



City of Hillsdale

City Council Agenda

February 6, 2017
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City Claims of January 27, 2017: \$227,040.39
 - 2. BPU Claims of January 26, 2017: \$96,485.21
 - 3. Payroll of January 26, 2017: \$190,622.10 (BPU & City)
 - B. City Council Minutes of January 23, 2017
 - C. Finance Committee Minutes
 - 1. November 21, 2016
 - 2. December 5, 2016
 - 3. December 19, 2016
 - 4. January 3, 2017
 - 5. January 16, 2017
 - D. TIFA Minutes of November 15, 2016
 - E. TIFA Targeted Development Committee Minutes of November 28, 2016
 - F. Airport Advisory Committee Minutes – September 17, 2016
 - G. Cemetery Board Minutes – November 2, 2016
 - H. January 2017 Code Enforcement Report
 - I. December 2016 Hillsdale Policy Group Report
 - J. December 2016 Financial & Quarterly Investment Reports
- VI. Communications/Petitions**
 - A. Project Rising Tide Presentation
- VII. Introduction and Adoption of Ordinance/Public Hearing**
- VIII. Unfinished Business**
- IX. Old Business**
 - A. Electronic Payment Contract with Point & Pay, LLC

X. New Business

- A. Resolution - Airport Advisory Committee Amendment
- B. Appointment of Scott Hephner as Fire Chief
- C. Establishment of NEZ District #3

XI. Miscellaneous/Reports

- A. Appointment of Mr. Anthony Vear to the Board of Review

XII. City Manager's Report

XIII. General Public Comment

XIV. Council Comment

XV. Adjournment

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76816							
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	2,959.46	76816
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	197.28	76816
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	982.85	76816
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	118.99	76816
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	79.32	76816
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	49.58	76816
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	29.74	76816
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	98.52	76816
247-900.000-964.000	REFUNDS AND REBATES	CITY OF HILLSDALE	REFUND FROM TIFA TO TAXING UNITS 2	TIFA 2015	01/24/17	99.16	76816
Total For Check 76816						4,614.90	
Check 76817							
101-295.000-920.000	UTILITIES	SPRATT'S	FUEL DELIVERY - AIRPORT	37850	01/24/17	523.23	76817
Total For Check 76817						523.23	
Check 76818							
101-265.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	4-WAY SILLCOCK KEY, FLEX CNNCT, TR	17INV001433	01/26/17	169.69	76818
Total For Check 76818						169.69	
Check 76819							
101-295.000-801.000	CONTRACTUAL SERVICES	ANYTIME FIRE PROTECTI	RECHARGE EXTINGUISHER-AIRPORT	614745	01/26/17	42.00	76819
101-295.000-801.000	CONTRACTUAL SERVICES	ANYTIME FIRE PROTECTI	RECHARGE EXTINGUISHER-AIRPORT	614745	01/26/17	11.50	76819
101-336.000-930.000	REPAIRS & MAINTENANCE	ANYTIME FIRE PROTECTI	RECHARGED 30# FIRE EXTINGUISHER	614744	01/26/17	45.00	76819
101-336.000-930.000	REPAIRS & MAINTENANCE	ANYTIME FIRE PROTECTI	RECHARGED 30# FIRE EXTINGUISHER	614744	01/26/17	11.50	76819
Total For Check 76819						110.00	
Check 76820							
101-441.000-810.000	DUES AND SUBSCRIPTIONS	ARBOR DAY FOUNDATION	2017 MEMBERSHIP DUES - G. STACHOWI	84-8078-8616	01/26/17	15.00	76820
Total For Check 76820						15.00	
Check 76821							
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MAT & LINEN SERVICE	14-919370	01/26/17	21.55	76821
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MAT & LINEN SERVICE	14-912049	01/26/17	18.85	76821
101-336.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	CONTRACTUAL LINEN SERVICE	14-919371	01/26/17	20.10	76821
101-441.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-904747	01/26/17	25.60	76821
101-441.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-912048	01/26/17	25.60	76821
101-441.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-904747	01/26/17	30.16	76821
101-441.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-912048	01/26/17	30.16	76821
271-790.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	LIBRARY FLOOR MATS 1-12-17	14-907637	01/26/17	31.87	76821
588-588.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MAT & LINEN SERVICE	14-907636	01/26/17	32.04	76821
640-444.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-904747	01/26/17	10.32	76821
640-444.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-912048	01/26/17	10.32	76821
640-444.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-904747	01/26/17	20.04	76821
640-444.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-912048	01/26/17	20.04	76821
Total For Check 76821						296.65	
Check 76822							
101-265.000-925.000	TELEPHONE	AT&T	PHONE SERVICE	DEC 17 - JAN 16	01/26/17	102.84	76822
101-295.000-925.000	TELEPHONE	AT&T	PHONE SERVICE	DEC 17 - JAN 16	01/26/17	98.82	76822
588-588.000-925.000	TELEPHONE	AT&T	TELEPHONE SERVICE	DEC 17 - JAN 16	01/26/17	144.60	76822
Total For Check 76822						346.26	
Check 76823							
588-588.000-925.000	TELEPHONE	AT&T LONG DISTANCE	LONG DISTANCE SERVICE	829553719 DEC 2	01/26/17	9.35	76823

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	ChkDate	Amount	Check
Check 76823							
Total For Check 76823						9.35	
Check 76824							
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	DECEMBER ADULT BOOK ORDER	2032553616	01/26/17	41.76	76824
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	DECEMBER ADULT BOOK ORDER	2032553616	01/26/17	0.03	76824
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	JANUARY 2017 ADULT BOOK ORDER	2032569876	01/26/17	356.65	76824
271-790.000-982.001	BOOKS - FROM DONATION MO	BAKER & TAYLOR COMPAN	MCVICAR TRUST BOOKS	2032569875	01/26/17	12.53	76824
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	DECEMBER KIDS BOOK ORDER	2032553619	01/26/17	9.80	76824
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	JANUARY 2017 KIDS BOOK ORDER	2032569877	01/26/17	369.40	76824
Total For Check 76824						790.17	
Check 76825							
101-400.000-860.000	TRANSPORTATION AND MILEA	ALAN BEEKER	REGION 2 PLANNING COMMISSION MEETI	MILEAGE	01/26/17	36.92	76825
Total For Check 76825						36.92	
Check 76826							
101-172.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	27.60	76826
101-215.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	123.35	76826
101-219.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	55.20	76826
101-301.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	939.29	76826
101-336.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	(40.82)	76826
101-336.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	155.71	76826
101-400.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	95.75	76826
101-441.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	150.95	76826
208-751.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	55.20	76826
588-588.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	55.20	76826
588-588.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	99.16	76826
640-444.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	85.92	76826
640-444.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	55.20	76826
699-441.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	27.60	76826
699-441.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	INSURANCE COVERAGE GROUP #00700345	FEB 2017	01/26/17	356.94	76826
Total For Check 76826						2,242.25	
Check 76827							
202-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000006	01/26/17	235.77	76827
202-460.500-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000006	01/26/17	40.38	76827
203-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000006	01/26/17	199.61	76827
247-900.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES FOR TIFA PARCELS	DEC 2016	01/26/17	29.00	76827
247-900.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES FOR TIFA PARCELS	DEC 2016	01/26/17	(1.39)	76827
Total For Check 76827						503.37	
Check 76828							
101-301.000-861.000	TRAINING & SEMINARS	TED BRENDEL	2017 REIMBURSEMENT/HCSC GYM MEMBER	2017 PHYS FIT R	01/26/17	100.00	76828
Total For Check 76828						100.00	
Check 76829							
101-276.000-801.000	CONTRACTUAL SERVICES	CARL ALLEN BARNETT	TREE & STUMP REMOVALS & TRIM	304292	01/26/17	75.00	76829
202-470.000-801.000	CONTRACTUAL SERVICES	CARL ALLEN BARNETT	TREE & STUMP REMOVAL	304293	01/26/17	625.00	76829
203-470.000-801.000	CONTRACTUAL SERVICES	CARL ALLEN BARNETT	TREE & STUMP REMOVALS & TRIM	304292	01/26/17	75.00	76829
203-470.000-801.000	CONTRACTUAL SERVICES	CARL ALLEN BARNETT	TREE & STUMP REMOVAL	304293	01/26/17	475.00	76829
Total For Check 76829						1,250.00	
Check 76830							
633-233.000-726.000	SUPPLIES	CARR BROTHERS & SON I	2NS WASHED SAND	99576	01/26/17	324.00	76830
Total For Check 76830						324.00	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76831							
588-588.000-955.588	MISC. - CDL LICENSING/TE	CE&A PROFESSIONAL SER	RANDOM DRUG TESTING - FTA	33096	01/26/17	54.00	76831
			Total For Check 76831			54.00	
Check 76832							
101-301.000-742.000	CLOTHING / UNIFORMS	CMP DISTRIBUTOR, INC	HANDCUFF POUCHES - BRENDEL/STOCK	50397	01/26/17	63.00	76832
101-301.000-742.000	CLOTHING / UNIFORMS	CMP DISTRIBUTOR, INC	HANDCUFF POUCHES - BRENDEL/STOCK	50397	01/26/17	10.00	76832
			Total For Check 76832			73.00	
Check 76833							
271-790.000-982.001	BOOKS - FROM DONATION MO	COLON TOWNSHIP LIBRAR	DAMAGED MEL BOOK P18955	P 18955	01/26/17	7.99	76833
			Total For Check 76833			7.99	
Check 76834							
101-175.000-808.000	AUDITING SERVICES	CONDON, HECHT, BISHER	AUDIT SERVICES FOR 2016 FISCAL YEA	2000017709	01/26/17	4,285.00	76834
			Total For Check 76834			4,285.00	
Check 76835							
101-172.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	STENO/BINDER CLIPS/TAPE/RBN/ROLLER	580659	01/26/17	37.11	76835
101-174.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	281237	01/26/17	69.45	76835
101-174.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	282019	01/26/17	45.19	76835
101-209.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	TONER/ENVELOPES/PAPER	580065	01/26/17	103.38	76835
101-209.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	281237	01/26/17	(57.74)	76835
101-209.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	282019	01/26/17	53.21	76835
101-215.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	281237	01/26/17	136.31	76835
101-215.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	282019	01/26/17	185.25	76835
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	SMALL/MEDIUM BINDER CLIPS/3-TAB FI	580614	01/26/17	0.69	76835
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	SMALL/MEDIUM BINDER CLIPS/3-TAB FI	580614	01/26/17	0.99	76835
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	SMALL/MEDIUM BINDER CLIPS/3-TAB FI	580614	01/26/17	11.58	76835
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	SMALL/MEDIUM BINDER CLIPS/3-TAB FI	580614	01/26/17	7.59	76835
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	SMALL/MEDIUM BINDER CLIPS/3-TAB FI	580614	01/26/17	8.69	76835
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	SMALL/MEDIUM BINDER CLIPS/3-TAB FI	580614	01/26/17	0.90	76835
101-372.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	281237	01/26/17	74.15	76835
101-372.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	282019	01/26/17	37.36	76835
101-400.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	281237	01/26/17	74.15	76835
101-400.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	282019	01/26/17	37.36	76835
101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	ADDING MACHINE INK CARTRIDGE	580313	01/26/17	4.49	76835
101-441.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	281237	01/26/17	82.84	76835
101-441.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	282019	01/26/17	182.89	76835
208-751.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	281237	01/26/17	52.60	76835
208-751.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE & DEPART COPIES	282019	01/26/17	8.91	76835
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LIBRARY SUPPLIES	440412	01/26/17	207.30	76835
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LIBRARY SUPPLIES	440413	01/26/17	210.22	76835
			Total For Check 76835			1,574.87	
Check 76836							
633-233.000-726.000	SUPPLIES	DETROIT SALT CO	ROAD DEICING	62699	01/26/17	7,897.13	76836
			Total For Check 76836			7,897.13	
Check 76837							
101-265.000-801.000	CONTRACTUAL SERVICES	THE DOOR MAN	REPAIR DOOR & OPENER #4 @ DPS	01/17/17	01/26/17	100.00	76837
			Total For Check 76837			100.00	
Check 76838							
202-490.000-726.000	SUPPLIES	DORNBOS SIGN & SAFETY	STREET NAME SIGNS PRE MADE	31116	01/26/17	628.19	76838
202-490.000-726.000	SUPPLIES	DORNBOS SIGN & SAFETY	STREET NAME SIGNS PRE MADE	31117	01/26/17	958.93	76838

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76838							
Total For Check 76838						1,587.12	
Check 76839							
247-900.000-801.000	CONTRACTUAL SERVICES	DARCI GAFF	TIFA BUSINESS ATTRACTION GRANT	ATTRACTION GRAN	01/26/17	3,887.00	76839
247-900.000-801.000	CONTRACTUAL SERVICES	DARCI GAFF	TIFA BUSINESS ATTRACTION GRANT	ATTRACTION GRAN	01/26/17	450.00	76839
247-900.000-801.000	CONTRACTUAL SERVICES	DARCI GAFF	TIFA BUSINESS ATTRACTION GRANT	ATTRACTION GRAN	01/26/17	408.10	76839
247-900.000-801.000	CONTRACTUAL SERVICES	DARCI GAFF	TIFA BUSINESS ATTRACTION GRANT	ATTRACTION GRAN	01/26/17	590.00	76839
247-900.000-801.000	CONTRACTUAL SERVICES	DARCI GAFF	TIFA BUSINESS ATTRACTION GRANT	ATTRACTION GRAN	01/26/17	3,440.00	76839
Total For Check 76839						8,775.10	
Check 76840							
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FAUCET	A135268	01/26/17	55.98	76840
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	BRUSH SET; ROLLER; PAINT TRAY	A135469	01/26/17	14.52	76840
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	PIPE WRAP	C226518	01/26/17	29.94	76840
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FAUCETS	C226515	01/26/17	90.56	76840
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	JOINT COMPOUND	A135806	01/26/17	8.79	76840
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	CONCRETE SEALANT	C227127	01/26/17	21.56	76840
101-276.000-726.000	SUPPLIES	GELZER & SON INC	SHOVEL	C226439	01/26/17	22.99	76840
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FASTENERS & ANCHORS	A135709	01/26/17	4.23	76840
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	BRUSH SET	C226628	01/26/17	5.97	76840
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	CABLE TIE/FASTENERS & ANCHORS	C227261	01/26/17	4.61	76840
640-444.000-726.000	SUPPLIES	GELZER & SON INC	GRINDING/WIRE WHEEL	A136141	01/26/17	36.48	76840
Total For Check 76840						295.63	
Check 76841							
101-265.000-801.000	CONTRACTUAL SERVICES	CAROL HAWKES	MONTHLY CLEANING SERVICE	1254	01/26/17	633.00	76841
Total For Check 76841						633.00	
Check 76842							
101-265.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	103045	01/26/17	19.00	76842
101-441.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	103045	01/26/17	4.75	76842
271-790.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	103045	01/26/17	4.75	76842
Total For Check 76842						28.50	
Check 76843							
101-253.000-964.000	REFUNDS AND REBATES	HILLSDALE COUNTY TREA	BILLBACKS FROM DBOR CHANGES	DBOR 2016	01/26/17	12.77	76843
101-253.000-964.000	REFUNDS AND REBATES	HILLSDALE COUNTY TREA	BILLBACKS FROM DBOR CHANGES	DBOR 2016	01/26/17	3.60	76843
101-253.000-964.000	REFUNDS AND REBATES	HILLSDALE COUNTY TREA	BILLBACKS FROM DBOR CHANGES	DBOR 2016	01/26/17	1.71	76843
101-253.000-964.000	REFUNDS AND REBATES	HILLSDALE COUNTY TREA	BILLBACKS FROM DBOR CHANGES	DBOR 2016	01/26/17	4.89	76843
Total For Check 76843						22.97	
Check 76844							
101-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE POLICY GROU	CONTRACTUAL SERVICES & EXPENSES	DEC 2016	01/26/17	30.00	76844
101-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE POLICY GROU	CONTRACTUAL SERVICES & EXPENSES	DEC 2016	01/26/17	79.92	76844
101-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE POLICY GROU	CONTRACTUAL SERVICES & EXPENSES	DEC 2016	01/26/17	35.00	76844
101-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE POLICY GROU	CONTRACTUAL SERVICES & EXPENSES	DEC 2016	01/26/17	3,234.00	76844
101-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE POLICY GROU	CONTRACTUAL SERVICES & EXPENSES	DEC 2016	01/26/17	200.00	76844
Total For Check 76844						3,578.92	
Check 76845							
101-215.000-810.000	DUES AND SUBSCRIPTIONS	IIMC	ANNUAL MEMBERSHIP THROUGH 03/31/18	2017	01/26/17	185.00	76845
101-215.000-861.000	TRAINING & SEMINARS	IIMC	REGISTRATION FOR REGION V MEETING	REGION V MEETIN	01/26/17	200.00	76845
Total For Check 76845						385.00	
Check 76846							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76846							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	GRN STROBE LT	PC001288230	01/26/17	86.90	76846
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	WINDSHIELD SOLV	PC001288245	01/26/17	33.66	76846
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	LED WORKLAMP	PC001288285	01/26/17	65.90	76846
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	FILTER	PC001288431	01/26/17	3.80	76846
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	LED WORKLAMP (#34.4)	PC001288647	01/26/17	37.42	76846
Total For Check 76846						227.68	
Check 76847							
101-301.000-742.000	CLOTHING / UNIFORMS	MATTHEW JUNE	2017 EQUIPMENT ALLOWANCE - MILEAGE	2017 EQUIP	01/26/17	200.00	76847
101-301.000-860.000	TRANSPORTATION AND MILEA	MATTHEW JUNE	2017 EQUIPMENT ALLOWANCE - MILEAGE	2017 EQUIP	01/26/17	60.99	76847
Total For Check 76847						260.99	
Check 76848							
101-756.000-801.000	CONTRACTUAL SERVICES	LAPEW SANITATION SERV	MONTHLY PORTABLE FEE	3017	01/26/17	195.00	76848
Total For Check 76848						195.00	
Check 76849							
588-588.000-730.000	VEH./EQUIP. MAINT. SUPPL	LYDEN OIL COMPANY	ANTI-FREEZE	1290496	01/26/17	120.86	76849
588-588.000-740.000	FUEL AND LUBRICANTS	LYDEN OIL COMPANY	BULK OIL	129420	01/26/17	350.96	76849
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	LYDEN OIL COMPANY	ANTI-FREEZE	1290496	01/26/17	362.59	76849
640-444.000-740.000	FUEL AND LUBRICANTS	LYDEN OIL COMPANY	BULK OIL	129420	01/26/17	1,052.89	76849
Total For Check 76849						1,887.30	
Check 76850							
101-295.000-810.000	DUES AND SUBSCRIPTIONS	M.A.A.E.	2017 MEMBERSHIP DUES	17-194	01/26/17	200.00	76850
Total For Check 76850						200.00	
Check 76851							
101-175.000-806.000	LEGAL SERVICES	MARCOUX ALLEN	LEGAL SERVICES	DEC 2016	01/26/17	1,102.50	76851
Total For Check 76851						1,102.50	
Check 76852							
101-295.000-726.000	SUPPLIES	MARKET HOUSE	PAPER PRODUCTS	103818	01/26/17	7.97	76852
Total For Check 76852						7.97	
Check 76853							
101-441.000-726.000	SUPPLIES	MENARDS	ALUM SCOOP SHOVELS - DPS	JAN 2017	01/26/17	63.57	76853
Total For Check 76853						63.57	
Check 76854							
401-452.000-801.000	CONTRACTUAL SERVICES	MICH DEPT OF TRANSPOR	JOB #126256A STATE ST RESURFACING	591-8138431	01/26/17	65,462.71	76854
481-900.000-801.481	CONTRACTUAL SERV- AIRPOR	MICH DEPT OF TRANSPOR	AIRPORT WEATHER OBS DATA SYSTEM	591-8135116	01/26/17	1,119.75	76854
Total For Check 76854						66,582.46	
Check 76855							
101-441.000-861.000	TRAINING & SEMINARS	MICH TECH UNIVERSITY	WEBINAR ROADSOFT TRAINING	12488	01/26/17	25.00	76855
101-441.000-861.000	TRAINING & SEMINARS	MICH TECH UNIVERSITY	CONST. PEDESTRIAN FACILITIES	12487	01/26/17	130.00	76855
101-441.000-861.000	TRAINING & SEMINARS	MICH TECH UNIVERSITY	2017 PASER TRAINING	12486	01/26/17	30.00	76855
Total For Check 76855						185.00	
Check 76856							
101-175.000-806.000	LEGAL SERVICES	MIKA MEYERS BECKET &	LEGAL SERVICES FOR CLIENT# 36694	608203	01/26/17	1,942.36	76856
Total For Check 76856						1,942.36	
Check 76857							

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Check 76857							
208-000.000-653.001	YOUTH PROGRAM FEES	SUSAN MITMESSER	YOUTH VOLLEYBALL REFUND	19530	01/26/17	30.00	76857
Total For Check 76857						30.00	
Check 76858							
640-444.000-801.301	POLICE VEHICLE REPAIR	NORM'S TIREMAN	EAGLE RSA PURSUIT 103V TIRES FOR U	5200034181	01/26/17	511.20	76858
640-444.000-801.301	POLICE VEHICLE REPAIR	NORM'S TIREMAN	EAGLE RSA PURSUIT 103V TIRES FOR U	5200034181	01/26/17	69.96	76858
640-444.000-801.301	POLICE VEHICLE REPAIR	NORM'S TIREMAN	EAGLE RSA PURSUIT 103V TIRES FOR U	5200034181	01/26/17	10.00	76858
Total For Check 76858						591.16	
Check 76859							
101-301.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	FLEECE LINED SWEATER (PRATT)	585621	01/26/17	125.95	76859
101-301.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	FLEECE LINED SWEATER (PRATT)	585621	01/26/17	3.50	76859
101-301.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	FLEECE LINED SWEATER (PRATT)	585621	01/26/17	11.91	76859
101-301.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	PANTS (BRENDDEL)	587429	01/26/17	137.00	76859
101-301.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	PANTS (BRENDDEL)	587429	01/26/17	11.91	76859
101-336.000-726.000	SUPPLIES	NYE UNIFORM COMPANY	BADGE WALLET (PAUKEN)	586439	01/26/17	20.50	76859
101-336.000-726.000	SUPPLIES	NYE UNIFORM COMPANY	BADGE WALLET (PAUKEN)	586439	01/26/17	7.75	76859
Total For Check 76859						318.52	
Check 76860							
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-5 (2016 EXPLOR	60463	01/26/17	18.95	76860
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-5 (2016 EXPLOR	60463	01/26/17	8.50	76860
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-5 (2016 EXPLOR	60463	01/26/17	4.00	76860
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-3 (2015 EXPLOR	60477	01/26/17	18.95	76860
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-3 (2015 EXPLOR	60477	01/26/17	8.50	76860
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-3 (2015 EXPLOR	60477	01/26/17	4.00	76860
Total For Check 76860						62.90	
Check 76861							
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	SEAT DRAIN	1201466	01/26/17	3.03	76861
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	RAINX/BRAKE FLUID	1201958	01/26/17	3.99	76861
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	RAINX/BRAKE FLUID	1201958	01/26/17	2.47	76861
101-336.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	SPARK PLUG/BATTERY COUPLER/FUEL FI	1201701	01/26/17	2.39	76861
101-336.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	SPARK PLUG/BATTERY COUPLER/FUEL FI	1201701	01/26/17	45.14	76861
101-336.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	SPARK PLUG/BATTERY COUPLER/FUEL FI	1201701	01/26/17	3.09	76861
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	OIL SEAL INSTALL	1201498	01/26/17	113.96	76861
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	DOT 3GALLON	1201074	01/26/17	17.67	76861
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	16 GAUGE RED	1202040	01/26/17	15.00	76861
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	HYD JACK OIL	1202375	01/26/17	17.20	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	MINI FUSE HOLDER (#9)	1201289	01/26/17	7.59	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	HEADLAMP, GRAY PRIMER	1201177	01/26/17	27.77	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	LEAF SHACKLE KIT, SWAY BAR (#10	1201026	01/26/17	68.74	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	DISC BRAKE ROTOR	1201560	01/26/17	126.30	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	MOUNTING BRACKETS (#34.4).	1201869	01/26/17	48.54	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	CIRCUIT BREAKER (#34)	1202273	01/26/17	10.28	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	BALL JNTS, FRNT AXLE SEAL	1201377	01/26/17	144.05	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	F DISC PADS	1201434	01/26/17	45.32	76861
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	DOT 3GALLON	1201074	01/26/17	16.14	76861
Total For Check 76861						718.67	
Check 76862							
101-215.000-860.000	TRANSPORTATION AND MILEA	KATY PRICE	REIMBURSEMENT ACCREDITATION TRAINI	01/23/17	01/26/17	172.90	76862
101-215.000-860.000	TRANSPORTATION AND MILEA	KATY PRICE	REIMBURSEMENT ACCREDITATION TRAINI	01/23/17	01/26/17	7.20	76862
101-215.000-860.000	TRANSPORTATION AND MILEA	KATY PRICE	REIMBURSEMENT ACCREDITATION TRAINI	01/23/17	01/26/17	5.71	76862

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Check 76862							
Total For Check 76862						185.81	
Check 76863							
101-000.000-084.582	DUE FROM UTILITIES DEPAR	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	(1,310.73)	76863
101-172.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	436.91	76863
101-215.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	1,747.64	76863
101-219.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	1,048.58	76863
101-301.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	13,194.67	76863
101-336.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	2,184.55	76863
101-400.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	1,310.73	76863
101-441.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	2,359.31	76863
208-751.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	1,048.58	76863
588-588.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	3,145.74	76863
640-444.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	1,747.64	76863
699-441.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	INSURANCE PREMIUMS GROUP #791487	FEB 2017	01/26/17	6,903.17	76863
Total For Check 76863						33,816.79	
Check 76864							
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC.	AUDIOBOOKS	1080461674	01/26/17	33.75	76864
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC.	DEC AUDIOBOOK ORDER	1180461674	01/26/17	26.25	76864
Total For Check 76864						60.00	
Check 76865							
101-301.000-861.000	TRAINING & SEMINARS	SHELBY RATHBUN	2017 REIMBURSEMENT/HCSC GYM MEMBER	2017 PHYS FIT R	01/26/17	100.00	76865
Total For Check 76865						100.00	
Check 76866							
101-295.000-930.000	REPAIRS & MAINTENANCE	SPRATT'S	STIHL CHAINS/LABOR	156169	01/26/17	105.00	76866
101-295.000-930.000	REPAIRS & MAINTENANCE	SPRATT'S	STIHL CHAIN SAW	156705	01/26/17	389.95	76866
Total For Check 76866						494.95	
Check 76867							
101-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362464	01/26/17	3,432.50	76867
101-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362468	01/26/17	15,310.50	76867
101-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362468	01/26/17	7,385.00	76867
101-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362460	01/26/17	8,401.00	76867
101-175.000-850.000	INSURANCE	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362464	01/26/17	3,432.50	76867
101-175.000-850.000	INSURANCE	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362468	01/26/17	15,310.50	76867
101-175.000-850.000	INSURANCE	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362460	01/26/17	8,401.00	76867
101-301.000-850.301	INSURANCE - POLICE	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362468	01/26/17	7,385.00	76867
Total For Check 76867						69,058.00	
Check 76868							
101-172.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	28.40	76868
101-172.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	65.88	76868
101-209.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	14.20	76868
101-209.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	30.06	76868
101-215.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	28.40	76868
101-215.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	39.49	76868
101-219.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	14.20	76868
101-219.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	29.83	76868
101-301.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	198.80	76868
101-301.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	291.11	76868
101-336.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	71.00	76868
101-336.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	110.66	76868

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Check 76868							
101-372.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	14.20	76868
101-372.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	15.39	76868
101-400.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	14.20	76868
101-400.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	18.50	76868
101-441.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	28.40	76868
101-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	44.27	76868
208-751.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	14.20	76868
208-751.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	22.57	76868
271-790.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	14.20	76868
271-790.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	19.51	76868
588-588.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	56.80	76868
588-588.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	60.70	76868
640-444.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	28.40	76868
640-444.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	36.29	76868
699-441.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	113.60	76868
699-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	MONTHLY INSURANCE PREMIUMS	FEB 2017	01/26/17	131.48	76868
Total For Check 76868						1,554.74	
Check 76869							
271-792.000-726.000	SUPPLIES	JESSICA TEFFT	REIMBURSEMENT CHILDREN'S PROGRAM S	01/12/17	01/26/17	33.64	76869
Total For Check 76869						33.64	
Check 76870							
633-233.000-726.000	SUPPLIES	UNIQUE PAVING MATERIA	COLD PATCH MIX UPM	260305	01/26/17	3,133.90	76870
Total For Check 76870						3,133.90	
Check 76871							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	WHITES WELDING SERVIC	FLAT STEEL	82700	01/26/17	7.00	76871
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	WHITES WELDING SERVIC	ANGLE IRON	82713	01/26/17	12.00	76871
Total For Check 76871						19.00	
Check 78							
101-265.000-920.000	UTILITIES	MICH GAS UTILITIES	UTILITY FEES	JAN 2017	01/26/17	481.32	78
101-265.000-920.000	UTILITIES	MICH GAS UTILITIES	UTILITY FEES	JAN 2017	01/26/17	932.60	78
101-336.000-920.000	UTILITIES	MICH GAS UTILITIES	UTILITY FEES	JAN 2017	01/26/17	680.80	78
101-441.000-920.000	UTILITIES	MICH GAS UTILITIES	UTILITY FEES	JAN 2017	01/26/17	376.76	78
271-790.000-920.000	UTILITIES	MICH GAS UTILITIES	UTILITY FEES	JAN 2017	01/26/17	627.48	78
588-588.000-920.000	UTILITIES	MICH GAS UTILITIES	UTILITY FEES	JAN 2017	01/26/17	101.75	78
640-444.000-920.000	UTILITIES	MICH GAS UTILITIES	UTILITY FEES	JAN 2017	01/26/17	376.75	78
Total For Check 78						3,577.46	

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Fund Totals:						
			Fund 101 GENERAL FUND			112,042.09
			Fund 202 MAJOR ST./TRUNKLINE FUND			2,488.27
			Fund 203 LOCAL ST. FUND			749.61
			Fund 208 RECREATION FUND			1,232.06
			Fund 247 TAX INCREMENT FINANCE ATH.			13,417.61
			Fund 271 LIBRARY FUND			2,007.13
			Fund 401 CAPITAL IMPROVEMENT FUND			65,462.71
			Fund 481 AIRPORT IMPROVEMENT FUND			1,119.75
			Fund 588 DIAL-A-RIDE FUND			4,231.16
			Fund 633 PUBLIC SERVICES INV. FUND			11,355.03
			Fund 640 REVOLVING MOBILE EQUIP. FUN			5,402.18
			Fund 699 DPS LEAVE AND BENEFITS FUND			7,532.79
Total For All Funds:						227,040.39

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Check 67365							
582-544.000-801.300	TREE TRIMMING FOR THE MO	AMERICAN ELECTRIC POW	NOVEMBER TRIMMING	170-21033693	01/26/17	15,705.61	67365
582-544.000-801.300	TREE TRIMMING FOR THE MO	AMERICAN ELECTRIC POW	TREE TRIMMING	170-21026387	01/26/17	12,647.96	67365
Total For Check 67365						28,353.57	
Check 67366							
582-175.000-726.200	OFFICE SUPPLIES	ARROW SWIFT PRINTING	ENVELOPES	141393	01/26/17	247.44	67366
590-175.000-726.200	OFFICE SUPPLIES	ARROW SWIFT PRINTING	ENVELOPES	141393	01/26/17	123.73	67366
591-175.000-726.200	OFFICE SUPPLIES	ARROW SWIFT PRINTING	ENVELOPES	141393	01/26/17	123.72	67366
Total For Check 67366						494.89	
Check 67367							
582-175.000-955.000	MISCELLANEOUS	BARNETT, MEGAN	CREDIT REFUND	011717	01/26/17	22.00	67367
Total For Check 67367						22.00	
Check 67368							
582-175.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	PREMIUMS	010817	01/26/17	1,252.17	67368
Total For Check 67368						1,252.17	
Check 67369							
582-175.000-955.000	MISCELLANEOUS	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	59.29	67369
582-175.000-955.000	MISCELLANEOUS	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	46.19	67369
582-544.000-726.800	SUPPLIES - OPERATIONS	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	909.90	67369
582-544.000-807.100	MAPPING & ENGINEERING	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	74.50	67369
582-544.000-925.000	TELEPHONE	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	16.89	67369
582-544.000-930.000	REPAIRS & MAINTENANCE	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	123.79	67369
590-175.000-955.000	MISCELLANEOUS	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	23.10	67369
590-546.000-955.000	MISCELLANEOUS	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	37.25	67369
590-547.000-955.000	MISCELLANEOUS	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	95.39	67369
591-175.000-955.000	MISCELLANEOUS	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	23.09	67369
591-544.000-807.100	MAPPING & ENGINEERING	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	37.25	67369
591-544.000-930.000	REPAIRS & MAINTENANCE	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	150.47	67369
591-544.000-955.000	MISCELLANEOUS	BUSINESS CARD	SUPPLIES, XMAS DINNER	547415135352929	01/26/17	62.26	67369
Total For Check 67369						1,659.37	
Check 67370							
582-175.000-955.000	MISCELLANEOUS	CENTRAL MICHIGAN COMP	CREDIT REFUND	011717	01/26/17	37.60	67370
590-175.000-955.000	MISCELLANEOUS	CENTRAL MICHIGAN COMP	CREDIT REFUND	011717	01/26/17	(14.20)	67370
591-175.000-955.000	MISCELLANEOUS	CENTRAL MICHIGAN COMP	CREDIT REFUND	011717	01/26/17	(20.15)	67370
Total For Check 67370						3.25	
Check 67371							
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306574513	01/26/17	92.99	67371
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306574513	01/26/17	92.99	67371
582-543.000-726.000	SUPPLIES	CINTAS CORPORATION	RUGS	306574514	01/26/17	137.44	67371
582-543.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	RUGS	306571554	01/26/17	137.44	67371
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306574513	01/26/17	46.49	67371
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306574513	01/26/17	46.54	67371
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306574513	01/26/17	46.49	67371
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306574513	01/26/17	46.49	67371
Total For Check 67371						646.87	
Check 67372							
582-175.000-806.000	LEGAL SERVICES	CLARK HILL PLC	SERVICES RENDERED	690303	01/26/17	48.50	67372
590-175.000-806.000	LEGAL SERVICES	CLARK HILL PLC	SERVICES RENDERED	690303	01/26/17	24.25	67372
591-175.000-806.000	LEGAL SERVICES	CLARK HILL PLC	SERVICES RENDERED	690303	01/26/17	24.25	67372

