



City Council Agenda

December 15, 2025
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of November 26, 2025: \$945,331.49
 - 2. Payroll of December 4, 2025: \$215,525.48
 - B. City Council Minutes of December 15, 2025
 - C. Finance Minutes of December 15, 2025
 - D. Cemetery Minutes of November 12, 2025
 - E. LAC Minutes of December 10, 2025 & DART Accessibility Plan
 - F. 2026 Committee Meeting Dates
- VI. Communications/Petitions**
 - A. Hillsdale County Commissioner Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. Public Hearing: Hillsdale’s Energy Waste Reduction (EWR) Plan
- VIII. Old Business**
 - A. Keefer House Hotel LLC OPRA Resolution Amendment
- IX. New Business**
 - A. Resolution Establishing Guidelines for Poverty Exemption from Property Taxes
 - B. Hillsdale Substation New Pole Location Change Order
 - C. Dial-A-Ride Annual Funding Resolution
 - D. Proposed Special Assessment District 2026-1, Rescinding Resolution #3659
 - E. Special Assessment District Discussion
- X. Miscellaneous Reports**
 - A. Proclamation: None
 - B. Appointment: None
 - C. Other- None
- XI. General Public Comment**
- XII. City Manager’s Report**

XIII. Council Comment

XIV. Adjournment

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 11/26/2025 - 11/26/2025
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT	15,097.86	1300
			Total For Dept 000.000	15,097.86	
Dept 101.000 CITY COUNCIL					
101-101.000-726.000	COUNCIL NAME PLATES	CURRENT OFFICE SOLUTIONS	COUNCIL NAME PLATES SESSIONS, MORRISEY,	53.97	111846
			Total For Dept 101.000 CITY COUNCIL	53.97	
Dept 172.000 CITY MANAGER					
101-172.000-810.000	MEMBERSHIP - INTERN'L EDC - MACK	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	1,018.00	1299
101-172.000-956.000	2026 MME WINTER INSTITUTE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	615.00	1299
			Total For Dept 172.000 CITY MANAGER	1,633.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	TABLET CASE ASSESSING	AMAZON CAPITAL SERVICES,	1SURFACE TABLET ASSESSING	1,274.00	111834
101-175.000-802.000	BATTERY BACKUP UPS X4	AMAZON CAPITAL SERVICES,	1BATTERY BACKUP UPS X4	53.96	111834
101-175.000-802.000	TABLET CASE ASSESSING	AMAZON CAPITAL SERVICES,	1SURFACE TABLET CASE AND AIR COMPRESSOR	31.95	111834
101-175.000-802.000	SD CARD READER	AMAZON CAPITAL SERVICES,	1SD CARD READER	9.95	111834
101-175.000-802.000	WIRELESS MICE X3	AMAZON CAPITAL SERVICES,	1WIRELESS MICE X3	12.99	111834
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (NOV)	167.37	111893
101-175.000-802.000	DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	17.19	1299
			Total For Dept 175.000 ADMINISTRATIVE SERVICES	1,567.41	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-726.000	PAPER FOR GOV MINUTE BOOK, BOOK	GOVERNMENT FORMS AND SUPPI	PAPER FOR GOV'T MINUTES, MIN BOOK	230.72	111859
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	70.95	111833
101-215.000-810.000	MEMBERSHIP: MICH ASSOC MUNICIPAL	CARD SERVICES CENTER	K. PRICE CREDIT CARD	100.00	1299
			Total For Dept 215.000 CITY CLERK DEPARTMENT	401.67	
Dept 253.000 CITY TREASURER					
101-253.000-801.000	POSTAGE FOR WINTER 2025 TAX BILL	KCI	POSTAGE FOR WINTER 2025 TAX BILLS	1,663.96	111875
			Total For Dept 253.000 CITY TREASURER	1,663.96	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	SUPPLIES	59.00	111846
101-257.000-726.000	UNIFORMS - THOMAS	INTEGRITY APPAREL, LLC	UNIFORMS	43.68	111870
101-257.000-734.000	POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	156.00	1299
101-257.000-810.000	SUBSCRIPTION - CERTS SYSTEM - TH	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	375.00	1299
101-257.000-956.200	HOTEL - MICHIGAN ASSESSORS CONFE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	393.80	1299
			Total For Dept 257.000 ASSESSING DEPARTMENT	1,027.48	
Dept 262.000 ELECTIONS					
101-262.000-726.000	WATER - ELECTION	CARD SERVICES CENTER	K. PRICE CREDIT CARD	60.89	1299
101-262.000-801.000	INSPECTOR WAGES	CATHY KELEMEN	INSPECTOR WAGES	201.50	111841
101-262.000-801.000	INSPECTOR WAGES	DEBRA S. REISTER	INSPECTOR WAGES	201.50	111848
101-262.000-801.000	INSPECTOR WAGES	ELIZABETH WILDS	INSPECTOR WAGES	213.50	111852
101-262.000-801.000	INSPECTOR WAGES	GRACE VANCAMP	INSPECTOR WAGES	201.50	111860
101-262.000-801.000	INSPECTOR WAGES	HILARY PLUMMER	INSPECTOR WAGES	272.00	111866
101-262.000-801.000	INSPECTOR WAGES	JASON SELPH	INSPECTOR WAGES	198.25	111872
101-262.000-801.000	INSPECTOR WAGES	KELLIE HENDERSHOT	INSPECTOR WAGES	201.50	111876
101-262.000-801.000	INSPECTOR WAGES	MARCIA M. WEYER	INSPECTOR WAGES	201.50	111882
101-262.000-801.000	INSPECTOR WAGES	MARIA ANSETT	INSPECTOR WAGES	201.50	111884
101-262.000-801.000	INSPECTOR WAGES	MELANI D MATTHEWS	INSPECTOR WAGES	201.50	111885
101-262.000-801.000	INSPECTOR WAGES	REBEKAH JEAN DANE	INSPECTOR WAGES	201.50	111890

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Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
101-262.000-801.000	INSPECTOR WAGES	SHERI L. INGLES	INSPECTOR WAGES	201.50	111892
101-262.000-801.000	INSPECTOR WAGES	SUSAN BILLINGS	INSPECTOR WAGES	226.50	111901
101-262.000-801.000	ELECTION INSPECTOR PAY	TONYA MCCALLISTER	INSPECTOR WAGES	474.00	111902
101-262.000-956.200	NOVEMBER 2025 ELECTION INSPECTOR	HILLSDALE FILLING STATION	NOVEMBER 2025 ELECTION INSPECTOR LUNCH/	468.86	111869
Total For Dept 262.000 ELECTIONS				3,727.50	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	19.14	111864
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	27.63	111843
101-265.000-801.000	CITY HALL MATS	CINTAS CORPORATION	MATS - CITY HALL	27.63	111843
101-265.000-801.000-215060	HVAC DIAGNOSTIC - MRC	GRIFFITHS MECHANICAL CONTF	HVAC DIAGNOSTIC - MRC	312.68	111862
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	333.44	1293
Total For Dept 265.000 BUILDING AND GROUNDS				720.52	
Dept 270.000 HUMAN RESOURCES					
101-270.000-956.000	MEAL - MERS CONFERENCE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	566.12	1299
Total For Dept 270.000 HUMAN RESOURCES				566.12	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	EXPENSE ALLOWANCE REIMBURSEMENTS	THAD DOTY	EXPENSE ALLOWANCE REIMBURSEMENTSTREAMLI	200.00	111849
101-301.000-726.000	POSTAGE	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	38.43	1299
101-301.000-801.000	ANNUAL PLATFORM FEE - PSA	GUARDIAN ALLIANCE TECHNOLC	ANNUAL PLATFORM FEE - PSA	500.00	111863
101-301.000-801.000	SOCIAL MEDIA SCREEN & INVESTIGAT	GUARDIAN ALLIANCE TECHNOLC	SOCIAL MEDIA SCREEN & INVESTIGATION	110.00	111863
101-301.000-930.000	OIL CHANGE 2-9	FRANK BECK CHEVROLET CO.	OIL CHANGE 2-9	67.96	111856
101-301.000-930.000	2-5 OIL CHANGE	FRANK BECK CHEVROLET CO.	2-5 OIL CHANGE	67.96	111856
101-301.000-930.000	2-6 OIL CHANGE TIRE ROTATION	FRANK BECK CHEVROLET CO.	2-6 OIL CHANGE TIRE ROTATION	84.46	111856
101-301.000-930.000	WINDSHIELD FOR 2-5 CHEVY SILVERA	G&G GLASS, INC	WINDSHIELD FOR 2-5 CHEVY SILVERADO	586.85	111857
101-301.000-956.200	HOTEL - POLICE ACADEMY	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	127.58	1299
Total For Dept 301.000 POLICE DEPARTMENT				1,783.24	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	AIR COMPRESSOR PURGE	AMAZON CAPITAL SERVICES, I	SURFACE TABLET CASE AND AIR COMPRESSOR	54.98	111834
Total For Dept 336.000 FIRE DEPARTMENT				54.98	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.38	111864
101-441.000-726.008	SAFETY VESTS	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	28.88	1299
101-441.000-742.000	UNIFORMS	INTEGRITY APPAREL, LLC	UNIFORMS	827.73	111870
101-441.000-742.000	CLOTHING / UNIFORMS - STOCKING C	INTEGRITY APPAREL, LLC	UNIFORMS	101.70	111870
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, - CITY HALL	34.99	111843
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, RAGS, FENDER SKIRT, MOP	34.99	111843
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, RAGS, FENDER SKIRT, MOP	34.99	111843
101-441.000-810.000	MEMBERSHIP DUES - 2026-2027	ARBOR DAY FOUNDATION	MEMBERSHIP DUES - 2026-2027	20.00	111837
101-441.000-955.588	SCREENING/TESTING - DINGESS	CE & A PROFESSIONAL SERVIC	SCREENING/TESTING	142.67	111842
101-441.000-955.588	SCREENING/TESTING - A. COLE	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - A. COLE	100.00	111874
101-441.000-956.000	ROADSOFT SPECIAL TOPICS WEBINAR	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	15.00	1299
101-441.000-956.200	MEALS - TRAINING	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	192.64	1299
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				1,539.97	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-726.000	UNIFORMS	INTEGRITY APPAREL, LLC	UNIFORMS	141.92	111870
Total For Dept 447.000 ENGINEERING SERVICES				141.92	

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Fund 101 GENERAL FUND					
Dept 567.000 CEMETERIES					
101-567.000-726.000	LAKEVIEW FOUNDATION - ALLEN	BECKER & SCRIVENS CONCRETE	LAKEVIEW FOUNDATION - ALLEN	46.62	111839
101-567.000-726.000	OAK GROVE FOUNDATION - HINES	BECKER & SCRIVENS CONCRETE	OAK GROVE FOUNDATION - HINES	31.08	111839
Total For Dept 567.000 CEMETERIES				77.70	
Dept 595.000 AIRPORT					
101-595.000-726.000	STAPLE GUN & STAPLES	GELZER HJ & SON INC	STAPLE GUN & STAPLES	22.28	111858
101-595.000-726.000	FURNITURE PADS	GELZER HJ & SON INC	FURNITURE PADS	15.96	111858
101-595.000-726.000	PAPER TOWEL, TISSUE, SCISSORS, C	GELZER HJ & SON INC	PAPER TOWEL, TISSUE, SCISSORS, CLEANER,	69.80	111858
101-595.000-726.000	ICE	CARD SERVICES CENTER	T. STEBELTON CREDIT CARD	426.31	1299
101-595.000-930.000	HYDRAULIC FLUID - JOHN DEERE TRA	CARD SERVICES CENTER	T. STEBELTON CREDIT CARD	158.97	1299
Total For Dept 595.000 AIRPORT				693.32	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-726.000	UNIFORMS - SMITH, LEROUX	INTEGRITY APPAREL, LLC	UNIFORMS	79.42	111870
101-701.000-801.000	SCREENING/TESTING - N. LEROUX	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - N. LEROUX	15.00	111874
Total For Dept 701.000 PLANNING DEPARTMENT				94.42	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-726.000	UNIFORMS	INTEGRITY APPAREL, LLC	UNIFORMS	88.01	111870
101-728.000-726.000-215069	SOCIAL DISTRICT STICKERS	STOCKHOUSE CORPORATION	SOCIAL DISTRICT STICKERS	36.00	111899
Total For Dept 728.000 ECONOMIC DEVELOPMENT				124.01	
Total For Fund 101 GENERAL FUND				30,969.05	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.500 TRUNKLINE SURFACE					
202-450.500-801.000	MANHOLE ADJUST AND CONCRETE REPA	CONCORD EXCAVATING & GRADJ	MANHOLE ADJUST AND CONCRETE REPAIRS ON	8,450.00	111844
Total For Dept 450.500 TRUNKLINE SURFACE				8,450.00	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				8,450.00	
Fund 203 LOCAL STREET FUND					
Dept 444.000 SIDEWALKS					
203-444.000-801.000	RELPLACE SIDEWALK AND RESTORE ROW	DRY MAR TRUCKING & DIRTWO	RELPLACE SIDEWALK AND RESTORE ROW	2,611.00	111851
Total For Dept 444.000 SIDEWALKS				2,611.00	
Total For Fund 203 LOCAL STREET FUND				2,611.00	
Fund 204 MUNICIPAL STREET FUND					
Dept 572.000 LEAF COLLECTION					
204-572.000-801.000	LEAF COLLECTION	DRY MAR TRUCKING & DIRTWO	LEAF COLLECTION	1,202.50	111851
204-572.000-801.000	FALL LEAF COLLECTION	DRY MAR TRUCKING & DIRTWO	FALL LEAF COLLECTION	455.00	111851
Total For Dept 572.000 LEAF COLLECTION				1,657.50	
Total For Fund 204 MUNICIPAL STREET FUND				1,657.50	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 728.000 ECONOMIC DEVELOPMENT					
244-728.000-801.000	HOLIDAY ADVERTISING PACKAGE 2025	WLNS AND WLNS.COM	HOLIDAY ADVERTISING PACKAGE 2025	900.00	111905
Total For Dept 728.000 ECONOMIC DEVELOPMENT				900.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				900.00	
Fund 247 TAX INCREMENT FINANCE ATH.					

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Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.000	DAWN THEATER PROMOTION	WLNS AND WLNS.COM	DAWN THEATER PROMOTION	542.15	111905
247-900.000-801.000-215004	KROGER & HOBBY LOBBY REIMBURSEME	MARGARET BRAMAN	KROGER & HOBBY LOBBY REIMBURSEMENT	338.92	111883
247-900.000-801.005	FURNANCE FILTERS	GELZER HJ & SON INC	FURNANCE FILTERS	143.46	111858
Total For Dept 900.000 CAPITAL OUTLAY				1,024.53	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				1,024.53	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	2 KEYS - LIBRARY	GELZER HJ & SON INC	2 KEYS - LIBRARY	6.58	111858
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.38	111864
271-790.000-726.000	LABELS, BOOK HOLDER, SIGN HOLDER	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	955.78	1299
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (NOV)	37.62	111893
271-790.000-810.000	SAM'S CLUB MEMBERSHIP	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	15.00	1299
271-790.000-860.000	FUEL	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	33.10	1299
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	267.05	1291
271-790.000-956.200	MEAL	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	449.93	1299
271-790.000-982.000	BOOKS	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	135.53	1299
Total For Dept 790.000 LIBRARY				1,906.97	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	BINGO PRIZE	HEIDI PRUITT	REIMBURSEMENT FOR LIBRARY SUPPLIES	32.96	111865
271-792.000-726.000	PROGRAM SUPPLIES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	238.35	1299
271-792.000-982.000	CANDY	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	48.72	1299
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				320.03	
Total For Fund 271 LIBRARY FUND				2,227.00	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-726.000	REIMBURSEMENT - LABELS 2025 MRS. MICHELLE LOREN		REIMBURSEMENT - LABELS 2025 MRS. STOCK'	19.84	111879
409-756.000-726.000	REIMBURSEMENT - 2026 MRS STOCK'S WORMS, LOUISE		REIMBURSEMENT - 2026 MRS STOCK'S PARK F	47.28	111906
Total For Dept 756.000 PARKS				67.12	
Total For Fund 409 STOCK'S PARK				67.12	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-040.000	REFUND FOR 100683424 - 019294	STATE OF MICHIGAN	REFUND FOR 100683424 - 019294	40.00	111896
582-000.000-040.000	REFUND FOR 100683424 - 019294	STATE OF MICHIGAN	REFUND FOR 100683424 - 019294	184.89	111897
582-000.000-110.000	GROUND ROD 8'	POWER LINE SUPPLY	GROUND ROD/INVENTORY	493.50	111887
582-000.000-110.000	ELBOW - 2" PVC SCHEDULE 40	POWER LINE SUPPLY	3 MEADOWS ELBOWS	1,119.00	111887
582-000.000-110.000	CURRENT TRANSFORMER - 600 V	POWER LINE SUPPLY	METERING CT'S	438.70	111887
582-000.000-202.100	4CCH	DAVIS, TINA L	UB refund for account: 030120	304.30	111847
582-000.000-202.100	4ENBK1	HILLSDALE COLLEGE	UB refund for account: 025324	3,593.01	111867
582-000.000-202.100	4CCH	WILSON, DEBORA S	UB refund for account: 025279	225.00	111904
582-000.000-264.000	CITY SHARE OF AMP ASSETS	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - OCT 2025	10,000.00	1301
Total For Dept 000.000				16,398.40	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	54.59	111834
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	16.44	111834
582-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	1,250.00	111889

