



# City Council Agenda

November 6, 2023  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

---

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of October 12, 2023: \$465,454.32
    - 2. Payroll of October 12, 2023: \$192,760.85  
October 26, 2023: \$185,850.10
  - B. City Council Minutes of October 16, 2023
  - C. Finance Minutes of October 16, 2023
  - D. Library Minutes of August 10, September 14, September 28, September 29 & October 6, 2023
  - E. Hillsdale Veterans Affairs Program- Street Use Agreement
- VI. Communications/Petitions**
  - A. Hallett Street Railroad Overpass Letter
  - B. Toys for Tots Christmas Assistance Program
  - C. Wreaths Across America
  - D. Nutcracker Ballet @ The Dawn Theater
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
  - A. Hillsdale Mobile Home Park
- IX. New Business**
- X. Miscellaneous Reports**
  - A. Proclamation- Family Court Awareness Month (November)
  - B. Appointments – None
  - C. Other- None
- XI. General Public Comment**
- XII. City Manager’s Report**
- XIII. Council Comment**

**XIV. Adjournment**

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	12,409.22	682
101-000.000-263.000	SALES TAX - SEPT 2023	STATE OF MICHIGAN	SALES TAX - SEPT 2023	7.84	630
101-000.000-692.000	SALES TAX - SEPT 2023	STATE OF MICHIGAN	SALES TAX - SEPT 2023	(0.04)	630
Total For Dept 000.000				12,417.02	
Dept 172.000 CITY MANAGER					
101-172.000-715.000	DENTAL & VISION - CITY MANAGER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		38.82	680
101-172.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		703.65	683
101-172.000-715.000	LIFE INSURANCE - CITY MANAGER	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		6.50	684
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	921.80	682
101-172.000-721.000	DISABILITY INSURANCE - CITY MANA	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		15.39	684
Total For Dept 172.000 CITY MANAGER				1,686.16	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-715.000	DENTAL & VISION - ADMIN	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		5.59	680
101-175.000-715.000	LIFE INSURANCE - ADMIN	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		1.63	684
101-175.000-721.000	DISABILITY INSURANCE - ADMIN	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		2.32	684
101-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2023	789.19	107244
101-175.000-802.000	WILDCARD CERT RENEWAL	SONIT SYSTEMS, LLC	WILDCARD CERT RENEWAL	154.50	107244
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,032.50	107222
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,985.73	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-715.000	DENTAL & VISION - FINANCE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		38.82	680
101-191.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		703.65	683
101-191.000-715.000	LIFE INSURANCE - FINANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		6.50	684
101-191.000-721.000	DISABILITY INSURANCE - FINANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		8.66	684
101-191.000-801.000	AUDIT SERVICES FOR FYE 2023	YEO & YEO PC	AUDIT SERVICES FOR FYE 2023	4,500.00	107260
101-191.000-860.000	MILEAGE TO BS&A FOR TRAINING	TINA BUMPUS	MILEAGE TO BS&A FOR TRAINING	103.50	107246
Total For Dept 191.000 FINANCE DEPARTMENT				5,361.13	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	DENTAL & VISION - CITY CLERK	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	680
101-215.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		1,759.10	683
101-215.000-715.000	LIFE INSURANCE - CITY CLERK	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		16.24	684
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,186.58	682
101-215.000-721.000	DISABILITY INSURANCE - CITY CLER	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		16.53	684
101-215.000-726.000	LOGO WINDOW ENVELOPS	ARROW SWIFT PRINTING	LOGO WINDOW ENVELOPS	302.20	107174
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	70.95	107168
Total For Dept 215.000 CITY CLERK DEPARTMENT				3,448.65	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	138.00	682
101-253.000-964.000	1988/89 PA 425 AGREEMENT TV	FAYETTE TOWNSHIP TREASURER	2023 PROPERTY TAX ACT 425 REVENUE SHARI	28,591.32	107196
101-253.000-964.000	1999 HILLSDALE PLAZA PA 425 AGRE	HILLSDALE TOWNSHIP TREASURER	2023 PROPERTY TAX ACT 425 REVENUE SHARI	6,686.76	107209
Total For Dept 253.000 CITY TREASURER				35,416.08	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	DENTAL & VISION - ASSESSING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	680
101-257.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		1,759.10	683
101-257.000-715.000	LIFE INSURANCE - ASSESSING	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		32.48	684
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,847.34	682
101-257.000-721.000	DISABILITY INSURANCE - ASSESSING	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE - OCT 2023		47.26	684

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-726.000	IPAD CASE	AMAZON CAPITAL SERVICES, I	IPAD CASE	26.99	107170
101-257.000-850.000	MONTHLY VERIZON BILL - OCT 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - OCT 23	54.69	107255
Total For Dept 257.000 ASSESSING DEPARTMENT				3,864.91	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	SAFETY HARNESS/INTERNAL SHOCK AB	AMAZON CAPITAL SERVICES, I	SAFETY HARNESS/INTERNAL SHOCK ABSORBER	123.75	107170
101-265.000-726.000	BATHROOM SUPPLIES, COPY PAPER, S	CURRENT OFFICE SOLUTIONS	BATHROOM SUPPLIES, COPY PAPER, SOAP	387.44	107190
101-265.000-726.000	MILKHOUSE UTILITY HEATER	GELZER HJ & SON INC	MILKHOUSE UTILITY HEATER	37.99	107200
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	11.20	107204
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	27.16	107204
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	16.32	107204
101-265.000-726.000	WATER - CITY HALL - FINANCE CHAR	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE - FINANCE CHARGE	3.00	107204
101-265.000-726.000	WATER - CITY HALL - FINANCE CHAR	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE - FINANCE CHARGE	3.00	107204
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	11.50	107204
101-265.000-801.000	MOWING CONTRACT - SEPT 2023	BILL'S LAWN CARE, LLC	MOWING CONTRACT - SEPT 2023	460.00	107180
101-265.000-801.000	CH	CINTAS CORPORATION	CH - MATS AND SCRAPPER	15.25	107184
101-265.000-801.000	CH	CINTAS CORPORATION	CH - MATS AND SCRAPPER	15.25	107184
101-265.000-801.000	CITY HALL CLEANING - SEPT 2023	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - SEPT 2023	650.00	107191
101-265.000-801.000	MOP & BUFF DISPATCH - SEPT 2023	EAST 2 WEST ENTERPRISES, I	MOP & BUFF DISPATCH - SEPT 2023	40.00	107191
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	193.96	107169
101-265.000-850.000	ETHERFAX OCTOBER 2023	BSB COMMUNICATIONS INC	ETHERFAX OCTOBER 2023	112.00	107183
101-265.000-930.000	URINAL PARTS KIT AND DRILL BIT F	AMERICAN COPPER AND BRASS,	URINAL PARTS KIT AND DRILL BIT FOR CITY	24.04	107171
101-265.000-970.000	CITY HALL CHILLER REPLACEMENT	JC MECHANICAL SERVICES, I	CITY HALL CHILLER REPLACEMENT	22,445.00	107210
Total For Dept 265.000 BUILDING AND GROUNDS				24,576.86	
Dept 270.000 HUMAN RESOURCES					
101-270.000-715.000	DENTAL & VISION - HUMAN RESOURCE	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	38.82	680
101-270.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - OCT 2023	703.65	683
101-270.000-715.000	LIFE INSURANCE - HR	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	6.50	684
101-270.000-721.000	DISABILITY INSURANCE - HR	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	12.89	684
101-270.000-860.000	MILEAGE TO MERS CONFERENCE	TINA BUMPUS	MILEAGE TO MERS CONFERENCE	142.80	107246
Total For Dept 270.000 HUMAN RESOURCES				904.66	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	111.91	680
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	1,013.34	680
101-301.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - OCT 2023	19,491.48	683
101-301.000-715.000	LIFE INSURANCE - POLICE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	251.72	684
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	24,198.70	682
101-301.000-721.000	DISABILITY INSURANCE - POLICE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	333.86	684
101-301.000-726.000	KMC-65 MICROPHONE (STOCK)	RAYLECOM COMMUNICATIONS, I	KMC-65 MICROPHONE (STOCK)	63.50	107237
101-301.000-726.000	CLOROX WIPES, LINT ROLLERS, TISS	WALMART COMMUNITY	CLOROX WIPES, LINT ROLLERS, TISSUE, POS	113.57	107257
101-301.000-740.301	DEPT 12- POLICE	WATKINS OIL COMPANY	DEPT 12- POLICE	2,941.06	107258
101-301.000-742.000	SHIRT FOR JAMIE	GALL'S, INC	SHIRT FOR JAMIE	54.41	107199
101-301.000-742.000	PANTS FOR STOLL	GALL'S, INC	PANTS FOR STOLL	75.48	107199
101-301.000-742.000	SUMMIT SOFT SHELL JACKET	GALL'S, INC	SUMMIT SOFT SHELL JACKET	88.00	107199
101-301.000-801.000	HILLDALE CITY RANGE USE 2023	HILLSDALE CO SHERIFF'S OF	HILLDALE CITY RANGE USE 2023	200.00	107207
101-301.000-801.000	TRULOOKUP PERSON SEARCH	TRANSUNION RISK AND ALTER	TRULOOKUP PERSON SEARCH	75.00	107248
101-301.000-801.000	POLICE UNITS COMPUTERS	VERIZON WIRELESS	POLICE UNITS COMPUTERS	160.04	107255
101-301.000-930.000	4 NEW TIRES FOR UNIT 2-4	NORM'S TIRE & SERVICE	4 NEW TIRES FOR UNIT 2-4	683.00	107230
101-301.000-930.000	NEW BATTERY FOR UNIT 2--1	PARNEY'S CAR CARE, LLC	NEW BATTERY FOR UNIT 2--1	135.18	107232
101-301.000-930.000	OIL CHANGE FOR UNIT 2-3	PARNEY'S CAR CARE, LLC	OIL CHANGE FOR UNIT 2-3	46.00	107232

