
Avg. Daily (MG)	0.964	0.985	1.004	0.917	0.842	0.798	0.856	0.968	0.927				0.918	Avg.	1.017
Backwash (MG)	3.828	2.605	1.883	1.465	1.396	1.602	1.758	1.674	1.957				2.019	Avg.	1.612
Water Sold (MG)	25.24	23.87	25.801	23.230	20.388	18.857	18.048	20.484	19.293				21.690	Avg.	21.195
% Treated Sold	84	78	86	82	81	76	68	73	67				77	Avg.	69.0
Water Loss %	16	22	14	18	19	24	32	27	33				23		31.0
Raw Iron (mg/l)	3.65	3.87	3.65	3.59	3.93	4.13	3.98	3.60	3.53				3.77	Avg.	3.71
Finished Iron (mg/l)	0.07	0.06	0.06	0.04	0.05	0.06	0.09	0.11	0.08				0.07	Avg.	0.09
SDWA Stand. (mg/l)	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30					Avg.	
% Removal	98	98	98	99	99	99	98	97	98				98	Avg.	98
Raw Mang. (mg/l)	0.25	0.28	0.28	0.27	0.30	0.29	0.27	0.30	0.27				0.28	Avg.	0.27
Finished Mang. (mg/l)	0.07	0.09	0.08	0.06	0.08	0.08	0.08	0.08	0.07				0.08	Avg.	0.06
SDWA Stand. (mg/l)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05					Avg.	
% Removal	72	68	71	78	73	72	70	73	74				73	Avg.	78
Chlorine (lb/Mgal)	420.9	468.5	475.8	470.4	476.4	475.3	497.2	472.7	473.5				470.1	Avg.	502.8
Phosphate (lb/Mgal)	29.2	27.8	28.7	27.9	28.9	28.2	28.2	27.8	28.2				28.3	Avg.	37.0
Flouride (lb/Mgal)	10	13.4	13.2	13.4	14.5	14.5	13.5	14.6	14.9				13.6	Avg.	13.4
Pot. Perm.	343	336	325	326	324	306	293	319	322				321.6	Avg.	0.0

Wastewater Department Operations Report

2023/2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	%	FYE 2023
Treated (MG)	26.849	29.348	27.532	29.882	28.575	31.375	36.037	39.841	36.924				31.81811	AVG	42.754
Max. Treated (MGD)	1.162	1.058	1.032	1.055	1.060	1.17	2.014	1.707	1.378				2.014	MAX	2.264
Avg. Treated (MGD)	0.895	0.947	0.918	0.964	0.953	0.934	1.162	1.374	1.191				1.037556	AVG	1.388
Precipitation (in)	5.76	2.44	3.17	3.64	1.10	1.76	5.51	0.48	3.12				26.98	TOTAL	48.38
Influent SS (mg/l)	211	196	200	209	212	167	169	159	182				189	AVG	138
Effluent SS (mg/l)	3.3	2.8	2.2	1.4	1.4	1.0	0.7	0.6	1.0				1.6	AVG	1.1
Permit SS (mg/l)	20	20	20	20	20	30	30	30	30						
% Removal	98	99	99	99	99	99	100	100	99				99	AVG	99
Influent CBOD (mg/l)	137	141	142	156	140	168	105	98	119				134	AVG	106
Effluent CBOD (mg/l)	1.88	1.68	1.80	1.84	1.30	1.81	1.63	1.41	1.16				1.6	AVG	1.3
Permit CBOD (mg/l)	4	4	4	4	4	15	15	15	15						
% Removal	99	99	99	99	99	99	98	99	99				99	AVG	99
Inf. Phosphorus (mg/l)	4.1	4.5	4.3	4.5	4.4	4	3.8	11.3	12.3				5.9	AVG	2.9
Eff. Phosphorus (mg/l)	0.7	0.8	0.9	0.7	0.8	0.3	0.4	0.80	0.7				0.68	AVG	0.72
Permit Phosphorus (mg/l)	1	1	1	1	1	1	1	1	1						
% Removal	83	82	79	84	82	93	89	93	94				87	AVG	75
Influent Ammonia (mg/l)	19.6	21.5	25.1	25.1	22	18.6	18.7	18.1	18.7				20.8	AVG	14.1
Effluent Ammonia (mg/l)	0.05	0.04	0.05	0.04	0.02	0.06	0.19	0.38	0.09				0.1	AVG	0.04
Permit Ammonia (mg/l)	0.5	0.5	0.5	0.5	0.5	8.6	8.6	8.6	8.6						
% Removal	100	100	100	100	100	100	99	98	100				99	AVG	100
Effluent Mercury (ng/l)	1.80	NA	NA	1.40	NA	NA	1.20	NA	NA				1.47	12 Mo. AVG	0.66
Permit Mercury (ng/l)	2	NA	NA	2	NA	NA	2	NA	NA						
Sludge - Digest (MG)	0.236	0.224	0.209	0.253	0.228	0.307	0.180	0.319	0.301				2.257	AVG	2.922
Sludge - Land (MG)	0	0	0	0.855	0	0	0	0	0				0.855	TOTAL	0.936
Sludge - Dry Tons	0	0	0	62	0	0	0	0	0				62	TOTAL	78
Ferrous Chlor. (gal/Mgal)	35.7	47.4	55.2	34.0	61.2	18.0	15.3	62.4	63.7				43.7	AVG	29.2
CL2 (lb/Mgal)	20.5	24.5	20.3	20.1	27.3	27.7	20.8	16.3	19.5				21.9	AVG	19.6
SO2 (lb/Mgal)	10.1	10.5	7.8	9.5	9.4	10.0	9.0	8.1	8.6				9.2	AVG	5.8