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SAFE	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	718.07	1299
582-175.000-742.000	UNIFORMS	INTEGRITY APPAREL, LLC	UNIFORMS	290.39	111870
582-175.000-742.000	CLOTHING / UNIFORMS - COLE, DELC	INTEGRITY APPAREL, LLC	UNIFORMS	44.10	111870
582-175.000-742.000	CLOTHING / UNIFORMS - LOPRESTO,	INTEGRITY APPAREL, LLC	UNIFORMS	47.10	111870
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	111843
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	111843
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	111843
582-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV	DOUGLAS J. DOBROZSI	BPU BOARD MEETING PER DIEM - NOV 2025	12.50	111850
582-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV	ERIC POTES	BPU BOARD MEETING PER DIEM - NOV 2025	12.50	111853
582-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - NOV 2025	12.50	111873
582-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV	STEVEN WELLS	BPU BOARD MEETING PER DIEM - NOV 2025	12.50	111898
582-175.000-802.000	BATTERY BACKUP UPS X4	AMAZON CAPITAL SERVICES, I	BATTERY BACKUP UPS X4	53.96	111834
582-175.000-802.000	WIRELESS MICE X3	AMAZON CAPITAL SERVICES, I	WIRELESS MICE X3	25.98	111834
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (NOV)	83.69	111893
582-175.000-802.000	AMAZON WEB SERVICES	CARD SERVICES CENTER	B. JANES CREDIT CARD	10.29	1299
582-175.000-956.000	LUNCH - MSCPA MEETING	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	22.35	1299
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,674.46	
Dept 544.000 OPERATIONS					
582-544.000-726.000	SCOTCH BRITE PADS, GLAZE, PLASTI	AMAZON CAPITAL SERVICES, I	SCOTCH BRITE PADS, GLAZE, PLASTIC SCREW	67.45	111834
582-544.000-726.000	TERM ADAPTER/LOCKNUT/BUSHING	AMERICAN COPPER AND BRASS,	TERM ADAPTER/LOCKNUT/BUSHING	8.79	111835
582-544.000-726.000	GRADE 2 NUTS/BOLTS/WASHERS	FAMILY FARM & HOME	GRADE 2 NUTS/BOLTS/WASHERS	42.22	111855
582-544.000-726.000	BLK CAP/CONNECTOR	GELZER HJ & SON INC	BLK CAP/CONNECTOR	10.94	111858
582-544.000-726.000	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	7.60	111858
582-544.000-726.000	WATER - POWER PLANT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	21.00	111864
582-544.000-726.000	PVC ELEC RED BUSHING/ADAPTER/LOC	KENDALL ELECTRIC	PVC ELEC RED BUSHING/ADAPTER/LOCKNUT/PI	23.40	111877
582-544.000-726.000	TRAIL CAMERAS	CARD SERVICES CENTER	B. JANES CREDIT CARD	290.00	1299
582-544.000-726.008	SAFETY GLASSES	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	59.57	1299
582-544.000-730.000	DURAFIT SEAT COVERS X2 F550 DUMP	AMAZON CAPITAL SERVICES, I	DURAFIT SEAT COVERS X2 F550 DUMP	109.00	111834
582-544.000-730.000	SEAT PROTECTORS AND GAS CAP F550	AMAZON CAPITAL SERVICES, I	SEAT PROTECTORS AND GAS CAP F550 DUMP	121.24	111834
582-544.000-730.000	SNOW PLOW BLADE BUMPER MARKER	AMAZON CAPITAL SERVICES, I	SNOW PLOW BLADE BUMPER MARKER	49.49	111834
582-544.000-730.000	39-07 VEHICLE SERVICE	CRONIN HILLSDALE	39-07 VEHICLE SERVICE	2,275.89	111845
582-544.000-730.000	SERVICE & DOT INSPECTION 39-03	HILLSDALE COMMUNITY SCHOOI	SERVICE & DOT INSPECTION 39-03	426.35	111868
582-544.000-730.000	SERVICE, DOT INSPECTION, REPAIRS	HILLSDALE COMMUNITY SCHOOI	SERVICE, DOT INSPECTION, REPAIRS 39-04	418.74	111868
582-544.000-730.000	KWIK CONN BLADE	PERFORMANCE AUTOMOTIVE	KWIK CONN BLADE	6.89	111886
582-544.000-730.000	POLE PRUNER RETAINER	SPRATT'S TRADING POST INC	POLE PRUNER RETAINER	24.99	111894
582-544.000-739.000	MSCPA MEMBER POWER BILLING - OCT	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - OCT 2025	789,424.03	1301
582-544.000-740.300	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	21.55	1296
582-544.000-740.400	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	21.55	1296
582-544.000-742.000	UNIFORMS	INTEGRITY APPAREL, LLC	UNIFORMS	694.00	111870
582-544.000-801.000	ENVIRONMENTAL SERVICES	AMERICAN MUNICIPAL POWER,	ENVIRONMENTAL SERVICES	385.00	111836
582-544.000-801.000	MOW/TRIM OCT 2025	BAXTER LAWN AND SNOW SERV	MOW/TRIM OCT 2025	1,980.00	111838
582-544.000-801.000	INFRARED SCAN OF SUBSTATIONS	BISBEE INFRARED	INFRARED INSPECTION	550.00	111840
582-544.000-801.000	SCREENING/TESTING - BENNET	CE & A PROFESSIONAL SERVIC	SCREENING/TESTING	135.34	111842
582-544.000-801.000	SCREENING/TESTING - E. SHEFFER	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - E. SHEFFER	100.00	111874
582-544.000-801.000	401 HILLSDALE STREET RENTAL	LRS, LLC	401 HILLSDALE STREET RENTAL	124.00	111881
582-544.000-801.000	TRAIL CAMERA MONITORING	CARD SERVICES CENTER	B. JANES CREDIT CARD	10.00	1299
582-544.000-920.000	504504154 - 201 WATERWORKS - PP	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	1,190.47	1294
582-544.000-930.000	POST HOLE DIGGER	GELZER HJ & SON INC	POST HOLE DIGGER	82.99	111858
Total For Dept 544.000 OPERATIONS				798,682.49	
Dept 900.000 CAPITAL OUTLAY					
582-900.000-970.000-171003	2 1-PC EXPANSION JOINT	AMERICAN COPPER AND BRASS,	2 1-PC EXPANSION JOINT	27.94	111835

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Fund 582 ELECTRIC FUND					
Dept 900.000 CAPITAL OUTLAY					
582-900.000-970.000-171003	2NS SAND - THREE MEADOWS	BECKER & SCRIVENS CONCRETE	2NS SAND - THREE MEADOWS	102.30	111839
582-900.000-970.000-171003	6AA LIMESTONE - THREE MEADOWS	BECKER & SCRIVENS CONCRETE	6AA LIMESTONE - THREE MEADOWS	116.96	111839
582-900.000-970.000-171003	PULLING STRING	KENDALL ELECTRIC	URD SUPPLIES	50.01	111877
582-900.000-970.000-171003	PVC CEMENT	KENDALL ELECTRIC	URD SUPPLIES	233.56	111877
582-900.000-970.000-215016	INDUSTRIAL SUBSTATION PROJECT	SSEE, INC.	INDUSTRIAL SUBSTATION PROJECT	1,991.75	111895
Total For Dept 900.000 CAPITAL OUTLAY				2,522.52	
Total For Fund 582 ELECTRIC FUND				820,277.87	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	3 KEYS - DIAL-A-RIDE	GELZER HJ & SON INC	3 KEYS - DIAL-A-RIDE	10.47	111858
588-596.000-742.000	SWEATSHIRT W/LOGO - SALLY MARVIC	POWERS CLOTHING, INC.	SWEATSHIRT W/LOGO - SALLY MARVIC	25.19	111888
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	143.04	1298
588-596.000-955.588	SCREENING/TESTING - KAST	CE & A PROFESSIONAL SERVICE	SCREENING/TESTING	67.67	111842
Total For Dept 596.000 DIAL-A-RIDE				246.37	
Total For Fund 588 DIAL A RIDE				246.37	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-040.000	REFUND FOR 100683424 - 019294	STATE OF MICHIGAN	REFUND FOR 100683424 - 019294	12.50	111897
590-000.000-202.100	SCCH	HILLSDALE COLLEGE	UB refund for account: 025324	32,368.38	111867
Total For Dept 000.000				32,380.88	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	27.29	111834
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	8.22	111834
590-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	625.00	111889
590-175.000-726.000	SAFE	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	359.03	1299
590-175.000-742.000	UNIFORMS	INTEGRITY APPAREL, LLC	UNIFORMS	290.34	111870
590-175.000-742.000	CLOTHING / UNIFORMS - COLE, DELC	INTEGRITY APPAREL, LLC	UNIFORMS	22.04	111870
590-175.000-742.000	CLOTHING / UNIFORMS - LOPRESTO,	INTEGRITY APPAREL, LLC	UNIFORMS	23.55	111870
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111843
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111843
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111843
590-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV	DOUGLAS J. DOBROZSI	BPU BOARD MEETING PER DIEM - NOV 2025	6.25	111850
590-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV	ERIC POTES	BPU BOARD MEETING PER DIEM - NOV 2025	6.25	111853
590-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - NOV 2025	6.25	111873
590-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV	STEVEN WELLS	BPU BOARD MEETING PER DIEM - NOV 2025	6.25	111898
590-175.000-802.000	BATTERY BACKUP UPS X4	AMAZON CAPITAL SERVICES, I	BATTERY BACKUP UPS X4	53.96	111834
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (NOV)	41.84	111893
590-175.000-802.000	MICROSOFT LICENSES	CARD SERVICES CENTER	B. JANES CREDIT CARD	5.06	1299
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,485.08	
Dept 546.000 OPERATIONS					
590-546.000-726.000	CRIMPING PLIERS AND TERMINALS	AMERICAN COPPER AND BRASS,	CRIMPING PLIERS AND TERMINALS	42.32	111835
590-546.000-726.000	BLACK ZIP TIES	AMERICAN COPPER AND BRASS,	BLACK ZIP TIES	7.00	111835
590-546.000-726.000	PVC GLUE	AMERICAN COPPER AND BRASS,	PVC GLUE	21.64	111835
590-546.000-726.000	FLEX COUPLINGS	AMERICAN COPPER AND BRASS,	FLEX COUPLINGS	53.04	111835
590-546.000-726.000	MISC TOOLS	FAMILY FARM & HOME	MISC TOOLS	110.90	111855
590-546.000-726.000	MISC TOOLS	FAMILY FARM & HOME	MISC TOOLS	62.94	111855
590-546.000-726.000	MILWAUKEE BATTERIES	GELZER HJ & SON INC	MILWAUKEE BATTERIES	274.99	111858

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Fund 590 SEWER FUND					
Dept 546.000 OPERATIONS					
590-546.000-726.000	SAWZALL BLADE	GELZER HJ & SON INC	SAWZALL BLADE	9.99	111858
590-546.000-726.000	MISC PLUMBING	GELZER HJ & SON INC	MISC PLUMBING	34.86	111858
590-546.000-726.000	NITRILE GLOVES 2 PK	LOU'S GLOVES, INC	NITRILE GLOVES 2 PK	314.00	111880
590-546.000-726.000	BACK UP LAMP	PERFORMANCE AUTOMOTIVE	BACK UP LAMP	31.44	111886
590-546.000-726.008	FIRST AID SUPPLIES - 101 GALLOWA	CINTAS CORPORATION	FIRST AID SUPPLIES - 101 GALLOWAY DR	57.93	111843
590-546.000-726.008	SAFETY GLASSES	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	44.67	1299
590-546.000-730.000	DURAFIT SEAT COVERS X2 F550 DUMP	AMAZON CAPITAL SERVICES, I	DURAFIT SEAT COVERS X2 F550 DUMP	54.50	111834
590-546.000-742.000	UNIFORMS	INTEGRITY APPAREL, LLC	UNIFORMS	229.04	111870
590-546.000-742.000	CLOTHING / UNIFORMS - STOCKING C	INTEGRITY APPAREL, LLC	UNIFORMS	118.65	111870
590-546.000-920.000	505161747 - 139 E SOUTH ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 139 E SOUTH	45.41	1292
590-546.000-920.000	505161747 - 91 MARION	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 91 MARION	86.35	1297
590-546.000-930.000	ELECTRIC MOTOR STARTER	GRAINGER INDUSTRIAL SUPPLY	ELECTRIC MOTOR STARTER	1,413.55	111861
590-546.000-930.000	OVERLOAD RELAY	GRAINGER INDUSTRIAL SUPPLY	OVERLOAD RELAY	255.93	111861
590-546.000-930.000	DON TRANSFORMER	KENDALL ELECTRIC	DON TRANSFORMER	90.02	111877
590-546.000-930.000	PUMP PM	KENNEDY INDUSTRIES	PUMP PM	3,100.00	111878
590-546.000-930.000	GENERATOR #8 BLOCK HEATR	SUPERIOR INDUSTRIAL SALES	GENERATOR #8 BLOCK HEATR	542.00	111900
590-546.000-956.000	ADV WASTEATER PLANT OPERATION -	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	380.00	1299
Total For Dept 546.000 OPERATIONS				7,381.17	
Total For Fund 590 SEWER FUND				41,247.13	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-040.000	REFUND FOR 100683424 - 019294	STATE OF MICHIGAN	REFUND FOR 100683424 - 019294	12.50	111897
591-000.000-110.000	CURB STOP - 3/4" C/C MINN PATER	ETNA SUPPLY COMPANY	INVENTORY	6,256.75	111854
591-000.000-202.100	WCCH	HILLSDALE COLLEGE	UB refund for account: 025324	3,779.01	111867
Total For Dept 000.000				10,048.26	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	27.30	111834
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	8.22	111834
591-175.000-726.000	POSTAGE SUPPLIES	QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES	625.00	111889
591-175.000-726.000	SAFE	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	359.03	1299
591-175.000-742.000	CLOTHING / UNIFORMS - COLE, DELC	INTEGRITY APPAREL, LLC	UNIFORMS	22.04	111870
591-175.000-742.000	CLOTHING / UNIFORMS - LOPRESTO,	INTEGRITY APPAREL, LLC	UNIFORMS	23.55	111870
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111843
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111843
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	111843
591-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV DOUGLAS J. DOBROZSI		BPU BOARD MEETING PER DIEM - NOV 2025	6.25	111850
591-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV ERIC POTES		BPU BOARD MEETING PER DIEM - NOV 2025	6.25	111853
591-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV JEREMIAH JASON HODSHIRE		BPU BOARD MEETING PER DIEM - NOV 2025	6.25	111873
591-175.000-801.000	BPU BOARD MEETING PER DIEM - NOV STEVEN WELLS		BPU BOARD MEETING PER DIEM - NOV 2025	6.25	111898
591-175.000-802.000	BATTERY BACKUP UPS X4	AMAZON CAPITAL SERVICES, I	BATTERY BACKUP UPS X4	53.96	111834
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (NOV)	41.84	111893
591-175.000-802.000	MICROSOFT LICENSES	CARD SERVICES CENTER	B. JANES CREDIT CARD	5.06	1299
591-175.000-956.000	MEAL - CYBER SECURITY TRAINING -	CARD SERVICES CENTER	B. JANES CREDIT CARD	13.51	1299
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,208.26	
Dept 543.000 OPERATIONS					
591-543.000-726.000	WELL HOUSE 480 V HEATERS	AMAZON CAPITAL SERVICES, I	WELL HOUSE 480 V HEATERS	974.37	111834
591-543.000-726.000	MISC TOOLS	FAMILY FARM & HOME	MISC TOOLS	47.46	111855
591-543.000-726.008	FIRST AID SUPPLIES - 101 GALLOWA	CINTAS CORPORATION	FIRST AID SUPPLIES - 101 GALLOWAY DR	57.93	111843
591-543.000-726.008	SAFETY GLASSES	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	44.67	1299

