Council Chamber Hillsdale City Hall 97 N. Broad Street Hillsdale, MI 49242 March 18, 2013 7:00 p.m. (517)437-6441 www.cityofhillsdale.org

### CITY COUNCIL AGENDA

#### CITY OF HILLSDALE REGULAR MEETING

- 1. Call to Order and Pledge of Allegiance
- 2. Roll Call
- 3. Approval of Agenda
- 4. Public Comments on Agenda Items
- 5. Consent Agenda
  - A. Approval of Bills from February 28, 2013: Claims of \$65,007.72 Payroll of \$86,125.69

Invoice Approval Summary By Fund of 2/28/13

Invoice Approval Summary by Vendor of 2/28/13

Balance Sheet- February 🤝

Rev & Exp Summary-February

- B. Committee Reports (Pending Approval):
  - 1. ZBA Minutes of February 21, 2013 <u>Minutes 2/21/13</u>
  - 2. BPU of March 12, 2013 BPU of 3/12/13
- C. Council Minutes of March 4, 2013

  Minutes 3/4/2013

- 6. Communications/Petitions
- 7. Introduction and Adoption of Ordinance/Public Hearing
- 8. Unfinished Business
  - A. Local Streets Maintenance
  - B. Code Enforcement
    February 2013 Report

    Report Photos
- 9. Old Business
- 10. New Business
  - A. Hillsdale County Historical Society Loan Agreement

    CM Memo

    Loan Agreement
- 11. Miscellaneous
- 12. General Public Comment
- 13. Adjournment

Hillsdale City Offices

und Denartment ( ot		Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
und: GENERAL FUND						
Dept: 101-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	62,605.50
		••••••••••••••••••••••••••••••••••••••		Total		62,605.50
Dept: CITY MANAGER		SUN LIFE ASSURANCE COMPANY	70393		02/28/2013	13.60
01-172.000-715.000		LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	55.00
101-172.000-721.000		SUN LIFE ASSURANCE COMPANY LIABLITY INSURANCE	70354	20894 3-2013	02/27/2013	232.17
101-172.000-726.000	SUPPLIES	CDW-G COMPUTER CENTERS TONER CARTRIDGES/WASTE BOTTLE	10234	X392390		
				Total CITY MAN	AGER	300.77
Dept: ECONOMIC DEVELOPMENT 101-174.000-801.000	CONTRACTUA	HILLSDALE POLICY GROUP, LTD. EDC DIRECTOR JANUARY 2013	70368		02/28/2013	5,542.62
		EDC DIMETOR OFFICER		Total ECONOMIC	DEVELOPMENT	5,542.62
Dept: ADMINISTRATIVE SERVICES			70374		02/28/2013	2,424.90
101-175.000-806.000	LEGAL SERV	LOREN & SHIRK LEGAL SERVICES JANUARY 2013			02/28/2013	150.00
101-175.000-806.000	LEGAL SERV	MIKA MEYERS BECKET & JONES PLC LEGAL SERVICES - LABOR ISSUES	70378	36694	02/28/2013	10.00
101-175.000-810.000	DUES AND S	HILLSDALE COUNTY CLERK FILING FEE - NOTARY - FLAUGHER	70366			10.00
101-175.000-810.000	DUES AND S	ST OF MI-MI DEPT OF STATE NOTARY LICENCE FEE - FLAUGHER	70390		02/28/2013	60.00
101-175.000-850.000	INSURANCE	MOORE INSURANCE SERVICES NOTARY BOND - K. FLAUGHER	70380	66153843	02/28/2013	
C 3				Total ADMINIS	TRATIVE SERVICES	2,654.90
Der . ASSESSING DEPARTMENT 101-209.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70393	0 0010	02/28/2013	6.80
	DISABILITY	LIABLITY INSURANCE SUN LIFE ASSURANCE COMPANY	70393	20894 3-2013	02/28/2013	13.88
101-209.000-721.000	SUPPLIES	LIABLITY INSURANCE CURRENT OFFICE SOLUTIONS	70358	20894 3-2013	02/28/2013	33.96
101-209.000-726.000		UTILITY JACKETS CURRENT OFFICE SOLUTIONS	70358	182310	02/28/2013	3.19
101-209.000-726.000	SUPPLIES	STAPLES	70358	61733	02/28/2013	16,50
101-209.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS STAMP	70358	182349	02/28/2013	127.30
101-209.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS Lexmark Cartridge		180606	02/28/2013	187.29
101-209.000-726.000	SUPPLIES	STOCKHOUSE CORPORATION ENEVELOPES	70392	48948	02/28/2013	1,610.00
101-209.000-734.000	POSTAGE	RAY PRINTING & MAINLING CO. POSTAGE- ASSESSMENT NOTICES	70344			7,500.00
101-209.000-801.000	CONTRACTUA		70388	PER CONTRACT	02/28/2013	
		Waaraaling arivitore		Total ASSESS	ING DEPARTMENT	9,498.92
Dept: CITY CLERK DEPARTMENT		AND	70393		02/28/2013	6.80
101-215.000-715.000	HEALTH AND	LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	14.91
101-215.000-721.000	DISABILITY	LIABLITY INSURANCE		20894 3-201		5.75
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS PAPER CLIPS	70358	416625-01		177.40
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS PAPER/ENVELOPES/MISC SUPPLIES	70358	416625	02/28/2013	24.99
101-215.000-726.000	SUPPLIES	NONIK TECHNOLOGIES, INC. SPEAKERS FOR CLERK'S COMPUTER	70381	5209	02/28/2013	1,540.00
107-215.000-726.000	SUPPLIES	NONIK TECHNOLOGIES, INC. MONTHLY IT SERVICE	70381	5219	02/28/2013	·
16.215.000-734.000	POSTAGE	CITY OF HILLSDALE	7035		02/28/2013	219.50
101-215.000-801.000	CONTRACTU	PETTY CASH 2.22.13 IA CURRENT OFFICE SOLUTIONS COPIER LEASES	7035	3 234936	02/28/2013	173.51
				Total CITY	CLERK DEPARTMENT	2,162.86

Rillsdale City Offices

Fund						Page:	2
Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount	
Fund: GENERAL FUND		*				Amount	!
Dept: FINANCE DEPARTMENT 101-219.000-715.000	HEALTH AND	CHN TIPE AGOUNTION COLLEGE					
		LIABLITY INSURANCE	70393	20894 3~2013	02/28/2013	6.80	
101-219.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	22.84	
Dept: CITY TREASURER				Total FINANCE	DEDADTMENT		-
101-253.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70393			29.64	
101-253.000-721.000	DISABILITY	LIABLITY INSURANCE	10393	20894 3-2013	02/28/2013	6.80	
		LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	7.28	
101-253.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS PAPER	70358		02/28/2013	37.49	
101-253.000-964.000	REFUNDS AN		70367	175897	02/28/2013	1,157.50	
Dept: BUILDING AND GROUNDS	ČUDDI TEG	OPI OUR		Total CITY TRE	CASURER	1,209.07	
	SUPPLIES	GELZER & SON INC. PAINT TRAY LINERS	70363	A23327	02/28/2013	14.65	
01-265.000-726.000	SUPPLIES	GELZER & SON INC. PAINT FOR RR @ DPS	70363		02/28/2013	10.79	
01-265.000-726.000	SUPPLIES	GELZER & SON INC.	70363	A23355	02/28/2013	20.94	
01-265.000-726.000	SUPPLIES	PAINTING SUPPLIES HEFFERNAN SOFT WATER SERVICE	70364	A23276			
01-265.000-801.000	CONTRACTUA	WATER CINTAS CORPORATION		50650	02/28/2013	15.25	
01-265.000-920,000		RUGS FOR CITY HALL	70355	351631621	02/28/2013	20.00	
	UTILITIES	BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353		02/28/2013	1,140.36	
01-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES GAS UTILITY FOR CITY HALL	70377	\$C000C0 0 0 11-	02/28/2013	986.33	7 ×
01-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES	70377	4609268-0 2/20	02/28/2013	468.51	1.2
01-265.000-920.000	UTILITIES	GAS UTILITY FOR MITCHELL SPRATT'S	70389	5176359-7 2/20	13 02/28/2013		
1-265.000-925.000	TELEPHONE	LP GAS 2/11/13 HILLS AERO BOARD OF PUBLIC UTILITIES		32638		755.03	
01-265.000-930.000	REPAIRS &	TELEPHONE SERVICES	70353		02/28/2013	1,349.64	
300000	VELNIVO &	GELZER & SON INC. SILICONE FOR CITY HALL DOORS	70363	C39529	02/28/2013	5.99	
ept: PARKING LOTS				Total BUILDING	AND GROUNDS	4,787.49	
01-266.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES	70353				
		UTILITY SERVICES FEB 2013	,0000		02/28/2013	234.49	
pt: CEMETERIES			-	Total PARKING L	OTS	234.49	
11-276.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES	70353		02/28/2013	24.73	
		UTILITY SERVICES FEB 2013				24.75	
pt: AIRPORT				Total CEMETERIE	S	24.73	
1-295.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353		02/28/2013	868.92	
- L. POTTOE				Total AIRPORT		*	
pt: POLICE DEPARTMENT 1-301.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70202	TOTAL MIRRORI		868.92	
1-301.000~721.000		LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	108.80	
	DISABILITY	SUN LIFE ASSURANCE COMPANY LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	291.56	
1-301.000-726.000	SUPPLIES	CITY OF HILLSDALE PETTY CASH 2.22.13	70356		02/28/2013	6.05	
1-301.000-726.000	SUPPLIES	THE HUNTINGTON NATIONAL BANK	70370		02/28/2013	20.25	
1-301.000-742.000	CLOTHING /	PHOTO COPIES CITY OF HILLSDALE	70356	32225	02/28/2013	(	
1-301.000-742.000	CLOTHING /	PETTY CASH 2.22.13 NYE UNIFORM COMPANY	70383			98.71	
		COMMENDATION BARS	10303	404899	02/28/2013	187.43	

INVOICE APPROVAL LIST BY FUND FEBRUARY 28, 2013						Date: 02/28/2013 Time: 11:56am Page: 3
Hillsdale City Offices  Fund  Decortment  K  It	GL Number	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND Dept: POLICE DEPARTMENT			70383		02/28/2013	440.00
101-301.000-742.000	,	NYE UNIFORM COMPANY EMBLEMS		407745	02/28/2013	5.22
101-301.000-801.000		CURRENT OFFICE SOLUTIONS COPIER LEASES	70358	234936		64.65
101-301.000-900.000	PRINTING	ARROW SWIFT PRINTING ABANDONED VEHICLE LABELS	70349	126982	02/28/2013	
101-301.000-930.000	REPAIRS &	CDW-G COMPUTER CENTERS TONER CARTRIDGES/WASTE BOTTLE	70354	X392390	02/27/2013	201.16
				Total POLICE D	EPARTMENT	1,423.83
Dept: FIRE DEPARTMENT 101-336.000-715.000		SUN LIFE ASSURANCE COMPANY	70393	20894 3-2013	02/28/2013	34.00
101-336.000-721.000		LIABLITY INSURANCE SUN LIFE ASSURANCE COMPANY	70393		02/28/2013	62.85
		LIABLITY INSURANCE ADRIAN COMMUNICATIONS	70346	20894 3-2013	02/28/2013	282.00
101-336.000-726.000		BATTERIES BEAVER RESEARCH COMPANY	70352	116618	02/28/2013	106.45
101-336.000-726.000		CLEANING SUPPLIES BEAVER RESEARCH COMPANY	70352	191255	02/28/2013	49.75
101-336.000-730.000		CLEANING SUPPLIES	70386	191255	02/28/2013	16.58
101-336.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE BULBS		1053577	02/28/2013	2.79
101-336.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE WINDOW KHOB	70386	1054036		220.00
101-336.000-801.000	CONTRACTUA	ACS GOVERNMENT SYSTEMS, INC. FIREHOUSE SOFTWARE RENEWAL	70345	874993	02/28/2013	
101-336.000-801.000	CONTRACTUA	CINTAS CORPORATION CONTRACTUAL LINEN SERVICES	70355	351630995	02/28/2013	5.71
101-336.000-801.000	CONTRACTUA	CINTAS CORPORATION	70355	351631620	02/28/2013	13.40
16, 336.000-920.000	UTILITIES	CONTRACTUAL LINEN SERVICES BOARD OF PUBLIC UTILITIES	70353	331031020	02/28/2013	504.51
101-336.000-920.000	UTILITIES	UTILITY SERVICES FEB 2013 MICHIGAN GAS UTILITIES	70377		02/28/2013	573.57
101-336.000-930.000	REPAIRS &	GAS UTILITIES APOLLO FIRE EQUIPMENT COMPANY	70348	4609908-1 2/2 37552	02/28/2013	203.38
		POWER UNIT REPAIR - JAWS			DADTHENT	2,074.99
Dept: PUBLIC SERVICES DEPART	<del>ተ</del> ለፍህዋ			Total FIRE DE		13.60
101-441.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	
101-441.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70393	20894 3-2013	02/28/2013	38.18
101-441.000-726.000	SUPPLIES	LIABLITY INSURANCE CURRENT OFFICE SOLUTIONS	70358	61354	02/28/2013	36.67
101-441.000-726.000	SUPPLIES	STORAGE BOX/FOLDERS GELZER & SON INC.	70363		02/28/2013	4.58
	SUPPLIES	BATTERIES HEFFERNAN SOFT WATER SERVICE	70364	A23919	02/28/2013	20.00
101-441.000-726.000	SUPPLIES	WATER ZEP MANUFACTURING COMPANY	70399	50650	02/28/2013	145.63
101-441.000-726.000		METER MIST MIX	70355	9000108740	02/27/2013	49.58
101-441.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70355	351631626	02/28/2013	49.58
101-441.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS		351631003	02/27/2013	35.86
101-441.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70355	351631626		35.86
101-441.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70355	351631003	02/28/2013	142.74
101-441.000-801.000	CONTRACTUA	THE PARTY OF THE P	70358	234936	02/28/2013	•
101-441.000-810.000	DUES AND S	AMERICAN PUBLIC WORKS ASSOC	70347	620563 2014	02/28/2013	284.00
41.000-860.000	TRANSPORTA		70356		02/28/2013	118.30
101-441.000-862.000	LODGING AN	PETTY CASH 2.22.13 CITY OF HILLSDALE	70356		02/28/2013	2.96
101-441.000-920.000	UTILITIES	PETTY CASH 2.22.13 BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353		02/28/2013	486.61

