



# City Council Agenda

September 15, 2025  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of August 14, 2025: \$1,025,983.61  
August 28, 2025: \$2,107,702.97
    - 2. Payroll of August 14, 2025: \$216,199.26  
August 28, 2025: \$206,162.49
  - B. City Council Minutes of August 18, 2025
  - C. Special Council Minutes of September 10, 2025
  - D. Finance Minutes of August 18, 2025 & September 3, 2025
  - E. HBA Light Up Parade Agreement
  - F. Hillsdale Community Schools Homecoming Parade
  - G. Annual Fair Parade Traffic Control Order
  - H. Parking Restrictions & Traffic Control Order for Fair Week
  - I. 2025 Hillsdale County Parade (Fair) Agreement
  - J. Annual Bow Hunt within City Limits
  - K. 2025 MERS Actuarial Valuation Report
- VI. Communications/Petitions**
  - A. 2024-25 Fiscal Year Library Annual Report
  - B. 2025 Special Assessment Installment Report
  - C. Staffing Update
  - D. Comcast Letter
  - E. Hillsdale County Commissioner Verbal Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
  - A. CLRED's Update & OPRA Discussion
- IX. New Business**
  - A. Set Public Hearing for IFE Application – 250 Industrial Dr.
  - B. Abandoned Property for Accelerated Forfeiture Act (Resolution)
  - C. WoodHill Group Contract Amendment
  - D. Library Budget Amendment
  - E. Proposed 2026 Special Assessment Districts for Street Projects

**X. Miscellaneous Reports**

- A. Proclamation – None
- B. Appointments – None
- C. Other- None

**XI. General Public Comment**

**XII. City Manager’s Report**

**XIII. Council Comment**

**XIV. Adjournment**

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 08/14/2025 - 08/14/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT - JULY 2025	22,916.72	1209
			Total For Dept 000.000	22,916.72	
Dept 172.000 CITY MANAGER					
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	2,323.90	1209
			Total For Dept 172.000 CITY MANAGER	2,323.90	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	SONIT NET ADMIN JULY 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 25	300.00	111323
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (JULY)	167.72	111323
101-175.000-802.000	MICROSOFT LICENSING 25/26 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 25/26	4,598.50	111323
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	1,132.50	111294
101-175.000-806.000	LEGAL SERVICES - RATHBUN ARBITRA	MIKA MEYERS BECKET & JONES	LEGAL SERVICES - RATHBUN ARBITRATION 20	3,432.00	111304
101-175.000-806.000	LEGAL SERVICES - RATHBUN ARBITRA	TROFF, PETZKE & AMMESON	LEGAL SERVICES - RATHBUN ARBITRATION 20	3,672.65	111336
			Total For Dept 175.000 ADMINISTRATIVE SERVICES	13,303.37	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-726.000	STORAGE BOXES, HIGHLIGHTERS	CURRENT OFFICE SOLUTIONS	STORAGE BOXES, HIGHLIGHTERS	126.44	111248
101-191.000-801.000	ACCOUNTING SERVICES - JUNE 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2025	2,215.41	111332
			Total For Dept 191.000 FINANCE DEPARTMENT	2,341.85	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	1,356.93	1209
101-215.000-726.000	FOLDERS, LGL PADS	CURRENT OFFICE SOLUTIONS	BATHROOM SUPPLIES, COPIER PAPER, FOLERS	33.02	111248
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	70.95	111224
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	187.98	111248
101-215.000-905.000	NOTICE-PH ORD 25-04 REZONE 335 3	GANNETT MICHIGAN LOCALIQ	NOTICE-PH ORD 25-04 REZONE 335 337 WEST	100.40	111264
			Total For Dept 215.000 CITY CLERK DEPARTMENT	1,749.28	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	203.00	1209
101-253.000-726.000	PRINTER DRUM	CURRENT OFFICE SOLUTIONS	PRINTER DRUM	133.70	111248
101-253.000-801.000	ACCOUNTING SERVICES - JUNE 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2025	43.75	111332
			Total For Dept 253.000 CITY TREASURER	380.45	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	2,084.26	1209
101-257.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES - ASSESSING DEPT	14.25	111248
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	144.34	111248
101-257.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUGUST 25	20.02	111341
101-257.000-956.000	CON ED - OLIVIA & KIM	MID MICH ASSOC OF ASSESSIN	CON ED - OLIVIA & KIM	60.00	111303
			Total For Dept 257.000 ASSESSING DEPARTMENT	2,322.87	
Dept 262.000 ELECTIONS					
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES	DEBRA S. REISTER	PRIMARY ELECTION INSPECTOR WAGES	208.00	111250
101-262.000-801.000	PRIMARY ELECTION INSPECTOR PAY C	ELIZABETH WILDS	PRIMARY ELECTION INSPECTOR PAY CHAIR	233.00	111258
101-262.000-801.000	PRIMARY ELECTION 2025 INSPECTOR	GRACE VANCAMP	PRIMARY ELECTION 2025 INSPECTOR WAGE	208.00	111269
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES	HILARY PLUMMER	PRIMARY ELECTION INSPECTOR WAGES CHAIR	265.50	111273
101-262.000-801.000	PRIMARY ELECTION 2025 ELECTION I	JASON SELPH	PRIMARY ELECTION 2025 ELECTION INSPECTC	240.50	111280
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES	KELLIE HENDERSHOT	PRIMARY ELECTION INSPECTOR WAGES	204.75	111285
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES	KRISTINE A. PRINCE	PRIMARY ELECTION INSPECTOR WAGES	208.00	111288
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES	MARCIA M. WEYER	PRIMARY ELECTION INSPECTOR WAGES	208.00	111296
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES	MARIA ANSETT	PRIMARY ELECTION INSPECTOR WAGES	201.50	111297

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Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
101-262.000-801.000	PRIMARY ELECTION 2025 ELECTION I MELANI D MATTHEWS		PRIMARY ELECTION 2025 ELECTION INSPECT	208.00	111299
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES MIKE PRINCE		PRIMARY ELECTION INSPECTOR WAGES	208.00	111305
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGE REBEKAH JEAN DANE		PRIMARY ELECTION INSPECTOR WAGE CHAIR	265.50	111317
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES RONALD M. GROSSHEIM SR		PRIMARY ELECTION INSPECTOR WAGES	94.25	111319
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES SHERI L. INGLES		PRIMARY ELECTION INSPECTOR WAGES	247.00	111322
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES SUSAN BILLINGS		PRIMARY ELECTION INSPECTOR WAGES	208.00	111327
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES SUSAN L. BURNS		PRIMARY ELECTION INSPECTOR WAGES	94.25	111328
101-262.000-801.000	PRIMARY ELECTION INSPECTOR WAGES TONYA MCCALLISTER		PRIMARY ELECTION INSPECTOR WAGES CHAIR	233.00	111333
101-262.000-956.200	2025 AUG ELECTION INSPECTOR MEAL HILLSDALE FILLING STATION		2025 AUG ELECTION INSPECTOR MEALS	470.34	111274
Total For Dept 262.000 ELECTIONS				4,005.59	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	CITY HALL-URINAL CLEANER	AMAZON CAPITAL SERVICES, I	CITY HALL:URINAL CLEANER-DART:CASH BAGS	174.95	111227
101-265.000-726.000	LIGHT BULBS CH	AMERICAN COPPER AND BRASS,	LIGHT BULBS CH	19.54	111228
101-265.000-726.000	BATHROOM SUPPLIES, COPIER PAPER	CURRENT OFFICE SOLUTIONS	BATHROOM SUPPLIES, COPIER PAPER, FOLERS	196.78	111248
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	25.52	111272
101-265.000-726.000	HANDSOAP	HILLSDALE MARKET HOUSE, I	HANDSOAP	18.14	111275
101-265.000-801.000	CH MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	285.00	111234
101-265.000-801.000	CITY HALL-RUGS & MATS 7/31/25	CINTAS CORPORATION	CITY HALL-RUGS & MATS 7/31/25	27.20	111242
101-265.000-801.000	CITY HALL-RUGS & MATS 8/7/25	CINTAS CORPORATION	CITY HALL-RUGS & MATS 8/7/25	27.20	111242
101-265.000-801.000	CITY HALL CLEANING - JULY 2025	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - JULY 2025	675.00	111256
101-265.000-801.000-215060	MRC MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	175.00	111234
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	58.20	111225
Total For Dept 265.000 BUILDING AND GROUNDS				1,682.53	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	28,207.34	1209
101-301.000-726.000	TAN HOLSTER FOR DETECTIVE NEW GU	AMAZON CAPITAL SERVICES, I	TAN HOLSTER FOR DETECTIVE NEW GUN	101.50	111227
101-301.000-726.000	MARKERS AND FOLDERS FOR POLICE O	CURRENT OFFICE SOLUTIONS	MARKERS AND FOLDERS FOR POLICE OFFICE U	52.88	111248
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	BATTERIES FOR POLICE EQUIPMENT	36.44	111248
101-301.000-726.000	CRADLEPOINT ROUTERS	VERIZON WIRELESS	PHONE BILL FOR POLICE JULY 2025	2,399.96	111341
101-301.000-726.000	SUPPLIES	WALMART COMMUNITY	CREDIT CARD CHARGES - JULY 2025	62.81	111342
101-301.000-730.000	OIL CHANGE AND TIRE ROTATION DET	PARNEY'S CAR CARE, LLC	OIL CHANGE AND TIRE ROTATION DETECTIVE	61.00	111310
101-301.000-740.301	FUEL FOR POLICE FOR JUNE 2025	WATKINS TRANSPORT INC	FUEL FOR POLICE FOR JULY 2025	2,481.13	111344
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	35.82	111248
101-301.000-801.000	JULY 2025 TRU PERSON LOOKUP SEAR	TRANSUNION RISK AND ALTERN	JULY 2025 TRU PERSON LOOKUP SEARCH	75.00	111334
101-301.000-850.000	PHONE BILL FOR POLICE JULY 2025	VERIZON WIRELESS	PHONE BILL FOR POLICE JULY 2025	1,035.31	111341
101-301.000-930.000	2-5 FIX CHECK ENGINE LIGHT AND A	FRANK BECK CHEVROLET CO.	2-5 FIX CHECK ENGINE LIGHT AND AC UNIT	203.88	111262
101-301.000-930.000	BRAKES FOR 2-5 SILVERADO	NORM'S TIRE & SERVICE	BRAKES FOR 2-5 SILVERADO	1,013.44	111306
101-301.000-930.000	REPAIRS & MAINTENANCE	NORM'S TIRE & SERVICE	UNIT 2-1 FRONT AND REAR BAKES PADS AND	1,186.06	111306
101-301.000-930.000	REPAIRS & MAINTENANCE	PARNEY'S CAR CARE, LLC	OIL CHANGE 2-7	46.00	111310
101-301.000-930.000	NEW BATTERY FOR 2-7	PARNEY'S CAR CARE, LLC	NEW BATTERY FOR 2-7	268.58	111310
101-301.000-930.000	UNIT 2-1 OIL CHANGE AND TIRE ROT	PARNEY'S CAR CARE, LLC	UNIT 2-1 OIL CHANGE AND TIRE ROTATION	61.00	111310
101-301.000-930.000	UNIT 2-3 WATER HEATER HOSE ANTIF	STILLWELL FORD MERCURY, I	UNIT 2-3 WATER HEATER HOSE ANTIFREEZE F	659.20	111326
101-301.000-956.200	REIMB - FUEL/MEAL - VEHICLE AMBU	AVERY NEWELL	REIMB - FUEL/MEAL - VEHICLE AMBUSH TACI	62.56	111231
101-301.000-956.200	REIMBURSEMENT OF MEALS CATS CONF	SHELBY RATHBUN	REIMBURSEMENT OF MEALS CATS CONFERENCE	59.45	111316
Total For Dept 301.000 POLICE DEPARTMENT				38,109.36	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	8,361.36	1209
101-336.000-740.000	FUEL & LUBRICANTS	WATKINS TRANSPORT INC	JULY 2025 FIRE DEPT	509.08	111344
101-336.000-801.000	BREATHING AIR TESTS AND MAINTANE	BREATHING AIR SYSTEMS	BREATHING AIR TESTS AND MAINTANENCE	918.87	111236

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
		Total For Dept 336.000 FIRE DEPARTMENT		9,789.31	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	2,006.76	1209
101-441.000-726.000	DPS-LIBRARY-TINS DRILL BIT SET	GELZER HJ & SON INC	DPS-LIBRARY-TINS DRILL BIT SET	29.99	111266
101-441.000-726.000	DPS-CAULK & CAULK GUN	GELZER HJ & SON INC	DPS-CAULK & CAULK GUN	7.46	111266
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	19.14	111272
101-441.000-801.000	DPS MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	175.00	111234
101-441.000-801.000	DPS-RUGS & MATS	CINTAS CORPORATION	DPS-RUGS-MATS-SHOPTOWELS-7.31.25	34.07	111242
101-441.000-801.000	DPS-RUGS&MATS	CINTAS CORPORATION	DPS-RUGS-MATS-SHOP TOWELS-8.7.25	34.07	111242
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	140.74	111248
101-441.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUGUST 25	42.88	111341
101-441.000-955.441	MISC. - SHOE ALLOWANCE - GAVIN W	GAVN WICKHAM	BOOT REPLACEMENT	179.99	111265
101-441.000-955.441	MISC. - SHOE ALLOWANCE AARON COL	POWERS CLOTHING, INC.	BOOTS - AARON COLE	150.00	111313
		Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT		2,820.10	
Dept 567.000 CEMETERIES					
101-567.000-726.000	CONCRETE FOUNDATION - YOUNG	BECKER & SCRIVENS CONCRETE	CONCRETE FOUNDATION - YOUNG	60.27	111233
101-567.000-801.000	OG PORTA JON RENTALS	LAPEW SANITATION - THOMAS	PORTA JON RENTALS PARKS AND OG	110.00	111291
		Total For Dept 567.000 CEMETERIES		170.27	
Dept 571.000 PARKING LOTS					
101-571.000-801.000	PARKING LOT MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	1,365.00	111234
		Total For Dept 571.000 PARKING LOTS		1,365.00	
Dept 595.000 AIRPORT					
101-595.000-802.000	AIRPORT TERMINAL NETWORK INSTALL	AMAZON CAPITAL SERVICES, I	AIRPORT TERMINAL NETWORK INSTALL	610.57	111227
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	38.81	111225
		Total For Dept 595.000 AIRPORT		649.38	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	1,449.43	1209
101-701.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES - ASSESSING DEPT	59.00	111248
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	144.34	111248
101-701.000-801.372	FIELD INSPECTION SYSTEM ANNUAL S	BS&A SOFTWARE	FIELD INSPECTION SYSTEM ANNUAL SUPPORT	639.00	111238
		Total For Dept 701.000 PLANNING DEPARTMENT		2,291.77	
Dept 756.000 PARKS					
101-756.000-801.000	PARKS MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	10,515.00	111234
101-756.000-801.000	TREE TRIMMING OWENS PARK	LONSBERRY, JEFFREY	TREE TRIMMING AND REMOVALS	1,875.00	111245
101-756.000-801.000	PARKS PORTA JON RENTALS	LAPEW SANITATION - THOMAS	PORTA JON RENTALS PARKS AND OG	2,105.00	111291
101-756.000-801.000-215067	FITNESS PARK MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	325.00	111234
		Total For Dept 756.000 PARKS		14,820.00	
		Total For Fund 101 GENERAL FUND		121,041.75	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	CRACKFILL RELEASE MAJOR STREETS	BEAVER RESEARCH COMPANY	CRACKFILL RELEASE	900.00	111232
202-450.000-726.000	HMA TAC	EXCELL PAVING PLUS	CRACKFILL MATERIAL	3,060.00	111260
202-450.000-726.000	HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	146.16	111267
202-450.000-726.000	MAJOR PATCHING	GERKEN MATERIAL, INC	HOT PATCH - 24.89 T	678.15	111267
202-450.000-726.000	POTHOLE PATCH/HMA CUT OUTS	GERKEN MATERIAL, INC	3.9 T HOTPATCH	21.60	111267
202-450.000-726.000	POTHOLE PATCH/HMA CUTOUTS MAJOR	GERKEN MATERIAL, INC	13.94 TON HMA	660.56	111267

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
		Total For Dept 450.000 STREET SURFACE		5,466.47	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-801.000	MAJOR ROW MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	965.00	111234
		Total For Dept 460.000 R.O.W. MAINTENANCE		965.00	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	TRUNKLINE MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	392.00	111234
		Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE		392.00	
Dept 470.000 TREES					
202-470.000-801.000	TREE TRIMMING/REMOVALS MAJORS	LONSBERRY, JEFFREY	TREE TRIMMING AND REMOVALS	3,400.00	111245
		Total For Dept 470.000 TREES		3,400.00	
Dept 490.000 TRAFFIC					
202-490.000-726.000	MONROE ST. SIGN UPGRADE	DORNBOS SIGN & SAFETY INC	MONROE ST. PROJECT SIGN UPGRADE	915.45	111252
202-490.000-726.000	DPS-STREET SIGN BOLTS	GELZER HJ & SON INC	DPS-STREET SIGN BOLTS	19.49	111266
		Total For Dept 490.000 TRAFFIC		934.94	
		Total For Fund 202 MAJOR ST./TRUNKLINE FUND		11,158.41	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	CRACKFILL RELEASE LOCAL STREETS	BEAVER RESEARCH COMPANY	CRACKFILL RELEASE	314.65	111232
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCH - 24.89 T	1,113.93	111267
203-450.000-726.000	POTHOLE PATCH/HMA CUT OUTS	GERKEN MATERIAL, INC	3.9 T HOTPATCH	259.20	111267
203-450.000-726.000	POTHOLAS PATCH/HMA CUTOUTS LOCAL	GERKEN MATERIAL, INC	13.94 TON HMA	343.12	111267
		Total For Dept 450.000 STREET SURFACE		2,030.90	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	LOCAL ROW MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	1,085.00	111234
203-460.000-801.000	INSTALL DRAIN WELL AND REGRADE R	DRY MAR TRUCKING & DIRTWO	INSTALL DRAIN WELL AND REGRADE ROW	1,475.00	111254
		Total For Dept 460.000 R.O.W. MAINTENANCE		2,560.00	
Dept 470.000 TREES					
203-470.000-801.000	TREE TRIMMING/REMOVALS LOCALS	LONSBERRY, JEFFREY	TREE TRIMMING AND REMOVALS	1,925.00	111245
		Total For Dept 470.000 TREES		1,925.00	
Dept 490.000 TRAFFIC					
203-490.000-726.000	MONROE ST. SIGN UPGRADE	DORNBOS SIGN & SAFETY INC	MONROE ST. PROJECT SIGN UPGRADE	941.85	111252
203-490.000-726.000	STREET NAME SIGN REPLACEMENT	DORNBOS SIGN & SAFETY INC	STREET NAME SIGN REPLACEMENT	327.72	111252
203-490.000-726.000	DPS-STREET SIGN BOLTS	GELZER HJ & SON INC	DPS-STREET SIGN BOLTS	19.50	111266
		Total For Dept 490.000 TRAFFIC		1,289.07	
		Total For Fund 203 LOCAL STREET FUND		7,804.97	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-263.000	SALES TAX - JULY 2025	STATE OF MICHIGAN	SALES TAX - JULY 2025	149.88	675
208-000.000-692.000	PARTIAL REFUND - MRS. STOCK'S PA	LOGAN ARMBRUSTER	PARTIAL REFUND - MRS. STOCK'S PARK RENT	100.00	111293
208-000.000-692.000	SALES TAX - JULY 2025	STATE OF MICHIGAN	SALES TAX - JULY 2025	(0.75)	675
		Total For Dept 000.000		249.13	
Dept 751.000 RECREATION DEPARTMENT					

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Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	1,598.91	1209
208-751.000-726.000	COACH JERSEY	GAME ONE	COACH JERSEY	35.00	111263
208-751.000-726.000	BASEBALL JERSEYS	GAME ONE	BASEBALL JERSEYS	90.00	111263
208-751.000-726.006	SANDY BEACH SHIRTS	AIRBORNE APPAREL COMPANY	SANDY BEACH SHIRTS	380.16	111226
208-751.000-726.006	DOOR SWEEP AND DRIP CAP - CONCES	GELZER HJ & SON INC	DOOR SWEEP AND DRIP CAP - CONCESSIONS I	23.78	111266
208-751.000-726.006	BUNS	HILLSDALE MARKET HOUSE, IN	BUNS	7.50	111275
208-751.000-726.006	SLUSH BASE	KUSTER'S DAIRY PRODUCTS	SLUSH BASE	80.39	111289
208-751.000-801.008	OFFICIATING - BASEBALL UMPRIRING	ABRAHAM M. REINICHE	OFFICIATING - BASEBALL UMPRIRING	420.00	111223
208-751.000-801.008	COACH PITCH UMPIRING	JACKSON MILLER	COACH PITCH UMPIRING	60.00	111278
208-751.000-801.008	COACH PITCH UMPIRING	TRAVIS LEE STUKEY	COACH PITCH UMPIRING	120.00	111335
208-751.000-801.008	COACH PITCH UMPIRING	WILLIAM J. MULLALY	COACH PITCH UMPIRING	60.00	111345
Total For Dept 751.000 RECREATION DEPARTMENT				2,875.74	
Total For Fund 208 RECREATION FUND				3,124.87	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-930.000	MOISTURE MITIGATION	CAT REC	MOISTURE MITIGATION AT THE DAWN THEATEF	12,321.65	111241
Total For Dept 900.000 CAPITAL OUTLAY				12,321.65	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				12,321.65	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	POSTER TAPE, TV CORD	AMAZON CAPITAL SERVICES, I	POSTER TAPE, TV CORD	18.61	111227
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.38	111272
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	12.00	111272
271-790.000-801.000	LIBRARY MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	150.00	111234
271-790.000-801.000	MONTHLY COPIER LEASE AND PRINTS	CURRENT OFFICE SOLUTIONS	MONTHLY COPIER LEASE AND PRINTS	190.72	111248
271-790.000-801.000	FOYER & BATHROOM CLEANING 9 TIME	EAST 2 WEST ENTERPRISES, I	FOYER & BATHROOM CLEANING 9 TIMES	445.00	111256
271-790.000-802.000	SONIT NET ADMIN JULY 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 25	50.00	111323
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (JULY)	37.27	111323
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	19.43	111225
271-790.000-982.000	"DO NOT DISTURB" FRIEDA MCFADDEN	AMAZON CAPITAL SERVICES, I	"DO NOT DISTURB" FRIEDA MCFADDEN	18.14	111227
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	13.29	111277
271-790.000-982.000	BOOKS- JUL;25 CHI	INGRAM LIBRARY SERVICES	BOOKS- JUL;25 CHI	22.18	111277
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	29.15	111277
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	21.96	111277
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	30.29	111277
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	84.11	111277
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	72.03	111277
271-790.000-982.002	PERCY JACKSON BK REPLACEMENT	AMAZON CAPITAL SERVICES, I	PERCY JACKSON BK REPLACEMENT	10.44	111227
271-790.000-982.002	MAGNET GAME REPLACEMENT FOR STOR	AMAZON CAPITAL SERVICES, I	MAGNET GAME REPLACEMENT FOR STORYTIME F	10.63	111227
271-790.000-982.002	"THE CRASH" REPLACEMENT DUE TO P	AMAZON CAPITAL SERVICES, I	"THE CRASH" REPLACEMENT DUE TO PATRON I	19.60	111227
271-790.000-982.002	DAMAGED THE BELL JAR	EATON RAPIDS AREA DIST LIE	DAMAGED THE BELL JAR	28.00	111257
Total For Dept 790.000 LIBRARY				1,289.23	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-982.000	YOUTH BOOKS FOR SCHOOL CURRICULU	AMAZON CAPITAL SERVICES, I	YOUTH BOOKS FOR SCHOOL CURRICULUM	59.38	111227
271-792.000-982.000	BOOKS - JUL25 CHILD	INGRAM LIBRARY SERVICES	BOOKS - JUL25 CHILD	10.17	111277
271-792.000-982.000	BOOKS - JUL25 CHI	INGRAM LIBRARY SERVICES	BOOKS - JUL25 CHI	25.56	111277
271-792.000-982.000	BOOKS - AUG25 CHILD	INGRAM LIBRARY SERVICES	BOOKS - AUG25 CHILD	20.14	111277
271-792.000-982.000	BOOKS - JUL25 CHI	INGRAM LIBRARY SERVICES	BOOKS - JUL25 CHI	31.83	111277

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Fund 271 LIBRARY FUND					
Dept 792.000 LIBRARY - CHILDREN'S AREA					
		Total For Dept 792.000 LIBRARY - CHILDREN'S AREA		147.08	
		Total For Fund 271 LIBRARY FUND		1,436.31	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-726.000	FOD BLEACHER SEAT REPAIRS	JONESVILLE LUMBER	FOD BLEACHER SEAT REPAIRS	81.58	111283
		Total For Dept 751.000 RECREATION DEPARTMENT		81.58	
		Total For Fund 408 FIELDS OF DREAMS		81.58	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - JULY 2025	STATE OF MICHIGAN	SALES TAX - JULY 2025	875.21	675
481-000.000-687.300	SALES TAX - JULY 2025	STATE OF MICHIGAN	SALES TAX - JULY 2025	(4.38)	675
		Total For Dept 000.000		870.83	
Dept 900.000 CAPITAL OUTLAY					
481-900.000-970.000	FURNITURE - AIRPORT TERMINIAL	CRIMSON OAK WOOD CO, LLC	FURNITURE - AIRPORT TERMINIAL	6,250.00	111247
481-900.000-970.000	FURNITURE - AIRPORT TERMINAL	ROOM & BOARD, INC.	FURNITURE - AIRPORT TERMINAL	9,193.00	111320
481-900.000-970.000-215056	AIRPORT PARKING LOT CONSTRUCTION	DUBOIS TRUCKING AND EXCAV	AIRPORT PARKING LOT CONSTRUCTION	311,720.02	111255
		Total For Dept 900.000 CAPITAL OUTLAY		327,163.02	
		Total For Fund 481 AIRPORT IMPROVEMENT FUND		328,033.85	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	ROD - 8' FIBERGLASS STRAIN	POWER LINE SUPPLY	INVENTORY	325.11	111312
582-000.000-110.000	INSULATOR STRAIN	POWER LINE SUPPLY	INVENTORY	60.30	111312
582-000.000-110.000	METER SEALS/LOCKS	POWER LINE SUPPLY	METER SEALS (LOCKS)	878.80	111312
582-000.000-110.000	PREFORM DEADEND - 1/0 ALUMI	POWER LINE SUPPLY	INVENTORY	983.10	111312
582-000.000-158.000-215016	IND SUB ELECTRICAL CONSTRUCTION	KENT POWER UTILITY SERVICE	IND SUB ELECTRICAL CONSTRUCTION	74,812.01	111286
582-000.000-158.000-215016	INDUSTRIAL SUBSTATION GENERAL CO	KENT POWER UTILITY SERVICE	IND SUB GENERAL CONSTRUCTION 020-00414-	212,808.88	111286
582-000.000-158.000-215063	25 KVA TRANSFORMERS FOR 3 MEADOW	T & R ELECTRIC SUPPLY COME	3 MEADOWS TRANSFORMERS	8,520.00	111329
582-000.000-202.100	4CCH	BURDO, MATTHEW A	UB refund for account: 026601	154.00	111239
582-000.000-202.100	4CCH	BURR, CHERYLE R	UB refund for account: 021435	72.17	111240
582-000.000-202.100	4CCH	COWAN, MARIA E	UB refund for account: 018466	200.00	111246
582-000.000-202.100	4CCH	DALY, JEAN M	UB refund for account: 026200	1,017.00	111249
582-000.000-202.100	4CCH	KNAPP, AMY A	UB refund for account: 010054	288.58	111287
582-000.000-202.100	4ENBK1	LADEN, DAVID B	UB refund for account: 013239	9.13	111290
582-000.000-202.100	4CCH	NORTHRUP, DUSTIN N	UB refund for account: 030048	77.41	111308
582-000.000-202.100	6CCH	THE FINISH LINE/CHRISWHIT	UB refund for account: 010637	1,589.50	111331
582-000.000-202.100	4CCH	TROPIANO, ANTHONY M	UB refund for account: 305611	101.00	111337
582-000.000-249.100	OPERATION ROUND-UP - JULY 2025	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - JULY 2025	2,668.66	111244
582-000.000-249.100	LIEAF-6099 JULY 2025 P.A. 95	LARA - MI PUBLIC SERVICE C	LIEAF-6099 JULY 2025 P.A. 95	5,311.14	111292
582-000.000-263.000	SALES TAX - JULY 2025	STATE OF MICHIGAN	SALES TAX - JULY 2025	45,833.63	675
582-000.000-692.200	SALES TAX - JULY 2025	STATE OF MICHIGAN	SALES TAX - JULY 2025	(288.49)	675
		Total For Dept 000.000		355,421.93	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	11,874.42	1209
582-175.000-726.000	OFFICE TRASH CAN/CABINET FOR BAT	AMAZON CAPITAL SERVICES, I	OFFICE TRASH CAN/CABINET FOR BATHROOMS	62.40	111227
582-175.000-726.000	TONER CARTRIDGE	AMAZON CAPITAL SERVICES, I	TONER CARTRIDGE	49.59	111227

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	ADDING MACHINE PAPER - ROLL - 4	CURRENT OFFICE SOLUTIONS	ADDING MACHINE PAPER - ROLL - 45 MONRC	6.73	111248
582-175.000-726.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2025	115.25	111248
582-175.000-726.000	STORAGE BOXES, HIGHLIGHTERS	CURRENT OFFICE SOLUTIONS	STORAGE BOXES, HIGHLIGHTERS	63.22	111248
582-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	16.50	111321
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	111242
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	111242
582-175.000-801.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2025	138.13	111248
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JULY 20	1,248.63	111251
582-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	DOUGLAS J. DOBROZSI	BPU BOARD MEETING PER DIEM - AUGUST 202	12.50	111253
582-175.000-801.000	BPU CLEANING - JULY 2025	EAST 2 WEST ENTERPRISES, 1	BPU CLEANING - JULY 2025	210.00	111256
582-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	ERIC POTES	BPU BOARD MEETING PER DIEM - AUGUST 202	12.50	111259
582-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - AUGUST 202	12.50	111281
582-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - JU	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE - JULY 2025	54.96	111309
582-175.000-801.000	POSTAGE MACHINE 090525-120425	QUADIENT LEASING USA, INC	POSTAGE MACHINE 090525-120425	266.99	111315
582-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	STEVEN WELLS	BPU BOARD MEETING PER DIEM - AUGUST 202	12.50	111325
582-175.000-801.000	ACCOUNTING SERVICES - JUNE 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2025	1,107.72	111332
582-175.000-801.000	CREDIT CARD PROCESSING FEES - JU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - JULY 2025	246.40	674
582-175.000-801.000	CREDIT CARD PROCESSING FEES - JU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - JUNE 2025	245.27	674
582-175.000-802.000	MITEL 6940 PHONE AND HANDSET	AMAZON CAPITAL SERVICES, 1	MITEL 6940 PHONE AND HANDSET	49.00	111227
582-175.000-802.000	2X2 MIMO CELLULAR ANTENNA	AMAZON CAPITAL SERVICES, 1	2X2 MIMO CELLULAR ANTENNA	44.97	111227
582-175.000-802.000	SONIT NET ADMIN JULY 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 25	262.50	111323
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (JULY)	83.87	111323
582-175.000-802.000	MICROSOFT LICENSING 25/26 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 25/26	2,299.26	111323
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 8-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 8-25	256.87	111340
582-175.000-802.000	MILSOFT DISSPATCH LICENSE 8-25	MILSOFT	MILSOFT DISSPATCH LICENSE 8-25	275.63	111340
582-175.000-802.000	CRADLEPOINT ROUTERS	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUGUST 25	4,799.92	111341
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	38.81	111225
582-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	100.00	111225
582-175.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUGUST 25	995.52	111341
582-175.000-880.000	COMMUNITY PROMOTION - JULY 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JULY 2025	125.00	111298
582-175.000-905.000	RENEWABLE ENERGY PLAN	GANNETT MICHIGAN LOCALIQ	RENEWABLE ENERGY PLAN	118.60	111264
582-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	23.17	1207
582-175.000-930.000	SUPPLIES FOR LOBBY REMODEL	GELZER HJ & SON INC	SUPPLIES FOR LOBBY REMODEL	25.30	111266
582-175.000-930.000	SUPPLIES FOR LOBBY	GELZER HJ & SON INC	SUPPLIES FOR LOBBY	46.36	111266
582-175.000-930.000	SUPPLIES FOR LOBBY - RETURN	GELZER HJ & SON INC	SUPPLIES FOR LOBBY - RETURN	(35.73)	111266
Total For Dept 175.000 ADMINISTRATIVE SERVICES				25,270.26	
Dept 544.000 DISTRIBUTION					
582-544.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	14,471.44	1209
582-544.000-726.000	FASTENERS	GELZER HJ & SON INC	FASTENERS	22.40	111266
582-544.000-726.000	YELLOW SPRAY PAINT	GELZER HJ & SON INC	YELLOW SPRAY PAINT	13.79	111266
582-544.000-726.000	BUSHING	GELZER HJ & SON INC	BUSHING	8.79	111266
582-544.000-726.000	BATTERIES	GELZER HJ & SON INC	BATTERIES	27.98	111266
582-544.000-726.000	DRAIN COCK	GELZER HJ & SON INC	DRAIN COCK	5.98	111266
582-544.000-726.000	OUTLETS AND SWITCHES	GELZER HJ & SON INC	OUTLETS AND SWITCHES	27.17	111266
582-544.000-726.000	FASTENERS	GELZER HJ & SON INC	FASTENERS	40.87	111266
582-544.000-726.008	FIRST AID SUPPLIES - 45 MONROE	CINTAS CORPORATION	FIRST AID SUPPLIES - 45 MONROE ST	120.27	111242
582-544.000-726.800	WATER - 45 MONROE ST	HEFFERNAN SOFT WATER SERV	WATER - 45 MONROE ST	14.00	111272
582-544.000-730.000	UTILITY STAPLER, STAPLES	AMAZON CAPITAL SERVICES, 1	UTILITY STAPLER, STAPLES	1,289.98	111227
582-544.000-730.000	THREE TRAILER TIRES	PARNEY'S CAR CARE, LLC	THREE TRAILER TIRES	601.92	111310
582-544.000-730.000	CUTTER BOLT	POWER LINE SUPPLY	CUTTER BOLT	573.06	111312
582-544.000-740.000	BPU JULY 2025 FUEL	WATKINS TRANSPORT INC	BPU JULY 2025 FUEL	2,628.86	111344