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Fund 591 WATER FUND					
Dept 543.000 OPERATIONS					
591-543.000-730.000	DURAFIT SEAT COVERS X2 F550 DUMP	AMAZON CAPITAL SERVICES, I	DURAFIT SEAT COVERS X2 F550 DUMP	54.50	111834
591-543.000-742.000	UNIFORMS	INTEGRITY APPAREL, LLC	UNIFORMS	229.04	111870
591-543.000-742.000	CLOTHING / UNIFORMS - STOCKING C	INTEGRITY APPAREL, LLC	UNIFORMS	118.65	111870
591-543.000-742.000	UNIFORM	POWERS CLOTHING, INC.	UNIFORM	48.75	111888
591-543.000-801.000	SCREENING/TESTING - BECKER, LUCE	CE & A PROFESSIONAL SERVICE	SCREENING/TESTING	135.34	111842
591-543.000-801.000	SCREENING/TESTING - M. KIERSEY	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - M. KIERSEY	100.00	111874
591-543.000-930.000	SIDEWALK 354 N WEST ST	DRY MAR TRUCKING & DIRTWO	SIDEWALK 354 N WEST ST	545.00	111851
591-543.000-930.000	SIDEWALK 58 SALEM ST	DRY MAR TRUCKING & DIRTWO	SIDEWALK 58 SALEM ST	960.00	111851
591-543.000-930.000	INGINTION ISSUES	FRANK BECK CHEVROLET CO.	INGINTION ISSUES	956.99	111856
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2026 LEAD SERVICE LINE REPLACEMENTS	11,432.50	111891
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2026 LEAD SERVICE LINE REPLACEMENTS	6,067.50	111891
591-543.000-930.990	TRACING WIRE	USAB	TRACING WIRE	368.45	111903
Total For Dept 543.000 OPERATIONS				22,141.15	
Dept 900.000 CAPITAL OUTLAY					
591-900.000-970.000-215055	3/8 REBAR WELL GENERATOR	BECKER & SCRIVENS CONCRETE	3/8 REBAR WELL GENERATOR	62.50	111839
591-900.000-970.000-215055	GENERATOR WELL 4/5 CONCRETE PAD	BECKER & SCRIVENS CONCRETE	GENERATOR WELL 4/5 CONCRETE PAD	956.38	111839
Total For Dept 900.000 CAPITAL OUTLAY				1,018.88	
Total For Fund 591 WATER FUND				34,416.55	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	SHOP RAGS, FENDER SKIRT	CINTAS CORPORATION	MATS, - CITY HALL	9.54	111843
640-443.000-726.000	RAGS, FENDER SKIRT	CINTAS CORPORATION	MATS, RAGS, FENDER SKIRT, MOP	9.54	111843
640-443.000-726.000	RAGS, FENDER SKIRT - SHOP	CINTAS CORPORATION	MATS, RAGS, FENDER SKIRT, MOP	9.54	111843
640-443.000-726.000	2 QT FUNNEL	PERFORMANCE AUTOMOTIVE	2 QT. FUNNEL, WASHER FLUID (37)	6.99	111886
640-443.000-730.000	FASTENERS & ANCHORS - #83	GELZER HJ & SON INC	FASTENERS & ANCHORS - #83	11.96	111858
640-443.000-730.000	ANTI-FREEZE #78	GELZER HJ & SON INC	ANTI-FREEZE #78	25.14	111858
640-443.000-730.000	STEERING SHAFTS - #41, #43	JACKSON TRUCK SERVICE INC	STEERING SHAFTS - #41, #43	936.00	111871
640-443.000-730.000	WAHER FLUID #7	PERFORMANCE AUTOMOTIVE	2 QT. FUNNEL, WASHER FLUID (37)	11.09	111886
640-443.000-730.000	PIGTAIL & SOCKET #7	PERFORMANCE AUTOMOTIVE	PIGTAIL & SOCKET #7	17.99	111886
640-443.000-730.000	INSULATOER #58	PERFORMANCE AUTOMOTIVE	INSULATOER #58	19.58	111886
640-443.000-730.000	RELAYS - #12	PERFORMANCE AUTOMOTIVE	RELAYS - #12	73.15	111886
640-443.000-730.000	FUEL CAP #13	PERFORMANCE AUTOMOTIVE	FUEL CAP #13	15.19	111886
640-443.000-730.000	AIR FILTER #12	PERFORMANCE AUTOMOTIVE	AIR FILTER #12	24.98	111886
640-443.000-730.000	KEYS - #85	PERFORMANCE AUTOMOTIVE	KEYS - #85	6.10	111886
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	60.58	1295
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				1,237.37	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				1,237.37	

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Fund Totals:					
			Fund 101 GENERAL FUND	30,969.05	
			Fund 202 MAJOR ST./TRUNK	8,450.00	
			Fund 203 LOCAL STREET FUND	2,611.00	
			Fund 204 MUNICIPAL STREET	1,657.50	
			Fund 244 ECONOMIC DEVELOPMENT	900.00	
			Fund 247 TAX INCREMENT	1,024.53	
			Fund 271 LIBRARY FUND	2,227.00	
			Fund 409 STOCK'S PARK	67.12	
			Fund 582 ELECTRIC FUND	820,277.87	
			Fund 588 DIAL A RIDE	246.37	
			Fund 590 SEWER FUND	41,247.13	
			Fund 591 WATER FUND	34,416.55	
			Fund 640 REVOLVING MOBILITY	1,237.37	
Total For All Funds:				945,331.49	

CITY COUNCIL MINUTES

City of Hillsdale
December 1, 2025
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Sessions called the meeting to order. Clerk Price took roll call.

Council Members present:	Scott Sessions, Mayor R Greg Stuchell, Ward 1 Jacob Bruns, Ward 1 William Morrissey, Ward 2 Matthew Bentley, Ward 2 Gary Wolfram, Ward 3 Bob Flynn, Ward 3 Robert Socha, Ward 4 Joshua Paladino, Ward 4
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Council Members absent:	None
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Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Jason Blake (DPS Director), Brandon Janes (IT), Penny Swan, Keri Stewart, Sheri Ingles, Cindy Pratt, Cathy Kelemen, Howard Spence, Mark Nichols, Ron Spence, Aidan Sullivan, Gerry Brown, Felicia Finch, Leon Rogers, Melissa DesJardin, Brian DesJardin, Jonathan Meckel.

Approval of Agenda

Mayor Sessions made correction in the November 17, 2025 Council Minutes and also 2026 Council Meeting Dates under New Business.

Motion by Councilman Morrissey, support by Councilman Socha, to amend the November 17, 2025 Council Minutes under the Consent agenda and amend the 2026 Council meeting dates under New Business as discussed.

All ayes. Motion carried.

Motion by Councilman Morrissey, support by Councilman Socha, to approve the agenda as amended.

All ayes. Motion carried.

Public Comment

Jeff Fazakas, commented on the chain of command process that was discussed at the last meeting. Fazakas also commented on leaf pickup and equipment.

Gerry Brown, Hope Harbor board member, spoke on Hope Harbor and Camp Hope.

Cindy Pratt, Apple Run Apts., spoke on Camp Hope, neighbor's safety and asked council to not give forgiveness for the bill.

Larry Wilson, 6038 Cole Rd., Hope Harbor board member, gave a brief background as he was once in sober living and turned his life around.

Howard Spence, Apple Run Apts., Camp Hope and Hope Harbor should be held accountable for not being in compliance with the City.

Robert Eichler, Scipio Twp., commented on Hope Harbor and stated he spoke to residents there and board members many times.

Jack McLain, 1445 S. Bunn Rd., commented on the previous meeting's council discussion and also commented on presented boards and commission appointments.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of November 13, 2025: \$351,199.10
 - 2. Payroll of November 20, 2025: \$213,750.94
- B. City Council Minutes of November 17, 2025
- C. Finance Minutes of November 17, 2025

Motion by Councilman Morrisey, support by Councilman Socha, to approve the agenda as presented.

Roll Call:

Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye

Motion passed 9-0

Communication/Petitions

- A. Comcast Letter
- B. Hillsdale County Commissioner Update – Doug Ingles

Doug Ingles, County Commissioner, gave a brief update on the County.

Introduction and Adoption of Ordinances/Public Hearings

- A. Public Hearing – Hillsdale's Energy Waste Reduction (EWR) Plan

David Mackie, City Manager/BPU Director stated the State of Michigan adopted a very aggressive Energy Waste Reduction (EWR) law in late 2023. The BPU's staff has been working with Michigan Municipal Electric Association (MMEA) and American Municipal Power (AMP) over the last year to develop a plan that meets the EWR requirements at lesser cost than the plan available from the State.

The State's program is estimated to cost 3.5 percent of a community's prior year's electric sales. Based on Hillsdale's sales, that program would cost our utility around \$500,077 per year. To raise that amount of revenue the BPU would have to charge each customer an additional \$6.84 per meter per month. Council has been clear that we need to keep electric rates as affordable as possible, so we notified the State that the BPU would not be participating in their program, and would instead explore other program options with the goal of complying with the state mandate at the lowest possible cost. The City's proposed EWR program would be administered by the BPU's staff in conjunction with AMP's Efficiency Smart Program. The program would cost about 2.4 percent and cost our customers \$4.73 per meter per month. Our intention in managing our own program is that it would be more responsive to our customers and save them money over the State's program. Ultimately, if we run a more effective program we might be able to reduce the monthly per meter charge of the program even further.

Council discussion ensued on how to gage meter usage and charge a flat rate for residential and charge by kilowatt for commercial.

Mayor Sessions opened podium at 7:35 p.m.

Lance Lashaway, stated the public hearing should be at the following meeting as item was introduced.

Felicia Finch 25 Hillsdale St., commented that her average monthly bill is \$2,000 and would not be able to afford the increase.

Jeff Fazekas, agreed with the City Manager on a being bill for the percentage of usage.

Mayor Sessions closed podium at 7:38 p.m.

Further discussion ensued from Council on flat rate for residential and percentage usage for commercial. City Manager Mackie will look into exploring the residential amount used.

Councilman Socha stated he does not like the state requiring or mandating a plan and shared his displeasure that the state would assess penalties if the city did not comply.

Item will be discussed more at the next meeting. No action taken.

Old Business

A. Proposed 2026 Special Assessment District – SAD 2026-1 Arch Ave. Drawings & Engineer Estimate

Jason Blake, DPS Director and Robert Stiverson, City Engineer, stated one of the City Council's primary goals is to address the declining quality of the city's street and infrastructure systems. City staff has utilized the Special Assessment process as delineated in the City of Hillsdale's Code of Ordinances, Article V.-Finances, Division 3.-Special Assessments and any other applicable sections of the City Charter and/or Code of Ordinances to facilitate these projects.

Proposed SAD-2026-1 – Arch Avenue – from Carleton Road (M99) to Mechanic Road
.34 Miles (Estimated 16 parcels in the SAD – (Engineering Est.: \$448,000).

Construction \$368,275

Engineering/Project Management/Special Assessment \$ 38,430

Contingencies: \$ 41,295

Total: \$448,000

Construction costs are based on historic bid tabulations for the City of Hillsdale with a comparison of MDOT Unit Prices. Project Management/Inspection is based on MDOT guideline for installation of Quantities and previous experience. Contingencies are approximately 10%, and are recommended based on there are unknowns in the field that could impact project costs.

Lengthy council discussion on Special Assessment Districts, grants, public hearing, and the construction project timeframes.

Motion by Council Member Morrissey, seconded by Council Member Socha to approve the project drawings and engineer estimates as presented for SAD 2026-1 Arch Ave project.

Roll Call:

Councilman Flynn	Aye
Councilman Morrissey	Aye
Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye

Motion passed 9-0

Motion by Council Member Bentley, seconded by Council Member Socha to hold public hearing for the SAD 2026-1 Arch Ave. SAD Project for January 5, 2025.

All ayes. Motion carried.

Motion by Council Member Socha, seconded by Council Member Flynn to approve the resolution of necessity for the SAD 2026-1 Arch Ave. public hearing set for January 5, 2025. **Resolution #3659.**

Roll Call:

Councilman Morrisey	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Councilman Paladino	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye

Motion passed 9-0

B. 2026 Council Meeting Dates

The meeting dates were presented as follows:

January 5, 19
February 2, 6
March 2, 6
April 6, 20
May 4, 18
June 1, 15
July 6, 20
August 3, 17
September 8, 21
October 5, 19
November 2, 6
December 7, 21

Council discussion on changing the list by replacing January 19th to the 20th, April 6th to April 7th.

Councilman Bentley requested changing the meeting of July 6th to July 7th or cancelling it because of the celebration over the July 4th holiday weekend.

Councilman Flynn agreed with Councilman Bentley on the April change but didn't agree with changing the July 6th meeting for celebrating the July 4th holiday on Saturday.

Motion by Council Member Flynn, seconded by Council Member Morrisey to approve the 2026 meeting dates with the revisions as follows:

January 5, 20
February 2, 6
March 2, 6
April 7, 20
May 4, 18
June 1, 15
July 6, 20
August 3, 17
September 8, 21

October 5, 19

November 2, 6

December 7, 21

All ayes. Motion carried.

C. Camp Hope Demolition Email

Keri Stewart, Hope Harbor Board Member presented stats on Camp Hope over the past few years. Stewart, on behalf of Hope Harbor asked Council to forgive the fines/penalties that were assigned for the demolition of the tent at 388 W. Carleton Rd.

Lengthy council discussion followed on the Court's consent judgement, the agreement between the City and BMAK Thrift and noncompliance with the fees associated with it.

Councilman Stuchell applauded the support that has been given to the unhoused from the organization.

Councilman Bentley reviewed the fees aloud.

Stewart mentioned that the board has been in contact with the American Disability Association and the Michigan Coalition Commission and looking for other areas as well.

City Manager Mackie reviewed the history and timeline of the tent removal, demolition process, and court judgement. Planning Commission met with Hope Harbor and denied the change of use for the facility. Size of structure doesn't meet codes and building does not have a use and occupancy permit for the facility and is out of compliance. Mackie stated that what the organization is doing is good but the location is not allowed in the area.

Councilman Socha mentioned Council applauded what the mission is but organization is not in compliance with city code. Council should enforce the laws, public safety concerns were raised from surrounding residents.

More council discussion ensued.

Motion by Council Member Bentley, seconded by Council Member Socha to deny the request to forgive Camp Hope demolition and associated costs, \$2834.00.

Roll Call:

Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Nay
Councilman Wolfram	Nay
Mayor Sessions	Nay
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye

Motion passed 6-3

New Business

A. Resolution of Necessity, Set Public Hearing Special Assessment District, SAD 2026-1 Arch Ave.

Motion by Council Member Socha, seconded by Council Member Flynn to approve the resolution of necessity for the SAD 2026-1 Arch Ave. public hearing set for January 5, 2025. **Resolution #3659.**

Roll Call:

Councilman Morrissey	Aye
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Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Councilman Paladino	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye

Motion passed 9-0

A. 2026 Council Meeting Dates

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Councilman Flynn agreed with Councilman Bentley on the April change but didn't agree with changing the July 6th meeting for celebrating the July 4th holiday on Saturday.

Motion by Council Member Flynn, seconded by Council Member Morrissey to approve the 2026 meeting dates with the revisions as follows:

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All ayes. Motion carried.

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Councilman Socha mentioned Council applauded what the mission is but organization is not in compliance with city code. Council should enforce the laws, public safety concerns were raised from surrounding residents.

More council discussion ensued.

Motion by Council Member Bentley, seconded by Council Member Socha to deny the request to forgive Camp Hope demolition and associated costs, \$2834.00.

Roll Call:

Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Nay
Councilman Wolfram	Nay
Mayor Sessions	Nay
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye

Motion passed 6-3

Further council discussion ensued.

Miscellaneous Reports

A. Proclamations – None

B. Appointment- Planning Commission – Cathy Kelemen

Zoning Board of Appeals – John Kast

Cemetery Board – Ronald Spence

TIFA Board – Rachel Doty

Reappointment: Zoning Board of Appeals- Amber Yoder

Motion by Councilman Morrissey, seconded by Councilman Socha moved to approve Cathy Kelemen to the Planning Commission.

All ayes. Motion carried.

Motion by Councilman Flynn, seconded by Councilman Morrissey moved to approve John Kast to the Zoning Board of Appeals.

All ayes. Motion carried.

Motion by Councilman Bentley, seconded by Councilman Socha moved to approve Ronald Spence to the Cemetery Board.

All ayes. Motion carried.

Council discussion ensued on the TIFA Board appointment and requirements.

Motion by Councilman Flynn, seconded by Councilman Stuchell moved to approve Rachel Doty to the TIFA Board.

Roll Call:

Councilman Bruns	Nay
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Councilman Paladino	Nay
Mayor Sessions	Aye
Councilman Bentley	Nay

Motion passed 6-3

Motion by Councilman Flynn, seconded by Councilman Morrisey moved to approve the reappointment of Amber Yoder to the Zoning Board of Appeals.

All ayes. Motion carried.

General Public Comment

Howard Spence and Cindy Pratt, Apple Run Apts., thanked Council for their vote on Hope Harbor.

Lance Lashaway, spoke on the energy plan and TIFA appointment.

Felicia Finch, 25 Hillsdale St., spoke on the lack of participation for events and other items within the community from Council and the city as a whole.

Bob Eichler, commented on the energy plan.

Jack McLain, commented on the TIFA Board.

City Manager Report

Reviewed the City Manager report in the packet.

Council Comment

Council discussed committee meetings, OMA and quorum requirements.

Adjournment

Motion by Councilman Flynn, seconded by Councilman Socha to adjourn the meeting.

The meeting Adjourned at 10:07 p.m.