Operations Report for March 2024

- Found and repaired static wire on Line 277
- Hooked first half of line extension on S Lk. Wilson Rd.
- URD at Lochaven for new houses
- Set poles for line relocate on W Moore Rd.
- Took down old tornado siren on Ash-Te-Wette Dr.
- Pulled in new neutral line from new Meijer's to Industrial Sub.
- Loaded scrap transformers for T&R
- Install reclosers at 3 locations for Power Secure project
- Mutual aid bore job for the City of Sturgis

Incident Report for March 2024

- This month saw a total of 7 outages.
- All outages were attributed to trees and or tree limbs
- 2 outages on Half Moon Lk Rd. and Mauck Rd on 2 separate occasions were from trees falling from outside the ROW
- 1 outage on S Lk Wilson Rd. due to limb coming down across 2 phases
- The rest of the 4 outages were caused by a pine tree that fell and tripped the circuit off at the power plant.

Production Report for March 2024

- Monthly substation checks and reads
- Worked on cleaning the cooling tubes on the water jackets for engine 6
- Refilled raw water tanks
- Power Secure began installing signal/control cabling April 1, still on track for June completion

Upcoming Field Projects

- Work on pole replacements around system
- ¼ mile line extension on S Lk. Wilson Rd. will begin now that ROW has been trimmed
- Couple of small URD projects coming up
- Power Secure project

MSCPA Board Meeting

- Pool Capacity Allocation Discussion
- May Work Session Topics
- RPS Position Update
- Energy and Capacity Discussion (closed session)

Production & Operating Report

March

Unit	Total KW	On Gas	Test Hours	Fuel Consumption		Eng Hrs
				Gas (MCF)	Oil(Gals)	
5	0	0	0	0	0	0
6	0	0	0	0		0
Stand By			2		14	2
Boiler				109.3		
Total	0	0	0	109.3	14	2

Year-to-Date Totals, January 1st thru December 31st

Unit	Total KW	On Gas	Test Hours	Fuel Consumption		Eng Hrs
				Gas (MCF)	Oil(Gals)	
5	0	0	0	0	0	0
6	0	0.00	0	0	0	0
Stand By			5		28	5
Boiler				958.6		
Total	0	0	0	959	28	5







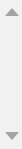
Measurement

Fuel Tank Level March 2024 5.450 **35,161.22** Gallons

Gas Usage this Month%		Fuel Usage this Month%	
Unit 5	0%	Unit 5	0%
Unit6	0%	Unit6	0%
Boiler	100%		

IEEE Statistics Report

Hillsdale Board of Public Utilities

Start Date 03/01/2024 	Minimum event duration (in minutes) <input type="text"/>
End Date 03/31/2024 	Maximum event duration (in minutes) <input type="text"/>
Remove Major Events? Use APPA Event threshold 	Substation ----- 
Top-level Cause Unscheduled 	Circuit ----- 
	Exclude Loss of Supply ⓘ ----- Failure of Greater Transmission Loss of Generating Unit 

IEEE Results

ASAI (percent)	99.936%
CAIDI (minutes)	69.815
SAIDI (minutes)	27.644
SAIFI (number of interruptions)	0.396






Range Results

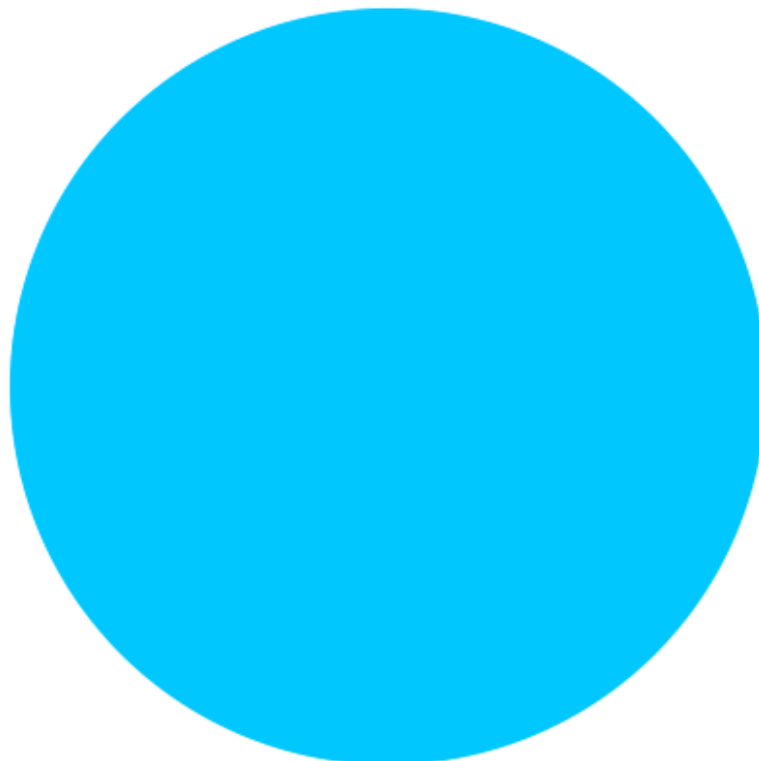
Event Count	7
APPA Major Event Threshold (minutes)	23.876 ⓘ



