



City Council Agenda

September 21, 2026
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of September 3, 2026: \$2,558,944.95
 - 2. Payroll of August 27, 2026: \$216,971.90
 - B. City Council Minutes of September 8, 2026
 - C. Finance Minutes of September 8, 2026
 - D. Traffic Control Order – Fair Parade
 - E. Traffic Control Order (Parking) – Fair Week
 - F. Traffic Control Order (Railroad & Autumnfest)
 - G. Indiana Outboard Racing- Ratification of Signatures
- VI. Communications/Petitions**
 - A. Hillsdale Railroad & Autumnfest Event
 - B. 2026 Special Assessment Installments to Winter Tax Bills
 - C. Mike Prince BPU Board Resignation Letter
 - D. Hillsdale County Commissioner Verbal Update- Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
 - A. 64 Spring St Update
- IX. New Business**
 - A. Paladino Resignation Letter – Council Vote to Accept
 - B. Mayor Pro-Tem Vacancy and Designation
 - C. Hillsdale Rocket Football Raffle License Request
 - D. Eaton Yukon AMI Software Support
 - E. Set Public Hearing – OPRA Certificate for Blue Mantle, LLC
 - F. Set Public Hearing – CRE Certificate for Christopher Parish
 - G. OPRA Transfer – 16 S. Howell Street (Resolution)
 - H. Wheel Loader Purchase
- X. Miscellaneous Reports**
 - A. Proclamation: None
 - B. Appointment: BPU – Scott Sessions
 - C. Other- None
- XI. General Public Comment**

XII. City Manager's Report

XIII. Council Comment

XIV. Adjournment

09/03/2026 02:40 PM
User: lsergent
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 1/13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	RETIREMENT - CONTRIBUTION	MERS	RETIREMENT - ANNUAL PMT 1	23,145.79	1552
101-000.000-231.105	RETIREMENT - CONTRIBUTIONS	MERS	RETIREMENT - CONTRIBUTIONS	13,233.41	1552
Total For Dept 000.000				36,379.20	
Dept 172.000 CITY MANAGER					
101-172.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	874.20	1552
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	9,616.20	1552
Total For Dept 172.000 CITY MANAGER				10,490.40	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	563.48	1552
101-175.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	5,814.67	1552
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR AUG 26	169.58	113475
101-175.000-802.000	NET ADMIN AUG 26	SONIT SYSTEMS, LLC	NET ADMIN AUG 26	1,170.00	113475
101-175.000-802.000	MICROSOFT OFFICE PRO PLUS LICENS	CARD SERVICES CENTER	B. JANES CREDIT CARD	48.68	1550
Total For Dept 175.000 ADMINISTRATIVE SERVICES				7,766.41	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-801.000	ACCOUNTING SERVICES - JULY 2026	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JULY 2026	2,601.15	113482
101-191.000-956.000	MGFOA CONFERENCE - T. BUMPUS	CARD SERVICES CENTER	T. BUMPUS CREDIT CARD	450.00	1550
101-191.000-956.200	LODGING - MGFOA CONFERENCE - T.	CARD SERVICES CENTER	T. BUMPUS CREDIT CARD	175.00	1550
Total For Dept 191.000 FINANCE DEPARTMENT				3,226.15	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	2,386.38	1552
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	26,104.40	1552
101-215.000-726.000	CITY LOGO REG WHITE ENVELOPES CA	ARROW SWIFT PRINTING	CITY LOGO REG WHITE ENVELOPES CASE	320.00	113416
101-215.000-726.000	CERAMIC MUGS	CARD SERVICES CENTER	K. PRICE CREDIT CARD	178.76	1550
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	73.45	113413
101-215.000-801.000	FULL SUBSCRIPTION ANNUAL PRINT S	CIVICPLUS, LLC	FULL SUBSCRIPTION ANNUAL PRINT SUPPLEME	1,995.00	113425
101-215.000-801.000	NOTARY APPLICATION FEE	CARD SERVICES CENTER	K. PRICE CREDIT CARD	41.17	1550
101-215.000-905.000	PUBLIC HEARING NOTICES 64 SPRING	USA TODAY MEDIA CORP	PUBLIC HEARING NOTICES 64 SPRING 54 WE	125.40	113488
Total For Dept 215.000 CITY CLERK DEPARTMENT				31,224.56	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	234.00	1552
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	2,574.00	1552
Total For Dept 253.000 CITY TREASURER				2,808.00	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	3,665.51	1552
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	40,088.16	1552
101-257.000-801.000	LEASE FEE - 29VZH9	ENTERPRISE FM TRUST	AUTO LEASES - AUG 2026	31.64	1551
101-257.000-850.000	MONTHLY VERIZON BILL - JUL 26	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 26	(2.58)	113491
101-257.000-860.000	TRANSPORTATION & MILEAGE	OLIVIA SMITH	REIMBURSEMENT - ASSESSOR CON ED ROOM &	175.46	113462
101-257.000-956.200	LODGING & MEALS	OLIVIA SMITH	REIMBURSEMENT - ASSESSOR CON ED ROOM &	208.28	113462
101-257.000-991.100	LEASE PRINCIPAL PAID - 29VZXH9	ENTERPRISE FM TRUST	AUTO LEASES - AUG 2026	533.90	1551
101-257.000-993.100	LEASE INTEREST PAID - 29VZH9	ENTERPRISE FM TRUST	AUTO LEASES - AUG 2026	153.65	1551
Total For Dept 257.000 ASSESSING DEPARTMENT				44,854.02	
Dept 262.000 ELECTIONS					
101-262.000-726.000	MUFFINS, DONUTS, CUTLERY - ELECT	CARD SERVICES CENTER	K. PRICE CREDIT CARD	82.23	1550
101-262.000-801.000	REIMBURSEMENT FOR EXPENSES 8/4/2	HILLSDALE CO CLERK	REIMBURSEMENT FOR EXPENSES CONDUCTING E	1,726.54	113440

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
Total For Dept 262.000 ELECTIONS				1,808.77	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	COPY PAPER, BATHROOM SUPPLIES, T	CURRENT OFFICE SOLUTIONS	COPY PAPER, BATHROOM SUPPLIES, TRASH B	301.06	113427
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	13.30	113439
101-265.000-726.000	HAND SOAP,	CARD SERVICES CENTER	K. PRICE CREDIT CARD	27.24	1550
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	29.60	113423
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	29.60	113423
101-265.000-801.000	MATS - CITY HALL	CINTAS CORPORATION	MATS - CITY HALL	29.60	113423
101-265.000-801.000	BUILDING AND GROUNDS	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	160.00	113432
101-265.000-801.000	ELEVATOR REPAIR - PHONE CH	SCHINDLER ELEVATOR CORPOR	ELEVATOR REPAIR - PHONE CH	1,696.79	113474
101-265.000-801.000-215060	MRC	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	180.00	113432
101-265.000-801.000-215060	REPAIR A/C - MITCHELL BUILDING	GRIFFITHS MECHANICAL CONT	REPAIR A/C - MITCHELL BUILDING	2,727.03	113437
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	45.99	1541
101-265.000-920.000-215060	505431439 - 22 N MANNING - MITCH	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	49.46	1539
Total For Dept 265.000 BUILDING AND GROUNDS				5,289.67	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	28,284.00	1552
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	311,124.00	1552
101-301.000-726.000	MUNICIPAL PLATES - POLICE 4	STATE OF MICHIGAN	MUNICIPAL PLATES	52.00	113478
101-301.000-726.000	WORK BENCH	CARD SERVICES CENTER	K. JOSWIAK CREDIT CARD	534.21	1550
101-301.000-730.000	WINDSHIELD WASHER PUMP - PD #2-6	FRANK BECK CHEVROLET CO.	WINDSHIELD WASHER PUMP - PD #2-6	15.80	113433
101-301.000-730.000	STUD, BOLT - PD #2-5	FRANK BECK CHEVROLET CO.	STUD, BOLT - PD #2-5	19.90	113433
101-301.000-730.000	BELTS - PD #25	PERFORMANCE AUTOMOTIVE	BELTS - PD #25	89.08	113467
101-301.000-730.000	WIPER BLADES - PD #2-6	PERFORMANCE AUTOMOTIVE	WIPER BLADES - PD #2-6	28.58	113467
101-301.000-730.000	WESTIN PUSH BUMPER	PRIORITY ONE EMERGENCY INC	WESTIN PUSH BUMPER	795.00	113471
101-301.000-740.301	POLICE FUEL AUGUST 2026	WATKINS TRANSPORT INC	POLICE FUEL AUGUST 2026	4,609.02	113494
101-301.000-742.000	ARMOUR EXPRESS BALLISTIC VEST JU	ON DUTY GEAR, LLC	ARMOUR EXPRESS BALLISTIC VEST JUNE AND	2,080.00	113463
101-301.000-742.000	2 PAIR OF PANTS 32X34 FOR SGT JU	PRIORITY ONE EMERGENCY INC	2 PAIR OF PANTS 32X34 FOR SGT JUNE	238.05	113471
101-301.000-801.000	TOKEN FEE FROM 4/01/2026-6/30/20	MICH STATE POLICE	TOKEN FEE FROM 04/01/2026-06/30/2026	99.00	113454
101-301.000-801.000	TOKEN FEE FROM 1/2026 - 3/2026	MICH STATE POLICE	TOKEN FEE FROM 1/2026 - 3/2026	99.00	113454
101-301.000-801.000	PACE SCEHDULER SOFTWARE 07/23/26	PACE SYSTEMS, INC.	PACE SCEHDULER SOFTWARE 07/23/26-08/23/	1,762.50	113465
101-301.000-801.000	TLO SERVICES 08/01/26-08/31/26	TRANSUNION RISK AND ALTERN	TLO SERVICES 08/01/26-08/31/26	100.00	113484
101-301.000-850.000	PHONE BILL FOR POLICE AND FIRE J	VERIZON WIRELESS	PHONE BILL FOR POLICE AND FIRE JUL 26	2,684.95	113491
101-301.000-930.000	OIL CHANGE FOR 2-6	FRANK BECK CHEVROLET CO.	OIL CHANGE FOR 2-6	89.95	113433
101-301.000-930.000	OIL CHANGE AND TIRE ROTATION 2-5	FRANK BECK CHEVROLET CO.	OIL CHANGE AND TIRE ROTATION 2-5	106.45	113433
101-301.000-930.000	TIRES FOR 2-6	PARNEY'S CAR CARE, LLC	TIRES FOR 2-6	1,143.02	113466
Total For Dept 301.000 POLICE DEPARTMENT				353,954.51	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	7,765.00	1552
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	85,415.00	1552
101-336.000-726.000	CURAPLEX DEFIBRILLATOR PADS	AMAZON CAPITAL SERVICES, I	CURAPLEX DEFIBRILLATOR PADS	51.49	113414
101-336.000-726.000	PARTS FOR LADDER 342 FIRE	BLACK FORKLIFT SALES & SER	PARTS FOR LADDER 342 FIRE	329.93	113418
101-336.000-726.000	RETURN - POWER FLOW NOZZLE	GELZER HJ & SON INC	RETURN - POWER FLOW NOZZLE	(10.79)	113434
101-336.000-726.000	1/2 MALE HOSE REPAIR	GELZER HJ & SON INC	1/2 MALE HOSE REPAIR	5.99	113434
101-336.000-726.000	HARDWARE PURCHASED FOR FIRE DEPT	GELZER HJ & SON INC	HARDWARE PURCHASED FOR FIRE DEPT	4.70	113434
101-336.000-726.000	FLAT WIPER BLADE FORD F350 2016	PERFORMANCE AUTOMOTIVE	FLAT WIPER BLADE FORD F350 2016 FIRE	37.38	113467
101-336.000-726.000	J-B KWIK CARDED	PERFORMANCE AUTOMOTIVE	J-B KWIK CARDED	7.79	113467
101-336.000-726.000	STATION EXTINGUISHER TRAINING CA	SPRATT'S TRADING POST INC	STATION EXTINGUISHER TRAINING CAN	33.96	113476
101-336.000-726.000	PENS, CLEANER, TOILET PAPER, SOA	CARD SERVICES CENTER	K. JOSWIAK CREDIT CARD	224.42	1550
101-336.000-740.000	FIRE FUEL JULY 2026	WATKINS TRANSPORT INC	FIRE FUEL AUGUST 2026	769.67	113494

09/03/2026 02:40 PM
User: lsergent
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 3/13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
101-336.000-742.000	FREIGHT TO SHIP RECENT POLO SHIR	PRIORITY ONE EMERGENCY INC	FREIGHT TO SHIP RECENT POLO SHIRT ORDE	22.73	113471
101-336.000-801.000	ANNUAL FIRE POLICY AND DAILY TR	LEXIPOL, LLC	ANNUAL FIRE POLICY AND DAILY TRAINING	4,213.45	113449
101-336.000-801.000	PACE SCEHDULER SOFTWARE 07/23/26	PACE SYSTEMS, INC.	PACE SCEHDULER SOFTWARE 07/23/26-08/23/	587.50	113465
101-336.000-810.000	CLIA LABORATORY APPLICATION	CARD SERVICES CENTER	K. JOSWIAK CREDIT CARD	248.00	1550
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON RD	85.06	1537
101-336.000-930.000	SERVICE CALL TO REPLACE TWO SPRI	THE DOOR MAN	SERVICE CALL TO REPLACE TWO SPRINGS ON	825.00	113481
101-336.000-940.000	TRUCKMANS 16 " GUIDE BAR AND RAP	POINT RENTAL & SALES CORP	TRUCKMANS 16 " GUIDE BAR AND RAPCO CHAI	477.00	113468
Total For Dept 336.000 FIRE DEPARTMENT				101,093.28	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	6,906.01	1552
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	75,261.41	1552
101-441.000-726.000	POST IT NOTES	AMAZON CAPITAL SERVICES, I	SAFETY GLASSES, POST IT NOTES, HERBICII	69.89	113414
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	33.25	113439
101-441.000-726.000	TRIM LINE	TSC STORES	CREDIT CARD - JULY 2026	27.49	113486
101-441.000-726.000	SUPPLIES	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	49.18	1550
101-441.000-726.008	SAFETY GLASSES	AMAZON CAPITAL SERVICES, I	SAFETY GLASSES, POST IT NOTES, HERBICII	50.82	113414
101-441.000-726.008	SAFETY HELMETS	MORIARTY MACHINERY & SUPPI	SAFETY HELMETS, LATH BUNDLES STREET PRC	719.88	113458
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	113423
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	113423
101-441.000-801.000	MATS, MOP	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	50.44	113423
101-441.000-801.000	DPS	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	120.00	113432
101-441.000-810.000	IMSA CERTIFICATIONS	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	80.00	1550
101-441.000-850.000	MONTHLY VERIZON BILL - JUL 26	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 26	554.38	113491
101-441.000-860.000	MILEAGE REIMBURSEMENT - MAMC	FRANK ENGLE	MILEAGE REIMBURSEMENT - MAMC	207.35	113429
101-441.000-955.441	BOOT REIMBURSEMENT	LUKE SMITH	BOOT REIMBURSEMENT	150.00	113451
101-441.000-955.588	SCREENING/TESTING - A. COLE	CE & A PROFESSIONAL SERVIC	SCREENING/TESTING - BILDNER, BLAKE, COLE,	280.51	113422
101-441.000-956.000	MSPI - L. DINGESS	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	1,615.00	1550
101-441.000-956.200	LODGING - MSPI CONFERENCE - LORE	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	517.90	1550
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				86,794.39	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-860.000	TURN SIGNAL - ENGINEERING #27	PERFORMANCE AUTOMOTIVE	TURN SIGNAL - ENGINEERING #27	58.98	113467
Total For Dept 447.000 ENGINEERING SERVICES				58.98	
Dept 567.000 CEMETERIES					
101-567.000-726.000	FOUNDATION - BUTLER	BECKER & SCRIVENS CONCRETE	FOUNDATION - BUTLER	68.88	113417
101-567.000-726.000	FOUNDATION - JONES LAKEVIEW	BECKER & SCRIVENS CONCRETE	FOUNDATION - JONES LAKEVIEW	62.16	113417
101-567.000-726.000	TOPSOIL - OAK GROVE	DRY MAR TRUCKING & DIRTWO	TOPSOIL - OAK GROVE	875.00	113428
101-567.000-801.000	TREE REMOVAL - CEMETERIES	LONSBERY, JEFFREY	CITY WIDE TREE REMOVAL	900.00	113426
101-567.000-801.000	CEMETERIES	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	9,176.65	113432
101-567.000-801.000	TREE REMOVAL/TRIMMING STORM DAMA	WICKHAM TREE SERVICE, LLC	TREE REMOVAL/TRIMMING STORM DAMAGE 7/3/	1,900.00	113496
Total For Dept 567.000 CEMETERIES				12,982.69	
Dept 571.000 PARKING LOTS					
101-571.000-801.000	PARKING LOTS	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	432.00	113432
Total For Dept 571.000 PARKING LOTS				432.00	
Dept 595.000 AIRPORT					
101-595.000-726.000	BALL HITCH	FAMILY FARM & HOME	BALL HITCH	59.99	113431
101-595.000-740.000	DIESEL DELIVERY - AIRPORT EQUIP	BRINER OIL CO, INC	DIESEL DELIVERY - AIRPORT EQUIP	983.65	113419
101-595.000-801.000	AWOS CONTRACT 4/2026-6/2026	STATE OF MICHIGAN	AWOS CONTRACT 4/2026-6/2026	623.99	113477
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	1549

09/03/2026 02:40 PM
User: lsergent
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 4/13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 595.000 AIRPORT					
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	1549
101-595.000-930.000	T. STEBLETON CREDIT CARD	CARD SERVICES CENTER	T. STEBLETON CREDIT CARD	6.43	1550
Total For Dept 595.000 AIRPORT				2,644.06	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-801.372	ASBESTOS SURVEY FOR DEMOLITION 6	TOTAL ENVIRONMENTAL SERVICE	ASBESTOS SURVEY FOR DEMOLITION 64 SPRIN	600.00	113483
101-701.000-801.372	POSTAGE FOR CIVIL INFRACTION MAI	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	124.57	1550
101-701.000-956.000	2026 RENEWABLE ENERGY WORKSHOP	MSU ANR EVENT SERVICES	2026 RENEWABLE ENERGY WORKSHOP	10.00	113459
101-701.000-956.000	2027 ZONING ADMIN CERTIFICATE PR	MSU ANR EVENT SERVICES	2027 ZONING ADMIN CERTIFICATE PROGRAM	575.00	113459
Total For Dept 701.000 PLANNING DEPARTMENT				1,309.57	
Dept 756.000 PARKS					
101-756.000-726.000	DECKING/BOARD - WHARF REPAIRS	JONESVILLE LUMBER	DECKING/BOARD - WHARF REPAIRS	42.76	113446
101-756.000-726.000	TRIM LINE	TSC STORES	CREDIT CARD - JULY 2026	27.50	113486
101-756.000-801.000	TREE REMOVAL - PARKS	LONSBERRY, JEFFREY	CITY WIDE TREE REMOVAL	1,500.00	113426
101-756.000-801.000	PARKS	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	8,278.48	113432
101-756.000-801.000-215067	FITNESS PARK	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	260.00	113432
Total For Dept 756.000 PARKS				10,108.74	
Total For Fund 101 GENERAL FUND				713,225.40	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	SIDEWALK REPLACEMENT - 95 OAK ST	DRY MAR TRUCKING & DIRTWO	SIDEWALK REPLACEMENTS OAK ST	2,500.00	113428
202-444.000-801.000	SIDEWALK REPLACEMENT - 33 S MANN	DRY MAR TRUCKING & DIRTWO	SIDEWALK REPLACEMENT	2,375.00	113428
Total For Dept 444.000 SIDEWALKS				4,875.00	
Dept 450.000 STREET SURFACE					
202-450.000-726.000	HOTMIX - MAJOR	GERKEN MATERIAL, INC	HOTMIX - MAJOR/LOCAL	93.15	113435
202-450.000-726.000	HOTMIX - MAJOR	GERKEN MATERIAL, INC	HOTMIX	55.50	113435
202-450.000-726.000-215077	LATH BUNDLES (SOUTH)	MORIARTY MACHINERY & SUPPI	SAFETY HELMETS, LATH BUNDLES STREET PRC	125.00	113458
202-450.000-726.000-215078	LATH BUNDLES (OAK)	MORIARTY MACHINERY & SUPPI	SAFETY HELMETS, LATH BUNDLES STREET PRC	125.00	113458
Total For Dept 450.000 STREET SURFACE				398.65	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-801.000	MAJOR STREETS - ROAD SIDES AND I	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	701.24	113432
Total For Dept 460.000 R.O.W. MAINTENANCE				701.24	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	TRUNKLINE - ROAD SIDES AND ISLAN	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT	283.32	113432
Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE				283.32	
Dept 470.000 TREES					
202-470.000-801.000	TREE REMOVAL - MAJOR	LONSBERRY, JEFFREY	CITY WIDE TREE REMOVAL	1,250.00	113426
Total For Dept 470.000 TREES				1,250.00	
Dept 490.000 TRAFFIC					
202-490.000-726.000	CARRIAGE BOLTS - SIGNS - MAJOR	GELZER HJ & SON INC	CARRIAGE BOLTS - SIGNS	13.00	113434
202-490.000-726.000	OVERLAY	MORIARTY MACHINERY & SUPPI	OVERLAY	25.00	113458
Total For Dept 490.000 TRAFFIC				38.00	
Dept 490.500 TRUNKLINE TRAFFIC					
202-490.500-726.000	CARRIAGE BOLTS - SIGNS	GELZER HJ & SON INC	CARRIAGE BOLTS - SIGNS	13.00	113434

09/03/2026 02:40 PM
User: lsergent
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 5/13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 490.500 TRUNKLINE TRAFFIC					
		Total For Dept 490.500 TRUNKLINE TRAFFIC		13.00	
		Total For Fund 202 MAJOR ST./TRUNKLINE FUND		7,559.21	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	HOTMIX - LOCAL	GERKEN MATERIAL, INC	HOTMIX - MAJOR/LOCAL	71.28	113435
203-450.000-726.000	HOTMIX	GERKEN MATERIAL, INC	HOTMIX	127.17	113435
203-450.000-726.000	HOTMIX - LOCAL	GERKEN MATERIAL, INC	HOTMIX	18.50	113435
203-450.000-726.000	HOTMIX - LOCAL	GERKEN MATERIAL, INC	HOTMIX	22.94	113435
203-450.000-726.000	HOTMIX - LOCAL	GERKEN MATERIAL, INC	HOTMIX - BPU,LOCAL,	243.46	113435
		Total For Dept 450.000 STREET SURFACE		483.35	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	LOCAL STREETS - ROAD SIDES AND I	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTEANCE CONTRACT	575.76	113432
		Total For Dept 460.000 R.O.W. MAINTENANCE		575.76	
Dept 470.000 TREES					
203-470.000-801.000	TREE REMOVAL - LOCAL	LONSBERRY, JEFFREY	CITY WIDE TREE REMOVAL	3,800.00	113426
		Total For Dept 470.000 TREES		3,800.00	
Dept 480.000 DRAINAGE					
203-480.000-726.000	CONCRETE W/LIMESTONE - 192 GRACE	BECKER & SCRIVENS CONCRETE	CONCRETE W/LIMESTONE - 192 GRACE	360.00	113417
203-480.000-726.000	CONCRETE W/ LIMESTONE - 192 GRAC	BECKER & SCRIVENS CONCRETE	CONCRETE W/ LIMESTONE - 192 GRACE	394.50	113417
203-480.000-726.000	GRATE - CATCH BASIN 192 GRACE	MICHIGAN PIPE & VALVE	GRATE - CATCH BASIN 192 GRACE	452.07	113455
203-480.000-801.000	192 GRACE HIT WTR SRVC	RJT CONSTRUCTION CO.	FYE 2027 LEAD SERVICE LINE REPLACEMENTS	1,040.00	113473
		Total For Dept 480.000 DRAINAGE		2,246.57	
Dept 490.000 TRAFFIC					
203-490.000-726.000	CARRIAGE BOLTS - SIGNS - LOCAL	GELZER HJ & SON INC	CARRIAGE BOLTS - SIGNS	12.99	113434
203-490.000-726.000	OVERLAY	MORIARTY MACHINERY & SUPPI	OVERLAY	25.00	113458
		Total For Dept 490.000 TRAFFIC		37.99	
		Total For Fund 203 LOCAL STREET FUND		7,143.67	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	1,124.54	1552
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	12,302.03	1552
208-751.000-726.006	CONCESSION SUPPLIES	CARD SERVICES CENTER	M. LOREN CREDIT CARD	485.08	1550
208-751.000-801.008	GROOMING	BRUCE ALAN BRITTON	GROOMING	150.00	113420
208-751.000-801.008	GROOMING	WILLIAM J. MULLALY	GROOMING	175.00	113497
		Total For Dept 751.000 RECREATION DEPARTMENT		14,236.65	
		Total For Fund 208 RECREATION FUND		14,236.65	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.005	CONTRACTUAL SERVICES - DAWN THEA	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTEANCE CONTRACT	120.00	113432
247-900.000-920.000	507035798 - 110 N BROAD - DAWN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 110 N BROAD	45.99	1543
		Total For Dept 900.000 CAPITAL OUTLAY		165.99	
		Total For Fund 247 TAX INCREMENT FINANCE ATH.		165.99	
Fund 271 LIBRARY FUND					

09/03/2026 02:40 PM
User: lsergent
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 6/13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	TRASH BAGS AND GOO GONE	AMAZON CAPITAL SERVICES,	1BOOK & BUILDING SUPPLIES	58.73	113414
271-790.000-726.000	HORNET/WASP SPRAY	AMAZON CAPITAL SERVICES,	1HORNET/WASP SPRAY	7.69	113414
271-790.000-726.000	RETURN - OFFICE CHAIR	AMAZON CAPITAL SERVICES,	1RETURN - OFFICE CHAIR	(91.99)	113414
271-790.000-726.000	CREDIT MEMO FOR PRODUCT DAMAGED	AMAZON CAPITAL SERVICES,	1CREDIT MEMO FOR PRODUCT DAMAGED IN SHIP	(2.65)	113414
271-790.000-726.000	CREDIT MEMO FOR PRODUCT DAMAGED	AMAZON CAPITAL SERVICES,	1CREDIT MEMO FOR PRODUCT DAMAGED IN SHIP	(2.65)	113414
271-790.000-726.000	ALL PURPOSE CLEANER AND EMPLOYEE	AMAZON CAPITAL SERVICES,	1ALL PURPOSE CLEANER AND EMPLOYEE PRINTS	38.85	113414
271-790.000-726.000	BOOK REPAIR TAPES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD STATEMENT	247.17	1550
271-790.000-750.000	DAILY NEWS SUBSCRIPTION	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD STATEMENT	300.03	1550
271-790.000-801.000	LIBRARY	FINISH LINE PROPERTY SOLUTIONS	2026 LAWN MAINTENANCE CONTRACT	120.00	113432
271-790.000-801.000	WATER COOLER RENTAL - LIBRARY	HEFFERNAN SOFT WATER SERVICES	WATER COOLER RENTAL - LIBRARY	12.00	113439
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR AUG 26	36.11	113475
271-790.000-802.000	AVC TECHNOLOGY (TIMEIT)	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD STATEMENT	412.00	1550
271-790.000-920.000	503691550 - 12 N MANNING - LIBRARY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	43.69	1544
271-790.000-930.000	LIGHT BULBS FOR GLOBES	AMAZON CAPITAL SERVICES,	1LIGHT BULBS FOR GLOBES	44.00	113414
271-790.000-930.000	SERVICE CALL TO CONTINUE STAFF HVAC	GRIFFITHS MECHANICAL CONTRACTORS	SERVICE CALL TO CONTINUE STAFF HVAC (FI	162.75	113437
271-790.000-930.000	STAFF HVAC UNIT REPAIRS	GRIFFITHS MECHANICAL CONTRACTORS	STAFF HVAC UNIT REPAIRS	1,304.00	113437
271-790.000-956.000	MLA ANNUAL CONFERENCE	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD STATEMENT	365.00	1550
271-790.000-964.000	AMAZON SETTLEMENT CHARGES FOR SERVICE	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD STATEMENT	10.04	1550
271-790.000-982.000	BOOKS - AUG26 CHI	AMAZON CAPITAL SERVICES,	1BOOKS - AUG26 CHI	26.74	113414
271-790.000-982.000	BOOKS - AUG26 ADULT	AMAZON CAPITAL SERVICES,	1BOOKS - AUG26 ADULT	16.41	113414
271-790.000-982.000	BOOKS - AUG26 ADULT	AMAZON CAPITAL SERVICES,	1BOOKS - AUG26 ADULT	23.09	113414
271-790.000-982.000	BOOKS -AUG26 ADULT	AMAZON CAPITAL SERVICES,	1BOOKS -AUG26 ADULT	16.50	113414
271-790.000-982.000	BOOKS - AUG26 ADULT	AMAZON CAPITAL SERVICES,	1BOOKS - AUG26 ADULT	17.60	113414
271-790.000-982.000	PH POWDER FOR LIBRARY OF THINGS	AMAZON CAPITAL SERVICES,	1PH POWDER FOR LIBRARY OF THINGS RESTOCK	7.89	113414
271-790.000-982.000	BOOKS - SEPT26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT26 ADULT	806.27	113443
271-790.000-982.000	BOOKS - SEPT26 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT26 ADULT	51.66	113443
271-790.000-982.000	LIBRARY OF THINGS ADDITIONS	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD STATEMENT	4.62	1550
271-790.000-982.002	REPLACEMENT BABYSITTERS BOOK	AMAZON CAPITAL SERVICES,	1REPLACEMENT BABYSITTERS BOOK	5.24	113414
Total For Dept 790.000 LIBRARY				4,040.79	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	CRAFT IN A BAG EXTRA SUPPLIES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD STATEMENT	223.35	1550
271-792.000-982.000	BOOKS - AUG26 CHI	AMAZON CAPITAL SERVICES,	1BOOKS - AUG26 CHI	27.18	113414
271-792.000-982.000	BOOKS - AUG26 CHI	AMAZON CAPITAL SERVICES,	1BOOK & BUILDING SUPPLIES	12.34	113414
271-792.000-982.000	BOOKS - AUG26 ADULT	AMAZON CAPITAL SERVICES,	1BOOKS - AUG26 ADULT	25.00	113414
271-792.000-982.000	BOOKS - AUG26 CHI	AMAZON CAPITAL SERVICES,	1BOOKS - AUG26 CHI	23.69	113414
271-792.000-982.000	BOOKS - JUL26 CHI	INGRAM LIBRARY SERVICES	BOOKS - JUL26 CHI	53.30	113443
271-792.000-982.000	BOOKS - SEPT26 CHI	INGRAM LIBRARY SERVICES	BOOKS - SEPT26 CHI	245.98	113443
271-792.000-982.000	BOOKS - SEPT26 CHI	INGRAM LIBRARY SERVICES	BOOKS - SEPT26 CHI	12.17	113443
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				623.01	
Total For Fund 271 LIBRARY FUND				4,663.80	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
481-900.000-970.000-215059	T. STEBLETON CREDIT CARD	CARD SERVICES CENTER	T. STEBLETON CREDIT CARD	266.81	1550
Total For Dept 900.000 CAPITAL OUTLAY				266.81	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				266.81	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	FUSE LINK - 3 AMP T	POWER LINE SUPPLY	INVENTORY	342.00	113469

