



City Council Agenda

April 3, 2023
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
 - II. Roll Call**
 - III. Approval of Agenda**
 - IV. Public Comments on Agenda Items**
 - V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of March 16, 2023: \$225,893.38
 - B. City Council Minutes of March 20, 2023
 - C. TIFA Minutes of January 17, 2023
 - D. TIFA Dawn Theater Minutes of February 16, 2023
 - E. TIFA Targeted Development Minutes of February 14, 2023
 - F. TIFA Program Committee Minutes of February 28, 2023
 - G. Finance Minutes of March 20, 2023
 - H. Operations & Governance Minutes of March 22, 2023
 - I. Board of Review Minutes for March 2023
 - J. Hillsdale College TCO/Noise Variance
 - K. Right of Way Use Request: CAPA 5K
 - L. Here's to You Pub & Grub TCO/Noise Variance
 - M. Wayfinding Signage Project – Phase II
- VI. Communications/Petitions**
 - A. Electronics Recycling Event
 - B. March 2023 Library Update
 - C. 2023 Assessor's Report to Council
 - D. Ted Jansen – Library of Michigan Censorship Information
 - E. Proposal 2022-2 Election Update – Abe Dane
 - F. Doug Ingles Commissioner Update
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. CRE Application for 3980 Property LLC
- VIII. Old Business**
 - A. Set Public Hearing - Proposal to Amend City Ordinance § 2.48.020, Chapter 2, Article IV, Division 7, Sec. 2-262

IX. New Business

- A. 2023-24 Proposed City Budget & Setting of Public Hearing
- B. Audit Proposals 2023-2025
- C. Cintas Contract
- D. Resolution of Support – HB5054 Pension Best Practices

X. Miscellaneous Reports

- A. Proclamation- Hillsdale American Legion 100 Year Anniversary
Autism Awareness Month
- B. Appointments – None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/30/2023 - 03/30/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	MPSI FALL TRAINING FOR LEWIS DIN APWA MICHIGAN CHAPTER -	MIMPSI FALL TRAINING FOR LEWIS DINGESS		725.00	105988
		Total For Dept 000.000		725.00	
Dept 172.000 CITY MANAGER					
101-172.000-860.000	LANSING PARKING	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	26.00	527
		Total For Dept 172.000 CITY MANAGER		26.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-801.000	LIVESTREAM	CARD SERVICES CENTER	K. PRICE CREDIT CARD	900.00	527
101-175.000-802.000	ENCODER COUNCIL LIVESTREAM	AMAZON CAPITAL SERVICES, I	ENCODER COUNCIL LIVESTREAM	156.15	105985
101-175.000-802.000	BNC TO HDMI CONVERTER	AMAZON CAPITAL SERVICES, I	BNC TO HDMI CONVERTER	22.00	105985
		Total For Dept 175.000 ADMINISTRATIVE SERVICES		1,078.15	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-801.000	ACCOUNTING SERVICES - FEB 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2023	2,787.42	106054
		Total For Dept 191.000 FINANCE DEPARTMENT		2,787.42	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	WINDOW ENVELOPES	302.20	105989
101-215.000-860.000	TRANSPORTATION AND MILEAGE	KATY PRICE	MILEAGE REIMBURSEMENT FOR 2023 MAMC INT	174.24	106041
101-215.000-905.000	PUBLISHING / NOTICES	GATEHOUSE MEDIA MICHIGAN I	SPECIAL ASSESSMENT NOTICES , PUBLIC HEF	472.10	106018
		Total For Dept 215.000 CITY CLERK DEPARTMENT		948.54	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-734.000	POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	577.11	527
101-257.000-810.000	HILLSDALE DAILY NEWS SUBSCRIPTIO	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	18.00	527
		Total For Dept 257.000 ASSESSING DEPARTMENT		595.11	
Dept 262.000 ELECTIONS					
101-262.000-801.000	5.2.23 ELECTION AV APPLICATION M	ELIZABETH WILDS	5.2.23 ELECTION AV APPLICATION MAILING	52.00	106011
		Total For Dept 262.000 ELECTIONS		52.00	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	KIDS HATS PENS VERBAL BOOKS ETC	AMAZON CAPITAL SERVICES, I	DART KRISTIN AND DPS ORDER	73.81	105985
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	21.74	106021
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	24.00	106058
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CITY HALL 3.27.23	17.40	106058
101-265.000-850.000	ETHERFAX MONTHLY BILL 1-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 1-1-2023	112.00	105995
101-265.000-850.000	ETHERFAX MONTHLY BILL 3-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 3-1-2023	112.00	105995
101-265.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	PERIOD 8/1/21 THRU 8/31/21	112.00	105995
101-265.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	MONTHLY ETHER FAX BILL OCT 2021	112.00	105995
101-265.000-930.000	ZURN FLUSH VALVE KIT 1.6	AMERICAN COPPER AND BRASS,	ZURN FLUSH VALVE KIT 1.6	37.76	105986
101-265.000-930.000	1.6 GAL ZURN TOLIET	AMERICAN COPPER AND BRASS,	1.6 GAL ZURN TOLIET	141.13	105986
		Total For Dept 265.000 BUILDING AND GROUNDS		763.84	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	SHIPPING & HANDLING	CMP DISTRIBUTOR, INC	DUTY HOLSTER/A. GIBBONS	15.00	106003
101-301.000-726.000	DRUM	CURRENT OFFICE SOLUTIONS	LABOR REPLACED BLACK PHOTO CONDUCTER UN	165.75	106005
101-301.000-726.000	CHAIR/OFFICE SUPPLIES	CURRENT OFFICE SOLUTIONS	CHAIR/PENS/POST-IT NOTES/CALENDAR/3X5 M	479.58	106005
101-301.000-726.000	KENWOOD REMOTE KIT/UNIT 2-9	RAYLECOM COMMUNICATIONS, I	KENWOOD KRK-10 REMOTE KIT UNIT 2-9 (23	119.80	106044
101-301.000-726.000	POSTAGE - EVIDENCE MAILED	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	31.20	527
101-301.000-742.000	2023 EQUIPMENT ALLOWANCE/DUTY PI	AERO S. GIBBONS	2023 EQUIPMENT ALLOWANCE/DUTY PISTOL	200.00	105983
101-301.000-742.000	DUTY HOLSTER/A. GIBBONS	CMP DISTRIBUTOR, INC	DUTY HOLSTER/A. GIBBONS	158.50	106003

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-930.000	LBR REPLACED PHOTO CONDUCTER UNI	CURRENT OFFICE SOLUTIONS	LABOR REPLACED BLACK PHOTO CONDUCTER UN	175.00	106005
101-301.000-930.000	WINDSHIELD CHIP REPAIR/UNIT 2-8	G&G GLASS, INC	WINDSHIELD CHIP REPAIR UNIT 2-8 (2022 E	40.00	106016
101-301.000-930.000	OIL CHANGE/TIRE ROTATION UNIT 2-	PARNEY'S CAR CARE, LLC	OIL CHANGE/TIRE ROTATION UNIT 2-1 (19 E	57.52	106036
101-301.000-930.000	OIL CHANGE/UNIT 2-4	PARNEY'S CAR CARE, LLC	OIL CHANGE UNIT 2-4 (21 EXPLORER)	42.52	106036
101-301.000-956.000	REIMBURSEMENT PHYSICAL FITNESS	MARTIN BRAD	CONTRACT REIMBURSEMENT FOR PHYSICAL FII	100.00	106030
Total For Dept 301.000 POLICE DEPARTMENT				1,584.87	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	(1) BOX/50 GLUCOSE STRIPS	CARELINC MEDICAL EQUIPMEN	GLUCOSE STRIPS/OXYGEN TANKS FILLED	80.00	105998
101-336.000-726.000	HEARTSTART AED PADS	EMERGENCY MEDICAL PRODUCT	HEARTSTART ADULT/CHILD AED PADS	85.48	106012
101-336.000-726.000	ALUMINUM ACCOUNTABILITY TAGS/C.	MY-LOR, INC.	PRINTED ALUMINUM ACCOUNTABILITY TAGS/C.	24.15	106035
101-336.000-726.000	RETURN SHIPPING FEE	ROE-COMM., INC.	MINITOR VI PAGER REPAIR WARRANTY REPAIF	19.00	106045
101-336.000-930.000	TIRE REPAIR ENGINE 332	DRY MAR TRUCKING & DIRTWO	DISMOUNT TIRE, INSPECT TIRE, REINSTALL	45.00	106009
Total For Dept 336.000 FIRE DEPARTMENT				253.63	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	GATE KEYS FOR DPS	GELZER HJ & SON INC	GATE KEYS FOR DPS	4.58	106019
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	10.84	106021
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	47.17	106058
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	DPS 3.27.23	34.98	106058
101-441.000-801.000	CLEANING SUPPLIES	CINTAS CORPORATION	CLEANING SUPPLIES	43.64	106001
101-441.000-801.000	FILING RENEWAL APPLICATION FOR L	RAYLECOM COMMUNICATIONS, I	FILING RENEWAL APPLICATION FOR LICENSE	61.00	106044
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	32.76	106058
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	DPS 3.27.23	32.43	106058
101-441.000-810.000	APWA RENEWAL 2023	AMERICAN PUBLIC WORKS ASSC	APWA RENEWAL 2023	432.00	105987
101-441.000-955.588	PHYSICAL FOR JEREMY RINCK	HILLSDALE HOSPITAL	PHYSICAL FOR JEREMY RINCK	107.00	106022
101-441.000-956.000	IMSA TRAINING	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	40.00	527
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				846.40	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-726.000	VEST TRASHBINS ETC	AMAZON CAPITAL SERVICES, I	DART KRISTIN AND DPS ORDER	117.95	105985
Total For Dept 447.000 ENGINEERING SERVICES				117.95	
Dept 567.000 CEMETERIES					
101-567.000-801.000	OAK GROVE HANGERS 171 S HOWELL S	LONSBERY, JEFFREY	OAK GROVE HANGERS 171 S HOWELL STUMP GF	2,300.00	106004
Total For Dept 567.000 CEMETERIES				2,300.00	
Dept 595.000 AIRPORT					
101-595.000-726.000	POSTAGE FOR RETURN OF BASE STATI	CARD SERVICES CENTER	G. MOORE CREDIT CARD	41.22	527
101-595.000-801.000	BASE NETWORK ACCESS & SUPPORT AG	QT PETROLEUM ON DEMAND, LI	BASE NETWORK ACCESS & SUPPORT AGREEMENT	945.00	106042
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	526
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	526
101-595.000-810.000	MICH ASSOCIATION REFUND	CARD SERVICES CENTER	G. MOORE CREDIT CARD	(200.00)	527
101-595.000-920.000	PROPANE FOR AIRPORT	SPRATT'S	PROPANE FOR AIRPORT	1,026.82	106049
101-595.000-930.000	DRILL BITS	GELZER HJ & SON INC	DRILL BITS	11.48	106019
101-595.000-930.000	CONCRETE MIX, BATTERIES	GELZER HJ & SON INC	CONCRETE MIX, BATTERIES	44.86	106019
101-595.000-930.000	WELD BRACKET ON HANGER DOOR	SPRATT'S	WELD BRACKET ON HANGER DOOR	25.00	106049
101-595.000-930.000	BASE STATION RADIO	CARD SERVICES CENTER	G. MOORE CREDIT CARD	945.00	527
101-595.000-930.000	RETURNED BASE STATION RADIO	CARD SERVICES CENTER	G. MOORE CREDIT CARD	(909.81)	527
Total For Dept 595.000 AIRPORT				2,899.57	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-905.000	PUBLIC HEARING 2/15/2023	GATEHOUSE MEDIA MICHIGAN P	PUBLIC NOTICES - PLANNING AND WATER/SEW	45.80	106018

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Dept 701.000 PLANNING DEPARTMENT					
101-701.000-956.000	TRAINING & SEMINARS	MICH ASSOC OF PLANNING	ZONING BOARD OF APPEALS TRAINING TOOL F	25.00	106034
Total For Dept 701.000 PLANNING DEPARTMENT				70.80	
Dept 756.000 PARKS					
101-756.000-801.000	STOCKS PARK, CHIP AND HAUL BRUSH	LONSBERY, JEFFREY	STOCKS PARK, CHIP AND HAUL BRUSH	450.00	106004
101-756.000-801.000	OWENS PARK, STOCKS PARK, SANDY B	LONSBERY, JEFFREY	OWENS PARK, STOCKS PARK, SANDY BEACH, C	3,975.00	106004
Total For Dept 756.000 PARKS				4,425.00	
Total For Fund 101 GENERAL FUND				19,474.28	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 470.000 TREES					
202-470.000-801.000	187 S HOWELL CHIP BRUSH HAUL WOO	LONSBERY, JEFFREY	187 S HOWELL CHIP BRUSH HAUL WOOD	2,500.00	106004
202-470.000-801.000	OAK GROVE HANGERS 171 S HOWELL S	LONSBERY, JEFFREY	OAK GROVE HANGERS 171 S HOWELL STUMP GF	100.00	106004
Total For Dept 470.000 TREES				2,600.00	
Dept 490.000 TRAFFIC					
202-490.000-726.000	FAST CONCRETE MIX FOR FAYETTE AN	GELZER HJ & SON INC	50LB FAST CONCRETE MIX FOR FAYETTE AND	12.99	106019
202-490.000-726.000	SUPPLIES	JAMAR TECHNOLOGIES, INC.	BLACK CAT 2 RADAR KIT	3,126.66	106025
Total For Dept 490.000 TRAFFIC				3,139.65	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				5,739.65	
Fund 203 LOCAL ST. FUND					
Dept 470.000 TREES					
203-470.000-801.000	139 UNION ST	LONSBERY, JEFFREY	139 UNION ST	1,250.00	106004
203-470.000-801.000	17 HOWDER ST CHIP HAUL BRUSH AND	LONSBERY, JEFFREY	17 HOWDER ST CHIP HAUL BRUSH AND GRINDI	600.00	106004
203-470.000-801.000	15 BENARD ST CLEAN AND HAUL AWAY	LONSBERY, JEFFREY	15 BENARD ST CLEAN AND HAUL AWAY	300.00	106004
Total For Dept 470.000 TREES				2,150.00	
Dept 490.000 TRAFFIC					
203-490.000-726.000	SUPPLIES	JAMAR TECHNOLOGIES, INC.	BLACK CAT 2 RADAR KIT	1,618.34	106025
Total For Dept 490.000 TRAFFIC				1,618.34	
Total For Fund 203 LOCAL ST. FUND				3,768.34	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	YOUTH PROGRAM FEES	CASSAUNDR HUBBARD	WILLIE MAYS BASEBALL REFUND	65.00	105999
Total For Dept 000.000				65.00	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	LEAGUE/TOURNEY CHAMPS T-SHIRTS V	URBAN GRAFFITI	LEAGUE/TOURNEY CHAMPS T-SHIRTS 2023 VOI	57.00	106061
Total For Dept 751.000 RECREATION DEPARTMENT				57.00	
Total For Fund 208 RECREATION FUND				122.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	BATHROOM SUPPLIES	AMAZON CAPITAL SERVICES, I	BATHROOM SUPPLIES	115.63	105985
271-790.000-726.000	LAPTOP SLEEVES FOR PUBLIC USE LA	AMAZON CAPITAL SERVICES, I	LAPTOP SLEEVES FOR PUBLIC USE LAPTOPS	49.66	105985
271-790.000-726.000	PRINTER PAPER	AMAZON CAPITAL SERVICES, I	PRINTER PAPER	39.99	105985
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	5.42	106021
271-790.000-726.000	PAPER	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	53.94	527

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-801.000	CANVA PRO SUBSCRIPTION	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	119.99	527
271-790.000-850.000	ETHERFAX MONTHLY BILL 1-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 1-1-2023	56.00	105995
271-790.000-850.000	ETHERFAX MONTHLY BILL 3-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 3-1-2023	56.00	105995
271-790.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	PERIOD 8/1/21 THRU 8/31/21	56.00	105995
271-790.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	MONTHLY ETHER FAX BILL OCT 2021	56.00	105995
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 12 MANNING	996.29	524
271-790.000-930.000	1.6 GAL ZURN TOILET AND 1 1/2 SL	AMERICAN COPPER AND BRASS,	1.6 GAL ZURN TOILET AND 1 1/2 SLOAN SP	145.09	105986
271-790.000-930.000	SUPPLIES TO REPAIR MEN'S HANDICA	AMERICAN COPPER AND BRASS,	SUPPLIES TO REPAIR MEN'S HANDICAP TOILE	19.66	105986
271-790.000-930.000	REPAIRS & MAINTENANCE	BRAMAN ROOFING	PATCHED HOLE IN EPDM (LIBRARY) ROOF AFI	98.00	105994
Total For Dept 790.000 LIBRARY				1,867.67	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	CHILD PROGRAM-WIGGLE EYES, WOOD	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	18.94	527
271-792.000-726.010	2023 SUMMER READING-CLINGS, PUZZ	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	328.11	527
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	37.04	106024
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				384.09	
Total For Fund 271 LIBRARY FUND				2,251.76	
Fund 287 ARPA GRANT FUND					
Dept 447.000 ENGINEERING SERVICES					
287-447.000-801.000	WESTWOOD AREA ENGINEERING	THE MANNIK & SMITH GROUP,	ENGINEERING SERVICES WESTWOOD AREA PROJ	25,475.58	106053
Total For Dept 447.000 ENGINEERING SERVICES				25,475.58	
Total For Fund 287 ARPA GRANT FUND				25,475.58	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-726.000	TRASH RECEPTACLES/ PICNIC TABLES	TREETOP PRODUCTS, INC.	TRASH RECEPTACLES AND PICNIC TABLES - F	5,320.67	106056
Total For Dept 751.000 RECREATION DEPARTMENT				5,320.67	
Total For Fund 408 FIELDS OF DREAMS				5,320.67	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	MILBANK U2594-X 320A 7 TERM SOCK	POWERLINE SUPPLY	3PH METER SOCKETS	1,407.00	106039
582-000.000-110.000	KVSU 40	POWERLINE SUPPLY	INVENTORY	206.52	106039
582-000.000-110.000	POTENTIAL TRANSFORMER - 63.	POWERLINE SUPPLY	PT TRANSFORMER FOR METERING	2,231.20	106039
582-000.000-110.000	POWER FUSE - 150 AMP 14.4KV	POWERLINE SUPPLY	INVENTORY	2,041.50	106039
582-000.000-158.000-215016	CIP - INDUSTRIAL SUBSTATION CONS	SSEO, INC.	INDUSTRIAL SUB UPGRADE ENGINEERING	6,434.75	106050
582-000.000-202.100	4CCH	BASTIEN, BRIAN J	UB refund for account: 013977	60.49	105991
582-000.000-202.100	4CCH	FERNANDEZ, MELISSA A	UB refund for account: 021398	130.00	106015
582-000.000-202.100	4CCH	GAMBLE, JORDON W	UB refund for account: 026281	130.33	106017
582-000.000-202.100	4CCH	MACEY, JEANNIE M	UB refund for account: 026530	798.81	106028
582-000.000-202.100	4CCH	SANDBERG, ASHLEY L	UB refund for account: 023970	16.21	106047
582-000.000-202.100	4ENBK1	STANTON, DEWEY J	UB refund for account: 011214	35.84	106051
582-000.000-202.100	4CCH	STOCKMAN, RICHARD L	UB refund for account: 012938	36.05	106052
Total For Dept 000.000				13,528.70	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE	1,250.00	106043
582-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	BOTTLED WATER FOR OFFICE	19.50	106046
582-175.000-726.000	SHELVES FOR SERVER ROOM, SOAP, T	WALMART COMMUNITY	SHELVES FOR SERVER ROOM, SOAP, TRASH BF	48.89	106063

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	WATER	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	110.48	527
582-175.000-726.000	SAFETY GLASSES, HARD HATS	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	185.36	527
582-175.000-801.000	REIUMBURSE FOR DOT PHYSICAL	DOUG BILDNER	REIUMBURSE FOR DOT PHYSICAL	100.00	105993
582-175.000-801.000	PRINT/POSTAGE & HANDLING OF UB B	DELAWARE SYSTEMS	PRINT/POSTAGE & HANDLING OF UB BILLS	1,344.48	106007
582-175.000-801.000	ACCOUNTING SERVICES - FEB 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2023	1,393.72	106054
582-175.000-801.000	RECORDING FEES FOR RESOLUTION VA	KIMBERLY A. THOMAS	RECORDING FEES FOR RESOLUTION VACATING	30.00	106055
582-175.000-802.000	USB CABLES	AMAZON CAPITAL SERVICES, I	USB CABLES	12.36	105985
582-175.000-802.000	RECLOSER BATTERIES	AMAZON CAPITAL SERVICES, I	RECLOSER BATTERIES	313.52	105985
582-175.000-802.000	AMI GATEWAYS QTY 2	CANNON TECHNOLOGIES INC	AMI GATEWAYS QTY 2	4,488.00	105997
582-175.000-802.000	SCREWS AND TERMINALS RECLOSERS	GELZER HJ & SON INC	SCREWS AND TERMINALS RECLOSERS	20.85	106019
582-175.000-802.000	BPU DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	6.59	527
582-175.000-850.000	ETHERFAX MONTHLY BILL 1-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 1-1-2023	28.00	105995
582-175.000-850.000	ETHERFAX MONTHLY BILL 3-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 3-1-2023	28.00	105995
582-175.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	PERIOD 8/1/21 THRU 8/31/21	28.00	105995
582-175.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	MONTHLY ETHER FAX BILL OCT 2021	28.00	105995
582-175.000-880.000	MAY/JUNE SIMPLY HERS	CHESTNEY PUBLISHING	MAY/JUNE SIMPLY HERS	27.50	106000
582-175.000-880.000	COOKIES FOR TRUCK EVENT AT SCHOO	MARKET HOUSE	COOKIES FOR TRUCK EVENT AT SCHOOL	252.30	106029
582-175.000-880.000	SPORTS TEAM	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM	125.00	106031
582-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	363.14	525
582-175.000-930.000	URINAL/ZURN FLUSH VALVE	AMERICAN COPPER AND BRASS,	URINAL/ZURN FLUSH VALVE	200.93	105986
582-175.000-930.000	90 ELBOW/MALE ADAPTER/PVC 45/CEM	AMERICAN COPPER AND BRASS,	90 ELBOW/MALE ADAPTER/PVC 45/CEMENT CLE	20.92	105986
582-175.000-930.000	STUFF FOR BATHROOM PROJECT	AMERICAN COPPER AND BRASS,	STUFF FOR BATHROOM PROJECT	82.04	105986
582-175.000-930.000	SUPPLIES FOR BATHROOM PROJECT	GELZER HJ & SON INC	SUPPLIES FOR BATHROOM PROJECT	18.91	106019
582-175.000-930.000	SUPPLIES FOR BATHROOM PROJECT	GELZER HJ & SON INC	SUPPLIES FOR BATHROOM PROJECT	24.99	106019
582-175.000-930.000	CHR LAVATORY FAUCET/5/8ODX3/80D	GELZER HJ & SON INC	CHR LAVATORY FAUCET/5/8ODX3/80D ANGLE V	31.64	106019
582-175.000-930.000	80G SANDING SPONGE/120G SANDING	GELZER HJ & SON INC	80G SANDING SPONGE/120G SANDING SPONGE/	6.78	106019
582-175.000-956.000	RADIOFREQUENCY TRAINING	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	24.95	527
582-175.000-956.100	ACTIVE SHOOTER TRAINING FOR OFFI	EDP OF HILLSDALE COUNTY	ACTIVE SHOOTER TRAINING FOR OFFICE STAF	22.50	106010
582-175.000-956.200-215015	LODGING & MEALS - STORM	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	258.68	527
582-175.000-956.200-215015	LODGING & MEALS - STORM	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	1,114.42	527
Total For Dept 175.000 ADMINISTRATIVE SERVICES				12,010.45	
Dept 543.000 PRODUCTION					
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	18.49	520
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	18.49	520
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	3,534.87	521
582-543.000-930.050	SHIPPING AND HANDLING	WHEELER WORLD INC	SHIPPING & HANDLING	45.00	106064
Total For Dept 543.000 PRODUCTION				3,616.85	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	SAFEGUARD COMPASS CE60/PERSONAL	ALTEC INDUSTRIES, INC.	SAFEGUARD COMPASS CE60/PERSONAL VOLTAGE	395.00	105984
582-544.000-726.800	HEAVYDTY HOT WATER PISTOL	GELZER HJ & SON INC	HEAVYDTY HOT WATER PISTOL	15.99	106019
582-544.000-726.800	OIL DRY	PERFORMANCE AUTOMOTIVE	OIL DRY	80.34	106038
582-544.000-726.800	BLACK TAPE	POWERLINE SUPPLY	BLACK TAPE	577.23	106039
582-544.000-726.800	14" CHAIN	SPRATT'S	14" CHAIN	27.99	106049
582-544.000-726.800	BRUSH BLADE, KNIFE	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	736.41	527
582-544.000-730.000	CARROFIX 7 PIN ROUND TO 7 WAY RV	AMAZON CAPITAL SERVICES, I	CARROFIX 7 PIN ROUND TO 7 WAY RV BLADE	39.56	105985
582-544.000-730.000	TRUCK REPAIR - INTERNATIONAL/MA0	CUSTOM TRUCK ONE SOURCE, I	TRUCK REPAIR - INTERNATIONAL/MA025/TERE	502.20	106006
582-544.000-730.000	TRUCK REPAIR-INTERNATIONAL/MA025	CUSTOM TRUCK ONE SOURCE, I	TRUCK REPAIR-INTERNATIONAL/MA025/TEREX	281.23	106006
582-544.000-730.000	OIL CHANGE FOR 2018 RAM 2500ST	PARNEY'S CAR CARE, LLC	OIL CHANGE FOR 2018 RAM 2500ST	224.35	106036
582-544.000-730.000	OIL CHANGE	PARNEY'S CAR CARE, LLC	OIL CHANGE	54.34	106036
582-544.000-730.000	CHAINS	SPRATT'S	CHAINS	296.92	106049
582-544.000-740.000	FUEL FOR TECH SERVICE VEHI	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	19.56	527

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-930.000	4 PVC 36'R ELBOW	AMERICAN COPPER AND BRASS,	4 PVC 36'R ELBOW	65.40	105986
582-544.000-930.000	120-277VAC PHOTOCCELL	AMERICAN COPPER AND BRASS,	120-277VAC PHOTOCCELL	82.08	105986
582-544.000-930.000	REPAIRS & MAINTENANCE	POWERLINE SUPPLY	CREDIT	(574.00)	106039
582-544.000-930.000-215015	MUTUAL AID FEB 2023 ICE STORM	BRYAN MUNICIPAL UTILITIES	MUTUAL AID FEB 2023 ICE STORM	12,488.96	105996
582-544.000-930.000-215015	MUTUAL AID FOR FEB 2023 ICE STOR	LOWELL LIGHT & POWER	MUTUAL AID FOR FEB 2023 ICE STORM	28,492.51	106027
Total For Dept 544.000 DISTRIBUTION				43,806.07	
Total For Fund 582 ELECTRIC FUND				72,962.07	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	BLUETOOTH HEADSET PENCILS BATTERI	AMAZON CAPITAL SERVICES,	1 DART KRISTIN AND DPS ORDER	88.01	105985
588-596.000-726.000	AMERICAN FLAG & SAFETY MARKERS	GELZER HJ & SON INC	AMERICAN FLAG & SAFETY MARKERS	54.86	106019
588-596.000-726.000	DART FLYER	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	59.95	527
588-596.000-730.000	PUMP BOOSTER FOR #60	HOEKSTRA TRANSPORTATION,	1 PUMP BOOSTER FOR #60	344.00	106023
588-596.000-730.000	BLADES AND OIL FILTER	PERFORMANCE AUTOMOTIVE	BLADES AND OIL FILTER	32.13	106038
588-596.000-801.000	MATS - DIAL-A-RIDE	UNIFIRST CORP	DART 3.27.23	27.27	106058
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT	387.62	522
Total For Dept 596.000 DIAL-A-RIDE				993.84	
Total For Fund 588 DIAL A RIDE				993.84	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SCCH	PAVKA, DAVID J	UB refund for account: 012468	404.16	106037
590-000.000-202.100	SCCH	STANTON, DEWEY J	UB refund for account: 011214	16.23	106051
590-000.000-202.100	SCCH	STOCKMAN, RICHARD L	UB refund for account: 012938	13.79	106052
590-000.000-255.000	WAT/SEW DEP REFUND	AT WORK PROPERTIES LLC	UB refund for account: 030457	79.06	105990
Total For Dept 000.000				513.24	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	KEYS	GELZER HJ & SON INC	KEYS	9.16	106019
590-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE	625.00	106043
590-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	BOTTLED WATER FOR OFFICE	9.75	106046
590-175.000-726.000	SHELVES FOR SERVER ROOM, SOAP, T	WALMART COMMUNITY	SHELVES FOR SERVER ROOM, SOAP, TRASH B	24.44	106063
590-175.000-726.000	WATER	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	55.24	527
590-175.000-801.000	PRINT/POSTAGE & HANDLING OF UB B	DELAWARE SYSTEMS	PRINT/POSTAGE & HANDLING OF UB BILLS	672.24	106007
590-175.000-801.000	BIDS - SANITARY SEWER 2/16/2023	GATEHOUSE MEDIA MICHIGAN F	PUBLIC NOTICES - PLANNING AND WATER/SEW	78.80	106018
590-175.000-801.000	ACCOUNTING SERVICES - FEB 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2023	696.85	106054
590-175.000-802.000	USB CABLES	AMAZON CAPITAL SERVICES,	1 USB CABLES	6.18	105985
590-175.000-802.000	BPU DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	3.29	527
590-175.000-850.000	ETHERFAX MONTHLY BILL 1-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 1-1-2023	14.00	105995
590-175.000-850.000	ETHERFAX MONTHLY BILL 3-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 3-1-2023	14.00	105995
590-175.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	PERIOD 8/1/21 THRU 8/31/21	14.00	105995
590-175.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	MONTHLY ETHER FAX BILL OCT 2021	14.00	105995
590-175.000-880.000	MAY/JUNE SIMPLY HERS	CHESTNEY PUBLISHING	MAY/JUNE SIMPLY HERS	13.75	106000
590-175.000-880.000	COOKIES FOR TRUCK EVENT AT SCHOO	MARKET HOUSE	COOKIES FOR TRUCK EVENT AT SCHOOL	126.15	106029
590-175.000-880.000	SPORTS TEAM	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM	62.50	106031
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	181.56	525
590-175.000-930.000	URINAL/ZURN FLUSH VALVE	AMERICAN COPPER AND BRASS,	URINAL/ZURN FLUSH VALVE	100.47	105986
590-175.000-930.000	90 ELBOW/MALE ADAPTER/PVC 45/CEM	AMERICAN COPPER AND BRASS,	90 ELBOW/MALE ADAPTER/PVC 45/CEMENT CLE	10.46	105986
590-175.000-930.000	STUFF FOR BATHROOM PROJECT	AMERICAN COPPER AND BRASS,	STUFF FOR BATHROOM PROJECT	41.02	105986
590-175.000-930.000	ADAPTER/SDWS FRAMING	GELZER HJ & SON INC	ADAPTER/SDWS FRAMING	15.78	106019

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/30/2023 - 03/30/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-930.000	SUPPLIES FOR BATHROOM PROJECT	GELZER HJ & SON INC	SUPPLIES FOR BATHROOM PROJECT	9.46	106019
590-175.000-930.000	SUPPLIES FOR BATHROOM PROJECT	GELZER HJ & SON INC	SUPPLIES FOR BATHROOM PROJECT	12.50	106019
590-175.000-930.000	CHR LAVATORY FAUCET/5/8ODX3/80D	GELZER HJ & SON INC	CHR LAVATORY FAUCET/5/8ODX3/80D ANGLE \	15.82	106019
590-175.000-930.000	80G SANDING SPONGE/120G SANDING	GELZER HJ & SON INC	80G SANDING SPONGE/120G SANDING SPONGE/	3.39	106019
590-175.000-956.100	ACTIVE SHOOTER TRAINING FOR OFFI	EDP OF HILLSDALE COUNTY	ACTIVE SHOOTER TRAINING FOR OFFICE STAF	11.25	106010
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,841.06	
Dept 546.000 OPERATIONS					
590-546.000-726.800	STARTING FLUID	FAMILY FARM & HOME	STARTING FLUID	9.98	106013
590-546.000-726.800	STARTING FLUID - 10	FAMILY FARM & HOME	STARTING FLUID - 10	49.90	106013
590-546.000-730.039	OIL FILTER/5801 PUMP/SHIPPING	PERFORMANCE AUTOMOTIVE	OIL FILTER/5801 PUMP/SHIPPING	39.15	106038
590-546.000-742.000	SHIRTS/JACKETS/FLEX JEANS/JEANS/	POWERS CLOTHING, INC.	SHIRTS/JACKETS/FLEX JEANS/JEANS/BIB/CAF	1,281.00	106040
590-546.000-930.000	3/8X1/4 HEX BUSH-EXT	AMERICAN COPPER AND BRASS,	3/8X1/4 HEX BUSH-EXT	4.64	105986
590-546.000-930.000	1/4 IPS LEAD-FREE FULL/1/2 X 1/4	AMERICAN COPPER AND BRASS,	1/4 IPS LEAD-FREE FULL/1/2 X 1/4 HX BUS	57.86	105986
590-546.000-930.000	NORGEN, FILTER/1/4", 40 MIC/MANU	KENNEDY INDUSTRIES	NORGEN, FILTER/1/4", 40 MIC/MANUAL DRAI	638.88	106026
590-546.000-930.950-215015	BARBER ST LIFT STATION GENERATOR	CLARK ELECTRIC INC.	BARBER ST LIFT STATION GENERATOR RENTAI	3,415.61	106002
590-546.000-956.000	M. BECKER EXAM FEE	CARD SERVICES CENTER	J. GIER CREDIT CARD	140.00	527
Total For Dept 546.000 OPERATIONS				5,637.02	
Dept 547.000 TREATMENT					
590-547.000-726.900	GLOVE CHM PVC LINED 14IN L	FAMILY FARM & HOME	GLOVE CHM PVC LINED 14IN L	7.99	106013
590-547.000-726.900	DISTILLED WATER/DELIVERY FEE WWT	RUPERT'S CULLIGAN	DISTILLED WATER/DELIVERY FEE WWTP	21.00	106046
590-547.000-726.900	OHACH FLOURIDE	USABLUEBOOK	OHACH FLOURIDE	78.72	106062
590-547.000-726.900	WASH BOTTLES 500 ML LDPE 6/PK	USABLUEBOOK	WASH BOTTLES 500 ML LDPE 6/PK	41.56	106062
590-547.000-726.900	WASH BOTTLE 500 ML LDPE 6/PK	USABLUEBOOK	WASH BOTTLE 500 ML LDPE 6/PK	41.56	106062
590-547.000-730.039	BATTERY	FAMILY FARM & HOME	BATTERY	139.99	106013
590-547.000-740.000	FUEL FOR TECH SERVICE VEHLICE	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	9.78	527
590-547.000-742.000	SHIRTS/JACKETS/FLEX JEANS/JEANS/	POWERS CLOTHING, INC.	SHIRTS/JACKETS/FLEX JEANS/JEANS/BIB/CAF	1,006.00	106040
590-547.000-801.000	SAMPLES	MERIT LABORATORIES	SAMPLES	2,335.00	106033
590-547.000-930.000	LED LAMP/20X20X2MERV8/20X25X2MER	AMERICAN COPPER AND BRASS,	LED LAMP/20X20X2MERV8/20X25X2MERV8	340.00	105986
590-547.000-930.000	1/2X1/4 HX BUSHING-CAST	AMERICAN COPPER AND BRASS,	1/2X1/4 HX BUSHING-CAST	(40.80)	105986
590-547.000-930.000	1/4 MALE ADAPTOR	AMERICAN COPPER AND BRASS,	1/4 MALE ADAPTOR	5.58	105986
590-547.000-930.000	RUST REFORMER SPRAY/CHEVORG ENG	FAMILY FARM & HOME	RUST REFORMER SPRAY/CHEVORG ENG ENGAMEI	41.96	106013
590-547.000-930.000	8" DUAL ACTIOIN PUMP/AIR STRIKE	GELZER HJ & SON INC	8" DUAL ACTIOIN PUMP/AIR STRIKE 150	22.98	106019
590-547.000-930.000	STEEL HOSE HANGERS	GELZER HJ & SON INC	STEEL HOSE HANGERS	19.98	106019
590-547.000-930.000	PLUG TAP/DRILL BIT	GELZER HJ & SON INC	PLUG TAP/DRILL BIT	8.78	106019
590-547.000-930.000	COBALT DRILL BIT/HAMMER BIT	GELZER HJ & SON INC	COBALT DRILL BIT/HAMMER BIT	26.37	106019
590-547.000-930.000	THICK-WALL CLEAR BLUE UNTHREADED	MCMMASTER - CARR	THICK-WALL CLEAR BLUE UNTHREADED PVC PI	283.85	106032
590-547.000-930.000	STANDARD CAPSULE	PERFORMANCE AUTOMOTIVE	STANDARD CAPSULE	13.49	106038
590-547.000-930.000	PUMP HEAD EZ/WC16 PVC EH1950/CON	USABLUEBOOK	PUMP HEAD EZ/WC16 PVC EH1950/CONNECTOR	51.00	106062
Total For Dept 547.000 TREATMENT				4,454.79	
Total For Fund 590 SEWER FUND				13,446.11	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	STANTON, DEWEY J	UB refund for account: 011214	14.60	106051
591-000.000-202.100	WCCH	STOCKMAN, RICHARD L	UB refund for account: 012938	12.41	106052
591-000.000-255.000	WAT/SEW DEP REFUND	AT WORK PROPERTIES LLC	UB refund for account: 030457	79.06	105990
Total For Dept 000.000				106.07	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE	625.00	106043

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	BOTTLED WATER FOR OFFICE	9.75	106046
591-175.000-726.000	SHELVES FOR SERVER ROOM, SOAP, TRASH B	T WALMART COMMUNITY	SHELVES FOR SERVER ROOM, SOAP, TRASH B	24.44	106063
591-175.000-726.000	WATER	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	55.24	527
591-175.000-801.000	PRINT/POSTAGE & HANDLING OF UB B	DELAWARE SYSTEMS	PRINT/POSTAGE & HANDLING OF UB BILLS	672.24	106007
591-175.000-801.000	BIDS - WATER VALVE 2/16/2023	GATEHOUSE MEDIA MICHIGAN P	PUBLIC NOTICES - PLANNING AND WATER/SEW	78.80	106018
591-175.000-801.000	ACCOUNTING SERVICES - FEB 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2023	696.85	106054
591-175.000-802.000	USB CABLES	AMAZON CAPITAL SERVICES, I	USB CABLES	6.18	105985
591-175.000-802.000	BPU DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	3.29	527
591-175.000-850.000	ETHERFAX MONTHLY BILL 1-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 1-1-2023	14.00	105995
591-175.000-850.000	ETHERFAX MONTHLY BILL 3-1-2023	BSB COMMUNICATIONS INC	ETHERFAX MONTHLY BILL 3-1-2023	14.00	105995
591-175.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	PERIOD 8/1/21 THRU 8/31/21	14.00	105995
591-175.000-850.000	TELEPHONE	BSB COMMUNICATIONS INC	MONTHLY ETHER FAX BILL OCT 2021	14.00	105995
591-175.000-880.000	MAY/JUNE SIMPLY HERS	CHESTNEY PUBLISHING	MAY/JUNE SIMPLY HERS	13.75	106000
591-175.000-880.000	COOKIES FOR TRUCK EVENT AT SCHOO	MARKET HOUSE	COOKIES FOR TRUCK EVENT AT SCHOOL	126.15	106029
591-175.000-880.000	SPORTS TEAM	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM	62.50	106031
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	181.56	525
591-175.000-930.000	URINAL/ZURN FLUSH VALVE	AMERICAN COPPER AND BRASS,	URINAL/ZURN FLUSH VALVE	100.47	105986
591-175.000-930.000	90 ELBOW/MALE ADAPTER/PVC 45/CEM	AMERICAN COPPER AND BRASS,	90 ELBOW/MALE ADAPTER/PVC 45/CEMENT CLE	10.46	105986
591-175.000-930.000	STUFF FOR BATHROOM PROJECT	AMERICAN COPPER AND BRASS,	STUFF FOR BATHROOM PROJECT	41.02	105986
591-175.000-930.000	SUPPLIES FOR BATHROOM PROJECT	GELZER HJ & SON INC	SUPPLIES FOR BATHROOM PROJECT	9.46	106019
591-175.000-930.000	SUPPLIES FOR BATHROOM PROJECT	GELZER HJ & SON INC	SUPPLIES FOR BATHROOM PROJECT	12.50	106019
591-175.000-930.000	CHR LAVATORY FAUCET/5/8ODX3/80D	GELZER HJ & SON INC	CHR LAVATORY FAUCET/5/8ODX3/80D ANGLE V	15.82	106019
591-175.000-930.000	80G SANDING SPONGE/120G SANDING	GELZER HJ & SON INC	80G SANDING SPONGE/120G SANDING SPONGE/	3.40	106019
591-175.000-956.100	ACTIVE SHOOTER TRAINING FOR OFFI	EDP OF HILLSDALE COUNTY	ACTIVE SHOOTER TRAINING FOR OFFICE STAF	11.25	106010
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,816.13	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	PVC PIPE/SXMIP MIP ADAPTER	GELZER HJ & SON INC	PVC PIPE/SXMIP MIP ADAPTER	19.16	106019
591-544.000-726.800	1/2FX3/8 DX12" CONNECTOR	GELZER HJ & SON INC	1/2FX3/8 DX12" CONNECTOR	15.38	106019
591-544.000-726.800	9" TORPEDO LEVEL/NO. 8 ZINC EASY	GELZER HJ & SON INC	9" TORPEDO LEVEL/NO. 8 ZINC EASY ANCHR	10.98	106019
591-544.000-730.039	OIL CHANGE - 2015 FORD E350 SUPE	PARNEY'S CAR CARE, LLC	OIL CHANGE - 2015 FORD E350 SUPER DUTY	281.39	106036
591-544.000-730.039	FUEL FILTER	PERFORMANCE AUTOMOTIVE	FUEL FILTER	6.12	106038
591-544.000-730.039	OIL FILTER/5801 PUMP/SHIPPING	PERFORMANCE AUTOMOTIVE	OIL FILTER/5801 PUMP/SHIPPING	39.14	106038
591-544.000-740.000	FUEL FOR TECH SERVICE VEHLICE	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	9.78	527
591-544.000-742.000	SHIRTS/JACKETS/FLEX JEANS/JEANS/	POWERS CLOTHING, INC.	SHIRTS/JACKETS/FLEX JEANS/JEANS/BIB/CAF	3,025.75	106040
591-544.000-930.000	BRN DOOR SWEEP/MR. CLEAN MAGIC E	GELZER HJ & SON INC	BRN DOOR SWEEP/MR. CLEAN MAGIC ERASER/E	66.40	106019
591-544.000-930.000	SERVICES AT WTP	UIS SCADA, INC.	SERVICES AT WTP	2,559.80	106057
591-544.000-930.000	CSTYLE 40 SERIES 1"INSETTER NO L	USABLUBOOK	CSTYLE 40 SERIES 1"INSETTER NO LEAD AY	330.09	106062
591-544.000-930.990	LF 1 CTSXCTS COMP COUP	FERGUSON WOLSELEY CO	LF 1 CTSXCTS COMP COUP	616.00	106014
591-544.000-930.990	STYLE INSETTER/NO LEAD METER COU	SLC METER LLC	STYLE INSETTER/NO LEAD METER COUPLING W	4,553.17	106048
Total For Dept 544.000 DISTRIBUTION				11,533.16	
Dept 545.000 PURIFICATION					
591-545.000-727.200	CHLORINE	UNIVAR SOLUTIONS USA INC	CHLORINE	3,798.48	106060
591-545.000-930.000	LED 13.5W A19 DIM 5K	AMERICAN COPPER AND BRASS,	LED 13.5W A19 DIM 5K	4.29	105986
591-545.000-930.000	HOOR METER, ELECTRICAL, 3-HOLE	GRAINGER INDUSTRIAL SUPPLY	HOOR METER, ELECTRICAL, 3-HOLE	122.06	106020
591-545.000-930.000	MINI BULB CARDED	PERFORMANCE AUTOMOTIVE	MINI BULB CARDED	43.80	106038
Total For Dept 545.000 PURIFICATION				3,968.63	
Total For Fund 591 WATER FUND				18,423.99	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/30/2023 - 03/30/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	SALT (TONS)	DETROIT SALT COMPANY, LLC	96.71 TON SALT	5,815.17	106008
633-000.000-101.000	SALT (TONS)	DETROIT SALT COMPANY, LLC	100.16 TON SALT	6,022.62	106008
633-000.000-101.000	GRAVEL - 21 AA	DRY MAR TRUCKING & DIRTWOF	20.21 TON 21AA	687.14	106009
633-000.000-101.000	GRAVEL - 22A	DRY MAR TRUCKING & DIRTWOF	15 YDS 22A GRAVEL	435.00	106009
633-000.000-101.000	COLD PATCH	UNIQUE PAVING MATERIALS CC	24.34 TONS COLD PATCH	3,177.59	106059
Total For Dept 000.000				16,137.52	
Total For Fund 633 PUBLIC SERVICES INV. FUND				16,137.52	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-801.000	REMOVED BELT AND LABOR FOR #15	PARNEY'S CAR CARE, LLC	REMOVED BELT AND LABOR FOR #15	55.00	106036
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	11.39	106058
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	DPS 3.27.23	23.91	106058
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	1,068.27	523
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				1,158.57	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				1,158.57	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	2023 CHEVROLET TAHOE 4WD PPV	BERGER CHEVROLET	2023 CHEVROLET TAHOE 4WD POLICE PURSUIT	40,619.00	105992
Total For Dept 336.000 FIRE DEPARTMENT				40,619.00	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				40,619.00	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

EXP CHECK RUN DATES 03/30/2023 - 03/30/2023

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	19,474.28
Fund 202 MAJOR ST./TRUNK	5,739.65
Fund 203 LOCAL ST. FUND	3,768.34
Fund 208 RECREATION FUNI	122.00
Fund 271 LIBRARY FUND	2,251.76
Fund 287 ARPA GRANT FUNI	25,475.58
Fund 408 FIELDS OF DREAM	5,320.67
Fund 582 ELECTRIC FUND	72,962.07
Fund 588 DIAL A RIDE	993.84
Fund 590 SEWER FUND	13,446.11
Fund 591 WATER FUND	18,423.99
Fund 633 PUBLIC SERVICES	16,137.52
Fund 640 REVOLVING MOBII	1,158.57
Fund 663 FIRE VEHICLE &	40,619.00

Total For All Funds:	<u>225,893.38</u>
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CITY COUNCIL MINUTES

City of Hillsdale
March 20, 2023
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor
 Greg Stuchell, Ward 1
 Anthony Vear, Ward 1
 William Morrissey, Ward 2
 Cynthia Pratt, Ward 2
 Bruce Sharp, Ward 3
 Gary Wolfram, Ward 3
 Robert Socha, Ward 4

Council Members absent: Josh Paladino, Ward 4

Also Present: Attorney Tom Thompson, Katy Price (City Clerk), Scott Hephner (HPD/HFD), Jason Blake (DPS Director), Ginger Moore (Airport Manager), Ted Jansen, Sheri Ingles, Doug Ingles, Penny Swan, Korey King, Tim Voorheis, Hannah Jordan, and Dennis Wainscott.

Approval of Agenda

Motion by Council member Morrissey, seconded by Council member Vear to approve the agenda as presented.

By a voice vote, the motion passed unanimously.

Public Comment

Ted Jansen, 104 Hillsdale St., commented on his letter under communications.

Dennis Wainscott, 34 Garden St., commented on the Comcast letter and asked the City to look into other avenues for its residents as fees continue to increase.

Tim Voorheis, Ward 3, commented on Ted Jansen's letter and requested council to consider to remove Council Member Paladino from the Library board as a potential conflict of interest.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of March 2, 2023: \$784,790.11
 - 2. Payroll of March 2, 2023: \$218,306.91
- B. City Council Minutes of March 6, 2023
- C. Finance Committee Minutes of March 6, 2023
- D. BPU Minutes of February 14, 2023
- E. Ratification of Signatures for Pub & Grub Agreement
- F. Hillsdale County Farmers Market Street Closure Agreement
- G. WWTP North RAS Pump

Motion by Council member Morrissey, seconded by Council member Pratt to approve the consent agenda as presented.

Roll call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye

Motion passed 8-0

Communications/Petitions

- A. Comcast Letter
- B. Keefer House Construction Quarterly Update
- C. Letter from Ted Jansen

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

None

New Business

- A. Domestic Harmony Contract

The City has supported Domestic Harmony for more than 20 years. They provide victims of domestic violence and their children vital services such as: crisis intervention, 24-hour supportive counseling, and transportation, temporary shelter, housing placement assistance, information and referrals in legal and financial matters. These services are free of charge to those who reside in Hillsdale County.

Hannah Jordan, the Executive Director of Domestic Harmony, reviewed the services and what has been accomplished in the past year due to contracts of services. She asks the City to continue their support for fiscal year 2023-24 in the amount of \$6000.00.

Motion by Council member Socha, seconded by Council member Pratt to approve Domestic Harmony Service Contract in the amount of \$6000.00 beginning in the fiscal year 2023-24.

Roll call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye

Motion passed 8-0

- B. Bid Award- City Hall Painting

Jason Blake, Public Services Director, reported city staff developed and requested bids for drywall

repairs and painting throughout all of 1st floor at City Hall in addition to miscellaneous touch up work and repairs on 2nd and 3rd floor.

The city received two bids:

Contactor

Industrial Painting	\$39,800
RNC Paint Systems	\$18,138

Funds for this project were budgeted in the FY 22-23 budget. Completion date for this project is scheduled for June 2, 2023.

Motion by Council member Vear, seconded by Council member Sharp to approve the bid award to the lowest bidder; RNC Paint Systems in the amount of \$18,138.00.

Roll call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Morrisey	Aye

Motion passed 8-0

C. Truck Purchase – DPS and Water/Sewer Departments

Jason Blake, DPS Director reported his department is in need of replacing a 2003 GMC truck from the fleet, staff went out to bid for replacement. Staff recommended approving the purchase of a 2023 GMC 1500 Dbl Cab Pickup from the lowest bidder, Hillsdale Buick GMC in the amount of \$41,981.00.

Hillsdale GMC	\$41,981.00
Hillsdale Dodge/Cronin GMC	\$43,471.50
Todd Wenzel Buick GMC	\$43,890.25
Frank Beck Chevrolet	\$44,550.00
Stillwell Ford	\$44,992.52

Motion by Council member Socha, seconded by Council member Sharp to approve the purchase of two 2023 GMC 1500 Dbl Cab Pickup from Hillsdale Buick GMC in the amount of \$41,981.00 for both the Public Services Department and the Board of Public Utilities Water/Sewer Departments.

Roll call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Morrisey	Aye

Motion passed 8-0

D. RS&H New Terminal Design Agreement

David Mackie, City Manager mentioned at the March 6th City Council meeting the City was awarded \$2.5M to construct a new airport terminal. The project is on a fast track, given FAA funding requirements. This means that the project must be designed and put out to bid, with bids in-hand prior to July 1st, 2023. To achieve this goal the City’s aviation engineer RS&H needed to start on the project immediately. After speaking to the Mayor and Mayor Pro Tem about the timing of the project they approved allowing the Airport Manager and myself to sign the contract prior to Council approval. The City would, potentially, be responsible for up to 2.5% of the contract costs, which is \$7,441. Attached is our standard MDOT approved agreement to facilitate this work. The contract may be cancelled if Council doesn’t confirm its approval.

Motion by Council member Sharp, seconded by Council member Wolfram to approve the RS&H New Terminal Design Agreement and authorize the City Manager and Airport Manager to sign on behalf of the City.

Roll call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye

Motion passed 8-0

E. Culvert Replacement CDS Request

City Manager David Mackie, reported in 2021, the City of Hillsdale applied for a Michigan Economic Development Corporation (MEDC) Community Development Block Grant-Water Related Infrastructure to assist with the replacement of several culverts that are rated poor condition. The City was unsuccessful in obtaining that funding. After making some revisions to the project, staff have submitted it through U.S. Senator Gary Peters’ office as a Congressionally Delegated Spending Request (Earmark) for possible federal funding. To be considered for funding, there must be demonstrated community support for the request. As such, staff are requesting a resolution of support from the local unit of government.

Motion by Council member Morrissey, seconded by Council member Sharp to approve the Culvert replacement CDS Request at Galloway Drive and Hillsdale Street. **Resolution #3544.**

Roll call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Nay
Council Member Morrissey	Aye

Motion passed 7-1

F. Police Vehicle Purchase

Scott Hephner, Police Chief reported the Hillsdale Police Department was approved to purchase a new Patrol Vehicle for the 2023 – 2024 budget year. During budget meetings I was requested to make this purchase utilizing the Fire Department and Public Safety Equipment, Vehicle, and Capital Improvement Millage fund. Expenditures are approved by the Public Safety Committee to move to full council for discussion and vote.

Because of the elevated costs and narrow ordering windows the commercial vehicle market is experiencing Hephner checked outside of our normal purchasing. Berger Chevrolet sells commercial vehicles for government use at state purchasing contract price. He was advised there had been a 24 hour window which 2023 Chevrolet Tahoe’s could be ordered and that they had ordered extra to sell through their dealership and currently have one that meets our needs on their lot. The quote for a 2023 Chevrolet Tahoe 4wd Police Package is \$40,619. Hephner contacted the company that outfits our vehicles and requested a quote on outfitting a 2023 Tahoe, they had just built two and compared our quote for the Ford Explorer and theirs for the Tahoe’s and stated they could outfit the Tahoe for approximately \$2,000 less than the quote for the Explorer.

Chevrolet Tahoe 2023	Ford Explorer 2024
\$40,619.00 purchase	\$45,000 minimum purchase
\$11,822.50 outfitting	\$13,822.50 outfitting
<hr/>	<hr/>
\$52,441.50	\$58,822.50

Motion by Council member Sharp, seconded by Council member Morrissey to approve a 2023 Chevrolet Tahoe 4wd Police Package vehicle from Berger Chevrolet for the purchase price of \$40,619.00.

Roll call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye

Motion passed 8-0

Miscellaneous Reports

- A. Proclamation – None
- B. Appointments- Election Commission – Melissa DesJardin, Penny Swan

Council member Stuchell asked City Clerk Price what the Election Commission is responsible for.

City Clerk Price informed Council what requirements and duties are on the Election Commission.

Motion by Council member Vear, seconded by Council member Morrissey to approve Melissa DesJardin and Penny Swan to the Election Commission.

By a voice vote, the motion passed unanimously.

- C. Other- None

General Public Comment

None

City Manager's Report

Update on the Capital Improvement Plan amount that was requested by Council member Socha at last meeting was for the Scat Systems for BPU systems in the amount of \$200,000.00.

Budget presentation will be at the April 3rd, 2023 Council meeting.

Gier Elementary Schools were hosting March is Reading month and City Staff read books to students last week. The City hosted a touch the truck (equipment) event at the end of that week for the students.

Council Comments

Council member Socha requested information on the spring cleanup.

Mayor Stockford apologized for not attending the last meeting as he was feverish and ill. He reviewed the library appointment process with council and residents.

Council member Morrissey stated he enjoyed running the last meeting.

Council member Sharp stated that the library is a community library and should remain that way.

Adjournment

Motion by Council member Sharp, seconded by Council Member Socha moved to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 8:24 p.m.

Adam Stockford, Mayor

Katy Price, City Clerk



CITY OF HILLSDALE

Tax Increment Finance Authority TIFA Regular Meeting January 17, 2023

Minutes

I. Call to Order at 7:33 am

- A. Members Present: Chair Andrew Gelzer, Cindy Bieszk, Chris Bahash, Councilman Greg Stuchell, David Hambleton, Kevin Conant, Felicia Finch, Mike Clark
- B. Others present: Jack McLain, Alan Beeker, Mary Wolfram
- C. Members Absent: John Spiteri, Tim Dixon, Mary Spiteri, Margaret Braman, Darin Spieth

- II. Consent Agenda** – Chris Bahash moved to approve the consent agenda as presented. David Hambleton seconded. Motion passed.

- III. Public Comment**
No public comment.

IV. Committee Reports

- A. Program Committee – Cindy Bieszk, Chair
 - 1. General Report – No report
- B. Targeted Development Committee – Chris Bahash, Chair.
 - 1. General Report – No report
- C. Beautification Committee – Margaret Braman, Chair
 - 1. General Report – No report
- D. Dawn Theater Governance Committee – Margaret Braman, Liaison
 - 1. General Report – Brief report on happenings at the Dawn. Keefer House LLC/HIS submitted a report on events held since November. ‘Friends of the Dawn’ still raising monies for AV. College may donate old sounds system. Several upcoming events in the works. Peggy Youngs resigned from DTGB and is on the Friends board DTGB members. The contract with Keefer House LLC is coming up in March. Now that the building has been open for a year, rates can finally be assessed. Andrew asked when the next fund raiser is scheduled. Mary is not certain when or what it will be. Mary submitted a mini MAC grant for the restoration of some of the posters found in the Dawn.

Chair Gelzer is asking for authority to appoint a member, David Hambleton moved, Kevin Conant seconded. Motion passed.

V. Old Business

- A. Keefer House Update – the basement excavation and the demolition is finished. General construction is finally underway. Looking at a soft opening in the summer.
- B. City Wayfinding Phase II – the second phase is for signage in the downtown. Chair wanted to discuss taking it on as a project.

VI. New Business

- A. 2023 FY Budget – keep the budget same as last year. Cindy Bieszk moved to keep the same numbers for the 2023 FY budget as were approved in the 2022 FY budget, Mike Clark seconded. Motion passed.

VII. Economic Development Roundtable

Natural Grocer moved to new location. Hillsdale Renaissance has purchased more buildings. Emporium pursuing a grant for printers. College Call Center requesting tax exemption. Chair would like to send a letter requesting the College open a satellite bookstore in the downtown. Chris Bahash seconded. Motion passed. Parking was discussed.

VIII. Public Comment

Jack McLain - Hoping to have a Dawn Theater community fee in the near future.

Mary Wolfram – could designate the \$1300 that McLain donated as a DT program amount for 2023 FY budget. Mary suggested alerting TIFA members of upcoming events at the Dawn

- IX. Adjournment** – Greg Stuchell moved to adjourn, Mike Clark seconded. Meeting adjourned at 8:25 am.

Next regular meeting on March 21, 2023 at 7:30 am.



CITY OF HILLSDALE

Tax Increment Finance Authority TIFA Dawn Theater Governance Board February 16, 2023

Minutes

I. Call to Order at 5:00 pm

- A. Members Present: Chair Mary Wolfram, Andrew Gelzer, Margaret Braman, Tim Sullivan, James Brandon
- B. Others present: Alan Beeker, Jack McLain

II. Old Business

A. Review Management Agreement

- The agreement signed on March 2, 2022 is the current agreement. The Committee is required to review the performance of the manager
- Since this is all new, there are currently no performance standards set.
- What are the expectations for the manager moving forward
 - i. The Committee needs to establish Performance standards

III. New Business

A. Review, Revise, Approve Application for Community Events

1. Below are all of the items discussed by the Committee:

- Keefer House Hotel, LLC negotiating representative
 - Who is the contact person?
 - Mary feels that the rep. should be Keefer House Hotel LLC (KHH).
 - James feels that the rep. should be HIS.
 - Tim suggested naming a representative to negotiate with KHH.
- Community Event Rate
 - Base Rate to open theater – documented costs
 - Published and available to public
 - Additional labor costs for HIS/CL staff
 - a. Friends could have done more of the set up and tear down
- Community Event Process
 - Keefer House Hotel, LLC maintains calendar
 - Calendar shall be available to DTGB/TIFA
 - Theater Manager provides Community Event Rate & date availability to applicant
 - DTGB reviews for eligibility
- Concessions
 - Alcohol sales/liquor license

- Other concession sales

Andrew moved that the items above be addressed with Brant Cohen (KHH), two committee members, Alan, and an HIS rep. After meeting, bring the results back to the full committee for review and approval. James seconded. Motion passed.

IV. Theater Update

- Preservation Award – the local Historical Society issued the award to the Dawn Theater
- Historical Society Walk-through – March 4, 2023 at 2:00 pm
- Events/organ update/sound system donation
 - Half of the funds have been raised for the organ restoration.
 - Sound system donation from the College.

V. Public Comment

- Jack McLain asked who received the grant for the organ restoration – Friends of the Dawn Theater.
- Asked who the sound system is being donated to – the City
- Thinks the schedule should be on the Theater website
- Friends of the Dawn should not be given special treatment for event rates at the Dawn

VI. Committee Members' Comments

- James would like to consider a meeting date for the next meeting.

VII. Adjournment – James Brandon moved to adjourn, Margaret Braman seconded. Meeting adjourned at 6:03 pm.

CITY OF HILLSDALE
Tax Increment Finance Authority TIFA
Targeted Development Committee
February 14, 2023

Minutes

I. Call to Order at 5:31 pm

- Members Present: Chris Bahash (Chair), Andrew Gelzer, Tim Dixon
- Other Present: Alan Beeker
- Members Absent: Kevin Conant

II. Consent Agenda

Andrew moved to approve the agenda, Tim seconded, motion passed.

III. Old Business

A. Ferris Street Parking Lot Improvements

- Andrew spoke with Ben Baldwin. Still interested but too busy to help work on the project.
- Spoke with Five Star, new owner of 45 N Broad, and received same response
- Chris asked Cameron Dice, new owner of 47 N Broad, similar response.
- Discussions re: Ferris planning and Financing. Andrew will seek estimates for construction documents
- Committee asked Alan to talk to the city about tearing out the existing sidewalk along Ferris and McCollum and replacing with an ADA compliant walk.

Tim moved to pursue both options, Andrew seconded, motion passed.

IV. New Business

A. Future Planning

Stick with the Ferris project for now.

V. Commissioner Comment

- Alan and the Committee discussed the influx of new businesses and ongoing projects downtown.
- Andrew informed the Committee that the Dawn Theater lease was up for annual review.

VI. Public Comment

- No Public Comment.

VII. Adjournment – Tim moved to adjourn, Andrew seconded. Meeting adjourned at 6:15 pm.



**TIFA PROGRAM REVIEW COMMITTEE MEETING MINUTES
CITY HALL, 97 N. BROAD ST., 2nd Floor Conference Room
February 28, 2023 at 8:00 am**

I. Call to Order 8:05 am

Members Present: Mike Clark, Cindy Bieszk, Darin Spieth
Member Absent:
Others Present: Alan Beeker, Jack McLain

II. New Business

The local Elks Lodge, 60 N Manning is requesting a façade grant. The proposed project is to do over \$60,000 in exterior wood repair and give the whole structure a new paint job.

- The Committee discussed the application.
- Cindy Bieszk reminded the Committee that TIFA had only allocated \$6000 for this fiscal year.

Mike Clark moved to recommend awarding the full \$6000 to the TIFA Board at the next regular meeting. Darin Spieth seconded, motion passed.

III. Old Business

IV. The Committee discussed the progress at the Keefer House Hotel

V. Public Comment

No public comment

VI. Adjournment at 8:22 am – Cindy moved to adjourn, Darin seconded, motion passed.

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: March 20, 2023

Time: 6:30 PM

PRESENT:

COMMITTEE: Will Morrissey, Bruce Sharp, Gary Wolfram

STAFF: Scott Hephner (Police and Fire Chief), Jason Blake (Director of Public Services), David Mackie (City Manager), Peter Merritt (City Treasurer)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 265 Repair damage to electric weatherhead from tree during ice storm

Department 301 Fuel for police vehicles

Department 701 Code enforcement clean up 50 Goodrich – Will be lien on property

Fund 203

Department 470 Removal of City-owned trees ice storm damage

Department 490 Removal of City-owned trees ice storm damage

Fund 582

Department 000 Low Income families electricity

Department 543 Wholesale Power

Fund 590

Department 175 Westwood bond payment

Fund 591

Department 544 Water leak repair

Motioned by Morrissey and seconded by Wolfram to approve.

Motion passed 3-0.

Treasurer Peter Merritt discussed the inability to efficiently collect certain delinquent personal property taxes. Committee was presented with list of delinquent property that was realistically uncollectible.

Public Comment: None

Motioned by Morrissey and seconded by Wolfram to adjourn.

Motion passed 3-0.

ADJOURNMENT: 6:50 PM

Minutes prepared by Gary Wolfram

Operations & Governance Committee Meeting Minutes
97 N. Broad St. Hillsdale, MI

March 22, 2023

1. Call to Order: Councilman Will Morrissey called the meeting to order at 5:00 pm
2. Roll call: Councilmembers Sharp, Morrissey and Stuchell all present
3. Council member Joshua Paladino presented his proposed amendment to Ordinance 2.48.020.
4. Public comments were given by the following citizens:
 - Elisa McConnell, Penny Swan, Kayla Gimenez, Jeramiah Regan, Brianna Crall, Karen Hill, George Allen, Barry Hill, Jessica Spangler, Jeff Cooley, Ted Jansen, Melinda Eggleston, Elisabeth Weber, Tim Vourheis, Sara Yacks, Ginger Novak, JoAnne Miller, Sara Putman, Nathan Schlueter, Jim Brown, Sam Lair, Jose Arevalo, Colin Brown, Holly Carpenter, Jack McClain.
- a. In addition to public comments, citizens sent a high number of emails to councilmembers.
 - b. Councilmembers Morrissey and Stuchell stated they both received, slightly, over 40 emails each.
 - c. Public comments along with the submitted emails came to an even split between yeas and nays regarding the proposed amendment.
5. General discussion - council members thanked everyone for their comments both verbal and written. Due to the high number of concerned citizenry, general conscience was to bring the proposed ordinance to full council.
6. Council member Sharp made the motion, Stuchell second
7. Councilmembers Sharp, Morrissey and Stuchell voted yea to bring forward to council, with no discrimination, the proposed amendment to the City Council, scheduled for Monday, April 3, 2023.
8. Final public comments by:
 - Jim Brown, Jack McClain, Karen Hill, Penny Swan, Ted Jansen
9. Council member Sharp made a motion to adjourn, Stuchell supported, motion passed
10. Meeting adjourned at 6:57 pm

Minutes submitted by: Councilman Greg Stuchell - 3/24/2023

Proposal to Amend City Ordinance § 2.48.020, found in Chapter 2, Article IV, Division 7, Sec. 2-262. State Law Reference: Act 164 of 1877, MCL 397.202.

The current ordinance states: “The library board shall consist of five directors appointed by the mayor with the approval the city council, the directors to be chosen from the citizens of the city at large with reference to their fitness for office; provided, however, that not more than one member of the city council shall be a member of the library board at any one time; provided further, that one such member shall be a member of the board of education of the Hillsdale community schools.”

The proposal would amend the ordinance as follows: “The library board shall consist of five directors appointed by the mayor with the approval the city council, the directors to be chosen from the citizens of the city at large with reference to their fitness for office; provided, however, that not more than one member of the city council shall be a member of the library board at any one time.; ~~provided further, that one such member shall be a member of the board of education of the Hillsdale community schools.~~”

The amended ordinance would read: “The library board shall consist of five directors appointed by the mayor with the approval the city council, the directors to be chosen from the citizens of the city at large with reference to their fitness for office; provided, however, that not more than one member of the city council shall be a member of the library board at any one time.

Michigan State Law does not speak on the issue. See MCL 397.202, subsection (1): “If a city council decides to establish and maintain a public library and reading room under this act, the mayor of that city shall, with the approval of the city council, appoint a governing board of 5 members for the library and reading room, chosen from the citizens at large, with reference to their fitness for that office. Not more than 1 member of the city council may be a member of the board at any 1 time.”

STATEMENT ON PROPOSAL TO AMEND THE LIBRARY BOARD ORDINANCE

Will Morrisey

Chairman, City Council Operations and Governance Committee

Delivered March 22, 2023 at a special meeting of the Committee.

The Operations and Governance Committee was charged to consider the question of whether a Hillsdale Community School Board member should continue to have a seat on the Library Board, as stipulated by City Ordinance. This charge is in keeping with the Committee's overall task of addressing questions of how our local governing institutions should be organized.

There is no established one established way of choosing persons to serve on a library board in Michigan. For example, Ann Arbor hold city-wide elections for those positions. In Adrian, the mayor appoints members from the community at large, with council approval. Large-county libraries (one million residents or more) are required by State law to install an intermediate school superintendent on the library board, but no such restriction applies to our local library.

I wish to address two kinds of remarks that we have received via e-mail and/or heard at our Committee meeting. One is legal; the other pertains to matters not strictly related to the issue at hand, and why we should rule them out as topics for consideration on that issue.

Legal

1. Councilman Paladino's motion and vote to refer his amendment to the City Library Board ordinance was said to violate the Incompatible Public Offices Act of 1978, which prohibits public officials from serving on some, but not all, other public bodies simultaneously. We also were provided with a letter written in 1995 by then Attorney-General Frank J. Kelley, in which he opined that the Act applied to the appointment of a Council member to the BPU Board. At our Council meeting on March 19, City Attorney Thomas Thompson stated that this Act does not abrogate the 1877 Michigan statute permitting municipal governing bodies to designate one of their members to a municipal library board. We are meeting here tonight in light of his opinion.

In re-reading the 1978 Act and AG Kelley's letter, I noticed a contradiction. Section 3, Article 4c states that the Act does *not* "limit the authority of the governing body of a city, village, township, or county having a population of less than 40,000 to authorize a public officer or public employee to perform, with or without compensation, other additional services for the unit of local government." This may be in contradiction to AG Kelley's opinion. If so, the explanation might be found in the fact that the Act has been amended eleven times in the eighteen years since he wrote his opinion.

Be this as it may, we are meeting tonight in conformity to our City Attorney's opinion.

2. Another challenge has come from residents of Hillsdale and Jefferson townships, who pay a school millage to the Hillsdale Community School District and vote for school board members. These residents also pay monies to their local municipalities which support the Hillsdale Public Library.

They claim that to remove the requirement for one School Board representative to be named to the Library Board would remove their influence over that seat, thus amounting to taxation without representation. I consulted both the City Attorney and the City Tax Assessor. They agree that amending our ordinance in the manner proposed would not inflict a condition of taxation without representation on township residents.

Residents of those townships pay a *school* millage and are represented by the School Board members. The school millage pays for the school libraries. The school millage revenues do not, however, go to the Hillsdale Public Library.

Residents of those townships do pay taxes *to their township governments*, whose policies are set by the township officials elected to the municipal governing bodies. Those representatives have chosen to enter into a contract with Hillsdale city to contribute to the financial support of our library. The only people who pay our public library *millage* are City residents.

If township residents no longer want their townships to allcate a ortion of local tax revenues to the City library, their elected representatives are the ones to address. They are taxed *with* representation, and no change to the composition of the Hillsdale Public Library Board will change that.

Off-point arguments

We have also received a number of comments that do not strictly pertain to the issue the Committee was charged with addressing.

1. *Ad hominem* arguments

Criticisms of the character and motives of Councilman Paladino or, for that matter, the Mayor, other Council members, the School Board members, the Library Board members, or members of the general public have no legitimate bearing on a *policy* matter. *Ad hominem* arguments are relevant during an election campaign because the candidate *is* the issue. Tonight, no person is the issue.

The same goes for Mr. LaRue. We have not been convened to relitigate the Council's decision regarding Mr. LaRue's appointment. That was not the task assigned to the Committee by the Council.

2. Nor are we here to settle the book controversy at the library. That is a matter of Library Board policy. Please recall that the last person the Mayor appointed and the Council approved for a Library Board position publicly endorsed Mr. LaRue. We do not know who the Mayor will appoint in the future, or who the Council will vote for.

In view of these considerations, I suggest that we confine our discussion strictly to the matter at hand, which is a proposed amendment to the cited City ordinance.



**BOARD OF REVIEW MINUTES
2023 MARCH MEETING – MCL 211.30**

ORGANIZATIONAL MEETING

The organizational meeting came to order at 8:59 a.m. on Tuesday, March 7, 2023, in the second-floor conference room at Hillsdale City Hall, 97 N Broad St, Hillsdale, MI 49242. The Pledge of Allegiance was recited.

Roll Call

- D: Kerry Laycock – Present
- Dennis L. Wainscott – Present
- Becki Jaeger – Present
- Jeffrey Cooley, Alternate – Present
- Kimberly Thomas, MAAO, Assessor – Present (advisory only)
- Olivia C. Smith, MCAO, Appraiser – Present (support staff)

Election of Chair and Secretary for 2023

Motion by Wainscott for Laycock as Chair and Jaeger as Secretary through December 2023. Second by Cooley. Motion carried.

Assessing District Required Board of Review Training Report – Form 5731

If applicable, members presented their recent certificates to the assessing staff and all members signed the form.

Approval of Agenda

Motion by Wainscott to approve the agenda as presented. Second by Cooley. Motion carried.

Public Comment on Agenda

None – no members of the public present.

Correspondence

- STC Bulletins & Guidelines were forwarded to the Board members by assessing staff as they were released by the STC. Physical copies were present for the Board to review as needed.
- Assessor's Report
 - The City of Hillsdale is scheduled for the Assessment Roll Audit in 2023.
 - Update on Michigan Tax Tribunal (MTT)/ State Tax Commission (STC) appeals
- No other correspondence

Old Business

Motion by Wainscott to approve the minutes of the Board of Review 2022 December meeting. Second Jaeger. Motion carried

New Business

- 2023 Assessment Roll turned over to the Board of Review by the Assessor
 - Digital copy of the assessment roll made available to the Board to be viewed at their discretion.
- Equalization, Land Value, and ECF Studies Reviewed
 - Physical copies of all studies made available to the Board to be viewed at their discretion.
- 2023 Poverty Exemption Guidelines Resolution
 - Resolution #3529 was passed by the Hillsdale City Council on 12/19/2022.
 - The Total Household Income Table, published in Michigan State Tax Commission Bulletin 19 of 2022 was presented to the Board and reviewed.
- Taxpayer Appeal Procedures
 - The Assessor reviewed the procedures of the March meeting of the Board of Review and asked for any alterations. None were presented by the Board.

General Public Comment

None – no members of the public present.

Recess

Meeting called into recess by Chair Laycock at 9:43 a.m.

APPEAL HEARINGS – DAY 1

The March Board of Review reconvened for the first day of appeal hearings at 9:03 a.m. in the second-floor conference room at Hillsdale City Hall, 97 N Broad St, Hillsdale, MI 49242. The Pledge of Allegiance was recited.

Roll Call

- D. Kerry Laycock – Present
- Dennis L. Wainscott – Present
- Becki Jaeger – Absent
- Jeffrey Cooley, Alternate – Present
- Kimberly Thomas, MAAO, Assessor – Present (advisory only)
- Olivia C. Smith, MCAO, Appraiser – Present (support staff)

Becki Jaeger arrived at 9:23 a.m.

Petitions

A *Board of Review Log* generated from the BS&A software is attached as part of these minutes.

General Public Comment

None – no members of the public present.

Recess

Motion by Jaeger to recess the meeting at 3:00 p.m. Second Wainscott. Motion carried.

APPEAL HEARINGS – DAY 2

The March Board of Review reconvened for the second day of appeal hearings at 3:00 p.m. in the second-floor conference room at Hillsdale City Hall, 97 N Broad St, Hillsdale, MI 49242. The Pledge of Allegiance was recited.

Roll Call

- D. Kerry Laycock – Present
- Dennis L. Wainscott – Present
- Becki Jaeger – Absent
- Jeffrey Cooley, Alternate – Absent
- Kimberly Thomas, MAAO, Assessor – Present (advisory only)
- Olivia C. Smith, MCAO, Appraiser – Present (support staff)

Becki Jaeger arrived at 3:04 p.m.

Beth Reamsnyder and Elizabeth Schlueter were present in support of Hillsdale Classical LLC at the time of their scheduled appeal.

Petitions

M23-040 & M23-041 – Schlueter commented on and thanked the Board for their care in making their decision on the appeal for Hillsdale Classical LLC. She stated that the sole purpose the LLC was created was to satisfy a requirement of the school district in order to transfer funds.

A Board of Review Log generated from the BS&A software is attached as part of these minutes.

General Public Comment

None.

Recess

Motion by Jaeger to recess the meeting at 9:00 p.m. Second Wainscott. Motion carried.

Next meeting(s) tentatively scheduled for 9:00 a.m. Tuesday following the third Monday in July and/or Tuesday following second Monday in December to correct qualified errors and any other business authorized by Michigan's General Property Tax Act.

Respectfully submitted,



Becki Jaeger, Board Secretary

Board of Review Log
(required by State Tax Commission Bulletin 17 of 2007)

State Tax Commission Bulletin 17 of 2007 states that board of review minutes must include a log: "A log should be kept that identifies the hearing date, the petition number, the petitioner's name, the parcel number, the type of appearance, type of appeal and action of the board of review.

Hearing Date	Petition No.	Petitioner	Parcel No.	Appeal (W/P)	Appeal Type	Action Date	BOR Action	Appl. Forms Att.
03/13/2023	M23-001	SEAY, KIMBERLY	006-126-107-12	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-002	TOMPKINS, CHARLES ALBERT & JA	006-126-254-11	W	Assessed Value Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-003	LOPRESTO, AMBROSE DENNIS	006-222-229-16	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-004	FRANCIS, KENNETH E	006-227-101-12	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-005	NEMETH, MONICA RAE	006-227-126-02	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-006	SNYDER, DOUGLAS EDWARD	006-227-277-16	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-007	BARNES, GARY & SHERRY IRREV T	006-327-480-32	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-008	MCDOWELL, DENNIS	006-334-127-05	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-009	TAYLOR, WILLIAM C & PENELOPE	006-334-226-10	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	

Local unit retains original. File log and minutes with local unit clerk (MCL 211.33)
Copy sent to County Equalization department by May 1

Board of Review Log
(required by State Tax Commission Bulletin 17 of 2007)

State Tax Commission Bulletin 17 of 2007 states that board of review minutes must include a log: "A log should be kept that identifies the hearing date, the petition number, the petitioner's name, the parcel number, the type of appearance, type of appeal and action of the board of review.

Hearing Date	Petition No.	Petitioner	Parcel No.	Appeal (W/P)	Appeal Type	Action Date	BOR Action	Appl. Forms Att.
03/13/2023	M23-010	PORTER, PATRICK M & CANDICE M	006-426-451-06	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-011	BILLINGS, SUSAN K	006-435-103-04	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-012	ELBOWS OF LOVE LLC	006-900-458-00	W	Assessed Value Letter Appeal	03/13/2023	EXEMPTION DENIED, ASSESSMENT AFFIRMED/NO CHANGE	
03/13/2023	M23-013	NEW GENERATION BROAD STREET	006-900-517-00	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-014	TAYLOR, JOHN W	006-900-243-80	W	Assessed Value Letter Appeal	03/13/2023	EXEMPTION DENIED, ASSESSMENT AFFIRMED/NO CHANGE	
03/14/2023	M23-015	COTTAGE INN/SILOS FUN PARK	006-900-221-00	W	Property Exemption Letter Appeal	03/14/2023	EXEMPTION APPROVED	
03/14/2023	M23-016	BESTOLARIDES, THEODORE & KEL	006-427-432-01	W	Assessed Value Letter Appeal	03/14/2023	ASSESSMENT AFFIRMED/NO CHANGE	
03/14/2023	M23-017	GRAHAM, BONNIE K	006-426-403-04	W	Property Exemption Letter Appeal	03/14/2023	EXEMPTION DENIED	
03/13/2023	M23-018	OMEGA PHYSICAL THERAPY	006-900-296-00	W	Amended PP Statement Letter Appeal	03/13/2023	EXEMPTION APPROVED	

Local unit retains original. File log and minutes with local unit clerk (MCL 211.33)
Copy sent to County Equalization department by May 1

Board of Review Log
(required by State Tax Commission Bulletin 17 of 2007)

State Tax Commission Bulletin 17 of 2007 states that board of review minutes must include a log: "A log should be kept that identifies the hearing date, the petition number, the petitioner's name, the parcel number, the type of appearance, type of appeal and action of the board of review.

Hearing Date	Petition No.	Petitioner	Parcel No.	Appeal (W/P)	Appeal Type	Action Date	BOR Action	Appl. Forms Att.
03/13/2023	M23-019	PARAGON METALS LLC	006-900-298-00	W	Property Exemption Letter Appeal	03/13/2023	EXEMPTION APPROVED	
03/14/2023	M23-020	CHASE, JOHN M JR REV TRUST	006-123-151-03	P	Capping/Uncapping	03/14/2023	DELAYED UNCAPPING	
03/14/2023	M23-021	JMC, INC	006-227-253-07	W	Capping/Uncapping Letter Appeal	03/14/2023	DELAYED UNCAPPING	
03/14/2023	M23-022	JMC, INC	006-227-254-24	W	Capping/Uncapping Letter Appeal	03/14/2023	DELAYED UNCAPPING	
03/13/2023	M23-023	FROSCH, DOUGLAS L	006-426-352-23	P	Assessed Value	03/13/2023	VALUE CHANGED BY REAPPRAISAL	
03/13/2023	M23-024	NEELY PROPERTIES, LLC	006-222-100-27	P	Assessed Value	03/13/2023	ASSESSMENT AFFIRMED/NO CHANGE	
03/13/2023	M23-025	NEELY PROPERTIES, LLC	006-222-100-26	P	Assessed Value	03/13/2023	ASSESSMENT AFFIRMED/NO CHANGE	
03/13/2023	M23-026	ADAMS, DUSTIN C & KARLA L	006-426-326-19	P	Poverty Exemption	03/13/2023	EXEMPTION APPROVED	
03/13/2023	M23-027	MCCARTY, LINDA	006-126-276-02	P	Assessed Value	03/13/2023	ASSESSMENT AFFIRMED/NO CHANGE	

Local unit retains original. File log and minutes with local unit clerk (MCL 211.33)
 Copy sent to County Equalization department by May 1

Board of Review Log
(required by State Tax Commission Bulletin 17 of 2007)

State Tax Commission Bulletin 17 of 2007 states that board of review minutes must include a log: "A log should be kept that identifies the hearing date, the petition number, the petitioner's name, the parcel number, the type of appearance, type of appeal and action of the board of review.

Hearing Date	Petition No.	Petitioner	Parcel No.	Appeal (W/P)	Appeal Type	Action Date	BOR Action	Appl. Forms Att.
03/13/2023	M23-028	WOODKO PROPERTY GROUP LLC	006-221-276-06	P	Assessed Value	03/13/2023	ASSESSMENT AFFIRMED/NO CHANGE	
03/13/2023	M23-029	REGAN, BRIANNA K	006-227-178-11	P	Assessed Value	03/13/2023	ASSESSMENT AFFIRMED/NO CHANGE	
03/13/2023	M23-030	BRUNS, JACOB A & CHRISTINA L	006-126-204-05	P	Poverty Exemption	03/13/2023	EXEMPTION DENIED	
03/13/2023	M23-031	TONCRAY, CONSTANCE JEAN	006-327-452-24	P	Assessed Value	03/13/2023	ASSESSMENT AFFIRMED/NO CHANGE	
03/13/2023	M23-032	PELHAM, TIMOTHY A	006-327-455-15	P	Assessed Value	03/13/2023	VALUE CHANGED BY REAPPRAISAL	
03/13/2023	M23-033	WHALEN, DAVID & JANET	006-215-301-09	P	Assessed Value	03/13/2023	ASSESSMENT AFFIRMED/NO CHANGE	
03/13/2023	M23-034	BAILEY, JUDY L	006-334-210-36	P	Assessed Value	03/13/2023	ASSESSMENT AFFIRMED/NO CHANGE	
03/14/2023	M23-035	LOVELESS, KEVIN	006-123-352-07	P	Poverty Exemption	03/14/2023	EXEMPTION APPROVED	
03/14/2023	M23-036	LORRIE MILLER LAW, PLC	006-900-486-00	W	Assessed Value Letter Appeal	03/14/2023	EXEMPTION APPROVED	

Local unit retains original. File log and minutes with local unit clerk (MCL 211.33)
Copy sent to County Equalization department by May 1

Board of Review Log
(required by State Tax Commission Bulletin 17 of 2007)

State Tax Commission Bulletin 17 of 2007 states that board of review minutes must include a log: "A log should be kept that identifies the hearing date, the petition number, the petitioner's name, the parcel number, the type of appearance, type of appeal and action of the board of review.

Hearing Date	Petition No.	Petitioner	Parcel No.	Appeal (W/P)	Appeal Type	Action Date	BOR Action	Appl. Forms Att.
03/14/2023	M23-037	DOW, ALAN & TAMARA	006-435-178-02	W	Taxable Value Letter Appeal	03/14/2023	MATHEMATICAL ERROR	
03/14/2023	M23-038	MCEACHRAN, MATTHEW S	006-900-169-10	W	Amended PP Statement Letter Appeal	03/14/2023	VALUE CHANGED BY REAPPRAISAL	
03/14/2023	M23-039	MYSTIC TINT & ACCESSORIES	006-900-498-00	P	Assessed Value	03/14/2023	EXEMPTION APPROVED	
03/14/2023	M23-040	HILLSDALE CLASSICAL LLC	006-221-226-13	P	Property Exemption	03/14/2023	EXEMPTION APPROVED	
03/14/2023	M23-041	HILLSDALE CLASSICAL LLC	006-221-226-15	P	Property Exemption	03/14/2023	EXEMPTION APPROVED	
03/14/2023	M23-042	GREEN, TIMOTHY & GIANNA	006-327-401-27	P	Assessed Value	03/14/2023	ASSESSMENT AFFIRMED/NO CHANGE	

Local unit retains original. File log and minutes with local unit clerk (MCL 211.33)
 Copy sent to County Equalization department by May 1

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-126-107-12

Petition No. M23-001

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor:").....=	0	0
Amount of Losses=	0	0
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	51,361	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (0 - 0) X 1.050 + 0		
= 0 By B of R		
2023 Capped Value = 0		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value=	65,200	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 0 X 1.000		
= 0 By B of R		
2023 Tentative SEV = 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review 	Date 3-23-2023
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-001	Parcel Code 006-126-107-12
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: 65,200 To: Exempt

Record of Vote - Board or three member committee of board.
Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: 51,361 To: Exempt

Record of Vote - Board or three member committee of board.
Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature <u>Becki Jaeger</u>	Date <u>3-14-2023</u>
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M23-001

L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) SEAY, KIMBERLY	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) : 006-126-107-12 76 OAK ST	LOT 215 EXC N 64 FT AND S 33 FT THEREOF 0.1A M/L BLK 3 MCCOLLUMS N ADDN SEC 26 T6S R3W FIRST WARD
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Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 66,500	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 51,361	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
--	--

4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Disabled Veterans Exemption - MCL 211.7b

CERTIFICATION

Signature <i>See Attached</i>	Date 01/17/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Parcel No. 006-126-254-11

Issued under authority of P.A. 206 of 1893. Filing is mandatory.

Petition No. M23-002

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.")..... =	0	28,308
Amount of Losses = (See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)	0	28,308
Amount of Additions = (See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).	0	0
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (0 - 28,308) X 1.050 + 0		
= 0 By B of R		
2023 Capped Value = 0		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	45,100	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 0 X 1.000		
= 0 By B of R		
2023 Tentative SEV = 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <i>3-13-2023</i>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-002	Parcel Code 006-126-254-11
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **41,400** To: **Exempt**

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **29,723** To: **Exempt**

Record of Vote - Board or three member committee of board.

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To:

Record of Vote - Board or three member committee of board.

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from % To: %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Becki Jaeger Date **3-14-2023**

M23-002

L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) TOMPKINS, CHARLES ALBERT & JANICE	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-126-254-11	LOTS 110-112 AND S 24 FT LOT 113 ALSO E 1/2 VAC ALLEY LYING W OF AND ADJ THERETO 0.38A+/-
122 LUMBARD ST	CLOVER HILL ADDN SEC 26 T6S R3W FIRST WARD 10/4/2016 VACATED ALLEY ADDED TO TAX DESC;

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 41,400	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 29,723	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Disabled Veterans Exemption - MCL 211.7b

CERTIFICATION

Signature <i>See Attached</i>	Date 01/17/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Parcel No. 006-222-229-16

Petition No. M23-003

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.")..... =	0	0
Amount of Losses = (See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)	0	0
Amount of Additions = (See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).	18,866	0
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (<u>0</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
= <u>0</u> By B of R		
2023 Capped Value = <u>0</u>		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	52,400	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>0</u> X <u>1.000</u>		
= <u>0</u> By B of R		
2023 Tentative SEV = <u>0</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <u>3-13-2023</u>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-003	Parcel Code 006-222-229-16
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: **39,800** To: **Exempt**

Record of Vote - Board or three member committee of board
Chairperson: YES NO JE Initials Member: YES NO OW Initials Member: YES NO Bj Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: **18,866** To: **Exempt**

Record of Vote - Board or three member committee of board.
Chairperson: YES NO JE Initials Member: YES NO OW Initials Member: YES NO Bj Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Becki Jaeger Date **3-14-2023**

M23-003

L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) LOPRESTO, AMBROSE DENNIS	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):

006-222-229-16

378 HILLSDALE ST

LOT 18 ALSO E½ VAC ALLEY W OF & ADJ THERETO 0.43A+/- BLK B E MARTINDALES ADDN SEC 22 T6S R3W SECOND WARD

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 39,800	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 18,866	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: **401**

Classification should be: (Please check one of the following)

Agricultural Industrial Timber Cutover Utility (Personal Property Only)

Commercial Residential Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Disabled Veterans Exemption - MCL 211.7b

CERTIFICATION

Signature <i>See Attached</i>	Date 01/17/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Parcel No. 006-227-101-12

Petition No. M23-004

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	0	0
Amount of Losses=	0	0
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)		
Amount of Additions=	35,266	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (<u>0</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
= <u>0</u> By B of R		
2023 Capped Value = <u>0</u>		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value=	54,100	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>0</u> X <u>1.000</u>		
= <u>0</u> By B of R		
2023 Tentative SEV = <u>0</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <u>3-13-2023</u>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-004	Parcel Code 006-227-101-12
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: **55,000** To: **Exempt**

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: **35,266** To: **Exempt**

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: **401** To:

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from % To: %

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Date **3-14-2023**

M23-004

L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) FRANCIS, KENNETH E	Petitioner's Name (If Other than Owner. Please Print or Type) Assessor
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) :	
006-227-101-12	. W-2 COM AT A PT ON NLY LN OF SPRING ST, 172.35 FT NE'LY FROM NE COR BARR & SPRING STS, TH N PARL WITH E LN BARR ST 178 FT, TH N 76 DEG 4' E 128.7 FT, TH S 11 DEG 22 MIN 55 SEC 154.84 FT TO C/L OF SPRING ST TH S 50 DEG 35 MIN 54 SEC W APPROX 130 FT ON SD C/L TO POB. AS OF 12/31/2018 - WARD 2
269 SPRING ST	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 55,000	Owner's Estimated True Cash Value Exempt	Tentative Taxable Value 35,266	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Disabled Veterans Exemption - MCL 211.7b

CERTIFICATION

Signature See Attached	Date 01/17/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-227-126-02

Petition No. M23-005

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	0	76,400
Amount of Losses=	0	76,400
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	0	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (0 - 76,400) X 1.050 + 0		
= 0 By B of R		
2023 Capped Value = 0		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value=	70,400	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 0 X 1.000		
= 0 By B of R		
2023 Tentative SEV = 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date 3-13-2023
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-005	Parcel Code 006-227-126-02
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 79,300 To: Exempt

Record of Vote - Board or three member committee of board

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 79,300 To: Exempt

Record of Vote - Board or three member committee of board

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Becki Jaeger

Date
3-14-2023

M23-005 L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) NEMETH, MONICA RAE	Petitioner's Name (If Other than Owner. Please Print or Type) Assessor
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-227-126-02 108 FAIRVIEW AVE	LOT 5 0.23A M/L MERRY KNOLL SEC 27 T6S R3W SECOND WARD
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Protested Item
 Assessed Value
 Tentative Taxable Value
 Classification
 Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 79,300	Owner's Estimated True Cash Value Exempt	Tentative Taxable Value 79,300	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. Disabled Veterans Exemption - MCL 211.7b

CERTIFICATION

Signature See Attached	Date 01/17/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-227-277-16

Petition No. M23-006

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor:").....=	0	37,598
Amount of Losses=	0	37,598
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)		
Amount of Additions=	0	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (0 - 37,598) X 1.050 + 0		
= 0 By B of R		
2023 Capped Value = 0		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	61,000	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 0 X 1.000		
= 0 By B of R		
2023 Tentative SEV = 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <i>3-13-2023</i>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-006	Parcel Code 006-227-277-16
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: **62,100** To: **Exempt**

Record of Vote - Board or three member committee of board
Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: **39,477** To: **Exempt**

Record of Vote - Board or three member committee of board.
Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Becki Jaeger Date **3/14/2023**

M23-006 L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) SNYDER, DOUGLAS EDWARD	Petitioner's Name (If Other than Owner. Please Print or Type) Assessor
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):

006-227-277-16

. W2 LOT 118 EXC S 2 1/2 FT OF SAME ORIGINAL PLAT BLOCK-J SECOND WARD. AS OF 12/31/2018 - WARD 3

79 N WEST ST

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 62,100	Owner's Estimated True Cash Value Exempt	Tentative Taxable Value 39,477	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: **401**

Classification should be: (Please check one of the following)

Agricultural Industrial Timber Cutover Utility (Personal Property Only)

Commercial Residential Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Disabled Veterans Exemption - MCL 211.7b

CERTIFICATION

Signature See Attached	Date 01/20/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1893. Filing is mandatory.

