



# City Council Agenda

May 4, 2026  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of April 16, 2026: \$930,112.83
    - 2. Payroll of April 23, 2026: \$213,632.24
  - B. City Council Minutes of April 20, 2026
  - C. City Council Budget Session Minutes of April 16, 2026 and April 23, 2026
  - D. Finance Minutes of April 20, 2026
  - E. Airport Advisory Committee Minutes of April 11, 2026
  - F. Hillsdale College Noise Variance Request- Fireworks Display
  - G. Hillsdale College Senior Alumni Picnic Noise Variance Request
- VI. Communications/Petitions**
  - A. Q1 2026 Code Enforcement and Zoning Report
  - B. Thank you from Domestic Harmony
  - C. 2026 Summer Newsletter
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
- IX. New Business**
  - A. Resolution to Approve Extension of NEZ Certificates 2021-136 and 2021-139
  - B. Arch Ave Reconstruction – Bid Award
  - C. South St Reconstruction- Bid Award
  - D. Oak St Reconstruction – Bid Award
  - E. Baw Beese Trail – Bid Award
  - F. Penny Swan FOIA Appeal #1
  - G. Penny Swan FOIA Appeal #2
- X. Miscellaneous Reports**
  - A. Proclamation: 57<sup>th</sup> Annual Professional Municipal Clerk’s Week
  - B. Appointment: None
  - C. Other- None
- XI. General Public Comment**
- XII. City Manager’s Report**

**XIII. Council Comment**

**XIV. Adjournment**

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	RETIREMENT - CONTRIBUTIONS	MERS	RETIREMENT - CONTRIBUTIONS	16,028.22	1425
Total For Dept 000.000				16,028.22	
Dept 172.000 CITY MANAGER					
101-172.000-810.000	ANNUAL MEMBERSHIP DUES - MEDA D. MICH ECONOMIC DEVELOPERS	MEDA D. MACKIE	ANNUAL MEMBERSHIP DUES - MEDA D. MACKIE	350.00	112636
Total For Dept 172.000 CITY MANAGER				350.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	ID BADGES	AMAZON CAPITAL SERVICES, I	PHONE CASES CHARGERS, ID CARDS	25.73	112602
101-175.000-802.000	NET ADMIN MARCH 2026	SONIT SYSTEMS, LLC	NET ADMIN MARCH 2026	520.00	112651
101-175.000-802.000	BASIC FOIA TRAINING BIANES	THE ROSSOW GROUP	BASIC FOIA TRAINING BIANES	215.00	112653
101-175.000-880.000	FLAG DOWELS, LEG TIP - 250TH CEL	GELZER HJ & SON INC	FLAG DOWELS, LEG TIP - 250TH CELEBRATIC	11.97	112622
101-175.000-880.000	FLAGS 250TH CELEBRATION	GELZER HJ & SON INC	FLAGS - 250TH CELEBRATION	376.96	112622
101-175.000-880.000	DRY CLEAN BUNTINGS FOR 250 CELEB	POWERS CLOTHING, INC.	DRY CLEAN BUNTINGS FOR 250 CELEBRATION	31.40	112646
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,181.06	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	211.36	112615
101-215.000-905.000	PUBLISHING / NOTICES	USA TODAY MEDIA CORP	ORDINANCE 26-03 NOTICE	101.70	112654
Total For Dept 215.000 CITY CLERK DEPARTMENT				313.06	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	127.80	112615
101-257.000-850.000	MONTHLY VERIZON BILL - APR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR26	40.04	112656
Total For Dept 257.000 ASSESSING DEPARTMENT				167.84	
Dept 262.000 ELECTIONS					
101-262.000-726.000	WRISTBANDS - ELECTION	AMAZON CAPITAL SERVICES, I	WRISTBANDS - ELECTION	299.00	112602
101-262.000-726.000	FLAGS - ELECTIONS	AMAZON CAPITAL SERVICES, I	FLAGS - ELECTIONS	102.59	112602
Total For Dept 262.000 ELECTIONS				401.59	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	3X5 FLAGS	AMAZON CAPITAL SERVICES, I	CEMETERY FLAGS, DART SUPPLIES	43.50	112602
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	25.52	112623
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	29.09	112610
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	39.40	112610
101-265.000-801.000	CITY HALL CLEANING - MARCH 2026	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - MARCH 2026	675.00	112619
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	58.24	112601
101-265.000-850.000	OOMA FAXING EQUIP APR 26	OOMA, INC.	OOMA FAXING EQUIP APR 26	129.86	112641
Total For Dept 265.000 BUILDING AND GROUNDS				1,000.61	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	AMMUNITION FOR POLICE DEPT	CMP DISTRIBUTOR, INC	AMMUNITION FOR POLICE DEPT	490.00	112612
101-301.000-726.000	PRINTER INK FOR OFFICE COLOR PRI	CURRENT OFFICE SOLUTIONS	PRINTER INK FOR OFFICE COLOR PRINTER PC	88.68	112615
101-301.000-726.000	COPY STAMP AND SHARPIES FOR POLI	CURRENT OFFICE SOLUTIONS	COPY STAMP AND SHARPIES FOR POLICE OFFI	24.38	112615
101-301.000-726.000	HIT TARGETS FOR POLICE TRAINING	QUALIFACATION TARGETS INC.	HIT TARGETS FOR POLICE TRAINING	96.42	112649
101-301.000-742.000	ARMOUR EXPRESS BALLISTIC VEST SA	CMP DISTRIBUTOR, INC	ARMOUR EXPRESS BALLISTIC VEST SANDAHL	1,140.00	112612
101-301.000-742.000	TWO LINE NAMEPLATE JOSWIAK	GALLS, LLC	TWO LINE NAMEPLATE JOSWIAK	9.50	112621
101-301.000-742.000	UNIFORMS FOR STOLL	GALLS, LLC	UNIFORMS FOR STOLL	248.87	112621
101-301.000-742.000	J SERIES NAMEBAR PRATT	GALLS, LLC	J SERIES NAMEBAR PRATT	16.19	112621
101-301.000-742.000	ONE LINE NAMEPLATE FOR JOSWIAK	GALLS, LLC	ONE LINE NAMEPLATE FOR JOSWIAK	9.50	112621
101-301.000-742.000	BADGE FOR JOSWIAK	GALLS, LLC	BADGE FOR JOSWIAK	111.00	112621
101-301.000-742.000	DEPARTMENT PATCHES POLICE	NYE UNIFORM COMPANY	DEPARTMENT PATCHES POLICE	6.85	112639

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-742.000	PATCHES SEWN ON SHIRT FOR CHIEF	POWERS CLOTHING, INC.	PATCHES SEWN ON SHIRT AND ALTERATIONS E	6.00	112646
101-301.000-742.000	HAT BADGES FOR POLICE	PRIORITY ONE EMERGENCY INC	HAT BADGES FOR POLICE	225.00	112647
101-301.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	37.05	112615
101-301.000-801.000	POLICE CELL AND CAR ACCESS	VERIZON WIRELESS	PHONE BILL FOR POLICE AND FIRE MAR 26	753.41	112656
101-301.000-930.000	REPAIRS 2-4	PARNEY'S CAR CARE, LLC	REPAIRS 2-4	4,781.05	112642
Total For Dept 301.000 POLICE DEPARTMENT				8,043.90	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	PILOT GEL PENS X48	AMAZON CAPITAL SERVICES, I	PILOT GEL PENS X48	59.92	112602
101-336.000-726.000	SPARK PLUG OIL AND FILTER FOR FI	POINT RENTAL & SALES	SPARK PLUG OIL AND FILTER FOR FIRE DEPT	46.75	112644
101-336.000-801.000	FIRE DEPT TABLET	VERIZON WIRELESS	PHONE BILL FOR POLICE AND FIRE MAR 26	20.02	112656
Total For Dept 336.000 FIRE DEPARTMENT				126.69	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	DPS SUPPLIES	AMAZON CAPITAL SERVICES, I	DPS POST-T NOTES, URINAL DEODOR, DART TP	64.55	112602
101-441.000-726.000	PENS	AMAZON CAPITAL SERVICES, I	FILTERS #72, PENS	8.99	112602
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	6.38	112623
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	112610
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	112610
101-441.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	192.11	112615
101-441.000-850.000	MONTHLY VERIZON BILL - APR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR26	42.89	112656
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				415.80	
Dept 567.000 CEMETERIES					
101-567.000-801.000	PORTA POT RENTAL - CEMETERY	LAPEW SANITATION - THOMAS	PORTA POT RENTAL	110.00	112631
Total For Dept 567.000 CEMETERIES				110.00	
Dept 595.000 AIRPORT					
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	38.84	112601
101-595.000-930.000	SEALANT, HANG STRIP	GELZER HJ & SON INC	SEALANT, HANG STRIP	18.98	112622
101-595.000-930.000	COAX CABLE	GELZER HJ & SON INC	COAX CABLE	18.99	112622
Total For Dept 595.000 AIRPORT				76.81	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	BUSINESS CARDS - CODE ENF & ZONING	64.00	112605
101-701.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	127.80	112615
101-701.000-810.000	2026 MAA MEMBERSHIP FEE	MICHIGAN ASSESSORS ASSOCI	2026 MAA MEMBERSHIP FEE	95.00	112637
101-701.000-860.000	MARCH FUEL - CODE ENFORCEMENT	WATKINS TRANSPORT INC	MARCH FUEL - DPS	80.77	112658
101-701.000-956.000	DEVELOPMENT REVIEW WEBINAR	MICH ASSOC OF PLANNING	DEVELOPMENT REVIEW WEBINAR	45.00	112635
Total For Dept 701.000 PLANNING DEPARTMENT				412.57	
Dept 756.000 PARKS					
101-756.000-726.000	PARKS	LAKE COUNTY NURSERY	2026 CITY TREE PLANTING	287.00	112630
101-756.000-801.000	PORTA POT RENTAL - BOAT LAUNCH	LAPEW SANITATION - THOMAS	PORTA POT RENTAL	115.00	112631
Total For Dept 756.000 PARKS				402.00	
Total For Fund 101 GENERAL FUND				29,030.15	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	LOCAL	BILL'S LAWN CARE, LLC	SIDEWALK REPLACEMENT	4,750.00	112607
Total For Dept 444.000 SIDEWALKS				4,750.00	
Dept 450.000 STREET SURFACE					

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 04/16/2026 - 04/16/2026  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	SUPPLIES MAJOR	BEAVER RESEARCH COMPANY	SOY LEASE DW, BEA LESS TACKY	1,220.57	112606
Total For Dept 450.000 STREET SURFACE				1,220.57	
Dept 470.000 TREES					
202-470.000-726.470	MAJOR	LAKE COUNTY NURSERY	2026 CITY TREE PLANTING	278.00	112630
202-470.000-801.000	TREE REMOVAL - 11 E BACON	WICKHAM TREE SERVICE, LLC	TREE REMOVAL - 11 E BACON	900.00	112660
Total For Dept 470.000 TREES				1,178.00	
Dept 490.000 TRAFFIC					
202-490.000-726.000	POST HOLE DIGGER	GELZER HJ & SON INC	POST HOLE DIGGER	41.49	112622
Total For Dept 490.000 TRAFFIC				41.49	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				7,190.06	
Fund 203 LOCAL STREET FUND					
Dept 444.000 SIDEWALKS					
203-444.000-801.000	MAJOR	BILL'S LAWN CARE, LLC	SIDEWALK REPLACEMENT	1,150.00	112607
203-444.000-801.000	LOCAL SIDEWALK - 85 UNION	DRY MAR TRUCKING & DIRTWOF	110 SQ FT SIDEWALK - 85 UNION	1,375.00	112618
Total For Dept 444.000 SIDEWALKS				2,525.00	
Dept 450.000 STREET SURFACE					
203-450.000-726.000	SUPPLIES LOCAL	BEAVER RESEARCH COMPANY	SOY LEASE DW, BEA LESS TACKY	1,220.58	112606
Total For Dept 450.000 STREET SURFACE				1,220.58	
Dept 470.000 TREES					
203-470.000-726.470	LOCAL	LAKE COUNTY NURSERY	2026 CITY TREE PLANTING	1,500.00	112630
Total For Dept 470.000 TREES				1,500.00	
Dept 480.000 DRAINAGE					
203-480.000-726.000	MORTAR MIX - LEWIS ST. CATCH BAS	GELZER HJ & SON INC	MORTAR MIX - LEWIS ST. CATCH BASIN	9.89	112622
203-480.000-726.000	MORTAR MIX - LEWIS ST	GELZER HJ & SON INC	MORTAR MIX - LEWIS ST	19.78	112622
Total For Dept 480.000 DRAINAGE				29.67	
Dept 490.000 TRAFFIC					
203-490.000-726.000	POST HOLE DIGGER	GELZER HJ & SON INC	POST HOLE DIGGER	41.50	112622
Total For Dept 490.000 TRAFFIC				41.50	
Total For Fund 203 LOCAL STREET FUND				5,316.75	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	YOUTH PROGRAM FEES	SMITH, LAURA	BASEBALL REFUND	75.00	112650
Total For Dept 000.000				75.00	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-801.000	SANDY BEACH FOOD SERVICE LICENSE	COMMUNITY HEALTH AGENCY	SANDY BEACH FOOD SERVICE LICENSE 2026	250.00	112614
Total For Dept 751.000 RECREATION DEPARTMENT				250.00	
Total For Fund 208 RECREATION FUND				325.00	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 728.000 ECONOMIC DEVELOPMENT					
244-728.000-801.000	CITY SPOTLIGHT INTERVIEW	MCKIBBIN MEDIA GROUP, INC.	CITY SPOTLIGHT INTERVIEW	55.00	112633
244-728.000-801.000	CITY SPOTLIGHT INVOICE	MCKIBBIN MEDIA GROUP, INC.	CITY SPOTLIGHT INVOICE	55.00	112633

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 728.000 ECONOMIC DEVELOPMENT					
Total For Dept 728.000 ECONOMIC DEVELOPMENT				110.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				110.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	USB C ADAPTER	AMAZON CAPITAL SERVICES, I	USB C ADAPTER	6.99	112602
271-790.000-801.000	MONTHLY COPIER LEASE AND PRINTS	CURRENT OFFICE SOLUTIONS	MONTHLY COPIER LEASE AND PRINTS	191.33	112615
271-790.000-801.000	MONTHLY BATHROOM AND FOYER CLEAN	EAST 2 WEST ENTERPRISES, I	MONTHLY BATHROOM AND FOYER CLEANING 9 T	445.00	112619
271-790.000-801.000	COOLER RENTAL - LIBRARY	HEFFERNAN SOFT WATER SERV	COOLER RENTAL - LIBRARY	12.00	112623
271-790.000-801.000	STATE AID CONTRIBUTION	WOODLANDS LIBRARY COOPERAT	STATE AID CONTRIBUTION	3,094.93	112661
271-790.000-802.000	NET ADMIN MARCH 2026	SONIT SYSTEMS, LLC	NET ADMIN MARCH 2026	130.00	112651
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	19.45	112601
271-790.000-850.000	OOMA FAXING EQUIP APR 26	OOMA, INC.	OOMA FAXING EQUIP APR 26	64.93	112641
271-790.000-982.000	MOVIES	AMAZON CAPITAL SERVICES, I	MOVIES	34.96	112602
271-790.000-982.000	MOVIES	AMAZON CAPITAL SERVICES, I	MOVIES	11.18	112602
271-790.000-982.000	MOVIES	AMAZON CAPITAL SERVICES, I	MOVIES	5.00	112602
271-790.000-982.000	BOOKS - APRIL26 ADULT	AMAZON CAPITAL SERVICES, I	BOOKS - APRIL26 ADULT	115.50	112602
271-790.000-982.000	BOOKS - ADULT 26	AMAZON CAPITAL SERVICES, I	BOOKS - ADULT 26	50.00	112602
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	17.05	112625
271-790.000-982.000	BOOKS - FEB26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - FEB26 ADULT	17.58	112625
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	89.96	112625
271-790.000-982.000	BOOKS - MAR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAR26 ADULT	35.70	112625
271-790.000-982.000	BOOKS - APR26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - APR26 ADULT	15.42	112625
271-790.000-982.002	BOOKS - LOST/DAMAGED	AMAZON CAPITAL SERVICES, I	DIARY OF A WIMPY KID REPLACEMENT	7.70	112602
Total For Dept 790.000 LIBRARY				4,364.68	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	GLUE FOR LBW/CRAFTS	AMAZON CAPITAL SERVICES, I	GLUE FOR LBW/CRAFTS	19.48	112602
271-792.000-982.000	CONTAINERS FOR KIT ITEMS	AMAZON CAPITAL SERVICES, I	CONTAINERS FOR KIT ITEMS	19.49	112602
271-792.000-982.000	DIARY OF A WIMPY KID BOOKS	AMAZON CAPITAL SERVICES, I	DIARY OF A WIMPY KID BOOKS	47.20	112602
271-792.000-982.000	BOOKS APR26 CHI	INGRAM LIBRARY SERVICES	BOOKS APR26 CHI	23.85	112625
271-792.000-982.000	BOOKS - MAR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - MAR26 CHI	8.87	112625
271-792.000-982.000	BOOKS - APR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - APR26 CHI	186.10	112625
271-792.000-982.000	BOOKS - APR26 CHI	INGRAM LIBRARY SERVICES	BOOKS - APR26 CHI	238.90	112625
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				543.89	
Total For Fund 271 LIBRARY FUND				4,908.57	
Fund 274 POLICE - OWI ENFORCEMENT					
Dept 301.000 POLICE DEPARTMENT					
274-301.000-726.000	REIMBURSEMENT FOR MAILING A BLOO	BRAD MARTIN	REIMBURSEMENT FOR MAILING A BLOOD KIT E	7.30	112609
Total For Dept 301.000 POLICE DEPARTMENT				7.30	
Total For Fund 274 POLICE - OWI ENFORCEMENT				7.30	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - MARCH 2026	STATE OF MICHIGAN	SALES TAX - MARCH 2026	790.13	692
481-000.000-687.300	SALES TAX - MARCH 2026	STATE OF MICHIGAN	SALES TAX - MARCH 2026	(3.95)	692
Total For Dept 000.000				786.18	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				786.18	