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Check 67372							
Total For Check 67372						97.00	
Check 67373							
582-175.000-955.000	MISCELLANEOUS	COMMUNITY ACTION AGEN	BOARD MEMBERS DONATIONS	011017	01/26/17	62.50	67373
590-175.000-955.000	MISCELLANEOUS	COMMUNITY ACTION AGEN	BOARD MEMBERS DONATIONS	011017	01/26/17	31.25	67373
591-175.000-955.000	MISCELLANEOUS	COMMUNITY ACTION AGEN	BOARD MEMBERS DONATIONS	011017	01/26/17	31.25	67373
Total For Check 67373						125.00	
Check 67374							
582-175.000-955.000	MISCELLANEOUS	CONSUMER SERVICES INC	CREDIT REFUND	011717	01/26/17	122.43	67374
Total For Check 67374						122.43	
Check 67375							
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	SUPPLIES	580148-00	01/26/17	76.25	67375
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	SUPPLIES	580148-00	01/26/17	38.13	67375
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	SUPPLIES	580148-00	01/26/17	38.12	67375
Total For Check 67375						152.50	
Check 67376							
582-175.000-955.000	MISCELLANEOUS	DILL, AARON	CREDIT REFUND	011717	01/26/17	45.00	67376
Total For Check 67376						45.00	
Check 67377							
582-175.000-955.000	MISCELLANEOUS	DOBSON, KAYLA	CREDIT REFUND	011717	01/26/17	32.45	67377
Total For Check 67377						32.45	
Check 67378							
582-175.000-955.000	MISCELLANEOUS	DRYER, JERRY L	CREDIT REFUND	011717	01/26/17	92.22	67378
Total For Check 67378						92.22	
Check 67379							
591-545.000-930.000	REPAIRS & MAINTENANCE	ENVIRONMENTAL RESOURC	PT TESTING, DMRQA37 SUPPLIES	813314	01/26/17	307.73	67379
Total For Check 67379						307.73	
Check 67380							
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306571553	01/26/17	110.12	67380
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306571553	01/26/17	110.12	67380
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306571553	01/26/17	55.07	67380
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306571553	01/26/17	55.08	67380
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306571553	01/26/17	55.06	67380
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306571553	01/26/17	55.06	67380
Total For Check 67380						440.51	
Check 67381							
590-547.000-955.000	MISCELLANEOUS	HEFFERNAN SOFT WATER	WWTP - WATER	103032	01/26/17	8.75	67381
Total For Check 67381						8.75	
Check 67382							
582-175.000-955.000	MISCELLANEOUS	KNAPP, ABREW A	CREDIT REFUND	011717	01/26/17	181.55	67382
590-175.000-955.000	MISCELLANEOUS	KNAPP, ABREW A	CREDIT REFUND	011717	01/26/17	(10.79)	67382
591-175.000-955.000	MISCELLANEOUS	KNAPP, ABREW A	CREDIT REFUND	011717	01/26/17	(14.67)	67382
Total For Check 67382						156.09	
Check 67383							
582-175.000-955.000	MISCELLANEOUS	KNEEN, RICHARD	CREDIT REFUND	011617	01/26/17	172.11	67383

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Check 67383							
590-175.000-955.000	MISCELLANEOUS	KNEEN, RICHARD	CREDIT REFUND	011617	01/26/17	(8.37)	67383
591-175.000-955.000	MISCELLANEOUS	KNEEN, RICHARD	CREDIT REFUND	011617	01/26/17	(12.74)	67383
Total For Check 67383						151.00	
Check 67384							
582-175.000-801.000	CONTRACTUAL SERVICES	KUBRA DATA TRANSFER L	DEC PROCESSING	106761	01/26/17	1,303.79	67384
590-175.000-801.000	CONTRACTUAL SERVICES	KUBRA DATA TRANSFER L	DEC PROCESSING	106761	01/26/17	651.90	67384
591-175.000-801.000	CONTRACTUAL SERVICES	KUBRA DATA TRANSFER L	DEC PROCESSING	106761	01/26/17	651.89	67384
Total For Check 67384						2,607.58	
Check 67385							
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	78137	01/26/17	119.38	67385
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES		78528	01/26/17	218.75	67385
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	78195	01/26/17	119.38	67385
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES		77901	01/26/17	450.00	67385
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	78360	01/26/17	188.75	67385
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	77685	01/26/17	119.38	67385
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	77762	01/26/17	188.75	67385
Total For Check 67385						1,404.39	
Check 67386							
582-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUIDLING	0504504154-0000	01/26/17	106.35	67386
590-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUIDLING	0504504154-0000	01/26/17	53.19	67386
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504657973-0000	01/26/17	60.59	67386
591-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUIDLING	0504504154-0000	01/26/17	53.17	67386
Total For Check 67386						273.30	
Check 67387							
591-544.000-861.000	TRAINING & SEMINARS	MICHIGAN RUAL WATER A	HANDS ON ASSETT MGT PROGRAM	R262-3	01/26/17	1,090.00	67387
Total For Check 67387						1,090.00	
Check 67388							
582-000.000-123.000	PREPAID EXPENSES	MMEA	MEMBERSHIP DUES	1030	01/26/17	12,397.00	67388
Total For Check 67388						12,397.00	
Check 67389							
582-175.000-955.000	MISCELLANEOUS	MOREY, COURTNEY L	CREDIT REFUND	011717	01/26/17	56.00	67389
Total For Check 67389						56.00	
Check 67390							
590-547.000-955.000	MISCELLANEOUS	NORTH CENTRAL LABORAT		383701	01/26/17	249.07	67390
Total For Check 67390						249.07	
Check 67391							
582-544.000-930.000	ROTATE TIRES ON 39-15	PARNEY'S CAR CARE	ROTATE TIRES ON 39-15	60478	01/26/17	15.00	67391
591-175.000-801.000	CONTRACTUAL SERVICES	PARNEY'S CAR CARE		60450	01/26/17	41.20	67391
Total For Check 67391						56.20	
Check 67392							
582-544.000-930.000	HEADLAMP FOR 39-09	PERFORMANCE AUTOMOTIV	HEADLAMP FOR 39-09	1-1201662	01/26/17	19.39	67392
Total For Check 67392						19.39	
Check 67393							
582-544.000-726.800	5/8 X 22" MACHINE BOLT	POWERLINE SUPPLY	INVENTORY	56106443	01/26/17	129.50	67393

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Check 67393							
			Total For Check 67393			129.50	
Check 67394							
590-547.000-930.000	REPAIRS & MAINTENANCE	RS TECHNICAL SERVICES	SO2 MAINTENANCE KIT	19765	01/26/17	494.01	67394
590-547.000-930.000	REPAIRS & MAINTENANCE	RS TECHNICAL SERVICES	SO2/CL2 REPAIR PARTS	19767	01/26/17	80.20	67394
			Total For Check 67394			574.21	
Check 67395							
582-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER - OFFICE	180575	01/26/17	6.50	67395
590-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER - OFFICE	180575	01/26/17	3.25	67395
591-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER - OFFICE	180575	01/26/17	3.25	67395
			Total For Check 67395			13.00	
Check 67396							
582-175.000-726.200	OFFICE SUPPLIES	SCOTT PLAYFORD	REIMBURSEMENT	1139332	01/26/17	7.41	67396
			Total For Check 67396			7.41	
Check 67397							
582-175.000-955.000	MISCELLANEOUS	SKURSKY, KINETA L	CREDIT REFUND	011717	01/26/17	8.00	67397
			Total For Check 67397			8.00	
Check 67398							
582-175.000-925.000	TELEPHONE	SPRINT	SPRINT BILL CELLS IPAD ALLOCATION	893827215-111	01/26/17	13.63	67398
582-543.000-925.000	TELEPHONE	SPRINT	SPRINT BILL CELLS IPAD ALLOCATION	893827215-111	01/26/17	431.72	67398
590-175.000-925.000	TELEPHONE	SPRINT	SPRINT BILL CELLS IPAD ALLOCATION	893827215-111	01/26/17	103.92	67398
590-547.000-925.000	TELEPHONE	SPRINT	SPRINT BILL CELLS IPAD ALLOCATION	893827215-111	01/26/17	60.16	67398
591-175.000-925.000	TELEPHONE	SPRINT	SPRINT BILL CELLS IPAD ALLOCATION	893827215-111	01/26/17	6.81	67398
591-544.000-925.000	TELEPHONE	SPRINT	SPRINT BILL CELLS IPAD ALLOCATION	893827215-111	01/26/17	109.62	67398
			Total For Check 67398			725.86	
Check 67399							
582-544.000-801.000-1	ENGINEERING SERVICES FOR	SSOE	ENGINEERING SERVICES FOR ALLEY PRO	1617624	01/26/17	7,377.50	67399
			Total For Check 67399			7,377.50	
Check 67400							
582-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	REMINDER NOTICES	55287	01/26/17	173.10	67400
582-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	WINDOW ENVELOPES	55286	01/26/17	300.62	67400
582-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	FINAL NOTICES	55288	01/26/17	192.50	67400
582-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	ABSENTEE REPORTS	55269	01/26/17	42.52	67400
582-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	PAYROLL FORMS	55271	01/26/17	36.40	67400
582-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO		55272	01/26/17	36.40	67400
590-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	REMINDER NOTICES	55287	01/26/17	86.55	67400
590-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	WINDOW ENVELOPES	55286	01/26/17	150.31	67400
590-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	FINAL NOTICES	55288	01/26/17	96.25	67400
590-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	ABSENTEE REPORTS	55269	01/26/17	21.26	67400
590-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO		55272	01/26/17	18.20	67400
591-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	REMINDER NOTICES	55287	01/26/17	86.55	67400
591-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	WINDOW ENVELOPES	55286	01/26/17	150.32	67400
591-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	FINAL NOTICES	55288	01/26/17	96.25	67400
591-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	ABSENTEE REPORTS	55269	01/26/17	21.26	67400
591-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	PAYROLL FORMS	55271	01/26/17	18.20	67400
591-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO	PAYROLL FORMS	55271	01/26/17	18.20	67400
591-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO		55272	01/26/17	18.20	67400
			Total For Check 67400			1,563.09	

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Check 67401							
582-543.000-801.000	CONTRACTUAL SERVICES	TYCO INTEGRATED SECUR	PP ALARM SERVICE	27880020	01/26/17	2,154.27	67401
			Total For Check 67401			2,154.27	
Check 67402							
590-547.000-930.000	REPAIRS & MAINTENANCE	USABBLUEBOOK	SUMP SWITCH, LAB SUPPLIES	861927	01/26/17	91.13	67402
590-547.000-955.000	MISCELLANEOUS	USABBLUEBOOK	SUMP SWITCH, LAB SUPPLIES	861927	01/26/17	40.97	67402
			Total For Check 67402			132.10	
Check 67403							
582-544.000-930.000	WELDING REPAIR ON FUEL T	WHITES WELDING SERVIC	WELDING REPAIR FOR FUEL TANK STRAP	82702	01/26/17	45.00	67403
			Total For Check 67403			45.00	
Check 67404							
582-175.000-955.000	MISCELLANEOUS	WILLIAMS, DEBBIE L	CREDIT REFUND	011717	01/26/17	32.36	67404
590-175.000-955.000	MISCELLANEOUS	WILLIAMS, DEBBIE L	CREDIT REFUND	011717	01/26/17	67.18	67404
591-175.000-955.000	MISCELLANEOUS	WILLIAMS, DEBBIE L	CREDIT REFUND	011717	01/26/17	66.68	67404
			Total For Check 67404			166.22	
Check 67405							
582-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192138	01/26/17	61.50	67405
582-544.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192138	01/26/17	13.50	67405
590-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192138	01/26/17	31.25	67405
590-546.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192138	01/26/17	6.25	67405
591-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192138	01/26/17	31.25	67405
591-544.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192138	01/26/17	6.25	67405
			Total For Check 67405			150.00	
Check 67406							
590-547.000-727.500	1490# CYLINDER CHLORINE	ALEXANDER CHEMICAL CO	CHLORINE GAS	SLS 10050444	01/26/17	700.30	67406
			Total For Check 67406			700.30	
Check 67407							
582-543.000-726.000	3/8X1" FLAT WASHER	AMERICAN COPPER AND B	ELECTRICAL PARTS	17INV001972	01/26/17	4.94	67407
582-543.000-726.000	2" PLASTIC BUSHING	AMERICAN COPPER AND B	ELECTRICAL PARTS	17INV001972	01/26/17	2.68	67407
582-543.000-726.000	2" SEALTITE CONNECTION	AMERICAN COPPER AND B	ELECTRICAL PARTS	17INV001972	01/26/17	19.70	67407
590-547.000-930.000	PVC CO PLUG	AMERICAN COPPER AND B	WWTP AND LAB REPAIRS	17INV001224	01/26/17	0.78	67407
590-547.000-930.000	PVC B/W VL CHECK VALVE	AMERICAN COPPER AND B	WWTP AND LAB REPAIRS	17INV001224	01/26/17	28.84	67407
590-547.000-930.000	16OZ ALL PURP CLR CEMENT	AMERICAN COPPER AND B	WWTP AND LAB REPAIRS	17INV001224	01/26/17	11.18	67407
590-547.000-955.000	3/8 SS CLAMP	AMERICAN COPPER AND B	WWTP AND LAB REPAIRS	17INV001224	01/26/17	2.13	67407
590-547.000-955.000	1/2 BARB X 3/4FGH SWIVEL	AMERICAN COPPER AND B	WWTP AND LAB REPAIRS	17INV001224	01/26/17	1.58	67407
			Total For Check 67407			71.83	
Check 67408							
582-000.000-110.000	MACHINE BOLT - 5/8 X 18"	ANIXTER POWER SOLUTIO	INVENTORY	3446476-00	01/26/17	73.50	67408
582-000.000-110.000	MACHINE BOLT - 5/8 X 20"	ANIXTER POWER SOLUTIO	INVENTORY	3446476-00	01/26/17	116.50	67408
			Total For Check 67408			190.00	
Check 67409							
582-543.000-925.000	TELEPHONE	AT&T	CENTREX LINES	517437098601	01/26/17	38.24	67409
582-543.000-925.000	TELEPHONE	AT&T	CENTREX LINES	517437098601	01/26/17	38.24	67409
582-543.000-925.000	TELEPHONE	AT&T	PP	517439120401	01/26/17	33.29	67409
590-175.000-925.000	TELEPHONE	AT&T	CENTREX LINES	517437098601	01/26/17	38.24	67409
590-547.000-925.000	TELEPHONE	AT&T	CENTREX LINES	517437098601	01/26/17	19.14	67409
591-175.000-925.000	TELEPHONE	AT&T	CENTREX LINES	517437098601	01/26/17	38.24	67409
591-545.000-925.000	TELEPHONE	AT&T	CENTREX LINES	517437098601	01/26/17	19.13	67409

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Check 67409							
Total For Check 67409						224.52	
Check 67410							
590-547.000-861.000	TRAINING & SEMINARS	BRANCH HILLSDALE ST J	HEPATITIS VACCINES/ DENTON KELLEY	122215	01/26/17	150.00	67410
591-543.000-861.000	TRAINING & SEMINARS	BRANCH HILLSDALE ST J	HEPATITIS VACCINES/ DENTON KELLEY	122215	01/26/17	150.00	67410
Total For Check 67410						300.00	
Check 67411							
582-544.000-726.800	RESIDENTIAL METERS	CANNON TECHNOLOGIES I	STANDARD RESIDENTIAL METERS	928334824	01/26/17	5,730.48	67411
582-544.000-726.800	SHIPPING	CANNON TECHNOLOGIES I	STANDARD RESIDENTIAL METERS	928334824	01/26/17	114.61	67411
Total For Check 67411						5,845.09	
Check 67412							
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	RUGS	306577465	01/26/17	137.44	67412
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306577464	01/26/17	225.32	67412
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306577464	01/26/17	112.67	67412
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306577464	01/26/17	112.66	67412
Total For Check 67412						588.09	
Check 67413							
582-175.000-808.000	AUDITING SERVICES	CONDON, HECHT, BISHER	PROFESSIONAL SERVICES	2000017710	01/26/17	2,097.50	67413
590-175.000-808.000	AUDITING SERVICES	CONDON, HECHT, BISHER	PROFESSIONAL SERVICES	2000017710	01/26/17	1,048.75	67413
591-175.000-808.000	AUDITING SERVICES	CONDON, HECHT, BISHER	PROFESSIONAL SERVICES	2000017710	01/26/17	1,048.75	67413
Total For Check 67413						4,195.00	
Check 67414							
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	580641-00	01/26/17	7.90	67414
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	580641-00	01/26/17	3.95	67414
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	CARTRIDGES	580451-00	01/26/17	88.84	67414
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	580647-00	01/26/17	58.11	67414
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	580641-00	01/26/17	3.95	67414
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	580647-00	01/26/17	29.06	67414
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	CARTRIDGES	580451-00	01/26/17	44.42	67414
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	CARTRIDGES	580451-00	01/26/17	44.42	67414
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	580647-00	01/26/17	29.05	67414
Total For Check 67414						309.70	
Check 67415							
591-544.000-930.000	5/8-11 X 3 Z2 BOLTS TCI	FASTENAL	BOLTS & NUTS FOR TCIW HYDRANTS	MIJON62372	01/26/17	12.30	67415
591-544.000-930.000	5/8-11 X 2-3/4 BOLTS TCI	FASTENAL	BOLTS & NUTS FOR TCIW HYDRANTS	MIJON62372	01/26/17	37.20	67415
591-544.000-930.000	5/8-11 HEX NUTS TCIW FIR	FASTENAL	BOLTS & NUTS FOR TCIW HYDRANTS	MIJON62372	01/26/17	24.78	67415
591-544.000-930.000	SHIPPING	FASTENAL	BOLTS & NUTS FOR TCIW HYDRANTS	MIJON62372	01/26/17	16.83	67415
Total For Check 67415						91.11	
Check 67416							
582-543.000-726.000	302183 KIT ASCO REPAIR K	GALLOUP	SEAL FOR HYDRONICS PUMP AND SOLENO	S105471207.002	01/26/17	87.87	67416
582-543.000-726.000	BSP-618 1-1/4 IN TYLE 21	GALLOUP	SEAL FOR HYDRONICS PUMP AND SOLENO	S105471207.002	01/26/17	23.44	67416
582-543.000-726.000	SHIPPING	GALLOUP	SEAL FOR HYDRONICS PUMP AND SOLENO	S105471207.002	01/26/17	9.27	67416
Total For Check 67416						120.58	
Check 67417							
582-175.000-930.000	PLASTIC ROOF CEMENT 1036	GELZER & SON INC	ROOF MATERIAL	C227379	01/26/17	3.49	67417
582-175.000-930.000	3" PLASTIC ROOF FLASHING	GELZER & SON INC	ROOF MATERIAL	C227379	01/26/17	6.99	67417
582-544.000-726.800	FAUCET FOR SHOP SINK	GELZER & SON INC	FAUCET FOR SHOP SINK	C227333	01/26/17	49.99	67417
582-544.000-726.800	REPAIR FITTINGS FOR SHOP	GELZER & SON INC	REPAIR FITTINGS FOR SHOP FAUCET	C227343	01/26/17	11.97	67417

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Check 67417							
591-544.000-726.800	DCON POISON	GELZER & SON INC	WET/DRY VAC, DCON, PROBES	C225938	01/26/17	5.96	67417
591-544.000-726.800	3PC. PROBE SET FOR ORING	GELZER & SON INC	WET/DRY VAC, DCON, PROBES	C225938	01/26/17	10.49	67417
591-544.000-726.800	10 GAL WET/DRY VAC	GELZER & SON INC	WET/DRY VAC, DCON, PROBES	C225938	01/26/17	89.97	67417
Total For Check 67417						178.86	
Check 67418							
590-547.000-930.000	CIRCULATING PUMP FOR DIG	GRAINGER INDUSTRIAL S	PUMP CIRCULATING,UPS 50-80	9328519989	01/26/17	1,399.20	67418
590-547.000-930.000	SHIPPING	GRAINGER INDUSTRIAL S	PUMP CIRCULATING,UPS 50-80	9328519989	01/26/17	12.35	67418
Total For Check 67418						1,411.55	
Check 67419							
582-544.000-726.800	5 GALLON WATER REFILLS	HEFFERNAN SOFT WATER	WATER COOLER REFILLS	42503	01/26/17	6.60	67419
Total For Check 67419						6.60	
Check 67420							
582-543.000-726.000	LCA6-14-L PAN 6AWG BLUE	KENDALL ELECTRIC	MOTOR WIRING LUGS	S105504631.001	01/26/17	18.60	67420
582-543.000-726.000	L70 ITB 4AWG CU 1HOLE LU	KENDALL ELECTRIC	MOTOR WIRING LUGS	S105501073.001	01/26/17	18.21	67420
582-543.000-726.000	SUPPLIES	KENDALL ELECTRIC	CREDIT	S105501073.002	01/26/17	(18.21)	67420
Total For Check 67420						18.60	
Check 67421							
582-544.000-726.800	CASES OF PAPER TOWEL 30	KSS ENTERPRISES	PAPER TOWEL, TOILET PAPER, MULTIFO	1018092	01/26/17	83.26	67421
582-544.000-726.800	CASE OF TOILET PAPER	KSS ENTERPRISES	PAPER TOWEL, TOILET PAPER, MULTIFO	1018092	01/26/17	62.54	67421
582-544.000-726.800	CASE OF MULTI-FOLD TOWEL	KSS ENTERPRISES	PAPER TOWEL, TOILET PAPER, MULTIFO	1018092	01/26/17	34.11	67421
582-544.000-726.800	FUEL SURCHARGE	KSS ENTERPRISES	PAPER TOWEL, TOILET PAPER, MULTIFO	1018092	01/26/17	4.95	67421
590-546.000-726.800	CASES OF MULTI-FOLD TOWE	KSS ENTERPRISES	PAPER TOWEL, TOILET PAPER, MULTIFO	1018092	01/26/17	68.22	67421
Total For Check 67421						253.08	
Check 67422							
582-175.000-806.000	LEGAL SERVICES	MARCOUX ALLEN	PROFESSIONAL SERVICES	31724	01/26/17	228.75	67422
590-175.000-806.000	LEGAL SERVICES	MARCOUX ALLEN	PROFESSIONAL SERVICES	31724	01/26/17	114.38	67422
591-175.000-806.000	LEGAL SERVICES	MARCOUX ALLEN	PROFESSIONAL SERVICES	31724	01/26/17	114.37	67422
Total For Check 67422						457.50	
Check 67423							
590-547.000-955.000	HANDIFOIL LARGE ROASTER	MARKET HOUSE		103661	01/26/17	2.29	67423
590-547.000-955.000	CNC HALF SHEET CAKE PAN	MARKET HOUSE		103661	01/26/17	4.99	67423
590-547.000-955.000	MAJESTIC BLEACH	MARKET HOUSE		103661	01/26/17	5.00	67423
590-547.000-955.000	IRON OUT	MARKET HOUSE		103661	01/26/17	5.99	67423
Total For Check 67423						18.27	
Check 67424							
582-175.000-801.000	PROCESS SERVICE	BRAD MARTIN	PROCESS SERVICE	012217	01/26/17	9.00	67424
582-175.000-801.000	PROCESS SERVICE	BRAD MARTIN	PROCESS SERVICE	012217	01/26/17	5.48	67424
590-175.000-801.000	PROCESS SERVICE	BRAD MARTIN	PROCESS SERVICE	012217	01/26/17	4.50	67424
590-175.000-801.000	PROCESS SERVICE	BRAD MARTIN	PROCESS SERVICE	012217	01/26/17	2.74	67424
591-175.000-801.000	PROCESS SERVICE	BRAD MARTIN	PROCESS SERVICE	012217	01/26/17	4.50	67424
591-175.000-801.000	PROCESS SERVICE	BRAD MARTIN	PROCESS SERVICE	012217	01/26/17	2.74	67424
Total For Check 67424						28.96	
Check 67425							
590-547.000-801.000	BEF COMPLIANCE TESTING I	MERIT LABORATORIES	BEF COMPLIANCE INV 78582	78582	01/26/17	218.75	67425
Total For Check 67425						218.75	
Check 67426							

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Check 67426 591-543.000-801.000	WELL HEAD GRANT ADMIN AN	MICHIGAN RUAL WATER A	WELL HEAD GRANT ADMINISTRATION ANN	103116	01/26/17	3,075.00	67426
			Total For Check 67426			3,075.00	
Check 67427 591-175.000-806.000	LEGAL SERVICES	MIKA MEYERS BECKET &	PROFESSIONAL SERVICES	608203	01/26/17	2,960.86	67427
			Total For Check 67427			2,960.86	
Check 67428 582-544.000-726.800	BACK UP ALARM	PERFORMANCE AUTOMOTIV	BACK UP ALARMS FOR 39-02	1-1202228	01/26/17	87.78	67428
			Total For Check 67428			87.78	
Check 67429 590-000.000-300.000	BONDS PAYABLE - LONG TER	PFM FINANCIAL ADVISOR	2016 DISPOSAL SYSTEM REVENUE BONDS	500136	01/26/17	5,400.00	67429
			Total For Check 67429			5,400.00	
Check 67430 582-000.000-110.000	15 KV ELBOWS	POWERLINE SUPPLY	INVENTORY	56108370	01/26/17	45.44	67430
582-544.000-726.800	3/0 ACSR GRIPS	POWERLINE SUPPLY	GRIPS FOR 3/0 ACSR	56108627	01/26/17	552.00	67430
			Total For Check 67430			597.44	
Check 67431 590-547.000-730.039	LABOR	STILLWELL FORD MERCUR	REPAIR 39-05 2004 DUMP TRUCK SWAY	580412	01/26/17	178.80	67431
590-547.000-730.039	PARTS	STILLWELL FORD MERCUR	REPAIR 39-05 2004 DUMP TRUCK SWAY	580412	01/26/17	83.05	67431
590-547.000-730.039	MISC.	STILLWELL FORD MERCUR	REPAIR 39-05 2004 DUMP TRUCK SWAY	580412	01/26/17	15.00	67431
			Total For Check 67431			276.85	
Check 67432 582-544.000-801.000	MAINTENANCE OF RELAYS TH	UTILITIES INSTRUMENTA	PERFORM MAINTENANCE OF RELAYS	530350095	01/26/17	3,072.00	67432
			Total For Check 67432			3,072.00	
Check 67433 590-547.000-930.000	REPAIR TO DIGESTER BOILE	WIL-MAC SALES & SERVI	REPAIRS TO DIGESTER BOILER	2733	01/26/17	425.00	67433
			Total For Check 67433			425.00	

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			Fund Totals:			
			Fund 582 ELECTRIC FUND			70,812.18
			Fund 590 SEWER FUND			14,408.58
			Fund 591 WATER FUND			11,264.45
			Total For All Funds:			<u>96,485.21</u>

CITY COUNCIL MINUTES

City of Hillsdale
January 23, 2017
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Scott Sessions called the meeting to order.

Council Members present:	Scott M. Sessions, Mayor
	Adam Stockford, Ward 1
	Brian Watkins, Ward 1
	Timothy Dixon, Ward 2
	William Morrissey, Ward 2
	Bruce Sharp, Ward 3
	William Zeiser, Ward 3
	Matthew Bell, Ward 4
	Patrick Flannery, Ward 4

Council Members absent:	None
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Also present were: City Manager David Mackie, City Clerk Stephen M. French, City Attorney John Lovinger, Bonnie Tew (Finance), Kay Freese (HR), Scott Hephner (HCPD/HCFD), Jake Hammel (DPS), Mike Barber (BPU), Chris McArthur (BPU), Mark Hawkins (HCFD), Corey Murray (Hillsdale Daily News), Jason Walters (Patriot Aviation), Doug Balcer (Patriot Aviation), Kyle Martin (Patriot Aviation), David Grumhaus (HCFD), Mark Hawkins (HCFD), Corey Burke (HCFD), Steve McDowell (HCFD), Nic Rowan (Hillsdale Collegian), Dr. Gary Wolfram (Hillsdale Policy Group), Penny Swan, Dennis Wainscott, Gary Kurtz, Bill Walters, Kevin Pauken, Ray Briner, Richard Wunsch, Richard Smith, and Robert LaValle.

Approval of Agenda

Council Member Bell, seconded by Council Member Watkins, moved to approve the January 23, 2017 agenda as presented. By a voice vote, the motion carried unanimously.

Public Comment

Mr. Robert Lovell, 112 South Howell Street, questioned the assertion that it would cost approximately \$1.0 million to fully reconstruct one mile of two-lane roadway in the city. Mr. Lovell stated not all city streets were in completed disrepair and the city-wide costs for road improvements should be less expensive than what had been presented.

Mr. Greg Kurtz, 151 Westwood Drive, encouraged all Council Members to keep an open mind regarding the need for additional revenue for road improvement projects. Mr. Kurtz stated additional revenues through an income tax or special millage may be necessary to fund road improvements, and the city should consider the negative impacts of either job reductions or budget cuts to existing city programs.

Mr. Dennis Wainscott, 34 Garden Street, encouraged the city to provide additional transparency on the discussion of road funding and to release more information on the discussions held by the F.A.I.R. Committee.

Mr. Jack McLain, 1445 South Bunn Road, questioned if the owner of 42 Union Street had completed the purchase of the proposed liquor license for that location. Mr. McLain also discussed the comparison that had been made at the previous Council Meeting of the number of liquor licenses currently held within the City of Hillsdale and number of licenses that had been available in previous years.

Dr. Gary Wolfram, 3 Corona Court, discussed the features of Proposal A and the impact of lowered property values, state shared revenue, and Act 51 funding on local units of government. Dr. Wolfram noted previous City Councils had not ignored the needs for road maintenance, but had instead funded immediate priorities of the city, such as public safety. Dr. Wolfram noted the City of Hillsdale was in an advantageous position, as the city had no debt, even with the enormous reductions in funding from the State of Michigan.

Ms. Penny Swan, 192 South West Street, commended Council Member Bell for proposing a resolution that would require city staff to closely monitor all expenditures in the FY2018 budget in hopes of reallocating \$600,000 for road improvements and maintenance. Ms. Swan also discussed the continued development of new housing units by Hillsdale College and the loss of property tax revenue from those purchases.

Mr. Richard Smith, 63 South Broad Street, discussed a 2011 road study that had been completed for the City of Hillsdale and the very extensive data found within that report. Mr. Smith encouraged city staff to utilize zero-based budgeting to reduce city expenditures, which could then be used for road maintenance. Mr. Smith also discussed the importance of enforcing the property maintenance codes for blighted structures in the city and the need for special assessment districts to be utilized in project areas.

Consent Agenda

- A. Approval of Bills
 - 1. City Claims of January 12, 2017: \$153,421.81
 - 2. BPU Claims of January 12, 2017: \$595,096.89
 - 3. Payroll of January 12, 2017: \$101,461.01
- B. City Council Minutes of January 9, 2017
- C. 4th Quarter 2016 Public Safety Department Reports
- D. F.A.I.R. Committee Minutes of November 14, 2016

Council Member Watkins, seconded by Council Member Dixon, moved to approve the Consent Agenda as presented.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 9-0.

Communications/Petitions

There were no Communications/Petitions on the agenda.

Introduction and Adoption of Ordinance/Public Hearing

There were no Ordinances or Public Hearings on the agenda.

Unfinished Business

There was no Unfinished Business on the agenda.

Old Business

There was no Old Business on the agenda.