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
Total For Dept 301.000 POLICE DEPARTMENT				50,036.25	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		27.97	680
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		319.13	680
101-336.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		7,240.60	683
101-336.000-715.000	LIFE INSURANCE - FIRE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		73.08	684
101-336.000-716.000	RETIREMENT	MERS RETIREMENT CONTRIBUTIONS - 300101		6,581.51	682
101-336.000-721.000	DISABILITY INSURANCE - FIRE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		93.56	684
101-336.000-726.000	LETTER SIZE POUCH LAMINATES	CURRENT OFFICE SOLUTIONS LETTER SIZE POUCH LAMINATES		23.14	107190
101-336.000-726.000	BAXTER IRRIGATION SOLUTION	EMERGENCY MEDICAL PRODUCTS BAXTER IRRIGATION SOLUTION		14.16	107192
101-336.000-740.000	DEPT 45 FIRE DEPT	WATKINS OIL COMPANY DEPT 45 FIRE DEPT		520.20	107258
101-336.000-930.000	FASTENERS AND ANOCHORS FOR FD	GELZER HJ & SON INC FASTENERS AND ANOCHORS FOR FD		2.80	107200
101-336.000-930.000	FASTENERS AND ANCHORS FOR FD	GELZER HJ & SON INC FASTENERS AND ANCHORS FOR FD		2.79	107200
101-336.000-930.000	HAMMERDRILL AND BLACK OXIDED FOR	GELZER HJ & SON INC HAMMERDRILL AND BLACK OXIDED FOR FD		11.08	107200
101-336.000-930.000	WARREN HYD 303 (2) (HYDRAULIC RE	PERFORMANCE AUTOMOTIVE WARREN HYD 303 (2) (HYDRAULIC REPAIRS)		127.50	107233
101-336.000-930.000	HYDRAULIC CYLINDER LEAKS REPAIR	RILEY'S APPARTATUS SERVICE HYDRAULIC CYLINDER LEAKS REPAIR PLUS MI		3,250.00	107239
101-336.000-970.000		ROE-COMM., INC. 3 BATTERIES FOR FIRE RADIOS		347.00	107240
Total For Dept 336.000 FIRE DEPARTMENT				18,634.52	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		108.24	680
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	680
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		16.79	680
101-441.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		3,800.91	683
101-441.000-715.000	LIFE INSURANCE - DPS	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		4.87	684
101-441.000-715.000	LIFE INSURANCE - DPS	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		51.97	684
101-441.000-716.000	RETIREMENT	MERS RETIREMENT CONTRIBUTIONS - 300101		1,759.37	682
101-441.000-721.000	DISABILITY INSURANCE - DPS	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		6.96	684
101-441.000-721.000	DISABILITY INSURANCE - DPS	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		70.60	684
101-441.000-726.000	STORAGE TOTE FOR TREE IV	GELZER HJ & SON INC STORAGE TOTE FOR TREE IV		27.99	107200
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV\WATER DELIVERY SERVICE		16.80	107204
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV\WATER DELIVERY SERVICE		10.84	107204
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV\WATER DELIVERY SERVICE		10.84	107204
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV\WATER DELIVERY SERVICE		5.75	107204
101-441.000-801.000	MOWING CONTRACT - SEPT 2023	BILL'S LAWN CARE, LLC MOWING CONTRACT - SEPT 2023		120.00	107180
101-441.000-801.000	BRUSH GRINDING AND HAULING FOR 2	VAN BRUNT TRANSPORT, INC BRUSH GRINDING AND HAULING FOR 2023		43,112.50	107254
101-441.000-850.000	MONTHLY VERIZON BILL - OCT 23	VERIZON WIRELESS MONTHLY VERIZON BILL - OCT 23		53.76	107255
101-441.000-930.000	ELECTRONIC BALLAST FOR LIBRARY	AMERICAN COPPER AND BRASS, ELECTRONIC BALLAST FOR LIBRARY		29.08	107171
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				49,304.32	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	DENTAL & VISION -ENGINEERING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	680
101-447.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		1,759.10	683
101-447.000-715.000	LIFE INSURANCE - ENGINEERING	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		(48.72)	684
101-447.000-721.000	DISABILITY INSURANCE - ENGINEERI	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		(73.53)	684
Total For Dept 447.000 ENGINEERING SERVICES				1,733.90	
Dept 567.000 CEMETERIES					
101-567.000-801.000	CEMETERY PORTA JOHN RENTALS	LAPEW SANITATION - THOMAS SEPTEMBER PORTA JOHN RENTALS		110.00	107218
101-567.000-801.000	MOWING CONTRACT @ LAKE VIEW & OA	TKC LAWN SNOW AND WOOD LLC MOWING CONTRACT FOR CEMETERIES		8,840.00	107247
Total For Dept 567.000 CEMETERIES				8,950.00	
Dept 571.000 PARKING LOTS					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 571.000 PARKING LOTS					
101-571.000-801.000	MOWING CONTRACT - SEPT 2023	BILL'S LAWN CARE, LLC	MOWING CONTRACT - SEPT 2023	1,020.00	107180
Total For Dept 571.000 PARKING LOTS				1,020.00	
Dept 595.000 AIRPORT					
101-595.000-715.000	LIFE INSURANCE - AIRPORT	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - OCT 2023	16.24	684
101-595.000-721.000	DISABILITY INSURANCE - AIRPORT	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - OCT 2023	19.75	684
101-595.000-726.000	LED LIGHT, HAND SOAP, PAINT, BRUSH	GELZER HJ & SON INC	LED LIGHT, HAND SOAP, PAINT, BRUSH, TAPE	155.13	107200
101-595.000-726.000	HARDWARE, FASTNERS & ANCHORS	GELZER HJ & SON INC	HARDWARE, FASTNERS & ANCHORS	25.37	107200
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.42	107204
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.75	107204
101-595.000-726.000	PAPER TOWEL, ICE	MARKET HOUSE	PAPER TOWEL, ICE	24.86	107223
101-595.000-740.000	DIESEL FUEL FOR TRACTOR	BRINER OIL CO, INC	DIESEL FUEL FOR TRACTOR	551.80	107182
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	96.98	107169
101-595.000-930.000	SPRING PIN FOR JOHN DEERE TRACTO	GREENMARK EQUIPMENT	SPRING PIN FOR JOHN DEERE TRACTOR	1.62	107202
Total For Dept 595.000 AIRPORT				902.92	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-715.000	DENTAL & VISION - PLANNING	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	97.05	680
101-701.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - OCT 2023	1,759.10	683
101-701.000-715.000	LIFE INSURANCE - PLANNING	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - OCT 2023	16.24	684
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,267.66	682
101-701.000-721.000	DISABILITY INSURANCE - PLANNING	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - OCT 2023	19.23	684
101-701.000-810.000	REGION 2 PC MEMBERSHIP DUES	REGION 2 PLANNING COMMISS	REGION 2 PC MEMBERSHIP DUES	2,169.72	107238
101-701.000-860.000	TRANSPORTATION & MILEAGE	ALAN BEEKER	MILEAGE REIMBURSEMENT	298.68	107177
101-701.000-860.000	TRANSPORTATION & MILEAGE	ALAN BEEKER	R2PC MEETING OCTOBER	45.85	107177
101-701.000-905.000	LARGE FORMAT PRINTING	HILLSDALE CO EQUALIZATION	LARGE FORMAT PRINTING	40.00	107205
Total For Dept 701.000 PLANNING DEPARTMENT				5,713.53	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-715.000	DENTAL & VISION - ECON DEVEL	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	27.98	680
101-728.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - OCT 2023	628.26	683
101-728.000-715.000	LIFE INSURANCE - ECON DEVELOPMEN	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - OCT 2023	16.24	684
101-728.000-721.000	DISABILITY INSURANCE - ECON DEVE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - OCT 2023	19.00	684
Total For Dept 728.000 ECONOMIC DEVELOPMENT				691.48	
Dept 756.000 PARKS					
101-756.000-726.000	SPORTING GOODS FOR PARKS	GELZER HJ & SON INC	SPORTING GOODS FOR PARKS	27.97	107200
101-756.000-801.000	MOWING CONTRACT - SEPT 2023	BILL'S LAWN CARE, LLC	MOWING CONTRACT - SEPT 2023	7,888.00	107180
101-756.000-801.000	FUSE FLQ 1/2@ FOD	CLARK ELECTRIC INC.	FUSE FLQ 1/2@ FOD	99.26	107185
101-756.000-801.000	PARKS PORTA JOHN RENTALS	LAPEW SANITATION - THOMAS	SEPTEMBER PORTA JOHN RENTALS	2,225.00	107218
101-756.000-930.000	BLK COUPLING AND GALV NIPPLE FOR	GELZER HJ & SON INC	BLK COUPLING AND GALV NIPPLE FOR PARKS	7.98	107200
Total For Dept 756.000 PARKS				10,248.21	
Total For Fund 101 GENERAL FUND				237,896.33	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	6.30	680
202-450.000-725.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - OCT 2023	159.03	683
202-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE - OCT 2023	4.98	684
202-450.000-726.000	MAJOR HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	51.83	107201
Total For Dept 450.000 STREET SURFACE				222.14	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.500 TRUNKLINE SURFACE					
202-450.500-726.000	MAJOR HOT PATCH HWY	GERKEN MATERIAL, INC	HOT PATCH	227.91	107201
202-450.500-726.000	MAJOR HOT PATCH HWY	GERKEN MATERIAL, INC	HOT PATCH	135.00	107201
Total For Dept 450.500 TRUNKLINE SURFACE				362.91	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.30	680
202-460.000-725.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		159.03	683
202-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		4.98	684
202-460.000-726.000	OATS 50LB BAGS	LITCHFIELD GRAIN CO	OATS 50LB BAGS	16.88	107220
202-460.000-801.000	MOWING CONTRACT - SEPT 2023	BILL'S LAWN CARE, LLC	MOWING CONTRACT - SEPT 2023	801.32	107180
Total For Dept 460.000 R.O.W. MAINTENANCE				988.51	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	MOWING CONTRACT - SEPT 2023	BILL'S LAWN CARE, LLC	MOWING CONTRACT - SEPT 2023	306.68	107180
Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE				306.68	
Dept 470.000 TREES					
202-470.000-801.000	88 S HOWELL TREE REMOVAL	LONSBERY, JEFFREY	88 S HOWELL TREE REMOVAL	1,650.00	107188
202-470.000-801.000	415 W FAYETTE TREE REMOVAL	LONSBERY, JEFFREY	415 W FAYETTE TREE REMOVAL	850.00	107188
202-470.000-801.000	194 OAK TREE REMOVAL	LONSBERY, JEFFREY	194 OAK TREE REMOVAL	1,500.00	107188
202-470.000-801.000	209 E BACON TREE REMOVAL	LONSBERY, JEFFREY	209 E BACON TREE REMOVAL	850.00	107188
Total For Dept 470.000 TREES				4,850.00	
Dept 480.000 DRAINAGE					
202-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.29	680
202-480.000-725.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		159.02	683
202-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		4.98	684
Total For Dept 480.000 DRAINAGE				170.29	
Dept 490.000 TRAFFIC					
202-490.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.29	680
202-490.000-725.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		159.02	683
202-490.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		4.97	684
Total For Dept 490.000 TRAFFIC				170.28	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				7,070.81	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.53	680
203-450.000-725.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		164.92	683
203-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		5.17	684
203-450.000-726.000	LOCAL HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	328.05	107201
203-450.000-726.000	LOCAL HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	932.23	107201
203-450.000-726.000	LOCAL HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	98.82	107201
203-450.000-726.000	LOCAL HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	305.30	107201
203-450.000-726.000	LOCAL HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	40.50	107201
Total For Dept 450.000 STREET SURFACE				1,881.52	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.53	680
203-460.000-725.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		164.92	683
203-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		5.16	684

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-726.000	OATS 50LB BAGS	LITCHFIELD GRAIN CO	OATS 50LB BAGS	16.89	107220
203-460.000-801.000	MOWING CONTRACT - SEPT 2023	BILL'S LAWN CARE, LLC	MOWING CONTRACT - SEPT 2023	664.00	107180
Total For Dept 460.000 R.O.W. MAINTENANCE				857.50	
Dept 470.000 TREES					
203-470.000-801.000	142 S WEST AVE TREE REMOVAL	LONSBERY, JEFFREY	142 S WEST AVE TREE REMOVAL	1,700.00	107188
Total For Dept 470.000 TREES				1,700.00	
Dept 480.000 DRAINAGE					
203-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.52	680
203-480.000-725.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		164.91	683
203-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		5.15	684
Total For Dept 480.000 DRAINAGE				176.58	
Total For Fund 203 LOCAL STREET FUND				4,615.60	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	36 GRADE GIRLS BASKETBALL REFUND	HEATHER WYLLYS	3-6 GRADE GIRLS BASKETBALL REFUND - WYI	65.00	107203
208-000.000-692.000	PAVILION RENTAL REFUND 8/17/2023	SEGUE, INC	PAVILION RENTAL REFUND	75.00	107242
Total For Dept 000.000				140.00	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	DENTAL & VISION - RECREATION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		55.95	680
208-751.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		1,413.56	683
208-751.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		16.24	684
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,398.18	682
208-751.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		28.01	684
208-751.000-726.006	SANDY BEACH CONCESSIONS SHIRTS	URBAN GRAFFITI	SANDY BEACH CONCESSIONS SHIRTS	285.00	107250
208-751.000-801.008	9/23/2023 2 @ \$75	LANCE BENZING	FOOTBALL OFFICIATING	300.00	107179
208-751.000-801.008	9/23/2023 2 @ \$40	WYATT EVERTT WAHTOLA	FOOTBALL OFFICIATING	240.00	107259
208-751.000-964.000	STOCK'S PARK REFUND - 10/05/2024	KIMBERLY STALEY	STOCK'S PARK REFUND - 10/05/2024	100.00	107213
Total For Dept 751.000 RECREATION DEPARTMENT				3,836.94	
Total For Fund 208 RECREATION FUND				3,976.94	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-715.000	DENTAL & VISION - LIBRARY	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		27.98	680
271-790.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - OCT 2023		(628.26)	683
271-790.000-715.000	LIFE INSURANCE - LIBRARY	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		(16.24)	684
271-790.000-721.000	DISABILITY INSURANCE - LIBRARY	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE - OCT 2023		(19.00)	684
271-790.000-726.000	BLACK DUCK TAPE	GELZER HJ & SON INC	BLACK DUCK TAPE	5.49	107200
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV\WATER DELIVERY SERVICE		5.42	107204
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV\RENTAL COOLER		27.00	107204
271-790.000-802.000	SONIT NET ADMIN SEPTEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2023	175.37	107244
271-790.000-802.000	WILDCARD CERT RENEWAL	SONIT SYSTEMS, LLC	WILDCARD CERT RENEWAL	34.32	107244
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	48.49	107169
271-790.000-850.000	ETHERFAX OCTOBER 2023	BSB COMMUNICATIONS INC	ETHERFAX OCTOBER 2023	56.00	107183
271-790.000-930.000	FLUORESCENT FOR LIBRARY	AMERICAN COPPER AND BRASS, FLUORESCENT FOR LIBRARY		137.70	107171
Total For Dept 790.000 LIBRARY				(145.73)	
Total For Fund 271 LIBRARY FUND				(145.73)	



INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - SEPT 2023	STATE OF MICHIGAN	SALES TAX - SEPT 2023	1,594.56	630
481-000.000-687.300	SALES TAX - SEPT 2023	STATE OF MICHIGAN	SALES TAX - SEPT 2023	(7.97)	630
Total For Dept 000.000				1,586.59	
Dept 175.000 ADMINISTRATIVE SERVICES					
481-175.000-930.000	BALLAST - HANGAR MAINT.	GELZER HJ & SON INC	BALLAST - HANGAR MAINT.	83.97	107200
481-175.000-930.000	LIGHTS FOR TERMINIAL	GELZER HJ & SON INC	LIGHTS FOR TERMINIAL	45.99	107200
Total For Dept 175.000 ADMINISTRATIVE SERVICES				129.96	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				1,716.55	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	KELLEMS GRIP 1.000" - 1.25	POWERLINE SUPPLY	INVENTORY	849.48	107234
582-000.000-110.000	CLAMP - SMALL STRAIGHT LINE	POWERLINE SUPPLY	INVENTORY	2,425.30	107234
582-000.000-110.000	INSULATOR RACK	POWERLINE SUPPLY	INVENTORY	169.92	107234
582-000.000-158.000-215016	PHASE 1 UPGRADE ENG & DESIGN SER	SSEO, INC.	PHASE 1 UPGRADE ENG & DESIGN SERVICES	4,256.75	107245
582-000.000-202.100	ROUND	AVERY, CHRISTY J	UB refund for account: 013320	140.16	107175
582-000.000-202.100	4CCH	BENNETT, TAYLOR B	UB refund for account: 012416	71.42	107178
582-000.000-202.100	4ENBK1	FOX, TOREE J	UB refund for account: 025916	28.37	107198
582-000.000-202.100	4ENBK1	KAST, JULIE A	UB refund for account: 024592	121.71	107211
582-000.000-202.100	4CCH	KIRKINGBURG, ANDREW C	UB refund for account: 026901	146.00	107214
582-000.000-202.100	4CCH	KRAUSE, GREGORY D	UB refund for account: 025581	24.45	107215
582-000.000-202.100	4CCH	MOHAN, MASON O	UB refund for account: 035286	318.00	107228
582-000.000-249.100	OPERATION ROUND-UP - SEPTEMBER 2	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - SEPTEMBER 2023	2,651.04	107187
582-000.000-249.100	LIEAF-6099 SEPTEMBER 2023 P.A. 9	LARA - MI PUBLIC SERVICE (	LIEAF-6099 SEPTEMBER 2023 P.A. 95	5,412.51	107219
582-000.000-263.000	SALES TAX - SEPT 2023	STATE OF MICHIGAN	SALES TAX - SEPT 2023	33,585.80	630
582-000.000-692.200	SALES TAX - SEPT 2023	STATE OF MICHIGAN	SALES TAX - SEPT 2023	(214.05)	630
Total For Dept 000.000				49,986.86	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	87.33	680
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	228.05	680
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	485.25	680
582-175.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - OCT 2023	16,127.21	683
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE - OCT 2023	191.63	684
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE - OCT 2023	22.76	684
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	18,643.85	682
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE - OCT 2023	305.35	684
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE - OCT 2023	39.25	684
582-175.000-726.000	BANKERS BOXES FOR BPU OFFICES	AMAZON CAPITAL SERVICES, I	BANKERS BOXES FOR BPU OFFICES	48.58	107170
582-175.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	60.97	107170
582-175.000-726.000	LOGO ENVELOPES	ARROW SWIFT PRINTING	LOGO ENVELOPES	415.76	107174
582-175.000-726.000	COPY PAPER	ARROW SWIFT PRINTING	COPY PAPER	151.52	107174
582-175.000-726.000	OFFICE SUPPLIES FOR BPU OFFICES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES FOR BPU OFFICES	18.51	107190
582-175.000-726.000	COPIES/CONTRACT BILLING - SEPT.	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - SEPT. 2023	95.31	107190
582-175.000-726.000	LOBBY DUST PAN/LOBBYMASTER	KSS ENTERPRISES	LOBBY DUST PAN/LOBBYMASTER	22.82	107217
582-175.000-801.000	FIBER MAINT - ELECTRIC	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	100.00	107169
582-175.000-801.000	MOWING FOR SEPT 2023	BAXTER LAWN AND SNOW SERV	MOWING FOR SEPT 2023	830.00	107176
582-175.000-801.000	COPIES/CONTRACT BILLING - SEPT.	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - SEPT. 2023	133.98	107190
582-175.000-801.000	CLEANING FOR SEPT 2023	EAST 2 WEST ENTERPRISES, I	CLEANING FOR SEPT 2023	130.00	107191
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS SEPT 20	51.34	107231
582-175.000-801.000	ONLINE UTILITY EXCHANGE/WEB ACCE	ONLINE INFORMATION SERVICE	ONLINE UTILITY EXCHANGE/WEB ACCESS FEE	66.80	107231

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-801.000	AUDIT SERVICES FOR FYE 2023	YEO & YEO PC	AUDIT SERVICES FOR FYE 2023	2,250.00	107260
582-175.000-801.000	CREDIT CARD PROCESSING FEES - SE	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - SEPT 2023	173.13	629
582-175.000-802.000	OTTER BOX AND SCREEN PROTECTORS	AMAZON CAPITAL SERVICES, I	OTTER BOX AND SCREEN PROTECTORS	35.19	107170
582-175.000-802.000	BATTERIES FOR MITEL HANDSET	AMAZON CAPITAL SERVICES, I	BATTERIES FOR MITEL HANDSET	8.89	107170
582-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2023	394.59	107244
582-175.000-802.000	WILDCARD CERT RENEWAL	SONIT SYSTEMS, LLC	WILDCARD CERT RENEWAL	77.25	107244
582-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	350.00	107253
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	258.34	107253
582-175.000-850.000	TELEPHONE - ELECTRIC	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	24.25	107169
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	145.47	107169
582-175.000-850.000	ETHERFAX OCTOBER 2023	BSB COMMUNICATIONS INC	ETHERFAX OCTOBER 2023	28.00	107183
582-175.000-850.000	MONTHLY VERIZON BILL - OCT 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - OCT 23	587.63	107255
582-175.000-880.000	CANDY FOR PUBLIC POWER WEEK 2023	AMAZON CAPITAL SERVICES, I	CANDY FOR PUBLIC POWER WEEK 2023	44.62	107170
582-175.000-880.000	ANNUAL HALLOWEEN PARTY - 2023	HILLSDALE CO HALLOWEEN PAF	ANNUAL HALLOWEEN PARTY - 2023	250.00	107206
582-175.000-880.000	COOKIES FOR PUBLIC POWER OCT 202	MARKET HOUSE	COOKIES FOR PUBLIC POWER OCT 2023	69.33	107223
582-175.000-880.000	COMMUNITY PROMOTION - AUGUST 202	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - AUGUST 2023	125.00	107224
582-175.000-880.000	COMMUNITY PROMOTION - SEPTEMBER	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - SEPTEMBER 2023	125.00	107224
582-175.000-880.000	NOV/DEC SIMPLY HERS	SIMPLY HERS MAGAZINE	NOV/DEC SIMPLY HERS	27.50	107243
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	19.89	673
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	19.89	676
582-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	21.66	677
582-175.000-956.000	CUSTOMER SERVICE III TRAINING -	AMERICAN WATER WORKS ASSOC	CUSTOMER SERVICE III TRAINING - KELLY I	97.50	107172
Total For Dept 175.000 ADMINISTRATIVE SERVICES				43,389.40	
Dept 543.000 PRODUCTION					
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	UIS SCADA, INC.	SERVICES TO TEST LEVEL TRANSMITTER AND	648.00	107249
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	UIS SCADA, INC.	SERVICES TO TEST LEVEL TRANSMITTER AND	648.00	107249
Total For Dept 543.000 PRODUCTION				1,296.00	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	GREENLEE FOLDING POCKET KNIVES W	AMAZON CAPITAL SERVICES, I	GREENLEE FOLDING POCKET KNIVES W/WOOD F	130.08	107170
582-544.000-726.800	KLEIN TOOLS LINEMAN'S INSULATING	AMAZON CAPITAL SERVICES, I	KLEIN TOOLS LINEMAN'S INSULATING 4-IN-1	164.52	107170
582-544.000-726.800	LIFT SLING STRAPS, HEAVY DUTY FL	AMAZON CAPITAL SERVICES, I	LIFT SLING STRAPS, HEAVY DUTY FLAT EYE	54.56	107170
582-544.000-726.800	3-#2 EXT. ELBOWS	COLDWATER BOARD OF PUBLIC	3-#2 EXT. ELBOWS	157.14	107186
582-544.000-726.800	MM PENETRATING OIL 16OZ/WD-40 SM	FAMILY FARM & HOME	MM PENETRATING OIL 16OZ/WD-40 SMART STF	14.98	107195
582-544.000-726.800	ANGLE BROOM/BATH CLEANER/ENDUST/	GELZER HJ & SON INC	ANGLE BROOM/BATH CLEANER/ENDUST/PINE-SC	35.36	107200
582-544.000-726.800	8OZ ANTI-SEIZE LUBRICANT	GELZER HJ & SON INC	8OZ ANTI-SEIZE LUBRICANT	12.79	107200
582-544.000-726.800	3/8 3/8 SPL LOCK WASH SS/HEX NUT	GELZER HJ & SON INC	3/8 3/8 SPL LOCK WASH SS/HEX NUTS/CAP S	95.60	107200
582-544.000-726.800	BUILDING MATERIALS	GELZER HJ & SON INC	BUILDING MATERIALS	168.00	107200
582-544.000-726.800	9PC DIABLO HOLESAW SET	GELZER HJ & SON INC	9PC DIABLO HOLESAW SET	62.99	107200
582-544.000-726.800	WATER DELIVERY SERVICE-45 MONROE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE-45 MONROE STREET	3.00	107204
582-544.000-726.800	WATER DELIVERY SERVICE 45 MONROE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE 45 MONROE STREET	15.00	107204
582-544.000-726.800	31-325 IDL 4 INCH FOAM CARRIER	KENDALL ELECTRIC	31-325 IDL 4 INCH FOAM CARRIER	34.44	107212
582-544.000-730.000	2012 RAM REPAIRS	CRONIN HILLSDALE	2012 RAM REPAIRS	440.45	107189
582-544.000-730.000	HITCH PIN RED HEAD 3/4X4	FAMILY FARM & HOME	HITCH PIN RED HEAD 3/4X4	7.99	107195
582-544.000-730.000	MALE 7 WAY PLUG	PERFORMANCE AUTOMOTIVE	MALE 7 WAY PLUG	12.75	107233
582-544.000-740.000	FUEL & LUBRICANTS - SEPT 2023	WATKINS OIL COMPANY	FUEL & LUBRICANTS - SEPT 2023	1,902.16	107258
582-544.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	CLOTHING/UNIFORMS	1,948.50	107235
582-544.000-801.000	INFRARED ELECTRICAL INSPECTION	BISBEE INFRARED	INFRARED ELECTRICAL INSPECTION	550.00	107181
582-544.000-801.000	ROLLOFF SEPT 2023 - 401 HILLSDAL	MODERN WASTE SYSTEMS	ROLLOFF SEPT 2023 - 401 HILLSDALE ST	100.00	107227
582-544.000-930.000	MILWAUKEE SWITCH	AMAZON CAPITAL SERVICES, I	MILWAUKEE SWITCH	35.09	107170
582-544.000-930.000	4 PVC 36"R ELBOW	AMERICAN COPPER AND BRASS,	4 PVC 36"R ELBOW	70.96	107171
582-544.000-930.000	1/2 NON-METALLIC CONN/1/2 NON-ME	AMERICAN COPPER AND BRASS,	1/2 NON-METALLIC CONN/1/2 NON-METALLIC/	288.82	107171

