



City Council Agenda

April 21, 2025
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of April 3, 2025: \$1,219,990.76
 - 2. Payroll of April 10, 2025: \$222,279.83
 - B. City Council Minutes of April 7, 2025
 - C. Finance Minutes of April 7, 2025
 - D. Officers Compensation Commission Minutes of April 3, 2025
 - E. TCO 2025-8 Hillsdale College Commencement
 - F. Noise Variance Request – Hillsdale College
 - G. BPU Water Meter Purchase
 - H. BPU Diesel Fuel Purchase
- VI. Communications/Petitions**
 - A. Mitchell Research Center Spring Newsletter
 - B. Ted Jansen Letter
 - C. HBA Letter
 - D. CAPA 5k Run/Walk
 - E. Hillsdale County Commissioner Verbal Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. SAD 2025-11 Barry Street
- VIII. Old Business**
- IX. New Business**
 - A. TCO 2025-9 No Parking
 - B. Approval for Social District Permit for St. Joe's Café
 - C. Resolution of Support for Industrial Dr. TEDF Grant
 - D. Set Public Hearing for CDBG Grant Close Out
 - E. Ground Penetrating Radar Purchase
 - F. City Street Decertification (Resolution)
 - G. Airport Parking Lot Bid Award
 - H. RS&H Airport Parking Lot Construction Engineering
 - I. Officers Compensation Commission Salary Determination

X. Miscellaneous Reports

- A. Proclamation – None
- B. Appointment – None
- C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 04/03/2025 - 04/03/2025
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	SOCIAL MEDIA SUBSCR 4 MO	ARCHIVESOCIAL, LLC	ANNUAL SUBSCRIPTION - SOCIAL MEDIA ARCF	1,465.80	110401
101-000.000-123.000	PREPAID EXPENSES	COMFORT INN & CONFERENCE (APWA MI. ROAD SCHOLAR - AARON COLE	441.00	110417
101-000.000-123.000	PREPAID EXPENSES	COMFORT INN & CONFERENCE (MPSI FALL SESSION LEWISS DINGESS	551.25	110417
101-000.000-123.000	HOTEL - MAMC CONFERENCE - ENGLE	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	175.98	1109
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	15,273.80	1110
Total For Dept 000.000				17,907.83	
Dept 172.000 CITY MANAGER					
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,457.16	1110
Total For Dept 172.000 CITY MANAGER				1,457.16	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-801.000	SOCIAL MEDIA SUBSCR 8 MO	ARCHIVESOCIAL, LLC	ANNUAL SUBSCRIPTION - SOCIAL MEDIA ARCF	2,931.60	110401
101-175.000-802.000	TONER TN433 ALL	AMAZON CAPITAL SERVICES, I	TONER TN433 ALL	47.59	110398
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	167.05	110481
101-175.000-802.000	SONIT NET ADMIN MAR 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAR 25	781.25	110481
101-175.000-806.000	LEGAL SERVICES - ESTA	MIKA MEYERS BECKET & JONE\$	LEGAL SERVICES - ESTA	99.00	110459
101-175.000-806.000	LEGAL SERVICES - RATHBUN ARBITRA	MIKA MEYERS BECKET & JONE\$	LEGAL SERVICES - RATHBUN ARBITRATION 2C	198.00	110459
101-175.000-810.000	ANNUAL MEMBERSHIP	AMAZON CAPITAL SERVICES, I	ANNUAL MEMBERSHIP	89.50	110398
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,313.99	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-801.000	ACCOUNTING SERVICES - FEB 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2025	1,937.50	110489
Total For Dept 191.000 FINANCE DEPARTMENT				1,937.50	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,308.30	1110
101-215.000-726.000	QUALITY PARK POLY CAASH TRANSMIT	AMAZON CAPITAL SERVICES, I	QUALITY PARK POLY CAASH TRANSMITTAL BAG	59.02	110398
101-215.000-734.000	POSTAGE - FIRE DEPT TEST	CARD SERVICES CENTER	K. PRICE CREDIT CARD	13.20	1109
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	70.95	110394
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	227.51	110420
101-215.000-860.000	MAMC CLERK INSTITUTE 3/9 - 3/14	KATY PRICE	MAMC CLERK INSTITUTE 3/9 - 3/14 MILEAGE	196.00	110471
101-215.000-905.000	PUBLIC HEARING SAD 25-10 MONROE	GANNETT MICHIGAN LOCALIQ	PUBLIC HEARING SAD 25-10 MONROE ST / 25	252.80	110427
101-215.000-956.200	HOTEL - MAMC CONFERENCE	CARD SERVICES CENTER	K. PRICE CREDIT CARD	621.60	1109
Total For Dept 215.000 CITY CLERK DEPARTMENT				2,749.38	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	171.00	1110
101-253.000-801.000	ACCOUNTING SERVICES - SPECIAL AC	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2025	1,312.50	110489
101-253.000-964.000	BILL BACK FOR 30 006 123 354 03	HILLSDALE CO TREASURER	BILL BACK FOR 30 006 123 354 03	2.74	110434
Total For Dept 253.000 CITY TREASURER				1,486.24	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	2,009.57	1110
101-257.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES - CITY HALL 2ND FLOOR	196.80	110420
101-257.000-734.000	POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	146.00	1109
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	81.49	110420
101-257.000-810.000	DUES & SUBSCRIPTIONS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	50.00	1109
101-257.000-956.000	TRAINING & SEMINARS	MID MICH ASSOC OF ASSESSIM	ASSESSOR CON ED	30.00	110457
101-257.000-956.200	LODGING & MEALS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	12.98	1109
Total For Dept 257.000 ASSESSING DEPARTMENT				2,526.84	
Dept 262.000 ELECTIONS					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
101-262.000-726.000	GORILLA CART - ELECTIONS	AMAZON CAPITAL SERVICES, I	GORILLA CART - ELECTIONS	179.00	110398
Total For Dept 262.000 ELECTIONS				179.00	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	23.80	110432
101-265.000-801.000	RUGS & MATS - MARCH '25 - CITY H	CINTAS CORPORATION	RUGS & MATS - MARCH '25 - CITY HALL	29.67	110415
101-265.000-801.000	RUG & MATS - CITY HALL	CINTAS CORPORATION	RUG & MATS - CITY HALL	29.67	110415
101-265.000-801.000	CITY HALL - RUGS & MATS MARCH 25	CINTAS CORPORATION	CITY HALL - RUGS & MATS MARCH 25	29.67	110415
101-265.000-801.000	CITY HALL CLEANING - MARCH 2025	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - MARCH 2025	675.00	110422
101-265.000-850.000	OOMA FAXING EQUIP MAR 25	OOMA, INC.	OOMA FAXING EQUIP MAR 25	129.36	110464
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	942.81	1099
101-265.000-920.000-215060	505431439 - 22 N MANNING - MITCH	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	511.81	1101
101-265.000-957.000	2024 DRAIN ASSESSMENT CITY AT LA	HILLSDALE CO DRAIN COMM	2024 DRAIN ASSESSMENT CITY AT LARGE	6,345.64	110433
Total For Dept 265.000 BUILDING AND GROUNDS				8,717.43	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	27,517.40	1110
101-301.000-726.000	DRAWER PULLS FOR OFFICE DESK	GELZER HJ & SON INC	DRAWER PULLS FOR OFFICE DESK	98.94	110428
101-301.000-726.000	2 CASES OF 9MM AMMUNITION	KIESLER'S POLICE SUPPLY, I	9 CASES OF 9MM AMMUNITION	507.60	110445
101-301.000-726.000	SUPPLIES	MIDWEST PUBLIC SAFETY LLC	RADAR UNIT FOR 2025 TAHOE	1,925.00	110458
101-301.000-726.000	TRASH BAGS,TUMS,CLORAX,CUTLERY	WALMART COMMUNITY	TRASH BAGS,TUMS,CLORAX,CUTLERY	73.53	110494
101-301.000-726.000	POSTAGE	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	25.55	1109
101-301.000-740.301	FUEL POLICE MARCH 2025	WATKINS TRANSPORT INC	FUEL POLICE MARCH 2025	2,273.95	110495
101-301.000-742.000	ARMOUR EXPRESS VEST CARRIER RATH	CMP DISTRIBUTOR, INC	ARMOUR EXPRESS VEST CARRIER RATHBUN	310.00	110416
101-301.000-742.000	FULL ZIP JACKET AND WOMENS POLO	GALLS, LLC	FULL ZIP JACKET AND WOMENS POLO FOR ADM	143.95	110426
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	33.82	110420
101-301.000-801.000	TOKEN FEE FROM 01/01/2025 TO 03/	MICH STATE POLICE	TOKEN FEE FROM 01/01/2025 TO 03/31/2025	99.00	110456
101-301.000-930.000	4 TIRES FOR UNIT 2-4	NORM'S TIRE & SERVICE	4 TIRES FOR UNIT 2-4	867.39	110461
101-301.000-930.000	NEW TIRE FOR UNIT 2-7	NORM'S TIRE & SERVICE	NEW TIRE FOR UNIT 2-7	175.50	110461
101-301.000-930.000	TWO NEW TIRES FOR UNIT 2-5	NORM'S TIRE & SERVICE	TWO NEW TIRES FOR UNIT 2-5	347.38	110461
101-301.000-930.000	UNIT 2-7 OIL CHANGE & TIRE ROTAT	PARNEY'S CAR CARE, LLC	UNIT 2-7 OIL CHANGE & TIRE ROTATION	61.00	110465
101-301.000-930.000	TIRE REPAIR	PARNEY'S CAR CARE, LLC	TIRE REPAIR	10.00	110465
101-301.000-955.221	DRUG SCREEN FOR EMPLOYMENT RENE	CE & A PROFESSIONAL SERVIC	DRUG SCREEN FOR EMPLOYMENT RENE HUNT PC	56.50	110412
101-301.000-955.221	LAB TEST - HUNT	JONESVILLE HEALTH CARE PLI	LAB TEST - HAMMEL, ENGLE, HUNT	15.00	110441
101-301.000-956.005	RDS PISTOL INTRUCTOR SCHOOL NEWE	CENTER MASS INC	RDS PISTOL INTRUCTOR SCHOOL NEWELL MAY	549.00	110413
Total For Dept 301.000 POLICE DEPARTMENT				35,090.51	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	7,695.40	1110
101-336.000-726.000	LITHIUM BATTERY FOR MILWAUKEE TO	AMAZON CAPITAL SERVICES, I	LITHIUM BATTERY FOR MILWAUKEE TOOLS SEF	175.98	110398
101-336.000-726.000	I-GEL PED. DEFIB. PADS AND LIFE	BOUND TREE MEDICAL, LLC	I-GEL PED. DEFIB. PADS AND LIFE PAK BAI	816.97	110408
101-336.000-726.000	CLEANING SUPPLIES	GELZER HJ & SON INC	CLEANING SUPPLIES	22.97	110428
101-336.000-726.000	17W FLUOR TUBE LIGHTS	GELZER HJ & SON INC	17W FLUOR TUBE LIGHTS	32.97	110428
101-336.000-740.000	FUEL FIRE DEPT MARCH	WATKINS TRANSPORT INC	FUEL FIRE DEPT MARCH	437.45	110495
101-336.000-810.000	ADDITIONAL LICENSES TO BE ADDED	ACTIVE911, INC.	ADDITIONAL LICENSES TO BE ADDED TO SUBS	4.97	110395
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	542.83	1100
101-336.000-955.221	DRUG SCREEN FOR NOAH WOLLET - FI	CE & A PROFESSIONAL SERVIC	DRUG SCREEN FOR NOAH WOLLET - FIRE	56.50	110412
Total For Dept 336.000 FIRE DEPARTMENT				9,786.04	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,939.22	1110
101-441.000-726.000	LYSOL - DPS AND TREE WATERING B	AMAZON CAPITAL SERVICES, I	LYSOL - DPS AND TREE WATERING BAGS FOF	14.97	110398
101-441.000-726.000	DPS - COTTON WORK GLOVES	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DPS - PARKS - DART	14.98	110398

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	DPS - PAYROLL SLIPS	ARROW SWIFT PRINTING	DPS - PAYROLL SLIPS	63.55	110403
101-441.000-726.000	DPS - AAA BATTERIES	GELZER HJ & SON INC	DPS - AAA BATTERIES	18.99	110428
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	11.90	110432
101-441.000-742.000	CLOTHING / UNIFORMS	AMAZON CAPITAL SERVICES, I	UNIFORMS - FORESTER	54.99	110398
101-441.000-742.000	DPS - CLOTHING & EMBROIDERY	INTEGRITY APPAREL, LLC	DPS - CLOTHING & EMBROIDERY	254.00	110438
101-441.000-801.000	DPS - RUGS/MATS/MOP	CINTAS CORPORATION	DPS - RUGS/MATS/MOP/RAGS	34.07	110415
101-441.000-801.000	DPS - RUGS/MATS/MOP	CINTAS CORPORATION	DPS - RUGS/MATS/MOP/RAGS	34.07	110415
101-441.000-801.000	DPS - RUGS & MATS	CINTAS CORPORATION	DPS - RUGS - MATS - TOWELS 3.27.25	34.07	110415
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	145.65	110420
101-441.000-801.000	STATE OF MICHIGAN MIDEAL RENEWAL	STATE OF MICHIGAN	MIDEAL RENEWAL	180.00	110484
101-441.000-905.000	POSTAGE	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	11.04	1109
101-441.000-930.000	DPS - SWEEPER FILL SHUT OFF VALV	AMERICAN COPPER AND BRASS,	DPS - SWEEPER FILL SHUT OFF VALVE	48.26	110399
101-441.000-955.588	LAB TEST - ENGLE	JONESVILLE HEALTH CARE PLI	LAB TEST - HAMMEL, ENGLE, HUNT	100.00	110441
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				2,959.76	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	81.48	110420
Total For Dept 447.000 ENGINEERING SERVICES				81.48	
Dept 567.000 CEMETERIES					
101-567.000-726.000	DPS - KEYS FOR LAKEVIEW	GELZER HJ & SON INC	DPS - KEYS FOR LAKEVIEW	9.16	110428
101-567.000-801.000	OAK GROVE PORTA POT RENTA - MARC	LAPEW SANITATION - THOMAS	MARCH 2025 PORTA POT RENTALS	110.00	110447
101-567.000-801.000	NEW DOOR - LAKEVIEW BUILDING	PM DOORS, LLC	NEW DOOR-INSTALLATION & DISPOSAL - LAKE	1,525.00	110468
Total For Dept 567.000 CEMETERIES				1,644.16	
Dept 595.000 AIRPORT					
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.95	110432
101-595.000-726.000	PAPER TOWEL, CUPS, TRASH BAGS, T	HILLSDALE MARKET HOUSE, I	PAPER TOWEL, CUPS, TRASH BAGS, TISSUE,	86.86	110435
101-595.000-726.000	STAMPS	CARD SERVICES CENTER	G. MOORE CREDIT CARD	73.00	1109
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	1108
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	1108
101-595.000-930.000	FUSE FOR RUNWAY LIGHTS	GELZER HJ & SON INC	FUSE FOR RUNWAY LIGHTS	53.98	110428
Total For Dept 595.000 AIRPORT				1,189.79	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,397.50	1110
101-701.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES - 2ND FLOOR CITY HALL	69.16	110420
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	81.49	110420
101-701.000-860.000	TRANSPORTATION & MILEAGE	ALAN BEEKER	REGION 2 PC MEETING	44.80	110407
Total For Dept 701.000 PLANNING DEPARTMENT				1,592.95	
Dept 756.000 PARKS					
101-756.000-726.000	FOD DRINKING FOUNTAIN REGULATOR	AMAZON CAPITAL SERVICES, I	FOD DRINKING FOUNTAIN REGULATOR	50.35	110398
101-756.000-726.000	LYSOL - DPS AND TREE WATERING B	AMAZON CAPITAL SERVICES, I	LYSOL - DPS AND TREE WATERING BAGS FOF	71.96	110398
101-756.000-726.000	PARKS - DOG WASTE BAGS & NITRILE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DPS - PARKS - DART	206.11	110398
101-756.000-726.000	DPS - ZIP TIES FOR WATERWORKS PA	GELZER HJ & SON INC	DPS - ZIP TIES FOR WATERWORKS PARK	10.49	110428
101-756.000-801.000	CONTRACTUAL SERVICES	LONSBERY, JEFFREY	TREE TRIMMING PARKS	7,350.00	110418
101-756.000-801.000	PARKS PORTA POT RENTAL - MARCH 2	LAPEW SANITATION - THOMAS	MARCH 2025 PORTA POT RENTALS	225.00	110447
Total For Dept 756.000 PARKS				7,913.91	
Total For Fund 101 GENERAL FUND				101,533.97	

Fund 202 MAJOR ST./TRUNKLINE FUND

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	SOY ASPHALT RELEASE - STREETS	BEAVER RESEARCH COMPANY	SOY ASPHALT RELEASE - DPS	613.25	110405
Total For Dept 450.000 STREET SURFACE				613.25	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-726.000	DPS - 125LB OATS - R.O.W.	LITCHFIELD GRAIN CO	DPS - 250LB OATS	26.45	110448
Total For Dept 460.000 R.O.W. MAINTENANCE				26.45	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				639.70	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	SOY ASPHALT RELEASE - SIDEWALKS	BEAVER RESEARCH COMPANY	SOY ASPHALT RELEASE - DPS	613.25	110405
Total For Dept 450.000 STREET SURFACE				613.25	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-726.000	DPS - 125LB OATS - R.O.W.	LITCHFIELD GRAIN CO	DPS - 250LB OATS	26.45	110448
Total For Dept 460.000 R.O.W. MAINTENANCE				26.45	
Dept 480.000 DRAINAGE					
203-480.000-801.000	SUPERIOR ST. DRAIN OUTFALL REPAIR	DRY MAR TRUCKING & DIRTWO	SUPERIOR ST. DRAIN OUTFALL REPAIR (EXT	3,250.00	110421
203-480.000-801.000	DPS - PHASE 1 SUPERIOR STREET	DRY MAR TRUCKING & DIRTWO	DPS - PHASE 1 SUPERIOR STREET - W.O. 25	3,020.00	110421
Total For Dept 480.000 DRAINAGE				6,270.00	
Total For Fund 203 LOCAL STREET FUND				6,909.70	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,541.61	1110
208-751.000-726.000	3-6 GRADE VOLLEYBALL MEDALS	COUNTRY SIDE TROPHIES	3-6 GRADE VOLLEYBALL MEDALS	156.00	110419
Total For Dept 751.000 RECREATION DEPARTMENT				1,697.61	
Total For Fund 208 RECREATION FUND				1,697.61	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.005	ANNUAL INSPECTION OF FIRE EXTING	ANYTIME FIRE PROTECTION LI	ANNUAL INSPECTION OF FIRE EXTINGUISHERS	40.00	110400
247-900.000-801.247	CONTRACTUAL SERVICES - FACADE GR	STUDIO 55 SCHOOL OF DANCE	TIFA FACADE GRANT-STUDIO 55	2,339.22	110486
Total For Dept 900.000 CAPITAL OUTLAY				2,379.22	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				2,379.22	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	LIGHT BULBS FOR GLOBE LIGHTS	AMAZON CAPITAL SERVICES, I	LIGHT BULBS FOR GLOBE LIGHTS	37.10	110398
271-790.000-726.000	PAPER	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	58.58	1109
271-790.000-734.000	POSTAGE	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	43.80	1109
271-790.000-801.000	WATER DELIVERY SERVICE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	12.00	110432
271-790.000-801.000	WATER DELIVERY SERVICE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	12.00	110432
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	37.12	110481
271-790.000-802.000	SONIT NET ADMIN MAR 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAR 25	250.00	110481
271-790.000-810.000	CANVA	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	119.99	1109
271-790.000-815.000	RETURN - GRAD CAPS	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	(7.99)	1109
271-790.000-850.000	OOMA FAXING EQUIP MAR 25	OOMA, INC.	OOMA FAXING EQUIP MAR 25	64.68	110464
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	804.20	1103

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-982.000	BOOKS - MARCH25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH25 ADULT	16.49	110437
271-790.000-982.000	BOOKS - FEB25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - FEB25 ADULT	34.81	110437
271-790.000-982.000	BOOKS - MAR25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR25 ADULT	87.03	110437
271-790.000-982.000	BOOKS - MAR25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR25 ADULT	16.71	110437
271-790.000-982.000	BOOKS - MARCH 25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH 25 ADULT	10.86	110437
271-790.000-982.000	BOOKS - MARCH25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH25 ADULT	36.10	110437
271-790.000-982.000	BOOKS - FEB25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - FEB25 ADULT	33.93	110437
271-790.000-982.000	BOOKS - MARCH 25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH 25 ADULT	124.75	110437
271-790.000-982.000	BOOKS - MARCH25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH25 ADULT	16.52	110437
271-790.000-982.000	BOOKS JAN25 ADULT	INGRAM LIBRARY SERVICES	BOOKS JAN25 ADULT	36.40	110437
271-790.000-982.002	INMATE	AMAZON CAPITAL SERVICES, I	REPLACEMENT 2 DAMAGE BOOKS	21.18	110398
271-790.000-982.002	"I SURVIVEDTHE CHILDREN'S BLIZZA	JACKSON DISTRICT LIBRARY	PATRON DAMAGED JACKSON LIBRARY BOOK	4.43	110440
271-790.000-982.002	BOOKS - LOST/DAMAGED	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	16.04	1109
Total For Dept 790.000 LIBRARY				1,886.73	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	TEDDY BEAR PROGRAM SHIRTS (RETUR	AMAZON CAPITAL SERVICES, I	TEDDY BEAR PROGRAM SHIRTS (RETURNING)	9.99	110398
271-792.000-726.000	COOKIES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	38.26	1109
271-792.000-982.000	BOOKS - MAR 25 CHILD	INGRAM LIBRARY SERVICES	BOOKS - MAR 25 CHILD	10.55	110437
271-792.000-982.000	BOOKS - MARCH 25 CHILD	INGRAM LIBRARY SERVICES	BOOKS - MARCH 25 CHILD	22.74	110437
271-792.000-982.000	BOOKS - MARCH25 CHILD	INGRAM LIBRARY SERVICES	BOOKS - MARCH25 CHILD	10.01	110437
271-792.000-982.000	BOOKS	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	8.27	1109
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				99.82	
Total For Fund 271 LIBRARY FUND				1,986.55	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	SOCKET - 4 TERMINAL 200 AMP URD	POWER LINE SUPPLY	INVENTORY	1,535.75	110470
582-000.000-110.000	INVENTORY	POWER LINE SUPPLY	INVENTORY BOLTS,FUSELINKS,METERSOCKETS	620.08	110470
582-000.000-110.000	POLE TOP PIN	POWER LINE SUPPLY	POLE TOP PIN	288.40	110470
582-000.000-110.000	ANCHOR RODS	POWER LINE SUPPLY	INVENTORY	971.60	110470
582-000.000-110.000	PREFORM DEADEND - 6 STR	POWER LINE SUPPLY	INVENTORY	397.95	110470
582-000.000-110.000	KELLEMS GRIP 1.000" - 1.25	POWER LINE SUPPLY	INVENTORY	607.74	110470
582-000.000-202.100	4CCH	ARGIRI, SAMUEL	UB refund for account: 010327	136.79	110402
582-000.000-202.100	4CCH	BREWER, JUDITH A	UB refund for account: 023742	146.08	110409
582-000.000-202.100	4CCH	CARSCADDEN, SHELBY E	UB refund for account: 030357	23.22	110411
582-000.000-202.100	4PCA	ELLIS, NICHOLE K	UB refund for account: 026407	13.96	110423
582-000.000-202.100	4CCH	KENDELL, DEBORAH	UB refund for account: 018275	137.00	110443
582-000.000-202.100	4ENBK1	KIES, ANNABEL J	UB refund for account: 026791	3.70	110444
582-000.000-202.100	4ENBK1	KINNEY, LEANNA S	UB refund for account: 030042	108.33	110446
582-000.000-202.100	4CCH	MACEY, JEANNIE M	UB refund for account: 026530	225.21	110451
582-000.000-202.100	4CCH	MCCAVIT, MACI A	UB refund for account: 024490	10.79	110452
582-000.000-202.100	4CCH	MDHHS	UB refund for account: 010891	114.35	110454
582-000.000-202.100	4ENBK1	PETRIE, TRACEY L	UB refund for account: 021827	138.00	110467
582-000.000-202.100	4CCH	RIDDLE, SHADOW D	UB refund for account: 026181	145.30	110475
582-000.000-202.100	4ENBK1	SCHNEIDER, PAUL A	UB refund for account: 013354	32.61	110480
582-000.000-202.100	4ENBK1	TAYLOR, KIM A	UB refund for account: 026298	17.33	110488
582-000.000-202.100	4ENBK1	WEATHERWAX, ERIK A	UB refund for account: 009996	109.00	110496
582-000.000-202.100	4CCH	WEATHERWAX, ERIK A	UB refund for account: 009996	272.00	110497
582-000.000-202.100	4ENBK1	WILTRAKIS, AARON M	UB refund for account: 014727	178.51	110499
582-000.000-264.000	CITY SHARE OF AMP ASSETS	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - FEB 2025	10,000.00	1111

