



City of Hillsdale

City Council Agenda

February 5, 2018
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 1. City Claims
 - a. January 12, 2018: \$83,588.47
 - b. January 26, 2018: \$247,464.69
 2. BPU Claims
 - a. January 12, 2018: \$211,170.96
 - b. January 26, 2018: \$569,786.32
 3. Sewer Fund Claims
 - a. January 12, 2018: \$279,832.28
 - b. January 26, 2018: \$8,454.00
 - B. City Council Minutes
 1. January 10, 2018 Special Meeting
 2. January 15, 2018 Regular Meeting
 - C. Planning Commission Minutes of December 19, 2017
 - D. Tax Increment Finance Authority (TIFA) Minutes of November 21, 2017
 - E. TIFA Targeted Development Meeting Minutes of November 28, 2017
 - F. TIFA Façade Grant Committee Meeting Minutes of December 7, 2017
 - G. Finance Committee Meeting Minutes of January 29, 2018
 - H. Quarterly Investment Report
 - I. 2017 Bow Hunting Report
- VI. Communications/Petitions**
 - A. Presentation of New City Website
 - B. Oak Wilt Disease Informational Flyer
 - C. Center for Family Health Luncheon
 - D. City Newsletter
- VII. Introduction and Adoption of Ordinance/Public Hearing**

VIII. Unfinished Business

- A. Branding for the City
- B. Update on City Ladder Truck Purchase
- C. Update on Garden, Vine, Mead and Rippon Streets Project

IX. Old Business

- A. Meijer Update

X. New Business

- A. Council Goals for 2018

XI. Miscellaneous Reports

- A. Appointment of Mr. Steve Vear to the Airport Advisory Committee (AAC)
- B. Appointment of Mr. Kelly Robinson to the TIFA Board

XIII. General Public Comment

XIV. City Manager's Report

XV. Council Comment

XVI. Adjournment

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 116							
101-295.000-801.000	CONTRACTUAL SERVICES	AVFUEL CORP	POS PAYMENT PROCESS EQUIP RENTAL	010312357	12/18/17	20.00	116
						<u>20.00</u>	
Total For Check 116							
Check 117							
101-000.000-228.003	DUE TO MMERS-RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	7,245.81	117
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	2,016.97	117
101-209.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	489.21	117
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	667.68	117
101-219.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	550.08	117
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	1.00	117
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	15,917.99	117
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	1,696.00	117
101-372.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	284.49	117
101-400.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	355.56	117
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	790.07	117
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	392.15	117
588-588.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	299.24	117
640-444.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	313.04	117
699-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	00077420-14	01/20/18	902.53	117
						<u>31,921.82</u>	
Total For Check 117							
Check 78540							
247-900.000-801.247	CONTRACTUAL SERV-FACADE	DAVID B MCCONNELL	TIFA FACADE GRANT	FACADE	01/04/18	2,425.00	78540
						<u>2,425.00</u>	
Total For Check 78540							
Check 78541							
101-215.000-801.000	CONTRACTUAL SERVICES	ACCUSHRED	DOCUMENT SHREDDING SERVICE	42103	01/13/18	55.00	78541
						<u>55.00</u>	
Total For Check 78541							
Check 78542							
101-000.000-228.013	DUE TO ALLERUS - DC CONT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/11/18	01/11/18	343.32	78542
101-295.000-716.000	RETIREMENT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/11/18	01/11/18	104.95	78542
101-301.000-716.000	RETIREMENT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/11/18	01/11/18	89.21	78542
271-790.000-716.000	RETIREMENT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/11/18	01/11/18	196.23	78542
699-441.000-716.000	RETIREMENT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/11/18	01/11/18	90.28	78542
						<u>823.99</u>	
Total For Check 78542							
Check 78543							
101-265.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	GAUGE	Multiple	01/28/18	80.53	78543
271-790.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	LAMP	17INV057586	01/15/18	6.06	78543
588-588.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	PLUG, BULBS	17INV059227	01/28/18	65.92	78543
						<u>152.51</u>	
Total For Check 78543							
Check 78544							
101-175.000-801.000	CONTRACTUAL SERVICES	ASCAP	500691088 MUSIC LICENSE FEE	100004871518	01/20/18	348.00	78544
						<u>348.00</u>	
Total For Check 78544							
Check 78545							
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	ADULT BOOKS	Multiple	01/12/18	(36.00)	78545
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	CHILDREN'S BOOKS SEPTEMBER	Multiple	01/12/18	76.71	78545
						<u>40.71</u>	
Total For Check 78545							
Check 78546							
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	ADULT BOOKS	2033393771	01/22/18	43.91	78546
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	CHILDREN'S BOOKS	Multiple	01/22/18	386.60	78546

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78546							
						Total For Check 78546	430.51
Check 78547							
101-000.000-690.000	OTHER REFUNDS	BOARD OF PUBLIC UTILI	TRAVELERS INSURANCE REFUND	REFUND	01/29/18	2,657.00	78547
101-175.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	NEWSLETTER INSERT	18-0000191	02/08/18	242.41	78547
101-265.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	PHONE SERVICE	JULY 2017	01/11/18	597.27	78547
208-751.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	PHONE SERVICE	JULY 2017	01/11/18	50.94	78547
271-790.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	PHONE SERVICE	JULY 2017	01/11/18	169.88	78547
						Total For Check 78547	3,717.50
Check 78548							
101-441.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	CLEANER & DISP	351781063	01/28/18	32.79	78548
						Total For Check 78548	32.79
Check 78549							
101-175.000-808.000	AUDITING SERVICES	CONDON, HECHT, BISHER	AUDIT SERVICES FOR FYE JUNE 30, 20	2000020701	01/28/18	4,696.25	78549
						Total For Check 78549	4,696.25
Check 78550							
101-174.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE/COPIES	Multiple	12/28/17	82.57	78550
101-209.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE/COPIES	Multiple	12/28/17	82.53	78550
101-215.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE/COPIES	Multiple	12/28/17	356.80	78550
101-253.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	CALENDAR/STAPLES	446223	01/20/18	21.88	78550
101-295.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	CALENDAR	599350	01/25/18	20.30	78550
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	TAPE CARTRIDGE/PENS/SHARPIES	Multiple	01/16/18	57.75	78550
101-301.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE/COPIES	Multiple	12/28/17	13.02	78550
101-372.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE/COPIES	Multiple	12/28/17	49.51	78550
101-400.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE/COPIES	Multiple	12/28/17	49.51	78550
101-441.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE/COPIES	Multiple	12/28/17	251.58	78550
208-751.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE/COPIES	Multiple	12/28/17	82.55	78550
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	SUPPLIES BATH TISSUE	Multiple	01/23/18	156.99	78550
271-790.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	LEASE COPY MACHINE	293244	01/18/18	158.14	78550
						Total For Check 78550	1,383.13
Check 78551							
101-295.000-726.000	SUPPLIES	SCOTT CURRY	MINI BLINDS/ICE MELT PELLETS	REIMBURSE	01/11/18	38.54	78551
						Total For Check 78551	38.54
Check 78552							
633-000.000-111.000	INVENTORY - MAT. AND SUP	DETROIT SALT CO	ROAD SALT	Multiple	02/02/18	6,229.42	78552
						Total For Check 78552	6,229.42
Check 78553							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	ELECTRICAL TERMINAL I	BOLTS, NUTS, WASHERS,	Multiple	01/27/18	64.80	78553
						Total For Check 78553	64.80
Check 78554							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	FAMILY FARM & HOME	PB BLASTER, CHAIN SAW OIL	000159/W	02/08/18	19.78	78554
						Total For Check 78554	19.78
Check 78555							
271-790.000-982.001	BOOKS - FROM DONATION MO	FINDAWAY WORLD LLC	PLAYAWAY BOOKS FROM DONATION	236199	12/22/17	404.94	78555
						Total For Check 78555	404.94

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78556							
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	15A PLUG FUSE/GALV NIPPLE	Multiple	02/10/18	27.78	78556
101-336.000-726.000	SUPPLIES	GELZER & SON INC	LATCHING STORAGE CONTAINER/CLEANER	Multiple	02/10/18	158.27	78556
247-900.000-726.000	SUPPLIES	GELZER & SON INC	HAND TROWEL - TIFA BEAUTIFICATION	Multiple	01/10/18	35.62	78556
588-588.000-726.000	SUPPLIES	GELZER & SON INC	ROPE, FLAG	C269443	02/10/18	60.98	78556
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	GELZER & SON INC	NUTS, SCREWS	C269309	02/10/18	4.64	78556
						287.29	
Total For Check 78556							
Check 78557							
101-265.000-801.000	CONTRACTUAL SERVICES	CAROL HAWKES	CITY HALL CLEANING SERVICE	1261	01/10/18	633.00	78557
						633.00	
Total For Check 78557							
Check 78558							
101-265.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY SERVICE	Multiple	01/27/18	28.50	78558
101-295.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY SERVICE	107562	01/27/18	4.75	78558
101-441.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY SERVICE	Multiple	01/27/18	14.25	78558
271-790.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY SERVICE	Multiple	01/27/18	14.25	78558
						61.75	
Total For Check 78558							
Check 78559							
663-336.000-970.000	CAPITAL OUTLAY	SCOTT HEPHNER	TRAVEL EXPENSE AIRLINE TICKETS/REN	REIMBURSE	01/11/18	1,675.57	78559
						1,675.57	
Total For Check 78559							
Check 78560							
101-000.000-228.003	DUE TO MMERS-RETIREMENT	MARY HILL	DEFINED BENEFIT CONTRIBUTIONS ERRO	REIMBURSE	01/11/18	134.62	78560
						134.62	
Total For Check 78560							
Check 78561							
265-301.000-726.000	SUPPLIES	HILLSDALE CO PROSECUT	10% OF FUNDS SEIZED (\$148/\$14.80 C	17-007014	02/03/18	14.80	78561
						14.80	
Total For Check 78561							
Check 78562							
101-301.000-801.000	CONTRACTUAL SERVICES	HILLSDALE CO SHERIFF'	ANNUAL FIREARMS RANGE FEE FOR CALE	2018	02/01/18	100.00	78562
						100.00	
Total For Check 78562							
Check 78563							
101-253.000-964.000	REFUNDS AND REBATES	HILLSDALE CO TREASURE	BOR ADMIN FEE BILLBACK 2017 DBOR	Multiple	01/10/18	78.28	78563
						78.28	
Total For Check 78563							
Check 78564							
101-215.000-905.000	PUBLISHING / NOTICES	HILLSDALE MEDIA GROUP	PUBLIC NOTICE - RELEASE OF PUBLIC	300052670	01/28/18	261.00	78564
						261.00	
Total For Check 78564							
Check 78565							
247-900.000-801.000	CONTRACTUAL SERVICES	HILLSDALE POLICY GROU	HPG CONTRACT WITH TIFA	DEC 2017	02/04/18	1,600.00	78565
						1,600.00	
Total For Check 78565							
Check 78566							
101-301.000-742.000	CLOTHING / UNIFORMS	TODD HOLTZ	CLOTHING FOR LAYERING (THERMALS/SO	2017 EQUIP	01/11/18	200.00	78566
						200.00	
Total For Check 78566							
Check 78567							
101-301.000-810.000	DUES AND SUBSCRIPTIONS	INTER ASSOC OF CHIEFS	IACP - ACTIVE MEMBER 01-JAN-2018 T	1001296977	01/29/18	150.00	78567
						150.00	
Total For Check 78567							
Check 78568							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78568 640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	FUEL FILTER	Multiple	02/02/18	59.60	78568
			Total For Check 78568			59.60	
Check 78569 101-265.000-801.000	CONTRACTUAL SERVICES	JC MECHANICAL SERVICE	SYSTEM GLYCOL @ CITY HALL	17-339	12/21/17	3,110.00	78569
			Total For Check 78569			3,110.00	
Check 78570 101-000.000-228.003	DUE TO MMERS-RETIREMENT	LISA KAST	DEFINED BENEFIT CONTRIBUTIONS ERRO	REIMBURSE	01/11/18	90.88	78570
			Total For Check 78570			90.88	
Check 78571 588-588.000-726.000	SUPPLIES	SUE KEHN	TRASH CAN - DART	REIMBURSE	01/11/18	13.25	78571
			Total For Check 78571			13.25	
Check 78572 265-301.000-726.000	SUPPLIES	KUSTOM SIGNALS, INC	BODY CAMERA	545415	02/02/18	845.80	78572
			Total For Check 78572			845.80	
Check 78573 101-276.000-801.000	CONTRACTUAL SERVICES	JAMES LITTLELY	COLUMBARIUM ENGRAVE -SEELY FAMILY	17166	02/08/18	325.00	78573
			Total For Check 78573			325.00	
Check 78574 101-175.000-806.000 247-900.000-806.000	LEGAL SERVICES LEGAL SERVICES	LOVINGER & THOMPSON, LOVINGER & THOMPSON,	LEGAL FEES DAWN THEATER LEGAL SERVICES	DEC 2017 DEC 2017	01/29/18 01/29/18	1,657.50 225.00	78574 78574
			Total For Check 78574			1,882.50	
Check 78575 101-265.000-801.000 101-266.000-801.000 101-441.000-801.000 202-450.000-801.000 202-450.500-801.000 202-470.000-801.000 202-500.000-801.000 203-450.000-801.000 203-470.000-801.000 203-500.000-801.000	CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES	MANPOWER OF LANSING MANPOWER OF LANSING MANPOWER OF LANSING MANPOWER OF LANSING MANPOWER OF LANSING MANPOWER OF LANSING MANPOWER OF LANSING MANPOWER OF LANSING MANPOWER OF LANSING MANPOWER OF LANSING	TEMP EMPLOYEE W/E 12/31/2017 (V. M TEMP EMPLOYEE W/E 12/31/2017 (V. M TEMP EMPLOYEE W/E 12/27/2017 (V. M TEMP EMPLOYEE W/E 12/27/2017 (V. M TEMP EMPLOYEE W/E 12/27/2017 (V. M TEMP EMPLOYEE W/E 12/27/2017 (V. M TEMP EMPLOYEE W/E 12/27/2017 (V. M TEMP EMPLOYEE W/E 12/31/2017 (V. M TEMP EMPLOYEE W/E 12/27/2017 (V. M TEMP EMPLOYEE W/E 12/27/2017 (V. M	40006779 40006779 40006483 40006483 40006483 Multiple 40006483 40006483 40006483 Multiple 40006779	01/03/18 01/03/18 12/27/17 12/27/17 12/27/17 12/27/17 12/27/17 01/03/18 12/27/17 12/27/17 01/03/18	99.42 66.28 49.71 165.70 58.00 165.69 49.71 223.70 132.56 49.71	78575 78575 78575 78575 78575 78575 78575 78575 78575 78575 78575
			Total For Check 78575			1,060.48	
Check 78576 101-301.000-861.000	TRAINING & SEMINARS	BRAD MARTIN	HCSC GYM MEMBERSHIP FOR PHYSICAL F	2017 PHYS FIT R	01/11/18	100.00	78576
			Total For Check 78576			100.00	
Check 78577 101-441.000-726.000	SUPPLIES	MENARDS	SNOW & RIPPING BARS, HAMMERS, SQUA	7999	01/16/18	279.76	78577
			Total For Check 78577			279.76	
Check 78578 101-295.000-810.000	DUES AND SUBSCRIPTIONS	MICH ASSOC OF AIRPORT	MEMBERSHIP - MACKIE, MOORE, CURRY	18-129	01/11/18	200.00	78578
			Total For Check 78578			200.00	
Check 78579 640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	NORM'S TIREMAN	TIRE	5200045342	02/10/18	416.81	78579

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78579							
						Total For Check 78579	416.81
Check 78580							
101-301.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	FLEECE LINED SWEATER - SGT. SIMS	633202	01/29/18	131.02	78580
						Total For Check 78580	131.02
Check 78581							
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	CAR WASH/SQUEEGE	1236269	01/28/18	14.78	78581
588-588.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	BATTERY	1236714	02/03/18	283.98	78581
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	PULLEY, TENSIONER	Multiple	01/27/18	275.20	78581
						Total For Check 78581	573.96
Check 78582							
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	VERTICAL LIFT PUMP	1236072	01/27/18	53.49	78582
						Total For Check 78582	53.49
Check 78583							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	CUTTING EDGE 9.2 V	1906492	02/05/18	224.70	78583
						Total For Check 78583	224.70
Check 78584							
101-219.000-801.000	CONTRACTUAL SERVICES	PLANTE MORAN, PLLC	PREP, REVIEW & SUBMITTAL OF FORM F	1501309	01/29/18	2,000.00	78584
						Total For Check 78584	2,000.00
Check 78585							
101-301.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	ALTERATIONS - PATCHES SEWN ON JACK	7896	02/28/18	5.50	78585
						Total For Check 78585	5.50
Check 78586							
101-172.000-726.000	SUPPLIES	PRINTER SOURCE PLUS	SAMSUNG OEM CLT-W659 WASTE TANK	16053	01/03/18	20.99	78586
						Total For Check 78586	20.99
Check 78587							
101-172.000-726.000	SUPPLIES	PRINTING SYSTEMS, INC	LANDSCAPE EMPLOYER HEALTH CARE FO	102534	01/12/18	33.19	78587
						Total For Check 78587	33.19
Check 78588							
640-444.000-801.000	CONTRACTUAL SERVICES	PURITY CYLINDER GASES	CYLINDER RENTAL	00452757	01/31/18	46.38	78588
						Total For Check 78588	46.38
Check 78589							
271-790.000-801.000	CONTRACTUAL SERVICES	RE-LOCK LOCKSMITHING	REPLACE DOOR LOCK AND MAKE MASTER	12/23/17	01/23/18	165.00	78589
						Total For Check 78589	165.00
Check 78590							
101-295.000-801.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES OF	MONTHLY DUMPSTER RENTAL - AIRPORT	0249-005795078	01/14/18	162.40	78590
101-441.000-801.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES OF	4 YARD DUMPSTER RENTAL - DPS	0249-005795114	01/14/18	237.31	78590
						Total For Check 78590	399.71
Check 78591							
101-336.000-742.000	CLOTHING / UNIFORMS	SHIRT SHACK	T-SHIRTS W/CHEST/SLEEVE & BACK LOG	981	11/20/17	373.00	78591
						Total For Check 78591	373.00
Check 78592							
101-175.000-955.025	MISC, - HOLIDAY RECEPTIO	SMITH'S FLOWERS	MAYOR'S RECEPTION - CENTERPIECE	2082	12/27/17	50.00	78592

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78592							
Total For Check 78592						50.00	
Check 78593							
271-790.000-970.000	CAPITAL OUTLAY	SONIT SYSTEMS, LLC	NETWORK REVIEW AND PLANNING	Multiple	01/18/18	1,021.65	78593
401-900.000-975.040	COMPREHENSIVE COMPUTER U	SONIT SYSTEMS, LLC	NETWORK REVIEW AND PLANNING	53477	01/18/18	207.90	78593
Total For Check 78593						1,229.55	
Check 78594							
101-295.000-920.000	UTILITIES	SPRATT'S	LP GAS DELIVERY - AIRPORT	37395	01/10/18	777.04	78594
Total For Check 78594						777.04	
Check 78595							
481-900.000-801.000	CONTRACTUAL SERVICES	STATE OF MICHIGAN	SALES TAX - AVIATION FUEL	DEC 2017	01/11/18	215.13	78595
Total For Check 78595						215.13	
Check 78596							
101-301.000-726.000	SUPPLIES	STOCKHOUSE CORPORATIO	3"X5" DECALS FOR POLICE DEPARTMENT	57223	01/13/18	30.00	78596
Total For Check 78596						30.00	
Check 78597							
247-900.000-930.000	REPAIRS & MAINTENANCE	SW SERVICES, LLC	SNOW REMOVAL DAWN AND KEEFER	Multiple	12/29/17	100.00	78597
Total For Check 78597						100.00	
Check 78598							
101-301.000-801.000	CONTRACTUAL SERVICES	TRANSUNION RISK AND A	ONLINE INVESTIGATIVE SYSTEM BILLIN	807352 DEC 2017	02/01/18	94.30	78598
Total For Check 78598						94.30	
Check 78599							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	TRI COUNTY INT'L TRUC	MIRROR BRACKET	JP42445	02/02/18	33.35	78599
Total For Check 78599						33.35	
Check 78600							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	TRUCK & TRAILER SPECI	SEAL SAVER	Multiple	01/15/18	298.70	78600
Total For Check 78600						298.70	
Check 78601							
271-790.000-930.000	REPAIRS & MAINTENANCE	TYCO SIMPLEX GRINNELL	SERVICE CALL SMOKE DETECTOR AND DU	84393008	01/27/18	806.97	78601
Total For Check 78601						806.97	
Check 78602							
101-265.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	Multiple	02/09/18	46.53	78602
101-336.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL LINEN SERVICE	Multiple	01/26/18	47.00	78602
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0014998	02/02/18	37.57	78602
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0014998	02/02/18	20.70	78602
271-790.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT SERVICE - LIBRARY	154 0015862	02/11/18	35.55	78602
588-588.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT SERVICE - DART	154 0015861	02/01/18	35.75	78602
640-444.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0014998	02/02/18	13.16	78602
640-444.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	RUGS/UNIFORMS - DPS	154 0014998	02/02/18	27.21	78602
Total For Check 78602						263.47	
Check 78603							
101-301.000-801.000	CONTRACTUAL SERVICES	VERIZON WIRELESS	NETWORK ACCESS FEE FOR IN-CAR MOBI	9799097805	01/24/18	160.04	78603
Total For Check 78603						160.04	
Check 78604							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	VERMEER OF MICHIGAN,	BELT	P59936	01/19/18	179.31	78604

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 12/30/2017 - 01/11/2018
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GC

