City Council Agenda

July 20, 2026
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

I. **Call to Order and Pledge of Allegiance**

II. **Roll Call**

III. **Approval of Agenda**

IV. **Public Comments on Agenda Items**

V. **Consent Agenda**

A. Approval of Bills
   1. City and BPU Claims of June 11, 2026: $365,873.19
   2. Payroll of June 18, 2026: $217,411.43 and July 2, 2026: $214,169.29

B. City Council Minutes of June 15, 2026

C. Finance Minutes of June 15, 2026 and July 1, 2026

D. Shade Tree Commission Minutes of June 10, 2026

E. Election Commission Minutes of July 8, 2026

F. BPU- Eaton Yukon AMI Software Support

G. BPU- Q-Mation/AVEVA SCADA Licensing/Maintenance Agreement

H. BPU- LSLR Led/Galvanized Service Line Replacement

VI. **Communications/Petitions**

A. Street Projects Verbal Update – Jason Blake

VII. **Introduction and Adoption of Ordinances/Public Hearing**

A. Amendment to Ordinance: Sec 36-143, Rezoning 8 E. Bacon St et al

VIII. **Old Business**

IX. **New Business**

A. Declare a Public Nuisance 64 Spring St.

B. Police Patrol Car Purchase

C. PACE Schedule Software Purchase

X. **Miscellaneous Reports**

A. Proclamation: None

B. Appointment: None

C. Other- None

XI. **General Public Comment**

XII. **Closed Session** to discuss a written legal opinion that is exempt for disclosure by state statute because it is a document subject to attorney-client privilege

XIII. **City Manager's Report**

XIV. Council Comment

XV. Adjournment

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	ONLINE CODE HOSTING	CIVICPLUS, LLC	ONLINE CODE HOSTING	1,319.69	112941
101-000.000-123.000	MAA ANNUAL CONFERENCE CON ED	MICHIGAN ASSESSORS ASSOCIA	MAA ANNUAL CONFERENCE CON ED	350.00	112980
101-000.000-231.105	RETIREMENT CONTRIBUTIONS - APRIL	MERS	RETIREMENT CONTRIBUTIONS - APRIL 2026	14,558.55	1480
101-000.000-231.105	RETIREMENT CONTRIBUTIONS - MAY 2	MERS	RETIREMENT CONTRIBUTIONS - MAY 2026	13,408.15	1480
		Total For Dept 000.000		29,636.39	
Dept 101.000 CITY COUNCIL					
101-101.000-818.000	DEDUCTIBLE - MOORE LAWSUIT	TRAVELERS INSURANCE COMPAN	DEDUCTIBLE FOR LAWSUITS	2,992.00	113008
		Total For Dept 101.000 CITY COUNCIL		2,992.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	NV5 FIREWALL 5 YR	SONIT SYSTEMS, LLC	NV5 FIREWALL 5 YR	488.82	112999
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAY)	174.38	112999
101-175.000-802.000	NET ADMIN MAY 2026	SONIT SYSTEMS, LLC	NET ADMIN MAY 2026	614.25	112999
101-175.000-806.000	LEGAL FEES - MAY 2026	LOVINGER & THOMPSON, PC	LEGAL FEES - MAY 2026	2,340.00	112976
101-175.000-818.000	DEDUCTIBLE - HOPE HARBOR LAWSUIT	TRAVELERS INSURANCE COMPAN	DEDUCTIBLE FOR LAWSUITS	1,926.00	113008
		Total For Dept 175.000 ADMINISTRATIVE SERVICES		5,543.45	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-726.000	SORTKWIK	CURRENT OFFICE SOLUTIONS	SORTKWIK	17.90	112945
101-191.000-726.000	HIGHLIGHTER	CURRENT OFFICE SOLUTIONS	HIGHLIGHTER	4.12	112945
		Total For Dept 191.000 FINANCE DEPARTMENT		22.02	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	256.85	112945
101-215.000-905.000	PUBLIC NOTICE 26-27 FY BUDGET	USA TODAY MEDIA CORP	PUBLIC NOTICE 26-27 FY BUDGET	70.50	113014
		Total For Dept 215.000 CITY CLERK DEPARTMENT		327.35	
Dept 253.000 CITY TREASURER					
101-253.000-964.000	BILL BACK PARCEL# 30 006 327 376	HILLSDALE CO TREASURER	BILL BACK PARCEL# 30 006 327 376 09	1.52	112962
		Total For Dept 253.000 CITY TREASURER		1.52	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	93.49	112945
		Total For Dept 257.000 ASSESSING DEPARTMENT		93.49	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	12.76	112961
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	29.09	112940
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	29.60	112940
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	29.09	112940
101-265.000-801.000	BACKFLOW PREVENTOR TESTING	SCOTT A DOLETZKY	BACKFLOW PREVENTOR TESTING	400.00	112950
101-265.000-801.000	BUILDING AND GROUNDS	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	280.00	112956
101-265.000-801.000-215060	MRC	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	180.00	112956
101-265.000-801.000-215060	HVAC REPAIRS - MITCHELL BUILDING	GRIFFITHS MECHANICAL CONTR	HVAC REPAIRS - MITCHELL BUILDING	660.87	112960
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	58.07	112925
		Total For Dept 265.000 BUILDING AND GROUNDS		1,679.48	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	MAGPUL MS1 SLING	AMAZON CAPITAL SERVICES, I	MAGPUL MS1 SLING	29.99	112926
101-301.000-726.000	TN 229 TONER	AMAZON CAPITAL SERVICES, I	TN 229 TONER	79.98	112926
101-301.000-740.301	POLICE FUEL MAY 2026	WATKINS TRANSPORT INC	POLICE FUEL MAY 2026	4,130.27	113019
101-301.000-742.000	SHORT SLEEVE SHIRTS CHIEF	GALLS, LLC	SHORT SLEEVE SHIRTS CHIEF	172.20	112958

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-742.000	SHORT SLEEVE SHIRTS BARNES	GALLS, LLC	SHORT SLEEVE SHIRTS BARNES	157.92	112958
101-301.000-742.000	CLASS A SHIRT AND GEAR FOR GIMEN	GALLS, LLC	CLASS A SHIRT AND GEAR FOR GIMENEZ AND	164.60	112958
101-301.000-742.000	BADGES FOR POLICE	GALLS, LLC	BADGES FOR POLICE	530.00	112958
101-301.000-742.000	RETIREMENT BADGE B MARTIN	GALLS, LLC	RETIREMENT BADGE B MARTIN	120.00	112958
101-301.000-742.000	T SHIRTS WITH LOGO FOR LISA	GALLS, LLC	T SHIRTS WITH LOGO FOR LISA	27.00	112958
101-301.000-742.000	PRATT JOSWIAK POUCHES	GALLS, LLC	PRATT JOSWIAK POUCHES	246.90	112958
101-301.000-742.000	BANES TACO MOLLE	GALLS, LLC	BANES TACO MOLLE	56.11	112958
101-301.000-742.000	ALTERATIONS CHIEF AND KIRSTEN	POWERS CLOTHING, INC.	ALTERATIONS CHIEF AND KIRSTEN	48.00	112988
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	48.00	112945
101-301.000-801.000	RE-KEY ONE LOCK POLICE DEPT EVID	RE-LOCK LOCKSMITHING	RE-KEY ONE LOCK POLICE DEPT EVIDENCE RC	45.00	112991
101-301.000-801.000	TLO POLICE - MAY 2026	TRANSUNION RISK AND ALTERN	TLO POLICE - MAY 2026	100.00	113007
101-301.000-801.000	POLICE CELL AND CAR ACCESS	VERIZON WIRELESS	PHONE BILL FOR POLICE AND FIRE MAY 26	753.57	36
101-301.000-930.000	2-6 OIL CHANGE	FRANK BECK CHEVROLET CO.	2-6 OIL CHANGE	89.95	112957
101-301.000-930.000	2-6 SERVICE	FRANK BECK CHEVROLET CO.	2-6 SERVICE	109.95	112957
101-301.000-930.000	2-9 SERVICE	FRANK BECK CHEVROLET CO.	2-9 SERVICE	869.77	112957
101-301.000-930.000	2-6 SERVICE	FRANK BECK CHEVROLET CO.	2-6 SERVICE	89.95	112957
101-301.000-930.000	2-5 SERVICE	FRANK BECK CHEVROLET CO.	2-5 SERVICE	89.95	112957
101-301.000-930.000	TIRE FOR UNIT 25	NORM'S TIRE & SERVICE	TIRE FOR UNIT 25	276.00	112983
101-301.000-930.000	OIL CHANGE UNIT 27	PARNEY'S CAR CARE, LLC	OIL CHANGE UNIT 27	59.44	112985
101-301.000-930.000	OIL FOR SILVERADO 2-5	PERFORMANCE AUTOMOTIVE	OIL FOR SILVERADO 2-5	28.76	112986
101-301.000-930.000	WIPER BLADES FOR POLICE UNIT	PERFORMANCE AUTOMOTIVE	WIPER BLADES FOR POLICE UNIT	18.69	112986
101-301.000-930.000	WIPER BLADES FOR 17 EXPLORER	PERFORMANCE AUTOMOTIVE	WIPER BLADES FOR 17 EXPLORER	37.38	112986
101-301.000-930.000	WIPER BLADES FOR SILVERADO	PERFORMANCE AUTOMOTIVE	WIPER BLADES AND OIL FOR SILVERADO	73.33	112986
101-301.000-956.000	REIMBURSEMENT FOR GYM ALLOWANCE	KIRSTEN, KYLE	REIMBURSEMENT FOR GYM ALLOWANCE FOR KYI	100.00	112969
101-301.000-956.000	MILEAGE WHILE TRAVELING FOR TRAI	LILLIAN GIMENEZ	MILEAGE WHILE TRAVELING FOR TRAINING	877.26	112974
101-301.000-956.000	REIMBURSEMENT FOR RPTE TESTING	STEVEN BARNES	REIMBURSEMENT FOR RPTE TESTING	175.00	113000
		Total For Dept 301.000 POLICE DEPARTMENT		9,604.97	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	STERILE WATER FOR FIRE	BOUND TREE MEDICAL, LLC	STERILE WATER FOR FIRE	24.27	112934
101-336.000-726.000	REPLACEMENT PACK FOR LIFEPAK EXP	BOUND TREE MEDICAL, LLC	REPLACEMENT PACK FOR LIFEPAK EXPRESS	569.99	112934
101-336.000-726.000	PEDIATRIC PACK FOR LIFEPAK EXPRE	BOUND TREE MEDICAL, LLC	PEDIATRIC PACK FOR LIFEPAK EXPRESS	208.99	112934
101-336.000-726.000	TRUFUEL FIRE	PERFORMANCE AUTOMOTIVE	TRUFUEL FIRE	9.39	112986
101-336.000-730.000	FIRE DEPT SUPPLIES	PERFORMANCE AUTOMOTIVE	FIRE DEPT SUPPLIES	29.48	112986
101-336.000-740.000	FIRE FUEL MAY 2026	WATKINS TRANSPORT INC	FIRE FUEL MAY 2026	755.33	113019
101-336.000-801.000	BACKFLOW PREVENTOR TESTING	SCOTT A DOLETZKY	BACKFLOW PREVENTOR TESTING	100.00	112950
101-336.000-801.000	FIRE DEPT TABLETS	VERIZON WIRELESS	PHONE BILL FOR POLICE AND FIRE MAY 26	47.16	36
101-336.000-930.000	HVAC REPAIR - FIRE DEPT	GRIFFITHS MECHANICAL CONTI	HVAC REPAIR - FIRE DEPT	881.08	112960
		Total For Dept 336.000 FIRE DEPARTMENT		2,625.69	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	SAFETY CABINET SUPPLIES - DPS	CINTAS CORPORATION	SAFETY CABINET SUPPLIES	173.42	112940
101-441.000-726.000	SAFAETY VEST	GELZER HJ & SON INC	SAFETY VEST, PAINT	21.99	112959
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	25.52	112961
101-441.000-726.000	ROBUSTO CLEANER 4 GAL	KSS ENTERPRISES	ROBUSTO CLEANER 4 GAL	59.76	112970
101-441.000-726.008	TRAINING	ARBORIST SKILLS, INC	TRAINING	600.00	112929
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	112940
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	112940
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	112940
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	192.43	112945
101-441.000-801.000	BACKFLOW PREVENTOR TESTING	SCOTT A DOLETZKY	BACKFLOW PREVENTOR TESTING	100.00	112950
101-441.000-801.000	DPS	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	120.00	112956

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
		Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT		1,444.44	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-860.000	MAY FUEL - ENGINEERING	WATKINS TRANSPORT INC	MAY FUEL - DPS	118.36	113019
		Total For Dept 447.000 ENGINEERING SERVICES		118.36	
Dept 567.000 CEMETERIES					
101-567.000-801.000	BACKFLOW PREVENTOR TESTING	SCOTT A DOLETZKY	BACKFLOW PREVENTOR TESTING	100.00	112950
101-567.000-801.000	CEMETERIES	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	8,530.92	112956
		Total For Dept 567.000 CEMETERIES		8,630.92	
Dept 571.000 PARKING LOTS					
101-571.000-801.000	PARKING LOTS	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	402.57	112956
		Total For Dept 571.000 PARKING LOTS		402.57	
Dept 595.000 AIRPORT					
101-595.000-801.000	FIRE ALARM MONITORING - AIRPORT	TOTAL FIRE & SECURITY, LLC	FIRE ALARM MONITORING - AIRPORT TERMINA	384.00	113006
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	1478
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	1478
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	38.73	112925
101-595.000-930.000	TIRE TUBE FOR BATWING MOWER	FAMILY FARM & HOME	TIRE TUBE FOR BATWING MOWER	13.99	112954
		Total For Dept 595.000 AIRPORT		1,406.72	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	93.49	112945
101-701.000-801.372	PADLOCK AND HARDWARE 64 SPRING	GELZER HJ & SON INC	PADLOCK AND HARDWARE 64 SPRING	32.95	112959
101-701.000-860.000	MAY FUEL - CODE ENFORCEMENT	WATKINS TRANSPORT INC	MAY FUEL - DPS	107.98	113019
		Total For Dept 701.000 PLANNING DEPARTMENT		234.42	
Dept 756.000 PARKS					
101-756.000-726.000	CONCRETE MIX	GELZER HJ & SON INC	CONCRETE MIX	33.96	112959
101-756.000-726.000	TRASH CAN PAINT	GELZER HJ & SON INC	SAFETY VEST, PAINT	99.98	112959
101-756.000-801.000	TREE/STUMP REMOVAL	LONSBERY, JEFFREY	TREE/STUMP REMOVAL	250.00	112943
101-756.000-801.000	BACKFLOW PREVENTOR TESTING	SCOTT A DOLETZKY	BACKFLOW PREVENTOR TESTING	100.00	112950
101-756.000-801.000	PARKS	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	8,278.48	112956
101-756.000-801.000-215067	FITNESS PARK	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	260.00	112956
		Total For Dept 756.000 PARKS		9,022.42	
		Total For Fund 101 GENERAL FUND		73,786.21	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	SIDEWALK REPLACEMENT 100 N HILLS	BILL'S LAWN CARE, LLC	SIDEWALK REPLACEMENT 100 N HILLSDALE ST	2,000.00	112933
		Total For Dept 444.000 SIDEWALKS		2,000.00	
Dept 450.000 STREET SURFACE					
202-450.000-801.588	MAJOR/LOCAL STREET CONSULT	THE MANNIK & SMITH GROUP,	MAJOR/LOCAL STREET CONSULT	104.50	113004
		Total For Dept 450.000 STREET SURFACE		104.50	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-801.000	MAJOR STREETS - ROAD SIDES AND I	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	701.24	112956
		Total For Dept 460.000 R.O.W. MAINTENANCE		701.24	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	TRUNKLINE - ROAD SIDES AND ISLAN	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	283.32	112956

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
		Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE		283.32	
Dept 470.000 TREES					
202-470.000-801.000	TREE REMOVAL 61 S WEST ST	WICKHAM TREE SERVICE, LLC	TREE REMOVAL 61 S WEST ST	2,300.00	113020
		Total For Dept 470.000 TREES		2,300.00	
Dept 480.000 DRAINAGE					
202-480.000-726.000	MORTAR MIX, CONCRETE MIX	GELZER HJ & SON INC	MORTAR MIX, CONCRETE MIX	53.74	112959
202-480.000-726.000	MORTAR MIX	GELZER HJ & SON INC	MORTAR MIX	9.89	112959
		Total For Dept 480.000 DRAINAGE		63.63	
		Total For Fund 202 MAJOR ST./TRUNKLINE FUND		5,452.69	
Fund 203 LOCAL STREET FUND					
Dept 444.000 SIDEWALKS					
203-444.000-801.000	SIDEWALK REPLACEMENT - 2 & 4 N N	DRY MAR TRUCKING & DIRTWOI	SIDEWALK REPLACEMENT - 2 & 4 N NORWOOD	2,925.00	112952
		Total For Dept 444.000 SIDEWALKS		2,925.00	
Dept 450.000 STREET SURFACE					
203-450.000-801.588	MAJOR/LOCAL STREET CONSULT	THE MANNIK & SMITH GROUP,	MAJOR/LOCAL STREET CONSULT	104.50	113004
		Total For Dept 450.000 STREET SURFACE		104.50	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	LOCAL STREETS - ROAD SIDES AND I	FINISH LINE PROPERTY SOLUI	2026 LAWN MAINTEANCE CONTRACT DPS	575.76	112956
		Total For Dept 460.000 R.O.W. MAINTENANCE		575.76	
Dept 470.000 TREES					
203-470.000-801.000	TREE/STUMP REMOVAL	LONSBERY, JEFFREY	TREE/STUMP REMOVAL	850.00	112943
		Total For Dept 470.000 TREES		850.00	
		Total For Fund 203 LOCAL STREET FUND		4,455.26	
Fund 204 MUNICIPAL STREET FUND					
Dept 572.000 LEAF COLLECTION					
204-572.000-801.000	LEAF TRUCKING	DRY MAR TRUCKING & DIRTWOI	LEAF TRUCKING	1,815.00	112952
		Total For Dept 572.000 LEAF COLLECTION		1,815.00	
		Total For Fund 204 MUNICIPAL STREET FUND		1,815.00	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-263.000	SALES TAX - MAY 2026	STATE OF MICHIGAN	SALES TAX - MAY 2026	57.01	696
208-000.000-675.000	SWING MATS	RUBBERCYCLE LLC	SWING MATS	320.00	112995
208-000.000-692.000	SALES TAX - MAY 2026	STATE OF MICHIGAN	SALES TAX - MAY 2026	(0.29)	696
		Total For Dept 000.000		376.72	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	BASEBALL UNIFORMS	COUNTRY SIDE TROPHIES	BASEBALL UNIFORMS	3,217.00	112944
208-751.000-726.000	BASEBALL JERSEY	COUNTRY SIDE TROPHIES	BASEBALL JERSEY	23.00	112944
208-751.000-726.000	SOFTBALLS/BASEBALLS; SCOREBOOKS	GELZER HJ & SON INC	SOFTBALLS/BASEBALLS; SCOREBOOKS	287.43	112959
208-751.000-726.000	SOFTALL UNIFORMS	URBAN GRAFFITI	SOFTALL UNIFORMS	5,125.00	113013
208-751.000-726.006	CORD, DUCK TAPE, PAINT PEN	GELZER HJ & SON INC	CORD, DUCK TAPE, PAINT PEN	46.96	112959
208-751.000-726.006	SCOOPS, WHEEL BARROW WHEEL - BEA	GELZER HJ & SON INC	SCOOPS, WHEEL BARROW WHEEL - BEACH	42.98	112959
208-751.000-801.008	BASEBALL/SOFTBALL UMPIRING	BRIAN EVERETT WAHTOLA	BASEBALL/SOFTBALL UMPIRING	675.00	112936

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-801.008	BASEBALL UMPIRE	DANIEL C. LAWS	BASEBALL UMPIRE	75.00	112946
208-751.000-801.008	BASEBALL/SOFTBALL UMPIRING	DEAN SHIPMAN	BASEBALL/SOFTBALL UMPIRING	150.00	112948
208-751.000-801.008	BASEBALL/SOFTBALL UMPIRING	LARRY OWENS	BASEBALL/SOFTBALL UMPIRING	375.00	112972
208-751.000-801.008	BASEBALL/SOFTBALL UMPIRING	TRAVIS LEE STUKEY	BASEBALL/SOFTBALL UMPIRING	525.00	113009
208-751.000-801.008	BASEBALL UMPIRING	WILLIAM PEIFFER	BASEBALL UMPIRING	150.00	113021
		Total For Dept 751.000 RECREATION DEPARTMENT		10,692.37	
		Total For Fund 208 RECREATION FUND		11,069.09	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.000-215004	RIEMBURSEMENT - HOSE FOR DOWNTOW	MARGARET BRAMAN	RIEMBURSEMENT - HOSE FOR DOWNTOWN WATEF	48.21	112977
		Total For Dept 900.000 CAPITAL OUTLAY		48.21	
		Total For Fund 247 TAX INCREMENT FINANCE ATH.		48.21	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	COPY PAPER	AMAZON CAPITAL SERVICES, I	COPY PAPER	48.89	112926
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	6.38	112961
271-790.000-801.000	MONTHLY COPIER LEASE AND PRINTS	CURRENT OFFICE SOLUTIONS	MONTHLY COPIER LEASE AND PRINTS	224.52	112945
271-790.000-801.000	BACKFLOW PREVENTOR TESTING	SCOTT A DOLETZKY	BACKFLOW PREVENTOR TESTING	100.00	112950
271-790.000-801.000	MONTHLY FOYER & BATHROOM CLEANIN	EAST 2 WEST ENTERPRISES, I	MONTHLY FOYER & BATHROOM CLEANING	400.00	112953
271-790.000-801.000	LIBRARY	FINISH LINE PROPERTY SOLUI	2026 LAWN MAINTEANCE CONTRACT DPS	120.00	112956
271-790.000-801.000	WATER COOLER RENTAL - LIBRARY	HEFFERNAN SOFT WATER SERVI	WATER COOLER RENTAL - LIBRARY	12.00	112961
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAY)	37.27	112999
271-790.000-802.000	NET ADMIN MAY 2026	SONIT SYSTEMS, LLC	NET ADMIN MAY 2026	136.50	112999
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	19.39	112925
271-790.000-982.000	BOOKS - JUN26 ADULT	AMAZON CAPITAL SERVICES, I	BOOKS - JUN26 ADULT	219.71	112926
		Total For Dept 790.000 LIBRARY		1,324.66	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.010	SOAP DISPENSER FOR THE KIDS ROOM	AMAZON CAPITAL SERVICES, I	SOAP DISPENSER FOR THE KIDS ROOM - DINC	18.99	112926
271-792.000-726.010	TOSS ACROSS TOY GAMES	AMAZON CAPITAL SERVICES, I	TOSS ACROSS TOY GAMES	14.15	112926
271-792.000-726.010	CARDSTOCK PAPER FOR DINOSAUR CRA	AMAZON CAPITAL SERVICES, I	CARDSTOCK PAPER FOR DINOSAUR CRAFT	8.16	112926
		Total For Dept 792.000 LIBRARY - CHILDREN'S AREA		41.30	
		Total For Fund 271 LIBRARY FUND		1,365.96	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - MAY 2026	STATE OF MICHIGAN	SALES TAX - MAY 2026	537.83	696
481-000.000-687.300	SALES TAX - MAY 2026	STATE OF MICHIGAN	SALES TAX - MAY 2026	(2.69)	696
		Total For Dept 000.000		535.14	
		Total For Fund 481 AIRPORT IMPROVEMENT FUND		535.14	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	CONDUIT - 2" PVC SCHEDULE 4	KENDALL ELECTRIC	2" AND 4" CONDUIT	2,856.17	112968
582-000.000-110.000	INSULATOR DEADEND POLYMER - 15KV	POWER LINE SUPPLY	INVENTORY	587.70	112987
582-000.000-110.000	UPSET BOLT - 5/8 X 12"	POWER LINE SUPPLY	INVENTORY	896.00	112987
582-000.000-110.000	FLAT WASHERS - 2 X 2 X 5/8"	POWER LINE SUPPLY	INVENTORY	3,528.24	112987
582-000.000-123.000	GPS SOFTWARE ORBITAS PRO W CORRE	MILSOFT	GPS SOFTWARE ORBITAS PRO W CORRECT	650.00	113017

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-202.100	4ENBK1	BEYER, MICHAEL J	UB refund for account: 020955	17.60	112932
582-000.000-202.100	4ENBK1	BOWMAN, HANNAH E	UB refund for account: 030365	24.00	112935
582-000.000-202.100	4ENBK1	BUSCHMANN, BROOKE L	UB refund for account: 012376	70.29	112938
582-000.000-202.100	4ENBK1	DAVIS, TIFFANY M	UB refund for account: 304535	41.34	112947
582-000.000-202.100	4CCH	DRAB TO FAB	UB refund for account: 026909	42.13	112951
582-000.000-202.100	4CCH	KAS, DENNIS M	UB refund for account: 022526	34.77	112967
582-000.000-202.100	4ENBK1	LEMKE, SHERIILYNN K	UB refund for account: 011547	143.83	112973
582-000.000-202.100	4CCH	MCOSCAR, RICHARD M	UB refund for account: 010606	2.58	112978
582-000.000-202.100	4CCH	SHEELY, KATHLEEN D	UB refund for account: 011229	51.94	112996
582-000.000-202.100	4ENBK1	SHORT, ERIC J	UB refund for account: 012295	100.14	112997
582-000.000-202.100	4CCH	STRICKLAND, BENJAMIN S	UB refund for account: 023997	562.33	113002
582-000.000-202.100	4ENBK1	TODD, GREG J	UB refund for account: 023717	61.35	113005
582-000.000-202.100	4CCH	TREPPA, TIFFANY R	UB refund for account: 035279	3.61	113010
582-000.000-202.100	4CCH	VANDYKE, LINSEY M	UB refund for account: 013690	68.99	113018
582-000.000-249.100	OPERATION ROUND-UP - MAY 2026	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - MAY 2026	2,668.45	112942
582-000.000-249.100	LIEAF-6099 MAY 2026 P.A. 95	LARA - MI PUBLIC SERVICE (	LIEAF-6099 MAY 2026 P.A. 95	7,673.74	112971
582-000.000-263.000	SALES TAX - MAY 2026	STATE OF MICHIGAN	SALES TAX - MAY 2026	33,447.17	696
582-000.000-692.200	SALES TAX - MAY 2026	STATE OF MICHIGAN	SALES TAX - MAY 2026	(205.80)	696
		Total For Dept 000.000		53,326.57	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	23.72	112926
582-175.000-726.000	BPU RETURN ADDRESS ENV/#10 RETUR	ARROW SWIFT PRINTING	BPU RETURN ADDRESS ENV/#10 RETURN ADD W	146.20	112930
582-175.000-726.000	NAME PLATE FOR MIKE PRINCE	CURRENT OFFICE SOLUTIONS	NAME PLATE FOR MIKE PRINCE	8.99	112945
582-175.000-726.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2026	154.85	112945
582-175.000-726.000	5000 #10 WINDOW ENVELOPES - CLA	STOCKHOUSE CORPORATION	5000 #10 WINDOW ENVELOPES - CLAMSHELL	236.25	113001
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	2.50	112940
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	2.50	112940
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	2.50	112940
582-175.000-801.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2026	138.13	112945
582-175.000-801.000	PRINTING/POSTAGE MAY 2026	DELAWARE SYSTEMS	PRINTING/POSTAGE MAY 2026	1,502.09	112949
582-175.000-801.000	BPU CLEANING MAY 2026	EAST 2 WEST ENTERPRISES, I	BPU CLEANING MAY 2026	85.00	112953
582-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - MA	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE - MAY 2026	76.70	112984
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	16.87	112984
582-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAY 2026	227.50	695
582-175.000-802.000	OPTICAL FIBER TESTER KIT	AMAZON CAPITAL SERVICES, I	OPTICAL FIBER TESTER KIT	117.49	112926
582-175.000-802.000	COAX N CABLES, RAM MOUNT, N ANTE	AMAZON CAPITAL SERVICES, I	COAX N CABLES, RAM MOUNT, N ANTENNA BRA	20.20	112926
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAY)	83.87	112999
582-175.000-802.000	NET ADMIN MAY 2026	SONIT SYSTEMS, LLC	NET ADMIN MAY 2026	307.13	112999
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 6-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 6-26	254.34	113017
582-175.000-802.000	MILSOFT DISSPATCH LICENSE 6-26	MILSOFT	MILSOFT DISSPATCH LICENSE 6-26	275.63	113017
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	38.73	112925
582-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	100.00	112925
582-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	412.50	112998
582-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	52.04	1475
		Total For Dept 175.000 ADMINISTRATIVE SERVICES		4,285.73	
Dept 544.000 OPERATIONS					
582-544.000-726.000	ELEC PULL TAPE 1/2"	AMAZON CAPITAL SERVICES, I	ELEC PULL TAPE 1/2"	100.25	112926
582-544.000-726.000	2NS SAND - THREE MEADOWS	BECKER & SCRIVENS CONCRETE	2NS SAND - THREE MEADOWS	15.00	112931
582-544.000-726.000	CONCRETE W/LIMESTONE/DELIVERY FE	BECKER & SCRIVENS CONCRETE	CONCRETE W/LIMESTONE/DELIVERY FEE	316.25	112931
582-544.000-726.000	22A	DRY MAR TRUCKING & DIRTWOR	22A	15.50	112952
582-544.000-726.000	20 GAL GRAY CLASSIC TOTE	FAMILY FARM & HOME	20 GAL GRAY CLASSIC TOTE	15.98	112954