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 000.000					
Total For Dept 000.000				16,233.70	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	19,767.03	1110
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	68.69	110398
582-175.000-726.000	HAND WIPES, CLOTH	AMAZON CAPITAL SERVICES, I	HAND WIPES, CLOTH	81.36	110398
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	29.12	110398
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	10.49	110398
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	44.46	110398
582-175.000-726.000	COPIES/CONTRACT BILLING - JAN 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2025	107.89	110420
582-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	48.00	110420
582-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	1,250.00	110473
582-175.000-726.000	WATER DELIVERY - 45 MONROE STREE	RUPERT'S CULLIGAN	WATER DELIVERY - 45 MONROE STREET	16.50	110477
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	110415
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	110415
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	110415
582-175.000-801.000	COPIES/CONTRACT BILLING - JAN 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2025	138.13	110420
582-175.000-801.000	BPU CLEANING - ELECTRIC	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - MARCH 2025	210.00	110422
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS FEB 202	171.05	110463
582-175.000-801.000	ACCOUNTING SERVICES - FEB 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2025	968.76	110489
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	83.51	110481
582-175.000-802.000	SONIT NET ADMIN MAR 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAR 25	390.63	110481
582-175.000-802.000	MILSOFT DISSPATCH LICENSE 4-25	MILSOFT	MILSOFT DISSPATCH LICENSE 4-25	275.63	110493
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 4-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 4-25	251.65	110493
582-175.000-810.000	ANNUAL MEMBERSHIP	AMAZON CAPITAL SERVICES, I	ANNUAL MEMBERSHIP	44.76	110398
582-175.000-850.000	OOMA FAXING EQUIP MAR 25	OOMA, INC.	OOMA FAXING EQUIP MAR 25	32.34	110464
582-175.000-880.000	40' REINDEER SKYLINE	BRONNER'S CHRISTMAS WONDEF	CHRISTMAS DECORATIONS FOR CITY	9,497.41	110410
582-175.000-880.000	COMMUNITY PROMOTION - MARCH 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - MARCH 2025	125.00	110453
582-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	1,121.59	1104
582-175.000-930.000	WAREHOUSE LIGHT FIXTURES	AMAZON CAPITAL SERVICES, I	WAREHOUSE LIGHT FIXTURES	234.69	110398
582-175.000-955.588	LAB TEST - HAMMEL	CE & A PROFESSIONAL SERVI	LAB TEST - HAMMEL	56.50	110412
582-175.000-955.588	LAB TEST - HAMMEL	JONESVILLE HEALTH CARE PLI	LAB TEST - HAMMEL, ENGLE, HUNT	15.00	110441
582-175.000-956.200	MEAL - MSCPA LUNCH	CARD SERVICES CENTER	J.HAMMEL CREDIT CARD	45.11	1109
582-175.000-970.000-215045	FIBER PATCH CABLES AND GBICS	AMAZON CAPITAL SERVICES, I	FIBER PATCH CABLES AND GBICS	79.99	110398
582-175.000-970.000-215045	24V POWER SUPPLIES FIBER LOOP	AMAZON CAPITAL SERVICES, I	24V POWER SUPPLIES FIBER LOOP	281.78	110398
Total For Dept 175.000 ADMINISTRATIVE SERVICES				35,454.57	
Dept 543.000 PRODUCTION					
582-543.000-726.000	GASKETS	PERFORMANCE AUTOMOTIVE	GASKETS	5.44	110466
582-543.000-739.000	MSCPA MEMBER POWER BILLING - FEB	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - FEB 2025	900,804.00	1111
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X)	19.29	1105
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X)	19.29	1105
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	2,520.92	1106
Total For Dept 543.000 PRODUCTION				903,368.94	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	SUPPLIES - OPERATIONS	AMAZON CAPITAL SERVICES, I	VOLTAGE DETECTOR	1,330.20	110398
582-544.000-726.800	FINISH BASEMENT DOOR	JONESVILLE LUMBER	FINISH BASEMENT DOOR	78.23	110442
582-544.000-730.000	WINCH LINE 39-03	ALTEC INDUSTRIES, INC.	WINCH LINE 39-03	2,041.72	110397
582-544.000-730.000	REINFORCED RUBBER FOR TRUCK STEP	AMAZON CAPITAL SERVICES, I	REINFORCED RUBBER FOR TRUCK STEPS	84.00	110398
582-544.000-730.000	HEADLIGHT	PERFORMANCE AUTOMOTIVE	HEADLIGHT	17.98	110466
582-544.000-740.000	HYDRAULIC OIL	ALTEC INDUSTRIES, INC.	HYDRAULIC OIL	172.21	110397
582-544.000-740.000	FUEL - BPU - MARCH 2025	WATKINS TRANSPORT INC	FUEL - BPU - MARCH 2025	1,524.35	110495

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Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-742.000	F.R. BIBS - HAMMEL	CARD SERVICES CENTER	J.HAMMEL CREDIT CARD	41.34	1109
582-544.000-801.000	CRANE INSPECTION WHSE	STAR CRANE & HOIST, INC	CRANE INSPECTION WHSE	725.00	110483
582-544.000-801.300	STATE TO POWER PLANT REMOVALS	CHOP	TRIM AND CLEAR E TRANSMISSION LINE 46KV	25,000.00	110414
582-544.000-930.000	FINE CRUSHED CONCRETE POLE BACKF	BECKER & SCRIVENS CONCRETE	FINE CRUSHED CONCRETE POLE BACKFILL	51.20	110406
582-544.000-930.000	REPAIRS & MAINTENANCE - DISTRIBU	GELZER HJ & SON INC	FASTENERS	5.10	110428
582-544.000-930.000	SPRING SNAP LINK	GELZER HJ & SON INC	SPRING SNAP LINK	23.96	110428
582-544.000-930.000	SDS HAMER RENTAL HALF DAY	POINT RENTAL & SALES	SDS HAMER RENTAL HALF DAY	25.00	110469
582-544.000-930.000	AUGER BITS	POWER LINE SUPPLY	TOOLS	168.00	110470
582-544.000-930.000	CHAINSAW PARTS	SPRATT'S TRADING POST INC	CHAINSAW PARTS	51.98	110482
Total For Dept 544.000 DISTRIBUTION				31,340.27	
Total For Fund 582 ELECTRIC FUND				986,397.48	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	DART- PRINTER PAPER	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DPS - PARKS - DART	19.79	110398
588-596.000-726.000	QUALITY PARK POLY CAASH TRANSMIT	AMAZON CAPITAL SERVICES, I	QUALITY PARK POLY CAASH TRANSMITTAL BAG	59.02	110398
588-596.000-730.000	FIRST AID KIT - DART 58	AMAZON CAPITAL SERVICES, I	FIRST AID KIT - DART 58	27.19	110398
588-596.000-730.000	DART - GLASS CLEANER	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DPS - PARKS - DART	29.76	110398
588-596.000-730.000	DART 59 SPARK PLUG & WIRE	PERFORMANCE AUTOMOTIVE	DPS - #2 OIL & FILTER - DART 59 SPARK I	48.58	110466
588-596.000-730.000	DART- OIL & AIR FILTERS	PERFORMANCE AUTOMOTIVE	DART & DPS OIL & AIR FILTERS	22.92	110466
588-596.000-740.000	DART FUEL - MARCH 2025	WATKINS TRANSPORT INC	DART FUEL - MARCH 2025	2,169.10	110495
588-596.000-740.000	DART - FUEL & LUBE	WATKINS TRANSPORT INC	FUEL & LUBE FOR DPS & DART	38.25	110495
588-596.000-801.000	FRONT END REPAIR DART 60	AUTO PARK FORD	FRONT END REPAIR DART 60	7,387.26	110404
588-596.000-801.000	RUG & MOP RENTALS MARCH - DART	CINTAS CORPORATION	RUG & MOP RENTALS MARCH - DART	24.24	110415
588-596.000-801.000	TIRE PLUG - DART 59	NORM'S TIRE & SERVICE	TIRE PLUG - DART 59	39.25	110461
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	280.79	1107
588-596.000-955.588	DART - RANDOM FTA DRUG SCREEN -	CE & A PROFESSIONAL SERVIC	DART - RANDOM FTA DRUG SCREEN - P.KAST	56.50	110412
588-596.000-955.588	CDL REIMBURSMENT - S.MARVICSIN	SALLY MARVICSIN	DRIVERS LICENSE REIMBURSMENT - S.MARVIC	35.00	110479
588-596.000-955.588	DRUG & ALCOHOL TESTING - P.KAST	STRESS FREE DOT'S LLC	DRUG & ALCOHOL TESTING - P.KAST 3.17.25	110.00	110485
Total For Dept 596.000 DIAL-A-RIDE				10,347.65	
Total For Fund 588 DIAL A RIDE				10,347.65	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SBK1	ELLIS, NICHOLE K	UB refund for account: 026407	12.53	110423
590-000.000-202.100	SCCH	KIES, ANNABEL J	UB refund for account: 026791	2.32	110444
590-000.000-202.100	SBK1	MCCAVIT, MACI A	UB refund for account: 024490	16.07	110452
590-000.000-202.100	SBK1	SCHNEIDER, PAUL A	UB refund for account: 013354	16.85	110480
590-000.000-202.100	SBK1	TAYLOR, KIM A	UB refund for account: 026298	18.16	110488
590-000.000-202.100	SCCH	WEATHERWAX, ERIK A	UB refund for account: 009996	68.41	110496
Total For Dept 000.000				134.34	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,609.23	1110
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	34.34	110398
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	14.56	110398
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	5.25	110398
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	22.23	110398
590-175.000-726.000	COPIES/CONTRACT BILLING - JAN 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2025	53.95	110420
590-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	24.00	110420
590-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	625.00	110473

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Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	WATER DELIVERY - 45 MONROE STREE	RUPERT'S CULLIGAN	WATER DELIVERY - 45 MONROE STREET	8.25	110477
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	110415
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	110415
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	110415
590-175.000-801.000	COPIES/CONTRACT BILLING - JAN 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2025	69.06	110420
590-175.000-801.000	BPU CLEANING - SEWER	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - MARCH 2025	105.00	110422
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS FEB 202	85.52	110463
590-175.000-801.000	ACCOUNTING SERVICES - FEB 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2025	484.37	110489
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	41.77	110481
590-175.000-802.000	SONIT NET ADMIN MAR 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAR 25	195.31	110481
590-175.000-802.000	MILSOFT DISSPATCH LICENSE 4-25	MILSOFT	MILSOFT DISSPATCH LICENSE 4-25	137.81	110493
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 4-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 4-25	125.77	110493
590-175.000-810.000	ANNUAL MEMBERSHIP	AMAZON CAPITAL SERVICES, I	ANNUAL MEMBERSHIP	22.37	110398
590-175.000-850.000	OOMA FAXING EQUIP MAR 25	OOMA, INC.	OOMA FAXING EQUIP MAR 25	16.17	110464
590-175.000-880.000	COMMUNITY PROMOTION - MARCH 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - MARCH 2025	62.50	110453
590-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	560.79	1104
590-175.000-930.000	WAREHOUSE LIGHT FIXTURES	AMAZON CAPITAL SERVICES, I	WAREHOUSE LIGHT FIXTURES	117.35	110398
590-175.000-970.000-215045	FIBER PATCH CABLES AND GBICS	AMAZON CAPITAL SERVICES, I	FIBER PATCH CABLES AND GBICS	40.00	110398
590-175.000-970.000-215045	24V POWER SUPPLIES FIBER LOOP	AMAZON CAPITAL SERVICES, I	24V POWER SUPPLIES FIBER LOOP	140.88	110398
Total For Dept 175.000 ADMINISTRATIVE SERVICES				6,605.23	
Dept 546.000 OPERATIONS					
590-546.000-730.039	SEAT COVER AND FOAM SERVICE VAN	AMAZON CAPITAL SERVICES, I	SEAT COVER AND FOAM SERVICE VAN	56.45	110398
590-546.000-920.400	505161747 - 91 MARION	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 91 MARION ST	39.89	1102
590-546.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	3" PIPE CAP	5.99	110428
590-546.000-930.000	REPAIRS & MAINTENANCE	JACK DOHNEY COMPANIES	CAMERA REPAIR	1,102.50	110439
590-546.000-930.970	REPAIRS & MAINT. - MANHOLES	DRY MAR TRUCKING & DIRTWOF	2 YDS CRUSHED LIMESTONE	64.00	110421
590-546.000-956.000	MPSI 2025 - BECKER	CARD SERVICES CENTER	J. GIER CREDIT CARD	825.00	1109
Total For Dept 546.000 OPERATIONS				2,093.83	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPPLIES - LABORATORY	FAMILY FARM & HOME	CORDLESS SWEEPER	119.99	110424
590-547.000-726.900	DISTILLED LAB WATER	RUPERT'S CULLIGAN	DISTILLED LAB WATER	21.00	110477
590-547.000-740.000	FUEL - BPU - MARCH 2025	WATKINS TRANSPORT INC	FUEL - BPU - MARCH 2025	709.70	110495
590-547.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	FIRST AID KIT SERVICE	497.02	110415
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF TESTING	3,544.00	110455
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	TOC TESTING	78.00	110455
590-547.000-801.000	TOC TESTING	MERIT LABORATORIES	TOC TESTING	53.00	110455
590-547.000-801.000	GRIT DUMPSTER DISPOSAL	REPUBLIC SERVICES OF KALAM	GRIT DUMPSTER DISPOSAL - 101 GALLOWAY	1,601.44	110474
590-547.000-930.000	OVERHEAD CRANE REPAIRS AT WWTP	ALL-LIFT SYSTEMS	RE-SEAL GEAR BOX AND REPLACE CABLE ON C	3,391.79	110396
590-547.000-930.000	REPAIRS & MAINTENANCE	FAMILY FARM & HOME	BRUSH KIT	27.99	110424
590-547.000-930.000	REPAIRS & MAINTENANCE	GRAINGER INDUSTRIAL SUPPLY	MOTOR STARTER	291.61	110429
590-547.000-930.000	SUBMERSIBLE EFFLUENT PUMP	CARD SERVICES CENTER	J. GIER CREDIT CARD	1,601.27	1109
590-547.000-970.000-215053	P2B-EXL-307RE BEARING	MOTION INDUSTRIES, INC.	OXIDATION DITCH BEARINGS APPROVED BY BC	7,604.27	110460
Total For Dept 547.000 TREATMENT				19,541.08	
Total For Fund 590 SEWER FUND				28,374.48	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	PMBC-3 PLASTIC METER PIT BOX COV	FERGUSON WATERWORKS	INVENTORY	814.50	110425
591-000.000-110.000	SLEEVE - 4 X 12.5" REPAIR DI	FERGUSON WATERWORKS	INVENTORY	852.30	110425
591-000.000-202.100	WBK1	ELLIS, NICOLE K	UB refund for account: 026407	8.26	110423

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Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WBK1	KIES, ANNABEL J	UB refund for account: 026791	1.98	110444
591-000.000-202.100	WBK1	MCCAVIT, MACI A	UB refund for account: 024490	13.01	110452
591-000.000-202.100	WCCH	SCHNEIDER, PAUL A	UB refund for account: 013354	26.54	110480
591-000.000-202.100	WCCH	TAYLOR, KIM A	UB refund for account: 026298	13.51	110488
591-000.000-202.100	WCCH	WEATHERWAX, ERIK A	UB refund for account: 009996	51.59	110496
Total For Dept 000.000				1,781.69	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,396.47	1110
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	34.34	110398
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	14.56	110398
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	5.25	110398
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	22.23	110398
591-175.000-726.000	COPIES/CONTRACT BILLING - JAN 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2025	53.95	110420
591-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	24.00	110420
591-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	625.00	110473
591-175.000-726.000	WATER DELIVERY - 45 MONROE STREE	RUPERT'S CULLIGAN	WATER DELIVERY - 45 MONROE STREET	8.25	110477
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	110415
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	110415
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	110415
591-175.000-801.000	COPIES/CONTRACT BILLING - JAN 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2025	69.06	110420
591-175.000-801.000	BPU CLEANING - WATER	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - MARCH 2025	105.00	110422
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS FEB 202	85.52	110463
591-175.000-801.000	ACCOUNTING SERVICES - FEB 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEB 2025	484.37	110489
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	41.77	110481
591-175.000-802.000	SONIT NET ADMIN MAR 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAR 25	195.31	110481
591-175.000-802.000	MILSOFT DISSPATCH LICENSE 4-25	MILSOFT	MILSOFT DISSPATCH LICENSE 4-25	137.81	110493
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 4-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 4-25	125.77	110493
591-175.000-810.000	ANNUAL MEMBERSHIP	AMAZON CAPITAL SERVICES, I	ANNUAL MEMBERSHIP	22.37	110398
591-175.000-850.000	OOMA FAXING EQUIP MAR 25	OOMA, INC.	OOMA FAXING EQUIP MAR 25	16.17	110464
591-175.000-880.000	COMMUNITY PROMOTION - MARCH 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - MARCH 2025	62.50	110453
591-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	560.79	1104
591-175.000-930.000	WAREHOUSE LIGHT FIXTURES	AMAZON CAPITAL SERVICES, I	WAREHOUSE LIGHT FIXTURES	117.34	110398
591-175.000-970.000-215045	FIBER PATCH CABLES AND GBICS	AMAZON CAPITAL SERVICES, I	FIBER PATCH CABLES AND GBICS	40.00	110398
591-175.000-970.000-215045	24V POWER SUPPLIES FIBER LOOP	AMAZON CAPITAL SERVICES, I	24V POWER SUPPLIES FIBER LOOP	140.88	110398
Total For Dept 175.000 ADMINISTRATIVE SERVICES				7,392.46	
Dept 543.000 PRODUCTION					
591-543.000-801.000	ANNUAL WELL AND HS INSPECTIONS	NORTHERN PUMP & WELL, INC.	ANNUAL WELL AND HS INSPECTIONS	2,500.00	110462
591-543.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	LOCK SET	47.98	110428
591-543.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	TANK BALL	7.99	110428
Total For Dept 543.000 PRODUCTION				2,555.97	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	CAULK AND GUN	FAMILY FARM & HOME	CAULK AND GUN	25.98	110424
591-544.000-726.800	SUPPLIES - OPERATIONS	GELZER HJ & SON INC	CLAMPS	5.58	110428
591-544.000-726.800	SUPPLIES - OPERATIONS	GELZER HJ & SON INC	DRILL BIT	10.99	110428
591-544.000-730.039	SEAT COVER AND FOAM SERVICE VAN	AMAZON CAPITAL SERVICES, I	SEAT COVER AND FOAM SERVICE VAN	56.45	110398
591-544.000-740.000	FUEL - BPU - MARCH 2025	WATKINS TRANSPORT INC	FUEL - BPU - MARCH 2025	709.71	110495
591-544.000-801.000	CONTRACTUAL SERVICES	HYDROCORP, LLC	CCC PROGRAM	1,564.50	110436
591-544.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	TOC SAMPLING	78.00	110455
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	AMERICAN COPPER AND BRASS, SS	STIFFENERS	77.40	110399
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	AMERICAN COPPER AND BRASS, ROLL	OF PLASTIC TUBING FOR LSL	458.86	110399

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Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	FERGUSON WATERWORKS	CURB STOPS	3,889.40	110425
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	33,910.00	110476
Total For Dept 544.000 DISTRIBUTION				40,786.87	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE DELIVERY	4,001.98	110492
591-545.000-930.000	COUPLERS	GELZER HJ & SON INC	COUPLERS	9.98	110428
591-545.000-930.000	REPAIRS & MAINTENANCE	RYAN & BRADSHAW, INC.	HANGING HEATER SERVICE	108.00	110478
Total For Dept 545.000 PURIFICATION				4,119.96	
Total For Fund 591 WATER FUND				56,636.95	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	COLD PATCH	UNIQUE PAVING MATERIALS CO	25.54 TONS COLD PATCH	3,334.25	110491
Total For Dept 000.000				3,334.25	
Total For Fund 633 PUBLIC SERVICES INV. FUND				3,334.25	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	DPS - SHOP RAGS/FENDER COVER	CINTAS CORPORATION	DPS - RUGS/MATS/MOP/RAGS	9.27	110415
640-443.000-726.000	DPS - SHOP SUPPLIES	PERFORMANCE AUTOMOTIVE	DPS - SHOP SUPPLIES - SOCKET	8.09	110466
640-443.000-726.000	DPS- SHOP SUPPLIES	PERFORMANCE AUTOMOTIVE	DPS- SHOP SUPPLIES - 12MM HEX BIT & NEF	22.28	110466
640-443.000-726.000	DPS - FITTING TOOL	PERFORMANCE AUTOMOTIVE	DPS - FITTING TOOL	58.09	110466
640-443.000-726.000	SUPPLIES	PURITY CYLINDER GASES, INC	ACETYLENE	81.98	110472
640-443.000-726.000	DPS - SHOP - WELDING CONTACT TIP	WHITE'S WELDING SERVICE	DPS - SHOP - WELDING CONTACT TIPS	5.35	110498
640-443.000-726.000	DPS - POWER WASHER FOR EQUIPMENT	ZEP SALES & SERVICE	DPS - POWER WASHER FOR EQUIPMENT	223.20	110500
640-443.000-730.000	FIRST AID KITS - DPS	AMAZON CAPITAL SERVICES, I	FIRST AID KITS - DPS	112.70	110398
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	AMAZON CAPITAL SERVICES, I	LEAF BLOWER - TIRES	65.98	110398
640-443.000-730.000	DPS - FILTER	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DPS - PARKS - DART	13.49	110398
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	AMAZON CAPITAL SERVICES, I	TIRE # 52 TRACTOR	139.88	110398
640-443.000-730.000	DPS - HITCH PIN #50	GELZER HJ & SON INC	DPS - HITCH PIN #50	8.49	110428
640-443.000-730.000	DPS - HARDWARE #77	GELZER HJ & SON INC	DPS - HARDWARE #77	18.78	110428
640-443.000-730.000	DPS - HARDWARE #41	GELZER HJ & SON INC	DPS - HARDWARE #41	2.97	110428
640-443.000-730.000	DPS - HARDWARE FOR SMALL LAWN RO	GELZER HJ & SON INC	DPS - HARDWARE FOR SMALL LAWN ROLLER	8.39	110428
640-443.000-730.000	DPS - FILTERS #21	GREENMARK EQUIPMENT	DPS - FILTERS #21	200.37	110430
640-443.000-730.000	DPS - JB WELD #19	PERFORMANCE AUTOMOTIVE	DPS - JB WELD #19	7.79	110466
640-443.000-730.000	DPS - HARDWARE #59	PERFORMANCE AUTOMOTIVE	DPS - HARDWARE #59	14.18	110466
640-443.000-730.000	DPS - AIR FILTER #7	PERFORMANCE AUTOMOTIVE	DPS - AIR FILTER #7	19.95	110466
640-443.000-730.000	DPS - PARTS #18.4	PERFORMANCE AUTOMOTIVE	DPS - PARTS #18.4	158.48	110466
640-443.000-730.000	DPS - WIPER BLADE #152	PERFORMANCE AUTOMOTIVE	DPS - WIPER BLADE #152	18.69	110466
640-443.000-730.000	DPS- TONNEAU COVER TRUCK #2	PERFORMANCE AUTOMOTIVE	DPS- TONNEAU COVER TRUCK #2	400.99	110466
640-443.000-730.000	DPS - #2 OIL & FILTER	PERFORMANCE AUTOMOTIVE	DPS - #2 OIL & FILTER - DART 59 SPARK I	62.87	110466
640-443.000-730.000	DPS - OIL & AIR FILTERS	PERFORMANCE AUTOMOTIVE	DART & DPS OIL & AIR FILTERS	266.68	110466
640-443.000-730.000	DPS - OIL & FUEL FILTERS #27 & #	PERFORMANCE AUTOMOTIVE	DPS - OIL & FUEL FILTERS #27 & #44	128.80	110466
640-443.000-730.000	DPS - FILTERS/O-RINGS/BRAKES #S	PERFORMANCE AUTOMOTIVE	DPS - FILTERS/O-RINGS/BRAKE PADS & ROTF	473.96	110466
640-443.000-730.000	DPS- RELAY #154	PERFORMANCE AUTOMOTIVE	DPS- RELAY #154	23.59	110466
640-443.000-730.000	DPS- RELAY #154 EXCHANGE	PERFORMANCE AUTOMOTIVE	DPS- RELAY #154 EXCHANGE	1.55	110466
640-443.000-730.000	DPS-#154 RELAY RETURN #6 CONN. B	PERFORMANCE AUTOMOTIVE	DPS - #154 RELAY RETURN - CONNECTOR BR	(20.35)	110466
640-443.000-730.000	DPS - BILL FIX - CORE CHARGE COR	PERFORMANCE AUTOMOTIVE	DPS - BILL FIX - CORE CHARGE CORRECTION	(9.00)	110466
640-443.000-730.000	DPS - PLOW REPAIR #8	TRI STATE EQUIPMENT COMPAN	DPS - PLOW REPAIR #8	700.93	110490
640-443.000-730.000	DPS - SHOP - WELDING WIRE AND FL	WHITE'S WELDING SERVICE	DPS - SHOP - WELDING WIRE AND FLAT STOC	173.74	110498

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Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	DPS - PARTS WASHER PARTS/EQUIPME	ZEP SALES & SERVICE	DPS - PARTS WASHER PARTS/EQUIPMENT	762.69	110500
640-443.000-740.000	DPS - BULK OIL	LYDEN OIL COMPANY	DPS - BULK OIL	674.50	110449
640-443.000-740.000	DPS - ATF FLUID	LYDEN OIL COMPANY	DPS - ATF FLUID	310.00	110450
640-443.000-740.000	DPS FUEL - MARCH 2025	WATKINS TRANSPORT INC	DPS FUEL - MARCH 2025	1,599.87	110495
640-443.000-740.000	DPS - FUEL & LUB - DEF	WATKINS TRANSPORT INC	FUEL & LUBE FOR DPS & DART	101.78	110495
640-443.000-801.000	DPS - RAGS/FENDER COVER	CINTAS CORPORATION	DPS - RUGS/MATS/MOP/RAGS	9.27	110415
640-443.000-801.000	DPS - SHOP TOWELS & FENDER COVER	CINTAS CORPORATION	DPS - RUGS - MATS - TOWELS 3.27.25	9.27	110415
640-443.000-801.000	DPS - NEW GARAGE HEATER & THERMO	GRIFFITHS MECHANICAL CONTF	DPS - NEW GARAGE HEATER & THERMOSTAT -	6,394.23	110431
640-443.000-801.000	DPS - PARTS & REPAIR #18	TRI STATE EQUIPMENT COMPAN	DPS - PARTS & REPAIR #18	3,412.58	110490
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	891.32	1098
640-443.000-956.000	HOTEL - LUCAS KIMBLE - TVMS	SUPER 8 - GRAYLING	HOTEL - LUCAS KIMBLE - TVMS	250.92	110487
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				17,818.59	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				17,818.59	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	7 CASES OF 9MM AMMUNITION	KIESLER'S POLICE SUPPLY, 19	CASES OF 9MM AMMUNITION	1,934.61	110445
Total For Dept 336.000 FIRE DEPARTMENT				1,934.61	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				1,934.61	

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Fund Totals:					
			Fund 101 GENERAL FUND	101,533.97	
			Fund 202 MAJOR ST./TRUNK	639.70	
			Fund 203 LOCAL STREET F	6,909.70	
			Fund 208 RECREATION FUNI	1,697.61	
			Fund 247 TAX INCREMENT I	2,379.22	
			Fund 271 LIBRARY FUND	1,986.55	
			Fund 582 ELECTRIC FUND	986,397.48	
			Fund 588 DIAL A RIDE	10,347.65	
			Fund 590 SEWER FUND	28,374.48	
			Fund 591 WATER FUND	56,636.95	
			Fund 633 PUBLIC SERVICE	3,334.25	
			Fund 640 REVOLVING MOBIL	17,818.59	
			Fund 663 FIRE VEHICLE &	1,934.61	
Total For All Funds:				1,219,990.76	

CITY COUNCIL MINUTES

City of Hillsdale

April 7, 2025

7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Pro Tem Joshua Paladino opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Pro Tem Josh Paladino called the meeting to order. Clerk Price took roll call.