Hillsdale City Offices

						Page:	4
Fund Department Account	GL Number Abbrev		Check Number	Invoice Number	Due Date	Amount	··
Fund: GENERAL FUND		*					
Dept: PUBLIC SERVICES DEPAR 101-441.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES DPS GAS UTILITY	70377	4614348-3	02/28/2013 2/2013	915.84	
Dept: STREET LIGHTING				Total PUBL	IC SERVICES DEPARTMENT	2,379.99	•
101-448.000-920.202	UTILITIES	BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353		02/28/2013	4,953.46	
101-448.000-920.203	UTILITIES	BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353		02/28/2013	211.25	
Dept: PARKS				Total STREE	ET LIGHTING	5,164.71	
101-756.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353		02/28/2013	534.13	
				Total PARKS	}	534.13	
Fund: MAJOR ST./TRUNKLINE FUN	D				Fund Total	101,497.56	
Dept: 202-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	3,768.76	
Dept: TRAFFIC				Total		3,768.76	
202-490.000-726.000	SUPPLIES	GELZER & SON INC.	70363		02/28/2013	11.16	
202-490.000-726.000	SUPPLIES	PAINT FOR BARRICADES JONESVILLE LUMBER	70372	C39226	02/28/2013	222.58	
202-490,000-920,000	UTILITIES	LUNMBER 4 BARRICADE LEGS BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353	647392	02/28/2013	348.75	(
Dept: TRUNKLINE TRAFFIC				Total TRAFF	IC	582.49	** *
202-490.500-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353		02/28/2013	388.23	
				Total TRUNKI	LINE TRAFFIC	388.23	
and: LOCAL ST. FUND					Fund Total.	4,739.48	
Dept: 203-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	3,073.72	
Pept: TRAFFIC				Total		3,073,72	
03-490.000-726.000	SUPPLIES	GELZER & SON INC. PAINT FOR BARRICADES	70363	A23399	02/28/2013	11.16	
				Total TRAFFI	С	11.16	
					Fund Total	3,084.88	
nd: RECREATION FUND							
08-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	3,132.96	
ept: RECREATION DEPARTMENT				Total		3,132.96	
08-751.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	6.80	
08-751.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	9.69	
08-751.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS YOUTH BASKETBALL NAME TAGS	70358	60965	· 02/28/2013	6.40	
08-751.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILITIES TELEPHONE SERVICES	70353	00.24J	02/28/2013	38.70	

Fund Denartment ( at	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: RECREATION FUND Dept: RECREATION DEPARTMENT				<b>-</b>		
Dept: RECREATION DEFARTMENT	•			Total RECREATIO	N DEPARTMENT	61.59
					Fund Total	3,194.55
Cund: LIBRARY FUND						
Dept: 271-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	4,351.46
				Total		4,351.46
Dept: LIBRARY	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70393		02/28/2013	13.60
271-790.000-715.000		LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	28.18
271-790.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY LIABLITY INSURANCE		20894 3-2013		15.25
271-790.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE WATER	70364	50650	02/28/2013	
271-790.000-726.000	SUPPLIES	MAID FOR YOUR Custodial Svc & Supplies	70375	742	02/28/2013	118.00
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	70358		02/28/2013	45.06
271-790.000-726.000	SUPPLIES	ENV/PKG TAPE/INDEX CARDS CURRENT OFFICE SOLUTIONS	70358	416808	02/28/2013	15.00
	CONTRACTUA	printer tape MAID FOR YOUR	70375	61667	02/28/2013	520.00
271-790.000-801.000		Custodial Svc & Supplies	70355	742	02/28/2013	28.66
271-790.000-801.000	CONTRACTUA	CINTAS CORPORATION Library floor mats		351630997		100.00
271-790.000-801.000	CONTRACTUA	NONIK TECHNOLOGIES, INC. Avalon Monitoring	70381	5217	02/28/2013	
2 70.000-860.000	TRANSPORTA	CITY OF HILLSDALE PETTY CASH 2.22.13	70356		02/28/2013	36.16
271-790.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES	70353		02/28/2013	1,029.85
271-790.000-925.000	TELEPHONE	UTILITY SERVICES FEB 2013 BOARD OF PUBLIC UTILITIES	70353		02/28/2013	265.10
	REPAIRS &	TELEPHONE SERVICES NONIK TECHNOLOGIES, INC.	70381		02/28/2013	276.52
271-790,000-930.000		New Dlink port switch for PAC	70351	5213	02/28/2013	877.55
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY Adult Book Order Februrary		2027906614		33.75
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC. FALL BOT ORDER	70387	1086326701	02/28/2013	
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC.	70387	1086393321	02/28/2013	236.25
271-790.000-982.001	BOOKS - FR		70376	1000333322	02/28/2013	20.00
271-790.000-982.001	BOOKS - FR	Lost MelCat Book - B Thomas FARMINGTON COMMUNITY LIBRARY LOST MEL LENT ITEM	70361	150	02/28/2013	48.99
		TOOT HOW HANT ITEM		Total LIBRARY		3,707.92
Dept: LIBRARY - CHILDREN'	S AREA		Boors	Total Bibiani	02/20/2013	395.02
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPANY February Children's Books	70351	2027906613	02/28/2013	
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPANY Children's Book Order December	70351	2027906612	02/28/2013	22.10
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPANY Oct. Children's Book Order	70351	2027878275	02/28/2013	18.38
				Total LIBRARY	- CHILDREN'S AREA	435.50
					Fund Total	8,494.88
Fund: POLICE PUBLIC RELATI	IONS FUND	HILLSDALE CO COMM FOUNDATION	70365		02/28/2013	333.00
01.000-726.000	JUPTILIS	CHARITABLE DONATION				
				Total POLICE	DEPARTMENT	333.00
					Fund Total	333.00

Rillsdale City Offices

						Page:	6
rund Department Account	GL Number Abbrev	Vendor Name	Check	Invoice Number	Due Date	Amount	· <b></b>
Fund: AIRPORT IMPROVEMENT FUND Dept: CAPITAL OUTLAY 481-900.000-975.481		MONAGHAN, P.C. LEGL SERVICES-AIRPORT	70379	25423	02/28/2013	1,613.06	
				Total CAPITAL	OUTLAY		
					Fund Total	1,613.06	
Fund: DIAL-A-RIDE FUND Dept:							
588-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	5,624.22	
Dept: DIAL-A-RIDE				Total		5,624.22	
588-588.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY LIABLITY INSURANCE	70393	00001 0 0011	02/28/2013	24.82	
588-588.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70393	20894 3-2013	02/28/2013	49.13	
588-588.000-726.000	SUPPLIES	LIABLITY INSURANCE GELZER & SON INC.	70363	20894 3-2013	02/28/2013	23.99	
588-588.000-730.000	VEH./EQUIP	ICE MELTER HOEKSTRA TRANSPORTATION, INC.	70369	C40119	02/28/2013	64.75	
588-588.000-920.000	UTILITIES	HEATER MOTOR BOARD OF PUBLIC UTILITIES	70353	CI0108535	02/28/2013	363.22	
588-588.000-925.000	TELEPHONE	UTILITY SERVICES FEB 2013 AT&T	70350		02/28/2013		
588-588.000-930.000	REPAIRS &	PHONE CHARGES FEB 2013 THE DOOR MAN	70360	517437338502 2	2/2013 02/28/2013		
588~588.000-930.000	REPAIRS &	REPROGRAM GARGE DOOR OPENERS THE DOOR MAN GARAGE DOOR REPAIR @ DART BLDG	70360		02/28/2013	80.00	
				Total DIAL-A-F	RIDE	750.60	(
					Fund Total	6,374.82	
Fund: PUBLIC SERVICES INV. FUND Dept:							
633-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	31.77	
Dept: PUBLIC SERVICES INVENTORY	,			Total		31.77	
633-233.000-726.000	SUPPLIES	DETROIT SALT CO.	70359		02/28/2013	9,837.95	
633-233.000-726.000	SUPPLIES	ROAD SALT DETROIT SALT CO.	70359	31101	02/28/2013	4,739.99	
633-233.000-726.000	SUPPLIES	ROAD SALT KSS ENTERPRISES BLOCK DYE, GLOVES, LINERS	70373	30499 816197	02/28/2013	137.16	
				Total PUBLIC S	ERVICES INVENTORY	14,715.10	
					Fund Total	14,746.87	
Fund: REVOLVING MOBILE EQUIP. FU	IND						
640-000,000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	3,037.16	
Dept: MOBILE EQUIPMENT MAINTENA	HCP			Total		3,037.16	
640-444.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70393		02/28/2013	13.60	
640-444.000-721.000	DISABILITY	LIABLITY INSURANCE SUN LIFE ASSURANCE COMPANY	70393	20894 3-2013	02/28/2013	30.31	
640-444.000-726.000	SUPPLIES	LIABLITY INSURANCE GELZER & SON INC.	70363	20894 3-2013	02/28/2013	14.99	
640-444.000-726.000	SUPPLIES	SHOP VAC BAGS JACKSON TRUCK SERVICE INC.	70371	A23488	02/28/2013	1,613.06  1,613.06  5,624.22  24.82  49.13  23.99  64.75  363.22  79.69  65.00  80.00  750.60  a1  31.77  9,837.95  4,739.99  137.16  14,715.10  14,746.87  3,037.16  13.60  30.31	١.
640-444.000-726.000	SUPPLIES	WASHER SOLVENT JACKSON TRUCK SERVICE INC. FILTERS, BRK CLEANER	70371	PC01233626:001	02/28/2013		

Hillsdale City Offices

Hillsdale City Offices					·	
Fund				Invoice	Due	
Der rtment		Vendor Name Invoice Description	Check Number	Invoice Number	Date	Amount
			*			
Fund: REVOLVING MOBILE EQUIP Dept: MOBILE EQUIPMENT MAIN	TENANCE				02/00/2012	295.90
640-444.000-726.000	SUPPLIES	PB GAST & SONS DEGREASER	70385	530019	02/28/2013	
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE TERMINALS	70386	1053709	02/28/2013	10.21
640-444.000-726.000	SUPPLIES	SUPERIOR WELDING SUPPLY INC NOZZLE GEL, GAUGE	70394	251822	02/28/2013	29.29
640-444.000-730.000	VEH./EQUIP	GELZER & SON INC.	70363	A23806	02/28/2013	25.67
640-444.000-730.000	VEH./EQUIP	PIPE FOR #42 GELZER & SON INC.	70363	C39184	02/28/2013	6.99
640-444.000-730.000	VEH./EQUIP	ROUND STEEL JACKSON TRUCK SERVICE INC.	70371	(3)101	02/28/2013	9.18
640-444.000-730.000	VEK./EQUIP	FILTERS, BRK CLEANER JACKSON TRUCK SERVICE INC.	70371		02/28/2013	26.81
640-444.000-730.000	VEH./EQUIP	FILTER JACKSON TRUCK SERVICE INC.	70371	PC01233733:001	02/28/2013	13.84
		7 WAY PLUG PERFORMANCE AUTOMOTIVE	70386	PC01233668:001	02/28/2013	49.77
640-444.000-730.000	VEH./EQUIP	FILTERS	70386	1054057	02/28/2013	20.37
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE LENS	•	1053581	02/28/2013	135.71
640-444.000-730.000	VEH./EQUIP	STILLWELL FORD MERCURY, INC LOCK SET FOR #3	70391	155885		61.00
640-444.000-730.000	VEH./EQUIP	TRUCK & TRAILER SPECIALTIES PLOW BOLTS	70397	C36088	02/28/2013	
640-444.000-730.000	VEH./EQUIP	TRUCK & TRAILER SPECIALTIES CONNECTOR KIT	70397	C36067	02/28/2013	59.95
640-444.000-730.000	VEH./EQUIP	WHITES WELDING SERVICE	70398	79339	02/28/2013	21.36
640-444.000-742.000	CLOTHING /	1" SHAFT FOR #42 CINTAS CORPORATION	70355	351631626	02/27/2013	14.89
€ 4.000-742.000	cLOTHING /	RUGS/UNIFORMS - DPS CINTAS CORPORATION	70355	351631003	02/28/2013	14.89
640-444.000-801.000	CONTRACTUA	RUGS/UNIFORMS - DPS CINTAS CORPORATION	70355		02/27/2013	22.87
640-444.000-801.000	CONTRACTUA	RUGS/UNIFORMS - DPS CINTAS CORPORATION	. 70355	351631626	02/28/2013	22.87
	CONTRACTUA	RUGS/UNIFORMS - DPS TROLL AUTOMOTIVE	70396	351631003	02/28/2013	165.00
640-444.000-801.000		CHECK ELECTRICAL PROBLEM #15 TRI-STATE FLEET SERVICE	70395	23673	02/28/2013	577.46
640-444.000-801.000	CONTRACTUA	RPR STALLING PROBLEM W/#10	70382	10855	02/28/2013	158.78
640-444.000-801.301	POLICE VEH	TIRE REPAIR/REPLACEMENT	70384	57628	02/28/2013	34.69
640-444.000-801.301	POLICE VEH	SERVICE REPAIRS - UNIT 2-9		53513	02/28/2013	30.45
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE SERVICE REPAIRS - UNIT 2-7	70384	53558		461.39
640-444.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES UTILITY SERVICES FEB 2013	70353		02/28/2013	
640-444.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES DPS GAS UTILITY	70377	4614348-3 2/2	02/28/2013 013	915.83
		DIS GNO VILILIA			EQUIPMENT MAINTENANCE	E 3,345,35
					Fund Total	
Fund: DPS LEAVE AND BENEFI	ITS FUND					
Dept: 699-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 2-28-13	371		02/28/2013	500.14
				Total		500.14
Dept: PUBLIC SERVICES DE	PARTMENT HEALTH AND	SUN LIFE ASSURANCE COMPANY	70393		02/28/2013	54.40
699-441.000-715.000		LIABLITY INSURANCE	70393	20894 3-2013	02/28/2013	117.26
41.000-721.000	DISABILITY	LIABLITY INSURANCE COMPANY LIABLITY INSURANCE	14333	20894 3-2013	·	
				Total PUBLIC	SERVICES DEPARTMENT	171.66