Parcel No. 006-327-480-32

Petition No. M23-007

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	0	0
Amount of Losses=	0	0
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	61,765	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X GPI + Additions		
= (0 - 0) X 1.050 + 0		
= 0 By B of R		
2023 Capped Value = 0		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	71,300	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 0 X 1.000		
= 0 By B of R		
2023 Tentative SEV = 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <i>3-13-2023</i>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-007	Parcel Code 006-327-480-32
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: **75,600** To: **Exempt**

Record of Vote - Board or three member committee of board.
Chairperson: YES NO DA Initials Member: YES NO SM Initials Member: YES NO BJ Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: **61,765** To: **Exempt**

Record of Vote - Board or three member committee of board.
Chairperson: YES NO DA Initials Member: YES NO SM Initials Member: YES NO BJ Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Berki Jaeger Date **3-14-2023**

M23-007 L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) BARNES, GARY & SHERRY IRREV TRUST	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) :	
006-327-480-32 53 E HALLETT ST	COM SE COR OUTLOT A TH N 24.75 FT TO INT N LN HALLETT ST W/W LN HOWELL ST FOR POB TH W 132 FT TH N 74.25 FT TH 8 132 FT TO SD W LN HOWELL ST TH S ALG SD W LN HOWELL ST 74.25 FT (ALSO REC 70.125 FT) M/L TO POB EXC N 10 FT THEREOF SD PCL BEING 132 FT E-W AND 64.25 FT N-S 0.2A M/L PRT OUTLOT A COOKS ADDN SEC 27 T6S R3W FOURTH WARD (REDISTRICTED FROM THIRD WARD)

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 75,600	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 61,765	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401			
Classification should be: (Please check one of the following)			
<input type="checkbox"/> Agricultural	<input type="checkbox"/> Industrial	<input type="checkbox"/> Timber Cutover	<input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial	<input type="checkbox"/> Residential	<input type="checkbox"/> Developmental	

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. <i>Disabled Veterans Exemption - MCL 211.7b</i>

CERTIFICATION

Signature <i>See Attached</i>	Date 01/17/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-334-127-05

Petition No. M23-008

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1		By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=		0	42,289
Amount of Losses=		0	42,289
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)			
Amount of Additions=		0	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).			
2023 Capped Value	= (2022 Taxable Value - Losses) X CPI + Additions		
	= (0 - 42,289) X 1.050 + 0		
	= 0 By B of R		
2023 Capped Value	= 0		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2		By Assessor	By B of R
2023 Assessed Value	=	88,800	0
2023 Tentative SEV	= 2023 Assessed Value X 2023 Tentative Equalization Factor		
	= 0 X 1.000		
	= 0 By B of R		
2023 Tentative SEV	= 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <i>3-13-2023</i>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-008	Parcel Code 006-334-127-05
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **85,400** To: **Exempt**

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **44,403** To: **Exempt**

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Becki Jaeger	Date 3-14-2023
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Petition to Board of Review

M23-008 L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) MCDOWELL, DENNIS	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) :	
006-334-127-05 125 READING AVE	BEG NW COR LOT 13 OSBORN'S REPLAT LYNWOOD TERRACE TH S23°13'05"E 190.62 FT TO SE COR SD LOT TH S89°57'W 74.94 FT TO SW COR SD LOT TH S 58°21'37"W 86.258 FT TH N46°34'W 120 FT TO SELY LN READING AVE TH N43°28'E ALG SD SELY LN READING AVE 190 FT TO S LN LYNWOOD BLVD TH N89° 57'E 29.75 FT TO POB 0.6A+- PT LOT 13 OSBORN'S REPLAT LYNWOOD TERRACE & UNPLATTED SEC 34 16S R3W THIRD WARD AS OF 12/31/2018 - WARD 3

Protested Item
 Assessed Value
 Tentative Taxable Value
 Classification
 Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 85,400	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 44,403	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. <i>Disabled Veterans Exemption - MCL 211.7b</i>

CERTIFICATION

Signature <i>See Attached</i>	Date 01/17/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1983. Filing is mandatory.

Parcel No. 006-334-226-10

Petition No. M23-009

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	0	0
Amount of Losses=	0	0
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)		
Amount of Additions=	57,588	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (<u>0</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
= <u>0</u> By B of R		
2023 Capped Value = <u>0</u>		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value=	82,900	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>0</u> X <u>1.000</u>		
= <u>0</u> By B of R		
2023 Tentative SEV = <u>0</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Berli Jaeger</i>	Date <u>3-13-2023</u>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-009	Parcel Code 006-334-226-10
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 82,600 To: Exempt

Record of Vote - Board or three member committee of board

Chairperson: YES NO [Signature] Initials Member: YES NO [Signature] Initials Member: YES NO [Signature] Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 57,588 To: Exempt

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Signature] Initials Member: YES NO [Signature] Initials Member: YES NO [Signature] Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Berki Jaeger	Date 3-14-2023
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M23-009

L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) TAYLOR, WILLIAM C & PENELOPE	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-334-226-10	LOTS 47-48 0.45A+/- LYNWOOD PKWY SEC 34 T6S R3W FOURTH WARD (REDISTRICTED FROM THIRD WARD)
167 S WEST ST	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 82,600	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 57,588	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401			
Classification should be: (Please check one of the following)			
<input type="checkbox"/> Agricultural	<input type="checkbox"/> Industrial	<input type="checkbox"/> Timber Cutover	<input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial	<input type="checkbox"/> Residential	<input type="checkbox"/> Developmental	

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. <i>Disabled Veterans Exemption - MCL 211.7b</i>

CERTIFICATION

Signature <i>See Attached</i>	Date 01/17/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-426-451-06

Petition No. M23-010

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1		By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=		0	25,576
Amount of Losses=		0	25,576
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)			
Amount of Additions=		0	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).			
2023 Capped Value	= (2022 Taxable Value - Losses) X CPI + Additions		
	= (0 - 25,576) X 1.050 + 0		
	= 0 By B of R		
2023 Capped Value	= 0		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2		By Assessor	By B of R
2023 Assessed Value	=	34,600	0
2023 Tentative SEV	= 2023 Assessed Value X 2023 Tentative Equalization Factor		
	= 0 X 1.000		
	= 0 By B of R		
2023 Tentative SEV	= 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Berki Jaeger</i>	Date 3-13-2023
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-010	Parcel Code 006-426-451-06
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: 32,100 To: Exempt

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO JA Initials Member: YES NO OW Initials Member: YES NO BZ Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: 26,854 To: Exempt

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO JA Initials Member: YES NO OW Initials Member: YES NO BZ Initials

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Becki Jaeger Date 3-14-2023

Petition to Board of Review

M23-010 L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) PORTER, PATRICK M & CANDICE MARIO	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) :

006-426-451-06

125 GRISWOLD ST

BEG NW COR LOT 29 TH S ALG W LN SD LOT 100 FT TH E 200 FT TH N 100 FT TH W ALG N LN SD LOT 200 FT TO POB 0.46A+- MCCOLLUMS SE ADDN SEC 26 T6S R3W FOURTH WARD AS OF 12/31/2018 - WARD 4

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 32,100	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 26,854	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: **401**

Classification should be: (Please check one of the following)

Agricultural Industrial Timber Cutover Utility (Personal Property Only)

Commercial Residential Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Disabled Veterans Exemption - MCL 211.7b

CERTIFICATION

Signature <i>See Attached</i>	Date 01/19/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-435-103-04

Petition No. M23-011

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	0	0
Amount of Losses=	0	0
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	33,810	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (0 - 0) X 1.050 + 0		
= 0		By B of R
2023 Capped Value =	0	

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value=	48,300	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 0 X 1.000		
= 0		By B of R
2023 Tentative SEV =	0	

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date 3-13-2023
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-011	Parcel Code 006-435-103-04
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 51,500 To: Exempt

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Signature] Member: YES NO [Signature] Member: YES NO [Signature]

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 33,810 To: Exempt

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Signature] Member: YES NO [Signature] Member: YES NO [Signature]

Reason for Board Action:
MCL 211.7b

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Signature] Member: YES NO [Signature] Member: YES NO [Signature]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Signature] Member: YES NO [Signature] Member: YES NO [Signature]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Bucki Jaeger Date **3-14-2023**

M23-011

L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) BILLINGS, SUSAN K	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-435-103-04	. W4 COM 165 FT S OF INT S LN HALLETT ST WITHE LN CHARLES ST TH E 50.125 FT TH N 33 FT TH E 60 FT TH S 157.75 FT TH W 110.125 FT TO E LN CHARLES ST TH N 124.75 FT TO POB. UNPLATTED FOURTH WARD. AS OF 12/31/2018 - WARD 4
45 CHARLES ST	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 51,500	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 33,810	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401			
Classification should be: (Please check one of the following)			
<input type="checkbox"/> Agricultural	<input type="checkbox"/> Industrial	<input type="checkbox"/> Timber Cutover	<input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial	<input type="checkbox"/> Residential	<input type="checkbox"/> Developmental	

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. <i>Disabled Veterans Exemption - MCL 211.7b</i>

CERTIFICATION

Signature <i>See Attached</i>	Date 01/17/2023
Address	Phone Number

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-012	Parcel Code 006-900-458-00
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: \$40,000 To: \$40,000 **2022**

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
No Authority to appeal prior year value at MBOR. Exemption applied for 2023. For form 5076 filed 7/21/2022

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: \$40,000 To: \$40,000 **2022**

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 251 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Berki Jaeger

Date
3-14-2023

RECEIVED

JAN 12 2023

L-4035

Michigan Department of Treasury
618 (Rev. 11-12)

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review.

HILLSDALE CITY ASSESSOR

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) <i>Sara Yacks</i>	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City <i>Hillsdale</i>	County <i>Hillsdale</i>

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional)

30-006-900-458-00 ~~*To Madison St.*~~
47 E. Bacon St.

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount <i>\$40,000</i>	Owner's Estimate of True Cash Value <i>\$2,000</i>	Tentative Taxable Value <i>\$40,000</i>	Year <i>2022</i>
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with Section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll

Classification should be (check one of the following):

Agricultural Industrial Timber Cutover Utility (Personal Property Only)

Commercial Residential Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor (Enter 0 if exemption denied)	Percent qualified agricultural exemption requested by owner (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption

My business does not own \$40,000 in property. Based on my business's true cash value, it should be tax exempt.

CERTIFICATION

Signature <i>Sara Yacks</i>	Date <i>Dec 22, 2022</i>
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-900-517-00

Petition No. M23-013

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor:").....=	0	0
Amount of Losses=	0	0
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	90,000	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (0 - 0) X 1.050 + 0		
= 0 By B of R		
2023 Capped Value = 0		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value=	90,000	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 0 X 1.000		
= 0 By B of R		
2023 Tentative SEV = 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Berki Jaeger</i>	Date 3-13-2023
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-013	Parcel Code 006-900-517-00
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: 90,000 To: 0

Record of Vote - Board or three member committee of board
Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
Form 5076 filed after deadline for acceptance by Assessor. Late file directly to MBOR

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: 90,000 To: 0

Record of Vote - Board or three member committee of board.
Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: 251 To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature <u>Berli Jorgensen</u>	Date <u>3-14-2023</u>
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M23-013

L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) NEW GENERATION BROAD STREET MAN	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-900-517-00 19 S BROAD ST PERSONAL PROPERTY

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 90,000	Owner's Estimated True Cash Value <i>42,000</i>	Tentative Taxable Value 90,000	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 251
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

*Small business taxpayer exemption
Received late post due date*

CERTIFICATION

Signature <i>Brian R. McHugh</i>	Date 02/28/2023
Address	Phone Number

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-014	Parcel Code 006-900-243-80
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 90,000 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO JA Initials Member: YES NO DM Initials Member: YES NO BJ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 90,000 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO JA Initials Member: YES NO DM Initials Member: YES NO BJ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 251 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature: Becki Jaeger Date: 3-14-2023

M23-014

02/28/2023 10:04 AM



Michigan Department of Treasury
616 (Rev. 11-12)

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however, you must file with the State Tax Commission unless you first protest to the Board of Review.

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) TAYLOR, JOHN W	Parcellioner's Name
Township or City CITY OF HILLSDALE	County

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification of the following described property:

Property Identified (Parcel code required, Property address & legal description optional):

006-900-243-80

69 BARRY ST .PERSONAL PROPERTY

(517) 437-4300

Emailed 632 and petition to the BOR

02/28/2023

DCG

Protested Item Assessed Value Tentative Taxable Value

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 90,000	Owner's Estimated True Cash Value	Tentative Taxable Value 90,000	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34o of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: **251**

Classification should be: (Please check one of the following)

Agricultural Industrial Timber Cutover Utility (Personal Property Only)

Commercial Residential Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

All of my major exam instruments and ^{equipment} are over ten years old and over half is over thirty years old. Except for the occasional purchase of a new office chair the office furnishings are over twenty years old. We have two desk top computers and three desk top monitors which have been upgraded in the past five years. I just don't think the assessment increase CERTIFICATION from 40,000.00 to 90,00.00 is warranted. I would welcome an inoffice

Signature 	Date 02/28/2023
Address 59 Barry St. Hillsdale, Mich. 49242	Phone Number 517-437-4300

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 208 of 1993. Filing is mandatory.

Parcel No. 006-900-221-00

Petition No. M23-015

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	<u>59,600</u>	<u>59,600</u>
Amount of Losses=	<u>0</u>	<u>59,600</u>
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)		
Amount of Additions=	<u>0</u>	<u>0</u>
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions = (<u>59,600</u> - <u>59,600</u>) X <u>1.050</u> + <u>0</u> = <u>0</u> By B of R		
2023 Capped Value = <u>0</u>		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	<u>53,000</u>	<u>0</u>
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>0</u> X <u>1.000</u>		
= <u>0</u> By B of R		
2023 Tentative SEV = <u>0</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <u>3/14/2023</u>
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RJ

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-015	Parcel Code 000-900-221-00
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From 53,000 to 0

Record of vote - Board or three member committee of board

Chairperson: Yes No JD Initials Member: Yes No OR Initials Member: Yes No BJ Initials

Reason for board action
Form 5076 filed directly to MBOR

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber-Cutover Real and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From 53,000 to 0

Record of vote - Board or three member committee of board

Chairperson: Yes No JD Initials Member: Yes No OR Initials Member: Yes No BJ Initials

Reason for board action
See Above

If you disagree with the decision of the Board of Review regarding tentative taxable value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber-Cutover Real and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From _____ to _____

Record of vote - Board or three member committee of board

Chairperson: Yes No _____ Initials Member: Yes No _____ Initials Member: Yes No _____ Initials

Reason for board action

If you disagree with the decision of the Board of Review regarding classification, you may appeal by sending Form 2167 to the State Tax Commission at P.O. Box 30471, Lansing, MI 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____% to _____%

Record of vote - Board or three member committee of board

Chairperson: Yes No _____ Initials Member: Yes No _____ Initials Member: Yes No _____ Initials

Reason for board action

If you disagree with the decision of the Board of Review regarding tentative taxable value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. ADJOURNMENT

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Berki Jaeger Date 3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review.

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) Donna Olmstead	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City City of Hillsdale	County Hillsdale

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional)
30-606-900-221-00

Assessed Value
 Tentative Taxable Value
 Classification
 Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount	Owner's Estimate of True Cash Value Under \$180000	Tentative Taxable Value	Year 2023
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2. PROTEST OF CLASSIFICATION

TCV for Personal Property Tax

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with Section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll

Classification should be (check one of the following):

Agricultural
 Industrial
 Timber Cutover
 Utility (Personal Property Only)
 Commercial
 Residential
 Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor (Enter 0 if exemption denied)	Percent qualified agricultural exemption requested by owner (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption

Per notification from City Assessor, Cottage Inn/Silos fun Park's TCV when applying the STCM multipliers is actually under the \$180,000 cap so we should have filed Form 5076 (Attached) to claim exemption from personal property tax instead of Form 1-4175 (Attached).

CERTIFICATION

Signature Donna Olmstead	Date 3-1-23
Address 185 Reading Ave	Phone Number 517-425-5457

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-016	Parcel Code 006-427-432-01
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: 54,200 To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:
not enough reason to substantiate it.

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: 54,200 To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:
error

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review 3-14-2023	
Board of Review Secretary Signature <i>Becki Jaeger</i>	Date 3-14-2023

M23-016

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) BESTOLARIDES, THEODORE & KELLEY	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-427-432-01	N 61.5 FT LOT 74 EXC E 84.5 FT THEREOF 0.13A ML PRT LOT 74 BLK 17 SOUTH ADDN SEC 27 T6S R3W FOURTH WARD
56 WALDRON ST ETAL	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 54,200	Owner's Estimated True Cash Value	Tentative Taxable Value 54,200	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 10 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 10 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.
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CERTIFICATION

Signature <i>Theodore & Kelley Bestolarides</i>	Date 02/28/2023
Address 1502 St. Marks Plaza Ste 8 Stockton, CA 95207	Phone Number 209. 607. 1166

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number <i>M23-017</i>	Parcel Code 006-426-403-04
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 144,000 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO *dkl* Member: YES NO *pru* Member: YES NO *Bj*

Reason for Board Action:
Disabled voter not on docd

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 144,000 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO *dkl* Member: YES NO *pru* Member: YES NO *Bj*

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 407 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Becki Jaeger

Date
3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) GRAHAM, BONNIE K	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-426-403-04	UNIT HC #4 HILLSDALE COMMONS CONDO SEC 26 T6S R3W FOURTH WARD SPLIT ON 06/22/2020 FROM 006-426-401-06;
47 HILLSDALE COMMONS DR	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 144,000	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 144,000	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 407
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. <i>Unmarried surviving spouse of a disabled veteran</i>

CERTIFICATION

Signature <i>See Attached</i>	Date 03/03/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1893. Filing is mandatory.

Parcel No. 006-900-296-00

Petition No. M23-018

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

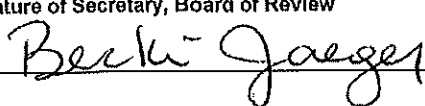
	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	40,000	40,000
Amount of Losses=	0	0
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)		
Amount of Additions=	50,000	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (<u>40,000</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
= <u>0</u> By B of R		
2023 Capped Value = <u>0</u>		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value=	90,000	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>0</u> X <u>1.000</u>		
= <u>0</u> By B of R		
2023 Tentative SEV = <u>0</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review 	Date <u>3/14/2023</u>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-018	Parcel Code 006-900-296-00
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: 90,000 To: Exempt

Record of Vote - Board or three member committee of board
 Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
MCL 211.90 Form 507b filed after deadline for acceptance by Assessor. Late file directly to MBOR.

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: 90,000 To: Exempt

Record of Vote - Board or three member committee of board
 Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
MCL 211.90 See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: 251 To: _____

Record of Vote - Board or three member committee of board
 Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board
 Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature <u>Berki Jager</u>	Date <u>3-14-2023</u>
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M23-018

L-4035

Petition to Board of Review

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) OMEGA PHYSICAL THERAPY	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) :

006-900-296-00

PERSONAL PROPERTY

38 E CARLETON RD

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 90,000	Owner's Estimated True Cash Value Exempt	Tentative Taxable Value 90,000	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: **251**

Classification should be: (Please check one of the following)

Agricultural Industrial Timber Cutover Utility (Personal Property Only)

Commercial Residential Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Small Business Taxpayer Exemption - MCL 211.90 - Late File ✓

CERTIFICATION

Signature	Date 03/03/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-900-298-00

Petition No. M23-019

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	0	0
Amount of Losses=	0	0
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	17,381,300	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT; See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (<u>0</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
= <u>0</u> By B of R		
2023 Capped Value = <u>0</u>		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	17,381,300	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>0</u> X <u>1.000</u>		
= <u>0</u> By B of R		
2023 Tentative SEV = <u>0</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <i>3-14-2023</i>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-019	Parcel Code 006-900-298-00
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 17,381,300 To: Exempt

Record of Vote - Board or three member committee of board

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
*Form 5278 filed after deadline for acceptance by Assessor.
Late file directly to MBOR.*

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 17,381,300 To: Exempt

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:
See above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 351 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Initials] Member: YES NO [Initials] Member: YES NO [Initials]

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2013

Board of Review Secretary Signature Becki Jaeger Date 3-14-2013

M23-019

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review.

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) Paragon Metals LLC	Petitioner's Name (If Other than Owner. Please Print or Type) Paragon Metals LLC
Township or City City of Hillsdale	County Hillsdale

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) 30-006-900-298-00
--

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount \$17,381,300	Owner's Estimate of True Cash Value \$0	Tentative Taxable Value \$0	Year 2022
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with Section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll
Classification should be (check one of the following): <input type="checkbox"/> Agricultural <input checked="" type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

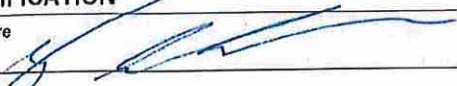
(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor (Enter 0 if exemption denied)	Percent qualified agricultural exemption requested by owner (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption Form 5278 (EMPP) received by assessor after Feb. 22, 2023. Petitioner humbly requests the March Board of Review accepts the return submitted and received by the assessor on February 28, 2023.
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CERTIFICATION

Signature 	Date 3/1/2023
Address 3040 Mechanic Street, Hillsdale MI 49242	Phone Number (517) 639-4629

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-123-151-03

Petition No. M23-020

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor:").....=	<u>112,032</u>	<u>112,032</u>
Amount of Losses=	<u>0</u>	<u>0</u>
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)		
Amount of Additions=	<u>0</u>	<u>0</u>
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (<u>112,032</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
= <u>117,633</u> By B of R		
2023 Capped Value = <u>117,633</u>		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	<u>174,000</u>	<u>174,000</u>
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>174,000</u> X <u>1.000</u>		
= <u>174,000</u> By B of R		
2023 Tentative SEV = <u>174,000</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 174,000

Signature of Secretary, Board of Review <i>Berki Jaeger</i>	Date <u>3-14-2023</u>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-020	Parcel Code 006-123-151-03
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 174,000 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 117,633 To: 174,000

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

Taxable value uncapped for 2023 due to death of original grantor of trust in 2022.

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 201 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Date
Becki Jaeger 3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) CHASE, JOHN M JR REV TRUST	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Kimberly Thomas, Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-123-151-03 101 WILLIAMS CT	COM W¼ COR SEC 23 (INT C/L MECHANIC AND HILLSDALE STS) TH N00°7'50"E ALG SD C/L HILLSDALE ST 714.75 FT FOR POB TH CONT N 99.75 FT TH E 212.78 FT TH S 99.75 FT TH W 213 FT TO POB 0.49A M/L WLY 33 FT THEREOF HILLSDALE ST R/W UNPLATTED SEC 23 T6S R3W FIRST WARD
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Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 174,000	Owner's Estimated True Cash Value	Tentative Taxable Value 117,633	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 201
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Taxable value should have uncapped for 2023 due to death of John M Chase, Jr (original grantor of trust) on 11/9/2022

CERTIFICATION

Signature <i>Kimberly Thomas</i>	Date 03/09/2023
Address <i>City Hall, 97 N. Broad St, Hillsdale, MI 49242</i>	Phone Number <i>(517) 437-6456</i>

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-227-253-07

Petition No. M23-021

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1		By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=		11,257	11,257
Amount of Losses=		0	0
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)			
Amount of Additions=		0	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).			
2023 Capped Value	= (2022 Taxable Value - Losses) X CPI + Additions		
	= (11,257 - 0) X 1.050 + 0		
	= 11,819 By B of R		
2023 Capped Value	= 11,819		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2		By Assessor	By B of R
2023 Assessed Value =		39,000	39,000
2023 Tentative SEV	= 2023 Assessed Value X 2023 Tentative Equalization Factor		
	= 39,000 X 1.000		
	= 39,000 By B of R		
2023 Tentative SEV	= 39,000		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 39,000

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <i>3-14-2023</i>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-021	Parcel Code 006-227-253-07
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: 39,000 To: _____

Record of Vote - Board or three member committee of board
Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____
Initials Initials Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: 11,819 To: 39,000

Record of Vote - Board or three member committee of board.
Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____
Initials Initials Initials

Reason for Board Action:
Taxable Value uncapped for 2023 due to death of majority owner in 2022

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: 402 To: _____

Record of Vote - Board or three member committee of board.
Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____
Initials Initials Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____
Initials Initials Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Bevki Jozzej Date 3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) JMC, INC	Petitioner's Name (If Other than Owner, Please Print or Type) <i>Kimberly Thomas, Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):

006-227-253-07

20 BROOKSIDE PKWY

COM CEN SEC TH W ALG E-W 1/4 LN 23 FT TH N0°03'49"W 33 FT TO NLY RW BACON ST RW (66 FT WIDE) FOR POB TH CONT N 198 FT TH CONT N 247.5 FT TH E 140.74 FT TO W LN LEWIS ST RW TH S 49.5 FT TO N LN LOT 8 EXT WLY TH E 65.33 FT TH CONT E 184.01 FT TO WLY BANK WOLF CREEK DRAIN TH S0° 41'17"W ALG SD WLY BANK 198.01 FT TH S89°54'E 226.75 FT TH S0°09'49"E 198 FT TO NLY LN BACON ST RW TH W 160.74 FT ALG SD NLY RW LN TO POB 2.66A M/L PRT LTS 8-11 W OF WOLF CREEK DRAIN ALL L

Assessed Value
 Tentative Taxable Value
 Classification
 Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 39,000	Owner's Estimated True Cash Value	Tentative Taxable Value 11,819	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: **402**

Classification should be: (Please check one of the following)

Agricultural
 Industrial
 Timber Cutover
 Utility (Personal Property Only)
 Commercial
 Residential
 Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Taxable value should have uncapped for 2023 due to death of majority owner 11/9/2022

CERTIFICATION

Signature <i>Kimberly Thomas</i>	Date 03/09/2023
Address <i>97 N Broad St, Hillsdale, MI 49242</i>	Phone Number <i>(517) 437-6456</i>

2023 Taxable Value Calculations Worksheet

Parcel No. 006-227-254-24

Petition No. M23-022

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	134,552	134,552
Amount of Losses=	0	0
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)		
Amount of Additions=	0	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (<u>134,552</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
= <u>141,279</u> By B of R		
2023 Capped Value = <u>141,279</u>		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	166,200	166,200
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>166,200</u> X <u>1.000</u>		
= <u>166,200</u> By B of R		
2023 Tentative SEV = <u>166,200</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 166,200

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <i>3-14-2023</i>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-022	Parcel Code 006-227-254-24
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 166,200 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 141,279 To: 166,200

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:
Taxable value uncapped for 2023 due to death of majority owner in 2022

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 201 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2013

Board of Review Secretary Signature: Becki Jaeger Date: 3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) JMC, INC	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Kimberly Thomas, Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-227-254-24 11 BROOKSIDE PKWY -16	BROOKSIDE CONDO UNITS 1-6 ALSO DESC COM CEN SEC 27 TH S89°54'W ALG E-W 1/4 LN 23 FT TH N0°09'49"W 33 FT TO NLY R/W BACON ST (66 FT WIDE) TH N89°54'E ALG SD NLY R/W LN 160.74 FT FOR POB TH N0°09'49"W 198 FT TH N89°54'E 226.75 FT TO WLY BANK WOLF CREEK DRAIN TH S0°35'17"W ALG SD WLY BANK 6.17 FT TH S15°11'54"W ALG SD W BANK 62.03 FT TH S89°54'W 38.22 FT TH S0°09'49"E 132 FT TO NLY R/W LN BACON ST TH S89°54'W ALG SD NLY R/W LN 172.01 FT TO POB 0.85A M/L PRT LOTS 12 AN
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Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 166,200	Owner's Estimated True Cash Value	Tentative Taxable Value 141,279	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 201
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.
Taxable value should have uncapped for 2023 due to death of majority owner 11/9/2022

CERTIFICATION

Signature <i>Kimberly Thomas</i>	Date 03/09/2023
Address <i>97 N Broad St, Hillsdale, MI 49242</i>	Phone Number <i>(517) 437-6456</i>

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-426-352-23

Petition No. M23-023

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1		By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=		<u>29,744</u>	<u>29,744</u>
Amount of Losses=		<u>0</u>	<u>0</u>
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)			
Amount of Additions=		<u>0</u>	<u>0</u>
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).			
2023 Capped Value	= (2022 Taxable Value - Losses) X CPI + Additions		
	= (<u>29,744</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
	= <u>31,231</u> By B of R		
2023 Capped Value	= <u>31,231</u>		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2		By Assessor	By B of R
2023 Assessed Value	=	<u>31,000</u>	<u>20,000</u>
2023 Tentative SEV	= 2023 Assessed Value X 2023 Tentative Equalization Factor		
	= <u>20,000</u> X <u>1.000</u>		
	= <u>20,000</u> By B of R		
2023 Tentative SEV	= <u>20,000</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 20,000

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <u>3-13-2023</u>
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Monday @ 9:00 AM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number <i>M23-023</i>	Parcel Code 006-426-352-23
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 31,000 To: 20,000

Record of Vote - Board or three member committee of board

Chairperson: YES NO JA Member: YES NO OW Member: YES NO JK

Reason for Board Action:
Reappraised based on condition + Land value

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 31,000 To: 20,000

Record of Vote - Board or three member committee of board

Chairperson: YES NO Sec 0618 Member: YES NO OW Member: YES NO JK

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____% To: _____%

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Becki Jaeger Date 3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) FROSCH, DOUGLAS L.	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-426-352-23 104 S BROAD ST 3-UNIT	COM NE COR LOT 194 (SE COR LOT 195) TH SWLY PAR W/ AND 132 FT S OF LN DESC AS COM NE COR LOT 196 SWLY TO SW COR SD LOT TO WLY LN LOT 194 TH S ALG W LN LOTS 194 AND 193 TO PT 35 FT N OF SW COR LOT 193 TH ELY TO PT ON W LN BROAD ST 57 FT NLY OF SE COR SD LOT 193 TH NLY ALG WLY LN SD BROAD ST TO POB EXC BEG SE COR THEREOF TH N 8 FT ALG W LN SD BROAD ST TO C/L DRIVEWAY TH WLY 32 FT ALG SD C/L TO S LN ABOVE DESC LND TH E 35 FT TO POB 0.32A+- PRT LOTS 193-194 FERRIS AND COOKS ADDN SEC 26 T6S R3W FOURTH WARD
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Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 31,000	Owner's Estimated True Cash Value 40,000	Tentative Taxable Value 31,000	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.
Residence is uninhabitable currently. Repairs in excess of \$100,000 to bring it up to useable status.

CERTIFICATION

Signature <i>Douglas Froesch</i>	Date 03/09/2023
Address <i>3360 Mechanic Rd</i>	Phone Number <i>517-614-1705 Tim Froesch</i>

Monday @ 9:30 AM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-024	Parcel Code 006-222-100-27
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **113,600** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO dkl Member: YES NO pru Member: YES NO Bj

Reason for Board Action:
Assessment Affirmed - No change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **94,475** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO dkl Member: YES NO pru Member: YES NO _____

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **201** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Date
Becki Jaeger **3-14-2023**

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) NEELY PROPERTIES, LLC	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-222-100-27	W2 COM NW COR SEC 22 TH N89°49'03"E ALG N SEC LN 818.13 FT TO CENLN HWY M-99 TH S36°09'51"E ALG SD HWY CENLN 486.14 FT TO POB TH CONT S36°09'51"E 136.86 FT ALG SD HWY CENLN TH S53°52'15"W 205 FT TH N35°53'04"W 69.45 FT TH N36°W TO A PT THAT IS S53°52'15"W 205 FT FROM POB TH N53°52'15"E 205 FT TO POB UNPLATTED SEC 22 T6S R3W WARD 2 1999 HILLSDALE TWP 425 AGREEMENT L874 P545 SPLIT ON 09/16/2013 FROM 006-222-100-21; UNPLATTED SEC 22 T6S R3W SECOND WARD PA 425 COND TRANSFER FROM HILLSDALE TWP 1999 L874 P545 AS OF 12/31/2018 - WARD 2
506 W CARLETON RD ETAL	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 113,600	Owner's Estimated True Cash Value	Tentative Taxable Value 94,475	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 201
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

See Attached Letter

CERTIFICATION

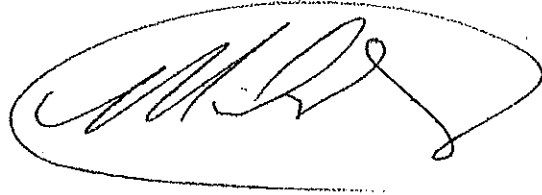
Signature <i>See Attached</i>	Date 03/13/2023
Address	Phone Number

To the tax board,

506 W Carleton Rd Ste B and
Hillsdale MI 49242

As to the rise in taxes for this property. I only have 20' of my building actually facing M-99. The way the building was built, I don't get all of the traffic benefits of 99 for my building or business. I also have a sign out front, that coming from the north headed south, you can't read do too trees that make it so you can't read it. I've asked for those trees to be removed, but BOB from the state said they will not. This is becoming for of an issue, when I'm supposed to be able to use that for advertising.

Also, I have spoke with two commercial appraisers about these increases. They did say that 2022 was good for some of the year, but since has almost came to a screeching halt. Values are down and rates are up, which has slowed growth tremendously. So I'm asking that my rate stay the same as last year. I can't see a ²⁰⁰⁰ ~~225~~ dollar increase which has happened the last two years. That is around 700 in new tax revenue when I don't even get the full value of my spot. I do appreciate your consideration. MIKE

A handwritten signature in black ink, enclosed in a hand-drawn oval. The signature is stylized and appears to be the name 'MIKE'.

3-13-23

Monday @ 9:45 AM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-025	Parcel Code 006-222-100-26
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: **26,700** To: _____

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO dk Member: YES NO cm Member: YES NO Bj

Reason for Board Action:
Assessment Affirmed - No change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: **25,743** To: _____

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO dk Member: YES NO cm Member: YES NO Bj

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: **201** To: _____

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.
 Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Becki Jaeger

Date
3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) NEELY PROPERTIES, LLC	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-222-100-26	W2 COM NW COR SEC 22 TH N89°49'03"E ALG N SEC LN 818.13 FT TO CENLN HWY M-99 TH S36°09'51"E ALG SD HWY CENLN 486.14 FT TH S53°52'15"W 205 FT TO PT FOR BEG TH CONT S53°52'15"W 95 FT TH N36°7'45"W 102.5 FT TH S53°54'38"W 73.29 FT TH S36°7'31"E 127.65 FT TH N67°59'02"E 173.52 FT TH N36° W TO POB UNPLATTED SEC 22 T6S R3W WARD 2 1999 HILLSDALE TWP 425 AGREEMENT L874 P545 SPLIT ON 09/16/2013 FROM 006-222-100-21; UNPLATTED SEC 22 T6S R3W SECOND WARD PA 425 COND TRANSF
2910 W CARLETON RD	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 26,700	Owner's Estimated True Cash Value	Tentative Taxable Value 25,743	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 201
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.
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CERTIFICATION

Signature See Attached Letter	Date 03/13/2023
Address	Phone Number

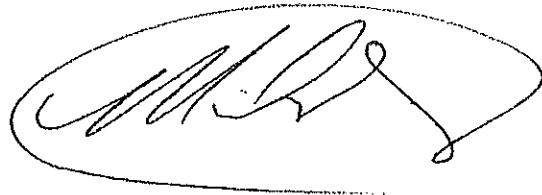
To the tax board,

506 W Carleton Rd Ste B and

Hillsdale MI 49242

As to the rise in taxes for this property. I only have 20' of my building actually facing M-99. The way the building was built, I don't get all of the traffic benefits of 99 for my building or business. I also have a sign out front, that coming from the north headed south, you can't read do too trees that make it so you can't read it. I've asked for those trees to be removed, but BOB from the state said they will not. This is becoming for of an issue, when I'm supposed to be able to use that for advertising.

Also, I have spoke with two commercial appraisers about these increases. They did say that 2022 was good for some of the year, but since has almost came to a screeching halt. Values are down and rates are up, which has slowed growth tremendously. So I'm asking that my rate stay the same as last year. I can't see a ²⁰⁰⁰~~226~~ dollar increase which has happened the last two years. That is around 700 in new tax revenue when I don't even get the full value of my spot. I do appreciate your consideration. MIKE

A handwritten signature in black ink, enclosed in a hand-drawn oval. The signature is stylized and appears to be the name 'MIKE'.

3-13-23

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1983. Filing is mandatory.

Parcel No. 006-426-326-19

Petition No. M23-026

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	0	0
Amount of Losses=	0	0
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	37,871	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (0 - 0) X 1.050 + 0		
= 0 By B of R		
2023 Capped Value = 0		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	51,600	51,600
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 51,600 X 1.000		
= 51,600 By B of R		
2023 Tentative SEV = 51,600		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Berki Jaeger</i>	Date 3-13-2023
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Monday 10:00 AM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-026	Parcel Code 006-426-326-19
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **51,600** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **37,871** To: **Exempt**

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:
100% Poverty exemption granted

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Berki Jaeger

Date
3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) ADAMS, DUSTIN C & KARLA L	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) :	
006-426-326-19	LOT 125 ALSO ALL THAT PRT OUTLOT A LYING BETWEEN SD LOT 125 & ST JOSEPH RIVER 0.7A+/- BLK 28 SOUTH ADDN SEC 26 T7S R3W FOURTH WARD AS OF 12/31/2018 - WARD 4
60 W ST JOE ST	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 51,600	Owner's Estimated True Cash Value Exempt	Tentative Taxable Value 37,871	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. Poverty Exemption - MCL 211.7a

CERTIFICATION

Signature See Attached	Date 02/20/2023
Address	Phone Number

Monday 10:30 AM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-027	Parcel Code 006-126-276-02
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 10,000 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Signature] Member: YES NO [Signature] Member: YES NO [Signature]

Reason for Board Action:
Assessment Affirmed - No change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 10,000 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO [Signature] Member: YES NO [Signature] Member: YES NO [Signature]

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 402 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final Adjournment of Board of Review
3-15-2023

Board of Review Secretary Signature Becki Joeger	Date 3-14-2023
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Petition to Board of Review

M23-027

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) MCCARTY, LINDA	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-126-276-02 100 N WOLCOTT ST RR ROW	FORMER RR R/W SE 1/4 NE 1/4 SEC 26 B/W W LN WOLCOTT ST AND EAST LN CITY LIMITS W 66 FT THEREOF WOLCOTT ST R/W EXC COM E 1/4 COR SD SEC 26 TH W ALG E-W 1/4 LN 793 FT TH N 121.74 FT TO SLY LN SD RR R/W FOR POB TH S88°26'39"E ALG SD SLY LN 93.03 FT TH N 15 FT TH N88°26'39"W 93.03 FT ALG FENCE TH S 15 FT TO POB 3A M/L UNPLATTED SEC 26 T6S R3W FIRST WARD
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Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 10,000	Owner's Estimated True Cash Value	Tentative Taxable Value 10,000	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 402
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

over Assessment on Property

CERTIFICATION

Signature <i>Linda McCarty</i>	Date 02/24/2023
Address <i>333 E. Bacon St</i>	Phone Number

Monday @ 11:00 AM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-028	Parcel Code 006-221-276-06
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **225,100** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO dk Initials Member: YES NO me Initials Member: YES NO Bj Initials

Reason for Board Action:
Assessment Affirmed - No change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **225,100** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO dk Initials Member: YES NO me Initials Member: YES NO Bj Initials

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **301** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Berli Jaeger	Date 3-14-2023
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Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) WOODKO PROPERTY GROUP LLC	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-221-276-06	LOT 26 3. 14A M/L HILLSDALE INDUSTRIAL PARK NO 2 SEC 21 T6W R3W SECOND WARD INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE #2019-045 REAL NEW FACILITY BEG DEC 31, 2019 END DEC 30, 2029 IFT PARCEL 006-919-045-00 REVOKED EFF DEC 30, 2023
231 MECHANIC ST	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 225,100	Owner's Estimated True Cash Value 350,000	Tentative Taxable Value 225,100	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 301
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input checked="" type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Building was bought on investment based on tenants lease, Tenant went bankrupt; bankrupt Tenant left building in bad shape.

CERTIFICATION

Signature <i>[Signature]</i>	Date 03/13/2023
Address 4277 Okemos Rd. #200, Okemos, MI 48864	Phone Number 310 - 633 - 3001

Monday @ 1:30 PM
Came in @ 12:30 PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-029	Parcel Code 006-227-178-11
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **84,100** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO JA Member: YES NO JB Member: YES NO BJ

Reason for Board Action:
Assessment Affirmed - No change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **67,308** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO JA Member: YES NO JB Member: YES NO BJ

Reason for Board Action:
None See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature: Berli Jaeger Date: **3-14-2023**

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review.

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) Brianna Regan	Pellfioner's Name (If Other than Owner. Please Print or Type) Brianna and Jeremiah Regan
Township or City Hillsdale	County Hillsdale

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) Parcel Number: 30-006-227-178-11 Address: 36 Glendale Ave Legal Description: Lot 28 Sec 27 T6S R3W Glendale Addn

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount \$84,100	Owner's Estimate of True Cash Value \$155,000	Tentative Taxable Value \$77,500	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with Section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll
Classification should be (check one of the following):
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY


(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor (Enter 0 if exemption denied)	Percent qualified agricultural exemption requested by owner (Enter 100 if full exemption requested)
--	---

4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption Property values in Hillsdale have gone down, not up, by available information (see attached). This is assisted by increase in home interest rates. On the Notice of Assessment, assessor provided no reason for change (box 6). Zillow chronically overvalues homes (we purchased the home for \$12,500 below the Zestimate in 2018), yet they still show a decrease in value, as opposed to your stated increase.

CERTIFICATION

Signature 	Date 3/2/2023
Address 36 Glendale Ave	Phone Number (248) 762-0741

Monday @ 1:00 PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-030	Parcel Code 006-126-204-05
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **80,600** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO JK Member: YES NO ou Member: YES NO By

Reason for Board Action:
over income allotment

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **67,830** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO JK Member: YES NO ou Member: YES NO By

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature: **Berki Jaeger** Date: **3-14-2023**

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) BRUNS, JACOB A & CHRISTINA L	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-126-204-05 114 ORCHARD RIDGE PKWY LOT 25 0.32A M/L SUPERVISORS PLAT ORCHARD RIDGE SEC 26 T6S R3W FIRST WARD
--

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 80,600	Owner's Estimated True Cash Value	Tentative Taxable Value 67,830	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

poverty exemption

CERTIFICATION

Signature <i>CU RL</i>	Date 03/13/2023
Address <i>114 Orchard ridge pkwy Hillsideale 49242</i>	Phone Number <i>602-349-7699</i>

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-031	Parcel Code 006-327-452-24
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: **64,200** To: _____

Record of Vote - Board or three member committee of board
Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:
Assessment Affirmed - No change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: **52,670** To: _____

Record of Vote - Board or three member committee of board
Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board
Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board
Chairperson: YES NO Member: YES NO Member: YES NO

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Date
Brexi Jaeger **3-14-2023**

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) TONCRAY, CONSTANCE JEAN	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-327-452-24	LOT 5 EXC N 16.5 FT BY 132 FT S OF LOT 4 ALSO EXC S 8.25 FT BY 132 FT N OF LOT 6 ALSO EXC BEG SE COR LOT 47 TH S ALG E LN SD LOT EXT 16.5 FT TH W TO A PT INTG ELY LN LOT 43 EXT TH SWLY ALG SD ELY LN EXT TO NELY COR SD LOT 43 TH NLY ALG NLY LN SD LOT 43 TO W LN SD LOT 5 TH NLY 16.5 FT TO S LN SD LOT 47 TH E ALG SD LN TO POB 0.26A +/- PT LOT 5 KINYONS ADDN SEC 27 T6S R3W THIRD WARD AS OF 12/31/2018 - WARD 3
22 READING AVE	

Assessed Value
 Tentative Taxable Value
 Classification
 Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 64,200	Owner's Estimated True Cash Value	Tentative Taxable Value 52,670	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. QUESTIONING INCREASE AMOUNT
--

CERTIFICATION

Signature C. Toncray	Date 03/13/2023
Address 22 Reading Ave	Phone Number 517 304-4011

Mon 1:15PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-032	Parcel Code 006-327-455-15
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **68,000** To: **65,500⁰⁰** **66,800 B1**

Record of Vote - Board or three member committee of board

Chairperson: YES NO **JK** Member: YES NO **JW** Member: YES NO **By**

Reason for Board Action:
Assessment changed based on reappraisal

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **62,685** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Berki Jaeger

Date
3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) PELHAM, TIMOTHY A	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property identified (Parcel code required. Property address & legal description optional): 006-327-455-15 85 READING AVE	BEG SW COR LOT 20 TERPENINGS ADDN TH SWLY ALG ELY LN READING AVE 181.17 FT TH SELY TO PT 141 FT W AND 87 FT N OF SW COR LOT 14 CORTRIGHTS ADDN TH N50°25'E 97.3 FT TO PT 149 FT N AND 86 FT W OF SW COR LOT 14 CORTRIGHTS ADDN TH E 8 OR 9 FT TH N 33 FT TH N71°34'W 146.25 FT TO POB 0.54A+- UNPLATTED SEC 27 T6S R3W THIRD WARD
--	--

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 68,000	Owner's Estimated True Cash Value	Tentative Taxable Value 62,685	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor. (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner. (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Property is over evaluated. House was bought in 2021 for \$70,000.00. Comparable property sales in the area is only one of the criteria for evaluation. The house has not had any improvements made to allow this high evaluation. Our bank did an appraisal for \$82,500 when the home was purchased.

CERTIFICATION

Signature Timothy Pelham	Date 02/28/2023
Address 77 Reading Avenue Hillsdale Michigan 49242	Phone Number 225-268-5081

Monday @ 2:15 PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-033	Parcel Code 006-215-301-09
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 234,800 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO JA Initials Member: YES NO ou Initials Member: YES NO Bj Initials

Reason for Board Action:
Assessment Affirmed - No Change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 185,805 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO JA Initials Member: YES NO ou Initials Member: YES NO Bj Initials

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Becki Jaeger	Date 3-14-2023
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Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) WHALEN, DAVID & JANET	Petitioner's Name (If Other than Owner, Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-215-301-09 38 WILDLIFE DR	COM CEN SEC 15 S00°05'56"W ALG N-S 1/4 LN 316.23 FT TH S87°36'07"W 578.05 FT TO POB TH S85°39'50"W 600.26 FT TH S20°22'02"W 567.95 FT TO C/L EMERY MILL CREEK TH S36°11'36"E ALG SD C/L 67.57 FT TH CONT ALG SD C/L N55°51'E 172.79 FT TH CONT ALG SD C/L S02°58'08"E 136.18 FT TH CONT ALG SD C/L S64°53'07"E 35.34 FT TH CONT ALG SD C/L N42°20'13"E 121.75 FT TH CONT ALG SD C/L S60°12'29"E 50.03 FT TH N45°43'38"E 718.27 FT TH NWLY 151.98 FT CRV RT RAD 93 FT CEN ANGLE 93°37'50" CH BEAR N28°5
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Assessed Value
 Tentative Taxable Value
 Classification
 Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 234,800	Owner's Estimated True Cash Value <i>I have no idea</i>	Tentative Taxable Value 185,805	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental <input checked="" type="checkbox"/> forest/wetland

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor. (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner. (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

7.36 a. with house but 5 a. is wetlands. EBLT regulates the use which is greatly restricted yet taxed. I protest 2a. but we have no fire hydrants so we are caught under the 7.36.

Signature <i>David Whalen</i>	Date 03/13/2023
Address <i>38 Wildlife Dr.</i>	Phone Number <i>(517) 617-1671</i>

Monday 2:00 PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-034	Parcel Code 006-334-210-36
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 48,900 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
Assessment Affirmed - No change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 37,178 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
Assessment Affirmed - No change

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 401 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Berki Jaeger	Date 3-14-2023
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Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) BAILEY, JUDY L	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-334-210-36 16 W LYNWOOD BLVD	. W-3 COM AT NE COR LOT 132, TH W 100 FT, TH S 200 FT, TH E 100 FT, TH N 200 FT TO POB LYNWOOD TERRACE THIRD WARD AS OF 12/31/2018 - WARD 4
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Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 48,900	Owner's Estimated True Cash Value	Tentative Taxable Value 37,178	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. <i>the house as termites BAD WINTER TAXES To High 1663.62 summer 545.31</i>

CERTIFICATION

Signature <i>Judy Bailey</i>	Date 03/02/2023
Address <i>1911 Parkwood Way Jackson 49203</i>	Phone Number <i>517-748-7073</i>

Parcel No. 006-123-352-07

Petition No. M23-035

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1		By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=		0	30,622
Amount of Losses=		0	0
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)			
Amount of Additions=		0	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).			
2023 Capped Value	= (2022 Taxable Value - Losses) X CPI + Additions		
	= (0 - 0) X 1.050 + 0		
	= 0 By B of R		
2023 Capped Value	= 0		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2		By Assessor	By B of R
2023 Assessed Value	=	44,600	44,600
2023 Tentative SEV	= 2023 Assessed Value X 2023 Tentative Equalization Factor		
	= 44,600 X 1.000		
	= 44,600 By B of R		
2023 Tentative SEV	= 44,600		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date 3-14-2023
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Tuesday @ 3:00 PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-035	Parcel Code 006-123-352-07
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **44,600** To: **EXEMPT**

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
MCL 211.7u

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **32,153** To: **EXEMPT**

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
MCL 211.7u

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Berki Jaeger	Date 3-14-2023
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Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) LOVELESS, KEVIN	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-123-352-07 197 UNION ST LOT 89 0.375A M/L BLK H BLACKMAR & GALLAHERS ADDN SEC 23 T6S R3W FIRST WARD
--

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 44,600	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 32,153	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption. <i>Poverty Exemption - MCL 211.7a</i>

CERTIFICATION

Signature <i>See Attached</i>	Date 02/20/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-900-486-00

Petition No. M23-036

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1		By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.")	=	<u>0</u>	<u>0</u>
Amount of Losses (See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)	=	<u>0</u>	<u>0</u>
Amount of Additions (See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).	=	<u>90,000</u>	<u>0</u>
2023 Capped Value	= (2022 Taxable Value - Losses) X CPI + Additions		
	= (<u>0</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
	= <u>0</u> By B of R		
2023 Capped Value	= <u>0</u>		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2		By Assessor	By B of R
2023 Assessed Value	=	<u>90,000</u>	<u>0</u>
2023 Tentative SEV	= 2023 Assessed Value X 2023 Tentative Equalization Factor		
	= <u>0</u> X <u>1.000</u>		
	= <u>0</u> By B of R		
2023 Tentative SEV	= <u>0</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Beiki Jaeger</i>	Date <u>3-14-2023</u>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number <i>M23-036</i>	Parcel Code 006-900-486-00
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 90,000 To: Exempt

Record of Vote - Board or three member committee of board

Chairperson: YES NO JA Member: YES NO JA Member: YES NO BZ

Reason for Board Action:
MCL 211.70 Late file. File Directly to the MBOR

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 90,000 To: Exempt

Record of Vote - Board or three member committee of board.

Chairperson: YES NO JA Member: YES NO JA Member: YES NO BZ

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 251 To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____% To: _____%

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Becki Jaeger

Date
3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) LORRIE MILLER LAW, PLC	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional): 006-900-486-00 3222 W CARLETON RD A	PERSONAL PROPERTY
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Protested Item
 Assessed Value
 Tentative Taxable Value
 Classification
 Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 90,000	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 90,000	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 251
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Small Business Taxpayer Exemption - MCL 211.90 - Late file

CERTIFICATION

Signature <i>See Attached</i>	Date 03/13/2023
Address <i>Becki Jaeger</i>	Phone Number <i>[Signature]</i>

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 208 of 1993. Filing is mandatory.

Parcel No. 006-435-178-02

Petition No. M23-037

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

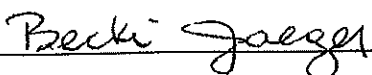
SECTION 1	By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	41,534	41,534
Amount of Losses=	0	0
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	3,117	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (41,534 - 0) X 1.050 + 0		
= 43,610 By B of R		
2023 Capped Value = 43,610		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2	By Assessor	By B of R
2023 Assessed Value =	86,300	86,300
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 86,300 X 1.000		
= 86,300 By B of R		
2023 Tentative SEV = 86,300		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 43,610

Signature of Secretary, Board of Review 	Date 3-14-2023
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-037	Parcel Code 006-435-178-02
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **86,300** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **46,727** To: **43,610**

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:
Additions to TV in error

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Berli Jaeger

Date
3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) DOW, ALAN & TAMARA	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-435-178-02	COM N¼ COR TH S 1793.6 FT TH W 6 FT TO C/L GRISWOLD ST FOR POB TH W AT R/A TO GRISWOLD ST 400 FT M/L TO HIGH WATER MARK MILL POND TH SELY ALG SD MILL POND TO C/L GRISWOLD ST TH NLY ALG SD C/L TO POB 2.75A M/L UNPLATTED SEC 35 T6S R3W FOURTH WARD COMBINED FOR 2004 FROM 006-435-178-01 (RETIRED) & 006-435-178-02 (RETAINED);
306 GRISWOLD ST	

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 86,300	Owner's Estimated True Cash Value	Tentative Taxable Value 46,727	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Additions for items that were not new.

CERTIFICATION

Signature <i>Tamara Dow</i>	Date 03/10/2023
Address <i>306 Griswold St.</i>	Phone Number <i>212-5448</i>

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1893. Filing is mandatory.

Parcel No. 006-900-169-10

Petition No. M23-038

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1		By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.")	=	<u>48,400</u>	<u>48,400</u>
Amount of Losses (See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)	=	<u>0</u>	<u>0</u>
Amount of Additions (See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).	=	<u>0</u>	<u>47,000</u>
2023 Capped Value	= (2022 Taxable Value - Losses) X CPI + Additions		
	= (<u>48,400</u> - <u>0</u>) X <u>1.050</u> + <u>47,000</u>		
	= <u>91,900</u> By B of R		
2023 Capped Value	= <u>91,900</u>		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2		By Assessor	By B of R
2023 Assessed Value	=	<u>44,900</u>	<u>91,900</u>
2023 Tentative SEV	= 2023 Assessed Value X 2023 Tentative Equalization Factor		
	= <u>91,900</u> X <u>1.000</u>		
	= <u>91,900</u> By B of R		
2023 Tentative SEV	= <u>91,900</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 91,900

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date <u>3-14-2023</u>
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number <i>M23-038</i>	Parcel Code 006-900-169-10
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: 44,900 To: 91,900

Record of Vote - Board or three member committee of board

Chairperson: YES NO AK Initials Member: YES NO du Initials Member: YES NO By Initials

Reason for Board Action:
Personal Property Statement form 632 filed late

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: 44,900 To: 91,900

Record of Vote - Board or three member committee of board

Chairperson: YES NO AK Initials Member: YES NO du Initials Member: YES NO By Initials

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: 251 To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____% To: _____%

Record of Vote - Board or three member committee of board

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Berki Joeger Date 3-14-2023

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) MCEACHRAN, MATTHEW S	Petitioner's Name (If Other than Owner. Please Print or Type) <i>Assessor</i>
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) :

006-900-169-10

PERSONAL PROPERTY, CITY OF HILLSDALE AS OF 12/31/2018 - WARD 2

3371 W CARLETON RD

Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 44,900	Owner's Estimated True Cash Value <i>44,900</i>	Tentative Taxable Value 44,900	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: **251**

Classification should be: (Please check one of the following)

Agricultural Industrial Timber Cutover Utility (Personal Property Only)

Commercial Residential Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
--	--

4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Small Business Taxpayer Exemption - Late File, form 632

CERTIFICATION

Signature	Date 03/13/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 208 of 1993. Filing is mandatory.

Parcel No. 006-900-498-00

Petition No. M23-039

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1		By Assessor	By B of R
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=		0	0
Amount of Losses=		0	0
(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)			
Amount of Additions=		90,000	0
(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).			
2023 Capped Value	= (2022 Taxable Value - Losses) X CPI + Additions		
	= (0 - 0) X 1.050 + 0		
	= 0 By B of R		
2023 Capped Value	= 0		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2		By Assessor	By B of R
2023 Assessed Value	=	90,000	0
2023 Tentative SEV	= 2023 Assessed Value X 2023 Tentative Equalization Factor		
	= 0 X 1.000		
	= 0 By B of R		
2023 Tentative SEV	= 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date 3-14-2023
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FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number <i>M23-039</i>	Parcel Code 006-900-498-00
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Assessed Value Changed From: 90,000 To: Exempt

Record of Vote - Board or three member committee of board
Chairperson: YES NO JA Initials Member: YES NO JL Initials Member: YES NO BJ Initials

Reason for Board Action:
50% filed Late.

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Tentative Taxable Value Changed From: 90,000 To: Exempt

Record of Vote - Board or three member committee of board
Chairperson: YES NO JA Initials Member: YES NO JL Initials Member: YES NO BJ Initials

Reason for Board Action:
See Above

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O.Box 30232, Lansing, MI. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Denied Classification Changed From: 251 To: _____

Record of Vote - Board or three member committee of board
Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.
 Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board
Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature *Burki Jaeger* Date *3-14-2023*

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) MYSTIC TINT & ACCESSORIES	Petitioner's Name (If Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional) : 006-900-498-00 3007 W CARLETON RD	PERSONAL PROPERTY
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Protested Item Assessed Value Tentative Taxable Value Classification Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 90,000	Owner's Estimated True Cash Value <i>Exempt</i>	Tentative Taxable Value 90,000	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 251
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only) <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
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4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Small Business Taxpayer Exemption - MCL 211.90

CERTIFICATION

Signature <i>[Signature]</i>	Date 03/14/2023
Address	Phone Number

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1893. Filing is mandatory.

Parcel No. 006-221-226-13

Petition No. M23-040

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

SECTION 1	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor.").....=	0	0
Amount of Losses=	0	0
<small>(See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)</small>		
Amount of Additions=	281,800	0
<small>(See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).</small>		
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (0 - 0) X 1.050 + 0		
= 0 By B of R		
2023 Capped Value = 0		

Complete Section 2 if the B of R changes Assessed Value.

SECTION 2	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value =	281,800	0
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= 0 X 1.000		
= 0 By B of R		
2023 Tentative SEV = 0		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Jaeger</i>	Date 3-14-2023
--	-------------------

2023 Taxable Value Calculations Worksheet

Issued under authority of P.A. 206 of 1993. Filing is mandatory.

Parcel No. 006-221-226-15

Petition No. M23-041

This form must be completed by the Board of Review (B of R) and made part of the Board of Review Record whenever a change is made to an individual parcel of property which causes Taxable Value to change.

Complete Section 1 if the B of R changes Capped Value.

	<u>By Assessor</u>	<u>By B of R</u>
2022 Final Taxable Value as set by Assessor, Board of Review or Michigan Tax Tribunal (Enter number into column labeled "By Assessor:").....=	<u>0</u>	<u>0</u>
Amount of Losses= (See page 11 and 12 of STC Bulletin #3 of 1995 for formulas)	<u>0</u>	<u>0</u>
Amount of Additions= (See pages 6-11 of STC Bulletin # 3 of 1995 for formulas. IMPORTANT: See STC Bulletin No. 3 of 1997 for change to formula for Replacement Construction).	<u>10,000</u>	<u>0</u>
2023 Capped Value = (2022 Taxable Value - Losses) X CPI + Additions		
= (<u>0</u> - <u>0</u>) X <u>1.050</u> + <u>0</u>		
= <u>0</u> By B of R		
2023 Capped Value = <u>0</u>		

Complete Section 2 if the B of R changes Assessed Value.

	<u>By Assessor</u>	<u>By B of R</u>
2023 Assessed Value=	<u>10,000</u>	<u>0</u>
2023 Tentative SEV = 2023 Assessed Value X 2023 Tentative Equalization Factor		
= <u>0</u> X <u>1.000</u>		
= <u>0</u> By B of R		
2023 Tentative SEV = <u>0</u>		

2023 Tentative Taxable Value is the lesser of the 2023 Capped Value or the 2023 Tentative SEV.

2023 Tentative Taxable Value = 0

Signature of Secretary, Board of Review <i>Becki Joeger</i>	Date <u>3-14-2023</u>
--	--------------------------

Tuesday @ 5:15 PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-040	Parcel Code 006-221-226-13
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **281,800** To: **EXEMPT**

Record of Vote - Board or three member committee of board

Chairperson: YES NO dk Member: YES NO dk Member: YES NO Bj

Reason for Board Action:
Due to being a school

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **281,800** To: **EXEMPT**

Record of Vote - Board or three member committee of board.

Chairperson: YES NO dk Member: YES NO dk Member: YES NO Bj

Reason for Board Action:
Due to being a school

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **301** To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Member: YES NO _____ Member: YES NO _____

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature
Berli Jaeger

Date
3-14-2023

Tuesday @ 5:15 PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-041	Parcel Code 006-221-226-15
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **10,000** To: **EXEMPT**

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
EXEMPT Do to Being a School

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI, 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **10,000** To: **EXEMPT**

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:
EXEMPT Do to Being a School

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, MI, 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **301** To: _____

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, MI, 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board

Chairperson: YES NO Initials Member: YES NO Initials Member: YES NO Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI, 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature Becki Jorgensen Date **3-14-2023**

Tuesday @ 6:00 PM

FOR BOARD OF REVIEW USE ONLY

INSTRUCTIONS: Incorporate a copy of this form and the assigned number in the Board of Review minutes.

Petition Number M23-042	Parcel Code 006-327-401-27
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1. ASSESSED VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Assessed Value Changed From: **50,700** To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO JA Initials Member: YES NO JS Initials Member: YES NO B Initials

Reason for Board Action:
Assessment Affirmed

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

2. TENTATIVE TAXABLE VALUE

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Tentative Taxable Value Changed From: **48,090** To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO JA Initials Member: YES NO JS Initials Member: YES NO B Initials

Reason for Board Action:
Assessment Affirmed

If you disagree with the decision of the Board of Review regarding tentative assessed value, you may appeal that decision by filing a petition with the Michigan Tax Tribunal at P.O. Box 30232, Lansing, Mi. 48909. Commercial Real, Industrial Real, Developmental Real, Commercial Personal, Industrial Personal and Utility Personal Property may be appealed by May 31. Agricultural Real, Residential Real, Timber - Cut Over Real, and Agricultural Personal Property may be appealed by July 31. The petition must be filed on a Michigan Tax Tribunal for or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

3. CLASSIFICATION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Denied Classification Changed From: **401** To: _____

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding classification, appeal is made by sending Form 2167 to the State Tax Commission, P.O. Box 30471, Lansing, Mi. 48909 by June 30.

4. QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Disposition by Board of Review. The Board of Review must state the reason for its action below.

Exemption Request Denied Exemption percent modified from _____ % To: _____ %

Record of Vote - Board or three member committee of board.

Chairperson: YES NO _____ Initials Member: YES NO _____ Initials Member: YES NO _____ Initials

Reason for Board Action:

If you disagree with the decision of the Board of Review regarding tentative taxable value, you must appeal that decision by filing a petition with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, Mi. 48909 by July 31. The petition must be filed on a Michigan Tax Tribunal form or a form approved by the Michigan Tax Tribunal. Michigan Tax Tribunal forms are available at www.michigan.gov/taxtrib.

5. Adjournment

Date of Final adjournment of Board of Review
3-14-2023

Board of Review Secretary Signature: Becki Jaeger Date: **3-14-2023**

Petition to Board of Review

L-4035

This form is issued under the authority of P.A. 206 of 1893, as amended. Filing is voluntary, however you may not appeal to the Michigan Tax Tribunal or the State Tax Commission unless you first protest to the Board of Review

TO BE COMPLETED BY OWNER OR OWNER'S AGENT

Owner's Name (Please Print or Type) GREEN, TIMOTHY & GIANNA	Petitioner's Name (if Other than Owner. Please Print or Type)
Township or City CITY OF HILLSDALE	County HILLSDALE

The undersigned protests the assessed value and/or the tentative taxable value and/or the property classification and/or the qualified agricultural property exemption of the following described property:

Property Identified (Parcel code required. Property address & legal description optional):	
006-327-401-27	COM NW COR SE¼ SEC 27 TH S 932.25 FT TH E 1056 FT TO W LN NORWOOD AVE FOR POB TH N 57.75 FT TO PT 841.5 FT S OF S LN BACON ST TH W 165 FT TH S 57.75 FT TH E 165 FT TO POB 0.22A+- UNPLATTED SEC 27 T6S R3W THIRD WARD
58 S NORWOOD AVE	

Assessed Value
 Tentative Taxable Value
 Classification
 Qualified Agricultural Property Exemption

1. PROTEST OF ASSESSMENT

(Complete this section for a protest of assessed value and/or tentative taxable value)

Assessed Amount 50,700	Owner's Estimated True Cash Value	Tentative Taxable Value 48,090	Year 2023
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2. PROTEST OF CLASSIFICATION

(Complete this section for a request to change the classification. The Board of Review must make their decision regarding classification in accordance with section 211.34c of the Michigan Compiled Laws. The Board of Review shall not be influenced by the effect that a particular classification has on that property's status as a homeowner's principal residence or qualified agricultural property.)

Classification of property on this year's assessment roll: 401
Classification should be: (Please check one of the following)
<input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Timber Cutover <input type="checkbox"/> Utility (Personal Property Only)
<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Developmental

3. PROTEST OF EXEMPTION FOR QUALIFIED AGRICULTURAL PROPERTY

(If the assessor has denied or changed the percentage of the exemption from the 18 mills of local school operating tax for qualified agricultural property, the owner may appeal this action to the March Board of Review. THE BOARD OF REVIEW HAS NO AUTHORITY TO CONSIDER OR ACT UPON THE EXEMPTION FROM THE 18 SCHOOL OPERATING MILLS FOR HOMEOWNER'S PRINCIPAL RESIDENCE PROPERTIES.)

Percent qualified agricultural exemption granted by assessor: (Enter 0 if exemption is denied)	Percent qualified agricultural exemption requested by Owner: (Enter 100 if full exemption requested)
--	--

4. REASON FOR PROTEST

State reason(s) for protest of assessed value and/or the tentative taxable value and/or classification and/or qualified agricultural property exemption.

Assessed reason not provided

CERTIFICATION

Signature <i>Timothy Green</i>	Date 03/06/2023
Address	Phone Number

City of Hillsdale

Agenda Item Summary

Meeting Date: April 3, 2023

Agenda Item: Consent Agenda

Subject: Street and Sidewalk Closure and Noise Variance request

Background:

Hillsdale College has submitted their annual request for street and sidewalk closures for commencement activities. Request is for Hillsdale Street between College Street and Galloway Drive with a backup plan for Oak and College Streets between Academy Lane and Union Street. Closure will be on May 13, 2023 from 8:00 a.m. till 6:00 p.m. if Hillsdale Street is utilized. Same day from 10:00 a.m. till 6:00 p.m. if the Biermann Center is utilized. See attached documents.

Hillsdale College also requests a noise variance for commencement on May 13, 2023 from 10:00 a.m. till 6:00 p.m. for either location.

Recommendation:

Approval is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2023-07

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Hillsdale St. and adjacent sidewalks between E. College St. and Galloway/Barber Drive will be closed to all traffic from **8:00 am to 6:00 pm** on **Saturday, May 13, 2023** for the Hillsdale College Commencement ceremony.

IN CASE OF INCLEMENT WEATHER THE FOLLOWING CLOSURE WILL TAKE PLACE:

Oak St and E. College St. and adjacent sidewalks between Academy Lane and Union St. will be closed to all traffic from **10:00 am to 6:00 pm** on **Saturday, May 13, 2023** for the Hillsdale College Commencement ceremony.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

03/21/23

Date

Received for filing in the office of the City Clerk at 4:00 p.m. on the 21 day of March, 2023.

City Clerk

03/21/23

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Received by Chief Aepfinger
 Date 03/21/23
 Amount Rec' _____
 Check # _____
 Permit # _____



CITY OF HILLSDALE
 City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org
APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

Hillsdale College 3/17/23

Applicant's Name 33 E College Street		Date	Contractor's Name		Date
Mailing Address Hillsdale MI		49242	Mailing Address		
City	State	Zip Code	City	State	Zip Code
517-607-2597					
Telephone Number			Telephone Number		

DESCRIPTION OF WORK OR USE:
 Hillsdale Street and the adjacent sidewalks, to include the entire right of way, to be closed between College Street and E Galloway Drive/Barber Drive. Traffic to be routed west on College Street, to north/south on West Street, and then east on Galloway Drive, returning to Hillsdale Street. Detour signs will indicate route.

LOCATION: (Drawing to be provided)
 See attached map.

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:
 Stadium III Barricades and Pedestrian Barricades are to be used along with advanced warning signs. All traffic signage is MUTCD compliant.

TIME PERIOD:

COMMENCING DATE: **May 13, 2023** TIME: **8 am** ENDING DATE: **May 13, 2023** TIME: **6 pm**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance Performance Bond \$ _____
- Construction Plan Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

9/22/18
25715/180

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**





March 17, 2023

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Saturday, May 13, 2023 from 10:00 a.m. until 6:00 p.m. for Commencement, which is tentatively located on the East Lawn (33 E College Street). In the case of inclement weather, the Biermann Center (91 E College Street) will be used as an alternative location and this variance will not be used.

If you have any questions, please call me at 517-607-2797. Thank you for your assistance.

Respectfully submitted,

William K. Whorley
Director of Security and Emergency Management

WKW/kbl



HILLSDALE COLLEGE

PURSUING TRUTH · DEFENDING LIBERTY SINCE 1844

March 17, 2023

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

In accordance with our past practices and procedures, Hillsdale College is requesting to close the right of way, including both the street and sidewalk, along Hillsdale Street from College Street to E. Galloway Drive/Barber Drive on Saturday, May 13, 2023 from 8 a.m. until 6 p.m. Vehicular and foot traffic will be routed east along College Street, north or south along West Street, west along Galloway, and back to Hillsdale Street.

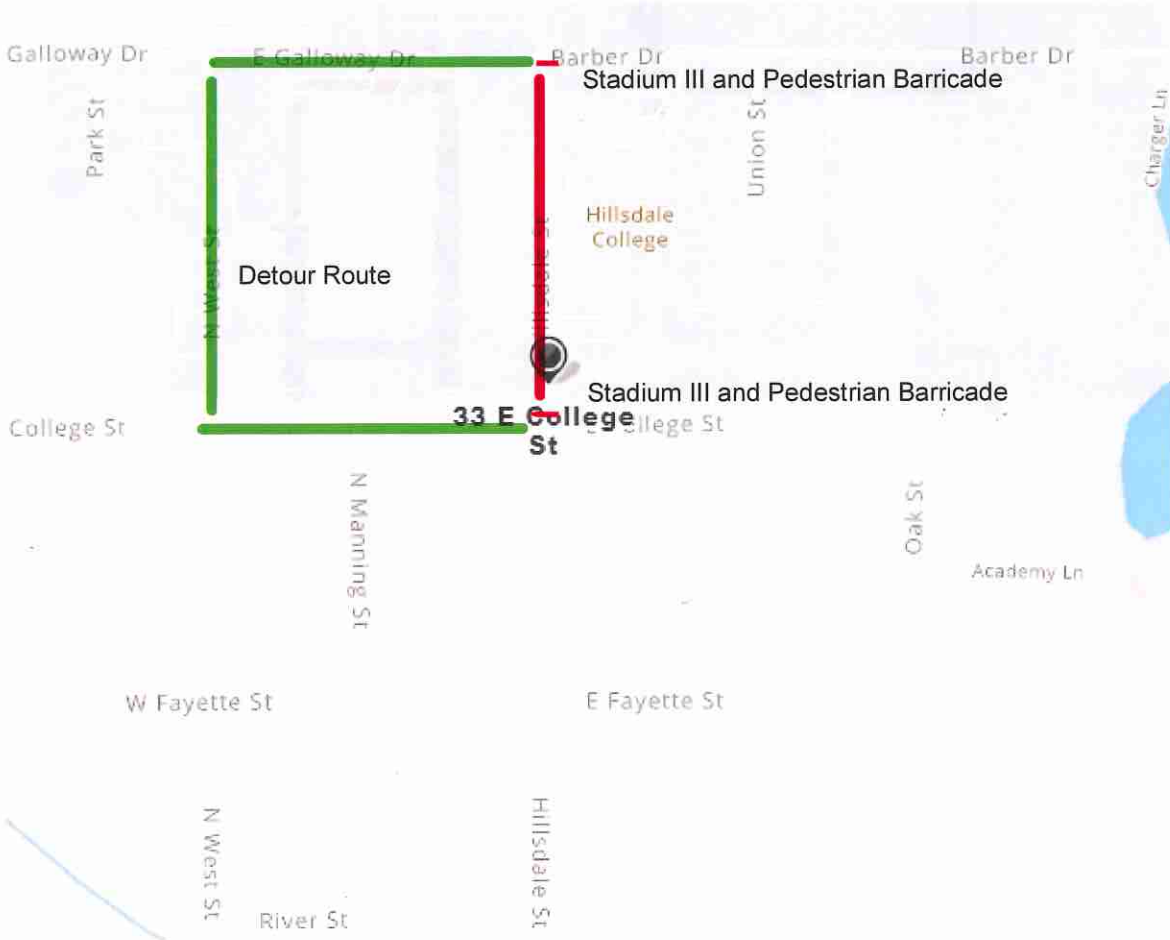
In case of inclement weather, the Commencement ceremony will shift to the Margot V. Biermann Center, located at 91 E College Street. In that case, Hillsdale College would close the right of way, including both the street and sidewalk, along Oak Street and College Street between Academy Lane and Union Street on Saturday, May 13, 2023 from 10 a.m. until 6 p.m. Vehicular and foot traffic would be routed from Oak Street onto Fayette Street, then either north or south along Union Street, and west onto College Street.

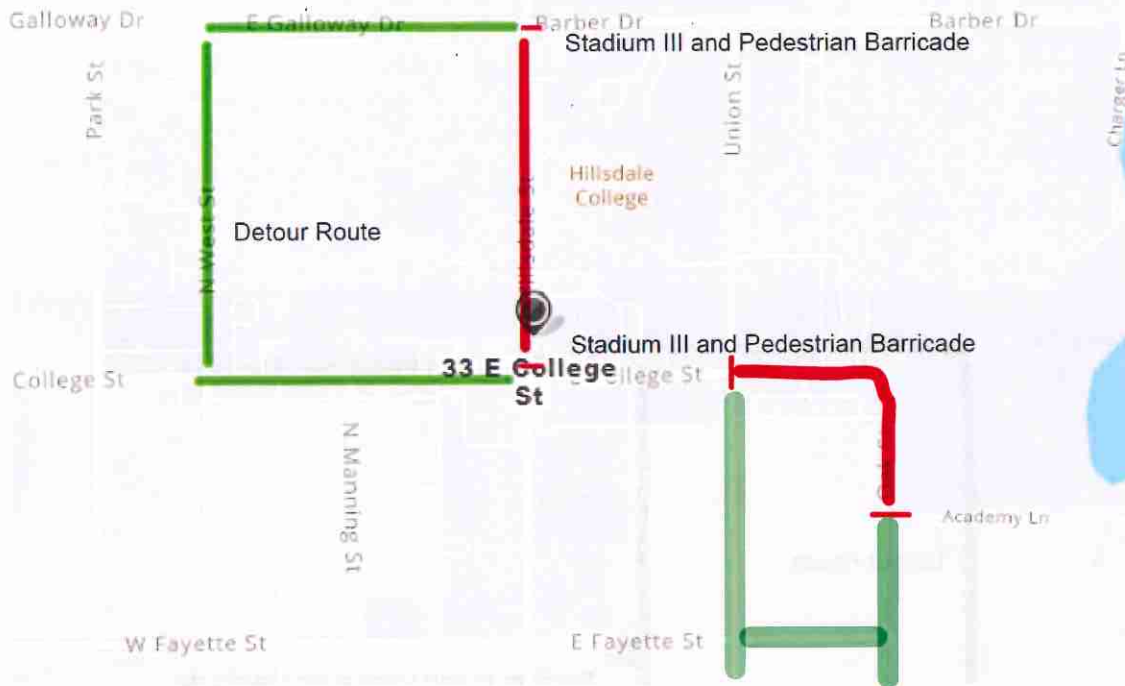
Hillsdale College Security personnel will place, remove, and attend to all necessary barricades and traffic control signs. If you have any questions, please call me at 517-607-2797.

Respectfully submitted,

William K. Whorley
Director of Security and Emergency Management

WKW/kbl







CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Vested Risk Strategies, Inc. 83 N. Broad Street Hillsdale, MI 49242
CONTACT NAME:
PHONE (A/C, No, Ext): (517) 439-1501
FAX (A/C, No):
E-MAIL ADDRESS: contact@vestedrisk.com
INSURER(S) AFFORDING COVERAGE:
INSURER A: United Educators Insurance, A Reciprocal Risk Retention Group NAIC # 10020
INSURER B: National Union Fire Ins Co PA 19445
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

CERTIFICATE HOLDER: City of Hillsdale, 97 N Broad St, Hillsdale, MI 49242
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Heather Beards

City of Hillsdale

Agenda Item Summary

Meeting Date: April 3, 2023
Agenda Item: Consent Agenda
Subject: Right of Way Use Request, CAPA 5K

Background:

Child Abuse Prevention Awareness (CAPA) of Hillsdale County has submitted a Right of Way Use application for their annual 5K run. The event will be held on Saturday April 15, 2023 from 5:00 p.m. till 7:00 p.m. The route begins and ends inside the fairgrounds and will utilize Steamburg, Griswold, Waterworks and into Owens Park. No streets will be closed during the run, Police and Fire personnel will assist.

Recommendation:

Approval is recommended as this is an annual event including the route.

Scott A. Hephner



Chief of Police / Fire Chief

Received by Michelle Loren
 Date 03/15/23
 Amount Rec' _____
 Check # _____
 Permit # _____



CITY OF HILLSDALE
 City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org
APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

CAPA of Hillsdale County 03/15/23

Applicant's Name 20 Care Dr. Ste. C		Date	Contractor's Name		Date
Mailing Address Hillsdale MI		49242	Mailing Address Hillsdale MI		49242
City	State	Zip Code	City	State	Zip Code
517-437-3100			517-437-3100		
Telephone Number			Telephone Number		

DESCRIPTION OF WORK OR USE:

CAPA 5K Run/Walk

LOCATION: (Drawing to be provided)

See Map

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Caution signs on removable stakes will be picked up immediately following the event.

TIME PERIOD:

COMMENCING DATE: **04/15/2023** TIME: **7:00pm** ENDING DATE: **04/15/2023** TIME: **7:00pm**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied


Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Police & Fire Dept's TO ASSIST
"NO STREET CLOSURES"

Bond Received \$ _____

Fee Received \$ _____
App. fee pd. \$20.-

City Clerk

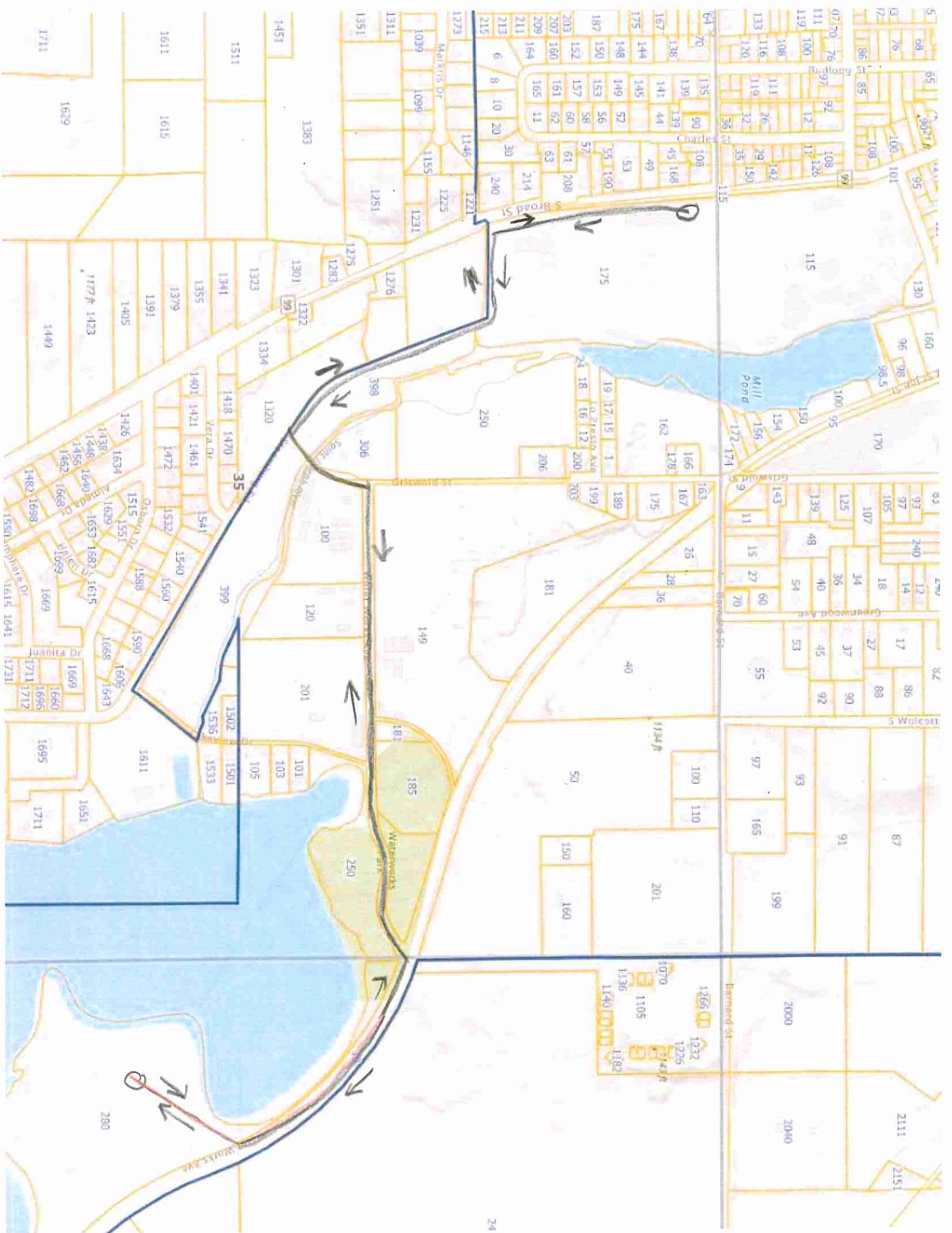
Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

or email to: publicservices@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**



City of Hillsdale

Agenda Item Summary

Meeting Date: April 3, 2023
Agenda Item: Consent Agenda
Subject: Request for Street Closure and Noise Variance

Background:

Here's to You Pub & Grub has submitted a Right of Way Use Application for their beginning of the summer Street Party. Request is to close North Street between N. Howell Street and the Mid Town alley from 7:00 a.m. on Saturday May 20, 2023 till noon on Sunday May 21, 2023.

A Noise Variance has also been requested for this event, request is for 11:00 a.m. till midnight on Saturday May 20, 2023.

Recommendation:

Approval is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief

**TRAFFIC CONTROL ORDER
2023-09**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

North St. between Howell St. and just east of Alleyway will be closed to all traffic and there shall be no parking on either side from 7:00 am on Saturday, May 20, 2023 to 12:00 noon on Sunday, May 21, 2023 for a Beginning of Summer Street Party at the Here's To You Pub & Grub restaurant.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

03/30/23
Date

Received for filing in the office of the City Clerk at 9:00 a.m. on the 30 day of March, 2023.

City Clerk

03/30/23
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Received by _____
 Date _____
 Amount Rec' _____
 Check # _____
 Permit # _____



CITY OF HILLSDALE

City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org

**APPLICATION FOR PERMIT
 OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
 Permit on-site**

(Notes to you PUB & GRUB)

Applicant's Name <i>Skin of My Teeth, LLC</i>		Date <i>3-28-23</i>	Contractor's Name <i>N/A</i>		Date
Mailing Address <i>45 North St.</i>			Mailing Address <i>N/A</i>		
City <i>Hillsdale</i>	State <i>MI</i>	Zip Code <i>49242</i>	City <i>N/A</i>	State	Zip Code
Telephone Number <i>517-610-2368</i>			Telephone Number <i>N/A</i>		

DESCRIPTION OF WORK OR USE: *Beginning of Summer Street Party*

** also request a noise variance from 11am - midnight. **

LOCATION: (Drawing to be provided) *would like to close from the Alley on North St. behind Keeler house to the intersection where North St, Howell, and Broad St. come together.*

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Barricades & Street Closure Signs

TIME PERIOD:

COMMENCING DATE: *5/20/23* TIME: *7am* ENDING DATE: *5/21/23* TIME: *NOON*

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

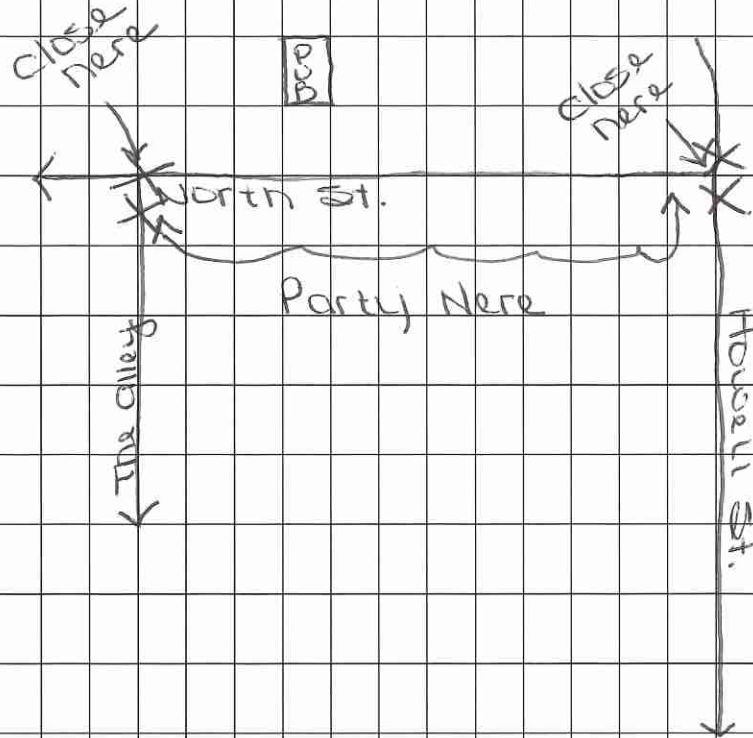
City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
or email to: publicservices@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

PROJECT PLAN (Attach additional sheets, as necessary)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/2/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

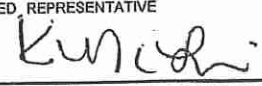
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GILPIN AGENCY, INC. PO Box 366 Hanover, MI 49241	CONTACT NAME: PHONE (A/C, No, Ext): (517) 563-8312	FAX (A/C, No): (517) 563-2537
	E-MAIL ADDRESS: kelly@gilpinagencyinc.com	
INSURER(S) AFFORDING COVERAGE INSURER A: Auto-Owners Insurance Co.		NAIC#
INSURED Skin of My Teeth, LLC DBA Here's To You Pub & Grub 45 North St. Hillsdale, MI 49242	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		094601-06243168	11/25/22	11/25/23	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OYH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Bar/Restaurant St. Patrick's Day Street Party.
 Certificate holder is listed as additional insured on liability policy.

CERTIFICATE HOLDER City of Hillsdale 97 N. Broad St. Hillsdale, MI 49242	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

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Scott Hephner

From: Corrie LoPresto <corrielopresto@gmail.com>
Sent: Wednesday, March 29, 2023 10:17 AM
To: Scott Hephner
Subject: Here's to You Pub & Grub

Good Morning Scott!

I am Corrie Conant, Kevin Conant's wife. I am helping him with the paperwork for The Permit to shut down the street in front of The Pub for our Beginning of Summer Street Party. I turned in the paperwork to Michelle today at the City Clerks office, and she said to email you as well. We would like permission for a noise variance from 11am - Midnight. If you have any questions please feel free to call me at 517-212-1833, or Kevin at 517-610-2368. Thank you for your time! Have a great day.

Sincerely,
Corrie Conant

Sent from my iPhone

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

A handwritten signature in black ink, appearing to be 'SC' or similar initials, with a long diagonal line extending upwards and to the right.

City of Hillsdale Agenda Item Summary

Meeting Date: April 3, 2023

Agenda Item: Consent Agenda

SUBJECT: Wayfinding Signage Project – Phase II

BACKGROUND PROVIDED BY: Sam Fry, Marketing and Development Coordinator

The City of Hillsdale Economic Development Corporation (EDC) voted unanimously to move forward with the second phase of the Wayfinding Signage Project at its March 21, 2023, meeting, and purchase the next set of signs for installation.

The Wayfinding Signage Plan, signage design, and sign locations were previously approved by City Council on Sept. 21, 2020. Valley City Sign of Comstock Park, MI is the vendor for this project, and the second phase calls for eight new signs to be purchased and installed at a total cost of \$36,820.

The EDC allocated \$15,000 in its FY23 budget for the signage and has proposed allocating \$30,000 for FY24. The EDC will pay 50% up front, and the remaining 50% upon completion of the project, in order to spread the total cost across two fiscal years. Payment terms are Net 30.

RECOMMENDATION:

The EDC Board of Directors supports the purchase of the signs for the Wayfinding Signage Project – Phase II in the amount of \$36,820.00 and recommends City Council authorize the purchase.



Electronics Recycling Event

WHEN:

Thursday, April 20
10AM-3PM



WHERE:

149 Waterworks Ave.
Next to DPS Building

The City of Hillsdale and Hillsdale Board of Public Utilities are hosting a *FREE* electronics recycling event for our community. This service is for City of Hillsdale residents and BPU customers.

What can be recycled?

Accepted Items

- Computers/Laptops/Servers
- Printers/Scanners
- Cable boxes/Routers
- Mobile devices & Tablets
- Networking equipment
- LCD monitors
- Game systems & accessories
- Consumer Electronics
 - DVD players/VCRs
 - Audio equipment
 - Household electronics
- CRT Monitors/TVs*
- LCD TVs*

Non-accepted Items

- Smoke detectors
- Items containing liquid
- Items containing freon
- Hazardous waste
- Glass
- Paper
- Rubber

Items denotated with an asterisk have a \$10 processing fee that must be paid in cash at the event.

Sponsored by:



517.437.3387
www.cityofhillsdale.org

March 17, 2023

In an effort to keep Hillsdale City Council members as well as our Hillsdale Library Board members informed about library issues, I submit this report/update. While you may have heard more about controversy, I would like to reassure you about some more typical activities.

On 3/9/2023 our Hillsdale Library Board met with over 30 visitors in attendance. Nine individuals spoke favorably about the library including compliments about how welcoming the library was during the power outages and growth in circulation and program statistics. Another individual read from the MI Library Association policies, and another cited a conflict of interest and requested that Josh Paladino resign. Two visitors spoke about the need for discernment about books while one of those two said "everybody is fighting, and we need to pull together".

On 3/14/2023, I visited the library as a patron as well as the acting president to meet a new staff member and to discuss a topic with Jessica Spangler, our director. I offer this "snapshot" of my hour long visit (longer than anticipated because of how busy the staff was). A supervised visit was being conducted with a child, social services, and parents. Numerous patrons were returning books and checking out other books. Two patrons needed copies made (one elderly person for her lists of prescriptions) two patrons bought books from the book sale while another asked if the old magazines were free, a delivery was made, another community member asked for tax forms, some needed help with research or finding a book, a few were relaxing in chairs perhaps as a place to warm themselves, a parent and child were playing together in the children's section, and two disabled patrons needed assistance. At times, three patrons were waiting at the front desk.

On 3/16/2023, I attended the Woodlands Library Cooperative Governing Board meeting as an appointed member on this board. The group was updated on policy updates.

On 3/17/2023, I again met with our director, Jessica Spangler, to update her on the previous evening's meeting, discuss her recent meeting with a patron, and note the timeline for her self-evaluation. Again, the library was a busy place. This time, three different supervised visits were taking place with agency workers and families, patrons were present, inquiries were made at the desk, and the city safety officer paid a visit.

Thank you for this opportunity to share insights into our local community library. As a board member, I feel I do due diligence in consistent meeting attendance, training, following board policy, and patronage.

Karen Hill, Acting President of the Hillsdale Community Library



Assessor's Annual Report of Assessed & Taxable Values
ASSESSMENT YEAR 2023

Kimberly Thomas | MAAO | Totals as of **March 14, 2023** Board of Review
Assessor@cityofhillsdale.org
(517)437-6456

Overview

The first part of this report is annual data compiled for Council members and staff to use in making policy and budgetary decisions. In the past, I have included a lengthy explanation of the assessment and equalization process. This year, in response to some specific questions recently raised, I am instead including an in-depth analysis of the tax exempt parcels and entities holding title to property located in the City.

Please feel free to contact the assessing department with any additional questions or requests for information.

Summary of 2023 Assessed & Taxable Values

Values are reported as of March 14, 2023 adjournment of the March meeting of the City of Hillsdale Board of Review.

➤ Reports attached:

○ L-4022 Assessed Value

- **Total 2023 Assessed Value certified by the March Board of Review \$205,248,000**
- \$4,788,900 loss, mainly building demolitions and new exemption claims
- \$9,687,253 new, mainly due to new construction, previously exempt or abated properties placed back on the ad valorem tax roll, and omitted property found by assessing department staff but not previously assessed
- \$9,471,147 equalization adjustment due to changes in market conditions

○ L-4022 Taxable Value

- **Total 2023 Taxable Value \$159,120,253**
- \$3,059,226 Headlee losses
- \$8,623,555 Headlee additions
- \$8,492,462 taxable adjustment
 - Inflation Rate Multiplier* of 1.05 (5% increase in taxable value cap calculations)
 - Uncapping of taxable value due to transfer of ownership in prior calendar year

*The actual inflation rate was 7.9% for 2023; this is the number that will be used in Headlee Millage Reduction Fraction Calculations

- Headlee will permanently reduce all millage rates except state education tax based on the following calculations:

$$\frac{(2022 \text{ Total Taxable Value} - \text{Losses}) \times \text{Inflation Rate of 1.079}}{(2023 \text{ Total Taxable Value} - \text{Additions})}$$

City tax revenue increases are limited by the 1978 Headlee Amendment to only increase annually by the rate of inflation except for increases due to “new” value. An explanation of the Headlee Amendment can be found here: https://www.canr.msu.edu/news/what_is_the_headlee_amendment_and_how_does_it_affect_local_taxes

- **L-4023 – Total 2023 True Cash Value \$415,239,636**
 - \$89,391,208 Commercial
 - \$28,704,123 Industrial
 - \$276,985,105 Residential
 - \$20,159,200 Commercial, Industrial and Utility Personal Property
- Top 10 Miscellaneous Totals Report
 - Top parcel by SEV 006-327-326-13 (Beacon Hill Apartments) \$1,581,500
 - Top parcel by Taxable Value 006-126-276-03 (Bob Evans) \$1,420,603
 - Top Owner by Taxable Value BEF Foods (Bob Evans) \$1,420,603 (1 parcel)
 - Top Owner by SEV Hillsdale College \$2,034,700 (96 parcels)
 - Top Owner by Acreage City of Hillsdale 718.92 total acres (84 parcels)

Property Tax Exemptions

➤ Changes in Taxable Status for 2023:

- **\$310,162** in taxable value **was lost** for 2023 due to new claims for property tax exemptions granted to parcels owned and used by governmental entities, schools, churches and charitable organizations (**\$40,140 total combined taxes paid in 2022, \$13,842 to the City**). These exemptions will remain in place until rescinded by the taxpayer or denied by the Assessor. There is no reimbursement for this tax loss.
- **\$497,700** in taxable value **was added** to the roll for property previously exempt. These are properties that are either no longer used for the tax exempt purpose or have been deeded to entities or individuals who do not qualify or have not requested exemption.
- **2** exemptions for poverty were granted at 100% by the 2023 March Board of Review for a taxable value loss of **\$70,024**. 1 exemption request for poverty was also denied at the March Board of Review. Exemptions may be granted at 100%, 50% or 25% (determined by the amount of liquid assets held by the owners residing at the property at the time of application – refer to Resolution #3529 for the 2023 City of Hillsdale guidelines). This is an annual filing. There is no reimbursement for this tax loss.
- **11** exemptions were granted at the 2023 March Board of Review to disabled veterans or their unremarried surviving spouse, with a total resulting loss in taxable value of **\$469,513**. 1 request for exemption was denied in light of a recent court of appeals decision determining that the unremarried surviving spouse could not claim exemption for a property that the disabled veteran never owned and therefore could not have claimed exemption at (prior STC guidance stated that the exemption moved with the spouse if they purchase a new home, as long as they remained unremarried). This is an annual filing. There is no reimbursement for this tax loss.
- **414** taxpayers claimed the small business taxpayer personal property tax exemption for 2023. This exemption was first implemented in 2013 and could be claimed if the True Cash Value of all the personal property located within the tax collecting unit owned by, leased to, or in the possession of the owner or a related entity was less than \$80,000. The threshold was increased to \$180,000 for 2023. Taxpayers are required to file an initial claim for the exemption and to rescind the exemption if they no longer qualify. The Assessor may also audit this exemption and deny any false claims. TIFA is reimbursed for a portion of their loss in captured taxes resulting from this exemption. The City also receives a small reimbursement for the portion of lost taxes that would have gone to essential services (police and fire).
- **21** taxpayers claimed the Eligible Manufacturer's Personal Property (EMPP) tax exemption (MCL 211.9n). 2023 is the last year that this exemption claim must be filed with the local assessor. EMPP properties are exempt from local personal property tax, but are subject to an Essential Services Assessment (ESA) payable to the state, from which the City is reimbursed for a portion of our lost tax revenues that would have gone toward essential services (police and fire).