Council Members present:

Joshua Paladino, Ward 4 Mayor Pro Tem
R Greg Stuchell, Ward 1
Jacob Bruns, Ward 1
William Morrissey, Ward 2
Matthew Bentley, Ward 2
Gary Wolfram, Ward 3
Bob Flynn, Ward 3

Council Members absent:

Robert Socha, Ward 4

Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Jason Blake (DPS Director), Karen Lancaster (Finance Director), Mark Hawkins (HCFD), Sam Fry (Economic Development), Kim Thomas (City Assessor), Cathy Kelemen, Sheri Ingles, Ashlee Kast, Rick Kast, CJ Toncray, Dennis Wainscott, Dennis Niner, Ken Cole, Scott Sessions, Mark Nichols, Clark Judge, Chad Hammond, Alan Pitts, James Galloway, Rick Roth, Cindy Merritt, Jean Heise, Jeff Fazekas, Russell Richardson and Doug Ingles.

Approval of Agenda

City Manager Mackie requested Communication item F. Resignation of City Engineer K. Bauer.

Motion by Councilman Morrissey, support by Councilman Flynn, to add the item presented.

Voice vote, approved unanimously.

Motion by Councilman Flynn, support by Councilman Morrissey, to approve the amended agenda.

Voice vote, approved unanimously.

Public Comment

Scott Sessions, 102 Coldspring Cir., commented on SAD Policy and requested relief as he paid \$5000 for his portion of street.

Alan Pitts, Spoke on road repair and is in favor of airport and other services.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of March 13, 2025 \$1,390,318.71
 - 2. Payroll of March 27, 2025: \$203,750.49
- B. City Council Minutes of March 17, 2025
- C. Finance Minutes of March 17, 2025
- D. 2025 March Board of Review Minutes
- E. 2025 Assessor's Report
- F. Hillsdale College Taste of Manning Use Agreement
- G. MERS Signatories Resolution- **Resolution #3630**

Motion by Council Member Morrissey, seconded by Council Member Flynn to approve the Consent Agenda as presented.

Roll Call:

Councilman Bruns	Aye
Councilman Bentley	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye

Motion passed 7-0

Communication/Petitions

- A. 2024 Water Quality Report
- B. E-waste Collection Event
- C. St. Anthony's Letter
- D. Council Work Sessions- Dept. Head Budget Review
- E. Hillsdale County Commissioner Verbal Update – Doug Ingles

The items of communications were received for informational purposes only.

Introduction and Adoption of Ordinances/Public Hearings

- A. Public Hearing: SAD 2025-10 Monroe St. Confirmation of Special Assessment Roll

Discussion of exempting MDOT property located at 50 Monroe Street.

Mayor Pro Tem Paladino opened the public hearing 7:34 p.m.

With no public comments Mayor Pro Tem closed hearing at 7:34 p.m.

Motion by Council Member Flynn, seconded by Council Member Bruns to amend the SAD 2025-10 Monroe St to remove 50 Monroe St from the assessment roll.

Roll Call:

Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye

Motion passed 7-0

Motion by Council Member Flynn, seconded by Council Member Wolfram to accept the SAD 2025-10 Monroe St Assessment Roll as amended.

Roll Call:

Councilman Morrisey	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Nay
Councilman Flynn	Aye

Motion passed 6-1

B. Reopen Public Hearing SAD 2025-11 Barry St

Discussion on current policy, local and major street funding and metrics of SAD funding.

No action taken.

Old Business

None

New Business

A. FY 2025 Budget Amendments (Resolution)

Motion by Council Member Flynn, seconded by Council Member Stuchell to approve the FY 2025 Budget Amendments as presented. **Resolution #3633.**

Roll Call:

Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye

Motion passed 7-0

B. Request for Qualifications –Banking Services

Motion by Council Member Morrisey, seconded by Council Member Flynn to approve Banking services with Southern Michigan Bank & Trust.

Roll Call:

Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Stuchell	Aye

Motion passed 7-0

C. Request for Qualifications – Investment Advisory Services

Motion by Council Member Morrisey, seconded by Council Member Flynn to approve Investment Advisory Services with Meeder Investment Services.

Roll Call:

Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye

Motion passed 7-0

D. Set Public Hearing for 2025-26 Proposed City Budget

Motion by Council Member Morrissey, seconded by Council Member Flynn to set public hearing for 2025-26 Proposed City Budget for May 19, 2025 at 7:00 p.m.

Roll Call:

Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye

Motion passed 7-0

E. Monroe Street Reconstruction Project (SAD 2025-10)

City staff developed project documents for the reconstruction of Monroe Street between Hillsdale Street and N. West Street. This project will include new road base material, concrete curb and gutter, updated ADA compliant ramps and an updated storm sewer system.

Bids were requested for this project and six (6) bids were received on March 27, 2025.

Motion by Council Member Morrissey, seconded by Council Member Flynn to award this contract to the low bidder, Rieth-Riley Construction Inc. Co. of Lansing, MI for the base bid amount of \$649,934.00 with an additional contingency amount of \$50,066.00 for a total project cost of \$700,000.00.

Roll Call:

Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye

Motion passed 7-0

F. Concrete/Asphalt Crushing

The Department of Public services and City engineer solicited bids for crushing of approximate 5,500 tons of concrete and 3,300 tons of asphalt rubble. Concrete and asphalt crushed to MDOT specifications in plans to repurpose the materials for future street project.

\$56,000 was included and approved in the 24-25 Fiscal Year Budget.
The city received five (5) bids.

Motion by Council Member Flynn, seconded by Council Member Morrissey to award the bid for the Concrete Crushing to Mierzwa Inc in the amount of \$50,500.00.

Roll Call:

Councilman Flynn	Aye
Councilman Morrissey	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye

Motion passed 7-0

Miscellaneous Reports

A. Proclamations – Autism Awareness Month

Mayor Pro Tem Paladino read the proclamation aloud.

B. Appointments- Richard Smith to Board of Review as Alternate

Motion by Council Member Flynn, seconded by Council Member Bruns to appoint Richard Smith to the Board of Review and an Alternate.

By a voice vote, the motion passed unanimously.

C. Other - None

General Public Comment

Dennis Niner and Jeff Fazekas, commented on Exchange Club and permit fees

Dennis Wainscott, commented on the proposed pay increase for Council, public services and helping people.

Cindy Merritt, spoke on airport, streets (SAD policy), Mayor Pro Tem, City engineer, and Officer Compensation Board and potential wage increase for council.

Jean Heise commented on the Officer Compensation Commission video and potential wage increase.

CJ Toncray and Russell Richardson spoke on Officers Compensation Commission meeting.

Chad Hammond spoke on officials focusing on the City.

City Manager Report

Manager Mackie made a statement about the City Engineer's resignation and the negative impact of road repair moving forward. Mackie reported on the current negative culture and reiterated the City has great staff that chose Hillsdale.

Council Comment

Councilman Bentley requested the Officers Compensation Commission not be discussed at the meeting.

Mayor Pro Tem Paladino commented on the charter on the compensation of Council and the Officers Compensation Committee. He stated there has been negative comments floating out there. He received five (5) applications for the Officer Compensation Committee.

Councilman Flynn commented on the Officers Compensation Commission, charter and an email received from the OCC member Green. Council should not vote on their own compensation. The budget doesn't have additional funds to support for the increase in compensation. Council doesn't serve for the money it's about public service.

City Attorney Thompson stated Council doesn't approve compensation, Council would reject it by resolution. If it is rejected compensation would remain the same as it currently is. If council doesn't reject it salaries would go into effect after 30 days.

Councilman Stuchell stated the City has a great staff and the City is run by City Manager and Council. He stated that he was sick about the resignations of two (2) great managers. Stuchell request Mayor Pro Tem to consider submitting a resignation from his position as Mayor Pro Tem.

Councilman Bentley stated Mayor Pro Tem Paladino called for the Officers Compensation Committee as it needed to be called.

Mayor Pro Tem Paladino stated Council is having policy discussions. He asked Council and staff for specifics on him being disrespectful and/or being dysfunctional.

City Manager Mackie stated that six (6) applications were submitted for the Officers Compensation Committee and gave some specifics for Mayor Pro Tem Paladino as he requested.

Adjournment

Motion by Councilmember Flynn, seconded by Councilmember Stuchell to adjourn the meeting.

By a voice vote, the motion passed unanimously.
The meeting Adjourned at 9:01 p.m.

Joshua Paladino, Mayor Pro-Tem

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: April 7, 2025

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Will Morrissey, Matt Bentley, Jacob Bruns

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 000: Maintains social media posts archives in case of FOIA

Department 175: Maintains social media posts archives in case of FOIA

Department 215: Advertising for public hearing

Department 262: Large cart for moving objects

Department 567: New door at Lakeview Cemetery to replace door broken into

Fund 202

Department 450: Release for asphalt

Fund 203

Department 460: Mix oats with grass seed for parks

Fund 582

Department 544: Hook on vehicle to pull up power poles

Department 544: Trim and remove trees from transmission lines

Fund 590

Department 546: Camera that goes into sewer lines

Fund 591

Department 175: Software to find issues with water or sewer mains

Motioned by Morrissey and seconded by Bruns to approve

Motioned passed 4-0

Motioned by Wolfram and seconded by Morrissey to adjourn

Motion passed 4-0

Adjournment 6:41 PM

Minutes prepared by Gary Wolfram

City of Hillsdale, Officers Compensation Board
April 3, 2025.

I. Call to Order

Meeting began at 9:02AM

II. Roll

Russell Richardson, CJ Toncray, Timothy Green, and Penny Swan. Bill Mullaly arrived at 9:09AM

Staff in attendance: City Clerk Katy Price

Public: Councilman Jacob Bruns

III. Election of Chair

Toncray motioned to elect Richardson as chair, Green second. Motion unanimously passed.

IV. Election of Secretary

Swan motioned to elect Green as secretary, Richardson second. Motion unanimously passed.

V. Public Comment

No Public Comment

VI. New Business

A. Discussion of Compensation for Elected Officials

- Green suggested \$30,000 for Mayor and \$10,000 suggested for council. Toncray asked that the committee provide a brief list of responsibilities and strong encouragement that council and the mayor be more involved.
- Mullaly and Swan mentioned pay for other city mayors and population differences. Richardson and Green responded that the residents of the city may desire different behavior from their mayor.
- Swan argued that the council is a public service and does not require increased pay. She said that some cities do not compensate their mayor at all.
- Richardson noted that pressure from the people of Hillsdale to see more involvement by their council has increased over the last few years.
- Mullaly said the council are figureheads and should not receive a raise, Green responded that they are elected officials. They discussed the role of the city manager as an employee of council and the amount of the pay package.
- Richardson noted the budget surplus of over \$5 million last year. Green mentioned how the people want to see more of that and a more budget-conscious council. He said he believes the people of the city of Hillsdale want to be heard by the council.
- Toncray said there is a strong desire by the people to see more involvement, deliberation, and research by council.
- Toncray suggested \$25,000 for the mayor as a reasonable alternative.
- Green motioned to pay the mayor \$25,000 per year and council \$10,000 per year, Toncray second. Richardson for, Toncray for, Green for; Swan against, Mullaly against; motion passed.

VII. Adjournment

Green motioned to adjourn the meeting, Richardson second. All in favor.

Meeting adjourned at 10:09AM.

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: Consent Agenda

Subject: TCO 2025-8, College Commencement

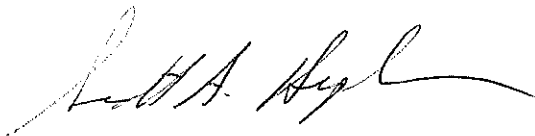
Background:

Hillsdale College requests the closure of Oak and College Streets including the sidewalks between Academy Lane and Union Street from 6:00 a.m. until 7:00 p.m. on Saturday May 10, 2025 for Commencement ceremony. See attached Temporary Traffic Control Order 2025-8.

Recommendation:

Approval is recommended as this is an annual request for commencement.

Scott A. Hephner

A handwritten signature in black ink, appearing to read 'S.A. Hephner', with a long horizontal flourish extending to the right.

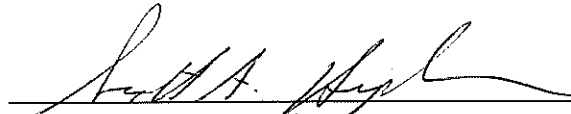
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
Temporary - 2025-8

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Temporary closure of the right of way, including both the street and sidewalks along Oak St. and College St. between Academy Lane and Union St. for Hillsdale College Commencement. Closure is from 6:00 a.m. until 7:00 p.m. on Saturday, May 10, 2025.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.


Chief Scott A. Hephner

04/14/2025

Date

Received for filing in the office of the City Clerk at _____ a.m. on the
day

of _____, 2025.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2025.

Joshua Paladino, Mayor

Attest:

Katy B. Price, City Clerk



HILLSDALE COLLEGE
PURSUING TRUTH • DEFENDING LIBERTY SINCE 1844

April 4, 2025

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

In accordance with our past practices and procedures, Hillsdale College is requesting to close the right of way for Oak Street and College Street for the Commencement ceremony.

The Commencement ceremony will take place at the Margot V. Biermann Center, located at 91 E College Street. Hillsdale College would close the right of way, including both the street and sidewalk, along Oak Street and College Street between Academy Lane and Union Street on Saturday, May 10, 2025 from 6 a.m. until 7 p.m. Vehicular and foot traffic would be routed from Oak Street onto Fayette Street, then either north or south along Union Street, and west onto College Street.

Hillsdale College Security personnel will place, remove, and tend to all necessary barricades and traffic control signs. If you have any questions, please call me at 517-607-2597.

Respectfully submitted,

John Wilmer

John Wilmer
Director of Security

JW/ajs

Received by _____
Date _____
Amount Rec' _____
Check # _____

Permit # _____



CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

APPLICATION FOR PERMIT

OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- ☒ APPLICATION FOR PERMIT
☐ APPLICATION FOR BLANKET ANNUAL PERMIT
☐ REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

Hillsdale College

3/29/24

Applicant's Name 33 E College Street		Date		Contractor's Name		Date	
Mailing Address Hillsdale MI 49242				Mailing Address			
City	State	Zip Code		City	State	Zip Code	
517-607-2597							
Telephone Number				Telephone Number			

DESCRIPTION OF WORK OR USE:

Close the right of way, including both the street and sidewalk, along Oak Street and College Street between Academy Lane and Union Street. Vehicular and foot traffic would be routed from Oak Street onto Fayette Street, then either North or South along Union Street, and West onto College Street.

LOCATION: (Drawing to be provided)

See attached map for primary and alternate routes.

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Stadium III Barricades and Pedestrian Barricades are to be used along with advanced warning signs. All traffic signage is MUTCD compliant.

TIME PERIOD:

COMMENCING DATE: May 10, 2025 TIME: 6 am ENDING DATE: May 10, 2024 TIME: 7 pm

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- | | |
|---------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Certificate of Insurance | <input type="checkbox"/> Performance Bond \$ _____ |
| <input type="checkbox"/> Construction Plan | <input type="checkbox"/> Subcontractor's Names |
| <input type="checkbox"/> Other | |

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

☐ Approved ☐ Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

☒ Approved ☐ Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

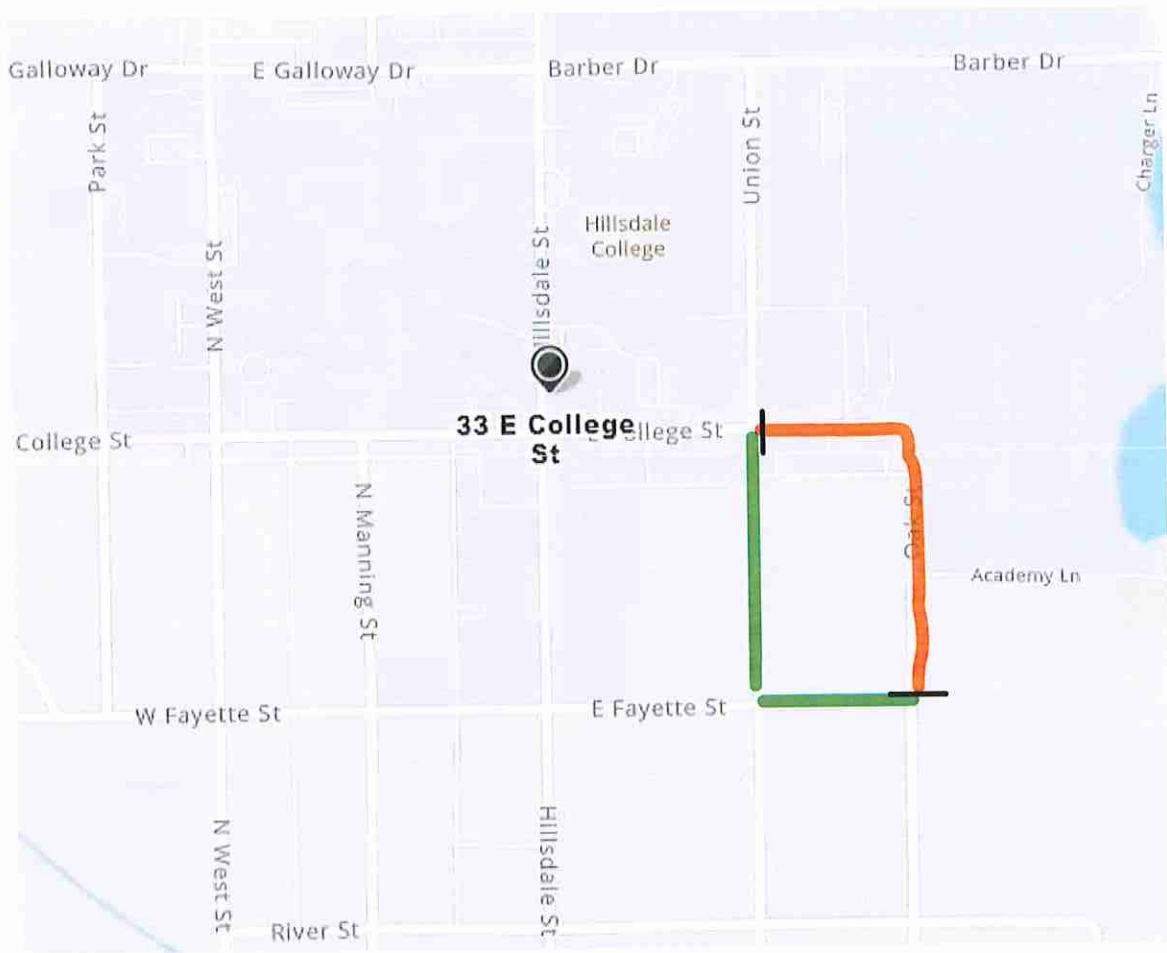
Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**



CITY OF HILLSDALE

RULES AND REGULATIONS PERMITS FOR OCCUPANCY OF AND WORK WITHIN STREET RIGHT-OF-WAYS

SECTION 1 – AUTHORITY

- A. These rules and regulations are promulgated pursuant to the provisions of Section 30-55 of Chapter 30 of the Hillsdale Municipal Code.

SECTION 2 – APPLICATION PROCEDURES

- A. Applicants for permits shall complete the permit form provided by the Department of Public Services and shall return the completed form to the **Public Services Building, 149 Waterworks Drive** or the **Clerk's Office, City Hall, 97 N. Broad Street**, together with such additional information which is required pursuant to Chapter 30 of the Hillsdale Municipal Code and these rules and regulations.
- B. Each application shall be reviewed by the Director of Public Services, or his designee, for compliance with the provisions of Chapter 30 and these rules and regulations. In addition, the following persons shall receive written notification that an application has been received and they shall be provided an opportunity to review the application prior to its approval: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director of Public Services, the application complies with the applicable provisions of Chapter 30 and these rules and regulations, then he shall notify the applicant that the application has been approved. If the application fails to comply with Chapter 30 and these rules and regulations, then the Director shall notify the applicant that the application has been denied. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.
- D. If an application is approved, the Director shall prepare the necessary permit and shall determine the amount of any fees which the applicant must pay. The permit and the statement of fees shall be delivered to the City Clerk.
- E. Upon payment of the fees as determined by the Director of Public Services, the City Clerk shall deliver the permit to the applicant and shall notify the Director of Public Services that the permit has been issued.

SECTION 3 – REQUEST TO COMMENCE WORK

- A. Any person, firm, or corporation to whom an annual blanket permit has been issued shall apply to the Director of Public Services for permission to commence work pursuant to the annual blanket permit by submitting a request to commence work on the forms provided by this purpose. Such request to commence work shall be submitted in accordance with applicable provisions of Chapter 30.
- B. Each request to commence work shall be reviewed by the Director of Public Services to determine its compliance with the provisions of Chapter 30, these rules and regulations, and the annual blanket permit. The Director shall notify the following persons and shall provide them an opportunity to comment upon the request to commence work: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director, the request to commence work is in compliance with the applicable provisions of Chapter 30, these rules and regulations, and the annual blanket permit, then he shall approve the request and notify the applicant of such approval. If the request is not in compliance, then the request shall be denied and the applicant shall have the opportunity to submit a request to commence work which is in compliance. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.

