



**Adopted Budget
2022 - 2023**



Table of Contents

City Manager Letter	3-5
Resolutions	6-9
Budget Schedule	10
Organizational Chart	11
Full-Time Employee Count by Department	12
Fund Structure	13-15
Budget Summary by Fund	16-20
Fund Balances	21
Significant Changes in Fund Balance	22-23
General Fund (101)	
Revenues	24-25
Departments & Appropriations	26-59
Street Funds	
Major Streets / Trunkline (202)	60-67
Local Streets (203)	68-71
Municipal Streets (204)	72
Recreation Fund (208)	73-75
Economic Development Corporation Fund (244)	76-77
Tax Increment Finance Authority Fund (247)	78-81
Library Fund (271)	82-86
Capital Improvement Funds	
Capital Improvement Fund (401)	87-91
Fields of Dreams Fund (408)	92
Stock's Park Fund (409)	93
Airport Improvement Fund (481)	94
Miscellaneous Funds	95-96
Cemetery Perpetual Care Fund (151)	97
Stocks Park Perpetual Maintenance Fund (152)	98
R.L. Owen Memorial Park Fund (153)	99
Contributions and Donations Fund (252)	100
Drug Forfeiture Fund (265)	101
Police OWI Enforcement Fund (274)	102
ARPA Grant Fund (287)	103
Public Services Inventory Fund (633)	104
Unemployment Insurance Fund (677)	105
Department of Public Services Leave and Benefits Fund (699)	106
Board of Public Utilities	107-108
Electric Fund (582)	109-113
Sewer Fund (590)	114-118
Water Fund (591)	119-124
Proposed BPU Capital Projects	125-129
Dial-A-Ride Transportation Fund (588)	130-133
Revolving Mobile Equipment Fund (640)	134-137
Fire Vehicle and Equipment Fund (663)	138
Bond and Interest Redemption Fund (363)	139-140



June 6, 2022

Mayor Stockford & City Council Members
City of Hillsdale

Dear Mayor, City Council and Hillsdale Residents,

Attached is the City of Hillsdale 2022-23 Annual Budget. This year's General Fund budget seeks to address the top priorities identified by the Mayor and City Council for the upcoming year. The Budget includes \$501,926 (3.4465 mills) in Road Reconstruction and \$71,697 (.4923 mills) in Leaf Collection millage revenue approved by the voters at the May 4th 2021 special election.

The City's 2022-23 fiscal year appropriations are \$11,840,879 which is up \$282,861 from the 2021-22 amended budget. The Hillsdale Board of Public Utilities Operations and Maintenance expenditure appropriations are \$20,249,113 for the Electric, Water and Sewer Funds combined. Between the City and BPU the use of \$2,719,711 in Fund Balance is proposed.

Priorities

Mayor Stockford and City Council adopted the following goals for fiscal year 2022-23:

1. Street Repair and Reconstruction/Maintenance – continue reconstruction and maintenance of streets as funding is available
 - This budget includes \$2,265,000 in street reconstruction, maintenance and infrastructure projects.
2. Council Chamber's Audio/Video System – replacement
 - This budget includes \$30,000 in funding to replace the council chamber's audio/video system.
3. Mitchell Research Center – develop a long-term plan for the building
 - The Council's Community Development Committee and staff are working on this item.
4. School Resource Officer – identify funding options and community partners
 - Work with the Council's Public Safety Committee to look at funding a long-term position
5. Economic Development – focus on Industrial Park and other City owned land sales

General Fund Revenues

This budget shows General Fund revenues increasing by nearly five percent (4.7%) from the prior year's estimates. Property taxes, state revenue sharing, payments in lieu of taxes, grants and donations, and a variety of miscellaneous revenues are the major sources of income for this fund. Approximately thirty-five percent (35%) of all General Fund's revenue comes from property taxes. The budget reflects an eight percent (8.00%) increase in projected property tax revenue.

Payments in lieu of taxes (PILOT) are payments made to the City instead of paying property taxes. PILOT payments make up twenty-two percent (22%) of total General Fund Revenues. The City receives these payments from four housing developments located in the City. Three of the developments pay 10% of their annual rents minus utilities, one pays 3%. The City's utility department (Hillsdale Board of Public Utilities – HBPU) pays six percent (6%) of its gross receipts in lieu of paying taxes. State shared revenues make up twenty percent (20%) of the General Fund funding. The remaining twenty-three percent (23%) of General Fund's revenue comes from miscellaneous other revenue sources and transfers in from other funds.

General Fund Expenditures

From fiscal year 2022-2023, the General Fund expenditures are up less than four percent (3.8%) from the prior year with eighty-five percent of the increase attributed to capital projects. The City and the Hillsdale Board of Public Utilities (BPU) continue to share staff. The City Manager/BPU Director, Human Resources, Engineering, Finance and Technical Services are split between the City and the BPU. The combined City Manager/BPU Director position is saving the General Fund about \$75,000 per year.

The City's pension program is managed by the Municipal Employees Retirement System (MERS) of Michigan. As of July 1, 2017 the defined benefit program has been closed to new hires except for Police and Fire, which will close in 2023 and 2022 respectively. All new employees are placed in a defined contribution plan administered by MERS, with the City contributing seven percent (7%) and the employee contributing five percent (5%) of wages.

Other Funds

This document contains budgets for the City's twenty-five (25) funds, plus three (3) utility funds. The utilities puts together its own budget reports, but the numbers are included here for reference purposes. The General Fund is the City's largest governmental fund but there are several other funds that are noteworthy.

There are now three funds that contain appropriations for the streets: Major Street Fund (202), Local Street Fund (203) and Municipal Streets (204). The 202 and 203 Funds receive their revenue, in part from gasoline taxes collected by the State and can only be used for road maintenance. The 204 Fund was added this year to account for the Road Reconstruction and Leaf Collection millage. Charter allowed Street Maintenance funds and other road related funding. This budget contains \$855,000 for Major Streets and an additional \$660,000 for Local Streets in Special Assessment Districts.

There are two large capital expenditure funds: Fund 401 and Fund 481. The Capital Improvement Fund (401) is used for major purchases and infrastructure improvements throughout the City. Included in Capital Improvement Fund for this year is \$458,875 for projects, including \$332,000 to combine with \$418,000 of ARPA funding to build a storm water detention area at the intersection of S. Howell and Morry Streets. The Airport Capital Improvement Fund (481) is dedicated solely for Airport related improvements. The Airport's next project is the construction of a new terminal pending FAA grant funding in 2023. The Library Fund (271) revenues come from two primary sources: a one mill property tax levy and penal fines from the county court system. There is no appropriation or subsidy given to them from the General Fund.

The remaining City funds receive their revenue directly or indirectly from the General Fund, from charges for services, contributions and donations, and/or grants. Some have a special purpose (Special Revenue Funds) such as the Recreation Fund which provides recreational activities for City residents. Other funds (Internal Service Funds) are used to service other departments of the City, such as the Revolving Mobile Equipment Fund (640). That fund maintains, purchases and repairs Department of Public Services vehicles.

Continued Challenges

As a city, our most difficult issues tend to be are how we fund large projects and equipment purchases, address uncertain revenue streams and inflationary pressures, keep our facilities in good repair, recruit and retain staffing, and pay down our unfunded pension liabilities. However, especially critical this year is the cost of fuel and supplies, order lead times for equipment and supplies and staffing. All issues areas are very challenging right now.

Solutions to these issues will be critical over the coming years and the City will need to make some important decisions. How do we balance our service levels and expenses against revenue streams? The areas I believe we need to discuss include: Public Safety, Recreation, Dial-a Ride and the Mitchell Building.

Conclusion

The Finance Director and I are very pleased with the proposed budget. We've done our best to address the City goals by looking at ways to be more efficient, improve services and create revenue streams. The revenue streams and savings that we've put in place over the last several years are starting to pay off. This budget continues to make measurable improvements in the City based on these principles.

CITY OF HILLSDALE

David E. Mackie

City Manager

**CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. 3503**

BE IT RESOLVED, that the following sums shall be approved as budgeted and appropriated to meet the expenses of the several funds and activities of the City of Hillsdale for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Revenues:

Property Taxes.....	\$ 3,419,613
Payment in Lieu of Taxes.....	1,100,000
Grants & Donations.....	1,357,403
State Revenue Sharing.....	1,000,000
Internal Transfers	1,956,847
Miscellaneous Other Revenues	2,346,912

Total Revenues City at Large	\$11,180,775
-------------------------------------	---------------------

General Fund Expenditures:

City Council	\$ 23,660
City Manager.....	111,796
Administrative Services	342,200
Finance	159,732
City Clerk.....	102,398
City Treasurer.....	165,329
Assessing Department	202,964
Elections.....	18,130
Building & Grounds	257,479
Human Resources.....	102,909
Police Department.....	1,651,713
Fire Department.....	557,007
Public Services	423,339
Engineering Services.....	41,231
Street Lighting.....	53,750
Cemeteries.....	129,076
Parking Lots	25,076
Airport.....	132,741
Planning Department.....	156,207
Economic Development	64,566
Parks.....	170,206
Transfers to Other Funds.....	226,347

Total General Fund	\$5,117,856
--------------------	-------------

Major Streets/Trunkline Fund.....	\$ 1,608,799
Local Streets Fund.....	1,051,896
Municipal Street Fund	994,658
Recreation Fund.....	149,238
Economic Development Corp. Fund	34,642
Tax Increment Finance Authority Fund.....	102,149
Contributions & Donations Fund.....	5,000
Drug Forfeiture Fund.....	2,500
Library Fund.....	234,734
Police OWI Enforcement Fund.....	1,500
American Rescue Plan Act Fund.....	750,000
Capital Improvement Fund.....	458,875
Field of Dreams	1,000
Mrs. Stock's Park Fund	7,500
Airport Improvement Fund.....	152,000
Dial-a-Ride Transportation Fund.....	379,694
DPS Inventory Fund	160,619

Revolving Mobile Equipment Fund	302,468
Fire Vehicle & Equipment Fund	45,000
Unemployment Insurance Fund.....	15,100
DPS Leave & Fringe Benefits Fund.....	245,451
Cemetery Perpetual Care Fund.....	20,000
Stock's Park Perpetual Maintenance Fund	100
R.L. Owens Memorial Fund	100

Total Expenditures City at Large

\$11,840,879

BE IT FURTHER RESOLVED, that pursuant to Section 13.7 of the City Charter, the budgets for the Hillsdale Board of Public Utilities are hereby approved as follows:

Revenues:

Electric Fund	\$13,484,766
Sewer Fund.....	2,727,996
Water Fund	1,976,744

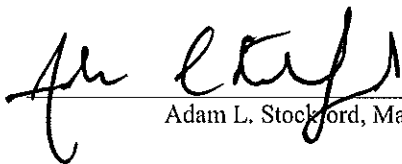
Expenditures:

Electric Fund	\$15,554,596
Sewer Fund.....	2,416,346
Water Fund	2,278,171

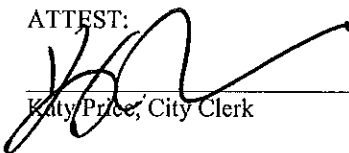
Capital Projects

Administrative Services	\$ 66,000
Electric	1,730,000
Sewer.....	690,250
Water.....	720,750

BE IT FURTHER RESOLVED, that pursuant to Section 13.6 of the City Charter, those projects which are to begin in fiscal year 2022-2023 as indicated on the report the Board of Utilities presented to Council are hereby approved for the fiscal year 2022-2023.


 Adam L. Stockford, Mayor

ATTEST:


 Katy Price, City Clerk

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. 3504

WHEREAS, the Hillsdale City Council has held a public hearing pursuant to Public Act 5 of 1982, as amended, being 211.24e of the Michigan Compiled Laws; and

WHEREAS, the Council finds it necessary to levy the City's full available millage rate with rollback caused by PA 5 of 1982;

THEREFORE, BE IT RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **general expenses and liabilities of the City**, the sum of **\$1,768,832.69** shall be raised by a general tax of **twelve and 1479 hundredths** mills (**\$12.1479** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of working upon, improving, and repairing and cleaning the streets of the City**, the sum of **\$353,769.45** shall be raised by a general tax of **two and 4296 hundredths** mills (**\$2.4296** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 2.4, and Hillsdale Municipal Code Section 2-265, for the purposes of defraying the **expenses of the City's Public Library**, the sum of **\$141,501.96** shall be raised by a general tax of **9718 hundredths** of a mill (**\$0.9718** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and


BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, and Hillsdale Municipal Code Section 2-265, for the purposes of Fire Department and Public Safety acquisition and replacement of equipment, vehicle and capital improvement (building and facilities) only, the sum of **\$142,259.12** shall be raised by a general tax of **9770 hundredths** of a mill (**\$0.9770** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of working upon, improving, and repairing and cleaning the streets of the City**, the additional sum of **\$501,838.33** shall be raised by a general tax of **three and 4465 hundredths** mills (**\$3.4465** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

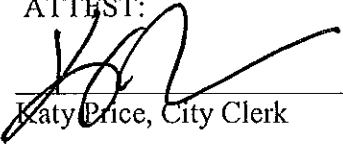
BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of leaf collection of the City**, the additional sum of **\$71,682.87** shall be raised by a general tax of **4923 hundredths** mills (**\$0.4923** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Public Act 88 of 1983, as amended, the City Treasurer is hereby authorized and directed to impose and collect such property tax administration fees, collection fees, and late payment charges as are authorized by law and charter.

PASSED IN OPEN COUNCIL MEETING THIS 6th DAY OF JUNE, 2022.



Adam L. Stockford, Mayor

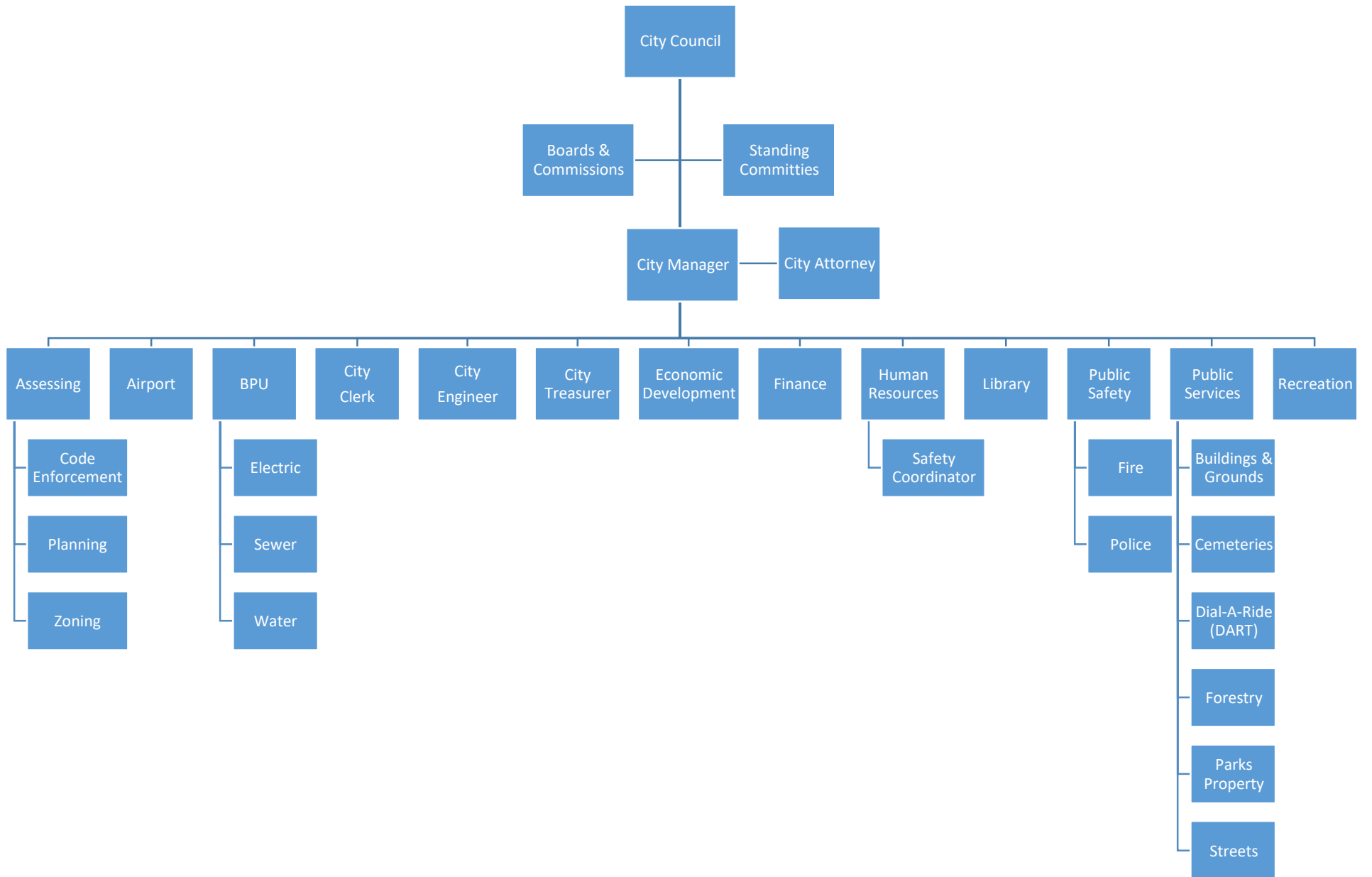
ATTEST:


Katy Price, City Clerk



2022 – 2023 BUDGETING SCHEDULE

January 27	Budget Kickoff
February 18	All Department's budget numbers entered into BS&A software; Capital projects, expense sheets and supporting documentation turned in to Finance Department.
February 24 – March 3	Department Heads meetings begin with City Manager and Finance Director after departmental budgets are ready for review. (See Sec. 8.2 Charter of the City of Hillsdale, MI)
March 4 - March 11	City Manager and Finance Department prepare Manager's recommended budget. (See Sec. 8.2 Charter of the City of Hillsdale, MI)
March 14- March 25	Finance Department updates/edits final budget documents.
March 28 – April 2	Final budget prepared for distribution to council.
April 4	Council receives the budget document and sets the public hearing for May 16 (See Sec. 8.3 Charter of the City of Hillsdale, MI)
April 4 – May 2	Set Council work sessions to review budgets with staff.
May 2	Notice of public hearing published in the newspaper and the Proposed Budget placed on file for public inspection. (See Section 8.3 Charter of the City of Hillsdale, MI)
May 16	Council holds Budget Hearing. (See Sec. 8.3 Charter of the City of Hillsdale, MI)
June 6	Council approves the budget, and millage rate authorizing the City Treasurer to levy the taxes. (See Sec. 8.4 Charter of the City of Hillsdale, MI)





Full-Time Employees by Department

Department	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
General Government	7	8	8	8	9	10	11	11	9
Dial-A-Ride	4	4	4	4	4	4	4	4	4
Police	15	14	14	13	15	15	17	17	17
Fire	4	4	4	3	3	3	3	4	4
Public Services	12	11	11	12	12	12	12	12	12
Library	2	1	1	2	2	2	2	1	1
Recreation	1	1	1	1	1	1	1	1	1
Technical Services	2	2	1	1	1	2	2	2	3
BPU Management	6	6	2	2	1	1	3	3	3
BPU Administration/Office	3	5	3	3	3	3	3	3	4
Electric	6	6	8	9	8	8	7	9	9
Water/Sewer	3	3	4	4	4	4	4	4	7
Totals	65	65	61	63	64	66	70	72	74

Part-time/temporary employees are utilized at various times throughout the year in the following departments: Dial-A-Ride; Recreation; Fire; Library; Public Services; and BPU.



Fund Structure

The accounts of the City are organized by funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which are comprised of each fund's assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriated. Government resources are allocated to and accounted for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this report are grouped into three (3) fund categories: Governmental, Proprietary, and Fiduciary.

Governmental Funds

The governmental fund category includes the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

The *General Fund* is used to account for all financial transactions not accounted for in another fund. This fund contains the general operating expenditures of the local unit including general government services, public safety (police and fire protection), assessing, building inspection, and general maintenance for the parks, cemeteries, parking lots, street lights, and city buildings expenditures. Revenues are derived primarily from property taxes, and State and Federal distributions, grant and other intergovernmental revenues.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes:

- The Major Street Fund derives its revenue from the State Gas & Weight taxes and is used for the maintenance and repair of the major streets and the state highway (M-99) that runs through the City.
- The Local Street Fund also gets its revenue from the State Gas & Weight taxes and is used to maintain the neighborhood streets in the City.
- The Municipal Street Fund accounts for the tax millage funds for the construction of roads.
- The Recreation Fund gets its revenue from the various sporting and athletic program fees it offers residents and non-residents. It also receives money from the General Fund.
- Revenue for the Library Fund comes from a dedicated millage, court fines, state aid, and charges for services.
- The Police Operating While Intoxicated Enforcement (OWI) Fund generates its revenue from fines paid by those convicted of driving while intoxicated. The money is used to further the enforcement of the intoxicated driving laws.
- The American Rescue Plan Act Funds accounts for the Federal grant funds and related expenditures.



Fund Structure

The *Debt Service Fund* is used to record the funding and payment of principal and interest on all debt of the City lasting longer than one year.

Capital Projects Funds are used to account for financial resources to be used for the acquisition and construction of major capital facilities other than those financed by Proprietary and Trust Funds:

- **Capital Improvement Fund** expenditures are for major City capital projects. Revenues come from federal, state and local grants and the General Fund.
- **Fields of Dreams Fund** is used to track construction of Fields of Dreams Park which provides baseball/softball fields and other athletic activities. Its revenues come from grants and community fundraisers.
- **Mrs. Stock's Park Fund** was created to renovate a City park by that name. Its revenue comes from grants and community donations.
- **Airport Improvement Fund** receives revenue from hanger rentals, fuel flowage fees, and land leases. The expenditures in this fund are for capital improvements to the airport.

Proprietary Funds (Enterprise/Internal Service Funds)

The proprietary fund category includes the Enterprise and Internal Service Funds.

Enterprise Funds are used to account for operations (a) that are financed and operated similarly to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes:

- The Board of Public Utilities provides water, sewer and electric services in and outside of the City. Its revenues come from customer charges.
- The Dial-A-Ride Fund receives its revenues from Federal and State operating grants, user fees, and the General Fund. These funds are used to provide public transportation to handicapped, disabled, and senior citizens of the City.



Fund Structure

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies within the city on a cost-reimbursement basis. The City of Hillsdale maintains five such funds:

- Department of Public Service Leave & Benefits Fund is used to record and distribute fringe benefit costs of the Public Services staff to different funds based on the tasks they are performing and where the work was done (i.e., General, Streets, Capital, etc.)
- Public Service Inventory Fund purchases materials used in the general maintenance of the City. Its revenues come from the departments/funds that used the material.
- Revolving Mobile Equipment Fund derives its revenues from rents charged to the various departments for the use of city owned vehicles. Those funds are used to operate and maintain those vehicles and to purchase new equipment as needed.
- Unemployment Insurance Fund revenues come from the various City departments and are used to self-fund the City's unemployment insurance program.
- Fire Vehicle and Equipment Fund was established to purchase vehicles and equipment for the Fire Department. Revenues in this fund are from the General Fund.

Custodial Funds

The Custodial Funds are used to account for assets held by the city in a trustee capacity. The City utilizes three such Funds at this time:

- R.L. Owen Memorial Park Trust Fund was established to make improvements to the R.L. Owen Memorial Park.
- Cemetery Perpetual Care Fund gets its revenue from the sale of cemetery lots and interest earned on investments. These funds are used to help offset the costs of maintaining the cemeteries and for capital improvements.
- Stocks Park Maintenance Fund was established to help offset the cost of maintaining the new renovations in that park. This fund gets its revenues from donations and interest earned on those monies.



Budget Summary by Fund

REVENUES	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL THRU 02/28/2022	BUDGETS CURRENT 2021-2022	BUDGETS PROPOSED 2022-2023	% OF CHANGE
Governmental Funds:							
General Fund (101)	4,719,017	4,983,548	5,491,950	3,726,988	4,769,229	5,005,498	4.95%
Major St. Fund (202)	778,572	826,374	910,777	479,337	805,726	1,293,812	60.58%
Local St. Fund (203)	594,111	413,267	337,291	141,940	348,725	1,012,430	190.32%
Municipal Street Fund (208)	0	0	0	1,015,227	1,177,450	1,038,908	-11.77%
Recreation Fund (208)	146,410	131,148	91,093	51,319	131,054	149,238	13.88%
E.D.C. Fund (244)	17,659	2,644	214	7,658	40,550	22,550	-44.39%
T.I.F.A. Fund (247)	208,305	223,763	1,293,221	174,059	353,216	129,617	-63.30%
Contributions & Donations Fund (252)	0	0	0	0	0	5,000	-
Drug Forfeiture Fund (265)	2,986	1,151	7,241	53	1,000	1,000	0.00%
Library Fund (271)	264,236	265,753	262,681	220,423	249,556	234,734	-5.94%
Police OWI Enforcement Fund (274)	359	1,625	1,193	207	1,000	1,000	0.00%
American Rescue Plan Act Fund (287)	0	0	0	421,080	418,831	751,831	79.51%
Bond & Interest Redemption (363)	392,546	443,211	447,825	19,353	19,000	0	-100.00%
Capital Improvement (401)	1,148,113	2,080,023	216,245	1,083,334	1,095,983	65,000	-94.07%
Fields of Dreams (408)	18,802	1,031	10	5,009	1,000	5,000	400.00%
Stock's Park (409)	11,154	11,254	25,545	28,710	11,100	10,200	-8.11%
Airport Improvement (481)	222,438	180,519	898,201	169,835	119,432	258,000	116.02%
Proprietary Funds:							
Electric (582)	15,487,877	12,552,311	13,747,910	8,942,312	12,608,515	13,484,766	6.95%
Dial-A-Ride (588)	342,438	391,591	487,243	234,259	370,849	379,189	2.25%
Sewer (590)	2,280,629	2,392,935	2,427,351	1,622,223	2,517,853	2,727,996	8.35%
Water (591)	1,764,783	1,704,276	1,753,496	1,231,083	1,814,431	1,976,744	8.95%
Public Services Inventory (633)	37,195	4,950	6,139	9,793	2,500	9,000	260.00%
Revolving Mobile Equipment Fund (640)	796,347	266,861	351,125	178,295	235,805	386,046	63.71%
Fire Equipment & Vehicle Fund (663)	11,300	130,540	138,998	140,888	132,659	144,071	100.00%
Unemployment Insurance Fund (677)	1,845	10,276	202	(1,276)	1,500	200	-86.67%
DPS Leave & Benefits (699)	194,818	174,823	147,074	95,273	152,643	245,451	60.80%
Fiduciary Funds:							
Cemetery Perpetual Care (151)	22,906	38,547	31,592	8,989	21,000	21,000	0.00%
Stock's Park Perpetual Maint. Fund (152)	7,135	4,340	15,225	380	7,200	7,000	-2.78%
R.L.Owens Memorial Park (153)	4,284	4,518	4,986	3,960	3,700	5,000	35.14%
TOTAL REVENUES	\$ 29,476,265	\$ 27,241,279	\$ 29,094,828	\$ 20,010,711	\$ 27,411,507	\$ 29,370,281	7.15%



Budget Summary by Fund

EXPENDITURES	ACTUAL			ACTUAL	BUDGETS		% OF CHANGE
	2018-19	2019-20	2020-21	THRU 02/28/2022	CURRENT 2021-2022	PROPOSED 2022-2023	
GOVERNMENTAL FUNDS:							
General Fund (101)							
City Council	23,202	24,599	21,485	13,369	26,790	23,660	-11.68%
City Manager	178,875	155,878	180,790	94,749	186,267	111,796	-39.98%
Administrative Services	184,310	224,258	202,067	201,245	281,283	342,200	21.66%
Finance Department	94,699	196,440	270,491	87,969	210,687	159,732	-24.19%
City Clerk	101,498	91,670	95,641	57,223	102,090	102,398	0.30%
City Treasurer	145,468	152,949	171,059	52,008	164,308	165,329	0.62%
Assessing Department	129,479	141,379	159,061	109,383	212,539	202,964	-4.51%
Elections	20,201	7,937	21,050	710	13,150	18,130	37.87%
Building & Grounds	147,214	134,516	105,858	61,890	123,629	257,479	108.27%
Human Resources	47,388	128,289	96,725	34,583	96,421	102,909	6.73%
Police Department	1,435,729	1,415,787	1,535,151	1,092,395	1,649,263	1,651,713	0.15%
Fire Department	417,482	419,042	517,174	366,126	532,615	557,007	4.58%
Code Enforcement	15,852	18,879	1,515				-
Public Services	251,199	259,475	311,354	210,014	330,398	423,339	28.13%
City Engineer	3,634	3,634	38,848	26,195	40,600	41,231	1.55%
Street Lighting	55,477	56,354	56,419	39,428	63,750	53,750	-15.69%
Cemeteries	117,866	94,189	106,535	99,493	123,315	129,076	4.67%
Parking Lots	47,401	21,016	19,850	11,650	31,598	25,076	-20.64%
Airport	132,914	138,251	142,119	104,818	154,676	132,741	-14.18%
Planning	95,298	81,295	86,603	128,275	163,719	156,207	100.00%
Economic Development	23,078	59,091	58,176	41,581	62,087	64,566	3.99%
Parks	186,032	172,106	175,882	131,746	183,061	170,206	-7.02%
Transfers Out	852,205	852,405	161,445		176,452	226,347	28.28%
Total General Fund (101)	\$ 4,702,867	\$ 4,849,439	\$ 4,535,298	\$ 2,964,850	\$ 4,928,698	\$ 5,117,856	3.84%



Budget Summary by Fund

EXPENDITURES	ACTUAL				BUDGETS			% OF CHANGE
	2018-19	2019-20	2020-21	THRU 02/28/2022	CURRENT 2021-2022	PROPOSED 2022-2023		
GOVERNMENTAL FUNDS:								
Major Street Fund (202)								
Administrative Services	220,901	223,559	263,015	46,779	375,000	188,000	-49.87%	
Administrative Services - Trunkline	4,019	5,522			3,000		-100.00%	
Street Surface	248,727	149,870	90,057	34,368	106,051	160,839	51.66%	
Trunkline Surface	19,012	25,276	3,821	8,695	24,416	13,463	-44.86%	
R.O.W Maintenance	87,579	60,151	52,222	65,661	92,786	85,404	-7.96%	
Trunkline R.O.W.	4,115	4,362	7,719	4,798	7,314	5,517	-24.57%	
Trees	41,854	37,791	31,783	52,332	41,467	39,817	-3.98%	
Trunkline Trees	1,037	2,124	853	4,778	2,012	1,481	-26.39%	
R.O.W. Drainage	57,397	64,012	28,941	20,574	74,066	46,903	-36.67%	
Trunkline Drainage	1,538	6,333	18,432	2,089	12,408	3,960	-68.09%	
Traffic	73,762	64,619	66,312	28,654	132,235	118,795	-10.16%	
Trunkline Traffic	6,444	5,388	5,800	5,715	16,191	6,547	-59.56%	
Winter Maintenance	63,030	56,726	67,228	45,302	68,482	66,929	-2.27%	
Trunkline Winter Maint.	12,902	14,823	18,431	7,857	15,544	16,144	3.86%	
Capital Outlay						855,000	-	
Total Major Street Fund (202)	\$ 842,317	\$ 720,556	\$ 654,614	\$ 327,602	\$ 970,972	\$ 1,608,799	65.69%	
Local Street Fund (203)								
Administrative Services	28,652	24,192	26,044	13,944	27,900	26,000	-6.81%	
Street Surface	141,847	150,307	109,304	35,330	117,949	165,121	39.99%	
R.O.W. Maintenance	62,221	52,658	32,253	77,218	54,399	47,311	-13.03%	
Trees	51,707	53,779	47,530	52,066	60,499	45,144	-25.38%	
R.O.W. Drainage	62,427	38,047	25,965	25,813	54,121	41,237	-23.81%	
Traffic	32,736	19,391	29,678	5,487	23,090	25,968	12.46%	
Winter Maintenance	49,094	33,954	39,124	22,817	42,382	41,115	-2.99%	
Capital Outlay						660,000	-	
Total Local Street Fund (203)	\$ 428,684	\$ 372,328	\$ 309,898	\$ 232,675	\$ 380,340	\$ 1,051,896	176.57%	



Budget Summary by Fund

<u>EXPENDITURES</u>				ACTUAL	BUDGETS		% OF CHANGE
	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	THRU 02/28/2022	CURRENT 2021-2022	PROPOSED 2022-2023	
GOVERNMENTAL FUNDS:							
Municipal Street Fund (204)				675,091	1,150,000	994,658	-13.51%
Recreation Fund (208)	145,695	126,471	91,130	100,910	131,054	149,238	13.88%
E.D.C. Fund (244)	6,924	16,362	31,958	13,110	29,600	34,642	17.03%
T.I.F.A. Fund (247)	114,757	73,675	54,315	633,612	650,154	102,149	-84.29%
Contributions & Donations Fund (252)						5,000	-
Drug Forfeiture Fund (265)	228	215	6,504		2,500	2,500	0.00%
Library Fund (271)	307,121	333,118	207,677	119,402	236,121	234,734	-0.59%
Police OWI Enforcement Fund (274)	1,920		11,346		2,600	1,500	-42.31%
American Rescue Plan Act Fund (287)				265,789	376,278	750,000	99.32%
Debt Service Fund (363)		512,500	80,000	1,083,427	1,083,253		-100.00%
Capital Improvement Fund (401)	1,775,648	1,693,805	946,336	457,078	525,482	458,875	-12.68%
Fields of Dreams (408)	37,441		513			1,000	-
Stock's Park (409)	6,913	4,400	23,944	4,605	7,500	7,500	0.00%
Airport Improvement Fund (481)	149,968	1,914	821,956	86,455	105,207	152,000	44.48%



Budget Summary by Fund

<u>EXPENDITURES</u>	ACTUAL				BUDGETS		% OF CHANGE
	2018-19	2019-20	2020-21	THRU 02/28/2022	CURRENT 2021-2022	PROPOSED 2022-2023	
PROPRIETARY FUNDS:							
Electric Fund (582)	12,264,597	12,260,084	12,766,571	8,672,901	12,608,515	15,554,596	23.37%
Dial-A-Ride Fund (588)	419,621	414,005	420,542	197,090	370,849	379,694	2.39%
Sewer Fund (590)	1,567,434	1,488,095	1,818,596	1,357,638	1,983,277	2,416,346	21.84%
Water Fund (591)	1,339,204	1,272,160	1,566,338	1,046,764	1,749,908	2,278,171	30.19%
DPS Inventory Fund (633)	27,566	11,074	10,480	11,295	17,374	160,619	824.48%
Revolving Mobile Equipment Fund (640)	352,766	392,755	342,544	142,234	394,393	302,468	-23.31%
Fire Vehicle & Equipment Fund (663)		45,362	1,333	20,063	8,000	45,000	100.00%
Unemployment Insurance Fund (677)	93	1,568	9,004	3,886	15,000	15,100	0.67%
DPS Leave & Benefits (699)	194,816	174,824	169,653	95,183	152,643	245,451	60.80%
FIDUCIARY FUNDS:							
Cemetery Perpetual Care (151)	15,500		20,000	186	20,000	20,000	0.00%
Stock's Park Perpetual Maint. Fund (152)				34		100	0.00%
R.L. Owens Memorial Fund (153)				28		100	0.00%
TOTAL EXPENDITURES	\$ 24,702,080	\$ 24,764,710	\$ 24,900,550	\$ 18,511,908	\$ 27,899,718	\$ 32,089,992	15.02%



Fund Balances

Fund	Fund Name	2021-2022				2022-2023			Percent Changed
		Begin. Fund Bal.	Est. Revenues	Est. Expend.	Est. Ending Bal.	Revenues	Expend.	Ending Fund Bal.	
101	General Fund	\$ 2,025,357	\$ 4,769,229	\$ 4,928,698	\$ 1,865,888	\$ 5,005,498	\$ 5,117,856	1,753,530	-6.02%
151	Cemetery Perpetual Care Fund	746,116	21,000	20,000	747,116	21,000	20,000	748,116	0.13%
152	Stock's Park Perpetual Maintenanc	84,458	7,200	-	91,658	7,000	100	98,558	7.53%
153	R.L. Owen Memorial Fund	55,856	3,700	-	59,556	5,000	100	64,456	8.23%
202	Major St./Trunkline Fund	752,684	805,726	970,972	587,438	1,293,812	1,608,799	272,451	-53.62%
203	Local St. Fund	405,829	348,725	380,340	374,214	1,012,430	1,051,896	334,748	-10.55%
204	Municipal Street Fund	-	1,177,450	1,150,000	27,450	1,038,908	994,658	71,700	161.20%
208	Recreation Fund	9,714	131,054	131,054	9,714	149,238	149,238	9,714	0.00%
244	Economic Development Corp. Func	243,756	40,550	29,600	254,706	22,550	34,642	242,614	-4.75%
247	Tax Increment Finance Authority Fi	2,104,127	353,216	650,154	1,807,189	129,617	102,149	1,834,657	1.52%
252	Contributions & Donations	-	-	-	-	5,000	5,000	0	-
265	Drug Foreiture/Grant Fund	10,181	1,000	2,500	8,681	1,000	2,500	7,181	-17.28%
271	Library Fund	164,216	249,556	236,121	177,651	234,734	234,734	177,651	0.00%
274	Police OWI Enforcement	1,771	1,000	1,500	1,271	1,000	1,500	771	-39.34%
287	American Rescue Plan Act Fund	-	418,831	376,278	42,553	751,831	750,000	44,384	4.30%
363	Bond and Interest Redem. Fund	1,064,253	19,000	1,083,253	-	-	-	0	-
401	Capital Improvement Fund	550	1,095,983	525,482	571,051	65,000	458,875	177,176	-68.97%
408	Fields of Dreams Fund	2,068	1,000	-	3,068	5,000	1,000	7,068	130.38%
409	Mrs. Stock's Park Fund	56,250	11,100	7,500	59,850	10,200	7,500	62,550	4.51%
481	Airport Improvement Fund	429,677	119,432	105,207	443,902	258,000	152,000	549,902	23.88%
582	Electric	27,222,892	12,608,515	12,608,515	27,222,892	13,484,766	15,554,596	25,153,062	-7.60%
588	Dial-A-Ride Fund	795,312	370,849	370,849	795,312	379,189	379,694	794,807	-0.06%
590	Sewer Fund	8,270,108	2,517,853	1,983,277	8,804,684	2,727,996	2,416,346	9,116,334	3.54%
591	Water Fund	6,485,930	1,814,431	1,749,908	6,550,453	1,976,744	2,278,171	6,249,026	-4.60%
633	Public Services Inv. Fund	166,033	2,500	15,000	153,533	9,000	160,619	1,914	-98.75%
640	Revolving Mobile Equipment Fund	667,967	235,805	394,393	509,379	386,046	302,468	592,957	16.41%
663	Fire Vehicle & Equipment Fund	237,290	132,659	8,000	361,949	144,071	45,000	461,020	27.37%
677	Unemployment Insurance Fund	74,219	1,500	15,000	60,719	200	15,100	45,819	-24.54%
699	DPS Leave and Benefits Fund	-	152,643	152,643	-	245,451	245,451	0	-
		\$ 52,076,614	\$ 27,411,507	\$ 27,896,244	\$ 51,591,877	\$ 29,370,281	\$ 32,089,992	\$ 48,872,166	-5.27%



Significant Changes in Fund Balance

Major Street Fund (202)

Fund Balance Reduction of \$314,987

The anticipated decrease in fund balance is intentional. This fund had a large fund balance at the end of fiscal year 2021. This, along with transfers from Local Streets Fund and Municipal Street Fund, will be used for construction of Uran Street planned for this summer.