➤ **Property Tax Abatements (Specific Taxes):**

- Industrial Facilities Tax (IFT) exemption certificates are active for 2023 on **8 “new” and 2 “rehabilitated”** facilities. New Industrial Facilities Taxes are calculated using approximately ½ the ad valorem tax rate. Rehabilitated Industrial Facilities Taxes are calculated using the ad valorem tax rate but the taxable value is frozen at the pre-rehabilitation value for the life of the certificate.
- Neighborhood Enterprise Zone (NEZ) exemption certificates are also active for 2023 on **11 new single-family homes and 1 rehabilitated duplex residence**. The NEZ new facility tax rate is ½ the state-wide average. NEZ rehabilitated facilities taxable values are frozen at the pre-rehabilitation value but the taxes are calculated using the ad valorem rate.
- Commercial Rehabilitation Act (CRA) exemption certificates are currently active for **8 commercial properties**.
- Obsolete Properties Rehabilitation Act (OPRA) exemption certificates are active for **5 commercial or mixed-use properties**.
- Both CRA and OPRA building taxable values are frozen at the pre-rehabilitation value and those taxes are calculated using the ad valorem rate. Only school operating and state education taxes are paid on the rehabilitation value for the life of the certificate.

➤ **Tax Exempt Entities, Determination of Eligibility:**

- As the county seat and home to a nationally-recognized college, the City of Hillsdale is comprised of the largest portion of tax-exempt ownership when compared to the surrounding cities and townships located in Hillsdale County.
- The General Property Tax Act (GPTA), Act 206 of 1893, Michigan Compiled Laws (MCL) Section 211.1 states, “That all property, real and personal, within the jurisdiction of this state, not expressly exempted, shall be subject to taxation.”
- MCL 211.2(2) further states, “(2) The taxable status of persons and real and personal property for a tax year shall be determined as of each December 31 of the immediately preceding year, which is considered the tax day, any provisions in the charter of any city or village to the contrary notwithstanding. An assessing officer is not restricted to any particular period in the preparation of the assessment roll but may survey, examine, or review property at any time before or after the tax day.”
- In *Huron Residential Servs for Youth, Inc v Pittsfield Charter Twp*, 152 Mich App 54, 58; 393 NW2d 568 (1986), the courts held that “Exemption statutes are subject to a rule of strict construction in favor of the taxing authority.”
- As cited from *Wickens v Oakwood Healthcare Sys*, 465 Mich 53, 60; 631 NW2d 686 (2001):

The paramount rule of statutory interpretation is that we are to effect the intent of the Legislature. To do so, we begin with the statute's language. If the statute's language is clear and unambiguous, we assume that the Legislature intended its plain meaning, and we enforce the statute as written. In reviewing the statute's language, every word should be given meaning, and we should avoid a construction that would render any part of the statute surplusage or nugatory.

- Typing in a search for “property” and “tax” and “exemption” yielded 309 results on <https://legislature.mi.gov>. Real property exemptions are enumerated in MCL 211.7 thru 211.7xx. Personal property exemptions are enumerated in MCL 211.9 thru 211.9p. In addition, there are other various property tax exemptions related to specific uses, owners, and situations scattered throughout the 830 chapters of the MCL.

- Specifically related to exemptions for non-profit institutions, if the intent of the legislature were to grant property tax exemption to every entity that qualifies for a 501(c)(3) letter from the IRS for income tax exemption, then they would have written the statute to say that. The Michigan Tax Tribunal (MTT) states in MOAHR Docket No. 19-003766 *The Salvation Army v Addison Township*,

The Michigan standard for a charitable exemption is more rigorous than the federal standard. The fact that a petitioner may qualify for tax exempt status under federal law (i.e., Section 501(c)(3) of the Internal Revenue Code) creates no presumption in favor of an exemption from property taxes.”

Citations were made in support of this point to *Ladies Literary Club v City of Grand Rapids*, 409 Mich 748, 753 n 1; 298 NW2d 422 (1980) and *American Concrete Institute v State Tax Comm*, 12 Mich App 595, 606; 163 NW2d 508 (1968). The *Salvation Army* case also references the 3-part test for exemption as a non-profit charitable institution under MCL 211.7o established by the Michigan Supreme Court in *Wexford Med Group v Cadillac*, 474 Mich 192, 203; 713 NW2d 734 (2006):

- The real estate must be owned and occupied by the exemption claimant;
- The exemption claimant must be a nonprofit charitable institution; and
- ***The exemption exists only when the buildings and other property thereon are occupied by the claimant solely for the purposes for which it was incorporated*** (emphasis added).

- Every request for exemption must be thoroughly vetted by the Assessor and/or the Board of Review to verify that the claimant and the property meet all of the criteria to shift their portion of the tax burden to the non-exempt taxpayers. If the authorizing statute for the exemption claimed includes a specific application and approval process, then all required forms must be filed with the office or governing body specified on the application on or before the statutory deadlines. For exemptions where the statute does not specify an application form to be prepared and made available by the State Tax Commission, the Hillsdale City Assessor has developed a procedure using forms prepared by our office with instructions on the specific information required for departmental staff to make a sound determination under the specified statute.

- State Tax Commission guidelines for the MCL 211.7o Charitable Exemption can be found here: [Bulletin-26-of-2017---MCL-2117o-Charitable-Exemption](#)

➤ **Entities Claiming Property Tax Exemptions for 2023:**

- 58 entities are claiming exemption on 286 parcels of real property
 - 6 properties are exempt from ad valorem taxation under MCL 125.1415A (MSHDA funded housing projects). These properties instead make a payment in lieu of taxes (PILOT), sometimes referred to as a service fee,

based on their contract rents. The PILOT is split between the City, County, Hillsdale Community Schools, and ISD and any other taxing entities based on the ratio of ad valorem taxes levied in the city.

- 5 properties were owned by the City Economic Development Corporation as of December 31, 2022 and are therefore exempt under MCL 125.1601.
- 1 Federally owned property (post office) – MCL 211.7
- 2 parcels purchased by a federally qualified health center but not yet developed qualify for exemption anyway under the language contained in MCL 211.7jj
- 17 parcels are owned by the state of Michigan (MCL 211.7l)
- 123 parcels are owned and used by the City (including TIFA), County, Hillsdale Community Schools or Hillsdale County ISD
- 68 properties have been granted exemption under MCL 211.7n (nonprofit theater, library, educational, or scientific institution)
- 34 properties are claiming exemption under MCL 211.7o (nonprofit charitable institution)
- 24 exemptions have been claimed under MCL 211.7s (houses of public worship or parsonage)
- 5 properties are owned by the Hillsdale County Agricultural Society and are therefore exempt with their primary use being for fair purposes under MCL 211.7w
- 2 parcels are owned by a for-profit entity, but determined by the Board of Review to be exempt under MCL 211.7z as they are “used primarily for public school or other educational purposes.”
- Proportion of tax exempt entities in relation to city-wide totals
 - 404 (14.98%) of the 2,697 real parcels assessed by the City are owned by tax exempt entities. 286 (71%) of the 405 parcels owned by tax exempt entities qualify for property tax exemption (10.64% of the total parcels in the City).
 - These 404 parcels occupy 1,551.1 acres, or 43.67% of the 3,551.47 acres accounted for on the City assessment roll. The largest parcels are exempt public parks, being the Baw Beese park system on Waterworks Drive and the St Joseph River Nature Preserve on Moore Road, both owned by the City. The largest taxable parcels are located in the industrial park and were recently sold by the City to a private investor.
 - Parcels owned by tax exempt entities have an estimated total value of \$179,601,746, or 33.35% of the \$538,491,125 total value of all parcels in the City as estimated in the 2023 assessment database.
 - Tax exempt entities owned taxable parcels with an SEV \$3,936,900 for 2023 (2.02% of the total City ad valorem \$195,168,400 SEV) and a taxable value of \$2,409,897 (1.62% of the total City ad valorem \$149,040,653 taxable value). Because these parcels are owned by tax exempt entities, there is a strong likelihood that some or all of these parcels could qualify for tax exemption in the future due to a change in use, change in state law, or simply a request from the property owner if their current use already qualifies.

2023 Report of Assessment Roll Changes and Classification

INSTRUCTIONS: Assessing officers are required to report the total assessed value for each class of property and the assessment roll changes for each class of property for County and State Equalization. This form is issued under authority of PA 206 of 1893. This report shall be signed by the assessing officer and filed with the State Tax Commission and the County Equalization Department immediately following adjournment of the Board of Review - Administrative Rule 209.26(6b). REPORT ONLY AD VALOREM ASSESSED VALUES ON THIS FORM. DO NOT INCLUDE SPECIAL ACT VALUES.

County		City or Township (Indicate which)				
Hillsdale County		Hillsdale City				
Real Property	Parcel Count	2022 Board of Review	Loss	+ or (-) Adjustment	New	2023 Board of Review
100 Agriculture	0	0	0	0	0	0
200 Commercial	325	44,917,300	719,300	-1,209,100	1,701,100	44,690,000
300 Industrial	73	14,396,700	328,300	90,800	178,600	14,337,800
400 Residential	2,299	123,131,400	1,649,300	10,589,447	4,069,053	136,140,600
500 Timber - Cutover	0	0	0	0	0	0
600 Developmental	0	146,900	146,900	0	0	0
800 Total Real	2,697	182,592,300	2,843,800	9,471,147	5,948,753	195,168,400
Personal Property	Parcel Count	2022 Board of Review	Loss	+ or (-) Adjustment	New	2023 Board of Review
150 Agriculture	0	0	0	0	0	0
250 Commercial	466	6,630,300	1,757,700	0	3,124,100	7,996,700
350 Industrial	29	290,400	187,400	0	551,100	654,100
450 Residential	0	0	0	0	0	0
550 Utility	3	1,365,500	0	0	63,300	1,428,800
850 Total Personal	498	8,286,200	1,945,100	0	3,738,500	10,079,600
Total Real and Personal	Parcel Count	2022 Board of Review	Loss	+ or (-) Adjustment	New	2023 Board of Review
	3,195	190,878,500	4,788,900	9,471,147	9,687,253	205,248,000

CERTIFICATION

I hereby certify that all the information contained within this document is true and accurate to the best of my knowledge, information and belief.

Assessing Officer Signature <i>Kimberly Thomas</i>	Date 03/17/2023	Assessing Officer Printed Name Kimberly Thomas	Certification Number R-8206
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The completed form must be signed by the local unit assessor who is the assessor of record with the State Tax Commission and submitted in the Michigan Equalization Gateway (MEG) Local Unit Portal. E-mail the completed .pdf version of form with the assessor of record signature to Equalization@michigan.gov.

The assessor must submit the first copy of the completed form to the County Equalization Department. The form is to be reviewed and approved by County Equalization. If there are errors found by County Equalization, the errors are to be corrected and a revised copy is to be immediately submitted to the State Tax Commission.

The assessor of record must retain a copy of the completed form. If after submitting the completed form to the State Tax Commission and County Equalization, the assessor of record discovers there are errors within the form, the assessor of record shall correct the form and submit the revised copy to the County Equalization Department. The revised form must be identified as a revised copy. Once the revised copy is reviewed and approved by County Equalization, the revised copy must be immediately submitted to the State Tax Commission.

NOT A REQUIRED STATE REPORT

2023

This report will not crossfoot

L-4022-TAXABLE

COUNTY HILLSDALE

CITY OR TOWNSHIP CITY OF HILLSDALE

REAL PROPERTY		2022 Board of Review	Losses	(+/-) Adjustment	Additions	2023 Board of Review
	Count					
101 Agricultural	0	0	0	0	0	0
201 Commercial	325	36,335,721	639,450	825,291	1,430,116	38,165,516
301 Industrial	73	12,528,781	4,700	860,296	144,500	13,331,209
401 Residential	2,299	88,322,722	561,576	7,344,075	2,864,839	97,543,928
501 Timber - Cutover	0	0	0	0	0	0
601 Developmental	0	134,680	0	0	0	0
800 TOTAL REAL	2,697	137,321,904	1,205,726	9,029,662	4,439,455	149,040,653
PERSONAL PROPERTY		2022 Board of Review	Losses	(+/-) Adjustment	Additions	2023 Board of Review
	Count					
151 Agricultural	0	0	0	0	0	0
Commercial	466	6,630,300	1,651,800	-473,200	3,494,800	7,996,700
351 Industrial	29	290,400	187,400	-200	547,900	654,100
451 Residential	0	0	0	0	0	0
551 Utility	3	1,365,500	14,300	-63,800	141,400	1,428,800
850 TOTAL PERSONAL	498	8,286,200	1,853,500	-537,200	4,184,100	10,079,600
TOTAL REAL & PERSONAL	3,195	145,608,104	3,059,226	8,492,462	8,623,555	159,120,253
TOTAL TAX EXEMPT	292					

	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
100 REAL PROPERTY					
101 Agricultural	0	0	50.00	0	
102 LOSS		0	50.00	0	
103 SUBTOTAL		0	50.00	0	
104 ADJUSTMENT		0			
105 SUBTOTAL		0	50.00	0	
106 NEW		0	50.00	0	
107				0	
108 TOTAL Agricultural	0	0	50.00	0	
109 Computed 50% of TCV Agricultural		0	Recommended CEV Agricultural		0
Computed Factor =	1.00000				

	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
200 REAL PROPERTY					
201 Commercial	320	44,917,300	51.40	87,387,743	
202 LOSS		719,300	51.40	1,399,416	
203 SUBTOTAL		44,198,000	51.40	85,988,327	
204 ADJUSTMENT		-1,209,100			
205 SUBTOTAL		42,988,900	49.99	85,988,327	
206 NEW		1,701,100	49.99	3,402,881	
207				0	
208 TOTAL Commercial	325	44,690,000	49.99	89,391,208	
209 Computed 50% of TCV Commercial		44,695,604	Recommended CEV Commercial		44,690,000
Computed Factor =	1.00000				

	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
300 REAL PROPERTY					
301 Industrial	75	14,396,700	49.63	29,008,060	
302 LOSS		328,300	49.63	661,495	
303 SUBTOTAL		14,068,400	49.63	28,346,565	
304 ADJUSTMENT		90,800			
305 SUBTOTAL		14,159,200	49.95	28,346,565	
306 NEW		178,600	49.95	357,558	
307				0	
308 TOTAL Industrial	73	14,337,800	49.95	28,704,123	
309 Computed 50% of TCV Industrial		14,352,062	Recommended CEV Industrial		14,337,800
Computed Factor =	1.00000				

	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
400 REAL PROPERTY					
401 Residential	2,198	123,131,400	45.21	272,354,346	
402 LOSS		1,649,300	45.21	3,648,087	
403 SUBTOTAL		121,482,100	45.21	268,706,259	
404 ADJUSTMENT		10,589,447			
405 SUBTOTAL		132,071,547	49.15	268,706,259	
406 NEW		4,069,053	49.15	8,278,846	
407				0	
408 TOTAL Residential	2,299	136,140,600	49.15	276,985,105	
409 Computed 50% of TCV Residential		138,492,553	Recommended CEV Residential		136,140,600
Computed Factor =	1.00000				

	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
500 REAL PROPERTY					
501 Timber-Cutover	0	0	50.00	0	
502 LOSS		0	50.00	0	
503 SUBTOTAL		0	50.00	0	
504 ADJUSTMENT		0			
505 SUBTOTAL		0	50.00	0	
506 NEW		0	50.00	0	
507				0	
508 TOTAL Timber-Cutover	0	0	50.00	0	
509 Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
Computed Factor =	1.00000				

	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
600 REAL PROPERTY					
601 Developmental	4	146,900	45.30	324,268	
602 LOSS		146,900	45.30	324,268	
603 SUBTOTAL		0	50.00	0	
604 ADJUSTMENT		0			
605 SUBTOTAL		0	50.00	0	
606 NEW		0	50.00	0	
607				0	
608 TOTAL Developmental	0	0	50.00	0	
609 Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
Computed Factor =	1.00000				

800 TOTAL REAL	2,697	195,168,400	49.40	395,080,436	
809 Computed 50% of TCV REAL		197,540,218	Recommended CEV REAL		195,168,400

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
150	PERSONAL PROPERTY					
151	Ag. Personal	0	0	50.00	0	
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
250	PERSONAL PROPERTY					
251	Com. Personal	466	6,630,300	50.00	13,260,600	
252	LOSS		1,757,700	50.00	3,515,400	
253	SUBTOTAL		4,872,600	50.00	9,745,200	
254	ADJUSTMENT		0			
255	SUBTOTAL		4,872,600	50.00	9,745,200	
256	NEW		3,124,100	50.00	6,248,200	
257					0	
258	TOTAL Com. Personal	466	7,996,700	50.00	15,993,400	

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
350	PERSONAL PROPERTY					
351	Ind. Personal	31	290,400	50.00	580,800	
352	LOSS		187,400	50.00	374,800	
353	SUBTOTAL		103,000	50.00	206,000	
354	ADJUSTMENT		0			
355	SUBTOTAL		103,000	50.00	206,000	
356	NEW		551,100	50.00	1,102,200	
357					0	
358	TOTAL Ind. Personal	29	654,100	50.00	1,308,200	

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
450	PERSONAL PROPERTY					
451	Res. Personal	0	0	50.00	0	
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
550	PERSONAL PROPERTY					
551	Util. Personal	3	1,365,500	50.00	2,731,000	
552	LOSS		0	50.00	0	
553	SUBTOTAL		1,365,500	50.00	2,731,000	
554	ADJUSTMENT		0			
555	SUBTOTAL		1,365,500	50.00	2,731,000	
556	NEW		63,300	50.00	126,600	
557					0	
558	TOTAL Util. Personal	3	1,428,800	50.00	2,857,600	

850	TOTAL PERSONAL	498	10,079,600	50.00	20,159,200	
859	Computed 50% of TCV PERSONAL		10,079,600	Recommended CEV PERSONAL		10,079,600
	Computed Factor =	1.00000				
900	Total Real and Personal	3,195	205,248,000		415,239,636	

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Miscellaneous Totals/Statistics Report

The Special Population for this Report is 'Ad Valorem+Special Acts'
Population: All Records

<<<< Top 10 Statistics >>>>

***** Top 10 S.E.V.s *****

006-327-326-13	BEACON HILL PRESERVATION LDHA LP	\$	1,581,500
006-126-276-03	BEF FOODS, INC	\$	1,565,500
006-221-226-11	HILLSDALE INDUSTRIAL EQUITIES LLC	\$	1,394,900
006-221-301-01	MECHANIC STREET PROPERTIES, LLC	\$	1,373,200
006-900-174-00	MICHIGAN GAS UTILITIES CORP	\$	1,360,800
006-222-326-11	SURMAC INVESTMENTS, LLC	\$	1,354,100
006-222-301-04	COJIM PROPERTIES LLC	\$	1,215,900
006-222-152-12	ESSEX SPECIALTY PRODUCTS	\$	1,128,900
006-327-351-02	HALLETT ST PROFESSIONAL DEV CO, LLC	\$	1,064,900
006-227-101-01	HILLSDALE GARDENS LTD DIV HALP	\$	1,063,200

***** Top 10 Taxable Values *****

006-126-276-03	BEF FOODS, INC	\$	1,420,603
006-900-174-00	MICHIGAN GAS UTILITIES CORP	\$	1,360,800
006-222-326-11	SURMAC INVESTMENTS, LLC	\$	1,354,048
006-221-301-01	MECHANIC STREET PROPERTIES, LLC	\$	1,329,970
006-221-226-11	HILLSDALE INDUSTRIAL EQUITIES LLC	\$	1,302,772
006-327-326-13	BEACON HILL PRESERVATION LDHA LP	\$	1,166,680
006-327-351-02	HALLETT ST PROFESSIONAL DEV CO, LLC	\$	1,064,900
006-222-152-12	ESSEX SPECIALTY PRODUCTS	\$	1,053,475
006-222-301-04	COJIM PROPERTIES LLC	\$	906,564
006-222-326-22	BOYD, ROGER L TRUST	\$	832,779

***** Top 10 Owners by Taxable Value *****

BEF FOODS, INC	has	1,420,603	Taxable Value in 2 Parcel(s)
MICHIGAN GAS UTILITIES CORP	has	1,418,595	Taxable Value in 4 Parcel(s)
SURMAC INVESTMENTS, LLC	has	1,354,048	Taxable Value in 1 Parcel(s)
MECHANIC STREET PROPERTIES, LLC	has	1,329,970	Taxable Value in 1 Parcel(s)
HILLSDALE INDUSTRIAL EQUITIES LLC	has	1,302,772	Taxable Value in 1 Parcel(s)
PRECISION GAGE LLC	has	1,279,061	Taxable Value in 9 Parcel(s)
COUNTY NATIONAL BANK	has	1,272,146	Taxable Value in 6 Parcel(s)
HILLSDALE CAPITOL, LLC	has	1,211,161	Taxable Value in 4 Parcel(s)
BEACON HILL PRESERVATION LDHA LP	has	1,166,680	Taxable Value in 2 Parcel(s)
COJIM PROPERTIES LLC	has	1,120,239	Taxable Value in 2 Parcel(s)

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Miscellaneous Totals/Statistics Report

The Special Population for this Report is 'Ad Valorem+Special Acts'
Population: All Records

<<<<< Top 10 Statistics >>>>>

***** Top 10 Owners by S.E.V. Value *****

HILLSDALE COLLEGE	has	2,034,700	S.E.V. Value in 96 Parcel(s)
COUNTY NATIONAL BANK	has	1,593,300	S.E.V. Value in 6 Parcel(s)
BEACON HILL PRESERVATION LDHA LP	has	1,581,500	S.E.V. Value in 2 Parcel(s)
BEF FOODS, INC	has	1,565,500	S.E.V. Value in 2 Parcel(s)
PRECISION GAGE LLC	has	1,520,500	S.E.V. Value in 9 Parcel(s)
COJIM PROPERTIES LLC	has	1,469,100	S.E.V. Value in 2 Parcel(s)
MICHIGAN GAS UTILITIES CORP	has	1,449,600	S.E.V. Value in 4 Parcel(s)
HILLSDALE INDUSTRIAL EQUITIES LLC	has	1,394,900	S.E.V. Value in 1 Parcel(s)
MECHANIC STREET PROPERTIES, LLC	has	1,373,200	S.E.V. Value in 1 Parcel(s)
SURMAC INVESTMENTS, LLC	has	1,354,100	S.E.V. Value in 1 Parcel(s)

***** Top 10 Owners by Acreage *****

HILLSDALE, CITY OF	has	718.92	Total Acres in 84 Parcel(s)
HILLSDALE COLLEGE	has	292.90	Total Acres in 96 Parcel(s)
HILLSDALE ACRES LLC	has	155.15	Total Acres in 8 Parcel(s)
HILLSDALE COMMUNITY SCHOOLS	has	68.04	Total Acres in 17 Parcel(s)
MICH DEPT OF TRANSPORTATION	has	60.06	Total Acres in 16 Parcel(s)
BEF FOODS, INC	has	49.49	Total Acres in 2 Parcel(s)
HILLSDALE, COUNTY OF	has	49.38	Total Acres in 15 Parcel(s)
MEIJER INC	has	48.64	Total Acres in 1 Parcel(s)
ECONOMIC DEVELOPMENT CORP	has	46.61	Total Acres in 5 Parcel(s)
HILLSDALE CO AGRIC SOCIETY	has	44.97	Total Acres in 5 Parcel(s)

Date/Time: 3/24/2023 1:27 PM DB: 2023									
Property Owner Name	# of Parcels	# of Exempt Parcels	% Exempt Parcels	# of Acres	Estimated Total True Cash Value	2023 NonExempt Assessed Value	2023 NonExempt Taxable Value	Estimated 2023 Property Taxes (non-PRE rate)	Comments
BEACON HILL PRESERVATION LDHA LP	2	1	50%	11.77	\$ 10,046,447	1,581,500	1,166,680	\$ 69,796.19	Beacon Hill and Hillsdale Place Apartments (highrise is exempt, pays PILOT)
BMAK CHARITY THRIFTS	1	1	100%	1.54	\$ 299,100	-	-	\$ -	proceeds from thrift store used for charity
CENTER FOR FAMILY HEALTH	2	2	100%	8.05	\$ 186,948	-	-	\$ -	not developed
COLLEGE BAPTIST CHURCH	1	1	100%	1.34	\$ 765,959	-	-	\$ -	house of public worship
CRISIS PREGNANCY CTR OF HILLSDALE	1	1	100%	0.42	\$ 273,181	-	-	\$ -	Alpha Omega Care Center
DOMESTIC HARMONY	1	1	100%	0.20	\$ 119,401	-	-	\$ -	shelter for battered women and children
EXCEL-DEAL 21 LDHA LP	2	2	100%	1.19	\$ 1,773,738	-	-	\$ -	Center City Apartments - pays PILOT
FAITH MENNONITE CHURCH	1	1	100%	0.68	\$ 128,659	-	-	\$ -	house of public worship
FIRST BAPTIST CHURCH	2	2	100%	0.96	\$ 460,309	-	-	\$ -	house of public worship and parking lot
FIRST FREE METHODIST CHURCH	4	4	100%	3.77	\$ 1,195,089	-	-	\$ -	house of public worship, parking lot, parsonage, charitable housing
FIRST PRESBYTERIAN CHURCH SOCIETY	1	1	100%	0.94	\$ 1,016,059	-	-	\$ -	house of public worship
FIRST UNITED METHODIST CHURCH	1	1	100%	0.59	\$ 687,426	-	-	\$ -	house of public worship
GREENWOOD VILLAGE I & II LDHA LP	2	2	100%	8.27	\$ 3,794,052	-	-	\$ -	Village Green Apartments - pays PILOT
HEADWATERS HEALTH FOUNDATION / HILLSDALE COMMUNITY HEALTH CENTER	13	11	85%	11.47	\$ 5,274,154	123,500	76,664	\$ 4,586.39	Hospital. Houses owned by hospital are not exempt. Does not include taxable personal property (leased equipment owned by others, personal property located in offices outside of main hospital where doctors are not employees of the hospital)
HILLSDALE CALVARY TEMPLE CHURCH	1	1	100%	0.25	\$ 236,334	-	-	\$ -	house of public worship
HILLSDALE CHURCH OF CHRIST	1	1	100%	1.20	\$ 251,068	-	-	\$ -	house of public worship
HILLSDALE CHURCH OF THE NAZARENE	2	2	100%	1.17	\$ 484,825	-	-	\$ -	house of public worship and parsonage
HILLSDALE CITY CHURCH, INC	1	1	100%	1.59	\$ 990,879	-	-	\$ -	house of public worship
HILLSDALE CLASSICAL LLC	2	2	100%	2.26	\$ 583,653	-	-	\$ -	for profit, property is "made available to" students of Oxford Virtual Academy and parent cooperative preschool
HILLSDALE CO AGRIC SOCIETY	5	5	100%	44.97	\$ 1,070,064	-	-	\$ -	Fairgrounds and related properties
HILLSDALE CO COMMUNITY FOUNDATION	1	1	100%	0.06	\$ 272,293	-	-	\$ -	offices
HILLSDALE CO HISTORICAL SOCIETY	1	1	100%	1.90	\$ 356,886	-	-	\$ -	Will Carleton Poor House museum
HILLSDALE COLLEGE	176	63	36%	406.32	\$ 97,228,475	2,034,700	977,547	\$ 58,481.38	Taxed properties are those that were purchased as investments and are not used for an educational purpose or were purchased after tax day.
HILLSDALE COMMUNITY SCHOOLS	17	17	100%	68.04	\$ 10,252,190	-	-	\$ -	public schools and related properties
HILLSDALE COUNTY ISD	4	4	100%	24.18	\$ 1,667,118	-	-	\$ -	Classrooms, administrative offices, building trades project houses
HILLSDALE COUNTY TREASURER	2	2	100%	0.05	\$ 13,360	-	-	\$ -	2021 and 2022 tax foreclosure parcels not yet sold at auction
HILLSDALE JUSTICE PROJECT INC	1	1	100%	0.03	\$ 35,349	-	-	\$ -	Liberty Hall
HILLSDALE ORTHODOX PRESBYTERIAN CHURCH	1	1	100%	0.48	\$ 469,032	-	-	\$ -	house of public worship

HILLSDALE, CITY OF/TIFA/EDC/BPU	90	90	100%	765.87	\$ 15,644,726	-	-	\$ -	City offices & garages, parks, BPU, Hill Top Apartments, St Joseph River Nature Preserve, public parking lots, etc... Leased property may be assessed and taxed separately to the lessee under MCL 211.181. EDC properties currently in negotiation for sale (Three Meadows). BPU and Hill Top Apartments pay PILOT
HILLSDALE, COUNTY OF	15	15	100%	49.38	\$ 12,440,291	-	-	\$ -	Courts, county offices, jail, Care Drive facilities, maintenance garage, central dispatch, medical care facility, perennial park
HOLY TRINITY PARISH	1	1	100%	4.40	\$ 249,791	-	-	\$ -	house of public worship
HOSPICE OF HILLSDALE COUNTY INC	1	1	100%	0.24	\$ 122,195	-	-	\$ -	administrative offices
JACKSON COMMUNITY COLLEGE	3	3	100%	8.03	\$ 1,049,261	-	-	\$ -	Jackson College LeTarte Center
JEHOVAHS WITNESSES, HILLSDALE CONGR	1	1	100%	3.00	\$ 488,689	-	-	\$ -	house of public worship
KEY OPPORTUNITIES	3	2	67%	9.45	\$ 766,284	50,500	42,306	\$ 2,530.94	no exemption claimed for Burgers Unlocked property
KIWANIS CHARITABLE TRUST OF MICH	2	2	100%	6.53	\$ 160,087	-	-	\$ -	parking for adjacent tax exempt parks, fairgrounds
LIFEWAYS	2	2	100%	1.79	\$ 746,330	-	-	\$ -	Christ Centered Homes adult foster care
MANOR, THE	1	1	100%	0.81	\$ 251,244	-	-	\$ -	Adult foster care
MICH CONF ASSOC 7TH DAY ADVENTISTS	1	1	100%	5.99	\$ 116,158	-	-	\$ -	vacant property adjacent to and used in conjunction with church located on township parcel
MICH DEPT OF TRANSPORTATION	16	16	100%	60.06	\$ 923,491	-	-	\$ -	M-99, railroad rights of way
MICHIGAN BELL TELEPHONE CO	1	1	100%	0.61	\$ 416,700	-	-	\$ -	state assessed property (telecommunications providers)
MICHIGAN, STATE OF	1	1	100%	0.22	\$ 8,491	-	-	\$ -	tax foreclosed property, land bank
ONE STEP MINISTRIES SOUTH CENTRAL	1	1	100%	0.99	\$ 132,975	-	-	\$ -	Teen center
READING EMERGENCY UNIT #1	1	1	100%	0.84	\$ 524,591	-	-	\$ -	Ambulance garage & training center
REGION II COMMUNITY ACTION AGENCY	1	1	100%	5.13	\$ 561,376	-	-	\$ -	CAA, Head Start Preschool
SALVATION ARMY	3	2	67%	1.51	\$ 395,919	146,700	146,700	\$ 8,776.27	offices/foodbank distribution center & related properties; former parsonage currently vacant and for sale
SAUK TRAIL ACADEMY	1	1	100%	5.00	\$ 318,693	-	-	\$ -	Hillsdale Prep
SEGUE INC	1	1	100%	0.72	\$ 255,205	-	-	\$ -	mental health services & counseling
SOZO CHURCH HILLSDALE	1	1	100%	0.38	\$ 280,308	-	-	\$ -	house of public worship
ST ANTHONY PARISH HILLSDALE	2	2	100%	1.91	\$ 1,375,179	-	-	\$ -	house of public worship & charitable housing/student outreach
ST PETER'S EPISCOPAL CHURCH	1	1	100%	0.25	\$ 239,228	-	-	\$ -	house of public worship, charitable health clinic
TRINITY EVANGELICAL LUTHERAN CHURCH	1	1	100%	1.46	\$ 464,782	-	-	\$ -	house of public worship, food bank/donation center
UNITED BRETHREN CHURCH	1	1	100%	7.02	\$ 1,145,489	-	-	\$ -	house of public worship
UNITED STATES OF AMERICA	1	1	100%	0.49	\$ 346,277	-	-	\$ -	post office
WEST STREET CHURCH OF CHRIST	1	1	100%	0.36	\$ 145,980	-	-	\$ -	house of public worship
WILL CARLETON CHARTER SCHOOL	1	1	100%	4.98	\$ 99,958	-	-	\$ -	vacant property adjacent to and used in conjunction with school located on township parcel
	404	286	71%	1,551.10	\$ 179,601,746	3,936,900	2,409,897	\$ 144,171.18	
City-wide Totals		2,697		3,551.47	\$ 538,491,125	195,168,400	149,040,653	\$ 8,916,300.88	
% of Total owned by tax exempt entities	14.98%	10.60%		43.67%	33.35%	2.02%	1.62%	1.62%	



BOOK CHALLENGES, CENSORSHIP, AND MICHIGAN PUBLIC LIBRARIES

This information sheet is intended as a tool to assist in clarification and decision making for Public Library Directors and Boards. It is not intended as legal advice. Library Boards and Directors should consult with their library attorneys when determining a plan or policy for their libraries.

December 6, 2021

Background on the Right to Information

The first amendment of the U.S Constitution secures the right of free speech for every person in the United States. In 1947, the Supreme Court of the United States confirmed in Martin v. City of Struthers, Ohio, (319 U.S. 141, 63 S. Ct. 862, 87 L. Ed. 1313 (1943)), that the framers of the constitution intended that freedom of speech under the first amendment right of freedom of speech included the right to receive information:

“The authors of the First Amendment knew that novel and unconventional ideas might disturb the complacent, but they chose to encourage a freedom which they believed essential if vigorous enlightenment was ever to triumph over slothful ignorance. This freedom embraces the right to distribute literature, Lovell v. Griffin, 303 U.S. 444, 452, 58 S.Ct. 666, 669, 82 L.Ed. 949, and necessarily protects the right to receive it.”

The Martin case involved a municipal ordinance that prevented a religious group from distributing pamphlets door to door, but it is the first case to establish a right to receive information under the first amendment. There have been several cases and opinions after Martin which follow the right to receive information, and some of those connect the exercise of this right to public library access:

“At the threshold, however, this right, first recognized in Martin and refined in later First Amendment jurisprudence, includes the right to some level of access to a public library, the quintessential locus of the receipt of information.” Kreimer v. Bureau of Police for Town of Morristown, 958 F.2d 1242 (1992) (Case involved Library policies that restricted the use of the library by homeless man).

Kreiner is a federal court of appeals case from the third circuit. Its analysis of the proximity of public libraries to the right to receive information has been widely accepted legal precedent.

In other words, people in the United States have a constitutional right to information and a fundamental way to exercise that right is through a public library.

Therefore, removing materials from a library simply because some members of the community object to the content, is censorship, which is a violation of the First Amendment.

“[T]he State may not, consistently with the spirit of the First Amendment, contract the spectrum of available knowledge. The right of freedom of speech and press includes not only the right to utter or to print, but the right to distribute, the right to receive, the right to read ...and freedom of inquiry, freedom of thought, and freedom to teach....Without those peripheral rights the specific rights would be less secure.” Griswold v. Connecticut, 381 US 479 (1965). (Case involved a state law prohibiting the distribution of information about contraceptives to women without the permission of their husbands).

Even though schools have some latitude with which to restrict materials to those which support a prescribed curriculum, the Supreme Court in Pico still determined that content-based removal of certain books from the

school library was a violation of students' first amendment rights. Bring this analysis to a public library situation (where there is little recognized authority to restrict access to information) and the bar against content-based removal is even more obvious.

"We hold that local school boards may not remove books from school library shelves simply because they dislike the ideas contained in those books and seek by their removal to "prescribe what shall be orthodox in politics, nationalism, religion, or other matters of opinion." West Virginia Board of Education v. Barnette, 319 U.S., at 642, 63S.Ct., at 1187. Such purposes stand inescapably condemned." Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 853, 102 S. Ct. 2799, 73 L. Ed. 2d 435 (1982)

Q. Don't public libraries restrict access to information simply by choosing to purchase some materials over others? Isn't that censorship?

A. Public libraries, and indeed all libraries, by necessity, must have comprehensive policies and procedures for determining what materials their collections should contain. No library, save the Library of Congress, has the space and resources to acquire and circulate every publication on every topic. Libraries make decisions according to objective criteria that considers, among other factors, their budget, the demographics of their community, the current circulation habits and demands of their patrons, contemporary societal issues and events, the literary or entertainment quality of the material (as considered by objective professional reviews, author reputation and experience, etc.), public libraries' through their collections, must anticipate the information that will be in demand and of use by their patrons, and must represent a broad representation within that information.

This detailed vetting process is called a library's collection development policy, and this policy details how materials are selected for inclusion into the collection.

So, while it is true that librarians do make choices between materials and between subject matter, the mission of most public libraries is to provide a well-rounded collection that represents multiple perspectives as well as the facts connected to a certain topic.

"To fulfill their traditional missions, public libraries must have broad discretion to decide what material to provide to their patrons. Although they seek to provide a wide array of information, their goal has never been to provide "universal coverage." Id., at 421. Instead, public libraries seek to provide materials "that would be of the greatest direct benefit or interest to the community." Ibid. To this end, libraries collect only those materials deemed to have "requisite and appropriate quality." Ibid. See W. Katz, Collection Development: The Selection of Materials for Libraries 6 (1980) ("The librarian's responsibility ... is to separate out the gold from the garbage, not to preserve everything"); F. Drury, Book Selection xi (1930) ("[I]t is the aim of the selector to give the public, not everything it wants, but the best that it will read or use to advantage"); App. 636 (Rebuttal Expert Report of Donald G. Davis, Jr.) ("A hypothetical collection of everything that has been produced is not only of dubious value, but actually detrimental to users trying to find what they want to find and really need")."

United States v. Am. Libr. Ass'n, Inc., 539 U.S. 194, 123 S. Ct. 2297, 156 L. Ed. 2d 221 (2003) (case involving the constitutionality of CIPA and forced library filtering).

IN other words, selecting materials for a public library using a professional process involving objective criteria is very different from removing material because the remover dislikes, or is made uncomfortable by the content. One is collection development, one is censorship.

Collection development information can be found:

https://www.michigan.gov/libraryofmichigan/0,9327,7-381-88855_89735_89759-492769--,00.html

Q. But every right – including speech- has limits. Aren't there limits or exceptions to this idea of "right to information?" What if the information desired or available could cause harm, or does not align with "community standards," or reflects opinions and values that are objectionable?

As with most of our constitutional rights, freedom of speech and the right to information that flows from it are not absolute. There are circumstances under which information can be restricted, such as when part of a public school classroom curriculum (because a school has specific educational and curricular requirements that may necessarily involve the inclusion of some topics and not others, and a school can require students to read about specific topics and opinions), or in a private library or business (because private entities are not bound by the first amendment when offering information), or within a religious organization. The only speech that can be restricted by content is speech that is found to be:

Defamatory – Speech or information that is false and could harm the reputation of the individual discussed (especially if the speaker (or writer) knew the information was false).

True Threats - Speech that promises a crime will be committed (“I am going to kill you if you don’t give me your money”).

Fighting Words – Face to face Speech that when said, has a high probability of provoking a physical fight or violence between parties. *Chaplinsky v. New Hampshire (1942)*

Inciting Words – Speech that is made in order to inspire “imminent lawless action,” **and** is likely to actually cause the lawless action. (Such as a speaker deliberately rallying a crowd to riot or commit another unlawful act, in a situation where the crowd was already excited and rowdy and likely to riot). *Brandenburg v. Ohio*

Obscenity – Probably one of the most misunderstood exemptions. The definition of “obscenity” as determined by the supreme court in Miller, is a vague one that is only really applicable to a court (since only a court can truly label content as “obscene.”).

In Miller, the Supreme Court’s test defining obscenity is:

- (a) whether ‘the average person, applying contemporary community standards’ would find that the work, taken as a whole, appeals to the prurient interest, (“Prurient” = arouses sexual desire).
- (b) whether the work depicts or describes, in a patently offensive way, sexual conduct specifically defined by the applicable state law; and
- (c) whether the work, taken as a whole, lacks serious literary, artistic, political, or scientific value.

Miller v. California, 413 U.S. 15, 24, 93 S. Ct. 2607, 2615, 37 L. Ed. 2d 419 (1973)

Generally, the label of obscenity seems to be applied to extreme representations of sexually explicit material, such as child pornography, bestiality, and other activities rejected on a societal level. It does not generally seem to apply to legal adult pornography or sexual content in literature – even age-appropriate content in literature aimed at younger readers. Material is not obscene simply because it is depicting activity that is controversial or non-conforming to what is considered “normal.” The label seems to be intended by the court to be applied to “hard core” sexual content:

“Under the holdings announced today, no one will be subject to prosecution for the sale or exposure of obscene materials unless these materials depict or describe patently offensive ‘hard core’ sexual conduct. Miller v. California, 413 U.S. 15, 27, 93 S. Ct. 2607, 2616, 37 L. Ed. 2d 419 (1973)

Now, Michigan has a law that restricts the dissemination of sexually explicit materials to minors. The Disseminating, Exhibiting, or Displaying Sexually Explicit Matter to Minors Act, 1978 PA 33, MCL 722.671 et. Seq. <http://legislature.mi.gov/doc.aspx?mcl-33-1978-l>. The first part of this act provides criminal penalties for the dissemination of sexually explicit content to minors. The second part of this act restricts the sale of violent videogames to minors. Although amendments to the statute have been struck down by courts as unconstitutional, a more recent amendment to MCL 722.673 et seq. reworded the law and is currently in effect.

The law specifically exempts teachers and librarians from prosecution for disseminating sexually explicit materials as a part of their employment (checking books out, buying books or using books as part of an approved curriculum) (see Section 6(d), MCL 722.676(d) <http://legislature.mi.gov/doc.aspx?mcl-722-676> .

The second part to the law, which restricts videogames, was also struck down as unconstitutional, and is not currently in effect. The restrictions centered on violence.

For additional information on restrictions beyond content based restrictions, see

<https://constitutioncenter.org/interactive-constitution/interpretation/amendment-i/interps/266> (National Constitution Center)

The right to receive information is not absolute, but neither is it a right that is easily negated.

Q. I am hearing of librarians being accused of providing sexual content to minors. Can I be criminally liable if a patron or board member feels a title is “sexual content,” or inappropriate?

Unless you are providing minors with sexual content with the intention of receiving or experiencing gratification or sexual activity, it is unlikely. The Michigan law expressly exempts librarians and teachers providing materials in the context of their employment. (See discussion in previous question, above). MCL 722.676(d) <http://legislature.mi.gov/doc.aspx?mcl-722-676> .

Libraries and librarians concerned about any type of legal liability should always consult their library attorney, and or their personal attorney.

Q. Don't library boards and library directors have a responsibility to protect their community (especially children) from materials that expose patrons to inappropriate and harmful topics? If these boards and librarians wouldn't let their own kids watch or read this material, why permit any other child to?

A. The issue here is who decides what is “inappropriate” and “harmful?” Who gets to decide what topics or types of material everyone else is allowed to see/view/read/hear? Just because one portion of the community is uncomfortable with a topic, or has a religious or other objection, is not sufficient grounds to deny the rest of the community access to that material, to those ideas. The law already accounts for truly harmful content. The rest is a matter of personal and familial choice and culture. Public libraries do not stand in the shoes of parents with regards to the welfare of their children. They are not a school, or a childcare center. They are public spaces that welcome people of all ages and types with the mission of providing the information, or the means and expertise to locate the information that each individual wish to have. Parents and guardians bear the responsibility and the right only to determine the materials they and their children can access.

“If there is any fixed star in our constitutional constellation, it is that no official, high or petty, can prescribe what shall be orthodox in politics, nationalism, religion, or other matters of opinion If there are any circumstances which permit an exception, they do not now occur to us.” 319 U.S., at 642, 63 S.Ct., at 1187. Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 853, 102 S. Ct. 2799, 73 L. Ed. 2d 435 (1982)

Q. Can a library governing board dictate the content-based removal of library materials?

A. This is a tricky question. In Michigan, most establishment types authorize the governing board of a library to be the legal representatives of the library. The governing board has the authority to make (among other decisions) policy, financial, personnel, and facilities decisions. However, as they say, “With great power comes great responsibility.” An illegal, thoughtless or ill-conceived decision could result in the board being on the wrong side of a lawsuit, which can be very costly in money, community goodwill towards the library, and damage to the board's reputation. In reality, the issues surrounding content-based censorship and book removal are so divisive in U.S. culture that even if there is no lawsuit brought, the damage to the library's reputation with the community it serves (and is funded by) could cause years of bad feelings, as well as catastrophic losses in funding if the fallout includes the defeat of a millage. The question for the board becomes not “can you?” but “should you?” Is the content of the material so damaging that it is worth the potential ramifications involved in removing it- especially when the action could end up being temporary since the materials could be easily re-instated upon the arrival of new terms and new board members?

"If a Democratic school board, motivated by party affiliation, ordered the removal of all books written by or in favor of Republicans, few would doubt that the order violated the constitutional rights of the students denied access to those books. The same conclusion would surely apply if an all-white school board, motivated by racial animus, decided to remove all books authored by blacks or advocating racial equality and integration. Our Constitution does not permit the official suppression of ideas. Thus, whether petitioners' removal of books from their school libraries denied respondents their First Amendment rights depends upon the motivation behind petitioners' actions. If petitioners intended by their removal decision to deny respondents access to ideas with which petitioners disagreed, and if this intent was the decisive factor in petitioners' decision, then petitioners have exercised their discretion in violation of the Constitution."
Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 853, 102 S. Ct. 2799, 73 L. Ed. 2d 435 (1982)

Q. Help! Our library is experiencing a book challenge. Where can I obtain more information and resources?

There are several good resources listed below. In addition, don't forget to reach out for help if you need it. You are not alone!

Contact your cooperative director. Chances are they have been through a challenge and can offer suggestions and support.

Contact the Library of Michigan Library Development team. We can offer information and support.
Contact ALA's Office of Intellectual Freedom (ALA OIF). They have legal and library professionals who can advise you on managing the challenge. You do not have to be an ALA member to call!

Resources:

<https://www.ala.org/tools/challengesupport> - ALA Office of Intellectual Freedom (OIF) website for managing and reporting book challenges. One of the most comprehensive sites on materials challenges.

https://www.webjunction.org/documents/webjunction/Book_Censorship_in_Schools_A_Toolkit.html - Webjunction materials from National Coalition Against Censorship (NCAC) Sample letters and tips on a book challenge process. Aimed at school libraries but contains information of use to public libraries too.

<https://www.ala.org/tools/challengesupport/selectionpolicytoolkit> - ALA OIF Toolkit for challenges, reconsideration policies, and book selection policies- includes separate information aimed at public and school libraries.

<https://ckls.libguides.com/c.php?g=833878&p=5954448> Central Kansas Library system – Book Challenges resources site. Contains sample reconsideration policies and letters as well as tips on handling a reconsideration request.

<http://cblfd.org/2017/06/librarian-offers-tips-for-handling-ugly-book-challenges/> - (Comic Book Legal Defense Fund, CBLDF) Article with suggestions by a librarian who survived a contentious book challenge.

<https://jaslarue.blogspot.com/2008/07/uncle-bobbys-wedding.html> - Excellent example of a well-crafted letter responding to a book challenge by well known speaker and former library director, Jamie LaRue.

<https://bannedbookweek.org/banned-books-week-handling-challenges/> - Another site managed by the ALA OIF. Focuses on banned books and banned books week. This page contains a summary of tips for handling book challenges.

<http://cblbf.org/2021/10/comics-challenges-return/> - Website of the Comic Book Legal Defense Fund, which advocates for intellectual freedom protections for comic book (including Anime and Manga) works. Advises libraries and book sellers as well as artists and authors on handling challenges of comics and sequential art titles.

Clare D. Membiela
Library of Michigan
Library Law Consultant

City of Hillsdale

Agenda Item Summary

Meeting Date: April 3, 2023

Agenda Item: Public Hearing

SUBJECT: Application for Commercial Rehabilitation Exemption Certificate —
3980 West Carleton Road — 3980 Property LLC

BACKGROUND PROVIDED BY: Sam Fry, Marketing and Development Coordinator

The Clerk's Office is in receipt of an "Application for Commercial Rehabilitation Exemption Certificate" for property located at 3980 West Carleton Road, Hillsdale, Michigan, owned by 3980 Property LLC. The application is for tax abatement on the rehabilitation of the property. The project has an estimated cost of \$805,000 to rehab the building to lease for commercial space. A description of the planned renovation is attached to the application.

The property in question lies within the Commercial Rehabilitation District #1 created in 2009 and amended in 2019. The current value of this property is estimated by the assessor at about \$332,000. The original structure was built prior to 1957 and the property had been vacant for several years before Mr. Bishop acquired it with the goal of rehabbing the building.

RECOMMENDATION:

The maximum length of time for exemption under Public Act 210 of 2005, the Commercial Rehabilitation Act, is 10 years. Therefore, the Economic Development Corporation (EDC) and staff recommends that the CRE application be approved for (10) years, with the certificate set to expire December 30, 2033.

City policy also states that the required completion date for the certificate shall be one (1) year later than the planned date of completion as stated on the application. Therefore, based on the annual assessment cycle, staff recommends that the required completion date for this project be stated in the resolution as December 30, 2025.

Application for Commercial Rehabilitation Exemption Certificate

Issued under authority of Public Act 210 of 2005, as amended.

LOCAL GOVERNMENT UNIT USE ONLY	
Application No.	Date Received
STATE USE ONLY	
Application No.	Date Received

Read the instructions page before completing the form. **This application should be filed after the commercial rehabilitation district is established.** The applicant must complete Parts 1, 2 and 3 and file the application form (with required attachments) with the clerk of the local governmental unit (LGU). Attach the legal description of property on a separate sheet. This project will not receive tax benefits until approved by the State Tax Commission (STC). Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the STC.

FEB 22 2023

CITY OF HILLSDALE
CITY CLERK'S OFFICE

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name (applicant must be the owner of the facility) 3980 Property LLC		NAICS or SIC Code	
Facility's Street Address 3980 West Carleton Rd	City Hillsdale	State MI	ZIP Code 49242
Name of City, Township or Village (taxing authority) Hillsdale	County Hillsdale	School District Where Facility is Located Hillsdale	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
Date of Rehabilitation Commencement (mm/dd/yyyy) 10-1-2022	Planned Date of Rehabilitation Completion (mm/dd/yyyy) 2-28-2024		
Estimated Cost of Rehabilitation \$805,000.00	Number of Years Exemption Requested (1-10) 10		
Expected Project Outcomes (check all that apply)			
<input checked="" type="checkbox"/> Increase Commercial Activity	<input checked="" type="checkbox"/> Retain Employment	<input checked="" type="checkbox"/> Revitalize Urban Areas	
<input checked="" type="checkbox"/> Create Employment	<input checked="" type="checkbox"/> Prevent Loss of Employment	<input checked="" type="checkbox"/> Increase Number of Residents in Facility's Community	
No. of jobs to be created due to facility's rehabilitation 10	No. of jobs to be retained due to facility's rehabilitation 0	No. of construction jobs to be created during rehabilitation 10	

PART 2: APPLICATION DOCUMENTS	
Prepare and attach the following items:	
<input checked="" type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)	<input checked="" type="checkbox"/> Statement of the economic advantages expected from the exemption
<input checked="" type="checkbox"/> Description of the qualified facility's proposed use	<input checked="" type="checkbox"/> Legal description
<input checked="" type="checkbox"/> Description of the general nature and extent of the rehabilitation to be undertaken	<input type="checkbox"/> Description of the "underserved area" (Qualified Retail Food Establishments only)
<input checked="" type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the qualified facility	<input type="checkbox"/> Commercial Rehabilitation Exemption Certificate for Qualified Retail Food Establishments (Form 4753) (Qualified Retail Food Establishments only)
<input checked="" type="checkbox"/> Time schedule for undertaking and completing the facility's rehabilitation	

PART 3: APPLICANT CERTIFICATION			
Name of Authorized Company Officer (no authorized agents) Josh Bishop		Telephone Number 517-320-0952	
Fax Number		E-mail Address jb@positiveelectricLLC.com	
Street Address 13895 Saunders Rd	City Hudson	State MI	ZIP Code 49247
I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 210 of 2005, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Rehabilitation Exemption Certificate by the State Tax Commission.			
I further certify that this rehabilitation program, when completed, will constitute a rehabilitated facility, as defined by Public Act 210 of 2005, as amended, and that the rehabilitation of this facility would not have been undertaken without my receipt of the exemption certificate.			
Signature of Authorized Company Officer (no authorized agents) 		Title owner	Date 2-18-2023

PART 4: ASSESSOR RECOMMENDATIONS (assessor of LGU must complete Part 4)			
Provide the Taxable Value and State Equalized Value of Commercial Property, as provided in Public Act 210 of 2005, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC).			
	Taxable Value	State Equalized Value (SEV)	
Land			
Building(s)			
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Rehabilitation Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Rehabilitation Exemption that would also put the same property on the Commercial Rehabilitation specific tax roll.			
<input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Commercial Rehabilitation Exemption specific tax roll and not on any other specific tax roll.			
Name of Local Government Body			
Name of Assessor (first and last name)		Telephone Number	
Fax Number		E-mail Address	
<i>I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.</i>			
Assessor's Signature			Date
PART 5: LOCAL GOVERNMENT ACTION (clerk of LGU must complete Part 5)			
Action Taken By LGU (attach a certified copy of the resolution):			
<input type="checkbox"/> Exemption approved for _____ years, ending December 30, _____ (not to exceed 10 years)			
<input type="checkbox"/> Exemption Denied			
Date District Established (attach resolution for district)	Local Unit Classification Identification (LUCI) Code	School Code	
PART 6: LOCAL GOVERNMENT CLERK CERTIFICATION (clerk of LGU must complete Part 6)			
Clerk's Name (first and last)		Telephone Number	
Fax Number		E-mail Address	
Mailing Address	City	State	ZIP Code
LGU Contact Person for Additional Information	LGU Contact Person Telephone Number	Fax Number	
<i>I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate and hereby request the State Tax Commission issue a Commercial Rehabilitation Exemption Certificate, as provided by Public Act 210 of 2005, as amended.</i>			
Clerk's Signature			Date

For faster service, the LGU should email the completed application and required documents to PTE@michigan.gov.

An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury, State Tax Commission
 P.O. Box 30471
 Lansing, MI 48909

3980 PROPERTY LLC

3980 W Carleton Rd

Hillsdale MI 49242

517-320-0952

Date 2.17.2023

Break down of work to be completed:

- General demolition of front office interiors, front office roof, back room interiors, back restrooms, and removal of trash left throughout property.
\$50,000.00
- Drawings and plans
\$10,000.00
- Replace flat roofing and insulation on areas in need of replacement
\$140,000.00
- Reconstruction of front office area with masonry block, new gable roof structure, new metal roof, new siding, new windows and doors, new interior perimeter walls (insulation and drywall), new ceiling insulation and drywall, new supporting mechanicals, and remodeled restroom.
\$175,000.00
- Remodeled areas of remaining building to include new mechanicals (Heating, electrical, and plumbing) Creating new tenant spaces ready for Retail tenant spaces.
\$300,000.00
- Asphalt overlay, with some existing green areas becoming new asphalt parking. New Concrete approaches.
\$80,000.00
- Site restoration
\$20,000.00

Total estimated cost \$775,000.00

List of fixed building equipment not included in estimate

Signage \$30,000.00

Total not included in estimate \$30,000.00

Total \$805,000.00

Work to be completed by end of year 2.28.2024



General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map and report is a compilation of records, information and data provided by various township, city, village, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map and report acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the Township/City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of the data provided.

Report and Property Data compiled as of April 30, 2022



Parcel ID: 30 006-016-100-04
 Property Address: 3980 W CARLETON RD
 City/Twp/Village: CITY OF HILLSDALE

Assessor Acreage: 1.33
 Property Class: 301
 School District: HILLSDALE COMM PUBLIC SCHS

Tax Description

BEG NE COR NW¼ NW¼ SEC 16 TH W ALG N SEC LN 155.73 FT TH S03 DEG 35 MIN 49 SEC W 99.49 FT TH S53 DEG 56 MIN 20 SEC W 20.06 FT TH S31 DEG 43 MIN 40 SEC E 104.40 FT TH E 335.60 FT TO W ROW LN M-99 TH NWLY ALG SD ROW ON A CURVE CH BRG N38 DEG 20 MIN W 254.97 FT TO SD N SEC LN TH W 54.35 FT TO POB 1.3A+/- UNPLATTED SEC 16 T6S R3W SECOND WARD PA 425 COND TRANSFER FROM FAYETTE TWP 1988/89 L593 P529 and L590 P86 SPLIT 07/28/2004 (PARENT PARCEL NUMBER RETAINED) NEW CHILD PARCEL 006-016-100-05; AS OF 12/31/2018 - WARD 2

Tax Information

PRE/Qual Ag %: 0	2022 SEV: 157,900	2021 SEV: 76,000
Land Value: 215,232	2022 Taxable Value: 157,900	2021 Taxable Value: 76,000
Land Imp Value: 0	Liber/Page(1-2-3): 1816/529 - 1671/958 - 1657/204	
Building Value: 100,597	ECF Table: 99.M-99 FRONTAGE	
True Cash Value: 315,829	Land Table: 99.M-99 FRONTAGE	

	Summer Taxes 2021	Winter Taxes 2021	Village Taxes 2021
Base Tax:	\$ 3,345.32	\$ 1,197.12	0
Special Asmt:	0	0	0
Admin Fee:	\$ 33.45	\$ 11.97	0
Total Tax:	\$ 3,378.77	\$ 1,209.09	0
Amount Paid:	\$ 3,598.39	\$ 1,209.09	0
Interest:	\$ 219.62	0	0
Paid Date:	01/03/2022	01/03/2022	*
Balance Due:	0	0	0

Total Delinquent Tax: \$0.00

* Tax Payment data is provided by some, but not all local Treasurers and is current with data provided as of Report Date above
 * Please contact the appropriate City/Village/Township Treasurer for up to date information.
 * For payoff amounts or a breakdown of delinquent taxes contact the County Treasurer's office at (517) 437-4700

Grantor	Grantee								
POSITIVE INDUSTRIES LLC	3980 PROPERTY LLC								
MOORE, STEPHEN JOHN II	POSITIVE INDUSTRIES LLC	0	05/02/2022	QC	26-PARTIAL INTEREST	1825/0657	DEED	100.0	
JONESVILLE PRODUCTS INC(C	MOORE, STEPHEN JOHN II	340,000	12/31/2021	WD	03-ARM'S LENGTH	1816/0529	PROPERTY TRANSFER	100.0	
JONESVILLE PRODUCTS, INC	MOORE, STEPHEN JOHN II	0	10/26/2017	OTH	21-NOT USED/OTHER	1671/0958	OTHER	0.0	
Property Address	Class: INDUSTRIAL-IMPROV	150,000	05/30/2017	WD	20-MULTI PARCEL SALE REF	1657/0204	OTHER	100.0	
3980 W CARLETON RD	School: HILLSDALE COMM PUBLIC SCHS								
Owner's Name/Address	P.R.E. 08								
3980 PROPERTY LLC	MAP #: WARD 2								
3731 MERIDIAN RD									
ADDISON MI 49220									

Tax Description									
BEG NE COR NW1/4 NW1/4 SEC 16 TH W ALG N SEC									
LN 155.73 FT TH S03°35'49"W 99.49 FT TH									
S53°56'20"W 20.06 FT TH S31°43'40"E									
104.40 FT TH E 335.60 FT TO W ROW LN M-99									
TH NWLY ALG SD ROW ON A CURVE CH BRG									
N38°20'W 254.97 FT TO SD N SEC LN TH W									
54.35 FT TO POB 1.3A+/- UNPLATTED									
SEC 16 T6S R3W SECOND WARD PA 425									
COND TRANSFER FROM PAYETTE TWP 1988/89									
L593 P529 & L590 P86 SPLIT 07/28/2004									
(PARENT PARCEL NUMBER RETAINED) NEW CHILD									
PARCEL 006-016-100-05; AS OF									
12/31/2018 - WARD 2									

Who	When	What	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
			2023	Tentative	Tentative	Tentative			Tentative
KAT	05/05/2022	PICTURES &	2022	107,600	50,300	157,900			157,900S
KAT	01/19/2022	PICTURES &	2021	8,300	67,700	76,000			76,000S
MGH	09/02/2020	COUNTY APP	2020	86,700	4,500	91,200			90,988C

Public Improvements	Level	X
Dirt Road	Rolling	X
Gravel Road	Low	X
Paved Road	High	X
Storm Sewer	Landscaped	X
Sidewalk	Swamp	
Water	Wooded	
Sewer	Pond	
Electric	Waterfront	
Gas	Wetland	
Curb	Ravine	
Street Lights	Flood Plain	
Standard Utilities		
Underground Utils.		

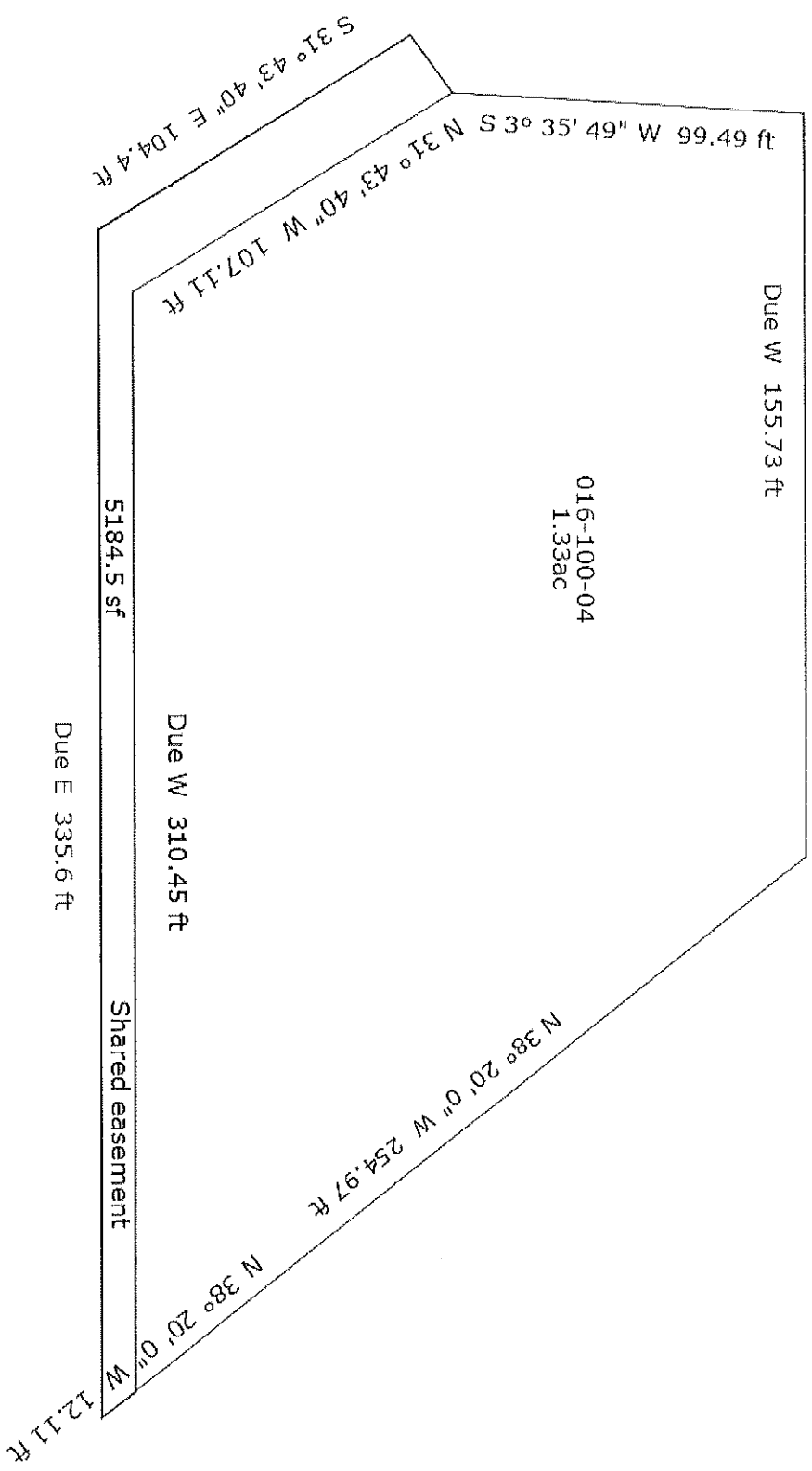
Topography of Site	
Level	
Rolling	
Low	
High	
Landscaped	
Swamp	
Wooded	
Pond	
Waterfront	
Wetland	
Ravine	
Flood Plain	

2023 Est TCY Tentative	2023 Est TCY Tentative
2023 Est TCY Tentative	2023 Est TCY Tentative

Land Value Estimates for Land Table 99.99.M-99 FRONTAGE	
255 Actual Front Feet, 1.33 Total Acres	
SF TABLE	
Frontage 254.97	
Depth 227.22	
Front 1.0000	
Depth 1.0000	
Sq Ft 57,804.120	
Total Acres 0.63	
Rate 100	
Adj. Reason 0	
IRREGULAR	
Total Est. Land Value =	36,428

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*** Information herein deemed reliable but not guaranteed***



Sketch by Aperi Sketch

*** Information herein deemed reliable but not guaranteed***

Desc. of Bldg/Section: NORTH BLDG - OFFICE/STORAGE
 Calculator Occupancy: Industrial - Light Manufacturing
 Class: C
 Floor Area: 24,219
 Gross Bldg Area: 24,219
 Stories Above Grd: 1
 Average Sty Hght: 14
 Bsmnt Wall Hght

Construction Cost
 High Above Ave. X Ave. Low
 Calculator Cost Data ** **
 Quality: Low Cost
 Heat#1: No Heating or Cooling
 Heat#2: Package Heating & Cooling
 Ave. SqFt/Story: 24219
 Has Elevators:
 *** Basement Info ***

Area: Perimeter:
 Type: Heat: No Heating or Cooling
 Area #1: Type #1:
 Area #2: Type #2:
 * Mezzanine Info *
 * Sprinkler Info *

Area: Type:
 Area: Type:
 Heat: No Heating or Cooling
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 * Sprinkler Info *

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<<<<<<<
 Class: C Quality: Low Cost
 Stories: 1 Story Height: 14 Perimeter: 852
 Base Rate for Upper Floors = 44.29
 (10) Heating system: No Heating or Cooling Cost/SqFt: 0.00 100%
 Adjusted Square Foot Cost for Upper Floors = 44.29
 Total Floor Area: 24,219 Base Cost New of Upper Floors = 1,072,660
 Eff. Age: 56 Phy. %Good/Abnr. Phy./Func./Econ./Overall %Good: 35 /100/50 /100/17.5
 Total Depreciated Cost = 187,716
 ECF (99.M-99 FRONTAGE) Reproduction/Replacement Cost = 1,072,660
 Replacement Cost/Floor Area= 44.29 0.973 => TCV of Bldg: 1 = 182,647
 Est. TCV/Floor Area= 7.54

(11) Electric and Lighting:
 Outlets:
 X Few Average X Few
 Many Unfinished Typical
 Flex Conduit Rigid Conduit Armored Cable Non-Metallic Bus Duct
 Incandescent Fluorescent Mercury Sodium Vapor Transformer

(12) Plumbing:
 Many Above Ave. Average Typical Few None
 Total Fixtures
 3-Piece Baths Urinals Wash Bowls
 2-Piece Baths Water Heaters
 Shower Stalls Wash Sinks
 Toilets Water Softeners

(13) Roof Structure:
 Slope=0

(14) Roof Cover:
 X Gas Oil Coal Stoker Hand Fired Boiler

(15) Heating and Cooling:
 X Gas Oil Coal Stoker Hand Fired Boiler

(16) Foundation:
 X Poured Conc Brick/Stone Block

(17) Frame:
 (4) Floor Structure:
 (5) Floor Cover:

(18) Ceiling:
 (6) Ceiling:

(19) Excavation/Site Prep:
 (1) Excavation/Site Prep:

(20) Miscellaneous:
 (39) Miscellaneous:
 (40) Exterior Wall:
 Thickness Bsmnt Insul.

(21) Miscellaneous:
 (39) Miscellaneous:
 (40) Exterior Wall:
 Thickness Bsmnt Insul.

(22) Miscellaneous:
 (39) Miscellaneous:
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 Thickness Bsmnt Insul.

(23) Miscellaneous:
 (39) Miscellaneous:
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(32) Miscellaneous:
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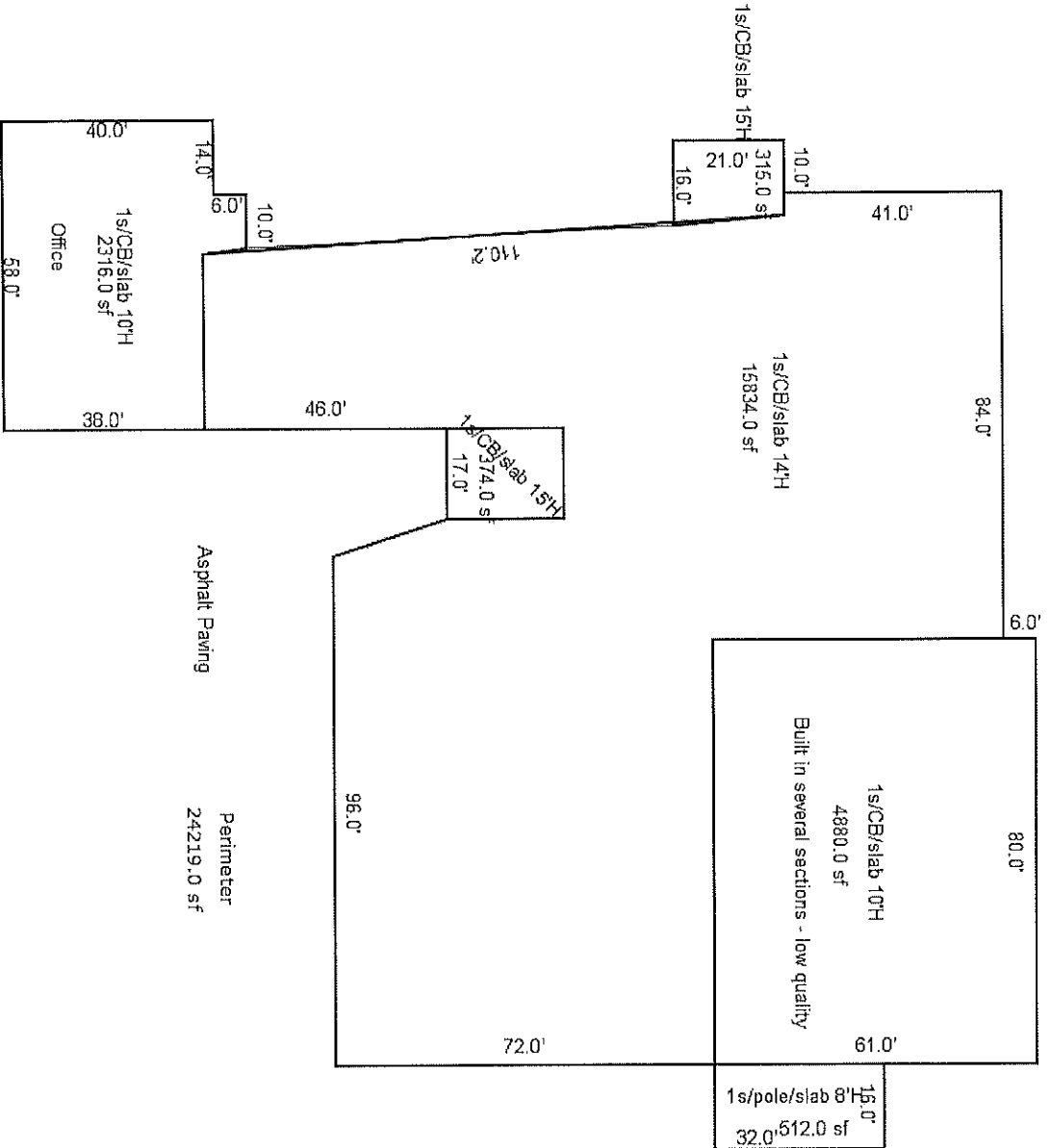
(33) Miscellaneous:
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(34) Miscellaneous:
 (39) Miscellaneous:
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(35) Miscellaneous:
 (39) Miscellaneous:
 (40) Exterior Wall:
 Thickness Bsmnt Insul.

(36) Miscellaneous:
 (39) Miscellaneous:
 (40) Exterior Wall:
 Thickness Bsmnt Insul.

*** Information herein deemed reliable but not guaranteed***



Sketch by Apen Sketch

*** Information herein deemed reliable but not guaranteed***

Hillsdale County**Building****Permit No: PB22-0699**

Building Department
 Phone: (517) 437-4130

33 McCollum St.
 Fax: (517) 437-3233

Hillsdale, MI 49242

3980 BECK RD Location
 006-320-001-01 Parcel Number

Issued: 09/30/22 Expire Date: 09/30/23
PLEASE CALL (517) 437-4130
FOR AN INSPECTION 24 HOURS IN ADVANCE

Occupant

JOSH BISHOP Owner
 3731 MERIDIAN RD
 ADDISON MI 49220

Contractor

Work Description: NEW ROOF

Item		No. of Items	Item Total
REMODEL	Miscellaneous	1.00	\$435.00

Fee Total: \$435.00

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that this permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code.

I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

Payment of permit fee constitutes acceptance of the above terms.

Inspection Record

1. _____
 2. _____
 3. _____

4. _____
 5. _____
 6. _____

This permit has been reviewed and issued for compliance with State, County, and local jurisdiction laws, codes, rules and standards. If your property is within an area bound by recorded deed restrictions, be aware that failure to comply with deeded restrictions may subject you to private legal action. CONTACT YOUR LOCAL ASSOCIATION OR DEVELOPMENT AUTHORITY PRIOR TO CONSTRUCTION.

3980 Property LLC – 3980 W. Carleton Road, Hillsdale. Michigan CRE Application and Attachments

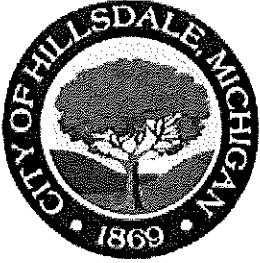
- Year Built: [1957 or Prior](#)
- Original Use: Industrial – light manufacturing
- Most Recent Use: Vacant for several years
- Number of stories and square footage: [1 story, 22,000 Sq Ft](#)
- Time schedule for project: [Completed By 2-28-2024](#)
- Statement of economic advantages expected from the exemption:

Employment opportunities, business increase in the City, improve a vacant building.

- Description of the qualified facility's proposed use: [Commercial or Retail Rental Spaces](#)
- Description of the general nature and extent of the rehabilitation to be undertaken: [New Roofing, Mechanicals, Asphalt Overly, New Windows and Doors, New Insulation, New Basic Interior Finish](#)
- Legal Description

BEG NE COR NW¼ NW¼ SEC 16 TH W ALG N SEC LN 155.73 FT TH S03 DEG 35 MIN 49 SEC W 99.49 FT TH S53 DEG 56 MIN 20 SEC W 20.06 FT TH S31 DEG 43 MIN 40 SEC E 104.40 FT TH E 335.60 FT TO W ROW LN M-99 TH NWLY ALG SD ROW ON A CURVE CH BRG N38 DEG 20 MIN W 254.97 FT TO SD N SEC LN TH W 54.35 FT TO POB 1.3A+/- UNPLATTED SEC 16 T6S R3W SECOND WARD PA 425 COND TRANSFER FROM FAYETTE TWP 1988/89 L593 P529 and L590 P86 SPLIT 07/28/2004 (PARENT PARCEL NUMBER RETAINED) NEW CHILD PARCEL 006-016-100-05;

- Description list of fixed building equipment that will be part of the qualified facility: [Road Sign](#)



CITY OF HILLSDALE

97 N. BROAD ST

HILLSDALE, MI 49242

(517) 437-6441

WWW.CITYOFHILLSDALE.ORG

Receipt: 59918 02/22/23

Cashier: KATY

The sum of: 300.00

Received Of: 3980 PROPERTY LLC

3731 MERIDIAN RD
ADDISON MI 49220

COMMERICAL REHAB EXEMPTION
APPLICATION

Receipt Code:

Description:

Distribution:

XX

CRE APPLICATION

101-000.000-633.000

300.00

Total 300.00

TENDERED:

CHECK

504

Signed: _____

Applicant:	3980 Property LLC				
Date Received:	February 22, 2023				
Current Parcel #:	006-016-100-04				
Property Address:	3980 W Carleton Rd				
Current SEV:	\$	166,000			
Current Taxable Value:	\$	166,000			
Taxable Value of Land:	\$	97,400			
Taxable Value of Building:	\$	68,600			
Estimated Cost of Rehabilitation:	\$	805,000			
To Be Frozen					
				<i>Taxable Value of rehabilitation*</i>	
	<i>Year 1</i>	<i>2024</i>		**	
				402,500	
	Without CRE		With CRE		
Tax	Ad Valorem Millage Rate*	Tax Amount	Commercial Rehabilitation Specific Tax Millage Rate*	Tax Amount (Part (b) of the "specific tax" under MCL 125.2790 Sec. 10(2)).	Taxes Foregone (Tax Savings with Certificate)
Summer					
City General Operating	12.1479	\$ 4,889.53	0.00000	\$ -	\$ 4,889.53
City Street Maintenance	2.4296	\$ 977.91	0.00000	\$ -	\$ 977.91
City Sinking Fund	0.0000	\$ -	0.00000	\$ -	\$ -
city Public Safety Equipment	0.9770	\$ 393.24	0.00000	\$ -	\$ 393.24
City Streets/Leaf Collection	3.9388	\$ 1,585.37	0.00000	\$ -	\$ 1,585.37
Library	0.9718	\$ 391.15	0.00000	\$ -	\$ 391.15
County Operating	4.8619	\$ 1,956.91	0.00000	\$ -	\$ 1,956.91
Stated Education Tax	6.0000	\$ 2,415.00	6.00000	\$ 2,415.00	\$ -
School Operating	8.8155	\$ 3,548.24	8.81550	\$ 3,548.24	\$ -
School Building/Site	1.0986	\$ 442.19	0.00000	\$ -	\$ 442.19
ISD General	0.1314	\$ 52.89	0.00000	\$ -	\$ 52.89
ISD Special Ed	1.4749	\$ 593.65	0.00000	\$ -	\$ 593.65
ISD Vocational Ed	0.7375	\$ 296.84	0.00000	\$ -	\$ 296.84
Administration Fee	1%	\$ 175.43	1%	\$ 59.63	\$ 115.80
Total Summer	43.5849	\$ 17,718.35	14.81550	\$ 6,022.87	\$ 11,695.48
Winter					
County Medical Care Facility	0.5889	\$ 237.03	0.00000	\$ -	\$ 237.03
County 2004 Senior Services	0.4873	\$ 196.14	0.00000	\$ -	\$ 196.14
County Ambulance Service	0.8343	\$ 335.81	0.00000	\$ -	\$ 335.81
County Ambulance Capital	0.1472	\$ 59.25	0.00000	\$ -	\$ 59.25
County Senior Services 2008	0.4904	\$ 197.39	0.00000	\$ -	\$ 197.39
County Mental Health	0.4907	\$ 197.51	0.00000	\$ -	\$ 197.51
County Medical Care Facility Debt	0.3500	\$ 140.88	0.00000	\$ -	\$ 140.88
School Operating	8.8155	\$ 3,548.24	8.81550	\$ 3,548.24	\$ -
School Building/Site	1.0986	\$ 442.19	0.00000	\$ -	\$ 442.19
ISD General	0.1315	\$ 52.93	0.00000	\$ -	\$ 52.93
ISD Special Ed	1.4754	\$ 593.85	0.00000	\$ -	\$ 593.85
ISD Vocational Ed	0.7376	\$ 296.88	0.00000	\$ -	\$ 296.88
Administration Fee	1%	\$ 62.98	1%	\$ 35.48	\$ 27.50
Total Winter	15.6474	\$ 6,361.06	8.81550	\$ 3,583.72	\$ 2,777.34
GRAND TOTALS	59.2323	\$ 24,079.41	23.63100	\$ 9,606.59	\$ 14,472.82

*Based on 2019 tax rates

**Assumes increases in property value greater than the rate of inflation and annual IRM increases at maximum allowable

*** Assumes value of improvements equal to estimated cost

Taxes for the land will continue to be calculated based on current annual value at ad valorem rates.	
May increase or decrease annually based on changes in value &	
Current Year taxes for land:	\$ 5,826.92 inflation (not affected by exemption)
Taxes for the existing building will be frozen at the current taxable value but will continue to be calculated using ad	
Current Year taxes for building:	\$ 4,103.97 Frozen at current taxable value for length of the certificate. May

Year	Maximum Inflation Rate Multiplier	Projected Maximum Taxable Value**	City Operating Foregone Annually	Cumulative City Operating Taxes Foregone	Total Taxes Foregone Annually	Cumulative Total Taxes Foregone
2	1.05	422,625	\$ 5,134.01	\$ 10,023.54	\$ 15,196.46	\$ 29,669.28
3	1.05	443,756	\$ 5,390.71	\$ 15,414.24	\$ 15,956.28	\$ 45,625.56
4	1.05	465,944	\$ 5,660.24	\$ 21,074.48	\$ 16,754.10	\$ 62,379.66
5	1.05	489,241	\$ 5,943.25	\$ 27,017.74	\$ 17,591.80	\$ 79,971.46
6	1.05	513,703	\$ 6,240.42	\$ 33,258.16	\$ 18,471.39	\$ 98,442.85
7	1.05	539,388	\$ 6,552.44	\$ 39,810.59	\$ 19,394.96	\$ 117,837.81
8	1.05	566,358	\$ 6,880.06	\$ 46,690.65	\$ 20,364.71	\$ 138,202.52
9	1.05	594,676	\$ 7,224.06	\$ 53,914.71	\$ 21,382.94	\$ 159,585.46
10	1.05	624,410	\$ 7,585.27	\$ 61,499.98	\$ 22,452.09	\$ 182,037.56
Maximum Tax Dollar Impact if approved for 10-year abatement:			\$ 61,499.98 <i>City Operating</i>	\$ 182,037.56 <i>Total All Entities</i>		

RESOLUTION TO APPROVE A COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE APPLICATION, PA 210 OF 2005, AS AMENDED

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on April 3, 2023, at Council Chambers in Hillsdale City Hall, 97 N. Broad Street, Hillsdale, Michigan at 7:00PM EST.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

RESOLUTION # _____ APPROVING COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE APPLICATION FOR 3980 PROPERTY LLC LOCATED AT 3980 WEST CARLETON ROAD

WHEREAS, the City of Hillsdale legally established the Commercial Rehabilitation District #2009-01 on May 4, 2009, after a public hearing on May 4, 2009, and amended Resolution #2099 to correct the boundary descriptions on October 21, 2019; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property previously exempt and currently in force under Public Act 210 of 2005 or under Public Act 198 of 1974 (IFTs) does not exceed 5% of the total taxable value of the City of Hillsdale; and

WHEREAS, the application was approved at a public hearing as provided by Section 4(2) of Public Act 2010 of 2005 on April 3, 2023; and

WHEREAS, the 3980 Property LLC is not delinquent in any taxes related to the facility; and

WHEREAS, the application was approved for 10 years; and

WHEREAS, the application is for commercial property as defined in Section 2(a) of Public Act 210 of 2005; and

WHEREAS, the applicant, 3980 Property LLC, has provided answers to all required questions under the application instructions to the City of Hillsdale; and

WHEREAS, the City of Hillsdale requires that rehabilitation of the facility shall be completed by December 30, 2025; and

WHEREAS, the commencement of the rehabilitation of the facility did not occur more than six months prior to the filing of the application for exemption; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a qualified facility within the meaning of Public Act 210 of 2005 and that is situated within a Commercial Rehabilitation District established under Public Act 210 of 2005; and

WHEREAS, completion of the qualified facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, and prevent a loss of employment in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by Section 2(j) of Public Act 210 of 2005.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale that a Commercial Rehabilitation Exemption for the real property, excluding land, located in Commercial Rehabilitation District #2009-01 at 3980 West Carleton Road for a period of 10 years, beginning December 31, 2023, and ending December 30, 2033, pursuant to the provisions of PA 210 of 2005, as amended, is hereby granted.

AYES:

NAYES:

RESOLUTION DECLARED ADOPTED.

Adam Stockford – Mayor

Katy Price – Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Common Council of the City of Hillsdale, County of Hillsdale, Michigan at a regular meeting held on April 3, 2023.

Katy Price – Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: April 3, 2023

Agenda Item: Old Business

SUBJECT: Set Public Hearing - Proposal to Amend City Ordinance § 2.48.020,
Chapter 2, Article IV, Division 7, Sec. 2-262

BACKGROUND PROVIDED BY: Katy Price, City Clerk

The proposed amendment was presented at the March 6, 2023 Council meeting by Councilman Paladino for consideration. A public hearing will need to be set to allow the public an opportunity to be heard.

The amendment is attached and has been reviewed by the Operations and Governance Committee and returned to Council for further discussion at the public hearing.

RECOMMENDATION:

Council to set a public hearing for Monday, April 17th, 2023 at 7:00 p.m. to allow an opportunity for the public to be heard.

Proposal to Amend City Ordinance § 2.48.020, found in Chapter 2, Article IV, Division 7, Sec. 2-262. State Law Reference: Act 164 of 1877, MCL 397.202.

The current ordinance states: “The library board shall consist of five directors appointed by the mayor with the approval the city council, the directors to be chosen from the citizens of the city at large with reference to their fitness for office; provided, however, that not more than one member of the city council shall be a member of the library board at any one time; provided further, that one such member shall be a member of the board of education of the Hillsdale community schools.”

The proposal would amend the ordinance as follows: “The library board shall consist of five directors appointed by the mayor with the approval the city council, the directors to be chosen from the citizens of the city at large with reference to their fitness for office; provided, however, that not more than one member of the city council shall be a member of the library board at any one time.; ~~provided further, that one such member shall be a member of the board of education of the Hillsdale community schools.~~”

The amended ordinance would read: “The library board shall consist of five directors appointed by the mayor with the approval the city council, the directors to be chosen from the citizens of the city at large with reference to their fitness for office; provided, however, that not more than one member of the city council shall be a member of the library board at any one time.

Michigan State Law does not speak on the issue. See MCL 397.202, subsection (1): “If a city council decides to establish and maintain a public library and reading room under this act, the mayor of that city shall, with the approval of the city council, appoint a governing board of 5 members for the library and reading room, chosen from the citizens at large, with reference to their fitness for that office. Not more than 1 member of the city council may be a member of the board at any 1 time.”

City of Hillsdale

Agenda Item Summary

Meeting Date: April 3, 2023

Agenda Item # : New Business

SUBJECT: 2023-2024 Proposed Budget and Setting of Public Hearing

BACKGROUND PROVIDED BY STAFF David Mackie, City Manager

The Fiscal Year 2023-24 proposed budget document is included in the Council packet. This document represents the preparation and collaboration of department heads and the City Manager. Revenue and expenditures have been carefully reviewed to meet Council's expectation of a General Fund balanced operating budget. The General Fund is budgeted to have a small surplus of \$28,885.

