



City Council Agenda

January 16, 2024
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of December 14, 2023: \$864,780.33
December 28, 2023: \$1,003,806.92
 - 2. Payroll of December 21, 2023: \$186,865.92
January 4, 2024: \$197,631.05
 - B. City Council Minutes of December 18, 2023
 - C. Finance Minutes of December 18, 2023, January 3, 2024
 - D. LAC Minutes & Accessibility Plan of January 3, 2024
 - E. BPU John Deere Backhoe Service Agreement
 - F. BPU HomeServe USA Corporation Service Line Agreement
 - G. BPU Tetra Tech Study Hillsdale College Sanitary Sewer Study
- VI. Communications/Petitions**
 - A. Keefer House Hotel LLC Construction Update – Nick Fox
 - B. Assessment Audit Review Certificate
 - C. Reading Emergency Unit- Keith O’Neil
 - D. Hillsdale County Commissioner Update- Doug Ingles, District 1
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. Public Hearing Ordinance Amendment for Parades/Special Events
 - B. Public Hearing Ordinance Amendment to Rezone 3005 W Carleton Rd
- VIII. Old Business**
 - A. Property and Casualty Insurance
- IX. New Business**
 - A. Land Division Request Parcel 006-334-202-07
 - B. Blight Elimination Program Demolition Bid Award
 - C. DART Annual Funding (Resolution)
 - D. Residential and Municipal Trash Recyclables RFP
 - E. Airport Hangar Renovation
 - F. City- Sponsored Local Events on Public Property (Resolution)

X. Miscellaneous Reports

- A. Proclamation- None
- B. Appointments – Shade Tree – JoAnne Miller, Sara Stewart
Election Commission – William Mullaly
Reappointments – Election Commission- Michael Hendershot, Penny Swan
- C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 12/14/2023 - 12/14/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	13,228.32	735
101-000.000-263.000	SALES TAX - NOVEMBER 2023	STATE OF MICHIGAN	SALES TAX - NOVEMBER 2023	1.13	635
101-000.000-692.000	SALES TAX - NOVEMBER 2023	STATE OF MICHIGAN	SALES TAX - NOVEMBER 2023	(0.01)	635
Total For Dept 000.000				13,229.44	
Dept 172.000 CITY MANAGER					
101-172.000-715.000	DENTAL & VISION - CITY MANAGER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		38.82	733
101-172.000-715.000	HEALTH INSURANCE - CM	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		703.65	736
101-172.000-715.000	LIFE INSURANCE - CITY MANAGER	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		6.50	738
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	981.70	735
101-172.000-721.000	DISABILITY INSURANCE - CITY MANA	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		15.39	738
Total For Dept 172.000 CITY MANAGER				1,746.06	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-715.000	DENTAL & VISION - ADMIN	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		5.59	733
101-175.000-715.000	HEALTH INSURANCE - ADMIN	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		141.36	736
101-175.000-715.000	LIFE INSURANCE - ADMIN	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		1.63	738
101-175.000-721.000	DISABILITY INSURANCE - ADMIN	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		2.32	738
101-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES, I\CITY HALL PP CLICKER LASER POINTER		14.99	107542
101-175.000-802.000	ANNUAL VEEAM BACKUP LICENSING	SONIT SYSTEMS, LLC	ANNUAL VEEAM BACKUP LICENSING	540.00	107629
101-175.000-802.000	SONIT NET ADMIN NOVEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN NOVEMBER 2023	310.50	107629
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	1,567.50	107596
101-175.000-955.025	VINYL STRETCH TIE - MAYOR'S RECE	GELZER HJ & SON INC	VINYL STRETCH TIE - MAYOR'S RECEPTION	4.49	107579
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,588.38	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-715.000	DENTAL & VISION - FINANCE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		38.82	733
101-191.000-715.000	HEALTH INSURANCE - FINANCE	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		703.65	736
101-191.000-715.000	LIFE INSURANCE - FINANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		6.50	738
101-191.000-721.000	DISABILITY INSURANCE - FINANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		8.66	738
101-191.000-801.000	AUDIT SERVICES FOR FYE 2023	YEO & YEO PC	AUDIT SERVICES FOR FYE 2023	1,250.00	107655
Total For Dept 191.000 FINANCE DEPARTMENT				2,007.63	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	DENTAL & VISION - CITY CLERK	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	733
101-215.000-715.000	HEALTH INSURANCE - CITY CLERK	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		1,759.10	736
101-215.000-715.000	LIFE INSURANCE - CITY CLERK	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		16.24	738
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,074.75	735
101-215.000-721.000	DISABILITY INSURANCE - CITY CLER	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		16.53	738
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	70.95	107539
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	236.88	107564
101-215.000-956.000	2024 MAMC CLERK INSTITUTE 3/17-3	MAMC	2024 MAMC CLERK INSTITUTE 3/17-3/22	700.00	107597
Total For Dept 215.000 CITY CLERK DEPARTMENT				3,971.50	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	138.00	735
101-253.000-726.000	TONER	CURRENT OFFICE SOLUTIONS	TONER	101.26	107564
101-253.000-801.000	PRINT TAX BILLS - WINTER 2023	KCI	PRINT TAX BILLS - WINTER 2023	2,086.73	107589
Total For Dept 253.000 CITY TREASURER				2,325.99	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	DENTAL & VISION - ASSESSING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	733
101-257.000-715.000	HEALTH INSURANCE - ASSESSING	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		1,759.10	736

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	LIFE INSURANCE - ASSESSING	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	32.48	738
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,547.56	735
101-257.000-721.000	DISABILITY INSURANCE - ASSESSING	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	47.26	738
101-257.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	2ND FLOOR OFFICE SUPPLIES	72.35	107564
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	55.63	107564
101-257.000-801.000	CONTRACTUAL SERVICES	HILLSDALE CO EQUALIZATION	2023 PARCEL MAPPING	3,337.20	107583
101-257.000-810.000	DUES & SUBSCRIPTIONS	MID MICH ASSOC OF ASSESSIN	2024 MEMBERSHIP	25.00	107605
101-257.000-850.000	MONTHLY VERIZON BILL - DEC 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - DEC 23	40.01	107645
101-257.000-860.000	ASSESSING GAS	WATKINS FENCE	DPS GAS	27.53	107649
101-257.000-860.000	ASSESSING GAS	WATKINS OIL COMPANY	DPS GAS	14.79	107650
Total For Dept 257.000 ASSESSING DEPARTMENT				7,055.96	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	AIR FRESHENER	WALMART COMMUNITY	AIR FRESHENER	7.95	107647
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.25	107558
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.25	107558
101-265.000-801.000	CITY HALL CLEANING - NOV 2023	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - NOV 2023	650.00	107573
101-265.000-801.000	MOP & BUFF DISPATCH OFFICE	EAST 2 WEST ENTERPRISES, I	MOP & BUFF DISPATCH OFFICE	40.00	107573
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	193.96	107540
101-265.000-850.000	ETHERFAX DECEMBER 2023	BSB COMMUNICATIONS INC	ETHERFAX DECEMBER 2023	112.00	107555
101-265.000-970.000	CITY HALL ADA AUTOMATED DOOR OPE	CLARK ELECTRIC INC.	CITY HALL ADA AUTOMATED DOOR OPENER	15,500.00	107559
Total For Dept 265.000 BUILDING AND GROUNDS				16,534.41	
Dept 270.000 HUMAN RESOURCES					
101-270.000-715.000	DENTAL & VISION - HUMAN RESOURCE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	38.82	733
101-270.000-715.000	HEALTH INSURANCE - HR	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - DEC 2023	703.65	736
101-270.000-715.000	LIFE INSURANCE - HR	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	6.50	738
101-270.000-721.000	DISABILITY INSURANCE - HR	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	12.89	738
Total For Dept 270.000 HUMAN RESOURCES				761.86	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	1,013.34	733
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	111.91	733
101-301.000-715.000	HEALTH INSURANCE - POLICE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - DEC 2023	19,491.48	736
101-301.000-715.000	LIFE INSURANCE - POLICE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	251.72	738
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	25,745.68	735
101-301.000-721.000	DISABILITY INSURANCE - POLICE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	333.86	738
101-301.000-726.000	2024 STANDARD DIARY JOURNAL FOR	AMAZON CAPITAL SERVICES, I	2024 STANDARD DIARY JOURNAL FOR DISPATC	51.79	107542
101-301.000-726.000	EVIDENCE TAPE, EVIDENCE BAGS	EVIDENT, INC.	EVIDENCE TAPE, EVIDENCE BAGS	244.07	107576
101-301.000-726.000	COLLAR BRASS (STOCK)	NYE UNIFORM COMPANY	COLLAR BRASS (STOCK)	104.64	107609
101-301.000-740.301	POLICE DEPT GAS	WATKINS OIL COMPANY	POLICE DEPT GAS	4,533.22	107650
101-301.000-740.301	PD GAS	WATKINS OIL COMPANY	PD GAS	2,276.69	107650
101-301.000-742.000	JACKET FOR JAMIE - ONLY PAYING F	GALL'S, INC	JACKET FOR JAMIE - ONLY PAYING FOR 1 -	48.36	107578
101-301.000-742.000	CONDOR JACKET FOR OFFICE PRATT	GALL'S, INC	CONDOR JACKET FOR OFFICE PRATT	90.29	107578
101-301.000-742.000	L/S TACTILE PDU SHIRT FOR OFFICE	GALL'S, INC	L/S TACTILE PDU SHIRT FOR OFFICER PHILI	79.19	107578
101-301.000-742.000	HAT FOR OFFICER STOLL	GALL'S, INC	HAT FOR OFFICER STOLL	29.09	107578
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	25.82	107564
101-301.000-801.000	TRULOOKUP PERSON SEARCH FOR 10/2	TRANSUNION RISK AND ALTERM	TRULOOKUP PERSON SEARCH FOR 10/2023 ANI	150.00	107638
101-301.000-801.000	POLICE UNITS COMPUTERS	VERIZON WIRELESS	POLICE UNITS COMPUTERS	160.04	107645
101-301.000-930.000	UNIT 2.3 BROKEN HEADLIGHT, BROKE	STILLWELL FORD MERCURY, IN	UNIT 2.3 BROKEN HEADLIGHT, BROKEN SENS	4,394.96	107633
101-301.000-955.000	JUNIOR POLICE BADGES FOR SRO. KI	OMG NATIONAL	JUNIOR POLICE BADGES FOR SRO. KIRSTEN	203.00	107611
101-301.000-955.000	4 CAR WASHES FOR THE MONTH OF NO	RR&D ENTERPRISES	4 CAR WASHES FOR THE MONTH OF NOVEMBER	22.00	107626
101-301.000-956.200	REIMBURSEMENT FOR FOOD FOR LT. D	THAD DOTY	REIMBURSEMENT FOR FOOD FOR LT. DOTY - F	28.05	107571

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
Total For Dept 301.000 POLICE DEPARTMENT				59,389.20	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		319.13	733
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		27.97	733
101-336.000-715.000	HEALTH INSURANCE - FIRE	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		7,240.60	736
101-336.000-715.000	LIFE INSURANCE - FIRE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	73.08	738
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	7,235.68	735
101-336.000-721.000	DISABILITY INSURANCE - FIRE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	93.56	738
101-336.000-726.000	GAS CAN	FAMILY FARM & HOME	GAS CAN	24.99	107577
101-336.000-726.000	CLIPS AND BATTERIES FOR LIGHTS F	GELZER HJ & SON INC	CLIPS AND BATTERIES FOR LIGHTS FOR THE	46.85	107579
101-336.000-726.000	FLAG FOR THE FIRE DEPARTMENT	GELZER HJ & SON INC	FLAG FOR THE FIRE DEPARTMENT	119.99	107579
101-336.000-726.000	BATTERIES FOR OH'D'S	GELZER HJ & SON INC	BATTERIES FOR OH'D'S	8.49	107579
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	ZIP TIES	7.09	107614
101-336.000-726.000	FILLING OF FIRE EXTIGUISHERS FOR	PREMIER FIRE PROTECTION, I	FILLING OF FIRE EXTIGUISHERS FOR THE F	847.54	107620
101-336.000-740.000	FD GAS	WATKINS OIL COMPANY	FD GAS	948.86	107650
101-336.000-740.000	FD GAS	WATKINS OIL COMPANY	FD GAS	465.05	107650
101-336.000-801.000	ENGINE 332 - OIL CHANGE AND FILT	RILEY'S APPARTATUS SERVICE	ENGINE 332 - OIL CHANGE AND FILTERS, SE	2,115.34	107624
101-336.000-801.000	342 LADDER TRUCK PREV. MAINT, LU	RILEY'S APPARTATUS SERVICE	342 LADDER TRUCK PREV. MAINT, LUBE AND	734.50	107624
101-336.000-801.000	ENGINE 333 PREV. MAINT, OIL CHAN	RILEY'S APPARTATUS SERVICE	ENGINE 333 PREV. MAINT, OIL CHANGE AND	1,215.96	107624
101-336.000-930.000	NEW TURN SIGNAL ON FIRE TRUCK	EMERGENCY VEHICLE PLUS	NEW TURN SIGNAL ON FIRE TRUCK	966.85	107574
101-336.000-930.000	75 GALLON FUEL TANK FOR PUMPER -	HALT FIRE, INC	75 GALLON FUEL TANK FOR PUMPER - ORDERE	1,456.68	107581
101-336.000-955.222	TB TEST FOR PICEK, LUCE, HALLECK	HILLSDALE HOSPITAL	TB TEST FOR PICEK, LUCE, HALLECK, BURKE	105.00	107584
101-336.000-955.222	TB TESTING FOR BENNETT, BENSON,	HILLSDALE HOSPITAL	TB TESTING FOR BENNETT, BENSON, BILDNEF	150.00	107584
Total For Dept 336.000 FIRE DEPARTMENT				24,203.21	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		108.24	733
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	733
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		16.79	733
101-441.000-715.000	HEALTH INSURANCE - DPS	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - DEC 2023	4,224.98	736
101-441.000-715.000	LIFE INSURANCE - DPS	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	51.97	738
101-441.000-715.000	LIFE INSURANCE - DPS	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.87	738
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	2,110.47	735
101-441.000-721.000	DISABILITY INSURANCE - DPS	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	70.60	738
101-441.000-721.000	DISABILITY INSURANCE - DPS	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.96	738
101-441.000-726.000	DPS OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	SURVEYING NOTEBOOKS, POWER SUPPLY FOR E	57.35	107542
101-441.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	73.09	107558
101-441.000-726.000	2 CYCLE OIL	FAMILY FARM & HOME	2 CYCLE OIL	25.90	107577
101-441.000-742.000	UNIFORMS FOR DPS	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	37.73	107558
101-441.000-742.000	UNIFORMS FOR DPS	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	45.98	107558
101-441.000-742.000	UNIFORMS FOR DPS	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	29.48	107558
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	34.02	107558
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	34.02	107558
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	34.02	107558
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	138.55	107564
101-441.000-850.000	MONTHLY VERIZON BILL - DEC 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - DEC 23	55.96	107645
101-441.000-955.441	CLOTHING ALLOWANCE FOR RON SHAW	POWERS CLOTHING, INC.	CLOTHING ALLOWANCE FOR RON SHAW	245.66	107619
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	HILLSDALE HOSPITAL	DRUG SCREENING FOR RON SHAW	52.00	107584
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				7,555.69	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	DENTAL & VISION -ENGINEERING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	733

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 12/14/2023 - 12/14/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	HEALTH INSURANCE - ENGINEERING	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	1,759.10	736
101-447.000-715.000	LIFE INSURANCE - ENGINEERING	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	16.24	738
101-447.000-721.000	DISABILITY INSURANCE - ENGINEER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	38.47	738
101-447.000-726.000	SURVEYING NOTEBOOKS	AMAZON CAPITAL SERVICES, I	SURVEYING NOTEBOOKS, POWER SUPPLY FOR E	29.78	107542
101-447.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	55.62	107564
Total For Dept 447.000 ENGINEERING SERVICES				1,996.26	
Dept 567.000 CEMETERIES					
101-567.000-726.000	CEMETARY BASE FOR OG	BECKER & SCRIVENS	CEMETARY BASE FOR OG	48.58	107549
101-567.000-726.000	CUSTOM HP-18X24 HIP NO ANIMALS I	DORNBOS SIGN & SAFETY INC	CUSTOM HP-18X24 HIP NO ANIMALS IN CEMET	362.93	107570
101-567.000-801.000	CONTRACTUAL SERVICES	LONSBERY, JEFFREY	TREE REMOVAL AT LAKEVIEW CEMETERY	2,650.00	107561
Total For Dept 567.000 CEMETERIES				3,061.51	
Dept 595.000 AIRPORT					
101-595.000-715.000	LIFE INSURANCE - AIRPORT	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	16.24	738
101-595.000-721.000	DISABILITY INSURANCE - AIRPORT	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	19.75	738
101-595.000-726.000	EXTENSION CORD	AMAZON CAPITAL SERVICES, I	EXTENSION CORD	3.98	107542
101-595.000-726.000	EXTENSION CORD, CONTRACTOR EXTEN	AMAZON CAPITAL SERVICES, I	EXTENSION CORD CONNECTOR, BATTERY CHARG	77.72	107542
101-595.000-726.000	BLADES FOR SNOW PLOW AT AIRPORT	ST. REGIS CULVERT, INC.	BLADES FOR SNOW PLOW AT AIRPORT	864.00	107631
101-595.000-740.000	DIESEL FUEL DELIVERY FOR AIRPORT	BRINER OIL CO, INC	DIESEL FUEL DELIVERY FOR AIRPORT	778.27	107553
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	96.98	107540
101-595.000-920.000	PROPANE FOR AIRPORT	SPRATT'S	PROPANE FOR AIRPORT	401.28	107630
101-595.000-930.000	WINDSHIELD WIPER ARMS & BLADES	AMAZON CAPITAL SERVICES, I	WINDSHIELD WIPER ARMS & BLADES	68.68	107542
101-595.000-930.000	BATTERY CHARGER	AMAZON CAPITAL SERVICES, I	EXTENSION CORD CONNECTOR, BATTERY CHARG	66.42	107542
101-595.000-930.000	PARTS FOR NEW SNOW PLOW	PERFORMANCE AUTOMOTIVE	PARTS FOR NEW SNOW PLOW	75.23	107614
Total For Dept 595.000 AIRPORT				2,468.55	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-715.000	DENTAL & VISION - PLANNING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.05	733
101-701.000-715.000	HEALTH INSURANCE - PLANNING	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	1,759.10	736
101-701.000-715.000	LIFE INSURANCE - PLANNING	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	16.24	738
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,110.54	735
101-701.000-721.000	DISABILITY INSURANCE - PLANNING	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	19.23	738
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	55.62	107564
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFO	BILL'S LAWN CARE, LLC	CODE ENFORCEMENT MOWING	250.00	107551
101-701.000-860.000	TRANSPORTATION & MILEAGE	OLIVIA SMITH	MILEAGE REIMBURSEMENT FOR CON ED	181.60	107610
101-701.000-860.000	ZONING GAS	WATKINS FENCE	DPS GAS	27.53	107649
101-701.000-860.000	ZONING GAS	WATKINS OIL COMPANY	DPS GAS	14.79	107650
Total For Dept 701.000 PLANNING DEPARTMENT				3,531.70	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-715.000	DENTAL & VISION - ECON DEVEL	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	27.98	733
101-728.000-715.000	HEALTH INSURANCE - ECON DEVEL	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	628.26	736
101-728.000-715.000	LIFE INSURANCE - ECON DEVELOPMEN	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	16.24	738
101-728.000-721.000	DISABILITY INSURANCE - ECON DEVE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	19.00	738
101-728.000-801.000	SUPPLY, SET UP, INSTALL LIGHTS D	LIGHT MIDWEST LLC	SUPPLY, SET UP, INSTALL LIGHTS DOWNTOWN	3,715.00	734
101-728.000-801.000	STOP PAYMENT FEE FOR LIGHT MIDWE	SOUTHERN MI BANK & TRUST	STOP PAYMENT FEE FOR LIGHT MIDWEST CHEC	35.00	737
Total For Dept 728.000 ECONOMIC DEVELOPMENT				4,441.48	
Dept 756.000 PARKS					
101-756.000-726.000	POWER BLOCK FOR PARKS	AMAZON CAPITAL SERVICES, I	SURVEYING NOTEBOOKS, POWER SUPPLY FOR E	10.89	107542
101-756.000-726.000	CUSTOM HP 12X18 MULTI-COLOR DIGI	DORNBOS SIGN & SAFETY INC	CUSTOM HP 12X18 MULTI-COLOR DIGITAL PRI	80.95	107570

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 756.000 PARKS					
Total For Dept 756.000 PARKS				91.84	
Total For Fund 101 GENERAL FUND				156,960.67	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	2023 SIDEWALK PROJECT - NORTH AN	DRY MAR TRUCKING & DIRTWOF	2023 SIDEWALK PROJECT - NORTH AND N WES	16,527.73	107572
Total For Dept 444.000 SIDEWALKS				16,527.73	
Dept 450.000 STREET SURFACE					
202-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	(DENTAL & VISION INSURANCE GROUP 0070034	6.30	733
202-450.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	159.03	736
202-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	4.98	738
Total For Dept 450.000 STREET SURFACE				170.31	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	(DENTAL & VISION INSURANCE GROUP 0070034	6.30	733
202-460.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	159.03	736
202-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	4.98	738
Total For Dept 460.000 R.O.W. MAINTENANCE				170.31	
Dept 480.000 DRAINAGE					
202-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	(DENTAL & VISION INSURANCE GROUP 0070034	6.29	733
202-480.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	159.02	736
202-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	4.98	738
Total For Dept 480.000 DRAINAGE				170.29	
Dept 490.000 TRAFFIC					
202-490.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	(DENTAL & VISION INSURANCE GROUP 0070034	6.29	733
202-490.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	159.02	736
202-490.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	4.97	738
Total For Dept 490.000 TRAFFIC				170.28	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				17,208.92	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	(DENTAL & VISION INSURANCE GROUP 0070034	6.53	733
203-450.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	164.92	736
203-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	5.17	738
Total For Dept 450.000 STREET SURFACE				176.62	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	(DENTAL & VISION INSURANCE GROUP 0070034	6.53	733
203-460.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	164.92	736
203-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	5.16	738
203-460.000-726.000	4000 PSI LIMESTONE FOR 55 CHARLE	BECKER & SCRIVENS	4000 PSI LIMESTONE FOR 55 CHARLES ST SW	329.25	107549
Total For Dept 460.000 R.O.W. MAINTENANCE				505.86	
Dept 470.000 TREES					
203-470.000-801.000	TREE REMOVAL AT 195 N MANNING -	LONSBERY, JEFFREY	TREE REMOVAL AT 195 N MANNING - MAPLE	1,700.00	107561
203-470.000-801.000	TREE TRIMMING AT 49 LEROY	LONSBERY, JEFFREY	TREE TRIMMING AT 49 LEROY	300.00	107561
Total For Dept 470.000 TREES				2,000.00	

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Fund 203 LOCAL STREET FUND					
Dept 480.000 DRAINAGE					
203-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.52	733
203-480.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		164.91	736
203-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		5.15	738
Total For Dept 480.000 DRAINAGE				176.58	
Dept 900.000 CAPITAL OUTLAY					
203-900.000-970.000-215005	WESTWOOD DRAWING PRINTS	HILLSDALE CO EQUALIZATION WESTWOOD PROJECT DRAWING PRINTS		104.00	107583
Total For Dept 900.000 CAPITAL OUTLAY				104.00	
Total For Fund 203 LOCAL STREET FUND				2,963.06	
Fund 204 MUNICIPAL STREET FUND					
Dept 572.000 LEAF COLLECTION					
204-572.000-801.000	LEAF COLLECTION THANKSGIVING WEE	DRY MAR TRUCKING & DIRTWO\LEAF COLLECTION THANKSGIVING WEEK		1,785.00	107572
204-572.000-801.000	LEAF COLLECTION 11.27-12.1	DRY MAR TRUCKING & DIRTWO\LEAF COLLECTION 11.27-12.1		945.00	107572
Total For Dept 572.000 LEAF COLLECTION				2,730.00	
Total For Fund 204 MUNICIPAL STREET FUND				2,730.00	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	DENTAL & VISION - RECREATION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		55.95	733
208-751.000-715.000	HEALTH INSURANCE - RECREATION	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		1,413.56	736
208-751.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		16.24	738
208-751.000-716.000	RETIREMENT	MERS RETIREMENT CONTRIBUTIONS - 300101		1,358.32	735
208-751.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		28.01	738
208-751.000-726.000	MEDALS - 3-6 GRADE BASKETBALL	COUNTRY SIDE TROPHIES MEDALS - 3-6 GRADE BASKETBALL		129.00	107562
208-751.000-801.008	12/9/23 3 GAMES @ \$25	AMBROSE HORWATH BASKETBALL OFFICIATING		75.00	107543
208-751.000-801.008	12/2/2023 3 GAMES @ \$25	BRUCE ALAN BRITTON BASKETBALL OFFICIATING		125.00	107554
208-751.000-801.008	12/2/2023 3 GAMES @ \$25	DANIEL TRUDELL BASKETBALL OFFICIATING		125.00	107565
208-751.000-801.008	12/2/2023 6 GAMES @ \$25	JACE LENNOX BASKETBALL OFFICIATING		250.00	107587
208-751.000-801.008	12/2/2023 6 GAMES @ \$15	KIERSTYN SHIANNE FRANCIS BASKETBALL SCORE TABLE		150.00	107590
208-751.000-801.008	11/11/2023 5 GAMES @ \$10	LANDON LEE WAHTOLA BASKETBALL SCORE TABLE		215.00	107594
208-751.000-801.008	12/2/2023 3 GAMES @15	MATTHEW DAVID FRISTIK BASKETBALL SCORE TABLE		75.00	107599
208-751.000-801.008	12/2/2023 3 GAMES @ 25	NICKOLAS SCOTT KOPIN BASKETBALL OFFICIATING		150.00	107607
208-751.000-801.008	12/2/2023 6 GAMES @ \$30	WILLIAM J. MULLALY BASKETBALL OFFICIATING		300.00	107653
208-751.000-801.008	11/29/2023 2 GAMES @ \$25	WILLIAM J. MULLALY VOLLEYBALL OFFICIATING		80.00	107653
208-751.000-801.008	12/6/2023 2 GAMES @ \$25	WILLIAM PEIFFER VOLLEYBALL OFFICIATING		50.00	107654
Total For Dept 751.000 RECREATION DEPARTMENT				4,596.08	
Total For Fund 208 RECREATION FUND				4,596.08	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, 1	RECEIPT PAPER	24.75	107542
271-790.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRISES, 1	LIBRARY BR 9 TIMES & FOYER	445.00	107573
271-790.000-802.000	ANNUAL VEEAM BACKUP LICENSING	SONIT SYSTEMS, LLC	ANNUAL VEEAM BACKUP LICENSING	120.00	107629
271-790.000-802.000	SONIT NET ADMIN NOVEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN NOVEMBER 2023	69.00	107629
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	48.49	107540
271-790.000-850.000	ETHERFAX DECEMBER 2023	BSB COMMUNICATIONS INC	ETHERFAX DECEMBER 2023	56.00	107555
271-790.000-964.000	REFUNDS & REBATES	DELTA CHARTER TOWNSHIP	PAYMENT FOR LOST BOOK "NEVER FADE" FROM	10.99	107567
Total For Dept 790.000 LIBRARY				774.23	

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Fund 271 LIBRARY FUND					
Total For Fund 271 LIBRARY FUND				774.23	
Fund 287 ARPA GRANT FUND					
Dept 447.000 ENGINEERING SERVICES					
287-447.000-801.000	WILLOW/OAK STORM DESIGN	TETRA TECH, INC	WILLOW/OAK STORM WATER DESIGN	2,855.45	107637
Total For Dept 447.000 ENGINEERING SERVICES				2,855.45	
Total For Fund 287 ARPA GRANT FUND				2,855.45	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - NOVEMBER 2023	STATE OF MICHIGAN	SALES TAX - NOVEMBER 2023	357.99	635
481-000.000-687.300	SALES TAX - NOVEMBER 2023	STATE OF MICHIGAN	SALES TAX - NOVEMBER 2023	(1.79)	635
Total For Dept 000.000				356.20	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				356.20	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	POLE TOP PIN	POWERLINE SUPPLY	INVENTORY	563.80	107618
582-000.000-110.000	ARM PIN	POWERLINE SUPPLY	INVENTORY	1,987.06	107618
582-000.000-110.000	TERMINATOR ELBOW - 15KV	POWERLINE SUPPLY	INVENTORY	204.92	107618
582-000.000-110.000	GUY ATTACHMENTS AGX-5	POWERLINE SUPPLY	INVENTORY	517.87	107618
582-000.000-110.000	CONDUIT - 2" PVC SCHEDULE 4	POWERLINE SUPPLY	CONDUIT INVENTORY	7,620.40	107618
582-000.000-158.000-201009	4160/13200 50 KVA	T & R ELECTRIC SUPPLY COM	PADMOUNT TRANSFORMERS FOR INVENTORY	3,487.45	107636
582-000.000-158.000-215024	JOHN DEERE BACKHOE AND ATTACHMEN	AIS CONSTRUCTION EQUIPMEN	JOHN DEERE BACKHOE AND ATTACHMENTS APPF	73,884.00	107541
582-000.000-202.100	4CCH	BETHEL, DAVID E	UB refund for account: 011577	158.10	107550
582-000.000-202.100	4ENBK1	BURNS, CAITLIN P	UB refund for account: 010408	11.55	107556
582-000.000-202.100	4CCH	CASELL, KIMBERLY A	UB refund for account: 305550	140.84	107557
582-000.000-202.100	4CCH	CUNNINGHAM, CHARLES E	UB refund for account: 023934	108.00	107563
582-000.000-202.100	4ENBK1	DETTLOFF, DEBBYSUE A	UB refund for account: 018450	109.00	107569
582-000.000-202.100	4CCH	HALL, JUNE E	UB refund for account: 019758	246.72	107580
582-000.000-202.100	4ENBK1	KNOX, NICHOLAS J	UB refund for account: 030238	173.00	107591
582-000.000-202.100	4CCH	MYERS, ALEXIS	UB refund for account: 021229	131.00	107606
582-000.000-202.100	4CCH	PRICE, SHERIE K	UB refund for account: 010800	279.00	107621
582-000.000-202.100	4ENBK1	SCHMITT, MICHAEL F	UB refund for account: 021380	23.00	107628
582-000.000-202.100	4CCH	STUMP, TYLER R	UB refund for account: 013900	86.19	107635
582-000.000-202.100	4CCH	WHEELER, ROBERT P	UB refund for account: 020446	24.00	107651
582-000.000-249.100	OPERATION ROUND-UP - NOVEMBER 20	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - NOVEMBER 2023	2,682.90	107560
582-000.000-249.100	LIEAF-6099 NOVEMBER 2023 P.A. 95	LARA - MI PUBLIC SERVICE (LIEAF-6099 NOVEMBER 2023 P.A. 95	5,344.99	107595
582-000.000-263.000	SALES TAX - NOVEMBER 2023	STATE OF MICHIGAN	SALES TAX - NOVEMBER 2023	28,273.52	635
582-000.000-692.200	SALES TAX - NOVEMBER 2023	STATE OF MICHIGAN	SALES TAX - NOVEMBER 2023	(178.37)	635
Total For Dept 000.000				125,878.94	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	582.30	733
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	87.33	733
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	124.52	733
582-175.000-715.000	HEALTH INSURANCE - ELECTRIC	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	17,949.14	736
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	22.76	738
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	191.63	738
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	18,891.55	735
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	39.25	738
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	323.41	738
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	71.09	107542