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Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-740.300	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.29	1200
582-544.000-740.400	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.29	1200
582-544.000-801.000	ENVIRONMENTAL SERVICES PP	AMERICAN MUNICIPAL POWER,	ENVIRONMENTAL SERVICES PP	1,347.50	111229
582-544.000-801.000	401 HILLSDALE STREET RENTAL	LRS, LLC	401 HILLSDALE STREET RENTAL	113.00	111295
582-544.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY 37 MONROE GEN SET	22.10	1202
582-544.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	21.74	1203
582-544.000-930.000	PVC COUPLINGS	AMERICAN COPPER AND BRASS,	PVC COUPLINGS	25.73	111228
582-544.000-930.000	3 FT CONCRETE BLOCK	BECKER & SCRIVENS CONCRETE	3 FT CONCRETE BLOCK	90.00	111233
582-544.000-930.000	BULBS	GRAINGER INDUSTRIAL SUPPLY	BULBS	13.68	111270
582-544.000-930.025	PATCH PP ROOF	BRAMAN ROOFING	PATCH PP ROOF	196.00	111235
Total For Dept 544.000 DISTRIBUTION				21,714.84	
Total For Fund 582 ELECTRIC FUND				402,407.03	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	DART-CASH BAGS	AMAZON CAPITAL SERVICES, I	CITY HALL:URINAL CLEANER-DART:CASH BAGS	71.54	111227
588-596.000-740.000	FUEL & LUBRICANTS DART	WATKINS TRANSPORT INC	DART FUEL	1,967.28	111344
588-596.000-742.000	CLOTHING / UNIFORMS DART SALLY M	POWERS CLOTHING, INC.	DART CLOTHING SALLY M	66.57	111313
588-596.000-742.000	DART CLOTHING - SANDY L	POWERS CLOTHING, INC.	DART CLOTHING - SANDY L	100.00	111313
588-596.000-801.000	DART MOWING	BILL'S LAWN CARE, LLC	2025 CITY MOWING CONTACT EXTENSION	525.00	111234
588-596.000-801.000	DART-RUGS & MOPS-8.7.25	CINTAS CORPORATION	DART-RUGS & MOPS-8.7.25	24.24	111242
588-596.000-818.000	LIABILITY TRUST FUND	MICHIGAN TRANSIT POOL	4TH QUARTER LIABILITY TRUST FUND- DART	2,360.00	111302
Total For Dept 596.000 DIAL-A-RIDE				5,114.63	
Total For Fund 588 DIAL A RIDE				5,114.63	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-215065	COLLEGE HOTEL SEWER WORK ENGINEE	TETRA TECH, INC	COLLEGE HOTEL SEWER WORK ENGINEERING AF	21,539.47	111330
590-000.000-202.100	SCCH	LADEN, DAVID B	UB refund for account: 013239	20.53	111290
Total For Dept 000.000				21,560.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	2,285.72	1209
590-175.000-726.000	OFFICE TRASH CAN/CABINET FOR BAT	AMAZON CAPITAL SERVICES, I	OFFICE TRASH CAN/CABINET FOR BATHROOMS	31.19	111227
590-175.000-726.000	ADDING MACHINE PAPER - ROLL - 4	CURRENT OFFICE SOLUTIONS	ADDING MACHINE PAPER - ROLL - 45 MONRC	3.35	111248
590-175.000-726.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2025	57.62	111248
590-175.000-726.000	STORAGE BOXES, HIGHLIGHTERS	CURRENT OFFICE SOLUTIONS	STORAGE BOXES, HIGHLIGHTERS	31.61	111248
590-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	8.25	111321
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111242
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111242
590-175.000-801.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2025	69.06	111248
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JULY 20	624.31	111251
590-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	DOUGLAS J. DOBROZSI	BPU BOARD MEETING PER DIEM - AUGUST 202	6.25	111253
590-175.000-801.000	BPU CLEANING - JULY 2025	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JULY 2025	105.00	111256
590-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	ERIC POTES	BPU BOARD MEETING PER DIEM - AUGUST 202	6.25	111259
590-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - AUGUST 202	6.25	111281
590-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - JU	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE - JULY 2025	27.48	111309
590-175.000-801.000	POSTAGE MACHINE 090525-120425	QUADIENT LEASING USA, INC	POSTAGE MACHINE 090525-120425	133.49	111315
590-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	STEVEN WELLS	BPU BOARD MEETING PER DIEM - AUGUST 202	6.25	111325
590-175.000-801.000	ACCOUNTING SERVICES - JUNE 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2025	553.85	111332
590-175.000-801.000	CREDIT CARD PROCESSING FEES - JU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - JULY 2025	123.20	674

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-801.000	CREDIT CARD PROCESSING FEES - JU INVOICE CLOUD, INC.		CREDIT CARD PROCESSING FEES - JUNE 2025	122.64	674
590-175.000-802.000	MITEL 6940 PHONE AND HANDSET	AMAZON CAPITAL SERVICES, I	MITEL 6940 PHONE AND HANDSET	24.50	111227
590-175.000-802.000	2X2 MIMO CELLULAR ANTENNA	AMAZON CAPITAL SERVICES, I	2X2 MIMO CELLULAR ANTENNA	22.49	111227
590-175.000-802.000	SONIT NET ADMIN JULY 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 25	131.25	111323
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (JULY)	41.93	111323
590-175.000-802.000	MICROSOFT LICENSING 25/26 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 25/26	1,149.62	111323
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 8-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 8-25	128.44	111340
590-175.000-802.000	MILSOFT DISSPATCH LICENSE 8-25	MILSOFT	MILSOFT DISSPATCH LICENSE 8-25	137.81	111340
590-175.000-850.000	TELEPHONE - WWTP 101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP 101 W GALLOWAY	19.43	111225
590-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	50.00	111225
590-175.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUGUST 25	171.16	111341
590-175.000-880.000	COMMUNITY PROMOTION - JULY 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JULY 2025	62.50	111298
590-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	11.58	1207
590-175.000-930.000	SUPPLIES FOR LOBBY REMODEL	GELZER HJ & SON INC	SUPPLIES FOR LOBBY REMODEL	12.65	111266
590-175.000-930.000	SUPPLIES FOR LOBBY	GELZER HJ & SON INC	SUPPLIES FOR LOBBY	23.18	111266
590-175.000-930.000	SUPPLIES FOR LOBBY - RETURN	GELZER HJ & SON INC	SUPPLIES FOR LOBBY - RETURN	(17.86)	111266
Total For Dept 175.000 ADMINISTRATIVE SERVICES				6,172.95	
Dept 546.000 OPERATIONS					
590-546.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	690.47	1209
590-546.000-726.008	FIRST AID SUPPLIES - 45 MONROE	CINTAS CORPORATION	FIRST AID SUPPLIES - 45 MONROE ST	60.13	111242
590-546.000-726.800	SHIPPING	MARKET HOUSE	SHIPPING	32.47	111276
590-546.000-726.800	LAB SUPPLIES	NORTH CENTRAL LABORATORIES	LAB SUPPLIES	5,758.25	111307
590-546.000-726.800	DISTILLED LAB WATER - 101 W GALL	RUPERT'S CULLIGAN	DISTILLED LAB WATER - 101 W GALLOWAY	21.00	111321
590-546.000-726.800	CHLORINE STD	USABBLUEBOOK	CHLORINE STD	75.30	111339
590-546.000-726.800	WIND SOCK	USABBLUEBOOK	WIND SOCK	61.95	111339
590-546.000-726.800	HYDROCHLORIC ACID	USABBLUEBOOK	HYDROCHLORIC ACID	95.30	111339
590-546.000-726.800	REPLACEMENT WIND SOCK	USABBLUEBOOK	REPLACEMENT WIND SOCK	57.95	111339
590-546.000-726.800	RAIN PANTS AND BOD STD	USABBLUEBOOK	RAIN PANTS AND BOD STD	189.80	111339
590-546.000-726.800	LAB SUPPLIES BEAKERS	USABBLUEBOOK	LAB SUPPLIES BEAKERS	39.90	111339
590-546.000-730.000	MOTOMIX OIL / BAR OIL	SPRATT'S TRADING POST INC	MOTOMIX OIL / BAR OIL	63.95	111324
590-546.000-740.000	BPU JULY 2025 FUEL	WATKINS TRANSPORT INC	BPU JULY 2025 FUEL	501.04	111344
590-546.000-742.000	RAIN GEAR LINERS	USABBLUEBOOK	RAIN GEAR LINERS	176.25	111339
590-546.000-801.000	WET TESTING QUARTERLY	GLOBAL ENVIRONMENTAL CONSUM	WET TESTING QUARTERLY	770.00	111268
590-546.000-801.000	CONTRACT WASTEWATER LICENSE SERV	JG WASTEWATER SERVICE, LLC	CONTRACT WASTEWATER LICENSE SERVICE	2,500.00	111282
590-546.000-801.000	CONCRETE CORE DRILLING	K & H CONCRETE CUTTING, INC	CONCRETE CORE DRILLING	821.00	111284
590-546.000-801.000	BEF SAMPLE COMPLIANCE TESTING	MERIT LABORATORIES	BEF SAMPLE COMPLIANCE TESTING	4,522.00	111300
590-546.000-801.000	ANNUAL BIO SOLIDS	MERIT LABORATORIES	ANNUAL BIO SOLIDS	408.00	111300
590-546.000-801.000	BEF SAMPLE COMPLIANCE TESTING	MERIT LABORATORIES	BEF SAMPLE COMPLIANCE TESTING	5,314.00	111300
590-546.000-920.000	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY PF	42.77	1201
590-546.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY 37 MONROE GEN SET	11.05	1202
590-546.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	10.87	1203
590-546.000-920.000	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,251.54	1205
590-546.000-920.000	504756735 - W GALLOWAY GR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	38.58	1206
590-546.000-920.000	504504154 - 135 BARBER ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	40.63	1208
590-546.000-930.000	FLEXIBLE COUPLER PRIMARY PUMP	APPLIED INDUSTRIAL TECHNOI	FLEXIBLE COUPLER PRIMARY PUMP	291.31	111230
590-546.000-930.000	FLEXIBLE COUPLER PRIMARY PUMP	APPLIED INDUSTRIAL TECHNOI	FLEXIBLE COUPLER PRIMARY PUMP	287.46	111230
590-546.000-930.000	SCREW EYE AND CLIP	FAMILY FARM & HOME	SCREW EYE AND CLIP	9.97	111261
590-546.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	IRON OUT	73.98	111266
590-546.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIVE	ZIP TIES	11.89	111311
590-546.000-930.000	DRIVE BELTS	PERFORMANCE AUTOMOTIVE	DRIVE BELTS	18.39	111311
590-546.000-930.980	MARKING PAINT	POWER LINE SUPPLY	MARKING PAINT	790.80	111312

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Fund 590 SEWER FUND					
Dept 546.000 OPERATIONS					
		Total For Dept 546.000 OPERATIONS		25,038.00	
		Total For Fund 590 SEWER FUND		52,770.95	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	LADEN, DAVID B	UB refund for account: 013239	19.92	111290
		Total For Dept 000.000		19.92	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	2,285.72	1209
591-175.000-726.000	OFFICE TRASH CAN/CABINET FOR BAT	AMAZON CAPITAL SERVICES, I	OFFICE TRASH CAN/CABINET FOR BATHROOMS	31.19	111227
591-175.000-726.000	ADDING MACHINE PAPER - ROLL - 4	CURRENT OFFICE SOLUTIONS	ADDING MACHINE PAPER - ROLL - 45 MONRC	3.35	111248
591-175.000-726.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2025	57.62	111248
591-175.000-726.000	STORAGE BOXES, HIGHLIGHTERS	CURRENT OFFICE SOLUTIONS	STORAGE BOXES, HIGHLIGHTERS	31.61	111248
591-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	8.25	111321
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111242
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111242
591-175.000-801.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2025	69.06	111248
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JULY 20	624.31	111251
591-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	DOUGLAS J. DOBROZSI	BPU BOARD MEETING PER DIEM - AUGUST 202	6.25	111253
591-175.000-801.000	BPU CLEANING - JULY 2025	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JULY 2025	105.00	111256
591-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	ERIC POTES	BPU BOARD MEETING PER DIEM - AUGUST 202	6.25	111259
591-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - AUGUST 202	6.25	111281
591-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - JU	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE - JULY 2025	27.48	111309
591-175.000-801.000	POSTAGE MACHINE 090525-120425	QUADIENT LEASING USA, INC	POSTAGE MACHINE 090525-120425	133.49	111315
591-175.000-801.000	BPU BOARD MEETING PER DIEM - AUG	STEVEN WELLS	BPU BOARD MEETING PER DIEM - AUGUST 202	6.25	111325
591-175.000-801.000	ACCOUNTING SERVICES - JUNE 2025	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2025	553.85	111332
591-175.000-801.000	CREDIT CARD PROCESSING FEES - JU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - JULY 2025	123.20	674
591-175.000-801.000	CREDIT CARD PROCESSING FEES - JU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - JUNE 2025	122.64	674
591-175.000-802.000	MITEL 6940 PHONE AND HANDSET	AMAZON CAPITAL SERVICES, I	MITEL 6940 PHONE AND HANDSET	24.50	111227
591-175.000-802.000	2X2 MIMO CELLULAR ANTENNA	AMAZON CAPITAL SERVICES, I	2X2 MIMO CELLULAR ANTENNA	22.49	111227
591-175.000-802.000	SONIT NET ADMIN JULY 25	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 25	131.25	111323
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (JULY)	41.93	111323
591-175.000-802.000	MICROSOFT LICENSING 25/26 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 25/26	1,149.62	111323
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 8-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 8-25	128.44	111340
591-175.000-802.000	MILSOFT DISSPATCH LICENSE 8-25	MILSOFT	MILSOFT DISSPATCH LICENSE 8-25	137.81	111340
591-175.000-850.000	TELEPHONE - WTP 401 HILLSDALE ST	ACD.NET	TELEPHONE - WTP 401 HILLSDALE STREET	19.43	111225
591-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	50.00	111225
591-175.000-850.000	MONTHLY VERIZON BILL - JULY 25	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUGUST 25	171.16	111341
591-175.000-880.000	COMMUNITY PROMOTION - JULY 2025	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JULY 2025	62.50	111298
591-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	11.58	1207
591-175.000-930.000	SUPPLIES FOR LOBBY REMODEL	GELZER HJ & SON INC	SUPPLIES FOR LOBBY REMODEL	12.65	111266
591-175.000-930.000	SUPPLIES FOR LOBBY	GELZER HJ & SON INC	SUPPLIES FOR LOBBY	23.18	111266
591-175.000-930.000	SUPPLIES FOR LOBBY - RETURN	GELZER HJ & SON INC	SUPPLIES FOR LOBBY - RETURN	(17.86)	111266
		Total For Dept 175.000 ADMINISTRATIVE SERVICES		6,172.95	
Dept 543.000 PRODUCTION					
591-543.000-716.000	RETIREMENT	MERS	RETIREMENT - JULY 2025	1,611.09	1209
591-543.000-726.008	FIRST AID SUPPLIES - 45 MONROE	CINTAS CORPORATION	FIRST AID SUPPLIES - 45 MONROE ST	60.13	111242
591-543.000-727.800	SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	4,355.98	111338
591-543.000-727.800	SUPPLIES - CHEMICALS	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	4,628.23	111338
591-543.000-727.800	SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	4,737.13	111338

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Fund 591 WATER FUND					
Dept 543.000 PRODUCTION					
591-543.000-740.000	BPU JULY 2025 FUEL	WATKINS TRANSPORT INC	BPU JULY 2025 FUEL	501.02	111344
591-543.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY 37 MONROE GEN SET	11.05	1202
591-543.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	10.87	1203
591-543.000-920.000	504558065 - 401 HILLSDALE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	42.05	1204
591-543.000-930.000	DEHUMIDIFIER FOR WTP	AMAZON CAPITAL SERVICES, I	DEHUMIDIFIER FOR WTP	2,349.95	111227
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2026 LEAD SERVICE LINE REPLACEMENTS	7,672.50	111318
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2026 LEAD SERVICE LINE REPLACEMENTS	13,790.00	111318
591-543.000-956.000	OPERATOR EXPO 2025 GREG AND DALE	MICHIGAN RURAL WATER ASSOC	OPERATOR EXPO 2025 GREG AND DALE	760.00	111301
591-543.000-956.000	WATER TREATMENT D4 NOAH MOSHER	MICHIGAN RURAL WATER ASSOC	WATER TREATMENT D4 NOAH MOSHER	380.00	111301
591-543.000-956.000	OPERATOR EXPO 2025 NOAH AND MIKE	MICHIGAN RURAL WATER ASSOC	OPERATOR EXPO 2025 NOAH AND MIKE	390.00	111301
591-543.000-956.000	WASTEWATER REVIEW B CRAIG WICKHAM	MICHIGAN RURAL WATER ASSOC	WASTEWATER REVIEW B CRAIG WICKHAM	380.00	111301
591-543.000-970.000-215055	WELL STANDBY GENERATOR TRANSFER	CLARK ELECTRIC INC.	WELL STANDBY GENERATOR TRANSFER SWITCH	24,338.90	111243
Total For Dept 543.000 PRODUCTION				66,018.90	
Total For Fund 591 WATER FUND				72,211.77	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	STOP (30X30)	DORNBOS SIGN & SAFETY INC	STOP SIGNS 30 X 30	536.80	111252
633-000.000-101.000	CRACK FILL MATERIAL (RUBBER) DPS	EXCELL PAVING PLUS	CRACKFILL MATERIAL	1,500.00	111260
633-000.000-101.000	SIGN POSTS ROUND GALVANIZED 12F	WATKINS FENCE	GALVANIZED POST - 50	1,900.00	111343
Total For Dept 000.000				3,936.80	
Total For Fund 633 PUBLIC SERVICES INV. FUND				3,936.80	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	SHOP-TOWELS & FENDER COVERS	CINTAS CORPORATION	DPS-RUGS-MATS-SHOPTOWELS-7.31.25	9.27	111242
640-443.000-726.000	SHOP-TOWELS&FENDER COVERS	CINTAS CORPORATION	DPS-RUGS-MATS-SHOP TOWELS-8.7.25	9.27	111242
640-443.000-726.000	DPS SHOP SUPPLIES-STAND-N-SPRAY	GELZER HJ & SON INC	DPS SHOP SUPPLIES-STAND-N-SPRAY	29.97	111266
640-443.000-726.000	DPS-SHOP SUPPLIES-1/2" DRILL	GELZER HJ & SON INC	DPS-SHOP SUPPLIES-1/2" DRILL	179.99	111266
640-443.000-726.000	DPS-SHOP SUPPLIES-HEX BIT SET	PERFORMANCE AUTOMOTIVE	DPS-SHOP SUPPLIES-HEX BIT SET	17.59	111311
640-443.000-726.000	SUPPLIES	PURITY CYLINDER GASES, INC	ACETYLENE GAS	81.98	111314
640-443.000-730.000	DPS-PRIMER BULB TRIMMER	AMAZON CAPITAL SERVICES, I	CITY HALL:URINAL CLEANER-DART:CASH BAGS	9.99	111227
640-443.000-730.000	STRIP HEATER FOR ASPHALT HOTBOX	BROWN EQUIPMENT COMPANY	STRIP HEATER FOR ASPHALT HOTBOX	1,267.98	111237
640-443.000-730.000	MUFFLER #122	GREENMARK EQUIPMENT	MUFFLER #122	61.99	111271
640-443.000-730.000	DPS-DRAIN PLUGS #39 & 41	JACKSON TRUCK SERVICE INC	DPS-DRAIN PLUGS #39 & 41	68.82	111279
640-443.000-730.000	DIAPHRAM SERVICE KIT #42	JACKSON TRUCK SERVICE INC	DIAPHRAM SERVICE KIT # 42	30.86	111279
640-443.000-730.000	DPS-GROMMETS #44 & FLUID FILM	PERFORMANCE AUTOMOTIVE	DPS-GROMMETS #44-FULID FILM-RAIN X	16.90	111311
640-443.000-740.000	RAIN X 2-IN-1	PERFORMANCE AUTOMOTIVE	DPS-GROMMETS #44-FULID FILM-RAIN X	43.74	111311
640-443.000-740.000	FUEL & LUBRICANTS DPS	WATKINS TRANSPORT INC	DPS FUEL	2,710.69	111344
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				4,539.04	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				4,539.04	

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Fund Totals:					
			Fund 101 GENERAL FUND	121,041.75	
			Fund 202 MAJOR ST./TRUNK	11,158.41	
			Fund 203 LOCAL STREET FUND	7,804.97	
			Fund 208 RECREATION FUND	3,124.87	
			Fund 247 TAX INCREMENT FUND	12,321.65	
			Fund 271 LIBRARY FUND	1,436.31	
			Fund 408 FIELDS OF DREAMS	81.58	
			Fund 481 AIRPORT IMPROVEMENT	328,033.85	
			Fund 582 ELECTRIC FUND	402,407.03	
			Fund 588 DIAL A RIDE	5,114.63	
			Fund 590 SEWER FUND	52,770.95	
			Fund 591 WATER FUND	72,211.77	
			Fund 633 PUBLIC SERVICES	3,936.80	
			Fund 640 REVOLVING MOBILITY	4,539.04	
Total For All Funds:				1,025,983.61	

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Fund 101 GENERAL FUND					
Dept 172.000 CITY MANAGER					
101-172.000-956.200	HOTEL - MICHIGAN MUNICIPAL SUMME	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	374.85	1221
Total For Dept 172.000 CITY MANAGER				374.85	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (AUG)	167.72	111418
101-175.000-806.000	LEGAL SERVICES - RATHBUN ARBITRA	MIKA MEYERS BECKET & JONES	LEGAL SERVICES - RATHBUN ARBITRATION 20	264.00	111401
Total For Dept 175.000 ADMINISTRATIVE SERVICES				431.72	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-801.000	ONLINE CODE HOSTING	CIVICPLUS, LLC	ONLINE CODE HOSTING	1,256.85	111361
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,256.85	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-810.000	DUES & SUBSCRIPTIONS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	25.00	1221
101-257.000-860.000	TRANSPORTATION & MILEAGE	OLIVIA SMITH	MAA SCHOOL MEALS & MILAGE	338.80	111404
101-257.000-956.200	LODGING & MEALS	OLIVIA SMITH	MAA SCHOOL MEALS & MILAGE	28.00	111404
101-257.000-956.200	LODGING & MEALS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	366.18	1221
Total For Dept 257.000 ASSESSING DEPARTMENT				757.98	
Dept 262.000 ELECTIONS					
101-262.000-726.000	NAPKINS, PLATES, COFFEE, DONUTS,	CARD SERVICES CENTER	K. PRICE CREDIT CARD	48.38	1221
Total For Dept 262.000 ELECTIONS				48.38	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	BATHROOM TISSUE	CURRENT OFFICE SOLUTIONS	BATHROOM TISSUE	145.76	111366
101-265.000-726.000	TOILET BOWL GASKET - BPU RESTROO	GELZER HJ & SON INC	TOILET BOWL GASKET - BPU RESTROOM	9.98	111374
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	12.76	111380
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	27.20	111359
101-265.000-801.000	MATS CITY HALL	CINTAS CORPORATION	MATS	27.20	111359
101-265.000-801.000	CITY HALL CLEANING	EAST 2 WEST ENTERPRISES, I	MOP & BUFF DISPATCH OFFICE	40.00	111369
101-265.000-801.000	QUARTERLY ELEVATOR MAINTENANCE	SCHINDLER ELEVATOR CORPOR	QUARTERLY ELEVATOR MAINTENANCE	761.22	111415
101-265.000-801.000-215060	DIAGNOSTIC-HVACR, INSTALL TURBO	GRIFFITHS MECHANICAL CONT	DIAGNOSTIC-HVACR, INSTALL TURBO UNIVER	395.10	111377
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	41.96	1214
101-265.000-920.000-215060	505431439 - 22 N MANNING - MITCH	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	44.10	1211
Total For Dept 265.000 BUILDING AND GROUNDS				1,505.28	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	SUPPLIES FOR POLICE	CURRENT OFFICE SOLUTIONS	SUPPLIES FOR POLICE	29.03	111366
101-301.000-726.000	POSTAGE	CARD SERVICES CENTER	S. HEPPNER CREDIT CARD	13.84	1221
101-301.000-730.000	2 BATTERIES FOR POLICE UNIT KEY	PERFORMANCE AUTOMOTIVE	2 BATTERIES FOR POLICE UNIT KEY FOB	12.40	111407
101-301.000-730.000	PLICE VEH/EQUIP MAINT SUPPLIES	CARD SERVICES CENTER	S. HEPPNER CREDIT CARD	61.94	1221
101-301.000-801.000	EXTINGUISHER RECHARGE - POLICE C	ANYTIME FIRE PROTECTION LI	EXTINGUISHER RECHARGE - POLICE CAR	40.50	111351
101-301.000-801.000	ACTIVE VOTING (CHIEF/DIRECTOR)	MICH ASSOC CHIEFS OF POLIC	ACTIVE VOTING (CHIEF/DIRECTOR)	115.00	111400
101-301.000-930.000	OIL CHANGE FOR 2-7	PARNEY'S CAR CARE, LLC	OIL CHANGE FOR 2-7	46.00	111405
101-301.000-930.000	TIRE REPAIR 2-9	PARNEY'S CAR CARE, LLC	TIRE REPAIR 2-9	10.00	111405
101-301.000-956.005	POLICE ONE ACADEMY ANNUAL FEE	LEXIPOL, LLC	POLICE ONE ACADEMY ANNUAL FEE	1,441.44	111396
Total For Dept 301.000 POLICE DEPARTMENT				1,770.15	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	SPRING WATER FOR FIRE HOUSE	HILLSDALE MARKET HOUSE, I	SPRING WATER FOR FIRE HOUSE	14.97	111382
101-336.000-726.000	STATION AIR COMPRESSOR FOR FIRE	PERFORMANCE AUTOMOTIVE	STATION AIR COMPRESSOR FOR FIRE OFFICE	9.99	111407
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	73.30	1213
101-336.000-956.000	TRAINING REIMBURSEMENT FOR FIRE	COREY BURKE	TRAINING REIMBURSEMENT FOR FIRE	138.35	111357

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Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
		Total For Dept 336.000 FIRE DEPARTMENT		236.61	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	25.52	111380
101-441.000-801.000	DPS RUG AND MOP RENTALS	CINTAS CORPORATION	MATS, TOWELS, FENDER COVER	34.07	111359
101-441.000-801.000	DPS - CINTAS - RUGS, MOPS	CINTAS CORPORATION	DPS - CINTAS RENTAL	34.07	111359
101-441.000-860.000	CEMTERY CONFERENCE TRAVEL MILEA	FRANK ENGLE	CEMTERY CONFERENCE TRAVEL MILEAGE	321.60	111370
101-441.000-955.588	DRUG SCREENING - DPS	JONESVILLE HEALTH CARE PLI	DRUG SCREENING	90.00	111389
		Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT		505.26	
Dept 567.000 CEMETERIES					
101-567.000-801.000	TREE REMOVAL AND TRIM CITY WIDE	LONSBERRY, JEFFREY	TREE REMOVAL AND TRIM CITY WIDE	3,425.00	111363
101-567.000-801.000	CEMTERY MOWING CONTRACT EXTENSIO	TKC LAWN SNOW AND WOOD LLC	CEMTERY MOWING CONTRACT EXTENSION TO	8,920.00	111427
		Total For Dept 567.000 CEMETERIES		12,345.00	
Dept 595.000 AIRPORT					
101-595.000-726.000	CHAIRS FOR FLY-IN EVENT	A GRAND OCCASION	CHAIRS FOR FLY-IN EVENT	220.00	111347
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.38	111380
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	1220
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	1220
101-595.000-930.000	PARTS FOR TRACTOR	GREENMARK EQUIPMENT	PARTS FOR TRACTOR	73.81	111376
		Total For Dept 595.000 AIRPORT		1,270.19	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFO	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	31.44	1221
101-701.000-956.200	LODGING & MEALS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	71.47	1221
		Total For Dept 701.000 PLANNING DEPARTMENT		102.91	
Dept 756.000 PARKS					
101-756.000-726.000	WEED KILLER, GENERAL GLYPHOSATE	FAMILY FARM & HOME	WEED KILLER, GENERAL GLYPHOSATE	219.97	111372
		Total For Dept 756.000 PARKS		219.97	
		Total For Fund 101 GENERAL FUND		20,825.15	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	MAJOR SIDEWALK REPAIRS	DRY MAR TRUCKING & DIRTWO	SIDEWALK REPLACEMENT 53 & 95 S HOWELL;1	1,068.20	111368
		Total For Dept 444.000 SIDEWALKS		1,068.20	
Dept 450.000 STREET SURFACE					
202-450.000-726.000	POLY TANK SPRAYER - CRACK FILLIN	GELZER HJ & SON INC	POLY TANK SPRAYER - CRACK FILLING	21.99	111374
202-450.000-801.588	ENGINEERING SERVICES MAJOR STREE	THE MANNIK & SMITH GROUP,	MANNIK & SMITH ENGINEERING SERVICES 202	522.50	111426
		Total For Dept 450.000 STREET SURFACE		544.49	
Dept 470.000 TREES					
202-470.000-801.000	WASP SPRAY	GELZER HJ & SON INC	WASP SPRAY	29.34	111374
		Total For Dept 470.000 TREES		29.34	
Dept 490.000 TRAFFIC					
202-490.000-726.000	SIGNS - MAJOR	DORNBOS SIGN & SAFETY INC	SIGNS	66.20	111367
202-490.000-726.000	SIGNS - LOCAL: WILLOW; LAKE	DORNBOS SIGN & SAFETY INC	SIGNS: WILLOW, LAKE, BACON	75.64	111367
		Total For Dept 490.000 TRAFFIC		141.84	
		Total For Fund 202 MAJOR ST./TRUNKLINE FUND		1,783.87	

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Fund 203 LOCAL STREET FUND					
Dept 444.000 SIDEWALKS					
203-444.000-801.000	LOCAL SIDEWALK REPAIRS	DRY MAR TRUCKING & DIRTWO	DRY MAR TRUCKING & DIRTWO SIDEWALK REPLACEMENT 53 & 95 S HOWELL;1	1,526.00	111368
Total For Dept 444.000 SIDEWALKS				1,526.00	
Dept 450.000 STREET SURFACE					
203-450.000-801.000	SORT BRICK PILE	DRY MAR TRUCKING & DIRTWO	DRY MAR TRUCKING & DIRTWO SORT BRICK PILE	106.00	111368
203-450.000-801.588	ENGINEERING SERVICES LOCAL STREE	THE MANNIK & SMITH GROUP,	THE MANNIK & SMITH ENGINEERING SERVICES 202	522.50	111426
Total For Dept 450.000 STREET SURFACE				628.50	
Dept 470.000 TREES					
203-470.000-801.000	TREE REMOVAL AND TRIM CITY WIDE	LONSBERRY, JEFFREY	TREE REMOVAL AND TRIM CITY WIDE	800.00	111363
Total For Dept 470.000 TREES				800.00	
Dept 490.000 TRAFFIC					
203-490.000-726.000	SIGNS - LOCAL	DORNBOS SIGN & SAFETY INC	SIGNS	372.07	111367
203-490.000-726.000	SIGNS - MAJOR: W BACON	DORNBOS SIGN & SAFETY INC	SIGNS: WILLOW, LAKE, BACON	48.75	111367
Total For Dept 490.000 TRAFFIC				420.82	
Dept 900.000 CAPITAL OUTLAY					
203-900.000-970.000-215005	WESTWOOD PROJECT - ROAD/STORM	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	9,933.77	111406
Total For Dept 900.000 CAPITAL OUTLAY				9,933.77	
Total For Fund 203 LOCAL STREET FUND				13,309.09	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	COACH PITCH/TBALL MEDALS AND TRO	COUNTRY SIDE TROPHIES	COACH PITCH/TBALL MEDALS AND TROPHIES	800.15	111365
208-751.000-726.006	HOTDOGS - SANDY BEACH CONCESSION	HILLSDALE MARKET HOUSE, I	HOTDOGS - SANDY BEACH CONCESSIONS	48.87	111382
208-751.000-726.006	DAY PASSES - SANDY BEACH	STOCKHOUSE CORPORATION	DAY PASSES - SANDY BEACH	30.00	111420
208-751.000-726.006	CONCESSION SUPPLIES	CARD SERVICES CENTER	M. LOREN CREDIT CARD	928.07	1221
Total For Dept 751.000 RECREATION DEPARTMENT				1,807.09	
Total For Fund 208 RECREATION FUND				1,807.09	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.000-215004	WEED CONTROL IN TIFA DISTRICT	HOOP LAWN & SNOW, LLC	WEED CONTROL IN TIFA DISTRICT	400.00	111384
247-900.000-957.000	PROPERTY TAXES	CITY OF HILLSDALE	2025 SUMMER TAXES DAWN THEATER TIFA SHF	4,234.58	111360
Total For Dept 900.000 CAPITAL OUTLAY				4,634.58	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				4,634.58	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.38	111380
271-790.000-726.000	COPY PAPER	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	78.88	1221
271-790.000-801.000	ELECTRONIC BALLAST - LIBRARY WR	AMERICAN COPPER AND BRASS,	ELECTRONIC BALLAST - LIBRARY WR	68.70	111350
271-790.000-801.000	LIGHT BULBS - LIBRARY WR	GELZER HJ & SON INC	LIGHT BULBS - LIBRARY WR	37.49	111374
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (AUG)	37.27	111418
271-790.000-802.000	AGREEMENT TIME IT / PRINT IT SUP	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	412.00	1221
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	38.58	1216
271-790.000-982.000	PATRONS REQUEST "THEO OF GOLDEN"	AMAZON CAPITAL SERVICES, I	PATRONS REQUEST "THEO OF GOLDEN"	19.79	111349
271-790.000-982.000	BOOKS - AUG25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - AUG25 ADULT	130.15	111387
271-790.000-982.000	BOOKS - AUG25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - AUG25 ADULT	547.19	111387
271-790.000-982.000	BOOKS - AUG25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - AUG25 ADULT	60.87	111387