RECOMMENDATION:

Pursuant to Charter requirements, City Council should set a public hearing for May 15, 2023 at 7:00 p.m. and direct the City Clerk to publish notice of the hearing at least one week in advance. The proposed budget document will be on file in the office of the City Clerk and on the City's website on or before April 4th.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
101-000.000-402.000	CURRENT TAXES	1,620,853	1,657,596	1,769,000	1,826,000
101-000.000-402.050	CURRENT TAXES - STREET MAINT.	324,169	10,520		
101-000.000-404.000	SPECIAL ACTS	37,852	39,893	39,856	37,720
101-000.000-411.000	DELINQUENT TAXES	9,662	7,535	2,000	2,000
101-000.000-434.000	TRAILER FEES	2,400		2,400	2,400
101-000.000-437.000	IND. FACLTs. TAX - CLAW BACKS		9		
101-000.000-445.000	DEL. TAXES-PENALTIES AND INT.	32,768	24,018	25,000	25,000
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	69,185	72,049	74,000	74,000
101-000.000-451.000	SPECIAL ASSESSMENTS	11,478	7,343	10,000	5,000
101-000.000-476.000	PERMITS	15,119	20,445	18,000	18,000
101-000.000-477.000	C.A.T.V. FRANCHISE FEES	75,622	73,201	75,000	73,000
101-000.000-480.000	DOG LICENSES	5	16		
101-000.000-490.000	LICENSE FEES	6,723	6,925	6,700	7,000
101-000.000-505.000	FEDERAL GRANT - PUBLIC SAFETY	2,861			
101-000.000-528.000	FEDERAL GRANT - CARES ACT	248,051			
101-000.000-529.000	FEDERAL GRANT			4,179	
101-000.000-558.000	ACT 302 POLICE TRAINING FUNDS	1,338	1,570		
101-000.000-569.000	STATE GRANT	951			
101-000.000-569.372	STATE GRANTS-MSHDA GRANT-CODE ENFC		14,825		
101-000.000-569.600	STATE FUNDS - DISASTER REIMBURSEM		34,718		
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	209,335	210,908	150,000	200,000
101-000.000-574.000	STATE REVENUE SHARING	943,695	1,090,037	1,000,000	1,149,572
101-000.000-602.000	INTERMENT FEES	20,480	20,464	18,000	20,000
101-000.000-602.001	INTERMENT FEES- ST ANTHONYS	4,050	4,975	3,000	4,000
101-000.000-629.000	COPIES / DUPLICATING	566	700	300	300
101-000.000-633.000	ABATEMENT FEES	300	900	600	600
101-000.000-658.000	ORDINANCE FINES	847	706	1,000	700
101-000.000-658.001	PARKING FINES	470	1,020		
101-000.000-665.000	INTEREST	13,945	16,703	20,000	108,000
101-000.000-665.100	INTEREST INCOME-LEASES (GASB 87)		4,790		
101-000.000-667.000	RENTS	22,632	23,028	24,000	23,000
101-000.000-667.200	LEASE AGREEMENT - AT&T	14,300	10,992	15,600	15,600
101-000.000-667.517	RENTS - TRANSFER FACILITY	48,000	26,676	48,000	
101-000.000-668.528	ROYALTIES-TRANSFER FACILITY	20,969	19,061	20,000	
101-000.000-669.000	CHANGE IN INVESTMENTS	(841)	(22,887)		
101-000.000-673.000	SALE OF CITY PROPERTY	1,536	856,221		
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,141,170	1,149,607	1,100,000	1,213,828
101-000.000-675.756	CONTRIBUTIONS & DONATIONS - PARKS		6,649		
101-000.000-687.262	OTHER REFUNDS - ELECTIONS		3,506		
101-000.000-687.300	OTHER REFUNDS	199,547	170,496	200,000	175,000
101-000.000-692.000	OTHER REVENUE	20,878	17,972	10,000	10,000
101-000.000-692.050	OTHER REVENUE - FOIA		210		
101-000.000-692.106	OTHER REVENUE - NEW YEAR'S EVE EVE	1,500	10,400	18,000	12,000
101-000.000-692.174	OTHER REVENUES-ECONOMIC DEVL			3,042	13,000
101-000.000-692.247	OTHER REVENUES - TIFA			3,000	3,000
101-000.000-692.301	OTHER REVENUES - POLICE DEPT	550	1,749	500	75,608
101-000.000-692.336	OTHER REVENUES-LOC FIRE GRANT	2,000			
101-000.000-692.470	OTHER REVENUE - TREES		2,500		
101-000.000-692.595	OTHER REVENUE - AIRPORT T-SHIRTS		57		
101-000.000-699.151	TRANSFERS IN - CEMETERY CARE	20,000	20,000	20,000	20,000
101-000.000-699.174	TRANSFER IN - BPU	141,538		140,000	
101-000.000-699.202	TRANSFERS IN - MAJOR STREETS	88,015	91,006	88,000	92,000
101-000.000-699.203	TRANSFERS IN - LOCAL STREETS	26,044	27,159	26,000	26,000
101-000.000-699.271	TRANSFER IN - LIBRARY	2,000	2,000	2,000	
101-000.000-699.481	TRANSFERS IN - AIRPORT IMPRVMT			7,500	
101-000.000-699.588	TRANSFER IN - DIAL-A-RIDE	68,781	48,315	65,000	65,000
101-000.000-699.699	TRANSFER IN - DPS LEAVE AND BENEF1	20,606			
Totals for dept 000.000 -		5,491,950	5,786,583	5,009,677	5,297,328
TOTAL ESTIMATED REVENUES		5,491,950	5,786,583	5,009,677	5,297,328
APPROPRIATIONS					
Dept 101.000 - CITY COUNCIL					
101-101.000-702.000	WAGES	19,072	19,080	15,597	15,597
101-101.000-717.000	WORKERS' COMPENSATION	44	44	70	10
101-101.000-720.000	EMPLOYER'S FICA	1,459	1,460	1,193	1,193
101-101.000-726.000	SUPPLIES	10		200	200
101-101.000-801.000	CONTRACTUAL SERVICES		900	100	100
101-101.000-810.000	DUES AND SUBSCRIPTIONS		455	5,250	5,250
101-101.000-955.200	MISC. - COMMUNICATIONS	900		1,000	1,000
101-101.000-956.000	TRAINING & SEMINARS			250	250
Totals for dept 101.000 - CITY COUNCIL		21,485	21,939	23,660	23,600
Dept 172.000 - CITY MANAGER					
101-172.000-702.000	WAGES	102,100	75,592	67,519	70,069
101-172.000-704.000	SICK TIME PAY		103		

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 172.000 - CITY MANAGER					
101-172.000-705.000	VACATION TIME PAY	10,483	4,711		
101-172.000-706.000	PERSONAL TIME PAY	2,184	454		
101-172.000-707.000	LONGEVITY PAY	240			
101-172.000-710.000	HOLIDAY AND OTHER PAY	16,176	3,632		
101-172.000-715.000	HEALTH AND LIFE INSURANCE	7,554	3,771	3,048	5,139
101-172.000-716.000	RETIREMENT	30,957	23,443	28,389	18,906
101-172.000-717.000	WORKERS' COMPENSATION	205	170	200	43
101-172.000-720.000	EMPLOYER'S FICA	8,658	5,657	5,165	5,199
101-172.000-721.000	DISABILITY INSURANCE	462	277	475	270
101-172.000-726.000	SUPPLIES	591	107	1,000	1,000
101-172.000-801.000	CONTRACTUAL SERVICES	110	10	500	500
101-172.000-810.000	DUES AND SUBSCRIPTIONS	450	770	1,000	1,000
101-172.000-860.000	TRANSPORTATION AND MILEAGE			500	
101-172.000-956.000	TRAINING & SEMINARS	620	588	2,500	2,500
101-172.000-956.200	LODGING AND MEALS		438	1,500	1,500
Totals for dept 172.000 - CITY MANAGER		180,790	119,723	111,796	106,126
Dept 175.000 - ADMINISTRATIVE SERVICES					
101-175.000-702.000	WAGES	54,749	46,680	55,426	28,686
101-175.000-703.000	WAGES	345			
101-175.000-705.000	VACATION TIME PAY	2,189			
101-175.000-710.000	HOLIDAY AND OTHER PAY	310	233		50
101-175.000-715.000	HEALTH AND LIFE INSURANCE	32		11,796	5,054
101-175.000-716.000	RETIREMENT	1,827	1,271	13,593	5,596
101-175.000-717.000	WORKERS' COMPENSATION		159	200	190
101-175.000-720.000	EMPLOYER'S FICA	2,464	3,293	4,240	2,168
101-175.000-721.000	DISABILITY INSURANCE	77			
101-175.000-726.000	SUPPLIES	732	1,910	1,500	1,500
101-175.000-726.007	SUPPLIES - COVID 19	1,092	127	500	
101-175.000-801.000	CONTRACTUAL SERVICES	19,765	24,165	25,000	25,000
101-175.000-802.000	TECHNICAL SERVICES		4,515	44,995	56,045
101-175.000-806.000	LEGAL SERVICES	24,676	50,132	35,000	35,000
101-175.000-806.002	LEGAL SERVICES - TAX CASES	6,250			
101-175.000-808.000	AUDITING SERVICES	16,700	28,160	25,000	
101-175.000-810.000	DUES AND SUBSCRIPTIONS	663	435	1,200	750
101-175.000-818.000	INSURANCE	64,196	70,270	72,500	78,500
101-175.000-955.000	MISCELLANEOUS		1,314		
101-175.000-955.025	MISC. - HOLIDAY RECEPTION		499	500	500
101-175.000-955.101	MISC. - DOMESTIC HARMONY	6,000		6,000	6,000
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT		12,188	13,000	13,000
101-175.000-956.000	TRAINING & SEMINARS		250	1,000	1,000
101-175.000-956.200	LODGING AND MEALS			500	500
101-175.000-960.000	BANK FEES		509	250	1,000
101-175.000-970.000	CAPITAL OUTLAY			30,000	
Totals for dept 175.000 - ADMINISTRATIVE SERVICES		202,067	246,110	342,200	260,539
Dept 191.000 - FINANCE DEPARTMENT					
101-191.000-702.000	WAGES	154,828	55,688	60,770	25,037
101-191.000-703.000	OVERTIME PAY		78		
101-191.000-704.000	SICK TIME PAY	10,785	2,643		
101-191.000-705.000	VACATION TIME PAY	19,184	6,764		
101-191.000-706.000	PERSONAL TIME PAY	1,871	1,085		
101-191.000-707.000	LONGEVITY PAY	1,100			
101-191.000-710.000	HOLIDAY AND OTHER PAY	5,661	2,943		
101-191.000-715.000	HEALTH AND LIFE INSURANCE	43,393	19,058	20,509	7,630
101-191.000-716.000	RETIREMENT	13,373	4,743	4,254	1,753
101-191.000-717.000	WORKERS' COMPENSATION	249	209	210	43
101-191.000-718.000	UNEMPLOYMENT INSURANCE	782			
101-191.000-720.000	EMPLOYER'S FICA	13,683	4,637	4,649	1,915
101-191.000-721.000	DISABILITY INSURANCE	791	337	340	150
101-191.000-724.000	PAYROLL ALLOCATION		(36,097)		
101-191.000-726.000	SUPPLIES	415	181		500
101-191.000-801.000	CONTRACTUAL SERVICES	3,353	43,950	69,000	60,000
101-191.000-810.000	DUES AND SUBSCRIPTIONS	432	120		200
101-191.000-860.000	TRANSPORTATION AND MILEAGE				250
101-191.000-956.000	TRAINING & SEMINARS	591			500
101-191.000-956.200	LODGING AND MEALS				500
101-191.000-960.000	BANK FEES		1,168		
Totals for dept 191.000 - FINANCE DEPARTMENT		270,491	107,507	159,732	98,478
Dept 215.000 - CITY CLERK DEPARTMENT					
101-215.000-702.000	WAGES	39,916	42,004	50,432	51,945
101-215.000-704.000	SICK TIME PAY	1,978	1,201		
101-215.000-705.000	VACATION TIME PAY	3,139	989		
101-215.000-706.000	PERSONAL TIME PAY	1,108			
101-215.000-707.000	LONGEVITY PAY	600	600	600	600

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 215.000 - CITY CLERK DEPARTMENT					
101-215.000-710.000	HOLIDAY AND OTHER PAY	2,407	2,177	500	500
101-215.000-715.000	HEALTH AND LIFE INSURANCE	20,056	17,484	20,509	19,075
101-215.000-716.000	RETIREMENT	6,213	6,761	6,749	12,327
101-215.000-717.000	WORKERS' COMPENSATION	91	75	100	100
101-215.000-720.000	EMPLOYER'S FICA	3,266	3,220	3,858	3,974
101-215.000-721.000	DISABILITY INSURANCE	198	198	200	290
101-215.000-726.000	SUPPLIES	2,425	2,366	3,000	3,000
101-215.000-734.000	POSTAGE	2,797	1,045	3,000	3,500
101-215.000-801.000	CONTRACTUAL SERVICES	9,785	10,414	8,400	10,000
101-215.000-810.000	DUES AND SUBSCRIPTIONS			500	500
101-215.000-860.000	TRANSPORTATION AND MILEAGE			250	300
101-215.000-905.000	PUBLISHING / NOTICES	1,220	976	2,500	2,500
101-215.000-956.000	TRAINING & SEMINARS			1,000	1,200
101-215.000-956.200	LODGING AND MEALS	442		800	1,000
Totals for dept 215.000 - CITY CLERK DEPARTMENT		95,641	89,510	102,398	110,811
Dept 253.000 - CITY TREASURER					
101-253.000-702.000	WAGES	20,244	17,477	20,192	21,000
101-253.000-716.000	RETIREMENT	924	1,512	1,932	2,100
101-253.000-717.000	WORKERS' COMPENSATION	35	29	35	24
101-253.000-720.000	EMPLOYER'S FICA	1,549	1,337	1,545	1,607
101-253.000-726.000	SUPPLIES	527	630	625	625
101-253.000-734.000	POSTAGE	2,511	1,254	3,000	2,500
101-253.000-801.000	CONTRACTUAL SERVICES	3,740	9,988	4,000	4,000
101-253.000-810.000	DUES AND SUBSCRIPTIONS	538	150		
101-253.000-964.000	REFUNDS AND REBATES	140,991	146,406	134,000	145,000
Totals for dept 253.000 - CITY TREASURER		171,059	178,783	165,329	176,856
Dept 257.000 - ASSESSING DEPARTMENT					
101-257.000-702.000	WAGES	101,591	107,578	120,424	125,635
101-257.000-703.000	OVERTIME PAY	313	138		
101-257.000-704.000	SICK TIME PAY	2,960	1,839	500	
101-257.000-705.000	VACATION TIME PAY	4,868	3,179		
101-257.000-706.000	PERSONAL TIME PAY	1,782	1,308	860	
101-257.000-707.000	LONGEVITY PAY	480	480	480	
101-257.000-710.000	HOLIDAY AND OTHER PAY	6,613	6,231		
101-257.000-715.000	HEALTH AND LIFE INSURANCE	7,122	6,105	6,784	7,732
101-257.000-716.000	RETIREMENT	10,534	15,022	13,824	22,643
101-257.000-717.000	WORKERS' COMPENSATION	237	219	220	300
101-257.000-720.000	EMPLOYER'S FICA	8,811	9,043	9,212	9,611
101-257.000-721.000	DISABILITY INSURANCE	378	567	600	830
101-257.000-726.000	SUPPLIES	922	623	1,000	2,000
101-257.000-734.000	POSTAGE	1,150	2,070	2,000	2,000
101-257.000-801.000	CONTRACTUAL SERVICES	8,341	7,705	12,250	19,000
101-257.000-806.002	LEGAL SERVICES - TAX CASES	864		30,000	15,000
101-257.000-810.000	DUES AND SUBSCRIPTIONS	475	654	1,060	750
101-257.000-860.000	TRANSPORTATION AND MILEAGE	12	21	500	500
101-257.000-905.000	PUBLISHING / NOTICES	460	450	500	500
101-257.000-930.000	REPAIRS & MAINTENANCE	61			
101-257.000-956.000	TRAINING & SEMINARS	669	552	1,500	1,500
101-257.000-956.200	LODGING AND MEALS	418	152	1,250	1,500
101-257.000-970.000	CAPITAL OUTLAY				15,000
Totals for dept 257.000 - ASSESSING DEPARTMENT		159,061	163,936	202,964	224,501
Dept 262.000 - ELECTIONS					
101-262.000-702.000	WAGES	9,423	2,876	8,900	
101-262.000-703.000	OVERTIME PAY		184		
101-262.000-710.000	HOLIDAY AND OTHER PAY	6			
101-262.000-716.000	RETIREMENT	38			
101-262.000-720.000	EMPLOYER'S FICA	89	30		
101-262.000-726.000	SUPPLIES	5,696	2,312	3,000	3,000
101-262.000-801.000	CONTRACTUAL SERVICES	5,496	2,314	9,659	10,000
101-262.000-905.000	PUBLISHING / NOTICES			100	
101-262.000-956.200	LODGING AND MEALS	302	297	650	650
Totals for dept 262.000 - ELECTIONS		21,050	8,013	22,309	13,650
Dept 265.000 - BUILDING AND GROUNDS					
101-265.000-702.000	WAGES	13,996	12,340	24,077	39,512
101-265.000-703.000	OVERTIME PAY	127	124	500	500
101-265.000-716.000	RETIREMENT	264	348		
101-265.000-717.000	WORKERS' COMPENSATION	272	276	280	1,150
101-265.000-720.000	EMPLOYER'S FICA	1,313	912	1,880	3,022
101-265.000-725.000	FRINGE BENEFITS - ALLOCATED	8,665	6,374	11,446	11,560
101-265.000-726.000	SUPPLIES	6,452	7,657	5,500	7,325
101-265.000-801.000	CONTRACTUAL SERVICES	29,464	26,796	33,176	46,638
101-265.000-801.790	CONTRACTUAL SRV-MITCHELL BLDG	441	174		

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 265.000 - BUILDING AND GROUNDS					
101-265.000-850.000	TELEPHONE	5,961	6,154	6,620	6,620
101-265.000-920.000	UTILITIES	25,630	27,919	28,000	28,500
101-265.000-930.000	REPAIRS & MAINTENANCE	5,379	8,401	10,000	10,000
101-265.000-940.000	EQUIPMENT RENTAL	7,639	4,065	5,000	5,000
101-265.000-957.000	PROPERTY TAXES	255	218	1,000	1,200
101-265.000-970.000	CAPITAL OUTLAY			130,000	37,000
Totals for dept 265.000 - BUILDING AND GROUNDS		105,858	101,758	257,479	198,027
Dept 270.000 - HUMAN RESOURCES					
101-270.000-702.000	WAGES	58,277	55,997	69,010	30,666
101-270.000-704.000	SICK TIME PAY	1,000	580		
101-270.000-705.000	VACATION TIME PAY	1,817	4,194		
101-270.000-706.000	PERSONAL TIME PAY	727	773		
101-270.000-710.000	HOLIDAY AND OTHER PAY	2,998	3,727		
101-270.000-715.000	HEALTH AND LIFE INSURANCE	19,966	17,484	20,509	8,622
101-270.000-716.000	RETIREMENT	4,909	4,672	5,331	2,277
101-270.000-717.000	WORKERS' COMPENSATION	135	112	115	103
101-270.000-720.000	EMPLOYER'S FICA	4,396	4,233	5,279	2,270
101-270.000-721.000	DISABILITY INSURANCE	346	356	365	226
101-270.000-724.000	PAYROLL ALLOCATION		(30,131)		
101-270.000-726.000	SUPPLIES	654	567	500	1,000
101-270.000-801.000	CONTRACTUAL SERVICES	1,500	1,125	800	1,200
101-270.000-860.000	TRANSPORTATION AND MILEAGE			500	500
101-270.000-956.000	TRAINING & SEMINARS		590	500	500
101-270.000-956.200	LODGING AND MEALS		744		750
Totals for dept 270.000 - HUMAN RESOURCES		96,725	65,023	102,909	48,114
Dept 301.000 - POLICE DEPARTMENT					
101-301.000-702.000	WAGES	703,452	741,867	765,824	1,008,309
101-301.000-702.100	WAGES - PART TIME				5,000
101-301.000-703.000	OVERTIME PAY	55,250	48,957	50,000	50,000
101-301.000-704.000	SICK TIME PAY	31,904	35,166	21,232	9,957
101-301.000-705.000	VACATION TIME PAY	55,355	50,408	63,904	
101-301.000-706.000	PERSONAL TIME PAY	9,038	8,735	9,056	
101-301.000-707.000	LONGEVITY PAY	10,650	12,800	9,050	9,150
101-301.000-710.000	HOLIDAY AND OTHER PAY	51,342	57,000	63,936	22,400
101-301.000-710.001	OTHER - HAZARD PAY	17,000			
101-301.000-715.000	HEALTH AND LIFE INSURANCE	206,284	183,062	207,641	211,172
101-301.000-716.000	RETIREMENT	247,057	295,768	302,114	334,883
101-301.000-717.000	WORKERS' COMPENSATION	8,953	9,050	10,580	7,500
101-301.000-720.000	EMPLOYER'S FICA	16,557	16,876	18,096	20,333
101-301.000-721.000	DISABILITY INSURANCE	3,899	4,145	5,000	4,200
101-301.000-726.000	SUPPLIES	5,601	14,510	9,000	9,000
101-301.000-730.000	PLICE VEH/EQUIP MAINT SUPPLIES		45	1,000	1,000
101-301.000-740.301	FUEL AND LUBRICANTS-POLICE		30,622	25,000	30,000
101-301.000-742.000	CLOTHING / UNIFORMS	10,274	7,461	10,000	10,000
101-301.000-801.000	CONTRACTUAL SERVICES	14,423	47,958	17,000	17,000
101-301.000-810.000	DUES AND SUBSCRIPTIONS	190	385	400	400
101-301.000-818.301	INSURANCE - POLICE	14,316	19,332	21,000	25,000
101-301.000-850.000	TELEPHONE			1,980	
101-301.000-860.000	TRANSPORTATION AND MILEAGE	188		500	750
101-301.000-900.000	PRINTING	908	185	1,000	1,000
101-301.000-930.000	REPAIRS & MAINTENANCE	1,562	1,143	28,000	35,000
101-301.000-940.000	EQUIPMENT RENTAL	66,151			
101-301.000-955.221	MISC - PHYSICAL EXAMINATIONS	1,472	374	2,000	1,500
101-301.000-955.222	MISC - SHOTS & TRAINING			200	200
101-301.000-956.000	TRAINING & SEMINARS	613	3,010	4,200	15,000
101-301.000-956.005	STATE TRAINING FUNDS	2,585	500	3,000	3,000
101-301.000-956.200	LODGING AND MEALS	127	866	1,000	1,000
101-301.000-970.000	CAPITAL OUTLAY		46,944		
Totals for dept 301.000 - POLICE DEPARTMENT		1,535,151	1,637,169	1,651,713	1,832,754
Dept 336.000 - FIRE DEPARTMENT					
101-336.000-702.000	WAGES	215,078	218,535	229,039	273,971
101-336.000-702.336	WAGES - PART-TIME FIREFIGHTER	33,180	37,794	35,000	45,000
101-336.000-703.000	OVERTIME PAY	33,722	38,649	28,508	32,000
101-336.000-704.000	SICK TIME PAY	4,245	3,500	3,452	
101-336.000-705.000	VACATION TIME PAY	18,241	11,815	16,242	
101-336.000-706.000	PERSONAL TIME PAY	4,943	4,779	6,006	
101-336.000-707.000	LONGEVITY PAY	2,750	1,100	1,650	1,650
101-336.000-710.000	HOLIDAY AND OTHER PAY	9,002	11,728	13,158	13,382
101-336.000-710.001	OTHER - HAZARD PAY	17,000			
101-336.000-715.000	HEALTH AND LIFE INSURANCE	52,228	46,746	60,897	64,471
101-336.000-716.000	RETIREMENT	49,461	62,948	75,823	72,475
101-336.000-717.000	WORKERS' COMPENSATION	4,604	4,762	5,650	5,600
101-336.000-720.000	EMPLOYER'S FICA	7,627	6,614	6,918	3,873

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 336.000 - FIRE DEPARTMENT					
101-336.000-721.000	DISABILITY INSURANCE	1,018	947	1,489	1,500
101-336.000-726.000	SUPPLIES	4,569	6,537	8,000	8,000
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	1,242	1,283	1,000	1,000
101-336.000-740.000	FUEL AND LUBRICANTS	4,296	8,050	7,500	7,500
101-336.000-742.000	CLOTHING / UNIFORMS	2,717	2,022	3,000	3,000
101-336.000-801.000	CONTRACTUAL SERVICES	6,163	6,028	9,000	16,000
101-336.000-810.000	DUES AND SUBSCRIPTIONS	200	375	375	250
101-336.000-818.000	INSURANCE	12,162	5,973	13,000	7,700
101-336.000-860.000	TRANSPORTATION AND MILEAGE	68	234	200	200
101-336.000-920.000	UTILITIES	10,592	11,142	10,500	12,000
101-336.000-930.000	REPAIRS & MAINTENANCE	9,329	20,639	10,000	10,000
101-336.000-955.221	MISC - PHYSICAL EXAMINATIONS	279	309	400	400
101-336.000-955.222	MISC - SHOTS & TRAINING			800	800
101-336.000-955.336	LOCAL GRANT PURCHASES	3,340	160		
101-336.000-956.000	TRAINING & SEMINARS	295	1,330	2,500	5,000
101-336.000-956.200	LODGING AND MEALS			300	600
101-336.000-993.000	INTEREST EXPENSE	8,823	7,618	6,600	5,105
Totals for dept 336.000 - FIRE DEPARTMENT		517,174	521,617	557,007	591,477
Dept 372.000 - CODE ENFORCEMENT					
101-372.000-801.372	CONTRACTUAL SERVICES - CODE ENFORC	1,515			
Totals for dept 372.000 - CODE ENFORCEMENT		1,515			
Dept 441.000 - PUBLIC SERVICES DEPARTMENT					
101-441.000-702.000	WAGES	128,352	157,899	140,573	164,334
101-441.000-702.019	WAGES - COVID	33,469			
101-441.000-703.000	OVERTIME PAY	39	233	1,000	1,000
101-441.000-704.000	SICK TIME PAY	1,778	5,107	1,808	
101-441.000-705.000	VACATION TIME PAY	8,418	8,982	10,096	
101-441.000-706.000	PERSONAL TIME PAY	1,735	2,191	904	
101-441.000-707.000	LONGEVITY PAY	2,100	2,100	2,200	2,300
101-441.000-710.000	HOLIDAY AND OTHER PAY	9,413	13,994	5,078	650
101-441.000-715.000	HEALTH AND LIFE INSURANCE	17,447	17,633	21,508	41,976
101-441.000-716.000	RETIREMENT	13,703	22,234	20,330	21,287
101-441.000-717.000	WORKERS' COMPENSATION	255	234	235	1,380
101-441.000-720.000	EMPLOYER'S FICA	13,303	13,312	10,830	12,572
101-441.000-721.000	DISABILITY INSURANCE	510	549	2,035	660
101-441.000-725.000	FRINGE BENEFITS - ALLOCATED	25,395	11,402	65,932	47,768
101-441.000-726.000	SUPPLIES	8,687	8,931	8,000	8,000
101-441.000-742.000	CLOTHING / UNIFORMS	1,756	1,813	2,000	2,000
101-441.000-801.000	CONTRACTUAL SERVICES	33,257	30,961	30,328	48,045
101-441.000-810.000	DUES AND SUBSCRIPTIONS	1,832	1,591	2,316	2,144
101-441.000-850.000	TELEPHONE			1,448	1,448
101-441.000-860.000	TRANSPORTATION AND MILEAGE		405	500	500
101-441.000-920.000	UTILITIES	4,150	5,667	5,500	5,500
101-441.000-930.000	REPAIRS & MAINTENANCE	1,503	175	1,000	1,000
101-441.000-940.000	EQUIPMENT RENTAL	863	768	1,500	15,000
101-441.000-941.000	RMEF REPLACEMENT CHARGE			65,533	82,766
101-441.000-955.441	MISCELLANEOUS - SHOE ALLOWANC	1,661	2,376	2,000	2,750
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	981	2,159	15,000	7,500
101-441.000-956.000	TRAINING & SEMINARS	747	2,113	3,935	3,275
101-441.000-956.200	LODGING AND MEALS		1,016	1,750	2,105
Totals for dept 441.000 - PUBLIC SERVICES DEPARTMENT		311,354	313,845	423,339	475,960
Dept 447.000 - ENGINEERING SERVICES					
101-447.000-702.000	WAGES	16,298	16,063	28,791	23,858
101-447.000-702.100	WAGES - PART TIME				905
101-447.000-704.000	SICK TIME PAY	168	2,536		
101-447.000-705.000	VACATION TIME PAY	5,472	5,549		
101-447.000-706.000	PERSONAL TIME PAY	1,010	1,040		
101-447.000-710.000	HOLIDAY AND OTHER PAY	3,509	3,793		
101-447.000-715.000	HEALTH AND LIFE INSURANCE	7,521	8,622	6,358	6,094
101-447.000-716.000	RETIREMENT	1,724	1,923	2,015	1,644
101-447.000-717.000	WORKERS' COMPENSATION	162	8		315
101-447.000-720.000	EMPLOYER'S FICA	1,856	2,084	2,202	1,797
101-447.000-721.000	DISABILITY INSURANCE	385	462	465	528
101-447.000-726.000	SUPPLIES				500
101-447.000-801.000	CONTRACTUAL SERVICES	663			
101-447.000-810.000	DUES AND SUBSCRIPTIONS	80		700	700
101-447.000-956.000	TRAINING & SEMINARS			200	200
101-447.000-956.200	LODGING AND MEALS			500	500
Totals for dept 447.000 - ENGINEERING SERVICES		38,848	42,080	41,231	37,041
Dept 448.000 - STREET LIGHTING					
101-448.000-920.202	UTILITIES - MAJOR STREETS	52,836	53,122	50,000	50,000
101-448.000-920.203	UTILITIES - LOCAL STREETS	3,583	4,328	3,750	3,750

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 448.000 - STREET LIGHTING					
Totals for dept 448.000 - STREET LIGHTING		56,419	57,450	53,750	53,750
Dept 567.000 - CEMETERIES					
101-567.000-702.000	WAGES	39,499	31,236	35,911	25,566
101-567.000-703.000	OVERTIME PAY	1,203	3,033	1,500	1,500
101-567.000-716.000	RETIREMENT	700	950		
101-567.000-717.000	WORKERS' COMPENSATION	364	370	370	70
101-567.000-720.000	EMPLOYER'S FICA	2,961	2,513	2,862	2,070
101-567.000-725.000	FRINGE BENEFITS - ALLOCATED	19,220	19,865	17,423	7,820
101-567.000-726.000	SUPPLIES	2,856	5,952	3,250	3,500
101-567.000-801.000	CONTRACTUAL SERVICES	5,651	59,215	61,860	71,255
101-567.000-920.000	UTILITIES	943	749	900	900
101-567.000-930.000	REPAIRS & MAINTENANCE			500	500
101-567.000-940.000	EQUIPMENT RENTAL	33,138	21,020	25,000	20,000
101-567.000-970.000	CAPITAL OUTLAY			19,500	
Totals for dept 567.000 - CEMETERIES		106,535	144,903	169,076	133,181
Dept 571.000 - PARKING LOTS					
101-571.000-702.000	WAGES	3,063	3,766	4,639	4,427
101-571.000-703.000	OVERTIME PAY	977	1,110	1,000	1,000
101-571.000-716.000	RETIREMENT	121	222		
101-571.000-720.000	EMPLOYER'S FICA	293	351	431	415
101-571.000-725.000	FRINGE BENEFITS - ALLOCATED	1,969	2,637	2,626	1,568
101-571.000-726.000	SUPPLIES	1,961	1,363	1,000	2,035
101-571.000-801.000	CONTRACTUAL SERVICES	6,831	5,673	8,880	46,803
101-571.000-920.000	UTILITIES	1,843	1,336	2,500	2,000
101-571.000-940.000	EQUIPMENT RENTAL	2,792	3,307	4,000	3,000
Totals for dept 571.000 - PARKING LOTS		19,850	19,765	25,076	61,248
Dept 595.000 - AIRPORT					
101-595.000-702.000	WAGES	56,363	64,906	58,414	62,579
101-595.000-703.000	OVERTIME PAY	4,672	5,160		
101-595.000-704.000	SICK TIME PAY	2,229	124		
101-595.000-705.000	VACATION TIME PAY	1,115	809		
101-595.000-706.000	PERSONAL TIME PAY	527			
101-595.000-710.000	HOLIDAY AND OTHER PAY	2,235	4,623		
101-595.000-715.000	HEALTH AND LIFE INSURANCE	15,830	5,574	6,784	1,000
101-595.000-716.000	RETIREMENT	2,940	3,083	2,665	2,962
101-595.000-717.000	WORKERS' COMPENSATION	644	641	650	540
101-595.000-720.000	EMPLOYER'S FICA	4,886	5,712	4,468	4,787
101-595.000-721.000	DISABILITY INSURANCE	198	189	200	240
101-595.000-725.000	FRINGE BENEFITS - ALLOCATED	10	111	160	
101-595.000-726.000	SUPPLIES	1,786	4,297	2,500	5,000
101-595.000-726.050	SUPPLIES - T-SHIRTS		318		
101-595.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	903	291		
101-595.000-740.000	FUEL AND LUBRICANTS	2,753	3,185	3,000	3,000
101-595.000-801.000	CONTRACTUAL SERVICES	15,670	18,268	16,000	18,000
101-595.000-810.000	DUES AND SUBSCRIPTIONS	307	107	300	400
101-595.000-818.000	INSURANCE	5,444	5,604	5,000	5,200
101-595.000-850.000	TELEPHONE	2,604	2,425	3,000	1,430
101-595.000-860.000	TRANSPORTATION AND MILEAGE	37	70	100	100
101-595.000-920.000	UTILITIES	9,556	15,540	13,000	15,000
101-595.000-930.000	REPAIRS & MAINTENANCE	11,400	20,495	8,000	10,000
101-595.000-940.000	EQUIPMENT RENTAL	10	1,528	500	500
101-595.000-956.000	TRAINING & SEMINARS		1,279	8,000	500
Totals for dept 595.000 - AIRPORT		142,119	164,339	132,741	131,238
Dept 701.000 - PLANNING DEPARTMENT					
101-701.000-702.000	WAGES	46,391	46,657	53,881	55,498
101-701.000-704.000	SICK TIME PAY	246	949	700	
101-701.000-705.000	VACATION TIME PAY	2,666	3,546		
101-701.000-706.000	PERSONAL TIME PAY	838	226	226	
101-701.000-707.000	LONGEVITY PAY	480	480	480	
101-701.000-710.000	HOLIDAY AND OTHER PAY	2,634	2,614	500	500
101-701.000-715.000	HEALTH AND LIFE INSURANCE	20,100	17,484	20,509	19,075
101-701.000-716.000	RETIREMENT	5,154	8,000	7,209	13,170
101-701.000-717.000	WORKERS' COMPENSATION	173	167	170	105
101-701.000-720.000	EMPLOYER'S FICA	3,734	3,837	4,122	4,246
101-701.000-721.000	DISABILITY INSURANCE	279	231	280	264
101-701.000-726.000	SUPPLIES	111	328	500	500
101-701.000-801.000	CONTRACTUAL SERVICES	698	1,252	2,200	3,200
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFORC		69,930	60,000	100,000
101-701.000-810.000	DUES AND SUBSCRIPTIONS	2,487	2,400	2,560	2,400
101-701.000-860.000	TRANSPORTATION AND MILEAGE		184	500	500
101-701.000-905.000	PUBLISHING / NOTICES	612	436	500	1,000
101-701.000-956.000	TRAINING & SEMINARS			870	1,500

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 701.000 - PLANNING DEPARTMENT					
101-701.000-956.200	LODGING AND MEALS			1,000	1,000
101-701.000-970.000	CAPITAL OUTLAY				15,000
Totals for dept 701.000 - PLANNING DEPARTMENT		86,603	158,721	156,207	217,958
Dept 728.000 - ECONOMIC DEVELOPMENT					
101-728.000-702.000	WAGES	42,223	43,731	49,447	43,242
101-728.000-704.000	SICK TIME PAY	175	692		
101-728.000-705.000	VACATION TIME PAY	1,550	1,662		
101-728.000-706.000	PERSONAL TIME PAY	524	554		
101-728.000-707.000	LONGEVITY PAY	480	480		
101-728.000-710.000	HOLIDAY AND OTHER PAY	3,459	3,702	500	
101-728.000-715.000	HEALTH AND LIFE INSURANCE	136	195		7,212
101-728.000-716.000	RETIREMENT	4,317	7,460	6,616	2,993
101-728.000-717.000	WORKERS' COMPENSATION	85	71	75	75
101-728.000-720.000	EMPLOYER'S FICA	3,598	3,621	3,783	3,271
101-728.000-721.000	DISABILITY INSURANCE	128	213	195	240
101-728.000-726.000	SUPPLIES	510	22	1,000	1,000
101-728.000-801.000	CONTRACTUAL SERVICES	230			10,130
101-728.000-810.000	DUES AND SUBSCRIPTIONS	490	340	350	400
101-728.000-860.000	TRANSPORTATION AND MILEAGE	57	36	300	100
101-728.000-900.000	PRINTING		932		1,000
101-728.000-905.000	PUBLISHING / NOTICES		50	100	
101-728.000-956.000	TRAINING & SEMINARS	214	40	1,500	1,200
101-728.000-956.200	LODGING AND MEALS			700	600
Totals for dept 728.000 - ECONOMIC DEVELOPMENT		58,176	63,801	64,566	71,463
Dept 756.000 - PARKS					
101-756.000-702.000	WAGES	38,928	49,826	33,461	27,581
101-756.000-703.000	OVERTIME PAY	826	731	750	750
101-756.000-716.000	RETIREMENT	1,134	1,581		
101-756.000-720.000	EMPLOYER'S FICA	2,888	3,688	2,617	2,167
101-756.000-725.000	FRINGE BENEFITS - ALLOCATED	16,748	26,859	15,933	8,185
101-756.000-726.000	SUPPLIES	6,844	16,897	7,500	10,000
101-756.000-726.470	SUPPLIES - REPLACEMENT TREES		3,181		2,300
101-756.000-801.000	CONTRACTUAL SERVICES	82,128	80,889	80,445	121,265
101-756.000-920.000	UTILITIES	8,561	7,457	7,000	7,000
101-756.000-930.000	REPAIRS & MAINTENANCE	1,420	2,024	2,500	2,500
101-756.000-940.000	EQUIPMENT RENTAL	16,405	25,011	20,000	22,000
Totals for dept 756.000 - PARKS		175,882	218,144	170,206	203,748
Dept 965.000 - TRANSFERS TO OTHER FUNDS					
101-965.000-995.208	TRANSFER OUT - RECREATION	26,830	64,054	43,073	47,291
101-965.000-995.401	TRANSFER OUT - CAPITAL IMPROVEMENT			50,000	
101-965.000-995.588	TRANSFER OUT - DIAL-A-RIDE	94,615		133,274	150,632
101-965.000-995.640	TRANSFER OUT - R.M.E.F.	40,000			
Totals for dept 965.000 - TRANSFERS TO OTHER FUNDS		161,445	64,054	226,347	197,923
TOTAL APPROPRIATIONS		4,535,298	4,508,190	5,162,035	5,268,443
NET OF REVENUES/APPROPRIATIONS - FUND 101		956,652	1,278,393	(152,358)	28,885
BEGINNING FUND BALANCE		1,068,705	2,025,364	3,303,761	
ENDING FUND BALANCE		2,025,357	3,303,757	3,151,403	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
151-000.000-642.100	SALE OF CEMETERY LOTS-LAKEVIE	8,000	4,250	4,000	4,500
151-000.000-642.200	SALE OF CEMETERY LOTS-OAKGROV	13,425	8,713	7,000	10,000
151-000.000-665.000	INTEREST	10,763	9,910	10,000	15,000
151-000.000-669.000	CHANGE IN INVESTMENTS	(596)	(14,432)		
Totals for dept 000.000 -		31,592	8,441	21,000	29,500
TOTAL ESTIMATED REVENUES		31,592	8,441	21,000	29,500
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
151-175.000-960.000	BANK FEES		302		350
Totals for dept 175.000 - ADMINISTRATIVE SERVICES			302		350
Dept 965.000 - TRANSFERS TO OTHER FUNDS					
151-965.000-995.101	TRANSFER OUT - GENERAL FUND	20,000	20,000	20,000	20,000
Totals for dept 965.000 - TRANSFERS TO OTHER FUNDS		20,000	20,000	20,000	20,000
TOTAL APPROPRIATIONS		20,000	20,302	20,000	20,350
NET OF REVENUES/APPROPRIATIONS - FUND 151		11,592	(11,861)	1,000	9,150
BEGINNING FUND BALANCE		734,524	746,117	734,256	
ENDING FUND BALANCE		746,116	734,256	735,256	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
152-000.000-665.000	INTEREST	292	346	1,000	1,500
152-000.000-669.000	CHANGE IN INVESTMENTS	(109)	(2,627)		
152-000.000-675.000	CONTRIBUTIONS AND DONATIONS	15,042	1,870	6,000	3,000
Totals for dept 000.000 -		15,225	(411)	7,000	4,500
TOTAL ESTIMATED REVENUES		15,225	(411)	7,000	4,500
APPROPRIATIONS					
Dept 756.000 - PARKS					
152-756.000-960.000	BANK FEES		55	100	100
Totals for dept 756.000 - PARKS			55	100	100
TOTAL APPROPRIATIONS			55	100	100
NET OF REVENUES/APPROPRIATIONS - FUND 152		15,225	(466)	6,900	4,400
BEGINNING FUND BALANCE		69,233	84,459	83,993	
ENDING FUND BALANCE		84,458	83,993	90,893	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
153-000.000-665.000	INTEREST	5,075	5,116	5,000	8,000
153-000.000-669.000	CHANGE IN INVESTMENTS	(89)	(2,162)		
Totals for dept 000.000 -		4,986	2,954	5,000	8,000
TOTAL ESTIMATED REVENUES		4,986	2,954	5,000	8,000
APPROPRIATIONS					
Dept 265.000 - BUILDING AND GROUNDS					
153-265.000-960.000	BANK FEES		45	100	100
Totals for dept 265.000 - BUILDING AND GROUNDS			45	100	100
TOTAL APPROPRIATIONS			45	100	100
NET OF REVENUES/APPROPRIATIONS - FUND 153		4,986	2,909	4,900	7,900
BEGINNING FUND BALANCE		50,870	55,856	58,765	
ENDING FUND BALANCE		55,856	58,765	63,665	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
202-000.000-529.000	FEDERAL GRANT			127,194	
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	832,352	869,535	893,774	897,145
202-000.000-546.048	STATE GRANT-METRO ROW ACT	18,250	18,418	18,000	18,000
202-000.000-548.000	STATE GRANT - TRUNKLINE MAINT	49,912	40,530	51,538	40,000
202-000.000-569.600	STATE FUNDS - DISASTER REIMBURSEME		12,499		
202-000.000-665.000	INTEREST	3,302	4,717	3,000	10,000
202-000.000-669.000	CHANGE IN INVESTMENTS	(271)	(6,572)		
202-000.000-692.000	OTHER REVENUE	4,422	4,936		
202-000.000-692.039	OTHER REVENUE - BPU	2,710	9,530	2,500	2,500
202-000.000-692.470	OTHER REVENUE - TREES	100	261		
202-000.000-699.204	TRANSFER IN - MUNICIPAL STREETS			325,000	
Totals for dept 000.000 -		910,777	953,854	1,421,006	967,645
TOTAL ESTIMATED REVENUES		910,777	953,854	1,421,006	967,645
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
202-175.000-960.000	BANK FEES		137		
202-175.000-995.101	TRANSFER OUT - GENERAL FUND	88,015	91,006	88,000	92,000
202-175.000-995.203	TRANSFER OUT - LOCAL STREETS	50,000	50,000	100,000	225,000
202-175.000-995.401	TRANSFER OUT - CAPITAL IMPROVEMENT	125,000			
Totals for dept 175.000 - ADMINISTRATIVE SERVICES		263,015	141,143	188,000	317,000
Dept 444.000 - SIDEWALKS					
202-444.000-702.000	WAGES				1,833
202-444.000-720.000	EMPLOYER'S FICA				140
202-444.000-726.000	SUPPLIES				500
202-444.000-801.000	CONTRACTUAL SERVICES				27,000
Totals for dept 444.000 - SIDEWALKS					29,473
Dept 450.000 - STREET SURFACE					
202-450.000-702.000	WAGES	28,518	39,593	32,635	55,020
202-450.000-702.100	WAGES - PART TIME				905
202-450.000-703.000	OVERTIME PAY	630	373	3,500	2,500
202-450.000-710.000	HOLIDAY AND OTHER PAY	11	58		
202-450.000-716.000	RETIREMENT	514	1,590		2,173
202-450.000-720.000	EMPLOYER'S FICA	1,989	2,898	2,764	4,209
202-450.000-725.000	FRINGE BENEFITS - ALLOCATED	12,939	9,246	16,829	16,618
202-450.000-726.000	SUPPLIES	10,561	15,755	12,500	13,158
202-450.000-801.000	CONTRACTUAL SERVICES	7,885	5,000	7,200	7,200
202-450.000-940.000	EQUIPMENT RENTAL	27,010	17,788	18,000	21,000
202-450.000-941.000	RMEF REPLACEMENT CHARGE			67,411	95,722
Totals for dept 450.000 - STREET SURFACE		90,057	92,301	160,839	218,505
Dept 450.500 - TRUNKLINE SURFACE					
202-450.500-702.000	WAGES	820	4,213	2,968	1,689
202-450.500-703.000	OVERTIME PAY		349	250	250
202-450.500-716.000	RETIREMENT	18	96		
202-450.500-720.000	EMPLOYER'S FICA	58	324	246	148
202-450.500-725.000	FRINGE BENEFITS - ALLOCATED	405	2,308	1,499	560
202-450.500-726.000	SUPPLIES	2,202	5,109	4,000	3,655
202-450.500-801.000	CONTRACTUAL SERVICES			500	500
202-450.500-940.000	EQUIPMENT RENTAL	318	4,746	4,000	3,500
Totals for dept 450.500 - TRUNKLINE SURFACE		3,821	17,145	13,463	10,302
Dept 460.000 - R.O.W. MAINTENANCE					
202-460.000-702.000	WAGES	17,563	13,021	20,001	22,859
202-460.000-703.000	OVERTIME PAY	19	2,075	800	700
202-460.000-716.000	RETIREMENT	225	696		528
202-460.000-720.000	EMPLOYER'S FICA	1,257	1,582	1,591	1,748
202-460.000-725.000	FRINGE BENEFITS - ALLOCATED	7,565	8,167	9,687	6,807
202-460.000-726.000	SUPPLIES	3,574	1,451	2,500	2,500
202-460.000-801.000	CONTRACTUAL SERVICES	10,873	7,460	25,825	31,834
202-460.000-940.000	EQUIPMENT RENTAL	11,146	12,560	25,000	12,500
Totals for dept 460.000 - R.O.W. MAINTENANCE		52,222	47,012	85,404	79,476
Dept 460.500 - TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-702.000	WAGES	692	954	850	625
202-460.500-703.000	OVERTIME PAY		90	75	90
202-460.500-716.000	RETIREMENT	19	41		
202-460.500-720.000	EMPLOYER'S FICA	50	91	71	55
202-460.500-725.000	FRINGE BENEFITS - ALLOCATED	338	715	431	207
202-460.500-726.000	SUPPLIES		4		
202-460.500-801.000	CONTRACTUAL SERVICES	6,226	1,213	2,590	3,995
202-460.500-940.000	EQUIPMENT RENTAL	394	1,815	1,500	1,400
Totals for dept 460.500 - TRUNKLINE R.O.W. MAINTENANCE		7,719	4,923	5,517	6,372

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 470.000 - TREES					
202-470.000-702.000	WAGES	12,012	17,050	12,986	11,992
202-470.000-703.000	OVERTIME PAY	335	1,223	350	350
202-470.000-716.000	RETIREMENT	119	241		
202-470.000-720.000	EMPLOYER'S FICA	864	1,269	1,020	944
202-470.000-725.000	FRINGE BENEFITS - ALLOCATED	5,203	10,844	6,211	3,566
202-470.000-726.000	SUPPLIES	246	2,202	750	750
202-470.000-726.470	SUPPLIES - REPLACEMENT TREES	850	526		750
202-470.000-801.000	CONTRACTUAL SERVICES	10,450	23,316	15,000	32,250
202-470.000-940.000	EQUIPMENT RENTAL	1,704	10,784	3,500	3,500
Totals for dept 470.000 - TREES		31,783	67,455	39,817	54,102
Dept 470.500 - TRUNKLINE TREES					
202-470.500-702.000	WAGES	339	855	356	459
202-470.500-703.000	OVERTIME PAY	65	235	150	150
202-470.500-716.000	RETIREMENT	5	14		
202-470.500-720.000	EMPLOYER'S FICA	27	76	39	47
202-470.500-725.000	FRINGE BENEFITS - ALLOCATED	192	462	236	176
202-470.500-726.000	SUPPLIES		488		50
202-470.500-801.000	CONTRACTUAL SERVICES	50	3,645	350	1,250
202-470.500-940.000	EQUIPMENT RENTAL	175	472	350	350
Totals for dept 470.500 - TRUNKLINE TREES		853	6,247	1,481	2,482
Dept 480.000 - DRAINAGE					
202-480.000-702.000	WAGES	15,031	17,823	14,999	18,109
202-480.000-703.000	OVERTIME PAY	243	599	500	500
202-480.000-716.000	RETIREMENT	242	468		528
202-480.000-720.000	EMPLOYER'S FICA	1,096	1,330	1,186	1,424
202-480.000-725.000	FRINGE BENEFITS - ALLOCATED	6,509	6,117	7,218	5,376
202-480.000-726.000	SUPPLIES	(4,189)	1,914	4,000	3,500
202-480.000-801.000	CONTRACTUAL SERVICES	4,339	5,795	11,000	8,500
202-480.000-940.000	EQUIPMENT RENTAL	5,670	7,821	8,000	8,000
Totals for dept 480.000 - DRAINAGE		28,941	41,867	46,903	45,937
Dept 480.500 - TRUNKLINE R.O.W. DRAINAGE					
202-480.500-702.000	WAGES	1,419	1,147	747	492
202-480.500-703.000	OVERTIME PAY	149	24	100	100
202-480.500-716.000	RETIREMENT	35	46		
202-480.500-720.000	EMPLOYER'S FICA	114	85	65	45
202-480.500-725.000	FRINGE BENEFITS - ALLOCATED	609	697	348	171
202-480.500-726.000	SUPPLIES	156		200	200
202-480.500-801.000	CONTRACTUAL SERVICES	14,374		1,500	1,500
202-480.500-940.000	EQUIPMENT RENTAL	1,576	765	1,000	1,000
Totals for dept 480.500 - TRUNKLINE R.O.W. DRAINAGE		18,432	2,764	3,960	3,508
Dept 490.000 - TRAFFIC					
202-490.000-702.000	WAGES	17,035	11,710	15,003	17,176
202-490.000-703.000	OVERTIME PAY	175	495	750	750
202-490.000-716.000	RETIREMENT	206	185		528
202-490.000-720.000	EMPLOYER'S FICA	1,233	878	1,205	1,372
202-490.000-725.000	FRINGE BENEFITS - ALLOCATED	6,694	2,548	7,337	5,179
202-490.000-726.000	SUPPLIES	13,112	1,880	52,602	25,000
202-490.000-801.000	CONTRACTUAL SERVICES	18,730	61,482	72,000	14,217
202-490.000-920.000	UTILITIES	3,732	2,896	4,500	3,500
202-490.000-940.000	EQUIPMENT RENTAL	5,395	1,741	6,000	5,000
Totals for dept 490.000 - TRAFFIC		66,312	83,815	159,397	72,722
Dept 490.500 - TRUNKLINE TRAFFIC					
202-490.500-702.000	WAGES	29	1,654	349	111
202-490.500-703.000	OVERTIME PAY		219	200	200
202-490.500-716.000	RETIREMENT		85		
202-490.500-720.000	EMPLOYER'S FICA	2	138	42	24
202-490.500-725.000	FRINGE BENEFITS - ALLOCATED	558	871	256	90
202-490.500-726.000	SUPPLIES	49	355	250	250
202-490.500-801.000	CONTRACTUAL SERVICES	62	332	700	100
202-490.500-920.000	UTILITIES	5,095	4,721	4,500	4,500
202-490.500-940.000	EQUIPMENT RENTAL	5	330	250	250
Totals for dept 490.500 - TRUNKLINE TRAFFIC		5,800	8,705	6,547	5,525
Dept 500.000 - WINTER MAINTENANCE					
202-500.000-702.000	WAGES	9,699	9,121	10,016	10,213
202-500.000-703.000	OVERTIME PAY	4,375	5,304	5,500	5,500
202-500.000-716.000	RETIREMENT	351	409		
202-500.000-720.000	EMPLOYER'S FICA	1,013	1,063	1,187	1,202
202-500.000-725.000	FRINGE BENEFITS - ALLOCATED	9,899	8,580	7,226	4,540
202-500.000-726.000	SUPPLIES	21,215	20,969	20,000	20,000
202-500.000-801.000	CONTRACTUAL SERVICES			1,000	1,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 500.000 - WINTER MAINTENANCE					
202-500.000-940.000	EQUIPMENT RENTAL	20,676	21,960	22,000	21,000
Totals for dept 500.000 - WINTER MAINTENANCE		67,228	67,406	66,929	63,455
Dept 500.500 - TRUNKLINE WINTER MAINTENANCE					
202-500.500-702.000	WAGES	1,185	1,052	2,497	2,477
202-500.500-703.000	OVERTIME PAY	2,111	1,061	1,000	1,500
202-500.500-716.000	RETIREMENT	34	52		
202-500.500-720.000	EMPLOYER'S FICA	230	154	268	304
202-500.500-725.000	FRINGE BENEFITS - ALLOCATED	1,691	1,232	1,629	1,149
202-500.500-726.000	SUPPLIES	6,414	5,146	6,000	6,200
202-500.500-801.000	CONTRACTUAL SERVICES			250	250
202-500.500-940.000	EQUIPMENT RENTAL	6,766	4,718	4,500	4,500
Totals for dept 500.500 - TRUNKLINE WINTER MAINTENANCE		18,431	13,415	16,144	16,380
Dept 900.000 - CAPITAL OUTLAY					
202-900.000-970.000	CAPITAL OUTLAY			941,592	70,000
Totals for dept 900.000 - CAPITAL OUTLAY				941,592	70,000
TOTAL APPROPRIATIONS		654,614	594,198	1,735,993	995,239
NET OF REVENUES/APPROPRIATIONS - FUND 202		256,163	359,656	(314,987)	(27,594)
BEGINNING FUND BALANCE		496,521	752,686	1,112,340	
ENDING FUND BALANCE		752,684	1,112,342	797,353	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	260,436	271,589	279,430	280,493
203-000.000-546.048	STATE GRANT-METRO ROW ACT	18,250	18,418	18,000	18,000
203-000.000-569.600	STATE FUNDS - DISASTER REIMBURSEM		7,749		
203-000.000-665.000	INTEREST	1,296	1,736	1,000	3,000
203-000.000-669.000	CHANGE IN INVESTMENTS	(91)	(2,191)		
203-000.000-692.000	OTHER REVENUE		1,119		
203-000.000-692.039	OTHER REVENUE - BPU	3,944	1,626	2,000	1,500
203-000.000-692.470	OTHER REVENUE - TREES	3,456	100	2,000	1,000
203-000.000-699.202	TRANSFERS IN - MAJOR STREETS	50,000	50,000	100,000	225,000
203-000.000-699.204	TRANSFER IN - MUNICIPAL STREETS			610,000	2,900,000
Totals for dept 000.000 -		337,291	350,146	1,012,430	3,428,993
TOTAL ESTIMATED REVENUES		337,291	350,146	1,012,430	3,428,993
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
203-175.000-960.000	BANK FEES		46		100
203-175.000-995.101	TRANSFER OUT - GENERAL FUND	26,044	27,159	26,000	26,000
Totals for dept 175.000 - ADMINISTRATIVE SERVICES		26,044	27,205	26,000	26,100
Dept 444.000 - SIDEWALKS					
203-444.000-702.000	WAGES				1,360
203-444.000-703.000	OVERTIME PAY				100
203-444.000-720.000	FICA				104
203-444.000-726.000	SUPPLIES				300
203-444.000-801.000	CONTRACTUAL SERVICES				18,000
203-444.000-940.000	EQUIPMENT RENTAL				250
Totals for dept 444.000 - SIDEWALKS					20,114
Dept 450.000 - STREET SURFACE					
203-450.000-702.000	WAGES	45,353	46,506	54,142	74,747
203-450.000-702.100	WAGES - PART TIME				5,426
203-450.000-703.000	OVERTIME PAY	16	217	500	300
203-450.000-710.000	HOLIDAY AND OTHER PAY	61	107		
203-450.000-716.000	RETIREMENT	1,527	2,214		3,288
203-450.000-720.000	EMPLOYER'S FICA	3,260	3,401	4,180	6,156
203-450.000-725.000	FRINGE BENEFITS - ALLOCATED	11,312	7,648	25,447	21,682
203-450.000-726.000	SUPPLIES	17,881	861	20,000	20,000
203-450.000-801.000	CONTRACTUAL SERVICES	4,041	9,521	7,750	7,750
203-450.000-940.000	EQUIPMENT RENTAL	25,853	15,466	15,000	17,000
203-450.000-941.000	RMEF REPLACEMENT CHARGE			38,102	54,104
Totals for dept 450.000 - STREET SURFACE		109,304	85,941	165,121	210,453
Dept 460.000 - R.O.W. MAINTENANCE					
203-460.000-702.000	WAGES	12,740	15,634	14,995	21,279
203-460.000-703.000	OVERTIME PAY	10	1,258	250	250
203-460.000-716.000	RETIREMENT	137	749		548
203-460.000-720.000	EMPLOYER'S FICA	905	1,715	1,166	1,646
203-460.000-725.000	FRINGE BENEFITS - ALLOCATED	2,951	8,896	7,100	6,220
203-460.000-726.000	SUPPLIES	837	838	1,200	1,000
203-460.000-801.000	CONTRACTUAL SERVICES	7,168	11,234	12,600	12,870
203-460.000-940.000	EQUIPMENT RENTAL	7,505	20,334	10,000	12,000
Totals for dept 460.000 - R.O.W. MAINTENANCE		32,253	60,658	47,311	55,813
Dept 470.000 - TREES					
203-470.000-702.000	WAGES	16,248	18,753	15,998	12,986
203-470.000-703.000	OVERTIME PAY	488	306	500	400
203-470.000-716.000	RETIREMENT	183	274		
203-470.000-720.000	EMPLOYER'S FICA	1,171	1,315	1,262	1,024
203-470.000-725.000	FRINGE BENEFITS - ALLOCATED	7,317	10,281	7,684	3,867
203-470.000-726.000	SUPPLIES	3,968	4,114	2,000	2,000
203-470.000-726.470	SUPPLIES - REPLACEMENT TREES	3,097	1,673		2,650
203-470.000-801.000	CONTRACTUAL SERVICES	11,501	33,689	32,700	37,250
203-470.000-940.000	EQUIPMENT RENTAL	3,557	8,546	5,000	5,000
Totals for dept 470.000 - TREES		47,530	78,951	65,144	65,177
Dept 480.000 - DRAINAGE					
203-480.000-702.000	WAGES	10,521	18,287	9,996	16,371
203-480.000-703.000	OVERTIME PAY	273	259	500	400
203-480.000-716.000	RETIREMENT	93	410		548
203-480.000-720.000	EMPLOYER'S FICA	774	1,337	803	1,282
203-480.000-725.000	FRINGE BENEFITS - ALLOCATED	4,912	5,584	4,888	4,845
203-480.000-726.000	SUPPLIES	1,174	5,890	7,000	6,000
203-480.000-801.000	CONTRACTUAL SERVICES	1,924	2,500	9,500	15,500
203-480.000-920.000	UTILITIES	355	342	550	450
203-480.000-940.000	EQUIPMENT RENTAL	5,939	9,579	8,000	9,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 480.000 - DRAINAGE					
Totals for dept 480.000 - DRAINAGE		25,965	44,188	41,237	54,396
Dept 490.000 - TRAFFIC					
203-490.000-702.000	WAGES	5,770	3,917	3,994	2,965
203-490.000-703.000	OVERTIME PAY	29	135	200	150
203-490.000-716.000	RETIREMENT	102	138		
203-490.000-720.000	EMPLOYER'S FICA	415	297	321	238
203-490.000-725.000	FRINGE BENEFITS - ALLOCATED	4,551	1,924	1,953	900
203-490.000-726.000	SUPPLIES	12,301	1,858	10,000	8,000
203-490.000-801.000	CONTRACTUAL SERVICES	4,020	2,478	7,500	2,000
203-490.000-940.000	EQUIPMENT RENTAL	2,490	739	2,000	1,000
Totals for dept 490.000 - TRAFFIC		29,678	11,486	25,968	15,253
Dept 500.000 - WINTER MAINTENANCE					
203-500.000-702.000	WAGES	7,833	7,086	7,990	8,212
203-500.000-703.000	OVERTIME PAY	699	843	1,000	1,000
203-500.000-716.000	RETIREMENT	265	310		
203-500.000-720.000	EMPLOYER'S FICA	618	581	688	705
203-500.000-725.000	FRINGE BENEFITS - ALLOCATED	4,181	4,870	4,187	2,662
203-500.000-726.000	SUPPLIES	14,956	11,565	15,000	15,000
203-500.000-801.000	CONTRACTUAL SERVICES			250	250
203-500.000-940.000	EQUIPMENT RENTAL	10,572	11,589	12,000	12,000
Totals for dept 500.000 - WINTER MAINTENANCE		39,124	36,844	41,115	39,829
Dept 900.000 - CAPITAL OUTLAY					
203-900.000-970.000	CAPITAL OUTLAY			660,000	3,000,000
Totals for dept 900.000 - CAPITAL OUTLAY				660,000	3,000,000
TOTAL APPROPRIATIONS		309,898	345,273	1,071,896	3,487,135
NET OF REVENUES/APPROPRIATIONS - FUND 203		27,393	4,873	(59,466)	(58,142)
BEGINNING FUND BALANCE		378,436	405,830	410,704	
ENDING FUND BALANCE		405,829	410,703	351,238	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
204-000.000-402.050	CURRENT TAXES - STREET MAINT.		320,997	353,842	365,000
204-000.000-402.060	TAXES-2021 LEAF		67,172	71,697	74,000
204-000.000-402.070	TAXES-2021 STREET RECONST		470,264	501,926	518,000
204-000.000-404.000	SPECIAL ACTS		6,398	10,443	19,194
204-000.000-411.000	DELINQUENT TAXES		952		
204-000.000-451.000	SPECIAL ASSESSMENTS		194,556	100,000	106,800
204-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHAF				48,000
204-000.000-665.000	INTEREST		1,493	1,000	
204-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX		12,589		
204-000.000-692.000	OTHER REVENUE		5,500		
204-000.000-696.000	PROCEEDS-SALE OF BONDS/NOTES			2,300,000	
204-000.000-697.000	PREMIUM ON SALE OF BONDS			146,515	
Totals for dept 000.000 -			1,079,921	3,485,423	1,130,994
TOTAL ESTIMATED REVENUES			1,079,921	3,485,423	1,130,994
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
204-175.000-995.202	TRANSFER OUT - MAJOR STREETS			325,000	
204-175.000-995.203	TRANSFER OUT - LOCAL STREETS			610,000	2,900,000
Totals for dept 175.000 - ADMINISTRATIVE SERVICES				935,000	2,900,000
Dept 446.000 - ROADS, STREETS, BRIDGES (NOT ACT 51)					
204-446.000-970.000	CAPITAL OUTLAY		673,420		
Totals for dept 446.000 - ROADS, STREETS, BRIDGES (NO'			673,420		
Dept 572.000 - LEAF COLLECTION					
204-572.000-702.000	WAGES		17,319	20,791	16,297
204-572.000-703.000	OVERTIME PAY			1,000	4,000
204-572.000-716.000	RETIREMENT		230		
204-572.000-720.000	EMPLOYER'S FICA		268	1,667	1,552
204-572.000-725.000	FRINGE BENEFITS - ALLOCATED		1,131		5,864
204-572.000-726.000	SUPPLIES			200	200
204-572.000-801.000	CONTRACTUAL SERVICES		23,822	36,000	38,857
204-572.000-940.000	EQUIPMENT RENTAL		35,147		30,000
Totals for dept 572.000 - LEAF COLLECTION			77,917	59,658	96,770
Dept 900.000 - CAPITAL OUTLAY					
204-900.000-801.070	CONTRACTUAL SERVICES - BOND COSTS			76,588	
Totals for dept 900.000 - CAPITAL OUTLAY				76,588	
Dept 905.000 - DEBT SERVICE					
204-905.000-991.000	DEBT SERVICE - PRINCIPAL				240,000
204-905.000-993.000	INTEREST EXPENSE				115,000
Totals for dept 905.000 - DEBT SERVICE					355,000
TOTAL APPROPRIATIONS			751,337	1,071,246	3,351,770
NET OF REVENUES/APPROPRIATIONS - FUND 204			328,584	2,414,177	(2,220,776)
BEGINNING FUND BALANCE				328,584	
ENDING FUND BALANCE			328,584	2,742,761	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
208-000.000-644.000	CONCESSION SALES	1,374	5,237	9,000	7,000
208-000.000-651.000	USE AND ADMISSION FEES	6,800	13,519	25,000	20,000
208-000.000-653.000	TEAM AND EVENT FEES	545	4,445	4,775	4,000
208-000.000-653.001	YOUTH PROGRAM FEES	21,455	36,555	28,390	42,000
208-000.000-665.000	INTEREST	84	28		
208-000.000-667.000	RENTS	27,515	26,605	33,000	33,000
208-000.000-675.000	CONTRIBUTIONS AND DONATIONS	175	4,404		
208-000.000-675.409	CONTR. & DONT. - PAVILION			6,874	
208-000.000-692.000	OTHER REVENUE	6,315	7,652	6,000	7,700
208-000.000-699.101	TRANSFER IN - GENERAL FUND	26,830	64,054	43,073	47,291
208-000.000-699.409	TRANSFER IN - STOCKS PARK FUND			24,175	
Totals for dept 000.000 -		91,093	162,499	180,287	160,991
TOTAL ESTIMATED REVENUES		91,093	162,499	180,287	160,991
APPROPRIATIONS					
Dept 751.000 - RECREATION DEPARTMENT					
208-751.000-702.000	WAGES	39,272	79,480	86,650	61,208
208-751.000-702.100	WAGES - BEACH				14,439
208-751.000-704.000	SICK TIME PAY		1,344	1,400	
208-751.000-705.000	VACATION TIME PAY	3,515	5,826		
208-751.000-706.000	PERSONAL TIME PAY	659	672	700	
208-751.000-707.000	LONGEVITY PAY	1,100	1,100	1,100	1,100
208-751.000-710.000	HOLIDAY AND OTHER PAY	2,586	2,854		
208-751.000-715.000	HEALTH AND LIFE INSURANCE	15,830	13,788	16,145	15,062
208-751.000-716.000	RETIREMENT	5,909	9,530	8,029	14,525
208-751.000-717.000	WORKERS' COMPENSATION	1,523	1,586	1,600	875
208-751.000-720.000	EMPLOYER'S FICA	3,282	6,637	6,629	4,682
208-751.000-721.000	DISABILITY INSURANCE	282	295	275	400
208-751.000-726.000	SUPPLIES	13,006	28,645	18,000	25,000
208-751.000-726.006	CONCESSION SUPPLIES	2,458	5,223	5,000	5,000
208-751.000-801.000	CONTRACTUAL SERVICES	1,193	7,002	2,500	2,500
208-751.000-801.008	CONTRACTUAL SERVICES - OFFICIATING				15,000
208-751.000-810.000	DUES AND SUBSCRIPTIONS			500	600
208-751.000-812.000	OUTSIDE PROGRAM FEES	420	835	600	600
208-751.000-850.000	TELEPHONE	95	91	110	
208-751.000-970.000	CAPITAL OUTLAY			31,049	
Totals for dept 751.000 - RECREATION DEPARTMENT		91,130	164,908	180,287	160,991
TOTAL APPROPRIATIONS		91,130	164,908	180,287	160,991
NET OF REVENUES/APPROPRIATIONS - FUND 208		(37)	(2,409)		
BEGINNING FUND BALANCE		9,751	9,716	7,306	
ENDING FUND BALANCE		9,714	7,307	7,306	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
244-000.000-665.000	INTEREST	323	396	2,200	2,200
244-000.000-669.000	CHANGE IN INVESTMENTS	(109)	(2,605)	350	150
244-000.000-673.000	SALE OF CITY PROPERTY		24,340	20,000	108,800
244-000.000-692.000	OTHER REVENUE		8,748		
244-000.000-699.401	TRANSFER IN - CAPITAL IMPROVEMENT				10,000
Totals for dept 000.000 -		214	30,879	22,550	121,150
TOTAL ESTIMATED REVENUES		214	30,879	22,550	121,150
APPROPRIATIONS					
Dept 728.000 - ECONOMIC DEVELOPMENT					
244-728.000-726.000	SUPPLIES	9,539	12,672	100	30,100
244-728.000-801.000	CONTRACTUAL SERVICES	12,696	12,340	18,042	20,000
244-728.000-806.000	LEGAL SERVICES	388		1,000	1,000
244-728.000-810.000	DUES AND SUBSCRIPTIONS	350		500	500
244-728.000-955.000	MISCELLANEOUS				100
244-728.000-957.000	PROPERTY TAXES	(1,015)			
244-728.000-960.000	BANK FEES		54		
244-728.000-995.401	TRANSFER OUT - CAPITAL IMPROVEMENT	10,000		15,000	
Totals for dept 728.000 - ECONOMIC DEVELOPMENT		31,958	25,066	34,642	51,700
TOTAL APPROPRIATIONS		31,958	25,066	34,642	51,700
NET OF REVENUES/APPROPRIATIONS - FUND 244		(31,744)	5,813	(12,092)	69,450
BEGINNING FUND BALANCE		275,500	243,757	249,570	
ENDING FUND BALANCE		243,756	249,570	237,478	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
247-000.000-402.000	CURRENT TAXES	87,112	91,195	90,000	108,000
247-000.000-529.000	FEDERAL GRANT - CDBG	1,173,354	48,671		
247-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	31,208	33,570	33,000	16,000
247-000.000-665.000	INTEREST	1,547	1,363	1,200	
247-000.000-665.100	INTEREST INCOME-LEASES (GASB 87)		856		
247-000.000-667.002	RENTS - DAWN THEATER		3,019	5,417	5,000
247-000.000-675.005	CONTR. & DONAT. - DAWN THEATER		1,300		
247-000.000-692.005	OTHER REVENUES - DAWN THEATER		35,000		
Totals for dept 000.000 -		1,293,221	214,974	129,617	129,000
TOTAL ESTIMATED REVENUES		1,293,221	214,974	129,617	129,000
APPROPRIATIONS					
Dept 900.000 - CAPITAL OUTLAY					
247-900.000-726.000	SUPPLIES	356			
247-900.000-801.000	CONTRACTUAL SERVICES	10,700	1,065	6,000	6,000
247-900.000-801.005	CONTRACTUAL SERVICES - DAWN THEATR	2,300		85,070	80,000
247-900.000-801.247	CONTRACTUAL SERV-FACADE GRANT	19,748	10,000		6,000
247-900.000-806.000	LEGAL SERVICES	2,438	1,313	1,000	1,000
247-900.000-817.000	ECONOMIC DEVELOPMENT GRANT EX			1,000	1,000
247-900.000-818.000	INSURANCE	7,393	1,711	2,109	1,800
247-900.000-920.000	UTILITIES	1,554	2,445		
247-900.000-930.000	REPAIRS & MAINTENANCE		145		
247-900.000-955.000	MISCELLANEOUS		265,000		
247-900.000-968.000	DEPRECIATION	4,229	4,229		
247-900.000-993.000	INTEREST EXPENSE	5,597	7,437	6,970	5,610
Totals for dept 900.000 - CAPITAL OUTLAY		54,315	293,345	102,149	101,410
TOTAL APPROPRIATIONS		54,315	293,345	102,149	101,410
NET OF REVENUES/APPROPRIATIONS - FUND 247		1,238,906	(78,371)	27,468	27,590
BEGINNING FUND BALANCE		865,221	2,104,127	2,025,756	
ENDING FUND BALANCE		2,104,127	2,025,756	2,053,224	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
252-000.000-675.000	CONTRIBUTIONS AND DONATIONS			5,000	5,000
Totals for dept 000.000 -				5,000	5,000
TOTAL ESTIMATED REVENUES				5,000	5,000
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
252-175.000-726.000	SUPPLIES			5,000	5,000
Totals for dept 175.000 - ADMINISTRATIVE SERVICES				5,000	5,000
TOTAL APPROPRIATIONS				5,000	5,000
NET OF REVENUES/APPROPRIATIONS - FUND 252					
BEGINNING FUND BALANCE					
ENDING FUND BALANCE					

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
265-000.000-659.000	DRUG FORFEITURES	3,164		1,000	
265-000.000-665.000	INTEREST	43	71		
265-000.000-692.000	OTHER REVENUE	4,034			
Totals for dept 000.000 -		<u>7,241</u>	<u>71</u>	<u>1,000</u>	
TOTAL ESTIMATED REVENUES		<u>7,241</u>	<u>71</u>	<u>1,000</u>	
APPROPRIATIONS					
Dept 301.000 - POLICE DEPARTMENT					
265-301.000-726.000	SUPPLIES	6,504	1,356	2,500	3,000
Totals for dept 301.000 - POLICE DEPARTMENT		<u>6,504</u>	<u>1,356</u>	<u>2,500</u>	<u>3,000</u>
TOTAL APPROPRIATIONS		<u>6,504</u>	<u>1,356</u>	<u>2,500</u>	<u>3,000</u>
NET OF REVENUES/APPROPRIATIONS - FUND 265		<u>737</u>	<u>(1,285)</u>	<u>(1,500)</u>	<u>(3,000)</u>
BEGINNING FUND BALANCE		9,444	10,180	8,895	
ENDING FUND BALANCE		10,181	8,895	7,395	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
271-000.000-402.000	CURRENT TAXES	131,962	135,809	142,288	137,000
271-000.000-404.000	SPECIAL ACTS	1,493	1,579	2,550	1,800
271-000.000-411.000	DELINQUENT TAXES	588	502	100	400
271-000.000-528.000	FEDERAL GRANT - CARES ACT	3,370	130		
271-000.000-569.000	STATE GRANT	10,295	28,320		10,000
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	20,523	21,480	7,440	7,270
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	22,600	13,800	13,800	13,800
271-000.000-588.000	SUBSCRIPTION CARD SALES	2,068	2,838	2,829	2,700
271-000.000-629.000	COPIES / DUPLICATING	2,333	3,308	3,443	3,750
271-000.000-656.000	PENAL FINES	27,194	29,284	20,000	20,000
271-000.000-657.000	BOOK FINES	410	1,393	969	1,000
271-000.000-658.000	ORDINANCE FINES	847	643	400	400
271-000.000-665.000	INTEREST	272	844	240	500
271-000.000-667.000	RENTS	224	413		400
271-000.000-667.271	RENTS - MEETING ROOMS	200	11,675	6,000	6,000
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX		1,921		1,760
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS		7,622	1,000	1,000
271-000.000-675.471	CONTR. & DONAT. - LIBRARY EXPAN		48		
271-000.000-675.790	CONTR. & DONT. - BOOKS	1,202	2,101		1,000
271-000.000-675.792	CONTR. & DONT.- CHILD. LIBRAR	611	184	700	200
271-000.000-692.000	OTHER REVENUE	11,394	2,873	4,000	2,000
271-000.000-692.006	OTHER REVENUE - COFFEE	12		200	
271-000.000-692.007	OTHER REVENUE - TRUSTS	25,083	26,313	25,775	24,111
271-000.000-692.008	OTHER REVENUES - WOODLAND		4,400	2,000	2,000
271-000.000-692.009	OTHER REVENUE - AMAZON SALES		1,175	1,000	1,500
Totals for dept 000.000 -		262,681	298,655	234,734	238,591
TOTAL ESTIMATED REVENUES		262,681	298,655	234,734	238,591
APPROPRIATIONS					
Dept 790.000 - LIBRARY					
271-790.000-702.000	WAGES	99,422	106,307	119,477	49,447
271-790.000-702.100	WAGES - PART TIME				73,830
271-790.000-704.000	SICK TIME PAY	3,389	1,922		
271-790.000-705.000	VACATION TIME PAY	6,700	1,907		
271-790.000-706.000	PERSONAL TIME PAY	629			
271-790.000-710.000	HOLIDAY AND OTHER PAY	2,098	1,762		500
271-790.000-715.000	HEALTH AND LIFE INSURANCE	390	3,246	6,784	7,567
271-790.000-716.000	RETIREMENT	4,011	2,808	3,245	3,461
271-790.000-717.000	WORKERS' COMPENSATION	169	170	170	60
271-790.000-720.000	EMPLOYER'S FICA	8,564	8,478	9,140	9,431
271-790.000-721.000	DISABILITY INSURANCE	298	178	200	200
271-790.000-726.000	SUPPLIES	4,426	10,283	4,500	3,389
271-790.000-734.000	POSTAGE				240
271-790.000-750.000	PERIODICALS / MAGAZINES	231	421		300
271-790.000-801.000	CONTRACTUAL SERVICES	20,469	16,871	22,480	18,537
271-790.000-802.000	TECHNICAL SERVICES		2,081	12,350	13,682
271-790.000-810.000	DUES AND SUBSCRIPTIONS	370	510	500	510
271-790.000-850.000	TELEPHONE	1,382	1,815	2,118	2,287
271-790.000-860.000	TRANSPORTATION AND MILEAGE	74		750	250
271-790.000-880.000	COMMUNITY PROMOTION				750
271-790.000-920.000	UTILITIES	15,561	16,917	18,500	20,000
271-790.000-930.000	REPAIRS & MAINTENANCE	18,685	3,092	5,000	5,000
271-790.000-956.000	TRAINING & SEMINARS	60		500	750
271-790.000-956.200	LODGING AND MEALS				500
271-790.000-964.000	REFUNDS AND REBATES				50
271-790.000-970.000	CAPITAL OUTLAY			9,000	7,000
271-790.000-982.000	BOOKS	11,247	12,908	12,500	12,500
271-790.000-995.101	TRANSFER OUT - GENERAL FUND	2,000	2,000	2,000	
Totals for dept 790.000 - LIBRARY		200,175	193,676	229,214	230,241
Dept 792.000 - LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	SUPPLIES		538	1,000	850
271-792.000-726.001	SUPPLIES - GRANTS	500			
271-792.000-726.010	SUPPLIES-SUMMER READING	(315)	985	500	1,000
271-792.000-982.000	BOOKS	7,317	4,044	6,500	6,500
Totals for dept 792.000 - LIBRARY - CHILDREN'S AREA		7,502	5,567	8,000	8,350
TOTAL APPROPRIATIONS		207,677	199,243	237,214	238,591
NET OF REVENUES/APPROPRIATIONS - FUND 271		55,004	99,412	(2,480)	
BEGINNING FUND BALANCE		109,212	164,217	263,628	
ENDING FUND BALANCE		164,216	263,629	261,148	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
274-000.000-665.000	INTEREST	20	10		
274-000.000-692.301	OTHER REVENUES - POLICE DEPT	1,173	200	1,000	
Totals for dept 000.000 -		1,193	210	1,000	
TOTAL ESTIMATED REVENUES		1,193	210	1,000	
APPROPRIATIONS					
Dept 301.000 - POLICE DEPARTMENT					
274-301.000-726.000	SUPPLIES	11,346	425	1,500	500
Totals for dept 301.000 - POLICE DEPARTMENT		11,346	425	1,500	500
TOTAL APPROPRIATIONS		11,346	425	1,500	500
NET OF REVENUES/APPROPRIATIONS - FUND 274		(10,153)	(215)	(500)	(500)
BEGINNING FUND BALANCE		11,924	1,771	1,556	
ENDING FUND BALANCE		1,771	1,556	1,056	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
287-000.000-529.000	FEDERAL GRANT		400,664	418,831	
287-000.000-665.000	INTEREST		858	1,000	500
287-000.000-699.401	TRANSFERS IN - CAPITAL IMPROVEMENT			332,000	
Totals for dept 000.000 -			401,522	751,831	500
TOTAL ESTIMATED REVENUES			401,522	751,831	500
APPROPRIATIONS					
Dept 447.000 - ENGINEERING SERVICES					
287-447.000-801.000	CONTRACTUAL SERVICES		25,450		
Totals for dept 447.000 - ENGINEERING SERVICES			25,450		
Dept 900.000 - CAPITAL OUTLAY					
287-900.000-970.000	CAPITAL OUTLAY		375,214	750,000	
Totals for dept 900.000 - CAPITAL OUTLAY			375,214	750,000	
TOTAL APPROPRIATIONS			400,664	750,000	
NET OF REVENUES/APPROPRIATIONS - FUND 287			858	1,831	500
BEGINNING FUND BALANCE				858	
ENDING FUND BALANCE			858	2,689	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
401-000.000-569.600	STATE FUNDS - DISASTER REIMBURSEM		12,552		
401-000.000-665.000	INTEREST	1,245	4,485		8,000
401-000.000-669.000	CHANGE IN INVESTMENTS		(21,123)		
401-000.000-669.363	TRANSFER IN - DEBT SERVICIE	80,000			
401-000.000-692.000	OTHER REVENUE		6,354		
401-000.000-699.101	TRANSFERS IN - GENERAL FUND			50,000	
401-000.000-699.202	TRANSFERS IN - MAJOR STREETS	125,000			
401-000.000-699.244	TRANSFER IN - EDC FUND			15,000	
401-000.000-699.363	TRANSFER IN - DEBT SERVICE		1,119,591		
401-000.000-699.401	TRANSFERS IN - CAPITAL IMPROVEMENT	10,000			
Totals for dept 000.000 -		216,245	1,121,859	65,000	8,000
TOTAL ESTIMATED REVENUES		216,245	1,121,859	65,000	8,000
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
401-175.000-960.000	BANK FEES		420		
Totals for dept 175.000 - ADMINISTRATIVE SERVICES			420		
Dept 444.000 - SIDEWALKS					
401-444.000-702.000	WAGES		1,817	2,408	
401-444.000-703.000	OVERTIME PAY		58	100	
401-444.000-716.000	RETIREMENT		63		
401-444.000-720.000	EMPLOYER'S FICA		137	192	
401-444.000-725.000	FRINGE BENEFITS - ALLOCATED		1,163	1,168	
401-444.000-726.000	SUPPLIES		609	500	
401-444.000-801.000	CONTRACTUAL SERVICES		37,677	45,000	
401-444.000-940.000	EQUIPMENT RENTAL		730	500	
Totals for dept 444.000 - SIDEWALKS			42,254	49,868	
Dept 452.000 - MAJOR STREET RECONSTRUCTION					
401-452.000-702.000	WAGES	32,208	1,056	977	
401-452.000-710.000-215001	HOLIDAY AND OTHER PAY	105	6		
401-452.000-716.000-215001	RETIREMENT	1,326	71		
401-452.000-720.000	EMPLOYER'S FICA	2,400	77	75	
401-452.000-725.000	FRINGE BENEFITS - ALLOCATED	1,165		455	
401-452.000-801.000	CONTRACTUAL SERVICES	634,743	40,463		
401-452.000-905.000	PUBLISHING / NOTICES	13,274			
Totals for dept 452.000 - MAJOR STREET RECONSTRUCTION		685,221	41,673	1,507	
Dept 453.000 - LOCAL STREET RECONSTRUCTION					
401-453.000-801.000	CONTRACTUAL SERVICES	38,161			
Totals for dept 453.000 - LOCAL STREET RECONSTRUCTION		38,161			
Dept 454.000 - STREET SEALING-CURRENT YEAR					
401-454.000-801.000	CONTRACTUAL SERVICES	157,221			
Totals for dept 454.000 - STREET SEALING-CURRENT YEAR		157,221			
Dept 756.000 - PARKS					
401-756.000-801.000	CONTRACTUAL SERVICES			28,000	
Totals for dept 756.000 - PARKS				28,000	
Dept 900.000 - CAPITAL OUTLAY					
401-900.000-802.000	TECHNICAL SERVICES		16,267		
401-900.000-975.018	MILLPOND DAM REPAIRS			37,500	37,500
401-900.000-975.038	CITY HALL RENOVATION	35,749			
401-900.000-975.040	COMPREHENSIVE COMPUTER UPDATE	9,984		10,000	
401-900.000-975.044	FACILITIES IMPROVEMENT		347,642		
401-900.000-993.000	INTEREST EXPENSE		10,010		
Totals for dept 900.000 - CAPITAL OUTLAY		45,733	373,919	47,500	37,500
Dept 905.000 - DEBT SERVICE					
401-905.000-993.000	INTEREST EXPENSE	20,000			
Totals for dept 905.000 - DEBT SERVICE		20,000			
Dept 965.000 - TRANSFERS TO OTHER FUNDS					
401-965.000-995.244	TRANSFER OUT - E.D.C.				10,000
401-965.000-995.287	TRANSFER OUT - ARPA FUND			332,000	
Totals for dept 965.000 - TRANSFERS TO OTHER FUNDS				332,000	10,000
TOTAL APPROPRIATIONS		946,336	458,266	458,875	47,500
NET OF REVENUES/APPROPRIATIONS - FUND 401		(730,091)	663,593	(393,875)	(39,500)
BEGINNING FUND BALANCE		730,641	549	664,140	
ENDING FUND BALANCE		550	664,142	270,265	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
408-000.000-665.000	INTEREST	10	23		
408-000.000-692.408	OTHER REVENUES - TOURNAMENTS		5,750	5,000	5,000
Totals for dept 000.000 -		10	5,773	5,000	5,000
TOTAL ESTIMATED REVENUES		10	5,773	5,000	5,000
APPROPRIATIONS					
Dept 751.000 - RECREATION DEPARTMENT					
408-751.000-702.000	WAGES	477			
408-751.000-720.000	EMPLOYER'S FICA	36			
408-751.000-726.000	SUPPLIES		168		
408-751.000-801.000	CONTRACTUAL SERVICES		2,545		2,500
408-751.000-900.000	PRINTING			1,000	
Totals for dept 751.000 - RECREATION DEPARTMENT		513	2,713	1,000	2,500
TOTAL APPROPRIATIONS		513	2,713	1,000	2,500
NET OF REVENUES/APPROPRIATIONS - FUND 408		(503)	3,060	4,000	2,500
BEGINNING FUND BALANCE		2,571	2,067	5,128	
ENDING FUND BALANCE		2,068	5,127	9,128	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
409-000.000-665.000	INTEREST	177	313	200	1,000
409-000.000-669.000	CHANGE IN INVESTMENTS	(63)	(1,535)		
409-000.000-675.000	CONTRIBUTIONS AND DONATIONS	10,791	8,976	10,000	10,000
409-000.000-675.003	CONTR. & DONT. - SALLY FALLON	13,290			
409-000.000-675.409	CONTR. & DONT. - ROBERTA HILL	1,350	24,505		
Totals for dept 000.000 -		25,545	32,259	10,200	11,000
TOTAL ESTIMATED REVENUES		25,545	32,259	10,200	11,000
APPROPRIATIONS					
Dept 756.000 - PARKS					
409-756.000-726.000	SUPPLIES	19,884	880	1,500	1,500
409-756.000-801.000	CONTRACTUAL SERVICES	4,060	7,000	6,000	6,000
409-756.000-960.000	BANK FEES		32		
409-756.000-995.208	TRANSFER OUT - RECREATION			24,175	
Totals for dept 756.000 - PARKS		23,944	7,912	31,675	7,500
TOTAL APPROPRIATIONS		23,944	7,912	31,675	7,500
NET OF REVENUES/APPROPRIATIONS - FUND 409		1,601	24,347	(21,475)	3,500
BEGINNING FUND BALANCE		54,649	56,250	80,597	
ENDING FUND BALANCE		56,250	80,597	59,122	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
481-000.000-515.000	FEDERAL GRANT - AIRPORT	20,000			2,564,250
481-000.000-569.000	STATE GRANT				65,750
481-000.000-665.000	INTEREST	1,552	2,491	2,000	
481-000.000-667.000	RENTS	15,632	31,428	32,000	32,200
481-000.000-667.481	RENTS - AIRPORT HANGARS	21,255	21,525	22,000	30,000
481-000.000-669.000	CHANGE IN INVESTMENTS	(311)	(7,540)		
481-000.000-675.000	CONTRIBUTIONS AND DONATIONS		20,000		
481-000.000-675.006	CONTRIBUTED CAPITAL	680,933			
481-000.000-687.300	OTHER REFUNDS	22,964	89		
481-000.000-687.481	OTHER REFUNDS-USER FEES	3,785	7,902	5,000	5,000
481-000.000-692.000	OTHER REVENUE	61	51		
481-000.000-692.295	OTHER REVENUES - FUEL SALES	60,073	128,662	125,000	130,000
481-000.000-692.296	OTHER REVENUE-TAX EXEMPT SALES	72,257	59,251	72,000	72,000
Totals for dept 000.000 -		898,201	263,859	258,000	2,899,200
TOTAL ESTIMATED REVENUES		898,201	263,859	258,000	2,899,200
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
481-175.000-960.000	BANK FEES		158		200
Totals for dept 175.000 - ADMINISTRATIVE SERVICES			158		200
Dept 900.000 - CAPITAL OUTLAY					
481-900.000-740.295	FUEL AND LUBRICANTS - AVIATIO	111,287	148,968	140,000	160,000
481-900.000-801.000	CONTRACTUAL SERVICES	2,669	7,179	4,500	8,000
481-900.000-970.000	CAPITAL OUTLAY	708,000		8,596	2,630,000
481-900.000-995.101	TRANSFER OUT - GENERAL FUND			7,500	
Totals for dept 900.000 - CAPITAL OUTLAY		821,956	156,147	160,596	2,798,000
TOTAL APPROPRIATIONS		821,956	156,305	160,596	2,798,200
NET OF REVENUES/APPROPRIATIONS - FUND 481		76,245	107,554	97,404	101,000
BEGINNING FUND BALANCE		353,432	429,675	537,230	
ENDING FUND BALANCE		429,677	537,229	634,634	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
582-000.000-546.019	STATE GRANT - COVID 19	3,121			
582-000.000-569.000	STATE GRANT	713			
582-000.000-569.600	STATE FUNDS - DISASTER REIMBURSEM		37,918		
582-000.000-593.000	INTERDEPARTMENTAL REVENUE	236,609	212,027	239,076	242,550
582-000.000-613.000	RESIDENTIAL SALES	4,815,292	4,920,119	5,011,719	5,472,553
582-000.000-614.000	BUSINESS SALES	1,346,806	1,407,527	1,522,175	1,662,296
582-000.000-615.000	COMMERCIAL SALES	3,103,427	3,156,050	3,196,370	3,489,822
582-000.000-616.000	INDUSTRY SALES	3,335,640	3,173,849	3,187,031	3,480,347
582-000.000-617.000	STREET LIGHT SALES	54,196	52,492	68,395	69,389
582-000.000-665.000	INTEREST	72,312	67,331	70,000	100,000
582-000.000-669.000	CHANGE IN INVESTMENTS	(11,815)	(249,636)		
582-000.000-669.001	GAIN (LOSS) ON MSCPA INVESTMENT	607,780	78,527		
582-000.000-673.001	GAIN ON SALE OF PROPERTY	13,325	(2,575)		
582-000.000-679.000	LATE CHARGES	29,476	34,496	40,000	45,000
582-000.000-680.000	INVENTORY ADJUSTMENT	(3,466)	(40,314)		
582-000.000-689.000	CASH OVER & (SHORT)	134	162		
582-000.000-692.001	OTHER REVENUE - MISC OPERATING REV	127,161	104,457	120,000	122,770
582-000.000-692.200	MISC NON-OPERATING INCOME	17,199	11,954	30,000	25,000
Totals for dept 000.000 -		13,747,910	12,964,384	13,484,766	14,709,727
TOTAL ESTIMATED REVENUES		13,747,910	12,964,384	13,484,766	14,709,727
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
582-175.000-702.000	WAGES	270,325	337,037	350,587	441,494
582-175.000-703.000	OVERTIME PAY	8,364	1,807	6,000	
582-175.000-704.000	SICK TIME PAY	21,873	47,535		
582-175.000-705.000	VACATION TIME PAY	60,294	68,159		
582-175.000-706.000	PERSONAL TIME PAY	10,462	11,326		
582-175.000-707.000	LONGEVITY PAY	10,600	7,800	7,800	
582-175.000-710.000	HOLIDAY AND OTHER PAY	41,381	42,752	400	400
582-175.000-714.000	COMPENSATED ABSENCES		47,940		
582-175.000-715.000	HEALTH AND LIFE INSURANCE	185,090	209,646	238,436	202,082
582-175.000-716.000	RETIREMENT	260,831	531,983	223,813	96,264
582-175.000-717.000	WORKERS' COMPENSATION	6,167	6,332	7,500	8,300
582-175.000-720.000	EMPLOYER'S FICA	28,519	36,570	26,820	33,320
582-175.000-721.000	DISABILITY INSURANCE	3,962	4,428	6,000	5,000
582-175.000-724.000	PAYROLL ALLOCATION		33,114		
582-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	(311,369)	(389,688)		
582-175.000-726.000	SUPPLIES	14,562	20,364	23,500	20,000
582-175.000-726.007-CVD-19	SUPPLIES - COVID 19	6,786	146		
582-175.000-726.202	SUPPLIES - COMPUTER	164			
582-175.000-801.000	CONTRACTUAL SERVICES	78,817	94,580	84,600	100,000
582-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	29,475	32,849		14,050
582-175.000-802.000	TECHNICAL SERVICES		16,115	97,295	96,285
582-175.000-803.000	ENERGY OPTIMIZATION			180,000	185,000
582-175.000-806.000	LEGAL SERVICES	328	75	1,500	1,500
582-175.000-808.000	AUDITING SERVICES	5,740		6,000	
582-175.000-810.000	DUES AND SUBSCRIPTIONS	32,039	18,887	35,000	27,500
582-175.000-818.000	INSURANCE	25,228	63,114	32,000	105,000
582-175.000-820.000	PILOT	761,430	761,640	778,110	790,464
582-175.000-850.000	TELEPHONE	12,365	10,903	13,537	13,537
582-175.000-880.000	COMMUNITY PROMOTION	4,841	3,620	5,000	5,000
582-175.000-905.000	PUBLISHING / NOTICES	(54)	46		
582-175.000-906.000	SPONSORSHIPS		150	1,000	7,500
582-175.000-920.400	UTILITIES - GAS	4,626	3,714	2,500	4,000
582-175.000-930.000	REPAIRS & MAINTENANCE	3,567	8,029	10,000	10,000
582-175.000-955.000	MISCELLANEOUS	(113)			
582-175.000-956.000	TRAINING & SEMINARS	10,696	3,361	10,000	13,000
582-175.000-956.100	TRAINING & SEMINARS - EXTERNAL			3,000	
582-175.000-956.200	LODGING AND MEALS	216	1,060	2,000	2,500
582-175.000-957.000	PROPERTY TAXES	22			
582-175.000-960.000	BANK FEES		6,477		7,000
582-175.000-963.000	WRITE OFF BAD DEBT(S)	263	7,360		
582-175.000-968.000	DEPRECIATION	70,201	62,528		
582-175.000-968.100	AMORTIZATION OF LEASED ASSETS		8,483		
582-175.000-969.000	INTERDEPARTMENTAL EXPENSE	6,438	6,248	7,000	7,000
582-175.000-970.000	CAPITAL OUTLAY			33,000	33,000
582-175.000-993.100	LEASE INTEREST PAID		21		
582-175.000-995.000	TRANSFER OUT - GENERAL FUND	70,769		70,000	
Totals for dept 175.000 - ADMINISTRATIVE SERVICES		1,734,905	2,126,511	2,262,398	2,229,196
Dept 543.000 - PRODUCTION					
582-543.000-702.000	WAGES	27,697	42,504	207,319	215,954
582-543.000-703.000	OVERTIME PAY	4,351	10,625	5,000	
582-543.000-704.000	SICK TIME PAY	25			