SECTION 4 – STREET CLOSINGS AND STREET OCCUPANCIES

- A. If an application or request to commence work approved pursuant to these rules and regulations requires the closing of a street to vehicular traffic, then the applicant shall notify the Chief of Police not less than twenty-four (24) hours prior to commencing the work which will necessitate the closing of the street of the dates and times when such street is required to be closed.
- B. Streets shall be closed only pursuant to directives issued by the Chief of Police in accordance with the provisions of the Uniform Traffic Code and shall be evidenced by temporary traffic control orders and/or by the Police Chief's endorsement on the permit, or, in the case of an annual blanket permit, on the request to commence work form.
- C. The Director may issue permits for the temporary occupancy or use of portions of the street right-of-way when such occupancy or use does not significantly impair the utilization of such right-of-way for vehicular or pedestrian traffic or when such occupancy or use is for a short duration. In reviewing applications for such permits, the Director shall consider the public safety and aesthetic considerations associated with such occupancy or use as well as the public benefit which such occupancy or use provides. If such occupancy or use involves a significant restriction on vehicular traffic, other than closing, the permit, or, in the case of an annual blanket permit, the request to commence work form, shall be endorsed by the Police Chief prior to issuance.

SECTION 5 – STREET OPENINGS AND RIGHT-OF-WAY CONSTRUCTION

- A. It shall be the responsibility of the applicant to contact "Miss Dig" prior to commencing any construction activities within the right-of-way so that all public utilities and other facilities can be located.
- B. It shall be the responsibility of the applicant to provide all necessary warning signs, barricades, flagmen and the like in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD) Part 6 to insure that the public is safe from injury or damage to vehicles as a result of the construction activities.
- C. The applicant, upon completion of any construction, shall restore the right-of-way areas to a condition which is as good as or better than the condition which existed prior to the commencement of construction activities.
- D. The applicant shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other street installation such as sewers, culverts, etc. the applicant shall assume the full responsibility for this protection and shall not proceed with construction or excavation activities prior to receiving the approval of the Department of Public Services for the methods to be used. The applicant shall dispose of all surplus or unsuitable material outside of the limits of the streets.
- E. All trenches, holes and pits shall be filled with gravel, placed in successive layers not more than nine inches in depth, loose measure, and each layer shall be thoroughly compacted by mechanical tamping. Restoration shall be such that it will provide a condition equal to or better than the original condition.
- F. Street openings will be properly maintained by the applicant until the street surface is replaced.
- G. Bituminous surfaces must be replaced with bituminous materials compacted at a minimum of two lifts. Concrete surfaces must be replaced with concrete materials flush with the existing surface and properly finished.
- H. Materials used in construction, backfilling and repair operations shall comply with the State of Michigan, Department of Transportation specifications. These include the following:
 - 1. Aggregate types for backfilling.....22A and 23
 - 2. Asphalt type for replacement of street surface.....20AA
 - 3. Concrete type for replacement of concrete surface....Type 35P
- I. All vegetative areas shall be restored using top soil which is free of weeds and shall be seeded and protected from erosion.
- J. Street openings shall be made in such manner and with such tools as to produce straight edges. All such openings shall be rectangular in shape unless conditions warrant an irregular shape.

SECTION 6 – SIDEWALK CONSTRUCTION, REPAIR, AND REPLACEMENT

- A. All sidewalk work shall consist of constructing the sidewalk in a single course on a prepared subgrade.
- B. All sidewalks shall project one inch above finished grade and shall slope one quarter inch per foot toward the drainage side. Sidewalks shall be four inches thick except at driveway crossings which shall be six inches thick. Sidewalks shall be a minimum of five feet wide and a maximum of six feet wide. All walks shall meet the requirements of the Americans with Disabilities Act (ADA).
- C. All unstable subgrade material shall be removed and replaced with a minimum of four inches granular material or sand, compacted.
- D. Forms shall be clean and straight, composed of wood or metal. The forms shall be staked to line and grade in a manner that will prevent deflection or settlement. Forms shall be oiled before placing concrete. If the line of the sidewalk conflicts with trees adjacent to the sidewalk, the applicant shall notify the City Forester and Director prior to proceeding with the installation of forms.
- E. The base shall be thoroughly wetted and the concrete deposited thereon to the proper depth. It shall be spaded along the forms compressed and struck-off flush with the top of the forms. The surface shall be floated, edges and joints properly tooled, and finished with a brush to provide a non-slip surface.
- F. The applicant shall insure the use of appropriate materials which shall comply with the following specification:
- G. Expansion joints shall be placed every fifty feet or more often if required to prevent cracking of the sidewalk. Grooved joints a minim of on-half inch in depth shall be placed every five feet.
- H. Sidewalks and sidewalk ramps shall be constructed in accordance with the standard specifications of the Michigan Department of Transportation (MDOT).
- I. Driveway approaches shall be a minimum of ten feet in width and shall be constructed of concrete a minimum of six inches thick. Expansion joints shall be placed where the approach meets a sidewalk or street. Approaches shall be constructed in accordance with standards provided in Section 6E.

SECTION 7 – INSPECTIONS

- A. It shall be the responsibility of the applicant to contact the Department of Public Services at such times as inspections are required pursuant to these rules and regulations and in accordance with sound construction practices.
- B. At a minimum inspections shall be required at the following times"
 - 1. Sidewalks
 - a) After installing forms and prior to pouring concrete.
 - b) Upon completion of work and restoration of the area.
 - 2. Street Openings
 - a) Prior to commencing backfilling.

- b) Prior to commencing restoration of the street surfaces.
- c) Upon completion of work and restoration of the area.
- 3. Other Construction
 - a) Upon completion of work and restoration of the area.
 - b) At such other times as determined by the Director of Public Services.

SECTION 8 – TREES

- A. The applicant shall not remove, trim, cut roots from, or otherwise damage any tree growing within the street right-of-way without first having obtained the endorsement of the City Forester on the permit or, in the case of an annual blanket permit, on the request to commence work form.
- B. If during the course of any activities conducted pursuant to a permit granted in accordance with these rules and regulations the applicant finds that there is the possibility of interference with trees growing in the street right-of-way, the applicant shall immediately contact the Director of Public Services and the City Forester.

SECTION 9 – INSURANCE AND BONDS

- A. Any applicant proposing to conduct any activities involving construction within the right-of-way of streets in the City of Hillsdale shall provide evidence of liability insurance covering personal injury and property damage in the amount of not less than \$1,000,000 combined single limit. The applicant shall provide an endorsement naming the City of Hillsdale as an additional insured.
- B. The applicant shall keep such insurance in effect during all times that the applicant is conducting activities within the street right-of-ways.
- C. If the applicant is self-insured for personal injury and/or property damage risks, the applicant shall provide documentation of such self-insurance program and shall further agree to indemnify and hold the City harmless from any and all liability arising out of any activities conducted pursuant to the permit.
- D. If an applicant utilizes subcontractors in performing some or all of the work which is covered by a permit, each such subcontractor shall be required to comply with the provisions of this Section.
- E. Pursuant to the provisions of Section 30-37 of the Hillsdale Municipal Code, the Director shall determine the amount of the performance bond or cash deposit which shall be provided by the applicant prior to the issuance of the permit. In no case shall the amount of such performance bond or cash deposit required for a permit for construction activities within the traveled portion of any street be less than \$10,000.
- F. If an applicant provides a blanket bond to cover all bond requirements during a specified period of time, the amount of such bond shall be maintained at least equal to the amount required to satisfy the terms of all permits issued during that period of time.

SECTION 10 – FEES

- A. The following schedule shall be the fees as established for permits issued pursuant to these rules and regulations:

Application fee.....	\$10.00
Annual Blanket Permit.....	\$150.00
Sidewalk under 25 square feet.....	\$25.00
Sidewalk over 25 square feet (includes Terrace Preparation).....	\$75.00
Driveway Approach Permit.....	\$50.00
Street Opening.....	\$100.00
Terrace Preparation.....	\$25.00
Storm Sewer Connection fee.....	\$150.00
Curb Cut/Repair/Extension.....	\$50.00

- B. In addition to the fees indicated above, all work requiring inspections after 3:00 p.m. or on Weekends shall be subject to an additional fee of \$75.00 per hour (Minimum 2 hour charge) or portion thereof with personnel availability.
- C. Traffic control measures may incur additional fees.



HILLCOL-02

JDUFF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vested Risk Strategies, Inc. 83 N. Broad Street Hillsdale, MI 49242	CONTACT NAME:		FAX (A/C, No):
	PHONE (A/C, No, Ext): (517) 439-1501		
INSURED Hillsdale College 33 E College Street Hillsdale, MI 49242-1205	E-MAIL ADDRESS: contact@vestedrisk.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: United Educators Insurance, A Reciprocal Risk Retention Group		10020
	INSURER B: Greenwich Insurance Co		22322
	INSURER C: XL Specialty Insurance Company		37885
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			U75-85D	11/1/2024	11/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			RAC9438218-01	10/15/2024	10/15/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000			U75-85D	11/1/2024	11/1/2025	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ Aggregate \$ 20,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) <input checked="" type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	RWC3001827-01	10/15/2024	10/15/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Hillsdale College
33 E. College Street
Hillsdale, MI 49242

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chris Sumner

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: Consent Agenda

Subject: Noise Variance Request

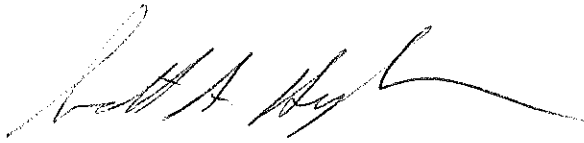
Background:

Hillsdale College requests a noise variance for their “Blue and White” weekend activities on Friday June 27, 2025 from 7:00 p.m. until midnight. There will be a DJ, Karaoke and other activities at the Phi Sig Pavilion Parking lot located at 200 Hillsdale St.

Recommendation:

Approval is recommended as this is an annual event.

Scott A. Hephner

A handwritten signature in black ink, appearing to read 'Scott A. Hephner', with a long horizontal flourish extending to the right.

Chief of Police / Fire Chief

April 1, 2025

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Friday, June 27 starting at 7:00p.m. until midnight for Blue and White Weekend. There will be a DJ, karaoke and a variety of activities located at the Phi Sig Pavilion Parking Lot on 200 Hillsdale Street across from Broadlawn.

If you have any questions, please call me at 607-2597, or Hannah Duffany at 607-2527. Thank you for your assistance.

Respectfully submitted,

John Wilmer

John Wilmer
Director of Security

JW/ajs

City of Hillsdale BPU

Agenda Item Summary

MEETING DATE: April 21, 2025

AGENDA ITEM #: Consent Agenda

SUBJECT: Water Meter Purchase

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

This order is to maintain stock of meters of all sizes. Staff has changed out all old Dorothy meters at this point. With the uptick in construction, we want to have meters ready to go. Staff budgeted \$80,000 in this year's capital budget, with around \$65,000 remaining in that line item.

SLC Meter is the only vendor in Michigan for Badger Meters.

RECOMMENDATION:

Hillsdale BPU Board supports the purchase of these meters from SLC Meter at a cost of \$36,318.33.

SLC Meter llc
3285 West Lapeer Rd.
Auburn Hills, MI 48326

Ph. 248-625-0667
Fx. 248-625-8650
www.slc-meter.com



QUOTATION

Date	Quote #
3/25/2025	41829

Name / Address
HILLSDALE BOARD OF PUBLIC UTILITIES P.O.BOX 279 45 MONROE STREET HILLSDALE, MI 49242

Ship To
HILLSDALE BOARD OF PUBLIC UTILITIES 45 MONROE STREET HILLSDALE, MI 49242

Project Name	Expires on	Terms	Rep	Entered by
	4/25/2025	Net 30	ASB	ASB

Item	Description	Qty	Unit Price	Total
BM-HRE-LCD	M25 BADGER HRE-LCD ENCODER, 9 DIAL, SPECIFY GALLONS, W/ 10' TWIST TIGHT CONNECTOR	50	96.14	4,807.00
BM-E23-POLY-G	5/8" X 3/4" BADGER E-SERIES METER W/POLY BODY IN GALLONS WITH HRE/LCD REGISTRATION W/25' TWIST TIGHT CONNECTOR	75	193.75	14,531.25
BM-HRE-LCD	M55 BADGER HRE-LCD ENCODER, 9 DIAL, GALLONS, W/ 10' TWIST TIGHT CONNECTOR	50	96.14	4,807.00
BM-M55-BASE	1" (10 3/4" LONG) BADGER MODEL 55 WATER METER BASE ONLY, NSF-61, NO LEAD BRONZE BODY, CAST IRON BOTTOM	25	198.68	4,967.00
BM-E7-G	2" BADGER E-SERIES METER W/ US GALLON HRE-LCD REGISTRATION, FLANGED, 316 STAINLESS 17" LONG W/ 25' TWIST TIGHT CONNECTOR	5	1,036.78	5,183.90
BM-HRE-LCD	3" CMPD BADGER HRE-LCD ENCODER , 9 DIAL, GALLONS, W/ 10' TWIST TIGHT CONNECTOR - HIGH FLOW	1	96.14	96.14
BM-HRE-LCD	3" CMPD BADGER HRE-LCD ENCODER , 9 DIAL, GALLONS, W/ 10' TWIST TIGHT CONNECTOR - LOW FLOW	1	96.14	96.14
BM-HRE-LCD	4" CMPD BADGER HRE-LCD ENCODER , 9 DIAL, GALLONS, W/ 10' TWIST TIGHT CONNECTOR - HIGH FLOW	1	96.14	96.14
BM-HRE-LCD	4" CMPD BADGER HRE-LCD ENCODER , 9 DIAL, GALLONS, W/ 10' TWIST TIGHT CONNECTOR - LOW FLOW	1	96.14	96.14
MT-FLBK-2-NL	2" BRONZE FLANGE KIT.INCLUDES 2 FLANGES 4 BOLTS AND NUTS AND 2 GASKETS NO LEAD	5	132.87	664.35
MT-FLBK-3-NL	3" BRONZE METER FLANGE KIT INCLUDES FLANGES,NUTS,BOLTS AND GASKETS NO LEAD	1	384.54	384.54
MT-FLBK-4-NL	4" BRONZE METER FLANGE KIT INCLUDES FLANGES,NUTS,BOLTS AND GASKETS NO LEAD	1	588.73	588.73

Please note the purchase and payment terms of SLC Meter llc. Written acceptance of this quotation is needed to order materials. All special order items have a 30% restocking fee. Please go to www.slc-meter.com for further details.	Sales Tax (0.0%)
	Total \$36,318.33

Thank You!

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: Consent Agenda

SUBJECT: #2 ULS Diesel Fuel Purchase

BACKGROUND PROVIDED BY: Electric Superintendent Hammel

The Electric Department budgets \$25,000 annually to add fuel to the bulk tank for Generators 5 & 6. We did not purchase fuel last year, due to price and need. This year fuel was at the lowest price it has been in over a year. We made the decision to purchase a full trailer load, 12,000 gallons, because of the low price (\$2.18/gal).

Our last fuel purchase was October of 2023 at \$2.77/gallon.

RECOMMENDATION:

Hillsdale BPU Staff recommends approving the purchase of 12,000 gallons of #2 ULSD fuel for \$26,176.36 delivered.



Mitchell Research Center Newsletter

IN MEMORY

The last several months have been difficult for the volunteers as we have said "Goodbye" to three of our long-time volunteers.

Gloria "Glo" Triechman passed away on June 25, 2024 at the age of 89. She could be found volunteering on Thursday mornings. Glo spent her life serving our community in many ways. Glo's family emigrated from Germany. As a young girl she enjoyed many hours with her grandfather at his office, located in the Railroad Office, where he was Superintendent of Tracks. After high school she attended Siena Heights College. Glo was known by many in the community from her 43 years working at the Hillsdale State Savings Bank where she retired as a bank officer, cashiering at the Women's Commissioners Rummage Sales and as Financial advisor for the Pi Phi Sorority. She also served on the Board of the March of Dimes, Hillsdale Historical Society, and Hospice. Glo was a member of St Anthony's Catholic Church, St. Anthony CCW, and helped on the church committee that counted the money. Her knowledge of the people in the community and where they lived was an asset to our organization. Gloria is remembered for her ready smile and fun sense of humor.

On November 20th 2024, long time volunteer Carol Lackey passed away. Her passion and knowledge of our local history is greatly missed. Carol grew up in Hillsdale, graduating from Hillsdale High School in the class of 1970. She attended Eastern Michigan University and Siena Heights University where she received her degree in social work. Carol worked at Hillsdale State Savings Bank for about 12 years and later the director of the Hillsdale Senior Center. But her passion for history led her to the creation of Historic Homes of Hillsdale Real Estate Co. She sold many older homes in the community. She bought and restored several homes and buildings in the downtown area. Carol dedicated her time to the Mitchell Research Center & the Hillsdale Historical Society. She was a member of the Historical Society Board and played a large part in restoring the Poorhouse. She helped write their newsletters, "Ghost Walk" books and the information on their web page. Carol also served on the City of Hillsdale Cemetery Board up until the time of her death.

22 N. Manning St
Hillsdale, MI 49242

Phone 517-437-6488

www.mitchellresearchcenter.org

Hours Tuesday thru Thursday
10 am to 4 pm

Gloria



BEST FRIENDS



Carol

As a volunteer at the Mitchell Research Center, Carol served in many roles. Her last role was serving as President. Carol wanted to see the Mitchell building restored to it's former glory, especially the porch. Her father designed the current porch. She took on City Hall to keep the building issues addressed, sometimes tackling them herself. Her many history picture storyboards can be found on display throughout the first and second floor of the Mitchell Research Center.

One of the last big projects she spearheaded, with the help of the Mitchell Research Center and Historical Society was a monument to The Ladies of Oak Grove Cemetery. The archway entrance was removed in 1961 due to safety issues and the stones were discarded near the edge of the cemetery. The project involved digging out and saving the rediscovered stones from the former archway for the new monument. These stones included the inscription and triangle stones at the top of the arch. With the help of Braman Roofing, John McCormick and others, the monument was built in the area where the old fountain once stood, surrounded by the early City fathers and mothers of Hillsdale. A dedication for the monument was held on May 5th, 2017.

Beyond her love for history, Carol loved cats, doing stain glass projects, and collecting Pewabic Tile.



Oak Grove Cemetery

Carol Shearman passed on Jan. 4, 2025. She began volunteering at the Mitchell Research Center in 2017 along with her daughter Melanie, who passed away in June of 2023 . She could be found researching genealogy, printing clipped articles from the computer and helping where ever she was needed. Carol was a teacher, Girl Scout Leader and private tutor for many years. She brought her love of teaching to the after school 8th grade Bernard Davis History Club from Davis Middle School. Carol, Melanie and John Coakley worked together to show an excited group of 8th grade students the importance of family genealogy. Over a 6 to 8 week period the students, under the supervision of the volunteers, learned how to use the research material at the Mitchell Research Center along with what questions to ask so they could learn about their individual and unique family history. They also learned about the history of the community they are living in.

Carol had a wealth of information on the Community of Bankers and the surrounding area. She will be remembered for her compassion, kindness, generosity, and love of adventure.



By Lori Zeiler

Switchboard Soldiers - the Hillsdale Hello Girls of WWI

The year is 1918 and you have just received a long-awaited telegram. It reads ‘Under the authority of the Secretary of War you will proceed to New York City, reporting your arrival to R. F. Estabrook. Travel directed is necessary in the Military Service.’

You are warned not to speak of your mission to strangers, but you cannot contain your excitement and will certainly share this news with your coworkers at the Michigan State Telephone Company where you are often referred to as ‘Hello Girls’.

You are a patriot waiting to do your bit in the Great War. You are one of four Hillsdale County women selected among over 7,000 from the U.S. and Canada. All have answered the cable from General Blackjack Pershing, head of the American Expeditionary Force (AEF) in France. He stated, “On account of the great difficulty of obtaining properly qualified men, request organization and dispatch to France of a force of women telephone operators all speaking French and English equally well.”

Cora Bartlett, Cora Beraud, Norma Finch and Louise Gordon have already undergone medical examinations by local doctors and testing of their grasp of the French language under simulated battlefield conditions, though by the time some of them sail for France, the French requirement is no longer seen as so important.

You wave goodbye to friends and family from the Hillsdale railway station. Before setting sail to cross the Atlantic and dodge German torpedoes and mines, each will receive additional training and multiple immunizations. One of you will never see Hillsdale again!

The catalyst for this article began in January 2025 when a donor brought a set of photographs to the Mitchell Research Center. They all dealt with her great aunt, Cora Helen Bartlett, and her service as a telephone operator in France.

In 1918, Cora took an oath of allegiance and joined a select group of women telephone operators who went overseas. Cora was in the sixth group to sail to France. A seventh group was in training, but the war ended before it left for France. Cora had nine years of experience working as a switchboard operator with the Michigan State Telephone Company, a subsidiary of AT&T. She started work in Allen and also worked in Battle Creek, Jackson and Detroit.

In Hillsdale, she worked at the switchboard located on the second floor of what is now the Community Foundation Building, but then was the Dersham drugstore at the corner of Bacon and Howell Streets. She joined women who had worked for the Bell system across the country and some from Canada.

Telephone companies had already sent entire crews of men who formed brigades of linemen and technicians to operate military phone lines. Hundreds of miles of phone lines connected those in the trenches to artillery units and headquarters. Why not use radios? Radio was in its infancy. Radios were fragile and conversations using them were easily intercepted by the enemy.

An army officer met the women in New York City and told them “You are in the army now.” But were they? They had special uniforms that each woman had to pay for herself. If they didn’t have enough money, and at \$250-350, their outfits weren’t cheap, Bell Telephone advanced loans against their salaries. Regular operators received \$60.00 per month and supervisors \$72.00 - the same as men.

The women were nervous about crossing the Atlantic in wartime. Earlier a German torpedo sank the liner Lusitania with a large loss of life. Cora’s ship had a rough time



Cora Bartlett



Norma Finch



Louise Gordon



Cora Beraud

crossing the English Channel. She said, "They would have to build a bridge" for her return to the States. The other women connected to Hillsdale were Cora Louise Jane Beraud, Norma Gail Finch and from the Litchfield area Louise Gordon. After their service overseas, Elizabeth Shovar from Detroit came to Hillsdale to be the new supervisor of the Hillsdale phone exchange, living with Norma Finch for a while. The two women had become buddies in France. In all, 223 women from across the U.S and some from Canada worked the switchboards for the U. S. Army in France. Nearly all of these women had years of experience as operators and supervisors before joining the Army Signal Corps.

What was it like once they arrived in France? The first unit reached Paris on March 24, 1918. An army officer told them German shells fell on the city about every ten minutes, mostly from the long-range cannon known as 'Big Bertha.' At night German bombers paid visits. All the lights on the train were darkened, as were the street lights. Wary and tired from a nine-hour train ride they had to walk twelve blocks with all their hand luggage to the Hotel Petrograd. The shortage of fuel meant it was impossible to have a hot bath, so the ladies cheerfully took cold sponge baths and went to bed. The next morning they were up at 5:30 am. They were divided up, some staying in Paris, some going to Chaumont and others to Tours. When army headquarters moved, so did many of the operators.

The American Army made a big push at St. Mihiel in August 1918 and asked for women willing to go up to the front. All 223 operators said yes, but only six were chosen. The accompanying photo shows these women at their switchboard with helmets and gas masks in bags hanging on their chairs. Once the battle ended, one operator said, "Last night we went to bed instead of working, the first time in 72 hours!"

Finally, after months of fighting for the Americans and years for all the rest, the crack of shellfire and the zing of rifle bullets ceased at 11 am, November 11, 1918. It was hard for many to realize they were now free from the danger of bullets, bombs, shells and poison gas.



Hello Girls on duty at the front - St Mihiel, France. Notice the helmets and bags with gas masks on the backs of their chairs.



Soldiers on the other end of the line

Cora Bartlett and a number of the other operators remained on duty through the peace talks in 1919. Unfortunately, Cora caught typhoid fever during this time. On the Western front, typhoid was no longer a serious problem because of the efforts to provide clean drinking water and vaccinations. Only 260 British soldiers there died from typhoid or paratyphoid, during the whole war. She was taken ill on May 13, 1919, but given her responsibilities, she may have been sick before this. Louise Gordon inquired how she was doing and was told Cora was improving, but sometimes typhoid patients suddenly fail as they seem to recuperate. She died on June 23, 1919.

Cora received a full military funeral. Her remains were interred at Tours, France. Her brother Frank, who was employed at Michigan State Telephone as a lineman, worked to have her remains brought back to Hillsdale. She no longer needed to be concerned about the voyage home. A second service was held for Cora on June 30, 1922, with several of her friends from the phone company attending. She is now at rest in the King Lake Cemetery on Bankers Road.

After the war ended, I believe all of the women returned to telephone duties in the U.S., at least for a time. Norma Finch met Ellis Carman in France. They were married on December 17, 1919, in Hillsdale and the couple moved to New Jersey. Her parents, Charles and Kittie, are buried in Lakeview Cemetery.