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-930.000	1"X10' PVC CONDUIT/5/16 HEX HEAD	AMERICAN COPPER AND BRASS,	1"X10' PVC CONDUIT/5/16 HEX HEAD #10X1-	408.71	107171
582-544.000-930.000	1/2 PVC STRAP	AMERICAN COPPER AND BRASS,	1/2 PVC STRAP	40.02	107171
582-544.000-930.000	PREM SYNTH WIRE PULLING	AMERICAN COPPER AND BRASS,	PREM SYNTH WIRE PULLING	133.49	107171
582-544.000-930.000	BIG BLUE WIRE NUTS 50/PK	AMERICAN COPPER AND BRASS,	BIG BLUE WIRE NUTS 50/PK	18.76	107171
582-544.000-930.000	LAMA250-56-QY PAN ALUM MECH CONO	KENDALL ELECTRIC	LAMA250-56-QY PAN ALUM MECH CONONECTOR	217.47	107212
582-544.000-930.000	ZIPLOCS	MARKET HOUSE	ZIPLOCS	9.78	107223
582-544.000-930.546	UNION STREET SUB PREV MAINTENANC	UTILITIES INSTRUMENTATION	UNION STREET SUB PREV MAINTENANCE	11,303.50	107252
Total For Dept 544.000 DISTRIBUTION				18,436.91	
Total For Fund 582 ELECTRIC FUND				113,109.17	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-715.000	DENTAL & VISION - DART	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	29.85	680
588-596.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - OCT 2023	3,298.34	683
588-596.000-715.000	LIFE INSURANCE - DART	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	64.96	684
588-596.000-721.000	DISABILITY INSURANCE - DART	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	70.77	684
588-596.000-740.000	DEPT 30 DAIL A RIDE	WATKINS OIL COMPANY	DEPT 30 DAIL A RIDE	2,898.96	107258
588-596.000-801.000	MOWING CONTRACT - SEPT 2023	BILL'S LAWN CARE, LLC	MOWING CONTRACT - SEPT 2023	400.00	107180
588-596.000-801.000	DUST MOP & RUGS SEPTEMBER 2023	CINTAS CORPORATION	DUST MOP & RUGS SEPTEMBER 2023	15.95	107184
588-596.000-801.000	DART BUS 63 - ANTI-FREEZE & A/C	HILLSDALE COMMUNITY SCHOOI	DART BUS 63 - ANTI-FREEZE & A/C REPAIR	407.07	107208
588-596.000-801.000	DART BUS 61 - FRONT & REAR BRAKE	HILLSDALE COMMUNITY SCHOOI	DART BUS 61 - FRONT & REAR BRAKES	150.00	107208
588-596.000-801.000	DART BUS 62 - FRONT END ALIGNMEN	HILLSDALE COMMUNITY SCHOOI	DART BUS 62 - FRONT END ALIGNMENT	112.50	107208
Total For Dept 596.000 DIAL-A-RIDE				7,448.40	
Total For Fund 588 DIAL A RIDE				7,448.40	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-213017	MASONRY REPAIRS AT WWTP	FOULKE CONSTRUCTION	WWTP FACADE WORK AS APPROVED BY BOARD/C	6,770.00	107197
590-000.000-158.000-215031	F100-254/154XEG-S PUMP	KSB DUBRIC, INC.	SLUDGE PUMP AS APPROVED BY BOARD/COUNCI	12,306.72	107216
590-000.000-202.100	SBK1	KAST, JULIE A	UB refund for account: 024592	240.24	107211
590-000.000-202.100	SBK1	KRAUSE, GREGORY D	UB refund for account: 025581	10.47	107215
Total For Dept 000.000				19,327.43	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	43.68	680
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	284.20	680
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	41.96	680
590-175.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - OCT 2023	7,809.13	683
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	92.59	684
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	11.35	684
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,673.46	682
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	125.63	684
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	19.61	684
590-175.000-726.000	BANKERS BOXES FOR BPU OFFICES	AMAZON CAPITAL SERVICES, 1	BANKERS BOXES FOR BPU OFFICES	24.29	107170
590-175.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, 1	SUPPLIES FOR OFFICE - 45 MONROE STREET	30.49	107170
590-175.000-726.000	LOGO ENVELOPES	ARROW SWIFT PRINTING	LOGO ENVELOPES	207.88	107174
590-175.000-726.000	COPY PAPER	ARROW SWIFT PRINTING	COPY PAPER	75.76	107174
590-175.000-726.000	OFFICE SUPPLIES FOR BPU OFFICES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES FOR BPU OFFICES	9.26	107190
590-175.000-726.000	COPIES/CONTRACT BILLING - SEPT.	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - SEPT. 2023	47.65	107190
590-175.000-726.000	LOBBY DUST PAN/LOBBYMASTER	KSS ENTERPRISES	LOBBY DUST PAN/LOBBYMASTER	11.41	107217
590-175.000-801.000	FIBER MAINT - SEWER	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	107169

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-801.000	MOWING FOR SEPT 2023	BAXTER LAWN AND SNOW SERV	MOWING FOR SEPT 2023	415.00	107176
590-175.000-801.000	COPIES/CONTRACT BILLING - SEPT.	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - SEPT. 2023	66.98	107190
590-175.000-801.000	CLEANING FOR SEPT 2023	EAST 2 WEST ENTERPRISES, I	CLEANING FOR SEPT 2023	65.00	107191
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS SEPT 20	25.67	107231
590-175.000-801.000	ONLINE UTILITY EXCHANGE/WEB ACCE	ONLINE INFORMATION SERVICE	ONLINE UTILITY EXCHANGE/WEB ACCESS FEE	33.40	107231
590-175.000-801.000	AUDIT SERVICES FOR FYE 2023	YEO & YEO PC	AUDIT SERVICES FOR FYE 2023	1,125.00	107260
590-175.000-801.000	CREDIT CARD PROCESSING FEES - SE	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - SEPT 2023	86.56	629
590-175.000-802.000	BATTERIES FOR MITEL HANDSET	AMAZON CAPITAL SERVICES, I	BATTERIES FOR MITEL HANDSET	4.44	107170
590-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2023	197.30	107244
590-175.000-802.000	WILDCARD CERT RENEWAL	SONIT SYSTEMS, LLC	WILDCARD CERT RENEWAL	38.63	107244
590-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	107253
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	129.17	107253
590-175.000-850.000	TELEPHONE - SEWER	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	12.12	107169
590-175.000-850.000	TELEPHONE - WWTP - 101 W GALLOWA	ACD.NET	TELEPHONE - WWTP - 101 W GALLOWAY	96.98	107169
590-175.000-850.000	ETHERFAX OCTOBER 2023	BSB COMMUNICATIONS INC	ETHERFAX OCTOBER 2023	14.00	107183
590-175.000-850.000	MONTHLY VERIZON BILL - OCT 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - OCT 23	140.66	107255
590-175.000-880.000	CANDY FOR PUBLIC POWER WEEK 2023	AMAZON CAPITAL SERVICES, I	CANDY FOR PUBLIC POWER WEEK 2023	22.31	107170
590-175.000-880.000	ANNUAL HALLOWEEN PARTY - 2023	HILLSDALE CO HALLOWEEN PAF	ANNUAL HALLOWEEN PARTY - 2023	125.00	107206
590-175.000-880.000	COOKIES FOR PUBLIC POWER OCT 202	MARKET HOUSE	COOKIES FOR PUBLIC POWER OCT 2023	34.67	107223
590-175.000-880.000	COMMUNITY PROMOTION - AUGUST 202	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - AUGUST 2023	62.50	107224
590-175.000-880.000	COMMUNITY PROMOTION - SEPTEMBER	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - SEPTEMBER 2023	62.50	107224
590-175.000-880.000	NOV/DEC SIMPLY HERS	SIMPLY HERS MAGAZINE	NOV/DEC SIMPLY HERS	13.75	107243
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	9.95	673
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	9.95	676
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	10.82	677
590-175.000-956.000	CUSTOMER SERVICE III TRAINING -	AMERICAN WATER WORKS ASSOC	CUSTOMER SERVICE III TRAINING - KELLY I	48.75	107172
590-175.000-993.000	CAPITAL IMPROV BONDS - GENERAL O	HUNTINGTON NATIONAL BANK	CAPITAL IMPROV BONDS - GENERAL OBLIGATI	500.00	681
Total For Dept 175.000 ADMINISTRATIVE SERVICES				16,084.46	
Dept 546.000 OPERATIONS					
590-546.000-730.039	SERVICE ON 2015 FORD E350 SUPER	PARNEY'S CAR CARE, LLC	SERVICE ON 2015 FORD E350 SUPER DUTY	538.59	107232
590-546.000-920.400	504504154 - 135 BARBER ST	MICH GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	38.81	675
Total For Dept 546.000 OPERATIONS				577.40	
Dept 547.000 TREATMENT					
590-547.000-726.900	CHLORINE	ENVIRONMENTAL RESOURCES A&	CHLORINE	216.20	107194
590-547.000-726.900	GLOVES	LOU'S GLOVES, INC	GLOVES	344.00	107221
590-547.000-726.900	WATER DELIVERY - 101 W GALLOWAY	RUPERT'S CULLIGAN	WATER DELIVERY - 101 W GALLOWAY DR	21.00	107241
590-547.000-726.900	COREPRO 5 MIDDLE SECTION	USABLUEBOOK	COREPRO 5 MIDDLE SECTION	151.90	107251
590-547.000-726.900	HM/CALGAS 105L METHANE 2.5%	USABLUEBOOK	HM/CALGAS 105L METHANE 2.5%	149.95	107251
590-547.000-726.900	HOG HEAVEN MARBLE TOP MATTING 5/	USABLUEBOOK	HOG HEAVEN MARBLE TOP MATTING 5/8	1,655.60	107251
590-547.000-726.900	HM/CALIBRATION GAS; 58 LITER 50%	USABLUEBOOK	HM/CALIBRATION GAS; 58 LITER 50%	234.95	107251
590-547.000-726.900	PHOSPHATE STANDARD; 5MG/L AS P;1	USABLUEBOOK	PHOSPHATE STANDARD; 5MG/L AS P;1	57.85	107251
590-547.000-726.900	GRADUATED CYLINDER; PMP CLEAR; 1	USABLUEBOOK	GRADUATED CYLINDER; PMP CLEAR; 10000 MI	157.53	107251
590-547.000-727.800	CHLORINE/CHEM DISPENSER	GELZER HJ & SON INC	CHLORINE/CHEM DISPENSER	62.48	107200
590-547.000-740.000	TG 3/8X100YEL POLY ROPE/GEAR OIL	FAMILY FARM & HOME	TG 3/8X100YEL POLY ROPE/GEAR OIL 80W90	104.98	107195
590-547.000-740.000	GEAR OIL 80W90 5 GAL	FAMILY FARM & HOME	GEAR OIL 80W90 5 GAL	79.99	107195
590-547.000-740.000	FUEL & LUBRICANTS - SEPT 2023	WATKINS OIL COMPANY	FUEL & LUBRICANTS - SEPT 2023	951.08	107258
590-547.000-801.000	SAMPLES BEF COMPLIANCE AUGUST 20	MERIT LABORATORIES	SAMPLES BEF COMPLIANCE AUGUST 2023	4,128.00	107225
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	801.82	672
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	70.28	674
590-547.000-920.400	504756735 - W GALLOWAY GR	MICH GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	41.62	679
590-547.000-930.000	1/2 X SCH80 CONDUIT	AMERICAN COPPER AND BRASS,	1/2 X SCH80 CONDUIT	4.90	107171

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 547.000 TREATMENT					
590-547.000-930.000	DRAIN AUGER WATER 3-6"/2 SUMP PU	AMERICAN COPPER AND BRASS,	DRAIN AUGER WATER 3-6"/2 SUMP PUMP CK V	118.24	107171
590-547.000-930.000	1AMP CLASS CC TIME DELAY	AMERICAN COPPER AND BRASS,	1AMP CLASS CC TIME DELAY	120.70	107171
590-547.000-930.000	MIDGET 500V TIME DELAY/MIDGET 25	AMERICAN COPPER AND BRASS,	MIDGET 500V TIME DELAY/MIDGET 250V TIME	39.24	107171
590-547.000-930.000	20X25"X4"MERV8/20X20"X2"MERV8	AMERICAN COPPER AND BRASS,	20X25"X4"MERV8/20X20"X2"MERV8	284.28	107171
590-547.000-930.000	DODGE P4B-EXL-315R	APPLIED INDUSTRIAL TECHNOI	DODGE P4B-EXL-315R	1,976.57	107173
590-547.000-930.000	TROUBLESHOOT SUMP PUMP	CLARK ELECTRIC INC.	TROUBLESHOOT SUMP PUMP	342.50	107185
590-547.000-930.000	3" 1/4 DRIVE EXTENSION	GELZER HJ & SON INC	3" 1/4 DRIVE EXTENSION	6.99	107200
590-547.000-930.000	4"X5' BLACK FLEX TAPE	GELZER HJ & SON INC	4"X5' BLACK FLEX TAPE	16.99	107200
Total For Dept 547.000 TREATMENT				12,139.64	
Total For Fund 590 SEWER FUND				48,128.93	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	KAST, JULIE A	UB refund for account: 024592	183.14	107211
591-000.000-202.100	WBK1	KRAUSE, GREGORY D	UB refund for account: 025581	8.08	107215
Total For Dept 000.000				191.22	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	43.68	680
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	184.14	680
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	97.93	680
591-175.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - OCT 2023	7,469.87	683
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	99.05	684
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	11.35	684
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,745.39	682
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	137.44	684
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE - OCT 2023	19.61	684
591-175.000-726.000	BANKERS BOXES FOR BPU OFFICES	AMAZON CAPITAL SERVICES, I	BANKERS BOXES FOR BPU OFFICES	24.29	107170
591-175.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	30.49	107170
591-175.000-726.000	LOGO ENVELOPES	ARROW SWIFT PRINTING	LOGO ENVELOPES	207.88	107174
591-175.000-726.000	COPY PAPER	ARROW SWIFT PRINTING	COPY PAPER	75.77	107174
591-175.000-726.000	OFFICE SUPPLIES FOR BPU OFFICES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES FOR BPU OFFICES	9.25	107190
591-175.000-726.000	COPIES/CONTRACT BILLING - SEPT.	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - SEPT. 2023	47.66	107190
591-175.000-726.000	LOBBY DUST PAN/LOBBYMASTER	KSS ENTERPRISES	LOBBY DUST PAN/LOBBYMASTER	11.41	107217
591-175.000-801.000	FIBER MAINT - WATER	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	107169
591-175.000-801.000	MOWING FOR SEPT 2023	BAXTER LAWN AND SNOW SERV	MOWING FOR SEPT 2023	415.00	107176
591-175.000-801.000	COPIES/CONTRACT BILLING - SEPT.	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - SEPT. 2023	66.98	107190
591-175.000-801.000	CLEANING FOR SEPT 2023	EAST 2 WEST ENTERPRISES, I	CLEANING FOR SEPT 2023	65.00	107191
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS SEPT 20	25.68	107231
591-175.000-801.000	ONLINE UTILITY EXCHANGE/WEB ACCE	ONLINE INFORMATION SERVICE	ONLINE UTILITY EXCHANGE/WEB ACCESS FEE	33.40	107231
591-175.000-801.000	AUDIT SERVICES FOR FYE 2023	YEO & YEO PC	AUDIT SERVICES FOR FYE 2023	1,125.00	107260
591-175.000-801.000	CREDIT CARD PROCESSING FEES - SE	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - SEPT 2023	86.56	629
591-175.000-802.000	BATTERIES FOR MITEL HANDSET	AMAZON CAPITAL SERVICES, I	BATTERIES FOR MITEL HANDSET	4.44	107170
591-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2023	197.30	107244
591-175.000-802.000	WILDCARD CERT RENEWAL	SONIT SYSTEMS, LLC	WILDCARD CERT RENEWAL	38.63	107244
591-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	107253
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	129.17	107253
591-175.000-850.000	TELEPHONE - WATER	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	12.12	107169
591-175.000-850.000	TELEPHONE - WTP	ACD.NET	TELEPHONE - WTP	96.98	107169
591-175.000-850.000	ETHERFAX OCTOBER 2023	BSB COMMUNICATIONS INC	ETHERFAX OCTOBER 2023	14.00	107183
591-175.000-850.000	MONTHLY VERIZON BILL - OCT 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - OCT 23	140.66	107255
591-175.000-880.000	CANDY FOR PUBLIC POWER WEEK 2023	AMAZON CAPITAL SERVICES, I	CANDY FOR PUBLIC POWER WEEK 2023	22.31	107170

