



City Council Agenda

April 20, 2026
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of April 2, 2026: \$1,148,582.43
 - 2. Payroll of March 26, 2026: \$217,530.24, April 9, 2026: \$218,013.41
 - B. City Council Minutes of April 7, 2026
 - C. Finance Minutes of April 7, 2026
 - D. Election Commission Minutes of April 8, 2026
 - E. Hillsdale College Commencement Street Closure Agreement
 - F. Hillsdale College 250th Celebration Street Closure Agreement
 - G. Mrs. Stock's Park Use Agreement – Grace Earl
 - H. Traffic Control Order 2026-8 Revision of 2004-12 and 1981-1 McCollum St.
 - I. Temporary Traffic Control Order 2026-9
 - J. BPU WTP High Service Pump 2 Replacement
 - K. BPU Pew Pump Replacement
 - L. BPU WWTP Channel Monster
 - M. BPU Power Line Tree Removal- Kroger Plaza
 - N. BPU Distribution Line Clearance
 - O. BPU Mowing Contract
- VI. Communications/Petitions**
 - A. Hillsdale County Commissioner Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
- IX. New Business**
 - A. Capital Improvement Plan (Resolution)
 - B. Turnout Gear Purchase
- X. Miscellaneous Reports**
 - A. Proclamation: None
 - B. Appointment: None
 - C. Other- None
- XI. General Public Comment**
- XII. City Manager's Report**

XIII. Council Comment

XIV. Adjournment

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	CRIME INSURANCE FYE2027	HIGHSTREET INS. & FINANCI	CRIME INSURANCE FYE2027	1,718.00	112534
Total For Dept 000.000				1,718.00	
Dept 101.000 CITY COUNCIL					
101-101.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	3.86	112554
Total For Dept 101.000 CITY COUNCIL				3.86	
Dept 172.000 CITY MANAGER					
101-172.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	107.44	112554
101-172.000-810.000	MME DUES - D. MACKIE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	425.00	1413
Total For Dept 172.000 CITY MANAGER				532.44	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	60.89	112554
101-175.000-801.000	FLAG PROJECT - CITY HALL	KIWANIS CLUB OF HILLSDALE	FLAG PROJECT - CITY HALL	120.00	112546
101-175.000-802.000	USB MICRO CABLES	AMAZON CAPITAL SERVICES, I	USB MICRO CABLES	5.99	112505
101-175.000-802.000	NETWORK JACKS	AMAZON CAPITAL SERVICES, I	SURFACE MOUNT NETWORK PORTS AND SHOE PC	14.59	112505
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	166.56	112577
101-175.000-802.000	WIRELESS ACCESS POINTS CH	SONIT SYSTEMS, LLC	WIRELESS ACCESS POINTS CH	586.11	112577
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,265.00	112549
101-175.000-806.000	IRS GUIDANCE REGARDING QT FOR PO	MIKA MEYERS BECKET & JONES	IRS GUIDANCE REGARDING QT FOR POLICE/FI	805.00	112553
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,024.14	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	23.13	112554
101-191.000-801.000	ACCOUNTING SERVICES - FEBRUARY 2	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEBRUARY 2026	2,031.82	112585
Total For Dept 191.000 FINANCE DEPARTMENT				2,054.95	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	31.06	112554
101-215.000-726.000	LABELS , PENS, HIGHLIGHTER	CURRENT OFFICE SOLUTIONS	BATHROOM SUPPLIES, LABELS, PENS	141.62	112520
101-215.000-726.000	CLERK - OUTERWEAR	URBAN GRAFFITI	UNIFORM APPAREL	161.00	112592
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	73.45	112504
101-215.000-810.000	INT'N INSTITUTE MUNICIPAL CLERK	CARD SERVICES CENTER	K. PRICE CREDIT CARD	195.00	1413
101-215.000-905.000	SPECIAL ASSESSMENT DISTRICT NOTI	USA TODAY MEDIA CORP	SPECIAL ASSESSMENT DISTRICT NOTICES 202	409.40	112593
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,011.53	
Dept 253.000 CITY TREASURER					
101-253.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	6.84	112554
101-253.000-726.000	STOCK PAPER	STOCKHOUSE CORPORATION	STOCK PAPER	20.30	112582
101-253.000-801.000	ACCOUNTING SERVICES - FEBRUARY 2	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEBRUARY 2026	350.00	112585
Total For Dept 253.000 CITY TREASURER				377.14	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	65.53	112554
101-257.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	82.31	112520
101-257.000-726.000	SUPPLIES	KIMBERLY A. THOMAS	REIMBURSEMENT FOR CITY EXPENSES	100.00	112586
101-257.000-726.000	ASSESSOR - OUTERWEAR	URBAN GRAFFITI	UNIFORM APPAREL	87.75	112592
101-257.000-726.000	CLEANING SUPPLIES	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	20.04	1413
101-257.000-734.000	POSTAGE OVERPAYMENT	KCI	PRINT & MAIL 2026 ASSESSMENT CHANGE NOI	(7.45)	112544
101-257.000-734.000	ASSESSOR POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	156.00	1413
101-257.000-801.000	SET-UP PDF FILE	KCI	PRINT & MAIL 2026 ASSESSMENT CHANGE NOI	140.00	112544
101-257.000-850.000	MONTHLY VERIZON BILL - MAR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAR26	40.04	35

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-905.000	PROCESS & MAIL NOTICES	KCI	PRINT & MAIL 2026 ASSESSMENT CHANGE NOI	507.87	112544
101-257.000-956.200	BOARD OF REVIEW MEAL - DAY 1	KIMBERLY A. THOMAS	REIMBURSEMENT FOR CITY EXPENSES	80.63	112586
Total For Dept 257.000 ASSESSING DEPARTMENT				1,272.72	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	48.25	112554
101-265.000-726.000	CREDIT FOR OVERPAYMENT #42224659	CINTAS CORPORATION	CREDIT FOR OVERPAYMENT #4222465973	(15.74)	112517
101-265.000-726.000	BATHROOM SUPPLIES	CURRENT OFFICE SOLUTIONS	BATHROOM SUPPLIES, LABELS, PENS	217.18	112520
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.38	112532
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	8.04	112532
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	27.63	112517
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	39.40	112517
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	39.40	112517
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	39.40	112517
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	802.50	1402
101-265.000-920.000-215060	505431439 - 22 N MANNING - MITCH	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	420.00	1400
101-265.000-930.000-215060	HOT WATER HEATER REPAIR - MRC	GELZER HJ & SON INC	HOT WATER HEATER REPAIR - MRC	47.95	112531
101-265.000-957.000	2025 DRAIN ASSESSMENT AT-LARGE	HILLSDALE CO DRAIN COMM	2025 DRAIN ASSESSMENT AT-LARGE	1,865.99	112535
Total For Dept 265.000 BUILDING AND GROUNDS				3,546.38	
Dept 270.000 HUMAN RESOURCES					
101-270.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	27.73	112554
Total For Dept 270.000 HUMAN RESOURCES				27.73	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	2,527.48	112554
101-301.000-726.000	LT DRY ERASE BOARD	AMAZON CAPITAL SERVICES, I	LT DRY ERASE BOARD	72.80	112505
101-301.000-726.000	HOLSTER AND BELT ATTACHMENTS	AMAZON CAPITAL SERVICES, I	HOLSTER AND BELT ATTACHMENTS	84.70	112505
101-301.000-726.000	TRASH CANS	AMAZON CAPITAL SERVICES, I	TRASH CANS AND MP10 BATTERIES	52.00	112505
101-301.000-726.000	SCISSORS	AMAZON CAPITAL SERVICES, I	SCISSORS	7.65	112505
101-301.000-726.000	DISPATCH IPAD AND KEYBOARD	AMAZON CAPITAL SERVICES, I	DISPATCH IPAD AND KEYBOARD	416.99	112505
101-301.000-726.000	3 GAL TRASH LINERS	AMAZON CAPITAL SERVICES, I	3 GAL TRASH LINERS	9.98	112505
101-301.000-726.000	SHOE POLISH	AMAZON CAPITAL SERVICES, I	SURFACE MOUNT NETWORK PORTS AND SHOE PC	19.90	112505
101-301.000-726.000	FILE CABINET LT	AMAZON CAPITAL SERVICES, I	FILE CABINET LT	83.75	112505
101-301.000-726.000	STAMP FOR POLICE OFFICE USE	CURRENT OFFICE SOLUTIONS	STAMP FOR POLICE OFFICE USE	74.00	112520
101-301.000-726.000	STREAMLIGHT FOR EQUIPMENT ALLOWA	JOE SANDAHL	STREAMLIGHT FOR EQUIPMENT ALLOWANCE	199.99	112540
101-301.000-726.000	POSTAGE	CARD SERVICES CENTER	S.HEPHNER CREDIT CARD	43.80	1413
101-301.000-726.000	SUPPLIES	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	371.96	1413
101-301.000-730.000	PLICE VEH/EQUIP MAINT SUPPLIES	ANYTIME FIRE PROTECTION LI	FIRE EXTINGUISERS FOR POLICE	515.00	112508
101-301.000-740.301	MARCH POLICE FUEL	WATKINS TRANSPORT INC	MARCH POLICE FUEL	3,707.87	112598
101-301.000-742.000	UNIFORMS FOR PRATT RATHBUN	GALLS, LLC	UNIFORMS FOR PRATT RATHBUN	707.76	112530
101-301.000-742.000	CLASS A PANTS GIMENEZ	GALLS, LLC	CLASS A PANTS GIMENEZ	91.18	112530
101-301.000-742.000	LIEUTENANT BARS PRATT	GALLS, LLC	LIEUTENANT BARS PRATT	21.11	112530
101-301.000-742.000	KIRSTEN SANDAHL UNIFORMS SHORT S	GALLS, LLC	KIRSTEN SANDAHL UNIFORMS SHORT SLEEVES	469.70	112530
101-301.000-742.000	GEAR FOR NEW RECRUIT POLICE	GALLS, LLC	GEAR FOR NEW RECRUIT POLICE	148.45	112530
101-301.000-742.000	GEAR FOR NEW RECRUIT POLICE	GALLS, LLC	GEAR FOR NEW RECRUIT POLICE	240.99	112530
101-301.000-742.000	GEAR FOR NEW RECRUIT POLICE	GALLS, LLC	GEAR FOR NEW RECRUIT POLICE	150.89	112530
101-301.000-742.000	JOE SANDAHL PATCHES	POWERS CLOTHING, INC.	JOE SANDAHL PATCHES	10.00	112564
101-301.000-801.000	SCREENING/TESTING - K. JOSWIAK	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - K. JOSWIAK	57.50	112541
101-301.000-801.000	POLICE PHONES	VERIZON WIRELESS	PHONE BILL FOR POLICE AND FIRE FEB 26	753.73	35
101-301.000-900.000	BUSINESS CARDS FOR POLICE DEPT L	ARROW SWIFT PRINTING	BUSINESS CARDS FOR POLICE DEPT LT AND C	131.00	112509
101-301.000-930.000	OIL CHANGE 23 TAHOE 2-9	FRANK BECK CHEVROLET CO.	OIL CHANGE 23 TAHOE 2-9	106.45	112529
101-301.000-930.000	NEW TIRE FOR 2-9	NORM'S TIRE & SERVICE	NEW TIRE FOR 2-9	200.00	112557

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Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-930.000	TIRES FOR 2-5 SILVERADO	NORM'S TIRE & SERVICE	TIRES FOR 2-5 SILVERADO	446.42	112557
101-301.000-930.000	REPAIRS TO 2-9 12-23-25	STILLWELL FORD MERCURY, IN	REPAIRS TO 2-9 12-23-25	3,651.39	112581
101-301.000-930.000	REPAIRS ON UNITL 2-9 FOR DAMAGES	STILLWELL FORD MERCURY, IN	REPAIRS ON UNITL 2-9 FOR DAMAGES DURING	6,615.01	112581
101-301.000-955.221	PHYSICALS FOR NEW RECRUITS	HENRY FORD OCCUPATIONAL HE	PHYSICALS FOR NEW RECRUITS	394.00	112533
101-301.000-956.000-215058	TRAINING & SEMINARS -CONT PROF E	MICH ASSOC CHIEFS OF POLIC	POLICE CHIEF TRAINING FOR KRISTOPHER JC	1,395.00	112550
101-301.000-956.005	NEW DETECTIVE AND EVIDENCE ROOM	PUBLIC AGENCY TRAINING CC	NEW DETECTIVE AND EVIDENCE ROOM SCHOOLS	1,025.00	112565
Total For Dept 301.000 POLICE DEPARTMENT				24,803.45	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	1,485.41	112554
101-336.000-726.000	SANICLOTH WIPES FOR FIRE DEPT	BOUND TREE MEDICAL, LLC	SANICLOTH WIPES FOR FIRE DEPT	309.96	112513
101-336.000-726.000	FLAG FOR FIRE DEPT	GELZER HJ & SON INC	FLAG FOR FIRE DEPT	139.98	112531
101-336.000-726.000	WOOD CLEANER FOR FIRE DEPT	GELZER HJ & SON INC	WOOD CLEANER FOR FIRE DEPT	13.98	112531
101-336.000-726.000	TRUCK VALVE ASSM FIRE	PERFORMANCE AUTOMOTIVE	TRUCK VALVE ASSM FIRE	14.88	112559
101-336.000-726.000	AIR HOSE FOR FIRE DEPT	PERFORMANCE AUTOMOTIVE	AIR HOSE FOR FIRE DEPT	10.88	112559
101-336.000-726.000	WASHER	CARD SERVICES CENTER	S.HEPHNER CREDIT CARD	400.00	1413
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	AMAZON CAPITAL SERVICES, I	RAM TABLET MOUNT AND TACTICAL PANTS	44.17	112505
101-336.000-740.000	PRE MIX FUEL FOR FIRE	POINT RENTAL & SALES	PRE MIX FUEL FOR FIRE	43.50	112562
101-336.000-740.000	MARCH FIRE FUEL	WATKINS TRANSPORT INC	MARCH FIRE FUEL	638.78	112598
101-336.000-742.000	CLOTHING / UNIFORMS	AMAZON CAPITAL SERVICES, I	RAM TABLET MOUNT AND TACTICAL PANTS	53.98	112505
101-336.000-742.000	TURNOUT GEAR FOR FIRE DEPT	PHOENIX SAFETY OUTFITTERS	TURNOUT GEAR FOR FIRE DEPT	120.00	112561
101-336.000-742.000	TURNOUT GEAR FOR FIRE DEPT	PHOENIX SAFETY OUTFITTERS	TURNOUT GEAR FOR FIRE DEPT	100.00	112561
101-336.000-801.000	SCREENING/TESTING - K. JOSWIAK	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - K. JOSWIAK	57.50	112541
101-336.000-801.000	FIRE DEPT TABLET	VERIZON WIRELESS	PHONE BILL FOR POLICE AND FIRE FEB 26	20.02	35
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	433.09	1401
101-336.000-930.000	REPAIRS & MAINTENANCE	STILLWELL FORD MERCURY, IN	DIAGNOSE FORD F550 FIRE	171.47	112581
101-336.000-956.000	TRAINING FOR FIRE AND EMERGENCY	KRISTOPHER JOSWIAK	TRAINING FOR FIRE AND EMERGENCY SERVICE	80.95	112547
Total For Dept 336.000 FIRE DEPARTMENT				4,138.55	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	960.81	112554
101-441.000-726.000	BUILDING SIGN - "DEPARTMENT OF P	DORNBOS SIGN & SAFETY INC	BUILDING SIGN - "DEPARTMENT OF PUBLIC S	487.70	112521
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	12.76	112532
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	16.10	112532
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGE, FENDER COVER, MOP	50.44	112517
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	112517
101-441.000-850.000	MONTHLY VERIZON BILL - MAR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAR26	42.91	35
101-441.000-930.000	REPAIR OVERHEAD BAY DOOR - DPS B	THE DOOR MAN	REPAIR OVERHEAD BAY DOOR - DPS BUILDING	425.00	112584
101-441.000-955.588	SCREENING/TESTING - R. SHAW	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - R. SHAW	100.00	112541
101-441.000-956.000	2026 ASPHALT PAVING INSPECTION	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	375.00	1413
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				2,521.16	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	68.61	112554
Total For Dept 447.000 ENGINEERING SERVICES				68.61	
Dept 567.000 CEMETERIES					
101-567.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	137.96	112554
101-567.000-726.000	MEMORIAL DAY FLAGS - CEMETERIES	KALAMAZOO FLAG CO LLC	MEMORIAL DAY FLAGS - CEMETERIES	1,441.04	112543
101-567.000-801.000	CEMETERIES TRIMMING	LONSBERY, JEFFREY	CITY WIDE TREE TIMMING/REMOVAL	750.00	112519
Total For Dept 567.000 CEMETERIES				2,329.00	
Dept 571.000 PARKING LOTS					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 571.000 PARKING LOTS					
101-571.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	49.18	112554
Total For Dept 571.000 PARKING LOTS				49.18	
Dept 595.000 AIRPORT					
101-595.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	138.98	112554
101-595.000-726.000	WALL PLATE, SOAP, PAPER TOWEL, FUSE	GELZER HJ & SON INC	WALL PLATE, SOAP, PAPER TOWEL, FUSE, BOLT	35.93	112531
101-595.000-801.000	CREDIT CARD READER BASE ACCESS P	QT PETROLEUM ON DEMAND, LI	CREDIT CARD READER BASE ACCESS PLAN	1,195.00	112566
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	1412
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	1412
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	1412
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	1412
101-595.000-920.000	PROPANE - NEW TERMINAL	SPRATT'S TRADING POST INC	PROPANE - NEW TERMINAL	434.89	112578
101-595.000-920.000	PROPANE - TERMINAL	SPRATT'S TRADING POST INC	PROPANE - TERMINAL	214.40	112578
Total For Dept 595.000 AIRPORT				3,959.20	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	33.18	112554
101-701.000-726.000	CODE OFFICER - OUTERWEAR	URBAN GRAFFITI	UNIFORM APPAREL	180.00	112592
101-701.000-801.372	CODE ENFORCEMENT POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	169.49	1413
101-701.000-956.000	TRAINING - PROPERTY MAINTENANCE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	591.00	1413
Total For Dept 701.000 PLANNING DEPARTMENT				973.67	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	16.60	112554
Total For Dept 728.000 ECONOMIC DEVELOPMENT				16.60	
Dept 756.000 PARKS					
101-756.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	274.80	112554
101-756.000-726.000	RAIL POSTS, FAST SET CONCRETE, P	JONESVILLE LUMBER	RAIL POSTS, FAST SET CONCRETE POST TOPS	212.86	112542
101-756.000-801.000	PARKS TRIMMING/REMOVAL	LONSBERRY, JEFFREY	CITY WIDE TREE TIMMING/REMOVAL	2,275.00	112519
Total For Dept 756.000 PARKS				2,762.66	
Total For Fund 101 GENERAL FUND				56,190.97	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	185.13	112554
Total For Dept 450.000 STREET SURFACE				185.13	
Dept 450.500 TRUNKLINE SURFACE					
202-450.500-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	22.51	112554
Total For Dept 450.500 TRUNKLINE SURFACE				22.51	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	81.18	112554
202-460.000-801.000	160 MECHANIC SANITARY REPAIR (EV	DUBOIS TRUCKING AND EXCAV	160 MECHANIC SANITARY REPAIR (EVERSTREP	4,500.00	112523
Total For Dept 460.000 R.O.W. MAINTENANCE				4,581.18	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	4.20	112554
Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE				4.20	
Dept 470.000 TREES					
202-470.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	34.69	112554

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 470.000 TREES					
Total For Dept 470.000 TREES				34.69	
Dept 470.500 TRUNKLINE TREES					
202-470.500-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	3.92	112554
Total For Dept 470.500 TRUNKLINE TREES				3.92	
Dept 480.000 DRAINAGE					
202-480.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	73.79	112554
Total For Dept 480.000 DRAINAGE				73.79	
Dept 480.500 TRUNKLINE R.O.W. DRAINAGE					
202-480.500-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	19.04	112554
Total For Dept 480.500 TRUNKLINE R.O.W. DRAINAGE				19.04	
Dept 490.000 TRAFFIC					
202-490.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	33.37	112554
Total For Dept 490.000 TRAFFIC				33.37	
Dept 490.500 TRUNKLINE TRAFFIC					
202-490.500-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	5.26	112554
Total For Dept 490.500 TRUNKLINE TRAFFIC				5.26	
Dept 500.500 TRUNKLINE WINTER MAINTENANCE					
202-500.500-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	3.08	112554
Total For Dept 500.500 TRUNKLINE WINTER MAINTENANCE				3.08	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				4,966.17	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	339.34	112554
Total For Dept 450.000 STREET SURFACE				339.34	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	42.67	112554
Total For Dept 460.000 R.O.W. MAINTENANCE				42.67	
Dept 470.000 TREES					
203-470.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	78.03	112554
203-470.000-801.000	LOCAL STREETS TRIMMING/REMOVAL	LONSBERRY, JEFFREY	CITY WIDE TREE TIMMING/REMOVAL	4,350.00	112519
Total For Dept 470.000 TREES				4,428.03	
Dept 480.000 DRAINAGE					
203-480.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	77.70	112554
Total For Dept 480.000 DRAINAGE				77.70	
Dept 490.000 TRAFFIC					
203-490.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	50.99	112554
Total For Dept 490.000 TRAFFIC				50.99	
Total For Fund 203 LOCAL STREET FUND				4,938.73	
Fund 204 MUNICIPAL STREET FUND					
Dept 572.000 LEAF COLLECTION					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 204 MUNICIPAL STREET FUND					
Dept 572.000 LEAF COLLECTION					
204-572.000-801.000	LEAF COLLECTION - 3/9, 3/10, 3/1	DRY MAR TRUCKING & DIRTWO	LEAF COLLECTION - 3/9, 3/10, 3/11	1,190.00	112522
Total For Dept 572.000 LEAF COLLECTION				1,190.00	
Total For Fund 204 MUNICIPAL STREET FUND				1,190.00	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	259.50	112554
Total For Dept 751.000 RECREATION DEPARTMENT				259.50	
Total For Fund 208 RECREATION FUND				259.50	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-920.000	507035798 - 110 N BROAD - DAWN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 110 N BROAD	344.18	1406
Total For Dept 900.000 CAPITAL OUTLAY				344.18	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				344.18	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	33.92	112554
271-790.000-726.000	FOR CRAFT IN A BAG ORGANIZATION	AMAZON CAPITAL SERVICES,	FOR CRAFT IN A BAG ORGANIZATION	44.14	112505
271-790.000-726.000	REPLACEMENT OFFICE MOUSE, BLUETO	AMAZON CAPITAL SERVICES,	REPLACEMENT OFFICE MOUSE, BLUETOOTH CAI	33.47	112505
271-790.000-726.000	PACKING TAPE FOR MEL	AMAZON CAPITAL SERVICES,	PACKING TAPE FOR MEL	11.49	112505
271-790.000-726.000	REFUND FOR ORDER THAT NEVER ARRI	AMAZON CAPITAL SERVICES,	REFUND FOR ORDER THAT NEVER ARRIVED	(44.14)	112505
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	19.14	112532
271-790.000-726.000	TABLE RISER FOR WORK TABLE	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	217.38	1413
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	37.01	112577
271-790.000-802.000	POSTAGE	CARD SERVICES CENTER	B. JANES CREDIT CARD	29.50	1413
271-790.000-810.000	YEARLY CANVA	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	119.99	1413
271-790.000-880.000	1/8 PAGE AD	SIMPLY HERS MAGAZINE	1/8 PAGE AD	150.00	112573
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	753.57	1407
271-790.000-930.000	RUBBER CEMENT AND SUPER GLUE	GELZER HJ & SON INC	RUBBER CEMENT AND SUPER GLUE	7.76	112531
271-790.000-982.000	BOOKS - MAR26 ADULT	AMAZON CAPITAL SERVICES,	BOOKS - MAR26 ADULT	9.99	112505
271-790.000-982.000	BOOKS	AMAZON CAPITAL SERVICES,	BOOKS - MAR 26 ADULT	11.39	112505
271-790.000-982.000	BOOKS - MAR26 DULT	AMAZON CAPITAL SERVICES,	BOOKS - MAR26 DULT	282.52	112505
271-790.000-982.000	BOOKS - MAR26 ADULT	AMAZON CAPITAL SERVICES,	BOOKS - MAR26 ADULT	62.00	112505
271-790.000-982.000	BOOKS - MAR26 CHI	AMAZON CAPITAL SERVICES,	BOOKS - MAR26 CHI	11.39	112505
271-790.000-982.000	BOOKS - MAR26 CHI	AMAZON CAPITAL SERVICES,	BOOKS - MAR26 CHI	19.96	112505
271-790.000-982.000	RETURN OF BOOKS FOR DIFFERENT VE	AMAZON CAPITAL SERVICES,	RETURN OF BOOKS FOR DIFFERENT VERSIONS	(17.79)	112505
271-790.000-982.000	RETURN OF UNNEEDED BOOK	AMAZON CAPITAL SERVICES,	RETURN OF UNNEEDED BOOK	(16.50)	112505
271-790.000-982.000	PARENTING BOOKS	AMAZON CAPITAL SERVICES,	PARENTING BOOKS	27.55	112505
271-790.000-982.000	BOOKS - MAR26 ADULT	AMAZON CAPITAL SERVICES,	BOOKS - MAR26 ADULT	194.43	112505
271-790.000-982.000	BOOKS - FEB26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - FEB26 ADULT	17.58	112538
271-790.000-982.000	BOOKS - DEC25 ADULT	INGRAM LIBRARY SERVICES	BOOKS - DEC25 ADULT	20.27	112538
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	143.45	112538
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	20.83	112538
271-790.000-982.000	BOOKS - FEB26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - FEB26 ADULT	19.21	112538
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	12.72	112538
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	76.70	112538
271-790.000-982.000	BOOKS - JAN26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JAN26 ADULT	17.58	112538
271-790.000-982.000	BOOKS - FEB26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - FEB26 ADULT	46.58	112538