Scott M. Sessions, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: December 1, 2025

Time: 6:30 PM

PRESENT:

COMMITTEE: Will Morrissey, Gary Wolfram, Matt Bentley, Jacob Bruns

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager),

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 172: Association memberships

Department 175: Microsoft surface tablet

Department 257: Uniform for city official

Department 301: Shoes for Thad Doty

Fund 247

Department 900: Reimbursement for flowers for TIFA beautification

Fund 582

Department 544: Purchase power to bill to customers

Fund 590

Department 000: Refund for improper billing of Hillsdale College

Department 546: Preventive maintenance for pump

Motioned by Morrissey and seconded by Bruns to approve

Motioned passed 4-0

Motioned by Bentley and seconded by Bruns to adjourn

Motion passed 4-0

Adjournment 6:45 PM

Minutes prepared by Gary Wolfram



Cemetery Board

Minutes

November 12, 2025

2:00p.m.

Call to Order:

The meeting was called to order by Frank Engle, Cemetery Sexton (on behalf of DPS Director, Jason Blake) at 2:00 p.m.

Board members present:

Joanne Miller, Emily Rhoda, Adam Bentley

Absent Were:

DPS Director Jason Blake

Also present were:

Cemetery Sexton Frank Engle, Deputy City Clerk Michelle Loren

APPROVAL OF AGENDA

Motion by Emily Rhoda, support by Joanne Miller, to approve the Agenda as amended.

All ayes, motion carried.

APPROVAL OF MINUTES

Approval of minutes of the August 6, 2025 meeting tabled until the February 4, 2025 meeting.

All ayes, motion carried.

PUBLIC COMMENT

None

OLD BUSINESS

A. Oak Grove Cemetery Boundary Survey and Expansions:

- Frank Engle reported the survey bid had been awarded to Lodzinski and is awaiting a schedule date.
- Scattering Garden
- Fencing

B. Addition of Information to City Website:

- Michelle to update with current fee schedule and rules and regulations.

NEW BUSINESS

A. Set 2026 Meeting Dates:

Motion by Joanne Miller, support by Adam Bentley, to set the 2026 Cemetery Board meetings for February 4, May 6, August 5, and November 22, 2026.

All ayes, motion carried.

B. Resignation of Richard Smith

Motion by Joanne Miller, support by Emily Rhoda, to accept the resignation of Richard Smith.

All ayes, motion carried.

C. Oak Grove Scattering Garden:

Frank Engle shared a wealth of information pertaining to scattering gardens. Members reviewed the information and discussion ensued. It was agreed that members will bring ideas and suggestions back to the board at the February 4, 2026 meeting.

Information Only:

Sexton Frank Engle shared that the MAMC held a meeting recently

Frank also stated Wreaths Across America will take place December 13, 2026. He gave an overview of the project stating it is a very well run event involving community members and businesses.

Adjournment:

Motion by Frank Engle, support by Joanne Miller, to adjourn.

All ayes, motion carried

Meeting adjourned at 2:43 p.m.

Respectfully submitted, Michelle Loren, Deputy Clerk

City of Hillsdale
97 N. Broad St., Hillsdale, MI 49242

Local Advisory Council for Dial-A-Ride
Minutes

Conference Room
City Hall
1:30 p.m.

December 10, 2025

Call to Order

The meeting was called to order by Jason Blake at 1:38 p.m.

Board members present: Lori Rodgers
 Ryan Porter
 Teresa Welch

Board Members Absent: Steven Hammett, Shirley Lopez

Also present were Jason Blake- Director of Public Services, Katy Price- City Clerk.

Appoint Chairperson:

Motion by Porter to appoint Lori Rodgers as Chairperson, Welch seconded. Voice vote, all in favor, motion approved.

Approval of Minutes: January 7, 2025 minutes were presented to the committee,

Motion by Porter to approve minutes as presented, Welch seconded.

Voice vote, all in favor, motion approved.

Review Accessibility Plan: Blake reviewed the plan with the committee. Vehicles include access for handicap riders which include but not limited to wheelchair/walker

lifts. LAC meets annually. Blake mentioned that the City has four (4) buses for on demand pick. City adopted the age to be 60 years for seniors and not standard 65. Blake reviewed the service areas on a map. The committee looked over hours of operation; Monday- Friday, 7:15a.m. – 4:15 p.m. excluding 11:45 a.m. – 12:45 p.m. for lunches. Committee discussion ensued on possible trips to Walmart (out of service area) once a month.

Motioned by Welch to approve the accessibility plan as presented, seconded by Porter.

Voice vote, all in favor, motioned passed.

Operating Budget: Jason Blake reviewed the operating budget. There was a brief discussion about the training for drivers and the dispatcher that was added to the budget. All committee members were in agreement that customer service training would benefit staff and Dial-a-Ride as a whole.

Capital Request: Two (2) Bus replacement

Other Business: Discussion on insurance programs like Humana, paying for fares and transportation. Mr. Blake will look into and explore the program more. Chair Rodgers requested weekend trips and Ms. Welch requested a trip to Walmart once a month. The Council discussed options for coordination efforts to make the trips feasible with the ridership needed for the extra or special trips. Blake will explore that possibility. The Council also discussed the vacant position on the board.

Motion by Welch to adjourn the meeting, seconded by Porter. Voice vote, all in favor, the motion passed unanimously.

Meeting adjourned at 2:43 p.m.

**City of Hillsdale Dial-A-Ride (DART)
981 Development Dr.
Hillsdale, MI 49242**

January xx, 2026

Jacob Porath
Office of Passenger Transportation
Michigan Department of Transportation
P.O. Box 30050
Lansing, MI 48909

Dear Mr. Porath:

Please find the attached, updated, City of Hillsdale Dial-a-Ride (DART) Vehicle Accessibility Plan as approved by the City's Local Advisory Committee (LAC on December 10, 2025 and at a regular meeting of Hillsdale City Council on December 15, 2025.

Please contact me at your convenience if you have any questions.

Sincerely,

Jason Blake
Director of Public Services
City of Hillsdale
jblake@cityofhillsdale.org
517-437-6490
/Enclosures

**Accessibility Plan
City of Hillsdale Dial-A-Ride (DART)
981 Development Dr.**

Hillsdale, MI 49242

1. Purpose

This accessibility plan is submitted in compliance with Section 10e(18) of the Michigan Transportation Fund Act (MCL 247.660e) (hereinafter “the Act”) and the official administrative rules for administration of Michigan’s Comprehensive Transportation Fund. The purpose of this Accessibility Plan is to describe the demand-response service provided by City of Hillsdale DART (Dial-A-Ride Transportation to senior persons and individuals with disabilities. This Accessibility Plan demonstrates the ability of City of Hillsdale’s DART to comply with the following requirements of Section 10e(18):

- A. That demand-response service is provided to persons 65 years of age, or older, and individuals with disabilities residing in City of Hillsdale’s DART entire service area. (See attached map defining the service area.)
- B. That as a minimum, demand-response service is provided to persons 60 years, of age, or older and individuals with disabilities during the same hours as service is provided to all other persons in City of Hillsdale’s DART service area.
- C. That the average time required for demand-response service to persons 60 years and older and individuals with disabilities, from the initiation of a service request to arrival at the destination, is equal to the average time period required for demand-response service provided to all other persons in City of Hillsdale’s DART service area.
- D. That City of Hillsdale’s DART has established a Local Advisory Council with not less than 50 percent of its membership representing persons 65 years of age or older and individuals with disabilities in City of Hillsdale’s DART service area. At least one member (or 12 percent of membership has been appointed jointly with the Area Agency on Aging. The Local Advisory Council has had an opportunity to review and comment on this plan before its submission to the Michigan Department of Transportation. (See attached City of Hillsdale’s DART Local Advisory Council minutes)

All rules cited below refer to the official administrative rules for the administration of the Comprehensive Transportation Fund. These rules are found in the Michigan Administrative Code, beginning at Rule 241.4101, et seq.

2. Definition of Senior and Individual with a Disability - Rule 201 (2) (c)

As used in this Accessibility Plan

(a) “individual with a disability” means an individual who has a physical or mental impairment that substantially limits one or more of the major life activities of such individual, a record of such impairment, or being regarded as having such an impairment. See Michigan Administrative Code Rule 247.4101(1)(m).

(b) “senior” means an individual 60 years of age or older.

3. Number of Senior and Individuals with Disabilities in Service Area - Rule 201 (2) (c)

City of Hillsdale’s DART estimates that a total of 2786 persons fitting the above definitions reside in the agency’s defined service area.

4. Description of Plan Development Process and Local Advisory Council Involvement - Rule 201(2) (e)

City of Hillsdale’s DART developed this plan using the following process:

a. Agency staff drafted a plan, incorporating all information required by R247.4201 and R247.4202 of the Michigan Administrative Code

b. The draft plan content was reviewed at a meeting of the City of Hillsdale (DART) Local Advisory Council, held on December 10, 2025 @ 1:30pm, wherein the Local Advisory Council was given the opportunity to review and comment on the content of the plan. In accordance with Sec.10e(18)(d) of the Act, all comments on the plan received at this meeting by City of Hillsdale’s DART Local Advisory Council members are contained in a separate section of this plan, below.

c. A final draft plan was submitted to and approved by City of Hillsdale’s DART governing body (City Council).

5. Local Advisory Council Composition - Rule 202

City of Hillsdale’s DART Local Advisory Council is currently comprised of 5 members, which meets or exceeds the required minimum of three members. In accordance with Rule 202, no member of the Local Advisory Council is an employee, executive committee member, or governing board member of City of Hillsdale’s DART. City of Hillsdale’s DART ensures that at least 50 percent of its Local Advisory Council membership represents persons who are 65 years of age, or older, and persons who have disabilities within the agency’s defined service area. City of Hillsdale’s DART further ensures that at least one member of its Local Advisory Council (or one of every eight members, whichever is larger) is approved jointly with the Area Agency on Aging.

City of Hillsdale's DART further ensures that its Local Advisory Council membership will include people who have diverse disabilities and the senior who are users of public transportation.

City of Hillsdale's DART Local Advisory Council is, at the time of adoption and submission of this plan, composed of the following members:

LAC Chairperson: Lori Rodgers

1. Lori Rodgers

NAME

This Member is a:

☒ Person with Disabilities

☒ Person 65 years and older

☐ Neither of the above groups

☐ Represents one of the above

AFFILIATION

(name of organization if any)

This member is:

☐ Jointly appointed by the area
agency on aging

☒ A user of public transportation

☐ Neither of the above

2. Shirley Lopez

NAME

This Member is a:

☒ Person with Disabilities

☒ Person 65 years and older

☐ Neither of the above groups

☐ Represents one of the above
transportation

AFFILIATION

(name of organization if any)

This member is:

☐ Jointly appointed by the area
agency on aging

☒ A user of public

☐ Neither of the above

3. Teresa Welch

NAME

This Member is a:

☒ Person with Disabilities

☒ Person 65 years and older

☐ Neither of above groups

☐ Represents one of the above

AFFILIATION

(name of organization if any)

This member is:

☐ Jointly appointed by the area
agency on aging

☒ A user of public transportation

☐ Neither of the above

4. Ryan Porter

NAME

This Member is a:

☐ Person with Disabilities

☐ Person 65 years and older

☒ Neither of above groups

☐ Represents one of the above

Well Wise Area Agency on Aging

AFFILIATION

(name of organization if any)

This member is:

☒ Jointly appointed by the area
agency on aging

☐ A user of public transportation

☐ Neither of the above

5. Steven Hammett

NAME

This Member is a:

☒ Person with Disabilities

☒ Person 65 years and older

☐ Neither of above groups

☐ Represents one of the above

Disabled

AFFILIATION

(name of organization if any)

This member is:

☐ Jointly appointed by the area
agency on aging

☒ A user of public transportation

☐ Neither of the above

6. Present Vehicle Inventory – Rule 201 (2) (a)

City of Hillsdale's DART demand response vehicle inventory presently in service is as follows:

a. Number of demand response vehicles presently in service purchased using Comprehensive Transportation Fund monies = Zero (0)

b. Number of accessible demand-response vehicles presently in service purchased using Comprehensive Transportation Fund monies = Four (4)

7. Anticipated Vehicle Inventory – Rule 201 (2) (b)

City of Hillsdale's DART anticipated demand-response vehicle inventory is as follows:

a. Number of demand-response vehicles in agency's anticipated fleet which will be purchased using Comprehensive Transportation Fund monies = Zero (0).

b. Number of accessible demand-response vehicles in agency's anticipated fleet which will be purchased using Comprehensive Transportation Fund monies = two (2).

8. Narrative Summary of Vehicles Requested – Rule 201 (2) (l)

As indicated above, the agency currently operates or plans to operate a total of 4 demand response vehicles. Of these vehicles, the total number that will be fully accessible to seniors and individuals with disabilities is 4 vehicles. The reason

for operating or planning to operate this number of accessible vehicles is that DART staff utilizes all accessible vehicles to accommodate all ridership demand.

9. Fare Structure - Rule 201 (2) (d)

City of Hillsdale's DART fare structure that is in use for seniors, individuals with disabilities, and the general public for demand response is as follows:

Service	General Public	Seniors/Disabled
Demand Response Regular Rates.	Age - 0-4 - Free Age - 5-11 - \$2.50 Age -12-59 - \$5.00	\$2.50
Out of Town Rates.	Age – 0-4 – Free Age – 5-11 - \$3.00 Age – 12-59 - \$6.00	\$3.00
Walmart 2x per year, upon request.	\$10.00 Round Trip Flat Rate (per single round trip)	\$10.00 Round Trip Flat Rate (per single round trip)

10. Map and Narrative Description of Service Area – Rule 201 (2) (f)

City of Hillsdale DART provides on demand service within the City limits in addition to various doctor offices, businesses, etc. that is just outside of the city limits daily. Two times per year (November and December) DART provides on-demand service to Walmart, which is located outside of the City of Hillsdale Limits. On-demand service to Walmart is demand based. Hillsdale Municipal Airport is added to the Out of Town Service Area

Refer to the attached map for the City of Hillsdale's DART Service area.

11. Service Schedule – Rule 201 (2) (g)

City of Hillsdale's DART service schedule, including hours of day and days per week for on-demand response service is as follows:

Monday thru Friday, 7:15am – 4:15pm, excluding 11:45am-12:45pm daily.

Walmart trips are scheduled for the 4th or 15th of November and/or December, if trip day falls on a weekend, trip is scheduled for following business day (pending demand).

12. Schedules in Alternative Formats – Rule 201 (2) (h)

City of Hillsdale's DART has made arrangements to produce copies of its current service schedule in an alternative format that can be utilized by persons who are blind or have other disabilities.

13. Vehicle Availability On Other Than Regular Service Hours and Days – Rule 201 (2) (i)

City of Hillsdale DART does not make demand-response service vehicles available for use during hours or days other than regular service hours and days. City of Hillsdale DART, confirms that accessible transit vehicles are available for use by the senior and individuals with disabilities to the same extent as the general public.

14. Advance Requests for Demand Actuated Service – Rule 201 (2) (j)

City of Hillsdale DART does not require that the senior, people with disabilities, and the general public to make an advance request to obtain on-demand response service.

15. Constraints on Capacity and Restrictions on Trip Purpose – Rule 201 (2) (k)

City of Hillsdale's DART provides service to all customers within the following constraints on capacity and restrictions on trip purpose: No constraints or restrictions of any kind.

16. Local Advisory Council Comments on this Plan – Rule 201(2) (m)

City of Hillsdale's DART- Local Advisory Council members made the following comments/inquires about this plan:

- Adding weekend and after hour services to the current service schedule
- Add Walmart into the current out-of-town service area
- Explore Humana insurance contribution to assist with fares and other ridership costs. Create and/or obtain Humana literature/flyers to be placed on buses for riders.

**17. Agency Response to Local Advisory Council Comments on the Plan
– Rule 201 (2) (n)**

City of Hillsdale 2026 Meeting Dates

	January	February	March	April	May	June	July	August	September	October	November	December
City Council (tentative)	5, 20	2, 16	2, 16	7, 20	4, 18	1, 15	6, 20	3, 17	8, 21	5, 19	2, 16	7, 21
Finance Comm.	5, 20	2, 16	2, 16	7, 20	4, 18	1, 15	6, 20	3, 17	8, 21	5, 19	2, 16	7, 21
BPU	13	10	10	14	12	9	14	11	8	13	10	8
Planning Comm.	21	18	18	15	20	17	15	19	16	21	17	16
Housing Comm.	21	-	18	-	20	-	15	-	16	-	18	-
Library	5	2	2	6	4	1	6	3	8	5	2	7
TIFA	20	-	17	*21	19	-	21	*18	15	-	18	-
Airport	10	-	-	11	-	-	11	-	-	10	-	-
EDC	-	17	-	21	-	16	-	18	-	20	-	15
Shade Tree	-	4	-	-	6	-	-	5	-	-	4	-
Cemetery	-	4	-	-	6	-	-	5	-	-	4	-
Board of Review	-	-	3, 9, 10	-	-	-	21	-	-	-	-	15

Meeting Locations & Times

City Council	Council Chamber, City Hall	7:00 p.m.
Finance	Conference Room, City Hall	6:30 p.m.
BPU	45 Monroe Street	7:00 p.m.
Planning Commission	Conference Room, City Hall	5:30 p.m.
Housing Commission	Hilltop Community Room	2:00 p.m.
Library	11 E. Bacon	5:00 p.m.
TIFA	Council Chamber, City Hall	7:30 a.m.
	*Informational Meeting	6:00 p.m.
Airport	Hillsdale Municipal Airport	10:00 a.m.
EDC	Conference Room, City Hall	7:30 a.m.
Shade Tree	Conference Room, City Hall	3:00 p.m.
Cemetery Board	Conference Room, City Hall	2:00 p.m.
Board of Review	Conference Room, City Hall	Vary

City Hall
97 N. Broad Street
Hillsdale, MI 49242
(517) 437-6440

City of Hillsdale

Agenda Item Summary

Meeting Date: December 15, 2025

Agenda Item: Public Hearing

SUBJECT: Hillsdale's Energy Waste Reduction (EWR) Plan

BACKGROUND PROVIDED BY: David Mackie, City Manager / BPU Director

The State of Michigan adopted a very aggressive Energy Waste Reduction (EWR) law in late 2023. The BPU's staff has been working with Michigan Municipal Electric Association (MMEA) and American Municipal Power (AMP) over the last year to develop a plan that meets the EWR requirements at the least cost to our customers. Attached is the City's proposed EWR program that would be administered by the BPU's staff in conjunction with AMP's Efficiency Smart program. Our program would collectively cost our customers about 2.5 percent.