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SPOONS, PLATES, FORKS, CUPS	AMAZON CAPITAL SERVICES,	1 SPOONS, PLATES, FORKS, CUPS	53.20	107542
582-175.000-726.000	COPIES/CONTRACT BILLING - NOV. 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - NOV. 2023	103.38	107564
582-175.000-726.000	KITCHEN ROLL TOWEL, T. PAPER, VE	KSS ENTERPRISES	KITCHEN ROLL TOWEL, T. PAPER, VEHICLE W	87.72	107592
582-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER FOR OFFICE - 45 MONROE ST	10.50	107627
582-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	100.00	107540
582-175.000-801.000	MOWING FOR OCT 2023	BAXTER LAWN AND SNOW SERVI	MOWING FOR OCT 2023	1,037.50	107547
582-175.000-801.000	COPIES/CONTRACT BILLING - NOV. 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - NOV. 2023	133.98	107564
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING OF	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING OF BILLS	1,252.78	107566
582-175.000-801.000	BPU CLEANING FOR NOVEMBER 2023	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR NOVEMBER 2023	130.00	107573
582-175.000-801.000	BPU BOARD MEETING PER DIEM	ERIC POTES	BPU BOARD MEETING PER DIEM-DEC 2023	12.50	107575
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS NOV 202	41.67	107612
582-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	43.12	107612
582-175.000-801.000	BPU BOARD MEETING PER DIEM	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM- DEC 2023	12.50	107615
582-175.000-801.000	BPU BOARD MEETING PER DIEM	ROBERT J BATT	BPU BOARD MEETING PER DIEM - DEC. 2023	12.50	107625
582-175.000-801.000	AUDIT SERVICES FOR FYE 2023	YEO & YEO PC	AUDIT SERVICES FOR FYE 2023	625.00	107655
582-175.000-801.000	CREDIT CARD PROCESSING FEES - NO	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - NOV 2023	177.49	634
582-175.000-802.000	ANNUAL VEEAM BACKUP LICENSING	SONIT SYSTEMS, LLC	ANNUAL VEEAM BACKUP LICENSING	270.00	107629
582-175.000-802.000	SONIT NET ADMIN NOVEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN NOVEMBER 2023	155.26	107629
582-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	350.00	107644
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	251.26	107644
582-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	24.25	107540
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	145.47	107540
582-175.000-850.000	ETHERFAX DECEMBER 2023	BSB COMMUNICATIONS INC	ETHERFAX DECEMBER 2023	28.00	107555
582-175.000-850.000	MONTHLY VERIZON BILL - DEC 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - DEC 23	592.03	107645
582-175.000-880.000	COMMUNITY PROMOTION - NOVEMBER 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - NOVEMBER 2023	125.00	107600
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	64.79	726
582-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	152.29	730
582-175.000-956.000	INVOICE FOR MPSI FALL SESSION -	APWA MICHIGAN CHAPTER - MI	INVOICE FOR MPSI FALL SESSION - J. HAM	775.00	107546
Total For Dept 175.000 ADMINISTRATIVE SERVICES				45,050.17	
Dept 543.000 PRODUCTION					
582-543.000-726.000	1-1/2"X15' RATCHET TIEDOWN	FAMILY FARM & HOME	1-1/2"X15' RATCHET TIEDOWN	11.98	107577
582-543.000-726.000	SOLVENT CEMENT KIT/ADAPTERS/BUSH	GELZER HJ & SON INC	SOLVENT CEMENT KIT/ADAPTERS/BUSHING	19.56	107579
582-543.000-726.000	WATER DELIVERY SERVICE-201 WATER	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE-201 WATERWORKS I	6.90	107582
582-543.000-726.000	M18 F UEL 6 GALLON WET/DRY VACUU	JONESVILLE LUMBER	M18 F UEL 6 GALLON WET/DRY VACUUM	269.00	107588
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	GELZER HJ & SON INC	PLUG TAP/FLAP DISC	25.77	107579
582-543.000-930.050	1 GAL CAL/LIME/RST REMOVER/1 GAL	GELZER HJ & SON INC	1 GAL CAL/LIME/RST REMOVER/1 GAL TANK S	62.98	107579
582-543.000-930.050	2 COURSE ROLO	PERFORMANCE AUTOMOTIVE	2 COURSE ROLO	8.60	107614
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	UIS SCADA, INC.	SERVICES RENDER3ED AT POWERHOUSE THROUC	648.00	107641
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	UIS SCADA, INC.	SERVICES RENDER3ED AT POWERHOUSE THROUC	648.00	107641
Total For Dept 543.000 PRODUCTION				1,700.79	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	9-3/4" LEFT CUT SNIP	GELZER HJ & SON INC	9-3/4" LEFT CUT SNIP	23.79	107579
582-544.000-726.800	GLOW ORANGE PAINT PEN	GELZER HJ & SON INC	GLOW ORANGE PAINT PEN	9.39	107579
582-544.000-726.800	BULK GREEN CUBE TAP	GELZER HJ & SON INC	BULK GREEN CUBE TAP	12.87	107579
582-544.000-726.800	WATER DELIVERY SERVICE-201 WATER	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE-201 WATERWORKS	9.20	107582
582-544.000-726.800	PRIMARY PEDESTAL MARKERS	POWERLINE SUPPLY	PRIMARY PEDESTAL MARKER	446.15	107618
582-544.000-730.000	MILWAUKEE IMPACT WRENCH	AMAZON CAPITAL SERVICES, I	MILWAUKEE IMPACT WRENCH	394.99	107542
582-544.000-730.000	HD EXTEND LIFE ANTIF	PERFORMANCE AUTOMOTIVE	HD EXTEND LIFE ANTIF	34.98	107614
582-544.000-730.000	DEF FLUID 2.5 GAL	PERFORMANCE AUTOMOTIVE	DEF FLUID 2.5 GAL	20.69	107614
582-544.000-730.000	POLE TAMP H4802-1	POWERLINE SUPPLY	POLE TAMP	2,020.00	107618
582-544.000-730.000	SENSOR, 5 GALLON QLS 1%	TRI COUNTY INT'L TRUCK INC	SENSOR, 5 GALLON QLS 1%	202.03	107639

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-730.000	WELD/REPAIR CONE HOLDER	WHITE'S WELDING SERVICE	WELD/REPAIR CONE HOLDER	25.00	107652
582-544.000-740.000	FUEL & LUBRICANTS FOR NOVEMBER 2	WATKINS OIL COMPANY	FUEL & LUBRICANTS FOR NOVEMBER 2023	1,596.71	107650
582-544.000-742.000	CLOTHING - B. JOHNSON	POWERS CLOTHING, INC.	CLOTHING - B. JOHNSON	206.00	107619
582-544.000-801.000	REPLACE CONTROL TRANSFORMER ON F	POSITIVE ELECTRIC LLC	REPLACE CONTROL TRANSFORMER ON FREIGHT	825.00	107616
582-544.000-801.000	GRANT ASSISTANCE FOR MMEA EGLE 4	POWER SYSTEM ENGINEERING,	GRANT ASSISTANCE FOR MMEA EGLE 40101	1,550.00	107617
582-544.000-801.000	NPDES ANNUAL PERMIT FEE, 2024 MI	STATE OF MICHIGAN EGLE	NPDES ANNUAL PERMIT FEE, 2024 MIG250452	150.00	107632
582-544.000-930.000	16-14GA #8 SPADE TERM	AMERICAN COPPER AND BRASS,	16-14GA #8 SPADE TERM	14.44	107544
582-544.000-930.000	4-14AWG INSLU-TAP CONN	AMERICAN COPPER AND BRASS,	4-14AWG INSLU-TAP CONN	64.04	107544
582-544.000-930.000	15A 125V YELLOW PLASTIC/15A 125V	AMERICAN COPPER AND BRASS,	15A 125V YELLOW PLASTIC/15A 125V 2P 3W	47.02	107544
Total For Dept 544.000 DISTRIBUTION				7,652.30	
Total For Fund 582 ELECTRIC FUND				180,282.20	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-715.000	DENTAL & VISION - DART	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	111.91	733
588-596.000-715.000	HEALTH INSURANCE - DART	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - DEC 2023	3,298.34	736
588-596.000-715.000	LIFE INSURANCE - DART	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	64.96	738
588-596.000-721.000	DISABILITY INSURANCE - DART	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	70.77	738
588-596.000-740.000	DART GAS	WATKINS OIL COMPANY	DART GAS	5,488.08	107650
588-596.000-740.000	DART GAS	WATKINS OIL COMPANY	DART GAS	2,965.45	107650
588-596.000-801.000	CINTAS RUGS & MOPS	CINTAS CORPORATION	CINTAS RUGS & MOPS	15.95	107558
588-596.000-801.000	CONTRACTUAL SERVICES	RAYLECOM COMMUNICATIONS,	IRADIO INSTALLED IN NEW DART BUS #59	1,041.00	107623
588-596.000-801.000	VINYL STICKERS FOR NEW DART BUS	STOCKHOUSE CORPORATION	VINYL STICKERS FOR NEW DART BUS #59	530.00	107634
588-596.000-970.000	NEW DART BUS 2023	HOEKSTRA TRANSPORTATION,	NEW DART BUS 2023	173,524.00	107585
Total For Dept 596.000 DIAL-A-RIDE				187,110.46	
Total For Fund 588 DIAL A RIDE				187,110.46	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-215005	WESTWOOD DRAWING PRINTS	HILLSDALE CO EQUALIZATION	WESTWOOD PROJECT DRAWING PRINTS	52.00	107583
590-000.000-158.000-215006	CDBG SANITARY LIFT STATION DESIG	TETRA TECH, INC	CDBG SANITARY LIFT STATION DESIGN	840.00	107637
590-000.000-158.000-215006	CDBG SANITARY LIFT STATION DESIG	TETRA TECH, INC	CDBG SANITARY LIFT STATION DESIGN	168.00	107637
590-000.000-158.000-215024	JOHN DEERE BACKHOE AND ATTACHMEN	AIS CONSTRUCTION EQUIPME	JOHN DEERE BACKHOE AND ATTACHMENTS APPF	49,957.50	107541
590-000.000-158.000-215037	GEARBOX SERIAL # 9TEWQBCU4	APPLIED INDUSTRIAL TECHN	AERATOR GEARBOX 1 OF 2- APPROVED BY BOF	9,673.95	107545
590-000.000-158.000-215038	GEARBOX SER # CTKT5VVMR	APPLIED INDUSTRIAL TECHN	AERATOR GEARBOX 2 OF 2- APPROVED BY BOF	9,673.96	107545
590-000.000-202.100	SCCH	BETHEL, DAVID E	UB refund for account: 011577	67.30	107550
590-000.000-202.100	SBK1	BURNS, CAITLIN P	UB refund for account: 010408	6.73	107556
Total For Dept 000.000				70,439.44	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	8.38	733
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	43.68	733
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	284.20	733
590-175.000-715.000	HEALTH INSURANCE - SEWER	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - DEC 2023	7,243.70	736
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	11.35	738
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	76.35	738
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,619.28	735
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.61	738
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	106.25	738
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES,	SUPPLIES - 45 MONROE STREET	35.54	107542
590-175.000-726.000	SPOONS, PLATES, FORKS, CUPS	AMAZON CAPITAL SERVICES,	SPOONS, PLATES, FORKS, CUPS	26.59	107542

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	KITCHEN ROLL TOWEL, T. PAPER, VE	KSS ENTERPRISES	KITCHEN ROLL TOWEL, T. PAPER, VEHICLE W	43.86	107592
590-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER FOR OFFICE - 45 MONROE ST	5.25	107627
590-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	107540
590-175.000-801.000	MOWING FOR OCT 2023	BAXTER LAWN AND SNOW SERV	MOWING FOR OCT 2023	518.75	107547
590-175.000-801.000	COPIES/CONTRACT BILLING - NOV. 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - NOV. 2023	66.98	107564
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING OF	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING OF BILLS	626.39	107566
590-175.000-801.000	BPU CLEANING FOR NOVEMBER 2023	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR NOVEMBER 2023	65.00	107573
590-175.000-801.000	BPU BOARD MEETING PER DIEM	ERIC POTES	BPU BOARD MEETING PER DIEM-DEC 2023	6.25	107575
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS NOV 202	22.83	107612
590-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	21.56	107612
590-175.000-801.000	BPU BOARD MEETING PER DIEM	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM- DEC 2023	6.25	107615
590-175.000-801.000	BPU BOARD MEETING PER DIEM	ROBERT J BATT	BPU BOARD MEETING PER DIEM - DEC. 2023	6.25	107625
590-175.000-801.000	AUDIT SERVICES FOR FYE 2023	YEO & YEO PC	AUDIT SERVICES FOR FYE 2023	312.50	107655
590-175.000-801.000	CREDIT CARD PROCESSING FEES - NO	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - NOV 2023	88.73	634
590-175.000-802.000	ANNUAL VEEAM BACKUP LICENSING	SONIT SYSTEMS, LLC	ANNUAL VEEAM BACKUP LICENSING	135.00	107629
590-175.000-802.000	SONIT NET ADMIN NOVEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN NOVEMBER 2023	77.62	107629
590-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	107644
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	125.62	107644
590-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	12.12	107540
590-175.000-850.000	TELEPHONE - WWTP-101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP-101 W GALLOWAY	96.98	107540
590-175.000-850.000	ETHERFAX DECEMBER 2023	BSB COMMUNICATIONS INC	ETHERFAX DECEMBER 2023	14.00	107555
590-175.000-850.000	MONTHLY VERIZON BILL - DEC 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - DEC 23	142.86	107645
590-175.000-880.000	COMMUNITY PROMOTION - NOVEMBER 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - NOVEMBER 2023	62.50	107600
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	32.39	726
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	76.15	730
590-175.000-956.000	AC ATTENDEE REGISTRATION - J. GI	MICHIGAN RURAL WATER ASSOC	AC ATTENDEE REGISTRATION - J. GIER	375.00	107604
Total For Dept 175.000 ADMINISTRATIVE SERVICES				14,640.77	
Dept 546.000 OPERATIONS					
590-546.000-730.039	TIRES	PARNEY'S CAR CARE, LLC	TIRES	382.22	107613
590-546.000-730.039	AIR FILTER	PERFORMANCE AUTOMOTIVE	AIR FILTER	17.16	107614
590-546.000-920.400	504504154 - 135 BARBER ST	MICH GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	45.16	731
590-546.000-930.960	2 COUPLING PVC SCH80/2 MIP ADPT.	AMERICAN COPPER AND BRASS,	2 COUPLING PVC SCH80/2 MIP ADPT. PVC SC	41.64	107544
590-546.000-956.000	CEC COURSE - JAN/FEB 2024	BLUE-WATER MANAGEMENT SOLU	CEC COURSE - JAN/FEB 2024	660.00	107552
Total For Dept 546.000 OPERATIONS				1,146.18	
Dept 547.000 TREATMENT					
590-547.000-726.900	ORION ATC PROBE: EPOXY BODY MINI	AMERICAN COPPER AND BRASS,	ORION ATC PROBE: EPOXY BODY MINIDIN CON	383.90	107544
590-547.000-727.500	SUPPLIES - CHLORINE	WATER SOLUTIONS UNLIMITED,	CHLORINE/SULFUR DIOXIDE	2,151.32	107648
590-547.000-727.700	SUPPLIES - DIOXIDE	WATER SOLUTIONS UNLIMITED,	CHLORINE/SULFUR DIOXIDE	847.50	107648
590-547.000-740.000	FUEL & LUBRICANTS FOR NOVEMBER 2	WATKINS OIL COMPANY	FUEL & LUBRICANTS FOR NOVEMBER 2023	606.95	107650
590-547.000-801.000	BEF COMPLIANCE SAMPLES	MERIT LABORATORIES	BEF COMPLIANCE SAMPLES	3,419.00	107602
590-547.000-801.000	NPDES ANNUAL PERMIT FEE 2024, HI	STATE OF MICHIGAN EGLE	NPDES ANNUAL PERMIT FEE 2024, HILLSDALE	5,500.00	107632
590-547.000-920.400	504756735 - W GALLOWAY GR	MICH GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	110.01	727
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,166.23	728
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	878.39	732
590-547.000-930.000	SIEMENS 14FUF32AA STARTER	CLARK ELECTRIC INC.	SIEMENS 14FUF32AA STARTER	904.94	107559
590-547.000-930.000	FUEL NOZZLE MANUAL 3/4" SWIVEL/D	FAMILY FARM & HOME	FUEL NOZZLE MANUAL 3/4" SWIVEL/DEWALT 1	141.98	107577
590-547.000-930.000	POLYURETHANE WHEEL WITH BALL BEA	MCMMASTER - CARR	POLYURETHANE WHEEL WITH BALL BEARING	86.98	107601
590-547.000-930.000	BLUE-WHITE TUBE ASSEMBLY FOR A3	USABLUEBOOK	BLUE-WHITE TUBE ASSEMBLY FOR A3 & M3 PU	227.20	107643
590-547.000-930.900	CM CARTRIDGE FILTER 6GL+/SOFTENE	FAMILY FARM & HOME	CM CARTRIDGE FILTER 6GL+/SOFTENER SALT	54.99	107577
590-547.000-930.900	REPAIRS & MAINT. - LABORATORY	MARKET HOUSE	FLOW METER	45.01	107598

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Fund 590 SEWER FUND					
Dept 547.000 TREATMENT					
Total For Dept 547.000 TREATMENT				16,524.40	
Total For Fund 590 SEWER FUND				102,750.79	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-158.000-213002	9" FAN FORCED WIRE ELEMENT HTR	FAMILY FARM & HOME	9" FAN FORCED WIRE ELEMENT HTR	49.98	107577
591-000.000-158.000-215005	WESTWOOD DRAWING PRINTS	HILLSDALE CO EQUALIZATION	WESTWOOD PROJECT DRAWING PRINTS	52.00	107583
591-000.000-158.000-215024	JOHN DEERE BACKHOE AND ATTACHMEN	AIS CONSTRUCTION EQUIPMENT	JOHN DEERE BACKHOE AND ATTACHMENTS APPF	49,957.50	107541
591-000.000-202.100	WCCH	BETHEL, DAVID E	UB refund for account: 011577	63.10	107550
591-000.000-202.100	WBK1	BURNS, CAITLIN P	UB refund for account: 010408	4.72	107556
Total For Dept 000.000				50,127.30	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		19.61	733
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		43.68	733
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		184.14	733
591-175.000-715.000	HEALTH INSURANCE - WATER	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - DEC 2023	6,339.02	736
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	11.35	738
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	82.81	738
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,641.73	735
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	19.61	738
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	115.94	738
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	35.54	107542
591-175.000-726.000	SPOONS, PLATES, FORKS, CUPS	AMAZON CAPITAL SERVICES, I	SPOONS, PLATES, FORKS, CUPS	26.59	107542
591-175.000-726.000	COPIES/CONTRACT BILLING - NOV. 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - NOV. 2023	103.38	107564
591-175.000-726.000	THREE CHAIRS	CURRENT OFFICE SOLUTIONS	THREE CHAIRS - 101 W GALLOWAY DR	555.00	107564
591-175.000-726.000	KITCHEN ROLL TOWEL, T. PAPER, VE	KSS ENTERPRISES	KITCHEN ROLL TOWEL, T. PAPER, VEHICLE W	43.86	107592
591-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER FOR OFFICE - 45 MONROE ST	5.25	107627
591-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	107540
591-175.000-801.000	MOWING FOR OCT 2023	BAXTER LAWN AND SNOW SERV	MOWING FOR OCT 2023	518.75	107547
591-175.000-801.000	COPIES/CONTRACT BILLING - NOV. 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - NOV. 2023	66.98	107564
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING OF	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING OF BILLS	626.38	107566
591-175.000-801.000	BPU CLEANING FOR NOVEMBER 2023	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR NOVEMBER 2023	65.00	107573
591-175.000-801.000	BPU BOARD MEETING PER DIEM	ERIC POTES	BPU BOARD MEETING PER DIEM-DEC 2023	6.25	107575
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS NOV 202	22.83	107612
591-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	21.56	107612
591-175.000-801.000	BPU BOARD MEETING PER DIEM	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM- DEC 2023	6.25	107615
591-175.000-801.000	BPU BOARD MEETING PER DIEM	ROBERT J BATT	BPU BOARD MEETING PER DIEM - DEC. 2023	6.25	107625
591-175.000-801.000	AUDIT SERVICES FOR FYE 2023	YEO & YEO PC	AUDIT SERVICES FOR FYE 2023	312.50	107655
591-175.000-801.000	CREDIT CARD PROCESSING FEES - NO	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - NOV 2023	88.73	634
591-175.000-802.000	ANNUAL VEEAM BACKUP LICENSING	SONIT SYSTEMS, LLC	ANNUAL VEEAM BACKUP LICENSING	135.00	107629
591-175.000-802.000	SONIT NET ADMIN NOVEMBER 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN NOVEMBER 2023	77.62	107629
591-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	107644
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	125.62	107644
591-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	12.12	107540
591-175.000-850.000	TELEPHONE - WTP 401 HILLSDALE ST	ACD.NET	TELEPHONE - WTP 401 HILLSDALE ST	96.98	107540
591-175.000-850.000	ETHERFAX DECEMBER 2023	BSB COMMUNICATIONS INC	ETHERFAX DECEMBER 2023	14.00	107555
591-175.000-850.000	MONTHLY VERIZON BILL - DEC 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - DEC 23	142.86	107645
591-175.000-880.000	COMMUNITY PROMOTION - NOVEMBER 2	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - NOVEMBER 2023	62.50	107600
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	32.39	726
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	76.15	730
Total For Dept 175.000 ADMINISTRATIVE SERVICES				13,969.23	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	SUPPLIES - OPERATIONS	BECKER & SCRIVENS	COME A LONG	60.00	107549
591-544.000-726.800	1-1/2"X15' RATCHET TIEDOWN/GORIL	FAMILY FARM & HOME	1-1/2"X15' RATCHET TIEDOWN/GORILLA TAPE	26.97	107577
591-544.000-726.800	50YD BLACK GORILLA TAPE/PROPACK	GELZER HJ & SON INC	50YD BLACK GORILLA TAPE/PROPACK AA 30 I	33.96	107579
591-544.000-730.039	BATTERY 24 MO 850 CCA	FAMILY FARM & HOME	BATTERY 24 MO 850 CCA	154.99	107577
591-544.000-730.039	TIRES	PARNEY'S CAR CARE, LLC	TIRES	382.22	107613
591-544.000-730.039	WASHER SOLVENT-20	PERFORMANCE AUTOMOTIVE	WASHER SOLVENT-20	9.38	107614
591-544.000-740.000	FUEL & LUBRICANTS FOR NOVEMBER 2	WATKINS OIL COMPANY	FUEL & LUBRICANTS FOR NOVEMBER 2023	606.94	107650
591-544.000-801.000	CROSS CONNECTION CONTROL PROGRAM	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM INSPEC	1,564.50	107586
591-544.000-801.000	TWO YEAR CONTRACT EXTENSION	HYDROCORP	CROSS CONNECTION PROGRAM APPROVED BY BC	1,564.50	107586
591-544.000-930.000	HD DISCHARGE HOSE 3" X 50' M&F Q	USABLUEBOOK	HD DISCHARGE HOSE 3" X 50' M&F QUICK AI	741.63	107643
Total For Dept 544.000 DISTRIBUTION				5,145.09	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SOD HYPO 12.5% LIQUICHLOR	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	4,934.23	107642
591-545.000-920.400	504558065 - 401 HILLSDALE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	400.44	729
591-545.000-930.000	2X36 SILVER DOOR BOTTOM	GELZER HJ & SON INC	2X36 SILVER DOOR BOTTOM	13.49	107579
591-545.000-930.000	1/16-1/2 ADJ TAP WRENCH/5/16 BRI	GELZER HJ & SON INC	1/16-1/2 ADJ TAP WRENCH/5/16 BRITE DRII	41.36	107579
591-545.000-930.000	HEAD ASSEMBLY	USABLUEBOOK	HEAD ASSEMBLY	989.23	107643
Total For Dept 545.000 PURIFICATION				6,378.75	
Total For Fund 591 WATER FUND				75,620.37	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	SALT (TONS)	DETROIT SALT COMPANY, LLC	50.26 TON SALT	3,112.60	107568
633-000.000-101.000	FERNCO 6IN CI-PL TO 6IN CI-PL	MICHIGAN PIPE & VALVE	6X6 FERNCO CPLG 1056 CI/PL/CI/PL	94.32	107603
Total For Dept 000.000				3,206.92	
Total For Fund 633 PUBLIC SERVICES INV. FUND				3,206.92	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	SALT SHAKER AND MICHIGAN CHERRY	BEAVER RESEARCH COMPANY	SALT SHAKER, SLICK GEL LUBE, MICHIGAN C	280.00	107548
640-443.000-726.000	SNOWBRUSH FOR DPS VEHICLES	PERFORMANCE AUTOMOTIVE	SNOWBRUSH FOR DPS VEHICLES	70.36	107614
640-443.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	3/4 DR 7/8 SKT SHOP SUPPLIES	16.29	107614
640-443.000-726.000	CROWSFOOT WR SET FOR SHOP SUPPLI	PERFORMANCE AUTOMOTIVE	CROWSFOOT WR SET FOR SHOP SUPPLIES	37.84	107614
640-443.000-730.000	SLICK GEL LUBE	BEAVER RESEARCH COMPANY	SALT SHAKER, SLICK GEL LUBE, MICHIGAN C	125.00	107548
640-443.000-730.000	REFLECT NUMBER FOR #64	GELZER HJ & SON INC	REFLECT NUMBER FOR #64	5.36	107579
640-443.000-730.000	FASTENERS AND ANCHORS FOR 42.6	GELZER HJ & SON INC	FASTENERS AND ANCHORS FOR 42.6	5.29	107579
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	NORM'S TIRE & SERVICE	TIRES FOR #52	60.60	107608
640-443.000-730.000	SHOE ASSEMBLY FOR 16.3	PERFORMANCE AUTOMOTIVE	SHOE ASSEMBLY FOR 16.3	97.78	107614
640-443.000-730.000	8MCT X 50FT BX AND 8G-8FFORX FOR	PERFORMANCE AUTOMOTIVE	8MCT X 50FT BX AND 8G-8FFORX FOR #20	62.76	107614
640-443.000-730.000	ACETYLENE AND IND GAS	PURITY CYLINDER GASES, INC	ACETYLENE AND IND GAS	76.11	107622
640-443.000-730.000	VINYL STICKERS FOR TRUCK #8	STOCKHOUSE CORPORATION	VINYL STICKERS FOR TRUCK #8	85.00	107634
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	WHITE'S WELDING SERVICE	3/4 X 4 CUTTING EDGES	180.00	107652
640-443.000-740.000	DPS GAS	WATKINS FENCE	DPS GAS	6,348.21	107649
640-443.000-740.000	DPS GAS	WATKINS OIL COMPANY	DPS GAS	2,894.35	107650
640-443.000-801.000	RAGS FOR DPS SHOP	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	5.00	107558
640-443.000-801.000	RAGS FOR DPS SHOP	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	5.00	107558
640-443.000-801.000	RAGS FOR DPS SHOP	CINTAS CORPORATION	MATS, RAGS AND UNIFORMS FOR DPS	5.00	107558
640-443.000-801.000	TIRES FOR #153	NORM'S TIRE & SERVICE	TIRES FOR #153	75.10	107608
640-443.000-801.000	TIRES FOR #153	NORM'S TIRE & SERVICE	TIRES FOR #153	123.46	107608
640-443.000-801.000	REPAIRS MADE TO BUCKET TRUCK #22	TRP OF FT WAYNE	REPAIRS MADE TO BUCKET TRUCK #22	885.86	107640

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Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-981.000	F550 WITH OUTTFITTING	VIKING-CIVES GREAT LAKES	F550	56,191.00	107646
640-443.000-981.000	F550 WITH OUTTFITTING	VIKING-CIVES GREAT LAKES	F550	49,168.00	107646
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				116,803.37	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				116,803.37	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	15 BODY CAMS, 15 BATTERIES, MOUN	KUSTOM SIGNALS, INC	15 BODY CAMS, 15 BATTERIES, MOUNTS	6,259.30	107593
Total For Dept 336.000 FIRE DEPARTMENT				6,259.30	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				6,259.30	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		264.91	733
699-441.000-715.000	HEALTH INSURANCE - DPS LEAVE	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - DEC 2023		3,800.92	736
699-441.000-715.000	LIFE INSURANCE - DPS LEAVE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		113.68	738
699-441.000-721.000	DISABILITY INSURANCE - DPS LEAVE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		122.80	738
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				4,302.31	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				4,302.31	

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Fund Totals:

