

MEETING MINUTES
Hillsdale Community Library Board of Trustees
August 10, 2023

I. CALL TO ORDER 5:00pm.

II. ROLL CALL: All trustees and library director were present:

Stephanie Stockford (Trustee), Karen Hill (Trustee), Joshua Paladino (Vice President), George Allen (President), Laura Negus (Secretary), and Jessica Spangler (Library Director)

III. APPROVAL OF AGENDA:

- A. Allen moved to amend today's as well as future agendas to strike "Future Business" as an agenda item. Paladino seconded the motion. The motion carried 5-0.
- B. Stockford moved to accept the agenda with Allen's amendment. Hill seconded the motion. The motion carried 5-0.

IV. APPROVAL OF MINUTES OF JULY 13, 2023:

- A. Paladino moved to approve the minutes. Negus seconded the motion. The motion failed 5-0.
- B. Hill moved to approve the minutes including the correction that she abstained from voting for president (in XII.B.1 of July 13, 2023 minutes). Stockford seconded this motion. The motion carried 5-0.

V. VISITOR COMMENTS:

- A. Comments were made by Ted Jansen, Bruce Sharp, Penny Swan, Dr. Carmen Wyatt-Hayes, Samantha Fether, Jack McClain, and Tracy Fowler.

VI. 2022-2023 YEAR END EXPENSE AND REVENUE REPORT:

- A. Spangler commented on the report adding that with the additional \$5,895.30 of State Aid revenues and \$29,990.74 of penal fine revenues, minus the carpet cleaning, the net year-end total is \$79,068.86.

VII. EXPENSE AND REVENUE REPORT (for period ending 7/31/23):

- A. Spangler highlighted a \$2000 innovation grant from Woodlands in addition to other monies provided by Woodlands.

VIII. CIRCULATION REPORT:

- A. Spangler reported that circulation numbers are in line with expectations. Reference questions and Facebook engagement is down, but most likely due to the end of the summer reading program.

- B. Spangler noted that the library received a \$200 donation.

IX. DIRECTOR'S REPORT:

- A. Program statistics: The summer reading program yielded 275 sign ups and 64 completed reading logs for children as well as 100 sign ups and 55 completed reading logs for adults. These are comparable to pre-COVID numbers.
- B. Fire Alarm Inspection: Failed battery in the lobby has been replaced.
- C. Sprinkler Inspection: The library used a new vendor (Premier Fire) to inspect the sprinklers. Spangler has asked for a quote from vendor to remediate deficiencies found on inspection. No deficiencies pose an urgent problem.
- D. HCL Program Coordinator Heidi Pruitt attended the July Great Start Collaborative PLAY event. She read to children and led a game. This was well received by those in attendance, many of whom are patrons of HCL. There were 24 families and 56 children in attendance at the event.

X. COMMUNICATION:

- A. Brianna Crall reports the following update from Friends of the Library:
 - a. Continued sharing of Kroger rewards on social media and at the library
 - b. Preparing for the canvas bag fundraiser (buy in bulk and sell at the library)
 - c. T-shirt order for the fall- bringing designs to next Friends meeting and voting will take place on the FB page
 - d. Storytime with Friends for the library began last week and was successful with 20 in attendance and two children receiving library cards
 - e. Investigating purchase of a "My first library card" frame to use in taking pictures of patrons who get their first library cards

XI. OLD BUSINESS - none

XII. NEW BUSINESS:

- A. Hill moved to approve HCL's contract with Woodlands Library Cooperative. Motion seconded by Negus. Motion carried 5-0.
- B. Allen moved to revise HCL board of trustees by-laws via a subcommittee composed of himself and the secretary, Negus, and taking into consideration consultation with a library legal expert (as suggested by the director and members of the board). Paladino seconded the motion. The motion passed 3-2 with Allen, Negus, and Paladino voting for; Hill and Stockford against.

XIII. BOARD COMMENTS:

- A. Allen commended the director for her continued fiscal aptitude and leadership.
- B. Hill apologized for not introducing new board member Laura Negus at July's meeting, and Negus gave a brief introduction of herself at the invitation of the president.

XIV: NEXT MEETING DATE: September 14, 2023 at 5:00pm.

XV: MEETING ADJOURNED: at 5:58pm with Hill moving to adjourn and Stockford seconding the motion. The motion carried, 5-0.