Causes Pie Chart

Hillsdale Board of Public Utilities

Start Date: 03/01/2024 	Substation: ----- 
End Date: 03/31/2024 	Circuit: ----- 
Top-level Cause Unscheduled 	Report on Outage: <input checked="" type="radio"/> Count <input type="radio"/> Duration <input type="radio"/> Customers Interrupted



Tree
100%

Outage Cause	Count
Tree	7
Total	7





MICHIGAN SOUTH CENTRAL POWER AGENCY

168 DIVISION STREET
COLDWATER, MICHIGAN 49036
PHONE (517) 279-6961
FAX (517) 279-6969

INVOICE MONTH: February, 2024
INVOICE DATE: 3/15/2024
DUE DATE: 3/29/2024
TOTAL AMOUNT DUE: \$710,363.50

HILLSDALE BOARD OF PUBLIC UTILITIES
45 MONROE STREET
HILLSDALE, MICHIGAN 49242
ATTN: DAVID MACKIE

MSCPA Member Power Billing - February, 2024

Total Power Charges:	\$639,182.78
Transmission / Capacity / Ancillary Services:	\$26,943.81
Total Other Charges:	\$6,769.05
Total Miscellaneous Charges:	\$37,467.87

TOTAL CHARGES **\$710,363.50**

NOTE: PLEASE SEE ENCLOSED BACKUP FOR ADDITIONAL DETAIL

* Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid

Notes:

DETAIL INFORMATION OF POWER CHARGES - February, 2024
Hillsdale

FOR THE MONTH OF:	February, 2024	Total Metered Load kWh:	9,818,145
TIME OF AGENCY PEAK:	02/06/2024 @ H.E. 11:00	AGENCY PEAK kW:	134,202
		MEMBER SHARE OF AGENCY PEAK kW:	17,625
TIME OF MUNICIPAL PEAK:	02/19/2024 @ H.E. 11:00	MUNICIPAL PEAK kW:	17,693
TIME OF TRANSMISSION PEAK (CONS)	2/15/2024 HE 10	AGENCY TRANSMISSION PEAK kW (INC. LOSSES):	133,856
		MEMBER SHARE OF TRANS PEAK kW (INC. LOSSES):	17,616