Date: 02/28/2013 Time: 11:56am Page: 7

671.80

Fund Total

## INVOICE APPROVAL LIST BY FUND FEBRUARY 28, 2013

Date: 02/28/2013 Time: 11:56am Hillsdale City Offices Page: Fund Department GL Number Vendor Name Check Invoice Due Account Abbrev Invoice Description Number Number Date Amount

Grand Total

151,133.41

Date: 02/28/2013 Time: 11:51am Page: 1

| Company | Comp Vendor Number Description Check Amount Hand Check Amount r Name 0.00 021.43 0.00 65.14 0.00 0.00 86,125.69 295.90 0.00 99.72 0.00 0.00 1,610.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 120.95 0.00 21.36 0.00 145.63 0.00 \_\_\_\_\_\_\_\_\_\_

Grand Total: 63,397.72 87,735.69



BALANCE SHEET	
FEBRUARY 2013	Page: 1 3/7/2013
17'11 1.1. C'2. Offices	2:00 pm
Hillsdale City Offices	Balances
As of: 2/28/2013	Dutation
Fund: 101 - GENERAL FUND	
Assets	402.060.48
001.000 CHECKING ACCOUNT - COMMON	493,269.48 1,600.00
004.000 CASH ON HAND	700,000.00
018.000 INVESTMENTS - OTHER CD'S	514,009.29
020.000 INVESTMENTS - MBIA/CLASS	183,725.54
049.000 SPECIAL ASSESSMENTS DEFERRED	2,469.82
082.000 DUE FROM OTHERS	43,952.66
084.000 DUE FROM OTHER FUNDS 123.000 PREPAID EXPENSES	34,028.17
Total Assets	1,973,054.96
Liabilities 228,003 DUE TO MMERS-RETIREMENT CONT.	6,185.85
339.443 DEFERRED REV - SPECIAL ASSMNTS	183,725.54
Total Liabilities	189,911.39
Reserves/Balances	
390,000 FUND BALANCE	1,171,207.28
398.000 CHANGE IN FUND BALANCE	611,936.29
Total Reserves/Balances	1,783,143.57
	1.072.064.06
Total Liabilities & Balances	1,973,054.96
Fund: 202 - MAJOR ST./TRUNKLINE FUND	
Assets	168,063.47
001.000 CHECKING ACCOUNT - COMMON	
Total Assets	168,063.47
Reserves/Balances	212 (02 2)
390.000 FUND BALANCE	218,693.36 -50,629.89
398.000 CHANGE IN FUND BALANCE	
Total Reserves/Balances	168,063.47
	168,063.47
Total Liabilities & Balances	100,003.47
Fund: 203 - LOCAL ST. FUND	
Assets	
001,000 CHECKING ACCOUNT - COMMON	4,436.48
Total Assets	4,436.48
Reserves/Balances	43,326.45
390.000 FUND BALANCE 398.000 CHANGE IN FUND BALANCE	-38,889.97
	4,436.48
Total Reserves/Balances	4,430.40

#### FEBRUARY 2013

	DALANCE SHEET	
	FEBRUARY 2013	Page: 2
illsdale City C	Offices	3/7/201 2:00 pr
s of: 2/28/20	013	Balance
		Darance
	Total Liabilities & Balances	4,436.4
		15,130.1
T 1 000		
	RECREATION FUND	
Assets	01 000 CHECKING A COOKING COVERS	
0	01.000 CHECKING ACCOUNT - COMMON 04.000 CASH ON HAND	2,369.1
_		100.0
D 6	Total Assets	2,469.1
Reserves/I		****
	90.000 FUND BALANCE 98.000 CHANGE IN FUND BALANCE	9,862.0
		-7,392.94
	Total Reserves/Balances	2,469.13
	Total Liabilities & Balances	0.460.10
	Tomi Diagnities & Balances	2,469.13
Fund: 244 -	ECONOMIC DEVELOPMENT CORP FUND	
Assets		
00	01.000 CHECKING ACCOUNT - COMMON	-51.50
	20.000 INVESTMENTS - MBIA/CLASS 30.000 LAND	126,451.61
1.		173,720.95
<b>.</b>	Total Assets	300,121.0
Reserves/E		
	00.000 FUND BALANCE 08.000 CHANGE IN FUND BALANCE	300,533.34
-		-412.28
	Total Reserves/Balances	300,121.06
	Total Liabilities & Balances	200 121 06
	Total Blackmed & Butthees	300,121.06
und: 247 - '	TAX INCREMENT FINANCE ATH.	
Assets		
	1.000 CHECKING ACCOUNT - COMMON	7,117.69
	0.000 INVESTMENTS - MBIA/CLASS	510,100.59
	0.000 LAND 7.000 ACCUMULATED DEPRECIATION-EQUIP	65,000.00
13	8.000 INFRASTRUCTURE	-368,949.60 381,672.00
_	Total Assets	594,940.68
Reserves/B	= - · · · · · · · · · · · · · ·	354,540.00
	0.000 FUND BALANCE	470 CDC 11
	8.000 CHANGE IN FUND BALANCE	478,606.11 116,334.57
	Total Reserves/Balances	594,940.68
		JJ75740,00
	Total Liabilities & Balances	594,940.65

	BALANCE SHEET	Dagge 2
	FEBRUARY 2013	Page: 3 3/7/2013
Isdale City	Offices	2:00 pm
of: 2/28/2		Balances
	- DRUG FORFEITURE/GRANT FUND	
Assets		
	001.000 CHECKING ACCOUNT - COMMON	710.74
	Total Assets	710.74
Reserves	s/Balances	
	390.000 FUND BALANCE	710.74
	Total Reserves/Balances	710.74
	Total Liabilities & Balances	710.74
	Total Liabilities & Balances	
Fund: 271	- LIBRARY FUND	
Assets	CONTRACTOR OF CO	-21,372.37
	001.000 CHECKING ACCOUNT - COMMON 001.008 CHECKING ACCOUNT - LITERACY	1.88
	004.000 CASH ON HAND	50.00
	020.000 INVESTMENTS - MBIA/CLASS	201,376.39
	Total Assets	180,055.90
Liabiliti	es	<del>-</del>
	214.711 DUE TO CEMETERY PERPET. CARE	88,819.78
	Total Liabilities	88,819.78
Reserve	s/Balances	44
	390,000 FUND BALANCE	59,783.10
	398.000 CHANGE IN FUND BALANCE	31,453.02
	Total Reserves/Balances	91,236.12
	Total Liabilities & Balances	180,055.90
	<b>10.00. 2.00.</b>	
D 1 07	4 - POLICE PUBLIC RELATIONS FUND	
Assets	4 - POLICE PUBLIC RELATIONS FUND	
7135013	001.000 CHECKING ACCOUNT - COMMON	2,544.82
	Total Assets	2,544.82
Reserv	es/Balances	
	390,000 FUND BALANCE	1,347.40
	398.000 CHANGE IN FUND BALANCE	1,197.36
	Total Reserves/Balances	2,544.82
	Total Liabilities & Balances	2,544.82
Eunde 24	62 - BOND AND INTEREST REDEM, FUND	
	yes/Balances	
Vesel /	390,000 FUND BALANCE	3,005.5
	398,000 CHANGE IN FUND BALANCE	-3,005.53

#### Page: 4 **FEBRUARY 2013** 3/7/2013 Hillsdale City Offices 2:00 pm As of: 2/28/2013 Balances Fund: 362 - BOND AND INTEREST REDEM. FUND Total Reserves/Balances 0.00 Total Liabilities & Balances 0.00 Fund: 401 - CAPITAL IMPROVEMENT FUND Assets 001.000 CHECKING ACCOUNT - COMMON 163,686.10 **Total Assets** 163,686.10 Reserves/Balances 390.000 FUND BALANCE 683,405.77 398.000 CHANGE IN FUND BALANCE -519,719.67 Total Reserves/Balances 163,686.10 Total Liabilities & Balances 163,686.10 Fund: 408 - FIELDS OF DREAMS Assets 020.000 INVESTMENTS - MBIA/CLASS 10,452.99 Total Assets 10,452.99 Reserves/Balances 390.000 FUND BALANCE 9,524.87 398.000 CHANGE IN FUND BALANCE 928.12 Total Reserves/Balances 10,452.99 Total Liabilities & Balances 10,452.99 Fund: 409 - STOCK'S PARK Assets 001.000 CHECKING ACCOUNT - COMMON 1,764.00 020.000 INVESTMENTS - MBIA/CLASS 27,956.16 **Total Assets** 29,720.16 Reserves/Balances 390.000 FUND BALANCE 18,845.70 398.000 CHANGE IN FUND BALANCE 10,874.46 Total Reserves/Balances 29,720.16 Total Liabilities & Balances 29,720.16

Fund: 471 - LIBRARY IMPROVEMENT FUND Assets

BALANCE SHEET	Page: 5
FEBRUARY 2013	3/7/2013
Hillsdale City Offices	2:00 pm
As of: 2/28/2013	Balances
Fund: 471 - LIBRARY IMPROVEMENT FUND	
Assets	44 604 10
001.000 CHECKING ACCOUNT - COMMON	14,624.19
Total Assets	14,624.19
Reserves/Balances	14,341.00
390.000 FUND BALANCE 398.000 CHANGE IN FUND BALANCE	283.19
Total Reserves/Balances	14,624.19
	14,624.19
Total Liabilities & Balances	14,024.17
TO A STANDARD BY THE PROPERTY OF THE PROPERTY	
Fund: 481 - AIRPORT IMPROVEMENT FUND Assets	
001,000 CHECKING ACCOUNT - COMMON	117,555.22
001.007 CHECKING ACCOUNT-AIRPORT FUEL	26,765.72
Total Assets	144,320.94
Reserves/Balances	77,229.16
390.000 FUND BALANCE 398.000 CHANGE IN FUND BALANCE	67,091.78
Total Reserves/Balances	144,320.94
Total Liabilities & Balances	144,320.94
Fund: 496 - THREE MEADOWS DEVELOPMENT	
Reserves/Balances	422.81
390.000 FUND BALANCE 398.000 CHANGE IN FUND BALANCE	-422.81
Total Reserves/Balances	0.00
Total Liabilities & Balances	0.00
Fund: 588 - DIAL-A-RIDE FUND	
Assets	49,170.43
001.000 CHECKING ACCOUNT - COMMON	7,419.13
130.000 LAND 136.000 PLANT AND EQUIPMENT	685,612.3
137.000 ACCUMULATED DEPRECIATION-EQUIP	-282,835.5 -27,424.4
137.136 ACCUM, DEPRECIATION - PLANT 148.000 EQUIPMENT	401,654.9
Total Assets	833,596.9
Liabilities	
Liabilities 214,101 DUE TO GENERAL FUND	43,849.9
230.000 DUE TO OTHER UNITS OF GOVT.	7,983.0 4,655.5
260.000 ACCRUED VACATION/SICK LEAVE	4,033.3

	DALANCE SHEET	
	FEBRUARY 2013	Page: 6
Hillsdale City Offices		3/7/2013 2:00 pm
As of: 2/28/2013		Balance
Fund: 588 - DIAL-A-RIDE FUND		
Liabilities		
343.000 ACCRUED VA	C/SICK - LONG TERM	7,302.27
	Total Liabilities	63,790.77
Reserves/Balances		
390.000 FUND BALAN 398.000 CHANGE IN FI		801,516.86
398.000 CHANGE IN FI		-31,710.73
	Total Reserves/Balances	769,806.13
···	Total Liabilities & Balances	833,596.90
		033,370.70
Fund: 633 - PUBLIC SERVICES IN	N FURTO	
Assets	v. rund	
001.000 CHECKING AC	COUNT - COMMON	A7 912 95
111.000 INVENTORY -	MAT. AND SUPPLIES	47,812.85 207,311.04
	Total Assets	255,123.89
Liabilities		
	Total Liabilities	0.00
Reserves/Balances		0.00
390.000 FUND BALANO		234,624.0
398.000 CHANGE IN FL	IND BALANCE	20,499.83
	Total Reserves/Balances	255,123.89
	Total Liabilities & Balances	255,123.89
Fund: 640 - REVOLVING MOBILE	EQUIP. FUND	
Assets		
001.000 CHECKING AC 123.000 PREPAID EXPE		151,420.34
136.000 PLANT AND EG		17,475.00
137.000 ACCUMULATE	D DEPRECIATION-EQUIP	1,856,125.84 -1,536,533.69
	Total Assets	488,487.49
Liabilities		
343.000 ACCRUED VAC	C/SICK - LONG TERM	3,278.14
	Total Liabilities	3,278.14
Reserves/Balances		·
390.000 FUND BALANC		459,037.98
398.000 CHANGE IN FU		26,171.37
	Total Reserves/Balances	485,209.35
	Total Liabilities & Balances	488,487.49
		100,107.47