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-880.000	ANNUAL HALLOWEEN PARTY - 2023	HILLSDALE CO HALLOWEEN PAF	ANNUAL HALLOWEEN PARTY - 2023	125.00	107206
591-175.000-880.000	COOKIES FOR PUBLIC POWER OCT 202	MARKET HOUSE	COOKIES FOR PUBLIC POWER OCT 2023	34.66	107223
591-175.000-880.000	COMMUNITY PROMOTION - AUGUST 202	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - AUGUST 2023	62.50	107224
591-175.000-880.000	COMMUNITY PROMOTION - SEPTEMBER	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - SEPTEMBER 2023	62.50	107224
591-175.000-880.000	NOV/DEC SIMPLY HERS	SIMPLY HERS MAGAZINE	NOV/DEC SIMPLY HERS	13.75	107243
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	9.95	673
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	9.95	676
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	10.82	677
591-175.000-956.000	CUSTOMER SERVICE III TRAINING -	AMERICAN WATER WORKS ASSOC	CUSTOMER SERVICE III TRAINING - KELLY I	48.75	107172
Total For Dept 175.000 ADMINISTRATIVE SERVICES				15,291.32	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	8 40LB BLACK TIES	AMERICAN COPPER AND BRASS,	8 40LB BLACK TIES	18.60	107171
591-544.000-726.800	SUNBRITE ULTRA BLEACH/SIMPLE GRE	FAMILY FARM & HOME	SUNBRITE ULTRA BLEACH/SIMPLE GREEN ALL	21.95	107195
591-544.000-730.039	SERVICE ON 2015 FORD E350 SUPER	PARNEY'S CAR CARE, LLC	SERVICE ON 2015 FORD E350 SUPER DUTY	538.59	107232
591-544.000-730.039	OVAL RED LAMP	PERFORMANCE AUTOMOTIVE	OVAL RED LAMP	12.21	107233
591-544.000-730.039	2014 FORD E350 VAN V-8-330 5.4L	PERFORMANCE AUTOMOTIVE	2014 FORD E350 VAN V-8-330 5.4L SOHC -	29.78	107233
591-544.000-740.000	FUEL & LUBRICANTS - SEPT 2023	WATKINS OIL COMPANY	FUEL & LUBRICANTS - SEPT 2023	951.08	107258
591-544.000-930.000	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	2.40	107200
591-544.000-930.000	3X3/4 ZINC CORNER IRON	GELZER HJ & SON INC	3X3/4 ZINC CORNER IRON	16.78	107200
591-544.000-930.990	5 1/2 CURB EX 1.5 MINN PENT WTR/	MICHIGAN PIPE & VALVE	5 1/2 CURB EX 1.5 MINN PENT WTR/1X3/4 C	6,982.88	107226
Total For Dept 544.000 DISTRIBUTION				8,574.27	
Dept 545.000 PURIFICATION					
591-545.000-727.300	HFSA 55 GALLON DRUM 560#/FREIGHT	ENVIRONMENTAL MANAGEMENT	HFSA 55 GALLON DRUM 560#/FREIGHT	2,110.80	107193
591-545.000-727.400	SUPPLIES - PHOSPHATE	ENVIRONMENTAL MANAGEMENT	SUPPLIES-PHOSPHATE	6,499.70	107193
591-545.000-920.400	504558065 - 401 HILLSDALE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	44.84	678
591-545.000-930.000	1/2 COUPLING PVC SCH80/1/2 MIP A	AMERICAN COPPER AND BRASS,	1/2 COUPLING PVC SCH80/1/2 MIP ADPT PVC	11.90	107171
Total For Dept 545.000 PURIFICATION				8,667.24	
Total For Fund 591 WATER FUND				32,724.05	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	12 SECTION SNAP ON GUTTER BROOM	MTECH COMPANY	12 SECTION SNAP ON GUTTER BROOM	753.85	107229
640-443.000-730.000	MIS DRIVER SEATS	PERFORMANCE AUTOMOTIVE	MIS DRIVER SEATS	306.67	107233
640-443.000-730.000	RETURNED MIS DRIVER SEATS	PERFORMANCE AUTOMOTIVE	RETURNED MIS DRIVER SEATS	(306.67)	107233
640-443.000-730.000	ING GAS AND MAINT FEE	PURITY CYLINDER GASES, INC	ING GAS AND MAINT FEE	76.11	107236
640-443.000-730.000	IND GAS SMALL AND MAINT FEE	PURITY CYLINDER GASES, INC	IND GAS SMALL AND MAINT FEE	78.38	107236
640-443.000-740.000	DPS	WATKINS OIL COMPANY	DPS	1,898.90	107258
640-443.000-801.000	CHANGED ASCO VALUE ON VACTOR TRU	HILLSDALE COMMUNITY SCHOOI	CHANGED ASCO VALUE ON VACTOR TRUCK #29	337.50	107208
640-443.000-801.000	BLADE SHARPENING ADMIN	VERMEER OF MICHIGAN, INC	BLADE SHARPENING ADMIN	85.92	107256
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				3,230.66	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				3,230.66	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	20.13	680
699-441.000-715.000	HEALTH INSURANCE - OCT 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - OCT 2023	5,560.02	683
699-441.000-715.000	LIFE INSURANCE - DPS LEAVE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE - OCT 2023	48.72	684
699-441.000-721.000	DISABILITY INSURANCE - DPS LEAVE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE - OCT 2023	53.74	684
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				5,682.61	

10/12/2023 01:53 PM  
User: RCLARK  
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 699 DPS LEAVE AND BENEFITS FUND					
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				<u>5,682.61</u>	

10/12/2023 01:53 PM  
User: RCLARK  
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 10/12/2023 - 10/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

---

Fund Totals:

Fund 101 GENERAL FUND	237,896.33
Fund 202 MAJOR ST./TRUNK	7,070.81
Fund 203 LOCAL STREET F	4,615.60
Fund 208 RECREATION FUNI	3,976.94
Fund 271 LIBRARY FUND	(145.73)
Fund 481 AIRPORT IMPROVE	1,716.55
Fund 582 ELECTRIC FUND	113,109.17
Fund 588 DIAL A RIDE	7,448.40
Fund 590 SEWER FUND	48,128.93
Fund 591 WATER FUND	32,724.05
Fund 640 REVOLVING MOBII	3,230.66
Fund 699 DPS LEAVE AND I	5,682.61

Total For All Funds:	<u>465,454.32</u>
----------------------	-------------------



## CITY COUNCIL MINUTES

City of Hillsdale  
October 16, 2023  
7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Stockford opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor  
Anthony Vear, Ward 1  
William Morrissey, Ward 2  
Bruce Sharp, Ward 3  
Gary Wolfram, Ward 3  
Joshua Paladino, Ward 4  
Robert Socha, Ward 4

Council Members absent: R Greg Stuchell, Ward 1  
Cynthia Pratt, Ward 2

Also Present: Attorney Tom Thomson, Katy Price (City Clerk), Jason Blake (DPS Director), Scott Hephner (Chief HCPD/HCFD), Sam Fry (Economic Development), Frank Engle (Cemetery Sexton), Gene Tucker, Kim Tucker, Owen Johnson, Drew Homovec, Mary Bertakis, Ken Joswiak, James Galloway, CJ Toncray, Carol Lackey, Richard Smith and Mark Nichols.

### **Approval of Agenda**

Mayor Stockford asked to have Consent item L added Hillsdale College Noise Variance for Founders Fest.

Motion by Councilman Morrissey support by Councilmember Wolfram to add Hillsdale College Noise Variance item to Consent agenda.

By a voice vote, the motion passed unanimously.

Motion by Councilman Morrissey support by Councilmember Vear to approve the amended agenda.

By a voice vote, the motion passed unanimously.

### **Public Comment**

Ken Joswiak HBA President, commented on the fee schedule. The Summer in the City event costs \$800 to hold the event. He is concerned with future events moving forward due to fee increases.

Mary Bertakis HBA member and Light Up Parade Chair, commented on fee schedule for special events. Asked Council to look at ways to save for Community events.

### **Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of September 28, 2023: \$549,738.85
  - 2. Payroll of September 28, 2023: \$179,324.41
- B. City Council Minutes of October 2, 2023
- C. Finance Minutes of October 2, 2023
- D. Cemetery Minutes of October 5, 2023
- E. Operations & Governance Minutes of October 9, 2023

- F. Public Services Minutes of October 9, 2023
- G. Hillsdale College Noise Variance for Block Party
- H. BPU Eaton Yukon AMI Software Support
- I. BPU Aerator Gearbox (Reducer Purchase)
- J. BPU Warehouse & WWTP Roof Replacements
- K. TCO 2023-19 Dawn Theater (Food Truck)
- L. Hillsdale College Noise Variance for Founders Fest

Motion by Councilmember Morrissey seconded by Councilmember Socha to approve the consent agenda as presented.

Roll Call:

Council Member Paladino	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Wolfram	Aye
Council Member Socha	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye

Motion passed 7-0

**Communications/Petitions**

- A. Keefer House Hotel Construction Quarterly Update
- B. Assessing Department- 2023 CRE, IFT, OPRA, NEZ Reports
- C. Halloween Party Flyer
- D. Community Thrift Store Letter
- E. Comcast Letter

Information is presented for information only.

**Introduction and Adoption of Ordinances/Public Hearings**

- A. Public Hearing- Ordinance Amendment Cemetery Animal Ban

Jason Blake, DPS Director reported dogs in city cemeteries have been an ongoing concern for some time now. Owners use the cemeteries as dog runs, allowing their pets to run unleashed throughout the premises. Ordinance No. 2017-01 is currently in place allowing animals as long as they are leashed/controlled and also limiting them to the roadways within. The ordinance has consistently been ignored. As expected, animals are relieving themselves on head stones and various other places within the cemeteries whether leashed or unleashed. Not only is this very disrespectful to the deceased, but their families as well. In an attempt to remedy the situation, the Cemetery Board has requested the City Attorney draft an amended ordinance prohibiting all animals from being in the cemeteries.

Mayor Stockford opened podium at 7:14 p.m.

Kim Tucker, Ward 4 stated the dogs in the cemeteries have been an ongoing issue, she has seen people bring in dogs and have them relieve themselves and leave in vehicles, she has also seen at different times dog feces on graves and thinks it is very disrespectful.

Richard Smith, 63 S. Broad St., Cemetery board member, mentioned the board was updating signage and the dog issue has been a problem. He has seen cemeteries signs that have included no pets in cemeteries. Cemeteries are sacred grounds and need to be respected.