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	INSULATOR RACK	POWER LINE SUPPLY	INVENTORY REPLENISHMENT	5,548.28	113469
582-000.000-110.000	SMALL LED	POWER LINE SUPPLY	LED COBRA 54W 16LED 4K STICK LIGHT	2,629.25	113469
582-000.000-110.000	TERMINATOR ELBOW - 15KV	POWER LINE SUPPLY	INVENTORY REPLENISHMENT	1,345.50	113469
582-000.000-110.000	BRACKET - LARGE T	POWER LINE SUPPLY	INVENTORY	563.30	113469
582-000.000-110.000	ROD - 8' FIBERGLASS STRAIN	POWER LINE SUPPLY	INVENTORY	377.46	113469
582-000.000-110.000	BOULEVARD POLE	POWER LINE SUPPLY	BOULAVARD POLES	10,332.00	113469
582-000.000-202.100	4CCH	LIPPINCOTT, JOSIAH M	UB refund for account: 026745	101.59	113450
582-000.000-264.000	MSCPA MEMBER POWER BILLING - JUL	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - JULY 2026	10,000.00	1553
Total For Dept 000.000				31,239.38	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	5,451.62	1552
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	61,379.13	1552
582-175.000-742.000	LUCAS CLOTHING	POWER LINE SUPPLY	LUCAS CLOTHING	1,836.00	113469
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	2.50	113423
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	2.50	113423
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	2.50	113423
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JULY 20	74.21	113464
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JUNE 20	60.42	113464
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MARCH 2	50.98	113464
582-175.000-801.000	POSTAGE MACHINE090526-120426	QUADIENT LEASING USA, INC	POSTAGE MACHINE090526-120426	266.99	113472
582-175.000-801.000	ACCOUNTING SERVICES - JULY 2026	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JULY 2026	1,300.58	113482
582-175.000-801.000	CREDIT CARD PROCESSING FEES - AU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - AUG 2026	252.33	701
582-175.000-802.000	MIMO ANTENNA AND 4X EXTENSION X3	AMAZON CAPITAL SERVICES, I	MIMO ANTENNA AND 4X EXTENSION X3	252.39	113414
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR AUG 20	81.27	113475
582-175.000-802.000	NET ADMIN AUG 26	SONIT SYSTEMS, LLC	NET ADMIN AUG 26	455.00	113475
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 9-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 9-26	295.05	113490
582-175.000-802.000	MILSOFT DISSPATCH LICENSE 9-26	MILSOFT	MILSOFT DISSPATCH LICENSE 9-26	275.63	113490
582-175.000-802.000	MILSOFT LICENSING 26-27	MILSOFT	MILSOFT LICENSING 26-27	4,189.50	113490
582-175.000-802.000	AMAZON WEB SERVICES	CARD SERVICES CENTER	B. JANES CREDIT CARD	60.18	1550
582-175.000-850.000	MONTHLY VERIZON BILL - JUL 26	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 26	1,126.26	113491
582-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	83.33	1536
582-175.000-956.000	2026 AMP CONFERENCE - D. MACKIE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	657.50	1550
Total For Dept 175.000 ADMINISTRATIVE SERVICES				78,155.87	
Dept 544.000 OPERATIONS					
582-544.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	17,749.04	1552
582-544.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	191,930.76	1552
582-544.000-726.000	60 CORN BULBS X10 E39 BASE	AMAZON CAPITAL SERVICES, I	60W CORN BULBS X10 E26 BASE	169.90	113414
582-544.000-726.000	60 CORN BULBS X10 E39 BASE	AMAZON CAPITAL SERVICES, I	60 CORN BULBS X10 E39 BASE	176.90	113414
582-544.000-726.000	KLEIN TOOLS PLIERS X5	AMAZON CAPITAL SERVICES, I	KLEIN TOOLS PLIERS X5	124.95	113414
582-544.000-726.000	ANDERSON POWER POLES ELEC CONNEC	AMAZON CAPITAL SERVICES, I	ANDERSON POWER POLES ELEC CONNECTORS	23.78	113414
582-544.000-726.000	BALL VALVES	GELZER HJ & SON INC	BALL VALVES	26.98	113434
582-544.000-726.000	FLY SWATTER	GELZER HJ & SON INC	FLY SWATTER	3.58	113434
582-544.000-726.000	LIQUITITE CONNECTOR	GELZER HJ & SON INC	LIQUITITE CONNECTOR	9.55	113434
582-544.000-726.000	SILICONE AND SCREWS	GELZER HJ & SON INC	SILICONE AND SCREWS	23.95	113434
582-544.000-726.000	MISC ELECTRICAL	GELZER HJ & SON INC	MISC ELECTRICAL	50.22	113434
582-544.000-726.000	KEYLESS LAMPHOLDER CEILING BOX	GELZER HJ & SON INC	KEYLESS LAMPHOLDER CEILING BOX	29.93	113434
582-544.000-726.000	BATTERIES	GELZER HJ & SON INC	BATTERIES	13.99	113434
582-544.000-726.000	CONCRETE MIX	GELZER HJ & SON INC	CONCRETE MIX	8.49	113434
582-544.000-726.000	HEAT SHRINK	GELZER HJ & SON INC	HEAT SHRINK	29.90	113434
582-544.000-726.000	HEAT SHRINK	GELZER HJ & SON INC	HEAT SHRINK	7.78	113434
582-544.000-726.000	2 X 4'S	JONESVILLE LUMBER	2 X 4'S	49.52	113446

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 OPERATIONS					
582-544.000-726.000	CONSTRUCTION LUMBER AND SCREWS	JONESVILLE LUMBER	CONSTRUCTION LUMBER AND SCREWS	273.86	113446
582-544.000-726.000	RETURN CREDIT	JONESVILLE LUMBER	RETURN CREDIT	(97.92)	113446
582-544.000-726.000	3564805 2 IN SCH 40 CPLG W/ M AD	KENDALL ELECTRIC	3564805 2 IN SCH 40 CPLG W/ M ADAPTER	579.05	113447
582-544.000-726.000	GREASE	PERFORMANCE AUTOMOTIVE	GREASE	58.32	113467
582-544.000-726.000	BLASTER PRO PICK UP TOOL SET	PERFORMANCE AUTOMOTIVE	BLASTER PRO PICK UP TOOL SET	27.97	113467
582-544.000-726.000	EV-40 HOT STICK	POWER LINE SUPPLY	HOT STICK FOR 3909 AND TOOL BOARD FOR 3	750.00	113469
582-544.000-726.000	MUNICIPAL PLATES - ELECTRIC 4	STATE OF MICHIGAN	MUNICIPAL PLATES	52.00	113478
582-544.000-726.000	WATER	CARD SERVICES CENTER	B. JANES CREDIT CARD	151.20	1550
582-544.000-730.000	ELECTRIC TOOLS	AMAZON CAPITAL SERVICES, I	ELECTRIC TOOLS	865.90	113414
582-544.000-730.000	DAYTON PINTLE HITCH LATCH ASSEMB	AMAZON CAPITAL SERVICES, I	DAYTON PINTLE HITCH LATCH ASSEMBLY	98.41	113414
582-544.000-730.000	BPU TRENCH TRAILER TIRE REPAIR	PARNEY'S CAR CARE, LLC	BPU TRENCH TRAILER TIRE REPAIR	10.00	113466
582-544.000-730.000	FUEL HOSE	PERFORMANCE AUTOMOTIVE	FUEL HOSE	21.12	113467
582-544.000-730.000	GEAR PARTS, CHAIN, LABOR	SPRATT'S TRADING POST INC	GEAR PARTS, CHAIN, LABOR	424.97	113476
582-544.000-739.000	MSCPA MEMBER POWER BILLING - JUL	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - JULY 2026	1,019,948.49	1553
582-544.000-740.300	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	43.55	1547
582-544.000-740.400	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	43.56	1547
582-544.000-801.000	SCREENING/TESTING - B. JOHNS	CE & A PROFESSIONAL SERVIC	SCREENING/TESTING - BILDNER, BLAKE, COLE,	136.34	113422
582-544.000-801.000	SIDEWALK REPLACEMENT SPRING/FAIR	DRY MAR TRUCKING & DIRTWO	SIDEWALK REPLACEMENT SPRING/FAIRVIEW	612.50	113428
582-544.000-801.000	SIDEWALK REPLACEMENT SPRING/STON	DRY MAR TRUCKING & DIRTWO	SIDEWALK REPLACEMENT SPRING/STONY RIDGE	375.00	113428
582-544.000-801.000	ELECTRIC - SUBSTATIONS AND POWER	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT - BPU	1,155.00	113432
582-544.000-920.000	504504154 - 201 WATERWORKS - PP	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	55.85	1545
582-544.000-930.000-215015	MUTUAL AID	CITY OF MARSHALL	MUTUAL AID	27,546.08	113424
582-544.000-930.025	3/4 LOW PROFILE CORD	KENDALL ELECTRIC	3/4 LOW PROFILE CORD	29.79	113447
582-544.000-956.000	TRAINING & SEMINARS	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	2,213.65	1550
582-544.000-956.000	LODGING - METER SCHOOL	CARD SERVICES CENTER	B. JANES CREDIT CARD	2,558.72	1550
Total For Dept 544.000 OPERATIONS				1,268,362.63	
Dept 900.000 CAPITAL OUTLAY					
582-900.000-970.000-215016	IND SUB ELECTRICAL CONSTRUCTION	KENT POWER UTILITY SERVICE	IND SUB ELECTRICAL CONSTRUCTION	186,235.35	113448
582-900.000-970.000-215063	10 THHN STD WIRE 500 FT X 3	KENDALL ELECTRIC	10 THHN STD WIRE 500 FT X 3	1,100.61	113447
582-900.000-970.000-215088	OVERHAUL OF ENGINE #5	WHEELER WORLD INC	OVERHAUL OF ENGINE #5	9,548.00	113495
582-900.000-970.000-215088	OVERHAUL OF ENGINE #5	WHEELER WORLD INC	OVERHAUL OF ENGINE #5	27,339.00	113495
Total For Dept 900.000 CAPITAL OUTLAY				224,222.96	
Total For Fund 582 ELECTRIC FUND				1,601,980.84	
Fund 588 DIAL A RIDE					
Dept 000.000					
588-000.000-569.000	LOCAL BUS OPERATING AUDIT FY 202	STATE OF MICHIGAN	LOCAL BUS OPERATING AUDIT FY 2025	8,897.00	113477
Total For Dept 000.000				8,897.00	
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERV	WATER DELIVERY	11.65	113439
588-596.000-726.000	COOLANT - STOCK DART	PERFORMANCE AUTOMOTIVE	COOLANT - STOCK DART	86.94	113467
588-596.000-730.000	SHEET METAL SCREWS #58	GELZER HJ & SON INC	SHEET METAL SCREWS #58	7.99	113434
588-596.000-730.000	DOOR SWITCHES - DART #'S 58, 59,	HOEKSTRA TRANSPORTATION, I	DOOR SWITCHES - DART #'S 58, 59, 60, 61	230.26	113441
588-596.000-730.000	RELAY - #61	PERFORMANCE AUTOMOTIVE	RELAY - #61	12.72	113467
588-596.000-730.000	FUEL CAP - #58	PERFORMANCE AUTOMOTIVE	FUEL CAP - #58	12.89	113467
588-596.000-730.000	CLAMP, INSULATOR - #58	PERFORMANCE AUTOMOTIVE	CLAMP, INSULATOR - #58	20.38	113467
588-596.000-730.000	SEAT BELT #58	STILLWELL FORD MERCURY, IN	SEAT BELT #58	82.91	113479
588-596.000-740.000	TIRES - #60	NORM'S TIRE & SERVICE	TIRES - #60	759.42	113460
588-596.000-740.000	AUGUST FUEL - DIAL-RIDE	WATKINS TRANSPORT INC	AUGUST FUEL - DIAL-RIDE	2,371.67	113494
588-596.000-742.000	EMBROIDERY - PEGGY KAST	POWERS CLOTHING, INC.	EMBROIDERY - PEGGY KAST	72.00	113470

09/03/2026 02:40 PM
User: lsergent
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 9/13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-801.000	MATS & MOPS	CINTAS CORPORATION	MATS & MOPS	24.90	113423
588-596.000-801.000	DART	FINISH LINE PROPERTY SOLUTIONS	2026 LAWN MAINTENANCE CONTRACT	370.00	113432
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	47.16	1548
588-596.000-955.588	SCREENING/TESTING - P. KAST	CE & A PROFESSIONAL SERVICES	SCREENING/TESTING - P. KAST	68.17	113422
588-596.000-955.588	SCREENING/TESTING - V. BLAKE	CE & A PROFESSIONAL SERVICES	SCREENING/TESTING - BILDNER, BLAKE, COLE,	68.17	113422
588-596.000-955.588	SCREENING/TESTING - S. MARVIC SIN	JONESVILLE HEALTH CARE PLI	SCREENING/TESTING - S. MARVIC SIN	100.00	113445
588-596.000-956.200	CANCELLED MICH PUBLIC TRANS CONF	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	(280.00)	1550
Total For Dept 596.000 DIAL-A-RIDE				4,067.23	
Total For Fund 588 DIAL A RIDE				12,964.23	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SBK1	LIPPINCOTT, JOSIAH M	UB refund for account: 026745	67.63	113450
Total For Dept 000.000				67.63	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	2,725.81	1552
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	30,689.57	1552
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	113423
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	113423
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	113423
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICES	COMMISSION PAID FOR COLLECTIONS JULY 20	37.10	113464
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICES	COMMISSION PAID FOR COLLECTIONS JUNE 20	30.21	113464
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICES	COMMISSION PAID FOR COLLECTIONS MARCH 2	25.49	113464
590-175.000-801.000	POSTAGE MACHINE090526-120426	QUADIENT LEASING USA, INC	POSTAGE MACHINE090526-120426	133.49	113472
590-175.000-801.000	ACCOUNTING SERVICES - JULY 2026	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JULY 2026	650.29	113482
590-175.000-801.000	CREDIT CARD PROCESSING FEES - AU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - AUG 2026	126.16	701
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR AUG 26	40.63	113475
590-175.000-802.000	NET ADMIN AUG 26	SONIT SYSTEMS, LLC	NET ADMIN AUG 26	227.50	113475
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 9-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 9-26	127.17	113490
590-175.000-802.000	MILSOFT DISSPATCH LICENSE 9-26	MILSOFT	MILSOFT DISSPATCH LICENSE 9-26	137.81	113490
590-175.000-802.000	MILSOFT LICENSING 26-27	MILSOFT	MILSOFT LICENSING 26-27	2,094.75	113490
590-175.000-802.000	MICROSOFT OFFICE PRO PLUS LICENS	CARD SERVICES CENTER	B. JANES CREDIT CARD	6.11	1550
590-175.000-850.000	MONTHLY VERIZON BILL - JUL 26	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 26	291.25	113491
590-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	41.67	1536
590-175.000-956.000	MAPSI CONFERENCE - D. MACKIE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	173.75	1550
Total For Dept 175.000 ADMINISTRATIVE SERVICES				37,562.51	
Dept 546.000 OPERATIONS					
590-546.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	480.78	1552
590-546.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	5,894.73	1552
590-546.000-726.000	TRAPS	AMAZON CAPITAL SERVICES, I	TRAPS	110.97	113414
590-546.000-726.000	LOPPERS AND HEX NUTS	FAMILY FARM & HOME	LOPPERS AND HEX NUTS	53.97	113431
590-546.000-726.000	QUICKCRETE	FAMILY FARM & HOME	QUICKCRETE	9.00	113431
590-546.000-726.000	FASTENERS	FAMILY FARM & HOME	FASTENERS	12.82	113431
590-546.000-726.000	DEGREASER	GELZER HJ & SON INC	DEGREASER	40.46	113434
590-546.000-726.000	MUNICIPAL PLATES - SEWER 2	STATE OF MICHIGAN	MUNICIPAL PLATES	26.00	113478
590-546.000-726.000	DISTILLATION EQUIPMENT	USABBLUEBOOK	DISTILLATION EQUIPMENT	162.00	113489
590-546.000-726.000	AUTOCLAVE WASH BOTTLES	USABBLUEBOOK	AUTOCLAVE WASH BOTTLES	184.98	113489
590-546.000-726.000	REPLACEMENT SAMPLE CELL TEST VIA	USABBLUEBOOK	REPLACEMENT SAMPLE CELL TEST VIALS	233.13	113489
590-546.000-727.800	NITRIFICATION INHIBITOR	NORTH CENTRAL LABORATORIES	NITRIFICATION INHIBITOR	300.01	113461
590-546.000-727.800	AUTOCLAVE WASH BOTTLES	USABBLUEBOOK	AUTOCLAVE WASH BOTTLES	89.34	113489

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 546.000 OPERATIONS					
590-546.000-727.800	LAB REAGENTS	USABBLUEBOOK	LAB REAGENTS	2,401.36	113489
590-546.000-727.800	CHLORINE GAS AND SODIUM DIOXIDE	WATER SOLUTIONS UNLIMITED	CHLORINE GAS AND SODIUM DIOXIDE	3,817.46	113492
590-546.000-730.000	ANTIFREEZE AND FUSES	FAMILY FARM & HOME	ANTIFREEZE AND FUSES	16.98	113431
590-546.000-730.000	PRE MIX FUEL	GELZER HJ & SON INC	PRE MIX FUEL	29.99	113434
590-546.000-742.000	MESH YELLOW SAFETY VESTS	USABBLUEBOOK	MESH YELLOW SAFETY VESTS	33.94	113489
590-546.000-801.000	SEWER - WWTP	FINISH LINE PROPERTY SOLUT	2026 LAWN MAINTNEANCE CONTRACT - BPU	400.00	113432
590-546.000-801.000	CONTRACT WASTEWATER LICENSE SERV	JG WASTEWATER SERVICE, LLC	CONTRACT WASTEWATER LICENSE SERVICE	2,500.00	113444
590-546.000-801.000	BEF / WWTP	MERIT LABORATORIES	BEF / WWTP / LEAD AND COPPER	6,981.05	113452
590-546.000-920.000	505161747 - 139 E SOUTH ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 139 E SOUTH ST	46.95	1538
590-546.000-920.000	505161747 - 3879 W CARLETON RD	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 3879 W CARLETON F	46.95	1540
590-546.000-920.000	505161747 - 1999 W HALLETT ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 1999 W HALLETT ST	48.94	1542
590-546.000-930.000	BUSHING	AMERICAN COPPER AND BRASS,	BUSHING	2.42	113415
590-546.000-930.000	MACHING OF 3 IN SPACER	CAMBRIA TOOL & MACHINE, I	MACHING OF 3 IN SPACER	100.00	113421
590-546.000-930.000	GALVANIZED NIPPLE	GELZER HJ & SON INC	GALVANIZED NIPPLE	5.78	113434
590-546.000-930.000	SPECTROPHOTOMETER	HACH COMPANY	SPECTROPHOTOMETER	1,738.15	113438
Total For Dept 546.000 OPERATIONS				25,768.16	
Total For Fund 590 SEWER FUND				63,398.30	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	SLEEVE - 6 X 24" REPAIR	ETNA SUPPLY COMPANY	INVENTORY	527.59	113430
591-000.000-110.000	SLEEVE - 6 X 24" REPAIR	ETNA SUPPLY COMPANY	INVENTORY	3,651.37	113430
591-000.000-110.000	SLEEVE - 6 X 12.5" REPAIR DI	ETNA SUPPLY COMPANY	INVENTORY	4,527.12	113430
591-000.000-110.000	SLEEVE - 6 X 24" REPAIR	ETNA SUPPLY COMPANY	INVENTORY	527.59	113430
591-000.000-110.000	SLEEVE - 6 X 24" REPAIR	ETNA SUPPLY COMPANY	INVENTORY	527.59	113430
591-000.000-202.100	WCCH	LIPPINCOTT, JOSIAH M	UB refund for account: 026745	56.95	113450
Total For Dept 000.000				9,818.21	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	2,725.81	1552
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	30,689.57	1552
591-175.000-726.000	POSTAGE	CARD SERVICES CENTER	B. JANES CREDIT CARD	6.37	1550
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	113423
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	113423
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS/RUGS - 45 MONROE ST	1.25	113423
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JULY 20	37.11	113464
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JUNE 20	30.21	113464
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MARCH 2	25.49	113464
591-175.000-801.000	POSTAGE MACHINE090526-120426	QUADIENT LEASING USA, INC	POSTAGE MACHINE090526-120426	133.49	113472
591-175.000-801.000	ACCOUNTING SERVICES - JULY 2026	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JULY 2026	650.29	113482
591-175.000-801.000	CREDIT CARD PROCESSING FEES - AU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - AUG 2026	126.16	701
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR AUG 26	40.63	113475
591-175.000-802.000	NET ADMIN AUG 26	SONIT SYSTEMS, LLC	NET ADMIN AUG 26	227.50	113475
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 9-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 9-26	127.17	113490
591-175.000-802.000	MILSOFT DISSPATCH LICENSE 9-26	MILSOFT	MILSOFT DISSPATCH LICENSE 9-26	137.81	113490
591-175.000-802.000	MILSOFT LICENSING 26-27	MILSOFT	MILSOFT LICENSING 26-27	2,094.75	113490
591-175.000-802.000	MICROSOFT OFFICE PRO PLUS LICENS	CARD SERVICES CENTER	B. JANES CREDIT CARD	6.11	1550
591-175.000-850.000	MONTHLY VERIZON BILL - JUL 26	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 26	828.22	113491
591-175.000-920.000	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	41.67	1536
591-175.000-956.000	MAPSI CONFERENCE - D. MACKIE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	173.75	1550
Total For Dept 175.000 ADMINISTRATIVE SERVICES				38,105.86	

09/03/2026 02:40 PM
User: lsergent
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 11/13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 543.000 OPERATIONS					
591-543.000-716.000	RETIREMENT - ANNUAL PMT 1	MERS	RETIREMENT - ANNUAL PMT 1	1,121.82	1552
591-543.000-716.000	RETIREMENT	MERS	RETIREMENT - ANNUAL PMT 2	13,754.37	1552
591-543.000-726.000	14 IN CONCRETE BLADE	BECKER & SCRIVENS CONCRETE	14 IN CONCRETE BLADE	300.00	113417
591-543.000-726.000	MUNICIPAL PLATES - WATER 2	STATE OF MICHIGAN	MUNICIPAL PLATES	26.00	113478
591-543.000-726.009	HOTMIX - BPU	GERKEN MATERIAL, INC	HOTMIX - BPU,LOCAL,	474.34	113435
591-543.000-727.800	SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	3,743.21	113487
591-543.000-730.000	DIESEL TREATMENT AND GREASE	FAMILY FARM & HOME	DIESEL TREATMENT AND GREASE	101.89	113431
591-543.000-801.000	WATER - WATER TOWERS AND WELLS	FINISH LINE PROPERTY SOLU	2026 LAWN MAINTNEANCE CONTRACT - BPU	660.00	113432
591-543.000-801.000	CCC PROGRAM SERVICE	HYDROCORP, LLC	CCC PROGRAM SERVICE	1,521.00	113442
591-543.000-801.000	LEAD AND COPPER TESTING	MERIT LABORATORIES	BEF / WWTP / LEAD AND COPPER	2,327.95	113452
591-543.000-801.000	MICROBIOLOGY CERTIFICATION	MICH DEPT OF ENVIRONMENTAI	MICROBIOLOGY CERTIFICATION	3,487.94	113453
591-543.000-810.000	ANNUAL DUES FOR DALE HOGUE	MICHIGAN WATER ENVIRONMEN	ANNUAL DUES FOR DALE HOGUE	115.00	113457
591-543.000-930.000	3 FT CONCRETE BLOCK	BECKER & SCRIVENS CONCRETE	3 FT CONCRETE BLOCK	45.00	113417
591-543.000-930.000	MISC PLUMBING	GELZER HJ & SON INC	MISC PLUMBING	19.90	113434
591-543.000-930.000	EYEWASH AND SAFETY SHOWER	USABLUEBOOK	EYEWASH AND SAFETY SHOWER	1,742.46	113489
591-543.000-930.000	FENCE REPAIR NORTH TOWER	WATKINS FENCE	FENCE REPAIR NORTH TOWER	2,800.00	113493
591-543.000-930.990	PEASTONE - LEAD LINE REPLACEMENT	DRY MAR TRUCKING & DIRTWO	PEASTONE - LEAD LINE REPLACEMENT	455.00	113428
591-543.000-930.990	SIDEWALK REPLACEMENT - LEAD LINE	DRY MAR TRUCKING & DIRTWO	SIDEWALK REPLACEMENT - LEAD LINE SERVIC	406.25	113428
591-543.000-930.990	HOTMIX - BPU LEAD LINE	GERKEN MATERIAL, INC	HOTMIX	204.98	113435
591-543.000-930.990	HOTMIX - BPU LEADLINE	GERKEN MATERIAL, INC	HOTMIX - BPU,LOCAL,	42.18	113435
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2027 LEAD SERVICE LINE REPLACMENTS	13,660.00	113473
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2027 LEAD SERVICE LINE REPLACMENTS	13,920.00	113473
591-543.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2027 LEAD SERVICE LINE REPLACMENTS	12,830.00	113473
591-543.000-956.000	MICHIGAN RURAL WATER TRAINING DU	MICHIGAN RURAL WATER ASSOC	MICHIGAN RURAL WATER TRAINING DUANE	600.00	113456
Total For Dept 543.000 OPERATIONS				74,359.29	
Total For Fund 591 WATER FUND				122,283.36	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	GRAVEL - 22A	DRY MAR TRUCKING & DIRTWO	22A GRAVEL	435.00	113428
633-000.000-101.000	GRAVEL - 22A	DRY MAR TRUCKING & DIRTWO	22A GRAVEL - 18 YDS	522.00	113428
633-000.000-101.000	GRAVEL - 22A	DRY MAR TRUCKING & DIRTWO	22A	435.00	113428
633-000.000-101.000	SAND CLASS II (YARDS)	DRY MAR TRUCKING & DIRTWO	CLASS II SAND	345.00	113428
Total For Dept 000.000				1,737.00	
Total For Fund 633 PUBLIC SERVICES INV. FUND				1,737.00	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	113423
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	113423
640-443.000-726.000	SHOP RAGS, FENDER COVER	CINTAS CORPORATION	MATS, SHOP RAGS, FENDER COVER, MOP	9.54	113423
640-443.000-726.000	BEARING PACKER - SHOP	PERFORMANCE AUTOMOTIVE	BEARING PACKER - SHOP	33.69	113467
640-443.000-726.000	MUNICIPAL PLATES - RMEF 8	STATE OF MICHIGAN	MUNICIPAL PLATES	104.00	113478
640-443.000-726.000	BUSINESS CARDS - SAMUEL THOMAS	STOCKHOUSE GRAPICS	BUSINESS CARDS - SAMUEL THOMAS	74.00	113480
640-443.000-726.000	EMANUALS SUBSCRIPTION	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	33.00	1550
640-443.000-730.000	O-RING #20	GREENMARK EQUIPMENT	O-RING #20	2.00	113436
640-443.000-730.000	GASKET - POLE SAW #121	GREENMARK EQUIPMENT	GASKET - POLE SAW #121	10.49	113436
640-443.000-730.000	WEED TRIMMER PARTS	GREENMARK EQUIPMENT	WEED TRIMMER PARTS	45.20	113436
640-443.000-730.000	AIR FILTER - POLE SAW	GREENMARK EQUIPMENT	AIR FILTER - POLE SAW	9.49	113436
640-443.000-730.000	CREDIT - AIR FILTER RETURN FROM	GREENMARK EQUIPMENT	CREDIT - AIR FILTER RETURN FROM REF#986	(9.49)	113436
640-443.000-730.000	AIR FILTER POLE SAW	GREENMARK EQUIPMENT	AIR FILTER POLE SAW	4.99	113436

09/03/2026 02:40 PM
User: lsergent
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 09/03/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 12/13

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	PICK-UP BODY, FUEL HOSE POLE SAW	GREENMARK EQUIPMENT	PICK-UP BODY, FUEL HOSE POLE SAW	22.98	113436
640-443.000-730.000	AIR FILTER, SPARK PLUGS, PICK-UP	GREENMARK EQUIPMENT	AIR FILTER, SPARK PLUGS, PICK-UP BODY,	45.20	113436
640-443.000-730.000	TRAILER TIRES #47	NORM'S TIRE & SERVICE	TRAILER TIRES #47	319.47	113460
640-443.000-730.000	TRAILER TIRE - #72	NORM'S TIRE & SERVICE	TRAILER TIRE - #72	160.63	113460
640-443.000-730.000	TIRES - #72, ALUM TRAILER, #9	NORM'S TIRE & SERVICE	TIRES - #72, ALUM TRAILER, #9	205.13	113460
640-443.000-730.000	BATTERIES - GENERATOR	PERFORMANCE AUTOMOTIVE	BATTERIES - GENERATOR	270.98	113467
640-443.000-730.000	OIL FILTER	PERFORMANCE AUTOMOTIVE	OIL FILTER	23.11	113467
640-443.000-730.000	STROBE LIGHT #8	PERFORMANCE AUTOMOTIVE	STROBE LIGHT #8	267.56	113467
640-443.000-730.000	LUBE SPIN ON	PERFORMANCE AUTOMOTIVE	LUBE SPIN ON	37.73	113467
640-443.000-730.000	BATTERIES - #39	PERFORMANCE AUTOMOTIVE	BATTERIES - #39	581.07	113467
640-443.000-730.000	RETURN - BATTERY CORES - #39	PERFORMANCE AUTOMOTIVE	RETURN - BATTERY CORES - #39	(81.00)	113467
640-443.000-730.000	HOLD DOWNS - #39	PERFORMANCE AUTOMOTIVE	HOLD DOWNS - #39	9.30	113467
640-443.000-730.000	TRAILER BRG KIT, OIL SEAL #47	PERFORMANCE AUTOMOTIVE	TRAILER BRG KIT, OIL SEAL #47	61.96	113467
640-443.000-730.000	LAMP, GREASE - #47	PERFORMANCE AUTOMOTIVE	LAMP, GREASE - #47	42.22	113467
640-443.000-730.000	TAILGATE PINS AND FREIGHT - #3	TRUCK & TRAILER SPECIALTIES	TAILGATE PINS AND FREIGHT - #3	231.32	113485
640-443.000-730.000	FUEL LINE - #123	TSC STORES	CREDIT CARD - JULY 2026	11.65	113486
640-443.000-740.000	2 -CYCLE OIL	TSC STORES	CREDIT CARD - JULY 2026	119.76	113486
640-443.000-740.000	AUGUST FUEL - DPS	WATKINS FENCE	AUGUST FUEL - DPS	2,974.98	113493
640-443.000-801.000	SEAT COVERS #13	TRUCK & TRAILER SPECIALTIES	SEAT COVERS #13	550.00	113485
640-443.000-801.000	INSTALL 2 D-RINGSF550 STAKE TRUC	TRUCK & TRAILER SPECIALTIES	INSTALL 2 D-RINGSF550 STAKE TRUCK #10	213.00	113485
640-443.000-801.000	LEASE FEE - 29W2K7	ENTERPRISE FM TRUST	AUTO LEASES - AUG 2026	137.06	1551
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	57.28	1546
640-443.000-991.100	LEASE PRINCIPAL PAID - 29W2Q2	ENTERPRISE FM TRUST	AUTO LEASES - AUG 2026	2,132.69	1551
640-443.000-993.100	LEASE INTEREST PAID - 29W2K7	ENTERPRISE FM TRUST	AUTO LEASES - AUG 2026	589.62	1551
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				9,319.69	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				9,319.69	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	713,225.40	
			Fund 202 MAJOR ST./TRUNK	7,559.21	
			Fund 203 LOCAL STREET F	7,143.67	
			Fund 208 RECREATION FUNI	14,236.65	
			Fund 247 TAX INCREMENT I	165.99	
			Fund 271 LIBRARY FUND	4,663.80	
			Fund 481 AIRPORT IMPROVI	266.81	
			Fund 582 ELECTRIC FUND	1,601,980.84	
			Fund 588 DIAL A RIDE	12,964.23	
			Fund 590 SEWER FUND	63,398.30	
			Fund 591 WATER FUND	122,283.36	
			Fund 633 PUBLIC SERVICES	1,737.00	
			Fund 640 REVOLVING MOBIL	9,319.69	
Total For All Funds:				2,558,944.95	

CITY COUNCIL MINUTES

City of Hillsdale
September 8, 2026
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Sessions called the meeting to order. Clerk Price took roll call.