	BALANCE SHEET	Page: 7
	FEBRUARY 2013	3/7/2013
Ilsdale City	Offices	2:00 pm
s of: 2/28/2		Balances
	- FIRE VEHICLE & EQUIPMENT FUND	
Assets		65 201 64
	020.000 INVESTMENTS - MBIA/CLASS	65,391.64
	Total Assets	65,391.64
	s/Balances	39,710.80
	390.000 FUND BALANCE 398.000 CHANGE IN FUND BALANCE	25,680.84
	Total Reserves/Balances	65,391.64
	Total Liabilities & Balances	65,391.64
		<del></del> -
Fund: 677	- UNEMPLOYMENT INSURANCE FUND	
Assets		58,463.28
	020.000 INVESTMENTS - MBIA/CLASS	58,463.28
	Total Assets	38,403.20
Reserve	s/Balances	50,267.86
	390.000 FUND BALANCE 398.000 CHANGE IN FUND BALANCE	8,195.42
	Total Reserves/Balances	58,463.28
	Total Liabilities & Balances	58,463.21
Fund: 699	9 - DPS LEAVE AND BENEFITS FUND	
Assets		31,849.5
	001.000 CHECKING ACCOUNT - COMMON	
	Total Assets	31,849.5
Liabilit		23,954.1
	343.000 ACCRUED VAC/SICK - LONG TERM  Total Liabilities	23,954.1
Danami	es/Balances	
Reserv	390.000 FUND BALANCE	7,895.3
	398.000 CHANGE IN FUND BALANCE	-0.0
	Total Reserves/Balances	7,895.3
	Total Liabilities & Balances	31,849.5
Frank 71	03 - TREASURER'S TAX COLLECTION FD.	
Assets		
	001.001 CHECKING ACCOUNT - SEPERATE	10,402.2
	Total Assets	10,402.2

Page: 3 3/7/2013 2:00 pn
Balance
169.5
892.2
1,795.98
374.9
616.94
2,083.66 317.13
413.31
2,368.33
1,158.14
20.66
191.45
10,402.26
10,402.26
64,295.99
127,760.57
125,015.5?
47,074.5
41,745.23 107,034.42
160,812.63
-22,517.27
-26,541.91
524,679.73
528,704.99
-4,025.26
524,679.73
524,679.73
54.60
54.60 12,002.80
6,572.98
18,630.38
18,490.23
140.1
18,630.38
-4, 524, 524, 12,6 6,5 18,6

### FEBRUARY 2013

BALANCE SHEET	Page: 9
FEBRUARY 2013	3/7/2013
Hillsdale City Offices	2:00 pm
As of: 2/28/2013	Balances
Total Liabilities & Balances	18,630.38
Total Liabilities & Balances	
Fund: 715 - R. L. OWEN MEMORIAL FUND	
Assets	
001.000 CHECKING ACCOUNT - COMMON	31,427.77
Total Assets	31,427.77
Reserves/Balances	
390.000 FUND BALANCE	29,232.77
398.000 CHANGE IN FUND BALANCE	2,195.00
Total Reserves/Balances	31,427.77
Total Liabilities & Balances	31,427.77
Fund: 750 - IMPREST PAYROLL FUND	
Assets	
011.000 CASH IN BANK - PAYROLL	-1,315,806.88 1,325,835.23
084.000 DUE FROM OTHER FUNDS	<u> </u>
Total Assets	10,028.35
Liabilities	
214.101 DUE TO GENERAL FUND	112.39 11,700.00
228.005 DUE TO-CNB POLICE HSA	0.10
231.005 DIRECT DEPOSIT - HLS CO NATL B	-1,784.14
258.000 FICA PAYABLE	10,028.35
Total Liabilities	10,026.33
Total Liabilities & Balances	10,028.35
total Billioninio to Emiliano	

É ( ) ( )

Page: 1 3/15/2013 9:29 am

or the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000	4,036,670.00	4,036,670.00	3,223,299.31	255,052.82	0.00	813,370.69	79.9
Revenues	4,036,670.00	4,036,670.00	3,223,299.31	255,052.82	0.00	813,370.69	79.9
xpenditures							
CITY COUNCIL	29,945.00	29,945.00	18,541.50	1,487.65	0.00	11,403.50	61.9
CITY MANAGER	202,835.00	202,835.00	134,626.36	14,557.10	0.00	68,208.64	66.4
ECONOMIC DEVELOPMENT	60,520.00	60,520.00	39,752.51	5,542.62	0.00	20,767.49	65.7
ADMINISTRATIVE SERVICES	228,500.00	228,500.00	117,048.31	25,133.40	0.00	111,451.69	51.2
ELECTIONS	16,765.00	16,765.00	9,192.60	0.00	0.00	7,572.40	54.8
ASSESSING DEPARTMENT	145,920.00	145,920.00	91,570.00	13,009.52	7,487.11	46,862.89	67.9
CITY CLERK DEPARTMENT	76,765.00	76,765.00	54,114.95	7,152.84	0.00	22,650.05	70.
FINANCE DEPARTMENT	100,605.00	100,605.00	67,086.24	6,266.61	0.00	33,518.76	66.
CITY TREASURER	120,965.00	120,965.00	53,414.99	2,512.93	89.47	67,460.54	44.
BUILDING AND GROUNDS	111,305.00	111,305.00	76,594.66	9,600.58	42.52	34,667.82	68.
PARKING LOTS	30,505.00	30,505.00	12,957.75	4,054.06	0.00	17,547.25	42.
CEMETERIES	108,535.00	108,535.00	81,210.27	3,935.08	0.00	27,324.73	74.
AIRPORT	91,010.00	91,010.00	60,226.20	4,771.03	0.00	30,783.80	66
POLICE DEPARTMENT	1,307,930.00	1,307,930.00	891,189.45	82,547.12	57.50	416,683.05	68
FIRE DEPARTMENT	471,210.00	471,210.00	405,175.50	34,008.32	230.00	65,804.50	86
CODE ENFORCEMENT	8,465.00	8,465.00	1,715.63	1,100.00	0.00	6,749.37	20
PLANNING DEPARTMENT	8,150.00	8,150.00	2,927.00	78.25	0.00	5,223.00	35
PUBLIC SERVICES DEPARTMENT	290,395.00	290,395.00	177,009.09	14,323.31	0.00	113,385.91	61
STREET LIGHTING	65,500.00	65,500.00	41,754.84	5,164.71	0.00	23,745.16	63
PARKS	149,155.00	149,155.00	90,260.70	5,644.23	0.00	58,894.30	) 60
TRANSFERS TO OTHER FUNDS	575,355.00	575,355.00	184,994.47	0.00	0.00	390,360.5	3 32
Expenditures	4,200,335.00	4,200,335.00	2,611,363.02	240,889.36	7,906.60	1,581,065.3	3 62
Net Effect for GENERAL FUND Change in Fund Balance:	-163,665.00	-163,665.00	611,936.29 611,936.29	14,163.46	7,906.60	-767,694.6	9 -369

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or the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bu
Fund: 202 - MAJOR ST./TRUNKLINE FUND Revenues	*****						
Dept 000.000	460,300.00	460,300.00	224,725.05	33,601.21	0.00	235,574.95	48.
levenues	460,300.00	460,300.00	224,725.05	33,601.21	0.00	235,574.95	48.
spenditures							
ADMINISTRATIVE SERVICES	91,500.00	91,500.00	21,267.39	3,357.34	0.00	70,232.61	23.
ADMIN. SERVICES - TRUNKLINE	3,000.00	3,000.00	1,036.90	0.00	0.00	1,963.10	34.
STREET SURFACE	77,170.00	77,170.00	21,362.23	2,164.19	0.00	55,807.77	27.
TRUNKLINE SURFACE	11,775.00	11,775.00	1,863.71	121.02	0.00	9,911.29	15.
R.O.W. MAINTENANCE	69,655.00	69,655.00	83,059.83	-431.27	0.00	-13,404.83	119.
TRUNKLINE R.O.W. MAINTENANCE	9,130.00	9,130.00	3,493.04	-11.14	0.00	5,636.96	38.
TREES	45,080.00	45,080.00	23,891.20	1,265.13	0.00	21,188.80	53.0
TRUNKLINE TREES	745.00	745.00	192.64	13.48	0.00	552.36	25.9
DRAINAGE	35,830.00	35,830.00	10,960.41	1,675.36	0.00	24,869.59	30.6
TRUNKLINE R.O.W. DRAINAGE	5,100.00	5,100.00	54.96	15.29	0.00	5,045.04	1,
TRAFFIC	49,655.00	49,655.00	32,979.11	3,055.73	0.00	16,675.89	66.4
TRUNKLINE TRAFFIC	6,550.00	6,550.00	3,242.33	389.58	0.00	3,307.67	49.8
WINTER MAINTENANCE	83,000.00	83,000.00	53,913.73	25,117.42	0.00	29,086.27	65.0
TRUNKLINE WINTER MAINTENANCE	22,625.00	22,625.00	18,037.46	9,348.20	0.00	4,587.54	79.7
penditures	510,815.00	510,815.00	275,354.94	46,080.33	0.00	235,460.06	53.9
let Effect for MAJOR ST./TRUNKLINE FUND Change in Fund Balance:	-50,515.00	-50,515.00	-50,629.89 -50,629.89	-12,479.12	0.00	114.89	100.2

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 203 - LOCAL ST. FUND Revenues							
Dept 000.000	298,730.00	298,730.00	128,849.22	14,260.62	0.00	169,880.78	43.1
Revenues	298,730.00	298,730.00	128,849.22	14,260.62	0.00	169,880.78	43.1
Expenditures							
ADMINISTRATIVE SERVICES	13,500.00	13,500.00	6,970.40	1,104.46	0.00	6,529.60	51.6
STREET SURFACE	70,340.00	70,340.00	45,085.58	2,240.74	0.00	25,254.42	64.1
R.O.W. MAINTENANCE	69,635.00	69,635.00	38,698.04	-255.49	0.00	30,936.96	55.6
TREES	57,320.00	57,320.00	22,014.34	1,329.80	0.00	35,305.66	38.4
DRAINAGE	22,385.00	22,385.00	8,372.63	1,248.73	0.00	14,012.37	37.4
TRAFFIC	18,105.00	18,105.00	10,598.05	2,115.25	0.00	7,506.95	58.5
WINTER MAINTENANCE	47,445.00	47,445.00	36,000.15	18,146.03	0.00	11,444.85	75.9
Expenditures	298,730.00	298,730.00	167,739.19	25,929.52	0.00	130,990.81	56.2
Net Effect for LOCAL ST. FUND Change in Fund Balance:	0.00	0.00	-38,889.97 -38,889.97	-11,668.90	0.00	38,889.97	0.0

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - RECREATION FUND Revenues							ţ
Dept: 000.000	124,165.00	124,165.00	66,044.00	9,490.00	0.00	58,121.00	53.2
Revenues	124,165.00	124,165.00	66,044.00	9,490.00	0.00	58,121.00	53.2
Expenditures							
RECREATION DEPARTMENT	124,165.00	124,165.00	73,436.94	7,954.82	0.00	50,728.06	59.1
Expenditures	124,165.00	124,165.00	73,436.94	7,954.82	0.00	50,728.06	59.1
Net Effect for RECREATION FUND Change in Fund Balance:	0.00	0.00	-7,392.94 -7,392.94	1,535.18	0.00	7,392.94	0.0

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For the Period: 7/1/2012 to 2/28/2013 Fund: 244 - ECONOMIC DEVELOPMENT CORP FUND	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal <sup>4</sup>	% Bud
Dept 000.000	20,150.00	20,150.00	119.22	7.84	0.00	20,030.78	0.6
Revenues	20,150.00	20,150.00	119.22	7.84	0.00	20,030.78	0.6
Expenditures							
ECONOMIC DEVELOPMENT	51,000.00	51,000.00	531.50	0.00	0.00	50,468.50	1.0
Expenditures	51,000.00	51,000.00	531.50	0.00	0.00	50,468.50	1.0
Net Effect for ECONOMIC DEVELOPMENT CORP FUND Change in Fund Balance:	-30,850.00	-30,850.00	-412.28 -412.28	7.84	0.00	-30,437.72	1.3

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal 9	% Bud
Fund: 247 - TAX INCREMENT FINANCE ATH. Revenues							(
Dept: 000.000	124,500.00	124,500.00	138,510.46	12,838.46	0.00	-14,010.46	111.3
Revenues	124,500.00	124,500.00	138,510.46	12,838.46	0.00	-14,010.46	111.3
Expenditures							
CAPITAL OUTLAY	100,000.00	100,000.00	22,175.89	0.00	0.00	77,824.11	22.2
Expenditures	100,000.00	100,000.00	22,175.89	0.00	0.00	77,824.11	22.2
Net Effect for TAX INCREMENT FINANCE ATH. Change in Fund Balance:	24,500.00	24,500.00	116,334.57 116,334.57	12,838.46	0.00	-91,834.57	474.8

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For the Period: 7/1/2012 to 2/28/2013 Fund: 265 - DRUG FORFEITURE/GRANT FUND	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Revenues							
Dept: 000.000	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Revenues	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Expenditures							
POLICE DEPARTMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Expenditures	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Net Effect for DRUG FORFEITURE/GRANT FUND Change in Fund Balance:	0.00	0.00	0.00 116,334.57	0.00	0.00	0.00	0.0