New Business

- A. Purchase of BPU Utility Poles from Bell Lumber & Pole Company in the amount of \$25,281.00

BPU Director Barber presented a staff recommendation to purchase new utility poles for a project to upgrade the utility infrastructure from the Moore Road substation to the industrial substation. Mr. Barber reported the 46kV line was originally constructed during the 1960's and was in need of upgrade and repair. Mr. Barber stated the project required the installation of 26 new utility poles in varying lengths from Bell Lumber & Pole Company.

Council Member Morrissey, seconded by Council Member Dixon, moved to approve the purchase of 26 Douglas Fir utility poles from Bell Lumber & Pole Company in the amount of \$25,281.00

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 9-0.

- B. DART Service Animal and Portable Oxygen and Respirator Policies

Council Member Morrissey, seconded by Council Member Dixon, moved to approve the Dial-A-Ride (DART) Service Animal and Portable Oxygen and Respirator Policies as presented.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 9-0.

C. Tentative Budgeting Schedule, Budget Priorities Discussion and Resolution

City Manager Mackie presented the tentative 2017-2018 budget schedule that would begin with the distribution of worksheets to department heads on January 24, 2017 and conclude with the budget adoption scheduled for June 5, 2017. City Manager Mackie reported budget presentations to Council could be held on the 2nd and 4th Mondays in April (April 10 & 24). City Manager Mackie responded to a question from Council Member Morrissey and stated the final recommendations of the F.A.I.R. Committee were not anticipated to be completed until March or April.

City Manager Mackie reported the department head meetings with the City Manager and Finance Director discussed very detailed expenditures of each department and employees were encouraged to think “outside of the box” when developing their expenditure budgets.

Council Member Stockford, seconded by Council Member Flannery, moved to adopt the tentative budget schedule as presented by City Manager Mackie.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 9-0.

City Manager Mackie then presented the Council priorities for the FY2018 budget. City Manager Mackie noted the F.A.I.R. Committee was carefully reviewing specific information on the city roads, including reconstruction costs, funding resources, and status of existing roadways. City Manager Mackie stated each of the F.A.I.R. Committee meetings were held in compliance with the Open Meetings Act and each meeting was recorded and available for review on the city’s website.

City Manager Mackie distributed and discussed Resolution No. 3201 adopted November 17, 2014 which placed the infrastructure of roads to be a high priority in the budgeting process. City Manager Mackie also reviewed the report discussed Dr. Wolfram’s 2014 reported entitled, “The Need for Greater Revenue Sharing with Michigan Cities” and the reduction in funding received by local units of government for road improvement projects.

City Manager Mackie reported the General Fund expenditure budget was approximately \$4.0 million, with \$1.8 million of expenses directed towards police & fire protection. City Manager Mackie noted revenues were approximately \$1.9 million from property taxes, \$1.0 million from PILOT payments, Act 51 funding for road maintenance, and also state shared revenue.

City Manager Mackie reviewed the 2011 road study raised by Mr. Smith earlier in the meeting, which

estimated the City of Hillsdale's need for road repairs was estimated at \$32 million.

City Manager Mackie stated that since the recession of 2008, the city had reduced its full-time workforce by 26 positions, absorbed the annual reduction in revenue, maintained basic city services, and reduced expenses as necessary. City Manager Mackie stated the property tax revenues were not estimated to return to pre-2008 levels until 2030 at the earliest.

City Manager Mackie argued the city could not reduce its budget enough to fully fund adequate road improvements. City Manager Mackie reviewed various services provided by the city and the direct cost of each service to the city; those services included: leaf collection (\$80,000 annual expense), DART (\$50,000 annual expense to the city), the recreation department (\$60,000 annual expense), economic development (\$65,000), and support to the Mitchell Research Center (\$25,000).

City Manager Mackie stated that costs for city staffing comprised 55% of the total city budget, while additional expenses were anticipated in the upcoming year budget for the necessary purchase of a new fire truck and increases in pension-related costs. City Manager Mackie stated the fire department would soon be reduced to three, full-time firefighters to allow savings for the purchase of a new fire engine.

City Manager Mackie discussed the city's expenses associated with the Hillsdale Municipal Airport and the need for the city to maintain the facility after receiving federal grants in past years for the improvements at the site.

Council Member Watkins stated the City of Hillsdale, as the county seat, was comprised of many tax-exempt properties including public buildings, college properties, and the hospital. Council Member Watkins also noted the city enjoyed the second-lowest tax rate of any city in the region and questioned if the city's existing revenue was sufficient for the necessary services to the area. Council Member Watkins argued that once a program was eliminated, such as Dial-a-Ride or the Recreation Department, it would be almost impossible to re-start that program in future years.

City Manager Mackie stated the elimination of the Dial-a-Ride program would most likely require the city to assign the service assets to another contractor who could provide a similar service to the residents. City Manager Mackie stated the City Council could impose a 3-mil sinking fund property tax that would generate approximately \$300,000 annually in additional revenue. City Manager Mackie noted any tax rate increase greater than 3 mills would require the approval of the residents through a special election.

Council Member Sharp stated the city had already reduced its expenses as much as possible and further cuts to the public safety and public services department were not possible. Council Member Sharp stated his property value had dropped 25% in the last five years, which reduced his tax bill by \$400.00. Council Member Sharp recommended some type of revenue increase, as a 3-mil increase to his residence would only cost an additional \$0.20 per day.

City Manager Mackie noted city staff would continue to look for budgetary savings throughout the FY2018 budget; however, the reductions in expenditures would not provide meaningful impact to fund a major road improvement project.

Council Member Stockford asked City Manager Mackie for an amount that could be reserved for

road improvement projects in the FY2018 without negatively impacting public services or public safety. City Manager Mackie stated an additional \$300,000 could be reserved in the FY2018 budget, similar to the allocation made in the current year budget. City Manager Mackie stated the city also anticipated an additional \$140,000 of revenue was expected in the coming months from the increase in the gasoline tax and vehicle registration fees. City Manager Mackie reported the \$300,000 allocated in the current year budget had not been used and remained available for a capital project. City Manager Mackie continued that the creation of a 3-mil sinking fund, in addition to the two previous \$300,000 budget allocations, could create between \$900,000 and \$1.1 million in funding options.

Responding to a request from Council Member Morrissey, City Manager Mackie briefly reviewed the revenue options being considered by the F.A.I.R. Committee, including PILOT payments, special assessments, special millages, a local income tax, and grants.

City Manager Mackie voiced confidence that the FY2018 budget could include an allocation of \$300,000 for road improvements and maintenance. City Manager Mackie stated that to raise the allocation level to \$500,000 or higher would most likely involve staffing reductions, service cuts, or new revenue options that had been presented earlier in the meeting.

Council Member Bell introduced a draft resolution that would prioritize road improvement funding in the City of Hillsdale that would allocate \$500,000 in the FY2016 budget for new road projects and \$100,000 for road maintenance.

Council Member Bell, seconded by Council Member Flannery, moved to adopt the resolution, as submitted by Council Member Bell and included in the meeting packet.

Attorney Lovinger opined the resolution, as submitted, would bind the Council to allocate a minimum of \$500,000 in the FY2016 budget for new road projects and \$100,000 for road maintenance. Attorney Lovinger also noted the resolution may violate City Charter and State Constitution requirements as it would finalize the appropriation of funding in the FY2018 budget prior to the required public hearing. Attorney Lovinger stated the existing language of “shall” could be amended to “shall endeavor to”, which would make the allocation less binding on the budget development process.

Council Member Flannery encouraged future legal or staff concerns with proposed legislation be brought to the attention of Council prior to a public meeting. Council Member Flannery stated the legal objections to the resolution should have been addressed to Council Member Bell or placed in a memo to Council. City Attorney Lovinger apologized for this confusion and stated he would make this a practice in the future.

Council Member Bell, seconded by Council Member Stockford, moved to amend the motion to adopt the resolution, by replacing the term “shall” as used in the resolution with the phrase “shall endeavor to.”

City Attorney Lovinger stated for the record that he had not been provided a copy of the draft resolution prior to receipt of the Council packet.

Council Member Dixon voiced a concern on approving an amended version of a resolution without adequate time to review the effects of the change.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	No
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	No
	Council Member Stockford	Aye
	Council Member Watkins	No
	Council Member Zeiser	Aye
	Mayor Sessions	No

Motion passed 5-4.

Council Member Zeiser also voiced displeasure with assertions that had been made in recent weeks that Hillsdale College seized more from the community than what it provided in benefits. Council Member Zeiser reported the new housing units that were purchased and renovated by Hillsdale College, for example, were not tax-exempt as what was alleged by Ms. Swan earlier in the meeting, but in fact, provided more tax revenue than had been received from the previous owners. Council Member Zeiser strongly objected to any assertions that the endorsement of the resolution as amended was impacted by any the relationship between any Council Member and Hillsdale College.

In response to a question from Council Member Sharp, it was noted that the resolution as amended did not require the allocation of \$500,000 in the FY2016 budget for new road projects and \$100,000 for road maintenance, but the instead established a funding goal for those needs.

City Attorney Lovinger, in his legal opinion, the amended resolution was non-binding legislation that was not problematic with the City Charter or the public hearing requirements of the State Constitution.

Council Member Bell, seconded by Council Member Watkins, moved to adopt the resolution as amended.

Prior to voting on the motion, Council Member Morrissey noted that in any decision of Council, there will have to be sacrifices made to fund road improvements, either through a tax increase, or through a city service reduction.

Council Member Sharp noted the State of Michigan was obligated to raise \$600 million in FY2018 for infrastructure improvements, which made the City of Hillsdale's chances of receiving an increase in state funding highly unlikely.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye

Council Member Stockford	Aye
Council Member Watkins	Aye
Council Member Zeiser	Aye
Mayor Sessions	Aye

Motion passed 9-0.

Miscellaneous

A. Board & Committee Appointments

Council Member Watkins, seconded by Council Member Flannery, moved to approve the following appointments:

1. Mr. Carl “Bud” Heinowski to the Shade Tree Commission
2. Ms. Darnella LoPresto to the Election Commission
3. Ms. Jean Porter to the Election Commission
4. Ms. Juli Yoder to the Election Commission

By a voice vote, the motion carried unanimously.

City Manager’s Report

City Manager Mackie reported:

1. The February 6, 2017 City Council meeting agenda would include a draft resolution submitted by Council Member Bell regarding the Airport Advisory Committee, a presentation in regards to the community branding initiative, and a proposed land lease with AT&T for the placement of a new cell tower on city property.
2. The F.A.I.R. Committee members had requested their next meeting include state and federal representatives to discuss the funding road improvements in the local level. City Manager Mackie stated the meeting had not yet been scheduled.

Council Member Watkins discussed the need for a policy that would provide appropriate legal review for legislation presented by Council Members for consideration.

Council Member Flannery questioned if the city could purchase a new fire engine through a short-term loan. City Manager Mackie stated he would review this option with the Finance Director.

General Public Comment

Mr. Richard Wunsch, 98 ½ North Broad Street, discussed the “town-gown” division and class

issues between the City of Hillsdale residents and Hillsdale College. Mr. Wunsch also noted the University of Michigan had a Payment In-Lieu of Taxes (PILOT) agreement with the City of Ann Arbor and had also purchased a fire truck for the Ann Arbor in recent years.

Mr. Pauken noted the Hillsdale City Fire Department once had seven full-time firefighters, while the current plans would reduce that number to only three full-time personnel. Mr. Pauken also voiced opposition to the funding of a new fire engine by reducing staffing levels at the department.

Mr. Wainscott thanked the City Council and City Manager Mackie for the open discussion held at the meeting regarding the road funding issues.

Mr. Kurtz encouraged the City Council to have an open and frank discussion on the need for a revenue stream that could be used for road funding.

Mr. McLain discussed a recent news article that questioned the residency of BPU Board Members. Mr. McLain also questioned why the most recent F.A.I.R. Committee minutes were not included in the Council packet. Mr. McLain objected to the placement of the AT&T cell tower at the proposed site, as the height of the tower was greater than the set-back of the tower from the property lines.

Mr. Smith encouraged Council to increase the city's millage rates so additional revenue could be used to fund road improvements.

Ms. Freese stated city staff had always carefully monitored their expenditures when developing a budget and steps had always been taken to maximize efficiencies in the city. Ms. Freese complimented the current employees of the city at their dedication and service to the community.

Council Comments

Council Member Watkins noted the planned repainting of the water tower could include the placement of a town slogan or mural that could highlight the City of Hillsdale.

Council Member Morrissey thanked city staff for the removal of the snow piles in the downtown area and also encouraged City Manager Mackie to forward Dr. Wolfram's report to the members of the F.A.I.R. Committee. Council Member Morrissey also encouraged city staff to provide additional information on the city's website on road improvement projects that had been completed in recent years.

Adjournment

Council Member Bell, seconded by Council Member Watkins, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 9:23 p.m.

Scott M. Sessions, Mayor

Stephen M. French, City Clerk

Finance Committee Meeting Minutes
Monday, November 21, 2016
Hillsdale City Hall
6:30 p.m.

Attendees

Council: Patrick Flannery, Bruce Sharp, Matt Bell, Will Morrissey

Staff: Bonnie Tew, Mike Barber, Stephen French

Public: None

Minutes

Call to Order: 6:30 p.m.

Committee reviewed the check register dated 11/4/2016 to 11/17/2016 for the City. Containing check numbers 72, 76496 to 76430. Questions regarding the check register:

- Check #76496 – Hillsdale Postmaster – Their isn't a postage meter in City Hall
- Check #76501 – AT&T – Cell phones from non-local area codes are generating the LD charges
- Check #76503 – BAMA Four – Football Uniforms are cleaned at the end of each season
- Check #76509 – BS&A – Piece is specific to the cemetery
- Check #76515 – D&D – New space heater purchased
- Check #76556 – VISA – Majority of chargers for the MERS meeting

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the City bills for dates 11/4/2016 to 11/17/2016 to council. Motion carried: 4 Ayes, 0 Nays

Committee reviewed the check register dated 11/18/2016 for the Board of Public Utilities. Containing check numbers 67119 to 67169. Questions regarding the check register:

- Check #67068 Community Action Agency – Question regarding how the agency certifies it uses the funds

Motion made by Councilman Bell and supported by Councilman Morrissey to approve the Board of Public Utilities bills for dated 11/18/2016 to council. Motion carried: 4 Ayes, 0 Nays

Motion made by Councilman Sharp and supported by Councilman Bell to adjourn. Motion carried: 4 Ayes, 0 Nays

Adjourned: 6:57 p.m.

Submitted by: Councilman Flannery

Finance Committee Meeting Minutes
Monday, December 5, 2016
Hillsdale City Hall
6:30 p.m.

Attendees

Council: Patrick Flannery, Bruce Sharp, Matt Bell, Will Morrissey

Staff: Bonnie Tew, Mike Barber, Stephen French

Public: None

Minutes

Call to Order: 6:30 p.m.

Committee reviewed the check register dated 11/18/2016 to 12/1/2016 for the City. Containing check numbers 76560 - 76607. Questions regarding the check register:

- Check #76559 – Void and reissue for check 76514
- Check #76565 – Beckett & Raeder – TIFA study payment for hotel occupancy
- Check #76581 – Headwaters – Funding for recreation district
- Check #76601 – Tackett and Sons – Used for public works

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the City bills for dates 11/18/2016 to 12/1/2016 to council. Motion carried: 4 Ayes, 0 Nays

Committee reviewed the check register dated 11/18/2016 for the Board of Public Utilities. Containing check numbers 67171 to 67200. Questions regarding the check register:

- Check #67176 – Applied Industrial – Item used at the waste water plant

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the Board of Public Utilities bills for dated 12/2/2016 to council. Motion carried: 4 Ayes, 0 Nays

Motion made by Councilman Sharp and supported by Councilman Bell to adjourn. Motion carried: 4 Ayes, 0 Nays

Adjourned: 6:42 p.m.

Submitted by: Councilman Flannery

Finance Committee Meeting Minutes
Monday, December 19, 2016
Hillsdale City Hall
6:30 p.m.

Attendees

Council: Patrick Flannery, Bruce Sharp, Matt Bell, Will Morrissey

Staff: Bonnie Tew, Mike Barber, Stephen French

Public: None

Minutes

Call to Order: 6:30 p.m.

Committee reviewed the check register dated 12/2/2016 to 12/16/2016 for the City. Containing check numbers 73 – 75 & 76608 - 76695. Questions regarding the check register:

- Check #76612 – AT&T – We will have a credit on our bill next month
- Check #76619 – Borck's – We pay them over 12 months
- Check #76638 – Godfrey – Broken door for public works
- Check #76642 – Carol Hawks – More than one month is on the bill
- Check #76644 – Hillsdale County – reimbursement for election expenses
- Check #76646 – Filling Station – Meals for election workers
- Check #76659 – MDOT – State pays the contractor. We pay state for our share
- Check #76691 – VISA – refreshment for rec department baseball program

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the City bills for dates 12/2/2016 to 12/16/2016 to council. Motion carried: 4 Ayes, 0 Nays

Committee reviewed the check register dated 12/16/2016 for the Board of Public Utilities. Containing check numbers 67201 to 67273. Questions regarding the check register:

- Check #67213 – CINTAS – resupply of first aid stations for city
- Check #67240 – Loris Tech – File nexus
- Check #67250 – Modern Waste Systems – have always used them

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the Board of Public Utilities bills for dated 12/16/2016 to council. Motion carried: 4 Ayes, 0 Nays

Motion made by Councilman Morrissey and supported by Councilman Bell to adjourn. Motion carried: 4 Ayes, 0 Nays

Adjourned: 6:47 p.m.

Submitted by: Councilman Flannery

Finance Committee Meeting Minutes
Tuesday, January 3 2017
Hillsdale City Hall
6:30 p.m.

Attendees

Council: Patrick Flannery, Bruce Sharp, Matt Bell, Will Morrissey

Staff: Bonnie Tew, Mike Barber, Stephen French

Public: None

Minutes

Call to Order: 6:30 p.m.

Committee reviewed the check register dated 12/16/2016 to 12/30/2016 for the City. Containing check numbers 76, 76696 - 76752. Questions regarding the check register:

- Check #76697 – Martin Miller – payment for 82 E sharp st
- Check #76723 – Indian NE – Payment for maintenance of the railroad intersection
- Check #76731 – MAPSI – Training for staff
- Check #76733 – Martin – Per contract we reimburse up to \$100 annually
- Check #76746 – SW Services – Snow removal for the Dawn and Keiffer House

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the City bills for dates 12/16/2016 to 12/30/2016 to council. Motion carried: 4 Ayes, 0 Nays

Committee reviewed the check register dated 12/29/2016 for the Board of Public Utilities. Containing check numbers 67276 - 67317. Questions regarding the check register:

- Check #67302 – Mika Meyers – Union negotiation and bond issuance

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the Board of Public Utilities bills for dated 12/29/2016 to council. Motion carried: 4 Ayes, 0 Nays

Motion made by Councilman Morrissey and supported by Councilman Bell to adjourn. Motion carried: 4 Ayes, 0 Nays

Adjourned: 6:48 p.m.

Submitted by: Councilman Flannery

Finance Committee Meeting Minutes
Monday, January 16 2017
Hillsdale City Hall
5:30 p.m.

Attendees

Council: Patrick Flannery, Bruce Sharp, Matt Bell, Will Morrissey

Staff: Bonnie Tew, Mike Barber, Stephen French

Public: None

Minutes

Call to Order: 5:30 p.m.

Committee reviewed the check register dated 12/31/2016 to 1/12/2017 for the City. Containing check numbers 76754 - . Questions regarding the check register:

- Check #76754 – Martin Miller – payment for 82 E sharp st
- Check #76757 – APWA – DOS Training
- Check #76760- ASCAP – Annual music license
- Check #76763 – BMI – Annual music license
- Check #76768 – Central Service – Fire department radar unit repair
- Check #76769 – Checker Records – Supplies for election workers
- Check #76779 – Preparation for Garden, Mead & Vine
- Check #76781 – Halt Fire – Truck 333 repair

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the City bills for dates 12/31/2016 to 1/12/2017 to council. Motion carried: 4 Ayes, 0 Nays

Committee reviewed the check register dated 1/12/2017 for the Board of Public Utilities. Containing check numbers 1, 1024, 1025, 67318 - 67364. Questions regarding the check register:

- Check #1024 – LD DOCSA – Professional services for construction
- Check #67319 – ACD.net – fiber maintenance
- Check #67322 – American electric – Tree trimming for trees around power lines
- Check #67324 – BS&A – Cost for software conversion
- Check #67330 – Easypermit – three months of utility bills
- Check #67334 – Harris Computer – payment to be made until conversion is complete
- Check #67358 – SSOE – Electric rate study

Motion made by Councilman Sharp and supported by Councilman Morrissey to approve the Board of Public Utilities bills for dated 1/12/2017 to council. Motion carried: 4 Ayes, 0 Nays

Motion made by Councilman Morrissey and supported by Councilman Bell to adjourn. Motion carried: 4 Ayes, 0 Nays

Adjourned: 6:03 p.m.

Submitted by: Councilman Flannery



CITY OF HILLSDALE

Tax Increment Finance Authority TIFA **Regular Meeting** **3rd Floor City Hall** **November 15, 2016**

I. Call to Order at 7:30 am

- A. Members Present: Saul Giminez, Cindy Bieszk, Mike Parney, Andrew Gelzer, Chris Sumnar, Kathy Newell, Mike Harner, Chris Bahash, Robert Socha, John Spiteri
- B. Others present: Mary Wolfram (Economic Development), Alan Beeker (Zoning Administrator), Ruth Brown (County Commissioner), Kay Freese
- C. Members Absent: Deb Kamen (excused)

II. Consent Agenda

- A. Minutes from Regular Meeting 9/20/2016 – draft
- B. Minutes: Façade Grant Committee 9/27/2016 – draft
- C. Minutes: Targeted Development Committee 10/25/2016 & 11/1/2016 – draft
- D. Financial Statements

Mike Harner moved to approve the agenda. Rob Socha seconded, motion passed.

III. Public Comment

Kay Freese spoke regarding the Dawn Theater possibly being rented to her church. The current place that they are renting might be sold and she was asking TIFA to consider temporarily renting the Dawn Theater to the church.

IV. Old Business

- A. Dawn Theater
 - a. Should it be rented? ENACTUS / SOZO Church. Ms. Wolfram suggested that TIFA could commit to renting to the church on a temporary basis after the gas is reconnected and we have a better idea of the grant timeline. Mike Harner asked if the building was safe to currently rent. Alan Beeker responded that with heat, the building is viable for use. Mr. Harner then asked who would be the entity to rent it. Ms. Wolfram answered that TIFA could rent as the owner of record. The Church currently pays the school system on a monthly basis and that arrangement could be made with the TIFA. Mike Parney moved to have Targeted Development be a steering committee to determine how to operate the Dawn Theater. Rob Socha seconded. Motion passed.
 - b. \$200,000 Grant progress. Mary Wolfram spoke to the grant application progress. The estimates for a new roof and HVAC system have been received. The application is nearly complete and almost ready to submit to MEDC.

B. Keefer House

- a. Hotel Feasibility Study – HIS – Once the study is complete, the RFP process can begin. The company has proposed that it be completed by the January 21. The City will contact them to see if it can be completed prior to the January 17 TIFA meeting.

V. Committee Reports

A. Façade Grant Committee – Saul Gimenez, Chair

1. General Report – nothing to report
Façade Grant – 10 Budlong. Mr. Sumnar stated that since the application was for external paint only, the applicant would be eligible for the 75/25 grant maximum of \$3000. Andrew Gelzer seconded. Motion passed.
2. The committee recommends to the Board that a 3 year limit between availability of the Special Projects grant be part of the guidelines. Mike Harner seconded. Motion passed.

B. Beautification/ Downtown Amenities- Kathy Newell, Chair

1. General Report – nothing to report.
 - a. Placemaking Grant – Update – Mr. Beeker updated the board on the progress of the study. The visioning meeting results were included in the packet. The next meeting of the steering committee will be held on Dec. 8, 2016 to review the preliminary plans of the study.

C. Targeted Development Committee – Mike Parney, Chair

1. General Report - nothing to report.
2. \$10,000 Business Attraction loan for Modern Revival – two items were removed from the original application since they were façade items. The grant amount would be up to \$8,767. Rob Socha seconded. Motion passed.
3. TIFA Grant Programs – Mr. Parney brought up the suggestion to create two columns, one with the Attraction Programs and the other with the Improvement Programs and have building owners be able to pick one from each column that could be used in conjunction. After a brief discussion, it was noted that the Targeted Development Committee had decided at the November 1, 2016 meeting to follow the decisions made at the joint Façade Grant/Targeted Development meeting held on May 24, 2016. Currently, applicants are eligible for one of the Business Attraction programs only, but also eligible for the Façade Grant program at the same time.

VI. New Business

- A. Adopt rule to authorize Chair and Vice-Chair to sign contracts – Mike Harner moved to: authorize Chair or Vice Chair to enter into any contract, to execute and deliver any instrument, or to acknowledge any instrument required by law for the purchase, sale and development of the Dawn Theater and Keefer House.

This authorization includes but is not limited to;

1. The purchase, transfer and sale of the Dawn Theater liquor license.
2. The submission of information and application for grants for redevelopment and restoration.

3. The issuance of an RFP for development of the Keefer House and/or the Dawn Theater
4. Acceptance of competitive bids for the redevelopment of the Keefer House and/or the Dawn Theater
5. Acceptance of competitive bids on the management of the Dawn Theater

Cindy Bieszk seconded. Motion passed.

- B. Liquor license transfer. Mary Wolfram spoke to the details of owning the license. She would like a smaller group to discuss administration issues. Mike Harner moved to allow the Targeted Development Committee to administer the license. John Spiteri seconded. Motion passed.
- C. Project Rising Tide – Mary Wolfram and Alan Beeker spoke to the technical assistance that is coming from MEDC as part of the Project Rising Tide. The City will receive help in establishing an Economic Development Strategy, Marketing plan, new Branding and Zoning Code creation.
- D. Standard Bid Procedure – Adoption - Mr. Sumnar thought the Board was looking into whether the TIFA had to go through the bid process or not. As a public entity, the TIFA is subject to the bid process. Mike Harner moved to table until the next meeting to allow time to receive counsel from Mr. Lovinger. Cindy Bieszk seconded. Motion passed.
- E. Adopt 2017 Meeting Dates – Mike Parney moved to adopt, Chris Bahash seconded. Motion passed.
- F. Ads for Business Attraction Programs – Ms. Wolfram asked for guidance in how to advertise for the TIFA programs. The Board deferred further discussion to Targeted Development. Rob Socha moved to create a special sub-committee to oversee the Dawn Theater and Keefer House and Mr. Socha offered to be Chair. Andrew Gelzer supported. There was a great deal of discussion that indicated that the oversight should be kept in Targeted Development. Mr. Socha and Mr. Gelzer withdrew the motion.

VII. Economic Development Update/Round Table

Handmade Grand Opening is November 18, 2016.

- ## **VIII. Adjournment**
- Chris Bahash moved to adjourn, Rob Socha seconded, motion passed. Meeting adjourned at 8:35 am.

Next Meeting: January 17, 2017 at 7:30 am.

TIFA Targeted Development Committee - Meeting Minutes
2nd Floor Conference Room
November 28, 2016 at 5:30 pm

I. Call to Order 5:30 pm

- A. Members present: Mike Parney (Chair), Chris Sumnar, Andrew Gelzer, Mike Harner
- B. Others present: Mary Wolfram (Economic Development), Alan Beeker (Zoning Administrator), Rob Socha, Nancy Luetzow, Kay Freese, Jack McClain
- C. Members absent: Chris Bahash (excused)

II. Consent Agenda

III. Public Comment

No public comment

IV. Old Business

- A. Hillsdale Brewing Co. – Mary updated the committee. Happy Pants is applying for a standard mortgage. The bank would assume the place of Grant Baker who currently holds the land contract. TIFA would be secondary lien holder. The existing agreement with Happy Pants would need to be amended to reflect the changes if and when Happy Pants secures the loan. Mike Harner to amend the existing agreement when Happy Pants secures the mortgage, Chris Sumnar seconded, motion passed.
- B. Liquor License – the process to transfer is almost complete. The license will be transferred into the TIFA name and placed in escrow.

V. New Business

- A. Dawn Theater Sub-committee – the committee discussed whether it would be more efficient to have a smaller sub-committee to administer the Dawn Theater and determine its future or leave the administration with the full Targeted Development Committee. Decisions need to be made to determine how the development of the Dawn should proceed. Mr. Parney would like to sell the building as quickly as possible. There are many possible scenarios, some discussed are:
 - a. Sell it to a non-profit that continues it as a civic asset
 - b. Lease it out to a management company that operates it along with the liquor license.
 - c. Create a steering committee that helps determine the best path to take.

Mr. Parney does not feel that changes need to be made at this point. Mr. Socha would like to be a part of the Dawn decision-making. At the January meeting the TIFA committees are reviewed for the coming year. Mr. Parney suggested that Mr. Socha be added to the Targeted Development committee at that time.

Discussion followed regarding RFP templates that need to be created for the Dawn and Keefer. The Committee asked Ms. Wolfram to develop the RFP with the Committee members' help. The templates would be presented to the full board in January for potential approval.

- B. Sozo Church Rental – the church is looking for a new place to worship. The building they currently rent from the School District is being sold. They would be interested in renting the Dawn on a month to month basis on Sundays only. Mike Harner moved that the TIFA rent the Dawn to the church with the knowledge of possible closings due to renovations, Chris Sumnar seconded, motion passed. Ms. Wolfram will work with the church to determine the rent.
- C. ‘Simply Hers’ Advertising – Business Attraction Programs – the magazine is targeted to the geographical area that is wanted. Andrew Gelzer moved to advertise in the Simply Hers magazine, a ¼ page ad, 6x/year for \$185 per ad for the business attraction programs. Chris Sumnar seconded. Motion passed. Mike Harner suggested Ms. Wolfram negotiate for a story in an issue as well.
- D. Next meeting – The next meeting would be scheduled for December 26 but City Hall will be closed in observance of the Christmas holiday. The Committee decided to skip December and schedule the next meeting for January 16, 2017.

VI. Meeting Adjourned: 6:40 pm – Chris Sumnar moved to adjourn, Andrew Gelzer seconded, motion passed.

Next Meeting – January 16, 2017 at 5:30 pm

Sept. 2016 minutes AAC

Hillsdale Airport Advisory Committee

Minutes of September 17, 2016 Meeting

The Members of the Hillsdale Airport Advisory Committee met on September 17, 2016. The following individuals were present: Jeff King, Rich Pewe, Ginger Moore, and Michael Nye. Jason Walters was present as Airport Manager and David Mackie was present as City Manager.

Meeting was called to order by chairperson, Rich Pewe.

Motion was made by King and second by Moore to approve the minutes from the last meeting as presented. Motion was passed unanimously.

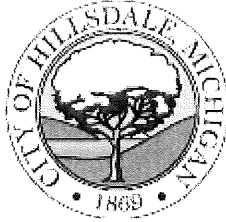
Airport Manager gave the following report.

- a. There were seven bids received and all were over the projected estimate for the new apron. None of the bids were accepted and so the apron project will be put out for bids again in December or January.
- b. The runway sealing was completed by employees of airport thus saving about \$10,000.00 over a outside vendor. Taxiways and old aprons will be considered for next year depending on available funds.
- c. The 9-11 Fly-in was well attended with about 2000 people present. 900 to 1000 people were served breakfast by the Exchange Club. National Guard wants to come back and make it an annual event for their organization. Need to appoint a committee to help organize the event.
- d. He is working on private funding for the new terminal.
- e. He and others attended a meeting with MIS individuals. Distributed information to MIS about the services and future services that will be available at the Hillsdale Airport.
- f. Working with Corrigan Oil. Selling an average of 1000 gallons of 100 grade and 300 gallons of jet fuel per month.
- g. Airport is seeing an average of 8 to 10 operations per day.
- h. Pilot Shop is growing and working with hiring a mechanic that is willing to relocate to the Hillsdale area. Have several new hanger tenants.

Jeff King discussed the need for a back-up generator for the airport. City Manager said that would not be a bad idea but it needed to be a part of the budget and how the generator would work in conjunction with the construction of a new terminal.

Vision committee had a meeting to develop a SWOT profile for the airport. That will be completed by the next committee meeting.

The social media site is working great but we need more people to post the site to their individual friends.



**Cemetery Board
Minutes**

**2nd Floor Conference Room
City Hall**

November 2, 2016

Call to Order:

The meeting was called to order by Mr. Hammel at 4:00 P.M.

Board members present:

Mr. Jacob Hammel, City Department of Public Services Director
Ms. Vicki Ladd
Ms. Carol Lackey
Mr. John Barrett
Mr. Carl "Bud" Heinowski

Also present were:

Mr. Frank Engle, City Sexton
Mr. Stephen M. French, City Clerk

Approval of Minutes

Mr. Heinowski, seconded by Ms. Lackey, moved to approve the minutes of May 4, 2016 meeting as submitted. By a voice vote, the motion passed unanimously.

Public Comments

No comments were offered.

OLD BUSINESS

Stones of the Granite Arch

Ms. Lackey noted the new memorial utilizing the remaining stones of the granite arch had been completed with the assistance of Braman Roofing and the city's Public Services Department. Ms. Lackey stated a dedication ceremony would be held in Spring 2017 and may include a small, Civil War re-enactment.