Fund 101	GENERAL FUND	156,960.67
Fund 202	MAJOR ST./TRUNK	17,208.92
Fund 203	LOCAL STREET F	2,963.06
Fund 204	MUNICIPAL STREI	2,730.00
Fund 208	RECREATION FUNI	4,596.08
Fund 271	LIBRARY FUND	774.23
Fund 287	ARPA GRANT FUNI	2,855.45
Fund 481	AIRPORT IMPROVI	356.20
Fund 582	ELECTRIC FUND	180,282.20
Fund 588	DIAL A RIDE	187,110.46
Fund 590	SEWER FUND	102,750.79
Fund 591	WATER FUND	75,620.37
Fund 633	PUBLIC SERVICES	3,206.92
Fund 640	REVOLVING MOBII	116,803.37
Fund 663	FIRE VEHICLE &	6,259.30
Fund 699	DPS LEAVE AND P	4,302.31
Total For All Funds:		864,780.33

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Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	LEADERSHIP LUCHENON	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	89.25	749
101-000.000-202.050	HILLSDALE COUNTY	BIRDIE'S & HOWELL LLC	REFUND PERSONAL PROPERTY 30-006-900-47C	1,009.15	107668
Total For Dept 000.000				1,098.40	
Dept 172.000 CITY MANAGER					
101-172.000-956.000	ENERGIZING ECON DEVEL IN MICH WE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	455.00	749
Total For Dept 172.000 CITY MANAGER				455.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-726.000	AED BATTERIES FOR CITY HALL	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	892.01	749
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (DEC)	163.62	107701
101-175.000-818.000	RENEW DWELLING FIRE FOR OWENS PA	VESTED RISK STRATEGIES INC	RENEW DWELLING FIRE FOR OWENS PARK HOU	681.41	107709
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,737.04	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-801.000	ACCOUNTING SERVICES - NOV 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - NOV 2023	4,201.11	107706
101-191.000-960.000	REMIBURSEMENT FOR FEES	KELLY LOPRESTO	REMIBURSEMENT FOR FEES	10.00	107684
Total For Dept 191.000 FINANCE DEPARTMENT				4,211.11	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-726.000	LGL PADS	CURRENT OFFICE SOLUTIONS	BATHROOM SUPPLIES, LGL PADS	33.97	107672
101-215.000-726.000	HOLIDAY CARDS FOR INSPECTORS	CARD SERVICES CENTER	K. PRICE CREDIT CARD	53.87	749
101-215.000-734.000	STAMPS	CARD SERVICES CENTER	K. PRICE CREDIT CARD	494.80	749
Total For Dept 215.000 CITY CLERK DEPARTMENT				582.64	
Dept 253.000 CITY TREASURER					
101-253.000-964.000	GENERAL OPERATING	BIRDIE'S & HOWELL LLC	REFUND PERSONAL PROPERTY 30-006-900-47C	475.78	107668
101-253.000-964.000	BILLBACK FOR #30 006 126 201 04	HILLSDALE CO TREASURER	BILLBACK FOR #30 006 126 201 04	176.23	107678
Total For Dept 253.000 CITY TREASURER				652.01	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-726.000	SUPPLIES	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	13.78	749
101-257.000-734.000	POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	8.56	749
101-257.000-810.000	DUES & SUBSCRIPTIONS	MID MICH ASSOC OF ASSESSIN	ASSESSOR DUES & TRAINING	25.00	107690
101-257.000-810.000	DUES & SUBSCRIPTIONS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	25.00	749
101-257.000-956.000	TRAINING & SEMINARS	MID MICH ASSOC OF ASSESSIN	ASSESSOR DUES & TRAINING	40.00	107690
Total For Dept 257.000 ASSESSING DEPARTMENT				112.34	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	BATHROOM SUPPLIES	CURRENT OFFICE SOLUTIONS	BATHROOM SUPPLIES, LGL PADS	209.56	107672
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICH GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	340.41	740
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	581.42	743
Total For Dept 265.000 BUILDING AND GROUNDS				1,131.39	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	POSTAGE	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	3.75	749
101-301.000-742.000	EQUIPMENT ALLOWANCE FOR BOOTS FO	SHELBY RATHBUN	EQUIPMENT ALLOWANCE FOR BOOTS FOR OFFIC	69.59	107697
101-301.000-801.000	TOKEN FEE FROM 10/01/2023 - 12/3	MICH STATE POLICE	TOKEN FEE FROM 10/01/2023 - 12/31/2023	99.00	107688
101-301.000-930.000	OIL CHANGE ON UNIT 2-9	PARNEY'S CAR CARE, LLC	OIL CHANGE ON UNIT 2-9	101.42	107692
101-301.000-930.000	REPAIRED ANTENNA ON UNIT AND REP	RAYLECOM COMMUNICATIONS, I	REPAIRED ANTENNA ON UNIT AND REPROGRAM	100.00	107698
101-301.000-930.000	UNIT 2-3 BROKEN EXHAUST FLEX PIP	STILLWELL FORD MERCURY, I	UNIT 2-3 BROKEN EXHAUST FLEX PIPES.	1,170.11	107705
101-301.000-956.000	REIMBURSEMENT FOR GYM EXPENSES F	KIRSTEN, KYLE	REIMBURSEMENT FOR GYM EXPENSES FOR OFFI	100.00	107682
101-301.000-956.000	HOSTAGE NEGOTIATION TRAINING FOR	PUBLIC AGENCY TRAINING C	HOSTAGE NEGOTIATION TRAINING FOR NEWELI	640.00	107696

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Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-956.005	MCOLAS ONLINE FIREARMS TRAINING	WASHTENAW COMM COLLEGE	MCOLAS ONLINE FIREARMS TRAINING	500.00	107710
Total For Dept 301.000 POLICE DEPARTMENT				2,783.87	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-810.000	CO-ORDINATION AND FCC FEE FOR RE ADRIAN COMMUNICATIONS		CO-ORDINATION AND FCC FEE FOR RENEWING	760.00	107660
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE MICH GAS UTILITIES		NATURAL GAS UTILITY - 77 E CARLETON	358.65	741
101-336.000-930.000	REMOVE, REPLACE, AND BALANCE FRO NORM'S TIRE & SERVICE		REMOVE, REPLACE, AND BALANCE FRONT AND	210.00	107691
Total For Dept 336.000 FIRE DEPARTMENT				1,328.65	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	25.00	107677
101-441.000-742.000	CINTAS UNIFORMS	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	29.48	749
101-441.000-801.000	CINTAS MATS	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	11.81	749
101-441.000-810.000	ISMA MEMBERSHIP	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	100.00	749
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				166.29	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-810.000	TRANSPORATION & DEVELP MEMBERSHI	CARD SERVICES CENTER	K. BAUER CREDIT CARD	261.00	749
101-447.000-956.000	2023 ROADSOFT SPECIAL TOPICS TRA	CARD SERVICES CENTER	K. BAUER CREDIT CARD	25.00	749
Total For Dept 447.000 ENGINEERING SERVICES				286.00	
Dept 567.000 CEMETERIES					
101-567.000-801.000	CONTRACTUAL SERVICES	BECKER & SCRIVENS	CEMETARTY BASE OAK GROVE	66.29	107667
101-567.000-801.000	LAKEVIEW STUMP GRINDING	LONSBERY, JEFFREY	LAKEVIEW STUMP GRINDING	100.00	107670
Total For Dept 567.000 CEMETERIES				166.29	
Dept 595.000 AIRPORT					
101-595.000-726.000	LED BULBS	GELZER HJ & SON INC	LED BULBS	29.94	107676
101-595.000-726.000	CREAMER, CUPS, COFFEE, CARD	MARKET HOUSE	CREAMER, CUPS, COFFEE, CARD	43.44	107686
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	748
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	748
Total For Dept 595.000 AIRPORT				1,043.38	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-860.000	TRANSPORTATION & MILEAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	5.00	749
Total For Dept 701.000 PLANNING DEPARTMENT				5.00	
Dept 756.000 PARKS					
101-756.000-726.000	RETURN - KEY	GELZER HJ & SON INC	RETURN - KEY	(6.98)	107676
Total For Dept 756.000 PARKS				(6.98)	
Total For Fund 101 GENERAL FUND				15,752.43	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-801.000	CUT OAK ST CURB	K & H CONCRETE CUTTING, INC	CUT OAK ST CURB	265.00	107681
Total For Dept 450.000 STREET SURFACE				265.00	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-726.000	3 SPECIFICATION BOOKS FOR ENGINE	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	83.43	749
Total For Dept 460.000 R.O.W. MAINTENANCE				83.43	
Dept 470.000 TREES					
202-470.000-801.000	106 OAK ST TREE REMOVAL	LONSBERY, JEFFREY	106 OAK ST TREE REMOVAL	2,000.00	107670

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 470.000 TREES					
202-470.000-801.000	22 READING AVE TREE REMOVAL	LONSBERY, JEFFREY	22 READING AVE TREE REMOVAL	2,500.00	107670
202-470.000-801.000	186 E FAYETTE TREE REMOVAL DUE TO SW	LONSBERY, JEFFREY	186 E FAYETTE TREE REMOVAL DUE TO SW	1,500.00	107670
Total For Dept 470.000 TREES				6,000.00	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				6,348.43	
Fund 203 LOCAL STREET FUND					
Dept 470.000 TREES					
203-470.000-801.000	18 MARION ST TREE REMOVAL	LONSBERY, JEFFREY	18 MARION ST TREE REMOVAL	2,500.00	107670
203-470.000-801.000	195 N MANNING STUMP GRINDING	LONSBERY, JEFFREY	195 N MANNING STUMP GRINDING	100.00	107670
203-470.000-801.000	80 BUDLONG ST TREE REMOVAL	LONSBERY, JEFFREY	80 BUDLONG ST TREE REMOVAL	1,950.00	107670
Total For Dept 470.000 TREES				4,550.00	
Total For Fund 203 LOCAL STREET FUND				4,550.00	
Fund 204 MUNICIPAL STREET FUND					
Dept 453.000 LOCAL STREET RECONSTRUCTION					
204-453.000-964.000	STREETS	BIRDIE'S & HOWELL LLC	REFUND PERSONAL PROPERTY 30-006-900-47C	221.54	107668
Total For Dept 453.000 LOCAL STREET RECONSTRUCTION				221.54	
Dept 572.000 LEAF COLLECTION					
204-572.000-801.000	LEAF COLLECTION DEC 4 - 8	DRY MAR TRUCKING & DIRTWOFLEAF COLLECTION DEC 4 - 8		1,822.50	107673
204-572.000-964.000	2021 LEAF	BIRDIE'S & HOWELL LLC	REFUND PERSONAL PROPERTY 30-006-900-47C	18.56	107668
Total For Dept 572.000 LEAF COLLECTION				1,841.06	
Total For Fund 204 MUNICIPAL STREET FUND				2,062.60	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	BASKETBALL MEDALS	COUNTRY SIDE TROPHIES	BASKETBALL MEDALS	108.00	107671
Total For Dept 751.000 RECREATION DEPARTMENT				108.00	
Total For Fund 208 RECREATION FUND				108.00	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.000-215004	RETURN - LED LIGHT	GELZER HJ & SON INC	RETURN - LIGHTS	(55.45)	107676
Total For Dept 900.000 CAPITAL OUTLAY				(55.45)	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				(55.45)	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	ZIP TIES FOR LITERACY BAGS & THANK YOU	30.98	107664
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	12.00	107677
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	10.00	107677
271-790.000-726.000	TRASH BAGS	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	33.99	749
271-790.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	COPIER LEASE AND PRINTS FOR NOVEMBER	258.50	107672
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (DEC)	36.36	107701
271-790.000-802.000	TECHNICAL SERVICES	SONIT SYSTEMS, LLC	WATCHGUARD BASIC SECURITY SUITE WITH 24	475.00	107701
271-790.000-802.000	TECHNICAL SERVICES	WOODLANDS LIBRARY COOPERA	DEEP FREEZE/FARONICS FOR PUBLIC COMPUTE	90.25	107713
271-790.000-802.000	TECHNICAL SERVICES	WOODLANDS LIBRARY COOPERA	SWANK MOVIE LICENSE - GOOD THRU 12/31/2	381.00	107714
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	428.08	746
271-790.000-964.000	LIBRARY	BIRDIE'S & HOWELL LLC	REFUND PERSONAL PROPERTY 30-006-900-47C	36.64	107668

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-964.000	REFUND A BOOK PURCHASE ON AMAZON CARD SERVICES CENTER	J. SPANGLER CREDIT CARD		10.16	749
				<hr/>	
Total For Dept 790.000 LIBRARY				1,802.96	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.001	SUPPLIES - GRANTS	EARLY CHILDHOOD RESOURCE (25 EARLY LITERACY BACKPACKS (SPROUT) P		1,983.75	107674
				<hr/>	
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				1,983.75	
<hr/>					
Total For Fund 271 LIBRARY FUND				3,786.71	
Fund 287 ARPA GRANT FUND					
Dept 900.000 CAPITAL OUTLAY					
287-900.000-970.000-215027	WILLOW-OAK STORM SEWER PROJECT	PARRISH EXCAVATING, INC.	WILLOW-OAK STORM SEWER PROJECT	121,100.14	107693
				<hr/>	
Total For Dept 900.000 CAPITAL OUTLAY				121,100.14	
<hr/>					
Total For Fund 287 ARPA GRANT FUND				121,100.14	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
481-175.000-930.000	CORP HANGAR BATHROOM REPAIRS	GELZER HJ & SON INC	CORP HANGAR BATHROOM REPAIRS	60.15	107676
481-175.000-930.000	CORP HANGAR BATHROOM REPAIRS	GELZER HJ & SON INC	CORP HANGAR BATHROOM REPAIRS	86.03	107676
				<hr/>	
Total For Dept 175.000 ADMINISTRATIVE SERVICES				146.18	
<hr/>					
Total For Fund 481 AIRPORT IMPROVEMENT FUND				146.18	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	CONNECTOR 3/0 TO 350 COPPER	POWERLINE SUPPLY	INVENTORY	141.00	107695
582-000.000-110.000	40 W LED BLVD FIXTURE	POWERLINE SUPPLY	INVENTORY	1,412.36	107695
582-000.000-110.000	SMALL LED	POWERLINE SUPPLY	INVENTORY	1,520.70	107695
582-000.000-110.000	TERMINATOR ELBOW - 15KV	POWERLINE SUPPLY	INVENTORY	146.37	107695
582-000.000-158.000-191006	PHASE 1 UPGRADE ENG AND DESIGN S	SSEO, INC.	PHASE 1 UPGRADE ENG AND DESIGN SERVICES	3,488.00	107702
582-000.000-202.100	4CCH	HILLSDALE COUNTY ISD	UB refund for account: 305626	851.58	107679
582-000.000-202.100	4ENBK1	ISABELL, DOUGLAS W	UB refund for account: 019015	96.68	107680
582-000.000-202.100	4CCH	SCHULTZ, HANNAH M	UB refund for account: 025757	42.00	107699
582-000.000-202.100	6CCH	ST ANTHONY'S CEMETARY	UB refund for account: 013512	24.00	107703
				<hr/>	
Total For Dept 000.000				7,722.69	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	PLASTIC FORKS	AMAZON CAPITAL SERVICES,	PLASTIC FORKS	20.02	107664
582-175.000-726.000	MONEY MARKER PENS/DETECTS FAKE C	AMAZON CAPITAL SERVICES,	MONEY MARKER PENS/DETECTS FAKE COUNTERE	9.98	107664
582-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	67.90	107672
582-175.000-801.000	ACCOUNTING SERVICES - NOV 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - NOV 2023	2,100.55	107706
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (DEC)	81.81	107701
582-175.000-802.000	AMAZON WEB SERVICES	CARD SERVICES CENTER	B. JANES CREDIT CARD	4.11	749
582-175.000-880.000	COMMUNITY PROMOTION- JAN/FEB 20	SIMPLY HERS MAGAZINE	COMMUNITY PROMOTION- JAN/FEB 2024	27.50	107700
582-175.000-880.000	WINTER MICHIGAN PARENT -DEC 2023	SIMPLY HERS MAGAZINE	WINTER MICHIGAN PARENT -DEC 2023	27.50	107700
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	23.60	739
582-175.000-956.200	FUEL - CAT GENERATOR TOUR	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	234.07	749
				<hr/>	
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,597.04	
Dept 543.000 PRODUCTION					
582-543.000-726.000	WATER DELIVERY SERVICE-201 WATER HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE-201 WATERWORKS		6.90	107677
582-543.000-726.000	WATER COOLER RENTAL - 201 WATERW	HEFFERNAN SOFT WATER SERV	WATER COOLER RENTAL - 201 WATERWORKS	12.00	107677
582-543.000-739.000	MSCPA MEMBER POWER BILLING - NOV	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - NOV 2023	704,183.53	750

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Fund 582 ELECTRIC FUND					
Dept 543.000 PRODUCTION					
582-543.000-740.000	DRUM/BARRELS	MERLE BOES, INC.	DRUM/BARRELS	5,503.90	107687
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	21.03	745
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	21.03	745
582-543.000-801.000	ENVIRONMENTAL SERVICES	AMERICAN MUNICIPAL POWER,	ENVIRONMENTAL SERVICES	110.00	107666
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	1,936.67	744
582-543.000-930.000	25A 120V CONTACTOR	AMERICAN COPPER AND BRASS,	25A 120V CONTACTOR	195.98	107665
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	PERFORMANCE AUTOMOTIVE	HEAT SHIELD	39.53	107694
Total For Dept 543.000 PRODUCTION				712,030.57	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	COM2374 39" ADJUSTABLE BANDING S	BRONNER'S CHRISTMAS WONDEF	COM2374 39" ADJUSTABLE BANDING STRAPS	214.66	107669
582-544.000-726.800	METAL WHEEL	GELZER HJ & SON INC	METAL WHEEL	8.37	107676
582-544.000-726.800	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	(3.20)	107676
582-544.000-726.800	PLASTIC BUSHING/RGD LOCKNUT	GELZER HJ & SON INC	PLASTIC BUSHING/RGD LOCKNUT	11.66	107676
582-544.000-726.800	OXYGEN	WHITE'S WELDING SERVICE	OXYGEN	21.00	107712
582-544.000-730.000	RLEAYS	PERFORMANCE AUTOMOTIVE	RLEAYS	50.68	107694
582-544.000-730.000	CIRCUIT TESTER, MINI FUSE	PERFORMANCE AUTOMOTIVE	CIRCUIT TESTER, MINI FUSE	15.55	107694
582-544.000-730.000	BELT ADJUSTABLE BUCK LARGE	POWERLINE SUPPLY	CLIMBING GEAR AND HARNESSSES	2,304.00	107695
582-544.000-730.000	GAFF GAURD	POWERLINE SUPPLY	CLIMBING GEAR AND HARNESSSES	148.00	107695
582-544.000-730.000	PULLER ELBOW 6FT 5327-1	POWERLINE SUPPLY	ELBOW PULLER URD	517.00	107695
582-544.000-730.000	RUBBER BLANKET CLAMPS	POWERLINE SUPPLY	BLANKET CLAMPS	162.00	107695
582-544.000-730.000	HARNESS JOSH 603A8Q25-XL	POWERLINE SUPPLY	CLIMBING GEAR AND HARNESSSES	535.00	107695
582-544.000-930.000	14 YELLOW THHN ON 500'/14GA BROW	AMERICAN COPPER AND BRASS,	14 YELLOW THHN ON 500'/14GA BROWN THHN/	132.66	107665
582-544.000-930.000	CONDUIT GASKET/CONDULET COVER/LO	AMERICAN COPPER AND BRASS,	CONDUIT GASKET/CONDULET COVER/LOCKNUT/E	56.90	107665
582-544.000-930.000	11.1 50LB BLK TIE (100/BAGS)	AMERICAN COPPER AND BRASS,	11.1 50LB BLK TIE (100/BAGS)	8.95	107665
582-544.000-930.000	CONDUIT/COUPLING/PVC STRAP	AMERICAN COPPER AND BRASS,	CONDUIT/COUPLING/PVC STRAP	30.55	107665
582-544.000-930.000	CONDUIT GASKET/CONDULET COVER/MA	AMERICAN COPPER AND BRASS,	CONDUIT GASKET/CONDULET COVER/MALLABLE	45.39	107665
582-544.000-930.000	CLAMP/GALV PLUG/GALV BUSHING/SPO	AMERICAN COPPER AND BRASS,	CLAMP/GALV PLUG/GALV BUSHING/SPOOL NYLC	78.57	107665
582-544.000-930.000	BIG GRAY WIRE NUTS SELL	AMERICAN COPPER AND BRASS,	BIG GRAY WIRE NUTS SELL	11.32	107665
582-544.000-930.000	12GA, 2/C W/GRN UF CABLE	AMERICAN COPPER AND BRASS,	12GA, 2/C W/GRN UF CABLE	150.00	107665
582-544.000-930.000	2/1 1/2 BLK BUSH/1 CLAMP ON W.H.	AMERICAN COPPER AND BRASS,	2/1 1/2 BLK BUSH/1 CLAMP ON W.H./3/4 TC	13.64	107665
582-544.000-930.000	SAWZALL BLADE	GELZER HJ & SON INC	SAWZALL BLADE	17.99	107676
582-544.000-930.000	METAL SCREWS	GELZER HJ & SON INC	METAL SCREWS	8.99	107676
582-544.000-930.000	RED PEPPER PAINT PEN/MASKING TAP	GELZER HJ & SON INC	RED PEPPER PAINT PEN/MASKING TAPE/STENC	25.36	107676
582-544.000-930.000	UPS PACKAGE	MARKET HOUSE	UPS PACKAGE	18.13	107686
Total For Dept 544.000 DISTRIBUTION				4,583.17	
Total For Fund 582 ELECTRIC FUND				726,933.47	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-801.000	TOWING OF DART BUS	AFFORDABLE TOWING & AUTO	TOWING OF DART BUS	230.00	107661
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	228.35	747
Total For Dept 596.000 DIAL-A-RIDE				458.35	
Total For Fund 588 DIAL A RIDE				458.35	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-213018	F550 CHASSIS ONLY - 1/2 WATER	LUNGHAMER FORD OF OWOSSO,	WATER/SEWER DUMP TRUCK AS APPROVED BY E	27,612.50	107685
590-000.000-158.000-213018	DUMP BODY INSTALLATION- 1/2 WATE	TRUCK & TRAILER SPECIALTIE	DUMP BOX FOR F550 CHASSIS	15,367.50	107707
590-000.000-202.100	SCCH	HILLSDALE COUNTY ISD	UB refund for account: 305626	706.71	107679

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Fund 590 SEWER FUND					
Dept 000.000					
Total For Dept 000.000				43,686.71	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	PLASTIC FORKS	AMAZON CAPITAL SERVICES, I	PLASTIC FORKS	10.00	107664
590-175.000-726.000	MONEY MARKER PENS/DETECTS FAKE C	AMAZON CAPITAL SERVICES, I	MONEY MARKER PENS/DETECTS FAKE COUNTERE	4.98	107664
590-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	33.95	107672
590-175.000-801.000	ACCOUNTING SERVICES - NOV 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - NOV 2023	1,050.28	107706
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (DEC)	40.91	107701
590-175.000-880.000	COMMUNITY PROMOTION- JAN/FEB 20	SIMPLY HERS MAGAZINE	COMMUNITY PROMOTION- JAN/FEB 2024	13.75	107700
590-175.000-880.000	WINTER MICHIGAN PARENT -DEC 2023	SIMPLY HERS MAGAZINE	WINTER MICHIGAN PARENT -DEC 2023	13.75	107700
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	11.80	739
590-175.000-956.000	WWAD CON CONFERENCE	CARD SERVICES CENTER	J. GIER CREDIT CARD	211.42	749
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,390.84	
Dept 546.000 OPERATIONS					
590-546.000-726.800	GLV COW HYDROFLEC DRIVER TAN L/G	FAMILY FARM & HOME	GLV COW HYDROFLEC DRIVER TAN L/GLV COW	56.22	107675
590-546.000-730.039	OIL CHANGE --2013 FORD F150 SUPE	PARNEY'S CAR CARE, LLC	OIL CHANGE --2013 FORD F150 SUPER CAB	58.77	107692
Total For Dept 546.000 OPERATIONS				114.99	
Dept 547.000 TREATMENT					
590-547.000-726.900	PROPACK AAA 30 PK	GELZER HJ & SON INC	PROPACK AAA 30 PK	29.94	107676
590-547.000-727.600	FERROUS CHLORIDE	ALEXANDER CHEMICAL CORPOR	FERROUS CHLORIDE	5,608.79	107662
590-547.000-801.000	BIOSOLIDS LAND APPLICATION FEE 2	STATE OF MICHIGAN EGLE	BIOSOLIDS LAND APPLICATION FEE 2024/DRY	1,144.69	107704
590-547.000-930.000	GIANT STORAGE HOOK ZN	FAMILY FARM & HOME	GIANT STORAGE HOOK ZN	31.96	107675
590-547.000-930.000	FENDER WASHER/LOCK NUTS-SS/CRSHE	FAMILY FARM & HOME	FENDER WASHER/LOCK NUTS-SS/CRSHEX CAP S	6.08	107675
590-547.000-930.000	M MESA BLACK 13/GLV SYNTH LTHR D	FAMILY FARM & HOME	M MESA BLACK 13/GLV SYNTH LTHR DRVR CUE	106.48	107675
590-547.000-930.000	7 PATTERN 33" WAND	GELZER HJ & SON INC	7 PATTERN 33" WAND	13.49	107676
590-547.000-930.000	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	6.51	107676
590-547.000-930.000	2PK STORAGE HANGER	GELZER HJ & SON INC	2PK STORAGE HANGER	20.58	107676
590-547.000-930.000	EXTERNAL SPEED CONTROL	USABLUEBOOK	EXTERNAL SPEED CONTROL	5,656.00	107708
590-547.000-930.000	TREE SERVICE	WESLEY T WICKHAM	TREE SERVICE	1,500.00	107711
Total For Dept 547.000 TREATMENT				14,124.52	
Total For Fund 590 SEWER FUND				59,317.06	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	STREET BOX - 5.5' 1.5" MINNEA	MICHIGAN PIPE & VALVE	INVENTORY	4,557.20	107689
591-000.000-158.000-213018	F550 CHASSIS ONLY - 1/2 SEWER	LUNGHAMER FORD OF OWOSSO,	WATER/SEWER DUMP TRUCK AS APPROVED BY E	27,612.50	107685
591-000.000-158.000-213018	DUMP BODY INSTALLATION - 1/2 SEW	TRUCK & TRAILER SPECIALTIF	DUMP BOX FOR F550 CHASSIS	15,367.50	107707
591-000.000-202.100	WCCH	HILLSDALE COUNTY ISD	UB refund for account: 305626	616.19	107679
Total For Dept 000.000				48,153.39	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	PLASTIC FORKS	AMAZON CAPITAL SERVICES, I	PLASTIC FORKS	10.00	107664
591-175.000-726.000	MONEY MARKER PENS/DETECTS FAKE C	AMAZON CAPITAL SERVICES, I	MONEY MARKER PENS/DETECTS FAKE COUNTERE	4.99	107664
591-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	33.95	107672
591-175.000-726.000	LED LIGHTS	CARD SERVICES CENTER	J. GIER CREDIT CARD	128.16	749
591-175.000-801.000	ACCOUNTING SERVICES - NOV 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - NOV 2023	1,050.28	107706
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (DEC)	40.91	107701
591-175.000-880.000	COMMUNITY PROMOTION- JAN/FEB 20	SIMPLY HERS MAGAZINE	COMMUNITY PROMOTION- JAN/FEB 2024	13.75	107700
591-175.000-880.000	WINTER MICHIGAN PARENT -DEC 2023	SIMPLY HERS MAGAZINE	WINTER MICHIGAN PARENT -DEC 2023	13.75	107700
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	11.80	739

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Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,307.59	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	HOT HAND WARMERS HEAT PACK/COLD	AMAZON CAPITAL SERVICES, I	HOT HAND WARMERS HEAT PACK/COLD WEATHEF	330.79	107664
591-544.000-726.800	6CUFT STEEL WHEELBARROW	GELZER HJ & SON INC	6CUFT STEEL WHEELBARROW	159.99	107676
591-544.000-930.990	1 CTS 250 PSI 300' POLY	AMERICAN COPPER AND BRASS,	1 CTS 250 PSI 300' POLY	199.85	107665
591-544.000-930.990	1/2" REGAR/4000 PSI CONCRETE W/L	BECKER & SCRIVENS	1/2" REGAR/4000 PSI CONCRETE W/LIMESTON	99.25	107667
591-544.000-930.990	60LB CONCRETE MIX	GELZER HJ & SON INC	60LB CONCRETE MIX	41.45	107676
Total For Dept 544.000 DISTRIBUTION				831.33	
Total For Fund 591 WATER FUND				50,292.31	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-801.000	REPAIRS ON 22	ALTEC INDUSTRIES, INC.	REPAIRS ON 22	1,969.80	107663
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	400.05	742
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				2,369.85	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				2,369.85	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-964.000	PUBLIC SAFETY	BIRDIE'S & HOWELL LLC	REFUND PERSONAL PROPERTY 30-006-900-47C	36.84	107668
663-336.000-970.000	BODY CAMERAS WITH COMPUTER AND E	KUSTOM SIGNALS, INC	BODY CAMERAS WITH COMPUTER AND EXTENDEI	10,600.00	107683
Total For Dept 336.000 FIRE DEPARTMENT				10,636.84	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				10,636.84	

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Fund Totals:

Fund 101	GENERAL FUND	15,752.43
Fund 202	MAJOR ST./TRUNK	6,348.43
Fund 203	LOCAL STREET FUND	4,550.00
Fund 204	MUNICIPAL STREET	2,062.60
Fund 208	RECREATION FUND	108.00
Fund 247	TAX INCREMENTAL	(55.45)
Fund 271	LIBRARY FUND	3,786.71
Fund 287	ARPA GRANT FUND	121,100.14
Fund 481	AIRPORT IMPROVEM	146.18
Fund 582	ELECTRIC FUND	726,933.47
Fund 588	DIAL A RIDE	458.35
Fund 590	SEWER FUND	59,317.06
Fund 591	WATER FUND	50,292.31
Fund 640	REVOLVING MOBILI	2,369.85
Fund 663	FIRE VEHICLE &	10,636.84

Total For All Funds:	1,003,806.92
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CITY COUNCIL MINUTES

City of Hillsdale
December 18, 2023
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor
Anthony Vear, Ward 1
R Greg Stuchell, Ward 1
William Morrissey, Ward 2
Bruce Sharp, Ward 3
Gary Wolfram, Ward 3
Joshua Paladino, Ward 4
Robert Socha, Ward 4

Council Members absent: Cynthia Pratt, Ward 2

Also Present: Attorney Tom Thomson, Katy Price (City Clerk), Jason Blake (DPS Director), Scott Hephner (Chief HCPD/HCFD), Kim Thomas (Assessor), Sam Fry (EDC Coordinator), Jake Hammel (PBU Electric Director), Brandon Janes (IT), Richard Smith, Larry Walworth, Chris Sumnar, Mark Nichols and Ron Sweinhagen.

