



# City Council Agenda

August 4, 2025  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of July 17, 2025: \$260,301.54
    - 2. Payroll of July 17, 2025: \$209,467.34
  - B. City Council Minutes of July 21, 2025
  - C. Finance Minutes of July 21, 2025
  - D. Public Services Minutes of July 21, 2025
  - E. Board of Review Minutes of July 22, 2025
  - F. Hillsdale Renaissance Block Party Street Closure Agreement
  - G. Hillsdale College Homecoming Activities Street Closure Agreement
- VI. Communications/Petitions**
  - A. Perennial Park Senior Center Update
  - B. Fall 2025 City Newsletter
  - C. SP Global Ratings Report
  - D. Hillsdale County Commissioner Verbal Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
  - A. None
- VIII. Old Business**
  - A. Revised TAP Grant Estimates
- IX. New Business**
  - A. Light Up Parade
  - B. Airport Tractor Purchase- Grant Funded
  - C. Letter of Permission – St. Joe’s Pizza, LLC
- X. Miscellaneous Reports**
  - A. Proclamation – None
  - B. Appointments – None
  - C. Other- None
- XI. General Public Comment**

**XII. City Manager's Report**

**XIII. Council Comment**

**XIV. Adjournment**

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## INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

EXP CHECK RUN DATES 07/17/2025 - 07/17/2025

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BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-810.000	ANNUAL AMAZON PRIME MEMBERSHIP	AMAZON CAPITAL SERVICES, I	ANNUAL AMAZON PRIME MEMBERSHIP	64.50	111135
			Total For Dept 175.000 ADMINISTRATIVE SERVICES	64.50	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	308.95	111067
101-215.000-905.000	PH ZONING FOR 151 S WEST, PH ZON	GANNETT MICHIGAN LOCALIQ	PH ZONING FOR 151 S WEST, PH ZONING 335	121.50	111079
			Total For Dept 215.000 CITY CLERK DEPARTMENT	430.45	
Dept 253.000 CITY TREASURER					
101-253.000-801.000	PRINT TAX BILLS - SUMMER 2025	KCI	PRINT TAX BILLS - SUMMER 2025	2,431.76	111093
			Total For Dept 253.000 CITY TREASURER	2,431.76	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	119.44	111067
101-257.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - JULY 25	20.02	111132
			Total For Dept 257.000 ASSESSING DEPARTMENT	139.46	
Dept 262.000 ELECTIONS					
101-262.000-726.000	ELECTION INNER & OUTER BALLOT EN	SPECTRUM PRINTERS, INC	ELECTION INNER & OUTER BALLOT ENVELOPS	726.89	111117
			Total For Dept 262.000 ELECTIONS	726.89	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	12.76	111085
101-265.000-801.000	BUILDINGS AND GROUNDS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	488.00	111059
101-265.000-801.000	CITY HALL-RUGS & MATS-7/2/2025	CINTAS CORPORATION	CITY HALL-RUGS & MATS-7/2/2025	54.40	111063
101-265.000-801.000	CITY HALL CLEANING - JUNE 2025	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - JUNE 2025	675.00	111071
101-265.000-801.000	CITY HALL-SPECIAL SERVICES	ORKIN, LLC	CITY HALL-SPECIAL SERVICES	325.00	111107
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	58.20	111050
101-265.000-850.000	VOIP PHONE SYSTEM - FYE 2025	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM - FYE 2025	3,443.95	111086
101-265.000-850.000	OOMA FAXING EQUIP JULY 25	OOMA, INC.	OOMA FAXING EQUIP JULY 25	129.76	111106
			Total For Dept 265.000 BUILDING AND GROUNDS	5,187.07	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	I-820 PRINTER USBC CABLE POWER A	EMERGENCY VEHICLE PRODUCT	I-820 PRINTER USBC CABLE POWER ADAPTER	611.20	111072
101-301.000-730.000	PHONE CASES FOR HCPD	AMAZON CAPITAL SERVICES, I	PHONE CASES FOR HCPD	341.68	111135
101-301.000-742.000	UNIFORM PANTS - JUNE	GALLS, LLC	UNIFORM PANTS - JUNE	85.99	111078
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	36.31	111067
101-301.000-801.000	CITATION SUPPORT & MAINT. FOR 4	LEXISNEXIS COPLOGIC SOLUT	CITATION SUPPORT & MAINT. FOR 4 DEVICES	572.40	111096
101-301.000-930.000	2-9 OIL CHANGE	FRANK BECK CHEVROLET CO.	2-9 OIL CHANGE	675.42	111077
			Total For Dept 301.000 POLICE DEPARTMENT	2,323.00	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-930.000	DIAGNOSE AND SERVICE HVAC SYSTEM	GRIFFITHS MECHANICAL CONT	DIAGNOSE AND SERVICE HVAC SYSTEM FIRE I	476.50	111083
			Total For Dept 336.000 FIRE DEPARTMENT	476.50	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	19.14	111085
101-441.000-726.008	DPS-SAFETY SUPPLIES	CINTAS CORPORATION	DPS-SAFETY SUPPLIES	199.59	111063
101-441.000-801.000	PUBLIC SERVICES	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	140.00	111059
101-441.000-801.000	DPS-RUGS & MATS	CINTAS CORPORATION	DPS-RUGS & MATS-SHOP-TOWELS&FENDER COVE	68.14	111063
101-441.000-801.000	DPS-DUST CONTROL BRINE	CORRIGAN ENVIRONMENTAL SOI	DPS-DUST CONTROL BRINE-9000 GALLONS	562.00	111066
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	143.46	111067
101-441.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - JULY 25	40.66	111132

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Fund 101 GENERAL FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
		Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT		1,172.99	
Dept 567.000 CEMETERIES					
101-567.000-726.000	CEMETERY BASES	BECKER & SCRIVENS CONCRETE	CEMETERY BASES	40.81	111058
101-567.000-801.000	TREE TRIM	LONSBERY, JEFFREY	TREE REMOVAL AND TRIM	175.00	111065
		Total For Dept 567.000 CEMETERIES		215.81	
Dept 571.000 PARKING LOTS					
101-571.000-801.000	PARKING LOTS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	1,092.00	111059
		Total For Dept 571.000 PARKING LOTS		1,092.00	
Dept 595.000 AIRPORT					
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	12.76	111085
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	38.81	111050
101-595.000-930.000	BELT - ZERO TURN MOWER	SPRATT'S TRADING POST INC	BELT - ZERO TURN MOWER	100.55	111118
		Total For Dept 595.000 AIRPORT		152.12	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	119.44	111067
		Total For Dept 701.000 PLANNING DEPARTMENT		119.44	
Dept 756.000 PARKS					
101-756.000-726.000	PARKS-BEE&HORNET KILLER-OWEN'S PARK	GELZER HJ & SON INC	PARKS-BEE&HORNET KILLER-OWEN'S PARK	3.99	111080
101-756.000-726.000	PARKS-GALLOWAY BRIDGE SPINDLES	JONESVILLE LUMBER	PARKS-GALLOWAY BRIDGE SPINDLES	32.06	111092
101-756.000-801.000	PARKS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	8,412.00	111059
101-756.000-801.000	PARKS-DUST CONTROL BRINE	CORRIGAN ENVIRONMENTAL SOLUTIONS	DPS-DUST CONTROL BRINE-9000 GALLONS	853.00	111066
		Total For Dept 756.000 PARKS		9,301.05	
		Total For Fund 101 GENERAL FUND		23,833.04	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	DPS-SLEEVE FOR CRACK FILL	NEFCO	DPS-SLEEVE FOR CRACK FILL	25.80	111104
		Total For Dept 450.000 STREET SURFACE		25.80	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-801.000	MAJOR STREETS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	824.00	111059
		Total For Dept 460.000 R.O.W. MAINTENANCE		824.00	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	HIGHWAY	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	348.00	111059
		Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE		348.00	
Dept 470.000 TREES					
202-470.000-801.000	TREEE REMOVAL - 3 MAPLES	LONSBERY, JEFFREY	TREE REMOVAL AND TRIM	4,900.00	111065
		Total For Dept 470.000 TREES		4,900.00	
Dept 480.000 DRAINAGE					
202-480.000-726.000	DPS-CONCRETE & MORTAR-FAYETTE&MANNING	GELZER HJ & SON INC	DPS-CONCRETE & MORTAR-FAYETTE&MANNING	36.36	111080
		Total For Dept 480.000 DRAINAGE		36.36	
		Total For Fund 202 MAJOR ST./TRUNKLINE FUND		6,134.16	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					

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Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-801.000	STREETS-DUST CONTROL BRINE	CORRIGAN ENVIRONMENTAL	SOI DPS-DUST CONTROL BRINE-9000 GALLONS	1,825.00	111066
Total For Dept 450.000 STREET SURFACE				1,825.00	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	LOCAL STREETS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	712.00	111059
Total For Dept 460.000 R.O.W. MAINTENANCE				712.00	
Dept 470.000 TREES					
203-470.000-801.000	TREE REMOVAL - 1 MAPLE	LONSBERRY, JEFFREY	TREE REMOVAL AND TRIM	2,250.00	111065
Total For Dept 470.000 TREES				2,250.00	
Dept 480.000 DRAINAGE					
203-480.000-726.000	STREETS-70# BAG BLOCK MORTAR-WES	JONESVILLE LUMBER	STREETS-70# BAG BLOCK MORTAR TYPE S-WES	52.38	111092
Total For Dept 480.000 DRAINAGE				52.38	
Total For Fund 203 LOCAL STREET FUND				4,839.38	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-263.000	SALES TAX - JUNE 2025	STATE OF MICHIGAN	SALES TAX - JUNE 2025	120.42	673
208-000.000-692.000	SALES TAX - JUNE 2025	STATE OF MICHIGAN	SALES TAX - JUNE 2025	(0.60)	673
Total For Dept 000.000				119.82	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	BALLS - COACH PITCH/T-BALL	GELZER HJ & SON INC	BALLS - COACH PITCH/T-BALL, SOFTBALL	368.84	111080
208-751.000-726.000	T-BALL/COACH PITCH SHIRTS	URBAN GRAFFITI	T-BALL/COACH PITCH SHIRTS	3,229.25	111129
208-751.000-726.006	NACHO CHEESE, JALAPENOS	HILLSDALE MARKET HOUSE, INC	NACHO CHEESE, JALAPENOS	103.53	111087
208-751.000-726.006	SLUSH BASE - SANDY BEACH	KUSTER'S DAIRY PRODUCTS	SLUSH BASE - SANDY BEACH	80.39	111094
208-751.000-726.006	SANDY BEACH DAY PASSES	STOCKHOUSE CORPORATION	SANDY BEACH DAY PASSES	420.00	111136
208-751.000-850.000	VOIP PHONE SYSTEM - FYE 2025	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM - FYE 2025	114.81	111086
Total For Dept 751.000 RECREATION DEPARTMENT				4,316.82	
Total For Fund 208 RECREATION FUND				4,436.64	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-930.000	REKEY DAWN THEATER	RE-LOCK LOCKSMITHING	REKEY DAWN THEATER	250.00	111114
Total For Dept 900.000 CAPITAL OUTLAY				250.00	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				250.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	PAINT BRUSH, PAINT TAPE, GALLON	CHLOE STEWART	PAINT BRUSH, PAINT TAPE, GALLON OF PAI	64.26	111062
271-790.000-726.000	NEW BREAK ROOM CHAIRS, NEW INFO	ULINE, INC.	SLATWALL FOR KIDS ROOM (DONATION), SLAI	1,215.63	111127
271-790.000-726.000	LARGER LAMINATOR, WALL TAPE	AMAZON CAPITAL SERVICES, I	LARGER LAMINATOR, WALL TAPE	62.92	111135
271-790.000-801.000	MONTHLY COPIER LEASE AND PRINTS	CURRENT OFFICE SOLUTIONS	MONTHLY COPIER LEASE AND PRINTS	175.07	111067
271-790.000-801.000	MONTHLY BATHROOM AND FOYER CLEAN	EAST 2 WEST ENTERPRISES, I	MONTHLY BATHROOM AND FOYER CLEANING, 9	445.00	111071
271-790.000-801.000	ALARM AND DETECTION MONITORING	JOHNSON CONTROLS FIRE PRO	ALARM AND DETECTION MONITORING	720.00	111091
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	19.43	111050
271-790.000-850.000	VOIP PHONE SYSTEM - FYE 2025	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM - FYE 2025	803.62	111086
271-790.000-850.000	OOMA FAXING EQUIP JULY 25	OOMA, INC.	OOMA FAXING EQUIP JULY 25	64.88	111106
271-790.000-880.000	SH 1/4PAGE FOR SEPT/OCT	SIMPLY HERS MAGAZINE	SH 1/4PAGE FOR SEPT/OCT	210.00	111116
271-790.000-930.000	HVAC SYSTEM REBOOT AND EVALUATIO	GRIFFITHS MECHANICAL CONT	HVAC SYSTEM REBOOT AND EVALUATION	254.00	111083

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-982.002	PATRON DAMAGED "FLOWERS IN THE A	JACKSON DISTRICT LIBRARY	PATRON DAMAGED "FLOWERS IN THE ATTICE"``	17.01	111090
271-790.000-982.002	BOOKS - LOST/DAMAGED	AMAZON CAPITAL SERVICES, I	REPLACEMENT BOOKS FOR REPLACEMENT, OUTI	22.26	111135
Total For Dept 790.000 LIBRARY				4,074.08	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	AFTER SCHOOL CRAFTING SUPPLIES	AMAZON CAPITAL SERVICES, I	AFTER SCHOOL CRAFTING SUPPLIES	13.98	111135
271-792.000-726.792	MCELMURRY DONATION FOR KIDS UPDA	ULINE, INC.	SLATWALL FOR KIDS ROOM (DONATION), SLAI	670.00	111127
271-792.000-982.000	BOOKS	AMAZON CAPITAL SERVICES, I	REPLACEMENT BOOKS FOR REPLACEMENT, OUTI	325.93	111135
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				1,009.91	
Total For Fund 271 LIBRARY FUND				5,083.99	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-801.000	PARKS-F.O.D.-PRESSURE TANK	AQUA FLOW TREATMENTS & PUM	PARKS-F.O.D.-PRESSURE TANK	4,952.00	111054
Total For Dept 751.000 RECREATION DEPARTMENT				4,952.00	
Total For Fund 408 FIELDS OF DREAMS				4,952.00	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	LF LFC4-34-Q LEAD CORP ADAPTORS	FERGUSON WATERWORKS	LF LFC4-34-Q LEAD CORP ADAPTORS	1,116.40	111075
582-000.000-110.000	CUTOUT - 100 AMP 14.4KV	POWER LINE SUPPLY	INVENTORY	4,665.86	111112
582-000.000-158.000-201009	300 KVA DUAL VOLTAGE 277/480	T & R ELECTRIC SUPPLY COME	300 KVA FOR COPPER AND BRASS	13,358.07	111123
582-000.000-158.000-215016	C.O. TO FINISH IND SUB FEEDER BU	SSEO, INC.	CHANGE ORDER TO FINISH IND SUB PROJECT	6,482.25	111119
582-000.000-158.000-215064	ENGINEERING FOR COLLEGE FEEDER R	SSEO, INC.	HILLSDALE COLLEGE FEEDER RELOCATION 025	14,953.75	111119
582-000.000-158.000-215064	SOIL BORINGS ELECTRIC CORNER POL	TETRA TECH, INC	SOIL BORINGS ELECTRIC CORNER POLES	10,495.10	111124
582-000.000-202.100	4CCH	BARKER, TRUDY S	UB refund for account: 026410	169.25	111056
582-000.000-202.100	4ENBK1	BONNEY, KURA M	UB refund for account: 012776	314.00	111061
582-000.000-202.100	4ENBK1	HARDIN, TIMOTHY L	UB refund for account: 018230	74.92	111084
582-000.000-202.100	4ENBK1	TRACEY, MEAH L	UB refund for account: 026666	5.60	111126
582-000.000-202.100	4PCA	WILCOX, JEFFREY A	UB refund for account: 021098	24.10	111133
582-000.000-249.100	OPERATION ROUND-UP - JUNE 2025	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - JUNE 2025	2,639.34	111064
582-000.000-249.100	LIEAF-6099 JUNE 2025 P.A. 95	LARA - MI PUBLIC SERVICE C	LIEAF-6099 JUNE 2025 P.A. 95	5,316.54	111095
582-000.000-263.000	SALES TAX - JUNE 2025	STATE OF MICHIGAN	SALES TAX - JUNE 2025	35,751.13	673
582-000.000-692.200	SALES TAX - JUNE 2025	STATE OF MICHIGAN	SALES TAX - JUNE 2025	(219.43)	673
Total For Dept 000.000				95,146.88	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	48.00	111067
582-175.000-726.000	DISPOSABLE CUPS	AMAZON CAPITAL SERVICES, I	DISPOSABLE CUPS	18.84	111135
582-175.000-801.000	JUNE 2025 MOWING	BAXTER LAWN AND SNOW SERVI	JUNE 2025 MOWING	990.00	111057
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JUNE 20	1,239.22	111068
582-175.000-801.000	BPU CLEANING - ELECTRIC	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JUNE 2025	240.00	111071
582-175.000-801.000	ALARM QUARTERLY ALL 8/25-10/25	PER MAR SECURITY SERVICES	ALARM QUARTERLY ALL 8/25-10/25	240.00	111110
582-175.000-802.000	IPAD SCREEN PROTECTOR GPS	AMAZON CAPITAL SERVICES, I	PHONE CASES FOR HCPD	6.39	111135
582-175.000-810.000	ANNUAL AMAZON PRIME MEMBERSHIP	AMAZON CAPITAL SERVICES, I	ANNUAL AMAZON PRIME MEMBERSHIP	32.26	111135
582-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	138.81	111050
582-175.000-850.000	VOIP PHONE SYSTEM - FYE 2025	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM - FYE 2025	1,090.60	111086
582-175.000-850.000	OOMA FAXING EQUIP JULY 25	OOMA, INC.	OOMA FAXING EQUIP JULY 25	32.44	111106
582-175.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - JULY 25	597.27	111132
582-175.000-880.000	GONOTIFY APP - 9-1-2025-8-31-202	GOGOVAPPS	GONOTIFY APP - 9-1-2025-8-31-2026	2,232.00	111081
582-175.000-880.000	COMMUNITY PROMOTION - JUNE 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JUNE 2025	125.00	111098