Hillsdale Resources

Menominee Hydro				
Energy Charge:	\$0.049000	/ kWh *	509,087 kWh =	\$24,945.27
Demand Charge				\$515.71
Subtotal	\$0.050013	/ kWh *	509,087 kWh =	\$25,460.98
Oconto Falls Hydro				
Energy Charge:	\$0.048000	/ kWh *	228,235 kWh =	\$10,955.26
Demand Charge				\$213.44
Subtotal	\$0.048935	/ kWh *	228,235 kWh =	\$11,168.70
AMP Hydro CSW				
Demand Charge:	\$3.894314	/ kW *	3,398 kW =	\$13,232.88
Energy Charge:	-\$0.001845	/ kWh *	1,309,768 kWh =	-\$2,415.98
Capacity Credit:	\$0.139273	/ kW *	-3,398 kW =	-\$473.25
REC Credit (Estimate)				-\$15,258.80
Debt Service				\$203,792.38
Rate Levelization				-\$1,718.57
Subtotal	\$0.150529	/ kWh *	1,309,768 kWh =	\$197,158.67
AMP Fremont Energy Center				
Demand Charge:	\$4.685010	/ kW *	9,519 kW =	\$44,594.53
Energy Charge:	\$0.031803	/ kWh *	4,126,219 kWh =	\$131,224.83
Capacity Credit:	\$1.004311	/ kW *	-9,519 kW =	-\$9,559.59
Debt Service				\$46,789.96
Energy Adj for Prior Month				-\$1,572.89
December 2022 Capacity Performance Charge/Credit				\$4,633.19
Subtotal	\$0.052375	/ kWh *	4,126,219 kWh =	\$216,110.03
Settlement of AFEC at Fremont Bus LMP (PJM)				
Energy Charge:	\$0.025776	/ kWh *	-4,126,219 kWh =	-\$106,357.13
Subtotal	\$0.025776	/ kWh *	-4,126,219 kWh =	-\$106,357.13
Meldahl Hydro				
Demand Charge:	\$4.319904	/ kW *	731 kW =	\$3,157.85
Energy Charge:	\$0.001632	/ kWh *	322,529 kWh =	\$526.22
Capacity Credit:	\$0.556279	/ kW *	-731 kW =	-\$406.64
REC Credit (Estimate)				-\$10,965.98
Debt Service				\$25,436.01
Rate Levelization				\$1,159.11
December 2022 Capacity Performance Charge/Credit				\$299.78
Subtotal	\$0.059549	/ kWh *	322,529 kWh =	\$19,206.36
Settlement of Meldahl Hydro at Meldahl Bus LMP (PJM)				
Energy Charge:	\$0.023298	/ kWh *	-322,529 kWh =	-\$7,514.14
Subtotal	\$0.023298	/ kWh *	-322,529 kWh =	-\$7,514.14
Greenup Hydro				
Demand Charge:	\$8.520626	/ kW *	479 kW =	\$4,081.38
Energy Charge:	\$0.002860	/ kWh *	107,204 kWh =	\$306.62
Capacity Credit:	\$0.599520	/ kW *	-479 kW =	-\$287.17
REC Credit (Estimate)				-\$1,179.24
Debt Service				\$9,881.48
Rate Levelization				-\$219.89
December 2022 Capacity Performance Charge/Credit				\$186.01
Subtotal	\$0.119111	/ kWh *	107,204 kWh =	\$12,769.19
Settlement of Greenup Hydro at Greenup Bus LMP (PJM)				
Energy Charge:	\$0.022729	/ kWh *	-107,204 kWh =	-\$2,436.66
Subtotal	\$0.022729	/ kWh *	-107,204 kWh =	-\$2,436.66
Municipal Owned Generation - Diesel (Scheduled)				
Demand Charge:			0 kW	\$0.00
Subtotal	\$0.000000	/ kWh *	0 kWh =	\$0.00
Less Municipal Owned Generation (Scheduled)				
Energy Charge:			0 kWh	\$0.00
Subtotal	\$0.000000	/ kWh *	0 kWh =	\$0.00
Plus Actual Municipal Generation				
Energy Charge:			0 kWh	\$0.00
Subtotal	\$0.000000	/ kWh *	0 kWh =	\$0.00
Generation Deviation from Schedule (RT Sale)				
Energy Charge:			0 kWh	\$0.00
Subtotal	\$0.000000	/ kWh *	0 kWh =	\$0.00
Generation Deviation from Schedule (RT Purch)				
Energy Charge:			0 kWh	\$0.00
Subtotal	\$0.000000	/ kWh *	0 kWh =	\$0.00
MISO Market Power				
On Peak Energy Charge: (M-F HE 08-23 EDT)	\$0.037145	/ kWh *	4,220,455 kWh =	\$156,769.59
Off Peak Energy Charge:	\$0.032909	/ kWh *	3,550,600 kWh =	\$116,847.19
Subtotal	\$0.035210	/ kWh *	7,771,055 kWh =	\$273,616.78
Total Demand Charges:				\$54,339.99
Total Energy Charges:				\$584,842.79

DETAIL INFORMATION OF POWER CHARGES - February, 2024
Hillsdale

Total Power Charges:		9,818,145.09 kWh	\$639,182.78
TRANSMISSION / CAPACITY / ANCILLARY SERVICES:			
MISO Transmission Charges (breakdown attached)			\$9,555.84
MISO Capacity Charges (breakdown attached)			\$22,938.50
MISO ancillary services, ARRs and FTRs (breakdown attached)			-\$5,550.53
TRANSMISSION / CAPACITY / ANCILLARY SERVICES TOTAL:			\$26,943.81
OTHER CHARGES:			
AMP Dispatch Center Charges:	\$0.000110	/ kWh *	9,818,145 kWh = \$1,077.27
AMP Service Fee Part A, Based on Annual Municipal Sales	\$0.000229	/ kWh *	119,982,000 kWh 1/12 = \$2,289.66
AMP Service Fee Part B, Energy Purchases	\$0.000580	/kWh *	5,865,720 kWh = \$3,402.12
TOTAL OTHER CHARGES:			\$6,769.05
MISCELLANEOUS CHARGES:			
MSCPA Administration Charges (breakdown attached)			\$13,469.97
Hillsdale ESPP 2023-2025 obligation @ \$1.400 /MWh x 119,982. MWh / 12			\$13,997.90
AMPGS Project Costs (PHFU)			\$10,000.00
TOTAL MISCELLANEOUS CHARGES:			\$37,467.87
GRAND TOTAL POWER INVOICE:		\$0.07235 /kWh *	9,818,145 kWh = \$710,363.50

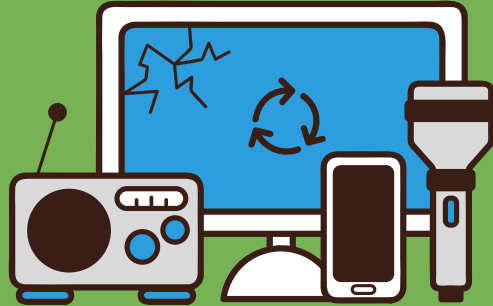


Electronics Recycling Event

WHEN:

Friday, April 26

10AM-2PM



WHERE:

149 Waterworks Ave.

Next to DPS Building

The **City of Hillsdale** and **Hillsdale Board of Public Utilities** are hosting a *FREE* electronics recycling event for our community. This service is for City of Hillsdale residents and BPU customers.