Council Members present:	Scott Sessions, Mayor R Greg Stuchell, Ward 1 Jacob Bruns, Ward 1 William Morrissey, Ward 2 Matthew Bentley, Ward 2 Gary Wolfram, Ward 3 Bob Flynn, Ward 3 Joshua Paladino, Ward 4 Robert Socha, Ward 4
--------------------------	---

Council Members absent:	None
-------------------------	------

Also Present: David Mackie (City Manager), Katy Price (City Clerk), Jason Blake (DPS Director), Olivia Smith (Zoning Administrator), Andrew Gelzer, Sheri Ingles, Doug Ingles, Amber Yoder, Russ Miller, Kristine Barnell, Fay Barry, Dan Barry, Penny Swan, Mark Nichols.

Approval of Agenda

Motion by Councilman Socha, supported by Councilman Flynn to approve the agenda as presented.

All ayes. Motion carried.

Public Comment

Meeting attendee (Lance Lashaway) refused to give name. Mayor Sessions read the current council rules of procedure aloud, Sessions called to order; Mayor Sessions asked Lashaway to sit down for refusal to state name, with Lashaway not complying, Mayor Sessions asked sergeant of arms for removal of Lashaway from the Council Chambers. Lashaway was removed.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of August 13, 2026: \$611,025.21
 - 2. Payroll of August 13, 2026: \$222,116.81
- B. City Council Minutes of August 17, 2026
- C. Finance Minutes of August 17, 2026
- D. TIFA Target Development Minutes of August 11, 2026
- E. TIFA Review Committee Minutes of August 12, 2026
- F. TIFA Informational Meeting Minutes of August 18, 2026
- G. Planning Commission Minutes of August 19, 2026
- H. TIFA Special Meeting Minutes of August 25, 2026
- I Hillsdale College Homecoming Street Use Agreement
- J. MDOT M99 Concrete Repairs
- K. City Bow Hunting Program

Motion by Council Member Morrissey, seconded by Council Member Socha to approve the consent agenda as presented.

Roll Call:

Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Socha	Aye

Motion passed 9-0

Communication/Petitions

- A. Nuisance- 54 Westwood St. Abatement Update
- B. Hillsdale County Commissioner Verbal Update- Doug Ingles

Doug Ingles, County Commissioner gave his report to council.

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

- A. 64 Spring St Abatement Update

Olivia Smith gave an update on the property.

New Business

- A. Certification of Abandoned Property for Accelerated Forfeiture Act (Resolution)

Motion by Council Member Socha, seconded by Council Member Flynn to approve the Abandon Property for Accelerated Forfeiture Act. **Resolution #3689.**

Roll Call:

Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bentley	Aye
Councilman Bruns	Aye
Councilman Flynn	Aye
Councilman Paladino	Aye
Councilman Morrisey	Aye

Motion passed 9-0

- B. Restated TIFA Rules of Procedure

Motion by Council Member Socha, seconded by Council Member Stuchell to approve the TIFA Rules of Procedure as presented.

Roll Call:

Councilman Morrisey	Aye
Councilman Stuchell	Aye
Councilman Socha	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye

Councilman Bruns	Nay
Councilman Bentley	Nay
Councilman Flynn	Aye
Councilman Paladino	Aye

Motion passed 7-2

C. Set Public Hearing – Restated TIFA Development Plan

Motion by Council Member Socha seconded by Council Member Bentley to set public hearing for October 5, 2026 at 7:00 p.m. for the TIFA Development Plan.

All ayes. Motion carried.

D. Pavement Marking Bid Award

The Department of Public Services solicited bids for applying 340,047 LF of pavement markings (lane lines & crosswalks) throughout the city. Pavement markings are traditionally budgeted and installed biannually. Sealed bids were returned and opened on September 1, 2026.

Motion by Council Member Socha seconded by Council Member Bentley to approve the pavement marking contract to PK Contracting in the amount of \$47,309.21.

Roll Call:

Councilman Paladino	Aye
Councilman Stuchell	Aye
Councilman Socha	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye
Councilman Bentley	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye

Motion passed 9-0

E. MDOT Agreement – Hallett Street Railroad Bridge Replacement

The Michigan Department of Transportation (MDOT) is moving forward with the replacement of the railroad bridge over Hallett Street. The project will replace the existing structure with a new bridge designed to provide increased roadway clearance and accommodate railroad traffic. The project is being undertaken in coordination with MDOT, the Indiana Northeastern Railroad Company, and the City of Hillsdale.

Motion by Council Member Flynn, seconded by Council Member Socha to approve the MDOT agreement 2026-0777 Hallett Street Railroad Bridge Replacement as presented and authorize the city manager to execute contracts. **Resolution #3690.**

Roll Call:

Councilman Stuchell	Aye
Councilman Paladino	Aye
Councilman Socha	Aye
Councilman Wolfram	Aye
Mayor Sessions	Aye
Councilman Bruns	Aye
Councilman Bentley	Aye
Councilman Flynn	Aye
Councilman Morrissey	Aye

Motion passed 9-0

Miscellaneous Reports

- A. Proclamations – None
- B. Appointment- None
- C. Other –Moment of Silence for Honorable Circuit Judge Sara Lisznyai

Mayor Sessions called for a moment of silence for the passing of Judge Sara Lysznyai

General Public Comment

None

City Manager Report

City Manager Mackie gave his report.

Council Comment

Councilman Flynn asked about overnight parking, parking permits and public parking lots.

Council discussion on parking.

Mayor Pro Tem Paladino announced his resignation from Council as he is no longer living in the City. Thanked Council and staff for the progress made over the past few years.

Adjournment

Motion by Councilman Bentley, seconded by Councilman Socha to adjourn the meeting.

All ayes. Motion carried.

The meeting Adjourned at 8:16 p.m.

Scott M. Sessions, Mayor

Katy Price, City Clerk

View meeting online: [Hillsdale City Council Meeting Sept 8th, 2026 with CC](#) (YouTube Channel)

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: September 8, 2026

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Matt Bentley, Jacob Bruns, William Morrissey

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager),

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 215: Annual Subscription to maintain our on-line City codes, charters, etc.

Department 336: Bar for Chain Saw with Chain

Department 441: Michigan Public Service Institute training for DPS Foreman L. Dingess

Department 595: Automated Weather Observatory Station

Fund 208

Department 751: Grooming Baseball Fields

Fund 581

Department 900: Credit Card Processing Fee

Fund 582

Department 544: Bulk Purchase which City then Sells to City Customers

Motioned by Wolfram and seconded by Bentley to approve

Motion Passed 4-0

Motioned by Bentley and seconded by Bruns to adjourn

Motion passed 4-0

Adjournment 6:39 PM

Minutes prepared by Gary Wolfram

City of Hillsdale Agenda Item Summary

Meeting Date: September 21, 2026

Agenda Item: Consent Agenda

SUBJECT: Annual Fair Parade

BACKGROUND:

The Hillsdale County Fair has submitted a Right-of-Way use application for the annual Fair Parade on September 28, 2026. Staging is in the Midtown parking lot and the route is McCollum to Howell, Howell to Bacon, Bacon to Broad, and Broad to E. South. See attached right-of-way permit, traffic control map and temporary traffic control order #26-40 for parking restrictions and street closures. Detour routes will utilize West St, Manning St. and Hallett St.

RECOMMENDATION:

Approval is recommended as this is an annual Event.



Kristopher Joswaik

Chief of Police

TRAFFIC CONTROL ORDER
TEMPORARY – 2026 -40

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships and Villages and the Michigan Motor Vehicle Code this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

On September 28, 2026 from 8:00 a.m. until 12:00 p.m. there shall be the following street closures:

- closure of Howell St. from North St. to Waldron St.;
- closure of McCollum St. from S. Manning St. to Broad St.;
- closure of E. Bacon St. from S. Manning St. to S. Broad St.;
- closure of Midtown alley from North St. to E. Bacon St.;
- closure of E. South St. from S. Broad St. (M-99) to W. St. Joe St.;
- closure of Budlong from Waldron St. to S. Broad St. (M-99).;
- closure of Waldron St. from Budlong St. to S. Broad St. (M-99);
- closure of Barry St. @ S. Broad St. (M-99) intersection;
- closure of E. South St. (west side of S. Broad M-99) @ S. Broad St. (M-99) intersection;
- closure of Indiana Ct. @ S. Broad (M-99) intersection;
- closure of Broad St. (M-99) from E. Hallett St. to E. Carleton Rd. (M-99)

On September 28, 2026 from 8:00 a.m. until 12:00 p.m. there shall be:

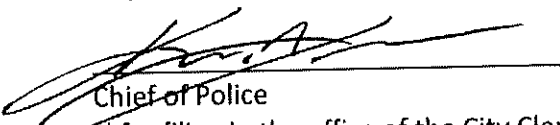
- no parking on McCollum St. between S. Manning & N. Broad St. (M-99);
- no parking on Howell St. between North St. & Waldron St.;
- no parking on E. Bacon St. between S. Manning St. and Broad St. (M-99);
- no parking on E. Hallett St. between S. West St. and S. Broad St. (M-99).

On September 28, 2026 from 8:00 a.m. until 12:00 p.m. the following parking lot will be closed:
Midtown Lot (Lot C)

Hillsdale County Fair Parade (September 28, 2026) Parade Route (Parade Starts at 10:00 a.m.):

East McCollum to Howell St. then S. Howell St. to E. Bacon St. then E. Bacon St. to S. Broad St. (M-99) then S. Broad St. (M-99) to E. South St.

This traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.


Chief of Police

09/16/2026
Date

Received for filing in the office of the City Clerk on the ____ day of ____, 2026.

Resolution # _____

It is HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.
Passed in open Council this ____ day of ____, 2026.

Attest: Katy B. Price, City Clerk

Scott M. Sessions, Mayor

Received by ML
Date
Amount Rec'
Check #

Permit # 4611
ENTERED
9/11/2026



CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

Please Note: Contractors must submit this permit application at least 72 hours in advance of work to avoid additional fees. Event permit applications must be submitted at least 90 days in advance of the event to avoid additional fees.

APPLICATION FOR PERMIT

OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- ☒ APPLICATION FOR PERMIT
☐ APPLICATION FOR BLANKET ANNUAL PERMIT
☐ REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

Applicant's Name		Date	Contractor's Name		Date
Hillsdale County Fair		09/09/26	Sabine Young		09/09/26
Mailing Address			Mailing Address		
115 S Broad St					
City	State	Zip Code	City	State	Zip Code
Hillsdale	MI	49242			
Telephone Number			Telephone Number		
517-437-3622					

DESCRIPTION OF WORK OR USE:

Annual Veterans Day Parade, parking lots and streets for parade and fair
LOCATION: (Drawing to be provided)

Map is attached

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

TIME PERIOD:

COMMENCING DATE: TIME: ENDING DATE: TIME:
Fair Starts 09/26/26 09/28/26 Parade area 8:00am - 12:00om Fair ends 10/03/26 10:00 pm

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- ☒ Certificate of Insurance
☐ Performance Bond \$ _____
☐ Construction Plan
☐ Subcontractor's Names
☐ Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.



Department of Public Services

149 Waterworks Dr.
Hillsdale, MI 49242

Right-of-Way

PROW2026-0078
TRAFFIC CONTROL

Applicant: CITY OF HILLSDALE DEPT OF PUBLI

Date of Application: 09/11/2026

Date Issued:

Permit Expire

Applicant Phone:

THIS IS TO CERTIFY THAT A RIGHT-OF-WAY PERMIT

SPECIAL EVENTS ROW

Parcel Number: 006-100-000-00

FOR THE FOLLOWING ACTIVITIES:

4611 - ANNUAL VETERANS DAY PARADE, PARKING LOTS AND STREETS FOR
PARADE AND FAIR

ALL COST WAIVED PER CITY COUNCIL (2025)

With the following:

DPS COMMENTS: APPLICANTS AND/OR IT'S REPRESENTATIVES WITH THE ASSISTANCE FROM DPS AND HCPD WILL BE RESPONSIBLE TO SETUP, MAINTAIN AND TEAR DOWN ALL TEMPORARY TRAFFIC CONTROL DEVICES PRIOR TO AND UPON COMPLETION OF EVENT. DPS CREW WILL DELIVER ALL REQUIRED TRAFFIC CONTROL TO ALL DESIGNATED LOCATIONS (SEE ENCLOSED MAP) ON FRIDAY, SEPTEMBER 28, 2026 AND PICKUP PROMPLTY AFTER COMPLETION OF EVENT ON MONDAY, SEPTEMBER 28, 2026. ALL TRAFFIC CONTROL DEVICES SHALL BE PLACED IN A MANNER TO NOT INTERFERE WITH PEDESTRIAN TRAVEL THROUGH CROSSWALKS, SIDEWALKS, ETC. ALL TRAFFIC CONTROL DEVICES SHALL BE INSTALLED AND MAINTAINED IN COMPLIANCE WITH THE CURRENT EDITION OF THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR THE FULL DURATION OF EVENT.

NOTE: SHARP ST. AT M99 (S. BROAD ST.) SHALL REMAIN CLOSED FOR FULL DURATOIN OF COUNTY FAIR PARADE IN ADDTION TO TEMPORARY STOP SIGNS INSTALLED ON M99 (S. BROAD ST.) AT SHARP ST. (TRAFFIC CONTROL WILL BE INSTALLED BY DPS PERSONNEL).

HAS BEEN APPROVED IN ACCORDANCE WITH THE PROVISIONS

OF CHAPTER 30 OF THE CITY OF HILLSDALE MUNICIPAL CODE

AMOUNT PAID:

Contractor: CITY OF HILLSDALE DEPT OF PUBLIC SERVIC

\$0.00

NOT TRANSFERABLE: CHANGE IN USE/ACTIVITY VOIDS PERMIT

Staff Use Only

Recommendation for Issuance

☐ Approved ☐ Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

☒ Approved ☐ Denied

Chief of Police Comments:

Chief of Police

per D/S Comments

Bond Received \$ _____

Fee Received \$ _____

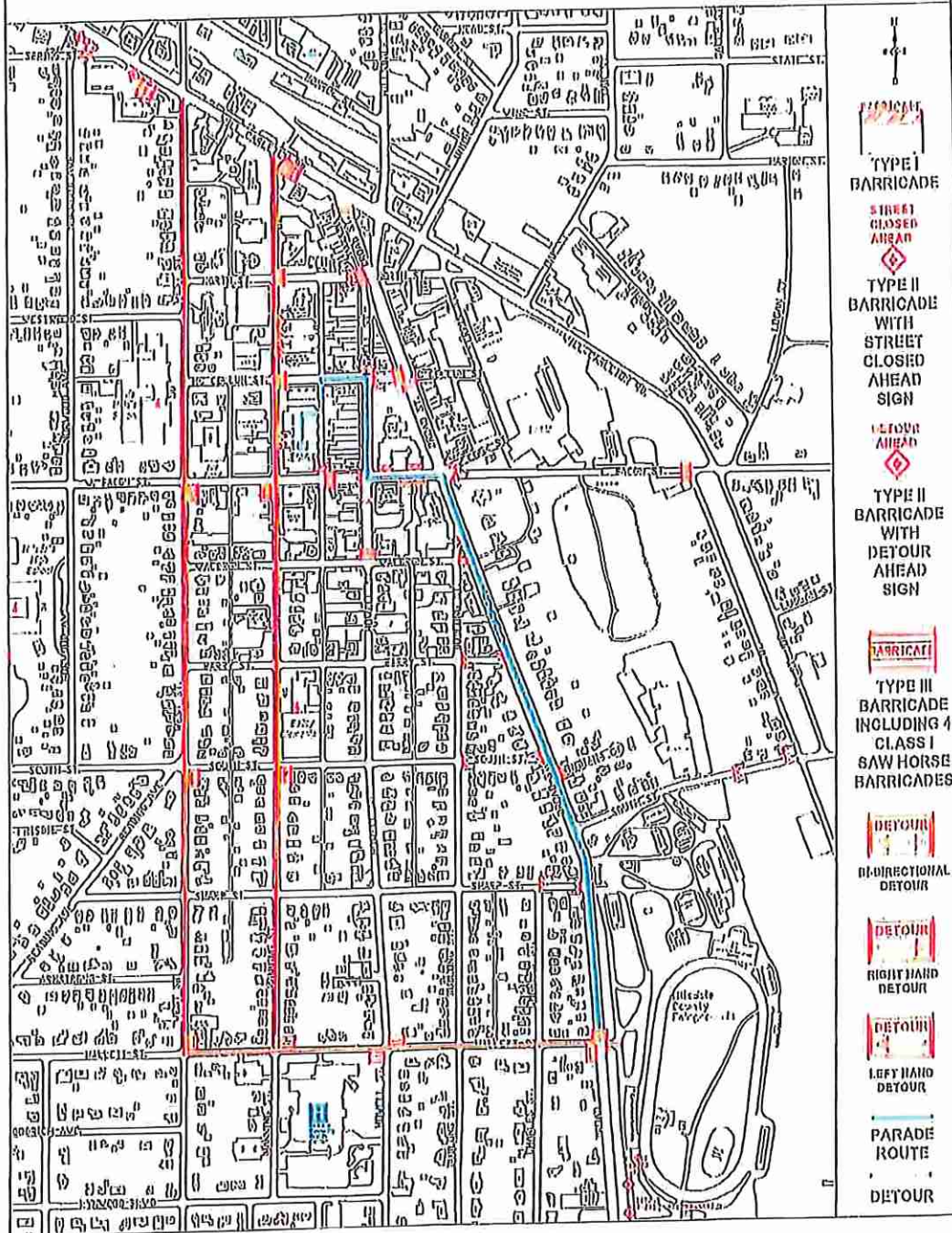
City Clerk

Note: All payments must be received and recorded before permit is valid

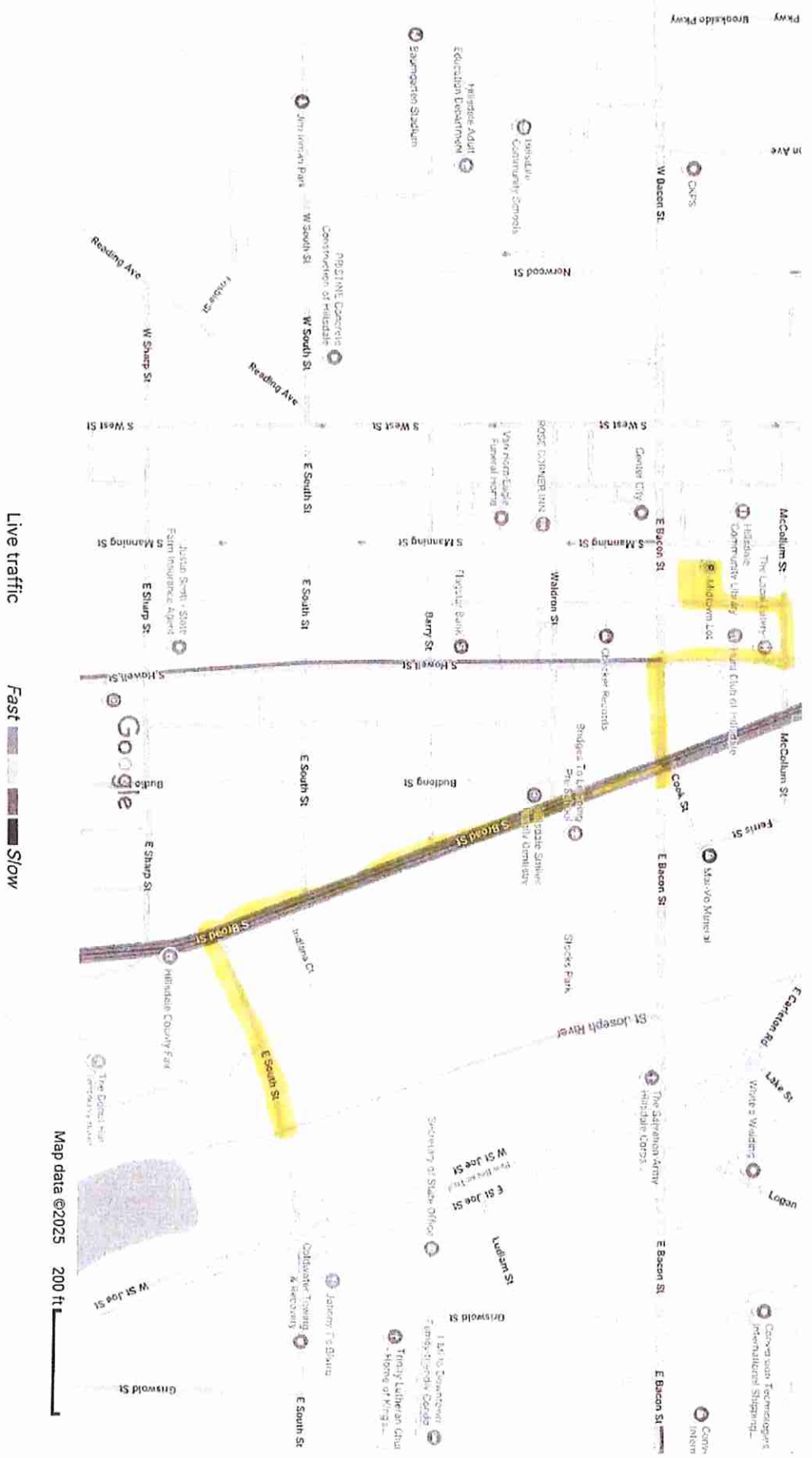
Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: jblake@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

HILLSDALE COUNTY FAIR VETERANS DAY PARADE



Google Maps





HILLCOU-12

JDUFF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/3/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Highstreet Insurance & Financial Services
83 N. Broad Street
Hillsdale, MI 49242

CONTACT
NAME:
PHONE (A/C, No, Ext): (517) 439-1501 FAX (A/C, No):
E-MAIL: WestMichigan.info@highstreetins.com
ADDRESS:

INSURED
Hillsdale County Agricultural Society
115 S. Broad Street
Hillsdale, MI 49242-0289

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Home-Owners Insurance Company	26638
INSURER B: Auto-Owners Insurance Company	18988
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X		06356276	12/1/2026	12/1/2026	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 500,000 PRODUCTS - COMP/OP AGG \$ \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			4703044801	5/10/2026	5/10/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ 500,000 BODILY INJURY (Per accident) \$ 500,000 PROPERTY DAMAGE (Per accident) \$ 500,000 \$
B	☒ UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			4345421200	12/1/2026	12/1/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	A106621122	12/1/2026	12/1/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Hillsdale is additional insured with respect to general liability per form CG 20 10 04 13 - enclosed.

CERTIFICATE HOLDER

City of Hillsdale
97 N. Broad Street
Hillsdale, MI 49242

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD



HIGHSTREET

Insurance & Financial Services

This letter is intended to summarize relevant procedures of Highstreet Insurance & Financial Services in issuing certificates of insurance and to identify legal and regulatory prohibitions that preclude us from issuing a certificate that conforms with your recent request. **Please read this letter and its attachments carefully.**

If an insurance policy underlying a certificate of insurance includes Additional Insured (including blanket versions) and/or Waiver of Subrogation endorsements or policy language, the presence of any such endorsement of language is denoted by a "X" in the appropriate column on the certificate. In accordance with the ACORD 25 Certificate Forms Instruction Guide and in keeping with the directives set forth by many departments of insurance, the Description of Operations box will be used exclusively for the purpose prescribed on the form (*i.e.*, description of operations, insured locations and insured vehicles, as applicable). The ACORD 101 form is designed as an extension of the ACORD 25 Description of Operations box and similar restrictions apply to its use.

If you require any endorsements or 30-day notice of cancellation forms related to information denoted on the form, we will attach the corresponding endorsements which follow this letter. Some forms are immediately available to send to you while others will become available when issued by the insurance company, generally within 30 days, and are available by request.

We are unfortunately unable to comply with any request to issue a certificate that does not comply with insurance industry laws and regulations. We have instead provided you with a lawful certificate that provides a courtesy summary of the referenced policy's terms, limits and conditions.

As a result of recent legislative actions, many states' laws now explicitly address certificates of insurance for property and casualty coverage that do not accurately reflect the terms of the referenced policy. These statutes and regulations, among others, often expressly prohibit our business from:

- issuing or delivering a certificate of insurance that alters, amends or extends the coverage provided by an insurance policy referred to in the certificate; or
- preparing or issuing a certificate that contains false or misleading information concerning an insurance policy.

These prohibitions also apply to those who request certificates. Specifically, it prohibits any person from demanding or requiring the issuance of a certificate from an insurer, insurance producer, or policyholder that contains false or misleading information concerning an insurance policy referred to in the certificate. These regulations provide administrative and civil remedies for violations, some as high as \$500 per violation, and increasing to \$2,500 per violation when a person knows or should have known that they were in violation of these requirements.

Our business takes its legal and insurance regulatory obligations very seriously, and we appreciate your understanding of the limitations imposed on our agency by these statutory requirements.

While we are prohibited from responding to your request for coverage language in the "Description of Operations" box, we encourage you to contact us if you have any questions about the certificate of insurance that you have been provided or any other matter. Thank you in advance for your cooperation.

COMMERCIAL GENERAL LIABILITY
CG 20 10 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
CITY OF HILLSDALE, CITY HALL	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

- A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
1. Your acts or omissions; or
 2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the

insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its

intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to

Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

City of Hillsdale Agenda Item Summary

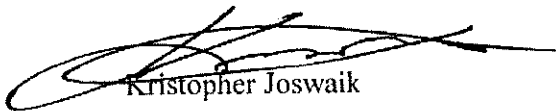
Meeting Date: September 21, 2026
Agenda Item: Consent Agenda
SUBJECT: Parking Restrictions and Traffic Control for Fair Week

BACKGROUND:

Traffic Control Order 2026-39 lists the parking restrictions and traffic control for the area of the fairgrounds during the 2026 Hillsdale County Fair from September 26, 2026 through October 3, 2026. Requested parking, and street closure is the same as in previous years for pedestrian safety and traffic flow.

RECOMMENDATION:

Approval is recommended as this is an annual authorized event.



Kristopher Joswaik

Chief of Police

Meeting Date: September 15, 2025 Agenda Item: Consent Agenda Subject: Parking Restrictions and Traffic Control for Fair Week Background: Traffic Control Order 2025-39 lists the parking restrictions and traffic control for the area of the fairgrounds from September 21 through September 27, 2025. This is the same as in previous years for pedestrian safety and traffic flow. Recommendation: Approval is recommended as this has been authorized annually

TEMPORARY – 2026 -39

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships and Villages and the Michigan Motor Vehicle Code this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

The following will be effective beginning 12:00 a.m. September 26, 2026 through 12:00 a.m. on October 3, 2026 during the **Hillsdale County Fair**:

- There shall be **NO PARKING** at any time on the **odd-numbered** sides of the following Streets:
 - Charles Street from Hallett to Elm Hill**
 - Elm Hill**
 - Budlong from Elm Hill to Hallett**
- There shall be **NO PARKING** on either side of the following streets:
 - Indiana Court (including turnaround)**
 - South Street from Broad to W. St. Joe St.**
 - Sharp Street from Broad to Charles St.**

Temporary NO PARKING signs will be posted on affected streets.

- Temporary **STOP SIGNS** will be placed on **Broad Street (M-99)** at **Sharp St.** for north bound and southbound traffic.
- **Sharp Street** will be closed @ **Broad Street (M-99)** to eastbound and westbound traffic.

This traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

09/16/2026

Date _____

Received for filing in the office of the City Clerk on the ____ day of _____, 2026.