Grass Trimming

Mr. Hammel report city staff had not received any negative feedback regarding the application of growth retardant around the headstones in specific sections of Lakeview Cemetery. Mr. Hammel stated the program would be expanded to other areas in Lakeview and Oak Grove cemeteries in the spring based on its effectiveness.

NEW BUSINESS

A. Meeting dates for 2017

It was the consensus of the board to schedule the following meeting dates for 2017:

- February 1, 2017
- May 3, 2017
- August 2, 2017
- October 4, 2017

B. Information Item

Cemetery Sexton Engle presented a copy of an 1876 "Right of Burial, By-laws, and Regulations" for Oak Grove Cemetery for informational purposes.

C. Reappointment of Mr. Carl "Bud" Heinowski

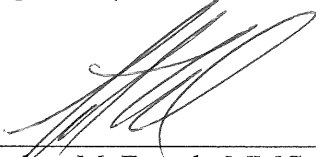
Ms. Lackey, seconded by Mr. Barrett, moved to recommend the reappointment of Mr. Heinowski to the Cemetery Board. By a voice vote, the motion passed unanimously.

Adjournment

Mr. Barrett, seconded by Ms. Ladd, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 4:19 pm.

Respectfully submitted,



Stephen M. French, MMC
City Clerk

Minutes approved on February 1, 2017

City of Hillsdale

Agenda Item Summary

Meeting Date: February 6, 2017

Agenda Item: Consent Agenda

SUBJECT: January 2017 Code Enforcement Report

Prepared by: Kimberly Thomas, Assessor/Code Official

Code Enforcement Statistics as of **8:32 a.m. Wednesday, February 01, 2017:**

- Total Open Enforcements: **427**
- New Enforcements opened in **January 2017: 32**
- Enforcements closed in **January 2017: 26**
- Inspections completed in **January 2017** (including permits): **77**
- Permits (Use & Occupancy/Zoning Compliance/Signs/Fences) issued in **January 2017 (report attached): 20**
- **January 2017** Revenues (report attached): **\$750**

TOP 25 CODE ENFORCEMENT PRIORITIES

Prepared by Code Enforcement staff

1. **23/25 N Broad St** (unmaintained/unsafe downtown building) Unresolved use & occupancy permit violations dating back to at least 2006. The structure has been posted as unsafe/unfit for human occupancy. Evidence of structural work completed without permits - county building inspection approval required prior to occupancy. 2 upper residential units and the lower north commercial unit (25 N Broad St) currently believed to be vacant or used by owner for storage. South lower commercial unit (23 N Broad St) continues to be occupied without an approved use & occupancy permit. Complaints have been received and city staff members have observed evidence of structural failure (falling bricks, cracks along foundation and outer walls, etc...). TIFA has discussed purchasing the property and either demolishing the building or repairing it and making it available for redevelopment. The planning administrator toured the building with an architect in February 2015 at their request – the architect stated, “There are serious structural, environmental, infrastructure, and code safety issues associated with the building.” He expressed concern that demolition and/or continued deterioration of this building could affect the structural integrity of the remainder of the buildings on this block to the north and recommended a detailed study by a structural engineer to determine the cause and severity of the failure. The owner had the structure evaluated by an engineer in June 2016 and his attorney submitted a copy of the report. The matter has been referred to the City Attorney. The owner’s attorney has indicated that the owner wishes to repair the structure to a usable condition. This is a desirable outcome from the City’s perspective, provided that the work is completed timely, under the supervision of a structural engineer and with the proper permits through the county inspection department. The City attorney has been in contact with the property

owner's attorney to try to find an acceptable solution for all parties involved with no progress to date. **Demolition order issued January 24, 2017 – owner has 30 days to submit a specific plan to demolish or repair the structure.**

2. **48 Greenwood St** (2012 fire, 2011 hoarding/solid waste violations still unresolved) – demolition permit pulled September 29, 2015 with an expiration date of January 29, 2016. As of February 3, 2016, the structure has been partially demolished and has now partially collapsed creating an even more unsafe situation. Declared public nuisance by Council on 2/15/2016 (60 days compliance order to expire April 15, 2016). County demolition permit expired March 28, 2016. This property was included in the Blight Elimination Program grant request to help the owner expedite completion of the demolition and restoration of the yard. Owner refused to sign demolition agreement and failed to bring property into compliance by 60 day deadline. Council issued demolition order at their meeting held April 18, 2016. City and County staff inspected the property on June 1, 2016 and proposed an agreement to allow the owner to fix/alter the structure in compliance with city and state building codes. The owner refused to sign the agreement. A civil infraction citation has been issued and we are waiting for notification of a hearing date in district court. We have requested that the judge order the owner to allow us access to complete the demolition if she fails to bring the property into compliance within a specified timeframe. A formal hearing was scheduled for August 18, 2016. The property owner agreed to sign an agreement at that time to complete the renovation of the structure to convert it to a garage in compliance with the building code by September 11, 2016 to bring it up to code. If they fail to complete the project by that time the City will have the authority under the agreement (and signed by the judge) to gain immediate access to complete the demolition. As of September 12 significant progress had been made on bringing the structure into compliance for use as a garage/storage building. The permit was extended thru October 2 and a progress inspection will be completed October 3 to verify that the owner is continuing to work to bring the property up to code. The County Building Inspector completed a progress inspection on November 30th and extended the building permit for another 30 days as a result of acceptable progress. There was a complaint received from a neighbor earlier in November regarding some remaining debris, tires, etc... The property owner has been contacted by code enforcement as a result and advised that all remaining debris needed to be removed and confirmed by our office before we would be able to close out the file regarding the declaration of nuisance. **Code Enforcement will continue to monitor and work with all parties to bring the property into compliance.**
3. **33 Charles St** (posted unfit for occupancy 2015 due to sanitation violations and lack of maintenance) Civil infractions issued on 11/24/2015 for failure to secure vacant structure (open/broken/missing windows). Owner agreed to timeline for correction of violations in exchange for civil infraction fines and costs held in abeyance. Failed to meet first deadline, fines and costs to be reinstated by Judge Lisznyai. Structure was occupied without a valid permit between February and May. Judgment filed May 20, 2016 by Judge Lisznyai reinstating fines & costs and ordering owner to bring property into compliance. Owner has enquired with code enforcement about area property managers. Spoke with code enforcement on June 2 and agreed to have utilities turned on in his name with work commencing immediately to clean and make known repairs. Approved inspection for use & occupancy permit is required prior to occupation. Code Enforcement was contacted at the beginning of June with questions of what needed to be completed to make safe to

occupy. Owner has utilities turned on in his name and has indicated that work is in progress to clean and make the structure safe to occupy. The owner requested a Use & Occupancy Permit and was inspected on November 17th, but the residence did not pass inspection. **The owner was once again given a copy of the terms agreed to at the last court hearing for the building to be issued a use & occupancy permit.**

4. **24 N Norwood Ave** (posted unfit for occupancy) – Occupied without permit – Renovation in progress? Police confirmed occupied & issued civil infractions on 11/25/2015. Use & occupancy inspection completed 12/2/15, interior under renovation. Occupant given 10 days to complete interior repairs or vacate structure. Neither owner nor occupant has complied with deadlines given, civil infractions to be issued. Owner paid fine but has not schedule inspections. Structure no longer appears to be occupied. **Code Enforcement will continue to monitor.**
5. **65 S Norwood Ave** (abandoned, unsafe residence) – New owner, complete remodel in progress. Anticipated completion date is 2/1/2016. Owner submitted timeline with completion date of August 1, 2016 to repair house & place on market. Very little visible progress as of 8/17/2016 inspection. Sent letter requesting updated timeline and permits to be pulled for repair or demolition by September 16, 2016. Property owner has requested an extension through February 2017 to complete repairs and list property for sale (cash flow shortage due nonpayment and or no sale on other projects outside Hillsdale). The building permit for this property issued by the County was renewed thru September 14, 2017. **Property owner has made progress on bringing the building into compliance.**
6. **58 N West St** (unrepaired damage from a 2011 meth fire in an eight-unit residential structure, now vacant) - Declared a nuisance by council on November 16, 2015 – 60 days to demolish or otherwise bring into compliance. Property sold December 15, 2015. Staff met with the new owner's contractor on December 22 and walked through the structure to determine the extent of the damage from the fire. There was evidence that the structure had been occupied recently by squatters. The new owner has started cleaning up the property and is in discussions with planning and economic development to develop a plan for future use of the property. City Planning Administrator and Economic Development are working with the owner to develop plans and funding for repair, renovation and viable use of the building. **Economic Development is recommending designation of an NEZ district to provide tax incentive for restoration of this and other homes in the area.**
7. **60 N West St** (same owner as 58, 5-unit residence converted in 1948 from single family, structure posted unfit for occupancy 2014 due to lack of structural maintenance and sanitation violations) – Complete upgrade of electrical systems will be required prior to issuance of a new certificate of occupancy along with repair of all structural deficiencies per County Inspector. Declared a nuisance by council on November 16, 2015 – 60 days to demolish or otherwise bring into compliance. Property sold December 15, 2015. Staff met with the new owner's contractor on December 22 and walked through the structure. The new owner has started work on bring the property into compliance. Staff continues to work with owner and verify progress on cleaning up and repairing the structure. Staff continues to work with owner to develop plans and verify progress on cleaning up and repairing the structure. **Economic Development is recommending designation of an NEZ district to provide tax incentive for restoration of this and other homes in the area.**
8. **55 S Broad St** (posted unsafe by County Building Inspector 2009 – grass is being mowed but no other improvements made) – Property transferred November 11, 2015. New owner

repaired broken windows. She has indicated that she is currently working on another project in Reading that she hopes to have finished by April, then will move forward with renovation of this property. Contacted owner April 29, 2016 regarding updated timeline – she said she was finishing up the house in Reading and hoped to start work here within 3-4 weeks. 6/23/2016 sent letter for tall grass & weeds (corrected). 8/10/2016 issued civil infraction. Owner submitted request for extension to find & secure licensed contractors to begin repairs by 2/12/2017 (within 90 days of sale of Reading house – also a rehabbed structure).

9. **178 N Manning St** (Unsafe, owner-occupied residence) – Confirmed with BPU that there is no water service to the property, but there is electrical. Property appears to be occupied (car seen in drive). Structure posted as unfit for human occupancy on November 25, 2015. Owner has indicated that the structure is not occupied. He hired a contractor to start repairs - front porch completely rebuilt. Complaints of unauthorized occupation in April – referred to police. Structure was reposted as unsafe/unfit for occupancy due to lack of water service.
10. **352 Hillsdale St** (abandoned residence – civil infraction citations issued) – Sporadically mowed (only upon notice from city), not trimmed around structure; no progress on demolition or repair of structure. Owner notified code enforcement that sale of property is pending – new owner intends to demolish. The former owner of the adjacent business is reportedly purchasing this property on land contract. His plans for the property are unknown at this time. **Code enforcement continues to monitor.**
11. **4/50/80 S Wolcott St** (unsafe structures, demolition debris, former dump site – future church site? Met with owner June 16 to discuss specific goals and set a tentative timeline) – owner is regularly submitting pictures of clean-up progress – dependent on volunteer labor but has made a priority. April, 2016 - Owner sent an email advising that they have a work day on the property coming up and he will send pictures of the progress. 6/17/2016 sent letter for tall grass & weeds – mowed around buildings as of 6/23/16. Spoke to owner's agent regarding possible future demolition under grant – said he would consider and let us know. **Code Enforcement will continue to monitor.**
12. **10 S Wolcott St** (owned by pastor of church that owns 4/50/80 – abandoned former tax sale house – see 4/50/80 S Wolcott St). 6/17/2016 sent letter for tall grass & weeds – mowed around buildings as of 6/23/16. **Code Enforcement will continue to monitor.**
13. **93 Griswold St** (abandoned residence – foreclosure interrupted by bankruptcy, bank has now hired a vendor to monitor property and keep it mowed) – Management company has boarded up garage and made basic structural repairs. **New out-of-state owner 11/29/2016 – being sold as rent-to-own.**
14. **199/203 Griswold St** (vacant structures – yard is maintained but buildings are not. 203 was moved to this location in the 1970's and never completed). **As of January 2017, 203 has been painted and has a new roof.**
15. **30 N Norwood Ave** (abandoned residence – same owner as 24 N Norwood Ave) – Evidence of renovation in progress without permits. Several people have indicated interest in purchasing but have been unsuccessful in negotiating for sale. 8/30/2016 tree fell from this property onto adjacent property – owner arranged to have it removed immediately upon notification. **Evidence of work in progress January 2017.**
16. **4 Spring St** (abandoned residence) – work has started on making exterior repairs. Grass is mowed regularly and structure is secured. May 2016 – new windows & doors installed.

Owner has submitted a tentative timeline for completion by December 2016. **Code Enforcement will continue to monitor.**

17. **324 E Bacon St** (abandoned residence, foreclosure). **New owner (LLC out of Hudson) 12/28/2016.**
18. **22 W St Joe St** (posted unfit for occupancy 3/23/2016 – already vacant) Land contract defaulted and property abandoned by purchaser. Formerly used as duplex, planned to convert back to single family. This house is partially boarded up, the stone front porch needs to be repaired or rebuilt, and the property has not had utilities for several years. **Code Enforcement will continue to monitor.**
19. **38 Highland Ave** (vacant structure since 2009 or prior). Current owner purchased at tax sale 9/11/2012. Permit pulled 2013 for new windows and roof. Some improvements have been made but structure is still vacant. Civil infraction issued 8/31/2016 for grass over 10". **Code Enforcement will continue to monitor.**
20. **155 N Manning St** (vacant structure since 2012 or prior). Current owner purchased from Freddie Mac (foreclosure) 10/23/2012 with the intention of repairing and either selling or renting (probably student housing – College area). Only progress to date has been demolition of unsafe porch roofs and (partial) removal of dead trees. Owner has indicated that he intends to repair the exterior by February of 2017 then start work on renovating the interior. Code enforcement has received complaints that the structure is not adequately secured against trespassers. **Code enforcement is working with the owner and police to ensure that this problem is resolved.**
21. **72 S Broad St** (vacant structure – posted unsafe by county inspector 11/9/2012). Current owner purchased 5/16/1985, sold on land contract 4/1/2010. The purchaser defaulted after the structure was posted unsafe. Permits were pulled for renovation and repairs 6/23/2014 but little to no progress was made other than general clean-up of the exterior. Now listed for sale, property is to be sold “as is” with the understanding that the new owner would be responsible for bringing the structure up to code. Owner has indicated that if it does not sell by 4/5/2017 they will sell it at auction. **Code Enforcement will continue to monitor.**
22. **16 Hillsdale St** (former depot, part occupied by Hillsdale Feed Co – owner is attempting to purchase part of adjacent railroad property for parking & building expansion and renovation). Economic Development is assisting owner in getting cooperation from RR/MDOT for purchase of adjacent property.
23. **40 Budlong St** (dilapidated garage, 2010 Use & Occupancy Permit never approved due to unresolved violations – owner-occupied residence). At least three civil infraction tickets have been issued since 2015 with no correction other than to close the broken garage door.
24. **115 E Bacon St** (Stock’s Mill) – Marvo Properties became the owner on August 27, 2015, and they have made significant progress toward cleaning up the exterior property area. **Code Enforcement will continue to monitor.**
25. **25 Hillsdale St** (future Hillsdale Brewery) – Sale has been finalized and renovation started. Site plan was approved by the Planning Commission at their April meeting and preliminary building permit has been issued. Owner is working on finalizing plans for the 1st phase of the renovation (front of building – to be used for Brewery). Rear/warehouse portion will be completed in later phases. Planning/Zoning and Economic Development Departments continue to work with the owner to facilitate renovation (OPRA certificate approved by STC; TIFA façade grant/restaurant attraction program work in progress).

Staff will continue to work with legal counsel to determine the best procedure to follow in each case to obtain court orders to bring properties into compliance where the owner has not been willing and/or able to do so and the violations are presenting a public safety concern. A full report will be made in any case where Council action is required to move forward.

Properties removed from Top 25:

None this month.



006-126-162-07

23 N BROAD ST & 25

2017-01-25 1



006-126-162-07

23 N BROAD ST & 25

2017-01-25



006-126-162-07

23 N BROAD ST & 25

2017-01-24_27



006-126-162-07

23 N BROAD ST & 25

2017-01-24_26



006-126-162-07

23 N BROAD ST & 25

2017-01-24 25



006-126-162-07

23 N BROAD ST & 25

2017-01-24 24



006-126-162-07

23 N BROAD ST & 25

2017-01-24_23



006-126-162-07

23 N BROAD ST & 25

2017-01-24_22



006-126-162-07 23 N BROAD ST & 25 2017-01-24 21



006-126-162-07 23 N BROAD ST & 25 2017-01-24 20



006-126-162-07 23 N BROAD ST & 25 2017-01-24_19



006-126-162-07 23 N BROAD ST & 25 2017-01-24_18



2017.01.24 11:08

006-126-162-07

23 N BROAD ST & 25

2017-01-24 17



2017.01.24 11:07

006-126-162-07

23 N BROAD ST & 25

2017-01-24_15



2017.01.24 11:07

006-126-162-07

23 N BROAD ST & 25

2017-01-24 16



2017.01.24 11:07

006-126-162-07

23 N BROAD ST & 25

2017-01-24_14



2017.01.24 11:07

006-126-162-07

23 N BROAD ST & 25

2017-01-24 13



2017.01.24 11:06

006-126-162-07

23 N BROAD ST & 25

2017-01-24 12



2017.01.24 11:06

006-126-162-07

23 N BROAD ST & 25

2017-01-24_11



2017.01.24 11:03

006-126-162-07

23 N BROAD ST & 25

2017-01-24_10



006-126-162-07

23 N BROAD ST & 25

2017-01-24_9



006-126-162-07

23 N BROAD ST & 25

2017-01-24_8



006-126-162-07

23 N BROAD ST & 25

2017-01-24_7



006-126-162-07

23 N BROAD ST & 25

2017-01-24_6



006-126-162-07

23 N BROAD ST & 25

2017-01-24 5



006-126-162-07

23 N BROAD ST & 25

2017-01-24 4



006-126-162-07

23 N BROAD ST & 25

2017-01-24_3



006-126-162-07

23 N BROAD ST & 25

2017-01-24_2



2017.01.24 11:01

006-126-162-07

23 N BROAD ST & 25

2017-01-24 1



2017.01.24 11:01

006-126-162-07

23 N BROAD ST & 25

2017-01-24

Monthly Permit List

Sign

PS2016-017 NEW MONUMENT, BRICK BASE W/. METAL CAB. TO
MEASURE 70" H X 96" L, SIGN AREA 40" X 96"
168 S HOWELL ST DATE ISSUED: 01/18/2017

PS2017-001 REMOVING AND REPLACING SIGNAGE ON EXISTING FREE
STANDING SIGN STRUCTURE. NEW SIGN FOR HILLSDALE
SPECIALTY CLINIC
30 S HOWELL ST & 32 DATE ISSUED: 01/30/2017

TEMPORARY SIGNAGE

PTS2016-047 15 S.F. SIGN TO READ: 'GET YOUR TAXES DONE HERE'
12 N HOWELL ST DATE ISSUED: 01/01/2017

PTS2017-001 18 S.F. BANNER "FREE BREAKFAST"
45 N MANNING ST DATE ISSUED: 01/12/2017

PTS2017-002 18 S.F. BANNER - COMMUNITY CONCERT
45 N MANNING ST DATE ISSUED: 01/19/2017

Use and Occupancy

PUO2015-299 SINGLE-FAMILY RESIDENTIAL OCCUPANCY
32 S MANNING ST DATE ISSUED: 01/31/2017

PUO2016-296 SINGLE-FAMILY RESIDENTIAL OCCUPANCY
100 LUMBARD ST DATE ISSUED: 01/04/2017

PUO2016-309 MULTI-FAMILY RESIDENTIAL OCCUPANCY - APT 1
101 UNION ST 1 DATE ISSUED: 01/04/2017

PUO2016-326 SINGLE-FAMILY RESIDENTIAL OCCUPANCY
100 GLENDALE AVE DATE ISSUED: 01/06/2017

PUO2016-327 SINGLE-FAMILY RESIDENTIAL OCCUPANCY
115 COLD SPRINGS CIR DATE ISSUED: 01/04/2017

PUO2016-331 MULTI-FAMILY RESIDENTIAL OCCUPANCY
14 RIPPON AVE & 14½ DATE ISSUED: 01/04/2017

PUO2016-332 MULTI-FAMILY RESIDENTIAL OCCUPANCY - 14.5 RIPPON
AVE
14.5 RIPPON AVE DATE ISSUED: 01/04/2017

PUO2017-001 MULTI-FAMILY RESIDENTIAL - 14 RIPPON AVE
14 RIPPON AVE DATE ISSUED: 01/04/2017

02/01/17

Monthly Permit List

2/2

Permit.DateIssued in <Previous month> [01/01/17 - 01/31/17]

PUO2017-003	SINGLE-FAMILY RESIDENTIAL OCCUPANCY	
119 BUDLONG ST		DATE ISSUED: 01/27/2017

PUO2017-004	SINGLE-FAMILY RESIDENTIAL APT ABOVE 18 COMPUTER SERVICES	
18.5 N HOWELL ST		DATE ISSUED: 01/11/2017

PUO2017-008	MULTI-FAMILY RESIDENTIAL OCCUPANCY - UNIT 2	
93 S HOWELL ST APT 2		DATE ISSUED: 01/20/2017

PUO2017-014	SINGLE-FAMILY RESIDENTIAL OCCUPANCY	
71 W BACON ST		DATE ISSUED: 01/25/2017

PUO2017-016	SINGLE-FAMILY RESIDENTIAL OCCUPANCY	
19 N NORWOOD AVE		DATE ISSUED: 01/23/2017

PUO2017-020	NON-RESIDENTIAL OCCUPANCY - COUNSELING - ONE OFFICE	
4 N HOWELL ST STE 220		DATE ISSUED: 01/20/2017

PUO2017-026	SINGLE-FAMILY RESIDENTIAL OCCUPANCY - MOVED IN APRIL 2010	
202 S HOWELL ST		DATE ISSUED: 01/31/2017

Permit Total: 20

Report Filter Query:

Permit.DateIssued in <Previous month> [01/01/17 - 01/31/17]

Revenue by Category Detail

02/01/2017

INSPECTION		
RE-INSPECTION	1	25.00
INSPECTION totals	1	25.00
PLANNING COMMISSION REVIEW		
PLANNING COMMISSION REVIEW	1	50.00
PLANNING COMMISSION REVIEW totals	1	50.00
Site Plan		
Zoning Site Plan Review	4	200.00
Site Plan totals	4	200.00
USE & OCCUPANCY PERMIT		
Use and Occupancy Permit Fee	16	400.00
USE & OCCUPANCY PERMIT totals	16	400.00
ZONING COMPLIANCE PERMIT		
ZONING COMPLIANCE PERMIT	3	75.00
ZONING COMPLIANCE PERMIT totals	3	75.00
Grand Totals	25	750.00

Report Filter Query:

Transaction.DateToPostOn in <Previous month> [01/01/17 - 01/31/17]

Population: All Records

Transaction.DateToPostOn in <Previous month>
[01/01/17 - 01/31/17]

Economic Development Services
City of Hillsdale

PROGRESS REPORT
December 2016

The current contract for delivery of economic development services by Hillsdale Policy Group (HPG) for the City of Hillsdale was renewed on December 1, 2016. As specified in the contract, Mary Wolfram, vice-president of HPG, was present, on-site in City Hall, approximately twenty-four hours per week from December 1, 2016 to December 31, 2016. On-going projects continue in an effort to increase economic activity in Hillsdale.

New Business

Two2One, LLC now owns 221 Industrial Drive, and will be housing a new plastic extrusion business: Corecoyle Composites, LLC.

Business Attraction:

Meetings have occurred with two new potential downtown businesses.

On-Going Projects:

TIFA: Place-making consultants continue to assess input from staff and the public in developing an overall design for downtown. Part of the design will incorporate a Traffic Study conducted along M-99. The traffic pattern around City Hall is being assessed along with the pattern and function of one-way streets. A road diet along M-99 would slow traffic to encourage economic development and provide space for widened sidewalk for outdoor eating.

A hotel feasibility study is now underway for the Keefer House and preparations are underway to publish an RFP for redevelopment. Tours have been provided to interested developers.

The Targeted Development committee continues to refine business attraction programs and will begin running ads to attract new businesses.

DEQ: Cooperation continues to assess Brownfield contamination at various sites. Information is provided to real estate agents and interested buyers in DEQ procedures regarding contamination. An application has been submitted to Michigan Department of Environmental Quality for a free site assessment of the train yard area and former engine repair facility along Hillsdale Street.

LCC: Work is on-going to transfer the Class C liquor license from the Dawn Theater to TIFA.

MEDC: Renovations and grant administration continue at 42 Union Street. Work continues on the Redevelopment Ready Communities initiative and a grant application for the elimination of blight and historic renovation of the Dawn Theater.

Project Rising Tide: The City is receiving the services of branding professionals at Arnett Muldrow for creating a series of new branding materials for Hillsdale.

EDC: Support has been offered to the new business at 221 Industrial Drive to help mitigate the cost of contamination monitoring. Information on Three Meadows is provided to interested buyers along with the ISD which has expressed an interest in building another house there.

Tax abatements: Information on available tax abatements is provided to attract and retain businesses.

Economic data: Information on employment levels and other statistics are provided as needed.

Available Properties: Information is provided to prospective buyers to get vacant buildings renovated and redeveloped. TIFA Business Attraction programs and MEDC grants are explained. Hillsdale property information will be featured through the MEDC.

Marketing Hillsdale: Events and property information is continually updated on the City website and Facebook page. Efforts are underway to distribute a new City brochure to hotels, the Chamber of Commerce and other outlets.

Efforts are being made to determine the best way to get the high speed optic fiber to residences, businesses in the downtown, and in the Manufacturing and Technology Park.

Planning and Zoning: Information is provided regarding zoning requirements to businesses inquiring about locations in Hillsdale.

Hillsdale Business Association (HBA): Support was provided for the Christmas Scavenger Hunt and Light-Up parade. Communication regarding snow removal is provided.

College connection:

Plans for building new, privately owned townhouses were presented to the Planning Commission.

Meetings/Events

December 1, 2016	MEDA Fall Toolbox conference, Lansing, MI
December 3, 2016	HBA Christmas Scavenger Hunt and Light-Up Parade
December 7, 2016	HBA Regular meeting; Kroger Grand re-Opening
December 8, 2016	Place-making grant report by consultants Beckett & Raeder
December 10, 2016	Mitchell Building Christmas Open House
December 12, 2016	Branding sessions with Arnett Muldrow branding specialists
December 14, 2016	Internal debrief of branding sessions with Ben Muldrow
	ZBA: Hillsdale College townhouse set-back variance
December 15, 2016	EDC, regular meeting
December 20, 2016	Planning Commission, regular meeting

User: BTEW

DB: Hillsdale

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016	MONTH 12/31/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Revenues						
101-000.000-402.000	CURRENT TAXES	1,876,000.00	1,657,671.59	16,623.10	218,328.41	88.36
101-000.000-412.000	DELINQUENT TAXES	5,000.00	1,488.24	0.00	3,511.76	29.76
101-000.000-437.000	INDUSTRIAL FACILITIES TAX	35,500.00	32,867.39	0.00	2,632.61	92.58
101-000.000-437.001	IND. FACLTs. TAX - CLAW BACKS	0.00	11,940.12	0.00	(11,940.12)	100.00
101-000.000-445.000	DEL. TAXES-PENALTIES AND INT.	15,000.00	7,521.96	1,113.24	7,478.04	50.15
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	56,000.00	42,692.16	2,440.62	13,307.84	76.24
101-000.000-448.000	TRAILER FEES	2,900.00	1,479.00	234.00	1,421.00	51.00
101-000.000-460.000	LICENSE FEES	6,300.00	5,792.05	0.00	757.95	91.94
101-000.000-461.000	C.A.T.V. FRANCHISE FEES	83,000.00	19,595.28	0.00	63,404.72	23.61
101-000.000-477.000	PERMITS	17,000.00	9,025.00	1,740.00	7,975.00	53.09
101-000.000-505.000	FEDERAL GRANT - PUBLIC SAFETY	0.00	1,444.00	363.50	(1,444.00)	100.00
101-000.000-525.000	FEDERAL GRANT - RENTAL REHAB	75,000.00	0.00	0.00	75,000.00	0.00
101-000.000-530.001	FEDERAL GRANTS OTHER - CDBG ACQUISITION	0.00	2,535.00	0.00	(2,535.00)	100.00
101-000.000-530.002	FEDERAL GRANTS OTHER - CDBG BLIGHT ELIM	350,000.00	158,075.89	69,920.71	191,924.11	45.16
101-000.000-569.000	STATE GRANT	0.00	22,190.00	890.00	(22,190.00)	100.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	63,000.00	203,469.89	0.00	(140,469.89)	322.97
101-000.000-574.000	STATE REVENUE SHARING	850,000.00	434,061.00	144,759.00	415,939.00	51.07
101-000.000-576.000	ACT 302 POLICE TRAINING FUNDS	3,000.00	1,329.25	0.00	1,670.75	44.31
101-000.000-627.000	INTERMENT FEES	19,500.00	8,853.80	800.00	10,646.20	45.40
101-000.000-628.000	ABATEMENT FEES	1,000.00	300.00	0.00	700.00	30.00
101-000.000-629.000	COPIES / DUPLICATING	100.00	610.47	237.10	(510.47)	610.47
101-000.000-658.000	ORDINANCE FINES	4,000.00	1,680.71	246.68	2,319.29	42.02
101-000.000-658.001	PARKING FINES	2,000.00	430.00	200.00	1,570.00	21.50
101-000.000-665.000	INTEREST	7,000.00	4,289.61	723.04	2,710.39	61.28
101-000.000-667.000	RENTS	16,000.00	0.00	0.00	16,000.00	0.00
101-000.000-667.517	RENTS - TRANSFER FACILITY	37,200.00	15,500.00	3,100.00	21,700.00	41.67
101-000.000-668.517	ROYALTIES-TRANSFER FACILITY	17,500.00	8,487.27	1,554.52	9,012.73	48.50
101-000.000-672.000	SPECIAL ASSESSMENTS	26,500.00	3,911.44	3,862.51	22,588.56	14.76
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,060,000.00	418,234.48	99,604.60	641,765.52	39.46
101-000.000-675.247	CONTRIBUTION & DONATION - TIFA	10,000.00	0.00	0.00	10,000.00	0.00
101-000.000-690.000	OTHER REFUNDS	100,000.00	58,292.78	13,647.35	41,707.22	58.29
101-000.000-692.000	OTHER REVENUE	7,000.00	4,220.85	612.00	2,779.15	60.30
101-000.000-692.301	OTHER REVENUES - POLICE DEPT	0.00	800.00	145.00	(800.00)	100.00
101-000.000-692.336	OTHER REVENUES-LOC FIRE GRANT	0.00	5,895.00	4,250.00	(5,895.00)	100.00
101-000.000-699.174	TRANSFER IN - BPU ECONOMIC DEVELOPMENT	0.00	4,749.50	0.00	(4,749.50)	100.00
101-000.000-699.202	TRANSFERS IN - MAJOR STREETS	55,500.00	16,995.14	3,583.33	38,504.86	30.62
101-000.000-699.203	TRANSFERS IN - LOCAL STREETS	15,000.00	5,219.59	1,181.66	9,780.41	34.80
101-000.000-699.271	TRANSFER IN - LIBRARY	2,000.00	2,000.00	2,000.00	0.00	100.00
101-000.000-699.588	TRANSFER IN - DIAL-A-RIDE	55,000.00	0.00	0.00	55,000.00	0.00
101-000.000-699.711	TRANSFERS IN - CEMETERY CARE	20,000.00	0.00	0.00	20,000.00	0.00

TOTAL REVENUES		4,893,000.00	3,173,648.46	373,831.96	1,719,351.54	64.86
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Expenditures

101.000	CITY COUNCIL	27,425.00	15,013.40	1,616.83	12,411.60	54.74
172.000	CITY MANAGER	237,735.00	109,483.36	24,840.34	128,251.64	46.05
174.000	ECONOMIC DEVELOPMENT	490,000.00	186,385.72	74,636.01	303,614.28	38.04
175.000	ADMINISTRATIVE SERVICES	179,600.00	68,459.69	13,857.10	111,140.31	38.12
191.000	ELECTIONS	15,600.00	7,459.55	3,800.81	8,140.45	47.82
209.000	ASSESSING DEPARTMENT	98,135.00	45,885.64	13,286.87	52,249.36	46.76
215.000	CITY CLERK DEPARTMENT	154,115.00	69,470.82	13,817.66	84,644.18	45.08
219.000	FINANCE DEPARTMENT	103,560.00	50,100.15	10,550.62	53,459.85	48.38
253.000	CITY TREASURER	138,200.00	27,763.44	2,869.32	110,436.56	20.09