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 OPERATIONS					
582-544.000-726.000	3/8-16X 6 CARRIAGE GAL/NUTS/BOLT	FAMILY FARM & HOME	3/8-16X 6 CARRIAGE GAL/NUTS/BOLTS/WASHE	49.68	112954
582-544.000-726.000	LOCKNUT/BUSHING/ADAPTOR	GELZER HJ & SON INC	LOCKNUT/BUSHING/ADAPTOR	13.06	112959
582-544.000-726.000	WATER - ELECTRIC	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	10.50	112961
582-544.000-726.008	TRAINING	ARBORIST SKILLS, INC	TRAINING	600.00	112929
582-544.000-726.008	FIRST AID SUPPLES	CINTAS CORPORATION	FIRST AID SUPPLES	120.14	112940
582-544.000-726.008	SAFETY CABINET SUPPLIES - 201 WA	CINTAS CORPORATION	SAFETY CABINET SUPPLIES	110.32	112940
582-544.000-730.000	OIL CHANGE 2018 RAM -014707	PARNEY'S CAR CARE, LLC	OIL CHANGE 2018 RAM-39-04	92.43	112985
582-544.000-740.000	BPU FUEL - MAY 2026	WATKINS TRANSPORT INC	BPU FUEL - MAY 2026	3,863.27	113019
582-544.000-801.000	BACKFLOW PREVENTOR TESTING	SCOTT A DOLETZKY	BACKFLOW PREVENTOR TESTING	400.00	112950
582-544.000-801.000	SIDEWALK REPLACEMENT - 66 W BACO	DRY MAR TRUCKING & DIRTWOR	SIDEWALK REPLACEMENT - 66 W BACON	500.00	112952
582-544.000-801.000	ELECTRIC - SUBSTATIONS AND POWER	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT BPU	1,020.00	112956
582-544.000-801.000	REPLACED BAD POWER SUPPLY AT UNI	UIS SCADA, INC.	REPLACED BAD POWER SUPPLY AT UNION SUB	5,401.19	113011
582-544.000-801.000	TROUBLESHOOTING AND REPAIRS	UTILITIES INSTRUMENTATION	TROUBLESHOOTING AND REPAIRS	6,720.74	113016
582-544.000-801.300	SOUTH WEST TRIMMING	CHOP	SOUTH WEST TRIMMING	88,836.76	112939
582-544.000-801.300	KROGER TREE TRIMMING	LONSBERY, JEFFREY	KROGER TRIMMING	21,750.00	112943
582-544.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	43.70	1471
582-544.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	25.83	1476
		Total For Dept 544.000 OPERATIONS		130,020.60	
		Total For Fund 582 ELECTRIC FUND		187,632.90	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	FITTING BRUSH	GELZER HJ & SON INC	FITTING BRUSH	8.98	112959
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE-DART-6/3/26	17.76	112961
588-596.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	BATTERY #58; DART SHOP SUPPLIES	12.48	112986
588-596.000-730.000	BATTERY #58	PERFORMANCE AUTOMOTIVE	BATTERY #58; DART SHOP SUPPLIES	335.98	112986
588-596.000-730.000	BATTERY CORE #60	PERFORMANCE AUTOMOTIVE	BATTERY CORE #60	(56.00)	112986
588-596.000-740.000	MAY FUEL - DART	WATKINS TRANSPORT INC	MAY FUEL - DART	3,365.93	113019
588-596.000-801.000	BACKFLOW PREVENTOR TESTING	SCOTT A DOLETZKY	BACKFLOW PREVENTOR TESTING	100.00	112950
588-596.000-801.000	DART	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT DPS	296.00	112956
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	98.72	1467
		Total For Dept 596.000 DIAL-A-RIDE		4,179.85	
		Total For Fund 588 DIAL A RIDE		4,179.85	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	GPS SOFTWARE ORBITAS PRO W CORRE	MILSOFT	GPS SOFTWARE ORBITAS PRO W CORRECT	325.00	113017
590-000.000-202.100	SCCH	BEYER, MICHAEL J	UB refund for account: 020955	8.45	112932
590-000.000-202.100	SCCH	BUSCHMANN, BROOKE L	UB refund for account: 012376	67.89	112938
590-000.000-202.100	SCCH	DRAB TO FAB	UB refund for account: 026909	18.22	112951
590-000.000-202.100	SCCH	KAS, DENNIS M	UB refund for account: 022526	19.53	112967
590-000.000-202.100	SBK1	LEMKE, SHERIILYNN K	UB refund for account: 011547	214.78	112973
590-000.000-202.100	SCCH	MCOSCAR, RICHARD M	UB refund for account: 010606	2.98	112978
590-000.000-202.100	SCCH	SHEELY, KATHLEEN D	UB refund for account: 011229	44.17	112996
590-000.000-202.100	SCCH	SHORT, ERIC J	UB refund for account: 012295	55.13	112997
590-000.000-202.100	SCCH	TODD, GREG J	UB refund for account: 023717	55.29	113005
590-000.000-202.100	SBK1	TREPPA, TIFFANY R	UB refund for account: 035279	2.32	113010
590-000.000-202.100	SCCH	VANDYKE, LINSEY M	UB refund for account: 013690	48.68	113018
		Total For Dept 000.000		862.44	
Dept 175.000 ADMINISTRATIVE SERVICES					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	11.85	112926
590-175.000-726.000	BPU RETURN ADDRESS ENV/#10 RETUR	ARROW SWIFT PRINTING	BPU RETURN ADDRESS ENV/#10 RETURN ADD W	73.10	112930
590-175.000-726.000	NAME PLATE FOR MIKE PRINCE	CURRENT OFFICE SOLUTIONS	NAME PLATE FOR MIKE PRINCE	4.50	112945
590-175.000-726.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2026	77.41	112945
590-175.000-726.000	5000 #10 WINDOW ENVELOPES - CLA	STOCKHOUSE CORPORATION	5000 #10 WINDOW ENVELOPES - CLAMSHELL	118.13	113001
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	112940
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	112940
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	112940
590-175.000-801.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2026	69.06	112945
590-175.000-801.000	PRINTING/POSTAGE MAY 2026	DELAWARE SYSTEMS	PRINTING/POSTAGE MAY 2026	751.05	112949
590-175.000-801.000	BPU CLEANING MAY 2026	EAST 2 WEST ENTERPRISES, I	BPU CLEANING MAY 2026	42.50	112953
590-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - MA	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE - MAY 2026	38.35	112984
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	8.43	112984
590-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAY 2026	113.75	695
590-175.000-802.000	COAX N CABLES, RAM MOUNT, N ANTE	AMAZON CAPITAL SERVICES, I	COAX N CABLES, RAM MOUNT, N ANTENNA BRA	10.10	112926
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAY)	41.93	112999
590-175.000-802.000	NET ADMIN MAY 2026	SONIT SYSTEMS, LLC	NET ADMIN MAY 2026	153.56	112999
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 6-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 6-26	127.17	113017
590-175.000-802.000	MILSOFT DISSPATCH LICENSE 6-26	MILSOFT	MILSOFT DISSPATCH LICENSE 6-26	137.81	113017
590-175.000-850.000	TELEPHONE - WWTP 101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP 101 W GALLOWAY	19.39	112925
590-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	50.00	112925
590-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	206.25	112998
590-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	26.02	1475
		Total For Dept 175.000 ADMINISTRATIVE SERVICES		2,084.11	
Dept 546.000 OPERATIONS					
590-546.000-726.000	DIGESTER ROD END COUPLERS	APPLIED INDUSTRIAL TECHNOI	DIGESTER ROD END COUPLERS	80.49	112928
590-546.000-726.000	DIGESTER CAM FOLLOWERS	APPLIED INDUSTRIAL TECHNOI	DIGESTER CAM FOLLOWERS	932.78	112928
590-546.000-726.000	DIGESTER CAM FOLLOWERS	APPLIED INDUSTRIAL TECHNOI	DIGESTER ROD END COUPLERS	132.37	112928
590-546.000-726.000	SUPPLIES	FAMILY FARM & HOME	LIME AND BUCKET	21.47	112954
590-546.000-726.000	GREASE AND SHOVEL HANDLES	FAMILY FARM & HOME	GREASE AND SHOVEL HANDLES	109.88	112954
590-546.000-726.000	POWER STRIP	GELZER HJ & SON INC	POWER STRIP	12.99	112959
590-546.000-726.000	LIFT STATION DEGREASER	INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	569.39	112965
590-546.000-726.000	NITRILE GLOVES	LOU'S GLOVES, INC	NITRILE GLOVES	157.00	112975
590-546.000-726.000	TOOLS	PERFORMANCE AUTOMOTIVE	TOOLS	13.39	112986
590-546.000-726.000	BATTERY	PERFORMANCE AUTOMOTIVE	BATTERY	167.99	112986
590-546.000-726.000	LAB SUPPLIES	USABLUEBOOK	LAB SUPPLIES	101.61	113015
590-546.000-726.000	TRI NOCULAR LAB MICROSCOPE	USABLUEBOOK	TRI NOCULAR LAB MICROSCOPE	4,835.07	113015
590-546.000-726.000	CHLORINE STANDARD	USABLUEBOOK	CHLORINE STANDARD	37.19	113015
590-546.000-726.008	FIRST AID SUPPLES	CINTAS CORPORATION	FIRST AID SUPPLES	60.07	112940
590-546.000-740.000	BPU FUEL - MAY 2026	WATKINS TRANSPORT INC	BPU FUEL - MAY 2026	854.58	113019
590-546.000-801.000	SEWER - WWTP	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT BPU	320.00	112956
590-546.000-801.000	CONTRACT WASTEWATER LICENSE SERV	JG WASTEWATER SERVICE, LLC	CONTRACT WASTEWATER LICENSE SERVICE	2,500.00	112966
590-546.000-801.000	BEF / WWTP	MERIT LABORATORIES	BEF / WWTP	6,375.00	112979
590-546.000-801.000	GRIT DUMPSTER DROP OFF	REPUBLIC SERVICES OF KALAM	GRIT DUMPSTER DROP OFF	369.40	112992
590-546.000-801.000	CL2 / SO2 EQIPMENT ANNUAL SERVIC	RS TECHNICAL SERVICES, INC	CL2 / SO2 EQIPMENT ANNUAL SERVICE	4,497.50	112994
590-546.000-801.000	RE CALIBRATE CL2 GAS SENSOR	RS TECHNICAL SERVICES, INC	RE CALIBRATE CL2 GAS SENSOR	1,281.00	112994
590-546.000-920.000	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY DF	135.57	1468
590-546.000-920.000	504504154 - 135 BARBER ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	49.41	1469
590-546.000-920.000	504756735 - W GALLOWAY GR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	47.14	1470
590-546.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	21.84	1471
590-546.000-920.000	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	2,082.28	1472

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 546.000 OPERATIONS					
590-546.000-920.000	505161747 - 101 W GALLOWAY MN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	367.71	1473
590-546.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	12.93	1476
590-546.000-920.000	505161747 - 91 MARION	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 91 MARION ST	47.11	1477
590-546.000-930.000	PEW PUMP STRAINER	BURT PROCESS EQUIPMENT, IN	PEW PUMP STRAINER	7,065.33	112937
590-546.000-930.000	SUBMERSIBLE SLUDGE PUMP REPAIR	PROFESSIONAL PUMP	SUBMERSIBLE SLUDGE PUMP REPAIR	4,310.00	112989
590-546.000-930.950	REPLACEMENT FLOATS FOR LIFT STAT	USABLUEBOOK	REPLACEMENT FLOATS FOR LIFT STATIONS	370.92	113015
590-546.000-930.980	1" POLY LINE	AMERICAN COPPER AND BRASS,	1" POLY LINE	98.55	112927
590-546.000-930.980	1" POLY LINE	AMERICAN COPPER AND BRASS,	1" POLY LINE	98.55	112927
		Total For Dept 546.000 OPERATIONS		38,136.51	
Dept 900.000 CAPITAL OUTLAY					
590-900.000-970.000-215081	CAPITAL OUTLAY - PEW SYSTEM UPGR	USABLUEBOOK	PEW PUMP FLANGE GASKET	392.87	113015
		Total For Dept 900.000 CAPITAL OUTLAY		392.87	
		Total For Fund 590 SEWER FUND		41,475.93	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	COUPLING - 3/4" COPPER TO IRON F	FERGUSON WATERWORKS	LF 3/4 FIP X CTSD COMP COUP	225.40	112955
591-000.000-123.000	GPS SOFTWARE ORBITAS PRO W CORRE	MILSOFT	GPS SOFTWARE ORBITAS PRO W CORRECT	325.00	113017
591-000.000-202.100	WCCH	BEYER, MICHAEL J	UB refund for account: 020955	8.20	112932
591-000.000-202.100	WCCH	BUSCHMANN, BROOKE L	UB refund for account: 012376	56.39	112938
591-000.000-202.100	WCCH	DRAB TO FAB	UB refund for account: 026909	17.65	112951
591-000.000-202.100	WCCH	KAS, DENNIS M	UB refund for account: 022526	18.95	112967
591-000.000-202.100	WBK1	LEMKE, SHERIILYNN K	UB refund for account: 011547	181.41	112973
591-000.000-202.100	WCCH	MCOSCAR, RICHARD M	UB refund for account: 010606	2.69	112978
591-000.000-202.100	WCCH	SHEELY, KATHLEEN D	UB refund for account: 011229	42.89	112996
591-000.000-202.100	WCCH	SHORT, ERIC J	UB refund for account: 012295	48.88	112997
591-000.000-202.100	WCCH	TODD, GREG J	UB refund for account: 023717	47.36	113005
591-000.000-202.100	WBK1	TREPPA, TIFFANY R	UB refund for account: 035279	2.07	113010
591-000.000-202.100	WCCH	VANDYKE, LINSEY M	UB refund for account: 013690	47.24	113018
		Total For Dept 000.000		1,024.13	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	11.85	112926
591-175.000-726.000	BPU RETURN ADDRESS ENV/#10 RETUR	ARROW SWIFT PRINTING	BPU RETURN ADDRESS ENV/#10 RETURN ADD W	73.10	112930
591-175.000-726.000	NAME PLATE FOR MIKE PRINCE	CURRENT OFFICE SOLUTIONS	NAME PLATE FOR MIKE PRINCE	4.50	112945
591-175.000-726.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2026	77.41	112945
591-175.000-726.000	5000 #10 WINDOW ENVELOPOES - CLA	STOCKHOUSE CORPORATION	5000 #10 WINDOW ENVELOPOES - CLAMSHELL	118.12	113001
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	112940
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	112940
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	112940
591-175.000-801.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2026	69.06	112945
591-175.000-801.000	PRINTING/POSTAGE MAY 2026	DELAWARE SYSTEMS	PRINTING/POSTAGE MAY 2026	751.05	112949
591-175.000-801.000	BPU CLEANING MAY 2026	EAST 2 WEST ENTERPRISES, I	BPU CLEANING MAY 2026	42.50	112953
591-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - MA	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE - MAY 2026	38.35	112984
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	8.43	112984
591-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAY 2026	113.75	695
591-175.000-802.000	COAX N CABLES, RAM MOUNT, N ANTE	AMAZON CAPITAL SERVICES, I	COAX N CABLES, RAM MOUNT, N ANTENNA BRA	10.10	112926
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (MAY)	41.93	112999
591-175.000-802.000	NET ADMIN MAY 2026	SONIT SYSTEMS, LLC	NET ADMIN MAY 2026	153.56	112999
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 6-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 6-26	127.17	113017
591-175.000-802.000	MILSOFT DISSPATCH LICENSE 6-26	MILSOFT	MILSOFT DISSPATCH LICENSE 6-26	137.81	113017

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-850.000	TELEPHONE - WTP 401 HILLSDALE ST	ACD.NET	TELEPHONE - WTP 401 HILLSDALE STREET	19.39	112925
591-175.000-850.000	FIBER - 45 MONROE STREET	ACD.NET	FIBER - 45 MONROE STREET	50.00	112925
591-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	206.25	112998
591-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	26.02	1475
		Total For Dept 175.000 ADMINISTRATIVE SERVICES		2,084.10	
Dept 543.000 OPERATIONS					
591-543.000-726.000	2 IN WATER METER GASKET	AMAZON CAPITAL SERVICES, I	2 IN WATER METER GASKET	25.21	112926
591-543.000-726.000	LOCK LUBRICANT, TEST PLUG	GELZER HJ & SON INC	LOCK LUBRICANT, TEST PLUG	13.88	112959
591-543.000-726.000	GARDEN SPRAYER	GELZER HJ & SON INC	GARDEN SPRAYER	22.99	112959
591-543.000-726.000	BACTERIOLOGICAL TEST VESSELS	IDEXX LABORATORIES	BACTERIOLOGICAL TEST VESSELS	307.69	112964
591-543.000-726.000	HACH DR900 LAB METER	USABLUEBOOK	HACH DR900 LAB METER	2,340.80	113015
591-543.000-726.008	FIRST AID SUPPLES	CINTAS CORPORATION	FIRST AID SUPPLES	60.07	112940
591-543.000-727.800	SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	4,187.00	113012
591-543.000-740.000	BPU FUEL - MAY 2026	WATKINS TRANSPORT INC	BPU FUEL - MAY 2026	854.58	113019
591-543.000-801.000	WATER - WATER TOWERS AND WELLS	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTEANCE CONTRACT BPU	620.00	112956
591-543.000-801.000	CCC PROGRAM SERVICE	HYDROCORP, LLC	CCC PROGRAM SERVICE	1,462.50	112963
591-543.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	21.84	1471
591-543.000-920.000	504558065 - 401 HILLSDALE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	122.30	1474
591-543.000-920.000	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	12.93	1476
591-543.000-930.000	BUTTERFLY VALVE BACKWASH	BURT PROCESS EQUIPMENT, IN	BUTTERFLY VALVE BACKWASH	916.68	112937
591-543.000-930.000	WTP BACK FLOW PREVENTER	MID-CITY SUPPLY CO. INC	WTP BACK FLOW PREVENTER	2,232.54	112981
591-543.000-930.990	100 FT 1" POLY LINE - LEAD SERVI	AMERICAN COPPER AND BRASS,	100 FT 1" POLY LINE - LEAD SERVICES	197.10	112927
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2026 LEAD SERVICE LINE REPLACEMENTS	11,097.50	112993
		Total For Dept 543.000 OPERATIONS		24,495.61	
Dept 900.000 CAPITAL OUTLAY					
591-900.000-970.000-215065	COLLEGE HOTEL WATER WORK ENGINEE	TETRA TECH, INC	COLLEGE HOTEL WATER WORK ENGINEERING	117.71	113003
		Total For Dept 900.000 CAPITAL OUTLAY		117.71	
		Total For Fund 591 WATER FUND		27,721.55	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	TOP SOIL (YARDS)	BILL'S LAWN CARE, LLC	10 YDS FILL DIRT	300.00	112933
		Total For Dept 000.000		300.00	
		Total For Fund 633 PUBLIC SERVICES INV. FUND		300.00	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	112940
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	112940
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	112940
640-443.000-726.000	LOANER TOOL	PERFORMANCE AUTOMOTIVE	OIL FILTERS #142,144; OIL, LOANER TOOL	143.31	112986
640-443.000-726.000	LOANER TOOL RETURN	PERFORMANCE AUTOMOTIVE	LOANER TOOL RETURN	(143.31)	112986
640-443.000-726.000	ACTYLENE, IND GAS	PURITY CYLINDER GASES, INC	ACTYLENE, IND GAS	87.81	112990
640-443.000-730.000	GUTTER BROOM #154	MTECH COMPANY	GUTTER BROOM #154	1,127.24	112982
640-443.000-730.000	OIL FILTERS - #142, 144	PERFORMANCE AUTOMOTIVE	OIL FILTERS #142,144; OIL, LOANER TOOL	28.18	112986
640-443.000-740.000	OIL	PERFORMANCE AUTOMOTIVE	OIL FILTERS #142,144; OIL, LOANER TOOL	98.37	112986
640-443.000-740.000	MAY FUEL - DPS	WATKINS TRANSPORT INC	MAY FUEL - DPS	2,794.70	113019
640-443.000-801.000	LEASE FEE - 29W2NS	ENTERPRISE FM TRUST	VEHICLE LEASE PAYMENT S- JUNE 2026	89.97	1479
640-443.000-991.100	LEASE PRINCIPAL PAID - 29W2NS	ENTERPRISE FM TRUST	VEHICLE LEASE PAYMENT S- JUNE 2026	1,399.35	1479

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-993.100	LEASE INTEREST PAID - 29W2K7	ENTERPRISE FM TRUST	VEHICLE LEASE PAYMENT S- JUNE 2026	381.16	1479
		Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE		6,035.40	
		Total For Fund 640 REVOLVING MOBILE EQUIP. FUND		6,035.40	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #

Fund Totals:

Fund 101 GENERAL FUND	73,786.21
Fund 202 MAJOR ST./TRUNI	5,452.69
Fund 203 LOCAL STREET FU	4,455.26
Fund 204 MUNICIPAL STREI	1,815.00
Fund 208 RECREATION FUNI	11,069.09
Fund 247 TAX INCREMENT I	48.21
Fund 271 LIBRARY FUND	1,365.96
Fund 481 AIRPORT IMPROVI	535.14
Fund 582 ELECTRIC FUND	187,632.90
Fund 588 DIAL A RIDE	4,179.85
Fund 590 SEWER FUND	41,475.93
Fund 591 WATER FUND	27,721.55
Fund 633 PUBLIC SERVICES	300.00
Fund 640 REVOLVING MOBII	6,035.40
Total For All Funds:	365,873.19

CITY COUNCIL MINUTES
City of Hillsdale
June 15, 2026
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance
Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

Roll Call
Mayor Sessions called the meeting to order. Clerk Price took roll call.

Council Members present:	Scott Sessions, Mayor R Greg Stuchell, Ward 1 Jacob Bruns, Ward 1 William Morrisey, Ward 2 Matthew Bentley, Ward 2 Gary Wolfram, Ward 3 Bob Flynn, Ward 3 Joshua Paladino, Ward 4
Council Members absent:	Robert Socha, Ward 4

Also Present: David Mackie (City Manager), Sam Fry (Assistant City Manager), Katy Price (City Clerk), Tom Thompson (City Attorney), Jason Blake (DPS Director), Tina Bumpus (Finance), Olivia Smith (Planning/Zoning), Mark Becker (BPU WWTP Operator), Clark Judge, Penny Swan, Mark Nichols, Jill Hardway, Amber Yoder, Amy Manifold, Lance Manifold, Cathy Kelemen, E. Bianchi, Joseph Hendee.

Approval of Agenda
Motion by Councilman Morrisey, supported by Councilman Flynn to amend the agenda to add under the Consent Agenda TCO amendment 2026-20, TCO amendment 2026-21, Police Academy Kellogg Community College Police Invoice for Gimenez. Remove Communication item D. Commission Ingles Report.

All ayes. Motion carried.

Motion by Councilman Morrisey, supported by Councilman Flynn to approve the agenda as amended.

All ayes. Motion carried.

Public Comment
Mayor Sessions read the rules requesting name and address.

Meeting attendee (Lance Lashaway) refused to give name. Mayor Sessions read the current council rules of procedure aloud, Sessions called to order; Mayor Sessions asked Lashaway to sit down for refusal to state name, with Lashaway not complying, Mayor Sessions asked sergeant of arms for removal of Lashaway from the Council Chambers. Lashaway was removed.

Jill Hardway.

Consent Agenda

A. Approval of Bills
   1. City and BPU Claims of May 28, 2026: $1,117.623.56
   2. Payroll of June 4, 2026: $222,963.02

B. City Council Minutes of June 1, 2026

C. Finance Minutes of June 1, 2026

D. Light up Parade Right of Way Permit Approval

E. Light up Parade Use Agreement
F. BPU- Renew Milsoft Licensing
G. BPU- South St Water Tower Mixer
H. BPU- Eaton Water Meter Nodes
I. BPU- Aerator Gearbox
J. BPU- Ferrous Chloride Storage Tank WWTP
~~K. BPU- Vactor Truck~~ *moved to New Business E.*
L. TCO 2026-20 Amendment
M. TCO 2026-21 Amendment
N. Police Academy Kellogg College Gimenez

Motion by Councilman Morrisey, support by Councilman Flynn, to approve the consent agenda as presented.

Roll Call:

Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye

Motion passed 8-0

Communication/Petitions

A. USSBA Disaster Loan Information
B. 2026 Summer Special Assessment Roll
C. 2026 Summer Tax Warrant
D. HUD OIG Letter
E. Safety Fair Flyer
F. Hillsdale 250 Celebration Flyer
~~G. Hillsdale County Commissioner Update- Doug Ingles~~

Sarah Edwards reported and gave information on US SBA Disaster Loans.

Introduction and Adoption of Ordinances/Public Hearings

Old Business

A. Keefer House Hotel, LLC OPRA Resolution Amendment

On April 1, 2019, the City of Hillsdale approved Resolution #3372, granting Keefer House Hotel, LLC an Obsolete Property Rehabilitation Exemption Certificate (OPRA) for property located at 96, 100, 102, 104 N. Howell Street, Hillsdale, Michigan. This certificate was approved for a period of 12 years, beginning December 31, 2019, and ending December 30, 2032, pursuant to the provisions of Public Act 146 of 2000, as amended.
Resolution #3372 originally required that the rehabilitation of the facility be completed by December 31, 2021. Following its approval, the developer faced significant delays caused by the COVID-19 pandemic, labor and material shortages, cost increases, and major water/foundation issues. As a result, on December 15, 2025, Hillsdale City Council approved an amendment to extend the project's completion date to June 30, 2026.

Lengthy discussion on the current progress of the Keefer House Hotel.

Motion by Councilman Bentley, support by Councilman Bruns, to decline the extension of the OPRA Abatement to Keefer House Hotel, LLC.

Roll Call:

Councilman Morrisey	Nay
Councilman Paladino	Nay
Councilman Stuchell	Nay
Councilman Wolfram	Nay
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Nay

Motion failed 3-5

Motion by Councilman Bentley, support by Councilman Bruns, to adopt the resolution to extend the OPRA Abatement to Keefer House Hotel, LLC. **Resolution #3681.**

Roll Call:

Councilman Paladino	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Nay
Councilman Bentley	Aye
Councilman Bruns	Nay
Councilman Flynn	Aye
Councilman Morrisey	Aye

Motion passed 6-2

New Business

A. FY 2025-26 Budget Amendments

	Revenues	**Expenditures**
General (Fund 101)	40,000	47,258
Tree Restitution Fund (Fund 211)		2,065
Tax Increment Finance Authority (Fund 247)		37,218
Contributions & Donations Fund (Fund 252)		2,065
Library (Fund 271)		32,724
Stock's Park (Fund 409)		700
Airport Improvement Fund (Fund 481)	753,997	832,912

Motion by Council Member Flynn, seconded by Council Member Stuchell to approve the resolution for the FY 2025-26 Budget Amendments presented. **Resolution #3682.**

Roll Call:

Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye

Motion passed 8-0

B. Purchase of Liquor License for TIFA Board

Olivia Smith Zoning Administrator, reported the 2021 *Liquor License Purchase Agreement* entered into by Keefer House Hotel, LLC and the City of Hillsdale Tax Increment Finance Authority (TIFA) included an "Obligation to Reconvey License" as follows:

"In the event that Purchaser ceases to be the entity that leases, occupies, and operates the Dawn Theater or in the event that Keefer House Hotel, LLC loses authority to serve alcohol on said premises or is prohibited from serving alcohol on said premises, Purchaser shall take all necessary steps to reconvey the Liquor Licenses that are the subject of this Agreement to Seller for a sum not to exceed Twenty Thousand ($20,000.00) Dollars."

The Keefer House Hotel, LLC no longer leased, occupied, or operated the Dawn Theater effective June 10, 2025.

Council discussion ensued on the purchase and the agreement.

Motion by Council Member Flynn, seconded by Council Member Stuchell to approve the liquor license purchase in the amount of $20,000 as presented in the agreement.

Roll Call:

Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Nay
Councilman Bruns	Nay
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye

Motion passed 6-2

C. Elevator Contract Amendment- Dawn Theater

Jason Blake DPS Director, reviewed the contract amendment from Schindler Elevator Corporation which included the elevator, wheelchair lift (WCL-SS47644) located at the Dawn Theater, 110 N. Broad St. adding to the City's current maintenance contract. The proposed amendment will increase current monthly pricing from $262.62 to $340.62 and will cover inspections (no parts, test etc.) per State of Michigan Requirements, Bureau of Construction Codes, Elevator Section (408.7025 – semiannual maintenance).

During the June 2, 2026 TIFA Board Meeting, the Board voted in favor to approve the attached contract amendment and to cover the $78.00 monthly increase. The City's current maintenance contract expires April 30, 2028.

Motion by Council Member Stuchell, seconded by Council Member Wolfram to approve the amendment to Schindler Elevator Corporation contract as presented.

Roll Call:

Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Nay
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye

Motion passed 7-1

D. July 6, 2026 Council Meeting Discussion

Motion by Council Member Bentley, seconded by Council Member Morrisey to cancel July 6, 2026 Council meeting.

Roll Call:

Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye

Motion passed 8-0

E. BPU Vactor Truck Purchase

The current Sewer Cleaning Combo Truck is due for replacement. BPU Planned to sell the old one to the Public Services Department in the amount of $100,000.00. The water and sewer departments will each pay $300,000.00 with electric paying $9,318.16. Funds were budgeted from the Capital Improvement fund.

Council discussed on the current condition and need for the Vactor truck.

Motion by Council Member Bentley, seconded by Council Member Morrisey to approve the Vactor truck purchase to Jack Doheny Company (JDC) in the amount of $609,318.16.

Roll Call:

Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye

Motion passed 8-0

Miscellaneous Reports

A. Proclamations – None
B. Appointment- None
C. Other –None

General Public Comment

Robert Eichler, Amber Yoder

City Manager Report

City Manager Mackie gave the report.

Council Comment

Councilman Bentley commented on Juneteenth, the Elks Parking Lot and patching of streets.

Adjournment
Motion by Councilman Flynn, seconded by Councilman Morrisey to adjourn the meeting.

All ayes. Motion carried.

The meeting Adjourned at 8:19 p.m.