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78604							
							<u>179.31</u>
Total For Check 78604							
Check 78605							
101-175.000-850.000	INSURANCE	VESTED RISK STRATEGIE	POLICY PREMIUM - FINE ARTS COVERAG	462933	01/28/18	92.00	78605
Total For Check 78605							<u>92.00</u>
Check 78606							
101-175.000-955.025	MISC, - HOLIDAY RECEPTIO	VISA	MAYOR RECEPTION INVITES	DEC 2017	01/21/18	274.49	78606
101-191.000-726.000	SUPPLIES	VISA	POSTAGE/ICE - PAPER - BEVERAGES -	DEC 2017	01/21/18	34.00	78606
101-215.000-734.000	POSTAGE	VISA	POSTAGE/ICE - PAPER - BEVERAGES -	DEC 2017	01/21/18	23.51	78606
101-756.000-801.000	CONTRACTUAL SERVICES	VISA	LED BULB/DIESEL TANK/FUEL TANK STR	DEC 2017	01/21/18	102.00	78606
271-790.000-726.000	SUPPLIES	VISA	NASH DRUG PURCHASE - CARDS	DEC 2017	01/21/18	109.83	78606
271-790.000-930.000	REPAIRS & MAINTENANCE	VISA	LED BULB/DIESEL TANK/FUEL TANK STR	DEC 2017	01/21/18	109.39	78606
271-790.000-982.000	BOOKS	VISA	BOOK/EAR BUDS	DEC 2017	01/21/18	14.98	78606
271-792.000-982.000	BOOKS	VISA	CHILDREN'S BOOKS	DEC 2017	01/21/18	367.58	78606
588-588.000-726.000	SUPPLIES	VISA	LABOR LAW POSTER - DART	DEC 2017	01/21/18	74.25	78606
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	VISA	LED BULB/DIESEL TANK/FUEL TANK STR	DEC 2017	01/21/18	519.91	78606
Total For Check 78606							<u>1,629.94</u>
Check 78607							
101-265.000-726.000	SUPPLIES	WALMART COMMUNITY	CHRISTMAS LIGHTS/FUSES/CUPS/TISSUE	DEC 2017	01/17/18	88.55	78607
271-790.000-726.000	SUPPLIES	WALMART COMMUNITY	SUPPLIES CHILDREN PROGRAMING AND O	DEC 2017	01/17/18	217.87	78607
271-792.000-726.000	SUPPLIES	WALMART COMMUNITY	SUPPLIES CHILDREN PROGRAMING AND O	DEC 2017	01/17/18	223.08	78607
Total For Check 78607							<u>529.50</u>
Check 78608							
101-336.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FLEET FUELING	DEC 2017	01/31/18	424.11	78608
588-588.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FLEET FUELING	DEC 2017	01/31/18	1,475.29	78608
640-444.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FLEET FUELING	DEC 2017	01/31/18	2,596.72	78608
640-444.000-740.301	FUEL AND LUBRICANTS-POLI	WATKINS OIL COMPANY	FLEET FUELING	DEC 2017	01/31/18	1,889.16	78608
Total For Check 78608							<u>6,385.28</u>
Check 78609							
101-301.000-726.000	SUPPLIES	TIMOTHY WILCOX	PURCHASE OF AIS/AED CPR ID CARD	REIMBURSE	01/11/18	7.50	78609
Total For Check 78609							<u>7.50</u>
Check 78610							
271-790.000-982.000	BOOKS	WOODLANDS LIBRARY COO	1ST QUARTER OVERDRIVE JAN - MAR 20	6578	02/08/18	294.37	78610
Total For Check 78610							<u>294.37</u>

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 118							
101-265.000-920.000	UTILITIES	MICH GAS UTILITIES	NATURAL GAS UTILITY	JAN 2018	01/30/18	1,738.05	118
101-336.000-920.000	UTILITIES	MICH GAS UTILITIES	NATURAL GAS UTILITY	JAN 2018	01/30/18	395.91	118
101-441.000-920.000	UTILITIES	MICH GAS UTILITIES	NATURAL GAS UTILITY	JAN 2018	01/30/18	456.34	118
271-790.000-920.000	UTILITIES	MICH GAS UTILITIES	NATURAL GAS UTILITY	JAN 2018	01/30/18	269.41	118
588-588.000-920.000	UTILITIES	MICH GAS UTILITIES	NATURAL GAS UTILITY	JAN 2018	01/30/18	157.29	118
640-444.000-920.000	UTILITIES	MICH GAS UTILITIES	NATURAL GAS UTILITY	JAN 2018	01/30/18	456.35	118
Total For Check 118						3,473.35	
Check 78611							
101-215.000-801.000	CONTRACTUAL SERVICES	ACCUSHRED	DOCUMENT SHREDDING SERVICE	42514	02/10/18	55.00	78611
Total For Check 78611						55.00	
Check 78612							
101-000.000-228.013	DUE TO ALLERUS - DC CONT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/25/18	02/25/18	338.97	78612
101-295.000-716.000	RETIREMENT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/25/18	02/25/18	97.89	78612
101-301.000-716.000	RETIREMENT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/25/18	02/25/18	89.21	78612
271-790.000-716.000	RETIREMENT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/25/18	02/25/18	196.23	78612
699-441.000-716.000	RETIREMENT	ALERUS FINANCIAL	RETIREMENT CONTRIBUTIONS DIV #1104	01/25/18	02/25/18	91.25	78612
Total For Check 78612						813.55	
Check 78613							
247-900.000-862.000	LODGING AND MEALS	KILLIS P ALMOND FAIA	DAWN THEATER LHAT PEER REVIEW	EXPENSES	01/08/18	554.57	78613
Total For Check 78613						554.57	
Check 78614							
101-265.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	ZONE VALVE	18INV000574	02/04/18	190.42	78614
101-295.000-726.000	SUPPLIES	AMERICAN COPPER AND B	PORT VALVE/GALV NIPPLE - AIRPORT F	SO1803271	02/25/18	7.58	78614
Total For Check 78614						198.00	
Check 78615							
101-441.000-810.000	DUES AND SUBSCRIPTIONS	ARBOR DAY FOUNDATION	2/18 - 2/19 MEMBERSHIP - G. STACHO	2018	01/25/18	15.00	78615
Total For Check 78615						15.00	
Check 78616							
101-265.000-925.000	TELEPHONE	AT&T	TELEPHONE SERVICE 517-437-0983 473	JAN 2017	02/05/18	151.35	78616
101-295.000-925.000	TELEPHONE	AT&T	TELEPHONE SERVICE 517-437-0983 473	JAN 2017	02/05/18	62.91	78616
588-588.000-925.000	TELEPHONE	AT&T	TELEPHONE SERVICE 517-437-3385 960	JAN 2017	02/05/18	293.55	78616
Total For Check 78616						507.81	
Check 78617							
588-588.000-925.000	TELEPHONE	AT&T LONG DISTANCE	MONTHLY LONG DISTANCE - DART	829553719 DEC 2	02/03/18	37.35	78617
Total For Check 78617						37.35	
Check 78618							
101-295.000-801.000	CONTRACTUAL SERVICES	AVFUEL CORP	JET-A REFUELING TRUCK RENTAL	Multiple	12/18/17	366.80	78618
Total For Check 78618						366.80	
Check 78619							
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	ADULT BOOKS	2033427264	02/09/18	15.26	78619
Total For Check 78619						15.26	
Check 78620							
101-400.000-860.000	TRANSPORTATION AND MILEA	ALAN BEEKER	REGION 2 MEETING MILEAGE REIMBURSE	MILEAGE	01/25/18	38.15	78620
Total For Check 78620						38.15	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78621							
101-301.000-726.000	SUPPLIES	BLUE BOOK	MICHIGAN BLUE BOOK 2017-18	7680	02/09/18	24.95	78621
						24.95	
Total For Check 78621							
Check 78622							
101-172.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0002	01/28/18	50.34	78622
101-215.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0002	01/28/18	112.34	78622
101-219.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0002	01/28/18	50.35	78622
101-295.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0002	01/28/18	50.35	78622
101-301.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	Multiple	01/28/18	909.01	78622
101-336.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0001	01/28/18	142.64	78622
101-400.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0002	01/28/18	87.17	78622
101-441.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0002	01/28/18	137.52	78622
208-751.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0002	01/28/18	50.35	78622
271-790.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	FEB 2018 0002	01/28/18	112.34	78622
588-588.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	Multiple	01/28/18	95.79	78622
640-444.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	Multiple	01/28/18	103.75	78622
699-441.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	Multiple	01/28/18	407.65	78622
Total For Check 78622						2,309.60	
Check 78623							
101-175.000-801.000	CONTRACTUAL SERVICES	BMI	ANNUAL LICENSE FEE 2018	31044696	01/25/18	349.00	78623
Total For Check 78623						349.00	
Check 78624							
101-000.000-214.582	DUE TO ELECTRIC	BOARD OF PUBLIC UTILI	TELEPHONE CHARGES	JUNE - DEC 2017	01/25/18	750.11	78624
101-000.000-228.100	DUE TO MMERS - RETIREMEN	BOARD OF PUBLIC UTILI	MERS CONTRIBUTIONS/MERIT INTERNET	REIMBURSE	01/25/18	7,672.37	78624
101-265.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	MERS CONTRIBUTIONS/MERIT INTERNET	REIMBURSE	01/25/18	1,290.00	78624
101-265.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	1,442.60	78624
101-265.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	TELEPHONE CHARGES	JUNE - DEC 2017	01/25/18	2,392.17	78624
101-266.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	213.94	78624
101-276.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	25.78	78624
101-295.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	823.05	78624
101-336.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	610.98	78624
101-441.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	44.48	78624
101-448.000-920.202	UTILITIES - MAJOR STREET	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	5,009.76	78624
101-448.000-920.203	UTILITIES - LOCAL STREET	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	304.48	78624
101-756.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINT.	18-0000193	02/11/18	40.49	78624
101-756.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	338.25	78624
202-460.000-726.000	SUPPLIES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINT.	18-0000195	02/11/18	106.61	78624
202-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINT.	18-0000193	02/11/18	128.13	78624
202-460.500-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINT.	18-0000193	02/11/18	391.65	78624
202-490.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	419.51	78624
202-490.500-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	454.06	78624
203-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINT.	18-0000197	02/14/18	24.38	78624
203-480.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	34.79	78624
208-000.000-214.582	DUE TO ELECTRIC	BOARD OF PUBLIC UTILI	TELEPHONE CHARGES	JUNE - DEC 2017	01/25/18	53.88	78624
208-751.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	TELEPHONE CHARGES	JUNE - DEC 2017	01/25/18	116.66	78624
247-900.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	KEEFER HOTEL UTILITIES	DEC 2017	01/25/18	86.69	78624
271-000.000-214.582	DUE TO ELECTRIC	BOARD OF PUBLIC UTILI	TELEPHONE CHARGES	JUNE - DEC 2017	01/25/18	159.42	78624
271-790.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	MERS CONTRIBUTIONS/MERIT INTERNET	REIMBURSE	01/25/18	1,290.00	78624
271-790.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	1,120.07	78624
271-790.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	TELEPHONE CHARGES	JUNE - DEC 2017	01/25/18	535.51	78624
588-588.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	343.61	78624
640-444.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2018	02/09/18	882.87	78624

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78624							
						Total For Check 78624	27,106.30
Check 78625							
271-790.000-750.000	PERIODICALS / MAGAZINES	BOOKLIST	SUBSCRIPTION	2018	02/09/18	165.50	78625
						Total For Check 78625	165.50
Check 78626							
101-265.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MOWING CONTRACT	PAYMENT 10 OF 1	02/23/18	151.67	78626
101-266.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MOWING CONTRACT	PAYMENT 10 OF 1	02/23/18	162.50	78626
101-441.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MOWING CONTRACT	PAYMENT 10 OF 1	02/23/18	65.00	78626
101-756.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MOWING CONTRACT	PAYMENT 10 OF 1	02/23/18	3,195.83	78626
202-460.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MOWING CONTRACT	PAYMENT 10 OF 1	02/23/18	512.46	78626
202-460.500-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MOWING CONTRACT	PAYMENT 10 OF 1	02/23/18	125.04	78626
203-460.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MOWING CONTRACT	PAYMENT 10 OF 1	02/23/18	332.50	78626
588-588.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MOWING CONTRACT	PAYMENT 10 OF 1	02/23/18	260.00	78626
						Total For Check 78626	4,805.00
Check 78627							
101-336.000-955.222	MISC - SHOTS & TRAINING	BRANCH HILLSDALE ST J	TB SKIN TESTS - PICEK/BURKE	Multiple	10/09/18	235.00	78627
						Total For Check 78627	235.00
Check 78628							
101-295.000-740.000	FUEL AND LUBRICANTS	BRINER OIL CO, INC	DIESEL - AIRPORT SNOW PLOW	09652-	01/22/18	428.69	78628
						Total For Check 78628	428.69
Check 78629							
271-790.000-982.000	BOOKS	CENGAGE LEARNING	ADULT BOOKS LARGE PRINT	Multiple	02/16/18	921.60	78629
						Total For Check 78629	921.60
Check 78630							
101-175.000-808.000	AUDITING SERVICES	CONDON, HECHT, BISHER	AUDIT SERVICES FOR FYE JUNE 30, 20	2000020647	12/29/17	5,000.00	78630
						Total For Check 78630	5,000.00
Check 78631							
271-790.000-815.000	LIBRARY GRANT EXPENDITU	CONSTRUCTIVE PLAYTHIN	HCF GRANT CHILDREN'S EARLY LITERAC	5157862100	02/18/18	944.80	78631
						Total For Check 78631	944.80
Check 78632							
588-588.000-955.588	MISC. - CDL LICENSING/TE	CHERYL COX	DOT PHYSICAL	REIMBURSE	01/25/18	100.00	78632
						Total For Check 78632	100.00
Check 78633							
101-172.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	EXPANDABLE WALLETS/PRNTER RIBBON	599688	01/31/18	70.85	78633
101-209.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	KEYBOARD	Multiple	02/01/18	100.54	78633
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LETTER/LEGAL STORAGE BOXES	599433	01/26/18	74.14	78633
101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	POST ITS, COPY PAPER, FILES, ADDIN	599397	01/25/18	87.83	78633
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	TAPE	Multiple	01/27/18	(62.26)	78633
						Total For Check 78633	271.10
Check 78634							
633-000.000-111.000	INVENTORY - MAT. AND SUP	DETROIT SALT CO	ROAD SALT	Multiple	02/09/18	14,537.15	78634
						Total For Check 78634	14,537.15
Check 78635							
101-301.000-862.000	LODGING AND MEALS	THAD DOTY	CRISIS MANAGEMENT FOR SCHOOL-BASED	EXPENSES	01/25/18	23.67	78635

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 78635							
						Total For Check 78635	23.67
Check 78636							
101-301.000-742.000	CLOTHING / UNIFORMS	COREY DOW	2017 & 2018 EQUIPMENT ALLOWANCE -	2017 & 2018 EQU	01/25/18	297.46	78636
						Total For Check 78636	297.46
Check 78637							
101-265.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRIS	MONTHLY CLEANING - DISPATCH	7444	02/01/18	40.00	78637
						Total For Check 78637	40.00
Check 78638							
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	BOLTS, NUTS	C270778	02/10/18	24.58	78638
						Total For Check 78638	24.58
Check 78639							
663-336.000-970.000	CAPITAL OUTLAY	MARK HAWKINS	TRAVEL REIMBURSEMENT - MILEAGE/REN	MILEAGE/EXPENSE	01/25/18	142.27	78639
						Total For Check 78639	142.27
Check 78640							
101-265.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY SERVICE	108019	02/24/18	46.00	78640
101-441.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY SERVICE	108019	02/24/18	14.25	78640
						Total For Check 78640	60.25
Check 78641							
640-444.000-726.000	SUPPLIES	JACKSON TRUCK SERVICE	DOT INSPECTIONS FORMS & LABELS	PC001300933	02/15/18	59.60	78641
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	FILTERS	PC001300702	02/09/18	55.32	78641
						Total For Check 78641	114.92
Check 78642							
101-265.000-930.000	REPAIRS & MAINTENANCE	JONESVILLE LUMBER	TRACK & COVER BRACKET, SPLICE COLL	780462	02/18/18	21.84	78642
						Total For Check 78642	21.84
Check 78643							
101-301.000-742.000	CLOTHING / UNIFORMS	MATTHEW JUNE	2018 EQUIPMENT ALLOWANCE - GLOCK 1	2018 EQUIP	01/25/18	200.00	78643
						Total For Check 78643	200.00
Check 78644							
101-209.000-734.000	POSTAGE	KCI	POSTAGE ADVANCE	192587	01/15/18	1,077.87	78644
						Total For Check 78644	1,077.87
Check 78645							
101-301.000-801.000	CONTRACTUAL SERVICES	LEXIPOL, LLC	LAW ENFORCEMENT PROCEDURE MANUAL O	23213	02/07/18	6,929.00	78645
						Total For Check 78645	6,929.00
Check 78646							
247-900.000-801.000	CONTRACTUAL SERVICES	LHAT	2018 THEATER MEMBERSHIP RENEWAL -	2018 MEMBERSHIP	01/01/18	325.00	78646
						Total For Check 78646	325.00
Check 78647							
208-751.000-726.000	SUPPLIES	MICHELLE LOREN	FIRST AID KITS, TOWELS FOR WET GYM	REIMBURSE	01/25/18	32.39	78647
						Total For Check 78647	32.39
Check 78648							
101-265.000-801.000	CONTRACTUAL SERVICES	MANPOWER OF LANSING	TEMP EMPLOYEE - MATTHEWS W/E 1/10/	Multiple	01/10/18	149.12	78648
101-266.000-801.000	CONTRACTUAL SERVICES	MANPOWER OF LANSING	TEMP EMPLOYEE - MATTHEWS W/E 1/10/	Multiple	01/10/18	99.42	78648

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Check 78648							
101-276.000-801.000	CONTRACTUAL SERVICES	MANPOWER OF LANSING	TEMP EMPLOYEE - MATTHEWS W/E 1/10/	40007075	01/10/18	49.70	78648
202-470.000-801.000	CONTRACTUAL SERVICES	MANPOWER OF LANSING	TEMP EMPLOYEE - MATTHEWS W/E 1/17/	40007354	01/17/18	115.99	78648
202-480.000-801.000	CONTRACTUAL SERVICES	MANPOWER OF LANSING	TEMP EMPLOYEE - MATTHEWS W/E 1/17/	40007354	01/17/18	33.14	78648
202-500.000-801.000	CONTRACTUAL SERVICES	MANPOWER OF LANSING	TEMP EMPLOYEE - MATTHEWS W/E 1/10/	Multiple	01/10/18	99.43	78648
203-470.000-801.000	CONTRACTUAL SERVICES	MANPOWER OF LANSING	TEMP EMPLOYEE - MATTHEWS W/E 1/17/	40007354	01/17/18	16.57	78648
203-500.000-801.000	CONTRACTUAL SERVICES	MANPOWER OF LANSING	TEMP EMPLOYEE - MATTHEWS W/E 1/10/	Multiple	01/10/18	99.43	78648
Total For Check 78648						662.80	
Check 78649							
101-215.000-862.000	LODGING AND MEALS	MARKET HOUSE	ROLLS/JUICE - WEBSITE TRAINING	108535	02/17/18	16.87	78649
101-265.000-726.000	SUPPLIES	MARKET HOUSE	CITY HALL SUPPLIES	108808	02/23/18	58.37	78649
101-295.000-726.000	SUPPLIES	MARKET HOUSE	CLEANING/COFFEE SUPPLIES	108531	02/16/18	67.35	78649
101-301.000-726.000	SUPPLIES	MARKET HOUSE	WINDSHIELD WASHER FLUID/WD40 LUBRI	108349	02/13/18	6.79	78649
640-444.000-730.301	POLICE VEH/EQUP MAINT SU	MARKET HOUSE	WINDSHIELD WASHER FLUID/WD40 LUBRI	108349	02/13/18	4.38	78649
Total For Check 78649						153.76	
Check 78650							
640-444.000-730.301	POLICE VEH/EQUP MAINT SU	MID MICH EMERGENCY EQ	UNITY SPOTLIGHT HANDLE - UNIT 2-5	1452	02/12/18	48.00	78650
Total For Check 78650						48.00	
Check 78651							
101-175.000-806.000	LEGAL SERVICES	MIKA MEYERS BECKET &	LEGAL SERVICES	618570	01/09/18	81.00	78651
Total For Check 78651						81.00	
Check 78652							
101-295.000-740.000	FUEL AND LUBRICANTS	PERFORMANCE AUTOMOTIV	FLUIDS FOR JOHN DEERE - AIRPORT	1237957	02/16/18	17.07	78652
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	3V LITHIUM BATTERIES	1237435	02/10/18	3.99	78652
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	CAR CARE WASH & WAX	1237620	02/11/18	17.18	78652
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	NYLON TIES	1237556	02/11/18	3.18	78652
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	TENSIONER, STOP LEAK	Multiple	02/18/18	500.09	78652
640-444.000-730.301	POLICE VEH/EQUP MAINT SU	PERFORMANCE AUTOMOTIV	BLACK TOUCH-UP PAINT	1238357	02/19/18	14.79	78652
Total For Check 78652						556.30	
Check 78653							
588-588.000-801.000	CONTRACTUAL SERVICES	PHAT JAXX AUTOMOTIVE	REPLACE TEMP SENSOR & PIGTAIL - DA	22850	02/23/18	190.69	78653
Total For Check 78653						190.69	
Check 78654							
101-172.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	873.80	78654
101-215.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	1,747.60	78654
101-219.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	1,048.56	78654
101-295.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	1,048.56	78654
101-301.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	14,941.98	78654
101-336.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	2,184.50	78654
101-400.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	1,310.70	78654
101-441.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	2,359.26	78654
208-751.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	1,048.56	78654
271-790.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	1,747.60	78654
588-588.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	1,922.36	78654
640-444.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	1,747.60	78654
699-441.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001110	02/01/18	7,776.82	78654
Total For Check 78654						39,757.90	
Check 78655							
101-301.000-726.000	SUPPLIES	SHELBY RATHBUN	FOR PURCHASE OF A MEMORY CARD FOR	REIMBURSE	01/25/18	29.55	78655

User: BTEW
 DB: Hillsdale

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Check 78655							29.55
Total For Check 78655							29.55
Check 78656							1,350.00
663-336.000-970.000	CAPITAL OUTLAY	RALPH SOLON RILEY	TRAVEL FEE - TRAVELED W/HCFD TO BR	4162	01/24/18	1,350.00	78656
Total For Check 78656							1,350.00
Check 78657							68.00
101-336.000-726.000	SUPPLIES	ROE-COMM., INC.	MINITOR V PAGER BATTERIES	347030	01/29/18	68.00	78657
Total For Check 78657							68.00
Check 78658							123.20
101-301.000-930.000	REPAIRS & MAINTENANCE	SABRETECH CONSULTING,	REPLACED BACKPLATE & HINGES ON PAT	33045	01/16/18	123.20	78658
Total For Check 78658							123.20
Check 78659							441.23
101-295.000-920.000	UTILITIES	SPRATT'S	LP GAS DELIVERY - AIRPORT	42652	01/21/18	441.23	78659
Total For Check 78659							441.23
Check 78660							357.50
101-295.000-801.000	CONTRACTUAL SERVICES	SPRINGVALLEY TRUCKING	SNOW REMOVAL - AIRPORT	5487	01/31/18	357.50	78660
Total For Check 78660							357.50
Check 78661							220.64
588-588.000-730.000	VEH./EQUIP. MAINT. SUPPL	STILLWELL FORD MERCUR	SOLENOID, PIN	Multiple	02/12/18	220.64	78661
Total For Check 78661							220.64
Check 78662							116.28
101-172.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	23.43	78662
101-172.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	65.88	78662
101-209.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	21.30	78662
101-209.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	38.01	78662
101-215.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	21.30	78662
101-215.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	31.54	78662
101-219.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	14.20	78662
101-219.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	29.83	78662
101-301.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	213.00	78662
101-301.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	305.82	78662
101-336.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	42.60	78662
101-336.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	59.25	78662
101-400.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	28.40	78662
101-400.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	33.89	78662
101-441.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	28.40	78662
101-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	44.27	78662
208-751.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	14.20	78662
208-751.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	22.57	78662
271-790.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	28.40	78662
271-790.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	32.46	78662
588-588.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	56.80	78662
588-588.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	60.70	78662
640-444.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	28.40	78662
640-444.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	36.29	78662
699-441.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	99.40	78662
699-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	FEB 2018	02/01/18	116.28	78662
Total For Check 78662							1,496.62