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016	MONTH 12/31/2016	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
265.000	BUILDING AND GROUNDS	125,835.00	58,688.61	12,612.27	67,146.39	46.64
266.000	PARKING LOTS	34,955.00	6,541.58	3,577.64	28,413.42	18.71
276.000	CEMETERIES	122,220.00	63,263.35	12,842.33	58,956.65	51.76
295.000	AIRPORT	110,155.00	69,860.10	11,555.97	40,294.90	63.42
301.000	POLICE DEPARTMENT	1,363,400.00	639,933.86	132,521.35	723,466.14	46.94
336.000	FIRE DEPARTMENT	456,765.00	213,184.01	42,419.59	243,580.99	46.67
372.000	CODE ENFORCEMENT	44,990.00	42,065.07	25,907.24	2,924.93	93.50
400.000	PLANNING DEPARTMENT	78,880.00	38,223.45	6,896.42	40,656.55	48.46
441.000	PUBLIC SERVICES DEPARTMENT	283,030.00	133,042.87	22,846.62	149,987.13	47.01
448.000	STREET LIGHTING	68,500.00	29,064.18	10,568.88	39,435.82	42.43
756.000	PARKS	195,495.00	71,356.19	12,076.27	124,138.81	36.50
965.000	TRANSFERS TO OTHER FUNDS	564,405.00	32,000.00	10,000.00	532,405.00	5.67
TOTAL EXPENDITURES		4,893,000.00	1,977,245.04	463,100.14	2,915,754.96	40.41
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		4,893,000.00	3,173,648.46	373,831.96	1,719,351.54	64.86
TOTAL EXPENDITURES		4,893,000.00	1,977,245.04	463,100.14	2,915,754.96	40.41
NET OF REVENUES & EXPENDITURES		0.00	1,196,403.42	(89,268.18)	(1,196,403.42)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE

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PERIOD ENDING 12/31/2016

DB: Hillsdale

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

G/L NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR ST./TRUNKLINE FUND						
Revenues						
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	475,000.00	159,158.15	35,833.33	315,841.85	33.51
202-000.000-546.048	STATE GRANT-METRO ROW ACT	12,000.00	0.00	0.00	12,000.00	0.00
202-000.000-547.000	STATE GRANT - TRUNKLINE MAINT	30,000.00	10,793.32	0.00	19,206.68	35.98
202-000.000-665.000	INTEREST	850.00	758.26	92.57	91.74	89.21
202-000.000-692.000	OTHER REVENUE	2,500.00	4,689.59	0.00	(2,189.59)	187.58
TOTAL REVENUES		520,350.00	175,399.32	35,925.90	344,950.68	33.71
Expenditures						
175.000	ADMINISTRATIVE SERVICES	147,500.00	15,915.81	3,583.33	131,584.19	10.79
175.500	ADMIN. SERVICES - TRUNKLINE	3,000.00	1,079.33	0.00	1,920.67	35.98
450.000	STREET SURFACE	71,115.00	30,564.35	902.46	40,550.65	42.98
450.500	TRUNKLINE SURFACE	13,955.00	2,291.81	(31.70)	11,663.19	16.42
460.000	R.O.W MAINTENANCE	92,160.00	52,167.29	17,236.35	39,992.71	56.61
460.500	TRUNKLINE R.O.W. MAINTENANCE	10,050.00	3,017.75	993.86	7,032.25	30.03
470.000	TREES	38,280.00	13,018.39	2,513.23	25,261.61	34.01
470.500	TRUNKLINE TREES	905.00	3,522.20	143.78	(2,617.20)	389.19
480.000	DRAINAGE	44,425.00	10,392.93	1,472.31	34,032.07	23.39
480.500	TRUNKLINE R.O.W. DRAINAGE	1,735.00	599.20	(11.63)	1,135.80	34.54
490.000	TRAFFIC	59,090.00	40,993.20	7,483.76	18,096.80	69.37
490.500	TRUNKLINE TRAFFIC	7,380.00	3,007.82	824.60	4,372.18	40.76
500.000	WINTER MAINTENANCE	97,070.00	12,886.86	12,788.38	84,183.14	13.28
500.500	TRUNKLINE WINTER MAINTENANCE	22,905.00	2,182.12	2,182.12	20,722.88	9.53
TOTAL EXPENDITURES		609,570.00	191,639.06	50,080.85	417,930.94	31.44
Fund 202 - MAJOR ST./TRUNKLINE FUND:						
TOTAL REVENUES		520,350.00	175,399.32	35,925.90	344,950.68	33.71
TOTAL EXPENDITURES		609,570.00	191,639.06	50,080.85	417,930.94	31.44
NET OF REVENUES & EXPENDITURES		(89,220.00)	(16,239.74)	(14,154.95)	(72,980.26)	18.20

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016	MONTH 12/31/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL ST. FUND						
Revenues						
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	150,000.00	52,195.90	11,816.56	97,804.10	34.80
203-000.000-546.048	STATE GRANT-METRO ROW ACT	12,000.00	0.00	0.00	12,000.00	0.00
203-000.000-692.000	OTHER REVENUE	0.00	340.00	0.00	(340.00)	100.00
203-000.000-699.101	TRANSFERS IN - GENERAL FUND	100,000.00	0.00	0.00	100,000.00	0.00
203-000.000-699.202	TRANSFERS IN - MAJOR STREETS	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUES		362,000.00	52,535.90	11,816.56	309,464.10	14.51
Expenditures						
175.000	ADMINISTRATIVE SERVICES	15,000.00	5,189.59	1,181.66	9,810.41	34.60
450.000	STREET SURFACE	100,920.00	27,661.66	3,702.14	73,258.34	27.41
460.000	R.O.W MAINTENANCE	79,690.00	48,183.52	23,225.12	31,506.48	60.46
470.000	TREES	57,420.00	22,929.37	1,708.98	34,490.63	39.93
480.000	DRAINAGE	37,090.00	19,531.22	232.53	17,558.78	52.66
490.000	TRAFFIC	18,330.00	9,985.76	3,110.10	8,344.24	54.48
500.000	WINTER MAINTENANCE	53,550.00	7,456.39	7,360.11	46,093.61	13.92
TOTAL EXPENDITURES		362,000.00	140,937.51	40,520.64	221,062.49	38.93
Fund 203 - LOCAL ST. FUND:						
TOTAL REVENUES		362,000.00	52,535.90	11,816.56	309,464.10	14.51
TOTAL EXPENDITURES		362,000.00	140,937.51	40,520.64	221,062.49	38.93
NET OF REVENUES & EXPENDITURES		0.00	(88,401.61)	(28,704.08)	88,401.61	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 208 - RECREATION FUND								
Revenues								
208-000.000-644.000	CONCESSION SALES	10,000.00		4,878.16		0.00	5,121.84	48.78
208-000.000-651.000	USE AND ADMISSION FEES	16,000.00		7,926.80		0.00	8,073.20	49.54
208-000.000-653.000	TEAM AND EVENT FEES	7,000.00		2,850.00		140.00	4,150.00	40.71
208-000.000-653.001	YOUTH PROGRAM FEES	24,300.00		12,255.00		480.00	12,045.00	50.43
208-000.000-667.000	RENTS	20,000.00		692.50		200.00	19,307.50	3.46
208-000.000-675.000	CONTRIBUTIONS AND DONATIONS	0.00		5.00		0.00	(5.00)	100.00
208-000.000-692.000	OTHER REVENUE	4,000.00		2,075.00		0.00	1,925.00	51.88
208-000.000-699.101	TRANSFERS IN - GENERAL FUND	59,650.00		32,000.00		10,000.00	27,650.00	53.65
TOTAL REVENUES		140,950.00		62,682.46		10,820.00	78,267.54	44.47
Expenditures								
751.000	RECREATION DEPARTMENT	140,950.00		71,488.30		11,771.70	69,461.70	50.72
TOTAL EXPENDITURES		140,950.00		71,488.30		11,771.70	69,461.70	50.72
Fund 208 - RECREATION FUND:								
TOTAL REVENUES		140,950.00		62,682.46		10,820.00	78,267.54	44.47
TOTAL EXPENDITURES		140,950.00		71,488.30		11,771.70	69,461.70	50.72
NET OF REVENUES & EXPENDITURES		0.00		(8,805.84)		(951.70)	8,805.84	100.00

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PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND						
Revenues						
244-000.000-665.000	INTEREST	100.00	527.32	110.56	(427.32)	527.32
244-000.000-673.000	SALE OF CITY PROPERTY	20,000.00	7,000.00	0.00	13,000.00	35.00
TOTAL REVENUES		20,100.00	7,527.32	110.56	12,572.68	37.45
Expenditures						
174.000	ECONOMIC DEVELOPMENT	60,400.00	5,463.92	0.00	54,936.08	9.05
TOTAL EXPENDITURES		60,400.00	5,463.92	0.00	54,936.08	9.05
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND:						
TOTAL REVENUES		20,100.00	7,527.32	110.56	12,572.68	37.45
TOTAL EXPENDITURES		60,400.00	5,463.92	0.00	54,936.08	9.05
NET OF REVENUES & EXPENDITURES		(40,300.00)	2,063.40	110.56	(42,363.40)	5.12

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 247 - TAX INCREMENT FINANCE ATH.								
Revenues								
247-000.000-402.000	CURRENT TAXES	70,555.00		0.00	0.00		70,555.00	0.00
247-000.000-406.000	TAXES - PA 86 SEC. 17 PPT REPLACEMENT	48,445.00		0.00	0.00		48,445.00	0.00
247-000.000-665.000	INTEREST	1,500.00		1,952.15	164.11		(452.15)	130.14
247-000.000-692.000	OTHER REVENUE	0.00		3,753.29	3.29		(3,753.29)	100.00
TOTAL REVENUES		120,500.00		5,705.44	167.40		114,794.56	4.73
Expenditures								
900.000	CAPITAL OUTLAY	428,000.00		494,045.56	28,583.21		(66,045.56)	115.43
TOTAL EXPENDITURES		428,000.00		494,045.56	28,583.21		(66,045.56)	115.43
Fund 247 - TAX INCREMENT FINANCE ATH.:								
TOTAL REVENUES		120,500.00		5,705.44	167.40		114,794.56	4.73
TOTAL EXPENDITURES		428,000.00		494,045.56	28,583.21		(66,045.56)	115.43
NET OF REVENUES & EXPENDITURES		(307,500.00)		(488,340.12)	(28,415.81)		180,840.12	158.81

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 265 - DRUG FORFEITURE/GRANT FUND								
Revenues								
265-000.000-659.000	DRUG FORFEITURES	2,000.00		0.00		0.00	2,000.00	0.00
TOTAL REVENUES		2,000.00		0.00		0.00	2,000.00	0.00
Expenditures								
301.000	POLICE DEPARTMENT	2,000.00		0.00		0.00	2,000.00	0.00
TOTAL EXPENDITURES		2,000.00		0.00		0.00	2,000.00	0.00
Fund 265 - DRUG FORFEITURE/GRANT FUND:								
TOTAL REVENUES		2,000.00		0.00		0.00	2,000.00	0.00
TOTAL EXPENDITURES		2,000.00		0.00		0.00	2,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00	0.00	0.00

User: BTEW

PERIOD ENDING 12/31/2016

DB: Hillsdale

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016	MONTH 12/31/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 271 - LIBRARY FUND						
Revenues						
271-000.000-402.000	CURRENT TAXES	122,500.00	110,500.80	1,108.03	11,999.20	90.20
271-000.000-412.000	DELINQUENT TAXES	500.00	48.07	0.00	451.93	9.61
271-000.000-437.000	INDUSTRIAL FACILITIES TAX	1,000.00	2,987.01	0.00	(1,987.01)	298.70
271-000.000-569.000	STATE GRANT	6,500.00	3,906.74	0.00	2,593.26	60.10
271-000.000-574.000	STATE REVENUE SHARING	8,105.00	0.00	0.00	8,105.00	0.00
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	13,800.00	0.00	0.00	13,800.00	0.00
271-000.000-588.000	SUBSCRIPTION CARD SALES	4,500.00	1,803.00	290.00	2,697.00	40.07
271-000.000-629.000	COPIES / DUPLICATING	6,000.00	2,985.50	391.55	3,014.50	49.76
271-000.000-656.000	PENAL FINES	50,000.00	2.20	0.00	49,997.80	0.00
271-000.000-657.000	BOOK FINES	2,500.00	961.49	179.90	1,538.51	38.46
271-000.000-658.000	ORDINANCE FINES	4,000.00	1,680.71	246.67	2,319.29	42.02
271-000.000-665.000	INTEREST	150.00	668.25	188.65	(518.25)	445.50
271-000.000-667.000	RENTS	250.00	44.00	5.00	206.00	17.60
271-000.000-667.271	RENTS - MEETING ROOMS	1,000.00	295.00	55.00	705.00	29.50
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	15,000.00	24,176.20	49.25	(9,176.20)	161.17
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	4,000.00	2,504.43	1,200.00	1,495.57	62.61
271-000.000-675.790	CONTR. & DONT. - BOOKS	1,500.00	735.24	28.10	764.76	49.02
271-000.000-675.792	CONTR. & DONT.- CHILD. LIBRAR	2,000.00	411.54	2.75	1,588.46	20.58
271-000.000-692.000	OTHER REVENUE	1,000.00	2,041.85	0.00	(1,041.85)	204.19
TOTAL REVENUES		244,305.00	155,752.03	3,744.90	88,552.97	63.75
Expenditures						
790.000	LIBRARY	237,765.00	105,658.29	23,522.58	132,106.71	44.44
792.000	LIBRARY - CHILDREN'S AREA	14,435.00	5,113.06	1,177.62	9,321.94	35.42
TOTAL EXPENDITURES		252,200.00	110,771.35	24,700.20	141,428.65	43.92
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		244,305.00	155,752.03	3,744.90	88,552.97	63.75
TOTAL EXPENDITURES		252,200.00	110,771.35	24,700.20	141,428.65	43.92
NET OF REVENUES & EXPENDITURES		(7,895.00)	44,980.68	(20,955.30)	(52,875.68)	569.74

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016 NORMAL (ABNORMAL)	MONTH 12/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 274 - POLICE - OWI ENFORCEMENT						
Revenues						
274-000.000-692.301	OTHER REVENUES - POLICE DEPT	3,000.00	315.00	0.00	2,685.00	10.50
TOTAL REVENUES		3,000.00	315.00	0.00	2,685.00	10.50
Expenditures						
301.000	POLICE DEPARTMENT	4,000.00	750.00	750.00	3,250.00	18.75
TOTAL EXPENDITURES		4,000.00	750.00	750.00	3,250.00	18.75
Fund 274 - POLICE - OWI ENFORCEMENT:						
TOTAL REVENUES		3,000.00	315.00	0.00	2,685.00	10.50
TOTAL EXPENDITURES		4,000.00	750.00	750.00	3,250.00	18.75
NET OF REVENUES & EXPENDITURES		(1,000.00)	(435.00)	(750.00)	(565.00)	43.50

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2016	MONTH 12/31/2016	BALANCE	
Fund 401 - CAPITAL IMPROVEMENT FUND						
Revenues						
401-000.000-529.000	FEDERAL GRANT	130,000.00	0.00	0.00	130,000.00	0.00
401-000.000-692.000	OTHER REVENUE	0.00	25,360.50	25,120.00	(25,360.50)	100.00
401-000.000-699.101	TRANSFERS IN - GENERAL FUND	300,000.00	0.00	0.00	300,000.00	0.00
401-000.000-699.247	TRANSFERS IN - T.I.F.A FUND	270,000.00	400,498.00	0.00	(130,498.00)	148.33
TOTAL REVENUES		700,000.00	425,858.50	25,120.00	274,141.50	60.84
Expenditures						
443.000	SIDEWALKS	52,600.00	0.00	0.00	52,600.00	0.00
452.000	MAJOR STREET RECONSTRUCTION	230,000.00	105,015.71	43,613.03	124,984.29	45.66
453.000	LOCAL STREET RECONSTRUCTION	300,000.00	92,415.00	69,375.00	207,585.00	30.81
454.000	STREET SEALING-CURRENT YEAR	50,000.00	42.50	42.50	49,957.50	0.09
756.000	PARKS	8,000.00	3,625.00	0.00	4,375.00	45.31
900.000	CAPITAL OUTLAY	360,000.00	416,138.16	0.00	(56,138.16)	115.59
TOTAL EXPENDITURES		1,000,600.00	617,236.37	113,030.53	383,363.63	61.69
Fund 401 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		700,000.00	425,858.50	25,120.00	274,141.50	60.84
TOTAL EXPENDITURES		1,000,600.00	617,236.37	113,030.53	383,363.63	61.69
NET OF REVENUES & EXPENDITURES		(300,600.00)	(191,377.87)	(87,910.53)	(109,222.13)	63.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 408 - FIELDS OF DREAMS								
Revenues								
408-000.000-665.000	INTEREST		25.00	53.70	13.63		(28.70)	214.80
408-000.000-675.000	CONTRIBUTIONS AND DONATIONS		30,000.00	2,025.00	0.00		27,975.00	6.75
408-000.000-692.408	OTHER REVENUES - TOURNAMENTS		6,500.00	4,035.60	0.00		2,464.40	62.09
TOTAL REVENUES			36,525.00	6,114.30	13.63		30,410.70	16.74
Expenditures								
751.000	RECREATION DEPARTMENT		36,525.00	2,120.51	803.07		34,404.49	5.81
TOTAL EXPENDITURES			36,525.00	2,120.51	803.07		34,404.49	5.81
Fund 408 - FIELDS OF DREAMS:								
TOTAL REVENUES			36,525.00	6,114.30	13.63		30,410.70	16.74
TOTAL EXPENDITURES			36,525.00	2,120.51	803.07		34,404.49	5.81
NET OF REVENUES & EXPENDITURES			0.00	3,993.79	(789.44)		(3,993.79)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 409 - STOCK'S PARK								
Revenues								
409-000.000-665.000	INTEREST		100.00			21.98	(5.16)	105.16
409-000.000-675.000	CONTRIBUTIONS AND DONATIONS		15,000.00			485.00	3,968.31	73.54
TOTAL REVENUES			15,100.00			506.98	3,963.15	73.75
Expenditures								
756.000	PARKS		15,100.00			0.00	3,909.78	74.11
TOTAL EXPENDITURES			15,100.00			0.00	3,909.78	74.11
Fund 409 - STOCK'S PARK:								
TOTAL REVENUES			15,100.00			506.98	3,963.15	73.75
TOTAL EXPENDITURES			15,100.00			0.00	3,909.78	74.11
NET OF REVENUES & EXPENDITURES			0.00			506.98	53.37	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016	MONTH 12/31/2016	BALANCE	
Fund 481 - AIRPORT IMPROVEMENT FUND						
Revenues						
481-000.000-515.000	FEDERAL GRANT - AIRPORT	50,000.00	0.00	0.00	50,000.00	0.00
481-000.000-665.000	INTEREST	0.00	8.25	0.00	(8.25)	100.00
481-000.000-667.000	RENTS	21,785.00	0.00	0.00	21,785.00	0.00
481-000.000-667.481	RENTS - AIRPORT HANGARS	1,000.00	2,475.00	41.25	(1,475.00)	247.50
481-000.000-667.482	RENTS - GROUND LEASE	1,140.00	0.00	0.00	1,140.00	0.00
481-000.000-692.000	OTHER REVENUE	5,000.00	525.70	0.00	4,474.30	10.51
481-000.000-692.295	OTHER REVENUES - FUEL SALES	0.00	3,799.68	78.39	(3,799.68)	100.00
TOTAL REVENUES		78,925.00	6,808.63	119.64	72,116.37	8.63
Expenditures						
900.000	CAPITAL OUTLAY	54,500.00	15,023.02	0.00	39,476.98	27.57
TOTAL EXPENDITURES		54,500.00	15,023.02	0.00	39,476.98	27.57
Fund 481 - AIRPORT IMPROVEMENT FUND:						
TOTAL REVENUES		78,925.00	6,808.63	119.64	72,116.37	8.63
TOTAL EXPENDITURES		54,500.00	15,023.02	0.00	39,476.98	27.57
NET OF REVENUES & EXPENDITURES		24,425.00	(8,214.39)	119.64	32,639.39	33.63

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 588 - DIAL-A-RIDE FUND								
Revenues								
588-000.000-529.000	FEDERAL GRANT	66,490.00		17,066.00		0.00	49,424.00	25.67
588-000.000-569.000	STATE GRANT	128,525.00		72,686.00		11,636.00	55,839.00	56.55
588-000.000-569.588	STATE GRANT - CAPITAL	194,000.00		0.00		0.00	194,000.00	0.00
588-000.000-651.000	USE AND ADMISSION FEES	55,500.00		20,970.00		3,613.50	34,530.00	37.78
588-000.000-699.101	TRANSFERS IN - GENERAL FUND	108,890.00		0.00		0.00	108,890.00	0.00
TOTAL REVENUES		553,405.00		110,722.00		15,249.50	442,683.00	20.01
Expenditures								
175.000	ADMINISTRATIVE SERVICES	55,000.00		0.00		0.00	55,000.00	0.00
588.000	DIAL-A-RIDE	498,405.00		134,976.85		27,715.71	363,428.15	27.08
TOTAL EXPENDITURES		553,405.00		134,976.85		27,715.71	418,428.15	24.39
Fund 588 - DIAL-A-RIDE FUND:								
TOTAL REVENUES		553,405.00		110,722.00		15,249.50	442,683.00	20.01
TOTAL EXPENDITURES		553,405.00		134,976.85		27,715.71	418,428.15	24.39
NET OF REVENUES & EXPENDITURES		0.00		(24,254.85)		(12,466.21)	24,254.85	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 633 - PUBLIC SERVICES INV. FUND								
Revenues								
633-000.000-650.000	SALE OF MATERIALS	215,675.00		1,171.06		0.00	214,503.94	0.54
TOTAL REVENUES		215,675.00		1,171.06		0.00	214,503.94	0.54
Expenditures								
233.000	PUBLIC SERVICES INVENTORY	215,675.00		8,827.63		1,004.56	206,847.37	4.09
TOTAL EXPENDITURES		215,675.00		8,827.63		1,004.56	206,847.37	4.09
Fund 633 - PUBLIC SERVICES INV. FUND:								
TOTAL REVENUES		215,675.00		1,171.06		0.00	214,503.94	0.54
TOTAL EXPENDITURES		215,675.00		8,827.63		1,004.56	206,847.37	4.09
NET OF REVENUES & EXPENDITURES		0.00		(7,656.57)		(1,004.56)	7,656.57	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 640 - REVOLVING MOBILE EQUIP. FUND								
Revenues								
640-000.000-665.000	INTEREST		500.00			590.19	75.43	(90.19) 118.04
640-000.000-667.000	RENTS		280,000.00			109,931.36	35,501.43	170,068.64 39.26
640-000.000-667.301	RENTS - POLICE VEHICLES		85,330.00			37,772.25	6,084.00	47,557.75 44.27
640-000.000-673.000	SALE OF CITY PROPERTY		2,000.00			34,608.00	0.00	(32,608.00) 1,730.40
640-000.000-692.000	OTHER REVENUE		15,000.00			3,872.62	2,047.64	11,127.38 25.82
TOTAL REVENUES			382,830.00			186,774.42	43,708.50	196,055.58 48.79
Expenditures								
444.000	MOBILE EQUIPMENT MAINTENANCE		501,425.00			142,688.37	20,519.23	358,736.63 28.46
TOTAL EXPENDITURES			501,425.00			142,688.37	20,519.23	358,736.63 28.46
Fund 640 - REVOLVING MOBILE EQUIP. FUND:								
TOTAL REVENUES			382,830.00			186,774.42	43,708.50	196,055.58 48.79
TOTAL EXPENDITURES			501,425.00			142,688.37	20,519.23	358,736.63 28.46
NET OF REVENUES & EXPENDITURES			(118,595.00)			44,086.05	23,189.27	(162,681.05) 37.17

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND								
Revenues								
663-000.000-665.000	INTEREST	50.00		131.48	27.20		(81.48)	262.96
663-000.000-690.000	OTHER REFUNDS	100.00		0.00	0.00		100.00	0.00
TOTAL REVENUES		150.00		131.48	27.20		18.52	87.65
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND:								
TOTAL REVENUES		150.00		131.48	27.20		18.52	87.65
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		150.00		131.48	27.20		18.52	87.65

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH 12/31/2016	INCREASE (DECREASE)	BALANCE	
				NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	USED
Fund 677 - UNEMPLOYMENT INSURANCE FUND								
Revenues								
677-000.000-665.000	INTEREST		125.00		249.81	51.46	(124.81)	199.85
677-000.000-692.000	OTHER REVENUE		2,200.00		2,200.00	2,200.00	0.00	100.00
TOTAL REVENUES			2,325.00		2,449.81	2,251.46	(124.81)	105.37
Expenditures								
175.000	ADMINISTRATIVE SERVICES		5,000.00		422.26	0.00	4,577.74	8.45
TOTAL EXPENDITURES			5,000.00		422.26	0.00	4,577.74	8.45
Fund 677 - UNEMPLOYMENT INSURANCE FUND:								
TOTAL REVENUES			2,325.00		2,449.81	2,251.46	(124.81)	105.37
TOTAL EXPENDITURES			5,000.00		422.26	0.00	4,577.74	8.45
NET OF REVENUES & EXPENDITURES			(2,675.00)		2,027.55	2,251.46	(4,702.55)	75.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 699 - DPS LEAVE AND BENEFITS FUND								
Revenues								
699-000.000-690.000	OTHER REFUNDS	178,415.00		107,378.49		14,618.06	71,036.51	60.18
TOTAL REVENUES		178,415.00		107,378.49		14,618.06	71,036.51	60.18
Expenditures								
441.000	PUBLIC SERVICES DEPARTMENT	178,415.00		107,778.51		15,018.07	70,636.49	60.41
TOTAL EXPENDITURES		178,415.00		107,778.51		15,018.07	70,636.49	60.41
Fund 699 - DPS LEAVE AND BENEFITS FUND:								
TOTAL REVENUES		178,415.00		107,378.49		14,618.06	71,036.51	60.18
TOTAL EXPENDITURES		178,415.00		107,778.51		15,018.07	70,636.49	60.41
NET OF REVENUES & EXPENDITURES		0.00		(400.02)		(400.01)	400.02	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016	MONTH	12/31/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 711 - CEMETERY PERPETUAL CARE FUND							
Revenues							
711-000.000-642.100	SALE OF CEMETERY LOTS-LAKEVIE	10,000.00	5,750.00		0.00	4,250.00	57.50
711-000.000-642.200	SALE OF CEMETERY LOTS-OAKGROV	10,000.00	3,550.00		0.00	6,450.00	35.50
711-000.000-665.000	INTEREST	15,000.00	4,840.95		537.67	10,159.05	32.27
TOTAL REVENUES		35,000.00	14,140.95		537.67	20,859.05	40.40
Expenditures							
965.000	TRANSFERS TO OTHER FUNDS	20,000.00	0.00		0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00		0.00	20,000.00	0.00
Fund 711 - CEMETERY PERPETUAL CARE FUND:							
TOTAL REVENUES		35,000.00	14,140.95		537.67	20,859.05	40.40
TOTAL EXPENDITURES		20,000.00	0.00		0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES		15,000.00	14,140.95		537.67	859.05	94.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016	MONTH 12/31/2016	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	USED
Fund 712 - STOCK'S PARK PERPETUAL MAINT.							
Revenues							
712-000.000-665.000	INTEREST	100.00	118.73	9.72		(18.73)	118.73
712-000.000-675.000	CONTRIBUTIONS AND DONATIONS	7,500.00	0.00	0.00		7,500.00	0.00
712-000.000-699.409	TRANSFER IN - STOCKS PARK FUN	0.00	5,758.00	2,180.00		(5,758.00)	100.00
TOTAL REVENUES		7,600.00	5,876.73	2,189.72		1,723.27	77.33
Fund 712 - STOCK'S PARK PERPETUAL MAINT.:							
TOTAL REVENUES		7,600.00	5,876.73	2,189.72		1,723.27	77.33
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		7,600.00	5,876.73	2,189.72		1,723.27	77.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2016	MONTH 12/31/2016	BALANCE	
Fund 715 - R. L. OWEN MEMORIAL FUND						
Revenues						
715-000.000-665.000	INTEREST	6,000.00	5,100.00	5,100.00	900.00	85.00
TOTAL REVENUES		6,000.00	5,100.00	5,100.00	900.00	85.00
Fund 715 - R. L. OWEN MEMORIAL FUND:						
TOTAL REVENUES		6,000.00	5,100.00	5,100.00	900.00	85.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		6,000.00	5,100.00	5,100.00	900.00	85.00
TOTAL REVENUES - ALL FUNDS		8,518,155.00	4,517,229.15	545,859.64	4,000,925.85	53.03
TOTAL EXPENDITURES - ALL FUNDS		9,332,765.00	4,032,604.48	797,597.91	5,300,160.52	43.21
NET OF REVENUES & EXPENDITURES		(814,610.00)	484,624.67	(251,738.27)	(1,299,234.67)	59.49

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.000	CHECKING ACCOUNT - COMMON	538,384.57
101-000.000-001.009	CHECKING ACCOUNT - USDA GRANT FUNDS	26,000.00
101-000.000-004.000	CASH ON HAND	1,600.00
101-000.000-018.000	INVESTMENTS - OTHER CD'S	900,000.00
101-000.000-020.000	INVESTMENTS - MBIA/CLASS	623,469.51
101-000.000-049.000	SPECIAL ASSESSMENTS DEFERRED	73,834.00
101-000.000-082.000	DUE FROM OTHERS	28.34
101-000.000-084.000	DUE FROM OTHER FUNDS	3,206.36
101-000.000-084.582	DUE FROM UTILITIES DEPARTMENT	6,060.23
101-000.000-084.588	DUE FROM DIAL-A-RIDE	54,748.05
Total Assets		2,227,331.06
*** Liabilities ***		
101-000.000-214.000	DUE TO OTHER FUNDS	24,056.00
101-000.000-228.003	DUE TO MMERS-RETIREMENT CONT.	10,940.49
101-000.000-230.000	DUE TO OTHER UNITS OF GOVT.	9,000.00
101-000.000-339.443	DEFERRED REV - SPECIAL ASSMNT	73,834.00
Total Liabilities		117,830.49
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	913,097.15
Total Fund Balance		913,097.15
Beginning Fund Balance		913,097.15
Net of Revenues VS Expenditures		1,196,403.42
Ending Fund Balance		2,109,500.57
Total Liabilities And Fund Balance		2,227,331.06

Fund 202 MAJOR ST./TRUNKLINE FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.000	CHECKING ACCOUNT - COMMON	280,774.34
Total Assets		280,774.34
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	297,014.08
Total Fund Balance		297,014.08
Beginning Fund Balance		297,014.08
Net of Revenues VS Expenditures		(16,239.74)
Ending Fund Balance		280,774.34
Total Liabilities And Fund Balance		280,774.34

Fund 203 LOCAL ST. FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.000	CHECKING ACCOUNT - COMMON	36,393.32
Total Assets		36,393.32
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	124,794.93
Total Fund Balance		124,794.93
Beginning Fund Balance		124,794.93
Net of Revenues VS Expenditures		(88,401.61)
Ending Fund Balance		36,393.32
Total Liabilities And Fund Balance		36,393.32

Fund 208 RECREATION FUND

GL Number	Description	Balance
*** Assets ***		
208-000.000-001.000	CHECKING ACCOUNT - COMMON	658.19
208-000.000-004.000	CASH ON HAND	100.00
Total Assets		758.19
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	9,564.03
Total Fund Balance		9,564.03
Beginning Fund Balance		9,564.03
Net of Revenues VS Expenditures		(8,805.84)
Ending Fund Balance		758.19
Total Liabilities And Fund Balance		758.19

Fund 244 ECONOMIC DEVELOPMENT CORP FUND

GL Number	Description	Balance
*** Assets ***		
244-000.000-020.000	INVESTMENTS - MBIA/CLASS	150,982.37
244-000.000-130.000	LAND	172,720.95
Total Assets		323,703.32
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
244-000.000-390.000	FUND BALANCE	321,639.92
Total Fund Balance		321,639.92
Beginning Fund Balance		321,639.92
Net of Revenues VS Expenditures		2,063.40
Ending Fund Balance		323,703.32
Total Liabilities And Fund Balance		323,703.32

Fund 247 TAX INCREMENT FINANCE ATH.