____
Scott M. Sessions, Mayor

____
Katy Price, City Clerk

View meeting online: City Council Meeting June 15th, 2026 (YouTube Channel)

CITY OF HILLSDALE FINANCE COMMITTEE
Place: City Hall Second Floor Conference Room
Date: June 15, 2026
Time: 6:30 PM

PRESENT:
COMMITTEE: Will Morrisey, Gary Wolfram, Matt Bentley, Jacob Bruns
STAFF: Jason Blake (Director of Public Services), Sam Frey (Assistant City Manager), Tina Bumpus (Assistant Finance Director), David Mackie (City Manager)
PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101
Department 101: Billed Deductible for Insurance for Lawsuit
Department 301: Rifle Sling
Department 336: Battery Pack for AED
Department 441: Training Sessions for Tree Removal
Department 567: Lawn Maintenance for Cemeteries

Fund 202
Department 444: Sidewalk Replacement for Damage Caused by a Tree

Fund 582
Department 544: Clearing of Electrical Distribution Lines
: Clearing Trees From Along Kroger Plaza

Fund 590
Department 546: Microscope and Sewer Lab Tests

Fund 591
Department 543: State Mandated Replacement of Lead Water Lines
Department 900: Hillsdale College Will Reimburse

Motioned by Bentley and seconded by Morrisey to approve
Motioned passed 4-0

Motioned by Bentley and seconded by Bruns to adjourn
Motion passed 4-0

Adjournment 6:42 PM

Minutes prepared by Gary Wolfram

CITY OF HILLSDALE FINANCE COMMITTEE
Place: City Hall Second Floor Conference Room
Date: July 1, 2026
Time: 5:00 PM

PRESENT:
COMMITTEE: Will Morrisey, Gary Wolfram, Scott Sessions
STAFF: Jason Blake (Director of Public Services), Sam Frey (Assistant City Manager), Tina Bumpus (Assistant Finance Director)
PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101
Department 000: Fees from Hillsdale Mobile Home Park City Distributes to County
: MISHDA Pays City Pilot and City Distributes Money to County
Department 301: City Pays for Police to Attend Police Academy

Fund 208
Department 000: There Was Not Enough Players to Field Little League Team So City Refunded Money to Children Who Had Signed Up

Fund 247
Department 900: TIFA Had Sold Liquor License to CL Real Estate and Bought It Back as Part of the Contract

Fund 590
Department 546: Chemical Additive to Repel Midgefly

Fund 591
Department 543: OASHA Compliance for Eye Wash and Safety Shower

Motioned by Wolfram and seconded by Sessions to approve
Motion Passed 3-0

Motioned by Wolfram and seconded by Session to adjourn
Motion passed 3-0

Adjournment 5:14 PM

Minutes prepared by Gary Wolfram

SHADE TREE COMMITTEE

MEETING MINUTES

JUNE 10TH, 2026

Gary Stachowicz, acting City Forester called the Shade Tree meeting to order at 3:03 p.m.

Board members present: Joanne Miller, Jason Sellers and Parker Hjelmberg. Elaine Tillinger was absent from the meeting. Motion was made by Joanne to excuse Elaine from the meeting. Motion was seconded by Jason and carried unanimously.

Approval of minutes: Jason made a motion to approve the minutes of the February 2025 meeting. Motion was seconded by Joanne and carried unanimously.

Public comments: None

Old Business:

a. City receives Tree City USA award forty seven years.

New Business:

a. Gary informed the committee that the City of Hillsdale received the Tree City USA award for the 48th year in a row.
b. Included in the Shade Tree packets was a list of the tree planting locations for 2026. A total of 9 trees were planted this past spring.
c. Possible MDOT tree removals. Gary informed the committee that 3 to 4 flowering pear trees along the highway north off Hallet St and across from the fairgrounds may be authorized for removal to improve sight visibility and that the work to remove these trees would be done by the Public Services department. Waiting to hear back from MDOT for final approval.
d. Opening for a new member. Gary mentioned that there is an opening for a new member to the Shade Tree committee since Sarah Stewart resigned.
e. Forester position concerns. Committee members voiced their concerns over the vacant Forester position that Gary has been filling on a temporary basis. Gary said he has not decided how much longer he will remain in his current capacity but he will give the city plenty of notice when he plans on leaving. Concerns include: enforcing of city tree ordinances, city tree valuations and overall maintenance of city trees. The concerns focus on who will be in charge of the city trees and who will decide if city trees need trimmed or removal after Gary's departure.

A**djournment**: Joanne made a motion to adjourn the Shade Tree meeting at 3:35 p.m. Motion was seconded by Jason and carried unanimously. Next Shade Tree meeting is scheduled for August 5TH 2026 at 3:00 p.m. at city hall.

Election Commission
Minutes

Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Wednesday, July 8, 2026

Board members present: Ginger Novak
William Mullaly

Board members absent: None

Also present was Katy Price, City Clerk.

Call to Order:
The meeting was called to order by Chair Novak at 2:02 P.M.

Public Comments
No public comments were offered.

MINUTES
Election Commission meeting minutes of April 8, 2026.

Motioned by Commissioner Mullaly, seconded by Commissioner Novak to approve the meeting minutes as presented.

By a voice vote, the motion passed unanimously.

Communications/Petitions
Clerk Price shared the Early Voting information. 9 days Early voting starts Saturday, July 25, 2026 and ends Sunday, August 2, 2026. The early voting site is located at the Hillsdale Courthouse. Price also mentioned her office would be open Saturday, August 1, 2026- office hours 8:00 a.m.–4:00 p.m. to issue absentee ballots and register new voters.

Old Business
There was no old business for review

New Business

A. Appointment of Election Inspectors & Receiving Boards for the August 4, 2026 Primary Election

City Clerk Price presented a proposed listing of election inspectors for the August 4, 2026 Primary Election**.**

Commissioner Novak, seconded by Commissioner Mullay, moved to appoint the following individuals to serve as poll workers for the August 4, 2026 election, pending any necessary changes and emergencies:

Poll Workers:
Ward 1: Elizabeth Wilds (Chair), Marcia Weyer, Sherry Vear (6a-4p), Susan Burns (4pm-close)
Ward 2: Alicia Sauber (Chair), Kellie Hendershot, Debra Reister
Ward 3: Rebekah Dane (Chair), Susan Billings, Jason Selph, Anthony Vear (6a-4p)
Ward 4: Hilary Plummer (Chair), Sheri Ingles, Kris Prince

RCV Board: Wilds/Weyer, Sauber/Hendershot, Dane/Selph, Plummer/Ingles

Help/Information Desk: Marcia Ansett, Mike Prince, Clerk Assistant: Tonya McCallister

Commissioner Novak, seconded by Commissioner Mullaly, moved to approve the list of inspectors as presented for the August 4, 2026 election.

By a voice vote, the motion passed unanimously**.**

B. Conduct Public Accuracy Test for August 4, 2026 Primary Election

Clerk Price gave a brief overview of how the tabulators worked and how the test ballots are counted and should match up to the total tapes.

The Elections Commissioners performed the accuracy test for the precinct tabulator and scan unit s for the August 4, 2026 election. The tabulator and scan units tested out without error.

Miscellaneous

Clerk Price thanked the Commission for their service to the City and dedication to the election process and stated there is a vacant position on the Commission.

Adjournment

Commissioner Novak, seconded by Commissioner Mullaly, moved to adjourn, by voice vote, the motion passed unanimously.

The meeting adjourned at 3:04 p.m.

Submitted by: Katy Price, City Clerk

City of Hillsdale

Agenda Item Summary

MEETING DATE: **July 20, 2026**

AGENDA ITEM #: **Consent Agenda**

SUBJECT: **Eaton Yukon AMI Software Support**

BACKGROUND PROVIDED BY STAFF: **Brandon Janes, Technical Services**

Project Background:

Technical Services uses Eaton/Yukon for its AMI system for Electric and Water metering. The yearly renewal for the Yukon software support and AMI Multispeak support (Interface between Milsoft OMS and Yukon) is due at a cost of $11,543.00. This is a budgeted item for the contract term 10/1/25-9/30/26

RECOMMENDATION:

BPU Board recommends Council to renew Yukon software support and Multispeak support at a cost of $11,543.00

Original Invoice

Cannon Technologies Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777
Contact: Prachi Singh

Please Remit To:	Wire Transfer To:
Cannon Technologies Inc.	**JPMorgan Chase NA**
28370 Network Place	**New York, NY**
Chicago, IL	**AC # 700610905**
60673-1283	**ABA Routing # - 021000021**
	SWIFT Code - CHASUS33

Invoice No.
955880580
Delivery Note No.

Shipment No.

Order No.
40200991
Invoice Date
09/15/2025
Quote/Contract No.
0040168223
GST/HST# 83057 7870 RT0001

Bill To:
HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
USA

Sold-To:
HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
USA

Ship-To:
HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
USA

Date Shipped	Ship-From	Customer No.	Customer P.O./Rel Number	Curr
09/15/2025	Gaithersburg, MD (CPS)	60938	YUKON SUPPORT RENEWAL	USD

Carrier	Tracking No.	Delivery
		PP2, FOB PLANT

Item No. / Cust Itm#	Material Number / Catalog Number and Description / Customer Material Number	Quantity Ordered	Back Order	Quantity Shipped	UOM	Price	Value
000010	YUKON-AMI-RF ANNUAL YUKON SOFTWARE SUPPORT - AMI RF	1	1	1	EA	10,853.00	**10,853.00**
000020	MSPK_SUPPT_P71 ANNUAL MULTISPEAK SUPPORT FEE AMI	1	1	1	EA	690.00	**690.00**

Multispeak Interface between Milsoft OMS System and Yukon Software.
Term Date 10/01/2025 - 9/30/2026

Invoice Amount in USD Up to 10/15/2025 without deduction	**11,543.00**

Conditions:
Payment: Net 30 Days

Original Invoice

Cannon Technologies Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777
Contact: Prachi Singh
Tel No:
Email: PrachiSingh@Eaton.com

Invoice No.
955880580

Item No.	Material Number	Quantity Ordered	Back Order	Quantity Shipped	UOM	Price	Value

Cust **Catalog Number and Description**
Itm# **Customer Material Number**

Invoice Amount in USD Up to 10/15/2025 without deduction	**11,543.00**

Conditions:
Payment: Net 30 Days

Price are freight prepaid and billed at a cost of 2% of the total value of the transaction (5% if special Air Freight). If requested, Cannon Technologies, Inc. will ship freight collect. Orders are accepted subject to Cooper Power Systems terms and conditions of sale which are included or have been provided previously to buyer.

END OF INVOICE

City of Hillsdale

Agenda Item Summary

MEETING DATE: **July 20th, 2026**

AGENDA ITEM #: **Consent Agenda**

SUBJECT: **Q-Mation/AVEVA SCADA licensing/maintenance agreement**

BACKGROUND PROVIDED BY STAFF: **Brandon Janes, Technical Services**

Project Background:

The HBPU uses Aveva software (formerly Wonderware) to control its SCADA system on the electric distribution side. This software is currently setup and functional. The software licensing and support renewal is due at a cost of $12,157.00 and has been budgeted for.

RECOMMENDATION:

BPU Board recommends Council to renew the Aveva/Wonderware support contract at a cost of $12,157.00 to Q-Mation.

PROPOSAL

Q-mation, LLC
425 Caredean Drive
Horsham, PA 19044
sales@q-mation.com
(877) 900-4996

DATE: 04.13.2026

QUOTE: QUO-72493-D9B6V4 REV: 0

REF: CityHillsdale_112093_20260819_SB

Prepared For

Hillsdale Board of Public Utilities - Hillsdale, MI
45 Monroe St.
Hillsdale, Michigan 49242
(517) 437-3387 phone

Brandon Janes
bjanes@hillsdalebpu.com
517-437-6499 phone

Account Executive

Prepared By

Suzie Boos
(877) 900-4996 phone

Line #	Description	Qty	Unit Price	TOTAL
1	**Customer FIRST - Standard - Renewal** Part #: Q-CFRenewal-STD-003 AVEVA Customer FIRST Support Renewal - Standard Level	1	$12,157.00	**$12,157.00**
VIEW TERMS ON LAST PAGE OF QUOTE			GRAND TOTAL	$12,157.00
	Total If Purchased Between 08/20/2026 and 09/18/2026			$13,372.70

NOTES

** A 10% reinstatement fee will be applied to your renewal if your order is not received by 08/19/2026. This reinstatement fee is only applicable until 09/18/2026 after which all renewal discounts are forfeited.

CFA#: 112093

Agreement Dates: 08/20/2026 through 08/19/2027

Q-mation, LLC
425 Caredean Drive
Horsham, PA 19044
sales@q-mation.com
(877) 900-4996

Remittance Address

Q-mation, LLC
425 Caredean Drive
Horsham, PA 19044

To ensure timely processing of your purchase order, please note the following

- Shipping terms: FOB Shipping Point
- Standard Payment Terms is NET 30

Notice Regarding Sales Tax Compliance:

- ***If you are tax-exempt****: Please submit your exemption certificate to ensure sales tax is not charged on eligible purchases.*
- ***If we do not have a certificate on file****: Sales tax will be added to your invoice(s) as required by law*

Q-MATION, LLC TERMS AND CONDITIONS

This Q-mation, LLC ("Q-mation") Quotation is presented based on the following standard terms and conditions. Any additional or different terms and conditions set forth in the ordering document, or any similar communication are objected to and shall not be binding upon Q-mation unless agreed to in writing by both parties.

1. Definitions
   a. "Q-mation" means Q-mation, LLC.
   b. "Customer" means the person or company whose order is accepted by Q-mation.
   c. "Products" means equipment, software and services, components of either and combinations of both, sold by Q-mation.
   d. "Software" means all commercial software and firmware programming routines and documentation thereof included in or supplied for use with, a Product, whether or not such Software was separately priced.
   e. "Services" mean services for development, installation, repair, consulting or maintenance performed by Q-mation employees with respect to Products or Software, or which are described in the Statement of Work of the Quotation.
   f. "Quotation" is a document that Q-mation submits to Customer with a proposed price for Q-mation Products, Software and/or Services based on certain conditions.
   g. "Statement of Work" or "SOW" means the Services describing the scope, deliverables, schedule, assumptions to be purchased, which are detailed in the Quotation.
   h. "Business Qualification" means Customer requirement to provide, via third party portal or other means, Q-mation specific information including but not limited to business, financial, safety, quality information and/or other documentation.
2. Validity - Quotations are valid for thirty (30) days unless an alternate period is explicitly stated in the body of the Quotation which will take precedence.
3. Customer Ordering Document
   a. Software, if any, included in this Quotation must be clearly identified in the Customer's ordering document. The Period of Performance indicated on the software agreement takes precedence over all schedule, period of performance or effective dates in the Customer's ordering document.
   b. The Q-mation Quotation number must be noted on the Customer's ordering document. Quotation numbers are project specific, and prices cannot be transferred between projects.
   c. Business Qualification, if required by Customer, shall be included, inclusive of pricing as quoted.
   d. No order or other commitment shall be binding upon Q-mation unless and until accepted in writing by an authorized officer of Q-mation.
4. Schedule
   a. Services per attached Statement of Work (if applicable)
      i. Services will have a project kick off meeting scheduled after issuance of Quotation and acceptance of Customer's ordering document.
      ii. Services will be scheduled during the project kick off meeting.
      iii. Services are priced to be performed during normal business hours, 8:30am to 6:00pm, on normal business days, Monday through Friday. Services required to be provided by Customer outside of the normal business hours will incur shift change charges per the table in Section 4.a.v. unless mutually agreed to in the Statement of Work.
      iv. Services, including travel, will be performed eight (8) hours per day, forty (40) hours per week. Travel time to and from the jobsite is billed at full rate. Services required by Customer in excess of these hours will incur shift change charges per the table in Section 4.a.v. A minimum charge of half day's time plus expenses will be charged when work done is under four (4) hours.
      v. Statement of Work will clearly state the pricing basis of the Quotation, and the summary table below will be applied accordingly.

Q-mation, LLC
425 Caredean Drive
Horsham, PA 19044
sales@q-mation.com
(877) 900-4996

Statement of Work Pricing Basis	Hours (Eastern Time Zone or Onsite in Local Time Zone)	Hours/ Day	Hours/ Week	Over Hours/Day or Hours/Week Sundays	Travel/ Expenses
Hourly	8:30am – 6pm	**8**	**40**	**1.5x / 2x**	**At Cost**
Consulting Days	8:30am – 6pm	**8**	**40**	**1.5x / 2x**	**At Cost**
Fixed Price	Milestone Schedule	**Incl.**	**Incl.**	**Incl.**	**At Cost**

b. Hardware (if applicable)
   i. Estimated delivery dates for hardware do not constitute a commitment to deliver Products in accordance therewith. Q-mation will use reasonable efforts to ship on or before the estimated shipping dates indicated. Delay in delivery of any shipment shall not entitle Customer to refuse acceptance of Products or terminate the agreement. If Customer refuses to accept delivery, Q-mation may (without prejudice to other rights) store or dispose of the Products in which case Customer shall pay upon request the amount of reasonable storage or disposal charges. Missing or damaged items must be reported to Q-mation within five (5) business days of delivery.

c. Q-mation shall not be liable for any delay in performance of Services or delivery or non-delivery of Products, in whole or in part, caused by the occurrence of any contingency beyond the control of either Q-mation or its suppliers including but not limited to force majeure, shortage of labor, fuel, raw material or machinery or technical failure where Q-mation has exercised ordinary care in prevention thereof.

d. In circumstances of force majeure, Q-mation will notify Customer of schedule impact.

5. Changes
   a. In the event that Products, Services and/or Software in the Quotation are subject to any price and/or supply fluctuation, including but not limited to tariffs, duties and VAT, that is outside of Q-mation's control, Q-mation reserves the right to update the price in the Quotation or submit a Change Order Request to the executed ordering document accordingly.
   b. In the event that Products, Services and/or Software in the quotation is no longer available, the Products, Services and/or Software will then be replaced or substituted based on Customer's request and is subject to Customer's final approval.
   c. A Change Order Request will be submitted for any revisions made by Customer to the Statement of Work after ordering document is executed.
6. Freight for Hardware, if any
   a. Shipping Terms are quoted as FOB Shipping Point, Prepaid and Add.
   b. Unless otherwise directed by Customer prior to final acceptance of Quotation and issuance of Customer ordering document, Q-mation will select the carrier and and will insure the shipment. Q-mation shall not be deemed to assume any liability in connection with the shipment nor shall the carrier be construed to be the agent of Q-mation.
   c. If directed by Customer to ship collect on its account, Customer shall provide its account number and its own insurance.
   d. Title and risk of loss or damage to the Products shall pass from Q-mation to Customer upon delivery by Q-mation to the possession of the carrier. Any claims for loss or damage or mis-delivery shall be filed with the carrier. Products may be delivered in installments. Customer shall clear the Products for export from the United States and import into the country of delivery.
7. Travel and Living Expenses, if any – Travel and Living Expenses are not included in the Quotation and will be invoiced at actual cost.
8. Invoicing, Taxes and Payment
   a. Invoices will be submitted for payment of Products, Services and/or Software as defined by the Payment Milestones in the Quotation and incorporated into the ordering document.
   b. Payment Terms are Net Thirty (30) Days from submittal of invoice, based on credit approval, or as mutually agreed on the Customer's ordering document. Payments made by credit card will include a 2% surcharge.
   c. Federal, state or local sales tax, if required, is not included in the Quotation and will be added to the invoice(s) as required by law. A tax-exempt certification is required if customer has tax-exempt status. If a tax-exempt certification is not received, taxes will be applied as required by law. Customer shall indemnify Q-mation and hold it harmless from any such tax and any and all interest and penalties related thereto.
9. Warranty
   a. Hardware and Equipment: As part of the Quotation, Q-mation will provide the manufacturer warranty to Customer. If an extended warranty is being quoted, the Quotation will include a line item detailing the duration. If the hardware and equipment is specified by Q-mation, Q-mation warrants that its hardware and equipment will conform to Q-mation's specifications.
   b. Software: The warranty for Software accompanying its Products is provided by the Software provider in accordance with its Software documentation, including but not limited to the End User License Agreement. During the stated period after delivery described in the warranty provided by the Software provider, Q-mation agrees to use its reasonable efforts to correct any such error or failure only to those portions of the Software that incorporate program corrections and modifications, if any, delivered to Customer, and provided further that this warranty shall not apply to any error or failure due to the misuse or negligence, incorrect installation or operation, improper repair or maintenance, the use of sub-standard consumables, of or by any person other than Q-mation and shall not apply to any Software which has been modified by any person other than Q-mation.
   c. Software Application Services: Q-mation will: (i) use reasonable care in the performance of its quoted Services; (ii) ensure the accuracy and truthfulness of all representations made by it herein; (iii) ensure that its obligations hereunder are performed in compliance with all applicable laws and regulations. Q-mation will perform the Services in a good and workmanlike manner consistent with generally accepted industry practice. Q-mation will correct deficiencies in any deliverable described in the SOW of which Q-mation is notified by Customer within thirty (30) calendar days after delivery of Services to Customer. For this purpose, a "deficiency" is a substantial and material deviation from the applicable deliverable as defined in the SOW. Such correction by Q-mation shall constitute customer's sole and exclusive remedy for any such deficiencies.

THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER REPRESENTATIONS, WARRANTIES AND COVENANTS, EXPRESS OR IMPLIED, WITH RESPECT TO PRODUCTS, SOFTWARE AND SERVICES AND ANY DEFECTS THEREIN OF ANY NATURE WHATEVER, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF

Q-mation, LLC
425 Caredean Drive
Horsham, PA 19044
sales@q-mation.com
(877) 900-4996

MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER'S SOLE AND EXCLUSIVE LIABILITY, AND Q-MATION'S SOLE AND EXCLUSIVE REMEDY, FOR ANY NONCONFORMITY OR DEFECT IN THE PRODUCTS, IN TORT (INCLUDING NEGLIGENCE), CONTRACT, OR OTHERWISE, SHALL BE AS SET FORTH IN THIS SECTION 9.

10. Intellectual Property
    a. Each Party shall retain title and interest in all its existing intellectual property including patents, copyrights, trademarks, methodologies, software codes and trade secrets, whether in written or electronic form that were conceived or made by the Party prior to the Effective Date of the ordering document.
    b. If any Q-mation intellectual property is incorporated into, or provided as part of, the Services and materials produced by Q-mation under this Agreement, Q-mation shall grant perpetual, irrevocable, royalty-free license to use same for internal business purposes.
    c. Where Q-mation sells or licenses Software accompanied by a separate Software license, the terms and conditions of the latter will control in the case of any variances with these terms and conditions.
11. Indemnity. Each Party shall indemnify and hold harmless the other Party and their affiliates, officers, directors, employees and agents (each, an "Indemnified Party"), from and against any and all damages, liabilities, costs and expenses (including reasonable attorneys' fees) incurred by an Indemnified Party in connection with any third party claim, lawsuit or action arising out of or in connection with (a) the performance of Services under this Agreement, (b) the acts, errors, omissions, or negligence of either Party, (c) any breach of the terms and conditions of this Agreement including, without limitation, any representations and warranties, (d) property damage, injury or death, or (e) breach or infringement of applicable laws, regulations, intellectual property, patent, copyright, trademark, or trade secret.
12. Limitation of Liability – Q-mation shall not be liable for any indirect, consequential, exemplary, incidental or punitive damages, including lost profits, even if Q-mation has been advised of possibility of such damages. Q-mation's liability shall in no event exceed twelve (12) months of subscription fees or $10,000, whichever is less, for Software, if any, or exceed the hardware and services value of the executed ordering document, inclusive of the hardware and services value of any executed change orders to the executed ordering document.
13. Confidential Information
    a. "Confidential Information" means all information, whether oral, written, electronic, or in any other form, disclosed by the parties that is designated as confidential or that reasonably should be understood to be confidential, including but not limited to specifications, documents, data, designs, reports, memoranda, notes, plans, drawings, papers, recordings, materials, photographs, intellectual property, strategies, financial information, technology, trade secrets, customer lists, and personnel data.
    b. Receiving Party shall (a) use Confidential Information solely for the purpose of executing its obligations under this, or any previous or subsequent, Agreement(s) between Parties, (b) not disclose Confidential Information to any third party without prior written consent of Disclosing Party except to personnel, consultants, agents and representatives of Receiving Party provided Receiving Party shall be responsible for any actions of such parties that would be in breach of this Agreement if done by Receiving Party, and (c) take all reasonable precautions to protect the confidentiality of the information at least to the same degree of care Receiving Party uses to protect its own proprietary information of a similar nature and value but no less than reasonable care to protect and maintain the Confidential Information.
    c. Confidential Information does not include information that (a) is or becomes generally available to the public through no fault of Receiving Party, (b) is in Receiving Party's possession prior to disclosure by Disclosing Party, (c) is received lawfully from a third party without breach of any obligation of confidentiality, (d) is independently developed by Receiving Party without use of or reference to Disclosing Party's Confidential Information, and/or (e) is required to be disclosed by law or court order, provided that Receiving Party gives prompt notice and cooperates with efforts to limit disclosure.

City of Hillsdale
Agenda Item Summary

Meeting Date: **July 20, 2026**

Agenda Item # : **Consent Agenda**

SUBJECT: **LSLR – Lead/Galvanized Service Line Replacement**

BACKGROUND PROVIDED BY STAFF: Rob Stiverson, City Engineer

In 2021, the City bid Lead/Galvanized Services for replacement for the 2021-2022, 2022-2023, and 2023-2024 Fiscal Years, which was extended for 2024-2025 and 2025-2026 Fiscal years. As we come into the 2026-2027, I am requesting a change order to be approved to extend the contract, with a unit price increase in keeping with the Original Contract, and as requested by the General Contractor; RJT Construction Company.

The Contract is structured as Time and Material per locations with Pay Items for the different types of work. The work is prioritized to supplement Street Reconstruction, with the focus on this year and next years street reconstruction, with the scheduled being filled in with potholing to verify service line type on future street projects, City Side replacements, Disconnects, and Resident Cooperation.

A Typical House side (Curb Stop to Meter) will change from an average of $2,300 to $2,650/Service.

A Typical City Side (Corp Stop to Meter) will Change from an average of $1,700 to $2,000.

Based on these Unit Prices, expect to replace 100-115 Service Lines.

If approved, the average cost per service is still below the second bidder’s bid from 2021.

RECOMMENDATION

BPU Board recommends Council to approve the Change Order for RJT’s Unit Price adjustment for the replacement of Lead and Galvanized Service lines not to exceed the Budget of $300,000.

Change Order
No. 1

Date of Issuance: ______________________ Effective Date: ______________________

Project:	Owner:	Owner's Contract No.:
Lead & Galvanized Water Service Line Replacements	*Board of Public Utilities City of Hillsdale*	

Contract:	Date of Contract:
Lead Water Service Line Replacements - 2021, 2022 and 2023 Contract Extensions - 2024-2025, and 2025-2026	*19-May-26*
Contractor:	**Project No.:**
RJT Construction Company	*LSLR*

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Contract Extension for the 2026-2027 Fiscal Year, with inflationary price adjustment in accordance with the original contract.

Work is based on a Time & Material Bases as the work can vary significantly by location, the attached fee schedule represents the 2023-2024, 2024-2025, and 2025-2026 unit prices.

The original contract was based on the 2021-2022, 2022-2023, and 2023-2024 Fiscal Years with a 5% annual increase. The contractor has requested unit prices to be adjusted based on a continuation of the 5% annual increase with consideration for 2023-2024, 2024-2025, and 2025-2026.

Based on Budget of $300,000, and an average price per location of $2,645, the expectation is to complete 113 LSLR during the 2026-2027 Fiscal Year. The actual number will vary based on site conditions per location.

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:	
Original Contract Price:	Original Contract Times:	Working days x Calendar days
	Substantial completion (days or date):	June 30, 2023
$ 329,500.00	Ready for final payment (days or date):	June 30, 2023
[Increase] ~~[Decrease]~~ from previously approved Change Orders No. 1 to No. 2 :	[Increase] ~~[Decrease]~~ from previously approved Change Orders No. 1 to No. 2 :	
	Substantial completion (days):	June 30, 2023
$ 604,959.75	Ready for final payment (days):	June 30, 2023
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:	
	Substantial completion (days or date):	June 30, 2023
$ 934,459.75	Ready for final payment (days or date):	June 30, 2023
[Increase] ~~[Decrease]~~ of this Change Order:	~~[Increase]~~ [Decrease] of this Change Order:	
	Substantial completion (days or date):	June 30, 2027
$ 300,000.00	Ready for final payment (days or date):	June 30, 2027
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:	
	Substantial completion (days or date):	June 30, 2027
$ 1,234,459.75	Ready for final payment (days or date):	June 30, 2027

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: Robert Stinson	By:	By: [signature]
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: 7/8/2026	Date:	Date: 7/8/2026

Change Order
No. 1

Support Documentation

Line NO	ITEM NO	ITEM DESCRIPTION	Contract Quantity	Previous Unit Price	New Unit Price	Units
1	1	Curb Stop to House Water Service Replacement (3 hrs per house - Labor & Equipment)	1	1,655.00	**1,915.00**	LS
2	2	Licensed Plumber (1 hr per House - Labor, Materials & Euipment)	1	400.00	**465.00**	LS
3	3	Turf Restoration - Per House (Labor, Equipment, Materials)	1	100.00	**115.00**	LS
		As needed Additional Items				
4	4	Short Side in Grass - Water main to Curb Stop Existing Corp Stop (Labor and Equipment Only)	1	550.00	**640.00**	LS
5	5	Long Side in Grass - Water main to Curb Stop Existing Corp Stop (Labor and Equipment Only)	1	1,325.00	**1,535.00**	LS
6	6	Water Service in Pavement - Water main to Curb Stop (Labor and Equipment Only)	1	900.00	**1,040.00**	LS
7	7	Remove Existing Corp Stop & re-tap the main with New (Labor and Equipment Only)	1	550.00	**640.00**	LS
8	8	Curb Stop to House Water Service Replacement (add'l rate for approved hours over estimated 3 hrs	1	475.00	**550.00**	HR'LY
9	9	Licensed Plumber (add'l rate for approved hours over 1 hr per house)	1	120.00	**140.00**	HR'LY

City of Hillsdale
Agenda Item Summary

Meeting Date: **July 20, 2026**

Agenda Item: **Introduction and Adoption of Ordinances**

Subject: **Amendment to Section 36-143, Rezoning 8 E Bacon St et al**

Background Provided by Staff (Olivia Smith, Zoning Administrator)

On May 21, 2026, La Rue's Pest Control LLC, owner of 8 E Bacon St, 10 E Bacon St Lot, and 10 E Bacon St Alley, filed a petition to rezone the property with the Planning Commission.