What can be recycled?

Accepted Items

- Computers/Laptops/Servers
- Printers/Scanners
- Cable boxes/Routers
- Mobile devices & Tablets
- Networking equipment
- LCD monitors
- Game systems & accessories
- Consumer Electronics
 - DVD players/VCRs
 - Audio equipment
 - Household electronics
- CRT Monitors/TVs*
- LCD TVs*

Non-accepted Items

- Smoke detectors
- Items containing liquid
- Items containing freon
- Hazardous waste
- Glass
- Paper
- Rubber

Items denoted with an asterisk have a \$10 processing fee that must be paid by card (NO CASH) at the event.

Sponsored by:



517.437.3387
www.cityofhillsdale.org



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

March 5, 2024

Hillsdale
Mr. David Mackie
DPW Director
45 Monroe Street
Hillsdale, MI 49242

Dear Mr. Mackie:

The Michigan Department of Health and Human Services, Oral Health Program would like to congratulate your water system for achieving the CDC's Optimal Fluoridation Award for 2022. This is a great honor for your city and for our state. This award recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 11- 12 consecutive months in a year, as documented in the Water Fluoridation Reporting System (WFRS).

WFRS is a national health surveillance tool that assists states in managing their water fluoridation program. Over the past four years, 36 states have had at least one public water system in their state receive the award. In calendar year 2022, there were 1,209 adjusted systems in 27 states recognized by CDC. 75 public water systems were awarded here in Michigan.

Water utilities and their customers value the ability to demonstrate quality service. There are several award programs related to drinking water, including those conducted by the U.S. Environmental Protection Agency, the American Water Works Association, and state drinking water programs. CDC's Quality Awards can be a good opportunity to promote community water fluoridation. We hope you display your awards proudly!

Once again, congratulations on this outstanding award and for your continuing commitment to public health of all Michigan residents.

Christine Farrell, RDH, BSDH, MPA
MDHHS Oral Health Program Director

Sandy Sutton, RDH, BS
Community Water Fluoridation Coordinator

Christine Farrell

Sandra K. Sutton

Water Fluoridation Quality Award

HILLSDALE

Michigan

The Centers for Disease Control and Prevention (CDC)'s support for community water fluoridation is based on more than 75 years of experience and research to show that water fluoridation is safe and effective for promoting good oral health. CDC commends this water system for providing high-quality water fluoridation for 12 consecutive months in 2022 representing a high level of operator care and accomplishment.



Casey Hannan, MPH
Director, Division of Oral Health
National Center for Chronic Disease
Prevention and Health Promotion
Centers for Disease Control and Prevention



Theresa "Tracy" J. Boehmer, P.E.
National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease
Prevention and Health Promotion
Centers for Disease Control and Prevention



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention

2022

Kelly LoPresto

From: David Mackie
Sent: Thursday, March 28, 2024 8:38 AM
To: Kelly LoPresto
Subject: FW: Jumpstarting Clean Energy in Michigan

Let's put the below information under Miscellaneous on the BPU agenda.

David E. Mackie
City Manager / BPU Director
97 N. Broad St.
Hillsdale, MI 49242
Phone: (517) 437-6444
dmackie@cityofhillsdale.org



From: DAVID MACKIE [mailto:dem63070@aol.com]
Sent: Thursday, March 28, 2024 7:57 AM
To: David Mackie <dmackie@cityofhillsdale.org>
Subject: Fwd: Jumpstarting Clean Energy in Michigan

Sent from my iPhone

Begin forwarded message:

From: Michigan Executive Office of the Governor <mieog@govsubscriptions.michigan.gov>
Date: March 27, 2024 at 5:01:18 PM EDT
To: DEM63070@aol.com
Subject: Jumpstarting Clean Energy in Michigan
Reply-To: mieog@govsubscriptions.michigan.gov



Dear Friend,

Big things are happening in Michigan to support hundreds of good-paying clean energy jobs.

Today, we announced a conditional loan from the Biden-Harris administration to reopen the Palisades Nuclear Power Plant, which would be the first nuclear power plant to successfully restart in American history. Getting this done will protect 600 union jobs, support an additional 1,100 jobs in the community, and once operational, provide clean, reliable energy to 800,000 homes.

Yesterday, we also launched a new workforce development training program that will help Michigan build batteries for electric vehicles and continue bringing critical supply chains home.

As Michigan's economy continues to grow and diversify, let's keep our foot on the accelerator. Let's build on our leadership in advanced manufacturing and clean energy and work together to ensure anyone can 'Make it in Michigan.'