GL Number	Description	Balance
*** Assets ***		
247-000.000-001.000	CHECKING ACCOUNT - COMMON	(28,579.92)
247-000.000-020.000	INVESTMENTS - MBIA/CLASS	219,334.31
247-000.000-130.000	LAND	65,000.00
247-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(381,672.00)
247-000.000-138.000	INFRASTRUCTURE	381,672.00
Total Assets		255,754.39
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
247-000.000-390.000	FUND BALANCE	744,094.51
Total Fund Balance		744,094.51
Beginning Fund Balance		744,094.51
Net of Revenues VS Expenditures		(488,340.12)
Ending Fund Balance		255,754.39
Total Liabilities And Fund Balance		255,754.39

Fund 265 DRUG FORFEITURE/GRANT FUND

GL Number	Description	Balance
*** Assets ***		
265-000.000-001.000	CHECKING ACCOUNT - COMMON	3,399.33
Total Assets		3,399.33
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
265-000.000-390.000	FUND BALANCE	3,399.33
Total Fund Balance		3,399.33
Beginning Fund Balance		3,399.33
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		3,399.33
Total Liabilities And Fund Balance		3,399.33

Fund 271 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
271-000.000-001.000	CHECKING ACCOUNT - COMMON	(21,143.95)
271-000.000-001.008	CHECKING ACCOUNT - LITERACY	1.88
271-000.000-004.000	CASH ON HAND	50.00
271-000.000-020.000	INVESTMENTS - MBIA/CLASS	266,486.75
271-000.000-084.000	DUE FROM OTHER FUNDS	1.29
Total Assets		245,395.97
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
271-000.000-390.000	FUND BALANCE	200,415.29
Total Fund Balance		200,415.29
Beginning Fund Balance		200,415.29
Net of Revenues VS Expenditures		44,980.68
Ending Fund Balance		245,395.97
Total Liabilities And Fund Balance		245,395.97

Fund 274 POLICE - OWI ENFORCEMENT

GL Number	Description	Balance
*** Assets ***		
274-000.000-001.000	CHECKING ACCOUNT - COMMON	9,831.40
Total Assets		9,831.40
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
274-000.000-390.000	FUND BALANCE	10,266.40
Total Fund Balance		10,266.40
Beginning Fund Balance		10,266.40
Net of Revenues VS Expenditures		(435.00)
Ending Fund Balance		9,831.40
Total Liabilities And Fund Balance		9,831.40

Fund 401 CAPITAL IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
401-000.000-001.000	CHECKING ACCOUNT - COMMON	471,676.99
Total Assets		471,676.99
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
401-000.000-390.000	FUND BALANCE	663,054.86
Total Fund Balance		663,054.86
Beginning Fund Balance		663,054.86
Net of Revenues VS Expenditures		(191,377.87)
Ending Fund Balance		471,676.99
Total Liabilities And Fund Balance		471,676.99

Fund 408 FIELDS OF DREAMS

GL Number	Description	Balance
*** Assets ***		
408-000.000-001.000	CHECKING ACCOUNT - COMMON	(793.07)
408-000.000-020.000	INVESTMENTS - MBIA/CLASS	18,430.09
Total Assets		17,637.02
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
408-000.000-390.000	Fund Balance	13,643.23
Total Fund Balance		13,643.23
Beginning Fund Balance		13,643.23
Net of Revenues VS Expenditures		3,993.79
Ending Fund Balance		17,637.02
Total Liabilities And Fund Balance		17,637.02

Fund 409 STOCK'S PARK

GL Number	Description	Balance
*** Assets ***		
409-000.000-001.000	CHECKING ACCOUNT - COMMON	485.00
409-000.000-020.000	INVESTMENTS - MBIA/CLASS	31,651.88
Total Assets		32,136.88
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
409-000.000-390.000	Fund Balance	32,190.25
Total Fund Balance		32,190.25
Beginning Fund Balance		32,190.25
Net of Revenues VS Expenditures		(53.37)
Ending Fund Balance		32,136.88
Total Liabilities And Fund Balance		32,136.88

Fund 471 LIBRARY IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
471-000.000-001.000	CHECKING ACCOUNT - COMMON	8,526.61
Total Assets		8,526.61
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
471-000.000-390.000	FUND BALANCE	8,526.61
Total Fund Balance		8,526.61
Beginning Fund Balance		8,526.61
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		8,526.61
Total Liabilities And Fund Balance		8,526.61

Fund 481 AIRPORT IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
481-000.000-001.000	CHECKING ACCOUNT - COMMON	150,187.30
Total Assets		150,187.30
*** Liabilities ***		
481-000.000-310.000	CONTRACTS PAYABLE - LONG TERM	100,000.00
Total Liabilities		100,000.00
*** Fund Balance ***		
481-000.000-390.000	FUND BALANCE	58,401.69
Total Fund Balance		58,401.69
Beginning Fund Balance		58,401.69
Net of Revenues VS Expenditures		(8,214.39)
Ending Fund Balance		50,187.30
Total Liabilities And Fund Balance		150,187.30

Fund 588 DIAL-A-RIDE FUND

GL Number	Description	Balance
*** Assets ***		
588-000.000-001.000	CHECKING ACCOUNT - COMMON	116,380.44
588-000.000-130.000	LAND	7,419.13
588-000.000-136.000	PLANT AND EQUIPMENT	685,612.37
588-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(216,648.86)
588-000.000-137.136	ACCUM. DEPRECIATION - PLANT	(82,273.44)
588-000.000-148.000	EQUIPMENT	374,978.91
Total Assets		885,468.55
*** Liabilities ***		
588-000.000-214.101	DUE TO GENERAL FUND	54,748.05
588-000.000-230.000	DUE TO OTHER UNITS OF GOVT.	7,983.00
588-000.000-260.000	ACCRUED VACATION/SICK LEAVE	5,137.50
588-000.000-343.000	ACCRUED VAC/SICK - LONG TERM	6,038.70
Total Liabilities		73,907.25
*** Fund Balance ***		
588-000.000-390.000	FUND BALANCE	835,816.15
Total Fund Balance		835,816.15
Beginning Fund Balance		835,816.15
Net of Revenues VS Expenditures		(24,254.85)
Ending Fund Balance		811,561.30
Total Liabilities And Fund Balance		885,468.55

Fund 633 PUBLIC SERVICES INV. FUND

GL Number	Description	Balance
*** Assets ***		
633-000.000-001.000	CHECKING ACCOUNT - COMMON	48,256.65
633-000.000-111.000	INVENTORY - MAT. AND SUPPLIES	174,960.64
Total Assets		223,217.29
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
633-000.000-390.000	FUND BALANCE	230,873.86
Total Fund Balance		230,873.86
Beginning Fund Balance		230,873.86
Net of Revenues VS Expenditures		(7,656.57)
Ending Fund Balance		223,217.29
Total Liabilities And Fund Balance		223,217.29

Fund 640 REVOLVING MOBILE EQUIP. FUND

GL Number	Description	Balance
*** Assets ***		
640-000.000-001.000	CHECKING ACCOUNT - COMMON	263,525.35
640-000.000-136.000	PLANT AND EQUIPMENT	1,923,644.55
640-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(1,770,586.14)
Total Assets		416,583.76
*** Liabilities ***		
640-000.000-343.000	ACCRUED VAC/SICK - LONG TERM	6,124.56
Total Liabilities		6,124.56
*** Fund Balance ***		
640-000.000-390.000	FUND BALANCE	366,373.15
Total Fund Balance		366,373.15
Beginning Fund Balance		366,373.15
Net of Revenues VS Expenditures		44,086.05
Ending Fund Balance		410,459.20
Total Liabilities And Fund Balance		416,583.76

Fund 663 FIRE VEHICLE & EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
663-000.000-020.000	INVESTMENTS - MBIA/CLASS	37,593.39
Total Assets		37,593.39
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
663-000.000-390.000	FUND BALANCE	37,461.91
Total Fund Balance		37,461.91
Beginning Fund Balance		37,461.91
Net of Revenues VS Expenditures		131.48
Ending Fund Balance		37,593.39
Total Liabilities And Fund Balance		37,593.39

Fund 677 UNEMPLOYMENT INSURANCE FUND

GL Number	Description	Balance
*** Assets ***		
677-000.000-001.000	CHECKING ACCOUNT - COMMON	2,200.00
677-000.000-020.000	INVESTMENTS - MBIA/CLASS	71,146.93
Total Assets		73,346.93
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
677-000.000-390.000	Fund Balance	71,319.38
Total Fund Balance		71,319.38
Beginning Fund Balance		71,319.38
Net of Revenues VS Expenditures		2,027.55
Ending Fund Balance		73,346.93
Total Liabilities And Fund Balance		73,346.93

Fund 699 DPS LEAVE AND BENEFITS FUND

GL Number	Description	Balance
*** Assets ***		
699-000.000-001.000	CHECKING ACCOUNT - COMMON	33,469.92
Total Assets		33,469.92
*** Liabilities ***		
699-000.000-343.000	ACCRUED VAC/SICK - LONG TERM	11,290.65
Total Liabilities		11,290.65
*** Fund Balance ***		
699-000.000-390.000	FUND BALANCE	22,579.29
Total Fund Balance		22,579.29
Beginning Fund Balance		22,579.29
Net of Revenues VS Expenditures		(400.02)
Ending Fund Balance		22,179.27
Total Liabilities And Fund Balance		33,469.92

Fund 703 TREASURER'S TAX COLLECTION FD.

GL Number	Description	Balance
*** Assets ***		
703-000.000-001.001	CHECKING ACCOUNT - SEPARATE	312,123.32
Total Assets		312,123.32
*** Liabilities ***		
703-000.000-214.402	DUE TO CITY - CURRENT TAXES	52,089.32
703-000.000-214.412	DUE TO CITY - DELINQUENT TAXE	820.09
703-000.000-214.442	DUE TO CITY - NEZ	(1,069.35)
703-000.000-214.443	DUE TO CITY - OPRA	(2,013.61)
703-000.000-214.445	DUE TO CITY - PENALTIES & INT	1,083.95
703-000.000-214.447	DUE TO CITY - ADMIN. FEE	2,363.05
703-000.000-214.672	DUE TO CITY - SPECIAL ASSESS.	4,682.51
703-000.000-214.692	DUE TO CITY - MISCELLANEOUS	1,585.70
703-000.000-222.228	DUE TO COUNTY-ST SCHOOL MILLA	5,056.55
703-000.000-222.402	DUE TO COUNTY - CURRENT TAXES	69,369.05
703-000.000-222.412	DUE TO COUNTY - DEL.TAXES	403.03
703-000.000-222.440	DUE TO COUNTY - CRA/CRT	1,111.52
703-000.000-222.442	DUE TO COUNTY - NEZ	(448.56)
703-000.000-222.443	DUE TO COUNTY - OPRA	(816.50)
703-000.000-222.672	DUE TO COUNTY - SPECIAL ASSEM	209.19
703-000.000-222.692	DUE TO COUNTY - MISCELLANEOUS	680.24
703-000.000-223.402	DUE TO LIBRARY - CURRENT TAXE	3,471.07
703-000.000-223.412	DUE TO LIBRARY - DEL. TAXES	54.67
703-000.000-223.442	DUE TO LIBRARY - NEZ	(71.30)
703-000.000-223.443	DUE TO LIBRARY - OPRA	(134.22)
703-000.000-223.692	DUE TO LIBRARY - MISCELLANEOU	74.41
703-000.000-225.402	DUE TO SCHOOL - CURRENT TAXES	117,029.54
703-000.000-225.412	DUE TO SCHOOL - DEL. TAXES	237.00
703-000.000-225.437	DUE TO SCHOOL - IFT	175.49
703-000.000-225.440	DUE TO SCHOOLS - CRA/CRT	463.48
703-000.000-225.442	DUE TO SCHOOLS - NEZ	(110.50)
703-000.000-225.443	DUE TO SCHOOLS - OPRA	(196.49)
703-000.000-225.692	DUE TO SCHOOL - MISCELLANEOUS	406.39
703-000.000-228.437	DUE TO STATE - IFT	3,317.49
703-000.000-228.440	DUE TO STATE - CRA/CRT	5,106.31
703-000.000-228.442	DUE TO STATE - NEZ	(569.43)
703-000.000-228.443	DUE TO STATE - OPRA	(2,991.86)
703-000.000-234.402	DUE TO ISD - CURRENT TAXES	45,348.80
703-000.000-234.412	DUE TO ISD - DELINQUENT TAXES	212.84
703-000.000-234.437	DUE TO ISD - IFT	37.93
703-000.000-234.440	DUE TO ISD - CRA/CRT	62.00
703-000.000-234.442	DUE TO ISD - NEZ	(14.82)
703-000.000-234.443	DUE TO ISD - OPRA	(26.29)
703-000.000-234.692	DUE TO ISD - MISCELLANEOUS	215.93
703-000.000-249.692	DUE TO OTHERS - MISCELLANEOUS	457.18
703-000.000-274.000	UNDISTRIB. TAX COL'D (JEPORDY	4,461.52
Total Liabilities		312,123.32
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		312,123.32

Fund 711 CEMETERY PERPETUAL CARE FUND

GL Number	Description	Balance
*** Assets ***		
711-000.000-001.000	CHECKING ACCOUNT - COMMON	272,065.03
711-000.000-001.100	LAKEVIEW - TO BE INVESTED	143,545.16
711-000.000-001.200	OAKGROVE - TO BE INVESTED	154,187.60
711-000.000-120.100	INVESTMENTS - LAKEVIEW	65,607.39
711-000.000-120.200	INVESTMENTS - OAKGROVE	100,860.46
711-000.000-122.100	RETURNED INVEST PRIN-LAKEVIEW	(31,840.10)
711-000.000-122.200	RETURNED INVEST PRIN-OAK GROV	(34,910.32)
Total Assets		669,515.22
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
711-000.000-390.000	FUND BALANCE	655,374.27
Total Fund Balance		655,374.27
Beginning Fund Balance		655,374.27
Net of Revenues VS Expenditures		14,140.95
Ending Fund Balance		669,515.22
Total Liabilities And Fund Balance		669,515.22

Fund 712 STOCK'S PARK PERPETUAL MAINT.

GL Number	Description	Balance
*** Assets ***		
712-000.000-001.000	CHECKING ACCOUNT - COMMON	2,180.00
712-000.000-018.000	INVESTMENTS - OTHER CD'S	35,002.80
712-000.000-020.000	INVESTMENTS - MBIA/CLASS	13,658.12
Total Assets		50,840.92
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
712-000.000-390.000	Fund Balance	44,964.19
Total Fund Balance		44,964.19
Beginning Fund Balance		44,964.19
Net of Revenues VS Expenditures		5,876.73
Ending Fund Balance		50,840.92
Total Liabilities And Fund Balance		50,840.92

Fund 715 R. L. OWEN MEMORIAL FUND

GL Number	Description	Balance
*** Assets ***		
715-000.000-001.000	CHECKING ACCOUNT - COMMON	52,019.34
Total Assets		52,019.34
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
715-000.000-390.000	FUND BALANCE	46,919.34
Total Fund Balance		46,919.34
Beginning Fund Balance		46,919.34
Net of Revenues VS Expenditures		5,100.00
Ending Fund Balance		52,019.34
Total Liabilities And Fund Balance		52,019.34

Fund 750 IMPREST PAYROLL FUND

GL Number	Description	Balance
*** Assets ***		
750-000.000-011.000	CASH IN BANK - PAYROLL	1,639.08
Total Assets		1,639.08
*** Liabilities ***		
750-000.000-214.101	DUE TO GENERAL FUND	1,589.08
750-000.000-228.005	DUE TO-CNB POLICE HSA	50.00
Total Liabilities		1,639.08
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		1,639.08

MEMO

TO: Dave Mackie, City Manager
City Council

FROM: Bonnie Tew
Finance Director

DATE: January 16, 2017

SUBJECT: Quarterly Investment Report

Attached please find investment summaries for the City at large, Oak Grove and Lakeview Cemeteries as of December 31, 2016.

City Investments:

Two certificates of deposit were opened in October: a two-year cd at Flagstar in the amount of \$300,000 was rolled into a twenty-five (25) month certificate at Chemical Bank with an interest rate of 1.35% and a new twenty-four month certificate was opened at County National Bank in the amount of \$200,000, earning an interest rate of 1.31%.

A new account in the amount of \$26,000 was opened at Southern Michigan Bank & Trust per the US Department of Agriculture's grant specifications for the Police equipment purchases (vehicle & camera equipment).

The Airport fuel account at Southern Michigan Bank & Trust was closed and the money was put back into the City's pooled checking account. Patriate Aviation has taken over the fuel sales' activity at the Airport, so this account was no longer needed.

Oak Grove Cemetery Investments:

No activity this quarter.

Lakeview Cemetery Investments:

No activity this quarter.

Stocks Park Perpetual Maintenance Fund:

The Flagstar certificate of deposit in the amount of \$12,000 matured in October and was renewed for another two year term with an interest rate of 1%. An additional \$23,000 was added, making the new certificate amount \$35,000.

Hospital Trust Investments:

No activity this quarter.

City Investments							
December 31, 2016							
Description	Vendor	Yield	2016	2017	2018	2019	TOTAL
#6550422668	Chemical Bank				\$300,000.00		\$300,000.00
Due 11-26-2018	(Purchased 10/16)						
#126199	County National Bank				\$200,000.00		\$200,000.00
Due 10-27-2018	(Purchased 10/16)						
#300004066	Southern Michigan Bank & Trus	1.00%			\$200,000.00		\$200,000.00
Due 4/16/18	(purchased 10/16)						
#41063066	Chemical Bank	0.95%		\$200,000.00			\$200,000.00
Due 8-16-17	(purchased 7-16-15)						
S. MI. BANK & TRUST	General Checking	0.20%	\$2,399,784.66				\$2,399,784.66
CLASS INV. POOL	MBIA	0.66%	\$1,432,755.10				\$1,432,755.10
S. MI. BANK & TRUST	USDA Funds-Police Grant	0.03%	\$26,000.32				\$26,000.32
		TOTALS	\$3,858,540.08	\$200,000.00	\$700,000.00	\$0.00	\$4,758,540.08
Hospital Trust	Hopkins-Chandler Endowment						
GE Capital Bank CD	Ed D. Jones	1.00%		\$8,002.16			\$8,002.16
Due 1/24/17	(purchased 1/24/14)						
# 422347300	Flagstar Bank	0.50%				\$7,000.00	\$7,000.00
Due 12/03/2019	(purchased 12/14)						
Stocks Park- Perpetual Care	Endowment						
#426866073	Flagstar Bank	1.00%			\$35,000.00		\$35,000.00
Due 10/19/2018	(purchased 10/14)						
		TOTALS	\$3,858,540.08	\$208,002.16	\$735,000.00	\$7,000.00	\$4,808,542.24

Oak Grove Cemetery Investments						
December 31, 2016						
Description	Vendor	Yield		2016	2017	TOTAL
		Orig.	YTD			
GNMA	Raymond James	7.00%	0.06%	\$297.82		\$297.82
#345091						
GNMA	Raymond James	7.00%	0.06%	\$215.74		\$215.74
#352022						
GNMA	Raymond James	7.00%	0.06%	\$84.97		\$84.97
#417390						
GNMA	Raymond James	6.00%	0.06%	\$1,309.67		\$1,309.67
#003067						
GNMA	Raymond James	6.00%	0.06%	\$3,264.39		\$3,264.39
#003149						
GNMA	Raymond James	6.00%	0.06%	\$3,520.92		\$3,520.92
#003249						
GNMA	Raymond James	5.50%	0.06%	\$1,039.97		\$1,039.97
#781499						
GNMA	Raymond James	5.00%	0.06%	\$3,855.08		\$3,855.08
#003345						
GNMA	Raymond James	5.50%	0.06%	\$2,980.11		\$2,980.11
#003346						
GNMA	Raymond James	4.50%	0.06%	\$5,506.10		\$5,506.10
#604548						
GNMA	Raymond James	5.50%	0.06%	\$3,593.25		\$3,593.25
#003443						
GNMA	Raymond James	5.50%	0.06%	\$4,942.02		\$4,942.02
#003678						
GNMA	Raymond James	4.50%	0.06%	\$5,414.11		\$5,414.11
#782155						
GNMA	Raymond James	5.50%	0.06%	\$4,796.14		\$4,796.14
#003898						
GNMA	Raymond James	2.50%	0.06%			\$0.00
#2013-88						
Cash/Money Market	Raymond James		0.02%	\$2,001.32		\$2,001.32
US Govt-Financing Corp	Raymond James	10.70%	0.06%		\$21,471.20	\$21,471.20
Due 10/6/2017						
			0.06%			
	TOTALS			\$42,821.61	\$21,471.20	\$64,292.81

Lakeview Cemetery Investments					
December 31, 2016					
Description	Vendor	Yield		2016	TOTAL
		Org.	YTD		
GNMA	Raymond James	7.00%	0.20%	\$118.88	\$118.88
#352022					
GNMA	Raymond James	8.50%	0.20%	\$161.71	\$161.71
#447690					
GNMA	Raymond James	6.00%	0.20%	\$535.77	\$535.77
#003067					
GNMA	Raymond James	6.00%	0.20%	\$2,688.32	\$2,688.32
#003149					
GNMA	Raymond James	6.00%	0.20%	\$3,520.92	\$3,520.92
#003249					
GNMA	Raymond James	5.50%	0.20%	\$2,128.65	\$2,128.65
#003346					
GNMA	Raymond James	5.50%	0.20%	\$4,375.63	\$4,375.63
#003556					
GNMA	Raymond James	5.50%	0.20%	\$4,942.02	\$4,942.02
#003678					
GNMA	Raymond James	5.00%	0.20%	\$7,969.74	\$7,969.74
#003863					
GNMA	Raymond James	5.50%	0.20%	\$4,263.23	\$4,263.23
#003898					
GNMA	Raymond James	2.50%	0.20%	\$0.00	\$0.00
2013-88					
Cash/Money Market	Raymond James			\$1,732.04	\$1,732.04
	TOTALS			\$32,436.91	\$32,436.91



City of Hillsdale

Agenda Item Summary

TO: Mayor Sessions & City Council

FROM: Mary Wolfram, Economic Development

DATE: February 6, 2017

SUBJECT: Project Rising Tide Update: Presentation of Branding for the City of Hillsdale

BACKGROUND

The City of Hillsdale was chosen as the Project Rising Tide community for Region 9 within Governor Snyder's ten Prosperity Regions throughout the State. Rising Tide is an initiative created with the mission of supplying at-risk, rural communities with the tools they need to design and build a successful economic framework in order to attract business investment and talent.

As part of this process, the City of Hillsdale is receiving technical assistance from the Michigan Economic Development Corporation (MEDC) and several professional consulting firms. Hillsdale continues to work with consultants from Beckett & Raeder and Joe Borgstrom of Place & Main, LLC to develop an Economic Development Strategy for the City. Beckett and Raeder are also offering technical assistance in the development of new form based code zoning of the downtown district. A preliminary draft has been submitted to the Zoning Administrator and the Planning Commission for review and input. Sharon Woods of LandUse.USA is conducting a Targeted Market Analysis of housing stock and housing options for Hillsdale residents which will be available upon completion.

Ben Muldrow of Arnett Muldrow has been hired to conduct a Branding exercise for Hillsdale and to provide a complete Branding package for the City. Mr. Muldrow conducted several focus groups including a public forum on December 12, 2016. An internal presentation and debrief was held on December 14, 2016 for City staff and Council members. He would now like to make a formal presentation to Council and the public.

RECOMMENDATION

Staff recommends that Council receive and study the recommendations of Arnett Muldrow for branding the City of Hillsdale. The City can then select which designs and recommendations meet the City's needs best for future marketing efforts. It should be noted that these are recommendations for the City of Hillsdale to follow as it sees fit. None of the material presented is required to be adopted.



BRANDTOUCH

Hillsdale Brand Debrief

December 14, 2016

What we heard.



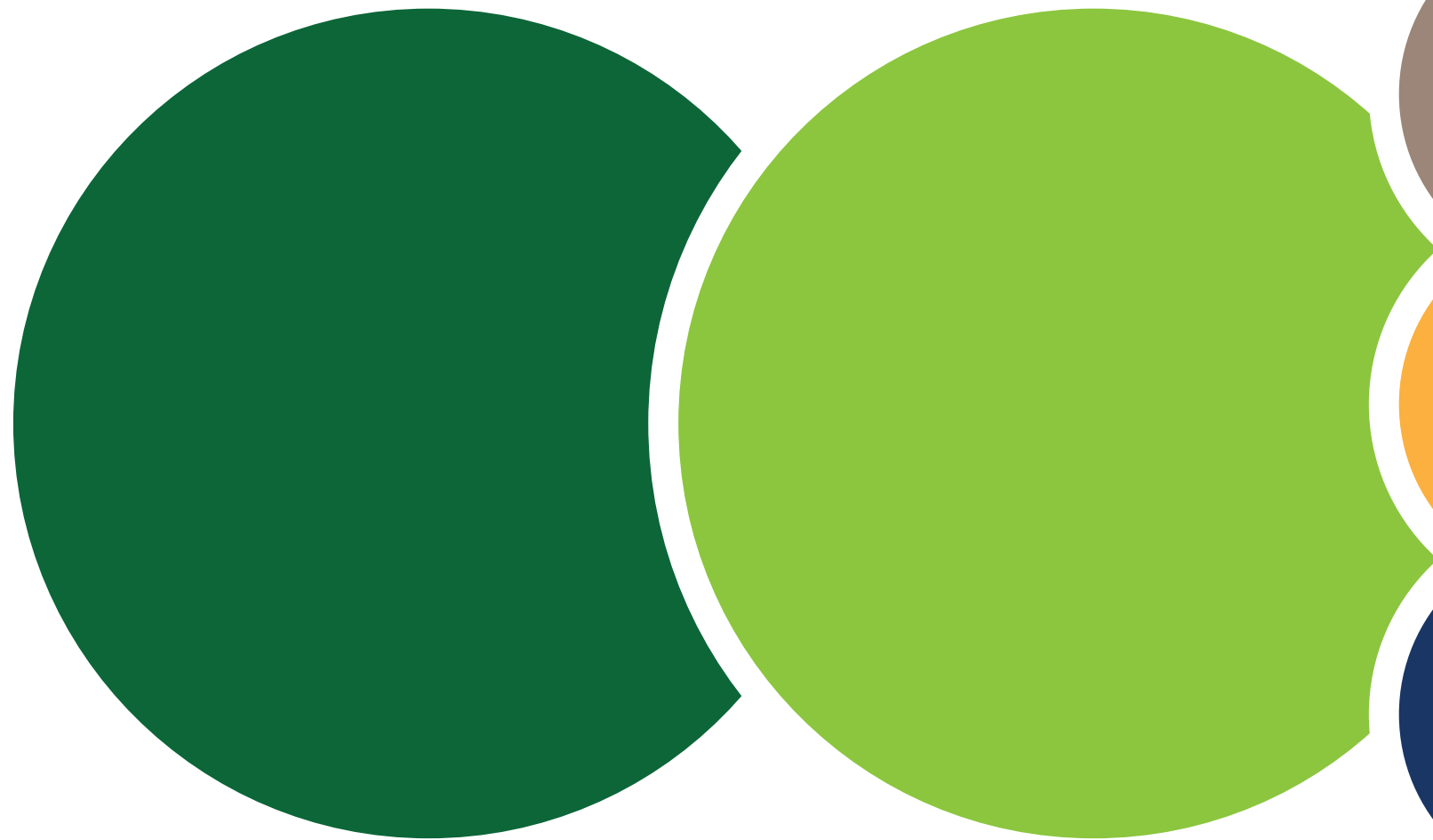
BRANDTOUCH

BRANDING TOOLBOX

Color Palette
Uniform Typefaces
Consistent Message
Graphics



Primary Colors



Accent Colors



**I AM YOUR
WORDTYPE TYPEFACE**

**I am your
Secondary Typeface**

I am your Accent Typeface

Wordtype

HILLSDALE

Wordtype

HILLSDALE

Wordtype

~~HILLSDALE~~
HILLSDALE
HH

Brand Values

Traditional
Caring
Small Town
Connected
Educated
Safe

Graphic



Graphic





BRANDTOUCH

City Brand





The City of
HILLSDALE
— MICHIGAN —

Closer than You Imagine!



The City of
HILLSDALE
— MICHIGAN —
Closer than You Imagine!



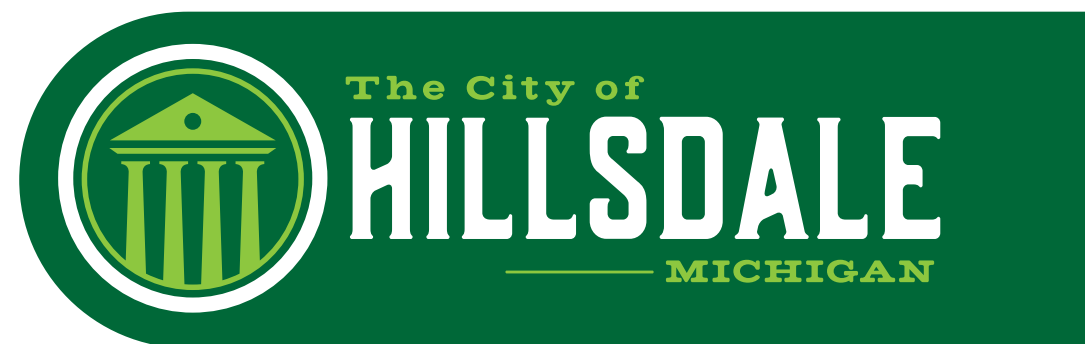
The City of
HILLSDALE
— MICHIGAN —



The City of
HILLSDALE
— MICHIGAN —
Closer than You Imagine!



The City of
HILLSDALE
— MICHIGAN —





BRANDTOUCH

Destination Brand



Historic
HILLSDALE
MICHIGAN ©



BRANDTOUCH

City Department Logos





HILLSDALE
MANUFACTURING &
TECHNOLOGY PARK

HILLSDALE

MUNICIPAL AIRPORT





HILLSDALE

COMMUNITY LIBRARY

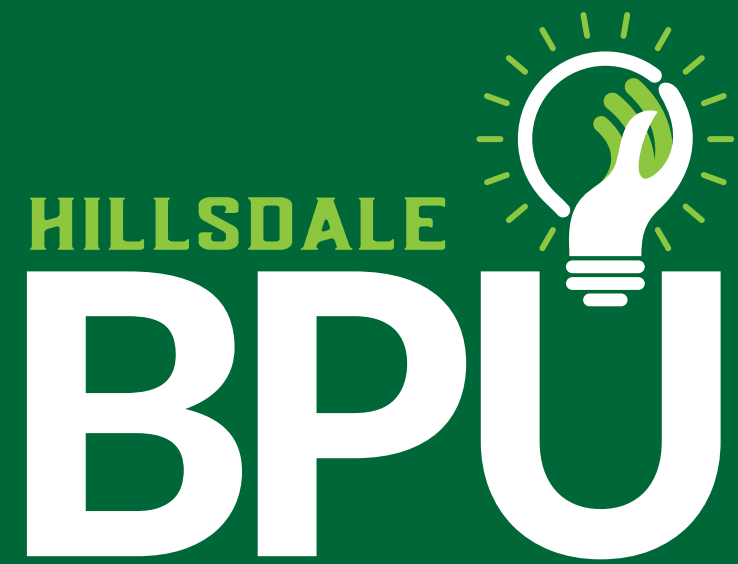


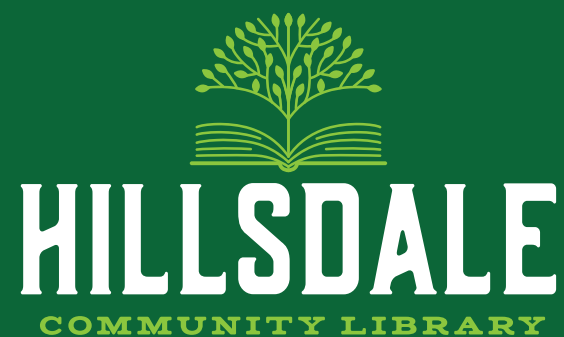
**PARKS
& REC**



HILLSDALE
Historical
— SOCIETY —









BRANDTOUCH

Community Extension







City of Hillsdale, Michigan

TO: Mayor Session and City Council Members
City Manager David Mackie

FROM: Stephen M. French, MMC
City Clerk

DATE: January 24, 2017

SUBJECT: Credit Card Payments

The BPU is the only city office that currently accepts credit card and electronic check payments for services. Due to the on-going upgrade to BS&A Software and the many citizen requests we have received, city staff reviewed various upgrades to our payment options.

Current Status

Customers of the BPU who wish to pay their bill with a credit card can only use an on-line payment portal on the utility's website; in-person credit card payments at the BPU offices are not accepted. If a customer makes a *one-time* only payment to the BPU, the customer pays the convenience fee of 2.615%. If a customer sets up a *re-occurring* payment option using a credit card, the convenience fee is paid by the BPU. Re-occurring, monthly credit card revenue for the BPU averages \$20,000-\$30,000 which calculates between \$550 and \$750 in monthly merchant fees that are paid by the utility. The current merchant for credit card processing for the BPU is Collector Solutions, Inc., a subsidiary of the Harris Company, whose software system the utility is currently in the process of replacing.

Currently, BPU also utilizes a process called "Remote Deposit Capture", which allows a written check to be electronically scanned and remotely deposited immediately into city accounts. The BPU is charged a fee of \$0.19 for each check that is electronically scanned and deposited. This program is also managed by Collector Solutions, Inc. and averages a monthly cost to the BPU of \$150.00.

City staff discussed electronic payment solutions with three vendors: Paymentus, Southern Michigan Bank & Trust (SMB&T), and Point & Pay.

Southern Michigan Bank & Trust

Representatives from SMB&T have declined to offer a credit card payment solution to the city and have recommended the Point & Pay system. However, SMB&T has offered the "Remote Deposit Capture" to the city at no cost. This payment option will allow tax payments, recreation fees, permit fees, and the like to be electronically scanned and deposited immediately to the city's accounts at the bank. Since BPU utilizes County National Bank (CNB), other arrangements will

have to be made at a later date with CNB or Collector Solutions, Inc. to continue this service for the utility.