Approval of Agenda

Motion by Councilman Morrissey support by Councilmember Vear to approve the agenda as presented.

By a voice vote, the motion passed unanimously.

Public Comment

None

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of November 30, 2023: \$324,553.35
 - 2. Payroll of December 7, 2023: \$196,631.39
- B. City Council Minutes of December 4, 2023
- C. Shade Tree Minutes of November 1, 2023
- D. Finance Minutes of December 4, 2023
- E. Public Services Committee Minutes of November 13, 2023 and December 11, 2023
- F. EDC Minutes of October 17, 2023
- G. BPU Industrial Sub Switchgear
- H. BPU Transmission Line Clearance (West)
- I. 2024 Committee Meetings
- J. Hillsdale College Street Closure Request
- K. Retirement Pension Report
- L. Retirement Health Care Report
- M. Mitchell Building Lease

Motion by Councilmember Morrissey seconded by Councilmember Vear to approve the consent agenda as presented.

Roll Call:

Council Member Paladino	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Socha	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Wolfram	Aye

Motion passed 8-0

Communications/Petitions

- A. Match on Main Grant Funding Opportunity
- B. Hillsdale County Commissioner Update- Doug Ingles, District 1

Sam Fry, EDC Coordinator reviewed the Match on Main Grant.

County Commissioner Ingles shared the next Commissioner Meeting is on Tuesday, December 26, 2023. Annex building is in discussions on lease option. Time of completion for Courthouse restoration is tentative for November 2024.

Information is presented for information only.

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

- A. City Hall Carpet Bid Award

Jason Blake, DPS Director stated City staff developed and requested bids for carpet replacement within the 3rd floor council chambers in addition to 2nd floor conference room. Carpet in both areas currently have extensive delamination, wrinkling, and seam raveling due to age, rolling chairs and pedestrian traffic.

The City received a single bid from Willowbrook Interiors from Coldwater Michigan. Willowbrook Interiors included a base bid in addition to an alternate bid. The base bid was for Broadlume rolled carpet as specified in our bid. The alternate bid included pricing to install carpet tiles. Carpet Tiles were recommended, as they would eliminate current issues of delamination caused by chair rollers, scooting/sliding of chairs and wrinkle issues. \$20,000.00 was budgeted for the project in the FY 23-24 budget.

Contractor	Base Bid	Alt. Council Chambers	Alt. Conf. Room
Willowbrook Interiors	\$17,434.20	+\$2,265.00	+\$998.00

Base Bid Total - \$17,434.20

Alt Bid Total - \$20,697.20

Council Member Paladino stated he would like to send the funds for the carpet to the streets or other priorities.

Council Member Vear stated that in the past the carpet has tripped people and is a trip hazard. Public Safety is an issue.

Motion by Councilman Vear support by Councilmember Sharp to award the alternate bid for this project to Willowbrook Interiors in the amount of \$20,697.20.

Roll Call:

Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Socha	Aye
Mayor Stockford	Nay
Council Member Morrissey	Aye
Council Member Paladino	Nay
Council Member Vear	Aye
Council Member Wolfram	Aye

Motion passed 6-2

New Business

A. Trident Property and Casualty Insurance

Chris Sumnar, Vested Risk Insurance mentioned the City’s updated insurance coverages and rates for 2024 with Trident Property and Casualty Insurance. Premiums are up for the same coverages 21.55% and 14.83% with increased deductibles. The large increase, which might require a budget amendment, is due primarily to the catastrophic weather losses experienced the past year across the commercial insurance industry. We are still waiting on a second quote from Travelers Insurance, which we are supposed to receive in early January. Vested Risk is recommending the City approve the renewal with Trident and if the Travelers quote is better we can cancel with Trident and start with Travelers on February 1st.

Motion by Councilman Morrissey support by Councilmember Vear to renew with Trident for property and casualty insurance in the amount of \$365,230.63 for the 2024 calendar year.

Roll Call:

Council Member Paladino	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Socha	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Wolfram	Aye

Motion passed 8-0

B. Vested Risk Strategies Insurance Services Agreement

The City separated the payment of Vested Risk Strategies’ services from that of the actual insurance premiums. The agreement is for one year. Attached is their agreement for 2024, which needs to be approved by City Council. The amount, \$50,000, is the same as the last two year.

Motion by Councilman Socha support by Councilmember Stuchell approve the Insurance Services Agreement with Vested Risk Strategies in the amount of \$50,000 for the 2024 calendar year.

Roll Call:

Council Member Paladino	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Socha	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Wolfram	Aye

Motion passed 8-0

C. Set Public Hearing – Ordinance Amendment for Parades/Special Events

The proposed amendment was reviewed at the December 11, 2023 Public Services Committee meeting. The Committee’s recommendation was to send the amendment to Council to set a public hearing to allow the public an opportunity to be heard.

Motion by Councilman Socha support by Councilmember Sharp to set a public hearing for Tuesday, January 16, 2024 at 7:00 p.m.

By a voice vote, the motion passed unanimously.

D. EcoSmart Choice Program (Resolution)

The BPU would like to offer a voluntary green energy program its customers. The program is available to through AMP to our residential, commercial and industrial customers to offset (25%, 50%, 75% or 100%) of their electric usage with green energy credits. The cost of participation will be born solely by the customer. Attached is the resolution approving participation in the EcoSmart Choice program and Contract with AMP for program services. Currently there are 14 AMP member communities participating in the program including Coldwater, MI.

Council discussion ensued on alternative energy and going green throughout the State of Michigan.

Motion by Councilman Vear support by Councilmember Sharp to approve the EcoSmart Choice Energy Program contract and resolution. **Resolution #3581.**

Roll Call:

Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Nay
Council Member Morrissey	Aye
Council Member Paladino	Nay
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Nay

Motion passed 5-3

By a voice vote, the motion passed unanimously.

E. Amendment to BPU Rules and Regulations (Resolution)

David Mackie, City Manager mentioned the Hillsdale Board of Public Utilities, a review of the Rules and Regulations were completed. Staff recognized some changes to the rules that needed updating. 2019 was the last update to the rules and regulations.

Motion by Councilman Sharp support by Councilmember Socha to approve the BPU Rules and Regulations as presented by resolution. **Resolution #3582.**

Roll Call:

Council Member Paladino	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Socha	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Wolfram	Aye

Motion passed 8-0

F. 2024 Poverty Exemption Guidelines (Resolution)

Kim Thomas reviewed that City Council is required to annually adopt guidelines to be followed by the Board of Review in determining eligibility for exemption from property taxes for reasons of poverty as provided for in Michigan Compiled Laws (MCL), [Section 211.7u](#).

Three (3) taxpayers submitted requests to the board of review for exemption from the 2023 property taxes due to poverty, two (2) of whom were granted.

State Tax Commission [Bulletin 18 of 2023](#) was issued on November 15, 2022 with the updated federal poverty guidelines from the U.S. Department of Health and Human Services to be used in determining eligibility for 2023.

Motion by Councilman Socha support by Councilmember Paladino approve the 2024 Poverty Exemption Guideline as presented by resolution. **Resolution #3583.**

By a voice vote, the motion passed unanimously.

G. Handicap Parking Space- 92 N. Broad St.

Jason Blake, DPS Director stated the Michigan Department of Transportation issued a permit to the City of Hillsdale for the installation of a signed and marked handicap parking space in front of 92 N. Broad St. per their request the designated space is the southernmost parking space on the west side of N. Broad St. TCO 2023-58.

Motion by Councilman Vear support by Councilmember Sharp to approve TCO 2023-58 for the handicap space at 92 N. Broad St.

By a voice vote, the motion passed unanimously.

H. Dial-A-Ride Fleet Bus Purchase

Jason Blake, DPS Director reported the City of Hillsdale Dial-A-Ride is eligible to request a replacement bus through MDOT's Section 5339(b), Buses and Bus Facilities Competitive Program, every seven years as part of a capital request on the City's Annual Budget Application. A replacement bus was requested in 2019 as part of the 2020 Annual Budget. After multiple delays due to supply chain issues, covid and price increases the replacement bus was delivered to DPS on November 22, 2023.

As part of the replacement program, the new bus, A 29', 2023 F550, 18+2 passenger bus with lift (gas) will replace bus #63, A 26', 2013 International, 14+2 passenger (Diesel). Procurement was completed under a Mideal contract with Hoekstra Transportation, as they are an approved vender through MDOT Office of Transportation. Total replacement purchase cost of \$175,824.00 would be reimbursed to the City using State and Federal funds:

Federal - \$78,942.00

State - \$96,882.00

Motion by Councilman Morrissey support by Councilmember Sharp to approve the purchase of one Ford F550 fleet bus in the amount of \$175,824.00.

Roll Call:

Council Member Paladino	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Socha	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Wolfram	Aye

Motion passed 8-0

I. Dial-A-Ride Fleet Bus Purchase Approval

Jason Blake, DPS Director reported the City of Hillsdale Dial-A-Ride is eligible to request a replacement bus through MDOT’s Section 5339(b), Buses and Bus Facilities Competitive Program, every seven years as part of a capital request on the City’s Annual Budget Application. The City requested and received authorization on August 24, 2023 for approval to replace Dial-A-Ride bus number #62, a 2015 Ford Eldorado National, 18+2 seat, 29’ bus (gas).

As part of the replacement program, under MiDeal contract, Hoekstra Transportation will supply and deliver a new model, Ford F550, 18+2 seat, 29’ bus, in the amount of \$176,724. Total replacement cost will be reimbursed to the City utilizing State and Federal Funds.

Federal - \$141,379
State - \$35,345

Motion by Councilman Morrissey support by Councilmember Sharp to approve the purchase of one (1) Ford F550 fleet bus in the amount of \$176,724.00.

Roll Call:

Council Member Paladino	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Socha	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Wolfram	Aye

Motion passed 8-0

Miscellaneous Reports

- A. Proclamations – None
- B. Appointment- Airport Advisory Committee – Daryl Hart
Reappointments- Airport Advisory Committee- Martin Beeker, Troy Brocato

Motion by Councilmember Socha support by Councilmember Vear to approve the appointments and reappointments as presented.

By a voice vote, the motion passed unanimously.

- C. Other- None

General Public Comment

Larry Walworth, Ward three (3), commented on police matter and a dog at large.

City Manager’s Report

Meijer Store working on final approvals, pleasure to work with.

Three Meadows housing pilot project construction with foundation started.

Thanked all boards and commissions for serving the City for this year.

Thanked the Arts Chorale for signing carols for the Mayor’s Reception.

Council Comments

Mayor Stockford thanked the boards and commissions along with the rest of Council for serving the City and volunteering time.

Councilman Paladino requested information on life insurance policy and an insurance representative not being able to submit an RFP.

Councilman Morrissey, spoke and asked City Attorney Thompson on Hillsdale College and conflict of interest on specific City matters.

Council member Socha wished everyone a Merry Christmas and Happy New Year.

Adjournment

Motion by Councilmember Sharp, seconded by Councilmember Morrisey, to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:16 p.m.

Adam Stockford, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: December 18, 2023

Time: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Gary Wolfram, Will Morrisey

STAFF: David Mackie (City Manager), Jason Blake (Director of Public Services)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 265: Repair automated door opener City Hall

Department 336: Oil change and other mechanical work

Department 728: Decorative lights on Howell Street paid for with donations

Fund 582

Department 000: Backhoe and Attachments used by electric and water/sewer

Department 544: pedestal marker for electric box
pole tamp creates space for power pole

Fund 590

Department 175: tracking system software (Milsoft Dispatch License)

Fund 591

Department 544: tool used to push and pull gravel

Motioned by Morrisey seconded by Sharp to approve.

Motion passed 3-0.

Public Comment: None

Discussion by Chris Sumnar of Vested Risk on insurance industry with recommendations regarding deductible and renewal with Trident.

Motioned by Morrisey and seconded by Wolfram to adjourn.

Motion passed 3-0.

Adjournment 6:49 PM

Minutes prepared by Gary Wolfram

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: January 3, 2024

Time: 5:00 PM

PRESENT:

COMMITTEE: Bruce Sharp, Gary Wolfram, Will Morrissey

STAFF: Scott Hephner (Police and Fire Chief), David Mackie (City Manager), Jason Blake (Director of Public Services)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 253: Birdie's and Howell overpayment of personal property taxes

Department 301: expenses for gym membership incentive for officers to maintain fitness

Department 336: license to operate radio from FCC had expired

Fund 202

Department 470: tree removal that had affected sidewalk

Fund 582

Department 000: meter readings resulting in refund

Fund 588

Department: 596: bus broke down and had to be towed

Fund 591

Department 000: truck expense split by water fund and sewer fund

Fund 663

Department 336: Fire and Public Safety computer system and body cameras

Motioned by Morrissey seconded by Wolfram to approve.

Motion passed 3-0.

Public Comment: None

Motioned by Morrissey and seconded by Wolfram to adjourn.

Motion passed 3-0.

Adjournment 5:14 PM

Minutes prepared by Gary Wolfram

City of Hillsdale
97 N. Broad St., Hillsdale, MI 49242

Local Advisory Council for Dial-A-Ride
Minutes

Conference Room
City Hall

January 3, 2024

Call to Order

The meeting was called to order by Jason Blake at 1:39 p.m.

Board members present: Edward Swanson
 Shirley Lopez
 Kara Lorenz-Goings

Board Members Absent: Steven Hammett, Barbara Hamdan

Also present were Jason Blake- Director of Public Services, Katy Price- City Clerk.

Approval of Minutes: January 3, 2024 minutes were presented to the committee,

Motion by Lopez to approve minutes as presented, Lorenz-Goings seconded. Voice vote, all in favor, motion approved.

Review Accessibility Plan: Blake reviewed the plan with the committee. Vehicles include access for handicap riders which include but not limited to wheelchair/walker lifts. LAC meets annually. Blake mentioned that the City has four (4) buses for on demand pick. City adopted the age to be 60 years for seniors and not standard 65. Blake reviewed the service areas on a map. He went over Walmart trips and then potential Meijer trips in the future when the store is built. The committee looked over hours of operation; Monday- Friday, 7:15a.m. – 4:15 p.m. excluding 11:45 a.m. – 12:45 p.m. for lunches. Discussion ensued on Region 2 Area on Aging name change to WellWise Services.

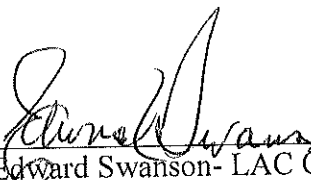
Motioned by Lopez to approve the accessibility plan seconded by Lorenz-Goings. Voice vote, all in favor, motioned passed.

Operating Budget: Jason Blake reviewed the operating budget. There was a brief discussion about general fund transfers, labor costs and ridership increases along cost savings.

Other Business: Discussion on vacant board position; suggestion of a Transportation expert at WellWise Services to join the Committee, benches at stores, Meijer trips and ridership.

Motion by Swanson to adjourn the meeting, seconded by Lopez. Voice vote, all in favor, the motion passed unanimously.

Meeting adjourned at 2:15 p.m.


Edward Swanson- LAC Chairperson

LOCAL ADVISORY COMMITTEE

HILLSDALE DIAL-A-RIDE

SIGN IN SHEET

JANUARY 3rd, 2024

1:30 PM

Committee Members in Attendance:

Edward Swanson *Edward Swanson*

Shirley Lopez *Shirley Lopez*

Kara Lorenz-Goings *Kara Lorenz-Goings*

Barbara Hamden _____

Steven Hammett _____

City of Hillsdale
Agenda Item Summary

MEETING DATE: January 16, 2024

AGENDA ITEM #: Consent Agenda

SUBJECT: John Deere Backhoe Service Agreement

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

We purchased the new backhoe from AIS in December. This is a three year service agreement where AIS keeps track of the hours on the machine and will alert us of any codes that may pop up. AIS will perform all suggested manufacturer's service to machine through this agreement.

RECOMMENDATION:

BPU Board supports award to enter into a service agreement with AIS at a total cost of \$6,100.74 for three years.



Agreement between AIS and City of Hillsdale

Professional Service

- Service backed by years of experience, performed by qualified technicians
- Preventative maintenance plans carefully drafted specifically for your machine make and model , utilizing years of product research and knowledge within our organization to pin point potential problems and address them during maintenance to prevent costly down time and unecessary repairs caused by commonly overlooked service items.
- Outer air filters changed at 500hr intervals
- Inner / outer air filters, cabin air filters, and crankcase breather filters changed at 1000hr interval
- Valve adjustments performed at manufacturer recommended intervals
- Protect your machines warranty by having all service records and oil sample results needed for claims accessible at a moments notice.
- Receive a detailed inspection noting any minor or major issues that were found and have the option to schedule follow up repairs

Ease of scheduling

- With a signed agreement on file all machine information and agreement terms are entered into our machine tracking system that is monitored full time by Fleet Solutions personell .
- Direct lines of communication available to set up service , report any issues , request past service documents, or any other inquiries you may have
The Fleet solution team can be reach by Phone (517)-449-8612 or by Email at Fleetsolutions@aisequip.com .

Predictable accounting

- With a signed agreement on file the flate rate prices will be honored for the term of the agreement, and will not be subject to inflation
- All travel , labor , parts , oils and normal top off fluids are all included in flat rate prices.

Customer Responsibilities

- Perform Daily and Weekly maintenance in accordance with the manufacturer’s guidelines.
- Have the machine available for AIS to perform Maintenance at a mutually agreed upon time and location.
- Monitor machine hours and report to AIS when the machine is coming due.
- No additional discounts apply

Machine serial:X06027

Model:320P

Contact Name: Jeff Gier Phone: 517-437-3387 Email:Jgier@hillsdalebpu.com

Term : 3 Year New agreement

Price per machine hour: \$8.13

Year 1 250hr: \$2,033.58

Year 2 500hr: \$2,033.58

Year 3 750hr: \$2,033.58

PURCHASER’S SIGNATURE

AIS REPRESENTATIVE

_____ / _____ Jaccob Lange _____

DATE _____

Quote approved by: _____trb_____

Quote valid without signature until __01/20/2024__

City of Hillsdale
Agenda Item Summary

MEETING DATE: January 16, 2024

AGENDA ITEM #: Consent Agenda

SUBJECT: HomeServe USA Corporation Service Line Agreement

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

Staff has researched options to offer our water and sewer customers an insurance policy to cover the costs of failed service lines. HomeServe USA Corp. offers customers the option to purchase a service plan as described in the agreement. They handle all marketing and billing at no cost to the BPU. They are recognized through the National League of Cities.

RECOMMENDATION:

BPU Board supports award to enter into this agreement with HomeServe USA Corporation for an initial three year term.

Savings Solutions for Aging Infrastructure

NLC Service Line Warranty Program

NLC Service Line
Warranty Program by  HomeServe®

Mike Chambers
mike.chambers@homeserveusa.com
724-678-6075

NLC NATIONAL
LEAGUE
OF CITIES

CITIES STRONG TOGETHER

NLC SAVINGS AND SOLUTIONS PROGRAMS

The NLC Service Line Warranty Program is one of seven Savings & Solutions Programs that are offered through corporate partnerships

NLC launched its partnership with Utility Service Partners in 2010, and now there are 1,000+ participating municipalities and utilities



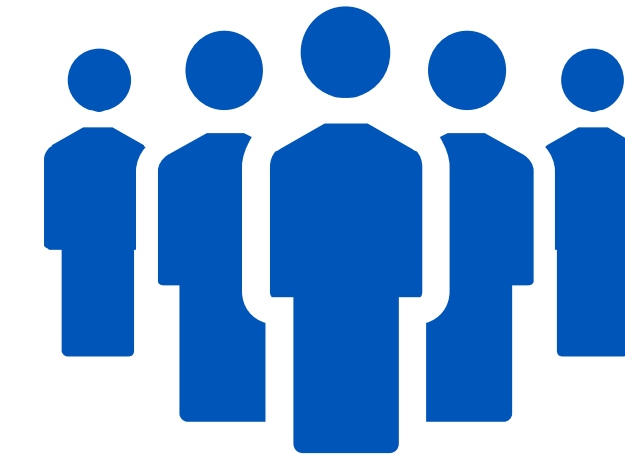
UTILITY SERVICE PARTNERS



EXPERIENCE



REPUTATION



PARTNERSHIP



This award underscores one of the primary reasons the National League of Cities selected USP as a partner and extended our agreement for another five years. The organization's exemplary record of customer service and transparency is what has driven the success of this partnership over the years.

— Clarence Anthony, Executive Director
National League of Cities



AGING INFRASTRUCTURE IS PROBLEMATIC FOR CITIES & HOMEOWNERS



- Lateral lines are subjected to the same elements as public lines -ground shifting, fluctuating temperatures, tree root penetration, corrosion and more
- Failed lines waste thousands of gallons of water and present an environmental hazard
- Common homeowner misconceptions the municipality is responsible for maintenance of the water and sewer lines on their property or repairs are covered by their homeowner's policy

FINANCIAL SHOCK – AN UNPLANNED EXPENSE

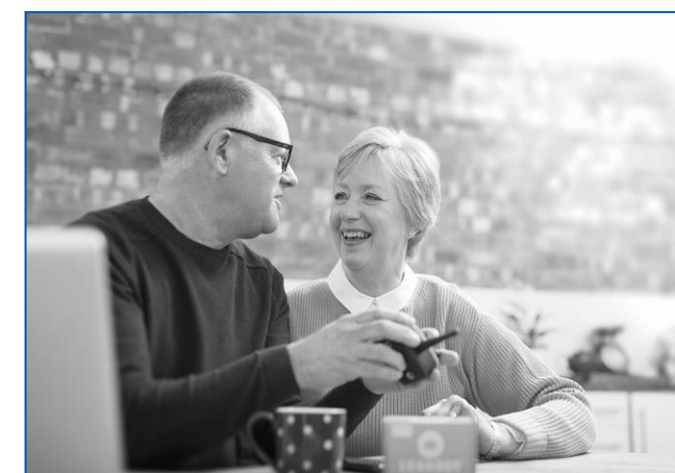
78% of homeowners surveyed believe the utility provider should educate them on repairs and preventative measures



59% of homeowners surveyed have had a home repair emergency in the past year



40% 4 out of 10 Americans can't afford a \$400 emergency expense (and would have to sell something or take out a loan to cover it).*



NLC SERVICE LINE WARRANTY PROGRAM BENEFITS

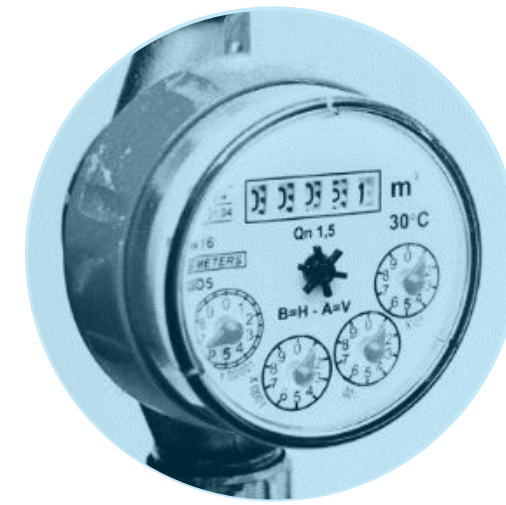


- Only Service Line Program Endorsed by the National League of Cities
- No cost for the Municipality to participate
- Ongoing Revenue Stream for the Municipality
- Educates homeowners about their lateral line responsibilities
- Free Public Awareness Campaign
- Peace of Mind - with one toll-free call a reputable plumber is dispatched
- All repairs performed to code by local licensed contractors
- Contractors undergo rigorous vetting process to ensure quality service

NLC SERVICE LINE WARRANTY PROGRAM AND WHAT IT COVERS



SEWER/SEPTIC LATERAL
COVERAGE



WATER/WELL LINE
COVERAGE

Homeowner repair protection for leaking, clogged or broken water and sewer lines from the point of utility connection to the home exterior

Coverage includes:

- Educating homeowners about their service line responsibilities
- Up to \$8,500 coverage per repair incident
- Includes coverage for thawing of frozen external water lines
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

NLC SERVICE LINE WARRANTY PROGRAM AND WHAT IT COVERS




INTERIOR PLUMBING AND DRAINAGE

Homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry

Coverage includes:

- Up to \$3,000 coverage per repair incident.
- Repair of clogged toilets
- Includes coverage for broken or leaking water, sewer, or drain lines under the slab or basement floor
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

MARKETING APPROACH

- No Public Funds are used in marketing, distribution, or administration of the program.
 - Only market by direct mail, no telemarketing
 - Would never mail without your review and approval of marketing material before each and every campaign
 - Limited mailing campaigns per year
 - Consumer friendly marketing
 - Always voluntary for the homeowner
- 
- Consumers can enroll one of three ways:
 - Calling into our toll free number that is provided on the mailing;
 - Returning the bottom of the letter to us in the self addressed stamped envelope provided
 - Visiting our consumer website www.slwofa.com at any time

SOLUTIONS FOR MUNICIPALITIES AND THEIR HOMEOWNERS



- More than 1,100 municipal and utility partnerships
- Currently serving over 4.5 million customers
- Saved customers over \$520 million in repair costs over the past 3 years
- Consistent customer satisfaction rating of 4.8 out of 5
- 9 of every 10 customers surveyed have recommended the program to friends, family and neighbors



Revenue share and other benefits to city

- Non-tax revenue can be estimated at \$0.50 per product, per month
- Cities utilize funds for important initiatives including:
 - ✓ Infrastructure improvements
 - ✓ Low-income assistance/community charities
 - ✓ Partially offset rate increases
- Saves money for residents that can be re-invested in the local economy
- Reduces calls to the city
- Timely repairs reduce water loss from line breaks

CURRENT MICHIGAN PARTNERS

City of Lathrup Village
City of Roseville
City of Clawson
City of Highland Park
City of Center Line
City of Royal Oak
City of Berkley
City of Pleasant Ridge
City of Ferndale
City of Howell
City of Perry
City of Hazel Park
City of Lincoln Park
Village of Beverly Hills
City of St Clair Shores
City of Huntington Woods
City of Saline
Village of Paw Paw
City of Big Rapids
City of Hamtramck
Village of Kalkaska
Village of St Charles
City of Bangor
City of Burton
City of Keego Harbor
Village of Decatur
City of Rochester



QUESTIONS?

For more information contact:

Mike Chambers

mike.chambers@homeserveusa.com

724-678-6075 (office)

MARKETING AGREEMENT

This MARKETING AGREEMENT (“**Agreement**”) is entered into by and between the City of Hillsdale, Michigan (“**City**”), and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (“**Company**”), herein collectively referred to singularly as “**Party**” and collectively as the “**Parties**”. This Agreement shall be effective on the last signature date set forth below (“**Effective Date**”).

RECITALS:

WHEREAS, sewer and water line laterals between the mainlines and the connection on residential private property are owned by individual residential property owners residing in the City (“**Property Owner**”); and

WHEREAS, City desires to offer Property Owners the opportunity, but not the obligation, to purchase a service plan and other similar products set forth in Exhibit A or as otherwise agreed in writing from time-to-time by the Parties (each, a “**Product**” and collectively, the “**Products**”); and

WHEREAS, Company, a subsidiary of HomeServe USA Corp., is the administrator of the National League of Cities Service Line Warranty Program and has agreed to make the Products available to Property Owners subject to the terms and conditions contained herein; and

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

1. **Purpose.** City hereby grants to Company the right to offer and market the Products to Property Owners subject to the terms and conditions herein.

2. **City Obligations.**

A. Grant of License. City hereby grants to Company a non-exclusive license (“**License**”) to use City's branding (“**Marks**”), on marketing materials in accordance with Exhibit A to be sent to Property Owners from time to time, and to be used in advertising (including on the Company's website), all at Company's sole cost and expense and subject to City's prior review and approval, which will not be unreasonably conditioned, delayed, or withheld. Company's use of the Marks in accordance with this Agreement will not infringe any other party's rights. In the event that City extends a similar license to a competitor of Company during the Term and any Renewal Term of this Agreement, the City shall provide thirty (30) days' notice prior to such grant of license and Company may immediately terminate this Agreement.

B. **Property Owner Data.** If City elects to do so, City may provide Company with Property Owner Data for use by Company in furtherance of the advertisement, marketing, and sale of the Products. Any name, service address, postal address, and any other appropriate or necessary data for Property Owners in City is defined as “**Property Owner Data**”. Property Owners Data shall be and remain City’s property. For any Property Owner Data provided by City to Company, City warrants that Property Owner Data has been and will be collected in compliance with all laws, statutes, treaties, rules, codes, ordinances, regulations, permits, official guidelines, judgments, orders and interpretations (“**Applicable Laws**”); and City is permitted by Applicable Laws and by any applicable privacy policy to provide Property Owner Data to Company and to permit Company to use Property Owner Data for the purposes of this Agreement. A Property Owner who has purchased a Product is a member (“**Member**”) and, following such purchase, all data in Company’s control or possession relating to Members is Company’s property.

3. **Term.** The term of this Agreement (“**Initial Term**”) shall be for three (3) years from the Effective Date. The Agreement will automatically renew for additional one (1) year terms (each a “**Renewal Term**”, and collectively with the Initial Term, the “**Term**”) unless one of the Parties gives the other written notice at least ninety (90) days prior to end of the Initial Term or of a Renewal Term that the Party does not intend to renew this Agreement. In the event that Company is in material breach of this Agreement, the City may terminate this Agreement thirty (30) days after giving written notice to Company of such breach, if said breach is not cured during said thirty (30) day period. Company will be permitted to complete any marketing initiative initiated prior to termination of this Agreement after which time, neither Party will have any further obligations to the other and this Agreement will terminate.