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 543.000 - PRODUCTION					
582-543.000-705.000	VACATION TIME PAY	392			
582-543.000-710.000	HOLIDAY AND OTHER PAY	395	(15)		
582-543.000-716.000	RETIREMENT	880			49,840
582-543.000-720.000	EMPLOYER'S FICA	2,388	3,545	15,860	16,520
582-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	13,690	31,559		57,224
582-543.000-726.000	SUPPLIES	2,709	4,378	4,000	4,000
582-543.000-739.000	PURCHASED POWER	8,743,721	9,019,300	9,385,308	10,287,187
582-543.000-739.001	PURCHASE POWER - RATE STABLE. OFI	16,923			
582-543.000-740.000	FUEL AND LUBRICANTS	23,247	2,950	15,000	15,000
582-543.000-740.100	FUEL OIL - ENGINE #5	6,904	7,668	13,000	15,000
582-543.000-740.200	FUEL OIL - ENGINE #6	20,085	10,559	14,000	15,000
582-543.000-740.300	NATURAL GAS - ENGINE #5	9,934	30,425	20,000	20,000
582-543.000-740.400	NATURAL GAS - ENGINE #6	31,479	30,038	20,000	20,000
582-543.000-742.000	CLOTHING / UNIFORMS	1,285	1,144	2,000	2,000
582-543.000-771.000	INVENTORY ADJUSTMENT	426			
582-543.000-801.000	CONTRACTUAL SERVICES	21,488	15,087	40,000	40,000
582-543.000-818.000	INSURANCE	69,502	35,467		
582-543.000-850.000	TELEPHONE	279	124		
582-543.000-920.400	UTILITIES - GAS	13,403	16,171	14,000	14,000
582-543.000-930.000	REPAIRS & MAINTENANCE - BLDG	15,910	24,914	25,000	30,000
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	17,279	60,180	20,000	20,000
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	7,949	13,233	20,000	20,000
582-543.000-956.000	TRAINING & SEMINARS	76		1,000	1,000
582-543.000-968.000	DEPRECIATION	168,912	151,690		
582-543.000-969.000	INTERDEPARTMENTAL EXPENSE	38,362	30,856	40,000	40,000
582-543.000-970.000	CAPITAL OUTLAY			30,000	50,000
Totals for dept 543.000 - PRODUCTION		9,259,691	9,542,402	9,891,487	10,932,725
Dept 544.000 - DISTRIBUTION					
582-544.000-702.000	WAGES	371,475	406,158	430,758	379,134
582-544.000-702.019	WAGES - COVID	39,227			
582-544.000-703.000	OVERTIME PAY	55,798	91,552	60,000	70,000
582-544.000-704.000	SICK TIME PAY	243			
582-544.000-705.000	VACATION TIME PAY	442	7,119		
582-544.000-706.000	PERSONAL TIME PAY		498		
582-544.000-710.000	HOLIDAY AND OTHER PAY	196			
582-544.000-716.000	RETIREMENT	1,525	6,188		109,824
582-544.000-717.000	WORKERS' COMPENSATION	242			
582-544.000-720.000	EMPLOYER'S FICA	33,181	35,243	32,953	28,985
582-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	240,741	313,999		84,070
582-544.000-726.800	SUPPLIES - OPERATIONS	27,235	32,633	30,000	30,000
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	20,328	37,921	40,000	40,000
582-544.000-740.000	FUEL AND LUBRICANTS	17,481	25,842	20,000	25,000
582-544.000-742.000	CLOTHING / UNIFORMS	14,003	13,010	15,000	16,500
582-544.000-771.000	INVENTORY ADJUSTMENT	5			
582-544.000-801.000	CONTRACTUAL SERVICES	31,241	68,095	5,000	8,000
582-544.000-801.300	TREE TRIMMING	189,268	200,302	750,000	250,000
582-544.000-818.000	INSURANCE	38,856	21,133	40,000	
582-544.000-930.000	REPAIRS & MAINTENANCE	144,819	199,051	150,000	150,000
582-544.000-930.546	REPAIRS & MAINANCE - SUBSTATIONS	20,075	40,852	97,500	97,500
582-544.000-956.000	TRAINING & SEMINARS	5,200	34,580	20,000	23,000
582-544.000-968.000	DEPRECIATION	511,464	525,426		
582-544.000-969.000	INTERDEPARTMENTAL EXPENSE	8,930	8,867	9,500	9,500
582-544.000-970.000	CAPITAL OUTLAY			1,700,000	2,542,208
Totals for dept 544.000 - DISTRIBUTION		1,771,975	2,068,469	3,400,711	3,863,721
TOTAL APPROPRIATIONS		12,766,571	13,737,382	15,554,596	17,025,642
NET OF REVENUES/APPROPRIATIONS - FUND 582		981,339	(772,998)	(2,069,830)	(2,315,915)
BEGINNING FUND BALANCE		27,003,769	27,222,888	26,451,591	
FUND BALANCE ADJUSTMENTS		(762,216)	1,700		
ENDING FUND BALANCE		27,222,892	26,451,590	24,381,761	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
588-000.000-528.000	FEDERAL GRANT - CARES ACT		6,591		
588-000.000-529.000	FEDERAL GRANT	149,229	111,775	68,254	74,267
588-000.000-529.021	FEDERAL FUNDS-2021 FUNDING		31,114		
588-000.000-529.100	FEDERAL GRANT - MOBILITY MANAGEMEN	19,773			
588-000.000-538.000	FEDERAL GRANT - CAPITAL	47,246	5,000		
588-000.000-569.000	STATE GRANT	134,164	987	132,661	142,696
588-000.000-569.019	STATE GRANT - 2019 SETTLEMENT	(3,183)	(325)		
588-000.000-569.021	STATE GRANT - 2021 REDISTRIBUTION		54,387		
588-000.000-569.022	STATE OPERATING REVENUE-21-22		98,342		
588-000.000-569.030	STATE GRANT-PRIOR YEAR ACTIVITY		(1,583)		
588-000.000-569.100	STATE GRANT - MOBILITY MANAGEMENT	4,943			
588-000.000-569.588	STATE GRANT - CAPITAL		1,250		
588-000.000-651.000	USE AND ADMISSION FEES	34,405	39,899	45,000	45,000
588-000.000-665.000	INTEREST	351	1,114		
588-000.000-673.000	SALE OF CITY PROPERTY	5,700			
588-000.000-699.101	TRANSFER IN - GENERAL FUND	94,615		133,274	150,632
Totals for dept 000.000 -		487,243	348,551	379,189	412,595
TOTAL ESTIMATED REVENUES		487,243	348,551	379,189	412,595
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
588-175.000-995.101	TRANSFER OUT - GENERAL FUND	68,781	48,315	65,000	65,000
Totals for dept 175.000 - ADMINISTRATIVE SERVICES		68,781	48,315	65,000	65,000
Dept 596.000 - DIAL-A-RIDE					
588-596.000-702.000	WAGES	134,595	141,516	175,725	173,567
588-596.000-703.000	OVERTIME PAY	100	645	1,000	1,000
588-596.000-704.000	SICK TIME PAY	4,962	4,725		
588-596.000-705.000	VACATION TIME PAY	12,042	9,002		
588-596.000-706.000	PERSONAL TIME PAY	2,211	2,182		1,500
588-596.000-707.000	LONGEVITY PAY	2,560	2,440	2,560	2,200
588-596.000-710.000	HOLIDAY AND OTHER PAY	7,302	7,789		
588-596.000-714.000	COMPENSATED ABSENCES		4,280		
588-596.000-715.000	HEALTH AND LIFE INSURANCE	47,579	39,152	46,564	37,856
588-596.000-716.000	RETIREMENT	4,778	8,726	6,000	24,510
588-596.000-717.000	WORKERS' COMPENSATION	2,093	2,063	2,600	2,400
588-596.000-720.000	EMPLOYER'S FICA	10,438	10,750	13,715	13,637
588-596.000-721.000	DISABILITY INSURANCE	783	821	835	835
588-596.000-725.000	FRINGE BENEFITS - ALLOCATED	2,039	2,128	3,295	2,790
588-596.000-726.000	SUPPLIES	2,081	1,466	1,500	1,500
588-596.000-726.007	SUPPLIES - COVID 19	170	962		
588-596.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	3,942	12,636	5,000	20,000
588-596.000-740.000	FUEL AND LUBRICANTS	15,767	27,875	16,000	30,000
588-596.000-742.000	CLOTHING / UNIFORMS		452		
588-596.000-801.000	CONTRACTUAL SERVICES	28,383	15,193	12,500	12,500
588-596.000-818.000	INSURANCE	14,201	6,057	20,000	10,000
588-596.000-850.000	TELEPHONE	189	181	300	300
588-596.000-905.000	PUBLISHING / NOTICES	79	100		
588-596.000-920.000	UTILITIES	4,933	5,589	5,100	6,000
588-596.000-930.000	REPAIRS & MAINTENANCE	1,839	862	500	1,000
588-596.000-940.000	EQUIPMENT RENTAL	848	596	1,000	1,000
588-596.000-955.000	MISCELLANEOUS	277			
588-596.000-955.588	MISC. - CDL LICENSING/TESTING	676	901	500	5,000
588-596.000-968.000	DEPRECIATION	46,894	53,753		
Totals for dept 596.000 - DIAL-A-RIDE		351,761	362,842	314,694	347,595
TOTAL APPROPRIATIONS		420,542	411,157	379,694	412,595
NET OF REVENUES/APPROPRIATIONS - FUND 588		66,701	(62,606)	(505)	
BEGINNING FUND BALANCE		728,611	795,312	770,801	
FUND BALANCE ADJUSTMENTS			38,097		
ENDING FUND BALANCE		795,312	770,803	770,296	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
590-000.000-569.000	STATE GRANT	357			
590-000.000-593.000	INTERDEPARTMENTAL REVENUE	5,706	5,678	4,198	8,400
590-000.000-613.000	RESIDENTIAL SALES	976,269	1,018,509	1,117,179	1,173,037
590-000.000-614.000	BUSINESS SALES	174,098	197,223	196,068	205,871
590-000.000-615.000	COMMERCIAL SALES	410,304	466,533	457,854	480,746
590-000.000-616.000	INDUSTRY SALES	399,378	436,289	451,610	474,220
590-000.000-619.000	APARTMENT SALES	367,497	375,774	415,038	435,789
590-000.000-665.000	INTEREST	1,988	5,354	2,000	50,000
590-000.000-669.000	CHANGE IN INVESTMENTS	(49)	(24,819)		
590-000.000-673.001	GAIN ON SALE OF PROPERTY	525	(96,633)		
590-000.000-679.000	LATE CHARGES	5,517		4,249	7,000
590-000.000-680.000	INVENTORY ADJUSTMENT	61	3,172		
590-000.000-692.001	OTHER REVENUE - MISC OPERATING REV	81,460	108,280	79,800	16,000
590-000.000-692.200	MISC NON-OPERATING INCOME	4,240	21,860		40,000
Totals for dept 000.000 -		2,427,351	2,523,505	2,727,996	2,891,063
TOTAL ESTIMATED REVENUES		2,427,351	2,523,505	2,727,996	2,891,063
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
590-175.000-702.000	WAGES	142,361	147,520	183,587	238,727
590-175.000-702.100	WAGES - PART TIME				5,426
590-175.000-703.000	OVERTIME PAY	387	780		
590-175.000-704.000	SICK TIME PAY	4,778	7,280		
590-175.000-705.000	VACATION TIME PAY	20,146	12,441		
590-175.000-706.000	PERSONAL TIME PAY	3,837	2,052		
590-175.000-707.000	LONGEVITY PAY	3,100	360		
590-175.000-710.000	HOLIDAY AND OTHER PAY	16,298	15,044	2,375	450
590-175.000-714.000	COMPENSATED ABSENCES		25,557		
590-175.000-715.000	HEALTH AND LIFE INSURANCE	79,073	78,042	37,874	100,527
590-175.000-716.000	RETIREMENT	51,912	53,852	37,063	47,212
590-175.000-717.000	WORKERS' COMPENSATION	2,135	2,100	4,000	2,300
590-175.000-720.000	EMPLOYER'S FICA	13,811	12,714	14,044	17,994
590-175.000-721.000	DISABILITY INSURANCE	1,461	1,467	1,400	1,600
590-175.000-724.000	PAYROLL ALLOCATION		16,557		
590-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	(116,150)	(91,228)		
590-175.000-726.000	SUPPLIES	6,506	8,953	12,000	12,000
590-175.000-726.007-CVD-19	SUPPLIES - COVID 19	1,055	48		
590-175.000-726.200	OFFICE SUPPLIES		56		
590-175.000-726.202	SUPPLIES - COMPUTER	82			
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	1,813	83	3,000	3,500
590-175.000-801.000	CONTRACTUAL SERVICES	38,215	44,429	30,000	40,000
590-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	15,557	17,077	15,000	7,025
590-175.000-802.000	TECHNICAL SERVICES		2,999	35,215	38,047
590-175.000-806.000	LEGAL SERVICES	505	223	2,000	2,000
590-175.000-808.000	AUDITING SERVICES	2,870		3,500	
590-175.000-810.000	DUES AND SUBSCRIPTIONS	4,674	2,024	10,000	10,000
590-175.000-818.000	INSURANCE	10,545	21,663	11,361	35,500
590-175.000-820.000	PILOT	139,695	149,261	146,000	152,949
590-175.000-850.000	TELEPHONE	4,167	3,919	4,219	4,219
590-175.000-880.000	COMMUNITY PROMOTION	2,392	1,810	2,500	2,500
590-175.000-905.000	PUBLISHING / NOTICES	(27)	47		
590-175.000-906.000	SPONSORSHIPS		75		3,750
590-175.000-920.400	UTILITIES - GAS	2,335	1,904	1,100	1,100
590-175.000-930.000	REPAIRS & MAINTENANCE	1,870	5,523	5,000	5,000
590-175.000-956.000	TRAINING & SEMINARS	744	678	3,000	4,500
590-175.000-956.100	TRAINING & SEMINARS - EXTERNAL			1,500	
590-175.000-956.200	LODGING AND MEALS	14	504	200	200
590-175.000-960.000	BANK FEES		1,661		2,000
590-175.000-963.000	WRITE OFF BAD DEBT(S)	131	1,535		
590-175.000-968.000	DEPRECIATION	8,735	8,738		
590-175.000-968.100	AMORTIZATION OF LEASED ASSETS		119		
590-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,003	2,930	3,500	3,500
590-175.000-970.000	CAPITAL OUTLAY			16,500	16,500
590-175.000-993.000	INTEREST EXPENSE	188,231	175,492	165,500	259,927
590-175.000-993.100	LEASE INTEREST PAID		11		
590-175.000-995.000	TRANSFER OUT - GENERAL FUND	35,385		35,000	
Totals for dept 175.000 - ADMINISTRATIVE SERVICES		691,646	736,300	786,438	1,018,453
Dept 546.000 - OPERATIONS					
590-546.000-702.000	WAGES	47,015	67,090	74,523	74,347
590-546.000-702.019	WAGES - COVID	2,064	163		
590-546.000-703.000	OVERTIME PAY	2,503	5,861		
590-546.000-715.000	HEALTH AND LIFE INSURANCE			14,782	
590-546.000-716.000	RETIREMENT	371	2,819	11,369	13,087
590-546.000-717.000	WORKERS' COMPENSATION	70			

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 546.000 - OPERATIONS					
590-546.000-720.000	EMPLOYER'S FICA	3,736	5,323	5,701	5,678
590-546.000-725.100	MISCELLANEOUS FRINGE EXPENSE	30,302	36,788		16,962
590-546.000-726.800	SUPPLIES - OPERATIONS	1,497	848	2,000	2,500
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,976	1,488	5,500	5,750
590-546.000-742.000	CLOTHING / UNIFORMS	2,192	2,963	4,000	4,250
590-546.000-771.000	INVENTORY ADJUSTMENT	287			
590-546.000-801.000	CONTRACTUAL SERVICES	5,380	1,461	5,000	5,000
590-546.000-818.000	INSURANCE	13,417	6,055	15,069	
590-546.000-930.000	REPAIRS & MAINTENANCE	5,168	3,762	15,000	16,000
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATIONS	1,883	4,515	8,000	8,500
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAINS	131,897	240,229	225,000	250,000
590-546.000-930.970	REPAIRS & MAINT. - MANHOLES	321	385	5,000	5,000
590-546.000-930.980	REPIARS & MAINT. - SERVICE LINES	836		1,000	1,000
590-546.000-956.000	TRAINING & SEMINARS	365	508	2,000	3,000
590-546.000-968.000	DEPRECIATION	74,571	75,431		
590-546.000-969.000	INTERDEPARTMENTAL EXPENSE	6,442	6,888	6,000	6,500
590-546.000-970.000	CAPITAL OUTLAY				
	Totals for dept 546.000 - OPERATIONS	334,293	462,577	845,694	2,181,574
Dept 547.000 - TREATMENT					
590-547.000-702.000	WAGES	112,013	84,346	100,719	128,478
590-547.000-702.019	WAGES - COVID	15,303			
590-547.000-703.000	OVERTIME PAY	20,661	18,695		
590-547.000-710.000	HOLIDAY AND OTHER PAY			1,050	1,050
590-547.000-715.000	HEALTH AND LIFE INSURANCE			40,361	
590-547.000-716.000	RETIREMENT	536	4,448	16,210	18,258
590-547.000-720.000	EMPLOYER'S FICA	10,030	7,041	7,705	9,829
590-547.000-725.100	MISCELLANEOUS FRINGE EXPENSE	85,848	54,440		37,948
590-547.000-726.900	SUPPLIES - LABORATORY	23,801	29,257	32,000	34,000
590-547.000-727.500	SUPPLIES - CHLORINE	2,355	10,919	9,200	11,400
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	15,292	7,167	20,000	21,000
590-547.000-727.700	SUPPLIES - DIOXIDE	2,380	4,028	3,400	4,000
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS			1,000	1,000
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	70	190	3,000	3,500
590-547.000-740.000	FUEL AND LUBRICANTS	3,565	8,367	4,000	7,500
590-547.000-742.000	CLOTHING / UNIFORMS	293	730	1,500	2,250
590-547.000-801.000	CONTRACTUAL SERVICES	128,312	128,750	115,000	135,000
590-547.000-801.200	CONTRACTUAL SERVICES - COMPUTER		1,010		
590-547.000-818.000	INSURANCE	13,417	6,055	15,069	
590-547.000-850.000	TELEPHONE	185			
590-547.000-920.400	UTILITIES - GAS	30,365	41,153	32,000	35,000
590-547.000-930.000	REPAIRS & MAINTENANCE	29,393	26,324	40,000	47,500
590-547.000-930.900	REPAIRS & MAINT - LABORATORY	1,950	875	6,000	25,000
590-547.000-956.000	TRAINING & SEMINARS	453	143	1,500	2,500
590-547.000-968.000	DEPRECIATION	216,828	311,221		
590-547.000-969.000	INTERDEPARTMENTAL EXPENSE	79,607	83,371	90,000	90,000
590-547.000-970.000	CAPITAL OUTLAY				
	Totals for dept 547.000 - TREATMENT	792,657	828,530	784,214	883,213
TOTAL APPROPRIATIONS		1,126,950	1,291,107	1,630,908	3,064,787
NET OF REVENUES/APPROPRIATIONS - FUND 590		608,755	496,098	311,650	(1,192,177)
BEGINNING FUND BALANCE		7,737,866	8,270,108	8,766,209	
FUND BALANCE ADJUSTMENTS		(76,513)			
ENDING FUND BALANCE		8,270,108	8,766,206	9,077,859	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
591-000.000-569.000	STATE GRANT	357	59,917	241,000	
591-000.000-593.000	INTERDEPARTMENTAL REVENUE	11,382	12,009	10,631	14,000
591-000.000-613.000	RESIDENTIAL SALES	713,681	747,883	826,239	908,863
591-000.000-614.000	BUSINESS SALES	160,431	170,777	184,877	203,365
591-000.000-615.000	COMMERCIAL SALES	338,818	369,794	386,607	425,268
591-000.000-616.000	INDUSTRY SALES	232,992	259,557	267,720	294,492
591-000.000-619.000	APARTMENT SALES	259,516	265,852	297,746	343,896
591-000.000-665.000	INTEREST	3,875	3,408		40,000
591-000.000-669.000	CHANGE IN INVESTMENTS	(2,558)	(29,664)		
591-000.000-673.001	GAIN ON SALE OF PROPERTY	525	(1,214)		
591-000.000-679.000	LATE CHARGES	3,842	4,370	2,924	6,800
591-000.000-680.000	INVENTORY ADJUSTMENT	274	30,573		
591-000.000-692.001	OTHER REVENUE - MISC OPERATING REV	24,216	31,890		15,000
591-000.000-692.200	MISC NON-OPERATING INCOME	6,145	22,900		22,000
Totals for dept 000.000 -		1,753,496	1,948,052	2,217,744	2,273,684
TOTAL ESTIMATED REVENUES		1,753,496	1,948,052	2,217,744	2,273,684
APPROPRIATIONS					
Dept 175.000 - ADMINISTRATIVE SERVICES					
591-175.000-702.000	WAGES	157,447	158,050	193,177	262,585
591-175.000-702.100	WAGES - PART TIME				5,426
591-175.000-703.000	OVERTIME PAY	387	795		
591-175.000-704.000	SICK TIME PAY	8,743	7,522		
591-175.000-705.000	VACATION TIME PAY	11,029	14,800		
591-175.000-706.000	PERSONAL TIME PAY	3,292	2,853		
591-175.000-707.000	LONGEVITY PAY	1,160			
591-175.000-710.000	HOLIDAY AND OTHER PAY	16,523	8,588	375	450
591-175.000-714.000	COMPENSATED ABSENCES		16,814		
591-175.000-715.000	HEALTH AND LIFE INSURANCE	75,592	78,559	39,925	121,447
591-175.000-716.000	RETIREMENT	33,929	46,603	37,734	48,856
591-175.000-717.000	WORKERS' COMPENSATION	2,561	2,802	3,000	1,950
591-175.000-720.000	EMPLOYER'S FICA	14,164	13,356	14,778	19,790
591-175.000-721.000	DISABILITY INSURANCE	1,419	1,466	1,400	1,600
591-175.000-724.000	PAYROLL ALLOCATION		16,557		
591-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	(86,299)	(75,189)		
591-175.000-726.000	SUPPLIES	7,246	8,934	12,000	12,000
591-175.000-726.007-CVD-19	SUPPLIES - COVID 19	541	47		
591-175.000-726.202	SUPPLIES - COMPUTER	94			
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,570		3,000	3,000
591-175.000-801.000	CONTRACTUAL SERVICES	46,000	46,211	40,000	46,000
591-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	15,928	18,032	10,000	7,025
591-175.000-802.000	TECHNICAL SERVICES		3,144	35,215	38,047
591-175.000-806.000	LEGAL SERVICES	70	2,223	2,000	
591-175.000-808.000	AUDITING SERVICES	2,870		3,000	
591-175.000-810.000	DUES AND SUBSCRIPTIONS	5,522	1,927	6,500	6,500
591-175.000-818.000	INSURANCE	7,331	20,587	7,272	35,500
591-175.000-820.000	PILOT	102,337	108,292	106,706	123,681
591-175.000-850.000	TELEPHONE	4,356	3,736	4,219	4,219
591-175.000-880.000	COMMUNITY PROMOTION	2,392	1,810	2,500	2,500
591-175.000-905.000	PUBLISHING / NOTICES	457	775	750	750
591-175.000-906.000	SPONSORSHIPS		75		3,750
591-175.000-920.400	UTILITIES - GAS	3,917	1,904	1,200	1,200
591-175.000-930.000	REPAIRS & MAINTENANCE	2,416	5,399	5,000	5,000
591-175.000-956.000	TRAINING & SEMINARS	200	223	2,500	4,000
591-175.000-956.100	TRAINING & SEMINARS - EXTERNAL			1,500	
591-175.000-956.200	LODGING AND MEALS	14			
591-175.000-957.000	PROPERTY TAXES		178		
591-175.000-960.000	BANK FEES		1,199		1,200
591-175.000-963.000	WRITE OFF BAD DEBT(S)	131	1,535		
591-175.000-968.000	DEPRECIATION	9,307	9,309		
591-175.000-968.100	AMORTIZATION OF LEASED ASSETS		119		
591-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,003	2,930	3,500	3,500
591-175.000-970.000	CAPITAL OUTLAY			16,500	16,500
591-175.000-993.000	INTEREST EXPENSE	449			112,500
591-175.000-993.100	LEASE INTEREST PAID		11		
591-175.000-995.000	TRANSFER OUT - GENERAL FUND	35,385		35,000	
Totals for dept 175.000 - ADMINISTRATIVE SERVICES		492,483	532,176	588,751	888,976
Dept 543.000 - PRODUCTION					
591-543.000-702.000	WAGES	5,279	6,870		
591-543.000-702.019	WAGES - COVID	688	122		
591-543.000-703.000	OVERTIME PAY	2,125	1,572		
591-543.000-716.000	RETIREMENT	51	573		
591-543.000-717.000	WORKERS' COMPENSATION	90			
591-543.000-720.000	EMPLOYER'S FICA	551	601		

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 543.000 - PRODUCTION					
591-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	3,906	4,388		
591-543.000-726.000	SUPPLIES	38			
591-543.000-801.000	CONTRACTUAL SERVICES	694	3,443	4,000	4,800
591-543.000-818.000	INSURANCE	6,254	3,423	6,121	
591-543.000-930.000	REPAIRS & MAINTENANCE	3,278	5,712	5,000	5,600
591-543.000-930.800	MAINTENANCE - WELL #8	1,083			
591-543.000-956.000	TRAINING & SEMINARS	70	120	1,000	2,500
591-543.000-968.000	DEPRECIATION	26,881	28,118		
591-543.000-969.000	INTERDEPARTMENTAL EXPENSE	31,804	24,740	30,000	30,000
591-543.000-970.000	CAPITAL OUTLAY			45,000	97,500
Totals for dept 543.000 - PRODUCTION		82,792	79,682	91,121	140,400
Dept 544.000 - DISTRIBUTION					
591-544.000-702.000	WAGES	98,409	98,644	170,836	226,849
591-544.000-702.019	WAGES - COVID	7,826			
591-544.000-703.000	OVERTIME PAY	15,161	6,908		
591-544.000-704.000	SICK TIME PAY		297		
591-544.000-705.000	VACATION TIME PAY		658		
591-544.000-706.000	PERSONAL TIME PAY		426		
591-544.000-710.000	HOLIDAY AND OTHER PAY	722	6,584		
591-544.000-715.000	HEALTH AND LIFE INSURANCE			35,262	
591-544.000-716.000	RETIREMENT	862	4,538	26,365	48,708
591-544.000-720.000	EMPLOYER'S FICA	8,984	8,216	13,069	17,345
591-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	58,278	47,688		53,472
591-544.000-726.800	SUPPLIES - OPERATIONS	4,093	6,939	8,000	8,500
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,534	3,045	2,500	2,800
591-544.000-740.000	FUEL AND LUBRICANTS	4,841	8,406	5,500	5,750
591-544.000-742.000	CLOTHING / UNIFORMS	1,563	3,164	3,000	3,500
591-544.000-771.000	INVENTORY ADJUSTMENT	(2,652)			
591-544.000-801.000	CONTRACTUAL SERVICES	34,110	149,627	276,000	37,500
591-544.000-801.200	CONTRACTUAL SERVICES - COMPUTER		1,049		
591-544.000-818.000	INSURANCE	15,062	8,109	14,947	
591-544.000-930.000	REPAIRS & MAINTENANCE	86,577	56,810	70,000	75,600
591-544.000-930.990	REPAIRS & MAINTENANCE - LEAD SERV	205,025	157,236	300,000	320,000
591-544.000-956.000	TRAINING & SEMINARS	50	1,174	1,500	2,000
591-544.000-968.000	DEPRECIATION	132,185	137,135		
591-544.000-969.000	INTERDEPARTMENTAL EXPENSE	2,699	3,656	2,500	3,000
591-544.000-970.000	CAPITAL OUTLAY			476,750	2,117,000
Totals for dept 544.000 - DISTRIBUTION		676,329	710,309	1,406,229	2,922,024
Dept 545.000 - PURIFICATION					
591-545.000-702.000	WAGES	41,499	33,228	27,740	55,062
591-545.000-702.019	WAGES - COVID	190			
591-545.000-703.000	OVERTIME PAY	7,668	7,092		
591-545.000-710.000	HOLIDAY AND OTHER PAY				450
591-545.000-715.000	HEALTH AND LIFE INSURANCE			11,145	
591-545.000-716.000	RETIREMENT	531	1,898	1,942	7,825
591-545.000-720.000	EMPLOYER'S FICA	3,357	2,698	2,122	4,212
591-545.000-725.100	MISCELLANEOUS FRINGE EXPENSE	24,115	21,628		16,263
591-545.000-726.000	SUPPLIES	4,198			
591-545.000-727.100	SUPPLIES - POTASSIUM PERMAGANATE	3,565		17,000	20,000
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	34,381	34,508	25,000	38,000
591-545.000-727.300	SUPPLIES - FLOURIDE	2,998	3,138	4,500	4,500
591-545.000-727.400	SUPPLIES - PHOSPHATE	12,970	13,909	18,000	18,000
591-545.000-801.000	CONTRACTUAL SERVICES	1,797	2,645	2,500	2,500
591-545.000-818.000	INSURANCE	6,254	3,423	6,121	
591-545.000-850.000	TELEPHONE	92			
591-545.000-920.400	UTILITIES - GAS	484	3,996	3,000	3,000
591-545.000-930.000	REPAIRS & MAINTENANCE	11,588	15,523	15,000	16,200
591-545.000-968.000	DEPRECIATION	77,858	109,865		
591-545.000-969.000	INTERDEPARTMENTAL EXPENSE	81,189	63,733	100,000	80,000
591-545.000-970.000	CAPITAL OUTLAY			199,000	42,000
Totals for dept 545.000 - PURIFICATION		314,734	317,284	433,070	308,012
TOTAL APPROPRIATIONS		1,566,338	1,639,451	2,519,171	4,259,412
NET OF REVENUES/APPROPRIATIONS - FUND 591		187,158	308,601	(301,427)	(1,985,728)
BEGINNING FUND BALANCE		6,357,858	6,485,935	6,794,531	
FUND BALANCE ADJUSTMENTS		(59,086)			
ENDING FUND BALANCE		6,485,930	6,794,536	6,493,104	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
633-000.000-643.000	SALE OF MATERIALS	5,901	12,411	9,000	9,000
633-000.000-665.000	INTEREST	124	129		
633-000.000-680.000	INVENTORY ADJUSTMENT		(14,745)		
633-000.000-687.999	OTHER REFUNDS	114			
Totals for dept 000.000 -		<u>6,139</u>	<u>(2,205)</u>	<u>9,000</u>	<u>9,000</u>
TOTAL ESTIMATED REVENUES		<u>6,139</u>	<u>(2,205)</u>	<u>9,000</u>	<u>9,000</u>
APPROPRIATIONS					
Dept 236.000 - PUBLIC SERVICES INVENTORY					
633-236.000-702.000	WAGES		21		
633-236.000-703.000	OVERTIME PAY		122		
633-236.000-720.000	EMPLOYER'S FICA		10		
633-236.000-726.000	SUPPLIES	2,678	12,327	132,969	6,500
633-236.000-771.000	INVENTORY ADJUSTMENT	5,875	20,896		
633-236.000-801.000	CONTRACTUAL SERVICES	1,927	532	2,650	2,500
Totals for dept 236.000 - PUBLIC SERVICES INVENTORY		<u>10,480</u>	<u>33,908</u>	<u>135,619</u>	<u>9,000</u>
TOTAL APPROPRIATIONS		<u>10,480</u>	<u>33,908</u>	<u>135,619</u>	<u>9,000</u>
NET OF REVENUES/APPROPRIATIONS - FUND 633		<u>(4,341)</u>	<u>(36,113)</u>	<u>(126,619)</u>	
BEGINNING FUND BALANCE		170,374	166,033	129,921	
ENDING FUND BALANCE		166,033	129,920	3,302	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
640-000.000-569.600	STATE FUNDS - DISASTER REIMBURSEM		5,828		
640-000.000-665.000	INTEREST	1,910	744		
640-000.000-667.000	RENTS	198,625	242,623	215,000	400,000
640-000.000-667.001	RENTS - REPLACEMENT			171,046	232,592
640-000.000-667.301	RENTS - POLICE VEHICLES	66,151			
640-000.000-673.000	SALE OF CITY PROPERTY	(1,325)	4,050		
640-000.000-692.000	OTHER REVENUE	36,620	12,511		
640-000.000-692.039	OTHER REVENUE - BPU	9,144	10,205		
640-000.000-699.101	TRANSFER IN - GENERAL FUND	40,000			
Totals for dept 000.000 -		351,125	275,961	386,046	632,592
TOTAL ESTIMATED REVENUES		351,125	275,961	386,046	632,592
APPROPRIATIONS					
Dept 443.000 - MOBILE EQUIPMENT MAINTENANCE					
640-443.000-702.000	WAGES	38,935	38,374	35,684	57,845
640-443.000-702.019	WAGES - COVID	8,259			
640-443.000-703.000	OVERTIME PAY	31	446	500	500
640-443.000-704.000	SICK TIME PAY	1,858	941	1,050	
640-443.000-705.000	VACATION TIME PAY	6,298	2,390	3,541	
640-443.000-706.000	PERSONAL TIME PAY	1,043	531	531	
640-443.000-707.000	LONGEVITY PAY		600	600	
640-443.000-710.000	HOLIDAY AND OTHER PAY	3,395	2,066	2,036	
640-443.000-714.000	COMPENSATED ABSENCES		(1,058)		
640-443.000-715.000	HEALTH AND LIFE INSURANCE	18,782	5,814	6,784	19,075
640-443.000-716.000	RETIREMENT	4,555	7,058	6,159	4,049
640-443.000-717.000	WORKERS' COMPENSATION	1,232	1,250	1,250	350
640-443.000-720.000	EMPLOYER'S FICA	4,069	3,181	2,768	4,425
640-443.000-721.000	DISABILITY INSURANCE	399	236	240	250
640-443.000-726.000	SUPPLIES	2,496	2,533	4,500	4,500
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	31,884	49,268	40,000	40,000
640-443.000-730.301	POLICE VEH/EQUIP MAINT SUPPLIE	65			
640-443.000-740.000	FUEL AND LUBRICANTS	23,557	41,486	32,000	32,000
640-443.000-740.301	FUEL AND LUBRICANTS-POLICE	18,981			
640-443.000-742.000	CLOTHING / UNIFORMS	673	334	750	750
640-443.000-801.000	CONTRACTUAL SERVICES	18,077	9,303	22,075	29,652
640-443.000-801.301	POLICE VEHICLE REPAIR	20,523	(295)		
640-443.000-818.000	INSURANCE	40,395	30,063	40,000	15,300
640-443.000-818.301	INSURANCE - POLICE	4,016			
640-443.000-850.000	TELEPHONE	95	91		
640-443.000-920.000	UTILITIES	5,268	6,106	6,500	6,300
640-443.000-940.000	EQUIPMENT RENTAL	182	178	250	250
640-443.000-955.441	MISCELLANEOUS - SHOE ALLOWANC	720	250		250
640-443.000-955.588	MISC. - CDL LICENSING/TESTING	100		7,500	5,000
640-443.000-956.000	TRAINING & SEMINARS			750	750
640-443.000-968.000	DEPRECIATION	86,642	105,746	87,000	87,000
640-443.000-981.000	CAPITAL OUTLAY - VEHICLES				273,846
640-443.000-983.000	CAPITAL OUTLAY-SMALL EQUIP	14			
Totals for dept 443.000 - MOBILE EQUIPMENT MAINTENANC		342,544	306,892	302,468	582,092
TOTAL APPROPRIATIONS		342,544	306,892	302,468	582,092
NET OF REVENUES/APPROPRIATIONS - FUND 640		8,581	(30,931)	83,578	50,500
BEGINNING FUND BALANCE		659,386	667,969	637,038	
ENDING FUND BALANCE		667,967	637,038	720,616	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
663-000.000-402.150	CURRENT TAXES - FIRE CAPITAL	129,445	133,304	141,531	147,000
663-000.000-404.000	SPECIAL ACTS	1,501	1,587	2,540	2,822
663-000.000-411.000	DELINQUENT TAXES		285		
663-000.000-505.000	FEDERAL GRANT - PUBLIC SAFETY		140,000		
663-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	6,712	5,934		6,500
663-000.000-665.000	INTEREST	926	1,738		4,000
663-000.000-669.000	CHANGE IN INVESTMENTS	(162)	(3,913)		
663-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX		1,931		
663-000.000-687.300	OTHER REFUNDS	576	11,005		
Totals for dept 000.000 -		138,998	291,871	144,071	160,322
TOTAL ESTIMATED REVENUES		138,998	291,871	144,071	160,322
APPROPRIATIONS					
Dept 336.000 - FIRE DEPARTMENT					
663-336.000-960.000	BANK FEES		82		
663-336.000-970.000	CAPITAL OUTLAY		176,953	45,000	120,500
663-336.000-983.000	CAPITAL OUTLAY-SMALL EQUIP	1,333	23,315		
Totals for dept 336.000 - FIRE DEPARTMENT		1,333	200,350	45,000	120,500
TOTAL APPROPRIATIONS		1,333	200,350	45,000	120,500
NET OF REVENUES/APPROPRIATIONS - FUND 663		137,665	91,521	99,071	39,822
BEGINNING FUND BALANCE		99,625	237,290	328,810	
ENDING FUND BALANCE		237,290	328,811	427,881	

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000.000					
699-000.000-665.000	INTEREST	134	175		
699-000.000-687.300	OTHER REFUNDS	146,940	161,026	245,451	167,381
Totals for dept 000.000 -		147,074	161,201	245,451	167,381
TOTAL ESTIMATED REVENUES		147,074	161,201	245,451	167,381
APPROPRIATIONS					
Dept 441.000 - PUBLIC SERVICES DEPARTMENT					
699-441.000-704.000	SICK TIME PAY	5,648	8,164	6,322	11,263
699-441.000-705.000	VACATION TIME PAY	14,328	12,015	27,736	16,090
699-441.000-706.000	PERSONAL TIME PAY	3,763	3,446	3,692	
699-441.000-707.000	LONGEVITY PAY	5,580	3,400	3,400	
699-441.000-710.000	HOLIDAY AND OTHER PAY	13,178	11,959	18,437	16,895
699-441.000-714.000	COMPENSATED ABSENCES		31,216		
699-441.000-715.000	HEALTH AND LIFE INSURANCE	86,899	67,862	134,427	71,505
699-441.000-716.000	RETIREMENT	4,670	7,638	40,167	48,968
699-441.000-717.000	WORKERS' COMPENSATION	10,853	11,023	11,050	2,100
699-441.000-720.000	EMPLOYER'S FICA	2,490	2,574		
699-441.000-721.000	DISABILITY INSURANCE	1,638	1,729	220	560
699-441.000-995.101	TRANSFER OUT - GENERAL FUND	20,606			
Totals for dept 441.000 - PUBLIC SERVICES DEPARTMENT		169,653	161,026	245,451	167,381
TOTAL APPROPRIATIONS		169,653	161,026	245,451	167,381
NET OF REVENUES/APPROPRIATIONS - FUND 699		(22,579)	175		
BEGINNING FUND BALANCE		22,579		175	
ENDING FUND BALANCE			175	175	
ESTIMATED REVENUES - ALL FUNDS		28,646,801	29,225,368	32,220,018	35,701,756
APPROPRIATIONS - ALL FUNDS		24,811,546	26,447,176	32,625,153	43,199,891
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		3,835,255	2,778,192	(405,135)	(7,498,135)
BEGINNING FUND BALANCE - ALL FUNDS		48,000,703	50,938,157	53,756,143	
FUND BALANCE ADJUSTMENTS - ALL FUNDS		(897,815)	39,797		
ENDING FUND BALANCE - ALL FUNDS		50,938,143	53,756,146	53,351,008	

City of Hillsdale Agenda Item Summary

Meeting Date: April 3, 2023

Agenda Item #: New Business

SUBJECT: Audit Proposals 2023-2025 (with optional two one-year extensions)

BACKGROUND PROVIDED BY STAFF

The City sent out a Request for Audit Proposals in February covering the fiscal years 2023 through 2025 with an option to extend the contract to 2027. Three proposals were received: Gabridge & Co., Maner Costerisan, and Yeo & Yeo. Members of the Finance Committee and Finance staff interviewed the three proposers on March 16th and 23rd. After discussion and review of the price proposals, the review team is recommending to Council to award the audit contract to Yeo & Yeo.

RECOMMENDATION:

The Finance Committee and staff recommend that Council award the 2023-2025 auditing services contract to Yeo & Yeo for the total cost of \$127,100 over the three years. In the event the City receives enough federal funding to require a Single Audit, the audit fees are as follows: 2023-\$5,000; 2024-\$5,300; 2025-\$5,600.



YEO & YEO

CPAS & ADVISORS

City of Hillsdale, Michigan

March 6, 2023



Name of the Firm Submitting this Proposal:

Yeo & Yeo CPAs and Advisors
1450 Eisenhower Place
Ann Arbor, Michigan 48108

800.968.0010

Certification

I, Jamie L. Rivette, CPA, CGFM certify as the principal signing this proposal is entitled to represent our firm, empowered to submit the bid, and authorized to sign a contract or engagement letter with the City of Hillsdale.

All-Inclusive Price for Financial Statement Audit

Year	2023	2024	2025	2026	2027
Audit	\$39,500	\$42,300	\$45,300	\$48,500	\$51,900



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March 6, 2023

City of Hillsdale, Michigan
Office of the City Clerk
City Hall
97 North Broad Street
Hillsdale, Michigan 49242

Thank you for considering Yeo & Yeo for your auditing needs. We are pleased to provide this proposal for your audit work for the fiscal years ending June 30, 2023, June 30, 2024, and June 30, 2025, with an option for a two-year extension for 2026 and 2027.

Yeo & Yeo is an innovative firm that is among the leading certified public accounting and consulting firms in the country. The following key points highlight our qualifications:

- A commitment to performing quality governmental audit, tax and consulting services. The firm currently provides services for more than 130 governmental audits.
- Members of the firm's Government Services Group are active in several associations, foundations, boards and committees.
- With our award-winning Audit process, our clients recognize greater efficiency, timely turnaround, and overall ease in the audit.
- A clear position of leadership among regional providers of auditing, accounting, business consulting, employee benefits, technology and tax services.
- Members of the firm's Government Services Group are frequent presenters at state and local conferences and trainings.

Yeo & Yeo has the knowledge and experience to furnish the auditing services that you are requesting. We adhere to the highest quality standards and are committed to serving timely and efficiently.

We appreciate the opportunity. Thank you for your consideration.

Sincerely,

Jamie L. Rivette, CPA, CGFM
Principal, Yeo & Yeo
Jamie.Rivette@yeoandyeo.com



We are here. We are ready.

Independence

Yeo & Yeo is independent of the City of Hillsdale as defined by generally accepted auditing standards and the U.S. General Accounting Office's *Government Auditing Standards*.

We are not aware of any conflicts of interest related to the City of Hillsdale or any of its agencies or component units for the past five (5) years and have quality control procedures in place to address any items or circumstances that may arise.

License to Practice in Michigan

Yeo & Yeo is licensed by the State of Michigan, Department of Licensing and Regulations, to practice public accounting in the State of Michigan. All key professional staff assigned are properly licensed to practice in the State of Michigan.

Debarment, Suspension, Ineligibility, and Voluntary Exclusion

The company or any of its employees is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract.

Firm Qualifications and Experience

Yeo & Yeo has grown from a family-owned business to being among the Top 200 certified public accounting and consulting firms in the country. Our team of 29 Principals and Presidents and more than 200 professionals provides comprehensive solutions for individuals, businesses, school districts, units of governments, and not-for-profit entities.

Yeo & Yeo is a full-service firm, providing accounting, auditing, business consulting, and tax services for businesses and organizations throughout Michigan since 1923. With the support of Yeo & Yeo Technology, Yeo & Yeo Wealth Management, and Yeo & Yeo Medical Billing & Consulting, we have created a strong network of professionals available to consult and proactively propose solutions for our clients.

The firm has nine offices throughout Michigan that are easily accessible to our clients with multiple locations. With locations in Alma, Ann Arbor, Auburn Hills, Flint, Kalamazoo, Lansing, Midland, Saginaw, and Southgate, the firm is positioned to provide local, hands-on service. The firm's audit team consists of 52 auditors. We utilize a team approach to staffing audit engagements based on the required skill sets of the team, rather than where the office is physically located. Because of this, we may draw on governmental professionals who are based in any of our offices.

Yeo & Yeo's most recent external peer review was for the period ended August 31, 2019. The pass report is the highest possible mark. The peer review letter follows:



Peer Review.



Report on the Firm's System of Quality Control

To the Principals of
Yeo & Yeo, P.C.
and the Peer Review Committee of the
Michigan Association of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Yeo & Yeo, P.C. (the "firm") in effect for the year ended August 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and audits of employee benefit plans.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

— Your Success is Our Focus —

319 McClanahan Street, S.W. • Roanoke, Virginia 24014-7705 • 540-315-0936 • Fax: 540-312-6181 • www.BEcpas.com



Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Yeo & Yeo, P.C., in effect for the year ended August 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies) or fail*. Yeo & Yeo, P.C. has received a peer review rating of *pass*.

Brown, Edwards & Company, S. L. P.

CERTIFIED PUBLIC ACCOUNTANTS

Roanoke, Virginia
January 13, 2020

Yeo & Yeo has no issues with any federal or state desk reviews or field reviews of its audits during the past three years.

Yeo & Yeo has not had any disciplinary action taken or pending during the past three years with state regulatory bodies or professional organizations.



Government Experience.

Governmental Audit Quality Center (GAQC) Member

Yeo & Yeo is a member of the AICPA's Governmental Audit Quality Center (GAQC) committed to adhering to the highest standards in performing quality government audits. As a benefit of GAQC membership, our audit professionals have access to the latest notices and advice regarding audit, accounting and regulatory issues. In turn, Yeo & Yeo will keep you informed of important issues and best practices.

GFOA Certificate of Achievement for Excellence in Financial Reporting Experience

Yeo & Yeo supports the Certificate of Achievement for Excellence in Financial Reporting Program (Annual Comprehensive Financial Report program) with audit team members currently active in the certification review process, including Yeo & Yeo's Government Services Group Leader, Jamie Rivette, who serves on the Special Review Committee. The following clients have earned their Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).

- Cass County
- City of Alma
- City of Bay City
- City of Farmington Hills
- City of Fenton
- City of Midland
- City of Portage
- City of Rochester Hills
- City of Saginaw
- City of St. Clair Shores

Actively Involved

Our audit professionals and members of Yeo & Yeo's Government Services group are actively involved in industry associations that keeps us on the forefront of industry and regulatory issues and also allows us to share our expertise as frequent presenters and trainers.

- Government Finance Officers Association
 - GFOA Certificate of Achievement for Excellence in Financial Reporting Program Special Review Committee member
- Michigan Certified Public Accountants Government Task Force
- Michigan Municipal League
- Michigan Townships Association
- State of Michigan Advisory Committee for Implementation of Uniform Chart of Accounts
- Michigan Government Finance Officers Association
 - Board of Directors
 - Accounting and Auditing Standards Committee
 - Legislative Committee
 - Membership and Mentoring Committee



4 Companies

providing right-sized relationships, knowledge, and focus.

YEO & YEO

CPAS & ADVISORS

YEO & YEO

MEDICAL BILLING & CONSULTING

YEO & YEO

TECHNOLOGY

YEO & YEO

WEALTH MANAGEMENT

Founded in 1923

for a century+ of perspective and service.

Offices across Michigan

to help you exactly where you are.

29 Principals & Presidents

offering unmatched expertise and proven commitment across the state.

200+ Team Members

service and industry specialized professionals dedicated to your needs.

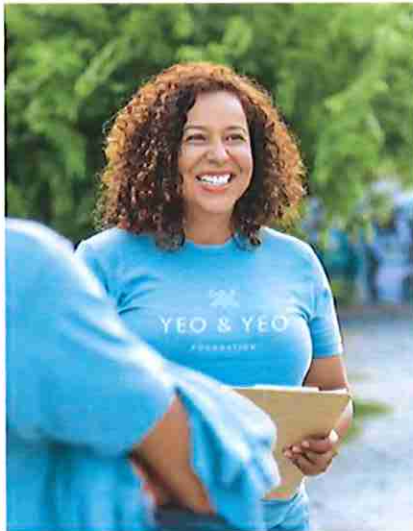
Reach Beyond Michigan

through our extended network.



96%

of our people say they are proud to work for Yeo & Yeo.



Giving Back

to our communities and those in need through the Yeo & Yeo Foundation.

176 Organizations

received a donation

\$344,858

total awarded donations

\$401,915

contributions from Yeo & Yeo employees, leaders, and firm revenue

Awards

recognizing our level of commitment and success.





Personal. Approachable. Knowledgeable. Meet your engagement team.

Partner, Supervisory and Staff Qualifications and Experience

Your project will be staffed with individuals who collectively possess the necessary skills in financial management, accounting and auditing, technology, internal controls, and compliance with laws and regulations, together with knowledge of governmental regulatory requirements. The following individuals will be assigned to your audit team.



Jamie Rivette
CPA, CGFM | Principal
Principal in Charge



Alan Panter
CPA, CGFM | Principal
Concurring Reviewer



Michael Rolka
CPA, CGFM | Senior Manager



Daniel Beard
CPA | Manager



Meet your team.

Jamie L. Rivette

CPA, CGFM

Principal.



Education

BBA Bachelor Business Administration – Northwood University

Professional Certifications

Certified Public Accountant (CPA)
Certified Government Financial Manager (CGFM)

Professional Memberships

American Institute of Certified Public Accountants (AICPA)
Michigan Association of Certified Public Accountants (MICPA)
Michigan Government Finance Officers Association (MGFOA)
Michigan Association of School Boards (MASB)
Michigan Municipal Executives (MME)
Michigan Municipal League (MML)

Government

GFOA Certificate of Achievement for Excellence in Financial Reporting Program Special Review Committee
Michigan Government Finance Officers Association Accounting & Auditing Standards Committee
Michigan Government Finance Officers Association Past Board Member

Specialty Areas

Municipalities
Audits under *Government Auditing Standards*
Single Audits under 2 CFR 200

Experience

Yeo & Yeo (1999 to present)
Principal
Assurance Service Line Leader
Firm Government Team Leader



Community Service

Hemlock School Board of Education, Treasurer
Junior League Community Advisory Board
Hemlock Middle School – Volunteer Cross Country Coach

Presentation/Presenter

Fraud and Prevention in Local Governments
MICPA – “Basic Governmental Auditing”
Michigan Township Association – “GASB Update”
MICPA – “Is Your Audit Paperwork up to Snuff?”
MICPA – “Fraud Risks and Why Internal Controls are Important”
MME & MGFOA – “Preparing for a Headache Free Audit”
MICPA – “First Pensions, Now OPEB: What You Need to Know About GASB 74 & 75”
GASB 84 If you Report Fiduciary Funds, Expect Some Changes
The Case for Internal Controls – Reducing Fraud in Government Entities is Easier Than You May Think
MGFOA Spring Conference – “How to Prepare for a Headache Free Audit”
MGFOA Fall Conference – “Enterprise Fund Accounting”
Are Your Security Systems and Employees Prepared to Fight Off Potential Hackers?
Overcoming the Challenges of Remote Auditing During the COVID-19 Crisis
Analytical Procedures Can Help Make Your Audit More Efficient

Training

Michigan Township Auditors Institute
Michigan Government Finance Officers Association Annual Conference
Government Audit Quality Control Annual Update
Governmental Accounting & Auditing Update
Super Circular – Federal Grants
GASB 68 Implementation
GASB 75 OPEB Implementation: Accounting and Auditing Considerations
State & Local Government Audit Planning Considerations
Michigan Municipal Executives Annual Conference



Alan D. Panter

CPA, CGFM

Principal.



Education

Bachelor of Arts in Accounting from Michigan State University

Professional Certifications

Certified Public Accountant (CPA)
Certified Government Financial Manager (CGFM)

Professional Memberships

American Institute of Certified Public Accountants
Michigan Association of Certified Public Accountants
AICPA Employee Benefit Plan Audit Quality Center
Government Finance Officers Association
Michigan Government Finance Officers Association
Michigan School Business Officials
Detroit Economic Club

Specialty Areas

Audit and consulting for state and local government entities, education, and nonprofit organizations
Employee Benefit Plan Audits
Internal controls and procedures analysis
Single Audits under 2 CFR 200

Experience

Yeo & Yeo (2017 to present)
Abraham & Gaffney (2003-2017)
New World Systems (1997-2002)
Panter Master Controls (1995-1997)
KPMG, LLP (1993-1995)
Ernst & Young, LLP (1992-1993)
Yeo & Yeo, PC (1989-1992)

Community Service

Knights of Columbus Council #15967 – Treasurer
Clarkston-Independence District Library – Board Trustee

Presentation/Presenter

Ye & Yeo Internal Training
Ye & Yeo Government Client Training
Michigan Government Finance Officers Association
Central Michigan School Business Officials
Library of Michigan
Michigan Library Association
Michigan Municipal Treasurer's Association
Macomb-St. Clair School Business Officials

Training

MSBO – Business Manager / CPA workshop
MSBO – Annual Conference & Exhibit Show
MICPA – Governmental Accounting & Auditing Conference
GFOA – Annual Conference
AICPA – Employee Benefit Plans Conference
MICPA – EBPAQC Designated Partner Audit Planning
MICPA – Michigan School District Update
MICPA – Audits of Employee Benefit Plans
Employee Benefit Plan Training
Accounting Updates
MGFOA – Annual Conference





Michael L. Rolka CPA, CGFM Senior Manager.



Education

Bachelor of Professional Accountancy from Saginaw Valley State University (2012) with a major in Accounting and minor in Finance

Professional Certifications

Certified Public Accountant (CPA)
Certified Government Financial Manager (CGFM)

Professional Memberships

American Institute of Certified Public Accountants (AICPA)
Michigan Association of Certified Public Accountants (MICPA)
Michigan Government Finance Officers Association (MGFOA)

Experience

Yeo & Yeo (2012 to present)
Senior Manager
Firm Government Services Team Member



Specialty Areas

Audits of Municipalities
Single Audits under the Uniform Grant Guidance
Audits under *Government Auditing Standards*
Audits of local school districts

Community Service

Clinton River Watershed Council Finance Committee
MICPA Governmental Accounting and Auditing Expert Panel
MGFOA Legislative Committee

Presentation/Presenter

Government Fraud Case Studies
MICPA – *Creating Impactful Presentations Delivering Government Audit Results*
MICPA – *An Abundance of Relief: Auditing Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)*

Training

Michigan Government Finance Officers Association Annual Conference
Governmental Accounting & Auditing updates
Uniform Guidance
Michigan Municipal League Conference
MICPA Government & Auditing Conference
School Update



Daniel A. Beard

CPA

Manager.



Education

Master of Science in Accounting from Eastern Michigan University (2015)
Bachelor of Business Administration from Eastern Michigan University (2010)

Professional Certifications

Certified Public Accountant (CPA)

Professional Memberships

American Institute of Certified Public Accountants (AICPA)
Michigan Association of Certified Public Accountants (MICPA)
Michigan Government Finance Officers Association (MGFOA)

Experience

Yeo & Yeo (2016-Present)
Manager
Firm Government Team Member
Senior Accountant
Staff Accountant
University of Michigan (2010-2016)
Financial Specialist
Medical School Associate Administrator
Various Departments

Specialty Areas

Audits of Government
Audits of local school districts
Audits of not-for-profit businesses
Audits of for-profit businesses
Audits of healthcare organizations
Audits of fraud
Single Audits
Preparation of IRS Form 990 tax returns

Community Service

Leadership Ann Arbor
Ann Arbor Chamber of Commerce
Certified Tourism Ambassador – Washtenaw County

Training

School Updates
Accounting Updates
Nonprofit Training
MICPA Applying Uniform Guidance in your Single Audits
IRS Form 990 Training



The government audit team. Here to help.

Beyond the core team, you'll have access to our full Government Audit team of experts. We'd love for you to get to know them. Use the link below or scan the QR code to see our team video.

yeoandyeo.com/government-services-engagement-team





Deep experience in your industry. A unique approach to your situation.

Yeo & Yeo brings a depth of experience in your industry. This helps us understand the terminology, the challenges, the processes, the trends, and the potential risks. With this foundation, we create a plan based on the exacting needs of your organization. Knowledge and insight meet personalization and possibilities: a perfect combination.

We have worked with the following organizations and encourage you to reach out to them to help better experience the Yeo & Yeo difference.

City of Bay City, Michigan

Angela Willsie, Chief Accountant
989.894.8115
301 Washington Avenue, Bay City, MI 48708

City of Rochester Hills, Michigan

Joe Snyder, Chief Financial Officer
248.656.4630
1000 Rochester Hills Drive, Rochester Hills, MI 48309

City of Portage, Michigan

Lauren VanderVeen, Finance Director
269.329.4452
7900 South Westnedge Avenue, Portage, MI 49002



Testimonials.

"The City of St. Clair Shores had used the same audit firm for over 30 years. The possibility of changing firms and adjusting to new personnel and procedures that could result in a significant increase in staff time was a major concern. So much so that it was discussed during the interview process with each firm that was shortlisted. Representatives from Yeo & Yeo reassured us throughout the process that their methodology, even during the first year, would not result in a significant increase of staff time. This was confirmed through reference checks with other organizations in a similar situation. Our experience was consistent with what we were told during the interview process. Yeo & Yeo met or exceeded our expectations in all respects when it came to their transition plan."

St. Clair Shores, Michigan

"For a first-year audit, ours went very smoothly. All Yeo & Yeo staff assigned to the audit were professional and pleasant. We have enjoyed the friendly and prompt response to all of our questions prior to, during, and after the audit."

City of Portage, Michigan

"The City of Farmington Hills moved from a long-standing relationship with an excellent track record to Yeo & Yeo, several years ago, and Yeo & Yeo has also provided excellent results with a smooth process and effective/timely communication with City staff. They are a pleasure to work with, and I highly recommend Yeo & Yeo."

City of Farmington Hills, Michigan

"The City of Rochester Hills is entering its third year of working with Yeo & Yeo, and we are very happy with the level of service and professionalism that Yeo & Yeo provides. The overall Audit process has gone very smoothly each year, including the first Audit transition year to Yeo & Yeo which was a pleasant and welcome surprise. The City has also received grant value from Yeo & Yeo during the times that they are not actively engaged in the City's Audit by communicating on developing issues, always being attentive and responsive to questions that may come up through the year, and providing sound guidance. Yeo & Yeo has quickly become a valued partner to the City of Rochester Hills."

City of Rochester Hills, Michigan



Schedule.

Yeo & Yeo is committed to meet the performance specifications of the request for proposal.

Upon Notification of the Award

Contact with Management
Planning Meeting

August / September

Field Work (Audit Plan)

September / October

Exit Conference with Management
Financial Statements
Single Audit Report (as needed)
Management Letter

November

Presentation



An audit process with you in mind.

YeoLean is a reimagined, Lean Six Sigma-based audit process, providing greater efficiency and overall ease in the audit engagement. Our professionals come on-site with a purpose of maximizing our immersion while minimizing your time.

Experience quicker turnaround time, thorough communication, and a structured workflow for maximum efficiency. Our award-winning process is more than applying concepts to improve processes, but rather a cultural change of focusing on audit value and continuous improvement. The audit will be performed in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards.



Pre-Planning

Pre-planning will assist in determining the information to be gathered during the audit process. Pre-planning includes a meeting with management and the audit committee to determine the logistics of the audit.



Planning

Proper planning assists us in developing an audit plan that focuses on key areas and issues. The planning phase of the audit will include the following to be used in risk assessment:

- Gathering information about the organization and environment
- Reviewing prior year audit results
- Identifying unusual and unexpected financial trends
- Obtaining an understanding of internal controls at both the entity and activity level
- Walking through significant transaction classes
- Consider management override of controls



Risk Assessment

This phase of the audit will include assessing the risk of material misstatement of the financial statements:

- Identifying significant audit areas
- Identifying significant and fraud risks using information gathered during the planning process
- Discussions with employees, management, and the Board
- Assessing risk by audit assertion (existence/occurrence, rights, and obligations, completeness, valuation, allocation, and cutoff) for account balances
- Utilization of data extraction software



Audit Plan

The audit plan will be developed to cover the significant audit areas and the risks identified during the risk assessment process. This is the core of the audit and ensures the audit is tailored to your specific needs. This is not a one-size-fits-all audit. We will validate financial statement balances and perform analytical procedures on all significant financial areas.



Single Audit (as needed)

Evaluation and testing of internal controls and compliance of federal awards will be performed in accordance with the 2 CFR 200 compliance supplement and *Government Auditing Standards* issued by the Comptroller General of the United States. We provide specific testing and risk assessment for each major program based on the fourteen compliance areas.



Reporting

We will prepare the financial statements and disclosures from the trial balance and information that you provide to us.

The following reports will be provided:

- Opinions on the financial statements in accordance with generally accepted auditing standards.
- Internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
- Compliance with requirements applicable to each major program and on internal control over compliance in accordance with 2 CFR 200 (as needed).

We will report to those in charge of governance in accordance with professional standards. Management comments will be prepared to provide management with the opportunity to strengthen internal controls and operating efficiency.

The financial statements and communication letter will be reviewed with management before they are finalized to ensure that information has been appropriately interpreted and recommendations are practical.



Suralink: Next-level documentation.

Suralink is a web-based communication platform that adds transparency and efficiency to your audit. The platform provides a secure file transfer portal, dynamic request list, and real-time workflow updates. Suralink keeps all requests in the same place, making it easier to complete your engagement.



Delegate, Assign, and Filter Requests

- Delegate requests to specific team members and filter requests by status or owner
- The status of each request is indicated by a color and automatically changes with progress



Central Dashboard with Real-Time Progress Updates

- Easily view the percentage of progress of requests and engagements
- See the real-time status overview of each request in a quick view bar
- Each request holds files, comments, assignments, and an activity log
- Set preferences to receive notifications of activity relating to your engagement



Improve Efficiency

- Spend your time getting the job done, not reconciling a messy list of outstanding items
- Download all files in a section, edit a group of requests, communicate with your team, or drag and drop multiple files at the same time—all with just a few clicks



Protect Your Sensitive Information

- Integrate your current two-factor authentication provider or start using Google at no cost
- Protect sensitive information with inactivity time-out and SSL AES 256-bit encryption





Identification of anticipated potential audit problems.

This identifies and describes any anticipated potential audit problems, the firm's approach to resolving these problems/issues and any special assistance that will be requested from the City of Hillsdale.

Information Not Ready

We will have open communication during the audit to help prevent this but will schedule the audit as planned and we can be flexible with the timing. We will also contact management as soon as any issues arise.

Additional Charges for Services

Should additional services/assistance be necessary, we will discuss with management and get approval prior to charging for any additional services.

Uncooperative Employees

We will discuss this issue with the appropriate level of management.

Report Format

Website for examples/reports of our past financial statements: www.michigan.gov/treasury

Surprises

Management will receive draft reports of any comments, recommendations, or findings to make sure facts are correct and corrective action is appropriate.

Timeline

If our timeline for the presentation is ever in jeopardy, we will communicate this to the appropriate level of management immediately.

Staffing/Personality Issues

We ask that if you encounter any issues with our staff, whether it be a new staff member, a manager, or a partner, that you contact the appropriate level of management so that we can make a decision that will benefit the City of Hillsdale.



Professional fees.

Fees are based on standard hourly rates plus out-of-pocket costs and the time anticipated to complete the audit. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.

The bid is based on our estimate of the time required to audit the City of Hillsdale under normal circumstances. Adequate, reconciled supporting data must be readily available to maintain and/or reduce overall cost of a properly conducted financial and compliance audit. Our firm is dedicated to this cause and is foremost interested in developing public trust of the City of Hillsdale as well as our firm's reputation.

The maximum fees for the audit engagement are detailed as follows:

Year	2023	2024	2025	2026	2027
Audit	\$39,500	\$42,300	\$45,300	\$48,500	\$51,900
Other Services:					
Single Audit	\$5,000	\$5,300	\$5,600	\$5,900	\$6,200
F-65	Standard hourly rates below				
Act 51 Report	Standard hourly rates below				
Form 5572	Standard hourly rates below				

Standard hourly rates range from \$100-\$440 per hour, dependent on the level of experience necessary to complete the service. Yeo & Yeo strives to assign tasks at the lowest possible cost to our clients.

Beyond June 30, 2025, Yeo & Yeo provides City of Hillsdale the option for an engagement extension. Upon receiving an extension request, Yeo & Yeo will provide City of Hillsdale an updated engagement letter outlining fees for the extended engagement option.



The bid includes advice and answers to questions regarding accounting procedures and/or content of the audit report throughout the year that are brief in nature and do not require research.

We consider the services to be provided as a fixed fee engagement. As such, we consider overruns to be our responsibility. For example, if we incur additional time to gain a better understanding of a program or to satisfy ourselves on an issue, our philosophy is that there should be no additional costs to the client. Our planning process reduces the risk of overruns during the course of the audit.

However, if overruns are a result of our determination that not all information has been provided, the inability of staff to provide us with the necessary information to conduct the audit, delays in the process on your part, or new pronouncements or audit requirements not in effect at the time of the proposed fee, we would discuss these issues with you to consider the need for additional billings. In such a case, any overruns would be discussed with you as soon as discovered and an agreement reached before any additional billings would occur. Any costs incurred as a result of requests by federal overseers would also be absorbed by us unless they were unusual and significant. In such a case, we would discuss them with you and come to an agreement on additional fees prior to undertaking the work. *We assure you that you will have no surprises.*

This proposal is a statement of interest, not a binding contract.



Rich, timely resources. A relationship built on success.

Yeo & Yeo keeps you informed about important issues affecting your organization and provides the training and resources you need to achieve excellence. These are communicated to our clients through client training, webinars, newsletters, blog, email alerts, and social channels.



eNewsletters

- Up-to-date information
- Expert analysis
- Delivered to your inbox



Audit Resource Center

- On our website
- Tips + tools
- An extension of our people



Client Training + Webinars

- Key topics
- Client empowerment + education
- A forum for compliance



eAlerts

- Urgent information
- Changes, deadlines, need-to-know information
- Instant notifications



Blog

- Deep insight
- Timely perspectives
- Fresh analysis from thought leaders





Other qualifications.

- Yeo & Yeo meets the independence requirements of *Governmental Auditing Standards*.
- Yeo & Yeo meets the GAO independence standards for *Audits of Governmental Organizations, Programs, Activities, and Functions* and the GAO continuing education standards.
- Yeo & Yeo meets the continuing education and external quality control requirements of *Governmental Auditing Standards*.
- Yeo & Yeo does not have a record of substandard audit work.
- We follow the American Institute of Certified Public Accountants' *Interpretation 501-3, Failure to Follow Standards and/or Procedures or Other Requirements in Governmental Audits*.



Thank you for considering Yeo & Yeo. We would love to help.

We appreciate the opportunity to present this proposal and are committed to helping you achieve your goals. This is more than just a project for us; it's an opportunity to create an important relationship built on success.

Yeo & Yeo's Government Services was created for this exact purpose, and we look forward to the selection process.

If you have any questions or concerns, or need clarifications, do not hesitate to contact me.

Let's thrive. Together.

Jamie. L. Rivette
Principal, Yeo & Yeo
Jamie.Rivette@yeoandyeo.com
989.793.9830

City of Hillsdale

Agenda Item Summary

Meeting Date: April 3, 2023

NEW BUSINESS ITEM: Uniform Contract

SUBJECT: Department of Public Services

BACKGROUND PROVIDED BY: DPS Director, Jason Blake

From 2015 to 2018 UniFirst (formerly Arrow Uniform) held our uniform contract for City Hall, Dial-A-Ride and DPS. UniFirst supplies rugs, mats, mops, shop towels, and uniforms. Since 2018 UniFirst has maintained the previous contract pricing and services without requiring a new contract agreement. Recently UniFirst informed us of a price increase in their services.

We solicited quotes from 3 different vendors.

- UniFirst \$5,731.44 year / \$28,657.20 5 year contract
 - Cintas \$5,530.98 year / \$27,654.90 5 year contract
 - Gallagher \$9,951.04 year / \$49,755.20 5 year contract
- (All vendors were asked to apply any applicable purchase co-op pricing)

To do a meaningful comparison, each company's itemized quote was calculated out, based on current items being utilized by each effected department, to see what each company's invoice would be. This allowed a comparison based on how each quote would translate into an estimated monthly cost. A summation of this analysis is attached. By making a shift in providers to Cintas, the City would see a savings of approximately \$1,000 over the course of the contract. In addition to contract savings, product replacement cost, if damaged, is approximately 30% less than the other quoted vendors.

Attached is the proposed contract between the City and Cintas based on their itemized price quote.

RECOMMENDATION:

We recommend Council approve the contract for services with Cintas Corporation and authorize the Mayor and Clerk to sign on behalf of the City.



FACILITIES SOLUTIONS AGREEMENT

Location No. _____

Contract No. _____

Customer No. _____

Main Corporate Code → New CC 13218

Date _____

Customer/Participating Agency _City of Hillsdale_____

Phone _____

Address _____ City _____ State _____ Zip _____

UNIFORM PRODUCT RENTAL PRICING:

Item #	Description	Unit Price
935	Comfort Shirt (Loss/Replacement-\$16.88) 66@.167=\$11.02	\$.167
945	Comfort Pant (Loss/Replacement-\$19.545) 66@.185=\$12.21	\$.185
294	FR Work Shirt (Loss/Replacement-\$53.207) 11@.41=\$4.51	\$.410
280	FR Work Pant (Loss/Replacement-\$53.207) 11@.537=\$5.91	\$.537
912	Coverall (Loss/Replacement-\$32.575) 11@.244=\$2.68	\$.244
391	FR Coverall (Loss/Replacement-\$91.211) 6@.86=\$5.16	\$.86

- This agreement is effective as of this date from _____ to _____, with a minimum term of 60 months. The length of this rental agreement will commence with the actual uniform rental, not affiliated with the start date of the Master Agreement. Any negotiations of price, terms or discounts must be approved by Prince William County Public Schools for the Master Agreement. Any such changes shall take effect on the anniversary date of the master agreement. All requests for price changes must be justified and based upon verifiable criteria which may include the Bureau of Labor Statistics Consumer Price Index (CPI-U).
- Name Emblem \$1.00 _____ ea • Company Emblem \$2.00 _____ ea Emblems waived upon install
- Customer Emblem \$2.00 _____ ea • Embroidery \$6.75 _____ ea
- COD Terms \$ _____ per week charge for prior service (if Amount Due is Carried to Following Week)
- Automatic Lost Replacement Charge: Item Shop Towel _____ % of Inventory 3 _____ \$.65 _____ Ea.
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Minimum Charge \$35 _____ per delivery.
- Make-Up charge \$1.545 _____ per garment. Waived upon install.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$.155 _____ per garment.
- Seasonal Sleeve Change \$5.00 _____ per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Artwork Charge for Logo Mat \$ NA _____
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$15.00 _____ per garment will be assessed for employee's size changed within 4 weeks of installation.
- Other Price adjustments occur in accordance with Omnia national negotiations. Customer total volume is over \$35 and covers for the minimum charge. _____

FACILITY SERVICES PRODUCTS PRICING:

Item #	Description	Rental Freq.	Inventory	Unit Price	Line Total
10184	3x5 Scraper Mat (LR-\$95.00)	W	2	2.00	4.00
	Fender Cover (LR-\$8.00)	W	2	0.91	1.82
	3x5 Carpeted Mat (LR-\$65.00)	W	6	2.65	15.90
	3x10 Carpeted Mat (LR-\$95.00)	W	5	4.22	21.10
	Shop Towel (LR-\$.65)	W	100	0.10	10.00
	Wet Mop (LR-\$12.00)-Handles Free	W	2	1.90	3.80
	3x5 Scraper Mat (LR-\$95.99)	M	1	4.50	4.50
	TP-1000' Roll	M	1	3.00	3.00
	Paper Towel-800' Brown	M	1	7.98	7.98
	4x6 Carpeted Mat (LR-\$85.00)	M	1	6.96	6.96
	3x10 Carpeted Mat (LR-\$95.00)	M	1	8.55	8.55
	24" Dust Mop (LR-\$8.00) Handles Free	M	1	2.03	2.03

*Indicated bundled items/services

- _____ Initial and check box if Unlease. All Garments will be cleaned by customer
Date _____
- _____ Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control
Date customer. _____
- _____ Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments
Date direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase
all direct embroidered garments at the time they are removed from service at the then current replacement values. _____

Cintas Loc. No: _____ CUSTOMER:
Please Sign Name _____

By: _____ Please Print Name _____

Title: _____ Please Print Title _____

Accepted-GM: _____ Email _____

Omnia Partners Public Sector Participating Public Agencies Terms

1. Participating Public Agencies: Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Public Agency Prince William County Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between a Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
2. Master Agreement available at <https://www.omniapartners.com/publicsector>

Supplier General Service Terms Section

3. Prices Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
4. Buyback of Non-Standard Garments Customer has ordered from Company a garment rental service requiring embroidered garments that may not be standard to Company's normal rental product line. Those non-standard products will be designated as such under-Garment Description in Exhibit C. In the event Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement for any reason other than documented quality of service reasons which are not cured, Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
5. Service Guarantee: Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.
6. Garments' Lack of Flame Retardant or Acid Resistant Features Unless specified otherwise in writing by the Company, the garments supplied under this Agreement are not flame retardant or acid resistant and contain no special flame retardant or acid resistant features. They are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Flame resistant and acid resistant garments are available from Company upon request. Customer warrants that none of the employees for whom garments are supplied pursuant to this Agreement require flame retardant or acid resistant clothing.
7. Logo Mats In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that the Company has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.

8. Adding Employees Additional employees and Merchandise may be added to this Agreement at any time upon written or oral request by the Customer to the Company. Any such additional employees or Merchandise shall automatically become a part of and subject to the terms of this Agreement. If such employees are employed at a Customer location that is then participating under this Agreement, the Customer shall pay Company the one-time preparation fee indicated on Exhibit A. Customer shall not pay Company any one-time preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.
9. Emblem Guarantee Customer has requested that Company supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"). Company will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.
10. In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that the Company allocated to Customer at the price indicated on Exhibit A of this Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Company and Customer and noted on Exhibit A.
11. Terminating Employees Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.
12. Replacement In the event any Merchandise is lost, stolen or is not returned to Company, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said Merchandise at the then current Loss/Damage Replacement Values.
13. Indemnification To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.
14. Additional Items: Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this agreement is terminated early for convenience, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or terminated by Company for non-payment by Customer at any time Customer will pay to Company, as termination charges and not as a penalty based upon the following schedule:

If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as termination charges equal to 50 weeks of rental service.

If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as termination charges equal to 36 weeks of rental service.

If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as termination charges equal to 23 weeks of rental service.

If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as termination charges of 10 weeks of rental service.

Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.

ADDITIONAL TERMS AND CONDITIONS

In addition to the general terms and conditions stated in the Facilities Solutions Agreement dated _____, 2023 between the City of Hillsdale, Michigan and the Supplier named below, the parties agree that the following terms and conditions are hereby added to said general terms and conditions and shall be deemed incorporated by reference into the above-referenced contractual agreement between the parties:

A. *Nondiscrimination.* Supplier represents and covenants that Supplier shall not discriminate against any employee or applicant for employment with respect to hiring, tenure, terms, conditions, or privileges of employment, or any other matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Breach of this covenant may be regarded as a material breach of this Agreement, as provided in Section 37.2209 of the Michigan Compiled Laws. Supplier will include, or incorporate by reference, the provisions of this paragraph in every subcontract it enters into with regard to the performance of Services under its contractual agreement with the City of Hillsdale, unless exempted by the rules, regulations, or orders of the Michigan Department of Civil Rights, and Supplier will provide in every subcontract that the provisions of this paragraph will be binding upon each subcontractor.

B. *FOIA.* Supplier acknowledges, understands, and agrees that any and all documents provided to the City of Hillsdale pursuant to or in conjunction with its contractual agreement with the City of Hillsdale and Supplier's performance of the services under said contract are subject to public disclosure, and Supplier hereby expressly consents to the City of Hillsdale's reproduction and release of such documents in response to a valid request under the Michigan Freedom of Information Act.

SUPPLIER

Name of Company

Name and Title of Authorized Representative

Signature of Authorized Representative

Date

CITY OF HILLSDALE

By: _____
Adam Stockford, Its Mayor

Dated: March _____, 2023

By: _____
Katy Price, Its Clerk

Dated: March _____, 2023

CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012

The undersigned authorized representative of the below-named company (the “Company”), hereby certifies, represents, and warrants to the City of Hillsdale, Michigan, that the Company (which includes its officers, directors, and employees) is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that during the term of any contractual agreement between the City of Hillsdale and the Company, the Company will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the City of Hillsdale’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that the City of Hillsdale determines that the person has submitted the false certification.

Name of Company

Name and Title of Authorized Representative

Signature

Date

ADDITIONAL TERMS AND CONDITIONS

In addition to the general terms and conditions stated in the contractual agreement between the City of Hillsdale, Michigan and the Supplier named below, the parties agree that the following terms and conditions are hereby added to said general terms and conditions and shall be deemed incorporated by reference into the above-referenced contractual agreement between the parties:

A. *Nondiscrimination.* Supplier represents and covenants that Supplier shall not discriminate against any employee or applicant for employment with respect to hiring, tenure, terms, conditions, or privileges of employment, or any other matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Breach of this covenant may be regarded as a material breach of this Agreement, as provided in Section 37.2209 of the Michigan Compiled Laws. Supplier will include, or incorporate by reference, the provisions of this paragraph in every subcontract it enters into with regard to the performance of Services under its contractual agreement with the City of Hillsdale, unless exempted by the rules, regulations, or orders of the Michigan Department of Civil Rights, and Supplier will provide in every subcontract that the provisions of this paragraph will be binding upon each subcontractor.

B. *FOIA.* Supplier acknowledges, understands, and agrees that any and all documents provided to the City of Hillsdale pursuant to or in conjunction with its contractual agreement with the City of Hillsdale and Supplier's performance of the services under said contract are subject to public disclosure, and Supplier hereby expressly consents to the City of Hillsdale's reproduction and release of such documents in response to a valid request under the Michigan Freedom of Information Act.

SUPPLIER

Name of Company

Name and Title of Authorized Representative

Signature of Authorized Representative

Date

CITY OF HILLSDALE

By: _____
Adam Stockford, Its Mayor

Dated: March _____, 2023

By: _____
Katy Price, Its Clerk

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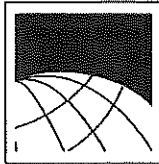
The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the City of Hillsdale’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that the City of Hillsdale determines that the person has submitted the false certification.

Name of Company

Name and Title of Authorized Representative

Signature

Date



REQUEST FOR PROPOSAL

ISSUE DATE: July 17, 2018

RFP #: R-BB-19002

TITLE: FACILITIES MANAGEMENT PRODUCTS AND SOLUTIONS

Sealed proposals must be received and time stamped in **prior to 2:00 PM, August 23rd, 2018**. Offerors are responsible for ensuring that the Purchasing Office receives their proposal submission by the deadline indicated. The time a proposal is received shall be determined by the time stamped by the time clock in the Purchasing Office. **Proposals received after the stated due date and time shall not be considered.**

All questions/requests for information must be submitted in writing, addressed to: Prince William County Schools Purchasing Office, ATTN: RFP No. R-BB-19002, 14715 Bristow Road, Manassas, VA 20112 and to be assured consideration, must be received prior to **4:30 PM, August 7th, 2018**. Questions may be submitted by fax to (703) 791-8610, or email to Brian Burtner, Buyer (burtneba@pwcs.edu). After reviewing any questions/requests submitted, the PWCS Purchasing Office will issue an addendum to respond to items it deems necessary. Changes to this RFP will be made only by written addendum issued by the PWCS Purchasing Office.

PROPOSALS MAILED SHALL BE SENT DIRECTLY TO:

Prince William County Public Schools
 Attn: Purchasing Office
 Financial Services/Purchasing Room #1500
 RFP #R-BB-19002
 P.O. Box 389
 Manassas, VA 20108

PROPOSALS HAND DELIVERED AND/OR EXPRESS COURIER SERVICES SHALL BE DELIVERED TO:

Prince William County Public Schools
 Attn: Purchasing Office
 RFP #R-BB-19002
 14715 Bristow Road
 Manassas, VA 20112
 Attn: Financial Services/Purchasing Room #1500

Addendum No. ____ Date: _____ Addendum No. ____ Date: _____ Addendum No. ____ Date: _____

Information the offerors deems proprietary is to be included in the proposal in the separate section of the proposal identified and included in (TAB 7) of the proposal response. See Proposal Submission Requirements, Section 7.10, in this RFP for additional information.

Proprietary Information Enclosed: _____ YES _____ NO

All proposed exceptions to this RFP, and any proposed changes to the contract documents or terms and conditions, are to be included in (TAB 8) of the proposal response. See Proposal Submission Requirements Section 7.12 in this RFP for additional information.

Proposed Exceptions to the RFP: _____ YES _____ NO

REQUEST FOR PROPOSALS TITLE PAGE - TWO

In compliance with this RFP and all the conditions imposed therein, the undersigned offers and agrees to furnish the goods/services in accordance with the attached proposal or as mutually agreed upon by subsequent negotiations. By my signature below, I certify that I am authorized to bind the offeror in any and all negotiations and/or contractual matters relating to this RFP. Sign in blue ink and type or print requested information.

My signature certifies that this firm or individual has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to PWCS, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or person that could be considered as a conflict of interest or a potential conflict of interest to PWCS, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with PWCS. **My signature confirms that I have read and understand the General Terms and Conditions are a part of any negotiated contract.**

STATE CORPORATION COMMISSION (SCC) IDENTIFICATION NUMBER

Under paragraph 18 of the General Terms and Conditions, the Offeror agrees, if this proposal is accepted by PWCS, for such services and/or items, that the Offeror has met the requirements of the Virginia Public Procurement Act (VPPA) § 2.2-4311.2. Any falsification or misrepresentation contained in the statement submitted by Offeror pursuant to Title 13.1 or Title 50 may be cause for debarment by PWCS.

Offeror shall complete the following by checking the appropriate line that applies and provide the required information. Offerors failing to provide the required information indicated below will result in having their proposal not considered for evaluation.

1. Offeror is a Virginia business entity organized and authorized to transact business in the Commonwealth of Virginia by the State Corporation Commission (SCC). The Offeror's current valid identification number issued by the SCC is _____ . *(The SCC number is NOT your federal tax identification number).* -OR-
2. Offeror is a sole proprietor and no SCC number is required. -OR-
3. Offeror is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business, any employees, agents, offices, facilities, or inventories in Virginia. This does not account for any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts. It also, does not account for any incidental presence of the Offeror in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from the Offeror's out-of-state location. **Offeror is required to include with this proposal documentation from their legal counsel which accurately and completely states why the Offeror is not required to be so authorized within the meaning of § 13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia.** -OR-
4. Offeror currently has pending before the SCC **an application that was submitted prior to the due date and time of this solicitation** for authority to transact business in the Commonwealth of Virginia and seeks consideration for a waiver to allow the submission of the SCC identification number after the due date for proposals (*PWCS reserves the right to determine in its sole discretion whether to allow such waiver.*)

THIS PROPOSAL IS SUBMITTED BY:

Full Legal Name of Offeror: _____

Mailing Address: _____

Remittance Address (If Different): _____

Phone: () _____

Fax: () _____

Email Address: _____

Contact Person: _____

Tax Identification (FIN/SSN#): _____

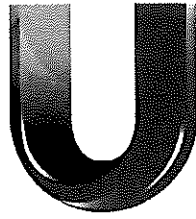
Typed/Printed Name: _____

Signature: _____

Date: _____

(Person signing must be authorized to bind the Offeror in contractual matters)

INCLUDE PAGES 1 and 2 OF THIS RFP AS THE FIRST 2 PAGES OF YOUR PROPOSAL RESPONSE



U.S. COMMUNITIES®
GOVERNMENT PURCHASING ALLIANCE



COMPETITIVE SOLICITATION

BY PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

FOR

FACILITIES MANAGEMENT PRODUCTS AND SOLUTIONS

ON BEHALF OF ITSELF AND OTHER GOVERNMENT AGENCIES

AND MADE AVAILABLE THROUGH THE U.S. COMMUNITIES

GOVERNMENT PURCHASING ALLIANCE

RFP #R-BB-19002

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1. **U.S. COMMUNITIES OVERVIEW**

U.S. Communities Government Purchasing Alliance (herein "U.S. Communities") helps Participating Public Agencies reduce the cost of purchased goods through strategic sourcing that combines the purchasing power of public agencies nationwide. This is accomplished through an award of competitively solicited contracts for high quality products and services by large and well recognized public agencies (herein "Lead Public Agencies"). The contracts are available for use by the respective Lead Public Agency and, also, by other Participating Public Agencies.

National Sponsors

U.S. Communities is jointly sponsored by the National Association of Counties (NACo), the National League of Cities (NLC), the Association of School Business Officials International (ASBO), the United States Conference of Mayors (USCM) and the National Governors Association (NGA) (herein "National Sponsors").

Advisory Board

The U.S. Communities Advisory Board is made up of key government purchasing officials from across the United States.

Each Advisory Board Member is expected to actively participate in solicitations, participate in policy direction, and share expertise and purchasing innovations.

Current U.S. Communities Advisory Board Members

Auburn University, AL	Great Valley School District, PA
Beaverton School District, OR	Harford County Public Schools, MD
City and County of Denver, CO	Hennepin County, MN
City of Charlotte, NC	Los Angeles County, CA
City of Chicago, IL	Maricopa County, AZ
City of El Paso, TX	Miami-Dade County, FL
City of Houston, TX	North Carolina State University, NC
City of Kansas City, MO	Onondaga County, NY
City of Los Angeles, CA	Port of Portland, OR
City of Ocean City, NJ	Prince William County Schools, VA
City of Seattle, WA	San Diego Unified School District, CA
Cobb County, GA	State of Iowa, IA
Denver Public Schools, CO	State of Louisiana, LA
Emory University, GA	The Ohio State University, OH
Fairfax County, VA	The School District of Collier County
Fresno Unified School District, CA	

Participating Public Agencies

Today more than 55,000 public agencies utilize U.S. Communities contracts and suppliers to procure over \$2.5 Billion Dollars in products and services annually. Each month more than 500 new users register to participate. The continuing rapid growth of public agency participation is fueled by the Program's proven track record of providing unparalleled value to public agencies.

The Supplier(s) must communicate directly with any Participating Public Agency concerning the placement of orders, issuance of the purchase order, contractual disputes, invoicing, and payment.

Prince William County Public Schools, VA is acting as "Contracting Agent" for the Participating Public Agencies and shall **not** be held liable for any costs, damages, expenses, fees, liabilities, etc. incurred by any other Participating Public Agency.

Each Participating Public Agency enters into a Master Intergovernmental Cooperative Purchasing Agreement (MICPA) outlining the terms and conditions that allow access to the Lead Public Agencies' Master Agreements. Under the terms of the MICPA, the procurement by the Participating Public Agency shall be construed to be in accordance with, and governed by, the laws of the state in which the Participating Public Agency resides. A copy of the MICPA is attached in Exhibit A- U.S. Communities Information.

Estimated Volume

The estimated dollar volume of Products and Services purchased under the proposed Master Agreement is \$250 Million Dollars annually. This estimate is based on the anticipated volume of the Lead Public Agency, the U.S. Communities Advisory Board members, and current sales within the U.S. Communities program. While there is no minimum quantity of products required to be purchased under the proposed Master Agreement, Prince William County Public Schools, VA and the U.S. Communities Advisory Board Members are committed to utilizing the Master Agreement. The Advisory Board members shall determine if the Master Agreement is of value to their agency, and will promote the Master Agreement among other public agencies nationwide. The Advisory Board in 2017 purchased more than \$168 Million Dollars of products and services from existing U.S. Communities contracts.

Marketing Support

U. S. Communities provides marketing support for each Supplier's products through the following:

- National Sponsors as referenced above,
- Over 90 State and Regional Sponsors,
- Sales and marketing personnel that directly promote the U.S. Communities Suppliers to Participating Public Agencies through public agency meetings, webinars, direct mail, email, online and print advertising, social media, articles, and exhibiting and presenting at national and local trade shows.
- U.S. Communities provides Suppliers government sales training and a host of marketing and sales management tools to effectively increase sales through U.S. Communities.

Multiple Awards

Multiple awards may be issued as a result of the solicitation. Multiple Awards will ensure that any ensuing Master Agreements fulfill current and future requirements of the diverse and large number of Participating Public Agencies.

Prince William County Public Schools, VA reserves the right to award the contract locally and/or nationally in the aggregate, by section, multiple award, primary, secondary, and tertiary, whichever is in the best interest of the District and Participating Public Agencies as a result of this solicitation.

Evaluation of Proposals

Proposals will be evaluated by the Lead Public Agency in accordance with, and subject to, the relevant statutes, ordinances, rules and regulations that govern its procurement practices.

U.S. Communities Advisory Board members and other Participating Public Agencies will assist the Lead Public Agency in evaluating proposals. The Supplier(s) whose response(s) affirmatively meets the requirements of this Request for Proposal and provides the best overall value will be eligible for a contract award. U.S. Communities reserves the right to make available or not make available Master Agreements awarded by a Lead Public Agency to Participating Public Agencies.

Format of Proposals

Respondents should provide their response in a single document that includes page numbers so evaluators can easily reference sections of the response. Information should be organized in the same way as the RFP is structured, meaning each question in the RFP should be shown directly followed by the proposer's response.

2. **PURPOSE:**

The Purpose and Intent of this Request for Proposal (RFP) is to solicit sealed proposals from qualified sources to establish a cooperative contract through competitive negotiations for the acquisition of Facilities Management Products and Solutions. Prince William County Public Schools (herein referred to as PWCS of "Lead Public Agency"), on behalf of itself and all states, local governments, school districts, higher education institutions, other government agencies and nonprofit organizations in the United States of America (herein "Participating Public Agencies") is soliciting proposals from qualified suppliers to enter into a Master Agreement for a complete line of Facilities Management Products and Solutions (herein "Products and Services") in accordance with the statement of needs, terms and conditions stated herein.

ALL PRODUCTS OFFERED MUST BE NEW, UNUSED, LATEST DESIGN AND TECHNOLOGY.

3. **OBJECTIVES:**

- A. Provide a comprehensive competitively solicited Master Agreement offering Products and Services to Participating Public Agencies;
- B. Establish the Master Agreement as a Supplier's primary offering to Participating Public Agencies;
- C. Achieve cost savings for Suppliers and Participating Public Agencies through a single competitive solicitation process that eliminates the need for multiple bids or proposals;
- D. Combine the volumes of Participating Public Agencies to achieve cost effective pricing;
- E. Reduce the administrative and overhead costs of Suppliers and Participating Public Agencies through state of the art ordering and delivery systems;
- F. Provide Participating Public Agencies with environmentally responsible products and services.

4. **CONTRACT ADMINISTRATOR:** As the Contract Administrator, the following individual, or his designee, shall serve as the interpreter of the conditions of the contract and shall use all powers under the contract to enforce its faithful performance.:

Brian Burtner, CPPB, VCO, Buyer, 703-791-8736, burtneba@pwcs.edu

5. **STATEMENT OF NEEDS**

Offerors are to propose the broadest possible scope of Facilities Management Products and Solutions they offer. The intent of the solicitation is to provide Participating Public Agencies with products and solutions to meet their various needs. Therefore, the Offerors should have demonstrated experience in providing the products and solutions as defined in this RFP. The scope of products and solutions consists of, but is not limited to, the following:

5.1. **General Definition of Products and Solutions**

5.1.1. **Uniforms-**

- 5.1.1.1. Rental of all shirts, pants, outerwear, footwear, food service uniforms, healthcare uniforms, industrial uniforms, cleanroom uniforms, high visibility clothing and flame/acid resistant clothing.
- 5.1.1.2. Direct Purchase of all shirts, pants, outerwear, footwear, food service uniforms, healthcare uniforms, industrial uniforms, cleanroom uniforms, high visibility clothing and flame/acid resistant clothing.

- 5.1.1.3. Lease of all shirts, pants, outerwear, footwear, food service uniforms, healthcare uniforms, industrial uniforms, cleanroom uniforms, high visibility clothing and flame/acid resistant clothing.
- 5.1.2. **Mat, Mop and Cleaning Cloth Services-** including rental, purchase or lease of walk-off mats, logo mats, anti-fatigue mats, wet area mats, wet mop heads, dry mop heads, microfiber mop heads, shop towels, and microfiber cloths.
- 5.1.3. **Restroom Supplies and Replenishment Services-** including installation and regularly scheduled maintenance of dispensers, paper products and chemicals and related services.
- 5.1.4. **Deep Cleaning-** including tile, carpet and coil cleaning.
- 5.1.5. **First Aid and Safety-** including first aid and safety supplies.
- 5.1.6. **AEDs-** including installation of, training on and ongoing service of AEDs.
- 5.1.7. **Fire Protection-** including inspection and monitoring of fire alarms, fire extinguishers, sprinkler systems, clean agent suppression systems, kitchen hood fire suppression systems and emergency/exit lighting.
- 5.1.8. **All Related Products, Services and Solutions** – any related products, services or solutions offered by the proposer.
- 5.2. Offerors are highly encouraged to include in their proposal a description of any significant task not listed in the Scope of Services which they know to be necessary under the proposed contract.
- 5.3. PWCS may add to the Scope of Services or make changes in the Scope of Services for services of a similar nature to those specified in the Scope of Services of this Request for Proposals as mutually agreed to at a price mutually agreed upon. The change must be approved by the Supervisor of Purchasing and a Contract Modification issued by the Purchasing Office to change the contract.

6. **PROPOSED SCHEDULE OF IMPLEMENTATION**

<u>Date</u>	<u>Schedule of Items</u>
July 17 th , 2018	Issue Request for Proposals
August 7 th , 2018	Questions/Inquiries Must Be Submitted By 4:00 PM
August 23 rd , 2018	Proposals Due Prior to 2:00 PM
September 12 th , 2018	Discussions with Selected Offerors
September 19 th , 2018	Award Recommendation
November 1, 2018	Award of Contract

7. **PROPOSAL SUBMISSION REQUIREMENTS**

- 7.1. One **(1) complete original proposal** (hardcopy, marked as **“Original”**).
- 7.2. **Two (2) copies** of the complete proposal (**PDF format**) on a **thumb drive**.
- 7.3. **Two (2) “REDACTED COPY” (PDF format) on a thumb drive** that reflects the removal of all proprietary items. Said PDF document shall be clearly marked as **“REDACTED COPY.”**
- 7.4. **One (1) hard copy** that reflects the **removal of all proprietary items**. Said copy shall be clearly marked as **“REDACTED COPY.”**

- 7.5. If there is no proprietary information in the proposal, Offeror must check on page one of the coversheets and the submission of "REDACTED COPIES" is not required.
- 7.6. Submit proposals in sealed envelopes or sealed boxes, and label as indicated below. Offerors are responsible for having their proposal stamped by Purchasing Office staff before the deadline for receipt of proposals. PWCS will not assume responsibility for reproduction where an insufficient number of copies have been supplied. In any such case, PWCS will notify the Offerors of the deficiency and request that the appropriate number of copies be delivered by the end of the next two business days. Failure to comply with this or other requirements of this Request for Proposal shall be grounds for PWCS to reject such proposals. Electronic or facsimile submission of proposals is not acceptable and any such proposals will not be considered. Nothing herein is intended to exclude any responsible Offeror or in any way restrain or restrict competition. All responsible Offerors are encouraged to submit proposals.

7.6.1. Identification of Proposal Envelope/Package: The signed proposal should be returned in a sealed envelope or package, sealed, addressed as directed on the Cover Page, and identified as follows:

From:

Name of Offeror	Due Date	Due Time
Street or Box Number	RFP Number	RFP Title
City	State, Zip Code	Name of Contract Administrator

- 7.7. Proposals having any erasures or corrections must be initialed by the offeror in ink.
- 7.8. PWCS will not be responsible for any expense incurred by any offeror in preparing and submitting a proposal.
- 7.9. Use of Information and Documents

PWCS and its officials, employees and agents will copy and use the response of the Offeror and documents included with the response, for various purposes related to analysis, evaluation, and decision to award a contract. Proposals shall be the property of PWCS. Following award PWCS may be required to allow inspection and copying of documents, and may also use the offeror's documents in connection with any resulting contracts with that offeror. The offeror is responsible for obtaining any necessary authorizations for all such use of the documents and information, and for assuring that such copying and use is in conformance with laws related to trademarks and copyrights. Any documents or information for which the offeror has not obtained such authorization, or for which such copying and use is not authorized, shall not be submitted. The undersigned offeror agrees to indemnify, defend and hold PWCS, its officials, employees and agents harmless from any claims of any nature, including claims arising from trademark or copyright laws, related to use of information and documents submitted with the offeror's response.

7.10. Submission of Proprietary Information

Trade secrets or proprietary information submitted by an offeror in connection with this procurement transaction shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the offeror must invoke these protections upon submission of the data or the materials, and must identify the data or other materials to be protected and state the reason why protection is necessary. [Virginia Code Section 2.2-4342(F)]. **Offerors shall submit, in a separate section of the proposal, any information considered by the offeror to be trade secrets or proprietary information, shall clearly identify the information as trade secrets or proprietary information and shall state the reason why protection is necessary. Offerors may not declare the entire proposal proprietary nor may they declare proposed pricing to be proprietary.** References may be made within the body of the

proposal to proprietary or trade secret information (TAB 7); however all information contained within the body of the proposal not in the separate section labeled proprietary shall be public information.

7.11. Mandatory Provisions

Mandatory provisions of this Request for Proposals are indicated by the inclusion of the words "shall" or "must" to identify the contractor's obligations.

7.12. Submission of Proposed Exceptions

PWCS proposed contract documents and this Request for Proposals contain terms and conditions PWCS favors and intends to use for the resultant contract. **If the Offeror wishes PWCS to consider any changes to these documents, such changes must be submitted as part of the Offeror's proposal.** Any contractor receiving a contract award shall be required to execute a contract in substantial compliance with PWCS standard contract and will be required to furnish all other required contract documents including tax identification or social security number within ten (10) days after receipt of notification that the contract is ready for signature; otherwise, PWCS may award the contract to another Offeror. See Section 6.15, Format and Content of Proposal, for specific instructions regarding the submission and identification of proposed exceptions.

7.13. Format and Content of Proposal

7.13.1. The proposal should address the items included in the Statement of Needs and in the Criteria for Proposal Evaluation. Proposals should provide straightforward and concise responses to requests for information and descriptions of qualifications and capabilities. Each copy of the proposal should be tabbed and submitted in a three ring binder with all documentation in a single volume, if practical. Any material on CD's should be in Microsoft Office format. Failure to do so will result in a lowered evaluation. Incomplete proposals may be determined nonresponsive.

7.13.2. Offerors should organize their proposals using the following TABBED-SECTION format:

7.13.2.1. Title Sheet (TAB 1)

Furnish the information requested on the **REQUEST FOR PROPOSALS TITLE PAGES (Pages 1, and 2.)** of this solicitation and include it as the first two pages of your proposal. The name stated on the Title Sheet, page 2 must be the full legal name of the Offeror and the address must be that of the office which will have the responsibility for the services provided.

Offerors must specify on the introductory cover sheet if proposal contains trade secrets or proprietary information and if the proposal contains any exceptions to the content and requirements of the RFP.

7.13.2.2. Project Methodology/Approach (TAB 2)

Offeror shall respond to the Statement of Needs (Section 4). The Offeror shall provide a written narrative describing the ability to meet the minimum requirements set forth herein. Sufficient detail shall be provided to demonstrate the Offeror's understanding, ability and/or willingness to satisfy all specified requirements. Offeror shall provide a detailed description and explanation of products and services offered in response to each requirement listed in the Statement of Needs, Section 4. Information regarding innovative breakthroughs and any one-of-a-kind programs offered related to Facilities Management Products and Solutions is encouraged.

In addition, Offeror shall provide a time line and schedule for completion of this project, highlighting critical points in the process.

7.13.2.3. Experience of the Offeror and the Project Team (TAB 3)

The Offeror shall indicate the expertise and experience of the firm relative to the statement of needs and specific requirements contained in this RFP.

7.13.2.4. References (TAB 4)

The Offeror shall complete the Contractor Data Sheet (**Attachment C**), to include a minimum of three (3) organizations for whom the Offeror has provided these products of the same or greater scope within the past three (3) years and can attest to the Offeror's qualifications and ability to perform the services described in the Statement of Needs. Include the date(s) when product was provided, the business name, address, and name, telephone number, fax number and e-mail address of the contract administrator.

7.13.2.5. Proposed Costs (TAB 5)

The Offeror shall complete the required spreadsheets shown in Attachment A.

7.13.2.6. Proprietary Information (TAB 6)

Any such information must be submitted under this tab. See Section 7.10 for additional information.

7.13.2.7. Exceptions (TAB 7)

Any exceptions being taken to the RFP must be listed under this tab. See Section 7.12 for additional information.

7.13.2.8. U.S. Communities Worksheet for National Consideration (TAB 8)

Worksheet should be completed and signed.

7.13.2.9. U.S. Communities Supplier Information (TAB 9)

Answers to all questions listed in the Supplier Information section of Attachment G should be provided.