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 EXP CHECK RUN DATES 04/16/2026 - 04/16/2026  
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	CLAMP - DE SMALL ALUM SIDE OPENI	POWER LINE SUPPLY	INVENTORY	755.50	112645
582-000.000-110.000	IN LINE FUSE HOLDERS	POWER LINE SUPPLY	INVENTORY	367.30	112645
582-000.000-110.000	ARM PIN	POWER LINE SUPPLY	INVENTORY	2,427.05	112645
582-000.000-202.100	4ENBK1	KINNEY, LEANNA S	UB refund for account: 030042	108.33	112628
582-000.000-202.100	6ENBK1	WEST ST CHURCH OF CHRIST	UB refund for account: 011436	2.78	112659
582-000.000-249.100	OPERATION ROUND-UP - MARCH 2026	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - MARCH 2026	2,620.32	112613
582-000.000-249.100	LIEAF-6099 MARCH 2026 P.A. 95	LARA - MI PUBLIC SERVICE (	LIEAF-6099 MARCH 2026 P.A. 95	7,646.85	112632
582-000.000-263.000	SALES TAX - MARCH 2026	STATE OF MICHIGAN	SALES TAX - MARCH 2026	37,212.65	692
582-000.000-264.000	MSCPA MEMBER POWER BILLING - MAR	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - MARCH 2026	10,000.00	1426
582-000.000-692.200	SALES TAX - MARCH 2026	STATE OF MICHIGAN	SALES TAX - MARCH 2026	(230.20)	692
Total For Dept 000.000				60,910.58	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	22.65	112602
582-175.000-726.000	PLATES	AMAZON CAPITAL SERVICES, I	WINDOW CRANK REPAIR, PLATES	24.20	112602
582-175.000-726.000	COPIES/CONTRACT BILLING - MARCH	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2026	123.49	112615
582-175.000-726.000	COPY PAPER- 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER- 45 MONROE STREET	52.80	112615
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	112610
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	112610
582-175.000-801.000	COPIES/CONTRACT BILLING - MARCH	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2026	138.13	112615
582-175.000-801.000	PRINTING/POSTAGE	DELAWARE SYSTEMS	PRINTING/POSTAGE	1,328.57	112616
582-175.000-801.000	BPU CLEANING MARCH. 2026	EAST 2 WEST ENTERPRISES, I	BPU CLEANING MARCH. 2026	85.00	112619
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MARCH 2	11.49	112640
582-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAR 2026	233.73	691
582-175.000-802.000	CELL PHONE CASE CREDIT	AMAZON CAPITAL SERVICES, I	CELL PHONE CASE CREDIT	(18.74)	112602
582-175.000-802.000	CASES AND CHARGERS	AMAZON CAPITAL SERVICES, I	PHONE CASES CHARGERS, ID CARDS	96.14	112602
582-175.000-802.000	NET ADMIN MARCH 2026	SONIT SYSTEMS, LLC	NET ADMIN MARCH 2026	666.26	112651
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 4-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 4-26	251.18	112655
582-175.000-802.000	MILSOFT DISSPATCH LICENSE 4-26	MILSOFT	MILSOFT DISSPATCH LICENSE 4-26	275.63	112655
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	38.84	112601
582-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	100.00	112601
582-175.000-850.000	OOMA FAXING EQUIP APR 26	OOMA, INC.	OOMA FAXING EQUIP APR 26	32.47	112641
582-175.000-850.000	MONTHLY VERIZON BILL - APR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR26	466.97	112656
582-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	221.92	1422
582-175.000-930.000	WINDOWS CRANK REPAIR ADMIN	AMAZON CAPITAL SERVICES, I	WINDOW CRANK REPAIR, PLATES	56.99	112602
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,212.72	
Dept 544.000 OPERATIONS					
582-544.000-726.000	ARC FLASH HOOD BAGS	AMAZON CAPITAL SERVICES, I	ARC FLASH HOOD BAGS	165.88	112602
582-544.000-726.000	ALLIGATOR CLIP FOR VOLTAGE RECOR	AMAZON CAPITAL SERVICES, I	ALLIGATOR CLIP FOR VOLTAGE RECORDER	7.59	112602
582-544.000-726.000	12 OZ WD40 LUBRICANT	GELZER HJ & SON INC	12 OZ WD40 LUBRICANT	32.97	112622
582-544.000-726.000	SUPPLIES	KSS ENTERPRISES	SUPPLIES	124.11	112629
582-544.000-726.000	FUEL CAP	PERFORMANCE AUTOMOTIVE	FUEL CAP	23.29	112643
582-544.000-726.000	ALUMINUM CAP	STOLL METAL SALES, LLC	ALUMINUM CAP	288.30	112652
582-544.000-730.000	COLORLED ELECTRICAL TAPE	POWER LINE SUPPLY	ELECTRICAL TAPE	743.60	112645
582-544.000-739.000	MSCPA MEMBER POWER BILLING - MAR	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - MARCH 2026	769,725.60	1426
582-544.000-740.000	FUEL -BPU	WATKINS TRANSPORT INC	FUEL -BPU	4,413.53	112658
582-544.000-801.000	ANNUAL EMISSION REPORT & SEMI-AN	AMERICAN MUNICIPAL POWER,	ANNUAL EMISSION REPORT & SEMI-ANNUAL Z	1,237.50	112604
582-544.000-801.000	SCREENING/TESTING - B. BENNETT	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - B. BENNETT	100.00	112626
582-544.000-801.000	SCREENING/TESTING - B. JOHNSON	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - B. JOHNSON	100.00	112626
582-544.000-801.000	SCREENING/TESTING - D. BILDNER	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - D. BILDNER	100.00	112626
582-544.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	64.17	1416
582-544.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	24.51	1423

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 OPERATIONS					
Total For Dept 544.000 OPERATIONS				777,151.05	
Dept 900.000 CAPITAL OUTLAY					
582-900.000-970.000-215063	STREET LIGHT CONDUIT	KENDALL ELECTRIC	INVENTORY	251.84	112627
Total For Dept 900.000 CAPITAL OUTLAY				251.84	
Total For Fund 582 ELECTRIC FUND				842,526.19	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	DART PENS, DEPOSIT BAGS, HANDTOW	AMAZON CAPITAL SERVICES,	1CEMETERY FLAGS, DART SUPPLIES	162.28	112602
588-596.000-726.000	DART SUPPLIES	AMAZON CAPITAL SERVICES,	1DPS POST-T NOTES, URINAL DEODOR, DART TF	68.37	112602
588-596.000-730.000	SWITCH - ENTRANCE DOOR DART #58	HOEKSTRA TRANSPORTATION,	1SWITCH - ENTRANCE DOOR DART #58	190.36	112624
588-596.000-730.000	MICRO-V BELTS DART #60	PERFORMANCE AUTOMOTIVE	MICRO-V BELTS DART #60	89.19	112643
588-596.000-740.000	MARCH FUEL - DART	WATKINS TRANSPORT INC	MARCH FUEL - DART	2,494.75	112658
Total For Dept 596.000 DIAL-A-RIDE				3,004.95	
Total For Fund 588 DIAL A RIDE				3,004.95	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SBK1	WEST ST CHURCH OF CHRIST	UB refund for account: 011436	13.14	112659
Total For Dept 000.000				13.14	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES,	1SUPPLIES - 45 MONROE STREET	11.32	112602
590-175.000-726.000	PLATES	AMAZON CAPITAL SERVICES,	1WINDOW CRANK REPAIR, PLATES	12.10	112602
590-175.000-726.000	COPIES/CONTRACT BILLING - MARCH	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2026	61.74	112615
590-175.000-726.000	COPY PAPER- 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER- 45 MONROE STREET	26.40	112615
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	112610
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	112610
590-175.000-801.000	COPIES/CONTRACT BILLING - MARCH	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2026	69.06	112615
590-175.000-801.000	PRINTING/POSTAGE	DELAWARE SYSTEMS	PRINTING/POSTAGE	664.28	112616
590-175.000-801.000	BPU CLEANING MARCH. 2026	EAST 2 WEST ENTERPRISES,	1BPU CLEANING MARCH. 2026	42.50	112619
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MARCH 2	5.74	112640
590-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAR 2026	116.86	691
590-175.000-802.000	NET ADMIN MARCH 2026	SONIT SYSTEMS, LLC	NET ADMIN MARCH 2026	333.12	112651
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 4-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 4-26	125.58	112655
590-175.000-802.000	MILSOFT DISSPATCH LICENSE 4-26	MILSOFT	MILSOFT DISSPATCH LICENSE 4-26	137.81	112655
590-175.000-850.000	TELEPHONE - WWTP 101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP 101 W GALLOWAY	19.45	112601
590-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	50.00	112601
590-175.000-850.000	OOMA FAXING EQUIP APR 26	OOMA, INC.	OOMA FAXING EQUIP APR 26	16.23	112641
590-175.000-850.000	MONTHLY VERIZON BILL - APR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR26	143.43	112656
590-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	110.95	1422
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,949.07	
Dept 546.000 OPERATIONS					
590-546.000-726.000	CLEANERS	FAMILY FARM & HOME	CLEANERS	28.22	112620
590-546.000-726.000	SUPPLIES	KSS ENTERPRISES	SUPPLIES	62.05	112629
590-546.000-727.800	FERROUS CHLORIDE	WATER SOLUTIONS UNLIMITED	FERROUS CHLORIDE	5,411.00	112657
590-546.000-740.000	FUEL -BPU	WATKINS TRANSPORT INC	FUEL -BPU	1,057.54	112658
590-546.000-801.000	BEF QUARTERLY / MONTHLY	MERIT LABORATORIES	BEF QUARTERLY / MONTHLY	5,833.00	112634
590-546.000-920.000	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY PF	423.71	1415

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 546.000 OPERATIONS					
590-546.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	32.08	1416
590-546.000-920.000	504756735 - W GALLOWAY GR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY	151.11	1417
590-546.000-920.000	504504154 - 135 BARBER ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	44.06	1418
590-546.000-920.000	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	2,360.60	1419
590-546.000-920.000	505161747 - 101 W GALLOWAY MN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	757.02	1420
590-546.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	12.25	1423
590-546.000-920.000	505161747 - 91 MARION	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 91 MARION ST	50.56	1424
590-546.000-930.000	STRESS PROOF ROD	NEFCO	STRESS PROOF ROD	91.35	112638
Total For Dept 546.000 OPERATIONS				16,314.55	
Dept 900.000 CAPITAL OUTLAY					
590-900.000-970.000-215048	SOUTH LIFT STATION BACKUP GENERA	CLARK ELECTRIC INC.	SOUTH LIFT STATION BACKUP GENERATOR	4,002.38	112611
Total For Dept 900.000 CAPITAL OUTLAY				4,002.38	
Total For Fund 590 SEWER FUND				22,279.14	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	WEST ST CHURCH OF CHRIST	UB refund for account: 011436	9.95	112659
Total For Dept 000.000				9.95	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	11.33	112602
591-175.000-726.000	PLATES	AMAZON CAPITAL SERVICES, I	WINDOW CRANK REPAIR, PLATES	12.10	112602
591-175.000-726.000	COPIES/CONTRACT BILLING - MARCH	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2026	61.75	112615
591-175.000-726.000	COPY PAPER- 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER- 45 MONROE STREET	26.40	112615
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	112610
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	112610
591-175.000-801.000	COPIES/CONTRACT BILLING - MARCH	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MARCH 2026	69.06	112615
591-175.000-801.000	PRINTING/POSTAGE	DELAWARE SYSTEMS	PRINTING/POSTAGE	664.29	112616
591-175.000-801.000	BPU CLEANING MARCH. 2026	EAST 2 WEST ENTERPRISES, I	BPU CLEANING MARCH. 2026	42.50	112619
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MARCH 2	5.75	112640
591-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAR 2026	116.86	691
591-175.000-802.000	CASE	AMAZON CAPITAL SERVICES, I	PHONE CASES CHARGERS, ID CARDS	19.97	112602
591-175.000-802.000	NET ADMIN MARCH 2026	SONIT SYSTEMS, LLC	NET ADMIN MARCH 2026	333.12	112651
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 4-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 4-26	125.58	112655
591-175.000-802.000	MILSOFT DISSPATCH LICENSE 4-26	MILSOFT	MILSOFT DISSPATCH LICENSE 4-26	137.81	112655
591-175.000-850.000	TELEPHONE - WTP 401 HILLSDALE ST	ACD.NET	TELEPHONE - WTP 401 HILLSDALE STREET	19.45	112601
591-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	50.00	112601
591-175.000-850.000	OOMA FAXING EQUIP APR 26	OOMA, INC.	OOMA FAXING EQUIP APR 26	16.23	112641
591-175.000-850.000	MONTHLY VERIZON BILL - APR26	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR26	143.43	112656
591-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	110.95	1422
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,969.08	
Dept 543.000 OPERATIONS					
591-543.000-726.000	RUBBER BUCKET	FAMILY FARM & HOME	RUBBER BUCKET	15.99	112620
591-543.000-726.000	SUPPLIES	KSS ENTERPRISES	SUPPLIES	62.05	112629
591-543.000-740.000	FUEL -BPU	WATKINS TRANSPORT INC	FUEL -BPU	1,057.54	112658
591-543.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	32.08	1416
591-543.000-920.000	504558065 - 401 HILLSDALE ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE ST	440.03	1421
591-543.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	12.25	1423
591-543.000-930.000	15 FT THERMOSTAT WIRE	AMERICAN COPPER AND BRASS,	15 FT THERMOSTAT WIRE	2.85	112603
591-543.000-930.990	100 FT POLY BLUE LINE	AMERICAN COPPER AND BRASS,	100 FT POLY BLUE LINE	394.20	112603

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 04/16/2026 - 04/16/2026  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 543.000 OPERATIONS					
591-543.000-930.990	LEADLINE REPLACEMENT	BILL'S LAWN CARE, LLC	SIDEWALK REPLACEMENT	1,250.00	112607
Total For Dept 543.000 OPERATIONS				3,266.99	
Total For Fund 591 WATER FUND				5,246.02	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	SALT (TONS)	DETROIT SALT COMPANY, LLC 48.27 T	SO26-19355	3,174.24	112617
633-000.000-101.000	SALT (TONS)	DETROIT SALT COMPANY, LLC 52.04 T	SO26-19383	3,422.15	112617
Total For Dept 000.000				6,596.39	
Total For Fund 633 PUBLIC SERVICES INV. FUND				6,596.39	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	112610
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	112610
640-443.000-726.000	CUTTING TIP	NEFCO	CUTTING TIP	46.98	112638
640-443.000-726.000	TORCH, BIT	PERFORMANCE AUTOMOTIVE	AIR FILTER #154, TORCH, BIT	11.08	112643
640-443.000-726.000	ELECTRIC TAPE	PERFORMANCE AUTOMOTIVE	ELECTRIC TAPE	16.19	112643
640-443.000-726.000	ACETYLENE, IND GAS	PURITY CYLINDER GASES, INC	ACETYLENE, IND GAS	87.81	112648
640-443.000-730.000	FILTERS #72	AMAZON CAPITAL SERVICES, I	FILTERS #72, PENS	14.46	112602
640-443.000-730.000	HOSE ASSY #25	BLACK FORKLIFT SALES & SEF	HOSE ASSY #25	33.52	112608
640-443.000-730.000	MIP CONNECTOR #25	GELZER HJ & SON INC	MIP CONNECTOR #25	2.79	112622
640-443.000-730.000	AIR FILTER #154	PERFORMANCE AUTOMOTIVE	AIR FILTER #154, TORCH, BIT	76.80	112643
640-443.000-730.000	OIL FILTER #70	PERFORMANCE AUTOMOTIVE	OIL FILTER #70	52.31	112643
640-443.000-730.000	PIN, MOUNTING BAR #7	PERFORMANCE AUTOMOTIVE	PIN, MOUNTING BAR #7	28.18	112643
640-443.000-730.000	MOUNTING BARS, PINS #1 & 9	PERFORMANCE AUTOMOTIVE	MOUNTING BARS, PINS #1 & 9	56.36	112643
640-443.000-730.000	OIL FILTER #6	PERFORMANCE AUTOMOTIVE	OIL FILTER #6	11.46	112643
640-443.000-740.000	MARCH FUEL - DPS	WATKINS TRANSPORT INC	MARCH FUEL - DPS	2,329.11	112658
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				2,786.13	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				2,786.13	

04/16/2026 11:58 AM  
User: lsergent  
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 04/16/2026 - 04/16/2026  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	29,030.15	
			Fund 202 MAJOR ST./TRUNK	7,190.06	
			Fund 203 LOCAL STREET FUND	5,316.75	
			Fund 208 RECREATION FUND	325.00	
			Fund 244 ECONOMIC DEVELOPMENT	110.00	
			Fund 271 LIBRARY FUND	4,908.57	
			Fund 274 POLICE - OVI EQUIP	7.30	
			Fund 481 AIRPORT IMPROVEMENT	786.18	
			Fund 582 ELECTRIC FUND	842,526.19	
			Fund 588 DIAL A RIDE	3,004.95	
			Fund 590 SEWER FUND	22,279.14	
			Fund 591 WATER FUND	5,246.02	
			Fund 633 PUBLIC SERVICES	6,596.39	
			Fund 640 REVOLVING MOBILITY	2,786.13	
			Total For All Funds:	<u>930,112.83</u>	

**CITY COUNCIL MINUTES**

City of Hillsdale  
April 20, 2026  
7:00 P.M.

Regular Meeting

**Call to Order and Pledge of Allegiance**

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

**Roll Call**

Mayor Sessions called the meeting to order. Clerk Price took roll call.

Council Members present:	Scott Sessions, Mayor R Greg Stuchell, Ward 1 Jacob Bruns, Ward 1 William Morrissey, Ward 2 Matthew Bentley, Ward 2 Gary Wolfram, Ward 3 Robert Socha, Ward 4 Joshua Paladino, Ward 4
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Council Members absent:	Bob Flynn, Ward 3
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Also Present: Sam Fry (Assistant City Manager), Katy Price (City Clerk), Tom Thompson (City Attorney), Jason Blake (DPS Director), Kris Joswiak (HCPD/HCFD), Olivia Smith (Zoning Administrator), Mark Nichols, Penny Swan, Amber Yoder, Cathy Kelemen.

**Approval of Agenda**

Mayor Sessions requested to add Public Safety Minutes of 4/16/2026 to Consent Agenda item P.

Motion by Councilman Morrissey, support by Councilman Socha, to amend the agenda.

All ayes. Motion carried.

Motion by Councilman Morrissey, support by Councilman Socha, to approve the amended agenda.

All ayes. Motion carried.

**Public Comment Received From:**

None

**Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of April 2, 2026: \$1,148,582.43
  - 2. Payroll of March 26, 2026: \$217,530.24, April 9, 2026: \$218,013.41
- B. City Council Minutes of April 7, 2026
- C. Finance Minutes of April 7, 2026
- D. Election Commission Minutes of April 8, 2026
- E. Hillsdale College Commencement Street Closure Agreement
- F. Hillsdale College 250<sup>th</sup> Celebration Street Closure Agreement
- G. Mrs. Stock’s Park Use Agreement – Grace Earl
- H. Traffic Control Order 2026-8 Revision of 2004-12 and 1981-1 McCollum St.
- I. Temporary Traffic Control Order 2026-9
- J. BPU WTP High Service Pump 2 Replacement
- K. BPU Pew Pump Replacement
- L. BPU WWTP Channel Monster
- M. BPU Power Line Tree Removal- Kroger Plaza
- N. BPU Distribution Line Clearance
- O. BPU Mowing Contract

P. Public Safety Minutes of April 16, 2026

Motion by Councilman Morrisey, support by Councilman Socha to approve the consent agenda as presented.