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Check 78663 247-900.000-930.000	REPAIRS & MAINTENANCE	SW SERVICES, LLC	SNOW REMOVAL - KEEFER AND DAWN	150	01/15/18	65.00	78663
			Total For Check 78663			<u>65.00</u>	
Check 78664 101-209.000-860.000	TRANSPORTATION AND MILEA	KIMBERLY A. THOMAS	JAN 10 MMAAO MEETING IN LANSING	MILEAGE	01/25/18	160.95	78664
			Total For Check 78664			<u>160.95</u>	
Check 78665 101-301.000-861.000	TRAINING & SEMINARS	RYAN TRACY	2017 REIMBURSEMENT/ANYTIME FITNESS	2017 REIMBURSE	01/25/18	100.00	78665
			Total For Check 78665			<u>100.00</u>	
Check 78666 244-174.000-801.000	CONTRACTUAL SERVICES	TWO2ONE, LLC	VAPOR INTRUSION TESTING	INDUST PARK ENV	01/25/18	9,600.00	78666
			Total For Check 78666			<u>9,600.00</u>	
Check 78667 101-265.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	Multiple	02/23/18	36.92	78667
101-336.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL LINEN SERVICE	154 0016812	02/23/18	23.50	78667
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	Multiple	02/09/18	74.04	78667
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	RUGS & UNIFORMS - DPS	Multiple	02/09/18	41.40	78667
588-588.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT SERVICE - DART	Multiple	12/30/17	71.10	78667
640-444.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	Multiple	02/09/18	26.32	78667
640-444.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	RUGS & UNIFORMS - DPS	Multiple	02/09/18	54.42	78667
			Total For Check 78667			<u>327.70</u>	
Check 78668 101-000.000-123.000	PREPAID EXPENSES	VESTED RISK STRATEGIE	INSURANCE PREMIUMS	Multiple	02/19/18	35,359.00	78668
101-175.000-850.000	INSURANCE	VESTED RISK STRATEGIE	INSURANCE PREMIUMS	Multiple	02/19/18	28,694.50	78668
101-301.000-850.301	INSURANCE - POLICE	VESTED RISK STRATEGIE	INSURANCE PREMIUMS	470439	02/19/18	5,827.50	78668
101-336.000-850.000	INSURANCE	VESTED RISK STRATEGIE	INSURANCE PREMIUMS	470422	02/19/18	3,557.00	78668
640-000.000-123.000	PREPAID EXPENSES	VESTED RISK STRATEGIE	INSURANCE PREMIUMS	470422	02/19/18	22,724.00	78668
640-444.000-850.000	INSURANCE	VESTED RISK STRATEGIE	INSURANCE PREMIUMS	470422	02/19/18	16,549.50	78668
640-444.000-850.301	INSURANCE - POLICE	VESTED RISK STRATEGIE	INSURANCE PREMIUMS	470422	02/19/18	6,174.50	78668
			Total For Check 78668			<u>118,886.00</u>	
Check 78669 640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	WELLS EQUIPMENT SALES	BELTS FOR #39 & #41	IN49409	02/19/18	125.07	78669
			Total For Check 78669			<u>125.07</u>	
Check 78670 588-588.000-955.588	MISC. - CDL LICENSING/TE	SANDY YOUNG	DOT PHYSICAL	REIMBURSE	01/25/18	100.00	78670
			Total For Check 78670			<u>100.00</u>	

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			Fund Totals:				
			Fund 101 GENERAL FUND			147,099.66	
			Fund 202 MAJOR ST./TRUNKLINE FUND			2,386.02	
			Fund 203 LOCAL ST. FUND			507.67	
			Fund 208 RECREATION FUND			1,338.61	
			Fund 244 ECONOMIC DEVELOPMENT CORP F			9,600.00	
			Fund 247 TAX INCREMENT FINANCE ATH.			1,031.26	
			Fund 271 LIBRARY FUND			7,476.34	
			Fund 588 DIAL-A-RIDE FUND			3,909.88	
			Fund 633 PUBLIC SERVICES INV. FUND			14,537.15	
			Fund 640 REVOLVING MOBILE EQUIP. FUN			49,594.43	
			Fund 663 FIRE VEHICLE & EQUIPMENT FU			1,492.27	
			Fund 699 DPS LEAVE AND BENEFITS FUND			8,491.40	
			Total For All Funds:			<hr/> 247,464.69	

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Check 68816							
582-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	816026	01/11/18	75.00	68816
590-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	816026	01/11/18	37.50	68816
591-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	816026	01/11/18	37.50	68816
Total For Check 68816						150.00	
Check 68817							
582-175.000-810.000	DUES AND SUBSCRIPTIONS	ACD	MONTHLY FIBER LEASE	42187-119	01/11/18	202.00	68817
Total For Check 68817						202.00	
Check 68818							
590-547.000-727.600	SUPPLIES - FERROUS CHLOR	ALEXANDER CHEMICAL CO	FERROUS CHLORIDE WWTP	SLS 10067305	01/11/18	2,282.22	68818
Total For Check 68818						2,282.22	
Check 68819							
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPL	ALTEC, INC	LABOR AND TRAVEL FOR SERVICE 39-04	Multiple	01/11/18	755.00	68819
Total For Check 68819						755.00	
Check 68820							
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	PARTS FOR MORRY ST NODE PLACEMENT,	Multiple	01/11/18	255.02	68820
591-544.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	PARTS FOR MORRY ST NODE PLACEMENT,	Multiple	01/11/18	81.81	68820
Total For Check 68820						336.83	
Check 68821							
582-544.000-861.100	TRAINING & SEMINARS - EX	AMERICAN PUBLIC POWER	E&O CONFERENCE 2018	306185	01/11/18	755.00	68821
Total For Check 68821						755.00	
Check 68822							
582-000.000-110.000	INVENTORY	ANIXTER POWER SOLUTIO	INVENTORY	3772012-00	01/11/18	130.00	68822
Total For Check 68822						130.00	
Check 68823							
582-000.000-084.101	DUE FROM GENERAL FUND	AT&T	TELEPHONE SERVICE	517R21057601	01/11/18	726.83	68823
582-000.000-084.208	DUE FROM RECREATION	AT&T	TELEPHONE SERVICE	517R21057601	01/11/18	29.87	68823
582-000.000-084.271	DUE FROM LIBRARY FUND	AT&T	TELEPHONE SERVICE	517R21057601	01/11/18	187.75	68823
582-175.000-925.000	TELEPHONE	AT&T	TELEPHONE SERVICE	Multiple	01/11/18	594.02	68823
590-175.000-925.000	TELEPHONE	AT&T	TELEPHONE SERVICE	Multiple	01/11/18	297.01	68823
591-175.000-925.000	TELEPHONE	AT&T	TELEPHONE SERVICE	Multiple	01/11/18	296.99	68823
Total For Check 68823						2,132.47	
Check 68824							
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPL	AUTO VALUE	FILTERS FOR SERVICE TO TRUCKS	222-1073169	01/11/18	219.36	68824
Total For Check 68824						219.36	
Check 68825							
591-544.000-930.000	REPAIRS & MAINTENANCE	BECKER & SCRIVENS	LIMESTONE	76889	01/11/18	60.00	68825
Total For Check 68825						60.00	
Check 68826							
591-000.000-693.000	MISC NON-OPERATIONG INCO	BRANDON JOHNS	REIMBURSE AFLAC	2308	01/11/18	53.67	68826
Total For Check 68826						53.67	
Check 68827							
582-175.000-801.000	CONTRACTUAL SERVICES	BRIDGESTONE AMERICAS,	MONTHLY PROCESSING	612006	01/11/18	1,323.38	68827
590-175.000-801.000	CONTRACTUAL SERVICES	BRIDGESTONE AMERICAS,	MONTHLY PROCESSING	612006	01/11/18	661.69	68827
591-175.000-801.000	CONTRACTUAL SERVICES	BRIDGESTONE AMERICAS,	MONTHLY PROCESSING	612006	01/11/18	661.70	68827

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check	
Check 68827								
							Total For Check 68827	2,646.77
Check 68828								
582-000.000-040.000	ACCOUNTS RECEIVABLE	BROWN, MARTHA C	UB refund for account: 023346	01/10/2018	01/11/18	47.00	68828	
							Total For Check 68828	47.00
Check 68829								
582-175.000-930.000	REPAIRS & MAINTENANCE	CEM SUPPLY, INC	BLOWER MOTOR FOR RADIANT HEATER	93365/1	01/11/18	129.00	68829	
							Total For Check 68829	129.00
Check 68830								
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	Multiple	01/11/18	416.90	68830	
582-543.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	MATS - PP	Multiple	01/11/18	183.58	68830	
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	Multiple	01/11/18	208.06	68830	
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	Multiple	01/11/18	207.26	68830	
							Total For Check 68830	1,015.80
Check 68831								
590-175.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	SAFETY CABINET SERVICE WWTP	5009753527	01/11/18	67.93	68831	
							Total For Check 68831	67.93
Check 68832								
582-175.000-820.000	PILOT	CITY OF HILLSDALE	DECEMBER PILOT	12312017	01/11/18	64,412.98	68832	
590-175.000-820.000	PILOT	CITY OF HILLSDALE	DECEMBER PILOT	12312017	01/11/18	14,510.32	68832	
591-175.000-820.000	PILOT	CITY OF HILLSDALE	DECEMBER PILOT	12312017	01/11/18	8,827.22	68832	
							Total For Check 68832	87,750.52
Check 68833								
582-000.000-249.100	LOW INCOME ENERGY ASSIST	COMMUNITY ACTION AGEN	OPERATION ROUND-UP - DECEMBER	12312017	01/11/18	2,639.28	68833	
							Total For Check 68833	2,639.28
Check 68834								
591-175.000-930.000	REPAIRS & MAINTENANCE	THE DOOR MAN	SERVICE CALL REPAIR WEST OVERHEAD	01092018	01/11/18	125.00	68834	
							Total For Check 68834	125.00
Check 68835								
591-544.000-930.000	REPAIRS & MAINTENANCE	DUBOIS TRUCKING AND E	CLASS II SAND	QB1242	01/11/18	23.00	68835	
							Total For Check 68835	23.00
Check 68836								
582-000.000-040.000	ACCOUNTS RECEIVABLE	EASTERLING, NICKOLAS	UB refund for account: 011577	01/10/2018	01/11/18	298.28	68836	
590-000.000-040.000	ACCOUNTS RECEIVABLE	EASTERLING, NICKOLAS	UB refund for account: 011577	01/10/2018	01/11/18	53.80	68836	
591-000.000-040.000	ACCOUNTS RECEIVABLE	EASTERLING, NICKOLAS	UB refund for account: 011577	01/10/2018	01/11/18	36.92	68836	
							Total For Check 68836	389.00
Check 68837								
582-543.000-930.000	REPAIRS & MAINTENANCE	FAMILY FARM & HOME	BATTERY AND CABLES FOR STAND-BY AI	A66411	01/11/18	191.97	68837	
591-544.000-930.000	REPAIRS & MAINTENANCE	FAMILY FARM & HOME	HEATER, BOOT DRYER	Multiple	01/11/18	74.97	68837	
							Total For Check 68837	266.94
Check 68838								
582-544.000-726.800	SUPPLIES - OPERATIONS	GELZER & SON INC	CORD PLUG FOR GENERATOR	Multiple	01/11/18	37.67	68838	
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	CERAMIC HEATER, PAINT SUPPLIES, HE	Multiple	01/11/18	16.95	68838	
591-544.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	CERAMIC HEATER, PAINT SUPPLIES, HE	Multiple	01/11/18	54.45	68838	
							Total For Check 68838	109.07

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68839							
582-543.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER FOR BATTERIES AT PP	107519	01/11/18	7.00	68839
590-547.000-726.900	SUPPLIES - LABORATORY	HEFFERNAN SOFT WATER	DISTILLED WATER WWTP LAB	Multiple	01/11/18	96.25	68839
						<u>103.25</u>	
Total For Check 68839							
Check 68840							
582-175.000-905.000	PUBLISHING / NOTICES	HILLSDALE MEDIA GROUP	ADS	1712-00000849	01/11/18	225.50	68840
590-175.000-905.000	PUBLISHING / NOTICES	HILLSDALE MEDIA GROUP	ADS	1712-00000849	01/11/18	112.75	68840
591-175.000-905.000	PUBLISHING / NOTICES	HILLSDALE MEDIA GROUP	ADS	1712-00000849	01/11/18	112.75	68840
						<u>451.00</u>	
Total For Check 68840							
Check 68841							
591-544.000-801.000	CONTRACTUAL SERVICES	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM M	0045543-IN	01/11/18	1,333.00	68841
						<u>1,333.00</u>	
Total For Check 68841							
Check 68842							
582-175.000-955.000	MISCELLANEOUS	KSS ENTERPRISES	ICE MELTER	Multiple	01/11/18	303.15	68842
						<u>303.15</u>	
Total For Check 68842							
Check 68843							
591-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON,	LEGAL FEES - WATER EXTENSION RE ME	12152017	01/11/18	75.00	68843
						<u>75.00</u>	
Total For Check 68843							
Check 68844							
582-000.000-040.000	ACCOUNTS RECEIVABLE	LYONS, JASON T	UB refund for account: 019953	01/04/2018	01/11/18	82.00	68844
						<u>82.00</u>	
Total For Check 68844							
Check 68845							
582-175.000-801.000	CONTRACTUAL SERVICES	BRAD MARTIN	PROCESS SERVICE	17-1597-SC	01/11/18	24.28	68845
590-175.000-801.000	CONTRACTUAL SERVICES	BRAD MARTIN	PROCESS SERVICE	17-1597-SC	01/11/18	12.14	68845
591-175.000-801.000	CONTRACTUAL SERVICES	BRAD MARTIN	PROCESS SERVICE	17-1597-SC	01/11/18	12.14	68845
						<u>48.56</u>	
Total For Check 68845							
Check 68846							
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	Multiple	01/11/18	731.25	68846
						<u>731.25</u>	
Total For Check 68846							
Check 68847							
582-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	NATURAL GAS UTILITY	2295468329-0000	01/11/18	62.76	68847
590-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	NATURAL GAS UTILITY	2295468329-0000	01/11/18	31.39	68847
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	NATURAL GAS UTILITY - WWTP	Multiple	01/11/18	837.83	68847
591-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	NATURAL GAS UTILITY	2295468329-0000	01/11/18	31.38	68847
591-545.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	NATURAL GAS UTILITY - WTP	0504558065-0000	01/11/18	405.08	68847
						<u>1,368.44</u>	
Total For Check 68847							
Check 68848							
591-000.000-110.000	INVENTORY	MICHIGAN PIPE & VALVE	WATER INVENTORY	J010996/J010353	01/11/18	6,915.57	68848
						<u>6,915.57</u>	
Total For Check 68848							
Check 68849							
582-544.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK-UP @ WAREHOUSE	56610	01/11/18	82.00	68849
590-546.000-801.000	CONTRACTUAL SERVICES	MODERN WASTE SYSTEMS	MONTHLY SERVICE 01/01-01/31 WWTP	56654	01/11/18	85.00	68849
590-546.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK-UP @ WAREHOUSE	56610	01/11/18	41.00	68849
591-544.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK-UP @ WAREHOUSE	56610	01/11/18	41.00	68849
						<u>249.00</u>	
Total For Check 68849							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68850							
590-547.000-930.000	REPAIRS & MAINTENANCE	MOTION INDUSTRIES	REPAIR OF AERATION GEAR BOX	MI11-521790	01/11/18	4,080.48	68850
			Total For Check 68850			4,080.48	
Check 68851							
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORAT	LAB SUPPLIES WWTP	399989	01/11/18	181.88	68851
			Total For Check 68851			181.88	
Check 68852							
582-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	MONTHLY PROCESSING	Multiple	01/11/18	67.57	68852
590-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	MONTHLY PROCESSING	Multiple	01/11/18	33.79	68852
591-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	MONTHLY PROCESSING	Multiple	01/11/18	33.79	68852
			Total For Check 68852			135.15	
Check 68853							
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLI	PERFORMANCE AUTOMOTIV	WIPER BLADES, FUEL FILTER, CABLE T	Multiple	01/11/18	35.96	68853
590-546.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	STEAMER HOSE AND FITTINGS, WIPER B	Multiple	01/11/18	1,178.34	68853
590-547.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	WIPER BLADES, FUEL FILTER, CABLE T	10284-1236164	01/11/18	5.79	68853
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLI	PERFORMANCE AUTOMOTIV	STEAMER HOSE AND FITTINGS, WIPER B	Multiple	01/11/18	14.98	68853
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	WIPER BLADES, FUEL FILTER, CABLE T	Multiple	01/11/18	4.89	68853
			Total For Check 68853			1,239.96	
Check 68854							
582-175.000-801.000	CONTRACTUAL SERVICES	PLANTE MORAN, PLLC	PROFESSIONAL SERVICES	1501304	01/11/18	2,374.51	68854
590-175.000-801.000	CONTRACTUAL SERVICES	PLANTE MORAN, PLLC	PROFESSIONAL SERVICES	1501304	01/11/18	1,187.26	68854
591-175.000-801.000	CONTRACTUAL SERVICES	PLANTE MORAN, PLLC	PROFESSIONAL SERVICES	1501304	01/11/18	1,187.26	68854
			Total For Check 68854			4,749.03	
Check 68855							
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56214157	01/11/18	825.60	68855
582-544.000-726.800	SUPPLIES - OPERATIONS	POWERLINE SUPPLY	MARKING TAPE	56214158	01/11/18	120.00	68855
			Total For Check 68855			945.60	
Check 68856							
582-000.000-249.100	LOW INCOME ENERGY ASSIST	STATE OF MICHIGAN	LIEAF - DEC	12312017	01/11/18	5,522.26	68856
			Total For Check 68856			5,522.26	
Check 68857							
582-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	OFFICE SUPPLIES	191710	01/11/18	6.50	68857
590-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	OFFICE SUPPLIES	191710	01/11/18	3.25	68857
591-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	OFFICE SUPPLIES	191710	01/11/18	3.25	68857
			Total For Check 68857			13.00	
Check 68858							
591-544.000-930.000	REPAIRS & MAINTENANCE	SPRINGVALLEY TRUCKING	PEASTONE	5431	01/18/18	586.25	68858
			Total For Check 68858			586.25	
Check 68859							
582-543.000-925.000	TELEPHONE	SPRINT	CELL PHONE BILL	893827215-123	01/11/18	(42.88)	68859
590-547.000-925.000	TELEPHONE	SPRINT	CELL PHONE BILL	893827215-123	01/11/18	50.26	68859
591-544.000-925.000	TELEPHONE	SPRINT	CELL PHONE BILL	893827215-123	01/11/18	92.98	68859
			Total For Check 68859			100.36	
Check 68860							
582-000.000-265.000	ACCRUED SALES TAX	STATE OF MICHIGAN	SALES TAX	01092018	01/11/18	36,099.93	68860
582-000.000-693.000	MISC NON-OPERATIONG INCO	STATE OF MICHIGAN	SALES TAX	01092018	01/11/18	(221.28)	68860

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68860							
						Total For Check 68860	35,878.65
Check 68861							
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLI	STILLWELL FORD MERCUR	OIL CHANGE FOR PICKUP AND DUMPTRUC	593351/593382	01/11/18	75.10	68861
						Total For Check 68861	75.10
Check 68862							
582-543.000-930.000	REPAIRS & MAINTENANCE	SUPERIOR INDUSTRIAL S	BLOCK HEATER FOR STAND-BY GENERATO	432713	01/11/18	518.00	68862
						Total For Check 68862	518.00
Check 68863							
590-547.000-930.000	REPAIRS & MAINTENANCE	USABLUEBOOK	PLUMBING TO FLUSH AND DRAIN PIMARY	Multiple	01/11/18	273.30	68863
						Total For Check 68863	273.30
Check 68864							
582-175.000-726.200	OFFICE SUPPLIES	VISA	RETIREMENT BPU DIRECTOR	12062017	01/11/18	124.37	68864
591-175.000-726.200	OFFICE SUPPLIES	VISA	RETIREMENT BPU DIRECTOR	12062017	01/11/18	41.44	68864
						Total For Check 68864	165.81
Check 68865							
582-543.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1736501	01/11/18	47.06	68865
582-544.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1736501	01/11/18	1,069.35	68865
590-547.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1736501	01/11/18	161.08	68865
591-544.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1736501	01/11/18	438.02	68865
						Total For Check 68865	1,715.51
Check 68866							
582-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS	131-00045-0011	01/11/18	184.00	68866
590-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS	131-00045-0011	01/11/18	92.00	68866
591-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS	131-00045-0011	01/11/18	92.00	68866
						Total For Check 68866	368.00
Check 68867							
582-544.000-801.300	TREE TRIMMING	WRIGHT TREE SERVICE	TREE TRIMMING 9-2	Multiple	01/11/18	6,454.67	68867
						Total For Check 68867	6,454.67
Check 68868							
582-175.000-726.200	OFFICE SUPPLIES	VISA	LABOR LAW POSTERS	12272017	01/11/18	74.25	68868
590-175.000-726.200	OFFICE SUPPLIES	VISA	LABOR LAW POSTERS	12272017	01/11/18	74.25	68868
591-175.000-726.200	OFFICE SUPPLIES	VISA	LABOR LAW POSTERS	12272017	01/11/18	74.25	68868
						Total For Check 68868	222.75
Check 9							
582-000.000-228.100	DUE TO MMERS - RETIREMEN	MERS	RETIREMENT CONTRIBUTIONS - 300101	12312017	01/11/18	8,093.42	9
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	12312017	01/11/18	12,733.87	9
582-543.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	12312017	01/11/18	834.67	9
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	12312017	01/11/18	7,752.98	9
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	12312017	01/11/18	4,584.18	9
						Total For Check 9	33,999.12