After the Public Hearing on December 1st the City Council requested staff attempt to update the Plan to charge all customers by their kwh usage. The attached plan achieves that goal. Additionally, behind Attachment A is an example of Projected Customer Charges based on various customer usages by classification. Customers that use less electricity pay less toward the EWR requirements. For example, a customer that lives in a small house and uses 564 kwh per month will pay .28 cents per month and a large business that uses 268,288 kwh per month will pay \$41.99 dollars per month.

The BPU Board recommends adoption of the updated EWR Plan.

RECOMMENDATION:

Review and discuss the BPU's EWR Plan and approve it's submittal to the State of Michigan.

City of Hillsdale

Energy Waste Reduction Plan MPSC

INTRODUCTION

Pursuant to Public Act 295 of 2008 (hereafter 'PA 295'), the City of Hillsdale (hereafter 'HILLSDALE') is filing this energy waste reduction (EWR) plan with the Michigan Public Service Commission (hereafter 'MPSC'). PA 295 requires each electric energy provider in Michigan to implement an energy waste reduction plan that reduces electric energy consumption.

SECTION 1: PA 295 SECTION 71 SUBSECTION 3 REQUIRMENTS

Section 71 (3) (a) The EWR plan shall offer programs to each customer class including low-income customers.

The table below shows the estimated incremental megawatt hour savings required by PA 295 for HILLSDALE Energy Waste Reduction programs for years 2026-29.

Savings are reported in Megawatt hours			Total Savings Required
Program Year	% Saving	Sales Year	MWH
2026	1.50%	2025	1,548
2027	1.50%	2026	1,525
2028	1.50%	2027	1,502
2029	1.50%	2028	1,479

HILLSDALE'S proposed 2026-29 Energy Waste Reduction plan is modeled on the existing programs which will be enhanced by a third-party contractor to serve all customer classes, including residential low-income. The proposed HILLSDALE Plan for 2026-29 is based on allocating approximately 25% of its EWR budget to low-income program, 32% to residential, 31% to commercial and industrial, and 12% to evaluation and administration. Programs will be revised on an annual basis to strive to attain PA 295 goals.

Programs offered to each rate class are listed below and are categorized into Low-Income Services, Residential Solutions and Business Solutions. A budget and estimated kilowatt savings for each customer class can be found in Attachment A. Program descriptions that will be offered are included in Attachment B.

Residential Low-income Services

HILLSDALE will allocate 25% of the program budget on low-income programs. Target market for this program continues to be residential customers whose income is estimated to be below 200% of poverty level as defined by the U.S. Department of Health and Human Services. Services will be targeted at diverse segments of the population including those living in single family and multi-family buildings, homeowners

and renters. This program provides funding to upgrade the electric energy efficiency of customers living on limited incomes, thereby lowering their energy bills. The program will be marketed through utility bill inserts, media and existing low-income community organizations and other partners.

Residential Solutions

These programs will be available to HILLSDALE Residential Electric customers.

- *Residential Services*
- *Residential Education Services*
- *Pilot/Emerging Technology Programs*

Business Solutions

The programs below will be available to HILLSDALE commercial and industrial customers.

- *Business Services (prescriptive and custom)*
- *Business Education Services*
- *Pilot/Emerging Technology Programs*

Section 71 (3) (b) The EWR plan shall specify the necessary funding level;

In an effort to achieve the energy savings targets, HILLSDALE's Energy Waste Reduction Plan will require the estimated funding levels shown in the table below, as amended annually.

<i>Expenditures Percentage of Retail Sales</i>			Total Spending \$
Program Year	% Spending	Sales Year	
2026	2.5%	2025	\$351,239
2027	2.5%	2026	\$354,438
2028	2.5%	2027	\$358,033
2029	2.5%	2028	\$361,479

Section 71 (3) (c) Describe how EWR program costs will be recovered from customers;

Residential customers will be charged on a per meter basis. The program costs for the low-income residential program have been allocated to all customer classes based on the weighting of the customer class's respective program costs to the total EWR program costs. Any customers who choose to perform a self-directed program will still be charged a share of the low-income program costs.

Section 71 (3)(d) Ensure, to the extent feasible, that charges collected from a particular customer rate class are spent on EWR programs for that rate class;

Charges for each customer class were developed based on the approximate percentage of programs budget allocations that will be offered for that customer class to the extent feasible.

Section 71 (3) (e) Demonstrate that proposed EWR funding is sufficient to ensure achievement of EWR savings standards;

The proposed HILLSDALE 2026-29 Program Portfolio is modeled after the original 2009 HILLSDALE Program Portfolio to outline goals, budgets, and programs that have the potential to achieve the targets identified in PA 295. The programs described in this plan were modeled based on typical measures used in “best practice” programs across the country.

Section 71 (3)(f) Specify whether electric energy savings will be based on weather normalized sales or the average megawatt hours of electricity sold by the provider annually during the previous 3 years to retail customers;

The incremental energy savings for the proposed 2026-29 HILLSDALE Energy Waste Reduction Plan will be calculated utilizing the average number of megawatt hours of electricity sold annually during the previous three years to retail customers.

Section 71 (3) (g) Demonstrate that the providers EWR programs, excluding low-income programs, are collectively cost-effective;

The proposed 2026-29 HILLSDALE EWR programs were designed to have the potential to cost-effectively achieve the goals under PA 295. HILLSDALE will use commonly accepted practices to determine the cost effectiveness of our programs. HILLSDALE will basically use the average lifecycle cost of an efficiency measure or program expressed in cents per kWh saved over the life of the installed measures.

Section 71 (3) (h) Provide for practical and effective administration of the EWR programs;

The overall administration of HILLSDALE’S proposed 2026-29 Energy Waste Reduction Plan will be the responsibility of HILLSDALE who will work with an implementation contractor who have qualified and experienced staff with the technical capabilities and data tracking systems necessary to deliver the programs effectively. This combination will help to ensure effective and efficient program administration.

Section 71 (3) (i) include a process for obtaining independent expert evaluation of the actual EWR savings;

HILLSDALE will prepare a report to show the incremental gross energy savings from the EWR program and provide an annual report of such findings.

SECTION 2: REQUIREMENTS UNDER ATTACHMENT E of MPSC Temporary Order U-15800

The programs in this plan were modeled based on typical measures used in similar “best practice” programs across the country, along with specific savings estimates. The programs were modeled using a cost/benefit analysis tool that provides results from several stakeholder perspectives. Specifically, the programs were selected based on the following objectives:

- To provide electric energy savings for residential and commercial/industrial customers through a portfolio of proven “best practice” energy efficiency

programs that are cost-effective from a Utility System Resource Cost perspective;

- To develop programs for the energy savings goals within the specified budget identified in PA 295;
- To recommend potential opportunities to leverage program funding with other state, regional, and national efforts.

The proposed HILLSDALE 2026-29 Energy Waste Reduction plan implementation strategy is to utilize existing market channels as the most efficient means to drive resource acquisition efforts. The programs in the portfolio work closely with market providers in the utility's service territory to educate them on the benefits of selling high efficiency products and services.

MPSC Attachment E Section 1 (e) Plan Requirements;

Cost-effective tests will be utilized to determine cost effectiveness of the HILLSDALE programs.

MPSC Attachment E Section 3 (b-f) Plan Elements;

- a) HILLSDALE may reserve 20% of overall budget (by customer class) which will ensure program flexibility and allow for reallocation of funding to other programs that are more cost-effective or where technology or market participation impacts require additional resources, but will respect spending criteria among customer classes.
- b) Funds are budgeted for pilot programs, future energy waste reduction program development or to assess emerging technologies. The budgets for pilot programs will also be deemed to generate a proportional amount of required energy savings for each program year where the money is spent. HILLSDALE is allocating 2% for Business and 6% for Residential Pilot programs.
- c) 2% of the EWR budget will be used on education programs. These budget expenditures will communicate and educate customers on the benefits of energy efficiency, conservation and load management. Budget funds for education will be deemed to generate a proportional amount of the required energy savings for each program year in which the money is spent.
- d) The HILLSDALE Plan includes a residential low-income program and costs for this program will be recovered from each customer rate class in proportion to that rate class's funding of all programs.
- e) HILLSDALE has set aside no more than 2% of program budget for program evaluation, measurement and verification activities to determine actual program energy savings.

MPSC Attachment E Section 4 Self-Directed Energy Waste Reduction Plan for Electric Customers: HILLSDALE had no customers filing self-directed plans.

SECTION 3: ADDITIONAL INFORMATION

Comment Proceedings;

HILLSDALE has provided an opportunity for public comments on the Energy Waste Reduction Plan during a Public Meeting on December 1st AND 15th, 2025. Any relevant comments received at this Public Meeting will be submitted to the MPSC.

Coordination of Energy Waste reduction Programs;

HILLSDALE will continue to meet with other utilities and agencies regarding the coordination of programs.

ATTACHMENT A
ENERGY WASTE REDUCTION BUDGET AND KILOWAT SAVINGS

Attachment A
City of Hillscdale
EWI Program Portfolio

Program Portfolio			2026					2027					2028					2029				
Category	Program	%	Revenue	Budget	\$/kWh	kWh Savings	Revenue	Budget	\$/kWh	kWh Savings	Revenue	Budget	\$/kWh	kWh Savings	Revenue	Budget	\$/kWh	kWh Savings				
Residential	Low Income	0.25		\$ 129,076	\$ 0.90	143,418		\$ 130,319	\$ 0.92	141,267		\$ 131,573	\$ 0.95	139,148		\$ 132,840	\$ 0.97	137,061				
	Residential Services	0.65		\$ 67,120	\$ 0.18	372,888		\$ 67,766	\$ 0.18	367,294		\$ 68,418	\$ 0.19	361,785		\$ 69,077	\$ 0.19	356,358				
	Educational	0.04		\$ 3,672	\$ 0.16	22,947		\$ 3,707	\$ 0.16	22,603		\$ 3,743	\$ 0.17	22,264		\$ 3,779	\$ 0.17	21,930				
	Pilot Technologies	0.06		\$ 4,819	\$ 0.14	34,420		\$ 4,865	\$ 0.14	33,904		\$ 4,912	\$ 0.15	33,396		\$ 4,959	\$ 0.15	32,885				
	Admin & Evaluation			\$ 24,562				\$ 24,799				\$ 25,037				\$ 25,278						
	Sub Total	1.00	\$ 229,249	\$ 229,249		573,673	\$ 231,455	\$ 231,455		565,068	\$ 233,683	\$ 233,683		556,592	\$ 235,932	\$ 235,932		548,243				
Business	Business Services	0.96		\$ 102,879	\$ 0.11	935,265		\$ 103,869	\$ 0.11	921,236		\$ 104,869	\$ 0.12	907,418		\$ 105,878	\$ 0.12	893,806				
	Educational	0.02		\$ 3,312	\$ 0.17	19,485		\$ 3,344	\$ 0.17	19,192		\$ 3,376	\$ 0.18	18,905		\$ 3,409	\$ 0.18	18,621				
	Pilot Technologies	0.02		\$ 2,728	\$ 0.14	19,485		\$ 2,754	\$ 0.14	19,192		\$ 2,781	\$ 0.15	18,905		\$ 2,807	\$ 0.15	18,621				
	Admin & Evaluation			\$ 13,070				\$ 13,196				\$ 13,323				\$ 13,451						
	Sub Total	1.00	\$ 121,990	\$ 121,990		974,234	\$ 123,164	\$ 123,164		959,621	\$ 124,349	\$ 124,349		945,227	\$ 125,546	\$ 125,546		931,048				
	Total Costs		\$ 351,239	\$ 351,239		1,547,908	\$ 354,619	\$ 354,619		1,524,689	\$ 358,033	\$ 358,033		1,501,819	\$ 361,479	\$ 361,479		1,479,291				
Meters			Use	1.5% Savings	kWh Rate	Use	1.5% Savings	kWh Rate	Use	1.5% Savings	kWh Rate	Use	1.5% Savings	kWh Rate	Use	1.5% Savings	kWh Rate					
Residential		5,181	38,244,876	573,673	0.000500	37,671,208	565,068	0.000512	37,106,134	556,592	0.000525	36,549,542	548,243	0.000538	62,069,881	991,048	0.000169					
Business		909	64,948,963	974,234	0.000157	63,974,729	959,621	0.000160	63,015,108	945,227	0.000164											
Admin & Evaluation: Percentage of budget cost						12%																

PROJECTED CUSTOMER EWR CHARGES BASED ON USAGE

Class	Business	Monthly kWh	Monthly Cost	Annual kWh	Annual Cost
Commercial		35,620	\$ 5.58	427,440	\$ 66.90
Industrial		268,288	\$ 41.99	3,219,450	\$ 503.91
Large Commercial		50,867	\$ 7.96	610,400	\$ 95.54
Commercial		13,685	\$ 2.14	164,220	\$ 25.70
Small Com		5,315	\$ 0.83	63,780	\$ 9.98

Class	Business	Monthly kWh	Monthly Cost	Annual kWh	Annual Cost
Residential		531	\$ 0.27	6,377	\$ 3.19
Residential		1,534	\$ 0.77	18,404	\$ 9.19
Residential		564	\$ 0.28	6,771	\$ 3.38
Residential		198	\$ 0.10	2,377	\$ 1.19

ATTACHMENT B
ENERGY WASTE REDUCTION PROGRAMS

WELCOME TO EFFICIENCY SMART

Hillsdale Board of Public Utilities

EMPOWERING COMMUNITIES
FOR A MORE EFFICIENT TOMORROW



Contents

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Monthly Report	Appendix A

Introduction

Welcome to Efficiency Smart!

We're pleased you've subscribed to Efficiency Smart's services. Energy efficiency is a great resource for your community. Not only is it your lowest-cost, least-risk power supply resource option, it also provides an excellent opportunity for workforce, economic, and community development.

We are dedicated to helping your municipal electric system and your utility customers meet your energy efficiency goals. Over the next three years, we'll work side-by-side with you and your community to increase energy efficiency and save your customers money by providing information, financial incentives, resources, and technical assistance.

Efficiency Smart offers several energy-saving services to meet the needs of the entire community. We provide services for residents and businesses that are designed to improve the energy efficiency of the entire community, and that will help you reach your municipal electric system's desired goals.

We regularly review and enhance our energy efficiency services to ensure we're meeting community needs and providing the latest products and technologies available in the market. We will update you and your community as new programs and services are offered or as enhancements are made.

In this binder you'll find all the information you need to get started, including a contact directory and an overview of our services.

We look forward to working with you and assisting your community in achieving its energy efficiency goals.

Thank you for your participation in Efficiency Smart!

Efficiency Smart's residential services include a set of programs designed to promote sustainable energy-efficient product use and increase energy efficiency in homes. This may include:

- Additionally, Efficiency Smart's account management team provides literature and information to local retailer partners to assist them in promoting the purchase and use of energy-efficient products.

Small Business Solutions

Large Business Solutions

Efficiency Smart's Large Business Solutions program helps large businesses reduce operating expenses through customized energy efficiency services. This program offers a consultative and customized approach, including a dedicated account manager and the support of energy engineers. We serve commercial and industrial customers in their existing facilities as well as customers planning new facilities or expansions.

Our services include:

- Identifying energy saving opportunities and prioritizing them
- Recommending technologies and control strategy solutions
- Analyzing electric usage
- Quantifying electric usage of equipment through metering
- Calculating energy savings and providing a cost-benefit analysis
- Reviewing proposals from vendors
- Reducing project costs with financial incentives

Business customers with an annual electric usage equal to or greater than 250,000 kWh annually across all facilities are eligible to participate in the Large Business Solutions program.

Energy Consultants (Energy Engineers)

Energy consultants assist business customers with everything from identifying projects to validating energy savings. The technical assistance energy consultants provide is consistently touted as a primary resource for businesses and communities and is widely regarded as a key value-added service. Our energy consultants help ensure that businesses achieve the highest possible return on energy efficiency investments.