4. **Consideration.** As consideration for such license, Company will pay to City a License Fee of as set forth in Exhibit A (“**License Fee**”) during the Term of this Agreement. The first payment shall be due by January 30th of the year following the conclusion of the first year of the Term. Succeeding License Fee payments shall be made on an annual basis throughout the Term, due and payable on January 30th of the succeeding year. City agrees to provide a completed Form W-9 to Company in order to facilitate proper payment of the License Fee. City will have the right, at its sole expense, to conduct an audit, upon reasonable notice and during normal business hours, of Company's books and records pertaining to any fees due under this Agreement while this Agreement is in effect and for one (1) year after any termination of this Agreement.

5. **Confidentiality.** Each party will treat all non-public, confidential and trade secret information received from the other party as confidential, and such party shall not disclose or use such information in a manner contrary to the purposes of this Agreement. Notwithstanding the foregoing, the City shall not be liable for any disclosure of confidential information that is required to be disclosed under any applicable public records act or under court order. City shall provide notice to Company prior to any such disclosure.

6. **Code Change.** The Parties understand that the pricing of the Products and compensation provided for in this Agreement are based upon the currently applicable City, municipal or similar codes. In the event Company discovers a code change, Company shall have the ability to reassess the pricing of this Agreement.

7. **Indemnification.** Each Party (the “**Indemnifying Party**”) hereby agrees to protect, indemnify, and hold the other Party, its officers, employees, contractors, subcontractors, and agents (collectively or individually, “**Indemnitee**”) harmless from and against any and all third party claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, reasonable attorneys' fees and court costs (individually or collectively, “**Claim**”), which an Indemnitee may suffer or which may be sought against or are recovered or obtainable from an Indemnitee, as a result of or arising out of any breach of this Agreement by the Indemnifying Party, or any negligent or fraudulent act or omission of the Indemnifying Party or its officers, employees, contractors, subcontractors, or agents in the performance of this Agreement; provided that the applicable Indemnitee notifies the Indemnifying Party of any such Claim within a time that does not prejudice the ability of the Indemnifying Party to defend against such Claim. Any Indemnitee hereunder may participate in its, his, or her own defense, but will be responsible for all costs incurred, including reasonable attorneys' fees, in connection with such participation in such defense.

8. **Notice.** Any notice required to be given hereunder shall be deemed to have been given when notice is (i) received by the Party to whom it is directed by personal service, (ii) sent by electronic mail (provided confirmation of receipt is provided by the receiving Party), or (iii) deposited as registered or certified mail, return receipt requested, with the United States Postal Service, addressed as follows:

To: City:
ATTN: Jeff Gier
City of Hillsdale
45 Monroe St.
Hillsdale, MI 49242
Email: jgier@hillsdalebpu.com
Phone: (517) 437-6412

To: Company:
ATTN: Chief Growth Officer
Utility Service Partners Private Label, Inc.
601 Merritt 7, 6th Floor
Norwalk, CT 06851
Phone: (866) 974-4801

9. **Modifications or Amendments/Entire Agreement.** Except for the list of available Products under the Agreement, which may be amended from time to time by the Parties in writing and without signature, any and all of the representations and obligations of the Parties are contained herein, and no modification, waiver or amendment of this Agreement or of any of its conditions or provisions shall be binding upon a Party unless in writing signed by that Party.

10. **Assignment.** Neither Party may assign its rights or delegate its duties under this Agreement without the prior written consent of the other Party unless such assignment or delegation is to an affiliate or to an acquirer of all or substantially all of the assets of the transferor.

11. **Counterparts/Electronic Delivery; No Third Party Beneficiary.** This Agreement may be executed in counterparts, all such counterparts will constitute the same contract and the signature of any Party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by email and upon receipt will be deemed originals and binding upon the Parties hereto, regardless of whether originals are delivered thereafter. Nothing expressed or implied in this Agreement is intended, or should be construed, to confer upon or give any person or entity not a party to this agreement any third- party beneficiary rights, interests, or remedies under or by reason of any term, provision, condition, undertaking, warranty, representation, or agreement contained in this Agreement.

12. **Choice of Law/Attorney Fees.** The Parties shall maintain compliance with all Applicable Laws with respect to its obligations under this Agreement. The governing law shall be the laws of the State of Michigan, without regard to the choice of law principles of the forum state. THE PARTIES HERETO HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVE ANY RIGHT THAT MAY EXIST TO HAVE A TRIAL BY JURY IN RESPECT OF ANY LITIGATION BASED UPON OR ARISING OUT OF, UNDER, OR IN ANY WAY CONNECTED WITH, THIS AGREEMENT.

13. **Incorporation of Recitals and Exhibits.** The above Recitals and Exhibit A attached hereto are incorporated by this reference and expressly made part of this Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first written below.

CITY OF HILLSDALE

Name:

Title:

Date:

UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.

Name: Michael Backus

Title: Chief Growth Officer

Date:

Exhibit A
NLC Service Line Warranty Program
City of Hillsdale
Term Sheet
January 04, 2024

- I. Initial Term. Three Years.
- II. License Fee. \$0.50 per Product for each month that a Product is in force for a Property Owner (and for which payment is received by Company), aggregated and paid annually, for:
 - A. Use of City logo and name on letterhead, advertising, signature line, and marketing materials.
- III. Products.
 - A. External water service line plan (initially, \$6.49 per month)
 - B. External sewer/septic line plan (initially, \$8.49 per month)
 - C. Interior plumbing and drainage plan (initially, \$9.99 per month)

Pricing does not include taxes. Company may adjust the foregoing Product fees; provided, that any such monthly fee adjustment shall not exceed \$0.50 in any 12-month period. If such adjustment shall exceed \$0.50, both Parties must agree in writing.
- IV. Scope of Coverage.
 - A. External water service line plan:
 - i. Covers Property Owner responsibility: From the curbstop to the external wall of the home.
 - ii. Covers thawing of frozen external water lines.
 - iii. Covers well service lines if applicable.
 - B. External sewer/septic line plan:
 - i. Covers Property Owner responsibility: From the external wall of the home to the sewer main.
 - ii. Covers septic lines if applicable.
 - C. Interior plumbing and drainage plan:
 - i. Covers water supply pipes and drainage pipes within the interior of the home.
- V. Marketing Campaigns. Company shall have the right to conduct up to three campaigns per year (each campaign consists of two mailings) and such other channels as may be mutually agreed. Initially, Company anticipates offering the interior plumbing and drainage plan Product via in-bound phone or web only.

Jeff Gier

Subject: FW: NLC Service Line Program

From: Mike Chambers <Mike.Chambers@homeserveusa.com>
Sent: Wednesday, December 13, 2023 9:02 AM
To: Jeff Gier <jgier@hillsdalebpu.com>
Subject: RE: NLC Service Line Program

Good Morning Jeff,

Thank you for reaching out to me. The pricing language is standard for our agreement. I can let you know that we have not had to raise any of our rates since 2014. If for some reason we would have to raise our rates, we would come to the city first and explain why that needed to be done at which point the city would be able to decide if they wanted to stay in the program or not. No rate increases would ever be completed without your approval.

I will have our team update your address and send you an updated copy.

If you have any further questions, please let me know.

Best regards,

Mike

Mike Chambers
Business Development Director

4000 Town Center Blvd Suite 400
Canonsburg, PA 15317

**NLC Service Line
Warranty Program**
by



SERVLINE

T: 724-678-6075

mike.chambers@homeserveusa.com
www.servicelinepartner.com

Hillsdale BPU Board Agenda Item Summary

Meeting Date: January 16, 2024

Agenda Item: Consent Agenda

SUBJECT: Tetra Tech – Hillsdale College Sanitary Sewer Study

BACKGROUND PROVIDED BY: BPU Director Dave Mackie

Due to the ongoing expansion of the Hillsdale College campus, both the College and the BPU are in agreement that a sanitary sewer study is needed to address the impact of development on the City's current sanitary sewer infrastructure. The attached Tetra Tech proposal identifies both the scope and cost (\$38,500) of the study. Through discussions, the College has agreed to reimburse the BPU for the complete cost of the study, which will need to be approved by budget amendment.

RECOMMENDATION:

BPU Board recommends to City Council approving the Tetra Tech sanitary sewer study to be reimbursed by Hillsdale College.



October 2, 2023

Mr. Jeff Gier
Mrs. Kris Bauer
City of Hillsdale BPU
45 Monroe Street
Hillsdale, MI 49242

RE: Hillsdale College Sanitary Sewer Plan

Dear Mr. Gier and Mrs. Bauer;

Thank you for meeting with us and Mr. Billington from Hillsdale College on September 25, 2023. We discussed the College's vision to grow and its impact on the City's sanitary sewer system. We have further summarized our understanding of the project below and this letter serves as our proposal to assist the Hillsdale BPU with this important project.

We also understand that much of the project cost will come from the College. As discussed in our meeting, because the work involves planning for the Hillsdale BPU infrastructure, it is advantageous for Tetra Tech to be under contract with Hillsdale BPU so there is no confusion to any party that the best interests of the BPU are being served.

PROJECT UNDERSTANDING

Hillsdale College has ambitious plans to grow in the near and long term. However, these plans continue to evolve and are not yet finalized. Some growth plans discussed at our meeting include:

- Construction or expansion of 3 or 4 academic buildings
- Growth of student population from 1,500 to as many as 2,500 and associated housing
- Expansion of Student Union
- Expansion of hotel
- Potential purchase of additional properties to expand the campus

We understand that the College's architects will plan for sewer service across the College-owned parcels. However, this growth will send additional flows to the BPU's sanitary sewer. In general, the BPU's sanitary sewer flows south to the St. Joseph River Interceptor and then northwest to the WWTP. One pump station east of the intersection of Hillsdale and Barber will be significantly impacted. The additional flow from growth has the potential to impact this pump station and these downstream sewers.

One concept discussed at length at our meeting was constructing a new sewer to flow in a westerly direction from the campus along Galloway which would cross the St. Joseph River and discharge to the wastewater treatment plant (WWTP). This routing would avoid discharging



additional flow to the existing sewers and provide the most flexibility for the College's still developing future plans.

The project requested would evaluate the approximate future needs of the College, identify the impact on the City's sewer infrastructure, identify alternatives to convey the increased flow to treatment, prepare opinions of probable cost for the work, and summarize the work in a report.

The College and BPU wishes to have the analysis completed this fall to guide capital planning schedules that require cost data in winter and spring 2024.

SCOPE OF WORK

Tetra Tech proposes the following scope of work:

1. Attend a kickoff meeting with Hillsdale College and BPU staff to confirm the vision of the project and exchange needed information.
2. Review water consumption records and make projections on what future growth may add to sanitary sewer demand.
3. Evaluate the impact of future growth on the existing sewer system. This step can be complex involving performing sewer flow monitoring and creating computer models. However, we have budgeted to only do a cursory overview as the option to convey College flow in a new sanitary sewer along Galloway will largely avoid the existing BPU sewer system. A pump station improvement will still be needed which will likely include increased pumping capacity and new force main discharge.
4. Conceptually identify the size of a new sanitary sewer along Galloway to the WWTP and a new pump station.
5. Prepare an opinion of cost for the new sewer and pump station.
6. Summarize the above in a brief report (perhaps 10 to 15 pages of text) and the following figures:
 - a. Potential growth areas and assumed flows.
 - b. Conceptual sewer and pump station size and route
7. Attend one meeting with BPU and Hillsdale College to review the draft report. We will finalize the report upon completion of this meeting. We have assumed approximately five (5) hard copies of the report and a PDF will be delivered.

Optional Services:

The following optional services were discussed and can be performed, if authorized:

- a. College Design Meetings – Mr. Billington requested that Tetra Tech be available for periodic meetings with the building design team. We have budgeted for 4, 2-hour meetings onsite (including travel and miscellaneous follow-up tasks).
- b. Flow Monitoring – While the approach above will not likely require flow monitoring, the project team could identify an alternative where additional data would be helpful. This



option would provide the monitoring of flow in two sewers for three months along with a recording rain gauge.

ASSUMPTIONS

- Hillsdale BPU will provide some basic sewer data (likely within a GIS) and WWTP construction records.
- Hillsdale College architects will provide restroom or other growth projections for expanded academic buildings
- Hillsdale College will provide some approximation (or confirmation of assumed growth prepared by Tetra Tech)

SCHEDULE

Tetra Tech is prepared to begin work immediately upon authorization. We project having the draft report within eight (8) weeks of holding the kickoff meeting and receipt of all information.

COMPENSATION

We request a budget of \$38,500 for the work described within excluding the optional services. Work will be performed with our standard hourly rates and this budget will not be exceeded without BPU's prior, written consent. Our Standard Terms and Conditions are attached and considered a part of this proposal.

Optional services will be \$8,000 for the meetings and \$35,000 for the flow monitoring (and related analysis).

EXECUTION

If you agree with this proposal, please sign in the space provided to indicate your acceptance. Tetra Tech is pleased to attend a meeting of the BPU to review this proposal.

Tetra Tech appreciates the opportunity to provide this proposal and continue our long history of service to Hillsdale. We are excited about the project and have the vision and commitment to make this a successful project.

Sincerely;

Brian M. Rubel, PE
Sr. Vice President

PROPOSAL ACCEPTED BY _____

TITLE: _____ **DATE:** _____



Tetra Tech of Michigan, PC

Engineering Services Standard Terms & Conditions

Services Consultant will perform services for the Project as set forth in Attachment A and in accordance with these Terms & Conditions. Consultant has developed the Project scope of service, schedule, and compensation based on available information and various assumptions. The Client acknowledges that adjustments to the schedule and compensation may be necessary based on the actual circumstances encountered by Consultant in performing their services. Consultant is authorized to proceed with services upon receipt of an executed Agreement.

Compensation In consideration of the services performed by Consultant, the Client shall pay Consultant in the manner set forth above. The parties acknowledge that terms of compensation are based on an orderly and continuous progress of the Project. Compensation shall be equitably adjusted for delays or extensions of time beyond the control of Consultant. Where total project compensation has been separately identified for various tasks, Consultant may adjust the amounts allocated between tasks as the work progresses so long as the total compensation amount for the project is not exceeded.

Fee Definitions The following fee types shall apply to methods of payment:

- **Salary Cost** is defined as the individual's base salary plus customary and statutory benefits. Statutory benefits shall be as prescribed by law and customary benefits shall be as established by Consultant employment policy.
- **Cost Plus** is defined as the individual's base salary plus actual overhead plus professional fee. Overhead shall include customary and statutory benefits, administrative expense, and non-project operating costs.
- **Lump Sum** is defined as a fixed price amount for the scope of services described.
- **Standard Rates** is defined as individual time multiplied by standard billing rates for that individual.
- **Subcontracted Services** are defined as Project-related services provided by other parties to Consultant.
- **Reimbursable Expenses** are defined as actual expenses incurred in connection with the Project.

Payment Terms Consultant shall submit invoices at least once per month for services performed and Client shall pay the full invoice amount within 30 days of the invoice date. Invoices will be considered correct if not questioned in writing within 10 days of the invoice date. Client payment to Consultant is not contingent on arrangement of project financing or receipt of funds from a third party. In the event the Client disputes the invoice or any portion thereof, the undisputed portion shall be paid to Consultant based on terms of this Agreement. Invoices not in dispute and unpaid after 30 days shall accrue interest at the rate of one and one-half percent per month (or the maximum percentage allowed by law, whichever is the lesser). Invoice payment delayed beyond 60 days shall give Consultant the right to stop work until payments are current. Non-payment beyond 70 days shall be just cause for termination by Consultant.

Additional Services The Client and Consultant acknowledge that additional services may be necessary for the Project to address issues that may not be known at Project initiation or that may be required to address circumstances that were not foreseen. In that event, Consultant shall notify the Client of the need for additional services and the Client shall pay for such additional services in an amount and manner as the parties may subsequently agree.

Site Access The Client shall obtain all necessary approvals for Consultant to access the Project site(s).

Underground Facilities Consultant and/or its authorized subcontractor will conduct research and perform site reconnaissance in an effort to discover the location of existing underground facilities prior to developing boring plans, conducting borings, or undertaking invasive subsurface investigations. Client recognizes that accurate drawings or knowledge of the location of such facilities may not exist, or that research may reveal as-built drawings or other documents that may inaccurately show, or not show, the location of existing underground facilities. In such events, except for the sole negligence, willful misconduct, or practice not conforming to the Standard of Care cited in this Agreement, Client agrees to indemnify and hold Consultant and/or its Subcontractor harmless from any and all property damage, injury, or economic loss arising or allegedly arising from borings or other subsurface penetrations.

Regulated Wastes Client is responsible for the disposal of all regulated wastes generated as a result of services provided under this Agreement. Consultant and Client mutually agree that Consultant assumes no responsibility for the waste or disposal thereof.

Contractor Selection Consultant may make recommendations concerning award of construction contracts and products. The Client acknowledges that the final selection of construction contractors and products is the Client's sole responsibility.

Ownership of Documents Drawings, specifications, reports, programs, manuals, or other documents, including all documents on electronic media, prepared under this Agreement are instruments of service and are, and shall remain, the property of Consultant. Record documents of service shall be based on the printed copy. Consultant will retain all common law, statutory, and other reserved rights, including the copyright thereto. Consultant will furnish documents electronically; however, the Client releases Consultant from any liability that may result from documents used in this form. Consultant shall not be held liable for reuse of documents or modifications thereof by the Client or its representatives for any purpose other than the original intent of this Agreement, without written authorization of and appropriate compensation to Consultant.

Standard of Care Services provided by Consultant under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Consultant makes no warranty or guaranty, either express or implied. Consultant will not be liable for the cost of any omission that adds value to the Project.

Period of Service This Agreement shall remain in force until completion and acceptance of the services or until terminated by mutual agreement. Consultant shall perform the services for the Project in a timely manner consistent with sound professional practice. Consultant will strive to perform its services according to the Project schedule set forth in the provisions for Scope of Work/Fee/Schedule in Attachment A. The services of each task shall be considered complete when deliverables for the task have been presented to the Client. Consultant shall be entitled to an extension of time and compensation adjustment for any delay beyond Consultant control.

Insurance and Liability Consultant shall maintain the following insurance and coverage limits during the period of service. The Client will be named as an additional insured on the Commercial General Liability and Automobile Liability insurance policies.

Worker's Compensation – as required by applicable state statute

Commercial General Liability - \$1,000,000 per occurrence for bodily injury, including death and property damage, and \$2,000,000 in the aggregate

Automobile Liability –\$1,000,000 combined single limit for bodily injury and property damage

Professional Liability (E&O) - \$1,000,000 each claim and in the aggregate

The Client shall make arrangements for Builder's Risk, Protective Liability, Pollution Prevention, and other specific insurance coverage warranted for the Project in amounts appropriate to the Project value and risks. Consultant shall be a named insured on those policies where Consultant may be at risk. The Client shall obtain the counsel of others in setting insurance limits for construction contracts.

Indemnification Consultant shall indemnify and hold harmless the Client and its employees from any liability, settlements, loss, or costs (including reasonable attorneys' fees and costs of defense) to the extent caused solely by the negligent act, error, or omission of Consultant in the performance of services under this Agreement. If such damage results in part by the negligence of another party, Consultant shall be liable only to the extent of Consultant's proportional negligence.

Dispute Resolution The Client and Consultant agree that they shall diligently pursue resolution of all disagreements within 45 days of either party's written notice using a mutually acceptable form of mediated dispute resolution prior to exercising their rights under law. Consultant shall continue to perform services for the Project and the Client shall pay for such services during the dispute resolution process unless the Client issues a written notice to suspend work. Causes of action between the parties to this Agreement shall be deemed to have accrued and the applicable statutes of repose and/or limitation shall commence not later than the date of substantial completion.

Suspension of Work The Client may suspend services performed by Consultant with cause upon fourteen (14) days written notice. Consultant shall submit an invoice for services performed up to the effective date of the work suspension and the Client shall pay Consultant all outstanding invoices within fourteen (14) days. If the work suspension exceeds thirty (30) days from the effective work suspension date, Consultant shall be entitled to renegotiate the Project schedule and the compensation terms for the Project.

Termination The Client or Consultant may terminate services on the Project upon seven (7) days written notice without cause or in the event of substantial failure by the other party to fulfill its obligations of the terms hereunder. Consultant shall submit an invoice for services performed up to the effective date of termination and the Client shall pay Consultant all outstanding invoices, together with all costs arising out of such termination, within fourteen (14) days. The Client may withhold an amount for services that may be in dispute provided that the Client furnishes a written notice of the basis for their dispute and that the amount withheld represents a reasonable value.

Authorized Representative The Project Manager assigned to the Project by Consultant is authorized to make decisions or commitments related to the project on behalf of Consultant. Only authorized representatives of Consultant are authorized to execute contracts and/or work orders on behalf of Consultant. The Client shall designate a representative with similar authority. Email messages between Client and members of the project team shall not be construed as an actual or proposed contractual amendment of the services, compensation or payment terms of the Agreement.

Project Requirements The Client shall confirm the objectives, requirements, constraints, and criteria for the Project at its inception. If the Client has established design standards, they shall be furnished to Consultant at Project inception. Consultant will review the Client design standards and may recommend alternate standards considering the standard of care provision.

Independent Consultant Consultant is and shall be at all times during the term of this Agreement an independent consultant and not an employee or agent of the Client. Consultant shall retain control over the means and methods used in performing Consultant's services and may retain subconsultants to perform certain services as determined by Consultant.

Compliance with Laws Consultant shall perform its services consistent with sound professional practice and endeavor to incorporate laws, regulations, codes, and standards applicable at the time the work is performed. In the event that standards of practice change during the Project, Consultant shall be entitled to additional compensation where additional services are needed to conform to the standard of practice.

Permits and Approvals Consultant will assist the Client in preparing applications and supporting documents for the Client to secure permits and approvals from agencies having jurisdiction over the Project. The Client agrees to pay all application and review fees.

Limitation of Liability In recognition of the relative risks and benefits of the project to both the Client and Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of Consultant and its subconsultants to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of Consultant and its subconsultants to all those named shall not exceed \$50,000 or the amount of Consultant's total fee paid by the Client for services under this Agreement, whichever is the greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

Consequential Damages Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project or with this Agreement.

Waiver of Subrogation Consultant shall endeavor to obtain a waiver of subrogation against the Client, if requested in writing by the Client, provided that Consultant will not increase its exposure to risk and Client will pay the cost associated with any premium increase or special fees.

Environmental Matters The Client warrants that they have disclosed all potential hazardous materials that may be encountered on the Project. In the event unknown hazardous materials are encountered, Consultant shall be entitled to additional compensation for appropriate actions to protect the health and safety of its personnel, and for additional services required to comply with applicable laws. The Client shall indemnify Consultant from any claim related to hazardous materials encountered on the Project except for those events caused by negligent acts of Consultant.

Cost Opinions Consultant shall prepare cost opinions for the Project based on historical information that represents the judgment of a qualified professional. The Client and Consultant acknowledge that actual costs may vary from the cost opinions prepared and that Consultant offers no guarantee related to the Project cost.

Contingency Fund The Client acknowledges the potential for changes in the work during construction and the Client agrees to include a contingency fund in the Project budget appropriate to the potential risks and uncertainties associated with the Project. Consultant may offer advice concerning the value of the contingency fund; however, Consultant shall not be liable for additional costs that the Client may incur beyond the contingency fund they select unless such additional cost results from a negligent act, error, or omission related to services performed by Consultant.

Safety Consultant shall be responsible solely for the safety precautions or programs of its employees and no other party.

Information from Other Parties The Client and Consultant acknowledge that Consultant will rely on information furnished by other parties in performing its services under the Project. Consultant shall not be liable for any damages that may be incurred by the Client in the use of third party information.

Force Majeure Consultant shall not be liable for any damages caused by any delay that is beyond Consultant's reasonable control, including but not limited to unavoidable delays that may result from any acts of God, strikes, lockouts, wars, acts of terrorism, riots, acts of governmental authorities, extraordinary weather conditions or other natural catastrophes, or any other cause beyond the reasonable control or contemplation of either party.

Waiver of Rights The failure of either party to enforce any provision of these terms and conditions shall not constitute a waiver of such provision nor diminish the right of either party to the remedies of such provision.

Warranty Consultant warrants that it will deliver services under the Agreement within the standard of care. No other expressed or implied warranty is provided by Consultant.

Severability Any provision of these terms later held to be unenforceable shall be deemed void and all remaining provisions shall continue in full force and effect. In such event, the Client and Consultant will work in good faith to replace an invalid provision with one that is valid with as close to the original meaning as possible.

Survival All obligations arising prior to the termination of this Agreement and all provisions of these terms that allocate responsibility or liability between the Client and Consultant shall survive the completion or termination of services for the Project.

Assignments Neither party shall assign its rights, interests, or obligations under the Agreement without the express written consent of the other party.

Governing Law The terms of Agreement shall be governed by the laws of the state where the services are performed provided that nothing contained herein shall be interpreted in such a manner as to render it unenforceable under the laws of the state in which the Project resides.

Collection Costs In the event that legal action is necessary to enforce the payment provisions of this Agreement if Client fails to make payment within sixty (60) days of the invoice date, Consultant shall be entitled to collect from the Client any judgment or settlement sums due, reasonable attorneys' fees, court costs, and expenses incurred by Consultant in connection therewith and, in addition, the reasonable value of Consultant's time and expenses spent in connection with such collection action, computed at Consultant's prevailing fee schedule and expense policies.

Equal Employment Opportunity Consultant will comply with federal regulations pertaining to Equal Employment Opportunity. Consultant is in compliance with applicable local, state, and federal regulations concerning minority hiring. It is Consultant's policy to ensure that applicants and employees are treated equally without regard to race, creed, sex, color, religion, veteran status, ancestry, citizenship status, national origin, marital status, sexual orientation, or disability. Consultant expressly assures all employees, applicants for employment, and the community of its continuous commitment to equal opportunity and fair employment practices.

Attorney Fees Should there be any suit or action instituted to enforce any right granted in this contract, the substantially prevailing party shall be entitled to recover its costs, disbursements, and reasonable attorney fees from the other party. The party that is awarded a net recovery against the other party shall be deemed the substantially prevailing party unless such other party has previously made a bona fide offer of payment in settlement and the amount of recovery is the same or less than the amount offered in settlement. Reasonable attorney fees may be recovered regardless of the forum in which the dispute is heard, including an appeal.

Third Party Beneficiaries Nothing in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

Lien Rights Consultant may file a lien against the Client's property in the event that the Client does not make payment within the time prescribed in this Agreement. The Client agrees that services by Consultant are considered property improvements and the Client waives the right to any legal defense to the contrary.

Captions The captions herein are for convenience only and are not to be construed as part of this Agreement, nor shall the same be construed as defining or limiting in any way the scope or intent of the provisions hereof.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

December 20, 2023

David Mackie, City Manager
City of Hillsdale, Hillsdale County
97 North Broad Street
Hillsdale, MI 49242

Dear David Mackie:

The State Tax Commission at their December 19, 2023 meeting approved the enclosed Certificate of Achievement. This certificate acknowledges the City of Hillsdale, Hillsdale County for receiving a perfect score on their 2023 PA 660 Assessment Audit Review. The Commission wishes to congratulate the Township and thank you for your continued efforts to provide fair and equitable assessing in the State of Michigan.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Buick".

David A. Buick, Executive Director
State Tax Commission

Enc: Certificate of Achievement

Certificate of Achievement



This acknowledges that
City of Hillsdale, Hillsdale County

On the 19th of December 2023 has been recognized for the outstanding achievement of receiving a perfect score on the 2023 PA 660 Assessment Audit Review. We wish to congratulate you and thank you for your continued efforts to provide fair and equitable assessing in the State of Michigan.

A handwritten signature in cursive script, appearing to read 'Peggy L. Nolde', written over a horizontal line.

Peggy L. Nolde, Chairperson

A handwritten signature in cursive script, appearing to read 'W. Howard Morris', written over a horizontal line.