Roll Call:

Councilman Bruns	Aye
Councilman Bentley	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye

Motion passed 8-0

**Communication/Petitions**

A. Hillsdale County Commissioner Update – Doug Ingles

Doug Ingles, Commissioner gave an update on Communication systems and the 911 surcharge for the August election along with Lifeways bond update.

Items for information purposes only.

**Introduction and Adoption of Ordinances/Public Hearings**

None

**Old Business**

None

**New Business**

A. Capital Improvement Plan (Resolution)

Motion by Council Member Morrisey, seconded by Council Member Socha to adopt the updated Capital Improvement Plan as presented. **Resolution #3675.**

Roll Call:

Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye
Councilman Bentley	Aye

Motion passed 8-0

B. Turnout Gear Purchase

Motion by Council Member Socha, seconded by Council Member Bentley to approve the PPE/ turnout gear purchase in the amount of \$23,470.00 from the Public Safety millage fund.

Roll Call:

Councilman Paladino	Aye
Councilman Socha	Nay
Councilman Stuchell	Aye

Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye
Councilman Bentley	Aye
Councilman Morrissey	Aye

Motion passed 8-0

Miscellaneous Reports

- A. Proclamations – None
- B. Appointment- None
- C. Other –None

**General Public Comment Received From:**

None

**City Manager Report**

Assistant Manager Fry updated Council on hydrant flushing, council petitions deadline- April 21<sup>st</sup>, budget workshop, Freedom Truck and other local patriotic events.

**Council Comment**

Councilman Bentley asked attorney about the current lawsuits and process.

Mayor Pro Tem Paladino commented on the road diet and safety in crosswalks.

Mayor Sessions thanked everyone for joining the meeting.

**Adjournment**

Motion by Councilman Morrissey, seconded by Councilman Socha to adjourn the meeting.

The meeting Adjourned at 7:30p.m.

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Scott M. Sessions, Mayor

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Katy Price, City Clerk

View meeting online: [City Council Meeting April 20th, 2026 - YouTube](#)

**CITY COUNCIL MINUTES**

City of Hillsdale  
Council Chambers  
April 16, 2026  
6:00 P.M.

Budget Work Session

**Call to Order and Pledge of Allegiance**

Council Members present:                    Scott Sessions, Mayor  
    Jacob Bruns, Ward 1  
    R. Gregory Stuchell, Ward 1  
    William Morrissey, Ward 2  
    Matthew Bentley, Ward 2  
    Bob Flynn, Ward 3  
    Gary Wolfram, Ward 3

Also present were: City Manager David Mackie, Karen Lancaster (Finance), Tina Bumpus (Finance) Kristopher Joswiak (HCPD) Katy Price (City Clerk), Travis Stebelton (Airport Manager), Michelle Loren (Recreation Director), Kim Thomas (Assessor), Sam Fry (Assistant Manager), Olivia Smith (Zoning Administrator),

**Public Comment**

No public comments were offered.

**Department Budget Presentations**

City Manager Mackie, Finance Director Lancaster and Assistant Finance Director Bumpus reviewed the proposed 2026-27 budget as presented from the City Administrative Offices, Recreation/Economic Development and the Police Department.

City department directors spoken on their department budgets and answered any questions that Council had.

Discussion ensued on budget process and requirements along with sports and recreation.

Next budget work session will be on Thursday, April 23, 2026 at 6:00p.m. with the other City departments which will also focus on streets; street fund and maintenance.

\_\_\_\_\_  
Scott Session, Mayor

\_\_\_\_\_  
Katy Price, City Clerk

## **CITY COUNCIL MINUTES**

City of Hillsdale  
Council Chambers  
April 23, 2026  
6:00 P.M.

Budget Work Session

### **Call to Order and Pledge of Allegiance**

Council Members present:                      Scott Sessions, Mayor  
   William Morrissey, Ward 2  
   Bob Flynn, Ward 3

Also present were: City Manager David Mackie, Karen Lancaster (Finance), Tina Bumpus (Finance), Rebekah Dobski (Library Director), Jason Blake (DPS Director), Rob Stiverson (City Engineer), Brandon Janes (IT Dept), Penny Swan, Mark Nichols.

### **Public Comment**

No public comments were offered.

### **Department Budget Presentations**

City Manager Mackie, Finance Director Lancaster and Assistant Finance Director Bumpus reviewed the proposed 2026-27 budget as presented from the Library, Public Services, Dial-A-Ride, Engineering, Board of Public Utilities, and Technical Services.

City department directors spoken on their department budgets and answered any questions that Council had.

Discussion ensued on budget process, streets, Dial-A-Ride services, and vehicle replacement schedule.

Councilman Flynn thanked the staff for putting together a good budget.

Mayor Session thanked staff with the budget process and thanked them for all they do.

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Scott M. Sessions, Mayor

---

Katy Price, City Clerk

## **CITY OF HILLSDALE FINANCE COMMITTEE**

Place: City Hall Second Floor Conference Room

Date: April 20, 2026

Time: 6:30 PM

PRESENT:

COMMITTEE: Will Morrissey, Gary Wolfram, Jacob Bruns, Matt Bentley

STAFF: Sam Fry (Assistant City Manager), Brandon Janes (Technical Services Director)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE  
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 202

Department 450: Brand of Grease

Fund 203

Department 450: Brand of grease

Fund 582

Department 000: MSCPA power to resell

Department 544: MSCPA power to resell

Motioned by Morrissey and seconded by Wolfram to approve

Motioned passed 4-0

Motioned by Wolfram and seconded by Morrissey to adjourn

Motion passed 4-0

Adjournment 6:39 PM

Minutes prepared by Gary Wolfram

HILLSDALE MUNICIPAL AIRPORT  
AIRPORT ADVISORY COMMITTEE MINUTES

JANUARY 1, 2026-APRIL 1, 2026 REVENUE AND NOTES

MEETING: APRIL 11, 2026 HILLSDALE AIRPORT TERMINAL IO: OOAM

Financials

Landing Fees: \$1,400 gross/\$1,348.36 net

Call out Fees: \$1,550 gross/\$1,496.53

100LL Revenue: \$4,540.38 gross/\$4,430.16 net Jet A

Revenue: \$34,673.10 gross/\$33,812.57

Credit card processing fees collected: \$747.14

Av-fuel POS Fees: \$1,303.48

Quarter 1 Hangar Rent: \$24,025. Please note Corporate 2 was graciously paid through June.

Past Due rent (not to include Q2 2026 rent): \$3450.00 remains past due

Q1 Total Revenue: \$66,188.48

Upcoming Projects

T-Hangar Repairs: Lumber has been ordered to replace all bottom boards on all T-hangar units. New posts will be installed at 42" depth with concrete to support the bottom structure. Any damaged door hardware to include handles, rollers and tracks will be replaced/repared as needed. Seals will be installed as/where needed. The vents at the end of each row will receive new wire mesh to limit wildlife entry into the buildings. T-hangars will be painted upon completion of door repairs.

Corporate 1 Door: Repairs are being planned to the main hangar door for Corporate 1. The door is sagging and the header as well as end supports will need repaired. We plan to do this in-house as estimates from local contractors came in at \$20,000-\$30,000 for repairs, not a new door.

Runway 28 PAPI: Unit was struck by lightning. Airport manager will remove control board, test and likely send out for repair at a cost of \$1,500. A NOTAM has been issued for the outage.

Terminal Leasing: The terminal will soon be available to lease for events. We have numerous interested parties at this time. The standard rental rate will be \$150.

Events

- CAP will host an Emergency Services Mission Sunday, April 12<sup>th</sup>. Local emergency responders will be participating. The event has been advertised on the airport's FaceBook page.
- Fly-in Event: Airport management has not heard from the Hillsdale Exchange Club regarding a date or plans for this event. Airport Manager may initiate if no participation from Exchange.
- Race Event: We are continuing work with MDOT and the FAA. We are now obtaining insurance estimates for the event. This is the last piece we need before the FAA decision. The event would be August 15, 2026, and we estimate a net profit for the airport.

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** May 4 2026  
**Agenda Item:** Consent Agenda  
**Subject:** Noise Variance Requests, Hillsdale College

**Background:**

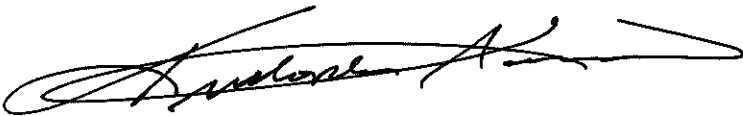
Hillsdale College is requesting noise variance for a fireworks display.

This event will take place June 26, 2026, 10:00 p.m. until 11:00 p.m. The fireworks will be located east of the softball field. The show should last approximately 15 minutes.

**Recommendation:**

Approval is recommended for this event

Kristopher A. Joswiak



Chief of Police / Fire Chief



April 13th 2026

Chief of Police  
Hillsdale Police Department  
Hillsdale City Hall  
Hillsdale, MI 49242

Dear Chief:

Hillsdale College would like to request a noise variance for Friday, June 26th, 2026 starting at 10:00 p.m. and ending at 11:00 p.m. for fireworks located East of the softball field. The show should last approximately 15 minutes.

If you have any questions, please call me at 517-607-2597

Respectfully submitted,

*John Wilmer*

John Wilmer

Director of Security

JW/ajs

# 2026 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	---

**TYPE OF PERMIT(S) (Select all applicable boxes)**

Agricultural or Wildlife Fireworks     
  Articles Pyrotechnic     
  Display Fireworks  
 Public Display     
  Private Display  
 Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT <i>Night Magic Displays</i>	ADDRESS OF APPLICANT <i>3999 Hupp Road, Building R-3-1, LaPorte, IN 46350</i>	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER <i>Richard Wilson</i>	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER <i>3999 Hupp Road Building R-3-1, LaPorte, IN 46350</i>	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) <i>Tony Nault</i>	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) <i>5980 E. Hillcrest Drive Euton Rapids MI 48827</i>	TELEPHONE NUMBER <i>(517) 410-2361</i>
NAME OF PYROTECHNIC OPERATOR <i>Tyler Daugherty</i>	ADDRESS OF PYROTECHNIC OPERATOR <i>602 Charlie Drive Westville, IN 46391</i>	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <i>28</i>
NO. YEARS EXPERIENCE <i>10</i>	NO. DISPLAYS <i>100+</i>	WHERE <i>Fruitport, Kalamazoo, Norton Shores, Paw Paw, etc</i>
NAME OF ASSISTANT	ADDRESS OF ASSISTANT	AGE OF ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO

EXACT LOCATION OF PROPOSED DISPLAY  
*Over Winona Lake east of Johnny Williams Field, Hillsdale College*

DATE OF PROPOSED DISPLAY <i>6/26/2026</i>	TIME OF PROPOSED DISPLAY <i>Dusk, 10:15 PM</i>
--	---

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

*No storage is required. Delivered day of display*

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) <i>\$10,000,000</i>	NAME OF BONDING CORPORATION OR INSURANCE COMPANY <i>Acisure Great Lakes Partners Insurance Services</i>
--	--

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY  
*223 West Grand River Ave., #1, Howell, MI 48843*

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
<i>156</i>	<i>2 1/2-inch display shells</i>
<i>204</i>	<i>3-inch display shells</i>
<i>9</i>	<i>multi shot boxes 1 to 2 1/2-inch</i>

SIGNATURE OF APPLICANT <i>Richard Wilson</i>	DATE <i>4/10/2026</i>
---	--------------------------

### 2026 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.*

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural / Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input checked="" type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
---	--

NAME OF PERSON PERMIT ISSUED TO <u>Tyler Daugherty</u>	AGE (16 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	--

ADDRESS OF PERSON PERMIT ISSUED TO <u>602 Charlie Drive, Westville, IN 46391</u>
---

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION <u>Night Magic Displays</u>
---

ADDRESS <u>3999 Hupp Road, Building R-3-1, LaPorte, IN 46350</u>
---

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)  <u>156 pcs, 2 1/2-inch display shells</u>  <u>204 pcs, 3-inch display shells</u>  <u>9 pcs, multi shot boxes, 1 to 2 1/2-inch</u>
--

EXACT LOCATION OF DISPLAY OR USE <u>Over Winona Lake east of Johnny Williams Field, Hillsdale College</u>
--

CITY, VILLAGE, TOWNSHIP <u>City of Hillsdale</u>	DATE	TIME <u>10:15 PM</u>
---	------	-------------------------

BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT <u>\$10,000,000</u>
--	-------------------------------

Issued by action of the Legislative Body of the <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____, 2026.	
_____ (Signature and Title of Legislative Body Representative)	

**\*THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT\***

# **City of Hillsdale Agenda Item Summary**

**MEETING DATE:** May 4, 2026

**AGENDA ITEM:** Consent

**SUBJECT:** Noise Variance Request – Hillsdale College Senior Alumni Welcome Picnic

**BACKGROUND:** Michelle Loren, Admin. Assist. DPS

Hillsdale College has requested a noise variance for their Senior Alumni Welcome Picnic to be held at the Phi Si Pavilion, 189 Hillsdale St. on May 7, 2026 starting at 5:00 p.m. and ending at 8:00 p.m.

**RECOMMENDATION:**

It is recommended that Council approve the Noise Variance Request as presented.

April 15th, 2026

Chief of Police  
Hillsdale City Hall  
Hillsdale, MI 49242

Dear Chief:

Hillsdale College would like to request a noise variance for Thursday, May 7th, 2026 starting at 5:00 p.m. and ending at 8:00 p.m. for a Senior Alumni Welcome Picnic. The event is taking place at the Phi Sig pavilion, across the street from Broadlawn.

If you have any questions, please call me at 517-607-2597

Respectfully submitted,

*John Wilmer*

John Wilmer  
Director of Security

JW/ajs



# CODE ENFORCEMENT & ZONING REPORT

Q1: JANUARY – MARCH 2026

## CODE ENFORCEMENT

### PRIORITY PROPERTIES

Address	Oldest unresolved violation	Current Owner	Date Deed Acquired	Current Status
46 River St	4/27/2006 failed U&O inspection	JANSEN, THEODORE N & PENNY E	6/30/2006	Vacant; Condemned – unfit for human habitation. Permits pulled for rehab, missed deadline to complete. <b>Civil infraction citation hearing scheduled for 5/14/26</b>
4 Spring St	5/11/2006 failed U&O inspection	HUMPHRIES, SHAWN P	3/6/2008	Vacant; Condemned – unfit for human habitation. Permits for rehab expired; owner requested extension due to injury. 2024 consent judgment authorizes demolition. <b>Civil infraction citation hearing scheduled for 6/2/2026</b>
60 N West St	3/6/2007 failed U&O inspection	HILLSDALE RENAISSANCE LLC	4/22/2024	Vacant; Condemned 2014 unfit for human habitation. New owner is finalizing plans for rehab along with 3 adjacent properties
58 N West St	9/17/2008 failed U&O inspection	HILLSDALE RENAISSANCE LLC	4/22/2024	Vacant; Condemned following meth fire in 2011. New owner is finalizing plans for rehab along with 3 adjacent properties
104 S Broad St	11/24/2008 failed U&O inspection	FROSCH, DOUGLAS	9/21/1983	Vacant; Condemned – unfit for human habitation. <b>2025 consent judgment authorizes demolition</b>
80 S Wolcott St	3/28/2013 Complaint for blight	FAITH COVENANT BIBLE CHURCH	10/23/13	Vacant; Condemned. Owner claims plan to rehab for church but no permits pulled or plans submitted. <b>2024 consent judgment authorizes demolition</b>

**CIVIL INFRACTIONS (TICKETS) ISSUED - 18**

Hillsdale Code Cited in Violation	Number Issued
Chapter 4 – Animals – Keeping without permit or in violation of zoning	
Chapter 6 – Buildings & Building Regulations (Use & Occupancy Permits, International Property Maintenance Code)	10
Chapter 14 – Environment (Noise – animal or bird)	
Chapter 14 – Environment (Weeds & plant growth)	
Chapter 16 – Fire Prevention & Protection	
Chapter 28 – Solid Waste	3
Chapter 30 – Streets, Sidewalks & Other Public Places (clearing of snow & ice from sidewalks; use of public property for special events without or in violation of permit)	
Chapter 36 – Zoning	5

**COMMON VIOLATIONS**

The top five (5) most common violations found in the current open cases are the following:

Category	Total
Use and Occupancy Expired	245
Exterior Maintenance	53
Vacant Structure Unmaintained	31
Exterior Property Area	22
R-O-W Violation	20

**INSPECTIONS CONDUCTED – 252**

Inspector	# of Inspections Completed
Kimberly Thomas	30
Nicole Leroux	121
Olivia Smith	101

## NEW ENFORCEMENT FILES CREATED – 65

Category	# of Files Created
Abandoned Property	1
Exterior Maintenance	2
Exterior Property Area	6
Fire Damage or Unsafe Structure	2
Garbage/Solid Waste	10
Interior Maintenance	2
Multiple Violations	1
Occupied – Unsafe Structure	2
R-O-W Violation	4
Snow Removal	3
Use and Occupancy Expired	27
Vacant Structure	1
Zoning Violation	4

## ENFORCEMENT FILES CLOSED – 86

Category	# of Files Closed
Abandoned Property	1
Exterior Maintenance	2
Exterior Property Area	8
Garbage/Solid Waste	10
Infestation – Insects/Vermin	1
Interior Maintenance	2
Occupied – Unsafe Structure	3
R-O-W Violation	1
Sign Violation	2
Snow Removal	10
Tall Grass & Weeds	5
Use and Occupancy Expired	33
Vacant Structure	2
Zoning Violation	6

## TOTAL OPEN ENFORCEMENT FILES – 456

*The oldest enforcement open is from April 2006.*

<b>Category</b>	<b>Total</b>
Abandoned Property	2
Citizen Complaint	8
Construction Without Permit	1
Exterior Maintenance	53
Exterior Property Area	22
Fire Damage or Unsafe Structure	1
Garbage/Solid Waste	10
Interior Maintenance	2
Multiple Violations	3
Occupied – Unsafe Structure	10
Real Estate Transfer	6
Residential Inspection	4
R-O-W Violation	20
Sign Violation	5
Snow Removal	1
Tall Grass & Weeds	1
Use and Occupancy Expired	245
Vacant Structure	16
Vacant Structure Unmaintained	31
Zoning Violation	8

## PERMITTING

### PERMITS ISSUED – 51

<b>Category</b>	<b>Total</b>
Zoning – Change in Use	1
Zoning – Conditional Use	1
Sign – Freestanding	2
Use & Occupancy – Mixed Use	3
Sign – Monument	2
Use & Occupancy – Non-Residential	5
Use & Occupancy – Residential	30
Zoning – Residential Site Plan Review	4
Zoning – Rezoning	3

beyond  
grateful

Thank you so much! 🌸

City of Hillsdale,

I would like to thank you  
for your ongoing support of  
Domestic Harmony. Your contract  
allows us to continue to  
provide essential services to  
Hillsdale. I appreciate you.

Thank you.