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	25.97	1182
Total For Dept 175.000 ADMINISTRATIVE SERVICES				7,056.80	
Dept 544.000 DISTRIBUTION					
582-544.000-726.000	FAN AND RAIN CAP	FAMILY FARM & HOME	FAN AND RAIN CAP	310.99	111074
582-544.000-726.000	SOCKET- TOOLS	GELZER HJ & SON INC	SOCKET- TOOLS	17.98	111080
582-544.000-726.000	WATER	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	13.74	111085
582-544.000-726.000	GREASE PENCILS,CLEAR POUCHES	AMAZON CAPITAL SERVICES, I	GREASE PENCILS,CLEAR POUCHES	38.95	111135
582-544.000-730.000	BATTERY	FAMILY FARM & HOME	BATTERY	179.99	111074
582-544.000-801.000	STACK TESTING SERVICES AMP	AMERICAN MUNICIPAL POWER,	STACK TESTING SERVICES AMP	110.00	111053
582-544.000-801.300	REPAIR 1610 BRIDGE RD DRIVEWAY	RDK'S ASPHALT & SEALCOATING	REPAIR 1610 BRIDGE RD DRIVEWAY	1,050.00	111113
582-544.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	24.90	1180
582-544.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	23.86	1185
582-544.000-930.000	PVC FITTINGS	AMERICAN COPPER AND BRASS,	PVC FITTINGS	116.57	111052
582-544.000-930.000	SHACKLE	FAMILY FARM & HOME	SHACKLE	23.98	111074
582-544.000-930.000	BACKUP FR RAINGEAR	J HARLEN COMPANY INC.	BACKUP FR RAINGEAR	1,886.40	111088
582-544.000-930.025	NUTS BOLTS	FAMILY FARM & HOME	NUTS BOLTS	9.46	111074
582-544.000-930.025	2" ROLOC BROWN ENG 5	PERFORMANCE AUTOMOTIVE	2" ROLOC BROWN ENG 5	66.19	111111
582-544.000-930.546	FOAM SPRAY	FAMILY FARM & HOME	FOAM SPRAY	9.99	111074
582-544.000-930.546	TRANSFORMER FANS	GRAINGER INDUSTRIAL SUPPLY	TRANSFORMER FANS	1,709.52	111082
582-544.000-930.546	REPAIR GEN 5 BRKR TRIP COIL	UTILITIES INSTRUMENTATION	REPAIR GEN 5 BRKR TRIP COIL	1,894.44	111131
582-544.000-970.000-215070	REPLACE WIRE BARN ROOF WITH METAL	STOLL CONSTRUCTION LLC	REPLACE WIRE BARN ROOF WITH METAL	21,535.00	111121
Total For Dept 544.000 DISTRIBUTION				29,021.96	
Total For Fund 582 ELECTRIC FUND				131,225.64	
Fund 588 DIAL A RIDE					
Dept 000.000					
588-000.000-230.000	VEHICLE & EQUIPMENT DISPOSAL PROC	MICH DEPT OF TRANSPORTATION	VEHICLE & EQUIPMENT DISPOSAL PROCEEDS ON	10.00	111100
588-000.000-230.010	LOCAL BUS OPERATING AUDIT FY2021	STATE OF MICHIGAN	LOCAL BUS OPERATING AUDIT FY2021	7,400.00	111120
588-000.000-230.011	LOCAL BUS OPERATING AUDIT FY2021	STATE OF MICHIGAN	LOCAL BUS OPERATING AUDIT FY2021	1,676.00	111120
588-000.000-230.013	LOCAL BUS OPERATING AUDIT FY2021	STATE OF MICHIGAN	LOCAL BUS OPERATING AUDIT FY2021	6,791.00	111120
588-000.000-569.000	LOCAL BUS OPERATING AUDIT FY2024	STATE OF MICHIGAN	LOCAL BUS OPERATING AUDIT FY2024	12,642.00	111120
Total For Dept 000.000				28,519.00	
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	DART-INFO SHEETS-NEW RATES	ARROW SWIFT PRINTING	DART-INFO SHEETS-NEW RATES	112.12	111055
588-596.000-726.000	DART-WORK PLATFORM	JONESVILLE LUMBER	DART-WORK PLATFORM	128.00	111092
588-596.000-730.000	DART-NEW STEER TIRES59-RIMCLEANING	NORM'S TIRE & SERVICE	DART-NEW STEER TIRES 59-RIMCLEANING&VAI	714.93	111105
588-596.000-730.000	DART-WIPER BLADES 60	PERFORMANCE AUTOMOTIVE	DART-WIPER BLADES 60	98.44	111111
588-596.000-801.000	DART	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	420.00	111059
588-596.000-801.000	DART-MATS & MOPS-7/10/25	CINTAS CORPORATION	DART-MATS & MOPS-7/10/25	24.24	111063
588-596.000-801.000	DART-NEW GARAGE DOOR OPENER INST	THE DOOR MAN	DART-NEW GARAGE DOOR OPENER INSTALLED	2,000.00	111125
588-596.000-850.000	VOIP PHONE SYSTEM - FYE 2025	HILLSDALE COUNTY DEPT OF T	VOIP PHONE SYSTEM - FYE 2025	229.57	111086
Total For Dept 596.000 DIAL-A-RIDE				3,727.30	
Total For Fund 588 DIAL A RIDE				32,246.30	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SCCH	HARDIN, TIMOTHY L	UB refund for account: 018230	55.88	111084
590-000.000-202.100	SCCH	TRACEY, MEAH L	UB refund for account: 026666	3.98	111126
590-000.000-202.100	SBK1	WILCOX, JEFFREY A	UB refund for account: 021098	25.65	111133

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Fund 590 SEWER FUND					
Dept 000.000					
Total For Dept 000.000				85.51	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	24.00	111067
590-175.000-726.000	DISPOSABLE CUPS	AMAZON CAPITAL SERVICES, I	DISPOSABLE CUPS	9.42	111135
590-175.000-801.000	JUNE 2025 MOWING	BAXTER LAWN AND SNOW SERV	JUNE 2025 MOWING	495.00	111057
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JUNE 20	619.61	111068
590-175.000-801.000	BPU CLEANING - SEWER	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JUNE 2025	120.00	111071
590-175.000-801.000	ALARM QUARTERLY ALL 8/25-10/25	PER MAR SECURITY SERVICES	ALARM QUARTERLY ALL 8/25-10/25	225.00	111110
590-175.000-810.000	ANNUAL AMAZON PRIME MEMBERSHIP	AMAZON CAPITAL SERVICES, I	ANNUAL AMAZON PRIME MEMBERSHIP	16.12	111135
590-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	69.43	111050
590-175.000-850.000	VOIP PHONE SYSTEM - FYE 2025	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM - FYE 2025	545.29	111086
590-175.000-850.000	OOMA FAXING EQUIP JULY 25	OOMA, INC.	OOMA FAXING EQUIP JULY 25	16.22	111106
590-175.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - JULY 25	138.60	111132
590-175.000-880.000	GONOTIFY APP - 9-1-2025-8-31-202	GOGOVAPPS	GONOTIFY APP - 9-1-2025-8-31-2026	1,116.00	111081
590-175.000-880.000	COMMUNITY PROMOTION - JUNE 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JUNE 2025	62.50	111098
590-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	13.00	1182
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,470.19	
Dept 546.000 OPERATIONS					
590-546.000-727.800	LAB SUPPLIES	USABBLUEBOOK	LAB SUPPLIES	280.84	111130
590-546.000-742.000	RAIN GEAR	USABBLUEBOOK	RAIN GEAR	260.07	111130
590-546.000-801.000	WWTP SULFATE AND CHLORIDE	MERIT LABORATORIES	WWTP SULFATE AND CHLORIDE	86.75	111099
590-546.000-801.000	QC COLILERT AND BOTTLES	PARAGON LABORATORIES, INC.	QC COLILERT AND BOTTLES	150.00	111108
590-546.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SEI	12.44	1180
590-546.000-920.000	505161747 - 101 W GALLOWAY MN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	68.83	1181
590-546.000-920.000	504756735 - W GALLOWAY GR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	42.58	1183
590-546.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	11.93	1185
590-546.000-920.000	504504154 - 135 BARBER ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 1365 BARBER ST	44.05	1186
590-546.000-920.000	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,847.88	1187
590-546.000-920.000	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY PF	49.78	1188
590-546.000-920.000	505161747 - 91 MARION	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 91 MARION ST	45.38	1189
590-546.000-930.000	HVAC FILTERS	AMERICAN COPPER AND BRASS,	HVAC FILTERS	218.51	111052
590-546.000-930.000	FINE CRUSHED CONCRETE	BECKER & SCRIVENS CONCRETE	FINE CRUSHED CONCRETE	38.60	111058
590-546.000-930.000	SNAP RING PLIERS	FAMILY FARM & HOME	SNAP RING PLIERS	14.99	111074
590-546.000-930.000	FRONT BEZEL FOR VACTOR	JACK DOHNEY COMPANIES	FRONT BEZEL FOR VACTOR	298.00	111089
590-546.000-970.000	TESTING/ANALYSIS FOR HILLSDALE W	BIOTECH AGRONOMICS	TESTING/ANALYSIS FOR HILLSDALE WWTP	870.00	111060
590-546.000-970.000-215062	SEWER REPAIRS- APPROVED BY BOARD	PARRISH EXCAVATING, INC.	SEWER REPAIRS- APPROVED BY BOARD/COUNCI	12,774.39	111109
Total For Dept 546.000 OPERATIONS				17,115.02	
Total For Fund 590 SEWER FUND				20,670.72	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	SADDLE - 6" TAPPING WITH 3/4"	ETNA SUPPLY COMPANY	INVENTORY	2,260.00	111073
591-000.000-202.100	WCCH	HARDIN, TIMOTHY L	UB refund for account: 018230	47.45	111084
591-000.000-202.100	WBK1	TRACEY, MEAH L	UB refund for account: 026666	3.42	111126
591-000.000-202.100	WBK1	WILCOX, JEFFREY A	UB refund for account: 021098	19.83	111133
Total For Dept 000.000				2,330.70	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	24.00	111067
591-175.000-726.000	DISPOSABLE CUPS	AMAZON CAPITAL SERVICES, I	DISPOSABLE CUPS	9.42	111135



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Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-801.000	JUNE 2025 MOWING	BAXTER LAWN AND SNOW SERV	JUNE 2025 MOWING	495.00	111057
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JUNE 20	619.61	111068
591-175.000-801.000	BPU CLEANING - WATER	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JUNE 2025	120.00	111071
591-175.000-801.000	ALARM QUARTERLY ALL 8/25-10/25	PER MAR SECURITY SERVICES	ALARM QUARTERLY ALL 8/25-10/25	225.00	111110
591-175.000-810.000	ANNUAL DUES	MICHIGAN RURAL WATER ASSO	ANNUAL DUES	850.00	111101
591-175.000-810.000	ANNUAL AMAZON PRIME MEMBERSHIP	AMAZON CAPITAL SERVICES, I	ANNUAL AMAZON PRIME MEMBERSHIP	16.12	111135
591-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	69.43	111050
591-175.000-850.000	VOIP PHONE SYSTEM - FYE 2025	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM - FYE 2025	545.29	111086
591-175.000-850.000	OOMA FAXING EQUIP JULY 25	OOMA, INC.	OOMA FAXING EQUIP JULY 25	16.22	111106
591-175.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - JULY 25	138.60	111132
591-175.000-880.000	GONOTIFY APP - 9-1-2025-8-31-202	GOGOVAPPS	GONOTIFY APP - 9-1-2025-8-31-2026	1,116.00	111081
591-175.000-880.000	COMMUNITY PROMOTION - JUNE 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JUNE 2025	62.50	111098
591-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	13.00	1182
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,320.19	
Dept 543.000 PRODUCTION					
591-543.000-727.800	SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	4,410.43	111128
591-543.000-801.000	WTP ALKALINITY	MERIT LABORATORIES	WTP ALKALINITY	84.00	111099
591-543.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	12.44	1180
591-543.000-920.000	504558065 - 401 HILLSDALE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	47.58	1184
591-543.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	11.93	1185
591-543.000-930.000	DOOR SEAL	GELZER HJ & SON INC	DOOR SEAL	12.99	111080
591-543.000-955.000	INSTALL NEW CURB	BILL'S LAWN CARE, LLC	INSTALL NEW CURB	1,500.00	111059
Total For Dept 543.000 PRODUCTION				6,079.37	
Dept 544.000 DISTRIBUTION					
591-544.000-930.990	FYE 2025 LEAD SERVICE LINE REPLA	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	2,100.00	111115
Total For Dept 544.000 DISTRIBUTION				2,100.00	
Total For Fund 591 WATER FUND				14,830.26	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	SIGN POSTS GREEN U-CHANNEL 11F	DORNBOS SIGN & SAFETY INC	11' U-CHANNEL SIGN POST - 100	4,770.00	111069
633-000.000-101.000	TOP SOIL (YARDS)	DRY MAR TRUCKING & DIRTWO	15 YDS TOPSOIL	525.00	111070
633-000.000-101.000	PERMA- PATCH 60 LB BAGS (PATCHIN	MORIARTY MACHINERY & SUPPI	100 BAGS OF PERMA PATCH	2,500.00	111102
Total For Dept 000.000				7,795.00	
Total For Fund 633 PUBLIC SERVICES INV. FUND				7,795.00	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	SPD-SHOP-RAGS & FENDER COVERS	CINTAS CORPORATION	DPS-RUGS & MATS-SHOP-TOWELS&FENDER COVE	18.54	111063
640-443.000-726.000	DPS-SHOP SUPPLIES-BATTERY CLEANER	PERFORMANCE AUTOMOTIVE	DPS-SHOP SUPPLIES-BATTERY CLEANER-THRE	33.18	111111
640-443.000-730.000	DPS-GUTTER BROOM#154	MTECH COMPANY	DPS-GUTTER BROOM#154	505.23	111103
640-443.000-730.000	DPS-SHOP SUPPLIES&PARTS#70&#6	PERFORMANCE AUTOMOTIVE	DPS-SHOP SUPPLIES&PARTS#70&#6	493.73	111111
640-443.000-801.000	DPS-SERVICE #43	FLINT TRUCK SERVICE INC.	DPS-SERVICE #43	2,015.73	111076
640-443.000-850.000	VOIP PHONE SYSTEM - FYE 2025	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM - FYE 2025	114.81	111086
640-443.000-956.000	MILEAGE REIMBURSEMENT-LUCAS KIMB	LUCAS KIMBLE	MILEAGE REIMBURSEMENT-LUCAS KIMBLE	291.20	111097
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				3,472.42	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				3,472.42	

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Fund 663	FIRE VEHICLE & EQUIPMENT FUND				
Dept 336.000	FIRE DEPARTMENT				
663-336.000-970.000	SITUATIONAL AWARENESS CAMERA FOR WITMER PUBLIC SAFETY GROU		SITUATIONAL AWARENESS CAMERA FOR FIRE I	531.99	111134
				<hr/>	
		Total For Dept 336.000	FIRE DEPARTMENT	531.99	
				<hr/>	
		Total For Fund 663	FIRE VEHICLE & EQUIPMENT FUND	531.99	
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	23,833.04	
			Fund 202 MAJOR ST./TRUNK	6,134.16	
			Fund 203 LOCAL STREET FUND	4,839.38	
			Fund 208 RECREATION FUND	4,436.64	
			Fund 247 TAX INCREMENT FUND	250.00	
			Fund 271 LIBRARY FUND	5,083.99	
			Fund 408 FIELDS OF DREAMS	4,952.00	
			Fund 582 ELECTRIC FUND	131,225.64	
			Fund 588 DIAL A RIDE	32,246.30	
			Fund 590 SEWER FUND	20,670.72	
			Fund 591 WATER FUND	14,830.26	
			Fund 633 PUBLIC SERVICES	7,795.00	
			Fund 640 REVOLVING MOBILITY	3,472.42	
			Fund 663 FIRE VEHICLE & EQUIPMENT	531.99	
			Total For All Funds:	260,301.54	

## CITY COUNCIL MINUTES

City of Hillsdale  
July 21, 2025  
7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Pro Tem Joshua Paladino opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Pro Tem Josh Paladino called the meeting to order. Clerk Price took roll call.