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For the Period: 7/1/2012 to 2/28/2013 Fund: 271 - LIBRARY FUND	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Revenues							
Dept 000.000	272,955.00	272,955.00	187,654.17	18,196.14	0.00	85,300.83	68.7
Revenues	272,955.00	272,955.00	187,654.17	18,196.14	0.00	85,300.83	68.7
Expenditures							
LIBRARY	221,185.00	221,185.00	146,226.66	15,465.58	1,972.12	72,986.22	67.0
LIBRARY - CHILDREN'S AREA	12,000.00	12,000.00	9,974.49	752.33	733.60	1,291.91	89.2
Expenditures	233,185.00	233,185.00	156,201.15	16,217.91	2,705.72	74,278.13	68.1
Net Effect for LIBRARY FUND Change in Fund Balance:	39,770.00	39,770.00	31,453.02 31,453.02	1,978.23	2,705.72	11,022.70	72.3

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For the Period: 7/1/2012 to 2/28/2013  Fund: 274 - POLICE PUBLIC RELATIONS FUND  Revenues	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud	
Dept 000.000	7,000.00	7,000.00	4,143.66	0.00	0.00	2,856.34	59.2	
Revenues	7,000.00	7,000.00	4,143.66	0.00	0.00	2,856.34	59.2	
Expenditures								
POLICE DEPARTMENT	7,000.00	7,000.00	2,946.30	333.00	0.00	4,053.70	42.1	
Expenditures	7,000.00	7,000.00	2,946.30	333.00	0.00	4,053.70	42.1	
Net Effect for POLICE PUBLIC RELATIONS FUND Change in Fund Balance:	0.00	0.00	1,197.36 1,197.36	-333.00	0.00	-1,197.36	0.0	

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 362 - BOND AND INTEREST REDEM. FUND Revenues							(
Dept 000.000	28,000.00	28,000.00	24,994.47	0.00	0.00	3,005.53	89.3
Revenues	28,000.00	28,000.00	24,994.47	0.00	0.00	3,005.53	89.3
Expenditures							
DEBT SERVICE-INDUSTRIAL PARK#	28,000.00	28,000.00	28,000.00	0.00	0.00	0.00	100.0
Expenditures	28,000.00	28,000.00	28,000.00	0.00	0.00	0.00	100.0
Net Effect for BOND AND INTEREST REDEM. FUND Change in Fund Balance:	0.00	0.00	-3,005.53 -3,005.53	0.00	0.00	3,005.53	0.0

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For the Period: 7/1/2012 to 2/28/2013 Fund: 401 - CAPITAL IMPROVEMENT FUND	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Revenues							
Dept 000.000	237,750.00	237,750.00	59,515.26	39,652.51	0.00	178,234.74	25.0
Revenues	237,750.00	237,750.00	59,515.26	39,652.51	0.00	178,234.74	25.0
Expenditures							
CEMETERIES	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00	0.0
SIDEWALKS	110,000.00	110,000.00	120,666.08	-560.85	0.00	-10,666.08	109.7
MAJOR STREET RECONSTRUCTION	410,000.00	410,000.00	319,501.23	148,486.15	0.00	90,498.77	77.9
DRAINAGE	100,000.00	100,000.00	70,052.97	230.89	0.00	29,947.03	70.1
PARKS	6,250.00	6,250.00	3,675.00	0.00	0.00	2,575.00	58.8
CAPITAL OUTLAY	165,000.00	165,000.00	65,339.65	-300.00	6,557.85	93,102.50	43.6
Expenditures	807,750.00	807,750.00	579,234.93	147,856.19	6,557.85	221,957.22	72.5
Net Effect for CAPITAL IMPROVEMENT FUND Change in Fund Balance:	-570,000.00	-570,000.00	-519,719.67 -519,719.67	-108,203.68	6,557.85	-43,722.48	92.3

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 408 - FIELDS OF DREAMS Revenues							(
Dept 000.000	20,500.00	20,500.00	1,537.12	0.56	0.00	18,962.88	7.5
Revenues	20,500.00	20,500.00	1,537.12	0.56	0.00	18,962.88	7.5
Expenditures							
RECREATION DEPARTMENT	20,500.00	20,500.00	609.00	0.00	0.00	19,891.00	3.0
Expenditures	20,500.00	20,500.00	609.00	0.00	0.00	19,891.00	3.0
Net Effect for FIELDS OF DREAMS Change in Fund Balance:	0.00	0.00	928.12 928.12	0.56	0.00	-928.12	0.0

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For the Period: 7/1/2012 to 2/28/2013  Fund: 409 - STOCK'S PARK  Revenues	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 000.000	20,050.00	20,050.00	21,929.51	1,101.68	0.00	-1,879.51	109.4
Revenues	20,050.00	20,050.00	21,929.51	1,101.68	0.00	-1,879.51	109.4
Expenditures							
PARKS	20,050.00	20,050.00	11,055.05	21.00	0.00	8,994.95	55.1
Expenditures	20,050.00	20,050.00	11,055.05	21.00	0.00	8,994.95	55.1
Net Effect for STOCK'S PARK Change in Fund Balance:	0.00	0.00	10,874.46 10,874.46	1,080.68	0.00	-10,874.46	0.0

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb, YTD	UnencBal % Bu
Fund: 471 - LIBRARY IMPROVEMENT FUND Revenues						
Dept 000.000	1,000.00	1,000.00	1,352.00	0.00	0.00	-352.00 135.
Revenues	1,000.00	1,000.00	1,352.00	0.00	0.00	-352.00 135.
Expenditures						
LIBRARY	1,000.00	1,000.00	1,068.81	0.00	0.00	-68.81 106.
Expenditures	1,000.00	1,000.00	1,068.81	0.00	0.00	-68.81 106.
Net Effect for LIBRARY IMPROVEMENT FUND Change in Fund Balance:	0.00	0.00	283.19 283.19	0.00	0.00	-283.19 0.

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 481 - AIRPORT IMPROVEMENT FUND Revenues							
Dept 000.000	146,995.00	146,995.00	125,579.93	3,155.68	0.00	21,415.07	85.4
Revenues	146,995.00	146,995.00	125,579.93	3,155.68	0.00	21,415.07	85.4
Expenditures							
CAPITAL OUTLAY	139,940.00	139,940.00	58,488.15	1,645.22	0.00	81,451.85	41.8
Expenditures	139,940.00	139,940.00	58,488.15	1,645.22	0.00	81,451.85	41.8
Net Effect for AIRPORT IMPROVEMENT FUND Change in Fund Balance:	7,055.00	7,055.00	67,091.78 67,091.78	1,510.46	0.00	-60,036.78	951.0

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For the Period: 7/1/2012 to 2/28/2013 Fund: 496 - THREE MEADOWS DEVELOPMENT	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Expenditures							1
CAPITAL OUTLAY	0.00	0.00	422.81	0.00	0.00	-422.81	0.0
Expenditures	0.00	0.00	422.81	0.00	0.00	-422.81	0.0
Net Effect for THREE MEADOWS DEVELOPMENT Change in Fund Balance:	0.00	0.00	-422.81 -422.81	0.00	0.00	422.81	0.0

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For the Period: 7/1/2012 to 2/28/2013 Fund: 588 - DIAL-A-RIDE FUND Revenues	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept 000.000	320,690.00	320,690.00	263,407.54	20,042.83	0.00	57,282.46	82.1
Revenues	320,690.00	320,690.00	263,407.54	20,042.83	0.00	57,282.46	82.1
Expenditures							
ADMINISTRATIVE SERVICES	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
DIAL-A-RIDE	270,690.00	270,690.00	295,118.27	19,194.06	0.00	-24,428.27	109.0
Expenditures	320,690.00	320,690.00	295,118.27	19,194.06	0.00	25,571.73	92.0
Net Effect for DIAL-A-RIDE FUND Change in Fund Balance:	0.00	0.00	-31,710.73 -31,710.73	848.77	0.00	31,710.73	0.0

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 633 - PUBLIC SERVICES INV. FUND Revenues							iş
Dept: 000.000	207,755.00	207,755.00	87,457.20	27,141.89	0.00	120,297.80	42.1
Revenues	207,755.00	207,755.00	87,457.20	27,141.89	0.00	120,297.80	42.1
Expenditures							
PUBLIC SERVICES INVENTORY	207,755.00	207,755.00	66,957.37	25,671.96	0.00	140,797.63	32.2
Expenditures	207,755.00	207,755.00	66,957.37	25,671.96	0.00	140,797.63	32.2
Net Effect for PUBLIC SERVICES INV. FUND Change in Fund Balance:	0.00	0.00	20,499.83 20,499.83	1,469.93	0.00	-20,499.83	0.0

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 640 - REVOLVING MOBILE EQUIP, FUND Revenues							
Dept 000.000	403,700.00	403,700.00	241,975.27	32,382.85	0.00	161,724.73	59.9
Revenues	403,700.00	403,700.00	241,975.27	32,382.85	0.00	161,724.73	59.9
Expenditures							
MOBILE EQUIPMENT MAINTENANCE	476,285.00	476,285.00	215,803.90	39,600.37	116,768.00	143,713.10	69.8
Expenditures	476,285.00	476,285.00	215,803.90	39,600.37	116,768.00	143,713.10	69.8
Net Effect for REVOLVING MOBILE EQUIP, FUND Change in Fund Balance:	-72,585.00	-72,585.00	26,171.37 26,171.37	-7,217.52	116,768.00	18,011.63	124.8

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For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 663 - FIRE VEHICLE & EQUIPMENT FUND Revenues							
Dept 000.000	26,050.00	26,050.00	25,680.84	3.92	0.00	369.16	98.6
Revenues	26,050.00	26,050.00	25,680.84	3.92	0.00	369.16	98.6
Net Effect for FIRE VEHICLE & EQUIPMENT FUND Change in Fund Balance:	26,050.00	26,050.00	25,680.84 25,680.84	3.92	0.00	369.16	98.6

Hillsdale City Offices

Page: 21 3/15/2013 9:29 am

For the Period: 7/1/2012 to 2/28/2013 Fund: 677 - UNEMPLOYMENT INSURANCE FUND	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Revenues							
Dept 000.000	9,300.00	9,300.00	9,248.55	3.64	0.00	51.45	99.4
Revenues	9,300.00	9,300.00	9,248.55	3.64	0.00	51.45	99.4
Expenditures							
ADMINISTRATIVE SERVICES	10,000.00	10,000.00	1,053.13	0.00	0.00	8,946.87	10.5
Expenditures	10,000.00	10,000.00	1,053.13	0.00	0.00	8,946.87	10.5
Net Effect for UNEMPLOYMENT INSURANCE FUND Change in Fund Balance:	-700.00	-700.00	8,195.42 8,195.42	3.64	0.00	-8,895.42-1	,170.8

Hillsdale City Offices

Page: 22 3/15/2013 9:29 am

For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 699 - DPS LEAVE AND BENEFITS FUND Revenues							(
Dept 000.000	152,415.00	152,415.00	97,919.38	6,106.87	0.00	54,495.62	64.2
Revenues	152,415.00	152,415.00	97,919.38	6,106.87	0.00	54,495.62	64.2
Expenditures							
PUBLIC SERVICES DEPARTMENT	152,415.00	152,415.00	97,919.39	6,088.45	0.00	54,495.61	64.2
Expenditures	152,415.00	152,415.00	97,919.39	6,088.45	0.00	54,495.61	64.2
Net Effect for DPS LEAVE AND BENEFITS FUND Change in Fund Balance:	0.00	0.00	-0.01 -0.01	18.42	0.00	0.01	0.0

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Hillsdale City Offices

Page: 23 3/15/2013 9:29 am

For the Period: 7/1/2012 to 2/28/2013 Fund: 711 - CEMETERY PERPETUAL CARE FUND	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Revenues							
Dept 000.000	35,000.00	35,000.00	15,974.74	2,285.02	0.00	19,025.26	45.6
Revenues	35,000.00	35,000.00	15,974.74	2,285.02	0.00	19,025.26	45.6
Expenditures							
TRANSFERS TO OTHER FUNDS	36,500.00	36,500.00	20,000.00	0.00	0.00	16,500.00	54.8
Expenditures	36,500.00	36,500.00	20,000.00	0.00	0.00	16,500.00	54.8
Net Effect for CEMETERY PERPETUAL CARE FUND Change in Fund Balance:	-1,500.00	-1,500.00	-4,025.26 -4,025.26	2,285.02	0.00	2,525.26	268.4

Hillsdale City Offices

Page: 24 3/15/2013 9:29 am

For the Period: 7/1/2012 to 2/28/2013 Fund: 712 - STOCK'S PARK PERPETUAL MAINT. Revenues	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept 000.000	5,100.00	5,100.00	140.15	0.28	0.00	4,959.85	2.7
Revenues	5,100.00	5,100.00	140.15	0.28	0.00	4,959.85	2.7
Net Effect for STOCK'S PARK PERPETUAL MAINT. Change in Fund Balance:	5,100.00	5,100.00	140.15 140.15	0.28	0.00	4,959.85	2.7

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# Hillsdale City Offices

Page: 25 3/15/2013 9:29 am

For the Period: 7/1/2012 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 715 - R. L. OWEN MEMORIAL FUND Revenues							
Dept 000.000	5,000.00	5,000.00	5,870.00	0.00	0.00	-870.00	117.4
Revenues	5,000.00	5,000.00	5,870.00	0.00	0.00	-870.00	117.4
Expenditures							
BUILDING AND GROUNDS	6,250.00	6,250.00	3,675.00	0.00	0.00	2,575.00	58.8
Expenditures	6,250.00	6,250.00	3,675.00	0.00	0.00	2,575.00	58.8
Net Effect for R. L. OWEN MEMORIAL FUND Change in Fund Balance:	-1,250.00	-1,250.00	2,195.00 2,195.00	0.00	0.00	-3,445.00	-175.6
Grand Total Net Effect	-788,590.00	-788,590.00	266,772.31	-102,157.37	133,938.17	-921,424.14	

### MINUTES OF ZONING BOARD OF APPEALS

## February 21, 2013

Members Present: Chairperson Darin Sheffer, John Debacker, Aimee England, Adam Stockford, Ruth Brown and Laura Smith

Members Absent: Tim Auseon

Others Present: Terry Dale representing Walters-Dimmick Petroleum; Andrew Rhodes representing And Signs; City Manager Linda Brown

The meeting was called to order by the Chair at 5:30 p.m.