W. Howard Morris, Member



Custom ▾ Jan 1, 2023 - Dec 31, 2023 ▾

05:34

MM:SS
Average Rolling
Response Time

14:37

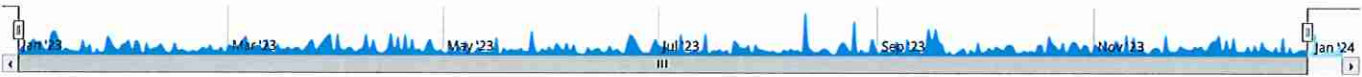
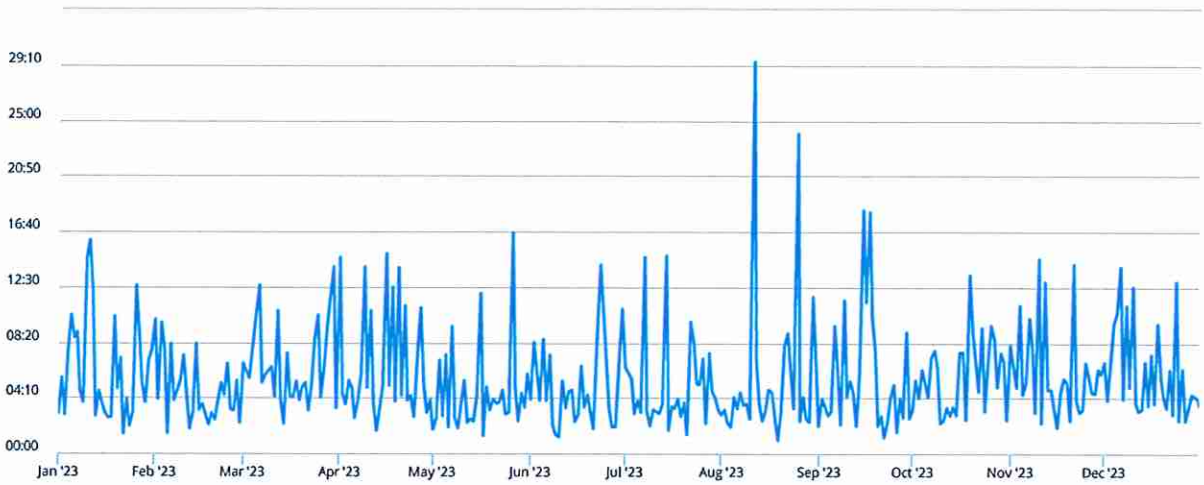
MM:SS
90th Percentile Rolling
Response Time

365

DAYS
In Selected Time Slice

999

UNIT RESPONSES
In Selected Time Slice



Counts % Rows % Columns % All

	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Total
00:00 - 04:59	60	66	57	38	57	44	64	55	79	47	62	62		691
05:00 - 07:59	20	11	15	13	13	12	6	9	8	11	15	10		143
07:00 - 08:59	1	3			1					2	2			9
09:00 - 09:59			1		1		1	1	1	1				6
10:00 - 11:59		2	2	4		1	2	1	2	4	1	1		20
12:00 - 14:59	3	7	4	3	1	4	2			5	5	2		36
15:00 - 16:59	4	3	6	1	1	1			6	3	3	6		34
17:00 - 17:59	2	1	2	1	1	1	1		3		2	2		16
18:00 - 19:59	3	2		1	1	3	2	3	1		1	2		19
20:00 - 29:59	3		3	3			2	3	2	1	2	1		20
30:00 - 1:29:59									1	1	1	2		5
Total	96	95	90	64	76	66	80	72	103	75	94	88		999
Exceptions														83



Information for Hillsdale County Board of Commissioners
January 1, 2023 – December 31, 2023

- Average Emergency Response Times
 - ✓ REU's Service Area – 11:26
 - ✓ Outside REU's Service Area (Hillsdale County) – 12:31
 - ✓ Out of County – 15:04
- REU Staffing Levels (Current)
 - ✓ Full-time Paramedics: 6 (1 EMT in Paramedic Sponsorship)
 - ✓ Casual Staffing Paramedic: 2
 - ✓ Full-time EMTs / AEMT: 8
 - ✓ Casual Staffing EMTs: 6
- Call Volume Comparison, Yearly 2022 & 2023
 - ✓ Emergency Calls – 3,203 (Year 2022 – 3,198) Up 5 Calls
 - ✓ Transfers – 552 (Year 2022 – 496) Up 56 Calls
 - ✓ Wheelchair Van – 617 (Year 2022 - 551) Up 66 Calls
 - ✓ Hillsdale Hospital Transfers – 508 (Year 2022 – 463) Up 45 Calls
 - ✓ Hospital STAT Transfers – 46 (Year 2022 – 52) Down 6 Calls
 - ✓ Unable to Handle – 126 (Year 2022 – 178) Down 52 Calls
 - ✓ Response for Mutual Aid – 107 (Year 2022 – 93) Up 14 Calls
- American Heart Training Center (BLS & Heart Saver Courses)
 - ✓ Classes Taught – 174 (Year 2022 - 174)
 - ✓ eCard Distribution – 1,348 (Year 2022 – 1,013) Up 335 eCards
- Paramedic Recruitment
 - ✓ Social Media
 - ✓ Zip recruiter
 - ✓ INDEED
 - ✓ Just hired a Paramedic from the Lansing area, and will be interviewing another Paramedic, Jan. 11th.
- We are staffing 2 – 3 stations routinely, and on occasion we operate with 3-ambulances and a Paramedic Echo Unit.

Respectfully, 

Keith O'Neil, Executive Director

City of Hillsdale

Agenda Item Summary

Meeting Date: January 16, 2024

Agenda Item #: Public Hearing

SUBJECT: To amend Chapter 30 of the Hillsdale City Code to add a new Article V Governing the use of the streets, sidewalks and other public places within the City of Hillsdale for parades and other special events

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

PROJECT BACKGROUND:

Attached is the proposed amendment to Chapter 30 of the Hillsdale City Code. The ordinance was recommended to City Council from the Public Services Committee at their December 11, 2023 meeting.

RECOMMENDATION:

City Council hold the public hearing and consider the proposed ordinance amendment.

ORDINANCE NO. 2024-_____

AN ORDINANCE TO AMEND CHAPTER 30 OF THE HILLSDALE CITY CODE TO ADD A NEW ARTICLE V GOVERNING THE USE OF THE STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES WITHIN THE CITY OF HILLSDALE FOR PARADES AND OTHER SPECIAL EVENTS.

THE CITY OF HILLSDALE HEREBY ORDAINS that Chapter 30 of the Hillsdale City Code is hereby amended to add a new Article V, which shall state in its entirety as follows:

ARTICLE V. - SPECIAL EVENTS

Sec. 30-141. - Use of public property for special events.

- (a) *Intent.* The City desires to provide the local community an opportunity to hold private events on public property by regulating the use of public parking lots, streets, rights-of-way, and parks in order that they may be reasonably accessed and enjoyed by the general public and not be usurped by commercial or special interest groups to the exclusion of the public, while preserving the health, safety and welfare of the public, remaining fully consistent with the Michigan Constitution, Michigan law, the City of Hillsdale Charter, and other City ordinances, so as to assure the enjoyment of the public at large, all without undue financial costs to the City of Hillsdale or its residents.
- (b) *Definitions.* The following words, terms, and phrases, when used in this Article, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

City-sponsored event means a parade or other event open to the general public that is sponsored in whole or in part by the City, conducted by the City or conducted by or with a non-profit organization or another Michigan governmental entity, and for which the City pays for all or a portion of the costs associated with conducting the parade or other event. City-sponsored events are the Fourth of July Parade and Veteran's Day observance. Other parades and events may be designated by the City Council from time-to-time by resolution.

Non-profit organization means an organization or entity that is exempt from the payment of tax pursuant to section 501(c)(3) of the Internal Revenue Code.

Person means an individual, corporation, limited liability company, partnership, association, and any other recognized legal entity that resides in or is otherwise located within the City of Hillsdale or is otherwise affiliated with entities in the local community.

Special event means a parade or other event that is not a City-sponsored event, including but not limited to an athletic event, festival, show, celebration, performance, display, seasonal event, gathering, video or film production, but excluding residential block parties or other street right-of-way closures already covered by city police policies for such events. Also, temporary daytime use of public park grounds for certain public events with less than 50 people, or for which other use agreement and approval processes are provided for by the City through the City Recreation Department, shall be exempt from this Article.

- (c) *Permitted districts.* Except as otherwise expressly provided in this Chapter including, without limitation, the restrictions contained in Section 30-33(b), in other ordinances of the City, or in the City Charter, private uses on public parking lots, streets, rights-of-way, and parks shall be permitted in all zoning districts including those adjacent to residential districts, as provided in this Article.
- (d) *Approval Procedures for City-Sponsored Events.* All non-profit organizations and non-City governmental entities involved in conducting a City-sponsored event shall submit such application materials and other information relating to the conduct of the parade or other event each year as may be determined to be necessary or advisable by the City Manager in consultation with the Director of the Department of Public Services and with the Director of Public Safety, with such information to be submitted at least ninety (90) days prior to the proposed date of such parade or event. The final plan for the conduct of the City-sponsored event shall be submitted to the City Council for its approval by way of resolution prior to the proposed date of the parade or other event. City-sponsored events shall not be subject to the permitting or payment of costs provisions of subsections (e) through (g) of this section.
- (e) *Approval Required for Special Events.* In order to properly provide for traffic and crowd control, street and property maintenance, and to ensure the protection of the public health, safety, and welfare, it shall be unlawful to participate in any special event upon any City street, sidewalk, public parking lot, right-of-way, park, or other public property of the City unless the person sponsoring or conducting such activity has applied for a special events permit and is granted approval by resolution of the City Council. Use of the Fields of Dreams complex for organized athletics shall be scheduled by the City of Hillsdale Recreation Department. The application for a permit to conduct a special event within a public park shall be submitted to the City Recreation Director, and the application for a permit to conduct a special event on any other public property of the City shall be submitted to the City Manager. All applications for a permit hereunder shall be made in writing by the person or persons in charge of or responsible for the special event, on a form to be provided by the City. Such application shall set forth the following information:
 - (1) The name, address and telephone number of the person requesting the permit.
 - (2) The name and address of the organization or group sponsoring the special event.
 - (3) The name, address and telephone number of the person who will act as chairman of the special event and be responsible for the conduct thereof.
 - (4) The purpose of the event and estimated number of persons to attend.
 - (5) The date the event is to be conducted and the hours it will commence and terminate each day.
 - (6) A layout or sketch showing the limits of the area to be used.
 - (7) If determined by the City Manager to be reasonably necessary, the filing of a certificate of insurance coverage insuring the City as an additional insured party in the amount of at least \$1,000,000.00 for public liability and property damage associated with the use.

- (8) Copies of any authorized permits required by any other governmental agency, by state law, or by local ordinance.
- (9) Such other information as the City Manager or the City Council may deem reasonably necessary.
- (f) *Expiration.* The application period for special events permits will begin January 1 for the entire year. The applicant will submit proposed date(s) and the expiration date of their permit shall be on the conclusion of the event date(s) or any rain date.
- (g) *Payment of costs.* The City Council shall from time-to-time by resolution adopt a policy which sets forth the amounts the sponsor(s) or other person(s) responsible for the special event must pay to the City to reimburse the City for the use of City equipment and City services, including, without limitation, the City’s labor costs. Such policy shall have the full force and effect of an ordinance, and any violation of the policy shall be deemed to be a violation of this Article.
- (h) *Penalties.* A violation of this Article or a violation of the conditions imposed in any permit granted by authority of this Article shall constitute a municipal civil infraction, and upon a finding of responsibility therefor shall be punishable by a fine of not less than \$100.00 and not more than \$500.00.

This ordinance shall take effect 15 days from the date of its passage and after publication as provided by Charter.

The foregoing ordinance was duly adopted at a regular meeting of the Hillsdale City Council held on the 16th day of January, 2024.

Adam Stockford, Mayor

Katy Price, City Clerk

Date Proposed: 12/18/2023
 Date Published as Proposed: 12/27/2023
 Date Enacted: _____
 Date Published as Enacted: _____
 Effective Date: _____

City of Hillsdale Agenda Item Summary

Meeting Date: **January 16, 2024**

Agenda Item: **New Business**

SUBJECT: **Public Hearing and Ordinance Adoption to Rezone 3005 W Carleton**

BACKGROUND PROVIDED BY STAFF (Alan Beeker)

The owner of 3005 W Carleton Rd has requested a rezoning of his property. The intent is to rezone the property from B-3 General Business District to PRD Planned Redevelopment District. The Planning Commission recommended that Council approve the rezoning. A public hearing is required prior to Council making an ordinance change.

Staff requests that Council adopt the rezoning of 3005 W Carleton at the close of the public hearing.

ORDINANCE #2024-_____

AN ORDINANCE TO AMEND SECTION 36-143 OF DIVISION 1, OF ARTICLE III OF CHAPTER 36 OF THE CODE OF THE CITY OF HILLSDALE.

THE CITY OF HILLSDALE ORDAINS that the zoning classification of the following described property should be and is hereby changed from B-3, General Business District to PRD, Planned Redevelopment District:

PARCEL B:

LAND IN THE SOUTHWEST QUARTER, SECTION 15 AND THE NORTHWEST QUARTER, SECTION 22, TOWNSHIP 6 SOUTH, RANGE 3 WEST, CITY OF HILLSDALE, HILLSDALE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 15; THENCE SOUTH 89° 11' 49" EAST ALONG THE SOUTH LINE OF SAID SECTION 15 A DISTANCE OF 659.58 FEET TO THE INTERSECTION OF SOUTH SECTION LINE WITH CENTERLINE OF WEST CARLETON ROAD (STATE HIGHWAY M-99); THENCE NORTH 56° 44' 02" EAST 43.03 FEET TO THE NORTHEASTERLY LINE OF SAID WEST CARLETON ROAD; THENCE NORTH 53° 39' 27" EAST 357.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE NORTH 53° 39' 27" EAST 210.63 FEET TO THE SOUTHWESTERLY RIGHT OF WAY LINE OF INDIANA NORTHEASTERN RAILROAD; THENCE SOUTH 43° 05' 23" EAST ALONG SAID RIGHT OF WAY 701.37 FEET; THENCE SOUTHEASTERLY ALONG SAID RIGHT OF WAY 717.65 FEET ON THE ARC OF A CURVE TO THE RIGHT, WITH A RADIUS OF 3684.54 FEET, A CENTRAL ANGLE OF 11° 09' 35", AND A CHORD WHICH BEARS SOUTH 37° 30' 35" EAST 716.52 FEET TO FOUND CONCRETE MONUMENT AT THE INTERSECTION OF CENTERLINE OF VACATED MONTGOMERY STREET AND SAID RAILROAD RIGHT OF WAY; THENCE NORTH 89° 26' 08" WEST ALONG SAID VACATED MONTGOMERY STREET AS MONUMENTED 488.87 FEET; THENCE NORTH 35° 55' 19" WEST 41.25 FEET TO NORTHERLY LINE OF SAID VACATED STREET; THENCE NORTH 89° 35' 31" EAST ALONG SAID NORTHERLY LINE 92.55 FEET; THENCE NORTH 35° 56' 09" WEST 1132.41 FEET TO THE POINT OF BEGINNING, CONTAINING 8.53 ACRES MORE OR LESS.

TOGETHER WITH A 40 FOOT WIDE EASEMENT FOR INGRESS AND EGRESS FROM WEST CARLETON ROAD DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 15; THENCE SOUTH 89° 11' 49" EAST ALONG THE SOUTH LINE OF SAID SECTION 15 A DISTANCE OF 659.58 FEET TO THE INTERSECTION OF SOUTH SECTION LINE WITH CENTERLINE OF WEST CARLETON ROAD (STATE HIGHWAY M-99); THENCE NORTH 56° 44' 02" EAST 43.03 FEET TO THE NORTHEASTERLY LINE OF SAID WEST CARLETON ROAD AND THE POINT OF BEGINNING OF THIS EASEMENT DESCRIPTION; THENCE NORTH 35° 55' 21" WEST ALONG SAID NORTHEASTERLY LINE 40.00 FEET; THENCE NORTH 53° 39' 27" EAST 562.60 FEET TO THE SOUTHWESTERLY RIGHT OF WAY LINE OF INDIANA NORTHEASTERN RAILROAD; THENCE SOUTH 43° 05' 23" EAST ALONG SAID RIGHT OF WAY 40.28 FEET; THENCE SOUTH 53° 39' 27" WEST 567.63 TO THE POINT OF BEGINNING.

SUBJECT TO ANY EASEMENTS AND RESTRICTIONS OF RECORD.

THE CITY OF HILLSDALE FURTHER ORDAINS that Section 36-143 of Division 1 of Article III of Chapter 36 of the Code of the City of Hillsdale and the zoning boundaries of B-3, General Business District and PRD, Planned Redevelopment District referenced herein should be and are hereby amended so as to comport with and reflect the changes in the zoning classification above provided.

Except as hereinbefore specifically amended, Chapter 36 of the Code of the City of Hillsdale and all articles, divisions, and sections contained therein are hereby ratified and affirmed.

This ordinance and/or a summary of its regulatory effect and its effective date shall be published within fifteen (15) days from the date of its passage as required by law.

Subject to said publication having occurred as above provided, this ordinance shall become effective fifteen (15) days from the date of its passage.

Passed at a regular meeting of the Council of the City of Hillsdale held on the ____ day of _____, 2024.

CITY OF HILLSDALE

By _____
Adam Stockford – Mayor

By: _____
Katy Price –Clerk

Date Proposed: 10/20/2023
Date Published as Proposed: 12/27/2023
Date Passed: _____
Date Published as Passed: _____
Effective Date: _____

December 26, 2023

To Whom It May Concern,

PLEASE TAKE NOTICE that the City Council has set a Public Hearing for January 16, 2024 at 7:00 p.m. in the Council Chambers, Hillsdale City Hall, to consider the proposed re-zoning of Parcel No.: 006-015-300-28, known as 3005 West Carleton Road.

The rezoning is an ordinance change to Section 36-143 of Division 1, of Article 3 of Chapter 36, the proposed rezoning of the property at 3005 West Carleton Road from the B-3, General Business District to the PRD, Planned Redevelopment District.

Legal Description as follows:

Parcel B:

Land in the Southwest Quarter, Section 15 and the Northwest Quarter, Section 22, Township 6 South, Range 3 West, City of Hillsdale, Hillsdale County, Michigan, described as follows:

Commencing at the Southwest Corner of said Section 15; Thence South 89° 11' 49" East along the South Line of said Section 15 a distance of 659.58 feet to the intersection of South Section line with centerline of West Carleton Road (State Highway M-99); Thence North 56° 44' 02" East 43.03 feet to the Northeasterly Line of said West Carleton Road; Thence North 53° 39' 27" East 357.00 feet to the Point of Beginning of this description; Thence North 53° 39' 27" East 210.63 feet to the Southwesterly right of way line of Indiana Northeastern Railroad; Thence South 43° 05' 23" East along said right of way 701.37 feet; Thence Southeasterly along said right of way 717.65 feet on the arc of a curve to the right, with a radius of 3684.54 feet, a central angle of 11° 09' 35", and a chord which bears South 37° 30' 35" East 716.52 feet to found concrete monument at the intersection of centerline of vacated Montgomery Street and said railroad right of way; Thence North 89° 26' 08" West along said vacated Montgomery Street as monumented 488.87 feet; Thence North 35° 55' 19" West 41.25 feet to northerly line of said vacated street; Thence North 89° 35' 31" East along said northerly line 92.55 feet; Thence North 35° 56' 09" West 1132.41 feet to the Point of Beginning, containing 8.53 Acres more or less.

Together with a 40 foot wide easement for ingress and egress from West Carleton Road described as follows: Commencing at the Southwest Corner of said Section 15; Thence South 89° 11' 49" East along the south line of said Section 15 a distance of 659.58 feet to the intersection of South Section line with centerline of West Carleton Road (State Highway M-99); Thence North 56° 44' 02" East 43.03 feet to the northeasterly line of said West Carleton Road and the Point of Beginning of this easement description; Thence North 35° 55' 21" West along said northeasterly line 40.00 feet; Thence North 53° 39' 27" East 562.60 feet to the southwesterly right of way line of Indiana Northeastern Railroad; thence South 43° 05' 23" East along said right of way 40.28 feet; thence South 53° 39' 27" West 567.63 to the Point of Beginning.

Subject to any easements and restrictions of record.

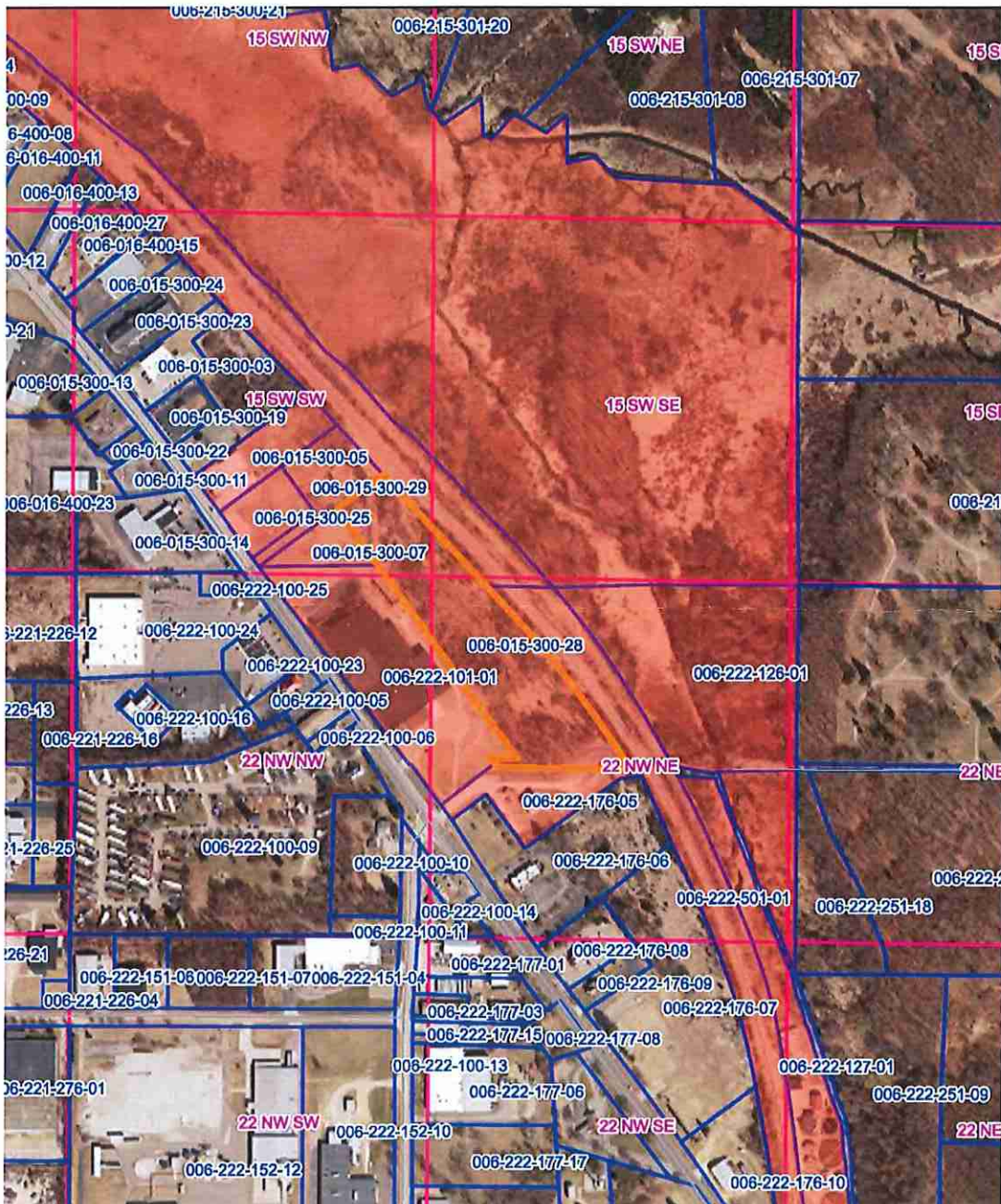
The Owner of 3005 W Carleton Rd is requesting a rezoning from B-3 to PRD. You are being notified as a property owner within a 300' radius of the property.

If you have any questions or wish to discuss the rezoning, please contact the City Clerk at the City of Hillsdale or myself by phone, email or USPS.

Thank you.

Hillsdale City Clerk
97 N. Broad St.
Hillsdale, MI 49247
517-437-6440
clerk@cityofhillsdale.org

Hillsdale City Zoning Administrator
97 N. Broad St.
Hillsdale, MI 49247
517-437-6455
planning@cityofhillsdale.org



06 222 126 01
PUTNAM, KONNOR
41 W MONTGOMERY ST
HILLSDALE, MI 49242

06 015 300 28
STEPHENS, TERRY JR & JENNIFER
119 E ROSE RD
COLDWATER, MI 49306

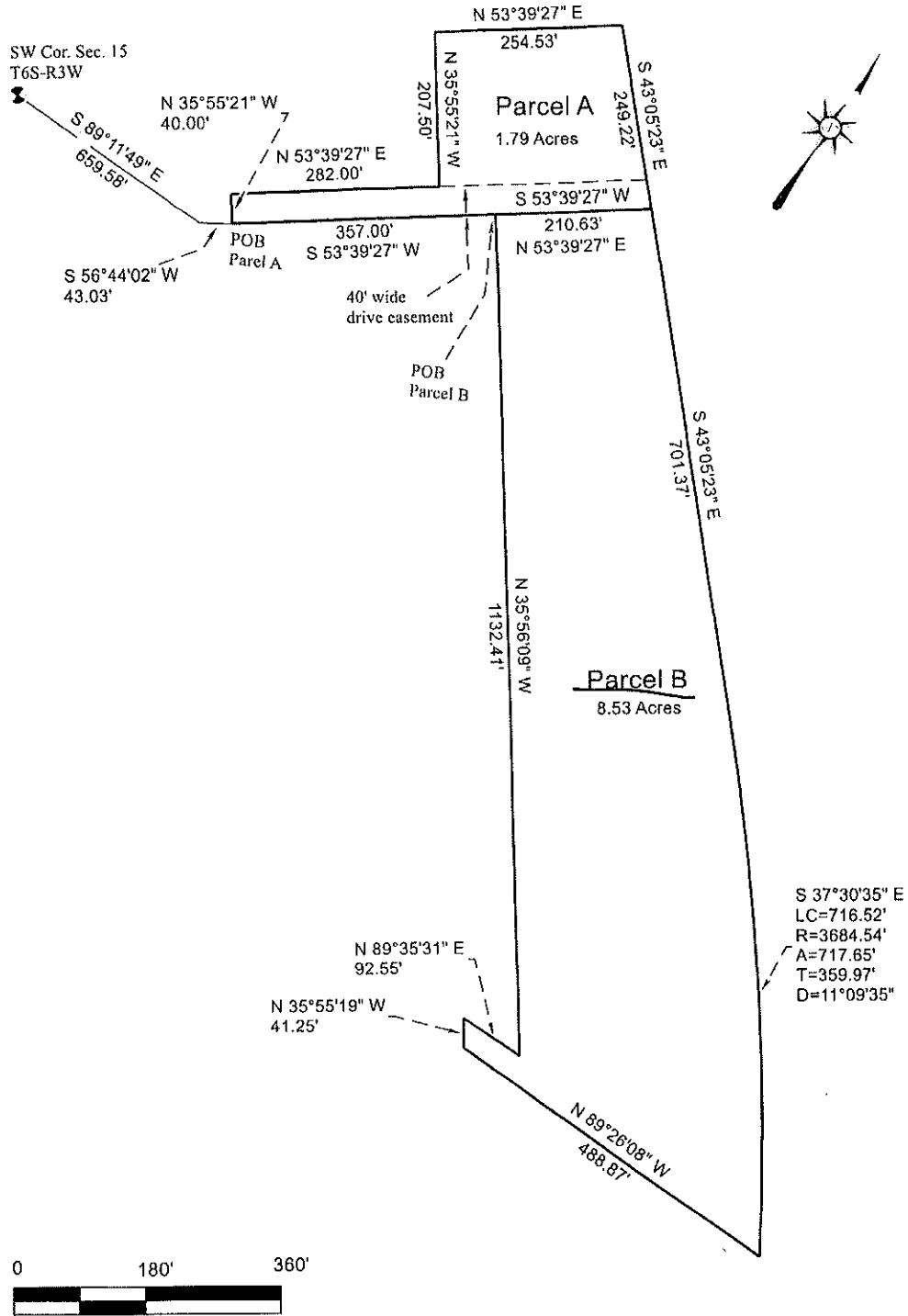
06 222 176 05
LRS OF INDIANA LLC
COREY H GRAUER
5500 PEARL ST
DES PLAINES, IL 60018

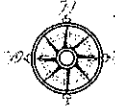
06 222 101 01
WATSON, LINDA S LIVING TRUST
WATSON, LINDA S & GREGORY
PO BOX 257
HILLSDALE, MI 49242

06 015 300 25
OLD WEST PROPERTIES LLC
7915 KENSINGTON CT
BRIGHTON, MI 48116

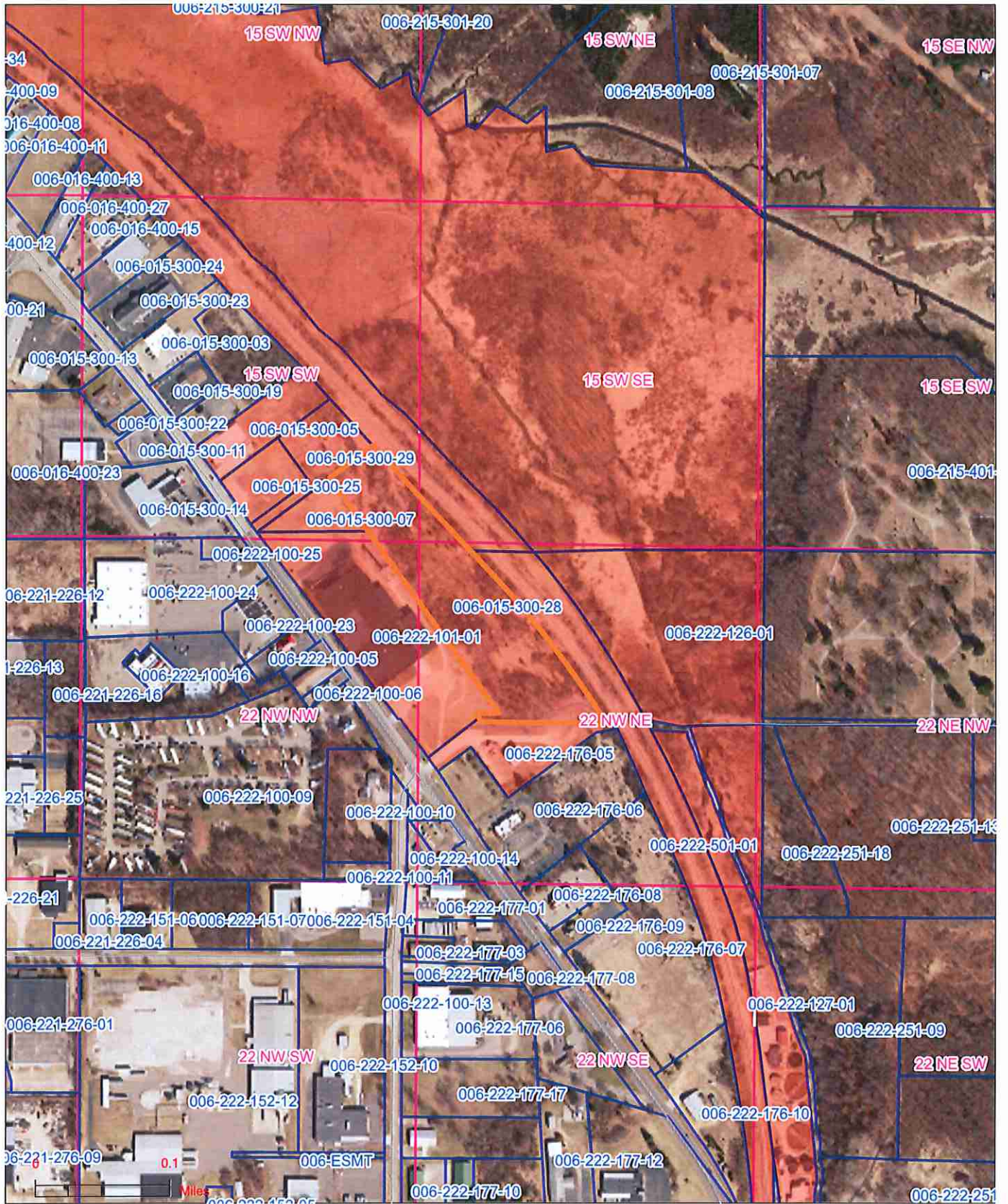
06 015 300 05
O'REILLY AUTO ENTERPRISES LLC
RYAN LLC
PO BOX 9167
SPRINGFIELD, MO 65801-9167

MAP OF SURVEY



 <p>DUE NORTH SURVEYING, INC. 6316 Kirsch Drive Jonesville, MI 49250 (517) 849-9677 fax (517) 439-1858 email: duenorth@dmcibb.net</p>		<p>I, Jeffrey A. Bieszk, Professional Surveyor, hereby certify that I have surveyed the property as above shown and have set and/or found the irons as indicated; Further that this survey meets or exceeds the minimum standards as adopted and that the ratio of closure on the unadjusted field observations was 1/5000 or better.</p>	
<p>SHEET 1 OF 2</p> <p>JOB# 068-22</p> <p>SCALE 1" = 180'</p> <p>DATE: 1-12-2023</p> <p>TJ & Jenny Stephens</p>	<ul style="list-style-type: none"> ○ Set iron w/cap #41093 ● Found iron ■ Found Monument ⚡ Section Corner (xx.xx) recorded measurement 	<p>This survey was made from a legal description provided to us as a complete and accurate description of the property. Both map and description should be compared with an abstract of title or title policy for any exceptions, easements of discrepancies.</p>	

300' RADIUS



City of Hillsdale Agenda Item Summary

Meeting Date: January 16, 2024

Agenda Item #: Old Business Agenda

SUBJECT: Property and Casualty Insurance

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

PROJECT BACKGROUND:

Last month the City Council approved renewing with Trident for property and casualty insurance in the amount of \$365,230.63 plus Vested Risk's fee of \$50,000 for a total of \$415,985.63 for the 2024 calendar year. At that time we did not have a proposal from Travelers to consider. Council agreed to review Travelers proposal at this meeting to see if there were any savings to be realized over Trident. Attached is the comparison between Trident and Travelers. Vested Risk is going through Travelers' proposal to see if there are any additional savings beyond the demonstrated \$13,000, which includes some different deductibles and coverages. Final information will be shared with Council at the meeting.

