

MINUTES
TIFA Program Review Committee
July 13, 2026, 8:00 AM
Hillsdale City Hall – 2nd Floor Conference Room

I. Call to Order at 8:10 AM

- a. Members Present: Chair Cindy Bieszk and Darin Spieth
- b. Public Present: Tim Sullivan (obo Pointe Properties, LLC), Jack McLain, and Olivia Smith (telephonically, TIFA Treasurer/Secretary)
- c. Members Absent: Mike Clark

II. New Business

- a. Façade Improvement Grant Applications
 - i. JT26-001 – 71 N Howell St – 75 Odd
 - 1. Tim Sullivan introduced the project scope.
 - 2. Bieszk let Smith know that one grant has been administered in the past for multiple parcels owned by the same owner. Separate grants for each property is cleaner course of action.
 - 3. Bieszk – Due to TIFA financial commitments, need to consider if awarding full budgeted amount to one applicant is fiscally responsible. Unsure if Board can increase the grant budget in the future.
 - 4. Motion by Bieszk to recommend the Full Board award half of the proposed estimated cost up to \$3,091. Second Spieth. 2-0. Motion carried.
 - ii. JT26-002 – 77 N Howell St
 - 1. Tim Sullivan introduced the project scope.
 - 2. Bieszk – Recommending awarding half of the proposed project (\$7,390) would place the grant budget \$481 over budget.
 - 3. Sullivan suggested the Committee drop award amount recommendation to meet the \$10,000 threshold or under.
 - 4. Discussion took place regarding project pricing, budget constraints, and how to approve the second project.
 - 5. Motion by Bieszk to recommend the Full Board award up to \$4,500 of the proposed estimated cost. Second Spieth. 2-0. Motion carried.

III. Public Comment

- a. Tim Sullivan – Thanked the Committee for their consideration
- b. Jack McLain – Thanked the Committee for being fiscally responsible and not recommending awarding the entire budget to first applicant.

IV. Adjournment at 8:30 AM

- a. Motion by Spieth to adjourn. Second by Bieszk. 2-0. Motion carried.