The Property Owner is currently operating a commercial business on the property. Historically, the building has housed McCance Medical Clinic, Volume Salon, and most recently, Bucklin Law PLC.

The Zoning Administrator recommended the Property Owner petition rezoning so the existing commercial use may become compliant and that future accessory structure requests could be reviewed through the zoning compliance process.

The Planning Commission held a public hearing at their July 15, 2026 meeting. The Commission moved to recommend the rezoning of the property to City Council.

Recommendation:

It is the recommendation of the City Planning Commission that the City Council adopt the resolution as presented.

ORDINANCE #2026-________

AN ORDINANCE TO AMEND SECTION 36-143 OF DIVISION 1, OF ARTICLE III OF CHAPTER 36 OF THE CODE OF THE CITY OF HILLSDALE.

THE CITY OF HILLSDALE ORDAINS that the zoning classification of the following described properties should be and is hereby changed from RM-1, Multiple-Family Residential to B-2, Downtown District:

<u>8 E Bacon St – Parcel No. 006-327-427-04</u>

E 1/2 LOT 26 EXC S 12 FT PT LOT 26 SOUTH ADD SEC 27 T6S R3W AS OF 12/31/2018 - WARD 4

<u>10 E Bacon St Lot – Parcel No. 006-327-427-05</u>

NORTH 130½ FT LOT 27 BLOCK 11 SOUTH ADD SEC 27 T6S R3W AS OF 12/31/2018 - WARD 4

<u>10 E Bacon St (Alley) – Parcel No. 006-327-427-06</u>

N 51 FT S 67 1/2 FT LOT 27 BLK 11 SOUTH ADD SEC 27 T6S R3W AS OF 12/31/2018 - WARD 4

THE CITY OF HILLSDALE FURTHER ORDAINS that Section 36-143 of Division 1 of Article III of Chapter 36 of the Code of the City of Hillsdale and zoning boundaries of RM-1, Multiple-Family Residential and B-2, Downtown District, referenced herein should be and are hereby amended so as to comport with and reflect the changes in the zoning classification above provided.

Except as hereinbefore specifically amended, Chapter 36 of the Code of the City of Hillsdale and all articles, divisions, and sections contained therein are hereby ratified and affirmed.

This ordinance and/or a summary of its regulatory effect and its effective date shall be published within fifteen (15) days from the date of its passage as required by law.

Subject to said publication having occurred as above provided, this ordinance shall become effective fifteen (15) days from the date of its passage.

Passed at a regular meeting of the Council of the City of Hillsdale held on the twentieth day of July 2026.

CITY OF HILLSDALE

By: ______________________________
Scott Sessions, Mayor

By: ______________________________
Katy Price, City Clerk

Date Proposed: 06/17/2026
Date Published as Proposed: 06/26/2026
Date Passed:
Date Published as Passed:
Effective Date:

City of Hillsdale
Agenda Item Summary

Meeting Date: **July 20, 2026**

Agenda Item: **New Business**

SUBJECT: **Declaration of Nuisance, Chapter 14, Article II, Hillsdale Code of Ordinances – 64 Spring St**

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor/Code Official)

The Code Enforcement Department received notice that a structure fire occurring March 25, 2026 had rendered the residence addressed as 64 Spring Street unsafe for occupancy. The property owner was notified that the structure was dangerous and ordered to demolish it by April 29, 2026. There was no insurance on the property and the property owner has indicated that he did not have the financial means to demolish the unsafe structure. A civil infraction was issued on June 23, 2026.

In addition to the unsafe structure, the property owner has been cited for solid waste/sanitation violations and an inoperable vehicle. No civil infractions have been issued yet for this violation.

Following the fire, the property owner submitted an application for a zoning permit to change the use of the garage to a residence. The stipulations for approval of this permit included clear language that the structure could not be occupied as a residence until a Certificate of Occupancy was issued by the Hillsdale County Building Official, verifying compliance with the minimum requirements under the Michigan Residential Building Code. Despite this stipulation, the owner has subsequently been cited for occupancy of the garage by himself and others without the required approved permits. No civil infractions have been issued for this violation, but the structure has been posted as unsafe for occupancy.

> **Sec. 14-31. Generally.**
> Whatever annoys, injures, or endangers the safety, health, comfort, or repose of the public; offends public decency; interferes with, obstructs or renders dangerous any street, highway, navigable lake, or stream; or in any way renders the public insecure in life or property is declared to be a public nuisance. Public nuisances shall include, but not be limited to, whatever is forbidden by any provisions of this article. No person shall commit, create, or maintain any nuisance.
> (Code 1979, § 8.08.010)

Sec. 14-32. Abatement of nuisance required.
The hazards and nuisances specified and defined in this Code shall be abated, either by action of the owner or by the action of the city council under the provisions of section 11.4 of the city Charter.
(Code 1979, § 8.08.020)

Sec. 14-33. Presentation of recommendation to council. Whenever a city officer is made responsible for the abatement of a nuisance or hazard by provisions of this Code, he shall present to the city council his recommendation that the hazard or nuisance be done away with.
(Code 1979, § 8.08.030)

Sec. 14-34. Recommendation for abatement of nuisance; action by council; notice.
Whenever a recommendation has been presented to the city council in accordance with the provisions of section 14-33, the council shall immediately accept or reject such recommendation. If, in the opinion of the council, a public hazard or nuisance which is dangerous to the health or safety of the inhabitants of the city exists, the council shall issue an order to the owner of the offending premises specifying the nature of the nuisance or hazard and requiring such owner to abate the hazard or nuisance promptly and within a time commensurate with the nature of the hazard or nuisance.
(Code 1979, § 8.08.040)

Sec. 14-35. Notice; noncompliance; abatement ordered.
If, at the expiration of the time limit as set forth in the notice pursuant to section 14-34, the owner of the premises has not complied with the requirements as set forth in the notice, or in any case where the owner of the premises is not known, the council may order such hazard or nuisance abated by the proper department or agency of the city which is qualified to do the work required or may do the work by contract or by hire.
(Code 1979, § 8.08.050)

Sec. 14-36. Abatement costs; assessment and collection.
The cost of the removal of the hazard or nuisance shall be assessed upon the property upon which such hazard or nuisance was located and shall constitute a lien upon such property. This assessment shall be collected at the same time as are the regular city property taxes, if unpaid, and shall be subject to the same penalties as are levied for unpaid property taxes.
(Code 1979, § 8.08.060)

RECOMMENDATION:

The Code Official is recommending that the attached resolution be adopted declaring the property referenced a nuisance and directing the department to issue a notice of same to the property owner with the specified deadline to bring the property into compliance with the referenced codes. The Code Official will then report back to Council as to the compliance or non-compliance with the order at the expiration of the deadline.

CITY OF HILLSDALE, MICHIGAN

RESOLUTION NO. ___________

A Resolution pursuant to Section 11.4 of the Hillsdale City Charter determining that: the lot located at 64 SPRING ST within the City of Hillsdale, Michigan and structures situated thereon are a public hazard or nuisance which is dangerous to the health or safety of the residents of the City or of those residing or habitually going near said lot and structures, in violation of Section 14.31 of the Hillsdale Municipal Code and otherwise in violation of applicable City ordinance; condemning the residential structure situated on the property; and ordering the abatement of the public nuisance created by the dangerous lot and structures.

WHEREAS the City has received a report from the Code Official dated July 14, 2026, indicating that the lot located at 64 SPRING ST within the City of Hillsdale, Michigan is not being maintained in a clean, safe, secure, and sanitary condition, and that the structures located thereon are unsafe and dangerous for the reasons set forth in the report of the Code Official; and

WHEREAS the owner of the property was provided with a copy of the report of the Code Official along with a Notice of Violation issued by the Code Official dated June 23, 2026, giving notice to the owner of the property that the property was not in compliance with the requirements of applicable provisions of the Hillsdale Municipal Code regarding the maintenance of the property and the structures located thereon; and

WHEREAS the owner of the property failed to bring the property and the structures situated thereon into compliance with the requirements of the applicable Ordinances within the times provided in the Notices issued by the Code Official; and

WHEREAS the City Council has reviewed and considered the report and recommendation of the Code Official at the regular meeting of the City Council on July 20, 2026, pursuant to Sections 14-32 through 14-34 of the Hillsdale Municipal Code and Section 11.4 of the Hillsdale City Charter.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City Council has determined, for the reasons set forth in the report of the Code Official dated July 14, 2026, a copy of which report is attached to this Resolution and incorporated herein by reference, that the property located at 64 SPRING ST in the City of Hillsdale, Michigan is not being maintained in a clean, safe, secure, and sanitary condition, and that the structures located thereon are unsafe and dangerous and thereby constitute a public hazard or nuisance which is dangerous to the health or safety of the residents of the City or of those residing or habitually going near said property and structures, in violation of Section 11.4 of the Hillsdale City Charter and Section 14.31 of the Hillsdale Municipal Code and otherwise in violation of applicable City ordinance.

IT IS FURTHER RESOLVED that the Code Official for the City is hereby directed to give notice to the owner of the property located at 64 SPRING ST of the determination of the City Council, said notice to include a duly executed copy of this Resolution along with a copy of the attached report of the Code Official, with said notice further ordering the property owner to alter, repair, tear down, remove, or otherwise abate the public hazard or nuisance from the property within fourteen (14) days of the date of the notice so as to remedy the unsafe and dangerous conditions identified in the report of the Code Official, with the notice to further provide that if the specified work required to abate the public hazard or nuisance as identified in the report of the Code Official is not completed within said fourteen (14) day period, the Code Official or the Code Official's designated representative is ordered, in consultation with the City Attorney's Office, to take such steps as are necessary to carry out the requirements of the notice and charge the costs thereof against the property in accordance with the provisions of Sections 11.4 of the Hillsdale City Charter and Sections 14-35 and 14-36 of the Hillsdale Municipal Code.

ADOPTED IN OPEN COUNCIL MEETING THIS 20th Day of July, 2026.

____
Scott M. Sessions, Mayor

____
Katy Price, City Clerk

CITY of
H I L L S D A L E

Code Enforcement

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6455 FAX: (517) 437-6448
codeenforcement@cityofhillsdale.org

WYATT, JONATHAN
64 SPRING ST
HILLSDALE, MI 49242

March 30, 2026
NOTICE OF POSTING – UNFIT FOR HUMAN HABITATION
64 SPRING ST
NO OCCUPANCY OR USE ALLOWED

An inspection of this property found violations of the International Property Maintenance Code (IPMC) that affect the safety and welfare of occupants of this structure.

All occupants must vacate the premises IMMEDIATELY

While vacant, the structure must be maintained to minimum standards in order to prevent blight. A complete list of the uncorrected violations is available upon request. Upon completion of all necessary repairs, including final inspection approval of any required trade permits obtained through the Hillsdale County Inspection Department, please contact the Code Enforcement Office at 437-6455 to submit an application for a new use and occupancy permit and schedule an inspection to verify compliance with the IPMC as adopted by the City of Hillsdale.

Please feel free to contact this office with any questions.

Nicole Leroux
Code Official

Hillsdale Municipal Code (HMC)

- Sec. 6-66 (In part) Restrictions on issuance of permits and temporary permits of occupancy. No use or occupancy permit for any structure or premises may be issued to any applicant until the compliance of such structure or premises with the current provisions of the International Property Maintenance Code has been assured and determined by the code official, or his designee…

International Property Maintenance Code (IPMC)

- Sec. 106.3 Prosecution of violation. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed responsible for a municipal civil infraction, and the violation shall be deemed a strict liability offense. If the notice of violation is not completely complied with, the code official is authorized and empowered to issue a municipal civil infraction citation and to institute appropriate action through the office of the city attorney to obtain an order from a court of competent jurisdiction in a proceeding at law or in equity to: authorize entry to inspect a building, structure, or premises; restrain, correct or abate such violation; require the removal or termination of the unlawful occupancy of the building, structure, or premises; or to stop an illegal act, conduct, business, or utilization of such building, structure, or premises. The costs associated with any action taken by the code official shall be charged against the real estate upon which the building, structure, or premises is located and shall be a lien upon such real estate.
- IPMC Sec. 108.1 General. When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.
- 108.1.3 Structure unfit for human occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.
- 108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who shall occupy a placarded premises or shall operate placarded equipment, and any owner or any person responsible for the premises who shall let anyone occupy a placarded premises or operate placarded equipment shall be liable for the penal- ties provided by this code.
- 111.1 Application for appeal. Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

CITY OF
HILLSDALE

97 N Broad St
Hillsdale, MI 49242
(517)437-6455
Fax (517)437-6448
codeenforcement@cityofhillsdale.org

Code Enforcement

Responsible Person(s)

Owner of Record:
WYATT, JONATHAN
64 SPRING ST
HILLSDALE, MI 49242

IPMC Notice of Violation

This is a notice of violation and order for correction under Section 107 of the International Property Maintenance Code as adopted by the City of Hillsdale.

Notice Date:	03/30/2026
Property Address:	64 SPRING ST
Enforcement Number:	E2026-0057
Inspection Date:	03/26/2026
Type of Inspection:	OBSERVED VIOLATION
Inspection Result:	Violation(s)

Unresolved Violations:

- 108.1.5 DANGEROUS STRUCTURE OR PREMISES. FOR THE PURPOSE OF THIS CODE, ANY STRUCTURE OR PREMISES THAT HAS ANY OR ALL OF THE CONDITIONS OR DEFECTS DESCRIBED BELOW SHALL BE CONSIDERED DANGEROUS: 3. ANY PORTION OF A BUILDING, STRUCTURE OR APPURTENANCE THAT HAS BEEN DAMAGED BY FIRE, EARTHQUAKE, WIND, FLOOD, DETERIORATION, NEGLECT, ABANDONMENT, VANDALISM OR BY ANY OTHER CAUSE TO SUCH AN EXTENT THAT IT IS LIKELY TO PARTIALLY OR COMPLETELY COLLAPSE, OR TO BECOME DETACHED OR DISLODGED.
- INSPECTOR COMMENTS: STRUCTURE FIRE ON 03/25/2026. TOTAL LOSS PER FIRE DEPT.

- 108.2.1 AUTHORITY TO DISCONNECT SERVICE UTILITIES. THE CODE OFFICIAL SHALL HAVE THE AUTHORITY TO AUTHORIZE DIS CONNECTION OF UTILITY SERVICE TO THE BUILDING, STRUCTURE OR SYSTEM REGULATED BY THIS CODE AND THE REFERENCED CODES AND

STANDARDS SET FORTH IN SECTION 102.7 IN CASE OF EMERGENCY WHERE NECESSARY TO ELIMINATE AN IMMEDIATE HAZARD TO LIFE OR PROPERTY OR WHEN SUCH UTILITY CONNECTION HAS BEEN MADE WITHOUT APPROVAL. THE CODE OFFICIAL SHALL NOTIFY THE SERVING UTILITY AND, WHENEVER POSSIBLE, THE OWNER AND OCCUPANT OF THE BUILDING, STRUCTURE OR SERVICE SYSTEM OF THE DECISION TO DISCONNECT PRIOR TO TAKING SUCH ACTION. IF NOT NOTIFIED PRIOR TO DISCONNECTION THE OWNER OR OCCUPANT OF THE BUILDING, STRUCTURE OR SERVICE SYSTEM SHALL BE NOTIFIED IN WRITING AS SOON AS PRACTICAL THEREAFTER.

- 110.1 DEMOLITION - GENERAL. THE CODE OFFICIAL SHALL ORDER THE OWNER OF ANY PREMISES UPON WHICH IS LOCATED ANY STRUCTURE, WHICH IN THE CODE OFFICIAL JUDGMENT AFTER REVIEW IS SO DETERIORATED OR DILAPIDATED OR HAS BECOME SO OUT OF REPAIR AS TO BE DANGEROUS, UNSAFE, INSANITARY OR OTHERWISE UNFIT FOR HUMAN HABITATION OR OCCUPANCY, AND SUCH THAT IT IS UNREASONABLE TO REPAIR THE STRUCTURE, TO DEMOLISH AND REMOVE SUCH STRUCTURE; OR IF SUCH STRUCTURE IS CAPABLE OF BEING MADE SAFE BY REPAIRS, TO REPAIR AND MAKE SAFE AND SANITARY, OR TO BOARD UP AND HOLD FOR FUTURE REPAIR OR TO DEMOLISH AND REMOVE AT THE OWNER 'S OPTION; OR WHERE THERE HAS BEEN A CESSATION OF NORMAL CONSTRUCTION OF ANY STRUCTURE FOR A PERIOD OF MORE THAN TWO YEARS, THE CODE OFFICIAL SHALL ORDER THE OWNER TO DEMOLISH AND REMOVE SUCH STRUCTURE, OR BOARD UP UNTIL FUTURE REPAIR. BOARDING THE BUILDING UP FOR FUTURE REPAIR SHALL NOT EXTEND BEYOND ONE YEAR, UNLESS APPROVED BY THE BUILDING OFFICIAL.
- INSPECTOR COMMENTS: THIS STRUCTURE IS ORDERED DEMOLISHED WITHIN 30 DAYS.

C**orrection Order:** Correct the violations listed above or contact our office with a plan to abate the violations within 30 days **(by 04/29/2026) or by any other deadline indicated.** The deadline for correction may be extended at the discretion of the inspector upon verification of reasonable progress.

IPMC Section 111.1 Application for appeal. Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means. **Application forms for appeal are available from the code enforcement office or online at www.cityofhillsdale.org.**

IPMC Section 106.3 Prosecution of violation. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed responsible for a municipal civil infraction, and the violation shall be deemed a strict liability offense. If the notice of violation is not completely complied with, the code official is authorized and empowered to issue a municipal civil infraction citation and to institute appropriate action through the office of the city attorney to obtain an order from a court of competent jurisdiction in a proceeding at law or in equity to: authorize entry to inspect a building, structure, or premises; restrain, correct or abate such violation; require the removal or termination of the unlawful occupancy of the building, structure, or premises; or to stop an illegal act, conduct, business, or utilization of such building, structure, or premises. The costs associated with any action taken by the code official shall be charged against the real estate upon which the building, structure, or premises is located and shall be a lien upon such real estate.

CITY of
H I L L S D A L E

Code Enforcement

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6455 FAX: (517) 437-6448
codeenforcement@cityofhillsdale.org

WYATT, JONATHAN
64 SPRING ST
HILLSDALE, MI 49242

June 23, 2026
NOTICE OF POSTING – UNFIT FOR HUMAN HABITATION
64 SPRING ST - GARAGE
NO OCCUPANCY OR USE ALLOWED

An inspection of this property found violations of the International Property Maintenance Code (IPMC) that affect the safety and welfare of occupants of this structure.

All occupants must vacate the GARAGE IMMEDIATELY (by 11:59 p.m., 07/23/2026).

While vacant, the structure must be maintained to minimum standards in order to prevent blight. A complete list of the uncorrected violations is available upon request. Upon completion of all necessary repairs, including final inspection approval of any required trade permits obtained through the Hillsdale County Inspection Department, please contact the Code Enforcement Office at 437-6455 to submit an application for a new use and occupancy permit and schedule an inspection to verify compliance with the IPMC as adopted by the City of Hillsdale.

Please feel free to contact this office with any questions.

Kimberly Thomas
Assessor/Code Official

Hillsdale Municipal Code (HMC)

- Sec. 6-66 (In part) Restrictions on issuance of permits and temporary permits of occupancy. No use or occupancy permit for any structure or premises may be issued to any applicant until the compliance of such structure or premises with the current provisions of the International Property Maintenance Code has been assured and determined by the code official, or his designee…

International Property Maintenance Code (IPMC)

- Sec. 106.3 Prosecution of violation. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed responsible for a municipal civil infraction, and the violation shall be deemed a strict liability offense. If the notice of violation is not completely complied with, the code official is authorized and empowered to issue a municipal civil infraction citation and to institute appropriate action through the office of the city attorney to obtain an order from a court of competent jurisdiction in a proceeding at law or in equity to: authorize entry to inspect a building, structure, or premises; restrain, correct or abate such violation; require the removal or termination of the unlawful occupancy of the building, structure, or premises; or to stop an illegal act, conduct, business, or utilization of such building, structure, or premises. The costs associated with any action taken by the code official shall be charged against the real estate upon which the building, structure, or premises is located and shall be a lien upon such real estate.
- IPMC Sec. 108.1 General. When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.
- 108.1.3 Structure unfit for human occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.
- 108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who shall occupy a placarded premises or shall operate placarded equipment, and any owner or any person responsible for the premises who shall let anyone occupy a placarded premises or operate placarded equipment shall be liable for the penal- ties provided by this code.
- 111.1 Application for appeal. Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Cc: BAYDOUN, AMAL Y
540 N HAGGERTY
CANTON, MI 48187

CITY OF
HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6455 FAX: (517) 437-6448
codeenforcement@cityofhillsdale.org

Code Enforcement

WYATT, JONATHAN
64 SPRING ST
HILLSDALE, MI 49242

Notice Date:	June 23, 2026
Property Address:	64 SPRING ST
Enforcement Number:	E2026-0057

MUNICIPAL CIVIL INFRACTION NOTICE OF VIOLATION ISSUED

Dear Property Owner,

Municipal Civil Infraction Notice of Violation Number H2710 has been issued (enclosed) as a result of violation(s) of Hillsdale Municipal Code(s) as indicated. All correspondence related to the Notice of Violation should be sent to:

Hillsdale City Clerk's Office
97 N Broad St
Hillsdale, MI 49242

Issuance of the Notice does not release you from your responsibility as the property owner to correct the violations (complete list contained at the end of this letter). Please contact this office by 5:00 p.m. July 07, 2026 to schedule a follow-up inspection for confirmation of correction or reasonable progress. If you are unable to make any progress toward correction by the deadline date, you must submit a written request for an extension of the deadline, including a detailed plan with a specific timetable showing alternative deadlines for measurable progress. If there are other property maintenance concerns which have not been cited by this office but which will have an effect on the timetable for correction of the cited violations, or if you are unable to make the corrections at this time due to hardship or other reasons, please include that information in your written plan along with any steps you have taken toward resolving those issues. **Failure to make corrections or to contact this office by the deadline may result in issuance of another Municipal Civil Infraction Notice of Violation, a Municipal Civil Infraction Citation, or other action as deemed necessary to protect the health and safety of the public.**

Thank you in advance for your cooperation in this matter.

Sincerely,

Kimberly Thomas
Assessor/Code Official

- IPMC Section 106.3 - Prosecution of violation (IPMC violations). Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed responsible for a municipal civil infraction, and the violation shall be deemed a strict liability offense. If the notice of violation is not completely complied with, the code official is authorized and empowered to issue a municipal civil infraction citation and to institute any other appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which this structure is located and shall be a lien upon such real estate.

Cc: BAYDOUN, AMAL Y
540 N HAGGERTY
CANTON, MI 48187

Violation(s) for which Civil Infraction(s) issued:

- *108.1.5 DANGEROUS STRUCTURE OR PREMISES. FOR THE PURPOSE OF THIS CODE, ANY STRUCTURE OR PREMISES THAT HAS ANY OR ALL OF THE CONDITIONS OR DEFECTS DESCRIBED BELOW SHALL BE CONSIDERED DANGEROUS: 3. ANY PORTION OF A BUILDING, STRUCTURE OR APPURTENANCE THAT HAS BEEN DAMAGED BY FIRE, EARTHQUAKE, WIND, FLOOD, DETERIORATION, NEGLECT, ABANDONMENT, VANDALISM OR BY ANY OTHER CAUSE TO SUCH AN EXTENT THAT IT IS LIKELY TO PARTIALLY OR COMPLETELY COLLAPSE, OR TO BECOME DETACHED OR DISLODGED.*
  - *INSPECTOR COMMENTS: STRUCTURE FIRE ON 03/25/2026. TOTAL LOSS PER FIRE DEPT. 3/30/2026 DEMOLISH WITHIN 30 DAYS.*
- *110.1 DEMOLITION - GENERAL. THE CODE OFFICIAL SHALL ORDER THE OWNER OF ANY PREMISES UPON WHICH IS LOCATED ANY STRUCTURE, WHICH IN THE CODE OFFICIAL JUDGMENT AFTER REVIEW IS SO DETERIORATED OR DILAPIDATED OR HAS BECOME SO OUT OF REPAIR AS TO BE DANGEROUS, UNSAFE, INSANITARY OR OTHERWISE UNFIT FOR HUMAN HABITATION OR OCCUPANCY, AND SUCH THAT IT IS UNREASONABLE TO REPAIR THE STRUCTURE, TO DEMOLISH AND REMOVE SUCH STRUCTURE; OR IF SUCH STRUCTURE IS CAPABLE OF BEING MADE SAFE BY REPAIRS, TO REPAIR AND MAKE SAFE AND SANITARY, OR TO BOARD UP AND HOLD FOR FUTURE REPAIR OR TO DEMOLISH AND REMOVE AT THE OWNER 'S OPTION; OR WHERE THERE HAS BEEN A CESSATION OF NORMAL CONSTRUCTION OF ANY STRUCTURE FOR A PERIOD OF MORE THAN TWO YEARS, THE CODE OFFICIAL SHALL ORDER THE OWNER TO DEMOLISH AND REMOVE SUCH STRUCTURE, OR BOARD UP UNTIL FUTURE REPAIR. BOARDING THE BUILDING UP FOR FUTURE REPAIR SHALL NOT EXTEND BEYOND ONE YEAR, UNLESS APPROVED BY THE BUILDING OFFICIAL.*
  - *INSPECTOR COMMENTS: 3/30/2026 THIS STRUCTURE IS ORDERED DEMOLISHED WITHIN 30 DAYS.*
  - *6/23/2026 OWNER HAS NOT MADE ANY EFFORT TO DEMOLISH THE FIRE DAMAGED STRUCTURE.*

Additional open violations for 64 SPRING ST:

- *HMC 6-63 USE AND OCCUPANCY PERMIT REQUIRED. IT SHALL HEREAFTER BE UNLAWFUL FOR ANY PERSON TO ENTER INTO THE USE OR OCCUPANCY OF ANY STRUCTURE OR PORTION THEREOF OR TO PERMIT OR SUFFER THE USE AND OCCUPANCY OF ANY STRUCTURE OR PORTION THEREOF LOCATED IN THE CITY WITHOUT HAVING FIRST OBTAINED A VALID USE AND OCCUPANCY PERMIT FROM THE CODE OFFICIAL, OR HIS DESIGNEE, IN ACCORDANCE WITH THE PROVISIONS OF THIS ARTICLE. ANY PERSON WHO SHALL VIOLATE ANY PROVISION OF THIS SECTION SHALL, UPON A FINDING OF RESPONSIBILITY, BE CHARGEABLE WITH AND RESPONSIBLE FOR A MUNICIPAL CIVIL INFRACTION PURSUANT TO CHAPTER 20 OF THE CODE OF THE CITY OF HILLSDALE AND ALL OTHER APPLICABLE ORDINANCE PROVISIONS OF THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE. UNDERSTANDING THAT A PERSON SEEKING USE AND OCCUPANCY FOR THEIR PRIMARY RESIDENCE WHICH THEY OWN AND IN WHICH THEY WILL RESIDE IS RESPONSIBLE FOR THEIR OWN WELLBEING, THE STRUCTURE OR PORTION THEREOF OCCUPIED BY THE CURRENT OWNER OF RECORD FOR WHICH THEY HAVE FILED AND BEEN GRANTED THE PRINCIPAL RESIDENCE EXEMPTION PURSUANT TO MCL 211.7CC SHALL BE EXEMPT FROM THIS PROVISION; PROVIDED, HOWEVER, THAT AN OWNER MAY OPT TO SEEK A PERMIT FOR USE AND OCCUPANCY OF THEIR PRIMARY RESIDENCE AT THEIR DISCRETION. (AMENDED EFFECTIVE APRIL 16, 2024).*
  - *INSPECTOR COMMENTS: 6/20/2026 GARAGE OCCUPIED AS RESIDENCE WITHOUT APPROVED BUILDING, PLUMBING, ELECTRICAL, MECHANICAL. PROPERTY OWNER PULLED ZONING PERMIT FOR CONVERSION OF GARAGE TO RESIDENCE BUT WAS ADVISED AT THE TIME THAT IT COULD NOT BE OCCUPIED UNTIL A CERTIFICATE OF OCCUPANCY HAD BEEN ISSUED BY THE COUNTY BUILDING OFFICIAL. VACATE IMMEDIATELY!*
- *HMC 36-005(A)(3) EACH DWELLING SHALL BE CONNECTED TO A PUBLIC SEWER AND WATER SUPPLY WHERE AVAILABLE, OR TO SUCH PRIVATE FACILITIES AS APPROVED BY THE HILLSDALE COUNTY HEALTH DEPARTMENT.*
  - *INSPECTOR COMMENTS: 6/23/2026 THE GARAGE DOES NOT PROVIDE WATER OR SANITARY SEWER SERVICE AS REQUIRED TO BE OCCUPIED AS A RESIDENCE. VACATE IMMEDIATELY!*
- *HMC 36-5 DWELLINGS. NO PERSON SHALL USE, OCCUPY, OR PERMIT THE USE OR OCCUPANCY OF A STRUCTURE AS A SINGLE-FAMILY DWELLING OR DUPLEX WHICH DOES NOT COMPLY WITH DWELLING STANDARDS OF THIS SECTION, OR STANDARDS OF THE STATE, AND THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, WHICHEVER IS APPLICABLE, WITHIN ANY DISTRICT, EXCEPT IN A DESIGNATED MOBILE HOME PARK AND EXCEPT AS HEREINAFTER PROVIDED.*
  - *INSPECTOR COMMENTS: 6/23/2026 GARAGE DOES NOT MEET THE MINIMUM STANDARDS FOR A DWELLING - VACATE IMMEDIATELY!*
- *301.3 VACANT STRUCTURES AND LAND. ALL VACANT STRUCTURES AND PREMISES THEREOF OR VACANT LAND SHALL BE MAINTAINED IN A CLEAN,*

SAFE, SECURE AND SANITARY CONDITION AS PROVIDED HEREIN SO AS NOT TO CAUSE A BLIGHTING PROBLEM OR ADVERSELY AFFECT THE PUBLIC HEALTH OR SAFETY.
    - *INSPECTOR COMMENTS: 5/7/2026 CITY OFFICIALS HAD TO SECURE THE WINDOWS, DOORS, AND OTHER MEANS OF ENTRY TO THE BUILDING AFTER THE HOMEOWNER CALLED TO ADVISE THAT THERE HAVE BEEN BREAK INS RECENTLY.*
    - *5/12/2026 FRONT DOOR IS NOW COMPLETELY MISSING FROM THE HOUSE.*
    - *6/23/2026 NOT CORRECTED.*
- *108.2.1 AUTHORITY TO DISCONNECT SERVICE UTILITIES. THE CODE OFFICIAL SHALL HAVE THE AUTHORITY TO AUTHORIZE DISCONNECTION OF UTILITY SERVICE TO THE BUILDING, STRUCTURE OR SYSTEM REGULATED BY THIS CODE AND THE REFERENCED CODES AND STANDARDS SET FORTH IN SECTION 102.7 IN CASE OF EMERGENCY WHERE NECESSARY TO ELIMINATE AN IMMEDIATE HAZARD TO LIFE OR PROPERTY OR WHEN SUCH UTILITY CONNECTION HAS BEEN MADE WITHOUT APPROVAL. THE CODE OFFICIAL SHALL NOTIFY THE SERVING UTILITY AND, WHENEVER POSSIBLE, THE OWNER AND OCCUPANT OF THE BUILDING, STRUCTURE OR SERVICE SYSTEM OF THE DECISION TO DISCONNECT PRIOR TO TAKING SUCH ACTION. IF NOT NOTIFIED PRIOR TO DISCONNECTION THE OWNER OR OCCUPANT OF THE BUILDING, STRUCTURE OR SERVICE SYSTEM SHALL BE NOTIFIED IN WRITING AS SOON AS PRACTICAL THEREAFTER.*
    - *INSPECTOR COMMENTS: EMAILED DISCONNECTION REQUEST TO BPU & MICHIGAN GAS 4/2/2026. MICHIGAN GAS AND BPU HAVE VERIFIED ALL UTILITIES DISCONNECTED.*
- *304.15 DOORS. ALL EXTERIOR DOORS, DOOR ASSEMBLIES, OPERATOR SYSTEMS IF PROVIDED, AND HARDWARE SHALL BE MAINTAINED IN GOOD CONDITION. LOCKS AT ALL ENTRANCES TO DWELLING UNITS AND SLEEPING UNITS SHALL TIGHTLY SECURE THE DOOR. LOCKS ON MEANS OF EGRESS DOORS SHALL BE IN ACCORDANCE WITH SECTION 702.3.*
    - *INSPECTOR COMMENTS: 5/12/2026 FRONT DOOR IS NOW COMPLETELY MISSING FROM THE HOUSE.*
    - *6/23/2026 NOT CORRECTED.*
- *108.1.3 STRUCTURE UNFIT FOR HUMAN OCCUPANCY. A STRUCTURE IS UNFIT FOR HUMAN OCCUPANCY WHENEVER THE CODE OFFICIAL FINDS THAT SUCH STRUCTURE IS UNSAFE, UNLAWFUL OR, BECAUSE OF THE DEGREE TO WHICH THE STRUCTURE IS IN DISREPAIR OR LACKS MAINTENANCE, IS INSANITARY, VERMIN OR RAT INFESTED, CONTAINS FILTH AND CONTAMINATION, OR LACKS VENTILATION, ILLUMINATION, SANITARY OR HEATING FACILITIES OR OTHER ESSENTIAL EQUIPMENT REQUIRED BY THIS CODE, OR BECAUSE THE LOCATION OF THE STRUCTURE CONSTITUTES A HAZARD TO THE OCCUPANTS OF THE STRUCTURE OR TO THE PUBLIC.*
    - *INSPECTOR COMMENTS: 6/23/2026 PROPERTY OWNER PREVIOUSLY ASKED AND WAS ADVISED THAT THE GARAGE LACKS VENTILATION, ILLUMINATION, SANITARY, AND HEATING FACILITIES AND OTHER*

ESSENTIAL EQUIPMENT REQUIRED BY CODE IN ORDER TO BE OCCUPIED AS A RESIDENCE. VACATE IMMEDIATELY!