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 04/02/2026 - 04/02/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	16.51	112538
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	53.31	112538
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	41.17	112538
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	36.25	112538
271-790.000-982.000	RAINBOW ROWELL PATRON REQUESTS	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	264.23	1413
271-790.000-982.002	REPLACEMENT TRIANGLE FOR MUSIC S	AMAZON CAPITAL SERVICES, I	REPLACEMENT TRIANGLE FOR MUSIC STORYTTI	4.99	112505
271-790.000-982.002	BOOKS - LOST/DAMAGED	AMAZON CAPITAL SERVICES, I	BOOKS - MAR 26 ADULT	9.89	112505
Total For Dept 790.000 LIBRARY				2,799.44	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	YOTO CASES	AMAZON CAPITAL SERVICES, I	YOTO CASES	13.99	112505
271-792.000-726.000	BIRD FEEDER/SNOWMAN CRAFT	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	70.34	1413
271-792.000-726.001	SUMMER READING TEEN SUPPLIES (HC	AMAZON CAPITAL SERVICES, I	SUMMER READING TEEN SUPPLIES (HCCF)	120.82	112505
271-792.000-726.001	SUMMER READING JUNIOR NOTEBOOKS,	AMAZON CAPITAL SERVICES, I	SUMMER READING JUNIOR NOTEBOOKS, TEEN E	113.76	112505
271-792.000-726.010	STUFFED ANIMAL SHIRTS FOR SUMMER	AMAZON CAPITAL SERVICES, I	STUFFED ANIMAL SHIRTS FOR SUMMER READIN	33.98	112505
271-792.000-726.792	FREIGHT CHARGE FOR LEVEL READER	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	(85.39)	1413
271-792.000-982.000	BOOKS - MAR26 CHI	AMAZON CAPITAL SERVICES, I	BOOKS - MAR26 CHI	14.39	112505
271-792.000-982.000	BOOKS - MAR26 CHI	AMAZON CAPITAL SERVICES, I	BOOKS - MAR26 CHI	79.51	112505
271-792.000-982.000	BOOKS - MAR 26 CHI	INGRAM LIBRARY SERVICES	BOOKS - MAR 26 CHI	51.45	112538
271-792.000-982.000	BOOKS - FEB26 CHI	INGRAM LIBRARY SERVICES	BOOKS - FEB26 CHI	23.26	112538
271-792.000-982.000	BOOKS - MAR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - MAR26 CHI	12.18	112538
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - MAR26 CHI	25.98	112538
271-792.000-982.000	BOOKS - JAN26 CHI	INGRAM LIBRARY SERVICES	BOOKS - JAN26 CHI	12.18	112538
271-792.000-982.000	BOOKS - MAR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - MAR26 CHI	59.32	112538
271-792.000-982.000	BOOKS - FEB26 CHI	INGRAM LIBRARY SERVICES	BOOKS - FEB26 CHI	5.67	112538
271-792.000-982.000	BOOKS - MAR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - MAR26 CHI	47.13	112538
271-792.000-982.000	BOOKS - MAR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - MAR26 CHI	20.25	112538
271-792.000-982.000	BOOKS - MAR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - MAR26 CHI	23.80	112538
271-792.000-982.000	BOOKS - MAR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - MAR26 CHI	12.72	112538
271-792.000-982.000	"GUMLUCK" BOOK RETURNED	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	9.09	1413
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				664.43	
Total For Fund 271 LIBRARY FUND				3,463.87	
Fund 274 POLICE - OWI ENFORCEMENT					
Dept 301.000 POLICE DEPARTMENT					
274-301.000-726.000	PORTABLE BREATH TESTERS/MOUTHPIE	LIFELOC TECHNOLOGIES, INC.	PORTABLE BREATH TESTERS/MOUTHPIECES	1,004.95	112548
274-301.000-726.000	DRY GAS FOR POLICE DEPT	MICH STATE POLICE	DRY GAS FOR POLICE DEPT	140.00	112552
Total For Dept 301.000 POLICE DEPARTMENT				1,144.95	
Total For Fund 274 POLICE - OWI ENFORCEMENT				1,144.95	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-801.000	EGLE WATER USE	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	200.00	1413
Total For Dept 751.000 RECREATION DEPARTMENT				200.00	
Total For Fund 408 FIELDS OF DREAMS				200.00	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - FEB 2026	STATE OF MICHIGAN	SALES TAX - FEB 2026	1,039.39	690
481-000.000-687.300	SALES TAX - FEB 2026	STATE OF MICHIGAN	SALES TAX - FEB 2026	(5.20)	690

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
Total For Dept 000.000				1,034.19	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				1,034.19	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	APC10-SB CONNECTORS	POWER LINE SUPPLY	APC10-SB CONNECTORS	278.92	112563
582-000.000-110.000	COMBO GLOVE & SLEEVE BAG	POWER LINE SUPPLY	GLOVE & SLEEVE BAG	208.00	112563
582-000.000-110.000	CLEVIS	POWER LINE SUPPLY	INVENTORY	5,663.55	112563
582-000.000-158.000-201009	10 KVA 7200-120/240 TRANSFORMER	SUNBELT SOLOMON SERVICES,	7200 120/240 POLE MOUNT TRANSFORMERS	9,900.00	112576
582-000.000-158.000-201009	10 KVA 7620-120/240	SUNBELT SOLOMON SERVICES,	7620 TRANSFORMERS	16,400.00	112576
582-000.000-202.100	4CCH	ASHLEY, RACHEL	UB refund for account: 021230	38.00	112510
582-000.000-202.100	4ENBK1	BONDSTEEL, F. MICHAEL	UB refund for account: 021230	38.00	112512
582-000.000-202.100	4ENBK1	BROWN, DAVID	UB refund for account: 022867	110.94	112514
582-000.000-202.100	4ENBK1	CARLIN, SANDI	UB refund for account: 013726	59.87	112515
582-000.000-202.100	6CCH	CLOVER HAVEN FARMS LLC	UB refund for account: 015124	23.25	112518
582-000.000-202.100	4ENBK1	HOLBROOK, ANGEL	UB refund for account: 021230	38.00	112536
582-000.000-202.100	4CCH	REDERO, NOEMI	UB refund for account: 024268	94.00	112567
582-000.000-202.100	4CCH	SCHMIDT, KELLI R	UB refund for account: 026595	72.00	112572
582-000.000-202.100	4ENBK1	STAELENS, MELISSA	UB refund for account: 030387	59.93	112580
582-000.000-202.100	4CCH	THORP, ADAM F	UB refund for account: 013163	45.00	112587
582-000.000-202.100	4EWR	VANDAFF, GAIL	UB refund for account: 013726	57.09	112595
582-000.000-202.100	6PCA	WEST ST CHURCH OF CHRIST	UB refund for account: 011436	2.78	112599
582-000.000-263.000	SALES TAX - FEB 2026	STATE OF MICHIGAN	SALES TAX - FEB 2026	44,315.61	690
582-000.000-264.000	CITY SHARE OF AMP ASSETS	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - FEB 2026	10,000.00	1414
582-000.000-692.200	SALES TAX - FEB 2026	STATE OF MICHIGAN	SALES TAX - FEB 2026	(278.19)	690
Total For Dept 000.000				87,126.75	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	1,817.64	112554
582-175.000-726.000	SINK FAUCET TECH AREA	AMAZON CAPITAL SERVICES,	1SINK FAUCET TECH AREA	12.00	112505
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES,	1SUPPLIES - 45 MONROE STREET	28.50	112505
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES,	1SUPPLIES - 45 MONROE STREET	17.04	112505
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES,	1SUPPLIES - 45 MONROE STREET	12.60	112505
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES,	1SUPPLIES - 45 MONROE STREET	34.20	112505
582-175.000-726.000	TOILET BOWL CLEANER/TOILET WAND/	AMAZON CAPITAL SERVICES,	1TOILET BOWL CLEANER/TOILET WAND/REFILLS	25.73	112505
582-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	16.50	112570
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	112517
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	112517
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	FIRST AID SUPPLIES	64.33	112517
582-175.000-801.000	FLAG PROJECT - BPU	KIWANIS CLUB OF HILLSDALE	FLAG PROJECT - BPU	20.00	112546
582-175.000-801.000	ACCOUNTING SERVICES - FEBRUARY 2	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEBRUARY 2026	1,015.91	112585
582-175.000-802.000	BATTERY HOLDER CR2032 X6	AMAZON CAPITAL SERVICES,	1BATTERY HOLDER CR2032 X6	5.99	112505
582-175.000-802.000	SOLDERING IRON	AMAZON CAPITAL SERVICES,	1SOLDERING IRON	23.39	112505
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	83.29	112577
582-175.000-802.000	TRAIL CAMERA SUBSCRIPTIONS	CARD SERVICES CENTER	B. JANES CREDIT CARD	26.52	1413
582-175.000-850.000	MONTHLY VERIZON BILL - MAR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAR26	467.05	35
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,675.69	
Dept 544.000 OPERATIONS					
582-544.000-726.000	MILWAUKEE 7/16 IMPACT GUN X2	AMAZON CAPITAL SERVICES,	1MILWAUKEE 7/16 IMPACT GUN X2	680.30	112505
582-544.000-726.000	MILWAUKEE FENCING STAPLES	AMAZON CAPITAL SERVICES,	1MILWAUKEE FENCING STAPLES	122.50	112505
582-544.000-726.000	DUSK TO DAWN SENSORS X6	AMAZON CAPITAL SERVICES,	1DUSK TO DAWN SENSORS X6	20.89	112505

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 OPERATIONS					
582-544.000-726.000	CERAMIC LIGHT SOCKETS	AMAZON CAPITAL SERVICES, I	CERAMIC LIGHT SOCKETS	9.36	112505
582-544.000-726.000	BATTERIES	AMAZON CAPITAL SERVICES, I	TRASH CANS AND MP10 BATTERIES	82.47	112505
582-544.000-726.000	DRILL BITS AND DRILL DOCTOR	AMAZON CAPITAL SERVICES, I	DRILL BITS AND DRILL DOCTOR	116.93	112505
582-544.000-726.000	3 TO 2"REDUCING	AMERICAN COPPER AND BRASS,	3 TO 2"REDUCING	16.63	112507
582-544.000-726.000	1" PVC 90 W/BELL END	AMERICAN COPPER AND BRASS,	1" PVC 90 W/BELL END	13.26	112507
582-544.000-726.000	6 SCREWDRIVERS	AMERICAN COPPER AND BRASS,	6 SCREWDRIVERS	15.71	112507
582-544.000-726.000	LIMESTONE,NON CHLORIDE ACCEL, CA	BECKER & SCRIVENS CONCRETE	LIMESTONE,NON CHLORIDE ACCEL, CALCIUM C	295.00	112511
582-544.000-726.000	ELECTRODE	FAMILY FARM & HOME	ELECTRODE	26.99	112527
582-544.000-726.000	METAL DRILL BIT	GELZER HJ & SON INC	METAL DRILL BIT	22.98	112531
582-544.000-726.000	TITANTUM BIT/METAL DRILL BIT	GELZER HJ & SON INC	TITANTUM BIT/METAL DRILL BIT	20.78	112531
582-544.000-726.000	SOCKET REDUCER	GELZER HJ & SON INC	SOCKET REDUCER	4.69	112531
582-544.000-726.000	24" ALUM- LEVEL	GELZER HJ & SON INC	24" ALUM- LEVEL	16.49	112531
582-544.000-726.000	WATER DELIVERY	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	8.16	112532
582-544.000-726.000	2X8-10'/2X8-8' PINE	JONESVILLE LUMBER	2X8-10'/2X8-8' PINE	18.52	112542
582-544.000-726.000	2X4-8' CONST-SPF	JONESVILLE LUMBER	2X4-8' CONST-SPF	4.31	112542
582-544.000-726.000	SERVICE CHARGE	KENDALL ELECTRIC	SERVICE CHARGE	9.56	112545
582-544.000-726.000	11/2 X 3/8 X 41/2 TABS	WHITE'S WELDING SERVICE	11/2 X 3/8 X 41/2 TABS	43.00	112600
582-544.000-726.000	WATER	CARD SERVICES CENTER	B. JANES CREDIT CARD	225.96	1413
582-544.000-726.000	BREAKROOM REFRIGERATOR	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	237.98	1413
582-544.000-726.008	SAFETY ORANGE MESH TRAFFICE CONT	AMAZON CAPITAL SERVICES, I	SAFETY ORANGE MESH TRAFFICE CONTROL KIT	717.16	112505
582-544.000-726.008	GLOVES	AMAZON CAPITAL SERVICES, I	GLOVES	389.88	112505
582-544.000-726.008	SUPPLIES - SAFETY	CINTAS CORPORATION	FIRST AID SUPPLIES	82.18	112517
582-544.000-726.008	FACE SHIELD ASSEMBLY	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	174.92	1413
582-544.000-730.000	4057LLB2/1# 3/32 6011 ROD	PERFORMANCE AUTOMOTIVE	4057LLB2/1# 3/32 6011 ROD	18.74	112559
582-544.000-730.000	18 IN FUNNEL	PERFORMANCE AUTOMOTIVE	18 IN FUNNEL	4.99	112559
582-544.000-730.000	MOLDING TAPE/CLR MKR RED/BLUE- R	PERFORMANCE AUTOMOTIVE	MOLDING TAPE/CLR MKR RED/BLUE- RED HEAT	72.12	112559
582-544.000-730.000	NIGHTGUIDE/EX EXTREME BLADE	PERFORMANCE AUTOMOTIVE	NIGHTGUIDE/EX EXTREME BLADE	91.29	112559
582-544.000-739.000	MSCPA MEMBER POWER BILLING - FEB	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - FEB 2026	744,954.13	1414
582-544.000-740.300	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	22.99	1410
582-544.000-740.400	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	23.00	1410
582-544.000-742.000	UNIFORMS 2026 - D. BILDNER	POWER LINE SUPPLY	UNIFORMS 2026 - D. BILDNER	99.00	112563
582-544.000-742.000	UNIFORMS 2026 - C. BREWER	POWER LINE SUPPLY	UNIFORMS 2026 - C. BREWER	744.00	112563
582-544.000-742.000	UNIFORMS 2026 - D. BILDNER	POWER LINE SUPPLY	UNIFORMS 2026 - D. BILDNER	149.00	112563
582-544.000-742.000	UNIFORMS 2026 - D. BILDNER	POWER LINE SUPPLY	UNIFORMS 2026 - D. BILDNER	390.00	112563
582-544.000-742.000	UNIFORMS 2026 -B. BENNETT	POWER LINE SUPPLY	UNIFORMS 2026 -B. BENNETT	200.00	112563
582-544.000-742.000	UNIFORMS 2026 - R. SMITH	POWER LINE SUPPLY	UNIFORMS 2026 - R. SMITH	238.00	112563
582-544.000-742.000	UNIFORMS 2026 - B. BENNETT	POWER LINE SUPPLY	UNIFORMS 2026 - B. BENNETT	536.00	112563
582-544.000-742.000	UNIFORMS 2026 - R. SMITH	POWER LINE SUPPLY	UNIFORMS 2026 - R. SMITH	808.00	112563
582-544.000-742.000	UNIFORMS 2026 - C. BREWER	POWER LINE SUPPLY	UNIFORMS 2026 - C. BREWER	384.00	112563
582-544.000-742.000	UNIFORMS 2026 - R. BORDERS	POWER LINE SUPPLY	UNIFORMS 2026 - R. BORDERS	576.00	112563
582-544.000-742.000	UNIFORMS 2026 - C. BREWER	POWER LINE SUPPLY	UNIFORMS 2026 - C. BREWER	128.00	112563
582-544.000-742.000	UNIFORMS 2026 - R. BORDERS	POWER LINE SUPPLY	UNIFORMS 2026 - R. BORDERS	618.00	112563
582-544.000-742.000	UNIFORMS 2026 - C. BREWER	POWER LINE SUPPLY	UNIFORMS 2026 - C. BREWER	290.00	112563
582-544.000-742.000	UNIFORMS 2026 - R. BORDERS	POWER LINE SUPPLY	UNIFORMS 2026 - R. BORDERS	200.00	112563
582-544.000-742.000	UNIFORMS 2026 - J. REICHHART	POWER LINE SUPPLY	UNIFORMS 2026 - J. REICHHART	782.00	112563
582-544.000-742.000	UNIFORMS 2026 - B. JOHNSON	POWER LINE SUPPLY	UNIFORMS 2026 - B. JOHNSON	590.00	112563
582-544.000-742.000	UNIFORMS 2026 - B. JOHNS	POWER LINE SUPPLY	UNIFORMS 2026 - B. JOHNS	118.00	112563
582-544.000-742.000	UNIFORMS 2026 - E. SHEFFER	POWER LINE SUPPLY	UNIFORMS 2026 - E. SHEFFER	93.00	112563
582-544.000-742.000	UNIFORMS 2026 - D. BILDNER	POWER LINE SUPPLY	UNIFORMS 2026 - D. BILDNER	651.00	112563
582-544.000-742.000	UNIFORMS 2026 - R. SMITH	POWER LINE SUPPLY	UNIFORMS 2026 - R. SMITH	708.00	112563
582-544.000-920.000	504504154 - 201 WATERWORKS - PP	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	2,727.02	1409
582-544.000-930.025	SUPPLIES	KENDALL ELECTRIC	SUPPLIES	290.60	112545

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 OPERATIONS					
Total For Dept 544.000 OPERATIONS				759,883.49	
Dept 900.000 CAPITAL OUTLAY					
582-900.000-970.000-215016	INDUSTRIAL SUBSTATION PROJECT	SSEO, INC.	INDUSTRIAL SUBSTATION PROJECT	693.50	112579
Total For Dept 900.000 CAPITAL OUTLAY				693.50	
Total For Fund 582 ELECTRIC FUND				851,379.43	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	706.28	112554
588-596.000-726.000	DISPATCH LOG PAD - DART	ARROW SWIFT PRINTING	DISPATCH LOG PAD - DART	21.00	112509
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	17.76	112532
588-596.000-730.000	STEERING DAMPER DART #60	PERFORMANCE AUTOMOTIVE	STEERING DAMPER DART #60	62.05	112559
588-596.000-730.000	IDLER PULLEY - #60 DART	PERFORMANCE AUTOMOTIVE	IDLER PULLEY - #60 DART	30.29	112559
588-596.000-730.000	VAPOR CAN PURGE SOLENOID - #60 D	PERFORMANCE AUTOMOTIVE	VAPOR CAN PURGE SOLENOID - #60 DART	94.38	112559
588-596.000-730.000	O2 SENSORS, PURGE SOLENOID - #60	PERFORMANCE AUTOMOTIVE	O2 SENSORS, PURGE SOLENOID - #60 DART	202.87	112559
588-596.000-730.000	RETURN - O2 SENSOR INV#284-15530	PERFORMANCE AUTOMOTIVE	RETURN - O2 SENSOR INV#284-1553098 #60	(52.29)	112559
588-596.000-730.000	SPARK PLUG WIRES (4) #59	PERFORMANCE AUTOMOTIVE	SPARK PLUG WIRES (4) #59	179.16	112559
588-596.000-730.000	CREDIT - STEERING DAMPER #60	PERFORMANCE AUTOMOTIVE	CREDIT - STEERING DAMPER (60)	(62.05)	112559
588-596.000-730.000	PULLEY & TENSIONER #60	PERFORMANCE AUTOMOTIVE	BATTERY CORE	87.28	112559
588-596.000-740.000	PENTRO 90 - DART	PERFORMANCE AUTOMOTIVE	PENTRO 90 - DART	17.16	112559
588-596.000-801.000	RUGS & MOPS	CINTAS CORPORATION	RUGS & MOPS	24.90	112517
588-596.000-801.000	INSTALL SEATBELT ASSEMBLY - DART	PHAT JAXX AUTOMOTIVE, LLC.	INSTALL SEATBELT ASSEMBLY - DART #60	458.61	112560
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	328.56	1411
588-596.000-955.588	SCREENING /TESTING - P. KAST	CE & A PROFESSIONAL SERVIC	SCREENING /TESTING - P. KAST	57.00	112516
588-596.000-955.588	TESTING - P. KAST	STRESS FREE DOT'S LLC	TESTING - P. KAST	210.00	112583
588-596.000-955.588	REIMBURSEMENT DOT PHYSICAL - V.	VIRGINIA BLAKE	REIMBURSEMENT DOT PHYSICAL - V. BLAKE	110.00	112596
Total For Dept 596.000 DIAL-A-RIDE				2,492.96	
Total For Fund 588 DIAL A RIDE				2,492.96	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SCCH	CARLIN, SANDI	UB refund for account: 013726	39.47	112515
590-000.000-202.100	SCCH	VANDAFF, GAIL	UB refund for account: 013726	2.00	112595
590-000.000-202.100	SCCH	WEST ST CHURCH OF CHRIST	UB refund for account: 011436	13.14	112599
Total For Dept 000.000				54.61	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	396.28	112554
590-175.000-726.000	SINK FAUCET TECH AREA	AMAZON CAPITAL SERVICES, I	SINK FAUCET TECH AREA	5.99	112505
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	14.24	112505
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	8.52	112505
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	6.30	112505
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	17.10	112505
590-175.000-726.000	TOILET BOWL CLEANER/TOILET WAND/	AMAZON CAPITAL SERVICES, I	TOILET BOWL CLEANER/TOILET WAND/REFILLS	12.86	112505
590-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	8.25	112570
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	112517
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	112517
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	FIRST AID SUPPLIES	32.17	112517
590-175.000-801.000	FLAG PROJECT - BPU	KIWANIS CLUB OF HILLSDALE	FLAG PROJECT - BPU	10.00	112546
590-175.000-801.000	ACCOUNTING SERVICES - FEBRUARY 2	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEBRUARY 2026	507.96	112585
590-175.000-802.000	WIN 911 CONTRACT OVER 3 YEARS WW	SMARTSIGHTS, LLC	WIN911 CONTRACT 2025-2027 WTP AND WWTP	1,993.80	112574

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	41.64	112577
590-175.000-802.000	DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	8.10	1413
590-175.000-850.000	MONTHLY VERIZON BILL - MAR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAR26	143.46	35
590-175.000-956.200	HOTEL-MI RURAL WATER TRAINING-C.	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	326.70	1413
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,535.87	
Dept 546.000 OPERATIONS					
590-546.000-726.000	PLUMING SUPPLIES	AMERICAN COPPER AND BRASS,	PLUMING SUPPLIES	81.29	112507
590-546.000-726.000	CLEANER	FAMILY FARM & HOME	CLEANER	17.98	112527
590-546.000-726.000	FASTENERS	GELZER HJ & SON INC	FASTENERS	5.60	112531
590-546.000-726.000	LAB SUPPLIES	NORTH CENTRAL LABORATORIES	LAB SUPPLIES	1,617.80	112558
590-546.000-726.000	WWTP LAB WATER	RUPERT'S CULLIGAN	WWTP LAB WATER	34.00	112570
590-546.000-726.000	CHEMICAL LAB SUPPLIES	USABLUBOOK	CHEMICAL LAB SUPPLIES	2,344.04	112594
590-546.000-726.000	BREAKROOM REFRIGERATOR	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	118.98	1413
590-546.000-726.008	SUPPLIES - SAFETY	CINTAS CORPORATION	FIRST AID SUPPLIES	41.09	112517
590-546.000-727.800	CL2 / SO2	WATER SOLUTIONS UNLIMITED	CL2 / SO2	3,873.32	112597
590-546.000-742.000	CLOTHING FOR WATER/WWTP	POWERS CLOTHING, INC.	CLOTHING FOR WATER/WWTP	2,567.55	112564
590-546.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	COTHING/UNIFORMS	69.87	112564
590-546.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	UNIFORM	215.25	112564
590-546.000-801.000	POTABLE WATER COLIFORM MICROBE	ENVIRONMENTAL RESOURCES AS	POTABLE WATER COLIFORM MICROBE	484.77	112525
590-546.000-801.000	CONTRACT WASTEWATER LICENSE SERV	JG WASTEWATER SERVICE, LLC	CONTRACT WASTEWATER LICENSE SERVICE	2,500.00	112539
590-546.000-801.000	SUBMISSION # HQM-EBQG-MIHMW WWTP	MICH DEPT OF ENVIRONMENTAL	SUBMISSION # HQM-EBQG-MIHMW WWTP PERMIT	750.00	112551
590-546.000-801.000	GRIT DUMPSTER REMOVAL	REPUBLIC SERVICES OF KALAM	GRIT DUMPSTER REMOVAL	1,837.24	112568
590-546.000-810.000	CELLULAR MODEM ANNUAL SUBSCRIPTI	UIS SCADA, INC.	CELLULAR MODEM ANNUAL SUBSCRIPTION	668.00	112589
590-546.000-920.000	505161747 - 3879 W CARLETON RD	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 3879 W CARLETON F	47.12	1403
590-546.000-920.000	505161747 - 139 E SOUTH ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 139 E SOUTH ST	43.69	1404
590-546.000-920.000	505161747 - 1999 W HALLETT ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 1999 W HALLETT ST	47.92	1405
590-546.000-930.000	GALVANIZED PIPE	AMERICAN COPPER AND BRASS,	GALVANIZED PIPE	34.06	112507
590-546.000-930.000	SAMPLE PUMP	ETNA SUPPLY COMPANY	SAMPLE PUMP	246.00	112526
590-546.000-930.000	TOILET SEAT, SOAP	GELZER HJ & SON INC	TOILET SEAT, SOAP	46.77	112531
590-546.000-930.000	EXHAUST CAP / PIPE	RYAN & BRADSHAW, INC.	EXHAUST CAP / PIPE	68.60	112571
Total For Dept 546.000 OPERATIONS				17,760.94	
Dept 900.000 CAPITAL OUTLAY					
590-900.000-970.000-215061	LIFT STATION REFURBISHMENT	SMITH & LOVELESS	BARBER LIFT STATION EQUIPMENT APPROVED	127,411.00	112575
Total For Dept 900.000 CAPITAL OUTLAY				127,411.00	
Total For Fund 590 SEWER FUND				148,762.42	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	VANDAFF, GAIL	UB refund for account: 013726	40.24	112595
591-000.000-202.100	WBK1	WEST ST CHURCH OF CHRIST	UB refund for account: 011436	9.95	112599
Total For Dept 000.000				50.19	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-717.000	WORKERS' COMP PAYROLL AUDIT FYE	MML WORKERS' COMP FUND	WORKERS' COMP PAYROLL AUDIT FYE 2025	826.74	112554
591-175.000-726.000	SINK FAUCET TECH AREA	AMAZON CAPITAL SERVICES, I	SINK FAUCET TECH AREA	5.99	112505
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	14.24	112505
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	8.52	112505
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	6.30	112505
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	17.10	112505
591-175.000-726.000	TOILET BOWL CLEANER/TOILET WAND/	AMAZON CAPITAL SERVICES, I	TOILET BOWL CLEANER/TOILET WAND/REFILLS	12.86	112505

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	8.25	112570
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	112517
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	112517
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	FIRST AID SUPPLIES	32.17	112517
591-175.000-801.000	FLAG PROJECT - BPU	KIWANIS CLUB OF HILLSDALE	FLAG PROJECT - BPU	10.00	112546
591-175.000-801.000	ACCOUNTING SERVICES - FEBRUARY 2	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - FEBRUARY 2026	507.96	112585
591-175.000-802.000	UPS POWER SUPPLY ALLEN BRADLEY	AMAZON CAPITAL SERVICES, I	UPS POWER SUPPLY ALLEN BRADLEY	511.91	112505
591-175.000-802.000	WIN 911 CONTRACT OVER 3 YEARS WT	SMARTSIGHTS, LLC	WIN911 CONTRACT 2025-2027 WTP AND WWTP	1,993.80	112574
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAR)	41.64	112577
591-175.000-802.000	DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	8.10	1413
591-175.000-850.000	MONTHLY VERIZON BILL - MAR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAR26	143.46	35
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,151.54	
Dept 543.000 OPERATIONS					
591-543.000-726.000	WATER PLANT LINE SUPPLY	USABLUBOOK	WATER PLANT LINE SUPPLY	743.95	112594
591-543.000-726.000	BREAKROOM REFRIGERATOR	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	118.98	1413
591-543.000-726.008	SUPPLIES - SAFETY	CINTAS CORPORATION	FIRST AID SUPPLIES	41.09	112517
591-543.000-727.800	SUPPLIES - CHEMICALS	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	5,262.58	112591
591-543.000-727.800	EMD 90 / FLUORIDE	WATER SOLUTIONS UNLIMITED	EMD 90 / FLUORIDE	6,379.89	112597
591-543.000-742.000	CLOTHING FOR WATER/WWTP	POWERS CLOTHING, INC.	CLOTHING FOR WATER/WWTP	1,711.70	112564
591-543.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	COTHING/UNIFORMS	69.88	112564
591-543.000-801.000	CCC PROGRAM SERVICE	HYDROCORP, LLC	CCC PROGRAM SERVICE	1,462.50	112537
591-543.000-930.000	LF 1 BALL CURB STOP ST CTS PJ	FERGUSON WATERWORKS	LF 1 BALL CURB STOP ST CTS PJ	3,735.25	112528
591-543.000-930.000	RE INSTALL, PROGRAM AND CALIBRAT	UIS SCADA, INC.	RE INSTALL, PROGRAM AND CALIBRATE REBU	2,542.75	112589
591-543.000-930.990	500 FT OF 1 IN POLY BLUE	AMERICAN COPPER AND BRASS,	500 FT OF 1 IN POLY BLUE	381.67	112507
591-543.000-930.990	20.97T PEASTONE LEAD LINE REPLAC	DRY MAR TRUCKING & DIRTWOF	20.97T PEASTONE LEAD LINE REPLACEMENT	524.25	112522
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2026 LEAD SERVICE LINE REPLACEMENTS	18,157.50	112569
591-543.000-930.990	FYE 2026 LEAD SERVICE LINE REPLA	RJT CONSTRUCTION CO.	FYE 2026 LEAD SERVICE LINE REPLACEMENTS	15,790.00	112569
591-543.000-956.000	CDL TESTING - TRAILER NO REGISTR	ABC TRAINING AND TESTING	CDL TESTING - TRAILER NO REGISTRATION	50.00	112503
591-543.000-956.000	CLASS A SKILLS TEST - C. BURNS	ABC TRAINING AND TESTING	CLASS A SKILLS TEST - C. BURNS	195.00	112503
591-543.000-956.000	DRINKING WATER OP TRAINING - K.	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	140.00	1413
Total For Dept 543.000 OPERATIONS				57,306.99	
Total For Fund 591 WATER FUND				61,508.72	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	PERMA- PATCH 60 LB BAGS (PATCHIN	MORIARTY MACHINERY & SUPPI	PERMA PATCH - 100 BAGS	2,500.00	112555
633-000.000-101.000	COLD PATCH	UNIQUE PAVING MATERIALS CC	COLD PATCH - 25.92T	3,513.46	112590
Total For Dept 000.000				6,013.46	
Total For Fund 633 PUBLIC SERVICES INV. FUND				6,013.46	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGE, FENDER COVER, MOP	9.54	112517
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	112517
640-443.000-726.000	HEX NUTS	ELECTRICAL TERMINAL INC.	HEX NUTS	16.89	112524
640-443.000-726.000	BRUSH, SUPERCLEAN	PERFORMANCE AUTOMOTIVE	BRUSH, SUPERCLEAN	29.08	112559
640-443.000-730.000	ELEMENT, PUMP-OIL FILTER #154	MTECH COMPANY	ELEMENT, PUMP-OIL FILTER #154	308.29	112556
640-443.000-730.000	TIRES # 18 BACKHOE	NORM'S TIRE & SERVICE	TIRES # 18 BACKHOE	694.58	112557
640-443.000-730.000	WIPER BLADE #27	PERFORMANCE AUTOMOTIVE	WASHER SOLVENT, WIPER BLADE (#27)	18.69	112559
640-443.000-730.000	BATTERY CORE #36	PERFORMANCE AUTOMOTIVE	BATTERY CORE	(54.00)	112559

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 04/02/2026 - 04/02/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	CORE CREDIT #36	PERFORMANCE AUTOMOTIVE	BATTERIES, CORE CREDIT #36	185.98	112559
640-443.000-730.000	CHAIN SAW OIL - #113	TSC STORES	CHAIN SAW OIL - #113	10.98	112588
640-443.000-740.000	WASHER SOLVENT	PERFORMANCE AUTOMOTIVE	WASHER SOLVENT, WIPER BLADE (#27)	30.54	112559
640-443.000-801.000	FRONT BUMPER REPLACEMENT	FRANK BECK CHEVROLET CO.	FRONT BUMPER REPLACEMENT	2,202.26	112529
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	1,230.51	1408
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				4,692.88	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				4,692.88	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	56,190.97
Fund 202 MAJOR ST./TRUNK	4,966.17
Fund 203 LOCAL STREET FUND	4,938.73
Fund 204 MUNICIPAL STREET	1,190.00
Fund 208 RECREATION FUND	259.50
Fund 247 TAX INCREMENT	344.18
Fund 271 LIBRARY FUND	3,463.87
Fund 274 POLICE - OVI	1,144.95
Fund 408 FIELDS OF DREAM	200.00
Fund 481 AIRPORT IMPROV	1,034.19
Fund 582 ELECTRIC FUND	851,379.43
Fund 588 DIAL A RIDE	2,492.96
Fund 590 SEWER FUND	148,762.42
Fund 591 WATER FUND	61,508.72
Fund 633 PUBLIC SERVICES	6,013.46
Fund 640 REVOLVING MOBIL	4,692.88

Total For All Funds:	<u>1,148,582.43</u>
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CITY COUNCIL MINUTES

City of Hillsdale
April 7, 2026
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Sessions called the meeting to order. Clerk Price took roll call.