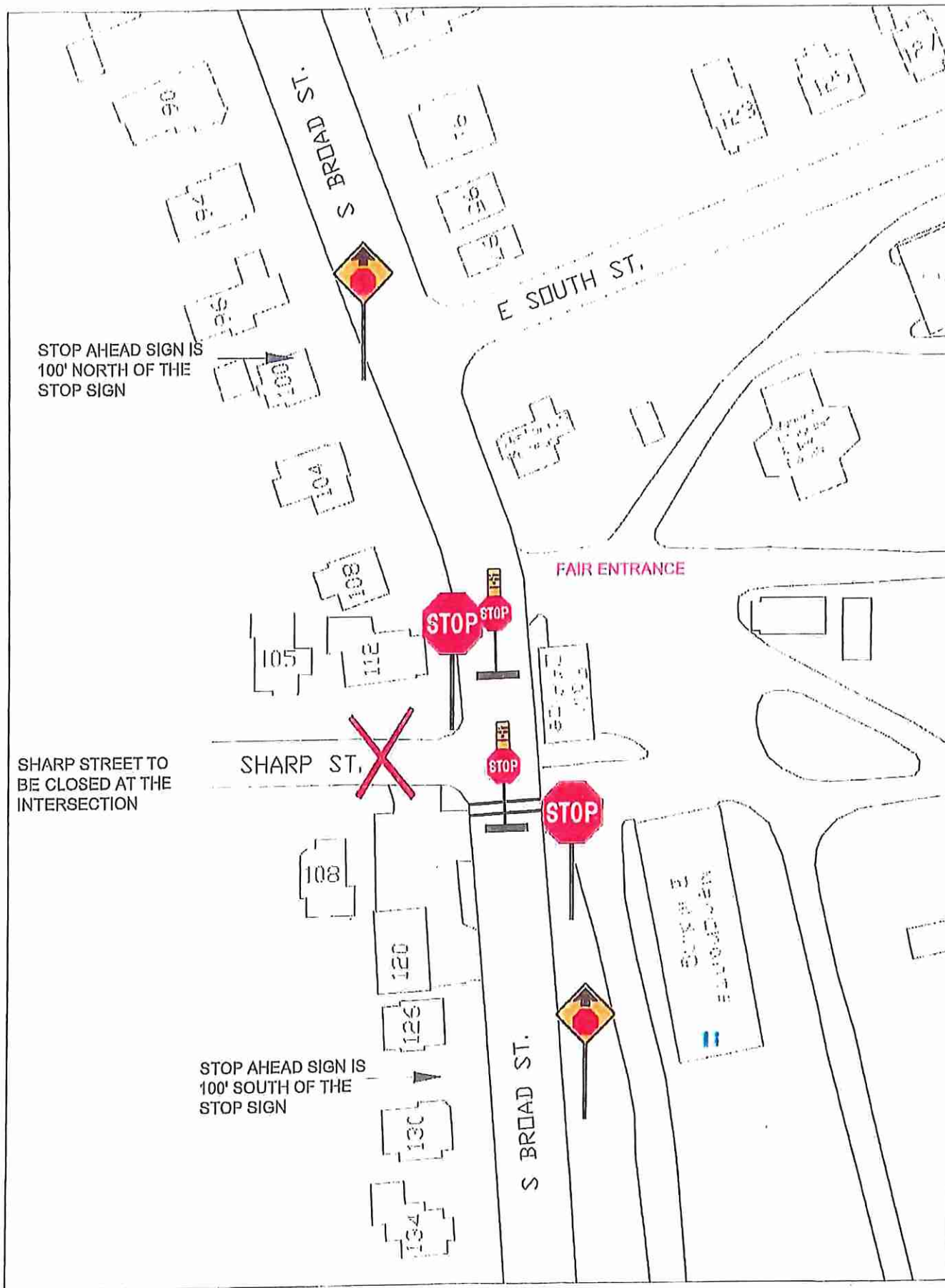
Resolution # _____

It is HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this ____ day of _____, 2026.

Attest: Katy B. Price, City Clerk

Scott M. Sessions, Mayor



City of Hillsdale Agenda Item Summary

Meeting Date: September 21, 2026

Agenda Item: Consent Agenda

SUBJECT: Inbound Train Event and Autumnfest.

The City of Hillsdale and EDC have requested the closure of N. Howell St. between North St. to McCollum St. and Hillsdale St. between E. Carleton Rd and Monroe St. on Saturday, October 10 from 8:00 a.m. to 6:30 p.m. and Sunday, October 11, 2026 from 8:00 a.m. to 6:30 p.m. for an inbound train event and Autumnfest. This is a free community event with vendors, entertainment, music, food, trucks and kids' activities.

RECOMMENDATION:

Approval is recommended as the Inbound Train Event has been an annual event. Past events (street closure/food trucks) were held in the downtown area in past events.



Kristopher Joswaik

Chief of Police

TRAFFIC CONTROL ORDER
TEMPORARY – 2026 -41

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships and Villages and the Michigan Motor Vehicle Code this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

On Saturday, October 10, 2026 from 8:00 a.m. until 6:30 p.m., and Sunday, October 11, 2026 from 8:00 a.m. until 6:30 p.m., there shall be the following street and parking closures for the Railroad & Autumnfest free community event.

- **Closure of Hillsdale Street** between **E. Carleton Rd.** and **Monroe Street**
- **Closure of N. Howell Street** between **North St.** and **McCollum St.**
- **Closure of east bound lane of North St.** between **Midtown alley** and **N. Howell St.**
- **No Parking** on either side of **N. Howell St.** between **North St.** and **McCollum St.**

No parking on N. Howell Street from North Street to McCollum Street

All street closures shall be posted with advance "street closed" signs, Class 3 barricades in addition to water filled barricades on N. Howell St. @ North St.

This traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

09/17/2026

Date

Received for filing in the office of the City Clerk on the ____ day of _____, 2026.

Resolution # _____

It is HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this ____ day of _____, 2026.

Attest: Katy B. Price, City Clerk

Scott M. Sessions, Mayor

Received by _____
Date _____
Amount Rec' _____
Check # _____

Permit # 4614



Please Note: Contractors must submit this permit application at least 72 hours in advance of work to avoid additional fees. Event permit applications must be submitted at least 90 days in advance of the event to avoid additional fees.

CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

**APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- ☒ APPLICATION FOR PERMIT
☐ APPLICATION FOR BLANKET ANNUAL PERMIT
☐ REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

Applicant's Name		Date	Contractor's Name		Date
City of Hillsdale/Econ. Dev. Office		9/16/26			
Mailing Address			Mailing Address		
97 N Broad St					
City	State	Zip Code	City	State	Zip Code
Hillsdale	MI	49242			
Telephone Number			Telephone Number		
517-437-6426					

DESCRIPTION OF WORK OR USE:

Railroad & Autumnfest - Free community event w/ vendors, entertainment, music, food trucks, kids' activities

LOCATION: (Drawing to be provided)

Hillsdale St from E Carleton Rd (M-99) to Monroe St & N Howell St from North St to McCollum Street

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Traffic control devices for street closure, picnic tables, trash receptacles, portable restroom

TIME PERIOD:

COMMENCING DATE: _____ TIME: _____ ENDING DATE: _____ TIME: _____
Saturday, October 10, 2026, from 8:00 a.m. to 6:30 p.m., & Sunday, October 11, 2026, from 8:00 a.m. to 6:30 p.m.

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- ☐ Certificate of Insurance
☐ Performance Bond \$ _____
☐ Construction Plan
☐ Subcontractor's Names
☐ Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Applicant: CITY OF HILLSDALE ECONOMIC DE
97 N. BROAD ST.
HILLSDALE MI 49242

Date of Application: 09/16/2026

Date Issued:

Permit Expire

Applicant Phone:

THIS IS TO CERTIFY THAT A RIGHT-OF-WAY PERMIT

SPECIAL EVENTS ROW

Parcel Number: 006-100-000-00

FOR THE FOLLOWING ACTIVITIES:

#4614 - RAILROAD & AUTUMNFEST - FREE COMMUNITY EVENT W.
VENDORS, ENTERTAINMENT, MUSIC, FOOD TRUCKS, KIDS ACTIVITIES.

With the following:

DPS COMMENTS: DPS WILL SET OUT ALL REQUIRED TEMPORARY TRAFFIC CONTROL (TTC) TO THEIR RESPECTIVE LOCATIONS PER ATTACHED MAP ON FRIDAY, OCTOBER 9, 2026 18, IN ADDITION TO ERECTING AND TEAR DOWN OF ALL TRAFFIC CONTROL DEVICES, BOTH DAYS OF EVENT (SEE ATTACHED TCO). ALL TTC DEVICES SHALL BE SETUP AND MAINTAINED IN COMPLIANCE WITH THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL (MMUTCD) FOR FULL DURATION OF EVENT. TTC DEVICES SHALL NOT BE SET UP IN A MANNER THAT WOULD INTERFERE WITH PEDESTRIAN TRAVEL THROUGH CROSSWALKS ETC. APPLICANT AND/OR ITS VOLUNTEERS SHALL PICKUP ANY TRASH FROM STREET AND PARKING AREAS PRIOR TO REMOVAL OF TEMPORARY TRAFFIC CONTROL DEVICES. DPS WILL PICKUP ALL STACKED TRAFFIC CONTROL FROM THE TERRACE AREAS ON MONDAY, OCTOBER 11, 2026

IN ADDITION TO SETTING OUT, ERECTING AND TEARING DOWN TRAFFIC CONTROL, DPS IS SCHEDULED FOR THE FOLLOWING:

1. DELIVER AND PICKUP MINIMUM OF 6 TRASH CANS AND 8 PICNIC TABLES (HALF AT EACH CLOSURE AREA), DPS WILL PICK UP TRASH EACH DAY OF EVENT.
2. SET OUT AND PICKUP BUSINESS OPEN SIGNS AT THE RIVER ST. SOFT CLOSURE AREA.
3. DPS WILL DELIVER RADIOS TO BE USED TO COORDINATE EVENT ON FRIDAY, OCTOBER 9, 2026.

CITY SPONSORED EVENT. INVOICE WILL BE HALF OF ALL PERMITTING AND LABOR/EQUIPMENT COST UPON COMPLETION OF EVENT.

HAS BEEN APPROVED IN ACCORDANCE WITH THE PROVISIONS
OF CHAPTER 30 OF THE CITY OF HILLSDALE MUNICIPAL CODE

AMOUNT PAID:

Contractor:

\$0.00

NOT TRANSFERABLE: CHANGE IN USE/ACTIVITY VOIDS PERMIT

Staff Use Only

Recommendation for Issuance

☐ Approved ☐ Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

☒ Approved ☐ Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: jblake@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

The City of
HILLSDALE
 Family • Tradition • Opportunity

Traffic TTC		
Key	Code	Sign
1	W20-3	Road Closed Ahead
2	W20-2	Detour Ahead
3	M4-9 St	Detour Arrow
4	M4-9 Rt	Detour Arrow
5	M4-9 Lt	Detour Arrow
6	M4-8a	Detour Ends
7	R11-2	Road Closed
8	R11-4	Road Closed to Thru Traffic
9	M4-10 Rt	Detour (large)
10	M4-10 Lt	Detour (large)
11	D3-1	Street Name Plaque
12		High Intensity Type III Barricade
13		HIP Sawhorse Type I Barricade
14		Road Work Ahead
15		Right Lane Closed
16		Left Lane Closed
17		One Lane Road
18		Flagger Symbol
19		Be Prepared to Stop

Pedestrian TTC		
Key	Code	Sign
1	R9-11L	Sidewalk Closed Ahead - Cross Here Left
2	R9-11R	Sidewalk Closed Ahead - Cross Here Right
3		Sidewalk Closed Ahead
4	R9-9	Sidewalk Closed
5	M4-9bR	Detour Right Arrow
6	M4-9bL	Detour Left Arrow
7		Pedestrian Barricade

TRAFFIC CONTROL ORDER

TEMPORARY – 2026 - ____

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships and Villages and the Michigan Motor Vehicle Code this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

On Saturday, October 10, 2026 from 8:00 a.m. until 6:30 p.m., and Sunday, October 11, 2026 from 8:00 a.m. until 6:30 p.m., there shall be the following street and parking closures for the Railroad & Autumnfest free community event.

- Closure of Hillsdale Street between E. Carleton Rd. and Monroe Street
- Closure of N. Howell Street between North St. and McCollum St.
- Closure of east bound lane of North St. between Midtown alley and N. Howell St.
- No Parking on either side of N. Howell St. between North St. and McCollum St.

No parking on N. Howell Street from North Street to McCollum Street

All street closures shall be posted with advance "street closed" signs, Class 3 barricades in addition to water filled barricades on N. Howell St. @ North St.

This traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

Chief of Police

Date

Received for filing in the office of the City Clerk on the ____ day of _____, 2026.

Resolution # _____

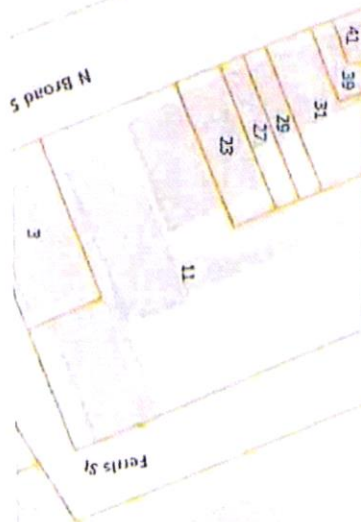
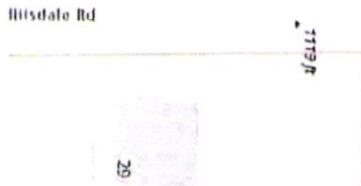
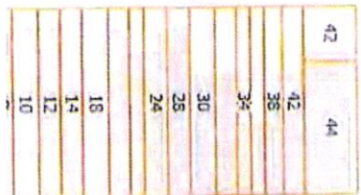
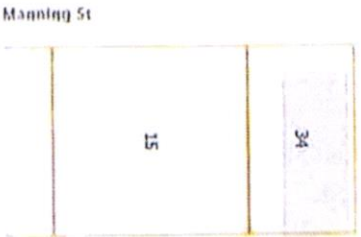
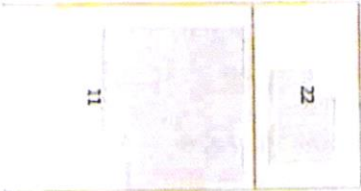
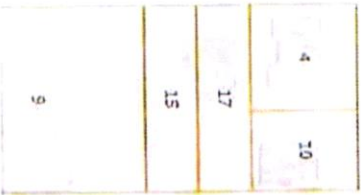
It is HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this ____ day of _____, 2026.

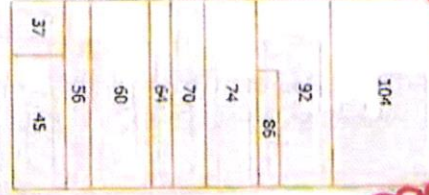
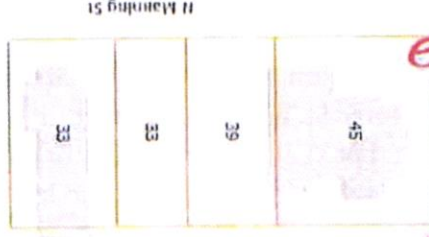
Attest: Katy B. Price, City Clerk

Scott M. Sessions, Mayor

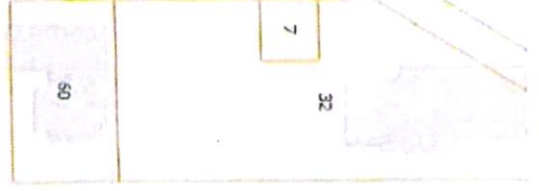
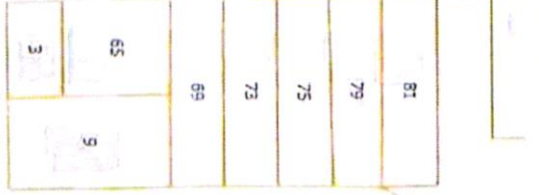
N West St



N West St



N West St



Highest Grade

4 picnic tables
Hillsdale
Brewery

Subjunctive

The Canon

७/११/११

5. Slit

5000

1000

高

15

Scale 20

4

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

 $\frac{9}{8}$

7

၄

.....

PROJECT PLAN (Attach additional sheets, as necessary)

This image shows a full page of blank graph paper. The grid consists of small, equal-sized squares formed by thin black lines. There are 20 columns and 20 rows of squares, creating a total of 400 square units. The paper is otherwise completely empty, with no margins, text, or other markings.

CITY OF HILLSDALE
RULES AND REGULATIONS
PERMITS FOR OCCUPANCY OF AND WORK WITHIN STREET RIGHT-OF-WAYS

SECTION 1 – AUTHORITY

- A. These rules and regulations are promulgated pursuant to the provisions of Section 30-55 of Chapter 30 of the Hillsdale Municipal Code.

SECTION 2 – APPLICATION PROCEDURES

- A. Applicants for permits shall complete the permit form provided by the Department of Public Services and shall return the completed form to the **Public Services Building, 149 Waterworks Drive** or the **Clerk's Office, City Hall, 97 N. Broad Street**, together with such additional information which is required pursuant to Chapter 30 of the Hillsdale Municipal Code and these rules and regulations.
- B. Each application shall be reviewed by the Director of Public Services, or his designee, for compliance with the provisions of Chapter 30 and these rules and regulations. In addition, the following persons shall receive written notification that an application has been received and they shall be provided an opportunity to review the application prior to its approval: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director of Public Services, the application complies with the applicable provisions of Chapter 30 and these rules and regulations, then he shall notify the applicant that the application has been approved. If the application fails to comply with Chapter 30 and these rules and regulations, then the Director shall notify the applicant that the application has been denied. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.
- D. If an application is approved, the Director shall prepare the necessary permit and shall determine the amount of any fees which the applicant must pay. The permit and the statement of fees shall be delivered to the City Clerk.
- E. Upon payment of the fees as determined by the Director of Public Services, the City Clerk shall deliver the permit to the applicant and shall notify the Director of Public Services that the permit has been issued.

SECTION 3 – REQUEST TO COMMENCE WORK

- A. Any person, firm, or corporation to whom an annual blanket permit has been issued shall apply to the Director of Public Services for permission to commence work pursuant to the annual blanket permit by submitting a request to commence work on the forms provided by this purpose. Such request to commence work shall be submitted in accordance with applicable provisions of Chapter 30.
- B. Each request to commence work shall be reviewed by the Director of Public Services to determine its compliance with the provisions of Chapter 30, these rules and regulations, and the annual blanket permit. The Director shall notify the following persons and shall provide them an opportunity to comment upon the request to commence work: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director, the request to commence work is in compliance with the applicable provisions of Chapter 30, these rules and regulations, and the annual blanket permit, then he shall approve the request and notify the applicant of such approval. If the request is not in compliance, then the request shall be denied and the applicant shall have the opportunity to submit a request to commence work which is in compliance. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.

SECTION 4 – STREET CLOSINGS AND STREET OCCUPANCIES

- A. If an application or request to commence work approved pursuant to these rules and regulations requires the closing of a street to vehicular traffic, then the applicant shall notify the Chief of Police not less than twenty-four (24) hours prior to commencing the work which will necessitate the closing of the street of the dates and times when such street is required to be closed.
- B. Streets shall be closed only pursuant to directives issued by the Chief of Police in accordance with the provisions of the Uniform Traffic Code and shall be evidenced by temporary traffic control orders and/or by the Police Chief's endorsement on the permit, or, in the case of an annual blanket permit, on the request to commence work form.
- C. The Director may issue permits for the temporary occupancy or use of portions of the street right-of-way when such occupancy or use does not significantly impair the utilization of such right-of-way for vehicular or pedestrian traffic or when such occupancy or use is for a short duration. In reviewing applications for such permits, the Director shall consider the public safety and aesthetic considerations associated with such occupancy or use as well as the public benefit which such occupancy or use provides. If such occupancy or use involves a significant restriction on vehicular traffic, other than closing, the permit, or, in the case of an annual blanket permit, the request to commence work form, shall be endorsed by the Police Chief prior to issuance.

SECTION 5 – STREET OPENINGS AND RIGHT-OF-WAY CONSTRUCTION

- A. It shall be the responsibility of the applicant to contact "Miss Dig" prior to commencing any construction activities within the right-of-way so that all public utilities and other facilities can be located.
- B. It shall be the responsibility of the applicant to provide all necessary warning signs, barricades, flagmen and the like in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD) Part 6 to insure that the public is safe from injury or damage to vehicles as a result of the construction activities.
- C. The applicant, upon completion of any construction, shall restore the right-of-way areas to a condition which is as good as or better than the condition which existed prior to the commencement of construction activities.
- D. The applicant shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other street installation such as sewers, culverts, etc. the applicant shall assume the full responsibility for this protection and shall not proceed with construction or excavation activities prior to receiving the approval of the Department of Public Services for the methods to be used. The applicant shall dispose of all surplus or unsuitable material outside of the limits of the streets.
- E. All trenches, holes and pits shall be filled with gravel, placed in successive layers not more than nine inches in depth, loose measure, and each layer shall be thoroughly compacted by mechanical tamping. Restoration shall be such that it will provide a condition equal to or better than the original condition.
- F. Street openings will be properly maintained by the applicant until the street surface is replaced.
- G. Bituminous surfaces must be replaced with bituminous materials compacted at a minimum of two lifts. Concrete surfaces must be replaced with concrete materials flush with the existing surface and properly finished.
- H. Materials used in construction, backfilling and repair operations shall comply with the State of Michigan, Department of Transportation specifications. These include the following:
 - 1. Aggregate types for backfilling..... 22A and 23
 - 2. Asphalt type for replacement of street surface.....20AA
 - 3. Concrete type for replacement of concrete surface....Type 35P
- I. All vegetative areas shall be restored using top soil which is free of weeds and shall be seeded and protected from erosion.
- J. Street openings shall be made in such manner and with such tools as to produce straight edges. All such openings shall be rectangular in shape unless conditions warrant an irregular shape.

SECTION 6 – SIDEWALK CONSTRUCTION REPAIR AND REPLACEMENT

- A. All sidewalk work shall consist of constructing the sidewalk in a single course on a prepared subgrade.
- B. All sidewalks shall project one inch above finished grade and shall slope one quarter inch per foot toward the drainage side. Sidewalks shall be four inches thick except at driveway crossings which shall be six inches thick. Sidewalks shall be a minimum of five feet wide and a maximum of six feet wide. All walks shall meet the requirements of the Americans with Disabilities Act (ADA).
- C. All unstable subgrade material shall be removed and replaced with a minimum of four inches granular material or sand, compacted.
- D. Forms shall be clean and straight, composed of wood or metal. The forms shall be staked to line and grade in a manner that will prevent deflection or settlement. Forms shall be oiled before placing concrete. If the line of the sidewalk conflicts with trees adjacent to the sidewalk, the applicant shall notify the City Forester and Director prior to proceeding with the installation of forms.
- E. The base shall be thoroughly wetted and the concrete deposited thereon to the proper depth. It shall be spaded along the forms compressed and struck-off flush with the top of the forms. The surface shall be floated, edges and joints properly tooled, and finished with a brush to provide a non-slip surface.
- F. The applicant shall insure the use of appropriate materials which shall comply with the following specification:
- G. Expansion joints shall be placed every fifty feet or more often if required to prevent cracking of the sidewalk. Grooved joints a minim of on-half inch in depth shall be placed every five feet.
- H. Sidewalks and sidewalk ramps shall be constructed in accordance with the standard specifications of the Michigan Department of Transportation (MDOT).
- I. Driveway approaches shall be a minimum of ten feet in width and shall be constructed of concrete a minimum of six inches thick. Expansion joints shall be placed where the approach meets a sidewalk or street. Approaches shall be constructed in accordance with standards provided in Section 6E.

SECTION 7 – INSPECTIONS

- A. It shall be the responsibility of the applicant to contact the Department of Public Services at such times as inspections are required pursuant to these rules and regulations and in accordance with sound construction practices.
- B. At a minimum inspections shall be required at the following times"
 - 1. Sidewalks
 - a) After installing forms and prior to pouring concrete.
 - b) Upon completion of work and restoration of the area.
 - 2. Street Openings
 - a) Prior to commencing backfilling.
 - b) Prior to commencing restoration of the street surfaces.
 - c) Upon completion of work and restoration of the area.
 - 3. Other Construction
 - a) Upon completion of work and restoration of the area.
 - b) At such other times as determined by the Director of Public Services.

SECTION 8 – TREES

- A. The applicant shall not remove, trim, cut roots from, or otherwise damage any tree growing within the street right-of-way without first having obtained the endorsement of the City Forester on the permit or, in the case of an annual blanket permit, on the request to commence work form.
- B. If during the course of any activities conducted pursuant to a permit granted in accordance with these rules and regulations the applicant finds that there is the possibility of interference with trees growing in the street right-of-way, the applicant shall immediately contact the Director of Public Services and the City Forester.

SECTION 9 – INSURANCE AND BONDS

- A. Any applicant proposing to conduct any activities involving construction within the right-of-way of streets in the City of Hillsdale shall provide evidence of liability insurance covering personal injury and property damage in the amount of not less than \$1,000,000 combined single limit. The applicant shall provide an endorsement naming the City of Hillsdale as an additional insured.
- B. The applicant shall keep such insurance in effect during all times that the applicant is conducting activities within the street right-of-ways.
- C. If the applicant is self-insured for personal injury and/or property damage risks, the applicant shall provide documentation of such self-insurance program and shall further agree to indemnify and hold the City harmless from any and all liability arising out of any activities conducted pursuant to the permit.
- D. If an applicant utilizes subcontractors in performing some or all of the work which is covered by a permit, each such subcontractor shall be required to comply with the provisions of this Section.
- E. Pursuant to the provisions of Section 30-37 of the Hillsdale Municipal Code, the Director shall determine the amount of the performance bond or cash deposit which shall be provided by the applicant prior to the issuance of the permit. In no case shall the amount of such performance bond or cash deposit required for a permit for construction activities within the traveled portion of any street be less than \$10,000.
- F. If an applicant provides a blanket bond to cover all bond requirements during a specified period of time, the amount of such bond shall be maintained at least equal to the amount required to satisfy the terms of all permits issued during that period of time.

SECTION 10 – FEES

A. The following schedule shall be the fees as established for permits issued pursuant to these rules and regulations:

Application Fee.....	\$75.00
Commence work prior to obtaining permit (ATF Fee = after the fact fee).....	\$100.00
Annual Blanket Permit.....	\$500.00
Sidewalk under 25 square feet.....	\$50.00 with terrace
Sidewalk over 25 square feet.....	\$75.00 with terrace
Driveway Approach Permit.....	\$75.00 with terrace
Street Opening.....	\$150.00, plus \$10,000 bond
Terrace Preparation.....	\$35.00
Storm Sewer Connection fee.....	\$160.00
Use of Traffic Control.....	\$25.00 min., up to 3 days

(Example: 2 ADA panels or 10 cones or 6 class 1)

(Traffic control fee will be based on number of days required, above 3 days, and amount required)

Curb Cut/Repair/Extension.....	\$60.00 < than 20 linear feet
	\$100.00 > than 20 linear feet

Events

Dumpster in Right-of-Way*.....	\$25.00 plus traffic control
Parking Lot Closure*.....	\$150.00 traffic control
Single Block Closure*.....	\$200.00 traffic control
Greater Than Single Block Closure*.....	\$325.00 traffic control

Traffic control map, for vehicle and pedestrian closures, to be supplied by applicant. Pending availability DPS will deliver and/or set up required temporary traffic control for the total of 100% of the labor and vehicle rates required for the task.

<u>Labor per hour*</u>		<u>Vehicle rental per hour*</u>	
DPS	\$33.97	Pickup Truck	\$19.39
BPU Water	\$37.19	Pickup Truck	\$19.39
BPU Electric	\$60.61	Pickup Truck	\$19.39
Police	\$44.95	Squad Car	\$50/hour or \$200/day
Fire Dept.	\$28.09	Fire Truck	\$75/hour or \$300/day
		Trailer	\$13.42

\$500 Up front deposit required for special events. Once application, permit, temporary traffic control, deliver/setup and any other additional charges have been covered the applicant will be refunded the remaining balance or be sent an invoice for any charges the deposit didn't cover. This includes going towards covering the cost of any lost or damaged temporary traffic control devices used for the event.

*If available

- B. In addition to the fees indicated above, all work requiring inspections after 3:00 p.m. or on Weekends shall be subject to an additional fee of \$75.00 per hour (Minimum 2 hour charge) or portion thereof with personnel availability.
- C. All permit fees are non-refundable.

City of Hillsdale

97 N BROAD ST
Hillsdale, MI 49242
(517) 437-6449
(517) 437-6448

Invoice For Permit: PROW2026-0081

Print Date: 09/16/2026

Due in Thirty Days



Pay Account In Full

CITY OF HILLSDALE ECONOMIC DEVELOPMENT
97 N. BROAD ST.
HILLSDALE MI 49242

		Invoice No	Invoice Date	Permit Number	Address	Amount Due
		00012472	09/16/26	PROW2026-0081	SPECIAL EVENTS ROW	\$ 0.00
Fee Details:	Quantity	Description			Amount Cost	Balance
	1.000	ROW TRAFFIC CONTROL			\$325.00	\$ 0.00
	1.000	RIGHT OF WAY PERMIT APPLICATION			\$75.00	\$ 0.00
Total Amount Due					\$ 0.00	

City of Hillsdale Agenda Item Summary

Meeting Date: September 21, 2026

Agenda Item: Consent Agenda

SUBJECT: Indiana Outboard Racing – Ratification of Signatures

BACKGROUND PROVIDED Michelle Loren, Recreation Director

Indiana Outboard Racing requested the use of Owen Memorial Park September 11 – 12, 2026. As is done annually, The Park is used for staging of the race. This is open to the public and is free of charge. The agreement did not go before Council for authorization of signatures by the Mayor and Clerk. City manager David Mackie and City Clerk Katy Price signed on behalf of the City and Josh Kimble signed on behalf of the Racing Association.

RECOMMENDATION:

I recommend Council approve ratification of signatures and authorize signature by the Mayor

Respectfully,
Michelle Loren, Recreation Director

**AGREEMENT FOR USE OF PARK
INDIANA OUTBOARD ASSOCIATION
September, 2026**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Indiana Outboard Association, 761 Courtney Circle, Danville, IN 46144

Preamble

Hillsdale owns and operates a series of parks for the use and benefit of its citizens and members of the general public. Among other things, Hillsdale seeks to promote the use of its parks by providing for and encouraging activities within them that increase their usage by its citizens, as well as bring members of the public from other areas into Hillsdale for the potential economic benefit of the community at large. In doing so, Hillsdale is concerned with regulating the use of its parks so as to reasonably assure that they are not used in a manner that either exposes persons attending activities or who are otherwise present within its parks to unreasonable risks of harm or causes damage to the parks and park facilities.

The Association is an Indiana corporation that promotes and sponsors outboard boat races for its members and authorized participants. The Association has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it regulates participants in the events it promotes and sponsors. The Association also represents that participation in its events is open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow the Association to use Owen Memorial Park as the site from which it may conduct outboard boat races on Baw Beese Lake and the Association has agreed to do so, all in accordance with the following terms and conditions.

Agreement

1. In consideration of the Association's following promises and agreements, Hillsdale agrees to allow the Association to use Owen Memorial Park as a staging site from which it may conduct outboard boat races for its members and other authorized participants on September 6, 7 and 8, 2024, subject to the Association's full compliance with the following terms and conditions.