- *302.8 MOTOR VEHICLES. SUBJECT TO THE PROVISIONS OF THIS CODE AND EXCEPT AS PROVIDED AND AUTHORIZED UNDER OTHER APPLICABLE STATUTES, ORDINANCES AND REGULATIONS NO INOPERATIVE OR UNLICENSED MOTOR VEHICLE SHALL BE PARKED, KEPT OR STORED ON ANY PREMISES UNLESS COMPLETELY ENCLOSED WITHIN A GARAGE OR SIMILAR ENCLOSED AREA DESIGNED AND APPROVED FOR SUCH PURPOSE.*
  - *INSPECTOR COMMENTS: 6/23/2026 REMOVE INOPERABLE MOTOR HOME FROM PROPERTY WITHIN 30 DAYS.*
- *302.1 SANITATION. ALL EXTERIOR PROPERTY AND PREMISES SHALL BE MAINTAINED IN A CLEAN, SAFE AND SANITARY CONDITION. THE OCCUPANT SHALL KEEP THAT PART OF THE EXTERIOR PROPERTY WHICH SUCH OCCUPANT OCCUPIES OR CONTROLS IN A CLEAN AND SANITARY CONDITION.*
  - *INSPECTOR COMMENTS: 6/23/2026 REMOVE ALL GARBAGE FROM EXTERIOR PROPERTY AREA AND PREMISES WITHIN 30 DAYS.*
- *308.1 ACCUMULATION OF SOLID WASTE. ALL EXTERIOR PROPERTY AND PREMISES, AND THE INTERIOR OF EVERY STRUCTURE, SHALL BE FREE FROM ANY ACCUMULATION OF SOLID WASTE.*
  - *INSPECTOR COMMENTS: 6/23/2026 REMOVE ALL GARBAGE FROM EXTERIOR PROPERTY AREA AND PREMISES WITHIN 30 DAYS.*
- *302.5 RODENT HARBORAGE. ALL STRUCTURES AND EXTERIOR PROPERTY SHALL BE KEPT FREE FROM RODENT HARBORAGE AND INFESTATION. WHERE RODENTS ARE FOUND, THEY SHALL BE PROMPTLY EXTERMINATED BY APPROVED PROCESSES WHICH WILL NOT BE INJURIOUS TO HUMAN HEALTH. AFTER PEST ELIMINATION, PROPER PRECAUTIONS SHALL BE TAKEN TO ELIMINATE RODENT HARBORAGE AND PREVENT RE-INFESTATION.*
  - *INSPECTOR COMMENTS: 6/23/2026 REMOVE ALL GARBAGE FROM EXTERIOR PROPERTY AREA AND PREMISES WITHIN 30 DAYS.*

CITY OF
HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6455 FAX: (517) 437-6448
codeenforcement@cityofhillsdale.org

Code Enforcement

WYATT, JONATHAN
64 SPRING ST
HILLSDALE, MI 49242

Citation Date:	July 10, 2026
Property Address:	64 SPRING ST
Enforcement Number:	E2026-0057

MUNICIPAL CIVIL INFRACTION CITATION ISSUED

Dear Property Owner,

Municipal Civil Infraction Citation of Violation Number H2710 has been issued (enclosed) as a result of violation(s) of Hillsdale Municipal Code(s) as indicated. All correspondence related to the Citation of Violation should be sent to:

Hillsdale District Court
49 N. Howell St.
Hillsdale, MI 49242

Issuance of the Citation does not release you from your responsibility as the property owner to correct the violations (complete list contained at the end of this letter). If there are other property maintenance concerns which have not been cited by this office but which will have an effect on the timetable for correction of the cited violations, or if you are unable to make the corrections at this time due to hardship or other reasons, please include that information in your written plan along with any steps you have taken toward resolving those issues. **Failure to make corrections or to contact this office by the deadline has resulted in issuance of a Municipal Civil Infraction Citation of Violation, This action is deemed necessary to protect the health and safety of the public.**

Sincerely,

Nicole Leroux
Code Official

- IPMC Section 106.3 - Prosecution of violation (IPMC violations). Any person failing to comply with a Citation of violation or order served in accordance with Section 107 shall be deemed responsible for a municipal civil infraction, and the violation shall be deemed a strict liability offense. If the Citation of violation is not completely complied with, the code official is authorized and empowered to issue a municipal civil infraction citation and to institute any other appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which this structure is located and shall be a lien upon such real estate.
- HMC Section 6.63. Use and occupancy permit required. It shall hereafter be unlawful for any person to enter into the use or occupancy of any structure or portion thereof or to permit or suffer the use and occupancy of any structure or portion thereof located in the city without having first obtained a valid use and occupancy permit from the code official, or his designee, in accordance with the provisions of this article. Any person who shall violate any provision of this section shall, upon a finding of responsibility, be chargeable with and responsible for a municipal civil infraction pursuant to chapter 20 of the Code of the City of Hillsdale and all other applicable ordinance provisions of the 2009 International Property Maintenance Code.
- HMC Section 28.44. Penalties (HMC Section 28 Solid Waste violations). Any person who shall violate any provision of this article shall, upon finding of responsibility, be chargeable with and responsible for a municipal civil infraction.
- HMC Section 30.90(c). Failure to clear sidewalks; Penalty. Any owner or occupant of a lot or parcel adjoining a public sidewalk who shall violate any provision of section 30.89 shall be chargeable with a municipal civil infraction and, upon a finding of responsibility, shall be responsible for a civil fine as established pursuant to chapter 20 of the Code of the City of Hillsdale, as amended.

Cc: BAYDOUN, AMAL Y
540 N HAGGERTY
CANTON, MI 48187

Complete list of open violations for 64 SPRING ST:

- *HMC 6-63 USE AND OCCUPANCY PERMIT REQUIRED. IT SHALL HEREAFTER BE UNLAWFUL FOR ANY PERSON TO ENTER INTO THE USE OR OCCUPANCY OF ANY STRUCTURE OR PORTION THEREOF OR TO PERMIT OR SUFFER THE USE AND OCCUPANCY OF ANY STRUCTURE OR PORTION THEREOF LOCATED IN THE CITY WITHOUT HAVING FIRST OBTAINED A VALID USE AND OCCUPANCY PERMIT FROM THE CODE OFFICIAL, OR HIS DESIGNEE, IN ACCORDANCE WITH THE PROVISIONS OF THIS ARTICLE. ANY PERSON WHO SHALL VIOLATE ANY PROVISION OF THIS SECTION SHALL, UPON A FINDING OF RESPONSIBILITY, BE CHARGEABLE WITH AND RESPONSIBLE FOR A MUNICIPAL CIVIL INFRACTION PURSUANT TO CHAPTER 20 OF THE CODE OF THE CITY OF HILLSDALE AND ALL OTHER APPLICABLE ORDINANCE PROVISIONS OF THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE. UNDERSTANDING THAT A PERSON SEEKING USE AND OCCUPANCY FOR THEIR PRIMARY RESIDENCE WHICH THEY OWN AND IN WHICH THEY WILL RESIDE IS RESPONSIBLE FOR THEIR OWN WELLBEING, THE STRUCTURE OR PORTION THEREOF OCCUPIED BY THE CURRENT OWNER OF RECORD FOR WHICH THEY HAVE FILED AND BEEN GRANTED THE PRINCIPAL RESIDENCE EXEMPTION PURSUANT TO MCL 211.7CC SHALL BE EXEMPT FROM THIS PROVISION; PROVIDED, HOWEVER, THAT AN OWNER MAY OPT TO SEEK A PERMIT FOR USE AND OCCUPANCY OF THEIR PRIMARY RESIDENCE AT THEIR DISCRETION. (AMENDED EFFECTIVE APRIL 16, 2024).*
- *INSPECTOR COMMENTS: 6/20/2026 GARAGE OCCUPIED AS RESIDENCE WITHOUT APPROVED BUILDING, PLUMBING, ELECTRICAL, AND MECHANICAL. PROPERTY OWNER PULLED ZONING PERMIT FOR CONVERSION OF GARAGE TO RESIDENCE BUT WAS ADVISED AT THE TIME THAT IT COULD NOT BE OCCUPIED UNTIL A CERTIFICATE OF OCCUPANCY HAD BEEN ISSUED BY THE COUNTY BUILDING OFFICIAL. VACATE IMMEDIATELY!*
- *HMC 36-005(A)(3) EACH DWELLING SHALL BE CONNECTED TO A PUBLIC SEWER AND WATER SUPPLY WHERE AVAILABLE, OR TO SUCH PRIVATE FACILITIES AS APPROVED BY THE HILLSDALE COUNTY HEALTH DEPARTMENT.*
- *INSPECTOR COMMENTS: 6/23/2026 THE GARAGE DOES NOT PROVIDE WATER OR SANITARY SEWER SERVICE AS REQUIRED TO BE OCCUPIED AS A RESIDENCE. VACATE IMMEDIATELY*
- *HMC 36- 5 DWELLINGS. NO PERSON SHALL USE, OCCUPY, OR PERMIT THE USE OR OCCUPANCY OF A STRUCTURE AS A SINGLE-FAMILY DWELLING OR DUPLEX WHICH DOES NOT COMPLY WITH DWELLING STANDARDS OF THIS SECTION, OR STANDARDS OF THE STATE, AND THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, WHICHEVER IS APPLICABLE, WITHIN ANY DISTRICT, EXCEPT IN A DESIGNATED MOBILE HOME PARK AND EXCEPT AS HEREINAFTER PROVIDED.*
- *INSPECTOR COMMENTS: 6/23/2026 GARAGE DOES NOT MEET THE MINIMUM STANDARDS FOR A DWELLING - VACATE IMMEDIATELY!*
- *108.1.5 DANGEROUS STRUCTURE OR PREMISES. FOR THE PURPOSE OF THIS CODE, ANY STRUCTURE OR PREMISES THAT HAS ANY OR ALL OF THE CONDITIONS OR DEFECTS DESCRIBED BELOW SHALL BE CONSIDERED*

DANGEROUS: 3. ANY PORTION OF A BUILDING, STRUCTURE OR APPURTENANCE THAT HAS BEEN DAMAGED BY FIRE, EARTHQUAKE, WIND, FLOOD, DETERIORATION, NEGLECT, ABANDONMENT, VANDALISM OR BY ANY OTHER CAUSE TO SUCH AN EXTENT THAT IT IS LIKELY TO PARTIALLY OR COMPLETELY COLLAPSE, OR TO BECOME DETACHED OR DISLODGED.

- *INSPECTOR COMMENTS: STRUCTURE FIRE ON 03/25/2026. TOTAL LOSS PER FIRE DEPT. 3/30/2026 DEMOLISH WITHIN 30 DAYS (BY 4/29/2026).*
- *6/23/2026 PROPERTY OWNER HAS MADE NO EFFORT TO DEMOLISH THE FIRE DAMAGED STRUCTURE. CIVIL INFRACTION NOTICE OF VIOLATION ISSUED.*
- *301.3 VACANT STRUCTURES AND LAND. ALL VACANT STRUCTURES AND PREMISES THEREOF OR VACANT LAND SHALL BE MAINTAINED IN A CLEAN, SAFE, SECURE AND SANITARY CONDITION AS PROVIDED HEREIN SO AS NOT TO CAUSE A BLIGHTING PROBLEM OR ADVERSELY AFFECT THE PUBLIC HEALTH OR SAFETY.*
- *INSPECTOR COMMENTS: 5/7/2026 CITY OFFICIALS HAD TO SECURE THE WINDOWS, DOORS, AND OTHER MEANS OF ENTRY TO THE BUILDING AFTER THE HOMEOWNER CALLED TO ADVISE THAT THERE HAVE BEEN BREAK INS RECENTLY.*
- *5/12/2026 FRONT DOOR IS NOW COMPLETELY MISSING FROM THE HOUSE.*
- *6/23/2026 NOT CORRECTED.*
- *304.15 DOORS. ALL EXTERIOR DOORS, DOOR ASSEMBLIES, OPERATOR SYSTEMS IF PROVIDED, AND HARDWARE SHALL BE MAINTAINED IN GOOD CONDITION. LOCKS AT ALL ENTRANCES TO DWELLING UNITS AND SLEEPING UNITS SHALL TIGHTLY SECURE THE DOOR. LOCKS ON MEANS OF EGRESS DOORS SHALL BE IN ACCORDANCE WITH SECTION 702.3.*
- *INSPECTOR COMMENTS: 5/12/2026 FRONT DOOR IS NOW COMPLETELY MISSING FROM THE HOUSE.*
- *6/23/2026 NOT CORRECTED.*
- *110.1 DEMOLITION - GENERAL. THE CODE OFFICIAL SHALL ORDER THE OWNER OF ANY PREMISES UPON WHICH IS LOCATED ANY STRUCTURE, WHICH IN THE CODE OFFICIAL JUDGMENT AFTER REVIEW IS SO DETERIORATED OR DILAPIDATED OR HAS BECOME SO OUT OF REPAIR AS TO BE DANGEROUS, UNSAFE, INSANITARY OR OTHERWISE UNFIT FOR HUMAN HABITATION OR OCCUPANCY, AND SUCH THAT IT IS UNREASONABLE TO REPAIR THE STRUCTURE, TO DEMOLISH AND REMOVE SUCH STRUCTURE; OR IF SUCH STRUCTURE IS CAPABLE OF BEING MADE SAFE BY REPAIRS, TO REPAIR AND MAKE SAFE AND SANITARY, OR TO BOARD UP AND HOLD FOR FUTURE REPAIR OR TO DEMOLISH AND REMOVE AT THE OWNER 'S OPTION; OR WHERE THERE HAS BEEN A CESSATION OF NORMAL CONSTRUCTION OF ANY STRUCTURE FOR A PERIOD OF MORE THAN TWO YEARS, THE CODE OFFICIAL SHALL ORDER THE OWNER TO DEMOLISH AND REMOVE SUCH STRUCTURE, OR BOARD UP UNTIL FUTURE REPAIR. BOARDING THE BUILDING UP FOR FUTURE REPAIR SHALL NOT EXTEND BEYOND ONE YEAR, UNLESS APPROVED BY THE BUILDING OFFICIAL.*
- *INSPECTOR COMMENTS: 3/30/2026 THIS STRUCTURE IS ORDERED DEMOLISHED WITHIN 30 DAYS.*

- *6/23/2026 OWNER HAS NOT MADE ANY EFFORT TO DEMOLISH THE FIRE DAMAGED STRUCTURE.*
- *108.1.3 STRUCTURE UNFIT FOR HUMAN OCCUPANCY. A STRUCTURE IS UNFIT FOR HUMAN OCCUPANCY WHENEVER THE CODE OFFICIAL FINDS THAT SUCH STRUCTURE IS UNSAFE, UNLAWFUL OR, BECAUSE OF THE DEGREE TO WHICH THE STRUCTURE IS IN DISREPAIR OR LACKS MAINTENANCE, IS INSANITARY, VERMIN OR RAT INFESTED, CONTAINS FILTH AND CONTAMINATION, OR LACKS VENTILATION, ILLUMINATION, SANITARY OR HEATING FACILITIES OR OTHER ESSENTIAL EQUIPMENT REQUIRED BY THIS CODE, OR BECAUSE THE LOCATION OF THE STRUCTURE CONSTITUTES A HAZARD TO THE OCCUPANTS OF THE STRUCTURE OR TO THE PUBLIC.*
- *INSPECTOR COMMENTS: 6/23/2026 PROPERTY OWNER PREVIOUSLY ASKED AND WAS ADVISED THAT THE GARAGE LACKS VENTILATION, ILLUMINATION, SANITARY, AND HEATING FACILITIES AND OTHER ESSENTIAL EQUIPMENT REQUIRED BY CODE IN ORDER TO BE OCCUPIED AS A RESIDENCE. VACATE IMMEDIATELY! (PLACARD POSTED 6/25/2026)*
- *302.8 MOTOR VEHICLES. SUBJECT TO THE PROVISIONS OF THIS CODE AND EXCEPT AS PROVIDED AND AUTHORIZED UNDER OTHER APPLICABLE STATUTES, ORDINANCES AND REGULATIONS NO INOPERATIVE OR UNLICENSED MOTOR VEHICLE SHALL BE PARKED, KEPT OR STORED ON ANY PREMISES UNLESS COMPLETELY ENCLOSED WITHIN A GARAGE OR SIMILAR ENCLOSED AREA DESIGNED AND APPROVED FOR SUCH PURPOSE.*
- *INSPECTOR COMMENTS: 6/23/2026 REMOVE INOPERABLE MOTOR HOME FROM PROPERTY WITHIN 30 DAYS.*
- *302.1 SANITATION. ALL EXTERIOR PROPERTY AND PREMISES SHALL BE MAINTAINED IN A CLEAN, SAFE AND SANITARY CONDITION. THE OCCUPANT SHALL KEEP THAT PART OF THE EXTERIOR PROPERTY WHICH SUCH OCCUPANT OCCUPIES OR CONTROLS IN A CLEAN AND SANITARY CONDITION.*
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- *308.1 ACCUMULATION OF SOLID WASTE. ALL EXTERIOR PROPERTY AND PREMISES, AND THE INTERIOR OF EVERY STRUCTURE, SHALL BE FREE FROM ANY ACCUMULATION OF SOLID WASTE.*
- *INSPECTOR COMMENTS: 6/23/2026 REMOVE ALL GARBAGE FROM EXTERIOR PROPERTY AREA AND PREMISES WITHIN 30 DAYS.*
- *302.5 RODENT HARBORAGE. ALL STRUCTURES AND EXTERIOR PROPERTY SHALL BE KEPT FREE FROM RODENT HARBORAGE AND INFESTATION. WHERE RODENTS ARE FOUND, THEY SHALL BE PROMPTLY EXTERMINATED BY APPROVED PROCESSES WHICH WILL NOT BE INJURIOUS TO HUMAN HEALTH. AFTER PEST ELIMINATION, PROPER PRECAUTIONS SHALL BE TAKEN TO ELIMINATE RODENT HARBORAGE AND PREVENT RE-INFESTATION.*
- *INSPECTOR COMMENTS: 6/23/2026 REMOVE ALL GARBAGE FROM EXTERIOR PROPERTY AREA AND PREMISES WITHIN 30 DAYS.*
- *108.5 PROHIBITED OCCUPANCY. ANY OCCUPIED STRUCTURE CONDEMNED AND PLACARDED BY THE CODE OFFICIAL SHALL BE VACATED AS ORDERED BY THE CODE OFFICIAL. ANY PERSON WHO SHALL OCCUPY A PLACARDED*

PREMISES OR SHALL OPERATE PLACARDED EQUIPMENT, AND ANY OWNER OR ANY PERSON RESPONSIBLE FOR THE PREMISES WHO SHALL LET ANYONE OCCUPY A PLACARDED PREMISES OR OPERATE PLACARDED EQUIPMENT SHALL BE LIABLE FOR THE PENALTIES PROVIDED BY THIS CODE.

- *INSPECTOR COMMENTS: HOUSE CONDEMNED 3/30/2026; GARAGE CONDEMNED 6/23/2026 (FOR USE AS A RESIDENCE).*

FIRE DAMAGE OR UNSAFE STRUCTURE Enforcement | E2026-0057 64 SPRING ST

Property Information

006-227-252-03 **64 SPRING ST** Vacant? Y N Number of Units:

Name Information

Owner: WYATT, JONATHAN Phone: (517) 932 9002

Agent or Owner: Fax Number:

Please Print Name Provide Fax Number or Email Address to expedite notice Email Address:

Enforcement Information

Date Filed: 3/26/2026 12:00:00 AM All Deficiencies Corrected? Yes No

Complaint: STRUCTURE FIRE ON 03/25/2026

DESK REVIEW Inspection | Kimberly Thomas

Status: COMPLETED Result: Not Complied

Scheduled: Tuesday, 14 July 2026 08:00 AM Completed: 07/14/2026

Violations:

Uncorrected **AEC 14-31. - GENERALLY. WHATEVER ANNOYS, INJURES, OR ENDANGERS THE SAFETY, HEALTH, COMFORT, OR REPOSE OF THE PUBLIC; OFFENDS PUBLIC DECENCY; INTERFERES WITH, OBSTRUCTS OR RENDERS DANGEROUS ANY STREET, HIGHWAY, NAVIGABLE LAKE, OR STREAM; OR IN ANY WAY RENDERS THE PUBLIC INSECURE IN LIFE OR PROPERTY IS DECLARED TO BE A PUBLIC NUISANCE. PUBLIC NUISANCES SHALL INCLUDE, BUT NOT BE LIMITED TO, WHATEVER IS FORBIDDEN BY ANY PROVISIONS OF THIS ARTICLE. NO PERSON SHALL COMMIT, CREATE, OR MAINTAIN ANY NUISANCE.**

Uncorrected **SEC. 14-32. - ABATEMENT OF NUISANCE REQUIRED. THE HAZARDS AND NUISANCES SPECIFIED AND DEFINED IN THIS CODE SHALL BE ABATED, EITHER BY ACTION OF THE OWNER OR BY THE ACTION OF THE CITY COUNCIL UNDER THE PROVISIONS OF SECTION 11.4 OF THE CITY CHARTER.**

Uncorrected **SEC. 14-33. - PRESENTATION OF RECOMMENDATION TO COUNCIL. WHENEVER A CITY OFFICER IS MADE RESPONSIBLE FOR THE ABATEMENT OF A NUISANCE OR HAZARD BY PROVISIONS OF THIS CODE, HE SHALL PRESENT TO THE CITY COUNCIL HIS RECOMMENDATION THAT THE HAZARD OR NUISANCE BE DONE AWAY WITH.**

VERIFY CORRECTED BY OWNER Inspection | NICOLE LEROUX

Status: COMPLETED Result: Not Complied

Scheduled: Wednesday, 08 July 2026 08:30 AM Completed: 07/10/2026

Scheduling Comment DEADLINE TO PAY CIVIL INFRACTION FINE IS 7/7/2026.
ALSO, GARAGE HAS BEEN POSTED AS UNSAFE FOR OCCUPANCY. VERIFY NOBODY IS LIVING ON THIS PROPERTY. CAN DO WORK TO CLEAN UP PROPERTY TO BRING INTO COMPLIANCE WITH SOLID WASTE CODE. CAN'T BE WORKING TO CONVERT GARAGE UNLESS THEY HAVE PERMITS FROM COUNTY FOR THIS WORK (PLANS APPROVED BY BUILDING INSPECTOR?). THERE WAS A PERMIT POSTED ON THE GARAGE ON 6/25/2026 TO RECONNECT THE POWER, BUT NOTHING ELSE.

OBSERVED VIOLATION Inspection | MARK HAWKINS

Status: COMPLETED Result: Violation(s)

Scheduled: Wednesday, 01 July 2026 12:00 AM Completed: 06/23/2026

Violations:

Uncorrected **HMC 6-63 USE AND OCCUPANCY PERMIT REQUIRED. IT SHALL HEREAFTER BE UNLAWFUL FOR ANY PERSON TO ENTER INTO THE USE OR OCCUPANCY OF ANY STRUCTURE OR PORTION THEREOF OR TO PERMIT OR SUFFER THE USE AND OCCUPANCY OF ANY STRUCTURE OR PORTION THEREOF LOCATED IN THE CITY WITHOUT HAVING FIRST OBTAINED A VALID USE AND OCCUPANCY PERMIT FROM THE CODE OFFICIAL, OR HIS DESIGNEE, IN ACCORDANCE WITH THE PROVISIONS OF THIS ARTICLE. ANY PERSON WHO SHALL VIOLATE ANY PROVISION OF THIS SECTION SHALL, UPON A FINDING OF RESPONSIBILITY, BE CHARGEABLE WITH AND RESPONSIBLE FOR A MUNICIPAL CIVIL INFRACTION PURSUANT TO CHAPTER 20 OF THE CODE OF THE CITY OF HILLSDALE AND ALL OTHER APPLICABLE ORDINANCE PROVISIONS OF THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE. UNDERSTANDING THAT A PERSON SEEKING USE AND OCCUPANCY FOR THEIR PRIMARY RESIDENCE WHICH THEY OWN AND IN WHICH THEY WILL RESIDE IS RESPONSIBLE FOR THEIR OWN WELLBEING, THE STRUCTURE OR PORTION THEREOF OCCUPIED BY THE CURRENT OWNER OF RECORD FOR WHICH THEY HAVE FILED AND BEEN GRANTED THE PRINCIPAL RESIDENCE EXEMPTION PURSUANT TO MCL 211.7CC SHALL BE EXEMPT FROM THIS PROVISION; PROVIDED, HOWEVER, THAT AN OWNER MAY OPT TO SEEK A PERMIT FOR USE AND OCCUPANCY OF THEIR PRIMARY RESIDENCE AT THEIR DISCRETION. (AMENDED EFFECTIVE APRIL 16, 2024).**

INSPECTOR COMMENTS: 6/20/2026 GARAGE OCCUPIED AS RESIDENCE WITHOUT APPROVED BUILDING, PLUMBING, ELECTRICAL, MECHANICAL. PROPERTY OWNER PULLED ZONING PERMIT FOR CONVERSION OF GARAGE TO RESIDENCE BUT WAS ADVISED AT THE TIME THAT IT COULD NOT BE OCCUPIED UNTIL A CERTIFICATE OF OCCUPANCY HAD BEEN ISSUED BY THE COUNTY BUILDING OFFICIAL. VACATE IMMEDIATELY!