Jess Haugner  
-Director

## QUARTERLY NEWSLETTER | SUMMER 2026

### 2026 STREET PROJECTS

The 2026 Construction Season consists of three (3) street reconstruction projects. Projects are planned to start in June 2026.

#### 1) South St

- M99/S Broad St to Reading Ave
- Reconstruction will include:
  - Asphalt repair/replacement
  - Spot replacement of curb and gutter
  - Update sidewalk ramps

#### 2) Oak St

- E College St to the bike trail just north of Willow St.
- Reconstruction will include:
  - Asphalt repair/replacement
  - Spot replacement of curb and gutter
  - Update sidewalk ramps

#### 3) Arch Ave

- Mechanic St to W Carleton Rd/M99
- Reconstruction will include:
  - Asphalt replacement
  - Spot replacement of curb and gutter
  - Storm sewer upgrades

**During construction, streets will be closed to “thru traffic” in addition to parking restriction.**

In addition to the three (3) street projects, the Baw Beese Trail, from Sandy Beach to Ferris St, is scheduled for asphalt spot replacements, crack sealing, and seal coat. **The bike path will be closed to all pedestrian traffic during the duration of the project.**

Once obtained, a full schedule and list of closures will be published.

Please contact the Department of Public Services (DPS) with any questions or concerns by phone at **517-437-6490** or by email at [publicservices@cityofhillsdale.org](mailto:publicservices@cityofhillsdale.org).

### 2026 PRIMARY ELECTION

**When:** Tuesday, August 4, 2026  
7:00 AM – 8:00 PM

**Where:** Hillsdale Community Library  
11 E Bacon St  
Hillsdale, MI 49242

Are you registered to vote?

Where are you registered to vote?

What proposals are on the ballot?

Who are your local candidates up for election?

Find out on the online Michigan Voter Information Center located at <https://mVIC.sos.state.mi.us>.

Contact the office by phone at 517-437-6441 or by email at [clerk@cityofhillsdale.org](mailto:clerk@cityofhillsdale.org).

### SUMMER HOLIDAY CLOSURES

- Friday, June 19 – Juneteenth
- Friday, July 3 – Independence Day (observed)

### SUMMER PROPERTY TAXES DUE

2026 summer property taxes will be mailed July 1<sup>st</sup> and are due and payable with the City Treasurer, without interest and penalty, by **Monday, August 31, 2026**. Postmark will be honored.

Phone: 517-437-6454

Email: [treasurer@cityofhillsdale.org](mailto:treasurer@cityofhillsdale.org)

## **FROM THE ASSESSOR**

Assessing department staff have begun their annual review cycle for determining values to be used on the 2027 tax roll. State Tax Commission and mass appraisal standards require that we physically inspect properties for changes in physical characteristics and condition at least once every 5 years. We will be walking and driving throughout the City in the next few months updating pictures and, when needed, verifying exterior dimensions of buildings and improvements.

As always, we will NEVER enter into a building without prior approval of the property owner and/or occupant and any owner or occupant has the right to ask us to leave the property at any time. If unable to physically verify dimensions or improvements, the assessor is obligated to estimate the value based on what can be observed from the public right-of-way and any other information available.

Please feel free to contact our office by emailing [assessor@cityofhillsdale.org](mailto:assessor@cityofhillsdale.org) or calling **517-437-6456** if you would like to schedule an inspection to update your assessment.

## **CONTACT US**

**BPU:** 45 Monroe St, Hillsdale, MI 49242  
517-437-3387  
Monday – Friday, 9:00 AM – 4:00 PM  
After Hours Emergencies: 1-844-427-8633  
Facebook: Hillsdale Board of Public Utilities

**City:** 97 N Broad St, Hillsdale, MI 49242  
517-437-6440  
Monday – Friday, 8:00 AM – 5:00 PM  
[www.cityofhillsdale.org](http://www.cityofhillsdale.org)  
Facebook: City of Hillsdale

## **CODE ENFORCEMENT**

### **Tall Grass Reminder**

Per the Hillsdale, Michigan Code of Ordinances, Chapter 14, Section 14-142. – Plant growth limited;

weeds prohibited, “All premises and exterior property shall be maintained free from weeds or plant growth **in excess of 10 inches**. All noxious weeds shall be prohibited.”

### **No Signs in Public Right-Of-Way**



Sec. 26-5. – Signs prohibited states, “(b) No sign shall be placed in, upon or over any public right-of-way, alley, or public place, except as may be otherwise permitted by this chapter or other ordinance of the city. (c) No light pole, utility pole, tree within a public right-of-way, or other supporting member shall be used for the placement of any sign unless specifically designed for and otherwise approved by the city for such use.”

### **Spring Brush Collection has Ended. Your Next Steps:**

The Brush Site, located at 149 Waterworks Ave, is available to City residents ONLY for brush ONLY. The site is open **Monday – Friday, 7:00 AM – 3:00 PM**. Closed Saturday and Sunday. **NO DUMPING IS PERMITTED AFTER HOURS.**

### **No Spring Leaf Collection**

There is no spring leaf collection scheduled for 2026.

Contact DPS with questions or concerns regarding brush or leaf collection by calling **517-437-6490** or emailing [publicservices@cityofhillsdale.org](mailto:publicservices@cityofhillsdale.org).

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** May 4, 2026

**Agenda Item:** New Business

**SUBJECT:** Resolution to Approve Extension of Neighborhood Enterprise Zone Exemption Certificates Nos. N2021-136 and N2021-139 held by Commonwealth Developments & Properties, LLC, in accordance with Section 11(2) of the Neighborhood Enterprise Zone Act (Public Act 147 of 1992)

**BACKGROUND PROVIDED BY STAFF (Sam Fry, Assistant City Manager/Economic Development Coordinator, with assistance from Kim Thomas, City Assessor):**

On November 18, 2019, after holding an appropriate public hearing, Hillsdale City Council voted to establish a Neighborhood Enterprise Zone (NEZ #4) that includes twenty (20) for-sale condominium units, located at Hillsdale Commons, a condominium community located at 1 Hillsdale Commons Drive, Hillsdale, MI, 49242, in accordance with Public Act 147 of 1992 (the “Act”).

On July 19, 2021, Hillsdale City Council voted to approve the issuance of Neighborhood Enterprise Zone Certificates to Commonwealth Developments & Properties, LLC (“Applicant”), in accordance with the Act, for eight (8) for-sale condominium units located at 236, 237, 238, 239, 246, 247, 248 and 249 Glei Court. On October 12, 2025, the Michigan State Tax Commission (the “STC”) approved and issued the Neighborhood Enterprise Zone Certificates to Applicant, subject to customary conditions set forth in Section 10 of the Act including the sale and occupancy of the applicable unit as a principal residence. Under Section 11 of the Act, the Applicant had four (4) years (including a one (1) year extension granted by-right by the STC) from the issuance of the certificates to satisfy the requirements of Section 10 of the Act, including the sale to and occupancy of the condominium units by qualifying owners as their primary residence.

To date, Applicant has successfully sold fourteen (14) of the twenty (20) condominium units and is actively marketing the remaining units, included among them 237 Glei Court, being subject to Certificate No. N2021-136, and 246 Glei Court, being subject to Certificate No. N2021-139. Applicant is confident in its ability to sell these remaining units and has requested the approval by Hillsdale City Council of a one-year extension of these two Certificates to provide the Applicant an additional year to satisfy the requirements of Section 10 of the Act to October 12, 2026, and thereby preserve the availability of the Neighborhood Enterprise Zone Certificates at issue for the future owners of these units.

Hillsdale City Council has the ability under the Act to extend the period permitted for a facility benefitting from a Neighborhood Enterprise Zone Certificate to be occupied by a qualified owner,

provided that the facility has not yet been occupied. Section 11(2) of the Act provides that “[u]pon request of the governing body of the local governmental unit, the qualified assessing authority shall extend the certificate if the new facility has not been occupied.”

**STAFF RECOMMENDATION:**

The Assessing Department and Economic Development Office hereby requests, in accordance with the Act and the request by Applicant, that City Council adopt the attached resolution to extend the term of the two described Certificates until October 12, 2026 to allow Applicant an additional year to satisfy the requirements of Section 10 of the Act.

**CITY OF HILLSDALE, MICHIGAN**  
**RESOLUTION # \_\_\_\_\_**

At a regular meeting of the City Council of the City of Hillsdale, Michigan, held at Hillsdale City Hall, 97 North Broad Street, Hillsdale, Michigan, 49242, on May 4, 2026, the following resolution was offered by member \_\_\_\_\_, and supported by member \_\_\_\_\_.

**WHEREAS**, Hillsdale City Council on July 19, 2021, approved the applications by Commonwealth Developments & Properties, LLC (“Applicant”) for the issuance of Neighborhood Enterprise Zone (“NEZ”) certificates for eight (8) new for-sale facilities located at Hillsdale Commons, a condominium community with an address of 1 Hillsdale Commons Drive, Hillsdale, Michigan, 49242, pursuant to Public Act 147 of 1992, as amended (the “Act”); and

**WHEREAS**, the Michigan State Tax Commission issued to Applicant NEZ certificates for said new facilities, including Certificate No. N2021-136 for 237 Glei Court and Certificate No. N2021-139 for 249 Glei Court; and

**WHEREAS**, on August 20, 2024, the Michigan State Tax Commission approved the extension of the deadline to satisfy the filing requirements with respect to such NEZ certificates included in section 11(2) of the Act to October 12, 2025; and

**WHEREAS**, due to conditions beyond the control of Applicant, the filing requirements with respect to NEZ Certificate No. N2021-136 and Certificate No. N2021-139 were not satisfied by October 12, 2025, and the applicable new facilities are not occupied; and

**WHEREAS**, section 11(2) of Act 147 provides that the Michigan State Tax Commission shall grant an extension of the deadline to satisfy the filing requirements for an NEZ certificated included in section 10 of the Act upon the request of the governing body of a local governmental unit if the new facility is not occupied; and

**WHEREAS**, Hillsdale City Council, as the governing body of the City of Hillsdale, desires that Applicant be allowed one additional year, until October 12, 2026, to satisfy the filing requirements of section 11(2) of the Act with respect to NEZ Certificate No. N2021-136 and Certificate No. N2021-139.

**NOW THEREFORE BE IT RESOLVED**, this Hillsdale City Council requests that the Michigan State Tax Commission approve and issue a one-year extension of the terms of NEZ Certificate No. N2021-136 and Certificate No. N2021-139 to October 12, 2026, thereby extending the deadline to satisfy the filing requirements under section 10 of the Act with respect to such Certificates; and be it further

**RESOLVED**, the City Clerk shall forward this resolution to the Michigan State Tax Commission as provided by the Act.

Passed in open council this 4<sup>th</sup> Day of May, 2026.

\_\_\_\_\_  
Scott M. Sessions, Mayor

Attest:

\_\_\_\_\_  
Katy Price, City Clerk



Kim Thomas

Assessor – City of Hillsdale

97 N. Broad Street  
Hillsdale, Michigan 49242

RE: NEZ Tax at Hillsdale Commons, 246 Glei Ct. & 237 Glei Ct.

Dear Ms. Thomas,

Thank you for your call regarding the need to submit a request to the Hillsdale City Council to reinstate the NEZ tax designation for both 237 Glei Ct. and 246 Glei Ct. It has come to our attention that the NEZ for those units have unfortunately lapsed.

Commonwealth Developments respectfully requests that City Council consider renewing this important tax designation. Over the past three years, sales within this development in the City of Hillsdale have been slow, and the NEZ significantly enhances the property's appeal to prospective buyers.

We appreciate your guidance on this matter and the City's consideration of this request.

Sincerely,  
Rick Jenkins, P.E.  
Commonwealth Developments, LLC  
590 Olds St.  
Jonesville, MI 49250



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

August 20, 2024

Rick Jenkins  
Commonwealth Developments  
590 Olds Street  
Jonesville, MI 49250

Dear Sir/Madam:

The State Tax Commission (Commission) has received your Neighborhood Enterprise Zone (NEZ) Exemption application for facilities located in the City of Hillsdale, Hillsdale County. The Commission, at their August 20, 2024 meeting, approved your application(s) for extension of previously issued certificate number(s) as indicated on the enclosed report. The approved certificate(s) will be held in abeyance until the requirements of Section 10 of the Public Act 147 of 1992 (Act), as amended, are met.

Pursuant to the requirements of Section 11 of the Act, the certificate(s) shall expire if the owner fails to complete the filing requirements under Section 10 within 3 years of the date the certificate(s) was issued. You have requested, and been granted, a 1-year automatic extension of the certificate(s) in order to meet the requirements. The certificate(s) listed on the enclosed report will expire on **October 12, 2025**.

Until the requirements of Section 10 are met, the facility will not be placed on the NEZ specific tax roll and will not receive the NEZ tax benefits. Please reference the enclosed list of additional information which must be submitted to meet the Section 10 requirements. Once the required information is received, the Commission will remove the certificate from abeyance, and the facility will be added to the NEZ specific tax roll and will then receive the NEZ tax abatement.

A party aggrieved by the issuance, refusal to issue, revocation, transfer or modification of an exemption may appeal a final decision by filing a petition with the Michigan Tax Tribunal, [www.michigan.gov/taxtrib](http://www.michigan.gov/taxtrib), within 35 days. MCL 205.735a(6).

If you have further questions, please contact the Community Services Division at (517) 335-7491.

Sincerely,

Larry Steckelberg, Administrator  
Community Services Division

Enclosure(s)

cc: Assessor, City of Hillsdale  
Hillsdale County Equalization Department  
Hillsdale School District  
HILLSDALE COUNTY Intermediate School District

Application Number	Filed by Commonwealth Developments  Project Location	Building Permit	Certificate of Occupancy	Rehabilitation Investment	Principal Residence Stmt.
N2021-136	237 Glei Court	O	O	N/A	O
N2021-139	246 Glei Court	O	O	N/A	O

The "O" denotes an item still needed.  
 The "X" denotes an item already received.

**A Resolution to Approve an Application for Neighborhood Enterprise  
Zone New Certificate, PA 147 of 1992, as amended**

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: Mayor Stockford, Councilmembers Zeiser, Stuchell, Pratt, Morrisey, Sharp, and Briner

ABSENT: Councilmembers Socha and Vear

The following preamble and resolution were offered by Councilman Sharp, and supported by Councilman Zeiser.

**Resolution # 3459 approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 237 Glei Court, Hillsdale, Michigan 49242.**

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale  
Be and hereby is granted a Neighborhood Enterprise Zone  
New Facility Exemption for property located at 237 Glei Court, Hillsdale,  
Michigan for a period of 10 years, beginning December  
31, 2021, and ending December 30, 2031, pursuant to the provisions of  
PA 147 of 1992, as amended.

AYES: 7

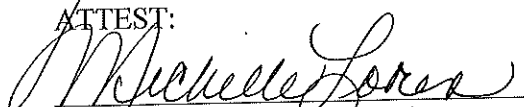
NAYS: 0

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19<sup>th</sup> DAY OF JULY 2021.

  
\_\_\_\_\_  
Adam Stockford, Mayor

ATTEST:

  
\_\_\_\_\_  
Michelle Loren, Deputy Clerk

**A Resolution to Approve an Application for Neighborhood Enterprise Zone New Certificate, PA 147 of 1992, as amended**

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on July 19, 2021, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: Mayor Stockford, Councilmembers Zeiser, Stuchell, Pratt, Morrisey, Sharp, and Briner

ABSENT: Councilmembers Socha and Vear

The following preamble and resolution were offered by Councilman Sharp, and supported by Councilman Zeiser.

**Resolution # 3462 approving an Application for a Neighborhood Enterprise Zone New Certificate for Commonwealth Developments & Properties LLC located at 246 Glei Court, Hillsdale, Michigan 49242.**

WHEREAS, the Common City Council of the City of Hillsdale established a Neighborhood Enterprise Zone on November 18, 2019 as required under PA 147 of 1992 after a public hearing held on October 21, 2019; and

WHEREAS, the applicant Commonwealth Developments & Properties LLC is not delinquent on any taxes related to the facility, and

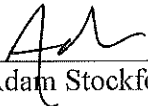
NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale  
Be and hereby is granted a Neighborhood Enterprise Zone  
New Facility Exemption for property located at 246 Glei Court, Hillsdale,  
Michigan for a period of 10 years, beginning December  
31, 2021, and ending December 30, 2031, pursuant to the provisions of  
PA 147 of 1992, as amended.

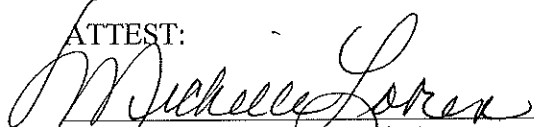
AYES: 7

NAYS: 0

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 19<sup>th</sup> DAY OF JULY 2021.

  
Adam Stockford, Mayor

ATTEST:  
  
Michelle Loren, Deputy Clerk

RESOLUTION # 3400

**A Resolution Establishing City of Hillsdale Neighborhood Enterprise Zone #4  
Pursuant to P.A. 147 of 1992**

Minutes of a regular meeting of the Common Council of the City of Hillsdale, held on November 18, 2019, at City Hall, 97 North Broad Street in Hillsdale, Michigan at 7:00 p.m.

PRESENT: STOCKFORD, BELL, BRINER, VEAR, MORRISSEY, SHARP, STUCHELL,  
PRATT, ZEISER

ABSENT: NONE

The following preamble and resolution were offered by MORRISSEY, and supported by BELL.