7.13.2.10. U.S. Communities Administration Agreement- signed, unaltered (TAB 10)

7.13.2.11. Other Information (TAB 11)

Provide an example of the end user agreement or service agreement you would require a Participating Public Agency to execute.

7.13.2.12. Attachments (TAB 12)

- 7.13.2.12.1 Attachment B – Completed Contractor Data Sheet
- 7.13.2.12.2 Attachment C – Completed Vendor Information Form
- 7.13.2.12.3 Attachment D – Certificate of Compliance
- 7.13.2.12.4 Attachment E – Non-disclosure Agreement
- 7.13.2.12.5 Attachment F – Sample Contract Form

- 7.14. Oral Presentations/Product Demonstrations: Offerors who submit a proposal in response to this RFP and are ranked among the top, may be required to give an oral presentation of their proposal to PWCS. This provides an opportunity for the Offeror to clarify or elaborate on the proposal. This is a fact finding and explanation session only and does not include negotiation. The Contract Administrator will schedule the time and location of these presentations. Oral presentations/product demonstrations are an option of PWCS and may or may not be conducted.
- 7.15. Withdrawal of Proposals: No proposal can be withdrawn after it is filed unless the Offeror makes a request in writing to the PWCS Supervisor of Purchasing prior to the time set for the opening of proposals or unless PWCS fails to award or issue a notice of intent to award the contract within ninety (120) days after the date fixed for opening proposals.

8. **CRITERIA FOR PROPOSAL EVALUATION**

<u>Evaluation Criteria</u>	<u>Assigned Weight</u>
8.1. Favorable References	5%
8.2. Proposed Approach/Methodology/Products and Services	30%
8.3. Supplier Information/Qualifications/Ability to Perform	40%
8.4. Proposed Costs	25%

9. **METHOD OF AWARD**

Following evaluation of the written proposals as submitted, selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors involved in the Request for Proposals, including price if so stated in the Request for Proposals. Negotiations shall then be conducted with each of the offerors so selected. Sample products and/or specifications may be requested to help evaluators determine quality of products. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, PWCS shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror or to multiple offerors should PWCS decide this to be in its best interest. Should PWCS determine in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror.

10. **CONTRACT TERM & RENEWAL**

- 10.1. The initial term of this contract shall be five years from **the date of award to October 31, 2023**, with the option to renew for two (2) additional two-year periods, two-years at a time, upon mutual written consent of the parties to the contract.
- 10.2. The products and services which are the subject of this Master Agreement may be covered by a service or maintenance agreement. The term of the service or maintenance agreement shall be governed by that document and may survive the expiration of this Master Agreement.
- 10.3. For future contract renewal periods, price increases shall not exceed the percentage increase/decrease in the **Consumer Price Index, Table 1 (<http://stats.bls.gov/news.release/cpi.t01.htm>), Urban Consumers (CPI-U), U. S. City Average, All Items, Unadjusted, for the most recently published twelve months as published by the U. S. Department of Labor, Bureau of Labor Statistics**. The base price to which any adjustments will be made shall be the prices in effect during the contract period prior to the proposed contract period.
- 10.3.1. At the time of the contract renewal, if costs to Prince William County Schools (PWCS) are restricted by the current percentage increase/decrease of the CPI-U for the latest twelve months,

any unusual circumstances that could not have been foreseen by Contractor occur, and those circumstances significantly affect the Contractor's cost in providing the required items or services, the Contractor may request adjustments to the costs to PWCS beyond the current CPI-U cap to reflect the circumstances. *The circumstances must be beyond the control of the Contractor and fully documented.*

10.3.1.1. Documentation for pricing increases above the CPI-U cap must be provided as follows:

10.3.1.1.1. For items, documentation supporting the increased costs must be provided by the manufacturer on their letterhead.

10.3.1.1.2. For services, the Contractor must provide documentation of the circumstances causing the increased costs, including substantial proof supporting the claims made, to warrant any price increases.

10.3.2. After reviewing the documentation provided, the Supervisor of Purchasing, may accept the increased costs or refuse them if they are considered to be excessive.

10.3.2.1. If the Supervisor of Purchasing does not accept the increased costs and PWCS originally awarded multiple contracts for these items/services, PWCS reserves the right to obtain prices for the affected items/services from the other vendors who were awarded a contract and, if the prices are considered to be fair and reasonable, award the items/services to the contractor(s) with the lowest price that meets the contract requirements.

10.3.2.2. Alternatively, at its own discretion, PWCS may revise the contract requirements and issue a new solicitation.

11. **SPECIAL TERMS AND CONDITIONS:**

11.1. **Audit:** The Contractor shall retain all books, records, and other documents relative to this contract for five (5) years after final payment, or until audited by PWCS, whichever is sooner. PWCS, its authorized agents shall have full access to and the right to examine any of said material during said period.

11.2. **Certificate of Compliance:** By signing and submitting a proposal, the Offeror acknowledges that as a condition of any Contract awarded and prior to Notice of Award, the Contractor must certify that neither the Contractor, any employee of the Contractor, nor any other person who will provide services under the Contract and will have directed.

11.3. **Extra Charges Not Allowed:**

The proposed prices shall be for the complete delivery ready for PWCS use, and shall include all applicable freight charges; extra charges will not be allowed for delivery to multiple locations.

11.4. **Failure to Deliver:** Failure to comply with the terms and conditions of this solicitation or to deliver goods and/or services identified in the solicitation and resulting contract at the firm fixed prices quoted will be considered in default of the contract award. Should the Contractor be found in default of the contract, any excess cost which may result from default actions shall be at the expense of the Contractor. The Contractor shall, in this instance, be responsible for any and all costs incurred by PWCS to procure such products elsewhere.

11.5. **General Insurance Requirements:**

11.5.1. The Contractor shall provide to the Supervisor of Purchasing a Certificate of Insurance indicating the coverage below prior to the start of any work under the contract and agrees to maintain such insurance until the completion of the contract. The minimum insurance coverage shall be:

- 11.5.2. Workers Compensation - Virginia Statutory Workers Compensation coverage including Virginia benefits and employer's liability with limits of \$100,000/100,000/500,000;
- 11.5.3. Commercial General Liability - \$1,000,000 combined single limit coverage with \$2,000,000 general aggregate covering all premises and operations and including Personal Injury, Completed Operations, Contractual Liability and, where applicable to the project (as determined by PWCS), Products and Independent Contractors. The general aggregate limit shall apply to this project.
- 11.5.4. The Prince William county School Board should be named as additional insured on the Contractor's commercial general liability insurance policies and any excess liability or umbrella excess policies (if applicable). A thirty (30) day notice of cancellation or non-renewal in writing shall be furnished by the Contractor's insurance carrier(s) or insurance agent(s) to PWCS Purchasing Agent. The insurance certificate shall state contract number and title.
- 11.5.5. Automobile Liability \$1,000,000
- 11.6. Method of Ordering: Prince William County Schools (PWCS) may use three (3) different methods of placing orders from the final contract: Delivery Orders (DO's), Purchase Orders (PC's and PD's), and approved PWCS procurement card (encouraged).
- 11.6.1. Procurement Card orders and payments may be made by the use of a Prince William County Schools "Procurement" and/or "Single Use" Card. The Procurement and/or Single Use Card is currently a Master Card. Contractors are encouraged to accept this method of order and payment.
- 11.6.2. Contractors willing to accept PWCS procurement cards should check the box on the Pricing Schedule (Reference Page 25).
- 11.7. FEMA STANDARD TERMS AND CONDITIONS ADDENDUM FOR CONTRACTS AND GRANTS

If any purchase made under the Master Agreement is funded in whole or in part by Federal Emergency Management Agency ("FEMA") grants, Contractor shall comply with all federal laws and regulations applicable to the receipt of FEMA grants, including, but not limited to the contractual procedures set forth in Title 44 of the Code of Federal Regulations, Part 13 ("44 CFR 13").

In addition, Contractor agrees to the following specific provisions:

1. Pursuant to 44 CFR 13.36(i)(1), the District is entitled to exercise all administrative, contractual, or other remedies permitted by law to enforce Contractor's compliance with the terms of this Master Agreement, including but not limited to those remedies set forth at 44 CFR 13.43.
2. Pursuant to 44 CFR 13.36(i)(2), the District may terminate the Master Agreement for cause or convenience in accordance with the procedures set forth in the Master Agreement and those provided by 44 CFR 13.44.
3. Pursuant to 44 CFR 13.36(i)(3)-(6)(12), and (13), Contractor shall comply with the following federal laws:

- a. Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor ("DOL") regulations (41 CFR Ch. 60);
 - b. Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented in DOL regulations (29 CFR Part 3);
 - c. Davis-Bacon Act (40 U.S.C. 276a-276a-7) as supplemented by DOL regulations (29 CFR Part 5);
 - d. Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by DOL regulations (29 CFR Part 5);
 - e. Section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15); and
 - f. Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).
4. Pursuant to 44 CFR 13.36(i)(7), Contractor shall comply with FEMA requirements and regulations pertaining to reporting, including but not limited to those set forth at 44 CFR 40 and 41.
 5. Pursuant to 44 CFR 13.36(i)(8), Contractor agrees to the following provisions regarding patents:
 - a. All rights to inventions and/or discoveries that arise or are developed, in the course of or under this Agreement, shall belong to the District and be disposed of in accordance with District policy. The District, at its own discretion, may file for patents in connection with all rights to any such inventions and/or discoveries.
 6. Pursuant to 44 CFR 13.36(i)(9), Contractor agrees to the following provisions, regarding copyrights:
 - a. If this Agreement results in any copyrightable material or inventions, in accordance with 44 CFR 13.34, FEMA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, for Federal Government purposes:
 - (1) The copyright in any work developed under a grant or contract; and
 - (2) Any rights of copyright to which a grantee or a contractor purchases ownership with grant support.
 7. Pursuant to 44 CFR 13.36(i)(10), Contractor shall maintain any books, documents, papers, and records of the Contractor which are directly pertinent to this Master Agreement. At any time during normal business hours and as often as the District deems necessary, Contractor shall permit District, FEMA, the Comptroller General of United States, or any of their duly authorized representatives to inspect and photocopy such records for the purpose of making audit, examination, excerpts, and transcriptions.
 8. Pursuant to 44 CFR 13.36(i)(11), Contractor shall retain all required records for three years after FEMA or the District makes final payments and all other pending matters are

closed. In addition, Contractor shall comply with record retention requirements set forth in 44 CFR 13.42.

11.8. COMMUNITY DEVELOPMENT BLOCK GRANT ADDENDUM

Purchases made under this contract may be partially or fully funded with federal grant funds. Funding for this work may include Federal Funding sources, including Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development. When such funding is provided, Contractor shall comply with all terms, conditions and requirements enumerated by the grant funding source, as well as requirements of the State statutes for which the contract is utilized, whichever is the more restrictive requirement. When using Federal Funding, Contractor shall comply with all wage and latest reporting provisions of the Federal Davis-Bacon Act. HUD-4010 Labor Provisions also applies to this contract.

11.9. UNIFORM ADMINISTRATIVE REQUIREMENTS

By entering into this Contract the Contractor agrees to comply with all applicable provisions of Title 2, Subtitle A, Chapter II, PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS contained in Title 2 C.F.R. § 200 et seq.

GENERAL TERMS AND CONDITIONS
(Revised 6/11/14)

These general terms, conditions and instructions apply to all purchases and are a part of each solicitation and every contract awarded by PWCS, unless otherwise specified in such solicitation or contract. The Purchasing Office is responsible for the purchasing activity of Prince William County Public Schools and its governing body, the Prince William County Public School Board. The term "PWCS" as used herein refers to the contracting entity which is the signatory on the contract and may be either PWCS, or the PWCS School Board, or both. Bidder/Offeror or their authorized representatives are expected to inform themselves fully as to the conditions, requirements, and specifications before submitting bids/proposals; failure to do so will be at the bidder's/offeror's own risk.

These general terms, conditions and instructions are subject to all applicable Federal, State and local statutes, policies, resolutions, and regulations (collectively "laws"), and are to be interpreted so as to be consistent with such laws. In the case of irreducible conflict, these general terms and conditions are preempted by applicable laws.

AUTHORITY

1. The Supervisor of Purchasing has been delegated authority for issuance of invitations to bid, request for proposals, modifications, purchase orders and awards approved by and for PWCS. In the discharge of these responsibilities, the Supervisor of Purchasing may be assisted by delegating to Buyers and other Purchasing Office staff. Unless specifically delegated by the Supervisor of Purchasing, no other PWCS officer or employee is authorized to enter into purchase negotiations, change orders, contracts, or in any way obligate PWCS for indebtedness. Any purchase order or contract made which is contrary to these provisions and authorities shall be of no effect and void, and PWCS shall not be bound thereby.

CONDITIONS OF BIDDING/OFFERING

2. **OPEN PRICING RECORDS:** The classification of line item prices and/or bid prices as proprietary information or trade secrets is not acceptable. All bid prices will be read aloud at the public bid opening and posted on the PWCS Purchasing website. Any bidder who designates bid prices as proprietary information or trade secrets will be given 48 hours to withdraw this designation. If it is not withdrawn, their bid will be rejected. See § 2.2-4301.3.b.3 of the Virginia Public Procurement Act.
3. **ANNOUNCEMENT OF AWARD:** Upon the award or the announcement of the decision to award a contract as a result of this solicitation, PWCS will publicly post such notice on the Purchasing Web site, <http://purchasing.departments.pwcs.edu/> for a minimum of 10 calendar days except in emergencies.
4. **CLARIFICATION OF TERMS:** If any prospective Bidder/Offeror has questions about the specifications or other solicitation documents, the prospective Bidder/Offeror shall contact the Buyer whose name appears on the face of the solicitation no later than five (5) working days before the due date. Any revisions to the solicitation will be made only by a written addendum issued by the Purchasing Office.
5. **DEBARMENT STATUS:** By submitting their bid/proposal, the Bidder/Offeror certifies that he/she is not currently debarred by the Commonwealth of Virginia or PWCS from submitting bids/proposals on contracts for the type of goods and/or services covered by this solicitation, nor is the Bidder/Offeror an agent of any person or entity that is currently so debarred.
6. **ERRORS IN BIDS:** When an error is made in extending total prices, the unit bid price times the number of units will govern. Erasures and changes in bids must be initiated by the bidder. Carelessness in quoting prices, omitting portions of the work from the calculations, or in preparation of the bid otherwise will not relieve the bidder. Bidders are cautioned to recheck their bids for possible error. Errors discovered after public opening cannot otherwise be corrected except as provided in paragraph 16 below, and the bidder will be required to perform if his or her bid is accepted.
7. **ETHICS IN PUBLIC CONTRACTING:** By submitting their bid/proposal, Bidders/Offerors certify that their bid/proposal is made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other Bidder/Offeror, supplier, manufacturer or subcontractor in connection with their

bid/proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised unless consideration of substantially equal or greater value was exchanged.

8. **INCLEMENT WEATHER:** Due to inclement weather conditions, PWCS may elect to close schools and administration offices. The following is an explanation of the policy:

CODE GREEN: All PWCS schools are closed. Administration offices are opened.

CODE RED: All PWCS schools are closed. Administration offices are closed.

- 8.1 In the event of a delay school opening, all times shall remain as stated in the invitation for Bid/Request for Proposal.
- 8.2 In the event that PWCS closes on a CODE GREEN, any optional/mandatory pre-bid/proposal conference and all bid/proposal openings will be held as scheduled.
- 8.3 In the event that PWCS closes on a CODE RED, any optional/mandatory pre-bid proposal conference and all bid/proposal openings will be held on the next business day the PWCS experiences a normal opening, a delayed opening, or a school closing on a CODE GREEN, at the time previously scheduled. No exceptions will be made in this matter.
9. **LATE BIDS/PROPOSALS:** To be considered for selection, bids/proposals must be received by the PWCS Purchasing Office by the designated date and hour. The official time used in the receipt of bids/proposals is that time on the automatic time stamp machine in the Purchasing Office. Bids/proposals received in the Purchasing Office after the date and hour designated are non-responsive, automatically disqualified and will not be considered. PWCS is not responsible for delays in the delivery of mail by the U.S. Postal Service, private couriers, or the intra-school mail system or delivery by any other means. It is the sole responsibility of the Bidder/Offeror to ensure that his/her bid/proposal reaches the Purchasing Office by the designated date and hour.
10. **MANDATORY USE OF PWCS FORM AND TERMS AND CONDITIONS:** Failure to submit a bid/proposal on the official PWCS form provided for that purpose may be cause for rejection of the bid/proposal. Return of this complete solicitation document is required. Modification of or additions to the General and/or Special Terms and Conditions of this solicitation may be cause for rejection of the bid/proposal; however, the Supervisor of Purchasing reserves the right to decide, on a case by case basis, in his/her sole discretion, whether to reject such a bid/proposal as non-responsive. As a precondition to its acceptance, PWCS may, in its sole discretion, request that the Bidder/Offeror withdraw or modify non-responsive portions of a bid/proposal, which do not affect quality, quantity, price or delivery schedule.

11. OFFICIAL NOT TO BENEFIT:

11.1 Each Bidder/Offeror certifies by signing a bid/proposal that to the best of his/her knowledge no PWCS official or employee having official responsibility for the procurement transaction or member of his/her immediate family has received or will receive any financial benefit of more than nominal or minimal value relating to the award of this contract. If such a benefit has been received or will be received, this fact shall be disclosed with the bid/proposal or as soon thereafter, as it appears that such a benefit will be received. Failure to disclose the information prescribed above may result in suspension or debarment, recession of the contract, or recovery of the cost of the financial benefit from the contractor, recipient, or both.

11.2 Whenever there is reason to believe that benefit of the sort described in the paragraph above has been or will be received in connection with the bid/proposal or contract and that the Contractor has failed to disclose such benefit or has inadequately disclosed it, PWCS, as a prerequisite to payment pursuant to the Contract, or at any time may require the contractor to furnish, under oath, answers to any interrogatories related to such possible benefit.

11.3 In the event the Bidder/Offeror has knowledge of benefits as outline above, this information should be submitted with the bid/proposal. If the above does not apply at time of award of contract and becomes known after inception of a contract the Bidder/Offeror shall address the disclosure of such facts to: Supervisor of Purchasing, Prince William County Public Schools, P.O. Box 389, Manassas, VA 20108. The Invitation For Bid/Request for Proposal number shall be referenced in the disclosure.

12. PRECEDENCE OF TERMS: PWCS intends for the Contract Documents to be consistent and they shall be interpreted to be consistent if possible. If the Contract Documents conflict, however, the controlling provision will be the one which appears highest in the following list:

- The Notice of Award or Purchase Order/Contract (highest precedence),
- Addenda,
- Specifications and drawings,
- The signed bid/proposal submitted by the Contractor,
- Invitation for Bid/Request for Proposal,
- Any Special Terms and Conditions,
- These General Terms and Conditions (lowest precedence).

13. QUALIFICATIONS OF BIDDERS/OFFERORS: PWCS may make such reasonable investigations as deemed proper and necessary to determine the ability of the Bidder/Offeror to perform the work/furnish the item(s) and the Bidder/Offeror shall furnish to PWCS all such information and data for this purpose as may be requested. PWCS reserves the right to inspect Bidder's/Offeror's physical facilities prior to award to satisfy questions regarding the Bidder's/Offeror's capabilities. PWCS further reserves the right to reject any bid or proposal if the evidence submitted by, or investigations of, such Bidder/Offeror fails to satisfy PWCS that such Bidder/Offeror is properly qualified to carry out the obligations of the contract and to complete the work/furnish the item(s) contemplated herein.

14. TIE BID: If all bids are for the same total amount or unit price (including authorized discounts and delivery times), the PWCS Supervisor of Purchasing shall award the contract to the tie bidder providing goods produced in Virginia or goods, services or construction provided by Virginia persons, firms or corporations. If there are more than one such tie bid, then the PWCS Supervisor of Purchasing may, in his or her sole discretion, readvertise the solicitation, divide the contract among the bidders (if the solicitation provided for multiple awards), or award a contract by lot from among the responsive and responsible Virginia bidders. If there are no responsive and responsible Virginia bidders, then the PWCS

Supervisor of Purchasing may, in his or her sole discretion, readvertise the solicitation, divide the contract among the bidders (if the solicitation provided for multiple awards), or award a contract by lot from among the responsive and responsible bidders. The decision of PWCS to make award to one or more such bidders shall be final.

15. VENDOR REGISTRATION: All vendors desiring to provide goods and/or services to PWCS shall register on-line at <http://purchasing.departments.pwcs.edu/>. Failure to register will result in the bid/proposal being non-responsive unless good cause is shown for the failure to register.

16. WITHDRAWAL OF BIDS OR PROPOSALS: A bid/proposal may be amended and/or withdrawn by a bidder or offeror if the request is received in writing before the due date and hour. The request must be signed by a person authorized to represent the vendor or firm that submitted the bid/proposal. Submission of a subsequent bid/proposal, unless specifically identified as an additional bid, shall constitute the withdrawal of any prior one submitted by the same bidder or offeror on the same invitation for Bid/Request for Proposal.

Withdrawal of bids/proposals after opening is governed by Code of Virginia § 2.2-4330. The bidder/offeror shall give notice in writing of his/her claim of right to withdraw his/her bid/proposal within two business days after the conclusion of the bid opening or receipt of proposals procedure, and shall submit original work papers with such notice.

SPECIFICATIONS

17. QUESTIONS CONCERNING SPECIFICATIONS: Any information relative to interpretation of specifications and drawings shall be requested of PWCS in writing, in ample time before the opening of bids. No inquiries if received by PWCS on or after the fifth day before the date set for the opening of bids will be given any consideration. Any material interpretation of a specification, as determined by PWCS, will be expressed in the form of an addendum to the specification which will be sent to all prospective bidders no later than 4:30 p.m. local time on the third day before the date set for receipt of bids. Oral answers will not be authoritative.

18. TESTING AND INSPECTION: PWCS reserves the right to conduct any test or inspection it may deem advisable to ensure products/services conform to the specification.

19. USE OF BRAND NAMES: Unless otherwise provided in the solicitation, the name of a certain brand, make or manufacturer does not restrict Bidders/Offerors to the specific brand, make or manufacturer named, but conveys the general style, type, character, and quality of the article desired. Any article which PWCS in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, color and suitability for the purpose intended, shall be accepted. The Bidder/Offeror is responsible to clearly and specifically indicate the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable PWCS to determine if the product offered meets the requirements of the solicitation. ONLY THE INFORMATION FURNISHED WITH THE BID/PROPOSAL WILL BE CONSIDERED IN THE EVALUATION. FAILURE TO FURNISH ADEQUATE DATA FOR EVALUATION PURPOSES MAY RESULT IN DECLARING A BID/PROPOSAL NON-RESPONSIVE. Unless the Bidder/Offeror clearly indicates in its bid/proposal that the product offered is an "equal" product, such bid/proposal will be considered to offer the brand name product referenced in the solicitation.

CONTRACT PROVISIONS

20. ANTI-DISCRIMINATION: By submitting their bid/proposal, the Bidder/Offeror certifies to PWCS that he/she will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as

well as the Virginia Fair Employment Act of 1975, as amended, where applicable, the Virginians with Disabilities Act, the Americans with Disabilities Act and the Code of Virginia §2.2-4311. In every contract over \$10,000 the provisions in 20.1 and 20.2 below apply:

During the performance of this contract, the Contractor agrees as follows:

- 20.1 The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - 20.2 The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 - 20.3 Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this Section.
 - 20.4 The Contractor will include the provisions of 20.1, 20.2 and 20.3 above in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
21. **ANTI-TRUST:** By entering into a contract, the Contractor conveys, sells, assigns, and transfers to PWCS all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by PWCS under said contract.
 22. **APPLICABLE LAWS AND COURTS:** This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia, including but not limited to the Virginia Public Procurement Act, and any litigation with respect thereto shall be brought in the courts of Prince William County, Virginia, except to the extent that Federal Court is appropriate. The Contractor shall comply with applicable federal, state and local laws and regulations, and be legally authorized to do business in the Commonwealth of Virginia.
 23. **ASSIGNMENT OF CONTRACT:** A contract shall not be assignable by the Contractor in whole or in part without the written consent of PWCS.
 24. **CHANGES TO THE CONTRACT:** PWCS may order changes within the general scope of the contract at any time by written notice to the Contractor. Changes within the scope of the contract include, but are not limited to things such as services to be performed, the method of packing or shipment and the place of delivery or installation. The Contractor shall comply with the notice upon receipt. The Contractor shall be compensated for any additional costs incurred as the result of such order and shall give PWCS a credit for any resulting savings. Additionally, an increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract.
 25. **CONTRACT DOCUMENTS/PURCHASE ORDERS:** The Contract entered into by the parties shall consist of the Invitation For Bid/Request for Proposal, the signed bid/proposal submitted by the Contractor, the Notice of Award or Purchase Order/Contract, these General Terms and Conditions and any Special Terms and Conditions, and the listed specifications and drawings, if any, including all modifications thereof, all of which shall be referred to

collectively as the Contract Documents. All time limits stated in the Contract Documents are of the essence of the Contract unless stated otherwise. Orders against contracts will be placed with the Contractor on a Purchase Order or Procurement Card.

26. **COOPERATIVE PURCHASING:** PWCS may participate in, sponsor, conduct or administer a cooperative procurement agreement on behalf of or in conjunction with one or more other public bodies, or public agencies or institutions or localities of the several states, of the United States or its territories, or the District of Columbia, for the purpose of combining requirements to increase efficiency or reduce administrative expenses in any acquisition of goods and services. Except for contracts for professional services, a public body may purchase from another public body's contract even if it did not participate in the request for proposal (RFP) or Invitation for Bid (IFB), if the RFP or IFB specified that the procurement was being conducted on behalf of other public bodies. Nothing herein shall prohibit the assessment or payment by direct or indirect means of any administrative fee that will allow for participation in any such arrangement.
 - 26.1 It is the Contractor's responsibility to notify the public body(s) of the availability of the contract.
 - 26.2 Each public body has the option of executing a separate contract with the awardee. Contracts entered into with them may contain general terms and conditions unique to those jurisdictions and political subdivisions covering minority participation, non-discrimination. If, when preparing such a contract, the general terms and conditions of a jurisdiction are unacceptable to the awardee, the awardee may withdraw its extension of the award to that jurisdiction.
 - 26.3 PWCS shall not be held liable for any costs or damage incurred by another jurisdiction as a result of any award extended to that jurisdiction or political subdivision by the awardee.
27. **DRUG-FREE WORKPLACE:** During the performance of this contract, the Contractor agrees as follows:
 - 27.1 Provide a drug-free workplace for the Contractor's employees.
 - 27.2 Post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition.
 - 27.3 State in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace.
 - 27.4 Include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor in accordance with this section, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
28. **GUARANTEES & WARRANTIES:** All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to PWCS before final payment on the contract is made. Unless otherwise stated, manufacturer's standard warranty applies.

29. **IMMIGRATION REFORM AND CONTROL ACT OF 1986:** By submitting their bid/proposal, Bidders/Offerors certify that they do not and will not during the performance of this contract employ illegal alien workers or otherwise violate the provisions of the federal Immigration Reform and Control Act of 1986.
30. **INDEMNIFICATION:** Contractor shall indemnify, keep and save harmless PWCS, its agents, officials, employees and volunteers against claims of injuries, death, damage to property, patent claims, suits, liabilities, judgments, cost and expenses which may otherwise accrue against PWCS in consequence of the granting of a contract or which may otherwise result therefrom, if the act was caused through negligence, error, omission, or reckless or intentional misconduct (or, in the case of intellectual property rights, by any act done without proper permission) of the Contractor or his or her employees, or that of the subcontractor or his or her employees, if any; and the Contractor shall, at his or her own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and if any judgment shall be rendered against PWCS in any such action, the Contractor shall, at his or her own expense, satisfy and discharge the same. Contractor expressly understands and agrees that any performance bond or insurance protection required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend PWCS as herein provided.
31. **MODIFICATION OF CONTRACT:** PWCS may, upon mutual agreement with the Contractor, issue written modifications to the scope of work/specifications of this contract, and within the general scope thereof, except that no modifications can be made which will result in an increase of the original contract price by a cumulative amount of more than \$50,000 or 25%, whichever is greater, without the advance written approval of the Prince William County School Board. In making any modification, the resulting increase or decrease in cost for the modification shall be determined by one of the following methods as selected by the Supervisor of Purchasing:
- The written modification shall stipulate the mutually-agreed price for the specific addition to or deletion from the scope of work/specifications which shall be added to or deducted from the contract amount.
- The written modification shall stipulate the number of unit quantities added to or deleted from the contract and multiplied by the unit price which shall be added to or deducted from the contract amount.
- The written modification shall direct the Contractor to proceed with the work and to keep, and present in such form as PWCS may direct, a correct account of the cost of the change together with all vouchers therefore. The cost shall include an allowance for overhead and profit to be mutually agreed upon by PWCS and the Contractor.
32. **NON-DISCRIMINATION OF CONTRACTORS:** Any potential Bidder/Offeror, or Contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment. Faith-based organizations are also protected from discrimination on the basis of religious character as provided below.
- 32.1 Faith-based organizations may enter into contracts with PWCS on the same basis as any other nongovernmental source may do so without impairing the religious character of such organization and without diminishing the religious freedom of the beneficiaries of assistance provided under such contracts.
- 32.2 PWCS shall not impose conditions on contracts that restrict the religious character of the faith-based organization, except that money paid to the faith-based organization by or on behalf of PWCS will not be spent for religious worship, instruction, or proselytizing.
- 32.3 Any faith-based organization awarded a contract by PWCS shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by PWCS.
- 32.4 Faith-based organizations retain the right to employ persons of a particular religion to perform work connected with the carrying on by such organization of its activities.
- 32.5 If an award of contract is made to a faith-based organization, and an individual who applies for or receives goods, services, or disbursements provided pursuant to this contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, PWCS shall offer the individual, within a reasonable period of time after the date of objection, access to equivalent goods, services, or disbursement from an alternative provider.
- 32.6 Any faith-based organization that is awarded a contract to provide goods, services, or disbursements to individuals shall also provide to such individuals a notice in bold face type that states: "Neither the public body's selection of a charitable or faith-based provider of services nor the expenditure of funds under this contract is an endorsement of the provider's charitable or religious character, practices, or expression. No provider of services may discriminate against you on the basis of religion, a religious belief, or your refusal to actively participate in a religious practice. If you object to a particular provider because of its religious character, you may request assignment to a different provider. If you believe that your rights have been violated, please discuss the complaint with your provider."
33. **PRICE REDUCTION:** If at any time after the date of the bid/proposal the Contractor makes a general price reduction in the comparable price of any material covered by the contract to customers generally, an equivalent price reduction based on similar quantities and/or considerations shall apply to this contract for the duration of the contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to Contractor's customers generally, or (2) in the Contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this solicitation. An occasional sale at a lower price, or sale of distressed merchandise at a lower price, would not be considered a "general price reduction" under this provision. The Contractor shall submit his or her invoice at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the contract documents. The Contractor in addition will within ten days of any general price reduction notify PWCS of such reduction by letter. **FAILURE TO DO SO MAY RESULT IN TERMINATION OF THE CONTRACT FOR CAUSE.** Upon receipt of any such notice of a general price reduction, all ordering offices will be duly notified by PWCS.
34. **SMALL AND MINORITY BUSINESS ENTERPRISES:** It is PWCS intent to undertake every effort to increase opportunity for utilization of small and minority businesses in all aspects of procurement to the maximum extent feasible. In connection with the performance of this contract, the Contractor agrees to use their best effort to carry out this intent and ensure that Small and

Minority Businesses shall have the maximum practicable opportunity to compete for subcontract work under this contract consistent with the efficient performance of this contract. Contractors may rely on oral or written representation by subcontractors regarding their status as small and/or minority business enterprises in lieu of an independent investigation.

35. **TERMINATION FOR CAUSE/DEFAULT:** In case of failure to deliver goods or provide services in accordance with the contract terms and conditions, PWCS, after due oral or written notice, may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which PWCS may have. Specifically:

35.1 If, through any cause, the Contractor fails to fulfill in a timely and proper manner their obligations under the contract, or if the Contractor violates any of the covenants, agreements, or stipulations of the contract, PWCS shall thereupon have the right to terminate, specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, and reports prepared by the Contractor under the contract shall at the option of PWCS, become its property and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

35.2 Notwithstanding the above, the Contractor shall not be relieved of liability to PWCS for damages sustained by PWCS by virtue of any breach of contract by the Contractor. PWCS may withhold any payments to the Contractor for the purpose of set off until such time as the exact amount of damages due to PWCS from the Contractor is determined.

36. **TERMINATION FOR CONVENIENCE:** PWCS reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, whenever the Supervisor of Purchasing determines that such a termination is in the best interest of PWCS. Any such termination shall be effected by delivery to the Contractor, at least ten (10) working days prior to the termination date, a Notice of Termination specifying the extent to which performance shall be terminated and date upon which such termination becomes effective. After receipt of a notice of termination, the Contractor must stop all work or deliveries under the purchase order/contract on the date and to the extent specified; however, any contract termination notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of termination. An equitable adjustment in the contract price shall be made for completed service, but no amount shall be allowed for anticipated profit on unperformed services.

37. **VIRGINIA FREEDOM OF INFORMATION ACT:** Except as provided herein, all proceedings, records, contracts and other public records relating to procurement transactions shall be open to the inspection of any citizen, or any interested person, firm or corporation, in accordance with the Virginia Freedom of Information Act. Any inspection of procurement transaction records under this provision shall be subject to reasonable restrictions to ensure the security and integrity of the records.

37.1 Cost estimates relating to a proposed transaction prepared by or for a public body shall not be open to public inspection.

37.2 Any Bidder, upon request, shall be afforded the opportunity to inspect bid records within a reasonable time after the opening/receipt of all bids, but prior to award, except in the event that PWCS decides not to accept any of the bids and to re-solicit. Otherwise, bid records shall be open to public inspection only after award of the contract.

37.3 Bids and proposal records shall be open to the public only after award.

37.4 Any offeror who responds to an RFP shall be afforded the opportunity to inspect proposal records upon request within a reasonable time after the evaluation and negotiation of proposals are complete but prior to award, except in the event PWCS decides not to accept any of the proposals and to resolicit.

37.5 Trade secrets or proprietary information submitted by any bidder, offeror, or Contractor in connection with a procurement transaction or prequalification application shall not be subject to public disclosure under the Virginia Freedom of Information Act if the bidder, offeror, or Contractor invokes the protection of Code of Virginia section 2.2-4342 F. In writing prior to or upon submission of the data or other materials, identifies the data or other materials to be protected, and states the reasons why protection is necessary.

37.6 Nothing contained in this section shall be construed to require PWCS to furnish a statement of the reason(s) why a particular bid/offer was not deemed to be the most advantageous to PWCS.

DELIVERY/PAYMENT PROVISIONS

38. **POINT OF DESTINATION:** All materials shipped to PWCS must be shipped FOB DESTINATION unless otherwise stated in the contract or purchase order. The materials must be delivered to the "Ship to" address indicated on the purchase order.

39. **INVOICES:** Invoices for goods and/or services ordered, delivered and accepted shall be submitted in duplicate by the Contractor(s) directly to the payment address shown on the purchase order/contract. All invoices shall reference said purchase order/contract number and shall be in the same legal name of the Contractor as indicated on the Contract.

40. **LABELING OF HAZARDOUS SUBSTANCES:** If the items or products requested by this solicitation are "Hazardous Substances" as defined by Section 1261 of Title 15 of the United States Code (U.S.C.), then the Bidder/Offeror, by submitting his/her bid/proposal, certifies and warrants that the items or products to be delivered under this contract shall be properly labeled as required by the foregoing sections and that by delivering the items or products the Bidder/Offeror does not violate any of the prohibitions of Title 15 of the U.S.C. or Section 1263.

41. **MATERIAL SAFETY DATA SHEETS:** Material and Safety Data Sheets shall be provided in English, and if available, Spanish within two (2) business days upon request for each chemical and/or compound offered. Failure on the part of the Contractor to submit such data sheets may be cause for declaring the Contractor in default.

42. **PAYMENT TERMS:** Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. However, this shall not affect offers of discounts for payment in less than 30 days.

43. **PAYMENT TO SUBCONTRACTORS:**

43.1 A Contractor awarded a contract under this solicitation is hereby obligated to:

43.1.1 Pay the subcontractor(s) within seven (7) days of the Contractor's receipt of payment from PWCS for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract; or

43.1.2 Notify the agency and the subcontractor(s), in writing, of the Contractor's intention to withhold payment and the reason for such.

43.2 Unless otherwise provided under the terms of the Contract, interest shall accrue at the rate of one percent per month on all amounts owed by the Contractor that remain unpaid seven (7) days following receipt of payment from PWCS except for amounts withheld as stated in the paragraph above. The date of mailing of any payment by U.S. Mail is deemed to be payment to the addressee. This obligation to pay interest is not an obligation of PWCS, and no contract modification will be made for the purpose of providing reimbursement of the interest charge. A cost reimbursement claim shall not include any amount for reimbursement for the interest charge.

43.3 The provisions of 44.1 through 44.3 apply to each sub-tier contractor performing under the primary contract. A Contractor's obligation to pay an interest charge to a subcontractor may not be construed to be an obligation of PWCS or any participating jurisdiction.

44. **TAX EXEMPTION:** PWCS is exempt from the payment of federal excise or Virginia Sales and Use Tax. The bid/proposal price must be net, exclusive of taxes. When under established trade practice, any federal excise tax is included in the list price, the Bidder/Offeror may quote the list price and shall show separately the amount of federal excise tax, either as a flat sum or as a percentage of the list price, which shall be deducted by PWCS. PWCS Federal Excise Tax Exemption number is 54-6001533. A copy of PWCS Sales and Use Tax Certificate Exemption is posted on the PWCS Web site at <http://purchasing.departments.pwcs.edu/>.

1. **TRANSPORTATION AND PACKAGING:** By submitting their bids/proposals, all bidders/offers certify and warrant that the price offered for FOB destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with purchase order number, commodity description, and quantity.

BIDDER/CONTRACTOR REMEDIES

46. **ACCEPTANCE OF BIDS/OFFERS BINDING 90 DAYS:** Unless otherwise specified in the IFB or RFP, all formal bids/offers submitted shall be binding for ninety (90) calendar days following bid opening date, unless extended by mutual consent of all parties. Additionally, PWCS may purchase additional quantities at the original firm fixed delivered unit prices for (90) ninety days after date of award.

47. **AWARD OR REJECTION OF BIDS/OFFERS:** The Supervisor of Purchasing shall award the contract to the lowest responsive and responsible bidder complying with all provisions of the IFB, provided the bid price is reasonable and it is in the best interest of PWCS to accept it. Awards made in response to an RFP will be made to the highest qualified offeror whose proposal is determined in writing to be the most advantageous to PWCS taking into consideration the evaluation factors set forth in the RFP. The Supervisor of Purchasing reserves the right to award a contract by individual items, in the aggregate, or in combination thereof, or to reject any or all bids and to waive any informality in bids received whenever such rejection or waiver is in the best interest of PWCS. Award may be made to as many bidders/ offerors as deemed necessary to fulfill the anticipated requirements of PWCS. The Supervisor of Purchasing also reserves the right to reject the bid of a bidder deemed to be a non-responsible bidder.

In determining the responsibility of a bidder, the following criteria will be considered:

- a. The ability, capacity and skill of the bidder to perform the contract or provide the service required;
- b. Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;
- c. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- d. The quality of performance of previous contracts or services;
- e. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services;
- f. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- g. The quality, availability and adaptability of the goods or services to the particular use required;
- h. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
- i. The number and scope of the conditions attached to the bid;
- j. Whether the bidder is in arrears to PWCS on debt or contract or is a defaulter on surety to PWCS or whether the bidder's PWC taxes or assessments are delinquent; and
- k. Such other information as may be secured by PWCS Supervisor of Purchasing having a bearing on the decision to award the contract. If an apparent low bidder is not awarded a contract for reasons of nonresponsibility, the PWCS Supervisor of Purchasing shall so notify that bidder and shall have recorded the reasons in the contract file.

48. **CONTRACTUAL DISPUTES:** Any dispute concerning a question of fact including claims for money or other relief as a result of a contract with PWCS which is not disposed of by agreement shall be declared by the Supervisor of Purchasing, who shall reduce a decision to writing and mail or otherwise forward a copy thereof to the Contractor within ten (10) days. The decision of the Supervisor of Purchasing shall be final and conclusive unless the Contractor appeals within ten (10) days of receipt of the written decision. Contractual claims, whether for money or other relief, shall be submitted in writing no later than sixty (60) days after final payment; however, as a condition precedent to consideration of the claim, the Contractor must give written notice of the intention to file such a claim at the time of the occurrence or beginning of the work upon which the claim is based. Nothing herein shall preclude a contract from requiring submission of an invoice for final payment within a certain time after completion and acceptance of the work or acceptance of the goods. Pending claims shall not delay payment of amounts agreed due in the final payment.

49. **DELIVERY/SERVICE FAILURES:** Failure of a Contractor to deliver goods or services within the time specified, or within reasonable time as interpreted by PWCS, or failure to make replacements or corrections of rejected articles or services when so requested, immediately or as directed by PWCS, shall constitute grounds for PWCS to "Cover" by purchasing in the open market articles or services of comparable grade or quality to replace the services or articles rejected or not delivered. On all such purchases, the Contractor shall reimburse PWCS, within a reasonable time specified by PWCS, for any expense incurred in excess of contract prices, or, in PWCS's sole discretion, PWCS shall deduct the cost of Cover from any amounts due to Contractor. Such purchases shall be deducted from the contract quantities if applicable. Should public necessity demand it, PWCS reserves the right to use or consume articles delivered or services performed which are

substandard in quality, subject to an adjustment in price to be determined by PWCS.

50. **EXHAUSTION OF ADMINISTRATIVE REMEDIES:** No potential Bidder/Offeror or Contractor shall institute any legal action until all administrative remedies available under this solicitation and resulting contract have been exhausted and until all statutory requirements have been met.
51. **PROTEST OF AWARD OR DECISION TO AWARD:** Any Bidder may protest the award or decision to award a contract by submitting a protest in writing to the Bid Protest Officer no later than ten (10) calendar days after public notice of the award or the announcement of the decision to award, whichever occurs first. Any potential bidder or offeror on a contract negotiated on a sole source or emergency basis who desires to protest the award or decision to award such contract shall submit such protest in the same manner no later than ten (10) calendar days after posting or publication of the notice of such contract. The written protest shall include the basis for the protest and the relief sought. The Bid Protest Officer shall issue a decision in writing within ten (10) calendar days of the receipt of the protest stating the reasons for the action taken. Any offeror may protest the award or decision to award a contract by submitting a protest in writing to PWCS, or an official designated by PWCS, no later than ten (10) calendar days after the award or the announcement of the decision to award, whichever occurs first.
- 51.1 If prior to award it is determined that the decision to award is arbitrary or capricious then the sole relief shall be a finding to that effect. The Supervisor of Purchasing shall cancel the proposed award or revise it to comply with the law. If, after an award, it is determined that an award of a contract was arbitrary or capricious, then the sole relief shall be as hereinafter provided. Where the award has been made but performance has not begun, the performance of the contract may be declared void by PWCS. Where the award has been made and performance has begun, the Supervisor of Purchasing may declare the contract void upon a finding that this action is in the best interest of PWCS. Where a contract is declared void, the performing Contractor shall be compensated for the cost of performance at the rate specified in the contract up to the time of such declaration. In no event shall the performing Contractor be entitled to lost profits.
- 51.2 Pending final determination of a protest or appeal, the validity of a contract awarded and accepted in good faith in accordance with this paragraph shall not be affected by the fact that a protest or appeal has been filed.
- 51.3 An award need not be delayed for the period allowed a Bidder/Offeror to protest, but in the event of a timely protest, no further action to award the contract will be taken unless there is a written determination that proceeding without delay is necessary to protect the public interest or unless the bid or offer would expire.
52. **RESPONSIBILITY FOR SUPPLIES TENDERED:** Unless otherwise specified in the solicitation, the Contractor shall be responsible for the materials or supplies covered by the contract until they are delivered at the designated point, but the Contractor shall bear all risk on rejected materials or supplies after notice of rejection. Rejected materials or supplies must be removed by and at the expense of the Contractor promptly after notification of rejection, unless public health and safety require immediate destruction or other disposal of rejected delivery. If rejected materials are not removed by the Contractor within ten (10) days after date of notification, PWCS may return the rejected materials or supplies to the Contractor at his or her risk and expense or dispose of them as its own property.

PROPOSED PRICING

Offerors shall submit proposed costs for all the products being offered that they are capable of providing. All proposed costs shall be in the form of discount from list/catalog price.

Prices should be based on the estimated quantity stated on page 6 of the RFP. Requirements not resulting in an order in the quantities described as "estimated," shall not constitute the basis for an equitable price adjustment.

Proposers should complete all sheets in the Pricing Attachment workbook. These include:

1. Market Basket- Rental: This is NOT a core list. This information is to be used for evaluation purposes only. Prices proposed here should reflect the discount offered in the Discount by Category sheet.
2. Market Basket- Purchase: This is NOT a core list. This information is to be used for evaluation purposes only. Prices proposed here should reflect the discount offered in the Discount by Category sheet.
3. Market Basket- Safety: This is NOT a core list. This information is to be used for evaluation purposes only. Prices proposed here should reflect the discount offered in the Discount by Category sheet.
4. Discount by Category: Note, additional categories may be added as needed. Proposers should, also, indicate any other incentives/discounts they offer to Participating Public Agencies.
5. Additional Charges: Proposers should list any additional charges that will be applied to Participating Public Agencies.
6. Proposer will accept PWCS Procurement Card for payment: Yes _____, No _____.

RFP #R-BB-19002- FACILITIES MAINTENANCE SOLUTIONS
NATIONAL MARKET BASKET

THIS MARKET BASKET IS A GENERAL REPRESENTATION OF A CROSS SECTION OF UNIFORMS PURCHASED NATIONWIDE. THIS IS NOT A CORE LIST. PRICING SUBMITTED ON THIS SHEET SHOULD MATCH THE DISCOUNTS OFFERED IN THE DISCOUNT BY CATEGORY. DO NOT INCLUDE ANY ADDITIONAL CHARGES IN THESE PRICES.

Item Number	Make	Supplier Item Number	UOM	Description	Proposed Price/Equipment Details		
					Discount (Percentage from Discount by Category)	Purchase Price	Description of Quoted Item (if different)
1	Cintas	995	EA	COMFORT WORK SHIRTS 65/35 POLY/COTTON			
2	Cintas	273	EA	HIGH IMAGE WORK SHIRT 65/35 POLY/COTTON			
3	Cintas	66273	EA	HIGH IMAGE WOMENS WORK SHIRT 65/35 POLY/COTTON			
4	Cintas	945	EA	COMFORT WORK PANTS 65/35 POLY/COTTON			
5	Cintas	865	EA	PLEATED COMFORT WORK PANTS 65/35 POLY/COTTON			
6	Cintas	270	EA	COMFORT WORK CARGO PANTS 65/35 POLY/COTTON			
7	Cintas	370	EA	COMFORT WORK CARGO SHORTS 65/35 POLY/COTTON			
8	Cintas	265	EA	WOMENS COMFORT WORK SHIRT W/ POCKET 65/35 POLY/COTTON			
9	Cintas	330	EA	COTTON WORK SHIRT 100% COTTON			
10	Cintas	340	EA	COTTON WORK PANTS 100% COTTON			
11	Cintas	394	EA	JEAN PANT 100% COTTON			
12	ChefWorks	82670	EA	Chef Coat 65/35 POLY/COTTON			
13	ChefWorks	71125	EA	ELASTIC WAIST CHEF PANTS W/ DRAWSTRING 65/35 POLY/COTTON			
14	Cintas	833	EA	FOOD PROCESSING SHIRT White/Blue (no pockets, grippers) 65/35 POLY/COTTON			
15	Cintas	374	EA	EXECUTIVE DRESS SHIRTS 57/43 POLY/COTTON			
16	Cintas	275	EA	HIGH IMAGE PERFORMANCE POLO SHIRT 100% MICROFIBER POLY			
17	Cintas	66275	EA	WOMENS HIGH IMAGE PERFORMANCE POLO SHIRT 100% MICROFIBER POLY			
18	Cintas	390	EA	WOMENS FIT COMFORT WORK PANT 65/35 POLY/COTTON (SLIM FIT)			
19	Cintas	395	EA	WOMENS FIT COMFORT WORK PANT 65/35 POLY/COTTON			
20	Cintas	259	EA	PRO-KNIT POLO SHIRTS MOISTURE WICKING 100% POLY			
21	Cintas	268	EA	PRO-KNIT T-SHIRTS 100% POLY			
22	Cintas	970	EA	LINED SERVICE JACKET 65/35 POLY/COTTON			
23	Cintas	366	EA	HIGH IMAGE JACKET 65/35 POLY/COTTON			
24	Cintas	912	EA	Coverall 7.5oz 65/35 POLY/COTTON			
25	Cintas	905	EA	White Job Coat 80/20 POLY/COTTON			
26	Cintas	82697	EA	White Polyester Bandster Coat 100% POLY			
27	Carhartt	384	EA	CARHARTT SHIRT 100% COTTON			
28	Carhartt	381	EA	CARHARTT 5 POCKET JEANS 100% COTTON			
29	Carhartt	387	EA	CARHARTT CARPENTER JEANS 100% COTTON			
30	Carhartt	383	EA	CARHARTT WORK PANTS 100% COTTON			
31	CARHARTT	289	EA	FLAME RESISTANT JEAN			
32	CARHARTT	290	EA	FLAME RESISTANT CARPENTER JEAN			
33	Carhartt	394	EA	FLAME RESISTANT WORK SHIRT			
34	Carhartt	371	EA	FLAME RESISTANT WORK PANT			
35	CARHARTT	391	EA	FLAME RESISTANT COVERALL			
36	Happy Chef	8841	EA	FOOD SERVICE, POLO SHIRT S-XL			
37	Happy Chef	517	EA	FOOD SERVICE, CHEF COAT, XS-XL			
38	Happy Chef	67627	EA	FOOD SERVICE, V-NECK APRON, ONE SIZE			
39	Happy Chef	317	EA	FOOD SERVICE, FEMALE CHEF COAT, XS-XL			
40	Happy Chef	48480	EA	FOOD SERVICE, CHEF HAT, STUDENT BERET			
41	Happy Chef	100446	EA	FOOD SERVICE, SKULL CAP, FLATTOP			
42	Cintas	30196	EA	3x5 Traffic Mat			
43	Cintas	1801	EA	2x3 SPRING STEP			
44	Cintas	1802	EA	3x5 SAFETY MAT			
45	Cintas	84302	EA	3x5 SAFETY MAT			
46	Cintas	84301	EA	3x5 LOGO MAT			
47	Cintas	6913	EA	24OZ SYNTH WET MOP			
48	Cintas	9582	EA	PULSE MOP			
49	Cintas	9581	EA	DUAL CHAMBER MOP BUCKET			
50	Cintas	7116	EA	12" MICROFIBER MOP HEAD			
51	Cintas	7901	EA	36" MICROFIBER MOP			
52	Cintas	7245	EA	MICROFIBER MOP HANDLE			
53	Cintas	9514	EA	HEAVY DUTY SOAP SCRUB SERVICE -1000 ml			
54	Cintas	9813	EA	MOISTURIZING SOAP REFILL - 1000 ml			
55	Cintas	9332	EA	ANTIBACTERIAL GEL SOAP SERVICE -1000 ml			

**RFP #R-BB-19002 - FACILITIES MAINTENANCE SOLUTIONS
NATIONAL MARKET BASKET**

THIS MARKET BASKET IS A GENERAL REPRESENTATION OF A CROSS SECTION OF SAFETY PRODUCTS PURCHASED NATIONWIDE. THIS IS NOT A CORE LIST. PRICING SUBMITTED ON THIS SHEET SHOULD MATCH THE DISCOUNTS OFFERED IN THE DISCOUNT BY CATEGORY. DO NOT INCLUDE ANY ADDITIONAL CHARGES IN THESE PRICES.

Item Number	Annual Nationwide Usage			Proposed Price/Equipment Details					
	Make	Supplier Item Number	Description	UOM	Quantity per UOM	Discount (Percentage from Discount by Category)	Unit Price	Make/Model of Quoted Item (if different)	Description of Quoted Item (if different)
1	CINTAS	280020	LENS/SCREEN PADS 100/BX	EA	100				
2	CINTAS	163050	BURN RELIEF PACKET/6 PK	BAG	6 packets				
3	CINTAS	1030300	WOUNDSEAL POUR PACK (2)	EA	2				
4	CINTAS	119260	ALLERGY RELIEF TABLET MED	BOX	2/10cnt blister paks				
5	CINTAS	121220	ALEVE SMALL	BAG	5 packs				
6	CINTAS	573772	DAYQUIL SEVERE SMALL	BAG	5 packets				
7	CINTAS	79191	MUCINEX SMALL	BAG	3 packets				
8	CINTAS	111929	IBUPROFEN TABS SMALL	BOX	20 packets				
9	CINTAS	112039	COLD RELIEF MAX/STR MED	BOX	40 packets				
10	CINTAS	12221	LIQUID BANDAGE SMALL	BAG	5 pipettes				
11	CINTAS	111989	IBUPROFEN TABS MEDIUM	BOX	50 packets				
12	CINTAS	111999	IBUPROFEN TABS LG	BOX	125 packets				
13	CINTAS	150110	TWEEZERS, METAL IND/3PK	PAC	3 tweezers				
14	CINTAS	51030	HAND SANITIZER SMALL	BAG	10 packets				
15	CINTAS	130479	EYEWASH, 1/2OZ MEDIUM	BOX	5 bottles				
16	CINTAS	122249	GLUCOSE, SMALL	PAC	2 packs				
17	CINTAS	102435	LIPAD SMALL	BAG	10 packets				
18	CINTAS	102640	BIOFREEZE MUSCLE RLF SM	BAG	5 packets				
19	CINTAS	119250	ANTI-DIARRHEAL CAPLETS SM	BOX	12 caplets				
20	CINTAS	43729	X-LONG BANDAGE MEDIUM	BOX	25 bandages				
21	CINTAS	164010	COOL&SOOTHE 6/BOX	BOX	6 packets				
22	CINTAS	111529	PAIN AWAY X-STRENGTH SM	BAG	25 packets				
23	CINTAS	43658	WATERPROOF CLEAR STRIPS	BOX	30 bandages				
24	CINTAS	44269	ELASTIC STRIP MEDIUM	BOX	50 bandages				
25	CINTAS	111180	ASPIRIN ORG ST 50CT	BOX	25 packets				
26	CINTAS	130000	THERA TEARS, SMALL	PAC	4 vials				
27	CINTAS	100019	TRIPLE ANTIBIOTIC OINT MD	BOX	20 packets				
28	CINTAS	112029	COLD RELIEF MAX/STR SM	BAG	25 packets				
29	CINTAS	44429	LARGE PATCH 2"X3", MED	BOX	15 bandages				

**RFP #R-BB-19002 - FACILITIES MAINTENANCE SOLUTIONS
DISCOUNT BY PRODUCT CATEGORY**

PROPOSERS SHOULD INPUT A DISCOUNT RATE FOR EACH CATEGORY THEY PROVIDE BELOW. ADDITIONAL CATEGORIES MAY BE ADDED AS NEEDED.

Category Number	Category	Discount (% from published/book rate)	Verifiable Published Price List ID	Comments
1	Uniform Rental			
2	Uniform Leasing			
3	Uniform Purchase			
4	Shoe Purchase			
5	Mat/Mop Rental			
6	Mat/Mop Leasing			
7	Mat/Mop Purchase			
8	Restroom Supplies			
9	Restroom Services			
10	Deep Cleaning Services			
11	First Aid/Safety Supplies			
12	AEDs			
13	Fire Protection Services			
14	Promotional Products			
15	Miscellaneous			
16	Other			

Additional Discounts Offered	
1	Volume Discount
2	Ecommerce Rebate
3	Sole Vendor Discount
4	Other

**RFP #R-BB-19002 - FACILITIES MAINTENANCE SOLUTIONS
ADDITIONAL CHARGES**

PROPOSERS SHOULD IDENTIFY ALL ADDITIONAL CHARGES THAT WILL BE ADDED TO THOSE RATES INDICATED ON DISCOUNT BY PRODUCT CATEGORY. PLEASE USE THE COMMENTS SECTION TO BE AS SPECIFIC AS POSSIBLE ABOUT WHERE ADDITIONAL CHARGES WILL APPLY. FOR CHARGES THAT DO NOT APPLY TO PROPOSER, PLEASE ENTER "N/A". ADDITIONAL CHARGES MAY BE LISTED IF NECESSARY.

Potential Additional Charges	Comments
Truck Charge	
Set-up Charge to Move Truck	
Floor Change Charge per Floor	
Furniture Moving Charge per Hour	
Spotting Price per Hour	
Mileage Charge	
Minimum Stop Charge	
Cancellation Charge	
Gum Removal	
Wax or Sealant Removal	
Embroidery Charge	
Other	

ATTACHMENT B

Solicitation # R-BB-19002

CONTRACTOR DATA SHEET

1. **QUALIFICATION OF OFFEROR:** The Offeror shall have the capability and the capacity in all respects to fully satisfy all the contractual requirements.
2. **YEARS IN BUSINESS:** Indicate the length of time the Offeror has been in business providing the goods/services in this solicitation: _____ Years _____ Months.
3. **REFERENCES:** Offerors shall provide a listing of at least five (5) references for which the company has provided specified goods/services of the same or greater scope within the past three (3) years. **PWCS cannot be a reference.**

1.	Customer Name:	Contact Name:	Contact Title:
Address: _____ _____			Phone No.
E-mail: _____			Fax No.
2.	Customer Name:	Contact Name:	Contact Title:
Address: _____ _____			Phone No.
E-mail: _____			Fax No.
3.	Customer Name:	Contact Name:	Contact Title:
Address: _____ _____			Phone No.
E-mail: _____			Fax No.

**PRINCE WILLIAM COUNTY PUBLIC SCHOOLS
Purchasing Office**

VENDOR INFORMATION FORM

The following vendor information is required with all RFP responses along with a completed and signed W-9 form:

Ordering/Purchase Order Submission:

Legal Business Name: _____

D/B/A: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____

Tax ID#: _____

Remittance: Check box if same as above

Legal Business Name: _____

Address: _____

City, State, Zip: _____

Contact Information:

Name: _____

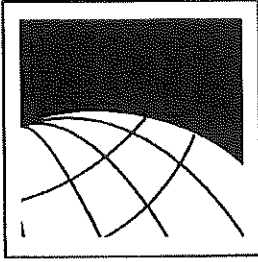
Title: _____

Phone: _____ Fax: _____

E-mail Address: _____

**Attention Vendors: Visit the PWCS Purchasing Office Website at
<http://purchasing.departments.pwcs.edu> to:**

- Register on-line, click on "Vendor Registration"
- Obtain a W-9 form and instructions



Prince William County

PUBLIC SCHOOLS

Providing A World-Class Education ®

CERTIFICATE OF COMPLIANCE

Code of Virginia §22.1-296.1

As a condition of contract award, Contractor/Vendor providing contracted services requiring direct contact with students on school property during regular school hours or school-sponsored activities/programs shall execute this document certifying that neither the Contractor nor any employee of the Contractor has been convicted of a felony or any offense involving the sexual molestation, physical or sexual abuse or rape of a child or a barrier crime as defined and regulated under VA statutes 19.2-392.02 and 63.2-1719 through 1725 as applicable.

This certification shall be binding upon the Contractor and their employees providing services throughout the term of the contract or purchase order, including any extensions or renewals.

Contractor/Vendor acknowledges that, pursuant to the *Code of Virginia §22.1-296.1 (A)*, any person making a materially false statement on this certification, shall be guilty of a Class 1 misdemeanor, and upon conviction, the fact of such conviction shall be grounds for revocation of the contract or purchase order.

_____	_____
Company Name	R-BB-19002 Solicitation #
_____	_____
Company Address	Company Phone Number
_____	_____
Print Name of Authorized Representative	Authorized Representative Title
_____	_____
Authorized Representative Signature	Date

NON-DISCLOSURE AGREEMENT

Prince William County Public Schools

THIS AGREEMENT, made and entered into as of this _____ day of _____, _____ by and between _____, having its principal office at _____, hereinafter "Company" and Prince William County Public Schools (PWCS), having its principal office at Prince William County, The Commonwealth of Virginia, hereinafter "PWCS", establishes the terms and conditions under which the parties agree to exchange or disclose certain information, some of which may be confidential and proprietary and subject to the restrictions on use and disclosure that are expressed in this Agreement.

WHEREAS, the parties contemplate furnishing to or acquiring from each other data, services, or goods with the potential that the parties may do business together, and

WHEREAS, certain confidential and proprietary technical, financial, business, employee, student or other information, including but not limited to reports, plans, documents, drawings, machines, writings samples, tools, models, software, materials, and know-how may be disclosed between the parties orally or in writing.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Maintenance and Limited Disclosure of Confidential Information

- A. PWCS has developed certain information, some of which it considers to be confidential and proprietary information not publicly announced or disclosed, that relates to a _____ . PWCS agrees to make a limited disclosure of this information to company solely for the purpose of providing a _____ .
- B. The parties hereby agree that all Information (written, oral or otherwise) is presumed to be confidential unless it is clearly marked otherwise.
- C. The parties hereby agree that all Confidential Information disclosed under this Agreement, unless written consent is otherwise granted by the disclosing party, shall continue to be maintained in confidence until returned or destroyed and shall be used solely in connection with the obligations undertaken in this Agreement.
- D. The parties hereby agree that the obligations imposed upon either party herein shall not apply to Confidential Information which:
 - 1. is or becomes publicly known through no wrongful act of the receiving party; or
 - 2. was in the public domain at the time it was disclosed to the receiving party; or
 - 3. was known to the receiving party at the time it was disclosed; or
 - 4. is or was rightfully received from another without any breach of this Agreement; or
 - 5. is independently developed by the receiving party; or
 - 6. is approved for release by prior written authorization of the discloser; or
 - 7. is required by operation of law to be disclosed.

The party seeking to establish such an exception has the burden of proving it with written documentation.

2. Security

- A. Access to all Confidential Information shall be restricted to those employees and persons in the receiving party's immediate organization (excluding parent corporations, subsidiaries, etc.) having a need to know to perform services specifically requested by one party or the other to fulfill the purpose of this Agreement. Such employees or persons shall be notified of the proprietary nature of such Confidential Information, and the receiving party shall use the same degree of care as it employs with its own Confidential Information, but in all events shall use at least a reasonable degree of care.
- B. Reasonable care to protect the Confidential Information shall include security at receiver's facilities, limiting access to a need to know basis, employee confidentiality agreements, with no expiration date, employee identification and education as to the need for security and confidentiality, direct instruction by the supervisors of the employees receiving the information not to re-disclose the information, and all other steps necessary to meet a standard of reasonable care.

3. Limitation of Rights

- A. Nothing contained in this Agreement shall be construed as granting any license of rights to any intellectual property, including, but not limited to, patents, trademarks, copyrights, mask works in semiconductor chips or other proprietary information.
- B. No furnishing of Confidential Information and no obligation hereunder shall obligate either party to enter into any further Agreement or negotiation with the other, or to refrain from entering into an agreement or negotiation with any other party which does not breach any of its obligations under this Agreement.

4. Termination

All copies, regardless of the medium, evidencing any and all disclosed Confidential Information shall be promptly returned by the receiving party to the disclosing party upon written request by the disclosing party. The receiving party shall certify in writing that it has returned (or destroyed as in the case of fixation in computer storage mediums) all copies of the Information in its possession.

5. Continuation of Confidential Obligations

The obligations of Paragraphs 1-4, except as otherwise provided in Paragraph 1.D, shall remain in effect and bind or inure to the benefit of the heirs, successors, assignees, and legal representatives of each party to this Agreement after expiration or termination of this Agreement.

6. Disputes and Arbitration

The parties agree that any disputes or questions arising under this Agreement, including the construction and application of this Agreement, shall be settled in a court of law with proper jurisdiction being Prince William County, the Commonwealth of Virginia.

7. General

- A. This Agreement constitutes the entire agreement between the parties, superseding any and all prior or contemporaneous oral or written representations, communications, understandings or agreements with regard to the subject matter hereof.
- B. Any and all modifications or amendments to the Agreement must be in writing and signed by both parties.

- C. Each party acknowledges that this Agreement is a valid and legally binding obligation that has been executed by an authorized representative.
- D. This Agreement is governed by and construed in accordance with the laws of the Commonwealth of Virginia.
- E. A copy of this Agreement transmitted via facsimile, bearing the signature of one or both parties shall be deemed to be of the same legal force and effect as an original of the Agreement bearing such signature(s) as originally written by such one or both parties.

8. Third Party Beneficiaries

The data subjects (as defined in Virginia Code § 2.2-3801) about whom information is disclosed under this Agreement are intended by the parties to be third party beneficiaries of this Agreement.

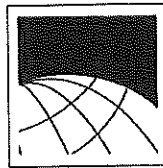
COMPANY

Name: _____

Title: _____

Signature: _____

Date: _____



Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education®

CONTRACT

CONTRACT NUMBER:

This Contract entered into this _____ day of _____ by, VENDOR NAME AND ADDRESS hereinafter referred to as the "Contractor" and Prince William County School Board, P.O. Box 389, Manassas, VA 20108, hereinafter referred to as the "Prince William County Public Schools", "Purchasing Agency" or "PWCS".

WITNESSETH that the Contractor and PWCS, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

1. **SCOPE OF CONTRACT:** Contractor shall provide all necessary parts, labor, tools, materials, equipment and resources as may be required for _____ in accordance with the Statement of Needs, General Terms and Conditions and Special Terms and Conditions stated herein.
2. **CONTRACT DOCUMENTS:** The contract documents shall consist of the following:
 - 2.1. This signed Contract document.
 - 2.2. PWCS Request for Proposals (list all addendums)
 - 2.3. Contractor's proposal response dated _____.
 - 2.4. Certificate of Compliance – RFP Document Attachment E
3. **CONTRACT TERM AND RENEWAL:**
 - 3.1. The initial term of this contract shall be from the date of award to _____, 20XX, with the option to renew for four additional one-year periods, one year at a time, upon mutual written consent of the parties to the contract. Proposed prices shall remain firm for the initial term of the contract.
 - 3.2. For future contract renewal periods, price increases shall not exceed the percentage increase/decrease in the Consumer Price Index, Table 1 (<http://stats.bls.gov/news.release/cpi.t0.htm>), Urban Consumers (CPI-U), U. S. City Average, All Items, Unadjusted, for the most recently published twelve months as published by the U. S. Department of Labor, Bureau of Labor Statistics. The base price to which any adjustments will be made shall be the prices in effect during the contract period prior to the proposed contract period.
 - 3.2.1 At the time of the contract renewal, if costs to Prince William County Schools (PWCS) are restricted by the current percentage increase/decrease of the CPI-U for the latest twelve months, any unusual circumstances that could not have been foreseen by Contractor occur, and those circumstances significantly affect the Contractor's cost in providing the required items or services, the Contractor may request adjustments to the costs to PWCS beyond the

current CPI-U cap to reflect the circumstances. *The circumstances must be beyond the control of the Contractor and fully documented.*

3.2.1.1 Documentation for pricing increases above the CPI-U cap must be provided as follows:

3.2.1.1.1 For items, documentation supporting the increased costs must be provided by the manufacturer on their letterhead.

3.2.1.1.2. For services, the Contractor must provide documentation of the circumstances causing the increased costs, including substantial proof supporting the claims made, to warrant any price increases.

3.2.1.2 After reviewing the documentation provided, the Supervisor of Purchasing, may accept the increased costs or refuse them if they are considered to be excessive.

3.2.1.2.1. If the Supervisor of Purchasing does not accept the increased costs and PWCS originally awarded multiple contracts for these items/services, PWCS reserves the right to obtain prices for the affected items/services from the other vendors who were awarded a contract and, if the prices are considered to be fair and reasonable, award the items/services to the contractor(s) with the lowest price that meets the contract requirements.

3.2.1.2.2. Alternatively, at its own discretion, PWCS may revise the contract requirements and issue a new solicitation.

4. **CONTRACT ADMINISTRATOR/PROJECT MANAGER(S):** The following PWCS employees are identified to use all powers under the contract to enforce its faithful performance:

4.1. **CONTRACT ADMINISTRATOR:** As the Contract Administrator, the following individual, or his/her designee, shall serve as the interpreter of the conditions of the contract and shall use all powers under the contract to enforce its faithful performance.

4.2. **PROJECT MANAGER:** The following individuals shall work directly with the Contractor in scheduling and coordinating work, answering questions in connection with the scope of work, and providing general direction under the resulting contract:

5. **TIME OF PERFORMANCE:**

6. **PRICING:**

7. **PAYMENT TERMS:**

Prince William County does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, §2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

This contract shall constitute the whole agreement between the parties. There are no promises, terms and conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto related to the provision of goods (including leases thereof), services and/or insurances described herein.

IN WITNESS THEREOF, the parties have caused this Contract to be executed by the following duly authorized officials:

CONTRACTOR:

Authorized Signature

Type Name

Title

Date

PURCHASING AGENCY:

Authorized Signature

Jim Totty, CPPO, C.P.M.
Type Name

Supervisor of Purchasing
Title

Date

SUPPLIER QUALIFICATIONS

Commitments

U.S. Communities views the relationship with an awarded Supplier as an opportunity to provide maximum benefit to both the Participating Public Agencies and to the Supplier.

The successful foundation of the partnership requires commitments from both U.S. Communities and the Supplier. U.S. Communities requires the Supplier to make the four commitments set forth below (Corporate, Pricing, Economy, Sales) to ensure that Supplier is providing the highest level of public benefit to Participating Public Agencies:

(a) **Corporate Commitment.**

(i) The pricing, terms and conditions of the Master Agreement shall, at all times, be Supplier's primary contractual offering of Products and Services to Public Agencies. All of Supplier's direct and indirect marketing and sales efforts to Public Agencies shall demonstrate that the Master Agreement is Supplier's primary offering and not just one of Supplier's contract options.

(ii) Supplier's sales force (including inside, direct and/or authorized dealers, distributors and representatives) shall always present the Master Agreement when marketing Products or Services to Public Agencies.

(iii) Supplier shall advise all Public Agencies that are existing customers of Supplier as to the pricing and other value offered through the Master Agreement.

(iv) Upon authorization by a Public Agency, Supplier shall transition such Public Agency to the pricing, terms and conditions of the Master Agreement.

(v) Supplier shall ensure that the U.S. Communities program and the Master Agreement are actively supported by Supplier's senior executive management.

(vi) Supplier shall provide a national/senior management level representative with the authority and responsibility to ensure that the Supplier's Commitments are maintained at all times. Supplier shall also designate a lead referral contact person who shall be responsible for receiving communications from U.S. Communities concerning new Participating Public Agency registrations and for ensuring timely follow-up by Supplier's staff to requests for contact from Participating Public Agencies. Supplier shall also provide the personnel necessary to implement and support a supplier-based internet web page dedicated to Supplier's U.S. Communities program and linked to U.S. Communities' website and shall implement and support such web page.

(vii) Supplier shall demonstrate in its procurement solicitation response and throughout the term of the Master Agreement that national/senior management fully supports the U.S. Communities program and its commitments and requirements. National/Senior management is defined as the executive(s) with companywide authority.

(viii) Where Supplier has an existing contract for Products and Services with a state, Supplier shall notify the state of the Master Agreement and transition the state to the pricing, terms and conditions of the Master Agreement upon the state's request. Regardless of whether the state decides to transition to the Master Agreement, Supplier shall primarily offer the Master Agreement to all Public Agencies located within the state.

(b) Pricing Commitment.

(i) Supplier represents to U.S. Communities that the pricing offered under the Master Agreement is the lowest overall available pricing (net to purchaser) on Products and Services that it offers to Public Agencies. Supplier's pricing shall be evaluated on either an overall project basis or the Public Agency's actual usage for more frequently purchased Products and Services.

(ii) Contracts Offering Lower Prices. If a pre-existing contract and/or a Public Agency's unique buying pattern provide one or more Public Agencies a lower price than that offered under the Master Agreement, Supplier shall match that lower pricing under the Master Agreement and inform the eligible Public Agencies that the lower pricing is available under the Master Agreement. If an eligible Public Agency requests to be transitioned to the Master Agreement, Supplier shall do so and report the Public Agency's purchases made under the Master Agreement going forward. The price match only applies to the eligible Public Agencies. Below are three examples of Supplier's obligation to match the pricing under Supplier's contracts offering lower prices.

(A) Supplier holds a state contract with lower pricing that is available to all Public Agencies within the state. Supplier would be required to match the lower state pricing under the Master Agreement and make it available to all Public Agencies within the state.

(B) Supplier holds a regional cooperative contract with lower pricing that is available only to the ten cooperative members. Supplier would be required to match the lower cooperative pricing under the Master Agreement and make it available to the ten cooperative members.

(C) Supplier holds a contract with an individual Public Agency. The Public Agency contract does not contain any cooperative language and therefore other Public Agencies are not eligible to utilize the contract. Supplier would be required to match the lower pricing under the Master Agreement and make it available only to the individual Public Agency.

(iii) Deviating Buying Patterns. Occasionally U.S. Communities and Supplier may interact with a Public Agency that has a buying pattern or terms and conditions that considerably deviate from the normal Public Agency buying pattern and terms and conditions, and causes Supplier's pricing under the Master Agreement to be higher than an alternative contract held by Supplier. This could be created by a unique end-user preference or requirements. In the event that this situation occurs, Supplier may address the issue by lowering the price under the Master Agreement on the item(s) causing the large deviation for that Public Agency. Supplier would not be required to lower the price for other Public Agencies.

(iv) Supplier's Options in Responding to a Third Party Procurement Solicitation. While it is the objective of U.S. Communities to encourage Public Agencies to piggyback on to the Master Agreement rather than issue their own procurement solicitations, U.S. Communities recognizes that for various reasons some Public Agencies will issue their own solicitations. The following options are available to Supplier when responding to a Public Agency solicitation:

(A) Supplier may opt not to respond to the procurement solicitation. Supplier may make the Master Agreement available to the Public Agency as a comparison to its solicitation responses.

(B) Supplier may respond with the pricing, terms and conditions of the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.

(C) If competitive conditions require pricing lower than the standard Master Agreement pricing, Supplier may submit lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement. Supplier would not be required to extend the lower price to other Public Agencies.

(D) Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement. If awarded a contract, Supplier shall still be bound by all obligations set forth in this Section 3.3, including, without limitation, the requirement to continue to advise the awarding Public Agency of the pricing, terms and conditions of the Master Agreement.

(E) Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement and if an alternative response is permitted, Supplier may offer the pricing under the Master Agreement as an alternative for consideration.

(c) Economy Commitment. Supplier shall demonstrate the benefits, including the pricing advantage, of the Master Agreement over alternative options, including competitive solicitation pricing and shall proactively offer the terms and pricing under the Master Agreement to Public Agencies as a more effective alternative to the cost and time associated with such alternate bids and solicitations.

(d) Sales Commitment. Supplier shall market the Master Agreement through Supplier's sales force or dealer network that is properly trained, engaged and committed to offering the Master Agreement as Supplier's primary offering to Public Agencies. Supplier's sales force compensation and incentives shall be greater than or equal to the compensation and incentives earned under other contracts to Public Agencies.

(i) Supplier Sales. Supplier shall be responsible for proactive sales of Supplier's Products and Services to Public Agencies and the timely follow-up to sales leads identified by U.S. Communities. Use of product catalogs, targeted advertising, direct mail,

online marketing and other sales initiatives are encouraged. All of Supplier's sales materials targeted towards Public Agencies shall include the U.S. Communities logo. U.S. Communities hereby grants to Supplier, during the term of this Agreement, a non-exclusive, revocable, non-transferable, license to use the U.S. Communities name, trademark, and logo solely to perform its obligations under this Agreement, and for no other purpose. Any goodwill, rights, or benefits derived from Supplier's use of the U.S. Communities name, trademark, or logo shall inure to the benefit of U.S. Communities. U.S. Communities shall provide Supplier with its logo and the standards to be employed in the use of the logo. During the term of the Agreement, the Supplier shall provide U.S. Communities with its logo and the standards to be employed in the use of the logo for purposes of reproducing and using Supplier's name and logo in connection with the advertising, marketing and promotion of the Master Agreement to Public Agencies. Supplier shall assist U.S. Communities by providing camera-ready logos and by participating in related trade shows and conferences. At a minimum, Supplier's sales initiatives shall communicate that (i) the Master Agreement was competitively solicited by the Lead Public Agency, (ii) the Master Agreement provides the Supplier's best overall pricing and value to eligible agencies, (iii) there is no cost to Participating Public Agencies, and (iv) the Master Agreement is a non-exclusive contract.

(ii) Branding and Logo Compliance. Supplier shall be responsible for complying with the U.S. Communities branding and logo standards and guidelines. Prior to use by Supplier, all U.S. Communities related marketing material must be submitted to U.S. Communities for review and approval.

(iii) Sales Force Training. Supplier shall train its national sales force on the Master Agreement and U.S. Communities program. U.S. Communities shall be available to train on a national, regional or local level and generally assist with the education of sales personnel.

(iv) Participating Public Agency Access. Supplier shall establish the following communication links to facilitate customer access and communication:

(A) A dedicated U.S. Communities internet web-based homepage that is accessible from Supplier's homepage or main menu navigation containing:

- (1) U.S. Communities standard logo with Founding Co-Sponsors logos;
- (2) Copy of original procurement solicitation;
- (3) Copy of Master Agreement including any amendments;
- (4) Summary of Products and Services pricing;
- (5) Electronic link to U.S. Communities' online registration page; and
- (6) Other promotional material as requested by U.S. Communities.

(B) A dedicated toll-free national hotline for inquiries regarding U.S. Communities.

(C) A dedicated email address for general inquiries in the following format: [uscommunities@\(name of supplier\).com](mailto:uscommunities@(name of supplier).com).

(v) Electronic Registration. Supplier shall be responsible for ensuring that each Public Agency has completed U.S. Communities' online registration process prior to processing the Public Agency's first sales order.

(vi) Supplier's Performance Review. Upon request by U.S. Communities, Supplier shall participate in a performance review meeting with U.S. Communities to evaluate Supplier's performance of the covenants set forth in this Agreement.

(vii) Supplier Content. Supplier may, from time to time, provide certain graphics, media, and other content to U.S. Communities (collectively "Supplier Content") for use on U.S. Communities websites and for general marketing and publicity purposes. During the term of the Agreement, Supplier hereby grants to U.S. Communities and its affiliates a non-exclusive, worldwide, free, transferrable, license to reproduce, modify, distribute, publically perform, publically display, and use Supplier Content in connection with U.S. Communities websites and for general marketing and publicity purposes, with the right to sublicense each and every such right. Supplier warrants that: (a) Supplier is the owner of or otherwise has the unrestricted right to grant the rights in and to Supplier Content as contemplated hereunder; and (b) the use of Supplier Content and any other materials or services provided to U.S. Communities as contemplated hereunder will not violate, infringe, or misappropriate the intellectual property rights or other rights of any third party.

U.S. COMMUNITIES ADMINISTRATION AGREEMENT INFORMATION

The Agreement outlines the Supplier's general duties and responsibilities in implementing the U.S. Communities contract.

The Supplier is required to execute the U.S. Communities Administration Agreement unaltered (attached below) and submit with the supplier's proposal without exception or alteration. Failure to do so shall result in disqualification.

SUPPLIER WORKSHEET FOR NATIONAL PROGRAM CONSIDERATION

Suppliers are required to meet specific qualifications for national program consideration. Please respond in the spaces provided after each qualification statement below:

- A. Will pricing for all Products/Services offered be the most competitive pricing offered by your organization to Participating Public Agencies nationally?
YES ___ NO ___

- B. Does your company have the ability to provide products and services to any Participating Public Agency in all 50 states?
YES ___ *NO ___
(*If no, identify the states where you do not have the ability to provide products and services to Participating Public Agencies.)

- C. Does your company have a national sales force, dealer network or distributor with the ability to call on Participating Public Agencies in at least 35 U.S. states?
YES ___ *NO ___
(*If no, identify the states where you have the ability to call on Participating Public Agencies.)

- D. Check which applies for your company sales last year in the United States:
___ Sales between \$0 and \$25,000,000
___ Sales between \$25,000,001 and \$50,000,000
___ Sales between \$50,000,001 and \$100,000,000
___ Sales greater than \$100,000,001

- E. Will your company assign a dedicated National Account Manager to support the resulting U.S. Communities contract?
YES ___ NO ___

- F. Does your company maintain records of your Participating Public Agencies' sales that you can and will share with U.S. Communities to monitor program implementation progress?
YES ___ NO ___

- G. Will your company commit to the following implementation schedule?
YES ___ NO ___

- H. Will the U.S. Communities contract be your lead public offering to Participating Public Agencies?
YES ___ NO ___


Submitted by:

(Printed Name)

(Signature)

(Title)

(Date)

 New Supplier Implementation Checklist	Target Completion After Award
1. First Conference Call Initial Kick Off Call to discuss expectations Set Contract Launch Date & Outline Kick Off Plan Establish initial contact people & roles/responsibilities Supplier Log-In Credentials established Set Agency Webinar Dates	One Week
2. Executed Legal Documents U.S. Communities Admin Agreement Lead Public Agency agreement signed	One Week
3. Program Contact Requirements Supplier contacts communicated to U.S. Communities Staff Dedicated email Dedicated toll free number	One Week
4. Second Conference Call Establish Sales Training Webinar Dates Complete Supplier Set Up Form Complete User Account and User ID Form Identify Dates for Senior Management Meeting Review Contract Commitments	Two Weeks
5. Marketing Kick Off Call Overview of Marketing Requirements Establish Timeline for Marketing Deliverables Set Weekly Marketing Call Discuss Agency Webinar Slides & Set Timeframe for Deliverables	Two Weeks
6. Initial NAM & Staff Training Meetings Discuss expectations, roles & responsibilities Introduce and review web-based tools Review process & expectations of Lead Referral contact with NAM & identified LRC	Three Weeks
7. Senior Management Meeting Implementation Process Progress Report U.S. Communities & Vendor Organizational Overview Supplier Manager to review & further discuss commitments	Four Weeks
8. Review Top Joint Target Opportunities Top 10 Local Contracts Review top U.S. Communities PPA's	Five Weeks
9. Web Development Initiate E-Commerce Conversation Product Upload to U.S. Communities site	Two Weeks Five Weeks
10. Sales Training & Roll Out Program Manager briefing - Coordinate with NAM Initial remote WebEx training for all sales - Coordinate with NAM Initiate contact with Advisory Board (AB) members Determine PM & Local Metro teams strategy sessions	Five Weeks Three Weeks Six Weeks Six Weeks
11. Marketing – see marketing deliverables checklist as reviewed with marketing contact	Eight Weeks
12. Agency Webinars	Post Launch

SUPPLIER INFORMATION

Please respond to the following requests for information about your company:

National Commitments

1. Please provide a written narrative describing your understanding and acceptance of each of the Supplier Commitments (Corporate, Pricing, Economy and Sales) shown in Exhibit A- U.S. Communities Information, Supplier Qualifications.

Company Overview

1. Provide the total number and location of sales persons employed by your company in the United States.

Example:

NUMBER OF SALES REPRESENTATIVES	CITY	STATE
13	Phoenix	AZ
6	San Francisco	CA
10	Atlanta	GA
12	Boise	ID
6	Lexington	KY
5	New Orleans	LA
3	Philadelphia	PA
	Etc.	Etc.
Total: 366		

2. Please provide a narrative of how these sales people would be used to market the contract to eligible agencies across the country. Please describe what you have in place today and your future plans, if you were awarded the contract.
3. Explain how your company will educate its sales force about the Master Agreement.
4. Provide the company annual sales for 2015, 2016 and 2017 in the United States; Sales reporting should be segmented into the following categories:

SUPPLIER ANNUAL SALES IN THE UNITED STATE FOR 2015, 2016, AND 2017			
Segment	2015 Sales	2016 Sales	2017 Sales
Cities			
Counties			
K-12 (Pubic/Private)			
Higher Education (Public/Private)			
States			
Other Public Sector and Nonprofits			
Federal			
Private Sector			
<i>Total Supplier Sales</i>			

5. For the proposed products and services included in the scope of your response, provide annual sales for 2015, 2016 and 2017 in the United States. Sales reporting should be segmented into the following categories:

SUPPLIER ANNUAL SALES IN THE UNITED STATE FOR 2015, 2016, AND 2017			
Segment	2015 Sales	2016 Sales	2017 Sales
Cities			
Counties			
K-12 (Pubic/Private)			
Higher Education (Public/Private)			
States			
Other Public Sector and Nonprofits			
Federal			
Private Sector			
<i>Total Supplier Sales</i>			

6. Provide a list of your company's ten largest public agency customers, including contact information.
7. Please list any existing regional and/or national cooperative purchasing programs. Provide the entity's name(s), contract scope, contract term (including contract options) and annual volume by year for each of the last three years.

Order Processing and Distribution

1. Describe your company's normal order processing procedure from point of customer contact through delivery and billing.
2. In what formats do you accept orders (telephone, ecommerce, etc.)?
3. Please state if you use a single system or platform for all phases of ordering, processing, delivery and billing.

4. Please provide a sample invoice that shows how a customer can see extra charges that are assessed to their account.
5. What system do you use to track garments as they are picked up and returned to a customer location?
6. What is your return rate (rate of successfully returning the correct garments to the correct users)?
7. Please state your normal payment terms and any quick-pay incentives available to Participating Public Agencies.
8. State which forms of ordering allow the use of a procurement card and the accepted banking (credit card) affiliation.
9. Describe how your company proposes to distribute the products and services nationwide.
10. Provide the number, size and location of your company's distribution facilities, warehouses, support centers and retail network (if applicable).
11. Describe your ability to provide customized reports (i.e. commodity histories, purchase histories by department, green spend, etc.) for each Participating Public Agency.
12. Describe your company's ecommerce capabilities:
 - a. Include details about your company's ability to create punch out sites and accept orders electronically.
 - b. Provide detail on your company's ability to integrate with a public agency's ERP/purchasing system (Oracle, SAP, Jaggaer, etc.). Please include some details about the resources you have in place to support these integrations.
13. If applicable, describe your company's ability to do business with manufacturer/dealer/distribution organizations that are either small or MWBE businesses as defined by the Small Business Administration.
 - a. If applicable, describe other ways your company can be sensitive to a Participating Public Agency's desire to utilize local and/or MWBE companies, such as number of local employees and offices in a particular geographic area, companies your firm is using that may be local (i.e. local delivery truck company), etc.
 - b. If applicable, provide details on any products or services being offered by your company where the manufacturer or service provider is either a small or MWBE business as defined by the Small Business Administration. Provide product/service name, company name and small/MWBE designation.

Marketing and Sales

1. Provide a detailed outline of your company's sales and marketing plan for marketing your offering to eligible agencies nationwide.

2. Explain how your company will market and transition the Master Agreement into the primary offering to Participating Public Agencies. How will your organization differentiate the new agreement from existing contracts you may have today?
3. Please describe your sales goals if awarded the Master Agreement, including targeted dollar volume by year:

\$ _____ .00 in year one
 \$ _____ .00 in year two
 \$ _____ .00 in year three

National Staffing Plan

1. Please identify the key personnel who will lead and support the implementation period of the contract outlined in Exhibit A- U.S. Communities Information, New Supplier Implementation Checklist, along with the amount of time to be devoted to implementation.
2. Identify the key personnel who are to be engaged in this contract throughout the term of the contract, including each of the roles described below:

<u>Role</u>	<u>Description of Role</u>	<u>Person Responsible and Title</u>	<u>Time Commitment (%)</u>
Executive Sponsor	Responsible for the corporate commitment. Works with Supplier Manager.		
National Account Manager	Responsible for sales efforts and training of sales people across the country. Works daily with Program Managers and Supplier Manager.		
Lead Referral Manager	Responsible for distributing leads generated through the USC website.		
Marketing Lead	Responsible for all marketing efforts. Works with USC marketing regularly.		
IT Lead	Responsible for building USC landing page for supplier.		
Reporting Lead	Responsible for providing monthly reports to USC.		

3. Provide an organizational chart of your company.
4. Submit a bio for each of the below personnel:
 - a. The person your company proposes to serve as the National Accounts Manager;
 - b. Each person that will have primary responsibility for U.S. Communities account management; and
 - c. Key executive personnel that will be supporting the program.

Products, Services and Solutions

1. Provide a description of how your offering meets the requirements set forth in Section 4 of the RFP. The primary objective is for each Supplier to provide its complete offering so that Participating Public Agencies may purchase a range of products and services as appropriate for their needs.
2. Please describe any training and educational programs you offer. This may include the ability to provide on-site or online training and educational seminars or technical knowledge.
3. Please provide any consulting services included in your offering. Examples include inventory solutions, emergency preparedness programs and design services.
4. For uniform rental programs, how do you ensure each employee receives their specific uniforms each time they are laundered?
5. Do you inspect rental garments for quality each time they are laundered? What is the criteria used to decide if an item needs to be repaired or replaced?
6. How does an employee know what size garment to order? Can you provide fit samples? If yes, what is the cost? How do you manage size exchanges?
7. Can you embroider uniforms? If yes, please specify cost and lead time.
8. With what frequency do you pick up uniforms for rental uniform programs? How quickly are the clean uniforms returned?
9. How do you handle lost garments? What is the replacement cost?
10. How do you dispose of old uniforms?
11. Do you allow for temporary suspension of uniform rentals if an employee is on vacation or leave?
12. What is the set up process when a new employee is added to an existing rental program? What is the process for removing an employee indefinitely?

13. Are you able to provide at no charge lockers, soiled hampers, rolling racks, and storage bins?

Environmental

1. Provide a brief description of your company's environmental initiatives, including your company's environmental policies and/or strategies, your investments in being an environmentally preferable product leader, and any resources dedicated to your environmental strategy, including staff.
2. Describe your company's process for defining, verifying, and labeling green/sustainable products and services in your offering. Explain how you help public agencies navigate toward the green products in your offering through website filters, keyword searches, displaying eco-logos, etc.
3. Please indicate if you have any products in your offering that have any third-party environmental certifications, such as:
 - a. Biodegradable Products Institute (e.g., compostable bags, food service ware, etc.)
 - b. Consortium for Energy Efficiency (lamps)
 - c. Cradle to Cradle (e.g., building materials, construction adhesives, paint)
 - d. Design Lights Consortium (e.g., LED lighting equipment)
 - e. ENERGY STAR (e.g., appliances, HVAC and lighting equipment)
 - f. Green Seal (e.g., cleaners, hand soap, janitorial paper products, paint)
 - g. Master Painters Institute (MPI) Green Performance Standard (paints and coatings)
 - h. NEMA Premium Efficiency (e.g., motors, ballasts)
 - i. Scientific Certification Systems (SCS) FloorScore (e.g., carpet, flooring, flooring adhesives, underlayment, etc.)
 - j. Scientific Certification Systems (SCS) Indoor Advantage (building materials, furniture, etc.)
 - k. UL GREENGUARD (adhesives, flooring, insulation, sealants, etc.);
 - l. UL EcoLogo (cleaners, deodorizers, hand soaps and sanitizers, floor polish and strippers, etc.)
 - m. USDA Biobased (lubricants, building materials, etc.)
 - n. US EPA Safer Choice (cleaners, hand soaps, deicers, floor maintenance chemicals)
 - o. WaterSense (water efficient fixtures, toilets, etc.)
4. Describe your company's recycling services. Describe any buy back or take back options offered for products sold on this contract such as batteries, mercury-containing equipment, paint, chemicals, etc. Describe your company's efforts to reduce or reuse packaging (or avoid difficult-to-recycle packaging such as polystyrene foam) and minimize the environmental footprint in the shipping process.
5. What percentage of your offering is environmentally preferable and what are your plans to improve this offering?

Financial Statements

1. Submit your latest Dun & Bradstreet report.

2. Please include an audited income statement and balance sheet from the most recent reporting period.

Additional Information

Please use this opportunity to describe any other offerings your organization can provide that you feel will give additional value and benefit to Participating Public Agencies.

ADMINISTRATION AGREEMENT

This ADMINISTRATION AGREEMENT ("Agreement") is made as of _____, by and between U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE ("U.S. Communities") and _____ ("Supplier").

RECITALS

WHEREAS, _____ ("Lead Public Agency") has entered into a certain Master Agreement dated as of even date herewith, referenced as Agreement No. _____, by and between Lead Public Agency and Supplier (as amended from time to time in accordance with the terms thereof, the "Master Agreement") for the purchase of _____ (the "Products and Services");

WHEREAS, the Master Agreement provides that any state, county, city, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agency or nonprofit organization (each a "Public Agency" and collectively, "Public Agencies") may purchase Products and Services at the prices indicated in the Master Agreement upon prior registration with U.S. Communities, in which case the Public Agency becomes a "Participating Public Agency";

WHEREAS, U.S. Communities has the administrative and legal capacity to administer purchases under the Master Agreement to Participating Public Agencies;

WHEREAS, U.S. Communities serves in an administrative capacity for Lead Public Agency and other lead public agencies in connection with other master agreements offered by U.S. Communities;

WHEREAS, Lead Public Agency desires U.S. Communities to proceed with administration of the Master Agreement on the same basis as other master agreements;

WHEREAS, "U.S. Communities Government Purchasing Alliance" is a trade name licensed by U.S. Communities Purchasing & Finance Agency; and

WHEREAS, U.S. Communities and Supplier desire to enter into this Agreement to make available the Master Agreement to Participating Public Agencies.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, U.S. Communities and Supplier hereby agree as follows:

ARTICLE I

GENERAL TERMS AND CONDITIONS

1.1 The Master Agreement, attached hereto as Exhibit A and incorporated herein by reference as though fully set forth herein, and the terms and conditions contained therein shall apply to this Agreement except as expressly changed or modified by this Agreement.

1.2 U.S. Communities shall be afforded all of the rights, privileges and indemnifications afforded to Lead Public Agency under the Master Agreement, and such rights, privileges and indemnifications shall accrue and apply with equal effect to U.S. Communities under this Agreement including, without limitation, Supplier's obligation to provide insurance and indemnifications to Lead Public Agency.

1.3 Supplier shall perform all duties, responsibilities and obligations required under the Master Agreement.

1.4 U.S. Communities shall perform all of its duties, responsibilities and obligations as administrator of purchases under the Master Agreement as set forth herein, and Supplier acknowledges that U.S. Communities shall act in the capacity of administrator of purchases under the Master Agreement.

1.5 With respect to any purchases made by Lead Public Agency or any Participating Public Agency pursuant to the Master Agreement, U.S. Communities (a) shall not be construed as a dealer, re-marketer, representative, partner, or agent of any type of Supplier, Lead Public Agency or such Participating Public Agency, (b) shall not be obligated, liable or responsible (i) for any orders made by Lead Public Agency, any Participating Public Agency or any employee of Lead Public Agency or a Participating Public Agency under the Master Agreement, or (ii) for any payments required to be made with respect to such order, and (c) shall not be obligated, liable or responsible for any failure by a Participating Public Agency to (i) comply with procedures or requirements of applicable law or ordinance, or (ii) obtain the due authorization and approval necessary to purchase under the Master Agreement. U.S. Communities makes no representations or guaranties with respect to any minimum purchases required to be made by Lead Public Agency, any Participating Public Agency, or any employee of Lead Public Agency or a Participating Public Agency under the Master Agreement.