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 582 ELECTRIC FUND			149,027.43	
			Fund 590 SEWER FUND			35,523.83	
			Fund 591 WATER FUND			26,619.70	
			Total For All Funds:			<hr/>	
						211,170.96	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68869							
582-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	816027	01/25/18	75.00	68869
590-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	816027	01/25/18	37.50	68869
591-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	816027	01/25/18	37.50	68869
Total For Check 68869						150.00	
Check 68870							
590-547.000-727.500	SUPPLIES - CHLORINE	ALEXANDER CHEMICAL CO	SULFUR DIOXIDE, CHLORINE WWTP	SLS 10067356	01/25/18	790.13	68870
590-547.000-727.700	SUPPLIES - DIOXIDE	ALEXANDER CHEMICAL CO	SULFUR DIOXIDE, CHLORINE WWTP	SLS 10067357	01/25/18	339.00	68870
Total For Check 68870						1,129.13	
Check 68871							
582-543.000-726.000	SUPPLIES	AMAZON CAPITAL SERVIC	LIGHT BULBS	131G-W436-MLYT	01/25/18	358.50	68871
582-546.000-930.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVIC	BATTERIES FOR EMERGENCY LIGHTING	1P1G-QF3M-Y7VP	01/25/18	39.99	68871
Total For Check 68871						398.49	
Check 68872							
582-175.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	FILTER, COUPLINGS, BULBS	Multiple	01/25/18	30.29	68872
582-543.000-726.000	SUPPLIES	AMERICAN COPPER AND B	PIPING SUPPLIES FOR POWER PLANT	Multiple	01/25/18	58.20	68872
582-543.000-801.060-1	CONTRACTUAL SERV. - ENGI	AMERICAN COPPER AND B	SUPPLIES FOR POWER PLANT	18INV002535	01/25/18	11.40	68872
582-544.000-801.000-1	CONTRACTUAL SERVICES	AMERICAN COPPER AND B	FILTER, COUPLINGS, BULBS	18INV000817	01/25/18	14.66	68872
590-546.000-930.950	REPAIRS & MAINT. - LIFT	AMERICAN COPPER AND B	PLUMBING, LIGHTING MATERIALS	18INV001398	01/25/18	28.84	68872
590-546.000-930.980	REPIARS & MAINT. - SERVI	AMERICAN COPPER AND B	PLUMBING, LIGHTING MATERIALS	Multiple	01/25/18	46.42	68872
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	PLUMBING, LIGHTING MATERIALS	Multiple	01/25/18	566.63	68872
591-544.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	PLUMBING, LIGHTING MATERIALS	18INV000993	01/25/18	6.91	68872
Total For Check 68872						763.35	
Check 68873							
582-000.000-110.000	INVENTORY	ANIXTER POWER SOLUTIO	INVENTORY	3777007-00	01/25/18	635.41	68873
Total For Check 68873						635.41	
Check 68874							
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPL	AUTO VALUE	SNOW BRUSH FOR 39-06	222-1073502	01/25/18	5.49	68874
Total For Check 68874						5.49	
Check 68875							
582-175.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	007003454	01/25/18	600.30	68875
582-543.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	007003454	01/25/18	80.62	68875
590-175.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	007003454	01/25/18	301.04	68875
591-175.000-715.000	HEALTH AND LIFE INSURANC	BLUE CROSS & BLUE SHI	DENTAL & VISION INSURANCE GROUP 00	007003454	01/25/18	265.15	68875
Total For Check 68875						1,247.11	
Check 68876							
582-175.000-726.200	OFFICE SUPPLIES	BUSINESS CARD	COMPUTER, LUNCH & SUPPLIES XMAS LU	547415135352929	01/25/18	80.00	68876
582-175.000-801.200	COMPUTER	BUSINESS CARD	COMPUTER, LUNCH & SUPPLIES XMAS LU	547415135352929	01/25/18	74.50	68876
582-544.000-726.800	SUPPLIES - OPERATIONS	BUSINESS CARD	COMPUTER, LUNCH & SUPPLIES XMAS LU	547415135352929	01/25/18	61.00	68876
590-175.000-726.200	OFFICE SUPPLIES	BUSINESS CARD	COMPUTER, LUNCH & SUPPLIES XMAS LU	547415135352929	01/25/18	40.00	68876
590-175.000-801.200	COMPUTER	BUSINESS CARD	COMPUTER, LUNCH & SUPPLIES XMAS LU	547415135352929	01/25/18	37.25	68876
591-175.000-726.200	OFFICE SUPPLIES	BUSINESS CARD	COMPUTER, LUNCH & SUPPLIES XMAS LU	547415135352929	01/25/18	40.00	68876
591-175.000-801.200	COMPUTER	BUSINESS CARD	COMPUTER, LUNCH & SUPPLIES XMAS LU	547415135352929	01/25/18	37.25	68876
591-544.000-930.000	REPAIRS & MAINTENANCE	BUSINESS CARD	COMPUTER, LUNCH & SUPPLIES XMAS LU	547415135352929	01/25/18	529.43	68876
Total For Check 68876						899.43	
Check 68877							
582-000.000-123.000	PREPAID EXPENSES	CANNON TECHNOLOGIES I	MULTISPEAK AMI TO OMS INTERFACE	931702373	01/25/18	510.00	68877
582-175.000-726.202	SUPPLIES - COMPUTER	CANNON TECHNOLOGIES I	MULTISPEAK AMI TO OMS INTERFACE	931702373	01/25/18	1,250.00	68877

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68877							
590-000.000-123.000	PREPAID EXPENSES	CANNON TECHNOLOGIES I	MULTISPEAK AMI TO OMS INTERFACE	931702373	01/25/18	255.00	68877
590-175.000-726.200	OFFICE SUPPLIES	CANNON TECHNOLOGIES I	MULTISPEAK AMI TO OMS INTERFACE	931702373	01/25/18	625.00	68877
591-000.000-123.000	PREPAID EXPENSES	CANNON TECHNOLOGIES I	MULTISPEAK AMI TO OMS INTERFACE	931702373	01/25/18	255.00	68877
591-175.000-726.200	OFFICE SUPPLIES	CANNON TECHNOLOGIES I	MULTISPEAK AMI TO OMS INTERFACE	931702373	01/25/18	625.00	68877
Total For Check 68877						3,520.00	
Check 68878							
582-175.000-801.000	CONTRACTUAL SERVICES	CHESTNEY PUBLISHING	ADS	7242	01/25/18	25.00	68878
590-175.000-801.000	CONTRACTUAL SERVICES	CHESTNEY PUBLISHING	ADS	7242	01/25/18	12.50	68878
591-175.000-801.000	CONTRACTUAL SERVICES	CHESTNEY PUBLISHING	ADS	7242	01/25/18	12.50	68878
Total For Check 68878						50.00	
Check 68879							
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	Multiple	01/25/18	416.06	68879
582-544.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	RUGS - PP	Multiple	01/25/18	183.58	68879
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	Multiple	01/25/18	208.04	68879
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	Multiple	01/25/18	208.03	68879
Total For Check 68879						1,015.71	
Check 68880							
582-000.000-214.101	DUE TO GENERAL FUND	CITY OF HILLSDALE	OLD INSURANCE DUE TO FROM PRIOR YR	01232018	01/25/18	55.20	68880
Total For Check 68880						55.20	
Check 68881							
582-544.000-801.000	CONTRACTUAL SERVICES	CLARK ELECTRIC INC.	REPLACEMENT OF OBSOLETE METER SOCK	14963	01/25/18	246.54	68881
Total For Check 68881						246.54	
Check 68882							
582-175.000-955.000	MISCELLANEOUS	COMMUNITY ACTION AGEN	MONTHLY BOARD MEMBERS DONATION	OC 01122018	01/25/18	250.00	68882
590-175.000-955.000	MISCELLANEOUS	COMMUNITY ACTION AGEN	MONTHLY BOARD MEMBERS DONATION	OC 01122018	01/25/18	125.00	68882
591-175.000-955.000	MISCELLANEOUS	COMMUNITY ACTION AGEN	MONTHLY BOARD MEMBERS DONATION	OC 01122018	01/25/18	125.00	68882
Total For Check 68882						500.00	
Check 68883							
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	Multiple	01/25/18	36.92	68883
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	Multiple	01/25/18	18.47	68883
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	Multiple	01/25/18	18.48	68883
Total For Check 68883						73.87	
Check 68884							
591-544.000-801.000-1	CONTRACTUAL SERVICES	DMCI BROADBAND, LLC	LABOR CHARGE FOR INTERRUPTION OF S	230608	01/25/18	160.00	68884
Total For Check 68884						160.00	
Check 68885							
590-546.000-930.000	REPAIRS & MAINTENANCE	ELAINE GARRETT	REIMBURSEMENT	20341	01/25/18	340.00	68885
Total For Check 68885						340.00	
Check 68886							
590-547.000-801.000	CONTRACTUAL SERVICES	ENVIRONMENTAL RESOURC	2018 PT AND CRM RENEWAL WS 258 AND	849899	01/25/18	59.73	68886
591-544.000-801.000	CONTRACTUAL SERVICES	ENVIRONMENTAL RESOURC	2018 PT AND CRM RENEWAL WS 258 AND	849899	01/25/18	254.00	68886
Total For Check 68886						313.73	
Check 68887							
591-544.000-930.000	REPAIRS & MAINTENANCE	ETNA	FIRE HYDRANT REPAIR PARTS	S102486291.001	01/25/18	3,237.72	68887

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68887							
Total For Check 68887						3,237.72	
Check 68888							
582-543.000-726.000	SUPPLIES	FAMILY FARM & HOME	SUPPLIES FOR POWER PLANT	A71690	01/25/18	32.46	68888
590-546.000-930.000	REPAIRS & MAINTENANCE	FAMILY FARM & HOME	LP CYLINGERS	Multiple	01/25/18	69.98	68888
Total For Check 68888						102.44	
Check 68889							
582-175.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	DRAIN MAINT AND CLEANER	C270792	01/25/18	9.79	68889
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLI	GELZER & SON INC	NUTS, FOAM SEALANT, PAINT SUPPLIES	C271543	01/25/18	1.00	68889
590-546.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	NUTS, FOAM SEALANT, PAINT SUPPLIES	Multiple	01/25/18	55.49	68889
Total For Check 68889						66.28	
Check 68890							
590-547.000-930.000	REPAIRS & MAINTENANCE	HYDRO DYNAMICS	EFFLUENT SAMPLE PUMP	31561	01/25/18	501.25	68890
Total For Check 68890						501.25	
Check 68891							
590-546.000-801.000	CONTRACTUAL SERVICES	LAPEW SANITATION SERV	HOT WATER JETTING 229 STATE ST LAT	3317	01/25/18	580.00	68891
Total For Check 68891						580.00	
Check 68892							
582-175.000-801.000	CONTRACTUAL SERVICES	MAILFINANCE	MONTHLY PROCESSING	N6882418	01/25/18	637.47	68892
590-175.000-801.000	CONTRACTUAL SERVICES	MAILFINANCE	MONTHLY PROCESSING	N6882418	01/25/18	318.73	68892
591-175.000-801.000	CONTRACTUAL SERVICES	MAILFINANCE	MONTHLY PROCESSING	N6882418	01/25/18	318.74	68892
Total For Check 68892						1,274.94	
Check 68893							
590-546.000-726.800	SUPPLIES - OPERATIONS	MARKET HOUSE	HANDSOAP REFILLS ANTI BAC	108414	01/25/18	7.60	68893
Total For Check 68893						7.60	
Check 68894							
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	Multiple	01/25/18	1,180.00	68894
Total For Check 68894						1,180.00	
Check 68895							
582-543.000-801.000	CONTRACTUAL SERVICES	MICH DEPT OF ENVIRONM	ANNUAL AIR PERMIT FEE	761-10102239	01/25/18	5,352.30	68895
Total For Check 68895						5,352.30	
Check 68896							
582-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	NATURAL GAS UTILITY - WAREHOUSE	0503214966-0000	01/25/18	210.57	68896
590-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	NATURAL GAS UTILITY - WAREHOUSE	0503214966-0000	01/25/18	105.28	68896
591-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	NATURAL GAS UTILITY - WAREHOUSE	0503214966-0000	01/25/18	105.30	68896
Total For Check 68896						421.15	
Check 68897							
582-175.000-717.000	WORKERS' COMPENSATION	MICH MUNICIPAL WC FUN	PAYROLL AUDIT	1295205	01/25/18	1,234.50	68897
590-175.000-717.000	WORKERS' COMPENSATION	MICH MUNICIPAL WC FUN	PAYROLL AUDIT	1295205	01/25/18	617.25	68897
591-175.000-717.000	WORKERS' COMPENSATION	MICH MUNICIPAL WC FUN	PAYROLL AUDIT	1295205	01/25/18	617.25	68897
Total For Check 68897						2,469.00	
Check 68898							
582-000.000-262.000	ACCRUED EXPENSES	MICHIGAN DEPARTMENT O	UNCLAIMED PROPERTY	01242018	01/25/18	5,715.62	68898
Total For Check 68898						5,715.62	
Check 68899							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68899							
591-000.000-110.000	INVENTORY	MICHIGAN PIPE & VALVE	REPAIR CLAMPS FOR WATER MAINS	J011079	01/25/18	991.19	68899
			Total For Check 68899			991.19	
Check 68900							
582-543.000-740.300	NATURAL GAS - ENGINE #5	MICHIGAN SOUTH CENTRA	NATURAL GAS PURCHASES FOR DECEMBER	H 12-17	01/25/18	441.56	68900
582-543.000-740.400	NATURAL GAS - ENGINE #6	MICHIGAN SOUTH CENTRA	NATURAL GAS PURCHASES FOR DECEMBER	H 12-17	01/25/18	781.22	68900
582-543.000-920.400	UTILITIES - GAS	MICHIGAN SOUTH CENTRA	NATURAL GAS PURCHASES FOR DECEMBER	H 12-17	01/25/18	2,173.82	68900
			Total For Check 68900			3,396.60	
Check 68901							
582-000.000-123.000	PREPAID EXPENSES	MMEA	MICHIGAN MUNICIPAL ELECTRIC ASSOCI	1574	01/25/18	12,865.00	68901
			Total For Check 68901			12,865.00	
Check 68902							
582-000.000-040.000	ACCOUNTS RECEIVABLE	NETCHER, CYNTHIA JAYN	UB refund for account: 023518	01/23/2018	01/25/18	22.23	68902
			Total For Check 68902			22.23	
Check 68903							
591-000.000-158.000-1	CONSTRUCTION WORK IN PRO	NORTHERN PUMP & WELL	WELL #8 IN PLACE CLEANING	17-J1125	01/25/18	7,453.00	68903
			Total For Check 68903			7,453.00	
Check 68904							
582-000.000-040.000	ACCOUNTS RECEIVABLE	PAPCIAK, JOHN W	UB refund for account: 030248	01/25/2018	01/25/18	45.00	68904
			Total For Check 68904			45.00	
Check 68905							
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	BEARING GREASE EQP TRAILOR	Multiple	01/25/18	55.91	68905
590-546.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	HOSE END FITTINGS, BATTERY	Multiple	01/25/18	21.47	68905
			Total For Check 68905			77.38	
Check 68906							
582-175.000-726.200	OFFICE SUPPLIES	PITNEY BOWES INC.	RED INK CTDG	1006264273	01/25/18	59.49	68906
590-175.000-726.200	OFFICE SUPPLIES	PITNEY BOWES INC.	RED INK CTDG	1006264273	01/25/18	29.75	68906
591-175.000-726.200	OFFICE SUPPLIES	PITNEY BOWES INC.	RED INK CTDG	1006264273	01/25/18	29.75	68906
			Total For Check 68906			118.99	
Check 68907							
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	Multiple	01/25/18	3,285.50	68907
582-544.000-801.000	CONTRACTUAL SERVICES	POWERLINE SUPPLY	INVENTORY	56216278	01/25/18	146.60	68907
			Total For Check 68907			3,432.10	
Check 68908							
582-175.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001102	01/25/18	9,087.60	68908
582-543.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001102	01/25/18	1,310.70	68908
590-175.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001102	01/25/18	5,679.69	68908
591-175.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	HEALTH INSURANCE GROUP 791487	180150001102	01/25/18	4,456.31	68908
			Total For Check 68908			20,534.30	
Check 68909							
582-000.000-040.000	ACCOUNTS RECEIVABLE	ROWAN, NICHOLAS	CREDIT REFUND	01242018	01/25/18	41.00	68909
			Total For Check 68909			41.00	
Check 68910							
582-000.000-040.000	ACCOUNTS RECEIVABLE	ROWAN, NICHOLAS, B	UB refund for account: 026650	01/25/2018	01/25/18	14.63	68910
590-000.000-040.000	ACCOUNTS RECEIVABLE	ROWAN, NICHOLAS, B	UB refund for account: 026650	01/25/2018	01/25/18	15.41	68910

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68910 591-000.000-040.000	ACCOUNTS RECEIVABLE	ROWAN, NICHOLAS, B	UB refund for account: 026650	01/25/2018	01/25/18	10.96	68910
			Total For Check 68910			41.00	
Check 68911 591-175.000-730.039	BPU VEHICLE MAINT/SUPPLI	RPM MACHINERY	BACKHOE OUTRIGGER PADS	P27320	01/25/18	496.76	68911
			Total For Check 68911			496.76	
Check 68912 582-175.000-801.000	CONTRACTUAL SERVICES	RYAN & BRADSHAW	REPAIR GAS LINES IN WAREHOUSE	5341H	01/25/18	1,472.55	68912
590-175.000-801.000	CONTRACTUAL SERVICES	RYAN & BRADSHAW	REPAIR GAS LINES IN WAREHOUSE	5341H	01/25/18	736.27	68912
591-175.000-801.000	CONTRACTUAL SERVICES	RYAN & BRADSHAW	REPAIR GAS LINES IN WAREHOUSE	5341H	01/25/18	736.28	68912
			Total For Check 68912			2,945.10	
Check 68913 591-544.000-801.000-1	CONTRACTUAL SERVICES	SEVEN BROTHERS PAINTI	REPAIR AND PAINT SOUTH ST WATER TO	G702	01/25/18	265,240.00	68913
			Total For Check 68913			265,240.00	
Check 68914 582-544.000-970.000	CAPITAL OUTLAY	SOLOMON CORPORATION	300 KVA PADMOUNT TRANSFORMER	301580	01/25/18	5,395.00	68914
			Total For Check 68914			5,395.00	
Check 68915 590-546.000-930.000	REPAIRS & MAINTENANCE	SPRATT'S	LP GAS CYLINDER FILL	Multiple	01/25/18	20.00	68915
			Total For Check 68915			20.00	
Check 68916 591-544.000-801.000	CONTRACTUAL SERVICES	STATE OF MICHIGAN	QUARTERLY DRINKING WATER TESTING 1	761-10325915	01/25/18	452.00	68916
			Total For Check 68916			452.00	
Check 68917 582-175.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	020894	01/25/18	142.00	68917
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	020894	01/25/18	292.67	68917
582-543.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	020894	01/25/18	14.20	68917
582-543.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	020894	01/25/18	19.24	68917
590-175.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	020894	01/25/18	78.10	68917
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	020894	01/25/18	122.92	68917
591-175.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	020894	01/25/18	63.90	68917
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	INSURANCE CLIENT 020894	020894	01/25/18	91.48	68917
			Total For Check 68917			824.51	
Check 68918 582-544.000-730.000	VEH./EQUIP. MAINT. SUPPL	SUPERIOR INDUSTRIAL S	REPAIRS TO TOWABLE GENERATOR	433885	01/25/18	1,529.84	68918
			Total For Check 68918			1,529.84	
Check 68919 582-000.000-040.000	ACCOUNTS RECEIVABLE	SWMAM ASSETT MGT LLC	UB refund for account: 026633	01/23/2018	01/25/18	197.09	68919
			Total For Check 68919			197.09	
Check 68920 582-543.000-801.000	CONTRACTUAL SERVICES	TYCO INTEGRATED SECUR	QUARTLY SECURITY BILLING FOR POWER	29888932	01/25/18	1,640.00	68920
			Total For Check 68920			1,640.00	
Check 68921 590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES	459349	01/25/18	655.48	68921
			Total For Check 68921			655.48	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 68922							
582-543.000-930.000	REPAIRS & MAINTENANCE	UTILITIES INSTRUMENTA	MCC LOAD EVALUATION	530352592	01/25/18	1,024.00	68922
582-543.000-930.050	REPAIRS & MAINT. - ENGIN	UTILITIES INSTRUMENTA	MCC LOAD EVALUATION	530352592	01/25/18	622.00	68922
Total For Check 68922						1,646.00	
Check 68923							
582-000.000-123.000	PREPAID EXPENSES	MILSOFT	DECEMBER MILSOFT IVR SUPPORT	Multiple	01/25/18	2,669.39	68923
590-000.000-123.000	PREPAID EXPENSES	MILSOFT	DECEMBER MILSOFT IVR SUPPORT	Multiple	01/25/18	1,250.19	68923
591-000.000-123.000	PREPAID EXPENSES	MILSOFT	DECEMBER MILSOFT IVR SUPPORT	Multiple	01/25/18	1,250.16	68923
Total For Check 68923						5,169.74	
Check 68924							
582-000.000-123.000	PREPAID EXPENSES	VESTED RISK STRATEGIE	MSCPA ASSET PURCHASE	Multiple	01/25/18	114,676.50	68924
590-000.000-123.000	PREPAID EXPENSES	VESTED RISK STRATEGIE	POLICY PREMIUMPROPERTY/CRIME & INL	Multiple	01/25/18	32,927.25	68924
591-000.000-123.000	PREPAID EXPENSES	VESTED RISK STRATEGIE	POLICY PREMIUMPROPERTY/CRIME & INL	Multiple	01/25/18	32,798.25	68924
Total For Check 68924						180,402.00	
Check 68925							
582-175.000-726.200	OFFICE SUPPLIES	VISA	PLAQUE FOR MIKE BARBER	16977	01/25/18	40.00	68925
590-175.000-726.200	OFFICE SUPPLIES	VISA	PLAQUE FOR MIKE BARBER	16977	01/25/18	20.00	68925
591-175.000-726.200	OFFICE SUPPLIES	VISA	PLAQUE FOR MIKE BARBER	16977	01/25/18	20.00	68925
Total For Check 68925						80.00	
Check 68926							
582-000.000-110.001	POWER PLANT INVENTORY -	WATKINS OIL COMPANY	FUEL OIL FOR INVENTORY	94368	01/25/18	21,479.29	68926
Total For Check 68926						21,479.29	
Check 68927							
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPL	WELLS EQUIPMENT SALES	HYD HOSE REPAIR 39-03	IN49616	01/25/18	183.96	68927
Total For Check 68927						183.96	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 582 ELECTRIC FUND			200,019.36	
			Fund 590 SEWER FUND			48,823.66	
			Fund 591 WATER FUND			320,943.30	
			Total For All Funds:			<hr/>	
						569,786.32	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 1053 590-000.000-158.000	CONSTRUCTION WORK IN PRO	FLEIS & VANDENBRINK	WWTP BIDDING & CONSTRUCTION SERVI	Multiple	01/11/18	22,698.18	1053
			Total For Check 1053			<u>22,698.18</u>	
Check 1054 590-000.000-158.000	CONSTRUCTION WORK IN PRO	H M ENVIRONMENTAL SER	CONSTRUCTION WORK IN PROGRESS	23790	01/11/18	129,700.00	1054
			Total For Check 1054			<u>129,700.00</u>	
Check 1055 590-000.000-158.000	CONSTRUCTION WORK IN PRO	L.D. DOCSA ASSOCIATES	PROFESSIONAL	12/21/2017	01/11/18	126,104.10	1055
			Total For Check 1055			<u>126,104.10</u>	
Check 1056 590-000.000-158.000	CONSTRUCTION WORK IN PRO	MERIT LABORATORIES	DEWATERING PROJECT	86061	01/11/18	450.00	1056
			Total For Check 1056			<u>450.00</u>	
Check 1057 590-000.000-158.000	CONSTRUCTION WORK IN PRO	PSI	WWTP IMPROVEMENTS	00539636	01/11/18	880.00	1057
			Total For Check 1057			<u>880.00</u>	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 590 SEWER FUND			279,832.28	
			Total For All Funds:			<u>279,832.28</u>	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Check 1058 590-000.000-158.000	CONSTRUCTION WORK IN PRO	PSI	WWTP IMPROVEMENTS	Multiple	01/22/18	8,454.00	1058
			Total For Check 1058			<u>8,454.00</u>	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 590 SEWER FUND			8,454.00	
			Total For All Funds:			<u>8,454.00</u>	

CITY COUNCIL MINUTES

City of Hillsdale
Council Chambers
January 10, 2018
6:00 P.M.

Special Meeting

Roll Call

Mayor Adam Stockford called the meeting to order.

Council Members present: Adam Stockford, Mayor
William Morrisey, Ward 2
William Zeiser, Ward 3
Matthew Bell, Ward 4
Raymond Briner, Ward 4

Council Members absent: R. Gregory Stuchell, Ward 1
Brian Watkins, Ward 1
Timothy Dixon, Ward 2
Bruce Sharp, Ward 3

Also present were: City Manager David Mackie, Scott Hephner (HCPD & HCFD), Chris McArthur (BPU), Mary Hill (Library), Kelly LoPresto (City Manager's Office), Mary Wolfram (Economic Development), Ben Muldrow, Dennis Wainscott, Ted Jansen, and Penny Swan.