Local Street Fund (203)

Fund Balance Reduction of \$39,466

The anticipated decrease in fund balance is intentional. This fund had a large fund balance at the end of fiscal year 2021. A transfer out of Local Streets to Major Streets will be used for construction of Uran Street planned for this summer.

Municipal Street Fund (204)

Fund Balance Addition of \$44,250

The anticipation increase in fund balance is due to the timing of projects for the municipal street fund.

Capital Improvements Fund (401)

Fund Balance Reduction of \$393,875

The anticipated decrease in fund balance is intentional. The nature of this fund is to use available fund balance on capital improvements until the fund is spent.

Airport Improvements Fund (481)

Fund Balance Addition of \$106,000

The anticipated increase in fund balance is intentional. Fuel sales are contributing to the growth of this fund. The operating expenditures for airport are paid for in the General Fund.



Significant Changes in Fund Balance

Public Services Inventory Fund (633)

Fund Balance Reduction of \$151,619

The anticipated decrease in fund balance relates to the purchase of inventory. While this is budgeted (showing a reduction in fund balance), any purchased inventory is capitalized at year end resulting in no use of fund balance.

Revolving Mobile Equipment Fund (640)

Fund Balance Increase of \$83,578

The nature of this fund is to accumulate money for use for future equipment purchases.

Fire Vehicle and Equipment Fund (663)

Fund Balance Increase of \$99,071

The nature of this fund is to accumulate money for use for future Fire Department equipment purchases.

Unemployment Insurance Fund (677)

Fund Balance Reduction of \$14,900

This fund has a substantial fund balance as expenditures have been lower than receipts for a number of years. Intentionally, we will use a small amount of that balance to cover unemployment costs of the 2023 fiscal year.



General Fund Revenues

		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 2021-22	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
101-000.000-402.000	CURRENT TAXES	1,460,883	1,540,506	1,599,976	1,620,853	1,604,994	1,631,585	1,769,000	8.42%
101-000.000-402.050	CURRENT TAXES - STREET MAINT.	310,755	308,166	300,634	324,169	0	0	0	-
101-000.000-404.000	SPECIAL ACTS	44,919	56,078	20,369	37,852	37,180	34,600	39,856	15.19%
101-000.000-411.000	DELINQUENT TAXES	2,739	1,156	2,567	9,662	983	2,000	2,000	0.00%
101-000.000-434.000	TRAILER FEES	435	2,544	2,496	2,400	0	2,480	2,400	-3.23%
101-000.000-445.000	DEL. TAXES-PENALTIES AND INT.	23,106	25,505	27,924	32,768	16,511	20,000	25,000	25.00%
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	59,722	62,766	66,625	69,185	68,813	70,674	74,000	4.71%
101-000.000-451.000	SPECIAL ASSESSMENTS	21,318	18,559	20,743	11,478	8,751	6,034	10,000	65.73%
101-000.000-476.000	PERMITS	16,450	15,065	18,726	15,119	14,220	18,000	18,000	0.00%
101-000.000-477.000	C.A.T.V. FRANCHISE FEES	82,182	82,708	78,273	75,622	36,561	80,000	75,000	-6.25%
101-000.000-480.000	DOG LICENSES	18	17	12	5	18	0	0	-
101-000.000-490.000	LICENSE FEES	6,696	6,691	6,438	6,723	6,897	6,700	6,700	0.00%
101-000.000-505.000	FEDERAL GRANT - PUBLIC SAFETY	721	0	0	2,861	0	0	0	-
101-000.000-528.000	FEDERAL GRANTS - CARES ACT	0	0	0	248,051	0	0	0	-
101-000.000-529.000	FEDERAL GRANTS	0	0	0	0	28,441	0	0	-
101-000.000-558.000	ACT 302 POLICE TRAINING FUNDS	2,245	2,144	2,025	1,338	833	0	0	-
101-000.000-569.000	STATE GRANT	0	0	4,427	951	0	0	0	-
101-000.000-569.372	STATE GRANT-MSHDA GRANT-CODE ENFORCEMENT	0	0	0	0	14,825	15,000	0	-100.00%
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARING	172,673	80,141	166,964	209,335	91,836	150,000	150,000	0.00%
101-000.000-574.000	STATE REVENUE SHARING	881,357	914,714	941,982	943,695	743,846	949,672	1,000,000	5.30%
101-000.000-602.000	INTERMENT FEES	16,809	15,816	13,577	20,480	15,277	18,000	18,000	0.00%
101-000.000-602.001	INTERMENT FEES-ST ANTHONYS	2,200	2,170	1,400	4,050	3,350	3,000	3,000	0.00%
101-000.000-629.000	COPIES / DUPLICATING	360	0	150	566	150	300	300	0.00%
101-000.000-633.000	ABATEMENT FEES	600	1,200	600	300	900	600	600	0.00%
101-000.000-658.000	ORDINANCE FINES	3,454	1,481	826	847	493	1,500	1,000	-33.33%
101-000.000-658.001	PARKING FINES	1,070	1,160	240	470	970	500	0	-100.00%
101-000.000-665.000	INTEREST	16,069	20,330	27,921	13,945	12,446	20,000	20,000	0.00%
101-000.000-667.000	RENTS	16,000	15,632	15,632	22,632	23,604	22,632	24,000	6.04%
101-000.000-667.200	LEASE AGREEMENT - AT&T	3,600	14,300	15,600	14,300	11,700	15,600	15,600	0.00%
101-000.000-667.517	RENTS - TRANSFER FACILITY	37,200	38,600	48,000	48,000	16,328	48,000	48,000	0.00%
101-000.000-668.528	ROYALTIES-TRANSFER FACILITY	19,670	20,559	16,833	20,969	11,915	19,000	20,000	5.26%
101-000.000-669.000	CHANGE IN INVESTMENTS	0	2,218	2,981	(841)	(16,886)	0	0	-
101-000.000-673.000	SALE OF CITY PROPERTY	539	0	32	1,536	18,333	0	0	-



General Fund Revenues

		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 2021-22	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,069,081	1,069,882	1,078,649	1,141,170	900,457	1,095,706	1,100,000	0.39%
101-000.000-675.247	CONTRIBUTIONS & DONATION-TIFA	20,000	10,000	10,000	0	0	0	0	-
101-000.000-687.300	OTHER REFUNDS	159,908	158,091	168,094	199,547	132,691	177,246	200,000	12.84%
101-000.000-692.000	OTHER REVENUE	7,142	10,438	10,659	20,878	8,469	7,500	10,000	33.33%
101-000.000-692.106	OTHER REVENUE - NEW YEAR'S EVE EVENT	0	17,475	18,977	1,500	10,400	18,000	18,000	0.00%
101-000.000-692.174	OTHER REVENUE - ECONOMIC DEV	0	0	0	0	0	0	3,042	-
101-000.000-692.247	OTHER REVENUES - TIFA	0	0	0	0	0	0	3,000	-
101-000.000-692.301	OTHER REVENUES-POLICE DEPT	1,150	715	1,529	550	1,187	500	500	0.00%
101-000.000-692.336	OTHER REVENUES-LOCAL FIRE GRANT	2,350	1,000	3,412	2,000	0	1,500	0	-100.00%
101-000.000-692.470	OTHER REVENUE-TREES	0	0	100	0	0	0	0	-
101-000.000-699.151	TRANSFERS IN - CEMETERY CARE	15,600	15,500	0	20,000	0	20,000	20,000	0.00%
101-000.000-699.174	TRANSFERS IN - BPU	0	20,000	123,309	141,538	0	140,000	140,000	0.00%
101-000.000-699.202	TRANSFER IN - MAJOR STREETS	74,762	74,920	79,081	88,015	53,752	78,000	88,000	12.82%
101-000.000-699.203	TRANSFER IN - LOCAL STREETS	24,926	28,652	24,192	26,044	16,123	27,900	26,000	-6.81%
101-000.000-699.271	TRANSFER IN - LIBRARY	0	2,000	2,000	2,000	0	2,000	2,000	0.00%
101-000.000-699.481	TRANSFER IN - AIRPORT IMPROVEMENT	0	0	0	0	0	0	7,500	-
101-000.000-699.588	TRANSFERS IN - DIAL A RIDE	54,036	61,660	59,573	68,781	0	65,000	65,000	0.00%
101-000.000-699.699	TRANSFER IN - DPS LEAVE AND BENEFIT	0	0	0	20,606	0	0	0	-
TOTAL GENERAL FUND REVENUE		4,632,745	4,720,560	4,983,547	5,491,950	3,896,369	4,769,229	5,005,498	4.95%



City Council

Adam Stockford – Mayor

adamstockford@gmail.com

517-320-0543

Council Members

Greg Stuchell – Council Member Ward 1

Cindy Pratt – Council Member Ward 2

Bruce Sharp – Council Member Ward 3

Robert Socha – Council Member Ward 4

Tony Vear – Council Member Ward 1

Will Morrissey – Council Member Ward 2

Bill Zeiser – Council Member Ward 3

Ray Briner – Council Member Ward 4

Department Summary

The City of Hillsdale has a Council/Manager form of government; the manager is appointed by the elected City Council members. The City Council is elected by the voters of the City of Hillsdale to four year terms. The City is divided into four (4) wards, each with two (2) representatives. Elections are held every other year, on the even-numbered years (2018, 2020 etc.), with each ward having one (1) expiring term per election. Term limits prohibit more than two (2) consecutive four (4) year terms as a Councilperson or Mayor. The next election will be held November 8, 2022 when there will be the Mayor's and four (4) Councilpersons' terms expiring, one from each ward.

Department Goals

- Street repair and reconstruction/maintenance
- Council Chamber's sound system
- Mitchell Research Center
- School Resource Officer
- Economic Development – Industrial Park land sales

Budget Summary

1. Personnel expenses consist of payments to Council based on meetings and committee meetings attended, as authorized by the Officers Compensation Commission.
2. Operating expenses include Council training, membership dues in the Michigan Municipal League, auditing and legal services, technology and repair services for computer equipment and engineering reviews of site plans.



CITY COUNCIL - 101		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF Change
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
101-101.000-702.000	WAGES	18,895	15,849	17,066	19,072	13,397	18,500	15,597	-15.69%
101-101.000-717.000	WORKERS' COMPENSATION	30	87	66	44	44	75	70	-6.67%
101-101.000-720.000	EMPLOYER'S FICA	1,445	1,212	1,305	1,459	1,025	1,415	1,193	-15.69%
101-101.000-726.000	SUPPLIES	132	9	96	10	0	200	200	0.00%
101-101.000-801.000	CONTRACTUAL SERVICES	80	900	0	0	900	100	100	0.00%
101-101.000-810.000	DUES AND SUBSCRIPTIONS	4,577	5,045	5,166	0	455	5,250	5,250	0.00%
101-101.000-955.200	MISC. - COMMUNICATIONS	2,540	0	900	900	0	1,000	1,000	0.00%
101-101.000-956.000	TRAINING & SEMINARS	630	100	0	0	0	250	250	0.00%
TOTAL CITY COUNCIL APPROPRIATIONS		28,330	23,202	24,599	21,485	15,821	26,790	23,660	-11.68%



City Manager

David Mackie

dmackie@cityofhillsdale.org

517-437-6444

Department Summary

The City Manager is the Chief Administrative Office (CAO) and reports to the Hillsdale City Council and Board of Public Utilities (BPU). The position of City Manager carries a broad range of responsibilities which include appointment and supervision of department heads; coordination of all city and utility departments; and the preparation and maintenance of the annual budget. The City Manager's position was combined with the BPU Director's position in October 2021 to reduce expenses in the General Fund.

Department Goals

- Provide and maintain effective and efficient City government.
- Improve quality of life for the City's residents.
- Continue to integrate the City and BPU into one cohesive government entity.
- Maintain a staff review/development process.
- Oversee annual strategic planning process.
- Foster transparency and effective public communication.

Budget Summary

1. City Manager's budget covers 40% of the combined position expenses
2. Savings to the General Fund is approximately \$75,000 per year
3. The City Manager has an office on the third floor of City Hall and a shared office with the Finance Director at the BPU.
4. Departmental expenses include supplies, training, seminars, and professional subscriptions.
5. Contractual services for the City Hall office are: copier repair.
6. No capital outlay expenditures are planned for this fiscal year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
CITY MANAGER - 172									
101-172.000-702.000	WAGES	159,597	117,985	108,552	102,100	64,140	107,457	67,519	-37.17%
101-172.000-703.000	OVERTIME	0	138	0	0	0	0	0	-
101-172.000-704.000	SICK TIME PAY	1,500	718	0	0	0	3,666	0	-100.00%
101-172.000-705.000	VACATION TIME PAY	5,993	792	0	10,483	3,247	6,877	0	-100.00%
101-172.000-706.000	PERSONAL TIME PAY	1,868	1,375	1,601	2,184	454	1,389	0	-100.00%
101-172.000-707.000	LONGEVITY PAY	1,340	240	240	240	0	240	0	-100.00%
101-172.000-710.000	HOLIDAY AND OTHER PAY	14,739	18,552	16,938	16,176	3,125	8,502	0	-100.00%
101-172.000-715.000	HEALTH AND LIFE INSURANCE	10,471	8,285	6,860	7,554	4,862	6,600	3,048	-53.82%
101-172.000-716.000	RETIREMENT	25,625	17,549	10,656	30,957	24,571	32,750	28,389	-13.32%
101-172.000-717.000	WORKERS' COMPENSATION	524	371	164	205	170	275	200	-27.27%
101-172.000-718.000	UNEMPLOYMENT INSURANCE	50	0	100	0	0	0	0	-
101-172.000-720.000	EMPLOYER'S FICA	14,005	7,470	6,618	8,658	4,405	10,841	5,165	-52.36%
101-172.000-721.000	DISABILITY INSURANCE	791	466	910	462	346	670	475	-29.10%
101-172.000-726.000	SUPPLIES	1,278	563	858	591	107	1,000	1,000	0.00%
101-172.000-801.000	CONTRACTUAL SERVICES	1,702	286	0	110	0	500	500	0.00%
101-172.000-810.000	DUES AND SUBSCRIPTIONS	510	135	140	450	770	1,000	1,000	0.00%
101-172.000-860.000	TRANSPORTATION AND MILEAGE	1,047	0	0	0	0	500	500	0.00%
101-172.000-956.000	TRAINING & SEMINARS	3,320	2,240	1,685	620	573	2,500	2,500	0.00%
101-172.000-956.200	LODGING AND MEALS	1,122	1,635	556	0	0	1,500	1,500	0.00%
TOTAL CITY MANAGER APPROPRIATIONS		245,480	178,800	155,878	180,789	106,770	186,267	111,796	-39.98%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
ADMINISTRATIVE SERVICES - 175		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-175.000-702.000	WAGES	0	0	46,173	54,749	34,129	73,366	55,426	-24.45%
101-175.000-703.000	OVERTIME PAY	0	0	131	345	0	400	0	-100.00%
101-175.000-704.000	SICK TIME PAY	0	0	0	0	0	673	0	-100.00%
101-175.000-705.000	VACATION TIME PAY	0	0	1,308	2,189	0	6,206	0	-100.00%
101-175.000-706.000	PERSONAL TIME	0	0	0	0	0	253	0	-100.00%
101-175.000-710.000	HOLIDAY AND OTHER PAY	0	(1,218)	1,167	310	175	4,139	0	-100.00%
101-175.000-715.000	HEALTH AND LIFE INSURANCE	0	0	0	32	0	1,674	11,796	604.66%
101-175.000-716.000	RETIREMENT	0	549	3,729	1,827	897	14,915	13,593	-8.86%
101-175.000-717.000	WORKERS' COMPENSATION	0	0	0	0	159	250	200	-20.00%
101-175.000-720.000	EMPLOYER'S FICA	0	0	3,508	2,464	2,401	6,735	4,240	-37.05%
101-175.000-721.000	DISABILITY INSURANCE	0	0	0	77	0	472	0	-100.00%
101-175.000-726.000	SUPPLIES	19	0	505	732	1,633	500	1,500	200.00%
101-175.000-726.007	SUPPLIES-COVID-19	0	0	0	1,092	127	0	500	-
101-175.000-801.000	CONTRACTUAL SERVICES	25,091	27,066	23,340	19,765	21,276	31,000	25,000	-19.35%
101-175.000-802.000	TECHNICAL SERVICES	0	0	0	0	1,048	0	44,995	-
101-175.000-806.000	LEGAL SERVICES	43,795	62,211	17,559	24,676	38,207	17,000	35,000	105.88%
101-175.000-806.002	LEGAL SERVICES - TAX CASES	4,186	150	24,407	6,250	0	0	0	-
101-175.000-807.000	ENGINEERING SERVICES - CONTRACT	1,106	1,233	894	0	0	0	0	-
101-175.000-808.000	AUDITING SERVICES	16,709	16,065	16,510	16,700	28,160	25,000	25,000	0.00%
101-175.000-810.000	DUES AND SUBSCRIPTIONS	210	585	210	663	435	1,200	1,200	0.00%
101-175.000-818.000	INSURANCE	58,444	55,318	59,436	64,196	70,270	72,500	72,500	0.00%
101-175.000-955.025	MISC, - HOLIDAY RECEPTION	366	408	422	0	499	500	500	0.00%
101-175.000-955.101	MISC.-DOMESTIC HARMONY	5,000	6,000	6,000	6,000	0	6,000	6,000	0.00%
101-175.000-955.106	MISC.-NEW YEAR'S EVE EVENT	0	14,725	17,582	0	12,188	18,000	13,000	-27.78%
101-175.000-956.000	TRAINING AND SEMINARS	1,057	1,218	1,377	0	250	0	1,000	-
101-175.000-956.200	LODGING AND MEALS	0	0	0	0	0	500	500	0.00%
101-175.000-960.000	BANK FEES	0	0	0	0	302	0	250	-
101-175.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	30,000	-
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		155,982	184,310	224,257	202,067	212,156	281,283	342,200	21.66%



Finance

Karen Lancaster – Interim Finance Director

finance@cityofhillsdale.org

517-437-6446

Department Summary

The Finance Department is responsible for maintaining a system of accounts which shall conform to the uniform system established by the State and is consistent with generally accepted accounting principles. The department is responsible for the collection of all monies, other than property taxes, received by the City, for maintaining the financial records of the City and the Board of Public Utilities, including records of property owned by and belonging to the City, for issuance of purchase orders for goods and services requisitioned by the various administrative departments and for providing assistance to the City Clerk and City Treasurer in carrying out the duties and functions of their respective offices. It is the Finance Department's responsibility to maintain the finances of both the Board of Public Utilities and the City. The two major functions of the department are to facilitate the audits and assist the City Manager and Director of Public Utilities in the preparation of the annual budget. In addition, this department prepares and files all necessary intergovernmental reports; assists other departments with cost analysis, purchasing and capital improvement planning; and performs analysis of various financial and non-financial issues as requested by the City Manager, Board of Public Utilities and the City Council.

Department Goals

- Provide useful and timely financial information to City and BPU staff, various City Boards, BPU Board and Commissions, as well as city residents in an appropriate format, maximizing the usefulness of the data.
- To provide safety, liquidity and yield in all investments.
- Review daily, weekly and monthly processes for efficiencies and cost savings.

Department Objectives

- Implement GASB 87, *Accounting for Leases*.
- Review financial system software to ensure efficient and effective use.
- Continue implementation of the adopted grant policy, moderating and reporting American Rescue Plan funding per federal grant guidelines.

Budget Summary

1. Personnel consist of one (1) full-time employee and one (1) contracted Finance Director.
2. Operating expenses include general office supplies, training and dues for Michigan Government Finance Officers Association (MGFOA), the national Government Finance Officers Association (GFOA) and the Michigan Municipal Treasurer's Association (MMTA).
3. Contractual services consists of accounting software support.
4. No capital purchases are planned for the fiscal year.



FINANCE - 191		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-191.000-702.000	WAGES	39,065	54,755	117,348	154,828	46,845	123,020	60,770	-50.60%
101-191.000-703.000	OVERTIME PAY	541	2,735	2,567	0	78	0	0	-
101-191.000-704.000	SICK TIME PAY	918	1,333	3,385	10,785	2,783	4,329	0	-100.00%
101-191.000-705.000	VACATION TIME PAY	4,188	5,000	5,852	19,184	6,785	6,040	0	-100.00%
101-191.000-706.000	PERSONAL TIME PAY	424	906	1,168	1,871	1,000	1,623	0	-100.00%
101-191.000-707.000	LONGEVITY PAY	1,100	550	1,100	1,100	0	0	0	-
101-191.000-710.000	HOLIDAY AND OTHER PAY	1,660	2,528	5,907	5,661	2,871	5,682	0	-100.00%
101-191.000-715.000	HEALTH AND LIFE INSURANCE	15,613	14,685	32,952	43,393	14,321	42,500	20,509	-51.74%
101-191.000-716.000	RETIREMENT	7,200	3,360	10,775	13,373	4,193	9,850	4,254	-56.81%
101-191.000-717.000	WORKERS' COMPENSATION	225	109	220	249	209	350	210	-40.00%
101-191.000-718.000	UNEMPLOYMENT INSURANCE	25	0	200	782	0	1,000	0	-100.00%
101-191.000-720.000	EMPLOYER'S FICA	3,419	4,814	9,386	13,683	4,123	10,763	4,649	-56.81%
101-191.000-721.000	DISABILITY INSURANCE	404	301	582	791	272	830	340	-59.04%
101-191.000-724.000	PAYROLL ALLOCATION	0	0	0	0	(36,097)	0	0	-
101-191.000-726.000	SUPPLIES	254	985	702	415	123	600	0	-100.00%
101-191.000-801.000	CONTRACTUAL SERVICES	4,808	1,953	2,367	3,353	33,014	1,500	69,000	4500.00%
101-191.000-810.000	DUES AND SUBSCRIPTIONS	545	340	0	432	120	500	0	-100.00%
101-191.000-860.000	TRANSPORTATION AND MILEAGE	120	222	606	0	0	100	0	-100.00%
101-191.000-956.000	TRAINING & SEMINARS	592	123	840	591	0	1,500	0	-100.00%
101-191.000-956.200	LODGING AND MEALS	0	0	483	0	0	500	0	-100.00%
101-191.000-960.000	BANK FEES	0	0	0	0	775	0	0	-
TOTAL FINANCE APPROPRIATIONS		81,101	94,699	196,440	270,492	81,415	210,687	159,732	-24.19%



City Clerk

Katy Price – City Clerk

kprice@cityofhillsdale.org

517-437-6441

Department Summary

The City Clerk's office duties include maintaining the official City records, administering elections, administering the City's account receivables and creating the daily bank deposits. Updating and monitoring the City Clerk webpage, as well as adding City notices and City news items to the City website. The office also monitors the City's social media pages and provides general information to the public. The City Clerk is the official custodian of the City seal and other papers, documents or records pertaining to the City.

Department Goals

- Verification that all records maintained match all retention requirements, the records are stored in an appropriate fashion and can be retrieved in an efficient manner.
- Maintain electronic files and work towards getting previous hard files switched over to become electronic files, as appropriate.
- Continue to improve the audio/visual delivery of Council meeting.
- Administer all municipal elections and maintain an accurate voter file database utilizing the Qualified Voter File (QVF).
- Complete the three (3) year MAMC Institute program and receive certification.
- Hire a part time deputy clerk to assist the City Clerk in the office with elections, customers, records management, cash receipting, mailing, permits, etc.

Department Objectives

- Continue the program to electronically scan and catalogue all City Council minutes.
- Provide updated information for the City Ordinance code books and the electronic code book on the City's website, as necessary.
- Maintain a friendly, courteous manner toward the public on the phone and as a first point of contact for visitors to City Hall. Greet visitors and direct them to the appropriate offices and personnel.
- Continue to improve delivery of the election process. Maintain on-going training to the City's poll workers. Become more proficient using the new election equipment.

Budget Summary

1. Personnel consist of one (1) full-time Clerk
2. Operating expenses are supplies, training, publishing and general maintenance.
3. Contractual services are for copier expenses, banking fees, website assistance, code book maintenance, election coding and supplies and monthly on-site record shredding services.
4. No capital outlay expenditures are planned for this budget year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
CITY CLERK - 215		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-215.000-702.000	WAGES	60,702	50,162	39,843	39,916	30,390	42,097	50,432	19.80%
101-215.000-703.000	OVERTIME PAY	51	691	90	0	0	0	0	-
101-215.000-704.000	SICK TIME PAY	2,031	1,221	1,434	1,978	918	1,507	0	-100.00%
101-215.000-705.000	VACATION TIME PAY	4,488	5,149	3,765	3,139	895	2,825	0	-100.00%
101-215.000-706.000	PERSONAL TIME PAY	896	217	538	1,108	0	565	0	-100.00%
101-215.000-707.000	LONGEVITY PAY	420	300	600	600	600	600	600	0.00%
101-215.000-710.000	HOLIDAY AND OTHER PAY	3,110	2,012	2,517	2,407	2,060	1,978	500	-74.72%
101-215.000-715.000	HEALTH AND LIFE INSURANCE	14,923	11,700	18,270	20,056	12,748	21,452	20,509	-4.40%
101-215.000-716.000	RETIREMENT	5,922	5,007	4,082	6,213	4,915	7,400	6,749	-8.80%
101-215.000-717.000	WORKERS' COMPENSATION	76	190	58	91	75	140	100	-28.57%
101-215.000-718.000	UNEMPLOYMENT INSURANCE	38	0	100	0	0	0	0	-
101-215.000-720.000	EMPLOYER'S FICA	5,075	4,172	3,252	3,266	2,365	3,746	3,858	2.99%
101-215.000-721.000	DISABILITY INSURANCE	378	253	193	198	149	280	200	-28.57%
101-215.000-726.000	SUPPLIES	4,526	3,146	1,465	2,425	2,046	3,000	3,000	0.00%
101-215.000-734.000	POSTAGE	2,846	3,884	2,828	2,797	1,058	3,000	3,000	0.00%
101-215.000-801.000	CONTRACTUAL SERVICES	6,801	10,663	10,945	9,785	7,550	8,450	8,400	-0.59%
101-215.000-810.000	DUES AND SUBSCRIPTIONS	240	0	20	0	0	500	500	0.00%
101-215.000-860.000	TRANSPORTATION AND MILEAGE	161	126	0	0	0	250	250	0.00%
101-215.000-905.000	PUBLISHING / NOTICES	2,058	2,590	1,670	1,220	549	2,500	2,500	0.00%
101-215.000-956.000	TRAINING AND SEMINARS	935	7	0	0	0	1,000	1,000	0.00%
101-215.000-956.200	LODGING AND MEALS	1,909	8	0	442	0	800	800	0.00%
TOTAL CITY CLERK APPROPRIATIONS		117,586	101,498	91,671	95,643	66,316	102,090	102,398	0.30%



ELECTIONS - 262		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-262.000-702.000	WAGES	1,951	7,028	5,224	9,423	0	6,400	8,900	39.06%
101-262.000-710.000	HOLIDAY AND OTHER PAY	2	3	7	6	0	0	0	-
101-262.000-716.000	RETIREMENT	0	15	42	38	0	0	0	-
101-262.000-720.000	EMPLOYER'S FICA	32	103	83	89	0	0	0	-
101-262.000-726.000	SUPPLIES	2,680	913	661	5,696	959	3,000	3,000	0.00%
101-262.000-801.000	CONTRACTUAL SERVICES	1,838	11,653	1,223	5,496	216	3,000	5,480	82.67%
101-262.000-905.000	PUBLISHING / NOTICES	0	0	79	0	0	100	100	0.00%
101-262.000-956.200	LODGING AND MEALS	318	486	618	302	0	650	650	0.00%
TOTAL ELECTIONS APPROPRIATIONS		6,820	20,201	7,936	21,048	1,175	13,150	18,130	37.87%



Treasurer

Peter Merritt – City Treasurer

treasurer@cityofhilldale.org

517-437-6454

Department Summary

The Treasurer's Office is responsible for collecting and disbursing funds collected through property taxes for the City of Hillsdale. Taxes are collected two (2) times a year for the City, the Hillsdale Community Library, Hillsdale Community Schools, Hillsdale County Intermediate School District and the State of Michigan. Reports are filed with the State of Michigan at the end of each tax season for all tax abatements issued to businesses in the City of Hillsdale.

Department Goals

- Get the Delinquent Personal Property System cleaned up by the end of the fiscal year.
- Document all Treasury processes in the Treasurer's Journal by the end of the fiscal year.
- Set up a Treasury Annual Time Line.
- Provide an annual report for Delinquent Personal Property and identify the entities that need to be written off by the end of the fiscal year.
- Set up an annual series of charts that reflect Taxes Collected by each Taxing Entity, the breakdown of the Taxes Collected for the City of Hillsdale by Millage and a chart reflecting Taxes Billed and Taxes Paid.
- Get delinquent personal property taxes up-to-date.
- Develop written policies and procedures for tax collections.
- Develop written policies and procedures for cash handling.

Budget Summary

1. Personnel consist of one (1) part-time, appointed Treasurer.
2. Operating expenses are supplies, postage, training, publishing, dues and subscriptions, printing and tax refunds and rebates (425 Area and PILOT disbursements to other jurisdictions).
3. Contractual services are for tax software support.
4. No capital items are planned for the year.



CITY TREASURER - 253		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-253.000-702.000	WAGES	15,910	18,510	19,434	20,244	14,667	19,604	20,192	3.00%
101-253.000-715.000	HEALTH AND LIFE INSURANCE	0	0	0	0	0	0	0	-
101-253.000-716.000	RETIREMENT	12	276	504	924	1,134	1,530	1,932	26.27%
101-253.000-717.000	WORKERS' COMPENSATION	55	54	24	35	29	50	35	-30.00%
101-253.000-720.000	EMPLOYER'S FICA	1,217	1,416	1,487	1,549	1,122	1,499	1,545	3.07%
101-253.000-721.000	DISABILITY INSURANCE	0	0	0	0	0	0	0	-
101-253.000-726.000	SUPPLIES	753	343	582	527	513	625	625	0.00%
101-253.000-734.000	POSTAGE	2,329	1,083	3,147	2,511	1,245	3,000	3,000	0.00%
101-253.000-801.000	CONTRACTUAL SERVICES	3,069	2,968	2,925	3,740	2,010	4,000	4,000	0.00%
101-253.000-810.000	DUES AND SUBSCRIPTIONS	140	0	150	538	150	0	0	-
101-253.000-860.000	TRANSPORTATION AND MILEAGE	81	170	106	0	0	0	0	-
101-253.000-964.000	REFUNDS AND REBATES	97,197	118,013	124,590	140,991	33,784	134,000	134,000	0.00%
TOTAL CITY TREASURER APPROPRIATIONS		120,762	142,831	152,948	171,059	54,655	164,308	165,329	0.62%



Assessing, Code Enforcement & Planning

Kimberly Thomas, Michigan Advanced Assessing Officer (MAAO) – City Assessor

Assessor@cityofhillsdale.org

codeenforcement@cityofhillsdale.org

517 437-6440

Department Summary

The Assessing Department's primary responsibility is to review and update the annual assessment roll for changes or corrections to property classification (determined by current use), description (land divisions and combinations), physical characteristics of the land and improvements, true cash value, transfers of ownership, and exemption status. Assisted by staff Appraiser Olivia Jones, Michigan Certified Assessing Officer (MCAO), the Assessor is required to certify the assessment roll by the first Monday in March, at which time it is turned over to the Board of Review to hear taxpayer appeals. The assessor also represents the City in appeals filed with the Michigan Tax Tribunal.