Uncorrected	**HMC 36-005(A)(3) EACH DWELLING SHALL BE CONNECTED TO A PUBLIC SEWER AND WATER SUPPLY WHERE AVAILABLE, OR TO SUCH PRIVATE FACILITIES AS APPROVED BY THE HILLSDALE COUNTY HEALTH DEPARTMENT. INSPECTOR COMMENTS: 6/23/2026 THE GARAGE DOES NOT PROVIDE WATER OR SANITARY SEWER SERVICE AS REQUIRED TO BE OCCUPIED AS A RESIDENCE. VACATE IMMEDIATELY!**
Uncorrected	**HMC 36- 5 DWELLINGS. NO PERSON SHALL USE, OCCUPY, OR PERMIT THE USE OR OCCUPANCY OF A STRUCTURE AS A SINGLE-FAMILY DWELLING OR DUPLEX WHICH DOES NOT COMPLY WITH DWELLING STANDARDS OF THIS SECTION, OR STANDARDS OF THE STATE, AND THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, WHICHEVER IS APPLICABLE, WITHIN ANY DISTRICT, EXCEPT IN A DESIGNATED MOBILE HOME PARK AND EXCEPT AS HEREINAFTER PROVIDED. INSPECTOR COMMENTS: 6/23/2026 GARAGE DOES NOT MEET THE MINIMUM STANDARDS FOR A DWELLING - VACATE IMMEDIATELY!**
Uncorrected	**108.1.3 STRUCTURE UNFIT FOR HUMAN OCCUPANCY. A STRUCTURE IS UNFIT FOR HUMAN OCCUPANCY WHENEVER THE CODE OFFICIAL FINDS THAT SUCH STRUCTURE IS UNSAFE, UNLAWFUL OR, BECAUSE OF THE DEGREE TO WHICH THE STRUCTURE IS IN DISREPAIR OR LACKS MAINTENANCE, IS INSANITARY, VERMIN OR RAT INFESTED, CONTAINS FILTH AND CONTAMINATION, OR LACKS VENTILATION, ILLUMINATION, SANITARY OR HEATING FACILITIES OR OTHER ESSENTIAL EQUIPMENT REQUIRED BY THIS CODE, OR BECAUSE THE LOCATION OF THE STRUCTURE CONSTITUTES A HAZARD TO THE OCCUPANTS OF THE STRUCTURE OR TO THE PUBLIC. INSPECTOR COMMENTS: 6/23/2026 PROPERTY OWNER PREVIOUSLY ASKED AND WAS ADVISED THAT THE GARAGE LACKS VENTILATION, ILLUMINATION, SANITARY, AND HEATING FACILITIES AND OTHER ESSENTIAL EQUIPMENT REQUIRED BY CODE IN ORDER TO BE OCCUPIED AS A RESIDENCE. VACATE IMMEDIATELY! (PLACARD POSTED 6/25/2026)**
Uncorrected	**302.8 MOTOR VEHICLES. SUBJECT TO THE PROVISIONS OF THIS CODE AND EXCEPT AS PROVIDED AND AUTHORIZED UNDER OTHER APPLICABLE STATUTES, ORDINANCES AND REGULATIONS NO INOPERATIVE OR UNLICENSED MOTOR VEHICLE SHALL BE PARKED, KEPT OR STORED ON ANY PREMISES UNLESS COMPLETELY ENCLOSED WITHIN A GARAGE OR SIMILAR ENCLOSED AREA DESIGNED AND APPROVED FOR SUCH PURPOSE. INSPECTOR COMMENTS: 6/23/2026 REMOVE INOPERABLE MOTOR HOME FROM PROPERTY WITHIN 30 DAYS.**
Uncorrected	**302.1 SANITATION. ALL EXTERIOR PROPERTY AND PREMISES SHALL BE MAINTAINED IN A CLEAN, SAFE AND SANITARY CONDITION. THE OCCUPANT SHALL KEEP THAT PART OF THE EXTERIOR PROPERTY WHICH SUCH OCCUPANT OCCUPIES OR CONTROLS IN A CLEAN AND SANITARY CONDITION. INSPECTOR COMMENTS: 6/23/2026 REMOVE ALL GARBAGE FROM EXTERIOR PROPERTY AREA AND PREMISES WITHIN 30 DAYS.**
Uncorrected	**308.1 ACCUMULATION OF SOLID WASTE. ALL EXTERIOR PROPERTY AND PREMISES, AND THE INTERIOR OF EVERY STRUCTURE, SHALL BE FREE FROM ANY ACCUMULATION OF SOLID WASTE. INSPECTOR COMMENTS: 6/23/2026 REMOVE ALL GARBAGE FROM EXTERIOR PROPERTY AREA AND PREMISES WITHIN 30 DAYS.**
Uncorrected	**302.5 RODENT HARBORAGE. ALL STRUCTURES AND EXTERIOR PROPERTY SHALL BE KEPT FREE FROM RODENT HARBORAGE AND INFESTATION. WHERE RODENTS ARE FOUND, THEY SHALL BE PROMPTLY EXTERMINATED BY APPROVED PROCESSES WHICH WILL NOT BE INJURIOUS TO HUMAN HEALTH. AFTER PEST ELIMINATION, PROPER PRECAUTIONS SHALL BE TAKEN TO ELIMINATE RODENT HARBORAGE AND PREVENT RE-INFESTATION. INSPECTOR COMMENTS: 6/23/2026 REMOVE ALL GARBAGE FROM EXTERIOR PROPERTY AREA AND PREMISES WITHIN 30 DAYS.**
Uncorrected	**108.5 PROHIBITED OCCUPANCY. ANY OCCUPIED STRUCTURE CONDEMNED AND PLACARDED BY THE CODE OFFICIAL SHALL BE VACATED AS ORDERED BY THE CODE OFFICIAL. ANY PERSON WHO SHALL OCCUPY A PLACARDED PREMISES OR SHALL OPERATE PLACARDED EQUIPMENT, AND ANY OWNER OR ANY PERSON RESPONSIBLE FOR THE PREMISES WHO SHALL LET ANYONE OCCUPY A PLACARDED PREMISES OR OPERATE PLACARDED EQUIPMENT SHALL BE LIABLE FOR THE PENALTIES PROVIDED BY THIS CODE. INSPECTOR COMMENTS: HOUSE CONDEMNED 3/30/2026; GARAGE CONDEMNED 6/23/2026 (FOR USE AS A RESIDENCE).**

FIRE	PER V/M FROM FD THERE WAS AN "INCIDENT" AT THIS LOCATION OVER THE WEEKEND. I WILL GET MORE INFORMATION FOR THE FILE.
POSTED UNSAFE	CHEIF JOSWIAK, LT PRATT AND I PHYSICALLY SERVED NOTICE TO MR WYATT AND POSTED THE STRUCTURE AS UNSAFE FOR OCCUPANCY 6/25/2026. OBSERVED AT LEAST 2 PEOPLE LIVING IN THE GARAGE WHO STATED THAT THEY HAD NO PLACE ELSE TO GO.

VERIFY CORRECTED BY OWNER Inspection | NICOLE LEROUX

Status:	COMPLETED	Result:	Not Complied
Scheduled:	**Monday, 08 June 2026 12:00 AM**	Completed:	06/10/2026

NEXT STEPS	1. ISSUE TICKET FOR UNRESOLVED VIOLATION 2. PREPARE COUNCIL PACKET TO SCHEDULE A PUBLIC HEARING TO DECLARE PROPERTY A NUISANCE AND PROVIDE DEADLINE FOR CORRECTION 3. IF NOT IN COMPLIANCE BY DEADLINE PREPARE COUNCIL RESOLUTION FOR CITY TO ABATE NUISANCE 4. CONTACT TOTAL ENVIRONMENTAL TO DO ASBESTOS SURVEY (IF SAFE TO DO SO) 5. PREPARE BID PACKET AND HAVE CONTRACT APPROVED BY COUNCIL FOR DEMOLITION

VERIFY CORRECTED BY OWNER Inspection | NICOLE LEROUX

Status: COMPLETED — Result: Violation(s)

Scheduled: **Thursday, 28 May 2026 12:00 AM** — Completed: 05/07/2026

Violations:

Uncorrected **301.3 VACANT STRUCTURES AND LAND. ALL VACANT STRUCTURES AND PREMISES THEREOF OR VACANT LAND SHALL BE MAINTAINED IN A CLEAN, SAFE, SECURE AND SANITARY CONDITION AS PROVIDED HEREIN SO AS NOT TO CAUSE A BLIGHTING PROBLEM OR ADVERSELY AFFECT THE PUBLIC HEALTH OR SAFETY.**

INSPECTOR COMMENTS: 5/7/2026 CITY OFFICIALS HAD TO SECURE THE WINDOWS, DOORS, AND OTHER MEANS OF ENTRY TO THE BUILDING AFTER THE HOMEOWNER CALLED TO ADVISE THAT THERE HAVE BEEN BREAK INS RECENTLY.
5/12/2026 FRONT DOOR IS NOW COMPLETELY MISSING FROM THE HOUSE.
6/23/2026 NOT CORRECTED.

Uncorrected **304.15 DOORS. ALL EXTERIOR DOORS, DOOR ASSEMBLIES, OPERATOR SYSTEMS IF PROVIDED, AND HARDWARE SHALL BE MAINTAINED IN GOOD CONDITION. LOCKS AT ALL ENTRANCES TO DWELLING UNITS AND SLEEPING UNITS SHALL TIGHTLY SECURE THE DOOR. LOCKS ON MEANS OF EGRESS DOORS SHALL BE IN ACCORDANCE WITH SECTION 702.3.**

INSPECTOR COMMENTS: 5/12/2026 FRONT DOOR IS NOW COMPLETELY MISSING FROM THE HOUSE.
6/23/2026 NOT CORRECTED.

VERIFY CORRECTED BY OWNER Inspection | NICOLE LEROUX

Status: COMPLETED — Result: No Change

Scheduled: **Thursday, 30 April 2026 12:00 AM** — Completed: 04/30/2026

MICHIGAN GAS

FROM: BELDING, CRYSTAL K <CRYSTAL.BELDING@MICHIGANGASUTILITIES.COM>
SENT: THURSDAY, APRIL 9, 2026 3:03 PM
TO: KIM THOMAS <KTHOMAS@CITYOFHILLSDALE.ORG>
SUBJECT: RE: DISCONNECTION OF UTILITIES - 64 SPRING ST

HI KIM ~ 64 SPRING ST HILLSDALE – GAS SERVICE WAS RETIRED AT THE MAIN TODAY 4/9/26.

PLEASE LET ME KNOW IF YOU HAVE ANY QUESTIONS, THANK YOU!

CRYSTAL BELDING
SR. OPERATIONS SPECIALIST – COLDWATER
MICHIGAN GAS UTILITIES
517-278-3509
CRYSTAL.BELDING@MICHIGANGASUTILITIES.COM

OBSERVED VIOLATION Inspection | NICOLE LEROUX

Status: COMPLETED — Result: Violation(s)

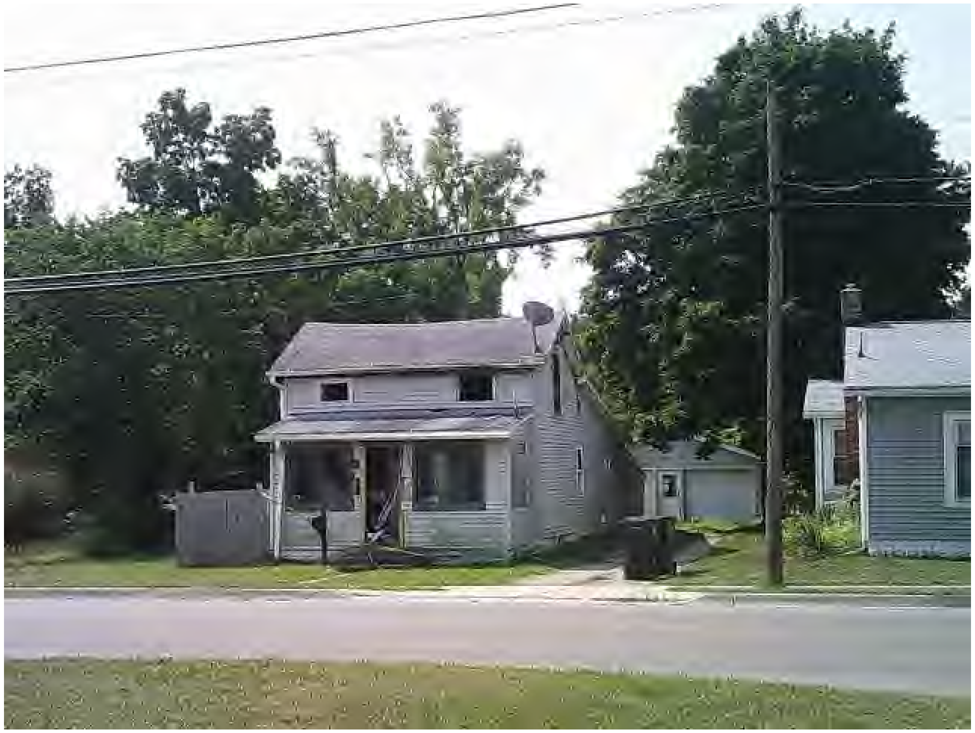
Scheduled: **Thursday, 26 March 2026 10:00 AM** — Completed: 03/26/2026

Violations:

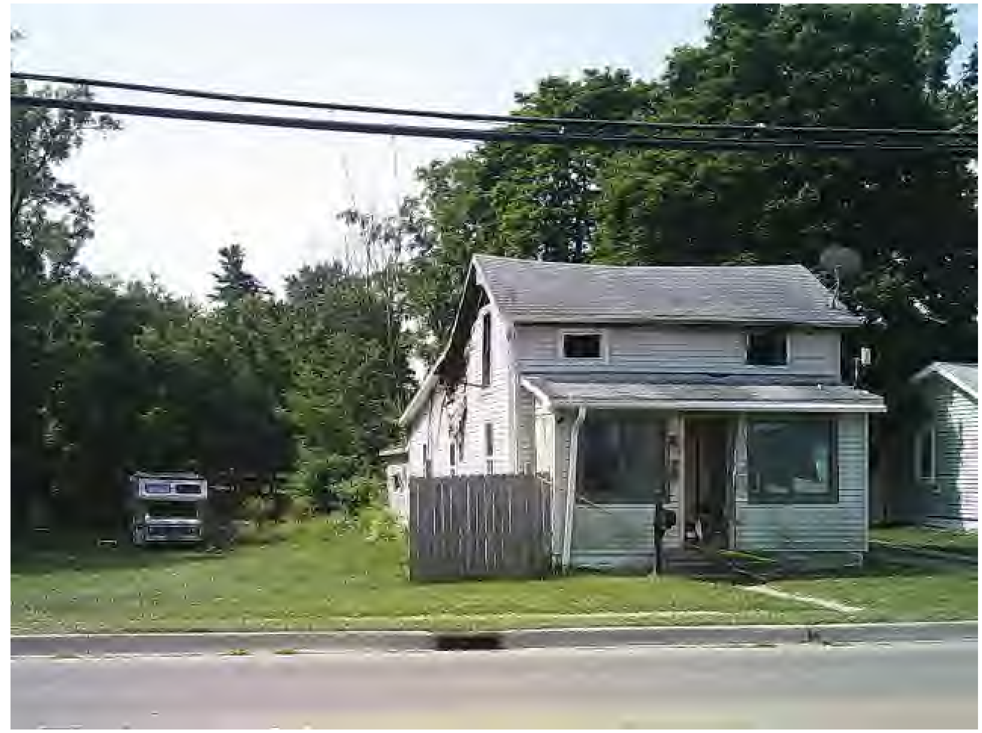
Uncorrected **108.1.5 DANGEROUS STRUCTURE OR PREMISES. FOR THE PURPOSE OF THIS CODE, ANY STRUCTURE OR PREMISES THAT HAS ANY OR ALL OF THE CONDITIONS OR DEFECTS DESCRIBED BELOW SHALL BE CONSIDERED DANGEROUS:**
3. ANY PORTION OF A BUILDING, STRUCTURE OR APPURTENANCE THAT HAS BEEN DAMAGED BY FIRE, EARTHQUAKE, WIND, FLOOD, DETERIORATION, NEGLECT, ABANDONMENT, VANDALISM OR BY ANY OTHER CAUSE TO SUCH AN EXTENT THAT IT IS LIKELY TO PARTIALLY OR COMPLETELY COLLAPSE, OR TO BECOME DETACHED OR DISLODGED.

INSPECTOR COMMENTS: STRUCTURE FIRE ON 03/25/2026. TOTAL LOSS PER FIRE DEPT. 3/30/2026 DEMOLISH WITHIN 30 DAYS (BY 4/29/2026).
6/23/2026 PROPERTY OWNER HAS MADE NO EFFORT TO DEMOLISH THE FIRE DAMAGED STRUCTURE. CIVIL INFRACTION NOTICE OF VIOLATION ISSUED. FINE NOT PAID BY DEADLINE, VIOLATION NOT RESOLVED, CITATION ISSUED 7/10/2026.

Corrected	**108.2.1 AUTHORITY TO DISCONNECT SERVICE UTILITIES. THE CODE OFFICIAL SHALL HAVE THE AUTHORITY TO AUTHORIZE DIS- CONNECTION OF UTILITY SERVICE TO THE BUILDING, STRUCTURE OR SYSTEM REGULATED BY THIS CODE AND THE REFERENCED CODES AND STANDARDS SET FORTH IN SECTION 102.7 IN CASE OF EMERGENCY WHERE NECESSARY TO ELIMINATE AN IMMEDIATE HAZARD TO LIFE OR PROPERTY OR WHEN SUCH UTILITY CONNECTION HAS BEEN MADE WITHOUT APPROVAL. THE CODE OFFICIAL SHALL NOTIFY THE SERVING UTILITY AND, WHENEVER POSSIBLE, THE OWNER AND OCCUPANT OF THE BUILDING, STRUCTURE OR SERVICE SYSTEM OF THE DECISION TO DISCONNECT PRIOR TO TAKING SUCH ACTION. IF NOT NOTIFIED PRIOR TO DISCONNECTION THE OWNER OR OCCUPANT OF THE BUILDING, STRUCTURE OR SERVICE SYSTEM SHALL BE NOTIFIED IN WRITING AS SOON AS PRACTICAL THEREAFTER.** **INSPECTOR COMMENTS: EMAILED DISCONNECTION REQUEST TO BPU & MICHIGAN GAS 4/2/2026. MICHIGAN GAS AND BPU HAVE VERIFIED ALL UTILITIES DISCONNECTED FROM HOUSE.**
Uncorrected	**110.1 DEMOLITION - GENERAL. THE CODE OFFICIAL SHALL ORDER THE OWNER OF ANY PREMISES UPON WHICH IS LOCATED ANY STRUCTURE, WHICH IN THE CODE OFFICIAL JUDGMENT AFTER REVIEW IS SO DETERIORATED OR DILAPIDATED OR HAS BECOME SO OUT OF REPAIR AS TO BE DANGEROUS, UNSAFE, INSANITARY OR OTHERWISE UNFIT FOR HUMAN HABITATION OR OCCUPANCY, AND SUCH THAT IT IS UNREASONABLE TO REPAIR THE STRUCTURE, TO DEMOLISH AND REMOVE SUCH STRUCTURE; OR IF SUCH STRUCTURE IS CAPABLE OF BEING MADE SAFE BY REPAIRS, TO REPAIR AND MAKE SAFE AND SANITARY, OR TO BOARD UP AND HOLD FOR FUTURE REPAIR OR TO DEMOLISH AND REMOVE AT THE OWNER 'S OPTION; OR WHERE THERE HAS BEEN A CESSATION OF NORMAL CONSTRUCTION OF ANY STRUCTURE FOR A PERIOD OF MORE THAN TWO YEARS, THE CODE OFFICIAL SHALL ORDER THE OWNER TO DEMOLISH AND REMOVE SUCH STRUCTURE, OR BOARD UP UNTIL FUTURE REPAIR. BOARDING THE BUILDING UP FOR FUTURE REPAIR SHALL NOT EXTEND BEYOND ONE YEAR, UNLESS APPROVED BY THE BUILDING OFFICIAL.** **INSPECTOR COMMENTS: 3/30/2026 THIS STRUCTURE IS ORDERED DEMOLISHED WITHIN 30 DAYS.** **6/23/2026 OWNER HAS NOT MADE ANY EFFORT TO DEMOLISH THE FIRE DAMAGED STRUCTURE.**



006-227-252-03 64 SPRING ST 2026-07-15 1



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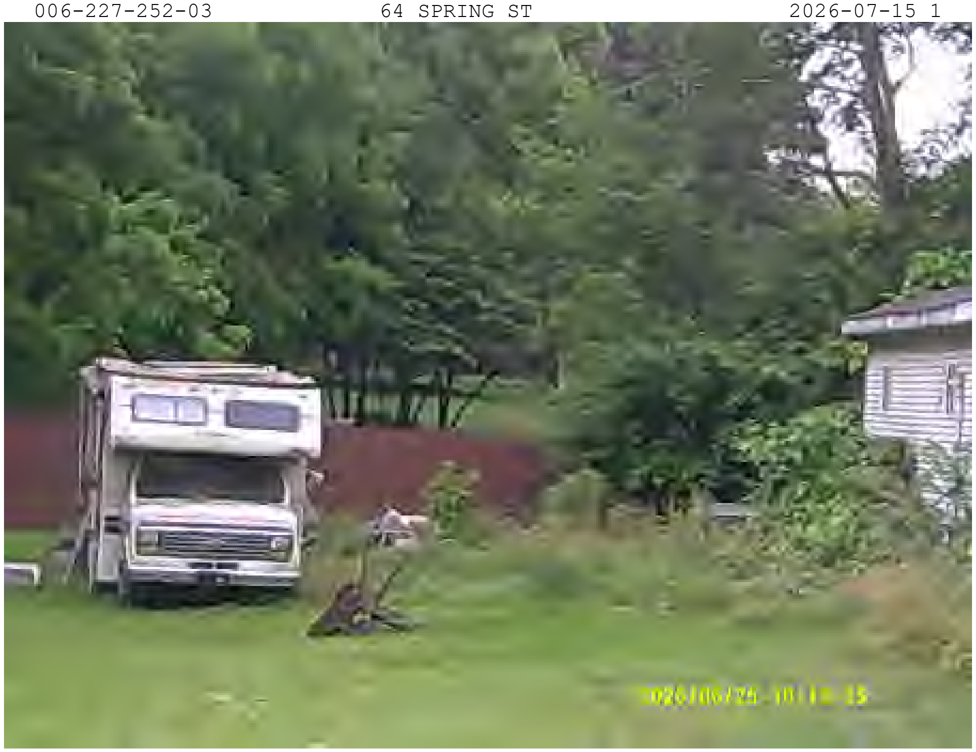

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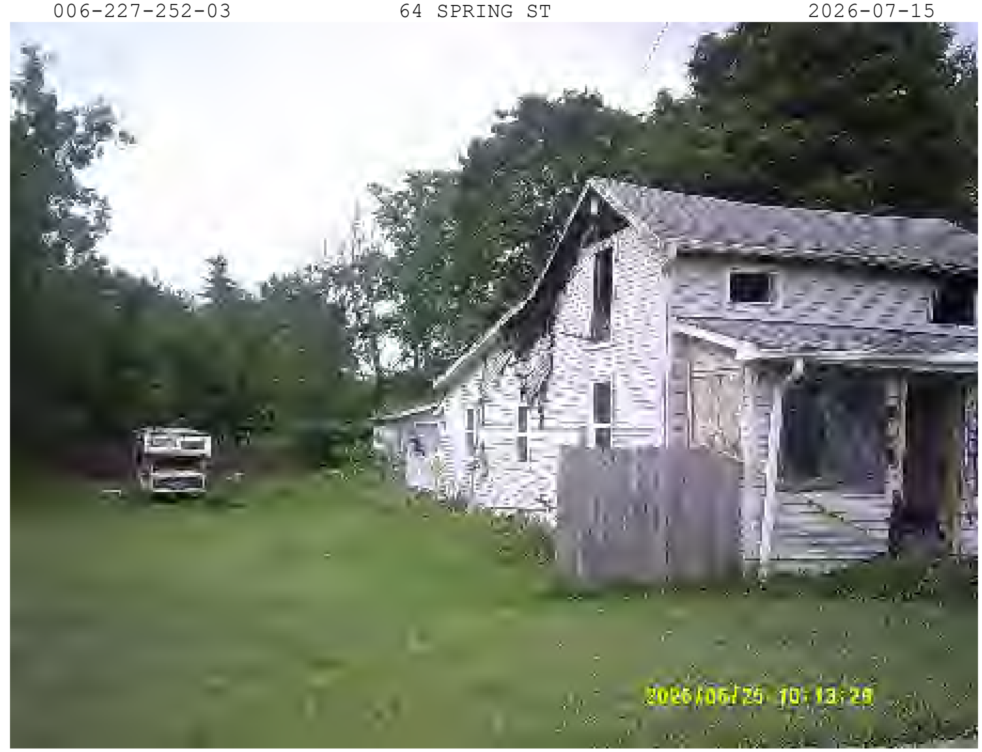

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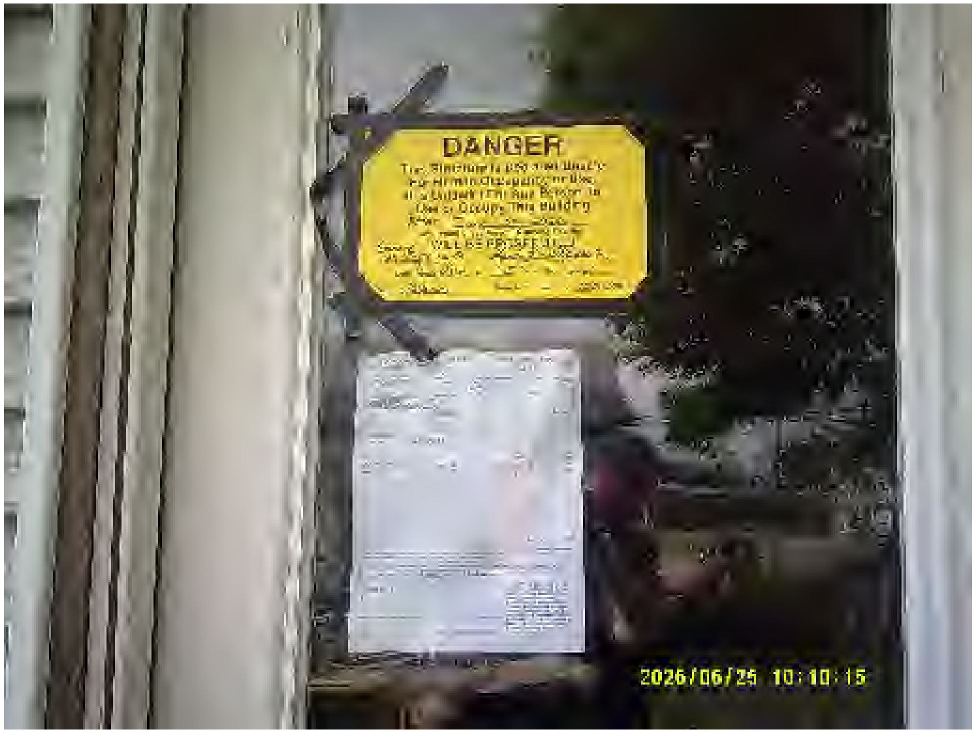

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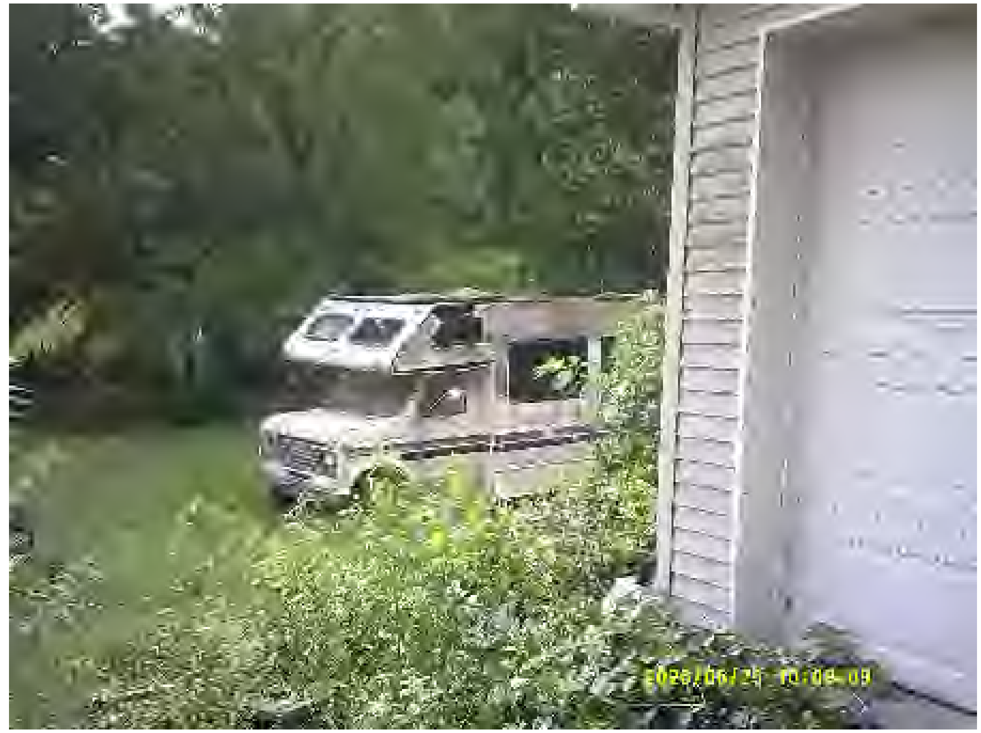
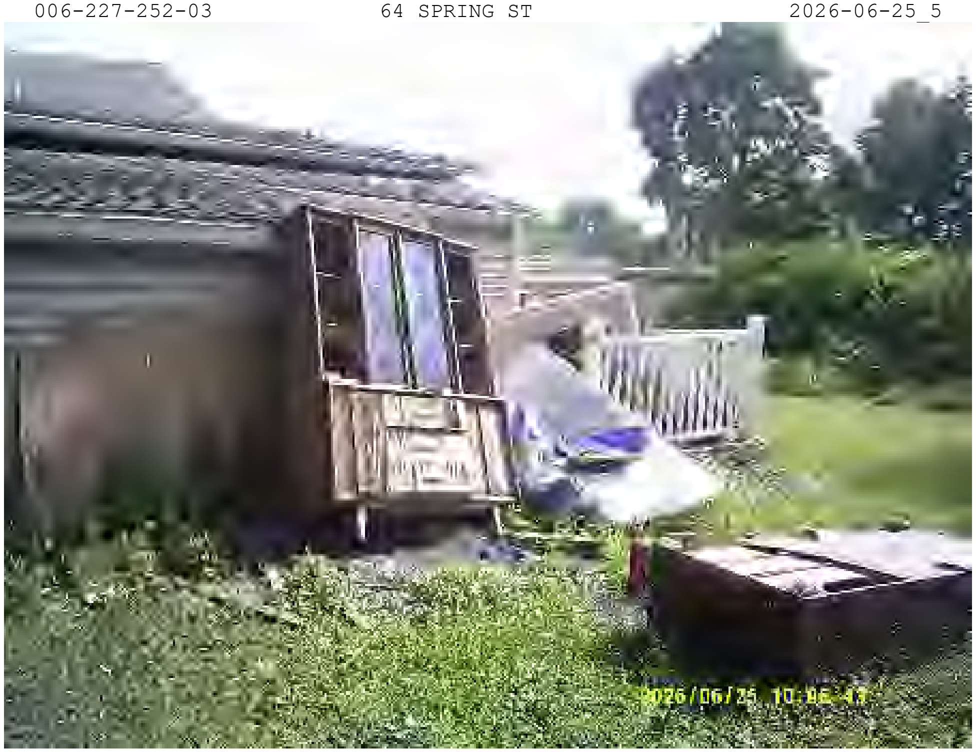