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-982.000	BOOKS - AUG25 ADULT NF	INGRAM LIBRARY SERVICES	BOOKS - AUG25 ADULT NF	18.13	111387
271-790.000-982.000	BOOKS - AUG25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - AUG25 ADULT	134.22	111387
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	18.66	111387
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	12.17	111387
271-790.000-982.000	BOOKS - JUL25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUL25 ADULT	39.73	111387
271-790.000-982.002	RETURNED BOOK, WRONG ITEM SENT	AMAZON CAPITAL SERVICES, I	RETURNED BOOK, WRONG ITEM SENT	(19.98)	111349
271-790.000-982.002	DAMAGED/LOST BOOKS REPLACEMENT	AMAZON CAPITAL SERVICES, I	DAMAGED/LOST BOOKS REPLACEMENT	31.97	111349
271-790.000-982.002	DAMAGED/LOST BOOKS THAT WERE PAI	AMAZON CAPITAL SERVICES, I	DAMAGED/LOST BOOKS THAT WERE PAID FOR E	318.58	111349
271-790.000-982.002	STORYTIME BACKPACK ACTIVITY REPL	AMAZON CAPITAL SERVICES, I	STORYTIME BACKPACK ACTIVITY REPLACEMENTI	26.99	111349
271-790.000-982.002	BOOKS - LOST/DAMAGED	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	16.80	1221
Total For Dept 790.000 LIBRARY				2,034.57	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	JUICE,CANDY	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	35.36	1221
271-792.000-726.010	PAINT SET, MAGNETIC DRAWING BOAR	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	135.22	1221
271-792.000-726.792	SLAT WALLS FOR NEW BOOKS JUNIOR	ULINE, INC.	SLAT WALLS FOR NEW BOOKS JUNIOR HALLWAY	449.30	111431
271-792.000-982.000	DOGMAN BOOKS, BABY SITTERS LITTL	AMAZON CAPITAL SERVICES, I	DOGMAN BOOKS, BABY SITTERS LITTLE SISTE	77.99	111349
271-792.000-982.000	BOOKS - AUG25 CHI	INGRAM LIBRARY SERVICES	BOOKS - AUG25 CHI	11.64	111387
271-792.000-982.000	BOOKS - AUG25 CHI	INGRAM LIBRARY SERVICES	BOOKS - AUG25 CHI	12.18	111387
271-792.000-982.000	BOOKS - AUG25 CHI	INGRAM LIBRARY SERVICES	BOOKS - AUG25 CHI	519.25	111387
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				1,240.94	
Total For Fund 271 LIBRARY FUND				3,275.51	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
401-900.000-970.000	SCALE VM HOSTS AND SWITCHES	SONIT SYSTEMS, LLC	SCALE VM HOSTS AND SWITCHES	18,500.00	111418
Total For Dept 900.000 CAPITAL OUTLAY				18,500.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				18,500.00	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-801.000	FERTILIZING OF FIELDS OF DREAMS	HOOP LAWN & SNOW, LLC	FERTILIZING OF FIELDS OF DREAMS	1,436.00	111439
Total For Dept 751.000 RECREATION DEPARTMENT				1,436.00	
Total For Fund 408 FIELDS OF DREAMS				1,436.00	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-801.000	POND TREATMENT - MRS STOCK'S PAR	AQUATIC WEED CONTROL	POND TREATMENT - MRS STOCK'S PARK	430.00	111352
Total For Dept 756.000 PARKS				430.00	
Total For Fund 409 STOCK'S PARK				430.00	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
481-900.000-726.000	POSTAGE FOR OVERNIGHT CHECK	HILLSDALE MARKET HOUSE, I	POSTAGE FOR OVERNIGHT CHECK	68.20	111382
481-900.000-740.295	FUEL & LUBRICANTS - AVIATION	AVFUEL CORP	AVIATION GASOLINE	15,473.28	1220
481-900.000-970.000	2024 CASE 110C CAB TRACTOR	REDLINE EQUIPMENT	2024 CASE 110C CAB TRACTOR & SNOW BLADE	91,900.00	111413
481-900.000-970.000	CHAIRS - NEW TERMINIAL	CARD SERVICES CENTER	G. MOORE CREDIT CARD	983.94	1221
Total For Dept 900.000 CAPITAL OUTLAY				108,425.42	

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Fund 481 AIRPORT IMPROVEMENT FUND					
Total For Fund 481 AIRPORT IMPROVEMENT FUND				108,425.42	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	CONDUIT - 2" PVC SCHEDULE 4	KENDALL ELECTRIC	CONDUIT	1,350.80	111391
582-000.000-110.000	WIRE - COPPER TIE	POWER LINE SUPPLY	TIE WIRE	1,115.10	111409
582-000.000-110.000	MARKING PAINT RED	POWER LINE SUPPLY	MARKING PAINT RED	300.00	111409
582-000.000-110.000	CROSSARM - 8' WOOD	POWER LINE SUPPLY	INVENTORY	3,300.80	111409
582-000.000-110.000	FLAT WASHERS - 2 X 2 X 1/2"	POWER LINE SUPPLY	INVENTORY	140.95	111409
582-000.000-110.000	WIRE - 3/8" GUY	POWER LINE SUPPLY	INVENTORY	457.50	111409
582-000.000-110.000	CONNECTOR ACSR COMPRESSION	POWER LINE SUPPLY	INVENTORY	231.56	111409
582-000.000-158.000-201009	500 KVA TRANSFORMER PARK ST COLL	T & R ELECTRIC SUPPLY COME	500 KVA TRANS PARK ST.	16,162.81	111424
582-000.000-158.000-215016	OUTDOOR SWITCHGEAR	SIEMENS INDUSTRY, INC.	OUTDOOR SWITCHGEAR, SPARE PARTS, AND CC	391,901.00	111416
582-000.000-158.000-215016	C.O. TO FINISH IND SUB FEEDER BU	SSEO, INC.	CHANGE ORDER TO FINISH IND SUB PROJECT	17,938.25	111419
582-000.000-158.000-215064	ENGINEERING FOR COLLEGE FEEDER R	SSEO, INC.	HILLSDALE COLLEGE FEEDER RELOCATION 025	1,735.00	111419
582-000.000-202.100	4CCH	BECKER, LUKAS	UB refund for account: 026296	24.00	111356
582-000.000-202.100	4CCH	GERBER, BROOKE S	UB refund for account: 014405	50.00	111375
582-000.000-202.100	4CCH	GUERTIN MANAGEMENT CO, LLC	UB refund for account: 024930	9.07	111378
582-000.000-202.100	4CCH	HARRIS, KENNEDY R	UB refund for account: 023578	64.00	111379
582-000.000-202.100	4CCH	HELD, MIKE W	UB refund for account: 305627	23.00	111381
582-000.000-202.100	4CCH	HOLLAND, ANDREW W	UB refund for account: 011767	128.00	111383
582-000.000-202.100	4CCH	JONES, LAUREN A	UB refund for account: 011441	59.27	111388
582-000.000-202.100	4CCH	KINGMAN, SALLY S	UB refund for account: 010297	13.87	111392
582-000.000-202.100	4CCH	KIRSCH, SALLY C	UB refund for account: 013659	255.14	111393
582-000.000-202.100	4CCH	KWONG, STEPHANIE L	UB refund for account: 021644	49.00	111395
582-000.000-202.100	4CCH	SMITH, SPENCER R	UB refund for account: 022297	157.66	111417
582-000.000-202.100	4CCH	STOLL CONSTRUCTION	UB refund for account: 305708	94.00	111421
582-000.000-202.100	4CCH	TO THE ESTATE OF GRACE H F	UB refund for account: 024699	145.30	111428
582-000.000-202.100	4CCH	TRIMELS, CHEYENNE R	UB refund for account: 010393	178.00	111429
582-000.000-264.000	CITY SHARE OF AMP ASSETS	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - JULY 2025	10,000.00	1222
Total For Dept 000.000				445,884.08	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	FLOOR REGISTERS	AMAZON CAPITAL SERVICES, I	FLOOR REGISTERS	31.99	111349
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	45.60	111349
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	37.67	111349
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	147.27	111349
582-175.000-726.000	#9 ENVELOPE PRINTED 2 SIDES BLAC	ARROW SWIFT PRINTING	#9 ENVELOPE PRINTED 2 SIDES BLACK INK	283.80	111353
582-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	1,250.00	111411
582-175.000-801.000	JULY 2025 MOWING	BAXTER LAWN AND SNOW SERV	JULY 2025 MOWING	1,237.50	111354
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	111359
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	111359
582-175.000-801.000	SERVICE GENERATOR - BPU OFFICE	SUPERIOR INDUSTRIAL SALES	SERVICE GENERATOR - BPU OFFICE	180.00	111423
582-175.000-802.000	BATTERIES AND CHARGER	AMAZON CAPITAL SERVICES, I	BATTERIES AND CHARGER	52.83	111349
582-175.000-802.000	AVEVA WONDERWARE SUPPORT 25-26	Q-MATION, INC.	AVEVA WONDERWARE SUPPORT 25-26	5,826.50	111410
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (AUG)	83.87	111418
582-175.000-802.000	MILSOFT LICENSING 25-26	MILSOFT	MILSOFT LICENSING 25-26	4,189.50	111433
582-175.000-806.000	LEGAL SERVICES - IBEW	MIKA MEYERS BECKET & JONES	LEGAL SERVICES - IBEW	132.00	111401
582-175.000-930.000	2X4 LED REPLACEMENT LIGHTS X4	AMAZON CAPITAL SERVICES, I	2X4 LED REPLACEMENT LIGHTS X4	89.98	111349
582-175.000-956.000	MAPSI CONFERENCE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	695.00	1221
582-175.000-956.200	MSCPA LUNCH	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	41.94	1221
582-175.000-970.000	FLOORING	COUNTRY CARPETS, LLC	FLOORING	723.50	111364
582-175.000-970.000	SCALE VM HOSTS AND SWITCHES	SONIT SYSTEMS, LLC	SCALE VM HOSTS AND SWITCHES	9,250.00	111418
Total For Dept 175.000 ADMINISTRATIVE SERVICES				24,303.95	

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Fund 582 ELECTRIC FUND					
Dept 544.000 OPERATIONS					
582-544.000-726.000	6A STONE	BECKER & SCRIVENS CONCRETE	6A STONE	66.44	111355
582-544.000-726.000	FINE CRUSHED CONCRETE	BECKER & SCRIVENS CONCRETE	FINE CRUSHED CONCRETE	38.00	111355
582-544.000-726.000	TOTAL VEGETATION CNTRL/SOCKET AD	FAMILY FARM & HOME	TOTAL VEGETATION CNTRL/SOCKET ADAPTOR	87.98	111372
582-544.000-726.000	FASTENER & ANCHORS	GELZER HJ & SON INC	FASTENER & ANCHORS	34.68	111374
582-544.000-726.000	SILICONE SEALANT	GELZER HJ & SON INC	SILICONE SEALANT	11.94	111374
582-544.000-726.000	HEX WASH	GELZER HJ & SON INC	HEX WASH	9.99	111374
582-544.000-726.000	2X8-8' SOUTHERN Y PINE	JONESVILLE LUMBER	2X8-8' SOUTHERN Y PINE	45.84	111390
582-544.000-726.000	E940N CAR/4PVC COUPLING/PVC ELBO	KENDALL ELECTRIC	E940N CAR/4PVC COUPLING/PVC ELBOW	701.87	111391
582-544.000-726.000	BLACK TAPE SUPER 33+	POWER LINE SUPPLY	BLACK TAPE	748.00	111409
582-544.000-726.000	GATORADE	CARD SERVICES CENTER	B. JANES CREDIT CARD	29.70	1221
582-544.000-726.800	LED CORN BULBS 500W	AMAZON CAPITAL SERVICES, I	LED CORN BULBS 500W	80.85	111349
582-544.000-726.800	T&B 750MCM CABLE BENDER	KENDALL ELECTRIC	T&B 750MCM CABLE BENDER	314.93	111391
582-544.000-726.800	SUPPLIES	KSS ENTERPRISES	SUPPLIES	192.57	111394
582-544.000-726.800	167 KVA PADMOUNT SPARE	T & R ELECTRIC SUPPLY COMI	SPARE TRANSFORMER 6 LAKES CAMPGROUND	6,213.94	111424
582-544.000-730.000	SCREWS/WASHERS	FAMILY FARM & HOME	SCREWS/WASHERS	39.66	111372
582-544.000-730.000	OIL FILTER/OIL	PERFORMANCE AUTOMOTIVE	OIL FILTER/OIL	101.20	111407
582-544.000-730.000	PIGTAIL & SOCKET/STANDARD CAPSUL	PERFORMANCE AUTOMOTIVE	PIGTAIL & SOCKET/STANDARD CAPSULE	23.57	111407
582-544.000-730.000	CLEAN ADJUST CARB ON LEAF BLOWER	POINT RENTAL & SALES	CLEAN ADJUST CARB ON LEAF BLOWER	45.00	111408
582-544.000-730.000	SLING PADMOUNT	POWER LINE SUPPLY	SLING PADMOUNT	1,383.67	111409
582-544.000-739.000	MSCPA MEMBER POWER BILLING - JUL	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - JULY 2025	1,151,723.92	1222
582-544.000-740.300	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.29	1218
582-544.000-740.400	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.29	1218
582-544.000-801.000	SERVICE/SORTING FEES	CIRBA SOLUTIONS SERVICES U	SERVICE/SORTING FEES	813.29	111358
582-544.000-801.000	401 HILLSDALE STREET RENTAL	LRS, LLC	401 HILLSDALE STREET RENTAL	124.00	111397
582-544.000-801.000	SERVICE GENERATOR - BPU WAREHOU	SUPERIOR INDUSTRIAL SALES	SERVICE GENERATOR - BPU WAREHOUSE	180.00	111423
582-544.000-801.000	GLOVES, SLEEVES	VOLTAGE TOOLS AND TESTING	GLOVES, SLEEVES	617.50	111434
582-544.000-801.000	CLEAN AND TEST	VOLTAGE TOOLS AND TESTING	CLEAN AND TEST	4,551.50	111434
582-544.000-920.000	504504154 - 201 WATERWORKS - PP	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	38.58	1217
582-544.000-930.000	2NS SAND	BECKER & SCRIVENS CONCRETE	2NS SAND	39.90	111355
582-544.000-930.060	INSTALL VEGA SENSOR AND CONTROLL	UIS SCADA, INC.	REPLACE FUEL GAGE-DAY TANKS PP	6,300.00	111430
582-544.000-970.000-215070	REPLACE WIRE BARN ROOF WITH META	STOLL CONSTRUCTION LLC	REPLACE WIRE BARN ROOF WITH METAL	21,535.00	111422
Total For Dept 544.000 OPERATIONS				1,196,132.10	
Total For Fund 582 ELECTRIC FUND				1,666,320.13	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	42.86	1219
588-596.000-955.588	DRUG SCREENING - DART	JONESVILLE HEALTH CARE PLI	DRUG SCREENING	100.00	111389
Total For Dept 596.000 DIAL-A-RIDE				142.86	
Total For Fund 588 DIAL A RIDE				142.86	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-215065	COLLEGE HOTEL SEWER WORK ENGINEE	TETRA TECH, INC	COLLEGE HOTEL SEWER WORK ENGINEERING AI	23,888.72	111425
590-000.000-158.000-215065	COLLEGE HOTEL SEWER WORK ENGINEE	TETRA TECH, INC	COLLEGE HOTEL SEWER WORK ENGINEERING AI	75,327.80	111425
Total For Dept 000.000				99,216.52	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	FLOOR REGISTERS	AMAZON CAPITAL SERVICES, I	FLOOR REGISTERS	15.99	111349
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	22.80	111349
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	18.83	111349

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Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	73.63	111349
590-175.000-726.000	#9 ENVELOPE PRINTED 2 SIDES BLAC	ARROW SWIFT PRINTING	#9 ENVELOPE PRINTED 2 SIDES BLACK INK	141.90	111353
590-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	625.00	111411
590-175.000-801.000	JULY 2025 MOWING	BAXTER LAWN AND SNOW SERV	JULY 2025 MOWING	618.75	111354
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111359
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111359
590-175.000-801.000	SERVICE GENERATOR - BPU OFFICE	SUPERIOR INDUSTRIAL SALES	SERVICE GENERATOR - BPU OFFICE	90.00	111423
590-175.000-802.000	BATTERIES AND CHARGER	AMAZON CAPITAL SERVICES, I	BATTERIES AND CHARGER	26.42	111349
590-175.000-802.000	AVEVA WONDERWARE SUPPORT 25-26	Q-MATION, INC.	AVEVA WONDERWARE SUPPORT 25-26	2,913.25	111410
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (AUG)	41.93	111418
590-175.000-802.000	MILSOFT LICENSING 25-26	MILSOFT	MILSOFT LICENSING 25-26	2,094.75	111433
590-175.000-930.000	2X4 LED REPLACEMENT LIGHTS X4	AMAZON CAPITAL SERVICES, I	2X4 LED REPLACEMENT LIGHTS X4	45.00	111349
590-175.000-970.000	FLOORING	COUNTRY CARPETS, LLC	FLOORING	361.75	111364
590-175.000-970.000	SCALE VM HOSTS AND SWITCHES	SONIT SYSTEMS, LLC	SCALE VM HOSTS AND SWITCHES	4,625.00	111418
590-175.000-993.000	INTEREST - SEWER BONDS	U.S. BANK BOND CONTROL	INTEREST - SEWER BONDS	68,562.50	1223
Total For Dept 175.000 ADMINISTRATIVE SERVICES				80,280.00	
Dept 546.000 OPERATIONS					
590-546.000-726.800	14 IN HD CABLE TIE NAT 100 PK/TH	FAMILY FARM & HOME	14 IN HD CABLE TIE NAT 100 PK/THREADLOC	22.98	111372
590-546.000-726.800	SUPPLIES	KSS ENTERPRISES	SUPPLIES	96.28	111394
590-546.000-726.800	LAB SUPPLIES	NORTH CENTRAL LABORATORIES	LAB SUPPLIES	2,061.23	111403
590-546.000-726.800	AMMONIA TEST VIALS	NORTH CENTRAL LABORATORIES	AMMONIA TEST VIALS	896.18	111403
590-546.000-726.800	MILLIPORE DRY BATH INCUBATOR THE	NORTH CENTRAL LABORATORIES	MILLIPORE DRY BATH INCUBATOR THERMOMETE	160.18	111403
590-546.000-726.800	PAN INDICATOR	USABUEBOOK	PAN INDICATOR	304.90	111432
590-546.000-730.000	BATTERY NEW HOLLAND BACKHOE	PERFORMANCE AUTOMOTIVE	BATTERY NEW HOLLAND BACKHOE	365.98	111407
590-546.000-730.000	BATTERY SKID STEER	PERFORMANCE AUTOMOTIVE	BATTERY SKID STEER	166.99	111407
590-546.000-742.000	CLOTHING / UNIFORMS	USABUEBOOK	MISC SUPPLIES	115.30	111432
590-546.000-801.000	QUARTERLY MERCURY AND AVAILABLE	MERIT LABORATORIES	QUARTERLY MERCURY AND AVAILABLE CYANIDE	773.00	111399
590-546.000-801.000	MONTHLY SULFATE AND CHLORIDE	MERIT LABORATORIES	MONTHLY SULFATE AND CHLORIDE	53.00	111399
590-546.000-801.000	SERVICE GENERATOR - BPU WAREHOU	SUPERIOR INDUSTRIAL SALES	SERVICE GENERATOR - BPU WAREHOUSE	90.00	111423
590-546.000-801.588	ENGINEERING SERVICES BPU SEWER	THE MANNIK & SMITH GROUP,	MANNIK & SMITH ENGINEERING SERVICES 202	209.00	111426
590-546.000-920.000	505161747 - 101 W GALLOWAY MN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	41.00	1210
590-546.000-920.000	505161747 - 91 MARION	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 91 MARION ST	47.57	1212
590-546.000-930.000	GARAGE WIRING REPAIR	CLARK ELECTRIC INC.	GARAGE WIRING REPAIR	824.28	111362
590-546.000-930.000	MISC FASTENERS	FAMILY FARM & HOME	MISC FASTENERS	27.34	111372
590-546.000-930.000	CABLE TIE AND THREAD LOCKER	FAMILY FARM & HOME	CABLE TIE AND THREAD LOCKER	22.98	111372
590-546.000-930.000	16 IN VALVE WITH MEGA LUGS	FERGUSON WATERWORKS	16 IN VALVE WITH MEGA LUGS	8,896.37	111373
590-546.000-930.000	CONCRETE DRILL BIT	GELZER HJ & SON INC	CONCRETE DRILL BIT	44.35	111374
590-546.000-930.000	DRILL BIT	GELZER HJ & SON INC	DRILL BIT	19.49	111374
590-546.000-930.000	CLEANERS	GELZER HJ & SON INC	CLEANERS	37.77	111374
590-546.000-930.000	SAW BLADE / WEED KILLER / DISH S	GELZER HJ & SON INC	SAW BLADE / WEED KILLER / DISH SOAP	123.26	111374
590-546.000-930.000	DRILL BITS	GELZER HJ & SON INC	DRILL BITS	34.48	111374
590-546.000-930.000	SET SCREWS	MCMMASTER - CARR	SET SCREWS	18.86	111398
590-546.000-930.000	PLATE STEEL AND DRILL BITS	NEFCO	PLATE STEEL AND DRILL BITS	31.01	111402
590-546.000-930.000	BATTERY TERMINAL	PERFORMANCE AUTOMOTIVE	BATTERY TERMINAL	15.79	111407
590-546.000-930.000	GREASE AND BRAKE CLEAN	PERFORMANCE AUTOMOTIVE	GREASE AND BRAKE CLEAN	139.62	111407
590-546.000-930.000	GENERATOR #7 SERVICE	SUPERIOR INDUSTRIAL SALES	GENERATOR #7 SERVICE	1,120.00	111423
590-546.000-930.000	GENERATOR #8 SERVICE	SUPERIOR INDUSTRIAL SALES	GENERATOR #8 SERVICE	615.00	111423
590-546.000-930.000	GENERATOR #4 SERVICE	SUPERIOR INDUSTRIAL SALES	GENERATOR #4 SERVICE	647.25	111423
590-546.000-930.000	RAPID GRIP PIPE WRENCH	USABUEBOOK	RAPID GRIP PIPE WRENCH	207.90	111432
590-546.000-930.000	PLATE 18X1/4X6	WHITE'S WELDING SERVICE	PLATE 18X1/4X6	15.00	111438
590-546.000-930.000	PLATE 18 X 1/8 X 6	WHITE'S WELDING SERVICE	PLATE 18 X 1/8 X 6	12.00	111438

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Fund 590 SEWER FUND					
Dept 546.000 OPERATIONS					
		Total For Dept 546.000 OPERATIONS		18,256.34	
		Total For Fund 590 SEWER FUND		197,752.86	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	SADDLE - 4" TAPPING WITH 3/4"	ETNA SUPPLY COMPANY	3/4 BRASS SADDLE	735.00	111371
		Total For Dept 000.000		735.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	FLOOR REGISTERS	AMAZON CAPITAL SERVICES, I	FLOOR REGISTERS	15.99	111349
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	22.80	111349
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	18.84	111349
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	73.63	111349
591-175.000-726.000	#9 ENVELOPE PRINTED 2 SIDES BLAC	ARROW SWIFT PRINTING	#9 ENVELOPE PRINTED 2 SIDES BLACK INK	141.90	111353
591-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	625.00	111411
591-175.000-801.000	JULY 2025 MOWING	BAXTER LAWN AND SNOW SERV	JULY 2025 MOWING	618.75	111354
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111359
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111359
591-175.000-801.000	SERVICE GENERATOR - BPU OFFICE	SUPERIOR INDUSTRIAL SALES	SERVICE GENERATOR - BPU OFFICE	90.00	111423
591-175.000-802.000	BATTERIES AND CHARGER	AMAZON CAPITAL SERVICES, I	BATTERIES AND CHARGER	26.42	111349
591-175.000-802.000	AVEVA WONDERWARE SUPPORT 25-26	Q-MATION, INC.	AVEVA WONDERWARE SUPPORT 25-26	2,913.25	111410
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (AUG)	41.93	111418
591-175.000-802.000	MILSOFT LICENSING 25-26	MILSOFT	MILSOFT LICENSING 25-26	2,094.75	111433
591-175.000-930.000	2X4 LED REPLACEMENT LIGHTS X4	AMAZON CAPITAL SERVICES, I	2X4 LED REPLACEMENT LIGHTS X4	45.00	111349
591-175.000-970.000	FLOORING	COUNTRY CARPETS, LLC	FLOORING	361.75	111364
591-175.000-970.000	SCALE VM HOSTS AND SWITCHES	SONIT SYSTEMS, LLC	SCALE VM HOSTS AND SWITCHES	4,625.00	111418
		Total For Dept 175.000 ADMINISTRATIVE SERVICES		11,717.51	
Dept 543.000 OPERATIONS					
591-543.000-726.000	SUPPLIES	KSS ENTERPRISES	SUPPLIES	96.29	111394
591-543.000-727.100	SUPPLIES - POTASSIUM PERMAGANATE	WATER SOLUTIONS UNLIMITED	CHLORINE, PHOSPHATE, AND FLOURIDE	5,770.26	111435
591-543.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE A	WATER SOLUTIONS UNLIMITED	CHLORINE, PHOSPHATE, AND FLOURIDE	171.65	111435
591-543.000-727.300	SUPPLIES - FLOURIDE	WATER SOLUTIONS UNLIMITED	CHLORINE, PHOSPHATE, AND FLOURIDE	1,503.25	111435
591-543.000-727.400	SUPPLIES - PHOSPHATE	WATER SOLUTIONS UNLIMITED	CHLORINE, PHOSPHATE, AND FLOURIDE	8,749.99	111435
591-543.000-801.000	CCC PROGRAM SERVICE	HYDROCORP, LLC	CCC PROGRAM SERVICE	1,564.50	111386
591-543.000-801.000	CCC PROGRAM SERVICE	HYDROCORP, LLC	CCC PROGRAM SERVICE	1,564.50	111386
591-543.000-801.000	CCC PROGRAM SERVICE	HYDROCORP, LLC	CCC PROGRAM SERVICE	1,564.50	111386
591-543.000-801.000	SERVICE GENERATOR - WATER TREATM	SUPERIOR INDUSTRIAL SALES	SERVICE GENERATOR - WATER TREATMENT PLF	750.00	111423
591-543.000-801.000	SERVICE GENERATOR - BPU WAREHOU	SUPERIOR INDUSTRIAL SALES	SERVICE GENERATOR - BPU WAREHOUSE	90.00	111423
591-543.000-801.588	ENGINEERING SERVICES BPU WATER	THE MANNIK & SMITH GROUP,	MANNIK & SMITH ENGINEERING SERVICES 202	261.25	111426
591-543.000-930.000	UNISTRUT	AMERICAN COPPER AND BRASS,	UNISTRUT	123.16	111350
591-543.000-930.000	24 IN LEVEL	GELZER HJ & SON INC	24 IN LEVEL	29.99	111374
591-543.000-930.000	FASTENERS	GELZER HJ & SON INC	FASTENERS	7.80	111374
591-543.000-930.000	REPAIRS & MAINTENANCE	USABUEBOOK	MISC SUPPLIES	973.93	111432
591-543.000-930.990	1 IN POLY PIPE / BLACK TIE	AMERICAN COPPER AND BRASS,	1 IN POLY PIPE / BLACK TIE	338.18	111350
591-543.000-930.990	POLY TUBING INSERTS	ETNA SUPPLY COMPANY	POLY TUBING INSERTS	330.00	111371
591-543.000-930.990	FYE 2026 LEAD SERVICE LINE REPLA	RJT CONSTRUCTION CO.	FYE 2026 LEAD SERVICE LINE REPLACEMENTS	9,487.50	111414
591-543.000-970.000	FENCE REPAIR / TREE REMOVAL S TO	WATKINS FENCE	FENCE REPAIR / TREE REMOVAL S TOWER	4,000.00	111436
		Total For Dept 543.000 OPERATIONS		37,376.75	
		Total For Fund 591 WATER FUND		49,829.26	
Fund 640 REVOLVING MOBILE EQUIP. FUND					

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DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 08/28/2025 - 08/28/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

Page: 9/10

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	DPS GARAGE RUG RENTALS	CINTAS CORPORATION	MATS, TOWELS, FENDER COVER	9.27	111359
640-443.000-726.000	DPS GARAGE - RUGS, SHOP TOWLS	CINTAS CORPORATION	DPS - CINTAS RENTAL	9.27	111359
640-443.000-726.000	SUPPLIES - TAP & DIE SET	PERFORMANCE AUTOMOTIVE	TAP & DIE SET; MISC. AUTO REPAIRS #26,	191.39	111407
640-443.000-726.000	BEAD & RIM SEALER	PERFORMANCE AUTOMOTIVE	BEAD & RIM SEALER	14.49	111407
640-443.000-726.000	OIL DRAIN PLUG,7 WAY LED, MINI F	PERFORMANCE AUTOMOTIVE	OIL DRAIN PLUG,7 WAY LED, MINI FUSE (3)	45.57	111407
640-443.000-730.000	LUBRICATION FITTINGS #77	GREENMARK EQUIPMENT	LUBRICATION FITTINGS #77	9.20	111376
640-443.000-730.000	BEARING WITH HOUSING #77	GREENMARK EQUIPMENT	BEARING WITH HOUSING #77	68.24	111376
640-443.000-730.000	MISC. AUTO REPAIRS #26, B	PERFORMANCE AUTOMOTIVE	TAP & DIE SET; MISC. AUTO REPAIRS #26,	246.13	111407
640-443.000-730.000	SPARK PLUG WIRE #59	PERFORMANCE AUTOMOTIVE	SPARK PLUG WIRE #59	91.18	111407
640-443.000-730.000	MIRROR BRACLET #44	PERFORMANCE AUTOMOTIVE	MIRROR BRACKET #41	48.89	111407
640-443.000-730.000	SPARL PLUGS #58	PERFORMANCE AUTOMOTIVE	SPARL PLUGS #58	52.48	111407
640-443.000-730.000	FUEL PUMP #26	PERFORMANCE AUTOMOTIVE	FUEL PUMP #26	77.99	111407
640-443.000-730.000	BATTERY CABLE & TERMINAL #26	PERFORMANCE AUTOMOTIVE	BATTERY CABLE & TERMINAL #26	29.02	111407
640-443.000-730.000	OIL FILTER #26	PERFORMANCE AUTOMOTIVE	OIL FILTER #26	18.12	111407
640-443.000-730.000	FUEL FILTER #26	PERFORMANCE AUTOMOTIVE	FUEL FILTER #26	33.50	111407
640-443.000-740.000	FUEL & LUBRICANTS 3 PAILS OF SYN	WATKINS OIL COMPANY, INC.	OIL & LUBE9	652.05	111437
640-443.000-801.000	CHARGING DIAGNOSTIC AND REPAIR #	ALTA EQUIPMENT COMPANY	CHARGING DIAGNOSTIC AND REPAIR #24	1,921.38	111348
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	41.43	1215
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				3,559.60	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				3,559.60	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	PARTS TO OUTFIT NEW POLICE UNIT	RAYLECOM COMMUNICATIONS, I	PARTS TO OUTFIT NEW POLICE UNIT 2-6	15,671.55	111412
Total For Dept 336.000 FIRE DEPARTMENT				15,671.55	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				15,671.55	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 08/28/2025 - 08/28/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	20,825.15	
			Fund 202 MAJOR ST./TRUNK	1,783.87	
			Fund 203 LOCAL STREET FUND	13,309.09	
			Fund 208 RECREATION FUND	1,807.09	
			Fund 247 TAX INCREMENT FUND	4,634.58	
			Fund 271 LIBRARY FUND	3,275.51	
			Fund 401 CAPITAL IMPROVEMENT	18,500.00	
			Fund 408 FIELDS OF DREAM	1,436.00	
			Fund 409 STOCK'S PARK	430.00	
			Fund 481 AIRPORT IMPROVEMENT	108,425.42	
			Fund 582 ELECTRIC FUND	1,666,320.13	
			Fund 588 DIAL A RIDE	142.86	
			Fund 590 SEWER FUND	197,752.86	
			Fund 591 WATER FUND	49,829.26	
			Fund 640 REVOLVING MOBILITY	3,559.60	
			Fund 663 FIRE VEHICLE & EQUIPMENT	15,671.55	
Total For All Funds:				2,107,702.97	

## CITY COUNCIL MINUTES

City of Hillsdale  
August 18, 2025  
7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Pro Tem Joshua Paladino opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Pro Tem Josh Paladino called the meeting to order. Clerk Price took roll call.

Council Members present:	Joshua Paladino, Ward 4 Mayor Pro Tem R Greg Stuchell, Ward 1 Jacob Bruns, Ward 1 William Morrissey, Ward 2 Matthew Bentley, Ward 2 Gary Wolfram, Ward 3 Bob Flynn, Ward 3 Robert Socha, Ward 4
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Council Members absent:	None
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Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Jason Blake (DPS Director), Sam Fry (Economic Development/Planning/Zoning), Brandon Janes (IT Dept), Penny Swan, Lance Lashaway, Scott Sessions, Parker Hjelmberg, Cathy Kelemen, Jean Heise, Kent Heise, Zech Steiger, Andrew Gelzer, Luke Robson, Colm Maches, Jackie Snook, and Darius Audrys.

### **Approval of Agenda**

City Manager Mackie requested Communication item C. Airport Update be removed as Airport Manager is not in attendance.

Motion by Councilman Morrissey, support by Councilman Socha, remove the item.

Motion by Councilman Flynn, supported by Councilman Morrissey to accept the amended agenda.

Voice vote, approved unanimously.

### **Public Comment**

Luke Robson, Road Diet Project, the TAP grant and funding that has been offered to help with cost.

Zech Steiger, 36 E Fayette St., read Facebook comments on Road Diet aloud. He is not in favor of the project.

Penny Swan, Ward four, stated the Road Diet had been approved asked for clarification as the discussion was for a resolution on details for funding.

Jean Heise, Ward four, stated she was against the road diet at first but is very much in favor of the road diet project now.

### **Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of July 31, 2025: \$1,388,065.65
  - 2. Payroll of July 31, 2025: \$215,215.82
- B. City Council Minutes of August 4, 2025
- C. Finance Minutes of August 4, 2025

- D. Cemetery Minutes of May 7, 2025
- E. Shawn's 5k walk/run for Cancer Right of Way
- F. Indiana Outboard Races – Park Use Agreement
- G. BPU: Scale Computing VM Hosts and Network Storage
- H. Investment Report June 30, 2025

Motion by Council Member Morrissey, seconded by Council Member Socha to approve the Consent Agenda as presented.

Roll Call:

Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Wolfram	Aye

Motion passed 8-0

#### **Communication/Petitions**

- A. Hillsdale Hospital Blood Drive – August 26, 2025
- B. MI Solar for All- EGLE Director Statement & Letter
- C. Hillsdale County Commissioner Verbal Update – Doug Ingles

The items of communications were received for informational purposes only.