RECOMMENDATION:

City Council consider Travelers proposal and decide on whether to stay with Trident or move to Travelers on February 1st for property and casualty insurance.

Coverage Description	Trident	Travelers
Property		
Blanket Property Limit	\$96,926,774	\$109,846,645
Flood & Earthquake Coverage	Excluded	Included with a \$50,000 Deductible Applied
Sewer Back-Up	\$1,000,000	\$100,000
Sewer Back-Up Deductible	\$25,000	\$10,000
Utility Services - Time Element Limit	\$50,000 (24 Hour Deductible)	\$100,000 (72 Hour Deductible)
Computer Equipment	\$750,000	BPP Limit
Computer Fraud Coverage	\$500,000	Excluded
Liability		
Public Officials Liability, Law Enforcement Liability & Employment Practices Liability Aggregate Limit	\$3,000,000	\$2,000,000
Sexual Abuse & Molestation Limit	\$500,000	\$100,000
Inverse Condemnation	\$100,000 / \$300,000	N/A
Firefighter Elective Surgery	\$25,000 / \$50,000	N/A
General Liability Deductible	\$25,000	\$0
Public Officials Liability, Law Enforcement Liability & Employment Practices Liability Deductible	\$25,000	\$10,000
Umbrella Retention	\$0	\$10,000
Commercial Auto		
Uninsured/Underinsured Motorist Limit	\$100,000	\$1,000,000
Physical Damage Deductibles	\$500 / \$1,000	\$2,500
Valuation for Vehicles over \$100,000 in Value	Replacement Cost	Agreed Value, 10 Yrs or Newer
Inland Marine		
Valuation for Contractors Equipment	Replacement Cost if Less Than 20 Years Old	Actual Cash Value
Boiler & Machinery		
Boiler & Machinery Limit	\$100,000,000 for All But 200 & 201 Waterworks / \$38,669,329 for 200 & 201 Waterwork	\$109,846,645
Boiler & Machinery Limit per Breakdown	Policy Limit	\$25,000,000
Boiler & Machinery Business Income Limit	\$500,00 for All But 200 & 201 Waterworks / Excluded for 200 & 201 Waterworks	\$500,000
Boiler & Machinery Deductible for Transformers	\$200,000	\$250,000 For All Electric Generating & Electric Substation Locations; Internal Combustion Engines Generators & Transformers
Deductible for ICE's & Generator Units	\$250,000	
Deductible for All Other "Covered Equipment" at Generating & Substation Locations	\$10,000	\$100,000
Boiler & Machinery Property Not Covered	Transmission & Distribution Lines	All Decommissioned Equipment; ICE's & Generator Sets #2, 3 & 4; Power Plant 1968 Allis Chalmers 5000kva Transformer / Power Generating Equipment Including Electric Substations - Time Element Excluded
Premium		
2024-2025 Premium	\$ 415,985.63	\$ 402,053.63
2024-2025 Premium - TRV Inc. Ded.		\$ 398,400.63

City of Hillsdale

Agenda Item Summary

Meeting Date: January 16, 2024

Agenda Item: New Business

SUBJECT: Land Division Application Parcel 006-334-202-07

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor with assistance from Alan Beeker, Zoning Administrator)

Hillsdale City Code Section 18-82 requires application to council requesting approval to divide platted lots, with automatic referral to the planning commission for input, review and recommendation. Section 18-82(c) further requires, “The division of a lot resulting in a smaller area than is prescribed in this division may be permitted, but only for the purpose of adding to an existing building site or sites.”

Leon and Sally Rogers own a parcel of land identified by tax property number 30-006-334-202-07, located at 115 Reading Avenue. They have submitted an application to divide the property for the purpose of deeding the rear landlocked portion of the parcel (identified on the attached survey as Parcel B) to the adjacent property owner at 67 Goodrich Avenue, parcel 006-334-202-09 (Parcel A). The survey includes a new combined description of Parcels A and B to be used as a single parcel upon the recording of a deed establishing common ownership. Parcel C would constitute the remainder of the property commonly known as 115 Reading Avenue, to be retained as a separate parcel. Parcel A as it currently exists does not meet the minimum square foot requirement under zoning for a parcel in the R-1 district. Adjusting the boundary line between the 2 properties and adding Parcel B to Parcel A brings both properties into compliance with current minimum lot size requirements.

The Zoning Administrator and Assessor have reviewed the request for compliance with the Zoning Ordinance and Michigan Land Division Act and recommend approval as requested. The Planning Commission reviewed the application at their regular meeting on December 20, 2023 and also recommend approval as presented.

RECOMMENDATION:

Approve the application as presented with the condition that Parcel B may only be deeded to the owner of Parcel A and combined as described on the survey submitted with the application upon execution of the deed establishing common ownership.

- Approved
- Approved with Conditions
- Denied

* Please refer to the attached sheet for explanation behind the decision.

Date: _____



Application Fee: \$75.00

Receipt #: 89312

Signature: OCS

Date Received: 12/18/2023 OCS
(by City Clerk or City Treasurer)

LAND DIVISION APPLICATION

You **MUST** answer all questions and include all attachments or **this application will be returned to you.**

Bring or mail to: City of Hillsdale
City Clerk/Treasurer
97 N Broad St
Hillsdale, MI 49242

Questions: Hillsdale City Assessor
(517) 437-6456
assessor@cityofhillsdale.org

This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the Subdivision Control Act), P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq. Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.

Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.

1. **LOCATION** of Parent Parcel or Tract to be split:

“Tract” means two (2) or more parcels that share a common property line and are under the same ownership.

- a. Primary Address: 115 Reading Ave
- b. Parent Parcel Number: 30 - 006 - 334 - 202 - 07
- c. Attach Additional Sheets (if more than one parent parcel in the tract)

2. **PROPERTY OWNER** Information:

- a. Name: Rogers, Leon and Sally
- b. Phone Number: (517) 425-2501
- c. Address: 1095 EARLYN Dr.
City: Hillsdale State: MI Zip Code: 49242
- d. Email: ~~rogerss67@yahoo.com~~
rogerss5A67@yahoo.com

3. **PROPOSAL** – Describe the Division(s) being proposed:

a. Reason for proposed division (i.e. sale, lease greater than one year, development, etc.):

Sale to adj property owner

b. Number of New Parcels: 2 (this should include parcel(s) retained by the owner)

c. Intended Use (i.e. Residential, Commercial, etc.): Residential

** Note: All resulting parcel must meet the minimum size requirements of the zoning district in which the parcel is located (refer to Hillsdale Municipal Code Section 36-411)*

d. Access (check one):

Each new division has frontage on an existing public street.

A new public street, proposed name: _____ (street name cannot duplicate existing street)

A private street or easement, proposed name: _____ (street name cannot duplicate existing street)

A recorded easement (driveway)

* e. The proposed division will be added to an existing parcel (**complete below only if true**)

Parcel Address: 67 Goodrich Ave

Parcel Number: 30 - 006 - 334 - 202 - 09

Legal Description (attach extra sheets as needed): A + B Combined

** If approved, combination will be processed upon receipt of deed establishing identical ownership.*

4. **ATTACHMENTS** (all attachments **MUST** be included) *Letter each attachment as shown:*

A. A scale drawing or survey that complies with the requirements of P.A. 591 of 1996 as amended for the proposed division(s) of the parent parcel showing:

a) Current **boundaries**;

b) All previous divisions **made after** March 31, 1997 (indicate when made or none);

c) **Dimensions** of the proposed divisions;

- d) **Any existing improvements** (building, wells, septic system, driveways, house, garage, etc.) and setback(s) from proposed parcel lines, and
 - e) Proof of fee ownership (**most recent deed of parcel to be divided**)
 - B. A **certificate from the County Treasurer** that complies with the requirement of P.A. 23 of 2019, establishing that all property taxes and special assessments due on the parcel or tract subject to the proposed divisions for the 5 years preceding the date of the application have been paid.
 - C. Indication of approval, or **permit from City of Hillsdale Department of Public Services** that a proposed easement provides vehicular access to an existing road or street and meets applicable location standards (Right of Way permit). (if applicable)
 - D. A copy of any transferred division rights (§109(2) of the Act) of the parent parcel (**Form L-4260a**)
 - E. A **\$75.00*** application fee.
- * Checks should be made payable to the City of Hillsdale*

5. ACKNOWLEDGMENT

The undersigned acknowledges that any approval of the within application is not a determination that the resulting parcels comply with other ordinances, rules, or regulations which may control the use or development of the parcels. Finally, even if this division is approved, I understand ordinances, laws, and regulations are subject to change and that any approved parcel division is subject to such changes that may occur before the recording of the division or the development of the parcel.

PROPERTY OWNER'S SIGNATURE: *Leon Rogien* DATE: *12-15-23*
Sally Rogien *12-15-23*

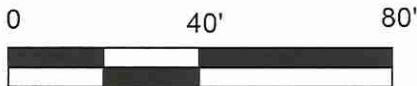
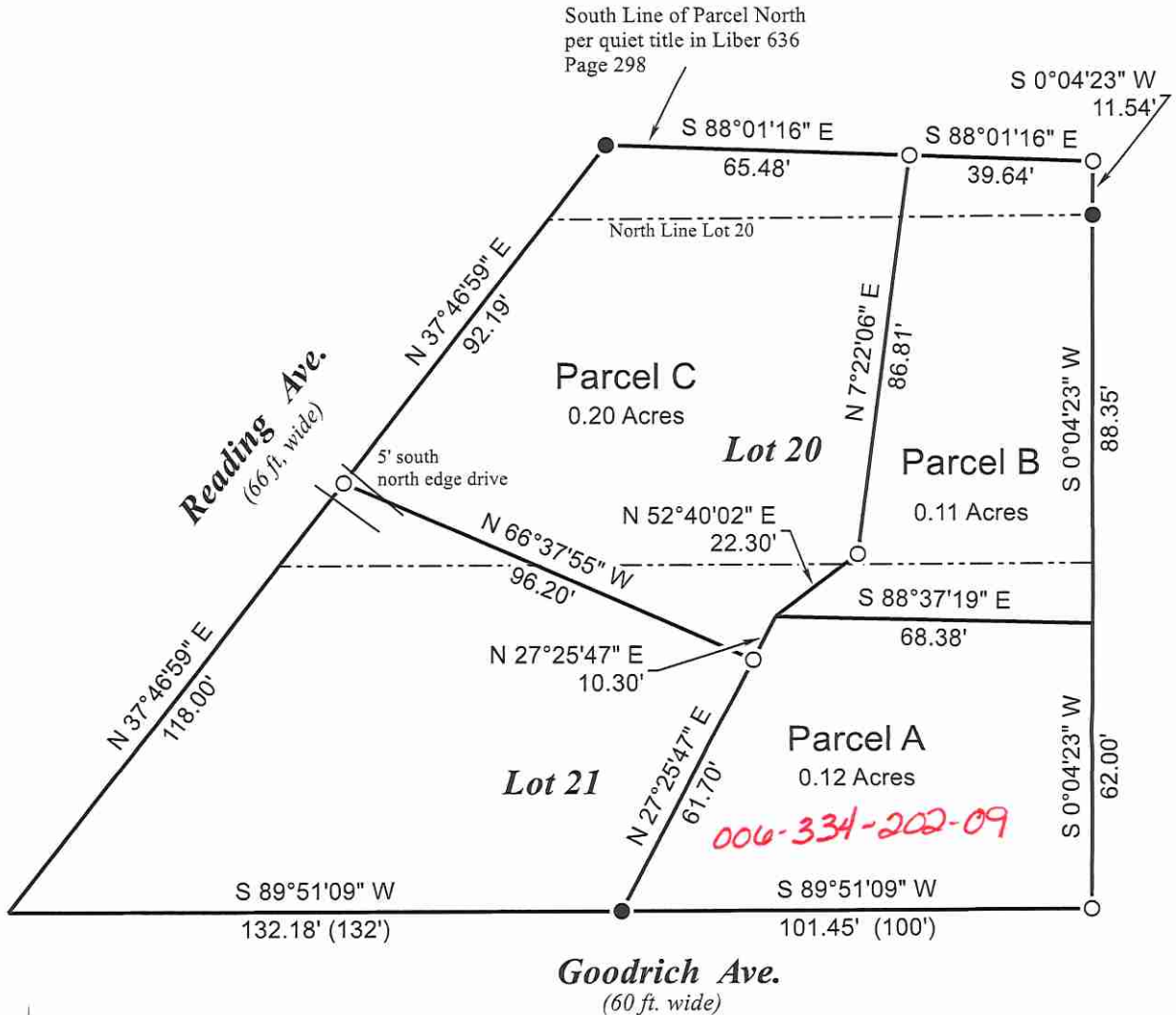
All complete application packages will be acted upon within 45 days of receipt. If the application package does not conform to the City of Hillsdale Land Division Ordinance requirements and/or the State of Michigan Land Division Act, the administrator shall return the same to the applicant for completion and refiling in accordance with same.


MAP OF SURVEY

Basis of Bearing is State Plane,
Michigan South zone, grid azimuth

Note:

parcel is defined by Lots 20 and Lot 21, the parcel to the North went thru a quiet title to establish their South Line along an existing fence line, with this being done it is my opinion this re-define the North Line. As this may be true the area between North Line of Lot 20 and the South Line described in quiet title Liber 636 and Page 298 may need to go thru its own quiet title to clear title.



 <p>DUE NORTH SURVEYING, INC. 6316 Kirsch Drive Jonesville, MI 49250 (517) 849-9677 fax (517) 439-1858 email: duenorthsurveying@gmail.com</p>		<p>I, Jeffrey A. Bieszk, Professional Surveyor, hereby certify that I have surveyed and mapped the parcel (s) herein described and the relative positional precision on each corner is within the limits accepted by the practice of Professional Surveying and that all requirements of P.A. 132 of 1970, as amended, have been complied with.</p> 
<p>SHEET 1 of 2</p> <p>JOB# 003-23</p> <p>SCALE 1" = 40'</p> <p>DATE: 12-4-2023</p> <p>Heath Hodgson</p>	<ul style="list-style-type: none"> ○ Set iron w/cap #41093 ● Found iron ■ Found Monument ⊕ Section Corner <p>(xx.xx) recorded measurement</p>	

MAP OF SURVEY

Parcel A and B combined:

Land in the Southwest Quarter Section 34, Township 6 South, Range 3 West, City of Hillsdale, Hillsdale County, Michigan and Part of Lot 20 and 21, Lynwood Parkway, according to the recorded Plat thereof, as recorded in Liber 2 of Plats, Page 45, Hillsdale County records, described as follows:

BEGINNING at the Southeast Corner of Lot 21 of said Plat; Thence South $89^{\circ} 51' 09''$ West 101.45 feet (recorded as 100 ft.) to a found iron; Thence North $27^{\circ} 25' 47''$ East 72.00 feet; Thence South $88^{\circ} 37' 19''$ East 68.38 feet; Thence North $52^{\circ} 40' 02''$ East 22.30 feet; Thence North $7^{\circ} 22' 06''$ East 86.81 feet to the South Line of Parcel as described in Liber 636 Page 298; Thence South $88^{\circ} 01' 16''$ East along said Line 39.64 feet to the East Line of said Lot 20 extended; Thence South $00^{\circ} 04' 23''$ West along said East Line 161.89 feet to the Point of Beginning; containing 0.23 Acres more or less.

Subject to any easements and restrictions of record.

Parcel B: *To be deeded to Hodgson*

Land in the Southwest Quarter Section 34, Township 6 South, Range 3 West, City of Hillsdale, Hillsdale County, Michigan and Part of Lot 20 and 21, Lynwood Parkway, according to the recorded Plat thereof, as recorded in Liber 2 of Plats, Page 45, Hillsdale County records, described as follows:

BEGINNING at the Southeast Corner of Lot 21 of said Plat; Thence North $00^{\circ} 04' 23''$ East along the East Line of said Lot 20 a distance of 62.00 feet to the Point of Beginning of this description; Thence North $88^{\circ} 37' 19''$ West 68.38 feet; Thence North $52^{\circ} 40' 02''$ East 22.30 feet; Thence North $7^{\circ} 22' 06''$ East 86.81 feet to the South Line of Parcel as described in Liber 636 Page 298; Thence South $88^{\circ} 01' 16''$ East along said Line 39.64 feet to the East Line of said Lot 20 extended; Thence South $00^{\circ} 04' 23''$ West 99.89 feet to the Point of Beginning; containing 0.11 Acres more or less.

Subject to any easements and restrictions of record.

Parcel C *Remainder - to be retained by Rogers*

Land in the Southwest Quarter Section 34, Township 6 South, Range 3 West, City of Hillsdale, Hillsdale County, Michigan and Part of Lot 20 and 21, Lynwood Parkway, according to the recorded Plat thereof, as recorded in Liber 2 of Plats, Page 45, Hillsdale County records, described as follows:

BEGINNING at the Southwest Corner of Lot 21 of said Plat; Thence North $37^{\circ} 46' 59''$ East along the West Line of Lots 20 and 21 of said Plat 118.00 feet to the Point of Beginning of this description; Thence continuing North $37^{\circ} 46' 59''$ East along said West Line 92.19 feet to the South Line of Parcel as described in Liber 636 Page 298; Thence South $88^{\circ} 01' 16''$ East along said Line 65.48 feet; Thence South $7^{\circ} 22' 06''$ West 86.81 feet; Thence South $52^{\circ} 40' 02''$ West 22.30 feet; Thence South $27^{\circ} 25' 47''$ West 10.30 feet; Thence North $66^{\circ} 37' 55''$ West 96.20 feet to the Point of Beginning; containing 0.20 Acres more or less.

Subject to any easements and restrictions of record.

	<p>DUE NORTH SURVEYING, INC. 6316 Kirsch Drive Jonesville, MI 49250 (517) 849-9677 fax (517) 439-1858 email: duenorthsurveying@gmail.com</p>	<p>I, Jeffrey A. Bieszk, Professional Surveyor, hereby certify that I have surveyed and mapped the parcel (s) herein described and the relative positional precision on each corner is within the limits accepted by the practice of Professional Surveying and that all requirements of P.A. 132 of 1970, as amended, have been complied with.</p>
SHEET 2 of 2	<ul style="list-style-type: none"> ○ Set iron w/cap #41093 ● Found iron ■ Found Monument ⚡ Section Corner (xx.xx) recorded measurement 	
JOB# 003-23		
SCALE 1" =		
DATE: 12-4-2023		
Heath Hodgson		


Parent Parcel Number:
006-334-202-07

Owner:
Rogers

Date: 12-19-2023

The City of
HILLSDALE
MICHIGAN

Land Division Review Checklist (to be completed by Assessor and Zoning Administrator)

1. **Administrative Review** for determination of authority to approve or deny application
 - a. Is the property in question part of a **recorded plat**?
 - i. Yes – Planning Commission Review and Council Approval Required
 1. Does the proposed division result in more than 4 parcels split out of a single platted lot?
 - a. Yes – Recommend denial (HMC 18-82(b))
 - b. No
 - ii. No
 1. Does the proposed Division involve **dedication of a new street**?
 - a. Yes – Planning Commission Review and Council Approval Required
 - b. No – Approval/Disapproval may be made by Assessor
2. **Zoning Review – Zoning District(s)** of the parcel or tract to be divided: R-1
 - a. Do all of the parcels resulting from this proposed division (including the remainder parcel) meet or exceed the minimum area required for the zoning district in which they are located?
 - i. Yes
 - ii. No – recommend application be DENIED (HMC 18-82; 36-411)
 - b. Do all of the parcels resulting from this proposed division (including the remainder parcel) meet or exceed the minimum lot width for the zoning district in which they are located?
 - i. Yes
 - ii. No – recommend application be DENIED (HMC 18-82; 36-411)
 - c. For existing improvements:
 - i. Do all of the parcel boundaries for this proposed division (including the remainder parcel) allow for minimum yard setbacks from existing improvements?
 1. Yes
 2. No – recommend application be DENIED (HMC 18-82; 36-411)
 - ii. Do all of the parcels resulting from this proposed division (including the remainder parcel) allow for maximum percentage of lot are covered by all existing buildings?
 1. Yes
 2. No – recommend application be DENIED (HMC 18-82; 36-411)
 - d. Zoning Administrator Signature: 
 - e. Date Reviewed: 12/19/2023
3. **Planning Commission Review & Council Approval** Required under item 1?
 - a. Yes
 - i. Date of Planning Commission Meeting (attach minutes):
12/20/2023

ii. Date of Council Meeting (attach minutes): _____

b. No – Skip to Assessor Review

4. Assessor Review (Skip to item 5 if Council Approval Required under item 1)

a. Is the parcel to be divided part of a larger **parent tract** as defined by MCL 560.102(h) (based on ownership as of March 31, 1997)?

i. Yes – total acreage of tract: _____ (For Table 1 calculations)

ii. No – total acreage of parcel: _____ (For Table 1 calculations)

b. **Number of resulting parcels allowed (including remainder) under MCL 560.108** - Do the boundaries of the parcel or tract to be divided match the parcel or tract in existence on March 31, 1997?

i. Yes – Refer to Table 1 below:

Table 1 – Total number of resulting parcels allowed under MCL 560.108(2) and (3) based on total Acreage of parent parcel or tract as it existed on March 31, 1997:

First 10 Acres		4
20 acres or more:	+1 for each additional whole 10 acres up to 120 total acres (maximum of 11)	+ _____
	+2 if both of the following statements are true: <ul style="list-style-type: none"> • The proposed division includes establishment of 1 or more new roads so that there are no new driveway accesses to an existing public road for any of the resulting parcels. • One of the resulting parcels comprises not less than 60% of the area of the parent parcel or tract. 	+ _____
120 acres or more:	+1 for each additional whole 40 acres	+ _____
Total number of Resulting Parcels Allowed:		_____

ii. No - Parcel or tract to be divided was created by an exempt split or a division (after March 31, 1997)

1. Have 10 years or more elapsed since the parcel or tract to be divided was created?

a. No – Is the parcel or tract to be divided a “new parent”/remainder parcel from a prior division?

i. Yes – How many unallocated divisions were retained for this parcel (refer to deeds and/or form 3278 NOTICE TO ASSESSOR OF TRANSFER OF THE RIGHT TO MAKE A DIVISION OF LAND for any resulting “child” parcels)?

ii. No - Were any unallocated divisions transferred to this parcel from the parent parcel or tract (refer to deeds and/or form 3278 NOTICE TO ASSESSOR OF TRANSFER OF THE RIGHT TO MAKE A DIVISION OF LAND for this parcel)?

1. Yes – How many? _____

2. No - Application is DENIED (MCL 560.108(5)(a))

b. Yes – Refer to Table 2 below:

Table 2 – Total number of resulting parcels allowed under MCL 560.108(5) based on total acreage of parcel or tract created by exempt split or division occurring 10 years or more before current request:

First 10 Acres		2
20 acres or more: +1 for each additional whole 10 acres	up to 5 additional	+ _____
	Up to 8 additional if one of the resulting parcels from the proposed division comprises not less than 60% of the parcel or tract to be divided	
Total number of Resulting Parcels Allowed (not more than 10):		

c. **Total number of resulting parcels** – does this number exceed the number of parcels allowed?

i. No

ii. Yes – application is DENIED (MCL 560.108)

Table 3 – Divisions of original parent parcel or tract - total number of parcels created since 1997 with proposed division:

Number of new parcels created by prior divisions (since March 31, 1997 for parent or remainder of parent parcel or tract; since creation of this parcel or tract for exempt split or child parcel or tract):	_____
Number of parcels (including remainder) created under proposed division:	_____
-1 for each resulting parcel of 40 acres or more if it is accessible:	- _____
Total number of resulting parcels created:	

5. Application is

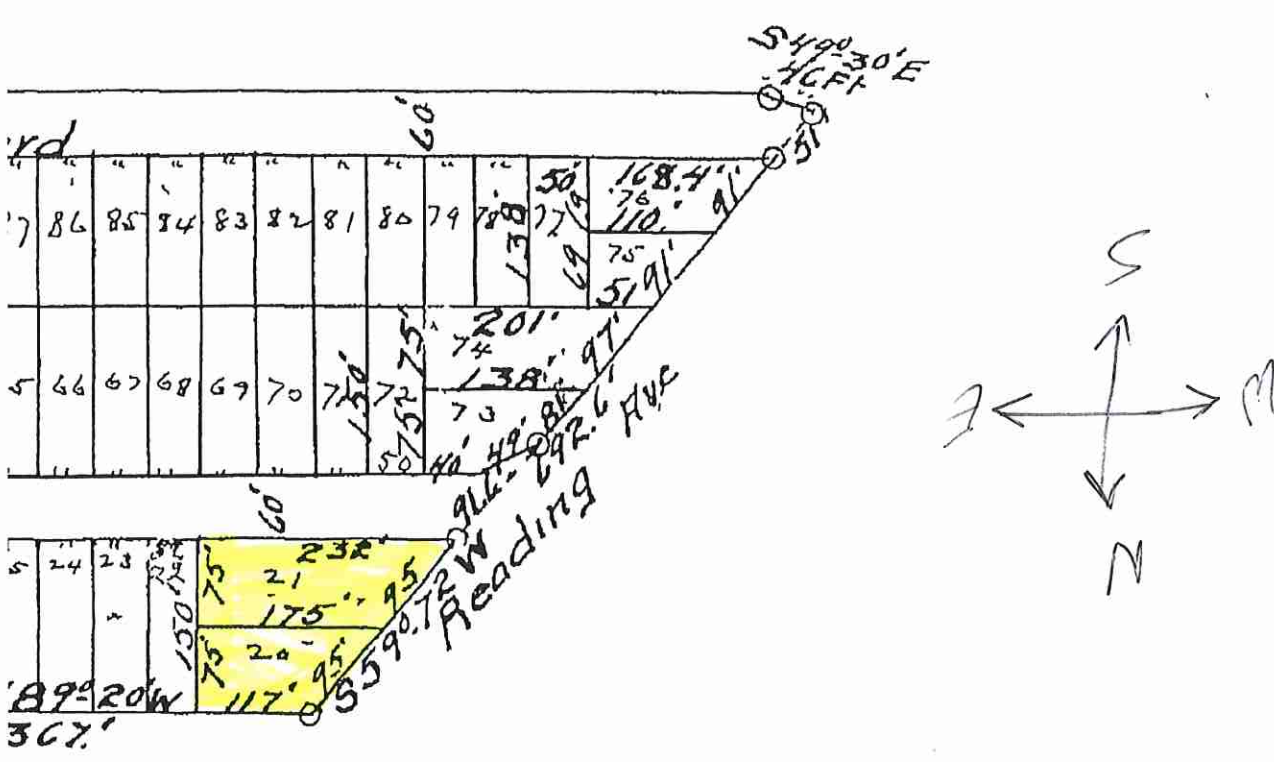
a. Approved

b. Approved with Condition(s):

c. Denied – explain reason(s):

Liber : 2

Page : 45



Witness and Approved -
April 30-1915
W. L. Hunter
Deputy Auditor General.

WAY

Rogers
Parcels B + C to be divided



General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map and report is a compilation of records, information and data provided by various township, city, village, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map and report acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the Township/City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of the data provided.

Report and Property Data
compiled as of
July 20, 2023



Parcel ID: 30 006-334-202-07
Property Address: 115 READING AVE
City/Twp/Village: CITY OF HILLSDALE

Assessor Acreage: 0.19
Property Class: 401
School District: HILLSDALE COMM PUBLIC SCHS

Tax Description

W3 L308-P575 COM AT NW COR LOT 20 TH SWLY ALG ELY LN READING AVE 72 FT TH S 65 DEG 43 MIN E 96.2 FT TH N 27 DEG 9 MIN E 10.3 FT TH E 70FT TH N 88 FT TH W 117 FT TO POB PCL BEING PRT OF LOTS 20 and 21 LYNWOOD PARKWAY THIRD WARD.