The funeral for Cora Bartlett in France



Were these brave and dedicated ladies members of our armed forces? Upon their return, they were denied veteran status. It was not until 1979 the remaining survivors received their army discharge papers, after decades of struggle with the bureaucracy!

The resources of the Mitchell Research Center were invaluable in preparing this article. How can the MRC help you? First of all, they have experienced volunteers who can guide you. Second, they have numerous resources at their command: county death records, newspapers on microfilm, newspapers online, high school yearbooks, postcard files and much more.

Written by Dave McConnell

Where can you learn more about the Hello Girls?

Photos can be found at the National Archives website: <https://www.archives.gov/research>

Visit the Hillsdale Historical Society website: <https://www.hillsdalehistoricalsociety.org/>

See a very good 55-minute YouTube video at: <https://www.youtube.com/watch?v=P6n890qyTwM>

Bell Telephone News editions from 1917-1919 are available on Google Books.

Circuits of Victory by Lavine Lincoln, Country Life Press/Doubleday, Page & Company, Garden City, New York, 1921.

The Hello Girls - America's First Women Soldiers by Elizabeth Cobbs, Harvard University Press, 2017

Switchboard Soldiers, A Novel of the Heroic Women Who Served in the U.S. Army Signal Corps During World War I by Jennifer Chiaverini, William Morrow, 2022. [This fictional account does not mention any of the Hillsdale ladies.]

Healers, Helpers and Hospitals by J.C. De Villiers, Protea Book House, Pretoria, South Africa Vol. 2., 102-131, 2008 tells about typhoid in WWI.



Cora Bartlett's grave in France



Elizabeth Shovar who came
to Hillsdale after the war



Sorting out the lines near the front

HOW TO BECOME A MEMBER OF THE MITCHELL RESEARCH CENTER

Membership forms can be picked up at the research center
during open hours.

Membership forms can also be found on our website under the
VISIT US tab at:
www.mitchellresearchcenter.org

HOW YOU CAN DONATE TO THE MITCHELL RESEARCH CENTER

Mitchell Research Center is a nonprofit organization (501c3) that
welcomes donations for the ongoing operations of preserving the
history of Hillsdale County and surrounding area. Here is how
you can help.

- 1) Cash donation or write a check to Friends of MRC and mail it
to us at 22. N Manning St., Hillsdale, MI 49242
- 2) Through estate planning by writing a donation into your will.
- 3) We have an account set up at Edward Jones. A check made
out to Edward Jones with a note; **for Friends of Mitchell
Research Center** can be sent to: Mitchell Research Center, 22 N
Manning St. Hillsdale, MI 49242

VOLUNTEER at the MITCHELL RESEARCH CENTER

Do you enjoy history?

Do you want to learn more about your genealogy?

Please volunteer at the historic Mitchell Research
Center!!

You will be oriented to the facilities, processes and
procedures, as well as learn about your community!

Work hours are negotiable, from 2 to 6 hours

Tuesday through Thursday

Information

President - Linda Sutton
Vice President - Lori Zeiler
Secretary - Jean Flynn
Treasurer - Carol Taylor

WELCOME NEW VOLUNTEERS

David McConnell
Rich Katuzin
Michele McCavit

ACTIVITIES

Visitors: 19
Web Visits: 435
Volunteer Hours: 265.5
Research Projects: 12
Like us on Facebook

Things to Donate

- Hillsdale County School
Year Books
- Old Photos with Place
and People Identified
- Old Plat Maps
- Family Genealogies
- Old Business Records
- Township Histories
- Old School Records &
Class Photos
- Real Estate Abstracts
- Birth, Marriage, and
Death Certificates
- Family Bible Inscription
Pages
- Diaries
- Old Postcards

Katy Price

From: ted jansen <tedjansenhillsdale@gmail.com>
Sent: Wednesday, April 16, 2025 8:47 AM
To: Katy Price
Subject: Officers Compenation Commission

April 16, 2025

To The Honorable members of the Hillsdale City Council,

I write this letter concerning the statements Mayor Pro Tem Joshua Palidino made at the Council meeting of April 7, 2025 in reference to the number of applications submitted to be on OCC. He stated that there were only 5 applications submitted requesting to be appointed to the OCC. This was blatantly false. Also, on prior occasions, he has stated that his policy was FIRST COME, FIRST SERVED when it came to making committee appointments. His actions have proven these statements to be false and misleading. The record will show that I had applied on February 4, 2025 to be on the OCC. I believe that I was the fifth applicant for this committee. Mr. Russell Richardson applied on Thursday, February 13, the day the Council packet was assembled. He was the sixth applicant. Mr. Palidino was fully aware of my application.

The question before Council should be: Do the Citizens of Hillsdale deserve a Council Member to serve as the Mayor Pro Tem who so boldly lies to cover his hidden agenda? Mr. Palidino protested loudly at the April 7 Council meeting that he was being called corrupt. This statement was based on social media posts and the inference from a public comment statement from a citizen that he was 'stacking the deck'. I believe that the aforementioned actions of ignoring his own policy 'FIRST COME, FIRST SERVED' and his attempt to obscure and obfuscate the fact that my application had preceded that of Mr. Richardson by 9 days is proof positive that he has shown himself to be a 'corrupt politician' who is a disgrace to this office and to the people of Hillsdale. I humbly request that this Council will take the appropriate action to remove Mr. Palidino and replace him with a Council member who is honorable, truthful, beyond reproach and respectful of all of the citizens of Hillsdale. This is the appropriate action that this Council owes to the people that they represent.

Respectfully Submitted,

Ted N. Jansen

Attached are the applications submitted by myself and Mr. Richardson.

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



April 16, 2025

Dear Mr. Mackie,

The Hillsdale Business Association has been active in the city for almost 20 years. We support local business in the community and provide some of the largest events in Hillsdale. Summer in the City, Trunk or Treat, Light Up Parade, Scavenger Hunt, Insurance for the Farmers Market and starting this year the Great American Celebration. Many of our events we partner with The Hillsdale American Legion and the Hillsdale Township Fire Department and the City of Hillsdale. All our events are free to the public and are family friendly.

Along with the Hillsdale County Fair Parade we cannot absorb the cost of obtaining permit fees at the current structure. Even at the 50% discount that we have been grandfathered in we would be charged around \$2,000 to hold 2 events that support the local downtown business in Hillsdale. The Fair cost is more than that amount to hold the Veterans parade and fair.

The HBA is a true nonprofit, that holds events that support local businesses and the City of Hillsdale. We are the Chamber of Commerce for Hillsdale.

We would like to return our events back to downtown Hillsdale this year. We would be able to do so if the fees were between the old structure and \$500 per event.

We hope that the council understands how important it is to bring people together not only from the city, but the surrounding areas to participate in community events and to support local business. This not only makes the city stronger but also creates lifetime memories for families in Hillsdale.

Sincerely



Ken Joswiak

President

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: Communications / Petitions

Subject: CAPA 5K Run & Walk

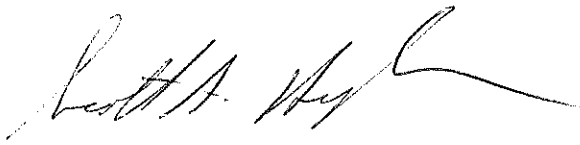
Background:

Child Abuse Prevention and Awareness of Hillsdale County will be holding their annual 5K Run and Walk "Color Run" on Saturday May 17, 2025 with registration beginning at 8:00 a.m. Registration will take place in Sandy Beach Park with the run taking place on the walk path. No street closures or public use restrictions are requested.

Recommendation:

Support of this event is appreciated.

Scott A. Hephner

A handwritten signature in black ink, appearing to read "Scott A. Hephner", with a long horizontal flourish extending to the right.

Chief of Police / Fire Chief

Child Abuse Prevention & Awareness

5K RUN & WALK



»»»» COLOR RUN »»»»

WHEN: Saturday, May 17th

WHERE: Sandy Beach at Bawbeese Lake

TIME: 5K Run/Walk begins at 9:00 a.m.

FEE: **\$30** / Person (13 & up) **\$15** / Person (12 & under)

REGISTER:



**Register by May 2nd to
receive a color run t-shirt!**

Day of registration
begins at 8 am.

LINK: runsignup.com/Race/Register?raceId=182152



City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: Public Hearing

SUBJECT: 2025 Special Assessment District - SAD# 2025-11, Barry Street
Public Hearing and Resolution

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

At the March 17 and April 7, 2025 City Council meetings the public hearing was continued for the milling and resurfacing of Barry Street SAD. The total estimated cost for this project is \$606,435 with \$381,184.77 directly attributed to the SAD. By City policy adopted February 17, 2025, up to 50% of the total road repair costs may be covered through special assessments. There are 30 parcels identified in the Barry Street SAD, which includes Barry Street from Broad Street to West Street.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object in writing to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council." Currently property owners objecting exceeds 50%.

After a lengthy discussion, Council approved postponing the public hearing of SAD 2025-11 Barry Street to April 7th.

Attached is the March 11th proposal put forth by Mayor Pro Tem Paladino (via email), Councilman Bentley's suggested amendment to Mayor Pro Tem's proposal (via email) and a collective response memo from City staff. The City staffs' response addresses their significant policy concerns.

RECOMMENDATION:

City Council reopen and discuss the Barry Street SAD project.

David Mackie

From: Katy Price
Sent: Wednesday, April 2, 2025 8:41 AM
To: David Mackie; Kim Thomas; Kristin Bauer
Subject: FW: Barry special assessment

Good Morning, I received the email this morning.

Thanks,
Katy

From: Cj Toncray [mailto:drab2fab.mi@gmail.com]
Sent: Tuesday, April 1, 2025 8:40 PM
To: Joshua Paladino <joshuapaladino4hillsdale@gmail.com>; Katy Price <clerk@cityofhillsdale.org>
Subject: Barry special assessment

To The city council:

4/1/2025

I would like to rescind my letter that stated that I would not like the Barry project to move forward due to the special assessment. With the new policy, and the information that will be shared at the April 7th meeting, I believe that it will benefit all involved to have the project move forward. I like the new policy as it will help homeowners pay less and the businesses that cause more traffic on the road to pay more. It seems fairer. Lowering the cap on this project and hopefully all future projects will help the citizens get on board since we all want to get these roads done. The new policy makes me feel that the board is taking the concerns of the tax payers seriously. Thank you for your time and all the work you all are investing in finding better solutions for the taxpayers.

Sincerely,

Cj Toncray 46 S. Broad Street.

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David Mackie

From: Joshua Paladino <joshuapaladino4hillsdale@gmail.com>
Sent: Tuesday, March 11, 2025 4:22 PM
To: William Morrissey; Bob Flynn; bruns.ward1@gmail.com; Rob Socha; gleewolftram@gmail.com; greg.stuchell@totalsourcemfg.com; hillsdalecc_mbentley@protonmail.com
Cc: Kim Thomas; David Mackie
Subject: Re: Barry Street SAD Continuation
Attachments: 2025-9 Arch Ave SAD proposed policy change.xlsx; 2025-10 Monroe St SAD proposed policy change.xlsx; 2025-11 Barry St SAD proposed policy change.xlsx

Council and staff,

I hope this email clears up the confusion regarding my proposal at last week's meeting.

The 2025-26 budget doesn't have anything to do with the question of the Barry St. project. We don't need to wait until the budget hearing. Without the objections to the SAD, council would have established the Barry St. SAD district before the budget hearing.

The proposal that I made at the council meeting on Monday won't cost anything more from the city's budget than it would have a month ago, before council passed the new SAD policy. In fact, it will still cost less than it would have under the old policy.

These numbers aren't final, but these are the prospective numbers that Kim brought before the public services committee. The calculation is straightforward. Kim, please feel free to correct my estimates. I am sure you recognize that these are the very estimates you provided me.

Under the old policy, the Arch Ave. project would have brought in \$80,000 from 16 parcels paying \$5,000 each. The Monroe St. project would have raised \$75,000 from 15 parcels paying \$5,000 each. The Barry St. project would have brought in \$150,000 from 30 parcels paying \$5,000 each. That brings the total amount raised under the old policy to \$305,000.

Under the new policy, which the council passed on Feb. 17, the Arch Ave. project would bring in approximately \$136,000. The Monroe St. project would bring in approximately \$125,000. The Barry St. project would bring in \$160,000. That brings the total amount raised to approximately \$421,000. This is new money that the city was not projected to receive in the 2024-25 budget year. We would not have had the additional \$116,000 (approximately) if I had not suggested changes to the SAD policy.

I am now suggesting that we change the SAD policy again, in light of \$116,000 in new revenue, to give residents some relief. With my suggested change, SADs will continue to provide **increased revenue** above what the city would have raised under the old policy.

There are 31 residential parcels (401 tax class) in the 3 proposed districts (Barry, Arch, and Monroe).

If we reduced the residential cap to \$2,000, then the city would still take in about \$20,000 in new revenue, which we would not have received under the old policy.

If we reduced the residential cap to \$3,000, then the city would still take in about \$50,000 in new revenue, which we would not have received under the old policy.

These estimates are low because I'm not factoring in residences that already pay less than \$5,000.

The city's portion of the Monroe St. project is projected to be \$613,000. The Barry St. project is projected to cost the city \$221,000. The city's portion of the Arch Ave. repair is projected at \$232,000.

In short, the new policy allows council to raise approximately another \$116,000. I am suggesting that we do not raise the entire \$116,000 in new money but instead raise only \$20,000-\$50,000 in new money.

Thank you for your consideration,
Josh

On Wed, Mar 5, 2025 at 4:27 PM David Mackie <dmackie@cityofhillsdale.org> wrote:

Mayor Pro Tem and Council,

I've spoken with the City's Finance Director and Assessor about when they would be available to assist in answering Council's questions on the Barry Street SAD. The best date and time would be at the April 7th Council meeting. Karen will be here to present the draft 2025/26 budget and Kim will be finished with her Board of Review duties by then.

Let me know if you have any questions.

David E. Mackie

City Manager / BPU Director

97 N. Broad St.

Hillsdale, MI 49242

Phone: (517) 437-6444

dmackie@cityofhillsdale.org



David Mackie

From: Matthew Bentley <HillsdaleCC_MBentley@protonmail.com>
Sent: Wednesday, March 12, 2025 10:55 AM
To: David Mackie
Cc: 'Joshua Paladino'; William Morrissey; flynn.robert.d@gmail.com; bruns.ward1@gmail.com; 'Robert Socha'; Gary Wolfram; Robert Stuchell
Subject: Re: Barry Street SAD Continuation

In my humble opinion, we ought to get this done on Monday. I suggest a residential cap of \$2,800 for these three projects might be the sweet spot where all stakeholders win. I think we all would like to put this behind us and allow the engineers to get to work.

Thank you for your consideration.

Respectfully,
Matthew Bentley

On Wednesday, March 5th, 2025 at 4:27 PM, David Mackie <dmackie@cityofhillsdale.org> wrote:

> Mayor Pro Tem and Council,
>
> I've spoken with the City's Finance Director and Assessor about when they would be available to assist in answering Council's questions on the Barry Street SAD. The best date and time would be at the April 7th Council meeting. Karen will be here to present the draft 2025/26 budget and Kim will be finished with her Board of Review duties by then.
>
> Let me know if you have any questions.
>
> David E. Mackie
> City Manager / BPU Director
> 97 N. Broad St.
> Hillsdale, MI 49242
> Phone: (517) 437-6444
> dmackie@cityofhillsdale.orgmailto:dmackie@cityofhillsdale.org
>
> [cid:image001.png@01DB8DE1.21D3FAA0]
> [cid:image002.png@01DB8DE1.21D3FAA0]
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>
>
> CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

MEMORANDUM

DATE: Tuesday, April 1, 2025

TO: Mayor Pro Tem and Council

FROM: David Mackie, City Manager; Karen Lancaster, Finance Director; Kim Thomas, City Assessor; Kristin Bauer, City Engineer; Jason Blake, Director of Public Services

SUBJECT: Financial and Policy Risks of Modifying Residential Assessment Cap for Proposed Barry Street Special Assessment District 2025-11

City staff has carefully reviewed Mayor Pro Tem Paladino's and Councilman Bentley's proposal to modify the proposed Barry Street Special Assessment District (SAD) by reducing the residential assessment cap from \$5,000 to \$2,000-\$3,000 and using alternative revenue sources to offset the difference. While intended to alleviate financial burdens on residential property owners, staff believes this proposal raises several important policy concerns for Council's consideration:

- **It relies on uncertain and unsustainable funding sources.**
 - The projected \$116,000 revenue increase used to justify reducing the residential assessment cap depends entirely on City Council approving all three planned projects under the current SAD policy and successfully collecting assessments over a 15-year period. The attached spreadsheet and graph demonstrate that any reductions to the residential assessment cap decreases the total revenue collected from property owners, increasing the City's share of costs and directly reduces funds available for future street reconstruction projects.
 - Recent SAD policy revisions approved on February 17, 2025, which lowered interest rates and extended repayment periods to 15 years, already increase the City's financial exposure. Further reducing the residential assessment cap would compound these risks while also decreasing the total revenue collected and slowing the pace of street reconstruction.
- **It negatively impacts the long-term viability of the SAD program.**
 - The current group of 2025 street projects include commercial and industrial properties capable of generating additional SAD revenue. This scenario may not repeat in future projects.
 - Further reducing the residential assessment cap creates a funding model dependent on surplus commercial or industrial SAD revenues or the depletion of other city funds. This reliance makes consistent funding questionable and jeopardizes the long-term viability of the SAD road reconstruction program.
- **It redistributes funds unfairly.**
 - Although justified, the increased assessment caps for commercial and industrial properties in the Arch Avenue and Monroe Street districts generate most of the additional revenue under the current SAD policy—not the residential assessments.

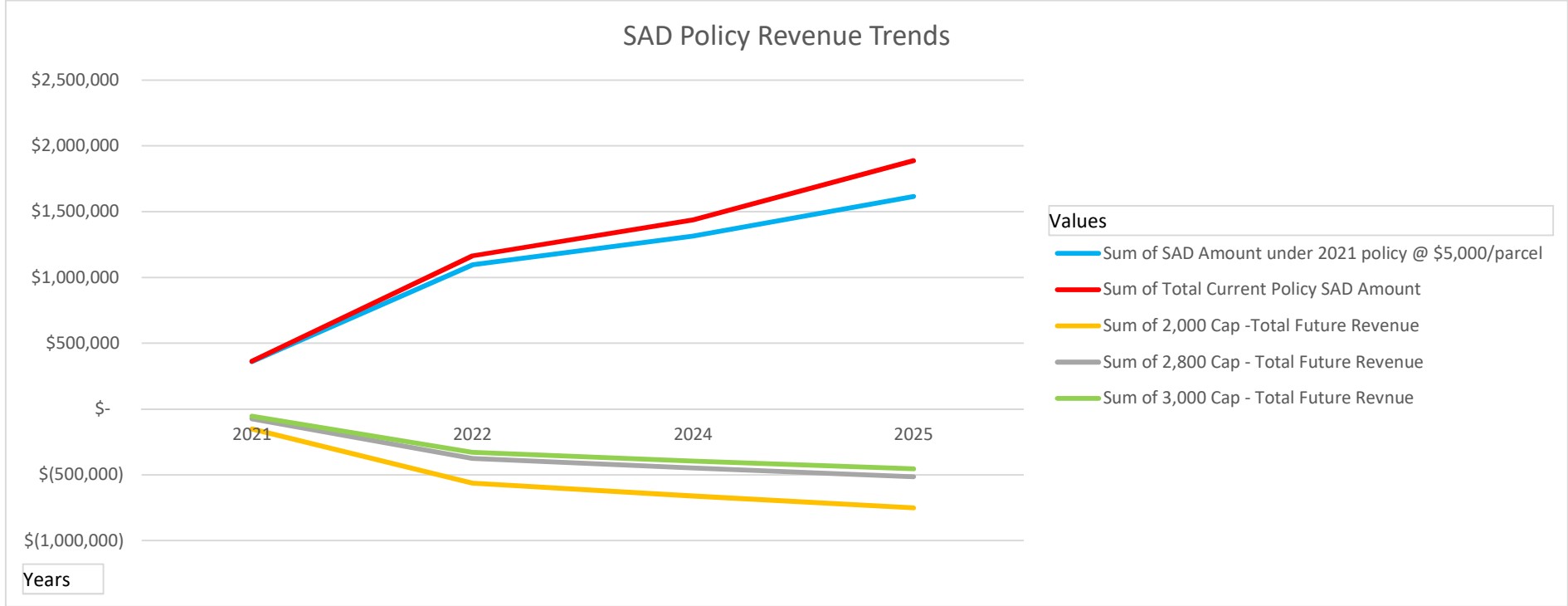
- SAD revenues must be spent within their respective districts. Subsidizing residential assessments with funds from other districts or alternative revenue sources unfairly shifts improvement costs, violating the core principle of special assessments—that properties benefitting from improvements should equitably share in their costs.
- **It undermines fairness and public trust in the SAD program.**
 - Special assessments distribute costs based on proportional benefits received by properties. Substantial differences in assessment caps between property types weaken the policy's fairness and defensibility.
 - Providing financial relief through project-specific negotiations rather than a consistent uniformly-applied policy undermines public trust in fair and impartial administration of the SAD program.

To maintain Council's directive for city staff to continue to reconstructing roads as quickly as possible in a financially responsible manner, staff believes the current SAD policy provides the most effective means to achieve this goal. Therefore, our professional recommendation is that if Council chooses to move forward with the Barry Street project, maintaining the \$5,000 residential assessment cap would be the most financially prudent approach. Should Council determine the opposition from property owners is sufficient reason not to proceed, choosing to forgo the project entirely may be preferable to proceeding in a manner that could potentially compromise the stability and effectiveness of past and future SAD projects.

SAD Policy Change Analysis - Impact on available street funds for future projects if these projects were being proposed today at the same total project cost, not adjusting for FF allocation or 25% per parcel value cap

Project # Project Area		SAD Amount under 2021 policy @ \$5,000/parcel	Total Current Policy SAD Amount	Current vs 2021 Policy Revenue	Total SAD Amount under Proposed Residential Policy Cap Revisions					
					\$ 2,000	Difference from Current Policy	\$ 2,800	Difference from Current Policy	\$ 3,000	Difference from Current Policy
2021-1	Hillcrest	\$ 202,186	\$ 202,186	\$ -	\$ 128,000	\$ (74,186)	\$ 179,200	\$ (22,986)	\$ 192,000	\$ (10,186)
2021-2	Riverdale	\$ 50,000	\$ 50,323	\$ 323	\$ 23,323	\$ (27,000)	\$ 30,523	\$ (19,800)	\$ 32,323	\$ (18,000)
2021-3	Elm Ct (voted down)	\$ 25,000	\$ 27,500	\$ 2,500	\$ 15,500	\$ (12,000)	\$ 18,700	\$ (8,800)	\$ 19,500	\$ (8,000)
2021-4	Williams Ct	\$ 82,745	\$ 82,745	\$ -	\$ 43,940	\$ (38,805)	\$ 59,940	\$ (22,805)	\$ 63,940	\$ (18,805)
2022-5	Uran St	\$ 30,000	\$ 90,000	\$ 60,000	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ 90,000	\$ -
2022-6	Howell/Lynwood/Morry	\$ 290,000	\$ 295,063	\$ 5,063	\$ 133,063	\$ (162,000)	\$ 176,263	\$ (118,800)	\$ 187,063	\$ (108,000)
2022-7	Westwood Area	\$ 415,000	\$ 415,000	\$ -	\$ 166,000	\$ (249,000)	\$ 232,400	\$ (182,600)	\$ 249,000	\$ (166,000)
2024-8	W St Joe/Griswold	\$ 220,000	\$ 275,000	\$ 55,000	\$ 176,000	\$ (99,000)	\$ 202,400	\$ (72,600)	\$ 209,000	\$ (66,000)
2025-9	Arch Ave (planned but not yet proposed)	\$ 80,000	\$ 170,087	\$ 90,087	\$ 167,087	\$ (3,000)	\$ 167,887	\$ (2,200)	\$ 168,087	\$ (2,000)
2025-10	Monroe St (approved pending allocation)	\$ 75,000	\$ 125,000	\$ 50,000	\$ 104,000	\$ (21,000)	\$ 109,600	\$ (15,400)	\$ 111,000	\$ (14,000)
2025-11	Barry St (proposed pending approval)	\$ 145,000	\$ 154,472	\$ 9,472	\$ 88,472	\$ (66,000)	\$ 106,072	\$ (48,400)	\$ 110,472	\$ (44,000)
Total impact on available street funding over 5 years:		\$ 1,614,932	\$ 1,887,375	\$ 272,444	\$ 1,135,384	\$ (751,991)	\$ 1,372,984	\$ (514,391)	\$ 1,432,384	\$ (454,991)

SAD Policy Revenue Trends



City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: New Business

Subject: TCO 2025-9

Background:

Members of the Public Safety Committee had received complaints from constituents regarding Waldron St. between S. West and S. Manning Streets. Specifically, that w/b traffic had to drive left of center to pass parked vehicles on the north side of the street. The Police Department began monitoring the parking within that block and did not observe the south side of the street being utilized for parking. Visually this block is approximately 6 feet narrower than the block to the east. DPS Director Jason Blake advised Waldron St. is classified as a major street and is not wide enough to allow parking on both sides with unobstructed traffic flow.