Jumpstarting Clean Energy

Today, I was proud to join U.S. Energy Secretary Jennifer Granholm to announce the Biden-Harris administration's support to restart the Palisades Power Plant. This will become the first nuclear power plant to successfully restart in American history, protecting 600 good-paying, high-skill jobs at the plant and 1,100 more in the community, driving \$363 million of regional economic impact.

Once operational, Palisades will provide reliable power to more than 800,000 homes and help us meet our statewide clean energy goals by removing 3 million tons of CO2 from the atmosphere annually—roughly equal to the emissions of 650,000 cars.



I have been fighting to make this day a reality for years, and I am so proud that we are finally here. We forged partnerships with federal leaders, brought labor and business together, and united Republicans and Democrats to get it done. I am grateful for the support of the Secretary of Energy, Jennifer Granholm, and the Biden-Harris Administration for saving this plant and jumpstarting the economic engine of this region.

This project builds on the work we have already done to expand clean energy and lower costs. In November, I signed a game-changing clean-energy package to lower utility costs, improve energy efficiency, and build more wind and solar power faster.

Restarting Palisades will grow our economy, make a real impact in helping Michiganders, and help us protect our air, land, and water.

Building the Workforce for High-Tech Battery Manufacturing

Michigan is becoming a leader in clean energy manufacturing. When I took office in 2019, there were 2 operational battery factories in America. Now, there are 30 under construction or up and running nationwide, including 6 in Michigan alone.

As electric vehicle sales rise and Michigan automakers build battery factories to make more hybrids, plug-ins, and electric cars and trucks, we need to make sure they can hire and train an effective workforce.

That's why I'm proud to work with the Department of Energy to implement the Battery Workforce Initiative here in Michigan. With the Battery Workforce Initiative, we can get people trained faster to make the best batteries, electric vehicles, and chips in the world.

The Initiative will:

- Bring battery makers together to cooperate on training for the most in-demand occupations.
- Develop a Department of Labor-approved credential that community colleges and other training providers can use to prepare students for in-demand jobs.

This initiative supports our efforts to bring supply chains home and ensure that Michiganders are at the forefront of innovating, designing, testing, and manufacturing the technology of the future.

Together, we are showing the world that Michigan is a place for companies to invest and for workers to find good-paying jobs. Yesterday I announced projects that will drive \$650 million of investment and create 1,580 jobs across Michigan

With a low unemployment rate and strong labor force growth over the past year, Michigan has momentum.

We will keep working together to grow and diversify our economy by focusing on the kitchen-table issues that make a real difference in people's lives. We will keep competing to bring good-paying jobs home, support students and workers, and lower costs for working families.

Let's keep moving Michigan forward.

Sincerely,



Gretchen Whitmer

Governor



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This email was sent to dem63070@aol.com using GovDelivery Communications Cloud on behalf of: Michigan Executive Office of the Governor · 111 S. Capitol Ave · Lansing, Michigan 48901



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For information: Tobias Sellier, American
Public Power Association, 202-467-2927
Ken Keasal, Hillsdale Safety Coordinator, 517-437-6498

**Hillsdale Board of Public Utilities HONORED WITH NATIONAL AWARD
FOR OUTSTANDING SAFETY PRACTICES**

WASHINGTON, D.C., April 8, 2024 – Hillsdale Board of Public Utilities has earned the American Public Power Association’s Safety Award of Excellence for safe operating practices in 2023. The utility earned Diamond (Highest) award in the category for utilities with 53,359 worker-hours of annual worker exposure.

“Receiving this award demonstrates our commitment to safety. Our Safety Coordinator, Ken Keasel, and our entire staff are committed to working safe, and truly make it our first priority,” said Superintendent Jake Hammel

More than 160 utilities entered the annual Safety Awards for 2023. Entrants were placed in categories according to their number of worker-hours and ranked based on the most incident-free records and overall state of their safety programs and culture during 2023. The incidence rate is based on the number of work-related reportable injuries or illnesses and the number of worker-hours during 2023, as defined by the Occupational Safety and Health Administration (OSHA).

“The Board of Public Utilities is proud of its safety record,” said David Mackie, Director of the Hillsdale Board of Public Utilities. “This award is a testament to the hard work that goes into ensuring that our team members go home safe to their families every day.”

“In our industry, safety has to be top of mind all day every day,” said Scott McKenzie, Chair of APPA’s Engineering and Operations Conference safety track and Senior Director of Member Training & Safety at AMP Inc. “These honored utilities have demonstrated a commitment to safety that runs through every aspect of their organizations.”

The Safety Awards have been held annually for more than 65 years. The American Public Power Association is the voice of not-for-profit, community-owned utilities that power 2,000 towns and cities nationwide.

###



Safety Department

March 2024

Conducted safety training on “Grounding” with AMP representative. Conducted storm shelter training with DPS personnel. According to National Weather Service, this season could generate stronger storms than usual and we are generating a list for city personnel to utilize if out in the city working and a storm hits.

Began process of having multi-gas monitors calibrated so that they are up to date. These monitors are used to check air quality in manholes, vaults, trenches, etc. Specifically for Confined Space Entry projects

Conducted on site safety inspections for both BPU and DPS personnel. Performed building and extinguisher inspections of city offices.