**Resolution # 3400 Establishing City of Hillsdale Neighborhood Enterprise Zone #4  
Pursuant to P.A. 147 of 1992**

WHEREAS, on July 10, 1992, Governor Engler signed into law the Neighborhood Enterprise Zone Act as Public Act 147; and

WHEREAS, the Neighborhood Enterprise Zone Act authorizes certain Michigan municipalities to create Neighborhood Enterprise Zones in which property owners may obtain property tax exemptions for improvements to residential housing or new housing construction in urban neighborhoods; and

WHEREAS, the City of Hillsdale is eligible under this Act to create Neighborhood Enterprise Zones encompassing up to fifteen per cent (15%) of the City's total land area; and

WHEREAS, the City of Hillsdale passed Resolution #2015 on September 4, 2007 establishing City of Hillsdale Neighborhood Enterprise Zone #1 in the Three Meadows Subdivision Phase One, Resolution #3223 on June 1, 2015 establishing Neighborhood Enterprise Zone #2 in Blackmar and Beebe's Addition, and Resolution #3307 on April 17, 2017 establishing City of Hillsdale Neighborhood Enterprise Zone #3 covering the properties on North West Street between Westwood and M-99 on the west and between North Street and M-99 on the east, the total area encompassing less than one percent (1%) of the City's total land area; and

WHEREAS, the City of Hillsdale desires to create a fourth zone in the City to encourage both new residential construction and residential rehabilitation; and

WHEREAS, all land in the proposed zone is compact and contiguous, contains thirty-four (34) platted lots, is owned and assessed as seventy-four (74) parcels, consists of approximately eighty (80) acres of land and has a total true cash value of just over \$4.86 million not including parcels that are exempt from taxation; and

WHEREAS, addition of the proposed zone would result in approximately three percent (3%) of the total land area of the city being including in designated neighborhood enterprise zones; and

WHEREAS, the City Clerk did give written notice on September 16, 2019 to the assessor and the governing body of each taxing unit that levies ad valorem taxes in the proposed neighborhood enterprise zone; and

WHEREAS, a public hearing was held October 21, 2019, within 45 days of said notice; and

WHEREAS, more than sixty (60) days have passed since said notice was given; and

WHEREAS, the *City of Hillsdale, Michigan Master Plan 2015 Edition* contains housing objectives and policies; and

WHEREAS, the City Council of the City of Hillsdale finds that the proposed neighborhood enterprise zone is consistent with the City Master Plan and the neighborhood preservation and economic development goals of the City; and

WHEREAS, the City Council of the City of Hillsdale adopted Ordinance number 2016-004 on April 4, 2016, updating the City of Hillsdale housing inspection ordinance; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hillsdale hereby adopts the Neighborhood Community Development Goals and Objectives and the Residential Development Plan and Housing Plan contained within the *City of Hillsdale, Michigan Master Plan 2015 Edition* as the City's statement of goals, objectives and policies relative to the maintenance, preservation, improvement, and development of housing for all persons regardless of income level living within the proposed neighborhood enterprise zone. The aforementioned sections of the *City of Hillsdale, Michigan Master Plan 2015 Edition* are attached.

BE IT FURTHER RESOLVED that no sale may be finalized of any unit in a new or rehabilitated facility in the proposed neighborhood enterprise zone for which a neighborhood enterprise zone certificate is in effect until there is an inspection made and a use and occupancy permit issued under the provisions of Part II, Chapter 6, Article II of the Hillsdale Municipal Code.

BE IT FURTHER RESOLVED that the City Council of the City of Hillsdale hereby designates City of Hillsdale Neighborhood Enterprise Zone #4 described as follows:

The West half of the Southeast quarter of Section 26, Town 6 South, Range 3 West; now known as the Southeast Addition to the Village of Hillsdale, platted by Joel McCollum and recorded in Hillsdale County Register of Deeds on May 13, 1861, Liber AP Page 0.

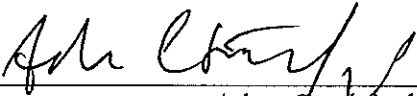
BE IT FURTHER RESOLVED that the neighborhood enterprise zone hereby created shall be for the purpose of both new and rehabilitated housing tax exemptions.

AYES: 9

NAYS: 2

RESOLUTION DELCARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 18<sup>th</sup> DAY OF NOVEMBER, 2019.

  
\_\_\_\_\_  
Adam Stockford, Mayor

ATTEST:

  
\_\_\_\_\_  
Katy Price, City Clerk

# City of Hillsdale Agenda Item Summary

**Meeting Date:** May 4, 2026

**Agenda Item :** New Business

**SUBJECT:** Arch Ave. Reconstruction – Bid Award

**BACKGROUND PROVIDED BY:** Robert Stiverson, City Engineer  
Jason Blake, Director of Public Services

**PROJECT BACKGROUND:**

City staff developed project documents for the reconstruction of Arch Ave between Mechanic St and Carleton (M-99) Rd. This project will include 0.32 miles of road reconstruction, spot placement of concrete curb and gutter, 277 linear feet of storm sewer construction, 265lf of road ditch regrading and culvert replacement, spot replacement of concrete drive approaches, and slope restoration.

Bids were requested for this project and 5 (five) were received on April 28, 2026. Bids are presented below:

<b>CONTRACTOR</b>	<b>PROJECT BID</b>
<b>Thompson Asphalt Products</b>	<b>\$309,815.50</b>
<b>Parrish Excavating</b>	<b>\$314,907.50</b>
<b>MI Paving &amp; Materials</b>	<b>\$357,753.08</b>
<b>Slusarski Excavating</b>	<b>\$364,735.20</b>
<b>Reith Riley</b>	<b>\$368,709.25</b>

As this is a unit price contract, project payments are based solely on the exact quantities utilized for each bid line item. A contingency amount is requested to cover project changes that may occur due to any unforeseen items of work that may be necessary during construction.

**RECOMMENDATION:**

Staff recommends City Council award this contract to the Second bidder, Parrish Excavation of Quincy MI for the base bid amount of \$314,907.50 with an additional contingency amount of \$63,000 for a total project cost of \$377,907.50

## MEMORANDUM

Date: 4/29/26

To: Mayor Sessions  
Council Members: Burns, Stuchell, Bentley, Morrissey, Flynn  
Wolfram, Socha, Mayor Pro-Tem Paladino.

City Manager Mackie  
Assistant City Manager Fry  
City Clerk Price  
DPS Director Blake

From: Robert Stiverson, PE, City Engineer

Subject: Arch Ave – Mechanic to Carleton (M-99)

Thompson Asphalt Products (Thompson) was the confirmed low bidder at \$309,815.50. Thompson has the manpower, equipment, and resources needed to complete the project, however, there has been concerns with quality on previous project for the City with the City taking Thompson off of our Preferred Contractor's list.

The City's concern for Quality relative to the project size and scope and as discussed with the DPS Director and City Manager, I'm recommending Thompson's bid to be rejected based on the Instruction to Proposer clause:

- The City of Hillsdale reserves the right to reject any and all proposals and to waive any defects or informalities in proposals, to accept the bid that it determines to be the lowest competitive bid from a competent bidder meeting specifications and to negotiate with the bidder or bidders who, in the judgment of the Hillsdale City Manager, are deemed the most advantageous for the public and the City.

We are recommending that the second bidder be awarded the Contract, which was submitted by Parrish Excavating in the amount of \$314,907.50, and 1.64% difference. Parrish Excavating has the manpower, equipment, and resources needed to complete the project. Parrish Excavating has a history of successfully completing projects within the City.

Respectfully:



Attachments: Bid Tabulation.

**Arch Ave Reconstruction  
From Mechanic to Carleton (M-99)  
Bid Opening - April 28th, 2020**

Pay Item	Item Description	Quantity	Units	Low Bid		2		3		4		5	
				Thompson Asphalt Products		Parrish Excavating		Michigan Paving & Materials		Slusarski Excavating		Reith Riley	
				Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
1027051	Above Ground Video Survey	1	LSUM	\$ 3,500.00	\$ 3,500.00	\$ 1,050.00	\$ 1,050.00	\$ 1,175.00	\$ 1,175.00	\$ 3,285.00	\$ 3,285.00	\$ 1,175.00	\$ 1,175.00
1100001	Mobilization, Max 10%	1	LSUM	\$ 10,000.00	\$ 10,000.00	\$ 10,350.00	\$ 10,350.00	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 15,000.00	\$ 15,000.00
2030001	Culv, Rem, Less than 24 inch	2	Ea	\$ 500.00	\$ 1,000.00	\$ 315.00	\$ 630.00	\$ 300.00	\$ 600.00	\$ 1,350.00	\$ 2,700.00	\$ 515.00	\$ 1,030.00
2030015	Sewer, Rem, Less than 24 inch	18.5	Ft	\$ 30.00	\$ 555.00	\$ 60.00	\$ 1,110.00	\$ 8.75	\$ 161.88	\$ 20.00	\$ 370.00	\$ 32.00	\$ 592.00
2040060	Structures, Rem	1	LSUM	\$ 850.00	\$ 850.00	\$ 100.00	\$ 100.00	\$ 750.00	\$ 750.00	\$ 237.00	\$ 237.00	\$ 475.00	\$ 475.00
2050006	Ditch Cleanout	2	Sta	\$ 800.00	\$ 1,600.00	\$ 2,970.00	\$ 5,940.00	\$ 1,100.00	\$ 2,200.00	\$ 750.00	\$ 1,500.00	\$ 1,610.00	\$ 3,220.00
2057002	Roadway Grading	16.9	Sta	\$ 850.00	\$ 14,365.00	\$ 1,180.00	\$ 19,942.00	\$ 3,350.00	\$ 56,615.00	\$ 1,275.00	\$ 21,547.50	\$ 2,100.00	\$ 35,490.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	9	Ea	\$ 100.00	\$ 900.00	\$ 45.00	\$ 405.00	\$ 145.00	\$ 1,305.00	\$ 118.00	\$ 1,062.00	\$ 95.00	\$ 855.00
3020008	Aggregate Base, 3 inch	77	Syd	\$ 35.00	\$ 2,695.00	\$ 15.00	\$ 1,155.00	\$ 14.75	\$ 1,135.75	\$ 9.00	\$ 693.00	\$ 20.00	\$ 1,540.00
3020010	Aggregate Base, 4 inch, Face of Curb	20	Syd	\$ 38.00	\$ 760.00	\$ 37.00	\$ 740.00	\$ 15.75	\$ 315.00	\$ 13.00	\$ 260.00	\$ 45.00	\$ 900.00
3060016	Aggregate Surface Cse, 12 inch	132	Syd	\$ 25.00	\$ 3,300.00	\$ 37.00	\$ 4,884.00	\$ 18.75	\$ 2,475.00	\$ 36.00	\$ 4,752.00	\$ 25.00	\$ 3,300.00
3070146	Shld, CI III, 4 inch	160	Syd	\$ 7.00	\$ 1,120.00	\$ 28.00	\$ 4,480.00	\$ 15.95	\$ 2,552.00	\$ 13.00	\$ 2,080.00	\$ 20.00	\$ 3,200.00
4010047	Culv End Sect, Conc, 12 inch	2	Ea	\$ 80.00	\$ 160.00	\$ 600.00	\$ 1,200.00	\$ 1,500.00	\$ 3,000.00	\$ 915.00	\$ 1,830.00	\$ 320.00	\$ 640.00
4010165	Culv, CI A, Conc, 12 inch	72	Ft	\$ 80.00	\$ 5,760.00	\$ 72.00	\$ 5,184.00	\$ 69.50	\$ 5,004.00	\$ 75.00	\$ 5,400.00	\$ 100.00	\$ 7,200.00
4020033	Sewer, CI A, 12 inch, Tr Det B	277	Ft	\$ 85.00	\$ 23,545.00	\$ 94.00	\$ 26,038.00	\$ 62.25	\$ 17,243.25	\$ 91.00	\$ 25,207.00	\$ 105.00	\$ 29,085.00
4030006	Dr Structure Cover, Adj, Case 2	1	Ea	\$ 1,250.00	\$ 1,250.00	\$ 885.00	\$ 885.00	\$ 1,150.00	\$ 1,150.00	\$ 900.00	\$ 900.00	\$ 775.00	\$ 775.00
4030040	Dr Structure Cover, Type G	2	Ea	\$ 1,700.00	\$ 3,400.00	\$ 1,182.00	\$ 2,364.00	\$ 850.00	\$ 1,700.00	\$ 480.00	\$ 960.00	\$ 500.00	\$ 1,000.00
4030210	Dr Structure, 48 inch dia	1	Ea	\$ 4,550.00	\$ 4,550.00	\$ 3,595.00	\$ 3,595.00	\$ 4,850.00	\$ 4,850.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
4030220	Dr Structure, 60 inch dia	1	Ea	\$ 6,200.00	\$ 6,200.00	\$ 4,800.00	\$ 4,800.00	\$ 6,500.00	\$ 6,500.00	\$ 4,200.00	\$ 4,200.00	\$ 4,000.00	\$ 4,000.00
4030312	Dr Structure, Tap, 12 inch	1	Ea	\$ 425.00	\$ 425.00	\$ 450.00	\$ 450.00	\$ 750.00	\$ 750.00	\$ 1,000.00	\$ 1,000.00	\$ 595.00	\$ 595.00
5010005	HMA Surface, Rem	5390	Syd	\$ 2.75	\$ 14,822.50	\$ 2.75	\$ 14,822.50	\$ 6.00	\$ 32,340.00	\$ 4.65	\$ 25,063.50	\$ 5.79	\$ 31,208.10
5012024	HMA, 4EL	1130	Ton	\$ 105.00	\$ 118,650.00	\$ 87.75	\$ 99,157.50	\$ 90.00	\$ 101,700.00	\$ 108.00	\$ 122,040.00	\$ 109.70	\$ 123,961.00
5012036	HMA, 5EL	470	Ton	\$ 110.00	\$ 51,700.00	\$ 92.00	\$ 43,240.00	\$ 91.00	\$ 42,770.00	\$ 120.00	\$ 56,400.00	\$ 112.20	\$ 52,734.00
6020054	Conc Pavt, Misc, Nonreinf, 8 inch	65	Syd	\$ 90.00	\$ 5,850.00	\$ 87.00	\$ 5,655.00	\$ 105.00	\$ 6,825.00	\$ 160.00	\$ 10,400.00	\$ 95.73	\$ 6,222.45
8020038	Curb and Gutter, Conc, Det F4	150	Ft	\$ 45.00	\$ 6,750.00	\$ 40.00	\$ 6,000.00	\$ 29.50	\$ 4,425.00	\$ 55.00	\$ 8,250.00	\$ 52.41	\$ 7,861.50
8070095	Post, Mailbox	1	Ea	\$ 250.00	\$ 250.00	\$ 380.00	\$ 380.00	\$ 150.00	\$ 150.00	\$ 277.00	\$ 277.00	\$ 200.00	\$ 200.00
8100403	Sign, Type III, Rem	2	Ea	\$ 225.00	\$ 450.00	\$ 65.00	\$ 130.00	\$ 100.00	\$ 200.00	\$ 75.00	\$ 150.00	\$ 60.00	\$ 120.00
8107050	BOLLARD	1	Ea	\$ 750.00	\$ 750.00	\$ 1,285.00	\$ 1,285.00	\$ 350.00	\$ 350.00	\$ 600.00	\$ 600.00	\$ 650.00	\$ 650.00
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	34	Ft	\$ 20.00	\$ 680.00	\$ 4.50	\$ 153.00	\$ 10.00	\$ 340.00	\$ 10.00	\$ 340.00	\$ 10.00	\$ 340.00
8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	3090	Ft	\$ 0.60	\$ 1,854.00	\$ 0.25	\$ 772.50	\$ 0.28	\$ 865.20	\$ 0.28	\$ 865.20	\$ 0.28	\$ 865.20
8110233	Pavt Mrkg, Waterborne, 6 inch, White	2440	Ft	\$ 0.60	\$ 1,464.00	\$ 0.25	\$ 610.00	\$ 0.40	\$ 976.00	\$ 0.40	\$ 976.00	\$ 0.40	\$ 976.00
8127051	Traffic Control	1	LSUM	\$ 9,000.00	\$ 9,000.00	\$ 11,155.00	\$ 11,155.00	\$ 16,000.00	\$ 16,000.00	\$ 8,500.00	\$ 8,500.00	\$ 12,500.00	\$ 12,500.00
8130010	Riprap, Plain	2	Syd	\$ 70.00	\$ 140.00	\$ 640.00	\$ 1,280.00	\$ 85.00	\$ 170.00	\$ 400.00	\$ 800.00	\$ 200.00	\$ 400.00
8167011	Turf Establishment	1090	Syd	\$ 8.00	\$ 8,720.00	\$ 28.50	\$ 31,065.00	\$ 6.50	\$ 7,085.00	\$ 10.00	\$ 10,900.00	\$ 12.60	\$ 13,734.00
8230432	Gate Box, Adj, Case 2	1	Ea	\$ 250.00	\$ 250.00	\$ 450.00	\$ 450.00	\$ 775.00	\$ 775.00	\$ 90.00	\$ 90.00	\$ 615.00	\$ 615.00
8252145	Sanitary Structure Cover, Adj, Case 1	3	Ea	\$ 850.00	\$ 2,550.00	\$ 1,150.00	\$ 3,450.00	\$ 1,100.00	\$ 3,300.00	\$ 1,200.00	\$ 3,600.00	\$ 1,250.00	\$ 3,750.00
Total Amount of Bid					\$ 309,815.50		\$ 314,907.50		\$ 357,753.08		\$ 364,735.20		\$ 368,709.25

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** May 4, 2026

**Agenda Item :** New Business

**SUBJECT:** South St. Reconstruction – Bid Award

**BACKGROUND PROVIDED BY:** Robert Stiverson, City Engineer  
Jason Blake, Director of Public Services

### **PROJECT BACKGROUND:**

City staff developed project documents for the reconstruction of South St. between S. Broad St. (M99) and S. West St. This project will include 0.18 miles of full depth asphalt replacement and ADA sidewalk ramp upgrades.

Bids were requested for this project and 5 (five) were received on April 28, 2026. Bids are presented below:

<b>CONTRACTOR</b>	<b>PROJECT BID</b>
<b>Excell Paving</b>	<b>\$319,071.55</b>
<b>Thompson Asphalt Products</b>	<b>\$325,797.45</b>
<b>Parrish Excavating</b>	<b>\$347,901.50</b>
<b>MI Paving &amp; Materials</b>	<b>\$410,046.90</b>
<b>Reith Riley</b>	<b>\$433,596.64</b>

As this is a unit price contract, project payments are based solely on the exact quantities utilized for each bid line item. A contingency amount is requested to cover project changes that may occur due to any unforeseen items of work that may be necessary during construction.

### **RECOMMENDATION:**

Staff recommends City Council award this contract to the low bidder, Excell Paving Plus of Coldwater MI for the base bid amount of \$319,071.55 with an additional contingency amount of \$48,000 for a total project cost of \$367,071.55

## MEMORANDUM

Date: 4/29/26

To: Mayor Sessions  
Council Members: Burns, Stuchell, Bentley, Morrissey, Flynn  
Wolfram, Socha, Mayor Pro-Tem Paladino.

City Manager Mackie  
Assistant City Manager Fry  
City Clerk Price  
DPS Director Blake

From: Robert Stiverson, PE, City Engineer

Subject: South Street Reconstruction

Excell Paving Plus (Excell) was the confirmed low bidder at \$319,071.55. Excell has the manpower, equipment, and resources needed to complete the project, and has a history of successful projects within the City. I am recommending award to Excell in the amount of \$319,071.55

There were two minor errors in Excell's bid. The bid is based on unit prices, with the Quantity X Unit Price controlling over the written total. The two line items are highlighted on the bid tabulation, with a total adjustment of +\$26.00. The miscalculation did not affect the ranking of the bidders.

Respectfully:



Attachments: Bid Tabulation.