Frank Engle, 53 S. Norwood Ave., Sexton has been in cemeteries doing clean up and has seen dogs in their relieving themselves and has been bitten and chased after. The City has tried to enforce current violations for years problems still are present. People disregard laws, cemeteries are sacred grounds and shouldn't have pets allowed.

With no more comments Mayor Stockford closed podium at 7:21 p.m.

Motion by Councilmember Vear seconded by Councilmember Socha to adopt the amended

ordinance to prohibit persons from bringing or maintaining animals within cemeteries owned or controlled by the City of Hillsdale. **Ordinance 2023-06.**

By a voice vote, the motion passed unanimously.

### **Old Business**

#### A. Corecoyle IFT Abatement

Drew Homovec, Owner of Corecoyle gave an overview of company and status of where it was at in regards the requirements for the Industrial Facility Tax abatement.

Lengthy council discussion ensued.

Mayor Stockford stated council needs to be consistent with business that aren't fulfilling their abatements.

Councilmember Wolfram stated that Mr. Homovec has unforeseen circumstances and would like to continue with the IFT abatement as he has but much into the building and business.

Further discussion ensued on giving Corecoyle another six month for the business to have production and parts running.

No action to revoke IFT taken.

#### B. Fee Schedule Discussion

The Public Services Committee (PSC) met on October 9, 2023 to review the fee schedule.

Special events fees were discussed and the labor fees associated with that. Discussion ensued on volunteers that would put up barricades and tear down and deliver to Public Services Department to avoid additional labor fees from the City to assist. Councilmember Vear mentioned that he would be willing to help and volunteer time for a few of the special events to help aid in costs.

Mayor Stockford mentioned that he doesn't understand how services are given away and businesses and organizations are being charged when they pay taxes. City Attorney Thompson mentioned it was in the Michigan Supreme Court that you cannot give away services and not receive full consideration or compensation for it.

Lengthy Council discussed ensued on drafting a special event policy for events that are community minded that are free to public enjoy as well as getting volunteer organizations to help with labor for these specific events.

Council Member Socha asked about previous event fees be refunded ex post facto to policy for special events. Attorney Thompson stated no.

Motion by Councilmember Socha seconded by Mayor Stockford to revert back to Right of Way fees prior to July 2023 for community event specially for; Summer in the City, Light up Parade and 4<sup>th</sup> of July Parade until the Public Services Committee presents a special event fee schedule to Council.

By a voice vote, the motion passed unanimously.

#### C. Hillsdale Mobile Home Park

City Manager Mackie reported at the October 2<sup>nd</sup> City Council meeting Council heard from John Salsman of the Keel Team about the Hillsdale Mobile Home Park. Council asked Mr. Salsman to have a list of improvements that could be made to the MHP over a short period of time which would be in the amount owed, \$221,890.00.

Council requested City Manager Mackie to see if Mr. Salsman would be present and review the improvement list at the next meeting on November 6, 2023.

No action taken.

**New Business**

A. City Manager Annual Review

The O&G Committee meet and reviewed the annual review of the City Manager for 2022-23. The O&G Committee recommended a 2% pay increase per the terms of the City Manager’s employment contract.

Council discussion ensued on contract and percentages.

Motion by Councilmember Morrissey seconded by Councilmember Socha to approve the City Manager 2% pay increase.

Roll Call:

Council Member Paladino	Nay
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Wolfram	Aye
Council Member Socha	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye

Motion passed 6-1

**Miscellaneous Reports**

A. Proclamations – National Disability Employment Awareness Month

Mayor Stockford read proclamation aloud.

B. Appointment- Cemetery Board- JoAnne Miller

Motion by Councilmember Socha seconded by Councilmember Vear to approve the Cemetery Board appointment as presented.

By a voice vote, the motion passed unanimously.

C. Other- None

**General Public Comment**

Mary Bertakis, HBA Light up Parade Chair, thanked Council for the fee schedule discussion.

Richard Smith, asked about the constant blighted property at 55 S. Broad St. that was condemned in 2009.

James Galloway, inquired about the Homeless Task Force removing the Public Comment section from meeting.

**City Manager’s Report**

Hallett St Bridge was hit by garbage truck and road has been shut down and will be for an extended period of time. Detours routes are in place.

**Council Comments**

None

**Adjournment**

Motion by Councilmember Socha, seconded by Councilmember Sharp, to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 9:15 p.m.

---

Adam Stockford, Mayor

---

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: October 16, 2023

Time: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Gary Wolfram, Will Morrissey

STAFF: Scott Hephner (Police and Fire Chief), David Mackie (City Manager), Jason Blake (Director of Public Services)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 701: Planning commission provides training and access to grants

Fund 202

Department 460: 50 lb. bag of oats are to reestablish turf

Fund 582

Department 175: Wildcard is a software program

Department 544: Utilities Instrumentation provides preventative maintenance

Fund 590

Department 175: Hog Heaven Padding over flooring at water treatment plant to reduce worker fatigue

Fund 591

Department 544: Water shutoff for curb stop

Department 545: Chemicals for water purification

Motioned by Sharp and seconded by Morrissey to approve.

Motion passed 3-0.

Public Comment: None

Motioned by Morrissey and seconded by Wolfram to adjourn.

Motion passed 3-0.

Adjournment 6:41 PM

Minutes prepared by Gary Wolfram

MEETING MINUTES  
Hillsdale Community Library Board of Trustees  
August 10, 2023

I. CALL TO ORDER 5:00pm.

II. ROLL CALL: All trustees and library director were present:

Stephanie Stockford (Trustee), Karen Hill (Trustee), Joshua Paladino (Vice President), George Allen (President), Laura Negus (Secretary), and Jessica Spangler (Library Director)

III. APPROVAL OF AGENDA:

- A. Allen moved to amend today's as well as future agendas to strike "Future Business" as an agenda item. Paladino seconded the motion. The motion carried 5-0.
- B. Stockford moved to accept the agenda with Allen's amendment. Hill seconded the motion. The motion carried 5-0.

IV. APPROVAL OF MINUTES OF JULY 13, 2023:

- A. Paladino moved to approve the minutes. Negus seconded the motion. The motion failed 5-0.
- B. Hill moved to approve the minutes including the correction that she abstained from voting for president (in XII.B.1 of July 13, 2023 minutes). Stockford seconded this motion. The motion carried 5-0.

V. VISITOR COMMENTS:

- A. Comments were made by Ted Jansen, Bruce Sharp, Penny Swan, Dr. Carmen Wyatt-Hayes, Samantha Fether, Jack McClain, and Tracy Fowler.

VI. 2022-2023 YEAR END EXPENSE AND REVENUE REPORT:

- A. Spangler commented on the report adding that with the additional \$5,895.30 of State Aid revenues and \$29,990.74 of penal fine revenues, minus the carpet cleaning, the net year-end total is \$79,068.86.

VII. EXPENSE AND REVENUE REPORT (for period ending 7/31/23):

- A. Spangler highlighted a \$2000 innovation grant from Woodlands in addition to other monies provided by Woodlands.

VIII. CIRCULATION REPORT:

- A. Spangler reported that circulation numbers are in line with expectations. Reference questions and Facebook engagement is down, but most likely due to the end of the summer reading program.

- B. Spangler noted that the library received a \$200 donation.

#### IX. DIRECTOR'S REPORT:

- A. Program statistics: The summer reading program yielded 275 sign ups and 64 completed reading logs for children as well as 100 sign ups and 55 completed reading logs for adults. These are comparable to pre-COVID numbers.
- B. Fire Alarm Inspection: Failed battery in the lobby has been replaced.
- C. Sprinkler Inspection: The library used a new vendor (Premier Fire) to inspect the sprinklers. Spangler has asked for a quote from vendor to remediate deficiencies found on inspection. No deficiencies pose an urgent problem.
- D. HCL Program Coordinator Heidi Pruitt attended the July Great Start Collaborative PLAY event. She read to children and led a game. This was well received by those in attendance, many of whom are patrons of HCL. There were 24 families and 56 children in attendance at the event.

#### X. COMMUNICATION:

- A. Brianna Crall reports the following update from Friends of the Library:
  - a. Continued sharing of Kroger rewards on social media and at the library
  - b. Preparing for the canvas bag fundraiser (buy in bulk and sell at the library)
  - c. T-shirt order for the fall- bringing designs to next Friends meeting and voting will take place on the FB page
  - d. Storytime with Friends for the library began last week and was successful with 20 in attendance and two children receiving library cards
  - e. Investigating purchase of a "My first library card" frame to use in taking pictures of patrons who get their first library cards

#### XI. OLD BUSINESS - none

#### XII. NEW BUSINESS:

- A. Hill moved to approve HCL's contract with Woodlands Library Cooperative. Motion seconded by Negus. Motion carried 5-0.
- B. Allen moved to revise HCL board of trustees by-laws via a subcommittee composed of himself and the secretary, Negus, and taking into consideration consultation with a library legal expert (as suggested by the director and members of the board). Paladino seconded the motion. The motion passed 3-2 with Allen, Negus, and Paladino voting for; Hill and Stockford against.

#### XIII. BOARD COMMENTS:

- A. Allen commended the director for her continued fiscal aptitude and leadership.
- B. Hill apologized for not introducing new board member Laura Negus at July's meeting, and Negus gave a brief introduction of herself at the invitation of the president.



XIV: NEXT MEETING DATE: September 14, 2023 at 5:00pm.

XV: MEETING ADJOURNED: at 5:58pm with Hill moving to adjourn and Stockford seconding the motion. The motion carried, 5-0.

MEETING MINUTES  
Hillsdale Community Library Board of Trustees  
September 14, 2023

- I. CALL TO ORDER 5:03pm
  
- II. ROLL CALL  
Present: Karen Hill (Trustee), George Allen (President), Joshua Paladino (Vice President), Laura Negus (Secretary)  
Tardy: Stephanie Stockford was absent at roll call; arrived at 5:19pm.
  
- III. APPROVAL OF AGENDA
  - A. Allen moved to add item C. "Material Purchasing Authorization" to section XI NEW BUSINESS. Paladino seconded the motion. The motion carried 4-0. All in favor.
  - B. Hill moved to strike item X.D "Revisions to the Bylaws". After brief discussion Hill withdrew the motion.
  
- IV. APPROVAL OF MINUTES of 8.10.23
  - A. Hill moved to approve the minutes as written. Negus seconded the motion. The motion carried 4-0. All in favor.
  
- V. VISITOR COMMENTS – no visitor comments
  
- VI. EXPENSE AND REVENUE REPORT – no discussion
  
- VII. CIRCULATION REPORT
  - A. No report to share for this month; Allen shared that (in the absence of a director) he does not have current circulation reports to share but is working on pulling those reports from the Verso system that HCL uses.
  
- VIII. DIRECTOR'S REPORT
  - A. Regarding program statistics, Hill praised Heidi for doing a great job with programming, particularly with the Little Bookworms program.
  
- IX. COMMUNICATION
  - A. Although there was no official communication from the Friends of the Library, Hill shared her notes from the Friends meeting 8.21.23:
    - i. The Friends regret that they are unable to apply for the Hillsdale County Community Foundation "Love Your Community" grant due to the lack of HCL director preventing them from accessing necessary data for the application.

- ii. The Friends are working on a canvas bag fundraiser as well as fall-themed t-shirt fundraiser.
- iii. The Friends reported that they hosted storytime at HCL between the end of summer reading and the start of school.
- iv. The Friends plan to address the problem of missing books at the library and hope to replace these titles.
- v. A graphic design intern was present at the Friends meeting to offer pro bono services to the Friends through helping with logos and other marketing materials.

X. OLD BUSINESS

A. Dollar General Youth Literacy Grant:

- i. Allen met with Heidi about the status of this grant. HCL applied for \$2300 in funding and were offered \$2000 to use for purchase of a maximum of 33 literacy backpacks from the Early Childhood Resource Center to serve ages 1-8. The goal of this program is to serve 100 unique patrons by May of 2024. Jessica Spangler (present in audience) added that with rising prices of the materials, the grant is unlikely to purchase all 33 proposed, but that HCL plans to purchase as many as possible with the funds.
- ii. After discussion Hill moved that the library accept the grant on condition of creating a subcommittee for the purpose of purchasing, forming cataloging policies, cataloging, and determining circulation policies for the items. Paladino seconded the motion. The motion carried 5-0.
- iii. After discussion about the subcommittee above, Allen moved to form a subcommittee of himself, Hill, and Heidi for the purposes listed above. Paladino seconded the motion. The motion carried 5-0.

B. Building Repairs

Allen has requested a building damage repair report from DPS and has had no reply yet.

C. Sprinkler Replacement

The board discussed the Premier Fire Protection quote for repairs to sprinklers at HCL. Allen moved to accept the quote. Negus seconded the motion. The motion carried 5-0.

D. Revision to the Bylaws

Allen explained that he has shared the bylaws revisions with both Negus, who has approved the revisions, and city attorney Lovinger who has not yet replied to said revisions. The board discussed whether it should also pursue counsel of a library legal expert in this matter, using the funds available through the Woodlands Cooperative.