BPU personnel were recognized with the “American Public Power Association’s” DIAMOND award. (See; press release). This award included all personnel working with electrical personnel for the year in all capacities.

Kelly LoPresto

From: David Mackie
Sent: Monday, March 18, 2024 3:33 PM
To: Kelly LoPresto
Subject: FW: Tornado Event -- Lakeview Update

Please place this email chain under Miscellaneous on the next BPU Board agenda.

David E. Mackie
City Manager / BPU Director
97 N. Broad St.
Hillsdale, MI 49242
Phone: (517) 437-6444
dmackie@cityofhillsdale.org



From: Adam Brandt [mailto:abrandt@cityofbryan.com]
Sent: Monday, March 18, 2024 2:38 PM
To: Adam Brandt <abrandt@cityofbryan.com>; Andrew Cameron (acameron@coldwater.org) <acameron@coldwater.org>; arcadiaadmin@tds.com; Blair Campbell (administrator@holidaycityohio.org) <administrator@holidaycityohio.org>; Brad Vandevorde (electric@villageofpioneer.com) <electric@villageofpioneer.com>; Brian O'Connel (boconnell@bgohio.org) <boconnell@bgohio.org>; Bruce Pape (bpape@oakharbor.oh.us) <bpape@oakharbor.oh.us>; Chris Kutchenriter <ck@genoaohio.org>; Chris Mathis (cmathis@visitunionscity.com) <cmathis@visitunionscity.com>; Colby Carroll (colbycarroll@haskinsvillage.org) <colbycarroll@haskinsvillage.org>; Dave Hower <dhower@village.elmore.oh.us>; David Mackie <dmackie@cityofhillsdale.org>; Drew Shepard <DShepard@montpelieroh.org>; electric@villageofclinton.org; Greg Kuhlman <gkuhlman@napoleonohio.com>; Jake Hammel <jhammel@hillsdalebpu.com>; Jason Rockey <JRockey@montpelieroh.org> (JRockey@montpelieroh.org) <JRockey@montpelieroh.org>; jbclink@woh.rr.com; Jeff Barres (townhall@villageofpemberville.org) <townhall@villageofpemberville.org>; Jeff Mack (jmack@cityofmarshall.com) <jmack@cityofmarshall.com>; John Linkey (villageofbradner@frontier.com) <villageofbradner@frontier.com>; John Springhall <jspringhall@coldwater.org>; John Stewart (jstewart@bgohio.org) <jstewart@bgohio.org>; Justin Houk <JHouk@montpelieroh.org>; Keith Kruse (keith.kruse@woodville.net) <keith.kruse@woodville.net>; Kevin Cornish - Clinton (cornish@villageofclinton.org) <cornishk@villageofclinton.org>; Kevin Gladden (kgladden@genoaohio.org) <kgladden@genoaohio.org>; Kevin Maynard (kmaynard@cityofmarshall.com) <kmaynard@cityofmarshall.com>; Kirk Behrman (kbehrman@deshler.org) <kbehrman@deshler.org>; Mike Smith (msmith@coldwater.org) <msmith@coldwater.org>; Paul Jakubczak (pjakubczak@coldwater.org) <pjakubczak@coldwater.org>; Randy Genzman (randyg@oakharbor.oh.us) <randyg@oakharbor.oh.us>; Robert Haggerty (RHAGGERTY@WYANDOTTEMI.GOV) <RHAGGERTY@WYANDOTTEMI.GOV>; Rodger Schoen (rschoen@oakharbor.oh.us) <rschoen@oakharbor.oh.us>; Ryan Smith (Rsmith@WYANDOTTEMI.GOV) <Rsmith@WYANDOTTEMI.GOV>; Steve Vanscoder (vocelectricsteve@yahoo.com) <vocelectricsteve@yahoo.com>; Tim Fry (tfry@montpelieroh.org) <tfry@montpelieroh.org>; Tom Brickley (administrator@woodville.net) <administrator@woodville.net>; Troy Nihart - Edgerton (tnihart@edgerton-ohio.com)

<tnihart@edgerton-ohio.com>

Subject: FW: Tornado Event -- Lakeview Update

FYI,

Please see the update on the Village of Lakeview below from AMP.

Really appreciate all of those willing to standby during this event.

If additional assistance is needed I'll let you know.

Thanks Again!