ARTICLE II

TERM OF AGREEMENT

2.1 This Agreement is effective as of _____ and shall terminate upon termination of the Master Agreement or any earlier termination in accordance with the terms of this Agreement, provided, however, that the obligation to pay all amounts owed by Supplier to U.S. Communities through the termination of this Agreement and all indemnifications afforded by Supplier to U.S. Communities shall survive the term of this Agreement.

ARTICLE III

REPRESENTATIONS AND COVENANTS

3.1 U.S. Communities views the relationship with Supplier as an opportunity to provide benefits to the Lead Public Agency, Public Agencies and Supplier. The successful foundation of the relationship requires certain representations and covenants from both U.S. Communities and Supplier.

3.2 U.S. Communities' Representations and Covenants.

(a) Marketing. U.S. Communities shall proactively market the Master Agreement to Public Agencies using resources such as a network of major sponsors including the National League of

Cities (NLC), National Association of Counties (NACo), United States Conference of Mayors (USCM), and the Association of School Business Officials (ASBO) (collectively, the "Founding Co-Sponsors") and individual national, regional and state-level sponsors. In addition, the U.S. Communities staff shall make best efforts to enhance Supplier's marketing efforts through meetings with Public Agencies, participation in key events and tradeshows and other marketing activity such as advertising, articles and promotional campaigns.

(b) Training and Knowledge Management Support. U.S. Communities shall provide support for the education, training and engagement of Supplier's sales force as provided herein. Through its staff (each, a "Program Manager" and collectively, the "Program Managers"), U.S. Communities shall, with scheduling assistance from Supplier, conduct training sessions and conduct calls jointly with Supplier to Public Agencies. U.S. Communities shall also provide Supplier with access to U.S. Communities' private intranet website which provides presentations, documents and information to assist Supplier's sales force in effectively promoting the Master Agreement.

3.3 Supplier's Representations and Covenants. Supplier hereby represents and covenants as follows in order to ensure that Supplier is providing the highest level of public benefit to Participating Public Agencies (such representations and covenants are sometimes referred to as "Supplier's Commitments") and are comprised of the Corporate Commitment, Pricing Commitment, Economy Commitment and Sales Commitment):

(a) Corporate Commitment.

(i) The pricing, terms and conditions of the Master Agreement shall, at all times, be Supplier's primary contractual offering of Products and Services to Public Agencies. All of Supplier's direct and indirect marketing and sales efforts to Public Agencies shall demonstrate that the Master Agreement is Supplier's primary offering and not just one of Supplier's contract options.

(ii) Supplier's sales force (including inside, direct and/or authorized dealers, distributors and representatives) shall always present the Master Agreement when marketing Products or Services to Public Agencies.

(iii) Supplier shall advise all Public Agencies that are existing customers of Supplier as to the pricing and other value offered through the Master Agreement.

(iv) Upon authorization by a Public Agency, Supplier shall transition such Public Agency to the pricing, terms and conditions of the Master Agreement.

(v) Supplier shall ensure that the U.S. Communities program and the Master Agreement are actively supported by Supplier's senior executive management.

(vi) Supplier shall provide a national/senior management level representative with the authority and responsibility to ensure that the Supplier's Commitments are maintained at all times. Supplier shall also designate a lead referral contact person who shall be responsible for receiving communications from U.S. Communities concerning new Participating Public Agency registrations and for ensuring timely follow-up by Supplier's staff to requests for contact from Participating Public Agencies. Supplier shall also provide the personnel necessary to implement and support a supplier-based internet web page dedicated to Supplier's U.S. Communities program and linked to U.S. Communities' website and shall implement and support such web page.

(vii) Supplier shall demonstrate in its procurement solicitation response and throughout the term of the Master Agreement that national/senior management fully supports the U.S. Communities program and its commitments and requirements. National/Senior management is defined as the executive(s) with companywide authority.

(viii) Where Supplier has an existing contract for Products and Services with a state, Supplier shall notify the state of the Master Agreement and transition the state to the pricing, terms and conditions of the Master Agreement upon the state's request. Regardless of whether the state decides to transition to the Master Agreement, Supplier shall primarily offer the Master Agreement to all Public Agencies located within the state.

(b) **Pricing Commitment.**

(i) Supplier represents to U.S. Communities that the pricing offered under the Master Agreement is the lowest overall available pricing (net to purchaser) on Products and Services that it offers to Public Agencies. Supplier's pricing shall be evaluated on either an overall project basis or the Public Agency's actual usage for more frequently purchased Products and Services.

(ii) Contracts Offering Lower Prices. If a pre-existing contract and/or a Public Agency's unique buying pattern provide one or more Public Agencies a lower price than that offered under the Master Agreement, Supplier shall match that lower pricing under the Master Agreement and inform the eligible Public Agencies that the lower pricing is available under the Master Agreement. If an eligible Public Agency requests to be transitioned to the Master Agreement, Supplier shall do so and report the Public Agency's purchases made under the Master Agreement going forward. The price match only applies to the eligible Public Agencies. Below are three examples of Supplier's obligation to match the pricing under Supplier's contracts offering lower prices.

(A) Supplier holds a state contract with lower pricing that is available to all Public Agencies within the state. Supplier would be required to match the lower state pricing under the Master Agreement and make it available to all Public Agencies within the state.

(B) Supplier holds a regional cooperative contract with lower pricing that is available only to the ten cooperative members. Supplier would be required to match the lower cooperative pricing under the Master Agreement and make it available to the ten cooperative members.

(C) Supplier holds a contract with an individual Public Agency. The Public Agency contract does not contain any cooperative language and therefore other Public Agencies are not eligible to utilize the contract. Supplier would be required to match the lower pricing under the Master Agreement and make it available only to the individual Public Agency.

(iii) Deviating Buying Patterns. Occasionally U.S. Communities and Supplier may interact with a Public Agency that has a buying pattern or terms and conditions that considerably deviate from the normal Public Agency buying pattern and terms and conditions, and causes Supplier's pricing under the Master Agreement to be higher than an alternative contract held by Supplier. This could be created by a unique end-user preference or requirements. In the event that this situation occurs, Supplier may address the issue by lowering the price under the Master Agreement on the item(s)

causing the large deviation for that Public Agency. Supplier would not be required to lower the price for other Public Agencies.

(iv) Supplier's Options in Responding to a Third Party Procurement Solicitation. While it is the objective of U.S. Communities to encourage Public Agencies to piggyback on to the Master Agreement rather than issue their own procurement solicitations, U.S. Communities recognizes that for various reasons some Public Agencies will issue their own solicitations. The following options are available to Supplier when responding to a Public Agency solicitation:

(A) Supplier may opt not to respond to the procurement solicitation. Supplier may make the Master Agreement available to the Public Agency as a comparison to its solicitation responses.

(B) Supplier may respond with the pricing, terms and conditions of the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.

(C) If competitive conditions require pricing lower than the standard Master Agreement pricing, Supplier may submit lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement. Supplier would not be required to extend the lower price to other Public Agencies.

(D) Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement. If awarded a contract, Supplier shall still be bound by all obligations set forth in this Section 3.3, including, without limitation, the requirement to continue to advise the awarding Public Agency of the pricing, terms and conditions of the Master Agreement.

(E) Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement and if an alternative response is permitted, Supplier may offer the pricing under the Master Agreement as an alternative for consideration.

(c) Economy Commitment. Supplier shall demonstrate the benefits, including the pricing advantage, of the Master Agreement over alternative options, including competitive solicitation pricing and shall proactively offer the terms and pricing under the Master Agreement to Public Agencies as a more effective alternative to the cost and time associated with such alternate bids and solicitations.

(d) Sales Commitment. Supplier shall market the Master Agreement through Supplier's sales force or dealer network that is properly trained, engaged and committed to offering the Master Agreement as Supplier's primary offering to Public Agencies. Supplier's sales force compensation and incentives shall be greater than or equal to the compensation and incentives earned under other contracts to Public Agencies.

(i) Supplier Sales. Supplier shall be responsible for proactive sales of Supplier's Products and Services to Public Agencies and the timely follow-up to sales leads identified by U.S. Communities. Use of product catalogs, targeted advertising, direct mail, online marketing and other sales initiatives are encouraged. All of Supplier's sales materials targeted towards Public Agencies shall include the U.S. Communities logo. U.S. Communities hereby grants to Supplier, during the term of this

Agreement, a non-exclusive, revocable, non-transferable, license to use the U.S. Communities name, trademark, and logo solely to perform its obligations under this Agreement, and for no other purpose. Any goodwill, rights, or benefits derived from Supplier's use of the U.S. Communities name, trademark, or logo shall inure to the benefit of U.S. Communities. U.S. Communities shall provide Supplier with its logo and the standards to be employed in the use of the logo. During the term of the Agreement, the Supplier shall provide U.S. Communities with its logo and the standards to be employed in the use of the logo for purposes of reproducing and using Supplier's name and logo in connection with the advertising, marketing and promotion of the Master Agreement to Public Agencies. Supplier shall assist U.S. Communities by providing camera-ready logos and by participating in related trade shows and conferences. At a minimum, Supplier's sales initiatives shall communicate that (i) the Master Agreement was competitively solicited by the Lead Public Agency, (ii) the Master Agreement provides the Supplier's best overall pricing and value to eligible agencies, (iii) there is no cost to Participating Public Agencies, and (iv) the Master Agreement is a non-exclusive contract.

(ii) Branding and Logo Compliance. Supplier shall be responsible for complying with the U.S. Communities branding and logo standards and guidelines. Prior to use by Supplier, all U.S. Communities related marketing material must be submitted to U.S. Communities for review and approval.

(iii) Sales Force Training. Supplier shall train its national sales force on the Master Agreement and U.S. Communities program. U.S. Communities shall be available to train on a national, regional or local level and generally assist with the education of sales personnel.

(iv) Participating Public Agency Access. Supplier shall establish the following communication links to facilitate customer access and communication:

(A) A dedicated U.S. Communities internet web-based homepage that is accessible from Supplier's homepage or main menu navigation containing:

- (1) U.S. Communities standard logo with Founding Co-Sponsors logos;
- (2) Copy of original procurement solicitation;
- (3) Copy of Master Agreement including any amendments;
- (4) Summary of Products and Services pricing;
- (5) Electronic link to U.S. Communities' online registration page; and
- (6) Other promotional material as requested by U.S. Communities.

(B) A dedicated toll-free national hotline for inquiries regarding U.S. Communities.

(C) A dedicated email address for general inquiries in the following format: uscommunities@(name of supplier).com.

(v) Electronic Registration. Supplier shall be responsible for ensuring that each Public Agency has completed U.S. Communities' online registration process prior to processing the Public Agency's first sales order.

(vi) Supplier's Performance Review. Upon request by U.S. Communities, Supplier shall participate in a performance review meeting with U.S. Communities to evaluate Supplier's performance of the covenants set forth in this Agreement.

(vii) Supplier Content. Supplier may, from time to time, provide certain graphics, media, and other content to U.S. Communities (collectively "Supplier Content") for use on U.S. Communities websites and for general marketing and publicity purposes. During the term of the Agreement, Supplier hereby grants to U.S. Communities and its affiliates a non-exclusive, worldwide, free, transferrable, license to reproduce, modify, distribute, publically perform, publically display, and use Supplier Content in connection with U.S. Communities websites and for general marketing and publicity purposes, with the right to sublicense each and every such right. Supplier warrants that: (a) Supplier is the owner of or otherwise has the unrestricted right to grant the rights in and to Supplier Content as contemplated hereunder; and (b) the use of Supplier Content and any other materials or services provided to U.S. Communities as contemplated hereunder will not violate, infringe, or misappropriate the intellectual property rights or other rights of any third party

3.4 Breach of Supplier's Representations and Covenants. The representations and covenants set forth in this Agreement are the foundation of the relationship between U.S. Communities and Supplier. If Supplier is found to be in violation of, or non-compliance with, one or more of the representations and covenants set forth in this Agreement, Supplier shall have ninety (90) days from the notice of default to cure such violation or non-compliance and, if Supplier fails to cure such violation or non-compliance within such notice period, it shall be deemed a cause for immediate termination of the Master Agreement at Lead Public Agency's sole discretion or this Agreement at U.S. Communities' sole discretion.

3.5 Indemnity. Supplier hereby agrees to indemnify and defend U.S. Communities, and its parent companies, subsidiaries, affiliates, shareholders, member, manager, officers, directors, employees, agents, and representatives from and against any and all claims, costs, proceedings, demands, losses, damages, and expenses (including, without limitation, reasonable attorney's fees and legal costs) of any kind or nature, arising from or relating to, any actual or alleged breach of any of Supplier's representations, warranties, or covenants in this Agreement.

ARTICLE IV

PRICING AUDITS

4.1 Supplier shall, at Supplier's sole expense, maintain an accounting of all purchases made by Lead Public Agency and Participating Public Agencies under the Master Agreement. U.S. Communities and Lead Public Agency each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. U.S. Communities shall have the authority to conduct random audits of Supplier's pricing that is offered to Participating Public Agencies at U.S. Communities' sole cost and expense. Notwithstanding the foregoing, in the event that U.S. Communities is made aware of any pricing being offered to three (3) or more Participating Public Agencies that is materially inconsistent with the pricing under the Master Agreement, U.S. Communities shall have the ability to conduct a reasonable audit of Supplier's pricing at Supplier's sole cost and expense during regular business hours upon reasonable notice. U.S. Communities may conduct the audit internally or may engage a third-party auditing firm on a non-contingent basis. Supplier shall solely be responsible for

the cost of the audit. In the event of an audit, the requested materials shall be provided in the format and at the location where kept in the ordinary course of business by Supplier.

ARTICLE V

FEES & REPORTING

5.1 Administrative Fees. Supplier shall pay to U.S. Communities a monthly administrative fee based upon the total sales price of all purchases shipped and billed pursuant to the Master Agreement, excluding taxes, in the amount of two percent (2%) of aggregate purchases made during each calendar month (individually and collectively, "Administrative Fees"). Supplier's annual sales shall be measured on a calendar year basis. All Administrative Fees shall be payable in U.S. Dollars and shall be made by wire to U.S. Communities, or its designee or trustee as may be directed in writing by U.S. Communities. Administrative Fees shall be due and payable within thirty (30) days of the end of each calendar month for purchases shipped and billed during such calendar month. U.S. Communities agrees to pay to Lead Public Agency five percent (5%) of all Administrative Fees received from Supplier to help offset Lead Public Agency's costs incurred in connection with managing the Master Agreement nationally.

5.2 Sales Reports. Within thirty (30) days of the end of each calendar month, Supplier shall deliver to U.S. Communities an electronic accounting report, in the format prescribed by Exhibit B, attached hereto, summarizing all purchases made under the Master Agreement during such calendar month ("Sales Report"). All purchases indicated in the Sales Report shall be denominated in U.S. Dollars. All purchases shipped and billed pursuant to the Master Agreement for the applicable calendar month shall be included in the Sales Report. Submitted reports shall be verified by U.S. Communities against its registration database. Any data that is inconsistent with the registration database shall be changed prior to processing. U.S. Communities reserves the right upon reasonable advance notice to Supplier to change the prescribed report format to accommodate the distribution of the Administrative Fees to its program sponsors and state associations.

5.3 Exception Reporting/Sales Reports Audits. U.S. Communities or its designee may, at its sole discretion, compare Supplier's Sales Reports with Participating Public Agency records or other sales analysis performed by Participating Public Agencies, sponsors, advisory board members or U.S. Communities staff. If there is a material discrepancy between the Sales Report and such records or sales analysis as determined by U.S. Communities, U.S. Communities shall notify Supplier in writing and Supplier shall have thirty (30) days from the date of such notice to resolve the discrepancy to U.S. Communities' reasonable satisfaction. Upon resolution of the discrepancy, Supplier shall remit payment to U.S. Communities' trustee within fifteen (15) calendar days. Any questions regarding an exception report should be directed to U.S. Communities in writing to reporting@uscommunities.org. If Supplier does not resolve the discrepancy to U.S. Communities' reasonable satisfaction within thirty (30) days, U.S. Communities shall have the right to engage outside services to conduct an independent audit of Supplier's reports. Supplier shall solely be responsible for the cost of the audit.

5.4 Online Reporting. Within forty-five (45) days of the end of each calendar month, U.S. Communities shall provide online reporting to Supplier containing Supplier's sales reporting for such calendar month. Supplier shall have access to various reports through the U.S. Communities intranet website. Such reports are useful in resolving reporting issues and enabling Supplier to better manage its Master Agreement.

5.5 Usage Reporting. Within thirty (30) days of the end of each contract year, Supplier shall deliver to U.S. Communities an electronic usage report of all sales under the Master Agreement, including:

- (i) Supplier's Product Number
- (ii) Product Description
- (iii) Manufacturer Name
- (iv) Manufacturer Number
- (v) Unit of Measure
- (vi) U.S. Communities Price
- (vii) Number of times ordered
- (viii) Units sold
- (ix) Sales by Manufacturer

5.6 Supplier's Failure to Provide Reports or Pay Administrative Fees. Failure to provide a Sales Report or pay Administrative Fees within the time and in the manner specified herein shall be regarded as a material breach under this Agreement and if not cured within thirty (30) days of written notice to Supplier, shall be deemed a cause for termination of the Master Agreement at Lead Public Agency's sole discretion or this Agreement at U.S. Communities' sole discretion. All Administrative Fees not paid within thirty (30) days of the end of the previous calendar month shall bear interest at the rate of one and one-half percent (1.5%) per month until paid in full.

ARTICLE VI

MISCELLANEOUS

6.1 Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.

6.2 Assignment.

(a) Supplier. Neither this Agreement nor any rights or obligations hereunder shall be assignable by Supplier without prior written consent of U.S. Communities, and any assignment without such consent shall be void.

(b) U.S. Communities. This Agreement and any rights or obligations hereunder may be assigned by U.S. Communities in U.S. Communities' sole discretion, to an existing or newly established legal entity that has the authority and capacity to perform U.S. Communities' obligations hereunder.

6.3 Notices. All reports, notices or other communications given hereunder shall be delivered by first-class mail, postage prepaid, or overnight delivery requiring signature on receipt to the addresses as set forth below. U.S. Communities may, by written notice delivered to Supplier, designate any different address to which subsequent reports, notices or other communications shall be sent.

U.S. Communities:

U.S. Communities
9711 Washingtonian Blvd, Suite 100

Gaithersburg, MD 20878-7381
Attn: Program Manager Administration

Supplier:

Attn: U.S. Communities Program Manager

6.4 Severability. If any provision of this Agreement shall be deemed to be, or shall in fact be, illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatever.

6.5 Waiver. Any failure of a party to enforce, for any period of time, any of the provisions under this Agreement shall not be construed as a waiver of such provisions or of the right of said party thereafter to enforce each and every provision under this Agreement.

6.6 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

6.7 Modifications. This Agreement may not be effectively amended, changed, modified, altered or terminated without the prior written consent of the parties hereto.

6.8 Governing Law; Arbitration. This Agreement will be governed by and interpreted in accordance with the laws of the State of California without regard to any conflict of laws principles. Any dispute, claim, or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this dispute resolution clause, shall be determined by arbitration in Walnut Creek, California, before one (1) arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. Judgment on the award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. The prevailing party will be entitled to recover its reasonable attorneys' fees and arbitration costs from the other party. The arbitration award shall be final and binding. Each party commits that prior to commencement of arbitration proceedings, the parties shall submit the dispute to JAMS for mediation. The parties will cooperate with JAMS and with one another in selecting a mediator from JAMS panel of neutrals, and in promptly scheduling the mediation proceedings. The parties covenant that they will participate in the mediation in good faith, and that they will share equally in its costs. The mediation will be conducted by each party designating a duly authorized officer or other representative to represent the party with the authority to bind the party, and that the parties agree to exchange informally such information as is reasonably necessary and relevant to the issues being mediated. All offers, promises, conduct, and statements, whether oral or written, made in the course of the mediation by any of the parties, their agents, employees, experts, and attorneys, and by the mediator or any JAMS employees, are confidential, privileged, and inadmissible for any purpose, including impeachment, in any arbitration or other proceeding involving the parties, provided that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation. If the dispute is not resolved within thirty (30) days from the date of the submission of the dispute to mediation (or such later date as the parties may mutually agree in writing), the administration of the arbitration shall proceed. The mediation may continue, if the parties so agree, after the appointment of the arbitrator. Unless otherwise agreed by the parties, the mediator shall be disqualified from serving as arbitrator in the case. The pendency of a mediation shall

not preclude a party from seeking provisional remedies in aid of the arbitration from a court of appropriate jurisdiction, and the parties agree not to defend against any application for provisional relief on the ground that a mediation is pending.

6.9 Successors and Assigns. This Agreement shall inure to the benefit of and shall be binding upon U.S. Communities, Supplier and any successor and assign thereto; subject, however, to the limitations contained herein.

[Remainder of Page Intentionally Left Blank – Signatures Follow]

IN WITNESS WHEREOF, U.S. Communities has caused this Agreement to be executed in its name and Supplier has caused this Agreement to be executed in its name, all as of the date first written above.

U.S. Communities:

U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE

By _____

Name: Kevin Juhring

Title: President

Supplier:

By _____

Name: _____

Title: _____

EXHIBIT A
MASTER AGREEMENT
(To Be Attached)

EXHIBIT B

SALES REPORT FORMAT

Appendix B - US (Data Format)

Sales Report Template

TIN	Supplier ID	Account No.	Agency Name	Dept Name	Address	City	State	Zip	Agency Type	Year	Qtr	Month	Amount
956000735	178	69518997	CITY OF LAMGAMT ENPL SVCS	Purchasing	555 RAMIREZ ST STE 312	LOS ANGELES	CA	90012	20	2015	3	1	1525.50
956000222	178	34868035	LOS ANGELES COUNTY	Facilities	350 S FIGUEROA ST STE 700	LOS ANGELES	CA	90071	30	2015	3	1	1603.54
956000735	178	93190481	CITY OF LA BENVIRTON AFFAIR	Purchasing	555 RAMIREZ ST STE 312	LOS ANGELES	CA	90012	20	2015	3	1	1825.05
956000735	178	63374935	CITY OF LAMGAMT ENPL SVCS	Purchasing	555 RAMIREZ ST STE 312	LOS ANGELES	CA	90012	20	2015	3	1	45090.79
056002019	178	32814001053	GROTON TOWN OF PUBLIC WORKS	Water	123 A ST	GROTON	CT	06340	20	2015	3	1	318.00
056001854	178	32814001051	GROTON CITY OF	Administration	123 A ST	GROTON	CT	06340	20	2015	3	1	212.00

SALES REPORT DATA FORMAT

Column Name	Required	Data Type	Length	Example	Comment
TIN	Optional	Text	9	956000735	No Dash, Do not omit leading zero.
Supplier ID	Yes	Number	3	111	See Supplier ID Table Below
Account No.	Yes	Text	25 max		Depends on supplier account no.
Agency Name	Yes	Text	255 max		Los Angeles County
Dept Name	Optional	Text	255 max		Purchasing Dept
Address	Yes	Text	255 max		
City	Yes	Text	255 max	Los Angeles	Must be a valid City name
State	Yes	Text	2	CA	
Zip	Yes	Text	6	90071	No Dash, Do not omit leading zero, Valid zip code
Agency Type	Yes	Number	2	30	See Agency Type Table Below
Year	Yes	Number	4	2010	
Qtr	Yes	Number	1	4	
Month	Yes	Number	2	12	
Amount	Yes	Number	variable	45090.79	Two digit decimal point, no \$ sign or commas

Agency Type ID	Agency Type Description
10	K-12
11	Community College
12	College and University
20	City
21	City Special District
22	Consolidated City/County
30	County
31	County Special District
40	Federal
41	Crown Corporations
60	Housing Authority
80	State Agency
81	Independent Special District
82	Non-Profit
84	Other

MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This Master Intergovernmental Cooperative Purchasing Agreement ("Agreement") is made between certain government agencies that execute a Lead Public Agency Certificate (collectively, "Lead Public Agencies") to be appended and made a part hereof and other government agencies ("Participating Public Agencies") that agree to the terms and conditions hereof through the U.S. Communities registration process and made a part hereof.

RECITALS

WHEREAS, after a competitive solicitation and selection process by Lead Public Agencies, in compliance with their own policies, procedures, rules and regulations, a number of suppliers (each, a "Contract Supplier") have entered into Master Agreements with Lead Public Agencies to provide a variety of goods, products and services based on national and international volumes (herein "Products and Services");

WHEREAS, Master Agreements are made available by Lead Public Agencies through U.S. Communities and provide that Participating Public Agencies may purchase Products and Services on the same terms, conditions and pricing as the Lead Public Agency, subject to any applicable local purchasing ordinances and the laws of the State of purchase;

WHEREAS, the parties desire to comply with the requirements and formalities of any intergovernmental cooperative act, if applicable, to the laws of the State of purchase;

WHEREAS, the parties hereto desire to conserve resources and reduce procurement cost;

WHEREAS, the parties hereto desire to improve the efficiency, effectiveness and economy of the procurement of necessary Products and Services;

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result, the parties agree as follows:

1. That each party will facilitate the cooperative procurement of Products and Services.
2. That the procurement of Products and Services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party's procurement practices.
3. That the cooperative use of solicitations obtained by a party to this Agreement shall be in accordance with the terms and conditions of the solicitation, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. That the Lead Public Agencies will make available, upon reasonable request and subject to convenience, information which may assist in improving the effectiveness, efficiency and economy of Participating Public Agencies' procurement of Products and Services.
5. That the Participating Public Agency will make timely payments to the Contract Supplier for Products and Services received in accordance with the terms and conditions of the procurement. Payment, inspections and acceptance of Products and Services ordered by the Participating Public Agency shall be the exclusive obligation of such Participating Public Agency. Disputes between the Participating Public Agency and Contract Supplier are to be resolved in accord with the law and venue rules of the State of purchase.

6. The Participating Public Agency shall not use this Agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
7. The Participating Public Agency is solely responsible for ordering, accepting, and paying and any other action, inaction or decision regarding the Products and Services obtained under this Agreement. A Lead Public Agency shall not be liable in any manner for any action or inaction or decisions taken by a Participating Public Agency. The Participating Public Agency shall, to the extent permitted by applicable law, hold the Lead Public Agency harmless from any liability that may arise from action or inaction of the Participating Public Agency.
8. The exercise of any rights or remedies by the Participating Public Agency shall be the exclusive obligation of such Participating Public Agency.
9. This Agreement shall remain in effect until termination by a party giving thirty (30) days prior written notice to U.S. Communities at 2999 Oak Road, Suite 710, Walnut Creek, CA 94597.
10. This Agreement shall become effective after execution of the Lead Public Agency Certificate or Participating Public Agency registration, as applicable.

STATE NOTICE ADDENDUM

Pursuant to certain state notice provisions the following public agencies and political subdivisions of the referenced public agencies are eligible to access the contract award made pursuant to this solicitation. Public agencies and political subdivisions are hereby given notice of the foregoing request for proposal for purposes of complying with the procedural requirements of said statutes:

Nationwide:

http://www.usa.gov/Agencies/Local_Government/Cities.shtml

All 50 states in the United States of America:

Alabama	Kentucky	North Carolina
Alaska	Louisiana	North Dakota
Arizona	Maine	Ohio
Arkansas	Maryland	Oklahoma
California	Massachusetts	Oregon
Colorado	Michigan	Pennsylvania
Connecticut	Minnesota	Rhode Island
Delaware	Mississippi	South Carolina
Florida	Missouri	South Dakota
Georgia	Montana	Tennessee
Hawaii	Nebraska	Texas
Idaho	Nevada	Utah
Illinois	New Hampshire	Vermont
Indiana	New Jersey	Virginia
Iowa	New Mexico	Washington
Kansas	New York	West Virginia
		Wisconsin
		Wyoming

Agency Name	State		
		Islands Hospice Inc	HI
Malama Honua Public Charter School	HI	St. Theresa School	HI
ST JOHN THE BAPTIST	HI	Hawaii Peace and Justice	HI
Waimanalo Elementary and Intermediate School	HI	Kauai Youth Basketball Association	HI
Kailua High School	HI	NA HALE O MAUI	HI
PACIFIC BUDDHIST ACADEMY	HI	LEEWARD HABITAT FOR HUMANITY	HI
HAWAII TECHNOLOGY ACADEMY	HI	WAIANAEE COMMUNITY OUTREACH	HI
CONGREGATION OF CHRISTIAN BROTHERS OF HAWAII, INC.	HI	NA LEI ALOHA FOUNDATION	HI
MARYKNOLL SCHOOL	HI	HAWAII FAMILY LAW CLINIC DBA ALA KUOLA	HI
ISLAND SCHOOL	HI	BUILDING INDUSTRY ASSOCIATION OF HAWAII	HI
STATE OF HAWAII, DEPT. OF EDUCATION	HI	UNIVERSITY OF HAWAII FEDERAL CREDIT UNION	HI
KE KULA O S. M. KAMAKAU	HI	LANAKILA REHABILITATION CENTER INC.	HI
KAMEHAMEHA SCHOOLS	HI	POLYNESIAN CULTURAL CENTER	HI
HANAHAU'OLI SCHOOL	HI	CTR FOR CULTURAL AND TECH	
KIHEI CHARTER SCHOOL	HI	INTERCHNG BETW EAST AND WEST	HI
EMMANUAL LUTHERAN SCHOOL	HI	BISHOP MUSEUM	HI
KONA PACIFIC PUBLIC CHARTER SCHOOL	HI	ALCOHOLIC REHABILITATION SVS OF HI INC DBA HINA MAUKA	HI
School Lunch Program	HI	ASSOSIATION OF OWNERS OF KUKUI PLAZA	HI
Ewa Makai Middle School	HI	MAUI ECONOMIC DEVELOPMENT BOARD	HI
Variety School of Hawaii	HI	NETWORK ENTERPRISES, INC.	HI
Our Savior Lutheran School	HI	HONOLULU HABITAT FOR HUMANITY	HI
Maui Police Department	HI	ALOHACARE	HI
BOARD OF WATER SUPPLY	HI	ORI ANUENUE HALE, INC.	HI
MAUI COUNTY COUNCIL	HI	IUPAT, DISTRICT COUNCIL 50	HI
Kauai County Council	HI	GOODWILL INDUSTRIES OF HAWAII, INC.	HI
Honolulu Fire Department	HI	HAROLD K.L. CASTLE FOUNDATION	HI
COUNTY OF MAUI	HI	MAUI ECONOMIC OPPORTUNITY, INC.	HI
DEPARTMENT OF EDUCATION	HI	EAH, INC.	HI
Lanai Community Health Center	HI	PARTNERS IN DEVELOPMENT FOUNDATION	HI
Maui High Band Booster Club	HI	HABITAT FOR HUMANITY MAUI	HI
Big Brothers Big Sisters	HI	W. M. KECK OBSERVATORY	HI
Tri-Isle Resource Conservation and Development District	HI	HAWAII EMPLOYERS COUNCIL	HI
Manoa Heritage Center	HI	HAWAII STATE FCU	HI
Olanur	HI	MAUI COUNTY FCU	HI
Kumulani Chapel	HI	PUNAHOU SCHOOL	HI
Chamber of Commerce Hawaii	HI	YMCA OF HONOLULU	HI
Naalehu Assembly of God	HI	EASTER SEALS HAWAII	HI
outrigger canoe club	HI		
One Kalakaua	HI		
Native Hawaiian Hospitality Association	HI		

AMERICAN LUNG ASSOCIATION	HI	RESEARCH CORPORATION OF THE	
Pohaha I Ka Lani	HI	UNIVERSITY OF HAWAII	HI
Hawaii Area Committee	HI	BRIGHAM YOUNG UNIVERSITY -	
Tri-Isle RC&D	HI	HAWAII	HI
Lanai Federal Credit Union	HI	Kauai Community College	HI
Hawaii Bicycling League	HI	University Clinical Research and	
Aloha United Way	HI	Association	HI
Kipuka o Ke Ola	HI	Hawaii Medical College	HI
READ TO ME INTERNATIONAL		CHAMINADE UNIVERSITY OF	
FOUNDATION	HI	HONOLULU	HI
MAUI FAMILY YMCA	HI	ROMAN CATHOLIC CHURCH IN THE	
WAILUKU FEDERAL CREDIT UNION	HI	STATE OF HAWAII	HI
ST. THERESA CHURCH	HI	Hawaii Information Consortium	HI
HALE MAHAOLU	HI	Leeward Community Church	HI
West Maui Community Federal Credit		E Malama In Keiki O Lanai	HI
Union	HI	Keawala'i Congregational Church	HI
Hawaii Island Humane Society	HI	Lanai Community Hospital	HI
Western Pacific Fisheries Council	HI	Angels at Play Preschool &	
Kama'aina Care Inc	HI	Kindergarten	HI
International Archaeological Research		Queen Emma Gardens AOA	HI
Institute, Inc.	HI	FAMILY SUPPORT SERVICES OF WEST	
Community Empowerment Resources	HI	HAWAII	HI
Tutu and Me Traveling Preschool	HI	Tetrahedron Sourcing	HI
First United Methodist Church	HI	Honolulu Community College	HI
United Chinese Society	HI	COLLEGE OF THE MARSHALL ISLANDS	HI
Haggai Institue	HI	DOT Airports Division Hilo	
St. Francis Healthcare System	HI	International Airport	HI
AOAO Royal Capitol Plaza	HI	Judiciary - State of Hawaii	HI
Kumpang Lanai	HI	ADMIN. SERVICES OFFICE	HI
Child and Family Service	HI	SOH- JUDICIARY CONTRACTS AND	
MARINE SURF WAIKIKI, INC.	HI	PURCH	HI
Hawaii Health Connector	HI	STATE DEPARTMENT OF DEFENSE	HI
Hawaii Carpenters Market Recovery		HAWAII CHILD SUPPORT	
Program Fund	HI	ENFORCEMENT AGENCY	HI
Maui Aids Foundation Inc	HI	HAWAII HEALTH SYSTEMS	
Pukalani Baptist Church	HI	CORPORATION	HI
Puu Heleakala Community Association	HI	HAWAII AGRICULTURE RESEARCH	
Saint Louis School	HI	CENTER	HI
Kailua Racquet Club, Ltd.	HI	STATE OF HAWAII	HI
Homewise Inc.	HI	Thlr Judicial Circuit - State of Hawaii	HI
Hawaii Baptist Academy	HI	State of Hawaii Department of	
Kroc Center Hawaii	HI	Transportation	HI
Kupu	HI	Office of the Governor	HI
University of the Nations	HI	State of Hawaii-Department of Health-	
ARGOSY UNIVERSITY	HI	Disability & Communication Access	HI
HAWAII PACIFIC UNIVERSITY	HI	State of Hawaii Department of Human	
UNIVERSITY OF HAWAII AT MANOA	HI	Services	HI

CITY AND COUNTY OF HONOLULU	HI	Hawi	HI
Lanai Youth Center	HI	Hickam AFB	HI
Silver Dolphin Bistro	HI	Hilo	HI
Commander, Navy Region Hawaii	HI	Holualoa	HI
US Navy	HI	Honaunau	HI
Defense Information System Agency	HI	Honokaa	HI
84th Engineer Battalion	HI	Honolulu	HI
Department of Veterans Affairs	HI	Honomu	HI
Third Judicial Circuit - State of Hawaii	HI	Hoolehua	HI
State of Hawaii Department of Transportation	HI	Kaaawa	HI
Office of the Governor	HI	Kahuku	HI
State of Hawaii-Department of Health-Disability & Communication Access	HI	Kahului	HI
State of Hawaii Department of Human Services	HI	Kailua	HI
CITY AND COUNTY OF HONOLULU	HI	Kailua Kona	HI
Lanai Youth Center	HI	Kalaheo	HI
Silver Dolphin Bistro	HI	Kalaupapa	HI
Commander, Navy Region Hawaii	HI	Kamuela	HI
US Navy	HI	Kaneohe	HI
Defense Information System Agency	HI	Kapaa	HI
84th Engineer Battalion	HI	Kapaa	HI
Department of Veterans Affairs	HI	Kapolei	HI
Hawaii County	HI	Kaumakani	HI
Honolulu County	HI	Kaunakakai	HI
Kauai County	HI	Kawela Bay	HI
Maul County	HI	Keaau	HI
Kalawao County	HI	Kealahou	HI
Aiea	HI	Kealahou	HI
Anahola	HI	Kekaha	HI
Barbers Point N A S	HI	Kihei	HI
Camp H M Smith	HI	Kilauea	HI
Captain Cook	HI	Koloa	HI
Eleele	HI	Kualapuu	HI
Ewa Beach	HI	Kula	HI
Fort Shafter	HI	Kunia	HI
Haiku	HI	Kurtistown	HI
Hakalau	HI	Lahaina	HI
Halelwa	HI	Lahaina	HI
Hana	HI	Lale	HI
Hanalei	HI	Lanai City	HI
Hanamaulu	HI	Laupahoehoe	HI
Hanapepe	HI	Lawai	HI
Hauula	HI	Lihue	HI
Hawaii National Park	HI	M C B H Kaneohe Bay	HI
Hawaiian Ocean View	HI	Makawao	HI
		Makaweli	HI
		Maunaloa	HI
		Millilani	HI

Mountain View	HI	Windward Community College	HI
Naalehu	HI	Canby School District No 86	OR
Ninole	HI	Central School District 13J (Polk County, Oregon)	OR
Ocean View	HI	Milton-Freewater Unified School District No 7	OR
Ookala	HI	Scappoose Adventist School	OR
Paaauhau	HI	COLUMBIA CHRISTIAN SCHOOL	OR
Paaulo	HI	Ontario School District 8C	OR
Pahala	HI	Trillium Charter School	OR
Pahoa	HI	Echo School District	OR
Paia	HI	Warrenton Hammond School	OR
Papaaloa	HI	Phoenix-Talent Schools	OR
Papaikou	HI	Immanuel Lutheran School	OR
Pearl City	HI	The Emerson School	OR
Pearl Harbor	HI	Columbia Academy	OR
Pepeekeo	HI	VALLEY CATHOLIC SCHL	OR
Princeville	HI	CROOK COUNTY SCHOOL DISTRICT	OR
Pukalani	HI	CORBETT SCHL DIST #39	OR
Puunene	HI	Trinity Lutheran Church and School	OR
Schofield Barracks	HI	Bethel School District #52	OR
Tripler Army Medical Center	HI	OREGON CITY PUBLIC SCHL	OR
Volvano	HI	Ppmc Education Committee	OR
Wahlawa	HI	Stayton Christian School	OR
Waialua	HI	South Columbia Family School	OR
Waianae	HI	Sunrise Preschool	OR
Waikoloa	HI	St. Therese Parish/School	OR
Wailuku	HI	PINE-EAGLE SCHOOL DISTRICT 061	OR
Waimanalo	HI	Portland YouthBuilders	OR
Waimea	HI	Wallowa County ESD	OR
Waipahu	HI	Fern Ridge School District 28J	OR
Wake Island	HI	Knova Learning	OR
Wheeler Army Airfield	HI	Jackson County School District No. 5	OR
Brigham Young University - Hawaii	HI	New Horizon Christian School	OR
Chaminade University of Honolulu	HI	MOLALLA RIVER ACADEMY	OR
Hawaii Business College	HI	HIGH DESERT EDUCATION SERVICE DISTRICT	OR
Hawaii Pacific University	HI	St. Luke Catholic School	OR
Hawaii Technology Institute	HI	SOUTHWEST CHARTER SCHOOL	OR
Heald College - Honolulu	HI	WHITEAKER MONTESSORI SCHOOL	OR
Remington College - Honolulu Campus	HI	CASCADES ACADEMY OF CENTRAL OREGON	OR
University of Phoenix - Hawaii Campus	HI	NEAH-KAH-NIE DISTRICT NO.56	OR
Hawaii Community College	HI	INTER MOUNTAIN ESD	OR
Honolulu Community College	HI	STANFIELD SCHOOL DISTRICT	OR
Kapiolani Community College	HI	LA GRANDE SCHOOL DISTRICT	OR
Kauai Community College	HI	CASCADE SCHOOL DISTRICT	OR
Leeward Community College	HI		
Maui Community College	HI		
University of Hawaii at Hilo	HI		
University of Hawaii at Manoa	HI		

DUFUR SCHOOL DISTRICT NO.29	OR	HEAD START OF LANE COUNTY	OR
hillsboro school district	OR	HARNEY COUNTY SCHOOL DIST. NO.3	OR
GASTON SCHOOL DISTRICT 511J	OR	NESTUCCA VALLEY SCHOOL DISTRICT	
BEAVERTON SCHOOL DISTRICT	OR	NO.101	OR
COUNTY OF YAMHILL SCHOOL		ARCHBISHOP FRANCIS NORBERT	
DISTRICT 29	OR	BLANCHET SCHOOL	OR
WILLAMINA SCHOOL DISTRICT	OR	LEBANON COMMUNITY SCHOOLS	
MCMINNVILLE SCHOOL DISTRICT		NO.9	OR
NO.40	OR	MT.SCOTT LEARNING CENTERS	OR
Sheridan School District 48J	OR	SEVEN PEAKS SCHOOL	OR
THE CATLIN GABEL SCHOOL	OR	DE LA SALLE N CATHOLIC HS	OR
NORTH WASCO CTY SCHOOL DISTRICT		MULTISENSORY LEARNING ACADEMY	OR
21 - CHENOWITH	OR	MITCH CHARTER SCHOOL	OR
CENTRAL CATHOLIC HIGH SCHOOL	OR	REALMS CHARTER SCHOOL	OR
CANYONVILLE CHRISTIAN ACADEMY	OR	BAKER SCHOOL DISTRICT 5-J	OR
OUR LADY OF THE LAKE SCHOOL	OR	PHILOMATH SCHOOL DISTRICT	OR
NYSSA SCHOOL DISTRICT NO. 26	OR	CLACKAMAS EDUCATION SERVICE	
ARLINGTON SCHOOL DISTRICT NO. 3	OR	DISTRICT	OR
LIVINGSTONE ADVENTIST ACADEMY	OR	CANBY SCHOOL DISTRICT	OR
Santiam Canyon SD 129J	OR	OREGON TRAIL SCHOOL DISTRICT	
WEST HILLS COMMUNITY CHURCH	OR	NO.46	OR
BANKS SCHOOL DISTRICT	OR	WEST LINN WILSONVILLE SCHOOL	
WILLAMETTE EDUCATION SERVICE		DISTRICT	OR
DISTRICT	OR	MOLALLA RIVER SCHOOL DISTRICT	
BAKER COUNTY SCHOOL DIST. 16J -		NO.35	OR
MALHEUR ESD	OR	ESTACADA SCHOOL DISTRICT NO.108	OR
HARNEY EDUCATION SERVICE DISTRICT	OR	GLADSTONE SCHOOL DISTRICT	OR
GREATER ALBANY PUBLIC SCHOOL		ASTORIA SCHOOL DISTRICT 1C	OR
DISTRICT	OR	SEASIDE SCHOOL DISTRICT 10	OR
LAKE OSWEGO SCHOOL DISTRICT 7J	OR	NORTHWEST REGIONAL EDUCATION	
SOUTHERN OREGON EDUCATION		SERVICE DISTRICT	OR
SERVICE DISTRICT	OR	VERNONIA SCHOOL DISTRICT 47J	OR
SILVER FALLS SCHOOL DISTRICT	OR	SOUTH COAST EDUCATION SERVICE	
St Helens School District	OR	DISTRICT	OR
DAYTON SCHOOL DISTRICT NO.8	OR	COOS BAY SCHOOL DISTRICT NO.9	OR
Amity School District 4-J	OR	COOS BAY SCHOOL DISTRICT	OR
SCAPPOOSE SCHOOL DISTRICT 1J	OR	NORTH BEND SCHOOL DISTRICT 13	OR
REEDSPORT SCHOOL DISTRICT	OR	COQUILLE SCHOOL DISTRICT 8	OR
FOREST GROVE SCHOOL DISTRICT	OR	MYRTLE POINT SCHOOL DISTRICT	
DAVID DOUGLAS SCHOOL DISTRICT	OR	NO.41	OR
LOWELL SCHOOL DISTRICT NO.71	OR	BANDON SCHOOL DISTRICT	OR
TIGARD-TUALATIN SCHOOL DISTRICT	OR	BROOKING HARBOR SCHOOL DISTRICT	
SHERWOOD SCHOOL DISTRICT 88J	OR	NO.17-C	OR
RAINIER SCHOOL DISTRICT	OR	REDMOND SCHOOL DISTRICT	OR
NORTH CLACKAMAS SCHOOL DISTRICT	OR	DESCHUTES COUNTY SD NO.6 -	
MONROE SCHOOL DISTRICT NO.1J	OR	SISTERS SD	OR
CHILDPEACE MONTESSORI	OR	DOUGLAS EDUCATION SERVICE	
		DISTRICT	OR

ROSEBURG PUBLIC SCHOOLS	OR	CROSSROADS CHRISTIAN SCHOOL	OR
GLIDE SCHOOL DISTRICT NO.12	OR	ST. ANTHONY SCHOOL	OR
SOUTH UMPQUA SCHOOL DISTRICT #19	OR	Pedee School	OR
YONCALLA SCHOOL DISTRICT NO.32	OR	HERITAGE CHRISTIAN SCHOOL	OR
ELKTON SCHOOL DISTRICT NO.34	OR	BEND-LA PINE SCHOOL DISTRICT	OR
DOUGLAS COUNTY SCHOOL DISTRICT 116	OR	GLENDALE SCHOOL DISTRICT	OR
HOOD RIVER COUNTY SCHOOL DISTRICT	OR	LINCOLN COUNTY SCHOOL DISTRICT	OR
PHOENIX-TALENT SCHOOL DISTRICT NO.4	OR	PORTLAND PUBLIC SCHOOLS	OR
CENTRAL POINT SCHOOL DISTRICT NO. 6	OR	REYNOLDS SCHOOL DISTRICT	OR
JACKSON CO SCHOOL DIST NO.9	OR	CENTENNIAL SCHOOL DISTRICT	OR
ROGUE RIVER SCHOOL DISTRICT NO.35	OR	NOBEL LEARNING COMMUNITIES	OR
MEDFORD SCHOOL DISTRICT 549C	OR	St. Stephen's Academy	OR
CULVER SCHOOL DISTRICT NO. JEFFERSON COUNTY SCHOOL DISTRICT 509-J	OR	McMinnville Adventist Christian School	OR
GRANTS PASS SCHOOL DISTRICT 7	OR	MARCOLA SCHL DIST	OR
LOST RIVER JR/SR HIGH SCHOOL	OR	Salem-Keizer 24J	OR
KLAMATH FALLS CITY SCHOOLS	OR	McKay High School	OR
LANE COUNTY SCHOOL DISTRICT 4J	OR	Pine Eagle Charter School	OR
SPRINGFIELD SCHOOL DISTRICT NO.19	OR	Bend-La Pine Schools	OR
CRESWELL SCHOOL DISTRICT	OR	Waldo Middle School	OR
SOUTH LANE SCHOOL DISTRICT 45J3	OR	OAKLAND SCHOOL DISTRICT 001	OR
LANE COUNTY SCHOOL DISTRICT 69	OR	hermiston school district	OR
SIUSLAW SCHOOL DISTRICT	OR	Clear Creek Middle School	OR
SWEET HOME SCHOOL DISTRICT NO.55	OR	Marist High School	OR
LINN CO. SCHOOL DIST. 95C - SCIO SD	OR	Victory Academy	OR
ONTARIO MIDDLE SCHOOL	OR	Vale School District No. 84	OR
GERVAIS SCHOOL DIST. #1	OR	St. Mary School	OR
NORTH SANTIAM SCHOOL DISTRICT 29J	OR	Junction City High School	OR
JEFFERSON SCHOOL DISTRICT	OR	Three Rivers School District	OR
SALEM-KEIZER PUBLIC SCHOOLS	OR	Fern Ridge School District	OR
MT. ANGEL SCHOOL DISTRICT NO.91	OR	JESUIT HIGH SCHL EXEC OFC	OR
MARION COUNTY SCHOOL DISTRICT 103 - WASHINGTON ES	OR	LASALLE HIGH SCHOOL	OR
MORROW COUNTY SCHOOL DISTRICT	OR	Southwest Christian School	OR
MULTNOMAH EDUCATION SERVICE DISTRICT	OR	Willamette Christian School	OR
GRESHAM-BARLOW SCHOOL DISTRICT	OR	Westside Christian High School	OR
DALLAS SCHOOL DISTRICT NO. 2	OR	CS LEWIS ACADEMY	OR
CENTRAL SCHOOL DISTRICT 13J	OR	Portland America School	OR
St. Mary Catholic School	OR	Forest Hills Lutheran School	OR
		Mosier Community School	OR
		Koreducators Lep High	OR
		Warrenton Hammond School District	OR
		Sutherlin School District	OR
		Malheur Elementary School District	OR
		Ontario School District	OR
		Parkrose School District 3	OR
		Riverdale School District 51J	OR
		Tillamook School District	OR
		Madeleine School	OR

Union School District	OR	MCKENZIE SCHOOL DISTRICT 068	OR
Helix School District	OR	L'Etoile French Immersion School	OR
Riddle School District	OR	LA GRANDE SCHOOL DISTRICT 001	OR
Helix School Dist #1 R	OR	FOSSIL SCHOOL DISTRICT 21J	OR
Prospect School District	OR	Marist Catholic High School	OR
Ashbrook Independent School	OR	Springfield Public Schools	OR
Molalla River School District	OR	Elgin school dist.	OR
Corvallis School District 509J	OR	French American International School	OR
Falls City School District #57	OR	PLEASANT HILL SCH DIST #1	OR
Portland Christian Schools	OR	Ukiah School District 80R	OR
LUCKIAMUTE VALLEY CHARTER		Lake Oswego Montessori School	OR
SCHOOLS	OR	North Powder Charter School	OR
Insight School of Oregon Painted Hills	OR	Siletz Valley School	OR
Deer Creek Elementary School	OR	WINSTON-DILLARD SCHOOL DISTRICT	
Yamhill Carlton School District	OR	116	OR
COLTON SCHL DIST 53	OR	ALLIANCE CHARTER ACADEMY	OR
ASHLAND PUBLIC SCHLS	OR	French American School	OR
HARRISBURG SCHL DIST	OR	Mastery Learning Institute	OR
CENTRAL CURRY SCHL DIST#1	OR	North Lake School District 14	OR
BNAI BRITH CAMP	OR	Early College High School	OR
OREGON FOOD BANK	OR	Klamath County Fire District No. 1	OR
HOSANNA CHRISTIAN SCHL	OR	Washington County Consolidated	
ABIQUA SCHL	OR	Communications Agency	OR
Auxiliary services	OR	GILLIAM COUNTY OREGON	OR
Salem keizar school district	OR	UMATILLA COUNTY, OREGON	OR
Scio High School	OR	LANE ELECTRIC COOPERATIVE	OR
Athena Weston School District 29RJ	OR	DOUGLAS ELECTRIC COOPERATIVE,	
NW REGIONAL ESD-HILLSBORO	OR	INC.	OR
Butte Falls School District	OR	MULTNOMAH LAW LIBRARY	OR
Bend International School	OR	clackamas county	OR
Imbler School District #1.1	OR	CLATSOP COUNTY	OR
monument school	OR	COLUMBIA COUNTY, OREGON	OR
PENDLETON SCHOOL DISTRICT #16R	OR	coos county	OR
Ohara Catholic School	OR	CROOK COUNTY ROAD DEPARTMENT	OR
MARCOLA SCHOOL DISTRICT 079J	OR	CURRY COUNTY OREGON	OR
LINN-BENTON-LINCOLN ESD	OR	DESCHUTES COUNTY	OR
Reynolds High School	OR	GILLIAM COUNTY	OR
St. Paul School District	OR	GRANT COUNTY, OREGON	OR
Sabin-Schellenberg Technical Center	OR	HARNEY COUNTY SHERIFFS OFFICE	OR
St Paul Parish School	OR	HOOD RIVER COUNTY	OR
Joseph School District	OR	jackson county	OR
EagleRidge High School	OR	josephine county	OR
Grant Community School	OR	klamath county	OR
Oak Hill School	OR	LANE COUNTY	OR
Hope chinese charter	OR	LINN COUNTY	OR
Northwest Academy	OR	MARION COUNTY , SALEM, OREGON	OR
Sunny Wolf Charter School	OR	MULTNOMAH COUNTY	OR

SHERMAN COUNTY	OR	MSB	OR
WASCO COUNTY	OR	Church of Christ	OR
YAMHILL COUNTY	OR	GWPMS	OR
WALLOWA COUNTY	OR	Operation Christmas	OR
ASSOCIATION OF OREGON COUNTIES	OR	Dove Medical	OR
NAMI LANE COUNTY	OR	Literary Expectations dba Moore	
BENTON COUNTY	OR	Academy	OR
DOUGLAS COUNTY	OR	Love Thy Neighbor services	OR
JEFFERSON COUNTY	OR	Tamarack Aquatic Center	OR
LAKE COUNTY	OR	Seven Feathers Casino	OR
LINCOLN COUNTY	OR	Direction Service, Inc.	OR
POLK COUNTY	OR	Oliver P Lent PTA	OR
UNION COUNTY	OR	Kairos	OR
WASHINGTON COUNTY	OR	Willamette Valley Rehab Center	OR
MORROW COUNTY	OR	St Paul Baptist Church	OR
Mckenzie Personnel Services	OR	Long Tom Watershed Council	OR
Washington County Facilities & Park Services	OR	San Martin Deporres Catholic Church	OR
Multnomah County Department of Community Justice	OR	Portland Parks Foundation	OR
NORCOR Juvenile Detention	OR	Sweet Home United Methodist Church	OR
Tillamook County Estuary Job Council	OR	Math Learning Center, The	OR
BAKER CNTY GOVT	OR	Maranatha Church	OR
TILLAMOOK CNTY	OR	Cedar Hills Baptist Church	OR
CLACKAMS COUNTY COMMUNITY CORRECTIONS	OR	Good Samaritan Ministries	OR
Multnomah County Dept of County Assets	OR	New Hope Christain College	OR
Wheeler County	OR	Unitarian Universalist Church in Eugene	OR
Clackamas County Service District # 1/Tri-City Service District	OR	Emmanuel Bible Church	OR
Resource Connections of Oregon	OR	Portland Community Media	OR
Lane County Sheriff's Office	OR	La Pine Chamber of Commerce	OR
Clatsop County Sherlff's Office	OR	Stone Creek Christian Church	OR
Harney County Community Corrections	OR	Rogue Valley Youth Football	OR
Grant County Economic Development	OR	Bend Elks Lodge 1371	OR
Baker County	OR	Friendly House, Inc.	OR
Josephine County Public Works	OR	Klamath Siskiyou Wildlands Center	OR
Clackamas County Juvenile Dept	OR	Grace Christian Fellowship	OR
Columbia Basin Care Facility	OR	Reliance eHealth Collaborative	OR
Clackamas County Disaster Management	OR	Wild Rogue Youth Foundation, Inc.	OR
City of Seaside Police Department	OR	Grants Pass Seventh-day Adventist Church	OR
Best Care Treatment Center	OR	Corvallis Waldorf School	OR
Boys & Girls Clubs of Emerald Valley	OR	Farmworkers Housing Development Corporation	OR
		World Forestry Center	OR
		Adapt	OR
		Kid Time	OR
		Oregon Farm Bureau	OR
		Mt Emily Safe Center	OR

Salem First Presbyterian Church	OR	Real Life Christian Church	OR
Rolling Hills Baptist Church	OR	Milwaukie-Portland Lodge No.142	
Baker Elks	OR	Benevolent and Protective Order of Elk	OR
Gates Community Church of Christ	OR	Mainstage Theatre Company	OR
PIP Corps LLC	OR	Dayton Christian Church	OR
Turtle Ridge Wildlife Center	OR	Delphian School	OR
Grande Ronde Model Watershed		AVON	OR
Foundation	OR	EPUD-Emerald People's Utility District	OR
Western Environmental Law Center	OR	Human Solutions, Inc.	OR
Oregon District 7 Little League	OR	The Wallace Medical Concern	OR
Mercy Flights, Inc.	OR	Boys & Girls Club of Salem, Marion & Polk Counties	OR
Metropolitan Contractor Improvement Partnership	OR	The Ross Ragland Theater and Cultural Center	OR
The Christian Church of Hillsboro Oregonb	OR	Girl Scouts of Oregon and SW Washington, Inc.	OR
Congregation Neveh Shalom	OR	Cedar Sinai Park-Robison Jewish Healthcare	OR
My Fathers House	OR	Cascade Health Solutions	OR
Step Forward Activities Inc	OR	Umpqua Community Health Center	OR
HHoly Trinity Greek Orthodox Cathedral	OR	ALZHEIMERS NETWORK OF OREGON	OR
MECOP Inc.	OR	NATIONAL WILD TURKEY FEDERATION	OR
Workforce Northwest Inc	OR	TILLAMOOK ESTUARIES PARTNERSHIP	OR
Lane Arts Council	OR	LIFEWORKS NW	OR
Building Healthy Family	OR	Independent Development Enterprise Alliance	OR
Intergral Youth Services	OR	MID-WILLAMETTE VALLEY COMMUNITY ACTION AGENCY, INC	OR
Children Center At Trinity	OR	HALFWAY HOUSE SERVICES, INC.	OR
OUR SAVIOR'S LUTHERAN CHURCH	OR	REDMOND PROFICIENCY ACADEMY	OR
Beaverton Christians Church	OR	OHSU FOUNDATION	OR
Oregon Humanities	OR	SHELTERCARE	OR
St. Pius X School	OR	PRINGLE CREEK SUSTAINABLE LIVING CENTER	OR
Community Connection of Northeast Oregon, Inc.	OR	PACIFIC INSTITUTES FOR RESEARCH	OR
St Mark Presbyterian Church	OR	Mental Health for Children, Inc.	OR
Living Opportunities, Inc.	OR	The Dreaming Zebra Foundation	OR
Coos Art Museum	OR	LAUREL HILL CENTER	OR
OETC	OR	THE OREGON COMMUNITY FOUNDATION	OR
Blanchet House of Hospitality	OR	OCHIN	OR
Garten Services Inc	OR	WE CARE OREGON	OR
Incite Incorporated	OR	SE WORKS	OR
Merchants Exchange of Portland, Oregon	OR	ENTERPRISE FOR EMPLOYMENT AND EDUCATION	OR
Coalition for a Livable Future	OR	OMNIMEDIX INSTITUTE	OR
West Salem United Methodist	OR	PORTLAND BUSINESS ALLIANCE	OR
Rogue River Watershed Council	OR		
Central Oregon Visitors Association	OR		
Soroptimist International of Gold Beach, OR	OR		

GATEWAY TO COLLEGE NATIONAL NETWORK	OR	SAINT JAMES CATHOLIC CHURCH	OR
FOUNDATIONS FOR A BETTER OREGON	OR	SOUTHERN OREGON HUMANE SOCIETY	OR
GOAL ONE COALITION	OR	VOLUNTEERS OF AMERICA OREGON	OR
ATHENA LIBRARY FRIENDS ASSOCIATION	OR	CENTRAL DOUGLAS COUNTY FAMILY YMCA	OR
Coastal Family Health Center	OR	METROPOLITAN FAMILY SERVICE	OR
CENTER FOR COMMUNITY CHANGE	OR	OREGON MUSUEM OF SCIENCE AND INDUSTRY	OR
STAND FOR CHILDREN	OR	FIRST UNITARIAN CHURCH	OR
ST. VINCENT DEPAUL OF LANE COUNTY	OR	ST. ANTHONY CHURCH	OR
EAST SIDE FOURSQUARE CHURCH	OR	Good Shepherd Medical Center	OR
CORVALLIS MOUNTAIN RESCUE UNIT	OR	Salem Academy	OR
InventSuccess	OR	GEN CONF OF SDA CHURCH WESTERN OR	OR
SHERIDAN JAPANESE SCHOOL FOUNDATION	OR	PORTLAND ADVENTIST ACADEMY	OR
The Blosser Center for Dyslexia Resources	OR	ST VINCENT DE PAUL	OR
MOSAIC CHURCH	OR	OUTSIDE IN	OR
HOUSING AUTHORITY OF LINCOLN COUNTY	OR	UNITED CEREBRAL PALSY OF OR AND SW WA	OR
RENEWABLE NORTHWEST PROJECT	OR	WILLAMETTE VIEW INC.	OR
INTERNATIONAL SUSTAINABLE DEVELOPMENT FOUNDATION	OR	PORTLAND HABILITATION CENTER, INC.	OR
CONSERVATION BIOLOGY INSTITUTE	OR	OREGON STATE UNIVERSITY ALUMNI ASSOCIATION	OR
THE NATIONAL ASSOCIATION OF CREDIT MANAGEMENT-OREGON, INC.	OR	ROSE VILLA, INC.	OR
BLACHLY LANE ELECTRIC COOPERATIVE	OR	NORTHWEST LINE JOINT APPRENTICESHIP & TRAINING COMMITTEE	OR
MORNING STAR MISSIONARY BAPTIST CHURCH	OR	BOYS AND GIRLS CLUBS OF PORTLAND METROPOLITAN AREA	OR
NORTHWEST FOOD PROCESSORS ASSOCIATION	OR	ROGUE FEDERAL CREDIT UNION	OR
INDEPENDENT INSURANCE AGENTS AND BROKERS OF OREGON	OR	Oregon Research Institute	OR
OREGON EDUCATION ASSOCIATION	OR	WILLAMETTE LUTHERAN HOMES, INC	OR
HEARING AND SPEECH INSTITUTE INC	OR	LANE MEMORIAL BLOOD BANK	OR
SALEM ELECTRIC	OR	PORTLAND JEWISH ACADEMY	OR
MORRISON CHILD AND FAMILY SERVICES	OR	LANECO FEDERAL CREDIT UNION	OR
JUNIOR ACHIEVEMENT	OR	GRANT PARK CHURCH	OR
CENTRAL BIBLE CHURCH	OR	ST. MARYS OF MEDFORD, INC.	OR
MID COLUMBIA MEDICAL CENTER-GREAT 'N SMALL	OR	US CONFERENCE OF MENONNITE BRETHREN CHURCHES	OR
TRILLIUM FAMILY SERVICES, INC.	OR	FAITHFUL SAVIOR MINISTRIES	OR
YWCA SALEM	OR	OREGON CITY CHURCH OF THE NAZARENE	OR
PORTLAND ART MUSEUM	OR	OREGON COAST COMMUNITY ACTION EDUCATION NORTHWEST	OR
		COMMUNITY ACTION TEAM, INC.	OR
		EUGENE SYMPHONY ASSOCIATION,	OR

INC.		ALVORD-TAYLOR INDEPENDENT	
STAR OF HOPE ACTIVITY CENTER INC.	OR	LIVING SERVICES	OR
SPARC ENTERPRISES	OR	NEW HOPE COMMUNITY CHURCH	OR
SOUTHERN OREGON CHILD AND		KLAMATH HOUSING AUTHORITY	OR
FAMILY COUNCIL, INC.	OR	QUADRIPLLEGICS UNITED AGAINST	
SALEM ALLIANCE CHURCH	OR	DEPENDENCY, INC.	OR
Lane Council of Governments	OR	SPONSORS, INC.	OR
FORD FAMILY FOUNDATION	OR	COLUMBIA COMMUNITY MENTAL	
TRAILS CLUB	OR	HEALTH	OR
NEWBERG FRIENDS CHURCH	OR	ADDICTIONS RECOVERY CENTER, INC	OR
WOODBURN AREA CHAMBER OF		METRO HOME SAFETY REPAIR	
COMMERCE	OR	PROGRAM	OR
CONTEMPORARY CRAFTS MUSEUM		OREGON SUPPORTED LIVING	
AND GALLERY	OR	PROGRAM	OR
CITY BIBLE CHURCH	OR	SOUTH COAST HOSPICE, INC.	OR
OREGON LIONS SIGHT & HEARING		ALLFOURONE/CRESTVIEW	
FOUNDATION	OR	CONFERENCE CTR.	OR
PORTLAND WOMENS CRISIS LINE	OR	The International School	OR
THE SALVATION ARMY - CASCADE		REBUILDING TOGETHER - PORTLAND	
DIVISION	OR	INC.	OR
WILLAMETTE FAMILY	OR	PENDLETON ACADEMIES	OR
WHITE BIRD CLINIC	OR	PACIFIC FISHERY MANAGEMENT	
GOODWILL INDUSTRIES OF LANE AND		COUNCIL	OR
SOUTH COAST COUNTIES	OR	DOGS FOR THE DEAF, INC.	OR
PLANNED PARENTHOOD OF		PUBLIC DEFENDER SERVICES OF LANE	
SOUTHWESTERN OREGON	OR	COUNTY, INC.	OR
HOUSING NORTHWEST	OR	EMMAUS CHRISTIAN SCHOOL	OR
OREGON ENVIRONMENTAL COUNCIL	OR	DELIGHT VALLEY CHURCH OF CHRIST	OR
MEALS ON WHEELS PEOPLE, INC.	OR	SAINT CATHERINE OF SIENA CHURCH	OR
FAITH CENTER	OR	PORT CITY DEVELOPMENT CENTER	OR
OREGON CHILD DEVELOPMENT		VIRGINIA GARCIA MEMORIAL HEALTH	
COALITION	OR	CENTER	OR
Bob Belloni Ranch, Inc.	OR	CENTRAL CITY CONCERN	OR
GOOD SHEPHERD COMMUNITIES	OR	CANBY FOURSQUARE CHURCH	OR
SACRED HEART CATHOLIC DAUGHTERS	OR	EMERALD PUD	OR
HELP NOW ADVOCACY CENTER	OR	VERMONT HILLS FAMILY LIFE CENTER	OR
TENAS ILLAHEE CHILDCARE CENTER	OR	BENTON HOSPICE SERVICE	OR
SUNRISE ENTERPRISES	OR	INTERNATIONAL SOCIETY FOR	
LOOKING GLASS YOUTH AND FAMILY		TECHNOLOGY IN EDUCATION	OR
SERVICES	OR	COMMUNITY CANCER CENTER	OR
SERENITY LANE	OR	OPEN MEADOW ALTERNATIVE	
EAST HILL CHURCH	OR	SCHOOLS, INC.	OR
LA GRANDE UNITED METHODIST		CASCADIA BEHAVIORAL HEALTHCARE	OR
CHURCH	OR	WILD SALMON CENTER	OR
COAST REHABILITATION SERVICES	OR	BROAD BASE PROGRAMS INC.	OR
Edwards Center Inc	OR	SUNNYSIDE FOURSQUARE CHURCH	OR
		TRAINING EMPLOYMENT	
		CONSORTIUM	OR

RELEVANT LIFE CHURCH	OR	REGIONAL ARTS AND CULTURE	
211INFO	OR	COUNCIL	OR
SONRISE CHURCH	OR	THE EARLY EDUCATION PROGRAM,	
LIVING WAY FELLOWSHIP	OR	INC.	OR
Women's Safety & Resource Center	OR	MACDONALD CENTER	OR
SEXUAL ASSAULT RESOURCE CENTER	OR	EVERGREEN AVIATION MUSEUM AND	
IRCO	OR	CAP. MICHAEL KING.	OR
NORTHWEST YOUTH CORPS	OR	SELF ENHANCEMENT INC.	OR
TILLAMOOK CNTY WOMENS CRISIS		FRIENDS OF THE CHILDREN	OR
CENTER	OR	SOUTH LANE FAMILY NURSERY DBA	
SECURITY FIRST CHILD DEVELOPMENT		FAMILY RELIEF NURSE	OR
CENTER	OR	COMMUNITY VETERINARY CENTER	OR
CLASSROOM LAW PROJECT	OR	PORTLAND SCHOOLS FOUNDATION	OR
YOUTH GUIDANCE ASSOC.	OR	SUSTAINABLE NORTHWEST	OR
PREGNANCY RESOUCCE CENTERS OF		OREGON DEATH WITH DIGNITY	OR
GRETER PORTLAND	OR	BIRCH COMMUNITY SERVICES, INC.	OR
ELMIRA CHURCH OF CHRIST	OR	BAY AREA FIRST STEP, INC.	OR
JASPER MOUNTAIN	OR	OSLC COMMUNITY PROGRAMS	OR
ACUMENTRA HEALTH	OR	EN AVANT, INC.	OR
WORKSYSTEMS INC	OR	ASHLAND COMMUNITY HOSPITAL	OR
COVENANT CHRISTIAN HOOD RIVER	OR	NORTHWEST ENERGY EFFICIENCY	
OREGON DONOR PROGRAM	OR	ALLIANCE	OR
NAMI OREGON	OR	BONNEVILLE ENVIRONMENTAL	
OLIVET BAPTIST CHURCH	OR	FOUNDATION	OR
SILVERTON AREA COMMUNITY AID	OR	SUMMIT VIEW COVENANT CHURCH	OR
CONFEDERATED TRIBES OF GRAND		SALMON-SAFE INC.	OR
RONDE	OR	BETHEL CHURCH OF GOD	OR
NEIGHBORIMPACT	OR	PROVIDENCE HOOD RIVER MEMORIAL	
CATHOLIC COMMUNITY SERVICES	OR	HOSPITAL	OR
NEW AVENUES FOR YOUTH INC	OR	SAINT ANDREW NATIVITY SCHOOL	OR
LA CLINICA DEL CARINO FAMILY		BARLOW YOUTH FOOTBALL	OR
HEALTH CARE CENTER	OR	SPOTLIGHT THEATRE OF PLEASANT	
DECISION SCIENCE RESEARCH		HILL	OR
INSTITUTE, INC.	OR	FAMILIES FIRST OF GRANT COUNTY,	
WESTERN STATES CENTER	OR	INC.	OR
HIV ALLIANCE, INC	OR	TOUCHSTONE PARENT ORGANIZATION	OR
PARTNERSHIPS IN COMMUNITY		CANCER CARE RESOURCES	OR
LIVING, INC.	OR	CASCADIA REGION GREEN BUILDING	
FANCONI ANEMIA RESEARCH FUND		COUNCIL	OR
INC.	OR	SHERMAN DEVELOPMENT LEAGUE,	
BLIND ENTERPRISES OF OREGON	OR	INC.	OR
OREGON BALLET THEATRE	OR	SCIENCEWORKS	OR
SMART	OR	WORD OF LIFE COMMUNITY CHURCH	OR
All God's Children International	OR	SOCIAL VENTURE PARTNERS	
FARMWORKER HOUISNG DEV CORP	OR	PORTLAND	OR
UMPQUA COMMUNITY		OREGON PROGRESS FORUM	OR
DEVELOPMENT CORPORATION	OR	CENTER FOR RESEARCH TO PRACTICE	OR
		WESTERN RIVERS CONSERVANCY	OR

UNITED WAY OF THE COLUMBIA		Albany Partnership for Housing and	
WILLAMETTE	OR	Community Development	OR
EUGENE BALLET COMPANY	OR	SEED OF FAITH MINISTRIES	OR
EAST WEST MINISTRIES		Hermiston Christian Center & School	OR
INTERNATIONAL	OR	SALEM FREE CLINICS	OR
SISKIYOU INITIATIVE	OR	Dress for Success Oregon	OR
EDUCATIONAL POLICY IMPROVEMENT		Beaverton Rock Creek Foursquare	
CENTER	OR	Church	OR
North Pacific District of Foursquare		St Paul Catholic Church	OR
Churches	OR	St Mary's Catholic School and Parish	OR
CATHOLIC CHARITIES	OR	Polk Soil and Water Conservation	
FIRST CHURCH OF THE NAZARENE	OR	District	OR
WESTSIDE BAPTIST CHURCH	OR	Street Ministry	OR
Housing Development Center	OR	La Grande Church of the Nazarene	OR
Hoodview Christian Church	OR	Spruce Villa, Inc.	OR
Child Evangelism Fellowship	OR	OREGON SCHOOL BOARDS	
Little Promises Children's Program	OR	ASSOCIATION	OR
UNION GOSPEL MISSION	OR	House of Prayer for All Nations	OR
GRACE BAPTIST CHURCH	OR	Sacred Heart Catholic Church	OR
COMMUNITY ACTION ORGANIZATION	OR	African American Health Coalition, Inc.	OR
OUTSIDE IN	OR	Happy Canyon Company	OR
MAKING MEMORIES BREAST CANCER		Village Home Education Resource	
FOUNDATION, INC.	OR	Center	OR
ELAW	OR	Monet's Children's Circle	OR
COMMUNITY HEALTH CENTER, INC	OR	Cascade Housing Association	OR
Greater Portland INC	OR	Dayspring Fellowship	OR
Eugene Builders Exchange	OR	Northwest Habitat Institute	OR
Boys & Girls Club of Corvallis	OR	Winding Waters Medical Clinic	OR
Southeast Uplift Neighborhood		Sacred Heart-St Louis Parish	OR
Coalition	OR	First Baptist Church	OR
First United Presbyterian Church	OR	The Nature Conservancy, Willamette	
PDX Wildlife	OR	Valley Field Office	OR
Friends of the Opera House	OR	Serenity Lane Health Services	OR
Jackson-Josephine 4-C Council	OR	Portland Community Reinvestment	
North Coast Family Fellowship	OR	Initiatives, Inc.	OR
P E C I	OR	Christians As Family Adovates	OR
Childswork Learning Center	OR	GeerCrest Farm & Historical Society	OR
Portland Schools Alliance	OR	College United Methodist Church	OR
New Artists Performing Arts		The Collins Foundation	OR
Productions, Inc.	OR	Prince of Peace Lutheran Church &	
Relief Nursery	OR	School	OR
St. Mary's Episcopal Church	OR	NEDCO	OR
Viking Sal Senior Center	OR	Salem Evangelical Church	OR
Boys and Girls Club of the rogue valley	OR	Wild Lilac Child Development	
Lincoln City Chamber of Commerce	OR	Community	OR
DrupalCon Inc., DBA Drupal		Daystar Education, Inc.	OR
Association	OR	Oregon Social Learning Center	OR

Pain Society of Oregon	OR	Old Mill Center for Children and Families	OR
environmental law alliance worldwide	OR	Sunny Oaks Inc	OR
Eugene Country Club	OR	Hospice Center Bend La Pine	OR
Community in Action	OR	Westside Foursquare Church	OR
Willamette Valley Baptist Church	OR	Relief Nursery Inc	OR
Curry County Habitat for Humanity	OR	Morning Star Community Church	OR
Northwood Christian Church	OR	MULTNOMAH DEFENDERS INC	OR
Tuality Healthcare	OR	Providence Health System	OR
Safe Harbors	OR	Holy Trinity Catholic Church	OR
FIRST CHRISTIAN CHURCH	OR	Holy Redeemer Catholic Church	OR
Pacific Classical Ballet	OR	Alliance Bible Church	OR
Depaul Industries	OR	CARE OREGON	OR
African American Health Coalition	OR	Mid Columbia Childrens Council	OR
Jesus Prayer Book	OR	HUMANE SOCIETY OF REDMOND	OR
Coalition Of Community Health	OR	Our Redeemer Lutheran Church	OR
River Network	OR	Kbps Public Radio	OR
CCI Enterprises Inc	OR	Skyball Salem Keizer Youth Bas	OR
Oregon Nurses Association	OR	Open Technology Center	OR
GOODWILL INDUSTRIES OF THE COLUMBIA WILLAMETTE	OR	Grace Chapel	OR
Mount Angel Abbey	OR	CHILDREN'S MUSEUM 2ND	OR
YMCA OF ASHLAND	OR	Solid Rock	OR
YMCA OF COLUMBIA-WILLAMETTE ASSOCIATION SERVICES	OR	West Chehalem Friends Church	OR
Multnomah Law Library	OR	Guide Dogs For The Blind	OR
Friends Of Tryon Creek State P	OR	Aldersgate Camps and Retreats	OR
Ontrack Inc.	OR	St. Katherine's Catholic Church	OR
Calvin Presbyterian Church	OR	The Alliance NW of the Christian & Missionary Alliance	OR
HOLT INTL CHILD	OR	Bags of Love	OR
St John The Baptist Catholic	OR	Grand View Baptist Church	OR
Portland Foursquare Church	OR	Green Electronics Council	OR
Portland Christian Center	OR	Scottish Rite	OR
Church Extension Plan	OR	Western Wood Products Association	OR
Occu Afghanistan Relief Effort	OR	Grace Baptist Church of St. Helens, Lil	
EUGENE FAMILY YMCA	OR	Learners Preschool	OR
Christ The King Parish and School	OR	THE NEXT DOOR	OR
Newberg Christian Church	OR	NATIONAL PSORIASIS FOUNDATION	OR
First United Methodist Church	OR	NEW BEGINNINGS CHRISTIAN CENTER	OR
Zion Lutheran Church	OR	HIGHLAND UNITED CHURCH OF CHRIST	OR
Southwest Bible Church	OR	OREGON REPERTORY SINGERS	OR
Community Works Inc	OR	HIGHLAND HAVEN	OR
Masonic Lodge Pearl 66	OR	FAIR SHARE RESEARCH AND EDUCATION FUND	OR
Molalla Nazarene Church	OR	Oregon Satsang Society, Inc., A chartered Affiliate of ECKANKAR , ECKA	OR
Transltion Projects, Inc	OR	First Baptist Church of Enterprise	OR
St Michaels Episcopal Church	OR		
Saint Johns Catholich Church	OR		
Community Learning Center	OR		

The Canby Center	OR	Sandy Seventh-day Adventist Church	OR
REDMOND FIRE & RESCUE	OR	Muddy Creek Charter School	OR
Instituto de Cultura y Arte In Xochitl In Cuicatl	OR	A FAMILY FOR EVERY CHILD	OR
McKenzie Personnel Systems	OR	PORT OF CASCADE LOCKS	OR
OSLC COMMUNITY PROGRAMS OCP	OR	1000 FRIENDS OF OREGON	OR
Oregon Nikkei Endowment	OR	OREGON PEDIATRIC SOCIETY	OR
Grace Community Church	OR	NONPROFIT ASSOCIATION OF OREGON	OR
Eastern Oregon Alcoholism Foundation	OR	LUKE DORF INC	OR
Grantmakers for Education	OR	FAMILY CARE INC	OR
The Spiral Gallery	OR	MEDICAL TEAMS INTL	OR
The ALS Association Oregon and SW Washington Chapter	OR	Clean Slate Canine Rescue & Rehabilitation	OR
Children's Relief Nursery	OR	St. Martins Episcopal church	OR
Home Builders	OR	Tower Theatre Foundation, Inc	OR
New Life Baptist Church	OR	Food for Lane County	OR
Feral Cat Awareness Team	OR	Clatsop Behavioral Healthcare	OR
Florence United Methodist Church	OR	West Coast Haunters Convention	OR
World of Speed	OR	columbia gorge discovery center and museum	OR
SW Community Health Center	OR	NAMI of Washington County	OR
Energy Trust of Oregon	OR	American Legion Aloha Post 104	OR
St. Vincent de Paul Church	OR	The Dalles Art Association	OR
Fr. Bernard Youth Center	OR	Temple Beth Israel	OR
Oregon Psychoanalytic Center	OR	Willamette Leadership Academy/Pioneer Youth Corps Of Oregon	OR
Store to Door	OR	Rose Haven	OR
Oregon Translational Research and Development Insitute	OR	Dallas Church	OR
Depaul Industries	OR	OREGON STATE UNIVERSITY BOOKSTORE INC	OR
OUR LADY OF PERPETUAL HELP CATHOLIC CHURCH ALBANY OREGON	OR	NORTH WILLAMETTE VALLEY HABITAT FOR HUMANITY	OR
SELCO Community Credit Union	OR	FAIRFIELD BAPTIST CHURCH	OR
Prairie Baptist Church	OR	Sexual Assault Support Services	OR
North Coast Christian Church	OR	Neskowin Valley School	OR
Union County Economic Development Corp.	OR	RON WILSON CENTER FOR EFFECTIVE LIVING INC	OR
Camelto Theatre Company	OR	St. Joseph Shelter	OR
Camp Fire Columbia	OR	The Inn Home for Boys, Inc.9138	OR
TAKE III OUTREACH	OR	MCKENZIEWATERSHED COUNCIL	OR
Rolling Hills Community Church	OR	Opportunity Connections	OR
Eugene Swim and Tennis Club	OR	MENNONITE HOME OF ALBANY INC	OR
Summa Institute	OR	Oregon Technical Assistance Corporation	OR
Amani Center	OR	Oregon And Southern Idaho Laborers Employers Training School	OR
Billy Webb Elks lodge #1050	OR	New Life Fellowship Church of God	OR
Silverton Senior Center	OR		
First Evangelical Presbyterian Church of Oregon City	OR		
Joyful Servant Lutheran Church	OR		

Gladstone Senior Center	OR	The Church of Christ of Latter Day	
Education Travel & Culture, Inc.	OR	Saints	OR
Rural Development Initiatives	OR	Cascade Height Public Charter School	
Jason Lee Manor/UMRC	OR	PTA	OR
Jesus Pursuit Church	OR	G.O.B.H.I	OR
YMCA of Marion and Polk Counties	OR	Association of Oregon Corrections	
Urban Gleaners	OR	Employees, Inc.	OR
PacificSource Health	OR	A Jesus Church Family	OR
Faith Christian Fellowship	OR	300 Main Inc	OR
Brookings Elks Lodge	OR	Southwestern Oregon Public Defender	
Tualatin Lacrosse Club	OR	Services, Inc.	OR
Tillamook Seventh Day Adventist		Albertina Kerr Centers	OR
Church	OR	Dufur Christian Church	OR
Oregon Jewish Community Foundation	OR	St. Matthew Catholic School	OR
East River Fellowship	OR	Serendipity Center Inc	OR
Holy Family Academy	OR	Yellowhawk Tribal Health	OR
FIRST BAPTIST CHURCH OF EUGENE	OR	CASA of Marion County	OR
PORTLAND METRO RESIDENTIAL		Oregonians for Food & Shelter	OR
SERVICES	OR	Westside Church of Christ Inc.	OR
Peace Lutheran Church	OR	Northwest Family Services	OR
Living Word Christian Center	OR	Network Charter School	OR
Housing Authority of Douglas County	OR	Ride Connecton	OR
Vietnamese Christian Community		Parenting Now!	OR
Church	OR	Christian Church of Woodburn	OR
Forest Park Conservancy	OR	Verde	OR
Friends for Animals	OR	Native American Youth and Family	
Family Building Blocks	OR	Center Early College Academy	OR
Greenleaf Industries	OR	USO Northwest	OR
Ananda Center at Laurelwood	OR	Norkenzie Christian Church	OR
Goodwill Industries of Lane and South		Little Flower Development Center	OR
Coast	OR	TLO Farms	OR
RB Pamplin Corpportaion	OR	Evergreen Wings and Waves	OR
Agia Sophia Academy	OR	Ascension Episcopal Parish	OR
Friends of Driftwood Library	OR	Center for Family Development	OR
Consumers Power Inc.	OR	West Salem Foursquare Church	OR
A. C. Gilbert's Discovery Village	OR	Good Samaritan Ministry	OR
First Lutheran Church of Astoria	OR	Grace Lutheran Church of Molalla	OR
Fund For Christian Charity	OR	Trinity Lutheran	OR
Deer Meadow Assisted Living	OR	HOPE LUTHERAN CHURCH	OR
Oregon Laborers-Employer		Mount Pisgah Arboretum	OR
Administrative Fund, LLC	OR	Redeemer Lutheran Church	OR
Umpqua Basin Water Association	OR	Disjecta Contemporary Art Center	OR
Alpha Lambda House Corporation	OR	Korean Central Covenant Church of	
St John Fisher Catholic Church		Eugene	OR
Portland Oregon	OR	Yankton Baptist Church	OR
Eugene Creative Care	OR	BioGift Anatomical	OR
VFW POST 4248	OR	Lower Columbia Estuary Partnership	OR

Fur Footed Rescue, Inc.	OR	DOUGLAS FOREST PROTECTIVE	OR
Mt Hood Hospice	OR	Echo Theater Company	OR
Opportunity Foundation of central Oregon	OR	Corvallis Caring Place	OR
Constructing Hope	OR	Oregon Lyme Disease Network	OR
Sprinkfield Elks #2145	OR	Ecotrust	OR
Abuse Recovery Ministry & Services	OR	SPECIAL MOBILITY SERVICES	OR
Oasis Shelter Home	OR	Bethlehem Christian Pre-School	OR
ST HENRYS CHURCH	OR	Historical Outreach Foundation	OR
Nehalem Bay House	OR	Texas Interventions and Counseling Inc	OR
UNITED METHODIST CHURCH	OR	Brooklyn Primary PTO	OR
p:ear	OR	Mountain View Academy	OR
Health Share of Oregon	OR	Salem Area Chamber of Commerce	OR
St. Peter Catholic Church	OR	First Congregational Chrch	OR
Mid Willamette Valley Community Action	OR	OREGON STATE FAIR	OR
A Hope For Autism Foundation	OR	Tri-County Chamber of Commerce Inc	OR
NW Sport Fishing	OR	Ronald McDonald House Charities of Oregon & Southwest Washington	OR
Breast Friends	OR	Center for Human Development	OR
ScienceWorks Museum	OR	God's Storehouse Pantry	OR
Willamette Neighborhood Housing Services	OR	Clackamas River Trout Unlimited	OR
South Salem High Music Boosters	OR	SafeHaven Humane Society	OR
SEPTL Southeast Portland Tool Library	OR	Rainier Assembly of God	OR
Kids Unlimited Academy	OR	Tilikum Center for Retreats and Outdoor Ministries	OR
Cappella Romana	OR	Washington Park Transportation Management Association	OR
National Christian Community Foundation	OR	Travel Lane County	OR
Legal Aid Services of Oregon LITC	OR	Hinson Baptist Church	OR
The Sunriver Owners Association	OR	Alvord Taylor	OR
Willamette Valley Babe Ruth Center For Continuous Improvement	OR	EUGENE CHRISTIAN FELLOWSHIP	OR
Northwest Center for Alternatives to Pesticides	OR	Bridges to Change	OR
Junction City/Harrisburg/Monroe Habitat for Humanity	OR	Risen Records	OR
The Followers of Christ Church of Oregon City	OR	DePaul Treatment Centers, Inc.	OR
SEIU Local 49	OR	Ministerio International Casa	OR
Emerald Media Group	OR	New Paradise Worship Center	OR
West Hills Christian School	OR	Mission Increase Foundation	OR
Trillium Sprigs	OR	Curry Public Transit Inc	OR
Smith Memorial Presbyterian Church	OR	THREE RIVERS CASINO	OR
Western Arts Alliance	OR	Brookings Harbor Christian School	OR
Youth Dynamics	OR	Local 290	OR
Ashland Art Center	OR	Hope Church of The Assemblies of God Albany Oregon	OR
Apostolic Church of Jesus Christ	OR	Sherwood Community Friends Church	OR
		Bethesda Lutheran Church	OR
		Legacy Mt. Hood Medical Center	OR
		Adelante Mujeres	OR
		Yamhill Community Care Organization	OR

Trinity United Methodist Church	OR	American Tinnitus Association	OR
Portland Japanese Garden	OR	Oregon Coast Aquarium, Inc.	OR
Ike Box Cafe	OR	HOPE POINT CHURCH	OR
The Madeleine Parish	OR	Unitus Community Credit Union	OR
The Tucker-Maxon Oral School	OR	St John the Baptist Greek Orthodox Church	OR
Southwest Neighborhoods, Inc	OR	Parkinson's Resources of Oregon	OR
Wallowa Valley Center For Wellness	OR	Oregon Independent Automobile Dealers Association	OR
KIDS INTERVENTION AND DIAGNOSTIC CENTER	OR	COLUMBIA PACIFIC ECONOMIC DEVELOPMENT DISTRICT OF OREGON	OR
Joy Church Eugene	OR	St. Elizabeth Ann Seton Church	OR
Portland Yacht Club	OR	St Andrews Presbyterian	OR
League of Women Voters	OR	Oregon Rural Electric Cooperative Association	OR
Oregon & Southern Idaho District Council of Laborers'	OR	THE MILL CASINO	OR
Portland Police Sunshine Division	OR	Gateway Prebyterian Church	OR
Curry Health Network	OR	Oregon Jewish Museum and Center for Holocaust Education	OR
United Way of Lane County	OR	Northwest Opening	OR
The Lighthouse School	OR	Oregon State University	OR
Olive Plaza	OR	Treasure Valley Community College	OR
Rogue Valley Humane Society	OR	Institute of Technology	OR
Willamette Carpenters Training Center, Inc	OR	Unviersity of Oregon	OR
Great Portland Bible College Possible	OR	OREGON UNIVERSITY SYSTEM	OR
Unithed Way	OR	University of Western States	OR
Community Energy Project	OR	GEORGE FOX UNIVERSITY	OR
Bridgeport Community Chapel	OR	LEWIS AND CLARK COLLEGE	OR
Oswego Lake Country Club	OR	PACIFIC UNIVERSITY	OR
Urban League of Portland	OR	REED COLLEGE	OR
La Grande Foursquare Church	OR	WILLAMETTE UNIVERSITY	OR
Portland Oregon Visitors Association	OR	LINFIELD COLLEGE	OR
Barter Union International	OR	MULTNOMAH BIBLE COLLEGE	OR
Southern Oregon Project Hope	OR	NORTHWEST CHRISTIAN COLLEGE	OR
Our United Villages	OR	NATIONAL COLLEGE OF NATURAL MEDICINE	OR
Sunset Presbyterian Church	OR	BLUE MOUNTAIN COMMUNITY COLLEGE	OR
Youth M.O.V.E. Oregon	OR	PORTLAND STATE UNIV.	OR
Samaritan Health Services Inc.	OR	CLACKAMAS COMMUNITY COLLEGE	OR
St. Mary's Church	OR	MARYLHURST UNIVERSITY	OR
Santiam Assembly of God	OR	OREGON HEALTH AND SCIENCE UNIVERSITY	OR
CASCADES WEST FINANCIAL SERVICES IN	OR	BIRTHINGWAY COLLEGE OF MIDWIFERY	OR
Kilchis House	OR	pacific u	OR
Calvary Assembly of God	OR	UNIVERSITY OF OREGON	OR
Lake Grove Presbyterian Church	OR	CONCORDIA UNIV	OR
Grace Lutheran School	OR		
Western Mennonite School	OR		
OEA CHOICE TRUST	OR		

Marylhurst University	OR	Elderhealth and Living	OR
Corban College	OR	OREGON CORRECTIONS ENTERPRISES	OR
NORTH MARION SCHL DIST	OR	OREGON STATE HOSPITAL	OR
University of Oregon - Purchasing and Contracting Services	OR	OFFICE OF PUBLIC DEFENSE SERVICES	OR
Oregon Center For Advanced T	OR	Clatskanie People's Utility District	OR
UNIVERSITY OF PORTLAND	OR	PIONEER COMMUNITY DEVELOPMENT	OR
OSU Deschutes County Extension Service	OR	MARION COUNTY HEALTH DEPT	OR
Portland Actors Conservatory	OR	Ricoh USA	OR
University Of Oregon Athletics Department	OR	Heartfelt Obstetrics & Gynecology	OR
Ecola Bible School	OR	Coquille Economic Development Corporation	OR
Tokyo Int'l University of America, Inc	OR	CITY/COUNTY INSURANCE SERVICE	OR
WARNERPACIFIC COLG	OR	COMMUNITY CYCLING CENTER	OR
Beta Omega Alumnae	OR	Shangri La	OR
Oregon Institute of Technology	OR	Portland Impact	OR
SOUTHERN OREGON UNIVERSITY	OR	Eagle Fern Camp	OR
EASTERN OREGON UNIVERSITY	OR	KLAMATH FAMILY HEAD START	OR
Wilco Farmers	OR	RIVER CITY DANCERS	OR
Harvest Church	OR	Oregon Permit Technical Association	OR
Society of American Foresters	OR	KEIZER EAGLES AERIE 3895	OR
Clackamas River Water Providers	OR	Pgma/Cathie Bourne	OR
eickhoff dev co inc	OR	Sunrise Water	OR
Cornerstone Association Inc	OR	Burns Paiute Tribe	OR
The Klamath Tribe	OR	Oregon Public Broadcasting	OR
advocate care	OR	La Grande Family Practice	OR
Cannon Beach Fire	OR	Linn Benton Lincoln Educational Services District	OR
Life Flight Network LLC	OR	SHERMAN COUNTY SCHOOL DISTRICT	OR
OREGON DEPT OF FISH & WILDLIFE-SAUVIE	OR	Ricoh USA	OR
PENTAGON FEDERAL CREDIT UNION	OR	Sphere MD	OR
SAIF CORPORATION	OR	BIENESTAR, INC.	OR
GREATER HILLSBORO AREA CHAMBER OF COMMERCE	OR	MEDFORD WATER COMMISSION	OR
USAGENCIES CREDIT UNION	OR	Solutins Yes	OR
PACIFIC CASCADE FEDERAL CREDIT UNION	OR	sunrise water authority	OR
LOCAL GOVERNMENT PERSONNEL INSTITUTE	OR	Mountain Valley Therapy	OR
GRANTS PASS MANAGEMENT SERVICES, DBA	OR	EAsTern Oregon Trade and Event Center	OR
SPIRIT WIRELESS	OR	Waste-Pro	OR
Kartini Clinic	OR	QUEEN OF PEACE SCHOOL	OR
Astra	OR	Columbia River Inter-tribal Fish Commission	OR
Beit Hallel	OR	NPKA	OR
Cvalco	OR	IBEW280	OR
		Confederated Tribes of Warm Springs	OR
		Point West Credit Union	OR
		Oregon State Credit Union	OR
		PIONEER TELEPHONE COOPERATIVE	OR