Planning, Zoning and Code Enforcement Administrator Alan Beeker, MSU Certified Zoning Administrator, is primarily charged with enforcement and administration of the City's property maintenance and zoning codes. Alan works with the Fire Department, Police Department, County Building Inspection Department, IPMC Board of Appeals, Planning Commission and Zoning Board of Appeals to ensure that these codes are developed and enforced fairly and in keeping with the objectives for which the codes were adopted. Our office is also responsible for issuance of Use and Occupancy, Sign, Fence, and Zoning Compliance Permits. Alan also provides assistance to the City's Tax Increment Finance Authority (TIFA).

Department Goals

- Physically inspect 20% of properties annually for assessment review and data verification.
- Continue to implement CAMA data standards and take other steps as needed to meet or maintain compliance with standards set by the State Tax Commission Audit of Minimum Assessing Requirements and Michigan's Property Assessing Reform Act, P.A. 660 of 2018.
- Complete steps to renew RRC Certification by 12/31/2022.
- Work with the Planning Commission to review and develop Form-based Zoning code, intended to create uniform streetscapes and improve walkability; present to Council for review by 12/31/2022.

Department Objectives

- Accurately identify and equitably assess properties in compliance with Michigan statute.
- Work with boards and commissions to improve City Codes to better meet stated City objectives.
- Better the quality of life for residents and visitors through effective code enforcement.



Assessing, Code Enforcement & Planning

Budget Summary

1. Personnel Services cover wages and benefits for three (3) full time employees.
2. Operating expenses are for supplies, postage, transportation, training, and publishing of notices.
3. Contractual services include software maintenance agreements, parcel mapping, appraisals for Tax Tribunal appeals, office equipment leases, and repair and maintenance of blighted properties (reimbursed through tax liens).



ASSESSING - 257		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-257.000-702.000	WAGES	77,978	77,595	88,182	101,591	80,021	103,511	120,424	16.34%
101-257.000-703.000	OVERTIME PAY	181	120	319	313	138	122	0	-100.00%
101-257.000-704.000	SICK TIME PAY	1,403	2,353	2,699	2,960	1,762	4,338	500	-88.47%
101-257.000-705.000	VACATION TIME PAY	2,012	4,130	3,818	4,868	3,637	5,357	0	-100.00%
101-257.000-706.000	PERSONAL TIME PAY	986	1,809	350	1,782	1,308	1,349	860	-36.25%
101-257.000-707.000	LONGEVITY PAY	780	780	480	480	480	480	480	0.00%
101-257.000-710.000	HOLIDAY AND OTHER PAY	5,196	5,301	9,238	6,613	5,631	4,722	0	-100.00%
101-257.000-715.000	HEALTH AND LIFE INSURANCE	7,974	8,959	3,351	7,122	4,458	22,641	6,784	-70.04%
101-257.000-716.000	RETIREMENT	7,440	7,902	8,387	10,534	11,341	10,250	13,824	34.87%
101-257.000-717.000	WORKERS' COMPENSATION	378	584	386	237	219	350	220	-37.14%
101-257.000-718.000	UNEMPLOYMENT INSURANCE	38	0	200	0	0	0	0	-
101-257.000-720.000	EMPLOYER'S FICA	6,645	6,952	7,915	8,811	6,964	9,171	9,212	0.45%
101-257.000-721.000	DISABILITY INSURANCE	456	448	532	378	425	688	600	-12.79%
101-257.000-726.000	SUPPLIES	2,205	1,058	626	922	252	1,000	1,000	0.00%
101-257.000-734.000	POSTAGE	1,933	1,129	1,506	1,150	1,811	1,500	2,000	33.33%
101-257.000-801.000	CONTRACTUAL SERVICES	7,187	7,119	10,236	8,341	6,098	12,250	12,250	0.00%
101-257.000-806.002	LEGAL SERVICES - TAX CASES	0	0	0	864	0	30,000	30,000	0.00%
101-257.000-810.000	DUES AND SUBSCRIPTIONS	565	490	515	475	654	1,060	1,060	0.00%
101-257.000-860.000	TRANSPORTATION AND MILEAGE	364	333	446	12	14	500	500	0.00%
101-257.000-905.000	PUBLISHING / NOTICES	469	119	585	460	450	500	500	0.00%
101-257.000-930.000	REPAIRS & MAINTENANCE	0	6	0	61	0	0	0	-
101-257.000-956.000	TRAINING AND SEMINARS	430	713	1,510	669	447	1,500	1,500	0.00%
101-257.000-956.200	LODGING AND MEALS	486	1,129	98	418	0	1,250	1,250	0.00%
TOTAL ASSESSING APPROPRIATIONS		125,106	129,029	141,378	159,060	126,110	212,539	202,964	-4.51%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
Planning - 701									
101-701.000-702.000	WAGES	58,073	52,076	43,492	46,391	34,229	45,750	53,881	17.77%
101-701.000-703.000	OVERTIME PAY	248	15	0	0	0	0	0	-
101-701.000-704.000	SICK TIME PAY	1,247	1,276	191	246	949	2,817	700	-75.15%
101-701.000-705.000	VACATION TIME PAY	2,857	2,955	1,340	2,666	3,747	2,615	0	-100.00%
101-701.000-706.000	PERSONAL TIME PAY	758	910	503	838	226	603	226	-62.52%
101-701.000-707.000	LONGEVITY PAY	720	480	480	480	480	480	480	0.00%
101-701.000-710.000	HOLIDAY AND OTHER PAY	4,074	4,019	2,394	2,634	2,396	2,112	500	-76.33%
101-701.000-715.000	HEALTH AND LIFE INSURANCE	17,046	17,606	18,350	20,100	12,748	20,170	20,509	1.68%
101-701.000-716.000	RETIREMENT	4,936	5,203	4,091	5,154	6,028	6,300	7,209	14.43%
101-701.000-717.000	WORKERS' COMPENSATION	468	265	262	173	167	275	170	-38.18%
101-701.000-718.000	UNEMPLOYMENT INSURANCE	38	0	100	0	0	0	0	-
101-701.000-720.000	EMPLOYER'S FICA	4,853	4,390	3,399	3,734	2,961	4,160	4,122	-0.91%
101-701.000-721.000	DISABILITY INSURANCE	276	304	310	279	173	307	280	-8.79%
101-701.000-726.000	SUPPLIES	399	342	540	111	269	500	500	0.00%
101-701.000-801.000	CONTRACTUAL SERVICES	663	855	1,499	698	962	2,200	2,200	0.00%
101-701.000-801.372	CONTRACTUAL SERVICES CODE ENFORCEMENT	0	0	0	0	69,289	70,000	60,000	-14.29%
101-701.000-810.000	DUES AND SUBSCRIPTIONS	2,422	2,487	2,242	2,487	2,335	2,560	2,560	0.00%
101-701.000-860.000	TRANSPORTATION AND MILEAGE	566	461	139	0	142	500	500	0.00%
101-701.000-905.000	PUBLISHING / NOTICES	1,301	1	211	612	357	500	500	0.00%
101-701.000-956.000	TRAINING & SEMINARS	675	703	790	0	0	870	870	0.00%
101-701.000-956.200	LODGING AND MEALS	757	950	962	0	0	1,000	1,000	0.00%
TOTAL PLANNING APPROPRIATIONS		102,376	95,299	81,294	86,603	137,460	163,719	156,207	-4.59%



Human Resources

Laura Sergent – Director

lsergent@cityofhillsdale.org

517-437-6443

Department Summary

The Human Resources Department is responsible for payroll, Federal and State tax reporting, workers' compensation, Federal and State unemployment reporting, Freedom of Information, hiring process, employee relations, and bargaining unit negotiations. Also, administrating three (3) retirement plans with the Municipal Employees (MERS) and two (2) with the International City Managers Association (ICMA), health insurance and other fringe benefits.

Department Goals

- Continue researching revenue saving alternatives for fringe benefits.
- Work on getting personnel documents in compliance with federal and state laws.
- Utilize more technology to make efficiencies.
- Develop a new hire orientation including training.

Department Objectives

- Update existing policies and create new ones.
- Insure compliance with Federal and State laws.
- Coordinate activities with other Department Directors and provide individual services for all employees.
- Work on position pay scales.

Budget Summary

1. Personnel consist of one (1) full-time Director.
2. Operating expenses are for office supplies and training.
3. Contractual services is for payroll software support.
4. No capital expenditures are planned for this budget year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
HUMAN RESOURCES - 270									
101-270.000-702.000	WAGES	0	29,828	71,524	58,277	44,130	57,710	69,010	19.58%
101-270.000-704.000	SICK TIME PAY	0	772	10,053	1,000	580	1,977	0	-100.00%
101-270.000-705.000	VACATION TIME PAY	0	2,832	15,036	1,817	3,737	1,236	0	-100.00%
101-270.000-706.000	PERSONAL TIME PAY	0	386	173	727	773	727	0	-100.00%
101-270.000-707.000	LONGEVITY PAY	0	550	1,100	0	0	0	0	-
101-270.000-710.000	HOLIDAY AND OTHER PAY	0	2,923	4,860	2,998	3,414	2,595	0	-100.00%
101-270.000-715.000	HEALTH AND LIFE INSURANCE	0	1,956	8,404	19,966	12,748	20,000	20,509	2.55%
101-270.000-716.000	RETIREMENT	0	3,078	7,440	4,909	3,742	4,420	5,331	20.61%
101-270.000-717.000	WORKERS' COMPENSATION	0	86	133	135	112	175	115	-34.29%
101-270.000-718.000	UNEMPLOYMENT INSURANCE	0	0	100	0	0	0	0	-
101-270.000-720.000	EMPLOYER'S FICA	0	2,656	7,643	4,396	3,450	4,916	5,279	7.38%
101-270.000-721.000	DISABILITY INSURANCE	0	159	0	346	260	365	365	0.00%
101-270.000-726.000	SUPPLIES	0	694	355	654	567	500	500	0.00%
101-270.000-801.000	CONTRACTUAL SERVICES	0	1,468	1,468	1,500	402	800	800	0.00%
101-270.000-860.000	TRANSPORTATION AND MILEAGE	0	0	0	0	0	500	500	0.00%
101-270.000-956.000	TRAINING & SEMINARS	0	0	0	0	590	500	500	0.00%
101-270.000-956.200	LODGING AND MEALS	0	0	0	0	744	0	0	-
TOTAL HUMAN RESOURCES APPROPRIATIONS		0	47,387	128,289	96,724	75,246	96,421	102,909	6.73%



Police

Scott A. Hephner – Chief

shephner@cityofhillsdale.org

517.437.6460

Department Summary

The Hillsdale City Police Department consists of a Chief, one (1) Lieutenant, three (3) Sergeants, one (1) Detective, eight (8) Patrol Officers, one (1) Administrative Assistant, one (1) Records Manager/Dispatcher, one (1) part time Police Officer and six (6) Reserve Officers

Department Accomplishment

The Hillsdale City Police Department sent two (2) officers to be trained and certified in Hostage Negotiations and Crisis Intervention, Phase I, II and III.

Department Goals

- Maintain Narcotics enforcement as a priority; this is a proactive measure to prevent violent crime.
- Maintain a presence inside our local schools and foster positive contacts with the students.
- Provide additional training to staff in areas of specialized response.
- Achieve a level of police accreditation.

Department Objectives

- Through enforcement, reduce the amount of violent criminal narcotic activity involving injury and death and provide an avenue for addiction assistance.
- To have a method of sustained contact with our communities youth to further our Community Oriented Policing strategy.
- To provide the best response to protect our community.

Budget Summary

1. Personnel services reflects fourteen (14) full time Police Officers, one (1) part time Police Officer and two (2) full time support staff.
2. Operating expenses include supplies, training/education, vehicle operation and uniforms.
3. Contractual services consist of: Network Access Fee for In-Car Mobile Data Terminals, Service Agreement/Lease Fax Machine, Software License Fees, Range Fees, M.D.T Fees and Program Use Fees, Policy update service with Daily Training Bulletins, Online Investigation System and Michigan Criminal Justice Information Network (MICJIN) access forensic advantage.
4. No capital outlay expenditures are planned for this fiscal year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
POLICE - 301		2017-18	2018-19	2019-20	2020-21	THRU	CURRENT	PROPOSED	Change
						3/31/2022	2021-22	2022-23	
101-301.000-702.000	WAGES	646,407	641,243	675,726	703,452	569,308	748,188	765,824	2.36%
101-301.000-703.000	OVERTIME PAY	50,726	52,536	44,036	55,250	39,534	50,000	50,000	0.00%
101-301.000-704.000	SICK TIME PAY	27,248	29,854	26,756	31,904	29,543	27,309	21,232	-22.25%
101-301.000-705.000	VACATION TIME PAY	51,428	50,359	46,716	55,355	42,652	64,841	63,904	-1.45%
101-301.000-706.000	PERSONAL TIME PAY	8,250	10,478	9,442	9,038	8,317	10,380	9,056	-12.76%
101-301.000-707.000	LONGEVITY PAY	11,400	12,765	11,380	10,650	11,700	11,050	9,050	-18.10%
101-301.000-710.000	HOLIDAY AND OTHER PAY	49,451	47,424	50,384	51,342	51,538	57,178	63,936	11.82%
101-301.000-710.001	OTHER - HAZARD PAY	0	0	0	17,000	0	0	0	-
101-301.000-715.000	HEALTH AND LIFE INSURANCE	186,804	194,314	194,809	206,284	139,824	200,000	207,641	3.82%
101-301.000-716.000	RETIREMENT	192,920	214,374	211,599	247,057	236,862	280,000	302,114	7.90%
101-301.000-717.000	WORKERS' COMPENSATION	13,597	12,956	9,540	8,953	9,050	10,580	10,580	0.00%
101-301.000-718.000	UNEMPLOYMENT INSURANCE	375	0	1,450	0	0	0	0	-
101-301.000-720.000	EMPLOYER'S FICA	13,844	14,451	15,450	16,557	13,212	17,437	18,096	3.78%
101-301.000-721.000	DISABILITY INSURANCE	3,639	3,539	3,697	3,899	3,266	5,000	5,000	0.00%
101-301.000-726.000	SUPPLIES	8,345	40,427	7,888	5,601	13,964	9,000	9,000	0.00%
101-301.000-730.000	POLICE VEH/EQUIP MAIN SUPPLIES	0	0	0	0	4	1,000	1,000	0.00%
101-301.000-740.301	FUEL AND LUBRICANTS POLICE	0	0	0	0	21,097	20,000	25,000	25.00%
101-301.000-742.000	CLOTHING / UNIFORMS	6,697	8,968	10,632	10,274	5,254	10,000	10,000	0.00%
101-301.000-801.000	CONTRACTUAL SERVICES	19,552	13,488	13,645	14,423	43,100	42,000	17,000	-59.52%
101-301.000-810.000	DUES AND SUBSCRIPTIONS	348	404	385	190	385	400	400	0.00%
101-301.000-818.301	INSURANCE - POLICE	13,213	12,944	14,230	14,316	19,332	25,000	21,000	-16.00%
101-301.000-850.000	TELEPHONE	0	0	0	0	0	0	1,980	-
101-301.000-860.000	TRANSPORTATION & MILEAGE	235	578	181	188	0	500	500	0.00%
101-301.000-900.000	PRINTING	821	393	561	908	135	1,000	1,000	0.00%
101-301.000-905.000	PUBLISHING / NOTICES	0	0	78	0	0	0	0	-
101-301.000-930.000	REPAIRS & MAINTENANCE	848	2,890	889	1,562	973	3,000	28,000	833.33%
101-301.000-940.000	EQUIPMENT RENTAL	72,477	65,302	62,188	66,151	0	0	0	-
101-301.000-955.221	MISC - PHYSICAL EXAMINATIONS	0	671	1,366	1,472	0	2,000	2,000	0.00%
101-301.000-955.222	MISC - SHOTS & TRAINING	148	0	0	0	0	200	200	0.00%
101-301.000-955.301	LOCAL GRANT PURCHASES	700	430	169	0	0	0	0	-
101-301.000-956.000	TRAINING & SEMINARS	1,524	1,683	450	613	2,065	4,200	4,200	0.00%
101-301.000-956.005	STATE TRAINING FUNDS	1,624	2,735	1,845	2,585	500	3,000	3,000	0.00%
101-301.000-956.200	LODGING AND MEALS	1,144	523	295	127	866	1,000	1,000	0.00%
101-301.000-970.000	CAPITAL OUTLAY	10,475	0	0	0	34,156	45,000	0	-100.00%
TOTAL POLICE APPROPRIATIONS		1,394,241	1,435,729	1,415,784	1,535,150	1,296,637	1,649,263	1,651,713	0.15%



Fire

Scott A. Hephner – Chief

shephner@cityofhillsdale.org

517-437-6460

Department Summary

The City Fire Department consists of a Chief, one (1) Deputy Chief, one (1) Lieutenant, two (2) Engineers and fourteen (14) part time (on-call) firefighters. The department is licensed as a medical first responder agency and staff is trained in ice rescue, hazardous materials operations, confined space rescue, vehicle extrications as well as up to date firefighting tactics.

Department Accomplishments

The Hillsdale City Fire Department obtained a trailer and equipment dedicated for rescue specific incidents. Participated in a successful regional grant in which we obtained twenty (20) Self-Contained Breathing Apparatus (SCBA).

Department Goals

- To acquire and maintain needed equipment.
- Continue to allow personnel to train to the medical level of EMT.
- Cross train with the Police Department.

Department Objectives

- To be able to ensure the safety of fire personnel and utilize equipment to life expectancy.
- To provide the community with a higher level of medical first response.
- To have a working strategy for responding to mass casualty events in a hazardous environment, along with initiating fire suppression tactics with available personnel.

Budget Summary

1. Personnel service reflects four (4) full time employees, one (1) shared Chief with Police Department and fourteen (14) part time on-call firefighters.
2. Operating expenses include supplies, vehicle repairs and maintenance, utilities, fuel, training, uniform replacement and medical exams including immunizations.
3. Contractual services consist of; software licensing, compressed breathing air testing and annual maintenance of the air purification system, Hurst rescue tools, annual pump testing, aerial and ground ladder testing, Department of Transportation Inspection/Preventative Maintenance, SCBA Harness System inspection and testing and bottles hydro tested. All of which are required by OSHA and NFPA.
4. No capital outlay expenditures are planned for this fiscal year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
FIRE - 336		2017-18	2018-19	2019-20	2020-21	THRU	CURRENT	PROPOSED	Change
						3/31/2022	2021-22	2022-23	
101-336.000-702.000	WAGES	133,369	165,036	168,781	215,078	160,999	218,866	229,039	4.65%
101-336.000-702.336	WAGES - PART-TIME FIREFIGHTER	33,193	36,087	43,265	33,180	29,598	30,000	35,000	16.67%
101-336.000-703.000	OVERTIME PAY	40,191	52,754	45,482	33,722	33,027	27,000	28,508	5.59%
101-336.000-704.000	SICK TIME PAY	2,069	4,387	2,203	4,245	5,095	3,762	3,452	-8.24%
101-336.000-705.000	VACATION TIME PAY	9,649	13,099	14,789	18,241	9,517	18,749	16,242	-13.37%
101-336.000-706.000	PERSONAL TIME PAY	2,445	5,044	4,406	4,943	4,779	5,884	6,006	2.07%
101-336.000-707.000	LONGEVITY PAY	2,200	2,200	2,200	2,750	1,100	2,750	1,650	-40.00%
101-336.000-710.000	HOLIDAY AND OTHER PAY	7,642	8,753	6,667	9,002	16,616	11,124	13,158	18.28%
101-336.000-710.001	HAZARD PAY	0	0	0	17,000	0	0	0	-
101-336.000-715.000	HEALTH AND LIFE INSURANCE	28,615	29,595	30,410	52,228	34,190	61,817	60,897	-1.49%
101-336.000-716.000	RETIREMENT	20,352	27,181	35,045	49,461	49,519	65,400	75,823	15.94%
101-336.000-717.000	WORKERS' COMPENSATION	8,748	5,951	4,397	4,604	4,762	5,650	5,650	0.00%
101-336.000-718.000	UNEMPLOYMENT INSURANCE	100	0	350	0	0	0	0	-
101-336.000-720.000	EMPLOYER'S FICA	5,734	6,502	6,627	7,627	5,215	6,424	6,918	7.69%
101-336.000-721.000	DISABILITY INSURANCE	497	737	718	1,018	869	1,489	1,489	0.00%
101-336.000-726.000	SUPPLIES	5,796	7,225	7,951	4,569	5,490	8,000	8,000	0.00%
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	630	511	907	1,242	1,183	1,000	1,000	0.00%
101-336.000-740.000	FUEL AND LUBRICANTS	4,708	5,353	3,907	4,296	5,535	5,000	7,500	50.00%
101-336.000-742.000	CLOTHING / UNIFORMS	2,707	454	716	2,717	1,886	3,000	3,000	0.00%
101-336.000-801.000	CONTRACTUAL SERVICES	4,936	3,691	2,718	6,163	5,972	9,800	9,000	-8.16%
101-336.000-810.000	DUES AND SUBSCRIPTIONS	200	0	0	200	375	300	375	25.00%
101-336.000-818.000	INSURANCE	8,616	10,295	12,478	12,162	5,973	13,000	13,000	0.00%
101-336.000-860.000	TRANSPORTATION AND MILEAGE	0	0	0	68	0	200	200	0.00%
101-336.000-920.000	UTILITIES	17,439	10,431	10,507	10,592	8,636	10,500	10,500	0.00%
101-336.000-930.000	REPAIRS & MAINTENANCE	6,596	7,907	2,022	9,329	18,301	10,000	10,000	0.00%
101-336.000-955.221	MISC - PHYSICAL EXAMINATIONS	176	53	35	279	309	400	400	0.00%
101-336.000-955.222	MISC - SHOTS & TRAINING	691	395	0	0	0	500	800	60.00%
101-336.000-955.336	LOCAL GRANT PURCHASES	19,930	1,750	1,912	3,340	160	1,500	0	-100.00%
101-336.000-956.000	TRAINING & SEMINARS	1,220	956	554	295	400	2,500	2,500	0.00%
101-336.000-956.200	LODGING AND MEALS	0	0	0	0	0	300	300	0.00%
101-336.000-993.000	INTEREST EXPENSE	12,244	11,135	9,995	8,823	3,962	7,700	6,600	-14.29%
TOTAL FIRE APPROPRIATIONS		380,690	417,482	419,041	517,173	413,467	532,615	557,007	4.58%



Economic Development

econdev@cityofhillsdale.org

517-437-6426

Department Summary

The Office of Economic Development is staffed by Kelly LoPresto, Alan Beeker, and David Mackie. This office provides support to the City's Economic Development Corporation (EDC), Tax Increment Finance Authority (TIFA), the Office of Planning and Zoning, City Council and all City departments as needed for economic development.

Department Goals

- Promote retention, growth, and attraction of all types of businesses – retail, commercial, industrial, technology and tourism related industries.
- Promote development of Three Meadows Subdivision.
- Promote revitalization and occupancy of buildings in downtown Hillsdale.
- Assist in the development of the following site: 23/25 North Broad Street.
- Promote Fiber Options and seek ways to expand fiber throughout the City.

Department Objectives

- Partner with local economic development entities, local businesses and other community organizations to achieve economic development.
- Seek out and administer grants, investment financing and other funding opportunities that support economic development activities.
- Work with realtors to market the vacant land in Three Meadows Subdivision.
- Encourage development and seek out developers for vacant land at Three Meadows.
- Assist building owners to rehabilitate historical and blighted properties to include rental rehabilitation on the upper floors.
- Pursue funding opportunities for site assessment and remediation of contamination at industrial facilities.
- Encourage downtown development and seek out developers for 23/25 North Broad Street by working with MEDC.
- Work with local internet providers to promote availability and continue to pursue funding for fiber expansion in the City.

Budget Summary

1. Personnel covers wages and benefits for one full-time employee. A small amount is reimbursed from the Economic Development Corporation Fund for the staff support that is provided.
2. Operating expenses are supplies, publishing of notices, training and seminars, and professional subscriptions.
3. Contractual services are for copier expenses and materials.
4. No capital outlay expenditures are planned for this fiscal year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
ECONOMIC DEVELOPMENT - 728		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-728.000-702.000	WAGES	16,998	14,160	39,866	42,223	33,189	39,022	49,447	26.72%
101-728.000-703.000	OVERTIME PAY	60	229	191	0	0	0	0	-
101-728.000-704.000	SICK TIME PAY	438	718	1,505	175	0	1,425	0	-100.00%
101-728.000-705.000	VACATION TIME PAY	665	792	1,251	1,550	1,662	3,475	0	-100.00%
101-728.000-706.000	PERSONAL TIME PAY	210	163	509	524	554	535	0	-100.00%
101-728.000-707.000	LONGEVITY PAY	240	480	480	480	480	480	0	-100.00%
101-728.000-710.000	HOLIDAY AND OTHER PAY	1,277	835	3,316	3,459	3,211	1,871	500	-73.28%
101-728.000-715.000	HEALTH AND LIFE INSURANCE	121	55	94	136	146	120	0	-100.00%
101-728.000-716.000	RETIREMENT	2,432	1,712	3,962	4,317	5,610	7,440	6,616	-11.08%
101-728.000-717.000	WORKERS' COMPENSATION	0	45	125	85	71	125	75	-40.00%
101-728.000-718.000	UNEMPLOYMENT INSURANCE	13	0	100	0	0	0	0	-
101-728.000-720.000	EMPLOYER'S FICA	1,501	1,314	3,522	3,598	2,792	3,544	3,783	6.74%
101-728.000-721.000	DISABILITY INSURANCE	131	51	100	128	144	100	195	95.00%
101-728.000-726.000	SUPPLIES	933	258	651	510	0	1,000	1,000	0.00%
101-728.000-726.525	SUPPLIES - RENTAL REHAB	0	0	0	0	0	0	0	-
101-728.000-801.000	CONTRACTUAL SERVICES	20,801	927	0	230	0	0	0	-
101-728.000-801.525	CONTRACT. SERV. - RENTAL REHAB	0	0	0	0	0	0	0	-
101-728.000-810.000	DUES AND SUBSCRIPTIONS	565	620	910	490	340	350	350	0.00%
101-728.000-860.000	TRANSPORTATION AND MILEAGE	334	0	86	57	36	300	300	0.00%
101-728.000-905.000	PUBLISHING / NOTICES	80	80	80	0	50	100	100	0.00%
101-728.000-956.000	TRAINING & SEMINARS	1,371	609	1,772	214	40	1,500	1,500	0.00%
101-728.000-956.200	LODGING AND MEALS	408	30	571	0	0	700	700	0.00%
TOTAL ECONOMIC DEVELOPMENT APPROPRIATIONS		48,575	23,079	59,093	58,176	48,324	62,087	64,566	3.99%



Airport

Ginger Moore – Director

Hillsdale_Airport@cityofhillsdale.org

517-797-4833

Department Summary

The City of Hillsdale employs Ginger Moore as the Airport Manager and Mitchell Lockwood as the Assistant Manager. The Airport continues to serve the community as an important component of the transportation infrastructure and economic development of the City, as well as the entire County. It is the responsibility of management to assure that the airport meets or exceeds all State and Federal regulations. Keeping the facility in excellent condition is crucial to attracting tenants and supporters as well as gaining local, State and Federal funding for needed improvements.

Department Goals

- Create development opportunities with direct access to the airfield for parties interested in growing with the Airport. Currently working with private individuals to build hangars.
- Preparing Terminal Design Study with our Engineer Consultants, RS&H.
- Continue to improve local and community participation at the airport through education, flying events and keeping the public informed on current events.

Department Objectives

- Maintain efficiency on ground maintenance and building maintenance.
- Maintaining a safe and quality fuel facility and fueling truck.
- Attend Aviation conferences and maintaining a close relationship with Michigan Aeronautics and the FAA. Promoting our airport and competing for State and Federal airport grants.

Budget Summary

1. Personnel consist of Airport Manager, Assistant Airport Manager and part-time “at will” employees for busy times.
2. Operating expenses are fuel and lubricants, supplies, utilities, repairs and maintenance, insurance, telephone, due and subscriptions.
3. Contractual services are Fuel truck, Avfuel Hub, garbage pick-up and MDOT for Automated Weather observation station (AWOS).
4. Capital Outlay items are appropriated through the Airport Improvement Fund (481).
5. Revenues consist of landing fees, fuel sales and hangar rents.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
AIRPORT - 595									
101-595.000-702.000	WAGES	42,213	57,697	59,453	56,363	47,600	65,232	58,414	-10.45%
101-595.000-703.000	OVERTIME PAY	3,524	5,034	3,957	4,672	3,718	6,080	0	-100.00%
101-595.000-704.000	SICK TIME PAY	298	411	1,082	2,229	124	2,737	0	-100.00%
101-595.000-705.000	VACATION TIME PAY	0	263	676	1,115	809	1,563	0	-100.00%
101-595.000-706.000	PERSONAL TIME PAY	242	132	676	527	0	640	0	-100.00%
101-595.000-710.000	HOLIDAY AND OTHER PAY	967	1,708	1,856	2,235	4,249	1,492	0	-100.00%
101-595.000-715.000	HEALTH AND LIFE INSURANCE	8,751	13,559	14,337	15,830	5,442	15,700	6,784	-56.79%
101-595.000-716.000	RETIREMENT	1,951	3,005	2,733	2,940	2,359	2,600	2,665	2.50%
101-595.000-717.000	WORKERS' COMPENSATION	64	1,790	469	644	641	816	650	-20.34%
101-595.000-720.000	EMPLOYER'S FICA	3,524	4,857	4,979	4,886	4,236	5,947	4,468	-24.87%
101-595.000-721.000	DISABILITY INSURANCE	0	48	192	198	136	219	200	-8.68%
101-595.000-725.000	FRINGE BENEFITS - ALLOCATED	0	128	59	10	75	100	160	60.00%
101-595.000-726.000	SUPPLIES	1,310	2,280	2,654	1,786	2,378	2,500	2,500	0.00%
101-595.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	0	0	0	903	291	0	0	-
101-595.000-740.000	FUEL AND LUBRICANTS	12,984	7,215	2,742	2,753	1,880	6,500	3,000	-53.85%
101-595.000-801.000	CONTRACTUAL SERVICES	44,378	10,562	16,274	15,670	14,152	15,500	16,000	3.23%
101-595.000-810.000	DUES AND SUBSCRIPTIONS	305	584	105	307	107	200	300	50.00%
101-595.000-818.000	INSURANCE	6,271	4,416	4,849	5,444	5,604	5,000	5,000	0.00%
101-595.000-850.000	TELEPHONE	2,021	1,819	2,366	2,604	1,969	2,100	3,000	42.86%
101-595.000-860.000	TRANSPORTATION AND MILEAGE	121	87	82	37	70	50	100	100.00%
101-595.000-920.000	UTILITIES	13,154	10,663	12,554	9,556	13,208	12,000	13,000	8.33%
101-595.000-930.000	REPAIRS & MAINTENANCE	8,048	5,285	5,092	11,400	9,698	7,000	8,000	14.29%
101-595.000-940.000	EQUIPMENT RENTAL	0	918	803	10	682	500	500	0.00%
101-595.000-956.000	TRAINING & SEMINARS	0	422	261	0	1,279	200	8,000	3900.00%
TOTAL AIRPORT APPROPRIATIONS		150,127	132,883	138,251	142,119	120,707	154,676	132,741	-14.18%



Engineering Services

Kristin Bauer – Engineer

kbauer@cityofhillsdale.org

517-437-6479

Department Summary

This Engineering Department was established in 2020 with one employee who is a Licensed Professional Engineer. This position was established to assist multiple departments with a varied number of construction projects and long term asset management planning efforts. Prior to the addition of this department the operations handled by the City Engineer were carried out by various different Consulting Engineering firms. The City Engineer will take an active role with the Public Services, Water, Wastewater and Electric Departments as well as utilizing their knowledge for assistance with Facilities Maintenance, Site Plan Reviews and any other applicable projects.

Department Goals

- Support to the City's various departments with an eye to long term infrastructure needs, planning and increased coordination citywide.

Department Objectives

- To develop long term asset management plans for city wide infrastructure projects.
- Develop long term funding models to support the infrastructure needs, per the developed plans.
- Provide construction project management and oversight.
- Assist in grant research and applications.
- Develop systems and ordinances that support good engineering practices and sustainability of the infrastructure and support the long term plans and asset maintenance.

Budget Summary

1. Personnel consist of one (1) full-time Engineer.
2. Operating expenses are for office supplies and training.
3. No contractual services has been budgeted.
4. No capital expenditures are planned for this budget year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
ENGINEERING SERVICES - 447		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-447.000-702.000	WAGES	0	0	1,650	16,298	7,631	17,000	28,791	69.36%
101-447.000-704.000	SICK TIME PAY	0	0	0	168	2,536	1,000	0	-100.00%
101-447.000-705.000	VACATION TIME PAY	0	0	0	5,472	5,549	5,500	0	-100.00%
101-447.000-706.000	PERSONAL TIME PAY	0	0	0	1,010	1,040	1,500	0	-100.00%
101-447.000-710.000	HOLIDAY AND OTHER PAY	0	0	0	3,509	3,580	3,500	0	-100.00%
101-447.000-715.000	HEALTH AND LIFE INSURANCE	0	0	1,653	7,521	4,862	7,500	6,358	-15.23%
101-447.000-716.000	RETIREMENT	0	0	0	1,724	1,411	2,000	2,015	0.75%
101-447.000-717.000	WORKERS' COMPENSATION	0	0	0	162	8	200	0	-100.00%
101-447.000-718.000	UNEMPLOYMENT INSURANCE	0	0	0	0	0	0	0	-
101-447.000-720.000	EMPLOYER'S FICA	0	0	121	1,856	1,465	2,000	2,202	10.10%
101-447.000-721.000	DISABILITY INSURANCE	0	0	115	385	346	400	465	16.25%
101-447.000-726.000	SUPPLIES	0	0	0	0	0	0	0	-
101-447.000-742.000	CLOTHING / UNIFORMS	0	0	0	0	0	0	0	-
101-447.000-801.000	CONTRACTUAL SERVICES	0	0	0	663	0	0	0	-
101-447.000-810.000	DUES AND SUBSCRIPTIONS	0	0	0	80	0	0	700	-
101-447.000-860.000	TRANSPORTATION AND MILEAGE	0	0	0	0	0	0	0	-
101-447.000-956.000	TRAINING & SEMINARS	0	0	95	0	0	0	200	-
101-447.000-956.200	LODGING AND MEALS	0	0	0	0	0	0	500	-
TOTAL ENGINEERING SERVICES APPROPRIATIONS		0	0	3,635	38,847	28,428	40,600	41,231	1.55%



Public Services

Jason Blake – Director

jblake@cityofhillsdale.org

517-437-6491

Department Summary

The Public Services Department consists of a Director, Administrative Assistant, Sexton, Forester, Foreman, seven (7) Service employees, and three (3) seasonal/intern employees that provide services to the general public, businesses, and other government agencies. This department is responsible for a number of budgets including; Administration, Major/Trunkline & Local Streets, Parks, Forestry, Cemeteries, Building & Grounds, Parking Lots, Sidewalk Replacement, Inventory, DART, and RMEF (Fleet Vehicles). This department provides information services as well as maintains records, writes grants, administers street and right-of-way permits, building demolitions, select inspections and other planning activities. This department also provides support to the Airport, Dial-A-Ride, BPU and a number of Capital Improvement Projects.