Council Members present: Scott Sessions, Mayor
 R Greg Stuchell, Ward 1
 Jacob Bruns, Ward 1
 William Morrissey, Ward 2
 Gary Wolfram, Ward 3
 Bob Flynn, Ward 3
 Robert Socha, Ward 4
 Joshua Paladino, Ward 4

Council Members absent: Matthew Bentley, Ward 2

Also Present: David Mackie (City Manager), Sam Fry (Assistant City Manager), Katy Price (City Clerk), Tom Thompson (City Attorney), Jason Blake (DPS Director), Mark Nichols, Penny Swan, Amber Yoder, Cathy Kelemen.

Approval of Agenda

City Manager Mackie asked to remove Communication item E. Commissioner Update as Commissioner Ingles is not in attendance and would like to replace with a BPU Press release.

Mayor Sessions would like to add Airport Advisory Appointment- Tom Spratt along and a correction in the March 16, 2026 Council Minutes a roll call was incorrect on the Ayes and Nays on page 5. Clerk Price will correct.

Motion by Councilman Flynn, support by Councilman Socha, to amend the agenda.

All ayes. Motion carried.

Motion by Councilman Morrissey, support by Councilman Socha, to approve the amended agenda.

All ayes. Motion carried.

Public Comment Received From:

Penny Swan, Jack McLain

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of March 12, 2026: \$2,260,505.72
 - 2. Payroll of March 12, 2026: \$217,547.31
- B. City Council Minutes of March 16, 2026
- C. Finance Minutes of March 16, 2026
- D. March 2026 Board of Review Minutes
- E. Hillsdale College Various Events - Noise Variances
- F. Hillsdale College Various Events – TCOs
- G. 2026 Hillsdale College Use of Street Agreement- Taste of Manning
- H. Hillsdale Fairgrounds Noise Variance

Motion by Councilman Morrissey, support by Councilman Socha to approve the consent agenda as presented.

Roll Call:

Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye
Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye

Motion passed 8-0

Communication/Petitions

- A. 2026 Assessor’s Report
- B. CAA Home Repair Flyer
- C. 2026 Michigan Legacy Run
- D. Attorney Memorandum Residency Requirements for Elected Office
- E. BPU Press Release

Items for information purposes only.

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

None

New Business

- A. Set Public Hearing 2026-27 FY Budget

Motion by Council Member Morrissey, seconded by Council Member Wolfram to set public hearing for 26-27 Budget for May 18, 2026 at 7:00p.m.

All ayes. Motion carried.

- B. Light Up Parade

Motion by Council Member Flynn, seconded by Council Member Socha to approve to forego all labor and equipment costs with exception of 50% of permit cost totaling \$275.00 for 2026 Light Up Parade.

Roll Call:

Councilman Flynn	Aye
Councilman Morrissey	Nay
Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye

Motion passed 8-0

- C. City Street Declassification

Motion by Council Member Socha, seconded by Council Member Flynn to approve the resolution to decertify a portion of Ferris Street between Cook Street and E. Bacon Street of a total length of 168.96 feet. **Resolution #3670.**

Roll Call:

Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye

Motion passed 8-0

D. Act 51- Road Mileage Certification Resolutions

Motion by Council Member Morrisey, seconded by Council Member Socha to adopt Act 51 Road Mileage Certification for College Street as presented. **Resolution #3671.**

Roll Call:

Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye

Motion passed 8-0

Motion by Council Member Morrisey, seconded by Council Member Socha to adopt Act 51 Road Mileage Certification for Hidden Meadows Drive as presented. **Resolution #3672.**

Roll Call:

Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye

Motion passed 8-0

Motion by Council Member Morrisey, seconded by Council Member Socha to adopt Act 51 Road Mileage Certification for Wildflowers Drive as presented. **Resolution #3673.**

Roll Call:

Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye

Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Socha	Aye

Motion passed 8-0

Miscellaneous Reports

A. Proclamations – Autism Awareness Month, Day of Service

Mayor Sessions read proclamations aloud.

B. Appointment- Tom Spratt- Airport Advisory Committee
 Reappointment- Martin Beeker- Airport Advisory Committee
 Ronald Spence – Cemetery Board

C. Other –None

Motion by Council Member Flynn, seconded by Council Member Socha to approve the appointment of Tom Spratt to the Airport Advisory Committee and reappointments of Martin Beeker to Airport Advisory Committee along with Ronald Spence to the Cemetery Board.

All ayes. Motion carried.

General Public Comment Received From:

Jake McLain, Penny Swan, Mark Nichols.

City Manager Report

Manager Mackie read aloud report aloud.

Council Comment

Councilman Flynn asked about trash pickup in spring.

Mayor Pro Tem Paladino commented on the road diet and safety in crosswalks.

Mayor Sessions thanked everyone for joining the meeting.

Adjournment

Motion by Councilman Socha, seconded by Councilman Flynn to adjourn the meeting.

The meeting Adjourned at 7:45 p.m.

Scott M. Sessions, Mayor

Katy Price, City Clerk

View meeting online: [City Council Meeting April 7th, 2026](#) (YouTube Channel)

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: April 7, 2026

Time: 6:30 PM

PRESENT:

COMMITTEE: Will Morrissey, Gary Wolfram, Jacob Bruns

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager), Sam Fry (Assistant City Manager), Brandon James (Technical Services Director)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 000: Premium for insurance policy for crimes

Department 175: Kiwanis Club puts up US flags
: Payroll advice for overtime pay

Fund 588

Department 596: Water for water cooler

Fund 591

Department 175: Alerts for problems at waste water treatment plant and water treatment plant

Motioned by Bruns and seconded by Wolfram to approve

Motioned passed 3-0

Motioned by Bruns and seconded by Morrissey to adjourn

Motion passed 3-0

Adjournment 6:36 PM

Minutes prepared by Gary Wolfram



**Election Commission
Minutes**

**Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242**

Wednesday, April 8, 2026

Board members present: Ginger Novak
William Mullaly

Board members absent: None

Also present was Katy Price, City Clerk.

Call to Order:

The meeting was called to order by City Clerk Price at 2:04 P.M.

Public Comments

No public comments were offered.

MINUTES

Election Commission meeting minutes of October 8, 2025.

Motioned by Commissioner Novak, seconded by Commissioner Mullaly to approve the meeting minutes as presented.

By a voice vote, the motion passed unanimously.

Communications/Petitions

Clerk Price shared her office would be open Saturday, May 2, 2026 Clerk office hours 8:00 a.m. – 4:00 p.m. to issue absentee ballots and register new voters.

Old Business

There was no old business for review

New Business

A. Election Inspector Wages

Clerk Price led discussion on current wages and what other Hillsdale County precincts were at. Current wages are \$13 an hour for inspectors and \$25 additional for Chairpersons per election.

With the information presented and research done by Clerk Price the commission discussed raising hourly wage to \$18 based on being competitive within the area.

Commissioner Novak, seconded by Commissioner Mullaly, moved to approve the increase in inspector wages to \$18 hr. with the Chairpersons receiving \$25 additional per election.

By a voice vote, the motion passed unanimously.

B. Appointment of Election Inspectors & Receiving Boards for the May 5, 2026 Special Election

City Clerk Price presented a proposed listing of election inspectors for the May 5, 2026 Special Election.

Commissioner Mullaly, seconded by Commissioner Novak, moved to appoint the following individuals to serve as poll workers for the May 5, 2026 election, pending any necessary changes and emergencies:

Poll Workers:

Ward 1: Elizabeth Wilds (Chair), Marcia Weyer, Sherry Vear (6a-4p), Alicia Sauber (4pm-close)

Ward 2: Susan Billings (Chair), Kellie Hendershot, Debra Reister

Ward 3: Tonya McCallister (Chair), Rebekah Dane, Jason Selph, Anthony Vear (6a-4p)

Ward 4: Hilary Plummer (Chair), Sheri Ingles, Cathy Kelemen

RCV Board: Wilds/Weyer, Billings/Reister, McCallister/Selph, Plummer/Ingles

Help/Information Desk: Marcia Ansett

Commissioner Novak, seconded by Commissioner Mullaly, moved to approve the list of inspectors as presented for the May 5, 2026 election.

By a voice vote, the motion passed unanimously.

C. Conduct Public Accuracy Test for May 5, 2026 Special Election

Clerk Price gave a brief overview of how the tabulators worked and how the test ballots are counted and should match up to the total tapes.

The Elections Commissioners performed the accuracy test for the precinct tabulators and scan units that are to be used for the May 5, 2026 election. All tabulators and scan units tested out without error.

Miscellaneous

Clerk Price thanked the Commission for their service to the City and dedication to the election process and stated there is a vacant position on the Commission.

Adjournment

Commissioner Novak, seconded by Commissioner Mullaly, moved to adjourn, by voice vote, the motion passed unanimously.

The meeting adjourned at 3:04 p.m.

Submitted by: Katy Price, City Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: April 20, 2026

Agenda Item: Consent

SUBJECT: Hillsdale College Street Closure Agreement – Commencement

BACKGROUND: Michelle Loren, Recreation Director

Hillsdale College has submitted a Right of Way permit requesting the closure Oak and College Streets between Academy Lane and Union Street and Union St. between College St. and Barber Dr. as well as closures of portions of adjacent sidewalks on the east side of Oak and Union Streets and the north side of College St. Sidewalks opposite those specified shall remain open for public pedestrian travel. Closures will take place beginning at 6:00 a.m. and ending at 7:00 p.m. on May 10, 2025 pursuant to TCO #2026-4 approved by Council at a regular meeting held on April 7, 2026.

The agreement has been reviewed and approved by legal counsel.

RECOMMENDATION

I recommend Council approve the agreement as presented and authorize signatures by the Mayor Pro Tem and Clerk.

STREET/SIDEWALK USE AGREEMENT
Hillsdale College
2026 Commencement Ceremony
May 9, 2026

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (“Hillsdale”) and Hillsdale College, 33 E. College St., Hillsdale, Michigan 49242.

Preamble

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale’s citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity’s sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets in order to reasonably assure that they are not used in a manner that exposes persons attending activities that are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale College desires to hold an event requiring the closure of Oak and College Streets between Academy Lane and Union Street and portions of adjacent sidewalks for the purpose of its Commencement Ceremony on Saturday, May 9, 2026 with the cleanup activities to be conducted and finalized within a specified period following the end of the event.

Hillsdale College has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to sponsor. Hillsdale College also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale College to use the above mentioned streets as the site from which it may conduct its proposed events, and Hillsdale College has agreed to do so, all in accordance with the following terms and conditions.

Agreement

1. In consideration of and reliance on Hillsdale College’s promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale College to use the following portions of its streets and portions of adjacent sidewalks during specified periods on May 9, 2026, for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. Oak Street between Academy Lane and E. College St.; E. College St. between Oak St. and Union St.; and Union St. between E. College St. and Barber Dr. will be closed to all traffic from 6:00 a.m. to 7:00 p.m. on Saturday, May 9, 2026, for the purpose of holding Hillsdale College

Commencement Ceremony pursuant to TCO #2026-4 passed by Council on April 7, 2026

- b. No on-street parking on the west side of Oak St. from E. College St. to E. Fayette St. and the west side of Union St. from E. College St. to Barber Dr. from 6:00 a.m. until 7:00 p.m. on Saturday, May 9, 2026 for Hillsdale College Commencement Ceremony.
- c. Temporary closure of the portions of sidewalkss on Saturday, May 9, 2026 between the hours of 6 a.m. and 7:00 p.m. as follows:
 - 1. East sidewalk of Oak St. between Academy Lane and Oak St.
 - 2. North sidewalk of E. College St. from Oak St. to Union St.
 - 3. East sidewalk of Union St. from E. College St. to Barber Dr.

2. The College shall be solely responsible for providing, erecting, maintaining, and tear down of all temporary traffic control devices (TTC) at the ends of the described portion of the above mentioned streets as shown on the attached Exhibit A, in order to close off the streets to motor vehicle traffic and the adjacent sidewalks to pedestrian traffic between 6:00 a.m. and 7:00 p.m. on Saturday, May 9, 2026.

3. Hillsdale College agrees to and shall be solely responsible for obtaining, posting, and paying the fees for all applicable and necessary permits and barricade rental fees, including but not limited to those that might be required by the Federal Highway Administration, the placement of barricades, the posting of signs, as well as any rules, regulations and requirements, or other conditions that might be required by any state, county, or local statute, ordinance, rule or regulation.

4. Hillsdale College agrees that immediately following the end of the events and at its sole expense, it shall promptly remove or cause the removal of all equipment, barricades, signs, and other items pertaining to the closures. Hillsdale College shall notify the Hillsdale City Police and secure its permission to open the street(s) to vehicular traffic before removing the barricades that Hillsdale's Police Department has placed to block Hillsdale Street from the public's vehicular use. Hillsdale's barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs.

5. Hillsdale College further agrees that the removal of all equipment, barricades, signs, and other items from the Oak and College Street closure(s) and the surrounding affected areas, and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than 7:00 p.m. on Saturday, May 9, 2026.

6. Hillsdale College agrees to abide by all applicable statutes, ordinances, rules, and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portion of Hillsdale Street.

7. Hillsdale College agrees that it shall not permit any street or sidewalk other than the described portions of Oak and College Streets between Academy Lane and Union Street, Barber Dr. and the portions of the above described adjacent sidewalks to be blocked or obstructed. Further, Hillsdale College agrees to and shall confine its proposed event activities solely to Oak, Union, and College Streets between Academy Lane and Union Street and the above described portions of adjacent sidewalks.

8. Hillsdale College agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property, whether real or personal, that results from or because of Hillsdale College's proposed event, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

9. Hillsdale College represents that it is a valid Michigan corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence, and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

10. Hillsdale College further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the events it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. Hillsdale College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of One Million and 00/100 (\$1,000,000.00) Dollars, with the City of Hillsdale designated therein as a named insured to be and remain in force for the duration of Hillsdale College's presence on and use of Hillsdale's streets, and that such proof is to be provided at the time of execution of this Agreement.

12. Hillsdale College shall carry and provide all worker's compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any activities under this contract.

13. Hillsdale College represents to Hillsdale that it intends to use the described area for the purpose of conducting Hillsdale College Commencement activities. In reliance on Hillsdale College's representations and its other promises as contained in this agreement, Hillsdale hereby grants and Hillsdale College hereby accepts the exclusive control over the described portion of Hillsdale Street and Oak street and the above described portions of adjacent sidewalks and the activities therein, it being the intention of the parties that Hillsdale College is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

14. Hillsdale College further agrees to and shall defend, indemnify, and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees, and related expenses, as a result of actual or claimed personal injury, including death, property damage, or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale College, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale College proposed events, its associated activities and events; or

b. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale College shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

15. Hillsdale College agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

16. Hillsdale College agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale College at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity, or under this contract, by giving written notice of termination to Hillsdale College if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale College' indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale College in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: Hillsdale College, 33 College Street, Hillsdale, Michigan 49242.

17. All notices from Hillsdale College to Hillsdale shall be in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Hillsdale Street, Hillsdale, Michigan 49242.

21. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale College further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

HILLSDALE COLLEGE

Scott M. Sessions, Mayor
City of Hillsdale

Richard Pewé,
Chief Administrative Officer
Hillsdale College

Dated: April _____, 2026

Katy Price, Clerk
City of Hillsdale

Dated: April _____, 2026

City of Hillsdale Agenda Item Summary

Meeting Date: April 20, 2026

Agenda Item: Consent

SUBJECT: Hillsdale College Street Closure Agreement

BACKGROUND: Michelle Loren, Recreation Director

Hillsdale College has submitted a Right of Way permit requesting an event in April, 2026. The event is proposed to take place in front of Central Hall on East College Street and the surrounding area. Hillsdale College proposes the closure of College Street from West Street to Hillsdale Street and Manning Street from Fayette Street to College Street on Wednesday, April 22, 2026 until Saturday, April 25, 2026 from 6:00 a.m. until 8:00 p.m. Sidewalks shall remain open for pedestrian travel throughout the three day event, pursuant to TCO 2026-5.

RECOMMENDATION

I recommend Council approve the agreement as presented and authorize signatures by the Mayor Pro Tem and Clerk pending legal review.

**AGREEMENT FOR USE OF STREET RIGHT OF WAY
Hillsdale College – Central Hall Palooza April 22 - 25, 2026**

This Agreement is made and entered between the City of Hillsdale, of 97 N. Broad Street, Hillsdale, Michigan and Hillsdale College, of 33 E. College Street, Hillsdale Michigan.

Preamble

The City controls the usage of local streets within its jurisdiction. Among other governmental functions, the City seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that are open to the public that involve the use of a portion of a public street, alley, or right of way. In such instances, when the City determines that the proposed activity will insure to the economic, cultural or general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity’s sponsor/promoter. In doing so, the City is concerned with regulating the use of its streets, alleys, and rights of way so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of such public areas to unreasonable risks of harm, as well as to assure that no damage is done to the City’s facilities.

The College desires to sponsor and promote an event that is open to its students, staff, guests, and other members of the public at which food and non-alcoholic drink concessions, music and other activities will be provided. The event is proposed to take place in front of Central Hall on East College Street and the surrounding area. Hillsdale College proposes the closure of College Street from West Street to Hillsdale Street and Manning Street from Fayette Street to College Street on Wednesday, April 22, 2026 until Saturday, April 25, 2026 from 6:00 a.m. until 8:00 p.m. Sidewalks shall remain open for pedestrian travel throughout the three day event

The College represent that it is and will be responsible for the oversight of the event and all expenses associated with it. The College further represents that it has created appropriate regulations and policies by which it will regulate the activities of participants and attendees and their safety, and that participation in its event is and will be open to all participants and attendees on a nondiscriminatory basis.

The City has determined that it is in its best interests and the interests of the general public to allow the College to hold its planned activity as above described, and to close and allow the College’s use of the referenced alley in connection with it. The College has agreed to do so in accordance with and subject to the following terms and conditions.

Agreement

1. In consideration of and reliance on the College’s promises and its full compliance with all of the terms and conditions contained in this agreement, the City agrees to allow the College to hold its planned activity as described in the foregoing Preamble, and to close and use the alley that is located between Hillsdale Street and N. Manning Street, and runs north and south from Fayette Street to E. College Street in connection with it. Among other things, it is agreed that:

AGREEMENT FOR USE OF ALLEY

This Agreement is made and entered between the City of Hillsdale, of 97 N. Broad Street, Hillsdale, Michigan and Hillsdale College, of 33 E. College Street, Hillsdale Michigan.

Preamble

The City controls the usage of local streets within its jurisdiction. Among other governmental functions, the City seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that are open to the public that involve the use of a portion of a public street, alley, or right of way. In such instances, when the City determines that the proposed activity will insure to the economic, cultural or general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, the City is concerned with regulating the use of its streets, alleys, and rights of way so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of such public areas to unreasonable risks of harm, as well as to assure that no damage is done to the City's facilities.

The College desires to sponsor and promote an event that is open to its students, staff, guests, and other members of the public at which food and non-alcoholic drink concessions, music and other activities will be provided. The event is proposed to take place in a large tent to be located on an open lot on Hillsdale Street between premises commonly known and designated as 180 Hillsdale Street and 204 Hillsdale Street on Saturday, April 27, 2019 between the hours of 5:00 p.m. and midnight, The event will require the closing of the alley that is located between Hillsdale Street and N. Manning Street, and runs north and south from Fayette Street to E. College Street. Cleanup activities and the return of City barricades will be conducted and finalized within a specified period following the end of the event.

The College represent that it is and will be responsible for the oversight of the event and all expenses associated with it. The College further represents that it has created appropriate regulations and policies by which it will regulate the activities of participants and attendees and their safety, and that participation in its event is and will be open to all participants and attendees on a nondiscriminatory basis.

The City has determined that it is in its best interests and the interests of the general public to allow the College to hold its planned activity as above described, and to close and allow the College's use of the referenced alley in connection with it. The College has agreed to do so in accordance with and subject to the following terms and conditions.

Agreement

1. In consideration of and reliance on the College's promises and its full compliance with all of the terms and conditions contained in this agreement, the City agrees to allow the College to hold its planned activity as described in the foregoing Preamble, and to close and use the alley that is located between Hillsdale Street and N. Manning Street, and runs north and south from Fayette Street to E. College Street in connection with it. Among other things, it is agreed that:

A. The described alley shall be closed to motor vehicle traffic between 5:00 p.m. and midnight on Saturday, April 27, 2019 and the City shall authorize and enter a traffic control order to that effect.

B. The College shall be solely responsible for picking up Type III Barricades from the City Department of Public Services facility on Waterworks drive and then placing and maintaining the barricades at the ends of the described alley as shown on the attached Exhibit A, so as to close off the alley to motor vehicle traffic between 5:00 p.m. and midnight on Saturday, April 27, 2019.

C. Between the hours of 5:00 p.m. and 7:00 p.m. on April 27, 2019 the College may exclusively use the described alley for the purpose of transporting, erecting, installing and removing equipment, tents signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, concessions and other facilities as are reasonably required to conduct the proposed event and related activities.

D. Between the hours of 7:00 p.m. and midnight on April 27, 2019 the College may use the described alley in connection with its above described planned activities.

E. The College shall cause all music, concession, other entertainment and all activities of any kind related to its planned activities on the referenced vacant lot and alley to cease on or before midnight on April 27, 2019.

F. Subject to and in accordance with the following provisions of this agreement, the College shall remove all barricades from the ends of the described alley, open the alley to public travel, and completely restore the alley to a condition that is at least as good as when taken.

2. The College agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, as well as to comply with any applicable state, county or local statutes, ordinances, rules, or regulations, all at its sole expense.

3. The College agrees to and shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as are necessary or otherwise required in connection with its proposed event; all at its sole expense.

4. Following the conclusion of the event, the College agrees to and shall be solely responsible for and at its sole expense shall comply with the following:

A. Immediately after midnight on April 27, 2019, the College shall contact the Hillsdale City Police and request permission to remove the barricades from the ends of the described alley and open the alley to vehicular traffic.

B. Upon receiving such permission, but not before, the College shall remove the barricades and open the alley to public travel and vehicular traffic. When the barricades are removed, the College shall place them out of the main traveled portion of the alley until they are returned to the City; provided that the College shall return the barricades to the City's Department of Public Service's facility on Waterworks Drive no later than noon on Monday, April 29, 2019.

C. Between the hours of 8:00 a.m. and noon on April 29, 2019, the College shall at its sole expense remove or cause the removal and proper disposal of all equipment, tents, signs, tables chairs, port-a-johns, roll-offs, trash, garbage, litter and other items from the alley and surrounding environs, restore the alley to at least as good condition as when taken.

5. The College acknowledges that there are no public restroom facilities at the site. Accordingly, the College represents and agrees that, at its sole expense and as a condition precedent to the commencement of its event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for its scheduled event that are in full working order and in sufficient quantity to accommodate the needs of its participants and attendees.

6. The College agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the above-described alley.

7. The College agrees that it shall not permit any public way other than the described alley to be blocked or obstructed. Further, the College agrees to and shall confine its proposed event activities and the activities of the participants and attendees solely to the referenced vacant lot and the above-described alley.

8. The College agrees and understands that it is and shall be solely responsible for the repair and restoration of all damage to real and personal private and public property that results from or because of its proposed event, however and by whom caused.

9. The College represents that it is a valid Michigan corporation, and that it possesses or will obtain and provide persons with the skill, experience, competence and ability to carry out and fulfill all of its duties and obligations under this agreement in a timely and professional manner.

10. The College further represents and covenants that it does not discriminate against any employee or applicant for employment, and that it will not discriminate against any member of the public that will participate in or attend the event it is staging under this agreement because of race, color, religion, national origin, age, height, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. The College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to the City and limits of liability of not less than a single limit of Five Hundred Thousand and 11/100 (\$500,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of the College's presence on and use of the above-described alley through and until its clean up and final restoration, such proof to be provided at the time of execution of this Agreement.

12. The College shall carry and provide all workers' compensation insurance coverage at its sole expense for its staff, employees, and agents as is required by the laws of the State of Michigan, and provide proof thereof to Hillsdale prior to the commencement of any work or activity under this agreement.

13. The College hereby accepts the exclusive control over the above-described alley and the activities to be conducted thereon, it being the intention of the parties that the College is and shall

be solely responsible for maintaining and regulating the described areas and all associated facilities and activities in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of all those who will be using them, or who will be otherwise be attending or participating in or otherwise present within the area of the College's event.