Adam Brandt | Line Worker Supervisor

Bryan Municipal Utilities • 841 E Edgerton St. • Bryan, OH 43506

Office 419.633.6121 • Cell 419.553.9778

abrandt@cityofbryan.com



From: Michelle Palmer <MPalmer@amppartners.org>

Sent: Monday, March 18, 2024 12:28 PM

To: Scott McKenzie <smckenzie@amppartners.org>; Adam Brandt <abrandt@cityofbryan.com>; John Stewart <jstewart@bgohio.org>; Bill Lyren <wclyren@wadsworthcity.org>; Tim Parrish <tparrish@wadsworthcity.org>; kgrinstead@piquaoh.gov; Mr. Todd Head <todd.head@westerville.org>; Cory Lachner <clachner@clydeohio.org>; Donnie Watts <don.watts@hamilton-oh.gov>; Mr. Shawn Coffey <scoffey@lebanonohio.gov>; Jim Haeseler <jhaeseler@schuylkillhaven.org>; Steve Diehl <sdiehl@kutztownboro.org>

Cc: Adam Ward <award@amppartners.org>; Jolene Thompson <jthompson@amppartners.org>; Brandon Fields <bfields@amppartners.org>; Bob Bowman <bbowman@amppartners.org>; Chad Culbert <cculbert@amppartners.org>; Doug Sturgeon <dsturgeon@amppartners.org>; James Eberly <jeberly@amppartners.org>; Beth Trombold <btrombold@amppartners.org>; Jennifer Flockerzie <jflockerzie@amppartners.org>

Subject: Re: Tornado Event -- Lakeview Update

Good afternoon,

Thank you to all who have offered assistance to the Village of Lakeview after a tornado destroyed a large portion of the system last week. Unfortunately, the Village Hall, Utility Office, and many other homes and businesses are a total loss. Crews from Hamilton, Lebanon, Piqua, and Jackson Center have been providing aid in restoring the electric system thus far. As of Saturday, approximately 60% of the system was brought back online. As of today, all those, with exception of a handful, who can accept power have been restored. The remaining work includes the rebuild of three phase line through the most devastated area of Lakeview. Navigating debris continues to be difficult, and as a result, we plan to maintain a small group of crews in Lakeview to continue steady progress. Additional mutual aid crews may be needed in the future if crews need to be rotated out and as homes become ready to accept power. Thank you again for all the offers to provide assistance!

There is a need for overhead transformers. Jennifer will be sending out an email later today regarding the sizes and quantities needed.

Thank you to those who provided assistance to Celina (Wapakoneta, Versailles, and Piqua) and St. Marys (Minster, New Knoxville, and New Bremen) last week. Both members were also impacted due to the tornados that ripped through the state.

Thanks,
Michelle

Michelle L. Palmer, PE

VP of Technical Services and Compliance

American Municipal Power, Inc.

1111 Schrock Road, Columbus, OH 43229

614.540.1111 (office)

614.565.4779 (cell)

Mpalmer@amppartners.org

www.amppartners.org



From: Scott McKenzie <smckenzie@amppartners.org>

Sent: Friday, March 15, 2024 9:19 AM

To: Adam Brandt <abrandt@cityofbryan.com>; John Stewart <jstewart@bgohio.org>; Bill Lyren <wcllyren@wadsworthcity.org>; Tim Parrish <tparrish@wadsworthcity.org>; kgrinstead@piquaoh.gov <kgrinstead@piquaoh.gov>; Mr. Todd Head <todd.head@westerville.org>; Cory Lachner <clachner@clydeohio.org>; Donnie Watts <don.watts@hamilton-oh.gov>; Mr. Shawn Coffey <scoffey@lebanonohio.gov>; Jim Haeseler <jhaeseler@schuykillhaven.org>; Steve Diehl <sdiehl@kutztownboro.org>

Cc: Michelle Palmer <MPalmer@amppartners.org>; Adam Ward <award@amppartners.org>; Jolene Thompson <jthompson@amppartners.org>; Brandon Fields <bfields@amppartners.org>; Bob Bowman <bbowman@amppartners.org>; Chad Culbert <cculbert@amppartners.org>; Doug Sturgeon <dsturgeon@amppartners.org>; James Eberly <jeberly@amppartners.org>; Beth Trombold <btrombold@amppartners.org>

Subject: Tornado Event

Good Morning All-

Reaching out to everyone to start compiling resources for two of our AMP member communities. I will need a crew availability list along with a possible inventory list created and sent to myself and Michelle Palmer.

1. City of Celina is assessing, they currently have 8-Transmission Poles with under build down. Unsure of material needs at this time, Aaron Siefring will work through the Green Sector and Kevin Grinstead to provide Aid. If Green can't get enough help, then we will reach out to large members in Red and Black.
2. Village of Lakeview, Dan Cline is the Superintendent they have just under 1000 meters in the Village. The Village took a direct hit from a large Tornado. Early estimates are 100+ poles down. This will be a multiple day event where resources from all Sectors may be needed.
 - A. If a Sector Coordinator would be available to assist in assessment or even for a day onsite coordinating crews, please let me know. Dan will need to rest at some point during this event.

- B. Crew availability- please let me know number of crews, equipment, and timeline available for potential Aid to Lakeview.
- C. Material needs- Lakeview is a 7200/12470 system. They will need Overhead Transformers, mounting equipment, poles, and potential wire. For now, please assemble a list of transformers with size and a list of poles class and size you all would be willing to let go of.

I've spoke with Dan a few times last night and this morning. Please use myself and Michelle Palmer to share crew availability and material resources. This will give Dan in Lakeview the opportunity to focus on the devastation and task at hand.

I'll be in touch as soon as we find out more, still a lot of search and rescue and road clearing going on in the Lakeview area now that it is daylight.

Thanks, Scott

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