**South Street Reconstruction  
From Reading Ave to Broad (M-99) St  
Bid Opening - April 28th, 20206**

Unit Price & Price in Bold Text has been corrected based on the Unit Price

Pay Item	Item Description	Quantity	Units	Low Bid		2		3		4		5	
				Excell Paving		Thompson Asphalt Products		Parrish Excavating		Michigan Paving & Materials		Reith Riley	
				Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
1027051	Above Ground Video	1	LSUM	\$ 1,400.00	\$ 1,400.00	\$ 3,500.00	\$ 3,500.00	\$ 1,042.00	\$ 1,042.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00
1100001	Mobilization, Max	1	LSUM	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,979.00	\$ 3,979.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
2040021	Curb, Rem	160	Ft	\$ 7.00	\$ 1,120.00	\$ 9.50	\$ 1,520.00	\$ 16.50	\$ 2,640.00	\$ 12.75	\$ 2,040.00	\$ 18.00	\$ 2,880.00
2040050	Pavt, Rem	374	Syd	\$ 13.00	\$ 4,862.00	\$ 10.00	\$ 3,740.00	\$ 7.50	\$ 2,805.00	\$ 11.75	\$ 4,394.50	\$ 10.00	\$ 3,740.00
2040055	Sidewalk, Rem	257	Syd	\$ 25.00	\$ 6,425.00	\$ 6.00	\$ 1,542.00	\$ 18.00	\$ 4,626.00	\$ 9.75	\$ 2,505.75	\$ 25.00	\$ 6,425.00
2040060	Structures, Rem	1	LSUM	\$ 250.00	\$ 250.00	\$ 1,200.00	\$ 1,200.00	\$ 2,319.00	\$ 2,319.00	\$ 3,600.00	\$ 3,600.00	\$ 2,050.00	\$ 2,050.00
2050016	Excavation, Earth	135	Cyd	\$ 35.00	\$ 4,725.00	\$ 35.00	\$ 4,725.00	\$ 46.00	\$ 6,210.00	\$ 26.50	\$ 3,577.50	\$ 50.00	\$ 6,750.00
2057002	Road Grading	18	Sta	\$ 300.00	\$ 5,400.00	\$ 800.00	\$ 14,400.00	\$ 908.00	\$ 16,344.00	\$ 3,650.00	\$ 65,700.00	\$ 1,350.00	\$ 24,300.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	20	Ea	\$ 120.00	\$ 2,400.00	\$ 100.00	\$ 2,000.00	\$ 44.00	\$ 880.00	\$ 135.00	\$ 2,700.00	\$ 98.00	\$ 1,960.00
3010002	Subbase, CIP	80	Cyd	\$ 25.00	\$ 2,000.00	\$ 30.00	\$ 2,400.00	\$ 86.00	\$ 6,880.00	\$ 28.50	\$ 2,280.00	\$ 125.00	\$ 10,000.00
3020008	Aggregate Base, 3 inch	62	Syd	\$ 7.00	\$ 434.00	\$ 35.00	\$ 2,170.00	\$ 11.50	\$ 713.00	\$ 16.75	\$ 1,038.50	\$ 30.00	\$ 1,860.00
3020010	Aggregate Base, 4 inch	12	Syd	\$ 8.00	\$ 96.00	\$ 40.00	\$ 480.00	\$ 47.50	\$ 570.00	\$ 17.75	\$ 213.00	\$ 35.00	\$ 420.00
3020016	Aggregate Base, 6 inch	51	Syd	\$ 10.00	\$ 510.00	\$ 45.00	\$ 2,295.00	\$ 16.00	\$ 816.00	\$ 18.75	\$ 956.25	\$ 20.00	\$ 1,020.00
4030005	Dr Structure Cover, Adj, Case 1	6	Ea	\$ 1,100.00	\$ 6,600.00	\$ 575.00	\$ 3,450.00	\$ 943.00	\$ 5,658.00	\$ 1,150.00	\$ 6,900.00	\$ 1,200.00	\$ 7,200.00
5010005	HMA Surface, Rem	5625	Syd	\$ 4.12	\$ 23,175.00	\$ 2.75	\$ 15,468.75	\$ 3.32	\$ 18,675.00	\$ 6.50	\$ 36,562.50	\$ 7.25	\$ 40,781.25
5010061	HMA Approach	2	Ton	\$ 200.00	\$ 400.00	\$ 150.00	\$ 300.00	\$ 206.00	\$ 412.00	\$ 200.00	\$ 400.00	\$ 185.00	\$ 370.00
5012014	HMA, 3EMH	680	Ton	\$ 99.00	\$ 67,320.00	\$ 105.00	\$ 71,400.00	\$ 102.00	\$ 69,360.00	\$ 110.00	\$ 74,800.00	\$ 122.00	\$ 82,960.00
5012026	HMA, 4EMH	1020	Ton	\$ 105.75	\$ 107,865.00	\$ 105.00	\$ 107,100.00	\$ 108.75	\$ 110,925.00	\$ 100.00	\$ 102,000.00	\$ 126.00	\$ 128,520.00
8010005	Driveway, Nonreinf Conc, 6 inch	155	Syd	\$ 66.00	\$ 10,230.00	\$ 65.00	\$ 10,075.00	\$ 68.00	\$ 10,540.00	\$ 55.50	\$ 8,602.50	\$ 67.82	\$ 10,512.10
8020004	Curb, Conc, Det E4	146	Ft	\$ 37.00	\$ 5,402.00	\$ 38.00	\$ 5,548.00	\$ 37.50	\$ 5,475.00	\$ 30.50	\$ 4,453.00	\$ 45.24	\$ 6,605.04
8020038	Curb and Gutter, Conc, Det F4	101	Ft	\$ 37.00	\$ 3,737.00	\$ 38.00	\$ 3,838.00	\$ 39.00	\$ 3,939.00	\$ 28.50	\$ 2,878.50	\$ 46.10	\$ 4,656.10
8030010	Detectable Warning Surface	145	Ft	\$ 65.00	\$ 9,425.00	\$ 85.00	\$ 12,325.00	\$ 62.00	\$ 8,990.00	\$ 66.50	\$ 9,642.50	\$ 60.00	\$ 8,700.00
8030044	Sidewalk, Conc, 4 inch	808	Sft	\$ <b>6.50</b>	\$ <b>5,252.00</b>	\$ 6.00	\$ 4,848.00	\$ 6.50	\$ 5,252.00	\$ 5.75	\$ 4,646.00	\$ 10.00	\$ 8,080.00
8030046	Sidewalk, Conc, 6 inch	440	Sft	\$ 7.50	\$ 3,300.00	\$ 7.50	\$ 3,300.00	\$ 7.50	\$ 3,300.00	\$ 6.80	\$ 2,992.00	\$ 10.50	\$ 4,620.00
8032001	Curb Ramp, Conc, 4 inch	1775	Sft	\$ 6.50	\$ 11,537.50	\$ 6.00	\$ 10,650.00	\$ 7.00	\$ 12,425.00	\$ 8.80	\$ 15,620.00	\$ 11.05	\$ 19,613.75
8110126	Pavt Mrkg, Regular Dry, 4 inch, Yellow	2930	Ft	\$ 0.55	\$ 1,611.50	\$ 0.60	\$ 1,758.00	\$ 0.30	\$ 879.00	\$ 0.50	\$ 1,465.00	\$ 0.50	\$ 1,465.00
8110127	Pavt Mrkg, Regular Dry, 6 inch, White	483	Ft	\$ 0.85	\$ 410.55	\$ 0.90	\$ 434.70	\$ 0.50	\$ 241.50	\$ 0.80	\$ 386.40	\$ 0.80	\$ 386.40
8117001	Pavt Mrkg, Regular Dry, 24 inch, Stop Bar	132	Ft	\$ 7.00	\$ 924.00	\$ 7.50	\$ 990.00	\$ 4.75	\$ 627.00	\$ 6.50	\$ 858.00	\$ 6.50	\$ 858.00
8117050	Pavt Mrkg, Regular Dry, School	2	Ea	\$ <b>100.00</b>	\$ <b>200.00</b>	\$ 100.00	\$ 200.00	\$ 445.00	\$ 890.00	\$ 95.00	\$ 190.00	\$ 95.00	\$ 190.00
8127051	Traffic Control	1	LSUM	\$ 8,000.00	\$ 8,000.00	\$ 19,500.00	\$ 19,500.00	\$ 17,999.00	\$ 17,999.00	\$ 21,000.00	\$ 21,000.00	\$ 16,550.00	\$ 16,550.00
8167011	Slope Restoration	330	Syd	\$ 17.00	\$ 5,610.00	\$ 8.00	\$ 2,640.00	\$ 58.50	\$ 19,305.00	\$ 6.50	\$ 2,145.00	\$ 17.80	\$ 5,874.00
8230431	Gate Box, Adj, Case 1	1	Ea	\$ 600.00	\$ 600.00	\$ 200.00	\$ 200.00	\$ 299.00	\$ 299.00	\$ 775.00	\$ 775.00	\$ 650.00	\$ 650.00
8252145	Sanitary Structure Cover, Adj, Case 1	3	Ea	\$ 950.00	\$ 2,850.00	\$ 600.00	\$ 1,800.00	\$ 962.00	\$ 2,886.00	\$ 1,150.00	\$ 3,450.00	\$ 775.00	\$ 2,325.00
<b>Sub-Total Construction Costs</b>					\$ <b>319,071.55</b>		\$ <b>325,797.45</b>		\$ <b>347,901.50</b>		\$ <b>410,046.90</b>		\$ <b>433,596.64</b>
				As Read Bid	\$ 319,045.55								
				Correction	\$ 26.00								

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** May 4, 2026

**Agenda Item :** New Business

**SUBJECT:** Oak St. Reconstruction – Bid Award

**BACKGROUND PROVIDED BY:** Robert Stiverson, City Engineer  
Jason Blake, Director of Public Services

### **PROJECT BACKGROUND:**

City staff developed project documents for the reconstruction of Oak St. between Willow St. and E. College St. This project will include a 1.5” mill and resurfacing of approximately .55 miles of street surface with full depth asphalt replacement as needed to correct any areas that show failures of the street base layer. This project will also include ADA sidewalk ramp upgrades.

Bids were requested for this project and 5 (five) were received on April 28, 2026. Bids are presented below:

<b>CONTRACTOR</b>	<b>PROJECT BID</b>
<b>Excell Paving</b>	<b>\$337,482.18</b>
<b>Thompson Asphalt Products</b>	<b>\$365,156.65</b>
<b>Parrish Excavating</b>	<b>\$370877.75</b>
<b>MI Paving &amp; Materials</b>	<b>\$454,003.66</b>
<b>Reith Riley</b>	<b>\$464,285.36</b>

As this is a unit price contract, project payments are based solely on the exact quantities utilized for each bid line item. A contingency amount is requested to cover project changes that may occur due to any unforeseen items of work that may be necessary during construction.

### **RECOMMENDATION:**

Staff recommends City Council award this contract to the low bidder, Excell Paving Plus of Coldwater MI for the base bid amount of \$337,482.18 with an additional contingency amount of \$51,622.00 for a total project cost of \$388,104.18

## MEMORANDUM

Date: 4/29/26

To: Mayor Sessions  
Council Members: Burns, Stuchell, Bentley, Morrissey, Flynn  
Wolfram, Socha, Mayor Pro-Tem Paladino.

City Manager Mackie  
Assistant City Manager Fry  
City Clerk Price  
DPS Director Blake

From: Robert Stiverson, PE, City Engineer

Subject: Oak Street Reconstruction  
Major Street – Willow to Fayette  
Local Street – Fayette to College

Excell Paving Plus (Excell) was the confirmed low bidder at \$337,482.18. Excell has the manpower, equipment, and resources needed to complete the project, and has a history of successful projects within the City. I am recommending award to Excell in the amount of \$337,482.18

Respectfully:



Attachments: Bid Tabulation.

**Oak Street Reconstruction  
From Willow St to College St  
Bid Opening - April 28th, 20206**

Unit Price & Price in Bold Text has been corrected based on the Unit Price

Pay Item	Item Description	Quantity	Units	Low Bid		2		3		4		5	
				Excell Paving		Thompson Asphalt Products		Parrish Excavating		Michigan Paving & Materials		Reith Riley	
				Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
<b>Major Street Fund - Oak St from Willow St to Fayette</b>													
1027051	Above Ground Video	1	LSUM	\$ 1,660.00	\$ 1,660.00	\$ 3,500.00	\$ 3,500.00	\$ 1,050.00	\$ 1,050.00	\$ 1,775.00	\$ 1,775.00	\$ 1,000.00	\$ 1,000.00
1100001	Mobilization, Max	1	LSUM	\$ 13,000.00	\$ 13,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,210.00	\$ 3,210.00	\$ 30,000.00	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00
2040021	Curb, Rem	205	Ft	\$ 7.00	\$ 1,435.00	\$ 9.50	\$ 1,947.50	\$ 9.00	\$ 1,845.00	\$ 9.75	\$ 1,998.75	\$ 22.00	\$ 4,510.00
2040055	Sidewalk, Rem	195	Syd	\$ 25.00	\$ 4,875.00	\$ 5.00	\$ 975.00	\$ 28.00	\$ 5,460.00	\$ 14.75	\$ 2,876.25	\$ 24.00	\$ 4,680.00
2050016	Excavation, Earth	75	Cyd	\$ 35.00	\$ 2,625.00	\$ 30.00	\$ 2,250.00	\$ 62.00	\$ 4,650.00	\$ 32.50	\$ 2,437.50	\$ 55.00	\$ 4,125.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	13	Ea	\$ 120.00	\$ 1,560.00	\$ 100.00	\$ 1,300.00	\$ 60.00	\$ 780.00	\$ 145.00	\$ 1,885.00	\$ 100.00	\$ 1,300.00
3010002	Subbase, CIP	45	Cyd	\$ 25.00	\$ 1,125.00	\$ 35.00	\$ 1,575.00	\$ 140.00	\$ 6,300.00	\$ 28.50	\$ 1,282.50	\$ 145.00	\$ 6,525.00
3020008	Aggregate Base, 3 inch	95.2	Syd	\$ 7.00	\$ 666.40	\$ 30.00	\$ 2,856.00	\$ 32.50	\$ 3,094.00	\$ 19.75	\$ 1,880.20	\$ 12.00	\$ 1,142.40
3020010	Aggregate Base, 4 inch	17.4	Syd	\$ 8.00	\$ 139.20	\$ 36.00	\$ 626.40	\$ 85.00	\$ 1,479.00	\$ 20.75	\$ 361.05	\$ 30.00	\$ 522.00
3020050	Aggregate Base, Conditioning	2614	Syd	\$ 7.00	\$ 18,298.00	\$ 3.75	\$ 9,802.50	\$ 4.80	\$ 12,547.20	\$ 20.39	\$ 53,299.46	\$ 5.00	\$ 13,070.00
4030005	Dr Structure Cover, Adj, Case 1	4	Ea	\$ 900.00	\$ 3,600.00	\$ 575.00	\$ 2,300.00	\$ 1,425.00	\$ 5,700.00	\$ 1,100.00	\$ 4,400.00	\$ 1,300.00	\$ 5,200.00
5010002	Cold Milling HMA Surface, First Pass - full width -	8360	Syd	\$ 2.30	\$ 19,228.00	\$ 2.75	\$ 22,990.00	\$ 2.50	\$ 20,900.00	\$ 6.00	\$ 50,160.00	\$ 4.00	\$ 33,440.00
5010002	Cold Milling HMA Surface, Second Pass - 12' width	2650	Syd	\$ 4.30	\$ 11,395.00	\$ 4.00	\$ 10,600.00	\$ 4.00	\$ 10,600.00	\$ 6.00	\$ 15,900.00	\$ 7.00	\$ 18,550.00
5012012	HMA, 3EL	610	Ton	\$ 101.80	\$ 62,098.00	\$ 110.00	\$ 67,100.00	\$ 105.00	\$ 64,050.00	\$ 100.00	\$ 61,000.00	\$ 130.00	\$ 79,300.00
5012024	HMA, 4EL	830	Ton	\$ 102.50	\$ 85,075.00	\$ 110.00	\$ 91,300.00	\$ 106.00	\$ 87,980.00	\$ 95.00	\$ 78,850.00	\$ 120.00	\$ 99,600.00
8020004	Curb, Conc, Det E4	205	Ft	\$ 37.00	\$ 7,585.00	\$ 35.00	\$ 7,175.00	\$ 43.00	\$ 8,815.00	\$ 32.50	\$ 6,662.50	\$ 45.00	\$ 9,225.00
8030010	Detectable Warning Surface	80	Ft	\$ 65.00	\$ 5,200.00	\$ 85.00	\$ 6,800.00	\$ 62.00	\$ 4,960.00	\$ 69.54	\$ 5,563.20	\$ 60.00	\$ 4,800.00
8032001	Curb Ramp, Conc, 4 inch	1100	Sft	\$ 7.50	\$ 8,250.00	\$ 5.00	\$ 5,500.00	\$ 8.42	\$ 9,262.00	\$ 8.80	\$ 9,680.00	\$ 15.00	\$ 16,500.00
8110045	Pavt Mrkg, Ovlv Cold Plastic, 24 inch, Stop Bar	123.5	Ft	\$ 24.25	\$ 2,994.88	\$ 25.00	\$ 3,087.50	\$ 24.00	\$ 2,964.00	\$ 23.25	\$ 2,871.38	\$ 23.25	\$ 2,871.38
8110127	Pavt Mrkg, Regular Dry, 6 inch, White	1055	Ft	\$ 0.26	\$ 274.30	\$ 1.00	\$ 1,055.00	\$ 0.30	\$ 316.50	\$ 0.25	\$ 263.75	\$ 0.25	\$ 263.75
8110128	Pavt Mrkg, Regular Dry, 6 inch, Yellow	3615	Ft	\$ 0.26	\$ 939.90	\$ 0.30	\$ 1,084.50	\$ 0.30	\$ 1,084.50	\$ 0.25	\$ 903.75	\$ 0.25	\$ 903.75
8110131	Pavt Mrkg, Regular Dry, 12 inch, White	72.5	Ft	\$ 0.52	\$ 37.70	\$ 0.60	\$ 43.50	\$ 0.50	\$ 36.25	\$ 0.50	\$ 36.25	\$ 0.50	\$ 36.25
8120012	Barricade, Type III, High Intensity, Double Sided,	29	Ea	\$ 76.00	\$ 2,204.00	\$ 125.00	\$ 3,625.00	\$ 72.00	\$ 2,088.00	\$ 70.00	\$ 2,030.00	\$ 72.00	\$ 2,088.00
8120013	Barricade, Type III, High Intensity, Double Sided,	29	Ea	\$ 1.60	\$ 46.40	\$ 135.00	\$ 3,915.00	\$ 5.50	\$ 159.50	\$ 5.00	\$ 145.00	\$ 1.50	\$ 43.50
8120026	Pedestrian Type II Barricade, Temp	48	Ea	\$ 54.00	\$ 2,592.00	\$ 65.00	\$ 3,120.00	\$ 93.00	\$ 4,464.00	\$ 90.00	\$ 4,320.00	\$ 51.00	\$ 2,448.00
8120035	Channelizing Device, 42 inch, Fluorescent, Furn	100	Ea	\$ 12.90	\$ 1,290.00	\$ 50.00	\$ 5,000.00	\$ 17.49	\$ 1,749.00	\$ 17.00	\$ 1,700.00	\$ 12.30	\$ 1,230.00
8120036	Channelizing Device, 42 inch, Fluorescent, Oper	100	Ea	\$ 0.32	\$ 32.00	\$ 16.50	\$ 1,650.00	\$ 1.03	\$ 103.00	\$ 1.00	\$ 100.00	\$ 0.30	\$ 30.00
8120170	Minor Traf Devices	1	LSUM	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 7,565.00	\$ 7,565.00	\$ 8,575.00	\$ 8,575.00	\$ 18,000.00	\$ 18,000.00
8120350	Sign, Type B, Temp, Prismatic, Furn	579	Sft	\$ 4.25	\$ 2,460.75	\$ 15.00	\$ 8,685.00	\$ 3.00	\$ 1,737.00	\$ 3.00	\$ 1,737.00	\$ 4.05	\$ 2,344.95
8120351	Sign, Type B, Temp, Prismatic, Oper	579	Sft	\$ 0.52	\$ 301.08	\$ 10.00	\$ 5,790.00	\$ 1.00	\$ 579.00	\$ 1.00	\$ 579.00	\$ 0.05	\$ 28.95
8167011	Slope Restoration	88	Syd	\$ 25.00	\$ 2,200.00	\$ 10.00	\$ 880.00	\$ 95.00	\$ 8,360.00	\$ 6.75	\$ 594.00	\$ 20.00	\$ 1,760.00
8230431	Gate Box, Adj, Case 1	16	Ea	\$ 600.00	\$ 9,600.00	\$ 200.00	\$ 3,200.00	\$ 530.00	\$ 8,480.00	\$ 775.00	\$ 12,400.00	\$ 675.00	\$ 10,800.00
8252145	Sanitary Structure Cover, Adj, Case 1	8	Ea	\$ 900.00	\$ 7,200.00	\$ 600.00	\$ 4,800.00	\$ 1,410.00	\$ 11,280.00	\$ 1,100.00	\$ 8,800.00	\$ 1,350.00	\$ 10,800.00
Sub-total - Major Street Reconstruction				\$ 282,487.61		\$ 295,532.90		\$ 303,647.95		\$ 375,066.54		\$ 377,137.93	