2. Hillsdale and the Association agree that:

a. the September, 2026 event shall commence not earlier than 7:00 a.m. and end at or before 8:00 p.m. on September 11, 12 and 13, 2026; and

3. The Association agrees to abide by all applicable rules and regulations pertaining to use of parks, inclusive of park closing times, as described in Chapter 24 of the Code of the City of Hillsdale, all restrictions contained in the deed from the Baw Beese Memorial Association and the Last Will and Testament of R. L. Owen, as well as the legal opinion of Lewis I. Loren, attorney at law, dated January 13, 2003, copies of which are attached hereto and incorporated herein by reference.

4. It is further agreed, pursuant to the action of the Hillsdale City Council on August 18, 2025, that on the date of the permitted event, but not otherwise:

a. The Association may erect and use an officials' tent for the purpose of staging, regulating and directing the races and associated activities such as registration of participants, the making of announcements and awards, provided that no attachments of any facilities, tents or other equipment will be made to any paved surfaces within the park; and

b. Parking shall be permitted on the grass during the event times.

c. The Association may occupy twenty (20) campsites during the event pursuant to the terms of a Permit for Temporary Campsite issued by the State of Michigan Department of Environmental Quality and those occupying the campsites are prohibited from disposing or dumping any waste water or sewage. All recreation vehicles must be completely self-contained. Campfires of any type whether on ground or in portable fire pits or other structures are strictly forbidden. All campsites shall be completely vacated and cleaned of all trash and debris no later than 1:00 p.m. on September 13, 2025.

5. The Association acknowledges that there are no available restroom facilities at Owen Memorial Park during the time of the scheduled events. Accordingly, the Association represents and agrees that, at its sole expense and as a condition precedent to the commencement of either event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for each scheduled event in full working order and sufficient quantity to accommodate the needs of its participants and the general public.

6. The Association agrees that it shall remove or cause the removal of any tent or restroom facilities placed by it or on its behalf within the reserved area as soon as possible following the event but in no case later than 1:00 p.m. on September 13, 2026. The Association further agrees that no attachments for tents or any other facilities will be made to any paved surfaces within the park.

7. The Association agrees that it shall not permit any street or road within Hillsdale's park system at or adjacent to Baw Beese Lake to be blocked or obstructed, nor shall it undertake or permit the obstruction of or interference with members of the general public from the lawful use of any park facilities with the exception of those that the Association specifically and directly occupies under this agreement. Further, the Association agrees to and shall confine its activities solely to Owen Memorial Park and to the surface of Baw Beese Lake adjacent to Owen Memorial Park.

8. The Association agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of any damage caused by it and/or its employees, servants or agents to private or public property, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items which are placed or left in the park in conjunction with or as a result of the Association's event.

9. The Association represents that it is a valid Indiana corporation, which is and has been actively engaged in the field of outboard boat racing and the staging of racing events and further represents that it possesses the skill, experience, competence and financial ability to carry

out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

10. The Association further represents and covenants that it shall not discriminate against any employee, applicant for employment, any participant in the events it is staging under this agreement or any member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. The Association shall provide Hillsdale with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of One Million and 00/100 (\$1,000,000.00) Dollars, with Hillsdale, its elected officials, officers, employees designated therein as a named insured, which coverage shall be primary coverage rather than any policies and insurance or self-insurance retention that Hillsdale owns or maintains to be and remain in force for the duration of the Associations' presence on and use of Hillsdale's park, such proof to be provided at the time of execution of this Agreement.

12. The Association shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any activities under this Agreement.

13. The Association further agrees to and shall defend, indemnify and hold Hillsdale, its elected officials, officers, employees harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of the negligence, gross negligence or intentional acts or omissions of the Association, its agents, servants, employees, guests, invitees and event attendees which otherwise arise or are claimed to have arisen as a result of the use by the Association of such reserved area or any other area of Hillsdale's parks or roads within them (inclusive of tents or portable bathroom facilities placed by the Association), whether or not such damages or injuries, including death, are caused in part by the negligence of Hillsdale, its elected officials, officers, employees; provided, however, that the Association shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

14. The Association agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

15. The Association agrees that Hillsdale may immediately terminate this contract without further obligation or liability to the Association at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to the Association if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;

- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that the Association's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to the Association in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Josh Kimble, Indiana Outboard Association, 761 Courtney Circle, Danville, IN 46144

16. All notices from the Association to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

17. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written, except as provided in the attached Exhibit A.

18. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and the Association further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

City of Hillsdale

Indiana Outboard Association



David Mackie, City Manager

Dated: September 10, 2026



Josh Kimble, Board Member

Dated: September 11, 2026


Michelle Lora, Deputy Clerk
Dated: September 10, 2026

Signatures approved for ratification of above agreement by City Council on September 21, 2026.

CITY OF HILLSDALE

Indiana Outboard Racing Association

/S/

Scott M. Sessions, Mayor
City of Hillsdale

Josh Kimble,
President

Dated: September ____, 2026

Dated: September ____, 2026

/S/

Katy Price, Clerk
City of Hillsdale

Dated: September ____, 2026



2026 Hillsdale Railroad & Autumnfest

Rain or Shine!



Saturday & Sunday | Downtown Hillsdale,
October | Howell Street Block,
10th & 11th | Hillsdale, MI 49242

Hours: 11am-6pm

Join us in Downtown Hillsdale for a weekend of festive fun! Live music, artisan market, train rides and more!

Stop by Kid's Activity Corner with facepainting, crafts & games!

Seasonal drinks and delicious food for purchase!
Swing by the Howell Street block for a fun time with family and friends!

FREE Community Event!

09/17/2026
09:26 AM

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Page: 1/15
DB: Hillsdalecity-Specialasses

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
2021-4 (WILLIAMS CT STRE30006-123-151-17		ANDERSON, RAY V	488.59	0.00	488.59	/ /
Payoff Prin: 1,576.08	Payoff Int: 7.88	Penalty: 0.00	Total Payoff: 1,583.96			
2021-4 (WILLIAMS CT STRE30006-123-152-05		AEMISEGGER, MISTY	512.24	0.00	512.24	/ /
Payoff Prin: 1,970.11	Payoff Int: 9.85	Penalty: 0.00	Total Payoff: 1,979.96			
2021-4 (WILLIAMS CT STRE30006-123-152-08		MACKIE, JOSHUA & MICHELL	494.07	0.00	494.07	/ /
Payoff Prin: 1,667.37	Payoff Int: 8.34	Penalty: 0.00	Total Payoff: 1,675.71			
2021-4 (WILLIAMS CT STRE30006-123-152-10		MARCH, HAROLD & PATRICIA	512.24	0.00	512.24	/ /
Payoff Prin: 1,970.11	Payoff Int: 9.85	Penalty: 0.00	Total Payoff: 1,979.96			
2021-1 (HILLCREST AREA S30006-123-453-09		DOW, RACHAEL ANNE	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA S30006-123-455-03		ANDALORO, LORI LYNN	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA S30006-123-455-06		HUGO, BRANDON M & KRISTI	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA S30006-123-455-16		MURNEN, KYLE J & COURTNE	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA S30006-123-457-04		BENZING, JOHN H	409.56	0.00	409.56	/ /
Payoff Prin: 1,560.61	Payoff Int: 7.80	Penalty: 0.00	Total Payoff: 1,568.41			

09/17/2026
09:26 AM

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Page: 2/15
DB: Hillsdalecity-Specialasses

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
2021-1 (HILLCREST AREA	S30006-123-457-07	CONKLIN, MELISSA K	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA	S30006-123-476-04	WILLOUGHBY, CHRISTIAN	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA	S30006-123-476-10	SAWYER, THEODORE	385.56	0.00	385.56	/ /
Payoff Prin: 1,160.61	Payoff Int: 5.80	Penalty: 0.00	Total Payoff: 1,166.41			
2021-2 (RIVERDALE AREA	S30006-126-201-04	LAYCOCK, DOUGLAS KERRY	190.80	0.00	190.80	/ /
Payoff Prin: 180.00	Payoff Int: 0.90	Penalty: 0.00	Total Payoff: 180.90			
2021-2 (RIVERDALE AREA	S30006-126-202-06	HOCKENSMITH, ASHLEY N	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
2021-2 (RIVERDALE AREA	S30006-126-203-02	SERVOLD, RYAN & MARIA	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
2021-1 (HILLCREST AREA	S30006-126-204-16	MARTIN, MARK STEVEN	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA	S30006-126-205-02	MORIARTY, JOHN E & SOPHI	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA	S30006-126-205-04	WAFFLE, ISAAC & KAY	33.96	0.00	33.96	/ /
Payoff Prin: 32.04	Payoff Int: 0.16	Penalty: 0.00	Total Payoff: 32.20			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
2021-1 (HILLCREST AREA)	S30006-126-205-05	MILLER, WARREN & DAWN	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA)	S30006-126-206-02	MORRISON, MATTHEW	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA)	S30006-126-206-03	REAMSNYDER, DAVID & BETH	390.60	0.00	390.60	/ /
Payoff Prin: 1,244.68	Payoff Int: 6.22	Penalty: 0.00	Total Payoff: 1,250.90			
2021-1 (HILLCREST AREA)	S30006-126-206-04	SLONE, CHARLES L JR	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
2021-1 (HILLCREST AREA)	S30006-126-226-02	PAWLOSKI, TAYLOR	410.69	0.00	410.69	/ /
Payoff Prin: 1,579.56	Payoff Int: 7.90	Penalty: 0.00	Total Payoff: 1,587.46			
22-05 (URAN STREET)	30006-221-226-20	CONDON FAMILY LLC	648.20	0.00	648.20	/ /
Payoff Prin: 2,470.00	Payoff Int: 518.70	Penalty: 0.00	Total Payoff: 2,988.70			
22-07 (WESTWOOD AREA)	30006-227-151-12	ARNOLD, ZACHERY K & SHAN	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-151-15	CHERAMIE, LAURIE	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-151-18	POTTER, REBECCA J TRUST	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
22-07 (WESTWOOD AREA)	30006-227-151-19	BLACKHAM, BRADLEY W	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-151-25	BAYS, BRITTANY T	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-151-26	BUI, HIEN & THANH TRAN	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-151-29	BENZING, LANCE E SR	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-151-30	SWICK, ROBERT S JR & DEB	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-151-38	BREWER, JONATHAN C	355.00	0.00	355.00	/ /
Payoff Prin: 1,750.00	Payoff Int: 8.75	Penalty: 0.00	Total Payoff: 1,758.75			
22-07 (WESTWOOD AREA)	30006-227-151-43	RICKETTS, MARTIN W	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-151-44	GEHRKE, JASON MATTHEW &	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-152-04	DE LEON, JASON L & ERIN	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
22-07 (WESTWOOD AREA)	30006-227-152-05	MARSHALL, KELSEY	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-152-06	MORE, KIMBERLY ANN	710.00	0.00	710.00	/ /
Payoff Prin: 3,240.00	Payoff Int: 16.20	Penalty: 0.00	Total Payoff: 3,256.20			
22-07 (WESTWOOD AREA)	30006-227-152-14	MILLER, MATTHEW D	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-152-15	MALONE, TYRONE & TYUS, E	710.00	0.00	710.00	/ /
Payoff Prin: 2,746.20	Payoff Int: 13.73	Penalty: 0.00	Total Payoff: 2,759.93			
22-07 (WESTWOOD AREA)	30006-227-152-25	SORRELL, STEPHANIE	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-152-34	THOMPSON PROPERTIES 2 LL	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-152-37	STUMP, KURT & KENDRA	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-152-45	FOUST, JONATHAN & AUDREY	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-152-46	BALSER, TROY & SHEILA	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
22-07 (WESTWOOD AREA)	30006-227-153-02	WAECHTER, JOSHUA & RACHA	710.00	0.00	710.00	/ /
Payoff Prin: 2,270.00	Payoff Int: 11.35	Penalty: 0.00	Total Payoff: 2,281.35			
22-07 (WESTWOOD AREA)	30006-227-153-08	HINGA, MATTHEW & CARRIE	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-176-02	LIFEWAYS	84.80	0.00	84.80	/ /
Payoff Prin: 80.00	Payoff Int: 0.40	Penalty: 0.00	Total Payoff: 80.40			
22-07 (WESTWOOD AREA)	30006-227-176-04	BERTRAM, SCOT & ROBIN	84.80	0.00	84.80	/ /
Payoff Prin: 80.00	Payoff Int: 0.40	Penalty: 0.00	Total Payoff: 80.40			
22-07 (WESTWOOD AREA)	30006-227-176-05	DURSI, JUDITH ANNE FAMIL	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-177-01	STEWART, JEFFREY D & DEA	710.00	300.00	410.00	09/16/2026
Payoff Prin: 3,410.00	Payoff Int: 17.05	Penalty: 0.00	Total Payoff: 3,427.05			
22-07 (WESTWOOD AREA)	30006-227-177-02	SESSIONS, SCOTT M & LORR	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-177-08	CASPAR, TIMOTHY W & KATY	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-177-16	CHEN, KEEN J & JOANNE R	710.00	0.00	710.00	/ /
Payoff Prin: 2,210.00	Payoff Int: 11.05	Penalty: 0.00	Total Payoff: 2,221.05			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
22-07 (WESTWOOD AREA)	30006-227-178-01	WISELEY, SCOTT A & JOANN	710.00	0.00	710.00	/ /
Payoff Prin: 3,470.00	Payoff Int: 17.35	Penalty: 0.00	Total Payoff: 3,487.35			
22-07 (WESTWOOD AREA)	30006-227-178-05	ORTIZ, ZENON & ANDREA	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-178-10	LEWKE, WALTER G II LIVIN	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-178-12	H&H MICHIGAN HOMES LLC	84.80	0.00	84.80	/ /
Payoff Prin: 80.00	Payoff Int: 0.40	Penalty: 0.00	Total Payoff: 80.40			
22-07 (WESTWOOD AREA)	30006-227-178-14	PRUITT, HEIDI L	710.00	0.00	710.00	/ /
Payoff Prin: 3,435.00	Payoff Int: 17.18	Penalty: 0.00	Total Payoff: 3,452.18			
22-07 (WESTWOOD AREA)	30006-227-178-15	ROSE, JOY LYNN	84.80	0.00	84.80	/ /
Payoff Prin: 80.00	Payoff Int: 0.40	Penalty: 0.00	Total Payoff: 80.40			
22-07 (WESTWOOD AREA)	30006-227-178-16	STREHLE, SHADRACH & REBE	710.00	0.00	710.00	/ /
Payoff Prin: 3,240.00	Payoff Int: 16.20	Penalty: 0.00	Total Payoff: 3,256.20			
22-07 (WESTWOOD AREA)	30006-227-178-19	ZEISER, WILLIAM G	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-178-20	SCHIMAN, CLAY M	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
22-07 (WESTWOOD AREA)	30006-227-178-24	WALTERS, JASON & DENA	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-179-01	SHULL, JOEL M & CHRISTIN	74.20	0.00	74.20	/ /
Payoff Prin: 70.00	Payoff Int: 0.35	Penalty: 0.00	Total Payoff: 70.35			
22-07 (WESTWOOD AREA)	30006-227-179-04	BARBER, DAWN	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-07 (WESTWOOD AREA)	30006-227-179-11	SCHIMAN, DAVID A & TRACY	710.00	0.00	710.00	/ /
Payoff Prin: 3,470.00	Payoff Int: 17.35	Penalty: 0.00	Total Payoff: 3,487.35			
2025-10 (MONROE ST)	30006-227-230-02	HUDSON, JACOB D & EMMA V	556.93	0.00	556.93	/ /
Payoff Prin: 4,333.34	Payoff Int: 18.63	Penalty: 0.00	Total Payoff: 4,351.97			
2025-10 (MONROE ST)	30006-227-230-04	BARNES, WILLIAM J	556.93	0.00	556.93	/ /
Payoff Prin: 4,333.34	Payoff Int: 18.63	Penalty: 0.00	Total Payoff: 4,351.97			
2025-10 (MONROE ST)	30006-227-230-06	EMERY, JEFFREY S	556.93	0.00	556.93	/ /
Payoff Prin: 4,333.34	Payoff Int: 18.63	Penalty: 0.00	Total Payoff: 4,351.97			
2025-10 (MONROE ST)	30006-227-230-08	SCHNEIDER, BRADLEY & REN	556.93	0.00	556.93	/ /
Payoff Prin: 4,333.34	Payoff Int: 18.63	Penalty: 0.00	Total Payoff: 4,351.97			
2025-10 (MONROE ST)	30006-227-231-03	BURKETT, KEVIN & SUSAN	1,113.87	0.00	1,113.87	/ /
Payoff Prin: 8,666.66	Payoff Int: 37.27	Penalty: 0.00	Total Payoff: 8,703.93			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
2025-10 (MONROE ST)	30006-227-231-05	FAIRWAY RENTALS, LLC	1,113.87	0.00	1,113.87	/ /
Payoff Prin: 8,666.66	Payoff Int: 37.27	Penalty: 0.00	Total Payoff: 8,703.93			
22-07 (WESTWOOD AREA)	30006-227-253-01	BROWN, GERALD & CATHY	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-204-15	MURRAY, JAMES D & PATSY	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-204-16	MURRAY, JAMES D & PATSY	507.00	0.00	507.00	/ /
Payoff Prin: 1,950.00	Payoff Int: 9.75	Penalty: 0.00	Total Payoff: 1,959.75			
22-06 (MORRY/LYNWOOD/S	H30006-334-204-19	HART, ARTHUR PHILLIP II	585.00	0.00	585.00	/ /
Payoff Prin: 2,250.00	Payoff Int: 11.25	Penalty: 0.00	Total Payoff: 2,261.25			
22-06 (MORRY/LYNWOOD/S	H30006-334-204-20	ASHER, BRICE ANDREW & BR	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-204-24	WAGLE, NICHOLAS R & SAMA	648.20	0.00	648.20	/ /
Payoff Prin: 2,470.00	Payoff Int: 12.35	Penalty: 0.00	Total Payoff: 2,482.35			
22-06 (MORRY/LYNWOOD/S	H30006-334-205-10	GRANT, MARGARET L	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-206-02	WEBBER, DRUCILLA L	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			

09/17/2026
09:26 AM

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Page: 10/15
DB: Hillsdalecity-Specialasses

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
22-06 (MORRY/LYNWOOD/S	H30006-334-206-04	REYNOLDS, AMBER	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-207-04	ELLIOTT, FRANCIS B	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-207-05	KEIL, KATHRYN E	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-210-05	PALACIOS, TIMOTHY R SR &	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-210-34	ROTH, ISAAC R	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-210-35	MOREHEAD, BARBARA J	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-210-36	HELTON, DONALD D & PAT	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-228-02	WOOD, DEBORAH J	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-229-02	BROOKS, JOHN F & VERONIC	648.20	0.00	648.20	/ /
Payoff Prin: 2,470.00	Payoff Int: 12.35	Penalty: 0.00	Total Payoff: 2,482.35			

09/17/2026
09:26 AM

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Page: 11/15
DB: Hillsdalecity-Specialasses

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
22-06 (MORRY/LYNWOOD/S	H30006-334-229-03	GOCHANOUR, HEIDI	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-230-05	RIDENOUR, AMBER C	648.20	0.00	648.20	/ /
Payoff Prin: 2,470.00	Payoff Int: 12.35	Penalty: 0.00	Total Payoff: 2,482.35			
22-06 (MORRY/LYNWOOD/S	H30006-334-230-11	NEUKOM, ALBERT JR/HERBEN	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-230-12	NEUKOM, ALBERT JR/HERBEN	253.50	0.00	253.50	/ /
Payoff Prin: 975.00	Payoff Int: 4.88	Penalty: 0.00	Total Payoff: 979.88			
22-06 (MORRY/LYNWOOD/S	H30006-334-231-07	B&B INVESTMENTS LLC	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-334-231-17	BADE, ROBERT	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
2024-8 (ST JOE & GRISWOL	30006-426-326-08	DAVIS, CHRISTOPHER SCOTT	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL	30006-426-326-13	BEACH, RODNEY S & BARBAR	705.43	0.00	705.43	/ /
Payoff Prin: 3,423.80	Payoff Int: 17.12	Penalty: 0.00	Total Payoff: 3,440.92			
2024-8 (ST JOE & GRISWOL	30006-426-326-15	STATEN, CHRISTOPHER A &	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
2024-8 (ST JOE & GRISWOL30006-426-326-16		CLARK, IAN M & SARA	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL30006-426-326-18		YAP, ZACHARY & JACQUELIN	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL30006-426-326-28		TAIPALUS PROPERTIES LLC	679.77	0.00	679.77	/ /
Payoff Prin: 2,996.20	Payoff Int: 14.98	Penalty: 0.00	Total Payoff: 3,011.18			
2024-8 (ST JOE & GRISWOL30006-426-326-29		HOFFMAN, KLARISSA	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL30006-426-326-33		HUTCHINS, NANCY A	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL30006-426-377-08		MILLER, JAMES G ETAL	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL30006-426-377-09		MILLER, ERICA/BLYTH, KYL	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL30006-426-377-10		SAXTON, SAMUEL L & GRACE	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL30006-426-377-11		BINSCHUS, MERCEDES	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			

09/17/2026
09:26 AM

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Page: 13/15
DB: Hillsdalecity-Specialasses

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
2024-8 (ST JOE & GRISWOL30006-426-377-14		I 1 PROPERTY MANAGEMENT	298.20	0.00	298.20	/ /
Payoff Prin: 1,470.00	Payoff Int: 7.35	Penalty: 0.00	Total Payoff: 1,477.35			
2024-8 (ST JOE & GRISWOL30006-426-377-16		I 1 PROPERTY MANAGEMENT	298.20	0.00	298.20	/ /
Payoff Prin: 1,470.00	Payoff Int: 7.35	Penalty: 0.00	Total Payoff: 1,477.35			
2024-8 (ST JOE & GRISWOL30006-426-379-01		I 1 PROPERTY MANAGEMENT	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
22-06 (MORRY/LYNWOOD/S H30006-435-101-02		FRISTIK, DAVID R JR	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S H30006-435-101-06		TAPPEN, DAVID D	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S H30006-435-101-07		PADGET, NATHAN LEE & TON	648.20	0.00	648.20	/ /
Payoff Prin: 2,470.00	Payoff Int: 12.35	Penalty: 0.00	Total Payoff: 2,482.35			
22-06 (MORRY/LYNWOOD/S H30006-435-101-08		YINGER, ERIC R	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S H30006-435-101-12		LOREN, MATTHEW L	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S H30006-435-101-13		CARPENTIER, JEREMY K	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
22-06 (MORRY/LYNWOOD/S	H30006-435-101-14	TODD, CORNELL	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
22-06 (MORRY/LYNWOOD/S	H30006-435-101-16	PRESTON, DOUGLAS G II &	650.00	0.00	650.00	/ /
Payoff Prin: 2,500.00	Payoff Int: 12.50	Penalty: 0.00	Total Payoff: 2,512.50			
2024-8 (ST JOE & GRISWOL	30006-435-127-02	CHARGER PROPERTY MANAGEM	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL	30006-435-127-03	KAIZEN CAPITAL INVESTMEN	298.20	0.00	298.20	/ /
Payoff Prin: 1,470.00	Payoff Int: 7.35	Penalty: 0.00	Total Payoff: 1,477.35			
2024-8 (ST JOE & GRISWOL	30006-435-127-15	SAGER, AMANDA	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL	30006-435-202-01	COLLAR, BRYCE WELLS	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL	30006-435-202-04	STRAUSS, CHARLES R	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL	30006-435-202-05	STRAUSS, CHARLES R	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
2024-8 (ST JOE & GRISWOL	30006-435-202-11	DRAPER, SCOTT L	667.40	0.00	667.40	/ /
Payoff Prin: 3,290.00	Payoff Int: 16.45	Penalty: 0.00	Total Payoff: 3,306.45			

Current Year Installment Report for CITY OF HILLSDALE
Installments and Payments for 2027
Population: All Records

Sp. Assessment	Parcel #	Name	2027 Installment	2027 Payments	2027 Balance Due	Last Pmt Date
2024-8 (ST JOE & GRISWOL30006-435-202-12		WATKINS, DAN	662.60	0.00	662.60	/ /
Payoff Prin: 2,710.00	Payoff Int: 13.55	Penalty: 0.00	Total Payoff: 2,723.55			
2024-8 (ST JOE & GRISWOL30006-435-252-01		R & H PROPERTIES INC	710.00	0.00	710.00	/ /
Payoff Prin: 3,500.00	Payoff Int: 17.50	Penalty: 0.00	Total Payoff: 3,517.50			
Totals....	128 Parcels		77,066.06	300.00	76,766.06	

Katy Price

From: David Mackie
Sent: Wednesday, September 16, 2026 6:48 AM
To: Katy Price; Sam Fry
Subject: FW: BPU Resignation

Please place on Monday's agenda.

David E. Mackie
City Manager / BPU Director
97 N. Broad St.
Hillsdale, MI 49242
Phone: (517) 437-6444
dmackie@cityofhillsdale.org

-----Original Message-----

From: David Mackie
Sent: Tuesday, September 15, 2026 4:54 PM
To: David Mackie <dmackie@cityofhillsdale.org>
Subject: BPU Resignation

September 15, 2026

Good morning to the BPU board. I am sharing this as written text . Please accept my resignation as a board member. I have had to make some fast decisions and move out of the Area that we represent. I now live in Hanover Michigan. I loved serving with all of you and will still be involved in Hillsdale Ministries. Thank you for the Oppertunity to serve with you. You are needed, appreciated and prayed for.

Thanks again for being so understanding.

Mike A. Prince

Sent from my iPhone

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

City of Hillsdale

Agenda Item Summary

Meeting Date: September 21, 2026

Agenda Item: Old Business

SUBJECT: Resolution #3683 & 3686 [Nuisance](#), Chapter 14, Article II, Hillsdale Code of Ordinances – 64 Spring St - abatement

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor/Code Official)

City Action to Resolve: Upon referral by the Code Official, Resolution #3683 was adopted by Council at their regular meeting on July 20, 2026 declaring the property commonly known as 64 Spring Street to be a public hazard and nuisance and ordering the property cleaned up and the unsafe structure removed by the owner within 14 days. Resolution #3686 was adopted August 17, 2026 following a public hearing due to failure of the property owner to bring the property into compliance by the deadline. This resolution directed and authorized City staff to complete the work necessary to abate the hazards.

An inoperable vehicle was removed from the property August 18, 2026. In preparation for demolition of the unsafe structure, Total Environmental Services, LLC (TES) was contracted to complete an asbestos survey (report attached). TES subsequently removed the asbestos containing pipe insulation from the attic on September 9, 2026.

On September 16, 2026, the demolition RFP bid packet was sent directly to 3 local contractors inviting them to submit bids and is now available in the clerk's office for anyone else interested. Bids will be opened at 2:00 p.m. on September 30. We are requesting that the project be completed by October 31 and invoiced within 7 days of completion to ensure that we meet the deadline to add the cost to the 2026 winter tax bill.

Sec. 14-36. Abatement costs; assessment and collection.

The cost of the removal of the hazard or nuisance shall be assessed upon the property upon which such hazard or nuisance was located and shall constitute a lien upon such property. This assessment shall be collected at the same time as are the regular city property taxes, if unpaid, and shall be subject to the same penalties as are levied for unpaid property taxes. (Code 1979, § 8.08.060)

Enforcement History: The Code Enforcement Department received notice that a structure fire occurring March 25, 2026 had rendered the residence addressed as 64 Spring Street unsafe for occupancy. The property owner was notified that the structure was dangerous and ordered to

demolish it by April 29, 2026. There was no insurance on the property and the property owner has indicated that he did not have the financial means to demolish the unsafe structure. A civil infraction was issued on June 23, 2026.

In addition to the unsafe structure, the property owner has been cited for solid waste/sanitation violations and an inoperable vehicle. No civil infractions have been issued yet for this violation.

Following the fire, the property owner submitted an application for a zoning permit to change the use of the garage to a residence. The stipulations for approval of this permit included clear language that the structure could not be occupied as a residence until a Certificate of Occupancy was issued by the Hillsdale County Building Official, verifying compliance with the minimum requirements under the Michigan Residential Building Code. Despite this stipulation, the owner has subsequently been cited for occupancy of the garage by himself and others without the required approved permits. No civil infractions have been issued for this violation, but the structure has been posted as unsafe for occupancy.

On September 4, 2026, code enforcement was contacted by the police department because there was a delivery truck attempting to deliver a tiny home to the property. No permit applications had been submitted or approved for zoning or right-of-way for this project. The zoning administrator determined that, even if an application were submitted, the home did not meet minimum size requirements, was not planned to be placed on a permanent foundation as required by the zoning code, and the location where they were attempting to place the structure is most likely within the flood zone. A stop work order was issued and posted and the delivery was denied.

RECOMMENDATION:

No action is required from Council at this time.



**City of Hillsdale
Blight Elimination Program**

**Project: Demolition of the
Residential Structure located at 64 Spring Street
(not to include garage)**

Bid Responses Due: 9/30/2026 at 2:00 pm

CONTENTS

Invitation to Bid	2
Instructions to Bidders	3-6
Proposal Forms	7 -12
Agreement	13-16
General Conditions	17-26
Detailed Specifications	28-29

CITY OF HILLSDALE, MICHIGAN
97 North Broad Street
Hillsdale, Michigan 49242

ADVERTISEMENT FOR BIDS

The City of Hillsdale is requesting proposal for the following project(s):

Demolition of 64 Spring St

All work shall be in accordance with the Michigan Building Code, Michigan Residential Code, Michigan Plumbing Code, Michigan Electrical Code, and Michigan Mechanical Code. EGLE Asbestos & Demolition Criteria, and project specifications

Bid Date/ Public Opening:

Sealed bids for City of Hillsdale Blight Elimination Program until **2:00 PM, September 30, 2026** to be open and read publicly at the following location

City of Hillsdale
Office of City Clerk,
97 N. Broad St.,
Hillsdale, Michigan 49242

Bidders may obtain packets:

Planning/Zoning Department, 97 N. Broad St., Hillsdale, Michigan 49242,
Telephone: 517-437-6455 or Email: code@cityofhillsdale.org
City's websites at: www.cityofhillsdale.org/codeenforce & www.cityofhillsdale.org

Scope of Work

Verification and/or preparation of demolition permits and notifications; Coordination of utility removal with respective utility owners, and the removal of services; Removal and disposal of house structure at approved off-site disposal site; Removal and disposal of foundation, in its entirety, at approved off-site disposal site; Backfill foundation excavation with approved fill materials; Final Restoration – including a minimum of 4" of topsoil, fine graded, and hydroseed.

