



# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6449

Fee:  
**\$300.00**

## Zoning Board of Appeals Petition Form

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Property Owner \_\_\_\_\_

Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_

If the applicant is not the Property Owner, what is the Applicant's interest in the Property (Land Contract, Lease, Option, etc.) \_\_\_\_\_

**PROPERTY ADDRESS** \_\_\_\_\_

**PARCEL NUMBER** \_\_\_\_\_ **Date of Zoning Permit Denial** \_\_\_\_\_

Reason for Denial \_\_\_\_\_

Purpose of Request (Specify exactly what is being requested. Attach separate page, as needed)

If this is a variance request, please explain the practical difficulty or hardship (Attach separate page, as needed.) \_\_\_\_\_

Signature (Property Owner/Representative) \_\_\_\_\_

Date \_\_\_\_\_

**Sec. 36-84. - Appeal procedure.**

(a)An appeal may be taken to the board of appeals by any person, firm or corporation, or any officer, department, board or bureau affected by a decision of the building inspector. Such appeal shall be taken within such time as shall be prescribed by the board of appeals, by general rule, by filing with the building inspector and with the board of appeals a notice of appeal, specifying the grounds thereof. The building inspector shall forthwith transmit to the board of appeals all of the papers constituting the record upon which the action appealed from was taken.

(b)An appeal shall stay all proceedings in furtherance of the action appealed from, unless the building inspector certifies to the board of appeals after the notice of appeal has been filed with him that by reason of facts stated in the certificate a stay would, in his opinion, cause imminent peril to life or property; in which case the proceedings shall not be stayed, otherwise than by a restraining order, which may be granted by the board of appeals or by a court of record on application, on notice to the building inspector, and on due course shown.

(c)The board shall select a reasonable time and place for the hearing of the appeal and give due notice thereof to the parties and shall render a decision on the appeal without unreasonable delay. Any person may appear and testify at the hearing, either in person or by duly authorized agent or attorney.

(d)A fee as currently established or as hereafter adopted by resolution of the city council from time to time shall be paid to the secretary of the board of appeals at the time that notice of appeal is filed, which the secretary shall forthwith pay over to the city treasurer to the credit of the general fund of the city.

*(Code 1979, § 17.56.040)*

Office Use Only
Date of Hearing: _____
Disposition of ZBA _____
_____
_____

Payment Validation
City Clerk's Office