#### **Introduction and Adoption of Ordinances/Public Hearings**

None

#### **Old Business**

- A. TAP Grant Local Contributions (Resolution)

Sam Fry, Economic Development and Jason Blake DPS Director reported At the August 4, 2025, City Council meeting, staff presented revised estimates of the City's projected cost share for the Transportation Alternatives Program (TAP) Grant. At that time, staff noted that further clarification from the Michigan Department of Transportation (MDOT) was needed regarding whether some items within the proposed scope of work were TAP-eligible.

On August 12, 2025, City staff met with MDOT representatives, who confirmed that the items included under the "Miscellaneous" category are TAP-eligible, and therefore only require a 20 percent local match. MDOT staff also requested that staff include a 15% assumed design cost in the Non-Participating category. With these adjustments and updated figures entered into the grant platform, the total TAP Grant project cost is now estimated at \$868,088.36, with a required local contribution of \$395,443.10.

On August 13, 2025, the TIFA Board held a special meeting with 12 members in attendance. The Board unanimously voted to support the project with a financial contribution. After deliberating how much to contribute, the Board voted to pledge \$250,000 towards the project. With TIFA's commitment, plus a pledged donation of \$10,000, the City's remaining share is \$135,443.10, allowing the full project scope to be completed, including both the TAP-eligible and Non-Participating components.

Council discussion ensued on traffic lights, possible funding from the Economic Development Corporation and specifics on time frame of the project.

Councilman Bentley requested the resolution be tabled until a later date.

Councilman Stuchell spoke about the TIFA meeting, business owners that are in favor of the project and funding received to do the project.

Councilman Flynn mentioned that council's previous, along with other city committees have approved this project for over 12 years and it was also put in the City's master plan.

Mayor Pro Tem Paladino stated the infrastructure improvements are good. He questioned if the project would be canceled by council in 2026 and what the repercussions would be cost wise.

Motion by Council Member Flynn, seconded by Council Member Stuchell to accept the TAP Grant resolution as presented.

Councilman Morrisey commented the local contribution of \$135,000 is not that large of an amount when you talk infrastructure and road repair.

Councilman Bentley stated people don't pay attention to what goes on in the master plan, city council, and TIFA meetings; people are out living their lives. People show up when they are aggravated when there is a plan that no one wants.

Motion by Council Member Bentley, seconded by Council Member Bruns to table to TAP Grant local contribution Resolution.

Roll Call:

Councilman Flynn	Nay
Councilman Morrisey	Nay
Councilman Socha	Nay
Councilman Stuchell	Nay
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Wolfram	Aye

Motion failed 3-5

Motion by Council Member Flynn, seconded by Council Member Stuchell to accept the TAP Grant resolution as presented. **Resolution 3646.**

Roll Call:

Councilman Morrisey	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Nay
Councilman Bentley	Nay
Councilman Bruns	Nay
Councilman Flynn	Aye

Motion passed 5-3

### **New Business**

#### **A. Efficiency Smart Service Agreement**

City Manager/BPU Director gave background on the state and the Energy Waste Reduction legislation.

Motion by Council Member Flynn, seconded by Council Member Morrisey to approve the renewal of AMP's updated Efficiency Smart Agreement for a term of 2 years 3 months as presented. **Resolution 3647.**

Roll Call:

Councilman Socha	Aye
Councilman Stuchell	Aye

Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye

Motion passed 8-0

#### B. September 2, 2025 Council Meeting Discussion

Council discussion ensued on cancellation of the September 2<sup>nd</sup> meeting due to holidays.

Motion by Council Member Morrissey, seconded by Council Member Socha to cancel the September 2, 2025 Council meeting.

Roll Call:

Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Pro Tem Paladino	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye
Councilman Socha	Aye

Motion passed 8-0

Councilman Bentley motioned to hold a special meeting.

Discussion ensued on special meeting procedure.

Councilman Bentley stated it would be for Road Diet and ballot initiative.

No further action.

#### Miscellaneous Reports

- A. Proclamations – None
- B. Appointments- None
- C. Other - None

#### General Public Comment

Kent Heise, Ward four (4), thanked Council for what they do. Commented on the road diet and public safety. Stated public safety should be priority. The Road diet would do that.

Luke Robson, spoke on the Road Diet, possible overturn of it for esthetic preference along with additional costs to taxpayers.

Penny Swan, ward four (4), thanked Mr. Mackie for trying to look at cost saving methods for energy and thanked council for using their microphones.

Lance Lashaway, commented on road diet and council.

Scott Sessions, 102 Cold Springs Cir., stated someone was going around taking photos of homes.

Jean Heise, Ward four (4), commented on the person taking pictures, gentlemen works for Meijer. Cathy Kelemen, Ward three (3), commented on the solicitor taking pictures and congratulated Mr. Bentley and Mr. Sessions on winning the election. Encouraged City Council to listen to city residents and not always the outside comments.

Jack McLain, Hillsdale Twp., commented on Keefer House and mayor candidate brochures.

**City Manager Report**

City Manager Mackie presented a written report which was in packet.

**Council Comment**

**Adjournment**

Motion by Councilmember Flynn, seconded by Councilmember Socha to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting Adjourned at 8:55 p.m.

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Joshua Paladino, Mayor Pro Tem

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Katy Price, City Clerk

# CITY COUNCIL MINUTES

City of Hillsdale  
September 10, 2025  
Hillsdale Community Library  
11 E. Bacon St., Hillsdale, MI 49242  
7:00 P.M.

## Special Meeting

### Call to Order and Pledge of Allegiance

Mayor Pro Tem Joshua Paladino opened the meeting.

### Roll Call

Mayor Pro Tem Josh Paladino called the meeting to order. Clerk Price took roll call.

Council Members present:	Joshua Paladino, Ward 4 Mayor Pro Tem Jacob Bruns, Ward 1 Matthew Bentley, Ward 2 Gary Wolfram, Ward 3
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Council Members absent:	R Greg Stuchell, Ward 1 William Morrissey, Ward 2 Bob Flynn, Ward 3 Robert Socha, Ward 4
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Also Present: David Mackie (City Manager), Sam Fry (Economic Development), Charles Miggins, Darrin Spieth, Rob Weber, Roy Bodinus, Scott Sessions, Penny Swan, Ron Budd, Elizabeth Schlueter, Colm Maves, Luke Robson, Mark Nichols, Paige Connely, Mary Wolfram, Felicia Finch, Laura Smith, Evans Mekas, Eric Leutheuser, Jack Foley, Beth Dobrozsi, Richard Moore, Matt LoPresto, Jean Heise, Tim Sullivan, Erin Page, John Novak, Ben Coughlin, Matt Bell, Kent Heise, Josiah Jones, Jackson Casey, Zech Steiger, Jeffrey O'Neill, Andrew Kuntz, Andrew Gelzer, Nancy Livingston, Arlene Waters, Eric Cayhendall, Chris Wingate, Sheri Ingles, Doug Ingles, Ginger Novak, David Hambelton, Brandon Janes, Joel Calvert, Ron Spence, CJ Toncray, Cindy Bieszk, Cathy Kelemen, Susan Foulke, Sue Hayes, Patti Bailey, Greg Bailey, Bob Livingston.

### No Quorum

No action taken.

Council heard public comment on the MDOT Road Diet Project.

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: August 18, 2025

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Will Morrissey, Matt Bentley, Jacob Bruns

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE  
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 701

Department 701: Software for planning and zoning to keep track of violations

Fund 203

Department 460: Install a drain well in the right of way

Fund 582

Department 000: Construction of industrial substation to improve reliability of electricity

Department 544: Use of dumpster for poles, etc.

Motioned by Bentley and seconded by Bruns to approve

Motioned passed 4-0

Motioned by Morrissey and seconded by Bentley to adjourn

Motion passed 4-0

Adjournment 6:42 PM

Minutes prepared by Gary Wolfram

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: September 3, 2025

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Will Morrissey, Matt Bentley

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 175: Final invoice on legal fees for arbitration award of union's desire to require everyone to go through the same amount of new hire training. The arbitrator agreed with the City that it's a management function to determine the amount of new hire training needed and not part of the union contract.

Fund 203

Department 450: Monroe Street project had large amount of bricks that were sorted by Dry Mar

Fund 208

Department 900: Dawn Theater paid real estate taxes because had some income-generating presentations

Fund 481

Department 900: Postage to send check overnight delivery

: Purchase of tractor and snowblade. City will be reimbursed by the state

Fund 582

Department 000: Industrial substation being built in industrial park for greater reliability of power

: Hillsdale College will reimburse for electrical feeder

Fund 590

Department 000: Sewer work will be reimbursed by Hillsdale College

: Sewer work will be reimbursed by Hillsdale College

: Bi-annual interest payment on sewer bond

Fund 591

Department 000: Instrument used to connect to a main

Motioned by Wolfram and seconded by Bentley to approve

Motioned passed 3-0

Motioned by Morrissey and seconded by Bentley to adjourn  
Motion passed 3-0

Adjournment 6:46 PM

Minutes prepared by Gary Wolfram

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date: September 15, 2025**

**Agenda Item: Consent**

**SUBJECT: 2025 HBA Light Up Hillsdale Parade Agreement**

**BACKGROUND: Michelle Loren, Recreation Director**

The Hillsdale Business Association has requested use of Howell St., Midtown Alley and Midtown Lot (Lot C) in order to hold its annual Light Up Hillsdale Parade. TCO 2025-22 was approved by Council at a regular meeting held on July 21, as it pertains to the necessary street/parking lot closures and “no parking” designations mentioned in this agreement. All costs have been waived per City Council.

A Street Closure Agreement has been drafted and approved for execution by the City Attorney.

**RECOMMENDATION:**

Council Approval of the agreement and authorization of signatures by the Mayor and City Clerk.

## **AGREEMENT FOR USE OF STREETS**

### **Hillsdale Business Association 2025 “Light Up Hillsdale” Parade**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Hillsdale Business Association, a not-for-profit, Michigan corporation, P.O. Box 98, Hillsdale, Michigan 49242.

#### **Preamble**

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale’s citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity’s sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale Business Association desires to sponsor and promote what is commonly known and designated as the Light Up Hillsdale Parade event to which the general public is invited. The Light Up Hillsdale Parade is proposed to take place on Howell Street between North St. and Barry St. and the Mid-town parking lot and alley from 4:00 p.m. to 8:00 p.m. on Saturday, December 6, 2025 pursuant to Traffic Control Order Number 2025-22 approved by Council July 21, 2025.

Hillsdale Business Association has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the events it proposes to promote and sponsor. Hillsdale Business Association also represents that participation in its events is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale Business Association to use the described portions of Howell Street, East Bacon Street, McCollum Street, Midtown Alley, alleyway behind Wilson Hall, Waldron St., Barry St., and North Street as the sites on which it may conduct its proposed event, and Hillsdale Business Association has agreed to do so, all in accordance with the following terms and conditions.

#### **Agreement**

1. In consideration of and reliance on Hillsdale Business Association’s promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale Business Association to use the following described portions of its streets during specified periods on December 6, 2025 for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and thereafter to restore said streets

to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

Howell St. from North Street to Barry Street; McCollum St. from Broad St. to Manning St.; E. Bacon St. from Howell St. to Manning St., alleyway behind Sozo Church; Waldron St. at Howell St.; Barry St. from Howell St. to Manning St.; and Midtown Alley between McCollum St., and E. Bacon St. beginning at 4:00 PM and ending at or before 8:00 PM on Saturday, December 6, 2025.

Closure of the above-identified streets will be accomplished pursuant to Traffic Control Order Number 2023-55 issued by or at the direction of the Hillsdale Chief of Police and the placement of barricades in accordance with TCO 2025-22 and attached TTC map; “no parking” signs in the following locations during the event, as applicable:

- A. **no parking** on Barry Street between Howell St. & Midtown Alley
- B. **no parking** on McCollum St. between Manning St. and Broad St.
- C. **no parking** on Howell St. between McCollum St. and Waldron St.

On December 6, 2025 the following parking lot will be closed from 4:00 pm until 8:00 pm:

- A. Midtown Lot (Lot C)

2. Hillsdale Business Association agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, the posting of signs, as well as complying with all rules, regulations, and requirements that might be or are required under applicable state, county or local statutes, ordinances, rules and regulations.

3. Hillsdale Business Association further agrees that it shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as it or an applicable governmental agency are necessary to provide for and accommodate the general public in connection with its proposed events, all at its sole expense.

- 4. Hillsdale Business Association agrees that:

- A. Immediately following the end of the Light Up Hillsdale Parade event and at its sole expense, it shall promptly remove or cause the removal all equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, trash, litter, objects, and obstructions, and other items, including barricades, from North Street; provided, however that before removing any barricades and reopening Howell Street to vehicular traffic, the Hillsdale Business Association shall notify the Hillsdale City Police Department and secure its permission to do so.

5. The Hillsdale Business Association shall place all barricades, when removed, out of the main traveled portion of the street adjacent to the curbs for pick up by Hillsdale Department of Public Services on Monday, December 8, 2025.

6. Hillsdale Business Association further agrees that the restoration of the entire area occupied or used by it in connection with the Light Up Hillsdale Parade event will be swept and returned to a tidy condition not later than 10:30 p.m. on Saturday, December 6, 2025.

7. Hillsdale Business Association agrees to abide by all applicable statutes, ordinances, rules and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portions of Howell Street, McCollum Street, Bacon Street, Barry Street, Midtown Alley, and Midtown Lot.

8. Hillsdale Business Association acknowledges that there are no public restroom facilities at the site during the time of the scheduled event. Accordingly, Hillsdale Business Association represents and agrees that, at its sole expense and as a condition precedent to the commencement of its event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for its scheduled event in full working order and sufficient quantity to accommodate the needs of its participants and the general public.

9. Hillsdale Business Association agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the Howell Street, or rights of way that would cause holes or other damage to the pavement without the prior written consent of the Director of Hillsdale's Department of Public Streets.

10. Hillsdale Business Association agrees that it shall not permit any street other than the described portions of Howell Street, McCollum Street, Bacon Street, Barry Street, Midtown Alley, or Midtown Lot to be blocked or obstructed. Further, Hillsdale Business Association agrees to and shall confine its proposed event activities solely to the described portions of Howell Street, McCollum Street, Bacon Street, Barry Street, Midtown Alley, and Midtown Lot within the times prescribed for each event.

11. Hillsdale Business Association agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property that results from or because of Hillsdale Business Association's proposed events, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

12. Hillsdale Business Association represents that it is a valid Michigan not-for-profit, 501(c)(3) corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

13. Hillsdale Business Association further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate

against any general public that will participate in the event it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

14. Hillsdale Business Association shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of Hillsdale Business Association's presence on and use of Hillsdale's street such proof to be provided at the time of execution of this Agreement.

15. Hillsdale Business Association shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work under this contract, if applicable.

16. In reliance on Hillsdale Business Association's representations and its other promises, as contained in this agreement, Hillsdale hereby grants and Hillsdale Business Association hereby accepts the exclusive control over the described portions of Howell Street, McCollum Street, Bacon Street, Barry Street, Midtown Alley, and Midtown Lot, and the activities therein, it being the intention of the parties that Hillsdale Business Association is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition and free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

17. Hillsdale Business Association further agrees to and shall defend, indemnify and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale Business Association, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale Business Association's proposed event, its associated activities and events; or

b. The negligence, gross negligence or intentional acts or omissions of Hillsdale Business Association, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees in the use of or defects in the areas described, or the equipment, tents, signs, tables, chairs, port-a-johns, and roll-offs or other facilities placed or used by Hillsdale Business Association or any of its agents, servants, employees, guests, vendors, invitees, event participants or event attendees;

c. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale Business Association shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

18. Hillsdale Business Association agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

19. Hillsdale Business Association agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale Business Association at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to Hillsdale Business Association if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale Business Association's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale Business Association in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Ken Joswiak, 99 W. Carleton Rd., Hillsdale, Michigan 49242 or such other address as she might be found.

20. All notices from Hillsdale Business Association to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

23. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

24. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale Business Association further agree that in

the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

City of Hillsdale

Hillsdale Business Association

\_\_\_\_\_  
Joshua Paladino,  
Mayor Pro Tem  
Dated: September \_\_\_\_\_, 2025

\_\_\_\_\_  
Ken Joswiak, President  
Dated: September \_\_\_\_\_, 2025

\_\_\_\_\_  
Katy Price, Clerk  
Dated: September \_\_\_\_\_, 2025

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** September 15, 2025

**Agenda Item:** **Consent Agenda**

**Subject:** Hillsdale Community Schools Homecoming Parade

**Background:**

Hillsdale Community Schools has submitted an application for Right of Way use for their annual Homecoming Parade. Parade is on Friday September 19, 2025 beginning at 5:30 p.m. till 6:00 p.m. Route begins in the Middle School parking lot and onto Westwood St., N. West St., North St., Howell St., Bacon St. to Hornet Drive. The Hillsdale Police and Fire Departments will provide escort and traffic control.

**Recommendation:**

Approval is recommended as this is an annual event.

Scott A. Hephner

A handwritten signature in black ink, appearing to read 'Scott A. Hephner', with a long horizontal flourish extending to the right.

Chief of Police / Fire Chief

Received by \_\_\_\_\_  
Date \_\_\_\_\_  
Amount Rec' \_\_\_\_\_  
Check # \_\_\_\_\_  
Permit # \_\_\_\_\_



Please Note: Contractors must submit this permit application at least 72 hours in advance of work to avoid additional fees. Event permit applications must be submitted at least 90 days in advance of the event to avoid additional fees.

### CITY OF HILLSDALE

City Hall  
97 N. Broad St.  
Hillsdale, Michigan 49242  
(517) 437-6490  
www.cityofhillsdale.org

### APPLICATION FOR PERMIT OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

**TYPE:**

- ☐ APPLICATION FOR PERMIT  
☐ APPLICATION FOR BLANKET ANNUAL PERMIT  
☐ REQUEST TO COMMENCE WORK

**Post a copy of the  
Permit on-site**

Hillsdale Community Schools				
Applicant's Name	Date	Contractor's Name	Date	
30 S. Norwood Ave				
Mailing Address		Mailing Address		
Hillsdale MI 49242				
City	State	City	State	Zip Code
517-689-1395				
Telephone Number		Telephone Number		
↳ classroom phone for Lauren Cornett				

**DESCRIPTION OF WORK OR USE:**

HHS homecoming parade on Friday, Sept. 19<sup>th</sup>, 2025.  
Police & fire dept. escort requested, if possible.

**LOCATION: (Drawing to be provided) - see attached**

Start at Davis Middle School, Westwood to North St. to Howell St  
to E. Bacon to Hornet Drive

**FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:**

N/A

**TIME PERIOD:** 5:30 - 6 PM

**COMMENCING DATE:** Fri. Sept. 19 **TIME:** 5:30 pm **ENDING DATE:** 9/19/25 **TIME:** 6 PM

**THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:**

- ☐ Certificate of Insurance ☐ Performance Bond \$ \_\_\_\_\_  
☐ Construction Plan ☐ Subcontractor's Names  
☐ Other

**NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.**

Student Council Fund

**Staff Use Only**

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Recommendation for Issuance

☐ Approved ☐ Denied

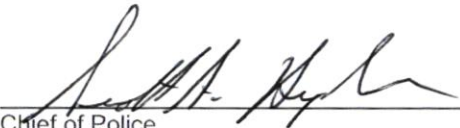
Director Comments:

\_\_\_\_\_  
Director, Department of Public Services

Recommendation for Issuance

☒ Approved ☐ Denied

Chief of Police Comments:

  
\_\_\_\_\_  
Chief of Police

*Police To provide Traffic Control*

Bond Received \$ \_\_\_\_\_

Fee Received \$ \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Note: All payments must be received and recorded before permit is valid.

**Return Application to:**

Department of Public Services  
149 Waterworks Drive  
Hillsdale, MI 49242

or

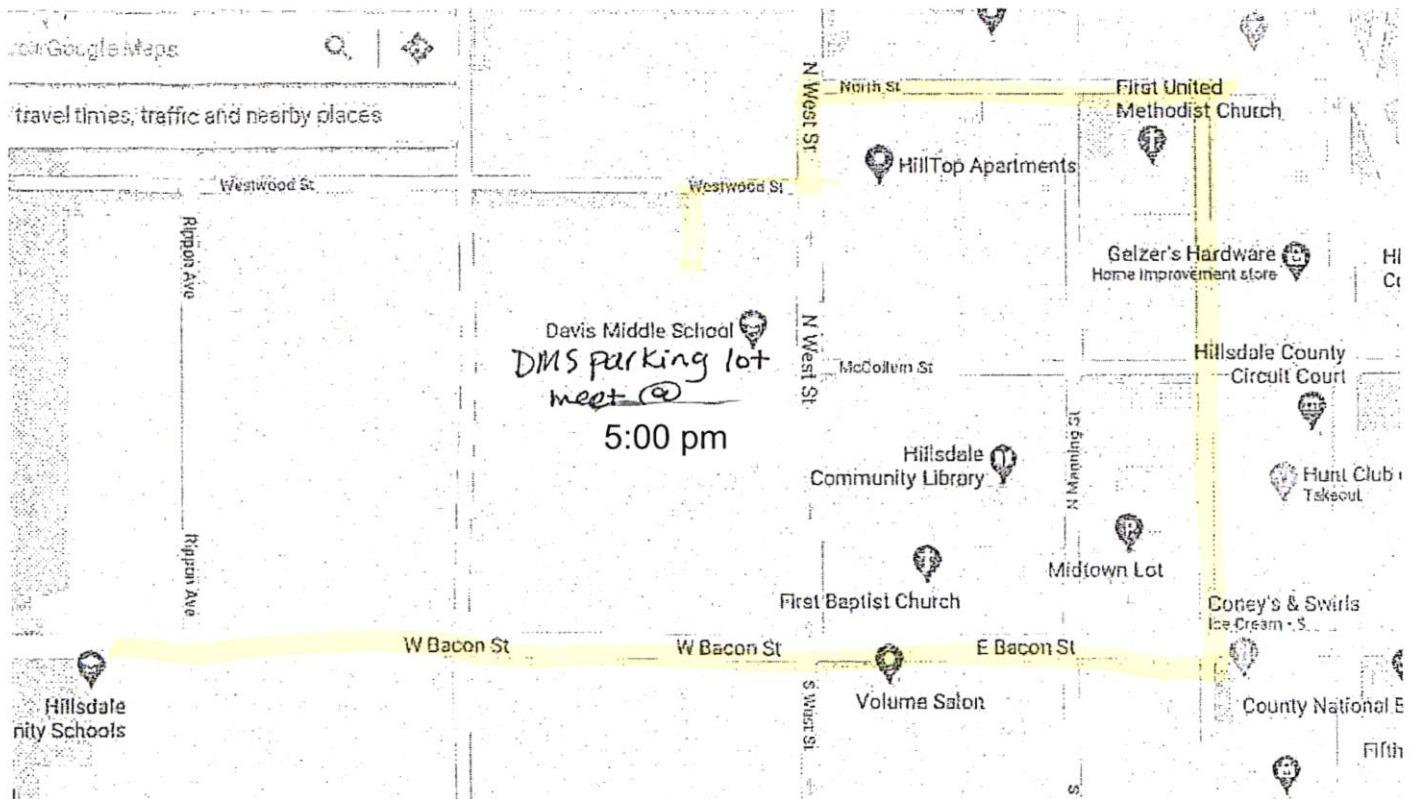
City of Hillsdale Clerk  
97 N. Broad St.  
Hillsdale, MI 49242

Or email to: [jblake@cityofhillsdale.org](mailto:jblake@cityofhillsdale.org)

**INSPECTIONS MUST BE SCHEDULED  
MINIMUM 2 HOURS PRIOR TO  
COMMENCEMENT OF WORK.**

10/5/2020

Parade Route (Google Maps).PNG



# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** September 15, 2025

**Agenda Item:** **Consent Agenda**

**Subject:** Annual Fair Parade

**Background:**

The Hillsdale County Fair has submitted a right of way use application for the annual Fair Parade on September 22, 2025. Staging is in the Midtown parking lot and the route is McCollum to Howell, Howell to Bacon, Bacon to Broad, Broad to E. South. See attached Traffic Control Order 25-38 for parking restrictions and street closures. Detour routes will utilize West St., Manning St. and Hallett St.

**Recommendation:**

Approval is recommended as this is an annual event.

Scott A. Hephner

A handwritten signature in black ink, appearing to read 'Scott A. Hephner', with a stylized flourish at the end.

Chief of Police / Fire Chief

**TRAFFIC CONTROL ORDER**  
**2025-38**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships and Villages and the Michigan Motor Vehicle Code this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

**On September 22, 2025 from 8:00 am until 12:00 pm there shall be the following street closures:**

- closure** of Howell St. from North St. to Waldron St.;
- closure** of McCollum St. from S. Manning St. to Broad St.;
- closure** of E. Bacon St. from Midtown alley to S. Broad St.
- closure** of Midtown Alley from North St. to E. Bacon St.
- closure** of E. South St. from S. Broad St. (M-99) to W. St. Joe St.

**On September 22, 2025 from 8:00 am until 12:00 pm there shall be:**

- no parking** on McCollum St. between S. Manning & Broad St.;
- no parking** on Howell St. between North & Waldron St.;
- no parking** on E. Bacon St. between Howell & Broad St.

**On September 22, 2025 from 8:00 am until 12:00 pm the following parking lot will be closed:**

Midtown Lot (Lot C).

**Hillsdale County Fair Parade (September 22, 2025) Parade Route (Parade starts @ 10:00 am):**

East McCollum to Howell St. then S. Howell St. to E. Bacon St. then E. Bacon St. to S. Broad St. (M-99) then S. Broad St. (M-99) to E. South St.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

08/25/25  
Date

Received for filing in the office of the City Clerk at \_\_\_\_\_ p.m. on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**RESOLUTION # \_\_\_\_\_**

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2025

Attest:

\_\_\_\_\_  
Katy B. Price, City Clerk

\_\_\_\_\_  
Joshua Paladino, Mayor

Received by \_\_\_\_\_  
Date \_\_\_\_\_  
Amount Rec'd \_\_\_\_\_  
Check # \_\_\_\_\_

Permit # 4455



Please Note: Contractors must submit this permit application at least 72 hours in advance of work to avoid additional fees. Event permit applications must be submitted at least 90 days in advance of the event to avoid additional fees.

**ENTERED**  
8/25/2025 <sup>ML</sup>

**CITY OF HILLSDALE**

City Hall  
97 N. Broad St.  
Hillsdale, Michigan 49242  
(517) 437-6490  
www.cityofhillsdale.org

**APPLICATION FOR PERMIT**

**OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

**TYPE:**

- ☒ APPLICATION FOR PERMIT  
☐ APPLICATION FOR BLANKET ANNUAL PERMIT  
☐ REQUEST TO COMMENCE WORK

Post a copy of the  
Permit on-site

Applicant's Name		Date	Contractor's Name		Date
Hillsdale County Fair		06/24/25	Sabine Young		06/24/25
Mailing Address			Mailing Address		
115 S Broad St					
City	State	Zip Code	City	State	Zip Code
Hillsdale	MI	49242			
Telephone Number			Telephone Number		
517-437-3622					

DESCRIPTION OF WORK OR USE: all cost waived per city council.

Annual Veterans Day Parade, parking lots and streets for parade and fair

LOCATION: (Drawing to be provided)

Map is attached

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

**TIME PERIOD:**

COMMENCING DATE: Fair starts 09/21/25 09/22/25 parade area 8:00 am - 12:00 pm TIME: ENDING DATE: Fair ends 09/27/25 10:00 pm TIME:

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- ☒ Certificate of Insurance  
☐ Performance Bond \$ \_\_\_\_\_  
☐ Construction Plan  
☐ Subcontractor's Names

☒ Other JCO user agreement

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

**Staff Use Only**

---

Recommendation for Issuance

☐ Approved ☐ Denied


Director Comments:

\_\_\_\_\_  
Director, Department of Public Services

Recommendation for Issuance

☒ Approved ☐ Denied

Chief of Police Comments:

  
\_\_\_\_\_  
Chief of Police

Bond Received \$ \_\_\_\_\_

Fee Received \$ \_\_\_\_\_

\_\_\_\_\_  
City Clerk

*Note: All payments must be received and recorded before permit is valid*

**Return Application to:**  
Department of Public Services  
149 Waterworks Drive  
Hillsdale, MI 49242  
**or**  
City of Hillsdale Clerk  
97 N. Broad St.  
Hillsdale, MI 49242  
**Or email to:** [jblake@cityofhillsdale.org](mailto:jblake@cityofhillsdale.org)

**INSPECTIONS MUST BE SCHEDULED  
MINIMUM 2 HOURS PRIOR TO  
COMMENCEMENT OF WORK.**

# Google Maps

Live traffic

Fast  Slow 

Map data ©2025

200 ft 





HILLCOU-12

JDUFF

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Vested Risk Strategies, Inc.  
83 N. Broad Street  
Hillsdale, MI 49242

CONTACT  
NAME:  
PHONE  
(A/C, No, Ext): (517) 439-1501 FAX  
(A/C, No):  
E-MAIL  
ADDRESS: contact@vestedrisk.com

INSURED

Hillsdale County Agricultural Society  
115 S. Broad Street  
Hillsdale, MI 49242-0289

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Home-Owners Insurance Company	26638
INSURER B: Auto-Owners Insurance Company	18988
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:	X		06764676	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 500,000 PRODUCTS - COMP/OP AGG \$ 500,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			4703044801	5/10/2025	5/10/2026	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 500,000 BODILY INJURY (Per accident) \$ 500,000 PROPERTY DAMAGE (Per accident) \$ 500,000 \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			4345421200	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	A106621122	12/1/2024	12/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH- ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
City of Hillsdale is additional insured with respect to general liability per form CG 20 10 04 13 - enclosed.

## CERTIFICATE HOLDER

## CANCELLATION

City of Hillsdale  
97 N. Broad Street  
Hillsdale, MI 49242

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE  
THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN  
ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

COMMERCIAL GENERAL LIABILITY  
CG 20 10 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
CITY OF HILLSDALE, CITY HALL	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the

insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its

intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** September 15, 2025

**Agenda Item:** **Consent Agenda**

**Subject:** Parking Restrictions and Traffic Control for Fair Week

**Background:**

Traffic Control Order 2025-39 lists the parking restrictions and traffic control for the area of the fairgrounds from September 21 through September 27, 2025. This is the same as in previous years for pedestrian safety and traffic flow.

**Recommendation:**

Approval is recommended as this has been authorized annually.

Scott A. Hephner

A handwritten signature in black ink, appearing to read "Scott A. Hephner", with a long horizontal flourish extending to the right.

Chief of Police / Fire Chief

## TRAFFIC CONTROL ORDER

2025-39

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.


The following will be effective beginning 12:00 am September 21, 2025 through 12:00 am September 28, 2025 during the **Hillsdale County Fair:**

- There shall be **NO PARKING** at any time on the *odd*-numbered sides of the following streets: **Charles Street from Hallett to Elm Hill**  
**Elm Hill**  
**Budlong from Elm Hill to Hallett**
- There shall be **NO PARKING** on **either side** of the following streets:  
**Indiana Court (including turnaround)**  
**South Street from Broad to W. St. Joe St.**  
**Sharp Street from Broad to Charles**

Temporary NO PARKING signs will be posted on affected streets.

- Temporary **STOP SIGNS** will be placed on **Broad Street (M-99) at Sharp** for northbound and southbound traffic.
- **Sharp Street** will be closed @ **Broad Street (M-99)** to eastbound and westbound traffic.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

08/25/2025  
Date

Received for filing in the office of the City Clerk at \_\_\_\_\_ p.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**RESOLUTION #** \_\_\_\_\_

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Attest:

\_\_\_\_\_  
Katy B. Price, City Clerk

\_\_\_\_\_  
Joshua Paladino, Mayor

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** September 15, 2025

**Agenda Item:** Consent

**SUBJECT:** 2025 Hillsdale County Parade/Fair

**BACKGROUND:** Michelle Loren, Recreation Director

The Hillsdale County Agricultural Society (Hillsdale County Fair) has requested use of Howell St., E. Bacon St., McCollum St., Midtown Alley, E South St., and Midtown Lot (Lot C) in order to hold its annual Fair Parade, and the closure of Sharp Street and no parking designation of various streets during the fair. Council approved TCO Numbers 2025-38 and 2025-39 at the September 15, 2025 Council Meeting as it pertained to the necessary street/parking lot closures and “no parking” designations.

An agreement has been drafted and sent for review and approval for execution by the City Attorney

### **RECOMMENDATION:**

I recommend Council approve the agreement and authorize signatures by the Mayor and Clerk pending legal approval.

**AGREEMENT FOR USE PORTION OF STREETS**  
**Hillsdale County Agricultural Society (Hillsdale County Agricultural Society)**  
**2025 Hillsdale County Parade/Fair**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Hillsdale County Agricultural Society, a not-for-profit, 501(c)(3) Michigan corporation owner and operator of Hillsdale County Fair, 115 S. Broad St., Hillsdale, Michigan 49242.

**Preamble**

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale's citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale County Agricultural Society desires to sponsor and promote what is commonly known and designated as the Hillsdale County Parade and Hillsdale County Fair events to which the general public is invited. The Hillsdale County Fair Parade is proposed to take place on Howell Street between North St. and Barry St. and the Mid-town parking lot and alley from 9:00 a.m. to 11:00 a.m. on Monday, September 22, 2025 pursuant to Traffic Control Order Number 2025-39. The Hillsdale County Fair approved by Council on September 18, 2025.

Hillsdale County Agricultural Society has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the events it proposes to promote and sponsor. Hillsdale County Agricultural Society also represents that participation in its events is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale County Agricultural Society to use the described portions of Howell Street, East Bacon Street, McCollum Street, Midtown Alley, and E. South Street as the sites on which it may conduct its proposed Parade, and Hillsdale County Agricultural Society has agreed to do so, all in accordance with the following terms and conditions.

**Agreement**

1. In consideration of and reliance on Hillsdale County Agricultural Society promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale County Agricultural Society to use the following described portions of its streets during specified periods on September 21, 2025 through September 27, 2025 for the purpose of preparing for and conducting its proposed events and related activities for the use, benefit and enjoyment of the general public during the stated hours and thereafter to restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

**September 22, 2028 from 8:00 am until 12:00 pm there shall be the following street closures:**

- Closure** of Howell St. from North St. to Waldron St.;
- Closure** of McCollum St. from S. Manning St. to Broad St.;
- Closure** of E. Bacon St. from Midtown Alley to S. Broad St.;
- Closure** of Midtown Alley from North St. to E. Bacon St.;
- Closure** of E. South St. From S. Broad St. (M-99) to W. St. Joe St.