Council Members present:	Joshua Paladino, Ward 4 Mayor Pro Tem
	R Greg Stuchell, Ward 1
	Jacob Bruns, Ward 1
	William Morrissey, Ward 2
	Matthew Bentley, Ward 2
	Gary Wolfram, Ward 3
	Robert Socha, Ward 4

Council Members absent:	Bob Flynn, Ward 3
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Also Present: David Mackie (City Manager), Attorney Jack Lovinger, Katy Price (City Clerk), Jason Blake (DPS Director), Scott Hephner (HCPD/HCFD), Mark Hawkins (HCFD), Alan Beeker (Planning/Zoning), Brandon Janes (IT Dept), Melissa Conklin, Nick Fox, Scott Sessions, Cathy Kelemen, Larry Walworth, Zech Steiger, Matt Bell, Charles Yost and Mark Nichols.

### **Approval of Agenda**

Mayor Pro Tem Paladino requested to add Electric Superintendent Jake Hammel's resignation letter to the agenda.

Motion by Councilman Socha, support by Councilman Bentley, to add Hammel's resignation letter to the agenda under Communication as item F.

Voice vote, approved unanimously.

Motion by Councilman Morrissey, support by Councilman Socha, to approve the amended agenda.

Voice vote, approved unanimously.

### **Public Comment**

Matt Bell, Ward Four, thanked Council for the work they do, and commented on the MI SFS Grant (Solar Project) award and the MDOT TAP Grant.

Zech Steiger, 36 E Fayette St., commented on the MDOT Tap Grant and traffic flow.

Jack McLain, Hillsdale Twp., commented on the Road Diet Plan and the Block Party application.

### **Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of July 3, 2025: \$1,507,855.38
  - 2. Payroll of July 3, 2025: \$206,578.07
- B. City Council Minutes of July 7, 2025
- C. Finance Minutes of July 7, 2025
- D. Public Safety Minutes of July 1, 2025
- E. Election Commission Minutes of July 10, 2025
- F. Hillsdale College Homecoming TCO
- G. Hillsdale College Noise Variance Request

- H. HBA Light Up Parade Right of way Use Application
- I. BPU- AMP Master Services Agreement for Environmental Services
- J. BPU- Q-Mation/AVEVA SCADA Licensing/Maintenance Agreement
- K. BPU- Stack Testing

Motion by Council Member Morrissey, seconded by Council Member Socha to approve the Consent Agenda as presented.

Roll Call:

Councilman Bruns	Aye
Councilman Morrissey	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye

Motion passed 7-0

**Communication/Petitions**

- A. Perennial Park Senior Center Update
- B. Keefer Hotel Project -Verbal Update
- C. MI SFS Grant Award
- D. MDOT TAP Grant Emails
- E. Hillsdale County Commissioner Verbal Update – Doug Ingles
- F. Jake Hammel Resignation Letter

Nick Fox gave a brief report of work completed at the Keefer Hotel.

Mayor Pro Tem Paladino read Hammel’s resignation letter aloud. Discussion ensued on the interim plans.

Motion by Council Member Morrissey, seconded by Council Member Socha to accept Hammel’s resignation with regret.

Voice vote, approved unanimously.

The items of communications were received for informational purposes only.

**Introduction and Adoption of Ordinances/Public Hearings**

- A. Ordinance – Rezoning of 335 N West St., 337 N. West St. and 315 Summit St.

Alan Beeker, Planning/Zoning Administrator reported the owner of 335 N West, 337 N West & 315 Summit has requested a rezoning of his property. The intent is to rezone the property from RD-1, One and Two Family Residential District to C-1, College District. The Planning Commission recommended that Council approve the rezoning. A public hearing was held on July 16, 2025 by the Planning Commission.

Motion by Council Member Morrissey, seconded by Council Member Socha to adopt the ordinance to approve the rezoning of 335 N West, 337 N. West and 315 Summit Streets from RD-1 to C-1 as presented. **Ordinance 2025-04.**

Roll Call:

Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Morrissey	Aye

Motion passed 7-0

City Manager Mackie along with Council thanked Mr. Beeker for his service to the City and wished him well in his retirement as he retires the end of July.

**Old Business**

None

**New Business**

A. Block Party – TCO Street Closure Requests.

Hillsdale Renaissance, LLC had submitted an application for street closures and parking restrictions for a Community Building Block Party on August 23, 2025. Streets closed would be S. Howell St. between McCollum St. and Bacon St. and close McCollum St. between Broad St. and Howell St.

Motion by Council Member Socha, seconded by Council Member Bruns to approve TCO 2025-20.

Voice vote, approved unanimously.

B. Land Division request for 72 and 74 S. Broad Street

Motion by Council Member Morrissey, seconded by Council Member Socha to approve the land division of 72 S. Broad St. as requested with contingency of the divided lot be immediately combined to the adjacent lots and they become two larger lots.

Roll Call:

Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Morrissey	Aye
Councilman Socha	Aye

Motion passed 7-0

Councilman Socha asked Manager Mackie for examples of projects.

C. Renewal of Microsoft Licensing

Motion by Council Member Socha, seconded by Council Member Bentley for the renewal of Microsoft Licensing through Sonit Systems in the amount of \$9,197.00.

Roll Call:

Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Morrissey	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye

Motion passed 7-0

**Miscellaneous Reports**

- A. Proclamations – None
- B. Appointments- None
- C. Other - None

**General Public Comment**

Jack McLain, Hillsdale Twp., commented on the minutes of the Cemetery Board.

Cathy Kelemen, Ward Three, commented on Mr. Becker's retirement, the Road Diet plan is a City plan not Mr. Becker's plan and commented on the departure of a handful of key employees as well as retention possibilities.

**City Manager Report**

City Manager Mackie presented a written report which was in packet.

**Council Comment**

None

**Adjournment**

Motion by Councilmember Socha, seconded by Councilmember Morrissey to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting Adjourned at 8:09 p.m.

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Bob Flynn, Council Chair

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Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: July 21, 2025

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Will Morrissey, Matt Bentley, Jacob Bruns

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 408

Department 751: Replacement of pressure tanks for irrigation

Fund 582

Department 175: Go Notify is outage notification app

Fund 588

Department 000: Audit is for two years

Motioned by Bentley and seconded by Bruns to approve

Motioned passed 4-0

Motioned by Bruns and seconded by Bentley to adjourn

Motion passed 4-0

Adjournment 6:38 PM

Minutes prepared by Gary Wolfram



PUBLIC SERVICES COMMITTEE  
JULY 21, 2025 @ 5:30 P.M.

Call to Order - 5:31 PM

In Attendance: Councilman Morrissey, Councilman Bentley, Councilman Socha, Mayor pro-tem Paladino

City - Jason Blake, Chief Hephner, City Manager Mackie, Sam Fry, Travis Stableton

Agenda:

- Howell Street Project - Keefer House
  - The sidewalk is not ADA compliant and requires maintenance.
    - The sidewalk replacement is complete. CL gave a verbal commitment to cover the costs of the work.
  - CL Enterprises stated that the city had requested the contractor to complete additional work while the street was open, assuming they would be liable for the cost.
    - The city will cover the cost of extra work with the CL contractor.
  - Public Services to consider \$75 permit fee for a standard traffic control order (TCO) project
    - Current policy allows a TCO for an indefinite amount of time.
    - Public Services requests that the city manager, Dave Mackie, direct the city to assess what additional costs and penalties should be considered for street closure projects.
- Airport
  - Terminal Parking Lot - behind schedule; 2-week delay, mid-August
    - July 28 is the original deadline.
    - Terminal Dedication on September 14.
  - Rents: Terminal Hangar - \$650, Corporate 1 Hanger - \$650, Corporate 2 Hanger - \$1,800, T-hangars - \$125
  - Fuel: Costs down, revenue rising
  - Naming - Travis putting together an idea for naming the terminal. Naming to commence on terminal dedication.
  - T-hangars - Repairs as needed.
  - Solar - possibly starting by the end of the year. \$1.2M project with grants for \$1M and \$3,500 additional annual income.

Motion to adjourn at 6:30 by Councilman Socha, seconded by Councilman Bentley, unanimous

Meeting adjourned at 6:30 PM



## Board of Review Minutes – July Meeting – per [MCL 211.53b](#)

**When:** Tuesday, July 22, 2025  
9:00 a.m.

**Where:** Hillsdale City Hall  
2<sup>nd</sup> Floor Conference Room  
97 N Broad St  
Hillsdale, MI 49242

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Call to Order and Pledge of Allegiance - 8:59 A.M. by Chair Laycock.

Roll Call by Secretary Jaeger:

D. Kerry Laycock – Chair - Present

Becki Jaeger – Secretary - Present

Dennis L. Wainscott – Regular Member - Present

Richard D. Smith - Alternate - Present

Kimberly Thomas, MAAO - Assessor (Advisory Only – Not a voting member) - Present

Olivia C. Smith, MCAO - Appraiser (Support Staff – Not a voting member) – In office and available for support, but did not attend the meeting.

Approval of Agenda – Motion to approve by Jaeger, supported by Wainscott, passed unanimous

Public Comment on Agenda Items:

Rebecca E. (Steel) Blank appeared as power of attorney for Petitioner J25-001 to answer questions and provide additional information on petitioner's and other household members' current situations. Her husband was also in attendance but did not speak.

Consent Agenda – Motion to approve by Wainscott, supported by Jaeger, passed unanimous.

[March 2025 Board of Review Minutes](#)

[2025 STC Bulletins](#)

Communications & Petitions:

Email from Brett Boyd thanking us for the adjustment at the March Board of Review.

## Board of Review Minutes – July Meeting – per [MCL 211.53b](#)

Petitions J25-001 thru J25-010 presented and acted upon as evidenced by attached forms 4031 *July/December Board of Review Affidavit*. Forms 4031 and L-4035a to be a permanent part of these minutes. The 2025 July BOR Change Summary Report is also attached and may be used in place of the Affidavits for abbreviated minutes for publication.

Old Business – none.

New Business (not including petitions) – none.

Assessor Report:

STC Audit – not scheduled for current year

### [MTT Appeals](#)

[25-000552-TT Chase Residence LLC](#)

[25-002640-TT Mark & Miranda Parker](#)

STC Appeals

154-(pending) MUVIQ USA LLC – To be submitted by the Assessor. On hold for Concurrence or Disagreement from taxpayer, will be submitted and processed as Non-Concurrence if no response within 30 days.

General Public Comment – none.

Meeting Recessed 10:08 a.m. by Chair Laycock.

The next meeting of the City of Hillsdale Board of Review is tentatively scheduled for Tuesday, December 9, 2025 at 9:00 a.m.

Respectfully Submitted,

*Becki Jaeger, Secretary*

Becki Jaeger, Secretary

Page: 1/2  
DB: 2026

Year Parcel Number	Petition	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2025 006-426-355-14 POVERTY EXEMPTION EWING, ROBERT W 83 E HALLETT ST HILLSDALE, MI 49242 83 E HALLETT ST HILLSDALE, MI 49242	J25-001	401	30020	52,400	26,182	100.000	0.000	52,400	0	100.000	0.000
2025 006-123-457-04 BENZING, JOHN H 311 RIVER ST HILLSDALE, MI 49242 502 W CANEEL DR TECUMSEH, MI 49286	J25-002	401	30020	106,600	106,600	0.000	100.000	106,600	53,948	0.000	0.000
2025 006-327-478-20 TV ADDITIONS FOR OMITTED IN ERROR BURGEE, DAVID & JUDITH A 96 S HOWELL ST HILLSDALE, MI 49242 96 S HOWELL ST HILLSDALE, MI 49242	J25-003	401	30020	103,000	49,613	100.000	0.000	103,000	42,613	100.000	0.000
2025 006-426-402-16 UNCAPPED IN ERROR - TRANSFER OF RESIDENTIAL PROPERTY TO IMMEDIATE FAMILY, NOT USED FOR ANY COMMERCIAL PURPOSE.  PRICE-HARMON, MELODY 267 E SOUTH ST HILLSDALE, MI 49242 4838 MULLIKEN RD CHARLOTTE, MI 48813	J25-004	401	30020	70,000	70,000	0.000	100.000	70,000	18,736	0.000	0.000
2025 006-900-100-26 PPS MAILED TO OLD ADDRESS (FROM MEIJER LIST) - FILED STATEMENT AFTER CLOSE OF MBOR. BETTER MADE SNACK FOODS, INC 3600 W CARLETON RD HILLSDALE, MI 49242 10148 GRATIOT AVE DETROIT, MI 48213	J25-005	251	30020	90,000	90,000	100.000	0.000	100	100	100.000	0.000
2025 006-900-269-50 SUBMITTED AMENDED PERSONAL PROPERTY STATEMENT - ALL ASSETS REPORTED FOR THIS PARCEL DISPOSED OF AS OF 12/31/2024.  WELLS FARGO VARIOUS RETIRED HILLSDALE, MI 49242 PO BOX 193 MINNEAPOLIS, MN 55480-0193	J25-006	003	30020	90,000	90,000	100.000	0.000	0	0	100.000	0.000

Year Parcel Number	Comments	Owner/Prop. Addr./Mail Addr.	Petition /Docket	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2025 006-900-442-01	AMENDED PERSONAL PROPERTY STATEMENT TO REFLECT THE INSURED VALUE OF THE PROPERTY.	ST JOE'S PIZZA	J25-007	251	30020	90,000	90,000	100.000	0.000	40,000	40,000	100.000	0.000
92 N BROAD ST A HILLSDALE, MI 49242													
92 N BROAD ST A HILLSDALE, MI 49242													
2025 006-900-516-00	PERSONAL PROPERTY ADDED FROM DBA, ESTIMATED. PER RESIDENT AT MAILING ADDRESS, NOT AT THIS LOCATION.		J25-008	003	30020	90,000	90,000	100.000	0.000	0	0	100.000	0.000
2024 006-900-516-00	PERSONAL PROPERTY ADDED FROM DBA, ESTIMATED. PER RESIDENT AT MAILING ADDRESS, NOT AT THIS LOCATION.	MOTHER'S FAVORITE	J25-009	003	30020	90,000	90,000	100.000	0.000	0	0	100.000	0.000
113 FAIRVIEW ST HILLSDALE, MI 49242													
113 FAIRVIEW ST HILLSDALE, MI 49242													
2025 006-900-532-00	AMENDED PERSONAL PROPERTY STATEMENT	ZEILER, ALEXIS THERESA	J25-010	251	30020	90,000	90,000	100.000	0.000	3,950	3,950	100.000	0.000
350 HILLSDALE ST HILLSDALE, MI 49242													
3051 W CARD RD HILLSDALE, MI 49242													
										376,050	159,347		

\*Winter PRE Change

THE BOARD OF REVIEW OF CITY OF HILLSDALE, HILLSDALE COUNTY, MICHIGAN HEREBY AFFIRMS THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF OUR KNOWLEDGE

Signatures of Board of Review Members

Member Becki Joeger

Dated 7-22-25

Member

Member

Member

Member

ADJUSTMENT REPORT  
BLOCK: JULY BOR: TAXABLE VAL - JULY BOR: TAXABLE VAL, INDEX: ADJUSTMENT INFO  
SPEC. POPULATION: AD VALOREM-SPECIAL ACTS  
REAL & PERSONAL PROPERTY  
ALL ADJUSTMENTS  
FILTER ADJUSTMENT TYPES BY: JBOR  
SUMMER SEASON