Department Goals

- An infrastructure system that is designed to be functional, is well constructed and properly maintained to serve the people now and into the future.

Department Objectives

- Repave/Rehab Morry, Howell, Lynwood, and Uran streets.
- Complete repaving of BPU water and sewer projects.
- Continue to maintain and elevate the condition of all city streets.

Budget Summary

1. Personnel consist of a Director, Secretary, full time and seasonal employees totaling 10,247 man-hours.
2. Operating expenses include; supplies, employee training, uniforms, publishing, utilities, CDL licensing, repairs and maintenance, drug and alcohol testing, solid waste bags, equipment rental and professional dues and subscriptions.
3. Contractual services consist of; engineering, lawn maintenance, compost site maintenance (brush grinding), City Hall cleaning, maintenance, and library maintenance.
4. Capital outlay requests for Public Services are as follows; continue updates and repairs to City Hall interior (1st floor) and chiller. Millpond Dam earthen embankment/auxiliary spillway grading. Capital outlay requests for Parks include; an entry gate system. Capital Outlay requests for Cemeteries include; finishing Lakeview Cemetery expansion. Capital Outlay expenditures for Public Services, Parks and Cemeteries are appropriated through the Capital Improvement Fund.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
PUBLIC SERVICES - 441		2017-18	2018-19	2019-20	2020-21	THRU	CURRENT	PROPOSED	Change
						3/31/2022	2021-22	2022-23	
101-441.000-702.000	WAGES	107,302	119,715	129,440	161,821	105,995	153,121	140,573	-8.19%
101-441.000-703.000	OVERTIME PAY	1,430	1,591	507	39	233	1,500	1,000	-33.33%
101-441.000-704.000	SICK TIME PAY	1,704	1,491	4,021	1,778	5,107	3,371	1,808	-46.37%
101-441.000-705.000	VACATION TIME PAY	10,639	7,643	5,201	8,418	7,934	10,834	10,096	-6.81%
101-441.000-706.000	PERSONAL TIME PAY	1,283	1,120	1,281	1,735	2,191	1,601	904	-43.54%
101-441.000-707.000	LONGEVITY PAY	2,100	1,100	2,100	2,100	2,100	2,200	2,200	0.00%
101-441.000-710.000	HOLIDAY AND OTHER PAY	5,238	5,379	6,039	9,413	12,139	6,018	5,078	-15.62%
101-441.000-715.000	HEALTH AND LIFE INSURANCE	30,383	31,320	27,087	17,447	12,180	32,826	21,508	-34.48%
101-441.000-716.000	RETIREMENT	9,184	10,120	10,325	13,703	15,261	17,500	20,330	16.17%
101-441.000-717.000	WORKERS' COMPENSATION	469	148	337	255	234	0	235	-
101-441.000-718.000	UNEMPLOYMENT INSURANCE	50	0	200	0	0	0	0	-
101-441.000-720.000	EMPLOYER'S FICA	8,986	9,617	10,562	13,303	10,186	11,714	10,830	-7.55%
101-441.000-721.000	DISABILITY INSURANCE	531	531	537	510	1,549	783	2,035	159.90%
101-441.000-725.000	FRINGE BENEFITS - ALLOCATED	14,138	12,082	14,532	25,395	8,284	20,421	65,932	222.86%
101-441.000-726.000	SUPPLIES	13,296	9,415	6,509	8,687	6,296	10,000	8,000	-20.00%
101-441.000-742.000	CLOTHING / UNIFORMS	1,828	1,939	1,329	1,756	1,465	2,000	2,000	0.00%
101-441.000-801.000	CONTRACTUAL SERVICES	21,899	22,880	23,717	33,257	27,784	34,888	30,328	-13.07%
101-441.000-810.000	DUES AND SUBSCRIPTIONS	2,211	1,000	1,444	1,832	979	2,336	2,316	-0.86%
101-441.000-850.000	TELEPHONE	0	0	0	0	0	0	1,448	-
101-441.000-860.000	TRANSPORTATION AND MILEAGE	505	136	506	0	405	750	500	-33.33%
101-441.000-905.000	PUBLISHING / NOTICES	547	244	0	0	0	250	0	-100.00%
101-441.000-920.000	UTILITIES	5,786	5,566	5,791	4,150	4,736	5,500	5,500	0.00%
101-441.000-930.000	REPAIRS & MAINTENANCE	284	1,812	0	1,503	175	1,000	1,000	0.00%
101-441.000-940.000	EQUIPMENT RENTAL	3,008	1,051	612	863	760	2,000	1,500	-25.00%
101-441.000-941.000	RMEF REPLACEMENT CHARGE	0	0	0	0	0	0	65,533	-
101-441.000-955.441	MISC.-SHOE ALLOWANCE	615	2,000	1,890	1,661	1,295	3,000	2,000	-33.33%
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	1,073	970	970	981	1,895	1,000	15,000	1400.00%
101-441.000-956.000	TRAINING & SEMINARS	1,298	2,025	2,808	747	1,339	4,035	3,935	-2.48%
101-441.000-956.200	LODGING AND MEALS	1,718	304	1,730	0	510	1,750	1,750	0.00%
TOTAL PUBLIC SERVICES APPROPRIATIONS		247,503	251,199	259,478	311,353	231,032	330,398	423,339	28.13%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
BUILDINGS AND GROUNDS - 265		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-265.000-702.000	WAGES	14,114	41,246	48,310	13,996	9,202	14,623	24,077	64.65%
101-265.000-703.000	OVERTIME PAY	63	1,601	1,309	127	120	500	500	0.00%
101-265.000-716.000	RETIREMENT	0	144	89	264	208	250	0	-100.00%
101-265.000-717.000	WORKERS' COMPENSATION	430	978	874	272	276	0	280	-
101-265.000-720.000	EMPLOYER'S FICA	1,047	3,097	3,634	1,313	684	1,119	1,880	68.01%
101-265.000-725.000	FRINGE BENEFITS - ALLOCATED	7,993	11,592	8,232	8,665	3,954	10,390	11,446	10.16%
101-265.000-726.000	SUPPLIES	3,086	4,051	6,412	6,452	4,312	6,000	5,500	-8.33%
101-265.000-801.000	CONTRACTUAL SERVICES	26,124	22,830	15,945	29,464	17,152	33,747	33,176	-1.69%
101-265.000-801.790	CONTRACTUAL SRV-MITCHELL BLDG	938	25	2,751	441	96	500	0	-100.00%
101-265.000-850.000	TELEPHONE	10,910	13,420	10,563	5,961	2,440	10,500	6,620	-36.95%
101-265.000-860.000	TRANSPORTATION AND MILEAGE	0	162	20	0	0	0	0	-
101-265.000-920.000	UTILITIES	30,152	28,040	23,974	25,630	21,291	28,000	28,000	0.00%
101-265.000-930.000	REPAIRS & MAINTENANCE	6,061	11,839	6,541	5,379	4,803	12,000	10,000	-16.67%
101-265.000-940.000	EQUIPMENT RENTAL	4,769	4,328	3,710	7,639	3,619	5,000	5,000	0.00%
101-265.000-957.000	PROPERTY TAXES	1,067	3,861	2,152	255	218	1,000	1,000	0.00%
101-265.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	130,000	-
TOTAL BUILDINGS AND GROUNDS APPROPRIATIONS		106,753	147,213	134,517	105,857	68,375	123,629	257,479	108.27%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
PARKING LOTS 571		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-571.000-702.000	WAGES	4,365	4,844	3,199	3,063	3,081	8,835	4,639	-47.49%
101-571.000-703.000	OVERTIME PAY	1,630	757	731	977	1,110	1,000	1,000	0.00%
101-571.000-716.000	RETIREMENT	0	80	56	121	186	70	0	-100.00%
101-571.000-720.000	EMPLOYER'S FICA	431	389	282	293	301	676	431	-36.24%
101-571.000-725.000	FRINGE BENEFITS - ALLOCATED	3,358	3,484	2,341	1,969	1,805	6,757	2,626	-61.14%
101-571.000-726.000	SUPPLIES	1,612	1,425	1,550	1,961	1,166	2,000	1,000	-50.00%
101-571.000-801.000	CONTRACTUAL SERVICES	6,360	28,983	7,687	6,831	2,423	5,260	8,880	68.82%
101-571.000-920.000	UTILITIES	2,654	2,404	2,464	1,843	1,015	3,000	2,500	-16.67%
101-571.000-940.000	EQUIPMENT RENTAL	4,583	4,207	2,706	2,792	3,244	4,000	4,000	0.00%
101-571.000-970.000	CAPITAL OUTLAY	0	828	0	0	0	0	0	-
TOTAL PARKING LOTS APPROPRIATIONS		24,993	47,402	21,014	19,850	14,331	31,598	25,076	-20.64%

PARKS - 756

101-756.000-702.000	WAGES	37,277	44,080	31,221	38,928	34,769	35,864	33,461	-6.70%
101-756.000-703.000	OVERTIME PAY	1,350	375	317	826	975	750	750	0.00%
101-756.000-716.000	RETIREMENT	0	354	163	1,134	1,153	750	0	-100.00%
101-756.000-720.000	EMPLOYER'S FICA	2,794	3,118	2,243	2,888	2,607	2,743	2,617	-4.59%
101-756.000-725.000	FRINGE BENEFITS - ALLOCATED	22,000	27,229	18,596	16,748	15,131	25,154	15,933	-36.66%
101-756.000-726.000	SUPPLIES	15,037	5,905	10,176	6,844	9,979	7,500	7,500	0.00%
101-756.000-726.470	SUPPLIES - REPLACEMENT TREES	413	0	351	0	0	0	0	-
101-756.000-801.000	CONTRACTUAL SERVICES	83,697	75,585	84,254	82,128	50,889	79,800	80,445	0.81%
101-756.000-920.000	UTILITIES	7,662	7,490	6,936	8,561	5,263	8,000	7,000	-12.50%
101-756.000-930.000	REPAIRS & MAINTENANCE	1,731	2,787	1,199	1,420	1,756	2,500	2,500	0.00%
101-756.000-940.000	EQUIPMENT RENTAL	24,029	19,109	16,650	16,405	19,822	20,000	20,000	0.00%
TOTAL PARKS APPROPRIATIONS		195,989	186,032	172,107	175,881	142,342	183,061	170,206	-7.02%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
STREET LIGHTING - 448		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	Change
101-448.000-920.202	UTILITIES - MAJOR STREETS	47,948	51,917	52,556	52,836	41,178	60,000	50,000	-16.67%
101-448.000-920.203	UTILITIES - LOCAL STREETS	3,748	3,560	3,798	3,583	2,542	3,750	3,750	0.00%
TOTAL STREET LIGHTING APPROPRIATIONS		51,696	55,477	56,353	56,420	43,720	63,750	53,750	-15.69%
CEMETERIES - 567									
101-567.000-702.000	WAGES	24,601	30,363	29,120	39,499	27,008	33,729	35,911	6.47%
101-567.000-703.000	OVERTIME PAY	1,195	907	598	1,203	2,505	1,200	1,500	25.00%
101-567.000-716.000	RETIREMENT	0	118	306	700	821	550	0	-100.00%
101-567.000-717.000	WORKERS' COMPENSATION	698	(82)	1,233	364	370	0	370	-
101-567.000-720.000	EMPLOYER'S FICA	1,875	2,221	2,149	2,961	2,177	2,580	2,862	10.93%
101-567.000-725.000	FRINGE BENEFITS - ALLOCATED	15,178	19,376	16,718	19,220	12,726	23,996	17,423	-27.39%
101-567.000-726.000	SUPPLIES	2,904	3,244	3,414	2,856	3,013	3,250	3,250	0.00%
101-567.000-801.000	CONTRACTUAL SERVICES	12,153	36,568	18,241	5,651	37,350	31,610	21,860	-30.84%
101-567.000-920.000	UTILITIES	550	902	909	943	577	900	900	0.00%
101-567.000-930.000	REPAIRS & MAINTENANCE	1	52	446	0	0	500	500	0.00%
101-567.000-940.000	EQUIPMENT RENTAL	20,026	24,197	21,055	33,138	18,917	25,000	25,000	0.00%
101-567.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	19,500	-
TOTAL CEMETERIES APPROPRIATIONS		79,181	117,866	94,189	106,534	105,464	123,315	129,076	4.67%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
TRANSFERS TO OTHER FUNDS - 965		2017-18	2018-19	2019-20	2020-21	THRU	CURRENT	PROPOSED	Change
						3/31/2022	2021-22	2022-23	
101-965.000-995.203	TRANSFER - LOCAL ST.	0	45,440	125,000	0	0	0	0	-
101-965.000-995.208	TRANSFER - RECREATION	49,500	62,100	77,405	26,830	0	56,554	43,073	-23.84%
101-965.000-995.401	TRANSFER - CAPITAL IMPROVEMENT	170,000	615,000	600,000	0	0	0	50,000	-
101-965.000-995.588	TRANSFER - DIAL-A-RIDE	50,000	89,665	50,000	94,615	0	119,898	133,274	11.16%
101-965.000-995.640	TRANSFER - FIRE VEHICLE & EQUIP	0	0	0	40,000	0	0	0	-
TOTAL TRANSFERS TO OTHER FUNDS APPROPRIATIONS		269,500	812,205	852,405	161,445	0	176,452	226,347	28.28%
TOTAL APPROPRIATIONS - FUND 101		4,869,650	4,657,798	4,849,439	4,535,298	3,029,933	4,928,698	5,117,856	3.84%
NET OF REVENUES / APPROPRIATIONS - FUND 101		(28,406)	184,288	134,109	956,652	725,496	(159,469)	(112,358)	-29.54%



Major/Trunkline & Local Streets

Jason Blake – Director

jblake@cityofhillsdale.org

517-437-6491

Department Summary

The Public Services Department is responsible for the maintenance and repair of a large portion of infrastructure found along 20.15 miles of major streets, 3.03 miles of State trunk line, and 24.25 miles of local streets within the City of Hillsdale. These areas of responsibility include surface, right-of-way, forestry, traffic, storm drains, and winter maintenance. Maintenance tasks include street sweeping, asphalt patching, crack sealing, curb & gutter replacement, catch basin repairs, storm sewer repairs, pavement markings, tree trimming, removal and replacement, brush pickup, issuance and inspection of right-of-way permits, road condition surveys, traffic counts, snow removal, and any other work done within the street right-of-way. In addition, this department maintains a state trunk line (M-99) under a state contract where, with few exceptions, the City is reimbursed dollar for dollar for any maintenance work done along this portion of highway.

Department Goals

- An infrastructure system that is designed to be functional is well constructed and properly maintained to serve the people now and into the future.

Department Objectives

- Assist in the completion of the update process of identifying and maintaining a Capital Improvement Plan requested by City Council. This will first require the establishment of a long term funding stream for local streets by City Council and the citizens of Hillsdale. Staff continues to seek grant funding for major streets such as, we have successfully done in the past with the State of Michigan Small Urban Grant. In each of the following years up to \$375,000 was awarded to the City of Hillsdale, when combined with matching funds, allowed for the rehabilitation or reconstruction of various major streets: \$375,000 for W. Fayette in 20-21, \$315,300 for a small portion of State Street and storm water lift station in 2016, a large segment of State Street in 2012, and \$212,200 for two blocks of E. Fayette Street [E. of Hillsdale Street] in 2010.
- Completed grant applications include an infrastructure grant awarded through the MEDC (ICE Grant) for \$1,900,000 for reconstruction on Garden, Mead, Vine, and Rippon Streets. Small Urban will be used for E Fayette Street in summer of 2020. Additionally, \$170,000 is being requested for 3-4 miles of chip seal and fog of previous year's street preservation.

Budget Summary

1. Personnel consist of 9,214 man-hours plus fringe benefits.
2. Operating expenses include supplies (asphalt, road salt, signs, etc.), equipment rental, and general maintenance activities.
3. Contractual services include lawn maintenance, tree trimming, tree removal, pavement marking, railroad signal maintenance, televising and cleaning storm sewers, traffic signal maintenance and street light maintenance.
4. Capital Outlay requests include; reconstruction/rehabilitation of a portion of Morry St, S Howell St, Lynwood St, and Uran St. Capital outlay items for street reconstruction, paving, etc. are funded through the Capital Improvement Fund.



MAJOR STREETS / TRUNKLINE - 202 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TAX	691,725	704,064	735,586	832,352	516,536	753,000	893,774	18.70%
202-000.000-546.048	STATE GRANT-METRO ROW ACT	15,587	15,621	17,261	18,250	0	15,000	18,000	20.00%
202-000.000-548.000	STATE GRANT - TRUNKLINE MAINT	55,895	45,140	55,223	49,912	20,989	32,726	51,538	57.48%
202-000.000-665.000	INTEREST	4,155	3,922	5,683	3,302	3,164	2,500	3,000	20.00%
202-000.000-669.000	CHANGE IN INVESTMENTS	0	715	962	(271)	(5,448)	0	0	0.00%
202-000.000-692.000	OTHER REVENUE	15,291	5,335	5,942	4,422	3,532	0	0	0.00%
202-000.000-692.039	OTHER REVENUE - BPU	0	1,380	4,878	2,710	6,389	2,500	2,500	0.00%
202-000.000-692.470	OTHER REVENUE - TREES	5,459	2,395	836	100	0	0	0	0.00%
202-000.000-699.204	TRANSFER IN FROM FUND 204	0	0	0	0	0	0	325,000	-
TOTAL MAJOR STREETS / TRUNKLINE REVENUE		788,111	778,573	826,371	910,776	545,162	805,726	1,293,812	60.58%

**MAJOR STREETS / TRUNKLINE - 202
APPROPRIATIONS**

ADMINISTRATIVE SERVICES - 175

202-175.000-960.000	BANK FEES	0	0	0	0	97	0	0	-
202-175.000-995.101	TRANSFER - GENERAL FUND	69,173	70,901	73,559	88,015	53,752	75,000	88,000	17.33%
202-175.000-995.203	TRANSFER - LOCAL ST.	225,000	150,000	0	50,000	0	50,000	100,000	100.00%
202-175.000-995.204	TRANSFER - MUNICIPAL STREETS	0	0	0	0	0	250,000	0	-100.00%
202-175.000-995.401	TRANSFER - CAPITAL IMPROVEMENT	0	0	150,000	125,000	0	0	0	-
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		294,173	220,901	223,559	263,015	53,850	375,000	188,000	-49.87%

ADMINISTRATIVE SERVICES TRUNKLINE - 175.500

202-175.500-999.101	TRANSFER - GENERAL FUND	5,589	4,019	5,522	0	0	3,000	0	-100.00%
TOTAL ADMINISTRATIVE SERVICES TRUNKLINE APPROPRIATIONS		5,589	4,019	5,522	0	0	3,000	0	-100.00%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
STREET SURFACE - 450									
202-450.000-702.000	WAGES	23,407	23,310	28,376	28,518	24,608	26,470	32,635	23.29%
202-450.000-703.000	OVERTIME PAY	1,700	2,201	3,581	630	316	4,500	3,500	-22.22%
202-450.000-716.000	RETIREMENT	0	116	221	514	1,028	350	0	-100.00%
202-450.000-720.000	EMPLOYER'S FICA	1,810	1,815	2,258	1,989	1,812	2,025	2,764	36.49%
202-450.000-725.000	FRINGE BENEFITS - ALLOCATED	14,104	15,745	18,244	12,939	5,452	21,276	16,829	-20.90%
202-450.000-726.000	SUPPLIES	10,644	4,839	67,044	10,561	9,070	19,780	12,500	-36.80%
202-450.000-801.000	CONTRACTUAL SERVICES	89,162	187,365	11,524	7,885	5,000	11,650	7,200	-38.20%
202-450.000-940.000	EQUIPMENT RENTAL	17,754	13,336	18,622	27,010	7,741	20,000	18,000	-10.00%
202-450.000-941.000	RMEF REPLACEMENT CHARGE	0	0	0	0	0	0	67,411	-
TOTAL STREET SURFACE APPROPRIATIONS		158,581	248,728	149,869	90,046	55,027	106,051	160,839	51.66%
TRUNKLINE SURFACE - 450.500									
202-450.500-702.000	WAGES	7,576	6,927	4,093	820	2,655	9,920	2,968	-70.08%
202-450.500-703.000	OVERTIME PAY	293	14	0	0	222	250	250	0.00%
202-450.500-716.000	RETIREMENT	0	31	23	18	73	0	0	-
202-450.500-720.000	EMPLOYER'S FICA	561	488	287	58	205	759	246	-67.59%
202-450.500-725.000	FRINGE BENEFITS - ALLOCATED	4,455	4,168	2,587	405	1,242	6,987	1,499	-78.55%
202-450.500-726.000	SUPPLIES	8,091	1,790	6,286	2,202	4,066	2,000	4,000	100.00%
202-450.500-801.000	CONTRACTUAL SERVICES	447	37	9,442	0	0	500	500	0.00%
202-450.500-940.000	EQUIPMENT RENTAL	7,607	5,557	2,558	318	3,235	4,000	4,000	0.00%
TOTAL TRUNKLINE SURFACE APPROPRIATIONS		29,029	19,012	25,276	3,821	11,698	24,416	13,463	-44.86%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
R.O.W. MAINTENANCE - 460									
202-460.000-702.000	WAGES	24,062	22,254	16,502	17,563	10,620	21,359	20,001	-6.36%
202-460.000-703.000	OVERTIME PAY	598	286	485	19	2,045	800	800	0.00%
202-460.000-716.000	RETIREMENT	0	55	62	225	606	320	0	-100.00%
202-460.000-720.000	EMPLOYER'S FICA	1,776	1,579	1,210	1,257	1,403	1,634	1,591	-2.63%
202-460.000-725.000	FRINGE BENEFITS - ALLOCATED	13,934	14,103	9,738	7,565	6,208	15,223	9,687	-36.37%
202-460.000-726.000	SUPPLIES	1,977	1,371	1,349	3,574	678	3,000	2,500	-16.67%
202-460.000-801.000	CONTRACTUAL SERVICES	21,607	23,839	22,670	10,873	5,587	25,450	25,825	1.47%
202-460.000-940.000	EQUIPMENT RENTAL	21,513	24,092	8,135	11,146	10,090	25,000	25,000	0.00%
TOTAL R.O.W. MAINTENANCE APPROPRIATIONS		85,466	87,578	60,152	52,221	37,236	92,786	85,404	-7.96%
TRUNKLINE R.O.W MAINTENANCE - 460.500									
202-460.500-702.000	WAGES	1,334	703	914	692	807	1,212	850	-29.87%
202-460.500-703.000	OVERTIME PAY	55	0	19	0	90	75	75	0.00%
202-460.500-716.000	RETIREMENT	0	7	7	19	36	0	0	-
202-460.500-720.000	EMPLOYER'S FICA	99	48	68	50	81	93	71	-23.66%
202-460.500-725.000	FRINGE BENEFITS - ALLOCATED	788	428	542	338	474	884	431	-51.24%
202-460.500-726.000	SUPPLIES	17	0	40	0	4	0	0	-
202-460.500-801.000	CONTRACTUAL SERVICES	2,926	1,725	2,114	6,226	522	3,550	2,590	-27.04%
202-460.500-940.000	EQUIPMENT RENTAL	1,751	1,204	658	394	1,626	1,500	1,500	0.00%
TOTAL TRUNKLINE R.O.W. MAINTENANCE APPROPRIATIONS		6,970	4,114	4,361	7,719	3,639	7,314	5,517	-24.57%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
TREES - 470									
202-470.000-702.000	WAGES	13,498	13,568	12,884	12,012	14,852	12,680	12,986	2.41%
202-470.000-703.000	OVERTIME PAY	178	112	371	335	1,347	350	350	0.00%
202-470.000-716.000	RETIREMENT	0	36	43	119	251	65	0	-100.00%
202-470.000-720.000	EMPLOYER'S FICA	956	947	926	864	1,135	970	1,020	5.15%
202-470.000-725.000	FRINGE BENEFITS - ALLOCATED	7,708	8,616	8,347	5,203	6,952	8,952	6,211	-30.62%
202-470.000-726.000	SUPPLIES	819	356	3,114	246	1,070	750	750	0.00%
202-470.000-726.470	SUPPLIES - REPLACEMENT TREES	3,004	3,490	0	850	0	0	0	-
202-470.000-801.000	CONTRACTUAL SERVICES	8,543	10,546	9,300	10,450	23,120	14,200	15,000	5.63%
202-470.000-940.000	EQUIPMENT RENTAL	3,322	4,183	2,806	1,704	10,009	3,500	3,500	0.00%
TOTAL TREES APPROPRIATIONS		38,029	41,853	37,791	31,783	58,736	41,467	39,817	-3.98%
TRUNKLINE TREES - 470.500									
202-470.500-702.000	WAGES	442	283	806	339	507	629	356	-43.40%
202-470.500-703.000	OVERTIME PAY	0	0	105	65	20	150	150	0.00%
202-470.500-716.000	RETIREMENT	0	1	8	5	5	0	0	-
202-470.500-720.000	EMPLOYER'S FICA	32	19	64	27	37	48	39	-18.75%
202-470.500-725.000	FRINGE BENEFITS - ALLOCATED	271	177	605	192	228	535	236	-55.89%
202-470.500-726.000	SUPPLIES	535	0	11	0	11	0	0	-
202-470.500-801.000	CONTRACTUAL SERVICES	56	425	100	50	3,645	300	350	16.67%
202-470.500-940.000	EQUIPMENT RENTAL	160	132	425	175	305	350	350	0.00%
TOTAL TRUNKLINE TREES APPROPRIATIONS		1,496	1,036	2,123	854	4,758	2,012	1,481	-26.39%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
DRAINAGE - 480									
202-480.000-702.000	WAGES	14,208	11,456	18,877	15,031	14,652	17,549	14,999	-14.53%
202-480.000-703.000	OVERTIME PAY	573	489	462	243	843	500	500	0.00%
202-480.000-716.000	RETIREMENT	0	36	67	242	355	275	0	-100.00%
202-480.000-720.000	EMPLOYER'S FICA	1,063	838	1,374	1,096	1,117	1,342	1,186	-11.62%
202-480.000-725.000	FRINGE BENEFITS - ALLOCATED	8,474	7,134	11,811	6,509	4,758	12,400	7,218	-41.79%
202-480.000-726.000	SUPPLIES	4,087	10,406	13,856	(4,189)	1,494	6,000	4,000	-33.33%
202-480.000-801.000	CONTRACTUAL SERVICES	5,259	12,802	3,633	4,339	450	27,000	11,000	-59.26%
202-480.000-940.000	EQUIPMENT RENTAL	11,746	14,236	13,932	5,670	6,024	9,000	8,000	-11.11%
TOTAL DRAINAGE APPROPRIATIONS		45,411	57,397	64,011	28,941	29,691	74,066	46,903	-36.67%
TRUNKLINE R.O.W. DRAINAGE - 480.500									
202-480.500-702.000	WAGES	829	669	1,493	1,419	857	5,934	747	-87.41%
202-480.500-703.000	OVERTIME PAY	12	0	0	149	121	100	100	0.00%
202-480.500-716.000	RETIREMENT	0	7	0	35	30	75	0	-100.00%
202-480.500-720.000	EMPLOYER'S FICA	61	47	108	114	70	454	65	-85.68%
202-480.500-725.000	FRINGE BENEFITS - ALLOCATED	478	357	953	609	422	4,145	348	-91.60%
202-480.500-726.000	SUPPLIES	50	0	242	156	0	200	200	0.00%
202-480.500-801.000	CONTRACTUAL SERVICES	50	141	2,749	14,374	0	500	1,500	200.00%
202-480.500-940.000	EQUIPMENT RENTAL	522	317	788	1,576	552	1,000	1,000	0.00%
TOTAL TRUNKLINE R.O.W. DRAINAGE APPROPRIATIONS		2,002	1,537	6,333	18,432	2,053	12,408	3,960	-68.09%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
TRAFFIC - 490									
202-490.000-702.000	WAGES	12,687	13,515	18,001	17,035	10,219	16,302	15,003	-7.97%
202-490.000-703.000	OVERTIME PAY	2,157	687	1,769	175	444	1,000	750	-25.00%
202-490.000-716.000	RETIREMENT	0	67	66	206	159	300	0	-100.00%
202-490.000-720.000	EMPLOYER'S FICA	1,071	1,002	1,412	1,233	770	1,247	1,205	-3.37%
202-490.000-725.000	FRINGE BENEFITS - ALLOCATED	8,464	8,874	12,458	6,694	2,685	11,886	7,337	-38.27%
202-490.000-726.000	SUPPLIES	5,026	20,305	10,432	13,112	1,522	22,000	12,000	-45.45%
202-490.000-801.000	CONTRACTUAL SERVICES	9,451	19,042	10,404	18,730	10,856	68,000	72,000	5.88%
202-490.000-920.000	UTILITIES	5,348	4,500	4,596	3,732	2,216	4,500	4,500	0.00%
202-490.000-940.000	EQUIPMENT RENTAL	4,449	5,770	5,481	5,395	1,598	7,000	6,000	-14.29%
TOTAL TRAFFIC APPROPRIATIONS		48,654	73,762	64,617	66,311	30,469	132,235	118,795	-10.16%
TRUNKLINE TRAFFIC - 490.500									
202-490.500-702.000	WAGES	572	478	138	29	932	5,871	349	-94.06%
202-490.500-703.000	OVERTIME PAY	73	27	0	0	219	200	200	0.00%
202-490.500-716.000	RETIREMENT	0	10	2	0	45	0	0	-
202-490.500-720.000	EMPLOYER'S FICA	46	36	9	2	85	449	42	-90.65%
202-490.500-725.000	FRINGE BENEFITS - ALLOCATED	358	306	103	558	497	4,171	256	-93.86%
202-490.500-726.000	SUPPLIES	288	99	32	49	79	250	250	0.00%
202-490.500-801.000	CONTRACTUAL SERVICES	5,236	60	0	62	242	500	700	40.00%
202-490.500-920.000	UTILITIES	5,149	5,271	5,064	5,095	3,635	4,500	4,500	0.00%
202-490.500-940.000	EQUIPMENT RENTAL	215	157	40	5	295	250	250	0.00%
TOTAL TRUNKLINE TRAFFIC APPROPRIATIONS		11,938	6,444	5,389	5,800	6,030	16,191	6,547	-59.56%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
WINTER MAINTENANCE - 500									
202-500.000-702.000	WAGES	10,532	9,588	6,970	9,699	9,100	9,897	10,016	1.20%
202-500.000-703.000	OVERTIME PAY	7,618	4,751	4,184	4,375	5,304	5,500	5,500	0.00%
202-500.000-716.000	RETIREMENT	0	80	74	351	407	250	0	-100.00%
202-500.000-720.000	EMPLOYER'S FICA	1,305	996	794	1,013	1,061	757	1,187	56.80%
202-500.000-725.000	FRINGE BENEFITS - ALLOCATED	10,079	8,819	6,687	9,899	6,221	10,578	7,226	-31.69%
202-500.000-726.000	SUPPLIES	24,730	17,981	21,335	21,215	20,958	20,000	20,000	0.00%
202-500.000-801.000	CONTRACTUAL SERVICES	1,150	1,358	166	0	0	1,500	1,000	-33.33%
202-500.000-940.000	EQUIPMENT RENTAL	26,939	19,457	16,516	20,676	21,899	20,000	22,000	10.00%
TOTAL WINTER MAINTENANCE APPROPRIATIONS		82,351	63,031	56,725	67,227	64,951	68,482	66,929	-2.27%
TRUNKLINE WINTER MAINTENANCE - 500.500									
202-500.500-702.000	WAGES	1,628	1,392	1,077	1,185	1,052	1,620	2,497	54.14%
202-500.500-703.000	OVERTIME PAY	1,919	870	918	2,111	1,061	1,000	1,000	0.00%
202-500.500-716.000	RETIREMENT	0	6	0	34	52	0	0	-
202-500.500-720.000	EMPLOYER'S FICA	254	160	138	230	154	124	268	116.13%
202-500.500-725.000	FRINGE BENEFITS - ALLOCATED	1,968	1,394	877	1,691	912	1,800	1,629	-9.50%
202-500.500-726.000	SUPPLIES	6,863	4,543	6,777	6,414	5,146	6,000	6,000	0.00%
202-500.500-801.000	CONTRACTUAL SERVICES	194	17	133	0	0	500	250	-50.00%
202-500.500-940.000	EQUIPMENT RENTAL	6,474	4,520	4,903	6,766	4,718	4,500	4,500	0.00%
TOTAL TRUNKLINE WINTER MAINTENANCE APPROPRIATIONS		19,300	12,903	14,823	18,432	13,094	15,544	16,144	3.86%
CAPITAL OUTLAY-900.000									
202-900.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	855,000	-
TOTAL CAPITAL OUTLAY APPROPRIATIONS		0	0	0	0	0	0	855,000	-
TOTAL APPROPRIATIONS - FUND 202		828,988	842,314	720,551	654,600	371,233	970,972	1,608,799	65.69%
NET OF REVENUES / APPROPRIATIONS - FUND 202		(40,877)	(63,741)	105,819	256,176	173,930	(165,246)	(314,987)	90.62%



LOCAL STREET - 203 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TAX	249,264	318,868	241,921	260,436	161,232	279,225	279,430	0.07%
203-000.000-546.048	STATE GRANT-METRO ROW ACT	15,587	38,147	17,261	18,250	0	15,000	18,000	20.00%
203-000.000-665.000	INTEREST	0	(1)	944	1,296	1,268	500	1,000	100.00%
203-000.000-669.000	CHANGE IN INVESTMENTS	0	238	321	(91)	(1,816)	0	0	-
203-000.000-692.000	OTHER REVENUE	6,079	39,497	1,803	0	985	0	0	-
203-000.000-692.039	OTHER REVENUE - BPU	0	1,922	12,191	3,944	1,626	2,000	2,000	0.00%
203-000.000-692.470	OTHER REVENUE - TREES	5,497	0	13,826	3,456	100	2,000	2,000	0.00%
203-000.000-699.101	TRANSFERS IN - GENERAL FUND	0	45,440	125,000	0	0	0	0	-
203-000.000-699.202	TRANSFERS IN - MAJOR STREETS	225,000	150,000	0	50,000	0	50,000	100,000	100.00%
203-000.000-699.204	TRANSFERS IN - STREETS MILLAGE	0	0	0	0	0	0	610,000	-
TOTAL LOCAL STREETS REVENUE		501,427	594,112	413,267	337,291	163,396	348,725	1,012,430	190.32%

