



Enforcement #: \_\_\_\_\_

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Code Enforcement Department  
[codeenforcement@cityofhillsdale.org](mailto:codeenforcement@cityofhillsdale.org)

## Code Enforcement Complaint Form

**Freedom of Information Act (FOIA) Disclosure:** This document is subject to FOIA. The City of Hillsdale is required to disclose any information requested under the FOIA, unless it falls under one of the nine exemptions which protect certain interests. Please visit [www.foia.gov](http://www.foia.gov) for more information.

\_\_\_\_\_ I want to remain anonymous      \_\_\_\_\_ My identity may be disclosed

\_\_\_\_\_ I want the inspector to contact me directly (NOTE: not available for anonymous complaints)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Violation Information

1. Location of Violation (provide property address if known): \_\_\_\_\_  
\_\_\_\_\_

2. How did you become aware of the Violation? \_\_\_\_\_  
\_\_\_\_\_

3. Type of Violation (check all that apply):  
\_\_\_\_\_ Solid Waste/Garbage Accumulation  
\_\_\_\_\_ Unsafe Structure (Occupied)  
\_\_\_\_\_ Unsafe Structure (Vacant)  
\_\_\_\_\_ Tall Grass/Weeds  
\_\_\_\_\_ Parking  
\_\_\_\_\_ Inoperable Vehicle  
\_\_\_\_\_ Other (describe): \_\_\_\_\_

4. Describe specific details of the Violation (add additional sheets if necessary):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. If necessary, may we have permission to enter your property to view the subject violation?  
\_\_\_\_\_ Yes      \_\_\_\_\_ No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Official Use Only:**

Officer: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Status: \_\_\_\_\_

Violated Code: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does this property currently have an enforcement associated with it? \_\_\_\_\_ Yes \_\_\_\_\_ No

If "Yes," what is the enforcement #? \_\_\_\_\_

Responsible Department for the Complaint: \_\_\_\_\_ Code Enforcement \_\_\_\_\_ Police

\_\_\_\_\_

\_\_\_\_\_

Signature

Date