**September 22, 2025 from 8:00 am until 12:00 pm there shall be:**

- No parking** on McCollum St. between S. Manning St. and Broad St. (M-99);
- No parking** on Howell St. between North St. and Waldron St.;
- No parking** on E. Bacon St. between Howell St. and S. Broad St. (M-99)

**September 22, 2025 from 8:00 am until 12:00 pm the following parking lot will be closed:**

Midtown Lot (Lot C)

**Hillsdale County Fair Parade (September 22, 2025) Parade Route commencing at 10:00 am:**

East McCollum to N. Howell St.; N. Howell St. to E. Bacon St.; E. Bacon St. to S. Broad St. (M-99); S. Broad St. (M-99) to E. South St.

Closure of the above identified streets will be accomplished pursuant to Traffic Control Order Number 2025-39 issued by or at the direction of the Hillsdale Chief of Police and approved by Council on September 18, 2025 and the placement of barricades also in accordance with TCO 2025-39 and attached TTC map; “no parking” signs in the above identified locations during the event from between the hours of 7:00 a.m. and 11:00 a.m.

Pursuant to Traffic Control Order Number 2025-39 issued by or at the direction of the Hillsdale Chief of Police and approved by Council on September 18, 2025, the following streets shall be designated as “no parking” effective 12:00 a.m. September 21, 2025 through 11:59 p.m. September 27, 2025 during the **Hillsdale County Fair**.

**No parking** at any time on the *odd*- numbered sides of the following streets:

- Charles St. from Hallett St. to Elm Hill;
- Elm Hill;
- Budlong from Hallett St. to Elm Hill

**No parking** on *either side* of the following streets:

- Indiana Court (including turnaround)
- South Street from S. Broad St. (M-99) to W. St. Joe St.;
- Sharp St. from S. Broad St. (M-99) to Charles St.

Also in accordance with TCO 2025-39, the closure of Sharp St. at S. Broad St. to eastbound and westbound traffic will be in effect from 12:00 a.m. September 21, 2025 through 11:59 p.m. September 27, 2025.

2. Hillsdale County Agricultural Society agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, the posting of signs, as well as complying with all rules, regulations, and requirements that might be or are required under applicable state, county or local statutes, ordinances, rules and regulations.

3. Hillsdale County Agricultural Society further agrees that it shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as it or an applicable governmental agency are necessary to provide for and accommodate the general public in connection with its proposed events, all at its sole expense.

4. Hillsdale County Agricultural Society agrees that:

Immediately following the end of the Hillsdale County Fair Parade event and at its sole expense, it shall promptly remove or cause the removal all equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, trash, litter, objects, and obstructions, and other items, including barricades; provided, however that before removing any barricades and reopening Howell Street, McCollum Street, Bacon Street, Midtown Alley, and South Street to vehicular traffic, the Hillsdale County Agricultural Society shall notify the Hillsdale City Police Department and secure its permission to do so.

5. The Hillsdale County Agricultural Society shall place all barricades, when removed, out of the main traveled portion of the street adjacent to the curbs for pick up by Hillsdale Department of Public Services on Monday, September 29, 2025.

6. Hillsdale County Agricultural Society further agrees that the restoration of the entire area occupied or used by it in connection with the Hillsdale County Fair Parade event will be swept and returned to a tidy condition not later than 1:00 p.m. on Monday, September 29, 2025.

7. Hillsdale County Agricultural Society agrees to abide by all applicable statutes, ordinances, rules and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portions of Howell Street, McCollum Street, Bacon Street, Midtown Alley, and E. South Street.

8. Hillsdale County Agricultural Society acknowledges that there are no public restroom facilities at the site during the time of the scheduled event. Accordingly, Hillsdale County Agricultural Society represents and agrees that, at its sole expense and as a condition precedent to the commencement of its event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for its scheduled event in full working order and sufficient quantity to accommodate the needs of its participants and the general public.

9. Hillsdale County Agricultural Society agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the Howell Street, or rights of way that would cause holes or other damage to the pavement without the prior written consent of the Director of Hillsdale's Department of Public Streets.

10. Hillsdale County Agricultural Society agrees that it shall not permit any street other than the described portions of Howell Street, McCollum Street, Bacon Street, Midtown Alley, or South Street to be blocked or obstructed. Further, Hillsdale County Agricultural Society agrees to and shall confine its proposed event activities solely to the described portions of Howell Street, McCollum Street, Bacon Street, Midtown Alley, and South Street within the times prescribed for its event.

11. Hillsdale County Agricultural Society agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property that results from or because of Hillsdale County Agricultural Society proposed event, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

12. Hillsdale County Agricultural Society represents that it a valid Michigan not-for-profit, 501(c)(3) corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

13. Hillsdale County Agricultural Society further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the event it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

14. Hillsdale County Agricultural Society shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of one million and 00/100 (\$1,000,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of Hillsdale County Agricultural Society presence on and use of Hillsdale's street such proof to be provided at the time of execution of this Agreement.

15. Hillsdale County Agricultural Society shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work under this contract, if applicable.

16. Hillsdale County Agricultural Society represents to Hillsdale that it intends to use the described areas for the purpose of conducting the annual Hillsdale County Fair Parade.

17. In reliance on Hillsdale County Agricultural Society representations and its other promises, as contained in this agreement, Hillsdale hereby grants and Hillsdale County Agricultural Society hereby accepts the exclusive control over the described portions of Howell Street, McCollum Street, Bacon Street, Midtown Alley, and South Street, and the activities therein, it being the intention of the parties that Hillsdale County Agricultural Society is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition and free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

18. Hillsdale County Agricultural Society further agrees to and shall defend, indemnify and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale County Agricultural Society, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale County Agricultural Society proposed event, its associated activities and events; or

b. The negligence, gross negligence or intentional acts or omissions of Hillsdale County Agricultural Society, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees in the use of or defects in the areas described, or the equipment, tents, signs, tables, chairs, port-a-johns, and roll-offs or other facilities placed or used by Hillsdale County Agricultural Society or any of its agents, servants, employees, guests, vendors, invitees, event participants or event attendees;

c. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale County Agricultural Society shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

19. Hillsdale County Agricultural Society agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

20. Hillsdale County Agricultural Society agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale County Agricultural Society at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to Hillsdale County Agricultural Society if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale County Agricultural Society indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale County Agricultural Society in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Sabine Young, 115 S. Broad Street, Hillsdale, Michigan 49242 or such other address as she might be found.

21. All notices from Hillsdale County Agricultural Society to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

23. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

24. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale County Agricultural Society further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

City of Hillsdale

Hillsdale County Agricultural Society

\_\_\_\_\_  
Joshua Paladino, Mayor Pro Tem  
Dated: September \_\_\_\_\_, 2025

\_\_\_\_\_  
Sabine Young, Fair Manager  
Dated: September \_\_\_\_\_, 2025

\_\_\_\_\_  
Katy Price, Clerk  
Dated: September \_\_\_\_\_, 2025

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** September 15, 2025

**Agenda Item:** Consent Agenda

**Subject:** Annual Bow Hunt within City Limits

**Background:**

Approval is requested for the City of Hillsdale to allow permitted hunters to hunt deer within the City Limits for the upcoming 2025 State of Michigan Archery Deer Season. The administration of this hunt will be handled by the Police Department. All licenses are required to be purchased through the Michigan DNR and hunters are required to follow all State Laws pertaining to the Archery Deer Season.

This hunt is private property with owner permission only.

**Recommendation:**

Approval of this request is recommended as this has been approved since 2010.

Scott A. Hephner

A handwritten signature in black ink, appearing to read 'Scott A. Hephner', with a long horizontal flourish extending to the right.

Chief of Police / Fire Chief



# Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report  
December 31, 2024 - Hillsdale, City of (3001)





Spring 2025

Hillsdale, City of

In care of:  
Municipal Employees' Retirement System of Michigan  
1134 Municipal Way  
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Hillsdale, City of (3001) as of December 31, 2024. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, the Michigan Constitution, and governing statutes. Hillsdale, City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2024,
- Establish contribution requirements for the fiscal year beginning July 1, 2026,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with State reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2024. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI Sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, the MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are reviewed regularly through a comprehensive study, most recently in the Spring of 2025. The MERS Retirement Board adopted a Dedicated

Gains Policy at the February 17, 2022 Board meeting. The Dedicated Gains Policy automatically reduces the assumed rate of investment return in conjunction with recognizing excess investment gains to mitigate the impact on employer contributions the first year. The policy was effective with the December 31, 2021 annual actuarial valuation.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202, of 2017, reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

<https://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2024AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation, including the assumed rate of investment return, are reasonable for purposes of the measurement. The combined effect of the assumptions is expected to have no significant bias (i.e., not significantly optimistic or pessimistic).

In December 2021, the Actuarial Standards Board (ASB) adopted a revision to the Actuarial Standard of Practice (ASOP) No. 4, *Measuring Pension Obligations and Determining Pension Plan Costs or Contributions*. The revised ASOP No. 4 requires the calculation and disclosure of a liability referred to by the ASOP as the “Low-Default-Risk Obligation Measure” (LDROM). The LDROM calculation is provided in aggregate, along with aggregate employer results, in a separate report titled “Summary Report of the 79<sup>th</sup> Annual Actuarial Valuations,” and will be available on the MERS website during the fall of 2025.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of Hillsdale, City of as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Rebecca L. Stouffer, Mark Buis, Kurt Dosson, and Shana M. Neeson are members of the American Academy of Actuaries. These actuaries meet the Academy’s Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.

The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

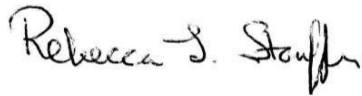
This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting, or investment advice.




This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

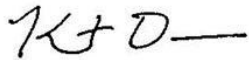
Sincerely,  
Gabriel, Roeder, Smith & Company



Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



Kurt Dosson, ASA, FCA, MAAA



Shana M. Neeson, ASA, FCA, MAAA



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## Executive Summary

### Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While the funded ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2024	12/31/2023
Funded Ratio*	76%	77%

\* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS' technology service provider.

## Required Employer Contributions

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions.

Effective with the December 31, 2021 valuation, the MERS Retirement Board adopted a Dedicated Gains Policy which allows for recognition of asset gains in excess of a set threshold in combination with lowering the assumed rate of investment return. Following the completion of an Experience Study and effective with the 2024 valuations, the MERS Retirement Board adopted updated demographic and economic assumptions. **The combined impact of the implementation of updated assumptions and application of the Dedicated Gains Policy is shown in the contribution requirements below.**

	Percentage of Payroll		Monthly \$ Based on Projected Payroll	
	Valuation Date:		12/31/2024	12/31/2023
Fiscal Year Beginning:	July 1, 2026	July 1, 2025	July 1, 2026	July 1, 2025
<b>Division</b>				
01 - DPS EEs	-	-	\$ 0	\$ 0
02 - Police	-	-	28,284	26,944
05 - Fire	-	-	7,765	7,098
12 - BPU Union	-	-	15,206	16,773
13 - Gnrl Non Un	-	-	12,392	11,023
14 - BPUNonUnion	-	-	13,806	12,960
15 - City Mngr	25.15%	23.34%	4,524	3,723
18 - City Treas.	-	-	234	203
<b>Total Municipality - Estimated Monthly Contribution</b>			<b>\$ 82,211</b>	<b>\$ 78,724</b>
<b>Total Municipality - Estimated Annual Contribution</b>			<b>\$ 986,532</b>	<b>\$ 944,688</b>

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2024	12/31/2023
<b>Division</b>		
01 - DPS EEs	6.00%	5.00%
02 - Police	6.00%	5.00%
05 - Fire	6.00%	5.00%
12 - BPU Union	10.16%	9.16%
13 - Gnrl Non Un	6.00%	5.00%
14 - BPUNonUnion	6.00%	5.00%
15 - City Mngr	5.00%	5.00%
18 - City Treas.	5.00%	5.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more "Surplus" divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. Additional contribution into one or more Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division(s) could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality's total assets, unfunded accrued liability, and funded status; however, these assets are not used in calculating the minimum required contribution.

**MERS strongly encourages employers to contribute more than the minimum contribution shown above. With the implemented dedicated gains policy, market gains and losses will continue to be smoothed over**



**five years; however, excess returns are used to lower the investment assumption. Thus, there will be fewer gains to smooth in down markets. Having additional funds in Surplus divisions will assist plans with navigating potential short-term market volatility.**

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2026 for the entire employer would be \$102,507, instead of \$82,211.

The required employer contribution rates, or dollars if the division is closed, determined in this report are reasonable under Actuarial Standard of Practice (ASOP) No. 4, Measuring Pension Obligations and Determining Pension Plan Costs or Contributions, based on:

- The use of reasonable actuarial assumptions and cost methods;
- The use of reasonable amortization and asset valuation methods; and
- Application of the MERS funding policy which will accumulate sufficient assets to make benefit payments when due, assuming all assumptions will be realized, and the required employer contributions are made when due.

### **How and Why Do These Numbers Change?**

In a defined benefit plan, contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2);
- Changes in actuarial assumptions and methods (see the Appendix); and
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

These impacts are reflected in various tables in the report. For more information, please contact your Regional Manager.

### **Comments on Investment Rate of Return Assumption**

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **6.93%** per year. This, along with all other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the “What If” projection scenarios later in this report.

### **Assumption and Method Changes in 2024**

Effective February 17, 2022, the MERS Retirement Board adopted a dedicated gains policy that automatically lowers the assumed rate of investment return by using excess asset gains to mitigate large increases in



required contributions to the Plan. Full details of this dedicated gains policy are available in the Actuarial Policy found on the MERS [website](#). Some goals of the dedicated gains policy are to:

- Provide a systematic approach to lower the assumed rate of investment return between experience studies; and
- Use excess gains to cover both the increase in normal cost and any increase in UAL payment the first contribution year after application (i.e., minimize the first-year impact (i.e., increase) in employer contributions).

The dedicated gains policy was implemented with the December 31, 2021 annual actuarial valuation and was reflected in the computed employer contribution amounts beginning in fiscal year 2023.

Investment performance measured for the one-year period ending December 31, 2024 resulted in no change to the assumed rate of investment return of 6.93%.

On February 12, 2025, the MERS Retirement Board adopted the results of an Experience Study covering the period, January 1, 2019 through December 31, 2023. The study examined recent experience and trends, with consideration for the COVID-19 pandemic. The study resulted in incremental assumption updates, with limited impact on employer contributions and funded status, for most employers when results are measured on the new assumption basis. The results of this study are reflected in the December 31, 2024 annual actuarial valuations.

## MI Local Retirement Grant

Michigan lawmakers adopted Public Act 119 of 2023, which provided relief to local units of government with the most significant burden from qualified pension and retirement health benefit systems on their annual budget and revenues. As authorized under Public Act 119 of 2023, Section 990, the state pension and OPEB grants were awarded to eligible local governments in September 2024.

A smaller number of municipalities qualified for the **MI Local Retirement Grant** than the **Protecting MI Pension Grant Program** of the previous year. Pension funds received by municipalities were deposited into the MERS trust during September 2024 and are reflected in this valuation.

## Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short-term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. After initial application of asset smoothing, remaining excess market gains are used to buy down the assumed rate of investment return and increase the level of valuation assets, to the extent allowed by the dedicated gains policy. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. **The (smoothed) actuarial rate of return for 2024 was 3.79%, while the actual market rate of return was 7.28%.** The actuarial rate of return is below the assumed rate of return, which will put upward pressure on the employer contribution requirements determined in this valuation. To see historical details of the market rate of return compared to the smoothed actuarial rate of return, refer to this report's Appendix or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.



As of December 31, 2024, the actuarial value of assets is 107% of market value due to asset smoothing. This means that there are deferred investment losses, which will put upward pressure on contributions in the short term.

If the December 31, 2024 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 71% (instead of 76%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2026 would be \$1,112,124 (instead of \$986,532).

## **Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")**

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore, the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption. Lower investment returns would generally result in higher required employer contributions, and vice versa. The three economic scenarios below provide a quantitative risk assessment for the impact of investment returns on the plan's projected financial condition for funding purposes.

The relative impact of the economic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2024 valuation and are for the municipality in total, not by division.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.



<b>12/31/2024 Valuation Results</b>	<b>Lower Future Annual Returns</b>	<b>Lower Future Annual Returns</b>	<b>Valuation Assumptions</b>
<b>Investment Return Assumption</b>	<b>4.93%</b>	<b>5.93%</b>	<b>6.93%</b>
Accrued Liability	\$ 38,401,375	\$ 34,281,638	\$ 30,834,954
Valuation Assets <sup>1</sup>	\$ 23,365,779	\$ 23,365,779	\$ 23,365,779
Unfunded Accrued Liability	\$ 15,035,596	\$ 10,915,859	\$ 7,469,175
<b>Funded Ratio</b>	<b>61%</b>	<b>68%</b>	<b>76%</b>
Monthly Normal Cost	\$ 31,690	\$ 22,064	\$ 14,839
Monthly Amortization Payment	\$ 94,321	\$ 69,281	\$ 45,415
<b>Total Employer Contribution<sup>2</sup></b>	<b>\$ 141,452</b>	<b>\$ 110,113</b>	<b>\$ 82,211</b>

<sup>1</sup> The Valuation Assets include assets from Surplus divisions, if any.

<sup>2</sup> If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

## Projection Scenarios

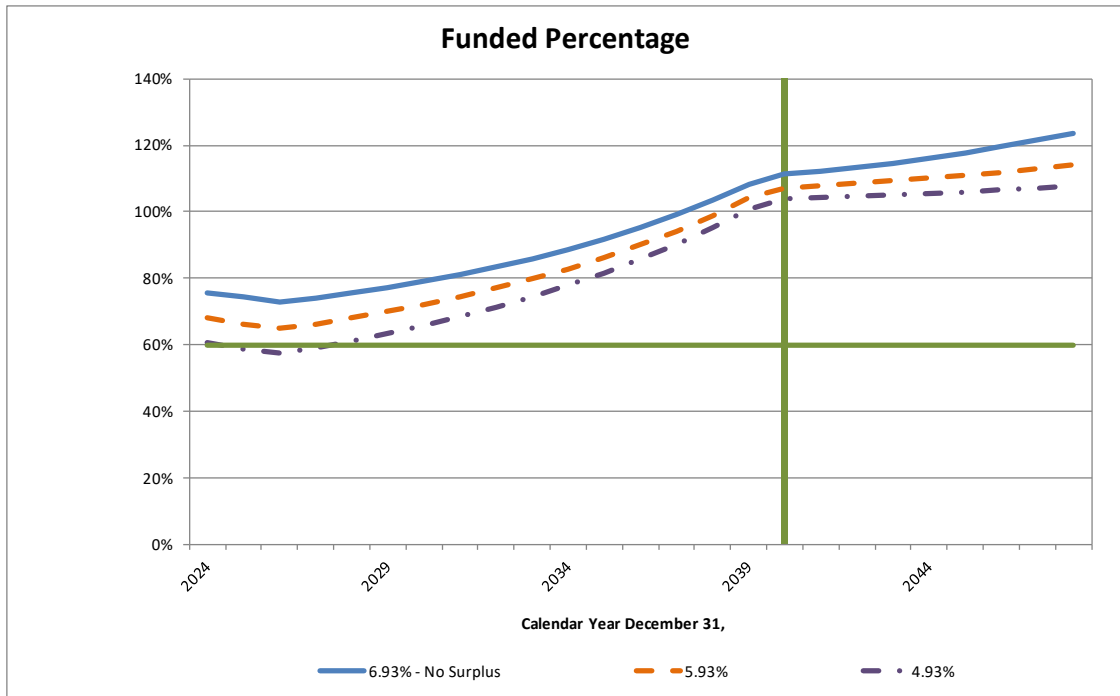
The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic assumption scenarios. All three projections account for the past investment experience that will continue to affect the actuarial rate of return in the short term.

The 6.93% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 6.93% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively and make contributions in addition to the minimum requirements. The 5.93% and 4.93% projection scenarios provide an indication of the potential required employer contribution if these assumptions were met over the long term.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets <sup>2</sup>	Funded Percentage	Estimated Annual Employer Contribution
<b>6.93%<sup>1</sup></b>					
2024	2026	\$ 30,834,954	\$ 23,365,779	76%	\$ 986,532
2025	2027	\$ 31,100,000	\$ 23,100,000	74%	\$ 1,070,000
2026	2028	\$ 31,500,000	\$ 22,900,000	73%	\$ 1,180,000
2027	2029	\$ 31,800,000	\$ 23,500,000	74%	\$ 1,200,000
2028	2030	\$ 32,000,000	\$ 24,200,000	75%	\$ 1,220,000
2029	2031	\$ 32,200,000	\$ 24,900,000	77%	\$ 1,250,000
<b>5.93%<sup>1</sup></b>					
2024	2026	\$ 34,281,638	\$ 23,365,779	68%	\$ 1,321,356
2025	2027	\$ 34,600,000	\$ 22,900,000	66%	\$ 1,420,000
2026	2028	\$ 34,900,000	\$ 22,600,000	65%	\$ 1,520,000
2027	2029	\$ 35,200,000	\$ 23,300,000	66%	\$ 1,550,000
2028	2030	\$ 35,500,000	\$ 24,100,000	68%	\$ 1,570,000
2029	2031	\$ 35,600,000	\$ 24,900,000	70%	\$ 1,610,000
<b>4.93%<sup>1</sup></b>					
2024	2026	\$ 38,401,375	\$ 23,365,779	61%	\$ 1,697,424
2025	2027	\$ 38,700,000	\$ 22,700,000	59%	\$ 1,800,000
2026	2028	\$ 39,000,000	\$ 22,400,000	57%	\$ 1,910,000
2027	2029	\$ 39,300,000	\$ 23,300,000	59%	\$ 1,940,000
2028	2030	\$ 39,500,000	\$ 24,200,000	61%	\$ 1,970,000
2029	2031	\$ 39,600,000	\$ 25,200,000	64%	\$ 2,010,000

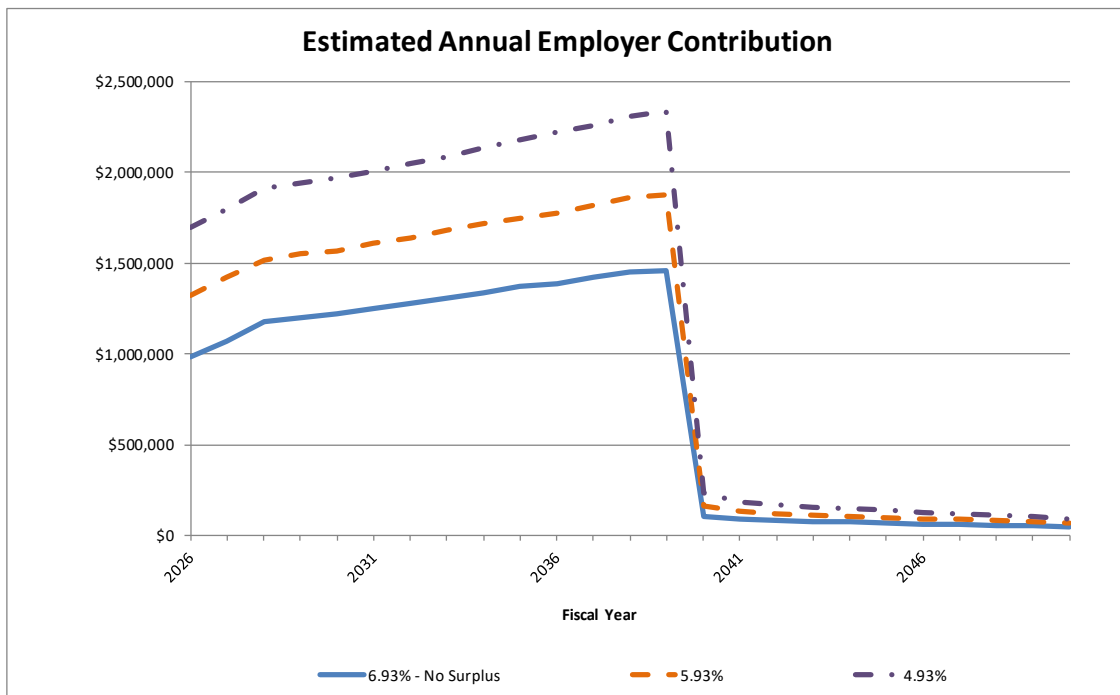
<sup>1</sup> Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

<sup>2</sup> Valuation Assets do not include assets from Surplus divisions, if any.



**Notes:**

The green indicator lines have been added at 60% funded and 16 years following the valuation date for PA 202 purposes.



## Table 1: Employer Contribution Details for the Fiscal Year Beginning July 1, 2026

Division	Total Normal Cost	Employee Contribution Rate	Employer Contributions <sup>1</sup>			Blended ER Rate <sup>5</sup>	Employee Contribution Conversion Factor <sup>2</sup>
			Employer Normal Cost <sup>6</sup>	Payment of the Unfunded Accrued Liability <sup>4</sup>	Computed Employer Contribution		
<b>Percentage of Payroll</b>							
01 - DPS EEs	12.30%	6.00%	-	-	-		
02 - Police	14.59%	6.00%	-	-	-		
05 - Fire	16.58%	6.00%	-	-	-		
12 - BPU Union	13.23%	10.16%	-	-	-		
13 - GnrI Non Un	11.54%	6.00%	-	-	-		
14 - BPUNonUnion	12.43%	6.00%	-	-	-		
15 - City Mngr	13.70%	5.00%	8.70%	16.45%	25.15%		0.85%
18 - City Treas.	0.00%	5.00%	-	-	-		
<b>Estimated Monthly Contribution<sup>3</sup></b>							
01 - DPS EEs			\$ 681	\$ (22,638)	\$ 0		
02 - Police			5,353	22,931	28,284		
05 - Fire			2,431	5,334	7,765		
12 - BPU Union			1,303	13,903	15,206		
13 - GnrI Non Un			1,589	10,803	12,392		
14 - BPUNonUnion			1,917	11,889	13,806		
15 - City Mngr			1,565	2,959	4,524		
18 - City Treas.			0	234	234		
<b>Total Municipality</b>			<b>\$ 14,839</b>	<b>\$ 45,415</b>	<b>\$ 82,211</b>		
<b>Estimated Annual Contribution<sup>3</sup></b>			<b>\$ 178,068</b>	<b>\$ 544,980</b>	<b>\$ 986,532</b>		

<sup>1</sup> The above employer contribution requirements are in addition to the employee contributions, if any.

<sup>2</sup> If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1% because employee contributions may be refunded at termination of employment and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.

<sup>3</sup> For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.

<sup>4</sup> Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions not to add across.

<sup>5</sup> For linked divisions, the employer will be invoiced the Computed Employer Contribution rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by

contacting MERS at 800-767-MERS (6377).

<sup>6</sup> For divisions with a negative employer normal cost, employee contributions cover the normal cost and a portion of the payment of any unfunded accrued liability.

**Please see the Comments on Asset Smoothing in the Executive Summary of this report.**

## Table 2: Benefit Provisions

### 01 - DPS EEs: Closed to new hires

	2024 Valuation	2023 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	6.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

### 02 - Police: Closed to new hires

	2024 Valuation	2023 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/20	55/20
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	6.00%	5.00%
DC Plan for New Hires:	7/1/2023	7/1/2023
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

### 05 - Fire: Closed to new hires

	2024 Valuation	2023 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/20	55/20
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	6.00%	5.00%
DC Plan for New Hires:	7/1/2023	7/1/2023
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

**12 - BPU Union: Closed to new hires**

	<b>2024 Valuation</b>	<b>2023 Valuation</b>
<b>Benefit Multiplier:</b>	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
<b>Normal Retirement Age:</b>	60	60
<b>Vesting:</b>	10 years	10 years
<b>Early Retirement (Unreduced):</b>	55/25	55/25
<b>Early Retirement (Reduced):</b>	50/25	50/25
	55/15	55/15
<b>Final Average Compensation:</b>	3 years	3 years
<b>Employee Contributions:</b>	10.16%	9.16%
<b>DC Plan for New Hires:</b>	7/1/2017	7/1/2017
<b>Act 88:</b>	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

**13 - Gnrl Non Un: Closed to new hires**

	<b>2024 Valuation</b>	<b>2023 Valuation</b>
<b>Benefit Multiplier:</b>	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
<b>Normal Retirement Age:</b>	60	60
<b>Vesting:</b>	10 years	10 years
<b>Early Retirement (Unreduced):</b>	-	-
<b>Early Retirement (Reduced):</b>	50/25	50/25
	55/15	55/15
<b>Final Average Compensation:</b>	3 years	3 years
<b>Employee Contributions:</b>	6.00%	5.00%
<b>DC Plan for New Hires:</b>	7/1/2017	7/1/2017
<b>Act 88:</b>	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

**14 - BPUNonUnion: Closed to new hires**

	<b>2024 Valuation</b>	<b>2023 Valuation</b>
<b>Benefit Multiplier:</b>	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
<b>Normal Retirement Age:</b>	60	60
<b>Vesting:</b>	10 years	10 years
<b>Early Retirement (Unreduced):</b>	-	-
<b>Early Retirement (Reduced):</b>	50/25	50/25
	55/15	55/15
<b>Final Average Compensation:</b>	3 years	3 years
<b>Employee Contributions:</b>	6.00%	5.00%
<b>DC Plan for New Hires:</b>	7/1/2017	7/1/2017
<b>Act 88:</b>	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

**15 - City Mngr: Open Division**

	<b>2024 Valuation</b>	<b>2023 Valuation</b>
<b>Benefit Multiplier:</b>	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
<b>Normal Retirement Age:</b>	60	60
<b>Vesting:</b>	10 years	10 years
<b>Early Retirement (Unreduced):</b>	-	-
<b>Early Retirement (Reduced):</b>	50/25 55/15	50/25 55/15
<b>Final Average Compensation:</b>	3 years	3 years
<b>Employee Contributions:</b>	5.00%	5.00%
<b>Act 88:</b>	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

**18 - City Treas.: Closed to new hires**

	<b>2024 Valuation</b>	<b>2023 Valuation</b>
<b>Benefit Multiplier:</b>	2.00% Multiplier (no max)	2.00% Multiplier (no max)
<b>Normal Retirement Age:</b>	60	60
<b>Vesting:</b>	10 years	10 years
<b>Early Retirement (Unreduced):</b>	-	-
<b>Early Retirement (Reduced):</b>	50/25 55/15	50/25 55/15
<b>Final Average Compensation:</b>	3 years	3 years
<b>Employee Contributions:</b>	5.00%	5.00%
<b>Act 88:</b>	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

### Table 3: Participant Summary

Division	2024 Valuation		2023 Valuation		2024 Valuation		
	Number	Annual Payroll <sup>1</sup>	Number	Annual Payroll <sup>1</sup>	Average Age	Average Benefit Service <sup>2</sup>	Average Eligibility Service <sup>2</sup>
01 - DPS EEs							
Active Employees	3	\$ 144,300	3	\$ 129,215	58.6	17.2	17.2
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	10	163,310	10	163,310	73.2		
Pending Refunds	5		6				
02 - Police							
Active Employees	12	\$ 824,656	13	\$ 831,378	42.9	14.2	14.3
Vested Former Employees	5	57,037	6	67,403	45.5	7.7	12.5
Retirees and Beneficiaries	18	474,667	17	465,571	75.2		
Pending Refunds	2		1				
05 - Fire							
Active Employees	4	\$ 272,780	4	\$ 257,260	45.9	8.4	8.4
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	6	144,280	6	144,280	69.6		
Pending Refunds	0		0				
12 - BPU Union							
Active Employees	6	\$ 564,935	7	\$ 643,166	50.0	17.6	18.1
Vested Former Employees	2	48,900	1	4,236	42.9	10.8	15.5
Retirees and Beneficiaries	14	280,449	15	289,284	73.5		
Pending Refunds	6		6				
13 - Gnrl Non Un							
Active Employees	6	\$ 430,422	6	\$ 416,321	53.5	18.6	18.6
Vested Former Employees	2	20,941	2	20,752	54.9	10.9	23.8
Retirees and Beneficiaries	22	464,512	22	464,512	74.1		
Pending Refunds	10		12				
14 - BPUNonUnion							
Active Employees	5	\$ 377,285	6	\$ 420,945	52.8	14.9	14.9
Vested Former Employees	5	126,852	4	111,094	53.4	13.4	17.6
Retirees and Beneficiaries	14	370,619	14	370,619	71.8		
Pending Refunds	5		5				
15 - City Mngr							
Active Employees	1	\$ 200,465	1	\$ 177,783	54.5	14.5	14.5
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	8,698	1	8,698	84.7		
Pending Refunds	0		0				

**Table 3 (continued)**

Division	2024 Valuation		2023 Valuation		2024 Valuation		
	Number	Annual Payroll <sup>1</sup>	Number	Annual Payroll <sup>1</sup>	Average Age	Average Benefit Service <sup>2</sup>	Average Eligibility Service <sup>2</sup>
18 - City Treas.							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	6,637	1	6,637	75.2		
Pending Refunds	0		0				
<b>Total Municipality</b>							
Active Employees	37	\$ 2,814,843	40	\$ 2,876,068	49.0	15.2	15.3
Vested Former Employees	14	253,730	13	203,485	49.3	10.6	16.4
Retirees and Beneficiaries	86	1,913,172	86	1,912,911	73.6		
Pending Refunds	<u>28</u>		<u>30</u>				
<b>Total Participants</b>	<b>165</b>		<b>169</b>				

<sup>1</sup> Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

<sup>2</sup> Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

## Table 4: Reported Assets (Market Value)

Division	2024 Valuation		2023 Valuation	
	Employer and Retiree <sup>1</sup>	Employee <sup>2</sup>	Employer and Retiree <sup>1</sup>	Employee <sup>2</sup>
01 - DPS EEs	\$ 3,153,134	\$ 113,244	\$ 3,090,650	\$ 101,675
02 - Police	3,806,703	563,310	3,670,822	519,277
05 - Fire	1,219,435	115,498	1,199,946	96,643
12 - BPU Union	2,696,632	894,959	2,590,625	800,214
13 - Gnrl Non Un	4,202,425	400,902	4,231,637	368,634
14 - BPUNonUnion	3,891,378	423,201	3,854,854	384,031
15 - City Mngr	225,163	180,886	176,554	163,652
18 - City Treas.	45,271	0	46,750	0
<b>Municipality Total<sup>3</sup></b>	<b>\$ 19,240,140</b>	<b>\$ 2,692,000</b>	<b>\$ 18,861,838</b>	<b>\$ 2,434,126</b>
<b>Combined Assets<sup>3</sup></b>	<b>\$21,932,141</b>		<b>\$21,295,964</b>	

<sup>1</sup> Reserve for Employer Contributions and Benefit Payments.