-----REAL PROP. (NET CHANGE)-----

	ORIGINAL	JULY BOR	DEC BOR	TRIBUNAL	STC	TREASURY	SPLIT	OTHER	ASSESSOR	COUNTY	RSC/FCLS	WIN PRE	FINAL	DIFF
4 PARCELS														
TAXABLE	252,395	115,297	0	0	0	0	0	0	0	0	0	0	115,297	-137,098
SEV	332,000	332,000	0	0	0	0	0	0	0	0	0	0	332,000	0
PRE/MBT TAXABLE	75,795	42,613	0	0	0	0	0	0	0	0	0	0	42,613	-33,182
NON PRE/MBT TAXABLE	176,600	72,684	0	0	0	0	0	0	0	0	0	0	72,684	-103,916
(S) CITY OPERATING	2,966.25	1,355.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,355.01	-1,611.24
(S) CITY STREETS	593.21	270.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	270.97	-322.24
(S) CITY SINK FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(S) CITY PUBLIC SFTY	238.54	108.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	108.96	-129.58
(S) CITY 2021 STREET	841.54	384.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	384.42	-457.12
(S) CITY 2021 LEAF	120.21	54.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54.90	-65.31
(S) LIBRARY	237.26	108.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	108.38	-128.88
(S) COUNTY ALLOCATED	1,213.33	554.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	554.26	-659.07
(S) STATE EDUC TAX	1,514.36	691.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	691.76	-822.60
(S) SCHOOL OPERATING	1,482.92	610.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	610.32	-872.60
(S) SCHOOL BLDG/SITE	269.88	123.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	123.29	-146.59
(S) HILLSDALE ISD	32.87	15.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.01	-17.86
(S) HILLSDALE SPC ED	369.06	168.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168.58	-200.48
(S) HILLSDALE VOC ED	184.53	84.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84.28	-100.25
(S) SCHOOL OPER FC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(S) TOTAL SPECLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(S) ADMIN FEE	100.64	45.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.30	-55.34
(S) TOTAL TAXES	10,164.60	4,575.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,575.44	-5,589.16

-----PERS PROP. (NET CHANGE)-----

	ORIGINAL	JULY BOR	DEC BOR	TRIBUNAL	STC	TREASURY	SPLIT	OTHER	ASSESSOR	COUNTY	RSC/FCLS	WIN PRE	FINAL	DIFF
5 PARCELS														
TAXABLE	450,000	44,050	0	0	0	0	0	0	0	0	0	0	44,050	-405,950
SEV	450,000	44,050	0	0	0	0	0	0	0	0	0	0	44,050	-405,950
PRE/MBT TAXABLE	450,000	44,050	0	0	0	0	0	0	0	0	0	0	44,050	-405,950
NON PRE/MBT TAXABLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(S) CITY OPERATING	5,288.60	517.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	517.69	-4,770.91
(S) CITY STREETS	1,057.65	103.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.52	-954.13
(S) CITY SINK FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(S) CITY PUBLIC SETY	425.30	41.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.62	-383.68
(S) CITY 2021 STREET	1,500.40	146.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	146.87	-1,353.53
(S) CITY 2021 LEAF	214.30	20.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.97	-193.33
(S) LIBRARY	423.00	41.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.40	-381.60
(S) COUNTY ALLOCATED	2,163.30	211.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	211.75	-1,951.55
(S) STATE EDUC TAX	2,700.00	264.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	264.30	-2,435.70
(S) SCHOOL OPERATING	1,078.65	105.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.57	-973.08
(S) SCHOOL BLDG/SITE	481.20	47.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.09	-434.11
(S) HILLSDALE ISD	58.60	5.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.73	-52.87
(S) HILLSDALE SPC ED	658.00	64.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64.40	-593.60
(S) HILLSDALE VOC ED	329.00	32.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.19	-296.81
(S) SCHOOL OPER FC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(S) TOTAL SPECLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(S) ADMIN FEE	163.80	16.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.04	-147.76
(S) TOTAL TAXES	16,541.80	1,619.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,619.14	-14,922.66

## ADJUSTMENT REPORT

BLOCK: JULY BOR: TAXABLE VAL - JULY BOR: TAXABLE VAL, INDEX: ADJUSTMENT INFO  
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS  
REAL & PERSONAL PROPERTY  
ALL ADJUSTMENTS  
FILTER ADJUSTMENT TYPES BY: JBOR  
SUMMER SEASON

[illegible]

# **City of Hillsdale Agenda Item Summary**

**Meeting Date: August 4, 2025**

**Agenda Item: Consent**

**SUBJECT: Hillsdale Renaissance, LLC Block Party Street Closure Agreement**

**BACKGROUND: Michelle Loren, Recreation Director**

Hillsdale Renaissance, LLC submitted a Right of Way permit application requesting the closure of Howell Street between East Bacon Street and McCollum Street on Saturday, August 23, 2025 pursuant to TCO #2025-20 approved by Council at the July 21, 2025 regular meeting. A street closure agreement has been drafted and approved by legal counsel.

## **RECOMMENDATION**

I recommend Council approve the agreement and authorize signatures by the Mayor and Clerk.



**STREET CLOSURE AGREEMENT**  
**Hillsdale Renaissance, LLC Block Party**  
**August 23, 2025**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (“Hillsdale”) and Hillsdale Renaissance, LLC, 45 E. Bacon St., Hillsdale, Michigan 49242.

**Preamble**

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale’s citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity’s sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets in order to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale Renaissance, LLC desires to hold an event requiring the closure of Howell Street between East Bacon Street and McCollum Street for the purpose of holding a Community Block Party on Saturday, August 23, 2025 beginning at 4:00 p.m. and ending at 11:00 p.m.

Hillsdale Renaissance, LLC has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to sponsor. Hillsdale Renaissance, LLC also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale Renaissance, LLC to use the above mentioned streets as the site from which it may conduct its proposed event, and Hillsdale Renaissance, LLC has agreed to do so, all in accordance with the following terms and conditions.

**Agreement**

1. In consideration of and reliance on Hillsdale Renaissance, LLC’s promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale Renaissance, LLC to use the following portions of its streets during a specified period on August 23, 2025 for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. The closure of Howell Street between East Bacon Street and McCollum Street beginning at 4:00 p.m. and ending at 11:00 p.m. on Saturday, August 23, 2025 for the purpose of holding a community block party pursuant to TCO 2025-20 approved by Council July 21, 2025.

1. Hillsdale Renaissance, LLC shall be solely responsible for providing, erecting, maintaining, and tear down of all temporary traffic control devices (TTC) at the ends of the described portion of the above mentioned streets as shown on the attached Exhibit A, in order to close off the streets to motor vehicle traffic between 4:00 p.m. and 11:00 p.m. on Saturday, August 23, 2025.

2. Hillsdale Renaissance, LLC agrees that all Traffic Control Devices shall be compliant with the Michigan Manual of Uniform Traffic Control and shall be installed and maintained pursuant to the same. Traffic Control Devices used by the Hillsdale Renaissance, LLC shall be approved by the Director of the City of Hillsdale Department of Public Services prior to use..

3. Hillsdale Renaissance, LLC agrees to and shall be solely responsible for obtaining, posting, and paying the fees for all applicable and necessary permits and barricade rental fees, including but not limited to those that might be required by the Federal Highway Administration, the placement of barricades, the posting of signs, as well as any rules, regulations and requirements, or other conditions that might be required by any state, county, or local statute, ordinance, rule or regulation.

4. Hillsdale Renaissance, LLC agrees that immediately following the end of the event, and at its sole expense, it shall promptly remove or cause the removal of all equipment, barricades, signs, and other items pertaining to the closures. Hillsdale Renaissance, LLC shall notify the Hillsdale City Police and secure its permission to open the street(s) to vehicular traffic before removing the barricades to block Howell Street from the public's vehicular use. Hillsdale Renaissance, LLC's barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs.

5. Hillsdale Renaissance, LLC further agrees that the removal of all equipment, barricades, signs, and other items from the McCollum Street closure and the surrounding affected areas, and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than noon, Sunday, August 24, 2025.

6. Hillsdale Renaissance, LLC agrees to abide by all applicable statutes, ordinances, rules, and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portion of Howell Street.

7. Hillsdale Renaissance, LLC agrees that it shall not permit any street other than the described portion of Howell Street to be blocked or obstructed. Further, Hillsdale Renaissance, LLC agrees to and shall confine its proposed event activities solely to Howell Street between East Bacon Street and McCollum Street.

8. Hillsdale Renaissance, LLC agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property, whether real or personal, that results from or because of Hillsdale Renaissance, LLC's proposed event, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

9. Hillsdale Renaissance, LLC represents that it is a valid Michigan corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence, and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

10. Hillsdale Renaissance, LLC further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the events it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. Hillsdale Renaissance, LLC shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of One Million and 00/100 (\$1,000,000.00) Dollars, with the City of Hillsdale designated therein as a named insured to be and remain in force for the duration of Hillsdale Renaissance, LLC's presence on and use of Hillsdale's streets, and that such proof is to be provided at the time of execution of this Agreement.

12. Hillsdale Renaissance, LLC shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any activities under this contract.

13. Hillsdale Renaissance, LLC represents to Hillsdale that it intends to use the described area for the purpose of conducting a community block party. In reliance on Hillsdale Renaissance, LLC's representations and its other promises as contained in this agreement, Hillsdale hereby grants and Hillsdale Renaissance, LLC hereby accepts the exclusive control over the described portion of McCollum Street and the activities therein, it being the intention of the parties that Hillsdale Renaissance, LLC is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

14. Hillsdale Renaissance, LLC further agrees to and shall defend, indemnify, and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees, and related expenses, as a result of actual or claimed personal injury, including death, property damage, or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale Renaissance, LLC, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale Renaissance, LLC proposed events, its associated activities and events; or

b. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale Renaissance, LLC shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

15. Hillsdale Renaissance, LLC agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

16. Hillsdale Renaissance, LLC agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale Renaissance, LLC at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity, or under this contract, by giving written notice of termination to Hillsdale Renaissance, LLC if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale Renaissance, LLC indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale Renaissance, LLC in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: Hillsdale Renaissance, LLC, 45 E. Bacon St, Hillsdale, Michigan 49242.

17. All notices from Hillsdale Renaissance, LLC to Hillsdale shall be in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. McCollum Street, Hillsdale, Michigan 49242.

21. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

18. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale Renaissance, LLC further agree

that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

HILLSDALE RENAISSANCE, LLC

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Joshua Paladino, Mayor Pro Tem  
Dated: August \_\_\_\_, 2025

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Luke Robson, Manager/Member  
Dated: August \_\_\_\_, 2025

---

Katy Price, City Clerk  
Dated: August \_\_\_\_, 2025

# **City of Hillsdale Agenda Item Summary**

**Meeting Date: August 4, 2025**

**Agenda Item: Consent**

**SUBJECT: 2025 Hillsdale College Homecoming Street Use Agreement**

**BACKGROUND: Michelle Loren, Recreation Director**

Hillsdale College submitted a ROW application requesting the closure of E. College St. between Union St. and Oak St. pursuant to TCO No. 2025-24 approved by Council at the July 21, 2025 council meeting. This closure will be from 7:00 a.m. to 10:00 p.m. on Saturday, September 27, 2025.

The Street Use Agreement has been deemed in proper order for execution by the City Attorney.

**RECOMMENDATION:**

I recommend approval of the agreement and authorization of signatures by the Mayor and Clerk.

**STREET USE AGREEMENT**  
**Hillsdale College**  
**2025 Homecoming Activities**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (“Hillsdale”) and Hillsdale College, 33 E. College St., Hillsdale, Michigan 49242.

**Preamble**

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale’s citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity’s sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets in order to reasonably assure that they are not used in a manner that exposes persons attending activities that are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale College desires to hold an event requiring the closure of E. College St. from Union St. to Oak Street for the purpose of a College Alumni Tailgate Party, Band Concert and Homecoming Activities on Saturday, September 27, 2025 from 7:00 a.m. to 10:00 p.m.

Hillsdale College has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to sponsor. Hillsdale College also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale College to use the above mentioned streets as the site from which it may conduct its proposed events, and Hillsdale College has agreed to do so, all in accordance with the following terms and conditions.

**Agreement**

1. In consideration of and reliance on Hillsdale College’s promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale College to use the following portions of its streets during specified periods on September 27, 2025 for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. The temporary closure of the Right of Way Access on E College Street, between Union Street and Oak St. on Saturday, September 27, 2025 from 7:00 a.m. until 10:00 p.m. for Hillsdale College Homecoming activities pursuant to TCO No. 2025-24 approved by Council at the July 21, 2025 council meeting.

2. Hillsdale College agrees to and shall be solely responsible for obtaining, posting, and paying the fees for all applicable and necessary permits and barricade rental fees, including but not limited to those that might be required by the Federal Highway Administration, the placement of barricades, the posting of signs, as well as any rules, regulations and requirements,

or other conditions that might be required by any state, county, or local statute, ordinance, rule or regulation.

3. Hillsdale College shall be solely responsible for providing, erecting, maintaining, and tear down of all temporary traffic control devices (TTC) at the ends of the described portion of the above mentioned streets as shown on the attached Exhibit A, in order to close off the streets to motor vehicle traffic between 7:00 a.m. and 10:00 p.m. on Saturday, September 27, 2025.

4. Hillsdale College agrees that immediately following the end of the events and at its sole expense, it shall promptly remove or cause the removal of all equipment, barricades, signs, and other items pertaining to the closures and properly store such items in Hillsdale College's parking lot. Hillsdale College shall notify the Hillsdale City Police and secure its permission to open the street(s) to vehicular traffic before removing the barricades that Hillsdale's Police Department has placed to block the described portions of E. College St. between Union St. and Oak St. from the public's vehicular use. Barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs.

5. Hillsdale College further agrees that the removal of all equipment, barricades, signs, and other items from E. College St., between Union St., and Oak St. closures, and the surrounding affected areas, and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than noon on Sunday, September 28, 2025.

6. Hillsdale College agrees to abide by all applicable statutes, ordinances, rules, and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portions of E. College St. between Union St., and Oak St.

7. Hillsdale College agrees that it shall not permit any street other than the described portions of E. College St. between Union St., and Oak St. to be blocked or obstructed. Further, Hillsdale College agrees to and shall confine its proposed event activities solely to E. College St. from Union St. to Oak St.

8. Hillsdale College agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property, whether real or personal, that results from or because of Hillsdale College's proposed event, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

9. Hillsdale College represents that it is a valid Michigan corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence, and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

10. Hillsdale College further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the events it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.



11. Hillsdale College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of One Million and 00/100 (\$1,000,000.00) Dollars, with the City of Hillsdale designated therein as a named insured to be and remain in force for the duration of Hillsdale College' presence on and use of Hillsdale's streets, and that such proof is to be provided at the time of execution of this Agreement.

12. Hillsdale College shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any activities under this contract.

13. Hillsdale College represents to Hillsdale that it intends to use the described area for the purpose of conducting Hillsdale College Homecoming activities. In reliance on Hillsdale College's representations and its other promises as contained in this agreement, Hillsdale hereby grants and Hillsdale College hereby accepts the exclusive control over the described portions of E. College St. and Oak St. and the activities therein, it being the intention of the parties that Hillsdale College is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

14. Hillsdale College further agrees to and shall defend, indemnify, and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees, and related expenses, as a result of actual or claimed personal injury, including death, property damage, or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale College, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale College proposed events, its associated activities and events; or

b. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale College shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

15. Hillsdale College agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

16. Hillsdale College agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale College at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity, or under this contract, by giving written notice of termination to Hillsdale College if the latter should:

(a) be adjudged bankrupt;

(b) become insolvent or have a receiver of its assets appointed;

- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale College's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale College in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: Richard Pewe, Chief Administrative Officer, Hillsdale College, 33 College Street, Hillsdale, Michigan 49242.

17. All notices from Hillsdale College to Hillsdale shall be in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Broad Street, Hillsdale, Michigan 49242.

18. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale College further agree that in the event of legal action arising from or as a result of the Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

#### **CITY OF HILLSDALE**

#### **HILLSDALE COLLEGE**

\_\_\_\_\_  
Joshua Paladino, Mayor Pro Tem

\_\_\_\_\_  
Richard Péwé,  
Chief Administrative Officer

\_\_\_\_\_  
Katy Price, Clerk

Dated: August \_\_\_\_, 2025

Dated: August \_\_\_\_, 2025

# QUARTERLY NEWSLETTER

FALL 2025 | SEPTEMBER, OCTOBER & NOVEMBER

The City of  
**HILLSDALE**  
Family • Tradition • Opportunity

## CONTACT US

[www.cityofhillsdale.org](http://www.cityofhillsdale.org)  
[www.hillsdale-library.org](http://www.hillsdale-library.org)

## CITY HALL

- \* 97 N Broad St, Hillsdale, MI 49242
- \* 8:00 AM - 5:00 PM, Monday - Friday
- \* (517) 437-6440

## HILLSDALE BOARD OF PUBLIC UTILITIES (BPU)

- \* 45 Monroe St, Hillsdale, MI 49242
- \* 9:00 AM - 4:00 PM, Monday - Friday
- \* (517) 437-3387
- \* After Hours Emergencies: 1-844-427-8633

## FIND US ON FACEBOOK

City of Hillsdale  
Hillsdale Board of Public Utilities  
Hillsdale Community Library  
Hillsdale Recreation

## HOLIDAY CLOSURES

City administrative offices will be closed to observe the following holidays:

**Labor Day - September 1**  
**Veterans Day - November 11**  
**Thanksgiving - November 27 & 28**

## SUMMER TAXES DUE

Due to weekend and holiday conflicts with the normal charter deadline, 2025 summer taxes will be **due by September 2**.

Phone: (517) 437-6454  
Email: [treasurer@cityofhillsdale.org](mailto:treasurer@cityofhillsdale.org)

## 2025 GENERAL ELECTION

**When:** Tuesday, November 4, 2025  
**7:00 AM - 8:00 PM**

**Where:** Hillsdale Community Library  
11 E Bacon St  
Hillsdale, MI 49242

Please contact the City Clerk's office with any questions.

Phone: (517) 437-6441  
Email: [clerk@cityofhillsdale.org](mailto:clerk@cityofhillsdale.org)



**HILLSDALE**

# GRAND OPENING!

## Hillsdale Municipal Airport's New Terminal

*Save the date!*  
**September 14, 11AM**  
Hillsdale Municipal Airport  
1727 Airport Rd, Hillsdale, MI 49242

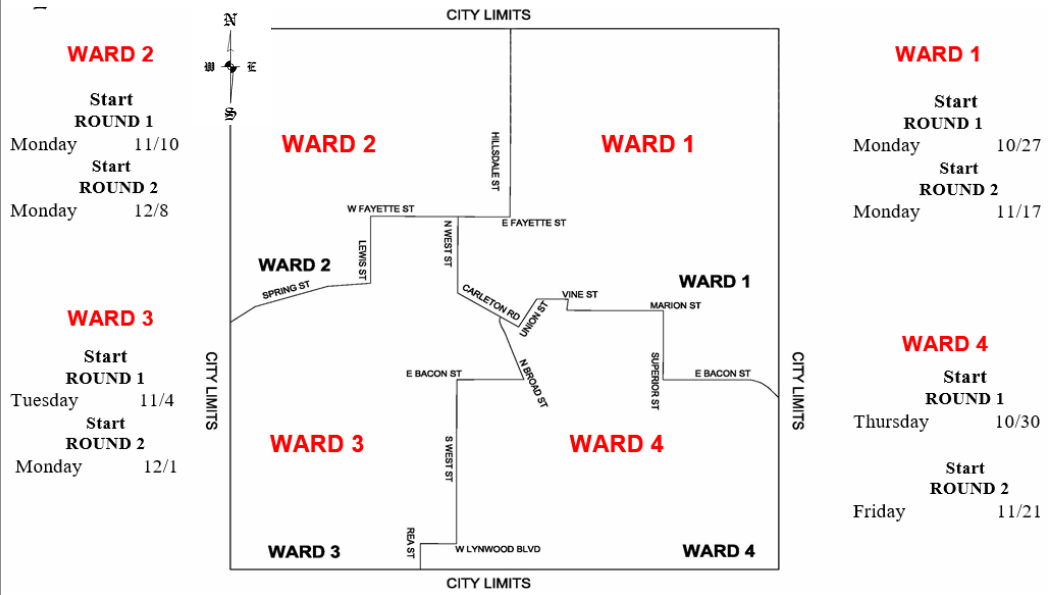
Greetings, friend! You are cordially invited to join us in celebrating the grand opening of HMA's new terminal building.

The grand opening ceremony will take place during our 10<sup>th</sup> Annual Patriot's Day Fly-In from 7AM-2PM on Sunday, September 14.

For more information, visit our Facebook page or [www.cityofhillsdale.org/airport](http://www.cityofhillsdale.org/airport).

## 2025 FALL LEAF COLLECTION SCHEDULE

Once again, the Hillsdale Department of Public Services (DPS) will be collecting leaves, grass clippings, and garden debris from all city streets. **Please check the map below for your neighborhood's collection day** and follow the guidelines. Your cooperation is greatly appreciated and is essential for the leaf collection process to be successful. Detailed information will be available on our website at [cityofhillsdale.org/publicservices](http://cityofhillsdale.org/publicservices). If you have any questions, please do not hesitate to call DPS at (517) 437-6490.



## 2025 FALL RESIDENTIAL BRUSH COLLECTION NOTICE

The Hillsdale City Department of Public Services (DPS) will provide a **ONE-TIME** curbside collection of brush **ONLY**. This service is offered to its **residents** only in the month of October. **Please have your brush out at the curb by 7:00 AM, Monday, October 13, 2025. Do not place brush piles in the street or in alleyways. Crews will pick up brush from the street frontages only.** Additional information will be available on our website at [cityofhillsdale.org/publicservices](http://cityofhillsdale.org/publicservices). Please call DPS with any questions at (517) 437-6490.

Rooted  
IN  
TRADITION



SEPTEMBER 21-27, 2025



HILLSDALE  
COUNTY FAIRGROUNDS  
SINCE 1851  
Growing  
BEYOND  
EXPECTATION

## ZONING ADMINISTRATOR RETIRES AFTER 11+ YEARS

Alan Beeker, the Zoning Administrator for the City, retired on August 1, 2025 after almost twelve (12) years in the role.

As the Zoning Administrator, Alan served as the staff liaison for various boards and commissions including: the Planning Commission, the Tax Increment Financing Authority (TIFA), and the Zoning Board of Appeals. He also worked closely with numerous city departments with which he helped facilitate landmark projects and create processes that will have a lasting, positive impact on the City.

Alan played a major part in giving the Dawn Theater a new lease on life by helping obtain the \$1.4 million Michigan Economic Development Corporation (MEDC) Blight Elimination grant for Historic Preservation and Rehabilitation.

He also played a key role in the City receiving their Redevelopment Ready Communities (RRC) certification from the MEDC in 2019. This certification distinguishes Hillsdale as a Michigan community that is "thoroughly prepared" when it comes to planning and zoning to remove traditional barriers and promote opportunities for prospective investors," the MEDC said in their August 2019 press release.

On the administrative side, Alan was tasked with updating and guiding the focus of the City Master Plan, Capital Improvement Plan (CIP), and City Recreation Plan.

Alan streamlined the site plan review process, providing for a single, cohesive document to provide feedback and recommendations from all City departments for review of different aspects of the plan. This is a benefit to both developers and the Planning Commission.

Alan provided recommendations for adoption and implementation of form-based codes to the Planning Commission. He also presented amendments to existing codes to bring them

into compliance with changes in state law and "case law" as precedent-setting cases have been decided by higher courts.

We appreciate his innovation, knowledge, expertise, and his commitment to not only his position, but, to the City. His absence will be greatly felt! We wish him the very best as he enters this season of retirement.

Thank you, Alan!

## INVESTING IN HILLSDALE'S FUTURE: THE WORK OF HILLSDALE RENAISSANCE

*by Luke Robson of Hillsdale Renaissance*

Hillsdale, Michigan is witnessing a quiet but deliberate transformation, led in part by a growing group of private investors committed to honoring the city's past while building a vibrant future. Hillsdale Renaissance, a local development initiative, is at the center of this movement. Founded to preserve and repurpose historic properties in the downtown core, Hillsdale Renaissance is focused on bringing beauty, vitality, and long-term economic opportunity to the heart of our city.

Two standout examples of this vision brought to life are **St. Joe's Café** and **Dante's Fine Wine & Spirits** — businesses that not only transformed long-dormant buildings but now stand as cornerstones of Hillsdale's reawakening.

Located at **92 N Broad Street**, St. Joe's Café offers wood-fired pizza, refined wines and cocktails, and a relaxed, family-friendly atmosphere. The building underwent a complete overhaul — new systems, structural reinforcement, and meticulous restoration work. The result is a space that feels both timeless and fresh, drawing families, students, and visitors downtown again. Beyond great food, St. Joe's has become a gathering space—a place where community takes shape over shared tables and good conversation.

Just a few doors down at **55 N Broad Street**,

**TYLER FARR CONCERT ON  
FRIDAY, SEPTEMBER 26TH**

**FEATURING MICHIGAN-  
GROWN TALENTS JASON  
CROSS & HAYDEN LADD**

Dante's Fine Wine & Spirits offers a curated selection of fine wines, spirits, and premium cigars. What was once a disjointed retail space has been reborn as a warm, polished destination that reflects the craftsmanship of its offerings. Dante's success is not simply measured in foot traffic or revenue growth—though both are strong—but in the store's role as a local touchstone for hospitality and celebration. Renovating the space required significant risk, time, and investment, but the payoff has been transformative—for the business and for downtown Hillsdale.

These ventures — and others in development—are guided by a belief that private capital, thoughtfully deployed, can renew civic pride, restore dignity to neglected structures, and re-establish Hillsdale as a place where people want to live, work, and gather. The work of Hillsdale Renaissance is not speculative. It is slow, considered, and rooted in place. Its aim is not just to generate returns, but to steward culture and human connection.

Importantly, this is not the work of government, though the City's support is vital. Nor is it charity. These projects represent a model of entrepreneurship that values permanence over speed, quality over convenience, and legacy over trend. Each successful business brings with it new jobs, increased tax base, and renewed momentum for further reinvestment.

As Hillsdale looks ahead, the seeds of its renaissance are already visible in the bricks and mortar of buildings once forgotten. It is our hope that these examples will inspire more citizens, builders, and investors to reimagine what is possible here.

Downtown Hillsdale is changing. And that change is being led not by outside forces, but by neighbors who believe in what this place can be.

To learn more about Hillsdale Renaissance and ongoing projects, visit [hillsdalerenaissance.substack.com](https://hillsdalerenaissance.substack.com).

## Research Update:

# Hillsdale, MI 'AA-' GO Debt Rating Affirmed; Outlook Is Stable

July 29, 2025

## Overview

- S&P Global Ratings affirmed its 'AA-' rating on [Hillsdale](#), Mich.'s GO debt.
- The outlook is stable.
- The rating is based on the application of our "[Methodology For Rating U.S. Governments](#)," Sept. 9, 2024.

## Rationale

### Security

The city's full-faith-and-credit pledge secures the series 2022 bonds. Bonds are payable from ad valorem taxes levied on all taxable property, subject to statutory limitations, in the city. Despite the limitations, we rate the limited-tax GO debt at the same level as our view of the city's general creditworthiness, as expressed with the unlimited-tax GO bond rating, due to the lack of limitations on the fungibility of resources available for debt service.

### Credit highlights

The rating reflects Hillsdale's steady financial performance, good reserves, and low debt burden because of proactive management practices, which offset its economic limitations. Both county and local income metrics lag the national average, as is the county's economic output metrics. These metrics may be somewhat suppressed by Hillsdale College and Hillsdale Hospital; however, it has a large manufacturing presence despite the diversity of its taxpayers. Nevertheless, the county's taxable values continue to benefit from ongoing development, and are estimated to total \$210 million in 2025. We expect that the city economy will remain stable with incremental growth on a forward-looking basis.

Historically, the city's revenues have exceeded expenditures through fiscal 2024, enabling it to build general fund reserves. In fiscal 2024, the city made a larger than usual transfer out of approximately \$3.2 million, of which \$2.9 million came out of the general fund, to establish a

### Primary contacts

**Kaiti Vartholomaos**

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1-212-438-0866  
kaiti.vartholomaos  
@spglobal.com

**Michael J Mooney**

New York  
1-212-438-4943  
michael.mooney1  
@spglobal.com



capital improvement fund. This resulted in an analogous decline in the city's available fund balance to \$1.5 million, which we consider nominally low. However, our analysis incorporates our view that additional flexibility is available as the capital improvement fund can be made available for operations. The city estimates another positive operating outcome for fiscal 2025, which will likely supplement general fund reserves. The 2026 budget totals approximately \$13 million and includes the use of \$1.3 million in reserves for one-time capital projects. Given the city has historically outperformed its budget, we expect that its overall financial profile will remain stable over the longer term.

Hillsdale entered into a privately placed debt issuance with Southern Michigan Bank & Trust, in which Hillsdale will make the last principal payment on Nov. 1, 2030. Approximately \$80,000 remains on this issuance; the city has a significant amount of cash to cover the entire remaining principal in the unlikely event of immediate acceleration where liquidity would be minimally affected.

The 'AA-' rating reflects our opinion of the city's:

- Rural economy located in Hillsdale County in southcentral Michigan with high manufacturing presence offset by a diverse taxbase and ongoing taxable value growth.
- Historically positive general fund performance due to cautious budgeting and rising taxable values, which support its reserve position.
- Conservative budgeting practices using five-year historical data for its budget assumptions, with monthly reporting to the board on budget-to-actual results and investment holdings and balances. This is further supported by forward-looking financial forecasts as well as a formal capital improvement plan, which identifies funding sources. In addition, the city has a formal fund balance policy to maintain 25% of expenditures in reserves, which it currently adheres to, as well as a formal investment management policy. It does not have a debt policy. In our view, management is taking steps to address cyber-related risks.
- Manageable long-term liabilities, with net direct debt of approximately \$6 million and no plans to issue additional debt during the two-year outlook. The city participates in Municipal Employees' Retirement System of Michigan (MERS) with adequate funding and a somewhat elevated discount rate; however, this is offset by its low liabilities of \$8.3 million. We therefore do not view its pension obligations as an immediate credit pressure. The city does not offer other postemployment benefits.
- For more information on our institutional framework assessment for Michigan municipalities, see "[Institutional Framework Assessment: Michigan Local Governments](#)," Sept. 9, 2024.

## **Environmental, social, and governance**

We consider Hillsdale's environmental, social, and governance factors to be neutral in our credit analysis.

## **Outlook**

The stable outlook reflects the city's good financial flexibility and positive performance results supported by a steady taxbase, manageable debt, and well-embedded management practices.

## Downside scenario

We could take a negative rating action if reserves declined to levels no longer comparable with those of similarly rated peers.

## Upside scenario

All else being equal, if the township's local economic metrics improved to levels comparable with those of higher-rated peers, we could raise the rating.

### Hillsdale, Michigan--credit summary

Institutional framework (IF)	2
Individual credit profile (ICP)	2.40
Economy	6.0
Financial performance	1
Reserves and liquidity	1
Management	2.00
Debt and liabilities	2.00

### Hillsdale, Michigan--key credit metrics

	Most recent	2024	2023	2022
<b>Economy</b>				
Real GCP per capita % of U.S.	--	--	61	61
County PCPI % of U.S.	--	--	65	65
Market value (\$000s)	--	410,496	381,758	364,494
Market value per capita (\$)	--	51,088	47,512	43,936
Top 10 taxpayers % of taxable value	--	8.2	8.1	--
County unemployment rate (%)	--	4.8	4.2	4.5
Local median household EBI % of U.S.	--	--	70	65
Local per capita EBI % of U.S.	--	--	64	60
Local population	--	--	8,035	8,296
<b>Financial performance</b>				
Operating fund revenues (\$000s)	--	5,238	5,009	4,742
Operating fund expenditures (\$000s)	--	5,021	4,824	4,444
Net transfers and other adjustments (\$000s)	--	(3,190)	946	980
Operating result (\$000s)	--	(2,973)	1,131	1,278
Operating result % of revenues	--	(56.8)	22.6	27.0
Operating result three-year average %	--	(2.4)	22.7	16.2
<b>Reserves and liquidity</b>				
Available reserves % of operating revenues	--	28.5	89.3	67.7
Available reserves (\$000s)	--	1,495	4,475	3,212
<b>Debt and liabilities</b>				
Debt service cost % of revenues	--	3.6	--	--
Net direct debt per capita (\$)	741	795	846	--
Net direct debt (\$000s)	5,950	6,385	6,800	--

Hillsdale, Michigan--key credit metrics

	Most recent	2024	2023	2022
Direct debt 10-year amortization (%)	62	133	--	--
Pension and OPEB cost % of revenues	--	8.0	9.0	9.0
NPLs per capita (\$)	--	1,034	1,093	600
Combined NPLs (\$000s)	--	8,308	8,785	4,975

Financial data may reflect analytical adjustments and are sourced from issuer audit reports or other annual disclosures. Economic data is generally sourced from S&P Global Market Intelligence, the Bureau of Labor Statistics, Claritas, and issuer audits and other disclosures. Local population is sourced from Claritas. Claritas estimates are point in time and not meant to show year-over-year trends. GCP--Gross county product. PCPI--Per capita personal income. EBI--Effective buying income. OPEB--Other postemployment benefits. NPLs--Net pension liabilities.