Aimee England, seconded by Ruth Brown, moved to excuse Tim Auseon's absence. All in favor.

During public comment, Mr. Rhodes explained the project and changeover from Marathon to Shell and also explained the requirements of Shell for the sign in question. He advised the Board that the size, poles and structures would remain the same. Mr. Dale also advised that the new sign would have less lighting as compared to the existing sign. He also explained that the Taco Bell sign which is present on the existing sign may need to be smaller depending upon the discussions with Shell. He will be addressing that topic with the lessee and in the event it becomes necessary to make that portion of the sign smaller, Walters-Dimmick would bear the cost of that modification. He assured the Board that the adjustments to that portion of the sign would only make the sign smaller.

The Chairperson then opened the public hearing. No one appeared to speak regarding the request and the hearing was closed.

The Board then made the following findings on the record as to whether each of the following factors are or are not present based upon facts presented by the appellant seeking the variance:

1. Will the proposed variance impair an adequate supply of light and air to adjacent property?

No, the proposed changes will not impair the supply of light and air to adjacent properties.

2. Will the proposed variance unreasonably increase congestion in public streets?

No, the variance will not unreasonably increase congestion in public streets.

3. Will the proposed variance request increase the danger of fire?

No, there is no increased danger of fire.

4. Will the proposed variance endanger public safety?

No, it will not endanger public safety.

5. Will the proposed variance unreasonably diminish or impair established property values within the surrounding area?

No, the proposed variance will not have an adverse affect on surrounding property values.

6. Will the proposed variance in any other respect impair the public health, safety, comfort, morals or welfare?

No impairment of public health, safety, comfort, morals or welfare will result from the granting of the variance.

The Board then determined that each of the following facts and conditions exist beyond a reasonable doubt:

1. That there are exceptional or extraordinary circumstances or conditions applicable to the property or to its intended use that do not apply generally to other properties or uses in the same district of zone.

The current sign is legally non-conforming and the ability to use the sign and avoid economic loss does not apply to other properties or uses in the same district.

2. That the variance is necessary for the preservation and enjoyment of a substantial property right possessed by other property in the same zone and vicinity.

Yes, the right to advertise its business is a right possessed by other property in the same zone and vicinity.

3. That the granting of the variance will not be materially detrimental to the public welfare.

No, the Board sees no adverse affect passed on current and proposed uses.

4. That the granting of the variance will not be materially injurious to the property or improvements in the zone or district in which the property is located.

No, there is no adverse impact.

5. That the granting of the variance will not adversely affect the purposes or objectives of the City's future land use plan.

The Board finds no adverse affect on the purposes or objectives of the City's future land use plan by granting the requested variance.

Based on the facts presented on the record and on the foregoing determination and findings, the Board granted the variance as requested.

Aimee England moved to approve the requested variance to modify the structure of the sign inclusive of the modification to address the Taco Bell sign if required, as well as the alteration to the commercial message. Laura Hill seconded the motion. Roll call vote: John Debacker – yes; Aimee England – yes; Darin Sheffer – yes; Laura Smith – yes; Adam Stockford – yes; Ruth Brown – yes. Passed 6-0.

The meeting was adjourned at 5:50 p.m.

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March 12, 2013 45 Monroe Street Hillsdale MI 49242

The regular Hillsdale Board of Public Utilities meeting was called to order at 7:00 p.m. by Mr. Jack Bierl, President of the Board.

Board Members Present: Mr. Duke Anderson, Mr. Craig Connor, Mr. John Waldvogel, & Mr. Bierl.

Board Members Absent: Mr. Dan Moore

Others Present Were: Kurt Arvidson, Norris, Perne & French; Kevin Lawrence, Water & Wastewater Superintendent; Don Reid, Hillsdale Daily News; Linda Brown, City Manager; Mary Wolfram, Economic Development; Eric Macy, Nonik Technologies; Rick Rose, Director; and Annette Kinney, Secretary to the Board.

Moved by Mr. Anderson, seconded by Mr. Connor, approve the minutes of the February 12, 2012 regular meeting and record in the official minute book.

Motion carried by unanimous voice vote.

# Claims Drawn on the Operations & Maintenance Fund:

A CLEAN START	750.00
ADT	153.94
AFLAC	685.16
AMBROSE AGNUS	56.25
AMERICAN COPPER &	1,765.67
AMERICAN ELEC POWER	1,853.40
ARISTO CHEM INC	251.60
ARROW SWIFT	440.00
AT&T	3,605.15
BARNETT VIRGINIA M	21.00
BASIC	1,080.00

BATTERIES PLUS	3,515.00
BCBS	33,512.04
BLANK CARLA J	35.40
BOLENBAUGH KEVIN	45.60
CALHOUN ADOLPH L	388.00
CASTEEL EDEN E	439.94
CEM	335.97
CHAMPION INC	425.68
CHERRY TREE VILLAGE	12.17
CINTAS LOCATION	1,830.17
CITY OF HILLSDALE	35,508.38
CLAPP MARILYN E	27.00
CLARK ELECTRIC, INC.	6,963.11
COMCAST	120.07
COMMUNITY ACTION AGENCY	2,956.08
CURRENT OFFICE	395.33
DISTRICT COURT	706.00
DUBOIS TRUCKING	861.00
ENVIRONMENTAL MGMT	2,552.50
FASTENAL COMPANY	25.77
FENTON JESSICA R	340.00
FLEIS & VANDENBRINK	2,268.29
GODFREY BROTHERS, INC	108.42
HACH COMPANY	1,807.74
HARRIS COMPUTER	3,075.00
HD SUPPLY	177.00
HEFFERNAN SOFT WATER	27.00
HEWLETT PACKARD	5,663.00
HILLSDALE CO ROAD	300.00
HILLSDALE DAILY NEWS	83.25
HILLSDALE HARDWARE	216.58
IBEW	746.85
IDEXX LABORATORIES .	940.00
JUNE TABATHA A	35.40
KEIL VIRGINIA	127.75
KOLLAR JOHN E	232.00
KUBRA	2,555.12
LANDERS ALBERT G	35.40
LORIS TECHNOLOGIES, INC	3,190.00
MAIL MANAGEMENT, INC	420.00
MARCH JULIE K	205.37
MARKET HOUSE	53.75
MARTINI RACHEL B	18.60

(	MATT ADAMS	238.00
	MICHIGAN GAS	4,155.54
	MILBOCKER & SONS, IN	43,542.00
	MILLER DANIEL M	23.00
	MODERN WASTE SYSTEMS	
		85.00
	MSCPA	2,512.38
	MUNICIPAL SUPPLY CO	1,016.52
	MURPHY DANIEL E	69.49
	NEFCO	121.99
	NONIK TECHNOLOGIES	17,474.98
	NORMS TIRE SERVICE	276.00
	NORTH CENTRAL LAB	498.25
	NORTHERN SAFETY	1,029.73
	ONLINE UTILITY EXCHANGE	169.50
	PARNEYS CAR CARE INC	61.14
	PERFORMANCE AUTO	224.41
	POWER LINE SUPPLY	293.31
	PVS TECHNOLOGIES	6,711.60
	REPUBLIC WASTE	224.76
	RESCO ELECTRIC	79.75
	RUPERT'S CULLIGAN	31.50
	RYAN & BRADSHAW	393.81
	SALO KATHLEEN	106.25
	SMITH CECILIA A	
		35.40
	SMITH LAUREN B	19.00
	SMITH TRAVIS M	28.00
	STOCKHOUSE COMPUTER	793.04
	STUMP'S TRUCK	2,544.64
	SUMNAR & SCHOLL INS	165,432.00
	SUN LIFE FINANCIAL	712.78
	SWANDER ADAM J	35.40
	TERRY JEAN MARIE	57.00
	THE WATER STORE	10.00
	UDTECH	1,625.00
	UIS PROGRAMMABLE	798.00
	UNIVERSITY OF MICH	7,656.70
	USABLUEBOOK	6,663.63
	UTILITIES INSTRUMENT	7,772.07
	WATKINS OIL COMPANY	
		2,875.45
	WCSR	257.50
	WHITE'S WELDING	40.00
	WHITNEY ESTATES	15.00
\	WIL-MAC SALES	873.10

Total

### 401,526.52

Moved by Mr. Connor, supported by Mr. Anderson, to approve the above bills for January in the amount of \$401,526.52.

Roll Call: Unanimous. Motion Carried.

Moved by: Mr. Waldvogel, supported by Mr Connor, to approve the MSCPA bill for January usage in the amount of \$969,322.00.

Roll Call: Unanimous. Motion Carried.

# **Items:**

# 1. Annual Investments Report

Kurt Arvidson of Norris, Perne & French was present to update the Board on the Investments of the BPU.

# 2. FYE 6-30-14 Budget

The FYE 6-30-14 budget was presented to the Board for approval.

The Board requested that a balance sheet forecast be completed for the next few years. Also the cash reserve policies need to be reviewed for compliance.

Moved by: Mr. Connor, supported by Mr Anderson, to approve the FYE 6-30-14 Budget as presented and request City Council to approve the same.

Roll Call: Unanimous. Motion Carried.

# 3. Directional Boring Machine

In the spring of 2011 we began work at the hospital that required directional boring. We subsequently rented the boring machine and associated equipment to use in our

underground work in the city. We have used this equipment for two years with great success. We have been working on a rental/purchase agreement with these pieces of equipment and they have proven themselves to be of great value.

The directional boring machine includes a 500 gallon mixing tank, a trailer and toolbox and a digitrak locating system. The new price on this machine was \$139,300 but after rental credits we can buy the unit out right for \$42.100. Also we can purchase the small Yanmar backyard excavator for \$13,687.92, which was originally priced at \$18,687.92.

Moved by Mr. Anderson, supported by Mr. Waldvogel to approve the purchase of the directional boring machine and the backyard excavator for a total cost of \$55,787.92.

Roll Call: Unanimous. Motion Carried.

# 4. Hillsdale BPU S2 Grant Application

With the personnel changes at the WWTP and the report from the engineers, we have found several items that need to be addressed. We have found that we can apply for a S2 Grant and receive 90% of the cost of the projects if approved. We are writing the grant request for \$207,807.

Moved by Mr. Connor, supported by Mr. Anderson, to approve the resolution for the S2 Grant as presented and request City Council to do the same as needed.

Roll Call: Unanimous. Motion Carried.

# 5. AMI RFP Results

Over the past year we have been looking at the positive and negative aspects of upgrading our current meter reading system with a more advanced and capable AMI system. We have talked about projected costs, which led to running a cost benefit analysis that demonstrated using very conservative numbers that the investment was a good one becoming cash flow positive in 4 years.

We developed an RFP and bids were opened February 18, 2013. There were six bids received and after evaluation by staff and Tom Asp, acting as our consultant, three bids were placed on our short list as meeting all bid requirements.

The three companies were Elster, Landis & Gyr, and Cooper. After interviews with the bidders and several rounds of questions, Cooper was determined to be the best and lowest

bid for full and pilot system pricing. The project was bid in two parts so that a pilot could be installed to prove out operational claims and provide demonstrable benefit to our staff. Tabled the item until next month pending further review. **Information:** HBPU Quarterly Appraisal & Reports - Norris, Perne' & French LLP Miscellaneous: The Board received various Department reports. **Board Member Roundtable:** Opportunity for General Public to Address the Board: There being no further business to come before the Board, President Bierl declared the meeting adjourned at 8:50 p.m. Annette Kinney Secretary to the Board

Council Chambers Hillsdale City Hall 97 N. Broad St. Hillsdale, MI 49242 Match 04, 2013 7:00 p.m. (517)437-6441 www.cityofhillsdale.org

### CITY COUNCIL MINUTES

City of Hillsdale Regular Meeting

# Call to Order and Pledge of Allegiance

Mayor Douglas G. Moon opened the meeting with the pledge of allegiance.

### Roll Call

Motion by Councilperson Arnold, support by Councilperson Watkins, to excuse the absences of Councilpersons Bail and Sessions.

All ayes.

Motion carried

Mayor Douglas G. Moon called the meeting to order with the following Council members present: Council members Casey Sullivan and Brian Watkins representing Ward One; Councilmembers Ruth Brown and Sally Kinney representing Ward Two; and Councilmember William Arnold representing Ward 4.

Absent was Ward Three Councilperson Mary Wolfram.

Also present were City Manager Linda Brown, Deputy City Clerk Michelle Loren, City Attorney Lew Loren, Bonnie Tew, Judy Buzo, Rick Rose, Eldonna bernath, Valerie Fetters, and Aimee England.

### Approval of Agenda

Motion by Councilmember Watkins, support by Councilmember Sullivan, to approve the March 4, 2013 Council Agenda as presented.

All ayes.

Motion carried.

### Public Comment

None

### Consent Agenda

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item.