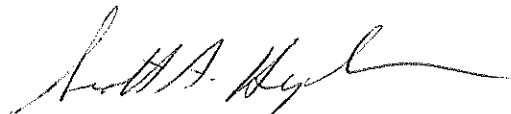
A letter was drafted and sent to all residents on this block giving them approximately one month to contact me with any concerns or questions. I received no contacts.

TCO 2025-9 is for “NO PARKING at anytime” for the south side of Waldron St. between S. West and S. Manning Streets.

Recommendation:

Approval is recommended as this TCO addresses a valid public safety concern.

Scott A. Hephner



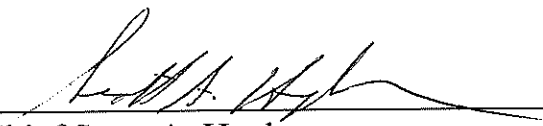
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2025-9

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

The south side of Waldron Street between S. West Street and S. Manning Street shall be **"NO PARKING" at any time.**

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief Scott A. Hephner

04/14/2025

Date

Received for filing in the office of the City Clerk at _____ a.m. on the
day
of _____, 2025.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2025.

Joshua Paladino, Mayor

Attest:

Katy B. Price, City Clerk



CITY OF HILLSDALE
DEPARTMENT OF PUBLIC SERVICES
149 WATERWORKS AVENUE
HILLSDALE, MI 49242

(517) 437-6490 – Fax (517) 437-6496

Dear Residents of Waldron St.

The City of Hillsdale has received multiple request to eliminate the parking along the South side of Waldron St. between S. Manning St. and S. West St. Currently, Waldron St. is classified as a major street and is not wide enough to allow parking on both the north and south side of the street while allowing for East and West bound vehicle traffic to flow unobstructed. Please reach out to the City of Hillsdale Police Chief @ 517-437-6460 by February 24, 2025 with any questions or concerns.

Jason Blake
Director of Public Services
City of Hillsdale
517-437-6490
jblake@cityofhillsdale.org

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: New Business

SUBJECT: Resolution – Local Government Approval for Social District Permit:
St. Joe's Pizza, LLC (92 N Broad Street)

BACKGROUND PROVIDED BY: Sam Fry, Marketing and Econ. Development Coordinator

City Council approved the establishment of a social district in Hillsdale on May 1, 2023. Qualified licensees may apply to the Michigan Liquor Control Commission for a Social District Permit in order to participate. In order to do so, the qualified licensees are required to first obtain local government approval. Section 551(6) of the Michigan Liquor Control Code (PA 58 of 1988, as amended), states: “(6) ... An application for a social district permit must be approved by the governing body of the local governmental unit in which the applicant's place of business is located before the application is submitted to the commission and before the permit is granted by the commission.” Qualified licensee **St. Joe's Pizza, LLC**, dba St. Joe's Café, located at 92 N Broad Street, Hillsdale, has requested the Hillsdale City Council adopt the attached resolution so they can apply to the MLCC for their Social District Permit.

RECOMMENDATION:

Adopt the attached local government approval resolution for St. Joe's Pizza, LLC, dba St. Joe's Café, located at 92 N Broad Street, Hillsdale.



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the City of Hillsdale council/board
(regular or special) (name of city, township, or village)

called to order by _____ on April 21, 2025 at 7:00 PM
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from St. Joe's Pizza, LLC
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is Recommended by this body for consideration for approval by the
(recommended/not recommended)
Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the City of Hillsdale
council/board at a Regular meeting held on April 21, 2025
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Katy Price

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: New Business

SUBJECT: Resolution of Support — MDOT TEDF Grant Application for Industrial Drive Resurfacing Project

BACKGROUND PROVIDED BY: Sam Fry, Marketing & Econ. Development Coordinator

The City of Hillsdale is seeking funding through the Michigan Department of Transportation's Transportation Economic Development Fund (TEDF) Category F grant program to support the resurfacing of Industrial Drive, a key connector serving the Hillsdale Manufacturing and Technology Park. This 0.70-mile project will rehabilitate the deteriorating roadway between Beck Road and Mechanic Street to support continued commercial and industrial traffic. The attached resolution affirms the City Council's support for this grant application and the importance of this infrastructure improvement to local economic development.

RECOMMENDATION:

City Council adopt the following resolution declaring support for the project.

**CITY OF HILLSDALE
RESOLUTION NO. _____**

RESOLUTION OF SUPPORT FOR THE INDUSTRIAL DRIVE RESURFACING PROJECT AND APPLICATION TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) ECONOMIC DEVELOPMENT FUND – CATEGORY F

WHEREAS, the City of Hillsdale is committed to maintaining and improving the local transportation infrastructure to support economic development, public safety, and quality of life; and

WHEREAS, Industrial Drive is designated as a City Major Street and a Major Collector in the National Functional Classification system, serving as a key access route to the Hillsdale Manufacturing and Technology Park and a connector between M-99 (West Carleton Road) and Mechanic Road, an All Season Road maintained by the Hillsdale County Road Commission; and

WHEREAS, the Manufacturing and Technology Park is home to multiple businesses that provide jobs to residents of Hillsdale, Hillsdale County, and the surrounding region, and rely heavily on commercial trucking for the transportation of goods, materials, and finished products; and

WHEREAS, the pavement condition of Industrial Drive has deteriorated to a level that requires immediate rehabilitation to avoid more costly reconstruction in the future; and

WHEREAS, the proposed project would rehabilitate approximately 0.70 miles of Industrial Drive from Beck Road to Mechanic Street, incorporating pavement recycling techniques, improved shoulders, drainage improvements, and new curbing where needed; and

WHEREAS, the City of Hillsdale is submitting an application to the Michigan Department of Transportation for funding assistance through the Transportation Economic Development Fund (TEDF) Category F program to support this critical infrastructure investment;

NOW, THEREFORE, BE IT RESOLVED, that the Hillsdale City Council hereby expresses its full support for the Industrial Drive Resurfacing Project and for the City's grant application to the Michigan Department of Transportation TEDF Category F program.

BE IT FURTHER RESOLVED, that the City Council acknowledges the importance of this project to regional transportation connectivity, economic vitality, and the long-term success of Hillsdale's Manufacturing and Technology Park.

PASSED AND ADOPTED by the City Council of the City of Hillsdale, Michigan, this 21st day of April, 2025.

Joshua Paladino, Mayor Pro Tem

Katy Price, City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item #: New Business

SUBJECT: Set Public Hearing for CBDG Grant Close-Out

BACKGROUND PROVIDED BY: Sam Fry, Marketing & Econ. Development Coordinator

The Michigan Economic Development Corporation (MEDC) on behalf of the Michigan Strategic Fund (MSF) invited Units of General Local Governments (UGLG) to apply for its Water-Related Infrastructure (WRI) Grant in 2022. This grant was to assist UGLGs in making necessary improvements to existing public infrastructure systems.

The City of Hillsdale was successful in securing these grant funds and executing this construction project during 2024. The grant application scope of work was as follows:

The proposed project will address critical infrastructure maintenance/improvements required throughout the City of Hillsdale on the water main and sanitary sewer systems. The proposed grant project would include the following items:

Water System: Replacement of approximately 75 (12%) of the in-line shut off valves in the water main system. This work will include the installation of new valves and removal of the failed valves.

Sanitary Sewer System: Replacement and/or cured-in-place lining of approximately 1.40 miles of sanitary sewer within the city.

A public hearing is required by the MEDC to adhere to the public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended, to close out this grant project.

RECOMMENDATION:

City staff recommends that City Council set a public hearing to occur at the May 5, 2025 meeting at 7:00 pm to comment on the project in person. Written comments on this project can be submitted to the City Clerk through May 2, 2025. Notification of this Public Hearing shall be made in the local newspaper at least five (5) days prior to the Public Hearing.

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: New Business

SUBJECT: Ground Penetrating Radar Purchase

BACKGROUND PROVIDED BY: DPS Dir. Jason Blake

To assist in underground survey work in portions of Lakeview and Oak Grove Cemeteries in addition to locating underground utilities throughout the city, the Dept. of Public Services, with Cemetery Board approval, applied in October 2024 for a grant through the Hillsdale County Community Foundation for one ground penetrating radar unit. The grant is in the amount of \$24,545 and would cover 100% of the purchase in addition to all applicable software.

After City Council approved the Grant Agreement (Grant Agreement #009104) with the Hillsdale Community Foundation during the December 16, 2024 Council Meeting, city staff solicited and received three (3) quotes.

	<u>Total</u>	<u>Training</u>	<u>Travel</u>	<u>Lodging</u>
GuidelineGeo -	\$23,500	\$0.00	\$1,000 Included in quote	\$0.00
Power-Tel -	\$23,100	\$1,500 Included in Quote	Extra	Extra
AD La Ter -	\$26,100	\$1,500 Included in Quote	Extra	Extra

RECOMMENDATION:

City staff recommends that City Council award the purchase of one (1) Ground Penetrating Radar Unit to GuidelineGeo in the amount of \$23,500.

**Guideline Geo Americas**

1270 Drop Off Drive
Summerville South Carolina 29486
U.S.A

QUOTE

Estimate# EST-000814**Bill To****City Of Hillsdale**

149 Waterworks Ave.
Hillsdale, Michigan 49242
United States

Ship To**City Of Hillsdale**

149 Waterworks Ave.
Hillsdale, Michigan 49242
United States

Quote Date : 12 Sep 2024**Sales person :** Daniel Laro

#	Item & Description	Qty	Rate	Amount
Antenna and Cart Package				
1	MALA Easy Locator Core Antenna (Excluding Wheels & Handles) SKU : 22-005917 MALA Easy Locator Core Antenna Package (Excluding Wheels & Handles) Items Included: 21-005915 Easy Locator Core 30-002180 Dual Li-ion battery charger 18-001033 MALA Vision Premium, (Web/Desktop) - 3 Month, prepaid subscription comes with RTC Mini in separate line item.	1 pc	14,780.00	14,780.00
2	MALA RTC Mini - including encoder, Including tablet holder SKU : 21-002555 MALA RTC Mini - including encoder, and tablet holder	1 Box	2,520.00	2,520.00
Tablet Controller				
3	Samsung Galaxy Tablet Active Pro 5G + MALA Turnkey Pre-configuration SKU : 21-001887 Samsung Galaxy Tablet	1 pcs	900.00	900.00
RTK GPS				
4	Reach RS3 SKU : RCH205 Reach RS3 Centimeter precision GPS system	1 pcs	2,800.00	2,800.00

#	Item & Description	Qty	Rate	Amount
5	RTC Mini GPS Mount SKU : 21-005921 RTC Mini GPS Mount	1 pc	1,125.00	1,125.00
Shipping				
6	Shipping (MALA Customer) Freight Charge	1	600.00	600.00
Travel Cost				
7	Training Onsite (MALA) SKU : Training Onsite (MALA) Training is free/ Travel cost will be \$1000	1	1,000.00	1,000.00
Discount				
8	Customer Discount (MALA) 20% Discount on RTC Mini GPS Mount	1	-225.00	-225.00
			Sub Total	23,500.00
			Total	\$23,500.00

Notes

Looking forward to your business!

Terms & Conditions

DELIVERY
1-2 Days

PAYMENT TERMS
In full, prior to shipment via ACH or wire. All sales are final.

Bank ACH and Wire Information
Wells Fargo Bank, NA
420 Montgomery Street
San Francisco, CA 94104
(888) 384-8400
Account Name: Guideline Geo Americas Inc
Account Number: 4942195751
Routing/Transit Number: 121000248

TAXES/DUTIES
Taxes are the responsibility of the customer.

SHIPPING
Delivery from Summerville SC.

WARRANTY
Guideline Geo warrants that for a period of 24 months from the delivery date to the original purchaser, Guideline Geo's instruments will be

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item : New Business

SUBJECT: City Street Decertification (Resolution)

BACKGROUND PROVIDED BY: Jason Blake

During review of the City of Hillsdale's ACT 51, Annual Road Mileage Certification for Fiscal Year 2024 it was noted that the city would be required to decertify Winona Drive and a portion of Hillcrest Dr. as the streets were never constructed and are not open for public travel.

In addition to Winona Dr. and Hillcrest Dr. a section of Mechanic St. from Industrial Dr. to Barr St. is required to be decertified as part of the City's annual certification as the Hillsdale County Road Commission is certifying the street as it is a city/county boarder street. Notice of this requested change was originally sent to MDOT by former DPS director in 2004 but was not corrected.

RECOMMENDATION:

Staff recommends that Council adopt the attached Resolution as presented.

CITY OF HILLSDALE
RESOLUTION NO. _____

NOW THEREFORE IT IS RESOLVED

At a regular meeting of the City Council of the City of Hillsdale, Michigan, held at City of Hillsdale, City Hall, on April 21, 2025, the following resolution was offered by member _____, and supported by member _____.

Whereas; the City of Hillsdale does wish to decertify a portion of Mechanic Street. This decertification of Mechanic St. is located between Industrial Drive and Barr St. for a total decertification length of 632.0 feet.

Whereas; the City of Hillsdale does wish to decertify portion of Winona Drive. This decertification of Winona Drive is located between Hillcrest Drive and East End for a total decertification length of 633.6 feet.

Whereas; the City of Hillsdale does wish to decertify portion of Winona Drive. This decertification of Winona Drive is located between Hillcrest Drive and West End for a total decertification length of 148.8 feet.

Whereas; the City of Hillsdale does wish to decertify portion of Hillcrest Drive. This decertification of Hillcrest Drive is located between Winona Drive to 147.84 feet North of Arbor Court for a total decertification length of 150.0 feet.

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS DAY, 21ST DAY OF APRIL 2025

Joshua Paladino, Mayor Pro-Tem

Attest:

Katy Price, City Clerk

[illegible]

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: New Business

SUBJECT: Airport Parking Lot Bid Award

BACKGROUND PROVIDED BY: David Mackie, City Manager

Attached is the Airport parking lot contractor award recommendation from RS&H. The recommendation is to award the bid to the low bidder, Big Red Team, LLC dba Dubois Trucking and Excavating, in the amount of \$311,720.02. Including construction engineering services of \$77,164 the total project cost is \$388,884.02.

City staff is requesting Council approve paying for this project out of Capital Reserves in the short term so this work can begin. This will allow the parking lot to be completed by the Airport's annual fly-in event on September 14, 2025. Upon completion in September the City can apply for full reimbursement per the attached email from Alex DeHaan of RS&H.

RECOMMENDATION:

Approve the award of the Airport's parking lot construction to Big Red Team, LLC dba Dubois Trucking and Excavating in the amount of \$311,720.02. Additionally, approve the use of Capital Reserve funds to pay for the project with subsequent reimbursement from MDOT Aero.



436 S. Main Street
Plymouth, Michigan 48170

734-456-7060
rsandh.com

February 26, 2025

City of Hillsdale
ATTN: David Mackie
City Manager
97 N Broad St
Hillsdale, MI 49242

RE: Hillsdale Municipal Airport
Construct Terminal Parking Lot
FAA Grant No. TBD
RS&H Project No. 2010-0080-000
Bid Tabulation and Recommendation to Award

Dear Mr. Mackie,

RS&H has reviewed the bids received for the above-referenced project. Attached you will find a copy of the Bid Tabulation for the Bid Opening held today, February 26, 2025. The Bid Tabulation shows the total construction cost for each Work Area as identified in the Contract Documents and previously programmed between the City and MDOT-Aero.

Three (3) competitive bids were received for the project, of which two (2) bids were deemed responsive. Responsive bids were submitted by Bid Red Team, LLC dba Dubois Trucking and Excavating and Kalleward Group. Both bids were reviewed and found to be consistent with industry cost trends. The low bidder for the base bid is Bid Red Team, LLC dba Dubois Trucking and Excavating in the amount of **\$311,720.02**. It is recommended that **Bid Red Team, LLC dba Dubois Trucking and Excavating** be awarded the construction contract, subject to City review, MDOT-Aero concurrence, and availability of funding. RS&H will provide the City with electronic copies of each responsive bid received.

If you have any questions, please feel free to contact us.

Regards,

RS&H MICHIGAN, INC,

Alexander DeHaan, PE
Project Manager

Attachments

HILLSDALE MUNICIPAL AIPORT
CONSTRUCT TERMINAL PARKING LOT
FAA Grant No. TBD
MDOT Concept No. 219031 (Work Area 1 - West); 217686 (Work Area 2 - East)

RS&H Michigan, Inc.
Bid Date: February 26, 2025
Prepared By: APD/JLW
RS&H Project No. 2010-0080-000

Bid Tabulation Summary

BIDDER	BASE BID						TOTAL BASE BID
Engineer's Estimate	\$ 482,000.00						\$ 482,000.00
Big Red Team, LLC dba Dubois Trucking and Excavating	\$ 311,720.02						\$ 311,720.02
Kalleward Group	\$ 431,033.32						\$ 431,033.32

Bid Tabulation Errors

BIDDER	TABULATION ERRORS	NET EFFECT ON GRAND TOTALS
Big Red Team, LLC dba Dubois Trucking and Excavating	Minor rounding errors throughout	Inreased as-read bid total by \$0.02
Kalleward Group	Minor rounding errors throughout; Error on the Total Amount for Item 208-1 "Silt Fence"	Decreased as-read bid total by \$313.68

Bid Requirement Checklist

Bid Requirement	BIDDER						
	Big Red Team, LLC dba Dubois Trucking and Excavating	Kalleward Group	RDK's Asphalt & Sealcoating LLC				
1.) Proposal Form (P-1-3)	✓	✓	x				
2.) Acknowledgement of Addenda (P-2-3)	✓	✓	x				
3.) Proposal Affidavit (P-4)	✓	✓	x				
4.) Proposal Guaranty (P-5)	✓	✓	x				
5.) Surety's Bond Affidavit (P-6)	✓	✓	x				
6.) EEO Statement (P-7)	✓	✓	x				
7.) Non-Collusion Affidavit (P-8)	✓	✓	x				
8.) Affidavit of Compliance-Iran Economic Sanctions Act (P-9)	✓	✓	x				
9.) Bidder's Qualifications (P-10-11)	✓	✓	x				
10.) DBE Assurance (P-12-14)	✓	✓	x				
11.) Buy American Certification (P-15-16)	✓	✓	x				
12.) Cert of Tax Delinquency and Felony Convictions (P-17)	✓	✓	x				
13.) Bid Schedule (P-18-22)	✓	✓	**				
Responsive Bid?	Y	Y	N				

**Incomplete form received

ITEM NO.	WORK ITEM DESCRIPTION	UNIT	WA 1 QUANTITY (WEST)	WA 2 QUANTITY (EAST)	Engineer's Estimate			Big Red Team, LLC dba Dubois Trucking and Excavating			Kalleward Group		
					UNIT PRICE	WA 1 AMOUNT (WEST)	WA 2 AMOUNT (EAST)	UNIT PRICE	WA 1 AMOUNT (WEST)	WA 2 AMOUNT (EAST)	UNIT PRICE	WA 1 AMOUNT (WEST)	WA 2 AMOUNT (EAST)
G-102-11.1	Safety and Security	LSUM	0.57	0.43	\$ 38,000.00	\$ 21,660.00	\$ 16,340.00	\$ 8,100.00	\$ 4,617.00	\$ 3,483.00	\$ 11,933.32	\$ 6,801.99	\$ 5,131.33
G-102-11.2	Safety Plan Compliance Document (SPCD)	LSUM	0.57	0.43	\$ 9,000.00	\$ 5,130.00	\$ 3,870.00	\$ 600.00	\$ 342.00	\$ 258.00	\$ 3,052.00	\$ 1,739.64	\$ 1,312.36
100-1	Contractor Quality Control Program (CQCP)	LSUM	0.57	0.43	\$ 25,000.00	\$ 14,250.00	\$ 10,750.00	\$ 8,400.00	\$ 4,788.00	\$ 3,612.00	\$ 18,189.92	\$ 10,368.25	\$ 7,821.67
110-1	General Conditions and Mobilization, Max 10%	LSUM	0.65	0.35	\$ 48,000.00	\$ 31,200.00	\$ 16,800.00	\$ 18,500.00	\$ 12,025.00	\$ 6,475.00	\$ 27,193.00	\$ 17,675.45	\$ 9,517.55
204-1	HMA Surface, Rem	SYD	0	15	\$ 12.00	\$ -	\$ 180.00	\$ 65.67	\$ -	\$ 985.01	\$ 67.14	\$ -	\$ 1,007.10
205-1	Excavation, Earth	CYD	340	680	\$ 26.00	\$ 8,840.00	\$ 17,680.00	\$ 6.47	\$ 2,200.14	\$ 4,400.28	\$ 12.21	\$ 4,151.40	\$ 8,302.80
205-2	Subgrade Undercutting, Type II	CYD	40	30	\$ 80.00	\$ 3,200.00	\$ 2,400.00	\$ 18.57	\$ 742.80	\$ 557.10	\$ 51.27	\$ 2,050.80	\$ 1,538.10
205-3	Embankment, CIP, MDOT CL II	CYD	1490	730	\$ 38.00	\$ 56,620.00	\$ 27,740.00	\$ 31.08	\$ 46,310.69	\$ 22,689.13	\$ 47.01	\$ 70,044.90	\$ 34,317.30
208-1	Erosion Control, Silt Fence	FT	530	110	\$ 6.00	\$ 3,180.00	\$ 660.00	\$ 6.25	\$ 3,312.50	\$ 687.50	\$ 16.00	\$ 8,480.00	\$ 1,760.00
208-2	Erosion Control, Inlet Protection	EACH	0	1	\$ 500.00	\$ -	\$ 500.00	\$ 1,600.00	\$ -	\$ 1,600.00	\$ 262.47	\$ -	\$ 262.47
302-1	Aggregate Base Course, MDOT 21AA	CYD	140	110	\$ 85.00	\$ 11,900.00	\$ 9,350.00	\$ 94.40	\$ 13,216.00	\$ 10,384.00	\$ 142.83	\$ 19,996.20	\$ 15,711.30
308-1	Geotextile, Separator, Non-Woven	SYD	855	610	\$ 3.00	\$ 2,565.00	\$ 1,830.00	\$ 4.23	\$ 3,618.36	\$ 2,581.52	\$ 2.07	\$ 1,769.85	\$ 1,262.70
401-1	Culv, CI A, CPE, 8-inch	FT	0	80	\$ 40.00	\$ -	\$ 3,200.00	\$ 36.25	\$ -	\$ 2,900.00	\$ 85.46	\$ -	\$ 6,836.80
401-2	Culv, End Sect, Steel, 8-inch	EACH	0	2	\$ 600.00	\$ -	\$ 1,200.00	\$ 600.00	\$ -	\$ 1,200.00	\$ 793.52	\$ -	\$ 1,587.04
501-1	HMA, 4EML, Surface Course	TON	205	130	\$ 200.00	\$ 41,000.00	\$ 26,000.00	\$ 164.18	\$ 33,656.70	\$ 21,343.27	\$ 189.22	\$ 38,790.10	\$ 24,598.60
501-2	Emulsified Asphaltic Bond Coat	GAL	55	35	\$ 6.00	\$ 330.00	\$ 210.00	\$ 18.89	\$ 1,038.90	\$ 661.12	\$ 3.06	\$ 168.30	\$ 107.10
602-1	Conc Pavt, Reinf, 6-inch	SYD	0	90	\$ 100.00	\$ -	\$ 9,000.00	\$ 128.89	\$ -	\$ 11,600.01	\$ 152.38	\$ -	\$ 13,714.20
602-2	Conc Pavt, Misc, Non-Reinf, 6-inch	SYD	0	20	\$ 75.00	\$ -	\$ 1,500.00	\$ 195.00	\$ -	\$ 3,900.00	\$ 105.96	\$ -	\$ 2,119.20
602-3	Joint, Expansion, MDOT E3	FT	0	55	\$ 4.00	\$ -	\$ 220.00	\$ 60.00	\$ -	\$ 3,300.00	\$ 12.82	\$ -	\$ 705.10
802-1	Curb and Gutter, Conc, Det F4, including aggregate base	FT	100	0	\$ 68.00	\$ 6,800.00	\$ -	\$ 40.50	\$ 4,050.00	\$ -	\$ 93.99	\$ 9,399.00	\$ -
803-1	Curb Ramp, Conc, 4-inch, including granular base	SFT	135	0	\$ 25.00	\$ 3,375.00	\$ -	\$ 21.48	\$ 2,899.94	\$ -	\$ 11.91	\$ 1,607.85	\$ -
803-2	Sidewalk, Conc, 4-inch, including granular base	SFT	620	0	\$ 20.00	\$ 12,400.00	\$ -	\$ 10.00	\$ 6,200.00	\$ -	\$ 14.30	\$ 8,866.00	\$ -
810-1	Parking Lot Signage	LSUM	1	0	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 2,400.00	\$ 2,400.00	\$ -	\$ 1,831.21	\$ 1,831.21	\$ -
811-1	Pavt Mrkg, Waterborne, Yellow	SFT	200	0	\$ 2.50	\$ 500.00	\$ -	\$ 5.50	\$ 1,100.00	\$ -	\$ 8.55	\$ 1,710.00	\$ -
811-2	Pavt Mrkg, Waterborne, Blue	SFT	60	0	\$ 2.50	\$ 150.00	\$ -	\$ 4.75	\$ 285.00	\$ -	\$ 8.55	\$ 513.00	\$ -
811-3	Pavt Mrkg, Waterborne, Access Symbol, Blue	EACH	2	0	\$ 700.00	\$ 1,400.00	\$ -	\$ 340.00	\$ 680.00	\$ -	\$ 305.20	\$ 610.40	\$ -
816-1	Seeding, Hydroseed with Fertilizer and Mulch	ACRE	1	1	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,650.00	\$ 8,650.00	\$ 8,650.00	\$ 11,597.60	\$ 11,597.60	\$ 11,597.60
816-2	Topsoil (Obtained from On-site Cut or Removed from Stockpile)	CYD	80	260	\$ 10.00	\$ 800.00	\$ 2,600.00	\$ 29.12	\$ 2,329.44	\$ 7,570.68	\$ 18.31	\$ 1,464.80	\$ 4,760.60
819-1	Conduit, Non-Encased, Sch. 40 PVC, 1-way 2-inch	FT	30	0	\$ 45.00	\$ 1,350.00	\$ -	\$ 27.33	\$ 819.99	\$ -	\$ 101.74	\$ 3,052.20	\$ -
819-2	Duct Bank, Non-Encased, Sch. 40 PVC, 2-way 2-inch	FT	55	0	\$ 64.00	\$ 3,520.00	\$ -	\$ 27.27	\$ 1,500.00	\$ -	\$ 88.79	\$ 4,883.45	\$ -
819-3	Duct Bank, Concrete Encased, Sch. 40 PVC, 4-way 2-inch	FT	85	0	\$ 120.00	\$ 10,200.00	\$ -	\$ 65.88	\$ 5,599.97	\$ -	\$ 244.16	\$ 20,753.60	\$ -
819-4	HH Furnish and Install, 18-inch x 30-inch	EACH	2	0	\$ 4,500.00	\$ 9,000.00	\$ -	\$ 1,550.00	\$ 3,100.00	\$ -	\$ 3,052.00	\$ 6,104.00	\$ -
819-5	Light Standard & Foundation, 15-foot, (2) Luminaire	EACH	1	0	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 13,800.00	\$ 13,800.00	\$ -	\$ 6,151.61	\$ 6,151.61	\$ -
819-6	Cable in Conduit, 120V, (2) #6 & (1) #6 GND., CU	FT	240	0	\$ 15.00	\$ 3,600.00	\$ -	\$ 8.75	\$ 2,100.00	\$ -	\$ 38.15	\$ 9,156.00	\$ -
819-7	Elec. Room Improvements (Conduit, Wiring, Connections and Assoc. Work)	LSUM	1	0	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 1,220.80	\$ 1,220.80	\$ -
824-1	Contractor Staking	LSUM	0.57	0.43	\$ 15,000.00	\$ 8,550.00	\$ 6,450.00	\$ 6,500.00	\$ 3,705.00	\$ 2,795.00	\$ 6,104.00	\$ 3,479.28	\$ 2,624.72
	WA TOTAL					\$ 315,520.00	\$ 166,480.00		\$ 190,087.41	\$ 121,632.61		\$ 274,437.69	\$ 156,595.63
	COMBINED TOTAL					\$482,000.00			\$311,720.02			\$431,033.32	