14. The College further agrees to and shall defend, indemnify and hold the City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, that result from or because of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

A. The sole or concurrent negligence, gross negligence or intentional acts or omissions of the College, its agents, servants, employees, guests, vendors, invitees, event participants, event attendees, or others on or within the alley or event area;

B. Defects of any kind or nature in the City's alley right of way, its surface or subsurface;

C. All other damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses or injuries, including death, that result from or because of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature, however caused.

Provided, however the College shall not be obligated to defend, indemnify and hold the City harmless from for any damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses caused by or resulting from the City's sole negligence.

15. The College agrees that any and all documents provided to the City under this agreement are subject to disclosure and hereby expressly consents to the City's reproduction and release of such documents in response to a request under the Freedom of Information Act, a court order, or under such other circumstances as the City might, in its sole discretion, decide.

16. The College agrees that City may immediately terminate this agreement without further obligation or liability to the College at its option and with out prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this agreement, by giving written notice of termination to the College if the latter should default in the performance of any obligation or breach any covenant under this agreement.

Provided, however, that the College's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be delivered to the following named representative of the College by ordinary first class mail or personal service at the following address:

17. All notices from the College to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to David Mackie, Hillsdale City Manager, at 97 N. Howell Street, Hillsdale, Michigan 49242.

18. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This agreement shall be governed and construed in accordance with the laws of the State of Michigan. The City and the College further agree that in the event of legal action between the parties arising from or as a result of this agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

HILLSDALE COLLEGE

Adam Stockford, Mayor
City of Hillsdale

Richard Péwé
Chief Administrative Officer
Hillsdale College

Katy Price, Clerk
City of Hillsdale

Dated: March ____, 2019

Dated: March ____, 2019

OPS - 2/22/19 - Mailbox

Received by
Date
Amount Rec'
Check #

Chris Hedner
02-08-19



Permit # 3514

CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

Post a copy of the
Permit on-site

Hillsdale College		2/7/18	N/A		
Applicant's Name		Date	Contractor's Name		Date
33 E. College Street			Mailing Address		
Mailing Address			Mailing Address		
Hillsdale	MI	49242			
City	State	Zip Code	City	State	Zip Code
517-607-2454			Telephone Number		
Telephone Number			Telephone Number		

DESCRIPTION OF WORK OR USE: Request permission to close alley between E. College Street and Fayette Street from 5:00 p.m. on Saturday, April 27, 2019 until midnight.

LOCATION: (Drawing to be provided)

Refer to attached letter.

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Class III Stadium Barricades to prohibit vehicular traffic.

TIME PERIOD:

COMMENCING DATE: 4/27/19 TIME: 5:00 p ENDING DATE: 4/27/19 TIME: 12:00 a

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR OF PLANNING AND PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Jason Blah 3/4/19
~~Director, Department of Public Services~~

Director Comments:

Hillsdale College Staff shall arrange pick up of barricades from DPS office. Please call ahead to schedule pick up times.
Applicant and or it's representatives will be responsible for erecting and tear down of all TTC devices. Barricades shall not interfere with pedestrian travel though crosswalks. Please return all loaned all equipment on Monday, April 29, 2019, 3pm.

Recommendation for Issuance

Approved Denied

Chief of Police

Chief of Police Comments:

Bond Received \$ _____

Fee Received \$ 10

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

Staff Use Only

Recommendation for Issuance

Approved Denied

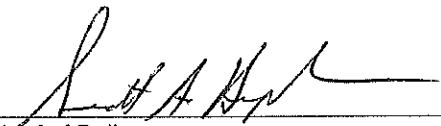
Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Refer to DPS regarding barricades & advanced warning

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before work is started.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

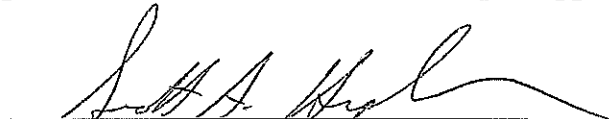
**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

TRAFFIC CONTROL ORDER
2019-02

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

North/South Alley that is west of Hillsdale St., south of College St., and north of Fayette St. between Hillsdale St. and Manning St. will be closed to all traffic from 5:00 pm to 12:00 midnight on Saturday, April 27, 2019 for the Hillsdale College Centralhallapalooza Party.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

02/21/19

Date

Received for filing in the office of the City Clerk at 9:00 a.m. on the 21 day of February, 2019.

City Clerk

02/21/19

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2019.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, Interim City Clerk



HILLSDALE COLLEGE
PURSUING TRUTH · DEFENDING LIBERTY SINCE 1844

February 7, 2019

Scott A. Hephner
Chief of Police
Hillsdale Police Department
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College requests permission to close the north/south alley that is west of Hillsdale Street, south of College Street, and north of Fayette Street between Hillsdale Street and Manning Street on April 27, 2019 starting at 5:00 p.m. and ending at midnight for the Centralhallapalooza Party.

Hillsdale College requests use of the appropriate signs from the City for the closure. (2 Class III barricades and 2 caution/pedestrian signs.)

If you have any questions, please call me at 607-2454, or Ashlyn Landherr at 607-2625.

Thank you for your assistance.

Respectfully submitted,

William K. Whorley
Director of Security and Emergency Management

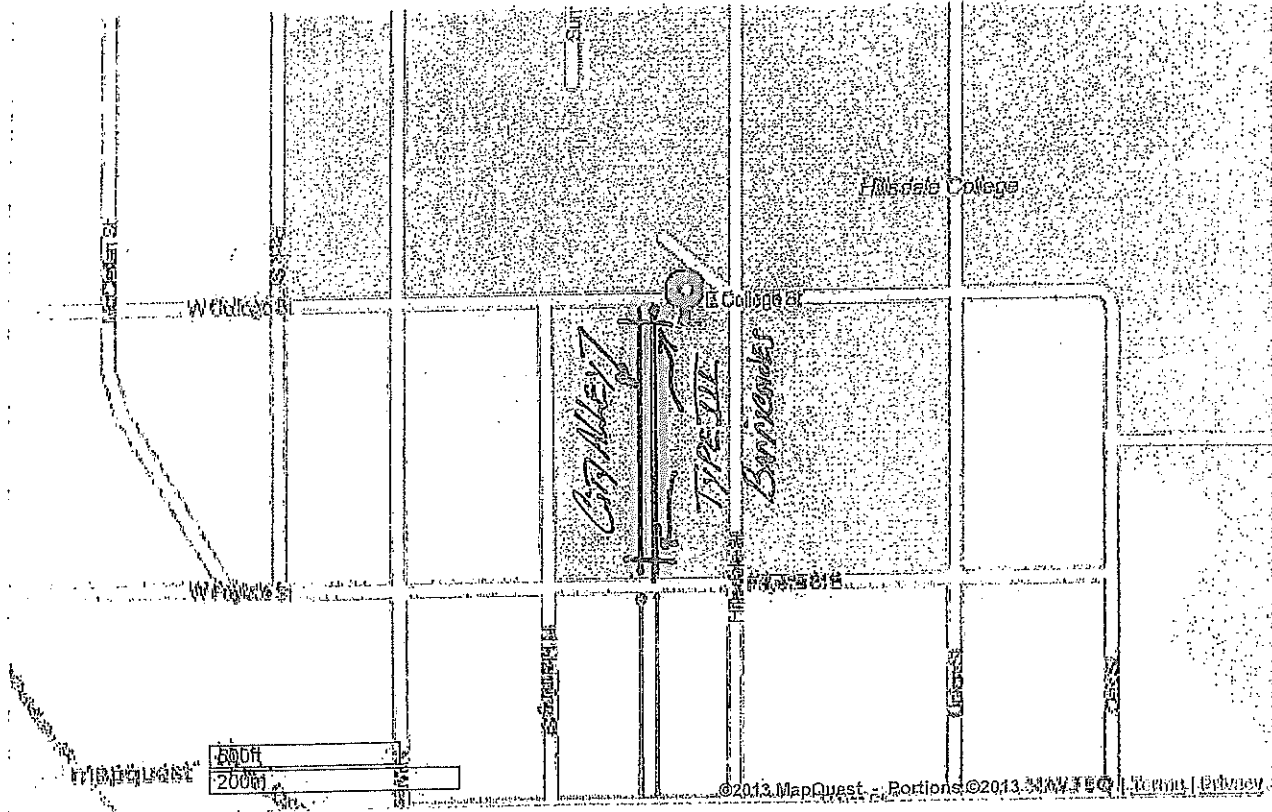
WKW/cmw

mapquest

Map of:
50 E College St
Hillsdale, MI 49242-1250

Notes

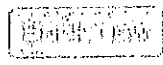
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BOOK TRAVEL with mapquest

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Closure Limits



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/07/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

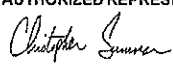
PRODUCER Vested Risk Strategies, Inc. P.O. Box 265 Hillsdale MI 49242	CONTACT NAME: Rebecca Ferguson
	PHONE (A/C, No, Ext): (517) 439-1501 FAX (A/C, No): (517) 439-4254 E-MAIL ADDRESS:
INSURER(S) AFFORDING COVERAGE	
INSURER A: National Union Fire Insurance	NAIC # 19445
INSURER B: United Educators Insurance	10020
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED (517) 607-2239 **CERTIFICATE NUMBER:** Cert ID 1711 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			U75-85D	11/01/2018	11/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA 5425499	10/01/2018	10/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 1,000,000
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			U75-85D	11/01/2018	11/01/2019	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC43172198 / WC43172	10/01/2018	10/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: Centralhallapalooza scheduled for Saturday, April 27, 2019

CERTIFICATE HOLDER City of Hillsdale 97 N. Broad St. Hillsdale MI 49242	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

- A. The described alley shall be closed to motor vehicle traffic between 2:00 p.m. and midnight on Saturday, April 22 - 25, 2026 pursuant to TCO#2026-5 approved by City Council at a regular meeting held on April 7, 2026.
 - B. The College shall be solely responsible for providing, erecting, maintaining, and tear down of all temporary traffic control devices (TTC) at the ends of the described portion of the alley as shown on the attached Exhibit A, in order to close off the street to motor vehicle traffic between 6:00 a.m. on April 22, 2026 and 8:00 p.m. on Saturday, April 25, 2026.
 - C. Between the hours of 6:00 a.m. on April 22, 2026 and 8:00 on April 25, 2026 the College may exclusively use the described streets for the purpose of transporting, erecting, installing and removing equipment, tents signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, concessions and other facilities as are reasonably required to conduct the proposed event and related activities.
 - D. Between the hours of 6:00 a.m. on April 22, 2026 and 8:00 p.m. on April 25, 2026 the College may use the described streets in connection with its above described planned activities.
 - E. The College shall cause all music, concession, other entertainment and all activities of any kind related to its planned activities on the referenced vacant lot and alley to cease on or before 8:00 p.m. on April 25, 2026.
 - F. Subject to and in accordance with the following provisions of this agreement, the College shall remove all barricades from the ends of the described alley, open the alley to public travel, and completely restore the alley to a condition that is at least as good as when taken.
- 2. The College agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, as well as to comply with any applicable state, county or local statutes, ordinances, rules, or regulations, all at its sole expense.
 - 3. The College agrees to and shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as are necessary or otherwise required in connection with its proposed event; all at its sole expense.
 - 4. Following the conclusion of the event, the College agrees to and shall be solely responsible for and at its sole expense shall comply with the following:
 - A. Immediately after 8:00 p.m. on April 25, 2026, the College shall contact the Hillsdale City Police and request permission to remove the barricades from the ends of the described alley and open the alley to vehicular traffic.
 - B. Upon receiving such permission, but not before, the College shall remove the barricades and open the alley to public travel and vehicular traffic. When the barricades are removed, the College shall place them out of the main traveled portion of the alley.
 - C. On or before 8:00 p.m. and noon on April 25, 2026 the College shall at its sole expense remove or cause the removal and proper disposal of all equipment, tents, signs,

tables chairs, port-a-johns, roll-offs, trash, garbage, litter and other items from the alley and surrounding environs, restore the alley to at least as good condition as when taken.

5. The College acknowledges that there are no public restroom facilities at the site. Accordingly, the College represents and agrees that, at its sole expense and as a condition precedent to the commencement of its event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for its scheduled event that are in full working order and in sufficient quantity to accommodate the needs of its participants and attendees.

6. The College agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the above-described alley.

7. The College agrees that it shall not permit any public way other than the described alley to be blocked or obstructed. Further, the College agrees to and shall confine its proposed event activities and the activities of the participants and attendees solely to the referenced vacant lot and the above-described alley.

8. The College agrees and understands that it is and shall be solely responsible for the repair and restoration of all damage to real and personal private and public property that results from or because of its proposed event, however and by whom caused.

9. The College represents that it is a valid Michigan corporation, and that it possesses or will obtain and provide persons with the skill, experience, competence and ability to carry out and fulfill all of its duties and obligations under this agreement in a timely and professional manner.

10. The College further represents and covenants that it does not discriminate against any employee or applicant for employment, and that it will not discriminate against any member of the public that will participate in or attend the event it is staging under this agreement because of race, color, religion, national origin, age, height, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. The College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to the City and limits of liability of not less than a single limit of Five Hundred Thousand and 11/100 (\$500,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of the College's presence on and use of the above-described alley through and until its clean up and final restoration, such proof to be provided at the time of execution of this Agreement.

12. The College shall carry and provide all workers' compensation insurance coverage at its sole expense for its staff, employees, and agents as is required by the laws of the State of Michigan, and provide proof thereof to Hillsdale prior to the commencement of any work or activity under this agreement.

13. The College hereby accepts the exclusive control over the above-described alley and the activities to be conducted thereon, it being the intention of the parties that the College is and shall be solely responsible for maintaining and regulating the described areas and all associated facilities and activities in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of all those who will be using them, or who will be otherwise be attending or participating in or otherwise present within the area of the College's event.

14. The College further agrees to and shall defend, indemnify and hold the City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, that result from or because of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

A. The sole or concurrent negligence, gross negligence or intentional acts or omissions of the College, its agents, servants, employees, guests, vendors, invitees, event participants, event attendees, or others on or within the alley or event area;

B. Defects of any kind or nature in the City's right of way, its surface or subsurface;

C. All other damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses or injuries, including death, that result from or because of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature, however caused.

Provided, however the College shall not be obligated to defend, indemnify and hold the City harmless from for any damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses caused by or resulting from the City's sole negligence.

15. The College agrees that any and all documents provided to the City under this agreement are subject to disclosure and hereby expressly consents to the City's reproduction and release of such documents in response to a request under the Freedom of Information Act, a court order, or under such other circumstances as the City might, in its sole discretion, decide.

16. The College agrees that City may immediately terminate this agreement without further obligation or liability to the College at its option and with out prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this agreement, by giving written notice of termination to the College if the latter should default in the performance of any obligation or breach any covenant under this agreement.

Provided, however, that the College's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be delivered to the following named representative of the College by ordinary first class mail or personal service at the following address:

17. All notices from the College to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to David Mackie, Hillsdale City Manager, at 97 N. Howell Street, Hillsdale, Michigan 49242.

18. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This agreement shall be governed and construed in accordance with the laws of the State of Michigan. The City and the College further agree that in the event of legal action between the parties arising from or as a result of this agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

HILLSDALE COLLEGE

Scott M. Session, Mayor
City of Hillsdale

Richard Péwé
Chief Administrative Officer
Hillsdale College

Katy Price, Clerk
City of Hillsdale

Dated: April ____, 2026

Dated: April ____, 2026

City of Hillsdale Agenda Item Summary

MEETING DATE: April 20, 2026

AGENDA ITEM: Consent

SUBJECT: Earl Park Use Agreement – Mrs. Stock’s Park

BACKGROUND: Michelle Loren, Recreation Director

Grace Earl has requested use of Mrs. Stock’s Park for a wedding reception on Saturday, April 25,, 2026. The use agreement has been approved by the City Attorney.

RECOMMENDATION:

I recommend Council approve the Park Use Agreement as presented and authorize signatures by the Mayor and Clerk.

**AGREEMENT FOR USE OF PARK
MRS. STOCK'S PARK**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (City) and Grace Earl, of 14 Budlong St., Hillsdale, MI 49242 (Renter) this ____ day of April, 2026

Preamble

The City owns, regulates and is responsible for the use, care and maintenance of parks within its corporate boundaries and otherwise under its jurisdiction. Renter is desirous of utilizing Mrs. Stock's Park for and in connection with a wedding reception. Approximately 250 people are expected to attend or participate. The event is to take place on Saturday; April 25, 2026 and Renter shall have nonexclusive access to the park commencing at 7:00 a.m. and ending at 11:59 p.m. on that date. Renter shall be solely responsible for the provision of a tent, tables and chairs for the use of attendees and participants at her sole expense. To that end, Renter will be solely responsible for contracting or otherwise providing any tent, tables and chairs that they intend to use. Renter shall also be solely responsible for the provision of any food and drink for her guests' consumption. Renter shall be solely responsible for the quality and safety of each of the foregoing at her sole expense and on the terms and conditions hereinafter set forth:

Agreement

1. In consideration of the payment of a Park Usage Fee of \$400.00 and the posting of a \$150.00 damage deposit, receipt of which is hereby acknowledged, City agrees to allow Renter to use Mrs. Stock's Park on a nonexclusive basis on April 25, 2026 commencing at 7:00 a.m. and ending at 11:59 p.m. on that date solely for the purposes and on the terms and conditions stated in the Preamble and herein, all of which the Renter acknowledges, accepts and agrees are binding on her..
2. Renter hereby assumes, agrees to be and shall be solely responsible for the control and supervision of the proposed event and all associated activities within Mrs. Stock's Park during the term of the usage agreement.
3. Renter acknowledges the pristine nature of the park, and the fragility, delicateness, and vulnerability to damage of many of the features within the park, including but not limited to the structures, statuary, flowerbeds, flowers and other plantings within it; Renter assumes responsibility for the protection of such improvements from damage during its presence in the park under the agreement.
4. Renter acknowledges that ~~that~~ there are no restroom facilities at Mrs. Stock's Park other than a single portable unit, and that the City does not and will not provide tents, tables, chairs or other equipment for use by Renter, their agents, servants, employees, guests, invitees, event attendees or participants during the time of the scheduled event. Renter further acknowledges that she, at her sole expense, shall provide additional portable restroom facilities as are necessary to meet the needs of those in attendance, as well as any tents, tables, chairs and related equipment as she may require for use during the scheduled event; provided that no attachments of any facilities, tents or other equipment will be made to any paved surfaces within the park.
5. Renter agrees that she shall, at her sole expense, remove or cause the removal all portable restroom facilities, tents, tables, chairs and other items that he places or causes to be placed in Mrs. Stock's Park as soon as possible following the event but, in no case later than 12:00 p.m. on Sunday, April 26, 2026. Renter further agree that she, at her sole

expense, is and shall be solely responsible and liable for the repair and restoration of any damage caused by her and/or her agents, servants, employees, guests, invitees and event attendees and participants to private or public property, including the park or any part thereof, as well as all costs associated therewith.

6. Renter agrees to and shall, at the conclusion of her event and at her sole expense, clean up and remove or cause the cleanup and removal of all garbage, trash, litter and other items that are placed or left in the park by them, their agents, servants, employees, guests, invitees and event attendees and participants.

- A. Renter shall complete or cause the completion of the cleanup and restoration no later than 12:00 p.m. on Sunday, April 26, 2026 and leave the park in a condition equal to or better than existed immediately prior to her event; provided, that should Renter fail to complete or cause the completion of all such cleanup and restoration as provided herein, the City may, if it so elects, complete the cleanup and restoration at Renter's expense.

- B. In the event the City completes the cleanup and restoration by reason of Renter's failure to do so, Renter agrees and acknowledges her responsibility and liability for the payment of an amount equal to the labor and equipment costs that the City incurs in completing or contracting for the cleanup and restoration of the property to a condition that is equal to that which existed immediately prior to the event, plus an administrative charge of 10%. All such costs and expenses shall be charged against and deducted from the \$150.00 damage deposit that Renter has posted, and in the event such damage deposit is not sufficient to cover all such costs and expenses, Renter hereby agrees to promptly pay any deficiency.

7. Renter represents that the name, address and telephone number of Renter's authorized representatives are as follows:

Grace Earl

Address: 14 Budlong St.
Hillsdale, MI 49242

Telephone Number: 517-314-0950

8. At the time of execution of this Agreement and as a condition precedent to its effectiveness, Renter shall provide City with proof of public liability and property damage insurance with a single limit of liability for bodily injury and property damage of not less than One Million and 00/100 (\$1,000,000.00 each incident), with City designated therein as a named insured.

9. Renter agrees to and shall defend, indemnify and hold City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses resulting from actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature that are or are claimed to be a proximate result of the Renter's negligence, gross negligence or intentional acts or omissions and/or the negligence, gross negligence or intentional acts or omissions of their agents, servants, employees, guests, invitees, event attendees or participants that occur because of, during, or that otherwise arise or are claimed to have arisen as a result of Renter's use of such

reserved area and/or the use of any portable restroom facilities, tents, tables, chairs, other equipment, food or drink placed or provided by Renter or any of her agents, servants, employees, guests, invitees, event attendees or participants, whether or not such damages or injuries, including death, are claimed or proven to have been caused in part by the alleged or actual negligence, gross negligence or intentional acts or omissions of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Renter shall not be obligated to indemnify the City of Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence, gross negligence or intentional acts or omissions of the City of Hillsdale, its employees, agents, servants, or representatives.

- 10. Renter further represents and covenants that she does not discriminate against any employee or applicant for employment, and shall not discriminate against any member of the general public that will participate in the event it is staging under the agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of the covenant may be regarded as a material breach of the agreement.
- 11. Renter acknowledges and agrees that all documents she has provided or hereafter provides to City of Hillsdale in connection with or regarding the contract, its performance and compensation are subject to disclosure under the Freedom of Information Act and Renter hereby expressly consent to the City's reproduction and release of such documents, in whole or in part, in response to a Freedom of Information Act request, a court or administrative order, or as the City, in its sole discretion, elects.
- 12. The party agrees that there are no other representations, inducements, promises or agreements between them, whether oral or written.
- 13. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. City and Renter further agree that in the event of legal action arising from or as a result of the Agreement, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

RENTER

Scott M. Sessions
April _____, 2026

Grace Earl
April _____, 2026

Katy Price, City Clerk
April _____, 2026

City of Hillsdale

Agenda Item Summary

Meeting Date: April 20, 2026
Agenda Item: Consent Agenda
Subject: TCO 2026-8 Revision of 2004-12 and 1981-1 McCollum St

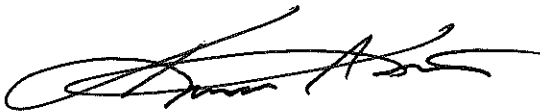
Background:

City of Hillsdale is proposing a revised permanent TCO for parking on McCollum St.

Recommendation:

Approval is recommended for this TCO

Kristopher A. Joswiak



Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER

2026-8

(Revision of 2005-12 and 1981-1)

Pursuant to the applicable provisions to the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

There shall be **no parking** on the North side of McCollum Street from Broad Street to Ferris Street EXCEPT that **parking shall be allowed** between a point 38 feet East from the crosswalk at Broad Street to a point 25 feet from the West edge of the alleyway.

There shall be **no parking** on the South side of McCollum Street from Broad Street to Ferris Street in the area between Broad Street and a point 40 feet East from the crosswalk of Broad Street.

There shall be a **Designated Parking Space** located on the South side of McCollum Street from a point 40 feet East of the crosswalk of Broad Street to a point 62 feet from said crosswalk. This area will be identified by a 20 minute loading-unloading zone sign with a painted parking space.

There shall be **two (2) hour parking** on the remaining portion of the South side of McCollum Street from Broad Street to Ferris Street between a point 62 feet East from the crosswalk of Broad Street to a point 25 feet West from Ferris Street.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

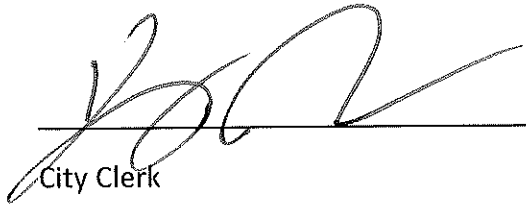


Chief of Police

04/16/26

Date

Received for filing in the office of the City Clerk at 3:22 am/pm on the 16 day of April, 2026.



City Clerk

4/14/26
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2026

Scott M. Sessions, Mayor

Attest:

Katy B. Price, City Clerk

Received by _____
 Date _____
 Amount Rec' _____
 Check # _____
 Permit # _____



Please Note: Contractors must submit this permit application at least 72 hours in advance of work to avoid additional fees. Event permit applications must be submitted at least 90 days in advance of the event to avoid additional fees.

CITY OF HILLSDALE

City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org

**APPLICATION FOR PERMIT
 OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

Permit # _____
 Date of Issue _____

Applicant's Name <i>Andrew Lukazcek</i>		Date <i>10-31-25</i>		Contractor's Name <i>Lukazcek Excavating</i>		Date <i>10-31-25</i>	
Mailing Address <i>311 N Briggs Rd</i>				Mailing Address <i>311 N Briggs Rd Quincy MI 49083</i>			
City <i>Quincy</i>	State <i>MI</i>	Zip Code <i>49083</i>	City <i>Quincy</i>	State <i>MI</i>	Zip Code <i>49083</i>	City <i>Quincy</i>	State <i>MI</i>
Telephone Number <i>517-639-3799</i>		Telephone Number <i>517-404-5684</i>		Telephone Number <i>517-639-3799</i>		Telephone Number <i>517-404-5684</i>	

DESCRIPTION OF WORK OR USE:

Install storm mk and sched 40-8" pipe on north st into the Keefe courtyard

LOCATION: (Drawing to be provided)

In between N Howell and the alley behind Keefe house

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Sched 40 8" pipe, block MH, lid & frame

TIME PERIOD:

COMMENCING DATE: *May 4, 2026* TIME: *7am* ENDING DATE: *May 15, 2026* TIME: *5pm*

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond *\$10,000.00*
- Construction Plan
- Subcontractor's Names
- Other

Staff Use Only

Recommendation for Issuance

Approved Denied


Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: blake@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

SECTION 10 – FEES

A. The following schedule shall be the fees as established for permits issued pursuant to these rules and regulations:

Application Fee.....	\$75.00	✓	↓
Commence work prior to obtaining permit (ATF Fee = after the fact fee).....	\$100.00		
Annual Blanket Permit.....	\$500.00		
Sidewalk under 25 square feet.....	\$50.00 with terrace		
Sidewalk over 25 square feet.....	\$75.00 with terrace	✓	↓
Driveway Approach Permit.....	\$75.00 with terrace	✓	↓
Street Opening.....	\$150.00, plus \$10,000 bond	✓	↓
Terrace Preparation.....	\$35.00		
Storm Sewer Connection fee.....	\$160.00	✓	↓
Use of Traffic Control.....	\$25.00 min., up to 3 days		

(Example: 2 ADA panels or 10 cones or 6 class 1)

(Traffic control fee will be based on number of days required, above 3 days, and amount required)

Curb Cut/Repair/Extension.....	\$60.00 < than 20 linear feet	
	\$100.00 > than 20 linear feet	✓

Events

Dumpster in Right-of-Way*.....	\$25.00 plus traffic control
Parking Lot Closure*.....	\$150.00 traffic control
Single Block Closure*.....	\$200.00 traffic control
Greater Than Single Block Closure*.....	\$325.00 traffic control

Traffic control map, for vehicle and pedestrian closures, to be supplied by applicant. Pending availability DPS will deliver and/or set up required temporary traffic control for the total of 100% of the labor and vehicle rates required for the task.

Labor per hour*

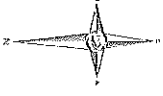
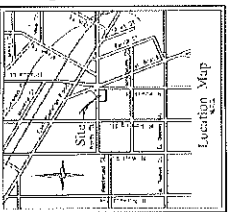
Vehicle rental per hour*

DPS	\$33.97	Pickup Truck	\$19.39	Trailer	\$13.42
BPU Water	\$37.19	Pickup Truck	\$19.39		
BPU Electric	\$60.61	Pickup Truck	\$19.39		
Police	\$44.95	Squad Car	\$50/hour or \$200/day		
Fire Dept.	\$28.09	Fire Truck	\$75/hour or \$300/day		

\$500 Up front deposit required for special events. Once application, permit, temporary traffic control, deliver/setup and any other additional charges have been covered the applicant will be refunded the remaining balance or be sent an invoice for any charges the deposit didn't cover. This includes going towards covering the cost of any lost or damaged temporary traffic control devices used for the event.