Communications

A. City of Hillsdale's Marketing and Branding Plan

Mr. Ben Muldrow from Muldrow and Associates led a group discussion on the city's branding initiative. The four elements covered during the work session included:

1. Color Palette – it was decided to use blue from the entrance signs and green from the City Seal. Also, to clean up the City Seal with the same colors.
2. Uniform Typefaces – Primary typeface, secondary typeface, and accent typeface was discussed.
3. Consistent Message – Mr. Ben Muldrow is going to send Mr. David Mackie three variations of taglines to take to the full council.
4. Graphics – the group decided to eliminate a second graphic.

General Public Comment

No comments were offered.

Adjournment

The meeting adjourned at 8:05 p.m.

Adam L. Stockford, Mayor

Stephen M. French, City Clerk

CITY COUNCIL MINUTES

City of Hillsdale
Council Chambers
January 15, 2018
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order.

Council Members present: Adam Stockford, Mayor
 R. Gregory Stuchell, Ward 1
 William Morrissey, Ward 2
 Bruce Sharp, Ward 3
 William Zeiser, Ward 3
 Matthew Bell, Ward 4
 Raymond Briner, Ward 4

Council Members absent: Brian Watkins, Ward 1
 Timothy Dixon, Ward 2

Also present were: City Manager David Mackie, City Clerk Stephen M. French, City Attorney John Lovinger, Scott Hephner (HCPD & HCFD), Mark Hawkins (HCFD), Jake Hammel (DPS), Chris McArthur (BPU), Scott Kieser (BPU), Alan Beeker (Zoning), Mary Hill (Library), Donna Hecht (Condon, Hecht, Bisher, Wade & Co.), Corey Murray (Hillsdale Daily News), Ted Jansen, Joseph Hendee, Sheri Lemke, and Penny Swan.

Council Member Excused

Mayor Stockford reported Council Member Dixon and Council Member Watkins would not be able to attend the meeting due to work obligations.

Council Member Morrissey, seconded by Council Member Bell, moved to excuse the absence of Council Member Dixon and Council Member Watkins from the meeting. By a voice vote, the motion passed unanimously.

Approval of Agenda

The January 15, 2018 agenda was approved as presented by a unanimous voice vote.

Public Comment

Ms. Penny Swan, 192 South West Street, voiced support for the appointment of Council Member Stuchell to the Tax Increment Financing Authority (TIFA).

Mr. Ted Jansen, 104 Hillsdale Street, also voiced support for the appointment of Council Member Stuchell to TIFA. Mr. Jansen encouraged Council to remove the wording “City of...” from the branding logo, which would just leave “Hillsdale, Michigan” in the logo.

Consent Agenda

- A. Approval of Bills
 - 1. City Claims
 - a. December 14, 2017: \$93,391.93
 - b. December 29, 2017: \$124,281.97
 - 2. BPU Claims
 - a. December 14, 2017: \$249,404.19
 - b. December 29, 2017: \$134,299.95
 - 3. Payroll of:
 - a. December 14, 2017: \$159,276.35
 - b. December 28, 2017: \$164,218.37
 - c. January 11, 2018: \$176,883.76
- B. City Council Minutes of December 18, 2017 Regular Meeting
- C. Finance Committee Meeting Minutes of January 3, 2018
- D. BPU Minutes of December 12, 2017
- E. 2017 Year-End Code Enforcement Report
- F. December 2017 Financial Reports

Council Member Morrissey, seconded by Council Member Bell, moved to approve the Consent Agenda as presented.

Roll call:	Council Member Bell	Aye
	Council Member Briner	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Aye

Motion passed 7-0.

Communications/Petitions

A. FY2017 Audit Presentation

Ms. Donna Hecht of Condon, Hecht, Bisher, Wade & Co., presented the “Financial Statements and Independent Auditor’s Report for Year Ended June 20, 2017.” Ms. Hecht noted the city’s General Fund ended with revenues exceeding expenditures by \$182,000 in FY2017, which raised the city’s fund balance to \$1,097,000.00, or nearly 25% of the fund’s annual expenses. Ms. Hecht also noted the city’s net pension liability was reduced by \$500,000 during the fiscal year. Ms. Hecht thanked city staff for their assistance with the completion of the audit.

Responding to a question from Council Member Bell, Ms. Hecht reviewed the two audit findings that were included in the FY2017 report. Ms. Hecht noted the 2017-01 finding (“Financial Statement Preparation”) was a routine finding for many cities, as most entities required outside assistance to complete the financial audits of their funds. Ms. Hecht reviewed the 2017-02 finding (“Utility Funds – Material Audit Adjustments”) and the adjustments that were required at the BPU following the software update that had been completed in 2017.

B. Public Act 202 of 2017 Pension Report

City Manager Mackie stated the report was required by the State of Michigan to be presented to Council and to be available for public inspection. City Manager Mackie stated the city’s pension had a fund ratio of 79.3%.

C. Wastewater Treatment Plan (WWTP) System Improvements Project Costs Update

BPU Interim Director McArthur reviewed the cost updates for the wastewater treatment plant, including the additional charges that were necessary for unplanned improvements to the anaerobic digester. City Manager Mackie briefly reviewed the nearly \$9.0 million project and summarized the repairs that were necessary to the digester that had been discovered within the past few months.

Responding to a question from Council Member Bell, BPU Director McArthur reported the completion date of the project remained September 2018. City Manager Mackie noted the overage charges for the digester repairs would be most likely be paid using an inter-departmental loan between the Electrical and the Sewer Departments.

Introduction and Adoption of Ordinance/Public Hearing

A. Public Hearing - Fire Department Capital Funding Options

Mayor Stockford opened a public hearing at 7:30 p.m. to receive public comments on funding options to purchase equipment and other capital needs for the fire department.

Mr. Ted Jansen, 104 Hillsdale Street, discussed various funding options that included dedicating the annual cable television franchise fees towards fire department purchases, entering into another loan agreement with the Cemetery Board for the purchase of a new vehicle, or requesting a tax millage increase to the voters at an upcoming city-wide election. Mr. Jansen encouraged Council to submit a tax millage increase to the voters, as the other options would require Council to reduce expenses in other budget line-items to offset the fire department allocation.

Ms. Penny Swan, 192 South West Street, encouraged the City Council to submit a tax millage increase to the voters to fund the purchase of necessary equipment for the Fire Department.

There being no further public comments, Mayor Stockford closed the public hearing at 7:32 p.m.

Council Member Bell objected to an additional tax increase request, as Council had recently increased taxes by 3-mils to create the sinking fund for road improvements.

Council Member Sharp recommended the Council not alter the 3-mil levy for the sinking fund. Council Member Sharp encouraged the Council to receive public input on the funding options, which may include a tax increase question in an upcoming election.

Council Member Stuchell noted the Council should have multiple funding options, including alternatives in place if the public were to vote against a special millage for fire department purchases.

City Manager Mackie noted funds were placed in the capital fund each year for on-going needs of the Fire Department. City Manager Mackie stated the fund had a current fund balance of approximately \$40,000. City Manager Mackie also noted a 1-mill tax levy would raise nearly \$120,000 per year, using the city's current tax base.

Unfinished Business

A. Ladder Truck Purchase – Verbal Update

Chief Hephner reported the city had conducted a nationwide search for a quality, used ladder truck for the fire department that could provide up to 10 years of reliable service to the department. Chief Hephner stated a truck was located in Alabama; however, after city had inspected the vehicle, it was decided not to purchase the truck due to some mechanic issues that were discovered. Chief Hephner stated staff would travel to Houston, Texas in the upcoming weeks to look at two other ladder trucks that were available for purchase.

Chief Hephner also reported the parts for the new vehicle exhaust system had been ordered by the manufacturer and the project was scheduled to be completed in March or April 2018.

B. Garden/Vine/Mead/Rippon Project – Verbal Update

DPS Director Hammel reported the deadline for bids on the project were due February 12, 2017 and a recommendation letter would be presented to Council on February 19, 2018. Mr. Hammel

noted the project could begin as early as April 2018 and would have a substantial completion date of October 15, 2018.

C. Airport Hangar Purchase Update – Verbal Update

City Manager Mackie reported the contract had been submitted to the State of Michigan to receive nearly \$90,000 for the hangar purchase reimbursements. City Manager Mackie noted the second appraisal was not necessary for the purchase agreement, as had been discussed at a recent Council meeting. City Manager Mackie also reported the hangar owned by JW Enterprises had been cleared and all personal equipment had been removed from the building. City Manager Mackie announced the city had met with a number of local business owners who expressed an interest in building new hangars at the airport.

D. City Branding

Mayor Stockford reported the Council had met with Mr. Ben Muldrow from Arnett Muldrow & Associates on Tuesday, January 8, 2018 to refine the branding options that had been presented to Council. Mayor Stockford reported the following four items had been discussed:

1. Color Palette: The primary color used would be blue from the city entrance signs, in addition to green that was used within the city seal
2. Uniform typeface: The primary and secondary typefaces were discussed
3. Consistent Message: The goal of a single tagline
4. Graphics: The idea of a second logo was eliminated in favor of utilizing the existing city seal.

City Manager Mackie stated a Facebook poll could be used to gauge city interest on the seven options that had been provided by Mr. Muldrow.

Council Member Morrissey noted the Council had determined at the January 8th meeting to amend one of the taglines to read, “Honor the Past. Embrace the Future” instead of “Cultivate the Past. Embrace the Future.”

Council Member Sharp, seconded by Council Member Briner, moved to use a Facebook poll, as well as assistance from the Hillsdale Daily News, to select a city tagline from the following three choices:

1. “Classic. Creative. Community”
2. “Family. Tradition. Opportunity”
3. “Small Town Feel. Lasting Impact”

Roll call:	Council Member Bell	Aye
	Council Member Briner	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye

Council Member Zeiser	Aye
Mayor Stockford	Aye

Motion passed 7-0.

Old Business

There were no Old Business items on the meeting agenda.

New Business

A. Purchase of vehicles for the Department of Public Services (DPS)

DPS Director Hammel reviewed a staff recommendation to purchase two (2) new 5-7 yard dump/plow trucks to be used for snow removal, general maintenance, leaf collection, and material hauling. Mr. Hammel noted one truck had been included in the FY2018 budget; however, an additional truck was necessary due to the poor condition of another truck. Mr. Hammel stated one truck would be purchased through the Capital Improvement fund (CIF), while the second would be purchased through the Revolving Mobile Equipment (RMEF) Fund. Mr. Hammel stated the estimated cost for each truck would be \$145,000 and staff would continue to pursue a grant opportunity through the Environmental Protection Agency (EPA) and Department of Environmental Quality (DEQ) which could offset 25% (or \$72,500) of the purchase price.

Mr. Hammel also requested approval for the purchase of a one-ton, four wheel drive, pickup truck equipped with a front mount snow plow, which would be used for snow removal, mowing crews, patch crews, downtown flower watering and maintenance/beautification activities. Mr. Hammel reported the estimated cost of this truck was \$37,000 and would be paid with RMEF funds.

Council engaged in general discussion regarding the importance of maintaining city equipment to maximize the life-expectancy of capital purchases.

Council Member Sharp, seconded by Council Member Briner, moved to approve the purchase of two (2) new 5-7 yard dump/plow trucks at a cost of \$145,000 each; and, a one-ton, four wheel drive, pick-up at an estimated cost of \$37,000.

Roll call:	Council Member Bell	Aye
	Council Member Briner	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Aye

Motion passed 7-0.

B. Resolution 3329: Application for Annual ROW Permit from MDOT

Mayor Stockford presented a resolution which was required by the Michigan Department of Transportation for purposes of issuing individual permits to use its M-99 rights-of-way within the city boundaries.

Council Member Bell, seconded by Council Member Morrisey, moved to adopt Resolution 3329: Application for Annual ROW Permit from MDOT.

Roll call:	Council Member Bell	Aye
	Council Member Briner	Aye
	Council Member Morrisey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Aye

Motion passed 7-0.

C. Resolution 3330: Appointment of Commissioner and Alternate to the Michigan South Central Power Agency (MSCPA)

City Manager Mackie provided information on a staff and BPU Board recommendation to adopt a resolution to appoint City Manager Mackie as the new commissioner and BPU Interim Director Chris McArthur as the alternate representative to the MSCPA.

Council Member Bell, seconded by Council Member Morrisey, moved to adopt Resolution 3330: Appointment of Commissioner and Alternate to the MSCPA.

Roll call:	Council Member Bell	Aye
	Council Member Briner	Aye
	Council Member Morrisey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Aye

Motion passed 7-0.

D. Information Technology (IT) Equipment and Services

City Manager Mackie reviewed a staff recommendation to purchase a new network server, related equipment, software and installation from Sonit Systems for an estimated amount of \$61,463.00, with network administrative services at an approximate cost of \$3,640 per month. City Manager Mackie stated the total costs would be split equally between the City, BPU and Library and would reduce system duplication, provide reliable file backup, include a strong security protocol, maintain system control, and reduce expenses.

Mr. Doug Nofziger, representing Sonit Systems, provided additional information on the staff recommendation and detailed the equipment recommended for purchase and installation for the city offices.

Council Member Bell requested additional information on equipment specifications and prices that were included in the bid package. Mr. Nofziger reviewed some general information, but noted more detailed comparisons would require specific model or part numbers.

City Manager Mackie indicated city staff had secured a competing bid from Doberman Technologies and had also reviewed the bid from Sonit Systems with Mr. David Holcomb, the IT Director for Hillsdale County. City Manager Mackie discussed the time sensitivity of the purchase and installation due to the increasing numbers of failures of the city's servers.

Council Member Bell voiced concern at the fact that additional quotes were not received for the purchases and due to the lower costs of hardware equipment prices that he had researched on-line.

Council Member Morrissey, seconded by Council Member Briner, moved to approve the purchase of a new network server, related equipment, software, and installation from Sonit Systems for an amount not to exceed \$25,000.00 for the city's General Fund, in addition to the pro-rated share of monthly network administrative services.

Roll call:	Council Member Bell	No
	Council Member Briner	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Aye

Motion passed 6-1.

E. Meijer Development Agreement

Mayor Stockford reported a conflict of interest on the issue, as his employer contracted with Meijer for certain personnel services. Mayor Stockford announced he would abstain from the discussion and vote on this issue. Due to this conflict, Mayor Pro-Tem Morrissey presided over the meeting during this agenda topic.

City Manager Mackie reviewed the proposed agreement for the new Meijer development on M-99 that would require the construction of a new water main at an estimated cost of \$600,000. City Manager Mackie stated the agreement would allow the Meijer Corporation to be reimbursed through the any fees for future connections to the water main, in exchange for the design and construction of a new 12” water main.

Council Member Bell, seconded by Council Member Sharp, moved to approve a “Development Agreement for Extension of Water Main” with the Meijer Corporation.

Roll call:	Council Member Bell	Aye
	Council Member Briner	Aye
	Council Member Morrisey	Aye
	Council Member Sharp	Aye
	Council Member Stuchell	Aye
	Council Member Zeiser	Aye
	Mayor Stockford	Abstain

Motion passed 6-0.

F. Council Goals 2018

This item was removed from the agenda and placed on the agenda for February 5, 2018.

Miscellaneous Reports

- A. Re-appointments/Appointments to the Tax Increment Financing Authority (TIFA)
1. Kathy Newell (Re-appointment)
 2. Robert L. Socha (Re-appointment)
 3. John Spiteri (Re-appointment)
 4. Greg Stuchell (Appointment)

Council Member Zeiser, seconded by Council Member Morrisey, moved to reappoint Kathy Newell, Robert L. Socha, John Spiteri; and, appoint Greg Stuchell, to TIFA. By a voice vote, the motion carried unanimously.

General Public Comment

Mr. Ted Jansen questioned if the city should have multiple tag-lines for different marketing efforts. Mr. Jansen also noted there was no decision made on the fire department funding and requested Council hold a work session to determine how future capital purchases would be made for the department.

Mr. Joseph Hendee, 181 Rea Street, questioned why the audit was not included in the Council packet for the meeting. Mr. Hendee also reported he had done research on assessments of city properties and noted there were inconsistencies with some of the parcels.

Ms. Penny Swan also questioned if the audit was available for public review. Ms. Swan relayed a concern from Mr. Dennis Wainscott who questioned why the roads had not been plowed up to the curb line.

Council Comments

Council Member Briner noted the audit was available on the city's website.

Council Member Zeiser discussed the many positive improvements that were being made throughout the City of Hillsdale that included Council Member's involvement with boards & commissions, the new Meijer development, the improvements to the city's financial status according to the FY2017 audit, the road improvements scheduled for Spring 2018, and the increased participation in civic events.

Responding to a question from Council Member Zeiser, DPS Director Hammel discussed snow clearing processes and the issues that prevented the department from clearing snow all the way to the curb. Mr. Hammel encouraged city residents to remove their vehicles from the roadway, when possible, so that roads could be completely cleared of snow.

Council Member Stuchell encouraged Council to hold work sessions to establish priorities and goals and to discuss topics that required information to be presented in greater detail.

Adjournment

Council Member Bell, seconded by Council Member Sharp, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 9:18 p.m.

Adam L. Stockford, Mayor

Stephen M. French, City Clerk



CITY OF HILLSDALE

Planning Commission
97 North Broad Street
Hillsdale, Michigan 49242-1695
(517) 437-6449 Fax: (517) 437-6450

PLANNING COMMISSION MINUTES HILLSDALE CITY HALL, 97 N. Broad Street December 19, 2017 at 5:30 PM

I. Call to Order 5:30 pm

- A. Members present: Chair Amber Yoder, Councilman William Morrissey, Vice Chair Samuel Nutter, Eric Moore, Ron Scholl, Eric Swisher, Kerry Laycock
- B. Others present: Alan Beeker (Zoning Administrator), Mary Wolfram, Penny Swan, Matt Taylor, Randy Rubin, Jack McLain
- C. Members absent:

II. Consent Items/Communications

- A. Eric Moore moved to approve the Consent Agenda as presented, Ron Scholl seconded, motion passed.

III. Public Comment

Jack McLain – asked where to find the packet, concerned that vacancies were not advertised in the paper in November. Questions the chart in Sec. 36-411, feels it is too confusing.

IV. Site Plan Review

Holy Trinity Church Parking Lot Expansion – The staff report was reviewed. Randy Rubin, the contractor for the project, asked about as-built plans and requirements. There was a discussion about existing utilities that might be altered or damaged. Utility changes are the responsibility of the owner. Ron Scholl asked about insurance requirements. Any insurance requirements are the responsibility of the owner and contractor. Kerry Laycock moved to approve, Eric Swisher seconded. Motion passed. Mr. Beeker will issue the zoning permit.

V. Old Business

VI. New Business

- A. Region 2 Planning Commission Report – Mr. Beeker presented a brief overview of the R2PC meeting.
- B. Officer Elections – Kerry Laycock moved to retain the current office positions, Eric Moore seconded.
Roll Call Vote – unanimous.

VII. Zoning Ordinance Review

- A. Section 36-142 Zoning Districts – the chart needs to be updated to remove abandoned districts and add districts that were not previously listed.
- B. Section 36-413 Average Lot Sizes – remove the lot size references from all residential lots and make a single minimum width.
- C. Section 36-414 Permitted and Special Conditional Uses – Removal of the discarded zoning districts, review lists and update categories.

VIII. Zoning Administrator Report

Update on Keefer and Dawn – Mr. Beeker gave a brief update. The architect has been hired to develop the drawings for the Dawn Theater project. TIFA continues to negotiate the agreement with the developer for the Keefer Hotel project.

IX. Public Comment

Jack McLain – He feels that 42 Union and the fence on north of parking lot is not being properly handled. He doesn't agree with the definitions of family in the ordinance. He feels that the PC should review the by-laws and update them.

Mary Wolfram – has an idea for the Mauck Elementary School to be redeveloped and possibly use the PRD or PUD.

X. Adjournment at 7:00 pm – Samuel Nutter moved to adjourn, Kerry Laycock seconded, motion passed. Meeting adjourned.

Next meeting: January 16, 2018 at 5:30 pm.



CITY OF HILLSDALE

Tax Increment Finance Authority TIFA Regular Meeting 3rd Floor City Hall November 21, 2017

I. Call to Order at 7:30 am

- A. Members Present: Chris Sumnar, Cindy Bieszk, Mike Parney, Robert Socha, Deb Kamen, John Spiteri, Saul Giminez, Chris Bahash, Andrew Gelzer, Mike Harner
- B. Others present: Mary Wolfram (Economic Development), Alan Beeker (Zoning Administrator)
- C. Members Absent: Kathy Newell (excused)

II. Consent Agenda

- A. Minutes from Regular Meeting 9/25/2017 – draft
- B. Minutes: Façade Grant Committee 10/10/2017 – draft
- C. Minutes: Targeted Development Committee 9/25/2017 & 10/24/2017 – drafts
- D. Minutes: Beautification Committee 10/19/2017 – draft
- E. Minutes: Dawn Theater Governance Board 10/5/2017, 10/26/2017 & 11/13/2017 – draft
- F. Financial Statements

Mike Parney moved to approve the agenda as presented. Cindy Bieszk seconded, motion passed.

III. Public Comment

No Public Comment.

IV. New Business

- A. 2018 Meeting Dates – Mike Harner moved to approve amended list of meeting dates, Cindy Bieszk seconded, motion passed
- B. Re-appoint members – Robert Socha, Kathy Newell, John Spiteri, mike h moved, deb k seconded, motion passed
- C. Committee assignments – January meeting – If anyone was interested in changing committee assignments to contact Chris Sumnar with the request.
- D. HPG Consulting Retainer for Dawn & Keefer projects – Chris Sumnar reviewed the proposal submitted. The proposal indicates that Ms. Wolfram would be contracted not to exceed 40 hours per month and \$10,000 by the end of the fiscal year. The priority would be to complete the A/E contract for the Dawn Theater project and the agreement with C&L for the Keefer House project. Discussion ensued about HPG helping with moving forward. Andrew Gelzer moved to accept the proposal as submitted, Mike Parney seconded. Motion passed.

- E. Legal Services budget amendment – The budget for legal services has already been expended. Due to the need for continued legal services going forward with the Dawn Theater and Keefer House projects, Mr. Beeker asked that the Board amend the budget. Mike Harner proposed increasing the legal services budget to \$7500. Deb Kamen seconded. Motion passed.
- F. Snow Removal Contract – Dawn & Keefer – Rob Socha moved to approve the proposed contracts with SW Services, Andrew Gelzer seconded. Chris Sumnar asked if Tom King was licensed and insured. Mr. Beeker said that he would find out. Motion passed.
- G. Utility Easement – Mike Harner moved to accept the submitted utility easement, Cindy Bieszk seconded. The easement was suggested since the utilities for the property located at 106 N. Broad run through the basement of the Dawn Theater. Motion passed.