David Mackie

From: DeHaan, Alex <Alex.DeHaan@rsandh.com>
Sent: Thursday, March 20, 2025 4:04 PM
To: David Mackie; Hillsdale Airport
Subject: RE: Hillsdale Airport Parking Lot

Dave – Yes! Reimbursement works very similar to requesting drawdowns from an already awarded grant.

Once grant funding is received (currently slated for September), the City would submit all invoices and backup documentation for the project and receive reimbursement for the project all at once. Really, it's a matter of submitting all invoices at once vs. monthly invoices throughout the project. The City would just need to front the invoices received (both CA and Construction) before the grant is awarded. Then once the grant is awarded you can start immediately submitting invoices to MDOT.

It doesn't change anything we do during the project. Construction Administration documentation just needs to be tracked as if we were following Federal Standards for a typical AIP Grant (which is how the current project is set up anyways). Once the grant becomes available in September we submit all our construction documentation like we typically do and seek full reimbursement.

This could also be a way we avoid the Contractor requesting for price escalations due to holding their bid until September when the FAA releases the funds. I have a hunch MDOT is going to receive a lot of price escalation requests because they (MDOT) requested hard bids so early in the year.

Happy to chat via phone as well!

Alex DeHaan, PE

Area Discipline Leader, Aviation
436 S Main St, Plymouth, MI 48170
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From: David Mackie <dmackie@cityofhillsdale.org>
Sent: Thursday, March 20, 2025 2:39 PM
To: DeHaan, Alex <Alex.DeHaan@rsandh.com>; Hillsdale Airport <Hillsdale_Airport@cityofhillsdale.org>
Subject: [External] Hillsdale Airport Parking Lot

External Sender: Please use caution with links and attachments.
Alex,

We might be able to pay for the parking lot upfront. Do you have any more information on what a reimbursement would look like and when?

City of Hillsdale

Agenda Item Summary

Meeting Date: **March 21, 2025**

Agenda Item: **New Business**

SUBJECT: **RS&H Airport Parking Lot Construction Engineering**

BACKGROUND PROVIDED BY: David Mackie, City Manager

Attached is the Airport Terminal parking lot construction services proposal from RS&H the City's aviation engineering firm. The proposal is to oversee the parking lot's construction, maintain contractor activity documentation, and provide project budget and cost controls, as well as project closeout report preparation. Construction of the parking lot is scheduled to begin in the Summary of 2025. Total cost of the services is \$77,164.

RECOMMENDATION:

Approve RS&H's Airport Parking Lot Construction Engineering Contract for \$77,164 and authorize the City Manager to approve the contract on the City's behalf.



Construct Terminal Parking Lot

SCOPE OF WORK



Construction Phase Services

April 9, 2025
City of Hillsdale

Hillsdale Municipal Airport
Hillsdale, MI

Prepared by RS&H Michigan, Inc. at the
direction of the City of Hillsdale

I PROJECT DESCRIPTION

The City of Hillsdale (City or “Owner”) has requested that RS&H Michigan, Inc. (RS&H or “Consultant”) prepare a proposal for Construction Phase Services of the proposed Construct Terminal Parking Lot (Project) at Hillsdale Municipal Airport (or “Airport”). RS&H completed the design of the Project and delivered Bid Documents to the City in February 2025. A bid opening for the project was held on February 26, 2025.

The City has requested RS&H provide Construction Phase Services for the Project. Construction Phase Services will include part-time construction oversight and contractor activity documentation, project budget and cost control, as well as project closeout report preparation following typical FAA closeout criteria.

RS&H understands that construction of the program will occur in a single construction package to begin in the Summer of 2025. Construction of the New Terminal Facility (“Bid Pak 1”) may be ongoing at the time of this project, “Bid Pak 2”. Construction of the New Terminal Parking Lot (“Bid Pak 2”) may be delayed until grant funding is made available by MDOT-Aero.

FIGURE 1:
OVERALL PROJECT LIMITS



A full list of Construction Phase Services can be found in Section II of this proposal.

II PROJECT TASKS

TASK 1 CONSTRUCTION ADMINISTRATION SERVICES

During this phase the consultant shall provide services to support construction including:

Task 1.1 Pre-Construction Conference

RS&H will attend and facilitate a pre-construction conference at the Airport (**2 Associates, 1 Visit**). RS&H will prepare and distribute an agenda and meeting minutes of the pre-construction conference.

Task 1.2 Contractor Submittal Review

RS&H will review contractors' submittals required by the construction documents, including, but not limited to: shop drawings, test data, samples, materials, equipment, etc. and approve, reject, or otherwise advise on the conformance of such submittals to the requirements of the construction documents. RS&H will maintain a log of all contractor submittals which will include the submittal date, the action taken, and the date returned.

Task 1.3 Technical Plan Interpretations

RS&H will provide the Owner and the contractor with technical interpretations of the construction documents or any other Requests for Information (RFI) submitted by the contractors. Up to a total of fifteen (15) RFI's will be reviewed and responded to for the project.

Task 1.4 Change Orders

RS&H will review and concur with change order scope, costs, and any modifications to the construction schedule. All actions will be coordinated and collaborated with the Airport prior to contractor notification. RS&H will execute and coordinate all contract change orders through the Airport and MDOT-AERO for final approval. Up to a total of six (6) change orders will be prepared for the project.

Task 1.5 Substitution Review

RS&H will review and recommend for sponsor acceptance or rejection any changes, modifications or substitutions proposed by the contractor. Written justification must accompany any recommendation or rejection.

Task 1.6 Contractor Pay Requests

RS&H will review contractor applications for payment and supporting data, review the amount owed to the contractor and recommend/approve in writing all payments to contractor in accordance with the contract documents.

Task 1.7 Weekly Progress Meetings

RS&H will prepare for and attend weekly construction progress meetings. Up to a total of seven (7) weekly progress meetings are expected.

Task 1.8 Review Materials Acceptance Test Results

RS&H will compare test results against the specification requirements and notify the sponsor of any concerns. RS&H will provide recommendations as needed to address concerns.

Task 1.9 Substantial Completion Site Visit and Punch List

RS&H will participate in a substantial completion site visit and prepare a punch list **(2 Associates, 1 Visit)**. RS&H will compile a list of deficient items and advise the Owner and contractor of those items and advise of which items must be corrected in order for the Airport to take beneficial occupancy of the project area.

Task 1.10 Prepare Record Drawings and Final Contract Report

RS&H will prepare Record Drawings. These documents will include all field changes recorded and incorporated during the project. RS&H will prepare and submit the Final Contract Report per FAA and MDOT-AERO requirements.

Task 1.11 Warranty Inspection

Prior to the expiration of construction or equipment warranties or guarantees, RS&H will coordinate a site walk (RS&H will attend and facilitate a pre-construction conference at the Airport **(2 Associates, 1 Visit)** with the contractor and the sponsor providing an inspection of the facility and provide a report of all observed defects in material, equipment and/or workmanship that are covered under the projects' warranties or guarantees.

Task 1.12 Coordination with Sponsor and MDOT-AERO

RS&H will coordinate with the Sponsor and MDOT-AERO all contact or direction given to the Contractor by the Engineer.

Task 1.13 Project Management

RS&H will make monthly progress reports to the Owner during the entire duration of the project and coordinate with MDOT-AERO as needed. RS&H will manage the project in a professional manner and will assign qualified individuals or subconsultants to the project. The monthly progress reports will include a written description of each task identified within the contracted scope of services as of the date of the progress report. The progress reports will also include a monthly invoice for professional services.

TASK 2 RESIDENT PROJECT REPRESENTATIVE SERVICES**Task 2.1 Part-Time Resident Project Representative Services**

RS&H will provide part-time Resident Project Representative (RPR) services for the project. RPR services are expected to be performed by a staff engineer. The RPR will provide part-time oversight of the project. RPR will provide the below services for each week the contractor is

working. **RS&H will provide 7 weeks of part-time RPR services @ 16 hours per week for the project.**

Specific RPR items will include:

- A. Project Startup: Resident Project Representative (RPR) will prepare the project for construction startup. The RPR will coordinate with the contractor before and after the preconstruction conference to provide access for the contractor to enter the site to perform surveying, mobilization and other project elements in preparation of construction beginning. The RPR will develop necessary paperwork, forms, reports, etc. in preparation of construction startup. The RPR will coordinate with the Airport manager to ensure all issues are addressed and properly communicated with the contractor, tenants, FAA, etc. prior to construction startup. The RPR will coordinate with the Airport concerning all Airport and FAA facilities, NAVAIDS, runway and taxiway lighting circuits and communications cables issues to ensure all electrical related issues are covered and procedures in place to prevent circuits being cut, damaged or otherwise affected prior to construction startup. Coordinate repair of facilities as damage occurs.
- B. Schedules: Review the baseline and all subsequent progress schedules, schedule of Shop Drawing submittals and schedule of values prepared by the Contractor and consult with the Engineer concerning acceptability.
- C. Conferences and Meetings: Attend meetings with the Contractor, Owner and Engineer such as the preconstruction conference, weekly progress meetings, job conferences and other project related meetings, and prepare and circulate copies of minutes thereof.
- D. Liaison: Serve as the Engineer's liaison with the Contractor, working principally through the Contractor's superintendent and/or project manager and assist in understanding the intent of the Contract Documents. Assist the Engineer in serving as the Owner's liaison with the Contractor when the Contractor's operations affect the Owner's on-site operations.
- E. Review of Work, Inspections and Tests: Perform the following:
 - a. Conduct on-site observations of the Work in progress to assist the Engineer in determining if the Work is, in general, proceeding in accordance with the Contract Documents.
 - b. Report to the Engineer whenever the RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required. Advise the Engineer of Work that the RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval. Coordinate materials acceptance testing failed results and coordinate retesting.

- c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that the Contractor maintains adequate records thereof; and observe, record and report to the Engineer appropriate details relative to the test procedures and startups.
 - d. Monitor the contractor's activities as they relate to the Construction Safety Phasing Plan (CSPP) and the Safety Plan Compliance Document (SPCD). Immediately inform the contractor, engineer, and owner when the contractor is in non-compliance with the standards and procedures contained in these documents, so that appropriate actions can be taken.
 - e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of those inspections and provide written reports of said visits to the Engineer.
 - f. Field inspect Change Order work to verify completion in accordance with contract documents.
- F. Interpretation of Contract Documents: Report to the Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to the Contractor clarifications and interpretations as issued by the Engineer.
- G. Contract Modifications: Consider and evaluate the Contractor's suggestions for modifications in Drawings or Specifications and submit a report with the RPR's recommendations to the Engineer. Transmit to the Contractor decisions as approved by the sponsor.
- H. Project Reports: Perform the following:
- a. Furnish the Owner and Engineer FAA quarterly construction progress reports as required of progress of the Work.
 - b. Consult with the Owner and Engineer in advance of scheduled major tests, inspections or start of important phases of the Work.
 - c. Draft proposed Change Orders, obtaining backup material from the Contractor, and recommend to the Owner Change Orders.
 - d. Report immediately to the Owner and Engineer upon the occurrence of any accident.
- I. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by the Contractor are applicable to the items actually installed and in accordance with the Contract Documents and have this material delivered to the Engineer for review and forwarding to the Owner prior to final payment for the Work.
- J. Project Closeout: Perform the following:
- a. Before the Owner issues a Certificate of Substantial Completion, conduct a pre-final inspection and submit to the Contractor and Owner a punch list of observed items requiring completion or correction.

- b. Conduct a final inspection in the company of the Engineer, the Owner and the Contractor and prepare a final punch list of items to be completed or corrected.
- c. Observe that all items on the final punch list have been completed or corrected and make recommendations to the Engineer concerning acceptance.

TASK 3 MATERIALS ACCEPTANCE TESTING

RS&H will provide materials acceptance testing for the project. The following materials will be tested for compliance with the project specifications:

- » MDOT 501 – Asphalt Surface Course testing including air void analysis and extractions
- » MDOT 802/3 – Concrete Sidewalk – Slump, Air, Temperature and Strength
- » **MDOT 205 – Embankment – Proctor and Density analysis
- » **MDOT 302 – Aggregate Base – Proctor and Density analysis
- » **MDOT 602 – Concrete Pavement/Curb – Slump, Air, Temperature, Strength

**Acceptance Testing services for these materials will be provided on an as-needed basis. The contractor is responsible for testing this material.

III MEETINGS AND PRESENTATIONS

RS&H will prepare for and attend the following meetings:

- » Pre-Construction Meeting
- » Construction Progress Meetings (7 meetings)
- » Substantial Completion Site Visit
- » Warranty Inspection

IV SCHEDULE

RS&H will provide the above-referenced services within the following schedule (or as mutually agreed upon by Airport staff and RS&H).

- » Task 1 – Construction Administration within 60 Calendar Days of Construction NTP, then as required to complete closeout activities.
- » Task 2 – Part-Time Resident Project Representative Services will be provided for seven (7) Calendar Days before Construction NTP and seven (7) Calendar Days after Substantial Completion.
- » Task 3 – Materials Acceptance Testing services will be provided during active construction of the project.

V DELIVERABLES

RS&H will provide the following deliverables:

- » (1) Record Drawing Set
- » (1) Final Contract Report

VI EXCLUSIONS

The following items are excluded from this Scope of Work:

- » Additional meetings other than those identified in Section III
- » Preparation of Buy American Waiver Documentation
- » Construction staking and/or surveying on behalf of the Contractor
- » Updates to ALP drawings
- » AGIS survey
- » RS&H will only perform services/work related in any way to PFAS chemicals or substances possibly containing PFAS chemicals (including but not limited to sampling, handling, and remediating) to the extent the GFIAA specifically directs, in writing, RS&H to perform such services/work, and RS&H shall not be liable for the nonperformance of such services/work. will only perform services/work related in any way to PFAS chemicals or substances.

VII PROFESSIONAL SERVICES FEE AND FEE TYPE

RS&H will perform the above-referenced services for a total fixed Lump Sum fee of \$77,164.

See Attachment A for a full breakdown of anticipated effort for each task.



**HILLSDALE MUNICIPAL AIRPORT
ATTACHMENT A - ESTIMATE OF PROFESSIONAL FEES**

**Construction Phase Services for
CONSTRUCT TERMINAL PARKING LOT**

SCOPE / TASK TITLE		Project Officer	Project Manager	Project Engineer	Staff Engineer	Senior Technician	Support Staff	RPR	TOTAL
Task 1: Construction Administration Services									
Task 1.1	Pre-Construction Conference		4		6				10
Task 1.2	Contractor Submittal Review		6		24				30
Task 1.3	Technical Plan Interpretations		4	4	16				24
Task 1.4	Change Orders		2		8				10
Task 1.5	Substitution Review			4	12				16
Task 1.6	Contractor Pay Requests		4		16				20
Task 1.7	Weekly Progress Meetings		42						42
Task 1.8	Review Materials Acceptance Test Results		2		8				10
Task 1.9	Substantial Completion Site Visit and Punchlist		4		6				10
Task 1.10	Prepare Record Drawings and Final Contract Report		8		24				32
Task 1.11	Warranty Inspection		4		8				12
Task 1.12	Coordination with Sponsor and MDOT-Aero		12						12
Task 1.13	Project Management	2	12						14
TOTAL HOURS		2	104	8	128	0	0	0	242
RATE		\$105.00	\$78.00	\$47.00	\$38.00	\$33.00	\$28.00	\$38.00	
TOTAL DIRECT LABOR \$		\$210	\$8,112	\$376	\$4,864	\$0	\$0	\$0	\$13,562
OVERHEAD @		170.80%							\$23,164
PROFIT @		11%							\$4,040
TOTAL BURDENED LABOR @		3.01							\$40,766
Task 2: Resident Project Representative (RPR) Services									
Task 2.1	Part-Time Resident Project Representative Services (1 RPR; 7 weeks @ 16 hours/week)							112	112
TOTAL HOURS		0	0	0	0	0	0	112	112
RATE		\$105.00	\$78.00	\$47.00	\$38.00	\$33.00	\$28.00	\$38.00	\$38.00
TOTAL DIRECT LABOR \$		\$0	\$0	\$0	\$0	\$0	\$0	\$4,256	\$4,256
OVERHEAD @		170.80%							\$7,269
PROFIT @		11%							\$1,268
TOTAL BURDENED LABOR @		3.01							\$12,793
OTHER DIRECT NON-SALARY COSTS									
REPRODUCTION		# DWGS	# PAGES						
		@	@						
		\$0.55	\$0.15	#SETS					
Drawings		20		2					
Reports/Specifications			350	2					
TOTAL REPRODUCTION					\$127				
POSTAGE/DELIVERY		# PCKGS	# PCKGS						
		@	@						
		\$5.00	\$20.00						
Drawings and Specifications			1						
TOTAL POSTAGE/DELIVERY				\$20					
SPECIALTY SUBCONSULTANTS									
Task 3 - Materials Acceptance Testing		TYME Engineering							
TOTAL SPECIALTY SUBCONSULTANTS		\$20,722							
TRAVEL		# Associates	# Times	# Miles Round Tp.	Mileage @ \$0.70/Mile	Lunch @ \$19			
Pre-Construction Meeting		2	1	190	\$266	\$38	\$494		
Site Visit Inspection/Weekly Progress Meetings (weekly for 7 weeks)		1	7	190	\$931	\$133	\$1,254		
Substantial Completion Site Visit		2	1	190	\$266	\$38	\$494		
Warranty Inspection		2	1	190	\$266	\$38	\$494		
TOTAL TRAVEL								\$2,736	
TOTAL ODC's									
Total Proposed Fee for:		Construction Phase Services							



February 17, 2025

Alexander P. DeHaan, PE
RS&H MICHIGAN, INC.
436 S Main St
Plymouth, MI 48170

Construction Materials Testing and Administration of MDOT Required Quality Assurance Program

RS&H / Hillsdale Municipal Airport, Terminal Parking Lot

Fee Schedule 2025

Item	Description	Units	Quantity	Unit Rate	Total
MDOT 302	Aggregate Mechanical Analysis (Lab) AAASHTO T11 / T27	Each	1	\$895.00	\$895.00
MDOT 205, 302, 501	MDOT Certified Field Density Technician and Portable Gauge	*Full day	3	\$1,550.00	\$4,650.00
MDOT 501	HMA Binder Extraction - quantitative /ignition (Lab) AASHTO T164	Each	4	\$1,120.00	\$4,480.00
MDOT 501	HMA Extracted Aggregate Classification (Lab) AASHTO T30	Each	4	\$965.00	\$3,860.00
MDOT 602, 803	MDOT/ACI Certified Concrete Field Technician, Equipped	*Full day	2	\$1,550.00	\$3,100.00
MDOT 602, 803	Concrete Compressive Strength (Lab) ASTM C39 / AASHTO T22	Each	4	\$89.00	\$356.00
QA/QC	Engineering / Quality Assurance Administration (Meetings, Submittal Review, Coordination, Contract Administration, Quality Assurance Plan)	Hour	12	\$165.00	\$1,980.00
Mobilization	Vehicle mileage, Technician/equipment transportation	Trip	8	\$179.00	\$1,432.00
Primum	Field Technician Overtime after (*8hr per full day)	Hour	2	\$96.00	\$192.00
Expected Service Cost					\$20,772.00

City of Hillsdale

Agenda Item Summary

Meeting Date: April 21, 2025

Agenda Item: New Business

SUBJECT: Officers Compensation Commission Salary Determination

BACKGROUND PROVIDED BY: David Mackie, City Manager

The Officers Compensation Commission (OCC) convened on Thursday, April 3, 2025, and, by majority vote, approved an increase in compensation for local elected officials, setting the mayor's salary at \$25,000 per year and council members' salaries at \$10,000 per year. Included in the Council packet are the minutes from the April 3rd OCC meeting, submitted to the City Clerk's Office by OCC Secretary Timothy Green, which document this action.

Section 5(b) of the Home Rule City Act states: "(b) The commission shall determine the salary of each local elected official. The determination shall be the salary unless the legislative body, by resolution adopted by 2/3 of the members elected to and serving on the legislative body, rejects it. The determination of the commission shall be effective 30 days following its filing with the city clerk unless rejected by the legislative body. If the determination is rejected, the existing salary shall prevail. The expense allowance or reimbursement paid to elected officials in addition to salary shall be for expenses incurred in the course of city business and accounted for to the city."

After consulting with the City Attorney, it is his legal opinion (see attached) that this salary determination will take effect on May 11, 2025, unless formally rejected by two-thirds of the City Council through a resolution. For context, a spreadsheet compiled by the City of Three Rivers showing comparable compensation for mayors and council members in council-manager cities across Michigan is attached. City staff have supplemented this spreadsheet with data from Jonesville, Adrian, and Jackson to the spreadsheet to include relevant nearby communities.

RECOMMENDATION:

If no action is taken, the salary determination will automatically take effect on May 11, 2025, setting the mayor's salary at \$25,000 per year and council members' salaries at \$10,000 per year. If Council wishes to reject the determination, the attached resolution must be adopted by a two-thirds vote of the full Council.