				295592.9									
				60.00									
<b>Local Street Fund - Oak from Fayette to College</b>													
1027051	Above Ground Video	1	LSUM	\$ 200.00	\$ 200.00	\$ 2,000.00	\$ 2,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,775.00	\$ 1,775.00	\$ 775.00	\$ 775.00
1100001	Mobilization, Max	1	LSUM	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,200.00	\$ 3,200.00	\$ 3,000.00	\$ 3,000.00	\$ 5,500.00	\$ 5,500.00
2040021	Curb, Rem	38	Ft	\$ 7.00	\$ 266.00	\$ 9.50	\$ 361.00	\$ 15.00	\$ 570.00	\$ 9.75	\$ 370.50	\$ 22.00	\$ 836.00
2040055	Sidewalk, Rem	31	Syd	\$ 25.00	\$ 775.00	\$ 5.00	\$ 155.00	\$ 30.00	\$ 930.00	\$ 14.75	\$ 457.25	\$ 24.00	\$ 744.00
2050016	Excavation, Earth	10.3	Cyd	\$ 35.00	\$ 360.50	\$ 35.00	\$ 360.50	\$ 75.00	\$ 772.50	\$ 32.50	\$ 334.75	\$ 55.00	\$ 566.50
2080020	Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$ 120.00	\$ 480.00	\$ 100.00	\$ 400.00	\$ 60.00	\$ 240.00	\$ 145.00	\$ 580.00	\$ 100.00	\$ 400.00
3010002	Subbase, CIP	10.3	Cyd	\$ 25.00	\$ 257.50	\$ 35.00	\$ 360.50	\$ 135.00	\$ 1,390.50	\$ 50.50	\$ 520.15	\$ 145.00	\$ 1,493.50
3020008	Aggregate Base, 3 inch	18.5	Syd	\$ 7.00	\$ 129.50	\$ 35.00	\$ 647.50	\$ 40.00	\$ 740.00	\$ 19.75	\$ 365.38	\$ 25.00	\$ 462.50
3020010	Aggregate Base, 4 inch	9.8	Syd	\$ 8.00	\$ 78.40	\$ 40.00	\$ 392.00	\$ 80.00	\$ 784.00	\$ 20.75	\$ 203.35	\$ 60.00	\$ 588.00
3020050	Aggregate Base, Conditioning	479	Syd	\$ 7.00	\$ 3,353.00	\$ 3.75	\$ 1,796.25	\$ 5.00	\$ 2,395.00	\$ 26.75	\$ 12,813.25	\$ 5.00	\$ 2,395.00
5010002	Cold Milling HMA Surface, First Pass - full width -	2400	Syd	\$ 2.30	\$ 5,520.00	\$ 2.75	\$ 6,600.00	\$ 2.56	\$ 6,144.00	\$ 6.00	\$ 14,400.00	\$ 4.00	\$ 9,600.00
5010002	Cold Milling HMA Surface, Second Pass - 12' width	480	Syd	\$ 4.30	\$ 2,064.00	\$ 4.00	\$ 1,920.00	\$ 3.00	\$ 1,440.00	\$ 6.00	\$ 2,880.00	\$ 7.00	\$ 3,360.00
5012012	HMA, 3EL	47	Ton	\$ 101.80	\$ 4,784.60	\$ 110.00	\$ 5,170.00	\$ 105.00	\$ 4,935.00	\$ 100.00	\$ 4,700.00	\$ 130.00	\$ 6,110.00
5012024	HMA, 4EL	238	Ton	\$ 102.50	\$ 24,395.00	\$ 115.00	\$ 27,370.00	\$ 105.50	\$ 25,109.00	\$ 95.00	\$ 22,610.00	\$ 120.00	\$ 28,560.00
8020004	Curb, Conc, Det E4	38	Ft	\$ 37.00	\$ 1,406.00	\$ 65.00	\$ 2,470.00	\$ 48.00	\$ 1,824.00	\$ 32.50	\$ 1,235.00	\$ 45.36	\$ 1,723.68
8030010	Detectable Warning Surface	10	Ft	\$ 65.00	\$ 650.00	\$ 200.00	\$ 2,000.00	\$ 62.00	\$ 620.00	\$ 69.50	\$ 695.00	\$ 60.00	\$ 600.00

8032001	Curb Ramp, Conc, 4 inch	275	Sft	\$ 7.50	\$ 2,062.50	\$ 20.00	\$ 5,500.00	\$ 9.00	\$ 2,475.00	\$ 8.80	\$ 2,420.00	\$ 16.85	\$ 4,633.75
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	21.5	Ft	\$ 24.25	\$ 521.38	\$ 25.00	\$ 537.50	\$ 67.00	\$ 1,440.50	\$ 65.00	\$ 1,397.50	\$ 65.00	\$ 1,397.50
8110125	Pavt Mrkg, Regular Dry, 4 inch, White	140	Ft	\$ 0.63	\$ 88.20	\$ 0.65	\$ 91.00	\$ 0.62	\$ 86.80	\$ 0.60	\$ 84.00	\$ 0.60	\$ 84.00
8110127	Pavt Mrkg, Regular Dry, 6 inch, White	60	Ft	\$ 0.95	\$ 57.00	\$ 1.00	\$ 60.00	\$ 1.00	\$ 60.00	\$ 0.90	\$ 54.00	\$ 0.90	\$ 54.00
8110128	Pavt Mrkg, Regular Dry, 6 inch, Yellow	1210	Ft	\$ 0.95	\$ 1,149.50	\$ 1.00	\$ 1,210.00	\$ 1.00	\$ 1,210.00	\$ 0.90	\$ 1,089.00	\$ 0.90	\$ 1,089.00
8120026	Pedestrian Type II Barricade, Temp	4	Ea	\$ 54.00	\$ 216.00	\$ 75.00	\$ 300.00	\$ 93.00	\$ 372.00	\$ 90.00	\$ 360.00	\$ 51.00	\$ 204.00
8120035	Channelizing Device, 42 inch, Fluorescent, Furn	25	Ea	\$ 12.90	\$ 322.50	\$ 48.00	\$ 1,200.00	\$ 11.32	\$ 283.00	\$ 11.00	\$ 275.00	\$ 12.30	\$ 307.50
8120036	Channelizing Device, 42 inch, Fluorescent, Oper	25	Ea	\$ 0.32	\$ 8.00	\$ 18.50	\$ 462.50	\$ 1.10	\$ 27.50	\$ 1.00	\$ 25.00	\$ 0.30	\$ 7.50
8120170	Minor Traf Devices	1	LSUM	\$ 100.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 1,271.00	\$ 1,271.00	\$ 1,170.00	\$ 1,170.00	\$ 9,500.00	\$ 9,500.00
8167011	Slope Restoration	28	Syd	\$ 25.00	\$ 700.00	\$ 20.00	\$ 560.00	\$ 90.00	\$ 2,520.00	\$ 9.75	\$ 273.00	\$ 32.00	\$ 896.00
8230431	Gate Box, Adj, Case 1	2	Ea	\$ 600.00	\$ 1,200.00	\$ 200.00	\$ 400.00	\$ 533.00	\$ 1,066.00	\$ 775.00	\$ 1,550.00	\$ 680.00	\$ 1,360.00
8252145	Sanitary Structure Cover, Adj, Case 1	3	Ea	\$ 950.00	\$ 2,850.00	\$ 600.00	\$ 1,800.00	\$ 1,408.00	\$ 4,224.00	\$ 1,100.00	\$ 3,300.00	\$ 1,300.00	\$ 3,900.00
Sub-total - Local Street Reconstruction					\$ 54,994.58		\$ 69,623.75		\$ 67,229.80		\$ 78,937.13		\$ 87,147.43
<b>Total Amount of Bid - Major Street + Local Street</b>					<b>\$ 337,482.18</b>		<b>\$ 365,156.65</b>		<b>\$ 370,877.75</b>		<b>\$ 454,003.66</b>		<b>\$ 464,285.36</b>

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** May 4, 2026

**Agenda Item :** New Business

**SUBJECT:** Baw Beese Trail – HMA Repair, Seal Coat – Bid Award

**BACKGROUND PROVIDED BY:** Robert Stiverson, City Engineer  
Jason Blake, Director of Public Services

### **PROJECT BACKGROUND:**

City staff developed project documents for the reconstruction of Baw Beese Scenic Trail between Barnard St and Sandy Beach. This project will include 1.43 miles of crack repair, crack sealing, and seal coat of 10ft wide Asphalt walking/bike Trail. Crack repair involves saw cutting and removing small patches of asphalt, regrading and shaping base materials and patching with HMA. Crack sealing cracks greater 1/8” in width as coordinated with City Representative, and seal coating entire surface.

Bids were requested for this project and 2 (two) were received on April 28, 2026. Bids are presented below:

<b>CONTRACTOR</b>	<b>PROJECT BID</b>
<b>Thompson Asphalt Products</b>	<b>\$29,715.60</b>
<b>Excell Paving Plus</b>	<b>\$49,954.75</b>

As this is a unit price contract, project payments are based solely on the exact quantities utilized for each bid line item. A contingency amount is requested to cover project changes that may occur due to any unforeseen items of work that may be necessary during construction.

### **RECOMMENDATION:**

Staff recommends City Council award this contract to the low bidder, Thompson Asphalt Products of Coldwater MI for the base bid amount of \$29,715.60 with an additional contingency amount of \$20,284.40 for a total project cost of \$50,000.00.

## MEMORANDUM

Date: 4/29/26

To: Mayor Sessions  
Council Members: Burns, Stuchell, Bentley, Morrissey, Flynn  
Wolfram, Socha, Mayor Pro-Tem Paladino.

City Manager Mackie  
Assistant City Manager Fry  
City Clerk Price  
DPS Director Blake

From: Robert Stiverson, PE, City Engineer

Subject: Baw Beese Scenic Trail.

Thompson Asphalt Products (Thompson) was the confirmed low bidder at \$29,715.60. Thompson has the manpower, equipment, and resources needed to complete the project, however, there has been concerns with quality on previous project for the City with the City taking Thompson off of our Preferred Contractor's list.

The City recognizes this project as an opportunity to re-establish a working relationship with Thompson. Therefore, I am recommending the award of the bid for Baw Beese Scenic Trail crack repair, crack sealing, and seal coating to Thompson in the amount of \$29,715.60.

Respectfully:



Attachments: Bid Tabulation.

**Baw Beese Scenic Trail  
From Sandy Beach to Barnard Street  
Bid Opening - April 28th, 20206**

Pay Item	Item Description	Quantity	Units	Low Bid		2	
				Thompson Asphalt Products		Excell Paving Plus	
				Unit Price	Price	Unit Price	Price
1100001	Mobilization, Max 5%	1	LSUM	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 750.00
3020050	Aggregate Base, Conditioning	283	Syd	\$ 2.00	\$ 566.00	\$ 27.00	\$ 7,641.00
5010005	HMA Surface, Rem	283	Syd	\$ 3.00	\$ 849.00	\$ 29.00	\$ 8,207.00
5010033	HMA, 13A	54	Ton	\$ 150.00	\$ 8,100.00	\$ 265.00	\$ 14,310.00
5020005	HMA Crack Treatment, Lane	1.43	Lnmi	\$ 5,000.00	\$ 7,150.00	\$ 5,385.00	\$ 7,700.55
5067011	Seal Coat	8370	Syd	\$ 1.38	\$ 11,550.60	\$ 1.26	\$ 10,546.20
8127051	Traffic Control	1	LSUM	\$ 500.00	\$ 500.00	\$ 800.00	\$ 800.00
<b>Sub-total - Construction</b>					\$ 29,715.60		\$ 49,954.75

# City of Hillsdale Agenda Item Summary

**Meeting Date:** May 4, 2026

**Agenda Item:** Action Item

**SUBJECT:** Penny Swan FOIA Appeal #1

**BACKGROUND PROVIDED BY:** David Mackie, City Manager / BPU Director

Attached is a FOIA appeal from Penny Swan in regards to information requested from Councilman Paladino. The items after the request include: a response from Councilman Paladino, the original FOIA request, the 10-day extension from the City to Ms. Swan and the FOIA denial. At the time of the denial the City had not received anything from Councilman Paladino to respond to Ms. Swan's FOIA. After receiving information from Councilman Paladino on April 11<sup>th</sup>, Ms. Swan was asked if she wanted to proceed with the appeal or was satisfied with what she had received. Ms. Swan indicated that she felt Councilman Paladino had additional information she did not receive and wanted to continue with the appeal.

**RECOMMENDATION:**

City Council discuss the appeal request and make a decision on how to proceed.

## David Mackie

---

**From:** Penny Swan <penpen4289@gmail.com>  
**Sent:** Thursday, April 9, 2026 4:36 PM  
**To:** David Mackie  
**Cc:** Scott Sessions; William Morrissey; Matthew Bentley; Greg Stuchell; Robert Socha; Bob Flynn; Gary Wolfram; Jacob Bruns; Joshua Paladino  
**Subject:** FOIA Appeal and request for Council action

Dear Mayor Sessions , Mayor Pro Tem Paladino, and Members of the Hillsdale City Council,

I am submitting this as a formal appeal and request for council action regarding my pending Freedom of Information Act (FOIA) request involving Mayor Pro Tem Joshua Paladino and his statements about “embargoed” emails with the Hillsdale Collegian.

On video, Mayor Pro Tem Paladino has publicly stated that he has emails showing that the City is “embargoing” or refusing to communicate with the Hillsdale Collegian about city business. Based on that on-the-record claim, I submitted a FOIA request seeking those emails and related communications.

[https://youtu.be/mMkaK7CYUxc?si=C\\_Q4knBk1Zko1iL0](https://youtu.be/mMkaK7CYUxc?si=C_Q4knBk1Zko1iL0)

City Manager David Mackie, acting as FOIA Coordinator, has made multiple written attempts to obtain a response from Mayor Pro Tem Paladino so that the City can properly answer my FOIA request. Instead of either producing the emails he claimed to have or formally stating that no such records exist, Mayor Pro Tem Paladino has simply failed to respond at all. In effect, he is ignoring a lawful FOIA process and leaving the City Manager in an impossible position.

This raises several serious concerns:

- A councilmember who claims to possess public-business emails cannot simply refuse to cooperate with a FOIA search when those records are requested.
- If the emails exist, they must be produced or lawfully exempted.
- If the emails do not exist, then his public statement that he has them misled the City Manager and the public.
- By “ghosting” the FOIA Coordinator, Mayor Pro Tem Paladino is obstructing the City’s ability to comply with Michigan’s FOIA and exposing the City to potential legal and financial risk.

I respectfully request that the council:

1. Direct Mayor Pro Tem Paladino, in writing and on the record, to immediately cooperate with the FOIA search and produce any responsive emails or written communications in his possession, custody, or control, whether on city or personal accounts.
  2. If he maintains that no such records exist, require him to state that clearly in writing so the FOIA Coordinator can respond truthfully to my request.
  3. Consider referring this matter to the city’s ethics or personnel process, or to outside counsel, to review whether his conduct has violated any city policy, FOIA obligations, or ethical standards for councilmembers.
- I am prepared to provide the council with the video in which Mayor Pro Tem Paladino states that he has these emails, as well as copies of the FOIA correspondence from City Manager Mackie documenting the unanswered requests for cooperation.

The residents of Hillsdale are entitled to honest statements from their elected officials and full compliance with Michigan’s open-records laws. I ask that you address this matter promptly and transparently at your next regular meeting, and that you place this appeal and my FOIA issues with Mayor Pro Tem Paladino on the public agenda.

## David Mackie

---

**From:** Joshua Paladino <joshuapaladino4hillsdale@gmail.com>  
**Sent:** Saturday, April 11, 2026 5:15 PM  
**To:** Penny Swan  
**Cc:** David Mackie; Scott Sessions; William Morrissey; Matthew Bentley; Greg Stuchell; Robert Socha; Bob Flynn; Gary Wolfram; Jacob Bruns  
**Subject:** Re: FOIA Appeal and request for Council action  
**Attachments:** Mackie, Paladino - FOIA Thread.pdf; IMG\_1461.jpg; IMG\_1456.jpg; IMG\_1457.jpg; IMG\_1460.jpg; IMG\_1462.jpg; IMG\_1464.jpg; IMG\_1463.jpg; IMG\_1465.jpg; IMG\_1477.jpg; IMG\_1474.jpg; IMG\_1476.jpg; IMG\_1475.jpg

Hello,

First, regarding the "multiple written communications," I have included my correspondence with the city manager regarding this request. Perhaps a follow-up reminder would have been a polite way to handle the situation, especially after Holy Week.

Second, the record does exist, but I was neither the sender nor a recipient of the communication. Regardless, the FOIA request's parameters would not have captured the email.

Third, to assist you in finding the document you're seeking, I request all emails from David Mackie or Sam Fry to the city staff and/or department heads regarding the Hillsdale Collegian from the past year.