Paymentus

Paymentus has submitted a proposal which would allow the city to accept credit card payments, using Visa, MasterCard, and Discover. The Paymentus proposal includes two, different types of fees: a \$2.75 per transaction fee for BPU payments and a 2.89% transaction fee for any other payments made to the city. Paymentus will allow City Hall and the BPU to accept credit & debit card payments on-site and through the Internet.

An example of payments and fees assessed for credit/debit cards for Paymentus:

Type of Payment	Total amount of statement	Total amount with fees
BPU	\$50.00	\$52.75 (\$2.75 fee)
City Permit	\$50.00	\$51.45 (2.89% of payment)

Paymentus also has a maximum charge amount for each transaction. For BPU payments, a customer can only charge a maximum of \$500.00 per transaction. For any other city payments, the maximum transaction will be \$1,000. A customer can use a single credit card for multiple transactions, the card will just have to be re-swiped each time. For example:

Type of Payment	Total amount of statement	Total amount with fees
BPU	\$5,000	\$5,027.50 (\$2.75 fee x 10)
City Tax	\$5,000	\$5,144.50 (2.89% of payment)

The Paymentus platform also allows payment through “e-checks” where residents/customers can pay their statements on-line by entering their routing and account number from their checking account. The convenience cost for this service is the same schedule of fees as the credit/debit card payments.

Paymentus would also provide services that would allow the BPU to send out a maximum of 700 automated messages to customers each month. These messages are most commonly used by other utilities to remind customers who have outstanding balances that are over-due; however, entirely different messages could be programmed, such as outage reports, public services announcements, and the like. Paymentus will also provide a maximum of three credit card machines for use by both the city and BPU for free. If the city required additional machines, they would need to be purchased separately.

To integrate with the BS&A software and post payments in real-time, the Paymentus system would require the city to purchase an “Application Program Interface” (API) program from BS&A to merge data between the BS&A platform and the Paymentus software. The API is not necessary if the City of Hillsdale updates the electronic payments on a daily or twice-a-day time schedule. Costs for the API can range in price up to a \$10,000 setup charge and additional, annual maintenance fees.

Paymentus has no local government clients within the State of Michigan.

Point & Pay

Point & Pay submitted a proposal which establishes a 3% convenience fee for all payments made to the city and BPU offices. Point & Pay will allow City Hall and the BPU to accept credit & debit card payments on-site and through the Internet using Visa, MasterCard, Discover, and American Express.

Point & Pay works seamlessly through the BS&A Software and does not require an additional step to merge data in real-time, unlike Paymentus. Point & Pay also has over 400 clients in Michigan, including the cities of Detroit, Warren, Grand Rapids, Flint, Saginaw, and Kalamazoo. Point & Pay was also recommended by Southern Michigan Bank & Trust and BS&A Software.

An example of payments and fees assessed for credit and/or debit cards:

Type of Payment	Total amount of statement	Total amount with fees
BPU or City	\$50.00	\$51.50 (3% fee)
BPU or City	\$5,000	\$5,150 (3% fee)

The Point & Pay solution also allows payment through “e-checks” where residents/customers can pay their statements on-line by entering their routing and account number of their checking account. The convenience cost for this service is \$3.00 per transaction up to \$10,000 and \$10.00 per transaction for payments over \$10,000.

Staff Recommendation

City staff recommends that a program be approved that will allow credit card and electronic check (“e-check”) payments for all city services, except DART fees, library charges, and concession stand items at the city parks. Staff also recommends that this program have the ability to accept electronic payments through the city’s website, via telephone, and in-person at City Hall and at the BPU offices. Staff recommends that any convenience fees associated with an electronic payment be paid by the customer.

After reviewing three options, city staff and the BPU Board recommend Council approve an agreement with Point & Pay, LLC for this service. Point & Pay has been recommended by our local bank and allows the city to utilize a single source for our accounting software package. With the integration of the BS&A accounting package between the BPU and City Hall, we also believe it is important to use a credit card vendor that is recommended exclusively by BS&A. The very small savings in convenience fees for residents (.11%) will be offset by the costs that are required to coordinate BS&A with the Paymentus system. Choosing Point & Pay as our vendor will allow the city to have a single point of contact for all issues involving our entire accounting and payables system.

The Finance Committee met to discussion this item on Monday, January 30, 2017 and voted to recommend the proposed agreement with Point & Pay, LLC.

POINT & PAY, LLC
E-PAYMENT SERVICES AGREEMENT

Parties:

Point & Pay, LLC ("PNP")
A subsidiary of NAB, doing business in Delaware

[City of Hillsdale, MI]("Client")

Terms

SECTION 1 E-PAYMENT SERVICES

1.1 Access to Payment Modules

1.1.1 Pursuant to this E-Payment Services Agreement (this "**Agreement**"), PNP grants Client a limited, non-exclusive, non-transferable and terminable license for the duration of the Term to use the electronic payment services (the "**Services**") and payment modules (each, a "**Module**") chosen in the attached product application ("**Product Application**") to enable Client's customers ("**Customers**") to make payments to Client using a Payment Device. "**Payment Device**" means the payment type(s) chosen by Client on the Product Application. A description of all Modules, Services, training and support offered by PNP is attached as Exhibit A (the "**Services Description**").

1.1.2 At the time of Client's execution of this Agreement, Client shall also return the completed Client Application to PNP. Subject to the terms and conditions of this Agreement, the Services may be also be used by the affiliated offices, bureaus, agencies or departments of Client ("**Affiliates**"). Each Affiliate shall complete a Client Application prior to commencement of the Services.

1.2 Client Representatives

PNP will provide Client's authorized representatives with a logon and password to access the Counter Module. Client shall be solely responsible for maintaining the confidentiality and security of the logons and passwords provided by PNP. Client will cause each of its representatives to change the initial password, keep the passwords confidential, refrain from sharing passwords and/or logon information with any unauthorized user, and use no other password to access the Counter Module. PNP shall be entitled to rely on any communications it receives under Client's passwords, logon information, and/or account number as having been sent by Client, without conducting any further checks as to the identity of the user of such information. PNP will not be responsible for the operability or functionality of any of Client's computer equipment, system, browser or Internet connectivity.

1.3 Payment Device Transactions

All Payment Device transactions using the Services will be processed through a secured link. The parties to each Payment Device transaction will be the Customer cardholder, the Client and PNP.

1.4 Service Promotion

Client will use reasonable efforts to promote the Services and build awareness of the Services with its customers through various media including, but not limited to:

- Print: Bill inserts, counter displays, and announcements in Client's newsletter
- Online: Home page announcements with an easily accessible, one-click link to payments page.
- Phone/IVR: Pre-recorded message with the ability to transfer to payments IVR (e.g., "Press 2 to make a payment") or provide the IVR phone number to call.
- Joint Press Releases: The parties shall mutually agree upon press releases announcing the availability of electronic payment services and the partnering of Client and PNP.

1.5 Trademark License

PNP grants Client a limited, non-exclusive, non-transferable license to use the PNP trademarks, service marks and logos provided by PNP to Client (the "**Trademarks**") solely in connection with Client's promotion of the Services to Customers. Client shall not alter the Trademarks nor use the Trademarks in any way which is disparaging, dilutive or otherwise adversely affects the reputation of PNP.

1.6 Client Logo License

Client grants PNP a limited, non-exclusive, non-transferable license to use its applicable logos, copyrighted works and trademarks ("**Client Marks**") solely in connection with the Services provided to Client. Client shall provide the Client Marks to PNP for use with the Services. Client represents that it has all intellectual property rights required for Client's and PNP's use of Client Marks, and shall indemnify PNP against any third party claims that the Client Marks infringe the intellectual property rights of a third party.

SECTION 2

COMPENSATION

2.1 Services Transaction Fee

PNP will charge the transaction fee to use the Services set forth on the Product Application. If Services fees are charged directly to Customers by PNP, Customers will receive a notice each time they use the Services stating that the Services are provided by PNP and that a convenience fee is charged for use of the Services. PNP may change the amount of such fee by notifying Client of such new amount at least thirty (30) days prior to such change.

2.2 Activation Fee

If applicable, Client shall pay the one-time Activation Fee set forth on the Product Application. If the Activation Fee or any portion of the Activation Fee is waived by PNP and the Client does not implement the Service under this Agreement within six months after the Effective Date, other than due to a material breach by PNP, the waived portion of the Activation Fee shall become immediately due and payable.

2.3 Charge-backs and Returns

Unless otherwise specified in the Product Application, PNP will set off (a) the amount of any charge-backs, refusals to pay and returns from any amounts otherwise owing by PNP to Client and (b) a transaction handling fee for charge-backs and non-sufficient funds (NSF) as specified in the Product Application.

2.4 ACH Debit of Fees

Client hereby authorizes PNP, and any subsidiary or successor thereof, solely with respect to amounts due pursuant to this Agreement and any subsequent agreements between Client and PNP, including but not limited to service fees, transaction fees, charge-backs and returns as set forth in Sections 2.1 and 2.3 of this Agreement, to initiate Automated Clearing House ("ACH") Authorizations to credit and debit Client's bank account as set forth on the Banking Authorization Form attached hereto as Exhibit B or otherwise provided by Client. Client acknowledges that it will be subject to a \$25 reject fee if items are returned for insufficient funds.

SECTION 3

INTELLECTUAL PROPERTY; CONFIDENTIALITY

3.1 No Transfer or License

Except for the rights expressly granted to Client in this Agreement, no PNP Intellectual Property Right is transferred or licensed to Client pursuant to this Agreement, by implication or otherwise. PNP reserves and retains all rights, title and interests in and to the PNP Intellectual Property Rights, and all copies, revisions, modifications, updates, and upgrades thereof. Client agrees not to remove, alter or destroy any copyright, patent notice, trademark or other proprietary markings or confidential legends placed on or within any portion of the PNP Intellectual Property Rights. For purposes of this Agreement, "**Intellectual Property Rights**" means all the intellectual property, industrial

and other proprietary rights, protected or protectable, under the laws of the United States, any foreign country, or any political subdivision thereof, including (a) all trade names, trade dress, trademarks, service marks, logos, brand names and other identifiers, (b) copyrights, moral rights (including rights of attribution and rights of integrity), (c) all trade secrets, inventions, discoveries, devices, processes, designs, techniques, ideas, know-how and other confidential or proprietary information, whether or not reduced to practice, (d) all domestic and foreign patents and the registrations, applications, renewals, extensions and continuations (in whole or in part) thereof, and (e) all goodwill associated with any of the foregoing and (f) all rights and causes of action for infringement, misappropriation, misuse, dilution or unfair trade practices associated with (a) through (d) above.

3.2 Ownership and Use of PNP Materials

Any software developed by or on behalf of PNP for use in connection with the Services remains the exclusive property of PNP. Client will not sell, transfer, barter, trade, license, modify or copy any such software. Web pages accessible through use of the Services are the copyrighted intellectual property of PNP and may not be copied in whole or part by anyone. Any training materials (including, but not limited to, webinars and manuals) provided to Client by PNP shall remain the exclusive property of PNP. PNP grants Client and Client's personnel a limited, non-exclusive, non-transferrable license to use and to make copies of the training materials with its personnel solely in connection with the Services. Training materials may not be modified by Client or its personnel or disclosed to any third party, including Client's end-user customers. Client shall ensure all personnel shall complete and review all training materials prior to using the Services.

3.3 Reverse Engineering

Client will not reverse engineer, reverse assemble, decompile or disassemble any of PNP's intellectual property, nor will Client attempt to do so or enable any third party to do so or otherwise attempt to discover any source code, modify the Service in any manner or form, or use unauthorized modified versions of the Service, including (without limitation) for the purpose of building a similar or competitive product or service or for the purpose of obtaining unauthorized access to the Service. Client is expressly prohibited from sublicensing use of the Service to any third parties. If Client becomes aware that any person has engaged or is likely to have engaged in any of the activities described in this Section 3.3, Client will promptly notify PNP.

3.4 Confidential Information

3.4.1 Any Confidential Information provided by PNP to Client pursuant to this Agreement will remain the exclusive property of PNP. Client will disclose such Confidential Information only to those of its representatives and employees who need to know such Confidential Information for purposes of performing this Agreement, who are informed of the confidential nature of the Confidential Information and who agree, for the benefit of PNP, to be bound by the terms of confidentiality in this Agreement. Client will, and will cause each of its representatives and employees, to keep confidential and not to disclose in any manner whatsoever any Confidential Information provided by PNP pursuant to this Agreement, and not to use such Confidential Information, in whole or in part, directly or indirectly, for any purpose at any time other than for the purposes contemplated by this Agreement. Notwithstanding the foregoing, if Client is a city, county, township or similar entity, or government agency or department thereof, Client may disclose Confidential Information as necessary to comply with applicable public records laws.

3.4.2 For purposes of this Agreement, "**Confidential Information**" means all nonpublic or proprietary information of PNP, including proprietary, technical, development, marketing, sales, operating, performances, cost, know-how, business and process information, computer programs and programming techniques, security features (including, without limitation, multi-level access and log-in features, audit trail setup, interfaces between the Counter Module and the Internet or IVR Modules), all record bearing media containing or disclosing such information and techniques, and anything marked confidential, that is disclosed by PNP to Client pursuant to this Agreement. Confidential Information also includes the terms and conditions of this Agreement.

3.5 Exclusions

The term Confidential Information will not apply to information that: (a) is or becomes generally available to the public other than as a result of a disclosure by Client in breach of this Agreement; (b) was within Client's possession prior to its disclosure by or on behalf of PNP, provided that the discloser of such information was not known by Client to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, PNP with respect to such information; (c) becomes available to Client on a non-confidential basis from a source other than PNP, provided that such source is not known by Client to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, PNP with respect to such information; or (d) is developed independently by Client, as demonstrated by the written records of Client, without use of such information. The confidentiality obligations of Client pursuant to this Agreement will not apply to any Confidential Information of PNP that Client is legally compelled to disclose. In the event Client becomes legally compelled to disclose any Confidential Information provided pursuant to this Agreement, Client will provide PNP with prompt written notice so that PNP may seek a protective order or other

appropriate remedy or waive compliance with the confidentiality provisions of this Agreement.

3.6 Failure to Comply

If Client fails to comply with any of its obligations pursuant to this Section 3, PNP will have the right to immediately terminate this Agreement by providing written notice of such termination to Client.

3.7 Survival

The rights and obligations of the parties provided for in this Section 3 will survive any expiration or termination of this Agreement or its term.

SECTION 4 WARRANTIES; DISCLAIMER

4.1 Warranties

4.1.1 Each party represents and warrants that it has the full legal right, authority and power to enter into this Agreement and perform its obligations hereunder.

4.1.2 PNP represents and warrants that the Services will be provided in a professional, workman-like manner consistent with industry standards.

4.2 Disclaimers

4.2.1 PNP does not represent that Client's or its Customers use of the Services will be uninterrupted or error-free, or that the system that makes the Services available will be free of viruses or other harmful components resulting from the Internet or any third party providers or products outside the control of PNP.

4.2.2 EXCEPT FOR THE WARRANTIES EXPRESSLY SET FORTH IN THIS SECTION 4, PNP DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. THE SERVICE IS PROVIDED TO CLIENT ON AN "AS IS" AND "AS AVAILABLE" BASIS, AND IS FOR COMMERCIAL USE ONLY.

SECTION 5

LIMITATIONS OF LIABILITY AND OBLIGATION

5.1 Damages and Liability Limit

IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY IN CONNECTION WITH THIS AGREEMENT FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING DAMAGES FOR LOST PROFITS, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY RELEASES THE OTHER PARTY AND ALL OF THE OTHER PARTY'S AFFILIATES, EMPLOYEES, AND AGENTS FROM ANY SUCH DAMAGES. IN NO EVENT WILL PNP HAVE OR INCUR ANY LIABILITY TO CLIENT OR ANY THIRD PARTY IN EXCESS OF THE AGGREGATE COMPENSATION RECEIVED BY PNP FOR THE SIX-MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO A CLAIM FOR SUCH LIABILITY. THE FOREGOING EXCLUSIONS AND LIMITATIONS WILL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EVEN IF ANY REMEDY FAILS ITS ESSENTIAL PURPOSE.

5.2 Refusals of Payment

PNP will not be liable for charge-backs or other refusals of payment initiated by any Customer. All such charge-backs and other refusals of payment will be refunded by PNP to the Customer and Client will mark and otherwise treat the related Customer account as "unpaid."

5.3 Errors and Omissions

PNP will not be liable for any errors or omissions in data provided by Client or Customers. Client will be responsible for the accuracy of data provided to PNP for use in providing the Services.

5.4 Bank Actions

PNP will not be liable for any errors, omissions or delays attributable to the acts or omissions of any bank or other third party involved in the processing of any Payment Device payment.

SECTION 6 CARDHOLDER DATA SECURITY

To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program ("PCI-DSS") in effect and as may be amended from time to time during the term of the Agreement. The current PCI-DSS specifications are available on the PCI Security Standards Council website at <https://www.pcisecuritystandards.org>.

SECTION 7 EXCLUSIVITY

Client agrees that PNP will be the exclusive provider of fee-based electronic payment services and that Client will not procure similar such services from any other party.

SECTION 8

TERM AND TERMINATION

8.1 Term

The initial term of this Agreement will commence on the Effective Date and will end on the third (3rd) anniversary of the Effective Date (the "Initial Term"). This Agreement will automatically renew for successive one (1)-year terms (each, a "Renewal Term," and the Initial Term and any Renewal Term may be referred to as a "Term"). The term of this Agreement will terminate at the end of the Initial Term or any subsequent Renewal Term if either party provides written notice of such termination to the other party at least sixty (60) days prior to the expiration of the applicable Term.

8.2 In the Event of Breach; Effect on Affiliates

8.2.1 Subject to the opportunity to cure set forth below, either party may terminate this Agreement upon sixty (60) days written notice to the other party in the event of a material, uncured breach of any provision of this Agreement by the other party. Such notice by the complaining party shall expressly state all of the reasons for the claimed breach in sufficient detail so as to provide the alleged breaching party a meaningful opportunity to cure such alleged breach ("Notice").

8.2.2 Following receipt of Notice, the alleged breaching party shall have sixty (60) days to cure such alleged breach. Upon termination or expiration of this Agreement, Client shall have no rights to continue use of the Service or the Modules. Expiration or termination of the Agreement by Client or PNP shall also terminate the Affiliates' rights under the Agreement unless otherwise agreed by the parties in writing. PNP may terminate the Agreement solely with respect to an individual Affiliate without affecting the rights and obligations of Client and other Affiliates under the Agreement.

8.3 Modification to or Discontinuation of the Service

PNP reserves the right at any time and from time to time to modify, temporarily or permanently, the Service (or any part thereof). In addition, PNP will have the right to discontinue accepting any Payment Device by providing not less than ten (10) days' written notice to Client. In the event that PNP modifies the Service in a manner which removes or disables a feature or functionality on which Client materially relies, PNP, at Client's request, shall use commercially reasonable efforts to substantially restore such functionality to Client. In the event that PNP is unable to substantially restore such functionality within sixty (60) days, Client shall have the right to terminate the Agreement. Client acknowledges that PNP reserves the right to discontinue offering the Service and any support at the conclusion of Client's then-current Term. Client agrees that PNP shall not be liable to Client nor to any third party for any modification of the Service as described in this Section.

SECTION 9 PAYMENT DEVICE TRANSACTION DEPOSITS

The exact amount of each approved Payment Device transaction will be electronically deposited into the Client bank account identified on the Client Application. PNP shall initiate such deposits as specified on the attached Client Application. PNP will provide Client's authorized employees with access to PNP's online transaction reports for reconciliation purposes.

SECTION 10 FORCE MAJEURE

PNP will not be responsible for its failure to perform under this Agreement due to causes beyond its reasonable control, including acts of God, wars, riots, revolutions, acts of civil or military authorities, terrorism, fires, floods, sabotage, nuclear incidents, earthquakes, storms, or epidemics. If the provision of Services under this Agreement is delayed by such an event or condition, PNP will promptly notify Client thereof. PNP will use commercially reasonable efforts to overcome any such cause for delay as soon as is reasonably practicable.

SECTION 11 GOVERNING LAW

This Agreement will be interpreted, construed and enforced in all respects in accordance with the laws of the State of (Michigan) without reference to its conflicts of law principles.

SECTION 12 NOTICES

All notices or other communications required or permitted by this Agreement must be in writing and will be deemed to have been duly given when delivered personally to the party for whom such notice was intended, or upon actual receipt if sent by facsimile or delivered by a nationally recognized overnight delivery service, or at the expiration of the third day after the date of deposit if deposited in the United States mail, postage pre-paid, certified or registered, return receipt requested, to the respective parties at:

If to Client: See Merchant Application

If to PNP: Point & Pay, LLC
110 State St. E, Suite D
Oldsmar, FL 34677

MISCELLANEOUS

The headings of sections and subsections of this Agreement are for convenience of reference only and will not be construed to alter the meaning of any provision of this Agreement. PNP is an independent contractor and nothing in this Agreement will be deemed to create any agency, employee-employer relationship, partnership, franchise or joint venture between the parties. Except as otherwise specifically provided in this Agreement, neither party will have, or represent that it has the right, power or authority to bind, contract or commit the other party or to create any obligation on behalf of the other party. Each of the parties will have any and all rights and remedies available to them under all applicable laws. The remedies provided for in this Agreement will be deemed to be non-exclusive and in addition to any other available remedy at law or in equity. All rights and remedies are cumulative and may be exercised singularly or concurrently. Client may not assign or transfer any of its rights or delegate any of its obligations under this Agreement to any third party, by operation of law or otherwise, without the prior written consent of PNP. Any attempted assignment or transfer in violation of the foregoing will be void. This Agreement will be binding upon, and inure to the benefit of, the successors and permitted assigns of the parties. Client shall comply with all applicable laws, rules, treaties, and regulations in its performance of this Agreement. If any provision of this Agreement is held by a court of law to be illegal, invalid or unenforceable, the remaining provisions of this Agreement will not be affected and the illegal, invalid, or unenforceable provision will be deemed modified such that it the intention of the parties to the fullest extent possible. No amendment or modification of this Agreement will be effective unless it is in writing and executed by both of the parties. Nothing contained in this Agreement establishes, creates, or is intended to or will be construed to establish or create, any right in or obligation to any third party. This Agreement, the Exhibit(s) and the Client Application set forth the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any and all prior or contemporaneous understandings and agreements, whether written or oral, between the parties with respect to such subject matter.

The parties have duly executed this Agreement as of the date of the last signature below (the "Effective Date").

Point & Pay, LLC

[City of Hillsdale, MI]

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A Services Description

The following is a description of all Services and Modules offered by PNP. PNP shall provide the Services to Client and its end-user customers via the specific Modules and Payment Devices chosen by Client in the Client Application. Applicable fees, if any, for Client's elections are set forth on the Client Application. The Services include support and training outlined below at no additional charge to Client.

Service Modules

- **Counter Module.** The Counter Module allows customers to make payments to Client in a face-to-face environment or over the phone using a Payment Device. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the Counter Module. The Counter Module also enables Client's staff to access reports via the web. The Counter Module is required to access the PNP Services. The Counter Module may be used in conjunction with or independently of point-of-sale (POS) terminals.
- **Web Module.** The Web Module allows customers to make payments to Clients online using a Payment Device via a secure website hosted by PNP. Customers who elect to make payments via the Internet can follow a link from the Client website to the Client-branded, PNP-hosted web pages to submit a payment. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the Web Module. Client may elect bill presentment and account validation functionality for the one-time set-up fee set forth on the Client Application under "Data File Integration."
- **Interactive Voice Response (IVR) Module.** The IVR Module allows Customers to make payments to Clients over the phone using a Payment Device. The Customer calls a toll-free phone number provided and managed by PNP to access the Client branded IVR. The IVR system recognizes Customer instructions through making a payment; the phone keypad is used to enter Payment Device numbers. The IVR system is configured and tested by PNP. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the IVR Module. Election of the IVR Module includes a Client-branded IVR environment and, if applicable, Client shall pay the one-time IVR set-up fee for the IVR Module set forth on the Client Application. In addition, Client may elect to have bill presentment and account validation functionality enabled through the IVR for the one-time set-up fee on the Client Application under "Data File Integration."

Customer Payment Devices

Each of the Modules can provide the Customer with the ability to pay by Credit Card, Debit Card and/or Electronic Check.

Training

PNP shall provide instruction manuals and up to four (4) hours of webinar training to Client and Client personnel in connection with the Modules chosen by Client.

Support

The following support shall be provided to Client and Client's customers at no additional charge during the term of the Services:

- First Level Support. PNP shall provide first-level support to Customers via PNP's call center. Customer service representatives shall be available 8 a.m. EST to 10 p.m. EST M-F, to handle customer inquiries.
- Second Level Support. PNP shall provide first-level support to Client via telephone. Second level support shall be available Monday through Friday during normal business hours.

Support availability shall be exclusive of downtime due to scheduled maintenance or events out of PNP's control. Support for the Products may be modified, suspended or terminated in PNP's sole discretion upon prior written notice.

Exhibit B

Client Application

Client Bank Banking Application

Product Application

anywhere, anytime

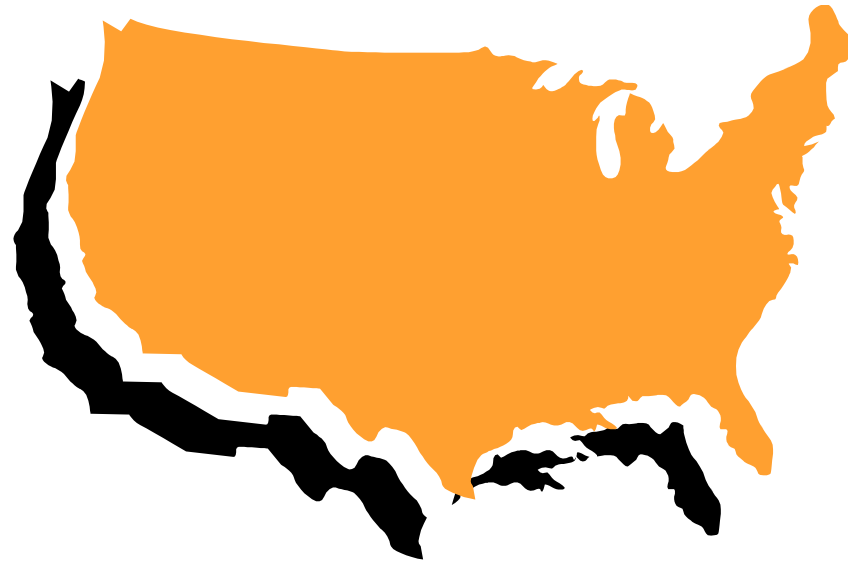


City of Hillsdale, MI
April, 2016

About Point&Pay



- Nationwide payment processing solutions since 1999, based in Troy, MI
- More than 1800 clients in 48 states
- Provides proven, fully-integrated Secure Systems with PCI Level 1 certification
- Preferred partner of BS&A software
- Specializing in payment processing for:
 - Government
 - Courts
 - Clerks
 - Law Enforcement
 - Utilities
 - Education
 - Healthcare



North American Bancard



- One of the country's largest merchant services organizations
- Processes more than \$12 billion+ each year on behalf of 100,000+ merchants nationwide
- Through NAB, Point & Pay offers significant benefits to our clients:
 - POS processing and equipment
 - Check verification, imaging and processing
 - Gift card/loyalty services
 - Smartphone, tablet & mobile solutions
 - PCI compliance



Point & Pay's Unique Features



- Pick and Choose what your office needs/wants- Web-Phone-Counter-Mobile-Kiosk
- Customized
 - Web pages
 - Messaging on receipts
 - Unique IVR 800 number
- Shopping Cart option
- Real-time access to payments and notification options
- Standard POS, Kiosk, Mobile and more
- Data hosting
- E-billing
- Recurring Billing
- Integration options with many software vendors
- ACH verification
- Exclusions manager
- Consolidated settlement



Online: Payment Page



solutions

PNP will try to use your colors and Custom Banner

The screenshot shows the City of Trenton website. The header features the 'City of Trenton' logo with a blue sky and clouds. Below the logo is a navigation bar with links: Government | Departments | Community | Information | Event Calendar. A large banner image shows a snowy street scene. Below the banner, the text 'Welcome to the City of Trenton Web Site!' is displayed. Underneath, there are 'Trenton Quick Links' including 'Trenton Budget Guide - 2012-2013' and 'City Council Minutes & Agendas'. A 'Sign up for our email news' button is also visible.

You can connect to data at this point or have PNP host data.



PNP will allow you to Customize the Fields for Payment Identification.

The screenshot shows the 'Step 1: Select Payments' page of the City of Trenton online payment system. The header includes the 'City of Trenton' logo and the address '2800 Third Street, Trenton, MI 48183'. The page has three tabs: 'Step 1: Select Payments', 'Step 2: Review and Submit', and 'Step 3: Confirmation and Receipt'. Below the tabs, the title 'Step 1: Select Payments' is followed by instructions: 'Please complete the form below. When finished, click the Continue button and you will be asked to review the information for accuracy before your payment is processed. Note: * indicates a required field.' The 'My Bills' section contains a table with columns: Payment Type, Account Number, Amount, and Delete Item. The table has one row with 'Business Personal Property Tax' selected. Below the table is an 'Add Item' button. The 'Customer Information' section includes fields for First Name, Last Name, Address Line 1, Address Line 2, City, State (a dropdown menu showing 'Washington'), Zip Code, Phone Number, and Email Address. The 'Payment Information' section includes a 'Payment Method' dropdown menu with 'Credit Card' selected.



Online: Payment Receipt







http://www.guuul.com

Thank you for your payment!
This service has been provided by _____ and **Point & Pay**. We value your business. Please keep this receipt for future reference.

You have made a payment to _____. Thanks for your online payment. For questions regarding your bill or payment please contact support at 1-888-123-4567

Name: Jane Doe
Address: 123 Test Drive, Tampa FL, 33987
Contact: 1234567890
Comments:

Payment ID: 6006382
Date: 10/05/11 11:06 PM
Subtotal: \$150.00
Fee: \$2.50
Total: \$152.50
Method: Credit or Debit Card(*****1111)

Item Purchased	Transaction Description	Account	Amount
		999999999999	\$150.00

Signature: _____ **Date:** ____/____/_____
By signing this receipt you agree to the terms and conditions of this service.

You will see one line item on your credit or debit card statement indicating the amount you paid and will be identified as *Halifax Health Pmt*. If you have any questions about the charges please call 1-888-891-6064.

[Print Receipt](#) [Close Window](#)

You can customize the message on the receipt



Online Payment Processes through BS&A



solutions

City of Trenton 2800 Third Street, Trenton, MI 48183

Enter Review **Agree** Process Receipt

Step 4 : Agree

Terms and Conditions

CONVENIENCE FEE-Your agency has partnered with Point & Pay LLC a third party service provider (PNP) to provide you with convenient online payment services via credit card debit card or electronic check payments. IN ORDER TO USE THIS SERVICE YOU MUST PAY A NON-REFUNDABLE CONVENIENCE FEE IN ADDITION TO THE AMOUNT(S) OWED TO YOUR PAYEE. Please note that Point & Pay (not your Payee) will appear as the merchant of record next to your payment on your bank or credit card statement. ACCESSIBILITY-This service is accessible through the Internet. In order to use this service you will need a personal computer access to the Internet with an Internet service provider and a web browser which supports this service. ACCURACY OF YOUR INFORMATION AND BILLING: COMPLETION OF PAYMENT - Your Information and Billing; Completion of Payment-You are solely responsible for providing accurate and complete information to use this service and for confirming any amount(s) owed to your Payee. Completion of your online payment is contingent upon both (1) the authorization of payment by your credit card company (or financial institution with respect to debit cards and electronic check payments) and (2) acceptance of your payment (and if applicable your tax return) filing by your Payee. If PNP is unable to process your payment PNP will attempt to notify you at least once using the contact information you have provided. If your payment is not processed or authorized by your credit card company or financial institution (as applicable) or your payment is not accepted by your Payee your payment liability shall remain outstanding and unpaid and you will be responsible for any penalties late fees and interest charges assessed by your Payee. DISCLAIMER: LIMITATION OF LIABILITY - YOUR USE OF THE SERVICE IS AT YOUR OWN RISK. THIS SERVICE IS PROVIDED AS-IS AND AS AVAILABLE WITHOUT ANY EXPRESS OR IMPLIED WARRANTIES. PNP shall not be liable for any direct indirect incidental special punitive or consequential damages that result in any way from your use of or inability to use this service or that result from mistakes omissions interruptions deletion of files errors defects delays in operation or transmission or any failure of performance. ACCEPTANCE - By clicking the ACCEPT TERMS button you agree to these terms and to pay the non-refundable convenience fee charged by PNP for this service.