- A. Approval of Bills from February 14, 2013: Claims of \$165,673.16; Payroll of \$89,206.11
- B. Committee Reports (Pending Approval):
  - 1. Shade Tree Minutes of February 6, 2013
  - 2. IPMC Minutes of February 12, 2013
  - 3. Finance Minutes of February 18, 2013
- C. Council Minutes of February 18, 2013

Motion by Councilperson Watkins, support by Councilmember Arnold, to approve the Consent Agenda. Roll call: Councilpersons Brown – yes; Kinney – yes; Sullivan – yes; Watkins – yes; Mayor Moon – yes; Councilperson Arnold – yes.

Approved 6-0.

Motion carried.

### Communications

None

### Introduction and Adoption of Ordinances/Public Hearings

None

### **Unfinished Business**

- A. Local Streets Maintenance. None
- B. Code Enforcement. None

### Old Business

None

For the Record: Mayor Moon stated Councilperson Wolfram arrived at 7:06 p.m.

### **New Business**

A. Hillsdale Community Health Center Project Bond Issue — City Manager Linda Brown informed Council that the hospital issued bonds in 2011 for the purpose of constructing the addition to the north side of the hospital. As the project is nearly complete, the hospital is now issuing bonds to refund the principal amount for the bonds issued in 2011 as expenses related to the bonding process. On January 18, 2013 the Hospital Finance Authority approved a preliminary resolution of intent for the issuance of the bonds. A public hearing is to be conducted March 1, 2013 by the Hospital Finance Authority regarding such action. City Manager Brown asked Council's approval of the proposed Resolution Approving Bond Issue for Hillsdale Community Health Center Project which after the public hearing would be recommended by the Authority for passage.

Motion by Councilperson Watkins, support by Councilperson Arnold, to approve Resolution #3127 approving Bond Issue for Hillsdale Community Health Center Project Roll Call: Councilpersons Kinney – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Arnold – yes; Brown – yes.

Approved 7-0.

Motion carried.

B. Dial-A-Ride Funding – City Manager Linda Brown explained to Council that each year the City of Hillsdale must submit an application to the State of Michigan Department of Transportation to fund DART operations for the coming year. City Manager Brown presented a resolution describing the anticipated costs for funding purposes for approval in order that the City receive state financial assistance necessary to provide public transportation.

Motion by Councilperson Arnold, support by Councilperson Brown, to approve Resolution #3128 Dial-A-Ride Funding. Roll call: Councilpersons Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Brown – yes; Kinney – yes.

Approved 7-0.

Motion carried.

C. MDOT Aeronautics Contract - Acquisition - City Manager Linda Brown reported that MDOT Aeronautics recently forwarded a contract for a portion of the funding for parcel acquisition at the airport. This includes funding for the State's Fiscal year 2011-2012. Additional funding is anticipated and will be dealt with in another contract at a later date. City Manager Brown stated the contract and the Terms and Conditions document have been reviewed by the City Attorney and approved as to form.

Motion by Councilperson Sullivan, support by Councilperson Watkins, to authorize the Mayor and Deputy Clerk's signatures on the contract and the Mayor's signature on the Terms and Conditions. Roll call: Councilpersons Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Brown – yes; Kinney – yes; Sullivan – yes.

Approved 7-0.

Motion carried.

D. Cintas Rental Service Agreement – City Manager Brown informed Council that Cintas has provided the City with uniforms and floor mats for several years. For the current year, Finance Director Bonnie Tew solicited a quote from another provider. The Cintas rates were slightly better and Ms. Tew recommended the City enter into a rental service agreement with Cintas.

Motion by Councilpersons Watkins, support by Councilperson Sullivan, to approve the Cintas Rental Service Agreement and authorize the Mayor and Deputy Clerk's signatures on behalf of the City. Roll call: Councilperson Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Brown – yes; Kinney – yes; Sullivan – yes; Watkins – yes.

Approved 7-0.

Motion carried.

### **Miscellaneous**

A. Appointments - None

### **Proclamations**

None

**Department Reports** 

None

**Public Comment** 

None

### Council Comment

Councilperson Wolfram she passed out copies of an article to council members outlining city funding alternatives.

Councilperson Sullivan asked that Judy Buzo of Dial-A-Ride give an update in regard to the reinstated rides to Wal-Mart by Dial-A-Ride. Ms. Buzo reported that just that day 9 people rode to Wal-Mart. Judy stated that, although it might not seem like a lot but it means a lot to the individuals it is helping. Ms. Buzo stated it has no effect on scheduling. Councilperson Sullivan asked about the possibility of Wal-Mart contributing to the cost of tickets. Ms. Buzo responded that she would look into the matter.

Councilperson Sullivan commented that the manager of the Pub & Grub had passed away over the weekend. He shared that there would be a benefit at the Dawn. Proceeds were to help the family.

City Manager Brown mentioned she had received an email from Paul Livernois, community rep of Michigan Gas informing her that this year's gas cost was the lowest it has been since 1997 and perhaps the lowest offered by any other gas provider in the state.

Mayor Moon made a request for the Granicus numbers to be reviewed. Councilperson Watkins, chair of the Communications Committee, stated he would be calling a meeting soon to go over that very subject as well as take a look at the overall Granicus program and its cost versus benefit. Councilperson Ruth Brown questioned if the benefit to staff would also be a factor in the discussion.

Councilperson Wolfram asked if Council had looked at the City Manager evaluation.

Adjournment

Motion by Councilmember Arnold, seconded by Councilmember Sullivan, to adjourn.

Motion carried.

Douglas G. Moon, Mayor

7:36 p.m.

Michelle Loren, Deputy Clerk

# FEBRUARY CODE ENFORCEMENT REPORT

180 E Bacon	27 Howder	125 N Manning	28 McClellan	23 College	80 E South	141 Griswold 14 Rippon	12 Waldron 78 N Norwood	353 N West	Address of Violation	Rose: Work in p	Blue: Citation Is	Green: Violation Notice Sent Orange: Complaint not found to be valid	Purple: Enforcement Action Resolved	LEGEND:
2/20/201	11/21/2012	10/4/2012	10/4/2012	9/18/2012	6/13/2012	6/27/2012 6/27/2012	7/30/2009	6/15/2012	Report Filed	progress, not	sued, matter	n Notice Seni aint not foun	ment Action	-
2/20/2013 inside furniture on porch	trash bag, debris in yard and on porch	Front wall missing siding, porch deck in disrepair	unlicensed boat and trailer, peeling paint	Garage siding and roofing deteriorated	walls porch roof failing, trash	rubbish accumulation peeling paint on trim, and	Structurally damage house Garage structure deteriorated	unlicensed boat and trailer, inside furniture outside, trash	Violation Information	Rose: Work in progress, not completed, no citation issued	Blue: Citation Issued, matter in Attorney's office	: d to he valid	Resolved	
Inspected 2/20/13	Inspected February 18 not completed	Inspected February 2013. Work nearing completion	Violation Notice 10/5/12	Violation notice 9/21/12	8/1/13 Inspected February 2013. Resolved	Inspected January 2013. Cleaned up Time Extension/	Public Nuisance Posting 6/27/2012 Owners notified 12/10/12 by letter	Violation Notice/11/01/12	Action Taken/Date					
Violation notice sent	Citation issued	Building permit issued, work is under way	Issue Citation if not completed by 8/01/13	Citation issued	completed/8/01/13 None/resolved	None/resolved Issue Citation if not	City Attorney Action Necessary/Uncertain Citation issued	Citation issued	e Next Action/Date					
Reinspection mid March 2013	Matter is in court process	Work in progress under building permit	Boat removed, extension requested 11/1/12	Matter is in court process	Resolved.	Resolved.	Previous owner deceased, New owner notification in process.  Matter is in court process	Matter is in court process	Notes	Ė				

# FEBRUARY CODE ENFORCEMENT REPORT

Reinspection mid March 2013	Neinspection Initial March 2013	inspection in a mai cii zozz	Correction deadline June 25, 2013	None/resolved	Resolved 2/12/13	Reinspection mid March 2013	Reinspection mid March 2013	resolved 2/12/13	Reinspection mid March 2013	None/resolved	Reinspection mid March 2013	Reinspection mid March 2013	Reinspection mid March 2013	Reinspection mid March 2013	Resolved 2/12/13	Reinspection mid March 2013	Reinspection mid March 2013	Reinspection mid March 2013	Reinsnertion mid March 2013
33.33			Violation notice sent Cor	None/no action needed No	Notice made	Violation notice sent Rei	Violation notice sent Rei	Notice made res	Violation notice sent Rei	None/no action needed No	Violation notice sent Rei	Violation notice sent Rei	Violation notice sent Rei	Violation notice sent Rei	Notice made Res	Violation notice sent Rei	Violation notice sent Rei	Building posted Rei	Wiolation notice sent Rei
			Inspected 2/06/13 V	Inspected 2/06/13	Inspected 2/06/13	Inspected 2/28/13 V	Inspected 2/28/13 V	Inspected 2/06/13 N	Inspected 2/20/13 V	Inspected 2/20/13 N	Inspected 2/28/13	Inspected 2/28/13 \[ \]	Inspected 2/20/13 \	Inspected 2/20/13 \		Inspected 2/20/13 \	Inspected 2/26/13 \	Inspected 2/26/13 E	Increated 7/06/13
2/20/2013 furniture on porch, debris	2/20/2013 exterior debris	2/20/2013 debris, cars, etc in exterior	2/5/2013 peeling paint on trim, walls	2/5/2013 Rubbish accumulation porch	2/5/2013 trash can stored at curb	2/28/2013 damaged siding	2/28/2013 inside furniture on porch	2/5/2013 stove on extension	2/20/2013 inside furniture on porch	2/20/2013 debris around structure	2/28/2013 damage to garage roof, door	2/28/2013 trash, debris, mattress	2/28/2013 inside furniture on porch	2/20/2013 debris on extension	2/5/2013 couch on extension	2/28/2013 garage leaning	2/26/2013 damaged siding	2/26/2013 Fire damage to structure	2/5/2013 Boofing damage
192 E Bacon	202-04 E Bacon	318 E Bacon	14 W Bacon	57 W Bacon	97 Dickerson	76 S Howell	94 S Howell	129 N Manning	118 Marion	120 Marion	14 S Norwood	2 Reading Ave	101 Sharp Ave	117 State St	131 Union	76 S West	4 Spring St	44 Park St	115 E Carleton



Photo: 353 N West

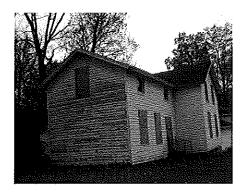


Photo: 12 Waldron

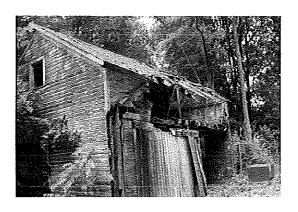


Photo: 78 N Norwood

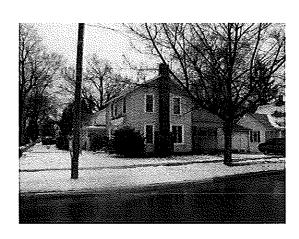


Photo: 80 E South



Photo: 14 Rippon

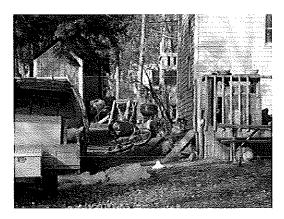
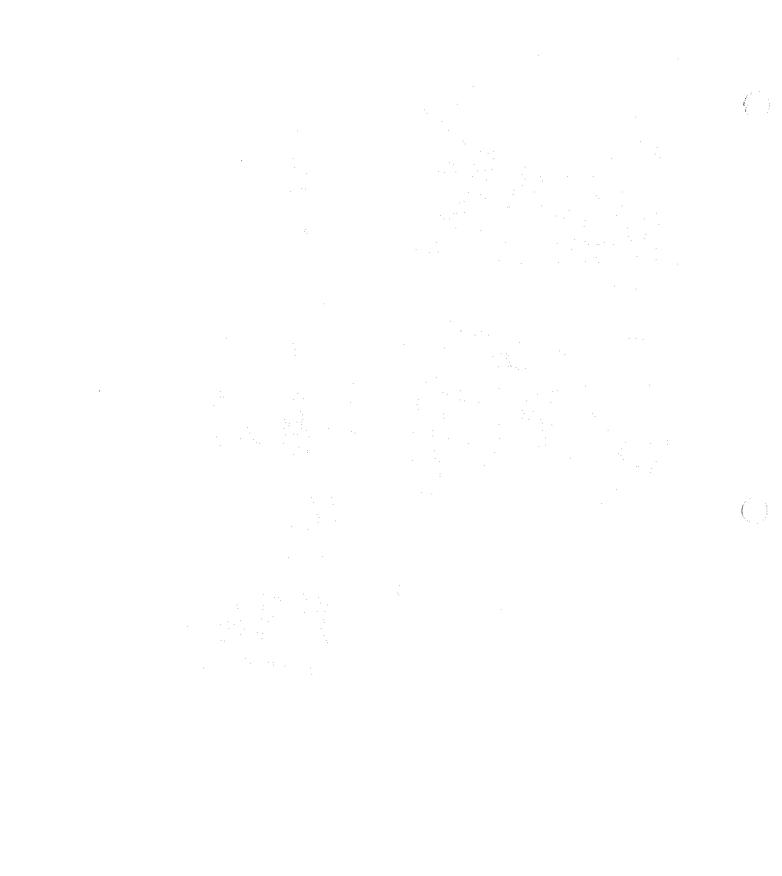