XI. NEW BUSINESS

A. Director Applications

- i. Allen moved to accept remote interviews. Hill seconded the motion. The motion failed 0-5.
- ii. Allen restated a motion to accept remote interviews provided such interviews satisfy legal requirements of the Michigan Open Meetings Act. Stockford seconded the motion. The motion carried 5-0.
- iii. Allen moved to interview **Abigail Avery**. Hill seconded the motion. The motion carried 5-0.
- iv. Hill moved to interview **Rebekah Dobski**. Allen seconded the motion. The motion carried 5-0.
- v. Allen moved to interview **Diana Bauer-Grant**. Negus seconded the motion. The motion carried 4-0 with Allen, Negus, Paladino, and Stockford voting in favor, and Hill abstaining.
- vi. Paladino moved to interview Jessica Taylor. Allen seconded the motion. The motion failed 2-0 with Paladino and Allen voting in favor, and Hill, Negus, and Stockford abstaining.
- vii. Hill moved to interview **Hannah McFarland**. Stockford seconded the motion. The motion carried 5-0.
- viii. Negus moved to interview **Joyce Gendron**. Allen seconded the motion. The motion passed 3-2 with Allen, Negus, and Paladino voting in favor, and Hill and Stockford opposed.
- ix. Paladino moved to interview **Annie Gaston**. Stockford seconded the motion. The motion carried 5-0.
- x. The board discussed library interview questions and revisions thereof. Allen moved to proceed with using interview questions as amended in discussion. Stockford seconded the motion. The motion carried 5-0.

#### B. Locks Replacement

Laura Sergent suggests a unified locks system at HCL. She proposes consulting with DPS to get a quote to unify the locks. Spangler added that she (prior to resignation) had begun to look into updating the locks system to a keypad access system, which would be more expensive but also more convenient in a number of ways. Hill moved to get a quote from DPS. Stockford seconded the motion. The motion carried 5-0.

#### C. Materials Purchasing Authorization

Allen moved to be granted, in absence of a director, authorization to review and purchase items selected by library staff. Paladino seconded the motion. The motion carried 5-0.

## XII. BOARD COMMENTS

- A. Hill thanked Jessica Spangler for coming to the meeting to clarify some points of business and expressed her regret at Spangler's resignation, warmly praising her as an excellent director during her tenure.
- B. Paladino expressed his regret at Spangler's departure, thanked Allen for handling some of the director's duties in the interim, and thanked Heidi and the other staff for their good work.

- C. Stockford expressed sorrow at Spangler's departure and thanked for her service.
- D. Allen thanked Spangler for her directorship as well as all the staff for their good work.

XIII. NEXT MEETING DATE was set for Thursday, October 12 at 5pm.

XIV. At 6:30pm Stockford moved to adjourn the meeting. Paladino seconded the motion. The motion carried 5-0.

SPECIAL MEETING MINUTES  
Hillsdale Community Library Board of Trustees  
September 28, 2023

- I. Call to Order 4:00 pm
  
- II. Roll Call  
Present: George Allen (President), Karen Hill (Trustee), Laura Negus (Secretary),  
Stephanie Stockford (Trustee)  
Absent: Joshua Paladino (Vice-President)
  
- III. Approval of Agenda  
A. Hill moved to approve the agenda. Stockford seconded the motion. Motion  
carried 4-0.
  
- IV. VISITOR COMMENTS – no visitor comments
  
- V. Interview for Director Position – Annie Gaston
  - A. Board Introductions
  - B. Applicant Self-Introduction.
  - C. Board Questions for the Applicant
  - D. Applicant’s Questions for the Board
  
- VI. Interview for Director Position – Rebekah Dobski
  - A. Board Introductions
  - B. Applicant Self-Introduction
  - C. Board Questions for the Applicant
  - D. Applicant’s Questions for the Board
  
- VII. Board discussion re: Interviews and Applications.
  - A. Brief discussion about candidates, but board generally agreed discussion  
should be saved for after the conclusion of interviews.
  
- VIII. At 6:10pm Hill moved to adjourn the meeting. Stockford seconded the motion.  
The motion carried 4-0.

SPECIAL MEETING MINUTES  
Hillsdale Community Library Board of Trustees  
September 29, 2023

- I. Call to Order 5:01 pm
  
- II. Roll Call  
Present: George Allen (President), Karen Hill (Trustee), Laura Negus (Secretary)  
Absent: Joshua Paladino (Vice-President), Stephanie Stockford (Trustee)
  
- III. Approval of Agenda  
A. Hill moved to approve the agenda. Negus seconded the motion. Motion carried 3-0.
  
- IV. VISITOR COMMENTS – no visitor comments
  
- V. Interview for Director Position – Abigail Avery
  - A. Board Introductions
  - B. Applicant Self-Introduction
  - C. Board Questions for the Applicant
  - D. Applicant's Questions for the Board
  
- VI. Board discussion re: Interviews and Applications.
  - A. Board discussed a desire to reconvene next week to discuss all interviewees.
  
- VII. At 5:34 pm Negus moved to adjourn the meeting. Hill seconded the motion. The motion carried 3-0.

SPECIAL MEETING MINUTES  
Hillsdale Community Library Board of Trustees  
October 6, 2023

- I. Call to Order 5:00 pm
  
- II. Roll Call  
All Present: George Allen (President), Karen Hill (Trustee), Laura Negus (Secretary), Joshua Paladino (Vice-President), Stephanie Stockford (Trustee)
  
- III. Approval of Agenda  
A. Hill moved to approve the agenda. Stockford seconded the motion. Motion carried 5-0.
  
- IV. Visitor Comments – no visitor comments
  
- V. Board discussion re: Applications for Library Director Position.
  - A. After general discussion of both candidates, Allen moved to offer the position to Rebekah Dobski with the provision that should she decline, the board would then automatically offer the position to Annie Gaston. Negus seconded the motion. The motion carried 5-0.
  - B. The board discussed a salary offer for the candidate Rebekah Dobski, taking into consideration reasonable and expected salaries of level 3 library directors as well as salaries of previous HCL directors. Stockford moved to offer Dobski a beginning salary of \$48,000.00 per annum with an increase to \$50,000.00 per annum upon completion of her master's degree. Paladino seconded the motion. Discussion of the motion included the fact that all city employees receive annual cost-of-living raises and that this would be conveyed to the candidate as well. The motion carried 5-0.
  
- VI. At 5:32pm Stockford moved to adjourn the meeting. Paladino seconded the motion. The motion carried 5-0.



# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** November 6, 2023

**Agenda Item :** Consent

**SUBJECT:** Hillsdale Veterans Affairs– Street Use Agreement

**BACKGROUND:** Michelle Loren, Recreation Director

Hillsdale Veterans Affairs, submitted a Right of Way Permit Application requesting the closure of Howell Street between Bacon and McCollum Streets in order to hold the annual Veterans Day Program honoring our veterans.

TCO #2023-50 has been presented to Council at the November 6, 2023 council meeting for approval. A use agreement has been approved by the City Attorney for Council approval.

**RECOMMENDATION:**

I recommend Council approve the agreement and authorize signatures by the Mayor and Clerk.

**STREET USE AGREEMENT  
HILLSDALE VETERANS AFFAIRS  
Veterans Day Program  
November 10, 2023**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Hillsdale Veterans Affairs, 33 McCollum Street, Hillsdale, Michigan 49242.

**Preamble**

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale's citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale Veterans Affairs desires to sponsor and promote an event to which the general public is invited that will provide a program in honor of Veteran's Day. The event is proposed to take place on Howell Street between Bacon and McCollum Streets on November 10, 2023, with the cleanup activities to be conducted and finalized within a specified period following the end of the event.

Hillsdale Veterans Affairs has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to promote and sponsor. Hillsdale Veterans Affairs also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale Veterans Affairs to use Howell Street between Bacon Street and McCollum Street as the site from which it may conduct its proposed event, and Hillsdale Veterans Affairs has agreed to do so, all in accordance with the following terms and conditions.

**Agreement**

1. In consideration of and reliance on Hillsdale Veterans Affairs promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale Veterans Affairs to use the following portions of its streets during specified periods on November 10, 2023 for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said street to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. Howell Street between Bacon and McCollum Streets for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public beginning at 10:00 a.m. and ending at 12:00 p.m. on November 10, 2023.

2. Hillsdale further agrees that it shall temporarily close Howell Street from Bacon Street to McCollum Street to vehicular traffic on November 10, 2023 by Traffic Control Order No. 2023-50 passed by City Council on November 6, 2023, between the hours set forth for each area in subparagraphs a and b of paragraph 1 of this agreement.

3. Hillsdale Veterans Affairs agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, the posting of signs, as well as any rule, regulations and requirements others that might be required by any state, county or local statute, ordinance, rule or regulation.

4. Hillsdale Veterans Affairs further agrees that it shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as it or an applicable governmental agency determines necessary to provide for and to the general public in connection with the proposed event, all at her sole expense.

5. Hillsdale Veterans Affairs agrees that immediately following the end of the event and at its sole expense, it shall promptly remove or cause the removal of all equipment, tents, signs, tables, chairs, portable toilets, roll-offs, trash, litter and other items from Howell Street pending their removal from the site in accordance with the schedule hereinafter provided. Hillsdale Veterans Affairs shall notify the Hillsdale City Police and secure its permission to open the street to vehicular traffic before removing the barricades Hillsdale's Police Department placed to block the described portion of Howell Street from the public's vehicular use. Hillsdale's barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs for pick up by Hillsdale.

6. Hillsdale Veterans Affairs further agrees that the removal of all equipment, signs, tables, chairs, trashcans, portable toilets, roll-offs, trash, litter and other items from Howell Street and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than 12:00 p.m. on Friday, November 10, 2023.

7. Hillsdale Veterans Affairs agrees to abide by all applicable statutes, ordinances, rules and regulations pertaining to the event and to all provisions of this agreement during her occupancy and use of the described portion of Howell Street.

8. Hillsdale Veterans Affairs acknowledges that there are no public restroom facilities at the site during the time of the scheduled event. Accordingly, Hillsdale Veterans Affairs represents and agrees that, at its sole expense and as a condition precedent to the commencement of the event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for the scheduled event in full working order and sufficient quantity to accommodate the needs of event participants and the general public.

9. Hillsdale Veterans Affairs agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the Howell Street or rights of way that would cause holes or other damage to the pavement without the prior written consent of the Director of Hillsdale's Department of Public Services.

10. Hillsdale Veterans Affairs agrees that it shall not permit any street other than the described portion of Howell Street to be blocked or obstructed. Further, Hillsdale Veterans

Affairs agrees to and shall confine the proposed event activities solely to Howell Street between Bacon and McCollum Streets.

11. Hillsdale Veterans Affairs agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property that results from or because of the proposed event, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

12. Hillsdale Veterans Affairs represents that it is a valid Michigan company and further represents that it possesses or will obtain and provide persons with the skill, experience, competence and financial ability to carry out and fulfill all of the duties and obligations under this contract in a timely and professional manner.

13. Hillsdale Veterans Affairs further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the event or its staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

14. Hillsdale Veterans Affairs shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of One Million and 00/100 (\$1,000,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of Hillsdale Brewing Company's presence on and use of Hillsdale's street such proof to be provided at the time of execution of this Agreement.

15. Hillsdale Veterans Affairs shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work under this contract.

16. Hillsdale Veterans Affairs further agrees to and shall defend, indemnify and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale Veterans Affairs, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of the proposed event, its associated activities and events; or

b. The negligence, gross negligence or intentional acts or omissions of Hillsdale Veterans Affairs, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees in the use of or defects in the areas described in the attached Exhibit A, or the equipment, tents, signs, tables, chairs, port-a-johns, and roll-offs or other facilities placed or used by Hillsdale Veterans Affairs or any of its agents, servants, employees, guests, vendors, invitees, event participants or event attendees;

c. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale Veterans Affairs shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

17. Hillsdale Veterans Affairs agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

18. Hillsdale Veterans Affairs agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale Veterans Affairs at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to Hillsdale Veterans Affairs if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale Veterans Affairs indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale Veterans Affairs in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Hillsdale Veterans Affairs, 33 McCollum Street, Hillsdale, Michigan 49242.

19. All notices from Hillsdale Veterans Affairs to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

21. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

20. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale Veterans Affairs further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

**CITY OF HILLSDALE**

**HILLSDALE VETERANS AFFAIRS**

\_\_\_\_\_  
Adam Stockford, Mayor

\_\_\_\_\_  
Renaë Shircliff  
Hillsdale Veterans Affairs

Dated: November \_\_\_\_, 2023

Dated: November \_\_\_\_, 2023

\_\_\_\_\_  
Katy Price, Clerk

Dated: November \_\_\_\_, 2023



# CITY OF HILLSDALE

October 18, 2023

The Honorable Andrew Fink  
State Representative  
N-799 House Office Building  
Lansing, MI 48909

Dear Representative Fink,

I am writing you today with grave concern over the damage sustained to the Hallett Street Railroad Overpass in Hillsdale, Michigan, earlier this week and caused by a vehicle-bridge collision.