V. Committee Reports

- A. Façade Grant Committee – Saul Giminez, Chair
 - 1. General Report
 - 2. 4 N. Howell St. Façade Grant – Façade recommended to approve, Mike Parney supported. Motion passed
 - 3. Definition for “Building” – Mr. Giminez informed the Board that the committee will discuss further. Discussion that there is sometimes questions as to what is the definition of a building since there is only one façade grant allowed per building, Does that mean; storefront, deeded property, construction of structure or address. Needs more clarification.
- B. Dawn Theater Governance Board – Robert Socha, Chair
 - 1. Architecture/Engineer update – DLR Group asked for additional funds above the proposal. Ms. Wolfram and Mr. Beeker chose to break off negotiations and have contacted Hardlines Design Co. Hardlines is the next architect from the list of submitted proposals. They are willing to take on the project and are submitting a contract for review.
 - 2. Wurlitzer Organ – Dr. Horton is willing to donate the organ to TIFA if they are willing restore and reinstall in the Dawn Theater. Jeff Weiler, an restoration expert visited to look at the organ and give the Gov. Board advice. The Gov. Board would like to pursue the restoration by raising private funds. The Gov. Board moved to include the restoration and reinstall of the organ into the Dawn Theater as the project moves forward. Deb Kamen seconded. Cindy asked if a second opinion could be found. Chris Sumnar is concerned that this may be premature as there is no full commitment to the grant by MEDC for the Dawn Theater rehabilitation. The Gov. Board withdrew the original motion. The TIFA Board moved that the Governance board would pursue further estimates for restoration of the organ and any and all information as to how the organ was located in the Theater and ask the project architect to allow for it in the design. Cindy Bieszk supported, motion passed.
 - 3. Peer Assessment Review – As a LHAT member, there is a service for the cost of \$250 for a peer review along with travel expenses. The Gov. Board would like to utilize this service. Mr. Socha would like the TIFA Board to allow for the expense. Saul Giminez seconded. Mike Harner feels that waiting until after the project architect is onboard to meet with the LHAT consultant would cost more

monies. Mr. Beeker feels that bringing the LHAT architect in will muddy the waters for the future. Mr. Almond is an expert on historic theaters and initially agreed to come up on Dec. 8 and walk through the Dawn on Dec. 9. Mr. Socha withdrew the original motion. Mr. Harner moved to create a \$1500 budget for the Gov. Board to use toward getting information for the Theater project. Cindy Bieszk seconded. Motion passed.

C. Beautification/ Downtown Amenities- Kathy Newell, Chair

1. General Report
2. Placemaking Study – adoption recommendation – Deb gave an overview of the final Placemaking Study. The committee moved to accept the study as a guide to develop the district, Mike Harner seconded. Motion passed.

D. Targeted Development Committee – Mike Parney, Chair

1. General Report – will now meet on the 4th Tuesday of each month.
2. Keefer House update – received 2 qualification statements. The one the committee chose is C&L Enterprises out of Illinois. The Committee is working on agreement terms to discuss with the developer when they come to meet in person in December.
3. Targeted Development is requesting Board authority to negotiate the agreement with C&L Enterprises. The items negotiated will be the price of the building and the timeline for the project and to execute the decision. Deb Kamen seconded, motion passed.

VI. Economic Development Update/Round Table

- Hillsdale Brewing Company – they have completed the OPRA requirements and are hoping to open no later than January 2018.
- Broad Street Market – the hold up on the opening of the new business is the transfer of the liquor licenses which are stuck in escrow due to the bankruptcy. Deb Kamen has sold the beer/wine portion of her package and on premise seating liquor license to the new owners.

VII. Adjournment – Rob Socha moved to adjourn, Mike Harner seconded, motion passed. Meeting adjourned at 8:45 am.

Next Regular Meeting: January 16, 2018 at 7:30 am.

**City of Hillsdale, TIFA
Targeted Development Meeting Minutes
2nd Floor Conference Room, City Hall
November 28, 2017, 5:30 pm**

Meeting Call to Order: 5:32 pm

Members present: Chris Sumnar, Mike Harner, Andrew Gelzer, Chris Bahash

Members excused: Mike Parney

Others present: Alan Beeker (Zoning), Mary Wolfram (EDC)

Public: Penny Swan

I. Approval of Minutes

Andrew Gelzer approved minutes from the October 24 meeting. Mike Harner seconded, motion passed.

Mike Harner moved to accept agenda, Andrew Gelzer seconded, motion passed.

II. Public Comment on Agenda Items

No Public Comment

III. New Business

- A. Hillsdale Brewing – Felicia Finch stated that they are hoping to be open in January. The permits have been approved. The holiday has delayed grain arrivals but they should be brewing by next week. They are allowed to brew up to 4 kegs per batch. The intent is to have 8 beers on tap.
- B. 34 E. Bacon Clothing Vault Business Attraction Program Pro-rated Reimbursement – the business is scheduled to close at year's end. Michelle Saumier opened in January 2015. The forgivable loan was for \$8633. The trigger date would be of the opening of the business, not the issuance of the program check. Mike Harner moved that the guidelines should reflect that Attraction program must be applied prior to opening and the pro-ration begins at the date of opening. Chris Bahash supported, motion passed. Chris Bahash suggested making signs advertising for TIFA Attraction programs and put in the windows of vacant store fronts. Chris Bahash moved to change the program to be tied to the tenant not the building under 'program funding'. Mike Harner seconded. Motion passed.
- C. Keefer Development Plan – The preliminary draft is for negotiations and not considered to be a final document. Chris Bahash is concerned with being subordinate to the primary mortgage. Chris Bahash asked to strike the subordinate reference. Chris Bahash suggested putting a \$275,000 lien on the property which would be sold to the developer for \$1 if the property is improved and completed within the 5 year term.
- D. December meeting – Mike Harner moved to forgo the Dec. meeting, Andrew Gelzer seconded. Motion passed.

Chris Bahash moved to adjourn, Mike Harner seconded, motion passed. Adjournment 6:15 pm.

Next meeting January 23, 2018 at 5:30 pm

TIFA Façade Grant Committee Meeting Minutes
2nd Floor Conference Room
December 7, 2017 at 8:00 am

I. Call to Order 8:06 am

- A. Members present: Cindy Bieszk, Saul Giminez (Chair)
- B. Others present: Alan Beeker (Zoning Administrator)
- C. Members absent: Robert Socha

II. Old Business

No Old Business

III. New Business

“Building definition” – Discussion centered on the definition of a building for a Façade Grant. Cindy Bieszk feels that a building should be defined according to the construction of the structure. Façade grant is only allowed to be granted to the building owner. Ms. Bieszk made a motion to define “building” by the property deed with contiguous property owners being limited to one façade grant and to remove lessors from being able to apply for grants. Mr. Giminez seconded. Motion passed.

IV. Adjournment: 8:45 am – Mr. Giminez motioned to adjourn, Ms. Bieszk seconded. Meeting adjourned.

Finance Committee Minutes

City Hall
Second Floor Conference Room

January 29, 2018

Call to Order:

The meeting was called to order by Council Member Sharp at 5:15 P.M.

Committee members present: Council Member Dixon
 Council Member Sharp

Committee members absent: Council Member Briner

Also present were Bonnie Tew, Finance Director; Stephen M. French, City Clerk; Chris McArthur, BPU Interim Director; Scott Hephner (HCPD & HCFD); and Penny Swan.

NEW BUSINESS

A. Bills Payable for BPU

Council Member Sharp requested information regarding the \$340.00 reimbursement payment to Ms. Elaine Garrett and \$580.00 water jetting charge to LaPew Sanitation. Interim Director McArthur explained the payments were in regards to a frozen sewer line service at 229 State Street. Mr. McArthur reviewed the specifics regarding the issue and the responsibilities of the BPU in this project.

Council Member Sharp requested information on the payment of \$265,240.00 to Seven Brothers Painting. Interim Director McArthur stated the charges were for the repainting and maintenance of the State Street water tower that had been previously approved by the City Council.

Responding to a question from Council Member Sharp, Interim Director McArthur explained the retirement plaque for Mr. Mike Barber was a single expense, but was divided between the electric, sewer, and water line-items.

Council Member Dixon, seconded by Council Member Sharp moved to approve the BPU bills payable as submitted. By a voice vote, the motion passed unanimously.

B. Bills Payable for the BPU – Sewer Department

Council Member Dixon, seconded by Council Member Sharp moved to approve the BPU – Sewer Fund bills payable as submitted. By a voice vote, the motion passed unanimously.

C. Bills Payable for the City of Hillsdale

Council Member Dixon requested information on the payments to Killis P. Almond for the peer review for the Dawn Theater in the amount of \$554.57. Finance Director Tew reported the payment was for travel and other expenses related to an architectural review and inspection that would be paid with TIFA funds.

Council Member Dixon also requested information on the payment for the Avfuel truck lease at the airport in the amount of \$366.80. Finance Director Tew stated the monthly expense was for the lease of the truck, which was necessary to fuel jets at the airport.

Responding to a question from Council Member Dixon, Chief Hephner reported the \$235.00 claim to the Branch, Hillsdale, St. Joseph County Health Agency was in payment for TB tests for two firefighters.

Council Member Dixon questioned the payment of \$357.00 to Spring Valley Trucking. Finance Director Tew reported the payment was for excess snow removal at the airport that could not be completed with the city's equipment available at the airport.

Council Member Sharp requested information on the payment to BMI in the amount of \$349.00. Finance Director Tew reported the expense was one of two payments the city made annually to cover any music usage agreements.

Responding to a question from Council Member Sharp, Finance Director Tew provided information on the city's contract for road salt.

Council Member Sharp questioned the \$118,886 insurance premium payment to Vested Risk Strategies. Finance Director Tew reported the premiums were for all city departments and services for the calendar year.

Council Member Dixon, seconded by Council Member Sharp, moved to approve the city's bills payable as submitted. By a voice vote, the motion passed unanimously.

Investment Reports

Finance Director Tew presented the quarterly investment reports as submitted. Ms. Tew noted the city was limited on its portfolio by state law which limited all public bodies to invest in only very conservative investments with limited liabilities.

Responding to a question from Council Member Sharp, Finance Director Tew reported the city had not received any of the grant funds for the I.C.E. grant for Garden/Vine/Mead/Rippon Streets. Ms. Tew stated she was unsure if the city would receive the funds for disbursement after the project began, or if the State of Michigan would retain the funds and pay the contractors directly.

Upcoming Finance Committee Meetings

After general discussion, it was decided by consensus to move the starting times of the February, March, and April Finance Committee meetings from 5:15 p.m. to 6:30 p.m.

Public Comments

No comments were offered.

Adjournment

The meeting adjourned at 5:35 p.m.

Respectfully submitted,

Stephen M. French, MMC
City Clerk

MEMO

TO: Dave Mackie, City Manager
City Council

FROM: Bonnie Tew
Finance Director

DATE: January 29, 2018

SUBJECT: Quarterly Investment Report

Attached please find investment summaries for the City and the BPU as of December 31, 2017.

City Investments:

No activity this quarter.

Cemetery Funds: The Cemetery Perpetual Care Fund has invested \$447,048 in the Fire Department's new truck, through an interdepartmental loan agreement. This investment in Public Services will provide this fund with a 2.8% rate of return over the next ten years. The first semi-annual payment of \$25,782.69 was made December 31, 2017.

Stocks Park Perpetual Maintenance Fund:

No activity this quarter.

Hospital Trust Investments:

No activity this quarter.

Board of Public Utilities Investments:

The BPU investments are being managed by Norris, Perne, & French located in Grand Rapids. No activity was recorded for the quarter.

1/26/2018

City Investments							
December 31, 2017							
Description	Vendor	Yield	2017	2018	2019	2027	TOTAL
#6550422668	Chemical Bank	1.35%		\$300,000.00			\$300,000.00
Due 11-26-2018	(Purchased 10/16)						
#126199	County National Bank	1.31%		\$200,000.00			\$200,000.00
Due 10-27-2018	(Purchased 10/16)						
#300004066	Southern Michigan Bank & Trust	1.00%		\$200,000.00			\$200,000.00
Due 4/16/18	(purchased 10/16)						
#41063066	Chemical Bank	1.30%		250000			\$250,000.00
Due 8-16-18	(purchased 8-16-17)						
S. MI. BANK & TRUST	General Checking	0.20%	\$2,735,470.28				\$2,735,470.28
CLASS INV. POOL	MBIA	1.18%	\$1,448,428.73				\$1,448,428.73
S. MI. BANK & TRUST	USDA Funds-Police Grant	0.01%	\$1.60				\$1.60
		TOTALS	\$4,183,900.61	\$950,000.00	\$0.00	\$0.00	\$5,133,900.61
Cemetery Funds							
Checking Account	Lake View/Oak Grove Combined	0.20%	\$37,198.86				\$37,198.86
Lake View	General Checking - to be invested	0.20%	\$104,361.11				\$104,361.11
Oak Grove	General Checking - to be invested	0.20%	\$124,298.88				\$124,298.88
Lake View	Investment (Due from GF) - Fire Truck	2.80%				\$204,032.71	\$204,032.71
Oak Grove	Investment (Due from GF) - Fire Truck	2.80%				\$243,015.29	\$243,015.29
Hospital Trust							
#300015245	S. MI. BANK & TRUST	2.00%			\$8,000.00		\$8,000.00
Due 12-11-19	(Purchased 9/17)						
# 422347300	Flagstar Bank	0.50%			\$7,000.00		\$7,000.00
Due 12/03/2019	(purchased 12/14)						
Stocks Park- Perpetual Care							
#426866073	Flagstar Bank	1.00%		\$35,000.00			\$35,000.00
Due 10/19/2018	(purchased 10/14)						
		TOTALS	\$4,449,759.46	\$985,000.00	\$15,000.00		\$5,896,807.46

BPU Investments			
December 31, 2017			
fed			
Description	Vendor	Yield	Current Values
XXXXXX1974	County National Bank Daily Receiving Account	0.01%	\$1,258,415.35
XXXXXX1519	County National Bank Sweep Account	0.25%	\$1,488,671.38
XXXXXX7946	County National Bank WWTP Bonds	0.00%	\$838,558.81
		TOTALS	\$3,585,645.54
Fidelity Investments			
Electric Capital Projects Fund #479-412937	Money Market/Municipal Bonds US Treasuries/Agencies/CD's	Variable 1.25 - 3.9%	\$1,865,359.22
Water Capital Projects Fund #479-412929	Money Market/Municipal Bonds US Treasuries/Agencies/CD's	Variable .9 - 2%	\$948,743.40
		TOTALS	\$6,399,748.16



City of Hillsdale

Agenda Item Summary

MEETING DATE: February 5, 2018

AGENDA ITEM: Communications / Petitions

SUBJECT: 2017 Bow Hunting Report

BACKGROUND

See the attached documents prepared by Sgt. Steven Pratt.

2017 BOWHUNTING PROGRAM REPORT

Chief Hephner,

I am very pleased to report to you that we have had yet another very successful year for the Hillsdale City Bow Hunting Program.

This year, our hunters took a total of 38 animals, which is a total of 5 more animals than last year. Even though the actual amount of "public" hunting land has decreased within our city, our totals have increased.

The total number of female deer taken has increased from 22 to 26, which as you know has a major impact on fawns produced for the following year, decreasing the size of our deer herd. The total number of male deer taken also increased from 11 to 12.

Ward 2 again saw an increase, which went from a total of 16 deer taken in 2016 to 17 deer taken in 2017. Ward 1 totals went from 3 taken in 2016 to 5 taken for 2017. This is significant, as ward 1 has a very limited amount of "public" hunting property as compared to other Wards. Ward 3 totals also increased from 8 taken in 2016 to 11 taken in 2017. Ward 4 saw its numbers holding steady at 5 taken for both the 2016 and 2017 seasons.

As we have continued to grow and tune our program to suit our City's needs, we were hoping that these numbers would increase, and the data shows that they have. I believe, with the increase in total numbers of does taken rising, we will have more and more of an impact on our deer herd numbers.

I personally have received very positive feedback regarding our program, from both the citizens and hunters as well, and there were no complaints concerning our participants registered through Central Dispatch or our own office.

I am looking forward to the coming hunting season, and the opportunity to make our program better. If you require any more information, please do not hesitate to contact me.

Sincerely,

Sgt. Steven D. Pratt

Hillsdale Police Dept.

2017 City Bow Hunting Harvest Tabulation

TOTAL KILL: 38

BY SEX: 26 Female, 12 Male

BY WARD:	<u>Ward 1</u>	<u>Ward 2</u>	<u>Ward 3</u>	<u>Ward 4</u>
TOTAL	5	17	11	5
FEMALE	4	9	9	4
MALE	1	8	2	1

*Prepared 01-28-17



ReLeaf Michigan

Planting Trees, Growing Communities.



Protect Your Oak Trees From Oak Wilt Disease

Oak Wilt, a fungal disease affecting oak trees, is moving through Michigan at an alarming rate. While the disease can impact all oaks, the red oak family is the most susceptible, often dying within 30 days of becoming infected.

To help homeowners, arborists, and tree services identify and prevent the spread of oak wilt, a free educational presentation is being hosted by ReLeaf Michigan, a non-profit tree organization. Respected plant pathologist, Dr. David Roberts, Ph.D. at Michigan State University's College of Agriculture and Natural Resources, will provide an overview of the disease and outline its biggest concerns, so homeowners can protect the long-term health and vitality of their trees.

Oak trees make up a significant percentage of Michigan's forests. The image of Michigan's lake areas without oak trees is not a good one! It is important to know how to spot oak wilt and what actions to take.

Presentation topics will cover the disease, how it affects oak trees, and how it is transmitted via sap beetles to fresh wounds and through root grafts. Other topics will include how to manage oak wilt once identified, important dates and restrictions, what to do with diseased wood, and guidelines for hiring a tree service or arborist. The presentation is interactive and attendees are encouraged to bring questions. Free handouts will be available.



Hillsdale Community Library
11 E. Bacon St.
Hillsdale, MI. 49242



Thursday, March 1
5PM - 7PM



RSVP to
info@ReLeafMichigan.org
800-642-7353

Sponsored by





Center for
Family Health



You're invited to attend a
Hillsdale Luncheon

February 12, 2018 - 12:00 pm

Olivia's Chop House

Enjoy a wonderful lunch at Olivia's Chop House in Jonesville while learning more about CFH's plans to build a new facility in Hillsdale and other updates about our ongoing work in the community.

Olivia's Chop House
[205 E Chicago Street](#)
[Jonesville, MI 49250](#)



For more information or to RSVP for this event, contact Terry Langston at 517-748-5500.



CITY OF HILLSDALE NEWSLETTER

Photo: Airport Apron

www.cityofhillsdale.org



Issue 2 | Spring 2018

97 N. Broad Street, Hillsdale, MI 49242

AIRPORT IMPROVEMENTS

The Hillsdale Municipal Airport, established in 1963, has been undergoing numerous upgrades in the past few years to stay current with business and industry needs. In addition to Hillsdale's 5,000 foot runway, the airport recently completed a new concrete apron and connector taxiway project. The existing terminal apron was in poor condition and required a full reconstruction. The nearly 10,000 square yards of concrete pavement, taxiway connector, edge lighting, signage, and site improvements were completed by Kalin Construction Company of Sodus, MI. All concrete for the project was supplied by Hillsdale's Becker & Scrivens. The design and construction phases received \$1,050,000 in Federal and State funding, resulting in the City participating in about \$110,000 of the total project costs. The Airport looks forward to development of the new apron with many businesses already inquiring about building corporate aircraft hangars. Visit the Airport's Facebook page for more information on upcoming projects and events.



MEIJER UPDATE

In the spring of 2017, the City of Hillsdale and Fayette Twp were approached by the Meijer Corporation about developing a store at the intersection of Taylor and Beck Roads and Hwy 99. In December 2017 the City and Township approved a service agreement to make the development possible. The City is hopeful the development will be designed and engineered in 2018, with construction starting in 2019. A majority of residents supported the approval of the proposed Meijer development plan.



UPCOMING EVENTS

Mar 1: Oak Wilt Tree Presentation - 5:00pm

Apr 23: Hillsdale Historical Society's Show and Tell- 7:30pm

May 4: 15th Annual Paul W. Smith Pure Michigan Tour-
Broadcasting on WJR Radio Station from Hillsdale College 5:30am-9:00am

PROJECTS & AWARDS

*The City of Hillsdale Recreation Dept was recently awarded a Hillsdale County Community Foundation (HCCF) Grant for Fields of Dreams Storage Building Project in the amount of \$9,134. The project will help store baseball/softball, soccer and football equipment throughout the year.

*The Hillsdale Community Library received a HCCF grant in the amount of \$4,502 for an Early Literacy Center. The Library will soon have a play center where children will be able to learn skills to prepare them for reading.

*The Friends of the Mitchell Research Center received \$1,200 from the HCCF for updates to their filing equipment and system at the Center. The grant will aid the community in better researching local history.



BOARD OF REVIEW

The Board of Review will hear 2018 property tax assessment appeals on March 12th: 9am -3pm and March 13th: 3-9pm
*Please call 517-437-6455 to schedule an appointment.

Second floor, Conference room, City Hall

PARKS & RECREATION

Spring is just around the corner! Planning a graduation party, reunion, or wedding for spring or summer? Be sure to get your reservations made for Owen Memorial Park on Lake Baw Beese or beautiful Mrs. Stock's Park.

Baseball and Softball will be in full swing starting in May. Look for open registration on Facebook and on the City's website.

Ladies 16 and older, Bounce back into Spring with 4 on 4 Volleyball.

Boaters, keep in mind the ice will be melting before you know it! Dock Slips are available to rent on Baw Beese Lake. Boat docks can be installed after April 15th. The portable restrooms will be delivered to the City parks in May.

Watch for info on Tuesdays in the Park Summer Concert Series held in Mrs. Stock's Park, beginning the last week of June. Free to the public. Bring a lawn chair and enjoy. For Hillsdale Recreation registrations and events "Like" Hillsdale Recreation on Facebook or visit us on the web at cityofhillsdale.org parks and recreation.



STREET CONSTRUCTION & PRESERVATION



*The 2017 Street Preservation projects should be completed in May 2018. The project

streets include: Hillsdale, E. Bacon, Barnard, Budlong, Lewis, State, Fayette, and Westwood at a cost of \$280,000.

*Reconstruction of Garden, Mead, Vine and Rippon Streets will begin this spring. The City received a \$1.9 million ICE grant from MEDC to make this project possible.

SPRING LEAF/BRUSH COLLECTION

Spring curb side brush/leaf collection will start Monday, April 2nd. The Compost Site on Waterworks Ave will open on Tuesday, April 3rd. For more info call 517-437-6490 or visit our website.



NEW WEBSITE COMING SOON

OAK WILT PRESENTATION



To help homeowners, arborists, and tree services identify and prevent the spread of oak wilt, a free educational workshop is being hosted by ReLeaf Michigan, a non-profit tree

organization. Respected plant pathologist, Dr. David Roberts, Ph.D. at Michigan State University's College of Agriculture and Natural Resources, will provide an overview of the disease and outline the biggest concerns, so homeowners can protect the long-term health and vitality of their trees. The event will be held at the Hillsdale Community Library, Thursday, March 1st from 5pm-7pm. RSVP: 800-642-7353.

DEVELOPMENT CORNER

NEW BUSINESS



Hillsdale Brewing Company:

Now open to the public! Stop in and check out the new full service restaurant located at 25 Hillsdale St. Featuring delicious pizzas, deli style sandwiches, paninis, soups, salads

and eight (8) house -made brews on tap. Check out their Facebook page for hours and more information.

Shear Perfection Salon (SPS):

Located at 86 W. Carleton Rd. SPS specializes in haircuts, color, waxing, and Shellac manicures and pedicures. Visit Shear Perfection Salon to look and feel good!