Ratings List

Ratings Affirmed

Local Government

Hillsdale, MI Limited Tax General Obligation	AA-/Stable
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The ratings appearing below the new issues represent an aggregation of debt issues (ASID) associated with related maturities. The maturities similarly reflect our opinion about the creditworthiness of the U.S. Public Finance obligor's legal pledge for payment of the financial obligation. Nevertheless, these maturities may have different credit ratings than the rating presented next to the ASID depending on whether or not additional legal pledge(s) support the specific maturity's payment obligation, such as credit enhancement, as a result of defeasance, or other factors.

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at <https://disclosure.spglobal.com/ratings/en/regulatory/ratings-criteria> for further information. A description of each of S&P Global Ratings' rating categories is contained in "S&P Global Ratings Definitions" at <https://disclosure.spglobal.com/ratings/en/regulatory/article/-/view/sourceId/504352>. Complete ratings information is available to RatingsDirect subscribers at [www.capitaliq.com](http://www.capitaliq.com). All ratings referenced herein can be found on S&P Global Ratings' public website at [www.spglobal.com/ratings](http://www.spglobal.com/ratings).



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# City of Hillsdale

## Agenda Item Summary

**MEETING DATE:** August 4, 2025

**AGENDA ITEM #:** Old Business

**SUBJECT:** Revised TAP Grant Estimates

**BACKGROUND PROVIDED BY:** David Mackie, City Manager

City staff recently met with Michigan Department of Transportation (MDOT) officials to review the City's submitted Transportation Alternatives Program (TAP) grant application for the M-99 Traffic Calming Project. Based on MDOT's guidance, staff have prepared a revised TAP Grant Estimate (attached) to accompany the application.

As previously shared with Council, several line items in the original grant application were inadvertently double-counted. After correcting these entries and properly categorizing participating and non-participating items, the overall project cost has decreased from \$1,016,206.16 to \$836,797.53. The City's anticipated match requirement has also decreased.

To assist Council in understanding the City's potential financial commitment, staff have outlined several scenarios below, ranging from the minimum required match to options that include additional, non-participating improvements.

- **Scenario 1:** TAP-eligible traffic calming improvements only.
  - City Match: **\$114,236**
- **Scenario 2:** TAP-eligible traffic calming improvements minus some miscellaneous items, primarily pedestrian safety and walkability enhancements.
  - City Match: **\$85,562**
- **Optional Add-On 1:** Includes non-participating items such as improvements to the City Hall Parking Lot, Lot J, and Cook Street.
  - Additional Cost: **\$265,586**
- **Optional Add-On 2:** Includes the above plus miscellaneous items that may be deemed ineligible by TAP.
  - Additional Cost: **\$408,958**

We are currently awaiting clarification from the TAP Committee regarding the eligibility of the items categorized as miscellaneous. Should they be deemed ineligible, they could be removed from the scope of the project or funded using local dollars.

It is important to note that while there may be cost and logistical benefits to completing the non-participating items as part of the larger project, Council has the option to fund all, some, or none of these additional improvements.

## Category Summary

<b>Project Number:</b>	TA 2024024.01	<b>Project Engineer:</b>	Alan Beeker
<b>Estimate Number:</b>	1: TAP Grant Estimate - 2025_07_24	<b>Date Created:</b>	7/24/2025
<b>Project Type:</b>	Resurfacing	<b>Date Edited:</b>	7/31/2025
<b>Location:</b>	HILLSDALE	<b>Fed/State #:</b>	
		<b>Fed Item:</b>	
<b>Description:</b>		<b>Control Section:</b>	

Category	Description	Total
0001	CITY HALL TAP	\$110,811.35
0002	WALDRON STREET TAP	\$29,277.72
0003	COOK STREET TAP	\$10,309.15
0004	COOK STREET NON-PARTICIPATING	\$21,658.82
0005	CITY HALL NON-PARTICIPATING	\$243,927.34
0006	TRAFFIC SIGNAL - BROAD AT CARLETON	\$277,441.35
0007	MISCELLANEOUS	\$143,371.80
Estimate Total:		\$836,797.53

## Engineer's Opinion of Costs

**Project Number:** TA 2024024.01  
**Estimate Number:** 1: TAP Grant Estimate - 2025\_07\_24  
**Project Type:** Resurfacing  
**Location:** HILLSDALE  
**Description:**

**Project Engineer:** Alan Beeker  
**Date Created:** 7/24/2025  
**Date Edited:** 7/31/2025  
**Fed/State #:**  
**Fed Item:**  
**Control Section:**

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
<b>Category: 0001 CITY HALL TAP</b>							
0001		1027051	_ CONST. ENG. & INSPECTION	0.030	LSUM	\$97,202.940	\$2,916.09
0002		1027051	_ MOT	0.010	LSUM	\$97,202.940	\$972.03
0003		1100001	Mobilization, Max	0.100	LSUM	\$97,202.940	\$9,720.29
0004		2020004	Tree, Rem, 6 inch to 18 inch	1.000	Ea	\$338.085	\$338.09
0005		2030011	Dr Structure, Rem	5.000	Ea	\$471.406	\$2,357.03
0006		2040020	Curb and Gutter, Rem	850.000	Ft	\$9.836	\$8,360.60
0007		2040050	Pavt, Rem	330.000	Syd	\$10.450	\$3,448.50
0008		2040055	Sidewalk, Rem	120.000	Syd	\$12.886	\$1,546.32
0009		4030005	Dr Structure Cover, Adj, Case 1	5.000	Ea	\$709.833	\$3,549.17
0010		4030050	Dr Structure Cover, Type K	5.000	Ea	\$872.910	\$4,364.55
0011		5012036	HMA, 5EL	150.000	Ton	\$89.666	\$13,449.90
0012		8020038	Curb and Gutter, Conc, Det F4	700.000	Ft	\$25.151	\$17,605.70
0013		8030010	Detectable Warning Surface	65.000	Ft	\$61.563	\$4,001.60
0014		8030044	Sidewalk, Conc, 4 inch	1,800.000	Sft	\$8.000	\$14,400.00

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
0015		8030051	Sidewalk, Clay Brick Pavers, Rem	1,080.000	Sft	\$3.586	\$3,872.88
0016		8032002	Curb Ramp, Conc, 6 inch	1,275.000	Sft	\$11.384	\$14,514.60
0017		8150808	Cercis canadensis, tree form, 2 inch	2.000	Ea	\$450.000	\$900.00
0018		8162002	Slope Restoration, Non-Freeway, Type B	600.000	Syd	\$7.490	\$4,494.00
Category 0001 Total: \$110,811.34							

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
<b>Category: 0002 WALDRON STREET TAP</b>							
0019		1027051	_ CONST. ENG. & INSPECTION	0.030	LSUM	\$25,682.210	\$770.47
0020		1027051	_ MOT	0.010	LSUM	\$25,682.210	\$256.82
0021		1100001	Mobilization, Max	0.100	LSUM	\$25,682.210	\$2,568.22
0022		2030011	Dr Structure, Rem	1.000	Ea	\$471.406	\$471.41
0023		2040020	Curb and Gutter, Rem	350.000	Ft	\$9.836	\$3,442.60
0024		2040050	Pavt, Rem	465.000	Syd	\$10.450	\$4,859.25
0025		2040055	Sidewalk, Rem	45.000	Syd	\$12.886	\$579.87
0026		4030005	Dr Structure Cover, Adj, Case 1	1.000	Ea	\$709.833	\$709.83
0027		4030050	Dr Structure Cover, Type K	1.000	Ea	\$872.910	\$872.91
0028		8020038	Curb and Gutter, Conc, Det F4	280.000	Ft	\$25.151	\$7,042.28
0029		8030010	Detectable Warning Surface	20.000	Ft	\$61.563	\$1,231.26
0030		8030044	Sidewalk, Conc, 4 inch	150.000	Sft	\$8.000	\$1,200.00
0031		8032002	Curb Ramp, Conc, 6 inch	200.000	Sft	\$11.384	\$2,276.80
0032		8162002	Slope Restoration, Non-Freeway, Type B	400.000	Syd	\$7.490	\$2,996.00
<b>Category 0002 Total: \$29,277.72</b>							

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
<b>Category: 0003 COOK STREET TAP</b>							
0033		1027051	_ CONST. ENG. & INSPECTION	0.030	LSUM	\$9,043.120	\$271.29
0034		1027051	_ MOT	0.010	LSUM	\$9,043.120	\$90.43
0035		1100001	Mobilization, Max	0.100	LSUM	\$9,043.120	\$904.31
0036		2040020	Curb and Gutter, Rem	80.000	Ft	\$9.836	\$786.88
0037		2040050	Pavt, Rem	67.000	Syd	\$10.450	\$700.15
0038		2040055	Sidewalk, Rem	9.000	Syd	\$12.886	\$115.97
0039		5012036	HMA, 5EL	10.000	Ton	\$89.666	\$896.66
0040		8020038	Curb and Gutter, Conc, Det F4	80.000	Ft	\$25.151	\$2,012.08
0041		8030010	Detectable Warning Surface	15.000	Ft	\$61.563	\$923.45
0042		8030044	Sidewalk, Conc, 4 inch	175.000	Sft	\$8.000	\$1,400.00
0043		8030051	Sidewalk, Clay Brick Pavers, Rem	198.000	Sft	\$3.586	\$710.03
0044		8032002	Curb Ramp, Conc, 6 inch	125.000	Sft	\$11.384	\$1,423.00
0045		8162002	Slope Restoration, Non-Freeway, Type B	10.000	Syd	\$7.490	\$74.90
<b>Category 0003 Total: \$10,309.15</b>							

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
<b>Category: 0004 COOK STREET NON-PARTICIPATING</b>							
0046		1027051	_ CONST. ENG. & INSPECTION	0.150	LSUM	\$17,189.540	\$2,578.43
0047		1027051	_ MOT	0.010	LSUM	\$17,189.540	\$171.90
0048		1100001	Mobilization, Max	0.100	LSUM	\$17,189.540	\$1,718.95
0049		2040020	Curb and Gutter, Rem	100.000	Ft	\$9.836	\$983.60
0050		2040050	Pavt, Rem	15.000	Syd	\$10.450	\$156.75
0051		2040055	Sidewalk, Rem	20.000	Syd	\$12.886	\$257.72
0052		5012036	HMA, 5EL	15.000	Ton	\$89.666	\$1,344.99
0053		8010001	Driveway, Reinf Conc, 6 inch	47.000	Syd	\$80.133	\$3,766.25
0054		8029015	Curb and Gutter, Conc, with GFRP Reinf, Det F4	100.000	Ft	\$30.000	\$3,000.00
0055		8030046	Sidewalk, Conc, 6 inch	175.000	Sft	\$43.459	\$7,605.33
0056		8162002	Slope Restoration, Non-Freeway, Type B	10.000	Syd	\$7.490	\$74.90
						<b>Category 0004 Total: \$21,658.82</b>	



Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
<b>Category: 0005 CITY HALL NON-PARTICIPATING</b>							
0057		1027051	_ CONST. ENG. & INSPECTION	0.150	LSUM	\$193,593.130	\$29,038.97
0058		1027051	_ MOT	0.010	LSUM	\$193,593.130	\$1,935.93
0059		1100001	Mobilization, Max	0.100	LSUM	\$193,593.130	\$19,359.31
0060		2020004	Tree, Rem, 6 inch to 18 inch	2.000	Ea	\$338.085	\$676.17
0061		2030011	Dr Structure, Rem	1.000	Ea	\$471.406	\$471.41
0062		2040020	Curb and Gutter, Rem	900.000	Ft	\$9.836	\$8,852.40
0063		2040050	Pavt, Rem	3,700.000	Syd	\$10.450	\$38,665.00
0064		2040055	Sidewalk, Rem	690.000	Syd	\$12.886	\$8,891.34
0065		2050016	Excavation, Earth	32.000	Cyd	\$13.147	\$420.70
0066		4030005	Dr Structure Cover, Adj, Case 1	1.000	Ea	\$709.833	\$709.83
0066		4030005	Dr Structure Cover, Adj, Case 1	1.000	Ea	\$709.833	\$709.83
0068		5012036	HMA, 5EL	850.000	Ton	\$89.666	\$76,216.10
0069		8020038	Curb and Gutter, Conc, Det F4	650.000	Ft	\$25.151	\$16,348.15
0070		8030044	Sidewalk, Conc, 4 inch	2,900.000	Sft	\$8.000	\$23,200.00
0071		8030046	Sidewalk, Conc, 6 inch	400.000	Sft	\$43.459	\$17,383.60
0072		8162002	Slope Restoration, Non-Freeway, Type B	140.000	Syd	\$7.490	\$1,048.60
<b>Category 0005 Total: \$243,927.35</b>							

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
<b>Category: 0006 TRAFFIC SIGNAL - BROAD AT CARLETON</b>							
0073		1027051	_ CONST. ENG. & INSPECTION	0.030	LSUM	\$243,369.600	\$7,301.09
0074		1027051	_ MOT	0.010	LSUM	\$243,369.600	\$2,433.70
0075		1100001	Mobilization, Max	0.100	LSUM	\$243,369.600	\$24,336.96
0076		8182000	Conduit, Rem	50.000	Ft	\$1.574	\$78.70
0077		8182046	Conduit, DB, 1, 1/2 inch	75.000	Ft	\$12.039	\$902.93
0078		8182056	Conduit, DB, 3, 3 inch	50.000	Ft	\$73.506	\$3,675.30
0079		8182059	Conduit, DB, 4, 3 inch	10.000	Ft	\$83.742	\$837.42
0080		8182207	Cable Pole, Sec and Intercn, Disman	1.000	Ea	\$300.000	\$300.00
0081		8182238	Cable, Sec, 600V, 1, 3/C#6	150.000	Ft	\$33.556	\$5,033.40
0082		8182309	Hh, Polymer Conc	2.000	Ea	\$1,156.488	\$2,312.98
0083		8182310	Hh, Round	3.000	Ea	\$1,584.134	\$4,752.40
0084		8182319	Hh, Round, 3 foot dia	1.000	Ea	\$3,288.709	\$3,288.71
0085		8182330	Hh, Rem	3.000	Ea	\$416.991	\$1,250.97
0086		8182366	Serv Disconnect	1.000	Ea	\$1,440.817	\$1,440.82
0087		8182367	Serv Disconnect, Rem	1.000	Ea	\$186.688	\$186.69
0088		8200029	Case Sign (LED), One Way, 24 inch by 30 inch	1.000	Ea	\$1,949.476	\$1,949.48
0089		8200030	Controller and Cabinet, Rem	1.000	Ea	\$307.399	\$307.40
0090		8200045	Controller Fdn, Base Mtd	1.000	Ea	\$2,668.622	\$2,668.62
0091		8200046	Controller Fdn, Rem	1.000	Ea	\$605.196	\$605.20
0092		8200065	Fdn, Rem	3.000	Ea	\$828.424	\$2,485.27
0093		8200088	TS, Managed Field Ethernet Switch, Layer 2, Copper	1.000	Ea	\$1,000.000	\$1,000.00