Account Management

Dedicated account management services help business customers identify and assess energy efficiency opportunities. These account managers are knowledgeable about multiple industries and act as trusted advisors providing unbiased advice on energy efficiency projects.

Contractor and Vendor Outreach

Efficiency Smart engages with local contractors and vendors to encourage energy efficiency projects in participating communities through the development of sustainable partnerships across the supply chain. We leverage the skills and expertise of these supply chain professionals who are committed to increasing energy efficiency in the communities we serve.

Community Outreach

Efficiency Smart conducts community outreach to address the unique needs of its diverse communities while providing affordable and accessible energy efficiency options. The outreach may include tactics based on your community needs and goals, such as community engagement and development, services for lower- to moderate-income customers, senior center and retirement community initiatives, multi-family efforts and direct installation of energy-efficient products.

Additional Services

Efficiency Smart services also include specialized professional support such as:

- Marketing and Communications
- Market Research
- Program Design and Implementation
- Quality and Program Management
- Engineering Analysis Tool Development
- Information Technology and Data Reporting
- Customer Support

Communication

Efficiency Smart understands that energy efficiency services are not a “one-size-fits-all” approach. That’s why we often target our services to meet the needs and resources of our participating communities and their utility customers. In order to meet your community’s unique needs, it’s important to understand how we fit into your community. Your support of our services and regular communication is central to achieving your community’s energy-savings goals.

Account Management

Your community has a dedicated account manager who will serve as your primary point of contact. This person is responsible for providing ongoing communications about our services and program delivery as well as answering any questions you may have. Additionally, your account manager will work closely with your business customers to proactively identify ways to help them save electricity.

Your account manager is a great place to start if you’re unsure who to contact. Efficiency Smart’s customer support team is also ready to answer any questions or concerns you may have. The customer support team may be reached at 877-889-3777. Additional Efficiency Smart contacts can be found on page 6.

Communication Methods

In addition to regular communication from your account manager, the primary contact(s) for your community will be emailed or given access through our website to a monthly data report that indicates our progress toward your community’s energy-savings goals, found on page 7 of this document.

Concerns, Comments and Feedback Methods

Efficiency Smart is dedicated to satisfying participating communities and their utility customers. However, it is inevitable that customer concerns will arise. If a complaint or feedback comes to your attention, your first step should be to contact your key account manager. We will then work internally to resolve the issue and follow back up with next steps.

Phone: 614-468-4900 | Email: jboston@efficiencysmart.org

Phone: 614-468-4918 | Email: sclement@efficiencysmart.org

Phone: 614-468-4924 | Email: tc Doyle@efficiencysmart.org

Phone: 614-468-4916 | Email: choover@efficiencysmart.org

SAVE ENERGY. SAVE MONEY.

Efficiency Smart is Hillsdale's one-stop resource
to save energy and money

RESIDENTIAL SERVICES



ELECTRIC BILL ADVICE

Free advice on reducing
your energy use



ONLINE HOME ENERGY ASSESSMENT

A free online assessment that
helps identify ways to save
energy in your home



HOME ENERGY REBATES

Money back for purchasing
qualifying efficient products



ELECTRIC USAGE MONITOR

A free service that lets you
borrow an electric monitor to
measure how much energy
your household products use



ONLINE SAVINGS

Instant discounts on
energy-efficient products

Call 877.889.3777 or visit
www.energysmart.org/hillsdale-michigan to get started



Energy efficiency services
available in partnership between:





EFFICIENCY SMART SMALL BUSINESS SOLUTIONS

INCENTIVES AND ENERGY EFFICIENCY SERVICES TAILORED TO THE NEEDS OF SMALL BUSINESSES

Whether you rent or own your building, Efficiency Smart can help your business reduce its operating costs through energy efficiency improvements. From finding cost-effective energy saving opportunities to providing incentives, our team can help you from start to finish. Best of all, our assistance is available at no cost.

PUT MONEY BACK INTO YOUR BUSINESS

We offer incentives on many energy efficiency improvements, such as:

- Lighting and lighting controls
- Refrigeration
- HVAC
- Compressed air systems



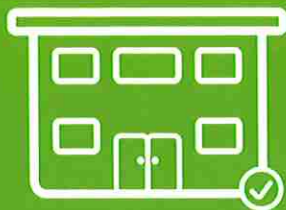
MANY BENEFITS TO UPGRADING

Upgrading to energy-efficient products and equipment can provide additional benefits beyond saving energy. It can improve your building's aesthetics, increase safety, improve employee productivity, and reduce maintenance costs.

GET STARTED TODAY

Your account manager can help plan and pre-approve your next project. Contact your Efficiency Smart account manager or the customer support team at 877.889.3777 or info@efficiencysmart.org prior to starting your next project. To learn more about Efficiency Smart visit www.efficiencysmart.org.





EFFICIENCY SMART LARGE BUSINESS SOLUTIONS

CONSULTATIVE SERVICES AND FINANCIAL INCENTIVES FOR LARGE BUSINESSES

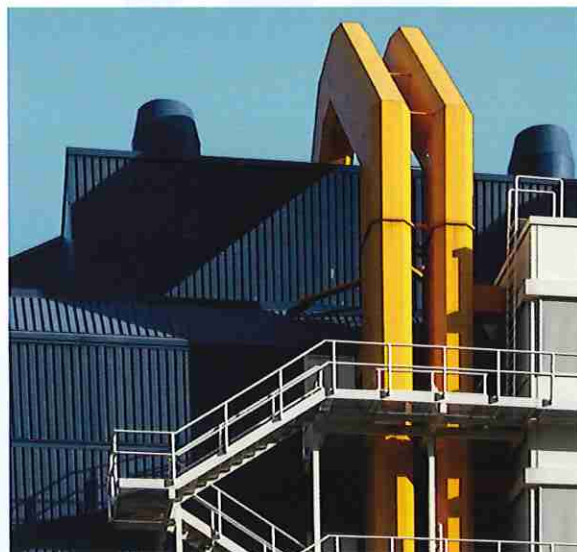
Efficiency Smart can help your business reduce its operating expenses and meet sustainability goals through customized energy efficiency services and incentives. Our consultative and tailored approach includes a dedicated account manager and the support of our energy engineers at no cost.

Whether your business is exploring ways to reduce electric costs, installing new equipment, upgrading current systems, constructing a new facility, or expanding a current one, we work hand-in-hand with you through the entire process.

GAIN PEACE OF MIND ON YOUR NEXT ENERGY EFFICIENCY PROJECT

We are an unbiased resource that can help you:

- Identify energy saving opportunities and prioritize them
- Recommend technologies and control strategy solutions
- Analyze your electric use
- Quantify electric usage of equipment through metering
- Calculate energy savings and provide a cost-benefit analysis
- Review proposals from vendors
- Reduce project costs with financial incentives



GET STARTED TODAY

Your account manager can help plan and pre-approve your next project. Contact your Efficiency Smart account manager or the customer support team at 877.889.3777 or info@efficiencysmart.org prior to starting your next project. To learn more about Efficiency Smart visit www.efficiencysmart.org.



City of Hillsdale

Agenda Item Summary

Meeting Date: December 12, 2025

Agenda Item: Old Business

SUBJECT: Keefer House Hotel, LLC OPRA Resolution Amendment

BACKGROUND PROVIDED BY STAFF (Sam Fry, Assistant City Manager/Economic Development Coordinator):

On April 1, 2019, the City of Hillsdale approved Resolution #3372, granting Keefer House Hotel, LLC an Obsolete Property Rehabilitation Exemption Certificate (OPRA) for property located at 96, 100, 102, 104 N. Howell Street, Hillsdale, Michigan. This certificate was approved for a period of 12 years, beginning December 31, 2019, and ending December 30, 2032, pursuant to the provisions of Public Act 146 of 2000, as amended.

Resolution #3372 originally required that the rehabilitation of the facility be completed by December 31, 2021. Following its approval, the developer faced significant delays caused by the COVID-19 pandemic, labor and material shortages, cost increases, and major water/foundation issues. As a result, on October 6, 2025, Hillsdale City Council approved an amendment to extend the project's completion date to December 31, 2025.

Keefer House Hotel, LLC has now requested an additional extension of the completion date to June 30, 2026. The amendment would ensure the State Tax Commission does not revoke the OPRA certificate while the project remains ongoing, as OPRAs are subject to State Tax Commission review after being approved at the local level.

RECOMMENDATION:

Review and consider the OPRA amendment request. The Hillsdale City Council can take either of the following courses of action regarding this request:

1. Adopt the proposed resolution
 - Adopt the attached resolution to amend Resolution #3372 to extend the project completion date to June 30, 2026.
 - This action will provide additional time for Keefer House Hotel, LLC to complete the rehabilitation project and ensure the OPRA certificate remains valid through the extended timeline.
2. Decline to adopt the proposed resolution
 - The project completion date will remain December 31, 2025.
 - If the project is not completed by that date, the OPRA certificate will still be in effect until Council takes future action to revoke it.
 - Prior to October 30, 2026, Council could adopt a resolution requesting the State Tax Commission revoke the certificate due to non-compliance with the project completion date set in the resolution approving the OPRA certificate, to have the certificate removed for the 2027 tax year.

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

A RESOLUTION TO AMEND RESOLUTION NO. 3372 APPROVING OBSOLETE PROPERTY REHABILITATION CERTIFICATE APPLICATION FOR KEEFER HOUSE HOTEL, LLC FOR PROPERTY LOCATED AT 96, 100, 102, 104 N. HOWELL STREET, HILLSDALE, MICHIGAN

WHEREAS, City Council approved Resolution No. 3372 Approving Obsolete Property Rehabilitation Certificate Application for Keefer House Hotel, LLC for property located at 96, 100, 102, 104 N. Howell Street, Hillsdale, Michigan, at a regular meeting held on April 1, 2019;

WHEREAS, the rehabilitation of the facility was delayed by the COVID-19 pandemic, labor and material shortages, cost increases, and major water and foundation issues; and

WHEREAS, the City of Hillsdale required that rehabilitation of the facility shall be completed by December 31, 2025; and

WHEREAS, Keefer House Hotel, LLC submitted a letter to City Council requesting a new project completion date of June 30, 2026;

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 3372 Approving Obsolete Property Rehabilitation Certificate Application for Keefer House Hotel, LLC for property located at 96, 100, 102, 104 N. Howell Street, Hillsdale, Michigan, is hereby amended to require that rehabilitation of the facility shall be completed by June 30, 2026.

AYES:

NAYS:

PASSED IN OPEN COUNCIL MEETING THIS 15th DAY OF DECEMBER 2025.

Scott Sessions, Mayor

Attest:

Katy Price, City Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: December 15, 2025

Agenda Item: New Business

Subject: Resolution Establishing Guidelines for Poverty Exemption from Property Taxes

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor)

City Council is required to adopt guidelines to be followed by the Board of Review in determining eligibility for exemption from property taxes for reasons of poverty as provided for in Michigan Compiled Laws (MCL), [Section 211.7u](#). The guidelines must include both an income and an asset test. The adopted income levels shall not be set lower than the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services.

State Tax Commission [Bulletin 15 of 2025](#) was issued November 18, 2025 with the updated federal poverty guidelines. Prior to 2026, the resolution was updated and adopted annually incorporating the federal poverty levels directly into the guidelines. However, because Hillsdale does not typically set the maximum income levels higher than the federal poverty guidelines, staff is recommending adoption of a blanket guideline resolution referencing the guidelines as published annually by the United States Department of Health and Human Services. This would alleviate the need for a new resolution every year, unless Council determined that they wanted to make changes to the current guidelines.

Additional guidance and information regarding poverty exemptions can be found in [Bulletin 17 of 2025](#) and online at <https://www.michigan.gov/taxes/property/exemptions/povertyexemption/poverty-exemption>.

Three (3) taxpayers were approved and one (1) denied by the Board of Review for exemption from the 2025 property taxes due to poverty.

RECOMMENDATION:

Council should carefully review the resolution language presented, and do one of the following:

1. Pass the resolution to adopt the guidelines as submitted; or
2. Amend the resolution to adopt alternative guidelines, paying attention to the requirements contained within the statute; or
3. Table the matter and refer the resolution back to the Assessor with recommended changes for consideration at the next regular meeting.

CITY OF HILLSDALE, MICHIGAN

Resolution # _____

Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

WHEREAS, the General Property Tax Act, MCL 211.7u, states, “the principal residence of a person who, in the judgment of the supervisor and board of review, by reason of poverty, is unable to contribute toward the public charges is eligible for exemption in whole or in part” from the collection of taxes; and

WHEREAS, the governing body of the local assessing unit is required to determine and make available to the public the policy and guidelines used in determining eligibility for exemption by reason of poverty, including, but not limited to, the specific income and asset levels of the claimant and total household income and assets;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that the **City of Hillsdale, Hillsdale County**, adopts the following guidelines for the board of review to implement:

To be eligible for exemption under this section, a person must do all of the following on an annual basis, after January 1 but before the last day of the board of review (typically scheduled for 9:00 a.m. on Tuesday following the second Monday in December):

- 1) **Own and occupy as a principal residence the property for which an exemption is requested.** The exemption does not apply to property owned by a corporation.
- 2) **File a claim with the board of review on Form 5737 – *Poverty Exemption Application and Affirmation* (prescribed by the State Tax Commission).** This form must be completed in full and shall be accompanied by:
 - a) A list of all persons residing in the residence at the time of application (with their social security number or other personal identification number if not subject to social security), whether or not they claim the residence for which exemption is requested as their principal residence.
 - b) Federal and state income tax returns filed in the current year or, if not yet filed, in the immediately preceding year for all persons residing in the residence, including any property tax credit returns, OR;
 - i) If federal and state income tax returns are not required for a person residing in the principal residence in the tax year in which the exemption is claimed or in the immediately preceding year, form 4988 – *Poverty Exemption Affidavit* (prescribed by the state tax commission) may be accepted in place of the federal or state income tax return.
 - ii) If not required to file income tax returns in the current year, proof of current income in the form of paystubs, 1099 forms, W-2s, or award letters including, but not limited to rent, employment, alimony, child support, social security, social security disability income (SSDI), supplemental social security income (SSI), unemployment, veteran’s payments, student financial aid or grants available for housing, or any other type of public or private assistance for all persons residing in the principal residence.
 - c) Profit and loss statements for all self-employment or business ventures for all persons residing in the residence.

- d) Statements showing the current balance and activity for at least 3 months for all bank accounts, debit cards, retirement or investment accounts, etc., for all persons residing in the residence.
 - e) A complete list of all assets owned by all persons residing in the residence and the estimated current value. Provide documentation of the balance owed if subject to a secured loan or lien.
- 3) Produce a valid driver license or other proof of identification and/or place of residence if requested by the board of review (applicant only).
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested by the board of review.
- 5) **INCOME TEST. Total household income from all sources must be below the federal poverty income guidelines** as annually published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services. For reference, the applicable federal poverty guidelines are published annually by the State Tax Commission.
- a) "Income" is the number shown as "Adjusted Gross Income (AGI)" on the submitted federal income tax return. If no federal income tax return was filed, income shall include the total gross income from all sources.
 - b) Income to be considered shall include, but is not limited to, those items listed by the United States Census Bureau as income.
 - c) The Michigan homestead property tax credit cannot be considered as income for purposes of the poverty exemption. (Ferrero v Walton Twp, Court of Appeals No. 302221).
 - d) **Total household income higher than the published limits for the year claimed shall result in denial of the poverty exemption.**
- 6) **ASSET TEST.** If the applicant passes the income test, the board of review shall also consider the household assets in determining eligibility for exemption. Household assets are an indication of funds available for payment of taxes either directly, through liquidation, or as equity to secure funds.
- a) Assets to be considered shall include, but are not limited to, cash, prepaid debit cards, gift cards, checking and savings accounts, land and buildings other than the residence for which the exemption is requested, automobiles and recreational vehicles, and those additional items listed as assets by the State Tax Commission in Bulletin 17 of 2025.
 - b) The board of review shall consider both liquid and non-liquid assets held by any member of the household.
 - c) The value of the principal residence cannot be included in the asset test (Robert Taylor v Sherman Twp, MTT Docket No. 236230).
 - d) Additional buildings and/or land in excess of the minimum required under local ordinance or state construction code for a residence, even if assessed and taxed on the same parcel, may be considered assets available for liquidation.
 - e) **Total household liquid assets** (cash, prepaid debit cards, checking and savings accounts, or any other asset easily converted to cash) **must be below the income amount used for each additional person in the household under the income test.**
 - f) **The combined total value of all household assets** (excluding the value of the residence for which exemption is requested and one automobile) **must be below the maximum income limit for the household size.**

- g) **Household assets in excess of these limits shall result in denial of the poverty exemption.**
- h) **Failure to properly identify assets may result in either a denial of the poverty exemption for incomplete application; or, at the discretion of the Board of Review, an adjustment to only a 25% reduction in property taxes even if the income level would result in a larger reduction.**
- 7) **REDUCTION CALCULATION.** MCL 211.7u(5) provides that if an applicant meets all eligibility requirements, the board of review shall grant the poverty exemption in full (100% reduction in taxable value) or in part (75%, 50% or 25% reduction). The following guidelines shall be used for determining the reduction in taxable value:
 - a) **For 100% reduction** – Total household income below 50% of poverty AND total liquid assets below 25% of the income amount used for each additional person in the household AND total value of all assets below 25% of the income limit for the household.
 - b) **For 75% reduction** – Total household income below 75% of poverty AND total liquid assets below 50% of the income amount used for each additional person in the household AND total value of all assets below 50% of the income limit for the household.
 - c) **For 50% reduction** – Total household income below 75% of poverty AND total liquid assets below 75% of the income amount used for each additional person in the household AND total value of all assets below 75% of the income limit for the household.
 - d) **For 25% reduction** - Total household income below poverty AND total liquid assets below the income amount used for each additional person in the household AND total value of all assets below the income limit for the household.