Shortly after 9:00 a.m. on Monday, Oct. 17, 2023, a garbage truck struck the low-clearance bridge. The collision physically shifted the bridge on impact, which prompted the Michigan Department of Transportation (MDOT) to close the bridge and a section of Hallett Street, for an indefinite period of time. Photos of the damage sustained by the structure are included with this letter for you to review.

The Hallett Street Railroad Overpass is a critical piece of infrastructure. It is used regularly by the Indiana Northeastern Railroad Company, which has offices in Hillsdale, and operates 140 miles of short rail track in Indiana, Ohio, and Michigan. In partnership with MDOT and the Branch County Rail Users Association, Indiana Northeastern carries over 7,000 car loads a year and services over 25 customers.

All trains inbound to Hillsdale, Quincy, and Coldwater, must cross the Hallett Street Railroad Overpass. With the bridge now out of service for an undetermined amount of time, it effectively halts all rail service to the aforementioned communities.

Additionally, over the past two years, Indiana Northeastern's rail network has taken on a greater importance to the City of Hillsdale, as it is now used by the Indiana Rail Experience, a rail-based tourism operation headquartered in Fort Wayne, Indiana, which brings thousands of passengers to our historic downtown each year, resulting in a substantial economic benefit to our community.

We understand that MDOT is preparing to make emergency repairs to the bridge, however, our crash report records confirm that the bridge has been struck by vehicles on no less than five separate occasions during the past year. We believe this demonstrates the need to take urgent action; not only to stabilize and repair the bridge, but also to make the necessary safety improvements to the bridge so that similar unfortunate incidents do not continue to occur.

In light of the current situation, we respectfully urge you and your colleagues to inquire of MDOT as to what can be done to remedy this recurring problem, and in your oversight capacity, continue to monitor this situation to help ensure it gets resolved in an expedient manner.

Sincerely,

David Mackie

Hillsdale City Manager



## **CHRISTMAS ASSISTANCE PROGRAM**

### **Sign Up Location**

**Hillsdale Assembly of God 4075 Beck Rd. Jonesville, MI 49250**

### **Applications Will Be Accepted on The Following Dates:**

**Monday November 06, 2023 \* 9AM until 3 PM**  
**Tuesday November 07, 2023 \* 11 AM until 6PM**  
**Thursday November 16, 2023 \* 11 AM until 6 PM**  
**Friday November 17, 2023 \* 10 AM until 3 PM**

### **Final Sign-Up Days**

**Tuesday November 28, 2023 \* 11AM until 4 PM**  
**Wednesday November 29, 2023 \* 9 AM until 4 PM**

**Must Be a Hillsdale County Resident and Have the**

**Following Documents to Apply:**

**Photo ID for all Adults with Current Address**

**Birth Certificates for all Minors**

**Or Benefit Letter from MDHHS dated in last 90 days.**

**“Toy assistance is provided to children 16 years and younger.”**

**“Food Vouchers will be distributed to families to help with holiday meals.”**

The Salvation Army is pleased to announce our 8<sup>th</sup> year partnership with Toys for Tots and Michigan Department of Health and Human Services.



# December 16, 2023

Save the Date and Join the Mission!

Noon Ceremony at Oak Grove Cemetery.

Lake View immediately following.

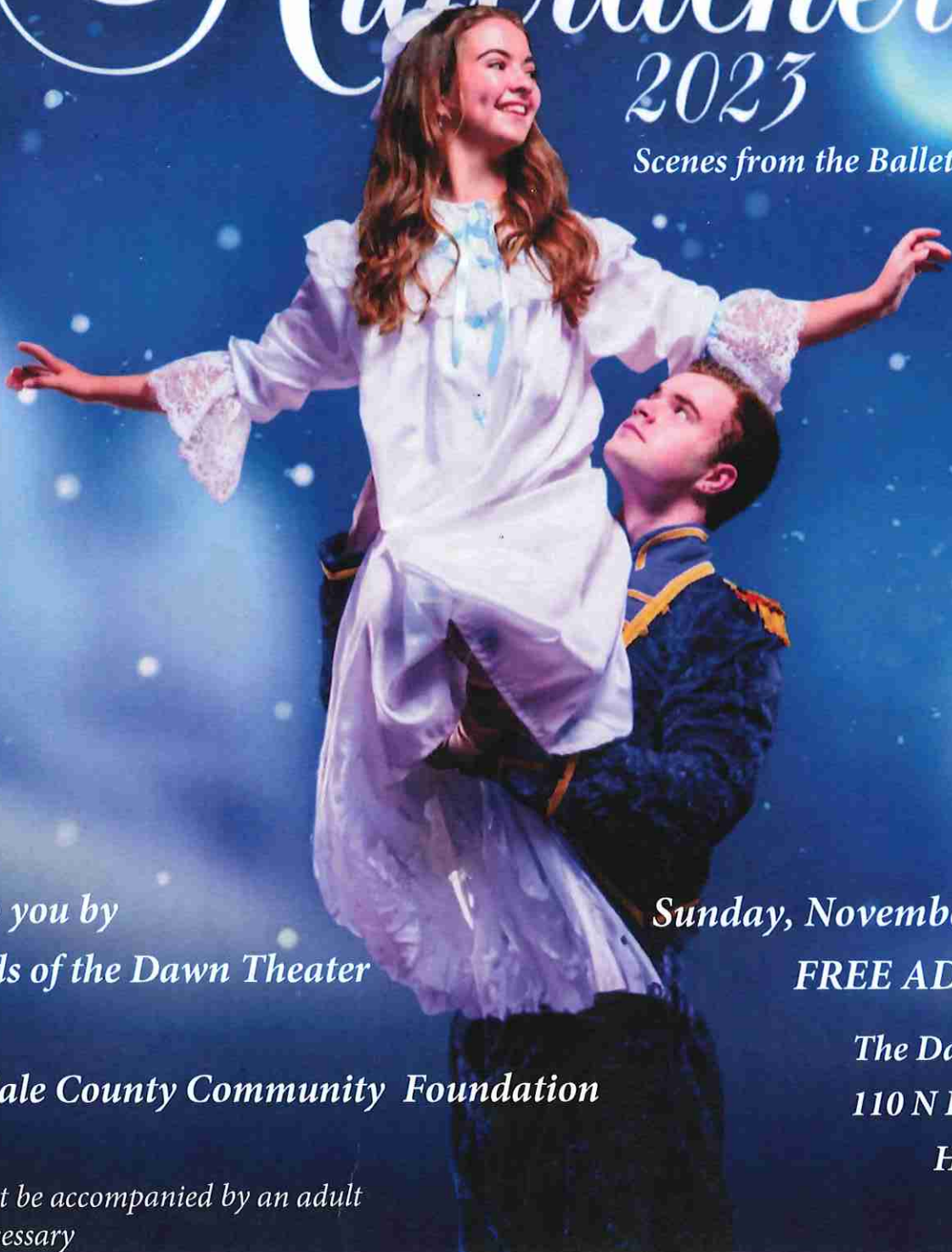
Contact: [diannepaul@live.com](mailto:diannepaul@live.com) 419-290-9804



**ballet chelsea**

# *The Nutcracker* 2023

*Scenes from the Ballet*



*Brought to you by  
The Friends of the Dawn Theater  
and  
The Hillsdale County Community Foundation*

*Sunday, November 12, 3pm  
FREE ADMISSION*

*The Dawn Theater  
110 N Broad Street  
Hillsdale, MI*

*Children must be accompanied by an adult  
No tickets necessary*

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** November 6, 2023

**Agenda Item:** Old Business

**SUBJECT:** Hillsdale Mobile Home Park

**BACKGROUND PROVIDED BY:** David Mackie, City Manager

At the October 2<sup>nd</sup> City Council meeting the Council heard from John Salsman of the Keel Team about the Hillsdale Mobile Home Park (MHP). After discussion Council requested that Mr. Salsman prepare a list of improvements that could be made to the MHP that would be at least equal the amount of Civil Penalty (\$221,890) owed to the City. Attached is the list of improvements prepared by Mr. Salsman.

**RECOMMENDATION:**

Discuss and direct City staff on how to move forward.

City of Hillsdale Proposal: Civil Fine – Mobile Home Tax

*Total “Civil Fine” issued by the City of Hillsdale to be repurposed and used for community improvements in The Hillsdale Mobile Home Community, Located at 2856 W Carleton Road, Hillsdale, MI 49242.*

In seeking relief from the Civil Fine for non-payment of Trailer Coach Park Specific Tax, Hillsdale Mobile Home Community is proposing the Civil Fine amount be allocated to community improvements as follows:

Total Civil Fine issued by the City of Hillsdale - \$221,890.00

Breakdown of community improvements, fund allocation and approximate timeline of project:

Housing Improvements

On average the Mobile Home Community performs renovation on 8 or more tenant owned mobile homes that are relinquished to the park due to eviction or tenant move out. These homes are in very rough shape and need extensive renovation work.

- Currently 6 homes are targeted for renovation work.
  - o Average renovation cost: \$14,000.00 (per home)
  - o Total funds allocated for mobile home renovation: \$84,000.00.
  - o Timeline to complete project: 6 months
- Main House (Rental); updates needed to the exterior of the home.
  - o Total funds allocated for work to be completed: \$11,100.00.
  - o Timeline to complete project: 12 months

Additional Housing for Community

The community currently has three vacant lots to infill with used mobile homes for additional housing.

- Fill 3 vacant mobile home lots with used homes (includes purchase, deliver, setup and renovation)
  - o \$22,000 per lot to occupy with a used mobile home.
  - o Total funds allocated to vacant lot infill: \$66,000.00.
  - o Timeline to complete project: 5 months - Spring 2024

Overflow/Guest Parking

Parking in the community has become very tight with the infill of vacant lots over the past two years. The need for additional parking is a high priority and we have an open area towards the front of the community that can be utilized for additional vehicles, trailers, guests parking etc.

- Total funds allocated for project: \$10,900.00.
- Timeline to complete project: 10 months - Summer 2024

Road Repairs

We have been working on road repairs in the community, and have more areas targeted to be address in 2024 and 2025. With the work that is being completed, new homes, excavating work, etc, we’ve held off on major repairs to prevent damage from heavy equipment.

- Total funds allocated for repairs: \$49,950.00.
- Timeline to complete project: Summer 2025 & 2026 (2 phases)

Total Investment into Community: **\$221,950.00**

Timeline to complete all work: September 1, 2026.

Thank you in advance for your careful review of this proposal.

Sincerely,

Hillsdale Mobile Home Community



## *Official Proclamation*

### **FAMILY COURT AWARENESS MONTH**

**WHEREAS**, the mission of the Family Court Awareness Month Committee (FCAMC) is to increase awareness on the importance of a family court system that prioritizes child safety and acts in the best interest of children, and;

**WHEREAS**, the mission at the FCAMC is fueled by the desire to create awareness and change in the family court system for the conservatively estimated, 58,000 children a year ordered into unsupervised contact with abusive parents, while honoring the hundreds of children who have been reported as murdered during visitation with a dangerous parent, and;

**WHEREAS**, the mission of the FCAMC is to increase awareness on the importance of empirically-based education and training on domestic violence and child abuse, including emotional, psychological, physical, and sexual abuse, as well as childhood trauma, coercive control, and post separation abuse for judges and all professionals working on cases within the family court system, and;

**WHEREAS**, the mission of the FCAMC is to increase awareness on the importance of using scientifically valid, evidence-based, treatment programs and services that are proven in terms of safety, effectiveness, and therapeutic value, and;

**WHEREAS**, the mission at the FCAMC is to educate judges and other family court professionals on evidence-based, peer-reviewed research. Such research is a critical component to making decisions that are truly in the best interest of children. This research includes The Adverse Childhood Experiences (ACEs) Study (co-principal investigator: Vincent Felitti, Kaiser Permanente-CDC); Child Custody Evaluators' Beliefs About Domestic Abuse Allegations (principal investigator: Daniel Saunders, University of Michigan, sponsored by the National Institute of Justice); and Child Custody Outcomes in Cases Involving Parental Alienation and Abuse Allegations (principal investigator: Joan S. Meier, GW Law School, sponsored by the National Institute of Justice), and;

**NOW, THEREFORE**, The City of Hillsdale, hereby declares the Month of **NOVEMBER**, to be **FAMILY COURT AWARENESS MONTH**.

We encourage all residents to support their local communities' efforts to prevent the harm of children in the hands of family members and to honor and value the lives of children.

\_\_\_\_\_  
Adam L. Stockford, Mayor

\_\_\_\_\_  
Date