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
0094		8200100	Pedestal, Alum	2.000	Ea	\$984.448	\$1,968.90
0095		8200105	Pedestal, Fdn	2.000	Ea	\$1,196.638	\$2,393.28
0096		8200106	Pedestal Fdn, Rem	2.000	Ea	\$311.329	\$622.66
0097		8200110	Pedestal, Rem	2.000	Ea	\$147.698	\$295.40
0098		8200128	Push Button Station and Sign	4.000	Ea	\$1,208.958	\$4,835.83
0099		8200141	Span Wire, Rem	2.000	Ea	\$275.179	\$550.36
0100		8200142	Span Wire Tether	3.000	Ea	\$1,816.702	\$5,450.11
0101		8200145	Steel Pole, Rem	3.000	Ea	\$2,728.606	\$8,185.82
0102		8200151	Strain Pole Fdn, Uncased	64.000	Ft	\$700.000	\$44,800.00
0103		8200180	TS, Pedestrian, Bracket Arm Mtd, Rem	2.000	Ea	\$150.812	\$301.62
0104		8200181	TS, Pedestrian, Pedestal Mtd, Rem	2.000	Ea	\$335.657	\$671.31
0105		8200182	TS, Span Wire Mtd, Rem	6.000	Ea	\$181.570	\$1,089.42
0106		8200186	Cabinet, NEMA Type	1.000	Ea	\$19,502.486	\$19,502.49
0107		8200240	Pedestrian Signal System, Accessible	1.000	Ea	\$4,109.503	\$4,109.50
0108		8200304	TS, One Way Mast Arm Mtd, FYA (LED)	1.000	Ea	\$1,491.914	\$1,491.91
0109		8200336	TS, Pedestrian, One Way Bracket Arm Mtd (LED) Countdown	2.000	Ea	\$1,231.334	\$2,462.67
0110		8200345	TS, Pedestrian, One Way Pedestal Mtd (LED) Countdown	4.000	Ea	\$1,260.987	\$5,043.95
0111		8200378	Bracket, Truss, with 18 foot Arm	1.000	Ea	\$1,563.822	\$1,563.82
0112		8200444	Hemispherical Video Detection Camera	1.000	Ea	\$6,676.461	\$6,676.46
0113		8200445	Hemispherical Video Detection System	1.000	Ea	\$22,344.588	\$22,344.59
0114		8200464	Strain Pole, Steel, 6 bolt, Size 1B	4.000	Ea	\$11,965.766	\$47,863.06
0115		8200484	Casing, 36 inch	50.000	Ft	\$400.000	\$20,000.00

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
0116		8200501	Backplate, TS	7.000	Ea	\$214.140	\$1,498.98
0117		8202275	TS, One Way Span Wire Mtd, One Sect (LED), Long Life	6.000	Ea	\$768.470	\$4,610.82
0118		8260021	Lightning Protection, Pole	1.000	Ea	\$1,960.345	\$1,960.35
Category 0006 Total: \$277,441.32							

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
<b>Category: 0007 MISCELLANEOUS</b>							
0119		1027051	_ CONST. ENG. & INSPECTION	0.030	LSUM	\$125,764.740	\$3,772.94
0120		1027051	_ MOT	0.010	LSUM	\$125,764.740	\$1,257.65
0121		1100001	Mobilization, Max	0.100	LSUM	\$125,764.740	\$12,576.47
0122		8030044	Sidewalk, Conc, 4 inch COLORED BACON TO MCCOLLUM	492.000	Sft	\$12.000	\$5,904.00
0123		8030044	Sidewalk, Conc, 4 inch COLORED CARLETON AT BROAD	3,051.000	Sft	\$12.000	\$36,612.00
0124		8030044	Sidewalk, Conc, 4 inch COLORED MCCOLLUM TO NORTH ST	1,656.000	Sft	\$12.000	\$19,872.00
0125		8030044	Sidewalk, Conc, 4 inch COLORED N HOWELL ENTRANCE (CITY HALL)	612.000	Sft	\$12.000	\$7,344.00
0126		8030044	Sidewalk, Conc, 4 inch COLORED NORTH ST TO CARLETON	622.000	Sft	\$12.000	\$7,464.00
0127		8030051	Sidewalk, Clay Brick Pavers, Rem BACON TO MCCOLLUM	492.000	Sft	\$3.586	\$1,764.31
0128		8030051	Sidewalk, Clay Brick Pavers, Rem CARLETON AT BROAD	3,051.000	Sft	\$3.586	\$10,940.89
0129		8030051	Sidewalk, Clay Brick Pavers, Rem MCCOLLUM TO NORTH ST	1,656.000	Sft	\$3.586	\$5,938.42
0130		8030051	Sidewalk, Clay Brick Pavers, Rem N HOWELL ENTRANCE (CITY HALL)	612.000	Sft	\$3.586	\$2,194.63
0131		8030051	Sidewalk, Clay Brick Pavers, Rem NORTH ST TO CARLETON	622.000	Sft	\$3.586	\$2,230.49
0132		8110100	Pavt Mrkg, Polyurea, Bike ARROWS INCLUDED	24.000	Ea	\$200.000	\$4,800.00
0133		8110233	Pavt Mrkg, Waterborne, 6 inch, White	25,000.000	Ft	\$0.120	\$3,000.00
0134		8110253	Pavt Mrkg, Waterborne, 2nd Application, 6 inch, White	25,000.000	Ft	\$0.100	\$2,500.00
0135		8210001	Monument Box QUANZITE BOX	38.000	Ea	\$400.000	\$15,200.00
						<b>Category 0007 Total: \$143,371.80</b>	

Line	Breakdown ID	Pay Item	Description	Quantity	Units	Unit Price	Total
Estimate Total: \$836,797.49							

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** August 4, 2025

**Agenda Item:** New Business

**SUBJECT:** Light Up Parade

**BACKGROUND PROVIDED BY:** DPS Director, Jason Blake

Recently the Hillsdale Business Association has submitted a Right-of-Way for their Annual Light Up Parade. The Permit request is to utilize the downtown area as prior to 2024. The traffic control order was reviewed and approved at the July 21, 2025 Council Meeting.

Currently, the Light Up Parade is a city sponsored event and receives a 50% reduction of all permitting, traffic control rental, labor and equipment rental. Permit fees, in addition to labor, traffic control, etc., for this event, (with 50% reduction) is estimated at \$1,025 (\$2,050 without 50% reduction).

After conversation with representatives from the HBA, the estimated cost with the 50% reduction may be cost prohibitive to return the Light Up Parade to the City's Downtown Area.

### **RECOMMENDATION:**

City staff recommends for council to approve to forego all labor and equipment cost for the 2025 Light Up Parade with exception of 50% of the permit cost of \$275 which includes traffic control and application fee. This will allow the HBA to reach out to sponsors and/or volunteers to assist with future cost in addition to bringing the Light up parade back to the City of Hillsdale's Downtown area.

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** August 4, 2025

**Agenda Item:** New Business

**SUBJECT:** Airport Tractor Purchase – Grant Funded

**BACKGROUND PROVIDED BY:** David Mackie, City Manager

The Airport received a 100% grant for the purchase a new tractor. The tractor will be used for snow removal, mowing and other maintenance activities at the airport. Two local quotes were requested on the equipment (attached). The low quote was received from Redline Equipment of Litchfield, Michigan in the amount of \$93,900. Once the equipment is received the City will received two equal payments from MDOT Aero totaling \$93,900.

### **RECOMMENDATION:**

City Council approve the purchase of a 2024 Case IH Farmall 110C cab tactor, snow blade and self-leveling bucket assist for amount of \$93,900 to Redline Equipment of Litchfield.





534 Homer Rd  
Litchfield, MI 49252  
Phone: (517) 542-2376

**Date:** 06/05/2025

**Quoted To:**

Hillsdale Municipal Airport  
1727 Airport Rd  
Hillsdale MI 49242

**Location:** LITCHFIELD

**Quote Number:** Q00345

**Expiry Date:** 07/04/2025

**Salesperson:** Matt LoPresto

matt.lopresto@redlineequipment.com

**Responsible:** Matt LoPresto

We propose to furnish the equipment described herein in accord with the specification, terms, and conditions outlined.

New 2024 CASE IH FARMALL 110C Case IH Farmall 110C PS Cab Tr  
Stock Number: MA50523 Machine Serial #: ELRFC110HRLF50523

85,000.00

107 Gross Engine HP  
93 PTO HP @ 2300 RPM  
Tier 4B Emissions Compliant  
Flat Deck Platform

\*\*\*\*\*INCLUDING THE FOLLOWING OPTIONS\*\*\*\*\*

FA 110C CAB PS FC25	Case IH Farmall 110C PS Cab Tractor '24
AXX99803X	Standard Packaging
A332850	Deluxe Fabric Operators Seat w/Air Suspension
B334183	Deluxe Cab w/High visibility Panel
CA759059	25 MPH Speed (NA w/2WD)
CB330276	12x12 Power Shuttle Transmission
CB334176	12x12 Power Shuttle Transmission w/Creeper
DA332035	Mechanical 3 Pt Hitch Ground Control
DB390831	Cat II Hitch w/Mechanical Top Link Draft Control
E762167	2 MMV w/Joystick & 3rd Function Switch & Diverter
F743594	540/1000 RPM PTO
G8240604	14.9-24 8PR R1 Front Wheels & Tires (4WD)
HA333411	HD Rear Axle
H8365501	18.4-34 10PR Rear wheels & Tires
IA743599	Rear Fenders (30-34)
I390860	No Front Fenders
J336740	HD Non Self Leveling Loader (L630) - SSQA
K336750	84" Loader Bucket
LA391192	120 Amp Alternator
LB390215	No Front Weight Carrier
LC330470	4x110 lb Rear wheel weights
L334992	Horn & ACS (Cab only)
M334255	English OM
9998	Freight & Handling
9999	Predelivery
9999-1	Unload



**Comments**

PRICING INCLUDES LOADED REAR TIRES ,THIRD FUNCTION VALVE,  
FRONT FENDERS.

THIS IS A 110C NOT THE 100C THAT WAS QOUTED IN MARCH.  
THIS TRACTOR IS IN STOCK AT THE LITCHFIELD LOCATION.  
SELF LEVELING LOADER IS AN ADDITIONAL \$2000.00

<b>Selling Price:</b>	85,000.00
<b>Net Selling Price:</b>	85,000.00
(Subject to Sales Tax if Applicable)	

Accepted by:

Prepared by:



534 Homer Rd  
Litchfield, MI 49252  
Phone: (517) 542-2376

**Date:** 02/28/2025

**Quoted To:**

Hillsdale Municipal Airport  
1727 Airport Rd  
Hillsdale MI 49242

**Location:** LITCHFIELD

**Quote Number:** Q00163

**Expiry Date:** 03/30/2025

**Salesperson:** Matt LoPresto  
matt.lopresto@redlineequipment.com

**Responsible:** Matt LoPresto

We propose to furnish the equipment described herein in accord with the specification, terms, and conditions outlined.

New HLA SB300010LF 10' 3000 SERIES HYDRULIC SNOW BLADE	6,900.00
NEW HLA SB1039FB0500 3000/3200 MOUNTING FRAME W/ FLOATING BLADE HINGE.	

**Comments**

THIS WILL BE A QUICK CONNECT SET UP FOR THE LOADER. IT WILL  
HAVE ALL HOSES AND READY TO MOVE SNOW.  
UNIT HAS A 10 TO 12 DAY LEAD TIME.

**Selling Price:** 6,900.00

**Net Selling Price:** 6,900.00

(Subject to Sales Tax if Applicable)

**Accepted by:**

**Prepared by:**



**TO (VENDOR):**

Deere & Company GreenMark Equipment, LLC 2000 John Deere Run 1166 East  
Chicago Road  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**TO DELIVERING DEALER:**

Jonesville, MI 49250  
517-849-9966  
Jonesville@GreenMarkEquipment.com

**Quote Summary****Prepared For:**

City Of Hillsdale  
MI

**Delivering Dealer:**

**GreenMark Equipment, LLC**  
Jonathan Caldwell  
1166 East Chicago Road  
Jonesville, MI 49250  
517-849-9966  
Phone:  
jcaldwell@greenmarkequipment.com

Certificate Under Agricultural Producing Exemption

**Quote ID:** 31959631

**Created On:** 11 November 2024 By Writing Ag Exempt adjacent to the Purchasers signature, the **Last Modified**  
**On:** 11 November 2024 undersigned hereby certifies that all items, except as indicated **Expiration Date:** 11 December  
2024 hereon, are purchased for use or consumption in connection with the  
production of horticultural or agricultural products as a business enterprise, and agrees to  
reimburse the seller the sales tax if used or consumed otherwise.  
**WARRANTY PROVISIONS (IF APPLICABLE):**

Equipment Summary	Suggested List	Selling Price	Qt y	Extende d
JOHN DEERE 5095M Utility Tractor	\$ 105,578.00	\$ 83,669.12 X	1 =	\$ 83,669.12
<b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22) <b>Price Effective Date:</b> November 1, 2023				
JOHN DEERE 540M Loader	\$ 12,544.00	\$ 9,658.88 X	1 =	\$ 9,658.88
<b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22) <b>Price Effective Date:</b> November 1, 2023				
Frontier AF12G - 10 Ft. Boom Mounted Front Blade with Hydraulic Angle for Current Loaders with Global Carrier	\$ 8,563.00	\$ 7,107.29 X	1 =	\$ 7,107.29
<b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22) <b>Price Effective Date:</b> November 1, 2023				
<b>Equipment Total</b>				<b>\$ 100,435.29</b>

# **City of Hillsdale**

## **Agenda Item Summary**

**MEETING DATE:** August 4, 2025

**AGENDA ITEM #:** New Business

**SUBJECT:** Liquor Control Commission Temporary Authorization for St. Joe's Pizza, LLC, 92 N. Broad Street, Hillsdale

**BACKGROUND PROVIDED BY:** Sam Fry, Economic Development Coordinator

St. Joe's Pizza, LLC, dba St. Joe's Café, 92 N. Broad Street, Hillsdale, is seeking Temporary Authorization by the Michigan Liquor Control Commission to allow outdoor sales/consumption of alcohol on municipally-owned property during a special event. St. Joe's Pizza, LLC desires to participate in Hillsdale Renaissance's Summer Block Party community event on August 23, 2025 by operating a tented and cordoned off area with seating where alcoholic beverages will be served. The Summer Block Party will be held in the public right-of-way on N. Howell Street, between E. Bacon Street, and McCollum Street, in downtown Hillsdale. A Traffic Control Order for this event was approved by Council on July 21, 2025.

A recommendation for approval by the Chief of Police is required prior to submitting the application to the MLCC. Chief Hephner has recommended approval of the request. Additionally, if the location of the proposed area is located on municipally-owned property, the licensee must submit written permission from the City with the application. City staff have prepared a letter of permission for Council's consideration.

### **RECOMMENDATION:**

Staff recommend approving the attached letter granting permission for St. Joe's Pizza, LLC, to serve alcohol on municipally-owned property during Hillsdale Renaissance's Summer Block Party on August 23, 2025, contingent upon receiving Temporary Authorization by MLCC.



97 N Broad Street  
Hillsdale, MI 49242

July 30, 2025

State of Michigan Liquor Control Commission  
PO Box 30005  
Lansing, MI 48909

To Whom It May Concern,

The City of Hillsdale seeks to promote various functions and activities which benefit its citizens as well as the public at large. At a regular meeting of the Hillsdale City Council held on July 21, 2025, a Community Block Party sponsored by Hillsdale Renaissance, LLC was unanimously approved by Council to take place in the downtown district on August 23, 2025. This event encourages the downtown businesses to participate. One such business, St. Joe's Pizza, LLC, seeks to open a tented area with seating in which alcoholic beverages will be served. Owner, Joshua Mincio has asked Council's approval for this tent to be erected on City property in order to serve attendees of the event.

After reviewing the request at its regular City Council meeting held on August 4, 2025, the Hillsdale City Council grants permission to Joshua Mincio, owner of St. Joe's Pizza, LLC, to operate his business and serve alcoholic beverages on City property on August 23, 2025 with the proper licensing and insurance in place.