**LOCAL STREET - 203
APPROPRIATIONS**

ADMINISTRATIVE SERVICES - 175

203-175.000-995.101	TRANSFER - GENERAL FUND	24,926	28,652	24,192	26,044	16,123	27,900	26,000	-6.81%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		24,926	28,652	24,192	26,044	16,123	27,900	26,000	-6.81%



LOCAL STREET - 203 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
STREET SURFACE - 450									
203-450.000-702.000	WAGES	21,640	19,220	30,463	45,353	30,401	34,237	54,142	58.14%
203-450.000-703.000	OVERTIME PAY	1,789	556	444	16	171	1,000	500	-50.00%
203-450.000-710.000	HOLIDAY AND OTHER PAY	0	0	0	61	82	0	0	-
203-450.000-716.000	RETIREMENT	8	167	220	1,527	1,453	900	0	-100.00%
203-450.000-720.000	EMPLOYER'S FICA	1,685	1,389	2,186	3,260	2,225	1,854	4,180	125.46%
203-450.000-725.000	FRINGE BENEFITS - ALLOCATED	13,127	12,544	16,647	11,312	4,879	24,208	25,447	5.12%
203-450.000-726.000	SUPPLIES	22,154	18,353	70,854	17,881	(5,719)	27,000	20,000	-25.93%
203-450.000-801.000	CONTRACTUAL SERVICES	144,234	76,137	6,957	4,041	9,521	13,750	7,750	-43.64%
203-450.000-940.000	EQUIPMENT RENTAL	15,380	13,481	22,536	25,853	7,803	15,000	15,000	0.00%
203-450.000-941.000	CONTRACTUAL SERVICES	0	0	0	0	0	0	38,102	-
TOTAL STREET SURFACE APPROPRIATIONS		220,018	141,847	150,307	109,304	50,817	117,949	165,121	39.99%
R.O.W. MAINTENANCE - 460									
203-460.000-702.000	WAGES	20,368	16,843	12,399	12,740	12,325	16,650	14,995	-9.94%
203-460.000-703.000	OVERTIME PAY	228	349	73	10	1,258	250	250	0.00%
203-460.000-716.000	RETIREMENT	(8)	53	73	137	589	215	0	-100.00%
203-460.000-720.000	EMPLOYER'S FICA	1,473	1,204	893	905	1,469	1,274	1,166	-8.48%
203-460.000-725.000	FRINGE BENEFITS - ALLOCATED	11,519	10,772	4,620	2,951	6,515	11,610	7,100	-38.85%
203-460.000-726.000	SUPPLIES	1,093	1,042	500	837	538	2,000	1,200	-40.00%
203-460.000-801.000	CONTRACTUAL SERVICES	12,576	10,725	27,019	7,168	9,580	12,400	12,600	1.61%
203-460.000-940.000	EQUIPMENT RENTAL	24,469	21,233	7,081	7,505	15,690	10,000	10,000	0.00%
TOTAL R.O.W. MAINTENANCE APPROPRIATIONS		71,717	62,221	52,656	32,252	47,964	54,399	47,311	-13.03%



LOCAL STREET - 203 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
TREES - 470									
203-470.000-702.000	WAGES	17,208	18,605	18,631	16,248	13,805	18,418	15,998	-13.14%
203-470.000-703.000	OVERTIME PAY	8	80	474	488	243	500	500	0.00%
203-470.000-716.000	RETIREMENT	0	14	65	183	225	175	0	-100.00%
203-470.000-720.000	EMPLOYER'S FICA	1,204	1,298	1,338	1,171	978	1,409	1,262	-10.43%
203-470.000-725.000	FRINGE BENEFITS - ALLOCATED	9,636	11,348	11,740	7,317	6,032	12,997	7,684	-40.88%
203-470.000-726.000	SUPPLIES	301	1,827	3,776	3,968	1,323	1,500	2,000	33.33%
203-470.000-726.470	SUPPLIES - REPLACEMENT TREES	2,709	500	0	3,097	0	0	0	-
203-470.000-801.000	CONTRACTUAL SERVICES	17,639	10,291	11,557	11,501	30,750	20,000	12,700	-36.50%
203-470.000-940.000	EQUIPMENT RENTAL	4,400	7,744	6,198	3,557	7,114	5,500	5,000	-9.09%
TOTAL TREES APPROPRIATIONS		53,104	51,706	53,778	47,531	60,470	60,499	45,144	-25.38%
DRAINAGE - 480									
203-480.000-702.000	WAGES	13,064	18,464	14,395	10,521	13,359	11,863	9,996	-15.74%
203-480.000-703.000	OVERTIME PAY	621	1,690	77	273	488	1,500	500	-66.67%
203-480.000-716.000	RETIREMENT	0	28	84	93	262	120	0	-100.00%
203-480.000-720.000	EMPLOYER'S FICA	981	1,426	1,025	774	998	908	803	-11.56%
203-480.000-725.000	FRINGE BENEFITS - ALLOCATED	7,643	12,812	7,673	4,912	3,977	9,180	4,888	-46.75%
203-480.000-726.000	SUPPLIES	2,722	5,926	1,445	1,174	4,554	7,500	7,000	-6.67%
203-480.000-801.000	CONTRACTUAL SERVICES	827	2,906	2,501	1,924	0	13,500	9,500	-29.63%
203-480.000-920.000	UTILITIES	431	631	548	355	272	550	550	0.00%
203-480.000-940.000	EQUIPMENT RENTAL	12,938	18,544	10,299	5,939	6,320	9,000	8,000	-11.11%
TOTAL DRAINAGE APPROPRIATIONS		39,229	62,426	38,049	25,964	30,230	54,121	41,237	-23.81%



LOCAL STREET - 203 APPROPRIATIONS		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
TRAFFIC - 490									
203-490.000-702.000	WAGES	5,281	5,438	3,880	5,770	2,081	2,585	3,994	54.51%
203-490.000-703.000	OVERTIME PAY	549	138	180	29	135	300	200	-33.33%
203-490.000-716.000	RETIREMENT	0	19	4	102	57	175	0	-100.00%
203-490.000-720.000	EMPLOYER'S FICA	421	394	294	415	163	198	321	62.12%
203-490.000-725.000	FRINGE BENEFITS - ALLOCATED	3,283	2,227	6,059	4,551	957	1,982	1,953	-1.46%
203-490.000-726.000	SUPPLIES	5,205	13,819	2,664	12,301	1,141	12,000	10,000	-16.67%
203-490.000-801.000	CONTRACTUAL SERVICES	3,131	8,127	4,235	4,020	815	3,250	7,500	130.77%
203-490.000-940.000	EQUIPMENT RENTAL	1,616	2,574	2,075	2,490	442	2,600	2,000	-23.08%
TOTAL TRAFFIC APPROPRIATIONS		19,485	32,738	19,390	29,679	5,791	23,090	25,968	12.46%
WINTER MAINTENANCE - 500									
203-500.000-702.000	WAGES	8,778	11,420	6,628	7,833	7,086	8,169	7,990	-2.19%
203-500.000-703.000	OVERTIME PAY	1,766	1,683	843	699	843	1,500	1,000	-33.33%
203-500.000-716.000	RETIREMENT	0	77	66	265	310	195	0	-100.00%
203-500.000-720.000	EMPLOYER'S FICA	757	915	537	618	581	625	688	10.08%
203-500.000-725.000	FRINGE BENEFITS - ALLOCATED	5,857	8,179	4,388	4,181	3,424	6,643	4,187	-36.97%
203-500.000-726.000	SUPPLIES	10,793	11,050	12,257	14,956	11,563	15,000	15,000	0.00%
203-500.000-801.000	CONTRACTUAL SERVICES	737	681	149	0	0	250	250	0.00%
203-500.000-940.000	EQUIPMENT RENTAL	14,713	15,089	9,086	10,572	11,589	10,000	12,000	20.00%
TOTAL WINTER MAINTENANCE APPROPRIATIONS		43,403	49,095	33,954	39,123	35,397	42,382	41,115	-2.99%
CAPITAL OUTLAY-900.000									
203-900.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	660,000	-
TOTAL CAPITAL OUTLAY APPROPRIATIONS		0	0	0	0	0	0	660,000	-
TOTAL APPROPRIATIONS - FUND 203		471,883	428,684	372,326	309,897	246,792	380,340	1,051,896	176.57%
NET OF REVENUES / APPROPRIATIONS - FUND 203		29,543	165,428	40,940	27,394	(83,397)	(31,615)	(39,466)	24.83%



MUNICIPAL STREETS - 204 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
204-000.000-402.050	STREET MAINTENANCE	0	0	0	0	320,997	827,450	353,842	-57.24%
204-000.000-402.060	TAXES-2021 LEAF	0	0	0	0	65,041	0	71,697	-
204-000.000-402.070	TAXES-2021 STREET RECONSTRUCTION	0	0	0	0	455,341	0	501,926	-
204-000.000-404.000	SPECIAL ACTS	0	0	0	0	5,665	0	10,443	-
204-000.000-451.000	SPECIAL ASSESSMENTS	0	0	0	0	170,486	100,000	100,000	0.00%
204-000.000-665.000	INTEREST INCOME	0	0	0	0	1,057	0	1,000	-
204-000.000-692.000	OTHER REVENUE	0	0	0	0	3,000	0	0	-
204-000.000-699.202	TRANSFER - MAJOR	0	0	0	0	0	250,000	0	-100.00%
TOTAL MUNICIPAL STREETS REVENUE		0	0	0	0	1,021,588	1,177,450	1,038,908	-11.77%
MUNICIPAL STREETS - 204 APPROPRIATIONS									
ADMINISTRATIVE SERVICES - 175									
204-175.000-995.202	TRANSFER OUT TO MAJOR STREETS	0	0	0	0	0	0	325,000	-
204-175.000-995.203	TRANSFER OUT TO LOCAL STREETS	0	0	0	0	0	0	610,000	-
204-446.000-970.000	CAPITAL OUTLAY	0	0	0	0	673,420	1,090,000	0	-100.00%
204-522.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	60,000	0	-100.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		0	0	0	0	673,420	1,150,000	935,000	-18.70%
LEAF COLLECTION - 572									
204-572.000-702.000	WAGES	0	0	0	0	13,675	0	20,791	-
204-572.000-703.000	OVERTIME PAY	0	0	0	0	0	0	1,000	-
204-572.000-720.000	EMPLOYER'S FICA	0	0	0	0	0	0	1,667	-
204-572.000-726.000	SUPPLIES	0	0	0	0	0	0	200	-
204-572.000-801.000	EMPLOYER'S FICA	0	0	0	0	19,426	0	36,000	-
204-572.000-970.000	SUPPLIES	0	0	0	0	1,596	0	0	-
TOTAL LEAF COLLECTION APPROPRIATIONS		0	0	0	0	34,697	0	59,658	-
TOTAL APPROPRIATIONS - FUND 204		0	0	0	0	708,118	1,150,000	994,658	-
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 204		0	0	0	0	313,470	27,450	44,250	61.20%



Recreation

Michelle Loren – Director

recreation@cityofhillsdale.org

517-437-6457

Department Summary

The City of Hillsdale Recreation Department provides City and County residents with leisure and competitive recreation programs, activities, and facilities enhancing quality of life for community members. The Recreation Department serves as the events coordinator and planner for recreational programs such as baseball/softball, basketball, football, and volleyball for youth and adults. Parks programming for the various parks and outdoor facilities also falls under the scope of the Recreation Department. Mrs. Stock's Park, Waterworks Park, Owen Memorial Park, Sandy Beach, Cold Springs Park, Fields of Dreams, the Baw Beese Trail, and dock slips along Baw Beese Lake are some of the most frequented parks and facilities serving residents throughout the County. The Department continually works to further improve and develop each facility. While maintenance expenses fall within the Parks Maintenance Fund, the Department continues to develop ways for the facilities to generate revenues in order to offset these expenses whenever possible.

Department Goals

- Provide and develop a diverse range of quality programs and facilities to serve the community adding to quality of life in Hillsdale.
- Continually utilize and improve the community's existing resources.
- Create self-sustainability within the park system.

Department Objectives

- Continue to improve website and social media capabilities in order to provide the community with current program and event information in order to broaden the participation base.
- Continue working with area service organizations on community park renovations.
- Improve park standards in order to be inclusive of the many needs and challenges of members of the community
- Organize events in parks in order to generate funds for future capital outlay and to assist in offsetting park maintenance expense.

Budget Summary

1. Department Personnel consists of one (1) full-time director and several part-time/seasonal staff (beach staff, referees, program supervisors, officials).
2. Operating expenses include: supplies, concession supplies, dues and subscription and outside program fees.
3. Contractual services include: equipment rental, cleaning services, various maintenance.



RECREATION - 208 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
208-000.000-644.000	CONCESSION SALES	6,830	7,715	4,591	1,374	3,749	8,500	9,000	5.88%
208-000.000-651.000	USE AND ADMISSION FEES	13,371	17,825	9,269	6,800	9,869	18,000	25,000	38.89%
208-000.000-653.000	TEAM AND EVENT FEES	5,920	5,800	3,615	545	3,205	6,000	4,775	-20.42%
208-000.000-653.001	YOUTH PROGRAM FEES	22,532	28,794	13,453	21,455	20,315	18,000	28,390	57.72%
208-000.000-665.000	INTEREST	0	0	0	84	28	0	0	-
208-000.000-667.000	RENTS	17,875	16,776	19,084	27,515	19,963	20,000	33,000	65.00%
208-000.000-675.000	CONTRIBUTIONS AND DONATIONS	0	1,855	200	175	4,404	0	0	-
208-000.000-692.000	OTHER REVENUE	5,907	5,545	3,531	6,315	4,325	4,000	6,000	50.00%
208-000.000-699.101	TRANSFERS IN - GENERAL FUND	49,500	62,100	77,405	26,830	0	56,554	43,073	-23.84%
TOTAL RECREATION REVENUE		121,935	146,410	131,147	91,094	65,858	131,054	149,238	13.88%



RECREATION - 208 APPROPRIATIONS	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE	
					THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23		
RECREATION - 751									
208-751.000-702.000	71,134	77,214	66,692	39,272	58,784	70,453	86,650	22.99%	
208-751.000-704.000	1,209	1,245	1,120	0	1,344	1,759	1,400	-20.41%	
208-751.000-705.000	3,408	4,980	4,106	3,515	5,826	4,946	0	-100.00%	
208-751.000-706.000	604	623	640	659	672	923	700	-24.16%	
208-751.000-707.000	1,158	1,100	1,100	1,100	1,100	1,100	1,100	0.00%	
208-751.000-710.000	2,610	2,574	2,879	2,586	2,625	3,084	0	-100.00%	
208-751.000-715.000	13,387	13,798	14,389	15,830	10,055	11,175	16,145	44.47%	
208-751.000-716.000	4,630	4,974	4,955	5,909	7,334	7,300	8,029	9.99%	
208-751.000-717.000	2,553	1,867	1,707	1,523	1,586	2,000	1,600	-20.00%	
208-751.000-718.000	25	0	100	0	0	0	0	-	
208-751.000-720.000	5,815	6,354	5,540	3,282	5,116	3,279	6,629	102.17%	
208-751.000-721.000	271	271	274	282	211	335	275	-17.91%	
208-751.000-726.000	15,914	20,364	17,402	13,006	13,850	17,500	18,000	2.86%	
208-751.000-726.006	4,716	6,125	2,855	2,458	2,321	3,500	5,000	42.86%	
208-751.000-801.000	1,609	2,819	2,221	1,193	2,309	2,500	2,500	0.00%	
208-751.000-810.000	430	550	350	0	0	400	500	25.00%	
208-751.000-812.000	180	570	0	420	0	600	600	0.00%	
208-751.000-850.000	507	227	141	95	0	200	110	-45.00%	
TOTAL RECREATION APPROPRIATIONS	130,159	145,656	126,468	91,129	113,134	131,054	149,238	13.88%	
TOTAL APPROPRIATIONS - FUND 208	130,159	145,656	126,468	91,129	113,134	131,054	149,238	13.88%	
NET OF REVENUE / APPROPRIATIONS - FUND 208	(8,224)	753	4,679	(36)	(47,276)	0	0	-	



Economic Development Corporation

Kelly LoPresto – Staff Liaison

klopresto@cityofhillsdale.org

517-437-6426

Department Summary

The City of Hillsdale Economic Development Corporation (EDC) was incorporated in 1978 to undertake projects relative to the economic development of the City of Hillsdale. The EDC can function much like any private corporation and may make loans, grants, transfers, or conveyance of funds and property; it may create subsidiary neighborhood development corporations; it may receive funds and property. EDC funds may be used to support a broad range of economic development activities. The EDC currently owns Three Meadows Subdivision and takes an active role in the oversight of the Hillsdale Manufacturing & Technology Park.

Department Goals

- Attract new business to the Hillsdale Manufacturing & Technology Park
- Promote further development of Three Meadows Subdivision
- Encourage economic development and community revitalization activities
- Provide support for existing, expanding or new business
- Market the City of Hillsdale as an attractive place to live, work and play
- Provide support for workforce training

Department Objectives

- Promote the new fiber optic network that makes Hillsdale one of the best connected communities in the country.
- Populate vacant buildings and reduce the number of obsolete properties.
- Pursue funding opportunities for site assessment and remediation of contamination at industrial facilities.
- Work with the City of Hillsdale Office of Economic Development in the implementation of business retention and attraction plans and marketing strategy.
- Partner with other organizations and institutions such as Tax Increment Finance Authority (TIFA), and Hillsdale City Planning Commission, the Michigan Economic Development Corporation (MEDC), Hillsdale College and Jackson College in marketing and promotion efforts for the City of Hillsdale.

Budget Summary

1. There is no personnel budget within this fund.
2. Operating expenses include fees for permits, applications and real estate transactions along with marketing expenses and materials.
3. Contractual services include legal, engineering, marketing and planning work necessary to encourage development activities and marketing efforts.
4. Capital outlay includes branding and way finding opportunities.



ECONOMIC DEVELOPMENT CORP - 244 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
244-000.000-665.000	INTEREST	2,143	2,957	2,258	323	225	2,200	2,200	0.00%
244-000.000-669.000	CHANGE IN INVESTMENTS	0	286	385	(109)	(2,177)	350	350	0.00%
244-000.000-673.000	SALE OF CITY PROPERTY	0	14,416	1	0	1	20,000	20,000	0.00%
244-000.000-692.000	OTHER REVENUE	0	0	0	0	8,748	18,000	0	-100.00%
TOTAL ECONOMIC DEVELOPMENT CORP REVENUE		2,143	17,659	2,644	214	6,796	40,550	22,550	-44.39%
ECONOMIC DEVELOPMENT CORP - 244 APPROPRIATIONS									
ECONOMIC DEVELOPMENT - 174									
244-728.000-726.000	SUPPLIES	0	0	0	9,539	2,427	500	100	-80.00%
244-728.000-801.000	CONTRACTUAL SERVICES	12,706	6,694	5,292	12,696	10,280	15,100	18,042	19.48%
244-728.000-806.000	LEGAL SERVICES	188	150	591	388	0	1,000	1,000	0.00%
244-728.000-810.000	DUES AND SUBSCRIPTIONS	700	0	800	350	0	1,000	500	-50.00%
244-728.000-957.000	PROPERTY TAXES	167	0	9,679	(1,015)	0	0	0	-
244-728.000-960.000	BANK FEES	0	0	0	0	39	0	0	-
244-728.000-999.401	TRANSFER - CAPITAL IMPROVEMENT	0	0	0	10,000	369	12,000	15,000	25.00%
TOTAL ECONOMIC DEVELOPMENT APPROPRIATIONS		13,761	6,844	16,362	31,958	13,115	29,600	34,642	17.03%
TOTAL APPROPRIATIONS - FUND 244		13,761	6,844	16,362	31,958	13,115	29,600	34,642	17.03%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 244		(11,618)	10,815	(13,718)	(31,743)	(6,319)	10,950	(12,092)	210.43%



Tax Increment Finance Authority

Alan Beeker – Staff Liaison

abeeker@cityofhillsdale.org

517-437-6449

Department Summary

The City of Hillsdale Tax Increment Finance Authority (TIFA) was established in 1984 to facilitate the redevelopment, re-use and economic viability of Downtown Hillsdale. Financing for projects within the approximate 22 block TIFA district is derived from incremental property taxes that are in excess of a base year amount set when the district was established in 1984. These revenues can only be expended on projects within the geographical boundaries.

Department Goals

- Prevent the further deterioration of the infrastructure within the TIFA district.
- Prevent the further deterioration of the building stock within the TIFA district.
- Encourage building preservation and rehabilitation in keeping with the historic character of the TIFA district, especially the downtown area.
- Encourage economic development of the TIFA district.
- Provide entrepreneurial support for existing, expanding, or new businesses.
- Market the TIFA district as an attractive place to live, work, and play.

Department Objectives

- Provide funds for the acquisition of buildings in order to facilitate redevelopment.
- Continue financial support for long-term infrastructure improvements.
- Encourage the rehabilitation of the building facades through the TIFA Façade Improvement and Historic Building Improvement/Special Project Programs.
- Encourage new full-service restaurants in the downtown through the Restaurant Attraction Program.
- Encourage new businesses to locate in the downtown through the Business Attraction Program.
- Encourage existing businesses to expand through the Business Expansion Program.
- Seek out and apply for funding opportunities that support economic development activities, such as the MEDC Community Assistance programs and the CDBG Blight Elimination program. Develop targeted marketing programs for specific businesses desired in Hillsdale's downtown that would be an asset to the TIFA district.
- Support local beautification, marketing and promotional efforts.
- Implement the projects outlined in the Place Making Study.



Tax Increment Finance Authority

Budget Summary

1. There is no personnel budgeted within this fund.
2. Staff from the Planning Office provides support for TIFA.
3. Contractual services include legal services.
4. Dawn Theater operating revenue and expenses.



TAX INCREMENT FINANCE AUTHORITY - 247 REVENUE		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
247-000.000-402.000	CURRENT TAXES	97,878	73,116	85,427	87,112	91,195	94,008	90,000	-4.26%
247-000.000-406.000	TAXES - PA 86 SEC. 17 PPT REPLACEMENT	0	31,810	26,741	0	0	0	0	-
247-000.000-529.000	FEDERAL GRANT - CDBG	0	83,800	109,175	1,173,354	105,610	228,000	0	-100.00%
247-000.000-573.000	LOCAL COMMUNITY STABILIZATION AGENCY	0	0	0	31,208	33,570	31,208	33,000	5.74%
247-000.000-665.000	INTEREST	2,789	3,231	2,020	1,547	937	0	1,200	-
247-000.000-667.002	RENTS-DAWN THEATER	0	0	0	0	417	0	5,417	-
247-000.000-675.005	CONTRIBUTIONS & DONATIONS-DAWN THEATER	0	12	0	0	1,300	0	0	-
247-000.000-687.247	OTHER REVENUE	0	900	400	0	0	0	0	-
247-000.000-692.005	OTHER REVENUES - DAWN THEATER	0	2,434	0	0	35,000	0	0	-
TOTAL TAX INCREMENT FINANCE AUTHORITY REVENUE		100,666	195,303	223,762	1,293,220	268,028	353,216	129,617	-63.30%



TAX INCREMENT FINANCE AUTHORITY - 247 APPROPRIATIONS		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
CAPITAL OUTLAY - 900.000									
247-900.000-726.000	SUPPLIES	5,028	4,033	660	356	0	0	0	-
247-900.000-801.000	CONTRACTUAL SERVICES	34,966	24,013	13,205	10,700	578	0	6,000	-
247-900.000-801.005	CONTRACTUAL SERVICES - DAWN THEATER	0	0	0	2,300	241,295	511,000	85,070	-83.35%
247-900.000-801.006	CONTRACTUAL SERVICES - MEDC GRANT	11,985	4,800	425	0	398,429	80,000	0	-100.00%
247-900.000-801.247	CONTRACTUAL SERV-FACADE GRANT	20,298	28,169	35,687	19,748	0	0	0	-
247-900.000-801.248	CONTRACTUAL SERVICES - BUS ATTRACTION	10,000	0	10,000	0	0	0	0	-
247-900.000-801.249	CONTRACTUAL SERVICES BUS EXPANSION	0	10,000	0	0	0	0	0	-
247-900.000-801.250	CONTRACTUAL SERVIES - RESTAURANT ATTRACT	0	0	0	0	0	0	0	-
247-900.000-801.251	CONTRACTUAL SERVICES - HISTORIC PROJECTS	0	10,000	0	0	0	0	0	-
247-900.000-806.000	LEGAL SERVICES	3,435	2,070	750	2,438	1,313	2,000	1,000	-50.00%
247-900.000-817.000	ECONOMIC DEVELOPMENT GRANT EX	14,600	14,511	0	0	0	0	1,000	-
247-900.000-818.000	INSURANCE	0	(184)	7,424	7,393	1,711	7,200	2,109	-70.71%
247-900.000-920.000	UTILITIES	1,084	1,539	1,295	1,554	4,547	1,000	0	-100.00%
247-900.000-930.000	REPAIRS & MAINTENANCE	2,020	1,580	0	0	0	0	0	-
247-900.000-968.000	DEPRECIATION	0	14,226	4,229	4,229	0	41,575	0	-100.00%
247-900.000-970.000	CAPITAL OUTLAY	10,000	0	0	0	0	0	0	-
247-900.000-993.000	DEBT SERVICE - INTEREST	0	0	0	5,597	6,710	7,379	6,970	-5.54%
TOTAL CAPITAL OUTLAY APPROPRIATIONS		113,417	114,757	73,675	54,315	654,583	650,154	102,149	-84.29%
TOTAL APPROPRIATIONS - FUND 247		113,417	114,757	73,675	54,315	654,583	650,154	102,149	-84.29%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 247		(12,750)	80,546	150,087	1,238,906	(386,555)	(296,938)	27,468	-109.25%



Library

Bryonna Barton – Director

bbarton@hillsdale-library.org

517-437-6472

Department Summary

The Hillsdale Community Library serves the Hillsdale City, Hillsdale Township and half of Jefferson Township (11,546 total population serves) with 17,060 square feet and 1,848 service hours per year.

In 2020/2021, the library had 34,772 visits. The library circulated 37,094 physical items and 5,999 items electronically. We loaned 1,472 items to other libraries and borrowed 1,990 items from other libraries for our patrons. We were substantially affected by the COVID-19 pandemic with ten weeks mandated closure of our building and eight weeks of limited public occupancy or curbside service.

The public computers were used 1,832 times and 7,595 wireless internet logins. Our active registered borrowers and 17,058. We have over 47,000 print materials, 6,000 audio (physical and downloadable) materials, and over 36,000 e-books, bringing our total collection to over 91,000 library materials.

Department Goals

- To provide responsive service that meets the community's needs and interests.
- To increase staff productivity and ensure the delivery of library services to the community.
- To update and expand the library's collection both in house and electronically.
- To increase community awareness regarding the vital role of the library and all we have to offer.
- To educate the community on the challenges of funding.
- To seek funding opportunities.
- To increase programming to serve all ages and interests.

Department Objective

- Continue to update public access computers for greater productivity and patron's ease of use.
- Provide opportunities for staff development.
- Continue to collaborate with the Woodlands Library Cooperative to offer the most up-to-date electronic material available and obtain discounts on vendor services, supplies and MEL delivery.
- Continue to collaborate with other Hillsdale County libraries.
- Continue our Early Literacy outreach to the community.
- Continue to offer after school and summer reading activities for children of our community.



Library

Budget Summary

1. Personnel services cover the cost of wages and benefits for one (1) full-time, four (4) part-time staff members and three (3) pages.
2. Operating expenses include those things essential for operations such as non-print materials, supplies, staff training and building maintenance.
3. Contractual services include payments for equipment upkeep, computer maintenance, membership payment to Woodlands Library Cooperative, service contracts for the fire alarm system, the library automation system, and Sonit for technical help with our computers.
4. Capital outlay items is for a new furnace.



LIBRARY - 271 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
271-000.000-402.000	CURRENT TAXES	121,747	126,079	129,807	131,962	131,602	133,280	142,288	6.76%
271-000.000-404.000	SPECIAL ACTS	2,545	3,113	1,358	1,493	1,398	2,306	2,550	10.58%
271-000.000-411.000	DELINQUENT TAXES	168	107	169	588	63	105	100	-4.76%
271-000.000-528.000	FEDERAL GRANT-CARES ACT	0	0	0	3,370	130	0	0	-
271-000.000-569.000	STATE GRANT	8,229	9,095	15,906	10,295	16,972	9,600	0	-100.00%
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0	9,518	16,271	20,523	7,440	5,000	7,440	48.80%
271-000.000-574.000	STATE REVENUE SHARING	8,105	8,105	8,105	0	0	8,105	0	-100.00%
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	13,800	0	13,800	22,600	13,800	13,800	13,800	0.00%
271-000.000-588.000	SUBSCRIPTION CARD SALES	3,001	2,709	2,115	2,068	2,312	1,500	2,829	88.60%
271-000.000-629.000	COPIES / DUPLICATING	4,532	4,813	3,534	2,333	2,543	2,000	3,443	72.15%
271-000.000-656.000	PENAL FINES	38,982	32,203	29,237	27,194	0	25,000	20,000	-20.00%
271-000.000-657.000	BOOK FINES	2,595	2,803	1,840	410	830	500	969	93.80%
271-000.000-658.000	ORDINANCE FINES	3,479	1,481	826	847	493	750	400	-46.67%
271-000.000-665.000	INTEREST	3,528	4,816	2,096	272	425	400	240	-40.00%
271-000.000-667.000	RENTS	279	206	301	224	294	200	0	-100.00%
271-000.000-667.271	RENTS - MEETING ROOMS	1,200	6,450	4,826	200	6,375	2,000	6,000	200.00%
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,443	1,761	0	0	0	1,760	0	-100.00%
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	7,367	888	359	0	7,621	2,300	1,000	-56.52%
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	0	401	400	0	0	400	0	-100.00%
271-000.000-675.790	CONTR. & DONT. - BOOKS	1,697	564	326	1,202	1,111	565	0	-100.00%
271-000.000-675.792	CONTR. & DONT.- CHILD. LIBRARY	1,662	6,503	69	611	21	6,505	700	-89.24%
271-000.000-692.000	OTHER REVENUE	31,039	33,629	5,185	11,394	566	4,600	4,000	-13.04%
271-000.000-692.003	OTHER REVENUE - E-RATE	0	8,869	6,404	0	0	0	0	-
271-000.000-692.006	OTHER REVENUE - COFFEE	0	123	411	12	0	400	200	-50.00%
271-000.000-692.007	OTHER REVENUE - TRUSTS	0	0	22,408	25,083	26,313	25,080	25,775	2.77%
271-000.000-692.008	OTHER REVENUE - TRUSTS	0	0	0	0	2,400	3,400	2,000	-41.18%
271-000.000-692.009	OTHER REVENUE - AMAZON SALES	0	0	0	0	216	0	1,000	-
TOTAL LIBRARY REVENUE		255,397	264,237	265,751	262,681	222,926	249,556	234,734	-5.94%



LIBRARY - 271 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
LIBRARY - 790									
271-790.000-702.000	WAGES	124,616	125,245	118,130	99,422	81,982	125,395	119,477	-4.72%
271-790.000-703.000	OVERTIME PAY	64	0	1,094	0	0	0	0	-
271-790.000-704.000	SICK TIME PAY	0	3,142	3,680	3,389	2,264	3,596	0	-100.00%
271-790.000-705.000	VACATION TIME PAY	4,183	5,768	4,914	6,700	642	2,204	0	-100.00%
271-790.000-706.000	PERSONAL TIME PAY	324	770	1,187	629	0	2,954	0	-100.00%
271-790.000-707.000	LONGEVITY PAY	0	0	0	0	0	0	0	-
271-790.000-710.000	HOLIDAY AND OTHER PAY	2,694	3,146	3,192	2,098	1,579	2,204	0	-100.00%
271-790.000-715.000	HEALTH AND LIFE INSURANCE	17,466	23,434	22,995	390	1,648	1,175	6,784	477.36%
271-790.000-716.000	RETIREMENT	5,435	5,920	5,290	4,011	2,317	3,830	3,245	-15.27%
271-790.000-717.000	WORKERS' COMPENSATION	271	194	203	169	170	225	170	-24.44%
271-790.000-718.000	UNEMPLOYMENT INSURANCE	50	0	0	0	0	0	0	-
271-790.000-720.000	EMPLOYER'S FICA	10,086	10,428	9,968	8,564	6,570	10,049	9,140	-9.05%
271-790.000-721.000	DISABILITY INSURANCE	268	390	393	298	113	739	200	-72.94%
271-790.000-726.000	SUPPLIES	5,812	7,068	3,665	4,426	3,595	2,000	4,500	125.00%
271-790.000-726.003	SUPPLIES - TECHNOLOGY GRANT	5,729	0	0	0	0	0	0	-
271-790.000-734.000	POSTAGE	67	88	68	0	0	0	0	-
271-790.000-750.000	PERIODICALS / MAGAZINES	1,848	428	441	231	30	400	0	-100.00%
271-790.000-801.000	CONTRACTUAL SERVICES	32,792	28,469	25,977	20,469	10,601	20,000	20,000	0.00%
271-790.000-802.000	TECHNICAL SERVICES	0	0	0	0	0	0	12,350	-
271-790.000-810.000	DUES AND SUBSCRIPTIONS	868	661	850	370	0	500	500	0.00%
271-790.000-815.000	LIBRARY GRANT EXPENDITURES	1,649	465	3,131	0	0	0	0	-
271-790.000-850.000	TELEPHONE	2,068	2,388	2,333	1,382	979	2,100	2,118	0.86%
271-790.000-860.000	TRANSPORTATION AND MILEAGE	269	598	280	74	0	750	750	0.00%
271-790.000-920.000	UTILITIES	19,663	19,981	16,683	15,561	13,058	18,500	18,500	0.00%
271-790.000-930.000	REPAIRS & MAINTENANCE	5,787	959	8,017	18,685	1,613	5,000	5,000	0.00%
271-790.000-956.000	TRAINING & SEMINARS	1,021	430	169	60	0	500	500	0.00%
271-790.000-956.200	LODGING AND MEALS	345	37	92	0	0	0	0	-
271-790.000-970.000	CAPITAL OUTLAY	28,849	43,663	85,262	0	315	9,000	9,000	0.00%
271-790.000-982.000	BOOKS	9,358	10,049	8,917	11,247	8,958	15,000	12,500	-16.67%
271-790.000-982.001	BOOKS - FROM DONATION MONIES	430	1,173	0	0	0	0	0	-
271-790.000-995.101	TRANSFER - GENERAL FUND	0	2,000	2,000	2,000	0	2,000	2,000	0.00%
TOTAL LIBRARY APPROPRIATIONS		282,010	296,895	328,930	200,174	136,432	228,121	226,734	-0.61%



LIBRARY - 271		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
APPROPRIATIONS		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
LIBRARY CHILDREN'S AREA - 792									
271-792.000-726.000	SUPPLIES	1,760	572	(732)	0	36	1,000	1,000	0.00%
271-792.000-726.001	SUPPLIES - GRANTS	2,387	3,065	0	500	0	0	0	-
271-792.000-726.010	SUPPLIES-SUMMER READING	3,554	578	893	(315)	495	500	500	0.00%
271-792.000-726.792	SUPPLIES-FROM DONATIONS	23	0	0	0	0	0	0	-
271-792.000-982.000	BOOKS	8,384	6,012	4,026	7,317	2,611	6,500	6,500	0.00%
TOTAL LIBRARY CHILDREN'S AREA APPROPRIATIONS		16,109	10,227	4,187	7,503	3,142	8,000	8,000	0.00%
TOTAL APPROPRIATIONS - FUND 271		298,119	307,122	333,117	207,676	139,574	236,121	234,734	-0.59%
NET OF REVENUE / APPROPRIATIONS - FUND 271		(42,723)	(42,885)	(67,366)	55,005	83,353	13,435	0	



Capital Improvements

Department Summary

The Capital Improvement Fund is used to account for most major capital and infrastructure improvements made in the city. The fund depends on grants or transfers from other funds (i.e. General Fund, TIFA, etc.) for revenue as it has no specific revenue source. Projects included in the Capital Improvement Plan (CIP) represent significant investments in organizational and/or community infrastructure. There will not be any impact on future operating budgets from these projects except through non-quantifiable efficiencies.