*If available

- B. In addition to the fees indicated above, all work requiring inspections after 3:00 p.m. or on Weekends shall be subject to an additional fee of \$75.00 per hour (Minimum 2 hour charge) or portion thereof with personnel availability.
- C. All permit fees are non-refundable.



- UTILITY CROSSING SCHEDULE**
- 1. ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY.
 - 2. ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY.
 - 3. ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY.
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 - 9. ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY.
 - 10. ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY.

SITE DATA

PROJECT NAME: [REDACTED]

CLIENT: [REDACTED]

DATE: [REDACTED]

SCALE: [REDACTED]

DESIGNER: [REDACTED]

CHECKER: [REDACTED]

DATE: [REDACTED]

GENERAL PAVING NOTES

1. ALL PAVING SHALL BE DONE IN ACCORDANCE WITH THE SPECIFICATIONS OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) AND THE CITY OF CHICAGO.

2. ALL PAVING SHALL BE DONE IN ACCORDANCE WITH THE SPECIFICATIONS OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) AND THE CITY OF CHICAGO.

3. ALL PAVING SHALL BE DONE IN ACCORDANCE WITH THE SPECIFICATIONS OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) AND THE CITY OF CHICAGO.

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5. ALL PAVING SHALL BE DONE IN ACCORDANCE WITH THE SPECIFICATIONS OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) AND THE CITY OF CHICAGO.

CLIENT

City of Chicago

300 North Dearborn Street

Chicago, IL 60610

DESIGNER

Mr. Adam Robinson

Tel: (312) 351-1011

3000 West Adams Street, Suite 201

Chicago, IL 60664

CONTRACT INFORMATION

Part of the NE 1st of

Section 27

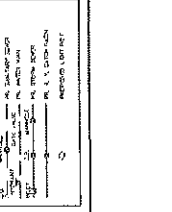
T. 65. N. 7. W.

City of Chicago

Hilldale Community - Michigan

SCALE

Engineering Plan



ESTIMATED QUANTITIES

ITEM NO.	DESCRIPTION	UNIT	QUANTITY
1	GRAVEL	CY	100
2	CONCRETE	CY	50
3	ASPHALT	CY	200
4	PAVING	CY	150
5	CONCRETE	CY	100
6	ASPHALT	CY	100
7	PAVING	CY	100
8	CONCRETE	CY	100
9	ASPHALT	CY	100
10	PAVING	CY	100

GATE VALVE SCHEDULE

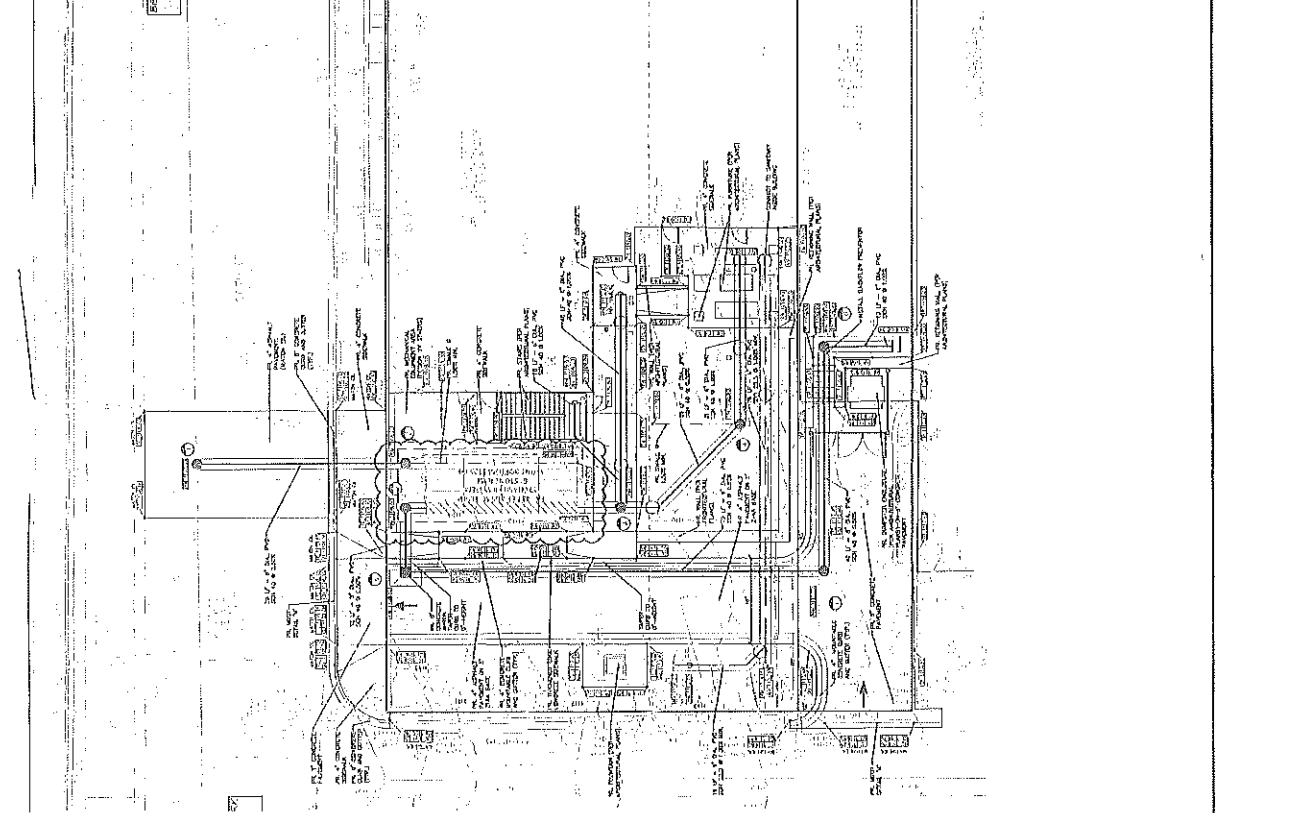
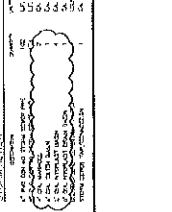
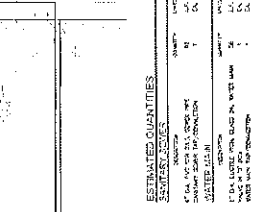
ITEM NO.	DESCRIPTION	UNIT	QUANTITY
1	GATE VALVE	EA	1
2	GATE VALVE	EA	1
3	GATE VALVE	EA	1
4	GATE VALVE	EA	1
5	GATE VALVE	EA	1
6	GATE VALVE	EA	1
7	GATE VALVE	EA	1
8	GATE VALVE	EA	1
9	GATE VALVE	EA	1
10	GATE VALVE	EA	1

ESTIMATED QUANTITIES

ITEM NO.	DESCRIPTION	UNIT	QUANTITY
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6	ASPHALT	CY	100
7	PAVING	CY	100
8	CONCRETE	CY	100
9	ASPHALT	CY	100
10	PAVING	CY	100

ESTIMATED QUANTITIES

ITEM NO.	DESCRIPTION	UNIT	QUANTITY
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4	PAVING	CY	150
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6	ASPHALT	CY	100
7	PAVING	CY	100
8	CONCRETE	CY	100
9	ASPHALT	CY	100
10	PAVING	CY	100



CLIENT

City of Chicago

300 North Dearborn Street

Chicago, IL 60610

DESIGNER

Mr. Adam Robinson

Tel: (312) 351-1011

3000 West Adams Street, Suite 201

Chicago, IL 60664

CONTRACT INFORMATION

Part of the NE 1st of

Section 27

T. 65. N. 7. W.

City of Chicago

Hilldale Community - Michigan

SCALE

Engineering Plan

DATE

11/27/03

BY

ASR

CHECKED

ASR

DATE

11/27/03

APPROVED

ASR

DATE

11/27/03

PROJECT NO.

112703

DATE

11/27/03

BY

ASR

CHECKED

ASR

DATE

11/27/03

APPROVED

ASR

DATE


11/27/03

TRAFFIC CONTROL ORDER
Temporary - 2026-9

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Temporary closure of North St. between N. Howell St. and Midtown alley from 7am, May 4, 2026 thru 5pm, May 15, 2026 to finish storm water installation. There will be **NO PARKING on the north and south sides of North Street from Midtown Alley**

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief *Christopher A. Jaswiaz*

04/16/2026
Date

Received for filing in the office of the City Clerk at _____ a.m. on the _____ day of _____, 2026.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2026.

Scott M. Sessions, Mayor

Attest:

Katy B. Price, City Clerk

City of Hillsdale
Agenda Item Summary

MEETING DATE: April 20, 2026

AGENDA ITEM #: Consent Agenda

SUBJECT: WTP High Service Pump 2 Replacement

BACKGROUND PROVIDED BY STAFF: Craig Wickham, OIC Water and Wastewater

Project Background:

Our WTP utilizes four high service pumps, all were installed in 2000 with the plant upgrade. Pump one has been replaced 2024. Pump two is now in failure. Rebuild is not an option due to its age. Northern Pump and Well has been our go to experts with all water plant and well projects in the past, are familiar with our setup, and provide full service. Staff sourced the 5 stage pump from a different vender at a slightly higher price and without the needed installation. Funds are available in current budget.

RECOMMENDATION:

BPU Board supports award by the Council of the proposal from Northern Pump & Well at a cost of \$28,980.00.

<i>Vendor</i>	<i>Price</i>
Northern Pump & Well	\$28,098.00 (includes removal / install of pump and motor and a motor inspection)
Detroit Pump	\$10,865.00 (replacement pump only, no service)
Kennedy	\$??? (replacement pump only, no service)



6837 W. Grand River Ave.
Lansing, MI 48906

Hillsdale Board of Public Utilities
Attn: Craig Wickham
45 Monroe Street
Hillsdale, Michigan 49242

Proposal

Date	Proposal #
3/16/2026	26-Q3583

Description	Qty	Rate	Total
Thank you for the opportunity to present you with this proposal for the repair of your HS #3 pump.			
100 HP Motor repair, Clean, Change bearings	1	2,185.00	2,185.00
Pump Head, Clean and paint head	1	400.00	400.00
Stuffing box repair, Bronze Bushing and Graphite Packing	1	238.00	238.00
1 1/2" top shaft SST Shaft w/coupling	1	719.00	719.00
8" Intermediate Column	1	668.00	668.00
Pump New: 5 Stage, 925 GPM at 325 TDH	1	11,653.00	11,653.00
Labor, Mobilization, Demobilization, Pull Pump, Set Pump, Run check operation.	22	330.00	7,260.00
* Estimated hours, actual hours charged. *			
Disassemble and diagnose, Clean, Paint, Repair	40	85.00	3,400.00
Machining	15	95.00	1,425.00
Bolts, Gasket, Paint, Pressure Gauge	1	150.00	150.00
NOTE: Should conditions change and/or any additional work be required, beyond the original scope of this project, our standard hourly rates will apply. Northern Pump & Well will consult with you prior to the additional work being performed.			
Signature: _____ Date: _____			
Purchase Order No. (if required): _____ * If this proposal meets your approval, please sign / date and return to fax number: 1-517-322-0135			
If you have any questions, feel free to call 877-477-1757 or 517-322-0219		Total	\$28,098.00



23751 Amber Ave. • Warren, MI 48089 • 248-544-4242 • 248-544-4141 (Fax) •
www.detroitpump.com

March 19, 2026

Hillsdale BPU Water / Wastewater
Hillsdale, Michigan

Att: Mr. Craig Wickham

Ref: Budgetary Repair Scope and cost of your Byron Jackson MQH-6 Stage VTP

Work Scope:

1. Pick Up and Transport Pump to Detroit Pump
2. Disassemble Top of Motor and Remove from Discharge Head
3. Disassemble, Clean, and Inspect
4. MFG and Install new Shaft
5. Machine Impeller Wear and Install New Case Rings
6. Dynamically Balance Rotating Assembly
7. Install New Bowl Bearing and Line Shaft Couplings
8. Replace O-rings, Grease Seals, and Gaskets
9. Assemble and Paint
10. Deliver Pump to Hillsdale

Price: \$ 10,865.00

Delivery: TBD after Tear Down

Note:

Customer is responsible for removing/installing the pump into the sump.

This is Budgetary Cost and Detroit Pump can offer to recondition motor if wanted.

**John Valenti
Industrial Sales Team Leader
Detroit Pump & Mfg.**

Terms of Payment: Net 30 Days (with approved credit) F.O.B: Shipping Point Freight:
Not Included (UPS Prepaid & Add or Truck Collect)

Taxes: Not Included (Exempt Form Required for Non-Tax Sales) Start-Up: Not

Included Warranty: Standard Factory Warranty

QUOTE IS VALID FOR 20DAYS



BUDGETARY		
DATE	NUMBER	PAGE
7/6/2023	0052646	1 of 2

B HIL100
I HILLSDALE BOARD OF PUBLIC WORK
L 45 MONROE STREET
T HILLSDALE, MI 49242
O

Accepted By: _____

Date: _____

PO#: _____

Ship To: _____

ATTENTION:
CRAIG WICKHAM 517-437-3648 cwickham@hillsdalebpu.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	HIGH SERVICE PUMP 1, BYRON JACKSON, PUMP, 11MQH-6, HIGH SERVICE	REA/SER	KENNEDY DELIVER
QTY	DESCRIPTION		

THE FOLLOWING QUOTE IS FOR THE ESTIMATED COST OF LABOR AND MATERIALS TO REPAIR THE ABOVE REFERENCED PUMP. IF UPON INSPECTION ADDITIONAL PARTS AND/OR LABOR ARE REQUIRED, YOU WILL BE NOTIFIED PRIOR TO PROCEEDING.

ESTIMATED NEW PARTS REQUIRED:

- (1) SUCTION BEARING
- (6) BOWL BEARINGS
- (1) STUFFING BOX BEARING
- (6) IMPELLER RINGS
- (1) SET OF PACKING
- (1) STUFFING BOX GASKET
- (1) DEFLECTOR
- (1) DISCHARGE GASKET
- (1) SET OF HARDWARE

ESTIMATED LABOR REQUIRED:

PICKUP AT JOB SITE AND TRANSPORT TO KENNEDY INDUSTRIES' WIXOM REPAIR FACILITY.

DISASSEMBLE COMPLETE PUMP.

SANDBLAST COMPONENTS AND PREP FOR INSPECTION.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

PREP MACHINE HEAD SHAFT FOR HARD CHROME PLATING AT PACKING JOURNALS.

CHROME PLATE JOURNALS THEN GRIND TO O.E.M. SPECIFICATIONS.

MACHINE ALL BOWL RINGS TO ESTABLISH CONCENTRICITY.

INSTALL NEW IMPELLER RINGS THEN MECHANICALLY LOCK IN PLACE.

MACHINE IMPELLER RINGS FOR PROPER OPERATING CLEARANCES.

ASSEMBLE ALL ROTATING PARTS ON SHAFT AND PLACE IN BALANCING MACHINE.

VERIFY T.I.R. THEN DYNAMICALLY BALANCE ROTOR TO 4W/N.



BUDGETARY		
DATE	NUMBER	PAGE
7/6/2023	0052646	2 of 2

QTY	DESCRIPTION
-----	-------------

MEASURE AND RECORD ALL FINAL OPERATING CLEARANCES.

FINAL ASSEMBLE PUMP WITH NEW PARTS LISTED.

CHECK TO ENSURE PROPER LIFT AND FREE ROTATION.

PAINT THEN PRESERVE PUMP FOR DELIVERY.

TRANSPORT COMPLETED JOB TO YOUR PLANT.

ESTIMATED REPAIR COST: \$9,975.00

ESTIMATED DELIVERY: 6 WEEKS (AFTER RECEIPT OF ORDER)

PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS. IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,
MIKE HORN
MHORN@KENNEDYIND.COM
REPAIR CENTER MANAGER

<p>This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.</p> <p>QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30</p>	<p>TOTAL: \$9,975.00</p>
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City of Hillsdale
Agenda Item Summary

MEETING DATE: April 20, 2026

AGENDA ITEM #: Consent Agenda

SUBJECT: Pew Pump Replacement

BACKGROUND PROVIDED BY STAFF: Craig Wickham, OIC Water and Wastewater

Project Background:

Our WWTP utilizes two low pressure high volume pew (plant effluent water) pumps used for cooling other pumps, various flushing and cleaning needs throughout the plant. The current pew pumps were installed in 2018 with the plant upgrade. These pumps are pair they alternate run time. Currently the pumps are showing extreme signs of wear and need replaced. Rebuild is not an option due to its age. Staff will handle the installation. This equipment was included in this year's capital improvement fund.

RECOMMENDATION:

BPU Board supports award by the council of the proposal from Burt Process for a cost of \$14,867.60.

<i>Vendor</i>	<i>Price</i>
Burt Process	\$14,867.60 (programming included)
Baker & Assoc.	\$19,539.40 (no programming)
Industrial Technical Sales	\$18,622.00 (no programming)



Sales Quotation

Burt Process Equipment 100 Overlook Dr. Hamden, CT 06514 | P.O. BOX 185100, Hamden, CT 06518
 Toll Free: 1-877-742-2878 Main: (203) 287-1985 Fax: (203) 288-7354
 burtprocess.com | customerservice@burtprocess.com

Quotation Number:	Revision No:
11763150	1
Quotation Date:	Page:
3/19/26	1 of 1
Expiration Date:	
Apr 18, 2026	

Bill To:

City of Hillsdale Board of Public Utilities
 45 Monroe St
 Hillsdale, MI 49242
 US

Ship To:

City of Hillsdale Board of Public Utilities
 45 Monroe St
 Hillsdale, MI 49242
 US

Customer No	Carrier	Freight Code	Pay Terms
85166	Burt Delivery Service	Free Freight	Net 30
Customer Contact	Salesperson	Coordinator	RFQ Number
Craig Wickham	Jason Schuttera	Jason Schuttera	

Quotation Notes: FREIGHT IS INCLUDED, LEAD TIME AROUND 6-8 WEEKS. BURT PROCESS TO HANDLE PROGRAMMING

Sale Qty	Unit	Part No	Description	Unit Price	Net Amount
2	Ea	MISC	99076217 CRE15-4 A-GJ-A-E-HQQE 3x440-480 60 HZ	7,433.80	14,867.60
Non-Returnable/Non-Cancellable					

Sub Total:	14,867.60
Incoming Freight Pass Through	0.00
Tax:	0.00
Total:	\$ 14,867.60

Please note that all prices are based on current costs, including applicable tariffs and duties as of the date of this confirmation. In the event of changes to tariffs, duties, supplier pricing, freight rates, or other market conditions beyond our control, we reserve the right to adjust pricing accordingly. We will do our best to communicate such changes promptly and in good faith.

Burt Process Equipment follows the manufacturer's warranty and return policy - a copy is available upon request.
 Burt Process Equipment General and International Terms and Conditions can be found on our website www.BurtProcess.com



Quotation

323 Oxford Avenue, Mansfield, Ohio 44906

Service is our most important product!

DATE 3/19/26
Quotation # 64288

323 Oxford Avenue., P.O Box 1058
 Mansfield, OH 44901-1058
Phone: (419) 529-4110
FAX: (419) 529-8593

Prepared by:
 Brian Hunt
Email:
bhunt@industrialtechnical.com

Prepared for: Hillsdale - Craig W

Freight	Terms	Estimated Delivery
PPA	*Net 30 Days	7-8 Weeks

We are pleased to quote as follows:

QTY:	Part Number:	Description:	Price/Each:	Total
2	99076217	CRE15-4 A-GJ-A-E-HQQE	\$ 7,711.00	\$ 15,422.00
		3x440-480 60 HZ		
2	Programming		\$ 1,600.00	\$ 3,200.00
			TOTAL	\$ 18622.00

Comments or special instructions:

If you have any questions or concerns, please do not hesitate to give us a call!

Above Prices Valid for 30 Days

Restocking Charges May Apply

*Terms Based on Credit Approval

THANK YOU!

City of Hillsdale

Agenda Item Summary

MEETING DATE: April 20, 2026

AGENDA ITEM #: Consent Agenda

SUBJECT: WWTP Channel Monster

BACKGROUND PROVIDED BY STAFF: Craig Wickham, OIC of Water and Wastewater

Project Background:

All influent flow at the WWTP passes through a single chopper/grinder device that is the channel monster. It helps protect downstream equipment (mainly influent pumps) from large debris and rags. The latest unit was installed in 2022, this unit runs 24/7 and wears out in about three years. Upon inspection, it was found that our current unit is at the end of its useful life. Staff will handle the installation. This equipment was included in this year's capital improvement fund.

RECOMMENDATION:

The BPU Board supports award by the Council the purchase from Detroit Pump / JWC Environmental in the amount of \$32,807.21 based on single source supplier.

QUOTES:

<i>Vendor</i>	<i>Price</i>
Detroit Pump / JWC Environmental	\$32,807.21



Customer Service Center
 2600 S. Garnsey Street
 Santa Ana, CA 92707 USA
 Phone: 949 833-3888
 Toll Free: 800 331-2277
 Fax: 714 242-0240

Customer:

Hillsdale WWTP
 101 Gallaway Drive
 Hillsdale, MI 49242
 US - UNITED STATES

Quote Number: C-136267-T2M5-A
Quote Date: 03/17/2026
Terms: Net 30 Days
Pricing: Valid 60 Days
FOB: Origin
Lead Time: 10-12 Weeks ARO / Shipping & Handling Included
Grinder Serial #: S042458-1-1
Ticket #: C-136267-T2M5

Project: Hillsdale WWTP

We thank you for your inquiry and are pleased to quote pricing and delivery on the equipment listed below. This quotation is subject to terms and conditions listed on the JWC Environmental "Terms and Conditions" page, and in Clarifications and Exclusions listed below.

Part Number	Description	Qty	Unit Price	Extended Price
CMD2410-XDS2.0	CMD2410-XDS2.0 Renew 17T Serrated Cam Cutters with Knurled Spacers 1:1 Stack Hardened Alloy STL Seals: Standard Buna Elastomers Cork & Rubber Gaskets Delta-P Drum Side Rails With 1/2" Perforated Drum Drum Brush Motor Type: Electric NEW Motor 5HP TEFC Motor, 460 Voltage NEW Reducer Nema 29:1, Frame Size 184-TC, 1.25SF NEW Spool Paint Epoxy Green Grinder SN: TBD ***** Wipes Ready Monster Upgrade includes: Patented 17T Wipes Ready Cutters and Knurled Spacers for 2D Cutting Patented Optimized Cut Control Gearing Patented 12mm (1/2in) Perforated Drums	1	\$32,807.21	\$32,807.21
Shipping	Shipping & Handling Included	1	\$0.00	\$0.00

Please verify serial number is correct.

Sub Total \$32,807.21
Tax
Total \$32,807.21

Notes:

1. Please fax or mail a Purchase Order for the total amount and we can process your order. Please include the following:
 Bill to Address, Ship to Address, and sales tax exemption certificate.
2. Reference the JWC quote number on your purchase order..
3. Availability of parts are subject to change at any time.
4. 20% restocking fee on all returns.

SOLE SOURCE / BEST SOURCE JUSTIFICATION

To be completed by the Department and forwarded to City Manager for Approval

Vendor: Detroit Pump

Amount \$28,604.54

Department: Wastewater Treatment Plant

Date: 4-14-2026

Sole Source – A single vendor is uniquely qualified to meet the City's procurement objective.

Provide an explanation of the need that has to be fulfilled, focusing on the requirements (not a description of the product or service, which satisfies that need). Why is this vendor the only one that can fulfill the need identified? Describe the unique aspects of their product or service or attach letter from vendor:

Our inlet channel is designed for the Muffin Monster brand grinder, there is now one distributor for our location.

Check appropriate reason below:

- This is a product manufactured by a single vendor.
- This product or service is sold only through this single distributor.
- This service is unique to a single organization.
- An unusual or compelling urgency exists (explain below).

What activities have already occurred prior to submitting this request? Discuss what other products and services in the market were reviewed and why they didn't fulfill the need. Have

you already evaluated products or services available on the market and then made a determination that this product or service is the only one that meets your need? Has the vendor already done any work related to this project or purchase?

This is the current system installed for our electric SCADA usage. There are other companies that can implement a SCADA solution but could cost several hundred thousand dollars. SCADA systems will be looked at during the upgrade of our electric system over the next few years.

■ Best Source – Does the need meet one of the following “best source” definitions instead of the sole source definition referenced above (explain below):

- The product or service must match or be compatible with current equipment or services; or
- It would not be economically feasible for another vendor to provide the product or service needed; or
- A single vendor is uniquely qualified to fulfill the City’s need; or
- An unusual or compelling urgency exists.

REQUESTED BY:

Signature *Craig Wickham* Date 3-20-2026

(Typed Name) Craig Wickham

APPROVALS:

City Manager _____ Date _____

City of Hillsdale

Agenda Item Summary

MEETING DATE: April 20, 2026

AGENDA ITEM: Consent Agenda

SUBJECT: Power Line Tree Removal – Kroger Plaza

BACKGROUND PROVIDED BY: David Mackie, City Manager/Utilities Director

The power lines behind Kroger Plaza are over grown and in the need of being cleared. The Electric Department sought out three bids for the work (attached). Staff is recommending the second low bidder, Complete Tree Services, for the work given they are certified for power line clearance and AED and CPR certified in the case of an emergency. The proposed work will include clearing 700 feet of brush and trees interfering with the power lines for \$21,750. There is currently \$47,259 left in the tree trimming budget.

The BPU Board recommended approval of Complete Tree Services for tree and brush removal from the power lines behind Kroger Plaza for \$21,750.

RECOMMENDATION:

City Council approve Complete Tree Services for tree and brush removal from the power lines behind Kroger Plaza for \$21,750.

WICKHAM TREE SERVICE LLC

4900 Steamburg Road • Hillsdale, Michigan 49242
Phone (517) 437-7244

ATT: Randy

Cust. Order No. _____ Date 4/6/2026

Name Hillsdale Board of Public Utilities

Address 45 Monroe St.
Hillsdale, MI 49242

Sold By	Cash	C.O.D.	Charge	On. Acct.	Mdse. Retd.	Paid Out
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Quan	Description	Price	Amount
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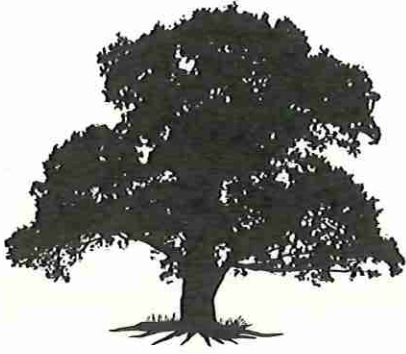
	<u>Location - Behind</u>		
	<u>Kroger Plaza</u>		
	<u>250 W. Carleton Rd</u>		

	<u>Job Description</u>		
	<u>- Clear Cut 700ft</u>		
	<u>from parking lot</u>		
	<u>to 10ft west of</u>		
	<u>power lines.</u>		

	<u>- Removal of Brush</u>		
	<u>& Small Trees</u>		
	<u>- Chip Brush</u>		
	<u>- Removal of Any</u>		
	<u>Wood.</u>		
		<u>Total</u>	<u>\$21,000.00</u>
		<u>Tax</u>	

All claims and returned goods must be accompanied by this bill.