City of Hillsdale
Olivia Smith
Planning/Zoning

Instruction to bidders

- A. Bids are to be submitted on the forms attached either typed or clearly printed in ink. They should be submitted to the
- Office of City Clerk,
City of Hillsdale
97 N. Broad St
Hillsdale, MI 49242
- in an envelope marked: **“Sealed Bid for City of Hillsdale Blight Elimination Program – Demolition Bid Package for 64 Spring St.”** in the message line. Bids may not be based or emailed
- B. Please contact our office at 517-437-6455 if a pre-bid inspection is needed at the project location.
- C. Bid Security in the amount of 5% of Bidder’s Maximum Bid price and in the form of certified check or Bid Bond issued by a surety.
- D. Bidders shall submit an anticipated progress schedule with their bids
- E. The successful Bidder must provide a list of all subcontractors regardless of the dollar amount or percentage and the services they will provide. The successful Bidder must provide a copy of a contract between the successful Bidder and all subcontractors. The successful Bidder is responsible for all payments and liabilities of all subcontractors. In an effort to promote supplier diversity, The City encourages Bidders to identify and include qualified disadvantaged businesses as subcontractors when proposing to provide products and services to the City. The City reserves the right to approve or reject, in writing, any proposed subcontractor. If the City rejects any proposed subcontractor in writing, the successful Bidder shall be responsible to assume the proposed subcontractor’s responsibilities. The successful Bidder may propose another subcontractor if it does not jeopardize the effectiveness or efficiency of the contract. The Bidder has the right to withdraw their bid, at the expense of forfeiting their bid security. Nothing contained in the contract with the successful bidder shall be construed as creating any contractual relationship between the subcontractor and the City. The Contract will not be assignable to any other business entity without the City’s approval.
- F. All communications regarding this bid may be directed to: Olivia Smith, Zoning Administrator by calling (517) 437-6455, or emailing code@cityofhillsdale.org Clarifications, modifications, or amendments may be made at any time prior to the Bid Deadline at the discretion of the City. It is the Bidder’s responsibility to periodically check the City’s website at <http://www.cityofhillsdale.org/codenforce> until the posted Bid Deadline to obtain any issued addenda. Oral explanation or instructions given prior to the opening will not be binding.
- G. Bidders are cautioned that any alternate bid, unless specifically requested, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirement may be considered non-responsive, and at the option of the City, may result in rejection of the alternate bid

- H. No bid will be accepted after the time designated for the receipt of bids set forth above. Each bidder shall and will be fully and solely responsible for delivery of the bid prior to the appointed date and hour designated for the receipt of all bids, and shall assume the risk of late delivery or non-delivery regardless of the manner the bidder employs for the bid's delivery or the reason for such late delivery or non-delivery.
- I. Bids are based on a unit price basis as applied to the estimated quantities. Where errors of extension of totals are made, the unit price bid multiplied by the estimated quantity shall govern. The preliminary estimates of quantities indicated, although given with as much accuracy as possible, are to be regarded as approximately only, and are given for the general guidance of the Bidders and as a basis upon which the different bid may be compared. Quantities are not guaranteed.
- J. Unit price controls the bid, if an error in a bid total price is found that could result in a change in the amount of a bid, the staff shall contact the Bidder of the error. If the error reduces the cost of the bid, the Bidder may at their discretion withdraw the bid from consideration, if the corrected bid was the low bid, the Bidder risks losing the bid security if the bid is withdrawn from consideration. If the error changes the position of the bidder, the corrected price totals will be used for determining the low bid.
- K. The City of Hillsdale reserves the right to reject any and all bids and to waive any defects or informalities in bid forms, to accept the bid that it determines to be the lowest competitive bid from a competent bidder meeting specifications and to negotiate with the bidder or bidders who, in the judgment of the Hillsdale City Manager, are deemed the most advantageous for the public and the City.
- L. Bids may be withdrawn up to the time that the bids have been read publicly as announced in the Invitation for Bids. Bids shall remain in effect for 90 calendar days.
- M. Bids will become the property of the City of Hillsdale and be a matter of public record.
- N. The City of Hillsdale does not discriminate on the basis of religion, race, color, national origin, age, sex, height, weight, handicapped, or marital status as to access, availability, employment, or participation in any of its programs and activities.
- O. The City may request of any Bidder evidence of experience performing the work being bid, and may require information on financial status and equipment available for the project.
- P. Disqualification of Bidders: Any one or more of the following causes may be considered for the disqualification of a Bidder as non-responsive and justification for the rejection of their bid:
 - a. Evidence of collusion among Bidders;
 - b. Lack of competency as revealed by either financial, experience, capacity, or equipment statements;
 - c. Lack of responsibility as shown by past work;
 - d. Uncompleted work under other contracts which in the judgment of the City, might hinder or prevent the prompt completion of additional work if needed.

Conditions applicable to bid

- A. Applicable Laws: The Ordinances and Charter of the City of Hillsdale and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- B. The City is exempt from the payment of any federal excise or any Michigan sales tax (State of Michigan Sales Tax Exemption number: 38-6004621). The price must be net, exclusive of taxes.
- C. Each Bidder shall be held to have examined the site of the proposed work and adjacent areas in order to arrive at a clear understanding of the conditions under which the work is to be done. He shall be held responsible to have compared the site with the drawings and specifications (if provided) and to have satisfied himself as to the conditions of the site, existing obstructions, the actual elevations, and any other conditions affecting the carrying out of his work. No allowance or extra consideration on behalf of the Bidder shall be allowed by reason of error, or miss understanding on the part of the Bidder.
- D. The location of the existing utilities is NOT KNOWN. Utilities are to be disconnected from their respective main line service location and coordinated with their respective service provider, prior to the demolition of any site features.
- E. This project may include: the abatement of asbestos, or other hazardous materials. Professional inspections, surveys, and lab tests of these structures have been completed to determine the presence, types, quantities and locations of asbestos: containing materials (ACM), mercury, and household hazardous waste. A report is included in the attachment for each property. Proper removal of any and all such materials shall be the responsibility of the successful demolition Bidder and all costs for removal shall be included in the bid for each site. Please invite any potential subcontractors to attend the mandatory pre-bid inspections. Area given is the total floor area as shown in the City Assessor database. REFER TO ASBESTOS SURVEY DATED AUGUST 28, 2026 AND SUBSEQUENT PARTIAL REMOVAL COMPLETED SEPTEMBER 9, 2026, TES PROJECT NO. 260399-83.
- F. The successful bidder to review the site prior to demolition, and notify the City of any hazardous conditions that may have been unknown at the time of bidding. If a hazardous condition is encountered during demolition the successful bidder is to suspend work and notify the City. The City will have 6 business hours to respond. Asbestos removal will require notification to the Michigan Department of Energy, Great Lakes, and Environment (EGLE).
- G. All utilities to be disconnected prior to start of demolition. Underground Utilities to be backfilled immediately. If a utility is located under a roadway, compaction is required, and the road shall be made passable at the end of the business day. If a utility is under a sidewalk, Safety Barricades must be installed and maintained at all locations until final restoration is completed. All structures must be demolished, excavation backfilled and entire site cleaned and leveled to a safe rough grade within five (5) calendar days of the start date of the demolition. This (5) day requirement is to prevent hazardous sites. Hillsdale City Department of Public Services will supply the material needed for backfill. Bidder responsible for transport.
- H. No work shall commence prior to the Notice to Proceed being provided by City of Hillsdale.

Contract Information

- A. Bidder shall, within seven (7) days of Notice of Award, provide a Performance Bond and Payment & Materials Bond executed to the City (three (3) originals required), to be in an amount of one hundred percent (100%) of the full contract price to be conditioned on the faithful performance of the contract and to include the protection of the City from all liens and damages arising out of the work using the forms provided.

All bonds shall be signed by the Bidder and a surety company licensed to do business in the State of Michigan with sureties acceptable to the City. Said bonds shall be payable to the City of Hillsdale and filed in the office of the City Clerk.

- B. Within seven (7) days of notification of award, the Bidder must provide certificates of insurance evidencing insurance coverage as required by the Contract.
- C. The successful Bidder will be required to sign a contract in three counterparts in substantially the form provided with this bid packet. Failure to do so within 7 days of Notification of Award will result in forfeiture of the bid security.
- D. The Bidder will be provided with Notification to Proceed upon completion of the steps in this paragraph.

Bid Form

Project Identification: **City of Hillsdale Blight Elimination – Demolition Bid Package for 64 Spring St.**

Article 1 - Bid Recipient

- 1.01 This bid is submitted to: City of Hillsdale
C/o Zoning Administrator
97 N. Broad Street
Hillsdale, Michigan 49242
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in the Bid and in accordance with the other terms and conditions of the Bidding Documents

Article 2 - Bidder's Acknowledgment

- 2.01 Bidder accepts all of the terms and conditions of the Advertisement and Instructions to Bidders, including without limitations those dealing with the dispositions of Bid security. The Bid will remain subject to acceptance for **90 days** after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner

Article 3 - Bidder's Representation

- 3.01 In submitting this bid, Bidder represents that:
- 3.02 Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following addenda, receipt of which is hereby acknowledged.

Addendum No.	Addendum Date
_____	_____
_____	_____

- A. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work
- B. Bidder is familiar with and is satisfied as to all Federal, State, and Local Laws and Regulations that may affect cost, progress, and performance of the Work
- C. Bidder has carefully studied all supporting documentation including, test of subsurface conditions, environmental conditions including by not limited to asbestos, any hazardous Environmental Conditions that have been identified as containing reliable "Technical Data"
- D. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs

- E. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents
- F. Bidder is aware of the general nature of the Work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- G. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- H. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- I. Bidder will submit written evidence of its authority to do business in the State or other jurisdiction where the Project is located not later than the date of its execution of the Agreement

Article 4 - Bidder's Certification

4.01 Bidder further represents that:

- A. This Bid is genuine and not made in the interest of or on the behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph
 - 1. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2. "Fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

Article 5 - Basis of Bid

5.01 - Bidder will complete the Work in accordance with the Contract Documents for the following Price(s)

Bid Form				
Line	Item Description	Quantity	Unit	Price
1	Mobilization, 5% max	1	LS	
2	Permits	1	LS	
3	Disconnection from Water Distribution System	1	LS	
4	Disconnection from Sanitary Sewer Distribution System	1	LS	
5	Disconnection from Electrical Distribution System	1	LS	
6	Disconnection from Gas Distribution System	1	LS	
7	Disconnection from Cable, Internet, Telephone Systems.	1	LS	
8	Demolition of house structure	1	LS	
9	Removal of house foundation	1	LS	
10	Backfill of house site	1	LS	
11	Site Clean and Restoration.	1	LS	
Total Amount of Bid				

5.02 Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purposes of comparison of Bids, and final payment for all Unit Price Bid Items will be based on actual quantities, determined as provide in the contract Documents.

Article 6 - Time of Completion:

6.01 - Bidder agrees that the work will be substantially complete **by October 31, 2026** and ready for final payment within seven (7) calendar days from date of completion.

6.02 - Bidder accepts the provisions of the Agreement as to Liquidated Damages

Article 7 - Attachments to this bid

7.01 - Attachments

- A. List of Proposed Subcontractors and Material Suppliers
- B. List of Project References
- C. Required Bid Security in the form of a Bid Bond, or Certified Check
- D. Evidence of Authority to do business in the state or jurisdiction of the Project; or a written covenant to obtain such license with the time frame for acceptance of Bids.

Article 8 - Bid Submittal

8.01 - This Bid is submitted by:

If Bidder is:

1. Individual, resident of _____
doing business as _____
at _____
2. Partnership, consisting of _____
and _____
under the firm name of _____
3. Corporation by the name of _____
organized and existing under the laws of the State of _____
with offices at _____

FEDERAL ID# (if applicable) _____

(Corporate Seal, if applicable) Name of Bidder: _____

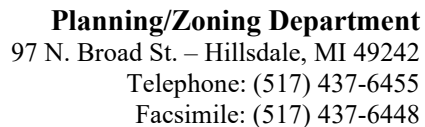
Signed By: _____

Its: _____

Phone: _____

Email: _____

Bid submitted on: _____, 20__.

[illegible]

Attachment B - Reference Questionnaire

Please answer the following questions completely.

1. Firm name: _____
2. Established: Year _____ Number of Employees _____
3. Type of organization: Individual____ Partnership____ Corporation____ Other____
4. Former name(s) if any, and year(s) in business

5. Include at least 3 references of contacts for similar work performed over the last five years. Include: owner, contact person and phone number and description of work performed.
 - 5.1 Company Name: _____
Address: _____
Phone: _____
Contact: _____
Type of Work: _____
Budget: _____
 - 5.2 Company Name: _____
Address: _____
Phone: _____
Contact: _____
Type of Work: _____
Budget: _____
 - 5.3 Company Name: _____
Address: _____
Phone: _____
Contact: _____
Type of Work: _____
Budget: _____

I hereby certify that all of the information provided is true and answered to the best of my ability.

Signed _____

Name _____

Title _____

Date _____

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of **October, 2026**, by and between the City of Hillsdale, Michigan, a Michigan municipal corporation, herein "the City," and _____, herein "the Contractor."

Article 1 – Work

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The is generally described as follows:

City of Hillsdale Blight Elimination Program – Demolition Bid Package for 64 Spring Street

Article 2 – Engineer

2.01 The Project has been designed by City of Hillsdale, 97 N Broad St, Hillsdale, MI 49242, who is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

Article 3 – Contract Times

3.01 Time of the Essence

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

3.02 Days to achieve Substantial Completion and Final Payment.

A. The Work will be substantially completed on or before **October 31, 2026**, as provided in the General Conditions, and completed and ready for final payment within seven (7) days of completion.

3.03 Liquidated Damages

A. Contractor and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the work is not completed within the times specified in Paragraph 3.02 above, plus any extensions thereof allowed in accordance with General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$500.00 for each day that expires after the time specified in Paragraph 3.02 above for Substantial Completion until the Work is Substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner \$500.00 for each day that expires after the time specified in Paragraph 3.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

Article 4 – Contract Price

4.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to paragraph 4.01.A, 4.01.B and 4.01.C (Exhibit "A") below:

A. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the estimated quantity of that item as indicated in this paragraph.

B. As provided in the General Conditions, estimated quantities are not guaranteed, and determination of actual quantities and classifications are to be made by Engineer as provided in the General Conditions. Unit Prices have been completed as provided in the General Conditions.

C. Exhibit "A"

Article 5 – Payment Procedures

5.01 Submittal and Processing of Payments

- A. Contractor shall submit Applications for Payment in accordance with the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

5.02 Final Payment

- A. Upon receipt of the final Application for Payment accompanied by Engineer's recommendations of payment in accordance with the General Conditions, Owner shall pay Contractor as provide in the General Conditions the remainder of the Contract Price as recommended by the Engineer as provided in the General Conditions, less any sum Owner is entitled to set off against Engineer's recommendation, including but not limited to liquidated damages.

Article 6 – Contractor's Representations

6.01 In order to induce Owner to enter into this Agreement Contractor makes the following representations:

- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in Paragraph 4.02 of the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site which has been identified in the Supplementary Conditions as provided in Paragraph 4.06 of the General Conditions.
- E. Contractor has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.
- F. Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- I. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

Article 7 – Contract Documents

7.01 Contents

- A. "Contract Documents" shall include the following:

1. The agreement
 2. Performance Bond
 3. Payment and Material Bond
 4. General Conditions
 5. Specifications
 6. Drawings
 7. Testing Reports, Soils Reports, if applicable
 8. Addenda (numbers ____ to ____ inclusive)
 9. Exhibits to this Agreement:
 - a. Contractor's Bid
 - b. Documentation submitted by Contractor prior to Notice of Award
 - c. Notice of Award
 10. The follow which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Notice to Proceed
 - b. Work Change Directives
 - c. Change Orders
- B. The documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above)
- C. There are no Contract Documents other than those listed above in Article 7
- D. The Contract Documents may only be amended, modified, or supplemented as provided in General Conditions.

Article 8 – Miscellaneous

8.01 Terms

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

8.02 Assignment of Contract

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

8.03 Successors and Assigns

- A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

8.04 Severability

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 Other Provisions

- A. Michigan Act 524, PA 1980 (MCLA 125.1561 et seq.) regarding contractor retainage escrow accounts does not apply. There will be no escrow account for retainage or interest earned from Rural Development funds.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) counterparts, each of which shall be deemed an original, the day and year above written.

Owner

Contractor

CITY OF HILLSDALE

A Municipal Corporation

A:

By: _____

By: _____

Printed David Mackie

Printed: _____

Its: City Manager

Its: _____

Attest: _____

Attest _____

Printed: Katy Price

Printed: _____

Its: City Clerk

its: _____

Contact information for giving notice.

c/o Olivia Smith, Zoning Administrator

c/o _____

City of Hillsdale

97 N Broad St

Hillsdale, MI 49242

Phone: 517-437-6455

Phone: _____

Email: code@cityofhillsdale.org

Email _____

GENERAL CONDITIONS

- I. **DEFINITION OF TERMS USED:** The terms used in the Contract Documents are defined as follows:
- A. "City" shall mean the City of Hillsdale, Michigan, a municipal corporation or the City department responsible for overseeing the performance of the work.
 - B. "Bidder" shall mean the person or persons, firm partnership, company or corporation who has contracted for the completion of the work specified in the contract documents.
 - C. "Work" shall mean the services to be performed by the Bidder as set forth in these contract documents.
 - D. "Asbestos" shall mean any material that contains more than one percent asbestos and is friable or is releasing asbestos fibers into the air above current action levels established by the United States Occupational Safety and Health Administration
 - E. "Hazardous Materials" shall mean any material that could be a threat to human life and safety, that should be removed separately from the site, such as Petroleum Products, or as meaning provided in Section 1004 of the Solid Waste Disposal Act (42 USC Section 6903) as amended from time to time.
- II. **BIDDER'S OBLIGATIONS:**
- A. **Schedule of Work:** The Bidder shall prior to start of construction, submit to the City for approval a practicable and feasible progress schedule, showing the order in which he proposes to carry on the work. The progress schedule shall be in the form of a progress chart of suitable scale to indicate approximately the percentage of work scheduled for completion at any time.
 - B. **Performance and Completion of Work:** Bidder shall provide all labor, materials, tools, and equipment for proper execution of work in accordance with contract documents, and shall complete and deliver work to the City within the specified time. The Bidder shall furnish sufficient forces, construction plant and equipment as may be necessary to ensure the progress of the work in accordance with the approved progress schedule. If, to maintain satisfactory progress, it is necessary to increase the work force or to work overtime, such additional work shall be without additional cost to the City.
 - D. **Materials and Workmanship:** All materials shall meet the requirements of the applicable specifications and shall be installed or used in accordance with the directions of the manufacturer. All work shall be done in a good, substantial, workmanlike manner, by appropriately licensed workmen.
 - E. **Superintendence by Bidder:** The Bidder shall give his personal superintendence to the work or have a competent foreman or superintendent, satisfactory to the City, on the work at all times during progress, with authority to act for him. The Bidder shall also be responsible for the general supervision and coordination of work among the various subcontractors.
 - F. **Permits, Fees, and Notices:** The Bidder shall secure and pay for the demolition permit, if required, and all other permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work.

The Bidder shall comply with and give notices required by laws, ordinances, rules, regulation and lawful orders of public authorities bearing on performance of the Work.

All work shall comply with all requirements of all current ordinances, laws and regulations of all federal, state and local authorities having jurisdiction. The Bidder shall be responsible for requesting, obtaining and paying for inspections of his work as required by said authorities.

If the Bidder observes that portions of the Contract Documents are at variance with applicable laws, statutes, ordinances, building codes, and rules and regulation, the Bidder shall promptly notify the City in

writing, and necessary changes shall be accomplished by appropriate modification. If the Bidder performs Work contrary to laws, statutes, ordinances, building codes, and rules and regulations without such notice to the City, the Bidder shall assume full responsibility for such Work and shall bear the attributable costs.

- G. **Protection of Property and Structures:** The Bidder shall carefully protect the property of the City, adjacent properties and structures, and utilities both above and below the surface of the ground. All damages to property, existing structures, trees and shrubs will be remedied by the Bidder by repairing or replacing the same as incidental to the work, and no extra compensation will be allowed.
- H. **Protection and Preservation of Land Monuments and Property Line Marks:** The Bidder shall protect carefully from disturbance or damage, all land monuments and iron pins or other markers which establish property or street lines, provided that where such monuments or marker must, of necessity, be disturbed or removed in the performance of the contract, the Bidder shall first give ample notice to the City, so that he may witness or reference in such monuments or markers. Should the Bidder disturb, remove or damage any established land monument or property or street line mark without first giving the City ample notice, the City may, at his option, deduct the cost of reestablishing such monuments or markers from any monies due or to become due the Bidder.
- I. **Safeguards:** The Bidder shall at all times take every precaution to safeguard both employees and the public from hazards incidental to the work, and shall comply with all applicable provision of Federal, state and Municipal Safety Laws and Codes. When required, safeguards shall include watchmen, traffic signalmen, railing, barricades and lights employed in such a manner as to afford maximum safety.
- J. **Use of Premises:** The Bidder shall confine his apparatus, the storage of materials, and the operation of his workers to limits indicated by law, ordinance, permits, or direction of the City, and shall not unreasonably encumber the premises or streets with his equipment or materials. He shall further make every effort to maintain two-way traffic as often as possible. Whenever it becomes necessary to close off a street, permission of the City must be obtained. The Police Department, Fire Department, Traffic City, and local residents will be notified forty-eight (48) hours in advance of each closing by the Bidder.
- K. **Cleanup of Temporary Storage Site:** At the completion of the work, the Bidder shall remove all rubbish, tools, equipment, temporary work and surplus materials from the temporary storage site and adjacent premises. If the Bidder does not attend to such cleaning as above stipulated when so requested by the City, the City may cause such cleaning to be done by others and charge the cost thereof to the Bidder. No portion of the work can be abandoned before the cleanup is completed, nor shall final payment be made prior to complete cleanup and acceptance by the City.
- L. **Water for Construction Use:** If the Bidder intends to use water from the City system, he shall make application to the City Water Department, and pay all charges that may be imposed by the Water Department. Adequate precaution shall be taken by the Bidder against freezing or waste of water. All use of any of the City fire hydrants shall be done in accordance with the requirements of the City Water Department, and every effort will be made by the Bidder to use these hydrants in such a manner as not to interfere with the operation of the City Fire Department.

III. **INSPECTION:**

The City and its employees, agents, engineers, or representatives shall at all times have access to the work whenever it is in preparation or in progress, and the Bidder shall provide proper facilities for such access and inspection.

The City shall have the right to reject materials and workmanship which are defective or do not comply with contract documents. Rejected workmanship shall be satisfactorily corrected and rejected materials shall be removed from the premises without charge to the City. If the Bidder fails to correct such defective work or remove rejected materials within a reasonable time, the City may remove them and charge the expense to the Bidder.

IV. PAYMENT:

Measurement and Payment. In the event the contract involves unit bid pricing, such pricing shall govern over total dollar amounts unless indicated otherwise. Quantities of work completed under the contract shall be determined by the City using the standards or methods of measurement provided in the Specifications, Special Provisions, Supplemental Specifications, or any other provision contained in the contract documents. Every attempt shall be made to measure quantity of work as fairly and accurately as possible; however, in the event of a discrepancy or dispute between the Bidder and the City, the City reserves the right to make final determination of the quantities of work completed in order to calculate the total cost of the work (Total contract amount.)

Acceptance as Release: Bidder's acceptance of final payment shall be a release to the City of any and all claims of any nature Bidder may assert against City arising out of or relating to this work.

V. CHANGES TO THIS CONTRACT:

A. **Change Orders:** The City shall have the authority to order changes in the work through additions, deletions or substitutions. Modifications, deletions, additions or substitutions' that change the scope of the work as designated by the contract plans, and extensions of time to complete the contract, shall be covered by a written order signed by the authorized representatives of the Bidder and the City. The contract sum shall be adjusted in accordance with unit prices and/or lump sum prices as bid.

No verbal changes to, or verbal clarifications or verbal communications of any kind relating to any bid specification are binding upon the City.

B. Claims/Extra Work

1. Claims Process

- a. **Engineer's Decision Required:** All Claims, except those waived pursuant to Paragraph 14.09, shall be referred to the Engineer for decision. A decision by Engineer shall be required as a condition precedent to any exercise by Owner or Contractor of any rights or remedies either may otherwise have under the Contract Documents or by Laws and Regulations in respect of such Claims.
- b. **Notice:** Written notice stating the general nature of each Claim shall be delivered by the claimant to Engineer and the other party to the Contract promptly (but in no event later than 30 days) after the start of the event giving rise thereto. The responsibility to substantiate a Claim shall rest with the party making the Claim. Notice of the amount or extent of the Claim, with supporting data shall be delivered to the Engineer and the other party to the Contract within 60 days after the start of such event (unless Engineer allows additional time for claimant to submit additional or more accurate data in support of such Claim). A Claim for an adjustment in Contract Price shall be prepared in accordance with the provisions of Paragraph 12.01.B. A Claim for an adjustment in Contract Times shall be prepared in accordance with the provisions of Paragraph 12.02.B. Each Claim shall be accompanied by claimant's written statement that the adjustment claimed is the entire adjustment to which the claimant believes it is entitled as a result of said event. The opposing party shall submit any response to Engineer and the claimant within 30 days after receipt of the claimant's last submittal (unless Engineer allows additional time).

1. Engineer's Action: Engineer will review each Claim and, within 30 days after receipt of the last submittal of the claimant or the last submittal of the opposing party, if any, take one of the following actions in writing:
 2. Deny the Claim in whole or in part;
 3. Approve the Claim; or
 4. Notify the parties that the Engineer is unable to resolve the Claim if, in the Engineer's sole discretion, it would be inappropriate for the Engineer to do so. For purposes of further resolution of the Claim, such notice shall be deemed a denial.
- c. In the event that Engineer does not take action on a Claim within said 30 days, the Claim shall be deemed denied.
- d. Engineer's written action under Paragraph 10.05.C or denial pursuant to Paragraphs 10.05.C.3 or 10.05.D will be final and binding upon Owner and Contractor, unless Owner or Contractor invoke the dispute resolution procedure set forth in Article 16 within 30 days of such action or denial.
- e. No Claim for an adjustment in Contract Price or Contract Times will be valid if not submitted in accordance with this Paragraph 10.05.
2. Owner or Contractor may make a Claim for an adjustment in the Contract Price based on:
 - A. The quantity of any item of Unit Price Work performed by Contractor differs materially and significantly from the estimated quantity of such item indicated in the Agreement; and
 - B. There is no corresponding adjustment with respect to any other item of Work; and
 - C. Contractor believes that Contractor is entitled to an increase in Contract Price as a result of having incurred additional expense or Owner believes that Owner is entitled to a decrease in Contract Price and the parties are unable to agree as to the amount of any such increase or decrease.
- C. **Delays:** Delays shall be separated into two (2) classifications as determined by the City. The classifications are as follows:
 1. Delays for which the Bidder is responsible, and
 2. The latter classification shall include delays caused by Acts of God, riots, strikes, shortages of materials which could not be avoided by reasonable foresight, national emergencies which might create delays, etc.

Delays falling into classification (2) above shall in no way affect the validity of the Contract, but the time limitation of the Contract shall be extended by the same amount of time as such delay may cause to be lost. The Bidder must notify the City within 48 hours of any delays falling into this classification.
- D. **Liquidated Damages:** Should the work under these specifications not be finished within the time specified in the Notice to Proceed for any reason other than Time Extensions as approved by the City, Liquidated damage as defined in the Contract shall be paid to the City. It is understood that the above deduction per calendar day is not a penalty, but money due, to be treated as liquidated damages to reimburse the City for the extra costs due to the delay in the completion of the work.

VI. Voidable And Rescindable For Failure To Disclose City Employee As Party To Contract:

This contract or agreement shall be voidable or rescindable at the discretion of the City at any time if a City employee who is a party to this contract or agreement or has a financial interest in this contract or agreement fails to disclose his or her interest as required by the City of Hillsdale Code of Ordinances (“the Code”). This contract or agreement is also voidable or rescindable if a lobbyist for the Contractor (as defined in Section 2-555 of the Code), or an agent of the Contractor, offers a gift, gratuity, honoraria or payment that is prohibited by the Code to a City employee, the Mayor, an Elected Official, an Appointed Official, or a member of a board or commission of the City.

VII. Suspension of Work and Termination

A. Owner May Suspend Work

1. At any time and without cause, Owner may suspend the Work or any portion thereof for a period of not more than 90 consecutive days by notice in writing to Contractor and Engineer which will fix the date on which Work will be resumed. Contractor shall resume the Work on the date so fixed. Contractor shall be granted an adjustment in the Contract Price or an extension of the Contract Times, or both, directly attributable to any such suspension if Contractor makes a Claim therefor as provided in Paragraph 10.05.

B. Owner May Terminate for Cause

1. The occurrence of any one or more of the following events will justify termination for cause:
 - a. Contractor’s persistent failure to perform the Work in accordance with the Contract Documents (including, but not limited to, failure to supply sufficient skilled workers or suitable materials or equipment or failure to adhere to the Progress Schedule established as adjusted from time to time;
 - b. Contractor’s disregard of Laws or Regulations of any public body having jurisdiction;
 - c. Contractor’s repeated disregard of the authority of Engineer; or
 - d. Contractor’s violation in any substantial way of any provisions of the Contract Documents.
2. If one or more of the events identified in Paragraph VII.B.1 occur, Owner may, after giving Contractor (and surety) seven days written notice of its intent to terminate the services of Contractor:
 - a. exclude Contractor from the Site, and take possession of the Work and of all Contractor’s tools, appliances, construction equipment, and machinery at the Site, and use the same to the full extent they could be used by Contractor (without liability to Contractor for trespass or conversion);
 - b. incorporate in the Work all materials and equipment stored at the Site or for which Owner has paid Contractor but which are stored elsewhere; and
 - c. complete the Work as Owner may deem expedient.
3. If Owner proceeds as provided in Paragraph VII.B.2, Contractor shall not be entitled to receive any further payment until the Work is completed. If the unpaid balance of the Contract Price exceeds all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) sustained by Owner arising out of or relating to completing the Work, such excess will be paid to Contractor. If such claims, costs, losses, and damages exceed such unpaid balance, Contractor shall pay the difference to Owner. Such claims, costs, losses, and damages incurred by Owner will be reviewed by Engineer as to their reasonableness and, when so approved by Engineer, incorporated in a Change Order. When exercising any rights or remedies under this Paragraph, Owner shall not be required to obtain the lowest price for the Work performed.
4. Notwithstanding Paragraphs VII.B.2 and VII.B.3, Contractor’s services will not be terminated if Contractor begins within seven days of receipt of notice of intent to terminate to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of said notice.

5. Where Contractor's services have been so terminated by Owner, the termination will not affect any rights or remedies of Owner against Contractor then existing or which may thereafter accrue. Any retention or payment of moneys due Contractor by Owner will not release Contractor from liability.
6. If and to the extent that Contractor has provided a performance bond under the provisions of Paragraph VIII.A, the termination procedures of that bond shall supersede the provisions of Paragraphs VII.B.2 and VII.B.3.