The 2022-23 presentation includes the following projects which are funded through available cash, grants and contributions and/or donations.

CAPITAL PROJECTS

Capital Improvement Funds

Sidewalk Replacement - \$50,000

The city is looking to once again institute the sidewalk replacement program begun back in 2003. The repairs/reconstruction of the sidewalks is done on a 10-year special assessment to the property owners. The property owner pay 75% of the cost. This budget has set aside a modest amount towards this program, however the location of this work has not yet been determined. The City Engineer will assist DPS with rating and program planning.

While not specifically identified as a budgeted line item, the city also has a voluntary sidewalk replacement program. If any homeowner wishes to replace their sidewalks, the city will remove the old sidewalk at no cost to the property owner and waive permit fees.

Major Street Reconstruction – \$780,000

Construction for 2022 will include Uran from Industrial to Arch, and Howell from Hallett to the south city limit. The City has received a \$99,999 grant to help offset cost of the Uran project. Special Assessment Districts (SAD) will also be utilized to balance project costs on both streets. A fall 2022 completion is anticipated for both streets.

Local Street Reconstruction - \$610,000

The Board of Public Utilities plans to replace the water mains on Morry between Howell and Walnut. The city will repave and replace curbing on Morry and Lynwood from Howell to Reading, after the underground infrastructure is completed by BPU. SAD funds will also be used to balance project costs.

Staff continues to seek all available grant funding sources for street improvements which continues to be one of Council's top priorities. Along with MEDC, Category F, Category A, and Small Urban grants are being explored as other possible funding sources into the future. Decisions regarding future improvements will be driven by the direction of Council, asset management tools, and citizens as funding becomes available.



Capital Improvements

Mill Pond Dam Repair – \$37,500

This expenditure will be used to grade the earthen embankment and create an auxiliary spillway. This will reduce the city's risk associated with the aging structure. Ultimately, we will remove the Dam and spill way returning the river to its natural flow. This is the next step in the process of lowering the level and addressing the contaminants in the pond. The bypass pipe and control structure have been grouted shut and sealed.

City Hall - \$130,000

The ceiling and wall paint has been peeling and cracking for several years in most of the building. Two years ago we resealed all the windows and mortar joints on the exterior of the building to prevent further damage. With that done, we can move forward with the interior renovations. This budget sets aside \$30,000 to scrape, skim, prime and repaint the entire first floor. The balance of \$100,000 will be utilized to replace the aged out chiller system for the entire building.

Transfer to Revolving Mobile Equipment Fund – TBD If necessary

This transfer will provide up to \$97,000 for the purchase of a 4x4 500 series dump/plow truck.

Baw Beese Parks - \$28,000

City staff is proposing a gate system at the entrance to the Baw Beese Park system. The gates would remain open and allow traffic to move freely during open park hours. After hours the system would only let vehicles out of the exit gate denying all public entry to the park. The Police Department would utilize existing gate openers for emergencies. This system would help to provide security to grounds and dock renters while minimizing vandalism. Most of the problems and vandalism occur during the hours of midnight to 3am, long after park closing.

Cemeteries - \$19,500

The Lakeview Cemetery expansion has been underway for a couple of years. Excess road materials have been utilized to complete the coarse site grading. These funds will allow completion of the internal roads, survey/plat work, and topsoil/seed for the entire site. Staff anticipates grave sales to start immediately upon completion.

Mrs. Stocks Park Fund (409) - \$7,500

Improvements to Mrs. Stocks Park are made possible through the continued fundraising efforts of the Mrs. Stocks Park Committee. This committee in conjunction with city staff and the Garden Club have created many beautiful gardens throughout the park. This budget continues those efforts as well as provides funding of the summer "Concerts in the Park." These concerts are provided free of charge weekly during the summer months.



CAPTIAL IMPROVEMENT - 401 REVENUE		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
401-000.000-529.000	FEDERAL GRANT	340,558	532,970	479,991	0	0	0	0	-
401-000.000-569.000	STATE GRANT	0	0	350,000	0	0	0	0	-
401-000.000-665.000	INTEREST	0	0	0	1,245	3,609	600	0	-100.00%
401-000.000-669.000	CHANGE IN INVESTMENTS	0	0	0	0	(17,330)	0	0	-
401-000.000-669.363	TRANSFER IN - DEBT SERVICE	0	0	500,000	80,000	1,083,383	600,000	0	-100.00%
401-000.000-692.000	OTHER REVENUE	15,237	143	32	0	6,354	0	0	-
401-000.000-699.101	TRANSFERS IN - GENERAL FUND	170,000	615,000	600,000	0	0	0	50,000	-
401-000.000-699.202	TRANSFERS IN - MAJOR STREETS	0	0	150,000	125,000	0	0	0	-
401-000.000-699.244	TRANSFERS IN - EDC FUND	0	0	0	0	0	12,000	15,000	25.00%
401-000.000-699.363	TRANSFER IN - DEBT SERVICE	0	0	0	0	0	483,383	0	-100.00%
401-000.000-699.401	TRANSFER IN - CAPITAL IMPROVEMENT	0	0	0	10,000	0	0	0	-
TOTAL CAPITAL IMPROVEMENT REVENUE		525,795	1,148,113	2,080,023	216,245	1,076,015	1,095,983	65,000	-94.07%

**CAPTIAL IMPROVEMENT - 401
APPROPRIATIONS**

SIDEWALKS - 444

401-444.000-702.000	WAGES	0	0	0	0	1,817	2,542	2,408	-5.27%
401-444.000-703.000	OVERTIME PAY	0	0	0	0	58	194	100	-48.45%
401-444.000-716.000	RETIREMENT	0	0	0	0	63	0	0	-
401-444.000-720.000	EMPLOYER'S FICA	0	0	0	0	137	0	192	-
401-444.000-725.000	FRINGE BENEFITS - ALLOCATED	0	0	0	0	810	1,746	1,168	-33.10%
401-444.000-726.000	SUPPLIES	0	0	0	0	609	0	500	-
401-444.000-801.000	CONTRACTUAL SERVICES	0	0	0	0	30,612	51,000	45,000	-11.76%
401-444.000-940.000	EQUIPMENT RENTAL	0	0	0	0	730	0	500	-
TOTAL SIDEWALKS APPROPRIATIONS		0	0	0	0	34,835	55,482	49,868	0.00%



CAPTIAL IMPROVEMENT - 401 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
MAJOR STREET RECONSTRUCTION - 452									
401-452.000-702.000	WAGES	0	0	0	32,208	1,473	0	977	-
401-452.000-703.000	OVERTIME PAY	0	0	0	105	8	0	0	-
401-452.000-716.000	RETIREMENT	0	0	0	1,326	100	0	0	-
401-452.000-720.000	EMPLOYER'S FICA	0	0	0	2,400	107	0	75	-
401-452.000-725.000	FRINGE BENEFITS - ALLOCATED	0	0	0	1,165	0	0	455	-
401-452.000-801.000	CONTRACTUAL SERVICES	0	0	61,000	634,743	26,323	0	0	-
401-452.000-905.000	PUBLISHING/NOTICES	0	0	0	13,274	0	0	0	-
TOTAL MAJOR STREET RECONSTRUCTION APPROPRIATIONS		0	0	61,000	685,221	28,011	0	1,507	-
LOCAL STREET RECONSTRUCTION - 453									
401-453.000-801.000	CONTRACTUAL SERVICES	266,746	1,075,018	1,102,666	38,161	0	0	0	-
TOTAL LOCAL STREETS RECONSTRUCTION APPROPRIATIONS		266,746	1,075,018	1,102,666	38,161	0	0	0	-
STREET SEALING CURRENT YEAR - 454									
401-454.000-801.000	CONTRACTUAL SERVICES	7,008	3,343	491,986	157,221	0	0	0	-
TOTAL STREET SEALING CURRENT YEAR APPROPRIATIONS		7,008	3,343	491,986	157,221	0	0	0	-
PARKS - 756									
401-756.000-726.000	SUPPLIES	8,384	0	0	0	0	0	0	-
401-756.000-801.000	CONTRACTUAL SERVICES	0	0	0	0	0	0	28,000	-
TOTAL PARKS APPROPRIATIONS		8,384	0	0	0	0	0	28,000	-



CAPITAL IMPROVEMENT - 401 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
CAPITAL OUTLAY - 900									
401-900.000-975.009	TELEPHONE EQUIPMENT	1,878	15,725	0	0	0	0	0	-
401-900.000-975.018	MILLPOND DAM REPAIRS	2,863	0	0	0	0	30,000	37,500	25.00%
401-900.000-975.023	SANDY BEACH RENOVATIONS	9,068	0	0	0	0	10,000	0	-100.00%
401-900.000-975.038	CITY HALL RENOVATION	0	47,648	6,450	35,749	0	85,000	0	-100.00%
401-900.000-975.040	COMPREHENSIVE COMPUTER UPDATE	28,912	32,007	17,476	9,984	16,267	10,000	10,000	0.00%
401-900.000-975.044	FACILITIES IMPROVEMENT	7,033	9,832	2,852	0	347,642	335,000	0	-100.00%
401-900.000-975.057	23 & 25 N. BROAD ST BUILDING	0	168,835	11,375	0	0	0	0	-
401-900.000-993.000	INTEREST EXPENSE	0	0	0	0	30,010	0	0	-
TOTAL CAPITAL OUTLAY APPROPRIATIONS		49,754	274,046	38,154	45,733	393,920	470,000	47,500	-89.89%
DEBT SERVICE - 905									
401-905.000-993.000	INTEREST EXPENSE	0	0	0	20,000	0	0	0	-
TOTAL DEBT SERVICE APPROPRIATIONS		0	0	0	20,000	0	0	0	-
TRANSFERS TO OTHERS - 965									
401-965.000-995.287	TRANSFER - R.M.E.F.	0	0	0	0	0	0	332,000	-
TOTAL TRANSFERS TO OTHERS APPROPRIATIONS		0	0	0	0	0	0	332,000	-
TOTAL APPROPRIATIONS - FUND 401		331,892	1,352,407	1,693,806	946,337	456,766	525,482	458,875	-12.68%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 401		193,903	(204,294)	386,217	(730,092)	619,249	570,501	(393,875)	-169.04%



FIELDS OF DREAMS - 408 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
408-000.000-665.000	INTEREST	154	380	0	10	12	0	0	-
408-000.000-675.000	CONTRIBUTIONS AND DONATIONS	14,134	0	0	0	0	0	0	-
408-000.000-692.408	OTHER REVENUES - TOURNAMENTS	4,401	8,422	1,031	0	5,000	1,000	5,000	400.00%
408-000.000-699.101	TRANSFERS IN - GENERAL FUND	0	10,000	0	0	0	0	0	-
TOTAL FIELDS OF DREAMS REVENUE		18,689	18,802	1,031	10	5,012	1,000	5,000	400.00%
FIELDS OF DREAMS - 408 APPROPRIATIONS									
RECREATION DEPARTMENT - 751									
408-751.000-702.000	WAGES	0	0	0	477	0	0	0	-
408-751.000-720.000	EMPLOYER'S FICA	0	0	0	36	0	0	0	-
408-751.000-726.000	SUPPLIES	(539)	0	0	0	0	0	0	-
408-751.000-726.006	CONCESSION SUPPLIES	68	0	0	0	0	0	0	-
408-751.000-801.000	CONTRACTUAL SERVICES	4,118	4,050	0	0	0	0	0	-
408-751.000-900.000	PRINTING	0	0	0	0	0	0	1,000	-
408-751.000-975.408	CAPITAL OUTLAY - FOOD STORAGE BLDG	4,454	33,391	0	0	0	0	0	-
TOTAL RECREATION DEPARTMENT APPROPRIATIONS		8,100	37,441	0	513	0	0	1,000	-
TOTAL APPROPRIATIONS - FUND 408		8,100	37,441	0	513	0	0	1,000	-
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 408		10,589	(18,639)	1,031	(504)	5,012	1,000	4,000	300.00%



STOCK'S PARK - 409 REVENUE		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
409-000.000-665.000	INTEREST	511	887	872	177	192	1,000	200	-80.00%
409-000.000-669.000	CHANGE IN INVESTMENTS	0	167	224	(63)	(1,272)	100	0	-100.00%
409-000.000-675.000	CONTRIBUTIONS AND DONATIONS	13,834	10,100	9,908	10,791	5,391	10,000	10,000	0.00%
409-000.000-675.003	CONTR. & DONT. - SALLY FALLON	0	0	250	13,290	0	0	0	-
409-000.000-675.409	CONTR. & DONT. - PAVILION	0	0	0	1,350	24,505	0	0	-
TOTAL STOCK'S PARK REVENUE		14,346	11,153	11,254	25,545	28,816	11,100	10,200	-8.11%

**STOCK'S PARK - 409
APPROPRIATIONS**

PARKS - 756

409-756.000-726.000	SUPPLIES	1,373	1,092	340	19,884	216	1,500	1,500	0.00%
409-756.000-801.000	CONTRACTUAL SERVICES	4,530	5,821	4,060	4,060	4,369	6,000	6,000	0.00%
TOTAL PARKS APPROPRIATIONS		5,903	6,913	4,400	23,944	4,585	7,500	7,500	0.00%
TOTAL APPROPRIATIONS - FUND 409		5,903	6,913	4,400	23,944	4,585	7,500	7,500	-6.25%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 409		8,443	4,240	6,854	1,601	24,231	3,600	2,700	-34.55%



AIRPORT IMPROVEMENT - 481 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
481-000.000-515.000	FEDERAL GRANT - AIRPORT	0	0	0	20,000	0	0	0	-
481-000.000-665.000	INTEREST	0	(2)	1,416	1,552	1,712	1,000	2,000	100.00%
481-000.000-667.000	RENTS	21,332	21,332	21,332	15,632	32,211	21,332	32,000	50.01%
481-000.000-667.481	RENTS - AIRPORT HANGARS	11,844	16,150	22,675	21,255	16,275	13,500	22,000	62.96%
481-000.000-669.000	CHANGE IN INVESTMENTS	0	358	481	(311)	(6,250)	100	0	-100.00%
481-000.000-675.000	CONTRIBUTION AND DONATIONS	0	0	0	0	20,000	0	0	-
481-000.000-675.006	CONTRIBUTED CAPITAL	0	0	0	680,933	0	0	0	-
481-000.000-687.300	OTHER REFUNDS	0	0	0	22,964	0	0	0	-
481-000.000-687.481	OTHER REFUNDS-USER FEES	0	1,165	1,785	3,785	5,293	1,000	5,000	400.00%
481-000.000-692.000	OTHER REVENUE	0	115	579	61	29	0	0	-
481-000.000-692.295	OTHER REVENUES - FUEL SALES	96,220	133,839	60,789	60,073	70,352	57,500	125,000	117.39%
481-000.000-692.296	OTHER REVENUE-TAX EXEMPT SALES	0	49,481	71,462	72,257	45,784	25,000	72,000	188.00%
TOTAL AIRPORT IMPROVEMENT REVENUE		129,396	222,437	180,519	898,200	185,407	119,432	258,000	116.02%
AIRPORT IMPROVEMENT - 481 APPROPRIATIONS									
CAPITAL OUTLAY - 900									
481-900.000-740.295	FUEL AND LUBRICANTS - AVIATION	82,340	140,532	78,549	111,287	84,073	95,166	140,000	47.11%
481-900.000-801.000	CONTRACTUAL SERVICES	9,797	6,731	10,842	2,669	2,665	4,000	4,500	12.50%
481-900.000-801.481	CONTRACTUAL SERV- AIRPORT AWO	2,437	0	0	0	0	0	0	-
481-900.000-957.000	PROPERTY TAXES	0	2,705	0	0	0	0	0	-
481-900.000-970.000	CAPITAL OUTLAY	127,000	0	1,075,372	708,000	0	6,041	0	-100.00%
481-900.000-975.481	AIRPORT RUNWAY PROJECT	43,337	0	(1,162,849)	0	0	0	0	-
481-900.000-991.000	DEBT SERVICE - PRINCIPAL	91,965	0	0	0	0	0	0	-
481-900.000-995.101	TRANSFER-GENERAL FUND	0	0	0	0	0	0	7,500	-
TOTAL CAPITAL OUTLAY APPROPRIATIONS		356,875	149,968	1,914	821,956	86,738	105,207	152,000	44.48%
TOTAL APPROPRIATIONS - FUND 481		356,875	149,968	1,914	821,956	86,738	105,207	152,000	44.48%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 481		(227,479)	72,469	178,605	76,244	98,669	14,225	106,000	645.17%



Miscellaneous Funds

Special Revenue Funds

Contributions and Donations Fund

This fund receives its revenue from donations. The donations are used to build park benches or other requests.

Police OWI Enforcement Fund

This fund receives its revenue from fines paid by drivers convicted of Operating While Intoxicated (OWI). The law mandates that these funds be used to further enforce intoxicated driving laws.

Drug Forfeiture/Grant Fund

This fund is used to account for all money and property seized by police during a drug investigation. It must be used to pay expenses of processing the forfeiture and sale, as well as enhance law enforcement efforts pertaining to drug law enforcement.

American Rescue Plan Act Fund

This fund is used to account for all federal money received from the American Rescue Plan. It must be used to pay expenditures as outlined in the Final Rule of the American Rescue Plan.

Internal Service Funds

Public Services Inventory

This fund tracks the purchase and use of inventory items such as salt and asphalt. Departments purchase goods from this fund as necessary to support operations.

DPS Leave & Benefits

This fund accounts for all leave-time pay and other benefits associated with personnel in the Department of Public Safety. Operating funds for which services are rendered pay charges into this fund on a pay-for-use basis.



Miscellaneous Funds

Unemployment Insurance

The City of Hillsdale is self-insured against unemployment claims rather than pay a third-party insurer. This fund accounts for all unemployment claims and is supported by transfers from the operating funds.

Fiduciary Funds

Cemetery Perpetual Care

This fiduciary fund is primarily funded by portions of the fees charged for services at the Lakeview and Oak Grove Cemeteries. Funds are used to provide for the perpetual upkeep of the cemeteries.

Stock's Park Perpetual Maintenance

A citizen initiative group has worked to raise money to renovate Mrs. Stock's Park. In 2006, this committee received designated donations for the expressed purpose of establishing an endowment fund to help with future maintenance costs of this park. The earnings from these investments will be used to maintain the park.

R.L. Owen Park Memorial

Owen Park was created with donated funds and property and is maintained with the interest and principal in this fiduciary funds.



CEMETERY PERPETUAL CARE - 151 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
151-000.000-642.100	SALE OF CEMETERY LOTS-LAKEVIEW	10,620	2,135	7,225	8,000	3,000	4,000	4,000	0.00%
151-000.000-642.200	SALE OF CEMETERY LOTS-OAKGROVE	3,520	5,050	13,113	13,425	8,138	7,000	7,000	0.00%
151-000.000-665.000	INTEREST	15,600	14,242	16,222	10,763	5,578	10,000	10,000	0.00%
151-000.000-669.000	CHANGE IN INVESTMENTS	0	1,479	1,987	(596)	(11,961)	0	0	-
TOTAL CEMETERY PERPETUAL CARE REVENUE		29,740	22,906	38,548	31,593	4,754	21,000	21,000	0.00%
CEMETERY PERPETUAL CARE - 151 APPROPRIATIONS									
TRANSFERS TO OTHERS - 965									
151-965.000-995.101	TRANSFER - GENERAL FUND	15,600	15,500	0	20,000	0	20,000	20,000	100.00%
TOTAL TRANSFERS TO OTHERS APPROPRIATIONS		15,600	15,500	0	20,000	0	20,000	20,000	0.00%
TOTAL APPROPRIATIONS - FUND 151		15,600	15,500	0	20,000	0	20,000	20,000	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 151		14,140	7,406	38,548	11,593	4,754	1,000	1,000	0.00%



STOCK'S PARK PERPETUAL MAINTENANCE - 152 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
152-000.000-665.000	INTEREST	734	836	1,228	292	220	1,000	1,000	0.00%
152-000.000-669.000	CHANGE IN INVESTMENTS	0	286	385	(109)	(2,177)	200	0	100.00%
152-000.000-675.000	CONTRIBUTIONS AND DONATIONS	5,067	6,013	2,727	15,042	1,870	6,000	6,000	0.00%
152-000.000-699.409	TRANSFER IN - STOCKS PARK FUND	25	0	0	0	0	0	0	0.00%
TOTAL STOCK'S PARK PERPETUAL MAINTENANCE REVENUE		5,826	7,135	4,340	15,226	(87)	7,200	7,000	-2.78%
STOCK'S PARK PERPETUAL MAINTENANCE - 152 APPROPRIATIONS									
PARKS-756									
152-756.000-960.000	BANK FEES	0	0	0	0	39	0	100	100.00%
TOTAL PARKS APPROPRIATIONS		0	0	0	0	39	0	100	-
TOTAL APPROPRIATIONS - FUND 152		0	0	0	0	39	0	100	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 152		5,826	7,135	4,340	15,226	(126)	7,200	6,900	-4.17%



R.L. OWEN MEMORIAL - 153 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
153-000.000-665.000	INTEREST	5,300	4,069	4,230	5,075	5,036	3,500	5,000	42.86%
153-000.000-669.000	CHANGE IN INVESTMENTS	0	215	288	(89)	(1,792)	200	0	100.00%
TOTAL R.L. OWEN MEMORIAL REVENUE		5,300	4,283	4,518	4,985	3,245	3,700	5,000	35.14%
R.L. OWEN MEMORIAL - 153 APPROPRIATIONS									
<hr/>									
BUILDINGS AND GROUNDS - 265									
153-265.000-960.000	BANK FEES	0	0	0	0	32	0	100	0.00%
TOTAL BUILDINGS AND GROUNDS APPROPRIATIONS		0	0	0	0	32	0	100	0.00%
TOTAL APPROPRIATIONS - FUND 153		0	0	0	0	32	0	100	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 153		5,300	4,283	4,518	4,985	3,213	3,700	4,900	32.43%



CONTRIBUTIONS & DONATIONS - 252 REVENUE		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
252-000.000-675.000	CONTRIBUTIONS & DONATIONS	0	0	0	0	0	0	5,000	-
TOTAL CONTRIBUTIONS & DONATIONS REVENUE		0	0	0	0	0	0	5,000	-
CONTRIBUTIONS AND DONATIONS - 252 APPROPRIATIONS									
<hr/>									
ADMINISTRATIVE SERVICES-175									
252-175.000-726.000	SUPPLIES	0	0	0	0	0	0	5,000	-
TOTAL CONTRIBUTIONS & DONATIONS APPROPRIATIONS		0	0	0	0	0	0	5,000	-
TOTAL APPROPRIATIONS - FUND 252		0	0	0	0	0	0	5,000	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 252		0	0	0	0	0	0	0	-



DRUG FORFEITURE - 265 REVENUE		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
265-000.000-659.000	DRUG FORFEITURES	3,078	2,986	1,151	3,164	0	1,000	1,000	0.00%
265-000.000-665.000	INTEREST	0	0	0	43	57	0	0	-
265-000.000-692.000	OTHER REVENUE	0	0	0	4,034	0	0	0	100.00%
TOTAL DRUG FORFEITURE REVENUE		3,078	2,986	1,151	7,241	57	1,000	1,000	0.00%

**DRUG FORFEITURE - 265
APPROPRIATIONS**

POLICE DEPARTMENT - 301

265-301.000-726.000	SUPPLIES	1,224	228	215	6,504	0	2,500	2,500	0.00%
TOTAL POLICE DEPARTMENT APPROPRIATIONS		1,224	228	215	6,504	0	2,500	2,500	0.00%
TOTAL APPROPRIATIONS - FUND 265		1,224	228	215	6,504	0	2,500	2,500	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 265		1,854	2,758	936	736	57	(1,500)	(1,500)	0.00%



POLICE OWI ENFORCEMENT - 274		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
REVENUE		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
274-000.000-692.301	OTHER REVENUES - POLICE DEPT	1,616	359	1,625	1,173	200	1,000	1,000	0.00%
TOTAL POLICE OWI ENFORCEMENT REVENUE		1,616	359	1,625	1,173	200	1,000	1,000	0.00%
POLICE OWI ENFORCEMENT - 274									
APPROPRIATIONS									
POLICE DEPARTMENT - 301									
274-301.000-726.000	SUPPLIES	0	1,920	0	11,346	0	2,600	1,500	-42.31%
274-301.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	0	-
TOTAL POLICE DEPARTMENT APPROPRIATIONS		0	1,920	0	11,346	0	2,600	1,500	-42.31%
 TOTAL APPROPRIATIONS - FUND 274		 0	 1,920	 0	 11,346	 0	 2,600	 1,500	 0.00%
 TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 274		 1,616	 (1,561)	 1,625	 (10,173)	 200	 (1,600)	 (500)	 -68.75%



ARPA GRANT FUND - 287 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
287-000.000-529.000	FEDERAL GRANTS	0	0	0	0	420,517	418,831	418,831	0.00%
287-000.000-665.000	INTEREST INCOME	0	0	0	0	647	0	1,000	
287-000.000-699.401	TRANSFER IN-CAPITAL IMPROVEMENT FUND	0	0	0	0	0	0	332,000	
TOTAL ARPA GRANT REVENUE		0	0	0	0	421,165	418,831	751,831	79.51%
ARPA GRANT FUND - 287 APPROPRIATIONS									
ENGINEERING SERVICES - 447									
287-447.000-801.000	CONTRACTUAL SERVICES	0	0	0	0	45,038	177,745	0	-100.00%
TOTAL ENGINEERING SREVICES APPROPRIATIONS		0	0	0	0	45,038	177,745	0	-100.00%
CAPITAL OUTLAY - 900									
287-900.000-970.000	CAPITAL OUTLAY	0	0	0	0	241,419	198,533	750,000	277.77%
TOTAL CAPITAL OUTLAY APPROPRIATIONS		0	0	0	0	241,419	198,533	750,000	277.77%
TOTAL APPROPRIATIONS - FUND 287		0	0	0	0	286,457	376,278	750,000	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 287		0	0	0	0	134,707	42,553	1,831	-95.70%



PUBLIC SERVICE INVENTORY - 633 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
633-000.000-650.000	SALE OF MATERIALS	5,915	7,195	5,694	5,901	9,895	2,500	9,000	260.00%
633-000.000-665.000	INTEREST INCOME	0	0	0	124	67	0	0	-
633-000.000-680.000	INVENTORY ADJUSTMENT	0	0	(744)	0	0	0	0	-
TOTAL PUBLIC SERVICE INVENTORY REVENUE		5,915	7,195	4,950	6,025	9,963	2,500	9,000	260.00%
PUBLIC SERVICE INVENTORY - 633 APPROPRIATIONS									
PUBLIC SERVICES INVENTORY - 236									
633-236.000-702.000	WAGES	3,572	4,145	474	0	21	0	0	-
633-236.000-703.000	OVERTIME PAY	0	38	0	0	122	0	0	-
633-236.000-716.000	RETIREMENT	0	41	7	0	0	0	0	-
633-236.000-720.000	EMPLOYER'S FICA	258	295	35	0	10	0	0	-
633-236.000-725.000	FRINGE BENEFITS - ALLOCATED	2,197	2,849	150	0	0	1,224	0	-100.00%
633-236.000-726.000	SUPPLIES	6,717	9,383	86,604	2,678	11,017	0	157,969	-
633-236.000-771.000	INVENTORY ADJUSTMENT	22,119	5,731	(76,353)	5,875	(45)	0	0	-
633-236.000-801.000	CONTRACTUAL SERVICES	6,404	2,120	43	1,927	500	12,650	2,650	-79.05%
633-236.000-940.000	EQUIPMENT RENTAL	2,033	2,964	114	0	0	3,500	0	-100.00%
TOTAL PUBLIC SERVICE INVENTORY APPROPRIATIONS		43,302	27,565	11,075	10,479	11,624	17,374	160,619	824.48%
TOTAL APPROPRIATIONS - FUND 633		43,302	27,565	11,075	10,479	11,624	17,374	160,619	824.48%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 633		(37,387)	(20,371)	(6,125)	(4,455)	(1,662)	(14,874)	(151,619)	919.36%



UNEMPLOYMENT INSURANCE - 677 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
677-000.000-665.000	INTEREST	1,096	1,607	1,355	328	233	1,500	200	-86.67%
677-000.000-669.000	CHANGE IN INVESTMENTS	0	238	321	(126)	(2,520)	0	0	-
677-000.000-692.000	OTHER REVENUE	1,125	0	8,600	0	0	0	0	-
TOTAL UNEMPLOYMENT INSURANCE REVENUE		2,221	1,845	10,275	202	(2,288)	1,500	200	-86.67%
UNEMPLOYMENT INSURANCE - 677 APPROPRIATIONS									
ADMINISTRATIVE SERVICES - 175									
677-175.000-960.000	BANK FEES	0	0	0	0	45	0	100	-
677-175.000-964.000	REFUNDS AND REBATES	3,358	93	1,568	9,004	3,847	15,000	15,000	0.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		3,358	93	1,568	9,004	3,893	15,000	15,100	0.67%
TOTAL APPROPRIATIONS - FUND 677		3,358	93	1,568	9,004	3,893	15,000	15,100	0.67%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 677		(1,137)	1,752	8,707	(8,802)	(6,180)	(13,500)	(14,900)	10.37%



DPS LEAVE AND BENEFITS - 699 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
699-000.000-687.300	OTHER REFUNDS	180,289	194,818	174,823	146,940	104,825	152,643	245,451	60.80%
TOTAL DPS LEAVE AND BENEFITS REVENUE		180,289	194,818	174,823	146,940	104,825	152,643	245,451	60.80%
DPS LEAVE AND BENEFITS - 699 APPROPRIATIONS									
PUBLIC SERVICES DEPARTMENT - 441									
699-441.000-704.000	SICK TIME PAY	10,375	17,423	6,509	5,648	8,010	7,461	6,322	-15.27%
699-441.000-705.000	VACATION TIME PAY	12,495	18,485	14,874	14,328	11,583	16,582	27,736	67.27%
699-441.000-706.000	PERSONAL TIME PAY	3,686	4,079	3,060	3,763	3,275	3,845	3,692	-3.98%
699-441.000-707.000	LONGEVITY PAY	4,240	4,240	4,240	5,580	3,400	3,880	3,400	-12.37%
699-441.000-710.000	HOLIDAY AND OTHER PAY	13,512	13,949	14,170	13,178	11,045	16,136	18,437	14.26%
699-441.000-715.000	HEALTH AND LIFE INSURANCE	105,608	110,943	115,181	86,899	48,582	78,863	134,427	70.46%
699-441.000-716.000	RETIREMENT	13,010	4,710	3,981	4,670	5,877	5,800	40,167	592.53%
699-441.000-717.000	WORKERS' COMPENSATION	12,933	15,825	7,609	10,853	11,023	15,000	11,050	-26.33%
699-441.000-718.000	UNEMPLOYMENT INSURANCE	175	0	800	0	0	0	0	-
699-441.000-720.000	EMPLOYER'S FICA	2,860	3,716	2,875	2,490	2,454	3,000	0	-100.00%
699-441.000-721.000	DISABILITY INSURANCE	1,395	1,446	1,525	1,638	165	2,076	220	-89.40%
699-441.000-995.101	TRANSFER-GENERAL FUND	0	0	0	20,606	0	0	0	-
TOTAL PUBLIC SERVICES DEPARTMENT APPROPRIATIONS		180,289	194,818	174,823	169,654	105,415	152,643	245,451	60.80%
TOTAL APPROPRIATIONS - FUND 699		180,289	194,818	174,823	169,654	105,415	152,643	245,451	-1.43%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 699		0	(0)	0	(22,714)	(590)	0	0	-



Board of Public Utilities

David E. Mackie - Director

dmackie@cityofhillsdale.org

517-437-6444

Bob Batt – President

Eric Hoffman – Board Member

Jerimiah Hodshire – Board Member

Lois Howard – Vice President

Pete Becker – Board Member

Karen Lancaster – Interim Finance Director

Jake Hammel – Electric Department Superintendent

Jeff Gier – Water/Sewer Distribution Supervisor

Department Summary

Since 1893, the Board of Public Utilities has provided electric power to our community with 6,077 customers. Over the last 129 years the landscape has changed dramatically. Over the years, the utility has expanded to also include a wastewater system and a municipal water system. The sewer system has 42.4 miles of intertwining pipes that feed into our waste water treatment plant. Once treated, the clean water is then discharged into the St. Joe River. All the solid waste are captured, digested, and disposed of as fertilizer on farm land. Water is pumped from our local wells, to our water treatment plant, through our 54.33 miles of water mains with two water towers, then to our customers. The Hillsdale BPU has seen a number of changes and improvements over the past several years. The BPU continues to collaborate with the City through shared staff and capital projects. Shared staff include: City Manager/BPU Director, Finance Department, Human Resource Director, Engineer, Safety Coordinator and IT Department.

As part of the Council goals for 2023 and as seen in the capital improvement sections of the budget the BPU continues to make improvements to its infrastructure. Electric Department capital projects for 2023 include: pole condition survey, distribution automation and monitoring upgrades, industrial substation construction and power plant improvements. The Water and Sewer Departments are applying for a \$2M CDBG grant to replace 75 water shutoff valves and over 1 mile sewer main costing about \$2.6 million. Water Department capital projects include: water main replacement, cleaning and relining the water treatment plant backwash ponds, 50% of a 5-yard dump truck and well/pump maintenance. Sewer Department capital projects include: exterior repairs to the waste water treatment plant, upgrading lift stations, 50% of a 5-yard dump truck and a ¾ ton service truck. Additionally, the BPU continues to work proactively with the City to better plan for infrastructure projects and improve customer service.