Fourth, I do have a few texts that are related to the matter at hand. I don't know if these are public records, as they do not have a connection to an "official function" of the city council (as far as I'm aware), but I will provide them in the interest of full disclosure. They are attached.

My apologies for the delay, and I hope you have a blessed Eastertide!  
Joshua

On Thu, Apr 9, 2026 at 4:36 PM Penny Swan <[penpen4289@gmail.com](mailto:penpen4289@gmail.com)> wrote:

Dear Mayor Sessions , Mayor Pro Tem Paladino, and Members of the Hillsdale City Council,

I am submitting this as a formal appeal and request for council action regarding my pending Freedom of Information Act (FOIA) request involving Mayor Pro Tem Joshua Paladino and his statements about "embargoed" emails with the Hillsdale Collegian.

On video, Mayor Pro Tem Paladino has publicly stated that he has emails showing that the City is "embargoing" or refusing to communicate with the Hillsdale Collegian about city business. Based on that on-the-record claim, I submitted a FOIA request seeking those emails and related communications.

[https://youtu.be/mMkaK7CYUxc?si=C\\_Q4knBk1Zko1iL0](https://youtu.be/mMkaK7CYUxc?si=C_Q4knBk1Zko1iL0)

City Manager David Mackie, acting as FOIA Coordinator, has made multiple written attempts to obtain a response from Mayor Pro Tem Paladino so that the City can properly answer my FOIA request. Instead of either producing the emails he claimed to have or formally stating that no such records exist, Mayor Pro Tem Paladino has simply failed to respond at all. In effect, he is ignoring a lawful FOIA process and leaving the City Manager in an impossible position.

This raises several serious concerns:

- A councilmember who claims to possess public-business emails cannot simply refuse to cooperate with a FOIA search when those records are requested.
- If the emails exist, they must be produced or lawfully exempted.
- If the emails do not exist, then his public statement that he has them misled the City Manager and the public.
- By “ghosting” the FOIA Coordinator, Mayor Pro Tem Paladino is obstructing the City’s ability to comply with Michigan’s FOIA and exposing the City to potential legal and financial risk.

I respectfully request that the council:

1. Direct Mayor Pro Tem Paladino, in writing and on the record, to immediately cooperate with the FOIA search and produce any responsive emails or written communications in his possession, custody, or control, whether on city or personal accounts.

2. If he maintains that no such records exist, require him to state that clearly in writing so the FOIA Coordinator can respond truthfully to my request.

3. Consider referring this matter to the city’s ethics or personnel process, or to outside counsel, to review whether his conduct has violated any city policy, FOIA obligations, or ethical standards for councilmembers.

I am prepared to provide the council with the video in which Mayor Pro Tem Paladino states that he has these emails, as well as copies of the FOIA correspondence from City Manager Mackie documenting the unanswered requests for cooperation.

The residents of Hillsdale are entitled to honest statements from their elected officials and full compliance with Michigan’s open-records laws. I ask that you address this matter promptly and transparently at your next regular meeting, and that you place this appeal and my FOIA issues with Mayor Pro Tem Paladino on the public agenda.

**David Mackie**

---

**From:** Penny Swan <penpen4289@gmail.com>  
**Sent:** Sunday, March 22, 2026 10:49 AM  
**To:** David Mackie  
**Subject:** Freedom of information act request

Dear City Manager Mackie,

After reviewing my video of the March 16, 2026 meeting and the statements made by Mr. Paladino, I would like to submit a Freedom of Information Act (FOIA) request for the following records, all emails and communications between Joshua Paladino, any Hillsdale Collegian journalists, and their faculty advisors, concerning or referencing the City of Hillsdale, the City Manager, or the Assistant City Manager, from any time period related to the March 16, 2026 meeting.

Thank you for your attention to this request.

Penny Swan

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

## David Mackie

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**From:** Laura Sergent  
**Sent:** Wednesday, April 1, 2026 1:09 PM  
**To:** Penny Swan  
**Cc:** David Mackie  
**Subject:** FW: Freedom of information act request

Penny,

Re: FOIA Received on March 23, 2026  
Request for information on media communication

### Notice of Ten Business Day Extension of Time

You requested the above information with the City of Hillsdale. According to the Freedom of Information Act 442 of 1976, Section 5 (2d) you are hereby notified of a 10 (ten) business day extension to compile the requested documents. A response will be prepared for you on or before April 13, 2026.

Thank you,

#### **Laura Sergent**

Human Resources Director  
97 N. Broad St.  
Hillsdale, MI 49242  
517-437-6443

[lsergent@cityofhillsdale.org](mailto:lsergent@cityofhillsdale.org)



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**From:** David Mackie  
**Sent:** Wednesday, April 1, 2026 10:41 AM  
**To:** Laura Sergent <lsergent@cityofhillsdale.org>  
**Subject:** FW: Freedom of information act request

Need an extension on this request.

David E. Mackie  
City Manager / BPU Director  
97 N. Broad St.  
Hillsdale, MI 49242  
Phone: (517) 437-6444  
[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)



**From:** Penny Swan <[penpen4289@gmail.com](mailto:penpen4289@gmail.com)>  
**Sent:** Sunday, March 22, 2026 10:49 AM  
**To:** David Mackie <[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)>  
**Subject:** Freedom of information act request

Dear City Manager Mackie,

After reviewing my video of the March 16, 2026 meeting and the statements made by Mr. Paladino, I would like to submit a Freedom of Information Act (FOIA) request for the following records, all emails and communications between Joshua Paladino, any Hillsdale Collegian journalists, and their faculty advisors, concerning or referencing the City of Hillsdale, the City Manager, or the Assistant City Manager, from any time period related to the March 16, 2026 meeting.

Thank you for your attention to this request.

Penny Swan

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**CONFIDENTIALITY NOTICE:** This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

**CONFIDENTIALITY NOTICE:** This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

## David Mackie

---

**From:** Laura Sergent  
**Sent:** Tuesday, April 7, 2026 3:51 PM  
**To:** Penny Swan  
**Cc:** David Mackie  
**Subject:** FW: Freedom of information act request

Hi Penny,

The City of Hillsdale has received your request for public records and has processed it pursuant to the provisions of the Michigan Freedom of Information Act (FOIA), ML 15.231 *et seq.*

**Your request is denied.**

The City has no records.

Under the FOIA, section 10, you have the right to submit a written appeal of the denial to the head of the public body, or you may commence a civil action for judicial review of the denial. If you prevail in such action the court may award attorney fees and costs.

Thank you,

### Laura Sergent

Human Resources Director  
97 N. Broad St.  
Hillsdale, MI 49242  
517-437- 6443

[lsergent@cityofhillsdale.org](mailto:lsergent@cityofhillsdale.org)



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**From:** David Mackie  
**Sent:** Tuesday, April 7, 2026 3:48 PM  
**To:** Laura Sergent <lsergent@cityofhillsdale.org>  
**Subject:** FW: Freedom of information act request

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**From:** Penny Swan <penpen4289@gmail.com>  
**Sent:** Sunday, March 22, 2026 10:49 AM  
**To:** David Mackie <dmackie@cityofhillsdale.org>  
**Subject:** Freedom of information act request

Dear City Manager Mackie,

After reviewing my video of the March 16, 2026 meeting and the statements made by Mr. Paladino, I would like to submit a Freedom of Information Act (FOIA) request for the following records, all emails and

# City of Hillsdale Agenda Item Summary

**Meeting Date:** May 4, 2026

**Agenda Item:** Action Item

**SUBJECT:** Penny Swan FOIA Appeal #2

**BACKGROUND PROVIDED BY:** David Mackie, City Manager / BPU Director

Attached is a FOIA appeal from Penny Swan in regards to information requested from Councilman Bentley. The items after the request include: the original FOIA request, three contacts with Councilman Bentley about the FOIA and the FOIA denial. To date, the City has not received any response from Councilman Bentley on the FOIA.

**RECOMMENDATION:**

City Council discuss the appeal request and make a decision on how to proceed.

## David Mackie

---

**From:** Penny Swan <penpen4289@gmail.com>  
**Sent:** Thursday, April 30, 2026 1:52 PM  
**To:** David Mackie  
**Cc:** Scott Sessions; Greg Stuchell; William Morrisey; Joshua Paladino; Matthew Bentley; Jacob Bruns; Bob Flynn; Gary Wolfram; Robert Socha; Katy Price  
**Subject:** FOIA Appeal – Denial of Records (Emails of Councilman Matthew Bentley re: Hillsdale Collegian)

Dear Mr. Mackie:

This is a written appeal under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, of the denial of my FOIA request seeking emails concerning Councilman Matthew Bentley, the Hillsdale Collegian, and any alleged embargo, restriction, instruction, or limitation on communications with the Collegian. My request sought emails in the possession, custody, or control of the City, including emails in the possession of Councilman Matthew Bentley, for the period of September 16, 2025 through March 16, 2026. The request specifically concerned communications relating to City business and the City's dealings with the Hillsdale Collegian.

I appeal the denial because emails relating to the performance of an official function are public records if they are prepared, owned, used, in the possession of, or retained by a public body in the performance of that official function. If Councilman Bentley possesses emails concerning City business and the Hillsdale Collegian in his capacity as a city councilman, those emails fall within the scope of records that must be searched and evaluated under FOIA.

In addition, Councilman Bentley has publicly referred on video to the existence of these emails. That statement is a factual basis to believe responsive records exist and should be requested from him and reviewed by the City through its FOIA process. Michigan FOIA guidance also states that an official or employee who receives a written request for a public record must promptly forward that request to the FOIA coordinator.

For those reasons, the City should not limit its search only to records already gathered by the administration if responsive records are in the possession of Councilman Bentley and concern official City functions. I respectfully request that the City reverse the denial, require a full search of responsive records in Councilman Bentley's possession relating to official City business, and produce all non-exempt records.

If any records are withheld, please identify the specific exemption relied upon and provide the legal basis for each withholding. Please respond within the time required by MCL 15.240.

Thank you for your prompt attention to this appeal.

Sincerely, Penny Swan

## David Mackie

---

**From:** Penny Swan <penpen4289@gmail.com>  
**Sent:** Tuesday, April 14, 2026 10:11 AM  
**To:** David Mackie  
**Cc:** Scott Sessions  
**Subject:** FOIA Request – Emails in Possession of Councilman Matthew Bentley re: Hillsdale Collegian

Dear Mr. Mackie,

Pursuant to the Michigan Freedom of Information Act, MCL 15.231 et seq., I request copies of all emails that are in the possession, custody, or control of Councilman Matthew Bentley and that relate in any way to the Hillsdale Collegian and to any alleged “embargo,” restriction, instruction, direction, policy, or communication concerning the Collegian.

Please search for and produce all responsive emails dated from September 16, 2025 through March 16, 2026, including but not limited to emails that:

- mention or concern the Hillsdale Collegian or any of its reporters; or
- discuss, propose, describe, or refer to any limit, restriction, reduction, delay, withholding, control, direction, or change in communication, access, cooperation, or information provided by the City of Hillsdale or its staff to the Hillsdale Collegian or its reporters, whether or not the words “embargo,” “embargoing,” or “embargoed” are used.

Without limiting the general request above, this specifically includes:

1. Emails sent by, sent to, copied to, or forwarded by Matthew Bentley that mention or concern the Hillsdale Collegian or its reporters.
2. Emails between Matthew Bentley and any person who is an employee, officer, student, contractor, or representative of Hillsdale College or the Hillsdale Collegian, regardless of what email address they used, if the emails concern City communication, cooperation, access, or information involving the Hillsdale Collegian.
3. Emails that refer in any way to limiting, restricting, discouraging, or changing how City staff or officials communicate with, respond to, or cooperate with the Hillsdale Collegian.

This request includes responsive emails in any City-issued account and any responsive public-business emails in Matthew Bentley’s personal accounts or devices, to the extent they were prepared, used, possessed, or retained in connection with his duties as a City of Hillsdale council member.

I request that the records be provided electronically by email, if possible.

Thank you for your attention to this request.

Sincerely,

Penny Swan

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

## David Mackie

---

**From:** David Mackie  
**Sent:** Wednesday, April 22, 2026 12:55 PM  
**To:** hillsdalecc\_mbentley@protonmail.com  
**Subject:** RE: FOIA Request

Councilman Bentley,

Do you have any documents for the below FOIA request or need more time? If not, I will send Ms. Swan a denial.

Thanks,

David E. Mackie  
City Manager / BPU Director  
97 N. Broad St.  
Hillsdale, MI 49242  
Phone: (517) 437-6444  
[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)

**The City of**  
**HILLSDALE**  
MICHIGAN



---

**From:** David Mackie  
**Sent:** Monday, April 20, 2026 10:58 AM  
**To:** hillsdalecc\_mbentley@protonmail.com  
**Subject:** RE: FOIA Request

Councilman Bentley,

Just sending you a reminder on the below FOIA. The City needs to respond to Ms. Swan by Wednesday. Let me know if you have any questions.

Thanks,

David E. Mackie  
City Manager / BPU Director  
97 N. Broad St.  
Hillsdale, MI 49242  
Phone: (517) 437-6444  
[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)



From: David Mackie  
Sent: Tuesday, April 14, 2026 3:10 PM  
To: [hillsdaleecc\\_mbentley@protonmail.com](mailto:hillsdaleecc_mbentley@protonmail.com)  
Subject: FOIA Request

Councilman Bentley,

I received the following FOIA for you. We have five days to respond or request up to an additional ten days to respond. Let me know if you have any questions.

“Dear Mr. Mackie,

Pursuant to the Michigan Freedom of Information Act, MCL 15.231 et seq., I request copies of all emails that are in the possession, custody, or control of Councilman Matthew Bentley and that relate in any way to the Hillsdale Collegian and to any alleged “embargo,” restriction, instruction, direction, policy, or communication concerning the Collegian.

Please search for and produce all responsive emails dated from September 16, 2025 through March 16, 2026, including but not limited to emails that:

- mention or concern the Hillsdale Collegian or any of its reporters; or
- discuss, propose, describe, or refer to any limit, restriction, reduction, delay, withholding, control, direction, or change in communication, access, cooperation, or information provided by the City of Hillsdale or its staff to the Hillsdale Collegian or its reporters, whether or not the words “embargo,” “embargoing,” or “embargoed” are used.

Without limiting the general request above, this specifically includes:

1. Emails sent by, sent to, copied to, or forwarded by Matthew Bentley that mention or concern the Hillsdale Collegian or its reporters.
2. Emails between Matthew Bentley and any person who is an employee, officer, student, contractor, or representative of Hillsdale College or the Hillsdale Collegian, regardless of what email address they used, if the emails concern City communication, cooperation, access, or information involving the Hillsdale Collegian.
3. Emails that refer in any way to limiting, restricting, discouraging, or changing how City staff or officials communicate with, respond to, or cooperate with the Hillsdale Collegian.

This request includes responsive emails in any City-issued account and any responsive public-business emails in Matthew Bentley’s personal accounts or devices, to the extent they were prepared, used, possessed, or retained in connection with his duties as a City of Hillsdale council member.

I request that the records be provided electronically by email, if possible.

Thank you for your attention to this request.

Sincerely,  
Penny Swan”

Thank you,

David E. Mackie

City Manager / BPU Director  
97 N. Broad St.  
Hillsdale, MI 49242  
Phone: (517) 437-6444  
[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)

The City of  
**HILLSDALE**  
MICHIGAN



## David Mackie

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**From:** Laura Sergent  
**Sent:** Thursday, April 23, 2026 10:26 AM  
**To:** Penny Swan  
**Cc:** David Mackie  
**Subject:** FW: FOIA Request – Emails in Possession of Councilman Matthew Bentley re: Hillsdale Collegian

Hi Penny,

The City of Hillsdale has received your request for public records and has processed it pursuant to the provisions of the Michigan Freedom of Information Act (FOIA), ML 15.231 *et seq.*

### Your request is denied.

To the best of the public body's knowledge, information, and belief, under the information provided by you or by any other description reasonably known to the public body, the information does not exist. A thorough search was conducted, and no responsive records were located.

Under the FOIA, section 10, you have the right to submit a written appeal of the denial to the head of the public body, or you may commence a civil action for judicial review of the denial. If you prevail in such action the court may award attorney fees and costs.

The City of Hillsdale FOIA procedures and guidelines can be accessed at <https://www.cityofhillsdale.org/publicrecords>.

Thank you,

### Laura Sergent

Human Resources Director  
97 N. Broad St.  
Hillsdale, MI 49242  
517-437-6443

[lsergent@cityofhillsdale.org](mailto:lsergent@cityofhillsdale.org)



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**From:** Penny Swan [<mailto:penpen4289@gmail.com>]  
**Sent:** Tuesday, April 14, 2026 10:11 AM  
**To:** David Mackie <[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)>  
**Cc:** Scott Sessions <[scott\\_m\\_sessions@yahoo.com](mailto:scott_m_sessions@yahoo.com)>  
**Subject:** FOIA Request – Emails in Possession of Councilman Matthew Bentley re: Hillsdale Collegian

Dear Mr. Mackie,  
Pursuant to the Michigan Freedom of Information Act, MCL 15.231 *et seq.*, I request copies of all emails that are in the possession, custody, or control of Councilman Matthew Bentley and that relate in any way to the Hillsdale Collegian and to any alleged “embargo,” restriction, instruction, direction, policy, or communication concerning the Collegian.

Please search for and produce all responsive emails dated from September 16, 2025 through March 16, 2026, including but not limited to emails that:

- mention or concern the Hillsdale Collegian or any of its reporters; or
- discuss, propose, describe, or refer to any limit, restriction, reduction, delay, withholding, control, direction, or change in communication, access, cooperation, or information provided by the City of Hillsdale or its staff to the Hillsdale Collegian or its reporters, whether or not the words “embargo,” “embargoing,” or “embargoed” are used.

Without limiting the general request above, this specifically includes:

1. Emails sent by, sent to, copied to, or forwarded by Matthew Bentley that mention or concern the Hillsdale Collegian or its reporters.
2. Emails between Matthew Bentley and any person who is an employee, officer, student, contractor, or representative of Hillsdale College or the Hillsdale Collegian, regardless of what email address they used, if the emails concern City communication, cooperation, access, or information involving the Hillsdale Collegian.
3. Emails that refer in any way to limiting, restricting, discouraging, or changing how City staff or officials communicate with, respond to, or cooperate with the Hillsdale Collegian.

This request includes responsive emails in any City-issued account and any responsive public-business emails in Matthew Bentley’s personal accounts or devices, to the extent they were prepared, used, possessed, or retained in connection with his duties as a City of Hillsdale council member.

I request that the records be provided electronically by email, if possible.

Thank you for your attention to this request.

Sincerely,

Penny Swan

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.



Professional Municipal  
**CLERKS  
WEEK**

# Proclamation

57th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 3 - 9, 2026

*Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and*

*Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

*Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.*

*Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

*Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

*Now, Therefore, I, Scott M. Sessions, Mayor of the City of Hillsdale, do recognize the week of **May 3 through 9, 2026**, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Katy Price and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

*Dated this 4<sup>th</sup> day of May, 2026*

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_