Walk-ins are always welcome. Open Tuesday-Friday 9am-6pm, Saturday 9am-2pm. Find them on Facebook for their latest events, monthly specials, and other promotions.



If you have a new business let us know for a chance to see it highlighted here



15TH ANNUAL PAUL W. SMITH: PURE MICHIGAN TOUR



The Great Voice of the Great Lakes will kick off with Paul W. Smith from WJR Radio Station broadcasting live from a different Michigan destination daily during May 4th - May 11th. On Friday, May 4th, Paul W. Smith will be in Hillsdale from 5:30am - 9:00am at Hillsdale College. Make sure you tune in and catch all of what makes "Hillsdale" home.

REMINDERS

Terrace Repair : It is the responsibility of property owners and/or occupants to clean and repair damage to the terrace from private plowing contractors.

Cemeteries: March 15th is the last day to have all winter decorations and grave blankets removed from Oak Grove and Lakeview cemeteries.

Closed : City Offices will close at noon on Friday, March 30th for Good Friday.

Property Taxes: Disabled Veterans may qualify for a property tax exemption on their homestead property. Forms and information for this and other property tax exemptions can be found online at:

www.michigan.gov/propertytaxexemptions, or by contacting the Assessor's office.

BPU: Semi-Annual fire hydrant flushing program will tentatively begin on April 16th between the hours of 8:00am-3:30pm. Any questions please call the BPU at 437-3387.

**You can find up-to-date news and information by visiting our website, facebook, twitter and WCSR*



City of Hillsdale Agenda Item Summary

MEETING DATE: February 5, 2018

AGENDA ITEM VIII. A: Unfinished Business

SUBJECT: Logo and Tagline Selection

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

BACKGROUND:

Ben Muldrow from Arnett Muldrow & Associates prepared six logo and tagline options in response to the City's January 10th public meeting on the topic. On January 15th the City Council narrowed the six options down to three for residents to comment on. City staff took the three options and created an online poll, which was put on the City's website and sent out to our 2248 followers on Facebook to vote on (attached). The selection will be used in the City's marketing plan, being paid for by Michigan Economic Development Corporation (MEDC), allowing us to complete our Redevelopment Ready Community certification. Below are the vote totals of the three options:

1. Family. Tradition. Opportunity. - 88
2. Small Town Feel. Lasting Impact. - 86
3. Classic. Creative. Community. - 28

RECOMMENDATION:

City staff recommends the City Council approve the Logo and "Family. Tradition. Opportunity." tag-line.

Results from the Tagline Poll:

The City of Hillsdale has been in the process of branding and selecting a new tagline. We are looking for your input. Please select your favorite option listed below. Thank you for your participation.

The City of
HILLSDALE
Family · Tradition · Opportunity

Family. Tradition. Opportunity

The City of
HILLSDALE
Classic. Creative. Community.

Classic. Creative. Community

The City of
HILLSDALE
Small Town Feel. Lasting Impact.

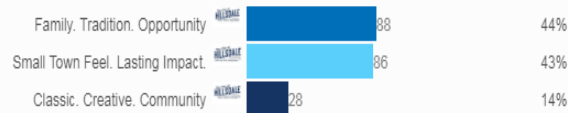
Small Town Feel. Lasting Impact.

[Vote](#)

[Results](#)

Results Breakdown - Part 2 / 6

[Most Popular](#) [Asking Order](#)



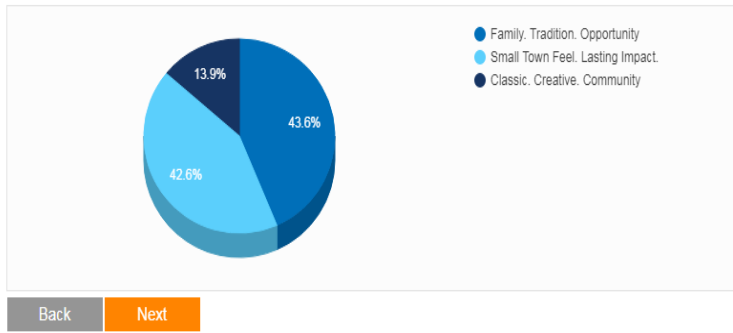
[Report Poll](#)

[Back](#)

[Next](#)



Responses Pie - Part 4 / 6



Poll - The City of Hillsdale has been in the process of branding and selecting a new tagline. We are looking for your input. Please select your favorite option listed below. Thank you for your participation.

202 Votes in 11 days
Created 19th January 2018 - 8:49 AM
Click 'Next' for poll results

Next

www.poll-maker.com

VOTES: 202

Family. Tradition. Opportunity – 88

Small Town Feel. Lasting Impact – 86

Classic. Creative. Community – 28

The City of Hillsdale is looking for your input. Click on the link and vote for your favorite tagline! Voting ends January 26th at 4pm.

Have your say: The City of Hillsdale has been in the process of branding and selecting a new tagline. We are looking for your input. Please select your favorite option listed below. Thank you for your participation.

3,001 people reached

Boost Post

Like Comment Share

Michael Benner, Sandie Young and Vonda Slade

12 Shares



City of Hillsdale Agenda Item Summary

Meeting Date: February 5, 2018

Agenda Item VIII. B: Unfinished Business

SUBJECT: Verbal Update on City Ladder Truck Purchase

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

BACKGROUND:

Update to be given by Police and Fire Chief Scott Hephner.

RECOMMENDATION:

No action necessary.



City of Hillsdale Agenda Item Summary

MEETING DATE: February 5, 2018

AGENDA ITEM VIII. C: Unfinished Business

SUBJECT: Garden, Vine, Mead and Rippon Streets Update

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

BACKGROUND:

The City of Hillsdale was awarded a Community Development Block Grant Infrastructure Capacity Enhancement (ICE) grant in the amount of \$1,909,260 by the Michigan Economic Development Corporation (MEDC) to reconstruct Garden, Vine, Mead and Rippon Streets. The City's contribution to the project is \$237,700 for a total project cost of \$2,146,960. The overall project consists of road and utility improvements. Utilities included are sanitary sewer, storm sewer, and watermain. The replacement of these utilities will entail the removal and replacement of the entire roadway including concrete curb and gutter, drive approaches, sidewalk, subbase, and asphalt paving. The attached grant agreement was approved on January 30, 2018. Sealed bids will be received until 3 p.m. on Monday, February 12th. It's the Administration hope to have a recommendation for City Council approval at the February 19th meeting. Construction is anticipated to start in May.

RECOMMENDATION:

No City Council action necessary at this time.

STATE OF MICHIGAN

COMMUNITY DEVELOPMENT GRANT AGREEMENT

BETWEEN THE

MICHIGAN STRATEGIC FUND

AND THE

CITY OF HILLSDALE

STATE OF MICHIGAN

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

TABLE OF CONTENTS

I. Grant Offer

II. Special Terms and Conditions

A. Total authorized budget

1. Source of funds
2. Application of funds

B. Scope of Work

III. General Terms and Conditions

Attachment A: Project Budget

Attachment B: Project Description

I. GRANT OFFER FOR MICHIGAN CDBG NO. MSC 216038-ICE

The Fund Manager of the Michigan Strategic Fund (the “Grantor”), acting pursuant to Resolution 2013-187 of the Michigan Strategic Fund Board, hereby offers to the City of Hillsdale (the “Grantee”), grant assistance subject to the Grant Agreement.

The maximum amount of grant assistance hereby offered for public infrastructure improvements is \$1,880,300 (the “Grant”), but in no event shall the amount of the grant assistance for the public infrastructure improvements and related activities exceed more than eighty-eight (89%) of the total actual cost of the public infrastructure improvements financed with the Grant and Local matching funds. The maximum amount of grant assistance hereby offered for administration is \$28,960. If the actual cost is less than shown in the Total Authorized Budget (See Section II(A)(1)), the amount of the Grant shall be reduced on a proportional basis. The Grantee shall be responsible for any cost overruns.

The term of work performance shall be thirty (30) months from July 7, 2017 through December 7, 2019 (the “Term”), plus additional time to meet reporting or other procedural requirements.

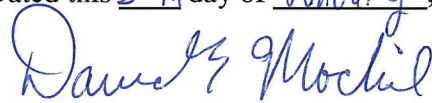
If construction will not start by June 1, 2018 (the “Commencement Period”), then the Grantee must seek and receive in writing an extension of the Commencement Period from the Grant Administrator prior to the expiration of the Commencement Period, otherwise this Grant Agreement shall terminate and no longer be in effect. In the event this Grant Agreement is terminated as set forth herein, the Grantee must request that the Grant be reapproved by the MSF Board before it may be reinstated.

The Grant is dependent upon the Grantor’s continued receipt of Community Development Block Grant funds and the availability of adequate funds. This Grant Offer does not commit the Grantor to approve requests for additional funds during or beyond this grant.

The foregoing Grant Offer is hereby accepted and it is agreed that the funds made available will be used only as set forth herein and in the attached Special and General Terms and Conditions. The signatories below warrant that they are empowered to enter into this Agreement.

Dated this ___ day of _____, 2018

Dated this 30th day of January, 2018



Mark Morante
Fund Manager
Michigan Strategic Fund

David Mackie
City Manager
City of Hillsdale

Counterparts; Facsimile, Electronic and PDF Signatures; Copies – This Agreement may be executed in any number of counterparts, each of which, when executed shall be deemed an original, and all of which together, shall constitute one and the same agreement. This agreement may be delivered by facsimile, or PDF or other electronic format and in such circumstances, may be relied upon to the same extent as though such copy was an original.

II. SPECIAL TERMS AND CONDITIONS

For Michigan CDBG under Title I of
the Housing and Community Development Act of 1974, as amended.
CFDA #: 14.228 Community Development Block Grants / State's Program & Non-Entitlement
Grants in Hawaii

GRANT NO.: MSC 216038-ICE

GRANTEE: City of Hillsdale
97 North Broad Street
Hillsdale, Michigan 49242

DUNS NUMBER: 077563401

GRANT ADMINISTRATOR: Michigan Economic Development Corporation
300 North Washington Square
Lansing, Michigan 48913
Greg West: westg2@michigan.org

FFATA PROJECT DESC.: City of Hillsdale public infrastructure improvements.

TERM: July 7, 2017 – December 7, 2019

GRANT FUNDING YEAR: 2015

FEDERAL AWARD: B-15-DC-26-0001
Department of Housing & Urban Development
Assistant Secretary of Community Planning & Development
202-708-1112

A. TOTAL AUTHORIZED BUDGET

1. Sources of funds for the project under this Grant Agreement consist of:

Grantor (State) Cash Contributions	\$1,909,260
Grantee (Local) Cash Contributions	<u>\$ 237,700</u>
TOTAL	\$2,146,960

2. Application of funds to the project supported under this Grant Agreement consists of:

PLEASE REFER TO ATTACHMENT A FOR THE AUTHORIZED BUDGET FOR THIS PROJECT.

B. SCOPE OF WORK

The Scope of Work of the Grantee under this grant shall be to undertake and complete the following activities, as further detailed in the Grantee's Application April 6, 2017:

1. Prior to the commitment of any project funds, incurring any project costs, and Grantor disbursement of the Grant, the Grantee shall provide for approval by the Grant Administrator a copy of the complete Environmental Review Record (including the Environmental Assessment), and secure written approval by the Grant Administrator for the Request for Release of Funds and Certification. The Request for Release of Funds and Certification represents local completion of the environmental review procedures and requirements as set forth in 24 CFR Part 58, "Environmental Review Procedures for Title I Community Development Block Grant Program," issued by the U.S. Department of Housing and Urban Development. Project costs include costs to be paid by the Grant and other local, public and private funds.
2. If the Grantee will be engaging the consultant, supplier, or contractor then the Grantee shall comply with the procurement process required by 24 CFR Part 85. Among other things, this regulation applies to all CDBG funded engineering, administrative, and consultant contracts as well as all CDBG funded construction contracts.
 - a. For supplies and service contracts such as engineering, administrative and consulting less than or equal to \$150,000, the Small Purchase Procedures as provided in 24 CFR Part 85 may be used. In accord with this regulation and prior to Grantor disbursement of the Grant, the Grantee shall provide for approval by the Grant Administrator documentation that price or rate quotations were obtained from an adequate number of qualified sources and a copy of the executed contract.
 - b. For supplies and service contracts such as engineering, administrative and consulting greater than \$150,000, Grantee must use competitive negotiation through a Request for Proposal (RFP) or Request for Qualifications (RFQ) process as provided in 24 CFR Part 85. In accord with this regulation and prior to Grantor disbursement of the Grant, the Grantee shall provide for approval by the Grant Administrator a copy of the locally published RFP / RFQ, a list of respondents to the RFP / RFQ, Grantee's evaluation and recommendation for the award of the contract(s), and the executed contract(s).
 - c. For construction related contracts, Grantee must use the procurement by Sealed Bids Process as provided in 24 CFR Part 85. In accord with this regulation and prior to Grantor disbursement of the Grant, the Grantee shall provide for approval by the Grant Administrator a copy of the locally published advertisement for bids and the bid tabulation.
3. If the Grantee will not be engaging any consultant, supplier, or contractor, then the procurement process required by 24 CFR Part 85 shall not apply. The Grantee shall ensure that payment for services, supplies, or materials shall not exceed the amount ordinarily

paid for such services, supplies, or materials in the area where the services are rendered or the supplies or materials are furnished.

4. If the project involves construction activities using the Grant, the Grantee shall provide for approval by the Grant Administrator a copy of all bidding documents or other evidence of compliance with federal labor standards for all construction activities financed in whole or in part with the Grant. Such approval must be secured prior to Grantor disbursement of the Grant for relevant construction activities.
5. If the project involves both Grant and Non-Grant funded construction activities on private property, the Grantee shall provide for approval by the Grant Administrator a copy of all bidding or contract documents showing evidence of compliance with federal labor standards for all construction activities financed with the Grant and any other matching funds on said private property. Such approval must be secured prior to Grantor disbursement of the Grant.
6. If the project involves the installation of machinery and equipment and the installation cost is greater than 20% of the total cost of the machinery and equipment, the Grantee shall provide for approval by the Grant Administrator a copy of all bidding documents or other evidence of compliance with federal labor standards for all installation activities financed in whole or in part with CDBG funds. Such approval must be secured prior to Grantor disbursement of the Grant.
7. If the project involves acquisition, including donations, of real estate, permanent easements and/or right-of-ways, or the relocation of persons, families or farms, the Grantee shall provide for approval by the Grant Administrator documentation of compliance with the Uniform Relocation and Real Property Acquisition Policies Act of 1970. Such approval must be secured prior to Grantor disbursement of the Grant.
8. If the project involves the demolition or conversion of an occupied dwelling unit or a vacant occupiable dwelling unit, the Grantee shall provide for approval by the Grant Administrator documentation of compliance with Section 104(d) of the Housing and Community Development Act of 1974. Such approval must be secured prior to Grantor disbursement of the Grant.
9. If the Project involves improving and/or acquiring real property in whole or in part using Grant funds in excess of \$150,000, the Grantee shall provide for approval by the Grant Administrator a Real Property Management Report (RPMR) prior to Grantor disbursement of the Grant, annually, at close out, and when the property is no longer needed for its original purpose.

If the real property acquired and/or improved with the Grant is no longer needed for its original purpose at any time during the project and up to five years from close out, the Grantee shall request disposition instructions from the Grantor prior to disposing of the real property acquired or improved in whole or in part with the Grant. Depending on the disposition request, the Grantee may be required to return a portion of the Grant to the Grantor.

10. If the Project involves acquiring personal property in whole or in part using Grant funds in excess of \$150,000, the Grantee shall provide for approval by the Grant Administrator a Personal Property Management Report (PPMR) prior to disbursement of the Grant, annually, at close out, and when the property is no longer needed for its original purpose.

If the personal property acquired with the Grant is no longer needed for its original purpose at any time during the project and after project close out, the Grantee shall request disposition instructions from the Grantor prior to disposing of the personal property acquired in whole or in part with the Grant. Depending on the current per unit fair market value of the personal property, the Grantee may be required to return a portion of the Grant to the Grantor.

11. Grantee is responsible for ensuring that all contractors working on the project are CDBG eligible and properly licensed, bonded, and insured.
12. The Grantee, all contractors, and all subcontractors shall ensure that any construction or rehabilitation implemented pursuant to the terms and conditions of this Agreement shall meet all applicable state and local building codes.
13. The Grantee, all contractors, and all subcontractors shall secure in a timely manner all necessary certificates and permits from municipal or other public authorities as required in connection with the performance of this Agreement.
14. The Grant must be requested on a reimbursement basis or when there is an immediate cash need for the funds.
15. The Grantee shall expend up to \$1,880,300 of the Grant for project activities that benefit the entire Community and are described in Attachment B.
16. The Grantee shall expend up to \$28,960 for administration.
17. The Grantor may, in its sole discretion, after discussion with representatives of the Grantee, modify or reduce the total amount of grant assistance offered under this Agreement or terminate this Agreement and demand full repayment of disbursed grant proceeds if the Grantee violates, fails, or refuses to comply with any term, condition, or provision of this Agreement.
18. The Grantee shall provide Program Progress Reports beginning July 15, 2018, and every six (6) months thereafter.
19. The Grantee shall provide a final Payment Request within 60 days of the expiration of the Term. Payment Requests received after this time will not be processed.
20. The Grantee shall provide a final Program Progress Report and all other required close out documents specified by the MSF within 120 days of the expiration of the Term.

21. The Grantee shall provide documentation that at least one public hearing was held after grant award and prior to formal grant closeout. Such documentation shall be provided prior to formal grant closeout.
22. During each of the Grantee's fiscal years in which a disbursement of the Grant is made under this Agreement, the Grantee shall file an Audit Report. This Audit Report must be prepared by an independent auditor, and be in compliance with the requirements of 2 CFR Part 200, or as required by the Grant Administrator. This Audit Report shall be filed with the Grant Administrator within 30 days after completion of the audit, but not later than nine months after the close of the Grantee's fiscal year.
23. Whenever possible, auditees shall make positive efforts to utilize small businesses, minority-owned firms, and women's business enterprises, in procuring audit services as stated in 2 CFR Part 200, as applicable.
24. A risk assessment has been completed for this project. Based on the assessment, it has been determined that no additional grant terms are required.

III. GENERAL TERMS AND CONDITIONS

1. Applicability to Sub Recipients and Contractors: Where performance of the grant project is carried out by any sub recipient or contractor of the Grantee, the provisions of the Grant Agreement shall be made binding on such sub recipient or contractor by the Grantee. This shall be accomplished by a written agreement or contract between the Grantee and sub recipient or contractor. Where the term “Grantee” appears in this Grant Agreement it shall be read to include any sub recipient or contractor of the Grantee.

The ultimate legal responsibility for insuring compliance with requirements of the Grant Agreement is that of the Grantee designated in the Grant Offer.

2. Compliance by the Grantee: The Grantee shall comply with all applicable provisions of the following:
 - a. “Statement of Assurances” as included in the Application.
 - b. Compliance with Section 3 of the Housing and Urban Development Act of 1968, as amended.
 - c. Compliance with Title I of the Housing and Community Development Act of 1974, as amended (Fair Housing).
3. Maintenance of Records: The Grantee shall maintain records which will allow assessment of the extent of Grantee performance of the Scope of Work and which allow for the comparison of actual outlays with budgeted amounts. The Grantee’s overall financial management system must ensure effective control over, and accountability for, all funds received. Accounting records must be supported by source documentation such as time sheets and invoices.
4. Retention of Records: The Grantee shall retain all financial records, supporting documents, statistical records, and all other pertinent records until notified by the MSF.
5. Publicity: At the request and expense of the Grantor, the Grantee will cooperate with the Grantor to promote the Grant Activities through one or more of the placement of a sign, plaque, media coverage or other public presentation at the project or other location acceptable to the Parties.
6. Applicability of Federal Regulations: In the event that federal laws, statutes, rules or regulations related to HUD or CDBG funding require a change to this Grant Agreement, this Grant Agreement shall be immediately interpreted, modified, applied and enforced consistent with those changes as though they were in the original Grant Agreement. Those changes shall be incorporated into this Grant Agreement in writing as soon as possible without unreasonable delay by any party.
7. Amendments. The Grantee must obtain prior written approval of the Grant Administrator for grant amendments as follows:
 - a. changes of substance in the Scope of Work including new activities or alterations of existing approved activities;
 - b. extensions to the term of work performance for completion of project activities;

- c. for Grants of less than \$100,000, cumulative changes among approved CDBG funded budget items which exceed \$5,000 or five (5) percent of the Grant, whichever is the lesser amount; and
- d. for Grants of \$100,000 or more, cumulative changes among approved CDBG funded budget items which exceed \$10,000 or five (5) percent of the Grant, whichever is the lesser amount.

The amendment request must be submitted by an authorized local official of the Grantee.

8. Suspension of Grant: When the Grantee has failed to comply with the grant award stipulations, standards, or conditions, the Grantor may, on reasonable notice to the Grantee, suspend the grant and withhold further payments, or prohibit the Grantee from incurring additional obligations of grant funds, pending corrective action by the Grantee or a decision to terminate in accordance with these Terms and Conditions. The Grantor will allow all necessary and proper costs, which the Grantee could not reasonably avoid during the period of suspension, provided they meet the provisions of 2 CFR Part 200.
9. Termination for Cause: The Grantor may terminate this grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions of the grant. The Grantor will promptly notify the Grantee in writing of the determination and the reasons for the termination, together with the effective date. Payments made to recipients, or recoveries by the Grantor, will be in accordance with the legal rights and liabilities of the parties.
10. Termination for Convenience: The Grantor or the Grantee may terminate this grant in whole, or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of the Grant. The two parties shall agree upon the termination conditions, including the effective date and, in the case of partial terminations, the portion to be terminated. The Grantee shall not incur new obligation for the terminated portion after the effective date, and shall cancel as many outstanding obligations as possible. The Grantor will allow full credit to the Grantee for the Grantor's share of the noncancelable obligations that were properly incurred by the Grantee prior to termination.
11. The Grantee and political subdivisions, agencies, and instrumentalities thereof, when engaged in letting contracts or procuring products or services which involved funds obtained from the Grantor shall ensure that bid specifications, project agreements, other controlling documents, and any other local requirements do not:
 - a. require bidders, offerors, contractors, or subcontractors to enter into or adhere to agreements with one or more labor organizations on the same or related projects;
 - b. discriminate against bidders, offerors, contractors or subcontractors for refusing to become or remain signatories or otherwise adhere to agreements with one or more labor organizations on the same or related construction projects; or

- c. require any bidder, offeror, contractor, or subcontractor to enter into, adhere to or enforce any agreement that requires its employees as a condition of employment to:
 - i. become members of or become affiliated with a labor organization; or
 - ii. pay dues or fees to a labor organization, over an employee's objection, in excess of the employee's share of labor organization costs relating to collective bargaining, contract administration or grievance adjustment.
- 12. The MSF, the State of Michigan, its board and its employees shall not in any manner be liable for any loss or damage connected to or resulting from activities conducted under this Agreement; nor for any injury or damages to any person whether an employee of the Grantee or otherwise, or for damage to any materials, equipment, or other property that may be used or employed in connection herewith.
- 13. The parties hereby agree that the invalidity of any clause, part, or provision of this Agreement shall not affect the validity of the remaining portions thereof.