<sup>2</sup> Reserve for Employee Contributions.

<sup>3</sup> Totals may not add due to rounding.

The December 31, 2024 valuation assets (actuarial value of assets) are equal to 1.065367 times the reported market value of assets (compared to 1.099555 as of December 31, 2023). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

### Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2014	\$ 316,190	\$ 0	\$ 154,062	\$ 1,082,351	\$ (1,226,977)	\$ (5,694)	\$ 1	\$ 19,636,569
2015	346,142	0	156,570	926,442	(1,372,824)	(5,334)	0	19,687,565
2016	336,160	0	164,437	955,491	(1,438,166)	(23,452)	0	19,682,035
2017	402,671	19,196	190,637	1,147,303	(1,502,155)	(8,514)	0	19,931,173
2018	472,903	37,285	203,833	712,116	(1,521,520)	(30,661)	0	19,805,129
2019	512,342	13,569	203,584	928,804	(1,568,494)	(405)	100,318	19,994,847
2020	569,787	0	201,566	1,550,670	(1,610,133)	(70,896)	1	20,635,842
2021	688,203	0	207,512	3,469,065	(1,696,250)	(51,088)	0	23,253,284
2022	780,890	807	178,601	741,200	(1,775,916)	(12,809)	0	23,166,057
2023	839,863	0	170,419	1,103,212	(1,863,468)	0	0	23,416,083
2024	844,003	324	187,163	842,338	(1,917,019)	(7,113)	0	23,365,779

**Notes:**

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

**Table 6: Actuarial Accrued Liabilities and Valuation Assets  
as of December 31, 2024**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - DPS EEs	\$ 515,791	\$ 0	\$ 1,522,729	\$ 4,098	\$ 2,042,618	\$ 3,479,891	170.4%	\$ (1,437,273)
02 - Police	2,707,163	300,267	4,664,927	4,832	7,677,189	4,655,668	60.6%	3,021,521
05 - Fire	592,443	0	1,525,001	0	2,117,444	1,422,194	67.2%	695,250
12 - BPU Union	2,541,977	154,522	2,868,123	130,204	5,694,826	3,826,362	67.2%	1,868,464
13 - GnrI Non Un	1,761,494	221,357	4,272,498	55,840	6,311,189	4,904,233	77.7%	1,406,956
14 - BPUNonUnion	1,132,621	1,020,026	3,983,971	10,194	6,146,812	4,596,610	74.8%	1,550,202
15 - City Mngr	730,879	0	43,226	0	774,105	432,591	55.9%	341,514
18 - City Treas.	0	0	70,771	0	70,771	48,230	68.1%	22,541
<b>Total</b>	<b>\$ 9,982,368</b>	<b>\$ 1,696,172</b>	<b>\$ 18,951,246</b>	<b>\$ 205,168</b>	<b>\$ 30,834,954</b>	<b>\$ 23,365,779</b>	<b>75.8%</b>	<b>\$ 7,469,175</b>

**Please see the Comments on Asset Smoothing in the Executive Summary of this report.**

The December 31, 2024 valuation assets (actuarial value of assets) are equal to 1.065367 times the reported market value of assets. Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

## Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2010	\$ 17,892,124	\$ 18,431,442	103%	\$ (539,318)
2011	19,105,980	18,731,506	98%	374,474
2012	19,791,786	18,948,680	96%	843,106
2013	20,693,338	19,316,636	93%	1,376,702
2014	21,353,035	19,636,569	92%	1,716,466
2015	23,186,165	19,687,565	85%	3,498,600
2016	23,599,342	19,682,035	83%	3,917,307
2017	24,303,204	19,931,173	82%	4,372,031
2018	24,784,026	19,805,129	80%	4,978,897
2019	25,882,649	19,994,847	77%	5,887,802
2020	27,027,952	20,635,842	76%	6,392,110
2021	28,998,022	23,253,284	80%	5,744,738
2022	29,542,841	23,166,057	78%	6,376,784
2023	30,419,559	23,416,083	77%	7,003,476
2024	30,834,954	23,365,779	76%	7,469,175

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

## Tables 8 and 9: Division-Based Comparative Schedules

### Division 01 - DPS EEs

**Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2014	\$ 2,274,993	\$ 3,353,588	147%	\$ (1,078,595)
2015	2,419,264	3,359,762	139%	(940,498)
2016	2,289,939	3,395,537	148%	(1,105,598)
2017	2,375,904	3,462,937	146%	(1,087,033)
2018	2,429,915	3,451,083	142%	(1,021,168)
2019	2,292,436	3,454,067	151%	(1,161,631)
2020	2,314,968	3,552,123	153%	(1,237,155)
2021	2,070,699	3,683,610	178%	(1,612,911)
2022	1,979,935	3,494,157	176%	(1,514,222)
2023	2,009,301	3,510,137	175%	(1,500,836)
2024	2,042,618	3,479,891	170%	(1,437,273)

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

**Table 9-01: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2014	11	\$ 383,513	0.00%	5.00%
2015	10	368,227	0.00%	5.00%
2016	11	401,172	0.00%	5.00%
2017	10	388,545	\$ 0	3.00%
2018	10	402,773	\$ 0	4.00%
2019	10	418,708	\$ 0	4.00%
2020	8	330,791	\$ 0	5.00%
2021	5	220,699	\$ 0	5.00%
2022	4	173,249	\$ 0	5.00%
2023	3	129,215	\$ 0	5.00%
2024	3	144,300	\$ 0	6.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

## Division 02 - Police

**Table 8-02: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2014	\$ 5,656,375	\$ 3,975,024	70%	\$ 1,681,351
2015	5,952,146	3,917,047	66%	2,035,099
2016	6,056,726	3,868,369	64%	2,188,357
2017	6,147,351	3,895,281	63%	2,252,070
2018	6,320,687	3,873,880	61%	2,446,807
2019	6,625,545	3,857,404	58%	2,768,141
2020	6,824,764	3,956,208	58%	2,868,556
2021	7,200,813	4,487,066	62%	2,713,747
2022	7,349,986	4,494,856	61%	2,855,130
2023	7,474,607	4,607,244	62%	2,867,363
2024	7,677,189	4,655,668	61%	3,021,521

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

**Table 9-02: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2014	12	\$ 646,272	24.49%	3.00%
2015	12	607,426	30.03%	3.00%
2016	12	600,317	32.15%	3.00%
2017	12	633,306	\$ 16,469	5.00%
2018	12	637,228	\$ 18,293	5.00%
2019	12	688,418	35.98%	5.00%
2020	11	649,956	41.04%	5.00%
2021	13	768,859	35.54%	5.00%
2022	12	746,210	39.28%	5.00%
2023	13	831,378	\$ 26,944	5.00%
2024	12	824,656	\$ 28,284	6.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

## Division 05 - Fire

**Table 8-05: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2014	\$ 868,957	\$ 795,417	92%	\$ 73,540
2015	965,778	814,434	84%	151,344
2016	1,517,182	1,292,383	85%	224,799
2017	1,579,780	1,294,893	82%	284,887
2018	1,644,800	1,244,224	76%	400,576
2019	1,753,435	1,233,738	70%	519,697
2020	1,812,902	1,270,240	70%	542,662
2021	1,962,864	1,434,473	73%	528,391
2022	1,984,370	1,416,836	71%	567,534
2023	2,044,307	1,425,671	70%	618,636
2024	2,117,444	1,422,194	67%	695,250

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

**Table 9-05: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2014	3	\$ 162,952	10.02%	5.00%
2015	3	160,287	13.71%	5.00%
2016	4	207,778	14.80%	5.00%
2017	3	170,526	\$ 2,751	5.00%
2018	3	195,143	\$ 3,672	5.00%
2019	3	202,666	26.61%	5.00%
2020	4	235,180	27.60%	5.00%
2021	4	241,141	27.76%	5.00%
2022	4	242,691	29.77%	5.00%
2023	4	257,260	\$ 7,098	5.00%
2024	4	272,780	\$ 7,765	6.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

## Division 12 - BPU Union

**Table 8-12: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2014	\$ 3,352,318	\$ 2,862,051	85%	\$ 490,267
2015	3,673,195	2,814,262	77%	858,933
2016	3,792,309	2,759,183	73%	1,033,126
2017	3,909,344	2,744,984	70%	1,164,360
2018	4,012,169	2,696,014	67%	1,316,155
2019	4,259,924	2,686,519	63%	1,573,405
2020	4,820,727	3,071,941	64%	1,748,786
2021	5,457,506	3,510,682	64%	1,946,824
2022	5,557,149	3,574,831	64%	1,982,318
2023	5,786,857	3,728,414	64%	2,058,443
2024	5,694,826	3,826,362	67%	1,868,464

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

**Table 9-12: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2014	9	\$ 537,250	8.34%	9.16%
2015	10	600,429	11.90%	9.16%
2016	10	639,326	13.01%	9.16%
2017	10	674,868	\$ 8,462	9.16%
2018	9	649,200	\$ 9,548	9.16%
2019	8	627,769	\$ 11,619	9.16%
2020	9	673,262	\$ 12,755	9.16%
2021	7	593,680	\$ 14,853	9.16%
2022	7	615,795	\$ 15,556	9.16%
2023	7	643,166	\$ 16,773	9.16%
2024	6	564,935	\$ 15,206	10.16%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

## Division 13 - Gnrl Non Un

**Table 8-13: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2014	\$ 4,634,380	\$ 4,754,970	103%	\$ (120,590)
2015	5,143,330	4,851,784	94%	291,546
2016	4,827,660	4,470,537	93%	357,123
2017	5,065,183	4,578,308	90%	486,875
2018	5,150,954	4,586,476	89%	564,478
2019	5,507,315	4,657,577	85%	849,738
2020	5,891,905	4,798,088	81%	1,093,817
2021	6,282,247	5,327,206	85%	955,041
2022	6,313,228	5,210,924	83%	1,102,304
2023	6,306,679	5,058,250	80%	1,248,429
2024	6,311,189	4,904,233	78%	1,406,956

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

**Table 9-13: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2014	16	\$ 807,902	6.01%	3.00%
2015	17	878,463	9.78%	3.00%
2016	17	865,697	9.54%	4.00%
2017	16	868,573	\$ 6,704	5.00%
2018	14	742,773	\$ 6,523	5.00%
2019	13	712,830	\$ 8,666	5.00%
2020	13	721,009	\$ 10,700	5.00%
2021	12	659,796	\$ 9,659	5.00%
2022	10	586,238	\$ 10,621	5.00%
2023	6	416,321	\$ 11,023	5.00%
2024	6	430,422	\$ 12,392	6.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

## Division 14 - BPUNonUnion

**Table 8-14: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2014	\$ 4,442,202	\$ 3,803,618	86%	\$ 638,584
2015	4,894,266	3,839,835	79%	1,054,431
2016	4,980,471	3,809,135	77%	1,171,336
2017	5,093,727	3,869,467	76%	1,224,260
2018	5,027,553	3,822,945	76%	1,204,608
2019	5,099,295	3,853,238	76%	1,246,057
2020	4,970,646	3,705,018	75%	1,265,628
2021	5,560,007	4,466,522	80%	1,093,485
2022	5,741,287	4,597,269	80%	1,144,018
2023	6,083,897	4,660,888	77%	1,423,009
2024	6,146,812	4,596,610	75%	1,550,202

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

**Table 9-14: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2014	17	\$ 977,082	10.63%	3.00%
2015	14	811,990	15.90%	3.00%
2016	12	725,843	17.15%	4.00%
2017	12	700,260	\$ 10,749	5.00%
2018	11	718,984	\$ 11,098	5.00%
2019	11	742,728	\$ 11,840	5.00%
2020	10	665,484	\$ 12,099	5.00%
2021	7	470,053	\$ 9,827	5.00%
2022	6	400,730	\$ 10,031	5.00%
2023	6	420,945	\$ 12,960	5.00%
2024	5	377,285	\$ 13,806	6.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

## Division 15 - City Mngr

**Table 8-15: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2014	\$ 63,875	\$ 20,760	33%	\$ 43,115
2015	65,389	19,569	30%	45,820
2016	63,151	19,647	31%	43,504
2017	60,941	21,023	35%	39,918
2018	127,792	70,616	55%	57,176
2019	273,192	196,157	72%	77,035
2020	318,760	228,071	72%	90,689
2021	389,506	286,093	73%	103,413
2022	543,729	323,048	59%	220,681
2023	641,596	374,075	58%	267,521
2024	774,105	432,591	56%	341,514

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

**Table 9-15: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2014	0	\$ 0	\$ 692	0.00%
2015	0	0	\$ 881	0.00%
2016	0	0	\$ 941	3.00%
2017	0	0	\$ 1,008	3.00%
2018	1	103,438	21.68%	5.00%
2019	1	107,700	12.96%	5.00%
2020	1	111,864	15.43%	5.00%
2021	1	121,770	17.10%	5.00%
2022	1	163,375	21.76%	5.00%
2023	1	177,783	23.34%	5.00%
2024	1	200,465	25.15%	5.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

## Division 18 - City Treas.

**Table 8-18: Actuarial Accrued Liabilities - Comparative Schedule**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2014	\$ 59,935	\$ 71,141	119%	\$ (11,206)
2015	72,797	70,872	97%	1,925
2016	71,904	67,244	94%	4,660
2017	70,974	64,280	91%	6,694
2018	70,156	59,891	85%	10,265
2019	71,507	56,147	79%	15,360
2020	73,280	54,153	74%	19,127
2021	74,380	57,632	77%	16,748
2022	73,157	54,136	74%	19,021
2023	72,315	51,404	71%	20,911
2024	70,771	48,230	68%	22,541

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

**Table 9-18: Computed Employer Contributions - Comparative Schedule**

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2014	1	\$ 16,354	0.00%	5.00%
2015	0	0	\$ 13	5.00%
2016	0	0	\$ 32	5.00%
2017	0	0	\$ 48	5.00%
2018	0	0	\$ 80	5.00%
2019	0	0	\$ 126	5.00%
2020	0	0	\$ 161	5.00%
2021	0	0	\$ 138	5.00%
2022	0	0	\$ 171	5.00%
2023	0	0	\$ 203	5.00%
2024	0	0	\$ 234	5.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

## Table 10: Division-Based Layered Amortization Schedule

### Division 01 - DPS EEs

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2026		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ (940,498)	10	\$ (631,406)	6	\$ (119,232)
(Gain)/Loss	12/31/2016	(114,847)	15	(89,631)	7	(14,772)
(Gain)/Loss	12/31/2017	70,884	10	33,809	3	12,096
Amendment	12/31/2017	8,018	10	3,821	3	1,368
(Gain)/Loss	12/31/2018	70,157	10	42,207	4	11,532
Amendment	12/31/2018	(4,386)	10	(2,633)	4	(720)
(Gain)/Loss	12/31/2019	(383,501)	10	(271,414)	5	(60,396)
Assumption	12/31/2019	54,205	10	43,110	5	9,600
Experience	12/31/2020	(132,834)	10	(107,377)	6	(20,280)
Experience	12/31/2021	(441,032)	10	(394,014)	7	(64,932)
Experience	12/31/2022	(10,350)	10	(10,064)	8	(1,476)
Experience	12/31/2023	(103,792)	10	(108,273)	9	(14,376)
Experience	12/31/2024	(74,859)	10	(82,774)	10	(10,068)
<b>Total</b>				<b>\$ (1,574,639)</b>		<b>\$ (271,656)</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

**Table 10-02: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2026		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 2,035,099	23	\$ 2,028,590	14	\$ 188,928
(Gain)/Loss	12/31/2016	91,434	22	96,633	14	9,000
(Gain)/Loss	12/31/2017	21,162	21	22,219	14	2,064
Amendment	12/31/2017	(3,643)	21	(3,832)	14	(360)
(Gain)/Loss	12/31/2018	171,366	20	179,092	14	16,680
(Gain)/Loss	12/31/2019	96,582	19	100,156	14	9,324
Assumption	12/31/2019	198,554	19	191,697	14	17,856
Experience	12/31/2020	73,454	18	76,671	14	7,140
Experience	12/31/2021	(173,760)	17	(182,164)	14	(16,968)
Experience	12/31/2022	181,773	16	193,269	14	18,000
Experience	12/31/2023	39,617	15	42,833	14	3,984
Experience	12/31/2024	189,556	14	209,598	14	19,524
<b>Total</b>				<b>\$ 2,954,762</b>		<b>\$ 275,172</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

**Table 10-05: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2026		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 151,344	23	\$ 155,469	14	\$ 14,484
(Gain)/Loss	12/31/2016	65,325	22	69,037	14	6,432
(Gain)/Loss	12/31/2017	50,864	21	53,405	14	4,980
(Gain)/Loss	12/31/2018	107,373	20	112,197	14	10,452
(Gain)/Loss	12/31/2019	56,606	19	58,698	14	5,472
Assumption	12/31/2019	50,956	19	50,224	14	4,680
Experience	12/31/2020	11,176	18	11,660	14	1,092
Experience	12/31/2021	(19,685)	17	(20,631)	14	(1,920)
Experience	12/31/2022	46,005	16	48,913	14	4,560
Experience	12/31/2023	55,090	15	59,564	14	5,544
Experience	12/31/2024	79,963	14	88,418	14	8,232
<b>Total</b>				<b>\$ 686,954</b>		<b>\$ 64,008</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

**Table 10-12: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2026		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 858,933	23	\$ 860,839	14	\$ 80,172
(Gain)/Loss	12/31/2016	144,861	22	153,094	14	14,256
(Gain)/Loss	12/31/2017	101,991	21	107,068	14	9,972
(Gain)/Loss	12/31/2018	129,681	20	135,534	14	12,624
(Gain)/Loss	12/31/2019	139,858	19	145,020	14	13,512
Assumption	12/31/2019	97,630	19	93,058	14	8,664
Experience	12/31/2020	153,684	18	160,398	14	14,940
Experience	12/31/2021	175,700	17	184,208	14	17,160
Experience	12/31/2022	35,951	16	38,222	14	3,564
Experience	12/31/2023	89,790	15	97,079	14	9,036
Experience	12/31/2024	(165,652)	14	(183,167)	14	(17,064)
<b>Total</b>				<b>\$ 1,791,353</b>		<b>\$ 166,836</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

**Table 10-13: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2026		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 291,546	23	\$ 342,741	14	\$ 31,920
(Gain)/Loss	12/31/2016	21,331	22	22,526	14	2,100
Amendment	12/31/2016	(6,799)	22	(7,175)	14	(672)
(Gain)/Loss	12/31/2017	117,216	21	123,044	14	11,460
Amendment	12/31/2017	(6,790)	21	(7,116)	14	(660)
(Gain)/Loss	12/31/2018	65,270	20	68,208	14	6,348
(Gain)/Loss	12/31/2019	132,931	19	137,841	14	12,840
Assumption	12/31/2019	141,076	19	142,335	14	13,260
Experience	12/31/2020	221,790	18	231,492	14	21,564
Experience	12/31/2021	(167,549)	17	(175,661)	14	(16,356)
Experience	12/31/2022	161,841	16	172,072	14	16,032
Experience	12/31/2023	153,433	15	165,899	14	15,456
Experience	12/31/2024	158,653	14	175,428	14	16,344
<b>Total</b>				<b>\$ 1,391,634</b>		<b>\$ 129,636</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

**Table 10-14: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2026		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 1,054,431	23	\$ 1,082,003	14	\$ 100,776
(Gain)/Loss	12/31/2016	66,475	22	70,257	14	6,540
Amendment	12/31/2016	(2,487)	22	(2,625)	14	(240)
(Gain)/Loss	12/31/2017	21,173	21	22,225	14	2,076
Amendment	12/31/2017	(5,128)	21	(5,374)	14	(504)
(Gain)/Loss	12/31/2018	(33,350)	20	(34,848)	14	(3,252)
(Gain)/Loss	12/31/2019	(116,244)	19	(120,548)	14	(11,232)
Assumption	12/31/2019	152,068	19	151,722	14	14,136
Experience	12/31/2020	18,793	18	19,619	14	1,824
Experience	12/31/2021	(175,711)	17	(184,223)	14	(17,160)
Experience	12/31/2022	75,807	16	80,606	14	7,512
Experience	12/31/2023	294,310	15	318,218	14	29,640
Experience	12/31/2024	121,874	14	134,760	14	12,552
<b>Total</b>				<b>\$ 1,531,792</b>		<b>\$ 142,668</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

**Table 10-15: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2026		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
(Gain)/Loss	12/31/2016	\$ 2,312	10	\$ 773	2	\$ 408
(Gain)/Loss	12/31/2017	2,819	10	1,344	3	480
(Gain)/Loss	12/31/2018	13,408	15	12,055	9	1,596
Amendment	12/31/2018	12,076	10	7,257	4	1,980
(Gain)/Loss	12/31/2019	23,265	15	21,873	10	2,664
Assumption	12/31/2019	4,428	15	3,834	10	468
Experience	12/31/2020	22,277	15	21,946	11	2,472
Experience	12/31/2021	17,262	15	17,600	12	1,848
Experience	12/31/2022	118,195	15	124,502	13	12,276
Experience	12/31/2023	41,561	15	44,932	14	4,188
Experience	12/31/2024	72,852	15	80,555	15	7,128
<b>Total</b>				<b>\$ 336,671</b>		<b>\$ 35,508</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

## Division 18 - City Treas.

**Table 10-18: Layered Amortization Schedule**

Type of UAL	Date Established	Original Balance <sup>1</sup>	Original Amortization Period <sup>2</sup>	Amounts for Fiscal Year Beginning 7/1/2026		
				Outstanding UAL Balance <sup>3</sup>	Remaining Amortization Period <sup>2</sup>	Annual Amortization Payment
Initial	12/31/2015	\$ 1,925	21	\$ 1,722	9	\$ 228
(Gain)/Loss	12/31/2016	2,587	19	2,311	9	312
(Gain)/Loss	12/31/2017	1,753	17	1,562	9	204
(Gain)/Loss	12/31/2018	3,326	15	2,996	9	396
(Gain)/Loss	12/31/2019	2,457	14	2,231	9	300
Assumption	12/31/2019	2,352	14	2,071	9	276
Experience	12/31/2020	3,432	13	3,201	9	420
Experience	12/31/2021	(2,598)	12	(2,486)	9	(336)
Experience	12/31/2022	2,880	11	2,865	9	384
Experience	12/31/2023	2,398	10	2,501	9	336
Experience	12/31/2024	2,095	10	2,316	10	288
<b>Total</b>				<b>\$ 21,290</b>		<b>\$ 2,808</b>

<sup>1</sup> For each type of UAL (layer), this is the original balance as of the date the layer was established.

<sup>2</sup> According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

<sup>3</sup> This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

## GASB Statement No. 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:	12/31/2024
Measurement Date of the Total Pension Liability (TPL):	12/31/2024
At 12/31/2024, the following employees were covered by the benefit terms:	
Inactive employees or beneficiaries currently receiving benefits:	86
Inactive employees entitled to but not yet receiving benefits (including refunds):	42
Active employees:	<u>37</u>
	165
Total Pension Liability as of 12/31/2023 measurement date:	\$ 29,647,417
Total Pension Liability as of 12/31/2024 measurement date:	\$ 30,065,553
Service Cost for the year ending on the 12/31/2024 measurement date:	\$ 361,110
Change in the Total Pension Liability due to:	
- Benefit changes <sup>1</sup> :	\$ (25,791)
- Differences between expected and actual experience <sup>2</sup> :	\$ (33,832)
- Changes in assumptions <sup>2</sup> :	\$ (31,791)
Average expected remaining service lives of all employees (active and inactive):	2

<sup>1</sup> A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

<sup>2</sup> Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Covered employee payroll (Needed for Required Supplementary Information):	\$ 2,814,843
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Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease (6.18%)	Current Discount Rate (7.18%)	1% Increase (8.18%)
Change in Net Pension Liability as of 12/31/2024:	\$ 3,296,950	\$ 0	\$ (2,752,965)

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



## Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

### 01 - DPS EEs

7/1/2024	Participant Contribution Rate 6.00%
1/1/2021	Custom Wages
1/1/2021	Service Credit Qualification - 60 hours
7/1/2020	Participant Contribution Rate 5%
7/1/2018	Participant Contribution Rate 4%
7/1/2017	DC Adoption Date 07-01-2017
7/1/2017	Participant Contribution Rate 3%
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
7/1/1999	Temporary Benefit F55 (With 20 Years of Service) (07/01/1999 - 09/03/1999)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
7/1/1998	2.25% Multiplier (Capped at 80% of FAC)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1991	2.00% Multiplier
7/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	Member Contribution Rate 5.00%
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
7/1/1948	1.00% Multiplier on FAC < \$4,200 and 1.50% Multiplier on FAC > \$4,200
7/1/1948	10 Year Vesting
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
	Fiscal Month - July
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Normal Retirement Age (DB) - 60

## 02 - Police

7/1/2024	Participant Contribution Rate 6.00%
7/1/2023	DC Adoption Date 07-01-2023
7/1/2023	Non-Accelerated Amortization
1/1/2021	Custom Wages
1/1/2021	Public Safety Employees - Yes
1/1/2021	Service Credit Qualification - 60 hours
7/1/2017	Participant Contribution Rate 5%
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
7/1/1998	2.50% Multiplier (Capped at 80% of FAC)
1/1/1998	E 2% COLA Adopted (01/01/1998)
7/1/1997	Member Contribution Rate 3.00%
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Member Contribution Rate 4.00%
6/30/1996	Member Contribution Rate 0.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1992	2.25% Multiplier (Capped at 80% of FAC)
7/1/1992	Benefit F55 (With 20 Years of Service)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
9/1/1987	2.00% Multiplier
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
5/1/1968	1.70% Multiplier
7/1/1948	0.84% Multiplier
7/1/1948	10 Year Vesting
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	Member Contribution Rate 5.00%
	Fiscal Month - July
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Normal Retirement Age (DB) - 60

## 05 - Fire

7/1/2024	Participant Contribution Rate 6.00%
7/1/2023	DC Adoption Date 07-01-2023
7/1/2023	Non-Accelerated Amortization
1/1/2021	Custom Wages
1/1/2021	Public Safety Employees - Yes
1/1/2021	Service Credit Qualification - 60 hours
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
7/1/1999	2.50% Multiplier (Capped at 80% of FAC)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	2.25% Multiplier (Capped at 80% of FAC)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1992	Benefit F55 (With 20 Years of Service)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
9/1/1987	2.00% Multiplier
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
5/1/1968	1.70% Multiplier
7/1/1948	0.84% Multiplier
7/1/1948	10 Year Vesting
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	Member Contribution Rate 5.00%
	Fiscal Month - July
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Normal Retirement Age (DB) - 60

## 12 - BPU Union

10/1/2024	Participant Contribution Rate 10.16%
1/1/2021	Custom Wages
1/1/2021	Service Credit Qualification - 60 hours
7/1/2017	DC Adoption Date 07-01-2017
7/1/2017	Non-Accelerated Amortization



## 12 - BPU Union

12/1/2016	Service Credit Purchase Estimates - Yes
12/1/2011	Benefit F55 (With 25 Years of Service)
12/1/2011	Member Contribution Rate 9.16%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	2.25% Multiplier (Capped at 80% of FAC)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	2.00% Multiplier
7/1/1991	Member Contribution Rate 5.00%
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
7/1/1948	10 Year Vesting
7/1/1948	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Fiscal Month - July
	1.00% Multiplier on FAC < \$4,200 and 1.50% Multiplier on FAC > \$4,200
	Benefit FAC-5 (5 Year Final Average Compensation)
	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
	Normal Retirement Age (DB) - 60

## 13 - Gnrl Non Un

7/1/2024	Participant Contribution Rate 6.00%
1/1/2021	Custom Wages
1/1/2021	Service Credit Qualification - 60 hours
7/1/2017	DC Adoption Date 07-01-2017
7/1/2017	Non-Accelerated Amortization
7/1/2017	Participant Contribution Rate 5%
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)

### 13 - Gnrl Non Un

1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
7/1/2002	2.25% Multiplier (Capped at 80% of FAC)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
11/1/1998	Temporary Benefit F55 (With 20 Years of Service) (11/01/1998 - 01/03/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
7/1/1995	Member Contribution Rate 3.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1989	10 Year Vesting
1/1/1989	2.00% Multiplier
1/1/1989	Benefit FAC-5 (5 Year Final Average Compensation)
1/1/1989	Member Contribution Rate 5.00%
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
	Fiscal Month - July
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Normal Retirement Age (DB) - 60

### 14 - BPUNonUnion

7/1/2024	Participant Contribution Rate 6.00%
1/1/2021	Custom Wages
1/1/2021	Service Credit Qualification - 60 hours
7/1/2017	DC Adoption Date 07-01-2017
7/1/2017	Non-Accelerated Amortization
7/1/2017	Participant Contribution Rate 5%
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
7/1/2002	2.25% Multiplier (Capped at 80% of FAC)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)

#### 14 - BPUNonUnion

1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
7/1/1995	Member Contribution Rate 3.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1989	10 Year Vesting
1/1/1989	2.00% Multiplier
1/1/1989	Benefit FAC-5 (5 Year Final Average Compensation)
1/1/1989	Member Contribution Rate 5.00%
	Fiscal Month - July
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Normal Retirement Age (DB) - 60

#### 15 - City Mngr

1/1/2021	Custom Wages
1/1/2021	Service Credit Qualification - 60 hours
7/1/2018	2.50% Multiplier (Capped at 80% of FAC)
7/1/2018	Participant Contribution Rate 5%
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1996	Member Contribution Rate 3.00%
12/31/1995	Member Contribution Rate 0.00%
1/1/1995	10 Year Vesting
1/1/1995	2.00% Multiplier
1/1/1995	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1995	Member Contribution Rate 5.00%
	Fiscal Month - July
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Normal Retirement Age (DB) - 60

#### 18 - City Treas.

1/1/2021	Custom Wages
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## 18 - City Treas.

1/1/2021	Service Credit Qualification - 60 hours
12/1/2020	Non-Accelerated Amortization
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2015	Accelerated to 15-year Amortization
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	10 Year Vesting
1/1/1996	2.00% Multiplier
1/1/1996	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1996	Member Contribution Rate 5.00%
	Fiscal Month - July
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Normal Retirement Age (DB) - 60

## Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

### Increase in Final Average Compensation

Division	Increase Assumption
All Divisions	3.00%

### Miscellaneous and Technical Assumptions

Loads – None.

**Amortization Policy for Closed Not Linked Divisions:** The default funding policy for closed not linked divisions, including open divisions with zero active members, is to follow a non-accelerated amortization, where each closed period decreases by one year each year until the period is exhausted.

## Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.

## Plan Maturity Measures

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

December 31,	Ratio of:				
	Market Value of Assets to Total Payroll	Actuarial Accrued Liability to Payroll	Actives to Retirees and Beneficiaries	Market Value of Assets to Benefit Payments	Net Cash Flow to Market Value of Assets (BOY)
2018	5.2	7.2	0.8	11.6	-4.3%
2019	5.6	7.4	0.8	12.6	-4.1%
2020	6.3	8.0	0.7	12.6	-4.6%
2021	7.6	9.4	0.6	13.3	-4.0%
2022	6.8	10.1	0.6	11.2	-3.6%
2023	7.4	10.6	0.5	11.4	-4.3%
2024	7.8	11.0	0.4	11.4	-4.2%

### Ratio of Market Value of Assets to Total Payroll

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

### Ratio of Actuarial Accrued Liability to Payroll

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

### Ratio of Actives to Retirees and Beneficiaries

A young plan with many active members and few retirees will have a high ratio of actives to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

### Ratio of Market Value of Assets to Benefit Payments

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

### Ratio of Net Cash Flow to Market Value of Assets

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.

## State Reporting

The following information has been prepared to provide some of the information necessary to complete the Public Act 202 pension reporting requirements for the State of Michigan's Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at [www.mersofmich.com](http://www.mersofmich.com) and on the State [website](#).

Form 5572		
Line Reference	Description	Result
<b>10</b>	<b>Membership as of December 31, 2024</b>	
11	Indicate number of active members	37
12	Indicate number of inactive members (excluding pending refunds)	14
13	Indicate number of retirees and beneficiaries	86
<b>14</b>	<b>Investment Performance for Calendar Year Ending December 31, 2024<sup>1</sup></b>	
15	Enter actual rate of return - prior 1-year period	7.72%
16	Enter actual rate of return - prior 5-year period	6.91%
17	Enter actual rate of return - prior 10-year period	6.62%
<b>18</b>	<b>Actuarial Assumptions</b>	
19	Actuarial assumed rate of investment return <sup>2</sup>	6.93%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any <sup>3</sup>	15
22	Is each division within the system closed to new employees? <sup>4</sup>	No
<b>23</b>	<b>Uniform Assumptions</b>	
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$22,670,639
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions <sup>5</sup>	\$30,834,954
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending June 30, 2025	\$1,181,028

<sup>1</sup> The Municipal Employees' Retirement System's investment performance has been provided to GRS from MERS Investment Staff and is included here for reporting purposes. The investment performance figures reported are net of investment expenses on a rolling calendar year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.

<sup>2</sup> Net of administrative and investment expenses.

<sup>3</sup> Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.

<sup>4</sup> If all divisions within the employer are closed, "yes." If at least one division is open (including shadow divisions), "no."

<sup>5</sup> Line 25 actuarial accrued liability is determined under PA 202 uniform assumptions which may differ from the valuation assumptions. In accordance with the March 4, 2025 memo on the selection of Uniform Assumptions, "[f]or retirement systems that utilize an investment rate of return that is less than 7.00% for funding purposes, the local government should use the lower investment rate of return for the uniform assumption as well." In particular, the assumed rate of return for PA 202 purposes is 6.93%.

July 1 2024 - June 30 2025

# Annual Report



**HILLSDALE  
COMMUNITY  
LIBRARY**

## Hillsdale Community Library



11 E Bacon St.  
Hillsdale, MI 49242  
517-427-6470  
hillsdale-library.org

Mon - Tue: 10AM - 6PM  
Wed - Fri: 10AM - 5PM  
Saturday: 10AM - 1PM  
Sunday: Closed

# Our Mission

Hillsdale Community Library is dedicated to serving the informational, educational, and recreational needs of the citizens of Hillsdale. As a public agency, the library is maintained as a service to the community and the people who support it. Service of the library is not limited to individuals but extends to support the civic, educational and cultural activities of groups and organizations. The library cooperates with other organizations, agencies, and institutions to provide library service.