REC'D BY _____



Complete Tree Services

2240 Maple Grove Road

Jackson, MI 49201

Licensed & Insured

517-499-6079

Customer: City of Hillsdale BPU Phone: 517-437-3387
 Address: 45 Monroe Street Hillsdale MI 49242

Work: Trim power Lines behind
Kroger from under Lines to parking
Lot on hill and rock wall from north
end to south end 701 feet then trim
west side Lines 10 feet back the same
distance 701 feet Everything from
center of Lines to the East parking lot
gets removed brush, Trees, etc, and
hill and wall

\$250.00 X 80 hours \$20,000.00

Fuel for 2 weeks \$ 1,750.00

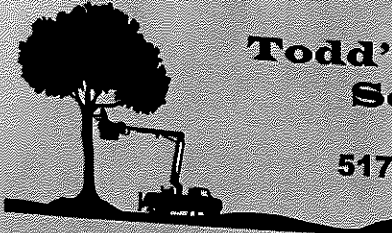
Misc: Chip all brush and haul away brush
and wood

Total: \$21,750.00

Date Completed: 3-24-26

<input type="checkbox"/>	Down Only
<input checked="" type="checkbox"/>	Tree Removal
<input checked="" type="checkbox"/>	Haul Wood
<input type="checkbox"/>	Stump Grind
<input type="checkbox"/>	Elevate
<input type="checkbox"/>	Dead Wood
<input checked="" type="checkbox"/>	Trimming
<input type="checkbox"/>	Cable
<input type="checkbox"/>	Wires
<input checked="" type="checkbox"/>	Haul Chips
<input type="checkbox"/>	Leave Wood
<input type="checkbox"/>	Leave Chips
<input checked="" type="checkbox"/>	Cut Stump Low
<input type="checkbox"/>	Septic
<input type="checkbox"/>	Sprinklers
<input type="checkbox"/>	Mow
<input type="checkbox"/>	Weed Eat
<input type="checkbox"/>	Leaf Removal

Thank You
 Owner Jeffery Lonsberg



Todd's Tree Service

517.610.6016

JOB ESTIMATE

PHONE r.borders@hillsdalebpu.com

DATE 3/26/26

JOB NAME/LOCATION Behind Kroger Plaza

TO BPU

JOB DESCRIPTION:

Clear 700ft of brush & trees interfering w/
power lines. 10ft on each side of the power lines.
Chip brush, remove wood, total clean up.
Haul wood chips to BPU location or City of Hillsdale
municipal building & wood.

THIS ESTIMATE IS FOR COMPLETING THE JOBS DESCRIBED ABOVE.
IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL
PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH
MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE
WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED JOB COST \$ 25,000

ESTIMATED BY _____

City of Hillsdale

Agenda Item Summary

MEETING DATE: April 20, 2026

AGENDA ITEM: Consent Agenda

SUBJECT: Distribution Line Clearance

BACKGROUND PROVIDED BY: David Mackie, City Manager/Utilities Director

In November 2025 the BPU Board and City Council approved 23.1 miles of Distribution Line Clearance (South West) with CHOP of Grand Rapids. Chop has performed well on that and another previous project. The Electric Department would like to add some additional work to CHOP's contract before they leave Hillsdale. The proposed work is to trim spans on both sides of the Bacon Street bridge for a cable make ready project. The work will include elevating trees for taller pole installation and removal of trees and stump grinding for a cost of \$23,998.28. There is currently \$71,257 left in the tree trimming budget.

BPU Board recommends approval to City Council amending CHOP's original contract for \$23,99.28 to trin spans on both side of the train bridge on Bacon Road.

RECOMMENDATION:

City Council approve amending CHOP's original contract for \$23,998.28 to trim spans on both side of the train bridge on Bacon Road.

CHOP

MDOT Prequalification # 06505

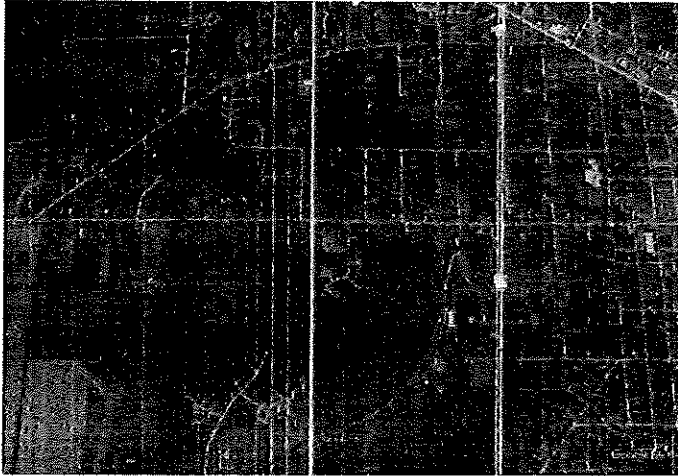
March 6, 2026

RE: City of Hillsdale

Randy Borders rborders@hillsdalebpu.com

PROPOSAL

Trim spans both sides of bridge on Bacon Road for cable make ready. Elevate trees for taller pole installation and remove tree/grind stump as discussed. Cost: \$23,998.28



Notes:

- This quote is invalid for any contractor participating in the OE 324 union agreement. If an OE 324 participating contractor would like to use our services, they would have to figure the additional costs into their bid and submit the fringe costs to the union.

_____ Please initial to acknowledge.

- We will grind all stumps accessible to our equipment and that soil conditions permit. Tree trunks with embedded fencing will be cut to the top of the fence line.
- Disclaimer: When grinding stumps, we will grind the heart of the stump and the root flare. Chasing lateral roots will be the responsibility of the excavator with a root rake.
- We will not be responsible for cleaning up stump grinds, and on jobs where grinding is not permitted, we will not be responsible for pulling stumps.
- If we have completed all available work and have relocated equipment to another project, we will charge additional mobilization pricing if called back for re-entry.
- If job is a multiple phase project, we will charge one mobilization charge for each phase.
- In the event a flagging crew is needed, it will be supplied by the general contractor.
- **If we are awarded the contract, please send a signed copy of our proposal along with your contract.**
- This proposal acknowledges all addendums up to proposal date.

Sincerely,

John Huizenga

John Huizenga, Manager/Sales 616-648-4704

JH/cmg

PROPOSAL ACCEPTANCE

Customer Signature

Date

1505 Steele Ave SW, Grand Rapids, MI, 49507 | 3144 Yew, Milford, MI 48281

Phone: 616 583-9821 Fax: 616 583-9824 Email: info@we-chop.com

City of Hillsdale

Agenda Item Summary

Meeting Date: April 20, 2026

Agenda Item: Consent Agenda

SUBJECT: BPU Mowing Contract

BACKGROUND PROVIDED BY: David Mackie, BPU Director

On March 16, 2026, Hillsdale City Council awarded the City of Hillsdale 2026-2028 Type A, B, C, D, F, & G Lawn Maintenance contract to Finishline Property Solutions in the amount of \$402,904.25. This mowing contract covers all City buildings and grounds.

Mowing of BPU buildings and grounds, which is categorized and labeled as “Type H” mowing in the bid documents, is broken out separately so it can first be presented to the BPU Board for approval and recommendation to City Council. The attached Lawn Maintenance Bid Form shows all the locations that are included in Type H mowing.

RECOMMENDATION:

On April 14, 2026, the BPU Board voted unanimously to approve and recommend to City Council awarding a 3-year contract with Finishline Property Solutions for BPU (Type H) mowing for a total contract price of \$39,377. Staff recommend City Council approve this contract award.

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type "A" Building/Grounds Lawn Maintenance

Unit cost per mowing

Location	Approx. Acres	Cost per mowing		
		2026	2027	2028
City Hall Grounds	0.20	<u>\$40.00</u>	<u>\$41.20</u>	<u>\$42.50</u>
Dept. of Public Service	0.17	<u>\$30.00</u>	<u>\$31.00</u>	<u>\$32.00</u>
Mitchell Building	0.40	<u>\$45.00</u>	<u>\$46.35</u>	<u>\$47.74</u>
Hillsdale Comm. Library	0.10	<u>\$30.00</u>	<u>\$31.00</u>	<u>\$32.00</u>
Dial-A-Ride	3.3	<u>\$74.00</u>	<u>\$76.00</u>	<u>\$78.20</u>
23/25 N Broad St	.13	<u>\$30.00</u>	<u>\$31.00</u>	<u>\$32.00</u>
Total Type "A" Mowing		<u>\$249.00</u>	<u>\$256.55</u>	<u>\$264.44</u>

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type “B” Lawn Maintenance (Parking Lots, Traffic Islands, etc)

Unit cost per mowing

Location	Cost per mowing		
	2026	2027	2028
<u>Parking Lots</u>			
Total approximate acres - 0.31	\$108.00	\$111.24	\$114.57

- Parking lot A - (East side of S. Howell St - Between Barry & Waldron St)
- Parking lot B - (East side of S. Manning St – Between E. Bacon & Waldron St - Wilson Hall)
- Parking lot C - (N.E. corner of N. Manning & E. Bacon St - Midtown)
- Parking lot D – (N.W. corner of Ferris and McCollum St)
- Parking lot E – (S.W. corner of Carleton and N. Broad St – City Centre)
- Parking lot F- (E. Side of N. Manning St between North St and McCollum St)
- Parking lot G – (S.E. corner of N. Broad and North St – S. of Post Office)
- Parking lot H - (N.W. corner of N. Manning and E. Bacon St – Library lower lot)
- Parking lot I – (W. side of N. Manning St between McCollum and E. Bacon St - Library)
- Parking lot J - (S.E. corner of Carleton and Union St)
- Parking lot K – (S.W. corner N. Manning and North St – Elks)

Location	Cost per mowing		
	2026	2027	2028
<u>Traffic Islands/Misc.</u>			
Total approximate acres – 7.24	\$215.08	\$221.53	\$228.17

- North & Carleton - (Across from Family Video)
- Bacon & Carleton - (Near Bike Path down to fence)
- S.E. corner Carleton Rd & Lake St
- E & W St Joe between South & Bacon St
- N.E. corner Griswold & Barnard St
- Indiana Court
- Waldron & Broad St
- Lewis & Carleton
- W. Fayette @ St. Joe River
- Crescent Court
- Spring St @ N. West St
- Hidden meadow Lane (off of W. Hallett St)
- W. Hallett St @ Viaduct area (next to dike)
- 51 Union St – Vacant Lot
- Wildlife Dr. (Circle at round-a-bout) (every other week)
- 50 Morry St. (SW corner S. Howell @ Morry St., grass only, leave plantings in retention pond)

Total Type “B” Mowing	\$323.08	\$332.77	\$342.74
	2026	2027	2028

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type "C" Lawn Maintenance (Parks)
Unit cost per mowing

Location	Cost per mowing		
	2026	2027	2028
Total approximate acres – 53.96	<u>\$980.00</u>	<u>\$1,009.40</u>	<u>\$1,039.68</u>
I. Cold Springs Park – Westwood St KeeKoose Park – Logan St Orville Meyer Parkway – Steamburg Rd Sandy Beach Park – Waterworks Ave Sandy Beach back drive (<i>north side</i>) – Waterworks Ave Mrs. Stocks Park – E Bacon St (<i>Tuesday Mowing</i>) Mrs. Stocks Park parking area (east of St. Joe River) – E Bacon St Waterworks Park – Waterworks Ave (<i>also the area on the north side before entrance gate</i>) LoPresto Park – Griswold St. Fitness Park – E. Bacon St. (across from Stocks parking area)			
II. Owens Park – Waterworks Ave Total approximate acres - 27.0	<u>\$520.00</u>	<u>\$525.30</u>	<u>\$541.05</u>
III. Baw Beese Trail – Total approximate acres 3.9 Starts on W. Carleton Rd (Watson Wicker Works) head north behind Transfer Station across the RR Tracks then head south/east ending at Sandy Beach, in addition from Union St to Logan St	<u>\$134.62</u>	<u>\$138.65</u>	<u>\$142.81</u>
Total Type "C" Mowing	^{1634.62} <u>\$1,534.62</u> 2026	<u>\$1673.35</u> ✓ 2027	<u>\$1,723.54</u> 2028

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type "D" Lawn Maintenance (Road Sides)

Unit cost per mowing (1x month)

Location	2026	2027	2028
<u>Local's</u>	<u>\$200.00</u>	<u>\$206.00</u>	<u>\$212.18</u>

Logan St from Willow to Marion (approx. 1/10 mile)-east side
 Hallett St from R.R. Viaduct to city limit (approx. 2/10 mile)-both sides
 Hidden Meadow Dr. from Hallett St to yard @ 10 Windswept Ln (approx. 650 feet)-west sides
 30 Superior St (approx.07 acres)

<u>Major's</u>	2026	2027	2028
	<u>\$325.00</u>	<u>\$334.75</u>	<u>\$344.79</u>

Oak St from Willow to Marion (approx. 1/8 acres) - both side
 Griswold St from LoPresto to Steamburg (approx. 1/10 mile)-west side
 Steamburg Rd from Broad to Griswold (approx. 2/10 mile)-west side bridge to Griswold Street
 W. Bacon St. underneath R.R. Viaduct – (approx. 2/10 mile) - both sides
 W. Bacon St from Sumac to city limit (approx. 3/10 mile)-south side only
 Uran St from Hine Dr. to dead end north side only, including island (approx. 7/10 mile)-both sides
 Development Dr. to Lake Wilson Rd (approx. 2 miles)-both sides (trim around the guardrail)
 Hillsdale Rd north of FOD, Welcome to Hillsdale Sign (approx. ¼ acres)

<u>Trunkline</u>	2026	2027	2028
	<u>\$175.00</u>	<u>\$180.25</u>	<u>\$185.65</u>

W. Carleton Rd. (M-99) from Fayette St. to Arch St. (approx. 6/10 mile)-both sides (trim around the guardrail)
 W. Carleton Rd and S. Hudson Rd (M99) Welcome to Hillsdale Signs (approx. 1/8 acres)

Total Type "D" Mowing	<u>\$700.00</u>	<u>\$721.00</u>	<u>\$742.62</u>
	2026	2027	2028

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type "F" Lawn Maintenance (Fields of Dreams)

Unit cost per mowing

Location	2026	Cost per mowing 2027	2028
500 N. Hillsdale Rd (Just north of Mauck Rd) Total approximate acres – 12.5	<u>\$500.00</u>	<u>\$515.00</u>	<u>\$530.45</u>
Total Type "F" Mowing	<u>\$500.00</u> 2026	<u>\$515.00</u> 2027	<u>\$530.45</u> 2028

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type "G" Lawn Maintenance (Cemeteries)

Unit cost per mowing

	Cost per mowing		
Location	2026	2027	2028
Lakeview Cemetery 40 Barnard St (Just east of Griswold St) Total approximate acres – 10.2	<u>\$645.73</u>	<u>\$665.10</u>	<u>\$685.05</u>
Location	2026	2027	2028
Oak Grove Cemetery 7 Montgomery St (End of N West St) Total approximate acres – 33.5	<u>\$1,487.00</u>	<u>\$1,531.61</u>	<u>\$1,577.55</u>
Total Type "G" Mowing	<u>\$2,132.73</u> 2026	<u>\$2,196.71</u> 2027	<u>\$2,262.60</u> 2028

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type "H" Lawn Maintenance (Board of Public Utilities)

Unit cost per mowing

	Cost per mowing		
Location	2026	2027	2028
60 Greenwood Ave (Just north of Barnard St) Total approximate acres – .347735	<u>\$25.00</u>	<u>\$25.75</u>	<u>\$26.52</u>
Location	2026	2027	2028
15 N. Wolcott St (North of E Bacon St) Total approximate acres – .331671	<u>\$25.00</u>	<u>\$25.75</u>	<u>\$26.52</u>
Location	2026	2027	2028
3070 N Hillsdale Rd (F.O.D.) 5 locations behind park Total approximate acres – .984628	<u>\$40.00</u>	<u>\$41.20</u>	<u>\$42.43</u>
Location	2026	2027	2028
201 Waterworks Ave Power Plant Total approximate acres – 3.4979	<u>\$120.00</u>	<u>\$123.60</u>	<u>\$127.30</u>
Location	2026	2027	2028
60 Griswold St (Corner of E South St) Total approximate acres – .739329	<u>\$40.00</u>	<u>\$41.20</u>	<u>\$42.43</u>
Location	2026	2027	2028
531 Uran St (Corner of Hine Dr., Industrial Park) Total approximate acres – 2.004779	<u>\$85.00</u>	<u>\$87.55</u>	<u>\$90.17</u>

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type “H” Lawn Maintenance (Board of Public Utilities) (continued)

Unit cost per mowing

Location	2026	2027	2028
401 N Hillsdale Rd Water Treatment Plant			
Total approximate acres – 2.797469	<u>\$75.00</u>	<u>\$77.25</u>	<u>\$79.56</u>

Location	2026	2027	2028
101 W Galloway Dr. Waste Water Treatment Plant			
Total approximate acres – 3.689401	<u>\$80.00</u>	<u>\$82.40</u>	<u>\$84.87</u>

Total Type “H” Mowing	<u>\$490.00 ✓</u> 2026	<u>\$504.70 ✓</u> 2027	<u>\$519.80 ✓</u> 2028
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**CITY OF HILLSDALE
LAWN MAINTENANCE - BID FORM**

Cumulative Total Cost per Season (26 weeks, FOD 27 weeks)
*NOTE: Partial bids allowed would be the following types only:
Type A, B, C, D & F only. 2. Type G only. 3. Type H only.

	2026	2027	2028	Total Contract Cost
Type "A" Maintenance (Totals from page 12 x 26 weeks)	\$6,472.00	\$6,670.30	\$6,864.00	\$20,008.30
Type "B" Maintenance (Totals from page 13 x 26 weeks)	\$8,400.08	\$8,652.02	\$8,911.24	\$26,063.34
Type "C" Maintenance (Totals from page 14 X 26 weeks)	\$42,500.12	\$43,507.10	\$44,812.04	\$130,819.26
Type "D" Maintenance (Totals from Page 15 x 6 months)	\$4,200.00	\$4,326.00	\$3,150.66	\$11,676.66
Type "F" Maintenance (Totals from page 16 x 27 weeks) (Possible twice weekly). See Specifications.	\$13,500.00	\$13,905.00	\$14,322.15	\$41,727.15
<hr/>				
Type "G" Maintenance (Totals from page 17 x 26 weeks)	\$55,450.98	\$57,114.46	\$58,827.60	\$171,393.04
<hr/>				
Type "H" Maintenance (Totals from page 19 x 26 months)	\$12,740.00	\$13,122.20	\$13,514.80	\$39,377.00
<hr/>				
Total Type A, B, C, D, F Lawn Maintenance	\$75,072.20	\$77,059.42	\$78,060.09	\$230,191.71
	2026	2027	2028	

Cost per acre/location for additional mowing \$65.00/acre

***Note: Partial bids allowed would be the following types only**

1. Types: A, B, C, D & F only

2. Types: G only

3. Types: H only

**CITY OF HILLSDALE
LAWN MAINTENANCE - BID FORM**

Submitted by: Logan Beckwith IV

Company Name: Finish Line Property Solutions LLC

Address: 27212 V Dr S Homer, MI 49245

Telephone number: 517-327-2976

Tax ID / Social Security Number: 93-3608773

Certificate of Insurance: COI INCLUDED IN PACKET

The bidder hereby affirms that he or she has the authority to submit this bid on behalf of the above referenced company and that unless specifically noted; the bid conforms to all respects to the attached specifications.

Bidder's name: Logan Beckwith IV

Bidder's title: Owner

Bidder's signature: 

Date: 2/17/2026

CERTIFICATE OF INSURANCE

- FARM BUREAU MUTUAL INSURANCE COMPANY OF MICHIGAN
 FARM BUREAU GENERAL INSURANCE COMPANY OF MICHIGAN

Lansing, Michigan 48909

Email to: CommercialNewBusiness@fbinsmi.com

Fax to: 877-822-2875

Scan Code
CERT

Name and Address of Certificate Holder:

AMENDED

Named Insured and Address:

Finish Line Property Solutions LLC
27212 V Dr S
Homer, MI 49245

This is to certify that the following policy(ies) of insurance has (have) been or will be issued by the Company to the Named Insured. This certificate is not a guarantee that the policy(ies) will remain in effect until its (their) stated expiration date. In the event of cancellation of any of the insurance policies before the expiration date, the Company will endeavor to mail notice of such cancellation to the Certificate Holder designated above at the Certificate Holder's last known address, but failure to mail such notice shall impose no obligation or liability of any kind upon the Company. This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This certificate does not amend, extend, or alter the coverage afforded by the policy(ies) of insurance indicated below. The information conveyed in this Certificate of Insurance is only valid for the indicated policy periods. Certificates of Insurance for subsequent policy periods must be requested by the Certificate Holder.

Type of Insurance	Policy Number	Policy Period	Limits of Liability
Business Auto Liability <input type="checkbox"/> Any Auto (Symbol 1) <input type="checkbox"/> Owned Autos (Symbol 2) <input checked="" type="checkbox"/> Specifically Described Autos (Symbol 7) <input type="checkbox"/> Hired Auto (Symbol 8) <input type="checkbox"/> Non-Owned Auto (Symbol 9)	BAP-3305731	Eff. 03/15/2025 Exp. 03/15/2026	Combined Single Limit Each Accident \$ 1,000,000
Worker's Disability Compensation	WCC-3311649	Eff. 10/24/2025 Exp. 10/24/2026	Coverage A - Statutory Coverage B - Bodily Injury by Accident \$ 1,000,000 <input type="checkbox"/> Each Accident (Employer's Liab.) Bodily Injury by Disease \$ 1,000,000 <input type="checkbox"/> Each Employee Bodily Injury by Disease \$ 1,000,000 <input type="checkbox"/> Policy Limit
Comprehensive General Liability or Commercial Package <input checked="" type="checkbox"/> Including <input type="checkbox"/> Excluding Products-Completed Operations <input checked="" type="checkbox"/> Personal Injury and Advertising Injury Liability Coverage is Included <input checked="" type="checkbox"/> Hired Auto <input checked="" type="checkbox"/> Non-Owned Auto <input type="checkbox"/> CERTIFICATE HOLDER is an Additional Insured <input type="checkbox"/> Excluding:	BO-11501349	Eff. 03/15/2025 Exp. 03/15/2026	Each Occurrence \$ 2,000,000 <input type="checkbox"/> Products Aggregate \$ 4,000,000 <input type="checkbox"/> General Aggregate \$ 4,000,000 <input type="checkbox"/> Medical Payments Limit \$ 10,000 <input type="checkbox"/>
Owners and Contractors Protective Liability		Eff. Exp.	Each Occurrence \$ General Aggregate \$
Umbrella Liability		Eff. Exp.	Limit \$
Farmowners Liability Including Products Business Pursuits <input type="checkbox"/> Excluded <input type="checkbox"/> Included		Eff. Exp.	Limit \$ Type: Describe:
Other		Eff. Exp.	

X

Stacy Neely

Authorized Signature

3870

Agent Number

(517) 278-8950

Agent Phone Number

Lawn Maintenance

Bid Description

BID RESULT SHEET

3/3/2026 - 10:00:00 AM

Date Time

Company	Total 2026			Total 2027			Total 2028		
	Type: A, B, C, D & F	Type: G	Type: H	Type: A, B, C, D & F	Type: G	Type: H	Type: A, B, C, D & F	Type: G	Type: H
Finishline Property Solution	\$75,074.20	55,450.98	12,700	77,060.42	54,114.46	13,122.20	79,376.59	58,827.60	13,517.80
Contract Total - 3 Year							231,511.21	171,393.04	39,377
Exceptional L. Comm. Sol.			80,080.00			80,080			80,080
Contract Total - 3 year									240,240.00
Bills Lawn Care	100,500			100,500			106,540		
Contract Total - 3 Year							307,540		
TKC Lawn and Snow		59,800			59800			61,100	
Contract Total - 3 Year								180,700	
Contract Total - 3 Year									
Contract Total - 3 Year									

City of Hillsdale

Agenda Item Summary

Meeting Date: April 20, 2026

Agenda Item: New Business

Subject: Capital Improvement Plan – 2026 Update

BACKGROUND PROVIDED BY STAFF (Olivia Smith, Zoning Administrator):

A Capital Improvement Plan (CIP) is a requirement of the Michigan Planning Enabling Act (Public Act 33 of 2008):

“To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program public structures and improvements.” (MCL 125.3865(1)).

On March 18, 2026, the Planning Commission held a public hearing to receive comment on the proposed update to the plan, recommend amendments to City Staff, and consider the ranking of the projects.

RECOMMENDATION:

Planning Commission recommends City Council adopt the updated capital improvement plan by way of resolution.



CAPITAL IMPROVEMENT PLAN

FY 2026-2032

ACKNOWLEDGEMENTS

CITY COUNCIL

Scott Sessions, Mayor
Jacob Bruns, Ward 1
Greg Stutchell, Ward 1
Matt Bentley, Ward 2
William Morrissey, Ward 2
Bob Flynn, Ward 3
Gary Wolfram, Ward 3
Robert Socha, Ward 4
Joshua Paladino, Ward 4, Mayor Pro-Tem

PLANNING COMMISSION

Kerry Laycock, Chair
Matt Kniffin, Vice Chair
Christian Winter, Secretary
William Morrissey, Ex Officio
Jack Shelley
Eric Coykendall
Cathy Kelemen

DEPARTMENT LEAD

Olivia Smith, Zoning Administrator

DEPARTMENT REPRESENTATIVES

Travis Stebelton, Airport Administrator
David Mackie, City Manager/Board of Public Utilities (BPU) Director
Kimberly Thomas, City Assessor
Katy Price, City Clerk
Ginny Blake, Dial-A-Ride (DART)
Sam Fry, Economic Development Coordinator/Assistant City Manager
Karen Lancaster, Finance Director
Scott Hephner, Police/Fire Chief
Rebekah Dobski, Library Director
Michelle Loren, Recreation Director
Jason Blake, Director of Public Services
Rob Stiverson, City Engineer

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INTRODUCTION

What is the Capital Improvement Plan?

A Capital Improvement Plan (CIP) is a multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. It is the “programming of capital improvements based on relative urgency, together with definitive finance plans for the improvements to be constructed in the earlier years of the program” (MCL 125.3837(1)(b)).

P.A. 33 of 2008 further details the information the plan shall possess and how that information shall be presented:

“The capital improvements program shall show those public structures and improvements, in the general order of their priority, that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period.” (MCL 125.3865(1)).

Why is the CIP important?

It is a requirement of the Michigan Planning Enabling Act (Public Act 33 of 2008):

“To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program public structures and improvements.” (MCL 125.3865(1)).

Beyond being a requirement, the CIP also provides some important benefits to the municipality:

- Allows for the systematic and efficient evaluation of all potential projects
- Ensures the efficient use of public funds
- Fosters cooperation among departments and informs other units of government of priorities
- Focuses attention on community goals, needs and capabilities
- Guides future growth and development
- Helps maintain a sound and stable financial program
- Enhanced opportunities for federal and/or state grant programs

What is the relationship between the CIP and the Budget?

The preparation of the CIP and the annual budget are closely linked. The CIP is adopted in conjunction with the City’s annual operating budget. Projects and financing sources outlined for

subsequent years are not authorized until the annual budget for those years is legally adopted. They simply serve as a guide for future planning and are subject to further review and modification.

CIP ADOPTION AND ANNUAL UPDATE

The CIP is a dynamic document and should be reviewed and updated annually to reflect changing community needs, priorities, and funding opportunities. The process, in its entirety, requires collaboration between Department Heads, the Planning Commission, and City Council.

The Zoning Administrator, as the Department Lead, is responsible for coordinating amongst the different Department Heads and drafting the CIP to present to the Planning Commission.

The Zoning Administrator begins the process by scheduling a kickoff meeting with Department Heads. This meeting is an opportunity for the Department Lead to explain the reason for and the benefits of a capital improvement program. It is also an opportunity to explain to the Department Heads their role in the process.

IDENTIFICATION

“Each agency or department of the local unit of government with authority for public structures and improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements” (MCL 125.3865(1)).

Department Heads are tasked with reviewing and updating existing projects and requesting new items as another year is included in the forecasting. Decisions are guided by minimum cost and service life requirements.

The Michigan Planning Enabling Act requires that “the capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements.” (MCL 125.3865(1)). The City of Hillsdale defines a capital project as a project that results in the acquisition, addition, updating, or development of physical facilities. A capital improvement project may also include contractual or bonded indebtedness payments related to fixed assets, or any major expenditure for physical development, which meet the following criteria:

- Replacement and improvements greater than or equal to \$5,000
- A program of projects whose total is greater than or equal to \$5,000
- Equipment purchases greater than or equal to \$5,000 with a service life of at least 5 years

Using the above criteria, the Department Heads compile programs and expenditures they hope to see as part of the approved budget in the coming years.