PROJECT BUDGET
 MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION

1. Applicant: City of Hillsdale		(Grant No) MSC 216038-ICE		2. Project Title: Water/Sewer System Improvement Project	
3. Project Cost Elements		4. Project Funding Sources (Identify all other funding sources)			
Activities	CDBG	Local			TOTAL
Infrastructure Construction	\$1,880,300				\$1,880,300
Design and Engineering		\$237,700			\$237,700
Admin	\$28,960				\$28,960
TOTAL	\$1,909,260	\$237,700			\$2,146,960

1/16/2018

Garden, Mead & Vine Streets and Rippon Avenue-

The overall project consists of utility improvements on Garden, Mead, and Vine Streets and Rippon Avenue. Utilities included are sanitary sewer, storm sewer, and watermain. The replacement of these utilities will entail the removal and replacement of the entire roadway including, concrete curb and gutter, drive approaches, sidewalk, sand subbase, gravel base, and HMA. An overall reduction in impervious area will meet the Green Infrastructure requirement.

The replacement of the various utilities is for several different reasons. The watermain is being replaced due to the current watermain being undersized and being made of cast iron or galvanized steel which are both prone to breaking and leakage. Also, lead water services have previously been found and replaced in the area. This project will eliminate any remaining lead water services in the project area. The replacement of the sanitary sewer is due to its age and that it is made of vitrified clay pipe which is prone to breaking and leakage.

On Garden Street, several laterals come out of the rear of the houses and flow under the St. Joseph River. These laterals are not serviceable or accessible. Infiltration of river water into these laterals put an additional burden on the WWTP, which results in higher sewer rates for everyone in the City. Failure of these could result in the discharge of raw sewage directly into the river. At the north end of Rippon Avenue, there is a portion of the sanitary sewer that runs through a ravine behind several houses. This section of sanitary sewer has experienced backups and overflows in the past, which has resulted in raw sewage being discharged into the watercourse which flows in the bottom of the ravine. This watercourse is within a quarter mile of the St. Joseph River. The new sanitary sewer will be relocated to the Rippon Avenue right-of-way, and will allow the City to abandon the existing sanitary sewer in the ravine. This will eliminate the possibility of sewer overflows in the ravine in the future.



City of Hillsdale Agenda Item Summary

MEETING DATE: February 5, 2018

AGENDA ITEM IX. A: Old Business

SUBJECT: Meijer Update

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

BACKGROUND

The City Council approved a Development Agreement for Extension of Water Main with Meijer, on January 15th in anticipation of their land purchase off M99, Beck and Taylor Roads in Fayette Township. The attached agreement was approved by Meijer on January 17th. It is also our understanding that Meijer has closed on the land purchase.

RECOMMENDATION:

No action necessary.

DEVELOPMENT AGREEMENT
FOR EXTENSION OF WATER MAIN

This Development Agreement for Extension of Water Main ("Agreement"), made and entered into as of the _____ day of January, 2018, between the City of Hillsdale, a Michigan municipal corporation ("City"), whose address is 97 North Broad Street, Hillsdale, MI 49242, and Meijer, Inc. a Michigan corporation ("Owner"), whose address is 2929 Walker Avenue, Grand Rapids, Michigan, 49544, is based upon the following:

A. Owner is the fee title holder of a certain parcel of land located in the Township of Fayette, Hillsdale County, Michigan (the "Township"), as is more particularly described on **Exhibit "A"** attached hereto and made a part hereof (the "Property").

B. Owner desires to develop the Property in accordance with the applicable ordinances of the Township.

C. The Property is not currently served by municipal water facilities.

D. City owns and operates a water system in the City. The location of the nearest adequate supply for the Property is located on Carleton Road (M-99), approximately 1,500 feet away from the Property.

E. Owner has requested that City extend the municipal water services to the Property in the general location depicted on **Exhibit "B"** attached hereto and made a part hereof, but City has advised Owner that City is without sufficient funds to do so.

F. Owner has offered to design, build and pay the entire cost of the installation of such water main extension to service all of the Property ("the Water Main Project").

G. City desires to consent to the extension of such water main and the granting of certain reimbursements to Owner, upon and subject to the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements and subject to the terms and conditions contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged by each of the parties, the parties agree as follows:

1. Construction of Water Main. Owner shall construct a 12 inch water main, and associated appurtenances (Collectively referred to as "Water Main" or "Water Main Improvements"). The City shall cooperate with the Owner's engineer to obtain all required permits, including a MDEQ permit and MDOT permit, for the work prior to installation. Owner shall prepare and submit plans and specifications ("the Plans") for the extension of the Water Main to the Property for review by the City engineer. Owner agrees that the Water Main Improvements will be designed, built, and installed in accordance with the City of Hillsdale Board of Public Utilities Water Rules and Regulations together with required approvals, reviews and inspections by the City Engineer.

- a) The Water Main shall be constructed and installed contemporaneously with the construction of a Meijer store. Once final engineering approval has been granted and all permits issued for said Improvements, Owner shall cause the construction of the Water Main Improvement to be commenced and diligently prosecuted to completion as expeditiously and economically as is possible.
- b) In the event City determines that it is necessary to construct the Water Main prior to final engineering approval having been granted to Owner, City shall have the right to install the Water Main at the City's cost, or allow another developer to do so; provided, however, such installation shall be designed to accommodate the Owner's proposed development of the Property.
- c) Improvement costs shall be defined as the total cost paid by Owner to construct the Water Main Improvements, including preparing plans and specifications, acquiring easements, actual construction and installation, and "soft costs."

Owner agrees to utilize its best efforts to minimize all such costs and agrees that such costs will be reasonable according to industry standards.

2. Payback District. The area and properties benefitted by the Water Main Improvements ("Water District") are set forth on **Exhibit "B"** attached hereto and made a part hereof. Tap fees paid by persons or entities in the Water District for use of the Water Main Improvements shall be paid to Owner in accordance with Paragraph 8 hereof.

3. Plans; Submittal, Review and Approval. The Plans will be sealed plans prepared under the supervision of a civil engineer registered in the State of Michigan which shall be submitted and meet plan requirements set forth in the City of Hillsdale Board of Public Utilities Water Rules and Regulations. Construction permits will not be issued until engineering plans have been approved, including any required changes by the City Engineer, DPW Director, or other governmental agency.

4. Accounting; Payback.

a) All costs incurred by Owner on the Water Main Project shall be reasonable. The Owner shall provide an accounting to the City with respect to costs incurred upon completion of construction of the Water Main Project:

b) Owner shall be entitled to receive from the City all Tap Fees or subsequent similar replacement fees that may be implemented by the City subsequent to the execution of this Agreement paid by anyone within the Water District who has tapped into the Water Main Improvement (as depicted on the attached **Exhibit B**). Owner shall not be entitled to proceeds received by the City from Usage Fees or subsequent similar or replacement fees paid by anyone within the Water District. Owner shall not be entitled to proceeds in the event any special assessment district(s) are created for improvements outside of the Water District which connect to the Water Main Improvement.

c) City shall use its best efforts to promptly collect all Tap Fees or subsequent similar replacement fees. City shall pay to Owner on or before the last day of January, April, July and October of each year all Tap Fees collected by the City during the

immediately preceding quarterly period. Each quarterly payment shall include a statement certifying the Improvement Costs, the Tap Fees collected during the preceding three (3) month period and the total Tap Fees paid by the City to Owner to date.

d) The City shall not be obligated to pay to Owner any Tap Fees or subsequent similar replacement fees after Owner has been fully repaid all of the Improvement Costs.

e) The City shall not be obligated to pay Owner any Tap Fees or subsequent similar replacement fees if Owner does not complete the construction of the Water Main Improvements.

5. Compliance with the City of Hillsdale Board of Public Utilities Water Rules and Regulations. Owner agrees and affirms that it will comply with all provisions of the City of Hillsdale Board of Public Utilities Water Rules and Regulations, or any subsequent or replacement Ordinance including, but not limited to, the schedule of fees and required inspections.

6. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns. Anything contained herein to the contrary notwithstanding, Owner's rights hereunder shall be deemed transferred only if Owner specifically assigns its rights under this Agreement by name and by means of a separate instrument and delivers a copy of such written instrument of assignment to the City. No person or entity who purchases the Property, or any portion thereof, or any interest therein, from Owner or any other person or entity shall, by virtue of such purchase, be deemed to have acquired any of such Owner's rights hereunder. Owner shall give written notice to the City of any assignment of such Owner's rights hereunder, and such Owner's assignee shall reaffirm this Agreement in writing and agree to be bound by all of the terms, conditions, and covenants of this Agreement, and further confirm in such writing that its rights are created and limited by the terms, conditions, and covenants of this Agreement.

7. Miscellaneous.

a) Notices. Any notice, request, certificate, or other communication required or permitted hereunder shall be given in writing and shall be effective when received if delivered personally, or one (1) business day after being delivered to a reputable overnight delivery service properly addressed, or two (2) business days after being deposited in the United States mail by certified mail, postage prepaid and properly addressed. For the purposes hereof, the addresses of the parties shall be as follows:

To City: City of Hillsdale
97 North Broad Street
Hillsdale, MI 49242
Attn: City Supervisor

With A Copy To: _____

To Developer: Meijer, Inc.
2929 Walker Avenue
Grand Rapids, MI 49544
ATTN: Real Estate Dept.

With A Copy To: Meijer, Inc.
2929 Walker Avenue
Grand Rapids, MI 49544
ATTN: Legal Dept.-Real Estate Div.

Either party may, from time to time, change its address and/or addressees by notice as provided above.

b) Entire Agreement. This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof, and all prior or contemporaneous agreements or understandings with respect hereto shall be deemed merged into this Agreement.

c) No Oral Amendment or Modifications. No amendments, waivers or modifications hereof shall be made or deemed to have been made unless in writing and executed by the parties hereto.

d) Severability. If any provision of this Agreement shall be declared invalid, illegal or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and this Agreement shall be construed as if that provision were not contained in this Agreement.

e) Captions and Headings for Convenience. All headings and captions used herein are for convenience only and shall have no meaning in the interpretation or effect of this Agreement.

f) Applicable Law. This Agreement shall be interpreted and enforced according to the laws of the State of Michigan.

g) No Third Party Reliance. Nothing contained in this Agreement is intended or shall be construed to confer upon or give to any person or entity, other than the parties hereto, any right, remedy or claim under this Agreement. All the terms, conditions and covenants contained herein are for the sole and exclusive benefit of the parties hereto.

h) "Herein" and Similar Words. As used in this Agreement, the words "herein," "hereof," "hereunder," and other words of similar import refer to this entire Agreement.

i) Number and Gender. As used herein, the singular shall include the plural and vice versa, and reference to one gender shall include all genders.

j) Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original, although not fully executed, but all of which when taken together shall constitute but one Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Development Agreement for Extension of Water Main as of the date first above written.

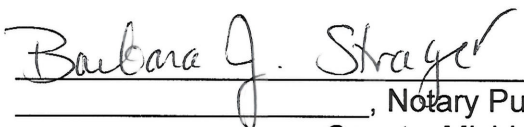
MEIJER, INC.,
a Michigan corporation

Legal 
Bus. 


By: _____
Its: **Michael L. Kinstle**
Vice President-Real Estate

STATE OF MICHIGAN)
)ss
COUNTY OF KENT)

On this 17th day of January 2018, before me a Notary Public in and for the County, personally appeared Michael L. Kinstle, to me personally known, who, being by me duly sworn, did say that he is the V.P. - Real Estate of Meijer, Inc. and that he signed this Agreement and acknowledged the instrument to be the free act and deed of Meijer, Inc.

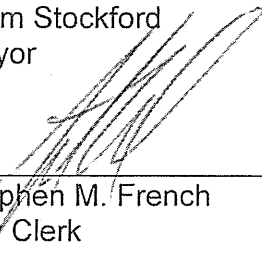

_____, Notary Public
_____, County, Michigan
My Commission Expires: _____
Acting in the County of _____

BARBARA J. STRAYER
Notary Public, Ottawa Co., MI
Acting in Kent Co., MI
My Commission Expires: 4/16/2020

CITY OF HILLSDALE,
a Michigan municipal corporation



BY: Adam Stockford
ITS: Mayor



BY: Stephen M. French
ITS: City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF HILLSDALE)

On this 16th day of January, 2018, before me a Notary Public in and for the County, personally appeared Adam Stockford and Stephen M. French, the Mayor and Clerk, respectively, of the City of Hillsdale, and to me personally known, signed this Agreement on behalf the municipal corporation by authority of its Board of Trustees; and acknowledged the instrument to be the free act and deed of the City of Hillsdale, a Michigan municipal corporation.



Yvonne M. Strauss, Notary Public
Hillsdale County, Michigan
My Commission Expires: 06-14-2023
Acting in the County of Hillsdale

EXHIBIT A

(the "Property")

A parcel of land situated in the State of Michigan, County of Hillsdale, Fayette Township, (Township 6 South, Range 3 West), Section 16, residing within the Northwest 1/4 and the Northeast 1/4 of said Section 16 as described in the deed recorded in Liber 1397, Page 343, Hillsdale County Records, further described as follows:

Beginning at the Center of Section 16, said point being a 1/2" steel bar as recorded in Liber 4, Page 156 of Corners, Hillsdale County Records; thence N89°59'06"W, 1306.43 feet along the East & West 1/4 line of Section 16 (said line being a straight line between the Center of said Section 16 and a 1/2" bar at the West 1/4 corner of said Section 16 as Recorded in Liber 4, Page 156, Hillsdale County Records);

Thence N00°07'39"E, 916.72 feet to a 1/2" bar on the intermediate traverse line at a point that is 59'± southerly of the waters edge of Bull Head Lake, passing a 1/2" bar & cap #15103 at 33.00 feet;

thence along an intermediate traverse line the following three courses:

1) S52°01'55"E, 455.61 feet to a 5/8" bar & cap #51489 that is 97'± southerly of the waters edge of Bull Head Lake;

2) N59°38'22"E, 188.78 feet to a 5/8" bar & cap #51489 that is 37'± southeasterly of the waters edge of Bull Head Lake;

3) N12°08'56"W, 607.83 feet to a 5/8" bar & cap #51489 on the North line of the South 1/2 of the Northwest 1/4 of Section 16, said point is 55'± easterly of the waters edge of Bull Head Lake;

thence S89°56'24"E, 781.00 feet to a bar & cap #47961 on the westerly right of way line of Carlton Road (M-99) as recorded in Liber 455, Page 69, Hillsdale County Register of Deeds;

thence S40°05'46"E, 204.92 feet along said right of way line to a point at the intersection of the Southerly right of way line of Carlton Road and the North and South 1/4 line of said Section 16, said point being a concrete right of way marker;

thence continuing along said right of way line S40°05'46"E, 591.75 feet;

thence continuing along said right of way line and the center of Beck Road S07°55'26"E, 714.43 feet;

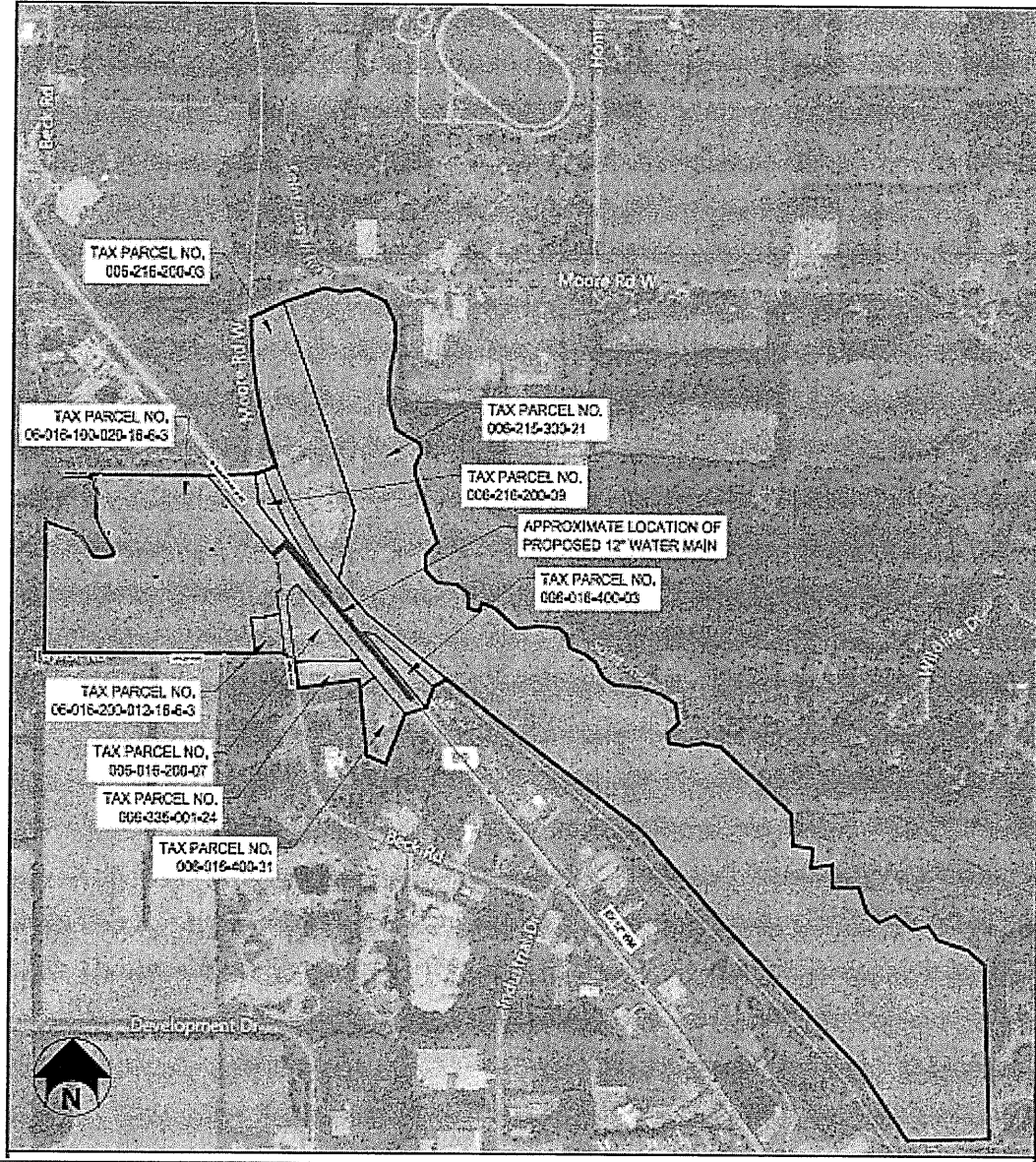
thence S08°10'50"E, 9.73 feet to a point on the East & West 1/4 line of said Section 16;

thence N89°52'12"W, 483.74 feet along said East & West 1/4 line to the point of beginning.

Parcel contains 1854963.53 square feet, 42.5841 acres within the traversed boundary and also includes all the land between the intermediate traverse line and the waters edge of Bull Head Lake and is subject to the rights of the public over the East 33 feet for Beck Road, the South 33 feet for Taylor Road and any other easements of public record.

EXHIBIT B

(the "Water Main & Water District")





CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448

cityofhillsdale.org

Name: _____

Address: _____
Street City Zip

Phone: Cell /text 474-2398 Work 517-439-5555 _____

E-Mail _home --svear@umich.edu, office _steve@vear.co_____

Are you a resident of City of Hillsdale? Yes **X**___ No _____

Occupation: (if retired, former occupation) _____

Please check the expertise and skills you want to contribute:

- Accounting
- Fund Raising
- Marketing**
- Advocacy**
- Human Resources
- Planning**
- Computers**
- Knowledge of the Cause
- Public Relations**
- Legal
- Community Relations**
- Public Speaking
- Finance
- Management**
- Other _____

Brief Educational Background: ___**MBA ,University of Michigan, Ann Arbor**
Bachelor's in Accounting Hillsdale College _

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s): _ **See Attached Bio**

On what other volunteer boards/committees have you served? ___**See Attached Bio**
_____ **Hillsdale City planning Committee**

Describe any previous activities related to government: Michigan Legislator 1999-2002
Hillsdale City Planning Commision

Please explain why you would be interested in serving on the Airport committee: To Actively promote and enhance the economic growth that a viable airport provides to a rural community such as Hillsdale. I was actively involved in securing the \$10,000,000 Grants for the 1000' Airport Runway extension and expansion of Airport services. Due to my close connections to Michigan's US Senator Spence Abraham.,later US Energy Secretary while I was A Michigan Legislator. I was able to secure a 95% matching grant for essentially what ever we wished for, I relied on the Airport managers "wish" list. Now with better understanding of FFA safety margins and wheel weight requirements I regret that did not secure funding for at least a 6,500' runway length and runway strength required for Commercial Charter operations and mid weight cargo aircraft given Hillsdale's unique location that is within 250 miles of almost all major Midwest cities, Detroit, Toledo, Chicago, Cincinnati, Cleveland, Columbus, Indianapolis, Ft. Wayne, South Bend, Grand Rapids, Lansing, etc. Making it a perfect location for Midwest charter operations to cover the area.

Please explain your understanding of the City of Hillsdale:

The City of Hillsdale operates under a City Manager form of government. The City Manager is the CEO of the City government and is in charge of the day-to-day operations of the city Hillsdale's mission should be to enrich the quality of life in Hillsdale for all our citizens . . . build an attractive, inviting, and secure community. Work in partnership with all our residents and businesses to foster community pride, develop a vibrant, diversified strong economy, Plan for the future by allowing and promoting strong economic activity, while preserving and enhancing the natural beauty of our community with proper planning for expansion and growth ."

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Stephen A Vear

Jan 26, 2018

Stephen A Vear

Applicant Signature



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6442 FAX: (517) 437-6448
cityofhillsdale.org

Name: Kelly Robinson

Address: 21 N Norwood Ave, Hillsdale, MI 49242

Phone: Home (408) 657-3129 Work

E-Mail kelly@the-north-star.com

Are you a resident of City of Hillsdale? Yes [X] No

Occupation: (if retired, former occupation) Entrepreneur, Engineer (Self)

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background:

In Silicon Valley, 10 years running fast-paced technology start-up operations & software engineering mgmt., own & operate several small businesses; engineering, retail, manufacturing, & real estate

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

- Disaster Recovery, Charitable Building, Housing Dev. International Building Ministry, operations & logistics

On what other volunteer boards/committees have you served? National Personnel Search Committees; Missions Committees with church organizations; open-source software projects.

Describe any previous activities related to government: Free consulting
for state I.T. operations

Please explain why you would be interested in serving on the council or committee: _____

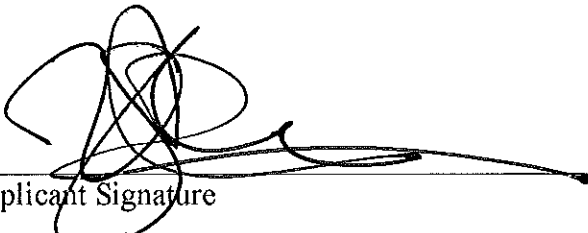
- I AM Actively working to improve the community
However I CAN, I RUN A SMALL BUSINESS w/ the TIFA.

Please explain your understanding of the City of Hillsdale:

I have working knowledge of the
organization (i.e. civics generally).
I attend city council meetings in person & online.

Additional comments: (Happy to contribute.)

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.


Applicant Signature

01/30/2018
Date