Tax Information

PRE/Qual Ag %: 0	2023 SEV: 34,000	2022 SEV: 32,300
Land Value: 8,388	2023 Taxable Value: 18,886	2022 Taxable Value: 17,675
Land Imp Value: 1,203	Liber/Page(1-2-3):	
Building Value: 58,379	ECF Table: 34LP.WARDS 3 & 4 LYNWOOD PARKWAY	
True Cash Value: 67,970	Land Table: 3.WARD 3	

	Summer Taxes 2023	Winter Taxes 2022	Village Taxes 2023
Base Tax:	\$ 823.08	\$ 276.50	0
Special Asmt:	0	0	0
Admin Fee:	\$ 8.23	\$ 2.77	0
Total Tax:	\$ 831.31	\$ 279.27	0
Amount Paid:	0	\$ 279.27	0
Interest:	0	0	0
Paid Date:	*	12/07/2022	*
Balance Due:	\$ 831.31	0	0

Total Delinquent Tax: \$0.00

* Tax Payment data is provided by some, but not all local Treasurers and is current with data provided as of Report Date above
* Please contact the appropriate City/Village/Township Treasurer for up to date information.
* For payoff amounts or a breakdown of delinquent taxes contact the County Treasurer's office at (517) 437-4700

Hodgson
Parcel A to be Combined w/ Parcel B



General Property Information

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Report and Property Data
compiled as of
July 20, 2023



Parcel ID: 30 006-334-202-09
Property Address: 67 GOODRICH AVE
City/Twp/Village: CITY OF HILLSDALE

Assessor Acreage: 0.14
Property Class: 401
School District: HILLSDALE COMM PUBLIC SCHS

Tax Description

W3 L453-P293 COM AT SE COR LOT 21 TH N 62 FT, TH W 70FT TH S 27 DEG 09 MIN W 72 FT TH E 100 FT TO POB LYNWOOD PARKWAY THIRD WARD.

Tax Information

PRE/Qual Ag %: 100	2023 SEV: 32,100	2022 SEV: 30,800
Land Value: 8,300	2023 Taxable Value: 16,194	2022 Taxable Value: 15,423
Land Imp Value: 0	Liber/Page(1-2-3): 1444/737 - 1284/540 - 906/15	
Building Value: 55,885	ECF Table: 34LP.WARDS 3 & 4 LYNWOOD PARKWAY	
True Cash Value: 64,185	Land Table: 3.WARD 3	

	Summer Taxes 2023	Winter Taxes 2022	Village Taxes 2023
Base Tax:	\$ 563.01	\$ 105.31	0
Special Asmt:	0	0	0
Admin Fee:	\$ 5.63	\$ 1.05	0
Total Tax:	\$ 568.64	\$ 106.36	0
Amount Paid:	0	\$ 106.36	0
Interest:	0	0	0
Paid Date:	*	12/29/2022	*
Balance Due:	\$ 568.64	0	0

Total Delinquent Tax: \$0.00

* Tax Payment data is provided by some, but not all local Treasurers and is current with data provided as of Report Date above
* Please contact the appropriate City/Village/Township Treasurer for up to date information.
* For payoff amounts or a breakdown of delinquent taxes contact the County Treasurer's office at (517) 437-4700

2023



Planning Commission Meeting Minutes
Hillsdale City Hall
Council Chambers
December 20, 2023
5:30 pm

I. Call to Order

Meeting opened at 5:30 pm followed by the Pledge of Allegiance, and Roll Call.

II. Members Present

- A. Members Present: Commissioner Roma Rogers, Vice Chair Kerry Laycock, Commissioner William Morrissey, Commissioner Matt Kniffen, Commissioner Jacob Bruns
- B. Public Present: Zoning Administrator Alan Beeker, Jack McLain
- C. Members Absent: Chairman Eric Moore, Secretary Elias McConnell

III. Public Comment

No public comment.

IV. Consent Agenda and Minutes

Motion to approve the Consent agenda as presented made by Commissioner Morrissey, seconded by Commissioner Bruns, motion approved unanimously. Commissioner Morrissey moved to approve the minutes as amended, his name is misspelled under item IV(A) and the word under item V(B) 'miccion' should be replaced with 'omission', Commissioner Bruns seconded. Motion approved.

V. New Member Welcome

The Planning Commissioners and Zoning Administrator welcomed the newest members to the Commission, Jacob Bruns and Matt Kniffen.

VI. Officer Elections

- A. Nominations for Chair, Vice Chair and Secretary
 - a. Kerry nominated Eric Moore as Chair, Will seconded.
 - b. Will nominated Kerry Laycock as Vice Chair, Roma seconded, he accepted.
 - c. Kerry nominated Roma as Secretary, Will seconded, Roma declined.
 - d. Kerry nominated Jacob as Secretary, Roma seconded, he accepted.

Motion for new officers passed unanimously.

VII. Old Business

- A. Sec. 36-431 & 36-432 Revisions.
 - a. Council Directives - The recent Planning Commission amendments were presented to Council for adoption during the December 4th regular council meeting. During review of the proposed ordinance, Council disagreed with the

overall allowable maximum height of ground mounted solar energy systems.

They also disagreed with the prohibition of wind energy systems. Council requested that the Planning Commission review and make the requested revisions prior to returning to Council to adopt.

- b. The Zoning Administrator updates the Commission on some additional directives from Council members.
- c. There is discussion regarding limiting ground solar energy systems to larger lots. Wind should be considered but possibly restrict size of towers by lot size as well.
- d. After discussion, the Commission asked the Zoning Administrator to look at these options and present ideas at a future meeting.

VIII. New Business

A. Land Division – 115 Reading St.

- a. The owner of the parcel located at 115 Reading St. would like to divide the existing lot. The City ordinance requires that platted lots may only be divided after review and permission has been granted by the Assessor, Zoning Administrator, Planning Commission and City Council. Parcel B does not meet lot size requirements as a standalone lot. The intent is to combine Parcel B with Parcel A (as referenced in the included survey). The combination will be required in order to meet zoning requirements.

- b. The Commission asked some questions to clarify their understanding.

Kerry Laycock moved to recommend to Council for approval the land division as shown in the application, creating Parcel B and C with the requirement that Parcel B be combined with Parcel A. Jacob Bruns supported the motion. The motion passed unanimously.

IX. Zoning Administrator Report

- Gave a brief overview regarding the Meijer project
- Gave a brief overview and discussion of the Keefer House Hotel project.
- Updated the Commission on other projects around town and the road diet plans

X. Commissioners' Comments

No Commissioners' comment.

XI. Public Comment

No public comment.

XII. Adjournment

Commissioner Morrissey moved to adjourn the meeting, Commissioner Rogers seconded. Motion passed unanimously. Meeting adjourned at 6:25 pm.

XIII. Next meeting: January 17, 2024 at 5:30 pm.

City of Hillsdale

Agenda Item Summary

Meeting Date: January 16, 2024

Agenda Item: New Business

SUBJECT: Blight Elimination Program Demolition Bids

BACKGROUND PROVIDED BY STAFF: Zoning Administrator

The Planning Department issued an invitation to bid for the demolition of 47 E. St. Joe St. The property has been a long term code enforcement issue.

The Hillsdale County District Court has adjudged that violations of the property may be abated by the City of Hillsdale. Inspections by the Code Enforcement Official have determined that the property owner has not resolved the outstanding ordinance violations. By order of the Court, the City is permitted to abate the violations.

On January 9, 2024, Four (4) submitted sealed bids for demolition of the property were reviewed. They are as follows:

Parrish Excavating, Inc.	\$17,985.50
DuBois Trucking & Excavating	\$19,800.00
Slusarski Excavating & Paving, Inc.	\$27,163.00
Handy Excavating LLC	\$33,250.00

RECOMMENDATION:

It is the recommendation of the Zoning Administrator to accept the lowest bid submitted by Parrish Excavating, Inc.

City of Hillsdale

Agenda Item Summary

Meeting Date: **January 16, 2024**

Agenda Item: **New Business**

SUBJECT : **Dial-A-Ride Annual Funding**

BACKGROUND PROVIDED BY: DPS Director, Jason Blake

Each February the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for public transportation known as Dial-A-Ride Transit (DART). Attached is the Resolution of Intent as required by MDOT as part of the applications process. The resolution outlines the anticipated balanced budget for the 2024-2025 fiscal year of \$399,646 and projected funding sources. This budget is similar but not necessarily identical to the budget Council will approve in June as it covers a different fiscal year (October 1, 2024-September 30, 2025). It is anticipated that we will receive 18.0% of operational cost from the federal sources and 40.2993% from the state. The remaining 41.7007% will come from local sources (ticket fares and general fund). The resolutions also appoints Jason Blake, Public Services Director, as the Transportation Coordinator

RECOMMENDATION:

Staff recommends that Council approve this resolution as presented.

Michigan Department
Of Transportation
3078

FY 2025 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2025 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Hillsdale, City of (hereby known as THE APPLICANT) established under Act to provide a local transportation program for the state fiscal year of 2025 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION , has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ 71,936 estimated state funds \$ 161,055 estimated local funds \$ 166,655 with total estimated expenses of \$ 399,646

(Note: Local funds include fare box and any other local revenue)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Jason Blake as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2025

I, Katy Price (Name) City Clerk

(Secretary/Clerk) of THE Applicant , having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of

January 16 , 2024 with the original minutes now on file and of record in the office and that this resolution is true and correct.

Adam L. Stockford, Mayor	Date
Katy Price, City Clerk	Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said , this day of A.D 20

SIGNATURE

City of Hillsdale

Agenda Item Summary

Meeting Date: January 16, 2024

Agenda Item: New Business

SUBJECT: Residential and Municipal Trash Recyclables RFP

BACKGROUND PROVIDED BY: DPS Director Jason Blake

City staff solicited bids for residential and municipal trash and recycling service as the current contract with Lakeshore Recycling Systems, LRS, (formally, Modern Waste/Tusk MI LLC). expires January 31, 2024. The city received bids from LRS and Granger Waste Management. After review of both proposals, City Staff, is now recommending Council to award the bid to LRS of Jackson, Michigan.

The proposed contract is for a 5-year term and would impact approximately 1862 residential trash customers and 876 residential recycling customers in addition to municipal trash and recycling services. All residents who require residential trash and recycling services would be directed to LSR for service.

Service will be provided to residents at the cost of \$14.34 per month for weekly trash service and \$3.61 per month for bi-weekly recycling services. Pricing will go up 4.5% per year, starting year two.

LRS's proposal also includes, at no cost to the city, curbside municipal trash and recycling services from various municipal facilities in addition to the city owned curbside cans in the downtown area and 4yd dumpsters that are utilized by DPS and BPU. City will also be able to continue dumping up to 25 tons of overflow trash at the Hillsdale Transfer Facility, \$65 a ton after.

The comparable bid from Granger Waste Services for a five-year contract was less for residential trash services @ \$13.30 monthly and \$3.27 month for recycling with an increase of 4% increase beginning in year two . Granger's proposal included 4yd dumpsters at a cost of \$105 per dumpster per month (City currently has six dumpsters) and also increase 4% per year, starting upon year two. Please see enclosed pricing sheets for unit pricing for more details on proposal breakdowns

RECOMMENDATION

City Staff recommends approving a five-year Residential/Municipal Trash and Recycling Collection Contract with LSR as presented.

BID RESULT SHEET

Time: 3:00 p.m.

Company	Residential Collection		Municipal Collection				Additional Services					
	Trash	Recyclables	4 Yard Trash	10 Yard Special	Trash	Recyclables	Downtown Cans	Trash Overflow*	Spring Cleanup	Common Drop Off	Bulk	Add. Cart
Current Contract LRS	\$10.82m - \$129.84y	\$3.61m - \$43.42y	\$0	\$165 haul & \$40 per ton (\$517 ea - \$1,500y)	\$0	\$0	\$0	\$0	NA	NA	NA	NA
Proposed LRS Year 1 (4.5% increase each year for Residential)	\$14.34m (\$3.52m-27.98% increase from current)	\$3.61m (no increase from current contact)	\$0 (no increase from current contract)	\$350 haul & \$65 ton (\$922ea - \$2,767y) (\$1,267 increase)	\$0	\$0		\$0 up to 25t or less at Transfer station, \$65t after	\$200h per truck & \$65t dump	30yd container, \$300 per container, \$65t dump	\$25	\$10
Proposed Granger Year 1 (4% increase each year for Residential Services and Municipal 4yd dumpster, 10yd and add cart.	\$13.50m (\$2.68m-22.04% increase from current). \$0.84m below LRS	\$3.27m (\$0.34 decrease from current contact)	\$556m (6 dumpsters @ \$6,680y)	\$350 Flat Rate per dump (\$1,050y - \$450 below current)	\$0	\$0	\$0	Anticipated approximately \$1050y (3-10yd dumpsters) to equiv 25t)	\$200h per truck & \$55t dump	NA	\$30 Big/10s	\$8
LRS - Totals for full 5 year contract	\$942.20	\$237.12	\$0	\$13,835	\$0	\$0	\$0	\$0 up to 25t at Transfer Station, \$65t after	LRS Combined Municipal total	\$13,835		
Granger - Totals for full 5 year contract	\$877.44	\$212.64	\$36,280.32	\$5,250.00	\$0	\$0	\$0	Approximately \$5,250	Granger Combined Municipal total	\$46,780.32		

Notes:

*Additional Services -Trash Overflow is required.

Both RFP are for 5 year Contracts

Granger - Service is for cart only, bags outside of cart, \$2 each, maximum 30 gallon/30lb



January 4, 2024

CITY OF HILLSDALE
97 N BROAD ST
HILLSDALE, MI 49242

RE: MUNICIPAL TRASH AND RECYCLABLES COLLECTION CITY OF HILLSDALE, MICHIGAN

Dear City of Hillsdale team,

We appreciate the opportunity to discuss entering into a new service agreement with the City of Hillsdale. Included in the submitted pricing is Curbside Trash Cart weekly service, Bulk item weekly service, Curbside Recycling EOW service and the Municipality Commercial/Residential requested services. Five year contract proposed pricing. After conclusion of the five contracted years of service, and upon mutual consent from both parties service can enter into an extension term, each extension term shall be for three additional years. Additional Extension Terms may be implemented by mutual consent between the parties extending the term. Extension details will be listed in collection agreement between Contractor and City.

Residential

Trash 96- gallon cart, Weekly service.

Year 1 - \$14.34

Year 2 - \$14.99, increase 4.5% from prior year

Year 3 - \$15.66, increase 4.5% from prior year

Year 4 - \$16.36, increase 4.5% from prior year

Year 5 - \$17.10, increase 4.5% from prior year

Recycle 96- gallon cart, Every Other Week service.

Year 1 - \$3.61

Year 2 - \$3.77, increase 4.5% from prior year

Year 3 - \$3.94, increase 4.5% from prior year

Year 4 - \$4.12, increase 4.5% from prior year

Year 5 - \$4.30, increase 4.5% from prior year

Included in the Residential pricing is the following services

- (16) City owned curbside cans - Weekly service
- (5) Trash 96- gallon cart - Weekly service
- (4) - 4yd dumpsters Trash and Recycling – Municipal Facility - Weekly service
- (2) - 4yd – Seasonal Trash (April – November) - Municipal Facility (No-cost disposal for 25-tons of waste at Hillsdale transfer for Cemetery's and Parks waste overflow. If the city exceeds 25 tons during the calendar year, 65.00 per ton will be invoiced to city)

Roll off

10yd dumpster - Special – Municipal facility -On Call - \$350.00 (haul rate) and \$65.00 (per ton disposed)

Bulk Item Curbside collection

\$25.00 per bulk item, Billed directly to resident

Community-wide drop off

30yd dumpster - \$300.00 per container and \$65.00 per ton disposed bill directly to the city

City-wide Spring Curbside clean-up

\$200.00 per truck, per hour, plus a disposal fee of \$65.00 per ton, billed directly to the City

Additional Trash Cart

\$10.00 per month, per cart for additional trash or recycling cart requested by the Resident, billed directly to the resident.

I look forward to hearing from you!
Sincerely,

Jim Glover
General Mnager
7245 Brooklyn Road
Jackson, MI 49261
517-536-4900

**Appendix A - Unit Pricing
Option 1 - Residential Trash and/or Recycling**

Collection	Frequency	Price/Unit	Cart/Bin Size provided
Residential - Trash	Weekly	\$14.34 with a 4.5 increase each year	96-gallon cart
Residential - Recyclables	Bi-Weekly	\$3.61 with a 4.5% increase each year	96-gallon cart
Special - Municipal Facility	Weekly -On Call	\$350.00 (haul rate) and \$65.00 (per ton disposed)	10 yard dumpster
Trash - Municipal Facility	Weekly	Included in Residential pricing	4 yard dumpster
Trash - Municipal Facility	Weekly	Included in Residential pricing	(4) - 4yd dumpsters Trash and Recycling
Recyclables - Municipal Facility	Weekly	Included in Residential Pricing	Included in the Trash container size/count above
Trash - Downtown and Park Cans	Weekly	Included in Residential Pricing	Cans owned by City

Contract Term: 3 Years _____ 5 Years _____ Other _____ (please specify)
with option to extension language included in contract

Notes:

Appendix B - Additional Services

A. Unit pricing for additional services offered (i.e. annual city-wide spring clean up, curbside bulk items not in cart/bin, large item pick up, etc.)

Service	On Call	Unit Pricing
1. Bulk Item Curbside collection		\$ 225.00 per bulk item, Billed directly to resident
2. Community-wide drop off		30yd dumpster - \$300.00 per container and \$65.00 per ton disposed bill directly to the city
3. City-wide Spring Curbside clean-up		200.00 per truck, per hour, plus a disposal fee of \$65.00 per ton, billed directly to the City
4. Additional Trash Cart		\$ 10.00 per month, per cart for additional trash or recycling cart requested by the Resident, billed directly to the resident.

No-cost disposal for 25-tons of waste at Hillsdale transfer for Cemetery's and Parks waste overflow, if the city exceeds 25 tons during the calendar year, 65.00 per ton will be invoiced to city

Contractor Information:

Name of Firm: LRS Jackson

Address: 7245 Brooklyn Rd

Telephone: 517.536.4900

Name of Authorized Representative: Jim Glover

Signature: 

Email: JGlover@LRStrecycles.com

Contractors may use a form of their own, provided that all information requested above is included. Contractors must supplement this form to include the additional information requested in the Request for Proposals.

City of Hillsdale

Agenda Item Summary

Meeting Date: January 16, 2024

Agenda Item: Action Item

SUBJECT: Airport Hangar Renovation

BACKGROUND PROVIDED BY: Ginger Moore, Airport Manager

The Hillsdale Municipal Airport is asking for your approval to renovate the large Corporate Hangar #2 to make space for bigger aircraft and/or multiple aircraft. The renovation will also allow us to house our Snow Removal Equipment and Fuel Truck.

The airport has had multiple customers wanting to be in a hangar during their stay when it is cold or when there is weather moving in.

The airport also needs a place to house our vehicles. Our vehicles are currently being housed in t-hangars with no heat or room to work on them. By freeing up the 2 t-hangars that we are currently using we would be able to rent those hangars to customers at \$100/month each.

The Hillsdale Municipal Airport has become very attractive to larger aircraft such as turbo props and corporate jets. The ability for business aircraft to come to Hillsdale relies on housing aircraft from time to time to keep the aircraft out of the cold or in-climate weather. We have missed a number of fuel sales because the aircraft preferred to be in a hangar while visiting. Those said aircraft chose to go to Toledo or Jackson and buy their fuel at those airports.

The Hillsdale Municipal Airport is proposing renovating the Corporate Hangar by tearing out the offices that were put in around 2015. The office space has not been utilized since 2017. By demolishing the office space we will create room for aircraft and airport vehicles.

Currently, we are renting the hangar to a customer that has a jet. We will continue to rent the hangar to that individual while providing extra space for transient aircraft. The transient aircraft will pay a fee of \$200 for the day or overnight and hopefully buy fuel as well. This is a win/win for the City of Hillsdale, the Airport and our customers.

The estimated cost of demo and updates is \$55,000 with an estimated 2-3 year return on investment. We currently have two bids for the demo and hope to have a third for the meeting.

RECOMMENDATION:

City Council approve renovating the Airport's Corporate Hangar for \$55,000 and award the demo work.

Project to Update to Corporate Hanger #2

1. Why is it needed?
 - a. Corporate hanger #2 has not been maintain over the years and is in need of repair to extend life. The issues are:
 - i. Gutters falling off and/or missing.
 1. Trim wood on exterior rotted, due to water damage.
 2. Brick is deteriorating due to missing gutters and downspouts.
 3. The windowsill deteriorated due to water damage.
 - ii. Roof leaks
 1. Causing Insulation to fall from ceiling.
 - iii. Excessive heating cost (propane used last winter, 2685 gallons)
 1. Reduce fuel used by 25% by:
 - a. Seals around bi-folding doors rotted and missing.
 - b. Bi-folding door (sheet metal) needs insulated.
 - c. Wall around bi-folding doors not insulated.
 - d. Holes in walls and ceiling where birds can fly in and out.
 2. Heater in hanger is exhausted to inside of hanger.
 - iv. Emergency exit door in hanger does not open.
 - b. 2400 sq. ft of the hanger is unusable due to offices built in hanger.
 - i. By removing office 2400 sq. ft. of hanger space.
 1. Airport can use space to store airport equipment.
 - a. 2 Large Plow Trucks.
 - b. 1 Ton Plow Truck.
 - c. Tractor.
 - d. Lawn Mower Equipment.
 2. Create a location that general maintenance can be done.
 3. Create a location for part inventory for equipment.
 4. Increase size of hanger-to-hanger larger planes.
 - a. Overnight hanger for planes stays.
 - b. Protect customers' planes in poor weather conditions.
 - c. Ability de-icing planes.
 5. Frees up 2 T-hangers that can be rented out.
 - a. Profit of \$200 per month.
 6. Wood and materials removed for office demo could be re-purposed
 - c. .Meet our customers' needs:
 - i. The # 1 compliant from our customers that come to our airport is there is not a hanger large enough to hanger their jet/plane when they fly in.
 1. Our #1 Customer for Jet A, purchased 4936 gallons in the past 6 months. Which makes up 22.9% of our Jet A sales in the past 6

months. He wants a hanger to store his Jet in poor weather conditions to insure that he can take off without any concerns of snow and/or icing conditions during the wintertime. Even if it is only for a matter of a few hours to melt snow and ice off jet.

2. Our 5th biggest customer is a local business based out of PA. They will not leave their jet out overnight and has canceled flight to our airport and/or diverted to Toledo Airport because our airport does not have a hanger large enough for their jet. Causing them to double travel time and cost of transportation.
 - a. Month of Dec. they flew into Toledo due to not having a hanger large enough to overnight plane.
 - i. Jet was hangered 2 night, (\$250. per night.)
 1. Profit lost, \$500
 - ii. Their average jet fuel purchased is 435 gallons per visit.
 1. Profit lost, \$786.92
3. Our 2nd largest customer purchased 4782 gallons of Jet A in past 6 months which makes up 22.2% of our Jet A Fuel Sales. Currently lease corporate 2 hanger would benefit from this by:
 - a. Reducing utility bills and energy consumption
 - b. Creating a cleaner and safer environment for his Jet.
4. Our 3rd biggest customer is based out of Toledo and would benefit from the hanger upgrades by creating a hanger that would allow them to fly in Hillsdale and storage jet prior to poor weather conditions move into the area, allowing them to depart on time.
 - a. If the weather is overcast and ceiling is below 300 feet, an airplane cannot land, but if the airplane is already on the ground, it can still take off.
 - i. Customer has missing meeting and/or had to travel to Toledo to depart from.
 1. Profit lost \$250 per night x2.
 2. Typical takes 414 gallons of fuel.
 - a. Profit lost, \$748.93.
5. In the month of Nov, there was 4 Jets diverted to other airports due to concerns of icing issues during their visits.
 - a. We lost sales in Jet A Fuel of 389 gallons per 3 small Jets.
 - b. We lost sales in Jet A Fuel of 2000 gallons on 1 large Jet.
 - i. Total Lost sales was 3167 gallons or \$19,160.35.
 1. Profit lost, \$6365.67.
 - c. We lost sale of de-icing Jets for 3-4hrs for \$100 each.

- i. Profit lost, \$300. (3 planes).
 - d. We lost sales of overnight hanger \$250 per night.
 - i. Profit lost, \$500. (Only 2 was spending night)
 - 6. Total profits lost in Nov. and Dec. \$8414.60.

2. Proposal for Hanger

- a. Cost of Installing updating heating system for building-\$7300
- b. Gutters and Trim-\$1500
- c. Seal Coating Roof- \$6400
- d. Insulating Bi-fold Door-\$6600
- e. Insulate and/or fix ceiling insulation-\$900
- f. Seal up wall fans and holes in walls-\$1100
- g. Seal up Bi-Folding Door-\$1100
- h. Paint Building-\$750
- i. Cost of installing 14' x 14' overhead door w/opener for airport equipment-\$7,800
- j. Cost of removal of unused office space- \$20,000
- k. Misc-\$1550
 - i. Total \$55,000

Hello Steve,

Certainly, glad to help in any way we can. KJYM is a very important part of us conducting business in Hillsdale County.

Our recent hanger use in Toledo was \$250 for the overnight plus the inconvenience of time/travel to and from. As you know weather is always a dependent factor in safe air travel, however without access to a hanger, ground weather is also a large factor in whether or not we bring our plane in for a trip. Meaning, poor daytime visit and overnight weather. There have been many times we have moved and even canceled business travel due to the inability to store the plane.

It certainly is our hope that KJYM is able to provide hanger for use. Short term with the changes to the existing building but long term we would very much capitalize on the use of a new facility if grants support getting that accomplished.

I hope this helps, and if I can be of help in any other way don't hesitate to ask.

Merry Christmas to you and your family!!

Paul

City of Hillsdale

Agenda Item Summary

Meeting Date: January 16, 2024

Agenda Item #: New Business

SUBJECT: City-Sponsored Local Events on Public Property

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

PROJECT BACKGROUND:

The attached resolution was recommended to the City Council from the Public Services Committee at their December 11, 2023 meeting. The resolution identifies: Summer in the City, Light-up Parade, County Fair Parade and Tri-State Scenic Steam Excursions as City sponsored events and establishes a fee schedule.

RECOMMENDATION:

City Council consider the resolution if the ordinance amendment passes on this agenda under Public Hearing.

RESOLUTION NO. _____

A RESOLUTION IDENTIFYING CITY-SPONSORED LOCAL COMMUNITY EVENTS ON PUBLIC PROPERTY.

WHEREAS, the Hillsdale City Council on January 16, 2024 adopted a Parades and Special Events Ordinance (Ordinance); and

WHEREAS, the City desires to provide the local community an opportunity to hold private events on public property by regulating the use of public parking lots, streets, rights-of-way, and parks in order that they may be reasonably accessed and enjoyed by the general public.

WHEREAS, City-sponsored event means a parade or other event open to the general public that is sponsored in whole or in part by the City, conducted by the City or conducted by or with a non-profit organization;

WHEREAS, other parades and events may be designated by the City Council from time-to-time by resolution.

NOW, THEREFORE, BE IT RESOLVED that the Hillsdale City Council wishes to designate the following events as City-sponsored: Summer In The City, Light-Up Parade, County Fair Parade and Tri-State Scenic Steam Excursions;

BE IT FURTHER RESOLVED that City-sponsored events shall receive a 50% reduction in permitting and City provided equipment and labor costs, if available.

PASSED IN OPEN COUNCIL MEETING THIS 16th DAY OF JANUARY 2024.

Adam Stockford, Mayor

ATTEST:

Katy Price, City Clerk

Describe any previous activities related to government: while on the board of GYO (?)
we eventually recommended to Cooper
that the positions of treasurer & clerk be
hired, not elected, to deal w/ resignations from
those elected, leaving a vital role unfilled.
Please explain why you would be interested in serving on the council or committee: I LOVE
history and have led tours through the older
parts of the cemetery. It's a city treasure
and deserves attention.

Please explain your understanding of the City of Hillsdale:

It's a conservative city with a strong
influence from the college.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street,
Hillsdale, MI 49242.

JoAnne P. Miller
Applicant Signature

Aug. 4, 2023
Date

Describe any previous activities related to government: I have given numerous presentations to townships and municipalities regarding line clearing activities for Consumers Energy. I also actively develop the line clearing testimony for the Company's electric rate cases with the MPSC and interface with MPSC Staff on a regular basis.

Please explain why you would be interested in serving on the committee: _____
As a resident of Hillsdale Twp, I would like to give back to my community. This committee is a good fit for my education and professional experience.

Please explain your understanding of the City of Hillsdale:
The City of Hillsdale is the hub for a county of conservative residents that take pride in their community. The City has a municipal-owned electric grid that also serves customers outside of the city. I am assuming that the Shade Tree Committee is focused on smart plantings utilizing the right tree, right place principal.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Sara Stewart

Applicant Signature

January 9, 2024

Date

RECEIVED

JAN 11 2004



CITY OF HILLSDALE CITY CLERK'S OFFICE

97 NORTH BROAD STREET HILLSDALE, MICHIGAN 49242-1695 (517) 437-6442 FAX: (517) 437-6448 cityofhillsdale.org

What Board/Commission would you like to serve? Election Commission [check]

Name: William J. Mullaly

Address: [redacted] Hillsdale 49242
Street City Zip

Phone: Home [redacted] Work same

E-Mail [redacted]

Are you a resident of City of Hillsdale? Yes [check] No

Occupation: (if retired, former occupation) School teacher-administrator

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background: Masters Degree in Secondary Education + 59 hours, B.A. in History

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

- * I run the S.M.B.L. Southern MICH Baseball League.
* I donate actively to many local charities.
* I donate scoreboards to parks, recreation programs and schools.
On what other volunteer boards/committees have you served?
* I am currently on the Hudson Schools Hall of Fame Committee.
* I was formerly on the Hudson Recreation Committee.

Describe any previous activities related to government:

- * I was recreation director in Hudson.
- * I was a Model United Nations Advisor at a high school.

Please explain why you would be interested in serving on the council or committee:

We need people to help out in their local towns, villages and communities.

Please explain your understanding of the City of Hillsdale:

I know we have a very popular, well-liked Mayor in the Honorable Adam S. Bookford. However, the city is run by the City Manager who is responsible to the City Council. The boss is MR. Madrell.

Additional comments:

Hillsdale is known for its people and how hard they work. Like the sign says "It's the People." Hillsdale is home to many wonderful, industrious tax-paying citizens.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Applicant Signature

William J. Mullaly

Date

1-11-2024