Department Goals

- Work with existing and potential customers to foster economic development
- Maintain a responsible rate structure that includes a combination of energy alternatives
- Continue to improve customer service and communication
- Provide a safe work environment, promoting workforce diversity and equal opportunity, and encouraging professional growth for all employees
- Empower employees to proactively address customer concerns immediately and efficiently



Board of Public Utilities

Budget Summary

1. City Manager/BPU Director position is split 60%/40% with the City
2. Technical Services is split out by City department for transparency
3. Combined Electric, Water and Sewer rate increase is 3.9%
 - Electric 1%, Water 5% and Sewer 10%
4. Purchased Power cost projections are up 8.6% or \$744,658
5. Water and Sewer bond issuance of \$2M and \$1.3M respectively
6. PILOT costs are 6% of sales in each fund
7. Retirement costs are based on MERS estimates



ELECTRIC - 582 REVENUES	DESCRIPTION	ACTUAL				ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
582-000.000-546.019	STATE GRANT-COVID 19	0	0	0	3,121	0	0	0	-
582-000.000-569.000	STATE GRANT	0	0	0	713	0	0	0	-
582-000.000-593.000	INTERDEPARTMENTAL REVENUE	144,273	93,005	230,765	236,609	163,011	237,078	239,076	0.84%
582-000.000-613.000	RESIDENTIAL SALES	4,728,353	4,604,839	4,783,104	4,815,292	3,835,853	4,785,280	5,011,719	4.73%
582-000.000-614.000	BUSINESS SALES	1,403,960	1,338,477	1,352,308	1,346,806	1,070,981	1,294,568	1,522,175	17.58%
582-000.000-615.000	COMMERCIAL SALES	3,425,593	3,217,263	3,095,464	3,103,427	2,421,328	2,897,551	3,196,370	10.31%
582-000.000-616.000	INDUSTRY SALES	3,314,577	3,062,876	3,076,834	3,335,640	2,360,575	3,108,746	3,187,031	2.52%
582-000.000-617.000	STREET LIGHT SALES	54,726	52,026	53,309	54,196	39,582	53,578	68,395	27.66%
582-000.000-665.000	INTEREST	8,626	270	136,550	72,312	68,075	51,714	70,000	35.36%
582-000.000-669.000	CHANGE IN INVESTMENTS	709,947	67,674	34,502	(11,815)	(203,097)	0	0	-
582-000.000-669.001	GAIN (LOSS) ON MSCPA INVESTMENT	0	2,869,918	(371,938)	607,780	0	0	0	-
582-000.000-673.001	GAIN ON SALE OF PROPERTY	0	(1)	9,918	13,325	(2,575)	0	0	-
582-000.000-679.000	LATE CHARGES	33,755	36,833	21,679	29,476	28,211	30,000	40,000	33.33%
582-000.000-680.000	INVENTORY ADJUSTMENT	0	0	0	(3,466)	0	0	0	-
582-000.000-689.000	CASH OVER & (SHORT)	0	(165)	(113)	134	160	0	0	-
582-000.000-692.001	OTHER REVENUE - MISC OPERATING REVENUE	86,972	121,546	85,874	127,161	77,780	120,000	120,000	0.00%
582-000.000-692.200	MISC NON-OPERATING INCOME	40,568	23,316	44,055	17,199	16,762	30,000	30,000	0.00%
TOTAL ELECTRIC REVENUES		13,951,350	15,487,877	12,552,313	13,747,908	9,876,647	12,608,515	13,484,766	6.95%



ELECTRIC - 582 APPROPRIATIONS		ACTUAL				ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
ADMINISTRATIVE SERVICES - 175									
582-175.000-702.000	WAGES	240,281	276,996	280,575	270,325	232,145	300,000	350,587	16.86%
582-175.000-703.000	OVERTIME PAY	2,629	4,967	12,155	8,364	2,050	6,000	6,000	0.00%
582-175.000-704.000	SICK TIME PAY	21,581	22,348	24,548	21,873	34,330	31,000	0	-100.00%
582-175.000-705.000	VACATION TIME PAY	60,508	57,408	63,253	60,294	62,350	64,000	0	-100.00%
582-175.000-706.000	PERSONAL TIME PAY	8,098	8,899	11,263	10,462	10,775	11,500	0	-100.00%
582-175.000-707.000	LONGEVITY PAY	9,690	12,870	8,780	10,600	7,800	10,380	7,800	-24.86%
582-175.000-710.000	HOLIDAY AND OTHER PAY	35,483	34,012	38,483	41,381	39,209	40,000	400	-99.00%
582-175.000-714.000	COMPENSATED ABSENCES	0	0	0	0	0	0	0	-
582-175.000-715.000	HEALTH AND LIFE INSURANCE	143,164	162,362	183,684	185,090	141,991	170,252	238,436	40.05%
582-175.000-716.000	RETIREMENT	209,138	305,661	395,475	260,831	146,813	163,000	223,813	37.31%
582-175.000-717.000	WORKERS' COMPENSATION	39,476	8,513	7,262	6,167	4,838	10,000	7,500	-25.00%
582-175.000-718.000	UNEMPLOYMENT INSURANCE	0	0	2,500	0	0	0	0	-
582-175.000-720.000	EMPLOYER'S FICA	28,015	29,424	30,190	28,519	27,222	35,410	26,820	-24.26%
582-175.000-721.000	DISABILITY INSURANCE	3,013	3,222	4,470	3,962	3,434	4,583	6,000	30.92%
582-175.000-725.100	MICELLANEOUS FRINGE EXPENSE	(262,290)	(269,985)	(302,100)	(311,369)	(282,910)	(325,000)	0	-100.00%
582-175.000-726.000	SUPPLIES	7	16,821	14,511	14,562	15,011	23,500	23,500	0.00%
582-175.000-726.007-CVI	OFFICE SUPPLIES-COVID-19	0	0	911	6,786	146	0	0	-
582-175.000-726.200	OFFICE SUPPLIES	0	0	52	0	0	0	0	-
582-175.000-726.202	SUPPLIES - COMPUTER	0	0	465	165	0	0	0	-
582-175.000-801.000	CONTRACTUAL SERVICES	79,143	35,693	65,249	78,817	75,296	63,063	84,600	34.15%
582-175.000-801.200	COMPUTER	43,784	41,238	31,318	29,475	27,148	20,000	0	-100.00%
582-175.000-802.000	TECHNICAL SERVICES	0	0	0	0	1,567	0	97,295	-
582-175.000-803.000	ENERGY OPTIMIZATION	0	0	0	0	0	0	180,000	-
582-175.000-806.000	LEGAL SERVICES	6,903	2,285	738	328	75	5,000	1,500	-70.00%
582-175.000-808.000	AUDITING SERVICES	7,106	5,788	6,038	5,740	0	6,000	6,000	0.00%
582-175.000-810.000	DUES AND SUBSCRIPTIONS	44,189	27,419	26,251	32,039	18,814	30,000	35,000	16.67%
582-175.000-818.000	INSURANCE	12,605	20,056	22,273	25,228	38,433	23,387	32,000	36.83%
582-175.000-820.000	PILOT	775,633	740,075	732,462	761,430	583,699	743,000	778,110	4.73%



ELECTRIC - 582 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
ADMINISTRATIVE SERVICES - 175									
582-175.000-850.000	TELEPHONE	10,457	14,537	14,398	12,365	6,675	10,000	13,537	35.37%
582-175.000-860.000	TRANSPORTATION AND MILEAGE	0	0	12	0	0	0	0	-
582-175.000-880.000	COMMUNITY PROMOTION	0	5,487	12,164	4,841	2,248	5,000	5,000	0.00%
582-175.000-905.000	PUBLISHING / NOTICES	4,420	0	0	(54)	46	0	0	-
582-175.000-906.000	SPONSORSHIPS	50	0	0	0	150	0	1,000	-
582-175.000-920.400	UTILITIES - GAS	3,715	2,579	2,227	4,626	2,851	2,500	2,500	0.00%
582-175.000-930.000	REPAIRS & MAINTENANCE	22,114	8,555	5,401	3,567	2,930	10,000	10,000	0.00%
582-175.000-955.000	MISCELLANEOUS	0	0	(12)	(113)	0	0	0	-
582-175.000-956.000	TRAINING & SEMINARS	2,974	4,681	5,677	10,696	3,762	10,000	10,000	0.00%
582-175.000-956.100	TRAINING & SEMINARS-EXTERNAL	0	0	325	0	0	3,000	3,000	0.00%
582-175.000-956.200	LODGING AND MEALS	0	0	151	216	865	0	2,000	-
582-175.000-957.000	PROPERTY TAXES	0	0	0	22	0	0	0	-
582-175.000-960.000	BANK FEES	0	0	0	0	4,421	0	0	-
582-175.000-963.000	WRITE OFF BAD DEBT(S)	0	47,743	96,578	263	2,883	0	0	-
582-175.000-968.000	DEPRECIATION	121,780	100,628	95,610	70,201	47,413	82,328	0	-100.00%
582-175.000-969.000	INTERDEPARTMENTAL EXPENSE	34,924	4,451	6,789	6,438	4,778	7,000	7,000	0.00%
582-175.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	33,000	-
582-175.000-993.000	DEBT SERVICE - INTEREST	0	0	3,929	0	0	0	0	-
582-175.000-995.000	TRANSFER OUT TO CITY	0	10,000	61,655	70,769	0	70,000	70,000	0.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		1,708,591	1,744,734	1,965,710	1,734,906	1,269,259	1,634,903	2,262,398	38.38%



ELECTRIC - 582 APPROPRIATIONS		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
PRODUCTION - 543									
582-543.000-702.000	WAGES	44,669	41,758	48,108	27,697	29,116	50,000	207,319	314.64%
582-543.000-703.000	OVERTIME PAY	3,899	2,013	1,309	4,351	7,574	2,500	5,000	100.00%
582-543.000-704.000	SICK TIME PAY	0	0	561	25	0	0	0	-
582-543.000-705.000	VACATION TIME PAY	0	0	963	392	0	0	0	-
582-543.000-706.000	PERSONAL TIME PAY	0	0	390	0	0	0	0	-
582-543.000-710.000	HOLIDAY AND OTHER PAY	0	0	3,286	395	0	0	0	-
582-543.000-716.000	RETIREMENT	0	0	0	880	0	0	0	-
582-543.000-720.000	EMPLOYER'S FICA	3,711	3,421	3,864	2,388	2,456	3,825	15,860	314.64%
582-543.000-725.100	MICELLANEOUS FRINGE EXPENSE	8,714	22,027	24,128	13,690	20,476	20,000	0	-100.00%
582-543.000-726.000	SUPPLIES	8,403	847	2,480	2,709	3,048	4,000	4,000	0.00%
582-543.000-739.000	PURCHASED POWER	8,456,203	8,607,248	8,324,832	8,743,721	5,786,708	8,640,650	9,385,308	8.62%
582-543.000-739.001	PURCHASED POWER-RATE STABILIZATION	0	0	39,176	16,923	0	0	0	-
582-543.000-740.000	FUEL AND LUBRICANTS	2,276	1,285	904	23,247	2,950	15,000	15,000	0.00%
582-543.000-740.100	FUEL OIL - ENGINE #5	10,401	5,637	1,844	6,904	7,668	8,000	13,000	62.50%
582-543.000-740.200	FUEL OIL - ENGINE #6	15,776	9,366	2,355	20,085	10,559	9,000	14,000	55.56%
582-543.000-740.300	NATURAL GAS - ENGINE #5	19,744	5,205	4,381	9,934	23,450	9,000	20,000	122.22%
582-543.000-740.400	NATURAL GAS - ENGINE #6	21,660	5,529	5,412	31,479	23,063	9,000	20,000	122.22%
582-543.000-742.000	CLOTHING / UNIFORMS	670	924	1,556	1,285	1,009	1,500	2,000	33.33%
582-543.000-771.000	INVENTORY ADJUSTMENT	0	0	(5,413)	426	0	0	0	-
582-543.000-801.000	CONTRACTUAL SERVICES	14,691	21,011	36,943	21,488	14,687	25,000	40,000	60.00%
582-543.000-818.000	INSURANCE	43,188	62,732	64,756	69,502	35,467	67,994	0	-100.00%
582-543.000-850.000	TELEPHONE	4,986	330	789	279	124	0	0	-
582-543.000-920.400	UTILITIES - GAS	10,562	11,316	9,633	13,403	13,418	10,000	14,000	40.00%
582-543.000-930.000	REPAIRS & MAINTENANCE	9,326	3,626	10,540	15,910	18,378	20,000	25,000	25.00%
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	15,037	4,833	4,314	17,279	48,844	10,000	20,000	100.00%
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	14,223	19,947	4,153	7,949	10,890	10,000	20,000	100.00%
582-543.000-956.000	TRAINING & SEMINARS	133	133	189	76	0	1,000	1,000	0.00%
582-543.000-968.000	DEPRECIATION	166,532	185,656	178,229	168,912	114,153	214,389	0	-100.00%
582-543.000-969.000	INTERDEPARTMENTAL EXPENSE	21,426	17,801	39,570	38,362	24,148	40,000	40,000	0.00%
582-543.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	30,000	-
TOTAL PRODUCTION APPROPRIATIONS		8,896,230	9,032,645	8,809,251	9,259,690	6,198,187	9,170,858	9,891,487	7.86%



ELECTRIC - 582 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
DISTRIBUTION - 544									
582-544.000-702.000	WAGES	331,837	300,059	281,410	371,475	322,080	400,000	430,758	7.69%
582-544.000-702.019	WAGES-COVID	0	0	0	39,227	0	0	0	-
582-544.000-703.000	OVERTIME PAY	29,821	33,879	42,030	55,798	90,601	40,000	60,000	50.00%
582-544.000-704.000	SICK TIME PAY	0	0	0	243	0	0	0	-
582-544.000-705.000	VACATION TIME PAY	0	0	1,106	442	7,119	0	0	-
582-544.000-706.000	PERSONAL TIME PAY	0	0	0	0	498	0	0	-
582-544.000-710.000	HOLIDAY AND OTHER PAY	0	0	398	196	0	0	0	-
582-544.000-716.000	RETIREMENT	0	0	0	1,525	4,669	0	0	-
582-544.000-717.000	WORKERS' COMP	0	0	0	242	0	0	0	-
582-544.000-720.000	EMPLOYER'S FICA	25,957	23,725	23,009	33,181	29,777	33,660	32,953	-2.10%
582-544.000-725.100	MICELLANEOUS FRINGE EXPENSE	245,957	208,629	182,386	240,741	225,329	256,715	0	-100.00%
582-544.000-726.800	SUPPLIES - OPERATIONS	29,731	32,355	20,882	27,235	23,276	25,000	30,000	20.00%
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	27,097	42,180	26,316	20,328	32,376	36,000	40,000	11.11%
582-544.000-740.000	FUEL AND LUBRICANTS	13,693	16,714	14,982	17,481	16,071	16,000	20,000	25.00%
582-544.000-742.000	CLOTHING / UNIFORMS	7,924	8,442	10,106	14,003	11,998	13,000	15,000	15.38%
582-544.000-771.000	INVENTORY ADJUSTMENT	(1,954)	(12,273)	13,637	5	0	0	0	-
582-544.000-801.000	CONTRACTUAL SERVICES	21,462	13,914	31,952	31,241	22,136	25,000	5,000	-80.00%
582-544.000-801.200	COMPUTER	0	0	8,675	0	0	0	0	-
582-544.000-801.300	TREE TRIMMING	175,813	209,457	196,368	189,268	116,739	210,000	750,000	257.14%
582-544.000-818.000	INSURANCE	35,036	31,997	34,065	38,856	21,133	35,768	40,000	11.83%
582-544.000-920.600	UTILITIES - OTHER	0	0	518	0	0	0	0	-
582-544.000-930.000	REPAIRS & MAINTENANCE	72,463	54,723	53,105	144,819	164,857	70,000	150,000	114.29%
582-544.000-930.546	REPAIRS & MAINANCE - SUBSTATIONS	10,705	19,347	61,822	20,075	37,793	50,000	97,500	95.00%
582-544.000-956.000	TRAINING & SEMINARS	859	4,867	10,204	5,200	15,659	20,000	20,000	0.00%
582-544.000-968.000	DEPRECIATION	440,098	440,239	463,263	511,464	394,397	562,611	0	-100.00%
582-544.000-969.000	INTERDEPARTMENTAL EXPENSE	5,354	8,721	8,888	8,930	7,023	9,000	9,500	5.56%
582-544.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	1,700,000	-
TOTAL DISTRIBUTION APPROPRIATIONS		1,471,853	1,436,975	1,485,120	1,771,979	1,543,530	1,802,754	3,400,711	88.64%
TOTAL APPROPRIATIONS - FUND 582		12,076,674	12,214,354	12,260,081	12,766,574	9,010,976	12,608,515	15,554,596	23.37%
NET OF REVENUE / APPROPRIATIONS - FUND 582		1,874,676	3,273,523	292,231	981,334	865,671	0	(2,069,830)	-



SEWER - 590 REVENUES	DESCRIPTION	ACTUAL				ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
590-000.000-529.000	FEDERAL GRANT	0	156,145	178,430	0	0	0	0	-
590-000.000-569.000	STATE GRANT	0	0	0	357	0	0	0	-
590-000.000-593.000	INTERDEPARTMENTAL REVENUE	31,198	52,246	6,009	5,706	4,286	4,062	4,198	3.35%
590-000.000-613.000	RESIDENTIAL SALES	695,062	852,934	927,939	976,269	767,171	1,051,161	1,117,179	6.28%
590-000.000-614.000	BUSINESS SALES	146,829	159,234	168,248	174,098	145,069	177,831	196,068	10.26%
590-000.000-615.000	COMMERCIAL SALES	354,592	378,705	371,690	410,304	344,761	414,796	457,854	10.38%
590-000.000-616.000	INDUSTRY SALES	346,925	261,348	300,749	399,378	317,395	393,037	451,610	14.90%
590-000.000-619.000	APARTMENT SALES	309,437	323,657	361,331	367,497	281,061	392,266	415,038	5.81%
590-000.000-665.000	INTEREST	468	1,660	1,609	1,988	4,011	1,500	2,000	33.33%
590-000.000-669.000	CHANGE IN INVESTMENTS	0	0	0	(49)	(19,243)	0	0	-
590-000.000-673.001	GAIN (LOSS) ON SALE OF PROPERTY	0	0	101	525	(96,633)	0	0	-
590-000.000-679.000	LATE CHARGES	5,872	6,985	4,207	5,517	4,935	6,000	4,249	-29.18%
590-000.000-680.000	INVENTORY ADJUSTMENTS	0	0	57	61	0	0	0	-
590-000.000-692.001	OTHER REVENUE - MISC OPERATING REVENUE	89,211	76,254	66,531	81,460	63,870	70,000	79,800	14.00%
590-000.000-692.200	MISC NON-OPERATING INCOME	14,524	11,461	6,034	4,240	2,800	7,200	0	-100.00%
TOTAL SEWER REVENUES		1,994,119	2,280,628	2,392,935	2,427,352	1,819,482	2,517,853	2,727,996	8.35%



SEWER - 590 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
ADMINISTRATIVE SERVICES -175									
590-175.000-702.000	WAGES	124,989	131,240	122,191	142,361	110,686	134,619	183,587	36.38%
590-175.000-703.000	OVERTIME PAY	1,500	2,228	774	387	902	339	0	-100.00%
590-175.000-704.000	SICK TIME PAY	5,113	10,983	7,184	4,778	6,052	5,255	0	-100.00%
590-175.000-705.000	VACATION TIME PAY	21,165	21,476	15,224	20,146	11,296	20,544	0	-100.00%
590-175.000-706.000	PERSONAL TIME PAY	3,535	4,120	3,562	3,837	2,083	4,202	0	-100.00%
590-175.000-707.000	LONGEVITY PAY	4,155	875	2,620	3,100	360	3,224	0	-100.00%
590-175.000-710.000	HOLIDAY AND OTHER PAY	16,642	16,288	16,417	16,298	13,480	13,456	2,375	-82.35%
590-175.000-715.000	HEALTH AND LIFE INSURANCE	69,709	81,068	79,976	79,073	52,567	68,358	37,874	-44.59%
590-175.000-716.000	RETIREMENT	113,009	156,690	47,743	51,912	45,430	76,000	37,063	-51.23%
590-175.000-717.000	WORKERS' COMPENSATION	11,572	3,015	2,010	2,135	1,598	4,147	4,000	-3.54%
590-175.000-718.000	UNEMPLOYMENT INSURANCE	0	0	650	0	0	0	0	-
590-175.000-720.000	EMPLOYER'S FICA	12,846	12,824	11,646	13,811	9,917	13,895	14,044	1.07%
590-175.000-721.000	DISABILITY INSURANCE	1,310	1,263	1,431	1,461	1,003	1,510	1,400	-7.28%
590-175.000-725.100	MICELLANEOUS FRINGE EXPENSE	(121,003)	(130,368)	(111,361)	(116,150)	(69,181)	(120,000)	0	-100.00%
590-175.000-726.000	SUPPLIES	0	8,186	7,260	6,506	6,234	12,000	12,000	0.00%
590-175.000-726.007-CVI	SUPPLIES-COVID	0	0	159	1,055	48	0	0	-
590-175.000-726.202	SUPPLIES - COMPUTER	0	0	80	82	0	0	0	-
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,890	937	1,177	1,813	59	2,000	3,000	50.00%
590-175.000-801.000	CONTRACTUAL SERVICES	43,037	26,592	26,421	38,215	36,168	30,000	30,000	0.00%
590-175.000-801.200	COMPUTER	19,941	14,315	15,819	15,557	14,226	10,000	15,000	50.00%
590-175.000-802.000	TECHNICAL SERVICES	0	0	0	0	450	0	35,215	-
590-175.000-806.000	LEGAL SERVICES	1,406	490	346	505	223	2,000	2,000	0.00%
590-175.000-808.000	AUDITING SERVICES	3,553	2,894	3,019	2,870	0	3,500	3,500	0.00%
590-175.000-810.000	DUES AND SUBSCRIPTIONS	13,592	7,126	11,210	4,674	1,598	10,000	10,000	0.00%
590-175.000-818.000	INSURANCE	7,023	10,130	10,497	10,545	13,437	11,361	11,361	0.00%
590-175.000-820.000	PILOT	109,613	118,570	124,467	139,695	111,327	146,000	146,000	0.00%
590-175.000-850.000	TELEPHONE	5,366	7,047	6,319	4,167	2,276	4,000	4,219	5.48%



SEWER - 590 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
ADMINISTRATIVE SERVICES -175									
590-175.000-860.000	TRANSPORTATION AND MILEAGE	0	0	6	0	0	0	0	-
590-175.000-880.000	COMMUNITY PROMOTION	0	2,006	5,857	2,392	1,124	2,500	2,500	0.00%
590-175.000-905.000	PUBLISHING / NOTICES	2,457	134	279	(27)	47	300	0	-100.00%
590-175.000-906.000	SPONSORSHIPS	25	0	0	0	75	0	0	-
590-175.000-920.400	UTILITIES - GAS	1,858	1,290	1,114	2,335	1,472	1,100	1,100	0.00%
590-175.000-930.000	REPAIRS & MAINTENANCE	8,356	5,028	1,629	1,870	2,897	5,000	5,000	0.00%
590-175.000-955.000	MISCELLANEOUS	0	0	(169)	0	0	0	0	-
590-175.000-956.000	TRAINING & SEMINARS	637	636	1,686	744	678	3,000	3,000	0.00%
590-175.000-956.100	TRAINING & SEMINARS-EXTERNAL	0	0	163	0	0	1,500	1,500	0.00%
590-175.000-956.200	LODGING AND MEALS	0	0	47	14	0	200	200	0.00%
590-175.000-960.000	BANK FEES	0	0	0	0	1,143	0	0	-
590-175.000-963.000	WRITE OFF BAD DEBT(S)	0	1,855	6,823	131	1,442	0	0	-
590-175.000-968.000	DEPRECIATION	16,529	14,849	15,736	8,735	6,796	9,610	0	-100.00%
590-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,763	1,998	3,178	3,003	2,238	3,500	3,500	0.00%
590-175.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	16,500	-
590-175.000-993.000	DEBT SERVICE - INTEREST	124,842	183,290	189,149	188,231	203,583	174,500	165,500	-5.16%
590-175.000-995.000	TRANSFER OUT TO CITY	0	5,000	30,827	35,385	0	35,000	35,000	0.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		629,427	724,075	663,165	691,645	593,734	692,620	786,438	13.55%



SEWER - 590 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
OPERATIONS - 546									
590-546.000-702.000	WAGES	84,310	46,008	57,573	47,015	47,539	45,583	74,523	63.49%
590-546.000-702.019	WAGES-COVID	0	0	0	2,064	163	0	0	-
590-546.000-703.000	OVERTIME PAY	9,629	7,695	7,048	2,503	2,816	2,348	0	-100.00%
590-546.000-715.000	HEALTH AND LIFE INSURANCE	148	148	0	0	0	0	14,782	-
590-546.000-716.000	RETIREMENT	0	0	0	371	1,758	0	11,369	-
590-546.000-717.000	WORKERS' COMPENSATION	0	0	0	70	0	0	0	-
590-546.000-720.000	EMPLOYER'S FICA	6,599	3,875	4,653	3,736	3,661	3,831	5,701	48.81%
590-546.000-725.100	MICELLANEOUS FRINGE EXPENSE	55,468	46,797	35,127	30,302	27,594	45,000	0	-100.00%
590-546.000-726.800	SUPPLIES - OPERATIONS	2,357	1,421	1,374	1,497	477	2,000	2,000	0.00%
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	1,509	1,375	3,494	3,976	706	5,500	5,500	0.00%
590-546.000-742.000	CLOTHING / UNIFORMS	1,987	1,814	3,056	2,192	2,652	3,750	4,000	6.67%
590-546.000-771.000	INVENTORY ADJUSTMENT	215	1,225	699	287	0	0	0	-
590-546.000-801.000	CONTRACTUAL SERVICES	11,832	3,063	2,943	5,380	1,256	5,000	5,000	0.00%
590-546.000-818.000	INSURANCE	11,994	13,073	14,178	13,417	6,055	15,069	15,069	0.00%
590-546.000-930.000	REPAIRS & MAINTENANCE	8,912	11,901	11,257	5,168	3,146	15,000	15,000	0.00%
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATIONS	8,032	5,126	7,454	1,883	4,508	8,000	8,000	0.00%
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAINS	3,462	3,193	5,793	131,897	228,240	225,000	225,000	0.00%
590-546.000-930.970	REPIARS & MINAT. - MANHOLES	777	343	1,455	321	0	5,000	5,000	0.00%
590-546.000-930.980	REPIARS & MAINT. - SERVICE LINES	238	200	67	836	0	1,000	1,000	0.00%
590-546.000-956.000	TRAINING & SEMINARS	365	737	709	365	508	2,000	2,000	0.00%
590-546.000-968.000	DEPRECIATION	73,891	81,550	71,708	74,571	56,578	82,071	0	-100.00%
590-546.000-969.000	INTERDEPARTMENTAL EXPENSE	34,828	7,034	6,856	6,442	5,207	6,000	6,000	0.00%
590-546.000-970.000	CAPITAL OUTLAY	0	0	0	0	84,332	0	445,750	-
TOTAL OPERATIONS APPROPRIATIONS		316,555	236,578	235,444	334,292	477,195	472,152	845,694	79.11%



SEWER - 590 APPROPRIATIONS		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
TREATMENT - 547									
590-547.000-702.000	WAGES	95,894	136,072	117,549	112,013	63,653	124,219	100,719	-18.92%
590-547.000-702.019	WAGES-COVID	0	0	0	15,303	0	0	0	-
590-547.000-703.000	OVERTIME PAY	17,463	20,880	20,517	20,661	15,351	22,684	0	-100.00%
590-547.000-710.000	HOLIDAY AND OTHER PAY	0	0	0	0	0	0	1,050	-
590-547.000-715.000	HEALTH AND LIFE INSURANCE	80	80	0	0	0	0	40,361	-
590-547.000-716.000	RETIREMENT	0	0	0	536	3,229	0	16,210	-
590-547.000-720.000	EMPLOYER'S FICA	7,921	10,857	9,653	10,030	5,428	12,271	7,705	-37.21%
590-547.000-725.100	MICELLANEOUS FRINGE EXPENSE	65,983	83,571	76,234	85,848	41,587	74,999	0	-100.00%
590-547.000-726.900	SUPPLIES - LABORATORY	15,832	15,585	17,771	23,801	22,051	32,000	32,000	0.00%
590-547.000-727.500	SUPPLIES - CHLORINE	7,342	3,185	3,805	2,355	7,543	5,000	9,200	84.00%
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	9,365	16,969	8,623	15,292	3,870	20,000	20,000	0.00%
590-547.000-727.700	SUPPLIES - DIOXIDE	3,761	2,460	3,060	2,380	2,307	3,000	3,400	13.33%
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS	0	6	315	0	0	1,000	1,000	0.00%
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	969	1,031	2,563	70	190	3,000	3,000	0.00%
590-547.000-740.000	FUEL AND LUBRICANTS	3,767	2,236	2,359	3,565	4,695	1,700	4,000	135.29%
590-547.000-742.000	CLOTHING / UNIFORMS	0	345	280	293	694	1,500	1,500	0.00%
590-547.000-801.000	CONTRACTUAL SERVICES	113,333	125,616	78,270	128,312	78,635	106,532	115,000	7.95%
590-547.000-801.200	COMPUTER	1,288	3,816	1,194	0	1,010	0	0	-
590-547.000-818.000	INSURANCE	12,357	13,194	14,178	13,417	6,055	15,069	15,069	0.00%
590-547.000-850.000	TELEPHONE	738	0	0	185	0	0	0	-
590-547.000-920.400	UTILITIES - GAS	4,779	11,969	9,538	30,365	32,739	25,000	32,000	28.00%
590-547.000-930.000	REPAIRS & MAINTENANCE	38,268	25,444	49,644	29,393	11,340	40,000	40,000	0.00%
590-547.000-930.900	REPAIRS & MAINT - LABORATORY	4,628	3,388	2,760	1,950	142	2,000	6,000	200.00%
590-547.000-956.000	TRAINING & SEMINARS	189	624	355	453	143	1,500	1,500	0.00%
590-547.000-968.000	DEPRECIATION	99,314	96,675	98,022	216,828	233,673	237,031	0	-100.00%
590-547.000-969.000	INTERDEPARTMENTAL EXPENSE	73,568	44,735	72,795	79,607	62,821	90,000	90,000	0.00%
590-547.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	244,500	-
TOTAL TREATMENT APPROPRIATIONS		576,838	618,738	589,486	792,659	597,155	818,505	784,214	-4.19%
TOTAL APPROPRIATIONS - FUND 590		1,522,821	1,579,390	1,488,095	1,818,596	1,668,084	1,983,277	2,416,346	21.84%
NET OF REVENUE / APPROPRIATIONS - FUND 590		471,298	701,238	904,840	608,756	151,398	534,576	311,650	-41.70%