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and guidelines in granting or denying an exemption for poverty from collection of property taxes. All income and asset limits shall be adjusted for each tax year based on the updated federal poverty guidelines as published annually in the prior year by the State Tax Commission.

These guidelines and the forms referenced shall be made available to the public at the office of the assessor and/or treasurer, and on the official website maintained by the City of Hillsdale.

The foregoing resolution offered by Councilmember _____,
and supported by Councilmember _____.

The vote in favor of the resolution being as follows:

Roll call:	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

Motion passed, __ - __

Resolution declared adopted.

Date: _____

Scott Sessions, Mayor

Katy Price, Clerk

CERTIFICATION

As the Clerk for the City of Hillsdale, Hillsdale County, Michigan, I certify that this is a true and complete copy of a resolution adopted by the Hillsdale City Council, Hillsdale County at its Regular meeting, held _____, 202__.

Katy Price, Clerk

Federal Poverty Level Income Guidelines					
# of People in the Household	Income Limit for Federal Poverty Standard	Monthly Equivalent	Weekly Equivalent	Equivalent hours per week for single earner @ minimum wage	Equivalent hours per week per person @ minimum wage
1	\$ 15,650.00	\$ 1,304.17	\$ 300.96	22	22
2	\$ 21,150.00	\$ 1,762.50	\$ 406.73	30	15
3	\$ 26,650.00	\$ 2,220.83	\$ 512.50	38	13
4	\$ 32,150.00	\$ 2,679.17	\$ 618.27	46	12
5	\$ 37,650.00	\$ 3,137.50	\$ 724.04	53	11
6	\$ 43,150.00	\$ 3,595.83	\$ 829.81	61	11
7	\$ 48,650.00	\$ 4,054.17	\$ 935.58	69	10
8	\$ 54,150.00	\$ 4,512.50	\$ 1,041.35	76	10
For Each Additional Person	\$ 5,500.00	\$ 458.33	\$ 105.77	8	8

Tax Year	2026	Minimum Hourly Wage Rate	
Michigan hourly minimum wage for adults:	\$ 13.73	Effective:	1/1/2026

City of Hillsdale Reduction Calculation			
% Reduction in Taxable Value	Total Household Income	Liquid Assets Below	Total Asset Value Below
100	50% of poverty or below	\$ 1,375.00	25% of income limit for household size
75	75% of poverty or below	\$ 2,750.00	50% of income limit for household size
50	75% of poverty or below	\$ 4,125.00	75% of income limit for household size
25	Below poverty	\$ 5,500.00	income limit for household size

TEST (to be completed by Board of Review):		Maximum Limit:	% of Limit:
Total Number of People in Household:			
Total Household Income:			
Total Liquid Assets:			
Total Value of All Assets:			
% Reduction in Taxes:		Set at lowest level from test	

Example

Federal Poverty Level Income Guidelines					
# of People in the Household	Income Limit for Federal Poverty Standard	Monthly Equivalent	Weekly Equivalent	Equivalent hours per week for single earner @ minimum wage	Equivalent hours per week per person @ minimum wage
1	\$ 15,650.00	\$ 1,304.17	\$ 300.96	22	22
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7	\$ 48,650.00	\$ 4,054.17	\$ 935.58	69	10
8	\$ 54,150.00	\$ 4,512.50	\$ 1,041.35	76	10
For Each Additional Person	\$ 5,500.00	\$ 458.33	\$ 105.77	8	8

Tax Year	2026	
Michigan hourly minimum wage for adults:	\$ 13.73	Michigan Minimum Hourly Wage Rate Effective: 1/1/2026

Example: Single person living alone with only income being Supplemental Security Income (SSI) in the amount of \$994/month, \$100 in a checking account, and a second vehicle worth \$10,000

TEST (to be completed by Board of Review):		
Total Number of People in Household:	\$ 1.00	Maximum Limit:
Total Household Income:	\$ 11,928.00	\$ 15,650.00
Total Liquid Assets:	\$ 100.00	\$ 5,500.00
Total Value of All Assets:	\$ 10,000.00	\$ 15,650.00
% Reduction in Taxes:	25%	Set at lowest level from test

City of Hillsdale Reduction Calculation			
% Reduction in Taxable Value	Total Household Income	Liquid Assets Below	Total Asset Value Below
100	50% of poverty or below	\$ 1,375.00	25% of income limit for household size
75	75% of poverty or below	\$ 2,750.00	50% of income limit for household size
50	75% of poverty or below	\$ 4,125.00	75% of income limit for household size
25	Below poverty	\$ 5,500.00	income limit for household size

City of Hillsdale

Agenda Item Summary

Meeting Date: December 15, 2025

Agenda Item: New Business

SUBJECT: Hillsdale Substation New Pole Location Change Order

BACKGROUND PROVIDED BY: David Mackie, BPU Director

Kent Power was asked by the BPU to quote the proposed change order to better utilize the substation more effectively and safely. The substation is an asset that should last the BPU for over 50 years. The new pole location change order totals \$354,883 with an additional \$17,494 in previous change orders for necessary work. This approval request is for a combined \$372,327 in change orders.

The BPU Board discussed the matter and recommends the City Council approve the attached change orders.

RECOMMENDATION:

Discuss the substation change orders and approve the amount of \$372,327.

August 19, 2025



David Mackie
City of Hillsdale
45 Monroe St
Hillsdale, MI 49242

Approved: 11-7-2025
David Mackie

Subject: COR001 - Unplanned Switchgear Rigging Required
Project Name: 2443HIL25 - Industrial Substation (City of Hillsdale)
PO #: PO 25-16823 (GENERAL CONSTRUCTION)
Contract #: 020-00414-04
RFI Associated: NA

Dear Jake,

Kent Power (KP) is submitting COR 001 regarding the unloading requirements that were provided from Siemens in the manual that was provided by Siemens. The manual was not available during the bidding process, so KP was not planning to need the additional spreader bars that ended up being required to rent to safely and successfully perform the pick per Siemens standards. KP planned to use a 12k Telehandler to pick the switchgear from underneath and strap it down, but the switchgear wasn't delivered on pallets making this option non-applicable.

Kent Power is only looking for rigging rental/purchase reimbursement regarding this change request.

Lump Sum Total:

\$9,111.00

(See attached estimate breakdown)

Please let me know if you have any questions or require additional information.

Thank You,

Tristen Nelson
Project Manager
tnelson@kentpower.com
(231) 388-2083



August 12, 2025

Jake Hammell
City of Hillsdale
45 Monroe St
Hillsdale, MI 49242

Approved: 11-7-25
Dave J. Mockup

Subject: COR002 - Friday Work/Overtime to Stay on Schedule
Project Name: 2443HIL25 - Industrial Substation (City of Hillsdale)
PO #: PO 25-16823 (GENERAL CONSTRUCTION)
Contract #: 020-00414-04
RFI Associated: NA

Dear Jake,

Kent Power (KP) is submitting COR 002 regarding the expedited schedule required to ensure the switchgear pad was poured and ready for Siemens to observe the setting, test the equipment, etc.

During the bidding process, Kent Power proposed a 4-10 schedule (see attached proposals) and we were not planning to work the Friday's we did (7/18 & 7/25); along with the overtime Thursday (8/7) to finish setting the Switchgear with Siemens. Kent Power submitted a schedule with the original proposal and showed starting in June of 2025, taking 2 weeks to get the Switchgear Foundation installed with plenty of buffer for the Switchgear delivery. KP mobbed onsite 7/7 after receiving the PO on 6/24. KP did get the Switchgear foundation done, but with working the necessary extra days. We also worked Friday, 7/25 (in the rain) to unload the Switchgear delivery from Siemens.

Lump Sum Total:

\$8,383.00

(See attached estimate breakdown)

Please let me know if you have any questions or require additional information.

Thank You,

Tristen Nelson
Project Manager
tnelson@kentpower.com
(231) 388-2083

David Mackie

From: Tristen Nelson <tnelson@kentpower.com>
Sent: Monday, December 1, 2025 1:51 PM
To: Corey Brewer; David Mackie
Cc: Brian Martin; Rick Goltz; Josh VandenHeuvel
Subject: RE: Industrial Substation - COR 004 Pole Relocations
Attachments: 2025.12.01_Industrial Sub-COR004-Pole Relocations.pdf; 2025.11.25_RFI 008 - 750KcMIL Sets inside from transformer to SWGR.pdf

Good afternoon Corey,

Thank you for taking my call and discussing this Change Request quickly prior to me sending it off. As discussed, attached is COR004 regarding the pole revisions/relocations. This work includes us using all 6" PVC conduit (sounds like we'll have some rigid conduit we can use of the City's for under Uran St if the city would like), additional 1/C 750 cable, etc.

Kent Power couldn't get a response from a boring contractor, so we moved forward with open cutting the road. This includes saw cutting, installing the conduit, temporarily backfilling with sand/stone, and then permanently paving the road back in the spring (most likely March or April).

As discussed, this is a Not To Exceed (NTE) price and we'll be submitting a final COR with the final cost and backup associated. If we could get an answer on RFI 008 (attached and in SSOE's court) that would be much appreciated due to needing to order more 750 KCMIL cable. This would allow for one delivery fee.

Kent Power is available to get to this additional work as soon as approved and will have materials on order once written approval has been received. Please let us know if you have any questions or need anything else.

Thank you,



Tristen Nelson *Project Manager*

Mobile // (231) 388-2083

Email // tnelson@kentpower.com

7800 Childsdales Ave. NE, Rockford, MI 49341

From: Corey Brewer <cbrewer@hillsdalebpu.com>
Sent: Friday, October 31, 2025 6:34 AM
To: Tristen Nelson <tnelson@kentpower.com>
Subject: RE: Industrial Substation - Pole Revision Work

Good morning Tristen,



POWERLINE-SUBSTATION-NATURAL GAS

December 1, 2025

City Of Hillsdale

Subject: Hillsdale Substation New Pole Location Change Order

NTE price : \$354,883.00

Three Hundred Fifty-Four Thousand Eight Hundred Eighty-Three Dollars and Zero Cents.

Our proposal is based upon the following clarifications.

INCLUDED:

- Kent Power is a WBE (Women's Business Enterprise).
- Please be aware that a delay in receiving a PO for this project may affect our ability to start the project as scheduled. Our pricing is valid for 90 days from submission. Should an award letter or PO be issued after the 90-day time period, we reserve the right to reprice any and all related items.
- This proposal is based on 4 days a week, 10 hours per day schedule.
- Should it be necessary for KPI crews or subcontractors to demobilize and remobilize for reasons unplanned and outside of our control, we will submit a change request for approval before proceeding.
- Standard mobilization is included in our pricing.
- Re-Mobilization for a substation crew is \$13,500.00.
- Hydrovac spoils to be removed by City of Hillsdale.
- Kent Power has included daylighting excavation areas near the road and machine digging all areas based on miss dig locates. Based on the information provided we anticipate minimal obstructions in our excavation locations.
- Kent Power to supply necessary trash dumpsters.
- Kent Power has included procurement of all conduits & cable to account for this change.
- Kent Power has included asphalt repair for the 2 open runs across the road. This repair will not take place until weather permits in the spring or early summer. City of Hillsdale to cover road closure permits & signage. This does not cover leaving the road passable during the 2 days of work. We anticipate 2 days total for the excavation & conduit installation. Kent Power has included temporary stone placement for the time from conduit installation until asphalt repair is made. We have included 2 days for the asphalt repair to make sure we are covered. We only anticipate 1 day.

7800 Childsdaile Ave NE Rockford, MI 49341 (616) 678-5775 Main / (616) 678-4100 Fax

www.kentpower.com



POWERLINE-SUBSTATION-NATURAL GAS

NOT INCLUDED:

- All permits and bonding, including but not limited to road crossings, SWPPP, river crossings, railroad crossing, etc. by others.
- No provisions for fence installation.

Price is based on footages that were agreed upon with Kent Power foreman and City of Hillsdale employee.

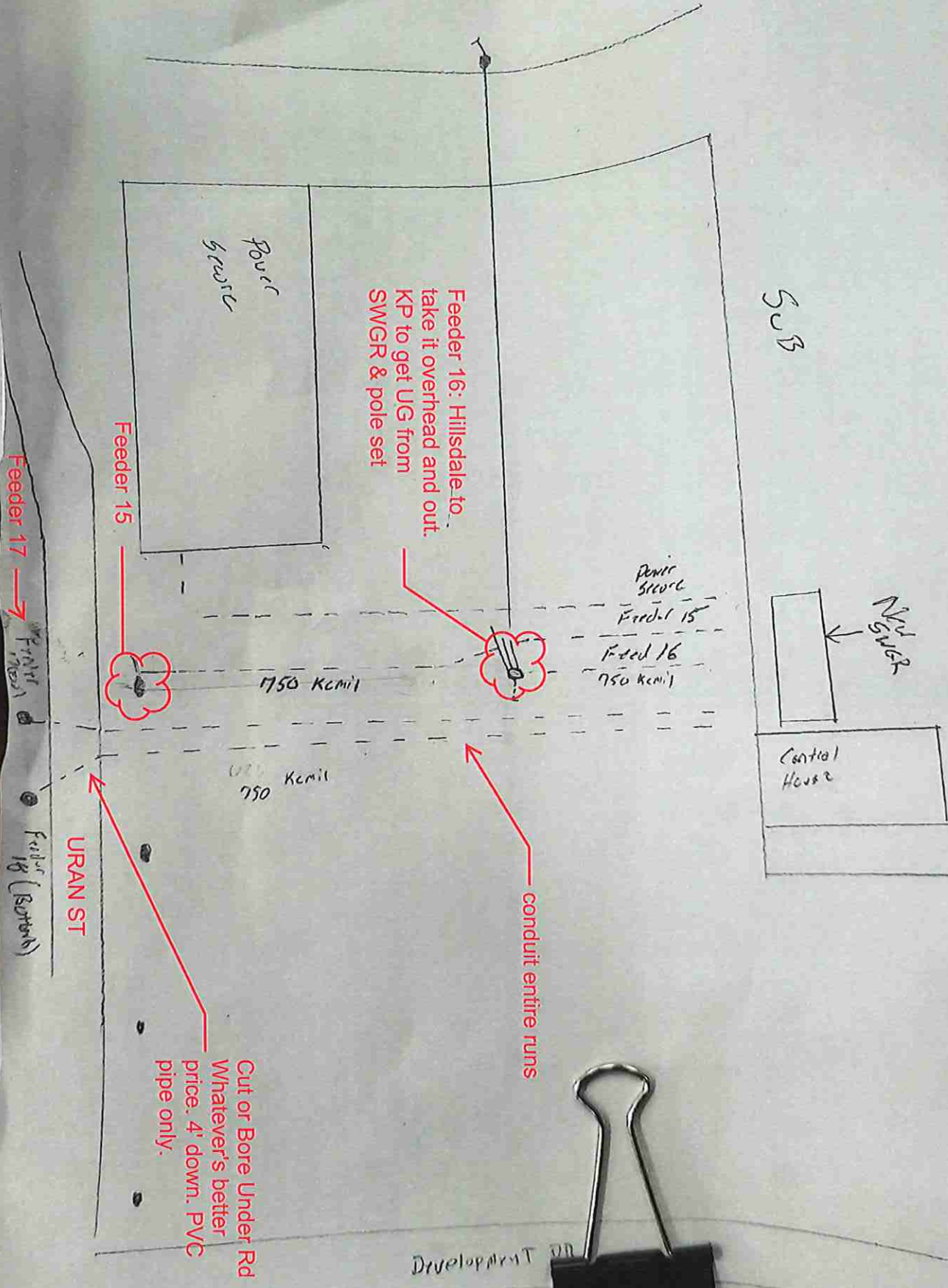
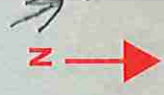
Extra work required due to substituted equipment, material availability, engineering changes, or other changes in the scope of the project would be handled with a "Change Order".

Thank you for the opportunity to provide this proposal.

Please let me know if you have any questions.