006-227-252-03 64 SPRING ST 2026-06-25 4



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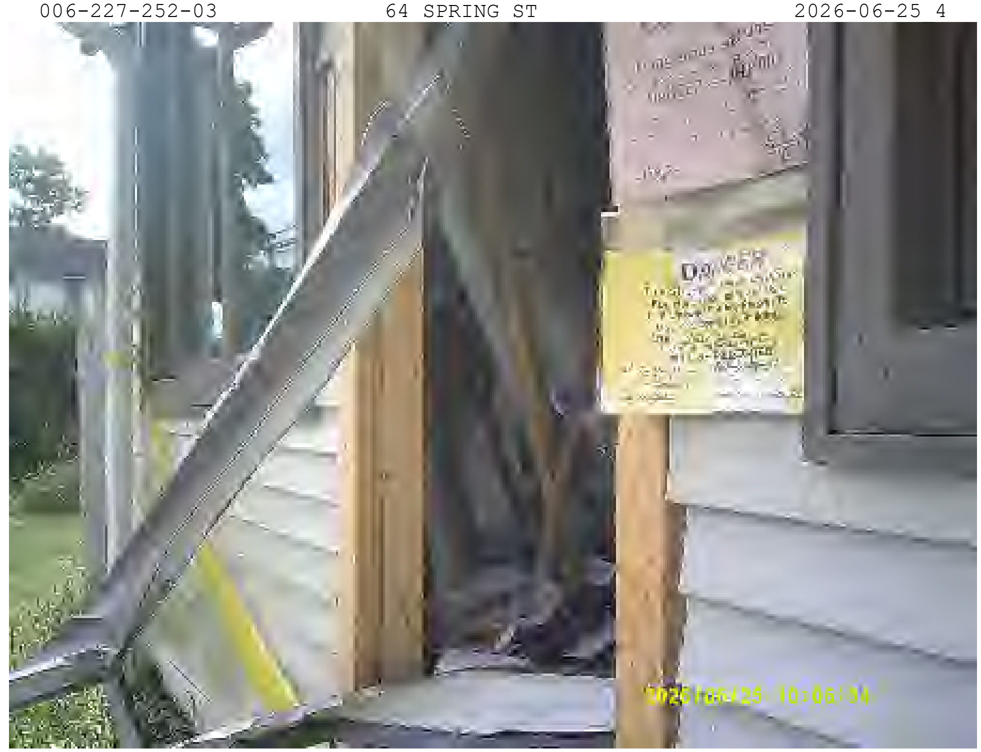
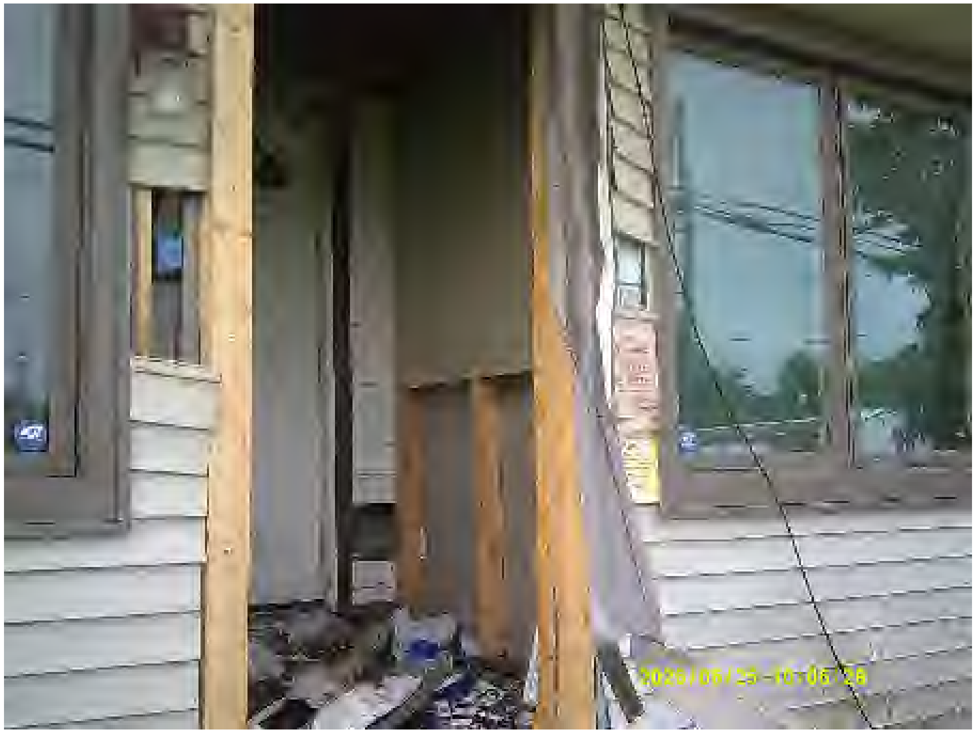
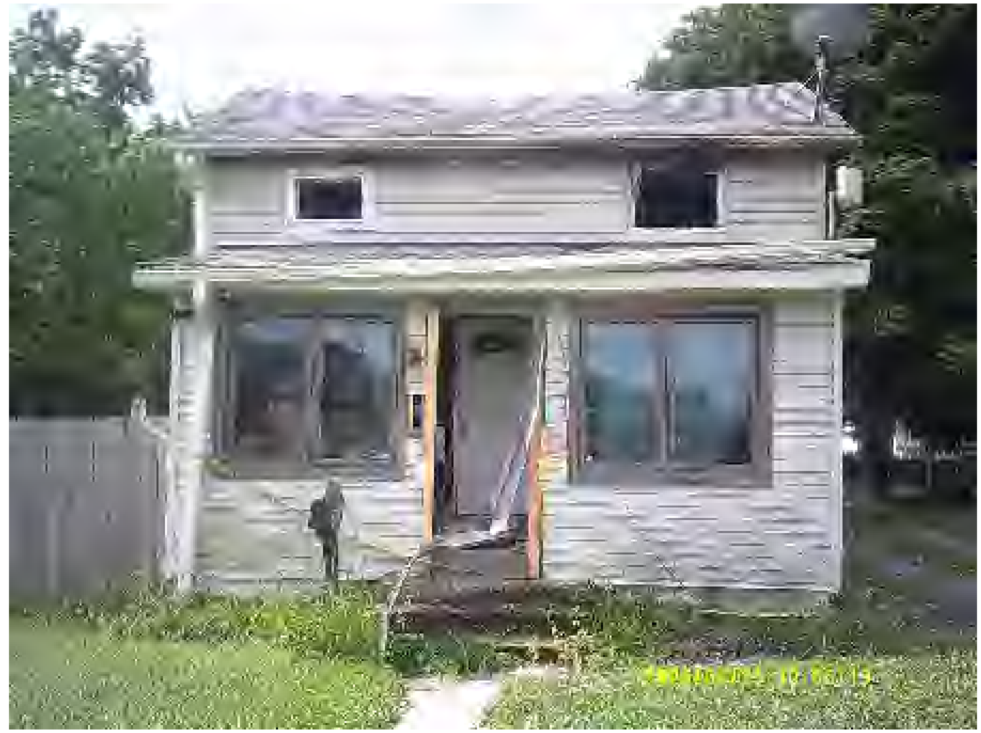


006-227-252-03 64 SPRING ST 2026-06-25_2



006-227-252-03 64 SPRING ST 2026-06-25 1



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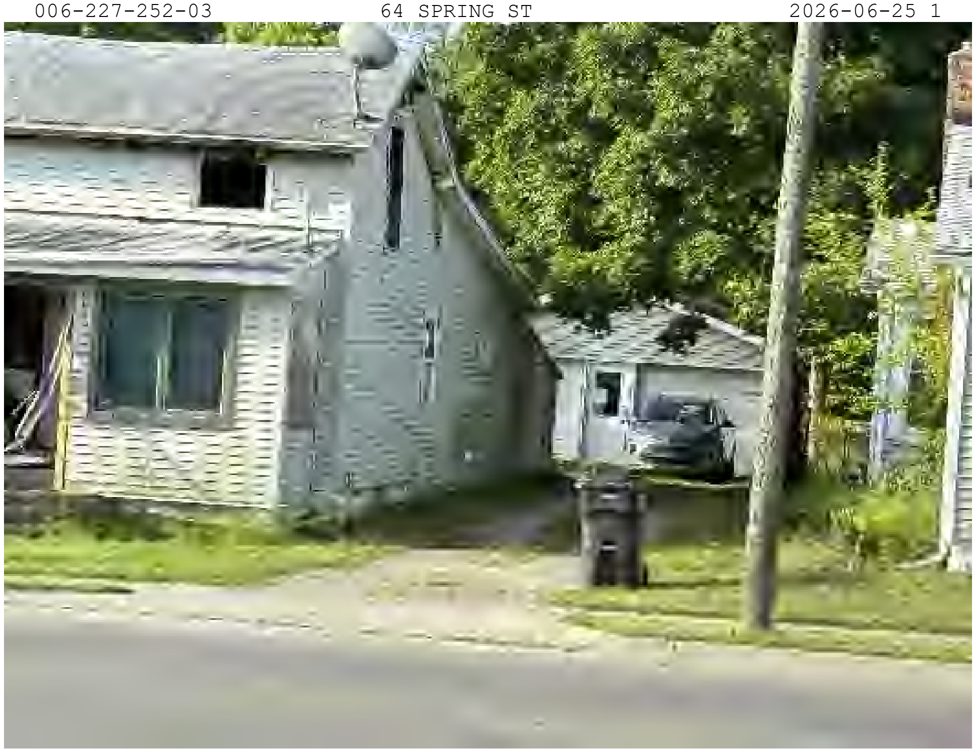

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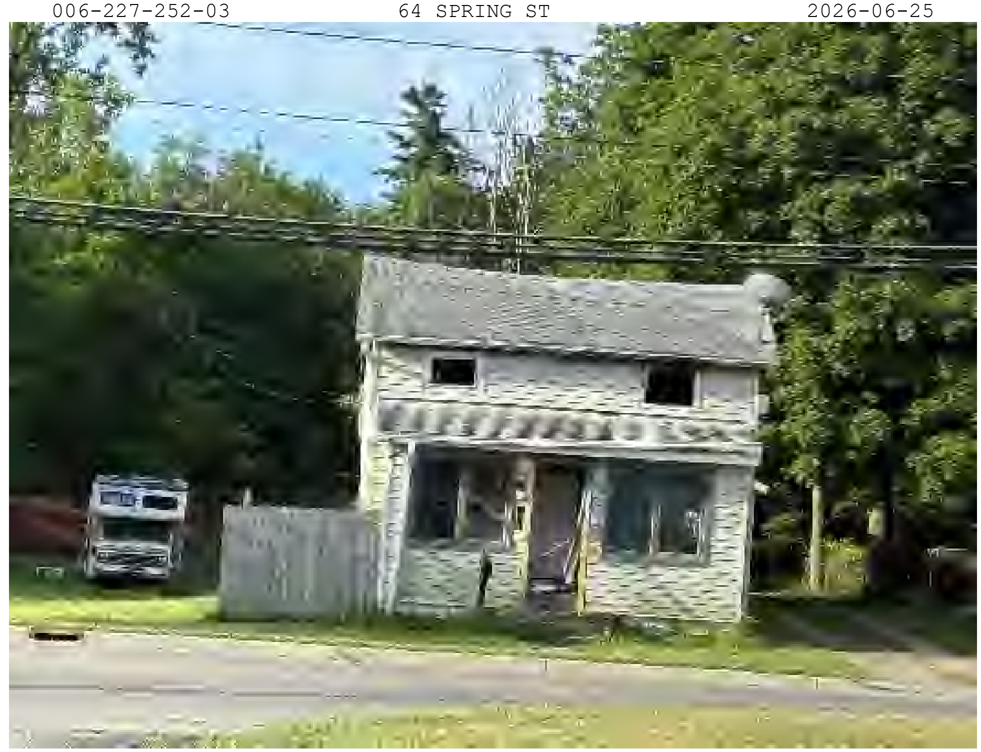

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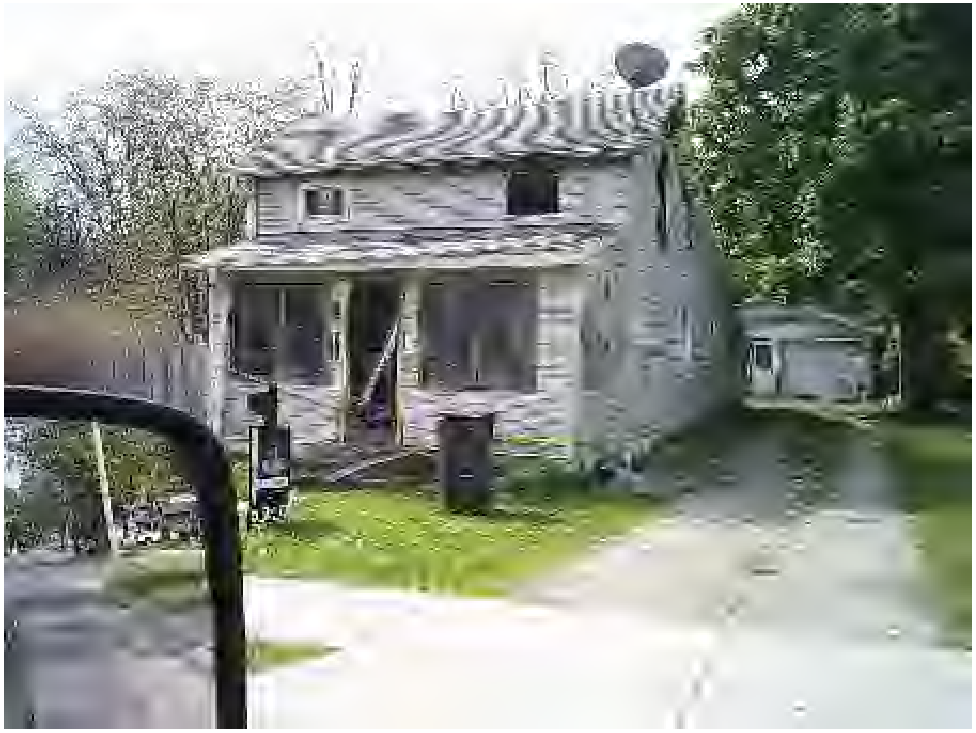
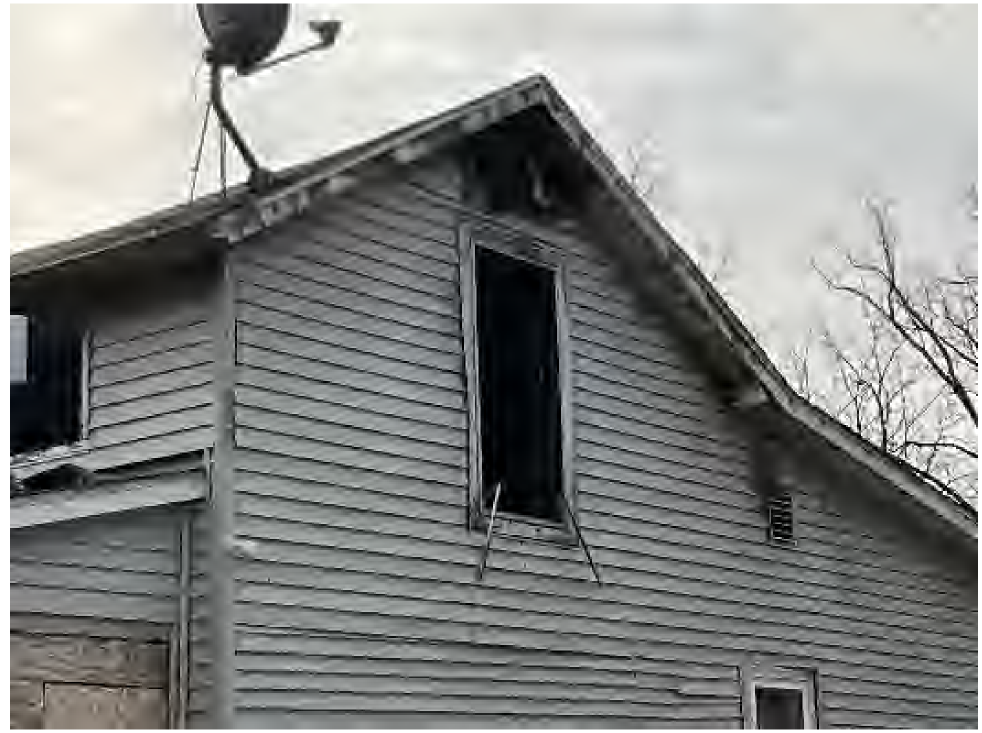
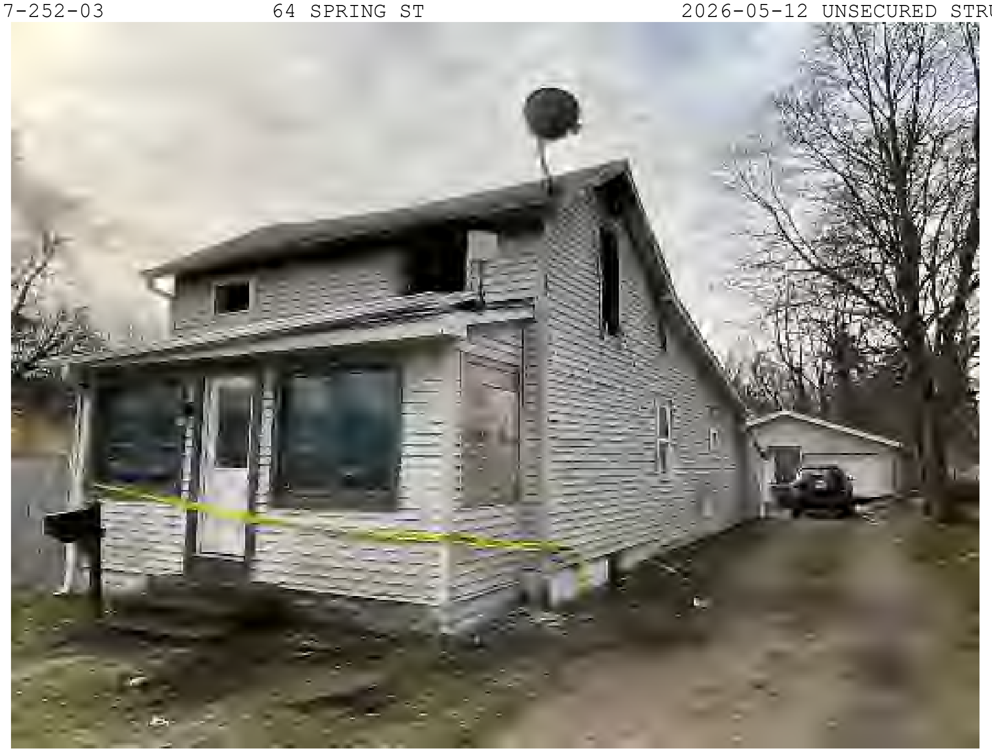


27-252-03 64 SPRING ST 2026-05-12 UNSECURED STRU



006-227-252-03 64 SPRING ST 2026-03-26 FIRE_4



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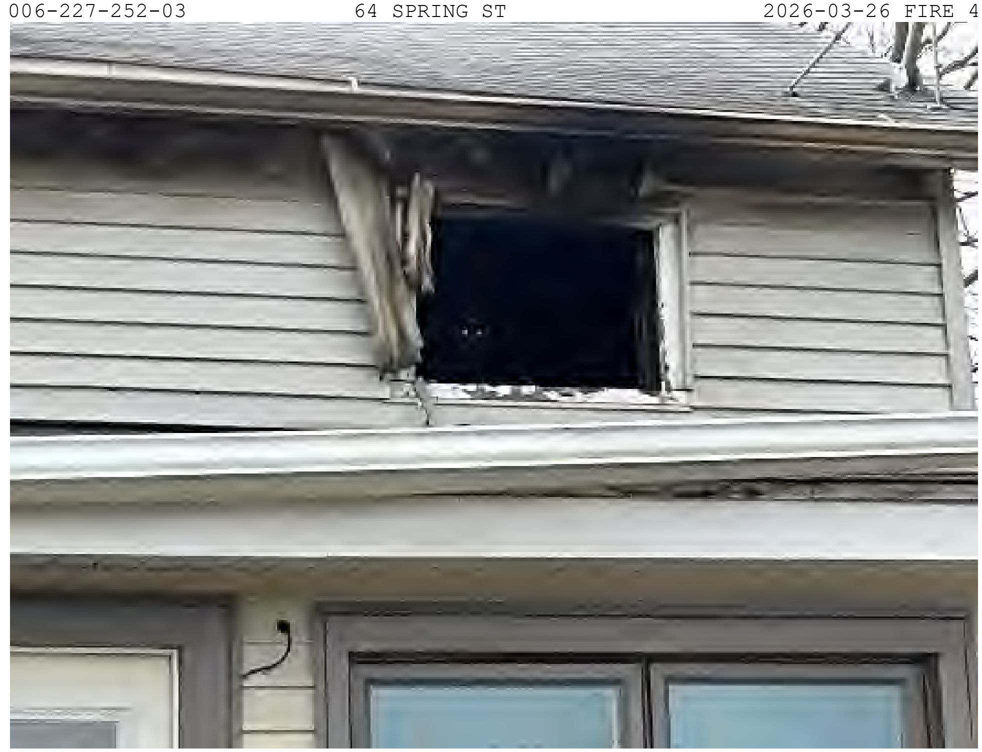
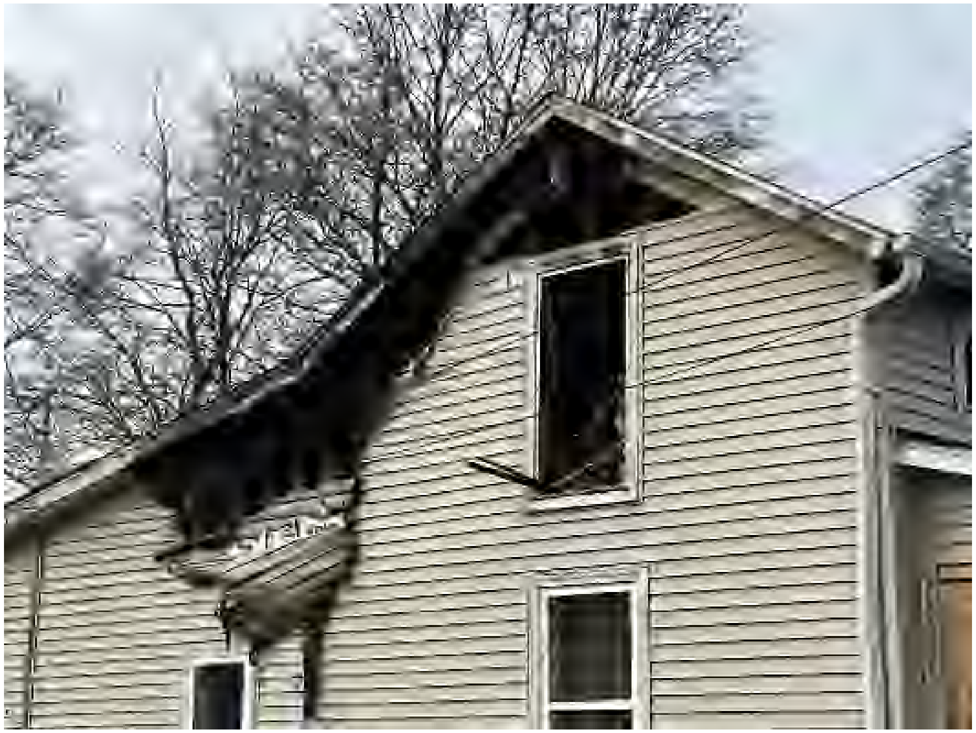


006-227-252-03 64 SPRING ST 2026-03-26 FIRE_2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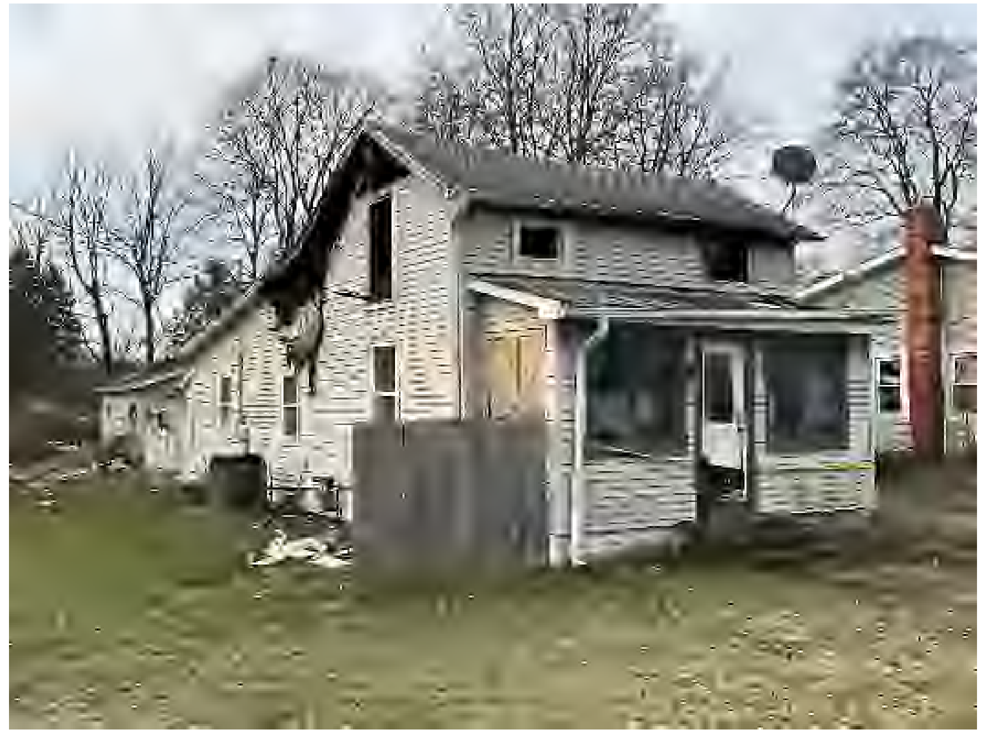
006-227-252-03 64 SPRING ST 2026-03-26 FIRE

City of Hillsdale
Agenda Item Summary

Meeting Date: **July, 20 2026**

AGENDA ITEM: Patrol Car Purchase

SUBJECT: Authorization to Purchase a Fully Upfitted Dodge Durango Pursuit Police Vehicle

BACKGROUND:

The Hillsdale Police Department requests authorization to purchase one (1) new Dodge Durango Pursuit AWD police vehicle to replace an aged broken fleet vehicle to be sold at auction. The vehicle will be purchased through State of Michigan contract pricing. With this purchase we are discontinuing the ongoing purchasing of the Chevrolet patrol vehicles due to consistent major service issues. The money for this purchase has already been allocated for this budget year in the Capital Improvement Fund for $75,000.

• Vehicle: Dodge Durango Pursuit AWD
Vendor: LaFontaine Dodge, Lansing, Michigan
State Contract Price: $44,990.00

• Emergency Equipment Upfitting
Vendor: Priority One Emergency, Canton, Michigan
Emergency lighting, prisoner compartment, installed accessories and related equipment.
Cost: $27,619.43

• Radar Unit
Vendor: Kustom Signals
State Contract Price: $2,382.89

Total Authorization Requested: $74,992.32

RECOMMENDATION:

We recommend council approve the above agreement and proceed with the purchase of the new patrol vehicle.

The City of HILLSDALE
Family · Tradition · Opportunity

SOLE SOURCE / BEST SOURCE JUSTIFICATION

To be completed by the Department and forwarded to City Manager for Approval

Vendor: *LaFontaine Chrysler Dodge Jeep Ram / Priority One Emergency*

Amount: *$74,993*

Department: *Police Department*

Date: *July 20, 2026*

☐ Sole Source – A single vendor is uniquely qualified to meet the City's procurement objective.

Provide an explanation of the need that has to be fulfilled, focusing on the requirements (not a description of the product or service, which satisfies that need). Why is this vendor the only one that can fulfill the need identified? Describe the unique aspects of their product or service or attach letter from vendor:

Check appropriate reason below:

☐ This is a product manufactured by a single vendor.

☐ This product or service is sold only through this single distributor.

☐ This service is unique to a single organization.