Sincerely submitted,

Joshua Paladino, Mayor Pro Tem  
City of Hillsdale  
(517) 437-6441





### Temporary Authorization Application

(Authorized by R 436.1023(2),(3), R 436.1403(2), R 436.1407, and R 436.1419)

**\*\*\*This application, all required documents, and a \$70.00 inspection fee must be submitted at least ten (10) days in advance of your event for your request to be considered by the Commission.\*\*\***

#### Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): <u>St. Joe's Pizza, LLC</u>		
Address: <u>92 N Broad St</u>		
City: <u>Hillsdale</u>	Zip Code: <u>49242</u>	
Contact name: <u>Joshua Mincio</u>	Phone: <u>(951) 316-8962</u>	Email: <u>jmincio@stjoespizza.com</u>

☒ \$70.00 Inspection Fee - Make Check Payable to **State of Michigan** MLCC Use - Fee Code 4037

#### Part 2 - Temporary Authorizations Available

A licensee may request up to twelve (12) daily authorizations for each type of temporary authorization in a calendar year. A conditional licensee **is not** eligible for a temporary permit pursuant to MCL 436.1525(6). Select all that apply to this application:

<input checked="" type="checkbox"/> Temporary Outdoor Service Permit - Complete Parts 3, 8, and 9	<input type="checkbox"/> Temporary Extended Hours Permit - Complete Parts 6 and 9
<input type="checkbox"/> Temporary Dance Permit - Complete Parts 4 and 9	<input type="checkbox"/> Temporary Specific Purpose Permit - Complete Parts 7, 8, and 9
<input type="checkbox"/> Temporary Entertainment Permit - Complete Parts 5 and 9	

#### Part 3 - Temporary Outdoor Service Permit Information

A Temporary Outdoor Service Permit requires a recommendation from the local law enforcement agency that has primary jurisdiction over the licensed premises. **The local law enforcement agency must complete Part 8 of this application.**

Date(s) of event: <u>Aug. 23, 2025</u>	Describe event: <u>Downtown outdoor block party w/ food trucks</u>	
Date(s) of event:	Describe event:	
Date(s) of event:	Describe event:	
1. Check below if the event(s) listed above will include any of the following: <input type="checkbox"/> Dancing <input type="checkbox"/> Contests <input type="checkbox"/> Tournaments <input type="checkbox"/> Classic Cars <input type="checkbox"/> Motorcycles <input checked="" type="checkbox"/> Concerts <input type="checkbox"/> Festivals		
2. List the exact dimensions of the proposed area: <u>10</u> feet X <u>30</u> feet = <u>300</u> square feet <i>*Submit a diagram of the outdoor area with application*</i> Width Length		
3. Describe type and height of the barrier that will be used to enclose the area: <u>5' tall plastic mesh fencing</u>		
4. Will the proposed outdoor service area be connected to the licensed premises? <input type="radio"/> Yes <input checked="" type="radio"/> No If <b>No</b> , what is the distance from the licensed premises to the proposed area? <u>500</u> feet		
5. Is the entrance/exit point(s) for the proposed area through the licensed premises? <input type="radio"/> Yes <input checked="" type="radio"/> No		
6. Are there any dedicated streets or intervening property between proposed area and the licensed premises? <input checked="" type="radio"/> Yes <input type="radio"/> No		
7. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons: <u>Staff with training and battery operated security camera</u>		



Part 3 Continued - Temporary Outdoor Service Permit Information

8. Is the location of the proposed area owned, rented, or leased by the licensee?

☐ Yes ☒ No

If **No**, submit a lease or written permission which grants the licensee the use of the proposed area.  
*\*Submit written permission from a city, township, or village if the proposed area is located on municipally-owned property\**

9. Is the proposed area located in the same local governmental unit as the licensed premises?

☒ Yes ☐ No

If **No**, please explain:

10. Does the licensee currently hold an Additional Bar Permit that will be utilized in the proposed area?

☐ Yes ☒ No

If **No**, the licensee will be restricted to providing only table service in the proposed area unless a new Additional Bar Permit has been requested by the licensee and approved by the Commission. *This requirement applies only to Class C or B-Hotel licenses.*

Part 4 - Temporary Dance Permit Information

- Licensees that currently hold a Dance Permit at the licensed premises do not need to request a Temporary Dance Permit for dancing in a Temporary Outdoor Service area.
- The dance floor must be at least 100 square fee, be clearly marked, and shall not have tables, chairs, or other obstacles on the dance floor while customers are dancing.

1. List the dates requested for a Temporary Dance Permit:

Part 5 - Temporary Entertainment Permit Information

- Licensees that currently hold a Entertainment Permit at the licensed premises do not need to request a Temporary Entertainment Permit for entertainment in a Temporary Outdoor Service area.
- A Temporary Entertainment Permit does not allow for topless activity on the licensed premises.

1. List the dates requested for a Temporary Entertainment Permit:

2. Describe the type of entertainment provided:

3. Will the entertainment provided under the Temporary Entertainment Permit include a contest with prizes totalling over \$250.00 in retail value?

☐ Yes ☐ No

If **Yes**, the licensee must complete Form LCC-207 and submit with this application.  
*No alcoholic beverages may be used as part of any contest or as a prize for a contest. No licensee may provide anything of value from another licensee without prior Commission approval.*

Part 6 - Temporary Extended Hours Permit Information

- Licensees that currently hold an Extended Hours Permit in conjunction with a Dance or Entertainment Permit at the licensed premises do not need to request a Temporary Extended Hours Permit for use with a Temporary Outdoor Service area.

1. Select the permit type that requires a Temporary Extended Hours Permit\*:

☐ Dance Permit ☐ Entertainment Permit

2. List the dates and hours requested for a Temporary Extended Hours Permit:

Part 7 - Temporary Specific Purpose Permit Informaton

- Licensees that currently hold a Specific Purpose Permit for an approved purpose at the licensed premises do not need to request a Temporary Specific Purpose Permit for the same purpose for use with a Temporary Outdoor Service Permit.
- A Temporary Specific Purpose Permit requires a recommendation from the local law enforcement agency that has primary jurisdiction over the licensed premises. **The local law enforcement agency must complete Part 8 of this application.**

1. Indicate the activity that requires extended hours\* (e.g. food service):

2. List the dates and hours requested for a Temporary Specific Purpose Permit:

**\*Hours of Operation**  
**Weekdays and Saturdays** - Beer, wine, and spirits may be sold from 7:00 a.m. to 2:00 a.m. of the next day, provided that the sale of spirits is legal in the governmental unit where the license is desired.  
**Sundays** - Legal hours of sale on Sundays are from 7:00 a.m. until 2:00 a.m. of the next day, provided the sale of alcoholic beverages on Sunday is legal in the governmental unit and the appropriate permit has been approved by the Commission and the permit has been issued.

LCC-206 (02-19) LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities. Page 2 of 3



**Part 8 - Local Law Enforcement Recommendation for Temporary Outdoor Service Permit and Temporary Specific Purpose Permit**  
The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency: <u>Hillsdale City Police</u>	
Address of law enforcement agency: <u>97 N. Broad ST. Hillsdale MI 49242</u>	
Phone number of officer: <u>517 437-6460</u>	Email of officer: <u>shephner@cityofhillsdale.org</u>
I certify that I have reviewed this application and recommend the approval of the Temporary Outdoor Service Permit or Temporary Specific Purpose Permit by the Michigan Liquor Control Commission.	
Print Name & Title of Reviewing Officer: <u>Scott Shephner Chief of Police</u>	Signature of Reviewing Officer: <u>[Signature]</u> Date: <u>7/29/2025</u>

**Part 9 - Signature of Licensee**

If approved, the license shall not sell, or allow the consumption of alcoholic beverage outdoors, except in the defined area, under administrative rule R 436.1419.

If approved, the licensee shall provide service of alcoholic beverages in the outdoor area only by wait staff servicing the tables, unless the licensee uses an approved additional bar in the area where customers may obtain their alcoholic beverages from a bartender using a currently authorized additional bar or receiving approval by the Commission for a new Additional Bar Permit. This requirement applies only to Class C or B-Hotel licenses.

Refrigeration trucks and/or trailers cannot include an alcoholic beverage logo and must be rented by the licensee from a non-wholesale company. If the refrigeration truck/trailer allows customer access to obtain alcoholic beverages, an Additional Bar Permit must be obtained unless an existing Additional Bar Permit will be utilized.

Pursuant to MCL 436.1525(6), a conditional license must only include any existing permits and approvals held in connection with the seller's existing license. A conditional licensee **is not** eligible for a temporary permit pursuant to MCL 436.1525(6).

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

**Submit this application, all required documents, and a \$70.00 inspection fee at least ten (10) days in advance of your event for your request to be considered by the Commission. Make check payable to State of Michigan.**

Print Name of Licensee & Title	Signature of Licensee	Date
--------------------------------	-----------------------	------

Please return this completed form along with corresponding documents and fees to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Fax to: 517-284-8557





Michigan Department of Licensing and Regulatory Affairs  
Finance and Administrative Services  
Revenue Services

LARA Revenue Services **is not** a part of  
the Michigan Liquor Control  
Commission (see note below).

## Credit Card Authorization Form

**\*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\***

**\*\* DO NOT EMAIL OR MAIL THIS FORM \*\***

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

**\*\* IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED \*\***

Name on Card: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Card Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Check One:

☐ MasterCard

☐ Visa

☐ Discover

Phone: \_\_\_\_\_

Security Code/CVV Code: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant/Licensee Name: \_\_\_\_\_ Request or Business ID #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Payment is for: \_\_\_\_\_

Signature \_\_\_\_\_

**IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.**

**Credit Card Payment Itemization:**

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Special License Fee(s):	_____	4008
<input type="checkbox"/> Temporary Authorization Fee:	_____	4037
<input type="checkbox"/> License Renewal Fee(s):	_____	4004
<input type="checkbox"/> Manufacturer License(s):	_____	4038
<input type="checkbox"/> Wholesaler License(s):	_____	4085
<input type="checkbox"/> New Retailer License(s):	_____	4012
<input type="checkbox"/> Transfer Retailer License(s):	_____	4034
<input type="checkbox"/> Conditional License	_____	4012
<input type="checkbox"/> New Add Bar <input type="checkbox"/> Transfer Add Bar:	_____	4012/4034
<input type="checkbox"/> Sunday Sales Permit (AM):	_____	4033
<input type="checkbox"/> Sunday Sales Permit (PM):	_____	4032
<input type="checkbox"/> Catering Permit:	_____	4031
<input type="checkbox"/> Catering Permit:	_____	4031

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.  
LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

# Hillsdale Renaissance Summer Block Party

## Summary of plan:

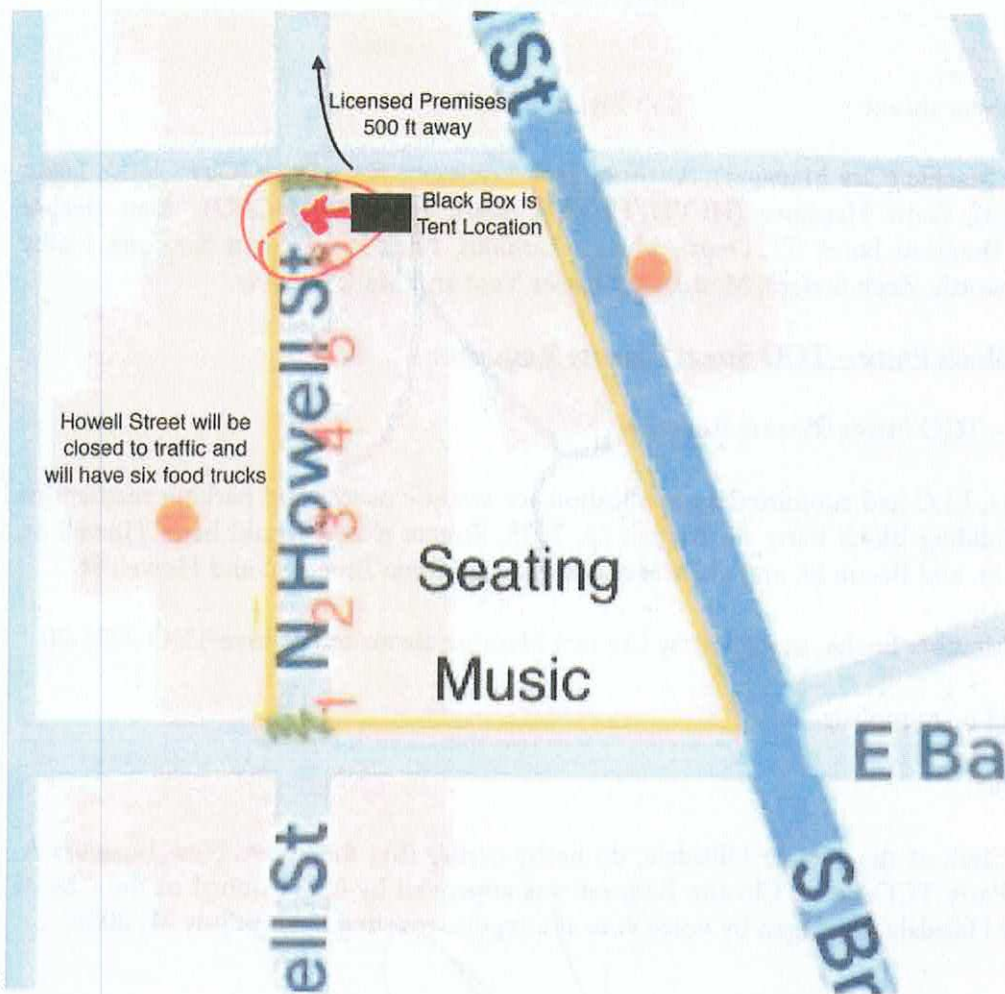
- All are invited to the block party on courthouse square to celebrate the end of summer/beginning of school year. Introduce college families to town. Food from food trucks. Local vendors. Games and outdoor activities. Family-oriented. Safe premises. Fun programming.

**Date:** Aug 23, 2025

**Time:** afternoon/evening

**Location:** Courthouse square

## Premises and setup





## **CITY COUNCIL MINUTES**

City of Hillsdale

July 21, 2025

7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Pro Tem Joshua Paladino opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Pro Tem Josh Paladino called the meeting to order. Clerk Price took roll call.

Council Members present:

Joshua Paladino, Ward 4 Mayor Pro Tem

R Greg Stuchell, Ward 1

Jacob Bruns, Ward 1

William Morrissey, Ward 2

Matthew Bentley, Ward 2

Gary Wolfram, Ward 3

Robert Socha, Ward 4

Council Members absent:

Bob Flynn, Ward 3

Also Present: David Mackie (City Manager), Attorney Jack Lovinger, Katy Price (City Clerk), Jason Blake (DPS Director), Scott Hephner (HCPD/HCFD), Mark Hawkins (HCFD), Alan Beeker (Planning/Zoning), Brandon Janes (IT Dept), Melissa Conklin, Nick Fox, Scott Sessions, Cathy Kelemen, Larry Walworth, Zech Steiger, Matt Bell, Charles Yost and Mark Nichols.

### **New Business A. Block Party – TCO Street Closure Request**

A. Block Party – TCO Street Closure Requests.

Hillsdale Renaissance, LLC had submitted an application for street closures and parking restrictions for a Community Building Block Party on August 23, 2025. Streets closed would be S. Howell St. between McCollum St. and Bacon St. and close McCollum St. between Broad St. and Howell St.

Motion by Council Member Socha, seconded by Council Member Bruns to approve TCO 2025-20.

Voice vote, approved unanimously.

### **CERTIFICATION**

I, Katy Price, City Clerk of the City of Hillsdale, do hereby certify that the above New Business A. Community Block Party TCO Street Closure Request was approved by City Council of the City of Hillsdale, County of Hillsdale, Michigan by voice vote at a regular meeting held on July 21, 2025.

Katy Price, City Clerk

## **City Manager's Report for August 4, 2025**

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### **August 5, 2025 Primary Election**

As a final reminder to residents, the City of Hillsdale has a Primary Election on Tuesday, August 5. This election will determine the nominees for the partial one (1) year term of the Office of Mayor. The two candidates receiving the highest number of votes will advance to the General Election scheduled for November 4, 2025.

All voters in Wards 1 through 4 will cast their ballots at the Hillsdale Community Library, located at 11 E. Bacon Street. Polls will be open from 7:00 a.m. to 8:00 p.m. on Election Day. We encourage all eligible city voters to participate in this local election.

### **Back to School Safety Reminder**

Hillsdale Community Schools will begin their 2025–2026 academic year on Monday, August 19. As students return to school, many will be walking, biking, or riding buses through residential neighborhoods and along busy roadways. With the increase in both vehicle and pedestrian traffic during morning and afternoon commute hours, the Hillsdale City Police Department is reminding all drivers to exercise extra caution. Motorists should reduce their speed in school zones, remain alert for children crossing the street, and obey all signals and stop signs associated with school buses. The safety of our community's students depends on the shared responsibility and attentiveness of everyone on the road.

### **Fall Newsletter and Leaf Collection Schedule Mailing in August**

The Fall edition of the City of Hillsdale's Quarterly Newsletter is included in this week's City Council packet and will also be mailed to residents as an insert with Board of Public Utilities billing statements later this month.

This edition contains several important seasonal updates, but we especially want to draw attention to the inclusion of the full schedule for this year's Fall Brush and Leaf Collection Programs. Residents are encouraged to review the newsletter either in this packet or when it arrives by mail with their utility bill to stay informed on collection dates and guidelines.

### **Annual Airport Fly-In and Terminal Grand Opening – September 14**

The popular Patriot's Day Fly-In and Exchange Club Breakfast at the Hillsdale Municipal Airport is just a few weeks away and promises to be a memorable community event. This year's Fly-In is scheduled for Sunday, September 14, and will feature the grand opening ceremony and public unveiling of the airport's newly constructed terminal building.

The Exchange Club will be serving breakfast from 7:00 to 11:00 a.m., with meals priced at \$8 for adults and \$4 for children. In addition to the breakfast, attendees can enjoy airplane rides for \$30 and helicopter rides for \$40. A classic car cruise-in will be on display, and Chunky Butts BBQ will also be on-site serving up food during the later hours of the event. This is a great, family-friendly event and a perfect way to celebrate the new additions at the airport.