# Our Vision

The vision for this library builds on the strengths and achievements of the past and envisions a future in which the library reflects the changing needs and desires of those who use it and reaches out in a creative way to attract new users. The library provides a welcoming environment to all, makes the best technology available to serve the information needs of the community, and encourages lifelong learning.

# Our Team

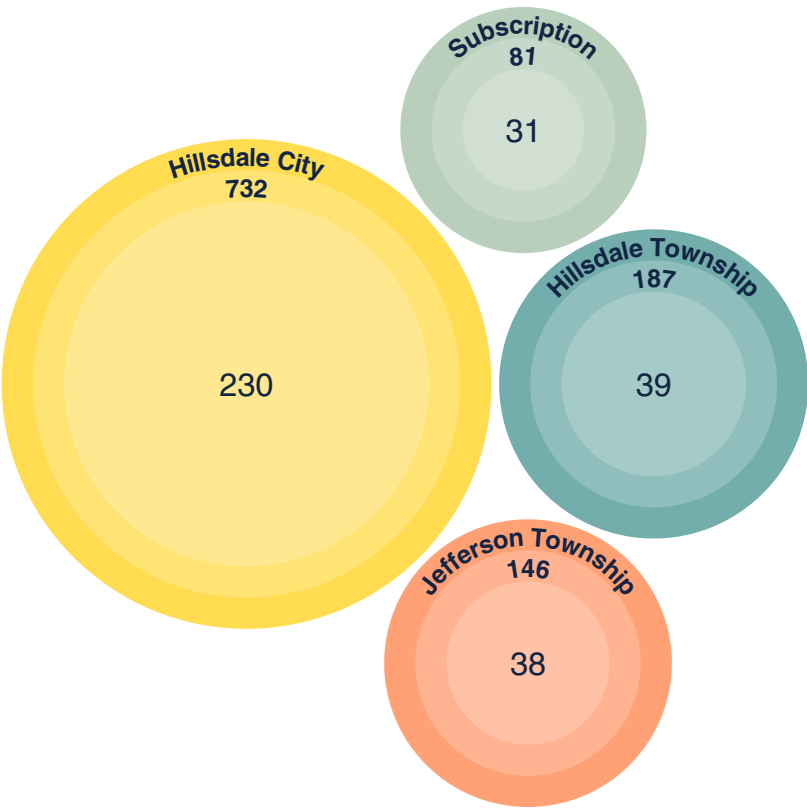
Name	Role
Rebekah Dobski	<i>Library Director</i>
Heidi Pruitt	<i>Programming Coordinator</i>
Elizabeth Cole	<i>Interlibrary Loan Librarian</i>
Sierra Smith	<i>Librarian Aide</i>
Chloe Stewart	<i>Librarian Aide</i>
Elizabeth Voorheis	<i>Librarian Aide</i>
Dakota Swafford	<i>Page</i>

# Library Board

Name	Role
Laura Negus	<i>President</i>
George Allen	<i>Vice President</i>
Josh Paladino	<i>Secretary</i>
Adam Kear	<i>Trustee</i>
Jaminda Springer	<i>Trustee</i>

# Circulation Data

## Active Cards by Residence



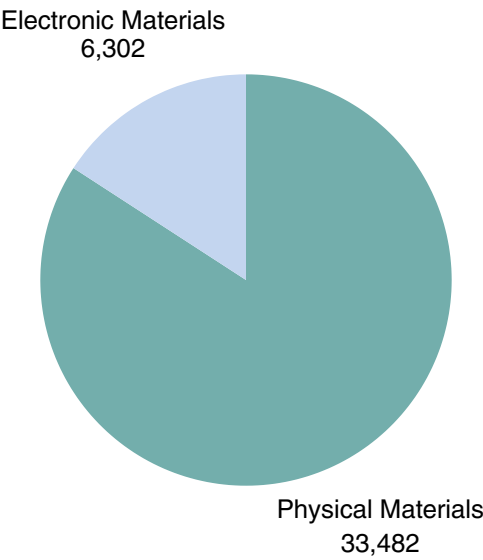
The Hillsdale Community Library services the city of Hillsdale as well as Hillsdale & Jefferson townships via yearly contracting. For those who live outside of these areas, a subscription card can be purchased annually for \$40.

City	Hillsdale	Jefferson	Subscription	Total
732	187	146	81	1,145

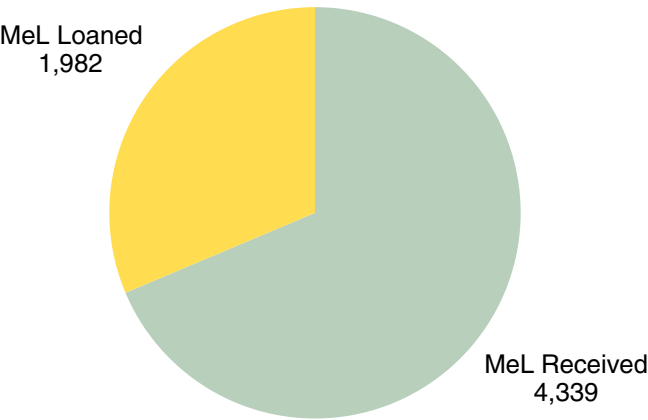
## Legal Service Population vs. Active Cards

The total population of our service area pulled from the previous census data totals 11,546 with 1,145 total active cards at this time. Cards are issued for a year at a time. We require patrons to come in and verify their contact information each year. Patrons are reminded intermittently to return and update their card. Over the course of many years, the library has assigned and handed out thousands of library cards.

# In House Circulation



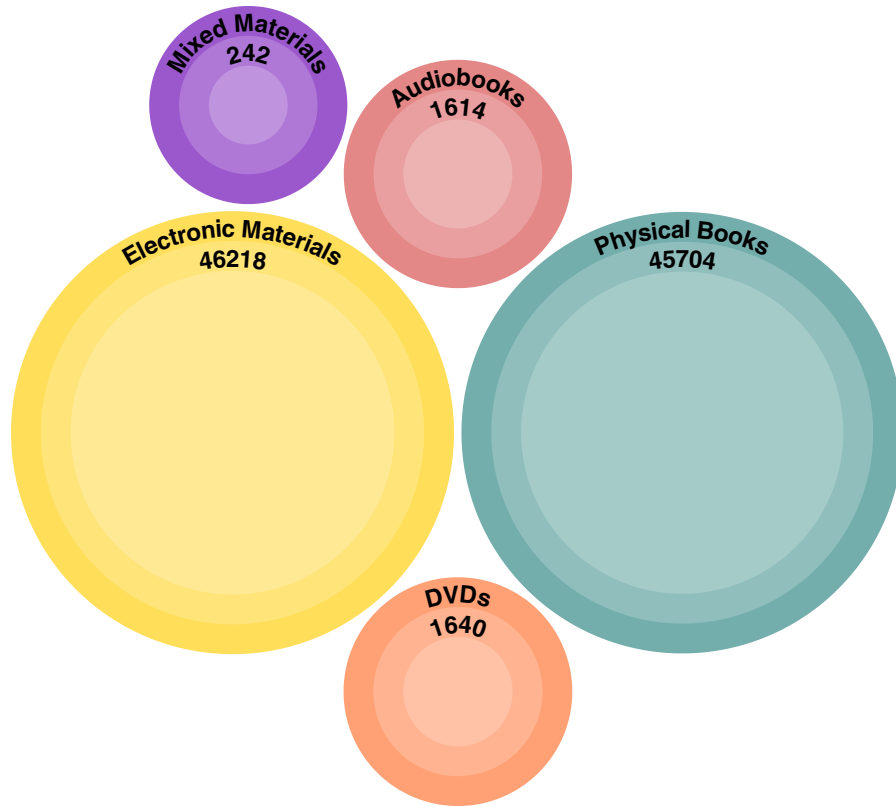
# Interlibrary Circulation



Physical	eMaterial	Loaned Out	Loaned In	Total
33,482	6,302	1,982	4,339	46,105

Whether it is in house, physical, electronic, or loaned out, the library has helped hundreds of patrons at a time read over 46,000 books throughout the course of one year. Aside from electronic checkouts, the nearly 40,000 physical are items that have all passed through staff members hands to be checked out and at some point returned to our shelves.

# Collections



Physical	eMaterial	Audio	DVDs	Mixed Materials	Total
45,704	46,218	1,614	1,640	242	95,418

Most of the collection has been obtained via booksellers like Ingram and Baker & Taylor, as well as Amazon, or other organizations that specialize in selling quality books. Additionally, we accept book donations and monetary gifts to the library that are intended for book purchases. Between both youth and adult budgets, we add roughly 1,500 new books each year.

The electronic collection that we offer is purchased and maintained by our library cooperative, the Woodlands Library Cooperative. Along with 50 other libraries, we share an electronic library that covers over 825,000 Michigan residents!

## Miscellaneous Statistics

Visitors



**35,075**

Hours Open



**1,946**

WiFi Usage



**11,062**

Social Media Interacts



**134,934**

Computer Usage



**3,564**

Reference Questions

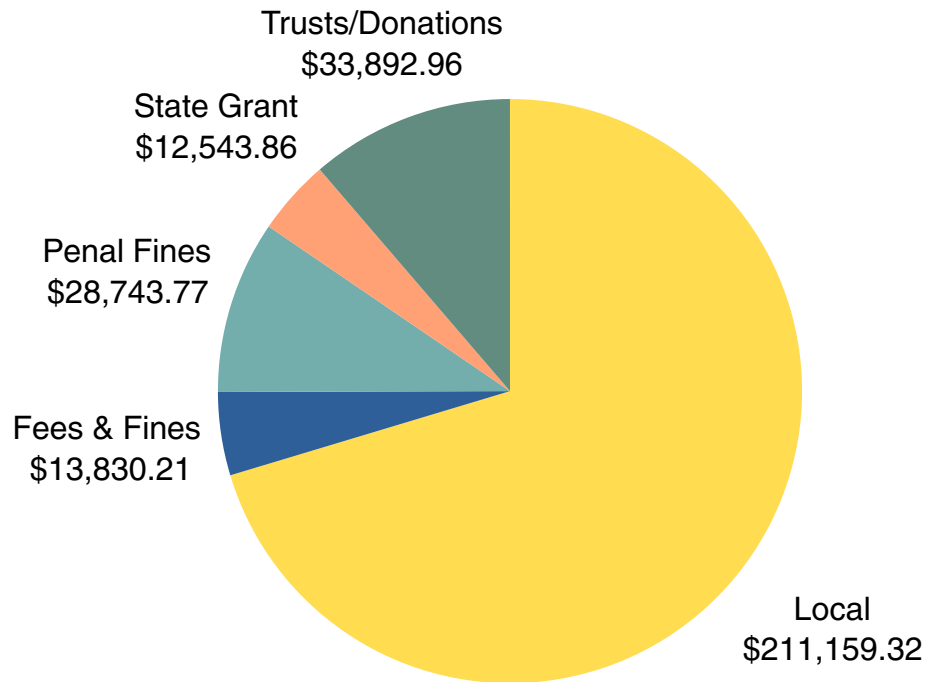


**9,692**

# Financial Data

## Revenues

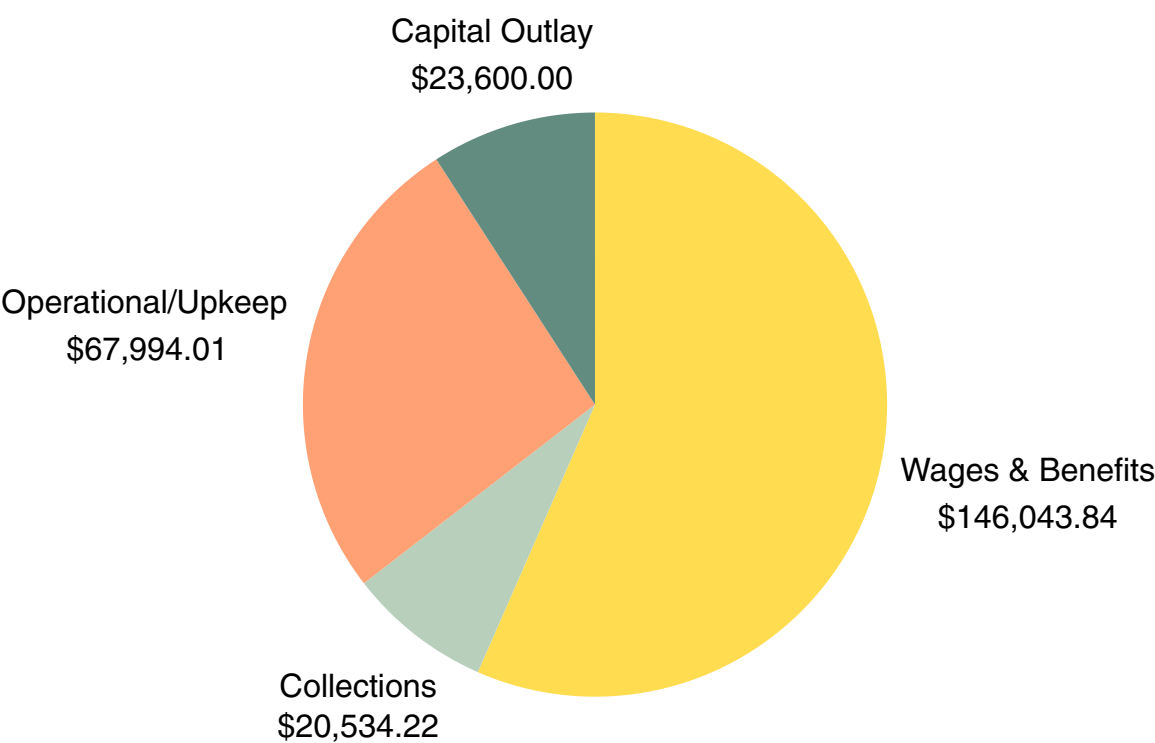
Local Fees & Fines Penal Fines State Grant Trusts/Donations



Local	Fees/Fines	Penal Fines	State Aid	Trusts/Donations	Total
211,159.32	13,830.21	28,743.77	12,543.86	33,892.96	\$300,170.12

The Library receives most of its funding via the local community. This includes penal fines, property taxes, ordinance fines, and payments from the townships we additionally cover. The Library also annually receives state aid from the Library of Michigan and disbursements from local donors and trusts. In house, the Library collects money for printing/copying, subscription cards, late fees, lost items, and our book sale.

Expenditures

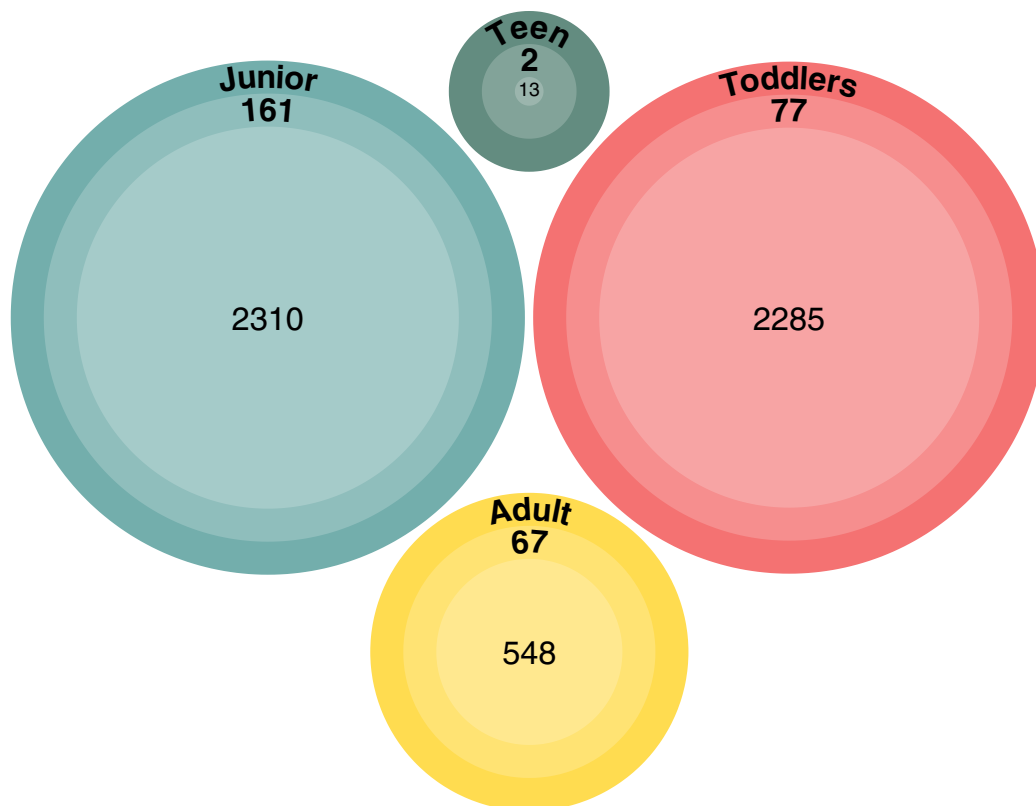


Wages/Benefit s	Collection s	Operation al	Capital Outlay	Total
146,043.84	20,534.22	67,994.01	23,600	\$258,172.07

Wages and benefits, a necessary expenditure for the continuation of great services at the library, is the largest expenditure. Our operational budget contributes to our utilities, supplies, technical services, and our contracted providers that keep the Library clean, warm, and hydrated.

Throughout the 24-25FY, the library only completed one capital project. The library had new carpets put down in three separate areas, in place of 20+ year old carpets. Throughout the next fiscal year, carpeting in the rest of the main library is expected to be replaced.

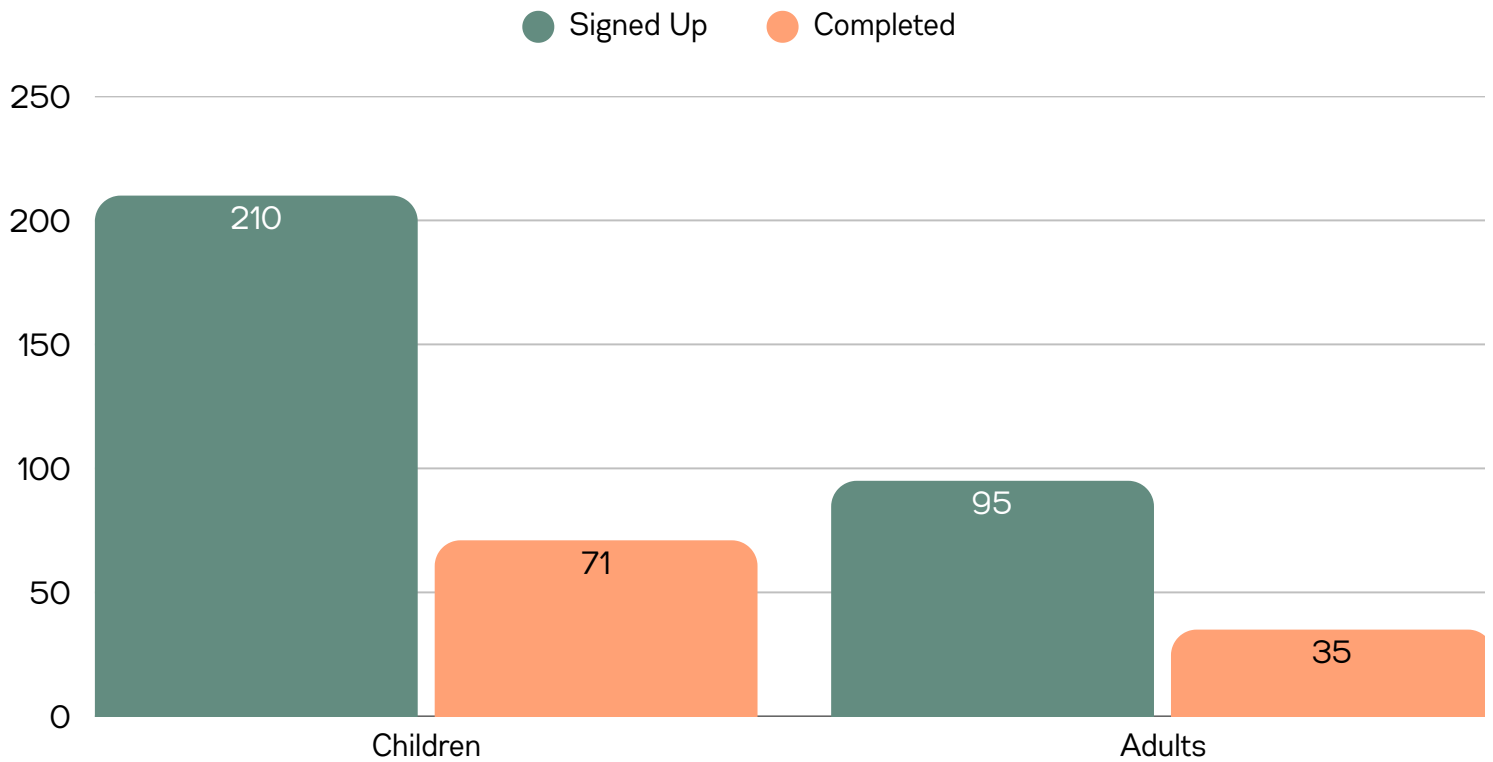
## Programming



Throughout the course of the year, the library held 307 total in-house programs for patrons of all ages, including during summer reading program. As a result, we had 5,143 visitors for programs alone! We typically tend to see young families frequent our programs the most. Slowly our hope is to increase the amount of teen programs. They are the hardest demographic to serve, as many have other high school extracurriculars. Our programs generally run year long with our programming coordinator, Heidi, not taking any breaks.

Some popular programs would be Little Bookworms (story time), Bingo, Yoga, and Lego Club. These programs can be attended by anyone, regardless of library card status!

## 2024 Summer Reading Program



Our summer reading program, Adventure Begins at Your Library, was an awesome summer program for us! Each youth participant received their own passport for reading. While we only had 71 kids fully finish the program, we had many more who finished most of the weeks! The ratio might not look strong, but that doesn't discount that there were still kids who read quite a bit. We had  $\frac{1}{3}$  of our adult participants submit at least one sheet of 5 books read - but in total we collected 51 total reading logs. In the same vein, we have many adults who submit partial logs or explain that they only got 3-4 books but ran out of time.

To: Hillsdale City Council

From: Hillsdale City Treasurer

Date: September 5, 2025

SUBJECT: Affidavit Cover Sheet for notification and list of Special Assessments Installment input for 2025 Winter Taxes

**Sec. 2-348. Delinquent assessments or installments.**

Special assessments and all interest and charges thereon, from the date of confirmation of the roll, shall be and remain a lien upon the property assessed of the same character and effect as the lien created by general law for state and county taxes, and by the Charter for city taxes, until paid. From such date and after confirmation as shall be fixed by the council, the same collection fees shall be collected on delinquent special assessments and upon delinquent installments of such special assessments beginning on the following September 1 of each year as are provided by the Charter to be collected on delinquent city taxes. Such delinquent special assessments shall be subject to the same penalties, and the land upon which the same are a lien shall be subject to sale therefor, the same as are delinquent city taxes and the lands upon which they constitute a lien, and may be placed upon the regular city tax roll for collection in accordance with section 9.11 of the Charter.

(Code 1979, § 3.08.180; Ord. No. 2015-7, 4-6-2015)

**Sec. 2-351. Return of assessment roll and warrant to city clerk; unpaid assessments.**

The treasurer shall make return of the assessment roll and warrant to the city clerk according to the requirements of the warrant, and if any of the assessments in the roll are returned unpaid, the treasurer shall attach to his return a statement, verified by affidavit containing a list of the persons delinquent, and a description of the lots and premises upon which the assessments remain unpaid, and the amount unpaid on each.

(Code 1979, § 3.08.210; Ord. No. 2015-7, 4-6-2015)

I transferred the installments to Winter tax on September 4, 2025.

Respectfully

Peter K. Merritt  
Hillsdale City Treasurer

Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
Population: All Records

Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
2021-4 (WILLIAMS CT STRE30006-123-152-05		AEMISEGGER, MISTY	559.52	0.00	559.52	/ /
Payoff Prin: 2,758.17	Payoff Int: 179.28	Penalty: 0.00	Total Payoff: 2,937.45			
2021-1 (HILLCREST AREA S30006-123-455-03		ANDALORO, LORI LYNN	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
2021-4 (WILLIAMS CT STRE30006-123-151-17		ANDERSON, RAY V	535.88	0.00	535.88	/ /
Payoff Prin: 2,364.14	Payoff Int: 153.67	Penalty: 0.00	Total Payoff: 2,517.81			
22-07 (WESTWOOD AREA)	30006-227-151-12	ARNOLD, ZACHERY K & SHAN	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-06 (MORRY/LYNWOOD/S H30006-334-231-07		B&B INVESTMENTS LLC	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-06 (MORRY/LYNWOOD/S H30006-334-231-17		BADE, ROBERT	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-07 (WESTWOOD AREA)	30006-227-179-04	BARBER, DAWN	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2025-10 (MONROE ST)	30006-227-230-04	BARNES, WILLIAM J	333.33	0.00	333.33	/ /
Payoff Prin: 5,000.00	Payoff Int: 21.50	Penalty: 0.00	Total Payoff: 5,021.50			
22-07 (WESTWOOD AREA)	30006-227-151-25	BAYS, BRITTANY T	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			

Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
Population: All Records

Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
2024-8 (ST JOE & GRISWOL30006-426-326-13		BEACH, RODNEY S & BARBAR	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-07 (WESTWOOD AREA)	30006-227-178-20	SCHIMAN, CLAY M	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2021-1 (HILLCREST AREA S30006-123-457-04		BENZING, JOHN H	447.47	0.00	447.47	/ /
Payoff Prin: 2,192.45	Payoff Int: 142.51	Penalty: 0.00	Total Payoff: 2,334.96			
22-07 (WESTWOOD AREA)	30006-227-151-19	BLACKHAM, BRADLEY W	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-06 (MORRY/LYNWOOD/S H30006-334-229-02		BROOKS, JOHN F & VERONIC	708.20	0.00	708.20	/ /
Payoff Prin: 3,470.00	Payoff Int: 225.55	Penalty: 0.00	Total Payoff: 3,695.55			
2025-10 (MONROE ST)	30006-227-231-03	BURKETT, KEVIN & SUSAN	666.67	0.00	666.67	/ /
Payoff Prin: 10,000.00	Payoff Int: 43.00	Penalty: 0.00	Total Payoff: 10,043.00			
22-06 (MORRY/LYNWOOD/S H30006-435-101-13		CARPENTIER, JEREMY K	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-07 (WESTWOOD AREA)	30006-227-177-16	CHEN, KEEN J & JOANNE R	740.00	500.00	240.00	08/29/2025
Payoff Prin: 3,740.00	Payoff Int: 243.10	Penalty: 0.00	Total Payoff: 3,983.10			
2024-8 (ST JOE & GRISWOL30006-426-326-16		CLARK, IAN M & SARA	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			

Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
Population: All Records

Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
2024-8 (ST JOE & GRISWOL30006-435-202-01		COLLAR, BRYCE WELLS	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2024-8 (ST JOE & GRISWOL30006-426-326-08		DAVIS, CHRISTOPHER SCOTT	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-07 (WESTWOOD AREA)	30006-227-152-04	DE LEON, JASON L & ERIN	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2021-1 (HILLCREST AREA S30006-123-453-09		DOW, RACHAEL ANNE	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
2024-8 (ST JOE & GRISWOL30006-435-202-11		DRAPER, SCOTT L	723.80	0.00	723.80	/ /
Payoff Prin: 4,230.00	Payoff Int: 274.95	Penalty: 0.00	Total Payoff: 4,504.95			
22-07 (WESTWOOD AREA)	30006-227-176-05	DURSI, JUDITH ANNE FAMIL	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-06 (MORRY/LYNWOOD/S H30006-334-207-04		ELLIOTT, FRANCIS B	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
2025-10 (MONROE ST)	30006-227-230-06	EMERY, JEFFREY S	333.33	0.00	333.33	/ /
Payoff Prin: 5,000.00	Payoff Int: 21.50	Penalty: 0.00	Total Payoff: 5,021.50			
2025-10 (MONROE ST)	30006-227-231-05	FAIRWAY RENTALS, LLC	666.67	0.00	666.67	/ /
Payoff Prin: 10,000.00	Payoff Int: 43.00	Penalty: 0.00	Total Payoff: 10,043.00			

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Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
Population: All Records

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Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
22-06 (MORRY/LYNWOOD/S	H30006-435-101-02	FRISTIK, DAVID R JR	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-07 (WESTWOOD AREA)	30006-227-151-44	GEHRKE, JASON MATTHEW &	770.00	500.00	270.00	07/09/2025
Payoff Prin: 4,270.00	Payoff Int: 277.55	Penalty: 0.00	Total Payoff: 4,547.55			
22-06 (MORRY/LYNWOOD/S	H30006-334-229-03	GOCHANOUR, HEIDI	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-205-10	GRANT, MARGARET L	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-204-19	HART, ARTHUR PHILLIP II	639.00	0.00	639.00	/ /
Payoff Prin: 3,150.00	Payoff Int: 204.75	Penalty: 0.00	Total Payoff: 3,354.75			
22-07 (WESTWOOD AREA)	30006-227-151-38	BREWER, JONATHAN C	385.00	0.00	385.00	/ /
Payoff Prin: 2,250.00	Payoff Int: 146.25	Penalty: 0.00	Total Payoff: 2,396.25			
22-07 (WESTWOOD AREA)	30006-227-153-08	HINGA, MATTHEW & CARRIE	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2021-2 (RIVERDALE AREA	S30006-126-202-06	HOCKENSMITH, ASHLEY N	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
2024-8 (ST JOE & GRISWOL	30006-426-326-29	HOFFMAN, KLARISSA	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			

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Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
Population: All Records

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Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
2021-1 (HILLCREST AREA	S30006-123-455-06	KEAR, ADAM JARET & KIMBE	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
22-06 (MORRY/LYNWOOD/S	H30006-334-207-05	KEIL, KATHRYN E	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
2021-2 (RIVERDALE AREA	S30006-126-201-04	LAYCOCK, DOUGLAS KERRY	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-07 (WESTWOOD AREA)	30006-227-179-06	LEVACK, JOSEPH H & CHRIS	740.00	0.00	740.00	/ /
Payoff Prin: 4,000.00	Payoff Int: 260.00	Penalty: 0.00	Total Payoff: 4,260.00			
22-07 (WESTWOOD AREA)	30006-227-178-10	LEWKE, WALTER G II LIVIN	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-07 (WESTWOOD AREA)	30006-227-176-02	LIFEWAYS	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-06 (MORRY/LYNWOOD/S	H30006-435-101-12	LOREN, MATTHEW L	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
2021-4 (WILLIAMS CT STRE	30006-123-152-10	MARCH, HAROLD & PATRICIA	559.52	0.00	559.52	/ /
Payoff Prin: 2,758.17	Payoff Int: 179.28	Penalty: 0.00	Total Payoff: 2,937.45			
22-07 (WESTWOOD AREA)	30006-227-152-05	MARSHALL, KELSEY	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			

Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
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Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
2021-1 (HILLCREST AREA)	S30006-126-204-16	MARTIN, MARK STEVEN	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
2024-8 (ST JOE & GRISWOL)	30006-426-377-09	MCGEE, TERRA L	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2024-8 (ST JOE & GRISWOL)	30006-426-377-08	MILLER, JAMES G ETAL	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-07 (WESTWOOD AREA)	30006-227-152-14	MILLER, MATTHEW D	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2021-1 (HILLCREST AREA)	S30006-126-205-05	MILLER, WARREN & DAWN	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
22-07 (WESTWOOD AREA)	30006-227-152-06	MORE, KIMBERLY ANN	770.00	500.00	270.00	05/06/2025
Payoff Prin: 4,270.00	Payoff Int: 277.55	Penalty: 0.00	Total Payoff: 4,547.55			
22-06 (MORRY/LYNWOOD/S)	H30006-334-210-35	MOREHEAD, BARBARA J	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
2021-1 (HILLCREST AREA)	S30006-126-205-02	MORIARTY, JOHN E & SOPHI	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
2021-1 (HILLCREST AREA)	S30006-126-206-02	MORRISON, MATTHEW	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			

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Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
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Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
2021-1 (HILLCREST AREA)	S30006-123-455-16	MURNEN, KYLE J & COURTNE	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
22-06 (MORRY/LYNWOOD/S	H30006-334-204-15	MURRAY, JAMES D & PATSY	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-204-16	MURRAY, JAMES D & PATSY	553.80	0.00	553.80	/ /
Payoff Prin: 2,730.00	Payoff Int: 177.45	Penalty: 0.00	Total Payoff: 2,907.45			
22-06 (MORRY/LYNWOOD/S	H30006-334-230-11	NEUKOM, ALBERT JR/HERBEN	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-230-12	NEUKOM, ALBERT JR/HERBEN	276.90	0.00	276.90	/ /
Payoff Prin: 1,365.00	Payoff Int: 88.73	Penalty: 0.00	Total Payoff: 1,453.73			
22-07 (WESTWOOD AREA)	30006-227-178-05	ORTIZ, ZENON & ANDREA	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-210-05	PALACIOS, TIMOTHY R SR &	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
2021-1 (HILLCREST AREA)	S30006-126-206-03	VANDYKE, LINSEY	428.51	0.00	428.51	/ /
Payoff Prin: 1,876.52	Payoff Int: 121.97	Penalty: 0.00	Total Payoff: 1,998.49			
2021-1 (HILLCREST AREA)	S30006-126-226-02	PAWLOSKI, TAYLOR	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			

Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
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Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
2024-8 (ST JOE & GRISWOL30006-426-377-11		PHIPPS, PAMELA	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-06 (MORRY/LYNWOOD/S H30006-334-206-04		REYNOLDS, AMBER	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-07 (WESTWOOD AREA)	30006-227-151-43	RICKETTS, MARTIN W	770.00	500.00	270.00	02/12/2025
Payoff Prin: 4,270.00	Payoff Int: 277.55	Penalty: 0.00	Total Payoff: 4,547.55			
22-06 (MORRY/LYNWOOD/S H30006-334-210-34		ROTH, ISAAC R	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-07 (WESTWOOD AREA)	30006-227-178-15	ROSE, JOY LYNN	770.00	570.00	200.00	04/28/2025
Payoff Prin: 4,200.00	Payoff Int: 273.00	Penalty: 0.00	Total Payoff: 4,473.00			
2024-8 (ST JOE & GRISWOL30006-435-127-03		HILLSDALE COUNTY TREASUR	323.40	0.00	323.40	/ /
Payoff Prin: 1,890.00	Payoff Int: 122.85	Penalty: 0.00	Total Payoff: 2,012.85			
2024-8 (ST JOE & GRISWOL30006-435-127-15		SAGER, AMANDA	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2024-8 (ST JOE & GRISWOL30006-426-377-10		SAXTON, SAMUEL L & GRACE	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-07 (WESTWOOD AREA)	30006-227-179-11	SCHIMAN, DAVID A & TRACY	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			

Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
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Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
2025-10 (MONROE ST)	30006-227-230-08	SCHNEIDER, BRADLEY & REN	333.33	0.00	333.33	/ /
Payoff Prin: 5,000.00	Payoff Int: 21.50	Penalty: 0.00	Total Payoff: 5,021.50			
2021-1 (HILLCREST AREA	S30006-126-206-04	SLONE, CHARLES L JR	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
22-07 (WESTWOOD AREA)	30006-227-152-25	SORRELL, STEPHANIE	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2024-8 (ST JOE & GRISWOL	30006-426-326-15	STATEN, CHRISTOPHER A &	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2021-1 (HILLCREST AREA	S30006-126-205-03	STEVENS, HEATHER	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
22-07 (WESTWOOD AREA)	30006-227-178-16	STREHLE, SHADRACH & REBE	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-07 (WESTWOOD AREA)	30006-227-151-30	SWICK, ROBERT S JR & DEB	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-06 (MORRY/LYNWOOD/S	H30006-435-101-06	TAPPEN, DAVID D	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-07 (WESTWOOD AREA)	30006-227-152-34	THOMPSON PROPERTIES 2 LL	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			

Current Year Installment Report for CITY OF HILLSDALE  
Installments and Payments for 2025  
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Sp. Assessment	Parcel #	Name	2025 Installment	2025 Payments	2025 Balance Due	Last Pmt Date
22-06 (MORRY/LYNWOOD/S	H30006-435-101-14	TODD, GREGORY	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
2024-8 (ST JOE & GRISWOL	30006-435-202-12	WATKINS, DAN	740.00	0.00	740.00	/ /
Payoff Prin: 4,000.00	Payoff Int: 260.00	Penalty: 0.00	Total Payoff: 4,260.00			
2021-1 (HILLCREST AREA	S30006-123-476-04	WILLOUGHBY, CHRISTIAN	448.60	0.00	448.60	/ /
Payoff Prin: 2,211.40	Payoff Int: 143.74	Penalty: 0.00	Total Payoff: 2,355.14			
22-07 (WESTWOOD AREA)	30006-227-178-01	WISELEY, SCOTT A & JOANN	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-228-02	WOOD, DEBORAH J	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 227.50	Penalty: 0.00	Total Payoff: 3,727.50			
22-07 (WESTWOOD AREA)	30006-227-152-45	FOUST, JONATHAN & AUDREY	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2024-8 (ST JOE & GRISWOL	30006-426-326-18	YAP, ZACHARY & JACQUELIN	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
2021-2 (RIVERDALE AREA	S30006-126-203-01	YOST, CHARLES C	95.74	0.00	95.74	/ /
Payoff Prin: 90.32	Payoff Int: 5.87	Penalty: 0.00	Total Payoff: 96.19			
22-07 (WESTWOOD AREA)	30006-227-178-19	ZEISER, WILLIAM G	770.00	0.00	770.00	/ /
Payoff Prin: 4,500.00	Payoff Int: 292.50	Penalty: 0.00	Total Payoff: 4,792.50			
Totals....	90 Parcels		58,863.27	2,570.00	56,293.27	

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** September 5, 2025

**Agenda Item #:** Communications

**SUBJECT:** Staffing Update

Mayor Pro Tem and Council,

As you are aware, the City of Hillsdale has recently experienced the departure of five critical staff members, along with other line employees, in a short period of time. In addition, several other positions remain unfilled. These vacancies have created strain on City staff, some of whom have taken on additional responsibilities to maintain continuity of operations. While we have taken steps to recruit replacements where possible, it became necessary to take action to address the immediate departmental support and leadership needs caused by these vacancies. After careful consideration, the following personnel changes have been made.