C. Owner May Terminate For Convenience

1. Upon seven days written notice to Contractor and Engineer, Owner may, without cause and without prejudice to any other right or remedy of Owner, terminate the Contract. In such case, Contractor shall be paid for (without duplication of any items):
 - a. completed and acceptable Work executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such Work;
 - b. expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials, or equipment as required by the Contract Documents in connection with uncompleted Work, plus fair and reasonable sums for overhead and profit on such expenses;
 - c. all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) incurred in settlement of terminated contracts with Subcontractors, Suppliers, and others; and
 - d. reasonable expenses directly attributable to termination.
2. Contractor shall not be paid on account of loss of anticipated profits or revenue or other economic loss arising out of or resulting from such termination.

D. Contractor May Stop Work or Terminate

1. If, through no act or fault of Contractor, (i) the Work is suspended for more than 90 consecutive days by Owner or under an order of court or other public authority, or (ii) Engineer fails to act on any Application for Payment within 30 days after it is submitted, or (iii) Owner fails for 30 days to pay Contractor any sum finally determined to be due, then Contractor may, upon seven days written notice to Owner and Engineer, and provided Owner or Engineer do not remedy such suspension or failure within that time, terminate the Contract and recover from Owner payment on the same terms as provided in Paragraph VII.C.
2. In lieu of terminating the Contract and without prejudice to any other right or remedy, if Engineer has failed to act on an Application for Payment within 30 days after it is submitted, or Owner has failed for 30 days to pay Contractor any sum finally determined to be due, Contractor may, seven days after written notice to Owner and Engineer, stop the Work until payment is made of all such amounts due Contractor, including interest thereon. The provisions of this Paragraph 15.04 are not intended to preclude Contractor from making a Claim under Paragraph 10.05 for an adjustment in Contract Price or Contract Times or otherwise for expenses or damage directly attributable to Contractor's stopping the Work as permitted by this Paragraph

VIII. SECURITY:

- A. **Bonds:** Bidder shall, within thirty days of Notice of Award, provide the City at the Bidder's expense, a Performance Bond and Payment and Material Bond executed to the City (three (3) originals required), to be in an amount of one hundred percent (100%) of the full contract price to be conditioned on the faithful performance of the contract and to include the protection of the City from all liens and damages arising out of the work using the forms provided.

All bonds shall be signed by the Bidder and a surety company licensed to do business in the State of Michigan with sureties acceptable to the City and authorized to do business with the State of Michigan. Said bonds shall be payable to the City of Hillsdale and filed in the office of the City Clerk.

- B. **Insurance:** The Bidder will be required to show evidence of automobile and commercial general liability insurance, worker's compensation insurance and professional liability insurance (where applicable), which is acceptable to the City. The commercial general liability insurance policies shall name the City, its agents, representatives, officers and employees as additional insureds to protect their interests. Both bodily injury and property damage insurance must be on an occurrence basis; and said policies shall provide that the coverage afforded thereby shall be primary coverage to the full limits of liability stated in the declarations, and if said City, agents, representatives, officers or employees have other insurance against the loss covered by said policies, that other insurance shall be excess insurance only. The Bidder shall secure and maintain during the progress of the work such insurance from financially responsible insurance companies, licensed in the State of Michigan, and approved by the City, that will protect the Bidder, its sub-Bidders, and the City from claims for bodily injury, death, or property damage which may arise from performance of the contract. The Bidder shall at the time of execution of the contract file with the City certificate(s) of insurance and endorsements, which shall cover all of the insurance as required herein. The certificates and endorsements shall reference the project or contract to which they apply. Upon request by the City, the Bidder shall submit all insurance policies for review. The amounts and types of such insurance shall be not less than the following:

1. Minimum required limits of liability:

(A) **Comprehensive Commercial General Liability** limits of at least:

- a. Bodily injury, each occurrence \$2,000,000
- b. Bodily injury, aggregate \$2,000,000
- c. Property damage, each occurrence \$2,000,000
- d. Property damage, aggregate..... \$2,000,000
(or in the alternative to a, b, c, d)
- e. Bodily injury and Property Damage Combined Single Limit:
each occurrence..... \$2,000,000
and aggregate \$2,000,000

(B) **Automobile Liability** Limits of at least:

- a. Bodily injury, each person \$1,000,000
- b. Bodily injury, each occurrence \$1,000,000
- c. Property damage, each occurrence \$1,000,000
(or in the alternative to a, b, c)
- d. Bodily injury and Property Damage Combined Single Limit:
each occurrence..... \$1,000,000

(C) **Professional Liability Insurance** with limits of at least \$1,000,000 per occurrence.

- 2. Worker's Compensation and Employer's Liability Insurance as required by the State of Michigan for all Bidders' employees and those of its sub-Bidders engaged in work under this contract with limits of not less than \$500,000. If Bidder is a sole proprietorship and as such is not eligible for Worker's Compensation Coverage, Bidder must submit proof of same, satisfactory to the City
- 3. If the contract requires any work procedures involving explosives, blasting, demolition, excavating, trenching, tunneling, underground work, or other dangerous activity as determined by the City, the property damage

liability coverage shall include standard explosion, collapse and underground coverage (XCU) for property damage and bodily injury liability coverage with limits of \$1,000,000 each occurrence and \$1,000,000 aggregate; additionally, Bidder shall provide third party pollution liability insurance coverage with minimum limits of \$1,000,000 per occurrence and \$1,000,000 aggregate. The insurance shall name the City and its officers, employees, agents and representatives as an additional insured party.

4. Each policy shall provide for thirty (30) days written notice of cancellation, expiration, termination, or change of policy to the City. The Bidder shall submit evidence of the coverage, to the City for review and approval. The City will, in writing, identify the policies and indicate its approval or disapproval. New policies shall be provided to the City in place of all policies disapproved. Insurances which expire before Bidder's work is accepted by the City shall be renewed and evidence of such renewal shall be submitted to the City for approval.
5. The Bidder shall advise all insurance companies to familiarize themselves with all of the conditions and provisions of the contract, and insurance companies shall waive the right to special notification for any change or modification of the contract, extension of time, decreased or increased work, cancellation or of any other act or acts by the City or its authorized employees or agents pertaining to the contract. Failure to so notify the aforesaid insurance companies of such changes shall in no way relieve the insurance companies of its obligation under the contract.
6. Nothing contained in these insurance requirements is to be construed as limiting the extent of the Bidder's responsibility for payment of damages resulting from its operations under this contract.
7. If the contract involves new construction, Bidder shall purchase and maintain an Owner's and Bidder's Protective Liability insurance policy and property insurance upon the Work at the site in the amount of the full replacement cost thereof. The insurance shall
 - a. Include the interests of the City, Bidder, Subcontractors, and if applicable, Engineer, City's Consultant, each of whom is deemed to have an insurable interest and shall be listed as an insured or additional insured;
 - b. Be written on a Builder's Risk "all-risk" or open peril or special causes of loss policy form that shall at least include insurance for physical loss and damage to the Work, temporary buildings, false work, and Work in transit and shall insure against at least the following perils: fire, lightning, extended coverage, theft, vandalism and malicious mischief, earthquake, collapse, debris removal, demolition occasioned by enforcement of Laws and Regulations, water damage, and such other perils or causes of loss as may be specifically required by supplementary conditions. The form of policy for this coverage shall be Completed Value.
 - c. Include expenses incurred in the repair or replacement of any insured property (including but not limited to fees and charges of City's and architects);
 - d. Cover materials and equipment in transit for incorporation in the Work or stored at the site or at another location that was agreed to in writing by City prior to being incorporated in the Work; and,
 - e. Be maintained in effect until payment is made unless otherwise agreed to in writing by City and Bidder with 30 days written notice to each other additional insured to whom a certificate of insurance has been issued.

The policies of insurance required to be purchased and maintained by Bidder in accordance with this paragraph must be approved by City prior to commencement of construction.

- C. **Indemnification:** The Bidder shall indemnify, defend, and save the City of Hillsdale, its agents, servants, employees, or representatives (hereinafter "the City"), harmless from and against all costs, losses, claims, demands, suits, actions, payments, judgments, or expenses, legal or otherwise, which may occur, arise, or alleged to have occurred or arose from personal injuries, property damage, bodily injury, or otherwise, brought or recovered against the City by reason of any act or omission, without limitation or exception, of the City, the Bidder, its agents, Bidders, servants, employees, or representatives, in the course of, or arising out of, the performance, execution or guarding of all work or services relating to this contract. However, this provision does not indemnify, for the sole negligence of the City, in those situations described in Act 165 of the Public Acts of Michigan of 1966, as amended.
- D. **Liens:** Neither the final payment nor the remaining retained percentage shall become due until the Bidder submits to the City (1) an affidavit that all payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the City or its property might in any way be responsible, have been paid or otherwise satisfied, (2) consent of surety, if any, to final payment and (3), if required by the City, other data establishing payment or satisfaction of all such obligations, such as receipts, releases and waivers of liens arising out of the Contract, to the extent and in such form as may be designated by the City. If any lien or claim remains unsatisfied after all payments are made, the Bidder shall refund to the City all moneys that the latter may be compelled to pay in discharging such lien or claim, including all costs and reasonable attorneys' fees.
- E. **Guarantee:** The Bidder shall guarantee all materials and work performed under this Contract for the period of one year from the date final payment is made. The Bidder shall promptly make any corrections made necessary for reason of faulty materials or workmanship, including corrections of damage to other City property resulting thereby, without cost to the City.

IX. ARBITRATION:

- A. **General:** At the City's option, all claims, disputes or questions arising out of or relating to these contract documents may be referred to arbitration for decision and award.
- B. **Selection:** If the City elects to utilize arbitration, the parties may agree on one arbitrator; otherwise, a list of three (3) names shall be requested from the American Arbitration Association. Each party shall eliminate one (1) name from the list. After elimination, the one (1) name remaining, shall be the arbitrator who shall determine the dispute and/or award. If both parties eliminate the same name, then the remaining list of two (2) names shall be sent to the American Arbitration Association with a request to have them decide which arbitrator shall hear the case. Certified copies of the findings and/or award shall be filed with the City and the Bidder.
- C. **Compensation:** The arbitrator shall make such rules as he or she shall determine equitable to govern the conduct of the investigation and determination of the award. The arbitrator shall fix the amount of the cost of the proceedings, including his or her fair and reasonable compensation and shall determine how the total cost shall be borne. All proceedings shall be pursuant to the American Arbitrator's Association rules.
- D. **Work to Continue:** The Bidder will carry on the work during the time any arbitration is proceeding, unless agreed in writing by both parties that other arrangements shall be made.

X. MISCELLANEOUS:

- A. **Subcontracts:** The Bidder agrees to be fully responsible to the City for the acts or omissions of his subcontractors and any one employed directly or indirectly by him or them and this contract obligation shall be in addition to the liability imposed by law upon the Bidder.
- B. **Taxes:** The Bidder shall include and be deemed to have included in his bid and contract price all Michigan sales and use taxes currently imposed by legislative enactment and as administered by the Michigan Department of Revenue on the bid date.

If the Bidder is not required to pay or bear the burden, or obtains a refund or drawback in the whole or in part of any Michigan sales or use tax, interest or penalty thereon, which was required to be and was deemed to have been included in the bid and contract price, the contract price shall be reduced by the amount thereof and the amount of such reduction, whether as a refund or otherwise, shall insure solely to the benefit of the City of Hillsdale.

- C. **Assignments:** The Bidder shall not assign this contract nor any monies to become due thereunder without the prior written consent of the City.
- D. **Social Security:** The Bidder shall pay the contributions measured by wages of his employees required by the Social Security Act and/or the Public Acts of the State of Michigan, and shall accept exclusive liability for said contributions both on account of employees carried directly on his payrolls and for those of his sub-Bidders. The Bidder shall further indemnify and hold harmless the City on account of any contributions measured by the wages of employees of the Bidder or any sub-Bidder which may be assessed against the City under authority of said Act of State Law of Michigan.
- E. **Patents:** The Bidder shall defend all suits or claims and shall save the City harmless for liability of any nature or kind, including costs and expenses for or on account of any patented invention, article, or appliance, manufactured or used in the performance of this contract.
- F. **Testing and Laboratory Service:** All field and laboratory inspection and testing of materials prior to use will be provided for the City under a separate contract or arrangement. The manner and extent of such service, and the selection of the testing agencies, shall be established by the City.

Whenever such prior testing of materials shall indicate that such material does not meet specifications, the Bidder may, at his own expense, make appropriate tests to prove otherwise. Final decision on acceptance or rejection of these materials shall be made by the City.

- G. **Interpretation of Contract Documents:** If any doubt exists in the mind of the Bidder as to the correct meaning of any part of the contract documents, he may submit a written request to the City for any interpretation of the intended meaning, and in so doing he must assume the responsibility for its delivery to the City.

In case of any discrepancy in the contract documents, the matter shall be immediately submitted to the City, without whose decision, said discrepancy shall not be adjusted by the Bidder, save only at his own risk and expense.

- H. **Access:** The Bidder shall provide the City, the Department of Labor, or any authorized representative thereof; with access to any books, documents, papers, and records of the Bidder which are pertinent to this project for the purpose of making audit, examination, excerpts and transcriptions.

SPECIFICATIONS

SCOPE OF SERVICES

The successful Bidder will be responsible for providing the following services for each Property included in this project:

- A. **Abatement of asbestos indicated in the attached Asbestos Survey by Total Environmental Services, LLC** in accordance with state and federal regulations.
 - a. The demolition contractor is strictly prohibited from beginning demolition of the structure prior to receiving clearance to proceed from the City, County or EGLE. The demolition contractor must provide an air monitoring report and notify the City when all hazardous material has been abated. The contractor will not be paid for the demolition of any structure if they begin demolition of the structure prior to the hazardous material clearance inspection and authorization to proceed with the demolition from the City, County or EGLE.
- B. Provide the requisite environmental insurance that will cover the Bidder, its subcontractors, and the City from any claim arising out of the abatement and demolition process. If the Bidder has subcontracted the work to a licensed asbestos abatement firm, the subcontractor's insurance may meet this requirement.
- C. Demolition of all structure(s) and abatement of hazardous materials shall be in accordance with the following:
 1. Prior to commencing abatement provide the following:
 - a. Provide Progress Schedule
 - b. Obtain Right-of-way permit from the Hillsdale Department of Public Services.
 - c. Obtain Demolition permit from the Hillsdale County Inspection Department.
 - d. If Asbestos, or other Hazardous Materials, is present, Notify EGLE
 2. Prior to commencing demolition, the bidder shall:
 - a. Abate hazardous materials identified in the attached assessment reports for each structure in accordance with local, state, and federal regulations.
 - b. Arrange for proper abandonment of all utility services. Contact Utility Owners and Miss Dig prior to demolition.
 - c. Verify existing condition of streets, sidewalks, curbs, fences, and other infrastructure and site improvements with the Department of Public Services and provide photographs of all damages that exist prior to mobilizing equipment on-site.
 - d. Coordinate the closure of any public street with the Department of Public Services.
 - e. Install safety measures to limit access to the demolition.
 - f. Install soil erosion control measures as site conditions warrant.

3. During demolition.
 - a. Disconnect Utilities, request inspection prior to commencing with Demolition.
 - b. Remove all trees, shrubs and vegetation as directed.
 - c. Water down all attic areas containing insulation prior to demolition and water entire structure during demolition and all demolition debris during loading into trucks for removal from site, to the satisfaction of the Department of Public Services. Provide a water truck or contact the Board of Public Utilities Water Department (517-437-6412) for a metered connection to a City fire hydrant. Inspection of watering must be requested by Bidder.
 - d. Demolish the entire structure including all appurtenances attached thereto
 - e. Remove all debris from basements, partial basements, and foundation excavations.
 - f. Remove all footings, foundations, basement walls, and basement floors.
 - g. Demolish or remove all garages, sheds, and accessory or temporary structures including, but not limited to: poles, decks, fences, retaining walls, carports, pools, and play structures as directed by the Department of Public Services
 - h. Remove all hard surfaces including, but not limited to, concrete, masonry, asphalt, and hard packed stone or gravel.
 - i. Remove all drive approaches, curb and gutter openings as directed by the Department of Public Services.
4. After demolition.
 - a. Request inspection by the Department of Public Services of all basement and foundation excavations and water and sewer termination prior to backfilling.
 - b. Backfill all excavations with granular class II sand, compacted to 95% density to prevent settling. Compaction is to be completed using vibrating rollers or hoe-packs. Tract excavator compaction only is not permitted. The Department of Public Services reserves the right to require compaction testing paid by the Bidder if deemed necessary.
 - c. Provide Dust Control, as necessary.
 - d. Install new curb and gutter as indicated on the demolition special conditions report. All surfaces in City streets requiring repairs must be completed using full depth Hot Mix Asphalt. Coordinate activities with the Department of Public Services.
 - e. Grade the entire site (pin to pin) to blend smoothly with surrounding properties, public sidewalks, driveways, and curbs. Final grade shall be executed in a manner that provides a continuous smooth grade free of voids, pockets, and debris including, but not limited to, rocks, roots, plastic, wood, cement, block, brick, and steel or other construction material. Grade shall be completed so as to eliminate pooling or draining of water onto neighboring properties. Install

three (3) inches of topsoil. The topsoil shall be reasonably free of noxious weeds or other foreign matter such as stones, clay lumps, grass, roots, sticks, and other extraneous matter.
Bidder must warranty site for a minimum of one (1) year.

- f. Replace all public sidewalks, curbs, driveway approaches, and driveways on the demolition site and adjoining properties damaged during demolition or removal activities in accordance with Department of Public Services standards.

D. Demolition Technical Specifications

1. Conditions of structures: The City assumes no responsibility for the actual condition of structures to be demolished. Variations from the condition at the time of bidding may occur due to environmental elements or other reasons prior to the start of demolition work.
2. Salvage items: Items of salvable value to the bidder may be removed from the structure as work progresses. Salvage items must be transported from the site as they are removed. Storage or sale of removed items on site will not be permitted.
3. Explosives: Use of explosives will not be permitted.
4. Traffic control: Conduct demolition operations and removal of debris to ensure minimum interference with streets, alleys, walks and other adjacent occupied or used facilities. Do not close or obstruct streets, alleys, walks or other occupied or used facilities without written permission from the city. Provide alternate routes around closed or obstructed traffic ways. Transport of bulldozers, excavators, compactors, skid steer wheel loaders and other demolition equipment directly on city streets and alleys is strictly prohibited. All equipment must be transported on appropriate trailers.
5. Protection: The bidder shall execute the work so as to prevent injury to adjacent buildings, structures, other facilities, and persons. Ensure safe passage of persons around the area of demolition. The bidder shall provide and maintain any additional barricades, warning lights, and signs, danger signals, and/or temporary covered passageways as are necessary for the protection of life and property. Bidder will provide adequate fire protection in accordance with the requirements of the agencies having jurisdiction thereof, maintain and provide adequate protection of the area, and not create any hazardous conditions.
6. Damages: The bidder shall promptly repair damages to adjacent buildings, structures, properties and facilities.

Katy Price

From: Joshua Paladino <joshuapaladino4hillsdale@gmail.com>
Sent: Wednesday, September 16, 2026 12:56 PM
To: Scott Sessions; Rob Socha; hillsdalecc_mbentley@protonmail.com; Jacob Bruns; Greg Stuchell; Gary Wolfram; Bob Flynn; William Morrissey; Katy Price; David Mackie
Subject: Council & Library Board Resignation

Dear Mayor and City Councilmen,

I am writing to notify you of my resignation from the City Council and the City of Hillsdale's Library Board. It has been a pleasure to serve with you all.

Thank you,
Joshua

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

City of Hillsdale

Agenda Item Summary

Meeting Date: September 21, 2026

Agenda Item: New Business

SUBJECT: Mayor Pro-Tem Vacancy and Designation

BACKGROUND PROVIDED BY STAFF:

The Council member who had been serving as Mayor Pro-Tem has resigned from the City Council. As a result, there is currently no Council member designated to serve as Mayor Pro-Tem.

Section 4.5 of the City of Hillsdale Charter addresses the selection and service of the Mayor Pro-Tem and provides:

“The Mayor and Council shall, at its first meeting following each regular election and after the newly elected members take office, elect one of its members to serve as Mayor Pro-Tem, for a term expiring at the first council meeting following the next regular City election. Such election shall be by written ballot and by majority vote of the members of the Council in office at the time. In event of absence or disability of both the Mayor and Mayor Pro-Tem, the Council may designate another of its members to serve as acting Mayor during such absence or disability.”

RECOMMENDATION:

The matter is being presented to City Council for discussion of the vacancy in the office of Mayor Pro-Tem and how Council wishes to proceed regarding the designation for the remainder of the term.

City of Hillsdale

Agenda Item Summary

MEETING DATE: September 21, 2026

AGENDA ITEM #: New Business

SUBJECT: Hillsdale Rocket Football Raffle License Approval

BACKGROUND PROVIDED BY: Katy Price, City Clerk

Hillsdale Rocket Football, a domestic nonprofit corporation operating in the State of Michigan has requested a Raffle License from the State of Michigan for their Gun Raffle event held in November 2026 (30 Days). In doing so, it is required they receive approval by the City Council, recognizing them as a charitable nonprofit organization operating within the City.

RECOMMENDATION:
City Council review and approve the attached resolution.



State of Michigan
Michigan Gaming Control Board
Millionaire Party Licensing
3062 W. Grand Blvd, Suite L-700
Detroit, MI 48202-6062
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

RESOLUTION #: _____
CITY OF HILLSDALE, MICHIGAN

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL.432.103(k)(ii))

At a _____ Regular _____ meeting of the _____ City Council
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD
called to order by _____ Mayor Scott Sessions _____ on _____ 9/21/2026
DATE
at _____ 7:00 PM _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ HILLSDALE ROCKET FOOTBALL _____ of _____ HILLSDALE _____,
NAME OF ORGANIZATION CITY
county of _____ HILLSDALE _____, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be
considered for _____ APPROVAL _____
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted
by the _____ CITY COUNCIL _____ at a _____ REGULAR _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
meeting held on _____ SEPTEMBER 21, 2026 _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK
SCOTT M. SESSIONS, MAYOR KATY PRICE, CITY CLERK
PRINTED NAME AND TITLE
97 N. BROAD ST. HILLSDALE, MI 49242
ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP
()
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER

HILLSDALE



**ROCKET
FOOTBALL**

**SUPPORT
OUR YOUTH
PROGRAM!**

**SAFETY • DISCIPLINE
TEAMWORK • OPPORTUNITY
THANK YOU FOR YOUR SUPPORT!**

GUN A DAY

RAFFLE

FOR THE MONTH OF

NOVEMBER 2026



\$20

PER TICKET

OR
5 FOR \$100



GET YOUR TICKETS TODAY!

HELP SUPPORT HILLSDALE ROCKET FOOTBALL



City of Hillsdale

Agenda Item Summary

MEETING DATE: Sept 21, 2026

AGENDA ITEM #: New Business

SUBJECT: Eaton Yukon AMI Software Support

BACKGROUND PROVIDED BY STAFF: Brandon Janes, Technical Services

Project Background:

Technical Services uses Eaton/Yukon for its AMI system for Electric and Water metering. The yearly renewal for the Yukon software support and AMI Multispeak support (Interface between Milsoft OMS and Yukon) is due at a cost of \$12,235.00. This is a budgeted item for the contract term 10/1/26-9/30/27

RECOMMENDATION:

Staff recommends renewing Yukon software support and Multispeak support at a cost of \$12,235.00



Powering Business Worldwide

Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

Contract Acknowledgement

Page 1 of 2

Sold-to-address

HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
USA

Ship-to address

HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
US

Inco Terms: Pre-Paid FOB PLANT

Payment Terms: Net 30 Days

Enduser: HILLSDALE BOARD OF PUBLIC UTILITIES

Country of Destination: USA

Contract Number / Date

40234722 06/26/2026

Customer purchase order number

YUKON SUPPORT RENEWA

Customer number

900003888

Prepared By

JILL SKARSTEN 763-543-7685

Validity period

10/01/2026 to 09/30/2027

Currency:

USD

Validity start date 10/01/2026 to 09/30/2027.

The following terms of cancellation apply to the contract:

- Rücktrittsrecht bis 1 Woche nach Vertragsbeginn ohne LANGUAGE FR
Ansafrist LANGUAGE FR

- Kündigung zum Ende der Laufzeit mit einer 3 monatigen LANGUAGE FR
Ansafrist und jährlicher Verlängerung LANGUAGE FR

Si des conditions différentes s'appliquent à des articles individuels,
ils seront répertoriés séparément dans l'article

Item	Quantity	UOM	Description	Material No	Price	Ext.Value
Cust.item	Catalog Number		Cust.Material Number	El Number		
Serial.Number			Product.Number	Product.Description		
10	1	EA	ANNUAL YUKON SOFTWARE SUPPORT - AMI RF	YUKON-AMI-RF	11,504.00	11,504.00
20	1	EA	ANNUAL YUKON SOFTWARE INTERFACE	INTERFACE_SUPPT_RF	731.00	731.00
Multispeak Interface between Milsoft OMS System and Yukon Software.						
Term Date 10/01/2026 - 9/30/2027						
Product Subtotal						12,235.00
Final amount in USD						12,235.00

Sales Contact :



Powering Business Worldwide
Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

Contract Acknowledgement

Page 2 of 2

Contract Acknowledgement no./date
40234722 / 06/26/2026

BOB WIEHE

402-203-9390

Terms and Conditions

1. Applicable Terms and Conditions

(a) These terms and conditions of sale establish the rights, obligations, and remedies of Buyer and Seller that apply to any order issued by Buyer for the purchase of Seller's products and/or services ("Products"). No additional or different terms or conditions, whether contained in Buyer's purchase order form or in any other document or communication pertaining to Buyer's order, will be binding on Seller unless accepted in writing by an authorized representative of Seller. Seller expressly objects to and rejects any additional or different terms and conditions, which shall be ineffective.

(b) If Seller's order acknowledgement, invoice, other document, or electronic transmittal including or attaching these terms and conditions is found to be an acceptance of an offer, acceptance is expressly made conditional upon Buyer's assent solely to these terms and conditions, and acceptance of any part of Products delivered by Seller shall be deemed to constitute such assent by Buyer. If the order acknowledgement, invoice, other document, or electronic transmittal including or attaching these terms and conditions constitutes an offer, Buyer's acceptance of the offer is hereby limited to the terms of the offer.

2. Price, Payment Terms, and Title

(a) All prices represent those in effect at the time of quotation and are subject to change without notice. Unless prices are bid or quoted as "firm," Seller reserves the right to invoice at prices in effect at the date of shipment, regardless of any prior bid and whether notice was received by Buyer. Unless otherwise indicated, prices are stated in United States dollars and are exclusive of shipping, handling, shipping insurance, duties, and sales, use, excise or similar taxes. Export packaging or any other special handling requested by Buyer will be at Buyer's expense. A service charge of \$25 will be assessed for any order less than \$250. Seller requires a minimum \$100 emergency handling charge for all orders that require shipment the same day or next day.

(b) Buyer acknowledges that the pricing of the Products has been set based on the agreed allocation of risks contained in these terms and conditions. If, notwithstanding the provisions of these terms and conditions, a court of competent jurisdiction determines that Buyer's terms and conditions apply to an order, then Seller shall have the right to either (i) modify the prices (including retroactively) according to the additional level of risk and responsibility that Buyer's terms and conditions require Seller to undertake; or (ii) cancel the order any time after such a determination without liability for the termination other than for the Products already delivered on these terms and conditions.

(c) Unless different credit terms have been extended to Buyer in writing by Seller, payment terms are net 30 days after delivery or date of invoice, whichever first occurs, in the currency invoiced. Seller reserves the right to modify or withdraw credit terms at any time without notice. If Buyer fails to fulfill the terms of payment, Seller may defer further shipments to Buyer or, at its option, cancel the unshipped portions of Buyer's orders. Buyer agrees to pay interest on all past due invoices at the lesser of 18% per annum, compounded monthly, or the highest contractual rate allowable under the law.

(d) Until full payment of all obligations of the Buyer for an order, Seller reserves the title (but not the risk of loss) to all Products furnished under that order. If the Buyer defaults in payment or performance or becomes subject to insolvency, receivership or bankruptcy proceedings or makes an assignment for the benefit of creditors, or without the consent of Seller voluntarily or involuntarily sells, transfers, leases or permits any lien or attachment on the Products, Seller may treat all amounts then or thereafter owing by Buyer to be immediately due and payable and Seller at its election may repossess Products for which Buyer has not paid in full. In the event of repossession of Products under this section or under the section entitled "Security Interest," Buyer agrees that Seller may enter the premises where the Products may be located and remove them without notice and without being liable to Buyer for such repossession. Buyer will not set off invoiced amounts or any portion thereof against sums that are due or may become due from Seller, its parents, affiliates, or subsidiaries. Buyer grants Seller a security interest in Products for which title has passed to Buyer, products in which Products are incorporated, and Products that Seller sells (including all Products acquired hereafter from Seller, and all accessions, substitutions, replacements, and additions, and any proceeds from sale or disposition of Products), as security for performance by Buyer of all of its payment obligations under these terms and conditions (including obligations regarding future advances). Buyer consents to Seller's execution of any documents to evidence and perfect this security interest, and agrees to execute the same if requested by Seller.

3. Delivery and Risk of Loss

(a) Unless otherwise agreed in writing, all deliveries of Products will be EXW (Incoterms 2000) Seller's facility. Products will be packed in Seller's standard commercial shipping packages. Charges for shipping may not reflect net transportation costs paid by Seller. Buyer shall reimburse Seller for all costs of storage and handling incurred by Seller after the date that Seller is prepared to make shipment.

(b) Delivery and shipping dates are approximate and represent Seller's best estimate of the time required to make delivery or shipment. Time is not of the essence with respect to the transactions covered by these terms and conditions, except with respect to Buyer's obligation to make all related

payments. Seller's obligations under these terms and conditions will be dependent upon Seller's ability to obtain necessary raw materials and components. Seller shall have the right to make partial deliveries and to ship up to forty (40) days in advance of shipping date.

4. Acceptance

Acceptance shall occur, if not before, when Buyer fails to reject within ten (10) days after delivery of the Products. Buyer may rightfully reject only when a reasonable inspection shows that the Products fail to conform substantially to the specifications for the Products. Buyer waives any right to revoke acceptance. Buyer's remedies for any nonconformity detected after acceptance are limited to those expressly provided in these terms and conditions for breach of warranty.

5. Limited Warranty

(a) Seller warrants to each original Buyer of Products that Products are, at the time of delivery to the Buyer, in good working order and conform to Seller's official published specifications, provided that no warranty is made with respect to any Products, component parts, or accessories manufactured by others but supplied by Seller.