Subtotal : \$4,583.49
Convenience Fee : \$137.50
Total : \$4,720.99

I would like to go back and review my information again. Please take me back to the previous tab. [Back To Review](#)

I do not agree to this fee. I will exit this payment process now. I understand that my payment has not yet been made. [Leave Now](#)

I have read and accept these terms. Process my Payment. [ACCEPT TERMS >>](#)

City of Trenton 2800 Third Street, Trenton, MI 48183

Enter Review Agree **Process** Receipt

Step 5 : Process

PROCESSING YOUR PAYMENT

Your payment was processed successfully. DO NOT CLOSE THIS PAGE. In 20 seconds, you will be transferred back to your agency's system where your payment result will be used to update their records and you will have an option to print a payment receipt. If you are not redirected, please click the button below. If you are redirected

Thank you for your payment!

This service has been provided by City of Dearborn, MI and Point & Pay. We value your business. Please keep this receipt for future reference.

You have made a payment to City of Dearborn, MI , your payment was processed at Treasury office . The City of Dearborn Thanks You for your payment.

Name: ERIN SMITH
Address: 4227 SCHAEFER, DEARBORN MI, US, 48126
Contact: 2036194918
Comments:

Payment ID: 34692
Date: 09/15/10 10:33 PM
Subtotal: \$1451.87
Fee: \$43.56
Total: \$1495.43
Method: Charge(*****1111)

Item Purchased	Transaction Description	Account	Amount
Property Tax - Summer	CtyDearbornPropTxPmt	821018414027	\$1,451.87

Signature: _____ Date: ____/____/____

By signing this receipt you agree to the terms and conditions of this service.

You will see two line items on your credit or debit card statement. One line will indicate the amount you paid to the City of Dearborn and will read CtyDearbornPropTxPmt . If you have any questions about either of these charges please call 1-888-891-6064.

[Print Receipt](#) [Close Window](#)

- The information from BS&A is transferred over into our payment screens, once the customer enters in their credit card information they need to accept the convenience fee applied.
- A window opens to avoid multiple transactions.
- Customized receipt issued for them to print or received via email if an email address was provided.



Credit Card Payments in BS&A Cash Receipting



Cash Receipting User: SHERI DB: Demo_V Group: DEMO Version: 12/07/2010

File View Navigation Data Entry Tasks Reports BS&A Applications Help

Application Views

- Counter Receipt Entry
- Department Receipt Entry
- Quick Receipt Entry
- Tables: Receipts
- Program Setup

Quick Search

Receipt # F4

Receipt Amount F5

Receipt Item Amount F6

Notifications

Open Receipts

36 Open... (\$112,855.50)

Unposted Journal Entries:

None

Rec'd Of: Jeff Backus Address Receipt: [Next Available] Post Date: 12/14/2010

Description/Notes

Cashier: SHERI Status: Open

Batch: CC825 Workstation:

Receipt Item	Reference	Det.	Amount	Distribution
UB	018705	Det.	\$412.07	Distribution

<double-click or begin typing here to add a new row.>

Total: \$412.07

Tendered: \$0.00

Change: (\$412.07)

BS&A SOFTWARE
Business Software Systems

BS&A Message Center

Adding New Receipt View changes... Save Cancel



If your municipality accepts payments in BS&A Cash Receipting, you have the option to accept credit card payments in Cash Receipting with out having to log into Point & Pay.

Input Credit Card Information

Swipe or Enter Card: Amount: \$412.07

4111111111111111 Fee: \$12.16

Exp. Date (MMYY): 0313 Total: \$424.23

Card Type: Visa

AVS and CVV Info:

Street Address:

Zip Code: CVV Code:

Card Signer Information

First Name: JEFF

Last Name: BACKUS

Street Address: 77 Marsh Rd

City: Haslett

State: MI Zip Code: 48840

OK Cancel



In-Person through Point & Pay



Thank you for your payment!

This service has been provided by City of Dearborn, MI and Point & Pay. We value your business. Please keep this receipt for future reference.

You have made a payment to City of Dearborn, MI , your payment was processed at Treasury office . The City of Dearborn Thanks You for your payment.

Name: ERIN SMITH
Address: 4227 SCHAEFER, DEARBORN MI, US, 48126
Contact: 2036194918
Comments:

Payment ID: 34692
Date: 09/15/10 10:33 PM
Subtotal: \$1451.87
Fee: \$43.56
Total: \$1495.43
Method: Charge(*****1111)

Item Purchased	Transaction Description	Account	Amount
Property Tax - Summer	CtyDearbornPropTxPmt	821018414027	\$1,451.87

Signature: _____ **Date:** ____/____/____
By signing this receipt you agree to the terms and conditions of this service.

You will see two line items on your credit or debit card statement. One line will indicate the amount you paid to the City of Dearborn and will read *CtyDearbornPropTxPmt* . If you have any questions about either of these charges please call 1-888-891-6064.

[Print Receipt](#) [Close Window](#)

Clerk can print a receipt for payer's signature, however Point & Pay does not require a signature.



Real-Time Reporting



- Access to web-based real-time reports 24/7
- View data onscreen or export to excel
- Customizable by:
 - Date Range
 - Payment type
 - Channel
 - Office
 - Clerk
- Work-log reports track clerk usage

Point&Pay Home Reports Orders Editors Admin Logout

Payment Report

Start Date: Mar 7 2012 Start Time: 12:00 AM End Date: Mar 7 2012 End Time: 11:59 PM Partner: ACC Boat Club, Inc (TX)

Office: No Filter User: No Filter Product: No Filter Channel: No Filter Group By: Channel Payment Type: No Filter Payment Method: No Filter

Update Report Download to Excel Print Report

Text Size: [icon]

Channel: API

Pay Id	Method	Type	Status	Date	Account	Product	Name	Fee	Pmt Amt
6010388	Credit or Debit Card - Visa	Purchase	Approved - Comp	03/07/2012 12:32 AM	1234567890	Property Taxes	Peter Kioko	\$25.00	\$1,000.00
6010390	Credit or Debit Card - Visa	Purchase	Approved - Comp	03/07/2012 12:33 AM	1234567890	Property Taxes	Peter Kioko	\$25.00	\$1,000.00
6010392	Credit or Debit Card - Visa	Purchase	Approved - PCB	03/07/2012 08:43 AM	650047	ERP	tim lagley	\$72.80	\$2,912.00
6010393	Credit or Debit Card - Visa	Purchase	Approved - PCB	03/07/2012 09:05 AM	648910	ERP	tim developer	\$72.80	\$2,912.00

Channel Summary	Processor Settlement				PNP Settlement				Debit				Total				
	Receipt	Payment	Customer Paid Fee	Partner Paid Transfer Fee	Receipt	Payment	Customer Paid Fee	Partner Paid Transfer Fee	Fee Settled by Processor	Fee Settled by PNP	Fee Total	Count	Receipt	Payment	Customer Paid Fee	Partner Paid Transfer Fee	
Credit Card Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,874.00	\$7,824.00	\$50.00	\$145.60	\$7,678.40	\$0.00	\$0.00	4	\$7,874.00	\$7,824.00	\$50.00	\$145.60
eCheck Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	
Refunds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,874.00	\$7,824.00	\$50.00	\$145.60	\$7,678.40	\$0.00	\$0.00	4	\$7,874.00	\$7,824.00	\$50.00	\$145.60

Report Totals

Summary	Count	Receipt	Payment	Total Customer Paid Fee
Credit Card Payments	19	\$783.23	\$743.48	\$39.75
eCheck Payments	1	\$3.00	\$1.00	\$2.00
Refunds	0	\$0.00	\$0.00	\$0.00
Total	20	\$786.23	\$744.48	\$41.75

Deposit Summary

Expected Deposit on 02/09/2012

Agency Account #	Originator	Payment Method	Deposit Amount
100004315	PNP	AT	\$2.00
PNP Total:			\$2.00
Total:			\$2.00



Over the Phone: IVR Payments



- Unique 800 telephone number for constituents to make payments
- Fully-featured IVR system accepting all credit and debit cards
- Option to connect to hosted data
- Presentation of convenience fee prior to payment
- Unique confirmation number generated for all payments
- Option to speak to live operator



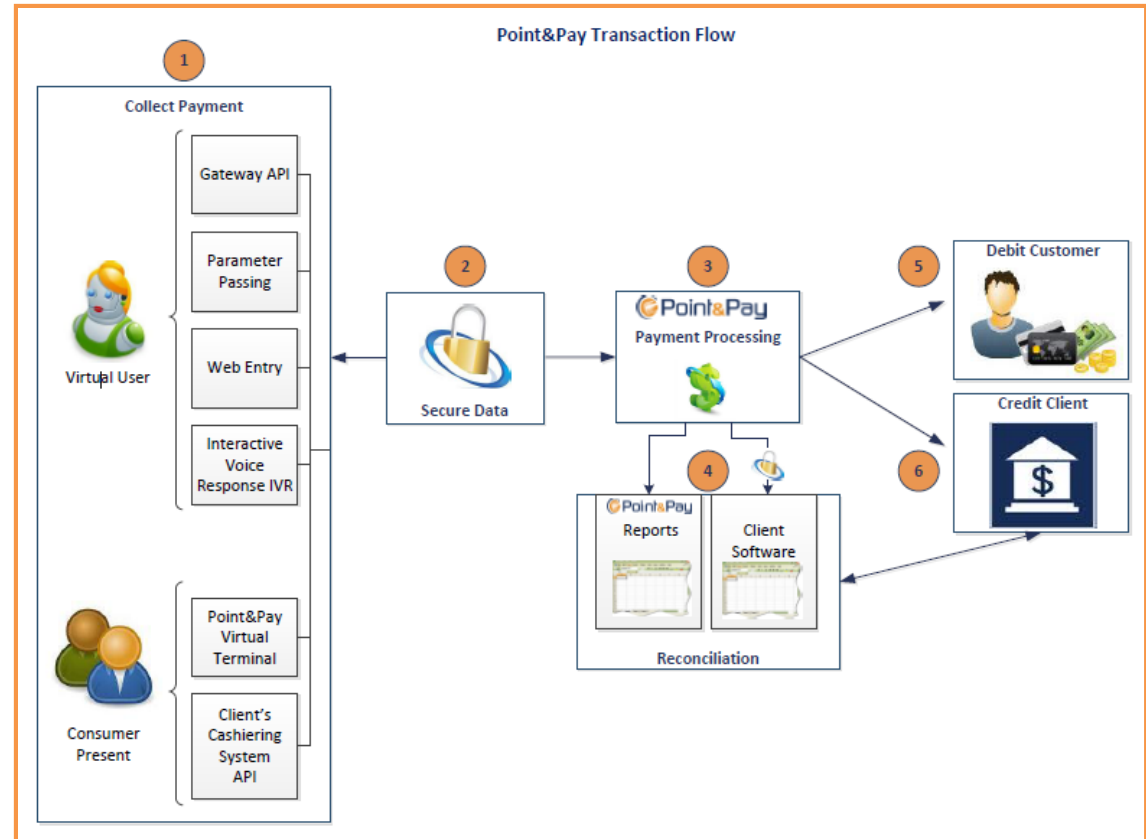
Transaction Flow



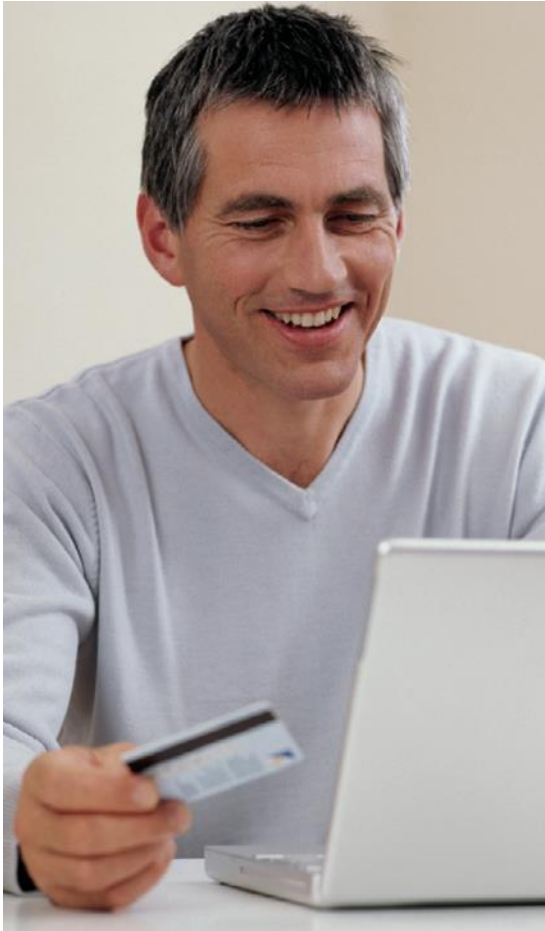
- Money Deposits 48 hours from end of day.

example: Monday ends at midnight, 48 hours takes place, when you check your bank account on Thursday deposit has been made.

- Money can be deposited as one lump sum, or multiple deposits to same or different bank accounts, based on product type.
- Access to deposit in route information is available 24/7.



Implementation



- Week 1: Complete Product Worksheets and Client Application to set up each payment type; order Merchant IDs
- Week 2: Receive welcome kit
- Week 2-4: Receive card readers
- Week 3-4: Receive test links and test credit cards
- Week 3-5: Schedule and complete online training
- Week 5-7: Go live
- Timeline may vary by system customization



Personalized Support



- Dedicated Account Manager and Project Manager
- Individual training for agency personnel
- Direct support for customers 24 hours a day, 7 days a week
- Personal assistance to resolve customer charge-backs

You have unique needs... Point & Pay has intuitive payment solutions.



Convenience Fee Pricing



No set up fees

No Maintenance fees

No Support Fees

Online Training included



Card Readers

2 card readers for free per department.

Each additional card reader is \$50.00 each.

Absorbed Pricing Available

Property Tax Convenience fee

Credit/Debit 3% with a \$2.00 minimum

Non Tax flat convenience fee

*-options of \$3.00 per \$100 or \$1.50 per \$50.00
-no cap on the amount paid*

\$1-\$50	\$1.50
\$51-\$100	\$3.00
\$101-\$200	\$6.00
\$201-\$300	\$9.00
\$301-\$400	\$12.00
\$401-\$500	\$15.00

or

3% with a \$2.00 minimum

E-Checks

\$3.00 up to \$10,000

\$10.00 over \$10,000



Contact Information



Richard Malone

Sales Executive

248-396-6541 Cell

248-622-4204 Direct Line

rmalone@pointandpay.com Email





City of Hillsdale Agenda Item Summary

TO: Mayor Sessions & City Council

FROM: David Mackie, City Manager

DATE: February 6, 2017

SUBJECT: Hillsdale Airport Advisory Committee

BACKGROUND:

In October of 2014 the City Council passed a resolution establishing the Hillsdale Airport Advisory Committee. The Committee was resolved to be made up of seven members with the purpose of making recommendations to the Hillsdale City Council concerning policies and programs at the City owned airport. According to the Resolution No. 3193, "Members shall be residents of the City of Hillsdale or users of the City airport and shall include individuals with knowledge and experience in the fields of aviation and business."

Since the Resolution's passage, the above sentence describing the qualifications needed to be a member of the Committee has received some scrutiny over its true intent. Most recently confusion over the sentence was brought up by a past AAC member and a Hillsdale College Collegian newspaper article. To address the confusion Councilman Matt Bell prepared the attached resolution to clarify the sentence's intent making it more flexible for committee appointments.

RECOMMENDATION

I recommend the City Council discuss and approve the amended language to Resolution No. 3193 clarifying the requirements needed to be an AAC member.

RESOLUTION NO. 3193

A RESOLUTION ESTABLISHING THE HILLSDALE AIRPORT ADVISORY COMMITTEE

WHEREAS, the Hillsdale City Council was approached about establishing an advisory committee to make recommendations to the Hillsdale City Council concerning policies and programs at the City owned airport. The council referred the letter to the Public Services Committee which met with interested members of the public and discussed the advisability and need for the formation of such an advisory committee. Thereafter, the Public Services Committee submitted its recommendation to the City Council which discussed and considered that recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Hillsdale Airport Advisory Committee, hereinafter Committee, is hereby established for the purpose of making recommendations to the Hillsdale City Council concerning policies and programs to be put in place or continued in place at the Hillsdale City Airport. The Committee shall gather, exchange, review and discuss information on airport related issues and use that information in making recommendations to the Hillsdale City Council that will lead to the safest and economically advantageous use of the airport.

BE IT FURTHER RESOLVED that the Committee shall be comprised of seven (7) voting members, one of whom may be a member of the City Council, and two (2) non-voting, ex-officio members, one of whom shall be the Hillsdale City Airport manager with the other being the Hillsdale City Manager.

Committee members shall be appointed by the Mayor, subject to the approval of the council. Members shall be residents of the City of Hillsdale or users of the City airport and shall include individuals with knowledge and experience in the fields of aviation and business.

Voting Committee members shall serve two (2) year terms with three (3) members of the first appointed board serving an initial one (1) year term and the remaining four (4) members to serve an initial two (2) year term. Non voting ex-officio members shall continue to serve so long as they hold the position which results in their membership on the Committee.

Members of the Committee shall serve without compensation.

BE IT FURTHER RESOLVED that the Committee at its first meeting and annually thereafter shall elect a chairperson who shall conduct its meetings. Meetings shall be held quarterly and in accordance with City guidelines for committee meetings and in full compliance with the Michigan Open Meetings Act. Whenever possible, the meetings will be held at the airport and in conjunction with other public meetings attracting the public, such as EAA Meetings. At it's first meeting, the Committee will familiarize itself with the airport master plan and previous studies of the airport.

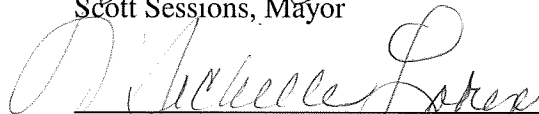
BE IT FURTHER RESOLVED that in conducting its meetings, gathering and considering information and in making its recommendations to the Hillsdale City Council, the Committee shall strive to follow and achieve the following objectives:

1. allow for citizen input on various issues facing the airport;
2. offer ideas for the marketing and growth of the airport;
3. input and review of the airport's master plan;
4. general improvements needed at the airport;
5. appropriately and timely advising the City Council on airport matters;
6. recommendations for cost savings at the airport;
7. revenue improvement recommendations at the airport;
8. increase occupancy rate for the hangars at the airport;
9. a general vision for future development of the airport.

BE IT FURTHER RESOLVED that the Committee shall report and submit its recommendations to the Hillsdale City Council annually in either December or January. The report and recommendation shall be presented by the Chairman of the Committee unless the Committee decides otherwise.

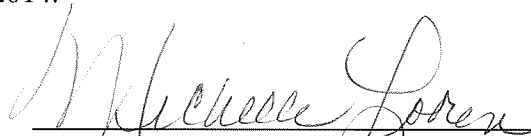


Scott Sessions, Mayor



Michelle Loren, City Clerk - DEPUTY

The foregoing Resolution was duly adopted during a meeting of the Hillsdale City Council held on the 6TH day of OCTOBER, 2014.



Michelle Loren, City Clerk - DEPUTY

CITY OF HILLSDALE, MICHIGAN

RESOLUTION _____

WHEREAS, the Airport Advisory Committee (AAC) has done excellent work for the airport of the City of Hillsdale; and

WHEREAS, City Council seeks to clarify its intention on who is able to serve on the AAC, and the Council seeks to enable as much public participation as possible; therefore be it

RESOLVED, that Resolution 3193, which established the AAC, be amended as follows:

“Committee members shall be appointed by the Mayor, subject to the approval of the Council. Members shall be residents of the City of Hillsdale, users of the City airport, or have knowledge and experience in the fields of aviation or business.”



City of Hillsdale Agenda Item Summary

TO: Mayor Sessions & City Council

FROM: David Mackie, City Manager

DATE: February 6, 2017

SUBJECT: Fire Department Leadership

BACKGROUND:

On September 6, 2016 the Mayor and City Council, upon the recommendation of the City Manager and Public Service Committee, re-established the Deputy Fire Chief position and appointed Scott Hephner the Interim Fire Chief. Since that time, many positive changes have occurred within the Department. Deputy Fire Chief Kevin Pauken has retired and Fire Captain, Eric Pressler has announced his retirement effective in March 2017.

Seeking input from the Fire Department's staff, I asked them what they felt the Department's command structure should look like moving forward. The Department recommended promoting Mark Hawkins to the Deputy Fire Chief position and retaining Scott Hephner as their Fire Chief. These recommendations were also made to the Public Safety Committee at their January 23, 2017 public meeting.

According to Section 4.9 (b) – Duties of mayor in the Charter, "The Mayor shall, with the approval of Council, make the following appointments: City Clerk, City Treasurer, Chief of Police, Fire Chief..." This information is being presented to the Mayor, so he can make the official recommendation to City Council if he supports the move. This concept would keep both the Police and Fire Chief positions separate without creating a Public Safety Officer.

RECOMMENDATION

I recommend the Mayor formally consider appointing Scott Hephner to serve as both the City of Hillsdale's Police and Fire Chiefs and the City Council approve the Mayor's appointment if made.



City of Hillsdale

Agenda Item Summary

TO: Mayor Sessions & City Council

FROM: David Mackie, City Manager

DATE: February 6, 2017

SUBJECT: Establish Neighborhood Enterprise Zone (NEZ) #3

BACKGROUND:

Act 147 of 1992, the Neighborhood Enterprise Zone Act, is an Act “to provide for the development and rehabilitation of residential housing.” Page 67 of Hillsdale’s Master Plan includes the following set of Goals and Objectives:

Goals	Objectives	Action Steps	Complementary Actions/ Responsible Agency
<i>Support neighborhood revitalization</i>	<p>Encourage home rehabilitation and support efforts to rid the community of blighted properties.</p> <ul style="list-style-type: none"> ■ Improve the physical condition of the existing housing stock to increase property valuations. ■ Encourage a high percentage of home ownership and owner occupied dwellings. ■ Retain single family dwellings and limit conversion. ■ Preserve the historic character of neighborhoods. 	<ul style="list-style-type: none"> ■ Adoption of form-based code and historic preservation tools. – Q4-2015 ■ Consider zoning changes that better manage multi-family housing and work to preserve single-family housing where appropriate. – Q1-2016 ■ Analyze & Recommend Neighborhoods for future Neighborhood Enterprise Zone (NEZ) – Q2-2016 ■ Zone for appropriate mixed-use in residential neighborhoods that encourages redevelopment, walkability and small business development. – Q3-2016 	<ul style="list-style-type: none"> ■ Creation of Local Historic District ■ Increase Neighborhood involvement through competition ■ Research Adopt-A-Neighborhood and implement with non-profits ■ Seek programs and grants for Blight Removal ■ Create neighborhood pocket parks or gardens on empty lots ■ Neighborhood Enterprise Zones (NEZ)

In an effort to achieve these goals, the Office of the City Assessor and Planning and Zoning request that Council take steps to establish Neighborhood Enterprise Zone (NEZ) #3 within the City to encourage rehabilitation of housing in this historic neighborhood bordering Davis Middle School and our historic downtown. (Please see map NEZ #3 below).

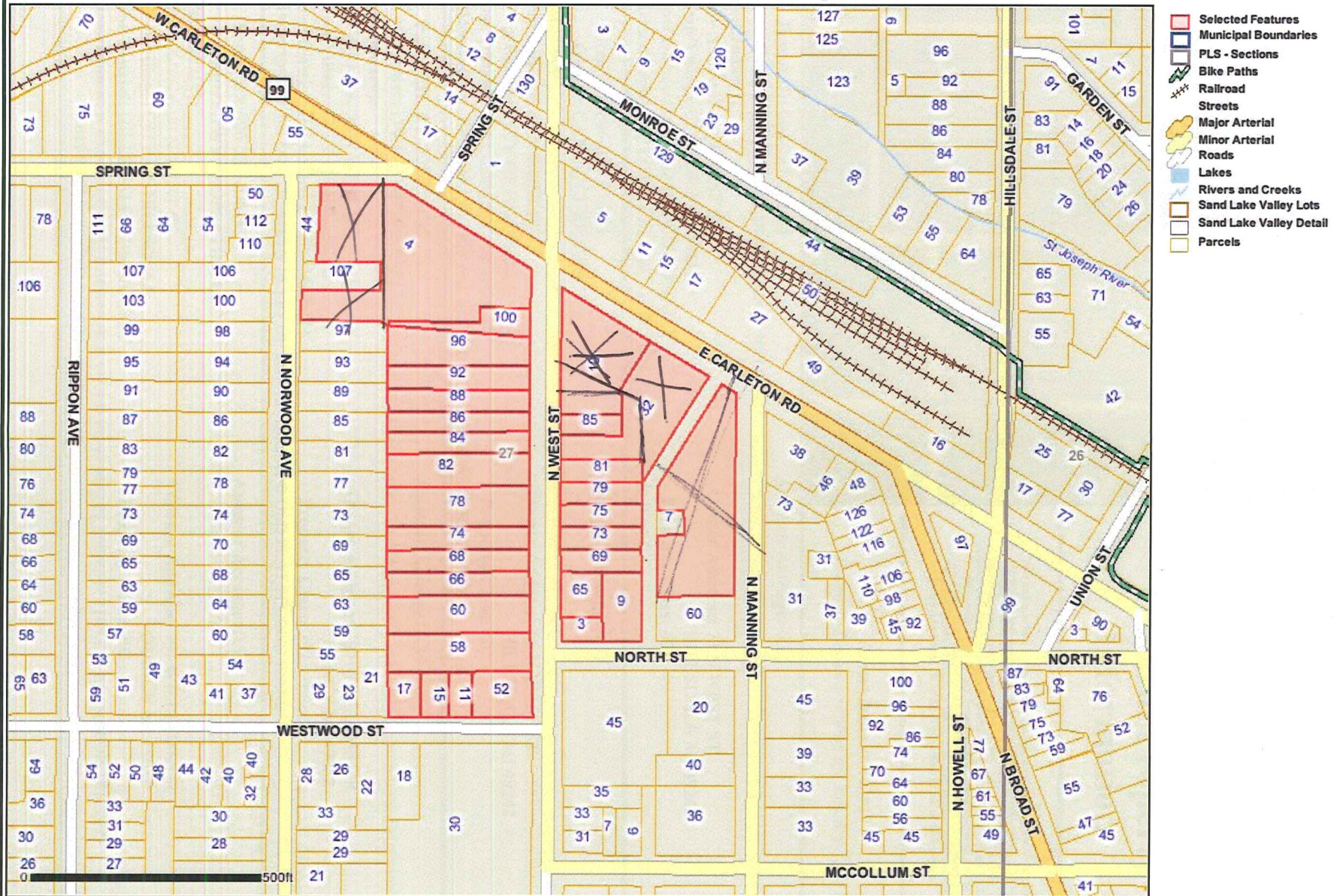
STAFF RECOMMENDATION:

Staff recommends that Council take the steps required by the Neighborhood Enterprise Zone Act to establish NEZ #3 in the City of Hillsdale. This will include:

1. Authorizing the City Clerk to give written notice to the governing bodies of each taxing unit that levies ad valorem property taxes in the proposed neighborhood.
2. Set a public hearing for March 20, 2017
3. Adopt a Resolution to create NEZ #3 at the Council meeting on April 17, 2017

NEZ #3

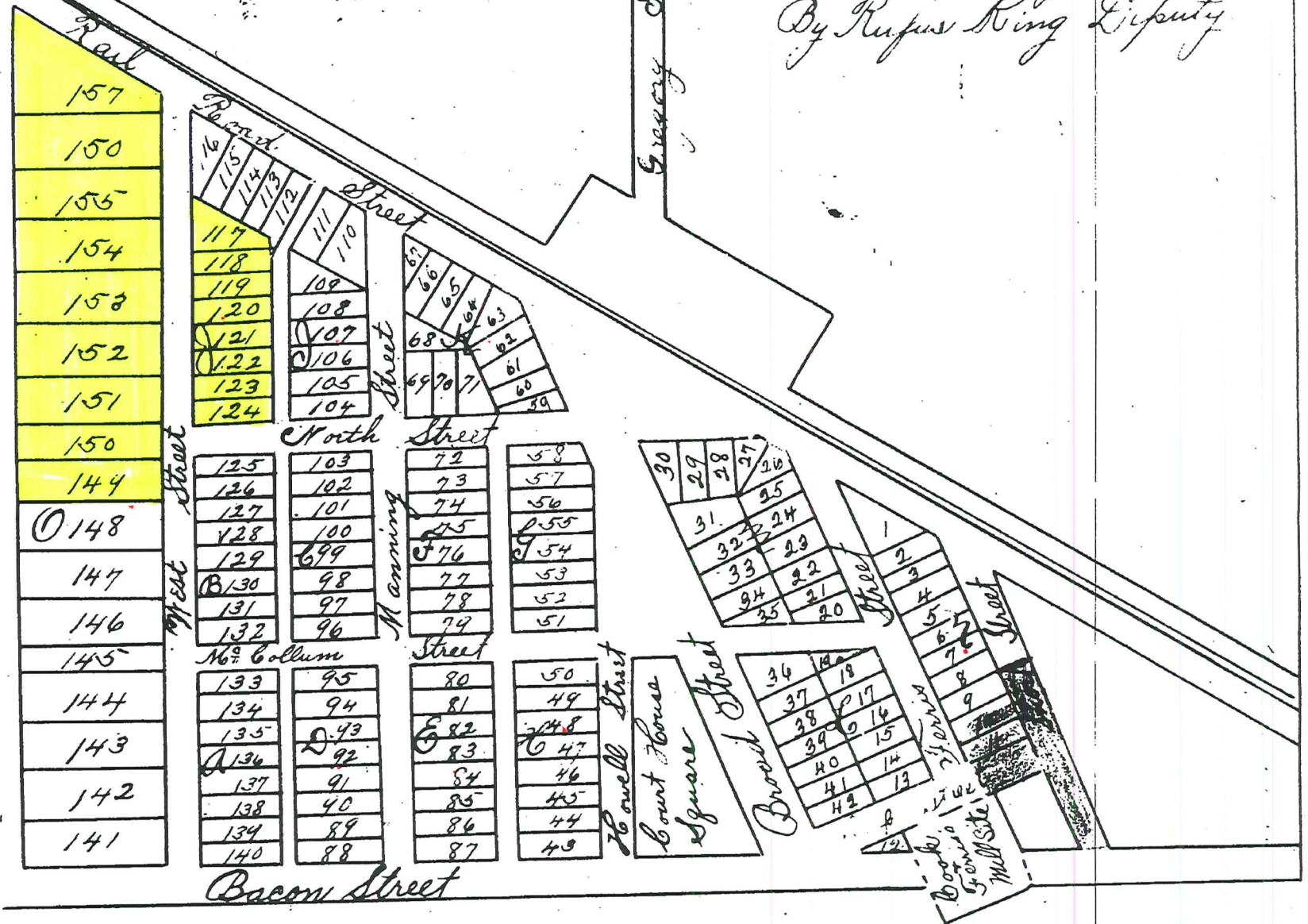
Proposed district parcel map



This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the State/County/Cities/Townships/Villages shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the State/County/Cities/Townships/Villages from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided. Map Created: 1/30/2017

Proposed
NE 2 District #3

July 11th A.D. 1839 at 1/2 past 11 o'clock A.M.
Salem Town Register
By Rufus King Deputy



Plot of the Village of Hillsdale.

At L. N. D. A.D. 1830 personally appeared before me a Notary Public, in and for Hillsdale, N.Y., the following persons, to-wit: Rufus King, Deputy.



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

Name: ANTHONY A. VEAR

Address: [REDACTED] HILLSDALE 49242
Street City Zip

Phone: Home [REDACTED] Work [REDACTED]

E-Mail [REDACTED]

Are you a resident of City of Hillsdale? Yes X No

Occupation: (if retired, former occupation) SALES

Please check the expertise and skills you can contribute:

- | | | |
|--|--|---|
| <input type="radio"/> Accounting | <input checked="" type="radio"/> Planning | <input type="radio"/> Community Relations |
| <input type="radio"/> Fund Raising | <input type="radio"/> Computers | <input type="radio"/> Public Speaking |
| <input checked="" type="radio"/> Marketing | <input type="radio"/> Knowledge of the Cause | <input type="radio"/> Finance |
| <input type="radio"/> Advocacy | <input type="radio"/> Public Relations | <input type="radio"/> Management |
| <input type="radio"/> Human Resources | <input type="radio"/> Legal | <input type="radio"/> Other <u> </u> |

Brief Educational Background:

- BUSINESS ADMINISTRATION HILLSDALE COLLEGE
- SALES 25+ YEARS

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

COUNCIL HILLSDALE
PLANNING COMMISSION HILLSDALE
HILLSDALE ATHLETIC BOOSTER CLUB (PRESIDENT)

On what other volunteer boards/committees have you served?

OTHERS RELATED TO COUNCIL

Describe any previous activities related to government: SERVED CITY COUNCIL
AND PLANNING COMMISSION

Please explain why you would be interested in serving on the council or committee: HELPING THE CITY AND ITS CONSTITUENTS MAINTAIN A
POSITIVE RELATIONSHIP.

Please explain your understanding of the City of Hillsdale: HAVE STAYED INFORMED AND ACTIVE AT TIMES DURING
THE LAST 30+ YEARS

Additional comments:

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Anthony A. Vear
Applicant Signature

2-01-2017
Date