Thank you,

Randal Smith, Estimator
rsmith@kentpower.com
(231)624-2080



*NTS
Provided by City of Hillsdale
10/27/25 to Kent Power

Development DR

CONSULTANTS

SEAL ON THIS DOCUMENT AUTHORIZED BY

ELECTRICAL DISTRIBUTION SYSTEM VOLTAGE UPGRADE

CUSTOMER INFORMATION

HILLSDALE BOARD OF
PUBLIC UTILITIES
45 MONROE ST
HILLSDALE, MI 49242

CUMULATIVE PROJECT NO.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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[illegible]

2	09/22/21	15:00
1	09/22/21	15:00

NO.	DATE	REVENUE
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THE VISION OF THE FUTURE

SSOE, Inc.
1001 Madison Ave.,
New York, NY 10017-2499
Tel: 212/692-6000
Fax: 212/692-6001
E-mail: info@ssoe.com
Web: www.ssoe.com

Tuendo, CH 47004
T 410-250-3300

PROJECT NO.:

PRODUCT MANAGING

DESIGNED BY DIERMA
CHARTERED 1911

DRAWING TITLE:

INDUSTRIA

CONDUIT F

.....

1113

DRAWING NO:
1005

E005

1

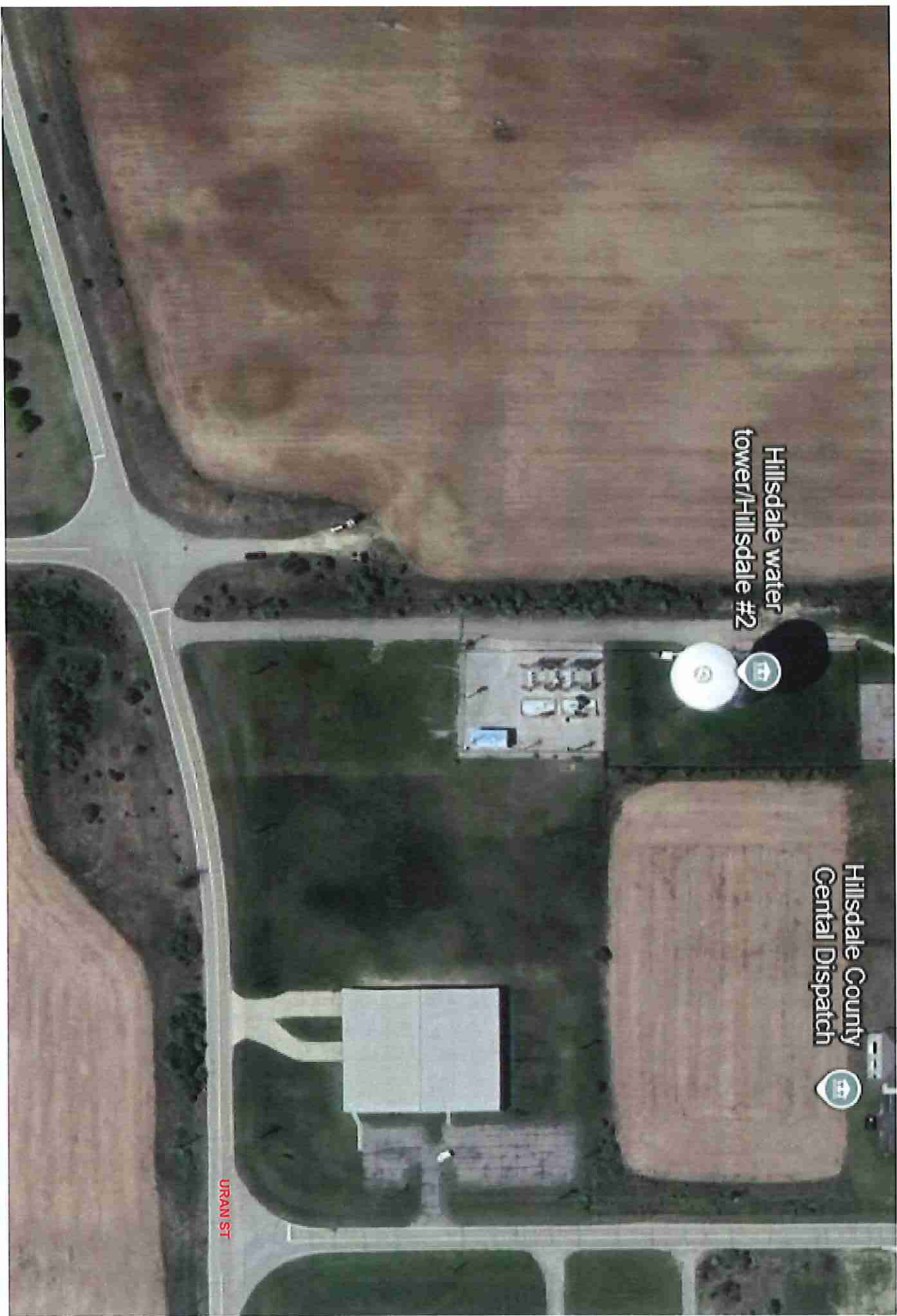
Hillsdale County
Central Dispatch

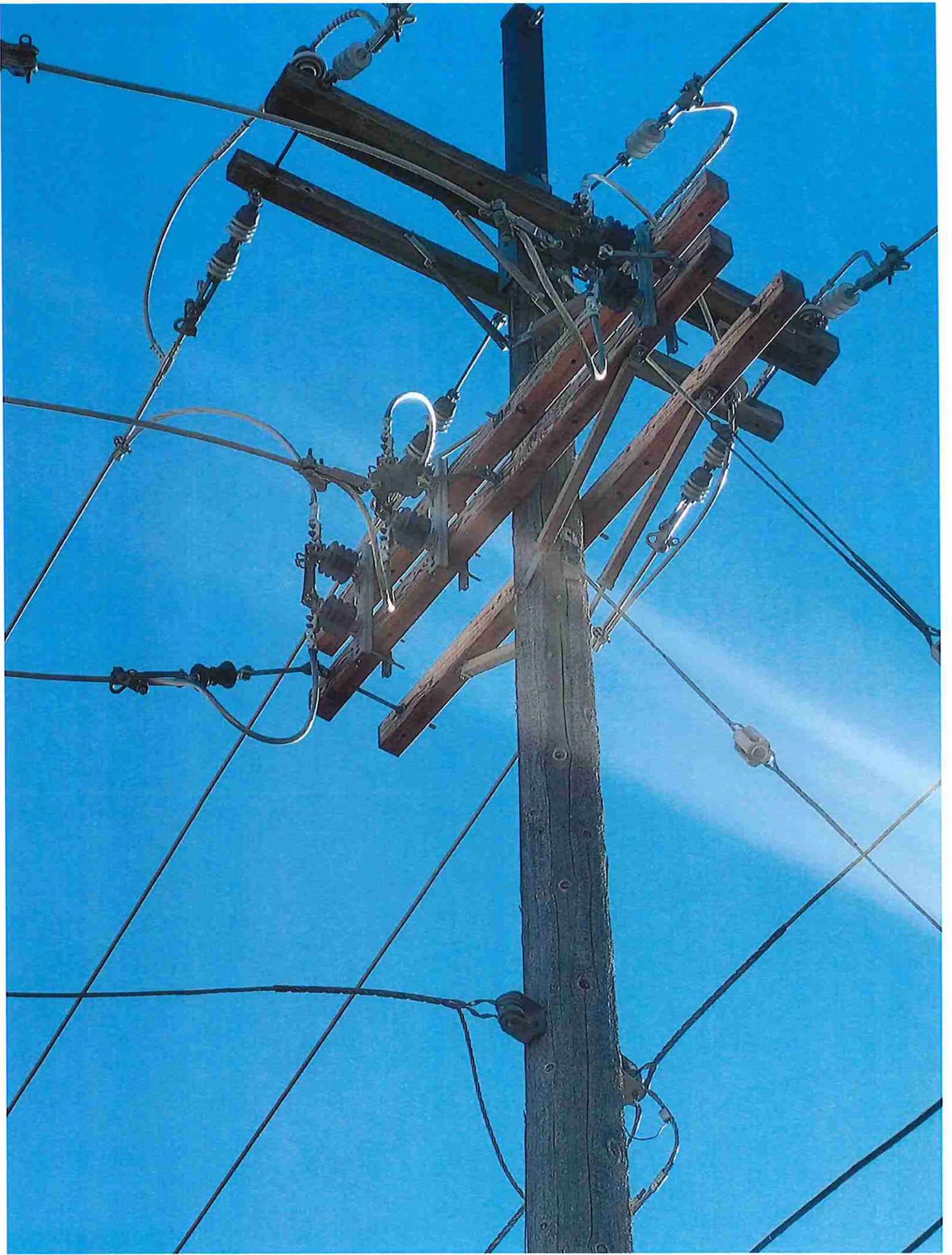


Hillsdale water
tower/Hillsdale #2



URAN ST





Purchase Order

04/18/2022
02:24 PM

Purchase Order No 22-16107

Purchase Order Date 04/18/2022
Required Date
Ordered By esheffer

Ship Via
Terms None

Vendor POWER
Address POWERLINE SUPPLY
1430 RELIABLE PARKWAY

CHICAGO, IL 60686

Ship To

Shipping Code BPUWHSE
Contact HILLSDALE BOARD OF PUBLIC U
Address 45 MONROE ST

HILLSDALE, MI 49242

PO Description INDUSTRIAL PARK FEEDERS

Qty.	Description	GL Number 1	Unit Price	Amount
✓11	POLE 45/1	582-000.000-158.000-2010	652.00	7,172.00
✓16	POLE 45/3	582-000.000-158.000-2010	514.00	8,224.00
✓18	POLE 50/1	582-000.000-158.000-2010	593.00	10,674.00
3	POLE 55/1	582-000.000-158.000-2010	995.00	2,985.00
1	POLE 70/H2	582-000.000-158.000-2010	5,864.00	5,864.00
1	POLE 75/H2	582-000.000-158.000-2010	6,565.00	6,565.00
Total:				41,484.00

Approved By



Date 04/18/2022

Purchase Order

04/18/2022

02:26 PM

Purchase Order No 22-16108

Purchase Order Date 04/18/2022

Required Date

Ordered By esheffer

Ship Via

Terms

None

Vendor

POWER

Address

POWERLINE SUPPLY

1430 RELIABLE PARKWAY

CHICAGO, IL 60686

Ship To

Shipping Code BPUWHSE

Contact

HILLSDALE BOARD OF PUBLIC U

Address

45 MONROE ST

HILLSDALE, MI 49242

PO Description FEEDER 16,17,18,19

Qty.	Description	GL Number 1	Unit Price	Amount
170	15 KV DEAD END POLYMER	582-000.000-158.000-2010	10.12	1,720.40
15	MOUNT EQUIPMENT	582-000.000-158.000-2010	175.42	2,631.30
60	M3 600 A SWITCH	582-000.000-158.000-2010	274.23	16,453.80
35	TERMINATION KIT15KV	582-000.000-158.000-2010	244.70	8,564.50
25	BRACKET STANDOFF T 6IN	582-000.000-158.000-2010	72.12	1,803.00
20	CLAMP STIRRUP 4/0 ACSR-795	582-000.000-158.000-2010	27.06	541.20
12	INSULATOR LINE POST 25KV C	582-000.000-158.000-2010	26.72	320.64
200	BOLT 3/4' X 18'	582-000.000-158.000-2010	5.04	1,008.00
45	BOLT 5/8' X 14'	582-000.000-158.000-2010	1.57	70.65
↓ 52,020	477 HAWK <i>Revised 3-28-23</i>	582-000.000-158.000-2010	2.61	136,001.09
17,203	WIRE STEEL 3/8' EHS 7 STRAN	582-000.000-158.000-2010	1.13	19,439.39
500	NERITINA 1/0-7ACSR	582-000.000-158.000-2010	2.93	1,465.00
2,500	#2 7 STRAND SOFT DRAWN CU	582-000.000-158.000-2010	2.44	6,100.00
300	WIRE 3/C PLEX #4 CLASS B CU	582-000.000-158.000-2010	7.13	2,139.00
215	INSULATOR PIN POLY 15KV C N	582-000.000-158.000-2010	27.41	5,893.15
135	CLAMP STRAIN DEADEND SIDE O	582-000.000-158.000-2010	9.03	1,219.05
95	ARRESTOR 9KV POLY DIST NOR	582-000.000-158.000-2010	61.07	5,801.65
80	WASHER 2X2 5/8'	582-000.000-158.000-2010	0.28	22.40
250	WASHER 3X3 3/4'	582-000.000-158.000-2010	2.33	582.50
370	WASHER 4X4 CURVED	582-000.000-158.000-2010	2.39	884.30
Total:				348,880.54

Approved By



Date

04/18/2022

City of Hillsdale

Agenda Item Summary

Meeting Date: December 15, 2025

Agenda Item: New Business

SUBJECT: Dial –A-Ride Annual Funding (Resolution)

BACKGROUND PROVIDED: Jason Blake, DPS Director

Each February the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for public transportation known as Dial-A-Ride Transit (DART). Attached is the Resolution of Intent required by MDOT as part of the application process. The resolution outlines the anticipated balanced budget for the 2026-2027 fiscal year of \$411,467.00 and projected funding sources. This budget is similar but not necessarily identical to the budget Council will approve in June as it covers a different fiscal year (October 1, 2026-September 30, 2027). It is anticipated that we will receive 18.0% of operational costs from federal sources and 33.1804% from the state. The remaining 48.8196% will come from local sources (ticket fares and general fund). This resolution also appoints Jason Blake, Public Services Director, as the Transportation Coordinator.

RECOMMENDATION:

Staff recommends that Council approve this resolution as presented.

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at www.Michigan.gov/MDOT-ADA.

Michigan Department
of Transportation
3078 (08/2025)

CITY OF HILLSDALE, HILLSDALE, MI
RESOLUTION: _____

FY 20 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2015 under Act 51 of the Public Acts of 1951, as amended.

INSTRUCTIONS: Complete and return it to the Michigan Department of Transportation.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the _____, (hereby known as THE APPLICANT) established under

Name of Applicant (Legal organization name)

Act _____ to provide a local transportation program for the state fiscal year of 2015 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ _____, estimated state funds \$ _____, estimated local funds \$ _____, estimated fare box \$ _____, estimated other funds \$ _____, with total estimated expenses of \$ _____

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints _____ as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2015.

I, _____, _____ of _____
(Name) (Secretary/Clerk)

THE APPLICANT, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of _____, 20____, with the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said _____, this _____ day of _____ A.D. 20____.
--

SIGNATURE

City of Hillsdale

Agenda Item Summary

Meeting Date: December 15, 2025

Agenda Item: New Business

SUBJECT: Alter Proposed Special Assessment District 2026-1, Rescind Resolution No. 3659, Cancel Public Hearing on Jan. 5, 2025

BACKGROUND PROVIDED BY STAFF: Jason Blake, DPS Director, Rob Stiverson, City Engineer, David Mackie, City Manager and Sam Fry, Assistant City Manager

A primary goal of City Council is to improve the City's Street and Infrastructure Systems. On February 17, 2025, Council voted unanimously to adopt Resolution No. 3625, directing staff to utilize Special Assessment Districts (SADs) for all roadway-related projects, pursuant to the procedural guidelines in Resolution No. 3625, Section 11 of City Charter, and Article V, Section 3 of the City Code of Ordinances.

During the December 1, 2025 regularly scheduled council meeting, Council approved plans, specifications and drawings for SAD 2026-1, Arch Ave. Street Reconstruction Project and set a public hearing date of January 5, 2026 for consideration to establish the 2026-1 District. On December 3, 2025 City Staff received notice from the Michigan Department of Transportation that the City had been awarded a Transportation Economic Development Category F Grant (TEDF F) for the resurfacing of Industrial Drive. The Grant award is in the amount of \$375,000 with a 42% local match and will be funded for FY27.

With the Congressional appropriation for a reconstruction project on Arch Ave. in addition to the currently awarded TEDF F Grant on Industrial Dr., City staff recommend the projects be sent out for bid as one project in an effort to layer grant funding and obtain lower unit pricing (mobilization, traffic control, etc...).

The City Manager and Director of Public Services recommend the following streets for inclusion in the proposed SAD for street rehabilitation projects and potential associated utility work during the 2026 construction season:

Proposed SAD 2026-1: Arch Ave. (.33 mi): Mechanic Rd to W. Carleton Rd (M99)
Industrial Drive. (.62 mi): Mechanic Rd to Beck Rd.
Proctor Dr. (.075 mi): Industrial Dr. to dead-end cul de sac

RECOMMENDATION:

Staff recommends that City Council take all the following actions:

1. Rescind Resolution No. 3659 (Determination of Necessity), adopted on Dec. 1, 2025; and

2. Instruct staff to cancel the Public Hearing on the proposed SAD 2026-1 Arch Ave. Street Reconstruction Project scheduled for Jan. 5, 2026; and
3. Direct the City Engineer to prepare plans, specifications, and cost estimates for the above listed project areas pursuant to City Ordinance Article V, Division 3, Section 2-333, and submit to Council no later than the first regular meeting of January 2026 for consideration of establishment of a Special Assessment District.

**CITY OF HILLSDALE,
HILLSDALE, MICHIGAN**

RESOLUTION NO. _____

BE IT RESOLVED that Resolution number 3659, Resolution of Necessity for Special Assessment District 2026-1, Arch Avenue, adopted by City Council on December 1, 2025 is hereby rescinded.

Passed in open Council Meeting this 15th Day of December, 2025.

Scott Sessions, Mayor

Katy Price, City Clerk