WATER - 591 REVENUES	DESCRIPTION	ACTUAL				ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
591-000.000-529.000	FEDERAL GRANT	0	234,660	106,205	0	0	0	0	-
591-000.000-569.000	STATE GRANT	0	0	0	357	0	0	0	-
591-000.000-593.000	INTERDEPARTMENTAL EXPENSE	35,233	73,469	11,202	11,382	8,752	8,986	10,631	18.31%
591-000.000-613.000	RESIDENTIAL SALES	490,510	616,695	669,851	713,681	560,472	764,140	826,239	8.13%
591-000.000-614.000	BUSINESS SALES	124,725	133,747	150,550	160,431	126,987	165,333	184,877	11.82%
591-000.000-615.000	COMMERCIAL SALES	241,947	275,581	285,381	338,818	277,695	328,191	386,607	17.80%
591-000.000-616.000	INDUSTRY SALES	230,170	150,065	173,902	232,992	189,052	234,642	267,720	14.10%
591-000.000-619.000	APARTMENT SALES	221,220	230,595	255,954	259,516	198,977	277,139	297,746	7.44%
591-000.000-665.000	INTEREST	3,785	2,039	14,604	3,875	2,478	8,000	0	-100.00%
591-000.000-669.000	CHANGE IN INVESTMENTS	1,872	15,645	2,495	(2,558)	(25,406)	0	0	-
591-000.000-673.001	GAIN ON SALE OF PROPERTY	(3,437)	0	2,858	525	(1,214)	0	0	-
591-000.000-679.000	LATE CHARGES	4,077	4,886	2,924	3,842	3,435	4,000	2,924	-26.90%
591-000.000-680.000	INVENTORY ADJUSTMENT	0	0	(3,729)	274	0	0	0	-
591-000.000-692.001	OTHER REVENUE - MISC OPERATING REVENUE	18,090	19,816	25,615	24,216	19,693	20,000	0	-100.00%
591-000.000-692.200	MISC NON-OPERATING INCOME	11,062	5,531	3,391	6,145	7,660	4,000	0	-100.00%
591-000.000-692.300	MISC NON-OPERATING INCOME-WELLHEAD	4,517	2,054	3,073	0	0	0	0	-
	TOTAL WATER REVENUES	1,383,772	1,764,783	1,704,273	1,753,496	1,368,580	1,814,431	1,976,744	8.95%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL				ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
ADMINISTRATIVE SERVICES -175									
591-175.000-702.000	WAGES	125,366	130,549	120,368	157,447	124,934	155,028	193,177	24.61%
591-175.000-703.000	OVERTIME PAY	1,853	2,226	773	387	917	338	0	-100.00%
591-175.000-704.000	SICK TIME PAY	6,304	8,977	5,671	8,743	7,071	5,295	0	-100.00%
591-175.000-705.000	VACATION TIME PAY	14,539	16,114	11,450	11,029	12,375	14,133	0	-100.00%
591-175.000-706.000	PERSONAL TIME PAY	2,941	4,352	4,225	3,292	2,754	4,118	0	-100.00%
591-175.000-707.000	LONGEVITY PAY	1,855	1,975	1,880	1,160	0	1,206	0	-100.00%
591-175.000-710.000	HOLIDAY AND OTHER PAY	13,233	14,310	16,496	16,523	7,838	13,647	375	-97.25%
591-175.000-715.000	HEALTH AND LIFE INSURANCE	73,630	76,862	64,727	75,592	54,580	62,900	39,925	-36.53%
591-175.000-716.000	RETIREMENT	92,349	137,909	45,121	33,929	39,437	63,000	37,734	-40.10%
591-175.000-717.000	WORKERS' COMPENSATION	16,106	3,280	5,635	2,561	2,131	5,366	3,000	-44.09%
591-175.000-718.000	UNEMPLOYMENT INSURANCE	0	0	1,050	0	0	0	0	-
591-175.000-720.000	EMPLOYER'S FICA	12,298	12,510	11,096	14,164	10,820	14,823	14,778	-0.30%
591-175.000-721.000	DISABILITY INSURANCE	1,059	1,317	1,325	1,419	1,003	2,013	1,400	-30.45%
591-175.000-725.100	MICELLANEOUS FRINGE EXPENSE	(101,000)	(94,411)	(90,133)	(86,299)	(55,654)	(120,000)	0	-100.00%
591-175.000-726.000	SUPPLIES	0	7,823	6,890	7,246	6,231	12,000	12,000	0.00%
591-175.000-726.007-CV	SUPPLIES-COVID	0	0	174	541	47	0	0	-
591-175.000-726.202	SUPPLIES - COMPUTER	0	0	80	94	0	0	0	-
591-175.000-726.591	SUPPLIES-WELLHEAD PROTECTION	2,665	2,377	1,647	0	0	0	0	-
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	4,529	3,731	2,288	2,570	0	3,000	3,000	0.00%
591-175.000-801.000	CONTRACTUAL SERVICES	42,941	27,527	30,145	46,000	37,852	40,000	40,000	0.00%
591-175.000-801.200	COMPUTER	24,782	14,032	15,074	15,928	15,182	10,000	10,000	0.00%
591-175.000-802.000	TECHNICAL SERVICES	0	0	0	0	450	0	35,215	-
591-175.000-806.000	LEGAL SERVICES	3,841	1,480	196	70	2,223	2,000	2,000	0.00%
591-175.000-808.000	AUDITING SERVICES	3,553	2,894	3,019	2,870	0	3,000	3,000	0.00%
591-175.000-810.000	DUES AND SUBSCRIPTIONS	8,932	6,486	6,518	5,522	1,501	6,500	6,500	0.00%
591-175.000-818.000	INSURANCE	6,410	7,684	7,246	7,331	12,370	7,272	7,272	0.00%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
ADMINISTRATIVE SERVICES -175									
591-175.000-820.000	PILOT	77,590	85,299	89,512	102,337	81,191	106,706	106,706	0.00%
591-175.000-850.000	TELEPHONE	4,986	6,992	5,894	4,356	2,443	4,000	4,219	5.48%
591-175.000-860.000	TRANSPORTATION & MILEAGE	0	0	6	0	0	0	0	-
591-175.000-880.000	COMMUNITY PROMOTION	0	2,006	5,857	2,392	1,124	2,500	2,500	0.00%
591-175.000-905.000	PUBLISHING / NOTICES	2,419	724	571	457	139	750	750	0.00%
591-175.000-906.000	SPONSORSHIPS	25	0	0	0	75	0	0	-
591-175.000-920.400	UTILITIES - GAS	1,858	1,289	1,114	3,917	1,472	1,200	1,200	0.00%
591-175.000-930.000	REPAIRS & MAINTENANCE	5,197	3,716	2,468	2,416	2,897	5,000	5,000	0.00%
591-175.000-955.000	MISCELLANEOUS	0	0	162	0	0	0	0	-
591-175.000-956.000	TRAINING & SEMINARS	1,006	1,365	2,040	200	223	2,500	2,500	0.00%
591-175.000-956.100	TRAINING & SEMINARS-EXTERNAL	0	0	163	0	0	1,500	1,500	0.00%
591-175.000-956.200	LODGING AND MEALS	0	0	79	14	0	0	0	-
591-175.000-957.000	PROPERTY TAXES	0	0	0	0	178	0	0	-
591-175.000-960.000	BANK FEES	0	0	0	0	839	0	0	-
591-175.000-963.000	WRITE OFF BAD DEBTS	0	3,617	7,149	131	1,442	0	0	-
591-175.000-968.000	DEPRECIATION	16,731	15,334	16,388	9,307	7,225	10,239	0	-100.00%
591-175.000-969.000	INTERDEPARTMENTAL EXPENSE	4,143	2,002	3,178	3,003	2,238	3,500	3,500	0.00%
591-175.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	16,500	-
591-175.000-993.000	INTEREST EXPENSE	3,563	2,553	1,515	449	0	0	0	-
591-175.000-995.000	TRANSFER OUT TO CITY	0	5,000	30,827	35,385	0	35,000	35,000	0.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		475,705	519,901	439,884	492,480	385,547	478,534	588,751	23.03%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
PRODUCTION - 543									
591-543.000-702.000	WAGES	5,569	4,208	5,048	5,279	5,400	6,468	0	-100.00%
591-543.000-702.019	WAGES-COVID	0	0	0	688	122	0	0	-
591-543.000-703.000	OVERTIME PAY	2,967	2,658	2,247	2,125	1,359	2,242	0	-100.00%
591-543.000-716.000	RETIREMENT	0	0	0	51	445	0	0	-
591-543.000-717.000	WORKERS' COMPENSATION	0	0	0	90	0	0	0	-
591-543.000-720.000	EMPLOYER'S FICA	607	476	511	551	486	721	0	-100.00%
591-543.000-725.100	MICELLANEOUS FRINGE EXPENSE	5,811	4,046	4,134	3,906	2,653	8,000	0	-100.00%
591-543.000-726.000	SUPPLIES	175	0	0	38	0	0	0	-
591-543.000-801.000	CONTRACTUAL SERVICES	793	1,800	5,022	694	2,537	4,000	4,000	0.00%
591-543.000-818.000	INSURANCE	8,330	6,863	6,334	6,254	3,423	6,121	6,121	0.00%
591-543.000-930.000	REPAIRS & MAINTENANCE	2,931	1,671	1,452	3,278	5,688	5,000	5,000	0.00%
591-543.000-930.800	MAINTENANCE - WELL #8	200	0	0	1,083	0	0	0	-
591-543.000-956.000	TRAINING & SEMINARS	1,000	896	188	70	120	1,000	1,000	0.00%
591-543.000-968.000	DEPRECIATION	40,204	30,733	26,344	26,881	21,088	29,571	0	-100.00%
591-543.000-969.000	INTERDEPARTMENTAL EXPENSE	29,964	40,753	29,453	31,804	19,446	30,000	30,000	0.00%
591-543.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	45,000	-
TOTAL PRODUCTION APPROPRIATIONS		98,550	94,106	80,734	82,792	62,767	93,123	91,121	-2.15%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
DISTRIBUTION - 544									
591-544.000-702.000	WAGES	93,674	103,292	88,244	98,409	75,913	103,858	170,836	64.49%
591-544.000-702.019	WAGES-COVID	0	0	0	7,826	0	0	0	-
591-544.000-703.000	OVERTIME PAY	20,035	24,597	13,029	15,161	5,255	17,278	0	-100.00%
591-544.000-710.000	HOLIDAY AND OTHER PAY	0	500	1,000	722	6,383	0	0	-
591-544.000-715.000	HEALTH AND LIFE INSURANCE	102	102	0	0	0	0	35,262	-
591-544.000-716.000	RETIREMENT	0	0	0	862	3,502	0	26,365	-
591-544.000-720.000	EMPLOYER'S FICA	8,155	9,275	7,341	8,984	6,445	9,790	13,069	33.49%
591-544.000-725.100	MICELLANEOUS FRINGE EXPENSE	81,556	70,770	55,712	58,278	33,555	80,929	0	-100.00%
591-544.000-726.800	SUPPLIES - OPERATIONS	13,152	6,258	4,675	4,093	6,592	7,500	8,000	6.67%
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	0	0	2,210	2,534	1,838	2,000	2,500	25.00%
591-544.000-740.000	FUEL AND LUBRICANTS	6,021	6,830	4,717	4,841	4,734	5,000	5,500	10.00%
591-544.000-742.000	CLOTHING / UNIFORMS	2,605	2,555	1,898	1,563	2,856	2,750	3,000	9.09%
591-544.000-771.000	INVENTORY ADJUSTMENT	(16,607)	5,039	2,761	(2,652)	0	0	0	-
591-544.000-801.000	CONTRACTUAL SERVICES	30,898	16,872	18,484	34,110	17,252	30,000	35,000	16.67%
591-544.000-801.200	COMPUTER	1,821	4,362	1,732	0	1,049	0	0	-
591-544.000-818.000	INSURANCE	11,554	13,725	14,143	15,062	8,109	14,947	14,947	0.00%
591-544.000-920.400	UTILITIES - GAS	0	0	311	0	0	0	0	-
591-544.000-930.000	REPAIRS & MAINTENANCE	66,512	74,716	104,093	86,577	39,015	70,000	70,000	0.00%
591-544.000-930.990	REPAIRS & MAINTENANCE - LEAD SERVICES	0	1,390	5,346	205,025	137,023	300,000	300,000	0.00%
591-544.000-956.000	TRAINING & SEMINARS	1,032	1,668	1,360	50	1,519	1,500	1,500	0.00%
591-544.000-968.000	DEPRECIATION	125,485	121,208	126,803	132,185	102,980	146,519	0	-100.00%
591-544.000-969.000	INTERDEPARTMENTAL EXPENSE	1,815	2,279	2,246	2,699	2,806	2,500	2,500	0.00%
591-544.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	476,750	-
TOTAL DISTRIBUTION APPROPRIATIONS		447,812	465,439	456,103	676,329	456,826	794,571	1,165,229	46.65%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
PURIFICATION - 545									
591-545.000-702.000	WAGES	24,245	26,220	45,181	41,499	26,774	62,216	27,740	-55.41%
591-545.000-702.019	WAGES-COVID	0	0	0	190	0	0	0	-
591-545.000-703.000	OVERTIME PAY	4,634	5,250	8,176	7,668	5,662	11,066	0	-100.00%
591-545.000-715.000	HEALTH AND LIFE INSURANCE	44	44	0	0	0	0	11,145	-
591-545.000-716.000	RETIREMENT	0	0	0	531	1,541	0	1,942	-
591-545.000-720.000	EMPLOYER'S FICA	2,065	2,217	3,705	3,357	2,178	5,621	2,122	-62.25%
591-545.000-725.100	MICELLANEOUS FRINGE EXPENSE	14,081	19,595	30,288	24,115	18,027	31,068	0	-100.00%
591-545.000-726.000	SUPPLIES	562	0	761	4,198	0	0	0	-
591-545.000-727.100	SUPPLIES - POTASSIUM PERMAGANATE	14,984	22,476	3,565	3,565	0	0	17,000	-
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	10,141	11,865	15,863	34,381	24,934	40,000	25,000	-37.50%
591-545.000-727.300	SUPPLIES - FLOURIDE	4,876	3,356	4,084	2,998	1,714	4,500	4,500	0.00%
591-545.000-727.400	SUPPLIES - PHOSPHATE	7,806	16,201	21,052	12,970	9,077	18,000	18,000	0.00%
591-545.000-801.000	CONTRACTUAL SERVICES	2,549	903	2,488	1,797	2,465	2,000	2,500	25.00%
591-545.000-818.000	INSURANCE	8,330	6,863	6,334	6,254	3,423	6,121	6,121	0.00%
591-545.000-850.000	TELEPHONE	492	0	0	92	0	0	0	-
591-545.000-920.300	UTILITIES - ELECTRIC	56,824	0	0	0	0	0	0	-
591-545.000-920.400	UTILITIES - GAS	2,444	3,414	2,363	484	3,363	3,000	3,000	0.00%
591-545.000-930.000	REPAIRS & MAINTENANCE	4,205	10,051	14,874	11,588	15,165	15,000	15,000	0.00%
591-545.000-968.000	DEPRECIATION	60,928	60,926	62,097	77,858	82,428	85,088	0	-100.00%
591-545.000-969.000	INTERDEPARTMENTAL EXPENSE	0	85,135	74,607	81,189	48,225	100,000	100,000	0.00%
591-545.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	199,000	-
TOTAL PURIFICATION APPROPRIATIONS		219,211	274,516	295,439	314,732	244,977	383,680	433,070	12.87%
TOTAL APPROPRIATIONS - FUND 591		1,241,278	1,353,961	1,272,160	1,566,334	1,150,117	1,749,908	2,278,171	30.19%
NET OF REVENUE / APPROPRIATIONS - FUND 591		142,494	410,822	432,113	187,163	218,463	64,523	(301,427)	-567.16%

FYE 2023 Proposed Electric Capital Projects

Pole Condition Survey / Testing and Replacement - \$70,000

- Replacement of poles that are found to be in poor condition.

Distribution Automation and Monitoring - \$50,000

- These dollars work to improve the distribution systems technical components.
- The AMI (automated metering infrastructure), OMS (outage management system), fiber loop and SCADA (supervisory control and data acquisition) systems provide a multitude of readings and data points that are used for many daily tasks.
- The more integration of these systems and shared data between programs, the more efficient and accurate the electrical system can become.

Industrial Substation Construction - \$1,500,000

- This project will install the needed equipment for the Industrial Substation Upgrade which will provide 4 new feeders from the Industrial Substation to join up with feeders from the power plant for redundancy.

Power Plant Engine Hydronic System Replacement - \$30,000

- The hydronic system at the power plant that keeps the engines warm and ready to run is at the end of its useful life.

Distribution expansion and upgrade - \$50,000

- This category is the result of combining three past categories into a single fund.
- Underground Lines, Line Extensions, and Replacement of Trans-closures were all ongoing projects that we used to capitalize smaller projects. Upgrading or expanding the distribution system will encompass any new underground or replacement of existing overhead with underground along with any new extension of our lines to serve new customers. As we continue to replace the trans-closures they will be funded here as well.

Service Truck Replacement - \$26,500

- The current service truck has over 100,000 miles. We would like to move this truck to the power plant where it will not be relied upon as heavily. The current power plant truck will be transferred to the wastewater plant. It has a good snow plow, and will be a good fit for the facility.

Total Proposed Electric Capital Project Costs - \$1,726,500

FYE 2023 Proposed Sewer Capital Projects

New Channel Monster - \$30,000

- Due for replacement

Tertiary Pump 2 & 4 - \$30,000

- Replacing one per year

New RAS pump 1 & 2 - \$22,500

- Current pumps are due for replacement

New influent pump 3 & 4 - \$32,000

- End of life

Digester Drive Wheel Replacement - \$10,000

- Needs replaced yearly

Brick Façade Repair WWTP - \$90,000

- Bricks are failing on all the 1980 era buildings

Replace MCC in Influent Building - \$30,000

- End of useful life

5 yard Dump Truck 50% - \$75,000

- Current truck is 21 years old

Service Truck up ¾ ton 50% - \$30,000

- Daily use, current is 6 years old

Sewer main lining/fix RTF areas - \$250,000

- With the cleaning and televising of complete system, many areas in need of work

Redo dump station - \$30,000

- Walls are ready to fall over. This is cost to replace.

Upgrade lift stations to new Wavestart system - \$15,000

- Cannot source current parts of any lift stations. Have to upgrade to this new system

Engineering for WTP Back Wash and Lift Station 50% - \$44,000

Total Sewer Capital Project Costs - \$688,500

FYE 2023 Proposed Water Capital Projects

Well & HS pump Maintenance - \$45,000

- Rebuild HS pump, clean well 8, replace some piping at WTP

Distribution System Improvements - \$300,000

- Insert 5 valves at St. Joe/South St area
- LSL replacement x 60
- LSL potholing

Morry water main - \$50,000

Replacement water meters/nodes - \$20,000

5 yard Dump Truck 50% - \$75,000

Service Truck up ¾ ton 50% - \$30,000

Clean/line backwash ponds - \$125,000

Automatic Transfer Switch WTP Generator (in addition to the carry over) - \$30,000

Engineering for WTP Back Wash and Lift Station 50% - \$44,000

Total Water Capital Project Costs - \$719,000

FYE 2023 Proposed Technical Services Capital Projects

GPS Software & Trimble GPS - \$13,000

- Replace software and trimble.
- Software allows us to create accurate maps and GIS projects for the BPU and the City.
- 100 % BPU Costs

AC Unit in Network Equipment Room - \$10,000

- AC unit at the power plant in the network equipment room is very old and needs replaced. This room houses network switches, server backup storage and SCADA computers. It is very important to maintain proper climate control for this network equipment.
- 100% BPU Costs

AMI Gateway Replacement - \$11,500

- The current AMI Gateways were installed in early 2014. The Gateways are the key component for collecting all utility meter reads. We would like to replace five of the Gateways this year.
- 100% BPU Costs

Large format plotter - \$11,000

- The Technical Services large format plotter is used to plot various utility maps for use by employees, contractors, and engineering companies hired by the utility. The plotter is older and has had some errors as of late.
- 100% BPU Costs

Technical Services Vehicle - \$27,500

- The Technical Services Department has been in need of a vehicle for department staff for a while now. We are asking to spend no more than \$32,000 to purchase a vehicle for the department.
- 50% BPU Costs

Total Proposed Technical Services Capital Projects - \$73,000

Electric - \$36,500

Sewer - \$18,250

Water - \$18,250



Dial-A-Ride

Jason Blake – Director

jblake@cityofhillsdale.org

517-437-6491

Department Summary

Dial-A-Ride provides demand-response public transportation service to City of Hillsdale residents. They transport a wide variety of people to & from school, work, appointments, shopping facilities, and various other sites located within the City limits. The system does not run regular routes, services are provided upon request between the hours of 7:15 a.m. and 4:15 p.m. Monday through Friday. The bus fleet consists of four (4) buses, with wheelchair lifts, which are purchased with federal and state grant funding. Three (3) of these buses are in use daily and one is used as a standby or back-up bus. On average 110 people ride our buses each day annually. The summer months of June to August, when school is not in session are the slowest months. Adults pay \$3.00 per ride, with children and senior/disabled passengers paying \$1.50 per ride. Dial-A-Ride is funded from federal sources (18%), state sources (36.7916%), fares (13.35%) and a local subsidy from general fund (31.8584%). Funding for capital outlay items comes 100% from federal and state grant sources.

Department Goals

- Provide safe and efficient transportation for residents of the City.
- Maintain a courteous and professional attitude at all times.

Department Objectives

- Maintain a well-trained courteous staff
- Increase operating revenues by 5%
- Decrease operating costs 5%

Budget Summary

1. Personnel costs cover wages and benefits for three full-time drivers and one dispatcher.
2. Operating expenses include everything essential for daily operations (supplies, fuel, parts, etc.), building utilities/maintenance, and administrative services.
3. Contractual services consist of bus repairs not done by the City mechanics and Mobility Management Services provided in partnership with Key Opportunities which is funded by federal and state grants
4. No capital outlay purchases are planned.



DIAL-A-RIDE - 588 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
588-000.000-528.000	FEDERAL GRANT-CARES ACT	0	0	0	0	8,267	0	0	-
588-000.000-529.000	FEDERAL GRANT	177,306	71,083	59,532	149,229	76,611	66,753	68,254	2.25%
588-000.000-529.100	FEDERAL GRANT-MOBILITY MANAGEMENT	0	0	17,754	19,773	0	0	0	-
588-000.000-538.000	FEDERAL GRANT-CAPITAL	0	0	76,824	47,246	5,000	0	0	-
588-000.000-569.000	STATE GRANT	134,348	123,132	121,363	134,164	99,918	139,198	132,661	-4.70%
588-000.000-569.019	STATE GRANT - 2019 SETTLEMENT	0	0	1,772	(3,183)	0	0	0	-
588-000.000-569.030	PRIOR YEAR ACTIVITY	0	0	0	0	(1,583)	0	0	-
588-000.000-569.100	STATE GRANT - MOBILITY MANAGEMENT	0	0	7,000	4,943	0	0	0	-
588-000.000-569.588	STATE GRANT - CAPITAL	19,411	(58)	19,206	0	1,250	0	0	-
588-000.000-651.000	USE AND ADMISSION FEES	47,536	47,216	38,140	34,405	30,182	45,000	45,000	0.00%
588-000.000-665.000	INTEREST INCOME	0	0	0	351	762	0	0	-
588-000.000-673.000	SALE OF CITY PROPERTY	0	11,400	0	5,700	0	0	0	-
588-000.000-699.101	TRANSFERS IN - GENERAL FUND	50,000	89,665	50,000	94,615	0	119,898	133,274	11.16%
TOTAL DIAL-A-RIDE REVENUE		428,601	342,437	391,591	487,243	220,407	370,849	379,189	2.25%



DIAL-A-RIDE - 588 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
ADMINISTRATIVE SERVICES - 175									
588-175.000-999.101	TRANSFER - GENERAL FUND	54,036	61,660	59,573	68,781	0	65,000	65,000	0.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		54,036	61,660	59,573	68,781	0	65,000	65,000	0.00%
DIAL-A-RIDE - 596									
588-596.000-702.000	WAGES	119,956	130,146	137,022	134,595	106,012	147,261	175,725	19.33%
588-596.000-703.000	OVERTIME PAY	404	856	1,786	100	500	1,000	1,000	0.00%
588-596.000-704.000	SICK TIME PAY	10,147	4,376	4,463	4,962	3,885	4,675	0	-100.00%
588-596.000-705.000	VACATION TIME PAY	7,860	8,553	10,699	12,042	6,939	10,010	0	-100.00%
588-596.000-706.000	PERSONAL TIME PAY	2,260	1,638	1,708	2,211	1,680	1,754	0	-100.00%
588-596.000-707.000	LONGEVITY PAY	2,560	2,560	2,560	2,560	2,440	2,560	2,560	0.00%
588-596.000-710.000	HOLIDAY AND OTHER PAY	7,008	9,718	7,537	7,302	6,899	6,135	0	-100.00%
588-596.000-715.000	HEALTH AND LIFE INSURANCE	36,397	30,359	36,321	47,579	30,456	46,564	46,564	0.00%
588-596.000-716.000	RETIREMENT	3,391	3,636	3,694	4,778	6,906	6,000	6,000	0.00%
588-596.000-717.000	WORKERS' COMPENSATION	3,503	3,235	2,198	2,093	2,063	2,600	2,600	0.00%
588-596.000-718.000	UNEMPLOYMENT INSURANCE	100	0	400	0	0	0	0	-
588-596.000-720.000	EMPLOYER'S FICA	10,898	11,209	10,533	10,438	7,995	11,265	13,715	21.75%
588-596.000-721.000	DISABILITY INSURANCE	731	692	744	783	722	835	835	0.00%
588-596.000-725.000	FRINGE BENEFITS - ALLOCATED	2,359	2,906	1,944	2,039	1,478	2,790	3,295	18.10%
588-596.000-726.000	SUPPLIES	2,046	1,320	1,917	2,081	1,244	1,500	1,500	0.00%
588-596.000-726.007	SUPPLIES-COVID	0	0	0	170	962	0	0	-
588-596.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	3,450	6,807	7,615	3,942	10,499	5,000	5,000	0.00%
588-596.000-740.000	FUEL AND LUBRICANTS	16,251	20,250	14,665	15,767	18,658	16,000	16,000	0.00%



DIAL-A-RIDE - 588 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
DIAL-A-RIDE - 596									
588-596.000-742.000	CLOTHING / UNIFORMS	0	243	0	0	452	0	0	-
588-596.000-801.000	CONTRACTUAL SERVICES	44,893	47,661	35,636	28,383	8,809	12,500	12,500	0.00%
588-596.000-818.000	INSURANCE	7,514	5,931	18,207	14,201	4,591	20,000	20,000	0.00%
588-596.000-850.000	TELEPHONE	2,772	1,644	283	189	0	300	300	0.00%
588-596.000-905.000	PUBLISHING / NOTICES	80	80	78	79	100	100	0	-100.00%
588-596.000-920.000	UTILITIES	4,606	4,755	4,956	4,933	4,279	5,000	5,100	2.00%
588-596.000-930.000	REPAIRS & MAINTENANCE	348	315	1,358	1,839	379	500	500	0.00%
588-596.000-940.000	EQUIPMENT RENTAL	1,084	761	522	848	493	1,000	1,000	0.00%
588-596.000-955.000	MISCELLANEOUS	0	0	0	277	0	0	0	-
588-596.000-955.588	MISC. - CDL LICENSING/TESTING	528	779	625	676	409	500	500	0.00%
588-596.000-956.000	TRAINING & SEMINARS	0	0	67	0	0	0	0	-
588-596.000-968.000	DEPRECIATION	54,697	57,531	46,894	46,894	0	0	0	-
588-596.000-970.000	CAPITAL OUTLAY	0	0	0	0	41	0	0	-
TOTAL DIAL-A-RIDE APPROPRIATIONS		345,843	357,960	354,432	351,761	228,890	305,849	314,694	2.89%
TOTAL APPROPRIATIONS - FUND 588		399,879	419,620	414,005	420,542	228,890	370,849	379,694	2.39%
NET OF REVENUE / APPROPRIATIONS - FUND 588		28,722	(77,182)	(22,414)	66,701	(8,483)	0	(505)	-



Revolving Mobile Equipment Fund

Jason Blake – Director

jblake@cityofhillsdale.org

517-437-6491

Department Summary

The Revolving Mobile Equipment Fund (RMEF) consists of (1) full-time mechanic that is responsible for the maintenance and repair of more than 130 city owned vehicles and pieces of equipment from Public Services, BPU, and Dial-A-Ride. In addition, this fund allocates money used for purchase of vehicles/ equipment used by the Public Services Department including tools and equipment needed to maintain these vehicles, purchase of fuel used by these vehicles, maintenance of the repair facility, as well as funds for the labor costs of our mechanic. This department is self-supporting in that it generates its revenues from rent charged through the use of any equipment, interest and the sale of used vehicles/ equipment.

Department Goals

- Keep City owned vehicles and equipment in a functional and presentable condition that best represents the City of Hillsdale by repairing, maintaining, and replacing these vehicles or equipment when needed.
- Seek grant opportunities to offset the cost of replacing our aged fleet.

Department Objectives

- Make repairs on DPS vehicles and equipment to maximize reliability, safety, and usable life.
- Replace aged/worn equipment before maintenance costs become unjustified.

Budget Summary

1. Personnel consist of two (1) full-time mechanics totaling 1600 man-hours.
2. Operating expenses are supplies, equipment rental, and general maintenance activities.
3. Contractual Services includes various types of repairs, recycling of waste oil, antifreeze and tires, parts cleaner service, uniforms, and computer software (Fleet Management) maintenance and upgrades.
4. The Capital Equipment requests for RMEF are as follows: Purchase one 4wd 500 series dump truck with plow and salt spreader. This truck will be utilized year round and heavily relied upon for winter maintenance of parking lots, dead ends, cul-de-sacs, sub-divisions.



REVOLVING MOBILE EQUIPMENT FUND - 640 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
640-000.000-529.000	FEDERAL GRANT	0	107,006	0	0	0	0	0	-
640-000.000-665.000	INTEREST	1,130	1,869	7,083	1,910	540	1,805	0	-100.00%
640-000.000-667.000	RENTS	240,970	228,688	177,830	198,625	191,536	215,000	215,000	0.00%
640-000.000-667.001	RENTS - REPLACEMENT COST	0	0	0	0	0	0	171,046	-
640-000.000-667.301	RENTS - POLICE VEHICLES	67,247	65,302	62,188	66,151	0	0	0	-
640-000.000-673.000	SALE OF CITY PROPERTY	2,000	11,153	0	(1,325)	0	2,000	0	-100.00%
640-000.000-692.000	OTHER REVENUE	11,466	16,595	12,018	36,620	1,271	10,000	0	-100.00%
640-000.000-692.039	OTHER REVENUE - BPU	0	3,234	7,742	9,144	7,666	7,000	0	-100.00%
640-000.000-699.101	TRANSFERS IN - GENERAL FUND	0	0	0	40,000	0	0	0	-
640-000.000-699.401	TRANSFERS IN - CAPITAL IMPROVEMENT	0	362,500	0	0	0	0	0	-
TOTAL REVOLVING MOBILE EQUIPMENT FUND REVENUE		322,812	689,340	266,861	351,125	201,014	235,805	386,046	63.71%



REVOLVING MOBILE EQUIPMENT FUND - 640		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
APPROPRIATIONS		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	CHANGE
MOBILE EQUIPMENT MAINTENANCE - 443									
640-443.000-702.000	WAGES	58,465	51,141	51,985	38,935	28,025	45,392	35,684	-21.39%
640-443.000-702.019	WAGES-COVID	0	0	0	8,259	0	0	0	-
640-443.000-703.000	OVERTIME PAY	326	0	174	31	446	500	500	0.00%
640-443.000-704.000	SICK TIME PAY	1,421	1,923	1,789	1,858	1,079	2,737	1,050	-61.64%
640-443.000-705.000	VACATION TIME PAY	5,585	4,421	5,338	6,298	2,124	6,428	3,541	-44.91%
640-443.000-706.000	PERSONAL TIME PAY	994	926	999	1,043	531	1,026	531	-48.25%
640-443.000-707.000	LONGEVITY PAY	1,700	1,700	1,700	0	600	1,700	600	-64.71%
640-443.000-710.000	HOLIDAY AND OTHER PAY	3,349	3,405	3,745	3,395	1,978	3,674	2,036	-44.58%
640-443.000-715.000	HEALTH AND LIFE INSURANCE	22,616	23,499	24,522	18,782	4,216	26,941	6,784	-74.82%
640-443.000-716.000	RETIREMENT	3,656	3,837	3,843	4,555	5,323	5,700	6,159	8.05%
640-443.000-717.000	WORKERS' COMPENSATION	1,266	1,866	1,730	1,232	1,250	1,700	1,250	-26.47%
640-443.000-718.000	UNEMPLOYMENT INSURANCE	50	0	200	0	0	0	0	-
640-443.000-720.000	EMPLOYER'S FICA	4,921	4,477	4,495	4,069	2,430	3,472	2,768	-20.28%
640-443.000-721.000	DISABILITY INSURANCE	435	437	432	399	177	523	240	-54.11%
640-443.000-726.000	SUPPLIES	6,446	6,030	2,253	2,496	2,067	6,000	4,500	-25.00%
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	48,202	41,936	46,046	31,884	34,774	40,000	40,000	0.00%
640-443.000-730.301	POLICE VEH/EQUP MAINT SUPPLIES	117	29	54	65	0	0	0	-
640-443.000-740.000	FUEL AND LUBRICANTS	35,118	35,382	20,697	23,557	29,441	35,000	32,000	-8.57%
640-443.000-740.301	FUEL AND LUBRICANTS-POLICE	21,666	21,509	17,112	18,981	0	0	0	-
640-443.000-742.000	CLOTHING / UNIFORMS	650	681	689	673	274	750	750	0.00%
640-443.000-801.000	CONTRACTUAL SERVICES	11,418	11,319	40,597	18,077	6,531	20,200	22,075	9.28%
640-443.000-801.301	POLICE VEHICLE REPAIR	13,970	25,426	8,707	20,523	0	0	0	-
640-443.000-818.000	INSURANCE	36,707	33,855	35,557	40,395	30,063	45,000	40,000	-11.11%



REVOLVING MOBILE EQUIPMENT FUND - 640 APPROPRIATIONS		ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE
						THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
MOBILE EQUIPMENT MAINTENANCE - 444									
640-443.000-818.301	INSURANCE-POLICE	6,175	9,856	7,697	4,016	0	0	0	-
640-443.000-850.000	POLICE VEHICLE REPAIR	0	0	141	95	0	0	0	-
640-443.000-920.000	UTILITIES	6,269	6,035	5,207	5,268	4,254	7,000	6,500	-7.14%
640-443.000-940.000	EQUIPMENT RENTAL	240	301	59	182	159	300	250	-16.67%
640-443.000-955.441	MISCELLANEOUS - SHOE ALLOWANCE	0	368	250	720	0	500	0	-100.00%
640-443.000-955.588	MISC. - CDL LICENSING/TESTING	135	235	118	100	0	250	7,500	2900.00%
640-443.000-956.000	TRAINING & SEMINARS	0	0	0	0	0	750	750	0.00%
640-443.000-968.000	DEPRECIATION	69,107	57,694	104,792	86,642	0	138,000	87,000	-36.96%
640-443.000-983.000	CAPITAL OUTLAY-SMALL EQUIP	3,995	4,478	1,827	14	0	850	0	-100.00%
TOTAL MOBILE EQUIPMENT MAINTENANCE APPROPRIATIONS		364,998	352,764	392,754	342,542	155,744	394,393	302,468	-23.31%
TOTAL APPROPRIATIONS - FUND 640		364,998	352,764	392,754	342,542	155,744	394,393	302,468	-23.31%
NET OF REVENUE / APPROPRIATIONS - FUND 640		(42,186)	336,576	(125,892)	8,583	45,269	(158,588)	83,578	-152.70%



FIRE VEHICLE & EQUIPMENT - 663 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
663-000.000-402.150	CURRENT TAXES - FIRE CAPITAL	0	0	127,375	129,445	129,074	130,340	141,531	8.59%
663-000.000-404.000	SPECIAL ACTS	0	0	1,365	1,501	1,405	2,319	2,540	9.53%
663-000.000-573.000	LOCAL COMMUNITY STABILIZATION REVENUE	0	0	0	6,712	5,934	0	0	-
663-000.000-665.000	INTEREST	564	0	0	926	1,227	0	0	-
663-000.000-669.000	CHANGE IN INVESTMENTS	0	0	0	(162)	(3,243)	0	0	-
663-000.000-687.300	OTHER REFUNDS	0	0	1,800	576	5,815	0	0	-
663-000.000-699.101	TRANSFERS IN - GENERAL FUND	270,000	0	0	0	0	0	0	-
TOTAL FIRE VEHICLE & EQUIPMENT REVENUE		270,564	0	130,540	138,998	140,212	132,659	144,071	8.60%
FIRE VEHICLE & EQUIPMENT - 663 APPROPRIATIONS									
FIRE DEPARTMENT - 336									
663-336.000-970.000	CAPITAL OUTLAY	308,746	0	45,362	0	20,013	0	45,000	-
663-336.000-983.000	CAPITAL OUTLAY - SMALL EQUIPMENT	0	0	0	1,333	0	8,000	0	-100.00%
TOTAL FIRE DEPARTMENT APPROPRIATIONS		308,746	0	45,362	1,333	20,013	8,000	45,000	462.50%
TOTAL APPROPRIATIONS - FUND 663		308,746	0	45,362	1,333	20,013	8,000	45,000	462.50%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 663		(38,181)	-	85,178	137,665	120,198	124,659	99,071	-20.53%



Bond & Interest

Long-Term Debt Service

The City of Hillsdale maintains a fairly low debt service relative to the total budget, issued primarily for capital projects such as water and sewer improvements, operating equipment and infrastructure improvements. State law does not allow the City to issue general obligation debt in excess of 10% of the State Equalized Value (SEV), or \$18,224,715 for fiscal year 2023 (tax year 2022). There is no such statutory limit on other types of debt as they are financed through specific revenues such as water and sewer rates or a special millage for Police and Fire capital equipment. Debts with dedicated financing sources are not counted against the 10% of State Equalized Value (SEV) limit. Debt service payments for all types of debts in Fiscal Year 2022-23 equal \$578,650.



BOND & INTEREST REDEMPTION - 363 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2017-18	2018-19	2019-20	2020-21	THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23	
363-000.000-402.000	SINKING FUND	0	0	0	(2,702)	0	0	0	-
363-000.000-402.100	SINKING FUND	373,172	369,411	379,719	388,594	0	0	0	-
363-000.000-404.000	SPECIAL ACTS	0	0	4,095	4,571	0	0	0	-
363-000.000-411.000	DELINQUENT TAXES	0	0	485	1,555	179	0	0	-
363-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0	19,815	41,206	52,314	18,665	16,000	0	-100.00%
363-000.000-665.000	INTEREST	0	(19)	13,219	4,408	1,548	3,000	0	-100.00%
363-000.000-669.000	CHANGE IN INVESTMENTS	0	3,339	4,487	(915)	(1,039)	0	0	-
TOTAL BOND & INTEREST REDEMPTION REVENUE		373,172	392,545	443,211	447,824	19,354	19,000	0	-100.00%

**BOND & INTEREST REDEMPTION - 363
APPROPRIATIONS**

DEBT SERVICE - 905

363-905.000-991.000	DEBT SERVICE - PRINCIPAL	0	0	0	0	0	0	0	-
363-905.000-993.000	DEBT SERVICE - INTEREST	0	0	12,500	0	0	26,000	0	-100.00%
363-965.000-999.401	TRANSFER CAPITAL IMPROVEMENTS	0	0	500,000	80,000	1,083,383	1,057,253	0	-100.00%
TOTAL DEBT SERVICE APPROPRIATIONS		0	0	512,500	80,000	1,083,383	1,083,253	0	-100.00%
TOTAL APPROPRIATIONS- FUND 363		0	0	512,500	80,000	1,083,383	1,083,253	0	-100.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 363		373,172	392,545	(69,289)	367,824	(1,064,029)	(1,064,253)	0	-100.00%