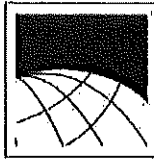
Halsey-Shedd Fire District	OR	Rainbow Water District	OR
Northwest Power and Conservation Council	OR	Illinois Valley Fire District	OR
Oregon Funeral Directors Association	OR	Clatskanie RFPD	OR
Nez Perce Tribe	OR	PORT OF TILLAMOOK BAY	OR
Obsidian Urgent Care, P.C.	OR	TRI-COUNTY HEALTH CARE SAFETY NET ENTERPRISE	OR
First Presbyterian Church of La Grande	OR	METROPOLITAN EXPOSITION-RECREATION COMMISSION	OR
CONFLUENCE ENVIRONMENTAL CENTE	OR	REGIONAL AUTOMATED INFORMATION NETWORK	OR
A&I Benefit Plan Administrators, Inc.	OR	OAK LODGE WATER DISTRICT	OR
K Churchill Estates	OR	THE PORT OF PORTLAND	OR
CSC HEAD START	OR	WILLAMALANE PARK AND RECREATION DISTRICT	OR
NORTHWEST VINTAGE CAR AND MOTORCYCLE	OR	TUALATIN VALLEY WATER DISTRICT	OR
crescent grove cemetery	OR	UNION SOIL & WATER CONSERVATION DISTRICT	OR
IONE HIGH SCHOOL	OR	LANE EDUCATION SERVICE DISTRICT	OR
Port of Toledo	OR	TUALATIN HILLS PARK AND RECREATION DISTRICT	OR
Roseburg Police Department	OR	PORT OF SIUSLAW	OR
Molalla Rural Fire Protection District	OR	CHEHALEM PARK AND RECREATION DISTRICT	OR
MONMOUTH - INDEPENDENCE NETWORK	OR	PORT OF ST HELENS	OR
EUGENE WATER & ELECTRIC BOARD	OR	LANE TRANSIT DISTRICT	OR
MALIN COMMUNITY PARK AND RECREATION DISTRICT	OR	CENTRAL OREGON INTERGOVERNMENTAL COUNCIL	OR
TILLAMOOK PEOPLES UTILITY DISTRICT	OR	HOODLAND FIRE DISTRICT NO.74	OR
GLADSTONE POLICE DEPARTMENT	OR	MID COLUMBIA COUNCIL OF GOVERNMENTS	OR
GOLD BEACH POLICE DEPARTMENT	OR	WEST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT	OR
THE NEWPORT PARK AND RECREATION CENTER	OR	SALEM AREA MASS TRANSIT DISTRICT	OR
RIVERGROVE WATER DISTRICT	OR	Banks Fire District #13	OR
TUALATIN VALLEY FIRE & RESCUE	OR	KLAMATH COUNTY 9-1-1	OR
GASTON RURAL FIRE DEPARTMENT	OR	GLENDALE RURAL FIRE DISTRICT	OR
CITY COUNTY INSURANCE SERVICES	OR	COLUMBIA 911 COMMUNICATIONS DISTRICT	OR
SOUTH SUBURBAN SANITARY DISTRICT	OR	CLACKAMAS RIVER WATER	OR
SOUTH FORK WATER BOARD	OR	NW POWER POOL	OR
SUNSET EMPIRE PARK AND RECREATION	OR	Lowell Rural Fire Protection District	OR
SPRINGFIELD UTILITY BOARD	OR	TriMet Transit	OR
Tillamook Urban Renewal Agency	OR	Estacada Rural Fire District	OR
Netarts Water District	OR	Keizer Fire District	OR
OAK LODGE SANITARY DISTRICT	OR	State Accident Insurance Fund Corporation	OR
Boardman Rural Fire Protection District	OR	Bend Metro Park & Recreation District	OR
Tualatin Soil and Water Conservation District	OR		
Silverton Fire District	OR		
Lewis and Clark Rural Fire Protection District	OR		

Port of Hood River	OR	CITY OF CRESWELL	OR
La Pine Park & Recreation District	OR	CITY OF ECHO	OR
Brookings- Harbor School District 17c	OR	CITY OF ESTACADA	OR
Siuslaw Public Library District	OR	CITY OF EUGENE	OR
Tri-County Metropolitan		CITY OF FAIRVIEW	OR
Transportation District of Oregon		CITY OF GEARHART	OR
("TriMet")	OR	CITY OF GOLD HILL	OR
Columbia River Fire & Rescue	OR	CITY OF GRANTS PASS	OR
Fern Ridge Library District	OR	CITY OF GRESHAM	OR
Bend Park and Recreation District	OR	CITY OF HILLSBORO	OR
Port of Garibaldi	OR	CITY OF HOOD RIVER	OR
Seal Rock Water District	OR	CITY OF JOHN DAY	OR
Rockwood Water P.U.D.	OR	CITY OF KLAMATH FALLS	OR
Gollux	OR	CITY OF LA GRANDE	OR
Tillamook Fire District	OR	CITY OF MALIN	OR
Tillamook County Transportation Dist	OR	CITY OF MCMINNVILLE	OR
Central Lincoln People's Utility District	OR	CITY OF HALSEY	OR
Jefferson Park and Recreation	OR	CITY OF MEDFORD	OR
tvwd	OR	CITY OF MILL CITY	OR
City of Monmouth / Public Works	OR	CITY OF MILWAUKIE	OR
McMinnville Police Department	OR	CITY OF MORO	OR
Long Creek School District	OR	CITY OF MOSIER	OR
City of Salem Fire Department	OR	CITY OF NEWBERG	OR
City of Sublimity	OR	CITY OF OREGON CITY	OR
City of Central Point Parks and		CITY OF PILOT ROCK	OR
Recreation	OR	CITY OF POWERS	OR
Gearhart Fire Department	OR	RAINIER POLICE DEPARTMENT	OR
Woodburn City Of	OR	CITY OF REEDSPORT	OR
Brookings Fire / Rescue	OR	CITY OF RIDDLE	OR
City of Veneta	OR	CITY OF SCAPPOOSE	OR
CITY OF DAMASCUS	OR	CITY OF SEASIDE	OR
Hermiston Fire & Emergency Svcs	OR	CITY OF SILVERTON	OR
CEDAR MILL COMMUNITY LIBRARY	OR	CITY OF STAYTON	OR
CITY OF LAKE OSWEGO	OR	City of Troutdale	OR
LEAGUE OF OREGON CITIES	OR	CITY OF TUALATIN, OREGON	OR
CITY OF SANDY	OR	CITY OF WARRENTON	OR
CITY OF ASTORIA OREGON	OR	CITY OF WEST LINN/PARKS	OR
CITY OF BEAVERTON	OR	CITY OF WOODBURN	OR
CITY OF BOARDMAN	OR	CITY OF TIGARD, OREGON	OR
CITY OF CANBY	OR	CITY OF AUMSVILLE	OR
CITY OF CANYONVILLE	OR	CITY OF PORT ORFORD	OR
CITY OF CENTRAL POINT POLICE		CITY OF EAGLE POINT	OR
DEPARTMENT	OR	CITY OF WOOD VILLAGE	OR
CITY OF CLATSKANIE	OR	St. Helens, City of	OR
CITY OF CONDON	OR	CITY OF WINSTON	OR
CITY OF COOS BAY	OR	CITY OF COBURG	OR
CITY OF CORVALLIS	OR	CITY OF NORTH PLAINS	OR

CITY OF GERVAIS	OR	La Grande Police Department	OR
CITY OF YACHATS	OR	City of Joseph	OR
FLORENCE AREA CHAMBER OF COMMERCE	OR	Cove City Hall	OR
PORTLAND DEVELOPMENT COMMISSION	OR	NW PORTLAND INDIAN HEALTH BOARD	OR
CITY OF CANNON BEACH OR	OR	Portland Patrol Services	OR
CITY OF ST. PAUL	OR	City Of Bend	OR
CITY OF ADAIR VILLAGE	OR	City Of Coquille	OR
CITY OF WILSONVILLE	OR	City Of Molalla	OR
CITY OF HAPPY VALLEY	OR	ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT	OR
CITY OF SHADY COVE	OR	City of St. Helens	OR
CITY OF LAKESIDE	OR	City of North Powder	OR
CITY OF MILLERSBURG	OR	City of Eugene	OR
CITY OF GATES	OR	City of Cornelius, OR	OR
KEIZER POLICE DEPARTMENT	OR	Toledo Police Department	OR
CITY OF DUNDEE	OR	Springfield Public Library	OR
Pendleton Police Department	OR	City of Independence	OR
CITY OF AURORA	OR	City of Cascade Locks	OR
THE CITY OF NEWPORT	OR	City of Columbia City	OR
CITY OF ALBANY	OR	City of Baker City	OR
CITY OF ASHLAND	OR	McMinnville Water & Light	OR
CITY OF LEBANON	OR	City of Pendleton Parks & Recreation	OR
CITY OF PORTLAND	OR	CITY OF HEPPNER	OR
CITY OF SALEM	OR	CITY OF HERMISTON	OR
CITY OF SPRINGFIELD	OR	CITY OF SWEETHOME	OR
METRO	OR	CITY OF THE DALLES	OR
CITY OF BURNS	OR	CLACKAMAS FIRE DIST#1	OR
CITY OF COTTAGE GROVE	OR	DESCHUTES PUBLIC LIBRARY	OR
CITY OF DALLAS	OR	STAYTON FIRE DISTRICT	OR
CITY OF FALLS CITY	OR	Lake County Chamber of Commerce Inc	OR
CITY OF PHOENIX	OR	City of Talent	OR
CITY OF PRAIRIE CITY	OR	City of Ontario	OR
CITY OF REDMOND	OR	City of Corvallis Parks and Recreation	OR
CITY OF SHERWOOD	OR	North Lincoln Fire & Rescue #1	OR
City of junction city	OR	Gresham Police Department	OR
City of Florence	OR	City of Harrisburg	OR
Columbia Gorge Community	OR	Gladstone Public Library	OR
West Linn Police Department	OR	West Linn Police	OR
City of Dayton	OR	City of Portland Parks Bureau	OR
City of Carlton	OR	City of Astoria Parks Dept.	OR
City of Pendleton Conventlon Center	OR	Seaside Fire & Rescue	OR
City of Monmouth	OR	Florence Police Department	OR
City of Philomath	OR	City Of North Bend	OR
City of Sheridan	OR	City of Union	OR
Seaside Public Library	OR	City of Nehalem	OR
City of Yoncalla	OR	City of Richland	OR

CITY OF LINCOLN CITY	OR	Benton Soil & Water Conservation	
City of Donald	OR	District	OR
City of Milton-Freewater	OR	DESCHUTES PUBLIC LIBRARY SYSTEM	OR
CITY OF MADRAS	OR	CLEAN WATER SERVICES	OR
CITY OF SCIO	OR	North Douglas County Fire & EMS	OR
City of Forest Grove	OR	Crooked River Ranch Rural Fire	
City Govrnment	OR	Protection District	OR
City of Mt. Angel	OR	PARROTT CREEK CHILD & FAM	OR
Albany Police Department	OR	South Lane County Fire And Rescue	OR
Tualatin Police Department	OR	Mill City RFPD	OR
City of Sodaville	OR	Lake Chinook Fire & Rescue	OR
Canby Utility	OR	Clackamas County Water Environment	
Umatilla Electric Cooperative	OR	Services	OR
WATER ENVIRONMENT SERVICES	OR	Amity Fire District	OR
Polk County Fire District No.1	OR	CENTRAL OREGON COMMUNITY	
Clatsop Care Health District-Clatsop		COLLEGE	OR
Retirement Village	OR	UMPQUA COMMUNITY COLLEGE	OR
Netarts-Oceanside RFPD	OR	LANE COMMUNITY COLLEGE	OR
UIUC	OR	MT. HOOD COMMUNITY COLLEGE	OR
Rogue River Fire District	OR	LINN-BENTON COMMUNITY COLLEGE	OR
Aurora Rural Fire District	OR	SOUTHWESTERN OREGON	
Tillamook County Emergency		COMMUNITY COLLEGE	OR
Communications District	OR	PORTLAND COMMUNITY COLLEGE	OR
Southern Coos Hospital	OR	CHEMEKETA COMMUNITY COLLEGE	OR
Oregon Cascades West Council of		ROGUE COMMUNITY COLLEGE	OR
Governments	OR	COLUMBIA GORGE COMMUNITY	
MULTONAH COUNTY DRAINAGE		COLLEGE	OR
DISTRICT #1	OR	TILLAMOOK BAY COMMUNITY	
PORT OF BANDON	OR	COLLEGE	OR
OR INT'L PORT OF COOS BAY	OR	KLAMATH COMMUNITY COLLEGE	
MID-COLUMBIA CENTER FOR LIVING	OR	DISTRICT	OR
DESCHUTES COUNTY RFPD NO.2	OR	Oregon Coast Community College	OR
YOUNGS RIVER LEWIS AND CLARK		Clatsop Community College	OR
WATER DISTRICT	OR	North Portland Bible College	OR
PACIFIC STATES MARINE FISHERIES		OREGON COMMUNITY COLLEGE	
COMMISSION ¹	OR	ASSOCIATION	OR
CENTRAL OREGON IRRIGATION		Umpqua Valley Public Defender	OR
DISTRICT	OR	Teacher Standards and Pracitices	
MARION COUNTY FIRE DISTRICT #1	OR	Commission	OR
COLUMBIA RIVER PUD	OR	Salem Keizer School District Purchasing	OR
SANDY FIRE DISTRICT NO. 72	OR	Kdrv Channel 12	OR
BAY AREA HOSPITAL DISTRICT	OR	Opta Oregon Permit Technician	OR
NEAH KAH NIE WATER DISTRICT	OR	Oregon Forest Resources Institute	OR
PORT OF UMPQUA	OR	Office of the Ong Term Care	
EAST MULTNOMAH SOIL AND WATER		Ombudsman	OR
CONSERVANCY	OR	Oregon State Lottery	OR
		OREGON TOURISM COMMISSION	OR

OREGON STATE POLICE	OR	Oregon State Board of Architect	
OFFICE OF THE STATE TREASURER	OR	Examiners	OR
OREGON DEPT. OF EDUCATION	OR	Oregon Board of Chiropractic	
SEIU LOCAL 503, OPEU	OR	Examiners	OR
OREGON DEPARTMENT OF FORESTRY	OR	City of Astoria Fire Department	OR
OREGON STATE DEPT OF		Columbia Gorge ESD	OR
CORRECTIONS	OR	Nehalem Bay Wastewater	OR
OFFICE OF MEDICAL ASSISTANCE		Association of Oregon Community	
PROGRAMS	OR	Mental Health Programs	OR
OREGON OFFICE OF ENERGY	OR	Klamath County Association of	
OREGON STATE BOARD OF NURSING	OR	Realtors	OR
BOARD OF MEDICAL EXAMINERS	OR	VA	OR
OREGON LOTTERY	OR	US FISH AND WILDLIFE SERVICE	OR
OREGON BOARD OF ARCHITECTS	OR	Bonneville Power Administration	OR
SANTIAM CANYON COMMUNICATION		Bureau Of Land Management	OR
CENTER	OR	Oregon Army National Guard	OR
OREGON DEPT OF TRANSPORTATION	OR	Linn County Sheriff Office	OR
OREGON TRAVEL INFORMATION		USDA Forest Service	OR
COUNCIL	OR	123d Fighter Squadron	OR
OREGON DEPARTMENT OF		Yellowhawk Tribal Health Center	OR
EDUCATION	OR	ANGELL JOB CORPS	OR
OREGON DEPT. OF CORRECTIONS	OR	Coquille Indian Housing Authority	OR
DEPARTMENT OF ADMINISTRATIVE		COLLEGE HOUSING NORTHWEST	OR
SERVICES	OR	HOUSING AUTHORITY OF CLACKAMAS	
Oregon Board of Massage Therapists	OR	COUNTY	OR
Oregon Forest Industries Council	OR	HOUSING AUTHORITY OF PORTLAND	OR
Oregon Tradeswomen	OR	WEST VALLEY HOUSING AUTHORITY	OR
Oregon Convention Center	OR	HOUSING AUTHORITY AND	
OREGON SCHL BRDS ASSOCIAT	OR	COMMUNITY SERVICES AGENCY	OR
Central Oregon Home Health and Hos	OR	NORTH BEND CITY- COOS/URRY	
Oregon Health Care Quality Cor	OR	HOUSING AUTHORITY	OR
OREGON DEPARTMENT OF HUMAN		MARION COUNTY HOUSING	
SERVICES	OR	AUTHORITY	OR
Oregon Air National Guard	OR	HOUSING AUTHORITY OF THE CITY OF	
Training & Employment	OR	SALEM	OR
State of Oregon - Department of		Housing Authority of Yamhill County	OR
Administrative Services	OR	The Housing Authority of the County	
Aging and People with Disabilities	OR	of Umatilla	OR
Department of Administrative Services	OR	homeforward	OR
Oregon State Treasury	OR	LifeSource	OR
Oregon State Fair Council	OR	Access Inc	OR
Oregon DEQ	OR	WOMENSPACE INC	OR
Procurement Services/DAS	OR	McKenzie River Trust	OR
STATE OF OREGON	OR	WINTERSPRING CENTER	OR
OREGON JUDICIAL DEPARTMENT	OR	PNW. For Puerto Rico Relief	OR
		Justin Parret	OR



CONTRACT MODIFICATION

MODIFICATION #1

ISSUE DATE: September 6, 2019

REFERENCE:

Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2018 through October 31, 2023

Modify the above referenced contract as follows:

1. Contract page 12, Additional Charges, Size Premium, modify to add Size premium defined as shirts 2X and larger and pants inseams size 34 inches and above.
2. Contract page 12, Additional Charges, Size Premium, change contract pricing from \$1.50 to \$0.15 per garment.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner, CPPB, VCO
 Buyer

Cintas Corporation No. 2

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Signature

Name and Title

Anthony Crosby, CPPO
 Supervisor of Purchasing

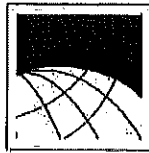
Date

Date

9/6/19

9/6/19

PURCHASING OFFICE



Prince William County

PUBLIC SCHOOLS

Providing A World-Class Education

CONTRACT MODIFICATION

MODIFICATION #2

ISSUE DATE: December 12, 2019

REFERENCE: Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2019 through October 31, 2023

Modify the above referenced contract as follows:

1. PWCS authorizes a 1.8% increase to all contracted items per the attached.
2. All non-contracted items are priced pursuant to the structure detailed in the contract R-BB-19002 and through the contract percentage discounts.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner, CPPB, VCO
Buyer

CINTAS CORPORATION NO. 2

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Signature

Name and Title

Anthony Crosby, CPPO
Supervisor of Purchasing

Date

Date

PURCHASING OFFICE



CONTRACT MODIFICATION

MODIFICATION #3

ISSUE DATE: NOVEMBER 23, 2020

REFERENCE: Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2019 through October 31, 2023

Modify the above referenced contract as follows:

1. PWCS authorizes the addition of a Contractor Direct Sale Program to be added to the Agreement.
2. PWCS agrees that the terms and conditions for the Direct Sale Program as outlined in this Modification #3 shall be hereinafter incorporated into the Agreement. The terms and conditions as stated in the **Attachment B** of this Addendum apply only to the Direct Sale Program and not to any other area covered by the Agreement.
3. Contractor adds terms and conditions of the Direct Sale Program as attached **Attachment B**.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner

Brian Burtner, CPPB, VCO
 Buyer

CINTAS CORPORATION NO. 2

Signature

Name and Title

Date

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Supervisor of Purchasing

Date

Attachments: **Attachment B – Direct Sale Terms & Conditions**

ATTACHMENT B - DIRECT SALE TERMS & CONDITIONS

**Direct Sale Addendum to the Prince William County Agreement
CONTRACT NUMBER R-BB-19002**

This Direct Sale Addendum (hereinafter the "Addendum") is made as of (MONTH, DAY, YEAR) (hereinafter "Execution Date") amends the Prince William County Agreement between CINTAS CORPORATION NO. 2 ("Company") and XXXXXXXXXXXXXXXX (the "Customer") dated December 13, 2018 (the "Agreement"). This Addendum amends the Agreement as follows:

Customer agrees to buy from Company and Company agrees to sell to Customer, a Direct Sale Program as outlined below and per the following conditions:

1. Company agrees to manufacture or have manufactured the items specified on the attached **Exhibit A**, in inventory levels necessary to support Customer's purchases, in the quantity specified by Customer under the column marked "Minimum Annual Purchases by the Customer".
2. Company will provide the program to Customer's various locations and charge Customer and/or Customer's agents, employees, franchisees as directed by Customer at the prices agreed upon in **Exhibit A**. Pricing in **Exhibit A** shall remain firm for the initial term of the contract.
3. In the event of the contract's expiration or Customer decides to delete any item, change the design or specifications of any item, terminate this agreement for any reason, or discontinue purchasing any item at the minimum annual volume as outlined in **Exhibit A**, Customer shall purchase, at the then-prevailing prices, all remaining inventory (Finished Goods, Work in Process and Raw Materials) that Company has of that item up to the amount agreed upon under the column marked "*Maximum Inventory Carried by CINTAS and Guaranteed by the Customer*" on **Exhibit A**. It is further understood and acknowledged by Customer that Company's initial investment in inventory on its behalf for which Customer is financially liable shall not exceed the "*Maximum Inventory Carried By Cintas & Guaranteed By Customer*" on **Exhibit A**.
4. Customer has provided Company with its requirements and agrees to the "*Minimum Annual Purchases by Customer*" as detailed on **Exhibit A** as the basis for the financial investment in inventory Company has agreed to produce on its behalf. In the event Customer's sales are trending significantly less than the Minimum Annual Purchases as detailed on **Exhibit A** causing inventory of an item(s) to become slow-moving, Company will notify Customer those item(s) that are slow-moving and within thirty (30) days after such notice assess a monthly storage fee not to exceed twenty-five cents (\$0.25 USD) per piece per month plus a finance fee of five percent (5%) of the price of any slow moving item per month until Customer's sales is equal to the Minimum Annual Purchases projection. Under no circumstance will inventory remain in the warehouse beyond thirty-six (36) months.
5. The attached list of products includes Company's catalog program selection(s) for Customer's Direct Sale Program. Company reserves the right to discontinue a catalog item at any time. Customer may select a substitute item or contract for exclusivity on that item at that time. If, for any reason, Customer decides to no longer utilize these particular Company catalog product selections for the brand intended, Customer will advise Company in writing six (6) weeks prior to discontinuing usage on the product. Customer shall use its best efforts to help Company reduce inventory levels to minimize exposure on any discontinued items.
6. Customer understands that it has no present or future liability for said items unless Customer's annual usage represents at least fifty percent (50%) of Company's catalog demand of any given item. In that event, Company will inform Customer in writing as soon as it represents 50% of Company's catalog demand for a particular item, and Customer agrees to either reduce its usage to under 50% or contract for said products as necessary.

7. Unless specified otherwise in writing by the Customer, the Products supplied under this Agreement are not ANSI/ISEA compliant, flame retardant, or acid resistant and contain no special flame retardant, acid resistant, or visibility features. They are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. ANSI/ISEA, flame resistant and acid resistant Products are available from Company upon request and with an amendment to this Agreement. Customer warrants that none of the employees for whom Products are supplied pursuant to this Agreement require ANSI/ISEA compliant, flame retardant, or acid resistant clothing.

8. Company represents and warrants that the garments supplied hereunder shall be new and free from all liens and encumbrances. Company will pass through to Customer all manufacturer warranties for the garments supplied under this Agreement to the extent that Company has the right to do so. Company does not adopt, guarantee, or represent that the manufacturer will comply with any of the terms of the warranty of such manufacturer. EXCEPT AS EXPRESSLY SET FORTH HEREIN, THE GARMENTS ORDERED HEREUNDER SHALL BE PROVIDED "AS-IS" AND "WITH ALL FAULTS" AND CINTAS EXPRESSLY DISCLAIMS ANY OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

9. The term of this contract shall be from December 13, 2018 through October 31, 2023, with the option to renew for two (2) additional two (2) year periods, upon mutual written consent of the parties to the contract. All existing and future Customer locations served by Company will be subject to the terms of this Agreement as of the execution dates. Either party may terminate the Agreement at any time by giving the other party one hundred and twenty (120) days prior written notice. In the case of breach of contract, the breaching party, after being given prior written notice, shall have forty-five (45) days to cure said breach before termination.

10. Direct Sale Payment Terms are Net 30 days from date of invoice. A 1% monthly carrying charge will be added to all past due items.

11. Direct Sale Shipments will be F.O.B. **Shipping Point (Chicago/Mason/Toronto) ground** best way surface shipment unless otherwise specified on the Purchase Order. Freight will be prepaid and added to the invoice.

12. Should Customer require a billing format other than Company's standard format, an additional fee may be assessed. EDI Services may be considered "non-standard" and may incur an additional fee.

13. A \$5.00 service charge will be added to all Direct Sale orders totaling less than \$50.00.

14. Rush Order charges – All Company stocked product orders that are requested by Customer to be shipped earlier than current lead times will be assessed a \$1.50 Rush Order charge per item unless due to Company error or omission.

15. Returns will be accepted on unworn, unwashed general catalog Products. There will be a restocking charge on all returned Products after sixty (60) days from delivery per the below schedule unless return is caused by Company. Claims for returns by Customer must be asserted within one (1) year from date of shipment:

<u>Days</u>	<u>Charge</u>
0 - 60	0%
61 - 75	10%
76 - 90	15%
91 - 180	25%
181 - 365	75%

16. Custom or specially manufactured product not stocked in a Cintas Distribution Center (including Drop Ship products), Special Orders, modified Products, custom sizes, or other altered Products are not subject to exchange or return except in the event of defect in materials or workmanship. In such event, Company will replace, repair, or issue refund at its discretion.

17. Marketing Collateral – Company shall provide standard marketing materials/collateral. Extraordinary marketing services requirements may be provided at an additional fee.

18. Customer agrees to provide Company with a biannual list of its locations and contact names, to include e-mail addresses. Customer understands that its supply of e-mail addresses will allow Company, its affiliated companies and selected delivery services to send information regarding order status, shipping information, website ordering guides, product catalog specified in Exhibit A, and other pertinent relative product information, via email messages to Customer. Each e-mail message Customer receives will contain an opportunity for Customer to request to opt out from future electronic mail lists. Should a removal be requested, Company will remove requested e-mail address from our mailing list within seven (7) days.

19. Customer understands that its supply of e-mail addresses will allow Company, its affiliated companies and selected delivery services to send e-mail marketing messages to Customer which promote Products provided by Company. Each e-mail message Customer receives will contain an opportunity for Customer to request removal from future electronic mail lists. Should a removal be requested, Company will remove requested e-mail address from our mailing list within seven (7) days.

20. To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.

21. This Agreement together with all its exhibit(s) terms and conditions of which by this reference are expressly incorporated herein and made a part hereof, constitutes the entire understanding between the parties as to the subject matter hereof and may not be modified except by a written agreement executed by the parties. Any additional or contradictory terms and conditions contained in any initial, purchase order, or subsequent order or communication from Customer and/or a Customer Property are hereby expressly objected to and shall be of no effect. No waiver or alteration of the terms attached hereto shall be binding unless in writing, signed by Company.

Your signature below will indicate your approval of the information referenced.

CINTAS CORPORATION
Direct Sale Strategic Markets

XXXXXXXXXXXXXXXXXXXX

Cintas Authorized Signature

Customer Authorized Signature

Printed Name

Printed Name

Printed Title

Printed Title

Date ____/____/____

Date ____/____/____

Attachments: **Exhibit A: Direct Sale Inventory & Pricing**

CUSTOMER UNIFORM PROGRAM - EXTENDED SIZE CHARGES

Missy / Unisex / Male	XS-XL	2X-3X	4X-5X	6X+		22-24 H & C	26-28 H & D	30H+ & E	60-64 Male	66-60 Male	62+ Male	18-19- 1/2 Male	19-19- 1/2 Male	20+ Male	42-46 Bottoms	48-52 Bottoms	64+ Bottoms
Women's		1XW- 3XW	4XW- 6XW	8XW+	16W- 20W	22W- 24W	26W- 28W	30W+									

STANDARD CATEGORIES:

Accessories / Belts		\$2.00														\$2.00	\$2.00	\$2.00
Aprons		\$2.00	\$2.00				\$2.00	\$2.00										
Blouses		\$4.00	\$7.00	\$10.00	\$2.00	\$4.00	\$6.00	\$10.00										
Blazers		\$10.00	\$10.00	\$25.00	\$5.00	\$10.00	\$10.00	\$25.00	\$10.00	\$10.00	\$25.00							
Banquet / Tailored / Butlers		\$5.00	\$10.00	\$15.00	\$5.00	\$5.00	\$10.00	\$15.00	\$5.00	\$10.00	\$15.00							
Lab Coats and Smocks		\$2.00	\$4.00	\$7.00		\$2.00	\$4.00	\$7.00	\$2.00	\$4.00	\$7.00							
Chef Coats		\$5.00	\$10.00	\$13.00					\$5.00	\$10.00	\$13.00							
Scrubs		\$3.00	\$4.00	\$7.00														
Golf Shirts		\$4.00	\$7.00	\$10.00														
Tees		\$2.00	\$5.00	\$7.00														
Sweatshirt / Fleece / Windshirt		\$4.00	\$7.00	\$10.00														
Outerwear / Coverall / Jumpsuits		\$8.00	\$12.00	\$15.00		\$8.00	\$12.00	\$15.00	\$8.00	\$12.00	\$15.00							
Pants / Slacks / Shorts		\$7.00	\$10.00	\$15.00	\$4.00	\$7.00	\$10.00	\$15.00							\$7.00	\$10.00	\$15.00	
Housekeeping Slacks / Pants		\$3.00	\$5.00	\$10.00											\$3.00	\$5.00	\$10.00	
Shirts		\$4.00	\$7.00	\$10.00								\$4.00	\$7.00	\$10.00				
Skirts		\$7.00	\$10.00	\$15.00	\$4.00	\$7.00	\$10.00	\$15.00										
Sweaters		\$5.00	\$10.00	\$10.00														
Tunica		\$3.00	\$5.00	\$7.00		\$3.00	\$5.00	\$7.00										
Dresses		\$3.00	\$5.00	\$7.00		\$3.00	\$5.00	\$7.00										
Vests																		
Poly Cotton / Polyester		\$3.00	\$5.00	\$10.00	\$2.00	\$3.00	\$5.00	\$10.00	\$3.00	\$5.00	\$10.00							
Poly/Wool / 100% Microfiber		\$5.00	\$10.00	\$15.00	\$2.00	\$5.00	\$10.00	\$15.00	\$5.00	\$10.00	\$15.00							
Bell / Door Officer		\$10.00	\$10.00	\$25.00		\$10.00	\$10.00	\$25.00	\$10.00	\$10.00	\$25.00							

(FR) FLAME RESISTANT PRODUCTS:

FR Shirts		\$7.00	\$10.00	\$15.00								\$7.00	\$10.00	\$15.00				
FR Outerwear / Coveralls		\$15.00	\$18.00	\$25.00		\$15.00	\$18.00	\$25.00	\$15.00	\$18.00	\$25.00							
FR Sweatshirts		\$7.00	\$10.00	\$15.00														
FR Polo		\$7.00	\$10.00	\$15.00														
FR Tees		\$4.00	\$7.00	\$10.00														
FR Pants / Slacks		\$7.00	\$10.00	\$15.00		\$7.00	\$10.00	\$15.00							\$7.00	\$10.00	\$15.00	
FR Lab Coats / Smocks		\$4.00	\$6.00	\$10.00		\$4.00	\$6.00	\$10.00	\$4.00	\$6.00	\$10.00							

NOTE: CINTAS reserves the right to adjust Extended Size Charges at its discretion.

(If any category is omitted, priced per order)

Note: Longs (Blazers) \$5.00 additional charge for all sizes

Note: Talls (All Categories) \$2.00 additional charge for all sizes



CONTRACT MODIFICATION

MODIFICATION #4

ISSUE DATE: January 7, 2021

REFERENCE: Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2019 through October 31, 2023

Modify the above referenced contract as follows:

1. PWCS authorizes a 1.2% increase to all contracted items per the attached.
2. All non-contracted items are priced pursuant to the structure detailed in the contract R-BB-19002 and through the contract percentage discounts.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner, CPPB, VCO
 Buyer

CINTAS CORPORATION NO. 2

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Signature

Name and Title

Jerry E. Stokes, CPPB, VCO, C.P.M.
 Administrative Coordinator

Date

1/8/21

Date

1/8/2021

PURCHASING OFFICE



CONTRACT MODIFICATION

MODIFICATION #5

ISSUE DATE: February 22, 2021

REFERENCE: Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2019 through October 31, 2023

Modify the above referenced contract as follows:

Contract, Page 23, Cintas First Aid Training List, Course Description – CPR/FIRST AID/AED Course (HeartSaver First Aid with CPR & AED), Change Course Material Number from 65001 to 650011.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner, CPPB, VCO
 Buyer

CINTAS CORPORATION NO. 2

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Signature

Name and Title

Jerry E. Stokes, CPPB, VCO, C.P.M.
 Administrative Coordinator

Date

Date

2/22/21

3/3/2021

PURCHASING OFFICE



CONTRACT MODIFICATION

MODIFICATION #6

ISSUE DATE: September 29, 2021

REFERENCE: Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2019 through October 31, 2025

Modify the above referenced contract as follows:

Reference: Cintas and PWCS agreement dated July 13, 2020 to provide Germ-X Gel Hand Sanitizer Refills, Weekly Stand Rentals and Automatic Dispenser Rentals. PWCS will provide \$75,000.00 as payment to purchase 1,000 each of the installed Hand Sanitizer Stands from Cintas. PWCS will not be liable for any continued rental charges for the stands or automatic dispensers.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner, CPPB, VCO
 Buyer

CINTAS CORPORATION NO. 2

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Signature

Name and Title

rev
 Anthony Crosby, CPPO
 Supervisor of Purchasing

Date

Date



CONTRACT MODIFICATION

MODIFICATION #7

ISSUE DATE: November 1, 2021

REFERENCE: Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2019 through October 31, 2025

Modify the above referenced contract as follows:

1. PWCS authorizes a 5.4% increase to all contracted items per the attached effective November 1, 2021.
2. All non-contracted items are priced pursuant to the structure detailed in the contract R-BB-19002 and through the contract percentage discounts.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner, CPPB, VCO
 Senior Buyer

CINTAS CORPORATION NO. 2

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Signature

Name and Title

Colleen Keener, CPPB, CPCR, VCO, VCA
 Supervisor of Purchasing

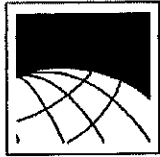
Date

Date

Craig Jackson, Director
 11/19/21

Colleen Keener
 11/23/2021

PURCHASING OFFICE



CONTRACT MODIFICATION

MODIFICATION #9

ISSUE DATE: June 28, 2022

REFERENCE: Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2019 through October 31, 2025

Modify the above referenced contract as follows:

Change the pricing schedule for Cintas Fire Protection as fully described in Exhibit A – Fire Protection.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner, CPPB, VCO
 Senior Buyer

CINTAS CORPORATION NO. 2

Signature

Craig Jackson Piceator

Name and Title

6/30/22

Date

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Colleen Keener, GPPB, CPCP, VCO, VCA
 Supervisor of Purchasing

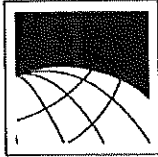
7/5/2022

Date

PURCHASING OFFICE

Item	Description	Comment	Qty	Omnia California Pricing	Non-Omnia California Pricing	Omnia Pricing	Non-Omnia Pricing
BEELINK	Fusible Link		ea	\$15.45	\$16.29	\$16.00	\$16.54
SPRINKLER:							
Inspection & Parts							
INSRW	Annual Sprinkler Inspection Wet - Initial Riser	Per riser.	ea	*	*	*	*
INSR	Annual Sprinkler Inspection Wet - Additional Riser	Per riser.	ea	*	*	*	*
INSRARE	Fire line backflow test per valve	Per unit.	ea	*	*	*	*
INSRSD	Sprinkler Inspection (Dry)	Per riser.	ea	*	*	*	*
INSRPO	Inspection Back Flow - Domestic or Irrigation (per valve)	Per unit.	ea	*	*	*	*
ALARM							
Inspection & Parts							
INFA	Annual Fire Alarm System Inspection	Per panel.	ea	*	*	*	*
INFAID	Devices Per Device (beeper det. bell, horn, strobe, pull station)	Per device.	ea	*	*	*	*
INFAID	Duct Detectors	Per unit.	ea	*	*	*	*

*Products & services shall be priced at 10% off National/Voluntary Book pricing for 10% off Local Book pricing where National Book pricing is not available.



CONTRACT MODIFICATION

MODIFICATION #10

ISSUE DATE: December 14, 2022

REFERENCE: Title: Facilities Management Products and Solutions
 Contract #: R-BB-19002
 Contractor: Cintas Corporation No. 2
 Period of Contract: December 13, 2019 through October 31, 2025

Modify the above referenced contract as follows:

1. **Renew** contract period from November 1, 2025 through October 31, 2027. This is the final renewal option.
2. PWCS authorizes a 7.7% increase to all contracted items per the attached effective January 15, 2023.
3. All non-contracted items are priced pursuant to the structure detailed in the contract R-BB-19002 and through the contract percentage discounts.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Brian Burtner, CPPB, VCO
 Administrative Coordinator

CINTAS CORPORATION NO. 2

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Signature

Joe Cerni VP Sales

Name and Title

Colleen Keener, CPPB, CPCR, VCO, VCA
 Supervisor of Purchasing

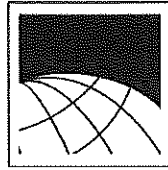
12/14/22

Date

12/19/2022

Date

PURCHASING OFFICE



REQUEST FOR PROPOSAL ADDENDUM

ADDENDUM #1

DATE: August 8, 2018

REFERENCE: Request for Proposal Number: R-BB-19002
Title: Facilities Management Products and Solutions
Issue Date: July 17, 2018
Sealed Proposal Due Date: August 23, 2018 @ 2: p.m.

All Offerors shall be advised of the following clarifications to the referenced solicitation:

1. Question: Please provide clarification regarding the purpose of attachment F.

Answer: *Attachment F, the Sample Contract, is provided to give proposers an idea of what a contract would look like if an award was made.*

2. Question: Because terms, conditions and legal requirements for the performance of services can vary across business lines (Rental, First Aid & Safety and Fire Protection), will the local agreement to be executed by the Participating Public Agencies be the governing document for the product or services being procured even if those terms and conditions may run contrary to that which is in the main agreement.

Answer: *No. The Master Agreement will prevail and any end user agreement terms and conditions should reference those in the Master Agreement. End User Agreements may include additional terms, however, that are specific to the product or service being provided. Proposers should provide an example of each end user agreement they would ask a public agency to sign, as indicated in 7.13.12.11.*

3. Question: The items listed on the National Market Basket under Uniforms Purchased Nationwide are identical to the items listed on the Uniform Rental sheet. Should these be identical?

Answer: *Yes, these are meant to be the same. The market basket items are simply being used to perform a cost comparison. These items should not be construed as a core list.*

4. Question: 10.1 (pg. 13) option to renew for two (2) additional two-year periods, two-years at a time. However, on the "sample contract" Attachment F, 3.1 (pg. 32) it states option to renew for four additional, one-year periods, one year at a time. Even though Attachment F is just a sample contract, should those terms match and be set at the two-year term?

Answer: *The term in Section 10.1 is correct.*

5. Question: 5.1.5 First Aid & Safety (pg 9) should Cintas include pricing for training courses we provide under our First Aid & Safety Division. Training courses are part of offering.

Answer: *In order for this offering to be included in any resulting Master Agreement, it should be fully described in the offeror's proposal. Pricing should be included.*

PURCHASING OFFICE

6. Question: On the National Market Basket page there is a column called "Discount (Percentage from Discount Category)", is this to list the pricing discount from standard pricing?

Answer: Proposers should indicate the percentage discount for this item. That percentage discount should correspond to the discount entered in the "Discount by Category" tab for that category.

7. Question: On the page "Discount by Product Category" is this page to detail discounts on items not in the market basket?

Answer: The market basket will be used solely for comparison purposes and is not a core list. The proposer's full price proposal should be contained in the "Discount by Category" tab.

8. Question: There are additional items in our enterprise that our outside of the market basket of items given, is pricing for those other items required to presented in our bid response?

Answer: The proposer must present pricing for all products and services in their proposal. The full pricing proposal should be contained in the "Discount by Category" tab. The market basket should, also, be completed but will be used solely for comparison purposes and will not be a part of any resulting Master Agreement.

9. Question: We view our organizational structure (org chart) as proprietary can we assign this to be redacted?

Answer: Please see Section 7.10 of the RFP.

10. Question: With the NIGP trade show occurring the date of the RFP submission requirement, can the deadline be extended?

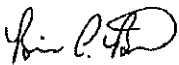
Answer: No, the sealed proposal due date will not be changed.

11. Question: Do you have a "WORD" and/or "EXCEL" format version of the attached PDF that you could email me? Our Administrative Department tried to convert the attached PDF in to WORD but it did not convert in a manageable form.

Answer: It is not PWCS' standard practice to release solicitation documents in other than PDF.

ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED.

A signed acknowledgment of this addendum must be received by the Purchasing Office either prior to the Proposal due date and hour specified or attached to the RFP. Signature on this addendum does not constitute the Offeror's signature on the original proposal document. The original proposal document shall also be signed.



Brian Burtner, CPPB, VCO
Buyer

.....
ACKNOWLEDGMENT:

Name of Firm

Signature

Date

Print Name and Title

Telephone Number

Fax Number

PURCHASING OFFICE



Prince William County

PUBLIC SCHOOLS

Providing A World-Class Education

CONTRACT NUMBER: R-BB-19002

This Contract entered into this 13th day December, 2018 by, Cintas Corporation No. 2 (or any of its subsidiaries and affiliates), 6800 Cintas Blvd., Mason OH 45040, hereinafter referred to as the "Contractor" and Prince William County School Board, P.O. Box 389, Manassas, VA 20108, hereinafter referred to as the "Prince William County Public Schools", "Purchasing Agency" or "PWCS".

WITNESSETH that the Contractor and PWCS, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

1. **SCOPE OF CONTRACT:** Contractor shall provide Facilities Management Products and Solutions for Prince William County Schools, Virginia on behalf of all states, local governments, school districts, and higher education institutions in the United States of America, and other governmental agencies and nonprofit organizations.
2. **CONTRACT DOCUMENTS:** The contract documents shall consist of the following:
 - 2.1. This signed Contract document;
 - 2.2. Memorandum of Negotiations dated November 1, 2018 (Attachment A)
3. **CONTRACT TERM AND RENEWAL:**
 - 3.1. The initial term of this contract shall be from December 13, 2018 through October 31, 2023, with the option to renew for two (2) additional two (2) year periods, upon mutual written consent of the parties to the contract. Proposed prices shall remain firm for the initial term of the contract.
 - 3.2. The products and services which are the subject of this Master Agreement may be covered by a service or maintenance agreement. The term of the service or maintenance agreement shall be governed by that document and may survive the expiration of this Master Agreement.
4. **CONTRACT ADMINISTRATOR:** As the Contract Administrator, the following individual, or his designee, shall serve as the interpreter of the conditions of the contract and shall use all powers under the contract to enforce its faithful performance.

Brian Burtner, CPPB, Buyer, (703) 791-8736, burtneba@pwcs.edu
5. **PRICING:** In accordance with applicable percentage discounts and prices, per attached Contractor's response dated September 25, 2018 and negotiated prices/rates negotiated September 25, 2018 (see attached).
6. **PAYMENT TERMS:** 2% Discount Net 15, Standard terms are Net 30 days

7. TERMINATION FOR CONVENIENCE:

- 7.1. If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as a termination fee equal to 50 weeks of rental service.
- 7.2. If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as a termination fee equal to 36 weeks of rental service.
- 7.3. If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as a termination fee equal to 23 weeks of rental service.
- 7.4. If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as a termination fee of 10 weeks of rental service.
- 7.5. Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement or pay for any damaged, lost or unreturned goods at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.

Prince William County does not discriminate against faith-based organizations in accordance with the Code of Virginia, §2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.


This contract shall constitute the whole agreement between the parties. There are no promises, terms and conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto related to the provision of goods (including leases thereof), services and/or insurances described herein.

IN WITNESS THEREOF, the parties have caused this Contract to be executed by the following duly authorized officials:

CONTRACTOR: Cintas Corporation No. 2



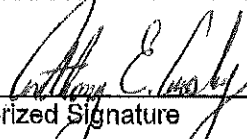
Authorized Signature

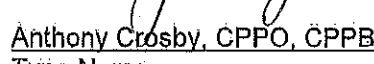

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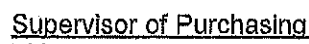
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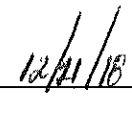

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PURCHASING AGENCY:

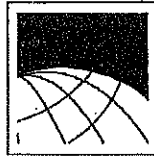


Authorized Signature


Type Name


Title


Date



MEMORANDUM OF NEGOTIATIONS
R-BB-19002

Dated: November 13, 2018

Prince William County Schools (hereinafter called PWCS) and Cintas Corporation No: 2 (hereinafter called the Contractor) hereby agree to the following in the execution of Contract R-BB-19002 for Facilities Management Products and Solutions. The final Contract contains the following documents:

- a. PWCS's Request for Proposal, R-BB-19002, dated July 17, 2018 and Addendum #1, dated August 8, 2018;
- b. Contractor's proposal dated August 13, 2018;
- c. Contractor's responses to Clarification Questions and Negotiations dated September 25, 2018, attached;
- d. Contractor's best and Final Offer, dated October 5, 2018;
- e. PWCS RFP R-BB-19002, General Terms and Conditions, Paragraph 30, Indemnification, is hereby modified to include "to the fullest extent permitted by applicable law";
- f. This Memorandum of Negotiations;
- g. Any subsequent modifications to the Contract.
- h. For FRC garments: Customer agrees it bears sole responsibility for selecting the flame-resistant clothing and fabrics ("FRC") under this Agreement determining whether such items are appropriate for use by its employees and agents in their applicable work environment(s). **CUSTOMER ACKNOWLEDGES THAT COMPANY HAS MADE NO REPRESENTATION, WARRANTY, OR COVENANT WITH RESPECT TO THE FLAME-RESISTANT QUALITIES OR OTHER CHARACTERISTICS OF THE FRC OR WITH RESPECT TO THEIR FITNESS OR SUITABILITY FOR THIS OR ANY OTHER PURPOSE. COMPANY MAKES NO REPRESENTATION WHETHER THE FRC CONSTITUTES APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT FOR THE ENVIRONMENT(S) TO WHICH CUSTOMER'S EMPLOYEES OR AGENTS MAY BE EXPOSED OR AS TO THE FRC'S ABILITY TO PROTECT USERS FROM INJURY OR DEATH.** Customer agrees to notify all employees and other agents of Customer who may wear or will be wearing the FRC that it is not designed for substantial heat exposure or for use around open flames. Customer acknowledges that compliance with any and all OSHA or other similar regulations or requirements relating to personal protective equipment is the sole responsibility of Customer. Further, Customer releases Company from any and all liability that results or may result from the use of the garments, including but not limited to any alleged

failure of the FRC to function as flame-resistant or provide protection against fire and/or heat. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this Agreement or resulting from Customer's or its employees' use of the FRC.

- i. For high visibility garments: Customer bears sole responsibility for: (a) determining the level of visibility needed by wearers of the garments for their specific work conditions or uses; (b) identifying and selecting which garments meet the required level of visibility for any particular work conditions or uses; and (c) determining when garments require repair or replacement to meet the required level of visibility. If garment needs to be replaced outside of normal wear and tear, the customer will be charged the then current replacement value. Customer acknowledges and understands that the garments alone do not ensure visibility of the wearer. Customer further acknowledges that Company is relying upon Customer to determine whether any garments need repair or replacement to maintain the required level of visibility. Company represents only that the garments supplied satisfy certain ANSI/ISEA standards to the extent the garments are so labeled. Customer acknowledges that Company has made no other representations, covenants or warranties whether express or implied, related to the garments.

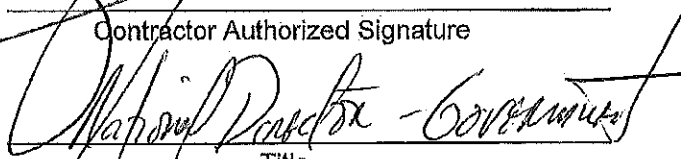
ACCEPTED BY:




Contractor Authorized Signature

12/9/18

Date



Title



Anthony Crosby
Supervisor of Purchasing

12/21/18

Date

Attachment A

1. How often do you update your inventory? Are all new deployments brand new uniforms or are they recycled from past agencies?

All rental uniforms are put through quality inspection weekly when turned in for laundry. If it is determined that a garment needs replaced due to normal wear, it will be upgraded. Age of garment is not a factor as QA is graded upon condition. New wearers could get new uniform if not available in the local stockroom. However, if stock is available, uniforms can be recycled if they are in "like-new" graded condition. Customer can request all new hires get new uniforms, however the lead time to install would be extended.

2. Are your vending options available as a part of this proposal (for scrubs or other uniforms)? If these are available, what is the cost? Yes.

Item Code	Description	List Price	USC Pricing
D10	Small Dispenser		
D16	Medium Dispenser		
D20	Large Dispenser		
R110	Return Unit		
RX	Wall Mounted Unit		

The use of scrub dispensing units is increasing all over college campus' and other public entities. Cintas will continue to focus its sales efforts in this space to also include units that dispense lab coats and other clothing items.

3. Do you offer dielectric testing on your gloves? If so, what would be the cost for this service?

Yes, this is one of Cintas' newest offerings. Please see attached for both additional information about the service and the pricing available.

4. Do you offer wet mats that would be appropriate for showers and locker rooms?

Yes, we offer Drainage Mats which can be used in wet areas. The pricing for this item is

5. Do you offer calibration on the chemical dilution centers free of charge? Are these installed free of charge?

Yes. Yes

6. Do you work on Halon fire suppression systems?

Yes, Cintas provides this service only in certain markets. Because it is not a nationwide service, it is priced locally to with a discount, per the US Communities contract.

7. What is the price for the training programs you offer?

The pricing file for Training is attached.

8. What is the process for coil and carpet cleaning? How do you meet environmental regulations for public agencies (such as MS4) for these types of services? Which public agencies have you provided these types of services for in the past?

Attachment A

We have attached the scope of work for both Coil Cleaning and our process for Tile and Carpet Cleaning. As the work of both services is proprietary, we would ask that the attached relative to those services be redacted. While we do have experience with regulations like MS4. We have also attached our protocol for the discharge of both liquid and solid wastes incurred in the performance of these services. Client's Deep Clean Technician, Ultraclean SSR, or Coil Cleaning Technician must sign this document stating that he/she will adhere not only to local, state, and national regulations, but also the procedures set forth in that document. Any violations of the tenets set forth in that document is grounds for the dismissal of the employee.

9. Two of your references were not willing to provide a reference per their statutes and the other three were not responsive. Do you have any other references who could provide feedback on their experience?

Bonnie Sletman
Sr. Procurement Agent
Manatee County Government, BCC
Procurement Division
1112 Manatee Avenue West, Suite 803
Bradenton, FL 34205
T 941-749-3046 F 941-749-3034
bonnie.sletman@mymanatee.org

Matt Helm
Deputy Director of Purchasing
City of San Diego
Phone: 619-236-6104
mehelm@sandiego.gov

Kevin Mitchell, MBA
Budget and Procurement Director
Lackawanna County
200 Adams Ave.
Scranton, PA 18503
(P) - 570-963-6767
(F) - 570-963-6514
MitchellK@lackawannacounty.org
www.lackawannacounty.org

Joseph Patterson, MPA, VCO
Department of Purchasing
Chesterfield County
Phone: 804.717.6307
Pattersonjo@chesterfield.gov

Attachment A

10. How long has the TruCount system been in place? If public agencies are having issues with their uniforms being returned in a timely fashion, what steps can be taken to make sure this doesn't affect the agency's ability to work?
Since 2016, Fulling Implemented across all sites for about a year.
11. What is the lead time for new employees to be fit with uniforms?
Fitting within a week of notice. New site estimated at 4 weeks. New employee at existing site is 2-4 weeks from sizing. Can be 1 week turn if sizes are in stock at local Cintas.
12. What is the lead time for embroidery of new uniforms?
About 2 weeks. Stocked garments purchased directly are embroidered on demand and can be shipped in about a week.
13. What efforts can you make to simplify the invoicing process and make this less hands-on?
We are in the process of scheduling with the EC a demonstration of the www.myCintas-ebilling and servicing platform.
14. Is there a reason that you do not offer volume discounts or ecommerce rebates?
Volume discounts would generally be for direct purchase only. Our local reps have the freedom to price lower than the ceiling price of the agreement so volume discounts for direct purchase items is available.
15. Do you offer prompt payment discounts?
Yes, we can offer 2% Net 15 and Net 30 as standard payment terms
16. Why does California have different pricing for fire and safety?
It cost more to do business in California due to regulatory policies, labor laws, etc.
17. On page 142 you mention "minimal" charges for lockers, rolling racks and soiled hampers. Can these be provided at no charge? Can these be repaired or replaced as needed at no charge?
Yes, these will be No Charge.
18. Please explain the additional charges on page 31 for Garment Rental.
Minimum stop Charge: [REDACTED]-this is the minimum a site can average for Cintas to stop the truck. Agency pays the difference to make the service at least [REDACTED] Ex: Actual weekly rental is [REDACTED] for uniforms and mats. Customer is charged [REDACTED] as the "min stop charge" on top of the [REDACTED] To reach a total of [REDACTED] We normally suggest product additions to equal a min stop so the customer is paying for products/services.
- Lockers: No charge
- Make-up Waived on initial installation and for 30 days of service: this is industry standard charge to set up new uniform wearer after initial install. This covers the cost

Attachment A

on the plant to order, prep, set up the system and sew in the ID tag with the employee information. One-time fee per garment. Ceiling priced.

Emblem-Waived on Initial Installation and for the first 30 days of service: Local Cost (depending on company name and type of emblem ordered) This is the cost of the actual company emblem that is applied when adding new employee after the initial install.

Name tag: [REDACTED] The cost to set up a name to rental uniform. Normally embroidery. Ceiling Priced.

Size premium per Garment: [REDACTED] this is the price for extended sizes, starting at 2xl and up, there is an addition charge per garment. Ceiling priced.

19. Minimum Order size charges for Garment Rental are not acceptable. Is this negotiable? Minimum Order charges are fully described as the minimum amount charged to the client for stopping the Cintas vehicle and delivering the product or service contracted by the client. Under the pricing file offered in our proposal, the Minimum Order charge is [REDACTED]. Cintas is willing to entertain changing the nomenclature on the contract for this charge to something else that would be acceptable to the EC.

20. What is the cost for tailoring (ex. Shortening of pants)?

[REDACTED]

21. Do you offer "tall/Long" sizes?

We do offer tall/long sizes. The charge for shirts in the extended sizes are the same as for size premiums detailed in the Cintas proposal. There are no additional charges for pants for tall sizes.

22. Do you offer summer internships or student programs for college students?

Cintas would be interested in creating with USC members opportunities for internships that coincide with our normal hiring practices for these positions:

23. In Tab 7, Exceptions, the fee for termination for convenience: Is it acceptable to substitute "termination fee" for "liquidated damages"?

Yes, this is negotiable with the contract.

24. Fire Protection sales team: 6 of the states where you have no representation are in U.S. Communities' top 25 states (AL, IA, MN, NC, OR, TN) - are there plans to expand into these states?

Yes, Cintas is striving to grow the division to [REDACTED] in 10 years.

25. Should Brent Schafer be listed as the Executive?

Yes, we can update.

26. What is the Lost Replacement charge for Items not listed in the market basket?

The L/R charge will also be reduced by [REDACTED]. See Link below to Cintas full catalog:
www.shopcintas.com

27. Page 85, #7: What happens if a public agency is not able to accommodate net 15 or net 30 payment terms? Is it possible to make the standard payment terms for all product lines Net 30?

Yes; Net 30 is Standard term.

28. Rubber Glove Addendum;

a. What company will be required to purchase from?

Relative to the addendum, the Cintas Head/Hand electrical PPE program is considered a lease only option.

This program is based on Cintas using National Safety Apparel for all PPE items listed as well as inspection/certification of voltage rated gloves being leased.

b. No information listed in Schedule A. No pricing, etc.

See attached excel document with pricing. The addendum was a blank template.

c. Will they test gloves already in use, or do we have to purchase the gloves new from them to get the testing completed?

No, this program is based on Cintas setting up a new rental solution for Head/Hand PPE.

29. Classroom Safety Training Cost Breakdown:

d. Line 65906 – Is 10 people a minimum or maximum per class? If multiple classes are needed, is the charge of the instructor per class or one time charge for multiple classes? The class size listed on the price file is the max size per class. This varies per type of class, from 10-25. The charge for the instructor is per class.

e. Line 65908 – What are normal hours and excess hours?

Monday-Friday 8am-5:00pm

Referencing Cintas' response to the initial EC questions/clarifications:

30. Item 15 – Do you offer prompt payment discounts? This was discussed on the teleconference on September 13. We discussed 2% Net 15 and Net 30 as the standard payment. This needs to be clarified that this is your understanding as well.

Yes, 2% Net 15 and Net 30 for standard local payment. Updated document.

31. Item 17 – On page 142 you mention "minimal" charges for lockers, rolling racks and soiled hampers. Can you provide these at no charge? Can these be repaired or replaced as needed at no charge? This was discussed on the teleconference on September 13. This was agreed that these would be at no charge and not that this would be negotiated. Please clarify.

[REDACTED] Updated document.

Attachment A

32. Item 18 – Please explain additional charges on page 31 for Garment Rental. This was discussed on the teleconference on September 13. See question 17, this charge should be removed.

[REDACTED]. Updated document.

33. Item 19 – Stop charges for Garment Rental are not acceptable. Is this negotiable? This should be called minimum order size, not minimum stop charge.

Changed language to Minimum Order Size and updated document.

34. Item 26 – What is the Lost Replacement charge for Items not listed in the market basket? Please provide us with a full catalog that the discount by category will be taken from.

Catalog is online and can be accessed with link: www.shopcintas.com Updated document with the link as well.

35. Item 27 – Page 85, #7: What happens if a public agency is not able to accommodate Net 15 or Net 30 payment terms? Is it possible to make the standard payment terms for all product lines to be Net 30? This was discussed on the teleconference on September 13. We agreed on Net 30 as standard terms. This needs to be clarified that this is your understanding as well.

Yes, Net 30 is standard term. Updated document.

Contract #R-BB-19002 - FACILITIES MAINTENANCE SOLUTIONS
 DISCOUNT BY PRODUCT CATEGORY

Category	Discount (% from published/book rate)	Comments
1 Uniform Rental		Cintas has committed to US Communities participating public agencies a 10% discount off of National Account Book Pricing for all items. National Account book pricing is, generally, [REDACTED] off of local pricing structure.
2 Uniform Leasing		
3 Uniform Purchase		
4 Shoe Purchase		
5 Mat/Mop Rental		
6 Mat/Mop Leasing		
7 Mat/Mop Purchase		
8 Restroom Supplies		
9 Restroom Services		
10 Deep Cleaning Services		
11 First Aid/Safety Supplies		
12 AEDs		
13 Fire Protection Services		
14 Promotional Products		
15 Miscellaneous		
16 Other		
		Can Vary by product. Minimum savings listed
		Can Vary by product. Minimum savings listed

ANY ITEM NOT INCLUDED ON THE PRICE SHEET SHALL BE PRICED AT 10% OFF NATIONAL VOLUNTARY BOOK PRICING (OR 10% OFF LOCAL BOOK PRICING WHERE NATIONAL BOOK PRICING IS NOT AVAILABLE). ALL PRICES LISTED ARE NOT-TO-EXCEED RATES.

Contract #R-BB-19002 - FACILITIES MAINTENANCE SOLUTIONS
 ADDITIONAL CHARGES

Deep Clean			
Set Up Charge	Anytime we have to use the truck to clean a customer		
Truck Movement Charge	Anytime we have to move the truck during a service		
Floor Change Charge per Floor	Anytime/All times we have to change floors during a service		
Furniture Moving Charge per Hour	Used if we have to move an excessive amount of furniture that adds up to at least an hour		
Spotting Price per Hour	Used if we are asked to spot only during a service		
Mileage Charge	Charge per Mile Outside of 60 Minutes from the Location		
Minimum Stop Charge	Minimum amount we have to invoice to service the account		
Wait Charge	Used anytime the customer is not prepared to start their cleaning and we have to wait more than an hour		
Cancellation Charge	Used anytime the customer cancels less than 24 hours before the service		

Garment Rental			
Minimum Order Size	\$		
Lockers	\$		
Make Up -Waived on initial installation and for the 1st 30 days of service	\$		
Emblem -Waived on initial installation and for the 1st 30 days of service	Cost		
Name Tag	\$		
Size Premium (starting at 2XL)	\$		

DEEP CLEANING

Service Description	Description	Price	Pricing Detail
Carpet			
VCT Restoration	Used any time we do a restoration VCT job, which means stripping the floor all the way down and reapplying 4 coats of finish		
VCT Maintenance	Used any time we do a maintenance VCT job, which means top scrubbing the floor down 1-2 coats and reapplying 2 coats of finish		
VCT Maintenance	Used any time we do a cleaning VCT job, which means cleaning the floor with a pad and cleaner and NOT reapplying any finish		
Standard Carpet Cleaning	5 Step - PARF Process plus Protectant - Truck Mount		
Standard Carpet Cleaning	4 Step - PARF Process - Truck Mount		
Standard Carpet Cleaning	2 Step - Prespray and Rinse - Truck Mount		
Standard Carpet Cleaning	5 Step - PARF Process plus Protectant - Portable		
Standard Carpet Cleaning	4 Step - PARF Process - Portable		
Standard Carpet Cleaning	2 Step - Prespray and Rinse - Portable		
Wool Carpet Cleaning	2 Step - Prespray and Rinse		
Carpeted Steps	Cleaning Only		If step is determined to be nonstandard, the price is decided locally
Carpet Protection	If not included with 5 Step		
Carpet Sanitizer	Used anytime we apply a sanitizer after the cleaning		
Carpet Deodorizer	Used anytime we apply a deodorizer after the cleaning		
Low Moisture Process	PreRinse Scrub, Prespray, Agitate, Rinspray Spots (No Vacuuming)		Any vacuuming required is in addition to the sq ft price
Standard Tile	5 Step - PARF Process plus Sealer - Truck Mount		
Standard Tile	5 Step - PARF Process 2" or Less - Truck Mount		
Standard Tile	4 Step - PARF Process > 2" - Truck Mount		
Standard Tile	4 Step - PARF Process 2" or Less - Truck Mount		
Sealer (After Cleaning)	Used anytime we apply an impregnating sealer after the cleaning		
Color Seal (After Cleaning)	Color Seal - 4" Tile		
Color Seal (After Cleaning)	Color Seal - 2" - 8" Tile		
Color Seal (After Cleaning)	Color Seal - 8" Tile		
Kitchen Cleaning	Used anytime we clean a kitchen. Does not include Sealer		
Standard Tile	5 Step - PARF Process plus Sealer - Portable		
Standard Tile	5 Step - PARF Process 2" or Less - Portable		
Standard Tile	4 Step - PARF Process > 2" - Portable		
Standard Tile	4 Step - PARF Process 2" or Less - Portable		
Concrete Cleaning	Interior - Truck Mount Only		
Concrete Cleaning	Exterior - Truck Mount Only		
Set Up Charge	Anytime we have to use the truck to clean a customer		
Truck Movement Charge	Anytime we have to move the truck during a service		
Floor Change Charge per Hour	Anytime/All times we have to change floors during a service		
Furniture Moving Charge per Hour	Used if we have to move an excessive amount of furniture that adds up to at least an hour		
Spotting Price per Hour	Used if we are asked to spot only during a service		
Mileage Charge	Charge per Mile Outside of 60 Minutes from the location		
Minimum Stop Charge	Minimum amount we have to invoice to service the account		
Wait Charge	Used anytime the customer is not prepared to start their cleaning and we have to wait more than an hour		
Cancellation Charge	Used anytime the customer cancels less than 24 hours before the service		
Bedroom Cleaning - Sanit. Ultra Clean	Touchless Bedroom Cleaning that sanitizes and removes soil from all surfaces, floors & fixtures		Rate Charge - Weekly and Every Other Week \$35.00 Monthly \$55.00

ANY ITEM NOT INCLUDED ON THE PRICE SHEET SHALL BE PRICED AT 10% OFF NATIONAL VOLUNTARY BOOK PRICING (OR 10% OFF LOCAL BOOK PRICING WHERE NATIONAL BOOK PRICING IS NOT AVAILABLE). ALL PRICES LISTED ARE NOT TO EXCEED RATES.

Uniform Rental Items
 Discounts range from 10% to 30% of National Book Price.
 All Prices shown are not-taxed rates

Item Number	Make	Supplier/Item Number	UCM	Description	Disburse from Disburse by Category	Price for Weekly Lease (no hearing)	Price for Monthly Rental (with hearing)	U/R
1	Cintas	335	EA	Comfort Work Shirts 65/35 Poly Cotton				
2	Cintas	273	EA	High Image Work Shirt 65/35 Poly Cotton				
3	Cintas	66273	EA	High Image Womens Work Shirt 65/35 Poly Cotton				
4	Cintas	345	EA	Comfort Work Pants 65/35 Poly Cotton				
5	Cintas	963	EA	Planned Comfort Work Pants 65/35 Poly Cotton				
6	Cintas	270	EA	Comfort Work Cargo Pants 65/35 Poly Cotton				
7	Cintas	370	EA	Comfort Work Cargo Short 65/35 Poly Cotton				
8	Cintas	205	EA	Womens Comfort Work Shirt w. Pocket 65/35 Poly Cotton				
9	Cintas	350	EA	Cotton Work Shirt 100% Cotton				
10	Cintas	340	EA	Cotton Work Pants 100% Cotton				
11	Cintas	394	EA	Jeans Pant 100% Cotton				
12	Cintas	82570	EA	Chief Coat 65/35 Poly Cotton				
13	Cintas	71125	EA	Elastic Waist Chief Pants w Drawstring 65/35 Poly Cotton				
14	Cintas	835	EA	Food Processing Shirt White/Blue (no pockets, grommets) 65/35 Poly Cotton				
15	Cintas	374	EA	Recyclable Dress Shirt 57/43 Poly Cotton				
16	Cintas	275	EA	High Image Performance Polo Shirt 100% Microfiber Poly				
17	Cintas	96275	EA	Womens High Image Performance Polo Shirt 100% Microfiber Poly				
18	Cintas	330	EA	Womens Fit Comfort Work Pant				
19	Cintas	395	EA	Womens Fit Comfort Work Pant				
20	Cintas	259	EA	Pro-Knit Polo Shirts Moisture Wicking 100% Poly				
21	Cintas	248	EA	Pro-Knit Tee Shirt 100% Poly				
22	Cintas	970	EA	United Service Jacket 65/35 Poly Cotton				
23	Cintas	346	EA	High Image Jacket 65/35 Poly Cotton				
24	Cintas	512	EA	Coverall 7.5 oz 65/35 Poly Cotton				
25	Cintas	925	EA	White Lab Coat 80/20 Poly Cotton				
26	Cintas	82497	EA	White Polyester Butcher Coat 100% Poly				
27	Cintas	354	EA	Carhartt Shirt 100% Cotton				
28	Cintas	361	EA	Carhartt 5 Pocket Jeans 100% Cotton				
29	Cintas	382	EA	Carhartt Carpenter Jeans 100% Cotton				
30	Cintas	988	EA	Carhartt Work Pants 100% Cotton				
31	Cintas	280	EA	Flame Resistant Jean				
32	Cintas	290	EA	Flame Resistant Carpenter Jean				
33	Cintas	294	EA	Flame Resistant Work Shirt				
34	Cintas	371	EA	Flame Resistant Work Pant				
35	Cintas	951	EA	Flame Resistant Overall				
36	Cintas	517	EA	Food Service, Chef Coat XS-XL				
37	Cintas	67627	EA	Food Service, V-Neck Apron One Size				
38	Cintas	337	EA	Food Service, Female Chef Coat, XS-XL				
39	Cintas	10196	EA	3x5 Traffic Mat				
40	Cintas	1801	EA	3x5 Spring Mat				
41	Cintas	1802	EA	3x5 Safety Mat				
42	Cintas	84302	EA	3x5 Logo Mat				
43	Cintas	94901	EA	3x5 Logo Mat				
44	Cintas	9513	EA	24 oz Synth Wet Mop				
45	Cintas	9522	EA	Pulse Mop				
46	Cintas	9581	EA	Dual Chamber Mop Bucket				
47	Cintas	7116	EA	12" Microfiber Mop Head				
48	Cintas	7001	EA	36" Microfiber Mop Head				
49	Cintas	7245	EA	Microfiber Mop Handle				

Item Number	Make	Supplier Item Number	UOM	Description	Discount (percentage from Discount by Category)	Purchase Price	Current CEILING Price	Make/Model of Quoted Item (if different)	Description of Quoted Item (if different)
1	Cintas	935	EA	Comfort Work Shirt 65/35 Poly/Cotton					
2	Cintas	273	EA	High Image Work Shirt 65/35 Poly/Cotton					
3	Cintas	66273	EA	High Image Womens Work Shirt 65/35 Poly/Cotton					
4	Cintas	945	EA	Comfort Work Pant 65/35 Poly/Cotton					
5	Cintas	865	EA	Plaid Comfort Work Pant 65/35 Poly/Cotton					
6	Cintas	270	EA	Comfort Work Cargo Pant 65/35 Poly/Cotton					
7	Cintas	870	EA	Comfort Work Cargo Pant 65/35 Poly/Cotton					
8	Cintas	205	EA	Womens Comfort Work Shirt 100% Cotton					
9	Cintas	390	EA	Womens Comfort Work Shirt 100% Cotton					
10	Cintas	340	EA	Cotton Work Pant 100% Cotton					
11	Cintas	354	EA	Jeans Pant 100% Cotton					
12	Chief Works	82670	EA	Chief Works Chief Coat 65/35 Poly/Cotton Rental Only					Chief Works Chief Coat 65/35 Poly/Cotton 1.5 Direct Sale
13	Chief Works	74225	EA	Elastic Waist Chef Pant W/Drawstring 65/35 Poly/Cotton					Easy Chef Pant 65/35 Poly/Cotton Direct Sale
14	Cintas	833	EA	Food Processing Shirt White/Blue (no pockets, grommets)					
15	Cintas	374	EA	Executive Dress Shirt 57/43 Poly/Cotton					
16	Cintas	275	EA	High Image Performance Polo Shirt 100% Microfiber Poly					
17	Cintas	66275	EA	Womens High Image Performance Polo Shirt 100% Micro					
18	Cintas	390	EA	Womens FR Comfort Work pant 65/35 Poly/Cotton (Slim)					
19	Cintas	395	EA	Womens FR Comfort Work pant 65/35 Poly/Cotton					
20	Cintas	259	EA	Pre-Knit Polo Shirts 100% Poly					
21	Cintas	258	EA	Lined Service Jacket 65/35 Poly/Cotton					
22	Cintas	570	EA	High Image Jacket 65/35 Poly/Cotton					
23	Cintas	866	EA	Caracal 7.5 oz. 65/35 Poly/Cotton					
24	Cintas	312	EA	White Lab Coat 80/20 Poly/Cotton Rental Only					White Lab Coat 80/20 Poly/Cotton 1.5 Direct Sale
25	Cintas	925	EA	White Lab Coat 80/20 Poly/Cotton Rental Only					
26	Cintas	82457	EA	White Polyester Butcher Coat 100% Poly					
27	Carhartt	384	EA	Carhartt Shirt 100% Cotton Rental Only					
28	Carhartt	381	EA	Carhartt Pocket Jeans 100% Cotton Rental Only					Carhartt Pocket Jeans 100% Cotton Direct Sale
29	Carhartt	382	EA	Carhartt Carpenter Jeans 100% Cotton Rental Only					Carhartt Carpenter Jeans 100% Cotton Direct Sale
30	Carhartt	385	EA	Carhartt Work Pants 100% Cotton Rental Only					Carhartt Work Pants 100% Cotton Direct Sale
31	Carhartt	280	EA	Carhartt FR Jean Rental Only					Carhartt Carver Jean Direct Sale
32	Carhartt	290	EA	Carhartt FR Jean Rental Only					Carhartt FR Carpenter Jean Direct Sale
33	Carhartt	254	EA	Carhartt FR Work Shirt Rental Only					Carhartt FR Work Shirt Direct Sale
34	Carhartt	371	EA	Carhartt FR Work Pant Rental Only					UltraSoft FR Pant Direct Sale
35	Carhartt	381	EA	Carhartt FR Coverall Rental Only					FreezeSafe Plus FR Coverall Direct Sale
36	Happy Chef	8844	EA	Happy Chef Food Service, Polo Shirt S-XL					
37	Happy Chef	517	EA	Happy Chef Food Service, Chef Coat S-XL					
38	Happy Chef	67627	EA	Happy Chef Food Service, V-Neck Apron, One Size					
39	Happy Chef	817	EA	Happy Chef Food Service, Fennel Chef Coat S-XL					
40	Happy Chef	48490	EA	Happy Chef Food Service, Chef Hat, Student (Bones)					
41	Happy Chef	100445	EA	Happy Chef Food Service, Skull Cap, Hat Top-Chicago					

Hand & Head Protection Program Options				
Cintas Item Number	Hand Protection Program	Lease/Week	LR Rates	
869320700	11" Class 00 Rubber Insulating Gloves - Yellow			
869320350	11" Class 00 Rubber Insulating Gloves - Black			
754910300	ARC Guard FR Knlt Glove			
869380000	10" Leather Protectors			
601960600	Canvas Glove Bag			
	Hand Protection Weekly Cost			\$
	Head Protection Program			
601940000	Clear Safety Glass			
745030300	12cal PureView Faceshield			
745010000	MSA Slotted Hard Hat - White			
823370200	12cal Balaclava - NAVY			
744370260	Electric Gear Bag			
	Head Protection Weekly Cost			\$
	Total Program Weekly Cost			\$

Available Glove Sizes 8-12

ANY ITEM NOT INCLUDED ON THE PRICE SHEET SHALL BE PRICED AT [REDACTED] OFF NATIONAL VOLUNTARY BOOK PRICING (OR [REDACTED] OFF LOCAL BOOK PRICING WHERE NATIONAL BOOK PRICING IS NOT AVAILABLE). ALL PRICES LISTED ARE NOT-TO-EXCEED RATES.

SAFETY ITEMS

All Prices shown are not-to-exceed rates

Item Number	Make	Supplier Item Number	Description	UOM	Quantity per UOM
1	CINTAS	280020	LENS/SCREEN PADS	EA	100
2	CINTAS	163050	BURN RELIEF PACKET/	BAG	6 packets
3	CINTAS	1030300	WOUNDSEAL POUR	EA	2
4	CINTAS	119260	ALLERGY RELIEF	BOX	2/1Dent blister paks
5	CINTAS	121220	ALEVE SMALL	BAG	5 packs
6	CINTAS	573772	DAYQUIL-SEVERE	BAG	5 packets
7	CINTAS	79191	MUCINEX SMALL	BAG	3 packets
8	CINTAS	111929	IBUPROFEN TABS	BOX	20 packets
9	CINTAS	112039	COLD RELIEF	BOX	40 packets
10	CINTAS	12221	LIQUID BANDAGE	BAG	5 pipettes
11	CINTAS	111989	IBUPROFEN TABS	BOX	50 packets
12	CINTAS	111999	IBUPROFEN TABS LRG	BOX	125 packets
13	CINTAS	150110	TWEEZERS METAL	PAC	3 tweezers
14	CINTAS	51030	HAND SANITIZER	BAG	10 packets
15	CINTAS	130479	EYEWASH, 1/2OZ	BOX	5 bottles
16	CINTAS	122249	GLUCOSE, SMALL	PAC	2 packs
17	CINTAS	102435	LIPAD SMALL	BAG	10 packets
18	CINTAS	102640	BIOFREEZE MUSCLE	BAG	5 packets
19	CINTAS	119250	ANTI-DIARRHEAL	BOX	12 caplets
20	CINTAS	43729	X-LONG BANDAGE	BOX	25 bandages
21	CINTAS	164010	COOL&SOOTHE	BOX	6 packets
22	CINTAS	111529	PAIN AWAY X-	BAG	25 packets
23	CINTAS	43658	WATERPROOF CLEAR	BOX	30 bandages
24	CINTAS	44269	ELASTIC STRIP	BOX	50 bandages
25	CINTAS	111180	ASPIRIN ORG ST 50CT	BOX	25 packets
26	CINTAS	130000	THERA TEARS, SMALL	PAC	4 vials
27	CINTAS	100019	TRIPLE ANTIBIOTIC	BOX	20 packets
28	CINTAS	112029	COLD RELIEF	BAG	25 packets
29	CINTAS	44429	LARGE PATCH 2"X3"	BOX	15 bandages



			California	USG Pricing
Item	Description	Comment	Qty	Price (from PDP)
Services:				
SC	Minimum Order Size per stop	Per stop.	ea	
IN	Portable Extinguisher Annual Maintenance Inspection Hand Portable Stored Pressure and CO2 Fire Extinguishers - up to 20#	Per unit.	ea	
Unit Test, Recharge and Repair Parts:				
NSDC2.5	2.5# Stored pressure Dry Chemical - Six Year Test	Includes O-Ring, V-Stem, Service Collar and Six Year Internal Maintenance labor; Does not include parts not specifically listed or applicable Inspection (IN) Price.	ea	
NSDC5	5# Stored pressure Dry Chemical - Six Year Test		ea	
NSDC10	10# Stored pressure Dry Chemical - Six Year Test		ea	
NSDC20	20# Stored pressure Dry Chemical - Six Year Test		ea	
NHDC2.5	2.5# Stored pressure Dry Chemical - Hydrostatic Test	Includes O-Ring, V-Stem, Service Collar and Hydrostatic Test labor; Does not include parts not specifically listed or applicable Inspection (IN) Price.	ea	
NHDC5	5# Stored pressure Dry Chemical - Hydrostatic Test		ea	
NHDC10	10# Stored pressure Dry Chemical - Hydrostatic Test		ea	
NHDC20	20# Stored pressure Dry Chemical - Hydrostatic Test		ea	
NRDC2.5	2.5# Stored pressure Dry Chemical - Recharge	Includes Recharge Labor, Agent and Service Collar; Does not include parts not specifically listed or applicable Inspection (IN) Price.	ea	
NRDC5	5# Stored pressure Dry Chemical - Recharge		ea	
NRDC10	10# Stored pressure Dry Chemical - Recharge		ea	
NRDC20	20# Stored pressure Dry Chemical - Recharge		ea	
EPPIN	Pull Pin	Per unit.	ea	
New Extinguishers:				
5# ABC Ext	5# ABC Dry Chemical Fire Extinguisher	Per unit.	ea	
10# ABC Ext	10# ABC Dry Chemical Fire Extinguisher	Per unit.	ea	
2.5# ABC Ext	2.5# ABC Dry Chemical Fire Extinguisher	Per unit.	ea	
20# ABC Ext	20# ABC Dry Chemical Fire Extinguisher	Per unit.	ea	
Emergency Light Parts and Services:				
INPTT	E-Light Push Test Button - 90 Seconds	Per unit.	ea	
INEL	Emergency Exit Light Inspection (Load Test)	Per unit.	ea	
EXB64	E-Light Battery, 6V, 4A	Per unit.	ea	
EXB67	E-Light Battery, 6V, 7A	Per unit.	ea	
EXB610	E-Light Battery, 6V, 10A	Per unit.	ea	
EXB612	E-Light Battery, 6V, 12A	Per unit.	ea	
EXL15T6	E-Light Bulb, 145V, 15W	Per unit.	ea	
EXL20	E-Light Bulb, 120V, 20W	Per unit.	ea	

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Item	Description	Comment	Qty	US Price	California Price	USC Prime	% Savings from US Price
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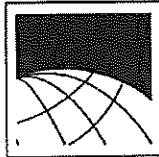
Inspection & Parts							
INKS	Kitchen System Inspection - single or first tank						
INKST	Kitchen System Inspection - remote or additional tank	Per system.	ea				
EELINK	Fusible Link	Per additional tank	ea				
		Per unit.	ea				



Item	Description	Comment	Qty	California Price	USC Price
Inspection & Parts					
INSPW	Annual Sprinkler Inspection Wet - Initial Riser	Per riser.	ea		
INSPR	Annual Sprinkler Inspection Wet - Additional Riser	Per riser.	ea		
INSPBFIRE	Fire line backflow test per valve	Per unit.	ea		
INSPD	Sprinkler Inspection (Dry)	Per riser.	ea		
INSPBFDO	Inspection Back Flow - Domestic or Irrigation (per	Per unit.	ea		

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65500	RESPIRATOR FIT TESTING	20	Minutes	1	Years	CINTS	0	\$		Per Person
65501	RESPIRATORY SAFETY CLASS WITH FIT TEST	4	Hours	1	Year's	CINTS	12	\$		Per Class
65502	SAFETY AUDIT	2	Hours	1	Years	CINTS	0	\$		Per Class
65503	EMERGENCY RESPONSE TRAINING CL	4	Hours	1	Years	CINTS	0	\$		Per Class
65504	WRITTEN SAFETY & HEALTH PROGRAM	1	Days	1	Years	CINTS	1	\$		Per Person
65905	CLASS CANCELLATION FEE	0	None	0	None	CINTS		\$		
65906	INSTRUCTOR TRAVEL FEE	0	None	0	None	CINTS		\$		Per Class
65908	AFTER HOURS FEE	0	None	0	None	CINTS		\$		Per Class



CONTRACT RENEWAL

August 2, 2021

Cintas Corporation No. 2
 Mr. Craig Jackson, Director
 6800 Cintas Blvd.
 Mason, OH 45040

Re: Contract Renewal
 Contract # R-BB-19002 – Facilities Management Products and Solutions

Dear Mr. Jackson:

This is to advise you that Prince William County Public Schools desires to renew the referenced contract for an additional two-year period in accordance with the "Period of Contract" clause in the Contract. We will be exercising the first two-year renewal option of a two (2) two-year renewal period. The current contract will expire on October 31, 2023.

Please advise me if you desire to renew the contract and prices in accordance with the terms of the contract by signing and returning this **Contract Renewal** form no later than August 6, 2021. If you have any questions on this matter, please contact me by phone at (703) 791-8740 or via email at burtneba@pwcs.edu.

Sincerely,

Brian Burtner, CPPB, VCO
 Buyer

Acceptance Agreement

It is mutually agreed that the above-mentioned contract is renewed for the period of November 1, 2023 to October 31, 2025 and all terms and conditions in the original solicitation and contract shall remain the same.

Renew Contract: Yes: No:

Prices and/or Discounts to Remain the Same: Yes: No: If no, explain under separate cover.

Vendor: _____
 Legally Authorized Signature
Craig Jackson, Director
 Print Name & Title

Purchasing: Anthony E. Crosby
 Legally Authorized Signature
 Anthony Crosby, CPPO
 Acting Supervisor of Purchasing

Date: 8/2/21

Date: 8/2/2021

PURCHASING OFFICE



Item	Description	Comment	Qty	Price	USC Pricing
	Inspection & Parts				
INFA	Annual Fire Alarm System Inspection	Per panel.	ea		
INFAID	Devices Per Device (some det. bell, horn, strobe, pull station)	Per device.	ea		
INFADD	Duct Detectors	Per unit.	ea		

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FIRE LABOR RATES

ITEM	Unit	CA Price	USC Price
Labor - Regular	ea		
Labor - Overtime	ea		
Labor - Weekend/Holiday	ea		
Emergency Service Call	ea		

**Cintas First Aid Training List
for U.S. Communities
#R-BB-19002**

Course Material # (SAP)	Course Description	Class Duration	Duration Type	Expiration	Expiration Type	Certification	Class Size	US Community Contract Ceiling Price	Price Per
65001	CPR/FIRST AID/AED COURSE (HeartSaver First Aid with CPR & AED)	7	Hours	2	Years	AHA	9	\$	Per Class
65019	CPR/FIRST AID/AED/BBP COURSE	1	Days	2	Years	AHA	9	\$	Per Class
65008	BBP AWARENESS CLASS	1	Hours	1	Years	CLMI	0	\$	Per Class
65004	PEDIATRIC FIRST AID COURSE	3 1/2	Hours	2	Years	AHA	9	\$	Per Class
65009	FIRST AID COURSE	3.5	Hours	2	Years	AHA	9	\$	Per Class
65013	INFANT-CHILD SUPPLEMENT (CPR/AED)	1	Hours	2	Years	AHA	9	\$	Per Class
65016	CPR/FIRST AID/AED (PER STUDENT)	7	Hours	2	Years	AHA	min 8	\$	Per Person
65017	FIRST AID COURSE (PER STUDENT)	3 1/2	Hours	2	Years	AHA	min 8	\$	Per Person
650010	CPR/AED COURSE (PER STUDENT)	4	Hours	2	Years	AHA	min 8	\$	Per Person
65019	BLS HCP (PER STUDENT)	5	Hours	2	Years	AHA	min 8	\$	Per Person
65021	CPR/AED COURSE	4	Hours	2	Years	AHA	9	\$	Per Class
65022	BLS HEALTHCARE PROVIDER	4	Hours	2	Years	AHA	8	\$	Per Class
65028	OXYGEN AWARENESS CLASS	1	Hours	1	Years	COAST	25	\$	Per Class
65024	AHA HEART SAVER PEDIATRIC 3 HO	8	Hours	2	Years	AHA	9	\$	Per Person

*CPR/First Aid uses the HeartSaver First Aid with CPR & AED student manuals but teach only the First Aid and CPR sections of the course.
 **Course hours are based on adult only courses and will be longer if pediatric training is done.
 ***Open Enrollment classes are based on local schedules and availability.
 ****Additional charges apply for remote class locations and classes outside of normal business hours.

ONLINE CPR, FIRST AID & AED TRAINING:

650911	HEARTSAVER FIRST AID, CPR & AED ONLINE CLASS (SKILLS CHECK SEPARATE, SEE BELOW)	1 1/2	Hours	2	Years	AHA	1	\$	Per Person
650149	HEARTSAVER FIRST AID, CPR & AED SKILLS CHECK (CAN DO UP TO 2 PEOPLE AT A TIME)	45	Minutes	2	Years	AHA	1	\$	Per Person
650901	HEARTSAVER FIRST AID ONLINE CLASS (SKILLS CHECK SEPARATE, SEE BELOW)	2	Hours	2	Years	AHA	1	\$	Per Person
650142	HEARTSAVER FIRST AID SKILLS CHECK (CAN DO UP TO 2 PEOPLE AT A TIME)	30	Minutes	2	Years	AHA	1	\$	Per Person
650921	HEARTSAVER CPR & AED ONLINE CLASS (SKILLS CHECK SEPARATE, SEE BELOW)	1 1/2	Hours	2	Years	AHA	1	\$	Per Person
650141	HEARTSAVER CPR SKILLS CHECK	20	Minutes	2	Years	AHA	1	\$	Per Person

CLASSROOM SAFETY TRAINING

65205	CONFINED SPACE CLASS	2	Hours	1	Years	CLMI	10	\$	Per Class
65206	FALL PROTECTION CLASS	2	Hours	1	Years	CLMI	10	\$	Per Class
65207	AERIAL LIFT SAFETY CLASS	2	Hours	0	None	CLMI	10	\$	Per Class
65208	FORKLIFT CERTIFICATION CLASS	4	Hours	1	Years	CLMI	10	\$	Per Class
65209	FORKLIFT CERTIFICATION (PER PERSON)	4	Hours	1	Years	CLMI	MIN 5	\$	Per Person
652091	FORKLIFT SKILLS TEST (PER PERSON)	20	Minutes	0	Years	CLMI	MIN 5	\$	Per Person
65211	CRANE SAFETY CLASS	2	Hours	0	None	CLMI	10	\$	Per Class
652111	CRANE SAFETY TESTING	15	Minutes	0	None	CLMI	10	\$	Per Person
65212	SAFETY COMMITTEE CLASS	2	Hours	1	Years	CINTS	15	\$	Per Class
65214	BACK SAFETY CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65216	ERGONOMICS CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65218	EMERGENCY PREPAREDNESS CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65220	EYE PROTECTION CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65221	SLIPS TRIPS & FALLS CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65222	FIRE SAFETY CLASS	2	Hours	1	Years	CINTS	25	\$	Per Class
65226	HAZARD COMMUNICATION CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65230	HEARING SAFETY CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65231	HEAT INJURY PREVENTION CLASS	1	Hour	1	Years	CLMI	25	\$	Per Class
65232	HOUSEKEEPING CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65234	LOCKOUT TAGOUT CLASS	2	Hours	1	Years	CLMI	10	\$	Per Class
65236	MACHINE GUARDING CLASS	2	Hours	1	Years	CLMI	10	\$	Per Class
65240	PPE CLASS	2	Hours	1	Years	CLMI	10	\$	Per Class
65252	RESPIRATORY SAFETY CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65254	SAFETY PROGRAM MGMT CLASS	2	Hours	1	Years	CLMI	15	\$	Per Class
65260	GENERAL SAFETY TOPICS CLASS	2	Hours	1	Years	CINTS	0	\$	Per Class
65260	WRITTEN COMPLIANCE PROGRAM	4	Hours	1	Years	CINTS	0	\$	Per Class
65400	OSHA 10 HOUR GENERAL INDUSTRY	2	Days	3	Years	OSHA	0	\$	Per Person
65402	OSHA 30 HOUR GENERAL INDUSTRY	4	Days	3	Years	OSHA	0	\$	Per Person
65404	OSHA 10 HOUR CONSTRUCTION CLAS	2	Days	3	Years	OSHA	0	\$	Per Person
65406	OSHA 30 HOUR CONSTRUCTION CLAS	4	Days	3	Years	OSHA	0	\$	Per Person

City of Hillsdale

Agenda Item Summary

Meeting Date: April 3, 2023

Agenda Item: New Business

SUBJECT: Resolution of Support for Revisiting HB 5054 for Communities Following Pension Best Practices

BACKGROUND PROVIDED BY: David Mackie, City Manager

When passed by the Michigan House of Representatives a year ago, HB 5054 included \$750 million in pension grants to be divided between communities with pensions funded at less than 60 percent and \$250 million to be divided by communities with pensions funded above that. However, the \$250 million for communities which had followed the State's best practices and had pensions funded above 60 percent did not make it into the 2022 State of Michigan budget.

By eliminating the \$250 million to be divided among communities like ours, the Legislature has created an inequitable situation where Hillsdale and other communities who have taken often difficult steps to improve our funded ratio to keep our pensions viable and our community solvent, following the State's best practices, will not see any financial relief.

Due to 2022 market losses and a volatile and unpredictable 2023 market, we are facing the same financial issues facing those communities eligible for the \$750 million in state relief allocated in the 2022 State budget. As such, we wish to request that the Legislature and the Governor reconsider the \$250 million in pension grants for communities whose pensions are funded at 60%+ and include it in the State's upcoming budget.

RECOMMENDATION:

City Council adopt the following resolution requesting that the Legislature and Governor reconsider the \$250 million in pension grants for those communities whose pensions are funded at 60%+, and include it in the State's upcoming budget.

**CITY OF HILLSDALE
RESOLUTION _____**

**REQUEST THAT LEGISLATURE/GOVERNOR INCLUDE FUNDING IN THE 2023
BUDGET FOR COMMUNITIES FOLLOWING PENSION BEST PRACTICES
ESTABLISHED BY THE STATE**

The following resolution was offered by Member _____, seconded by Member _____, at a regular meeting of the Hillsdale City Council conducted Monday, April 3, 2023 at City Hall, 97 N Broad Street, Hillsdale, Michigan.

WHEREAS, (local government unit) has taken financially difficult steps to stabilize its pension program and get its pension costs and liabilities under control; and

WHEREAS these steps followed best practices established by the State of Michigan and kept (local government unit) operationally viable in the face of enormous financial pressure; and

WHEREAS, HB 5054 of 2022 would have divided \$250 million between (local government unit), and other communities like it, that made the tough decisions and followed those best practices; and

WHEREAS, (local government unit) and others like it are ineligible for \$750 million in pension relief allocated by the State in 2022 despite experiencing the same pension-related financial stresses as those who will receive that relief; and

WHEREAS, these stresses have been amplified by market losses in 2022 and a volatile market in 2023; and

WHEREAS, this \$250 million would have immeasurable impact on our ability to address our pension liabilities, maintain employment levels, and provide the services our taxpayers depend upon; and

WHEREAS, both the \$750 million allocated and the \$250 million requested here had broad, bipartisan support in the House a year ago; and

WHEREAS, HB 5054 created an equitable balance between those with pensions the House considered substantially underfunded and those who had followed best practices to achieve a higher funding ratio; and

WHEREAS, unallocated revenues are available to the State in 2023 to again make this pension assistance equitable by helping those communities struggling with pension costs, but ineligible for the \$750 million;

THEREFORE BE IT RESOLVED THAT, (the governmental body of the local government unit) asks the State of Michigan Legislature and Governor's Office to revisit HB 5054; and

BE IT FURTHER RESOLVED, that the Legislature and Governor give bipartisan support to the inclusion of the \$250 million in the 2023 State budget to be divided between communities including (local government unit) that meet the best practices required in that Bill.

The resolution was adopted by a vote of _____, with Members _____ voting yes, Members _____ voting no, and Members _____ absent.

I certify that the following resolution was adopted Monday, April 3, 2023 by the Hillsdale City Council at a regular meeting conducted at City Hall, 97 N Broad Street, Hillsdale, Michigan.

(Clerk)

Proclamation

WHEREAS, The American Legion Auxiliary (ALA), founded in 1919, is one of the largest patriotic service organizations consisting of nearly one million spouses, mothers, daughters, sisters, grandmothers, granddaughters, and direct descendants of members of The American Legion; and along with The American Legion, it solidly stands behind America and its ideals; and

WHEREAS, the Leighr A. Wright American Legion Post 53, Hillsdale MI is recognized as the sponsoring organization of the ALA Unit 53, Hillsdale MI, chartered on April 10, 1923; and

WHEREAS, ALA Unit 53, has been a part of the Hillsdale community by serving veterans, active military families, and assisting local organizations in support of the American Legion mission in Hillsdale County; and

WHEREAS, ALA Unit 53 participates in the Memorial Day and Wreaths Across America Ceremonies in Oak Grove and Lakeview cemeteries; hosts Holiday events for veterans and active military families; donates funds to veterans, first responders, local charities, and special events;

WHEREAS, ALA Unit 53 sponsors female sports teams in Hillsdale; sponsors local female student delegates to attend Girls State;

WHEREAS, Unit 53 exemplifies “Service Not Self” through countless volunteer hours, programs, and participation in service projects and never wavers in their commitment to honor those who have served their country and to assist those in the Hillsdale community.

NOW, THEREFORE I, Adam Stockford, Mayor of the City of Hillsdale do hereby recognize April 10, 2023 as “The 100th ANNIVERSARY OF THE HILLSDALE AMERICAN LEGION POST 53 AUXILIARY “ and encourage the citizens of the City of Hillsdale to join in observing this day honoring the Auxiliary in their service to Veterans, Service members and their families.

IN WITNESS WHEREOF, I do hereby set my hand and cause the City of Hillsdale, Michigan to be affixed hereto this 10th day of April 2023

Adam Stockford, Mayor



PROCLAMATION AUTISM AWARENESS MONTH

WHEREAS, autism is a developmental disability characterized by atypical development in socialization, communication and behavior; and

WHEREAS, the symptoms of autism typically are present before age three years and often are accompanied by abnormalities in cognitive functioning, learning, attention and sensory processing; and

WHEREAS, autism affects one in every 36 children in the United States; and

WHEREAS, autism is four times more likely to occur in boys than in girls; and

WHEREAS, autism can affect anyone, regardless of race, ethnicity or other factors; and

WHEREAS, the parents and relatives of individuals with autism are commended for their sacrifice and dedication in providing for the special needs of individuals with autism; and

WHEREAS, the need for early intervention services begins soon after a child has been diagnosed with autism, because early intervention significantly improves the outcome for people with autism and can reduce the level of funding and services needed to treat people with autism later in life; and

WHEREAS, the importance of worker training programs that are tailored to the needs of developmentally disabled persons, including those with autism, and note that people with autism can be, and are, productive members of the workforce if they are given appropriate support, training and early intervention services; and

WHEREAS, the U.S. House and Senate passed resolution H. Con. Res. 303 February 25, 2008, recognizing the importance of autism awareness, of the need to support individuals with autism and the family members, teachers, physicians, and other professionals who care for individuals with autism; and

WHEREAS, individuals with autism, like all other Americans, should have the opportunity to realize their ambitions and lead rewarding lives;

NOW, THEREFORE, BE IT RESOLVED that I, Adam Stockford, Mayor of the City of Hillsdale, do hereby proclaim April 2023 as **AUTISM AWARENESS MONTH** in the City of Hillsdale.

Adam L. Stockford, Mayor

Date