REVIEW

Once a draft of the CIP is presented by the Department Lead, the Planning Commission is tasked with the following as part of the review process:

- Review the draft and rank programs and expenditures on the following seven (7) criteria:
 - Maintain or improve standards of service
 - Protect public health, safety, or welfare
 - Result in economic development
 - Reduce energy consumption and/or improve environmental sustainability
 - Have an identified source of funding
 - Be ready to proceed
 - Be coordinated with other capital improvements
- Hold a public hearing at a regularly scheduled meeting to allow for public comment and consideration of those comments
- Make revisions
- Make a recommendation to City Council to adopt the plan and consider incorporating funding for the first-year projects into the annual budget

The Michigan Economic Development Corporation’s *Redevelopment Ready Communities Capital Improvements Plan Guide* reminds municipalities that “priority rankings do not necessarily correspond to funding sequence... A project’s funding depends upon a number of factors – not only its merit, but also its location, cost, funding source, and logistics” ([rrc-guide-cip.pdf](#), 8).

ADOPTION

City Council will adopt, by resolution, the recommended CIP and use it as a tool in the adoption of the annual operating budget.

IMPLEMENTATION

The CIP is a powerful tool for implementing a community’s Master Plan and other planning documents. Capital investments such as utility extensions or road improvements can have substantial impact on development patterns. By providing funding for strategic investments at a given time and location, the CIP ensures that development occurs consistent with a community’s plans and visions.

THE CAPITAL IMPROVEMENT PLAN

CITY OF HILLSDALE, MICHIGAN - CAPITAL IMPROVEMENT PLAN

BUDGET YEAR 1 - JULY 1, 2026 - JUNE 30, 2027

BOARD OF PUBLIC UTILITIES (BPU)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Electric	Bucket Trucks	See Footnote 1	\$1,682,000	Electric (582)		A, B, C, E, F, G	1	1
Electric	Primary Electric Metering Updates	See Footnote 2	\$700,000	Electric (582)	See Footnote 3	A, B, C, E, F, G	1	1
Fund 582 Total			\$2,382,000					

Footnotes

¹ Replace 46kv to 13.2 transformer to match system voltage and add additional capacity to the system. Build out 4 additional feeders for a total of 5 to be fed out of the substation.

² Underground lines, line extensions, trans-closure, and upgrading electrical system.

³ This will encompass the combining of past categories into a combined fund.

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Sewer - Operations	South Lift Station Rebuild		\$175,000	Sewer (590)		A, B, E, F	1	1
Sewer - Operations	Hallett Lift Station	New Pumps, Controls, Piping	\$175,000	Sewer (590)		A, B, E, F	1	1
Sewer - WWTP	Replace Influent Pump #2		\$34,000	Sewer (590)		A, B, E, F	1	1
Sewer - WWTP	Aerator Gear Box	4 of 4	\$10,000	Sewer (590)		A, B, E, F	1	1
Sewer - WWTP	New Channel Monster		\$35,000	Sewer (590)		A, B, E, F	1	1
Sewer - WWTP	Sludge Storage Pump		\$32,000	Sewer (590)		A, B, E, F	1	1
Sewer - WWTP	Lab Repair		\$60,000	Sewer (590)		A, B, E, F	1	1
Sewer - Operations	Sewer Main Lining/Fix RFT Areas		\$300,000	Sewer (590)		A, B, E, F, G	2	2
Sewer - Operations	Replace Vactor		\$300,000	Sewer (590)		A, B, E, F	2	2
Sewer - Operations	Replace 2015 Service Truck		\$300,000	Sewer (590)	50/50 - Water & Sewer	A, B, E, F, G	3	3
Sewer - WWTP	Garage Doors x 3		\$24,500	Sewer (590)		A, B, E, F	3	3
Sewer - WWTP	Concrete Repair on Oxidation Ditches		\$85,000	Sewer (590)		A, B, E, F	3	3
Fund 590 Total			\$1,530,500					

Footnotes

None

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Water - Distribution	Replacement Water Meters/Nodes		\$85,000	Water (591)		A, B, D, E, F, G	1	1
Water - Production	Well & HS Pump Maintenance		\$50,000	Water (591)		A, B, D, E, F	1	1
Water - Purification	Start Piping Replacement		\$145,000	Water (591)		A, B, E, F, G	1	1
Water - Purification	Replace Discharge Line		\$34,000	Water (591)		A, B, E, F, G	1	1
Water - Distribution	Distribution System Improvements	Mains, Valves, Hydrants, LSL	\$450,000	Water (591)		A, B, E, F, G	2	2
Water - Distribution	Replace Vactor		\$300,000	Water (591)		A, B, E, F, G	2	2
Water - Distribution	Pull Behind Compressor		\$48,000	Water (591)		A, E, F	3	3
Water - Distribution	Valve Turing Trailer		\$90,000	Water (591)		A, E, F	3	3
Water - Distribution	Replace 2015 Service Truck		\$40,000	Water (591)	50/50 - Water & Sewer	A, B, E, F, G	3	3
Fund 591 Total			\$1,242,000					

Footnotes

None

DIAL-A-RIDE TRANSPORTATION (DART)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DART	Replace 2 Medium Duty Class 1 Busses		\$415,000	Capital Outlay (401)	See Footnote 1	A, B, D, E, F	2	2
Department Total:			\$415,000					

Footnotes

¹ 100% reimbursement from State and Federal funds

DEPARTMENT OF PUBLIC SERVICES (DPS)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DPS	Generator Room & Sidewalk Repair - City Hall		\$17,000	Capital Outlay (401)		A, B, F, G	1	1
DPS	Citywide Sidewalk Repair/Upgrade		\$50,000	Major Streets (202) & Local Streets (203)		A, B, E, F, G	1	1
DPS	Millpond Dam - Continue Earthwork and Stump Removal		\$20,000	Capital Outlay (401)		A, B, E, F	1	1
DPS	Street Reconstruction - Arch Ave		\$550,000	Major Streets (202) & Congressional Funds		A, B, C, E, F, G	2	2
DPS	Street Reconstruction - Industrial Dr	See Footnote 1	\$734,500	MDOT TEDF Grant, Major Streets (202)	Grant amount: \$375,000	A, B, C, E, F, G	2	2
DPS	Street Reconstruction - South St	S Broad St (M99) to Reading Ave - 0.33 mi	\$576,000	Major Streets (202)		A, B, E, F, G	2	2
DPS	Street Reconstruction - Oak St	See Footnote 2	\$460,000	Major Streets (202)		A, B, E, F, G	2	2
DPS	Galloway St Culvert Replacement		\$1,500,000	Capital Outlay (401)		A, B, E, F, G	2	2
DPS	RMEF Loader Replacement	One 1996 Caterpillar IT14G Front End Loader	\$140,000	Revolving Motor Equipment Fund (640)		A, B, D, E, F	2	2
DPS	Bike Path Resurface	Barnard St to Short St	\$50,000	Capital Outlay (401)		A, B, E, F	2	2
DPS	New DPS Facility/Storage Design		\$75,000	Capital Outlay (401)		A, B, D, E, F	3	3
DPS	HVAC Replacement, 2nd Floor - Mitchell Research Center		\$10,000	Capital Outlay (401)		A, B, D, E, F	4	4
DPS	Exterior Door Repairs/Replacement - City Hall		\$20,000	Capital Outlay (401)		A, B, E, F	5	5
DPS	Oak Grove Scattering Garden		\$10,000	Capital Outlay (401)		A, E, F	5	5
Department Total:			\$4,212,500					

Footnotes

¹ Arch Ave (M99 - Mechanic Rd, 0.34 mi), Industrial Dr (Mechanic St to Beck Rd, 0.62 mi)

² S Broad St (M99) to Reading Ave - 0.33 mi

HILLSDALE COMMUNITY LIBRARY

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Library	Youth Area Redesign		\$30,000	Library Fund (271)				
Fund 271 Total:			\$30,000					

PUBLIC SAFETY (POLICE & FIRE)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Fire	Replacement of 2 Turnout Gear Sets		\$11,000	Fire Vehicle and Equipment Fund (663)		A, B, E, F	1	1
Police	Replacement of 1 Marked Vehicle		\$75,000	General Fund (101)		A, B, E, F	1	1
Department Total:			\$86,000					

TECHNICAL SERVICES (ADMINISTRATION)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Technical Services	Add fiber at DART building to replace Air Bridge		\$6,500	General Fund (101)				
Technical Services	Replace Backup Storage Array(s) at 2 Locations		\$18,000	Electric (582)	See Footnote 1			
Department Total:			\$24,500					

Footnotes

¹ Approximate share: 40% City, 10% Library, 50% BPU

BUDGET YEAR 1 TOTAL			\$9,922,500					
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CITY OF HILLSDALE, MICHIGAN - CAPITAL IMPROVEMENT PLAN

BUDGET YEAR 2 - JULY 1, 2027 - JUNE 30, 2028 - PENDING

HILLSDALE MUNICIPAL AIRPORT

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Airport	Parallel Taxiway Completion		\$160,000	Airport Improvement (481)				
Fund 481 Total			\$160,000					

BOARD OF PUBLIC UTILITIES (BPU)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
BPU - Electric	Building and Facilities		\$250,000	Electric (582)				
Fund 582 Total			\$250,000					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Sewer - Operations	Funds for Sewer Main Lining/Fix RFT Areas		\$300,000	Sewer (590)				
Sewer - Operations	1/4 Backhoe #2		\$45,000	Sewer (590)				
Sewer - Operations	Oak Lift Station	New Pumps, Controls, Piping	\$180,000	Sewer (590)				
Sewer - WWTP	Replace Influent Pump #3		\$35,000	Sewer (590)				
Sewer - WWTP	1 of 2 Sludge Rotary Lobe Pumps Rebuild/Replacement		\$10,000	Sewer (590)				
Sewer - WWTP	Update SCADA		\$45,000	Sewer (590)				
Sewer - WWTP	Ox Ditch Parts		\$14,000	Sewer (590)				
Sewer - WWTP	Inline Primary Sludge Grinder Replacement		\$35,000	Sewer (590)				
Sewer - WWTP	Disk Filter Pumps		\$25,000	Sewer (590)				
Sewer - WWTP	Asphalt Driveway	Completed in 2002	\$125,000	Sewer (590)				
Sewer - WWTP	Add Sludge Storage	Blowers/Enclosure	\$500,000	Sewer (590)				
Sewer - WWTP	See Footnote 1		\$350,000	Sewer (590)				
Fund 590 Total			\$1,664,000					

Footnotes

¹ Structural repair to sludge storage tank (2003) and possible addition

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Water	Replace Water Entry Plant Doors		\$35,000	Water (591)				
Water - Distribution	Distribution System Improvements	Mains, Valves, Hydrants, LSL	\$475,000	Water (591)				
Water - Distribution	Replacement Water Meters/Nodes		\$30,000	Water (591)				
Water - Distribution	Replace 5 Well Watch Valves		\$200,000	Water (591)				
Water - Distribution	1/4 Backhoe #2		\$45,000	Water (591)				
Water - Production	Well & HS Pump Maintenance		\$60,000	Water (591)				
Water - Production	Replace Surge Valve		\$16,000	Water (591)				
Water - Purification	Concrete Repair on Detention Tanks		\$100,000	Water (591)				
Water - Purification	Scada Upgrade		\$45,000	Water (591)				
Fund 591 Total			\$1,006,000					

CLERK

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Clerk	HART InterCivic Vanguard	Election Equipment	\$50,000	General Fund (101)	See Footnote 1			
Department Total:			\$50,000					

DIAL-A-RIDE TRANSPORTATION (DART)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DART	Backup Generator		\$20,000	DART (588)	See Footnote 1			
Department Total:			\$20,000					

DEPARTMENT OF PUBLIC SERVICES (DPS)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
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DPS	M99 Traffic Calming Project		\$848,849	MDOT TAP Grant, TIFA, 202, & 401				
DPS	Street Reconstruction - Reading Ave	South St to City Limit - 0.67 mi	\$1,474,000	Major Streets (202) & SAD				
DPS	Citywide Sidewalk Repair/Upgrade		\$50,000	Capital Outlay (401)				
DPS	Oak Grove Layout and Survey		\$7,500	Capital Outlay (401)				
DPS	Street Reconstruction - Willow St	Oak St to Logan St - .169 mi	\$371,800	Local Streets (203) & SAD				
DPS	Street Reconstruction - Lake St	Willow St to E Carleton Rd - 0.024 mi	\$52,000	Local Streets (203) & SAD				
DPS	Street Reconstruction - Galloway Dr	N West St to WWTP - 0.23 mi	\$506,000	Local Streets (203) & SAD				
DPS	Hillsdale St Culvert Replacement		\$1,500,000	Capital Outlay (401)				
DPS	Replace 1999 Vactor/Rodder		\$500,000	Revolving Motor Equipment Fund (640)				
DPS	Replace 2000 4x4 Q Ton HD Dump		\$110,000	Revolving Motor Equipment Fund (640)				
DPS	Replace 1998 4 Ton Asphalt Roller		\$45,000	Revolving Motor Equipment Fund (640)				
DPS	Oak Grove Layout and Survey		\$7,500	Capital Outlay (401)				
DPS	Lot E Reconstruction	Center City	\$60,000	Capital Outlay (401)				
DPS	Bike Path Resurface	West St to Montgomery St	\$75,000	Capital Outlay (401)				
DPS	Millpond Dam Removal		\$3,000,000	EGLE Grant & Capital Outlay (401)				
Department Total:			\$8,607,649					

PUBLIC SAFETY (POLICE & FIRE)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Fire	Replacement of 2 Turnout Gear Sets		\$11,000	Fire Vehicle and Equipment Fund (663)				
Police	Replacement of 1 Marked Vehicle		\$75,000	General Fund (101)				
Department Total:			\$86,000					

TECHNICAL SERVICES (ADMINISTRATION)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Technical Services	Add Fiber At DART		\$6,500	Uncertain (Combination of 101 & 588?)				
Technical Services	Migrate All SCADA to a Single Platform	BPU	\$100,000	582, 590, & 591				
Department Total:			\$106,500					

BUDGET YEAR 2 TOTAL			\$11,950,149					
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CITY OF HILLSDALE, MICHIGAN - CAPITAL IMPROVEMENT PLAN

BUDGET YEAR 3 - JULY 1, 2028 - JUNE 30, 2029 - PENDING

BOARD OF PUBLIC UTILITIES (BPU)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Electric	Air Break Switches for 46Kv Lines		\$100,000	Electric (582)				
Fund 582 Total			\$100,000					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Sewer - Operations	Funds for Sewer Main Lining/Fix RTF		\$325,000	Sewer (590)				
Sewer - Operations	Camera System		\$100,000	Sewer (590)				
Sewer - Operations	Standby Lift Station Generator	4 of 5	\$85,000	Sewer (590)				
Sewer - Operations	Carleton Lift Station	New Pumps, Controls, Piping	\$180,000	Sewer (590)				
Sewer - Operations	Carleton Lift Station	New Pumps, Controls, Piping	\$180,000	Sewer (590)				
Sewer - WWTP	Replace Influent Pump #4		\$36,000	Sewer (590)				
Sewer - WWTP	2 of 2 Sludge Rotary Lobe Pumps Rebuild/Replacement		\$15,000	Sewer (590)				
Sewer - WWTP	New RAS Pum	1 of 2	\$24,000	Sewer (590)				
Sewer - WWTP	SCADA Upgrade		\$200,000	Sewer (590)				
Fund 590 Total			\$1,145,000					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Water - Distribution	Distribution System Improvements	Mains, Valves, Hydrants	\$480,000	Water (591)				
Water - Distribution	Replacement Water Meters/Nodes		\$30,000	Water (591)				
Water - Production	Well & HS Pump Maintenance		\$62,000	Water (591)				
Water - Production	Source Water Study		\$100,000	Water (591)				
Water - Purification	New Aerator at WTO	1 of 2	\$84,000	Water (591)				
Water - Purification	New Aerator at WTO	2 of 2	\$84,000	Water (591)				
Fund 591 Total			\$840,000					

DIAL-A-RIDE TRANSPORTATION (DART)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DART	Roof Replacement		\$70,000	DART (588)				
Department Total:			\$70,000					

Footnotes

¹ % reimbursed by State and Federal government

DEPARTMENT OF PUBLIC SERVICES (DPS)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DPS	Citywide Sidewalk Repair/Upgrade		\$50,000	Capital Outlay (401)				
DPS	Oak St Culvert Replacement		\$1,500,000	Capital Outlay (401)				
DPS	Generator at City Hall and Fire Department		\$65,000	Capital Outlay (401)				
DPS	Replace 1982 1835 Skid Steer		\$106,000	Revolving Motor Equipment Fund (640)				
DPS	Replace 2004 Trailer Mnt. Arrow Board		\$8,000	Revolving Motor Equipment Fund (640)				
DPS	Replace 2017 Gravelly Zero Turn		\$22,000	Revolving Motor Equipment Fund (640)				
DPS	Replace 2008 4x4 Pickup Truck		\$50,000	Revolving Motor Equipment Fund (640)				
DPS	New DPS Facility and Storage Building		\$3,500,000	Capital Outlay (401)				
DPS	Lakeview Chip and Seal		\$25,000	Capital Outlay (401)				
DPS	Bike Path Resurface	See Footnote 1	\$50,000	Capital Outlay (401)				
DPS	Lot H Reconstruction	Library Lower Lot	\$66,893	Capital Outlay (401)				
Department Total:			\$5,442,893					

Footnotes

¹ Montgomery St to M99 and Hillsdale St to Logan St

PUBLIC SAFETY (POLICE & FIRE)								
Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Police	6 New Model Axon Tasers, Batteries, and Holsters		\$15,000	Fire Vehicle and Equipment Fund (663)	\$10,000 - \$15,000			
Fire	Replacement of 2 Turnout Gear Sets		\$11,000	Fire Vehicle and Equipment Fund (663)				
Police	Replacement of 1 Marked Vehicle		\$75,000	General Fund (101)				
Department Total:			\$86,000					
TECHNICAL SERVICES (ADMINISTRATION)								
Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Technical Services	Replace Firewall - Two Units		\$30,000	See Footnote 3				
Department Total:			\$30,000					
Footnotes								
¹ Approximate share: 40% City, 10% Library, 50% BPU								
BUDGET YEAR 3 TOTAL			\$7,713,893					

CITY OF HILLSDALE, MICHIGAN - CAPITAL IMPROVEMENT PLAN

BUDGET YEAR 4 - JULY 1, 2029 - JUNE 30, 2030 - PENDING

BOARD OF PUBLIC UTILITIES (BPU)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Electric	Transformer at Power Plan		\$400,000	Electric (582)				
Fund 582 Total			\$400,000					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Sewer - Operations	South Lift Station	New Pumps, Controls, Piping	\$185,000	Sewer (590)				
Sewer - Operations	Standby Lift Station Generator	5 of 5	\$85,000	Sewer (590)				
Sewer - WWTP	Aerator Gear Box	1 of 4	\$11,500	Sewer (590)				
Sewer - WWTP	New Channel Monster		\$35,000	Sewer (590)				
Sewer - WWTP	New RAS Pump	2 of 2	\$24,000	Sewer (590)				
Sewer - WWTP	Ox Ditch Parts		\$13,000	Sewer (590)				
Sewer - WWTP	Inline Primary Sludge Grinder Replacement		\$28,000	Sewer (590)				
Sewer - WWTP	Replace Cl2 and SO2 Equipment		\$15,000	Sewer (590)				
Sewer - WWTP	Sludge Storage Pump		\$34,000	Sewer (590)				
Sewer - WWTP	Disk Filter Pumps		\$25,000	Sewer (590)				
Sewer - WWTP	Funds for Sewer Main Lining/Fix RTF Areas		\$350,000	Sewer (590)				
Fund 590 Total			\$805,500					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Water - Distribution	Distribution System Improvements	Mains, Valves, Hydrants	\$485,000	Water (591)				
Water - Distribution	Replacement Water Meters/Nodes		\$30,000	Water (591)				
Water - Production	Well & HS Pump Maintenance		\$63,000	Water (591)				
Water - Production	Engineer for New Wells		\$200,000	Water (591)				
Fund 591 Total			\$778,000					

DIAL-A-RIDE TRANSPORTATION (DART)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DART	Parking Lot Replacement	Front Lot	\$25,000	DART (588) & Capital Outlay (401)	See Footnote 1			
Department Total:			\$25,000					

Footnotes

¹ % reimbursed by State and Federal government

DEPARTMENT OF PUBLIC SERVICES (DPS)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DPS	HVAC Upgrades - City Hall		\$50,000	Capital Outlay (401)				
DPS	Manning St Reconstruction	W Carleton Rd to Hallett St - 0.793 mi	\$2,656,550	See Footnote 1	See Footnote 2			
DPS	Citywide Sidewalk Repair/Upgrade		\$50,000	Capital Outlay (401)				
DPS	Culvert Replacement		\$1,500,000	Capital Outlay (401)				
DPS	Replace 2006 Pull Behind Air Compressor		\$28,000	Revolving Motor Equipment Fund (640)				
DPS	Basement/Foundation Repairs - Mitchell Research Center		\$20,000	Capital Outlay (401)				
DPS	Lot B Reconstruction	Wilson Hall	\$60,000	Capital Outlay (401)				
Department Total:			\$4,364,550					

Footnotes

¹ Local Streets (202), Small Urban Program, & SAD

² \$3.5M per mile due to storm improvements between Bacon St and Waldron St

PUBLIC SAFETY (POLICE & FIRE)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
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Police	6 New Model Axon Tasers, Batteries, and Holsters		\$15,000	Fire Vehicle and Equipment Fund (663)	\$10,000 - \$15,000			
Fire	Replacement of 2 Turnout Gear Sets		\$11,000	Fire Vehicle and Equipment Fund (663)				
Police	Replacement of 1 Marked Vehicle		\$75,000	General Fund (101)				

TAX INCREMENT FINANCE AUTHORITY (TIFA)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
TIFA	Lot D Reconstruction	Ferris St	\$170,000	TIFA (247) & Capital Outlay (401)	50/50 - TIFA & City			
TIFA	Lot E Reconstruction	48 E Carleton Rd	\$54,205	TIFA (247) & Capital Outlay (401)	50/50 - TIFA & City			
Department Total:			\$224,205					

TECHNICAL SERVICES (ADMINISTRATION)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Technical Services	Replace Mitel Phone System		\$55,000	See Footnote 1				
Department Total:			\$55,000					

Footnotes

¹ Approximate share: 40% City, 10% Library, 50% BPU

BUDGET YEAR 4 TOTAL			\$6,428,050					
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CITY OF HILLSDALE, MICHIGAN - CAPITAL IMPROVEMENT PLAN

BUDGET YEAR 5 - JULY 1, 2030 - JUNE 30, 2031- PENDING

BOARD OF PUBLIC UTILITIES (BPU)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Electric	Bucket Trucks	See Footnote 1	\$400,000	Electric (582)				
Fund 582 Total			\$400,000					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Sewer - Operations	Bridge Replacement		\$1,400,000	Sewer (590)				
Sewer - Operations	Funds for Sewer Main Lining/Fix RTF Areas		\$350,000	Sewer (590)				
Sewer - WWTP	Influent Pump 1		\$37,000	Sewer (590)				
Sewer - WWTP	WAS Pump Replacement	1 of 2	\$19,500	Sewer (590)				
Sewer - WWTP	Grit Auger Wear Shoe		\$13,500	Sewer (590)				
Sewer - WWTP	Aerator Gear Box	2 of 4	\$12,000	Sewer (590)				
Fund 590 Total			\$1,832,000					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Water - Distribution	Distribution System Improvements	Mains, Valves, Hydrants	\$490,000	Water (591)				
Water - Distribution	Replacement Water Meters/Nodes		\$30,000	Water (591)				
Water - Production	Well & HS Pump Maintenance		\$64,000	Water (591)				
Water - Production	New Well at Industrial (1 of 2)		\$650,000	Water (591)				
Fund 591 Total			\$1,234,000					

DEPARTMENT OF PUBLIC SERVICES (DPS)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DPS	Parking Lot Resurface & Striping - City Hall		\$5,000	Capital Outlay (401)				
DPS	Street Reconstruction - S Norwood Ave	E Bacon St to W South St - 0.25 mi	\$550,000	Major Streets (202) & SAD				
DPS	Street Reconstruction - W South St	S Norwood Ave to Reading Ave - 0.09 mi	\$198,000	Local Streets (203) & SAD				
DPS	Street Reconstruction - Waldron St	West St to Budlong St - 0.27 mi	\$594,000	Major Streets (202) & SAD				
DPS	Culvert Replacment		\$1,500,000	Capital Outlay (401)				
DPS	Citywide Sidewalk Repair/Upgrade		\$50,000	Capital Outlay (401)				
DPS	Replace 2000 4x4 416 Backhoe		\$185,000	Revolving Motor Equipment Fund (640)				
DPS	DNR Boat Launch Rehabilitation		\$130,000	Capital Outlay (401)				
Department Total:			\$3,212,000					

PUBLIC SAFETY (POLICE & FIRE)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Fire	Replacement of 2 Turnout Gear Sets		\$11,000	Fire Vehicle and Equipment Fund (663)				
Police	Replacement of 1 Marked Vehicle		\$75,000	General Fund (101)				
Department Total:			\$86,000					

TECHNICAL SERVICES (ADMINISTRATION)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Technical Services	Replace Fiber Loop		\$55,000	BPU				
Department Total:			\$55,000					

BUDGET YEAR 5 TOTAL \$6,819,000

CITY OF HILLSDALE, MICHIGAN - CAPITAL IMPROVEMENT PLAN

BUDGET YEAR 6 - JULY 1, 2031 - JUNE 30, 2032 - PENDING

BOARD OF PUBLIC UTILITIES (BPU)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Electric	Power Plant Switch Gear Upgrades		\$500,000	Electric (582)				
Fund 582 Total			\$500,000					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Sewer - Operations	Funds for Sewer Main Lining/Fix RTF Areas		\$375,000	Sewer (590)				
Sewer - Operations	Replace Vactor		\$350,000	Sewer (590)	50/50 - Water & Sewer			
Sewer - WWTP	Influent Pump 2		\$38,000	Sewer (590)				
Sewer - WWTP	WAS Pump Replacement	2 of 2	\$19,500	Sewer (590)				
Sewer - WWTP	Aerator Gear Box	3 of 4	\$12,500	Sewer (590)				
Sewer - WWTP	Ox Ditch Parts		\$14,000	Sewer (590)				
Sewer - WWTP	Sludge Storage Pump		\$35,000	Sewer (590)				
Fund 590 Total			\$844,000					

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Water - Distribution	Distribution System Improvements	Mains, Valves, Hydrants	\$495,000	Water (591)				
Water - Distribution	Replacement Water Meters/Nodes		\$30,000	Water (591)				
Water - Distribution	Replace Vactor		\$350,000	Water (591)	50/50 - Water & Sewer			
Water - Production	Well & HS Pump Maintenance		\$80,000	Water (591)				
Water - Production	New Well at Industrial (2 of 2)		\$700,000	Water (591)				
Fund 591 Total			\$1,655,000					

DEPARTMENT OF PUBLIC SERVICES (DPS)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
DPS	HVAC Upgrades - City Hall		\$20,000	Capital Outlay (401)				
DPS	Street Reconstruction - Highland Ave	Spring St to Dead End - 0.10 mi	\$222,000	Local Streets (203) & SAD				
DPS	Street Reconstruction - Fairview Ave	Spring St to Dead End - 0.16 mi	\$352,000	Local Streets (203) & SAD				
DPS	Street Reconstruction - Frisbie St	Spring St to Dead End - 0.11 mi	\$242,000	Local Streets (203) & SAD				
DPS	Citywide Sidewalk Repair/Upgrade		\$50,000	Capital Outlay (401)				
DPS	Culvert Replacment		\$1,500,000	Capital Outlay (401)				
DPS	Replace 2009 6 YD Dump Truck		\$234,500					
DPS	Waterworks Parking Lot Rehabilitation		\$100,000					
Department Total:			\$2,720,500					

PUBLIC SAFETY (POLICE & FIRE)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Fire	Replacement of 2 Turnout Gear Sets		\$11,000	Fire Vehicle and Equipment Fund (663)				
Police	Replacement of 1 Marked Vehicle		\$75,000	General Fund (101)				
Department Total:			\$86,000					

TECHNICAL SERVICES (ADMINISTRATION)

Department	Project Description	Project Note	Estimated Cost	Funding Source	Funding Note	CIP Criteria Met	Dept Rank	PC Rank
Technical Services	Replace Technical Services Vehicles	BPU	\$34,000					
Department Total:			\$34,000					

BUDGET YEAR 6 TOTAL \$5,839,500

Proposed Electric Capital Projects

FYE 2026

Industrial substation Construction -Continuation **\$1,682,000**

- Replace 46kv to 13.2 transformer to match system voltage and add additional capacity to the system. Build out four additional feeders for a total five to be fed out of the substation.