CITY OF HILLSDALE
RESOLUTION NO. _____

WHEREAS, the Officers Compensation Commission (OCC) has submitted its determination for salary adjustments for local elected officers; and

WHEREAS, the Hillsdale City Council has reviewed the determination and has decided that the proposed salary adjustments are not in alignment with current budgetary constraints or public sentiment;

THEREFORE BE IT RESOLVED, that the Hillsdale City Council hereby rejects the salary determination submitted by the OCC for the offices of mayor and council member; and

BE IT FURTHER RESOLVED, that the salaries for these offices shall remain at their current levels as established prior to the OCC's recommendations.

PASSED AND ADOPTED by the City Council of the City of Hillsdale, Michigan, this 21st day of April, 2025.

Joshua Paladino, Mayor Pro Tem

Katy Price, City Clerk

MEMORANDUM

TO: Hillsdale City Council
FROM: Thomas L. Thompson
DATE: April 17, 2025
RE: Officers Compensation Commission

BACKGROUND

On Thursday, April 3, 2025, the City's Officers Compensation Commission met. During the meeting, a member of the Commission made a motion that the Commission set the salary for the City's Mayor at \$25,000.00 per year, and set the salary for each of the members of the City Council at \$10,000.00 per year. The motion was seconded by another member of the Commission. After discussion, a roll call vote of the members of the Commission was taken and the motion was approved by a 3-2 vote.

On Friday, April 11, 2025, the Commission filed minutes of its meeting with the Hillsdale City Clerk. The minutes of the meeting recited the making of the motion to set the salary for the Mayor and City Council members, that the motion was seconded, and that the motion was approved.

After the minutes of the Commission's April 3, 2025, meeting were filed with the City Clerk, the chair of the Commission apparently requested that the City Clerk provide public notice of another meeting of the Commission for the stated purpose of revisiting the issue of the salaries for the Mayor and the members of the City Council. After this request was made, I was contacted by the City Manager who was concerned about whether the Commission had the authority to revisit the officer salary issue after it had already approved a motion to set the salaries and had filed minutes evidencing that approval with the City Clerk. I reviewed the issue and opined that, under the circumstances, I did not believe that the Commission had the legal authority to reconvene to revisit its approval of the motion to set the annual salaries for the City's officers at \$25,000.00 for the Mayor and \$10,000.00 for each of the City Council members. I further recommended that the issue be placed on the agenda for consideration by the City Council.

The purpose of this Memorandum is to provide you with the basis for my opinion, and to suggest a way to resolve the issue in a manner that presents the least risk to the Council and to the City, yet may still provide the ability to achieve the result desired by the chair of the Commission, should that be the ultimate will of the Council.

QUESTIONS PRESENTED

1. Did the Commission's approval of the motion to set the salaries of the Mayor and City Council members at its April 3, 2025, meeting constitute the making of a "determination" of those salaries pursuant to applicable Michigan law.

2. Does the Commission have the authority to reconvene to reconsider its approved motion setting the salaries of the City officers after filing the minutes of the meeting at which the motion was approved with the City Clerk?

3. What potential negative consequences would be implicated if the Commission were to reconvene to reconsider its approved motion setting the salaries of the City officers after filing minutes of the meeting at which the motion was approved with the City Clerk?

APPLICABLE LAW

The City's Officers Compensation Commission is a creation of state statute – specifically Section 5c of the Home Rule City Act [MCL 117.5c]. MCL 117.5c states:

117.5c Local officers compensation commission; creation; purpose; appointment, qualifications, and terms of members; vacancies; determination of salaries; expenses; meetings; quorum; concurrence of majority required; election of chairperson; compensation of members; conducting business at public meeting; notice of meeting; availability of certain writings to public; resolution; changing procedure; petition for referendum.

Sec. 5c.

In place of a charter provision existing on December 31, 1972 establishing the salaries or the procedure for determining salaries of elected officials, the governing body may establish, by ordinance, the procedure described in this section, in which case the restriction contained in a charter provision with respect to changing salaries during term shall be inapplicable. The ordinance shall provide the following:

(a) A local officers compensation commission is created which shall determine the salaries of each local elected official. The commission shall consist of 5 members in a city of 20,000 population or less and 7 members in a city of over 20,000 population. The members shall be registered electors of the city, appointed by the mayor subject to confirmation by a majority of the members elected and serving in the legislative body. In the case of a 5-member commission, the terms of office shall be 5 years, except that of the members first appointed, 1 each shall be appointed for terms of 1, 2, 3, 4, and 5 years. In the case of a 7-member commission, the terms of office shall be 7 years, except that of the members first appointed, 1 each shall be appointed for terms of 1, 2, 3, 4, 5, 6, and 7 years. The first members shall be appointed within 30 days after the effective date of the ordinance. Members other than the first members shall be appointed before October 1 of the year of appointment. Vacancies shall be filled for the remainder of the unexpired term. A member or employee of the legislative, judicial, or executive branch of government or a member of the immediate family of a member or employee of the legislative, judicial, or executive branch of government shall not be a member of the commission.

(b) The commission shall determine the salary of each local elected official. The determination shall be the salary unless the legislative body, by resolution adopted

by 2/3 of the members elected to and serving on the legislative body, rejects it. The determination of the commission shall be effective 30 days following its filing with the city clerk unless rejected by the legislative body. If the determination is rejected, the existing salary shall prevail. The expense allowance or reimbursement paid to elected officials in addition to salary shall be for expenses incurred in the course of city business and accounted for to the city.

(c) The commission shall meet for not more than 15 session days in each odd numbered year and shall make its determination within 45 calendar days after its first meeting. A majority of the members of the commission constitutes a quorum for conducting the business of the commission. The commission shall not take action or make a determination without a concurrence of a majority of the members appointed and serving on the commission. The commission shall elect a chairperson from among its members. As used in this section, "session day" means a calendar day on which the commission meets and a quorum is present. The members of the commission shall not receive compensation, but shall be entitled to actual and necessary expenses incurred in the performance of official duties.

(d) The business which the commission may perform shall be conducted at a public meeting of the commission held in compliance with Act No. 267 of the Public Acts of 1976, being sections 15.261 to 15.275 of the Michigan Compiled Laws. Public notice of the time, date, and place of the meeting of the commission shall be given in the manner required by Act No. 267 of the Public Acts of 1976.

(e) A writing prepared, owned, used, in the possession of, or retained by the commission in the performance of an official function shall be made available to the public in compliance with Act No. 442 of the Public Acts of 1976, being sections 15.231 to 15.246 of the Michigan Compiled Laws.

(f) The governing body shall implement this section by resolution. After 1 year following the date the ordinance goes into effect the procedure for establishing the compensation of elected officials may be changed by charter amendment or revision.

(g) Not more than 60 days after the effective date of the ordinance, a petition for a referendum on the ordinance may be filed pursuant to the procedure provided in the charter or otherwise by filing a petition with the city clerk containing the signatures of at least 5% of the registered electors of the city on the effective date of the ordinance. The election shall be conducted in the same manner as an election on a charter amendment. If a petition for referendum is filed, a determination of the commission shall not be effective until the ordinance has been approved by the electors.

The City has adopted an ordinance pursuant to and in conformity with the provisions of MCL 117.5c, which is found at Article IV, Division 2 of the Hillsdale Municipal Code. The ordinance states:

Sec. 2-131. Created; purpose.

An officers compensation commission for the city is created, which commission shall determine the salaries of all local elected officials.

Sec. 2-132. Members generally.

- (a) *Composition.* The officers compensation commission shall consist of five members who are registered voters of the city, appointed by the mayor, subject to confirmation by a majority of the members elected and serving in the legislative body.
- (b) *Terms of office.* The terms of office of the officers compensation commission shall be five years, except that of the members first appointed, one each shall be appointed for terms of one, two, three, four and five years.
- (c) *Appointments.* All first members of the officers compensation commission shall be appointed within 30 days after the effective date of the ordinance from which this division is derived and thereafter, before November 1 of the year of appointment.
- (d) *Vacancies.* Vacancies on the officers compensation commission shall be filled for the remainder of the unexpired term.
- (e) *Eligibility for membership.* No member or employer of the legislative, judicial, or executive branch of any level of government or members of the immediate family of such member or employee shall be eligible to be a member of the officers compensation commission.
- (f) *Compensation.* The members of the officers compensation commission shall receive no compensation, but shall be entitled to their actual and necessary expenses incurred in the performance of their duties.

Sec. 2-133. Meetings.

- (a) *Generally.* The officers compensation commission shall meet for not more than 15 session days in 1978 and every odd-numbered year thereafter, and shall make its determination within 45 calendar days of its first meeting.
- (b) *Quorum.* A majority of the members of the officers compensation commission constitutes a quorum for conducting the business of the commission.
- (c) *Session days.* "Session days" mean any calendar day on which the officers compensation commission meets and a quorum is present.
- (d) *Concurrence of majority for actions.* The officers compensation commission shall take no action or make determinations without a concurrence of a majority of the members appointed and serving on the commission.
- (e) *Chair.* The officers compensation commission shall elect a chair from among its members.

Sec. 2-134. Determination of salaries; expense allowances or reimbursements.

- (a) *Generally.* The officers compensation commission shall determine the salaries of all elected officials of the city, which determination shall be the salaries for such elected officials unless the legislative body, by resolution adopted by two-thirds of the members elected and serving on the legislative body, rejects them.
- (b) *When determinations effective.* The determinations of the officers compensation commission shall be effective 30 days following their filing with the city clerk unless rejected by the legislative body. In case of rejection, the existing salaries shall prevail.
- (c) *Accounting.* Any expense allowance or reimbursement paid to elected officials in addition to salary shall be for expenses incurred in the course of city business and accounted for to the city.

ANALYSIS AND DISCUSSION

As noted above, the authority of the city's Officers Compensation Commission is derived from state statute and, as such, the Commission only has those powers specifically conferred on it by MCL 117.5c. This is made abundantly clear by the statements in the introductory paragraph of MCL 117.5c indicating that a city may create a local officers compensation commission by adopting an ordinance to, "establish...the procedure described in this section," and that, "the ordinance *shall* provide the following," [emphasis supplied].

Pursuant to MCL 117.5c(b) and HMC 2-134(a), the Commission shall determine the salaries of the elected officials of the City. Pursuant to MCL 117.5c(c) and HMC 2-133(d), the determination is to be made by a concurrence of at least a majority of the members of the Commission then appointed and serving. Once the determination of the salaries is made by the concurrence of a majority of the members of the Commission, their determination of the salaries shall become the salaries of the City's elected officials unless the City Council rejects the Commission's determination within thirty (30) days of the date the Commission's determination is filed with the City Clerk. MCL 117.5c(b); HMC 2-134(b).

It is my understanding that the chair of the Commission has suggested that the Commission has not yet made its "determination" of the salaries of the City's elected officials and that the "determination" has not been filed with the City Clerk. To the extent that the chair of the Commission has taken either or both of these positions, they do not appear to be supported by the plain language of the statute and the actions taken by the Commission.

The word "determination" is not specifically defined in MCL 117.5c. As the Michigan Court of Appeals explained in *Priority Health v Commissioner of the Office of Financial and Ins Serv*, 284 Mich App 40, 43-44; 770 NW2d 457 (2009):

"The goal of statutory interpretation is to discern and give effect to the intent of the Legislature from the statutes plain language." *Houdek v Centerville Twp*, 276 Mich App 568, 581; 741 NW2d 587 (2007). "If the meaning of a statute is clear and

unambiguous, then judicial construction to vary the statute's plain meaning is not permitted.” *Id.* “The Legislature is presumed to have intended the meaning it plainly expressed.” *Watson v Bureau of State Lottery*, 224 Mich App 639, 645; 569 N.W.2d 878 (1997). Also, “unless explicitly defined in a statute, ‘every word or phrase of a statute should be accorded its plain and ordinary meaning, taking into account the context in which the words are used.’” *Yudashkin v Holden*, 247 Mich App 642, 650; 637 NW2d 257 (2001), quoting *Michigan State Bldg & Constr Trades Council, AFL-CIO v Director, Dep’t of Labor*, 241 Mich App 406, 411; 616 N.W.2d 697 (2000). Because undefined terms must be given their plain and ordinary meanings, it is proper to consult a dictionary to define terms. *Allison v AEW Capital Management, LLP*, 481 Mich 419, 427; 751 N.W.2d 8 (2008).

The Merriam-Webster online dictionary includes among its definitions of the word determination, “the act of deciding definitely and firmly.” Given the common definition of the word determination, and affording the provisions of MCL 117.5c(b) their plain and ordinary meaning, it is difficult to fathom how one could conclude that the Commission’s actions at its April 3, 2025, meeting wherein a member made a specific motion that was seconded and approved by a majority of the members of the Commission to set the salary of the Mayor at \$25,000.00 and the salary of the members of the City Council at \$10,000.00 each did not constitute a “determination” of the salaries of those elected officials under the statute and City ordinance.¹

Given the opposition to the Commission’s determination that was expressed at the City Council meeting on April 7, 2025, one can understand why those members of the Commission who voted to approve the motion to set the salaries may want to reconvene to revisit the issue. Unfortunately, MCL 117.5c does not contain any provision that would allow the Commission to reconvene after making their salary determination, nor does it contain any provision that would allow the Commission to revoke or rescind a salary determination once it has been made. Again, since the Commission’s powers are derived entirely from the statute, and since the statute does not expressly or impliedly give the Commission the power or authority to revisit its determination of salaries once made, there is no basis upon which to conclude that the Commission has such authority.

One could, of course, choose to take the position that, while the statute does not authorize the Commission to reconvene to reconsider its determination, there is also nothing within the statute that prohibits the Commission from doing so. If the Commission were to take this position and choose to reconvene on its own, thereafter approving a motion to set the salaries of the City’s elected officials at some amount other than what was approved at the April 3 meeting, the Commission would create the potential for an untidy mess.

In this regard we must consider the fact that the Commission filed the minutes of its April 3, meeting with the City Clerk on April 11. Those minutes contain an express indication that a member of the Commission moved to determine the salaries of the City’s elected officials, the

¹ If one has any doubt about the intention of the members of the Commission with regard to the motion and the vote approving it, I recommend that they view the video recording of the meeting, particularly the portion where the motion was made, seconded, and approved.

motion was supported by another member of the Commission, and the motion was approved by a majority of the members of the Commission. Pursuant to both MCL 117.5c(b) and HMC 2-134(b), the City Council has thirty days from the date the Commission's determination of the salaries is filed with the City Clerk within which to reject the determination, or the salaries will automatically take effect. If the Commission were to reconvene, make a determination of salaries that is different from the determination made at its April 3 meeting, and file that new determination with the City Clerk, someone may choose to mount a legal challenge to the propriety of the Commission's action on the basis that the Commission did not have the authority to revisit their original determination. If that were to occur, and if the challenge were sustained by a court, (and for the reasons cited above there is a reasonable chance that it would be), then the Commission's second determination would presumably be deemed void. This would leave the City with the determination of salaries from the April 3 Commission meeting that would not have been rejected by the City Council within 30 days from the date of its filing.

On the other hand, if the Commission were to reconvene, make a new salary determination, and file that determination with the City Clerk, you would have two different determinations sitting in the Clerk's office. While the Commission might move to rescind its April 3 determination, given the lack of any provision in the statute giving them the authority to do so, there would be legal uncertainty as to which determination was the legally proper determination and, again, absent affirmative action by the Council to reject the April 3 determination, there would be the possibility that a court could determine that the applicable salaries would be those set forth in the April 3 determination.

CONCLUSION AND RECOMMENDATION

Based on the plain language of MCL 117.5c, there is every likelihood that a court would determine that the Commission's approval of the motion to set the salary of the Mayor at \$25,000.00 and to set the salary of the members of the City Council at \$10,000.00 constituted the salary determination of the Commission, which determination was filed with the City Clerk on April 11, 2025. Similarly, since the statute does not expressly or impliedly empower the Commission to reconvene after it has made its determination and filed it with the Clerk, or to rescind its determination after it has been made and filed with the Clerk, it is likely that the salaries contained in the Commission's April 3, 2025, determination would be deemed to be the applicable salaries of the Mayor and City Council members unless the determination is rejected by the City Council on or before May 11, 2025.

Given the foregoing, the easiest way to address the issue and create as little confusion and uncertainty as possible would be to move forward based on the assumption that the Commission's approval of the motion on April 3 and subsequent filing of the minutes evidencing the approval of the motion with the City Clerk on April 11 constitutes the "determination" of the salaries by the Commission. The City Council can then either allow those salaries to take effect, or take action by a 2/3 vote to reject the determination within 30 days of April 11. If the Council were to reject the determination, and if the Council were so inclined, it could then direct the Commission to

reconvene to consider making a new salary determination.² While there still would be nothing in the statute that provides any authority for the Commission to reconvene at that point, if the Commission were to make a new determination that was subsequently challenged in court and voided, under those circumstances the salaries would simply revert back to their current amounts, rather than potentially reverting to the amounts set forth in the motion approved by the Commission on April 3, which would leave the City in no worse position, other than incurring any costs associated with defending against the legal challenge.

² The Commission would just need to make sure that it reconvened within 45 days of April 3, 2025.

Mayor/Commissioner City Pay Comparison

Municipality	County	Pop.	MayorPay	#Comm	CommPay	Basis	ExMeet	TaxableValue	Expenses
Jonesville	Hillsdale	2,716.00	\$ 75.00		\$ 50.00	Mtg		\$ 67,850,479.00	\$ 3,156,336.00
Bronson	Branch	2,307.00	\$ 800.00	4	\$ 600.00	Year		\$ 39,731,749.00	\$ 1,715,060.00
Paw Paw	Van Buren	3,362.00	\$ 2,497.00	6	\$ 2,185.00	Year		\$ 96,915,469.00	\$ 2,311,254.00
Plainwell	Allegan	3,788.00	\$ 2,800.00	4	\$ 1,800.00	Year		\$ 110,812,960.00	\$ 2,696,435.00
South Haven	Van Buren	3,964.00	\$ 1,500.00	6	\$ 1,000.00	Year	30	\$ 599,155,648.00	\$ 11,162,417.00
Eaton Rapids	Eaton	5,203.00	\$ 500.00	4	\$ 1,950.00	*Year		\$ 141,872,855.00	\$ 3,711,530.00
Allegan	Allegan	5,233.00	\$ 1,650.00	6	\$ 1,500.00	*Year		\$ 155,391,174.00	\$ 6,000,761.00
Springfield	Calhoun	5,292.00	\$ 1,560.00	6	\$ 1,200.00	Year		\$ 106,164,763.00	\$ 3,465,800.00
Zeeland	Ottawa	5,719.00	\$ 4,371.00	6	\$ 1,912.00	Year	50	\$ 605,955,751.00	\$ 10,632,206.00
Dowagiac	Cass	5,721.00	\$ 1,850.00	6	\$ 1,450.00	Year	50	\$ 97,000,000.00	\$ 5,335,845.00
Mainistee	Manistee	6,259.00	\$ 6,802.00	6	\$ 5,290.00	Year		\$ 257,219,869.00	\$ 7,792,915.00
Marshall	Calhoun	6,822.00	\$ 500.00	6	\$ 300.00	Year		\$ 308,587,239.00	\$ 8,430,834.00
Hastings	Barry	7,514.00	\$ 8,100.00	8	\$ 2,400.00	*Year		\$ 123,262,667.00	\$ 7,166,433.00
Hudsonville	Ottawa	7,629.00	\$ 2,544.00	6	\$ 1,824.00	Year	100	\$ 348,854,486.00	\$ 5,889,485.00
Ludington	Mason	7,655.00	\$ 4,800.00	7	\$ 3,600.00	Year		\$ 336,436,435.00	\$ 8,094,700.00
Saint Johns	Clinton	7,698.00	\$ 2,000.00	4	\$ 1,600.00	Year	50	\$ 306,887,850.00	\$ 6,428,411.00
Albion	Calhoun	7,700.00	\$ 3,300.00	6	\$ 2,400.00	Year		\$ 119,018,644.00	\$ 8,385,476.00
Grand Ledge	Eaton	7,784.00	\$ 1,200.00	6	\$ 1,000.00	Year		\$ 311,183,694.00	\$ 5,073,421.00
Saint Joseph	Berrien	7,856.00	\$ 5,600.00	4	\$ 3,350.00	Year		\$ 610,995,180.00	\$ 11,423,500.00
Three Rivers	Saint Joseph	7,973.00	\$ 2,520.00	7	\$ 1,890.00	Year		\$ 217,208,821.00	\$ 6,875,776.00
Hillsdale	Hillsdale	8,036.00	\$ 3,700.00	8	\$ 1,430.00	Year		\$ 173,011,997.00	\$ 5,535,338.00
Grand Blanc	Genesee	8,091.00	\$ 4,700.00	6	\$ 1,500.00	*Year		\$ 284,000,000.00	\$ 5,584,520.00
Flushing	Genesee	8,411.00	\$ 2,000.00	6	\$ 1,200.00	*Year		\$ 251,562,788.00	\$ 6,051,046.00
Tecumseh	Lenawee	8,680.00	\$ 5,250.00	6	\$ 3,750.00	*Year		\$ 372,899,579.00	\$ 7,978,265.00
Greenville	Montcalm	8,816.00	\$ 2,400.00	6	\$ 1,800.00	*Year		\$ 287,000,000.00	\$ 5,819,400.00
Saline	Washtenaw	8,948.00	\$ 6,100.00	6	\$ 4,500.00	Year		\$ 606,008,074.00	\$ 13,765,417.00
Charlotte	Eaton	9,299.00	\$ 2,550.00	6	\$ 1,500.00	*Year		\$ 286,543,071.00	\$ 6,061,920.00
Plymouth	Wayne	9,370.00	\$ 1,200.00	6	\$ 600.00	*Year		\$ 776,293,262.00	\$ 13,667,733.00
Marysville	Saint Clair	9,997.00	\$ 3,200.00	6	\$ 2,100.00	Year		\$ 472,697,997.00	\$ 12,535,567.00
Howell	Livingston	10,068.00	\$ 4,000.00	6	\$ 1,650.00	*Year		\$ 417,768,431.00	\$ 9,698,200.00
Cadillac	Wexford	10,371.00	\$ 5,000.00	4	\$ 3,500.00	Year		\$ 306,500,000.00	\$ 9,195,200.00
Grand Haven	Ottawa	11,011.00	\$ 5,063.00	4	\$ 4,219.00	Year		\$ 841,965,792.00	\$ 19,374,217.00
Sturgis	Saint Joseph	11,082.00	\$ 3,400.00	8	\$ 2,750.00	Year		\$ 291,342,639.00	\$ 13,313,453.00
East Grand Rapids	Kent	11,371.00	\$ 2,000.00	6	\$ 1,000.00	Year		\$ 845,000,000.00	\$ 14,907,080.00
South Lyon	Oakland	11,746.00	\$ 2,640.00	6	\$ 2,160.00	Year		\$ 539,631,150.00	\$ 9,763,847.00
Niles	Berrien	11,988.00	\$ 9,600.00	8	\$ 4,800.00	Year		\$ 385,141,287.00	\$ 9,147,695.00
Fenton	Genesee	12,050.00	\$ 2,200.00	6	\$ 1,270.00	Year	87	\$ 586,653,428.00	\$ 7,841,998.00
Woodhaven	Wayne	12,941.00	\$ 11,920.00	6	\$ 9,500.00	Year		\$ 604,702,958.00	\$ 15,949,485.00
Sault Sainte Marie	Chippewa	13,337.00	\$ 6,426.00	6	\$ 4,284.00	Year		\$ 339,175,478.00	\$ 15,222,500.00
Coldwater	Branch	13,822.00	\$ 2,650.00	8	\$ 1,900.00	Year		\$ 389,941,286.00	\$ 14,094,974.00
Fraser	Macomb	14,726.00	\$ 4,531.00	6	\$ 3,835.00	Year	75	\$ 590,479,515.00	\$ 19,884,754.00
Traverse City	Grand Traverse	15,678.00	\$ 10,839.00	6	\$ 7,500.00	Year		\$ 1,516,299,903.00	\$ 24,759,600.00
Grandville	Kent	16,083.00	\$ 1,117.00	6	\$ 7,200.00	Year		\$ 945,024,542.00	\$ 19,445,180.00
Wixom	Oakland	17,193.00	\$ 1,800.00	6	\$ 1,500.00	Year		\$ 1,057,843,580.00	\$ 17,299,483.00
Trenton	Wayne	18,544.00	\$ 2,250.00	7	\$ 1,500.00	*Year		\$ 749,284,611.00	\$ 25,331,259.00
Adrian	Lenawee	20,645.00	\$ 6,375.00	6	\$ 3,188.00	Year		\$ 455,528,225.00	\$ 22,166,883.00
Jackson	Jackson	31,309.00	\$ 15,000.00	6	\$ 11,000.00	Year		\$ 722,443,634.00	\$ 34,408,352.00
AVERAGE		9,826	3,891		2,733			426,707,425	10,735,148