Photo: 27 Howder



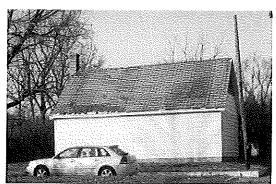


Photo: 23 College



Photo: 125 N Manning

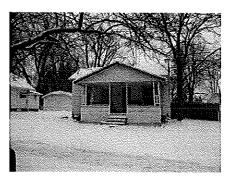


Photo: 192 E Bacon



Photo: 28 McClellan



Photo: 180 E Bacon



Photo: 202 204 E Bacon





Photo: 318 E Bacon

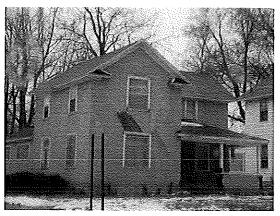


Photo: 76 S Howell



Photo: 118 Marion

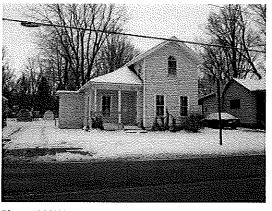


Photo: 14 W Bacon



Photo: 94 S Howell

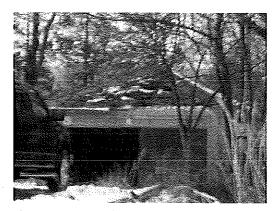


Photo: 14 S Norwood



Photo: 2 Reading



Photo: 117 State St

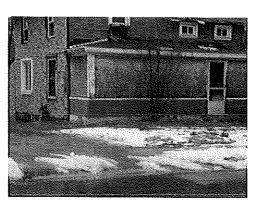


Photo: 4 Spring St

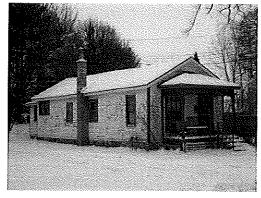


Photo: 101 E Sharp

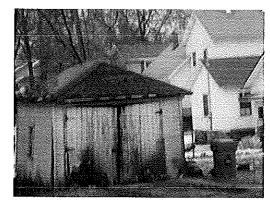


Photo: 76 S West

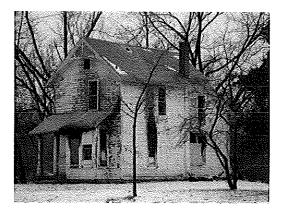


Photo: 44 Park

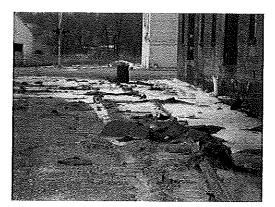


Photo: 115 E Carleton

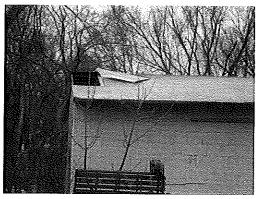


Photo: 26 Oak

## City of Hillsdale Agenda Item Summary

**Meeting Date:** 

March 18, 2013

Agenda Item #10:

New Business A - Loan Agreement - Hillsdale County Historical

Society

#### BACKGROUND:

The Hillsdale County Historical Society has offered to loan several volumes of historic newspapers to the City for use at the Mitchell Research Center. Accordingly, I have prepared a loan agreement as attached hereto for your review. As you can see, the Society would be responsible for insuring the items on loan and the material would be available for use by the Society and the Friend of the Mitchell Research Center as well as the general public with certain conditions.

#### RECOMMENDATION:

I recommend Council approve the attached Loan Agreement and authorize the Mayor and Deputy Clerk's signatures. The City Attorney has reviewed the Agreement as well.

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#### LOAN AGREEMENT

#### Preamble.

The Hillsdale County Historical Society of 3750 Duryea Lane, Hillsdale, Michigan 49242 (the "Society") is the owner of certain historic volumes of historical newspapers (the "Papers"). The Society desires to make the Papers and the information they contain available to Hillsdale and members of the general public for research, education, and general information purposes. The loaned Papers are identified in the attached as Exhibit A.

The City of Hillsdale, a Michigan municipal corporation of 97 N. Broad Street, Hillsdale, Michigan 49242 ("Hillsdale") owns and maintains a collection of historical items in what is commonly known as the Mitchell Research Center, which is located at 22 N. Manning Street, Hillsdale, Michigan.

The Society desires to enter into a Loan Agreement with Hillsdale pursuant to which the Society will loan and transfer physical possession of its Papers to Hillsdale so as to make the Papers available to Hillsdale and members of the general public for research, education, and general information purposes. Hillsdale wishes to accept the loan of the Society's Papers for the foregoing purposes.

Accordingly, the Society agrees to loan its Papers to Hillsdale and Hillsdale agrees to accept them, subject to and in accordance with the following terms and provisions.

#### Agreement.

#### A. Term.

The term of this agreement is indefinite; provided, however, it can be cancelled with or without reason or cause upon either party providing (30) days written notice to the other party.

#### B. Insurance

The Society does and shall, during the term of this agreement, continue to maintain a policy of insurance in place covering the loaned materials identified in the attached Exhibit A. The Society shall name Hillsdale as an additional insured on its policy of insurance.

#### C. Care and Handling

Hillsdale shall exercise the same care with respect to the items on loan as it does with comparable property of its own. Hillsdale further agrees that it will not alter or repair the items without prior written permission from the Society.

#### D. Location of Loaned Items; Release

The items on loan shall remain in the possession of Hillsdale during the term of this Agreement and shall be housed at the Mitchell Research Center located at 22 N. Manning Street, Hillsdale, Michigan. The Society has inspected the Mitchell Research Center wherein the loaned Papers will be kept and has satisfied itself that the storage and maintenance facilities within Mitchell Research Center are reasonably secure and are adequate for the safekeeping of such materials.

Unless the Society requests in writing, Hillsdale will only release the item(s) to the Society or its authorized agent or representative.

#### F. <u>Publication, Production and Credits</u>

The Society hereby grants Hillsdale the right to photograph, videotape, film and otherwise record the Papers and their contents for documentation, publicity, publication and educational purposes and to allow the general public's reasonable access thereto for such purposes. Any publication, videotaping, digital recording, filing, display and/or use of any item on loan to Hillsdale must bear a credit line acknowledging that the item or items is or are the property of the Society.

#### G. Ownership and Change of Ownership

The Society hereby warrants that it has full legal title and copyrights to the items and/or that it is the duly authorized agent of the owner or owners of the items. The Society agrees to indemnify, defend and hold Hillsdale harmless from any losses, damages and expenses, including attorney fees, arising out of a claim by any person, institution and/or organization claiming full or partial title or copyright to the items on loan.

The Society will promptly notify Hillsdale in writing of any change of ownership of the items on loan, whether by reason of death, sale, insolvency, gift or otherwise. If change of ownership occurs during the period of this loan, Hillsdale reserves the right to require the new owner, prior to the return of the items, to establish their right to possession by proof satisfactory to Hillsdale. The new owner shall succeed to the Society's rights and obligations under this agreement, including, but not limited to, the loan period and any insurance obligations.

#### H. Purposes of Loan

Hillsdale agrees to use the loaned items for the following purposes only:

To provide members of the Friends of the Mitchell Research Center, the Hillsdale Community Library and members of the general public the opportunity to use the materials for research, education, and general information. Provided, however, the materials shall only be made available for use by and through representatives of Hillsdale, e.g. Friends of the Mitchell Research Center volunteers, members of the Hillsdale County Historical Society, Hillsdale Community Library staff and the general public when supervised by personnel from one of the

groups mentioned herein. The loaned materials shall not be removed for use from the Mitchell Research Center.

#### I. Amendments to Exhibit A

Hillsdale and the Society agree that the Society may add to or delete from coverage under this agreement by identifying the items added to or deleted from Exhibit A and preparing an amended Exhibit A, which amendment shall be signed and endorsed by an authorized representative of each party, dated and attached to this agreement.

#### J. Required Notices

All notices required by this Agreement shall be sent to the parties as follows:

Hillsdale:

City of Hillsdale

97 N. Broad Street

Hillsdale, Michigan 49242

Society:

Hillsdale County Historical Society

3750 Duryea Lane

Hillsdale, Michigan 49242

Each party hereto agrees to notify the other, in writing of any changes in mailing address or any other contact information.

## K. Abandonment of Loaned Items

If, at the expiration or termination of this Agreement, the Society cannot be found or the Society refuses to accept the return of the items, such items shall be, after pursuing all possible means of contact and in accordance with legal requirements, deemed abandoned and shall become the property of Hillsdale.

- L. <u>Non-discrimination</u> The Society represents and covenants that it does not and shall not discriminate against any employee, volunteer or applicant with respect to hiring, tenure, terms, conditions or privileges of employment or volunteer services, or any matter directly or indirectly related to employment or volunteer services, because of race, color, religion, national origin, age, height, weight, marital status or other legally protected status. It is understood and agreed by and between the parties that breach of this covenant shall be regarded as a material breach of this agreement.
- M. <u>Freedom of Information Act</u> The Society acknowledges and agrees that all documents that it has provided or hereafter provides to Hillsdale in connection with or regarding this agreement and its performance are public records. Accordingly, the Society hereby expressly consents to Hillsdale's reproduction and release of copies this agreement and/or such documents, in whole or in part, in response to a Freedom of Information Act request, court order or as Hillsdale otherwise determines in its sole discretion to be appropriate.

This agreement constitutes the entire agreement between Hillsdale and the Society. Any amendments or modifications hereto shall be in writing signed by both parties.

### CITY OF HILLSDALE

Ву:	Douglas G. Moon – Mayor
Ву:	Michelle Loren – Deputy Clerk
Dated:	March, 2013

HILLSDALE COUNTY HISTORICAL SOCIETY

By Jean Leatherer, Its President

Dated: March 1/ , 2013

## Exhibit A

# Bound Newspapers from Hillsdale County A Collection from the Hillsdale County Historical Society

The Hillsdale Leader Sept. 1882 to Sept. 1883 ?Sept. 1882 to Aug. 1884 Sept. 1883 to Sept. 1884 Sept. 1884 to Sept. 1885 Sept. 1887 to Sept. 1888 Sept. 1890 to Sept. 1891 1891 to 1892 1893 to 1894 Sept 1894 to Sept. 1895 Sept. 1895 to Sept. 1896 Sept. 1898 to Sept. 1899 Sept. 1892 to Sept. 1893 Sept. 1899 to Aug. 1900 Sept. 1900 to Aug. 1901 Sept. 1901 to Aug. 1902 Sept. 1902 to Aug. 1903 Sept. 1903 to Sept. 1904 Jan. 1909 to July 1910 July to Dec. 1910 Sept. 1910 to Aug. 1911 Sept. 1912 to Aug. 1913 Sept. 1913 to Aug. 1914

# Hillsdale Standard 1907

Jan 1908 to Mar. 1909

# The Hillsdale Democrat July 5, 1907 to June 1908 July to Dec. 1908

The Herald Democrat Jan. 1 to April 2, 1909

Hillsdale Daily Standard Herald April to Dec. 1909

?

#### The Hillsdale Daily

July to Dec. 1910

Jan. to July 1911

July to Dec. 1911

Jan. to June 1912

July to Dec. 1912

Jan. to July 1913

Jan. to June 1914

July to Dec. 1914

Jan. to Mar. 1915

April to June 1915

July to Dec. 1915

?June to Mar 1915

#### The Daily Standard Herald

April to Dec. 1909

Jan. 1910 to June 1910

#### The Hillsdale Daily News

July to Dec. 1913

Jan. to June 1916

July to Dec. 1916

Jan. to June 1917

July to Dec. 1917

Jan. to June 1918

July to Dec. 1918

July to Dec. 1919

Jan. to June 1920

July to Dec. 1920

1921

Jan. to June 1922

July to Sept. 1922

Oct. to Dec. 1922

Jan. to Mar. 1923

April to June 1923

July to Dec. 1923

Jan. to June 1924

June to Dec. 1924

Jan. to June 1925

July to Dec. 1925

Jan. to June 1926

July to Dec. 1926

Jan. to June 1927

July to Dec. 1927

Jan. to June 1928

July to Dec. 1928

#### The Hillsdale Daily News cont.

Jan. to June 1929

July to Dec. 1929

Jan. to June 1930

July to Dec. 1930

Jan. to June 1931

July to Dec. 1931

July to Dec. 1932

Jan. to June 1933

July to Dec. 1933

Jan. to June 1934

July to Dec. 1934

Jan. to June 1935

July to Sept. 1935

Oct. to Dec. 1935

Oct. to Dec. 1940

July to Sept. 1941

Oct. to Dec. 1941

Jan. to Mar. 1942

Jan. to Mar. 1943

July to Sept. 1943

Oct. to Dec. 1943

Jan. to Mar. 1944

April to June 1944

July to Sept. 1944

Oct. to Dec. 1944

Jan. to Mar. 1945

April to June 1945

July to Sept. 1945

Oct. to Dec. 1945

Jan. to Mar. 1946

April to June 1946

July to Sept. 1946

Oct. to Dec. 1946

Jan. to Mar. 1947 April to June 1947

Oct. to Dec. 1947

Jan. to Mar. 1948

April to June 1948

July to Sept. 1948 Oct. to Dec. 1948

Jan. to Mar. 1949

April to June 1949

July to Sept. 1949

Oct. to Dec. 1949

Jan. to Mar. 1950

#### The Hillsdale Daily News cont.

April to June 1950

7July to Dec. 1950

Oct. to Dec. 1950

Jan. to Mar. 1951

April to June 1951

July to Sept. 1951

Oct. to Dec. 1951

Jan. to Mar. 1952

April to June 1952

July to Sept. 1952

Oct. to Dec. 1952

Jan. to Mar. 1953

April to June 1953

July to Dec. 1953

Oct. to Dec. 1953

Jan. to Mar. 1954

April to June 1954

July to Sept. 1954

Oct. to Dec. 1954

Jan. to Mar. 1955

April to June 1955

Oct. to Dec. 1955

Jan. to Mar. 1956

April to June 1956

July to Sept. 1956

Oct. to Dec. 1956

Jan. to Mar. 1957

April to June 1957

July to Sept. 1957

Oct. to Dec. 1957