FYE 2026

Distribution Expansion and upgrade **\$700,000**

- Underground lines, Line extensions, and Trans-closure, and upgrading our electrical system. This will also encompass combining of past categories into a combined fund.

FYE 2027

Bucket Trucks **\$400,000**

- We have a bucket truck that is a 2016 model. At the present it is a three to five year build time on a bucket truck.

FYE 2027

Primary Electric Metering Updates **\$25,000**

-This is to repair and update our commercial and industrial metering to make sure it is matching customer load and billing.

FYE 2028

Building and Facilities **\$250,000**

- Replace the roof on the powerplant
- Build pole barn for storage of equipment

FYE 2029

Air break Switches for 46Kv lines

\$100,000

- Install Load Break Air Switches outside of Moore Rd. substation to allow HBPU to shut down Line 177 or 277 for maintenance without having to coordinate or wait for Consumers Energy to deenergize it.

FYE 2030

Transformers at Power Plant

\$400,000

- The two transformers at the powerplant are approximately fifty years old or older and need to be gone through one at a time. After work is completed at the Industrial Substation we will be able to shut one transformer at a time off to allow for this.

FYE 2031

Bucket Trucks

\$400,000

- We have a bucket truck that is a 2019 model. At the present it is a three to five year build time on a bucket truck.

FYE 2032

Power Plant Switch gear Upgrades

\$500,000

- At present the controls in the breaker house and all wiring is approaching Fifty years of service. We should really be in the process of upgrading as parts are only going to be harder to find or repair.

CIP 26-27

DEPARTMENT OF PUBLIC SERVICES (DPS)

CITY HALL EXTERIOR DOOR REPAIRS/REPLACEMENT

Project Description: Replace exit/entry doors at 2 locations. Install new locks.

Project Justification: Current doors are aged and damaged as veneer finish is peeling off. Current door locks have had multiple issues over the past few years and need replaced as they are also showing signs of age. Replacing door locks will also enhance security by limiting the number of past and present issues keys that have access to City Hall.

Founding Source: Capital Outlay (401)

Amount: \$20,000

Criteria:

- A – Maintenance or improve standard of service
- B. Protect public health, safety or welfare (Employees)
- E - Have an identified source of Funding
- F – Ready to Proceed

Priority 5

CITY HALL GENERATOR AND SIDEWALK REPAIR

Project Description: Remove and replace the roof/public sidewalk for City Hall generator room

Project Justification: City Hall's generator room is located under the public sidewalk on the east side of city hall. The sidewalk was previously installed to be the roof of the generator room while functioning for pedestrian travel. The sidewalk currently is settling and is damaged causing trip hazards to the public in addition to creating issues with snow removal equipment.

Funding Source: Capital Outlay (401)

Amount: \$17,000

Criteria:

- A – Maintain or improve standards of service
- B – Protect public health, safety or welfare
- F – Be Ready to proceed
- G – be coordinated with other capital improvements

Priority: 1

STREET RECONSTRUCTION – OAK STREET

Project Description: Mill and resurface 1.5” of Oak St. from E. Fayette St. to Willow St. (bike path). Full depth spot replacement of asphalt as needed in alligatored areas and/or in areas that show base failures. ADA sidewalk ramp upgrades. Option, add mill and resurface of Oak St. from E. Fayette St. to E. College St., pending cost.

Project Justification: The existing street has an average Paser Rating of 3 out of 10 and is in need of repair. This project will mill and resurface .525 miles of street. Oak St. is a City Major Street. Option, Oak St. from E. Fayette St. to E. College St. is a Paser Rating of 3 out of 10. Combining the .12 miles of Oak St., Fayette to E. College with, original scope of project, Oak St. from Willow (bike path) to E. Fayette will be more cost effective than performing as a future stand-alone project.

Funding Source: Major Streets (202)

Amount: \$460,000

Criteria:

- A – Maintain or improve standards of service
- B – Protect public health, safety, or welfare
- E – Have an identified source of funding
- F – Be Ready to proceed
- G – Coordinated with other capital improvements (other street projects, Oak St.)

Priority: 2 (Optional Oak St. from Fayette to E. College St. – 3)

STREET RECONSTRUCTION – SOUTH STREET

Project Description: Reconstruct, full dept HMA, of South Street from S. Broad Street (M99) to Reading Ave. ADA sidewalk ramp upgrades.

Project Justification: The existing street surface is a Paser Rating of 1 out of 10 and is in need of full depth replacement. This project will replace .23 miles of street. South St. is City Major Street.

Funding Source: Major Streets (202)

Amount: \$576,000

Criteria:

- A – Maintain or improve standards of service
- B. Protect public health, safety or welfare
- E – Have an identified source of funding
- F – Be ready to proceed
- G – Be coordinated with other capital improvements (other street projects)

Priority: 2

STREET RECONSTRUCTION – ARCH AVENUE

Project Description: Full depth HMA replacement with storm water improvements.

Project Justification: The existing street surface is a Paser Rating of 3 out of 10 as in need of full depth repair. Arch St. is a City Major Street that and is a truck route to the City of Hillsdale's Industrial Park.

Funding Source: Major Streets (202) and Congressional Funds

Amount: \$550,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- C – Result in economic development
- E – Have an identified source of funding
- F – Be ready to proceed
- G – Be coordinated with other capital improvements (other street projects, Industrial Dr. and BPU water main replacement)

Priority: 2

STREET RECONSTRUCTION – INDUSTRIAL DRIVE

Project Description: Full depth HMA replacement with storm water improvements. Curb will be installed around intersection radiuses to protect water valves and prevent vehicles from driving down in the drainage ditch lines.

Project Justification: The existing street surface is a Paser Rating of 1 out of 10 as in need of full depth repair. Industrial Drive is a City Major Street that and is a truck route to the City of Hillsdale's Industrial Park.

Funding Source: Major Streets (202) and TEDF F Grant

Amount: \$743,500

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- C – Result in economic development
- E – Have an identified source of funding
- F – Be ready to proceed
- G – Be coordinated with other capital improvements (other street projects, Industrial Dr. and BPU water main replacement)

Priority: 2

CITY WIDE SIDEWALK REPAIR/UPGRADE

Project Description: Full depth HMA replacement with storm water improvements.

Project Justification: ADA sidewalk ramp upgrades and sidewalk replacement due to tree damage etc. Continue to Identify and remove hazards to the pedestrian sidewalk network. This item is an annual request.

Funding Source: Major Streets (202) and Local Streets (203)

Amount: \$50,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- E – Have an identified source of funding
- F – Be ready to proceed
- G – Be coordinated with other capital improvements (coordinate with street projects).

Priority: 1

GALLOWAY STREET CULVERT REPLACEMENT

Project Description: Replace Galloway St. culvert and upgrade to a bridge (per EGLE standards).

Project Justification: Current culvert is in need of replacement due to many structural deficiencies. Culvert is located under only drive that services the Board of Public Utilities Waste Water Plant, with heavy equipment being transported over culvert daily.

Funding Source: Capital Outlay (401)

Amount: \$1,500,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- E – Have an identified source of funding
- F – Be ready to proceed
- G – Be coordinated with other capital improvements (Coordinate replacement with Galloway St. sanitary line replacement.)

Priority: 2

RMEF LOADER REPLACEMENT

Project Description: Replace one (1) 1996 Caterpillar IT14G front end loader.

Project Justification: The front-end loader is one of the most single important pieces of equipment that is located within the Department of Public Services as it is utilized year-round for piling snow, loading salt, brush and leaf collection, storm cleanup etc. DPS current load is showing signs of age, increased maintenance cost and downtime.

Funding Source: RMEF (640)

Amount: \$180,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- D – Reduce energy consumption and/or improve environmental sustainability.
- E – Have an identified source of funding
- F – Be ready to proceed

Priority: 2

DPS FACILITY DESIGN

Project Description: Design work for new DPS facility with storage.

Project Justification: The current DPS facility is showing significant signs of age, increase of maintenance cost and lack of storage for equipment. The original design of the DPS facility was a Quonset style building to house equipment, over many years office, lunch room, bathrooms were added. A new, energy efficient facility, would allow for the current building to be remodeled for storage and would be open to other departments, BPU that currently also is in need of equipment storage. This project is for design, engineering and opinion of cost, construction is in the CIP for 2029.

Funding Source: Capital Outlay (401)

Amount: \$75,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- D – Reduce energy consumption and/or improve environmental sustainability
- E – Have an identified source of funding
- F – Be ready to proceed

Priority: 3

MITCHELL RESEARCH CENTER HVAC REPAIR

Project Description: Replace 2nd floor HVAC unit as unit is not operational due to multiple issues.

Project Justification: Due to increased annual maintenance cost, current mechanic issues, the 2nd floor HVAC (AC) has been taken out of service until a new unit can be installed. 2nd floor is currently utilized by the Friends of the Mitchell building.

Funding Source: Capital Outlay (401)

Amount: \$10,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- D – Reduce energy consumption and/or improve environmental sustainability
- E – Have an identified source of funding
- F – Be ready to proceed

Priority: 4

OAK GROVE CEMETERY SCATTERING GARDEN

Project Description: Install Scattering Garden on the southeast edge of Oak Grove Cemetery. A Scattering Garden is a location that is utilized for cremations to be scattered in a natural setting.

Project Justification: A Scattering Garden was recommended and approved by the City of Hillsdale Cemetery Board as it provides another option for families to utilize the City's Cemeteries besides traditional full and/or cremation interments.

Funding Source: Capital Outlay (401)

Amount: \$10,000

Criteria: A – Maintain or improve standards of service
E – Have an identified source of funding
F – Be ready to proceed

Priority: 5

BIKE PATH RESURFACE

Project Description: Spot replacement of HMA, crack seal and sealcoat bike path from Barnard Street to Short Street.

Project Justification: Continue HMA surface maintenance of throughout the full length of bike path as the bike path from Sandy Beach to Barnard was part of the 25-26 FY capital request that was completed. The bike path is a highly utilized trail for pedestrians and recreation that runs from Sandy Beach to Wendy's.

Funding Source: Capital Outlay (401)

Amount: \$50,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- E – Have an identified source of funding
- F – Be ready to proceed

Priority: 2

MILLPOND DAM

Project Description: Per EGLE’s recommendation, remove tree stumps along water edge and regrade area such that the top of bank is level with the top of catwalk for 80’ to push the low spot to the east to provide a “spillway”. This work is to keep high levels of water/heavy rain events from eroding the earthenbackment of the Millpond Dam.

Project Justification: This work is to keep high levels of water/heavy rain events from eroding the earthenbackment of the Millpond Dam as a stop-gap until the dam can be removed at a later date, per EGLE. City is currently working with other agencies such as the HCDC as other infrastructure may be impacted by the removal of the Mill Pond and make recommendations to City Council to determine what the steps should be for the full removal. City staff is pursuing grants to assist with future cost.

Funding Source: Capital Outlay (401)

Amount: \$20,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- E – Have an identified source of funding
- F – Be ready to proceed

Priority: 1

DIAL-A-RIDE

Project Description: Replace Two (2) Medium Duty Class 1 Buses.

Project Justification: Both buses have met the minimum qualification of the state as they are both over 7 years old and/or over 100,000 miles. Both buses have had major maintenance issues over the last two years. Replacement will assist with bringing down annual maintenance cost and a more reliable service to the residents of the City of Hillsdale that utilize DART. Both buses are full reimbursed by state and federal funds.

Funding Source: Capital Outlay (401) 100% reimbursement from state and federal funds.

Amount: \$415,000

Criteria:

- A – Maintain or improve standards of service
- B - Protect public health, safety or welfare
- D. Reduce energy consumption and/or improve environmental sustainability
- E – Have an identified source of funding
- F – Be ready to proceed

Priority: 2

FYE 2027 Proposed Administration Projects- Technical Services

Add fiber at DART building to replace Air Bridge	\$6,500
Replace Backup storage array(s) @ 2 locations (shared)	\$18,000
Total of 2027 capital projects	\$24,500

Fiber at DART location:

Adding a fiber internet connection at the DART building will harden and improve an unstable wireless connection at the location. Until recently the cost was deemed too high as no providers had fiber in the area. This will strengthen the connection and help with cyber-security as well.

Replace Backup storage:

The City of Hillsdale and all of its departments rely on computers on a daily basis for the majority of their work. Replacing the Backup storage system will help in maintaining a safe and secure environment. Currently the 2 systems are by different manufacturers and are nearing end of life.

RESOLUTION # _____

A RESOLUTION TO AMEND THE CITY OF HILLSDALE CAPITAL IMPROVEMENT PLAN

THE CITY OF HILLSDALE ORDAINS THAT:

WHEREAS, Michigan Public Act 33 of 2008, as amended, provides for a Municipal Planning Commission to prepare and adopt a Capital Improvement Plan for the physical development of the City; and,

WHEREAS, the City of Hillsdale Planning Commission has prepared a physical development plan for the City of Hillsdale in compliance with said P.A. 33 of 2008; including relevant charts, maps, and text; and,

WHEREAS, the City of Hillsdale Planning Commission has provided opportunity for public input into the Capital Improvement Planning Process; and,

WHEREAS, the City of Hillsdale Planning Commission held a Public Hearing on the draft Capital Improvement Plan on MARCH 18, 2026 in accordance with the notice requirements of said P.A. 33 of 2008 and other applicable State statutes; and,

WHEREAS, at the above referenced public hearing, the citizens of the City of Hillsdale were afforded the opportunity to provide oral and written comments on the draft plan, which comments have been carefully considered by the Planning Commission; and,

WHEREAS, the City of Hillsdale Planning Commission is now satisfied that the Capital Improvement Plan is ready for adoption:

NOW, THEREFORE, BE IT RESOLVED, that the City of Hillsdale Planning Commission does hereby recommend for adoption to the Council of the City of Hillsdale the City of Hillsdale Capital Improvement FY 2026-2032, said plan to be dated as adopted this day of APRIL 20, 2026; and,

BE IT FURTHER RESOLVED, that the Council of the City of Hillsdale does hereby direct the Mayor and City Clerk to sign this Resolution signifying adoption of the City of Hillsdale Capital Improvement Plan FY 2026-2032, to file attested copies of the Plan with the Hillsdale City Clerk and the Hillsdale County Planning Commission.

Passed at a regular meeting of the Council of the City of Hillsdale held on the APRIL 20, 2026

CITY OF HILLSDALE

By: _____
Scott Sessions, Mayor

By: _____
Katy Price, City Clerk

Date Proposed: 02/18/2026
Date Published as Proposed: 02/26/2026
Date Passed:
Date Published as Passed:
Effective Date:

City of Hillsdale

Agenda Item Summary

Meeting Date: April 20, 2026
Agenda Item: New Business
Subject: Fire Department purchase of Personal Protective Equip.

Background:

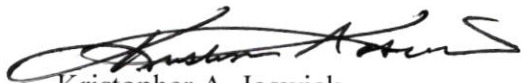
The Fire Department requests to purchase Turnout Gear for the fire department that has exceeded its useful life.

Per NFPA 1971 turnout gear and firefighting personal protective equipment has an in-service life of 10 years. This section of the NFPA has been adopted by MIOSHA. Five part-paid fire fighters have gear that has exceeded its useful life per the code and is due for replacement. Furthermore, all of the department fire helmets were previously purchased at the same time, are now all due for replacement.

The firefighters that need equipment have been fitted for the equipment and it is ready to order with your approval. I am taking this opportunity to turn the department in a new direction with this order of equipment. The fire helmets are a new light weight design at a near breakeven cost to the current wear item. The turnout gear is a new brand and fabric that will be more durable and comfortable for our firefighters, with a slight cost savings verse what was previously purchased.

Recommendation:

Approval is recommended as the department is required to provide the employees with replacement personal protective equipment. The total cost is \$23,470.



Kristopher A. Joswiak
Police and Fire Chief

City of Hillsdale - Public Safety Committee - April 16, 2026
97 N. Broad St., Hillsdale, MI 49242

Call to order 5:32 PM

Attend
Greg Stuchell
Bob Flynn
Robert Socha

City Manager Mackie
Mayor Scott Sessions

Agenda

PPE purchase for Fire Dept. See agenda attachment

Motion: Recommend to full council to purchase from the Public Safety millage the attached quotes from Phoenix Outfitters for a total of \$23,470

Moved: Greg Stuchell
Support: Bob Flynn
Unanimous approval

Discussion about future fire hose replacement.

Motion to adjourn: Bob Flynn
Support: Greg Stuchell
Unanimous
Meeting Adjourns: 5:48 PM



Quotation: 288550

(DO NOT PAY FROM THIS DOCUMENT/S&H MAY NOT BE INCLUDED)

Quotation Date: **20 Mar 2026**

REMITTANCE ADDRESS

PHOENIX Safety Outfitters
P.O. Box 20445
Upper Arlington, OH 43220

Physical Address:

PHOENIX Safety Outfitters
110 W Leffel Lane
Springfield, Ohio 45506
(614) 361-0544

EIN:

39-3356641

Shipping Method: **Best Way**
Account Rep: **Jeff Shimel**

Accounting Questions: **cgrogan@phoenixoutfitters.com**
Accounting Phone: **614-203-0247**

Sales Tax Registrations:

Ohio (91-050790)
Indiana (0158424336)
Michigan (41-2241348)

Bill to:

KRISTOPHER JOSWIAK
CITY OF HILLSDALE FIRE DEPARTMENT
77 E. CARLETON RD.
HILLSDALE MI 49242
UNITED STATES

Customer Email: kjoswiak@cityofhillsdale.org

Ship to:

KRISTOPHER JOSWIAK
CITY OF HILLSDALE FIRE DEPARTMENT
77 E. CARLETON RD.
HILLSDALE MI 49242
UNITED STATES

Customer Email: kjoswiak@cityofhillsdale.org

Item ID	Item name	Qty	Item \$	Extended \$
CUSTPO	Customer Purchase Order Number: Verbal/Email Chief Kristopher Joswiak	1	\$0.00	\$0.00
PHNXMW-LIME-WHTNMX-VFC	PHNX MIDWEST SPEC: V-FORCE TURNOUT COAT / K4 / LIME TRIM-PSGQ29935-C KHAKI COLOR "HCFD" ACROSS YOKE 3" LINE/YELLOW LETTERS NAME PATCH 3" LIME/YELLOW LETTERS	2	\$2055.00	\$4110.00
PHNXMW-LIME-WHTNMX-VFP	PHNX MIDWEST SPEC: V-FORCE TURNOUT PANT / K4 / LIME TRIM-PSGQ29935-C KHAKI COLOR	2	\$1545.00	\$3090.00
NAME LIST:	THE FOLLOWING PERSONNEL ARE RECEIVING THE ABOVE PRODUCT: NOAH WOLLET DAVID DEKLEIN Verified: [0621]	1	\$0.00	\$0.00
FRT-NC-DROP	There shall be No Freight Charged on this Drop Ship Order // Reference Date Shipped in Header: Verified: [0621]	1	\$0.00	\$0.00

Subtotal	\$7200.00
Not rated @ 0%	\$0.00
MI-ST TAX EXEMPT @ 0%	\$0.00
Total	\$7200.00
Paid to date	\$0.00



Quotation: 288551

(DO NOT PAY FROM THIS DOCUMENT/S&H MAY NOT BE INCLUDED)

Quotation Date: **20 Mar 2026**

REMITTANCE ADDRESS

PHOENIX Safety Outfitters
P.O. Box 20445
Upper Arlington, OH 43220

Physical Address:

PHOENIX Safety Outfitters
110 W Leffel Lane
Springfield, Ohio 45506
(614) 361-0544

EIN:
39-3356641

Shipping Method: **Best Way**
Account Rep: **Jeff Shimel**

Accounting Questions: **cgrogan@phoenixoutfitters.com**
Accounting Phone: **614-203-0247**

Sales Tax Registrations:
Ohio (91-050790)
Indiana (0158424336)
Michigan (41-2241348)

Bill to:

KRISTOPHER JOSWIAK
CITY OF HILLSDALE FIRE DEPARTMENT
77 E. CARLETON RD.
HILLSDALE MI 49242
UNITED STATES

Customer Email: kjoswiak@cityofhillsdale.org

Ship to:

KRISTOPHER JOSWIAK
CITY OF HILLSDALE FIRE DEPARTMENT
77 E. CARLETON RD.
HILLSDALE MI 49242
UNITED STATES

Customer Email: kjoswiak@cityofhillsdale.org

Item ID	Item name	Qty	Item \$	Extended \$
CUSTPO	Customer Purchase Order Number: Verbal/Email Chief Kristopher Joswiak	1	\$0.00	\$0.00
PHNXMW-LIME-WHTNMX-VFC	PHNX MIDWEST SPEC: V-FORCE TURNOUT COAT / K4 / LIME TRIM-PSGQ29935-C KHAKI COLOR "HCFD" ACROSS YOKE 3" LINE/YELLOW LETTERS NAME PATCH 3" LIME/YELLOW LETTERS	1	\$2055.00	\$2055.00
PHNXMW-LIME-WHTNMX-VFP	PHNX MIDWEST SPEC: V-FORCE TURNOUT PANT / K4 / LIME TRIM-PSGQ29935-C KHAKI COLOR	1	\$1545.00	\$1545.00
NAME LIST:	THE FOLLOWING PERSONNEL ARE RECEIVING THE ABOVE PRODUCT: BRIAN BENNETT Verified: [0621]	1	\$0.00	\$0.00
804-6369-10.0M	QR14 Leather Structural Fire Boot, Lion BRIAN BENNETT Verified: [0226] Valid Thru: [063026] Color: BLK/YLW SHOE MWX: 10.0M	1	\$398.00	\$398.00
804-6369-12.0M	QR14 Leather Structural Fire Boot, Lion NOAH WOLLET RUSSELL PICEK Verified: [0226] Valid Thru: [063026] Color: BLK/YLW SHOE MWX: 12.0M	2	\$398.00	\$796.00
804-6369-13.0M	QR14 Leather Structural Fire Boot, Lion DAVID DEKLEIN Verified: [0226] Valid Thru: [063026] Color: BLK/YLW SHOE MWX: 13.0M	1	\$398.00	\$398.00
804-6369-10.5M	QR14 Leather Structural Fire Boot, Lion CHRIS ROSENBERRY Verified: [0226] Valid Thru: [063026] Color: BLK/YLW SHOE MWX: 10.5M	1	\$398.00	\$398.00
FRT-NC-DROP	There shall be No Freight Charged on this Drop Ship Order // Reference Date Shipped in Header: Verified: [0621]	1	\$0.00	\$0.00
Subtotal			\$5590.00	
Not rated @ 0%				\$0.00

MI-ST TAX EXEMPT @ 0%

\$0.00

Total

\$5590.00

Paid to date

\$0.00



Quotation: 288552

(DO NOT PAY FROM THIS DOCUMENT/S&H MAY NOT BE INCLUDED)

Quotation Date: 20 Mar 2026

REMITTANCE ADDRESS

PHOENIX Safety Outfitters
P.O. Box 20445
Upper Arlington, OH 43220

Physical Address:

PHOENIX Safety Outfitters
110 W Leffel Lane
Springfield, Ohio 45506
(614) 361-0544

EIN:

39-3356641

Shipping Method: **Best Way**

Account Rep: **Jeff Shimel**

Accounting Questions: **cgrogan@phoenixoutfitters.com**

Accounting Phone: **614-203-0247**

Sales Tax Registrations:

Ohio (91-050790)

Indiana (0158424336)

Michigan (41-2241348)

Bill to:

KRISTOPHER JOSWIAK
CITY OF HILLSDALE FIRE DEPARTMENT
77 E. CARLETON RD.
HILLSDALE MI 49242
UNITED STATES

Customer Email: kjoswiak@cityofhillsdale.org

Ship to:

KRISTOPHER JOSWIAK
CITY OF HILLSDALE FIRE DEPARTMENT
77 E. CARLETON RD.
HILLSDALE MI 49242
UNITED STATES

Customer Email: kjoswiak@cityofhillsdale.org

Item ID	Item name	Qty	Item \$	Extended \$
CUSTPO	Customer Purchase Order Number: Verbal/Email Chief Kristopher Joswiak	1	\$0.00	\$0.00
PHNXMW-LIME-WHTNMX-VFC	PHNX MIDWEST SPEC: V-FORCE TURNOUT COAT / K4 / LIME TRIM-PSGQ29935-C KHAKI COLOR "HCFD" ACROSS YOKE 3" LINE/YELLOW LETTERS NAME PATCH 3" LIME/YELLOW LETTERS	2	\$2055.00	\$4110.00
PHNXMW-LIME-WHTNMX-VFP	PHNX MIDWEST SPEC: V-FORCE TURNOUT PANT / K4 / LIME TRIM-PSGQ29935-C KHAKI COLOR	2	\$1545.00	\$3090.00
NAME LIST:	THE FOLLOWING PERSONNEL ARE RECEIVING THE ABOVE PRODUCT: CHRIS ROSENBERRY RUSSELL PICEK Verified: [0621]	1	\$0.00	\$0.00
FRT-NC-DROP	There shall be No Freight Charged on this Drop Ship Order // Reference Date Shipped in Header: Verified: [0621]	1	\$0.00	\$0.00

Subtotal \$7200.00

Not rated @ 0% \$0.00

MI-ST TAX EXEMPT @ 0% \$0.00

Total \$7200.00

Paid to date \$0.00



MACQUEEN

350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: HILLSDALE CITY FIRE DEPARTMENT
77 E CARLTON ROAD
HILLSDALE MI 49242

Invoice To: HILLSDALE CITY FIRE DEPARTMENT
77 E CARLTON ROAD
HILLSDALE MI 49242

Attention: KRISTOPHER JOSWIAK

Branch 16 - DELAFIELD, WI		
Date 02/27/2026	Time 14:36:16 (O)	Page 1
Account No HILLS017	Phone No 5174376451	Est No 01 051381
Ship Via BEST WAY	Purchase Order HELMETS	
Tax ID No		
		Salesperson 416 / 353

ESTIMATE EXPIRY DATE: 03/29/2026

PARTS ESTIMATE - NOT AN INVOICE

<u>Part#</u>	<u>Description</u>	<u>U</u>	<u>Qty</u>	<u>Price</u>	<u>Amount</u>
10247315	CAIRNS 1836 BLK A-1836ABA0ABEAAA00A0 CAIRNS 1836 UNPAINTED BLACK FIRE HELMET- CLEAR DEFENDERS, STD HEADBAND, BLACK NOMEX EARLAPS, 6" CARVED EAGLE, 2-PT STD CHINSTRAP, REFLEXITE TRIM IN LIME YELLOW		6	435.00	2610.00
10247333	CAIRNS 1836 YLW A-1836AYA0ABEAAA00A0 - CAIRNS 1836 UNPAINTED YELLOW FIRE HELMET - CLEAR DEFENDERS - STD HEADBAND - BLACK NOMEX EARLAPS - 6" CARVED EAGLE - 2-PT STD CHINSTRAP - REFLEXITE TRIM IN LIME YELLOW		2	435.00	870.00

Reference Number: 051381-HELMETS
FREIGHT NOT INCLUDED

Subtotal: 3480.00
Tax: .00
TOTAL: 3480.00

Authorization: _____