☐ An unusual or compelling urgency exists (explain below).

What activities have already occurred prior to submitting this request? Discuss what other products and services in the market were reviewed and why they didn't fulfill the need. Have you already evaluated products or services available on the market and then made a determination that this product or service is the only one that meets your need? Has the vendor already done any work related to this project or purchase?

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HILLSDALE
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☒ Best Source – Does the need meet one of the following "best source" definitions instead of the sole source definition referenced above (explain below):

- The product or service must match or be compatible with current equipment or services; or

- It would not be economically feasible for another vendor to provide the product or service needed; or

LaFontaine Chrysler Dodge Jeep Ram offers state contract pricing, has the vehicle on order. The city participates in the state contract bid program allowing us to utilize the states purchasing power to purchase the vehicle at the same price as the state bid pricing, without having to bid out ourselves. This meets the city's procurement policy.

- A single vendor is uniquely qualified to fulfill the City's need; or

LaFontaine Chrysler Dodge Jeep Ram has a Dodge Durango AWD Police Pursuit Package in the police department's desired specification on order. Typically this can take several months and the vehicle could be ready for delivery in a few weeks. The upfitting will be conducted by Priority One Emergency in Canton, as our current vendors do not carry the product line specified by the department to ensure maximum officer and public safety.

- An unusual or compelling urgency exists.

REQUESTED BY:

Signature ______________________ Date 07/15/2020

Chief Kristopher Joswiak

APPROVAL:

City Manager David E. Mackie Date 7/15/20

David Mackie

LaFontaine CDJR-Lansing
6131 S. Pennsylvania Ave.
Lansing, MI 48911
517-394-1022-Direct
517-394-1205-Fax
mdeacon@lafontaine.com

Name: Hillsdale
Address:
City: State: Zip:
Contact: Kristopher Joswiak
Phone:
Email: kjoswiak@cityofhillsdale.com

Date: 6/25/2026
Quote 062526

State of Michigan Contract 240000001206	
WDEE75 2026 Dodge Durango Pursuit AWD	$39,761.00
22Z 5.7L V8	$3,119.00
PXJ DB Black	
A7X9 Black Cloth Bucket Seats w/Rear Vinyl	$160.00
LNF Black Left LED Spot Lamp	$660.00
LNA Black Right LED Spot Lamp	$660.00
CW6 Deactivate Rear Doors/Windows	$90.00
GXF Entire Fleet Alike Key (FREQ 1)	$540.00
Per contract delivery is $2.00 a mile one way mileage.	
By signing the purchase agreement you agree to purchase of the vehicle or	
vehicles X____________________	
Total Cost:	$44,990.00

Signed *Michelle Deacon*

Please note payment is due within 30 days of delivery. Any invoices paid after 30 days may be subject to a 1.5% late fee

PRIORITY ONE
EMERGENCY

E info@priority1emergency.com
P (734) 398-5900
F (734) 398-5904

ADDRESS
5755 Belleville Rd
Canton, MI 48188

www.PRIORITY1EMERGENCY.com

Quote
108665

6/16/2026 5:34PM
Expires: 6/16/2026
Station: 8

Account: 20397 Code: 20397 By:

Terms: 30
Justin B

Bill To:

Chief Kris Joswiak
Hillsdale Police Department
97 North Broad Street
Hillsdale, MI 49242

Ship To:

Chief Kris Joswiak
Hillsdale Police Department
97 North Broad Street
Hillsdale, MI 49242

SKU	Description	Quantity	Price	Total
	2025/2026 Dodge Durango			
COREPKG	Whelen CORE Package	1.0	4299.99	4299.99
EB8SP3J	Whelen Legacy WCX DUO 48"	1.0	150.00	150.00
	Add Midnight Edition Package			
CCTL7	Whelen CORE Controller	1.0	0.00	0.00
C399K3	Whelen OBD Cable	1.0	0.00	0.00
SA315U	Whelen Siren Speaker	1.0	0.00	0.00
SAK9	Whelen SA315P Bail Bracket	1.0	0.00	0.00
CV2V	Whelen CORE Syn Module	1.0	199.99	199.99
CEM16	Whelen CORE Exp Module 16	2.0	203.99	407.98
	FRONT EQUIPMENT			
36-4075	Westin Push Bumper Durango	1.0	599.99	599.99
36-6005W2	Westin 2 Whelen Light Channel	1.0	59.99	59.99
36-4075WC	Westin Wire Cover Set	1.0	59.99	59.99
I2E	Whelen Duo Ion Blue/White	1.0	143.99	143.99
I2D	Whelen Duo Ion Red/White	1.0	143.99	143.99
ML2DD	Whelen M2 DUO Red/White	1.0	167.99	167.99
ML2DE	Whelen M2 DUO Blue/White	1.0	167.99	167.99
M2FB	Whelen M2 Black Flange	2.0	10.99	21.98
	Front/Side Facing Push Bumper Lights			
	SIDE EQUIPMENT			
U180E	Whelen U180 Blue/White	1.0	215.99	215.99
U180D	Whelen U180 Red/White	1.0	215.99	215.99
U18044	Whelen U180 Mount Durango	1.0	24.99	24.99
I2J	Whelen Duo Ion Red/Blue	2.0	143.99	287.98
	Rear Side Cargo Panels (1 Per Side)			

SKU	Description	Quantity	Price	Total
	REAR EQUIPMENT			
TLIR	Whelen TION Red	1.0	119.99	119.99
TLIB	Whelen TION Blue	1.0	119.99	119.99
ML2DJ	Whelen M2 DUO Red/Blue	2.0	167.99	335.98
M2FB	Whelen M2 Black Flange	2.0	10.99	21.98
	Rear Hatch Lights Visible When Open (2)			
	Surface Mounted Each Side Of License Plate (2)			
	PARTITION COMPONENTS			
PSSP6714D18A	Progard Space Saver Partition	1.0	1299.99	1299.99
	Includes Extension and Recess Panels			
	Includes Inbound Freight			
S6702D18OSB	ProGard Seat Rear Barrier Poly	1.0	2299.99	2299.99
	Rear Barrier, Plastic Seat, Outboard Seat Belts			
	Inbound Freight Included			
WB67NPD18	ProGard Window Bars Durango	1.0	329.99	329.99
3SC0CDCR	Whelen 3" Round Compartment	4.0	66.99	267.96
	Over Head Prisoner Lights (2)			
	Rear Cargo Lights (2)			
SC-920-5	Santa Cruz Single AR Gun Lock	2.0	399.99	799.98
	CONSOLE/CARGO COMPONENTS			
C-VS-1110-DUR	Havis 21" Console Durango	1.0	599.99	599.99
	Equipment Brackets and Filler Plates Included			
MM1	Magnetic Mic Clip	1.0	31.99	31.99
CUP2-1001	Havis Self Adjusting Cup Holder	1.0	53.99	53.99
C-MCB	Havis Shields Mic Clip Bracket	2.0	14.99	29.98
C-USB-3	Havis USB Module	1.0	90.99	90.99
C-ARM-108	Havis Arm Rest	1.0	249.99	249.99

SKU	Description	Quantity	Price	Total
PKG-TAB4-MSFT1-DCN	Havis Surface Pro Dock Pkg Includes Tablet Case, Dock, and Power Supply	1.0	829.99	829.99
C-MD-317	Havis Monitor And Keyboard Mount	1.0	429.99	429.99
PKG-KB-2002	Havis Rugged Keyboard With Mount	1.0	599.99	599.99
C-HDM-204	Havis Telescoping Pole W Handle	1.0	203.99	203.99
RJ-4235BLCP	Brother Rugged Jet Therm Printer	1.0	839.99	839.99
PA-CR-002A	Brother Printer Dock Station	1.0	114.99	114.99
LB3692	Brother Printer Power Cable	1.0	39.99	39.99
LB3603	Brother Printer USB Cable 10ft	1.0	34.99	34.99
RD007U5M	Brother RuggedJet 4 Paper 50 Rls	1.0	159.99	159.99
CG-X	Charge Guard	1.0	92.99	92.99
S4D	CargoRaxx Storage Rack Durango	1.0	699.99	699.99
FLPACKAGES	CargoRaxx Options Package Standard Halligan Mount, 2 Flare/Glove Boxes, Extinguisher Mount, Caution Tape Mount and Reflective Tape	1.0	319.99	319.99
DIV-1-PKG	CargoRaxx 2 Dividers	1.0	85.99	85.99
BOX-1	CargoRaxx Electronics Box	1.0	899.99	899.99
	INSTALLATION			
AMEX862	Amerex Fire Ext Bracket 862	1.0	69.99	69.99
90942	Motorola Coax Antenna Cable	1.0	24.99	24.99
PTA5BC2L2WG15B	Parsec Tech 5 In 1 Roof Antenna	1.0	359.99	359.99
PARTS	Wire, Fuses, Connectors, Loom,	1.0	725.00	725.00
BLACKOUT	Black Out Relay Pack	1.0	115.00	115.00
FUSE	Power Distribution	1.0	125.00	125.00
SHOP	Shop Supplies	1.0	25.00	25.00
GRAPHICS	Graphics Full Graphics Package Per Customer Spec	1.0	1250.00	1250.00

SKU	Description	Quantity	Price	Total
LABOR	Labor Installation of Above Equipment and Customer Supplied: Computer, Dock Station, Printer, Modem, and Components 800 Mhz Radio and Components Installation of Above Equipment and Customer Supplied: Computer, Dock Station, Printer, Modem, and Components 800 Mhz Radio and Components	1.0	5750.00	5750.00

SubTotal:	27,619.43
Exempt:	0.00
TOTAL:	27,619.43

We appreciate the opportunity to quote you on this project! Please review this quote for accuracy as any changes may result in differences in pricing and/or terms of sale. All orders are quoted with store pick-up as the default. Shipping is not included unless expressly stated on the quote. If shipping is requested, UPS rates will apply and will be added to the final invoice. Submission of this quote is for budgeting and review purposes only and does not constitute authorization to proceed. No materials will be ordered, labor scheduled or project work initiated without receipt of a Purchase Order or written authorization.

KUSTOM SIGNALS INC

MPH INDUSTRIES

Address 10901 W. 84th Terrace, Suite 100
Lenexa, KS 66214

Quote Number 00022201

MPH Industries, Inc.
316 East 9th Street
Owensboro KY 42303

Created Date 7/14/2026

Expiration Date 10/14/2026

Prepared By Judy Beiriger

Phone (913) 428-3276

Email jbeiriger@kustomsignals.com

Quote To:

Name Chief Kristopher Joswiak

Bill To Name HILLSDALE POLICE DEPT-CITY HALL BLDG

Bill To 97 NORTH BROAD STREET
HILLSDALE, MI 49242
USA

Ship To Name HILLSDALE POLICE DEPT-CITY HALL BLDG

Ship To 97 NORTH BROAD STREET
HILLSDALE, MI 49242
USA

Product Code	Quantity	Product Description	Sales Price	Total Price
849	1.00	Raptor RP-1 Dual Directional Ka-Band Antennas with Same Direction and DuraTrak™	USD 2,382.89	USD 2,382.89

Totals

Subtotal	USD 2,382.89
Shipping and Handling	USD 0.00
Total Amount	USD 2,382.89

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.

Michigan State Contract
Contract Number: MA260000000072
Valid through 1/19/2029
Includes Shipping and Handling
Current lead time is 30 days

Quote Acceptance

Signature ______________________________

Name ______________________________

Title ______________________________

Date ______________________________

Email Invoice To ______________________________

Address 10901 W. 84th Terrace, Suite 100
Lenexa, KS 66214

Quote Number 00022201

MPH Industries, Inc.
316 East 9th Street
Owensboro KY 42303

Created Date 7/14/2026

Expiration Date 10/14/2026

Prepared By Judy Beiriger

Phone (913) 428-3276

Email jbeiriger@kustomsignals.com

Raptor options to consider; not included in total:
Raptor traffic safety radar online operator training $10.00
Radar Wireless Speed Sense Module (WSS) $230.00
*Certain vehicles may require this additional component
Raptor hard carrying case $105.00
KA antenna cover kit with mount $45.00
Raptor display separation kit (at initial time of order) $145.00
Raptor upgrade to Dual Ka antenna unit - please ask for pricing
Raptor motorcycle upgrade kit (available at time of order) $545.00
Water Resistant Wireless Speed Module for motorcycles $285.00
** Raptor radar now includes Same Direction Mode and Advanced Tuning Fork Test

Quote Acceptance

Signature ______________________________

Name ______________________________

Title ______________________________

Date ______________________________

Email Invoice To ______________________________

City of Hillsdale
Agenda Item Summary

Meeting Date: **July 20, 2026**

Agenda Item: **New Business**

SUBJECT: **PACE Scheduler Software Purchase**

BACKGROUND PROVIDED BY: Kristopher Joswiak, Chief of Police & Fire

The Hillsdale Police and Fire Department currently utilizes manual scheduling processes that are time-consuming and increase the potential for scheduling conflicts, errors, and administrative inefficiencies. PACE Scheduler is a public safety scheduling platform specifically designed for fire and EMS agencies. The software provides automated scheduling, shift trades, leave management, overtime tracking, staffing notifications, and reporting capabilities. Implementing PACE Scheduler will improve operational efficiency, provide greater accountability, reduce administrative workload, and assist in maintaining minimum staffing requirements while enhancing communication with department personnel.

The total first-year cost, including implementation and the annual software subscription, is $2,350. Staff recommends entering into a one-year subscription, with the option to renew annually. Funding for this purchase was included in the approved FY 2026-27 Police and Fire Department Budget.

RECOMMENDATION:

Authorize the City Manager and the Police and Fire Chief to execute all necessary agreements and purchase the PACE Scheduler software, including implementation services and any associated first-year subscription costs, in accordance with the approved departmental budget.

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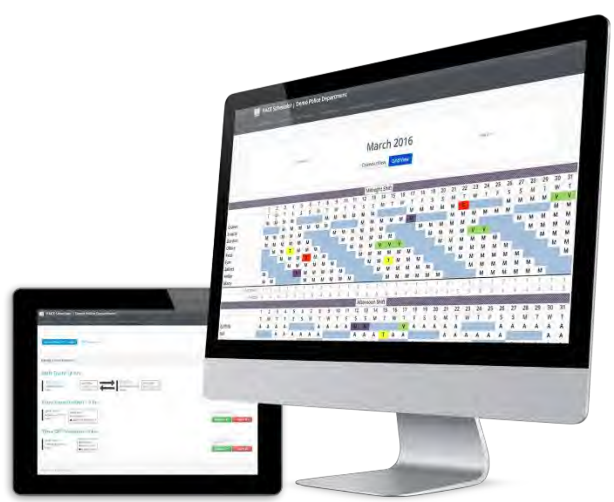
Pace Scheduler Proposal

CITY OF HILLSDALE POLICE DEPARTMENT
CHIEF KRISTOPHER JOSWIAK
97 N. BROAD ST.
HILLSDALE, MI 49242

Frank Provenzano
04-02-2026



OVERVIEW

Dear Chief Joswiak,

Thank you for taking the time to view a demonstration of our scheduling software. Based on our discussion during the demo, we hope you agree that the software will be an excellent fit for your department.

Our system will allow you to quickly and easily:

- Create schedules utilizing our permanent shift and customized rotation patterns and populate schedules for any schedule period you choose (ex. 3 months, 6 months, year, indefinitely)
- Easily identify and fill staffing deficits
- Automate the vacation bidding process
- Manage on-the-fly schedule changes
- Notify and let officers sign up for available extra-duty or open-shift overtime
- Send unlimited email and/or text alerts and messages to your staff
- Handle time off/overtime requests electronically, all backed by a full audit trail and extremely robust reporting.
- Track benefit time
- Quickly assign beats/areas/sectors and equipment needed for them.
- Ease the burden on your payroll/admin staff by allowing us to create an export for your payroll system at no charge to you.

Our extensive experience working with police departments has allowed us to optimize our onboarding and training processes to ensure a successful and smooth transition to our software. You can rest assured that the Pace Team is with you every step of the way!

Sincerely,

Frank Provenzano

National Account Manager

Pace Scheduler

SCOPE OF SERVICES

The Pace Scheduler software is an advanced scheduling solution built specifically for the unique needs of law enforcement. It is an online-hosted solution, which allows users 24-7 access anywhere they have an active internet connection. The site is scalable and fully functional on any modern device (tablet, phone, laptop, PC, etc.).

The software is based on a yearly subscription model and includes the following:

- 13 Month first-year term (extra month to cover the setup/onboarding process)
- Site hosting, Maintenance, Standard Updates, and bug fixes.
- Unlimited Phone and Email Support (M-F, 8A-5P, NBD response)
- Initial Online Training for Admins, Supervisors, and Regular Users
- Unlimited Text/Email Messaging and Alerts
- Any New Standard Pace Planned Features Released as Part of the Core Software
- Unlimited Storage of Client Scheduling Data
- Custom Export file for Payroll Software (if applicable)

Any additional features/needs requiring custom development will be reviewed by the development team for feasibility, a clearly written scope defined, and will be quoted separately.

ONBOARDING PROCEDURE

Upon purchasing Pace Scheduler, you will receive a welcome email requesting the following:

- Fill out Google Sheet – details what info we need from you to setup your site, along with examples
- Provide 1-2 months of your current schedule
- Provide current roster in specified format
- Identify who will be the Pace "Project Lead" and "Co-Lead" for your department – these will be the Pace Scheduler experts from your department who will be the main POC.

ONBOARDING ESTIMATED TIMEFRAME

The timeline below is merely an estimate and is dependent on many factors including, but not limited to department size, when data is received, client availability and responsiveness, and client scheduled "go-live" date.

Phase	Timeframe
Data Collection	Weeks 1-2
Site Setup	Weeks 3-4
Review and Training	Week 5-6
GO LIVE	Weeks 6-7
Custom Payroll Reports	TBD

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TERMS AND CONDITIONS

PACE SCHEDULER SERVICES AND SUPPORT

Subject to the terms of this Agreement, Company (Pace Scheduler) will use commercially reasonable efforts to provide Customer the Services as agreed upon. As part of the setup process, Customer will identify the key admin level user who will be the go-to contact person when the Pace Scheduler team needs to contact Company.

RESTRICTIONS AND RESPONSIBILITIES

Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services or any software, documentation or data related to the Services ("Software"); modify, translate, or create derivative works based on the Services or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third party; or remove any proprietary notices or labels.

Further, Customer may not remove or export from the United States or allow the export or re-export of the Services, Software or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Software and documentation are "commercial items" and according to DFAR section 252.227-7014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by Customer will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

Customer represents, covenants, and warrants that Customer will use the Services only in compliance with Company's standard published Term of Service and all applicable laws and regulations. Customer hereby agrees to indemnify and hold harmless Company against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys' fees) in connection with any claim or action that arises from an alleged violation of the foregoing or otherwise from Customer's use of Services. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

Customer consents on behalf of all its users to receive automated text messages related to the software's functionality. These messages may include notifications, alerts, and reminders. Standard message and data rates may apply. Users can opt out individually by replying "STOP" to any message. Customer is responsible for updating Pace Scheduler with any changes to its users' mobile numbers. Company is not liable for delayed, undelivered, or compromised messages.

Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, "Equipment"). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to administrative and user passwords) and files, and for all uses of Customer account or the Equipment with or without Customer's knowledge or consent.

CONFIDENTIALITY; PROPRIETARY RIGHTS

Each party (the "Receiving Party") understands that the other party (the "Disclosing Party") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "Proprietary Information" of the Disclosing Party). Proprietary Information of Company includes non-public information regarding features, functionality and performance of the Service. Proprietary Information of Customer includes non-public data provided by Customer to Company to enable the provision of the Services ("Customer Data"). The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information after five (5) years following the disclosure thereof or any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party or (e) is required to be disclosed by law.

Customer shall own all right, title and interest in and to the Customer Data. Company shall own and retain all right, title and interest in and to (a) the Services and Software, all improvements, *enhancements or modifications thereto, (b) any software, applications, inventions or other technology developed in connection with Implementation Services or support, and (c) all intellectual property rights related to any of the foregoing.*

Notwithstanding anything to the contrary, Company shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and Company will be free (during and after the term hereof) to use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other Company offerings. No rights or licenses are granted except as expressly set forth herein.

Notwithstanding anything in this Agreement to the contrary, it is the express intention of the parties to this Agreement that all right, title and interest of whatever nature in the Company's user manuals, training materials, all computer software, report formats, together with all subsequent versions, enhancements and supplements to said software and written materials, all copyright rights (including both source and object code) and all oral or written information relating to the Company's software or written materials conveyed in confidence by the Company pursuant to this Agreement which is not generally known to the public and which give the Company an advantage over their respective competitors who do not know or use such information, and all other forms of intellectual property of whatever nature is and shall remain the sole and exclusive property of the Company and shall not be exploited by the Customer, except as expressly set forth herein.

PAYMENT OF FEES

Customer will pay Company the applicable fees described in the Order Form for the Services and Custom Implementation Services in accordance with the terms therein (the "Fees"). If Customer's use of the Services exceeds the Service Capacity set forth on the Order Form or otherwise requires the payment of additional fees (per the terms of this Agreement), Customer shall be billed for such usage and Customer agrees to pay the additional fees in the manner provided herein. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees upon thirty (30) days prior notice to Customer (which may be sent by email). If Customer believes that Company has billed Customer incorrectly, Customer must contact Company no later than 60 days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Company's customer support department.

Company will bill customer via an invoice. Full payment for invoices issued in any given month must be received by Company thirty (30) days after the mailing date of the invoice. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection and may result in immediate termination of Service. Customer shall be responsible for all taxes associated with Services other than U.S. taxes based on Company's net income.

TERM AND TERMINATION

Subject to earlier termination as provided below, this Agreement shall be automatically renewed for additional periods of the same duration as the Term as specified in the Order Form unless either party requests termination at least thirty (30) days prior to the end of the then-current term.

In addition to any other remedies it may have, either party may also terminate this Agreement upon thirty (30) days' notice (or without notice in the case of nonpayment), if the other party materially breaches any of the terms or conditions of this Agreement. Customer will pay in full for the Services up to and including the last day on which the Services are provided. All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, and limitations of liability.

WARRANTY, MAINTENANCE, AND DISCLAIMER

Company shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Implementation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, COMPANY DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND IMPLEMENTATION SERVICES ARE PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.

LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY, EXCEPT FOR BODILY INJURY OF A PERSON, COMPANY AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL EQUIPMENT AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, OR NEGLIGENCE THEORY,: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OR CORRUPTION OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND COMPANY'S REASONABLE CONTROL; OR (D) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID BY CUSTOMER TO COMPANY FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

MISCELLANEOUS

If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. This Agreement is not assignable, transferable or sub licensable by Customer except with Company's prior written consent. Company may transfer and assign any of its rights and obligations under this Agreement without consent. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Customer does not have any authority of any kind to bind Company in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested. This Agreement shall be governed by the laws of the State of Illinois without regard to its conflict of laws provisions.

SECURITY STATEMENT

The Pace Scheduler is a cloud based software solution, which therefore poses little risk to any internal IT networks. Further, no highly sensitive data is stored anywhere within the Pace Scheduler databases. We do not collect social security numbers, payment information, health information, or external passwords. For all of the data that we do collect, we keep it secure in the following ways:

The Pace Scheduler uses 256-bit secure sockets layer encryption for all communications with our servers.

All data is password protected and multiple security and permission layers are enforced at the application level to ensure only the proper users view the data they are entitled to view. Passwords are encrypted using the PBKDF2 algorithm with a SHA256 hash, a password stretching mechanism recommended by NIST. This means even members of the Pace Scheduler development team cannot gain access to a user's password.

The data is physically stored on the highly secured AWS technology infrastructure. The AWS data center operations have been accredited under ISO 27001, SOC 1 and SOC 2/SSAE 16/ISAE 3402 (Previously SAS 70 Type II), PCI Level 1, FISMA Moderate, Sarbanes-Oxley (SOX). These centers also provide environmental/disaster safeguards, network security safeguards, and system security safeguards that all comply with industry standards.

Database backups are taken and stored at regular intervals, no less than once per day, and are also stored within the secure AWS technology infrastructure. Every change to your data is written to write-ahead logs, which are shipped to multi-datacenter, high-durability storage. In the unlikely event of unrecoverable hardware failure, these logs can be automatically 'replayed' to recover the database to within seconds of its last known state.

UPTIME AND AVAILABILITY

Uptime

The Pace Scheduler application is hosted on Amazon Web Services servers, which guarantees a 99.99% uptime. To date, Pace Scheduler has kept a historical 99.996% uptime (including both planned and un-planned outages), while frequently releasing features and making many improvements on the application.

Scheduled Maintenance

When Pace releases new functionality that may require downtime, releases updates to existing features that may require downtime, or needs to bring the website down for maintenance for any other reason, Pace will schedule these updates or outages between 12:00AM CST and 5:00AM CST unless extenuating circumstances exist. Releases that require 0 seconds of downtime may happen at alternate times. During the vast majority of releases there will be no downtime. The reason for scheduling certain releases in the night is to ensure that if downtime happens it will not affect users during normal business hours. There may occasionally be exceptions when the Pace team may need to do maintenance during business hours, and in these instances the Pace Scheduler team will communicate as appropriate to any affected clients.

SUPPORT TERMS

Company will provide Technical Support to Customer via both telephone and electronic mail on weekdays during the hours of 9:00 am through 5:00 pm US/Central time, with the exclusion of Federal Holidays ("**Support Hours**").

Customer may initiate a helpdesk ticket during Support Hours by calling 630-395-2185 or any time by emailing support@pacescheduler.com.

Company will use commercially reasonable efforts to respond to all Helpdesk tickets within one (1) business day.

PRICING AND FEES

PACE SCHEDULER	**DATE:**	April 02, 2026
2040 CORPORATE LANE	**QUOTATION #:**	HIL20260402
NAPERVILLE, IL 60563	***QUOTE VALID UNTIL:***	July 02, 2026

BILL TO:
CITY OF HILLSDALE POLICE DEPARTMENT
CHIEF KRISTOPHER JOSWIAK
97 N. BROAD ST.
HILLSDALE, MI 49242

DESCRIPTION	TYPE OF FEE	TOTAL
General Software License Fee - up to 35 Users	Yearly Recurring	$2,350.00
Setup Fee	One-time	~~($500.00)~~ WAIVED

COST BREAKDOWN:

DESCRIPTION	TOTAL
YEARLY RECURRING TOTAL FEES	$2,350.00*
ONE-TIME FEES	NONE
FIRST YEAR TOTAL	$2,350.00*

Please check the option below to add Single Sign On (SSO) through Microsoft Azure to your subscription:

________ SSO Pricing for above stated user count: $360.00/Year ($2,710.00 subscription total per year with SSO)

*Pace Scheduler offers a satisfaction guarantee, whereby once your full team has attended and completed all training and onboarding meetings, and are using the system and considered live, if you are dissatisfied with the product during the first 12 months of your subscription, Pace will prorate and refund the unused portion of your subscription. Refund does not include any custom development fees.

* Pricing subject to increase at time of subscription renewal. Purchase a multi-year subscription in order to lock in your current pricing with no increases throughout the multi-year subscription contract.

Please check an option below if you would like to take advantage of a multi-year subscription agreement:

______ 2 Year ______ 3 Year ______ 4 Year ______ 5 Year

Payment is due upfront for selected number of years in order to take advantage of this offer.

EXHIBIT A

Custom Implementation Services

Custom Implementation Services: Pace will use commercially reasonable efforts to provide Customer the additional services and/or functionality described here in Exhibit A (hereafter referred to as Custom Implementation Services), and Customer shall pay Company the Custom Implementation Fee in accordance with the terms herein.

This exhibit describes all items that go beyond the scope of the core Pace Scheduler program and are therefore considered to be Custom Implementation Services:

- N/A. Customer did not request any Custom Implementation Services in this contract.

SCHEDULER
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PACE SCHEDULER SERVICES AGREEMENT
QUOTATION #: HIL20260402

This Pace Scheduler Services Agreement ("Agreement") is entered into on _____________________(the "Effective Date") between Pace Systems, Inc. with a place of business at 2040 Corporate Lane, Naperville, IL 60563 ("Company"), and the Customer listed above ("Customer"). This Agreement includes and incorporates the proposal in its entirety, as well as the stated Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

Customer acknowledges and agrees to payment being due upfront and within 30 days of receipt of Pace Scheduler invoice.

Pace Systems, Inc.:	**Customer:**
Signature:_________________________	Signature: _______________________________
Name:____________________________	Name:___________________________________
Title:______________________________	Title:___________________________________
Date: ____________________________	Date: ___________________________________
	PO# (If Applicable):_________________________

SCHEDULER
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CLIENT BILLING INFORMATION

Date: ____________________

Company Information

Company Name:		*Company Address:*	
City:	*State:*	*Zip Code:*	
Phone Number:	*Fax Number:*	*Website:*	
Company Contact:	*Title:*		*Phone Number:*

Tax Exempt? ☐ Yes ☐ No

FEIN#: ____

Accounting Contact

Name:	*Phone:*	*Email:*

Authorized Signature Title Date

PLEASE EMAIL A COPY OF YOUR COMPLETED W9 FORM TO YOUR ACCOUNT MANAGER

In order to move forward, we will need the following from you:

1. Copy of signed Proposal (Including pricing page)
2. Completed Client Billing Information (see Page 12)
3. PO (if you use them)
4. Tax Exempt Certificate
5. Completed W9 Form
6. Full contact information (name, phone, email) for the following:
    - **Project Lead**
    - **Co-Lead**
    - **Head of Department** - (this person will be copied on correspondence and progress)
    - **Payroll Contact** – Person who manages the payroll software (if you want us to build a payroll export)

The Project Lead/Co-Lead will be the main points of contact for us, will fill out the information we need to setup your new site, and will be the driving force at your department to get everyone on board.

Once we receive the above information, we will send out a welcome email within 24 hours to the Project Lead and Co-Lead.

The welcome email will detail the information we need from you in order to setup your site. Once you receive it, please **do not** fill anything out until we have had a chance to review it together. This reduces the chance of errors, which may delay the building of your new Pace Scheduler site.