

For Office Use Only

Date received	
Received by	
Inspector response	Yes or No
attached	
Date of Meeting	

City of Hillsdale Property Maintenance Code Board of Appeals

97 North Broad Street Hillsdale, Michigan 49242 (517) 437-6455 (Code Enforcement)

Instructions and application for filing an appeal

Property Maintenance Code (as adopted by the City of Hillsdale) - SECTION 111 – MEANS OF APPEAL [A] 111.1 Application for appeal. Any person directly affected by a decision of the *code official* or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Name of Person Filing the Appeal:			
Mailing Address of Appellant:			
Phone Number of Appellant:			
Property Address (of Appeal Property):			_
Owner's Name (if different):			_
- Attach Notice of Violation			
Reason for Appeal:			
Intent of the code has been incorrectly interpreted:	Yes	No	
The provisions of the code do not fully apply:	Yes	No	
Other reason applies:	Yes	No	

appeal. Any evidence submitted after the filing of this application may be accepted or rejected at the discretion of the chairman. The secretary to the Board of Appeals will notify you of the meeting date, time and place to hear your appeal. REASON FOR APPEAL:		
Signature of Appellant	Date	

Provide in your own words the reason(s) for your appeal; attach additional pages, if necessary. Attach to this form any supporting documentation or drawings pertinent to this