(b) Seller's obligation under this warranty for any Product proved not to be as warranted within the applicable warranty period is limited to, at its option, replacing the Product, refunding the purchase price of the Product, or using reasonable efforts to repair the Product during normal business hours at any authorized service facility of Seller. All costs of transportation of any Product claimed not to be as warranted and of any repaired or replacement Product to or from such service facility shall be borne by Buyer.

(c) Seller may require the return of any Product claimed not to be as warranted to one of its facilities as designated by Seller, transportation prepaid by Buyer, to establish a claim under this warranty. The cost of labor for removing a Product and for installing a repaired or replacement Product shall be borne by Buyer. Replacement parts provided under the terms of this warranty are warranted for the remainder of the warranty period of the Products in which they are installed to the same extent as if such parts were original components. Warranty services provided under these terms and conditions do not assure uninterrupted operations of Products; Seller shall not be liable for damages caused by any delays involving warranty service.

(d) The warranty period for Products is the shorter of twelve (12) months from the date of installation or eighteen (18) months from the date of shipment unless otherwise agreed by Seller in writing.

(e) EXCEPT FOR THE EXPRESS WARRANTY SET FORTH ABOVE, SELLER PROVIDES PRODUCTS AS-IS AND MAKES NO OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, REGARDING THE PRODUCTS, THEIR FITNESS FOR ANY PARTICULAR PURPOSE, THEIR MERCHANTABILITY, THEIR QUALITY, THEIR NONINFRINGEMENT, OR OTHERWISE. IN NO EVENT SHALL SELLER BE LIABLE FOR THE COST OF PROCUREMENT OR INSTALLATION OF SUBSTITUTE GOODS.

6. LIMITATION OF LIABILITY

IN NO EVENT WILL SELLER BE LIABLE FOR ANY SPECIAL DAMAGES, CONSEQUENTIAL DAMAGES, INDIRECT DAMAGES, INCIDENTAL DAMAGES, STATUTORY DAMAGES, EXEMPLARY OR PUNITIVE DAMAGES, LOSS OF PROFITS, LOSS OF REVENUE, LIQUIDATED DAMAGES, OR LOSS OF USE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES. SELLER'S LIABILITY FOR DAMAGES ARISING OUT OF OR RELATED TO A PRODUCT SHALL IN NO CASE EXCEED THE PURCHASE PRICE OF THE PRODUCT FROM WHICH THE CLAIM ARISES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THESE LIMITATIONS AND EXCLUSIONS WILL APPLY WHETHER SELLER'S LIABILITY ARISES OR RESULTS FROM BREACH OF CONTRACT, BREACH OF WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO NEGLIGENCE, GROSS NEGLIGENCE, MALICE, OR INTENTIONAL CONDUCT), STRICT LIABILITY, BY OPERATION OF LAW, OR OTHERWISE.

7. Cancellation and Return of Products

Orders shall not be subject to cancellation or modification either in whole or in part without Seller's written consent and then only with terms that will reimburse Seller for reasonable termination charges, including all progress billings and all incurred direct manufacturing costs. Seller's written consent must be given in advance of Buyer's return of Products for credit. Seller reserves the right to cancel any sale of Products without liability to Buyer (except for refund of monies already paid), if the manufacture or sale of the goods is or becomes technically or economically impractical.

8. Force Majeure

Seller shall not be liable for any failure to perform or delay in performing its obligations resulting directly or indirectly from or contributed to by any acts of God, acts of Buyer or those under Buyer's control, acts of government or other civil or military authorities, priorities, strikes, or other labor disputes, fires, accidents, floods, epidemics, war, riot, embargoes, delays in transportation, lack of or inability to obtain raw materials, components, labor, fuel or supplies, or other circumstances beyond Seller's reasonable control ("Force Majeure Event"). If Seller elects, the time for performance shall be extended by a period of time equal to the time lost because of any delays caused by reasons of a Force



Powering Business Worldwide

Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

City of Hillsdale

Agenda Item Summary

Meeting Date: Monday, September 21, 2026

Agenda Item: New Business

SUBJECT: Set Public Hearing – Application for Obsolete Property Rehabilitation Exemption Certificate Received from Blue Mantle, LLC

BACKGROUND PROVIDED BY STAFF (Sam Fry, Assistant City Manager/Economic Development):

The Hillsdale City Clerk's Office is in receipt of an Application for Obsolete Property Rehabilitation Act (OPRA) Exemption Certificate for property located at 96 N. Broad Street, Hillsdale, owned by Blue Mantle, LLC (attached). The application is for property tax abatement on the rehabilitation of the facility. The total cost of the project reported by the applicant is \$1,050,000. The property is located within an OPRA district created in 2013.

[Public Act 146 of 2000](#), as amended, sets requirements for the application process for Obsolete Property Rehabilitation Exemption Certificates. Council is required to hold a public hearing and act on the application within 60 days of receipt.

RECOMMENDATION:

Staff recommends that Council:

1. Set the date and time for the public hearing mentioned above for October 5, 2026, at 7:00 p.m.; and
2. Direct the City Clerk to notify the applicant, assessor, and representatives of the affected taxing units as required under the Act.

RECEIVED

Michigan Department of Treasury
3674 (Rev. 12-20)

SEP 15 2026

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

HILLSDALE
CITY CLERK'S OFFICE

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) <u>Blue Mantle, LLC</u>			
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) <u>21 N Norwood Ave, Hillsdale, MI 49242</u>			
Location of obsolete facility (Number and Street, City, State, ZIP Code) <u>96 N Broad St Hillsdale, MI, 49242</u>			
City, Township, Village (indicate which) <u>City</u>		County <u>Hillsdale</u>	
Date of Commencement of Rehabilitation (mm/dd/yyyy) <u>3/01/27</u>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <u>3/01/28</u>	School District where facility is located (include school code) <u>Hillsdale 30020</u>	
Estimated Cost of Rehabilitation <u>\$1,050,000</u>		Number of years exemption requested <u>12</u>	
Attach legal description of obsolete property on separate sheet.			
Expected Project Outcomes (Check all that apply)			
☒ Increase commercial activity		☐ Retain employment	
☐ Create employment		☐ Prevent a loss of employment	
		☐ Revitalize urban areas	
		☐ Increase number of residents in the community in which the facility is situated	
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. <u>15-20</u>			
☒ Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.			

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

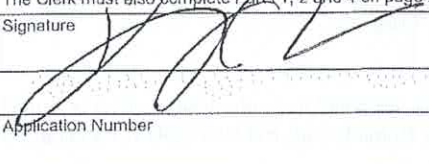
The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) <u>Joshua Mincio</u>	Telephone Number <u>951 316 8962</u>	Fax Number
Mailing Address <u>21 N Norwood Ave, Hillsdale, MI 49242</u>	E-mail Address <u>joshuamincio@gmail.com</u>	
Signature of Company Officer (no authorized agents) <u>Joshua Mincio</u>	Title <u>Owner</u>	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature 	Date Application Received <u>9/15/26</u>
FOR STATE TAX COMMISSION USE	
Application Number	Date Received
	LUCI Code

LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date

- ☐ Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)
- ☐ Denied

Date District Established

LUCI Code

School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

A statement that the local unit is a Qualified Local Governmental Unit.

A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.

A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.

A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.

A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.

A statement that the applicant is not delinquent in any taxes related to the facility.

If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.

A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.

A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.

A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.

A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.

A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.

A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.

A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.

PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC)

Building Taxable Value	Building State Equalized Value	
\$	\$	
Name of Government Unit	Date of Action Application	Date of Statement of Obsolescence

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act of 2000 may be in jeopardy.

Name of Clerk	Telephone Number		
Clerk Mailing Address			
Mailing Address			
Telephone Number	Fax Number	E-mail Address	
Clerk Signature			Date

For faster service, email completed application and attachments to PTE@michigan.gov. An additional submission option is to mail the completed application and attachments to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909. If you have any questions, call 517-335-7491.

City of Hillsdale

Agenda Item Summary

Meeting Date: Monday, September 21, 2026

Agenda Item: New Business

SUBJECT: Set Public Hearing – Application for Commercial Rehabilitation Exemption Certificate Received from Christopher Parish

BACKGROUND PROVIDED BY STAFF (Sam Fry, Assistant City Manager/Economic Development):

The Hillsdale City Clerk's Office is in receipt of an Application for Commercial Rehabilitation Act (CRE) Exemption Certificate for property located at 3505 Beck Road, Hillsdale, owned by Christopher Parish (attached). The application is for property tax abatement on the rehabilitation of the facility. The total cost of the project reported by the applicant is \$542,000. The property is located within Commercial Rehabilitation District #1 created in 2009.

[Public Act 2010 of 2005](#), as amended, sets requirements for the application process for Commercial Rehabilitation Exemption Certificates. Council is required to hold a public hearing and act on the application within 60 days of receipt.

RECOMMENDATION:

Staff recommends that Council:

1. Set the date and time for the public hearing mentioned above for October 5, 2026, at 7:00 p.m.; and
2. Direct the City Clerk to notify the applicant, assessor, and representatives of the affected taxing units as required under the Act.

SEP 17 2026

CITY OF HILLSDALE
CITY CLERK'S OFFICEMichigan Department of Treasury
4507 (Rev. 08-26)**Application for Commercial
Rehabilitation Exemption Certificate**

Issued under authority of Public Act 210 of 2005, as amended.

LOCAL GOVERNMENT UNIT CLERK'S OFFICE	
▶ Application No.	▶ Date Received
STATE USE ONLY	
▶ Application No.	▶ Date Received

Read the instructions page before completing the form. The applicant must complete Parts 1, 2 and 3 and file the application form (with required attachments) with the clerk of the local governmental unit (LGU). Attach the legal description of property on a separate sheet. This project will not receive tax benefits until approved by the State Tax Commission (STC). This application is subject to audit by the STC.

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name (applicant must be the owner of the facility) Christopher Parish			
Facility's Street Address 3505 Beck Road	City Hillsdale	State MI	ZIP Code 49242
Name of City, Township or Village (taxing authority) City of Hillsdale	☒ City ☐ Township ☐ Village	County Hillsdale	
Date of Rehabilitation Commencement (mm/dd/yyyy) 01/04/2027	Planned Date of Rehabilitation Completion (mm/dd/yyyy) 12/15/2027		
Estimated Cost of Rehabilitation \$542,000	Number of Years Exemption Requested (1-12) 10		
Expected Project Outcomes (check all that apply)			
☒ Increase Commercial Activity ☒ Retain Employment ☒ Revitalize Urban Areas ☒ Create Employment ☒ Prevent Loss of Employment ☐ Increase Number of Residents in Facility's Community			
No. of jobs to be created due to facility's rehabilitation 15	No. of jobs to be retained due to facility's rehabilitation 6	No. of construction jobs to be created during rehabilitation 30	
PART 2: APPLICATION DOCUMENTS			
Prepare and attach the following items:			
☒ General description of the facility (year built, original use, most recent use, number of stories, square footage) ☒ Description of the qualified facility's proposed use ☒ Description of the general nature and extent of the rehabilitation to be undertaken ☒ Descriptive list of the fixed building equipment that will be a part of the qualified facility ☐ Time schedule for undertaking and completing the facility's rehabilitation ☐ Copy of Warranty Deed or other document demonstrating applicant owns the property ☐ Itemized breakdown of estimated cost of rehabilitation		☒ Statement of the economic advantages expected from the exemption ☒ Legal description ☐ Building permit or if not issued provide a statement one has not been issued Qualified Retail Food Establishments Only ☐ "Commercial Rehabilitation Exemption Certificate for Qualified Retail Food Establishments" (Form 4753) ☐ Description of the "underserved area"	
Failure to provide all required documentation may result in processing delays.			
PART 3: APPLICANT CERTIFICATION			
Name of Person Who Prepared the Application Christopher Parish	Telephone Number (517) 200-8458	Email Address cogp9000@gmail.com	
Name of Authorized Company Officer (no authorized agents) Christopher Parish	Telephone Number (517) 200-8458	Email Address cogp9000@gmail.com	
Street Address 1860 Peterson Road	City Osseo	State MI	ZIP Code 49266
I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 210 of 2005, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Rehabilitation Exemption Certificate by the State Tax Commission. I further certify that this rehabilitation program, when completed, will constitute a rehabilitated facility, as defined by Public Act 210 of 2005, as amended, and that the rehabilitation of this facility would not have been undertaken without my receipt of the exemption certificate. I understand that this property tax exemption application is approved at public meetings and is subject to public disclosure requirements. In addition, the exemption information is included on local property tax rolls and is made available on a website maintained by the Michigan Department of Treasury for purposes of accurate assessment administration.			
Signature of Authorized Company Officer (no authorized agents) 	Title Owner	Date 9-16-26	

PART 4: ASSESSOR RECOMMENDATIONS (assessor of LGU must complete Part 4)

Provide the Taxable Value and State Equalized Value of Commercial Property, as provided in Public Act 210 of 2005, as amended, for the tax year immediately preceding the effective date of the certificate.

	Taxable Value	State Equalized Value (SEV)
Land		
Building(s)		
Name of Local Governmental Unit		
Assessor's Name (First and Last Name)		Assessor's Email Address
Assessor's Mailing Address (Street, City, State, ZIP Code)		Assessor's Telephone Number
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Rehabilitation Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Rehabilitation Exemption that would also put the same property on the Commercial Rehabilitation specific tax roll. I certify that, if approved, the property to be covered by this exemption will be on the Commercial Rehabilitation Exemption specific tax roll and not on any other specific tax roll. I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.		
Assessor's Signature		Date

PART 5: LOCAL GOVERNMENT ACTION (clerk of LGU must complete Part 5)

Action Taken By LGU (attach a certified copy of the resolution):

☐ Exemption approved for _____ years (not to exceed 12 years after completion)

☐ Exemption Denied

Date District Established (attach resolution for district)	Revenue Sharing Code	School Code	School District Where Facility is Located
--	----------------------	-------------	---

PART 6: LOCAL GOVERNMENT CLERK CERTIFICATION (clerk of LGU must complete Part 6)

The following documents must be filed for an administratively complete application:

☐ General description of the facility ☐ Description of the qualified facility's proposed use ☐ Description of the general nature and extent of rehabilitation ☐ Descriptive list of fixed building equipment ☐ Time schedule for undertaking and completing rehabilitation ☐ Copy of Warranty Deed or other ownership document ☐ Itemized breakdown of estimated cost of rehabilitation	☐ Statement of expected economic advantages ☐ Legal description ☐ Building permit or statement one has not been issued ☐ Copy of LGU resolution establishing the district ☐ Certified copy of LGU resolution approving application ☐ Form 4507 with all parts completed	Qualified Retail Food Establishments Only ☐ Completed Form 4753 ☐ Description of underserved area
--	--	--

Clerk's Name (first and last)	Clerk's Email Address
Clerk's Mailing Address (Street, City, State, ZIP Code)	Clerk's Telephone Number
LGU Contact Person for Additional Information	LGU Contact's Email Address
LGU Contact's Mailing Address, if different (Street, City, State, ZIP Code)	LGU Contact's Telephone Number
I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate.	
Clerk's Signature	Date

The completed application and additional required documentation can be emailed to PTE@michigan.gov or mailed to:

Michigan Department of Treasury, State Tax Commission
 P.O. Box 30471
 Lansing, MI 48909

To avoid processing delays use either email or mail, not both.

City of Hillsdale

Agenda Item Summary

Meeting Date: Monday, September 21, 2026

Agenda Item: New Business

SUBJECT: Resolution Approving Transfer of Obsolete Property Rehabilitation Exemption Certificate #3-25-0021 from Hillsdale Renaissance, LLC to HR Trove, LLC

BACKGROUND PROVIDED BY STAFF (Sam Fry, Assistant City Manager/Economic Development):

On October 20, 2025, Hillsdale City Council adopted Resolution #3652 Approving Obsolete Property Rehabilitation Exemption Certificate Application for Hillsdale Renaissance, LLC, located at 16 S. Howell Street, Hillsdale, Michigan. Subsequently, the State Tax Commission (STC) issued Obsolete Property Rehabilitation Exemption Certificate #2-25-0021 to Hillsdale Renaissance, LLC for a period of 12 years, beginning December 31, 2025 and ending December 30, 2037. Ownership of the property located at 16 S. Howell Street was transferred from Hillsdale Renaissance, LLC, to HR Trove, LLC. Due to the change in ownership of the property for which the existing Certificate was issued, STC requires the property's new owner, HR Trove, LLC, to submit an application for transfer and Hillsdale City Council must approve the Certificate transfer by resolution.

RECOMMENDATION:

Adopt the attached resolution approving the transfer of Obsolete Property Rehabilitation Exemption Certificate #3-25-0021 from Hillsdale Renaissance, LLC, to HR Trove, LLC, and instruct City staff to forward the required documentation to the STC so the transfer can be acknowledged and recorded.

RESOLUTION NO. _____

**RESOLUTION TO TRANSFER AN OBSOLETE PROPERTY REHABILITATION ACT
(OPRA) EXEMPTION CERTIFICATE NUMBER 3-25-0021**

At a regular meeting of the Common Council of the City of Hillsdale, held on September 21, 2026, at City Hall, 97 N Broad St, in Hillsdale, Michigan at 7:00 p.m., duly called and held in accordance with the law and the bylaws in the State of Michigan, at which a quorum of the council members were present, the following Resolution was adopted:

WHEREAS, pursuant to PA 146 of 2000, the City of Hillsdale is a Qualified Local Governmental Unit eligible to establish one or more Obsolete Property Rehabilitation Districts; and

WHEREAS, the City of Hillsdale legally established the Obsolete Property Rehabilitation District No. 2013-01 on July 15, 2013, after a public hearing held on July 15, 2013; and

WHEREAS, the City of Hillsdale approved an OPRA application for Hillsdale Renaissance, LLC, certificate number 3-25-0021, for property located at 16 S. Howell Street, Hillsdale, Michigan; and

WHEREAS, Public Act 146 of 2000, the Obsolete Property Rehabilitation Act, provides for the transfer of the certificate by the legislative body of the qualified local governmental unit; and

WHEREAS, ownership of the property at 16 S. Howell Street has been transferred to HR Trove, LLC, and a request has been submitted to transfer this OPRA certificate to HR Trove, LLC; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hillsdale that the City of Hillsdale hereby transfers the Obsolete Property Rehabilitation Exemption Certificate number 3-25-0021 from Hillsdale Renaissance, LLC. to 42 HR Trove, LLC, for property located at 16 S. Howell Street, Hillsdale, Michigan.

Motion by Council Member _____, Seconded by Council Member _____, and thereupon adopted this Resolution No. _____ on this 21st day of September, 2026.

AYES:

NAYS:

Absent:

Abstained:

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Common Council of the City of Hillsdale, County of Hillsdale, Michigan at a regular meeting held on September 21, 2026.

RESOLUTION DECLARED ADOPTED.

Scott Sessions, Mayor

Katy Price, Clerk



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY

RACHAEL EUBANKS
STATE TREASURER

December 16, 2025

Hillsdale Renaissance, LLC
Colm Maines
45 E. Bacon Street
Hillsdale, MI 49242

Dear Colm Maines:

Pursuant to the requirements of Public Act (PA) 146 of 2000, as amended, the State Tax Commission approved Obsolete Property Rehabilitation Act (OPRA) Certificate #3-25-0021 for Colm Maines, 16 S. Howell Street, in the City of Hillsdale, Hillsdale County at a meeting held on December 16, 2025. The exemption has been approved for 12 years.

As provided by Section 17 of PA 146 of 2000, as amended, the State Treasurer has the authority to grant an additional exclusion of up to one-half of the mills levied for local school operating purposes (9 mills) and for the State Education Tax (3 mills). The additional exclusion has been approved on property covered by OPRA Certificate # 3-25-0021 for six consecutive years beginning December 31, 2025.

A party aggrieved by the issuance, refusal to issue, revocation, transfer or modification of this exemption certificate may appeal a final decision by filing a petition with the Michigan Tax Tribunal, www.michigan.gov/taxtrib, within 35 days. MCL 205.735a(6).

For questions regarding this letter, please contact the Community Services Division at (517) 335-7491, pte@michigan.gov.

Sincerely,

A handwritten signature in blue ink that reads "Joycelyn Isenberg".

Joycelyn Isenberg, Executive Director
State Tax Commission

cc: Assessor, City of Hillsdale
Clerk, City of Hillsdale



Obsolete Property Rehabilitation Exemption Certificate

Certificate No. **3-25-0021**

Pursuant to the provisions of Public Act 146 of 2000, as amended, the State Tax Commission hereby issues an Obsolete Property Rehabilitation Exemption Certificate for the commercial property, as described in the approved application, owned by **Hillsdale Renaissance, LLC**, and located at **16 S. Howell Street, City of Hillsdale**, County of Hillsdale, Michigan.

This certificate provides the authority for the assessor to exempt the commercial property for which this Obsolete Property Rehabilitation Exemption Certificate is in effect, but not the land on which the rehabilitated facility is located or the personal property, from ad valorem taxation. This certificate further provides the authority to levy a specific tax known as the Obsolete Properties tax.

This certificate, unless revoked as provided by Public Act 146 of 2000, as amended, shall remain in force for a period of **12 year(s)**;

Beginning December 31, 2025 and ending December 30, 2037.

The real property investment amount for this obsolete facility is **\$947,003**.

The frozen taxable value of the real property related to this certificate is **\$19,800**.

The State Treasurer **has excluded** from the specific tax **one-half of the mills levied for local school operating purposes and one-half of the state education tax** to be levied for this certificate for a period of six years, beginning **December 31, 2025** and ending **December 30, 2031**.

This Obsolete Property Rehabilitation Exemption Certificate is issued on **December 16, 2025**.



A handwritten signature in cursive script, reading "Peggy L. Nolde".

Peggy L. Nolde, Chairperson
State Tax Commission

A TRUE COPY
ATTEST:

A handwritten signature in cursive script, reading "Patrick Huber".
Patrick Huber
Michigan Department of Treasury

TRANSFER

Reset Form

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

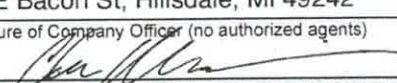
Applicant (Company) Name (applicant must be the OWNER of the facility) HR Trove, LLC			
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) 45 E Bacon St, Hillsdale, MI 49242			
Location of obsolete facility (Number and Street, City, State, ZIP Code) 16 S Howell St			
City, Township, Village (indicate which) Hillsdale, City of		County Hillsdale	
Date of Commencement of Rehabilitation (mm/dd/yyyy) 04/01/2025	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 10/05/2025	School District where facility is located (include school code) HCPS 30020	
Estimated Cost of Rehabilitation \$947,003.08		Number of years exemption requested 12	
Attach legal description of obsolete property on separate sheet.			
Expected Project Outcomes (Check all that apply)			
☒ Increase commercial activity		☒ Retain employment	
☒ Create employment		☐ Prevent a loss of employment	
		☒ Revitalize urban areas	
		☒ Increase number of residents in the community in which the facility is situated	
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment 30			
☒ Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.			

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

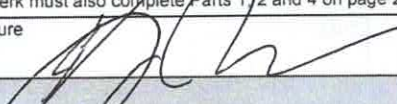
The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) Colm Maines	Telephone Number 517-212-0202	Fax Number
Mailing Address 45 E Bacon St, Hillsdale, MI 49242	E-mail Address colm@hillsdalerenaisance.com	
Signature of Company Officer (no authorized agents) 	Title Chief Operations Officer	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature 	Date Application Received 8/26/2026
FOR STATE TAX COMMISSION USE	
Application Number	Date Received
	LUCI Code

LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date

☐ Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)
☐ Denied

Date District Established

LUCI Code

School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

A statement that the local unit is a Qualified Local Governmental Unit.

A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.

A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.

A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.

A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.

A statement that the applicant is not delinquent in any taxes related to the facility.

If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.

A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.

A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.

A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.

A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.

A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.

A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.

A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.

PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC)

Building Taxable Value

Building State Equalized Value

\$

\$

Name of Government Unit

Date of Action Application

Date of Statement of Obsolescence

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act of 2000 may be in jeopardy.

Name of Clerk

Telephone Number

Clerk Mailing Address

Mailing Address

Telephone Number

Fax Number

E-mail Address

Clerk Signature

Date

For faster service, email completed application and attachments to PTE@michigan.gov. An additional submission option is to mail the completed application and attachments to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909. If you have any questions, call 517-335-7491.

City of Hillsdale

Agenda Item Summary

Meeting Date: September 21, 2026

Agenda Item: New Business

Subject: Wheel Loader Purchase

BACKGROUND PROVIDED BY: Jason Blake, DPS Director

This loader is one of the most essential and frequently used pieces of equipment within our fleet. It is used to load and move heavy materials during many operations within each of the DPS divisions. Tasks such as curbside leaf collection, brush collection, storm cleanup, construction material loading and grading, de-icing material handling and loading and snow removal are each accomplished with this machine.

This new wheel loader will replace a 1996 Caterpillar IT14G which has amassed approximately 10,000 hours of service and has cost approximately \$13,000 in maintenance and repairs over the last five years and is in need of replacement due to age, condition and reliability.

We solicited quotes on four different machines, all in the 116-horsepower class size. All prices are for similarly equipped machines.

Vendor	Model	Trade In	Total Purchase Price
• ALTA Equip. Co.	Volvo L50HS	\$26,500	\$176,495.00
• MacAllister Cat	CAT 914A	\$15,000	\$186,969.00
• Southeastern Equip. Co.	Case 521GZBAR	\$20,000	\$192,009.84
• AIS	DEERE 344P	\$10,000	\$226,285.00

Purchase pricing reflects MiDeal or Sourcewell contract pricing.

Council approved a wheel loader purchase in the 26/27 FY budget for the amount of \$189,000. The purchase of a new machine will be paid with the DPS Revolving Mobile Equipment Fund (RMEF).

**RMEF allocates money used for purchase of vehicles/equipment used by Public Services and Police. It is self-supporting in that it generates its revenues from rent charged through the use of any equipment, interest, and the sale of used vehicles/equipment.*

RECOMMENDATION:

City staff recommends for City Council to approve the purchase of a Volvo L50HS Wheel Loader from ALTA Equipment Company in the amount of \$176,495.00



Quote Valid for 90 days

Contract:
011723-
VCE

Date: 7/22/2026

Buying Agency:	City of Hillsdale	Dealership:	ALTA EQUIPMENT
SW Member #:		Prepared By:	Riley Click
Contact Person:		Phone:	616-878-7450
Phone/Email:		Email:	riley.click@altg.com
Sourcewell Product Code	E - Volvo Pricing Catalog: Wheel Loaders (Compact)		
A. Catalog / Price Sheet Items being purchased			
Quan		Unit Pr	Total
1	New Vovlo L50HS	\$174,325	\$174,325
	See next page for machine specs at List Price, Contract Discount, Machine Price		
	TOTAL Purchase Price at Bottom of this Page		
Sourcewell Machine Price:			\$174,325
Additional Discount:			-\$4,580
Subtotal A:			\$169,745
B. Sourced Contracted Items			
Quan	Description	Unit Pr	Total
1	Nothing Further		\$0
Subtotal B:			\$0
C. Freight / Installation / Ext Warranty / Trade-Ins / Other Allowances/ Miscellaneous Charges			
Freight			\$750
PDI			\$700
Subtotal C:			\$1,450
Delivery Date:		D. TOTAL PURCHASE PRICE (A+B+C):	\$171,195

Description	Part #	List Price
Single lever control 3rd function w/o flow sharing, for bucket/fork use only	CL47050	\$2,774
Heat and A/C	CL44051	\$7,880
Attachment Bracket VAB (cast)	CL90052	\$6,535
Auto Engine Shutdown	CL30059	\$867
Engine Block Heater 110V	CL30065	\$1,182
Boom kickout	CL61052	\$1,285
Boom suspension system	CL61051	\$7,255
Cab, ROPS & FOPS	CL40050	\$0
Cab door w sliding window	CL46062	\$596
Caretrack SAT AT & T	CL52062	\$0
Volvo hydraulic quick couplings (2) for 3rd function	CL62051	\$434
88" BOCE	CL11391015	\$2,614
Frame Lifetime Guarantee	CL80064	\$0
Front Mudflaps	CL25050	\$167
88" GP 2.1 yd3 w/o teeth	CL11391006	\$6,459
Goodyear 17.5R25 TL 3A+ (width over tires 86")	CL20192	\$15,792
Hand inch electronic function	CL31051	\$559
Handthrottle	CL30050	\$554
Heated rearview mirrors	CL42076	\$421
Hydraulic oil ISO VG 46	CL60050	\$0
High Flow (L45H/HS 33gpm); (L50H/HS 38gpm)	CL64059	\$4,471
LED work lights on cab 2 front, 2 rear	CL50060	\$3,040
Manual US Version	CL72067	\$0
Power outlet 12V	CL52051	\$0
Preparation f licence plate	CL80051	\$0
Protective wax coating for shipping	CL71002	\$0
Radio with Bluetooth	CL45051	\$1,265
Rear view camera	CL52058	\$2,303
Back up alarm standard	CL51050	\$0
Reversible cooling fan	CL33051	\$0
Rotating beacon foldable	CL54051	\$669
3" Seat Belt	CL43050	\$262
Seat Belt warning	CL43055	\$75
Seat, heated air-suspension	CL41053	\$2,628
Sliding window RHS	CL46054	\$596
Speed limiter, 50 km/h (31 mph)	CL35004	\$0
Standard paint, Volvo design	CL81051	\$0
Wheel chocks	CL70051	\$0
Volvo L50HS Wheel Loader	L50HS	\$230,397
Total List Price		\$301,080
Sourcewell % off List		42.1%
Sourcewell Machine Price		\$174,325

See Front Page of Quote for Total Purchase Price

September 1, 2026

City of Hillsdale

Dear City of Hillsdale:

Alta Equipment is pleased to present you with pricing on a **2026 Volvo L50HS, REVISED QUOTE WITH ATTACHMENTS**. The unit is equipped as follows:

- **Volvo L50HS With a 3 yr/ 3k Hr Full Machine Warranty and Time and Travel: \$181,765.00**
 - (L50 48" HD Fork Tines & 58" HD Carriage)
- **Tink 1.2 CYD. Claw – C520: 18,100.00**
 - (Price includes Leaf Expansion Kit)
- **Tink 2.7 CYD. Claw – C720: 21,230.00**
 - (Price does not include Expansion Kit)
- **1996 IT14G Trade Value: \$26,500.00**



Total Purchase Price, With Trade and C520 Added: \$173,365.00

- (Price includes Leaf Expansion Kit & Pallet Forks. Warranty Included)

Total Purchase Price, With Trade and C720 Added: \$176,495.00

- (Price does not include Expansion Kit; Does include Pallet Forks. Warranty Included)

** Quote is valid for 30 days and subject to prior sale

Thank you for this opportunity,

Riley Click

Account Manager

P: (616) 283-3742

E: riley.click@altg.com