Parks and Recreation Director Michelle Loren has been reassigned to the Department of Public Services to provide administrative and operational support to the DPS Director Jason Blake. This will strengthen capacity in a department facing significant workload demands and the need for administrative/office support. Michelle will continue to work alongside DPS to coordinate parks and facility maintenance, and we are exploring partnerships with local organizations to support recreation programming.

With vacancies at both the Electric Superintendent and Water/Wastewater Superintendent positions, I have had to assume a more hands-on role in the management and oversight of those departments. In addition to directing and managing the Hillsdale Board of Public Utilities' staff, there are several critical reporting and regulatory requirements that will greatly limit my available time and require the delegation of certain administrative tasks. To ensure continuity of leadership at City Hall, Sam Fry is being promoted to Assistant City Manager/Economic Development Coordinator. In this role, he will provide direct support to the City Manager's Office and assist with administrative workload while continuing his current economic development duties. Sam has also been serving as interim Planning/Zoning Administrator and will continue in that capacity until that vacancy is filled. This internal promotion is a budget-neutral change, achieved through reallocating existing personnel funds.

We have not been successful in recruiting a Water/Wastewater Superintendent with the requisite skills, experience, and certifications to immediately step into that role. However, we are currently working with an internal candidate to obtain the certifications and prepare them to assume the position. Additionally, we have backfilled two vacancies in the Water/Wastewater Department that were created following the resignation of the former Superintendent. On the Electric side, due to the highly technical nature of the Superintendent position, we have not yet had the time to begin

the comprehensive search required to identify and recruit a qualified candidate, or to provide training should one be found. We hope to initiate this process in the coming months.

Rob Stiverson has been hired as City Engineer, filling a vacancy that has been open since early this year. Rob will begin on September 22, restoring much-needed professional expertise and capacity for the City's infrastructure planning and project management needs.

Lastly, we have added new part-time maintenance staff at the Hillsdale Municipal Airport, in addition to hiring Travis Stebelton as Airport Manager earlier this summer. Mr. Stebelton comes to the Airport with extensive aviation experience.

These personnel decisions have been made after careful consideration and with the best interests of the City in mind. My goal, as always, is to maintain operational stability, and ensure adequate staffing to continue to deliver the high standard of services our residents expect. I also want to commend our staff, who have performed at a high level under difficult circumstances and demonstrated real dedication to keeping City services running smoothly. I appreciate the Council's support and understanding as we work through this period of transition and rebuilding.

Sincerely,

A handwritten signature in cursive script, appearing to read "David Mackie".

David Mackie  
City Manager/BPU Director



August 11, 2025

Mr. Dave Mackie, Manager  
City of Hillsdale  
97 North Broad Street  
Hillsdale, MI 49242

**Re: Programming Advisory**

Dear Mr. Mackie:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to notify you that four (4) Warner Bros. Discovery-owned channels currently carried on the Xfinity line-up are ceasing operations on August 15, 2025, and will no longer be available to viewers:

- HBO Family
- MovieMax
- OuterMax
- ThrillerMax

As a result, these channels will no longer be available as part of our lineup as of the dates listed above. As a result of this change, we will implement a channel slate (advising of unavailability) on the impacted channels and will include mention of the changes on [www.xfinity.com/programmingchanges](http://www.xfinity.com/programmingchanges) to help keep our customers informed.

Sincerely,

Eric Woody  
Manager, Government & Regulatory Affairs  
Comcast, Heartland Region  
41112 Concept Drive  
Plymouth, MI 48170



9/10/2025

City of Hillsdale

ATTN: City Manager's Office  
Dave Mackie  
59 Broad St.  
Hillsdale, MI 49242

City Manager Mackie,

CLRED would like to provide a Construction update to the City Council on September 15, 2025, and discuss the extension of the OPRA as we continue our progress at the Keefer House Hotel. We will extend an invitation to all the Council Members to visit the construction site prior to the City Council Meeting. Following their walk-through we will provide a written update.

Best Regards,

Brant

Sr. Development Associate *CLRED*

*Cc'd: Steve Hussey, Sam Fry, Nick Fox*

# **City of Hillsdale**

## **Agenda Item Summary**

**MEETING DATE:** September 15, 2025

**AGENDA ITEM #:** New Business

**SUBJECT:** Set Public Hearing – Application for Industrial Facilities Tax  
Exemption Certificate – 250 Industrial Drive – Cobra Moto, LLC

**BACKGROUND PROVIDED BY STAFF (Sam Fry, Assistant City Manager/Economic Development Coordinator):**

On January 13, 1975, Council adopted Resolution #574 to establish an Industrial Development District encompassing the property located at 250 Industrial Drive.

Cobra Moto, LLC has submitted an application for an Industrial Facilities Tax Exemption Certificate for their expansion project, started August 11, 2025 with a projected end date of August 11, 2030. The total cost of the building and improvements reported by the applicant is \$507,000.

[Public Act 198 of 1974](#), as amended, sets requirements for the application process for Industrial Facilities Tax Exemption Certificates.

**RECOMMENDATION:**

Staff recommends that Council do all of the following:

1. Set the date and time for the public hearing mentioned above for October 6, 2025, at 7:00 p.m.;
2. Direct the clerk to notify the applicant, Assessor, and representatives of the affected taxing units as required under the Act.

# RECEIVED

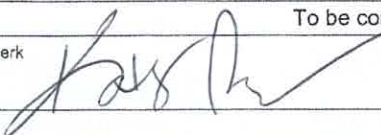
AUG 7 2025  
-K

CITY OF HILLSDALE  
CITY CLERK'S OFFICE

## Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7491.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date Received by Local Unit 8/7/2025
STC Use Only	
Date Received by Application Number	Date Received by STC

### APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Cobra Moto, LLC		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 336990	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 250 Industrial Drive		1d. City/Township/Village (indicate which) Hillsdale	1e. County Hillsdale
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		3a. School District where facility is located Hillsdale	3b. School Code 30020
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

See attached page for description of facility and improvements.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	\$507,000 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	0 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	\$507,000 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

Real Property Improvements	Begin Date (M/D/Y) 08/11/2025	End Date (M/D/Y) 08/11/2030	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project. n/a	10. No. of new jobs at this facility expected to create within 2 years of completion. 15
--	---

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

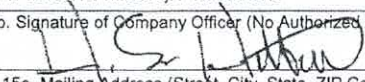
a. TV of Real Property (excluding land)	
b. TV of Personal Property (excluding inventory)	
c. Total TV	

12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District	
12b. Date district was established by local government unit (contact local unit) 01/13/1975	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Rachel Williamson	13b. Telephone Number (517) 437-9100	13c. Fax Number (517) 437-9101	13d. E-mail Address rachelw@cobramotorcycle.
14a. Name of Contact Person Rachel Williamson	14b. Telephone Number (517) 437-9100	14c. Fax Number (517) 437-9101	14d. E-mail Address rachelw@cobramotorcycle.
▶ 15a. Name of Company Officer (No Authorized Agents) H. Sean Hilbert, President			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (517) 437-9101	15d. Date 08/07/2025
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 240 Uran Street, Hillsdale, MI 49242		15f. Telephone Number (517) 437-9100	15g. E-mail Address seanh@cobramotorcycle.co

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		
16c. School Code		
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

For faster service, email the completed application and additional required documentation to [PTE@michigan.gov](mailto:PTE@michigan.gov).

An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury  
State Tax Commission  
PO Box 30471  
Lansing, MI 48909

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

## **250 Industrial Drive Description and Proposed Restoration**

This property has been used as a warehouse and light grinding facility for the last few years. Cobra MOTO and Cobra AERO will be utilizing space in the building at 250 Industrial as an expansion of our current operations at 240 Uran. The plan is to move all clean operations to 250 Industrial and maintain our machine shop, welding, and inventory at 240 Uran. The clean operations that will move include motorcycle assembly, motorcycle engine assembly, suspension, and AERO engine assembly.

Cobra will need to make a few significant upgrades to the building for it to meet our manufacturing requirements. The lighting in the building is not to our standard, so we will need to install brighter, energy efficient lighting throughout the shop floor. We also require a climate-controlled facility to ensure components do not rust. The building at 250 Industrial has air conditioning in the offices, but not in the shop. We will need to install an industrial HVAC unit as well as ductwork throughout the 20,000 sq ft shop floor. Cobra will need to add a battery testing facility and a dyno room to 250 Industrial.

With our other building being right next door, we would like to clear trees in between the two buildings and put in a connecting drive. We will have materials and components going back and forth daily and would like to maximize efficiency by connecting the two lots. We would also like to add a semi-friendly driveway in front of the shipping docks that would connect to Uran Street. By doing this, we would increase the life of the current parking lot by keeping semis off the main portion.

## Cobra MOTO Budget

Project	Estimated Cost
Driveway in front of shipping docks - semi friendly	75,000.00
Energy efficient lighting	50,000.00
Floor Polishing & repair	60,000.00
Air Conditioning	80,000.00
Connecting Drive/Tree Removal	50,000.00
Dyno Room #1	66,000.00
Dyno Room #2	66,000.00
Battery Testing Facility	20,000.00
Remodel Front Office	40,000.00
Running Fiber to the building	?
Road name change	?
	<hr/>
	\$ 507,000.00

**Applicant:** Cobra Moto LLC  
**Date Received:** August 7, 2025  
**Property Address:** 250 Industrial Dr  
**Cost of Investment:** \$ 507,000.00

	Tax	Year 1 2026		Standard Depreciation*		Taxable Value		Taxes Foregone
				* -				
				0.99		250,900		
		Without IFT		With IFT				
		Millage Rate*	Tax Amount	Millage Rate*	Tax Amount			
Summer								
	City General Operating	11.7525	\$ 2,948.70	5.87625	\$ 1,474.35	\$	1,474.35	
	City Streets Maintenance	2.3504	\$ 589.72	1.17520	\$ 294.86	\$	294.86	
	City Sinking Fund	0.0000	-	0.00000	-	\$	-	
	City Public Safety Equipment	0.9452	\$ 237.15	0.47260	\$ 118.58	\$	118.58	
	City Streets/Leaf Collection	3.3343	\$ 836.58	1.66715	\$ 418.29	\$	418.29	
	City Streets/Leaf Collection	0.4763	\$ 119.50	0.23815	\$ 59.75	\$	59.75	
	Library	0.9401	\$ 235.87	0.47005	\$ 117.94	\$	117.94	
	County Operating	4.8074	\$ 1,206.18	2.40370	\$ 603.09	\$	603.09	
	Stated Education Tax	6.0000	\$ 1,505.40	6.00000	\$ 1,505.40	\$	-	
	School Operating	8.3971	\$ 2,106.83	4.19855	\$ 1,053.42	\$	1,053.42	
	School Building/Site	1.0694	\$ 268.31	0.53470	\$ 134.16	\$	134.16	
	ISD General	0.1303	\$ 32.69	0.06515	\$ 16.35	\$	16.35	
	ISD Special Ed	1.4623	\$ 366.89	0.73115	\$ 183.45	\$	183.45	
	ISD Vocational Ed	0.7312	\$ 183.46	0.36560	\$ 91.73	\$	91.73	
	Administration Fee	1%	\$ 106.37	1%	\$ 60.71	\$	45.66	
	Total Summer	42.3965	\$ 10,743.65	24.19825	\$ 6,132.05	\$	4,611.60	
Winter								
	County Medical Care Facility 2024	0.5940	\$ 149.03	0.29700	\$ 74.52	\$	74.52	
	County Senior Services 2022	0.9888	\$ 248.09	0.49440	\$ 124.04	\$	124.04	
	County Ambulance 2024	0.9900	\$ 248.39	0.49500	\$ 124.20	\$	124.20	
	County Mental Health 2018	0.4851	\$ 121.71	0.24255	\$ 60.86	\$	60.86	
	County MCF debt 2006	0.2230	\$ 55.95	0.11150	\$ 27.98	\$	27.98	
	County Public Safety Communications Debt	0.9910	\$ 248.64	0.49550	\$ 124.32	\$	124.32	
	School Operating	8.3971	\$ 2,106.83	4.19855	\$ 1,053.42	\$	1,053.42	
	School Building/Site	1.0693	\$ 268.29	0.53465	\$ 134.14	\$	134.14	
	ISD General	0.1303	\$ 32.69	0.06515	\$ 16.35	\$	16.35	
	ISD Special Ed	1.4626	\$ 366.97	0.73130	\$ 183.48	\$	183.48	
	ISD Vocational Ed	0.7312	\$ 183.46	0.36560	\$ 91.73	\$	91.73	
	Administration Fee	1%	\$ 40.30	1%	\$ 20.15	\$	20.15	
	Total Winter	16.0624	\$ 4,070.36	8.03120	\$ 2,035.18	\$	2,035.18	
GRAND TOTALS		58.4589	\$ 14,814.01	32.22945	\$ 8,167.23	\$	6,646.78	

\*2025 verified tax rates

Year	Standard Depreciation*	Taxable Value	City Operating Foregone Annually	Cumulative City Taxes Foregone	Total Taxes Foregone Annually	Cumulative Total Taxes Foregone
2	0.98	260,852	\$ 1,532.83	\$ 3,007.18	\$ 6,910.41	\$ 13,557.19
3	0.97	258,190	\$ 1,517.19	\$ 4,524.37	\$ 6,839.90	\$ 20,397.09
4	0.96	255,528	\$ 1,501.55	\$ 6,025.91	\$ 6,769.38	\$ 27,166.47
5	0.95	252,866	\$ 1,485.91	\$ 7,511.82	\$ 6,698.87	\$ 33,865.34
6	0.94	250,205	\$ 1,470.26	\$ 8,982.08	\$ 6,628.35	\$ 40,493.69
7	0.93	247,543	\$ 1,454.62	\$ 10,436.71	\$ 6,557.84	\$ 47,051.53
8	0.92	244,881	\$ 1,438.98	\$ 11,875.69	\$ 6,487.32	\$ 53,538.86
9	0.91	242,219	\$ 1,423.34	\$ 13,299.03	\$ 6,416.81	\$ 59,955.67
10	0.90	239,558	\$ 1,407.70	\$ 14,706.73	\$ 6,346.30	\$ 66,301.96
11	0.89	236,896	\$ 1,392.06	\$ 16,098.79	\$ 6,275.78	\$ 72,577.74
12	0.88	234,234	\$ 1,376.42	\$ 17,475.21	\$ 6,205.27	\$ 78,783.01

<b>Maximum Tax Dollar Impact if approved for 12-year abatement:</b>	<b>\$ 17,475.21</b>	<b>\$ 78,783.01</b>
	<b>City Operating</b>	<b>Total All Entities</b>

2025 TV - IFT Parcels (PA 198 of 1974)	1,217,513
TV Property Proposed to be Exempt	250,900
Total TV exempt parcels	1,468,413
2025 Ad Valorem City Taxable Value:	201,312,275
% Exempt TV of Total TV:	0.73%
2025 Values as Certified	

## **City of Hillsdale Agenda Item Summary**

**Meeting Date:** September 15, 2025

**Agenda Item:** New Business

**SUBJECT:** Resolution under Public Act 132 of 1999 - Certification of Abandoned Property for Accelerated Forfeiture Act

### **BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor/Code Official)**

The schedule for foreclosure of tax delinquent real property under the provisions of the General Property Tax Act is as follows:

March 1, 2026	Unpaid 2025 Summer & Winter taxes returned to county treasurer as delinquent
March 1, 2027	Properties with 2025 or prior taxes remaining unpaid are forfeited to the county treasurer (subject to redemption by payment of taxes & fees)
March 1, 2028	Properties with 2025 or prior taxes remaining unpaid are subject to foreclosure proceedings

Public Act 132 of 1999, the Certification of Abandoned Property for Accelerated Forfeiture Act (Michigan Compiled Law Sections 211.961-211.966) allows for cities, villages and townships to certify property as abandoned for the purpose of accelerating the property tax forfeiture and foreclosure process under the provisions of the General Property Tax Act. If property is certified as abandoned, the forfeiture for unpaid 2025 taxes would become effective March 1, 2026 and the foreclosure would be accelerated by 1 year to March 1, 2027.

In order to certify properties as abandoned, Council must pass a resolution (annually) by October 1<sup>st</sup>. Once a resolution is passed, staff can identify and inspect properties suspected of being abandoned. Abandoned properties could be posted and notice sent to the recorded owner before February 1<sup>st</sup> that the tax forfeiture and foreclosure process will be accelerated if the taxes are returned to the county treasurer as delinquent as of March 1<sup>st</sup>. In order to avoid the accelerated foreclosure, the owner could either pay the outstanding taxes, penalties, interest & fees or file an affidavit stating that the property is not abandoned.

### **RECOMMENDATION:**

Adopt the attached resolution allowing for certification of abandoned property for accelerated tax forfeiture and foreclosure

CITY OF HILLSDALE  
HILLSDALE COUNTY, MICHIGAN

RESOLUTION NO. \_\_\_\_\_

DECLARATION OF ACCELERATED FORFEITURE OF ABANDONED PROPERTY  
PUBLIC ACT 132 OF 1999, MCL 211.963

Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to adopt the following resolution:

WHEREAS, the City Council of the City of Hillsdale determines that parcels of abandoned tax delinquent property exist;

WHEREAS, abandoned tax delinquent property contributes to crime, blight, and decay within the local unit of government;

WHEREAS, the certification of tax delinquent abandoned property as certified abandoned property will result in the accelerated forfeiture and foreclosure of certified abandoned property under the general property tax act and return abandoned property to productive use more rapidly, thereby reducing crime, blight, and decay within the City of Hillsdale;

NOW, THEREFORE, BE IT RESOLVED the City of Hillsdale hereby notifies residents and owners of property within the City of Hillsdale that abandoned tax delinquent property will be identified and inspected and may be certified as certified abandoned property under the certification of abandoned property for accelerated forfeiture act and subject to accelerated forfeiture and foreclosure under the general property tax act.

The vote in favor of the resolution being as follows:

Roll call:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Motion passed \_\_\_\_ - \_\_\_\_

Resolution declared adopted.

Dated: \_\_\_\_\_

## CERTIFICATION

As the Clerk, for the City of Hillsdale, Hillsdale County, Michigan, I certify that this a true and complete copy of a resolution adopted by the Hillsdale City Council, Hillsdale County at its Regular meeting, held \_\_\_\_\_

\_\_\_\_\_,  
Katy Price  
Hillsdale City Clerk

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** September 15, 2025

**Agenda Item:** New Business

**SUBJECT:** WoodHill Group Contract Amendment

**BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager**

In August of 2021, the City Council approved a contract with The WoodHill Group for financial accounting services. The contract has been amended twice since that time. City staff and The WoodHill Group would like to continue the relationship. Attached is an amendment to the contract extend services for another year. The maximum contract amount proposed is \$100,000, which is a decrease of \$20,000 from the prior year. This reflects more work being done by City staff rather than The WoodHill Group in a concerted effort to improve efficiency.

**RECOMMENDATION:**

City Council approve The WoodHill Group contract and authorize the City Manager to sign the document on behalf of the City.

## **Amendment of Agreement**

This is an amendment to the Services Agreement between City of Hillsdale, ("**the City**") and The WoodHill Group, ("**WHG**"). The City and the WoodHill Group are parties to the Services Agreement dated 08/10/2021 (the "**Original Agreement**").

Pursuant to section 11 of the Original Agreement relating to amendments, the parties wish to amend the Original Agreement.

### **1. PURPOSE.**

This amendment is the third amendment to the Original Agreement.

The purpose of this amendment is to extend the terms of the Original Agreement, update the scope of services, update the hourly rates that WHG charges, and update the total annual compensation amount.

### **2. AMENDED PROVISIONS.**

The Original Agreement is amended and supplemented as follows:

2. Duties; Services. The Company agrees to provide assistance to the City associated with Finance Director functions and Accounting and Financial support and oversight. See Exhibit A, dated October 1, 2025, for the scope of services. The Company shall devote such business time, attention and skill as shall be necessary to perform duties, services and responsibilities under this Agreement in such capacity as is mutually agreed upon by WHG and the City.

3. Term. This agreement shall expire one (1) year from the effective date of October 1, 2025, provided either party may terminate this agreement at any time with or without cause, for any reason or no reason, at the sole discretion of either party by providing the other party with ten (10) days advance written notice of intent to terminate. The parties may extend the term of this agreement beyond the term by written agreement of the parties.

(a) Compensation. WHG shall be paid by the City for the services provided under this Agreement in the amount not to exceed \$100,000 for an additional year.

WHG shall be paid by the City for services provided under this Agreement in the amount of two hundred (\$225.00) dollars per hour for partner and senior members, one hundred and seventy-five to two hundred (\$175.00 - \$200.00) dollars per hour for program managers, and eighty-five to one hundred fifty (\$85.00 - \$150.00) dollars per hour for other staff assignments. In addition, the City shall reimburse WHG for any reasonable time costs incurred for travel, which will be itemized and passed through to

the City at half-time. Mileage to/from the client shall be reimbursed per the standard IRS rate. WHG may consider future rate increases under the Agreement and will provide the City with a 60-day notice in that event.

### **3. INCONSISTENCY.**

If there is a conflict between this amendment and the Original Agreement, the terms of this amendment will govern.

### **4. AGREEMENT CONTINUANCE.**

Except as expressly modified and supplemented by this amendment, all other terms and conditions in the Original Agreement remain in full effect and continue to bind the parties.

### **5. AMENDMENTS.**

No amendment to this amendment will be effective unless it is in writing and signed by a party or its authorized representative.

### **6. COUNTERPARTS; ELECTRONIC SIGNATURES.**

**(a) Counterparts.** The parties may execute this amendment in any number of counterparts, each of which is an original but all of which constitute one and the same instrument.

**(b) Electronic Signatures.** This amendment, agreements ancillary to this amendment, and related documents entered into in connection with this amendment are signed when a party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respects as having the same force and effect as original signatures.

### **7. SEVERABILITY.**

If any provision contained in this amendment is, for any reason, held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provisions of this amendment, but this amendment will be construed as if the invalid, illegal, or unenforceable provisions had never been contained in it, unless the deletion of those provisions would result in such a material change so as to cause completion of the transactions contemplated by this amendment to be unreasonable.

### **8. WAIVER.**

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this amendment will be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or

remedy will be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, and no waiver will constitute a continuing waiver, unless the writing so specifies.

## **9. ENTIRE AGREEMENT.**

This amendment, together with the Original Agreement, constitutes the final agreement of the parties. It is the complete and exclusive expression of the parties' agreement with respect to its subject matter. All prior and contemporaneous communications, negotiations, and agreements between the parties relating to the subject matter of this amendment are expressly merged into and superseded by this amendment. The provisions of this amendment may not be explained, supplemented, or qualified by evidence of trade usage or a prior course of dealings. Neither party was induced to enter this amendment by, and neither party is relying on, any statement, representation, warranty, or agreement of the other party except those set forth expressly in this amendment. Except as set forth expressly in this amendment, there are no conditions precedent to this amendment's effectiveness.

## **10. HEADINGS.**

The descriptive headings of the sections and subsections of this amendment are for convenience only, and do not affect this amendment's construction or interpretation.

## **11. EFFECTIVENESS.**

This amendment will become effective when all parties have signed it. The date this amendment is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this amendment.

## **12. NECESSARY ACTS; FURTHER ASSURANCES.**

Each party shall use all reasonable efforts to take, or cause to be taken, all actions necessary or desirable to consummate and make effective the transactions this amendment contemplates or to evidence or carry out the intent and purposes of this amendment.

[SIGNATURE PAGE FOLLOWS]

On behalf of:	City of Hillsdale
Name:	David Mackie
Signature:	
Designation:	City Manager
Date:	/ /
On behalf of:	The WoodHill Group, LLC.
Name:	Karen M. Lancaster
Signature:	
Designation:	President
Date:	/ /

## Exhibit A

### Scope of Services, October 1, 2025

#### The WoodHill Group will provide the following services as outlined below:

1. Act in the role of Finance Director for the City with respect to financial activities with duties as follows:
  - a. Manage the City Budget process.
  - b. Conduct the City audit.
  - c. Oversee Federal and State financial compliance filings.
  - d. Meet with Directors, City Manager and City Council for the quarterly revenue/expenditures financial review.
  - e. Oversee debt financing needs.
  - f. Ensure Federal grants are managed in accordance with Federal Uniform Grant Guidance.
2. Prepare monthly financial reports for the Board of Public Utilities.
3. Oversee the investment portfolio.
4. Review existing financial policies and procedures recommending any changes or additions.
5. Direct implementation of improvements in system controls, internal controls, or other financial areas as needed.

#### WoodHill engagement will include:

1. On-site as needed, typically weekly.
2. Attendance at City Council meetings, as required.

#### The City will provide:

1. Remote Administrator level access to BSA.
2. Access to Network files to access financial documents as needed.
3. Office space when on-site
4. Day-to-day management of finance personnel will be handled by the City Manager, or his designee.

The WoodHill Group will report to the City Manager.

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** September 15, 2025

**Agenda Item:** New Business

**SUBJECT:** Budget Amendment - Junior Services Librarian

**BACKGROUND PROVIDED BY:** Library Director Rebekah Dobski / Library Board

The Library Board of Trustees seeks to add a new position to its staff to work alongside the existing Program Coordinator. This position will primarily focus on ordering juvenile books as well as maintaining the current collection. The new position seeks to hire a professional librarian in addition to the Director for \$20 / hour for roughly 20 hours / week.

# City of Hillsdale

## Agenda Item Summary

**MEETING DATE:** September 15, 2025

**AGENDA ITEM #:** New Business

**SUBJECT:** Proposed 2026 Special Assessment Districts for Street Projects

**BACKGROUND PROVIDED BY STAFF (David Mackie, City Manager, with assistance from Jason Blake, Director of Public Services):**

One of City Council's primary goals is to improve the City's street and infrastructure systems. Resolution No. 3625, adopted unanimously by City Council on February 17, 2025, directs City staff to utilize Special Assessment Districts (SADs) for all roadway-related projects, in accordance with the procedural guidelines in that resolution, Section 11 of the City Charter, and Article V, Section 3 of the City Code of Ordinances.

The City Manager and Director of Public Services recommend the following streets for inclusion in proposed SADs for street rehabilitation projects and potential associated utility work during the 2026 construction season.

**Proposed SAD 2026-12 – South Street (0.44 miles, estimated 45 parcels in SAD):**  
**South Street from M-99/Broad Street to South Norwood Avenue**

**Proposed SAD 2026-13 – Willow Street & Lake Street (0.23 miles, estimated 31 parcels in SAD):**  
**Willow Street from Oak Street to Logan Street**  
**Lake Street from Willow Street to East Carleton Road**

In addition, staff requests that City Council select one of the following projects for construction in 2027-28. This decision is needed so staff can apply for FY 27-29 Small Urban funds; the project not selected would be deferred to the 2030-31 construction year.

**Proposed SAD 202#-## – Oak Street (0.69) miles:**  
**Oak Street from East Carleton Road to East Fayette Street**

**Proposed SAD 202#-## – Reading Avenue (0.67 miles):**  
**Reading Avenue from South Street to south city limits**

**RECOMMENDATION:**

Staff recommends Council do all the following:

1. Direct the City Engineer, pursuant to City Ordinance Article V, Division 3, Section 2-333, to prepare plans, specifications, and cost estimates for the above-listed project areas, to be submitted to City Council no later than the first regular meeting of January 2026 for consideration of establishment of Special Assessment Districts.
2. Select either Oak Street or Reading Avenue as the preferred project for FY 27-29 Small Urban funding and schedule it for construction in 2027-28, with the remaining project deferred to 2030-31.

## **City Manager's Report for Sept. 15, 2025**

### **Local Businesses and Leaders Recognized at EDP Annual Celebration**

We extend special congratulations to Kevin Conant, owner and operator of Here's To You Pub & Grub, at 45 North Street, who was named the 2025 recipient of the Entrepreneurial Excellence Award at the Economic Development Partnership of Hillsdale County's annual celebration dinner on Tuesday evening. Kevin is an active member of our community and serves on the City of Hillsdale's Tax Increment Finance Authority (TIFA) Board. We applaud Kevin for this well-deserved honor and thank him for his continued investment in downtown Hillsdale.

Also during the event, Sue Smith, former Executive Director of the EDP, was recognized for her many years of exemplary service in economic development. Sue has been instrumental in recruiting and supporting businesses that provide good jobs and opportunities for Hillsdale residents. Although she has stepped down from the Executive Director role, we are pleased she will continue contributing to the organization in a part-time capacity. We sincerely thank Sue for her dedication to Hillsdale and her lasting impact on our community.

### **175th Hillsdale County Fair Begins September 21<sup>st</sup>**

The Hillsdale County Fair will celebrate its 175th anniversary this year, returning later this month as one of Michigan's premier fall attractions. The fair draws visitors from across the state and beyond, showcasing our community and its traditions. The fair opens Sunday, September 21, and the Fair Parade is scheduled for 10:00 a.m. on Monday, September 22.

### **Gier Elementary Students Creating Scarecrows for Downtown**

Students from Hillsdale Community Schools' Gier Elementary are adding seasonal charm to downtown Hillsdale by designing and installing scarecrows to celebrate autumn. The scarecrows are expected to be on display by October 10. We thank the students, teachers, and administrators for sharing their creativity and hometown pride through this wonderful project.

### **Railroad Festival and Train Events Planned for October**

The Indiana Rail Experience, in partnership with the City of Hillsdale, Hillsdale Renaissance, and other local organizations, is bringing the vintage steam engine back to Hillsdale next month for several exciting events:

#### **Hillsdale Railroad Festival: Saturday, October 11, 2025**

The Hillsdale Railroad Festival will feature vintage train rides, fall festivities, and a downtown block party celebrating our railroading heritage. Trains will operate between Hillsdale and Crossroads Farm in Reading from 12:15 p.m. to 4:30 p.m., followed by a block party downtown from 5:00 p.m. to 8:00 p.m.

#### **Fall Colors Steam Special: October 17-19, 2025**

Perfect for day-trippers, families, and fall enthusiasts, the Fall Colors Steam Special offers a full-day ride behind a historic steam engine, with time to explore Hillsdale's charming downtown. This popular excursion is already sold out, but residents are encouraged to come downtown to see the train as it arrives and departs.

### **Fall Residential Brush Collection Program**

As a reminder, the City's Department of Public Services will provide a one-time curbside collection of brush this fall. Please have your brush out at the curb prior to 7:00 a.m. on Monday, October 13, to take advantage of this service. More information is available on the City's website at [www.cityofhillsdale.org/publicservices](http://www.cityofhillsdale.org/publicservices).